



## AITKIN COUNTY ASSESSOR

Aitkin County Government Center  
307 2<sup>nd</sup> Street NW, Room 120  
Aitkin, MN 56431

assessor@aitkincountymn.gov  
Phone: 218-927-7327

### Homestead Application

This application is for the homestead property tax classification. Having a homestead residence may provide tax benefits such as a reduced property tax bill, a property tax refund, disability discounts, etc.

To qualify for the homestead classification, you must:

- Be a legal resident of Minnesota
- Pay Minnesota income tax (if you owe income tax)
- Have legal ownership in the property
- Have your permanent residence at the homestead property
- Show the driver's license (or State ID card) address is the property address

If you had a previous homestead and sold the property, the homestead does not transfer to the new property recently purchased. You must reapply each time you move. You are entitled to one homestead in the State of Minnesota as long as it is your permanent residence and you meet all of the qualifications listed on the application. If you are currently married, we will need both signatures on the application and Social Security Numbers.

Please return this application with **a copy of the Driver's License (or State ID card) showing address of residency for each property owner**. Send these documents by US Mail to the address above or drop them off at the Aitkin County Government Center.

If you recently moved and haven't changed your driver's license address, please stop in the Aitkin License Center to get this updated.

The annual homestead deadline is December 31 of each year for the following year's payable taxes.

If you applying for a relative homestead or have any other questions or concerns, please call Cathy at 218/927-7329.

**OFFICE USE ONLY**

Applicant Name \_\_\_\_\_

Assessment Year \_\_\_\_\_

Assessor or Representative's Signature \_\_\_\_\_

Date \_\_\_\_\_

**Type of Application**

Owner Occupied  
 Relative/Residential  
 Relative/Agricultural

**Determination**

Approved  
 Denied

## Homestead Application

Please read the instructions for important information on due dates and application requirements before completing this form. The qualifying occupant or occupants should complete this application. A qualifying occupant is an occupying owner and their spouse (if applicable) or an occupying relative and their spouse (if applicable).

### Section 1: Homestead Property Information

Address of Homestead \_\_\_\_\_

City _____	State _____	ZIP Code _____	County _____
Date Purchased _____	Date Occupied _____		

Property ID Number (Found on the Property Tax Statement) \_\_\_\_\_

Is the property owned by a trust?  Yes  No *If yes, attach documents showing the ownership interests of the trust.*Are there multiple owners of the property (not including spouses)?  Yes  No *If yes, please provide the number of owners.* \_\_\_\_\_

### Section 2: Occupant Information

Occupant First Name and Middle Initial _____	Occupant Last Name _____	Social Security Number/ITIN _____
Phone Number _____	Email Address _____	

Occupant's Mailing Address (if different than homestead property) \_\_\_\_\_

City _____	State _____	ZIP Code _____
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Are you listed as an owner on the deed?  Yes  No *If yes, do not complete section 4, Relative Homestead.*Are you a Minnesota resident?  Yes  NoMarital Status:  Single  Married  Divorced  Legally Separated  Widowed

Your Previous Address \_\_\_\_\_ Date Vacated \_\_\_\_\_

City _____	State _____	ZIP Code _____	County _____
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Did you claim homestead at your previous address?  Yes  No *If yes, what happened with your previous homestead (sold, rented, etc.):* \_\_\_\_\_

### Section 3: Spouse Information

Spouse of Occupant First Name and Middle Initial	Spouse of Occupant Last Name	Social Security Number/ITIN
Phone Number	Email Address	

Does the spouse occupy the property listed in Section 1?

Yes (List their previous address below)     No (List their current address below)

Address		Date Vacated
City	State	ZIP Code
		County

Complete sections 2a and 3a ONLY if there are other occupying owners not listed in section 2 or 3. If not, skip these sections.

### Section 2a: Additional Occupant Information

Occupant First Name and Middle Initial	Occupant Last Name	Social Security Number/ITIN
Phone Number	Email Address	

Occupant's Mailing Address (if different than homestead property)

City	State	ZIP Code
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Are you listed as an owner on the deed?  Yes  No *If yes, do not complete section 4, Relative Homestead.*

Are you a Minnesota resident?  Yes  No

Marital Status:  Single  Married  Divorced  Legally Separated  Widowed

Your Previous Address		Date Vacated
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City	State	ZIP Code	County
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Did you claim homestead at your previous address?  Yes  No *If yes, what happened with your previous homestead (sold, rented, etc.): \_\_\_\_\_*

### Section 3a: Additional Spouse Information

Spouse of Occupant First Name and Middle Initial	Spouse of Occupant Last Name	Social Security Number/ITIN
Phone Number	Email Address	

Does the spouse occupy the property listed in Section 1?

