



ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS

What: Aitkin County Board Agenda

When: August 27, 2024

Where: Government Center Board Room

The public is invited to join the meeting remotely by phone call:

Phone: 1-415-655-0001

Access Code: 2551 923 0379

Meeting Password: 7282

9:00 a.m.

1) J. Mark Wedel, County Board Chair

- A) Call to Order
- B) Pledge of Allegiance
- C) Approval of the Agenda
- D) Health & Human Services (see separate HHS Agenda)

10:00 a.m.

E) Citizens Public Comment- Comments from visitors must be informational and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrators office at 218-927-7276 option 7 no later than 2:30 P.M. on the Monday before the meeting.

- 2) Consent Agenda-** All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the times will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.

A) Correspondence File-

August 13, 2024 - August 26, 2024

B) Approve County Board Minutes-

August 13, 2024

C) Approve Electronic Funds Transfers

EFT Report thru August 19, 2024

D) Approve Auditor Vouchers-

Auditor Warrants - R&B 08.09.24

E) Approve Manual Warrants/Voids/Corrections-

Manual Warrants - MN Care Tax

F) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 08.09.24

G) Approve-

General Operations Policy update

H) Approve Commissioner's Vouchers

Commissioner Warrants 08.16.24

I) Approve Auditor Vouchers-

Auditor Warrants - ACSO 08.16.24

J) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 08.15.24

K) Approve Manual Warrants/Voids/Corrections-

ELAN 08.01.24

L) Approve-

Affidavit for Duplicate of Lost Warrant

M) Adopt Resolution-

William Kramber application to repurchase tax-forfeited property

N) Approve-

County Engineer Vehicle Agreement

O) Adopt Resolution-

Final Contract Payment #20233

10:00 a.m.

- 3) Dennis Thompson – Land Commissioner
A) Approve Revise Policy on Timber Sale Extensions

10:10 a.m.

- 4) Mark Jeffers – Economic Development Coordinator
A) Approve Business Development & Recreation Grant documents

10:20 a.m.

- 5) Andrew Carlstrom – Environmental Services Director
A) Adopt Resolution - Parcel 07-0-066907 Zoning Authority

10:25 a.m.

- 6) John Welle – County Engineer
A) 2025 Budget Presentation

10:55 a.m.

- 7) Carli Goble - Health & Human Services Fiscal Supervisor
A) 2025 H&HS Budget Presentation

11:25 a.m.

- 8) Jessica Seibert – County Administrator
A) Approve Use of Fiscal Recovery Funds
B) Administrator Updates

11:35 a.m.

- 9) Board of Commissioners
A) Commissioner Committee Reports

ADJOURN



2B

AITKIN COUNTY BOARD OF COMMISSIONERS

August 13, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda, as amended.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Michael Kearney
adding items 10D, 10E and 10F

1.D Citizens Public Comment - None

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Michael Kearney

A) Correspondence File-

July 23, 2024 - August 12, 2024

B) Approve County Board Minutes-

July 23, 2024

C) Approve Electronic Funds Transfers

Total	\$1,487,219.23
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D) Approve-

Aitkin County Sobriety Court Funding Request/Opioid Settlement Dollars

E) Adopt Resolution-

LG 220 Application for Exempt Gambling - Ducks Unlimited Garrison Wildlife

F) Approve-

County VSO Operational Enhancement Grant Program

G) Approve Manual Warrants/Voids/Corrections-

ELAN 07.05.24

General	\$427.60	Reserves	\$230.84	Trust	\$63.00	Forest	\$258.23
LLCC	\$1,193.50	HHS	\$2,358.98			Total	\$4,532.15

H) Approve Auditor Vouchers-

Auditor Warrants 07.26.24

General	\$13,673.45	R&B	\$127,030.38			Total	\$140,703.83
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I) Adopt Resolution-

LG 220 Application for Exempt Gambling - Ducks Unlimited Aitkin Area

J) Adopt Resolution-

LG 220 Application for Exempt Gambling - Aitkin County Pheasants Forever

K) Approve Commissioner's Vouchers

Commissioner Warrants 08.02.24

General	\$432,612.88	Reserves	\$35,542.00	R&B	\$83,710.17	HHS	\$27,339.54
Trust	\$24,972.60	Forest	\$9,637.24	Taxes	\$143,146.39	LLCC	\$10,828.47
Parks	\$37,827.43	COVID	\$15,563.00			Total	\$821,179.72

L) Approve Manual Warrants/Voids/Corrections-

ELAN 07.18.24

General	\$886.87	Reserves	\$350.00	Trust	\$168.99	LLCC	\$305.75
HHS	\$519.81	Opioid	\$16.03	R&B	\$680.00	Total	\$2,927.45

M) Approve Auditor Vouchers-

Auditor Warrants R&B 08.02.24

R&B	\$24,265.00					Total	\$24,265.00
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N) Adopt Resolution-

County Assessor Reappointment

O) Adopt Resolution-

Application for Temporary On Sale Liquor License - Isle Lion's Club

P) Approve Auditor Vouchers-

Auditor Warrants - Sales/Use and Diesel Tax, July 2024

General	\$140.21	R&B	\$1,804.42	Trust	\$11.84	LLCC	\$23.10
Parks	\$440.38					Total	\$2,419.95

Regular Agenda

3A Jessica Seibert – County Administrator

Informational Only

Aitkin County CARE Presentation

RESULT: INFORMATIONAL ONLY**MOVER:****SECONDER:**

4A Erin Melz – Public Health Supervisor

Informational Only

1st Reading - Tobacco Ordinance Amendment

RESULT: INFORMATIONAL ONLY**MOVER:****SECONDER:**

A moment of silence for Jim Berg, former Workman township Supervisor

4B Erin Melz – Public Health Supervisor

Public hearing - Tobacco Ordinance Amendment - 9:30 a.m.

PUBLIC HEARING:**Open: 9:30 a.m.****Public Comment:**

Emily Myatt, Minnesota Government Relations Director at American Cancer Society
 Carrie Arblaster, Midwest Regional Advocacy Director at Campaign for Tobacco-Free Kids
 Marcia Anderson from Isle, MN
 Dr. Tony Blankers from Aitkin, MN
 Brandon Conavatti from McGrath, MN
 Ziva Seybold, McGregor School Student Health and Wellness Team
 Pat McKone, Senior Director for Public Policy for the American Lung Association
 Karl Pixler, Petry's By the Lake in Malmø
 Liz Short from McGregor, MN
 Dan Stifter, Aitkin Public Schools Superintendent
 Anita Klennert-Sonaglia, Hill City Business Owner
 Jamie Rojas, National Association of Tobacco Outlets

Closed: 10:01 a.m.

4C Erin Melz – Public Health Supervisor

Motion to:

Adopt Resolution - Aitkin County Tobacco Ordinance

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Travis Leiviska

SECONDER: Commissioner Michael Kearney

5A Dennis Thompson – Land Commissioner

Informational Only

Wetland Banks and the Wetland Conservation Act - Discussion Only

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

6A Dave McMillan – LLCC Manager

Motion to:

Adopt Resolution - Donation to LLCC from Donald H. Nelson Trust

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Michael Kearney

7A Dan Guida – County Sheriff

Informational Only

2025 Budget Presentation

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

8A John Welle – County Engineer

Motion to:

Approve BNSF Agreement

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Laurie Westerlund

9A Jim Bright – Facilities Coordinator

Motion to:

Approve Furniture Bids

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Travis Leiviska

SECONDER: Commissioner Michael Kearney

Bid awarded to The Office Shop

9B Jim Bright – Facilities Coordinator

Motion to:

Approve Request to Use Fiscal Recovery Funds

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Laurie Westerlund

10A Jessica Seibert – County Administrator

Informational Only

2025 Appropriations Review

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

10B Jessica Seibert – County Administrator

Informational Only

2025 General Government Budget Review

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

10C Jessica Seibert – County Administrator

Informational Only

Administrator Updates

Facilities, Ordinance Committee, Economic Development meeting, Budget Committee, COW meeting August 30th at 12:30pm

10D Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - LG220 Application for Exempt Permit - Ruffed Grouse Society Aitkin Chapter

RESULT: **APPROVED (5 TO 0)**

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Travis Leiviska

10E Jessica Seibert – County Administrator

Motion to:

Approve Affidavit for Duplicate of Lost Warrant

RESULT: **APPROVED (5 TO 0)**

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Bret Sample

10F Jessica Seibert – County Administrator

Motion to:

Approve Authorization of County Administrator to Sign Power of Attorney

RESULT: **APPROVED (5 TO 0)**

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Michael Kearney

11A Board of Commissioners

Informational Only

Commissioner Committee Reports

Mille Lacs Fisheries Input Group, JET meeting, East Central Regional Library Board, Aquatic Invasive Species, Riverwood Surgical Center Opening Ceremony, Facilities

Motion to Adjourn

Motion made at 11:55 a.m.

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Michael Kearney

Next Meeting: **Tuesday, August 27, 2024**

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2C

Agenda Item #

Requested Meeting Date: 8/27/2024

Title of Item: EFT Report

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Lori Grams		Department: County Treasurer
Presenter (Name and Title): N/A		Estimated Time Needed:
Summary of Issue: EFT Report thru 8/19/2024		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

ELECTRONIC FUNDS TRANSFER

Thru August 19, 2024 Board Meeting August 27, 2024

Abstract Number	Date	Amount	Reason
22096	8/12/24	\$2,419.95	Auditor Abstract
22097	8/9/24	\$928,439.45	Payroll Abstract
22098	8/9/24	\$334,163.93	Auditor Abstract
22099	8/9/24	\$37,708.10	Commissioner Abstract
22100	8/9/24	\$2,058.76	Auditor Abstract
22101	8/9/24	\$110.19	Manual Abstract
22102	8/9/24	\$67,604.82	Manual Abstract
22104	8/16/24	\$164,662.65	Commissioner Abstract
22105	8/15/24	\$637.95	Manual Abstract
22106	8/16/24	\$9,109.24	Auditor Abstract

\$0

Voids/No ACH

22103

22107

22108

\$1,546,915.04

S:Board Report:2024 EFT Board Report Thru Date

Print List in Order By:	2	1 - Fund (Page Break by Fund) 2 - Department (Totals by Dept) 3 - Vendor Number 4 - Vendor Name	Page Break By:	1	1 - Page Break by Fund 2 - Page Break by Dept
Explode Dist. Formulas?:	N				
Paid on Behalf Of Name on Audit List?:	N				
Type of Audit List:	D	D - Detailed Audit List S - Condensed Audit List			
Save Report Options?:	N				

WLB1

8/8/24

10:17AM

3 Road & Bridge

Aitkin County



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 2

	Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
307	DEPT				R&B Capital Infrastructure			
	8499	R.C. Habeck Excavating, LLC						
		03-307-000-0000-6262		172,098.21	CONT 20247 PMT 1	CONTRACT 20247 F	Contract Payments	N
	8499	R.C. Habeck Excavating, LLC		172,098.21	1 Transactions			
	9741	REDSTONE CONSTRUCTION, LLC						
		03-307-000-0000-6262		162,065.72	CONT 20243 PMT 2	CONT 20243 PMT 2	Contract Payments	Y
	9741	REDSTONE CONSTRUCTION, LLC		162,065.72	1 Transactions			
	9641	S & R REINFORCING, INC.						
		03-307-000-0000-6262		21,744.55	CONT 20241 PMT 1	CONT 20241 PMT 1	Contract Payments	N
	9641	S & R REINFORCING, INC.		21,744.55	1 Transactions			
307	DEPT Total:			355,908.48	R&B Capital Infrastructure	3 Vendors	3 Transactions	
3	Fund Total:			355,908.48	Road & Bridge		3 Transactions	
	Final Total:			355,908.48	3 Vendors	3 Transactions		

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	355,908.48	Road & Bridge
All Funds	355,908.48	Total

Approved by,

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Save Report Options?: N

KMR1

8/9/24

10:01AM

5 Health & Human Services

Aitkin County



Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 2

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	8410 Bremer Bank 05-400-400-0402-6360		110.19	2024 EST MN CARE TAX-TYPE 399 07/01/2024 09/30/2024	TYPE 399	Services, Labor, Contracts	N
	8410 Bremer Bank		110.19	1 Transactions			
5 Fund Total:			110.19	Health & Human Services	1 Vendors	1 Transactions	
Final Total:			110.19	1 Vendors	1 Transactions		

Aitkin County

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
5	110.19	Health & Human Services
All Funds	110.19	Total

Approved by,
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KMR1
8/9/24

10:11AM

Aitkin County



2F

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 1

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1

8/9/24

10:11AM

Aitkin County



Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 2

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	780	Bremer Bank					
5	01-040-000-0000-5081		0.06	MTG REG	JULY 2024	Mortgage Registry-3%	N
6	01-042-000-0000-5079		0.04	DEED TAX	JULY 2024	3% State Deed Tax	N
	780	Bremer Bank	0.10	2 Transactions			
	8410	Bremer Bank					
2	01-044-904-0000-6360		90.75	MED FSA CLAIMS 2024	07/31/2024	Flex Plan Withdrawals	N
1	01-044-904-0000-6360		9.71	MED FSA CLAIMS 2024	08/01/2024	Flex Plan Withdrawals	N
7	01-044-904-0000-6360		64.76	MED FSA CLAIMS 2024	08/02/2024	Flex Plan Withdrawals	N
11	01-044-904-0000-6360		220.43	MED FSA CLAIMS 2024	08/04/2024	Flex Plan Withdrawals	N
12	01-044-904-0000-6360		816.08	MED FSA CLAIMS 2024	08/05/2024	Flex Plan Withdrawals	N
13	01-044-904-0000-6360		65.84	MED FSA CLAIMS 2024	08/06/2024	Flex Plan Withdrawals	N
	8410	Bremer Bank	1,267.57	6 Transactions			
1 Fund Total:			1,267.67	General Fund	2 Vendors	8 Transactions	

KMR1

8/9/24

10:11AM

9 State

Aitkin County



Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 3

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	780 Bremer Bank					
4	09-000-000-0000-2025		43,506.83	DEED TAX	JULY 2024	State's Share Of Deed Tax (97%) N
3	09-000-000-0000-2026		22,273.47	MTG REG	JULY 2024	State Share Of Mortgage Registry (97% N
	780 Bremer Bank		65,780.30	2 Transactions		
9 Fund Total:			65,780.30	State	1 Vendors	2 Transactions

KMR1

8/9/24

10:11AM

19 Long Lake Conservation Cen

Aitkin County



Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 4

Vendor	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	8410 Bremer Bank					
9	19-522-000-0000-6267		49.45	CC: TOTAL FEES	091000019	Credit Card Fees N
10	19-522-000-0000-6267		407.40	CC: TOTAL SERVICE CHARGES	091000019	Credit Card Fees N
	8410 Bremer Bank		456.85	2 Transactions		
19 Fund Total:			456.85	Long Lake Conservation Center	1 Vendors	2 Transactions

KMR1
8/9/24 10:11AM
21 Parks

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 5

Vendor		<u>Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>		<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	8410	Bremer Bank						
8	21-520-000-0000-5510			50.00	CAMP REFUND - JOHNSON	A - 7696	Co. Parks Campground Fees	N
14	21-520-000-0000-5510			50.00	CAMP REFUND - THORNBLOOM	B - 7749	Co. Parks Campground Fees	N
	8410	Bremer Bank		100.00	2 Transactions			
21 Fund Total:				100.00	Parks	1 Vendors	2 Transactions	
Final Total:				67,604.82	5 Vendors	14 Transactions		

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	1,267.67	General Fund
	9	65,780.30	State
	19	456.85	Long Lake Conservation Center
	21	100.00	Parks
	All Funds	67,604.82	Total

Approved by,

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Board of County Commissioners Agenda Request



Requested Meeting Date: August 27, 2024

Title of Item: General Operations Policy Update

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Jessica Seibert	Department: Administration
Presenter (Name and Title):	Estimated Time Needed:
Summary of Issue: Add new item under the P. Meal Reimbursement section, k. Meal delivery fees may be considered a reimbursable expense provided that the fee is a set amount shown on the receipt and not optional (such as a tip). However, the total amount for the meal plus delivery fee must remain within the maximum allowable amount for meal expenses.	
Alternatives, Options, Effects on Others/Comments:	
Recommended Action/Motion: Approve General Operations update.	
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:	



Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
1	DEPT				Commissioners			
	248	Association of Mn Counties						
		01-001-000-0000-6241		150.00	2024 MACA SUMMER TECH MTG 07/18/2024 07/19/2024	69348.00	Registration Fee	N
	248	Association of Mn Counties		150.00	1 Transactions			
	15240	AT&T Mobility (Central Serv)						
		01-001-000-0000-6220		193.03	COMMISSIONERS MOBILE PHONE 06/26/2024 07/25/2024	287298817699	Telephone	N
	15240	AT&T Mobility (Central Serv)		193.03	1 Transactions			
1	DEPT Total:			343.03	Commissioners	2 Vendors	2 Transactions	
40	DEPT				Auditor			
	86235	The Office Shop Inc						
		01-040-000-0000-6405		76.22	STATE SEAL - AUDITOR	1143419-0	Office Supplies	N
		01-040-000-0000-6405		41.58	HANNAH W. NOTARY STAMP	1144226-0	Office Supplies	N
		01-040-021-0000-6360		333.43	COPIER CONTRACT 04/18/2024 07/22/2024	332369-0	Services, Labor, Contracts	N
		01-040-021-0000-6405		7.22	PAPER ROLLS, POST IT NOTES	332582-0	Office Supplies	N
	86235	The Office Shop Inc		458.45	4 Transactions			
	3518	Voyageur Press Of McGregor, Inc						
		01-040-000-0000-6230		96.00	TOBACCO ORDINANCE	49079	Printing, Publishing & Adv	N
	3518	Voyageur Press Of McGregor, Inc		96.00	1 Transactions			
	10199	Wieczorek/Hannah						
		01-040-000-0000-6360		120.00	NOTARY COMMISSION	JULY 2024	Services, Labor, Contracts	N
		01-040-000-0000-6360		20.00	NOTARY RECORDING	JULY 2024	Services, Labor, Contracts	N
	10199	Wieczorek/Hannah		140.00	2 Transactions			
40	DEPT Total:			694.45	Auditor	3 Vendors	7 Transactions	
42	DEPT				Treasurer			
	9561	Amazon Business						
		01-042-000-0000-6405		137.84	2 HONEYWELL BARCODE SCANNERS	1W1N-V773-7LP1	Office Supplies	N
	9561	Amazon Business		137.84	1 Transactions			

WLB1
8/12/24 4:45PM

Aitkin County



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 3

1 General Fund

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
9032	Henricksen PSG						
	01-042-000-0000-6405		199.61	CUBICLE RAIL/FOLDER-KAY OLSON	4/25/2024	Office Supplies	N
9032	Henricksen PSG		199.61	1 Transactions			
14330	US Bank						
	01-042-000-0000-6342		100.00	RICOH EQUIPMENT CONTRACT	534806914	Office Equipment Rental/Contracts	Y
14330	US Bank		100.00	1 Transactions			
999999000	WILKES/SUSAN						
	01-042-000-0000-6820		18.00	PD TWICE ONLINE MARRIAGE CERTS	2098	Refunds	N
999999000	WILKES/SUSAN		18.00	1 Transactions			
42	DEPT Total:		455.45	Treasurer	4 Vendors	4 Transactions	
43	DEPT			Assessor			
170	Aitkin Motor Company						
	01-043-000-0000-6302		916.88	OIL CHANGE/AWD MODULE REPLACED	49309/49355	Vehicle Maintenance	N
170	Aitkin Motor Company		916.88	1 Transactions			
9561	Amazon Business						
	01-043-000-0000-6405		161.64	IPAD CASES	1PM1-YFR6-4Y6T	Office Supplies	N
9561	Amazon Business		161.64	1 Transactions			
10452	AT&T Mobility						
	01-043-000-0000-6220		317.37	WIRELESS MONTHLY SERVICE	287298660812X080	Telephone	N
	01-043-000-0000-6485		3,782.38	SIX APPRAISER IPADS	287298660812X080	Computer/Technology Supplies	N
10452	AT&T Mobility		4,099.75	2 Transactions			
3810	Paulbeck's County Market						
	01-043-000-0000-6335		562.37	ASSESSORS FUEL CHARGES	9277327	Gas/Vehicle Fuel Charges	N
3810	Paulbeck's County Market		562.37	1 Transactions			
86235	The Office Shop Inc						
	01-043-000-0000-6405		10.00	STICKY NOTES	1144717-0	Office Supplies	N
	01-043-000-0000-6405		5.08	BINDER DIVIDERS	1144717-1	Office Supplies	N
86235	The Office Shop Inc		15.08	2 Transactions			

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	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
43	DEPT Total:			5,755.72	Assessor	5 Vendors	7 Transactions	
44	DEPT				Central Services			
	10203	Brendel/William						
		01-044-000-0000-6360		3,342.29	ORGANIZ. DEVELOP. JULY 2024	16	Services, Labor, Contracts	Y
					07/01/2024 07/31/2024			
	10203	Brendel/William		3,342.29	1 Transactions			
	3724	Performance Office Papers						
		01-044-000-0000-6405		4,265.00	COPY PAPER -JULY 2024	441909-00	Office Supplies	N
	3724	Performance Office Papers		4,265.00	1 Transactions			
44	DEPT Total:			7,607.29	Central Services	2 Vendors	2 Transactions	
45	DEPT				Motor Pool			
	13934	The Tire Barn						
		01-045-000-0000-6302		53.37	LUBE, OIL, FILTER #37	74368	Vehicle Maintenance	N
	13934	The Tire Barn		53.37	1 Transactions			
45	DEPT Total:			53.37	Motor Pool	1 Vendors	1 Transactions	
49	DEPT				Information Technologies			
	88880	Datacomm Computers & Networks Inc						
		01-049-000-0000-6485		69.00	RBC5 UPS BATTERY	17087	Computer/Technology Supplies	N
		01-049-000-0000-6485		294.00	RBC43 UPS BATTERY	17091	Computer/Technology Supplies	N
		01-049-000-0000-6485		165.00	RBC7 UPS BATTERY	17103	Computer/Technology Supplies	N
	88880	Datacomm Computers & Networks Inc		528.00	3 Transactions			
	10231	eGoldfax						
		01-049-000-0000-6266		231.13	EGOLD FAX MONTHLY	EGOLD-12079010	Software Fees/License Fees	N
	10231	eGoldfax		231.13	1 Transactions			
49	DEPT Total:			759.13	Information Technologies	2 Vendors	4 Transactions	
52	DEPT				Administration			
	9561	Amazon Business						
		01-052-000-0000-6405		54.81	SNAP-N-STORE FILE STORAGE	19VX-69XY-791F	Office Supplies	N

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
9561	Amazon Business		54.81	1 Transactions			
15240	AT&T Mobility (Central Serv)						
	01-052-000-0000-6220		49.76	ADMIN MOBILE PHONE 06/26/2024 07/25/2024	287298817699	Telephone	N
15240	AT&T Mobility (Central Serv)		49.76	1 Transactions			
52	DEPT Total:		104.57	Administration	2 Vendors	2 Transactions	
53	DEPT			Human Resources			
86222	Aitkin Independent Age						
	01-053-000-0000-6230		42.13	INVOICE 1006486 07/03/2024 07/06/2024	483648	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		42.15	INVOICE 1007517 07/10/2024 07/13/2024	483648	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		42.16	INVOICE 1008442 07/17/2024 07/20/2024	483648	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		42.15	INVOICE 1009412 07/24/2024 07/27/2024	483648	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		28.12	INVOICE 1010080 07/31/2024 07/31/2024	483648	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		196.71	5 Transactions			
9561	Amazon Business						
	01-053-000-0000-6405		149.79	NICOLE TONER REPLACEMENT	17NV-6DPL-DW1T	Office Supplies	N
	01-053-000-0000-6405		46.95	VETERANS DAY CARDS	1FTM-F7GP-7DMG	Office Supplies	N
9561	Amazon Business		196.74	2 Transactions			
15240	AT&T Mobility (Central Serv)						
	01-053-000-0000-6220		99.52	JUNE-JULY 2024 PHONE BILL 06/26/2024 07/25/2024	287299383308	Telephone	N
15240	AT&T Mobility (Central Serv)		99.52	1 Transactions			
13230	BLR						
	01-053-000-0000-6360		4,400.00	BLR INVOICE# 19706376	5891769	Services, Labor, Contracts	Y
13230	BLR		4,400.00	1 Transactions			
12048	McDowell Agency, Inc./The						
	01-053-000-0000-6265		354.90	BACKGROUND FEES (6)	155903	Background Check Fee	N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
12048	McDowell Agency, Inc./The		07/01/2024 07/31/2024 1 Transactions			
53	DEPT Total:	5,247.87	Human Resources	5 Vendors	10 Transactions	
60	DEPT		Elections			
86222	Aitkin Independent Age					
	01-060-000-0000-6230	663.00	NOTICE TO VOTERS-PRIMARY 07/24/2024 07/24/2024	1408630	Printing, Publishing & Adv	Y
	01-060-000-0000-6230	63.75	7/24 EXT VOTING HOURS-PRIMARY 07/24/2024 07/24/2024	1409387	Printing, Publishing & Adv	Y
	01-060-000-0000-6230	63.75	7/31 AB EXTENDED HOURS 07/31/2024 07/31/2024	1409387	Printing, Publishing & Adv	Y
	01-060-000-0000-6230	70.12	7/24 PRIMARY PAT 07/24/2024 07/24/2024	1409388	Printing, Publishing & Adv	Y
	01-060-000-0000-6230	70.12	7/31 - PRIMARY PAT 07/31/2024 07/31/2024	1409388	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age	930.74	5 Transactions			
11051	Department of Human Services					
	01-060-000-0000-6205	212.52	JUNE2024 MAILING SERVICES	A300IC01257I	Postage	N
11051	Department of Human Services	212.52	1 Transactions			
89796	Ryan/Kathleen					
	01-060-000-0000-6405	249.93	ELECTION JUDGE SUPPLIES	PRIMARY 2024	Office Supplies	N
	01-060-000-0000-6405	365.63	ELECTION JUDGE SUPPLIES	PRIMARY 2024	Office Supplies	N
89796	Ryan/Kathleen	615.56	2 Transactions			
60	DEPT Total:	1,758.82	Elections	3 Vendors	8 Transactions	
90	DEPT		Attorney			
10855	Culligan Soft Water					
	01-090-000-0000-6265	33.00	MONTHLY SERVICE	150X01762509	Drug & Forfeiture MS 387.213	N
10855	Culligan Soft Water	33.00	1 Transactions			
86944	Sheriff Crow Wing County					
	01-090-000-0000-6264	75.00	SUBPOENA SERVICE	12357	Sheriff Services	N
	01-090-000-0000-6264	75.00	SUBPOENA SERVICE	12358	Sheriff Services	N

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
86944	Sheriff Crow Wing County		150.00	2 Transactions			
10879	Shred-It						
	01-090-000-0000-6360		433.88	MONTHLY SERVICE	8007929063	Services, Labor, Contracts	N
10879	Shred-It		433.88	1 Transactions			
86235	The Office Shop Inc						
	01-090-000-0000-6405		54.92	OFFICE SUPPLIES	1144153-1	Office Supplies	N
86235	The Office Shop Inc		54.92	1 Transactions			
5173	Thomson Reuters-West Publishing						
	01-090-000-0000-6406		411.95	LIBRARY PLAN	850544706	Law Publ. & Subscriptions	N
	01-090-000-0000-6406		1,696.52	ONLINE/SOFTWARE SUBSCRIPTION	850567376	Law Publ. & Subscriptions	N
5173	Thomson Reuters-West Publishing		2,108.47	2 Transactions			
5259	Wright County Sheriff's Office						
	01-090-000-0000-6264		95.00	SUBPOENA SERVICE	202403519	Sheriff Services	N
5259	Wright County Sheriff's Office		95.00	1 Transactions			
90	DEPT Total:		2,875.27	Attorney	6 Vendors	8 Transactions	
100	DEPT			Recorder			
10452	AT&T Mobility						
	01-100-000-0000-6220		49.74	RECORDER CELL PHONE	287323078605X803	Telephone	N
10452	AT&T Mobility		49.74	1 Transactions			
13724	Minnesota Continuing Legal Education						
	01-100-000-0000-6241		445.00	2024 REAL ESTATE INSTITUTE	1329794	Registration Fee	N
13724	Minnesota Continuing Legal Education		445.00	1 Transactions			
13613	PRIA						
	01-100-000-0000-6240		60.00	PRIA-MEMBERSHIP DUES	43028	Membership/Dues/Association Fees	N
13613	PRIA		60.00	1 Transactions			
86235	The Office Shop Inc						
	01-100-000-0000-6405		5.83	WASTEBASKET	1143986-0	Office Supplies	N
	01-100-000-0000-6405		38.79	OFFICE SUPPLIES	1143986-1	Office Supplies	N
86235	The Office Shop Inc		44.62	2 Transactions			

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
6101	West Central Indexing						
	01-100-195-0000-6266		121.44	E RECORDING JULY 2024	1943	Data Processing/Computer Services	N
6101	West Central Indexing		121.44	1 Transactions			
100	DEPT Total:		720.80	Recorder	5 Vendors	6 Transactions	
110	DEPT			Courthouse Maintenance			
9561	Amazon Business						
	01-110-000-0000-6422		46.57	PUMICE STONES FOR CLEANING	11WK-VPXY-FYDD	Janitorial Supplies	N
	01-110-000-0000-6415		221.49	UNDERGROUND SPRINKLER PARTS	13YC-HMRF-KDY7	Operational Supplies	N
9561	Amazon Business		268.06	2 Transactions			
15240	AT&T Mobility (Central Serv)						
	01-110-000-0000-6220		49.76	MAINT MOBILE PHONE	287298817699	Telephone	N
				06/26/2024 07/25/2024			
15240	AT&T Mobility (Central Serv)		49.76	1 Transactions			
9085	Climate Makers Inc						
	01-110-000-0000-6360		374.82	EXHAUST FAN REPAIRS	121630	Services, Labor, Contracts	N
9085	Climate Makers Inc		374.82	1 Transactions			
1754	Garrison Disposal Company, Inc						
	01-110-000-0000-6255		908.67	JUNE SERVICE	371763	Garbage	N
				06/01/2024 06/30/2024			
	01-110-000-0000-6255		575.22	JULY SERVICE	372559	Garbage	N
				07/01/2024 07/31/2024			
1754	Garrison Disposal Company, Inc		1,483.89	2 Transactions			
88628	Imperial Dade						
	01-110-000-0000-6422		361.68	WAREWASH DETERGENT	4247722	Janitorial Supplies	N
	01-110-000-0000-6422		82.08	CAN LINERS	4266933	Janitorial Supplies	N
	01-110-000-0000-6422		957.31	CAN LINERS, TOILET PAPER	4266986	Janitorial Supplies	N
88628	Imperial Dade		1,401.07	3 Transactions			
89765	Minnesota Elevator, Inc						
	01-110-000-0000-6360		1,476.00	JUDICIAL CENTER ELEVATOR	1086434	Services, Labor, Contracts	N
89765	Minnesota Elevator, Inc		1,476.00	1 Transactions			
3390	Minnesota UC Fund						

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-110-000-0000-6172	96.98	Q2 2024 UI	17235010	Unemployment Compensation	N
3390	Minnesota UC Fund	96.98	1 Transactions			
10698	Stericycle,Inc					
	01-110-000-0000-6360	30.10	STERI-SAFE	8007755035	Services, Labor, Contracts	6
			08/01/2024 08/31/2024			
10698	Stericycle,Inc	30.10	1 Transactions			
110	DEPT Total:	5,180.68	Courthouse Maintenance	8 Vendors	12 Transactions	
122	DEPT		Planning & Zoning			
86222	Aitkin Independent Age					
	01-122-000-0000-6230	83.75	AUGUST BOA	1410453	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age	83.75	1 Transactions			
170	Aitkin Motor Company					
	01-122-000-0000-6302	55.37	2017 ESCAPE OIL CHANGE	49389	Vehicle Maintenance	N
170	Aitkin Motor Company	55.37	1 Transactions			
15239	AT&T Mobility (P&Z)					
	01-122-000-0000-6220	227.80	MONTHLY CELLULAR	287301120814	Telephone	N
			06/26/2024 07/25/2024			
15239	AT&T Mobility (P&Z)	227.80	1 Transactions			
552	Betley/Terry J					
	01-122-000-0000-6820	100.00	APP#2024-001655 PARTIAL REFUND	61187	Refunds & Reimbursements	N
552	Betley/Terry J	100.00	1 Transactions			
10118	Bristow/Jane					
	01-122-000-0000-6278	90.00	BOA MEETING	80924	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330	137.35	BOA MILEAGE	80924	BOA/PC Mileage	N
10118	Bristow/Jane	227.35	2 Transactions			
15142	Christensen/Charles					
	01-122-000-0000-6278	80.00	BOA MEETING	80924	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330	79.06	BOA MILEAGE	80924	BOA/PC Mileage	N
15142	Christensen/Charles	159.06	2 Transactions			
3810	Paulbeck's County Market					

