

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED January 7, 2025

By Commissioner: Leiviska

20250107-001

LG 230 Permit – Minnewawa Sportsmen’s Club 2025

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the Application to Conduct Off-Site Gambling – Form LG230 – of the Minnewawa Sportsmen’s Club at the following location – (Ice Fishing Contest) On Lake Minnewawa McGregor, MN 55760 – Shamrock Township. Date of Raffle: February 1, 2025

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote

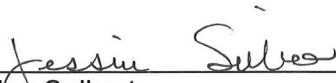
FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 7th day of January, 2025 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 7th day of January, 2025



Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED January 7, 2025

By Commissioner: Leiviska

20250107-002

LG 220 Permit – Lawler Area Community Club

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – for the Lawler Area Community Club, at the following location Jackson’s Hole, which has an address of 36232 Kestrel Ave Aitkin, MN 56431 – Salo Township. (Note: Date of activity for Raffle – April 12, 2025.)

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

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Jessica Seibert
County Administrator

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ADOPTED January 7, 2025

By Commissioner: Leiviska

20250107-003

**Local Bridge Replacement Program Grant Agreement Grant Terms and Conditions MnDOT Agreement
No. 1057541 (SAP 001-605-015)**

WHEREAS, Aitkin County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund related to Bridge No. 01538; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$440,136.55 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Aitkin County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The County Engineer is authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

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ADOPTED January 7, 2025

By Commissioner: Leiviska

20250107-004

**Local Bridge Replacement Program Grant Agreement Grant Terms and Conditions MnDOT Agreement
No. 1057625 (SAP 001-598-016)**

WHEREAS, Aitkin County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund related to Bridge No. 01536; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be \$457,148.52 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Aitkin County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The County Engineer is authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

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ADOPTED January 7, 2025

By Commissioner: Leiviska

20250107-005

Accept Donation – SHERP

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute a SHERP all-terrain vehicle as set forth below to the county:

Jim Bebo & Family

SHERP all-terrain vehicle

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Jim Bebo & Family

Aitkin County Sheriff's Office

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting Yes

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ADOPTED January 7, 2025

By Commissioner: Sample

20250107-006

Award Contract 20256

WHEREAS, Contract No. 20256 is for construction of CP 001-029-006 and CP 001-470-001, and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, December 16, 2024 with a total of five bids received, and

WHEREAS, Casper Construction Inc. – Grand Rapids, MN - was the lowest responsible bidder in the amount of \$330,000.00.

NOW THEREFORE, BE IT RESOLVED, that Casper Construction Inc. be awarded Contract 20256.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents

Commissioner Leiviska seconded the adoption of the resolution and it was declared adopted upon the following vote

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All Members Voting Yes

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Jessica Seibert
County Administrator

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ADOPTED January 7, 2025

By Commissioner: Westerlund

20250107-007

2025 Board of Commissioner Meeting Procedures & Rules of Business

WHEREAS, the Aitkin County Board of Commissioners sees it prudent and necessary to review and adopt rules of procedure governing the conduct of County Board Meetings; and

WHEREAS, the Aitkin County Board has adopted and utilized rules of business, Board procedures, norms of the Board, and Robert's Rules of Order; and

WHEREAS, the Aitkin County Board of Commissioners believes it is important to annually reaffirm the rules;

NOW THEREFORE BE IT RESOLVED, that the Aitkin County Board of Commissioners Meeting Procedures and Rules of Business is hereby amended and reaffirmed.

Commissioner Leiviska seconded the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
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ADOPTED January 7, 2025

By Commissioner: Sample

20250107-008

2025 Official County Newspaper

BE IT RESOLVED, That the Aitkin Independent Age is hereby designated by the Aitkin County Board of Commissioners as the official county newspaper in which all official business shall be published. Voyageur Press is named second publication of Financial Statement.