Yes (List their previous address below)     No (List their current address below)

Address		Date Vacated
City	State	ZIP Code
		County

#### Section 4: Relative Homestead

Complete this section ONLY if you are a qualifying relative applying for homestead. Otherwise, skip to Section 5. If there are multiple owners, please attach their information separately.

Property Owner First Name and Middle Initial	Property Owner Last Name	Your Relationship to Property Owner
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Property Owner Mailing Address

City	State	ZIP Code	County
Phone Number	Email Address		

Is the property owner a Minnesota resident?

Yes  No

#### Section 5: Signature

I certify that the above information is true and correct to the best of my knowledge. Minnesota Statutes, section 609.41, states that anyone giving false information in order to avoid or reduce their tax obligations is subject to a fine of up to \$3,000 and/or up to one year in prison.

This application must be signed by the occupant and their spouse (if applicable) and returned to the assessor.

Signature of Occupant	Date
Signature of Occupant's Spouse (If Applicable)	Date
Signature of Other Occupant (If Applicable)	Date
Signature of Other Occupant's Spouse (If Applicable)	Date

Complete entire application and mail along with all required attachments to your assessor.

**Please return to:**

**Aitkin County Assessor  
307 Second St. NW - Rm 120  
Aitkin, MN 56431**

**cathy.olson@aitkincountymn.gov**

**Phone: 218-927-7327**

# Form CR-H Instructions

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## Who is Eligible for Homestead?

If you own and occupy your own property, you may be eligible to receive homestead. You must own the property and occupy it as your primary residence no later than December 31 of the current year to receive homestead for taxes payable next year. For information about the benefits of homestead, please contact your assessor.

## How and When to Apply

Complete and mail the application to your assessor within 30 days of establishing homestead, no later than December 31 to be eligible for homestead in the next tax year.

For manufactured homes, if you do not own the land the home is on, you must submit the application by May 29 to be eligible for homestead in the current tax year.

You do not have to reapply for each year. The assessor may ask for an updated application at any time.

Each applicant who occupies the property must provide a Social Security or Individual Tax Identification number and sign the form. Spouses of the applicants must also provide their Social Security or Individual Tax Identification number, even if they do not occupy the property.

## What if My Property is Held Under a Trust?

If the property is owned by a trust, the grantor of the trust is considered the owner when completing this application. The assessor may ask for additional information, including:

- Name and type of trust
- Grantors of the trust
- Signatures of the grantors and date of those signatures

## Required Attachments

If any owners or owners' spouses do not occupy the property, you must provide their names and addresses to the assessor.

The spouse of the occupant must provide their Social Security or Individual Tax Identification number, even if they do not occupy the property.

If there are more than two qualifying occupants, attach another application with the occupant and occupant's spouse (if applicable) sections completed.

## What is a Qualifying Relative?

Qualifying relatives for both agricultural and residential homestead include: parent, stepparent, child, stepchild, grandparent, grandchild, brother, sister, uncle, aunt, nephew, or niece of the owner, by blood or marriage.

## Use of Information

The information on this form is required by Minnesota Statutes, section 273.124 to properly identify you and determine if you qualify for homestead. Your Social Security or Individual Tax Identification number is required. If you do not provide the required information, your application will be denied. If you provide your Social Security or Individual Tax Identification number thereafter, the effective date of the homestead classification may be delayed. Your Social Security or Individual Tax Identification number is considered private data for purposes of establishing homestead.

## Penalties

Making false statements on this application is against the law. Minnesota Statutes, section 609.41, states that anyone giving false information in order to avoid or reduce their tax obligations is subject to a fine of up to \$3,000 and/or up to one year in prison.

If you falsely claim homestead, you may be assessed a penalty equal to the amount of the additional tax that would have applied to your property if it had not been considered homestead.

## Questions?

Contact the assessor's office for assistance.