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-122-000-0000-6302		32.00	CAR WASHES	9277342	Vehicle Maintenance	N
3810	Paulbeck's County Market		32.00	1 Transactions			
4010	Rasley Oil Company						
	01-122-000-0000-6335		446.67	MONTHLY FUEL CHARGES	AITCOZOS	Gas/Vehicle Fuel Charges	N
				07/01/2024 07/31/2024			
4010	Rasley Oil Company		446.67	1 Transactions			
86235	The Office Shop Inc						
	01-122-000-0000-6405		39.79	FILE FOLDERS, PENS	11444080	Office, Film, & Field Supplies	N
86235	The Office Shop Inc		39.79	1 Transactions			
8612	Veenker/Thomas H						
	01-122-000-0000-6278		80.00	BOA MEETING	80924	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		83.08	BOA MILEAGE	80924	BOA/PC Mileage	N
8612	Veenker/Thomas H		163.08	2 Transactions			
122	DEPT Total:		1,534.87	Planning & Zoning	10 Vendors	13 Transactions	
123	DEPT			Coroner			
9151	River Valley Forensic Services PA						
	01-123-000-0000-6260		750.00	AUTOPSIES H.C. & MTHLY SVC	2511	Autopsies--Pathologist, Xrays, Etc	6
9151	River Valley Forensic Services PA		750.00	1 Transactions			
123	DEPT Total:		750.00	Coroner	1 Vendors	1 Transactions	
200	DEPT			Enforcement			
117	Aitkin County Sheriff						
	01-200-000-0000-6460		3,779.06	308 WIN/ 35MMLEUPOLD MARK/CASE	SON0242206	Deputy Supplies	N
117	Aitkin County Sheriff		3,779.06	1 Transactions			
9561	Amazon Business						
	01-200-200-0000-6265		169.92	CHARGERS	17L3-TNNN-9114	Programs	N
	01-200-000-0000-6405		37.57	OFF REPELLEN7 ZIP TIES	1JDF-W6GX-1DHX	Office Supplies	N
9561	Amazon Business		207.49	2 Transactions			
10364	Andy's Towing, LLC						
	01-200-200-0000-6265		219.94	24006741 2009 FORD F150- FORFE	24-152378	Programs	Y

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-200-200-0000-6265		24006741 2009 FORD F150- ATTEM	24-152383	Programs	Y
10364	Andy's Towing, LLC		2 Transactions			
9138	ASAP Towing					
	01-200-200-0000-6265		24001468	11784	Programs	Y
9138	ASAP Towing		1 Transactions			
9203	AT&T Mobility (Sheriff's)					
	01-200-000-0000-6220		DEPUTY CELL & SQUAD PC	287297906116	Telephone	N
	01-200-200-0000-6260		CI PHONES	287297906116	CI Funds	N
	01-200-200-0000-6265		VCET PHONE & HOT SPOT	287297906116	Programs	N
9203	AT&T Mobility (Sheriff's)		3 Transactions			
9687	AutoSmith					
	01-200-000-0000-6302		#220 BRAKES "& OIL CHANGE	11723	Vehicle Maintenance	Y
9687	AutoSmith		1 Transactions			
1775	Galls LLC					
	01-200-000-0000-6180		#225 RETURN PANTS	028122360	Clothing Allowance	N
1775	Galls LLC		1 Transactions			
2340	Hyytinen Hardware Hank					
	01-200-000-0000-6405		TAGS FOR KEYS	19708/1	Office Supplies	N
	01-200-000-0000-6405		KEYS #206	19875/1	Office Supplies	N
2340	Hyytinen Hardware Hank		2 Transactions			
3390	Minnesota UC Fund					
	01-200-000-0000-6172		Q2 2024 UI	17235010	Unemployment Compensation	N
3390	Minnesota UC Fund		1 Transactions			
86235	The Office Shop Inc					
	01-200-000-0000-6405		TAPE	1144352-0	Office Supplies	N
86235	The Office Shop Inc		1 Transactions			
13934	The Tire Barn					
	01-200-000-0000-6302		#211 OIL CHANGE	74292	Vehicle Maintenance	N
	01-200-000-0000-6302		#226 OIL CHANGE	74305	Vehicle Maintenance	N
	01-200-000-0000-6302		#202 OIL CHANGE & TRAN FLUID	74431	Vehicle Maintenance	N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
13934	The Tire Barn					
		482.53		3 Transactions		
14558	Verizon Wireless-VCET					
	01-200-200-0000-6265	150.00	24001411 WILLIAMS	9022364469	Programs	N
14558	Verizon Wireless-VCET	150.00		1 Transactions		
200	DEPT Total:	11,008.69	Enforcement	12 Vendors	19 Transactions	
202	DEPT		Boat & Water			
9203	AT&T Mobility (Sheriff's)					
	01-202-000-0000-6220	87.99	#208 CELL & SQUAD PC	287297906116	Telephone	N
9203	AT&T Mobility (Sheriff's)	87.99		1 Transactions		
5171	Willey's Marine Inc					
	01-202-000-0000-6302	958.89	'11 LUND MOTOR & IMPELLER	71614	B&W Maintenance	N
	01-202-000-0000-6302	654.08	'10 LUND MOTOR MISSING	71660	B&W Maintenance	N
5171	Willey's Marine Inc	1,612.97		2 Transactions		
202	DEPT Total:	1,700.96	Boat & Water	2 Vendors	3 Transactions	
252	DEPT		Corrections			
9561	Amazon Business					
	01-252-000-0000-6430	27.96	CATHETERS & LUBRICANT	1JDF-W6GX-1DHX	Medical Expense/Supplies - Inmates	N
	01-252-000-0000-6430	29.97	CATHERTERS	1NFN-GP1T-6YLL	Medical Expense/Supplies - Inmates	N
	01-252-000-0000-6430	140.61	TRANSFER BOARD & COMMODE HANDL	1WMN-6RQG-DNM3	Medical Expense/Supplies - Inmates	N
9561	Amazon Business	198.54		3 Transactions		
14005	American Tower Corporation					
	01-252-000-0000-6342	401.16	JACOBSON TOWER LEASE	412127405	Tower Lease and Rental/Contracts	N
14005	American Tower Corporation	401.16		1 Transactions		
9203	AT&T Mobility (Sheriff's)					
	01-252-000-0000-6220	99.52	DISPATCH CELL, TRANSPORT CELL	287297906116	Telephone	N
9203	AT&T Mobility (Sheriff's)	99.52		1 Transactions		
246	Brothers Fire & Security					
	01-252-000-0000-6360	566.57	REPLACE STROBE IN GYM	W34034	Services, Labor, Contracts	N
	01-252-000-0000-6360	1,350.00	5 YR INSPECTION	W34177B	Services, Labor, Contracts	N

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
246	Brothers Fire & Security		1,916.57	2 Transactions			
163	Charter Communications Holdings LLC						
	01-252-252-0000-6465		206.94	INMATE CABLE	175591501072224	Inmate Welfare Supplies	N
163	Charter Communications Holdings LLC		206.94	1 Transactions			
10855	Culligan Soft Water						
	01-252-000-0000-6342		55.00	AUG COOLER RENTAL	150X01774603	Tower Lease and Rental/Contracts	N
10855	Culligan Soft Water		55.00	1 Transactions			
1775	Galls LLC						
	01-252-000-0000-6180		186.99	#317 PANTS	028470473	Clothing Allowance	N
1775	Galls LLC		186.99	1 Transactions			
15362	GuidePoint Pharmacy #114 Aitkin						
	01-252-000-0000-6430		1,744.65	INMATE RX'S	30	Medical Expense/Supplies - Inmates	N
	01-252-000-0000-6430		846.93	INMATE MEDS	684	Medical Expense/Supplies - Inmates	N
15362	GuidePoint Pharmacy #114 Aitkin		2,591.58	2 Transactions			
3789	Pan-O-Gold Baking Company						
	01-252-000-0000-6418		56.00	BREAD & BUNS	10002424207007	Groceries	N
3789	Pan-O-Gold Baking Company		56.00	1 Transactions			
9808	Performance Foodservice						
	01-252-000-0000-6418		121.08	MILK	154114	Groceries	N
	01-252-000-0000-6418		66.37	MILK	154970	Groceries	N
	01-252-000-0000-6418		50.18	MILK	156988	Groceries	N
	01-252-000-0000-6418		128.75	DONUTS	178712	Groceries	N
	01-252-000-0000-6420		14.17	PANCAKE TURNER	198883	Food Service Supplies	N
	01-252-000-0000-6418		2,028.49	GROCERIES	212141	Groceries	N
	01-252-000-0000-6418		130.14	DONUTS	220002	Groceries	N
	01-252-000-0000-6418		2,451.41	GROCERIES	221281	Groceries	N
9808	Performance Foodservice		4,990.59	8 Transactions			
4010	Rasley Oil Company						
	01-252-000-0000-6330		334.64	TRANSPORT GAS	AITCOSHERS	Prisoner Transportation & Travel	N
4010	Rasley Oil Company		334.64	1 Transactions			
3200	Star Tribune Media Company LLC						

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-252-252-0000-6465	773.66	STAR TRIBUNE NEWSPAPER	2155653	Inmate Welfare Supplies	N
3200	Star Tribune Media Company LLC	773.66	1 Transactions			
252	DEPT Total:	11,811.19	Corrections	12 Vendors	23 Transactions	
253	DEPT		Sentence to Serve			
9203	AT&T Mobility (Sheriff's)					
	01-253-000-0000-6220	38.23	STS AIR CARD	287297906116	Telephone	N
9203	AT&T Mobility (Sheriff's)	38.23	1 Transactions			
13725	Beartooth Hardware Inc					
	01-253-000-0000-6415	39.96	CASTER SWIVELS	24619/5096	Operational Supplies	N
13725	Beartooth Hardware Inc	39.96	1 Transactions			
7525	Hometown Bldg Supply					
	01-253-000-0000-6415	27.20	FATMAX TAPE MEASURE	2407-110070	Operational Supplies	N
	01-253-000-0000-6415	518.66	LUMBER, FASTENERS, SCREWS	2407-112515	Operational Supplies	N
7525	Hometown Bldg Supply	545.86	2 Transactions			
2340	Hyytinen Hardware Hank					
	01-253-000-0000-6610	92.48	HOLE SAW ARBOR; HOLE SAW	20146/1	Equipment	N
	01-253-000-0000-6415	21.29	GARNET SHEET; ROLLER COVER	20162/1	Operational Supplies	N
2340	Hyytinen Hardware Hank	113.77	2 Transactions			
2925	L & M Fleet Supply					
	01-253-000-0000-6610	30.15	JUMP START PACK	0001-11964883	Equipment	N
2925	L & M Fleet Supply	30.15	1 Transactions			
3810	Paulbeck's County Market					
	01-253-000-0000-6464	10.75	COOL ZONE SPORT	927210202	STS Supplies	N
3810	Paulbeck's County Market	10.75	1 Transactions			
4010	Rasley Oil Company					
	01-253-000-0000-6335	294.31	STS GAS	AITCOSHES	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company	294.31	1 Transactions			
253	DEPT Total:	1,073.03	Sentence to Serve	7 Vendors	9 Transactions	

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Vendor		Name	Rpt	Warrant Description		Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name		
254	DEPT			Enhanced 911 System				
88880	Datacomm Computers & Networks Inc							
	01-254-000-0000-6610		69.00	APC BATTERY - DISPATCH	17271	Equipment		N
88880	Datacomm Computers & Networks Inc		69.00	1 Transactions				
254	DEPT Total:		69.00	Enhanced 911 System	1 Vendors	1 Transactions		
255	DEPT			Crime Victims				
88880	Datacomm Computers & Networks Inc							
	01-255-000-0000-6405		1,046.00	COMPUTER SYSTEM	17024	Office Supplies		N
88880	Datacomm Computers & Networks Inc		1,046.00	1 Transactions				
255	DEPT Total:		1,046.00	Crime Victims	1 Vendors	1 Transactions		
257	DEPT			Community Corrections				
14563	Anoka County Corrections							
	01-257-255-0000-6269		9,913.00	JUV SECURE RJC CONTRACT	JULY2024	Juvenile Detention		N
				07/01/2024 07/31/2024				
14563	Anoka County Corrections		9,913.00	1 Transactions				
10265	AT&T Mobility (Community Correct)							
	01-257-000-0000-6215		45.19	WIRELESS PHONE-ADMIN	287332245168X080	Wireless Telephone Services		N
				06/26/2024 07/25/2024				
	01-257-255-0000-6215		45.19	WIRELESS PHONE-JUVENILE AGENT	287332245168X080	Wireless Telephone Services		N
				06/26/2024 07/25/2024				
	01-257-257-0000-6215		225.89	WIRELESS PHONE-ADULT AGENTS	287332245168X080	Wireless Telephone Services		N
				06/26/2024 07/25/2024				
	01-257-258-0000-6215		45.16	WIRELESS PHONE-SOBRIETY COURT	287332245168X080	Wireless Telephone Services		N
				06/26/2024 07/25/2024				
10265	AT&T Mobility (Community Correct)		361.43	4 Transactions				
783	Canon Financial Services, Inc							
	01-257-000-0000-6342		104.86	CANON COPIER LEASE	33664964	Office Equipment Rental/Contracts		N
				07/20/2024 08/19/2024				
783	Canon Financial Services, Inc		104.86	1 Transactions				
11202	Crow Wing Community Service							
	01-257-255-0000-6269		3,696.00	SEC JUV DET REIMBURSE CWC ADB	7276	Juvenile Detention		N

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No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
11202	Crow Wing Community Service		3,696.00	06/19/2024 06/30/2024 1 Transactions			
3343	Genz/Kameron						
	01-257-000-0000-6330		108.30	MILEAGE - DULUTH MTGS 190MI 07/25/2024 07/26/2024 1 Transactions	MILE7.2024	Mileage	N
3343	Genz/Kameron		108.30				
2375	Intoximeters Inc						
	01-257-267-0000-6274		435.00	EQUIPMENT - PBT (REPLACES OLD) 07/26/2024 07/26/2024 1 Transactions	CC-072424-GENZ	Drug Testing Fee	N
2375	Intoximeters Inc		435.00				
14666	Minnesota Corrections Association						
	01-257-000-0000-6240		35.00	MCA MEMBERSHIP AW 08/01/2024 08/01/2024	13772	Membership/Dues/Association Fees	N
	01-257-000-0000-6240		35.00	MCA MEMBERSHIP KG 08/01/2024 08/01/2024	13777	Membership/Dues/Association Fees	N
	01-257-000-0000-6240		35.00	MCA MEMBERSHIP JL 08/01/2024 08/01/2024	13782	Membership/Dues/Association Fees	N
	01-257-000-0000-6240		35.00	MCA MEMBERSHIP TR 08/01/2024 08/01/2024	13788	Membership/Dues/Association Fees	N
	01-257-000-0000-6240		35.00	MCA MEMBERSHIP CD 08/01/2024 08/01/2024	13789	Membership/Dues/Association Fees	N
	01-257-000-0000-6240		35.00	MCA MEMBERSHIP CC 08/01/2024 08/01/2024	13790	Membership/Dues/Association Fees	N
	01-257-000-0000-6240		35.00	MCA MEMBERSHIP SA 08/01/2024 08/01/2024	13791	Membership/Dues/Association Fees	N
	01-257-000-0000-6240		35.00	MCA MAMBERSHIP TW 08/01/2024 08/01/2024	13792	Membership/Dues/Association Fees	N
14666	Minnesota Corrections Association		280.00	8 Transactions			
11997	Minnesota Monitoring, Inc						
	01-257-267-0000-6342		1,352.00	EHM RENTAL COSTS 07/01/2024 07/31/2024 1 Transactions	14615	Office Equipment Rental/Contracts	N
11997	Minnesota Monitoring, Inc		1,352.00				
12538	North Homes, Inc						
	01-257-255-0000-6269		2,395.82	JUV RESIDENTIAL TNT 06/12/2024 06/19/2024	2147533102	Juvenile Detention	N

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No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
12538	North Homes, Inc		2,395.82	1 Transactions			
10373	Northwestern MN Juvenile Ctr-Consequenc						
	01-257-255-0000-6269		9,240.00	SEC JUV DETENTION (ADB)	304-179-1	Juvenile Detention	N
				07/01/2024 08/30/2024			
10373	Northwestern MN Juvenile Ctr-Consequenc		9,240.00	1 Transactions			
10036	OSM						
	01-257-258-0000-6342		78.00	EHM FEES ACSC	072024	Equipment Rental/Contracts-Home Moni	Y
				07/01/2024 07/31/2024			
10036	OSM		78.00	1 Transactions			
4010	Rasley Oil Company						
	01-257-251-0000-6335		20.28	TRAINING FUEL	AITCOPROS JULY2	Gas/Vehicle Fuel Charges	N
				07/01/2024 07/31/2024			
	01-257-257-0000-6335		27.25	ADULT AGENT FUEL	AITCOPROS JULY2	Gas/Vehicle Fuel Charges	N
				07/01/2024 07/31/2024			
	01-257-258-0000-6335		136.21	SOBRIETY COURT AGENT FUEL	AITCOPROS JULY2	Gas/Vehicle Fuel Charges	N
				07/01/2024 07/31/2024			
4010	Rasley Oil Company		183.74	3 Transactions			
257	DEPT Total:		28,148.15	Community Corrections	12 Vendors	24 Transactions	
391	DEPT			Solid Waste			
15239	AT&T Mobility (P&Z)						
	01-391-000-0000-6220		45.56	MONTHLY CELLULAR CONTRACT	287301120814	Telephone	N
				06/26/2024 07/25/2024			
15239	AT&T Mobility (P&Z)		45.56	1 Transactions			
11507	Waste Management of Minnesota, Inc						
	01-391-060-0000-6360		22,779.30	MONTHLY RECYCLING CONTRACT	011680128086	Recycling Contract	N
				07/01/2024 07/31/2024			
11507	Waste Management of Minnesota, Inc		22,779.30	1 Transactions			
391	DEPT Total:		22,824.86	Solid Waste	2 Vendors	2 Transactions	
392	DEPT			Water Wells			
12169	NBS Calibrations						

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	01-392-000-0000-6360	426.00	SCALE CALIBRATION	0141845	Services, Labor, Contracts	N
12169	NBS Calibrations	426.00	1 Transactions			
392	DEPT Total:	426.00	Water Wells	1 Vendors	1 Transactions	
601	DEPT		Extension			
89471	Aitkin Co 4-H Council					
	01-601-551-0000-5840	320.00	BOOKS #865-866, 868-872, 875	08022024	4-H Plat Book Sales	N
89471	Aitkin Co 4-H Council	320.00	1 Transactions			
10850	Carlson/David L					
	01-601-000-0000-6278	35.00	EXT MTG 8/5	08052024	Advisory Board/Committee Per Diem	Y
	01-601-000-0000-6278	26.80	EXT MTG 8/5	08052024	Advisory Board/Committee Per Diem	N
10850	Carlson/David L	61.80	2 Transactions			
9440	Dotzler/Sharon A					
	01-601-000-0000-6278	35.00	EXT MEETING 8/5	08052024	Advisory Board/Committee Per Diem	Y
9440	Dotzler/Sharon A	35.00	1 Transactions			
91345	Elvecrog/Roberta C					
	01-601-000-0000-6278	35.00	EXT MTG 8/5/24	08052024	Advisory Board/Committee Per Diem	Y
91345	Elvecrog/Roberta C	35.00	1 Transactions			
12045	Janzen/Joy					
	01-601-000-0000-6278	35.00	EXT MEETING 8/5	080524	Advisory Board/Committee Per Diem	Y
	01-601-000-0000-6379	12.06	EXT MILEAGE 8/5	080524	Extension Committee Expense(Not PerD	N
12045	Janzen/Joy	47.06	2 Transactions			
14813	Joerger/Rebecca					
	01-601-000-0000-6278	35.00	EXT MEETING 8/5	08052024	Advisory Board/Committee Per Diem	Y
	01-601-000-0000-6379	21.44	EXT MILEAGE 8/5	08052024	Extension Committee Expense(Not PerD	N
14813	Joerger/Rebecca	56.44	2 Transactions			
90853	Mickelson/Bonnie H					
	01-601-000-0000-6278	35.00	EXT MTG 8/5/2024	08/05/2024	Advisory Board/Committee Per Diem	Y
90853	Mickelson/Bonnie H	35.00	1 Transactions			

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Vendor		Name	Rpt	Warrant Description		Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name		
601	DEPT Total:		590.30	Extension	7 Vendors	10 Transactions		
700	DEPT			Promotion,Airport,Tourism, Misc.				
10306	Nistler's Northland Adventures LLC							
	01-700-909-0000-6801		2,000.00	BD&R GRANT	080820241	Appropriations-Grant	G	
10306	Nistler's Northland Adventures LLC		2,000.00		1 Transactions			
10821	The Jaques Art Center							
	01-700-909-0000-6801		1,300.00	BD&R GRANT	073120241	Appropriations-Grant	N	
10821	The Jaques Art Center		1,300.00		1 Transactions			
700	DEPT Total:		3,300.00	Promotion,Airport,Tourism, Misc.	2 Vendors	2 Transactions		
711	DEPT			Economic Development				
15240	AT&T Mobility (Central Serv)							
	01-711-000-0000-6220		44.72	ECON DEV PHONE	287298817699	Telephone	N	
				06/26/2024 07/25/2024				
15240	AT&T Mobility (Central Serv)		44.72		1 Transactions			
711	DEPT Total:		44.72	Economic Development	1 Vendors	1 Transactions		
1	Fund Total:		115,884.22	General Fund		183 Transactions		

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	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
43	DEPT				Assessor			
	10452	AT&T Mobility						
		02-043-028-0000-6405		2,900.00	SIX APPRAISER IPADS	287298660812X0801	IT/Equipment Reserve Expense - Assessor	
	10452	AT&T Mobility		2,900.00	1 Transactions			
43	DEPT Total:			2,900.00	Assessor	1 Vendors	1 Transactions	
44	DEPT				Central Services			
	10203	Brendel/William						
		02-044-251-0000-6268		3,657.71	ORGANIZ. DEVELOP. JULY 2024	16	Staff Training, Development	Y
					07/01/2024 07/31/2024			
	10203	Brendel/William		3,657.71	1 Transactions			
44	DEPT Total:			3,657.71	Central Services	1 Vendors	1 Transactions	
200	DEPT				Enforcement			
	2340	Hyytinen Hardware Hank						
		02-200-020-0000-6360		19.64	SAR TOGGLE PLATE, BOX METAL	19599/1	Sheriff Search & Rescue Reserve Expense	
		02-200-020-0000-6360		112.96	FIRE EXTIGUISHER; TIEDOWNS	19699/1	Sheriff Search & Rescue Reserve Expense	
	2340	Hyytinen Hardware Hank		132.60	2 Transactions			
	10313	Kate-Lo Tile & Stone						
		02-200-011-0000-6605		4,908.00	FLOOR TILE SHERIFF'S OFFICE	343052	Sheriff Buildings Reserve Expense	Y
	10313	Kate-Lo Tile & Stone		4,908.00	1 Transactions			
200	DEPT Total:			5,040.60	Enforcement	2 Vendors	3 Transactions	
2	Fund Total:			11,598.31	Reserves Fund		5 Transactions	

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
301	DEPT		R&B Administration			
10855	Culligan Soft Water					
	03-301-000-0000-6342	55.00	WATER COOLER RENTAL	150-10020584-1	Office Equipment Rental/Contracts	N
10855	Culligan Soft Water	55.00	1 Transactions			
11406	Innovative Office Solutions, LLC					
	03-301-000-0000-6405	52.28	OFFICE SUPPLIES	IN4601841	Office Supplies	N
	03-301-000-0000-6405	47.98-	OFFICE SUPPLIES	SCN-127704	Office Supplies	N
11406	Innovative Office Solutions, LLC	4.30	2 Transactions			
301	DEPT Total:	59.30	R&B Administration	2 Vendors	3 Transactions	
302	DEPT		R&B Engineering/Construction			
2340	Hyytinen Hardware Hank					
	03-302-000-0000-6550	15.99	ENGINEERING SUPPLIES	ACCT 2054	R & B Engineer Supplies	N
	03-302-000-0000-6550	2.99	ENGINEERING SUPPLIES	ACCT 2054	R & B Engineer Supplies	N
2340	Hyytinen Hardware Hank	18.98	2 Transactions			
11351	ULINE					
	03-302-000-0000-6550	75.95	ENGINEERING SUPPLIES	180758295	R & B Engineer Supplies	N
11351	ULINE	75.95	1 Transactions			
302	DEPT Total:	94.93	R&B Engineering/Construction	2 Vendors	3 Transactions	
303	DEPT		R&B Highway Maintenance			
195	Aitkin Tire Shop					
	03-303-000-0000-6590	800.00	TIRE	0-063488	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590	98.00	REPAIR PARTS	0-063488	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590	75.00	REPAIR LABOR	0-063507	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590	582.00	TIRE	0-063547	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590	93.00	REPAIR PARTS	0-063547	Repair & Maintenance Supplies	Y
195	Aitkin Tire Shop	1,648.00	5 Transactions			
7916	AT&T Mobility (R&B)					
	03-303-000-0000-6220	38.23	PAUL'S IPAD SVC	ACCT 287303768387	Telephone	N
	03-303-000-0000-6220	38.23	MIKE LAPTOP SVC	ACCT 287303768387	Telephone	N
	03-303-000-0000-6220	38.23	CAROL LAPTOP SVC	ACCT 287303768387	Telephone	N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
7916	AT&T Mobility (R&B)		114.69	3 Transactions		
86467	Auto Value Aitkin					
	03-303-000-0000-6590		149.00	REPAIR PARTS	40243020	Repair & Maintenance Supplies N
86467	Auto Value Aitkin		149.00	1 Transactions		
14887	Cintas Corporation					
	03-303-000-0000-6360		15.64	SHOP LAUNDRY	4200188435	Services, Labor, Contracts N
	03-303-000-0000-6360		15.64	SHOP LAUNDRY	4200908419	Services, Labor, Contracts N
14887	Cintas Corporation		31.28	2 Transactions		
2763	Countryside Sanitation, LLC					
	03-303-000-0000-6255		117.00	AUG 24 MCGREGOR	ACCT 2025	Garbage Y
	03-303-000-0000-6255		81.90	AUG 24 PALISADE	ACCT 91	Garbage Y
2763	Countryside Sanitation, LLC		198.90	2 Transactions		
1430	Dotzler Power Equipment					
	03-303-000-0000-6417		19.99	MCGREGOR SHOP SUPPLIES	39316	Shop/Building Maintenance N
1430	Dotzler Power Equipment		19.99	1 Transactions		
8622	Frontier Communications Holdings LLC					
	03-303-000-0000-6220		117.11	JACOBSON	218-752-6591	Telephone N
	03-303-000-0000-6220		117.11	MCGREGOR	218-768-4481	Telephone N
	03-303-000-0000-6220		117.11	PALISADE	218-845-2607	Telephone N
8622	Frontier Communications Holdings LLC		351.33	3 Transactions		
1754	Garrison Disposal Company, Inc					
	03-303-000-0000-6255		140.28	AITKIN SHOP	ACCT 1979600	Garbage N
1754	Garrison Disposal Company, Inc		140.28	1 Transactions		
10411	GEIST/ DOUG JR					
	03-303-000-0000-6181		195.00	20204 BOOT REIMBURSEMENT	L&M FLEET	Safety Footwear Allowance N
10411	GEIST/ DOUG JR		195.00	1 Transactions		
1818	Glen's Sign Design					
	03-303-000-0000-6516		500.00	E-911 STREET SIGNAGE	1219	Signs & Posts Y
1818	Glen's Sign Design		500.00	1 Transactions		
2340	Hyytinen Hardware Hank					

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6417		5.99 AITKIN SHOP	ACCT 2054	Shop/Building Maintenance	N
	03-303-000-0000-6417		19.98 AITKIN SHOP	ACCT 2054	Shop/Building Maintenance	N
	03-303-000-0000-6417		9.29 AITKIN SHOP	ACCT 2054	Shop/Building Maintenance	N
	03-303-000-0000-6516		17.78 SIGN SUPPLIES	ACCT 2054	Signs & Posts	N
	03-303-000-0000-6516		14.78 SIGN SUPPLIES	ACCT 2054	Signs & Posts	N
	03-303-000-0000-6521		24.99 MAILBOX REPAIR	ACCT 2054	Maintenance Supplies	N
	03-303-000-0000-6590		24.27 REPAIR PARTS	ACCT 2054	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		7.78 REPAIR PARTS	ACCT 2054	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		16.58 REPAIR PARTS	ACCT 2054	Repair & Maintenance Supplies	N
2340	Hyytinen Hardware Hank		141.44	9 Transactions		
10410	JOHNSON/TERRY					
	03-303-000-0000-6360		50.00 BEAVER REMOVAL	4/12-6/30/24	Services, Labor, Contracts	N
	03-303-000-0000-6360		100.00 BEAVER REMOVAL	4/12-6/30/24	Services, Labor, Contracts	N
	03-303-000-0000-6360		500.00 BEAVER REMOVAL	4/12-6/30/24	Services, Labor, Contracts	N
	03-303-000-0000-6360		200.00 BEAVER REMOVAL	4/12-6/30/24	Services, Labor, Contracts	N
	03-303-000-0000-6360		500.00 BEAVER REMOVAL	4/12-6/30/24	Services, Labor, Contracts	N
	03-303-000-0000-6360		150.00 BEAVER REMOVAL	4/12-6/30/24	Services, Labor, Contracts	N
	03-303-000-0000-6360		17.50 DAM REMOVAL LABOR	4/12-6/30/24	Services, Labor, Contracts	N
	03-303-000-0000-6360		61.22 MILEAGE	4/12-6/30/24	Services, Labor, Contracts	N
	03-303-000-0000-6360		124.47 MILEAGE	4/12-6/30/24	Services, Labor, Contracts	N
	03-303-000-0000-6360		56.13 MILEAGE	4/12-6/30/24	Services, Labor, Contracts	N
	03-303-000-0000-6360		95.21 MILEAGE	4/12-6/30/24	Services, Labor, Contracts	N
	03-303-000-0000-6360		21.25 MILEAGE	4/12-6/30/24	Services, Labor, Contracts	N
	03-303-000-0000-6360		65.52 MILEAGE	4/12-6/30/24	Services, Labor, Contracts	N
	03-303-000-0000-6360		83.01 MILEAGE	4/12-6/30/24	Services, Labor, Contracts	N
	03-303-000-0000-6360		13.13 MILEAGE	4/12-6/30/24	Services, Labor, Contracts	N
10410	JOHNSON/TERRY		2,037.44	15 Transactions		
10295	Knife River Corporation					
	03-303-000-0000-6520		16,776.39 APPLY CALC W MOBILIZATION	1070651	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		20,221.31 APPLY CALC W MOBILIZATION	1070651	Calcium Chloride Dust Control	N
10295	Knife River Corporation		36,997.70	2 Transactions		
2941	M R Sign Co Inc					
	03-303-000-0000-6516		202.31 RT CLEARANCE MARKER	224800	Signs & Posts	N
	03-303-000-0000-6516		550.95 RRX ADV WARNING	224800	Signs & Posts	N
	03-303-000-0000-6516		863.74 STOP AHEAD	224800	Signs & Posts	N
	03-303-000-0000-6516		336.63 AITKIN TWP SIGNS	224800	Signs & Posts	N

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	03-303-000-0000-6590		121.15	REPAIR PARTS	224953	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		60.57	REPAIR PARTS	224953	Repair & Maintenance Supplies	N
2941	M R Sign Co Inc		2,135.35	6 Transactions			
3100	McGregor Oil						
	03-303-000-0000-6570		2,163.63	SWATARA DIESEL	AITKINRB	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		1,945.23	SWATARA DIESEL	AITKINRB	Motor Fuel & Lubricants	N
3100	McGregor Oil		4,108.86	2 Transactions			
5917	Mike's Bobcat Service, Inc.						
	03-303-000-0000-6360		130.00	GRADING	AUG 24	Services, Labor, Contracts	N
5917	Mike's Bobcat Service, Inc.		130.00	1 Transactions			
14155	Minnesota Beaver Control LLC						
	03-303-000-0000-6360		120.00	BEAVER REMOVAL	862370	Services, Labor, Contracts	Y
14155	Minnesota Beaver Control LLC		120.00	1 Transactions			
9692	Minnesota Energy Resources Corporation						
	03-303-000-0000-6423		171.94	NAT GAS: AITKIN SHOP	0506048841-00001	Fuel for Buildings	N
9692	Minnesota Energy Resources Corporation		171.94	1 Transactions			
8372	Mn Petroleum Marketers Assn						
	03-303-000-0000-6417		20.00	AITKIN SHOP	61514 SIR	Shop/Building Maintenance	N
8372	Mn Petroleum Marketers Assn		20.00	1 Transactions			
9179	NORTH CENTRAL INTERNATIONAL, LLC						
	03-303-000-0000-6590		5.94	REPAIR PARTS	X0095675:01	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		5.94	REPAIR PARTS	X220094447:01	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		267.75	REPAIR PARTS	X220094461:01	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		220.58	REPAIR PARTS	X220094461:01	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		220.58	REPAIR PARTS	X220094461:01	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		220.58	REPAIR PARTS	X220094461:01	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		191.22	REPAIR PARTS	X220094835:01	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		127.66	REPAIR PARTS	X220095600:01	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		127.66	REPAIR PARTS	X220095600:01	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		127.66	REPAIR PARTS	X220095600:01	Repair & Maintenance Supplies	N
9179	NORTH CENTRAL INTERNATIONAL, LLC		1,515.57	10 Transactions			
8436	Northland Parts						

