



ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS

What: Aitkin County Board Agenda

When: March 11, 2025

Where: Government Center Board Room

The public is invited to join the meeting remotely by phone call:

Phone: 1-415-655-0001

Access Code: 2556 370 8271

Meeting Password: 7282

9:00 a.m.

1) J. Mark Wedel, County Board Chair

- A) Call to Order
- B) Pledge of Allegiance
- C) Approval of the Agenda

9:00 a.m.

D) Citizens Public Comment- Comments from visitors must be informational and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrators office at 218-927-7276 option 8 no later than 2:30 P.M. on the Monday before the meeting.

2) Consent Agenda- All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the times will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.

A) Correspondence File-
February 25, 2025 - March 10, 2025

B) Approve County Board Minutes-
February 25, 2025

C) Approve Electronic Funds Transfers
EFT Report thru 03.03.25

D) Approve Commissioner's Vouchers
Commissioner Warrants 02.28.25

E) Approve-
Fire Protection Contract - City of McGregor

F) Approve Auditor Vouchers-
Auditor Warrants 02.28.25

G) Approve Manual Warrants/Voids/Corrections-
ELAN 02.13.25

H) Approve Auditor Vouchers-
Auditor Warrants - HHS 02.28.25

I) Approve Manual Warrants/Voids/Corrections-
Manual Warrants 02.28.25

J) Approve-
Fire Protection Contract - Hill City

K) Approve-
JPA between the BCA and Aitkin County HR

L) Adopt Resolution-
Mille Lacs Trails Federal Recreational Trail Program Grant Application

M) Approve-
Recommendation from the Consultant - VCET Admin Assistant

N) Adopt Resolution-

Application to Make Retail Sales of Cigarette & other Tobacco Products

O) Adopt Resolution-

Final Contract Payment #20231

P) Approve Auditor Vouchers-

Auditor Warrant - Teamsters Health Insurance

Q) Approve Auditor Vouchers-

Auditor Warrant - HHS 03.07.25

		9:00 a.m.
3)	John Welle – County Engineer A) Adopt Resolution - Detour Agreement No. 1058492	
		9:05. a.m.
4)	Bobbie Danielson – Human Resources Director A) County Administrator Recruitment Update	
		9:10 a.m.
5)	Jessica Seibert – County Administrator A) 2024 Year End Budget Presentation B) Administrator Updates	
		9:30 a.m.
6)	Andrew Carlstrom – Environmental Services Director A) Public Hearing for Proposed Feedlot at 9:30 a.m. B) Adopt Resolution for Proposed Feedlot	
		9:50 a.m.
7)	Dennis Thompson – Land Commissioner A) ACLD 2024 Budget Review	
		10:05 a.m.
8)	Dave McMillan – LLCC Manager A) Long Lake Conservation Center 2024 Budget Review B) Approve LLCC Loan Application for LED Lighting Retrofit	
		10:20 a.m.
9)	Board of Commissioners A) Commissioner Committee Reports	
		ADJOURN



2B

AITKIN COUNTY BOARD OF COMMISSIONERS

February 25, 2025

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Michael Kearney
	Remove item 20

1.D Health & Human Services (see separate HHS Agenda)

1.E Citizens Public Comment - None

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska

A) Correspondence File-

February 11, 2025 - February 24, 2025

B) Approve County Board Minutes-

February 11, 2025

C) Approve Electronic Funds Transfers

Total	\$1,188,344.55
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D) Approve Auditor Vouchers-

Auditor Warrants - HHS 02.07.25

HHS	\$46,824.47	Opioid	\$10,990.57			Total	\$57,815.04
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E) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 01.31.25

General	\$2,539.62	State	\$48,705.82	Taxes	\$1,382.00	Parks	\$110.00
						Total	\$52,737.44

F) Approve Manual Warrants/Voids/Corrections-

ELAN 01.30.25

General	\$4,767.85	Reserves	\$950.00	HHS	\$83.98	R&B	\$105.71
						Total	\$5,907.54

G) Approve Commissioner's Vouchers

Commissioner Warrants 02.14.25

General	\$179,020.22	Reserves	\$5,135.79	R&B	\$135,300.44	HHS	\$439.09
State	\$90.00	Trust	\$9,042.39	Forest	\$238.22	Taxes	\$80.00
LLCC	\$15,137.76	Parks	\$4,830.64			Total	\$349,314.55

H) Approve Auditor Vouchers-

Auditor Warrants - Sales, Use and Diesel Tax, January 2025

General	\$176.44	R&B	\$1,143.76	LLCC	\$47.64	Parks	\$105.19
						Total	\$1,473.03

I) Adopt Resolution-

LG220 Application for Exempt Permit - Sherwood Forest Owners Association

J) Approve Auditor Vouchers-

Auditor Warrants - HHS 02.14.25

HHS	\$118,607.46					Total	\$118,607.46
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K) Adopt Resolution-

LG220 Application for Exempt Permit - MN Deer Hunters Assoc. McGregor

L) Approve-

Affidavit for Duplicate of Lost Warrant - Johnson

M) Approve-

Affidavit for Duplicate of Lost Warrant - Hahn-Beasley

N) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 02.18.25

General	\$94.04	State	\$55,260.14	Taxes	\$875.69	LLCC	\$309.95
						Total	\$56,539.82

O) Approve-

Fire Protection Contract - City of McGregor

P) Approve-

JPA with the City of McGrath

Q) Approve-

JPA with Salo Township

R) Approve-

JPA with Ball Bluff Township

S) Approve Manual Warrants/Voids/Corrections-

Manual Warrants - HHS 02.18.25

HHS	\$466.17	HHS	\$1,631.09			Total	\$2,097.26
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T) Approve-

Amended Board of Commissioners Meeting Procedures

U) Adopt Resolution-

Sentence to Serve Donation

V) Adopt Resolution-

Donation to Aitkin County Jail

W) Approve-

Personnel Policy Update - Employee Recognition, Cash if PTO back is at Max

X) Approve-

Safety Policy Update - to include Naloxone Training

Y) Approve Auditor Vouchers-

Auditor Warrants - HHS 02.21.25

HHS	\$20,110.19					Total	\$20,110.19
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Z) Approve-

License Center Technician - Amend from two PT to one Full-time Position

Regular Agenda

3A John Welle – County Engineer

Motion to:

Adopt Resolution - Award Contract 20258

RESULT: APPROVED (5 TO 0)**MOVER:** Commissioner Bret Sample**SECONDER:** Commissioner Travis Leiviska

4A Mike Dangers – County Assessor

Motion to:

Approve Vehicle Donation to McGregor Airport

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Michael Kearney

5A Andrew Carlstrom – Environmental Services Director

Motion to:

Request Public Hearing for Proposed Feedlot

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Travis Leiviska

SECONDER: Commissioner Bret Sample

Tuesday, March 11th at 9:30AM in the Government Center Board Room

6A Janet Smude - Aitkin County SWCD District Manager

Motion to:

Approve Adoption of the Mississippi River Grand Rapids Watershed, Implementation MOA

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Michael Kearney

SECONDER: Commissioner Bret Sample

7A Mark Jeffers – Economic Development Coordinator

Informational Only

Aitkin County Business Profile - Discussion only

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

8A Dennis Thompson – Land Commissioner

Motion to:

Adopt Resolution - Mississippi River Public Water Access Cooperative Agreement

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Laurie Westerlund

8B Dennis Thompson – Land Commissioner

Informational Only

Spongy Moth Treatment in Aitkin County - Information Only

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

9A Jessica Seibert – County Administrator

Informational Only

Administrator Updates

DH meeting, working on Strategic Plan measurements, MACA Legislative Call, preparing on-boarding calendar and information binder for new Administrator, Facilities meeting, 2nd Floor move planning meeting

10A Board of Commissioners

Informational Only

Commissioner Committee Reports

Elk meeting, Corps/Stauber meeting, Arrowhead Counties Association, Mille Lacs Fisheries, Facilities meeting, House Human Services hearing on H.F. 337

Motion to Adjourn

Motion made at 11:33 a.m.

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Michael Kearney

Next Meeting: Tuesday, March 11, 2025

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2C

Agenda Item #

Requested Meeting Date: 3/11/2025

Title of Item: EFT Report

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Lori Grams	Department: County Treasurer
Presenter (Name and Title): N/A	Estimated Time Needed:
Summary of Issue: EFT Report thru 3/3/2025	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion:	
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>	

ELECTRONIC FUNDS TRANSFER**Thru March 3, 2025 Board Meeting March 11, 2025**

Abstract Number	Date	Amount	Reason
22243	2/18/25	\$56,539.82	Manual Abstract
22244	2/18/25	\$1,631.09	Manual Abstract
22245	2/18/25	\$466.17	Manual Abstract
22246	2/21/25	\$777,126.68	Payroll Abstract
22247	2/21/25	\$17,697.10	Auditor Abstract
22248	2/21/25	\$7,929.81	Auditor Abstract
22249	2/28/25	\$78,850.30	Commissioner Abstract
22251	2/28/25	\$638,981.53	Auditor Abstract
22252	2/28/25	\$5,929.37	Auditor Abstract
22253	2/27/25	\$7,496.15	Manual Abstract
22254	2/28/25	\$4,180.70	Manual Abstract

\$0

Voids/No ACH

22250

\$1,596,828.72

S:Board Report:2025 EFT Board Report Thru Date

WLB1
2/25/25

3:07PM

Aitkin County



2D

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: S
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

WLB1

2/25/25

3:07PM

Aitkin County



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 2

1 General Fund

Vendor No.	Name	Amount	
9152	ACI Payments Inc	5.00	1 Transactions
89471	Aitkin Co 4-H Council	80.00	1 Transactions
86222	Aitkin Independent Age	335.00	3 Transactions
170	Aitkin Motor Company	521.28	4 Transactions
9561	Amazon Business	577.90	12 Transactions
14563	Anoka County Corrections	11,895.00	1 Transactions
248	Association of Mn Counties	1,350.00	1 Transactions
9203	AT&T Mobility (Sheriff's)	2,928.31	6 Transactions
86467	Auto Value Aitkin	152.99	2 Transactions
10296	Battery Wholesale, Inc.	1,554.95	4 Transactions
10118	Bristow/Jane	124.60	2 Transactions
783	Canon Financial Services, Inc	1,462.05	15 Transactions
12780	CliftonLarsonAllen LLP	2,625.00	1 Transactions
89203	Core Professional Services, Pa	700.00	1 Transactions
1430	Dotzler Power Equipment	55.03	1 Transactions
13057	Driver's License Guide Company	33.95	1 Transactions
11002	Ecm Publishers, Inc.	69.50	1 Transactions
1775	Galls LLC	483.87	2 Transactions
11634	Gammello & Pearson PLLC	1,531.50	9 Transactions

WLB1

2/25/25

3:07PM

Aitkin County



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 3

1 General Fund

Vendor No.	Name	Amount	
4173	Grams/Lori	236.38	2 Transactions
15362	GuidePoint Pharmacy #114 Aitkin	1,095.34	2 Transactions
7525	Hometown Bldg Supply	199.41	3 Transactions
2340	Hyytinen Hardware Hank	85.02	3 Transactions
9645	Jindra/Dylan	195.00	1 Transactions
12048	McDowell Agency, Inc./The	491.20	1 Transactions
9825	McGregor Print Pros, LLC	405.00	2 Transactions
3150	Mille Lacs Co Sheriff	89.00	1 Transactions
3160	Mille Lacs Energy Coop-Albert Lea	310.48	1 Transactions
13724	Minnesota Continuing Legal Education	89.00	1 Transactions
9692	Minnesota Energy Resources Corporation	2,554.31	1 Transactions
10421	MN Department of Corrections	9,300.00	1 Transactions
10506	Neumann/Gregory J	117.60	2 Transactions
3336	Office Of MN. IT Services	1,338.65	1 Transactions
3810	Paulbeck's County Market	1.79	1 Transactions
13412	Pemberton, Sorlie, Rufer & Kershner PLLP	438.00	2 Transactions
9808	Performance Foodservice	3,516.04	2 Transactions
13624	Quadient Leasing USA, Inc	717.51	1 Transactions
4010	Rasley Oil Company	378.18	1 Transactions
9489	Redwood Toxicology Laboratory, Inc	27.59	2 Transactions

Aitkin County



1 General Fund

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 4

Vendor No.	Name	Amount	
12930	River Oaks Dental	392.00	1 Transactions
10289	Roger's Two Way Radio, Inc.	783.33	1 Transactions
89796	Ryan/Kathleen	567.39	2 Transactions
87016	Sheriff Itasca County	75.00	1 Transactions
4681	Streichers	179.98	1 Transactions
13934	The Tire Barn	6,241.85	14 Transactions
9894	Vault Health	732.60	4 Transactions
14558	Verizon Wireless-VCET	150.00	1 Transactions
11507	Waste Management of Minnesota, Inc	16,085.65	1 Transactions
9302	WEX Bank	8,682.24	2 Transactions
9933	WEX BANK - Veteran Services	152.50	1 Transactions
5259	Wright County Sheriff's Office	95.00	1 Transactions
1 Fund Total:		82,208.97	General Fund 51 Vendors 129 Transactions

WLB1
2/25/25 3:07PM

Aitkin County



2 Reserves Fund

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 5

Vendor No.	Name	Amount			
14578	AutoSmith Service Group, LLC	2,053.04	1 Transactions		
2 Fund Total:		2,053.04	Reserves Fund	1 Vendors	1 Transactions

WLB1

2/25/25

3:07PM

Aitkin County



3 Road & Bridge

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 6

Vendor No.	Name	Amount	
86222	Aitkin Independent Age	81.00	1 Transactions
9561	Amazon Business	146.93	3 Transactions
14052	Best Oil Company	206.84	1 Transactions
783	Canon Financial Services, Inc	192.60	1 Transactions
163	Charter Communications Holdings (R&B)	143.13	1 Transactions
14887	Cintas Corporation	13.77	1 Transactions
178	City Of Tamarack	3,314.44	1 Transactions
5893	CTC - 446126	350.00	1 Transactions
11185	Department Of Natural Resources	6,423.84	1 Transactions
1430	Dotzler Power Equipment	384.94	4 Transactions
10543	ECK/JOHN JESSE	18,390.00	2 Transactions
10398	ETTERMAN SALES LLC	3,358.65	1 Transactions
11180	Fastenal Company	13.35	1 Transactions
7060	Federated Co-Ops Inc.	2,200.08	2 Transactions
10542	GREENHECK AUTO GLASS, INC	250.00	1 Transactions
2340	Hyytinen Hardware Hank	457.16	8 Transactions
7705	Isle Automotive Corp	139.78	3 Transactions
11985	Kazmerzak/Paul	54.74	3 Transactions
10545	KOSLOSKI/RICK	4,770.00	2 Transactions

WLB1

2/25/25

3:07PM

Aitkin County



3 Road & Bridge

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 7

Vendor No.	Name	Amount	
8101	Kris Engineering Inc	14,427.20	2 Transactions
91187	Lake Country Power	583.24	5 Transactions
15300	MCGREGOR ACE HARDWARE	68.35	4 Transactions
5917	Mike's Bobcat Service, Inc.	420.00	1 Transactions
3160	Mille Lacs Energy Coop-Albert Lea	3,767.17	13 Transactions
13503	Minnesota Petroleum Service, Inc	2,260.00	4 Transactions
9239	Mn Dept Of Natural Resources-OMB	5,100.30	2 Transactions
8446	Northern Star Coop Service	659.29	1 Transactions
10720	Nuss Truck Group Inc	677.35	1 Transactions
9671	Pitney Bowes Global Financial Services	81.30	1 Transactions
8537	Powerplan OIB	754.84	1 Transactions
15211	Quality Disposal Systems Inc	77.22	1 Transactions
9617	Timber Lakes Septic Service, Inc.	260.00	1 Transactions
8364	Towmaster	58.25	1 Transactions
4879	Town Of Hill Lake Clerk-Treas	14,637.87	1 Transactions
13622	TrueNorth Steel Inc	241.20	1 Transactions
6097	Verizon Wireless	467.57	1 Transactions
9642	WEX BANK - Highway Dept	4,624.55	17 Transactions
5295	Ziegler Inc	2,070.10	1 Transactions

3 Fund Total:

92,127.05

Road & Bridge

38 Vendors

97 Transactions

WLB1
2/25/25 3:07PM

10 Trust

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor No.	Name	Amount			
5893	CTC - 446126	350.00	1 Transactions		
10537	Elite Unmanned LLC	5,366.00	1 Transactions		
14954	Espeseth/Gary	807.85	2 Transactions		
10541	Logtek, LLC	450.64	2 Transactions		
13334	Minnesota Logger Education Program	175.00	1 Transactions		
4070	Riley Auto Supply	73.08	1 Transactions		
10180	WEX Bank - Land Dept	2,356.59	1 Transactions		
10 Fund Total:		9,579.16	Trust	7 Vendors	9 Transactions

11 Forest Development

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Amount			
1430	Dotzler Power Equipment	699.00	1 Transactions		
10455	Temco	1,007.16	1 Transactions		
13848	WYATT'S TOWING & Recovery 24-7	300.00	1 Transactions		
11 Fund Total:		2,006.16	Forest Development	3 Vendors	3 Transactions

WLB1

2/25/25

3:07PM

19 Long Lake Conservation Cen

Aitkin County

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES



Page 10

Vendor No.	Name	Amount			
11234	Adam's Pest Control Inc	319.00	1	Transactions	
9562	Advanced Business Methods, Inc.	90.05	1	Transactions	
85003	Aitkin County DAC	61.94	1	Transactions	
9561	Amazon Business	639.83	1	Transactions	
11419	Beaudry Oil & Service, Inc.	379.71	1	Transactions	
9085	Climate Makers Inc	2,279.98	1	Transactions	
3160	Mille Lacs Energy Coop-Albert Lea	4,975.72	5	Transactions	
3810	Paulbeck's County Market	192.32	1	Transactions	
10076	PFS Minnesota	1,868.88	2	Transactions	
14812	SCI Broadband/Savage Communications	653.85	1	Transactions	
4761	Sysco Minnesota Inc	2,845.27	3	Transactions	
4968	Upper Lakes Foods, Inc	1,786.84	2	Transactions	
19 Fund Total:		16,093.39	Long Lake Conservation Center		12 Vendors
					20 Transactions

WLB1
2/25/25 3:07PM
21 Parks

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor No.	Name	Amount			
3160	Mille Lacs Energy Coop-Albert Lea	69.02	1 Transactions		
21 Fund Total:		69.02	Parks	1 Vendors	1 Transactions

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2/25/25 3:07PM
22 Coronavirus Relief Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	<u>Name</u>	<u>Amount</u>			
5128	Widseth Smith & Nolting Inc	12,000.00	7 Transactions		
10548	Woolpert Inc	41,128.00	1 Transactions		
22 Fund Total:		53,128.00	Coronavirus Relief Fund	2 Vendors	8 Transactions
Final Total:		257,264.79	115 Vendors	268 Transactions	

Aitkin County

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	82,208.97	General Fund
2	2,053.04	Reserves Fund
3	92,127.05	Road & Bridge
10	9,579.16	Trust
11	2,006.16	Forest Development
19	16,093.39	Long Lake Conservation Center
21	69.02	Parks
22	53,128.00	Coronavirus Relief Fund
All Funds	257,264.79	Total

Approved by,

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Board of County Commissioners Agenda Request

2E
Agenda Item #

Requested Meeting Date: March 11, 2025

Title of Item: Fire Protection Contract - City of McGregor

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Information Only
Submitted by: Kathleen Ryan, County Auditor		Department: Auditor
Presenter (Name and Title): Kathleen Ryan, County Auditor		Estimated Time Needed:
Summary of Issue: Approve and authorize signatures to the Fire Protection Contract for the Unorganized Town of 47-24 (Davidson) with McGregor Fire Department.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve and authorize Board Chair signature to the contract with McGregor Fire Department.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 1937.39 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



February 24, 2025

Town Board members and residents,

We apologize for the amounts sent earlier this month that were incorrect.

Enclosed please find your invoice for 2024 fire protection services based on the fair share levy amounts obtained from the Aitkin County Auditor, Kathleen Ryan. The below are the amounts we were given:

Amount due in 2025 (for 2024 service) for Davidson Township is \$1937.39

Based on our auditor's recommendations, we are looking at a suggested 5% increase for your future budget predictions.

If applicable, your fire service agreements will be mailed out separately, please see that we receive one of the signed copies back as soon as possible.

Should you have any questions regarding your amount due or your service agreement, please feel free to come to any McGregor Fire Dept. meeting which is held on the first Monday of each month at 7:30 at the McGregor Fire Department or contact any fire department member.

Sincerely,

Preston Lee, Secretary
218-259-9825

James Carr, Chief
218-768-3526

AGREEMENT FOR FIRE SERVICE

This agreement, made and entered into this 1st day of March, 2025, between the City of McGregor Rural Fire Service, hereinafter called the City of McGregor, and Davidson (Unorg 47-24) Township, hereinafter called the Township.

1. The City of McGregor agrees to furnish fire protection to all properties within the Township for the terms of this contract and under the conditions herein provided.
2. In providing said fire protection service the City of McGregor agrees as follows:
 - A. To make reasonable efforts to respond to all fire calls in the Township.
 - B. To provide and keep in good operating condition fire-fighting equipment adequate to provide such fire protection service.
 - C. It is contemplated that the City of McGregor will provide similar fire protection service in several townships in Aitkin County. If two or more calls are received, the City of McGregor will answer them in the order in which they are received.
 - D. Road and weather conditions must be such that the fire call can be made with reasonable safety to the firefighters and equipment. The decision of the City, whether the fire run can be made with reasonable safety to the firefighters and equipment, shall be final.
 - E. The City shall not be liable to the Township for loss or damage of any kind what-so-ever resulting from any failure to furnish or any delay in furnishing firefighters or fire equipment, or any failure to prevent, control or extinguish fire for damage to goods or for any other reason.
 - F. The City shall make no claim against said Township on account of damage to the property of the City of McGregor while in the fire service of the Township. The City shall carry liability insurance protecting itself against damage claims of its firefighters for personal injuries sustained while in the service of said Township, and further, shall carry liability insurance so far as negligent acts of the firefighters in the employ of the City of McGregor are concerned.
3. For the services herein contracted, the Township shall pay into the Rural Fire Account the amount received by the Town from its annual tax levy made for such fire protection, and determined as their fair share of the cost of this service. Payments can be made in full or immediately upon receipt by the Township of its tax apportionments in which such levy is received.
4. The Township shall annually, during the term of this contract, make a tax levy which has been authorized by the township electors for the purpose of providing their fair share of the costs of the operating of this fire protection service. This levy shall be reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.
5. This contract shall run from its date for a term of five (5) years, unless earlier terminated by written notice of either party given by mail three (3) months prior to any anniversary date of this contract.

Town of Unorg 47-24 By _____ Date _____
Chairperson

City of McGregor (Fire Dept.) By [Signature] Date February 13, 2025
Mayor



INVOICE

City of McGregor
P.O. Box 100
McGregor, MN 55760
218.768.2717
mcgregor.city@gmail.com

Invoice Date : 2/11/2025

Date Due: upon receipt

Davidson Township
c/o Kathleen Ryan - Aitkin County Auditor
209 Second Street NW #202
Aitkin, MN 56431

auditor@co.aitkin.mn.us

Quantity	Description	Unit Price	Line Total
1	Fire Services for 2024, payable in 2025		\$ 1,937.39

Subtotal \$ 1,937.39

\$ -

TOTAL \$ 1,937.39

Make all checks payable to City of McGregor.

THANK YOU FOR YOUR BUSINESS!

WLB1
2/26/25

3:00PM

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



2F

Page 1

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: S
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Amount	
88284	Aitkin Co Recorder	20.00	1 Transactions
9561	Amazon Business	632.30	3 Transactions
10365	Antoine Electric, Inc.	628.46	2 Transactions
1754	Garrison Disposal Company, Inc	575.22	1 Transactions
88628	Imperial Dade	1,809.38	4 Transactions
2928	Lundberg Plumbing & Heating, Inc	298.55	2 Transactions
9825	McGregor Print Pros, LLC	676.00	1 Transactions
9694	Midwest Lock & Door, Inc.	1,175.00	1 Transactions
3160	Mille Lacs Energy Coop-Albert Lea	303.31	1 Transactions
10333	Stevo's Inc	1,662.50	1 Transactions

1 Fund Total:	7,780.72	General Fund	10 Vendors	17 Transactions
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WLB1

2/26/25

3:00PM

3 Road & Bridge

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Page 3

Vendor No.	Name	Amount	
7000	Town Of Aitkin Treasurer	30,879.03	1 Transactions
7001	Town Of Ball Bluff Treasurer	14,028.57	1 Transactions
7002	Town Of Balsam Treasurer	4,970.40	1 Transactions
7003	Town Of Beaver Treasurer	9,272.80	1 Transactions
7004	Town Of Clark Treasurer	15,130.63	1 Transactions
7005	Town Of Cornish Treasurer	5,743.53	1 Transactions
7006	Town Of Farm Island Treasurer	35,305.64	1 Transactions
7007	Town Of Fleming Treasurer	18,369.77	1 Transactions
7008	Town Of Glen Treasurer	20,996.42	1 Transactions
7009	Town Of Haugen Treasurer	13,080.14	1 Transactions
7010	Town Of Hazelton Treasurer	27,618.16	1 Transactions
4879	Town Of Hill Lake Clerk-Treas	17,605.84	1 Transactions
7011	Town Of Idun Treasurer	12,669.99	1 Transactions
7012	Town Of Jevne Treasurer	15,596.54	1 Transactions
7013	Town Of Kimberly Treasurer	15,372.58	1 Transactions
7014	Town Of Lakeside Treasurer	24,552.44	1 Transactions
7015	Town Of Lee Treasurer	6,404.47	1 Transactions
7016	Town Of Libby Treasurer	4,731.12	1 Transactions
7017	Town Of Logan Treasurer	16,808.62	1 Transactions

WLB1

2/26/25

3:00PM

3 Road & Bridge

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Page 4

Vendor No.	Name	Amount	
7018	Town Of Macville Treasurer	12,217.77	1 Transactions
7019	Town Of Malmo Treasurer	16,333.96	1 Transactions
7020	Town Of McGregor - Treasurer	7,421.09	1 Transactions
7021	Town Of Millward Treasurer	7,099.78	1 Transactions
7022	Town Of Morrison Treasurer	13,638.22	1 Transactions
7023	Town Of Nordland Treasurer	36,118.83	1 Transactions
7024	Town Of Pliny Treasurer	6,754.26	1 Transactions
7025	Town Of Rice River Treasurer	10,277.99	1 Transactions
7026	Town Of Salo Treasurer	11,178.65	1 Transactions
7027	Town Of Seavey Treasurer	6,973.11	1 Transactions
7028	Town Of Shamrock Treasurer	46,058.58	1 Transactions
7029	Town Of Spalding Treasurer	13,266.91	1 Transactions
7030	Town Of Spencer Treasurer	20,254.26	1 Transactions
7031	Town Of Turner Treasurer	9,025.65	1 Transactions
7032	Town Of Verdon Treasurer	6,627.41	1 Transactions
7033	Town Of Wagner Treasurer	15,152.75	1 Transactions
7034	Town Of Waukenabo Treasurer	14,505.63	1 Transactions
7035	Town Of Wealthwood Treasurer	11,682.07	1 Transactions
7036	Town Of White Pine Treasurer	4,168.09	1 Transactions
7037	Town Of Williams Treasurer	11,439.51	1 Transactions

WLB1
2/26/25 3:00PM

3 Road & Bridge

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Page 5

Vendor Name
No.

Amount

7038 Town Of Workman - Treasurer

13,345.55

1 Transactions

3 Fund Total:

602,676.76

Road & Bridge

40 Vendors

40 Transactions

WLB1
2/26/25 3:00PM
12 Townships/Cities/ARDC/Amt

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Vendor No.	Name	Amount			
393	ISD 1 Aitkin-Treasurer	98,920.00	1 Transactions		
12 Fund Total:		98,920.00	Townships/Cities/ARDC/Ambulan	1 Vendors	1 Transactions
Final Total:		709,377.48	51 Vendors	58 Transactions	

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
1	7,780.72	General Fund	
3	602,676.76	Road & Bridge	
12	98,920.00	Townships/Cities/ARDC/Ambulan	
All Funds	709,377.48	Total	Approved by,
		
		

WLB1
2/26/25 4:01PM

Aitkin County



2G

1 General Fund

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

Vendor No.	Name	Amount			
5462	Bremer Bank (Elan ACH)	3,034.55	21 Transactions		
1 Fund Total:		3,034.55	General Fund	1 Vendors	21 Transactions

WLB1
2/26/25 4:01PM

Aitkin County



2 Reserves Fund

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 3

Vendor No.	Name	Amount			
5462	Bremer Bank (Elan ACH)	609.91	4 Transactions		
2 Fund Total:		609.91	Reserves Fund	1 Vendors	4 Transactions
Final Total:		3,644.46	2 Vendors	25 Transactions	

WLB1

2/26/25

4:01PM

5 Health & Human Services

Aitkin County



Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 2

Vendor No.	Name	Amount			
5462	Bremer Bank (Elan ACH)	789.90	8 Transactions		
5 Fund Total:		789.90	Health & Human Services	1 Vendors	8 Transactions
Final Total:		789.90	1 Vendors	8 Transactions	

Aitkin County

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	3,034.55	General Fund
2	609.91	Reserves Fund
All Funds	3,644.46	Total

Approved by,
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Aitkin County

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
5	789.90	Health & Human Services
All Funds	789.90	Total

Approved by,

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.....
.....

Total Elan pd 2.13.25 = \$4434.36



Print List in Order By:

4

1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?:

N

Paid on Behalf Of Name
on Audit List?:

N

Type of Audit List:

S

D - Detailed Audit List
S - Condensed Audit List

Save Report Options?:

Y

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



<u>Vendor</u>	<u>Name</u>	<u>Amount</u>	
<u>No.</u>			
9562	Advanced Business Methods, Inc.	112.60	1 Transactions
88284	Aitkin Co Recorder	13.00	1 Transactions
9608	AMAZON CAPITAL SERVICES (HHS only)	143.31	10 Transactions
10267	Bourassa/Makenzie	168.00	1 Transactions
11051	Department of Human Services	8,465.96	12 Transactions
10342	DHS-Anoka Metro Rtc	500.00	1 Transactions
10188	DHS-Moose Lake RTC	610.70	1 Transactions
9220	Dhs-Msop	10,470.50	4 Transactions
89965	DHS-ST PETER-SEE LIST	3,577.40	1 Transactions
12094	FLIER/AMANDA	170.88	1 Transactions
10170	Golden Horizons of Aitkin	1,000.00	1 Transactions
12695	HENKE/JENNIFER	85.20	1 Transactions
10456	King/Miranda	126.49	2 Transactions
9456	Meger/Shanda	992.52	6 Transactions
9692	Minnesota Energy Resources Corporation	1,245.94	3 Transactions
10948	MN Dept of Labor & Industry	100.00	3 Transactions
14877	NEMITZ/BILINDA	340.58	3 Transactions
10554	North Country Veterinary Clinic	122.56	1 Transactions
3950	Public Utilities	2,162.97	3 Transactions
13729	SIMS/MEGAN REBECCA	645.48	2 Transactions
86235	The Office Shop Inc	59.69	4 Transactions
10549	Woods Psychological Services LLC	15,525.00	2 Transactions
Final Total		46,638.78	22 Vendors
			64 Transactions

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
5	46,638.78	Health & Human Services
All Funds	46,638.78	Total

Approved by,

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.....
.....

WLB1
2/28/25 10:05AM

Aitkin County



21

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 1

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: S
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

WLB1
2/28/25 10:05AM

Aitkin County



Vendor No.	Name	Amount			
8410	Bremer Bank	1,579.61	15 Transactions		
1 Fund Total:		1,579.61	General Fund	1 Vendors	15 Transactions

WLB1
2/28/25 10:05AM
9 State

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 3

Vendor No.	Name	Amount			
8410	Bremer Bank	2,601.09	3 Transactions		
9 Fund Total:		2,601.09	State	1 Vendors	3 Transactions
Final Total:		4,180.70	2 Vendors	18 Transactions	

Aitkin County

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	1,579.61	General Fund
9	2,601.09	State
All Funds	4,180.70	Total

Approved by,
.
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Board of County Commissioners Agenda Request

2J

Agenda Item #

Requested Meeting Date: March 11, 2025

Title of Item: Fire Protection Contract - Hill City

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Information Only
Submitted by: Kathleen Ryan, County Auditor		Department: Auditor
Presenter (Name and Title): Kathleen Ryan, County Auditor		Estimated Time Needed: n/a
Summary of Issue: Approve and authorize signatures to the Fire Protection Contracts for the Unorganized Towns of 52-25 (Quadna), 52-27 (Shovel Lake), and 51-27 (Lemay) with the City of Hill City Fire Department.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve and authorize signatures to the contracts with the City of Hill City Fire Department.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping?</i> \$ 9316.51 <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

AGREEMENT FOR FIRE AND FIRST RESPONDER SERVICE

This Agreement made and entered into this 11th day of March 2025, between the City of Hill City Fire Department, hereinafter called the City of Hill City and the Township of Unorganized 52-25. hereinafter called the "Town".

1. The City of Hill City agrees to provide fire and first responder protection for all properties within the Town for this contract and under the conditions provided.
 2. In providing said protection service, the City of Hill City agrees as follows:
 - A. To make reasonable efforts to respond to all calls in the Town.
 - B. To provide and keep in good operating condition equipment adequate to provide such protection service.
 - C. It is contemplated that the City of Hill City will provide a similar protection service in several towns in Aitkin and Itasca County. If two or more calls are received, the city will answer them in the order in which they are received.
 - D. Road and weather conditions must be such that the call can be made with reasonable safety to the volunteers and equipment. The decision of the City, whether the call can be made with reasonable safety to the volunteers and equipment, shall be final.
 - E. The City shall not be liable to the Town for loss or damage of any kind whatever resulting from any failure to furnish or any delay in furnishing volunteers or equipment, or from any failure to prevent, control, or extinguish fire whether such loss or damage is caused by the negligence of the employees of the City or otherwise.
 3. For the services contracted, the Town shall pay into the City Fire Account its fair share annually. The City shall pay into the City Fire Account its fair share annually. The City shall annually determine the fair share cost of fire and first responder service and notify the Township of that amount before its annual meeting. Your fair share cost of fire and first responder service for this service contract is **\$2,837.47**. Payments can be made at the discretion of the Town as long as the total fair share amount is paid each year.
 4. The Town shall annually, during the term of this contract, make a tax levy which has been authorized by the town electors for the purpose of providing their fair share of the costs of operating this fire protection service. This levy shall be
-

reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.

5. This contract shall run from its date for a term of one (1) year, unless earlier terminated by written notice of either party given by mail three (3) months prior to any anniversary date of this contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this _____ day of _____.

CITY OF HILL CITY

By: _____
Mayor

ATTEST:

City Clerk

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this ____ day of _____, 20____.

TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk

AGREEMENT FOR FIRE AND FIRST RESPONDER SERVICE

This Agreement made and entered into this 11th day of March 2025, between the City of Hill City Fire Department, hereinafter called the City of Hill City and the Township of Unorganized 52-27. hereinafter called the "Town".

1. The City of Hill City agrees to provide fire and first responder protection for all properties within the Town for this contract and under the conditions provided.
2. In providing said protection service, the City of Hill City agrees as follows:
 - A. To make reasonable efforts to respond to all calls in the Town.
 - B. To provide and keep in good operating condition equipment adequate to provide such protection service.
 - C. It is contemplated that the City of Hill City will provide a similar protection service in several towns in Aitkin and Itasca County. If two or more calls are received, the city will answer them in the order in which they are received.
 - D. Road and weather conditions must be such that the call can be made with reasonable safety to the volunteers and equipment. The decision of the City, whether the call can be made with reasonable safety to the volunteers and equipment, shall be final.
 - E. The City shall not be liable to the Town for loss or damage of any kind whatever resulting from any failure to furnish or any delay in furnishing volunteers or equipment, or from any failure to prevent, control, or extinguish fire whether such loss or damage is caused by the negligence of the employees of the City or otherwise.
3. For the services contracted, the Town shall pay into the City Fire Account its fair share annually. The City shall pay into the City Fire Account its fair share annually. The City shall annually determine the fair share cost of fire and first responder service and notify the Township of that amount before its annual meeting. Your fair share cost of fire and first responder service for this service contract is **\$1,574.17**. Payments can be made at the discretion of the Town as long as the total fair share amount is paid each year.
4. The Town shall annually, during the term of this contract, make a tax levy which has been authorized by the town electors for the purpose of providing their fair share of the costs of operating this fire protection service. This levy shall be

reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.

5. This contract shall run from its date for a term of one (1) year, unless earlier terminated by written notice of either party given by mail three (3) months prior to any anniversary date of this contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this _____ day of _____.

CITY OF HILL CITY

By: _____
Mayor

ATTEST:

City Clerk

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this ____ day of _____, 20____.

TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk

AGREEMENT FOR FIRE AND FIRST RESPONDER SERVICE

This Agreement made and entered into this 11th day of March 2025, between the City of Hill City Fire Department, hereinafter called the City of Hill City and the Township of Unorganized 51-27. hereinafter called the "Town".

1. The City of Hill City agrees to provide fire and first responder protection for all properties within the Town for this contract and under the conditions provided.
2. In providing said protection service, the City of Hill City agrees as follows:
 - A. To make reasonable efforts to respond to all calls in the Town.
 - B. To provide and keep in good operating condition equipment adequate to provide such protection service.
 - C. It is contemplated that the City of Hill City will provide a similar protection service in several towns in Aitkin and Itasca County. If two or more calls are received, the city will answer them in the order in which they are received.
 - D. Road and weather conditions must be such that the call can be made with reasonable safety to the volunteers and equipment. The decision of the City, whether the call can be made with reasonable safety to the volunteers and equipment, shall be final.
 - E. The City shall not be liable to the Town for loss or damage of any kind whatever resulting from any failure to furnish or any delay in furnishing volunteers or equipment, or from any failure to prevent, control, or extinguish fire whether such loss or damage is caused by the negligence of the employees of the City or otherwise.
3. For the services contracted, the Town shall pay into the City Fire Account its fair share annually. The City shall pay into the City Fire Account its fair share annually. The City shall annually determine the fair share cost of fire and first responder service and notify the Township of that amount before its annual meeting. Your fair share cost of fire and first responder service for this service contract is **\$4,904.87**. Payments can be made at the discretion of the Town as long as the total fair share amount is paid each year.
4. The Town shall annually, during the term of this contract, make a tax levy which has been authorized by the town electors for the purpose of providing their fair share of the costs of operating this fire protection service. This levy shall be

reviewed each year and any changes made as certified by the City, who shall file a detailed budget account of the costs of providing such service.

5. This contract shall run from its date for a term of one (1) year, unless earlier terminated by written notice of either party given by mail three (3) months prior to any anniversary date of this contract.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this _____ day of _____.

CITY OF HILL CITY

By: _____
Mayor

ATTEST:

City Clerk

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands

this ____ day of _____, 20____.

