



## AITKIN COUNTY HEALTH & HUMAN SERVICES

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204 First Street NW  
Aitkin, MN 56431

Phone: 800-328-3744/218-927-7200  
Fax: 218-927-7210/7293

### **Request for Proposal: One to Two Bed Adult Community Residential Settings**

Aitkin County Health and Human Services

*Input for the development of programming with community providers for One to Two Bed Adult Community Residential Service Sites.*

#### **Purpose and Objective**

This is a request for interest and proposal in developing programming for Community Residential Services and Supports for adults in our county. Aitkin County Health and Human Services is seeking information from all interested providers to develop one to two bed settings for adults with mental health diagnosis's, behavior challenges, and intellectual disabilities and who require one to one staffing.

Response to this Request for Proposal (RFP) is completely voluntary. Responders can comment on all subject areas/questions where input is sought, or only subject areas/questions of interest to the responder. The county is seeking information that may be used for future planning, policy development, contract development and program performance. This RFP and responses to it, does not in any way obligate Aitkin County Health and Human Services, nor will it provide any advantage to respondents in potential future contracts for services.

#### **Background**

Aitkin County Health and Human Services has access to 4 community residential setting beds because of a residential closure that occurred in Aitkin County in 2023. We would like to repurpose two of the beds to support adults that would benefit from a one or two bed setting. This would reduce the need to access crisis placement, hospitalization, and would support the adult in living closer to their community and family. We would like to develop a setting that will create the necessary supervision, stability and structure to support adults in the community. Aitkin County Health and Human services is open to seeing what each interested responder can provide. We would like to have interested providers speak to how they will address employment interests, how they will ensure the adults have access and transportation to necessary services, how they will maintain communication with treatment providers and case managers, and how will they incorporate recreation and leisure into the adult's day.

#### **Service Description**

The creative repurposing of community residential beds to meet the needs of adults with disabilities, mental health, and/or behavioral issues in a least restrictive and person-centered manner within the Aitkin County borders.

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### Request for Information, Input and Interest

#### A. Target Populations

Adults with mental health diagnoses, behavior challenges, and intellectual disabilities.

#### B. Services Provided

Aitkin County Health and Human Services is interested in hearing from providers who are willing to work with the county, consumers, families, and existing community resources to develop a living environment for adults with behavior challenges, mental health diagnoses, and intellectual disabilities.

#### C. Funding

Funding for the supports and services would be authorized through the federally approved BI, CAC, CADI, and DD waivers.

#### D. Provider Requirements

All home and community-based waiver providers must comply with Medical Assistance and federally approved state service standards. All providers must work within their license, certification and other requirements. All providers must be enrolled with the Department of Human Services as a Minnesota Health Care Program providers.

#### E. Other Considerations

In planning for this proposal Aitkin County Health and Human Services have been able to identify that the most immediate need would be for a provider to develop services for adults with high needs within Aitkin County.

#### F. Response

Aitkin County Health and Human Services wants to take this opportunity to look at the potential development for specific adults currently identified by Aitkin County. Aitkin County Health and Human Services had a Community Residential Services site closure in 2023 and would like to repurpose beds to support our adults in maintaining a least restrictive environment in their communities where they can maintain employment, community, and family connections. It is important to identify how you will implement person centered

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practices, positive supports, maintain qualified staffing, and (if planned) use of technology. We are also interested in gathering information from interested providers for potential future changes.

Please consider the big picture and future when responding to this request. As previously stated, we are looking for providers that can provide the necessary supervision, stability and support for adults to reduce a need for a more restrictive placement away from their communities, employment, and family.

Questions may be submitted to Kim Larson, Aitkin County Adult Social Services Supervisor, at [Kimberly.larson@co.aitkin.mn.us](mailto:Kimberly.larson@co.aitkin.mn.us). Proposals should be submitted by email, U.S. Mail or hand delivered to Health and Human Services, clearly marked as community residential setting interest to: Kim Larson by **4:30 PM on October 30, 2024. Any proposals submitted after 4:30 PM on October 30, 2024 will not be accepted.**

### G. Proposed Timelines

Public Posting on September 30, 2024

Proposals due on October 30, 2024

Proposals Reviewed and Scored by October 31, 2024

Chosen Applicant Notified by November 1, 2024

County Board Notified of Chosen Applicant on November 26, 2024

Plan for Development and Service Implementation prior to May 1, 2025

### H. Proprietary Information

Responders should be aware that any information provided becomes public information and the responsibility of removing or redacting proprietary information that the responder wants kept private is solely the responsibility of the responder prior to submission of information to Aitkin County.

We are very interested in seeing what response and what planning is shared through this RFP. We look forward to the continued work together around these important services for people with disabilities.

Respectfully,

Kim Larson, Adult Services Supervisor-Home and Community Based Services  
Aitkin County Health and Human Services  
204 First Street NW  
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