Commissioner Kearney seconded the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

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Jessica Seibert
County Administrator

By Commissioner: Sample

20250107-009

2025 Committee Appointments

BE IT HEREBY RESOLVED, that the Aitkin County Board of Commissioners makes the following committee appointments for the year 2025:

Aitkin Airport Commission (2)	J. Mark Wedel John Welle
Aitkin County Care Board	Laurie Westerlund
Aitkin County Community Corrections Advisory Board (2)	J. Mark Wedel Laurie Westerlund
Anoka County JPA Advisory Board	Laurie Westerlund
Aitkin County Opioid Settlement Subcommittee	Bret Sample
Aitkin County Water Planning Task Force	J. Mark Wedel
Aitkin Economic Development Administration (AEDA)	J. Mark Wedel Commissioner District 2 Commissioner District 3 Commissioner District 5 County Administrator County Engineer Environmental Services Director HHS Director
AMC Delegates (7)	J. Mark Wedel Bret Sample
Aquatic Invasive Species (AIS)	Michael Kearney Laurie Westerlund, Alt.
Arrowhead Counties Association (1)	Michael Kearney Travis Leiviska, Alt.
Arrowhead Economic Opportunity Agency	Michael Kearney Travis Leiviska, Alt.
Arrowhead Regional Development Center (ARDC)	Michael Kearney Travis Leiviska, Alt.
Assessor for Unorganized Townships	Mike Dangers
ATV Committee (2)	Travis Leiviska Laurie Westerlund
Big Sandy Lake Management Plan (1+Alternate)	Bret Sample Michael Kearney, Alt.
Brainerd 1 Watershed 1 Plan	J. Mark Wedel

Budget Committee 2020 (2)	Travis Leiviska J. Mark Wedel
East Central Regional Library Board	Travis Leiviska Bret Sample, Alt.
Economic Development (2)	J. Mark Wedel Bret Sample
Emergency Management	J. Mark Wedel
Environmental Assessment Worksheet (2)	Michael Kearney Bret Sample
Extension Committee (1 + Alternate)	Michael Kearney Laurie Westerlund, Alt
Facilities/Technology Committee (2)	J. Mark Wedel Bret Sample
Fairgrounds Liaison	Jim Bright
H&HS Advisory Committee (Liaison) (2)	J. Mark Wedel Michael Kearney
Historical Society (Liaison)	Travis Leiviska
Joint Powers Natural Resources Board (2)	Bret Sample Dennis Thompson Michael Kearney, Alt.
Lakes & Pines (1+Alternate)	Travis Leiviska Michael Kearney, Alt.
Law Library	Travis Leiviska Michael Kearney, Alt.
McGregor Airport Commission	Bret Sample
MCIT Representative (1 + Alternate)	Laurie Westerlund Jessica Seibert, Alt.
Mille Lacs Fisheries Input Group	Laurie Westerlund
Mille Lacs Watershed (1 + Alternate)	Travis Leiviska Laurie Westerlund, Alt.
Mississippi Headwaters Board (1+Alternate)	Michael Kearney Bret Sample, Alt.
MN Rural Counties (1+Alternate)	Laurie Westerlund Travis Leiviska, Alt.
Natural Resources Advisory Committee (2)	Michael Kearney Bret Sample
NE MN Office Job Training	Travis Leiviska
Northeast MN ATP (2)	Michael Kearney John Welle Travis Leiviska, Alt.

Northeast MN Emergency Communications Board (ECB)	Travis Leiviska Dan Guida, Alt.
Northeast MN Regional Advisory Committee (RAC)	Patrice Erickson Dan Guida, Alt.
Northeast Waste Advisory Committee (NEWAC) (1+Alternate)	Laurie Westerlund Bret Sample, Alt.
Northern Counties Land Use Coordinating Board (NCLUCB) (1+Alternate)	Laurie Westerlund Michael Kearney, Alt.
Northwoods Regional Trail Alliance	Land Dept Staff, Alt.
Ordinance Committee (2)	Travis Leiviska Bret Sample
Personnel/Insurance Committee (2)	Michael Kearney J. Mark Wedel
Planning Commission	Michael Kearney Laurie Westerlund, Alt.
Rum 1W1P Policy Committee	Laurie Westerlund Travis Leiviska, Alt.
Snake River Watershed Management Board/1W1P Policy Committee	Travis Leiviska Bret Sample, Alt.
Sobriety Court	J. Mark Wedel
Solid Waste Task Force (2)	J. Mark Wedel Bret Sample
Toward Zero Deaths	J. Mark Wedel
Tri-County Community Health Services Board	Laurie Westerlund

Commissioner Leiviska seconded the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

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