TOWN OF _____

By: _____
Chairman of Town Board

ATTEST:

Town Clerk

2025 TOTAL FAIRSHARE AMOUNTS

FIRE DEPARTMENT									
	POPULATION	POPULATION %	2022	2023	2024	3 YR AVE CALLS %	TAX CAPACITY	TC %	POP+CALLS+TC/3
HILL CITY	609	34.98%	4	6	9	42.22%	\$496,590	10.20%	29.13%
HILL LAKE	422	24.24%	4	5	2	24.44%	\$990,012	20.33%	23.00%
MACVILLE	168	9.65%	0	1	1	4.44%	\$1,725,182	35.43%	16.51%
SPANG	245	14.07%	2	2	1	11.11%	\$405,123	8.32%	11.17%
WILDWOOD	197	11.32%	0	1	2	6.66%	\$460,985	9.47%	9.15%
52-25 (QUADNA)	25	1.44%	0	3	0	6.66%	\$106,799	2.19%	3.43%
52-27 (SL)	50	2.87%	0	0	0	0.00%	\$116,632	2.40%	1.76%
51-27 (LEMAY)	25	1.44%	1	1	0	4.44%	\$567,520	11.66%	5.85%
TOTALS	1741	100%	11	19	15	100%	\$4,868,843	100%	100%
FIRST RESPONDERS									
	POPULATION	POPULATION %	2022	2023	2024	3 YR AVE CALLS %	TAX CAPACITY	TC %	POP+CALLS+TC/3
HILL CITY	609	39.44%	62	51	73	57.94%	\$496,590	11.27%	36.22%
HILL LAKE	422	27.33%	18	27	23	21.18%	\$990,012	22.46%	23.66%
MACVILLE	168	10.88%	10	13	5	8.72%	\$1,725,182	39.14%	19.58%
SPANG	245	15.87%	8	5	9	6.85%	\$405,123	9.19%	10.64%
52-25 (QUADNA)	25	1.62%	1	6	2	2.80%	\$106,799	2.42%	2.28%
52-27 (SL)	50	3.24%	0	6	2	2.49%	\$116,632	2.88%	2.87%
51-27 (LEMAY)	25	1.62%	0	0	0	0.00%	\$567,520	12.88%	4.83%
TOTALS	1544	100%	99	108	114	100%	\$4,407,858	100%	100%
(WILDWOOD TOWNSHIP IS NOT COVERED BY FIRST RESPONDERS)									
FIRE DEPARTMENT					FIRST RESPONDERS			TOTAL	
HILL CITY	\$22,751.45				HILL CITY	\$2,518.38		\$25,269.83	
HILL LAKE	\$17,963.73				HILL LAKE	\$1,645.08		\$19,608.81	
MACVILLE	\$12,894.83				MACVILLE	\$1,361.40		\$14,256.23	
SPANG	\$8,724.12				SPANG	\$739.80		\$9,463.92	
WILDWOOD	\$7,146.44				WILDWOOD	\$0.00		\$7,146.44	
52-25 (QUADNA)	\$2,678.94				52-25 (QUADNA)	\$158.53		\$2,837.47	
52-27 (SL)	\$1,374.62				52-27 (SL)	\$199.55		\$1,574.17	
51-27 (LEMAY)	\$4,569.04				51-27 (LEMAY)	\$335.83		\$4,904.87	
BUDGET AMOUNT	\$78,103.17				BUDGET AMOUNT	\$6,953.00		\$85,056.17	



Board of County Commissioners Agenda Request

2K

Agenda Item #

Requested Meeting Date: March 11, 2025

Title of Item: JPA between the BCA and Aitkin County HR

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Information Only
Submitted by: Bobbie Danielson		Department: Human Resources
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: <p>The Aitkin County HR Department runs criminal background checks on top finalists for employment.</p> <p>The State requires that a Joint Powers Agreement be in place with the State of Minnesota, acting through its commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension ("BCA"), and the County of Aitkin on behalf of its Human Resources Department ("Governmental Unit").</p> <p>The purpose of this Joint Powers Agreement is to memorialize the requirements for the HR Department to obtain access and the limitations that apply to the information that it obtains</p> <p>The County Attorney has reviewed the agreement and finds it to be proper as to form and content.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve JPA and authorize Board Chair signature.		
Financial Impact: <p><i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><i>What is the total cost, with tax and shipping? \$</i></p> <p><i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i></p>		



Joint Powers Agreement

State of Minnesota

Federal Background Checks

ORI – NCJMN001

SWIFT Contract # 261994

This Agreement is between the State of Minnesota, acting through its commissioner of Public Safety on behalf of the Bureau of Criminal Apprehension ("BCA"), and the County of Aitkin on behalf of its Human Resources Department ("Governmental Unit").

Recitals

- 1 Under Minnesota Statutes § 471.59, the BCA and Governmental Unit are empowered to engage in such agreements as are necessary to exercise their powers.
- 2 The BCA is the State Identification Bureau for the State of Minnesota and is responsible for fingerprint identification services including submission of civil, fingerprint-based background checks to the Federal Bureau of Investigation ("FBI") subsequent to conducting Minnesota records checks.
- 3 The Governmental Unit has a state statute, Minnesota Statutes, § 299C.62, that has been approved by the United States Attorney General as compliant with Public Law 92-544.
- 4 The Governmental Unit wants to access federal data in support of its duties to conduct background checks as provided by law.
- 5 The purpose of this Joint Powers Agreement is to memorialize the requirements for Governmental Unit to obtain access and the limitations that apply to the information that Governmental Unit obtains.

Agreement

- 1 **Term of Agreement**
 - 1.1 **Effective Date.** This Agreement is effective on the date the BCA obtains all required signatures under Minnesota Statutes § 16C.05, subdivision 2.
 - 1.2 **Expiration Date.** This Agreement expires five years from the date it is effective.
- 2 **Agreement Between the Parties**
 - 2.1 **Request Submission.** Governmental Unit agrees that it will collect fingerprints from those individuals for whom a Minnesota and federal fingerprint-based background check will be conducted. Governmental Unit will forward the fingerprints and other documentation to the BCA. The fingerprints will be captured so they meet the requirements of National Institute of Standards and Technology Special Publication 500-290. The Governmental Unit will ensure that all fields required on the fingerprint card are completed.

Fingerprints received by Governmental Unit will be forwarded to the BCA using a secure method.
 - 2.2 **Request Processing.** On receipt of fingerprints that conform to the requirements of Clause 2.1, the BCA will conduct a check of the Minnesota criminal history repository for any records that match the fingerprints submitted. Any results of a fingerprint

match in Minnesota will be returned to the Governmental Unit with the federal results.

The BCA will also forward the fingerprints to the FBI for processing. The BCA will receive the response from the FBI, redact any data the Governmental Unit is not entitled to receive and forward the results to the Governmental Unit.

- 2.3 Policies.** The FBI and BCA have laws and policies on access, use, audit, dissemination, screening (pre-employment), security, training, and use of the criminal history results. These FBI and BCA policies, as amended and updated from time to time, are incorporated into this Agreement by reference. The policies are available at <https://bcanextest.x.state.mn.us//noncrim/launchpad/index.pl>. Governmental Unit has created its own policies to ensure that Governmental Unit's employees and contractors comply with all applicable requirements. Governmental Unit ensures this compliance through appropriate enforcement.
- 2.4 Limitations on Access.** BCA agrees that it will comply with applicable state and federal laws when making information accessible. Governmental Unit agrees that it will comply with applicable state and federal laws when accessing, using, disseminating, and storing data. Each party is responsible for its own compliance with the most current applicable state and federal laws.
- 2.5 Requirement to Update Information.** The parties agree that if there is a change to any of the information, whether required by law or this Agreement, the party will send the new information to the other party in writing within 30 days of the change.
- 2.6 Compliance with Personnel Security Requirements.** Per Minnesota Statutes § 299C.46, employees of a Governmental Unit who review results of background checks will be required to take security awareness training and pass a federal, fingerprint-based background check. Any information technology staff who support the work of Governmental Unit and who have physical or logical access to criminal history information will also be required to take security awareness training and pass a federal, fingerprint-based background check and may need to sign a security addendum certification. All required training by Governmental Unit employees will be completed prior to reviewing or handling background checks.

3 Payment

Governmental Unit will pay the BCA for all services performed under this Agreement. For each background check that is processed by BCA, Governmental Unit will pay the fee identified at <https://dps.mn.gov/divisions/bca/Documents/Background-check-fees.pdf>. There is an additional \$10.00 fee if the fingerprints are taken at BCA.

4 Authorized Representatives

BCA's Authorized Representative is the person below, or her successor:

Name: Diane Bartell, Deputy Superintendent
Address: Dept. of Public Safety; Bureau of Criminal Apprehension
1430 Maryland Avenue East
Saint Paul, MN 55106
Telephone: 651.793.2590
Email Address: Diane.Bartell@state.mn.us

Governmental Unit's Authorized Representative is the person below, or his/her successor:

Name: Bobbie Danielson, HR Director

Address: 307 2nd St NW, Rm 312
Aitkin, MN 56431
Telephone: 218.927.7277
Email Address: bobbie.danielson@co.aitkin.mn.us

5 Assignment, Amendments, Waiver, and Agreement Complete

- 5.1 Assignment.** Neither party may assign nor transfer any rights or obligations under this Agreement.
- 5.2 Amendments.** Any amendment to this Agreement, except that described in Clause 2.5 above, must be in writing and will not be effective until it has been signed and approved by the same parties who signed and approved the original agreement, or their successors in office.
- 5.3 Waiver.** If either party fails to enforce any provision of this Agreement, that failure does not waive the provision or the right to enforce it.
- 5.4 Agreement Complete.** This Agreement contains all negotiations and agreements between the BCA and the Governmental Unit. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

6 Liability

The BCA and the Governmental Unit agree each party will be responsible for its own acts and behavior and the results thereof to the extent authorized by law and shall not be responsible or liable for the acts of any others and the results thereof. The BCA's liability shall be governed by provisions of the Minnesota Torts Claims Act, Minnesota Statutes § 3.736, and other applicable law. The Governmental Unit's liability shall be governed by the Minnesota Municipal Tort Claims Act, Minnesota Statutes Chapter 466, and other applicable law.

7 Audits

- 7.1** Under Minnesota Statutes § 16C.05, subdivision 5, the Governmental Unit's books, records, documents, internal policies and accounting procedures and practices relevant to this Agreement are subject to examination by the BCA, State Auditor, or Legislative Auditor, as appropriate, for a minimum of six (6) years from the end of this Agreement. The examination shall be limited to the books, records, documents, and accounting procedures and practices that are relevant to this Agreement.
- 7.2** Under applicable state and federal law and policy, the Governmental Unit's records are subject to examination by the BCA and the FBI to ensure compliance with laws, regulations and policies about access, use, and dissemination of data.

8 Government Data Practices

- 8.1 BCA and Governmental Unit.** The BCA and Governmental Unit must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data accessible under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this Agreement. The remedies of Minnesota Statutes §§ 13.08 and 13.09 apply to the release of the data referred to in this clause by either the BCA or the Governmental Unit.

9 Investigation of Alleged Violations; Sanctions

For purposes of this clause, "Individual User" means an employee or contractor of Governmental Unit.

9.1 Investigation. Governmental Unit and BCA agree to cooperate in the investigation and possible prosecution of suspected violations of federal law, state law, and policies and procedures referenced in this Agreement. When BCA becomes aware that a violation may have occurred, BCA will inform Governmental Unit of the suspected violation, subject to any restrictions in applicable law. When Governmental Unit becomes aware that a violation has occurred, Governmental Unit will inform BCA subject to any restrictions in applicable law.

9.2 Sanctions.

9.2.1 Under this Agreement, Governmental Unit must determine if and when an involved Individual User is disciplined due to inappropriate use of data. Governmental Unit may decide to suspend or terminate access and the decision must be made as soon as alleged violation is discovered, after notice of an alleged violation is received, or after an investigation has occurred. Governmental Unit must report the status of the Individual User's access to BCA without delay. BCA reserves the right to temporarily suspend or eliminate an Individual User's access to data and will notify Governmental Unit if an Individual User is affected.

9.2.2 If the BCA determines the Governmental Unit has jeopardized the integrity of the information, BCA may temporarily stop providing some or all the information under this Agreement until the failure is remedied to the BCA's satisfaction. If Governmental Unit's failure is continuing or repeated, Clause 11.1 does not apply and BCA may terminate this Agreement immediately.

10 Venue

Venue for all legal proceedings involving this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11 Termination

11.1 Termination. The BCA or the Governmental Unit may terminate this Agreement at any time, with or without cause, upon 30 days' written notice to the other party's Authorized Representative.

11.2 Termination for Insufficient Funding. Either party may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written notice to the other party's authorized representative. The Governmental Unit is not obligated to pay for any services that are provided after notice and effective date of termination. However, the BCA will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. Neither party will be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. Notice of the lack of funding must be provided within 30 days of the affected party receiving that notice.

12 E-Verify Certification (In accordance with Minnesota Statutes § 16C.075)

For services valued in excess of \$50,000, Governmental Unit certifies that as of the date of services performed by the BCA, Governmental Unit and all its subcontractors will have implemented or be in the process of implementing the federal E-Verify Program for all newly hired employees in the United States who will perform work on behalf of the Governmental Unit. Governmental Unit is responsible for collecting all subcontractor

certifications and may do so utilizing the *E-Verify Subcontractor Certification Form* available at <http://www.mmd.admin.state.mn.us/doc/EVerifySubCertForm.doc>. All subcontractor certifications must be kept on file with Governmental Unit and made available to the BCA upon request.

13 Continuing Obligations

The following clauses survive the expiration or cancellation of this Agreement: 6. Liability; 7. Audits; 8. Government Data Practices; 9. Investigation of Alleged Violations; Sanctions; and 10. Venue.

BCA and the Governmental Unit indicate their agreement and authority to execute this Agreement by signing below.

GOVERNMENTAL UNIT

Governmental Unit certifies that the appropriate person(s) has(have) executed this Agreement on behalf of the Governmental Unit and its jurisdictional government entity as required by applicable articles, laws, by-laws, resolutions, or ordinances.

By and Title: _____
Governmental Unit

Date

By and Title: _____
Governmental Unit

Date

By and Title: _____
Governmental Unit

Date

By and Title: _____
Governmental Unit

Date

By and Title: _____
Governmental Unit

Date

DEPARTMENT OF PUBLIC SAFETY, BUREAU OF CRIMINAL APPREHENSION

By and Title: _____
(with delegated authority)

Date

COMMISSIONER OF ADMINISTRATION

As delegated to the Office of State Procurement

By: _____

Date



Board of County Commissioners Agenda Request

2L

Agenda Item #

Requested Meeting Date: March 11, 2025

Title of Item: Mille Lacs Trails Federal Recreational Trail Program Grant Application

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Information Only
Submitted by: Dennis (DJ) Thompson		Department: Land
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: <p>Mille Lacs Trails Inc. maintains 109.4 miles of snowmobile trails in Aitkin County. The Club is applying for grant money through the Federal Recreational Trail Program to replace trail grooming equipment. They have secured the 25% match requirement. Grant request is for \$41,090.</p> <p>The federal grant application requires support for the application from the local government unit.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt resolution supporting Mille Lacs Trails Inc. Federal Recreational Trail Program grant application.		
Financial Impact: <p>Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>What is the total cost, with tax and shipping? \$</p> <p>Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:</p>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED March 11, 2025

By Commissioner: xxx

20250311-xxx

Federal Recreational Trail Program Grant Application

WHEREAS, Aitkin County supports the grant application made to the Minnesota Department of Natural Resources for the Federal Recreational Trail Program. The application is to purchase snowmobile grooming equipment for the Aitkin County Trail System. The trail systems to be groomed include 109.4 miles of trails groomed by Mille Lacs Trails Inc., and

WHEREAS, Aitkin County recognizes the twenty-five (25) percent match requirement for the Federal Recreational Trail Program, and Mille Lacs Trails Inc. has secured the matching funds.

NOW THEREFORE, BE IT RESOLVED, if Aitkin County is awarded a grant by the Minnesota Department of Natural Resources, Aitkin County agrees to accept the grant award and may enter into an agreement with the State of Minnesota for the above referenced project. Aitkin County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED, that the applicant has read the Conflict of Interest Policy contained in the Trail Program Grant Manual and certifies it will report any actual, potential, perceived, or organizational conflicts of interest upon discovery to the state related to the application or grant award, and

BE IT FURTHER RESOLVED, Aitkin County names the fiscal agent for this project as the Aitkin County Land Department, and

BE IT FURTHER RESOLVED, Aitkin County hereby assures the grooming equipment acquired through this grant will be maintained for no less than twenty (20) years as required by the Federal Recreational Trail Grant Program or until such time as appropriate disposition actions are approved by the Minnesota Department of Natural Resources.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of March 2025, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11th day of March 2025

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2M
Agenda Item #

Requested Meeting Date: March 11, 2025

Title of Item: Recommendation from the Consultant - VCET Admin Assistant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Information Only
Submitted by: Bobbie Danielson		Department: Human Resources
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: <p>The VCET Administrative Assistant job description is attached. The consultant recommends the position be classified at Grade 5.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: <p>Motion to accept the consultant's recommendation of Grade 5 for the VCET Administrative Assistant.</p>		
Financial Impact: <p>Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>What is the total cost, with tax and shipping? \$</p> <p>Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:</p> <p>Policy provides a \$1/hour or 5% wage increase, whichever is greater.</p>		

Legally binding agreements must have County Attorney approval prior to submission.



Position Description

VIOLENT CRIME ENFORCEMENT TEAM (VCET) ADMINISTRATIVE ASSISTANT - CONFIDENTIAL

This is a grant-funded position.

Department Sheriff's Office
Grade Grade 5
Reports to AIM VCET Commander or Designee
FLSA Status Non-exempt
Union Status Non-union

Final Appointing Authority

This position shall not be filled until final approval of the County Administrator. All offers of employment are made in writing by the Human Resources Manager.

Job Summary

To provide administrative and analytical support to the AIM VCET Task Force Commander, Sergeants, and Investigators by performing a wide variety of responsible, routine and complex confidential administrative, office, and analytical/research duties. This position is responsible for maintaining, coordinating and implementing administrative and analysis responsibilities and maintaining current/accurate databases with specialized information in a highly confidential environment. This position serves as the primary resource for all unit personnel and manages all office support functions and projects within the unit.

Supervision Received

Employees working in this job class work under general supervision and usually receive some instruction with respect to details of most assignments, but are free to develop their own work sequences within established procedures, methods, and policies. They are able to work independently, and may at times be physically removed from their supervisor and are subject to periodic supervisory checks.

Receives technical direction from the County Attorney's office on civil process form and procedure.

Supervision Exercised

No formal supervisory authority.

Essential Functions

This position description is not intended to be all-inclusive. Employee may perform other essential and nonessential functions as assigned or apparent to meet the ongoing needs of the department and organization. Regular attendance and punctuality are essential requirements of this position.

1. **Manages Office Operations:** Oversees office functions for AIMVCET, including preparing correspondence, reports, and statistical documents; maintaining records and files using computer applications; and coordinating AIMVCET Board meetings.

2. **Administrative Support:** Answers phones, receives tip-line calls, orders supplies, monitors equipment needs, schedules appointments, maintains calendars, and writes/edit documents. Serves as a notary public.
 3. **Financial Management:** Maintains and balances AIMVCET budgets, processes invoices, prepares deposits, reconciles bank statements, and manages payments and financial reporting through County Financial System (IFS) and EGrants systems.
 4. **Data Analysis and Reporting:** Researches, gathers, and analyzes information to prepare statistical, financial, and administrative reports. Assists in managing grant applications and monitors grant compliance.
 5. **Forfeiture Case Management:** Manages forfeiture case files, ensures proper service of forms, tracks inventory of forfeited property, coordinates auctions, processes payments, and enters data into SAFES notification systems.
 6. **Investigative Support:** Provides data analysis support for investigations, utilizing specialized software to generate reports, presentations, and other tools to communicate findings.
 7. **Special Projects:** Researches, organizes, and analyzes data for special projects, ensuring timely and accurate completion.
 8. **Information Gathering:** Conducts database and records searches on suspect identification, crime patterns, stolen property, and other investigative needs. Analyzes social media and communication activity to identify potential suspects and targets.
 9. **Stakeholder Collaboration:** Builds and maintains relationships with local, state, and federal entities to share information and support AIMVCET's mission.
 10. **Crime Analysis Development:** Monitors advancements in crime analysis methods and applies innovative techniques to enhance agency capabilities.
 11. **Database Management:** Enters and tracks information in systems like ATF E-Trace, E-Share, and RISS Safe De-confliction. Collects and maintains data for statistical reports and audits.
 12. **Confidential Records Management:** Maintains confidential informant files, tracks buy funds, and completes routine audits with the Commander.
 13. **Regulatory Compliance:** Ensures compliance with state, federal, and organizational reporting requirements for various programs, including VCET insurance applications and operational audits.
 14. **Meeting Coordination:** Schedules and organizes meetings, including VCET Advisory Board meetings, prepares agendas, takes minutes, and represents leadership in internal and external meetings.
 15. **Training and Grant Support:** Assists in VCET grant applications, attends Office of Justice Programs (OJP) trainings, and supports presentations as needed.
 16. **Recordkeeping and File Maintenance:** Maintains organized physical and electronic filing systems to ensure efficient retrieval and accuracy of records.
 17. **Training and Development:** Participates in training programs to stay updated on best practices and organizational needs.
- Performs other related duties as assigned or apparent.



Position Description

Minimum Qualifications

Two years of post-secondary education with courses in computer, communication, and office skills, plus two or more years of related experience; or equivalent combination of education and experience. Office experience in law enforcement or a criminal justice setting is preferred. Typing speed of 50 w.p.m. or higher. Must have the ability to focus and work productively with continual interruptions. Must be self-motivated and able to make decisions, effectively prioritize workload, handle multiple tasks simultaneously, and work independently with minimal supervision.

Proficiency in Microsoft Word, Excel and PowerPoint.

Valid Minnesota driver's license required. Employment reference checks, drug test, and a criminal background check will be performed as part of the pre-employment process.

Must be able to obtain MN notary within three months of initial employment.

Criminal Justice Info Service (CJIS) Certificate issued by Bureau of Criminal Apprehension (BCA) preferred at time of hire, but not required.

Knowledge, Skills, and Abilities Required

Knowledge of:

1. County and departmental policies, procedures, and practices.
2. Federal, State, and local laws, rules, and regulations relevant to the work performed in this position.
3. Modern office procedures and practices.
4. Clerical procedures necessary to process, sort, verify and file documents or other material in accordance with departmental office procedures.
5. Business English, spelling, grammar and punctuation.
6. Basic math.
7. Record keeping systems in order to maintain administrative and fiscal data and to prepare reports.
8. Data practices law and policies.

Skill in:

1. Communication and interpersonal skills as applied to interaction with supervisors, staff, and the general public sufficient to exchange or convey information and to receive work direction.
2. Typing skill sufficient to complete 50 net words per minute without errors.
3. Analytical and problem solving skills.
4. Independent decision-making skills.
5. Reading, writing, and speaking English proficiently. Writing sufficient to compose and edit a variety of documents using correct spelling, grammar, and punctuation, with the ability to pay close attention to detail and proofread work carefully.
6. Strong computer skills. Considerable knowledge of Microsoft Excel.
7. Performance of arithmetic computations for budgeting purposes.
8. Preparing and comprehending legal documents.



Position Description

9. Time management, organization, multi-tasking, and prioritizing work.
10. Communications including proper grammar, sufficient to respond to telephone and in-person questions, complaints and requests without prejudice or ridicule that will assure prompt and reliable service to the public based on established departmental policies and procedures

Ability to:

1. Present a positive attitude in the workplace, promote a spirit of teamwork and cooperation, and be able to treat others with respect, honesty, and consideration.
2. Use discretion in handling and maintain a high degree of data privacy and confidentiality.
3. Handle multiple tasks simultaneously with a high degree of accuracy.
4. Ability to work with budget and statistics.
5. Work independently, exercise good judgment, and meet deadlines.
6. Exercise independent judgment, strong communication skills, time management and organizational skills in developing work methods and operating procedures in order to implement departmental activities and policies and perform duties under emergency situations.

Language Skills

High Skills – Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

Mathematical Skills

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

Reasoning Skills

Intermediate Skills – Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Computer Skills

To perform this job successfully, an individual should be proficient at using the following software:

County Payroll Software/E-time, Microsoft Word, Excel, Outlook, PowerPoint, Internet, and other job-related software.

Ability to Travel

Occasional travel is required to attend trainings and meetings in and out of Aitkin County.

Competencies

To perform the job successfully, an individual should consistently demonstrate the following competencies (definitions attached or available upon request):



Position Description

Ethics, attendance/punctuality, safety and security, dependability, analytical, problem solving, technical skills, customer service, interpersonal skills, oral communication, written communication, teamwork, leadership, quality management, cost consciousness, diversity, organizational support, judgment, motivation, planning/organizing, professionalism, quality, quantity, adaptability, and initiative.

Work Environment

The noise level in the work environment is usually quiet.

Equipment and Tools

Computer, copier, fax, telephone, printer, 10-key calculator, shredder and other job-related tools and equipment, county-owned vehicles, and personal vehicle (requires proof of insurance on file).

Physical Activities/Requirements

Climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, lifting, carrying, use of fingers, grasping, talking, hearing, seeing, and repetitive motions. Must have the ability to lift and/or carry up to 25 pounds.

While performing the duties of this job, the employee performs light work, exerting up to 25 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for Sedentary Work and the worker sits most of the time, the job is rated for Light Work.

Working safely is a condition of employment. Aitkin County is a drug-free and alcohol-free workplace.

Disclaimer

The above statements are intended to describe the general nature and level of the work being performed by employees assigned to this job classification. This is not an exhaustive list of all duties and responsibilities. Aitkin County reserves the right to amend and change responsibilities to meet organizational needs as necessary. This job description does not constitute an employment agreement between the employer and employee.

Reasonable Accommodation Notice

The County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.



Position Description

Our Vision: *We strive to be a county of safe, vibrant communities that place value on good stewardship of local resources.*

Our Mission: *Aitkin County's mission is to provide outstanding service in a fiscally responsible manner through innovation and collaboration with respect for all.*

Our Core Values: *Collaboration, Innovation, Integrity, People-Focused, Professionalism*

1-22-2025

By Commissioner: xxx

20250311-xxx

Approve Licenses to Sell Tobacco Products

WHEREAS, approval of applications are subject to the completion of all paperwork in full.

WHEREAS, licenses are valid effective April 1, 2025 through the period ending March 31, 2026.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following applications for license to sell tobacco products effective April 1, 2025 through the period ending March 31, 2026 to:

B & Son's Investment LLC, d/b/a **1865 Roadside Convenience** – Williams Township
Bann's Bar & Café, Inc., d/b/a **Banns Bar & Cafe** – Shamrock Township
Blue Moose on the Lake, Inc., d/b/a **Blue Moose on the Lake** – Shamrock Township
Castaways, LLC, d/b/a **Castaway's** – Lakeside Township
DAM of Aitkin Lakes, Inc., d/b/a **Farm Island Store** – Farm Island Township
DG Retail, LLC, d/b/a **Dollar General Store #20648** – City of Hill City
DG Retail, LLC, d/b/a **Dollar General Store #30613** – Malmo Township
Klennert Stores, Inc., d/b/a **Roadside Market** – City of Hill City
Klennert Stores, Inc., d/b/a **Sunny's** – City of Hill City
Lotus Business, Inc. d/b/a **Willey's Sports Shop & Spirits** – Shamrock Township
MacDonald Enterprises, Inc., d/b/a **The Landing** – Aitkin Township
Market at McGregor (The), d/b/a **Ukura's Big Dollar Store** – Jevne Township
McGregor Spirits, LLC, d/b/a **McGregor Spirits** – Jevne Township
Minnesota National Golf Club & Resort, LLC, d/b/a **Minnesota National Golf Club & Resort** – Workman Township
Mississippi Landing, Inc., d/b/a **Mississippi Landing** – Ball Bluff
ML Gas, Inc., d/b/a **East Lake Convenience Store** – Spalding Township
N5 Corporation, d/b/a **Fisherman's Bay** – Workman Township
North Liquor, Inc., d/b/a **The Glen Store & Grill Inc.** – Malmo Township
OM Malmo LLC, d/b/a **Malmo Market** – Malmo Township
Petry's Bait Mille Lacs, Inc. d/b/a **Petry's By The Lake** – Malmo Township
Round Lake Resort, LLC, d/b/a **Round Lake Resort** – Shamrock Township
Sather's Gateway, Inc., d/b/a **Sather's Store** – Shamrock Township
TJ's Liquor, Inc., d/b/a **TJ's Liquor** – Malmo Township
Village Pump Saloon, LLC, d/b/a **Village Pump Saloon** – City of Tamarack

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of March 2025 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11th day of March, 2025.

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

20

Agenda Item #

Requested Meeting Date: 3-11-25

Title of Item: Final Contract Payment #20231

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <div style="text-align: right; font-size: small;"><i>*provide copy of hearing notice that was published</i></div> <div style="float: right; width: 50%;"><input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*</div> <div style="clear: both;"></div>
Submitted by: John Welle	Department: Highway Department
Presenter (Name and Title): NA	Estimated Time Needed: NA
Summary of Issue: <p>Authorization by the following resolution is requested to make final payment to KGM Contractors, Inc., Angora, MN in the amount of \$42,410.90 for Contract No. 20231, which included shoulder widening, culvert replacements, and bituminous paving of the 3.2 mile segment of CH 11 south of Farm Island Lake.</p> <p>The final contract amount of \$4,241,090.25 is 0.3% above the bid amount of \$4,227,400.75 primarily due to bituminous density and ride incentives that were included in the contract.</p>	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion: Approve resolution	
Financial Impact: <div style="display: flex; justify-content: space-between;"><div>Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</div><div>What is the total cost, with tax and shipping? \$ 42,410.90</div></div> <div style="display: flex; justify-content: space-between;"><div>Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</div><div>Please Explain:</div></div>	

Contract Number: 20231
Final Pay Request Number: 13

Project Number	Project Description
SP 001-611-003	Bit Pav Repl/Agg Shoulder/Culv Repl/Shoulder Widening

Contractor: KGM Contractors, Inc. 9211 Hwy 53 Angora, MN 55703	Vendor Number: 9911 Up To Date: 02/14/2025
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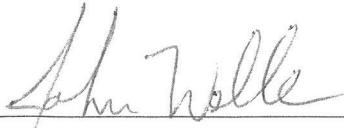
Contract Amount		Funds Encumbered	
Original Contract	\$4,227,400.75	Original	\$4,227,400.75
Contract Changes	\$74,689.74	Additional	N/A
Revised Contract	\$4,302,090.49	Total	\$4,227,400.75

Work Certified To Date	
Base Bid Items	\$4,166,400.51
Contract Changes	\$74,689.74
Material On Hand	\$0.00
Total	\$4,241,090.25


Project	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
SP 001-611-003	\$0.00	\$4,241,090.25	\$0.00	\$4,198,679.35	\$42,410.90	\$4,241,090.25

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$0.00	\$4,241,090.25	\$0.00	\$4,198,679.35	\$42,410.90	\$4,241,090.25
Percent: Retained: 0%			Percent Complete: 98.58 %		
Amount Paid this Final Pay Request: \$42,410.90					

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.


John Welle – P.E. No. 24340
Aitkin County Highway Engineer

2-14-25
Date


KGM Contractors, Inc.

2-24-25
Date

3-307-6262
Account Number

Project No. : SP 001-611-003
Final Pay Request No. : 13
Contract No.: 20231

Certificate of Final Contract Acceptance
Final Voucher Number: 13

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 2-14-25 Signature [Signature] County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$4,241,090.25 and agrees to the amount of \$42,410.90 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: KGM Contractors, Inc.

By [Signature]

And [Signature] And _____ State of ,

On This _____ Day _____, _____, Before me appeared _____ To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

Pauline Rutchasky And Thomas Kues to me personally known, who, being each by me duly sworn

each did say that they are respectively the Vice President and Secretary of the

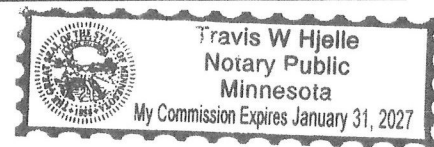
Kgm Contractors Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

Vice President and said Secretary and _____

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in St Louis County

Seal Expires Jun 31 2027 Signature [Signature]



I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

Aitkin County Highway Department
1211 Air Park Drive
Aitkin, MN 56431

Contract No: 20231
Final Pay Request No. 13

**Aitkin County Highway Department
Certificate of Final Acceptance
Board Acknowledgment**

Contract Number: 20231
Contractor: KGM Contractors, Inc.
Date Certified: 2/14/2025
Payment Number: 13

Whereas; Contract No. 20231 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Aitkin County Highway Department and authorize final payment as specified herein.

State of _____

I, _____, Aitkin County Administrator, within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20____

At _____,

Signed By _____

Aitkin County Administrator

(SEAL)

Contract Payment Summary				
Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2023-04-24	\$37,118.00	\$1,855.90	\$35,262.10
2	2023-08-13	\$388,487.10	\$19,424.36	\$369,062.74
3	2023-09-04	\$861,071.05	\$43,053.55	\$818,017.50
4	2023-09-25	\$645,897.93	\$32,294.89	\$613,603.04
5	2023-10-14	\$555,794.62	\$27,789.74	\$528,004.88
6	2023-11-05	\$1,512,569.15	\$75,628.45	\$1,436,940.70
7	2023-11-29	\$27,711.11	\$1,385.56	\$26,325.55
8	2024-02-07	\$29,623.97	\$1,481.20	\$28,142.77
9	2024-04-23	\$14,874.92	\$743.74	\$14,131.18
10	2024-06-25	\$62,117.35	\$3,105.87	\$59,011.48
11	2024-07-23	\$65,903.70	\$3,295.19	\$62,608.51
12	2024-11-06	\$39,921.35	(\$167,647.55)	\$207,568.90
13	2025-02-14	\$0.00	(\$42,410.90)	\$42,410.90

Contract Funding Category Summary						
Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
LBRP Eligible		\$310,784.02	\$0.00	\$307,676.20	\$3,107.82	\$310,784.02
Local - Construction		\$5,461.00	\$0.00	\$5,406.39	\$54.61	\$5,461.00
LRIP Eligible		\$3,924,845.23	\$0.00	\$3,885,596.76	\$39,248.47	\$3,924,845.23

Contract Funding Source Summary					
Accounting Number	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
001	Regular (CSAH)	\$8,879.49	\$948,691.64	\$874,001.90	\$887,949.40
003	Local - Construction	\$54.61	\$5,719.00	\$5,719.00	\$5,461.00
004	State Transportation Bonds for Locals	\$1,476.79	\$147,679.85	\$147,679.85	\$147,679.85
006	Federal	\$22,000.00	\$2,200,000.00	\$2,200,000.00	\$2,200,000.00
011	LRIP	\$10,000.01	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00

Project Payment Summary					
Project	Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
SP 001-611-003	1	2023-04-24	\$37,118.00	\$1,855.90	\$35,262.10
SP 001-611-003	2	2023-08-13	\$388,487.10	\$19,424.36	\$369,062.74
SP 001-611-003	3	2023-09-04	\$861,071.05	\$43,053.55	\$818,017.50
SP 001-611-003	4	2023-09-25	\$645,897.93	\$32,294.89	\$613,603.04
SP 001-611-003	5	2023-10-14	\$555,794.62	\$27,789.74	\$528,004.88
SP 001-611-003	6	2023-11-05	\$1,512,569.15	\$75,628.45	\$1,436,940.70
SP 001-611-003	7	2023-11-29	\$27,711.11	\$1,385.56	\$26,325.55
SP 001-611-003	8	2024-02-07	\$29,623.97	\$1,481.20	\$28,142.77
SP 001-611-003	9	2024-04-23	\$14,874.92	\$743.74	\$14,131.18
SP 001-611-003	10	2024-06-25	\$62,117.35	\$3,105.87	\$59,011.48
SP 001-611-003	11	2024-07-23	\$65,903.70	\$3,295.19	\$62,608.51
SP 001-611-003	12	2024-11-06	\$39,921.35	(\$167,647.55)	\$207,568.90
SP 001-611-003	13	2025-02-14	\$0.00	(\$42,410.90)	\$42,410.90

Project Funding Category Summary						
Project	Funding Category Name	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
SP 001-611-003	LBRP Eligible	\$310,784.02	\$0.00	\$307,676.20	\$3,107.82	\$310,784.02
SP 001-611-003	Local - Construction	\$5,461.00	\$0.00	\$5,406.39	\$54.61	\$5,461.00
SP 001-611-003	LRIP Eligible	\$3,924,845.23	\$0.00	\$3,885,596.76	\$39,248.47	\$3,924,845.23

Project Funding Source Summary					
Project	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
SP 001-611-003	001	\$8,879.49	\$948,691.64	\$874,001.90	\$887,949.40
SP 001-611-003	003	\$54.61	\$5,719.00	\$5,719.00	\$5,461.00
SP 001-611-003	004	\$1,476.79	\$147,679.85	\$147,679.85	\$147,679.85
SP 001-611-003	006	\$22,000.00	\$2,200,000.00	\$2,200,000.00	\$2,200,000.00
SP 001-611-003	011	\$10,000.01	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SP 001-611-003	1	2021.501	MOBILIZATION	LS	\$137,000.00	0.95	0	\$0.00	0.95	\$130,150.00
SP 001-611-003	2	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LS	\$1,975.00	1	0	\$0.00	1	\$1,975.00
SP 001-611-003	3	2101.501	CLEARING AND GRUBBING	LS	\$136,000.00	1	0	\$0.00	1	\$136,000.00
SP 001-611-003	4	2104.502	REMOVE CONCRETE APRON	EACH	\$375.00	20	0	\$0.00	20	\$7,500.00
SP 001-611-003	5	2104.502	SALVAGE SIGN	EACH	\$43.00	69	0	\$0.00	69	\$2,967.00
SP 001-611-003	6	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	L F	\$3.75	232	0	\$0.00	750	\$2,812.50
SP 001-611-003	7	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$7.00	29	0	\$0.00	26	\$182.00
SP 001-611-003	8	2104.503	REMOVE PIPE CULVERTS	L F	\$10.00	1057	0	\$0.00	1097	\$10,970.00
SP 001-611-003	9	2104.503	REMOVE CATTLE PASS	L F	\$19.00	51	0	\$0.00	51	\$969.00
SP 001-611-003	10	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$30.00	72	0	\$0.00	67	\$2,010.00
SP 001-611-003	11	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$6.00	1692	0	\$0.00	1882.81	\$11,296.86
SP 001-611-003	12	2106.507	EXCAVATION - COMMON (P)	C Y	\$6.35	37866	0	\$0.00	38954.07	\$247,358.34
SP 001-611-003	13	2106.507	GRANULAR EMBANKMENT (CV)	C Y	\$27.40	1333	0	\$0.00	1088.07	\$29,813.12
SP 001-611-003	14	2106.507	COMMON EMBANKMENT (CV) (P)	C Y	\$14.80	35738	0	\$0.00	35738	\$528,922.40
SP 001-611-003	15	2108.504	GEOTEXTILE FABRIC TYPE 5	S Y	\$3.50	4984	0	\$0.00	1834	\$6,419.00
SP 001-611-003	16	2118.509	AGGREGATE SURFACING CLASS 5	TON	\$21.40	1156	0	\$0.00	168.1	\$3,597.34
SP 001-611-003	17	2118.609	AGGREGATE SURFACING SPECIAL	TON	\$17.05	3049	0	\$0.00	2921.2	\$49,806.46