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	03-303-000-0000-6590		43.95	REPAIR PARTS	ACCY 3741	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		4.49	REPAIR PARTS	ACCY 3741	Repair & Maintenance Supplies	N
8436	Northland Parts		48.44	2 Transactions			
10720	Nuss Truck Group Inc						
	03-303-000-0000-6590		717.67	REPAIR PARTS	PSO125690-1	Repair & Maintenance Supplies	N
10720	Nuss Truck Group Inc		717.67	1 Transactions			
14861	Parman Energy Group						
	03-303-000-0000-6570		1,628.00	MOTOR OIL	0239617-IN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		639.10	TRANNNY OIL	0241038-IN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		845.35	HYDRAULIC OIL	0241038-IN	Motor Fuel & Lubricants	N
14861	Parman Energy Group		3,112.45	3 Transactions			
8537	Powerplan OIB						
	03-303-000-0000-6417		38.50	AITKIN SHOP	2386922	Shop/Building Maintenance	N
	03-303-000-0000-6590		994.52	REPAIR PARTS-FILTERS	2386922	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		84.86	REPAIR PARTS	2386922	Repair & Maintenance Supplies	N
8537	Powerplan OIB		1,117.88	3 Transactions			
15211	Quality Disposal Systems Inc						
	03-303-000-0000-6255		77.22	GARBAGE: MCGRATH	ACCT 1652085	Garbage	N
15211	Quality Disposal Systems Inc		77.22	1 Transactions			
4070	Riley Auto Supply						
	03-303-000-0000-6590		13.99	REPAIR PARTS	ACCT 2716	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		163.42	REPAIR PARTS	ACCT 2716	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		79.92	REPAIR PARTS	ACCT 2716	Repair & Maintenance Supplies	N
4070	Riley Auto Supply		257.33	3 Transactions			
14812	SCI Broadband/Savage Communications						
	03-303-000-0000-6220		154.99	AUG PHONE/INTERNET	ACCT 009-038972	Telephone	N
14812	SCI Broadband/Savage Communications		154.99	1 Transactions			
8364	Towmaster						
	03-303-000-0000-6590		84.38	REPAIR PARTS	470862	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		84.38	REPAIR PARTS	470862	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		84.38	REPAIR PARTS	470862	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		84.38	REPAIR PARTS	470862	Repair & Maintenance Supplies	N

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	03-303-000-0000-6590		84.37	REPAIR PARTS	470862	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		84.37	REPAIR PARTS	470862	Repair & Maintenance Supplies	N
8364	Towmaster		506.26	6 Transactions			
9946	White Cap, LP						
	03-303-000-0000-6417		402.84	AITKIN SHOP SUPPLIES	50027709947	Shop/Building Maintenance	N
	03-303-000-0000-6521		402.84	HYDROSEEDING MULCH	50027709947	Maintenance Supplies	N
9946	White Cap, LP		805.68	2 Transactions			
8279	Winzer Franchise Company						
	03-303-000-0000-6417		287.04	AITKIN SHOP SUPPLIES	2361932	Shop/Building Maintenance	N
	03-303-000-0000-6417		189.94	AITKIN SHOP SUPPLIES	2363104	Shop/Building Maintenance	N
8279	Winzer Franchise Company		476.98	2 Transactions			
10196	Yanmar CE NA						
	03-303-000-0000-6590		428.42	REPAIR PARTS	694988	Repair & Maintenance Supplies	N
10196	Yanmar CE NA		428.42	1 Transactions			
5295	Ziegler Inc						
	03-303-000-0000-6590		151.16	REPAIR PARTS	IN001568427	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		2,460.40	7'GRADER BLADES	IN001568786	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		1,274.20	REPAIR PARTS	IN001568955	Repair & Maintenance Supplies	N
5295	Ziegler Inc		3,885.76	3 Transactions			
303	DEPT Total:		62,315.85	R&B Highway Maintenance	32 Vendors	96 Transactions	
307	DEPT			R&B Capital Infrastructure			
10387	DELLWIN CANFIELD ESTATE						
	03-307-000-0000-6362		1,500.00	PTOF NW1/4 OFNE1/4 S35/T48/R25	ROW PARCEL 43	Right Of Way	S
10387	DELLWIN CANFIELD ESTATE		1,500.00	1 Transactions			
7652	Erickson Engineering Co.						
	03-307-000-0000-6269		428.50	PROFESSIONAL SERVICES	16678	Professional Services	Y
7652	Erickson Engineering Co.		428.50	1 Transactions			
10018	GILBERTSON/DAVID						
	03-307-000-0000-6362		4,260.00	SE1/4OFNW1/4S35T48R25 NE1/4OFN	PARCEL NO 38&40	Right Of Way	S
10018	GILBERTSON/DAVID		4,260.00	1 Transactions			

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
10329	JACKSON/ROBERT E					
	03-307-000-0000-6362		PTOF SE1/4OF SE1/4 S15/T47/R25	ROW PARCEL NO 1	Right Of Way	N
10329	JACKSON/ROBERT E		1 Transactions			
		1,790.00				
		1,790.00				
11985	Kazmerzak/Paul					
	03-307-000-0000-6362		STATE DEED TAX	STATE DEED TAX	Right Of Way	N
	03-307-000-0000-6362		STATE DEED TAX	STATE DEED TAX	Right Of Way	N
11985	Kazmerzak/Paul		2 Transactions			
		18.58				
		16.14				
		34.72				
14787	MILLER/DONNIE					
	03-307-000-0000-6362		PTOF SW1/4OF SE1/4 S11/T47/R25	ROW PARCEL NO 1	Right Of Way	N
14787	MILLER/DONNIE		1 Transactions			
		4,390.00				
		4,390.00				
9815	MILLER/SETH					
	03-307-000-0000-6362		PTOF SW1/4 OFSE1/4 S11/T47/R25	ROW PARC NO 16A	Right Of Way	N
9815	MILLER/SETH		1 Transactions			
		2,570.00				
		2,570.00				
10409	SAUMER/DANIEL M					
	03-307-000-0000-6362		N1/2OFSW1/4OFNE1/4 S11/T47/R25	ROW PARCEL NO 2	Right Of Way	S
10409	SAUMER/DANIEL M		1 Transactions			
		500.00				
		500.00				
10356	SWANSON/GREGORY					
	03-307-000-0000-6362		LOT 7 BL 2 S14/T47/R25	PAR NO 8,9,14,15	Right Of Way	S
10356	SWANSON/GREGORY		1 Transactions			
		3,630.00				
		3,630.00				
4882	Town Of Kimberly Clerk					
	03-307-000-0000-6362		LOTS 4-6 OF OPPEGARDS	PARCEL NO 10	Right Of Way	N
4882	Town Of Kimberly Clerk		1 Transactions			
		680.00				
		680.00				
5128	Widseth Smith & Nolting Inc					
	03-307-000-0000-6269		PROFESSIONAL SERVICES	232176	Professional Services	N
5128	Widseth Smith & Nolting Inc		1 Transactions			
		4,380.92				
		4,380.92				
307	DEPT Total:	24,164.14	R&B Capital Infrastructure	11 Vendors	12 Transactions	
3	Fund Total:	86,634.22	Road & Bridge		114 Transactions	

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	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
422	DEPT				Unorganized Fire			
	173	City Of Hill City						
		04-422-000-0000-6801		5,149.04	2024 FIRE PROTECTION	UNORG 51-27	Appropriations	N
		04-422-000-0000-6801		3,092.84	2024 FIRE PROTECTION	UNORG 52-25	Appropriations	N
		04-422-000-0000-6801		1,535.21	2024 FIRE PROTECTION	UNORG 52-27	Appropriations	N
	173	City Of Hill City		9,777.09	3 Transactions			
422	DEPT Total:			9,777.09	Unorganized Fire	1 Vendors	3 Transactions	
4	Fund Total:			9,777.09	Unorganized Townships		3 Transactions	

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400	DEPT			Public Health Department			
9608	AMAZON CAPITAL SERVICES (HHS only)						
	05-400-440-0410-6405		3.78	OSS-LOBBY SPEAKER	1JXP-9TYL-3Q77	Office Supplies	N
				08/06/2024 08/06/2024			
	05-400-420-4800-6435		42.62	UCARE GRANT-PLOTTER PAPER	1R6J-NPW6-3TRC	Public Health Program Related Supplies	N
				07/31/2024 07/31/2024			
	05-400-440-0410-6405		4.41	AGENCY-FILE FOLDERS	1R9V-4RJF-3VFC	Office Supplies	N
				08/06/2024 08/06/2024			
	05-400-440-0410-6405		3.21	AGENCY-LETTER OPENERS/CABLES	1W64-9TMX-4YGM	Office Supplies	N
				07/26/2024 07/26/2024			
9608	AMAZON CAPITAL SERVICES (HHS only)		54.02	4 Transactions			
10233	American Found for Suicide Prevention						
	05-400-420-4800-6435		267.05	UCARE-SP RESOURCES	AFSP 3976386	Public Health Program Related Supplies	N
10233	American Found for Suicide Prevention		267.05	1 Transactions			
12525	CES Imaging						
	05-400-420-4800-6405		154.00	UCARE GRANT-INK FOR SIGNAGE	14348	Office Supplies	N
				07/30/2024 07/30/2024			
12525	CES Imaging		154.00	1 Transactions			
10855	Culligan Soft Water						
	05-400-440-0410-6342		20.45	COOLER RENTAL SERVICE	150X01781301	Office Equipment Rental/Contracts	N
				08/01/2024 08/31/2024			
10855	Culligan Soft Water		20.45	1 Transactions			
9014	PAPER STORM						
	05-400-440-0410-6360		13.61	PAPER SHREDDING	26647	Services, Labor, Contracts	N
				07/30/2024 07/30/2024			
9014	PAPER STORM		13.61	1 Transactions			
9665	Premier Graphic Solutions LLC						
	05-400-420-4800-6405		124.23	UCARE-LAMINATE FOR SIGNS	2024-094	Office Supplies	N
				07/31/2024 07/31/2024			
9665	Premier Graphic Solutions LLC		124.23	1 Transactions			
4010	Rasley Oil Company						
	05-400-420-4800-6335		63.74	UCARE GRANT GAS CHGS - 7/24	AITCOHSS	Gas/Vehicle Fuel Charges	N
				07/01/2024 07/31/2024			

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	05-400-430-0408-6335		FAP GAS CHARGES - 7/24	AITCOHHSS	Gas/Vehicle Fuel Charges	N
			07/01/2024 07/31/2024			
4010	Rasley Oil Company		2 Transactions			
10292	Savance, LLC					
	05-400-440-0410-6266		AGENCY ANNUAL EIO MAINT	128745	Software Fees/License Fees	N
			11/02/2024 11/01/2025			
10292	Savance, LLC		1 Transactions			
10698	Stericycle,Inc					
	05-400-440-0410-6360		STERI-SAFE	8007755035	Services, Labor, Contracts	6
			08/01/2024 08/31/2024			
10698	Stericycle,Inc		1 Transactions			
9553	Vestis					
	05-400-440-0410-6422		JANITORIAL SUPPLIES-TOWELS	2530303040	Janitorial Supplies	N
			08/06/2024 08/06/2024			
9553	Vestis		1 Transactions			
400	DEPT Total:		1,280.00			
			Public Health Department	10 Vendors	14 Transactions	
420	DEPT		Income Maintenance			
9608	AMAZON CAPITAL SERVICES (HHS only)					
	05-420-600-4800-6405		OSS-LOBBY SPEAKER	1JXP-9TYL-3Q77	Office Supplies	N
			08/06/2024 08/06/2024			
	05-420-600-4800-6405		IM-KEYBOARD STICKERS (CH)	1R6J-NPW6-3TRC	Office Supplies	N
			07/31/2024 07/31/2024			
	05-420-600-4800-6405		AGENCY-FILE FOLDERS	1R9V-4RJF-3VFC	Office Supplies	N
			08/06/2024 08/06/2024			
	05-420-600-4800-6405		AGENCY-LETTER OPENERS/CABLES	1W64-9TMX-4YGM	Office Supplies	N
			07/26/2024 07/26/2024			
9608	AMAZON CAPITAL SERVICES (HHS only)		4 Transactions			
10855	Culligan Soft Water					
	05-420-600-4800-6342		COOLER RENTAL SERVICE	150X01781301	Office Equipment Rental/Contracts	N
			08/01/2024 08/31/2024			
10855	Culligan Soft Water		1 Transactions			
11051	Department of Human Services					

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	05-420-620-4400-6026		197.02	MCRE/GAMC/NONRES ESTATE 06/01/2024 06/30/2024	A300MM2C01I	State Share - GAMC Estate	N
	05-420-650-4400-6025		4,204.20	MA LTC UN 65 06/01/2024 06/30/2024	A300MM2C01I	State/Fed Share - MA Program	N
	05-420-650-4400-6025		317.56	G8 LTC LT65 CY20 06/01/2024 06/30/2024	A300MM2C01I	State/Fed Share - MA Program	N
	05-420-650-4400-6026		48,144.24	MA ESTATE COLLECTIONS-FED 06/01/2024 06/30/2024	A300MM2C01I	State/Fed Share - MA Estate	N
	05-420-650-4400-6026		468.43	CV MA ESTATE COLL - FED 06/01/2024 06/30/2024	A300MM2C01I	State/Fed Share - MA Estate	N
	05-420-650-4400-6026		24,072.11	MA ESTATE COLLECTIONS-STATE 06/01/2024 06/30/2024	A300MM2C01I	State/Fed Share - MA Estate	N
	05-420-650-4400-6026		178.79	CV MA ESTATE COLL - STATE 06/01/2024 06/30/2024	A300MM2C01I	State/Fed Share - MA Estate	N
	05-420-630-4100-6011		69.10	MAXIS FS RECOVERIES 06/01/2024 06/30/2024	A300MX01256I	County Share-Food Support	N
11051	Department of Human Services		77,651.45	8 Transactions			
88127	MFWCAA CONFERENCE						
	05-420-600-4800-6241		1,800.00	IM-MFWCAA CONF 2024 08/05/2024 08/05/2024		Meeting/Conference Registration Fee	N
88127	MFWCAA CONFERENCE		1,800.00	1 Transactions			
3337	Minnesota County Attorneys Association						
	05-420-640-4800-6241		750.00	MFSRC CONF REG (JL/KP)	200011678	Meeting/Conference Registration Fee	N
3337	Minnesota County Attorneys Association		750.00	1 Transactions			
9014	PAPER STORM						
	05-420-600-4800-6360		32.08	PAPER SHREDDING 07/30/2024 07/30/2024	26647	Services, Labor, Contracts	N
9014	PAPER STORM		32.08	1 Transactions			
10292	Savance, LLC						
	05-420-600-4800-6266		1,278.75	AGENCY ANNUAL EIO MAINT 11/02/2024 11/01/2025	128745	Software Fees/License Fees	N
10292	Savance, LLC		1,278.75	1 Transactions			
89003	Seven County Process Servers LLC						
	05-420-640-4800-6379		75.00	IV-D SERVICES 001479803401	20240289	Other Iv-D Charges	Y

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
89003	Seven County Process Servers LLC		07/27/2024 07/27/2024 1 Transactions			
10698	Stericycle, Inc 05-420-600-4800-6360		39.73 STERI-SAFE 08/01/2024 08/31/2024 1 Transactions	8007755035	Services, Labor, Contracts	6
10698	Stericycle, Inc		39.73			
86235	The Office Shop Inc 05-420-600-4800-6405 05-420-640-4800-6300		13.76 IM-NAME PLATE (TN) 55.49 CS-COPIER CONTRACT 2 Transactions	1144218-0 332513-0	Office Supplies Maintenance/Service Contracts	N N
86235	The Office Shop Inc		69.25			
9553	Vestis 05-420-600-4800-6422		22.64 JANITORIAL SUPPLIES-TOWELS 08/06/2024 08/06/2024 1 Transactions	2530303040	Janitorial Supplies	N
9553	Vestis		22.64			
420	DEPT Total:		81,799.87	Income Maintenance	11 Vendors	22 Transactions
430	DEPT		Social Services			
9608	AMAZON CAPITAL SERVICES (HHS only) 05-430-700-4800-6405		14.30 OSS-LOBBY SPEAKER 08/06/2024 08/06/2024	1JXP-9TYL-3Q77	Office Supplies	N
	05-430-700-4800-6405		16.71 AGENCY-FILE FOLDERS 08/06/2024 08/06/2024	1R9V-4RJF-3VFC	Office Supplies	N
	05-430-700-4800-6405		12.17 AGENCY-LETTER OPENERS/CABLES 07/26/2024 07/26/2024 3 Transactions	1W64-9TMX-4YGM	Office Supplies	N
9608	AMAZON CAPITAL SERVICES (HHS only)		43.18			
10855	Culligan Soft Water 05-430-700-4800-6342		77.44 COOLER RENTAL SERVICE 08/01/2024 08/31/2024 1 Transactions	150X01781301	Office Equipment Rental/Contracts	N
10855	Culligan Soft Water		77.44			
9014	PAPER STORM 05-430-700-4800-6360		51.51 PAPER SHREDDING 07/30/2024 07/30/2024	26647	Services, Labor, Contracts	N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
9014	PAPER STORM		51.51	1 Transactions		
10657	Quadient Finance USA, Inc					
	05-430-000-0000-1205		2,000.00	POSTAGE	11465883	Postage Account
				08/01/2024 08/01/2024		N
10657	Quadient Finance USA, Inc		2,000.00	1 Transactions		
4010	Rasley Oil Company					
	05-430-700-4800-6335		247.70	SS GAS CHARGES - 7/24	AITCOHHSS	Gas/Vehicle Fuel Charges
				07/01/2024 07/31/2024		N
4010	Rasley Oil Company		247.70	1 Transactions		
10292	Savance, LLC					
	05-430-700-4800-6266		2,053.75	AGENCY ANNUAL EIO MAINT	128745	Software Fees/License Fees
				11/02/2024 11/01/2025		N
10292	Savance, LLC		2,053.75	1 Transactions		
10698	Stericycle,Inc					
	05-430-700-4800-6360		63.81	STERI-SAFE	8007755035	Services, Labor, Contracts
				08/01/2024 08/31/2024		6
10698	Stericycle,Inc		63.81	1 Transactions		
86235	The Office Shop Inc					
	05-430-700-4800-6480		249.00	HCBS-L SHAPED DES		Small Furniture/Equipment
86235	The Office Shop Inc		249.00	1 Transactions		N
9553	Vestis					
	05-430-700-4800-6422		36.36	JANITORIAL SUPPLIES-TOWELS	2530303040	Janitorial Supplies
				08/06/2024 08/06/2024		N
9553	Vestis		36.36	1 Transactions		
430	DEPT Total:		4,822.75	Social Services	9 Vendors	11 Transactions
5	Fund Total:		87,902.62	Health & Human Services		47 Transactions

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	Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
					Service Dates	Paid On Bhf #	On Behalf of Name	
0	DEPT				Undesignated			
	4580	Mn Dept Of Finance						
		09-000-000-0000-2030		840.00	VITAL STATISTICAL MARRIAGE REP	JULY 2024	State Fees, Assessments & Surcharges	N
	4580	Mn Dept Of Finance		840.00	1 Transactions			
0	DEPT Total:			840.00	Undesignated	1 Vendors	1 Transactions	
9	Fund Total:			840.00	State		1 Transactions	

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
900	DEPT		Timber Permit Bonds			
11252	Benson/John					
	10-900-000-0000-2300	297.68	REFUND BOND	13919	Timber Permit Bonds	N
11252	Benson/John	297.68	1 Transactions			
12589	Haapoja/George					
	10-900-000-0000-2300	511.52	REFUND BOND	14470	Timber Permit Bonds	Y
12589	Haapoja/George	511.52	1 Transactions			
5791	Sappi					
	10-900-000-0000-2300	3,900.65	REFUND BOND	14547	Timber Permit Bonds	N
5791	Sappi	3,900.65	1 Transactions			
900	DEPT Total:	4,709.85	Timber Permit Bonds	3 Vendors	3 Transactions	
923	DEPT		Forfeited Tax Sales			
170	Aitkin Motor Company					
	10-923-000-0000-6590	63.03	2024 F150 XL LOF	49014	Repair & Maintenance Supplies	N
	10-923-000-0000-6590	63.03	2016 F150 LOF	49265	Repair & Maintenance Supplies	N
	10-923-000-0000-6590	69.79	2019 F150 ELE KIT LOF RF WHEEL	49280	Repair & Maintenance Supplies	N
	10-923-000-0000-6590	61.05	2012 F150 LOF	49307	Repair & Maintenance Supplies	N
	10-923-000-0000-6590	80.46	2019 F150 LOF BRAKES	49329	Repair & Maintenance Supplies	N
	10-923-000-0000-6590	75.74	2020 F350 LOF	49371	Repair & Maintenance Supplies	N
	10-923-000-0000-6590	63.96	2015 F250 LOF MULTIPT INSPECTI	49380	Repair & Maintenance Supplies	N
170	Aitkin Motor Company	477.06	7 Transactions			
195	Aitkin Tire Shop					
	10-923-000-0000-6590	330.00	2 TRAILER TIRES ST 205 75/15	0063532	Repair & Maintenance Supplies	Y
195	Aitkin Tire Shop	330.00	1 Transactions			
10452	AT&T Mobility					
	10-923-000-0000-6220	657.82	CELL PHONE	287302631438X080	Telephone	N
			06/26/2024 07/25/2024			
10452	AT&T Mobility	657.82	1 Transactions			
13725	Beartooth Hardware Inc					
	10-923-000-0000-6450	7.59	DUR BATT LTHM 2450 1PK	22631	Field Supplies	N
	10-923-000-0000-6450	8.05	HARDWARE	23888	Field Supplies	N
	10-923-000-0000-6450	24.29	CULTIVATOR ACE 4T	28753	Field Supplies	N

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
13725	Beartooth Hardware Inc		39.93		3 Transactions		
10855	Culligan Soft Water						
	10-923-000-0000-6342		95.00	SHOP WATER 08/01/2024	150X01787704 08/31/2024	Office/Equipment-Rental	N
10855	Culligan Soft Water		95.00		1 Transactions		
1754	Garrison Disposal Company, Inc						
	10-923-000-0000-6255		110.30	SHOP GARBAGE	372584	Garbage	N
1754	Garrison Disposal Company, Inc		110.30		1 Transactions		
10412	O'Reilly Auto Parts						
	10-923-000-0000-6590		4.23	MARKER LIGHT	1878-192392	Repair & Maintenance Supplies	N
10412	O'Reilly Auto Parts		4.23		1 Transactions		
86235	The Office Shop Inc						
	10-923-000-0000-6405		52.56	6X9 ENVELOPES	332228-0	Office Supplies	N
	10-923-000-0000-6360		355.25	COPIER CONTRACT	332465-0	Miscellaneous-Services	N
				04/15/2024	07/16/2024		
86235	The Office Shop Inc		407.81		2 Transactions		
15229	Thompson/Dennis J						
	10-923-000-0000-6330		62.36	GRAND RAPIDS LAND COMMISS MTG	082024	Transportation/Travel/Parking	N
15229	Thompson/Dennis J		62.36		1 Transactions		
923	DEPT Total:		2,184.51	Forfeited Tax Sales	9 Vendors	18 Transactions	
926	DEPT			Law Library			
	5173 Thomson Reuters-West Publishing						
	10-926-000-0000-6455		1,259.61	LIBRARY PLAN CHARGES	850536223	Law Books	N
				08/01/2024	08/31/2024		
	10-926-000-0000-6455		1,562.70	ONLINE SUBSCRIPTION	850567383	Law Books	N
				07/01/2024	07/31/2024		
	5173 Thomson Reuters-West Publishing		2,822.31		2 Transactions		
926	DEPT Total:		2,822.31	Law Library	1 Vendors	2 Transactions	
10	Fund Total:		9,716.67	Trust		23 Transactions	

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11 Forest Development

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	Vendor		Rpt	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Name Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
925	DEPT					Resource Management			
	15370	Sullivan Jr/Barry D							
		11-925-000-0000-6273			4,000.00	BUCKTHORN BASAL/FOLIAR CONTROL	07/31/2024	Timber Improvement	Y
	15370	Sullivan Jr/Barry D			4,000.00	1 Transactions			
	13934	The Tire Barn							
		11-925-000-0000-6590			558.98	GRADER TIRE	74215	Repair & Maintenance Supplies	N
	13934	The Tire Barn			558.98	1 Transactions			
925	DEPT Total:				4,558.98	Resource Management	2 Vendors	2 Transactions	
939	DEPT					County Surveyor			
	86467	Auto Value Aitkin							
		11-939-000-0000-6450			10.99	LOW PRESSURE TIRE GA	40244619	Supplies	N
	86467	Auto Value Aitkin			10.99	1 Transactions			
	13725	Beartooth Hardware Inc							
		11-939-000-0000-6450			29.69	SHOVEL RND PNT 61"L WD	24676	Supplies	N
	13725	Beartooth Hardware Inc			29.69	1 Transactions			
	8434	DLT Solutions, Inc							
		11-939-000-0000-6356			22,116.48	CIVIL 3D GOV SINGLE USE 3 YEAR 08/01/2024 07/31/2027	SI662278	License Fees	N
	8434	DLT Solutions, Inc			22,116.48	1 Transactions			
939	DEPT Total:				22,157.16	County Surveyor	3 Vendors	3 Transactions	
11	Fund Total:				26,716.14	Forest Development		5 Transactions	

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13 Taxes & Penalties

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				Service Dates	Paid On Bhf #	On Behalf of Name	
943	DEPT			Taxes And Penalties			
999999000	KUHLMAN/MELVIN 13-943-000-0000-2001		83.56	PROPERTY TAX OVERPAYMENT - P2	2097	Cur - Property Taxes	N
999999000	KUHLMAN/MELVIN		83.56	1 Transactions			
999999000	LOWE/CHARLES 13-943-000-0000-2001		249.00	PROPERTY TAX OVERPAYMENT - P2	2094	Cur - Property Taxes	N
999999000	LOWE/CHARLES		249.00	1 Transactions			
999999000	RAVEILL/LISA 13-943-000-0000-2001		112.00	PROPERTY TAX OVERPAYMENT - P2	2096	Cur - Property Taxes	N
999999000	RAVEILL/LISA		112.00	1 Transactions			
999999000	SACK/LONNIE 13-943-000-0000-2001		12.00	PROPERTY TAX OVERPAYMENT - 2	2095	Cur - Property Taxes	N
999999000	SACK/LONNIE		12.00	1 Transactions			
943	DEPT Total:		456.56	Taxes And Penalties	4 Vendors	4 Transactions	
13	Fund Total:		456.56	Taxes & Penalties		4 Transactions	

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	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
450	DEPT				Collaborative-Aitkin School			
	86308	Aitkin Public Schools						
		15-450-000-0000-6231		36,632.00	24-25 LCTS ALLOCATION		Aitkin School Services	N
					07/01/2024 06/30/2025			
	86308	Aitkin Public Schools		36,632.00	1 Transactions			
450	DEPT Total:			36,632.00	Collaborative-Aitkin School	1 Vendors	1 Transactions	
15	Fund Total:			36,632.00	Aitkin County Collaborative		1 Transactions	

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19 Long Lake Conservation Cen

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				Service Dates	Paid On Bhf #	On Behalf of Name	
521	DEPT			LLCC Administration			
	9561 Amazon Business						
	19-521-000-0000-6405		13.62	LAMINATION SHEETS	1FCX-4NCN-L1GJ	Office Supplies	N
	9561 Amazon Business		13.62	1 Transactions			
	11419 Beaudry Oil & Service, Inc.						
	19-521-000-0000-6254		974.71	PROPANE FOR DINING HALL	2669626	Utilities-Gas and Electric	N
	11419 Beaudry Oil & Service, Inc.		974.71	1 Transactions			
	2763 Countryside Sanitation, LLC						
	19-521-000-0000-6255		157.95	AUGUST 2024 GARBAGE	5394	Garbage	Y
				08/01/2024 08/31/2024			
	2763 Countryside Sanitation, LLC		157.95	1 Transactions			
	14812 SCI Broadband/Savage Communications						
	19-521-000-0000-6220		685.80	WIFI AND PHONE	024-033167	Telephone	N
				08/01/2024 08/31/2024			
	14812 SCI Broadband/Savage Communications		685.80	1 Transactions			
	86235 The Office Shop Inc						
	19-521-000-0000-6405		9.70	ADHESIVE SPRAY	332288-0	Office Supplies	N
	86235 The Office Shop Inc		9.70	1 Transactions			
	9287 The Teehive LLC						
	19-521-000-0000-6454		2,205.00	SWEATSHIRT. DELAYED ORDER DELI	303108	Commissary Supplies-Non Jail	Y
	19-521-000-0000-6454		108.00	HATS FOR CANTEEN	304895	Commissary Supplies-Non Jail	Y
	9287 The Teehive LLC		2,313.00	2 Transactions			
	11574 Timber Transport-Curt Raveill						
	19-521-000-0000-6254		11,500.00	FIREWOOD	080624ACLD	Utilities-Gas and Electric	N
	11574 Timber Transport-Curt Raveill		11,500.00	1 Transactions			
521	DEPT Total:		15,654.78	LLCC Administration	7 Vendors	8 Transactions	
522	DEPT			LLCC Education			
	9561 Amazon Business						
	19-522-000-0000-6431		99.98	SUPPLIES FOR TIE DYING	17TY-VH3P-VHYD	Educational Supplies	N
	19-522-000-0000-6431		52.23	BUTTERFLY NETS FOR CAMP	19MJ-97LG-Q9QX	Educational Supplies	N
	19-522-000-0000-6431		138.26	CAMP MATERIALS	1FCX-4NCN-L1GJ	Educational Supplies	N

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9561	Amazon Business			3 Transactions		
13725	Beartooth Hardware Inc					
	19-522-000-0000-6431	14.44	NAILS FOR BIRDHOUSES	6182	Educational Supplies	N
13725	Beartooth Hardware Inc	14.44		1 Transactions		
522	DEPT Total:	304.91	LLCC Education	2 Vendors	4 Transactions	
523	DEPT		LLCC Food			
3810	Paulbeck's County Market					
	19-523-000-0000-6418	5.67	GROCERIES	7684653	Groceries-Students	N
3810	Paulbeck's County Market	5.67		1 Transactions		
10076	PFS Minnesota					
	19-523-000-0000-6420	856.92	NEW KITCHEN CARTS - REIMBURSE	72942553	Food Service Supplies	N
	19-523-000-0000-6418	2,002.44	GROCERIES	72951422	Groceries-Students	N
	19-523-000-0000-6418	1,151.41	GROCERIES	73040278	Groceries-Students	N
10076	PFS Minnesota	4,010.77		3 Transactions		
4968	Upper Lakes Foods, Inc					
	19-523-000-0000-6418	865.36	GROCERIES	489767-00	Groceries-Students	N
	19-523-000-0000-6418	770.06	GROCERIES	492941-00	Groceries-Students	N
	19-523-000-0000-6418	917.18	GROCERIES	495925-00	Groceries-Students	N
4968	Upper Lakes Foods, Inc	2,552.60		3 Transactions		
523	DEPT Total:	6,569.04	LLCC Food	3 Vendors	7 Transactions	
524	DEPT		LLCC Maintenance			
9561	Amazon Business					
	19-524-000-0000-6590	75.95	DOOR STOPS FOR NSL	1CXJ-61WD-C46C	Repair & Maintenance Supplies	N
	19-524-000-0000-6590	61.98	LAWN MOWER BELT	1FCX-4NCN-L1GJ	Repair & Maintenance Supplies	N
9561	Amazon Business	137.93		2 Transactions		
2340	Hyytinen Hardware Hank					
	19-524-000-0000-6590	40.96	ANT SPRAY, Maint	Acct 2498	Repair & Maintenance Supplies	N
2340	Hyytinen Hardware Hank	40.96		1 Transactions		
15300	MCGREGOR ACE HARDWARE					

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	19-524-000-0000-6590		53.13	MATERIALS TO PATCH WALL	310021	Repair & Maintenance Supplies	N
15300	MCGREGOR ACE HARDWARE		53.13	1 Transactions			
3776	Palisade One Stop						
	19-524-000-0000-6335		177.40	GAS FOR VEHICLES	2187684653	Gas/Vehicle Fuel Charges	N
3776	Palisade One Stop		177.40	1 Transactions			
4070	Riley Auto Supply						
	19-524-000-0000-6590		30.99	AIR COMPRESSOR BELT	646547	Repair & Maintenance Supplies	N
4070	Riley Auto Supply		30.99	1 Transactions			
524	DEPT Total:		440.41	LLCC Maintenance	5 Vendors	6 Transactions	
19	Fund Total:		22,969.14	Long Lake Conservation Center		25 Transactions	

