



AITKIN COUNTY BOARD OF COMMISSIONERS

August 27, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Vice Chair Sample called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Arrived Late
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Michael Kearney
SECONDER:	Commissioner Laurie Westerlund
	Commissioner J. Mark Wedel was not present.
	Roll Call Vote, all voted Aye

Commissioner Wedel arrived at 9:02 a.m. via Webex

1.D Health & Human Services (see separate HHS Agenda)

1.E Citizens Public Comment by:

- Brian Hauge, Sherburne County, addressed new campground concerns
- Brian Avery, Aitkin County resident, addressed new campground concerns
- Kay Despard, Aitkin County resident, addressed new campground concerns
- Dale Despard, Aitkin County resident, addressed new campground concerns
- Regina Fisher, cabin owner in Aitkin County, addressed new campground concerns

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner J. Mark Wedel
SECONDER:	Commissioner Michael Kearney
	Roll Call Vote, all voted Aye

A) Correspondence File-

August 13, 2024 - August 26, 2024

B) Approve County Board Minutes-

August 13, 2024

C) Approve Electronic Funds Transfers

Total	\$1,546,915.04
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D) Approve Auditor Vouchers-

Auditor Warrants - R&B 08.09.24

R&B	\$355,908.48					Total	\$355,908.48
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E) Approve Manual Warrants/Voids/Corrections-

Manual Warrants - MN Care Tax

HHS	\$110.19					Total	\$110.19
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F) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 08.09.24

General	\$1,267.67	State	\$65,780.30	LLCC	\$456.85	Parks	\$100.00	
							Total	\$67,604.82

G) Approve-

General Operations Policy update

H) Approve Commissioner's Vouchers

Commissioner Warrants 08.16.24

General	\$115,884.22	Reserves	\$11,598.31	R&B	\$86,634.22	Unorgan.	\$9,777.09
HHS	\$87,902.62	State	\$840.00	Trust	\$9,716.67	Forest	\$26,716.14
Taxes	\$456.56	Collabor.	\$36,632.00	LLCC	\$22,969.14	Parks	\$31,142.46
COVID	\$13,080.00					Total	\$453,349.43

I) Approve Auditor Vouchers-

Auditor Warrants - ACSO 08.16.24

General	\$96,420.00	Reserves	\$48,210.00			Total	\$144,630.00
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J) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 08.15.24

General	\$617.95	Parks	\$20.00			Total	\$637.95
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K) Approve Manual Warrants/Voids/Corrections-

ELAN 08.01.24

General	\$4,832.98	Reserves	\$107.15	Parks	\$34.99	HHS	\$2,288.06
HHS	\$656.25					Total	\$7,919.43

L) Approve-

Affidavit for Duplicate of Lost Warrant

M) Adopt Resolution-

William Kramber application to repurchase tax-forfeited property

N) Approve-

County Engineer Vehicle Agreement

O) Adopt Resolution-

Final Contract Payment #20233

Regular Agenda

3A Dennis Thompson – Land Commissioner

Motion to:

Approve Revise Policy on Timber Sale Extensions

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska
	Roll Call Vote, all voted Aye

4A Mark Jeffers – Economic Development Coordinator

Motion to:

Approve Business Development & Recreation Grant documents

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Michael Kearney
SECONDER:	Commissioner Travis Leiviska
	Roll Call Vote, all voted Aye

5A Andrew Carlstrom – Environmental Services Director

Motion to:

Adopt Resolution - Parcel 07-0-066907 Zoning Authority

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner J. Mark Wedel
	Roll Call Vote, all voted Aye

6A John Welle – County Engineer

Informational Only

2025 Budget Presentation

RESULT:	INFORMATIONAL ONLY
MOVER:	
SECONDER:	

7A Carli Goble - Health & Human Services Fiscal Supervisor

Informational Only

2025 H&HS Budget Presentation

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

8A Jessica Seibert – County Administrator

Motion to:

Approve Use of Fiscal Recovery Funds

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Travis Leiviska
Roll Call Vote, all voted Aye

8B Jessica Seibert – County Administrator

Informational Only

Administrator Updates

Ordinance Committee, Department Head Meeting, MACA Regional Call, Riverwood Surgery Center Open House, Meeting with Marie from JET, MACA Executive Committee, Regular 1:1's, Courthouse negotiations were rescheduled, Employee Farmers Market

9A Board of Commissioners

Informational Only

Commissioner Committee Reports

Ordinance Committee, MN Rural Counties, Mississippi Headwaters Board, Minnesota Drainage & Conservation Summit

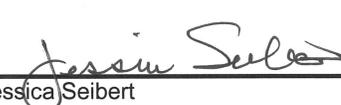
Motion to Adjourn

Motion made at 12:04 p.m.

MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska
Roll Call Vote, all voted Aye
Next Regular Board Meeting: Tuesday, September 10, 2024



J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner



Jessica Seibert
County Administrator