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SP 001-611-003	18	2123.510	DOZER	HOUR	\$175.00	20	0	\$0.00	0	\$0.00
SP 001-611-003	19	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$28.75	23058	0	\$0.00	23058	\$662,917.50
SP 001-611-003	20	2215.504	FULL DEPTH RECLAMATION	S Y	\$0.90	53543	0	\$0.00	51710	\$46,539.00
SP 001-611-003	21	2232.504	MILL BITUMINOUS SURFACE (4.0")	S Y	\$2.45	46692	0	\$0.00	46728	\$114,483.60
SP 001-611-003	22	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.20	3395	0	\$0.00	3240	\$10,368.00
SP 001-611-003	23	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C)	TON	\$70.55	16845	0	\$0.00	16270.65	\$1,147,894.36
SP 001-611-003	24	2451.507	STRUCTURE EXCAVATION CLASS U (P)	C Y	\$16.50	610	0	\$0.00	610	\$10,065.00
SP 001-611-003	25	2451.507	GRANULAR BACKFILL (CV) (P)	C Y	\$26.00	605	0	\$0.00	605	\$15,730.00
SP 001-611-003	26	2451.507	COARSE AGGREGATE BEDDING (CV)	C Y	\$60.00	78	0	\$0.00	83.82	\$5,029.20
SP 001-611-003	27	2501.502	15" GS PIPE APRON	EACH	\$425.00	50	0	\$0.00	50	\$21,250.00
SP 001-611-003	28	2501.502	18" GS PIPE APRON	EACH	\$435.00	8	0	\$0.00	8	\$3,480.00
SP 001-611-003	29	2501.502	18" RC PIPE APRON	EACH	\$1,326.00	12	0	\$0.00	12	\$15,912.00
SP 001-611-003	30	2501.502	24" RC PIPE APRON	EACH	\$1,575.00	7	0	\$0.00	7	\$11,025.00
SP 001-611-003	31	2501.502	30" RC PIPE APRON	EACH	\$2,300.00	1	0	\$0.00	1	\$2,300.00
SP 001-611-003	32	2501.502	44" SPAN RC PIPE-ARCH APRON	EACH	\$3,325.00	2	0	\$0.00	2	\$6,650.00
SP 001-611-003	33	2501.502	58" SPAN RC PIPE-ARCH APRON	EACH	\$5,300.00	2	0	\$0.00	2	\$10,600.00
SP 001-611-003	34	2501.503	44" SPAN RC PIPE-ARCH CULVERT CLASS IIA	L F	\$425.00	14	0	\$0.00	14	\$5,950.00
SP 001-611-003	35	2501.503	58" SPAN RC PIPE-ARCH CULVERT CLASS IIA	L F	\$485.00	24	0	\$0.00	24	\$11,640.00
SP 001-611-003	36	2501.503	15" CS PIPE CULVERT	L F	\$55.00	1164	0	\$0.00	1162	\$63,910.00
SP 001-611-003	37	2501.503	18" CS PIPE CULVERT	L F	\$63.00	240	0	\$0.00	240	\$15,120.00
SP 001-611-003	38	2501.503	18" RC PIPE CULVERT	L F	\$138.00	194	0	\$0.00	194	\$26,772.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SP 001-611-003	39	2501.503	24" RC PIPE CULVERT	L F	\$175.00	40	0	\$0.00	36	\$6,300.00
SP 001-611-003	40	2501.503	30" RC PIPE CULVERT	L F	\$315.00	4	0	\$0.00	6	\$1,890.00
SP 001-611-003	41	2502.502	4" PRECAST CONCRETE HEADWALL	EACH	\$425.00	1	0	\$0.00	1	\$425.00
SP 001-611-003	42	2502.503	4" PERF PE PIPE DRAIN	L F	\$21.00	205	0	\$0.00	200	\$4,200.00
SP 001-611-003	43	2511.507	RANDOM RIPRAP CLASS I	C Y	\$85.00	64	0	\$0.00	131.96	\$11,216.60
SP 001-611-003	44	2511.507	RANDOM RIPRAP CLASS III	C Y	\$79.00	132	0	\$0.00	110.75	\$8,749.25
SP 001-611-003	45	2512.507	GABION	C Y	\$230.00	40	0	\$0.00	40	\$9,200.00
SP 001-611-003	46	2531.503	CONCRETE CURB AND GUTTER DESIGN S524	L F	\$53.00	155	0	\$0.00	154.5	\$8,188.50
SP 001-611-003	47	2540.602	MAIL BOX SUPPORT	EACH	\$117.00	41	0	\$0.00	36	\$4,212.00
SP 001-611-003	48	2554.502	END TREATMENT-TANGENT TERMINAL	EACH	\$4,800.00	2	0	\$0.00	2	\$9,600.00
SP 001-611-003	49	2554.503	TRAFFIC BARRIER DESIGN B8338	L F	\$38.00	250	0	\$0.00	250	\$9,500.00
SP 001-611-003	50	2563.601	TRAFFIC CONTROL	LS	\$19,000.00	0.95	0	\$0.00	0.95	\$18,050.00
SP 001-611-003	51	2564.518	SIGN PANELS TYPE C	S F	\$80.00	494	0	\$0.00	510	\$40,800.00
SP 001-611-003	52	2564.602	INSTALL SIGN	EACH	\$370.00	69	0	\$0.00	60	\$22,200.00
SP 001-611-003	53	2573.503	SILT FENCE, TYPE HI	L F	\$3.00	12263	0	\$0.00	10552	\$31,656.00
SP 001-611-003	54	2573.503	FLOTATION SILT CURTAIN TYPE STILL WATER	L F	\$16.00	525	0	\$0.00	700	\$11,200.00
SP 001-611-003	55	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	\$4.15	2808	0	\$0.00	2384.4	\$9,895.26
SP 001-611-003	56	2574.508	FERTILIZER TYPE 2	LB	\$1.05	1645	0	\$0.00	975	\$1,023.75
SP 001-611-003	57	2574.508	FERTILIZER TYPE 3	LB	\$1.05	7560	0	\$0.00	7750	\$8,137.50
SP 001-611-003	58	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	S Y	\$2.00	2054	0	\$0.00	1117	\$2,234.00
SP 001-611-003	59	2575.505	SEEDING (P)	ACRE	\$148.00	26.3	0	\$0.00	34.8	\$5,150.40

Contract Item Status

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SP 001-611-003	60	2575.508	SEED MIXTURE 25-141	LB	\$6.40	1545	0	\$0.00	2000	\$12,800.00
SP 001-611-003	61	2575.508	SEED MIXTURE 33-361	LB	\$42.50	5	0	\$0.00	5	\$212.50
SP 001-611-003	62	2575.508	HYDRAULIC STABILIZED FIBER MATRIX	LB	\$1.75	78900	0	\$0.00	92300	\$161,525.00
SP 001-611-003	63	2575.523	RAPID STABILIZATION METHOD 3	MGAL	\$735.00	24	0	\$0.00	15.7	\$11,539.50
SP 001-611-003	64	2580.503	INTERIM PAVEMENT MARKING	L F	\$0.15	52552	0	\$0.00	52719	\$7,907.85
SP 001-611-003	65	2582.503	24" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	L F	\$26.80	23	0	\$0.00	31	\$830.80
SP 001-611-003	66	2582.503	6" BROKEN LINE MULTI-COMPONENT	L F	\$0.65	1693	0	\$0.00	1980	\$1,287.00
SP 001-611-003	67	2582.503	6" SOLID LINE MULTI-COMPONENT	L F	\$0.65	25429	0	\$0.00	21676	\$14,089.40
SP 001-611-003	68	2582.503	6" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	L F	\$1.00	35451	0	\$0.00	34681	\$34,681.00
SP 001-611-003	69	2582.518	PAVEMENT MESSAGE MULTI-COMPONENT GROUND IN (WR)	S F	\$21.45	49.86	0	\$0.00	49.86	\$1,069.50
SP 001-611-003	70	2021.501	MOBILIZATION	LS	\$62,000.00	0.05	0	\$0.00	0.05	\$3,100.00
SP 001-611-003	71	2412.502	12X8 PRECAST CONCRETE BOX CULVERT END SECTION	EACH	\$41,000.00	2	0	\$0.00	2	\$82,000.00
SP 001-611-003	72	2412.503	12X8 PRECAST CONCRETE BOX CULVERT	L F	\$2,750.00	66	0	\$0.00	66	\$181,500.00
SP 001-611-003	73	2451.507	STRUCTURE EXCAVATION CLASS U (P)	C Y	\$16.00	863	0	\$0.00	894.52	\$14,312.32
SP 001-611-003	74	2451.507	GRANULAR BACKFILL (CV) (P)	C Y	\$25.50	765	0	\$0.00	765	\$19,507.50
SP 001-611-003	75	2451.507	COARSE AGGREGATE BEDDING (CV)	C Y	\$60.00	63	0	\$0.00	94.57	\$5,674.20
SP 001-611-003	76	2511.507	RANDOM RIPRAP CLASS III	C Y	\$85.00	44	0	\$0.00	44	\$3,740.00
SP 001-611-003	77	2563.601	TRAFFIC CONTROL	LS	\$19,000.00	0.05	0	\$0.00	0.05	\$950.00
SP 001-611-003	78	2104.502	SALVAGE SIGN	EACH	\$43.00	133	0	\$0.00	127	\$5,461.00
Base Bid Totals:								\$0.00		\$4,166,400.51

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
SP 001-611-003	SA ONLY	\$0.00	\$5,461.00
SP 001-611-003	PARTICIPATING	\$0.00	\$310,784.02
SP 001-611-003	NON-PARTICIPATING	\$0.00	\$3,850,155.49

Contract Change Item Status											
Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To date	Amount To date
SP 001-611-003	BK1	79	2573.603 WITHHOLDING FOR SILT FENCE (LIN FT)	(\$1.50)	12263	(\$18,394.50)	ITM	0	\$0.00	10552	(\$15,828.00)
SP 001-611-003	BK1	80	2573.603 RELEASE FOR SILT FENCE REMOVAL (LIN FT)	\$1.50	12263	\$18,394.50	ITM	0	\$0.00	10552	\$15,828.00
SP 001-611-003	BK1	81	2573.603 WITHHOLDING FOR FLOTATION SILT CURTAIN (LIN FT)	(\$8.00)	525	(\$4,200.00)	ITM	0	\$0.00	700	(\$5,600.00)
SP 001-611-003	BK1	82	2573.603 RELEASE FOR FLOTATION SILT CURTAIN REMOVAL (LIN FT)	\$8.00	525	\$4,200.00	ITM	0	\$0.00	700	\$5,600.00
SP 001-611-003	BK2	83	2574.605 WITHHOLDING FOR ERODIBLE SOIL (ACRE)	(\$3,500.00)	26.3	(\$92,050.00)	ITM	0	\$0.00	26.3	(\$92,050.00)
SP 001-611-003	BK2	84	2574.605 RELEASE FOR TOPSOIL PLACEMENT (ACRE)	\$1,750.00	26.3	\$46,025.00	ITM	0	\$0.00	26.3	\$46,025.00
SP 001-611-003	BK2	85	2574.605 RELEASE FOR MULCH PLACEMENT (ACRE)	\$875.00	26.3	\$23,012.50	ITM	0	\$0.00	26.3	\$23,012.50
SP 001-611-003	BK2	86	2574.605 RELEASE FOR VEGETATION ESTABLISHMENT (ACRE)	\$875.00	26.3	\$23,012.50	ITM	0	\$0.00	26.3	\$23,012.50
SP 001-611-003	BK3	87	2360.601 WEARING COURSE INCENTIVE (LUMP SUM)	\$18,101.85	1	\$18,101.85	ITM	0	\$0.00	1	\$18,101.85
SP 001-611-003	BK4	88	2360.601 WEARING COURSE INCENTIVE (LUMP SUM)	\$10,522.12	1	\$10,522.12	ITM	0	\$0.00	1	\$10,522.12
SP 001-611-003	CO1	89	2582.503 4" SOLID LINE PAINT (L F)	\$0.21	56353	\$11,834.13	ITM	0	\$0.00	56353	\$11,834.13
SP 001-611-003	CO1	90	2582.503 4" BROKEN LINE PAINT (L F)	\$0.21	1980	\$415.80	ITM	0	\$0.00	1980	\$415.80
SP 001-611-003	CO1	91	9999.999 Prime Allowance 10% (L.S.)	\$1,224.99	1	\$1,224.99	ITM	0	\$0.00	1	\$1,224.99
SP 001-611-003	CO2	92	2123.601 MISC. FORCE ACCOUNT WORK (LUMP SUM)	\$22,469.96	1	\$22,469.96	ITM	0	\$0.00	1	\$22,469.96
SP 001-611-003	CO3	93	2123.601 MISC. FORCE ACCOUNT WORK (LUMP SUM)	\$5,436.69	1	\$5,436.69	ITM	0	\$0.00	1	\$5,436.69
SP 001-611-003	CO4	94	2123.601 MISC. FORCE ACCOUNT WORK (LUMP SUM)	\$1,458.40	1	\$1,458.40	ITM	0	\$0.00	1	\$1,458.40
SP 001-611-003	CO5	95	2501.503 INSTALL METAL CULVERT (L F)	\$34.55	76	\$2,625.80	ITM	0	\$0.00	76	\$2,625.80
SP 001-611-003	CO5	96	2501.502 INSTALL METAL APRON (EACH)	\$300.00	2	\$600.00	ITM	0	\$0.00	2	\$600.00

Contract Change Totals:	\$0.00		\$74,689.74
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Contract Change Totals			
Number	Description	Effective Date	Amount
1	As per MnDOT Spec. 2573.5, 50% of the contract price for temporary sediment control devices will be withheld until removal of the devices. This backsheet will continue throughout the project and will be adjusted each month to comply with Spec. 2573.5.	08/11/2023	\$0.00
2	As per MnDOT Spec. 2574, a value of \$3500.00 per acre will be withheld for soils exposed to probable erosion. The withholding will be released as finishing and turf establishment operations proceed as per Table 2574.5-1. This backsheet will continue throughout the project and will be adjusted each month as necessary to comply with Spec. 2574.	08/11/2023	\$0.00
3	In accordance with MnDOT Specification 2360 Plant Mixed Asphalt Pavement and Special Provision S-31 (2360) Plant Mixed Asphalt Pavement, the following density incentives/disincentives were earned on the contract. The total density incentive for SP 001-611-003 is \$18,101.85. The density worksheets are in the inspection file for documentation.	01/26/2024	\$18,101.85
4	In accordance with MnDOT Specification 2399 Pavement Surface Smoothness and Special Provision S-31 (2360) Plant Mixed Asphalt Pavement, the following ride incentives/disincentives were earned on the contract. The total ride incentive for SP 001-611-003 is \$10,522.12. The IRI and ALR sheets and summary sheets are in the inspection file for documentation.	01/26/2024	\$10,522.12
1		01/26/2024	\$13,474.92
2	Due to the proximity of the centerline pipe under US Hwy 169 on the south side of CSAH 11, embankment material from the widened CSAH 11 would have impacted the pipe outlet. Therefore, a catch basin needed to be added to collect water from both of the centerline pipes under US Hwy 169 and CSAH 11 and discharge it beyond the embankment area. The Contractor agreed to perform this work on a force account basis as outlined in MnDOT 1904.4. The total of the force account cost is \$22,469.96. The summary of Daily Force Account form and Daily Equipment & Labor Records are in the inspection file for documentation.	11/05/2024	\$22,469.96
3	Due to wet conditions in late fall of 2023, much of the slope/ditch area was only able to be finished with a backhoe. The Contractor agreed to refinish specified slope areas on a force account basis as per MnDOT 1904.4. The total of force account costs for this work is \$5,436.69. The Summary of Daily Force Account forms and Daily Equipment & Labor Records are in the inspection file for documentation.	11/05/2024	\$5,436.69
4	Due to inaccurate topographical survey data, the construction plans didn't include excavation to flatten the slope at the inlet of the centerline culvert at station 40+68. Additional excavation was necessary to provide a flatter slope. The Contractor agreed to perform the additional excavation on a force account basis as per MnDOT 1904.4. The total of the force account costs is \$1,458.40. The Summary of Daily Force Account forms and Daily Equipment & Labor Records are in the inspection file for documentation.	11/05/2024	\$1,458.40
5	During construction, Aitkin County supplied 76 feet of 15" CS Pipe and 2 aprons to be installed by the Contractor. The Contractor agreed to install these materials at unit bid prices determined by the difference of the contract price and the supplier cost to the Contractor. The install price of the 15" CS Pipe is therefore \$55.00 minus \$20.45 equals \$34.55. The install price of the 15" Aprons is therefore \$425.00 minus \$125.00 equals \$300.00. The invoice cost of materials is in the inspection file for documentation.	11/05/2024	\$3,225.80

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining

Contract Total				\$4,241,090.25		
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CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED March 11, 2025

By Commissioner: xxx

20250311-xxx

Final Contract Payment #20231

WHEREAS, Contract No. 20231 has in all been completed, and the County Board being fully advised in the premises.

NOW THEREFORE BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to KGM Contractors Inc. in the amount of \$42,410.90.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of March 2025, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11th day of March 2025

Jessica Seibert
County Administrator

Print List in Order By:	2	1 - Fund (Page Break by Fund) 2 - Department (Totals by Dept) 3 - Vendor Number 4 - Vendor Name	Page Break By:	1	1 - Page Break by Fund 2 - Page Break by Dept
Explode Dist. Formulas?:	N				
Paid on Behalf Of Name on Audit List?:	N				
Type of Audit List:	S	D - Detailed Audit List S - Condensed Audit List			
Save Report Options?:	N				

KMR1
3/5/25 11:10AM

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Page 2

1 General Fund

Vendor <u>Name</u>		<u>Amount</u>			
<u>No.</u>					
252	DEPT		Corrections		
	4812 JC32 Teamsters H&W Fund	33,831.00		2 Transactions	
252	DEPT Total:	33,831.00	Corrections	1 Vendors	2 Transactions
253	DEPT		Sentence to Serve		
	4812 JC32 Teamsters H&W Fund	1,611.00		2 Transactions	
253	DEPT Total:	1,611.00	Sentence to Serve	1 Vendors	2 Transactions
1	Fund Total:	35,442.00	General Fund		4 Transactions
	Final Total:	35,442.00	2 Vendors	4 Transactions	

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	35,442.00	General Fund
All Funds	35,442.00	Total

Approved by,
.....
.....

Print List in Order By: 4 1 - Fund (Page Break by Fund)
 2 - Department (Totals by Dept)
 3 - Vendor Number
 4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: S D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: Y

<u>Vendor</u>	<u>Name</u>	<u>Amount</u>	
<u>No.</u>			
10481	Ahonen/Brittney	835.85	2 Transactions
88284	Aitkin Co Recorder	52.00	2 Transactions
9608	AMAZON CAPITAL SERVICES (HHS only)	499.96	7 Transactions
10049	ASL Interpreting Services, Inc	138.00	1 Transactions
9177	BAYLISS/KELLI	185.00	1 Transactions
11141	Bobenmoyer/Glen	185.00	1 Transactions
9593	Boser/Alissa	801.00	1 Transactions
9616	BROTHERS IN CHRIST (BIC) REPAIR	780.30	1 Transactions
89523	Butterfield/Brenda	267.00	1 Transactions
10142	Campbell/Leigh	185.00	1 Transactions
9853	Chamberlin/Richard & Berdine	1,529.08	1 Transactions
87691	Chenevert/Lori	165.72	1 Transactions
13545	Contegrity Group, Inc.	3,750.00	3 Transactions
9874	Corinne Pfoser & Kayla Lindenfelser	2,352.00	4 Transactions
10399	Cox/Lisa	132.43	1 Transactions
10319	Cross/Idere	2,363.20	2 Transactions
10855	Culligan Soft Water	146.10	3 Transactions
11051	Department of Human Services	58.23	1 Transactions
9682	DREWES/VICKI	185.00	1 Transactions
6111	Ekelund/Gordon	185.00	1 Transactions
9383	Erickson/Joseph	1,056.80	12 Transactions
11908	FIXSEN/FRED	185.00	1 Transactions
13830	HAMDORF/BREA	50.00	1 Transactions
10415	Heins/Darla	185.00	1 Transactions
10539	Henderson/Amy	161.00	1 Transactions
10526	Jarvela/Jennifer	94.72	2 Transactions
10515	Kliber/Kurt	185.00	1 Transactions
10108	Lewis/Shawn M	185.00	1 Transactions
2880	Long Lake Conservation Ctr	100.00	1 Transactions
9163	Magness/Luke	344.32	4 Transactions
10546	Martin Associates	225.00	1 Transactions
9804	MAYER/PAT	174.00	1 Transactions
90318	McKesson Medical	874.45	1 Transactions
9182	MCTMAHON/ANNE K	185.00	1 Transactions
9833	Merkel Voy/Dusti	1,377.32	1 Transactions
5910	Mille Lacs Band Family Services	8,174.22	8 Transactions

<u>Vendor</u>	<u>Name</u>	<u>Amount</u>	
<u>No.</u>			
10258	Next Chapter Technology, Inc	5,000.00	2 Transactions
11894	NEXUS-KINDRED FAMILY HEALING - STAN	2,764.44	2 Transactions
13296	NORDQUIST/JOHN	185.00	1 Transactions
10401	Olson/Shelley	185.00	1 Transactions
10116	Pratt/Sarah	46.54	3 Transactions
12010	RADUENZ/ RODNEY	185.00	1 Transactions
4010	Rasley Oil Company	469.19	5 Transactions
14518	ROSS RESOURCES, LTD	3,132.00	2 Transactions
9127	RUSCHMEIER/JEFF A	185.00	1 Transactions
10414	Sarkela/Erik	213.65	2 Transactions
13876	SCHOENROCK/ADAM	204.19	2 Transactions
10376	Schumm/Morgan	41.54	1 Transactions
10538	Schwagel/Mary	185.00	1 Transactions
10275	Seebeck/Robert & Patricia	2,776.48	2 Transactions
9618	Seffl/Michelle	185.00	1 Transactions
14811	Seguin/Cathy	185.00	1 Transactions
10550	Skinaway Fineday/Julie	1,091.04	19 Transactions
90847	State Fire Marshall	50.00	1 Transactions
10698	Stericycle, Inc	150.50	4 Transactions
10262	Stokes/Lesa & Eric	1,030.12	1 Transactions
14390	TANGE, MSW/PHILIP B	765.00	3 Transactions
86235	The Office Shop Inc	860.39	4 Transactions
10530	The Therapist PLC	585.00	3 Transactions
9567	THOMPSON/ANESSA	194.31	1 Transactions
11728	Tuil/Jennifer	183.00	1 Transactions
5128	Widseth Smith & Nolting Inc	96,852.00	21 Transactions
10440	Young/Griffin	498.37	3 Transactions

Final Total**146,555.46****63 Vendors****163 Transactions**

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	30.10	General Fund
5	146,525.36	Health & Human Services
All Funds	146,555.46	Total

Approved by,

.....



Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: 3-11-25

Title of Item: Detour Agreement No. 1058492

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <div style="text-align: right; font-size: small;"><i>*provide copy of hearing notice that was published</i></div> <div style="display: flex; justify-content: space-between;"><div><input type="checkbox"/> Direction Requested</div><div><input type="checkbox"/> Discussion Item</div><div><input type="checkbox"/> Hold Public Hearing*</div></div>
Submitted by: John Welle	Department: Highway
Presenter (Name and Title): John Welle, Aitkin County Engineer	Estimated Time Needed: 5 minutes
Summary of Issue: <p>The attached Agreement No. 1058492 is proposed by MnDOT for utilization of Aitkin County Highway 74 from US Hwy 169 to TH 200 during the 2025 construction season to accommodate the roundabout construction at the intersection of US Hwy 169 and TH 200 in Hill City. The detour route is only proposed to be used during Stage 4 of the construction project and is estimated at 30 days in duration. For use of this route, the agreement includes an \$589.82 to be paid to Aitkin County.</p> <p>The Aitkin County Attorney has been asked to review this agreement prior to the meeting.</p>	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion: Approve attached resolution.	
Financial Impact: <div style="display: flex; justify-content: space-between;"><div><p><i>Is there a cost associated with this request?</i></p><p><i>What is the total cost, with tax and shipping? \$</i></p><p><i>Is this budgeted?</i></p></div><div><div style="display: flex; align-items: center;"><input type="checkbox"/> Yes</div><div style="display: flex; align-items: center;"><input type="checkbox"/> No</div></div><div><p><i>Please Explain:</i></p></div></div>	

**STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
AND
AITKIN COUNTY
DETOUR AGREEMENT
For Trunk Highway No. 200 Detour**

State Project Number (S.P.):	<u>0117-21</u>	Original Amount Encumbered
Trunk Highway Number (T.H.):	<u>169=035</u>	<u>\$589.82</u>
State Project Number (S.P.):	<u>0116-53</u>	
Federal Project Number:	<u>HSIP 0125(049)</u>	

This Agreement is between the State of Minnesota, acting through its Commissioner of Transportation ("State") and Aitkin County acting through its Board of Commissioners ("County").

Recitals

1. The State is about to perform roundabout construction at Trunk Highway No. 169 / Trunk Highway No. 200 upon, along, and adjacent to Trunk Highway No. 169 at Trunk Highway No. 200 under State Project No. 0117-21 (T.H. 169=035); and
2. The State requires a detour to carry T.H. 200 traffic on County Road (C.R.) No. 74 used for detour during the construction; and
3. The State is willing to reimburse the County for the road life consumed by the detour as hereinafter set forth; and
4. Minnesota Statutes § 471.59, subdivision 10, § 161.25, and § 161.20, subdivision 2(b), authorize the parties to enter into this Agreement.

Agreement

1. Term of Agreement; Incorporation of Exhibits

- 1.1. **Effective Date.** This Agreement will be effective on the date the State obtains all signatures required by Minnesota Statutes § 16C.05, subdivision 2.
- 1.2. **Expiration Date.** This Agreement will expire when the State removes all detour signs, returns the temporary Trunk Highway detour to the County, and pays for the detour compensation.

2. Agreement Between the Parties

2.1. Detour.

- A. **Location.** The State will establish the T.H. 200 detour route on the following County road(s) as detailed in the project plans or Special Provisions:

Stage 4 – C.R. 74 for a total distance of 3.5 miles.

- B. **Modification of the Detour Route.** The State may modify the detour route or may add additional roadways to the official detour during construction. The State will request concurrence from the County for changes to the detour route. If such change increases the States total payment amount over the maximum obligation in Article 3.2, the Agreement will be amended.

- C. **Axle Loads and Over-Dimension Loads.** The County will permit 10-ton axle loads on the detour route. Over-dimension loads will not be permitted except in cases of extreme emergency.
- D. **Traffic Control Devices.** The State may install, maintain, and remove any traffic control devices it considers necessary to properly control the detoured traffic. The State may paint roadway markings, such as the centerline, edge lines, and necessary messages.
- E. **Detour Maintenance.** The State will perform any necessary bituminous patching and ordinary maintenance on the roadway or shoulder of the County roads used for the detour, at no cost or expense to the County. Bituminous patching is defined as any work, including continuous full width overlays, less than 100 feet in length. All State expenditures beyond those required for bituminous patching and ordinary maintenance will be credited against the road life consumed reimbursement due the County.
- F. **Duration.** The State will provide the County with advance notice identifying the dates the State intends to place and remove the detour signing.

2.2. **Basis of State Cost (Road Life Consumed).** The State will reimburse the County for the road life consumed by the detour using the following methods, as set forth in the Detour Management Study Final Report dated January 1991, and updated by MnDOT's Policy on Cost Participation for Cooperative Construction Projects and Maintenance Responsibilities between MnDOT and Local Units of Government.

- A. The "Gas Tax Method" formula, multiplies the Combined Tax Factor per mile times the Average Daily Traffic ("ADT") count of vehicles diverted from the Trunk Highway times the county road length in miles times the duration of the detour in days to determine the State's cost for the road life consumed by the detour. If an ADT changes, the parties will amend the Agreement.
- B. The County may, at its option, perform an "Equivalent Overlay Method" analysis. A State-approved firm, at no cost or expense to the State, must perform the testing and analysis. The County will keep records and accounts to verify any claim it might bring against the State for additional costs using the "Equivalent Overlay Method".

3. Payment

3.1. **For Road Life Consumed.** \$589.82 is the State's estimated cost for the road life consumed by the detour based on the data below:

<u>Stage</u>	<u>Tax Factor</u>	<u>ADT</u>	<u>Road Length (Miles)</u>	<u>Duration (Days)</u>	<u>Cost</u>
Stage 4	0.00513	1,095	3.5	30	\$589.82
Road Life Consumed Amount:					<u>\$589.82</u>

The State's total payment for the road life consumed by the detour is equal to the amount computed by using the "Gas Tax Method" formula plus any amount determined by using the "Equivalent Overlay Method" analysis that is in excess of twice the "Gas Tax Method" amount.

- 3.2. **Maximum Obligation.** \$10,000.00 is the maximum obligation of the State under this Agreement and must not be exceeded unless the maximum obligation is increased by execution of an amendment to this Agreement.
- 3.3. **Conditions of Payment.** The State will pay the County the State's total road life consumed payment amount after performing the following conditions.

- A. Execution of this Agreement and the County's receipt of the executed Agreement.
- B. State's encumbrance of the State's total payment amount.
- C. State's removal of all detour signs.
- D. State notifies the County of the removal of the detour signs, and the number of days the detour was in effect.
- E. State's receipt of a written request from the County for payment.

4. Release of Road Restoration Obligations

By accepting the State's road life consumed payment plan and total payment amount, the County releases the State of its obligation, under Minnesota Statutes § 161.25, to restore the county roads used as a T.H. 200 detour to as good of condition as they were before designation as temporary trunk highways.

5. Authorized Representatives

Each party's Authorized Representative is responsible for administering this Agreement and is authorized to give and receive any notice or demand required or permitted by this Agreement.

5.1. The State's Authorized Representative will be:

Name, Title: Morris Luke, Assistant District Traffic Engineer (or successor)
Address: 1123 Mesaba Ave., Duluth, MN 55811
Telephone: (218) 725-2778
E-Mail: morris.luke@state.mn.us

5.2. The County's Authorized Representative will be:

Name, Title: John Welle, Aitkin County Engineer
Address: 1211 Airpark Drive, Aitkin, MN 56431
Telephone: 218-927-7469
E-Mail: john.welle@co.aitkin.mn.us

6. Assignment; Amendments; Waiver; Contract Complete

- 6.1. **Assignment.** No party may assign or transfer any rights or obligations under this Agreement without the prior consent of the other party and a written assignment agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 6.2. **Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.
- 6.3. **Waiver.** If a party fails to enforce any provision of this Agreement, that failure does not waive the provision or the party's right to subsequently enforce it.
- 6.4. **Contract Complete.** This Agreement contains all prior negotiations and agreements between the State and the County. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

7. Liability

The County and State will be responsible for their own acts and omissions, to the extent authorized by law. Minnesota Statutes § 3.736 governs the State's liability. Minnesota Statutes, Chapter 466 governs the liability of the County.

8. State Audits

Under Minnesota Statutes § 16C.05, subdivision 5, the County's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement.

9. Government Data Practices

The County and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the County under this Agreement. The civil remedies of Minnesota Statutes § 13.08 apply to the release of the data referred to in this clause by either the County or the State.

10. Governing Law; Jurisdiction; Venue

Minnesota law governs the validity, interpretation, and enforcement of this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11. Termination; Suspension

11.1. *By Mutual Agreement.* This Agreement may be terminated by mutual agreement of the parties or by the State for insufficient funding as described below.

11.2. *Termination for Insufficient Funding.* The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the County. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the County will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if this Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds.

11.3. *Suspension.* In the event of a total or partial government shutdown, the State may suspend this Agreement and all work, activities, performance, and payments authorized through this Agreement. Any work performed during a period of suspension will be considered unauthorized work and will be undertaken at the risk of non-payment.

12. Force Majeure

No party will be responsible to the other for a failure to perform under this Agreement (or a delay in performance), if such failure or delay is due to a force majeure event. A force majeure event is an event beyond a party's reasonable control, including but not limited to, unusually severe weather, fire, floods, other acts of God, labor disputes, acts of war or terrorism, or public health emergencies.

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STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: _____

Date: _____

SWIFT Purchase Order: 3000806720

AITKIN COUNTY

The undersigned certify that they have lawfully executed this contract on behalf of the Governmental Unit as required by applicable charter provisions, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

Approved:

By: _____
(District Engineer)

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____
(With Delegated Authority)

Date: _____

INCLUDE COPY OF THE RESOLUTION APPROVING THE AGREEMENT AND AUTHORIZING ITS EXECUTION.

AITKIN COUNTY

RESOLUTION

IT IS RESOLVED that Aitkin County enter into MnDOT Agreement No. 1058492 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County Road 74 as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 169 at Trunk Highway 200 under State Project No. 0117-21 (T.H. 169=035).

IT IS FURTHER RESOLVED that the _____
(Title)

and the _____
(Title)

are authorized to execute the Agreement and any amendments to the Agreement.

CERTIFICATION

I certify that the above Resolution is an accurate copy of the Resolution adopted by the Board of Commissioners of Aitkin County at an authorized meeting held on the _____ day of _____, 2025, as shown by the minutes of the meeting in my possession.

Subscribed and sworn to me this
_____ day of _____, 2025

Notary Public _____

My Commission Expires _____

(Signature)

(Type or Print Name)

(Title)

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED March 11, 2025

By Commissioner: xxx

20250311-xxx

Detour Agreement No. 1058492

IT IS RESOLVED that Aitkin County enter into MnDOT Agreement No. 1058492 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use of County Road 74 as a detour route during the construction to be performed upon, along, and adjacent to Trunk Highway No. 169 and Trunk Highway No. 200 under State Project No. 0117-21 (T.H. 169=035).

BE IT FURTHER RESOLVED, that the Aitkin County Engineer is hereby authorized to execute the Agreement an any amendments to the Agreement.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of March 2025, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11th day of March 2025

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

4A

Agenda Item #

Requested Meeting Date: March 11, 2025

Title of Item: County Administrator Recruitment Update

☒ REGULAR AGENDA

☐ CONSENT AGENDA

Action Requested:

☐ Approve/Deny Motion

☐ Adopt Resolution (attach draft)

☐ Hold Public Hearing **provide copy of hearing notice that was published*

☐ Direction Requested

☐ Discussion Item

☒ Information Only

Submitted by:
Bobbie Danielson

Department:
HR Dept.

Presenter (Name and Title):
Bobbie Danielson, HR Director

Estimated Time Needed:
5 minutes

Summary of Issue:

The personnel committee met on March 6, 2025 to select finalists. An update will be provided to the Board.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Information Only.

Financial Impact:

Is there a cost associated with this request?