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No.	Account/Formula	Accr	Amount		Service Dates	Paid On Bhf #	On Behalf of Name	
520	DEPT				Parks			
13649	Aitkin Rental Center							
	21-520-000-0000-6342		35.00		RENT TILLER, MANTIS	11013	Office Equipment Rental/Contracts	1
13649	Aitkin Rental Center		35.00		1 Transactions			
13725	Beartooth Hardware Inc							
	21-520-000-0000-6523		132.43		STAIN THINNER BRUSH SUPPLIES	24569	Misc Bldg & Shop Supplies	N
	21-520-000-0000-6523		11.56		CARPENTER PENCIL & TORXBIT 3/8	27293	Misc Bldg & Shop Supplies	N
	21-520-000-0000-6523		53.08		8" SCREW WOOD STN	27461	Misc Bldg & Shop Supplies	N
	21-520-000-0000-6523		16.46		2" & 3"BLK/SLV #2 ADH & MARK P	27556	Misc Bldg & Shop Supplies	N
13725	Beartooth Hardware Inc		213.53		4 Transactions			
1754	Garrison Disposal Company, Inc							
	21-520-000-0000-6255	B	223.65		AITKIN CAMP GARBAGE	372586	Garbage	N
1754	Garrison Disposal Company, Inc		223.65		1 Transactions			
7525	Hometown Bldg Supply							
	21-520-000-0000-6450		24.00		TREATED SPINDLE 2X2-42" OR 48"	2407-110291	Field Supplies	N
7525	Hometown Bldg Supply		24.00		1 Transactions			
9354	Kangas Enterprise, Inc							
	21-520-000-0000-6360		425.00		SNAKE RIVER CAMPGROUND SEWER	23471	Services, Labor, Contracts	N
9354	Kangas Enterprise, Inc		425.00		1 Transactions			
9972	KB Companies LLC							
	21-520-000-0000-6360		475.00		JULY MOWING JACOBSON	080624	Services, Labor, Contracts	Y
9972	KB Companies LLC		475.00		1 Transactions			
3024	Kingsley/Russell Lee							
	21-520-000-0000-6804		7,310.00		REPAIR & MAINT ON CONNECTOR	080624	State Grant - Northwoods ATV-Expense	Y
3024	Kingsley/Russell Lee		7,310.00		1 Transactions			
9109	Nelson Sanitation & Rental, Inc.							
	21-520-000-0000-6360		88.00		AXTELL RIDING PORTABLE	INV/2024/9894	Services, Labor, Contracts	N
					08/01/2024 08/31/2024			
	21-520-000-0000-6360		88.00		BLIND LAKE PORTABLE	INV/2024/9899	Services, Labor, Contracts	N
					08/01/2024 08/31/2024			
	21-520-000-0000-6360		88.00		LAWLER TRAILHEAD PORTABLE	INV/2024/9904	Services, Labor, Contracts	N
					08/01/2024 08/31/2024			

WLB1
8/12/24 4:45PM
21 Parks

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 44

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	21-520-000-0000-6360		88.00	MCGREGOR TRAILHEAD PORTABLE	INV/2024/9905	Services, Labor, Contracts	N
				08/01/2024 08/31/2024			
9109	Nelson Sanitation & Rental, Inc.		352.00	4 Transactions			
15211	Quality Disposal Systems Inc						
	21-520-000-0000-6255		221.36	SNAKE RIVER GARBAGE	1187622	Garbage	N
15211	Quality Disposal Systems Inc		221.36	1 Transactions			
9617	Timber Lakes Septic Service, Inc.						
	21-520-000-0000-6360	B	200.00	AITKIN CAMPGROUND PUMPING	39975	Services, Labor, Contracts	N
	21-520-000-0000-6360	B	300.00	AITKIN CAMPGROUND EMERGENCY DU	39975	Services, Labor, Contracts	N
	21-520-000-0000-6360	B	200.00	BERGLUND PARK SEWER PUMPING	39976	Services, Labor, Contracts	N
9617	Timber Lakes Septic Service, Inc.		700.00	3 Transactions			
12718	Up North Riders						
	21-520-000-0000-6802		13,494.84	LAWLER LOOPS	080624	Trail Grants-State	N
12718	Up North Riders		13,494.84	1 Transactions			
10339	White Pine Riders						
	21-520-000-0000-6804		1,032.18	GRK LAG SCREWS	2	State Grant - Northwoods ATV-Expense	N
	21-520-000-0000-6804		2,068.75	TRAIL WORK	3	State Grant - Northwoods ATV-Expense	N
				06/03/2024 06/03/2024			
	21-520-000-0000-6804		4,567.15	TRAIL WORK	4	State Grant - Northwoods ATV-Expense	N
				05/03/2024 08/11/2024			
10339	White Pine Riders		7,668.08	3 Transactions			
520	DEPT Total:		31,142.46	Parks	12 Vendors	22 Transactions	
21	Fund Total:		31,142.46	Parks		22 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>		<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
716	DEPT				American Rescue Plan - COVID			
	9085	Climate Makers Inc						
		22-716-000-0000-6818		13,080.00	JAIL BOILER REPLACE	12330	Category: Revenue Replacement	N
	9085	Climate Makers Inc		13,080.00	1 Transactions			
716	DEPT Total:			13,080.00	American Rescue Plan - COVID	1 Vendors	1 Transactions	
22	Fund Total:			13,080.00	Coronavirus Relief Fund		1 Transactions	
	Final Total:			453,349.43	255 Vendors	434 Transactions		

Aitkin County

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	115,884.22	General Fund
2	11,598.31	Reserves Fund
3	86,634.22	Road & Bridge
4	9,777.09	Unorganized Townships
5	87,902.62	Health & Human Services
9	840.00	State
10	9,716.67	Trust
11	26,716.14	Forest Development
13	456.56	Taxes & Penalties
15	36,632.00	Aitkin County Collaborative
19	22,969.14	Long Lake Conservation Center
21	31,142.46	Parks
22	13,080.00	Coronavirus Relief Fund
All Funds	453,349.43	Total

Approved by,

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Print List in Order By:	2	1 - Fund (Page Break by Fund) 2 - Department (Totals by Dept) 3 - Vendor Number 4 - Vendor Name	Page Break By:	1	1 - Page Break by Fund 2 - Page Break by Dept
Explode Dist. Formulas?:	N				
Paid on Behalf Of Name on Audit List?:	N				
Type of Audit List:	D	D - Detailed Audit List S - Condensed Audit List			
Save Report Options?:	N				

WLB1
8/15/24 8:36AM

Aitkin County



1 General Fund

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 2

Vendor		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>		<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
200	DEPT				Enforcement			
	170	Aitkin Motor Company						
		01-200-000-0000-6620		48,210.00	24 F150 SQUAD 1	0008407	Auto, Trailers, Snowmobiles, ATV	N
		01-200-000-0000-6620		48,210.00	24 F150 SQUAD 2	0008408	Auto, Trailers, Snowmobiles, ATV	N
	170	Aitkin Motor Company		96,420.00	2 Transactions			
200	DEPT Total:			96,420.00	Enforcement	1 Vendors	2 Transactions	
1	Fund Total:			96,420.00	General Fund		2 Transactions	

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8/15/24 8:36AM

Aitkin County



Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 3

Vendor		<u>Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
200	DEPT				Enforcement			
	170	Aitkin Motor Company						
		02-200-028-0000-6620		48,210.00	24 F150 SQUAD 3	0008409	Sheriff Enforcement/Squad Cars	N
	170	Aitkin Motor Company		48,210.00	1 Transactions			
200	DEPT Total:			48,210.00	Enforcement	1 Vendors	1 Transactions	
2	Fund Total:			48,210.00	Reserves Fund		1 Transactions	
	Final Total:			144,630.00	2 Vendors	3 Transactions		

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	96,420.00	General Fund
2	48,210.00	Reserves Fund
All Funds	144,630.00	Total

Approved by,

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KMR1
8/15/24 10:35AM

Aitkin County



2J

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 1

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

KMR1
8/15/24 10:35AM

Aitkin County



1 General Fund

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

Vendor		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	8410 Bremer Bank						
1	01-044-904-0000-6360		1.27	MED FSA CLAIMS 2024	08/10/2024	Flex Plan Withdrawals	N
3	01-044-904-0000-6360		616.68	MED FSA CLAIMS 2024	08/12/2024	Flex Plan Withdrawals	N
	8410 Bremer Bank		617.95	2 Transactions			
1 Fund Total:			617.95	General Fund	1 Vendors	2 Transactions	

KMR1
8/15/24 10:35AM
21 Parks

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 3

Vendor		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
2	8410 Bremer Bank						
	21-520-000-0000-5510		20.00	CAMP REFUND - THORNBLOOM	B - 7747	Co. Parks Campground Fees	N
	8410 Bremer Bank		20.00	1 Transactions			
21 Fund Total:			20.00	Parks	1 Vendors	1 Transactions	
Final Total:			637.95	2 Vendors	3 Transactions		

Aitkin County

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	617.95	General Fund
21	20.00	Parks
All Funds	637.95	Total

Approved by,

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WLB1

8/15/24

1:55PM

5 Health & Human Services

Aitkin County



2K

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 2

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
3	5462 Bremer Bank (Elan ACH)					
	05-400-420-4800-6435		842.89	UCARE GRANT-1/2 INFLATABLE EXP		Public Health Program Related Supplies N
				07/18/2024 07/18/2024		
4	05-400-420-4800-6435		370.00	UCARE GRANT-STAY EVENT T-SHIRT		Public Health Program Related Supplies N
				07/18/2024 07/18/2024		
5	05-400-450-0451-6435		369.23	PH BUDGET LINE-SCHOOL/CMT. EVE		Public Health Program Related Supplies N
				07/17/2024 07/17/2024		
1	05-430-760-3980-6020		132.00	LICENSING BACKGROUND CHECK	172930031	Licensing & Resource Development N
				07/17/2024 07/17/2024		
9	05-430-710-3190-6020		479.97	COURT RELATED-DRUG TESTING	175039097	Court Related Services & Activities N
				07/17/2024 07/17/2024		
2	05-430-710-3190-6020		60.12	COURT RELATED-EXTINGUISHER	175283017	Court Related Services & Activities N
				07/24/2024 07/24/2024		
6	05-400-440-0410-6405		4.74	AGENCY-WATER COOLER PARTS	PWC-67999	Office Supplies N
				07/25/2024 07/25/2024		
7	05-420-600-4800-6405		11.17	AGENCY-WATER COOLER PARTS	PWC-67999	Office Supplies N
				07/25/2024 07/25/2024		
8	05-430-700-4800-6405		17.94	AGENCY-WATER COOLER PARTS	PWC-67999	Office Supplies N
				07/25/2024 07/25/2024		
	5462 Bremer Bank (Elan ACH)		2,288.06	9 Transactions		
5 Fund Total:			2,288.06	Health & Human Services	1 Vendors	9 Transactions
Final Total:			2,288.06	1 Vendors	9 Transactions	

WLB1

8/15/24

1:54PM

5 Health & Human Services

Aitkin County



Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Page 2

	<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	5462	Bremer Bank (Elan ACH)		656.25	UCARE GRANT-STAY EVENT T-SHIRT	Public Health Program Related Supplies	N
		05-400-420-4800-6435					
	5462	Bremer Bank (Elan ACH)		656.25	1 Transactions		
5 Fund Total:				656.25	Health & Human Services	1 Vendors	1 Transactions
Final Total:				656.25	1 Vendors	1 Transactions	

WLB1
8/15/24 1:54PM
1 General Fund

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
5462	Bremer Bank (Elan ACH)					
15	01-252-003-0000-6339		23.41 #344 #341 TRNG LUNCH	001527	Meals (Overnight)	N
14	01-252-003-0000-6335		20.00 #344 CTO TRNG	012843	Gas/Vehicle Fuel Charges	N
19	01-252-003-0000-6339		20.81 344 & 341 CTO TRNG - LUNCH	017759	Meals (Overnight)	N
13	01-252-003-0000-6335		20.00 344 CTO TRNG	042677	Gas/Vehicle Fuel Charges	N
27	01-252-000-0000-6430		99.99 PORTABLE TOILET	053904	Medical Expense/Supplies - Inmates	N
18	01-252-003-0000-6339		48.54 344 & 341 CTO TRAINING DINNER	059939	Meals (Overnight)	N
33	01-252-252-0000-6465		122.92 BATH TOWEL; MICROWAVE	097509	Inmate Welfare Supplies	N
9	01-043-000-0000-6268		700.00 LORI MAAO FALL CONFERENCE REG	11411	Staff Training, Development	N
3	01-122-000-0000-6268		600.00 SOILS CLASS BA & CP	1341	Staff Training, Development	N
26	01-200-200-0000-6800		124.80 FIRE HOOKS	190791	VCET Program Expenditures	N
31	01-280-000-0000-6240		200.00 AMEM DUES	2025829-597	Membership/Dues/Association Fees	N
28	01-200-019-0000-6460		23.77 JUTE TUG ROPE	22728725	Deputy Supplies	N
34	01-252-000-0000-6314		39.70 CATHETER	2279	Radio Maint	N
17	01-252-003-0000-6339		29.99 #344 & 341 CTO TRNG LUNCH	23065026	Meals (Overnight)	N
32	01-252-252-0000-6465		22.56 SHEA BUTTER	28514549	Inmate Welfare Supplies	N
11	01-001-000-0000-6332		211.85 KEARNEY HOTEL STAY	3014	Hotel / Motel Lodging	N
			07/17/2024 07/18/2024			
10	01-052-000-0000-6332		223.03 HOTEL STAY FOR MACA TECH DAYS	3022	Hotel / Motel Lodging	N
			07/18/2024 07/19/2024			
35	01-252-000-0000-6590		74.28 WASHER BRAKE SHIFT ACTUATOR	325602097804	Repair & Maintenance Supplies	N
1	01-049-000-0000-6266		69.00 SHODAN - JULY	3AE6D18C-0007	Software Fees/License Fees	N
8	01-043-000-0000-6360		20.00 CHAT GPT SUBSCRIPTION	47	Services, Labor, Contracts, GIS Mapping	N
25	01-200-000-0000-6360		19.99 DROPBOX SUBS.	6TRKVS RH1D6N	Services, Labor, Contracts	N
2	01-391-000-0000-6332		432.84 INSPECTING CLASS	72424	Hotel / Motel Lodging	N
12	01-120-000-0000-6332		297.10 FALL TRAINING AT CRAGENS	73793	Hotel / Motel Lodging	N
20	01-252-000-0000-6330		68.61 #211 TRANSPORT GAS	8044	Prisoner Transportation & Travel	N
29	01-252-000-0000-6430		11.31 LUBRICANT & WIPES	84203279	Medical Expense/Supplies - Inmates	N
6	01-049-000-0000-6332		110.02 HOTEL FOR PLT CE	8460282	Hotel / Motel Lodging	N
22	01-252-003-0000-6332		489.95 JOHN CTO TRANINING	85024EE023933	School Hotel / Motel Lodging	N
16	01-252-003-0000-6339		42.22 344 & 341 CTO TRNG- MEAL	9	Meals (Overnight)	N
24	01-200-000-0000-6360		5.00 SPYPOINT SUBSCRIPTION	CE486A8D-0022	Services, Labor, Contracts	N
4	01-122-000-0000-6360		15.99 MONTHLY ZOOM CONTRACT	INV265879199	Services, Labor, Contracts	N
30	01-252-000-0000-6430		65.35 K.N INMATE MEDS	POSO1-2901	Medical Expense/Supplies - Inmates	N
23	01-200-000-0000-6180		90.00 #221 PRO FIT HOLSTER & LOOP	SAF391544	Clothing Allowance	N
21	01-252-003-0000-6332		489.95 344 HOTEL CTO TRNG	VI3885	School Hotel / Motel Lodging	N
5462	Bremer Bank (Elan ACH)		4,832.98	33 Transactions		

1 Fund Total:

4,832.98

General Fund

1 Vendors

33 Transactions

WLB1
8/15/24 1:54PM

Aitkin County



2 Reserves Fund

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 3

Vendor		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>		<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>		<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
5	5462	Bremer Bank (Elan ACH)		107.15	PAID PUC FOR L. C.	3016300	MNDVA Grant/Donations for Vets Expe	N
		02-120-000-0000-6357			07/15/2024 07/15/2024			
	5462	Bremer Bank (Elan ACH)		107.15	1 Transactions			
2 Fund Total:				107.15	Reserves Fund	1 Vendors	1 Transactions	

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8/15/24 1:54PM

Aitkin County



Vendor	<u>Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
7	5462 Bremer Bank (Elan ACH)		34.99	25FT REPLACEMENT HOSE SPRAYERS	66203	Field Supplies	N
	21-520-000-0000-6450						
	5462 Bremer Bank (Elan ACH)		34.99	1 Transactions			
21 Fund Total:			34.99	Parks	1 Vendors	1 Transactions	
Final Total:			4,975.12	3 Vendors	35 Transactions		

Aitkin County

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	4,832.98	General Fund
2	107.15	Reserves Fund
21	34.99	Parks
All Funds	4,975.12	Total

Approved by,

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Aitkin County

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
5	2,288.06	Health & Human Services
All Funds	2,288.06	Total

Approved by,
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Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	656.25	Health & Human Services	
	All Funds	656.25	Total	Approved by,
			
			

Total Elan pd 8.1.24 = \$7919.43



Board of County Commissioners Agenda Request

2L

Agenda Item #

Requested Meeting Date: August 27, 2024

Title of Item: Affidavit for Duplicate of Lost Warrant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Wendie Bright		Department: Auditor's Office
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Approve Affidavit for Duplicate of Lost Warrant: Warrant #86642 - Zach Johnson - Nov 24, 2021 - \$9.62		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve Affidavit for Duplicate of Lost Warrant: Warrant #86642 - Zach Johnson - Nov 24, 2021 - \$9.62		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

AITKIN COUNTY

AFFIDAVIT OF FAILURE TO RECEIVE WARRANT
Made Pursuant to Minnesota Statutes, Section 16A.46



****THIS AFFIDAVIT MUST BE NOTARIZED****

State of Minnesota County of Aitkin

Name: Zachary Willard Johnson
(AFFIANT'S NAME: INDIVIDUAL OR NAME OF BUSINESS)

Officer's Name: _____ Officer Title: _____
(IF NOT BUSINESS, LEAVE BLANK)

Address: 44412 State Highway 210 Aitkin MN 56431
(CURRENT ADDRESS - THE ADDRESS THE NEW PAYMENT WILL BE MAILED TO)

Aitkin County Warrant Number: 86642 for meal reimbursement
(INSERT INVOICE OR VOUCHER INFORMATION)

Issued 2021/Nov.24, to Zach Johnson
(INSERT DATE OF WARRANT) (INSERT NAME ON THE ORIGINAL WARRANT)

111 Minnesota Ave S #5 Aitkin MN 56431
(INSERT MAILING ADDRESS ON THE ORIGINAL WARRANT)

In the amount of 9 dollars and 62 cents dollars (\$ 9.62) Dollars,

☒ was never received by claimant

☐ was received by claimant in the usual course of business; that *

* NOTE: Use space to describe in detail what you did with or what happened to the warrant, giving correct names, addresses, dates, etc., in every instance.
If additional space is required, use the reverse side.

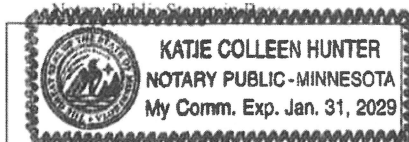
If the original warrant ever comes into claimant's possession, said warrant will be promptly returned, in the same condition as when received, to AITKIN COUNTY AUDITOR'S OFFICE, 307 2nd Street NW, Room 121, Aitkin MN 56431, and that claimant will reimburse the County for any loss which may be sustained by reason of any false statement, fault, or act on claimant's part concerning the aforesaid matter; and, that this affidavit is made for the purpose of securing the issuance of a duplicate warrant in the aforesaid amount.

Notary Public:
Subscribed and sworn to before me this
day of August 12, 2024

[Signature]
NOTARY PUBLIC SIGNATURE

My commission expires Jan 31, 2029

STATE OF: Minnesota
COUNTY OF: Aitkin



You must sign this affidavit before a Notary Public:

[Signature]
(Signature and Title of Affiant)

(Signature and Title of Affiant)

NOTE: A replacement warrant will be issued after approval from the Aitkin County Board of Commissioners.



Board of County Commissioners Agenda Request

2M
Agenda Item #

Requested Meeting Date: August 27, 2024

Title of Item: William Kramber application to repurchase tax-forfeited property

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Dennis (DJ) Thompson		Department: Land
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: <p>S 282.241 allows application to repurchase tax-forfeited property by an owner/heir/mortgagee/representative of heirs of a vested interest in the property at the time of forfeiture, have the privilege to make written application to the Aitkin County Board requesting to be allowed to repurchase this property.</p> <p>William Kramber and Susan Draper, owners at the time of forfeiture, have made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax-forfeited land:</p> <p>Parcel #58-0-000200 PART OF SW OF NE S OF ST HY & LESS N 20 RDS & LESS 2.08 AC TR BK 76 D P 231 LESS .11 HY. Sect: 5 Twp: 43 Rge: 23</p> <p>Property will revert to the owner at the time of forfeiture.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt resolution allowing repurchase of tax forfeited property		
Financial Impact: <p>Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>What is the total cost, with tax and shipping? \$</p> <p>Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:</p>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED August 27, 2024

By Commissioner: xxx

20240827-xxx

William Kramber and Susan Draper Repurchase Resolution

WHEREAS, William Kramber and Susan Draper were the owners at the time of forfeiture. (Applicant) and,

WHEREAS, the Applicants have made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax-forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

Parcel #58-0-000200 PART OF SW OF NE S OF ST HY & LESS N 20 RDS & LESS 2.08 AC TR BK 76 D
P 231 LESS .11 HY. Sect: 5 Twp: 43 Rge: 23

WHEREAS, said Applicants have set forth in his application that:

A. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

These taxes were neglected for some time due to a disability which lowered my income significantly. Now, as of August 1, 2024 I am collecting social security and a pension from a former employer, making income of triple of old disability (from \$1700 a month to \$5100). I am also setting up a payment plan through my bank for future taxes.

B. That the repurchase of said land by me will promote and best serve the public interest because:

I am now a reliable and financially independent person who contributes to the County of Aitkin.

WHEREAS, the Applicants have made payment of all delinquent taxes of properties.

WHEREAS, this board is of the opinion that said application should be granted for such reasons.

NOW, THEREFORE BE IT RESOLVED, that the application of William Kramber and Susan Draper for the purchase of the above-described parcel of tax-forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 27th day of August 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 27th day of August 2024

Jessica Seibert
County Administrator

To the Honorable Board of County Commissioners of

Aitkin County, Minnesota.

I, the undersigned owner-mortgagee-heir-representative of heirs William KRAMBER, at the time of forfeiture of the parcel of land situated in the County of Aitkin, State of Minnesota, described as follows, to-wit:

PART of SW of NE S of 5TH & LESS^N 20 RDS & LESS
2.08 AC TR BK 76 DP 231 less .11 Hy

do hereby make application for the purchase of said parcel... of land from the State of Minnesota, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

In support of this application for the repurchase of said land I make the following statement:

(a) That hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

THESE TAXES WERE NEGLECTED FOR SOME TIME, DUE TO A
DISABILITY WHICH LOWERED INCOME SIGNIFICANTLY.
NOW, AS OF AUGUST 1st (2024) I AM COLLECTING \$5 & A
PENSION FROM FORMER EMPLOYER. (MAKING INCOME OF TRIPS OF OLD
DISABILITY PMT (FROM 1900 TO \$100)). ALSO SETTING UP PMT PLAN
THRU MY BANK FOR FUTURE TAXES

(b) That the repurchase of said land by me will promote and best serve the public interest, because

I am now a reliable & financially independent
Person who "contributes to the County of Aitkin"

William Kramber

Owner-Mortgagee-Heir-Representative of Heirs

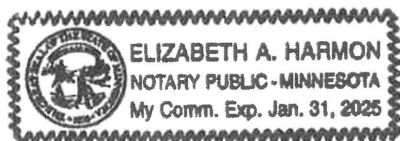
State of Minnesota

County of Aitkin

The foregoing instrument was acknowledged before me this 19 day of AUGUST, 2024, by

William Kramber

Notarial Seal



Elizabeth A. Harmon
Signature of person taking acknowledgement

Individual(s) to Individual(s)

No delinquent taxes and transfer entered; Certificate of Real Estate Value () filed (X) not required Certificate of Real Estate Value No. _____

June 14, 2001
(Date)
Ruth Peterson
County Auditor
by Judith Lemberg
Deputy

331568

FILED JUN 14 '01 AT JAM

Carroll M. Janzen, County Recorder

Consideration is less than \$500.00
DEED TAX DUE: \$ 1.65

Date: June 11, 2001

(reserved for recording data)

FOR VALUABLE CONSIDERATION, Marjorie Kramber, a single person

Grantor, hereby conveys and quitclaims to William Fred Kramber

(marital status)

Grantee, real property in Aitkin County, Minnesota, described as follows:

See attached Exhibit A

AITKIN COUNTY DEED TAX

No 96 Date 6/14/01

1.65 Dollars Paid
Carroll M. Janzen
County Treasurer

By Carroll M. Janzen Deputy

together with all hereditaments and appurtenances.

Check box if applicable:

- ☐ The Seller certifies that the seller does not know of any wells on the described real property.
☐ A well disclosure certificate accompanies this document.
☐ I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Marjorie Kramber
Marjorie Kramber

Affix Deed Tax Stamp Here

STATE OF MINNESOTA

COUNTY OF AITKIN

ss.

This instrument was acknowledged before me on June 12, 2001

Date

by Marjorie Kramber, a single person

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)



THIS INSTRUMENT WAS DRAFTED BY (NAME AND ADDRESS):

(Legal Provided by Grantor)
Steven D. Schlage
Attorney at Law
210 Second Street NW
Aitkin, MN 56431-
218-927-7000
016964X

Carroll M. Janzen

SIGNATURE OF NOTARY PUBLIC OR OTHER OFFICIAL

Check here if part or all of the land is Registered (Torrens) ☐

Tax Statements for the real property described in this instrument should be sent to (include name and address of Grantee):

William Fred Kramber
101 South Ash Road
McGrath, MN 56350

EXHIBIT A

State of Minnesota, County of Aitkin:

That part of the Southwest Quarter of the Northeast Quarter (SW¼ of NE¼) lying South of State Highway No. 5, now No. 65, in Section Five (5), Township Forty-three (43), Range Twenty-three (23), Aitkin County, Minnesota, except the north twenty (20) rods thereof; and also excepting a two-acre tract described in Book 63 of Deeds, Page 161; also excepting a tract of land thirty-five (35) feet X one hundred (100) feet, said tract being a 35-foot frontage along the highway and lying immediately West of the two-acre tract above mentioned; also excepting highway right-of-way.

Steven D. Schlegel
210 - 2nd St NW

Aitkin, Minn 56431

RECORDED ☒
TRACT INDEX ☒
GRANTOR ☒
GRANTEE ☒
COMPARED ☒

OFFICE OF COUNTY RECORDER
AITKIN COUNTY, MN
☒ WELL CERTIFICATE RECEIVED
☒ WELL CERTIFICATE NOT REQUIRED

COUNTY RECORDER
AITKIN COUNTY, MINNESOTA
FILED

JUN 14 2009 AM

Paul M. Jumper
As Doc. No.

331568

Taxpayer Name:

Kramber, William

Date of Calculation:

08.19.2024

Interest Calculation thru: 8/31/2024

PID:

58-0-000200

Year	Tax	Cost	Interest	Penalty	Total
2020	\$ 1,530.00	\$ 20.00	\$ 607.28	\$ 188.75	\$ 2,346.03
2021	\$ 1,092.00		\$ 311.21	\$ 136.50	\$ 1,539.71
2022	\$ 1,046.00		\$ 180.43	\$ 130.75	\$ 1,357.18
2023	\$ 1,454.00		\$ 87.23	\$ 181.75	\$ 1,722.98
2024	\$ 1,270.00		\$ -	\$ 63.50	\$ 1,333.50

Total: \$ 6,392.00 \$ 20.00 \$ 1,186.15 \$ 701.25 \$ 8,299.40

Total:	\$ 8,299.40
St Deed Tax	\$ 27.39
Forfeiture Process Cost	\$ -
Well Cert	
Sheriff Cost	\$ 40.00
Deed	\$ 25.00
Land Dept Cost	\$ 100.00
Recording Fee	\$ 46.00
Crt Letter Fee-Auditor	\$ 6.90
<u>Insurance</u>	<u>\$ -</u>
Total:	<u>\$ 8,544.69</u>

*PD in full
8-19-24
LH*

*\$7800 cash
\$744.69 check*



Board of County Commissioners Agenda Request

2N
Agenda Item #

Requested Meeting Date: August 27, 2024

Title of Item: Approve County Engineer Vehicle Agreement

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed:
Summary of Issue: Attached is the renewal for the Vehicle Agreement for County Engineer, John Welle. There is no change to the dollar amount in the agreement. The Personnel Committee has reviewed the agreement and unanimously recommends approval.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve County Engineer Vehicle Agreement.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 12,336.00 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

Vehicle Agreement

This vehicle agreement is made and entered into this 27th day of August, 2024 between Aitkin County (Employer) and Aitkin County Engineer John Welle (Employee).

The Employer agrees to pay to the Employee, during the term of this Agreement and in addition to other salary and benefits provided, the sum of \$1,028 per month as a vehicle mileage reimbursement allowance to be used to purchase, own, operate, and maintain a personal vehicle. The vehicle mileage reimbursement allowance is being provided in accordance with MN Statute 471.665 which states, "...the governing body or town board of any city, county, town, or school district may pay any officer or employee thereof as compensation or reimbursement for the use by the officer or employee of a personal automobile in the performance of official duties a monthly or periodic allowance."

The Employee shall be responsible for paying for liability, property damage, and comprehensive insurance coverage upon such vehicle with minimum coverage amounts of \$250,000 per claimant to \$500,000 per occurrence and shall further be responsible for gas, oil and all expenses attendant to the purchase, operation, maintenance, repair, and regular replacement of said vehicle.

The vehicle mileage reimbursement allowance is being provided in lieu of any mileage reimbursement described in the Aitkin County Personnel Policy.

This agreement shall expire on July 1, 2026. Either party may request a review of the terms of the agreement prior to this date by submitting a 30-day written notice to the County Administrator.

County Board Chair Signature

County Engineer Signature

Date

Date

County Administrator Signature

Date



Board of County Commissioners Agenda Request

20
Agenda Item #

Requested Meeting Date: 8-27-24

Title of Item: Final Contract Payment #20233

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): NA		Estimated Time Needed: NA
Summary of Issue: <p>Authorization by the following resolution is requested to make final payment to Hawkinson Constructin Co., Grand Rapids, MN in the amount of \$21,427.63 for Contract No. 20233, which included bituminous resurfacing of CH 31, 40, 62 and bituminous patches on various county highways.</p> <p>The final contract amount of \$2,142,763.44 is 5.4% below the bid amount of \$2,265,059.97 primarily due to lower than anticipated quantities of bituminous pavement, bituminous tack coat, stockpiled aggregate, and aggregate base used on the various projects.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve resolution		
Financial Impact: <p>Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>What is the total cost, with tax and shipping? \$ 21,427.63</p> <p>Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i></p>		

Contract Number: 20233
Final Pay Request Number: 5

Project Number	Project Description
CP 001-062-004	Resurfacing CR 62
SAP 001-030-008	Bituminous Patching on Various County Roads
SAP 001-631-003	Bit Mill/Overlay/Striping
SAP 001-640-003	CSAH 40 Bituminous Mill/Overlay w/Striping

Contractor: Hawkinson Construction Co., Inc. 501 W Co Rd 63 Grand Rapids, MN 55744	Vendor Number: 9051 Up To Date: 06/14/2024
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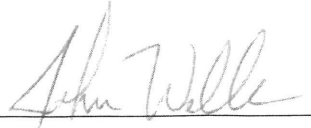
Contract Amount		Funds Encumbered	
Original Contract	\$2,265,059.97	Original	\$2,265,059.97
Contract Changes	\$55,026.09	Additional	N/A
Revised Contract	\$2,320,086.06	Total	\$2,265,059.97

Work Certified To Date	
Base Bid Items	\$2,087,719.80
Contract Changes	\$55,043.64
Material On Hand	\$0.00
Total	\$2,142,763.44

Project	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
CP 001-062-004	\$0.00	\$419,256.59	\$0.00	\$415,064.02	\$4,192.57	\$419,256.59
SAP 001-030-008	\$0.00	\$170,984.96	\$0.00	\$169,275.12	\$1,709.84	\$170,984.96
SAP 001-631-003	\$0.00	\$560,448.79	\$0.00	\$554,844.30	\$5,604.49	\$560,448.79
SAP 001-640-003	\$0.00	\$992,073.10	\$0.00	\$982,152.37	\$9,920.73	\$992,073.10

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$0.00	\$2,142,763.44	\$0.00	\$2,121,335.81	\$21,427.63	\$2,142,763.44
Percent: Retained: 0%			Percent Complete: 92.36 %		
Amount Paid this Final Pay Request: \$21,427.63					

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.



John Welle – P.E. No. 24340
Aitkin County Highway Engineer

8-6-24

Date

Kirk Peysar
Aitkin County Auditor



Hawkinson Construction Co., Inc.

8/15/24

Date

3-307-6262

Account Number

Project No. : CP 001-062-004
Final Pay Request No. : 5
Contract No. : 20233

Certificate of Final Contract Acceptance
Final Voucher Number: 5

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 8-6-24 Signature [Signature] County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$2,142,763.44 and agrees to the amount of \$21,427.63 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: Hawkinson Construction Co., Inc.

By [Signature]

And [Signature] And _____ State of ,

On This 16 Day August, 2024, Before me appeared vice President To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

Chris Francisco And Derek Hawkinson to me personally known, who, being each by me duly sworn

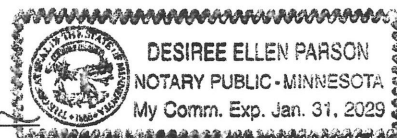
each did say that they are respectively the Vice President and Corporate Secretary of the Hawkinson Construction Co., Inc. Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

Officers and said Chris Francisco and Derek Hawkinson

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in Itasca County

Seal Expires Jan. 31, 2029 Signature [Signature]



I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

Aitkin County Highway Department
1211 Air Park Drive
Aitkin, MN 56431

Page 3 of 11

Aitkin County Highway Department
1211 Air Park Drive
Aitkin, MN 56431

Contract No: 20233
Final Pay Request No. 5

**Aitkin County Highway Department
Certificate of Final Acceptance
Board Acknowledgment**

Contract Number: 20233
Contractor: Hawkinson Construction Co., Inc.
Date Certified: 6/14/2024
Payment Number: 5

Whereas; Contract No. 20233 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Aitkin County Highway Department and authorize final payment as specified herein.

State of

I, _____, Aitkin County Auditor, within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20____

At _____,

Signed By _____

Aitkin County Auditor

(SEAL)

Contract Payment Summary				
Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2023-07-03	\$1,460,200.70	\$73,010.04	\$1,387,190.66
2	2023-07-25	\$558,862.68	\$27,943.13	\$530,919.55
3	2023-08-23	\$97,343.89	\$4,867.19	\$92,476.70
4	2024-05-14	\$26,356.17	(\$84,392.73)	\$110,748.90
5	2024-06-14	\$0.00	(\$21,427.63)	\$21,427.63

Contract Funding Category Summary						
Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
CP 001-062-004 Local - Construction		\$419,256.59	\$0.00	\$415,064.02	\$4,192.57	\$419,256.59
SAP 001-030-008 Local - Maintenance		\$12,387.88	\$0.00	\$12,264.01	\$123.87	\$12,387.88
SAP 001-030-008 Municipal (CSAH < 5000)		\$20,582.05	\$0.00	\$20,376.23	\$205.82	\$20,582.05
SAP 001-030-008 Regular (CSAH)		\$138,015.03	\$0.00	\$136,634.88	\$1,380.15	\$138,015.03
SAP 001-631-003 Municipal (CSAH < 5000)		\$92,625.87	\$0.00	\$91,699.61	\$926.26	\$92,625.87
SAP 001-631-003 Regular (CSAH)		\$467,822.92	\$0.00	\$463,144.69	\$4,678.23	\$467,822.92
SAP 001-640-003 Regular (CSAH)		\$992,073.10	\$0.00	\$982,152.37	\$9,920.73	\$992,073.10

Contract Funding Source Summary					
Accounting Number	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
001	Regular (CSAH)	\$15,979.11	\$1,728,251.84	\$1,693,021.40	\$1,597,911.05
002	Municipal (CSAH < 5000)	\$1,132.08	\$131,342.11	\$130,704.32	\$113,207.92
003	Local - Construction	\$4,192.57	\$448,121.78	\$441,334.25	\$419,256.59
008	Local - Maintenance	\$123.87	\$12,370.33	\$0.00	\$12,387.88

Project Payment Summary					
Project	Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
CP 001-062-004	1	2023-07-03	\$382,863.94	\$19,143.20	\$363,720.74
CP 001-062-004	2	2023-07-25	\$17,664.00	\$883.20	\$16,780.80
CP 001-062-004	3	2023-08-23	\$18,557.65	\$927.88	\$17,629.77
CP 001-062-004	4	2024-05-14	\$171.00	(\$16,761.71)	\$16,932.71
CP 001-062-004	5	2024-06-14	\$0.00	(\$4,192.57)	\$4,192.57
SAP 001-030-008	1	2023-07-03	\$30,132.71	\$1,506.63	\$28,626.08
SAP 001-030-008	2	2023-07-25	\$124,983.38	\$6,249.16	\$118,734.22
SAP 001-030-008	3	2023-08-23	\$3,349.99	\$167.50	\$3,182.49
SAP 001-030-008	4	2024-05-14	\$12,518.88	(\$6,213.45)	\$18,732.33
SAP 001-030-008	5	2024-06-14	\$0.00	(\$1,709.84)	\$1,709.84
SAP 001-631-003	1	2023-07-03	\$493,924.23	\$24,696.22	\$469,228.01
SAP 001-631-003	2	2023-07-25	\$39,408.60	\$1,970.43	\$37,438.17
SAP 001-631-003	3	2023-08-23	\$26,904.96	\$1,345.25	\$25,559.71
SAP 001-631-003	4	2024-05-14	\$211.00	(\$22,407.41)	\$22,618.41
SAP 001-631-003	5	2024-06-14	\$0.00	(\$5,604.49)	\$5,604.49
SAP 001-640-003	1	2023-07-03	\$553,279.82	\$27,663.99	\$525,615.83
SAP 001-640-003	2	2023-07-25	\$376,806.70	\$18,840.34	\$357,966.36
SAP 001-640-003	3	2023-08-23	\$48,531.29	\$2,426.56	\$46,104.73
SAP 001-640-003	4	2024-05-14	\$13,455.29	(\$39,010.16)	\$52,465.45
SAP 001-640-003	5	2024-06-14	\$0.00	(\$9,920.73)	\$9,920.73

Project Funding Category Summary						
Project	Funding Category Name	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
CP 001-062-004	CP 001-062-004 / CP 001-062-004 Local - Construction	\$419,256.59	\$0.00	\$415,064.02	\$4,192.57	\$419,256.59
SAP 001-030-008	SAP 001-030-008 / SAP 001-030-008 Local - Maintenance	\$12,387.88	\$0.00	\$12,264.01	\$123.87	\$12,387.88
SAP 001-030-008	SAP 001-030-008 / SAP 001-030-008 Municipal (CSAH < 5000)	\$20,582.05	\$0.00	\$20,376.23	\$205.82	\$20,582.05
SAP 001-030-008	SAP 001-030-008 / SAP 001-030-008 Regular (CSAH)	\$138,015.03	\$0.00	\$136,634.88	\$1,380.15	\$138,015.03
SAP 001-631-003	SAP 001-631-003 / SAP 001-631-003 Municipal (CSAH < 5000)	\$92,625.87	\$0.00	\$91,699.61	\$926.26	\$92,625.87
SAP 001-631-003	SAP 001-631-003 / SAP 001-631-003 Regular (CSAH)	\$467,822.92	\$0.00	\$463,144.69	\$4,678.23	\$467,822.92
SAP 001-640-003	SAP 001-640-003 / SAP 001-640-003 Regular (CSAH)	\$992,073.10	\$0.00	\$982,152.37	\$9,920.73	\$992,073.10

Project Funding Source Summary					
Project	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
CP 001-062-004	003	\$4,192.57	\$448,121.78	\$441,334.25	\$419,256.59
SAP 001-030-008	001	\$1,380.15	\$167,206.51	\$167,206.51	\$138,015.03
SAP 001-030-008	002	\$205.82	\$20,013.19	\$20,013.19	\$20,582.05
SAP 001-030-008	008	\$123.87	\$12,370.33	\$0.00	\$12,387.88
SAP 001-631-003	001	\$4,678.23	\$470,794.72	\$460,901.37	\$467,822.92
SAP 001-631-003	002	\$926.26	\$111,328.92	\$110,691.13	\$92,625.87
SAP 001-640-003	001	\$9,920.73	\$1,090,250.61	\$1,064,913.52	\$992,073.10

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 001-062-004	1	2021.501	MOBILIZATION	LS	\$14,000.00	1	0	\$0.00	1	\$14,000.00
CP 001-062-004	2	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LS	\$1.00	1	0	\$0.00	1	\$1.00
CP 001-062-004	3	2104.503	REMOVE PIPE CULVERTS	L F	\$11.05	106	0	\$0.00	128	\$1,414.40
CP 001-062-004	4	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$2.01	555	0	\$0.00	548	\$1,101.48
CP 001-062-004	5	2106.507	EXCAVATION - COMMON	C Y	\$11.56	730	0	\$0.00	730	\$8,438.80
CP 001-062-004	6	2118.509	AGGREGATE SURFACING CLASS SPECIAL	TON	\$23.00	855	0	\$0.00	768	\$17,664.00
CP 001-062-004	7	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$46.23	206	0	\$0.00	206	\$9,523.38
CP 001-062-004	8	2211.509	STOCKPILE AGGREGATE	TON	\$4.00	1400	0	\$0.00	0	\$0.00
CP 001-062-004	9	2232.504	MILL BITUMINOUS SURFACE (1.0")	S Y	\$0.60	41017	0	\$0.00	40941	\$24,564.60

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 001-062-004	10	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.30	6236	0	\$0.00	2741	\$9,045.30
CP 001-062-004	11	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$57.20	4992	0	\$0.00	4883.66	\$279,345.35
CP 001-062-004	12	2451.507	GRANULAR BACKFILL (LV)	C Y	\$15.58	412	0	\$0.00	239.4	\$3,729.85
CP 001-062-004	13	2451.507	COARSE AGGREGATE BEDDING (CV)	C Y	\$115.57	10	0	\$0.00	10	\$1,155.70
CP 001-062-004	14	2501.502	28" SPAN RC PIPE-ARCH APRON	EACH	\$2,261.21	4	0	\$0.00	4	\$9,044.84
CP 001-062-004	15	2501.503	28" SPAN RC PIPE-ARCH CULVERT CLASS IIIA	L F	\$192.96	92	0	\$0.00	92	\$17,752.32
CP 001-062-004	16	2563.601	TRAFFIC CONTROL	LS	\$3,400.00	1	0	\$0.00	1	\$3,400.00
CP 001-062-004	17	2580.503	INTERIM PAVEMENT MARKING	L F	\$0.16	9600	0	\$0.00	3237	\$517.92
CP 001-062-004	18	2582.503	4" BROKEN LINE MULTI-COMPONENT	L F	\$0.38	2680	0	\$0.00	2825	\$1,073.50
CP 001-062-004	19	2582.503	4" SOLID LINE MULTI-COMPONENT	L F	\$0.38	28320	0	\$0.00	28149	\$10,696.62
SAP 001-030-008	1	2021.501	MOBILIZATION	LS	\$20,000.00	0.9	0	\$0.00	0.9	\$18,000.00
SAP 001-030-008	2	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LS	\$1.00	0.9	0	\$0.00	0.9	\$0.90
SAP 001-030-008	3	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$7.03	153	0	\$0.00	175	\$1,230.25
SAP 001-030-008	4	2106.507	EXCAVATION - COMMON	C Y	\$39.00	69	0	\$0.00	65	\$2,535.00
SAP 001-030-008	5	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	\$12.56	27	0	\$0.00	20.1	\$252.46
SAP 001-030-008	6	2118.509	AGGREGATE SURFACING CLASS 5	TON	\$15.58	124	0	\$0.00	166.62	\$2,595.94
SAP 001-030-008	7	2211.509	AGGREGATE BASE CLASS 5	TON	\$27.13	111	0	\$0.00	80.69	\$2,189.12
SAP 001-030-008	8	2232.504	MILL BITUMINOUS SURFACE (2.0")	S Y	\$7.91	3684	0	\$0.00	3778	\$29,883.98
SAP 001-030-008	9	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$5.00	797	0	\$0.00	434	\$2,170.00
SAP 001-030-008	10	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$100.00	1002	0	\$0.00	722.91	\$72,291.00
SAP 001-030-008	11	2502.502	4" PRECAST CONCRETE HEADWALL	EACH	\$326.62	2	0	\$0.00	2	\$653.24

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 001-030-008	12	2502.503	4" PERF TP PIPE DRAIN	L F	\$18.59	60	0	\$0.00	67	\$1,245.53
SAP 001-030-008	13	2563.601	TRAFFIC CONTROL	LS	\$2,600.00	0.9	0	\$0.00	0.9	\$2,340.00
SAP 001-030-008	14	2582.503	4" SOLID LINE MULTI-COMPONENT	L F	\$0.38	1190	0	\$0.00	1250	\$475.00
SAP 001-030-008	15	2582.503	6" SOLID LINE MULTI-COMPONENT	L F	\$0.53	3909	0	\$0.00	3737	\$1,980.61
SAP 001-030-008	16	2582.503	4" BROKEN LINE MULTI-COMPONENT	L F	\$0.38	90	0	\$0.00	90	\$34.20
SAP 001-030-008	17	2582.503	6" BROKEN LINE MULTI-COMPONENT	L F	\$0.53	310	0	\$0.00	260	\$137.80
SAP 001-030-008	18	2021.501	MOBILIZATION	LS	\$20,000.00	0.1	0	\$0.00	0.1	\$2,000.00
SAP 001-030-008	19	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LS	\$1.00	0.1	0	\$0.00	0.1	\$0.10
SAP 001-030-008	20	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$7.03	160	0	\$0.00	158	\$1,110.74
SAP 001-030-008	21	2118.509	AGGREGATE SURFACING CLASS 5	TON	\$15.58	18	0	\$0.00	2	\$31.16
SAP 001-030-008	22	2232.504	MILL BITUMINOUS SURFACE (2.0")	S Y	\$7.91	615	0	\$0.00	537	\$4,247.67
SAP 001-030-008	23	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$5.00	70	0	\$0.00	49	\$245.00
SAP 001-030-008	24	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$100.00	107	0	\$0.00	119.65	\$11,965.00
SAP 001-030-008	25	2563.601	TRAFFIC CONTROL	LS	\$2,600.00	0.1	0	\$0.00	0.1	\$260.00
SAP 001-030-008	26	2582.503	4" SOLID LINE MULTI-COMPONENT	L F	\$0.38	1140	0	\$0.00	1901	\$722.38
SAP 001-631-003	1	2021.501	MOBILIZATION	LS	\$7,000.00	0.2	0	\$0.00	0.2	\$1,400.00
SAP 001-631-003	2	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LS	\$1.00	0.2	0	\$0.00	0.2	\$0.20
SAP 001-631-003	3	2118.509	AGGREGATE SURFACING CLASS SPECIAL	TON	\$22.00	259	0	\$0.00	273.82	\$6,024.04
SAP 001-631-003	4	2232.504	MILL BITUMINOUS SURFACE (1.5")	S Y	\$0.71	11593	0	\$0.00	11382	\$8,081.22
SAP 001-631-003	5	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.30	1739	0	\$0.00	578	\$1,907.40
SAP 001-631-003	6	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$54.90	1540	0	\$0.00	1278.84	\$70,208.32

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 001-631-003	7	2563.601	TRAFFIC CONTROL	LS	\$4,200.00	0.2	0	\$0.00	0.2	\$840.00
SAP 001-631-003	8	2580.503	INTERIM PAVEMENT MARKING	L F	\$0.16	5820	0	\$0.00	1611	\$257.76
SAP 001-631-003	9	2582.503	4" SOLID LINE MULTI-COMPONENT	L F	\$0.38	8120	0	\$0.00	8031	\$3,051.78
SAP 001-631-003	10	2582.503	4" BROKEN LINE MULTI-COMPONENT	L F	\$0.38	580	0	\$0.00	572	\$217.36
SAP 001-631-003	11	2021.501	MOBILIZATION	LS	\$7,000.00	0.8	0	\$0.00	0.8	\$5,600.00
SAP 001-631-003	12	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LS	\$1.00	0.8	0	\$0.00	0.8	\$0.80
SAP 001-631-003	13	2118.509	AGGREGATE SURFACING CLASS SPECIAL	TON	\$22.00	1305	0	\$0.00	1517.48	\$33,384.56
SAP 001-631-003	14	2232.504	MILL BITUMINOUS SURFACE (1.5")	S Y	\$0.71	54717	0	\$0.00	54518	\$38,707.78
SAP 001-631-003	15	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.30	8208	0	\$0.00	2824	\$9,319.20
SAP 001-631-003	16	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2.B)	TON	\$54.90	6249	0	\$0.00	6447.57	\$353,971.59
SAP 001-631-003	17	2563.601	TRAFFIC CONTROL	LS	\$4,200.00	0.8	0	\$0.00	0.8	\$3,360.00
SAP 001-631-003	18	2580.503	INTERIM PAVEMENT MARKING	L F	\$0.16	6945	0	\$0.00	3006	\$480.96
SAP 001-631-003	19	2582.503	4" SOLID LINE MULTI-COMPONENT	L F	\$0.38	31440	0	\$0.00	31420	\$11,939.60
SAP 001-631-003	20	2582.503	4" BROKEN LINE MULTI-COMPONENT	L F	\$0.38	3070	0	\$0.00	3066	\$1,165.08
SAP 001-640-003	1	2021.501	MOBILIZATION	LS	\$21,000.00	1	0	\$0.00	1	\$21,000.00
SAP 001-640-003	2	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LS	\$1.00	1	0	\$0.00	1	\$1.00
SAP 001-640-003	3	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$4.02	6471	0	\$0.00	5931	\$23,842.62
SAP 001-640-003	4	2106.507	EXCAVATION - SUBGRADE	C Y	\$10.05	348	0	\$0.00	348	\$3,497.40
SAP 001-640-003	5	2106.507	GRANULAR EMBANKMENT (CV)	C Y	\$14.07	187	0	\$0.00	228	\$3,207.96
SAP 001-640-003	6	2106.607	SALVAGE AGGREGATE (CV)	C Y	\$15.07	111	0	\$0.00	120	\$1,808.40
SAP 001-640-003	7	2108.504	GEOTEXTILE FABRIC TYPE 5	S Y	\$2.01	400	0	\$0.00	272	\$546.72

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 001-640-003	8	2118.509	AGGREGATE SURFACING CLASS SPECIAL	TON	\$22.00	3265	0	\$0.00	1916.8	\$42,169.60
SAP 001-640-003	9	2123.510	DOZER	HOUR	\$477.37	8	0	\$0.00	12.5	\$5,967.13
SAP 001-640-003	10	2211.509	AGGREGATE BASE CLASS 5	TON	\$19.92	3249	0	\$0.00	2565.64	\$51,107.55
SAP 001-640-003	11	2232.504	MILL BITUMINOUS SURFACE (1.5")	S Y	\$0.74	89037	0	\$0.00	87866	\$65,020.84
SAP 001-640-003	12	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.30	13922	0	\$0.00	6020	\$19,866.00
SAP 001-640-003	13	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$56.60	11991	0	\$0.00	11628.73	\$658,186.12
SAP 001-640-003	14	2451.507	COARSE AGGREGATE BEDDING (LV)	C Y	\$83.41	74	0	\$0.00	48	\$4,003.68
SAP 001-640-003	15	2502.502	4" PRECAST CONCRETE HEADWALL	EACH	\$326.62	2	0	\$0.00	2	\$653.24
SAP 001-640-003	16	2502.503	4" PERF TP PIPE DRAIN	L F	\$13.06	400	0	\$0.00	227	\$2,964.62
SAP 001-640-003	17	2563.601	TRAFFIC CONTROL	LS	\$7,300.00	1	0	\$0.00	1	\$7,300.00
SAP 001-640-003	18	2573.503	SILT FENCE, TYPE HI	L F	\$4.01	1275	0	\$0.00	1258	\$5,044.58
SAP 001-640-003	19	2575.501	TURF ESTABLISHMENT	LS	\$9,798.59	1	0	\$0.00	1	\$9,798.59
SAP 001-640-003	20	2580.503	INTERIM PAVEMENT MARKING	L F	\$0.16	82440	0	\$0.00	58536	\$9,365.76
SAP 001-640-003	21	2582.503	4" SOLID LINE MULTI-COMPONENT	L F	\$0.38	77385	0	\$0.00	78974	\$30,010.12
SAP 001-640-003	22	2582.503	4" BROKEN LINE MULTI-COMPONENT	L F	\$0.38	4070	0	\$0.00	3616	\$1,374.08
Base Bid Totals:								\$0.00		\$2,087,719.80

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
SAP 001-631-003	RURAL	\$0.00	\$457,929.57
SAP 001-631-003	MUNICIPAL	\$0.00	\$91,988.08
SAP 001-030-008	MUNICIPAL	\$0.00	\$20,582.05
SAP 001-030-008	CSAH	\$0.00	\$138,015.03
SAP 001-640-003	PARTICIPATING	\$0.00	\$966,736.01
CP 001-062-004	PARTICIPATING	\$0.00	\$412,469.06

Contract Change Item Status											
Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To date	Amount To date
CP 001-062-004	BK1	20	2360.601 WEARING COURSE INCENTIVE (LUMP SUM)	\$3,805.05	1	\$3,805.05	ITM	0	\$0.00	1	\$3,805.05
SAP 001-631-003	BK1	21	2360.601 WEARING COURSE INCENTIVE (LUMP SUM)	\$2,915.26	1	\$2,915.26	ITM	0	\$0.00	1	\$2,915.26
SAP 001-640-003	BK1	23	2360.601 WEARING COURSE INCENTIVE (LUMP SUM)	\$8,319.20	1	\$8,319.20	ITM	0	\$0.00	1	\$8,319.20
CP 001-062-004	BK2	21	2360.601 WEARING COURSE INCENTIVE (LUMP SUM)	\$2,982.48	1	\$2,982.48	ITM	0	\$0.00	1	\$2,982.48
SAP 001-631-003	BK2	22	2360.601 WEARING COURSE INCENTIVE (LUMP SUM)	\$6,978.09	1	\$6,978.09	ITM	0	\$0.00	1	\$6,978.09
SAP 001-631-003	BK2	23	2360.601 WEARING COURSE INCENTIVE (LUMP SUM)	\$637.79	1	\$637.79	ITM	0	\$0.00	1	\$637.79
SAP 001-640-003	BK2	24	2360.601 WEARING COURSE INCENTIVE (LUMP SUM)	\$8,827.89	1	\$8,827.89	ITM	0	\$0.00	1	\$8,827.89
SAP 001-030-008	CO1	27	2021.501 MOBILIZATION (LS)	\$2,500.00	1	\$2,500.00	ITM	0	\$0.00	1	\$2,500.00
SAP 001-030-008	CO1	28	2104.604 REMOVE AGGREGATE BASE (S Y)	\$7.91	263	\$2,080.33	ITM	0	\$0.00	268	\$2,119.88
SAP 001-030-008	CO1	29	2360.509 TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) (TON)	\$100.00	74	\$7,400.00	ITM	0	\$0.00	73.93	\$7,393.00
SAP 001-030-008	CO1	30	2357.506 BITUMINOUS MATERIAL FOR TACK COAT (GAL)	\$5.00	13	\$65.00	ITM	0	\$0.00	10	\$50.00
SAP 001-030-008	CO1	31	2563.601 TRAFFIC CONTROL (LS)	\$325.00	1	\$325.00	ITM	0	\$0.00	1	\$325.00
SAP 001-640-003	CO2	25	2211.609 BITUMINOUS PAVEMENT MILLINGS (TON)	\$10.50	780	\$8,190.00	ITM	0	\$0.00	780	\$8,190.00
Contract Change Totals:									\$0.00		\$55,043.64

Contract Change Totals			
Number	Description	Effective Date	Amount
1	In accordance with MnDOT Specification 2360 Plant Mixed Asphalt Pavement and Special Provision S-18 (2360) Plant Mixed Asphalt Pavement, the following density incentives/disincentives were earned on the contract. The total CSAH Regular density incentive for SAP 001-631-003 is \$2915.26 and the total CSAH Municipal density incentive for SAP 001-631-003 is \$0.00. The total density incentive for SAP 001-640-003 is \$8319.20. The total density incentive for CP 001-062-004 is \$3805.05. The density worksheets are in the inspection file for documentation.	08/23/2023	\$3,805.05
1	In accordance with MnDOT Specification 2360 Plant Mixed Asphalt Pavement and Special Provision S-18 (2360) Plant Mixed Asphalt Pavement, the following density incentives/disincentives were earned on the contract. The total CSAH Regular density incentive for SAP 001-631-003 is \$2915.26 and the total CSAH Municipal density incentive for SAP 001-631-003 is \$0.00. The total density incentive for SAP 001-640-003 is	08/23/2023	\$2,915.26

	\$8319.20. The total density incentive for CP 001-062-004 is \$3805.05. The density worksheets are in the inspection file for documentation.		
1	In accordance with MnDOT Specification 2360 Plant Mixed Asphalt Pavement and Special Provision S-18 (2360) Plant Mixed Asphalt Pavement, the following density incentives/disincentives were earned on the contract. The total CSAH Regular density incentive for SAP 001-631-003 is \$2915.26 and the total CSAH Municipal density incentive for SAP 001-631-003 is \$0.00. The total density incentive for SAP 001-640-003 is \$8319.20. The total density incentive for CP 001-062-004 is \$3805.05. The density worksheets are in the inspection file for documentation.	08/23/2023	\$8,319.20
2	In accordance with MnDOT Specification 2399 Pavement Surface Smoothness and Special Provision S-18 (2360) Plant Mixed Asphalt Pavement, the following ride incentives/disincentives were earned on the contract. The total CSAH Regular ride incentive earned for SAP 001-631-003 is \$6978.09 and the total CSAH Municipal ride incentive for SAP 001-631-003 is \$637.79. The total ride incentive for SAP 001-640-003 is \$8827.89. The total ride incentive for CP 001-062-004 is \$2982.48. The IRI and ALR sheets and the summary sheets are in the inspection file for documentation.	08/23/2023	\$2,982.48
2	In accordance with MnDOT Specification 2399 Pavement Surface Smoothness and Special Provision S-18 (2360) Plant Mixed Asphalt Pavement, the following ride incentives/disincentives were earned on the contract. The total CSAH Regular ride incentive earned for SAP 001-631-003 is \$6978.09 and the total CSAH Municipal ride incentive for SAP 001-631-003 is \$637.79. The total ride incentive for SAP 001-640-003 is \$8827.89. The total ride incentive for CP 001-062-004 is \$2982.48. The IRI and ALR sheets and the summary sheets are in the inspection file for documentation.	08/23/2023	\$7,615.88
2	In accordance with MnDOT Specification 2399 Pavement Surface Smoothness and Special Provision S-18 (2360) Plant Mixed Asphalt Pavement, the following ride incentives/disincentives were earned on the contract. The total CSAH Regular ride incentive earned for SAP 001-631-003 is \$6978.09 and the total CSAH Municipal ride incentive for SAP 001-631-003 is \$637.79. The total ride incentive for SAP 001-640-003 is \$8827.89. The total ride incentive for CP 001-062-004 is \$2982.48. The IRI and ALR sheets and the summary sheets are in the inspection file for documentation.	08/23/2023	\$8,827.89
1	During construction, the contractor was directed to perform a bituminous patch on CR 54. The contractor had to mobilize in to the patch location, remove 263 square yards of aggregate base material approximately 5" deep, place approximately 74 ton of Type SP 9.5 Wearing Course Mixture (2,B), apply approximately 13 gallons of bituminous material for tack coat, and provide traffic control. The contractor agreed to perform the extra work on CR 54 for the unit prices below in the estimate of cost.	05/07/2024	\$12,370.33
2	The contractor placed bituminous millings on the aggregate base material and blended them to provide an adequate driving surface for the public.	05/07/2024	\$8,190.00

Material On Hand Additions

Line	Item	Description	Date	Added	Comments

Material On Hand Balance

Line	Item	Description	Date	Added	Used	Remaining

Contract Total	\$2,142,763.44
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CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED August 27, 2024

By Commissioner: xxx

20240827-xxx

Final Contract Payment #20233

WHEREAS, Contract No. 20233 has in all been completed, and the County Board being fully advised in the premises.

NOW THEREFORE BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Hawkinson Construction Co. in the amount of \$21,427.63.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 27th day of August 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 27th day of August 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

3A

Agenda Item #

Requested Meeting Date: August 27, 2024

Title of Item: Revise Policy on Timber Sale Extensions

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Dennis (DJ) Thompson		Department: Land
Presenter (Name and Title): Dennis (DJ) Thompson, Land Commissioner		Estimated Time Needed: 10 Minutes
Summary of Issue: <p>The existing policy for granting one year extensions on timber sale permits should be revised. There is not a requirement that requests for extensions be in writing nor does it mention anything about granting extension to operators having delinquent or uncollectable timber sale accounts with any county, state or federal agency. See attached comparison of old policy and what the proposed revision is.</p> <p>The Natural Resources Advisory Committee reviewed the revised policy change at its June 10, 2024 meeting and supports the change. If approved, the new policy would take effect on January 1, 2025. Loggers will be notified of the change in the timber sale packet that is mailed out prior to the December timber auction. It will also be discussed at the auction and be printed on all new timber sale contracts.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to approve policy change to timber permit extensions.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

OLD

First Extension – Timber permits may be extended for a period of one year. The following fees will apply: \$20.00 or 10% of the uncut balance, as determined from the County Land Office sale record, whichever is greater.

Examples

Total cost of timber sale is \$15,000 and the logger has only paid the 15% downpayment (the sale has not been opened yet), cost of a one-year extension would be 10% of \$15,000 = \$1,500.

Total cost of timber sale is \$15,000 and the logger has paid for the sale in full (does not matter how much of the timber has been cut), cost of a one-year extension would be \$20.

Note – fees collected for one-year extensions are not penalties, they are applied to the timber sale balance.

NEW

First Extensions

- Timber permits that have been opened may be extended for a period of one year. An Administration Fee of \$25.00 will be charged. This fee is **NOT** applied to the timber sale balance.
- Timber permits that have not been opened may be extended for a period of one year. An Administration Fee of \$25.00 will be charged in addition to 10% of the total timber sale cost. The Administration Fee is **NOT** applied to the timber sale balance. The 10% **IS** applied to the timber sale balance.
- Extension requests must be received in writing.
- Extensions will not be granted to any operator having a delinquent or uncollectable timber sale account with any county, state or federal agency.

Section 1 Permit Extensions

- Section 1 permits that have not been purchased will expire automatically after one year of being issued.
- Section 1 permits that have been purchased may be extended for a period of one year. An Administration Fee of \$25.00 will be charged. This fee is **NOT** applied to the timber sale balance.
- Extension requests must be received in writing.
- Extensions will not be granted to any operator having a delinquent or uncollectable timber sale account with any county, state or federal agency.



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: August 27, 2024

Title of Item: Business Development & Recreation Grant: document approval

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Mark Jeffers		Department: Administration
Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator		Estimated Time Needed: 10 minutes
Summary of Issue: <p>Economic Development staff, with collaboration and recommendation by the Economic Development Committee, has modified and updated the Business Development & Recreation Grant documents.</p> <p>The purpose of this grant fund is to leverage county funds, private funds, and volunteer efforts to enhance small business development activities in Aitkin County, with a focus on increasing sustained tourism and recreational events. Organizations may apply individually or submit a joint application. To demonstrate their commitment to the grant request, organizations must provide a 1:1 match of funds in good faith. The Aitkin County Board of Commissioners has approved this funding to be used directly for the benefit of the Aitkin County community through the Aitkin County Business Development & Recreation Grant.</p> <p>The Economic Development Committee recommends approval to execute this program. The County Attorney has reviewed all documents and find them proper to form.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Economic Development requests a motion to approve execution of the Business Development & Recreation Grant Program.		
Financial Impact: <p>Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>What is the total cost, with tax and shipping? \$</p> <p>Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i></p>		



AITKIN COUNTY BUSINESS DEVELOPMENT & RECREATION GRANT PROGRAM GUIDELINES

The purpose of this grant fund is to leverage county funds, private funds, and volunteer efforts to enhance small business development activities in Aitkin County, with a focus on increasing sustained tourism and recreational events. Organizations may apply individually or submit a joint application. To demonstrate their commitment to the grant request, organizations must provide a 1:1 match of funds in good faith. The Aitkin County Board of Commissioners has approved this funding to be used directly for the benefit of the Aitkin County community through the Aitkin County Business Development & Recreation Grant.

Grant Guidelines: Guidelines for application and awarding of Aitkin County Business Development & Recreation Grants are as follows:

1. **Funding Limits:** Minimum of \$100 and a maximum of \$2,000 per grant application. The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.
2. **Matching Funds:** The Aitkin County Business Development & Recreation Grant Program is designed to leverage locally funded promotions, not replace them. A 1:1 match to the requested funds is required (e.g., the applicant must commit \$2,000 to request a \$2,000 award). Significant consideration will be given to the amount and quality of matching funds and in-kind contributions when grant applications are evaluated by the Economic Development Committee and County Board.
3. **Countywide Distribution:** The intent of this program is to provide assistance throughout Aitkin County. Consideration shall be given to amounts awarded and number of grants approved per year for any particular region of the county to ensure that an equitable level of funding is available throughout the county.
4. Organizations that receive a grant award are not eligible to receive BD&R Grant Awards in the following year. Grants may be awarded to the same organization only once every other year..
5. Grant funds shall not be used to pay the salaries of part or full time staff associated with a particular event/business development activity or organization associated with an event/business development activity. Funds shall not be used for any type of prizes or other material items that may be offered, awarded, sold or given away. Funds are not intended to be an annual budget supplement. Funds are intended for incremental business development and recreation.
6. Aitkin County Business Development and Recreation Grant funds may not be used to reimburse expenses occurred prior to grant approval by Aitkin County.