☐ Yes

☒ No

What is the total cost, with tax and shipping? \$

Is this budgeted? ☐ Yes ☐ No

Please Explain:



Board of County Commissioners Agenda Request

5A

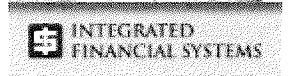
Agenda Item #

Requested Meeting Date: March 11, 2025

Title of Item: 2024 Year End Budget Presentation

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 15 minutes
Summary of Issue: Staff will present an overview of the 2024 year end budget.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Information only.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
001	DEPT	Commissioners		
01-001-000-0000-6101		Salaries	182,360	184,955
01-001-000-0000-6124		Medicare-Employer 1.45%	2,645	2,458
01-001-000-0000-6145		PEIP Dental Insurance	0	85
01-001-000-0000-6148		Employer Deduct Contribution-HSA	8,780	6,520
01-001-000-0000-6149		Employer Deduct Contribution-Veba	0	2,260
01-001-000-0000-6150		Health Insurance-Employer	50,231	45,898
01-001-000-0000-6152		Life Insurance-Employer	366	366
01-001-000-0000-6154		Long Term Disability-Employer	502	0
01-001-000-0000-6162		Pera-Dcp 5%	9,118	5,465
01-001-000-0000-6165		Fica-Employer 6.20%	11,307	4,217
01-001-000-0000-6168		NACO Deferred Comp ER in Lieu Hea	5,600	0
01-001-000-0000-6171		Workers Compensation	368	2 -
01-001-000-0000-6205		Postage	0	24
01-001-000-0000-6220		Telephone	2,400	2,318
01-001-000-0000-6230		Printing, Publishing & Adv	4,000	2,942
01-001-000-0000-6241		Registration Fee	8,000	8,050
01-001-000-0000-6330		Transportation/Travel/Parking	14,000	5,480
01-001-000-0000-6332		Hotel / Motel Lodging	7,000	11,016
01-001-000-0000-6335		Gas/Vehicle Fuel Charges	0	4,880
01-001-000-0000-6339		Meals (Overnight)	500	281
01-001-000-0000-6352		Insurance	1,795	1,795
01-001-000-0000-6405		Office Supplies	1,500	533
01-001-000-0000-6485		Computer/Technology Supplies	1,500	0
DEPT	001	Commissioners	Revenue	0
			Expend.	289,541
			Net	289,541
012	DEPT	Court Administration		
01-012-000-0000-5603		Child Support Motion Fee	0	20 -
01-012-000-0000-5840		Misc Receipts	6,000 -	3,973 -
01-012-000-0000-6205		Postage	1,000	25 -
01-012-000-0000-6220		Telephone	0	24
01-012-000-0000-6263		Contract Legal Services	45,000	103,166
01-012-000-0000-6265		Sheriff Services	0	1,624
01-012-000-0000-6269		Court Reporter Transcripts	0	1,696

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Aitkin County

USER-SELECTED BUDGET REPORT



Page 3

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
01-012-000-0000-6360		Services, Labor, Contracts	0	1,438
01-012-000-0000-6625		Capital - Office & Other Equipment	5,000	0
DEPT 012	Court Administration	Revenue	6,000 -	3,993 -
		Expend.	51,000	107,923
		Net	45,000	103,930
040	DEPT Auditor			
01-040-000-0000-5076		Judgement Costs	15,000 -	13,795 -
01-040-000-0000-5081		Mortgage Registry-3%	12,000 -	10,237 -
01-040-000-0000-5115		Auctioneers Licenses	140 -	140 -
01-040-000-0000-5116		1/2 Beer License	125 -	40 -
01-040-000-0000-5119		Liquor Licenses	57,000 -	52,483 -
01-040-000-0000-5132		Cigarette License Fees	1,500 -	1,396 -
01-040-000-0000-5517		Fees For Services	2,500 -	2,558 -
01-040-000-0000-5520		Passport Application Fees	0	4,970 -
01-040-000-0000-5526		TinT Reimb from Schools/City/Twp	10,000 -	8,091 -
01-040-000-0000-5590		Auditor Fee-Clerical FTS Sales & Fees	30,000 -	30,000 -
01-040-000-0000-5840		Misc Receipts	50 -	640 -
01-040-000-0000-6101		Salaries-Full Time	445,422	436,007
01-040-000-0000-6109		Overtime-Salaries	500	3,119
01-040-000-0000-6124		Medicare-Employer 1.45%	6,466	6,112
01-040-000-0000-6145		PEIP Dental Insurance	0	43
01-040-000-0000-6148		Employer Deduct Contribution-HSA	15,560	13,322
01-040-000-0000-6149		Employer Deduct Contribution-Veba	0	2,260
01-040-000-0000-6150		Health Insurance-Employer	78,596	71,300
01-040-000-0000-6152		Life Insurance-Employer	468	378
01-040-000-0000-6154		Long Term Disability-Employer	1,225	992
01-040-000-0000-6159		PERA 7.50%	33,444	32,432
01-040-000-0000-6165		Fica-Employer 6.20%	27,647	26,133
01-040-000-0000-6171		Workers Compensation	519	533
01-040-000-0000-6205		Postage	10,000	12,824
01-040-000-0000-6220		Telephone	400	559
01-040-000-0000-6230		Printing, Publishing & Adv	25,000	27,777
01-040-000-0000-6240		Membership/Dues/Association Fees	360	0
01-040-000-0000-6241		Registration Fee	1,400	540
01-040-000-0000-6266		Data Processing/Computer Services	15,000	34,357

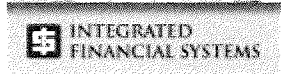
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01 FUND General Fund

Aitkin County

USER-SELECTED BUDGET REPORT



Page 4

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
01-040-000-0000-6268	Staff Training, Development	500	65
01-040-000-0000-6330	Transportation/Travel/Parking	600	568
01-040-000-0000-6332	Hotel / Motel Lodging	1,500	687
01-040-000-0000-6335	Gas/Vehicle Fuel Charges	100	0
01-040-000-0000-6339	Meals (Overnight)	100	27
01-040-000-0000-6352	Insurance	1,795	1,795
01-040-000-0000-6360	Services, Labor, Contracts	21,000	5,412
01-040-000-0000-6405	Office Supplies	2,700	3,074
01-040-000-0000-6480	Small Furniture/Equipment	3,000	2,884
01-040-021-0000-5504	G & F License Fee	4,000 -	1,526 -
01-040-021-0000-5520	Drivers License Fees	0	444 -
01-040-021-0000-5522	Motor Vehicle License/Tab Fees	200,000 -	222,172 -
01-040-021-0000-5523	DNR/License Tab Fees	15,000 -	15,453 -
01-040-021-0000-5840	Misc Receipts	400 -	41 -
01-040-021-0000-6101	Salaries-Full Time	145,906	145,670
01-040-021-0000-6109	Overtime-Salaries	500	904
01-040-021-0000-6124	Medicare-Employer 1.45%	2,123	1,989
01-040-021-0000-6145	PEIP Dental Insurance	0	21
01-040-021-0000-6148	Employer Deduct Contribution-HSA	6,520	7,723
01-040-021-0000-6150	Health Insurance-Employer	37,805	39,577
01-040-021-0000-6152	Life Insurance-Employer	306	296
01-040-021-0000-6154	Long Term Disability-Employer	402	337
01-040-021-0000-6159	PERA 7.50%	10,980	10,337
01-040-021-0000-6165	Fica-Employer 6.20%	9,077	8,506
01-040-021-0000-6168	NACO Deferred Comp ER in Lieu Hea	2,800	0
01-040-021-0000-6171	Workers Compensation	182	187
01-040-021-0000-6205	Postage	1,000	567
01-040-021-0000-6220	Telephone	350	279
01-040-021-0000-6230	Printing, Publishing & Adv	900	921
01-040-021-0000-6240	Membership/Dues/Association Fees	0	360
01-040-021-0000-6241	Registration Fee	260	120
01-040-021-0000-6266	Data Processing/Computer Services	0	57
01-040-021-0000-6352	Insurance	1,077	1,077
01-040-021-0000-6360	Services, Labor, Contracts	800	1,581
01-040-021-0000-6405	Office Supplies	6,000	842
01-040-021-0000-6480	Small Furniture/Equipment	2,000	2,985

Aitkin County

USER-SELECTED BUDGET REPORT



01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>			<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
DEPT 040	Auditor	Revenue	347,715 -	363,986 -
		Expend.	922,290	907,536
		Net	574,575	543,550
041 DEPT	Internal Audit			
01-041-000-0000-6360	Services, Labor, Contracts		78,500	98,325
DEPT 041	Internal Audit	Revenue	0	0
		Expend.	78,500	98,325
		Net	78,500	98,325
042 DEPT	Treasurer			
01-042-000-0000-5079	3% State Deed Tax		14,000 -	14,535 -
01-042-000-0000-5106	Marriage License / Cert Copies		1,600 -	3,052 -
01-042-000-0000-5524	Handling Fee (Nfs Check)		400 -	1,085 -
01-042-000-0000-5526	TinT Reimb from Schools/City/Twp		5,000 -	3,146 -
01-042-000-0000-5840	Misc Receipts		12,000 -	19,607 -
01-042-000-0000-6101	Salaries-Full Time		202,359	204,531
01-042-000-0000-6102	Salaries-Part Time		0	428
01-042-000-0000-6108	Meals (Not Overnight)		100	0
01-042-000-0000-6109	Overtime-Salaries		250	3,492
01-042-000-0000-6124	Medicare-Employer 1.45%		2,938	2,640
01-042-000-0000-6145	PEIP Dental Insurance		0	64
01-042-000-0000-6148	Employer Deduct Contribution-HSA		9,780	3,260
01-042-000-0000-6149	Employer Deduct Contribution-Veba		0	5,520
01-042-000-0000-6150	Health Insurance-Employer		58,193	45,898
01-042-000-0000-6152	Life Insurance-Employer		234	306
01-042-000-0000-6154	Long Term Disability-Employer		556	500
01-042-000-0000-6157	Retiree Health		6,145	5,633
01-042-000-0000-6159	PERA 7.50%		15,196	15,642
01-042-000-0000-6165	Fica-Employer 6.20%		12,562	11,287
01-042-000-0000-6171	Workers Compensation		282	290
01-042-000-0000-6190	Gym Membership		0	120
01-042-000-0000-6205	Postage		14,000	11,834
01-042-000-0000-6220	Telephone		200	279
01-042-000-0000-6230	Printing, Publishing & Advertising		60	83
01-042-000-0000-6240	Membership/Dues/Association Fees		400	0
01-042-000-0000-6241	Registration Fee		500	475

Aitkin County

USER-SELECTED BUDGET REPORT

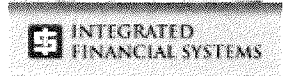
01 FUND General Fund

Report Basis: Cash

		ADOPTED	2024
<u>Account Number</u>		<u>2024</u>	<u>Actuals</u>
			<u>Mo. 01 - 12</u>
01-042-000-0000-6266	Data Processing/Computer Services	400	706
01-042-000-0000-6330	Transportation/Travel/Parking	600	279
01-042-000-0000-6332	Hotel / Motel Lodging	1,400	1,091
01-042-000-0000-6335	Gas/Vehicle Fuel Charges	50	0
01-042-000-0000-6339	Meals (Overnight)	100	38
01-042-000-0000-6342	Office Equipment Rental/Contracts	2,300	2,500
01-042-000-0000-6352	Insurance	1,077	1,077
01-042-000-0000-6360	Services, Labor, Contracts	16,000	13,046
01-042-000-0000-6405	Office Supplies	7,000	7,805
DEPT 042	Treasurer		
	Revenue	33,000 -	41,425 -
	Expend.	352,682	338,824
	Net	319,682	297,399
043	DEPT Assessor		
01-043-000-0000-5526	Assessor Township Assessment	150,402 -	150,401 -
01-043-000-0000-5840	Misc Receipts	25,500 -	34,955 -
01-043-000-0000-6101	Salaries-Full Time	595,935	595,818
01-043-000-0000-6108	Meals (Not Overnight)	300	115
01-043-000-0000-6109	Overtime-Salaries	100	0
01-043-000-0000-6124	Medicare-Employer 1.45%	8,641	8,025
01-043-000-0000-6145	PEIP Dental Insurance	0	170
01-043-000-0000-6148	Employer Deduct Contribution-HSA	24,340	22,453
01-043-000-0000-6150	Health Insurance-Employer	128,827	110,285
01-043-000-0000-6152	Life Insurance-Employer	774	829
01-043-000-0000-6154	Long Term Disability-Employer	1,612	1,392
01-043-000-0000-6157	Retiree Health	12,290	12,290
01-043-000-0000-6159	PERA 7.50%	44,695	43,469
01-043-000-0000-6165	Fica-Employer 6.20%	36,948	34,313
01-043-000-0000-6168	NACO Deferred Comp ER in Lieu Hea	0	2,800
01-043-000-0000-6171	Workers Compensation	4,484	5,659
01-043-000-0000-6190	Gym Membership	0	120
01-043-000-0000-6205	Postage	7,600	8,358
01-043-000-0000-6220	Telephone	5,000	4,911
01-043-000-0000-6230	Printing, Publishing & Adv	1,500	1,503
01-043-000-0000-6240	Dues & License Renewal	2,200	1,980
01-043-000-0000-6241	Registration Fee	0	1,134

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
01-043-000-0000-6266	Data Processing/Computer Services	6,000	4,449
01-043-000-0000-6268	Staff Training, Development	6,600	6,755
01-043-000-0000-6272	Physical Examinations	100	0
01-043-000-0000-6302	Vehicle Maintenance	2,500	2,637
01-043-000-0000-6330	Transportation/Travel/Parking	800	756
01-043-000-0000-6332	Hotel / Motel Lodging	4,000	3,576
01-043-000-0000-6335	Gas/Vehicle Fuel Charges	8,000	5,789
01-043-000-0000-6339	Meals (Overnight)	800	370
01-043-000-0000-6352	Insurance	6,512	6,543
01-043-000-0000-6359	Wrecker Service	200	0
01-043-000-0000-6360	Services, Labor, Contracts, GIS Mappi	6,400	5,456
01-043-000-0000-6374	Auto & Trailer License	100	170
01-043-000-0000-6405	Office Supplies	4,000	2,573
01-043-000-0000-6485	Computer/Technology Supplies	3,500	6,933
01-043-000-0000-6590	Repair & Maintenance Supplies	0	544
01-043-000-0000-6620	Auto, Trailers, Snowmobiles, ATV	22,000	48,000
DEPT 043	Assessor		
	Revenue	175,902 -	185,356 -
	Expend.	946,758	950,175
	Net	770,856	764,819
044	DEPT Central Services		
01-044-000-0000-5403	Cost Allocation Reimbursement	185,000 -	160,561 -
01-044-000-0000-5791	Interest Income	301,381 -	1,087,288 -
01-044-000-0000-5840	Misc Receipts	1,000 -	47,421 -
01-044-000-0000-5841	Mcit Dividend	10,000 -	7,638 -
01-044-000-0000-5970	Payroll - Contingency Funds	211,284 -	0
01-044-000-0000-6220	Telephone	0	489
01-044-000-0000-6266	Data Processing/Computer Services	0	16,560
01-044-000-0000-6342	Office Equipment Rental/Contracts	0	4,172
01-044-000-0000-6352	Insurance	51,517	51,826
01-044-000-0000-6360	Services, Labor, Contracts	100,000	63,571
01-044-000-0000-6405	Office Supplies	0	115
01-044-000-0000-6841	Ambulance Appropriations	42,000	29,481
01-044-000-0000-6844	MN Rural Counties Caucus	2,300	2,300
01-044-000-0000-6845	Assoc of MN Counties	11,614	12,234
01-044-000-0000-6846	Arrowhead Counties Appropriations	2,750	2,750

Aitkin County

USER-SELECTED BUDGET REPORT

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
01-044-000-0000-6847	Support within Reach	2,000	2,000
01-044-048-0000-6205	Postage	0	4,763
01-044-048-0000-6342	Postage Rental	2,870	2,870
01-044-048-0000-6405	Postage Supplies	900	0
01-044-100-0000-5001	Property Taxes - Current	10,010,770 -	9,415,821 -
01-044-100-0000-5004	Property Taxes-Delinquent	0	152,997 -
01-044-100-0000-5060	Mobile Home-Current	11,000 -	11,858 -
01-044-100-0000-5064	Mobile Home - Delinquent	0	4,135 -
01-044-100-0000-5065	Severed Mineral-Current	5,000 -	3,919 -
01-044-100-0000-5066	Severed Mineral-Delinquent	0	5 -
01-044-100-0000-5067	Industrial Minerals-Current	500 -	445 -
01-044-100-0000-5070	Penalty - Current	32,000 -	40,205 -
01-044-100-0000-5071	Penalty & Interest - Delinquent	42,000 -	39,964 -
01-044-100-0000-5201	Mv Credit Ms Statute 273.1384	0	116,702 -
01-044-100-0000-5207	Affordable Housing Aid	97,222 -	0
01-044-100-0000-5209	Disparity Reduction Aid	0	6,032 -
01-044-100-0000-5210	County Program Aid	1,083,447 -	1,083,447 -
01-044-100-0000-5211	Public Safety Aid	518,898 -	0
01-044-100-0000-5212	Cannabis Aid	0	2,114 -
01-044-100-0000-5216	Taconite Credit-Current	0	335,770 -
01-044-100-0000-5220	Concon Apport Ms 84 A 51 Intergoverr	0	125,532 -
01-044-100-0000-5251	In Lieu Apportionments & Receipts	1,898,275 -	1,898,238 -
01-044-100-0000-5252	Forf Tax Sales Apportionment	150,000 -	109,034 -
01-044-100-0000-6360	Services, Labor, Contracts	518,898	0
01-044-100-0000-6800	Tax Abatements	10,000	10,803
01-044-904-0000-6360	Flex Plan Withdrawals	0	4,175 -
01-044-904-0000-6379	Flex Services, Labor, Etc.	8,500	7,574
DEPT 044	Central Services	Revenue 14,557,777 -	14,649,126 -
		Expend. 753,349	207,333
		Net 13,804,428 -	14,441,793 -
045	DEPT Motor Pool		
01-045-000-0000-5840	Misc Receipts	42,000 -	21,663 -
01-045-000-0000-5920	Sales of Capital Assets/Auction Proce	18,000 -	0
01-045-000-0000-6302	Vehicle Maintenance	5,000	5,294
01-045-000-0000-6352	Insurance	4,636	4,637

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3/5/25

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01 FUND General Fund

Aitkin County

USER-SELECTED BUDGET REPORT



Page 9

Report Basis: Cash

		ADOPTED	2024
		2024	Actuals
			Mo. 01 - 12
Account Number	Account Description		
01-045-000-0000-6374	Auto & Trailer License	215	191
01-045-000-0000-6480	Car Equipment	500	395
01-045-000-0000-6621	Auto Replacement	28,000	0
DEPT 045	Motor Pool		
	Revenue	60,000 -	21,663 -
	Expend.	38,351	10,517
	Net	21,649 -	11,146 -
049	DEPT Information Technologies		
01-049-000-0000-5525	Label & Listing Sales	1,500 -	575 -
01-049-000-0000-5947	Planned Use of Fund Balance	20,000 -	0
01-049-000-0000-6101	Salaries-Full Time	388,003	325,224
01-049-000-0000-6124	Medicare-Employer 1.45%	5,626	4,514
01-049-000-0000-6145	PEIP Dental Insurance	0	64
01-049-000-0000-6148	Employer Deduct Contribution-HSA	10,040	5,753
01-049-000-0000-6149	Employer Deduct Contribution-Veba	0	2,260
01-049-000-0000-6150	Health Insurance-Employer	48,753	35,450
01-049-000-0000-6152	Life Insurance-Employer	294	209
01-049-000-0000-6154	Long Term Disability-Employer	1,052	768
01-049-000-0000-6159	PERA 7.50%	29,100	23,606
01-049-000-0000-6165	Fica-Employer 6.20%	24,056	19,300
01-049-000-0000-6168	NACO Deferred Comp ER in Lieu Hea	2,800	0
01-049-000-0000-6171	Workers Compensation	432	446
01-049-000-0000-6190	Gym Membership	0	120
01-049-000-0000-6205	Postage	100	2
01-049-000-0000-6220	Telephone	500	1,136
01-049-000-0000-6240	Membership/Dues/Association Fees	1,800	1,740
01-049-000-0000-6266	Software Fees/License Fees	53,000	49,631
01-049-000-0000-6268	Staff Training, Development	10,000	1,750
01-049-000-0000-6283	Programming, Services, Contracts	202,712	238,017
01-049-000-0000-6330	Transportation/Travel/Parking	1,000	0
01-049-000-0000-6332	Hotel / Motel Lodging	1,000	877
01-049-000-0000-6339	Meals (Overnight)	300	0
01-049-000-0000-6342	Office Equipment Rental/Contracts	1,000	546
01-049-000-0000-6352	Insurance	1,795	1,795
01-049-000-0000-6360	Services, Labor, Contracts	0	43
01-049-000-0000-6405	Office Supplies (Non Computer)	1,500	646

Aitkin County



USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		ADOPTED	2024
		2024	Actuals
			Mo. 01 - 12
Account Number	Account Description		
01-049-000-0000-6485	Computer/Technology Supplies	6,500	8,529
01-049-000-0000-6625	Capital - Office & Other Equipment	60,000	40,000
DEPT 049	Information Technologies	Revenue 21,500 -	575 -
		Expend. 851,363	762,426
		Net 829,863	761,851
052	DEPT Administration		
01-052-000-0000-6101	Salaries-Full Time	194,114	193,051
01-052-000-0000-6108	Meals (Not Overnight)	75	14
01-052-000-0000-6109	Overtime-Salaries	0	19
01-052-000-0000-6124	Medicare-Employer 1.45%	2,815	2,732
01-052-000-0000-6145	PEIP Dental Insurance	0	43
01-052-000-0000-6148	Employer Deduct Contribution-HSA	5,520	5,520
01-052-000-0000-6150	Health Insurance-Employer	29,843	24,056
01-052-000-0000-6152	Life Insurance-Employer	204	204
01-052-000-0000-6154	Long Term Disability-Employer	513	376
01-052-000-0000-6159	PERA 7.50%	14,559	13,906
01-052-000-0000-6165	Fica-Employer 6.20%	12,036	11,680
01-052-000-0000-6171	Workers Compensation	172	178
01-052-000-0000-6205	Postage	200	15
01-052-000-0000-6220	Telephone	1,100	1,296
01-052-000-0000-6240	Membership/Dues/Association Fees	1,600	1,792
01-052-000-0000-6241	Registration Fee	2,000	1,725
01-052-000-0000-6263	Contract Legal Services	20,000	586
01-052-000-0000-6266	Data Processing/Computer Services	1,100	1,269
01-052-000-0000-6330	Transportation/Travel/Parking	1,000	222
01-052-000-0000-6332	Hotel / Motel Lodging	1,500	1,949
01-052-000-0000-6335	Gas/Vehicle Fuel Charges	50	0
01-052-000-0000-6339	Meals (Overnight)	200	80
01-052-000-0000-6352	Insurance	1,795	0
01-052-000-0000-6360	Services, Labor, Contracts	0	61
01-052-000-0000-6405	Office Supplies	1,000	867
01-052-000-0000-6480	Small Furniture/Equipment	1,500	0
DEPT 052	Administration	Revenue 0	0
		Expend. 292,896	261,641
		Net 292,896	261,641

Aitkin County

USER-SELECTED BUDGET REPORT

Report Basis: Cash

<u>Account Number</u>		<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
<u>Account Description</u>			
053	DEPT Human Resources		
01-053-000-0000-6101	Salaries-Full Time	274,335	247,080
01-053-000-0000-6109	Overtime-Salaries	500	2,204
01-053-000-0000-6124	Medicare-Employer 1.45%	3,985	3,383
01-053-000-0000-6145	PEIP Dental Insurance	0	43
01-053-000-0000-6148	Employer Deduct Contribution-HSA	5,520	5,520
01-053-000-0000-6150	Health Insurance Employer	29,843	27,116
01-053-000-0000-6152	Life Insurance-Employer	306	306
01-053-000-0000-6154	Long Term Disability-Employer	650	564
01-053-000-0000-6159	PERA 7.50%	20,613	17,763
01-053-000-0000-6165	Fica-Employer	17,040	14,464
01-053-000-0000-6168	NACO Deferred Comp ER in Lieu Hea	2,800	0
01-053-000-0000-6171	Workers Compensation	386	395
01-053-000-0000-6190	Gym Membership	0	120
01-053-000-0000-6199	Employee Recognition	3,550	0
01-053-000-0000-6205	Postage	1,425	734
01-053-000-0000-6220	Telephone	1,325	1,405
01-053-000-0000-6230	Printing, Publishing & Adv	4,000	2,167
01-053-000-0000-6240	Membership/Dues/Association Fees	500	5,352
01-053-000-0000-6241	Registration Fee	1,500	974
01-053-000-0000-6263	Contract Legal Services	15,000	12,683
01-053-000-0000-6265	Background Check Fee	13,700	16,551
01-053-000-0000-6266	Data Processing/Computer Services	2,500	2,782
01-053-000-0000-6268	Staff Training, Development	3,500	11,724
01-053-000-0000-6330	Transportation/Travel/Parking	500	132
01-053-000-0000-6332	Hotel / Motel Lodging	800	1,637
01-053-000-0000-6335	Gas/Vehicle Fuel Charges	100	195
01-053-000-0000-6339	Meals (Overnight)	100	118
01-053-000-0000-6352	Insurance-Vehicles/Equipment/Liability	0	1,795
01-053-000-0000-6360	Services, Labor, Contracts	10,000	12,428
01-053-000-0000-6405	Office Supplies	4,500	2,237
01-053-000-0000-6485	Computer/Technology Supplies	0	250
DEPT 053	Human Resources	Revenue	0
		Expend.	392,122
		Net	392,122

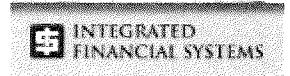
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01 FUND General Fund

Aitkin County

USER-SELECTED BUDGET REPORT



Page 12

Report Basis: Cash

<u>Account Number</u>			<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
060	DEPT	Elections		
01-060-000-0000-5330		State Grants/Reimbursement.Elections	0	70,226 -
01-060-000-0000-5521		Election Filing Fees	0	260 -
01-060-000-0000-5526		Township Reimbursement-Election Ex	0	1,534 -
01-060-000-0000-5840		Misc Receipts	0	4,558 -
01-060-000-0000-6101		Salaries-Full Time	27,817	19,679
01-060-000-0000-6102		Salaries-Part Time	0	6,295
01-060-000-0000-6109		Overtime-Salaries	0	2,182
01-060-000-0000-6124		Medicare-Employer 1.45%	403	168
01-060-000-0000-6159		PERA 7.50%	1,524	0
01-060-000-0000-6165		Fica-Employer 6.20%	1,725	719
01-060-000-0000-6171		Workers Compensation	18	20
01-060-000-0000-6205		Postage	4,000	3,391
01-060-000-0000-6230		Printing, Publishing & Adv	10,000	8,831
01-060-000-0000-6268		Staff Training, Development	1,000	78
01-060-000-0000-6330		Transportation/Travel/Parking	1,000	269
01-060-000-0000-6332		Hotel / Motel Lodging	0	1,042
01-060-000-0000-6339		Meals (Overnight)	0	51
01-060-000-0000-6342		Office Equipment Rental/Contracts	15,000	0
01-060-000-0000-6360		Services, Labor, Contracts	25,000	21,320
01-060-000-0000-6405		Office Supplies	4,000	7,424
01-060-000-0000-6406		Ballots & Programming	50,000	27,093
DEPT	060	Elections		
		Revenue	0	76,578 -
		Expend.	141,487	98,562
		Net	141,487	21,984
090	DEPT	Attorney		
01-090-000-0000-5512		Costs Of Prosecution	17,427 -	25,897 -
01-090-000-0000-5527		Asst Co Atty & Sec Fees	46,925 -	45,598 -
01-090-000-0000-5612		Drug & Forfeiture Ms387.213	13,186 -	2,062 -
01-090-000-0000-5840		Misc Receipts	3,677 -	1,720 -
01-090-000-0000-6101		Salaries-Full Time	909,992	887,850
01-090-000-0000-6102		Salaries-Part Time	10,720	0
01-090-000-0000-6108		Meals Reimbursed (Taxable)	50	0
01-090-000-0000-6109		Overtime-Salaries	5,000	0
01-090-000-0000-6124		Medicare-Employer 1.45%	13,433	12,523

Aitkin County

USER-SELECTED BUDGET REPORT

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
01-090-000-0000-6145	PEIP Dental Insurance	0	107
01-090-000-0000-6148	Employer Deduct Contribution-HSA	25,680	18,190
01-090-000-0000-6149	Employer Deduct Contribution-Veba	2,260	2,260
01-090-000-0000-6150	Health Insurance-Employer	94,534	94,575
01-090-000-0000-6152	Life Insurance-Employer	1,020	890
01-090-000-0000-6154	Long Term Disability-Employer	2,503	1,820
01-090-000-0000-6157	Retiree Health	6,145	6,145
01-090-000-0000-6159	PERA 7.50%	68,287	65,816
01-090-000-0000-6165	Fica-Employer 6.20%	57,438	53,548
01-090-000-0000-6169	MNDP IN LIEU OF HEALTH INS	2,800	4,200
01-090-000-0000-6171	Workers Compensation	896	848
01-090-000-0000-6199	Employee Recognition	100	0
01-090-000-0000-6205	Postage	2,217	1,069
01-090-000-0000-6220	Telephone	3,747	3,903
01-090-000-0000-6230	Printing, Publishing & Adv	240	0
01-090-000-0000-6240	Membership/Dues/Association Fees	9,493	9,227
01-090-000-0000-6260	Professional Consulting	1,000	0
01-090-000-0000-6262	Witness/Expert Witness & Travel Expe	1,000	0
01-090-000-0000-6263	Contract Legal Services	1,000	0
01-090-000-0000-6264	Sheriff Services	2,677	2,186
01-090-000-0000-6265	Drug & Forfeiture MS 387.213	2,226	13,377
01-090-000-0000-6266	Computer Research	124,866	19,653
01-090-000-0000-6268	Staff Training, Development	5,000	979
01-090-000-0000-6269	Court Reporter Services	1,492	190
01-090-000-0000-6272	Physical Examinations	200	0
01-090-000-0000-6330	Transportation/Travel/Parking	708	1,178
01-090-000-0000-6332	Hotel / Motel Lodging	298	600
01-090-000-0000-6333	Crt.Related Travel Expenses	177	66
01-090-000-0000-6339	Meals (Overnight)	30	81
01-090-000-0000-6342	Office Equipment Rental/Contracts	4,300	4,497
01-090-000-0000-6352	Insurance	3,583	3,583
01-090-000-0000-6360	Services, Labor, Contracts	2,858	6,930
01-090-000-0000-6405	Office Supplies	8,502	3,880
01-090-000-0000-6406	Law Publ. & Subscriptions	26,199	26,791
01-090-000-0000-6485	Computer/Technology Supplies	636	1,398
01-090-000-0000-6625	Capital - Office & Other Equipment	5,205	188

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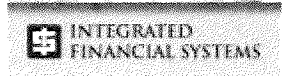
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FUND

General Fund

Aitkin County

USER-SELECTED BUDGET REPORT



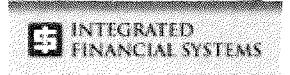
Page 14

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
01-090-030-0000-6269	Murder Trial	0	2,550	
DEPT 090	Attorney	Revenue 81,215 -	75,277 -	
		Expend. 1,408,512	1,251,098	
		Net 1,327,297	1,175,821	
100 DEPT	Recorder			
01-100-000-0000-5529	County Recorder Fees	70,000 -	85,703 -	
01-100-000-0000-5840	Misc Receipts	15,000 -	10,211 -	
01-100-000-0000-6101	Salaries-Full Time	203,371	208,047	
01-100-000-0000-6109	Overtime-Salaries	1,000	418	
01-100-000-0000-6124	Medicare-Employer 1.45%	2,963	2,763	
01-100-000-0000-6145	PEIP Dental Insurance	0	64	
01-100-000-0000-6148	Employer Deduct Contribution-HSA	9,780	8,930	
01-100-000-0000-6149	Employer Deduct Contribution-Veba	0	272	
01-100-000-0000-6150	Health Insurance-Employer	55,222	41,249	
01-100-000-0000-6152	Life Insurance-Employer	306	296	
01-100-000-0000-6154	Long Term Disability-Employer	559	437	
01-100-000-0000-6159	PERA 7.50%	14,268	13,719	
01-100-000-0000-6165	Fica-Employer 6.20%	12,640	11,813	
01-100-000-0000-6171	Workers Compensation	374	383	
01-100-000-0000-6172	Unemployment Compensation	0	5,180	
01-100-000-0000-6205	Postage	1,500	981	
01-100-000-0000-6220	Telephone	900	947	
01-100-000-0000-6230	Printing, Publishing & Adv	0	79	
01-100-000-0000-6240	Membership/Dues/Association Fees	600	60	
01-100-000-0000-6241	Registration Fee	1,000	1,270	
01-100-000-0000-6268	Staff Training, Development	1,000	249	
01-100-000-0000-6330	Transportation/Travel/Parking	500	182	
01-100-000-0000-6332	Hotel / Motel Lodging	2,500	1,661	
01-100-000-0000-6335	Gas/Vehicle Fuel Charges	500	161	
01-100-000-0000-6339	Meals (Overnight)	500	127	
01-100-000-0000-6342	Office Equipment Rental/Contracts	300	470	
01-100-000-0000-6352	Insurance	1,077	1,077	
01-100-000-0000-6360	Services, Labor, Contracts	4,000	6,272	
01-100-000-0000-6405	Office Supplies	4,000	2,431	
01-100-000-0000-6485	Computer/Technology Supplies	0	618	

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

			ADOPTED	2024
			2024	Actuals
				Mo. 01 - 12
Account Number	Account Description			
01-100-195-0000-5529	Recorder Fees-Land Records Compli		45,000 -	54,065 -
01-100-195-0000-6266	Data Processing/Computer Services		116,500	4,807
01-100-195-0000-6360	Services, Labor, Contracts-Land Reco		5,000	32,254
01-100-196-0000-5529	Recorder Fees-Recorder's Tech Fund		40,000 -	49,150 -
01-100-196-0000-6266	Data Processing/Computer Services		50,000	87,838
01-100-196-0000-6360	Services, Labor, Contracts-Recorder's		105,000	188,695
01-100-196-0000-6625	Office & Other Equipment-Recorder's		20,000	21,045
DEPT 100 Recorder	Revenue		170,000 -	199,129 -
	Expend.		615,360	644,795
	Net		445,360	445,666
110 DEPT Courthouse Maintenance				
01-110-000-0000-5840	Misc Receipts		0	20,566 -
01-110-000-0000-6101	Salaries-Full Time		293,931	283,935
01-110-000-0000-6109	Overtime-Salaries		500	0
01-110-000-0000-6124	Medicare-Employer 1.45%		4,268	3,967
01-110-000-0000-6145	PEIP Dental Insurance		0	107
01-110-000-0000-6148	Employer Deduct Contribution-HSA		14,560	11,254
01-110-000-0000-6149	Employer Deduct Contribution-Veba		0	2,532
01-110-000-0000-6150	Health Insurance-Employer		64,692	55,704
01-110-000-0000-6152	Life Insurance-Employer		468	450
01-110-000-0000-6154	Long Term Disability-Employer		808	678
01-110-000-0000-6159	PERA 7.50%		22,075	20,813
01-110-000-0000-6165	Fica-Employer 6.20%		18,249	16,961
01-110-000-0000-6171	Workers Compensation		5,021	6,133
01-110-000-0000-6172	Unemployment Compensation		0	1,940
01-110-000-0000-6190	Gym Membership		0	30
01-110-000-0000-6220	Telephone		850	737
01-110-000-0000-6230	Printing, Publishing & Adv		0	85
01-110-000-0000-6240	Membership/Dues/Association Fees		750	350
01-110-000-0000-6254	Utilities-Gas and Electric		85,000	74,029
01-110-000-0000-6255	Garbage		8,500	9,429
01-110-000-0000-6266	Data Processing/Computer Services		0	6,544
01-110-000-0000-6268	Staff Training, Development		800	0
01-110-000-0000-6271	Inspection Fees		1,150	1,205
01-110-000-0000-6272	Physical Examinations		150	0

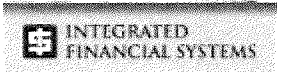
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01 FUND General Fund

Aitkin County

USER-SELECTED BUDGET REPORT



Page 16

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
01-110-000-0000-6330		Transportation/Travel/Parking	200	0
01-110-000-0000-6335		Gas/Vehicle Fuel Charges	400	588
01-110-000-0000-6352		Insurance	3,000	3,000
01-110-000-0000-6360		Services, Labor, Contracts	52,000	77,322
01-110-000-0000-6374		Auto & Trailer License	25	0
01-110-000-0000-6405		Office Supplies	250	101
01-110-000-0000-6415		Operational Supplies	14,000	13,613
01-110-000-0000-6422		Janitorial Supplies	11,000	5,015
01-110-000-0000-6570		Motor Fuel & Lubricants	1,000	511
01-110-000-0000-6610		Equipment	6,000	8
01-110-000-0000-6620		Auto, Trailers, Snowmobiles, ATV	0	21
DEPT 110	Courthouse Maintenance	Revenue	0	20,566 -
		Expend.	609,647	597,062
		Net	609,647	576,496
111	DEPT Buildings			
01-111-000-0000-5330		State Grants-Disaster Funds	0	410,170 -
01-111-000-0000-6360		Services, Labor, Contracts	1,000	0
01-111-000-0000-6480		Small Furniture/Equipment	7,000	897
01-111-000-0000-6605		Building & Structure Related Expendit.	80,000	0
DEPT 111	Buildings	Revenue	0	410,170 -
		Expend.	88,000	897
		Net	88,000	409,273 -
120	DEPT Veterans Service			
01-120-000-0000-5301		Co. Veteran Service Grant	10,000 -	10,000 -
01-120-000-0000-5559		Co Service Officer Van Reimbursement	3,000 -	3,609 -
01-120-000-0000-6101		Salaries-Full Time	126,622	122,088
01-120-000-0000-6124		Medicare-Employer 1.45%	1,836	1,572
01-120-000-0000-6145		PEIP Dental Insurance	0	21
01-120-000-0000-6149		Employer Deduct Contribution-Veba	3,260	3,260
01-120-000-0000-6150		Health Insurance-Employer	17,417	15,721
01-120-000-0000-6152		Life Insurance-Employer	102	102
01-120-000-0000-6154		Long Term Disability-Employer	226	201
01-120-000-0000-6159		PERA 7.50%	9,497	9,157
01-120-000-0000-6165		Fica-Employer 6.20%	7,851	6,722
01-120-000-0000-6171		Workers Compensation	160	164

Aitkin County

USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		ADOPTED	2024
		2024	Actuals
			Mo. 01 - 12
Account Number	Account Description		
01-120-000-0000-6205	Postage	50	79
01-120-000-0000-6220	Telephone	1,600	1,405
01-120-000-0000-6230	Printing, Publishing & Adv	4,000	2,459
01-120-000-0000-6240	Membership/Dues/Association Fees	500	1,000
01-120-000-0000-6241	Registration Fee	200	800
01-120-000-0000-6266	Data Processing/Computer Services	0	134
01-120-000-0000-6278	Per Diem	5,400	3,400
01-120-000-0000-6300	Maintenance/Service Contracts	900	898
01-120-000-0000-6302	Vehicle Maintenance	1,000	147
01-120-000-0000-6330	Transportation/Travel/Parking	1,000	217
01-120-000-0000-6332	Hotel / Motel Lodging	1,200	878
01-120-000-0000-6335	Gas/Vehicle Fuel Charges	4,000	1,805
01-120-000-0000-6339	Meals (Overnight)	150	0
01-120-000-0000-6352	Insurance	1,147	1,147
01-120-000-0000-6360	Services, Labor, Contracts	500	401
01-120-000-0000-6405	Office Supplies	1,800	857
01-120-000-0000-6480	Small Furniture/Equipment/Car Equipn	0	845
DEPT 120	Veterans Service	Revenue	13,000 -
		Expend.	190,418
		Net	177,418
121	DEPT Housing & Redevelopment		
01-121-000-0000-6278	Advisory Board/Committee Per Diem	2,000	2,170
DEPT 121	Housing & Redevelopment	Revenue	0
		Expend.	2,000
		Net	2,000
122	DEPT Planning & Zoning		
01-122-000-0000-5135	Planning & Zoning Permits	285,000 -	356,550 -
01-122-000-0000-5302	Shoreland State Grant	10,786 -	0
01-122-000-0000-5304	P&Z Wetland Conserv. State Grant	24,930 -	0
01-122-000-0000-5305	Riparian Project Aid	10,000 -	25,000 -
01-122-000-0000-5306	Invasive Species State Grant 477A.19	0	134,268 -
01-122-000-0000-5840	Misc Receipts	0	745 -
01-122-000-0000-5860	Juror Reimbursement	0	10 -
01-122-000-0000-6101	Salaries-Full Time	374,887	375,141
01-122-000-0000-6108	Meals Reimbursed (Taxable)	400	17

Aitkin County

USER-SELECTED BUDGET REPORT

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
01-122-000-0000-6109	Overtime-Salaries	2,000	1,385
01-122-000-0000-6124	Medicare-Employer 1.45%	5,465	5,694
01-122-000-0000-6145	PEIP Dental Insurance	0	85
01-122-000-0000-6148	Employer Deduct Contribution-HSA	13,300	14,300
01-122-000-0000-6150	Health Insurance-Employer	69,141	69,095
01-122-000-0000-6152	Life Insurance-Employer	483	642
01-122-000-0000-6154	Long Term Disability-Employer	1,031	917
01-122-000-0000-6159	PERA 7.50%	28,267	30,499
01-122-000-0000-6165	Fica-Employer 6.20%	23,367	24,345
01-122-000-0000-6169	MNDGP IN LIEU OF HEALTH INS	4,200	2,800
01-122-000-0000-6171	Workers Compensation	3,072	3,852
01-122-000-0000-6190	Gym Membership	0	240
01-122-000-0000-6205	Postage	3,500	3,260
01-122-000-0000-6220	Telephone	2,800	3,335
01-122-000-0000-6230	Printing, Publishing & Adv	3,500	3,041
01-122-000-0000-6240	Membership/Dues/Association Fees	250	680
01-122-000-0000-6241	Registration Fee	800	3,120
01-122-000-0000-6263	Legal Workshop Fees	600	0
01-122-000-0000-6266	Data Processing/Computer Services	3,800	4,119
01-122-000-0000-6268	Staff Training, Development	3,500	5,451
01-122-000-0000-6278	Advisory Board/Committee Per Diem	10,500	8,540
01-122-000-0000-6302	Vehicle Maintenance	2,000	3,402
01-122-000-0000-6330	Transportation/Travel/Parking	500	30
01-122-000-0000-6332	Hotel / Motel Lodging	1,000	2,642
01-122-000-0000-6335	Gas/Vehicle Fuel Charges	3,500	4,081
01-122-000-0000-6339	Meals (Overnight)	500	509
01-122-000-0000-6342	Office Equipment Rental/Contracts	3,300	2,633
01-122-000-0000-6352	Insurance	2,507	2,529
01-122-000-0000-6360	Services, Labor, Contracts	40,000	20,346
01-122-000-0000-6374	Auto & Trailer License	120	85
01-122-000-0000-6405	Office, Film, & Field Supplies	5,500	3,736
01-122-000-0000-6485	Computer/Technology Supplies	2,000	0
01-122-000-0000-6800	Miscellaneous(Promotional)	300	0
01-122-000-0000-6820	Refunds & Reimbursements	15,000	16,318
01-122-029-0000-5322	State Grants-Programs	18,600 -	21,200 -
01-122-029-0000-5397	MPCA SSTS Upgrade Grant	0	40,000 -

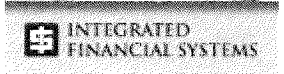
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01 FUND General Fund