7. Grant funds are intended to support tourism and business attraction events that drive visitors to Aitkin County, ultimately creating a positive economic impact.
8. Eligible Event Examples:
 - Annual events promoting tourism & recreation
 - Events that provide incremental tourism growth
 - Grant Funds shall be used to market business development activities that create sustainable tourism or recreation growth or activities/businesses that will enhance the Aitkin County economy.
9. Eligible organizations:
 - Businesses located in Aitkin County.
 - Non-Profit organizations that serve Aitkin County
 - Special consideration will be given to applications that will enhance the Northwood's ATV Trail or River Trails through signage, promotion, activities or trail amenities.
 -

Application Procedure: Guidelines for applications are as follows:

1. Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: BD&R2025
or by mail to:
Mark Jeffers
Aitkin County Government Center,
307 2nd Street NW, Room 316,
Aitkin, MN 56431.
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2025**.
3. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

Reporting Requirements

1. Applicants that are awarded a Business Development & Recreation grant are required to submit proof of fund use prior to the end of the one-year grant period (January 1 - December 31). Reporting information documents and deadlines will be included in the award letter.



2. Economic Development staff will collaborate with grant award winners to verify qualified grant use.
3. Unused funds at the conclusion of the one-year grant period must be returned to Aitkin County.

Further information and additional forms and materials may be obtained by contacting:

Mark Jeffers
Aitkin County Economic Development Coordinator
218-531-6188
mark.jeffers@co.aitkin.mn.us



Application for Aitkin County Business Development & Recreation Grant Program

January 1, 2025 - December 31, 2025

1. Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: BD&R2025 or
by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2025**.
3. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.
4. The purpose of this grant fund is to leverage county funds, private funds, and volunteer efforts to enhance small business development activities in Aitkin County, with a focus on increasing sustained tourism and recreational events. Organizations may apply individually or submit a joint application. To demonstrate their commitment to the grant request, organizations must provide a 1:1 match of funds in good faith. The Aitkin County Board of Commissioners has approved this funding to be used directly for the benefit of the Aitkin County community through the Aitkin County Business Development & Recreation Grant.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project/Event Name:

Date(s) of Project/Event:

Location of Project/Event:

Organization/Community Name:

Person in Charge of Project:

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

Contact Person's Phone #:

Contact Person's Email:

Description/focus/purpose of your organization:



FUNDING:

Amount requested from Aitkin County \$

(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$

Total projected budget \$

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

List target audience:

How many people usually attend this project/event?

If awarded, how many incremental visitors do you hope to attract?



4. **PROJECT BUDGET:** in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
TOTALS			

Contact Signature:

Name _____ Date: _____



AITKIN COUNTY ECONOMIC DEVELOPMENT

Aitkin County Government Center
307 2nd Street NW
Aitkin, MN 56431

Mark Jeffers
Mark.jeffers@co.aitkin.mn.us
Phone: 218-927-7305
Cell: 218-513-6188

The undersigned agrees:

1. To use funds only for the designated purposes as described in the grant application, _____ and to notify Aitkin County Business Development and Recreation Grant Administration (BD&R) and receive consent to any substantial deviation from the grant application.
2. That the total amount of the grant may be discontinued, modified or withheld at any time, when, in the judgment of the BD&R, such action is necessary to comply with requirements of the law or when, compliance to all of the rules stated on the recipient agreement form are not met.
3. An Expense Worksheet must be completed and returned along with copies of all receipts upon completion of the event/project.
4. A grant closure completion letter will be provided once all documents are complete.
5. All materials and promotion of the program must indicate/acknowledge Aitkin County Economic Development as a supporter (not sponsor) of the event/project.
6. A check for all remaining grant money must be returned to Aitkin County with the final financial statement and evaluation.
7. NO interest shall be earned on the grant money provided through the program.
8. No reimbursement grants will be awarded.
9. Grant funds shall not be used to pay the salaries of part or full time staff associated with a particular event/business development activity or organization associated with an event/business development activity.
10. Funds shall not be used for any type of prizes or other material items that may be offered, awarded, sold or given away. Funds are not intended to be an annual budget supplement. Funds are intended for incremental business development and recreation.
11. Events must provide incremental tourism growth
12. Grant Funds shall be used to market business development activities that create sustainable tourism or recreation growth or activities/businesses that will enhance the Aitkin County economy.
13. Events and grant documents must be completed by December 31.

_____(sign) accepts the conditions of this Agreement and requests that the grant payment be executed.

Economic Development Coordinator

Date



Board of County Commissioners Agenda Request

5A
Agenda Item #

Requested Meeting Date: August 27, 2024

Title of Item: Request approval MOA between Aitkin and Crow Wing Counties

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Andrew Carlstrom		Department: Environmental Services/Planning & Zoning
Presenter (Name and Title): Andrew Carlstrom, Director		Estimated Time Needed: 5 Minutes
Summary of Issue: Currently, Aitkin and Crow Wing counties share a north/south boundary at the property address of 19661 Bridge Road, Deerwood, MN 56444. Both counties serve as zoning authority for structures on the property, resulting in difficulties with permit issuance and zoning enforcement due to differing zoning rules. In an effort to solve the challenges of co-managing zoning uses, and the future proposed use of the property, Crow Wing Land Services has offered to act as sole zoning authority for the property. Aitkin and Crow Wing County Attorneys have reviewed and approved the proposed draft Memorandum of Agreement. Please see the attached Resolution and Memorandum of Agreement.		
Alternatives, Options, Effects on Others/Comments: Deny Resolution and Memorandum of Agreement		
Recommended Action/Motion: Approve Resolution and Memorandum of Agreement		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED August 27, 2024

By Commissioner: xxx

20240827-xxx

Parcel 07-0-066907 Zoning Authority

WHEREAS, Aitkin County and Crow Wing County share a north/south boundary at the property address of 19661 Bridge Road, Deerwood, MN 56444, and

WHEREAS, a Memorandum of Agreement has been developed,

NOW THEREFORE BE IT RESOLVED, Aitkin County Board of Commissioners adopts the attached Memorandum of Agreement

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 27th day of August 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 27th day of August 2024

Jessica Seibert
County Administrator

**MEMORANDUM OF AGREEMENT
BETWEEN
AITKIN COUNTY THROUGH ITS PLANNING & ZONING DEPARTMENT
AND
CROW WING COUNTY THROUGH ITS PLANNING & ZONING DEPARTMENT
FOR
ZONING AUTHORITY ON PARCEL 07-0-066907**

WHEREAS, in accordance with provisions of Chapters 103G, 103F, 103B, and 394 of Minnesota Statutes and as amended to promote the health, safety, convenience, and general welfare of the inhabitants by dividing the county into zones and regulating therein the uses of land and the construction of all structures with a view to encourage the most appropriate use of land in the County, and

WHEREAS, Aitkin and Crow Wing counties share a north/south boundary at the property address of 19661 Bridge Road, Deerwood, MN 56444, and

WHEREAS, Currently both Aitkin and Crow Wing counties serve as zoning authority for structures on the property, resulting in difficulties with permit issuance and zoning enforcement due to differing zoning rules, and

WHEREAS, with the new recent ownership of the property, the history of challenges co-managing zoning uses, and the future proposed use of the property, Crow Wing Land Services has offered to act as sole zoning authority for the property, and

WHEREAS, with this new agreement, simplification of permit application and complying with only one county's official controls will be easier for the landowner, as well as for both counties, and

WHEREAS, Aitkin and Crow Wing counties will continue to both receive property tax revenue as appropriate upon the entire parcel.

THEREFORE IT IS AGREED THAT,

1. Crow Wing County shall become the sole zoning authority and will be responsible for issuing and enforcement on all future land use permits.
2. Crow Wing County shall be responsible for all potential land use violations and enforcement according to Crow Wing County ordinances.
3. Crow Wing County shall be responsible to provide public notice and general notification to Aitkin County on future property development.

4. Aitkin County shall provide copies of all past permits and other planning and zoning related documents regarding the property to Crow Wing County.

Terms of Agreement:

This agreement shall commence on the 1st day of September, 2024 and remain in perpetuity unless either party notifies the other in writing of intent to cancel at least sixty (60) days prior to the termination date of said term.

Aitkin County Planning & Zoning Administrator

Date

Chair, Aitkin County Board of Commissioners

Date

Crow Wing County Land Services Manager

Date

Chair, Crow Wing County Board of Commissioners

Date

OF PART OF GOVT LOT 2 SEC.30, TWP. 46, RGE. 27, AITKIN COUNTY
AND PART OF GOVT LOT 5 SEC. 25, TWP. 46, RGE. 28, CROW WING COUNTY
MINNESOTA

C/L COUNTY ROAD 133



3/07/2017 corrected NE'y UNE AND
impervious calculations MRK



Board of County Commissioners Agenda Request

6A
Agenda Item #

Requested Meeting Date: 8-27-24

Title of Item: 2025 Budget Presentation

<input checked="checked" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="checked" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): John Welle, Aitkin County Engineer		Estimated Time Needed: 30 minutes
Summary of Issue: <p>Attached are the 2025 budget sheets for the Highway Department Budget including the Operations, Capital Equipment/Facilities, and Capital Infrastructure budgets. The proposed 2025-2029 Capital Equipment/Facilities Program and the 2025-2029 Capital Road Improvement Plan are also included. The budget will be summarized by a brief presentation.</p>		
Alternatives, Options, Effects on Others/Comments: NA		
Recommended Action/Motion: Discussion only, for future action.		
Financial Impact: <p>Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>What is the total cost, with tax and shipping? \$</p> <p>Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i></p>		

2025 Highway Department Budget Summary					
Revenue:					
	2022 Actual	2023 Actual	Adopted 2024 Budget	2024 As of 6/30/2024	Proposed 2025 Budget
Operating	\$ 6,522,916	\$ 5,840,760	\$ 6,316,978	\$ 3,118,718	\$ 6,517,340
Capital Equipment/Facilities	\$ 800,000	\$ 477,300	\$ 601,000	\$ 601,000	\$ 584,700
Capital Infrastructure	\$ 5,529,690	\$ 8,739,637	\$ 6,327,600	\$ 914,845	\$ 5,956,960
Total:	\$ 12,852,606	\$ 15,057,697	\$ 13,245,578	\$ 4,634,563	\$ 13,059,000
Expenditures:					
Operating	\$ 6,308,620	\$ 6,079,445	\$ 6,316,978	\$ 3,175,812	\$ 6,517,340
Capital Equipment/Facilities	\$ 1,065,729	\$ 375,100	\$ 601,000	\$ 286,863	\$ 584,700
Capital Infrastructure	\$ 4,779,394	\$ 6,774,798	\$ 6,327,600	\$ 469,007	\$ 5,956,960
Total:	\$ 12,153,743	\$ 13,229,343	\$ 13,245,578	\$ 3,931,682	\$ 13,059,000

2025 Highway Department Budget Levy Revenue Summary					
	2022 Actual	2023 Actual	Adopted 2024 Budget	2024 As of 6/30/2024	Proposed 2025 Budget
Operating	\$ 1,181,042	\$ 1,640,592	\$ 1,836,978	\$ 578,632	\$ 1,947,040
Capital Equipment/Facilities	\$ 576,000	\$ 477,300	\$ 601,000	\$ 601,000	\$ 584,700
Capital Infrastructure	\$ 650,000	\$ 675,000	\$ 700,000	\$ 700,000	\$ 725,000
Total:	\$ 2,407,042	\$ 2,792,892	\$ 3,137,978	\$ 1,879,632	\$ 3,256,740
% Increase Over Previous Year's Budget:					3.78%

Assumptions:

Highway Department Operations Budget Fund 003

Revenue:

	2022 Actual	2023 Actual	Adopted 2024 Budget	2024 As of 6/30/2024	Proposed 2025 Budget
5001 Current/Delinquent Taxes	1,181,042	1,640,592	1,836,978	578,632	1,947,040
5201 MV Credit MS Statute 273.1384	27,727	35,235	-	-	
5209 Disparity Aid Reduction	1,668	1,825	-	-	
5216 Taconite Credit	99,005	105,407	-	-	
5227 Twp Road Allotment Gas Tax	624,272	452,509	514,000	507,275	538,000
5231 State-aid: Town Bridge			40,000	59,770	75,000
5233 State-aid: Regular Construction Funds	593,830	-	100,000	216,955	200,000
5234 State-aid: Municipal Construction Funds	20,861	-	-	-	-
5235 State-aid: Regular Maintenance Funds	2,435,794	2,346,411	2,604,000	1,276,198	2,698,000
5236 State-aid: Municipal Maintenance Funds	135,236	110,307	120,000	62,841	120,000
5251 In Lieu Apportionments and Receipts	23,901	27,754	-	3,824	
5330 State Grants - Disaster Funds	4,889	1,847	141,750	138,014	26,750
5425 Federal Grants - FEMA	16,298	3,910	80,250	160,836	88,550
5505 Culverts (Individual) Receipts	9,815	10,884	5,000	4,314	6,000
5506 County Maps	-	-	-	17	-
5507 Wetland Bank Credits	77,802	106,005	-	46,427	-
5517 Individual Receipts	94,666	34,220	20,000	15,896	20,000
5526 Township/City/Public Drainage Ditch Receipts	654,419	756,339	610,000	36,820	708,000
5840 Misc. Refunds and Reimbursements	445,562	104,666	115,000	10,899	85,000
5910 Transfer In	-	-	100,000	-	-
5920 Auction Receipts	38,538	5,522	10,000	-	5,000
5948 County Ditch/County Development Funds	37,591	97,328	20,000	-	-
Total Revenue:	\$ 6,522,916	\$ 5,840,760	\$ 6,316,978	\$ 3,118,718	\$ 6,517,340

Highway Department Operations Budget

Fund 003

Department 301 (Administration) Expenditures:

	2022 Actual	2023 Actual	Adopted 2024 Budget	2024 As of 6/30/2024	Proposed 2025 Budget
6101 Salaries, Full Time	387,858	397,047	428,094	208,443	466,567
6108 Meals Reimbursed	142	108	100	70	100
6109 Overtime			200	-	200
6124 Medicare - Employer (1.45%)	5,377	5,495	6,207	2,889	6,765
6148 Employer Deductible Contribution- H.S.A.	11,040	11,040	11,040	5,520	11,040
6150 Health Insurance - Employer	50,292	52,340	51,392	25,696	54,463
6152 Life Insurance - Employer	369	336	336	168	336
6154 Long Term Disability - Employer	885	809	1,081	415	1,181
6159 PERA - Employer	27,086	28,060	29,494	15,171	32,223
6165 FICA - Employer (6.2%)	22,989	23,495	26,542	12,353	28,927
6171 Workers Compensation Insurance	8,281	10,024	4,045	4,045	4,450
6190 Gym Membership	-	80	-	40	100
6205 Postage	500	-	500	500	500
6220 Telephone	-	517	1,000	-	-
6230 Printing, Publishing & Advertising	-	186	200	-	-
6240 Membership/Dues/Association Fees	2,665	2,665	3,200	2,892	3,200
6241 Meeting/Conference Registration Fee	2,877	1,821	2,000	2,191	2,500
6266 Data Processing/Computer Services	-	8,182	-	1,310	2,000
6268 Staff Training, Development	43	-	100	-	
6300 Maintenance/Service Contracts	18,414	7,017	12,000	-	12,000
6330 Highway Travel	92	239	500	201	500
6332 Hotel/Motel Lodging	502	759	1,000	261	800
6339 Meals (Overnight)	199	49	200	-	200
6342 Office Equipment Rental/Contracts	3,489	3,104	3,500	1,648	3,500
6352 Insurance	49,116	50,466	58,771	57,484	60,350
6360 Services, Labor, Contracts	310	545	-	838	500
6405 Office Supplies	5,559	4,878	8,000	1,547	6,500
6422 Janitorial Services/Supplies	64	181	500	92	500
6500 R&B Supplies & Materials	13	-	500	-	-
6900 Transfers to Other Funds	-	-	-	-	
Total Administration Expenditures:	\$ 598,162	\$ 609,444	\$ 650,502	\$ 343,774	\$ 699,402

Highway Department Operations Budget

Fund 003

Department 302 (Engineering) Expenditures:

	2022 Actual	2023 Actual	Adopted 2024 Budget	2024 As of 6/30/2024	Proposed 2025 Budget
6101 Salaries	389,906	403,996	447,673	181,764	462,003
6108 Meals Reimbursed	-	-	-	-	-
6109 Overtime	21,739	37,260	45,553	14,125	45,706
6124 Medicare - Employer (1.45%)	5,726	6,135	7,152	2,666	7,363
6148 Employer Deductible Contribution- H.S.A.	2,260	1,883	2,260	1,358	2,260
6150 Health Insurance - Employer	76,399	76,163	78,570	35,629	95,607
6152 Life Insurance - Employer	524	515	468	219	540
6154 Long Term Disability - Employer	1,066	985	1,204	447	1,243
6159 PERA - Employer	30,873	32,952	36,242	14,692	37,328
6165 FICA - Employer (6.2%)	24,484	26,232	30,579	11,399	31,478
6171 Workers Compensation Insurance	2,565	3,133	5,784	5,784	6,360
6181 Safety Footwear	714	473	975	-	1,000
6241 Registration Fee	1,744	594	2,000	697	2,000
6268 Staff Training, Development	259	1,777	200	-	500
6300 Maintenance/Service Contracts	6,118	-	7,000	6,390	7,000
6330 Highway Travel	-	-	150	362	500
6332 Hotel/Motel Lodging	-	-	1,000	1,106	1,000
6339 Meals (Overnight)	39	-	150	377	500
6550 Engineering Supplies	6,608	3,060	8,000	5,608	7,000
Total Engineering Expenditures:	\$ 571,024	\$ 595,158	\$ 674,960	\$ 282,625	\$ 709,388

Highway Department Operations Budget

Fund 003

Department 303 (Road Maintenance) Expenditures:

	2022 Actual	2023 Actual	Adopted 2024 Budget	2024 As of 6/30/2024	Proposed 2025 Budget
6101 Salaries, Full Time	1,205,624	1,224,060	1,337,801	633,252	1,359,349
6108 Meals Reimbursed	65	4	-	59	100
6109 Overtime	60,991	67,756	75,325	16,397	90,852
6124 Medicare - Employer (1.45%)	17,646	17,856	20,489	8,944	21,031
6148 Employer Deductible Contribution- H.S.A.	2,260	2,260	4,520	2,677	4,520
6150 Health Insurance - Employer	267,484	259,175	269,460	131,364	297,162
6151 Severance Pay	-	-	-	100	
6152 Life Insurance - Employer	1,761	1,450	1,536	696	1,392
6154 Long Term Disability - Employer	3,162	2,922	3,570	1,455	3,617
6157 Retiree Health	-	-	-	2,560	
6159 PERA - Employer	91,667	94,086	103,013	46,892	105,458
6165 FICA - Employer (6.2%)	75,454	76,347	87,613	38,243	89,911
6171 Workers Compensation Insurance	42,275	44,954	37,333	37,333	41,070
6172 Unemployment Compensation	-	2,534	2,500	-	2,500
6181 Safety Footwear	2,718	2,539	3,510	1,999	3,600
6190 Gym Membership		80	50	60	100
6199 Employee Recognition	-	-	400	-	200
6220 Telephone	8,938	12,832	11,000	7,561	15,000
6241 Registration Fee	659	-	1,000	-	1,000
6254 Utilities - Gas & Electric	51,964	45,659	60,000	24,792	52,000
6255 Garbage	-	1,570	-	2,656	3,000
6268 Staff Training, Development	948	1,786	1,450	90	1,000
6339 Meals (Overnight)	25	-	-	-	
6352 Insurance	9,108	9,360	11,846	11,846	12,440
6360 Services, Labor, Contracts	20,611	42,149	141,000	63,997	158,000
6417 Shop Maintenance and supplies	81,119	76,888	80,000	44,200	80,000
6423 Fuel for Buildings	35,951	32,152	40,000	15,908	35,000
6514 Pavement Striping	75,219	73,236	94,800	101,313	92,818
6515 Culverts	147,367	195,233	165,000	60,884	120,000
6516 Signs and Posts	18,785	11,739	40,000	12,953	25,000
6517 Asphalt, Crack Sealant, Etc	53,372	99,858	55,000	36,019	60,000
6518 De-icing Salt	130,019	198,348	170,000	91,133	151,000
6519 Gravel & Royalty	240,418	429,699	260,000	50,570	223,000
6520 Calcium Chloride	556,994	636,559	745,000	401,895	846,230
6521 Maintenance Supplies (Road only)	379,484	31,516	10,500	18,870	35,000
6524 Winter Sand	28,056	50,410	-	-	30,000
6570 Motor Fuel and Lubricants	417,079	321,311	310,800	97,604	273,200
6590 Repair and Maintenance of Equipment	447,219	349,488	300,000	72,929	300,000
6825 Municipal Maintenance Agreements	40,720	6,519	33,000	4,890	36,000
6830 Twp Road Allotment Gas Tax	624,272	452,509	514,000	507,275	538,000
Total Road Maintenance Expenditures:	\$ 5,139,434	\$ 4,874,844	\$ 4,991,516	\$ 2,549,413	\$ 5,108,550
Grand Total Operations Expenditures:	\$ 6,308,620	\$ 6,079,445	\$ 6,316,978	\$ 3,175,811	\$ 6,517,340

Highway Department Capital Infrastructure Budget Fund 307

	2022 Actual	2023 Actual	Adopted 2024 Budget	2024 As of 6/30/2024	Proposed 2025 Budget
Revenue:					
5001 Taxes, Aids, etc.	650,000	675,000	700,000	700,000	725,000
5230 State Park Funds	268,991	-	-	-	500,000
5231 State Aid - Town Bridge	268,817	-	235,000	31,762	293,120
5232 Bridge Bonding	500,419	124,112	194,000	21,029	1,003,000
5233 State Aid - Regular Construction	2,808,564	4,040,544	1,548,100	124,195	2,457,600
5234 State Aid - Municipal Construction	120,400	124,169	-	-	
5238 LRIP	-	1,000,000	-	-	
5410 Federal Grants	348,088	2,755,812	3,473,500	37,859	5,000
5526 Township/City/Private Funds	228,411	20,000	177,000	-	30,000
5840 Misc Receipts	-	-	-	-	
5910 Transfer In	336,000	-	-	-	
5947 Planned Use of Fund Balance	-	-	-	-	793,240
5948 County Ditch/County Development Funds	-	-	-	-	150,000
Total Revenue:	\$ 5,529,690	\$ 8,739,637	\$ 6,327,600	\$ 914,845	\$ 5,956,960
Expenditures:					
6230 Printing and Publishing	938	831	900	324	960
6262 Contract Payments	4,419,804	6,689,761	5,721,000	382,278	5,656,000
6269 Professional Services	195,106	81,852	125,000	81,620	100,000
6295 Utility Moves	-	-	480,700	-	
6311 Transfer to Fund Balance	-	-	-	-	
6362 Right of Way	163,547	2,354	-	4,785	200,000
Total Expenditures:	\$ 4,779,395	\$ 6,774,798	\$ 6,327,600	\$ 469,007	\$ 5,956,960

Notes: Revenue line item 5001 based on proposed 2024-2028 Capital Road Improvement Program.

Highway Department Capital Equipment and Facilities Budget

Fund 308

	2022 Actual	2023 Actual	Adopted 2024 Budget	2024 As of 6/30/2024	Proposed 2025 Budget
Revenue:					
5001 Taxes, Aids, etc.	576,000	477,300	601,000	601,000	584,700
5840 Miscellaneous Receipts	-	-	-	-	-
5910 Transfer In	\$ 224,000	\$ -	\$ -	\$ -	\$ -
Total Revenue:	\$ 800,000	\$ 477,300	\$ 601,000	\$ 601,000	\$ 584,700
Expenditures:					
6374 Auto & Trailer License	\$ 2,966	\$ -	\$ -	\$ -	\$ -
6605 Capital Outlay - Facilities	64,018	165,800	50,000	49,283	100,000
6610 Capital Outlay - Equipment	998,745	209,300	551,000	237,580	484,700
Total Expenditures:	\$ 1,065,729	\$ 375,100	\$ 601,000	\$ 286,863	\$ 584,700

Proposed 2025 through 2029 Capital Road Improvement Plan
(*projects added from previous program*)

	Length	Location	Age/RQI or LPI	Estimated Construction Cost
2025				
SAP 001-605-015 - CSAH 5 Bridge No. 01508 Replacement	0.1	CSAH 5 over Rice River	1969/LPI 38	\$ 1,035,871
SAP 001-605-017 - CSAH 5 Resurfacing	7.5	TH 210 to CSAH 3	2009/RQI 2.5-2.6	\$ 1,700,000
SAP 001-605-018 - CSAH 5 Clearing and Grubbing	4.7	CR 53 to TH 210		\$ 250,000
SAP 001-614-015 - CSAH 14 Resurfacing	4.44	CSAH 36 to State Park	2001/RQI 2.8-3.0	\$ 710,000
SAP 001-622-010 - CSAH 22 Bridge 01502 Replacement	0.1	CSAH 22 over Wakefield Brook	1960/LPI 61	\$ 400,000
CP 001-029-006 - CSAH 29 Gravel Road Improvements	1.2	2.0 to 3.2 miles north of CH 68		\$ 255,000
SAP 001-598-016 - CR 54 Bridge No. 7375 Replacement	0.5	CR 54 over Sissabagamah Creek	1950/LPI 52	\$ 753,547
CP 001-470-001 - UT 470 (400th Place) Gravel Road Improvements	1.2	630th Lane to 1.2 miles northwest		\$ 250,000
SP 001-070-009 HSIP Pavement Markings	33.2	Various Locations		\$ 306,000
CSAH 28 Railroad Crossing				\$ 50,000
			Total:	\$ 5,710,418
2026				
SAP 001-602-015 - CSAH 2 Bridge 7215/7216 Replacement	0.2	CSAH 2 over Snake/Unnamed River	1958/LPI 58,61	\$ 1,900,000
SAP 001-605-014 - CSAH 5 Reconstruction (Grading and Agg. Base)	4.7	CR 53 to TH 210		\$ 4,500,000
CP 001-062-005 - CR 62 Reconstruction (Grading and Agg. Base)	1.36	435th Street to CR 71		\$ 875,000
CP 001-071-001 - CR 71 Reconstruction (Grading and Agg. Base)	1	CR 62 to TH 65		\$ 645,000
			Total:	\$ 7,920,000
2027				
CSAH 5 Bituminous Paving	4.7	CR 53 to TH 210		\$ 1,900,000
CSAH 8 Resurfacing	1.97	TH 65 to Soo Grade	2007/3.1	\$ 450,000
SAP 001-614-016 - CSAH 14 Resurfacing	1.88	2.3 miles NE of TH 65 to CSAH 40	2001/RQI 2.8-3.0	\$ 580,000
SAP 001-614-016 - CSAH 14 Resurfacing	2.3	TH 65 to 2.3 miles northeast	2012/3.2	\$ 640,000
SAP 001-614-017 - CSAH 14 Resurfacing/Shoulder Widening	1.92	CSAH 40 to CSAH 36	2001/RQI 2.8-3.0	\$ 2,000,000
CSAH 19 Gravel Road Improvements (0.7 of 6.8 miles)	0.7	Moose River to 0.7 mile south		\$ 160,000
CSAH 19 Bridge No. 88102 Replacement	0.1	CSAH 19 over Moose River	1981/LPI 65	\$ 400,000
CR 62 Bituminous Paving	1.36	435th Street to CR 71		\$ 520,000
CR 71 Bituminous Paving	1	CR 62 to TH 65		\$ 380,000
			Total:	\$ 7,030,000
2028				
CSAH 1 Resurfacing	0.45	US Hwy 169 to Mississippi River	2005/RQI 1.9-2.2	\$ 300,000
SP 001-604-014 - Resurfacing	14.4	TH 47 to TH 65	2008/3.0-3.1	\$ 3,000,000
CSAH 28 Resurfacing	5.8	US Hwy 169 to CSAH 12	2003/RQI 3.2-3.3	\$ 1,150,000
CSAH 37 Resurfacing	2.3	US Hwy 169 to US Hwy 169	2003/2.5-2.7	\$ 420,000
CR 54 Resurfacing	1.3	CSAH 1 to CR 83	2003/RQI 2.5-2.6	\$ 400,000
CR 57 Gravel Road Improvements	5	TH 65 to 5 miles east		\$ 1,150,000
CR 57 New Bridge	0.1	CR 57 over Section 5 Creek		\$ 300,000
CR 69 Resurfacing	0.3	CSAH 2 to TH 47		\$ 80,000
SP 001-070-011 - HSIP Pavement Markings	42.8	CH 6, 12, 17, 28		\$ 535,000
				\$ 7,335,000
2029				
CSAH 3 Resurfacing	5.74	Crow Wing county line to CSAH 29	2006/3.2	\$ 1,130,000
CSAH 7 Resurfacing	3.2	CSAH 29 to US Hwy 169	2006/2.8-2.9	\$ 590,000
CSAH 10 Resurfacing (3.79 mile)/Reclamation (4.28 mile)	8.12	8.12 m south of TH 200 to TH 200	2011/2.9	\$ 2,400,000
CSAH 29 Resurfacing	2.3	CSAH 3 to 509th Lane	2008/2.6	\$ 450,000
CSAH 29 Resurfacing	0.26	CSAH 7 to CSAH 19	2006/3.2-3.5	\$ 60,000
				\$ 4,630,000
Five Year Total:				\$ 32,625,418

Project Selection Process

Identified improvements fall into one of five construction categories. Those categories, listed in priority order are as follows.

1. Highway Safety Improvement Program
2. Bridge Replacement
3. Pavement Resurfacing/Shoulder Widening
4. Gravel Road Reconstruction to Paved Road Standards
4. Gravel Road Improvement

1. Highway Safety Improvement Program

Safety Improvements are selected based on the Aitkin County Highway Safety Plan and available HSIP funding.

2. Bridge Replacement

Bridge replacement projects are selected based on calculated condition ratings that are the result of bridge safety inspections conducted on each bridge under the County's jurisdiction. See attached listing of all local highway bridges in Aitkin County. Highlighted bridges on the attachment are included in the current 5-year capital improvement program.

3. Pavement Resurfacing/Shoulder Widening

Pavement resurfacing projects are selected based on pavement condition data collected on a two-year frequency. In addition, observed pavement conditions and geographical grouping of projects for lower construction costs are considered when scheduling resurfacing projects. See attached listing of all Aitkin County pavement segments. Highlighted segments on the attachment are included in the current 5-year capital improvement program.

The specific type of pavement resurfacing project is determined during the design stage of the project based on the project's individual characteristics. Chipseal, overlay, mill and overlay, reclaim and pave, and cold in-place recycle are included in this construction category.

For segments that have deficient shoulder width, slopes, or culverts, additional work to correct these deficiencies may be added to the resurfacing project.

4. Gravel Road Reconstruction to Paved Road Standards

Improvements of existing gravel-surfaced roads to paved road standards are selected based on a prioritization worksheet that ranks the various gravel road segments based on annual average daily traffic (AADT) count, residence density, functional classification, sight distance deficiencies, improved route system layout, and private land ownership. The resulting priority ratings are updated with each Capital Road Improvement Plan update. See attached priority rating worksheet. Highlighted segments on the attachment are included in the current 5-year capital improvement program.

5. Gravel Road Improvement

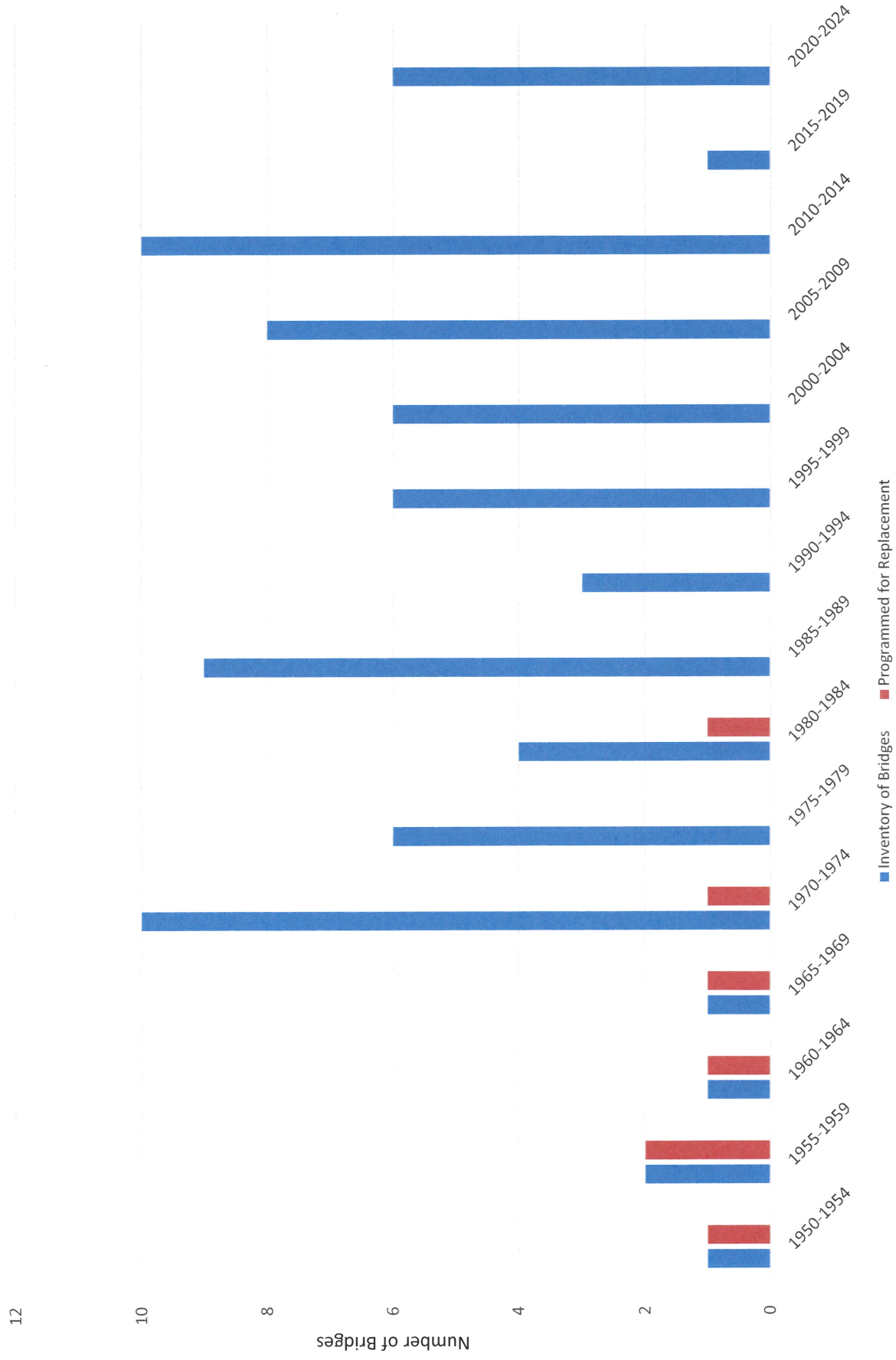
Improvements to existing gravel-surfaced roads to gravel road standards are selected based on observed deficiencies of gravel road segments.