Aitkin County

USER-SELECTED BUDGET REPORT



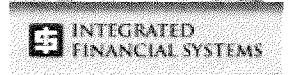
Page 19

Report Basis: Cash

		ADOPTED	2024
		2024	Actuals
			Mo. 01 - 12
Account Number	Account Description		
01-122-029-0000-6304	MPCA SSTS Upgrade Grant Expenses	0	25,351
01-122-038-0000-6330	BOA/PC Mileage	8,500	8,692
01-122-052-0000-5840	ISTS AG BMP REVENUE	0	56,664 -
01-122-052-0000-6304	ISTS AG BMP EXPENSES	0	56,664
DEPT 122	Planning & Zoning	Revenue	349,316 -
		Expend.	634,437 -
		Net	707,576
			290,274
			73,139
123	DEPT Coroner		
01-123-000-0000-6260	Autopsies--Pathologist, Xrays, Etc	15,000	20,710
01-123-000-0000-6262	Coroner Fees	40,000	35,809
01-123-000-0000-6330	Transportation For Autopsy	20,000	16,075
DEPT 123	Coroner	Revenue	0
		Expend.	0
		Net	75,000
			72,594
			72,594
200	DEPT Enforcement		
01-200-000-0000-5307	Police State Aid-State Shared Revenue	145,000 -	240,676 -
01-200-000-0000-5308	Police Officer Training	15,000 -	21,286 -
01-200-000-0000-5310	State Grants-OT Grant	68,138 -	0
01-200-000-0000-5422	COPS Grant - Federal Revenue	0	430,000 -
01-200-000-0000-5506	AIS Enforcement Reimbursement	40,000 -	40,000 -
01-200-000-0000-5517	Reimbursed Towing Charges	0	1,289 -
01-200-000-0000-5526	Sheriff Service Reimburse-School/Other	0	18,917 -
01-200-000-0000-5530	County Sheriff Fees	9,000 -	19,564 -
01-200-000-0000-5532	County Sheriff Mileage	9,000 -	6,392 -
01-200-000-0000-5533	Alarm System	2,500 -	2,395 -
01-200-000-0000-5613	Cost Of Restitution	4,500 -	14,272 -
01-200-000-0000-5840	Misc Receipts	140,000 -	48,223 -
01-200-000-0000-5861	Insurance Proceeds/Reimbursements	46,000 -	124,123 -
01-200-000-0000-5920	Sales of Capital Assets/Auction Proceeds	5,000 -	11,594 -
01-200-000-0000-6101	Salaries-Full Time	1,594,859	1,569,076
01-200-000-0000-6108	Meals Reimbursed (Taxable)	100	73 -
01-200-000-0000-6109	Overtime-Salaries	108,000	130,584
01-200-000-0000-6110	Holiday Pay	60,000	859
01-200-000-0000-6124	Medicare-Employer 1.45%	25,561	23,099
01-200-000-0000-6145	PEIP Dental Insurance	0	298

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
01-200-000-0000-6148	Employer Deduct Contribution-HSA	50,680	47,407
01-200-000-0000-6149	Employer Deduct Contribution-Veba	0	6,243
01-200-000-0000-6150	Health Insurance-Employer	276,548	274,347
01-200-000-0000-6152	Life Insurance-Employer	1,617	1,664
01-200-000-0000-6154	Long Term Disability-Employer	4,277	3,509
01-200-000-0000-6157	Retiree Health	7,169	6,145
01-200-000-0000-6159	PERA	283,073	263,519
01-200-000-0000-6165	Fica-Employer 6.20%	17,599	7,778
01-200-000-0000-6169	MNDGP IN LIEU OF HEALTH INS	9,800	0
01-200-000-0000-6171	Workers Compensation	26,528	28,512
01-200-000-0000-6172	Unemployment Compensation	0	9,022
01-200-000-0000-6180	Clothing Allowance	7,000	10,990
01-200-000-0000-6190	Gym Membership	0	570
01-200-000-0000-6205	Postage	1,800	2,096
01-200-000-0000-6220	Telephone	23,000	32,035
01-200-000-0000-6230	Printing, Publishing & Adv	600	2,422
01-200-000-0000-6240	Membership/Dues/Association Fees	5,000	6,320
01-200-000-0000-6241	Registration Fee	500	0
01-200-000-0000-6254	Utilities-Gas and Electric	0	9,107
01-200-000-0000-6260	Professional Consulting	10,000	8,099
01-200-000-0000-6266	Data Processing/Computer Services	0	1,841
01-200-000-0000-6272	Physical Examinations	1,500	0
01-200-000-0000-6302	Vehicle Maintenance	48,000	57,484
01-200-000-0000-6335	Gas/Vehicle Fuel Charges	140,000	96,885
01-200-000-0000-6342	Office Equipment Rental/Contracts	2,050	2,126
01-200-000-0000-6352	Insurance	84,989	81,068
01-200-000-0000-6359	Wrecker Service	5,000	4,082
01-200-000-0000-6360	Services, Labor, Contracts	45,000	107,360
01-200-000-0000-6374	Auto & Trailer License	100	528
01-200-000-0000-6405	Office Supplies	8,500	7,399
01-200-000-0000-6460	Deputy Supplies	15,000	64,956
01-200-000-0000-6590	Repair & Maintenance Supplies	0	12
01-200-000-0000-6610	Equipment & Radios	50,000	386,080
01-200-000-0000-6620	Auto, Trailers, Snowmobiles, ATV	120,000	119,012
01-200-000-0000-6630	Miscellaneous Capital Expense	10,000	0
01-200-003-0000-6241	Registration Fee	8,000	8,205

AJK1
3/5/25

9:53AM

01 FUND General Fund

Aitkin County

USER-SELECTED BUDGET REPORT



Page 21

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
01-200-003-0000-6330	Transportation/Travel/Parking	500	33
01-200-003-0000-6332	Hotel / Motel Lodging	2,000	3,306
01-200-003-0000-6335	Gas/Vehicle Fuel Charges	200	96
01-200-003-0000-6339	Meals (Overnight)	500	392
01-200-019-0000-5760	Canine Donations	100 -	134 -
01-200-019-0000-6240	Membership/Dues/Association Fees	100	100
01-200-019-0000-6241	Registration Fee	0	20
01-200-019-0000-6332	Hotel / Motel Lodging	300	0
01-200-019-0000-6352	Insurance-Vehicles/Equipment/Liability	1,000	0
01-200-019-0000-6360	Services, Labor, Contracts	3,000	349
01-200-019-0000-6405	Office Supplies	1,000	17
01-200-019-0000-6460	Deputy Supplies	1,500	435
01-200-039-0000-5157	Fees for Gun Permits	0	25,600 -
01-200-039-0000-6263	Contract Legal Services	0	5,100
01-200-039-0000-6463	Gun Permit Supplies/Expenses	0	3,690
01-200-040-0000-5333	TZD DPS State Grant	0	1,504 -
01-200-200-0000-5310	F-VCET P07 Grant	181,806 -	179,214 -
01-200-200-0000-6101	Salaries-Full Time	50,450	50,315
01-200-200-0000-6124	Medicare Employer	732	699
01-200-200-0000-6145	PEIP Dental Insurance	0	21
01-200-200-0000-6148	Employer Deduct Contribution-HSA	2,260	2,260
01-200-200-0000-6150	Health Insurance Employer	9,455	8,334
01-200-200-0000-6152	Life Insurance-Employer	102	102
01-200-200-0000-6154	Long Term Disability-Employer	139	124
01-200-200-0000-6159	PERA CO-OR	3,784	3,774
01-200-200-0000-6165	Fica-Employer	3,128	2,987
01-200-200-0000-6260	CI Funds	0	4,022
01-200-200-0000-6264	VCET-Other County OT	0	37,957
01-200-200-0000-6265	Programs	0	33,280
01-200-200-0000-6268	Training, Development	0	6,335
01-200-200-0000-6352	Insurance-Vehicles/Equipment/Liability	0	12,572
01-200-200-0000-6405	VCET - AIM Office Supplies	0	873
01-200-200-0000-6460	Evidence	0	742
01-200-200-0000-6800	VCET Program Expenditures	111,756	0
DEPT 200 Enforcement	Revenue	666,044 -	1,185,183 -
	Expend.	3,243,756	3,558,601

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3/5/25

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01 FUND General Fund

Aitkin County

USER-SELECTED BUDGET REPORT



Page 22

Report Basis: Cash

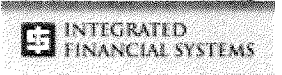
<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
		Net	2,577,712	2,373,418
201	DEPT	Sheriff Contingency For D & A		
		01-201-000-0000-5612 Drug & Forfeiture Ms387.213	0	1,255 -
DEPT	201	Sheriff Contingency For D & A	Revenue	1,255 -
			Expend.	0
			Net	1,255 -
202	DEPT	Boat & Water		
		01-202-000-0000-5124 Fireworks Permit	0	30 -
		01-202-000-0000-5138 Raft Permit	0	63 -
		01-202-000-0000-5310 State Grants-B & W Ppl (OT)	5,500 -	5,268 -
		01-202-000-0000-5315 Boat & Water State Grant	25,113 -	25,113 -
		01-202-000-0000-6101 Salaries-Full Time	68,183	63,813
		01-202-000-0000-6109 Overtime-Salaries	5,000	3,499
		01-202-000-0000-6110 Holiday Pay	741	0
		01-202-000-0000-6124 Medicare-Employer 1.45%	989	943
		01-202-000-0000-6148 Employer Deduct Contribution-HSA	0	1,494
		01-202-000-0000-6150 Health Insurance-Employer	9,769	7,846
		01-202-000-0000-6152 Life Insurance-Employer	55	51
		01-202-000-0000-6154 Long Term Disability-Employer	101	80
		01-202-000-0000-6156 ID Theft Protection	74	0
		01-202-000-0000-6159 PERA	6,699	7,030
		01-202-000-0000-6165 Fica-Employer 6.20%	2,036	1,711
		01-202-000-0000-6171 Workers Compensation	362	442
		01-202-000-0000-6180 Clothing Allowance	800	75
		01-202-000-0000-6220 Telephone	400	528
		01-202-000-0000-6230 Printing, Publishing & Adv	150	0
		01-202-000-0000-6241 Registration Fee	0	64
		01-202-000-0000-6254 Utilities-Gas and Electric	300	0
		01-202-000-0000-6302 B&W Maintenance	4,000	3,990
		01-202-000-0000-6335 Gas/Vehicle Fuel Charges	8,000	6,481
		01-202-000-0000-6352 Insurance	2,321	2,451
		01-202-000-0000-6360 Services, Labor, Contracts	1,500	1,000
		01-202-000-0000-6374 Auto & Trailer License	150	0
		01-202-000-0000-6405 Office Supplies	350	0
		01-202-000-0000-6462 Sheriff Field Supplies	3,000	1,285

AJK1

3/5/25

9:53AM

Aitkin County



USER-SELECTED BUDGET REPORT

Page 23

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
01-202-000-0000-6620		Auto, Trailers, Snowmobiles, ATV	20,000	0
DEPT 202	Boat & Water	Revenue	30,613 -	30,474 -
		Expend.	134,980	102,783
		Net	104,367	72,309
203	DEPT	Snowmobile		
01-203-000-0000-5315		Snowmobile State Grant	6,070 -	0
01-203-000-0000-5840		Misc Receipts	30 -	10
01-203-000-0000-6101		Salaries-Full Time	25,620	27,946
01-203-000-0000-6109		Overtime-Salaries	400	3,443
01-203-000-0000-6110		Holiday Pay	865	0
01-203-000-0000-6124		Medicare-Employer 1.45%	372	428
01-203-000-0000-6148		Employer Deduct Contribution-HSA	0	1,222
01-203-000-0000-6150		Health Insurance-Employer	6,796	6,277
01-203-000-0000-6152		Life Insurance-Employer	34	43
01-203-000-0000-6154		Long Term Disability-Employer	71	63
01-203-000-0000-6156		ID Theft Protection	51	0
01-203-000-0000-6159		PERA 14.4%	4,660	5,556
01-203-000-0000-6171		Workers Compensation	400	432
01-203-000-0000-6180		Clothing Allowance	300	0
01-203-000-0000-6220		Telephone	400	440
01-203-000-0000-6302		Vehicle Maintenance	3,000	1,059
01-203-000-0000-6335		Gas/Vehicle Fuel Charges	3,600	1,829
01-203-000-0000-6360		Services, Labor, Contracts	500	0
01-203-000-0000-6374		Auto & Trailer License	30	0
01-203-000-0000-6462		Sheriff Field Supplies	200	0
01-203-000-0000-6480		Trailers/Snowmobile - Under \$5000	4,000	0
DEPT 203	Snowmobile	Revenue	6,100 -	10
		Expend.	51,299	48,738
		Net	45,199	48,748
204	DEPT	ATV		
01-204-000-0000-5315		ATV State Grant	11,134 -	0
01-204-000-0000-6101		Salaries-Full Time	14,412	14,904
01-204-000-0000-6109		Overtime-Salaries	2,100	1,120
01-204-000-0000-6110		Holiday Pay	741	0
01-204-000-0000-6124		Medicare-Employer 1.45%	201	221

Aitkin County

USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

		ADOPTED	2024
		2024	Actuals
			Mo. 01 - 12
Account Number	Account Description		
01-204-000-0000-6148	Employer Deduct Contribution-HSA	0	543
01-204-000-0000-6150	Health Insurance-Employer	3,823	4,659
01-204-000-0000-6152	Life Insurance-Employer	20	9
01-204-000-0000-6154	Long Term Disability-Employer	71	48
01-204-000-0000-6159	PERA	2,622	2,836
01-204-000-0000-6171	Workers Compensation	249	267
01-204-000-0000-6220	Telephone	165	176
01-204-000-0000-6302	Vehicle Maintenance	2,000	378
01-204-000-0000-6335	Gas/Vehicle Fuel Charges	2,000	1,186
01-204-000-0000-6360	Services, Labor, Contracts	750	0
01-204-000-0000-6374	Auto & Trailer License	50	0
01-204-000-0000-6462	Sheriff Field Supplies	400	55
DEPT 204	ATV	Revenue	11,134 -
		Expend.	26,402
		Net	18,470
206	DEPT Forfeitures		
01-206-000-0000-5612	Drug & Forfeiture Ms387.213	0	2,601 -
01-206-000-0000-6263	Forfeiture Proceeds	0	503 -
01-206-000-0000-6466	Forfeiture Supplies	0	593
DEPT 206	Forfeitures	Revenue	0
		Expend.	90
		Net	2,511 -
252	DEPT Corrections		
01-252-000-0000-5530	Corrections (Booking) Fees	9,000 -	0
01-252-000-0000-5532	Transport Inmates	3,000 -	2,549 -
01-252-000-0000-5535	Board Of Prisoners	80,000 -	87,435 -
01-252-000-0000-5536	Inmate Medical-Out of County	4,000 -	13,541 -
01-252-000-0000-5541	In County Boarding Mn641.12 3	30,000 -	16,019 -
01-252-000-0000-5832	MH Expense Reimbursement	0	2,556 -
01-252-000-0000-5840	Misc Receipts	2,000 -	70 -
01-252-000-0000-5861	Medical Co Pay From Inmates	1,500 -	0
01-252-000-0000-6101	Salaries-Full Time	1,770,394	1,818,411
01-252-000-0000-6108	Meals Reimbursed (Taxable)	0	116
01-252-000-0000-6109	Overtime-Salaries	82,500	110,577
01-252-000-0000-6110	Holiday Pay	60,000	0

Aitkin County

USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
01-252-000-0000-6124	Medicare-Employer 1.45%	27,737	26,444
01-252-000-0000-6145	PEIP Dental Insurance	0	64
01-252-000-0000-6148	Employer Deduct Contribution-HSA	15,386	13,430
01-252-000-0000-6150	Health Insurance-Employer	388,457	366,910
01-252-000-0000-6152	Life Insurance-Employer	1,981	1,939
01-252-000-0000-6154	Long Term Disability-Employer	4,369	4,016
01-252-000-0000-6159	PERA	165,166	164,312
01-252-000-0000-6165	Fica-Employer 6.20%	114,483	108,901
01-252-000-0000-6168	NACO Deferred Comp ER in Lieu Hea	19,000	2,800
01-252-000-0000-6171	Workers Compensation	17,372	18,940
01-252-000-0000-6172	Unemployment Compensation	1,100	0
01-252-000-0000-6180	Clothing Allowance	4,000	3,296
01-252-000-0000-6190	Gym Membership	0	350
01-252-000-0000-6205	Postage	0	95
01-252-000-0000-6220	Telephone	3,000	2,692
01-252-000-0000-6230	Printing, Publishing & Adv	500	0
01-252-000-0000-6240	Membership/Dues/Association Fees	0	408
01-252-000-0000-6254	Utilities-Gas and Electric	150,000	113,062
01-252-000-0000-6260	Prof Counseling - Inmates	500	0
01-252-000-0000-6262	Contract Service or Medical Service	300,000	123,982
01-252-000-0000-6265	Sheriff Services	0	1,878
01-252-000-0000-6272	Physical Examinations	1,000	0
01-252-000-0000-6302	Vehicle Maintenance	4,000	4,776
01-252-000-0000-6314	Radio Maint	0	1,960
01-252-000-0000-6330	Prisoner Transportation & Travel	6,000	5,167
01-252-000-0000-6335	Gas/Vehicle Fuel Charges	500	985
01-252-000-0000-6342	Tower Lease and Rental/Contracts	6,500	5,618
01-252-000-0000-6352	Insurance	0	232
01-252-000-0000-6360	Services, Labor, Contracts	66,000	61,199
01-252-000-0000-6374	Auto & Trailer License	50	426
01-252-000-0000-6405	Office Supplies	8,000	7,199
01-252-000-0000-6415	Operational Supplies	0	69
01-252-000-0000-6418	Groceries	130,000	117,172
01-252-000-0000-6420	Food Service Supplies	3,500	879
01-252-000-0000-6421	Laundry Supplies	500	556
01-252-000-0000-6422	Janitorial Supplies	30,000	17,088

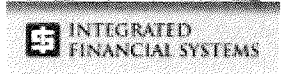
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01 FUND General Fund

Aitkin County

USER-SELECTED BUDGET REPORT



Page 26

Report Basis: Cash

		ADOPTED	2024
		2024	Actuals
			Mo. 01 - 12
Account Number	Account Description		
01-252-000-0000-6430	Medical Expense/Supplies - Inmates	65,000	29,871
01-252-000-0000-6461	Jail Supplies	3,000	174
01-252-000-0000-6465	Inmate Supplies	6,300	36
01-252-000-0000-6570	Motor Fuel & Lubricants	500	0
01-252-000-0000-6590	Repair & Maintenance Supplies	15,000	6,107
01-252-000-0000-6605	Building & Structure Related Expendit	2,500	7,734
01-252-000-0000-6625	Capital - Office & Other Equipment	3,000	0
01-252-003-0000-6240	Membership/Dues/Association Fees	0	38
01-252-003-0000-6241	School Registration Fee	2,500	1,340
01-252-003-0000-6330	School Transportation/Travel/Parking	300	437
01-252-003-0000-6332	School Hotel / Motel Lodging	2,000	2,034
01-252-003-0000-6335	Gas/Vehicle Fuel Charges	300	317
01-252-003-0000-6339	Meals (Overnight)	500	308
01-252-252-0000-5870	Prisoner Welfare Account(Non Tax)	0	676 -
01-252-252-0000-5872	Phone Card Prisoner Welfare(Taxable)	0	10,589 -
01-252-252-0000-6465	Inmate Welfare Supplies	0	30,837
DEPT 252	Corrections	Revenue 129,500 -	133,435 -
		Expend. 3,482,895	3,185,182
		Net 3,353,395	3,051,747
253	DEPT Sentence to Serve		
01-253-000-0000-5315	State Grant Funding	37,000 -	37,721 -
01-253-000-0000-5760	Donations	1,000 -	1,625 -
01-253-000-0000-6101	Salaries-Full Time	90,833	97,212
01-253-000-0000-6108	Meals (Not Overnight)	0	12
01-253-000-0000-6109	Overtime-Salaries	1,500	292
01-253-000-0000-6124	Medicare-Employer 1.45%	1,339	1,275
01-253-000-0000-6148	Employer Deduct Contribution-HSA	1,304	3,260
01-253-000-0000-6150	Health Insurance-Employer	23,215	33,820
01-253-000-0000-6152	Life Insurance-Employer	143	204
01-253-000-0000-6154	Long Term Disability-Employer	250	237
01-253-000-0000-6159	PERA	8,060	8,499
01-253-000-0000-6165	Fica-Employer	5,725	5,451
01-253-000-0000-6171	Workers Compensation	2,255	2,225
01-253-000-0000-6190	Gym Membership	0	120
01-253-000-0000-6220	Telephone	400	567

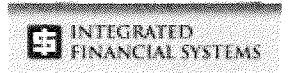
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01 FUND General Fund

Aitkin County

USER-SELECTED BUDGET REPORT



Page 27

Report Basis: Cash

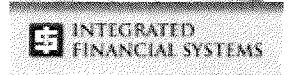
		ADOPTED	2024
		2024	Actuals
			Mo. 01 - 12
Account Number	Account Description		
01-253-000-0000-6241	Registration Fee/license plates	0	21
01-253-000-0000-6302	Vehicle Maintenance	3,000	902
01-253-000-0000-6330	Transportation/Travel/Parking (Own At	250	0
01-253-000-0000-6332	Hotel / Motel Lodging	250	186
01-253-000-0000-6335	Gas/Vehicle Fuel Charges	5,000	1,729
01-253-000-0000-6339	Meals (Overnight)	100	0
01-253-000-0000-6352	Insurance	2,437	1,791
01-253-000-0000-6374	Auto & Trailer License	75	0
01-253-000-0000-6415	Operational Supplies	4,000	1,921
01-253-000-0000-6464	STS Supplies	2,000	975
01-253-000-0000-6590	Repair & Maintenance Supplies	1,000	121
01-253-000-0000-6610	Equipment	0	772
01-253-003-0000-6241	Registration Fee	0	250
01-253-003-0000-6332	Hotel / Motel Lodging	0	173
01-253-003-0000-6335	Gas/Vehicle Fuel Charges	0	32
DEPT 253	Sentence to Serve	Revenue 38,000 -	39,346 -
		Expend. 153,136	162,047
		Net 115,136	122,701
254	DEPT Enhanced 911 System		
01-254-000-0000-5310	State 'Shared Revenue'-Enhanced 911	0	178,580 -
01-254-000-0000-6360	Services, Labor, Contracts	0	7,964
01-254-000-0000-6610	Equipment	0	4,127
01-254-003-0000-6335	Gas/Vehicle Fuel Charges	0	88
DEPT 254	Enhanced 911 System	Revenue 0	178,580 -
		Expend. 0	12,179
		Net 0	166,401 -
255	DEPT Crime Victims		
01-255-000-0000-5310	Crime Victims State Grant	70,000 -	77,523 -
01-255-000-0000-5840	Misc Receipts	0	556 -
01-255-000-0000-6101	Salaries-Full Time	65,972	63,412
01-255-000-0000-6108	Meals Reimbursed (Taxable)	20	0
01-255-000-0000-6124	Medicare-Employer 1.45%	957	889
01-255-000-0000-6145	PEIP Dental Insurance	0	21
01-255-000-0000-6148	Employer Deduct Contribution-HSA	2,260	2,260
01-255-000-0000-6150	Health Insurance-Employer	9,455	8,334

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Aitkin County

USER-SELECTED BUDGET REPORT



Page 28

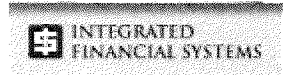
01 FUND General Fund

Report Basis: Cash

		ADOPTED	2024
		2024	Actuals
			Mo. 01 - 12
Account Number	Account Description		
01-255-000-0000-6152	Life Insurance-Employer	102	102
01-255-000-0000-6154	Long Term Disability-Employer	175	156
01-255-000-0000-6159	PERA 7.50%	4,948	4,756
01-255-000-0000-6165	Fica-Employer 6.20%	4,090	3,800
01-255-000-0000-6171	Workers Compensation	127	9
01-255-000-0000-6190	Gym Membership	10	120
01-255-000-0000-6205	Postage	982	824
01-255-000-0000-6220	Telephone	177	70
01-255-000-0000-6230	Printing, Publishing & Adv	500	214
01-255-000-0000-6268	Staff Training, Development	750	0
01-255-000-0000-6330	Transportation/Travel/Parking (Own At	150	0
01-255-000-0000-6332	Hotel / Motel Lodging	250	0
01-255-000-0000-6339	Meals (Overnight)	30	0
01-255-000-0000-6360	Services, Labor, Contracts	1,500	0
01-255-000-0000-6405	Office Supplies	1,002	1,188
01-255-000-0000-6468	Law Enforcement Supplies	416	0
01-255-000-0000-6480	Small Furniture/Equipment	584	67
01-255-003-0000-6241	Registration Fee/Training	250	0
01-255-003-0000-6330	Transportation/Travel/Parking (Own At	200	0
01-255-003-0000-6332	Hotel / Motel Lodging	300	0
01-255-003-0000-6339	Meals (Overnight)	100	0
01-255-031-0000-5840	Emergency Fund Money	1,000 -	0
01-255-031-0000-6360	Services, Labor, Contract-Emergency I	774	120
DEPT 255	Crime Victims	Revenue	71,000 -
		Expend.	86,342
		Net	25,081
257	DEPT Community Corrections		
01-257-000-0000-5378	CCA Subsidy	867,934 -	867,933 -
01-257-000-0000-5554	Juvenile Supervision Fee	0	300 -
01-257-000-0000-5556	Supervision Fee	0	14,321 -
01-257-000-0000-5830	Miscellaneous	0	1,829 -
01-257-000-0000-6101	Salaries-Full Time	100,191	127,226
01-257-000-0000-6124	Medicare-Employer 1.45%	1,453	2,254
01-257-000-0000-6145	PEIP Dental Insurance	0	21
01-257-000-0000-6148	Employer Deduct Contribution-HSA	3,260	6,179

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
01-257-000-0000-6150	Health Insurance-Employer	20,388	29,906
01-257-000-0000-6152	Life Insurance-Employer	102	145
01-257-000-0000-6154	Long Term Disability-Employer	270	305
01-257-000-0000-6159	PERA 7.50%	7,514	12,170
01-257-000-0000-6165	Fica-Employer 6.20%	6,212	9,637
01-257-000-0000-6171	Workers Compensation Insurance	7,167	8,901
01-257-000-0000-6190	Gym Membership	0	120
01-257-000-0000-6205	Postage	650	469
01-257-000-0000-6215	Wireless Telephone Services	700	543
01-257-000-0000-6220	Telephone	500	629
01-257-000-0000-6240	Membership/Dues/Association Fees	1,850	2,037
01-257-000-0000-6266	Software Fees/License Fees	7,000	41,320
01-257-000-0000-6300	Maintenance/Service Contracts	0	14,146
01-257-000-0000-6330	Mileage	200	108
01-257-000-0000-6332	Hotel / Motel Lodging	1,400	761
01-257-000-0000-6335	Gas/Vehicle Fuel Charges	500	123
01-257-000-0000-6339	Meals (Overnight)	200	89
01-257-000-0000-6342	Office Equipment Rental/Contracts	2,500	855
01-257-000-0000-6352	Property Casualty Insurance-MCIT	2,872	2,872
01-257-000-0000-6360	Services, Labor, Contracts	2,000	1,624
01-257-000-0000-6405	Office Supplies	1,000	1,213
01-257-000-0000-6480	Small Equipment: Phones, Chairs, Tool:	150	5,599
01-257-000-0000-6485	Computer/Technology Supplies	4,500	20,950
01-257-251-0000-6108	Meals (Not Overnight)	100	0
01-257-251-0000-6241	Registration Fee	5,000	6,086
01-257-251-0000-6268	Staff Training, Development	200	738
01-257-251-0000-6330	Mileage	400	266
01-257-251-0000-6332	Hotel / Motel Lodging	4,000	3,849
01-257-251-0000-6335	Gas/Vehicle Fuel Charges	500	349
01-257-251-0000-6339	Meals (Overnight)	400	797
01-257-255-0000-6101	Salaries-Full Time	75,769	74,898
01-257-255-0000-6108	Meals (Not Overnight)	100	0
01-257-255-0000-6124	Medicare-Employer 1.45%	1,099	1,080
01-257-255-0000-6145	PEIP Dental Insurance	0	21
01-257-255-0000-6148	Employer Deduct Contribution-HSA	2,260	2,260
01-257-255-0000-6150	Health Insurance-Employer	9,455	8,334

Aitkin County

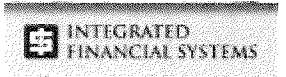
USER-SELECTED BUDGET REPORT

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
01-257-255-0000-6152	Life Insurance-Employer	30	30
01-257-255-0000-6154	Long Term Disability-Employer	204	181
01-257-255-0000-6159	PERA	5,683	5,510
01-257-255-0000-6165	Fica-Employer	4,698	4,617
01-257-255-0000-6215	Wireless Telephone Services	700	543
01-257-255-0000-6269	Juvenile Detention	220,000	246,435
01-257-255-0000-6330	Mileage	50	47
01-257-255-0000-6335	Gas/Vehicle Fuel Charges	650	234
01-257-257-0000-6101	Salaries-Full Time	393,171	334,362
01-257-257-0000-6124	Medicare-Employer 1.45%	5,701	4,011
01-257-257-0000-6145	PEIP Dental Insurance	0	64
01-257-257-0000-6148	Employer Deduct Contribution-HSA	16,560	12,699
01-257-257-0000-6150	Health Insurance-Employer	86,558	61,314
01-257-257-0000-6152	Life Insurance-Employer	468	416
01-257-257-0000-6154	Long Term Disability-Employer	1,081	822
01-257-257-0000-6159	PERA	29,488	22,318
01-257-257-0000-6165	Fica-Employer	24,377	17,149
01-257-257-0000-6215	Wireless Telephone Services	2,700	2,713
01-257-257-0000-6330	Mileage	500	0
01-257-257-0000-6335	Gas/Vehicle Fuel Charges	1,000	410
01-257-258-0000-5333	Drug Court Grant	61,000 -	83,828 -
01-257-258-0000-6101	Salaries-Full Time	75,026	74,294
01-257-258-0000-6124	Medicare-Employer 1.45%	1,087	1,073
01-257-258-0000-6145	PEIP Dental Insurance	0	21
01-257-258-0000-6148	Employer Deduct Contribution-HSA	2,260	2,260
01-257-258-0000-6150	Health Insurance-Employer	9,455	8,334
01-257-258-0000-6152	Life Insurance-Employer	30	30
01-257-258-0000-6154	Long Term Disability-Employer	206	183
01-257-258-0000-6159	PERA	5,627	5,572
01-257-258-0000-6165	Fica-Employer	4,652	4,590
01-257-258-0000-6190	Gym Membership	0	80
01-257-258-0000-6215	Wireless Telephone Services	700	542
01-257-258-0000-6335	Gas/Vehicle Fuel Charges	1,000	878
01-257-258-0000-6342	Equipment Rental/Contracts-Home Mo	4,000	712
01-257-267-0000-5333	Sex Offender Polygraph Grant Reimb.	500 -	0
01-257-267-0000-5555	Medical Test	100 -	210 -

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

			ADOPTED	2024
			2024	Actuals
				Mo. 01 - 12
Account Number	Account Description			
01-257-267-0000-5557	Electronic Monitoring		60,000 -	46,120 -
01-257-267-0000-5559	Program Fees		2,100 -	1,400 -
01-257-267-0000-6230	Printing, Publishing & Advertising		400	1,148
01-257-267-0000-6260	Professional Consulting		2,100	1,400
01-257-267-0000-6274	Drug Testing Fee		5,000	4,009
01-257-267-0000-6285	Polygraph Services		500	0
01-257-267-0000-6342	Office Equipment Rental/Contracts		35,000	21,381
DEPT 257	Community Corrections	Revenue	991,634 -	1,015,941 -
		Expend.	1,212,524	1,229,262
		Net	220,890	213,321
280 DEPT	Emergency Management			
01-280-000-0000-5390	Emergency Service State Grant		19,276 -	24,071 -
01-280-000-0000-6101	Salaries-Full Time		36,897	38,824
01-280-000-0000-6108	Meals Reimbursed (Taxable)		0	9
01-280-000-0000-6124	Medicare-Employer 1.45%		535	542
01-280-000-0000-6148	Employer Deduct Contribution-HSA		1,130	1,130
01-280-000-0000-6150	Health Insurance-Employer		4,728	4,167
01-280-000-0000-6152	Life Insurance-Employer		51	51
01-280-000-0000-6154	Long Term Disability-Employer		101	93
01-280-000-0000-6159	PERA 14.4%		3,228	3,333
01-280-000-0000-6165	Fica-Employer 6.20%		2,287	2,316
01-280-000-0000-6171	Workers Compensation		0	46
01-280-000-0000-6240	Membership/Dues/Association Fees		500	985
01-280-000-0000-6330	Transportation/Travel/Parking		400	0
01-280-000-0000-6332	Hotel / Motel Lodging		0	1,197
01-280-000-0000-6335	Gas/Vehicle Fuel Charges		0	55
01-280-000-0000-6339	Meals (Overnight)		0	98
01-280-000-0000-6352	Insurance		382	382
01-280-000-0000-6360	Services, Labor, Contracts		500	0
01-280-000-0000-6405	Office Supplies		500	74
01-280-000-0000-6460	Deputy Supplies		3,100	77
01-280-003-0000-6241	Registration Fee		500	50
01-280-003-0000-6332	Hotel / Motel Lodging		1,000	0
01-280-003-0000-6335	Gas/Vehicle Fuel Charges		0	60
01-280-003-0000-6339	Meals (Overnight)		300	0

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

				ADOPTED	2024
				2024	Actuals
					Mo. 01 - 12
Account Number	Account Description				
DEPT 280	Emergency Management	Revenue	19,276 -	24,071 -	
		Expend.	56,139	53,489	
		Net	36,863	29,418	
391 DEPT	Solid Waste				
01-391-000-0000-5001	Property Taxes - Current		337,910 -	315,382 -	
01-391-000-0000-5137	Solid Waste License		1,100 -	900 -	
01-391-000-0000-5201	Mv Credit Ms Statute 273.1384		0	3,857 -	
01-391-000-0000-5209	Disparity Reduction Aid		0	199 -	
01-391-000-0000-5216	Taconite Credit-Current		0	11,089 -	
01-391-000-0000-5251	In Lieu Apportionments & Receipts		0	3,389 -	
01-391-000-0000-5321	MPCA Grant - Recylops		0	78,750 -	
01-391-000-0000-5545	Household Hazardous Waste		3,000 -	2,569 -	
01-391-000-0000-5760	Donations		0	5,870 -	
01-391-000-0000-5840	Misc Receipts		2,000 -	2,910 -	
01-391-000-0000-5860	Juror Reimbursement		0	10 -	
01-391-000-0000-5947	Planned Use of Fund Balance		45,000 -	0	
01-391-000-0000-6101	Salaries-Full Time		126,568	126,411	
01-391-000-0000-6108	Meals Reimbursed (Taxable)		100	0	
01-391-000-0000-6109	Overtime-Salaries		500	292	
01-391-000-0000-6124	Medicare-Employer 1.45%		1,835	1,219	
01-391-000-0000-6145	PEIP Dental Insurance		0	21	
01-391-000-0000-6148	Employer Deduct Contribution-HSA		3,260	0	
01-391-000-0000-6149	Employer Deduct Contribution-Veba		0	3,260	
01-391-000-0000-6150	Health Insurance-Employer		20,388	18,782	
01-391-000-0000-6152	Life Insurance-Employer		117	102	
01-391-000-0000-6154	Long Term Disability-Employer		348	309	
01-391-000-0000-6159	PERA 7.50%		9,493	6,846	
01-391-000-0000-6165	Fica-Employer 6.20%		7,847	5,211	
01-391-000-0000-6169	MNDP IN LIEU OF HEALTH INS		1,400	0	
01-391-000-0000-6171	Workers Compensation		1,153	1,797	
01-391-000-0000-6205	Postage		800	3,201	
01-391-000-0000-6220	Telephone		700	681	
01-391-000-0000-6230	Printing, Publishing & Adv		4,000	2,380	
01-391-000-0000-6240	Membership/Dues/Association Fees		600	470	
01-391-000-0000-6241	Registration Fee		1,000	525	

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3/5/25

9:53AM

01 FUND General Fund

Aitkin County

USER-SELECTED BUDGET REPORT



Page 33

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
01-391-000-0000-6268		Staff Training, Development	1,000	1,105
01-391-000-0000-6302		Vehicle Maintenance	500	56
01-391-000-0000-6330		Transportation/Travel/Parking	250	14
01-391-000-0000-6332		Hotel / Motel Lodging	1,200	1,819
01-391-000-0000-6335		Gas/Vehicle Fuel Charges	1,000	317
01-391-000-0000-6339		Meals (Overnight)	100	0
01-391-000-0000-6352		Insurance	2,126	2,126
01-391-000-0000-6360		Services, Labor, Contracts	20,000	127,928
01-391-000-0000-6374		Auto & Trailer License	25	21
01-391-000-0000-6405		Office, Film, & Field Supplies	2,500	2,724
01-391-000-0000-6605		Building & Structure Related Expendit.	45,000	0
01-391-000-0000-6800		Miscellaneous(Promotional)	1,200	94
01-391-036-0000-6431		EED Expenses/Supplies	1,000	6,473
01-391-060-0000-5392		Score State Grant	72,000 -	86,753 -
01-391-060-0000-6360		Recycling Contract	205,000	222,091
DEPT 391	Solid Waste	Revenue	461,010 -	511,678 -
		Expend.	461,010	536,275
		Net	0	24,597
392	DEPT	Water Wells		
01-392-000-0000-5546		Drinking Water Test Fees	10,000 -	9,255 -
01-392-000-0000-6102		Salaries-Part Time	2,000	0
01-392-000-0000-6360		Services, Labor, Contracts	2,000	426
01-392-000-0000-6405		Office, Film, & Field Supplies	3,000	3,573
01-392-000-0000-6820		Refunds & Reimbursements	0	180
DEPT 392	Water Wells	Revenue	10,000 -	9,255 -
		Expend.	7,000	4,179
		Net	3,000 -	5,076 -
500	DEPT	Library And Historical Society		
01-500-500-0000-6278		Advisory Board/Committee Per Diem	0	875
01-500-500-0000-6801		Library Appropriations	251,450	251,450
01-500-501-0000-6171		Workers Compensation	50	50
01-500-501-0000-6352		Historical Society Insurance	5,435	4,860
01-500-501-0000-6801		Historical Society Appropriations	25,000	25,000
01-500-502-0000-6848		CARE Appropriation	37,900	37,900
DEPT 500	Library And Historical Society	Revenue	0	0

AJK1
3/5/25

9:53AM

01 FUND General Fund

Aitkin County

USER-SELECTED BUDGET REPORT



Page 34

Report Basis: Cash

<u>Account Number</u>			<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
			Expend.	319,835
			Net	319,835
600	DEPT	Ag Society, Soil & Water, Ag Inspect		
01-600-550-0000-6171		Workers Compensation	50	50
01-600-550-0000-6352		Ag Society Insurance	9,278	9,332
01-600-550-0000-6801		Ag Society Appropriations	14,000	14,000
01-600-550-0000-6843		Ag Society Capital Improvements	10,000	10,000
01-600-552-0000-5397		Soil & Water Water Planning Grant	0	2,664 -
01-600-552-0000-6800		Soil & Water County LCWP Appropriat	7,700	7,700
01-600-552-0000-6801		Soil & Water Appropriations	68,849	71,513
01-600-552-0000-6847		Mississippi Headwaters Board	1,500	1,500
01-600-553-0000-6271		Ag Inspector Contracts & Services	5,000	5,000
DEPT 600		Ag Society, Soil & Water, Ag Inspect	Revenue 0	2,664 -
			Expend. 116,377	119,095
			Net 116,377	116,431
601	DEPT	Extension		
01-601-000-0000-5559		4-H Program Reimbursements	0	2,000 -
01-601-000-0000-6205		Postage	600	416
01-601-000-0000-6220		Telephone	50	70
01-601-000-0000-6230		Printing, Publishing & Advertising	100	0
01-601-000-0000-6262		Univ Of Minn Contracts	84,292	80,648
01-601-000-0000-6278		Advisory Board/Committee Per Diem	850	832
01-601-000-0000-6379		Extension Committee Expense(Not Pe	700	518
01-601-000-0000-6405		Office Supplies	2,000	1,300
DEPT 601		Extension	Revenue 0	2,000 -
			Expend. 88,592	83,784
			Net 88,592	81,784
700	DEPT	Promotion,Airport,Tourism, Misc.		
01-700-903-0000-6800		Aitkin Airport Appropriations	30,000	30,000
01-700-903-0000-6801		Mcgregor Airport Appropriations	15,600	15,600
01-700-909-0000-6230		Tourism Printing, Publishing & Adv	2,400	304
01-700-909-0000-6801		Appropriations-Grant	10,000	12,985
DEPT 700		Promotion,Airport,Tourism, Misc.	Revenue 0	0
			Expend. 58,000	58,889
			Net 58,000	58,889

AJK1

3/5/25

9:53AM

Aitkin County

USER-SELECTED BUDGET REPORT



Page 35

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
711	DEPT	Economic Development		
01-711-000-0000-6101		Salaries-Full Time	78,708	81,591
01-711-000-0000-6108		Meals Reimbursed (Taxable)	0	14
01-711-000-0000-6124		Medicare-Employer 1.45%	1,141	1,093
01-711-000-0000-6145		PEIP Dental Insurance	0	21
01-711-000-0000-6148		Employer Deduct Contribution-HSA	3,260	3,260
01-711-000-0000-6150		Health Insurance-Employer	20,388	18,782
01-711-000-0000-6152		Life Insurance-Employer	102	102
01-711-000-0000-6154		Long Term Disability-Employer	216	193
01-711-000-0000-6159		PERA	5,903	5,892
01-711-000-0000-6165		Fica-Employer 6.20%	4,880	4,673
01-711-000-0000-6171		Workers Compensation	148	9 -
01-711-000-0000-6205		Postage	25	0
01-711-000-0000-6220		Telephone	689	607
01-711-000-0000-6230		Printing, Publishing & Adv	8,000	8,311
01-711-000-0000-6240		Membership/Dues/Association Fees	1,535	1,971
01-711-000-0000-6241		Registration Fee	500	505
01-711-000-0000-6266		Data Processing/Computer Services	0	134
01-711-000-0000-6330		Transportation/Travel/Parking (Own Au	100	0
01-711-000-0000-6332		Hotel / Motel Lodging	475	175
01-711-000-0000-6335		Gas/Vehicle Fuel Charges	300	43
01-711-000-0000-6339		Meals (Overnight)	200	40
01-711-000-0000-6352		Insurance	359	359
01-711-000-0000-6405		Office Supplies	50	0
01-711-043-0000-5410		CDBG-CV Broadband Grant	0	1,480,998 -
01-711-043-0000-6801		CDBG-CV Broadband Grant Expenditu	0	1,455,775
01-711-952-0000-5322		State Grants-Programs	0	60,000 -
01-711-952-0000-6304		Grant Expenses	0	60,000
DEPT	711	Economic Development	Revenue	0
			Expend.	126,979
			Net	126,979
FUND	01	General Fund	Revenue	18,249,736 -
			Expend.	18,426,360
			Net	176,624
				2,343,839 -

AJK1

3/5/25

9:53AM

Aitkin County

USER-SELECTED BUDGET REPORT



Page 36

02 FUND Reserves Fund

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
040	DEPT Auditor			
	02-040-000-0000-6360	Scanning/Contract Service Reserve	0	11,000
	02-040-028-0000-6405	Equipment Reserve Expense - Auditor	0	4,244
DEPT 040	Auditor	Revenue	0	0
		Expend.	0	15,244
		Net	0	15,244
043	DEPT Assessor			
	02-043-028-0000-6405	IT/Equipment Reserve Expense - Asse	0	2,900
DEPT 043	Assessor	Revenue	0	0
		Expend.	0	2,900
		Net	0	2,900
044	DEPT Central Services			
	02-044-000-0000-6360	Contracts, Scanning, IFS-Central Serv	0	6,471
	02-044-251-0000-6268	Staff Training, Development	0	52,749
DEPT 044	Central Services	Revenue	0	0
		Expend.	0	59,220
		Net	0	59,220
049	DEPT Information Technologies			
	02-049-251-0000-6268	Staff Training, Development	0	7,068
DEPT 049	Information Technologies	Revenue	0	0
		Expend.	0	7,068
		Net	0	7,068
060	DEPT Elections			
	02-060-000-0000-6800	Election Reserve Expense	0	126,394
DEPT 060	Elections	Revenue	0	0
		Expend.	0	126,394
		Net	0	126,394
120	DEPT Veterans Service			
	02-120-000-0000-6357	MNDVA Grant/Donations for Vets Expe	0	2,185
DEPT 120	Veterans Service	Revenue	0	0
		Expend.	0	2,185
		Net	0	2,185
200	DEPT Enforcement			
	02-200-000-0000-6405	Office & Computer Supplies	0	2,970

Aitkin County

USER-SELECTED BUDGET REPORT



02 FUND Reserves Fund

Report Basis: Cash

		ADOPTED	2024
		2024	Actuals
			Mo. 01 - 12
Account Number	Account Description		
02-200-011-0000-6605	Sheriff Buildings Reserve Expense	0	17,113
02-200-019-0000-6620	Canine Replacement Reserve Expense	0	3,000 -
02-200-020-0000-5830	Sheriff Search & Rescue Reserve	0	18,924 -
02-200-020-0000-6360	Sheriff Search & Rescue Reserve Exp	0	19,667
02-200-028-0000-6405	Sheriff - Portable Radios	0	5,400
02-200-028-0000-6620	Sheriff Enforcement/Squad Cars	0	109,724
02-200-190-0000-6485	Computer/Technology Supplies	0	1,349
DEPT 200	Enforcement		
	Revenue	0	18,924 -
	Expend.	0	153,223
	Net	0	134,299
206	DEPT Forfeitures		
02-206-018-0000-6800	Sheriff Forfeiture Reserve Expense	0	608
DEPT 206	Forfeitures		
	Revenue	0	0
	Expend.	0	608
	Net	0	608
257	DEPT Community Corrections		
02-257-000-0000-6357	Baker Foundation Expenses	0	613
02-257-028-0000-6405	Equipment Replacement - Comm. Cor	0	4,500
DEPT 257	Community Corrections		
	Revenue	0	0
	Expend.	0	5,113
	Net	0	5,113
700	DEPT Promotion,Airport,Tourism, Misc.		
02-700-909-0000-6800	Business Develop.Rec Reserve Expense	0	2,608
DEPT 700	Promotion,Airport,Tourism, Misc.		
	Revenue	0	0
	Expend.	0	2,608
	Net	0	2,608
952	DEPT Economic Development Rev Loan Fund 2000		
02-952-000-0000-5840	Broadband Reserve	0	75,000 -
DEPT 952	Economic Development Rev Loan Fund 2000		
	Revenue	0	75,000 -
	Expend.	0	0
	Net	0	75,000 -
FUND 02	Reserves Fund		
	Revenue	0	93,924 -
	Expend.	0	374,563
	Net	0	280,639

AJK1

3/5/25

9:53AM

Aitkin County

USER-SELECTED BUDGET REPORT



Page 38

03 FUND Road & Bridge

Report Basis: Cash

<u>Account Number</u>			<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
000	DEPT	Undesignated		
03-000-000-0000-5001		All Current/Delinquent Taxes	1,836,978 -	1,691,431 -
03-000-000-0000-5201		Mv Credit Ms Statute 273.1384	0	36,556 -
03-000-000-0000-5209		Disparity Reduction Aid	0	1,889 -
03-000-000-0000-5216		Taconite Credit	0	105,182 -
03-000-000-0000-5227		Twp Road Allotment Gas Tax	514,000 -	507,275 -
03-000-000-0000-5231		State Aid - Town Bridge	40,000 -	59,770 -
03-000-000-0000-5233		State Aid - Regular Construction	100,000 -	342,921 -
03-000-000-0000-5234		State Aid - Municipal Construction	0	2,790 -
03-000-000-0000-5235		State Aid - Regular Maintenance	2,604,000 -	2,552,396 -
03-000-000-0000-5236		State Aid - Municipal Maintenance	120,000 -	125,682 -
03-000-000-0000-5251		In Lieu Apportionments & Receipts	0	32,137 -
03-000-000-0000-5330		State Grants-Disaster Funds	141,750 -	138,014 -
03-000-000-0000-5425		Federal Grants-FEMA	80,250 -	160,836 -
03-000-000-0000-5505		Culverts	5,000 -	16,648 -
03-000-000-0000-5506		County Maps	0	43 -
03-000-000-0000-5507		Wetland Bank Credits	0	89,588 -
03-000-000-0000-5517		Charges-Individuals	20,000 -	107,666 -
03-000-000-0000-5526		Charges-Townships	610,000 -	616,734 -
03-000-000-0000-5840		Misc Receipts	115,000 -	29,801 -
03-000-000-0000-5910		Transfer in From Other Funds	100,000 -	0
03-000-000-0000-5920		Sales of Capital Assets/Auction Proceeds	10,000 -	26,811 -
03-000-000-0000-5948		County Ditch/County Development Funds	20,000 -	251,098 -
03-000-000-0000-5970		Payroll Contingency/Mkt Adjustments	27,554 -	0
DEPT	000	Undesignated	Revenue	6,344,532 -
			Expend.	0
			Net	6,344,532 -
301	DEPT	R&B Administration		
03-301-000-0000-6101		Salaries-Full Time	447,625	430,782
03-301-000-0000-6108		Meals Reimbursed (Taxable)	100	84
03-301-000-0000-6109		Overtime-Salaries	200	0
03-301-000-0000-6124		Medicare-Employer 1.45%	6,490	5,979
03-301-000-0000-6145		PEIP Dental Insurance	0	21
03-301-000-0000-6148		Employer Deduct Contribution-HSA	11,040	11,040
03-301-000-0000-6150		Health Insurance-Employer	51,392	51,172

AJK1
3/5/25

9:53AM

03 FUND Road & Bridge

Aitkin County

USER-SELECTED BUDGET REPORT



Page 39

Report Basis: Cash

		ADOPTED	2024
		2024	Actuals
			Mo. 01 - 12
Account Number	Account Description		
03-301-000-0000-6152	Life Insurance-Employer	336	336
03-301-000-0000-6154	Long Term Disability-Employer	1,132	841
03-301-000-0000-6159	PERA 7.50%	30,878	30,492
03-301-000-0000-6165	Fica-Employer 6.20%	27,753	25,563
03-301-000-0000-6171	Workers Compensation	4,045	5,953
03-301-000-0000-6190	Gym Membership	0	40
03-301-000-0000-6205	Postage	500	1,000
03-301-000-0000-6220	Telephone	1,000	0
03-301-000-0000-6230	Printing, Publishing & Advertising	200	0
03-301-000-0000-6240	Membership/Dues/Association Fees	3,200	2,892
03-301-000-0000-6241	Meeting/Conference Registration Fee	2,000	2,764
03-301-000-0000-6266	Data Processing/Computer Services	0	2,761
03-301-000-0000-6268	Staff Training, Development	100	65
03-301-000-0000-6300	Maintenance/Service Contracts	12,000	13,367
03-301-000-0000-6330	Highway Travel	500	201
03-301-000-0000-6332	Hotel/Motel Lodging	1,000	569
03-301-000-0000-6339	Meals (Overnight)	200	197
03-301-000-0000-6342	Office Equipment Rental/Contracts	3,500	3,489
03-301-000-0000-6352	Insurance	58,771	57,532
03-301-000-0000-6360	Services, Labor, Contracts	0	1,624
03-301-000-0000-6405	Office Supplies	8,000	2,887
03-301-000-0000-6422	Janitorial Services/Supplies	500	119
03-301-000-0000-6500	R&B Supplies and Materials	500	0
DEPT 301	R&B Administration	Revenue	0
		Expend.	672,962
		Net	672,962
302	DEPT R&B Engineering/Construction		651,770
03-302-000-0000-6101	Salaries-Full Time	447,673	370,543
03-302-000-0000-6109	Overtime-Salaries	45,553	38,645
03-302-000-0000-6124	Medicare-Employer 1.45%	7,152	5,576
03-302-000-0000-6145	PEIP Dental Insurance	0	21
03-302-000-0000-6148	Employer Deduct Contribution-HSA	2,260	2,988
03-302-000-0000-6150	Health Insurance-Employer	78,570	73,075
03-302-000-0000-6152	Life Insurance-Employer	468	438
03-302-000-0000-6154	Long Term Disability-Employer	1,204	896

AJK1
3/5/25

9:53AM

03 FUND Road & Bridge

Aitkin County

USER-SELECTED BUDGET REPORT



Page 40

Report Basis: Cash

		ADOPTED	2024
		2024	Actuals
			Mo. 01 - 12
Account Number	Account Description		
03-302-000-0000-6159	PERA 7.50%	36,242	30,296
03-302-000-0000-6165	Fica-Employer 6.20%	30,579	23,841
03-302-000-0000-6171	Workers Compensation	5,784	5,419
03-302-000-0000-6181	Safety Footwear Allowance	975	523
03-302-000-0000-6241	Registration Fee	2,000	1,147
03-302-000-0000-6268	Staff Training, Development	200	187
03-302-000-0000-6300	Maintenance/Service Contracts	7,000	6,390
03-302-000-0000-6330	Transportation/Travel/Parking	150	378
03-302-000-0000-6332	Hotel/Motel Lodging	1,000	1,371
03-302-000-0000-6339	Meals (Overnight)	150	404
03-302-000-0000-6550	R & B Engineer Supplies	8,000	7,957
DEPT 302	R&B Engineering/Construction	Revenue 0	0
		Expend. 674,960	570,095
		Net 674,960	570,095
303	DEPT R&B Highway Maintenance		
03-303-000-0000-6101	Salaries-Full Time	1,342,228	1,289,841
03-303-000-0000-6108	Meals Reimbursed (Taxable)	0	59
03-303-000-0000-6109	Overtime-Salaries	75,325	22,495
03-303-000-0000-6124	Medicare-Employer 1.45%	20,554	18,071
03-303-000-0000-6145	PEIP Dental Insurance	0	21
03-303-000-0000-6148	Employer Deduct Contribution-HSA	4,520	4,937
03-303-000-0000-6150	Health Insurance-Employer	269,460	262,513
03-303-000-0000-6151	Severance Pay	0	100
03-303-000-0000-6152	Life Insurance-Employer	1,536	1,366
03-303-000-0000-6154	Long Term Disability-Employer	3,582	2,949
03-303-000-0000-6157	Retiree Health	0	5,633
03-303-000-0000-6159	PERA 7.50%	103,328	94,983
03-303-000-0000-6165	Fica-Employer 6.20%	87,888	77,271
03-303-000-0000-6171	Workers Compensation	37,333	39,761
03-303-000-0000-6172	Unemployment Compensation	2,500	0
03-303-000-0000-6181	Safety Footwear Allowance	3,510	3,774
03-303-000-0000-6190	Gym Membership	50	120
03-303-000-0000-6199	Employee Recognition	400	0
03-303-000-0000-6220	Telephone	11,000	15,054
03-303-000-0000-6241	Registration Fee	1,000	0

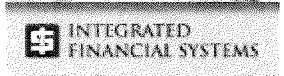
AJK1

3/5/25

9:53AM

Aitkin County

USER-SELECTED BUDGET REPORT



Page 41

03 FUND Road & Bridge

Report Basis: Cash

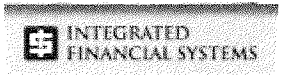
		ADOPTED	2024
		2024	Actuals
			Mo. 01 - 12
Account Number	Account Description		
03-303-000-0000-6254	Utilities-Gas and Electric	60,000	43,776
03-303-000-0000-6255	Garbage	0	5,002
03-303-000-0000-6268	Staff Training, Development	1,450	1,483
03-303-000-0000-6352	Insurance	11,846	11,846
03-303-000-0000-6360	Services, Labor, Contracts	141,000	246,107
03-303-000-0000-6417	Shop/Building Maintenance	80,000	79,653
03-303-000-0000-6423	Fuel for Buildings	40,000	21,234
03-303-000-0000-6514	Pavement Striping	94,800	101,313
03-303-000-0000-6515	Culverts	165,000	82,626
03-303-000-0000-6516	Signs & Posts	40,000	26,857
03-303-000-0000-6517	Asphalt, Crackfiller, Tack Oil, Etc	55,000	44,614
03-303-000-0000-6518	De-Icing Salt	170,000	130,460
03-303-000-0000-6519	Gravel & Royalties	260,000	134,689
03-303-000-0000-6520	Calcium Chloride Dust Control	745,000	814,046
03-303-000-0000-6521	Maintenance Supplies	10,500	27,411
03-303-000-0000-6524	Winter Sand	0	17,000
03-303-000-0000-6570	Motor Fuel & Lubricants	310,800	267,694
03-303-000-0000-6590	Repair & Maintenance Supplies	300,000	178,616
03-303-000-0000-6825	Maintenance Agreements	33,000	8,740
03-303-000-0000-6830	Twp Road Allotment Gas Tax	514,000	507,275
DEPT 303	R&B Highway Maintenance	Revenue 0	0
		Expend. 4,996,610	4,589,390
		Net 4,996,610	4,589,390
307	DEPT R&B Capital Infrastructure		
03-307-000-0000-5001	Taxes, Aids, Etc.	700,000 -	700,000 -
03-307-000-0000-5231	State Aid - Town Bridge	235,000 -	238,087 -
03-307-000-0000-5232	County Bridge Bonding	194,000 -	534,538 -
03-307-000-0000-5233	State Aid - Regular Construction	1,548,100 -	1,038,611 -
03-307-000-0000-5234	State Aid - Municipal Construction	0	2,674 -
03-307-000-0000-5410	Federal Grants	3,473,500 -	1,056,358 -
03-307-000-0000-5526	Township/City/Private Funds	177,000 -	0
03-307-000-0000-5840	Misc Receipts	0	15 -
03-307-000-0000-6230	Printing, Publishing & Adv	900	1,153
03-307-000-0000-6262	Contract Payments	5,721,000	4,300,212
03-307-000-0000-6269	Professional Services	125,000	178,226

AJK1
3/5/25 9:53AM

03 FUND Road & Bridge

Aitkin County

USER-SELECTED BUDGET REPORT



Page 42

Report Basis: Cash

			ADOPTED	2024	
			2024	Actuals	
				Mo. 01 - 12	
		03-307-000-0000-6311	Transfer from Fund Balance	480,700	0
		03-307-000-0000-6362	Right Of Way	0	129,939
DEPT	307	R&B Capital Infrastructure	Revenue	6,327,600 -	3,570,283 -
			Expend.	6,327,600	4,609,530
			Net	0	1,039,247
308	DEPT	R&B Equipment & Facilities			
		03-308-000-0000-5001	Taxes, Aids, Etc.	601,000 -	601,000 -
		03-308-000-0000-6605	Building & Structure Related Expendit	50,000	55,108
		03-308-000-0000-6610	Equipment	551,000	811,330
DEPT	308	R&B Equipment & Facilities	Revenue	601,000 -	601,000 -
			Expend.	601,000	866,438
			Net	0	265,438
FUND	03	Road & Bridge	Revenue	13,273,132 -	11,066,551 -
			Expend.	13,273,132	11,287,223
			Net	0	220,672

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04 FUND Unorganized Townships

Aitkin County

USER-SELECTED BUDGET REPORT



Page 43

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
421	DEPT	Unorganized Road & Bridge		
04-421-000-0000-5001		Property Taxes - Current	46,000 -	44,255 -
04-421-000-0000-5004		Property Taxes-Delinquent	0	544 -
04-421-000-0000-5060		Mobile Home-Current	0	19 -
04-421-000-0000-5064		Mobile Home - Delinquent	0	54 -
04-421-000-0000-5065		Severed Mineral-Current	0	30 -
04-421-000-0000-5071		Penalty & Interest - Delinquent	0	7 -
04-421-000-0000-5116		1/2 Beer License Unorganized	0	20 -
04-421-000-0000-5201		Mv Credit Ms Statute 273.1384	0	614 -
04-421-000-0000-5216		Taconite Credit-Current	0	767 -
04-421-000-0000-5227		Gasoline Tax - All Unorg	0	42,471 -
04-421-000-0000-5251		In Lieu Apportionments & Receipts	0	812 -
04-421-000-0000-5252		Forf Tax Sales Apportionment	0	13,727 -
04-421-000-0000-6801		Appropriations	46,000	0
04-421-000-0000-6818		Unorganized Road & Bridge Work	0	148,953
04-421-144-0000-5251		In Lieu Apport/Receipts 45-24	0	137 -
04-421-146-0000-5251		In Lieu Apport/Receipts 52-24	0	1,404 -
04-421-147-0000-5251		In Lieu Apport/Receipts 50-25	0	207 -
04-421-148-0000-5251		In Lieu Apport/Receipts 51-25	0	6 -
04-421-149-0000-5251		In Lieu Apport/Receipts 52-25	0	1,120 -
04-421-150-0000-5251		In Lieu Apport/Receipts 50-26	0	3,747 -
04-421-151-0000-5251		In Lieu Apport/Receipts 48-27	0	38 -
DEPT	421	Unorganized Road & Bridge		
		Revenue	46,000 -	109,979 -
		Expend.	46,000	148,953
		Net	0	38,974
422	DEPT	Unorganized Fire		
04-422-000-0000-5001		Property Taxes - Current	37,850 -	35,345 -
04-422-000-0000-5004		Property Taxes-Delinquent	0	312 -
04-422-000-0000-5060		Mobile Home-Current	0	8 -
04-422-000-0000-5064		Mobile Home - Delinquent	0	26 -
04-422-000-0000-5065		Severed Mineral-Current	0	77 -
04-422-000-0000-5201		Mv Credit Ms Statute 273.1384	0	936 -
04-422-000-0000-5216		Taconite Credit-Current	0	913 -
04-422-000-0000-5251		In Lieu Apportionments & Receipts	0	656 -
04-422-000-0000-6801		Appropriations	37,850	39,971

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3/5/25 9:53AM

04 FUND Unorganized Townships

Aitkin County

USER-SELECTED BUDGET REPORT



Page 44

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
DEPT	422	Unorganized Fire		
		Revenue	37,850 -	38,273 -
		Expend.	37,850	39,971
		Net	0	1,698
423	DEPT	Unorganized Cemetary		
	04-423-000-0000-5001	Property Taxes - Current	2,700 -	2,523 -
	04-423-000-0000-5004	Property Taxes-Delinquent	0	107 -
	04-423-000-0000-5065	Severed Mineral-Current	0	3 -
	04-423-000-0000-5201	Mv Credit Ms Statute 273.1384	0	91 -
	04-423-000-0000-5216	Taconite Credit-Current	0	62 -
	04-423-000-0000-5251	In Lieu Apportionments & Receipts	0	190 -
	04-423-000-0000-6801	Appropriations	2,700	2,849
DEPT	423	Unorganized Cemetary		
		Revenue	2,700 -	2,976 -
		Expend.	2,700	2,849
		Net	0	127 -
FUND	04	Unorganized Townships		
		Revenue	86,550 -	151,228 -
		Expend.	86,550	191,773
		Net	0	40,545

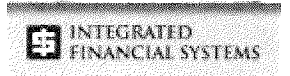
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05 FUND Health & Human Services

Aitkin County

USER-SELECTED BUDGET REPORT



Page 45

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
000	DEPT	Undesignated		
		05-000-000-0000-5970	Payroll - Contingency Funds	92,612 - 0
DEPT	000	Undesignated	Revenue	92,612 - 0
			Expend.	0 0
			Net	92,612 - 0
400	DEPT	Public Health Department		
		05-400-000-0000-5001	All Current/Delinquent Taxes	456,650 - 434,919 -
		05-400-000-0000-5201	MV Credit MS Statute 273.1384	0 5,313 -
		05-400-000-0000-5205	In-Lieus and Aids	4,000 - 4,626 -
		05-400-000-0000-5209	Disparity Reduction Aid	0 275 -
		05-400-000-0000-5216	Taconite Credit-Current	0 15,288 -
		05-400-000-0000-5947	Transfer In	0 21,137 -
		05-400-400-0402-5315	Response Sustainability Grant (RSG)	0 9,370 -
		05-400-400-0402-5321	MIIC Grant	876 - 949 -
		05-400-400-0402-5410	COVID-19 Vaccine Grant	30,000 - 47,484 -
		05-400-400-0402-5421	EHDI.BD Grant	375 - 450 -
		05-400-400-0402-5422	Public Health Emergency Prepare-Fed	32,395 - 22,239 -
		05-400-400-0402-5500	Blood Lead and Other Misc. Reimburse	0 99 -
		05-400-400-0402-5501	PH Immunizations	1,250 - 1,939 -
		05-400-400-0402-5502	Flu Shots/Pneumvax Fees	35,000 - 125,797 -
		05-400-400-0402-5503	Hepatitis B Fees	1,000 - 2,119 -
		05-400-400-0402-5832	Misc Immun/Dp&C/Ep/Pan Flu	1,000 - 1,260 -
		05-400-400-0402-6205	Postage	50 123
		05-400-400-0402-6220	Telephone	460 459
		05-400-400-0402-6241	Meeting/Conference Registration Fee	250 350
		05-400-400-0402-6266	Software Fees/License Fees	50 716
		05-400-400-0402-6268	Staff Training, Development	300 0
		05-400-400-0402-6330	Mileage/Parking	250 288
		05-400-400-0402-6332	Hotel/Lodging	150 0
		05-400-400-0402-6335	Gas/Vehicle Fuel Charges	125 131
		05-400-400-0402-6339	Meals (Overnight)	0 71
		05-400-400-0402-6342	Office Equipment Rental/Contracts	0 125
		05-400-400-0402-6360	Services, Labor, Contracts	0 6,895
		05-400-400-0402-6405	Office Supplies	3,000 599
		05-400-400-0402-6430	DP & C - Medical Supplies	3,000 1,869

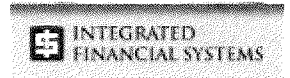
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05 FUND Health & Human Services

Aitkin County

USER-SELECTED BUDGET REPORT



Page 46

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
05-400-400-0402-6432	Vaccine Cost	30,000	73,342
05-400-400-0402-6435	Public Health Program Related Supplies	550	283
05-400-400-0402-6485	Computer/Technology Supplies	0	2,250
05-400-410-0413-5422	Wic Federal Grant	100,000 -	114,703 -
05-400-410-0413-6205	Postage	300	233
05-400-410-0413-6220	Telephone	1,600	1,593
05-400-410-0413-6241	Meeting/Conference Registration Fee	100	0
05-400-410-0413-6268	Staff Training, Development	0	35
05-400-410-0413-6330	Mileage/Parking	200	187
05-400-410-0413-6332	Hotel/Lodging	150	172
05-400-410-0413-6335	Gas/Vehicle Fuel Charges	250	214
05-400-410-0413-6342	WIC Space Rentals	360	315
05-400-410-0413-6360	Services, Labor, Contracts	25	0
05-400-410-0413-6405	Office Supplies	150	23
05-400-410-0413-6430	WIC - Medical Supplies	520	523
05-400-410-0413-6435	Public Health Program Related Supplies	550	4,404
05-400-410-0413-6485	Computer/Technology Supplies	200	1,221
05-400-420-0000-5410	CDC Infrastructure Grant	0	277 -
05-400-420-0000-5832	Misc. Revenue	0	1,109 -
05-400-420-4800-6330	Mileage/Parking	0	301
05-400-420-4800-6335	Gas/Vehicle Fuel Charges	0	64
05-400-420-4800-6360	Services, Labor, Contracts	0	3,195
05-400-420-4800-6405	Office Supplies	0	278
05-400-420-4800-6435	Public Health Program Related Supplies	0	3,586
05-400-430-0403-5328	C & Tc State Share	12,162 -	13,097 -
05-400-430-0403-5422	C & Tc Federal Share	12,163 -	13,097 -
05-400-430-0403-6205	Postage	1,350	942
05-400-430-0403-6335	Gas/Vehicle Fuel Charges	0	21
05-400-430-0403-6435	Public Health Program Related Supplies	350	996
05-400-430-0407-6262	Family Planning Services/Methods	250	56
05-400-430-0408-5322	State Grants - MECSH	28,000 -	32,026 -
05-400-430-0408-5421	Federal Grants - TANF	34,139 -	43,173 -
05-400-430-0408-5422	Federal Grants - MCH	23,328 -	23,788 -
05-400-430-0408-5423	Federal Grants - WIC Peer Breastfeed	5,000 -	3,444 -
05-400-430-0408-5425	Federal Grants - Follow a Long (FAP)	2,100 -	2,100 -
05-400-430-0408-5500	Third Party Reimbursement	20,000 -	31,940 -

Aitkin County

USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
05-400-430-0408-6205	Postage	750	711
05-400-430-0408-6220	Telephone	600	598
05-400-430-0408-6240	Membership/Dues/Association Fees	250	131
05-400-430-0408-6241	Meeting/Conference Registration Fee	50	30
05-400-430-0408-6268	Staff Training, Development	50	0
05-400-430-0408-6330	Mileage/Parking	750	609
05-400-430-0408-6335	Gas/Vehicle Fuel Charges	350	259
05-400-430-0408-6339	Meals (Overnight)	0	15
05-400-430-0408-6360	Services, Labor, Contracts	1,500	1,492
05-400-430-0408-6405	Office Supplies	0	32
05-400-430-0408-6431	Educational Supplies/Follow A Long B	500	1,092
05-400-430-0408-6435	Public Health Program Related Supplies	2,000	2,025
05-400-440-0410-5325	MA*STLTSS*LCTS	14,000 -	14,215 -
05-400-440-0410-5425	MA*FELTSS*LCTS	16,500 -	17,358 -
05-400-440-0410-5832	Misc. Revenue	56,650 -	0
05-400-440-0410-5860	Juror Reimbursement	0	3 -
05-400-440-0410-6101	Allocated Admin Salaries	135,237	137,689
05-400-440-0410-6102	Salaries-Part Time	0	2
05-400-440-0410-6108	Meals Reimbursed (Taxable)	25	29
05-400-440-0410-6124	Medicare Employer	1,961	1,833
05-400-440-0410-6145	PEIP Dental Insurance	0	32
05-400-440-0410-6148	Employer Deduct Contribution-HSA	5,419	4,806
05-400-440-0410-6149	Employer Deduct Contribution-Veba	0	67
05-400-440-0410-6150	Health Insurance Employer	28,406	25,231
05-400-440-0410-6152	Life Insurance Employer	178	173
05-400-440-0410-6154	Long Term Disability Employer	328	325
05-400-440-0410-6157	Retiree Health	799	860
05-400-440-0410-6159	Pera Employer	10,143	10,020
05-400-440-0410-6165	Fica Employer	8,385	7,836
05-400-440-0410-6169	MNDP IN LIEU OF HEALTH INS	0	392
05-400-440-0410-6171	Workers Compensation	4,726	5,135
05-400-440-0410-6190	Gym Membership	0	29
05-400-440-0410-6205	Postage	750	566
05-400-440-0410-6220	Telephone	3,200	3,298
05-400-440-0410-6240	Membership/Dues/Association Fees	2,000	400
05-400-440-0410-6241	Meeting/Conference Registration Fee	500	205

Aitkin County

USER-SELECTED BUDGET REPORT



05 FUND Health & Human Services

Report Basis: Cash

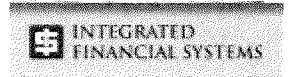
<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
05-400-440-0410-6254	Utilities-Gas and Electric	5,500	4,071
05-400-440-0410-6266	Software Fees/License Fees	4,000	2,733
05-400-440-0410-6268	Staff Training, Development	150	14
05-400-440-0410-6278	H & HS Advisory Committee	735	662
05-400-440-0410-6300	Maintenance/Service Contracts	11,500	2,413
05-400-440-0410-6330	Mileage/Parking	300	516
05-400-440-0410-6332	Hotel/Lodging	1,000	932
05-400-440-0410-6333	Allocated Admin Mileage/Motorpool	7,500	3,477
05-400-440-0410-6335	Gas/Vehicle Fuel Charges	100	66
05-400-440-0410-6339	Meals (Overnight)	75	83
05-400-440-0410-6342	Office Equipment Rental/Contracts	5,000	2,993
05-400-440-0410-6352	Insurance-Vehicles/Equipment/Liability	3,218	3,218
05-400-440-0410-6360	Services, Labor, Contracts	3,800	3,667
05-400-440-0410-6405	Office Supplies	3,000	2,066
05-400-440-0410-6422	Janitorial Supplies	1,000	935
05-400-440-0410-6435	Public Health Program Related Supplies	750	0
05-400-440-0410-6480	Small Furniture/Equipment	1,750	572
05-400-440-0410-6485	Computer/Technology Supplies	4,000	4,726
05-400-440-0410-6605	Building & Structure Related Expendit.	17,080	2,605
05-400-440-0411-6101	PH Salaries	481,287	473,541
05-400-440-0411-6108	Meals Reimbursed (Taxable)	50	19
05-400-440-0411-6124	Medicare Employer	6,979	6,239
05-400-440-0411-6145	PEIP Dental Insurance	0	85
05-400-440-0411-6148	Employer Deduct Contribution-HSA	18,560	18,560
05-400-440-0411-6150	Health Insurance Employer	102,482	93,062
05-400-440-0411-6152	Life Insurance Employer	540	540
05-400-440-0411-6154	Long Term Disability Employer	1,179	1,178
05-400-440-0411-6159	Pera Employer	36,097	35,516
05-400-440-0411-6165	Fica Employer	29,840	26,676
05-400-450-0451-5313	Lph Grant	75,116 -	82,585 -
05-400-450-0451-5319	Health Ed State Grants	67,669 -	65,927 -
05-400-450-0451-5832	Misc Health Ed Grants	1,500 -	250 -
05-400-450-0451-6205	Postage	5,000	4
05-400-450-0451-6241	Meeting/Conference Registration Fee	450	0
05-400-450-0451-6266	Data Processing/Computer Services	179	160
05-400-450-0451-6268	Staff Training, Development	50	0

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3/5/25

9:53AM

Aitkin County

USER-SELECTED BUDGET REPORT



Page 49

05 FUND Health & Human Services

Report Basis: Cash

			ADOPTED	2024
			2024	Actuals
				Mo. 01 - 12
Account Number	Account Description			
05-400-450-0451-6330	Mileage/Parking		300	88
05-400-450-0451-6332	Hotel/Lodging		350	680
05-400-450-0451-6335	Gas/Vehicle Fuel Charges		250	172
05-400-450-0451-6339	Meals (Overnight)		100	0
05-400-450-0451-6342	Office Equipment Rental/Contracts		250	4,748
05-400-450-0451-6360	Services, Labor, Contracts		9,500	20,257
05-400-450-0451-6405	Office Supplies		250	233
05-400-450-0451-6435	Public Health Program Related Supplies		9,000	4,473
DEPT 400	Public Health Department	Revenue	1,030,873 -	1,152,356 -
		Expend.	1,026,548	1,033,762
		Net	4,325 -	118,594 -
420	DEPT Income Maintenance			
05-420-000-0000-5001	All Current/Delinquent Taxes		1,076,390 -	1,025,165 -
05-420-000-0000-5201	MV Credit MS Statute 273.1384		0	12,524 -
05-420-000-0000-5209	Disparity Reduction Aid		0	647 -
05-420-000-0000-5216	Taconite Credit-Current		0	36,036 -
05-420-600-0000-5205	In-Lieus and Aids		8,500 -	10,904 -
05-420-600-0000-5320	Periodic Data Match		6,884 -	6,812 -
05-420-600-0000-5321	State Grants-Admin		46,600 -	462 -
05-420-600-0000-5421	TANF Income Maintenance Admin		39,000 -	42,628 -
05-420-600-0000-5422	Title IV-E Income Maintenance Admin		5,000 -	6,536 -
05-420-600-0000-5423	SCHIP MN Care Direct		500 -	236 -
05-420-600-0000-5832	Misc Recoveries		13,000 -	4,927 -
05-420-600-0000-5860	Juror Reimbursement		0	27 -
05-420-600-4800-6101	Allocated Admin Salaries		258,638	239,470
05-420-600-4800-6102	Salaries-Part Time		0	4
05-420-600-4800-6108	Meals Reimbursed (Taxable)		50	22
05-420-600-4800-6124	Medicare Employer		3,750	3,224
05-420-600-4800-6145	PEIP Dental Insurance		0	63
05-420-600-4800-6148	Employer Deduct Contribution-HSA		11,719	9,442
05-420-600-4800-6149	Employer Deduct Contribution-Veba		0	157
05-420-600-4800-6150	Health Insurance Employer		55,983	45,534
05-420-600-4800-6152	Life Insurance Employer		390	350
05-420-600-4800-6154	Long Term Disability Employer		625	579
05-420-600-4800-6157	Retiree Health		2,089	2,028

Aitkin County

USER-SELECTED BUDGET REPORT

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
05-420-600-4800-6159	Pera Employer	19,398	17,809
05-420-600-4800-6165	Fica Employer	16,036	13,787
05-420-600-4800-6169	MNDP IN LIEU OF HEALTH INS	0	924
05-420-600-4800-6171	Workers Compensation	1,846	1,910
05-420-600-4800-6190	Gym Membership	0	69
05-420-600-4800-6205	Postage	8,250	11,243
05-420-600-4800-6220	Telephone	5,000	5,941
05-420-600-4800-6240	Membership/Dues/Association Fees	1,000	1,204
05-420-600-4800-6241	Meeting/Conference Registration Fee	1,000	2,763
05-420-600-4800-6254	Utilities-Gas and Electric	13,000	9,597
05-420-600-4800-6266	Software Fees/License Fees	40,000	34,468
05-420-600-4800-6268	Staff Training, Development	150	33
05-420-600-4800-6278	H & HS Advisory Committee	1,733	1,561
05-420-600-4800-6300	Maintenance/Service Contracts	6,000	10,769
05-420-600-4800-6330	Mileage/Parking	50	47
05-420-600-4800-6332	Hotel/Lodging	2,500	2,145
05-420-600-4800-6333	Allocated Admin Mileage/Motorpool	3,000	611
05-420-600-4800-6335	Gas/Vehicle Fuel Charges	350	40
05-420-600-4800-6339	Meals (Overnight)	400	82
05-420-600-4800-6342	Office Equipment Rental/Contracts	3,000	3,656
05-420-600-4800-6360	Services, Labor, Contracts	8,750	82,612
05-420-600-4800-6405	Office Supplies	4,250	3,138
05-420-600-4800-6422	Janitorial Supplies	2,000	2,203
05-420-600-4800-6480	Small Furniture/Equipment	2,000	363
05-420-600-4800-6485	Computer/Technology Supplies	9,645	5,130
05-420-600-4800-6605	Building & Structure Related Expendit	40,260	6,141
05-420-600-4800-6625	Capital - Office & Other Equipment	0	68,626
05-420-600-4800-6800	Other Expenses - Direct Charge	0	13
05-420-600-4820-6101	IM RMS Salaries	627,022	660,466
05-420-600-4820-6108	Meals Reimbursed (Taxable)	50	0
05-420-600-4820-6109	Salaries Overtime	1,000	9
05-420-600-4820-6124	Medicare Employer	9,106	8,830
05-420-600-4820-6145	PEIP Dental Insurance	0	170
05-420-600-4820-6148	Employer Deduct Contribution-HSA	33,740	23,914
05-420-600-4820-6149	Employer Deduct Contribution-Veba	0	3,464
05-420-600-4820-6150	Health Insurance Employer	133,817	134,633