Aitkin County Bridge Listing

(Highlighted bridges replaced in 2024 or included for replacement in 2025-2029 Capital Road Improvement Plan)

BRIDGE	LOCATION	MATERIAL & DESIGN	LPI	POSTING
01508	CSAH 5 (NATURE AVE) over RICE RIVER	TIMB SLAB SPAN	38	32
01509	CSAH 5 (NATURE AVE) over WILLOW RIVER	TIMB SLAB SPAN	44	36
01513	CSAH 29 (OSPREY AVE) over WILLOW RIVER	TIMB SLAB SPAN	47	36
7375	CR 54 (390TH AVE) over SISSABAGAMAH CREEK	TIMB SLAB SPAN	52	28 - 40 - 40
7216	CSAH 2 (220TH ST) over SNAKE RIVER	TIMB BM SPAN	58	
01502	CSAH 22 (400TH ST) over WAKEFIELD BROOK	TIMB SLAB SPAN	61	
7215	CSAH 2 (220TH ST) over STREAM	TIMB BM SPAN	61	
92699	CSAH 21 (GREAT RIVER RD) over DITCH	STEEL PIPE CULVERT	64	
94154	CSAH 16 (KESTREL AVE) over SANDY RIVER TRIB	TIMB BOX CULV	64	
94155	CSAH 16 (KESTREL AVE) over RICE LAKE OUTLET	TIMB BOX CULV	64	
94157	CSAH 16 (KESTREL AVE) over SANDY RIVER	TIMB BOX CULV	64	
88102	CSAH 19 (410TH AVE) over MOOSE RIVER	STEEL PIPE CULVERT	65	
94156	CSAH 16 (KESTREL AVE) over SANDY RIVER TRIB	TIMB BOX CULV	66	
L9181	CNTY 67 (650TH ST) over WILLOW RIVER	TIMB SLAB SPAN	66	
01506	CSAH 1 (410TH AVE) over MISSISSIPPI RIVER	PRESTR BM SPAN	71	
01512	CSAH 28 (290TH ST) over RIPPLE RIVER	PRECAST QUAD TEE	83	
R0716	FIELD ENT over DRAINAGE DITCH	STEEL PIPE ARCH	84	
92918	CNTY 61 (120TH ST) over CHESLEY BROOK	PRECAST PIPE ARCH	85	
94221	CNTY 61 (120TH ST) over STREAM	PRECAST PIPE ARCH	85	
01516	CSAH 23 (ALDER ST) over CHAN BETWEEN TWO LAKES	PRECAST QUAD TEE	86	
92917	CSAH 12 (DEER ST) over RIPPLE RIVER	PRECAST PIPE ARCH	86	
R0717	350th PLACE over DRAINAGE DITCH	STEEL PIPE ARCH	86	
01515	6TH ST NW over RIPPLE RIVER	PRECAST QUAD TEE	87	
01521	390TH ST over RICE RIVER	TIMB SLAB SPAN	87	
95331	CSAH 1 (OSPREY AVE) over LITTLE WILLOW RIVER	PRECAST PIPE ARCH	88	
01533	DEER ST over RIPPLE RIVER	CCONC SLAB SPAN	89	
01534	CR 62 over SANDY RIVER	CCONC SLAB SPAN	89	
95332	CSAH 5 (350TH AVE) over SISSABAGAMAH CREEK	PRECAST PIPE ARCH	89	
01012	CSAH 3 over MISSISSIPPI RIVER	PRESTR BM SPAN	90	
01517	CSAH 10 (GREAT RIVER RD) over WILLOW RIVER	PRECAST DOUB TEE	90	
01518	CSAH 26 (180TH ST) over SNAKE RIVER	PRECAST DOUB TEE	90	
01530	CSAH 3 over BIG WILLOW RIVER	PRESTR BM SPAN	90	
93178	CSAH 38 (310TH AVE) over SEVENTEEN CREEK	PRECAST PIPE ARCH	90	
93455	CSAH 4 (DAM LAKE ST) over DAM BROOK	PRECAST PIPE ARCH	90	
96811	CSAH 2 (220TH ST) over SNAKE RIVER	PRECAST PIPE ARCH	90	
01527	CSAH 1 over MISS. R. DIVERSION CHAN.	PRESTR BM SPAN	91	
01J14	CSAH 34 (260TH ST) over BIRCH CREEK	PRECAST BOX CULV	91	
01J22	CSAH 29 (OSPREY AVE) over MOOSE RIVER	PRECAST BOX CULV	91	
93122	CSAH 26 (BIRCH ST) over DITCH	PRECAST PIPE ARCH	91	
01011	CSAH 3 over CHAN BETWEEN TWO LAKES	PRESTR BM SPAN	92	
01524	CR 62 (450TH ST) over SANDY RIVER	CCONC SLAB SPAN	92	
01528	CSAH 32 over TAMARACK RIVER	PRESTR BM SPAN	92	
01531	CSAH 14 over PRAIRIE RIVER	PRESTR BM SPAN	92	
01J01	CNTY 74 (678TH ST) over MORRISON BROOK	PRECAST PIPE ARCH	92	
91895	CNTY 64 (KESTREL AVE) over PRAIRIE RIVER	PRECAST PIPE ARCH	92	
01526	CSAH 22 over MISS R DIVERSION CHANNEL	PRESTR BM SPAN	93	
01532	CSAH 4 over RICE RIVER	PRESTR BM SPAN	93	
01J29	CR 75 (KESTREL AVE) over BIRCH CREEK	PRECAST BOX CULV	93	
95330	CSAH 36 (379TH ST) over STREAM	PRECAST PIPE ARCH	93	
01J02	CSAH 10 (GREAT RIVER RD) over WHITE ELK BROOK	PRECAST PIPE ARCH	95	
01J04	CSAH 39 (OAK AVE) over RIPPLE RIVER	PRECAST BOX CULV	95	
01J08	CSAH 3 (GROVE ST) over LITTLE WILLOW RIVER	PRECAST BOX CULV	95	
01J11	CSAH 9 (N ASH RD) over BEAR CREEK	PRECAST BOX CULV	95	
01J26	CSAH 26 over STREAM	PRECAST BOX CULV	95	
01J27	CR 73 over MINNEWAWA CREEK	PRECAST BOX CULV	95	
01J33	CSAH 10 over POKEGAMA CREEK	PRECAST BOX CULV	95	
91896	CNTY 64 (KESTREL AVE) over TAMARACK RIVER	PRECAST PIPE ARCH	95	
92844	CSAH 3 (GROVE ST) over DITCH	PRECAST PIPE ARCH	95	
93123	CNTY 75 (KESTREL AVE) over SPLIT ROCK RIVER	PRECAST PIPE ARCH	95	
93424	CNTY 67 (650TH ST) over LITTLE HILL RIVER	PRECAST PIPE ARCH	95	
95612	CNTY 51 (385TH AVE) over RIPPLE RIVER	PRECAST PIPE ARCH	95	
96142	CSAH 29 (OSPREY AVE) over LITTLE HILL RIVER	PRECAST PIPE ARCH	95	
96703	CSAH 4 (DAM LAKE ST) over CREEK	PRECAST BOX CULV	95	
01535	560TH ST over WILLOW RIVER	CCONC SLAB SPAN	96	
01J07	CSAH 1 (OSPREY AVE) over LITTLE WILLOW RIVER	PRECAST BOX CULV	96	
01J31	CR 73 over SANDY RIVER	PRECAST BOX CULV	96	
01J35	CSAH 3 over WHITE ELK BROOK	PRECAST BOX CULV	96	
92924	CSAH 23 (ALDER ST) over STREAM	PRECAST PIPE ARCH	96	
01J36	CSAH 32 over CO DITCH #13	PRECAST BOX CULV	99	
01J28	CSAH 28 (PIONEER AVE) over RIPPLE RIVER	PRECAST BOX CULV	100	
01J39	CSAH 15 over CEDAR CREEK	PRECAST BOX CULV	100	
01J43	LAKE AVE over SAVANNA RIVER	PRECAST BOX CULV	100	
01J45	NATURE AVE over UNNAMED STREAM	PRECAST BOX CULV	100	
01J48	TAME FISH LAKE RD over RIPPLE RIVER	PRECAST BOX CULV	100	

Bridge Age 2024

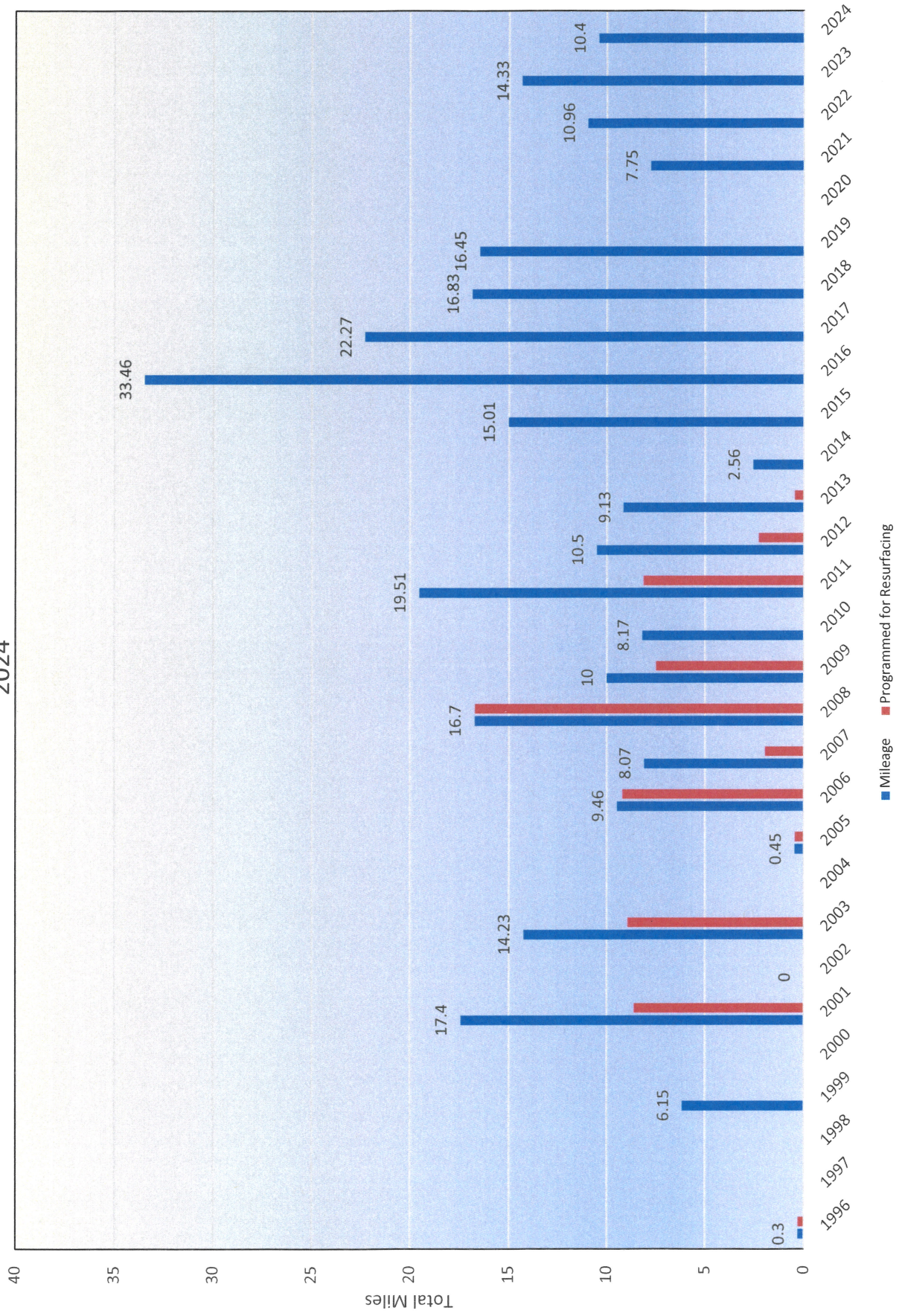


Bituminous Pavements - Age and RQI Data

(Highlighted Segments included in 2025-2029 Capital Road Improvement Program)

	Length	2019 RQI	2021 RQI		Length	2019 RQI	2021 RQI
1996				2013			
CR 69	0.3			CSAH 12 from .35 m. E. of N. jct. CSAH 39 to TH 47 (NW)			
1997				CR 54 from CSAH 1 to .47 miles east	0.47	2.3/2.5	1.9-2.3
1998				CR 54 from CR 83 to end of pavement	0.56	2.4/2.8	2.7/2.8
1999				CR 60	3.98	3.6/3.7	3.6
CSAH 39 (2021 Chipseal)	5.1	3.5	3.4	CR 66 from 0.26 miles east of US 169 to US 169	0.83	2.3/2.4	2.1
CR 81 (2020 Chipseal)	1.05	2.9/3.1	3.0/3.1	CR 77	0.57	3.5/3.7	3.3-3.6
2000				CR 82	1.03	2.1/2.4	1.8-2.1
2001				CR 83	0.49	3.3/3.4	3.1/3.2
CSAH 14 from 2.3 m. notheast of TH 65 to State Park	8.6	2.9-3.2	2.8-3.0	CR 85	1.2	2.9	2.7/2.8
CSAH 22 (2022 Chipseal)	4.6	3.4/3.5	3.3/3.4	2014			
CSAH 24 (2022 Chipseal)	4.2	3.6	3.4	CSAH 12 from .35 m. E. of N. jct. CSAH 39 to TH 47 (Wear)	2.56	3.4	3.5
2002				2015			
2003				CSAH 10 from US Hwy 169 to CSAH 3	7.01	3.7	3.5/3.6
CSAH 23 (2022 Chipseal)	5.3	3.3/3.8	3.4-3.7	CSAH 28 from TH 210 to TH 169	8	3.6	3.4/3.5
CSAH 28 from TH 169 to CSAH 12	5.8	3.4	3.2/3.3	2016			
CSAH 37	2.3	2.6/2.9	2.5/2.7	CSAH 2 from TH 47 to TH 65	12.38	3.5/3.6	3.3
CR 54 from .47 miles east of CSAH 1 to CR 83	0.83	2.4/2.5	2.5/2.6	CSAH 3 from north jct. CSAH 5 to 6.36 miles east	6.2	3.7	3.7
2005				CSAH 12 from TH 47 to TH 210	0.58	3.0/3.2	3.0/3.2
CSAH 1 from TH 210 to beginning of Mississippi River Br	0.45	2.2/2.4	1.9-2.2	CSAH 12 from TH 47 to 375th Avenue	6.88	3.7/3.8	3.4
2006				CSAH 13 from TH 65 to CSAH 16	5.39	3.6/3.7	3.4/3.5
CSAH 3 from Crow Wing County Line to CSAH 29	5.74	3.3/3.4	3.2	CSAH 41 from 1st Street to west jct. TH 210	1.01	3.2/3.3	3.1/3.2
CSAH 7	3.2	3.1	2.8/2.9	CR 88	1.02	2.9/3.5	2.8/3.3
CR 66 from US 169 to 0.26 miles east	0.26	1.8	1.5/1.6	2017			
CSAH 29 from CSAH 19 to CSAH 7	0.26	3.4	3.2-3.5	CSAH 1 from CSAH 22 to 3.6 miles north	3.6	3.5/3.6	3.4/3.5
2007				CSAH 10 from CSAH 3 to CSAH 18	11.06	3.8/3.9	3.6/3.7
CSAH 8 from old Soo Line RR to TH 65	1.97	3.3	3.1	CSAH 15 from Crow Wing County Line to CSAH 1	6.08	2.9/3.8	3.6/3.7
CSAH 38	6.1	3.2/3.3	3.2	CR 74	1.53	3.5/3.7	3.3/3.4
2008				2018			
CSAH 4 from TH 47 to TH 65	14.4	3.2/3.3	3.0/3.1	CSAH 6 from TH 65 to 5.3 miles east	4.9	4.1	4.0
CSAH 29 from CSAH 3 to 509th Lane	2.3	2.6/2.7	2.6	CSAH 8 from TH 210 to old Soo Line RR	0.87	3.0	2.9/3.0
2009				CSAH 12 from 375th Avenue to Lanie's corner	2.74	3.9	3.5/3.6
CSAH 1 from beginning of Mississippi River Bridge to CS	2.5	3.2	3.2/3.3	CSAH 12 from Lanie's Corner to n. jct. CSAH 39	1.95	3.4	3.4/3.6
CSAH 5 from TH 210 to TH 232	7.5	2.6/2.7	2.5/2.6	CSAH 32 from CSAH 6 to CSAH 31	3.29	4.1	3.9
2010				CR 53 from CSAH 4 to 0.78 mile north	3.08	3.7	3.5
CSAH 10 from CSAH 18 to 8.2 miles south of TH 200	6.88	3.5	3.4	2019			
CSAH 33	0.29	1.9/2.0	2.0/2.1	CSAH 3 from CSAH 29 to TH 169	4.15		
CR 62 from TH 232 to 1.0 mile south	1.0	3.4		CSAH 10 from TH 200 to Itasca County Line	2.25		
2011				CSAH 16	8.9		
CSAH 6 from 5.27 miles est of TH 65 to TH 210	8.08	2.8/3.0	2.7-3.0	CSAH 41 from east jct. TH 210 to 1st Street	0.07		
CSAH 10 from TH200 to 8.12 miles south	8.12	3.2	2.9	CR 70	1.08		
CSAH 32 from CSAH 31 to Carlton County Line	3.01	3.6/3.7	3.5	2020			
CR 241	0.3			2021			
2012				CSAH 3 from 6.36 miles east of north jct CSAH 5 to TH 65	3.15		
CSAH 3 from US Hwy 169 to n. jct. CSAH 5	5.6	3.3/3.5	3.1-3.5	CSAH 9	0.77		
CSAH 5 from TH 47 to CR 50	1	3.4/3.5	3.3-3.4	CSAH 25	3.29		
CSAH 14 from TH 65 to 2.3 miles northeast	2.3	3.3/3.4	3.2	CR 79	0.54		
CSAH 36 from CSAH 14 to 1.6 mile north	1.6	2.6/2.9	2.6-2.8	2022			
				CSAH 17	7.1		
				CR 76	2.82		
				CR 77W	1.04		
				2023			
				CSAH 11	3.26		
				CSAH 31	3.53		
				CSAH 40	4.9		
				CR 62 from TH 210 to 435th Street	2.64		
				2024			
				CSAH 2 from TH 65 to Pine County Line	10.4		
				Subtotal:	159.15		
Sub-total:	120.94			Grand Total:	280.09		

Pavement Age 2024



Priority Rating Worksheet

(Highlighted Segments Included in 2025-2029 Capital Road Improvement Program)

8/19/2024

Road Number	Segment Description	Length	2021-2022 ADT (20 points decile)	Residence Density (20 point decile)	Functional Classification (10 points)	Sight Distance Deficiency (10 point decile)	Improved Route System Layout (15 points)	Privately-Owned Land (10 point decile)	Priority Rating (85 points)
5.2	CR 53 to TH 210	4.7	18	20	10	6	15	7	76.0
1	3.6 miles N of CSAH 22 to CSAH 3	7.4	18	6	10	3	15	6	58.0
62.1	2 miles N of TH 210 to CR 71	1.36	20	8	4	1	15	10	58.0
71		1	20	8	4	1	15	10	58.0
51	TH 18 to CSAH 28	4.77	12	14	4	3	15	8	56.0
30	TH 65 to CSAH 16	7	16	14	7	6	0	10	53.0
50	CSAH 5 to CR 56	2.95	18	2	4	2	15	8	49.0
56.1	TH 210 to CR 50	2	18	2	4	2	15	8	49.0
19.1	Cass County Line to CSAH 20	4.8	8	10	10	7	10	2	47.0
19.2	CSAH 20 to CSAH 29	2	14	4	10	5	10	3	46.0
62.2	CR 71 to 1 mile south of TH 232	3	8	8	4	1	15	10	46.0
57.1	TH 65 to 5 miles east	5	18	8	4	5	0	10	45.0
59		4.28	14	4	4	3	10	10	45.0
64.2	CSAH 32 to 5 miles North	5	14	16	4	3	5	3	45.0
13	CSAH 16 to Carlton County Line	5.6	10	2	7	4	15	5	43.0
21	CSAH 1 to TH 169	6.9	10	4	10	4	5	10	43.0
29.3	CSAH 7 to CR 67	4.54	20	6	7	4	0	6	43.0
5.3	CSAH 3 to CSAH 18	7.81	12	6	7	1	10	5	41.0
54	End of Blacktop to TH 210	4.88	12	2	4	3	10	10	41.0
63		2.69	10	8	4	9	0	10	41.0
68.1	CSAH 29 to dead end west	2	8	6	4	5	10	8	41.0
27	CSAH 13 to TH 27	6.6	4	6	7	4	10	9	40.0
20	Cass County Line to CSAH 19	5.9	8	4	7	3	10	6	38.0
64.1	5 miles N of CSAH 32 to CSAH 14	4.49	8	10	4	5	5	6	38.0
75	TH 27 to CSAH 34	6.9	2	8	7	5	10	6	38.0
5.1	CR 50 to CR 53	5.9	8	10	4	4	0	10	36.0
67		5.17	14	4	4	6	0	8	36.0
68.3	TH 169 to dead end east	1.2	8	4	4	2	10	8	36.0
74		2.07	2	6	4	4	10	10	36.0
29.4	CR 67 to TH 200	2	20	4	7	2	0	2	35.0
34	CSAH 2 to CR 75	6.3	4	4	7	3	10	6	34.0
18.2	CSAH 5 to CSAH 10	6.1	2	2	7	2	10	10	33.0
36.2	CR 65 to 1.5 miles N of CSAH 14	5.2	8	6	7	7	0	5	33.0
61.1	TH 65 to TH 18	4.23	4	10	4	5	0	10	33.0
26.1	CSAH 38 to CR 59	5	8	4	7	3	0	10	32.0
60W		1.08	10	6	4	2	0	10	32.0
68.2	CSAH 29 to TH 169	3.3	8	4	4	3	10	2	31.0
72		1.2	4	8	4	5	0	10	31.0
73		5.1	10	4	4	2	5	6	31.0
26.2	CR 59 to TH 65	6	8	6	7	2	0	7	30.0
36.1	TH 65 to CR 65	4.2	8	4	7	8	0	3	30.0
57.2	TH 27 to 4 miles North	4.04	4	4	4	6	0	10	28.0
65		8.96	4	6	4	10	0	3	27.0
26.3	TH 65 to CSAH 2	9.1	8	4	7	4	0	3	26.0
35	TH 65 to Itasca County Line	0.4	4	4	7	1	0	10	26.0
61.2	TH 18 to CSAH 23	7	2	6	4	5	0	9	26.0
18.1	TH 169 to CSAH 5	6.1	2	2	7	1	10	3	25.0
80		1.7	4	4	4	3	0	10	25.0
58		2.67	4	4	4	4	0	8	24.0
56.2	CR 50 to CSAH 5	6.4	2	2	4	5	0	8	21.0
29.1	2.3 miles N of CSAH 3 to CR 68	3.3	6	2	7	2	0	3	20.0
29.2	CR 68 to CSAH 7	6.3	6	4	7	2	0	1	20.0

Aitkin Area Maintenance Facility:

- office/shop constructed 1975, shop addition 2000, office addition 2020
- cold storage shed constructed 1990, addition 2009
- salt storage shed constructed 2012
- deisel fuel tank installed 2021

DESCRIPTION	PROJ LIFE	2025	2026	2027	2028	2029	5 YEAR TOTAL	FUNDING SOURCE	COMMENTS
Shop							-		To address shortage of bay
Reconfiguration/Addition		100,000	100,000	100,000	100,000	100,000	500,000		length for trucks w/plows
Replace Fabric Salt Shed Roof						25,000			
Wash Bay Pressure Washer				10,000			10,000		
Total:		\$ 100,000	\$ 100,000	\$ 110,000	\$ 100,000	\$ 125,000	\$ 510,000		

Jacobson Area Maintenance Facility:

- shop constructed 1992, shop addition 2015
- salt shed constructed 2009

DESCRIPTION	PROJ LIFE	2025	2026	2027	2028	2029	5 YEAR TOTAL	FUNDING SOURCE	COMMENTS
							-		
							-		
Total:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

McGrath Area Maintenance Facility:

- shop constructed 1973, new roof-siding-insulation 2011
- cold storage shed constructed 2003
- salt shed constructed 2007
- diesel fuel tank installed 2024

DESCRIPTION	PROJ LIFE	2025	2026	2027	2028	2029	5 YEAR TOTAL	FUNDING SOURCE	COMMENTS
							0		
							0		
Total:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

McGregor Area Maintenance Facility:

- shop constructed 1974, addition and new roof-siding-insulation 2008
- salt shed constructed 2005
- diesel fuel tank installed 2023

DESCRIPTION	PROJ LIFE	2025	2026	2027	2028	2029	5 YEAR TOTAL	FUNDING SOURCE	COMMENTS
							0		
Replace Fabric Salt Shed Roof			16,000				16,000		
Total:		\$ -	\$ 16,000	\$ -	\$ -	\$ -	\$ 16,000		

Palisade Area Maintenance Facility:

- shop constructed 2004
- salt shed constructed 2006
- diesel fuel tank installed 2022, reinstalled 2024

DESCRIPTION	PROJ LIFE	2025	2026	2027	2028	2029	5 YEAR TOTAL	FUNDING SOURCE	COMMENTS
							-		
							-		
Total:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

Swatara Area Maintenance Facility:

- shop constructed 2006
- salt shed constructed 2008

DESCRIPTION	PROJ LIFE	2025	2026	2027	2028	2029	5 YEAR TOTAL	FUNDING SOURCE	COMMENTS
							-		
							-		
Total:		\$0	\$0	\$0	\$0	\$0	\$0		
Grand Total Capital Facilities:		\$100,000	\$116,000	\$110,000	\$100,000	\$125,000	\$526,000		

ADMIN

Aitkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2025	2026	2027	2028	2029	5 YEAR TOTAL	FUNDING SOURCE
Unit #631 Office Desk - Maintenance Foreman		03/06/00 \$ 3,031.74	10						-	
Unit #632 Office Desk - Asst Maint. Foreman		03/06/00 \$ 2,323.78	10						-	
Unit #644 Computer - Maintenance Foremen		1/22/2020 \$ 867.00	4						-	
John's Laptop Surface Book 2 - 13.5" Display	420174254	12/28/17 \$ 2,089.07	4	2,500					2,500	
Unit #653 (Carol) Office Assistant Computer		1/22/2020 \$ 867.00	4	1,200					1,200	
Unit #657 (John) Engineer Computer		10/27/2023 \$ 1,870.00	4				2,100		2,100	
Unit #658 Maintenance Employees Computer #2		12/7/2016 \$ 910.00	4						-	
Unit #659 (Butch) Assistant Maint Supervisor Computer		12/7/2016 \$ 1,288.00	4						-	
Unit #661 Mechanic Computer		1/22/2020 \$ 867.00	4						-	
Unit #662 Maintenance Employees Computer #1		1/22/2020 \$ 867.00	4						-	
Unit #663 Aitkin Office Furniture		4/16/2021 \$ 60,966.81	20							
Unit #664 (Mike) Asst. Engineer Computer		05/21/21 \$ 1,699.00	4		2,000				2,000	
Unit #665 (Paul) ROW - Permitting Agent Computer		05/21/21 \$ 1,699.00	4		2,000				2,000	
Unit #666 (Sarah) Accountant Computer		5/21/2021 \$ 1,095.00	4		1,500				1,500	
Unit #785 NewRoads ACS Software		10/1/2013 \$ 9,084.38	30							
Sarah's Laptop Latitude 5511 - Dell	4TDRZ53	09/01/20 \$ 2,300.00	4				3,000		3,000	
Mike's Laptop Precision 7750 - Dell	B5BK063	09/01/20 \$ 3,410.00	4				3,000		3,000	
Carol's Laptop Latitude 5511 - Dell	2QDRZ53	09/01/20 \$ 2,300.00	4				3,000		3,000	
Conference Room Projector Panasaonic LCD Projector	GA0661968	06/30/21 \$ 2,500.00	4							
Total:				\$ 3,700	\$ 5,500	\$ -	\$ 11,100	\$ -	\$ 20,300	R&B levy

ATV**Aitkin County Highway Department**

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2025	2026	2027	2028	2029	5 YEAR TOTAL	FUNDING SOURCE
Unit #13 2011 Polaris 500 Ranger ATV	4XARH50A6BB070008 2,605 miles	4/15/2011 \$ 9,894.94	8						-	
Total:				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	R&B levy

BELLY DUMPS**Aitkin County Highway Department**

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2025	2026	2027	2028	2029	5 YEAR TOTAL	FUNDING SOURCE
Unit #499 1995 Red River Belly Dump	1R9BD423XS1051056	05/04/95 \$ 26,417.80	20		40,000				40,000	
Unit #501 2001 Red River Belly Dump	4ZYBD42311000233	05/22/01 \$ 28,462.32	20						-	
Unit #503 2015 CPS Belly Dump	5MC434214F3149962	4/3/2020 \$ 21,400.00	20						-	
Total:				\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000	R&B levy

CONST

Aitkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2025	2026	2027	2028	2029	5 YEAR TOTAL	FUNDING SOURCE
Unit #709: Pin Finder Locator FT150	45B9086F	01/01/89 \$ 500.00	10						-	
Unit #711: Concrete Air Tester	P116	04/07/95 \$ 575.18	20						-	
Unit #718: Laser Level	14165	06/06/97 \$ 2,337.68	10						-	
Unit #726: Course Sieve Shaker		06/19/01 \$ 3,522.26	5						-	
Unit #727 Digital Scale		03/27/02 \$ 1,452.00	5						-	
Unit #731 One Office DataBase/Egram		9/2/2005 \$ 15,763.93	10						-	
Unit #738 HP Laserjet 5200 DTN Printer		11/27/2012 \$ 2,396.00	8						-	
Unit #739 Autocad Civil 3D 2017		1/12/2017 \$ 41,224.62	5						-	
Unit #740 Trimble Survey Equipment 2019	5834F00202	5/28/2019 \$ 67,863.01	8						-	
Unit #769 Toughbooks #1		9/21/2011 \$ 1,757.03	5						-	
Unit #772 IPAD - Sign Truck		9/2/2015 \$ 930.97	4						-	
Unit #777 Nikon Auto Level		6/3/2009 \$ 1,050.94	1						-	
Unit #778 E-TimeCard		12/24/2009 \$ 9,570.00							-	
Unit #784 Engineer Tech Computer #5		4/14/2013 \$ 1,159.59	4						-	
Unit #786 Eng. Tech Desktop Computers - 5		12/22/2023 \$ 10,290.00	4						-	
Unit #787 Eng. Tech Laptop's - 4		1/1/2018 \$ 7,210.80	4	10,000					10,000	
Upgrade R8 GPS Receivers	R12I-101-60-01 R12I-CFG-001-40	1/4/2023 \$ 28,315.00	8						-	
Total:				\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000	R&B levy