Aitkin County

USER-SELECTED BUDGET REPORT

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
05-420-600-4820-6152	Life Insurance Employer	1,224	1,292
05-420-600-4820-6154	Long Term Disability Employer	1,536	1,571
05-420-600-4820-6159	Pera Employer	47,102	48,358
05-420-600-4820-6165	Fica Employer	38,937	37,756
05-420-600-4820-6190	Gym Membership	0	50
05-420-610-0000-5836	Afdc/Mfip Recoveries-Maxis	3,500 -	5,341 -
05-420-610-4100-6011	County Share-Afdc/Mfip	2,500	4,006
05-420-610-4800-6800	Program Expenses Direct Charge	100	60
05-420-620-0000-5832	Ga Recoveries-Non Maxis	1,000 -	0
05-420-620-0000-5836	Ga Recoveries - Maxis	1,150 -	473 -
05-420-620-4100-6011	County Share - Ga	10,000	12,930
05-420-620-4400-6025	State Share-GAMC	250	152
05-420-620-4400-6026	State Share - GAMC Estate	7,500	6,112
05-420-620-4800-6804	Other Expenses - Allocated	0	60
05-420-630-0000-5421	Food Support Direct Admin Aid	150,000 -	189,152 -
05-420-630-0000-5836	Food Support Recoveries-Maxis	3,650 -	9,176 -
05-420-630-4100-6011	County Share-Food Support	3,000	7,238
05-420-630-4800-6800	Other Expenses - Direct Charge	100	60
05-420-640-0000-5328	Child Support Incentives - State	4,500 -	3,765 -
05-420-640-0000-5421	Title IV-D Child Support Admin	274,000 -	298,425 -
05-420-640-0000-5423	Title IV-D Child Support Incentives	35,000 -	33,363 -
05-420-640-0000-5832	Recoveries Child Support	2,250 -	2,010 -
05-420-640-0000-5860	Juror Reimbursement	0	20 -
05-420-640-4800-6205	Postage	1,250	961
05-420-640-4800-6220	Telephone	2,000	2,091
05-420-640-4800-6241	Meeting/Conference Registration Fee	750	750
05-420-640-4800-6262	Genetic Tests IV-D	750	220
05-420-640-4800-6263	Contract Legal Services Iv-D	18,500	16,139
05-420-640-4800-6266	Software Fees/License Fees	13,000	11,988
05-420-640-4800-6270	Aitkin Co Sheriff Fees Iv-D	1,300	898
05-420-640-4800-6300	Maintenance/Service Contracts	300	4,372
05-420-640-4800-6330	Mileage/Parking	100	594
05-420-640-4800-6332	Hotel/Lodging	500	866
05-420-640-4800-6333	Allocated Admin Mileage/Motorpool	100	0
05-420-640-4800-6339	Meals (Overnight)	0	15
05-420-640-4800-6342	Office Equipment Rental/Contracts	1,850	1,389

Aitkin County

USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
05-420-640-4800-6360	Services, Labor, Contracts	2,000	38,239
05-420-640-4800-6379	Other Iv-D Charges	2,000	1,827
05-420-640-4800-6405	Office Supplies	850	812
05-420-640-4800-6480	Small Furniture/Equipment	1,000	0
05-420-640-4800-6485	Computer/Technology Supplies	10,000	1,389
05-420-640-4800-6625	Capital - Office & Other Equipment	0	47,910
05-420-640-4820-6101	CS Salaries	228,568	230,518
05-420-640-4820-6108	Meals Reimbursed (Taxable)	50	0
05-420-640-4820-6124	Medicare Employer	3,314	3,239
05-420-640-4820-6145	PEIP Dental Insurance	0	43
05-420-640-4820-6148	Employer Deduct Contribution-HSA	11,040	6,780
05-420-640-4820-6150	Health Insurance Employer	53,744	26,221
05-420-640-4820-6152	Life Insurance Employer	336	336
05-420-640-4820-6154	Long Term Disability Employer	560	566
05-420-640-4820-6159	Pera Employer	17,143	17,289
05-420-640-4820-6165	Fica Employer	14,171	13,850
05-420-640-4820-6169	MNDGP IN LIEU OF HEALTH INS	2,750	2,800
05-420-650-0000-5322	MA Medical Support State Incentive	9,000 -	8,204 -
05-420-650-0000-5323	State Share-CEHI, Medicare & Access	120,000 -	89,592 -
05-420-650-0000-5421	Medical Assistance Admin Aid	265,000 -	354,343 -
05-420-650-0000-5422	MA Medical Support Fed Incentive	6,145 -	5,080 -
05-420-650-0000-5423	Fed Share - CEHI, Medicare & Access	112,000 -	67,197 -
05-420-650-0000-5828	County Burial Recoveries	4,500 -	864 -
05-420-650-0000-5832	MA Recoveries	3,000 -	4,737 -
05-420-650-0000-5836	MA Estate Recoveries	200,000 -	271,677 -
05-420-650-4400-6020	Medicare Premium Reimbursement	33,000	36,051
05-420-650-4400-6022	MA CEHI Reimbursement	190,000	114,793
05-420-650-4400-6025	State/Fed Share - MA Program	40,000	50,418
05-420-650-4400-6026	State/Fed Share - MA Estate	175,000	133,496
05-420-650-4400-6211	Medical Assistance - MTM Admin	8,500	12,978
05-420-650-4402-6210	MA Access-Licensed Foster Parent	1,500	2,309
05-420-650-4800-6800	Program Expenses Direct Charge Ffp	450	234
05-420-650-4800-6810	County Burials	30,000	13,239
05-420-680-0000-5421	Refugee Assistance Admin Aid	250 -	1,094 -
DEPT 420	Income Maintenance	Revenue	2,390,819 -
		Expend.	2,306,222
			2,491,417 -
			2,334,509

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05 FUND Health & Human Services

Aitkin County

USER-SELECTED BUDGET REPORT



Page 53

Report Basis: Cash

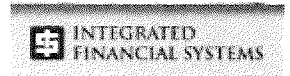
<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
Net			84,597 -	156,908 -
430	DEPT	Social Services		
05-430-000-0000-5001		All Current/Delinquent Taxes	1,724,747 -	1,646,478 -
05-430-000-0000-5201		MV Credit MS Statute 273.1384	0	20,115 -
05-430-000-0000-5202		Out of Home Placement MS 260C.007	41,502 -	41,502 -
05-430-000-0000-5206		Local Homeless Prevention Aid MS 47	23,365 -	23,365 -
05-430-000-0000-5209		Disparity Reduction Aid	0	1,040 -
05-430-000-0000-5216		Taconite Credit-Current	0	57,876 -
05-430-700-0000-5205		In-Lieus and Aids	13,500 -	17,513 -
05-430-700-0000-5322		LTSS * SSTS (S57)	170,000 -	168,810 -
05-430-700-0000-5325		VCAA Block Grant (S53)	216,260 -	211,718 -
05-430-700-0000-5421		MA SSTS Admin (F54)	70,000 -	68,507 -
05-430-700-0000-5422		MA*LTSS*SSTS (F67)	200,000 -	206,119 -
05-430-700-0000-5426		TXX SS Block Grant (F56)	118,340 -	122,436 -
05-430-700-0000-5828		Mh Initiative	45,000 -	62,395 -
05-430-700-0000-5832		Ss Administrative Recoveries	750 -	83,766 -
05-430-700-0000-5860		Juror Reimbursement	0	11 -
05-430-700-0000-5894		Special Kids Fund	0	2,000 -
05-430-700-4800-6101		Allocated Admin Salaries	276,816	255,170
05-430-700-4800-6102		Salaries-Part Time	0	7
05-430-700-4800-6108		Meals Reimbursed (Taxable)	75	36
05-430-700-4800-6124		Medicare Employer	4,014	3,521
05-430-700-4800-6145		PEIP Dental Insurance	0	68
05-430-700-4800-6148		Employer Deduct Contribution-HSA	13,186	9,927
05-430-700-4800-6149		Employer Deduct Contribution-Veba	0	252
05-430-700-4800-6150		Health Insurance Employer	60,118	47,880
05-430-700-4800-6152		Life Insurance Employer	448	397
05-430-700-4800-6154		Long Term Disability Employer	665	611
05-430-700-4800-6157		Retiree Health	3,257	3,257
05-430-700-4800-6159		Pera Employer	20,761	18,895
05-430-700-4800-6165		Fica Employer	17,163	15,055
05-430-700-4800-6169		MNDP IN LIEU OF HEALTH INS	0	1,484
05-430-700-4800-6171		Workers Compensation	3,226	3,258
05-430-700-4800-6190		Gym Membership	0	111
05-430-700-4800-6205		Postage	6,000	4,279

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Aitkin County

USER-SELECTED BUDGET REPORT



Page 54

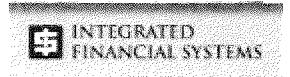
05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
05-430-700-4800-6220	Telephone	18,500	20,030
05-430-700-4800-6240	Membership/Dues/Association Fees	2,000	1,516
05-430-700-4800-6241	Meeting/Conference Registration Fee	4,500	3,232
05-430-700-4800-6254	Utilities-Gas and Electric	18,500	15,413
05-430-700-4800-6266	Software Fees/License Fees	22,000	29,942
05-430-700-4800-6268	Staff Training, Development	1,500	103
05-430-700-4800-6278	H & HS Advisory Committee	2,782	2,507
05-430-700-4800-6300	Maintenance/Service Contracts	8,620	9,134
05-430-700-4800-6330	Mileage/Parking	18,500	17,050
05-430-700-4800-6332	Hotel/Lodging	5,250	7,930
05-430-700-4800-6333	Allocated Admin Mileage/Motorpool	30,000	18,526
05-430-700-4800-6335	Gas/Vehicle Fuel Charges	6,000	5,502
05-430-700-4800-6339	Meals (Overnight)	1,000	1,372
05-430-700-4800-6342	Office Equipment Rental/Contracts	5,000	5,872
05-430-700-4800-6352	Insurance-Vehicles/Equipment/Liability	21,704	24,204
05-430-700-4800-6360	Services, Labor, Contracts	26,000	82,286
05-430-700-4800-6405	Office Supplies	7,000	5,721
05-430-700-4800-6422	Janitorial Supplies	3,500	3,539
05-430-700-4800-6480	Small Furniture/Equipment	5,000	769
05-430-700-4800-6485	Computer/Technology Supplies	18,945	14,927
05-430-700-4800-6605	Building & Structure Related Expendit	64,660	9,862
05-430-700-4800-6625	Capital - Office & Other Equipment	0	119,662
05-430-700-4800-6800	Direct Charge Expenses Non Ffp	5,000	5,000
05-430-700-4800-6801	Non Profit Allocations	0	3,552
05-430-700-4800-6802	Mh Init - LAC (402)	150	0
05-430-700-4800-6803	Mh Init - Consumer Support (434)	20,000	14,495
05-430-700-4800-6804	Mh Init - Housing Expense (443)	4,000	8,514
05-430-700-4800-6805	Mh Init - Transportation (416)	5,000	4,919
05-430-700-4800-6810	Mh Init - Flex (418)	6,000	3,364
05-430-700-4800-6811	Social Services - Client Related	0	12
05-430-700-4810-6101	Non SSTS Salaries	317,836	283,225
05-430-700-4810-6108	Meals Reimbursed (Taxable)	35	102
05-430-700-4810-6124	Medicare Employer	4,609	3,845
05-430-700-4810-6145	PEIP Dental Insurance	0	43
05-430-700-4810-6148	Employer Deduct Contribution-HSA	9,856	9,030
05-430-700-4810-6150	Health Insurance Employer	51,017	41,019

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
05-430-700-4810-6152	Life Insurance Employer	268	306
05-430-700-4810-6154	Long Term Disability Employer	779	696
05-430-700-4810-6159	Pera Employer	23,838	21,236
05-430-700-4810-6165	Fica Employer	19,706	16,441
05-430-700-4810-6190	Gym Membership	0	100
05-430-700-4820-6101	SS Salaries	1,461,435	1,415,024
05-430-700-4820-6108	Meals Reimbursed (Taxable)	500	424
05-430-700-4820-6109	Salaries Overtime	5,000	6,945
05-430-700-4820-6124	Medicare Employer	21,263	18,932
05-430-700-4820-6145	PEIP Dental Insurance	0	298
05-430-700-4820-6148	Employer Deduct Contribution-HSA	61,960	48,232
05-430-700-4820-6149	Employer Deduct Contribution-Veba	0	2,572
05-430-700-4820-6150	Health Insurance Employer	243,734	230,485
05-430-700-4820-6152	Life Insurance Employer	1,956	1,673
05-430-700-4820-6154	Long Term Disability Employer	3,581	3,352
05-430-700-4820-6159	Pera Employer	109,983	104,611
05-430-700-4820-6165	Fica Employer	90,919	80,949
05-430-700-4820-6169	MNDP IN LIEU OF HEALTH INS	0	2,800
05-430-700-4820-6190	Gym Membership	0	160
05-430-700-4821-6101	HCBS Salaries	226,459	281,254
05-430-700-4821-6108	Meals Reimbursed (Taxable)	25	39
05-430-700-4821-6109	Salaries Overtime	0	62
05-430-700-4821-6124	Medicare Employer	3,284	3,808
05-430-700-4821-6145	PEIP Dental Insurance	0	92
05-430-700-4821-6148	Employer Deduct Contribution-HSA	7,780	7,349
05-430-700-4821-6149	Employer Deduct Contribution-Veba	0	2,260
05-430-700-4821-6150	Health Insurance Employer	39,298	45,101
05-430-700-4821-6152	Life Insurance Employer	306	352
05-430-700-4821-6154	Long Term Disability Employer	555	681
05-430-700-4821-6159	Pera Employer	16,984	20,979
05-430-700-4821-6165	Fica Employer	14,040	16,283
05-430-700-4831-6101	SS On Call	7,800	7,725
05-430-710-0000-5319	Child Protection Allocation (S04)	92,296 -	92,296 -
05-430-710-0000-5320	Misc State Receipts	0	1,041 -
05-430-710-0000-5322	Northstar Foster Care (S03)	20,000 -	12,279 -
05-430-710-0000-5323	Family Response State Grant (S67)	3,687 -	4,235 -

Aitkin County

USER-SELECTED BUDGET REPORT

05 FUND Health & Human Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
05-430-710-0000-5324	State Share-CADI/CAC/BI (S01)	13,000 -	27,011 -
05-430-710-0000-5326	Child Protection Opioid Response (S06)	15,000 -	16,514 -
05-430-710-0000-5328	STAY Grant (S06)	350 -	280 -
05-430-710-0000-5330	PSOP Grant Expansion (S05)	4,484 -	7,858 -
05-430-710-0000-5331	FFPSA Grant (S05)	0	3,265 -
05-430-710-0000-5420	Fed-Cadi/Tbi/Ltcc (F06)	13,000 -	27,011 -
05-430-710-0000-5422	Family Group Dis Making (F08)	100 -	0
05-430-710-0000-5423	Title IV-B2 Family Response (F65)	2,356 -	5,302 -
05-430-710-0000-5425	Title IV-B1 Family Response (F65)	4,200 -	2,414 -
05-430-710-0000-5429	IV-E Self Grant (F04)	2,000 -	1,403 -
05-430-710-0000-5430	PSOP - Children's Trust Fund (F09)	2,866 -	5,828 -
05-430-710-0000-5441	IV-E Foster Care (F01)	50,000 -	45,737 -
05-430-710-0000-5442	IV-E SSTS Admin (F02)	30,000 -	57,497 -
05-430-710-0000-5453	CW TCM Revenue (F05)	70,000 -	47,886 -
05-430-710-0000-5482	IV-E Admin LCTS (F07)	9,000 -	9,867 -
05-430-710-0000-5483	MA Admin LCTS (F07)	65,000 -	68,532 -
05-430-710-0000-5832	Admin Foster Care Recoveries (M03)	20,000 -	12,935 -
05-430-710-0000-5833	IV-E Foster Care Recoveries (M03)	3,500 -	0
05-430-710-3030-6020	Prevention Services	0	675
05-430-710-3040-6020	Child Protect Assess/Investigation	1,500	3,157
05-430-710-3080-6020	Family Assessment Response	250	0
05-430-710-3090-6027	Concurrent Planning Assessment	0	400
05-430-710-3160-6020	Transportation Child Serv	500	75
05-430-710-3160-6057	Foster Care-Transportation	2,500	3,591
05-430-710-3180-6020	Health-Related Services	1,000	0
05-430-710-3180-6057	Health Related Services-Foster Care	0	478
05-430-710-3190-6020	Court Related Services & Activities	10,000	19,182
05-430-710-3440-6050	Housing Services-Child	0	19,994
05-430-710-3460-6065	SELF Funds - Adolescent Life Skills	1,750	1,278
05-430-710-3630-6020	Family-Based Life Mgmt Skills Services	50	0
05-430-710-3640-6020	Family Assessment Response Services	500	852
05-430-710-3650-6027	Serv For Concurrent Perm Plan	1,250	2,864
05-430-710-3660-6020	Family Group Decision Making	500	0
05-430-710-3670-6020	PSOP - Parent Support Outreach Serv	750	200
05-430-710-3750-6057	Northstar Kinship Assistance	500	1,546
05-430-710-3780-6057	Northstar Adoption Assistance	500	1,147

Aitkin County

USER-SELECTED BUDGET REPORT

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
05-430-710-3810-6057	Family Foster Care	300,000	435,657
05-430-710-3830-6057	Children's Group Residential Care	30,000	0
05-430-710-3850-6057	Correctional Facilities	30,000	104,816
05-430-710-3880-6057	Supervised Independent Living	10,000	25,181
05-430-710-3890-6057	Respite Care-Foster Care	1,500	10,150
05-430-710-3930-6020	General Case Management	250	280
05-430-710-3960-6050	Adoptions & Kinship	100	0
05-430-710-3970-6064	Collaborative Grant	70,000	78,399
05-430-710-3980-6020	License & Resource Development	150	100
05-430-720-0000-5322	MFIP Consolidated Fund (S11)	16,387 -	18,431 -
05-430-720-0000-5326	Child Care MFIP Admin (S66)	1,000 -	731 -
05-430-720-0000-5370	BSF Child Care Admin (S08)	1,865 -	1,316 -
05-430-720-0000-5426	Child Care MFIP Admin (F13)	1,000 -	758 -
05-430-720-0000-5432	Employment & Train Serv (F14)	105,086 -	102,444 -
05-430-720-0000-5470	BSF Child Care Admin (F15)	3,788 -	2,497 -
05-430-720-0000-5832	Misc Child Care Recoveries/Fees (M07)	2,750 -	0
05-430-720-3020-6069	Community Ed & Prevent/Advertising	250	0
05-430-720-3110-6069	Bsf Child Care	4,337	4,337
05-430-720-3140-6020	Other Child Care	1,000	0
05-430-720-3370-6038	Mfip-Employment Services	136,836	126,038
05-430-720-3980-6020	License And Resource Development	300	50
05-430-730-0000-5321	CDTF Fund Admin (S17)	12,000 -	12,563 -
05-430-730-0000-5322	SUD Treatment Coordination (S21)	1,000 -	1,211 -
05-430-730-0000-5422	SUD Treatment Coordination (F25)	500 -	838 -
05-430-730-0000-5500	Insurance Company Revenue (M9)	0	1,423 -
05-430-730-0000-5832	Detox Recoveries (M11)	6,500 -	10,072 -
05-430-730-3090-6050	Pre-Petition Screening/Hearing	500	0
05-430-730-3590-6072	Ccdtf County % State Billings	25,000	4,480
05-430-730-3710-6020	Detoxification - Grand Rapids	20,000	26,260
05-430-730-3710-6080	Detoxification - Other	0	3,875
05-430-730-3930-6050	General Case Management	0	525
05-430-740-0000-5320	MH Transition to Community (S32)	0	3,251 -
05-430-740-0000-5322	MA Rule 5 Foster Care (S64)	5,000 -	24,113 -
05-430-740-0000-5341	CMH Respite Grant (S63)	1,177 -	0
05-430-740-0000-5351	Child MH Combined (S63)	9,288 -	7,288 -
05-430-740-0000-5437	IV-E MH Foster Care (F28)	5,000 -	18,768 -

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
05-430-740-0000-5444	MA Rule 5 Foster Care (F66)	0	5,633 -
05-430-740-0000-5450	MA CMH TCM (F64)	13,000 -	18,856 -
05-430-740-0000-5500	Insurance Company Revenue (M13)	50,000 -	54,403 -
05-430-740-3050-6020	Child Outpat Assess/Psyc. Testing	7,500	2,712
05-430-740-3160-6020	Child MHTransportation	50	0
05-430-740-3190-6020	Court Related Services & Activities	0	12
05-430-740-3530-6020	Child Outpatient Psychotherapy	0	1,428
05-430-740-3830-6057	Rule 5-Children's Residential Trmt	45,000	228,460
05-430-740-3890-6020	Child Mh Respite	500	0
05-430-740-3890-6057	Mh Respite - Foster Care	500	0
05-430-740-3900-6020	Child Rule 79 Case Mgmt	1,000	2,340
05-430-745-0000-5321	MA Adult MH-TCM (S32)	500 -	385 -
05-430-745-0000-5322	MH PASRR Screening (S27)	400 -	100 -
05-430-745-0000-5343	Adult MH Rule 78 CSP (S25)	55,418 -	55,418 -
05-430-745-0000-5421	MA Adult MH TCM (F31)	25,000 -	30,908 -
05-430-745-0000-5422	MH PASRR Screening (F32)	1,200 -	300 -
05-430-745-0000-5500	Insurance Company Revenue (M13)	95,000 -	118,639 -
05-430-745-3025-6020	Community Ed & Prevention	0	44
05-430-745-3030-6071	Client Outreach - Csp	77,000	79,032
05-430-745-3085-6020	Adult Outpat Diagnostic Assess/Psyc	11,000	10,709
05-430-745-3090-6050	Pre-Petition Screening/Hearing	4,500	6,503
05-430-745-3340-6071	Other Community Support Program Se	8,710	0
05-430-745-3460-6050	Basic Living/Social Skills	0	47
05-430-745-3720-6081	State-Operated Inpatient - Rtc Or Cbhh	30,000	13,160
05-430-745-3721-6081	Commitment Costs - Poor Relief	125,000	253,545
05-430-745-3730-6020	Adult Acute Care Hospital Inpatient	3,000	0
05-430-745-3910-6020	Adult Rule 79 Case Mgmt	5,000	3,668
05-430-750-0000-5322	DD PASRR Screening (S36)	100 -	200 -
05-430-750-0000-5323	State Share-DD Services (S38)	90,000 -	86,120 -
05-430-750-0000-5341	DD Family Support Grant (S35)	1,000 -	0
05-430-750-0000-5373	DD SILS Program (S34)	16,184 -	7,525 -
05-430-750-0000-5420	Fed Share-DD Services (F38)	90,000 -	86,120 -
05-430-750-0000-5422	DD PASRR Screening (F39)	300 -	600 -
05-430-750-0000-5445	MA VA/DD TCM (F42)	8,000 -	6,230 -
05-430-750-3340-6073	Semi-Independent Living Serv (Sils)	19,040	6,701
05-430-750-3350-6020	Family Support Program	1,000	0

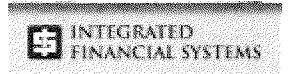
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3/5/25

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05 FUND Health & Human Services

Aitkin County

USER-SELECTED BUDGET REPORT



Page 59

Report Basis: Cash

		ADOPTED	2024
		2024	Actuals
			Mo. 01 - 12
Account Number	Account Description		
05-430-750-3950-6020	Public Guardianship DD	16,000	24,314
05-430-760-0000-5322	State Share - CADI/CAC (S44)	100,000 -	122,786 -
05-430-760-0000-5323	State Share - EW (S44)	21,500 -	20,117 -
05-430-760-0000-5324	State Share - AC (S45)	2,500 -	1,743 -
05-430-760-0000-5325	State Share - TBI (S44)	8,500 -	7,643 -
05-430-760-0000-5330	Adult Protection Grant (S48)	13,789 -	30,984 -
05-430-760-0000-5331	State Share - RSC (S44)	1,000 -	0
05-430-760-0000-5420	Fed Share - AC (F48)	2,500 -	1,743 -
05-430-760-0000-5422	Fed Share - CADI/CAC (F47)	100,000 -	122,786 -
05-430-760-0000-5423	Fed Share - EW (F47)	21,500 -	20,117 -
05-430-760-0000-5425	Fed Share - TBI (F47)	8,500 -	7,643 -
05-430-760-0000-5432	Federal Share - RSC (F47)	1,000 -	0
05-430-760-0000-5500	Insurance Company Revenue (M21)	375,000 -	511,112 -
05-430-760-0000-5810	Co Share - Waivered Services (M23)	1,750 -	1,500 -
05-430-760-0000-5832	Misc Adult Service Recoveries (M23)	1,000 -	1,014 -
05-430-760-3040-6020	APS Assessment/Investigation	1,500	3,619
05-430-760-3930-6020	ADULT-GENERAL CASE MANAGEM	0	573
05-430-760-3950-6020	Guardianship/Conservatorship	13,000	13,615
05-430-760-3980-6020	Licensing & Resource Development	100	364
DEPT 430	Social Services	Revenue	4,321,285 -
		Expend.	4,502,819
		Net	181,534
FUND 05	Health & Human Services	Revenue	7,835,589 -
		Expend.	7,835,589
		Net	0
			23,408

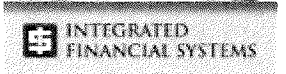
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06 FUND Debt Service

Aitkin County

USER-SELECTED BUDGET REPORT



Page 60

Report Basis: Cash

<u>Account Number</u>			<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
000	DEPT	Undesignated		
06-000-000-0000-5001		Property Taxes - Current	745,516 -	700,493 -
06-000-000-0000-5004		Property Taxes-Delinquent	0	10,055 -
06-000-000-0000-5060		Mobile Home-Current	0	883 -
06-000-000-0000-5064		Mobile Home - Delinquent	0	225 -
06-000-000-0000-5065		Severed Mineral-Current	0	292 -
06-000-000-0000-5067		Industrial Minerals-Current	0	33 -
06-000-000-0000-5201		Mv Credit Ms Statute 273.1384	0	8,685 -
06-000-000-0000-5209		Disparity Reduction Aid	0	449 -
06-000-000-0000-5216		Taconite Credit-Current	0	24,988 -
06-000-000-0000-5251		In Lieu Apportionments & Receipts	0	7,793 -
06-000-000-0000-6795		Long Term Loans	420,000	420,000
06-000-000-0000-6796		Interest	280,515	280,515
DEPT	000	Undesignated		
		Revenue	745,516 -	753,896 -
		Expend.	700,515	700,515
		Net	45,001 -	53,381 -
FUND	06	Debt Service		
		Revenue	745,516 -	753,896 -
		Expend.	700,515	700,515
		Net	45,001 -	53,381 -

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3/5/25 9:53AM
07 FUND Ditch

Aitkin County

USER-SELECTED BUDGET REPORT



Page 61

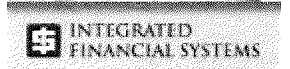
Report Basis: Cash

<u>Account Number</u>			<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
350	DEPT	Ditch 2 (Judicial)		
		07-350-000-0000-5791 Interest Income	0	46 -
		07-350-000-0000-6360 Services, Labor, Contracts	0	821
DEPT	350	Ditch 2 (Judicial)	Revenue	46 -
			Expend.	821
			Net	775
352	DEPT	Ditch 30 (County)		
		07-352-000-0000-5791 Interest Income	0	1,546 -
DEPT	352	Ditch 30 (County)	Revenue	1,546 -
			Expend.	0
			Net	1,546 -
371	DEPT	Ditch 29		
		07-371-000-0000-6360 Services, Labor, Contracts	0	80
DEPT	371	Ditch 29	Revenue	0
			Expend.	80
			Net	80
FUND	07	Ditch	Revenue	1,592 -
			Expend.	901
			Net	691 -

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10 FUND Trust

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>			<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
921	DEPT	Co. Development		
10-921-000-0000-5220		Concon Apport Ms 84 A 51 Intergoverr	220,000 -	186,805 -
10-921-000-0000-5251		In Lieu Apportionments & Receipts	135,200 -	147,506 -
10-921-000-0000-5840		Misc Receipts	0	1,716 -
10-921-000-0000-5947		Planned Use of Fund Balance	46,995 -	0
10-921-000-0000-6240		Membership/Dues/Association Fees	3,000	3,000
10-921-000-0000-6360		Miscellaneous-Services	24,000	14,847
10-921-000-0000-6515		Culverts	15,000	14,472
10-921-000-0000-6801		SWCD Appropriation	25,000	25,000
10-921-000-0000-6900		Transfers to Other Funds	335,195	455,719
DEPT 921	Co. Development	Revenue	402,195 -	336,027 -
		Expend.	402,195	513,038
		Net	0	177,011
923	DEPT	Forfeited Tax Sales		
10-923-000-0000-5010		Forfeited Tax Sales	1,495,140 -	0
10-923-000-0000-5257		FTS-Timber	0	906,351 -
10-923-000-0000-5258		FTS-Land	0	51,286 -
10-923-000-0000-5260		FTS-Leases/Easements	0	60,167 -
10-923-000-0000-5840		FTS Misc Receipts	0	50 -
10-923-000-0000-5892		Overpayments	0	1,735 -
10-923-000-0000-5970		Payroll Contingency/Mkt Adjustments	4,957 -	0
10-923-000-0000-6101		Salaries-Full Time	467,536	472,053
10-923-000-0000-6124		Medicare-Employer 1.45%	6,779	6,520
10-923-000-0000-6145		PEIP Dental Insurance	0	128
10-923-000-0000-6148		Employer Deduct Contribution-HSA	15,560	15,557
10-923-000-0000-6149		Employer Deduct Contribution-Veba	0	2,260
10-923-000-0000-6150		Health Insurance-Employer	72,653	62,143
10-923-000-0000-6152		Life Insurance-Employer	354	337
10-923-000-0000-6154		Long Term Disability-Employer	1,286	1,106
10-923-000-0000-6159		PERA	35,065	34,087
10-923-000-0000-6165		Fica-Employer	28,987	27,879
10-923-000-0000-6169		MNDP IN LIEU OF HEALTH INS	2,800	0
10-923-000-0000-6171		Workers Compensation	3,047	170 -
10-923-000-0000-6181		Safety Footwear Allowance	1,015	1,513
10-923-000-0000-6190		Gym Membership	20	240

AJK1
3/5/25 9:53AM
10 FUND Trust

Aitkin County

USER-SELECTED BUDGET REPORT



Page 63

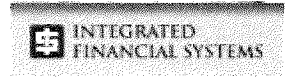
Report Basis: Cash

			ADOPTED	2024
			2024	Actuals
				Mo. 01 - 12
Account Number	Account Description			
10-923-000-0000-6205	Postage		2,000	1,747
10-923-000-0000-6220	Telephone		10,000	8,459
10-923-000-0000-6230	Printing, Publishing & Adv		1,000	774
10-923-000-0000-6240	Membership/Dues/Association Fees		2,500	1,878
10-923-000-0000-6254	Utilities-Gas and Electric		15,000	9,235
10-923-000-0000-6255	Garbage		0	1,324
10-923-000-0000-6266	Data Processing/Computer Services		0	4,806
10-923-000-0000-6268	Staff Training, Development		1,000	2,075
10-923-000-0000-6280	State Deed Forfeited Tax Sales		500	275
10-923-000-0000-6282	State Deed Repurchase		150	75
10-923-000-0000-6330	Transportation/Travel/Parking		300	472
10-923-000-0000-6332	Hotel / Motel Lodging		400	343
10-923-000-0000-6335	Gas/Vehicle Fuel Charges		35,000	32,409
10-923-000-0000-6339	Meals (Overnight)		100	0
10-923-000-0000-6342	Office/Equipment-Rental		3,800	2,858
10-923-000-0000-6352	Insurance		10,745	10,463
10-923-000-0000-6360	Miscellaneous-Services		45,500	19,240
10-923-000-0000-6405	Office Supplies		7,000	2,452
10-923-000-0000-6450	Field Supplies		7,000	11,714
10-923-000-0000-6590	Repair & Maintenance Supplies		30,000	31,272
10-923-000-0000-6818	FTS Apportionment		618,000	663,100
10-923-000-0000-6820	Refunds & Reimbursements		45,000	33,757
10-923-000-0000-6900	Transfers to Other Funds		0	30,260
10-923-000-0000-6901	Incidental Transfers		30,000	0
DEPT 923	Forfeited Tax Sales	Revenue	1,500,097 -	1,019,589 -
		Expend.	1,500,097	1,492,641
		Net	0	473,052
926	DEPT Law Library			
10-926-000-0000-5548	Law Library Fees		30,000 -	34,132 -
10-926-000-0000-6455	Law Books		30,000	34,296
DEPT 926	Law Library	Revenue	30,000 -	34,132 -
		Expend.	30,000	34,296
		Net	0	164
929	DEPT MN Trust Insurance Fund			
10-929-000-0000-5330	State Disaster Funds		0	26,863 -

AJK1
3/5/25 9:53AM
10 FUND Trust

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
10-929-000-0000-5861		Insurance Proceeds/Reimbursements	0	533,862 -
10-929-000-0000-6900		Transfer to Other Fund	0	83,293
DEPT 929	MN Trust Insurance Fund	Revenue	0	560,725 -
		Expend.	0	83,293
		Net	0	477,432 -
FUND 10	Trust	Revenue	1,932,292 -	1,950,473 -
		Expend.	1,932,292	2,123,268
		Net	0	172,795

AJK1
3/5/25

9:53AM

11 FUND Forest Development

Aitkin County

USER-SELECTED BUDGET REPORT



Page 65

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
925	DEPT	Resource Management		
11-925-000-0000-5150		Sooline RR Permits	200 -	40,721 -
11-925-000-0000-5222		L79C303 Ms 477-A-11-14 Intergovern	141,000 -	141,737 -
11-925-000-0000-5252		Forf Tax Sales Apportionment	264,500 -	281,480 -
11-925-000-0000-5330		State Grants	0	13,011 -
11-925-000-0000-5395		Forest Road Grt Lw 1988Ch686	75,000 -	37,796 -
11-925-000-0000-5840		Misc Receipts	1,000 -	6,295 -
11-925-000-0000-5920		Sales of Capital Assets/Auction Proce	4,000 -	0
11-925-000-0000-6101		Salaries-Full Time	93,326	93,946
11-925-000-0000-6124		Medicare-Employer 1.45%	1,353	1,242
11-925-000-0000-6145		PEIP Dental Insurance	0	21
11-925-000-0000-6148		Employer Deduct Contribution-HSA	3,260	3,260
11-925-000-0000-6150		Health Insurance-Employer	20,388	18,782
11-925-000-0000-6152		Life Insurance-Employer	102	102
11-925-000-0000-6154		Long Term Disability-Employer	196	174
11-925-000-0000-6159		PERA	5,343	7,002
11-925-000-0000-6165		Fica-Employer	5,786	5,313
11-925-000-0000-6171		Workers Compensation	1,708	2,894
11-925-000-0000-6273		Timber Improvement	57,000	28,938
11-925-000-0000-6278		Advisory Board/Committee Per Diem	3,500	2,100
11-925-000-0000-6330		Transportation/Travel/Parking	3,000	2,808
11-925-000-0000-6352		Insurance	2,246	2,246
11-925-000-0000-6360		Services, Labor, Contracts	15,000	17,671
11-925-000-0000-6361		Road Construction Service	75,000	99,579
11-925-000-0000-6374		Auto & Trailer License	150	149
11-925-000-0000-6405		Office Supplies	0	158
11-925-000-0000-6422		Janitorial Services/Supplies	0	1,128
11-925-000-0000-6590		Repair & Maintenance Supplies	10,000	10,855
11-925-000-0000-6620		Auto, Trailers, Snowmobiles, ATV	111,200	64,371
11-925-000-0000-6900		Transfers to Other Funds	215,195	215,719
DEPT	925	Resource Management	Revenue	485,700 -
			Expend.	578,458
			Net	57,418
936	DEPT	Gravel Pit		
11-936-000-0000-5252		Forf Tax Sales Apportionment	0	260 -

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3/5/25

9:53AM

11 FUND Forest Development

Aitkin County

USER-SELECTED BUDGET REPORT



Page 66

Report Basis: Cash

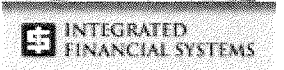
<u>Account Number</u>			<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
DEPT	936	Gravel Pit	Revenue 0	260 -
			Expend. 0	0
			Net 0	260 -
939	DEPT	County Surveyor		
	11-939-000-0000-5840	Misc Receipts	1,080 -	0
	11-939-000-0000-5860	Juror Reimbursement	0	40 -
	11-939-000-0000-5910	Transfer in From Other Funds	430,390 -	431,438 -
	11-939-000-0000-5970	Payroll Contingency/Mkt Adjustments	3,698 -	0
	11-939-000-0000-6101	Salaries-Full Time	303,409	302,517
	11-939-000-0000-6124	Medicare-Employer 1.45%	4,399	4,287
	11-939-000-0000-6145	PEIP Dental Insurance	0	43
	11-939-000-0000-6148	Employer Deduct Contribution-HSA	10,040	10,040
	11-939-000-0000-6150	Health Insurance-Employer	48,753	43,785
	11-939-000-0000-6152	Life Insurance-Employer	264	264
	11-939-000-0000-6154	Long Term Disability-Employer	834	743
	11-939-000-0000-6159	PERA	22,756	22,689
	11-939-000-0000-6165	Fica-Employer	18,811	18,332
	11-939-000-0000-6171	Workers Compensation	902	926
	11-939-000-0000-6220	Telephone	0	279
	11-939-000-0000-6240	Membership/Dues/Association Fees	600	480
	11-939-000-0000-6266	Data Processing/Computer Services	0	293
	11-939-000-0000-6268	Staff Training, Development	500	874
	11-939-000-0000-6330	Transportation/Travel/Parking	100	20
	11-939-000-0000-6332	Hotel / Motel Lodging	200	239
	11-939-000-0000-6339	Meals (Overnight)	100	22
	11-939-000-0000-6356	License Fees	19,000	22,239
	11-939-000-0000-6405	Office Supplies	3,000	2,125
	11-939-000-0000-6450	Supplies	500	801
	11-939-000-0000-6590	Repair & Maintenance Supplies	1,000	481
DEPT	939	County Surveyor	Revenue 435,168 -	431,478 -
			Expend. 435,168	431,479
			Net 0	1
FUND	11	Forest Development	Revenue 920,868 -	952,778 -
			Expend. 1,058,921	1,009,937
			Net 138,053	57,159

AJK1
3/5/25

9:53AM

Aitkin County

USER-SELECTED BUDGET REPORT



Page 67

12 FUND Townships/Cities/ARDC/Ambulance

Report Basis: Cash

<u>Account Number</u>			<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
930	DEPT	ARDC		
12-930-000-0000-5001		Property Taxes - Current	72,131 -	67,683 -
12-930-000-0000-5004		Property Taxes-Delinquent	0	793 -
12-930-000-0000-5060		Mobile Home-Current	0	86 -
12-930-000-0000-5064		Mobile Home - Delinquent	0	26 -
12-930-000-0000-5065		Severed Mineral-Current	0	28 -
12-930-000-0000-5067		Industrial Minerals-Current	0	3 -
12-930-000-0000-5205		In-Lieus and Aids	0	65 -
12-930-000-0000-5216		Taconite Credit-Current	0	2,432 -
12-930-000-0000-6801		Appropriations	72,131	23,184
DEPT	930	ARDC		
		Revenue	72,131 -	71,116 -
		Expend.	72,131	23,184
		Net	0	47,932 -
932	DEPT	Schools		
12-932-000-0000-5001		Property Taxes - Current	0	5,604,164 -
12-932-000-0000-5004		Property Taxes-Delinquent	0	72,210 -
12-932-000-0000-5060		Mobile Home-Current	0	5,774 -
12-932-000-0000-5064		Mobile Home - Delinquent	0	1,869 -
12-932-000-0000-5065		Severed Mineral-Current	0	1,484 -
12-932-000-0000-5066		Severed Mineral-Delinquent	0	1 -
12-932-000-0000-5067		Industrial Minerals-Current	0	149 -
12-932-000-0000-5070		Penalty - Current	0	40,069 -
12-932-000-0000-5071		Penalty & Interest - Delinquent	0	46,523 -
12-932-000-0000-5216		Taconite Credit-Current	0	129,165 -
12-932-000-0000-5251		In Lieu Apportionments & Receipts	0	252,818 -
12-932-000-0000-5252		Forf Tax Sales Apportionment	0	109,035 -
12-932-000-0000-6801		Appropriations	0	6,320,699
DEPT	932	Schools		
		Revenue	0	6,263,261 -
		Expend.	0	6,320,699
		Net	0	57,438
FUND	12	Townships/Cities/ARDC/Ambulance		
		Revenue	72,131 -	6,334,377 -
		Expend.	72,131	6,343,883
		Net	0	9,506

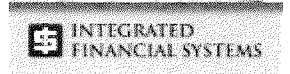
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15 FUND Aitkin County Collaborative

Aitkin County

USER-SELECTED BUDGET REPORT



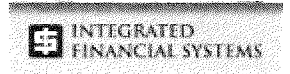
Page 68

Report Basis: Cash

<u>Account Number</u>			<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
000	DEPT	Undesignated		
15-000-000-0000-5791		Interest Income	500 -	4,471 -
15-000-000-0000-5832		Lcts Revenue Earned	65,295 -	78,399 -
DEPT 000	Undesignated	Revenue	65,795 -	82,870 -
		Expend.	0	0
		Net	65,795 -	82,870 -
450	DEPT	Collaborative-Aitkin School		
15-450-000-0000-6231		Aitkin School Services	39,477	36,632
DEPT 450	Collaborative-Aitkin School	Revenue	0	0
		Expend.	39,477	36,632
		Net	39,477	36,632
451	DEPT	Collaborative-Hill City School		
15-451-000-0000-6231		Hill City School Services	9,211	8,692
DEPT 451	Collaborative-Hill City School	Revenue	0	0
		Expend.	9,211	8,692
		Net	9,211	8,692
452	DEPT	Collaborative-Mcgregor School		
15-452-000-0000-6231		Mcgregor School Services	17,107	16,764
DEPT 452	Collaborative-Mcgregor School	Revenue	0	0
		Expend.	17,107	16,764
		Net	17,107	16,764
FUND 15	Aitkin County Collaborative	Revenue	65,795 -	82,870 -
		Expend.	65,795	62,088
		Net	0	20,782 -

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Aitkin County



USER-SELECTED BUDGET REPORT

Page 69

18 FUND Environmental Trust Fund

Report Basis: Cash

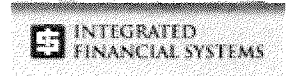
			ADOPTED	2024
			<u>2024</u>	<u>Actuals</u>
				<u>Mo. 01 - 12</u>
937	DEPT	Environmental Trust Fund		
		18-937-000-0000-5791 Interest Income	26,000 -	21,818 -
		18-937-000-0000-6900 Transfers to Other Funds	26,000	46,894
DEPT	937	Environmental Trust Fund	Revenue	26,000 -
			26,000	21,818 -
			Expend.	46,894
			Net	25,076
			0	
FUND	18	Environmental Trust Fund	Revenue	26,000 -
			26,000	21,818 -
			Expend.	46,894
			Net	25,076
			0	

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9:53AM

Aitkin County

USER-SELECTED BUDGET REPORT



Page 70

19 FUND Long Lake Conservation Center

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED 2024</u>	<u>2024 Actuals Mo. 01 - 12</u>
000	DEPT	Undesignated		
19-000-000-0000-5762		D. Nelson Trust Donation	0	35,624 -
19-000-000-0000-5791		Interest Income - D. Nelson Trust	0	18,490 -
19-000-000-0000-5910		Transfer in From Other Funds	75,000 -	150,000 -
19-000-000-0000-5970		Payroll Contingency/Mkt Adjustments	11,289 -	0
DEPT	000	Undesignated		
		Revenue	86,289 -	204,114 -
		Expend.	0	0
		Net	86,289 -	204,114 -
521	DEPT	LLCC Administration		
19-521-000-0000-5751		Contributions-Unrestricted	20,000 -	3,135 -
19-521-000-0000-5762		Restricted Contributions	25,000 -	0
19-521-000-0000-5840		Misc Receipts	0	24,376 -
19-521-000-0000-5861		Insurance Proceeds/Dividends	4,576 -	1,328 -
19-521-000-0000-5884		Commissary Sales Non Taxable	40,000 -	37,756 -
19-521-000-0000-5885		Commissary Sales Taxable	21,000 -	21,698 -
19-521-000-0000-6101		Salaries-Full Time	82,909	77,378
19-521-000-0000-6124		Medicare-Employer 1.45%	1,202	1,165
19-521-000-0000-6152		Life Insurance-Employer	102	102
19-521-000-0000-6154		Long Term Disability-Employer	228	187
19-521-000-0000-6159		PERA	6,218	5,803
19-521-000-0000-6165		Fica-Employer 6.20%	5,140	4,983
19-521-000-0000-6169		MNDP IN LIEU OF HEALTH INS	2,800	2,800
19-521-000-0000-6171		Workers Compensation	106	63
19-521-000-0000-6205		Postage	500	72
19-521-000-0000-6220		Telephone	3,555	8,126
19-521-000-0000-6230		Printing, Publishing & Adv	5,000	8,974
19-521-000-0000-6240		Membership/Dues/Association Fees	550	1,204
19-521-000-0000-6254		Utilities-Gas and Electric	55,736	52,381
19-521-000-0000-6255		Garbage	1,320	1,895
19-521-000-0000-6268		Staff Training, Development	1,000	60
19-521-000-0000-6330		Transportation/Travel/Parking	500	0
19-521-000-0000-6342		Office Equipment Rental/Contracts	0	1,050
19-521-000-0000-6352		Insurance	19,389	18,180
19-521-000-0000-6360		Services, Labor, Contracts	12,000	73,745
19-521-000-0000-6405		Office Supplies	500	539

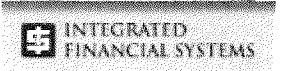
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19 FUND Long Lake Conservation Center

Aitkin County

USER-SELECTED BUDGET REPORT



Page 71

Report Basis: Cash

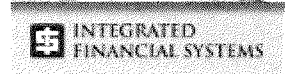
<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
19-521-000-0000-6454		Commissary Supplies-Non Jail	44,000	37,012
DEPT 521	LLCC Administration	Revenue	110,576 -	88,293 -
		Expend.	242,755	295,719
		Net	132,179	207,426
522	DEPT LLCC Education			
19-522-000-0000-5553		Non School Groups	97,600 -	118,801 -
19-522-000-0000-5557		Adventure Program Pkg Fees	105,000 -	88,786 -
19-522-000-0000-5558		School Program Pkg Fees	532,355 -	520,070 -
19-522-000-0000-6101		Salaries-Full Time	298,416	299,419
19-522-000-0000-6124		Medicare-Employer 1.45%	4,327	4,105
19-522-000-0000-6145		PEIP Dental Insurance	0	64
19-522-000-0000-6148		Employer Deduct Contribution-HSA	4,520	5,060
19-522-000-0000-6149		Employer Deduct Contribution-Veba	0	2,260
19-522-000-0000-6150		Health Insurance-Employer	18,910	16,669
19-522-000-0000-6152		Life Insurance-Employer	90	90
19-522-000-0000-6154		Long Term Disability-Employer	481	428
19-522-000-0000-6159		PERA	21,415	21,583
19-522-000-0000-6165		Fica-Employer 6.20%	18,502	17,553
19-522-000-0000-6169		MNDP IN LIEU OF HEALTH INS	2,800	0
19-522-000-0000-6171		Workers Compensation	3,725	3,686
19-522-000-0000-6190		Gym Membership	0	380
19-522-000-0000-6240		Membership/Dues/Association Fees	0	40
19-522-000-0000-6241		Registration Fee	450	3,250
19-522-000-0000-6267		Credit Card Fees	2,000	3,247
19-522-000-0000-6268		Staff Training, Development	0	275
19-522-000-0000-6330		Transportation/Travel/Parking	0	1,641
19-522-000-0000-6360		Services, Labor, Contracts	0	231
19-522-000-0000-6430		Medical Supplies	500	302
19-522-000-0000-6431		Educational Supplies	4,558	8,882
19-522-000-0000-6820		Refunds & Reimbursements	2,000	2,217
DEPT 522	LLCC Education	Revenue	734,955 -	727,657 -
		Expend.	382,694	391,382
		Net	352,261 -	336,275 -
523	DEPT LLCC Food			
19-523-000-0000-5543		Special Milk Refunds	5,000 -	3,085 -

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3/5/25

9:53AM

Aitkin County

USER-SELECTED BUDGET REPORT



Page 72

19 FUND Long Lake Conservation Center

Report Basis: Cash

		ADOPTED	2024
		2024	Actuals
			Mo. 01 - 12
Account Number	Account Description		
19-523-000-0000-6101	Salaries-Full Time	85,564	59,417
19-523-000-0000-6109	Overtime-Salaries	0	427
19-523-000-0000-6124	Medicare-Employer 1.45%	1,241	996
19-523-000-0000-6145	PEIP Dental Insurance	0	21
19-523-000-0000-6148	Employer Deduct Contribution-HSA	0	2,090
19-523-000-0000-6150	Health Insurance-Employer	0	11,145
19-523-000-0000-6152	Life Insurance-Employer	102	102
19-523-000-0000-6154	Long Term Disability-Employer	136	121
19-523-000-0000-6159	PERA 7.50%	6,166	5,243
19-523-000-0000-6165	Fica-Employer 6.20%	5,305	4,260
19-523-000-0000-6169	MNDGP IN LIEU OF HEALTH INS	2,800	0
19-523-000-0000-6171	Workers Compensation	382	81
19-523-000-0000-6190	Gym Membership	0	120
19-523-000-0000-6418	Groceries-Students	89,977	82,082
19-523-000-0000-6420	Food Service Supplies	500	1,535
19-523-000-0000-6590	Repair & Maintenance Supplies	0	92
DEPT 523	LLCC Food	Revenue 5,000 -	3,085 -
		Expend. 192,173	167,732
		Net 187,173	164,647
524	DEPT LLCC Maintenance		
19-524-000-0000-6101	Salaries-Full Time	80,535	77,225
19-524-000-0000-6124	Medicare-Employer 1.45%	1,168	1,104
19-524-000-0000-6145	PEIP Dental Insurance	0	21
19-524-000-0000-6148	Employer Deduct Contribution-HSA	2,260	2,260
19-524-000-0000-6150	Health Insurance-Employer	9,455	8,334
19-524-000-0000-6152	Life Insurance-Employer	102	42
19-524-000-0000-6154	Long Term Disability-Employer	139	124
19-524-000-0000-6159	PERA 7.50%	6,040	5,698
19-524-000-0000-6165	Fica-Employer 6.20%	4,993	4,721
19-524-000-0000-6171	Workers Compensation	1,134	2,238
19-524-000-0000-6268	Staff Training, Development	0	38
19-524-000-0000-6302	Vehicle Maintenance	1,000	385
19-524-000-0000-6335	Gas/Vehicle Fuel Charges	0	1,528
19-524-000-0000-6360	Services, Labor, Contracts	0	30,024
19-524-000-0000-6422	Janitorial Supplies	6,000	5,363

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19 FUND Long Lake Conservation Center

Aitkin County

USER-SELECTED BUDGET REPORT



Page 73

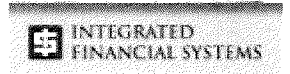
Report Basis: Cash

			ADOPTED	2024	
			2024	Actuals	
				Mo. 01 - 12	
		19-524-000-0000-6570	Motor Fuel & Lubricants	500	125
		19-524-000-0000-6590	Repair & Maintenance Supplies	12,000	19,223
DEPT	524	LLCC Maintenance	Revenue	0	0
			Expend.	125,326	158,453
			Net	125,326	158,453
525	DEPT	LLCC Capital Improvement			
		19-525-085-0000-5810	Rental Income	13,200 -	7,324 -
		19-525-085-0000-6480	Small Furniture/Equipment	2,000	0
DEPT	525	LLCC Capital Improvement	Revenue	13,200 -	7,324 -
			Expend.	2,000	0
			Net	11,200 -	7,324 -
FUND	19	Long Lake Conservation Center	Revenue	950,020 -	1,030,473 -
			Expend.	944,948	1,013,286
			Net	5,072 -	17,187 -

AJK1
3/5/25 9:53AM
21 FUND Parks

Aitkin County

USER-SELECTED BUDGET REPORT



Page 74

Report Basis: Cash

<u>Account Number</u>			<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
520	DEPT	Parks		
21-520-000-0000-5001	Taxes		15,000 -	14,315 -
21-520-000-0000-5201	MV Credit MS Statute 273.1384		164 -	175 -
21-520-000-0000-5209	Disparity Reduction Aid		0	9 -
21-520-000-0000-5216	Taconite Credit-Current		600 -	502 -
21-520-000-0000-5251	In Lieu Apportionments & Receipts		140 -	157 -
21-520-000-0000-5252	Forf Tax Sales Apportionment		108,000 -	109,035 -
21-520-000-0000-5330	State Grants-Other		0	28,728 -
21-520-000-0000-5396	Trail Grants-State		682,000 -	448,392 -
21-520-000-0000-5510	Co. Parks Campground Fees		35,000 -	38,573 -
21-520-000-0000-5840	Misc Receipts		0	100,932 -
21-520-000-0000-6101	Salaries-Full Time		133,841	122,966
21-520-000-0000-6124	Medicare-Employer 1.45%		1,941	1,736
21-520-000-0000-6145	PEIP Dental Insurance		0	21
21-520-000-0000-6148	Employer Deduct Contribution-HSA		4,520	4,853
21-520-000-0000-6150	Health Insurance-Employer		18,910	20,142
21-520-000-0000-6152	Life Insurance-Employer		204	204
21-520-000-0000-6154	Long Term Disability-Employer		269	245
21-520-000-0000-6159	PERA		7,337	9,222
21-520-000-0000-6165	Fica-Employer		8,298	7,424
21-520-000-0000-6171	Workers Compensation		2,046	1,507
21-520-000-0000-6254	Utilities-Gas and Electric		3,000	4,221
21-520-000-0000-6255	Garbage		5,700	6,232
21-520-000-0000-6268	Staff Training, Development		500	60
21-520-000-0000-6342	Office Equipment Rental/Contracts		0	35
21-520-000-0000-6352	Insurance		5,416	5,492
21-520-000-0000-6360	Services, Labor, Contracts		29,300	31,072
21-520-000-0000-6361	Road Construction Service		3,000	2,902
21-520-000-0000-6374	Auto & Trailer License		250	262
21-520-000-0000-6422	Janitorial Services/Supplies		0	580
21-520-000-0000-6450	Field Supplies		1,500	3,562
21-520-000-0000-6523	Misc Bldg & Shop Supplies		4,000	2,704
21-520-000-0000-6802	Trail Grants-State		608,000	474,885
21-520-000-0000-6804	State Grant - Northwoods ATV-Expense		0	157,071
21-520-000-0000-6808	State Grant-Other		0	110,221
21-520-000-0000-6900	Transfers to Other Funds		70,000	103,106

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 3/5/25 9:53AM
 21 FUND Parks

Aitkin County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>			<u>Account Description</u>	<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
DEPT	520	Parks	Revenue	840,904 -	740,818 -
			Expend.	908,032	1,070,725
			Net	67,128	329,907
FUND	21	Parks	Revenue	840,904 -	740,818 -
			Expend.	908,032	1,070,725
			Net	67,128	329,907

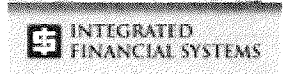
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3/5/25

9:53AM

22 FUND Coronavirus Relief Fund

Aitkin County

USER-SELECTED BUDGET REPORT



Page 76

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
716	DEPT	American Rescue Plan - COVID		
		22-716-000-0000-6802 Category: Negative Economic Impacts	0	4,428
		22-716-000-0000-6818 Category: Revenue Replacement	0	952,862
DEPT	716	American Rescue Plan - COVID	Revenue	0
			Expend.	957,290
			Net	957,290
717	DEPT	LATCF-Local Assist & Tribal Consistency		
		22-717-000-0000-6818 Category: Revenue Replacement	0	1,000
DEPT	717	LATCF-Local Assist & Tribal Consistency	Revenue	0
			Expend.	1,000
			Net	1,000
FUND	22	Coronavirus Relief Fund	Revenue	0
			Expend.	958,290
			Net	958,290

AJK1
3/5/25 9:53AM

25 FUND Opioid Remediation Settlement

Aitkin County

USER-SELECTED BUDGET REPORT



Page 77

Report Basis: Cash

<u>Account Number</u>			<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
000	DEPT	Undesignated		
25-000-000-0000-5791		Interest Income	0	23,969 -
25-000-000-0000-5832		Natl Opioids Settlement Fund	0	377,912 -
25-000-000-0000-6266		Data Processing/Computer Services	0	128
25-000-000-0000-6360		Services, Labor, Contracts	0	12,293
25-000-000-0000-6435		Public Health Program Related Supplies	0	3,308
25-000-000-0000-6901		Transfer to Another Fund	0	21,137
DEPT	000	Undesignated		
		Revenue	0	401,881 -
		Expend.	0	36,866
		Net	0	365,015 -
FUND	25	Opioid Remediation Settlement		
		Revenue	0	401,881 -
		Expend.	0	36,866
		Net	0	365,015 -

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3/5/25

9:53AM

85

FUND

Housing Trust Fund

Aitkin County

USER-SELECTED BUDGET REPORT



Page 78

Report Basis: Cash

<u>Account Number</u>			<u>ADOPTED</u> <u>2024</u>	<u>2024</u> <u>Actuals</u> <u>Mo. 01 - 12</u>
000	DEPT	Undesignated		
		85-000-000-0000-5207		
		Statewide Affordable Housing Aid	0	97,222 -
DEPT	000	Undesignated		
		Revenue	0	97,222 -
		Expend.	0	0
		Net	0	97,222 -
FUND	85	Housing Trust Fund		
		Revenue	0	97,222 -
		Expend.	0	0
		Net	0	97,222 -
Final Totals				
		Revenue	44,998,533 -	53,484,285 -
		Expend.	45,330,265	52,704,165
		Net	331,732	780,120 -



Board of County Commissioners Agenda Request

5B

Agenda Item #

Requested Meeting Date: March 11, 2025

Title of Item: Administrator Updates

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 minutes
Summary of Issue: Administrator Updates.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Discussion only.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

6A

Agenda Item #

Requested Meeting Date: March 11, 2025

Title of Item: Public Hearing for Proposed Feedlot

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input checked="" type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Andrew Carlstrom	Department: Planning & Zoning
Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director	Estimated Time Needed: 10 minutes
Summary of Issue: Aitkin County has not accepted delegation of the Minnesota feedlot permit program, and in accordance with MN Statute 116.07 Subd.7(m) is required to hold a public hearing on feedlot proposals of 300 or more animal units. Please see attached memorandum, maps, and proposed resolution	
Alternatives, Options, Effects on Others/Comments: N/A	
Recommended Action/Motion: Discussion Only - Hold Public Hearing	
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>	

Legally binding agreements must have County Attorney approval prior to submission.

Aitkin County Environmental Services Planning and Zoning
307 Second Street NW
Room 219
Aitkin, MN 56431
Phone: 218-927-7342
Fax: 218-927-4372



MEMORANDUM TO AITKIN COUNTY BOARD OF COMMISSIONERS

DATE: February 25, 2025

FROM: Andrew Carlstrom, Environmental Services Director – Planning & Zoning Administrator

RE: **Future proposed feedlot of greater than 300 animal units**

Currently, Aitkin County does not regulate nor has accepted delegation of the Minnesota Pollution Control Agency's feedlot permit program. Mr. Ken Sizemore, who owns and operates Angie's Meats, is proposing to construct a feedlot at 28096 480th Street, Palisade, MN 56469. The feedlot is proposed to be greater than 300 animal units, but less than 500 in size.

According to MN Statute 116.07 Subd.7 (m.) it says:

"After January 1, 2001, a county that has not accepted delegation of the feedlot permit program must hold a public meeting prior to the agency (MPCA) issuing a feedlot permit for a feedlot facility with 300 or more animal units, unless another public meeting has been held with regard to the feedlot facility to be permitted."

Aitkin County does not require feedlots in "Open" zoning to apply for a conditional use permit. If approved by the Aitkin County Board, the applicant will work with a representative from the MPCA Feedlot Program throughout the permitting process, as well as to ensure the health and safety of the environment for the proposed project.

If you have any questions, please feel free to contact me at 218-927-7342 or by email at andrew.carlstrom@co.aitkin.mn.us.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

PROPOSED March 11, 2025

By Commissioner: xxx

20250311-xxx

Aitkin County's Support for 300 or more Animal Unit Feedlot

WHEREAS, Minnesota Statute 116.07 Subd.7(m) requires counties that have not accepted delegation of the feedlot permit program, to hold a meeting prior to the Minnesota Pollution Control Agency (MPCA) issuing a feedlot permit for a feedlot facility with 300 or more animal units; and

WHEREAS, Mr. Ken Sizemore from Angie's Acres is proposing the creation of the above said feedlot at 28096 480th Street, Palisade, MN 56469; and

WHEREAS, the proposal meets the intent of encouraging a strong agricultural base which is in accordance with Aitkin County's Land Use Management Plan;

NOW, THEREFORE BE IT RESOLVED, that the Aitkin County Board of Commissioners does hereby support this proposal and the creation of a 300 or more animal unit feedlot at the above address.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

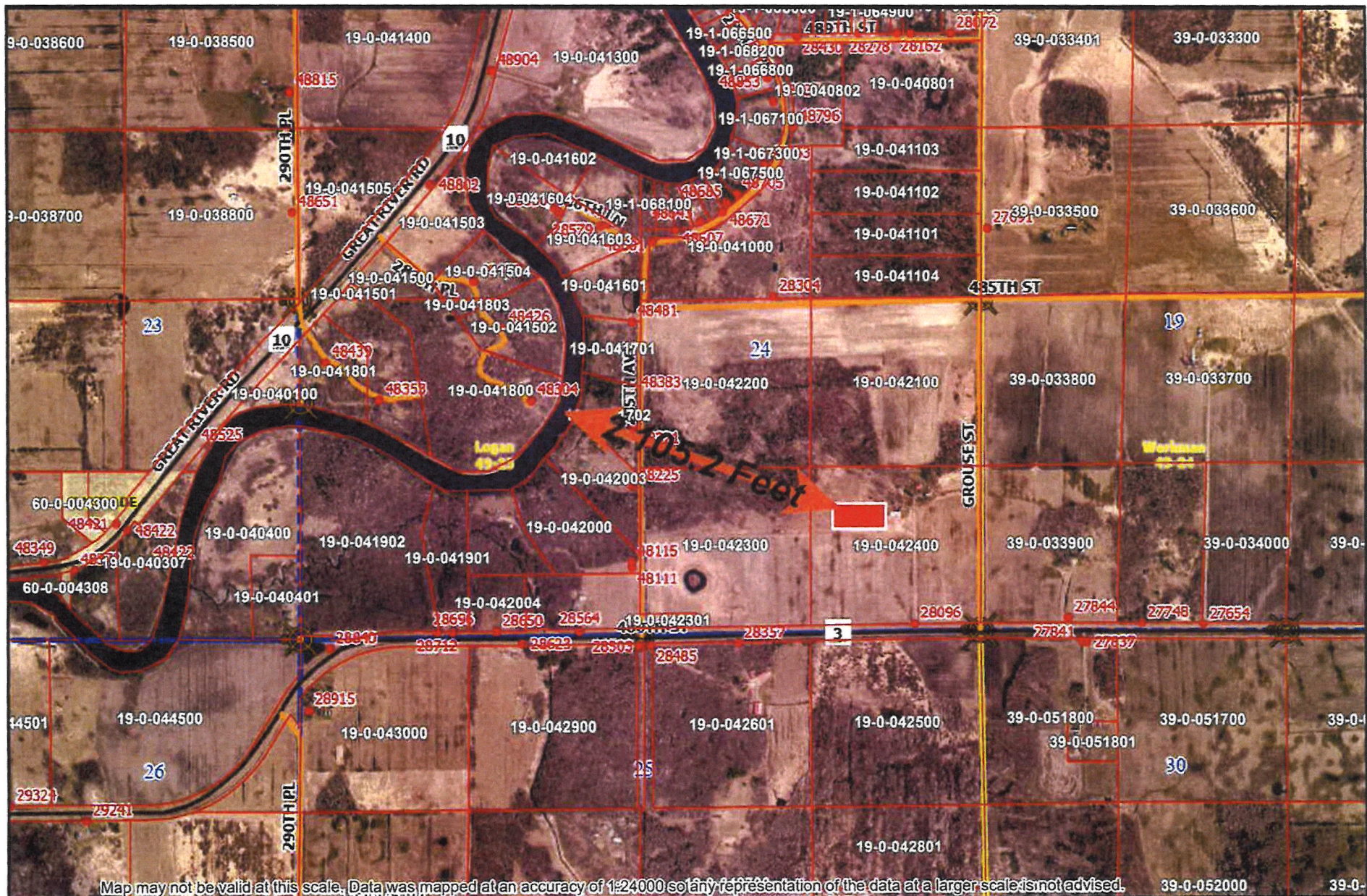
All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of March 2025, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11th day of March 2025

Jessica Seibert
County Administrator



Map may not be valid at this scale. Data was mapped at an accuracy of 1:24000 so any representation of the data at a larger scale is not advised.

These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.



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Sizemore Feedlot

28096 480th STREET
PAUSADE, MN. 56469



Date: 2/14/2025

Mississippi Headwaters Board

Legend

Dams-Dikes



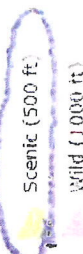
Major Watersheds



Mississippi River



MHB Corridor (incl. Headwaters Lakes)



Scenic (500 ft)

Wild (1,000 ft)

Federal - Tribal Lands





Board of County Commissioners Agenda Request

6B

Agenda Item #

Requested Meeting Date: March 11, 2025**Title of Item:** Adopt Resolution for Proposed Feedlot

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Andrew Carlstrom		Department: Planning & Zoning
Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director		Estimated Time Needed: 10 minutes
Summary of Issue: Aitkin County has not accepted delegation of the Minnesota feedlot permit program, and in accordance with MN Statute 116.07 Subd.7(m) is required to hold a public hearing on feedlot proposals of 300 or more animal units. Please see attached proposed resolution.		
Alternatives, Options, Effects on Others/Comments: Motion to deny proposed resolution.		
Recommended Action/Motion: Motion to approve resolution and support creation of 300 or more Animal Unit Feedlot.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED March 11, 2025

By Commissioner: xxx

20250311-xxx

Aitkin County's Support for 300 or more Animal Unit Feedlot

WHEREAS, Minnesota Statute 116.07 Subd.7(m) requires counties that have not accepted delegation of the feedlot permit program, to hold a meeting prior to the Minnesota Pollution Control Agency (MPCA) issuing a feedlot permit for a feedlot facility with 300 or more animal units; and

WHEREAS, Mr. Ken Sizemore from Angie's Acres is proposing the creation of the above said feedlot at 28096 480th Street, Palisade, MN 56469; and

WHEREAS, the proposal meets the intent of encouraging a strong agricultural base which is in accordance with Aitkin County's Land Use Management Plan;

NOW, THEREFORE BE IT RESOLVED, that the Aitkin County Board of Commissioners does hereby support this proposal and the creation of a 300 or more animal unit feedlot at the above address.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of March 2025, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11th day of March 2025

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

7A
Agenda Item #

Requested Meeting Date: March 11, 2025

Title of Item: ACLD 2024 Budget Review

<input checked="checked" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i> <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input checked="checked" type="checkbox"/> Information Only	
Submitted by: Dennis (DJ) Thompson		Department: Land
Presenter (Name and Title): Dennis (DJ) Thompson, Land Commissioner		Estimated Time Needed: 15 Minutes
Summary of Issue: I would like to present to the Board a review of the Land Department's 2024 budget.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="checked" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

The cover features a repeating pattern of stylized leaves and snowflakes in a light beige color on a slightly darker beige background. A white rectangular box is centered on the page, containing the title and subtitle. A solid blue rectangle is positioned at the top center of the white box.

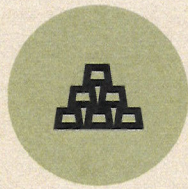
AITKIN COUNTY LAND DEPARTMENT

2024 Budget Review

Accounts



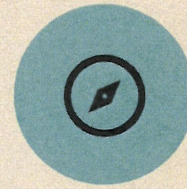
CONSOLIDATED
CONSERVATION
(CON CON)



FORFEITED TAX
SALES (FIS)



RESOURCE
DEVELOPMENT



SURVEY & GIS



PARKS & TRAILS

Con Con

	2024 Budgeted	2024 Actual	Difference
Revenue	\$ 355,200	\$ 336,026	- \$19,174
Expenses	\$ 402,195	\$ 513,037	+ \$110,842

- \$46,995 = Budgeted use of fund balance
- \$177,011 = Actual use of fund balance
- Lower than expected revenue from timber but increase in PILT
- End of the year account balance = \$480,657
- Budgeted use of fund balance for 2025 = \$41,407
- County policy is to maintain an account balance of at least \$500,000

Forfeited Tax Sales

	2024 Budgeted	2024 Actual	Difference
Revenue	\$ 1,495,140	\$ 1,019,588	- \$475,552
Expenses	\$ 877,140	\$ 829,538	- \$47,602

- Account is zeroed out every year with net proceeds apportioned out
- For 2024, apportioned \$663,100 which was the net proceeds from 2023
- Ten-year average gross from FTS account is \$1,562,176
- Tough year for loggers and not much revenue from land sales
- Report on apportionment for 2024 revenue will be available in the coming months

Resource Development

	2024 Budgeted	2024 Actual	Difference
Revenue	\$ 485,700	\$ 521,039	+ \$35,339
Expenses	\$ 623,753	\$ 638,459	+ \$14,706

- \$138,053 = Planned use of fund balance
- \$117,419 = Actual use of fund balance
- End of the year account balance = \$454,291

Survey & GIS

	2024 Budgeted	2024 Actual	Difference
Revenue	\$ 431,470	\$ 431,478	+ \$8
Expenses	\$ 431,470	\$ 431,478	+ \$8

- Account is budgeted to break even, half from Con Con and half from Resource Development
- 2020 was the last year levy funds were used for Survey and GIS
- Will have a retirement in 2025

Parks & Trails

	2024 Budgeted	2024 Actual	Difference
Revenue	\$ 840,904	\$ 740,817	- \$100,087
Expenses	\$ 913,032	\$ 1,070,725	+ \$157,693

- Money for the Grant in Aid (GIA) program and bonding money for Mille Lacs ATV Trail flow through this account and are reimbursement based
- Different fiscal calendars can result in significant swings in fund balance
- Waiting for \$226,988 in trail money reimbursements
- \$44,000 has been spent on ATV Trail that we have not sought reimbursement for yet

Questions



Just ARRIVED at Hill City, MINN. 558B



Board of County Commissioners Agenda Request

8A
Agenda Item #

Requested Meeting Date: March 11, 2025

Title of Item: Long Lake Conservation Center 2024 Budget Review

<input checked="checked" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA	Action Requested: <div style="display: flex; justify-content: space-between;"><div><input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i></div><div><input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input checked="checked" type="checkbox"/> Information Only</div></div>	
Submitted by: Dennis (DJ) Thompson		Department: Land
Presenter (Name and Title): Dave McMillan, LLCC Manager		Estimated Time Needed: 10 Minutes
Summary of Issue: Dave would like to present to the Board a review of Long Lake Conservation Center's 2024 budget.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <div style="display: flex; justify-content: space-between;"><div><i>Is there a cost associated with this request?</i> <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i></div><div><input type="checkbox"/> Yes <input type="checkbox"/> No</div><div><input checked="checked" type="checkbox"/> No <i>Please Explain:</i></div></div>		

LONG LAKE CONSERVATION CENTER

2024 Budget Review



Administration

Education

Food Services

Maintenance

ADMINISTRATION

	2024 Budgeted	2024 Actual	Difference
Revenue	\$ 110,576	\$ 88,293	- \$22,283
Expenses	\$ 238,302	\$ 295,719	+ \$57,417

- **Revenue was below budget**
- **Expense were higher than budgeted**
- **Some repair and maintenance bills come out of this account**
- **Canteen netted \$22,500**

EDUCATION

	2024 Budgeted	2024 Actual	Difference
Revenue	\$ 734,955	\$ 727,656	- \$7,299
Expenses	\$ 375,858	\$ 391,381	+ \$15,523

- Revenue was close to what was budgeted
- Expenses were slightly higher than budget
- School group revenue up significantly from last year
- Summer and non-school group revenue combined was higher than budgeted

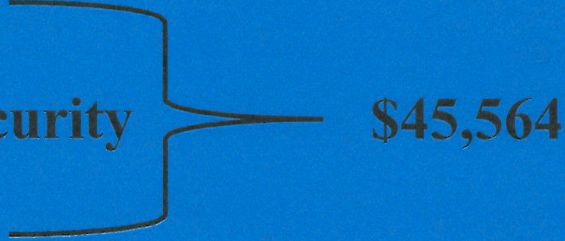
FOOD SERVICES

	2024 Budgeted	2024 Actual	Difference
Revenue	\$ 5,000	\$ 3,085	- \$1,915
Expenses	\$ 192,173	\$ 167,732	- \$24,441

- **Only revenue in this account is Special Milk Refunds**
- **Total expenses were under budget**
- **Single largest budget item in this account is groceries for students**

MAINTENANCE

	2024 Budgeted	2024 Actual	Difference
Revenue	\$ 75,000	\$ 75,000	\$0
Expenses	\$ 125,326	\$ 158,452	+ \$33,126

- **\$17,680 paid to Climate Makers**
 - **\$14,608 paid to Brothers Fire & Security**
 - **\$13,276 Paid to Antoine Electric**
 - **Do plan and budget for repairs and maintenance, but not for what happened in 2024**
- 
- \$45,564**

ALL ACCOUNTS

	2024 Budgeted	2024 Actual	Difference
Revenue	\$ 938,731	\$ 1,030,472	+ \$91,741
Expenses	\$ 933,659	\$ 1,013,285	+ \$79,626
	\$ 5,072	\$ 17,187	

- Revenues and expenses were both higher than budgeted
- Budget surplus of \$17,187
- Donald Nelson Trust money and interest = \$54,114
- Rental income = \$7,324

QUESTIONS

**Support
Outdoor School for All
Legislation!**



Board of County Commissioners Agenda Request

8B

Agenda Item #

Requested Meeting Date: March 11, 2025**Title of Item:** LLCC Loan Application for LED Lighting Retrofit

<input checked="checked" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA	Action Requested: <input checked="checked" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Information Only
Submitted by: Dennis (DJ) Thompson		Department: Land
Presenter (Name and Title): Dave McMillan, LLCC Manager		Estimated Time Needed: 5 Minutes
Summary of Issue: <p>Long Lake Conservation Center is seeking County Board approval to apply for a low-interest loan through Mille Lacs Energy Cooperative's (MLEC) Revolving Loan Fund. The application would be considered by the MLEC board during their monthly meeting on March 27, 2025. By applying for the grant, we are not committing to accepting the loan. Through the application process, we will officially learn the terms of the loan (typically between 2% and 5%, based on qualifications), its costs, official rebates and potential impact. Assuming that LLCC is approved to receive the loan, we would return with a finalized request for the Board's consideration.</p> <p>The loan would allow Long Lake to retrofit the entire campus with energy efficient LED lighting, saving LLCC an estimated \$1,000 per month. The LED lighting retrofit is part of an overall "Energy Efficiency Role Model Initiative". The RLF would provide the funds for the LED lighting retrofit with no impact on taxpayers.</p> <p>Long Lake solicited bids for the LED retrofit projects with the lowest bid of \$36,963.13 coming from Antoine Electric.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Pass motion for LLCC to apply for a low-interest loan through Mille Lacs Energy Cooperative's Revolving Loan Fund for retrofitting that campus with LED lighting.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="checked" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Aitkin County Board of Commissioners Committee Reports Forms

9A

Agenda Item #

Committee	Freq	Scheduled	Representative
Association of MN Counties (AMC)			
Environment & Natural Resources Policy			Environmental Services Director
General Government			Commissioner Leiviska
Health & Human Services			HHS Director
Indian Affairs Task Force			Commissioner Westerlund
Public Safety Committee			Commissioner Westerlund
Transportation Policy			Commissioner Kearney
Age-Friendly Changemakers			Kearney
Aitkin Airport Commission	Monthly	1st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3rd Thursday	Wedel and Sample
Aitkin County CARE Board	Monthly	3rd Thursday	Westerlund
Aitkin County Community Corrections	Quarterly	Varies	Wedel and Westerlund
Anoka County JPA Advisory Board	3x per year	1st Thursday in Feb, June and	Westerlund
Aitkin County Opioid Settlement Sub-committee	TBD	TBD	Sample
Aitkin County Water Planning Task Force	Bi-monthly	3rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly Sept. to May	1x a month, 3rd Wed.	Kearney, Alt. Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly (begin Feb.)	3rd Wednesday	Kearney, ALT. Leiviska
Arrowhead Regional Development Comm.	Quarterly	3rd Thursday	Kearney, ALT. Leiviska
ATV Committee	Monthly		Leiviska and Westerlund
Big Sandy Lake Management Plan	Monthly	2nd Wednesday	Sample Alt. Kearney
Brainerd 1 Watershed 1 Plan	Monthly	4th Tuesday	Wedel
Budget Committee	Monthly	1st Tuesday	Leiviska and Wedel
East Central Regional Library Board	Monthly	2nd Monday	Leiviska Alt. Sample
Economic Development	Monthly	4th Wednesday	Wedel and Sample
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Kearney and Sample
Extension	4x year	Monday	Kearney Alt. Westerlund
Facilities	As needed		Wedel and Sample
H&HS Advisory (Liaison)	Monthly except July	1st Wednesday	Wedel and Kearney
Historical Society (Liaison)	Monthly	4th Wednesday	Leiviska
Joint Powers Natural Resource Board	Odd Months	4th Monday	Sample and Land Commissioner
Lakes and Pines	Monthly	3rd Monday	Leiviska Alt. Kearney
Law Library	Quarterly	Set by Judge	Leiviska Alt. Kearney
MCIT			Westerlund, Seibert
McGregor Airport Commission	Monthly	Last Wednesday	Sample
Mille Lacs Fisheries Input Group	8-10x yr		Westerlund
Mille Lacs Watershed	10x year	3rd Monday	Leiviska, Alt. Westerlund
Mississippi Grand Rapids 1W1P			Kearney
Mississippi Headwaters Board	Monthly	4th Friday	Kearney Alt. Sample
MN Rural Counties	8x year	Varies	Westerlund, Alt. Leiviska
Natural Resources Advisory Committee	8-10x yr	2nd Monday	Kearney and Sample
JET (NE MN Office Job Training)	As called		Leiviska
Northeast MN ATP	Quarterly	2nd Wednesday	Kearney (Leiviska, Alt.) and
Northeast MN Emergency Communications Board (ECB)	5-6x yr	4th Thursday	Leiviska (Sheriff Guida Alt.)
Northeast Waste Advisory Council	Quarterly	2nd Monday	Westerlund Alt. Sample
Northern Counties Land Use Coordinating Board	Monthly	1st Thursday	Westerlund Alt. Kearney
Ordinance	As needed		Leiviska and Sample
Personnel/Insurance	As needed	2nd Tuesday	Kearney and Wedel
Planning Commission	Monthly	3rd Monday	Kearney Alt. Westerlund
Rum 1W1P Policy Committee	Monthly	Unknown	Westerlund, Alt. Leiviska
Snake River 1W1P Policy			Leiviska Alt. Sample
Sobriety Court	Bi-Monthly	3rd Thursday	Wedel
Solid Waste Advisory	As needed		Wedel and Sample
Toward Zero Deaths	Monthly	2nd Wednesday	Wedel
Tri-County Community Health Services	Bi-Monthly	2nd Thursday	Westerlund