DUMP TRUCKS**Aitkin County Highway Department**

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2025	2026	2027	2028	2029	5 YEAR TOTAL	FUNDING SOURCE
Unit #127: (Spare) 2000 Ford Single Axle	2FZHOJBB2YAB12882 122,862 miles	10/22/99 \$ 93,834.69	8						-	
Unit #135 (Aitkin - Greg) 2012 International Tandem	1HTGRSJT1CJ634654 206,003 miles	2/13/2012 \$ 180,115.33	8	-					-	
Unit #136 (Aitkin - Dominick) 2012 International Tandem	1HTGRSJT1CJ634655 205,165 miles	2/13/2012 \$ 180,115.32	8	172,000					172,000	
Unit 137 (McGregor - Scott) 2012 International Tandem	1HTGRSJT1CJ634656 145,945 miles	2/13/2012 \$ 181,528.21	8	125,000	157,000				282,000	
Unit 138 (Aitkin - Chris) 2012 International Tandem	1HTGRSJT1CJ634657 167,592 miles	2/13/2012 \$ 181,837.07	8			282,000			282,000	
Unit 139 (McGrath - Ben) 2016 Mack GU 713	1M2AX09C5GM031563 110,783 miles	11/25/2015 \$ 182,454.37	8			50,000	260,000		310,000	
Unit 140 (Palisade - Gary) 2016 Mack GU 713	1M2AX09C7GM031564 88,080 miles	11/25/2015 \$ 182,454.37	8				110,000	210,000	320,000	
Unit 141 (McGrath - Jeff) 2016 Mack GU 713	1M2AX09C9GM031565 87,105 miles	11/25/2015 \$ 182,454.37	8					310,000	310,000	
Unit 142 (Jacobson - Brad) 2010 Mack GU812 Single Axle	1M2AX11C0AM001296 126,864 miles	10/30/2018 \$ 93,234.00	8						-	
Unit 143 (Palisade - Don) 2019 Mack GR64F	1M2GR3C1KM011697 64,953 miles	5/2/2019 \$ 192,262.32	8						-	
Unit 144 (Aitkin - Doug) 2020 Mack GR64F	1M2GR3GC1LM011698 121,354 miles	5/2/2019 \$ 192,262.32	8						-	
Unit 145 (McGregor - John) 2019 Mack GR64F	1M2GR3GC5KM011699 114,896 miles	5/2/2019 \$ 192,262.32	8						-	
Unit 146 (Chassis Only) 2015 International ProStar	1HSDJAPR1FH528155 379,449 miles	3/27/2020 \$ 51,707.50	8						-	
Unit 147 (McGregor - Nick) 2022 MACK GR64F	1M2GR3GC1NM028908 34,340 miles	4/25/2022 \$ 217,254.73	8						-	
Unit 148 (Palisade - Josh) 2022 MACK GR64F	1M2GR3GCXMN028907 37,670 miles	5/9/2022 \$ 215,259.73	8						-	
Unit 149 (Swatara - Florian) 2022 MACK GR64F	1M2GR3GC3NM028909 13,363 miles	5/18/2022 \$ 222,161.99	8						-	
Chassis Only Tandem Truck					55,000				55,000	
Total:				\$ 297,000	\$ 212,000	\$ 332,000	\$ 370,000	\$ 520,000	\$ 1,731,000	R&B levy

LOADERS**Aitkin County Highway Department**

DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2025	2026	2027	2028	2029	5 YEAR TOTAL	FUNDING SOURCE
Unit #010 1989 Case 1840 Skidsteer	JAF 0046781 1,925 hours	06/30/91 \$ 14,320.00	5						-	
Unit #020 Bobcat Skidsteer	519025062 2,025 hours	8/21/2009 \$12,500	6				60,000.0		60,000	
Unit #366: 1985 John Deere Tractor-Loader	4S6575 7,694 hours	06/01/85 \$ 27,895.00	7						-	
Unit #371 (Aitkin) 2008 John Deere 624J Loader	DW624J2620150 4,043 hours	5/15/2008 \$ 102,623.40	10						-	
Unit #384: (Jacobson) 2013 John Deere 310K Backhoe Loader	KDE240354 1,154 hours	10/5/2023 \$ 57,345.00	10						-	
Unit #386: (Swatara) 2003 JD 410E Wheel Loader Backhoe	T0410EX885689 452 hours	11/21/2013 \$ 30,459.38	10						-	
Unit #391: (Palisade) 1997 Cat 938F Loader	1KM02373 5,853 hours	06/09/97 \$ 121,976.00	10		122,000	78,000			200,000	
Unit #397 (McGrath) John Deere Loader/Backhoe	T0310SG927807 2,936 hours	12/22/2003 \$ 45,382.85	12						-	
Unit #398 (McGregor) John Deere 624J Loader	DW624JZ591593 3,471 hours	4/8/2004 \$ 114,444.90	12						-	
Total:				\$ -	\$ 122,000	\$ 78,000	\$ 60,000	\$ -	\$ 260,000	R&B levy

MAINT

Aitkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2025	2026	2027	2028	2029	5 YEAR TOTAL	FUNDING SOURCE
Unit #016 Stow VPC80E Plate Compactor	9301000	10/01/93 \$ 1,618.80	8						-	
Unit #018 Graco Pavement Marker	3003	06/17/94 \$ 6,704.18	8						-	
Unit #019 Roscoe SweepPro	4820-44017 2,475 hours	3/21/2006 \$ 30,625.14	10						-	
Unit #041 2014 Cimline 230DH Gen IV Melter	1,280 hours	3/26/2015 \$ 36,495.00	5						-	
Unit #042 Ingersoll Rand Compressor	327328UBM288 1,151 hours	02/26/02 \$ 11,762.93	5						-	
Unit #43 Pavement Compactor CATCB24	24001325 499 hours	10/15/2012 \$ 27,787.50	10						-	
Unit #048: Hydro Tek Steamer	201400566	3/13/2014 \$ 6,478.90	8						-	
Unit #50 STEPP Pothole Patch Trailer	4S9PH15Y1ES127059	5/29/2014 \$ 15,572.00	8						-	
Unit #064: 2023 Virnig VBW84 Snowblower		3/14/2023 \$ 14,599.50	8						-	
Unit #065: Schulte XH1000 Mower	C35020273211	5/22/2023 \$ 42,464.58	10						-	
Unit #066 Honda Water Pump		8/15/2003 \$ 2,628.51	5						-	
Unit #067 Pull-type Pneumatic Roller	190604	11/15/2004 \$ 11,182.50	5						-	
Unit #068: Honda 340CC Trash Pump		6/15/2021 \$ 2,159.00	8						-	
Unit #096 All American Disk	105DH	12/11/95 \$ 4,473.00	7						-	
Unit #098 Ford Tandem Wheel Disc		07/25/88 \$ 1,600.00	4						-	
Unit #300 PT100G Terex Track Brush Machine	ASVPT100LDWF00338 2,650 hours	6/27/2011 \$ 71,832.83	10		55,000	115,000			170,000	
Unit #306 2013 LB Performance RW35 Road Widener	91161 684 hours	3/27/2020 \$ 38,500.00	10							
Unit #369 1999 Self-propelled Steel Drum Roller	3TM01311 2,082 hours	11/16/2004 \$ 43,665.00	5						-	
Unit #372 2020 Volvo Excavator	EC140EL 2,196 hours	5/28/2020 \$145,406	10							
Unit #399 Caterpillar D5NLGP Dozer	ADK01236 3,529 hours	12/29/2004 \$ 107,649.54	12						-	
Unit #498 Water Tanker Trailer	OMA102901	6/11/2003 \$ 2,500.00	2						-	

Unit #815		3/17/2021								
Turfmaker 325 - Hydroseeder		\$ 11,075.00	10							
Two - 8' Disk Mowers				30,000					30,000	
Mastic Patch Trailer				70,000					70,000	
Concrete Walk-Behind Saw				5,000					-	
Total:				\$ 105,000	\$ 55,000	\$ 115,000	\$ -	\$ -	\$ 275,000	R&B levy

MOTOR GRADERS**Aitkin County Highway Department**

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2025	2026	2027	2028	2029	5 YEAR TOTAL	FUNDING SOURCE
Unit 200 (McGregor) Caterpillar 120M Motor Grader	CAT0120MJD9W00208 7,343 hours	2/28/2013 \$ 193,743.00	15						-	
Unit 201 (McGrath - Randy) Caterpillar 120M Motor Grader	CAT0120MPD9W00206 6,040 hours	2/28/2013 \$ 193,743.00	15						-	
Unit 205: (Swatara) 2016 John Deere 670GP	1DW670GPCGF678041 4,459 hours	11/17/2016 \$ 208,090.00	15						-	
Unit #206: (McGrath-Ben) 2016 John Deere 670GP	1DW670GPAGF678048 3,896 hours	11/17/2016 \$ 208,090.00	15						-	
Unit #213: (Palisade) Caterpillar 120M2 Motor Grader	CAT0120MKM9C01011 4,074 hours	11/27/2018 \$ 207,780.00	7							
Unit #214: (Aitkin) 2020 John Deere 670GP Motor Grader	1DW670GPCLF707211 2,710 hours	7/15/2020 \$ 296,120.00	7							
Unit #215: (Jacobson) 2011 Caterpillar 140M VHP Motor Grader	B9D03065 1,540 hours	11/10/2022 \$ 228,000.00	7							
Total:				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	FRF/trade in

PICKUPS

Aitkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2025	2026	2027	2028	2029	5 YEAR TOTAL	FUNDING SOURCE
Unit #454 (mower) 2008 Ford F-150	1FTRX14W58FC 146,672 miles	5/13/2008 \$ 20,588.85	5						-	
Unit #456 (Maintenance) 2008 Ford F-350 Flatbed	1FDWF36Y88EE41635 88,712 miles	8/21/2008 \$ 25,893.33	5						-	
Unit #459 (Austin) 2010 Ford F150	1FTEX1E81AKE10754 71,595 miles	5/14/2010 \$ 23,704.75	5	32,000					32,000	
Unit 464 (Paul K) 2012 Ford F150 Ext Cab	IDRPX12VX8FB81383 63,367 miles	6/4/2012 \$ 12,000.00	5				32,000		32,000	
Unit #466: (Vacant Tech) 2014 Ford F-150	1FTEX1EM3EKE13609 65,815 miles	04/10/2014 \$ 25,382.88	8					36,000	36,000	
Unit #470 (mower) 2006 GMC Sierra 150	1GTEK19B26Z186669 152,626 miles	5/26/2016 \$ 16,867.75	5						-	
Unit #471 (Sign Truck) 2017 Ford F-450 Super Duty	1FOUF4GY5HED18824 178,345 miles	5/12/2017 \$ 47,292.13	5		75,000				75,000	
Unit #472 (Swatara) 2018 Ford F-250 SuperDuty	1FT7X2B63JEC64325 179,8014 miles	6/5/2018 \$ 26,631.91	5						-	
Unit #473 (Maintenance w/lift) 2018 Ford F-250 SuperDuty	1FT7X2B61JEC64324 150,329 miles	6/11/2018 \$ 33,554.41	5							
Unit #474 (Dave Babcock) 2020 F-150 4x4 Extended Cab	1FTEX1EB2LKF17679 30,260 miles	8/31/2020 \$ 28,675.14	5						-	
Unit #475 (Mechanic) 2020 Ford F550 Super Duty	1FD0W5HT2LEE47703 56,981 miles	12/21/2020 \$ 98,293.73	5						-	
Unit #476 (Quale) 2021 GMC Sierra	3GTU9AEFXMG244525 16,521 miles	3/19/2021 \$ 30,433.83	5						-	
Unit #477 (Jacobson) 2015 Ford F-150 Supercab	1FTFX1EFXFFD08825 86,534 miles	3/22/2022 \$ 30,532.50	5						-	
Unit #478 (Scott) 2022 Chevy Silverado	1GCRYDED2NZ177560 77,075 miles	3/25/2022 \$ 44,915.00	5				60,000		60,000	
Unit #479 (McGrath) 2016 GMC Sierra 1500	1GTV2LEH2GZ146650 88,477 miles	3/3/2023 \$ 26,220.00	5							
Unit #480 (R. Thompson) 2016 GMC Sierra 1500	1GTV2LEHXGZ147741 97,372 miles	3/3/2023 \$ 23,020.00	5						-	
Unit #481 (Maintenance) 2024 Flatbed Chevrolet Silverado 3500	1GB4WRE73RF318333 440 miles	2/2/2024 \$ 48,698.38	5						-	
Unit #482 (Palisade) 2016 GMC Sierra 1500	3GTU2LEC5GG342288 78,898 miles	2/12/2024 \$ 25,600.00	5						-	
Unit #483 (McGregor) 2020 RAM 1500	1C6SRFMT9LN339621 84,794 miles	2/12/2024 \$ 25,000.00	5						-	
Unit #484 (Survey Truck) 2024 GMC Sierra 1500	3GTUUAED5RG311293 260 miles	4/16/2024 \$ 63,212.20	5						-	
Unit #485 (Butch) 2024 Ford F150 XLT	1FTFW3L5XRKD69077 1,130 miles	4/19/2024 \$ 53,944.55	5						-	
Total:				\$ 32,000	\$ 75,000	\$ -	\$ 92,000	\$ 36,000	\$ 235,000	R&B levy

SHOP

Aitkin County Highway Department

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2025	2026	2027	2028	2029	5 YEAR TOTAL	FUNDING SOURCE
Unit #802: Airco Welder Outfit	DH911005	01/01/80 \$ 1,758.88	10						-	
Unit 803 Gray Wireless Portable Life System		1/30/2020 \$ 38,233.00	10							
Unit #804: (Aitkin) Pressure Washer	118215	01/01/80 \$ 750.49	10						-	
Unit #806: John Deere Snowblower	TY0522A003004	01/11/76 \$ 800.00	10						-	
Unit 807: Sears Portable Generator		03/17/95 \$ 1,124.24	10	5,000					5,000	
Unit #809 Plasma Cutter		1/12/2007 \$ 2,343.00	4						-	
Unit #811 Husqvarna Chop Saw K760		9/11/2013 \$ 1,916.92	4						-	
Unit #812 AC/DC 225/115 Welder		6/12/2018 \$ 701.87	1						-	
Unit #813 Power Mig 256 Mig Welder		6/12/2018 \$ 2,483.40	1						-	
Unit #814 2020 John Deere Z7E Trak	60 hours	3/1/2021 \$ 5,345.00	4							
Unit #816 TORO 824 OE Snowblower		12/19/2023 \$ 1,299.00	4							
Total:				5,000	-	-	-	-	5,000	

TRACTORS**Aitkin County Highway Department**

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2025	2026	2027	2028	2029	5 YEAR TOTAL	FUNDING SOURCE
Unit #350 (Aitkin) John Deer Tractor/Mower	L06430H520378 7,351 hours	4/19/2007 \$ 75,268.00	10						-	
Unit #351 New Holland Tractor Mower	NT01172M 3,275 hours	10/6/2016 \$ 66,121.56	10						-	
Unit #352 New Holland - Guardrail Mower	1,892 hours	7/12/2019 \$ 103,838.50	10						-	
Total:				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	R&B levy

TRAILERS**Aitkin County Highway Department**

EQUIPMENT DESCRIPTION	SERIAL # MILEAGE	AQ. DATE AQ. COST	PROJ. LIFE	2025	2026	2027	2028	2029	5 YEAR TOTAL	FUNDING SOURCE
Unit #028 (McGrath) Felling Trailer	5FTDA292871027973	6/21/2006 \$ 15,819.88	8						-	
Unit #029 (HydroSeeder) Felling Trailer	1F9FS1425M1072074	05/08/91 \$ 9,400.00	8						-	
Unit #031 Survey Trailer	4P5671213B2160170	4/1/2011 \$ 1,760.25	8						-	
Unit #033 Homemade Culvert Trailer	DPWMN890722	01/01/90 \$ -	5						-	
Unit #034 (Jacobson) Towmaster Trailer	2471	06/21/88 \$ 10,705.35	8	32,000					32,000	
Unit #035 Homemade 6X8 Trailer	DPSMN890723	03/14/86 \$ 100.00	8						-	
Unit #051 (Aitkin) Towmaster Trailer T-50	4KNFT2431EL162184	05/30/2014 \$ 26,005.96	10						-	
Unit #52 Continental Cargo 6x10 Trailer	5NHUVH019FN079008	4/14/2016 \$ 3,243.93	10						-	
Unit #53 (Skid Loader) Kaufman Trailer	5SHFD222XMB001728	7/6/2021 \$ 6,780.30	10						-	
Unit #54 (Trackhoe) 2022 TM T-50 Trailer	4KNBF3432NL162626	2/2/2022 \$ 28,041.00	10						-	
Unit #97 (pipe trailer) Home Made Trailer	DSPMN890724	03/10/89 \$ 694.34	8						-	
Total:				\$ 32,000	\$ -	\$ -	\$ -	\$ -	\$ 32,000	R&B levy
Grand Total Capital Equipment:										
				\$ 484,700	\$ 509,500	\$ 525,000	\$ 533,100	\$ 556,000	\$ 2,608,300	



Board of County Commissioners Agenda Request



Requested Meeting Date: August 27, 2024

Title of Item: Presentation of Draft 2025 H&HS Budget

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sarah Pratt		Department: Health & Human Services
Presenter (Name and Title): Carli Goble, H&HS Fiscal Supervisor		Estimated Time Needed: 30 minutes
Summary of Issue: Presentation of the draft 2024 Health and Human Services Budget. Materials will be presented at the time of discussion. Attached: Aitkin County Health & Human Services Advisory Committee proposed 2025 budget support letter.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



AITKIN COUNTY HEALTH & HUMAN SERVICES

204 First Street NW
Aitkin, MN 56431

Phone: 800-328-3744/218-927-7200
Fax: 218-927-7210

To: Aitkin County Board of Commissioners
From: Aitkin County H&HS Advisory Committee
RE: Proposed Calendar Year 2025 ACH&HS Budget

On August 1, 2024, the Aitkin County H&HS Advisory Committee reviewed the proposed Calendar Year 2025 Health & Human Services Budget. By a vote of 7 in favor and 0 opposed the Aitkin County H&HS Advisory Committee supports the proposed budget. We respectfully request that the Aitkin County Board of Commissioners accept and approve the H&HS proposed Calendar Year 2025 Budget.

Sincerely,

Joel Hoppe
ACH&HS Advisory Committee Chairperson

Health & Human Services

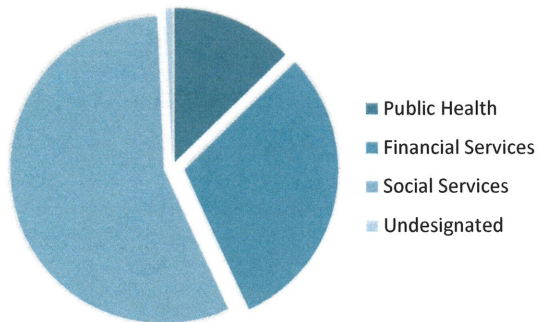
Proposed 2025 Budget

August 27, 2024

Breakdown by Department

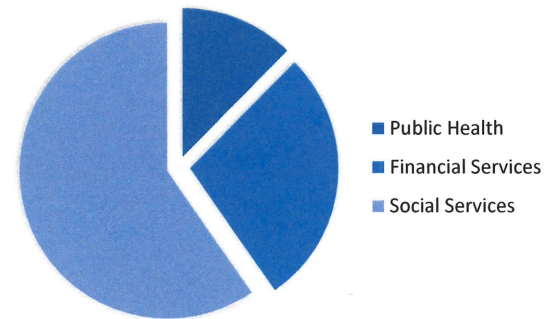
■ REVENUES:

- Public Health: \$1,133,879
- Financial Services: \$2,681,596
- Social Services: \$4,972,180
- Undesignated: \$60,000



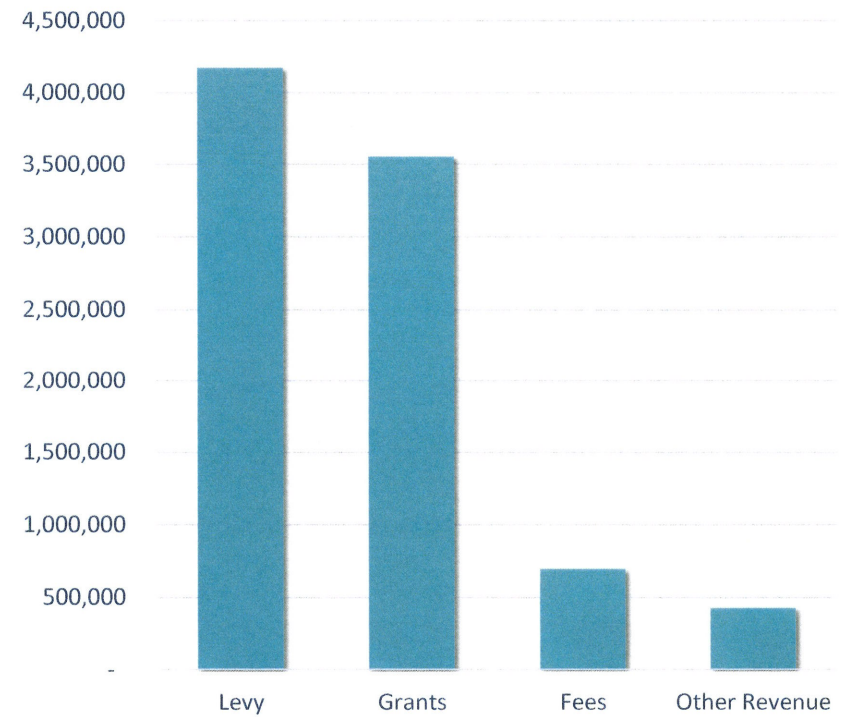
■ EXPENDITURES:

- Public Health: \$1,099,279
- Financial Services: \$2,468,317
- Social Services: \$5,280,059



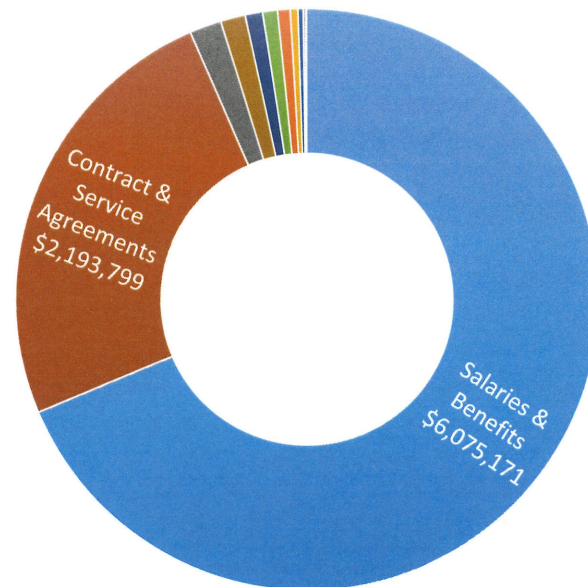
Revenue By Category

- **Fees**
\$695,600 (7.9%)
- **Grants**
\$3,554,554 (40.2%)
- **Other Revenues**
\$426,085 (4.8%)
- **Levy**
\$4,171,416 (47.1%)
- **Total Revenue**
\$8,847,655



Expenditures

Category Summary

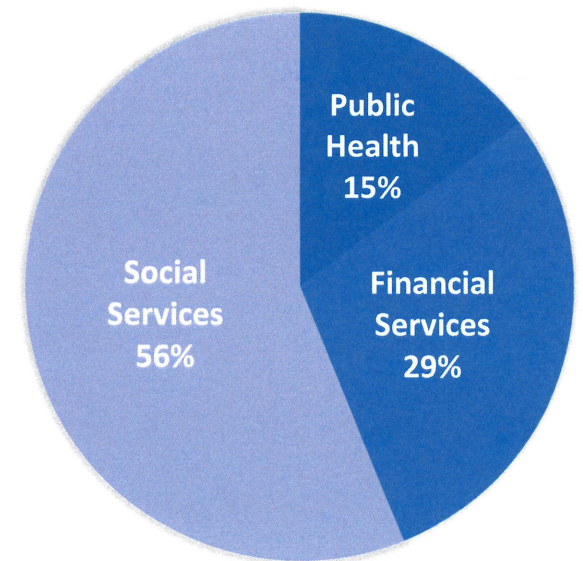


- Salaries & Benefits
- Dues/Registrations
- Professional Development
- Insurance
- Materials & Supplies
- Other Expenditures
- Communication Services
- Utilities
- Hotel/Meals/Mileage/Gas
- Contract & Service Agreements
- Capital Expenditures (over \$5000)

Expenditures

Salary and Benefits

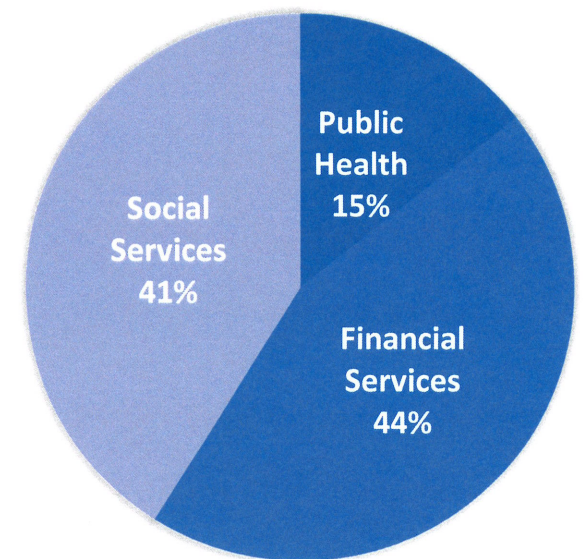
- Includes
 - All approved positions are included in the budget (62)
 - No additional positions are being requested in 2025
- Budget Amounts
 - Public Health: \$899,375
 - Financial Services: \$1,764,217
 - Social Services: \$3,411,579
- Total \$6,075,171
- Increase of 8.24%
- 68.7% of the budget



Expenditures

Communication Services

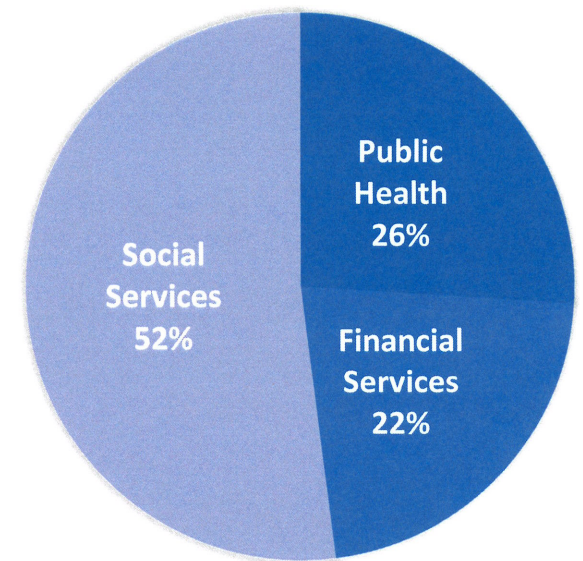
- Includes
 - Postage and Telephone
- Budget Amounts
 - Public Health: \$8,985
 - Financial Services: \$27,600
 - Social Services: \$25,500
- Total \$62,085
- Decrease of 4.57%
- 0.7% of the budget



Expenditures

Dues and Registration

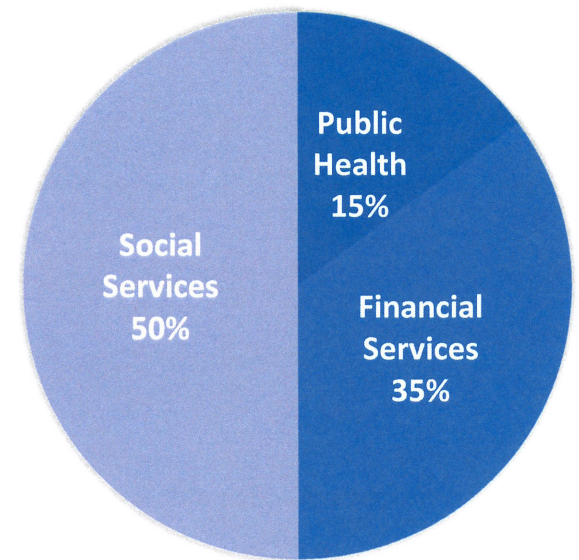
- Includes
 - Membership, dues and registration fees
- Budget Amounts
 - Public Health: \$3,250
 - Financial Services: \$2,750
 - Social Services: \$6,500
- Total \$12,500
- Decrease of 2.72%
- 0.1% of the budget



Expenditures

Utilities

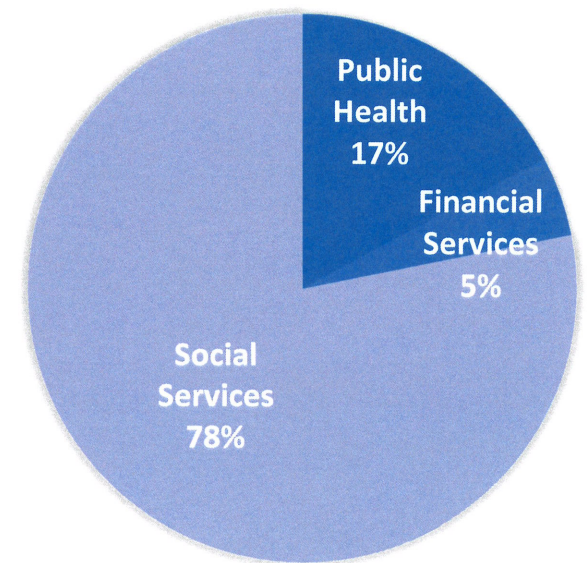
- Includes
 - Gas and Electric Utilities
- Budget Amounts
 - Public Health: \$5,500
 - Financial Services: \$13,000
 - Social Services: \$18,500
- Total \$37,000
- No change
- 0.4% of the budget



Expenditures

Professional Development

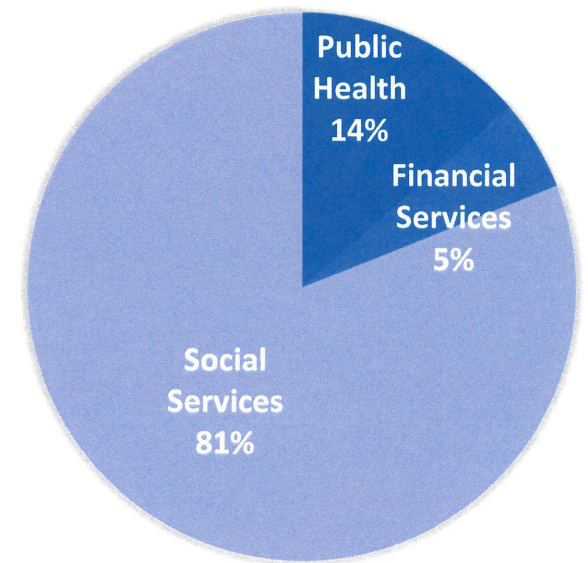
- Includes
 - Staff Training and Development
- Budget Amounts
 - Public Health: \$550
 - Financial Services: \$150
 - Social Services: \$2,500
- Total \$3,200
- Increase of 45.45%
- 0.04% of the budget



Expenditures

Hotel, Meals,
Mileage and Gas

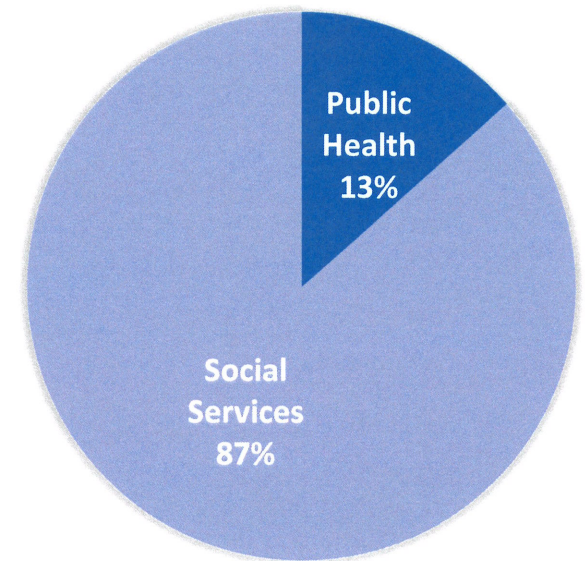
- Includes
 - Transportation, gas, parking and lodging costs
- Budget Amounts
 - Public Health: \$9,950
 - Financial Services: \$3,900
 - Social Services: \$59,250
- Total \$73,100
- Decrease of 8.57%
- 0.8% of the budget



Expenditures

Insurance

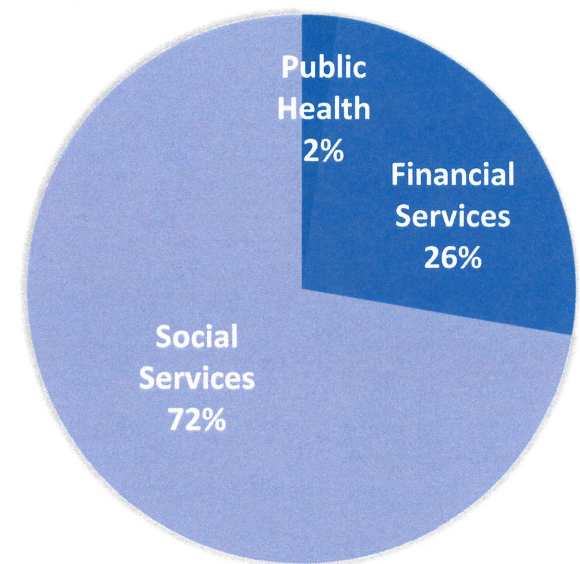
- Includes
 - Vehicle, equipment and liability insurance
- Budget Amounts
 - Public Health: \$3,500
 - Financial Services: \$0
 - Social Services: \$22,500
- Total \$26,000
- Increase of 4.33%
- 0.3% of the budget



Expenditures

Contracts and Service Agreements

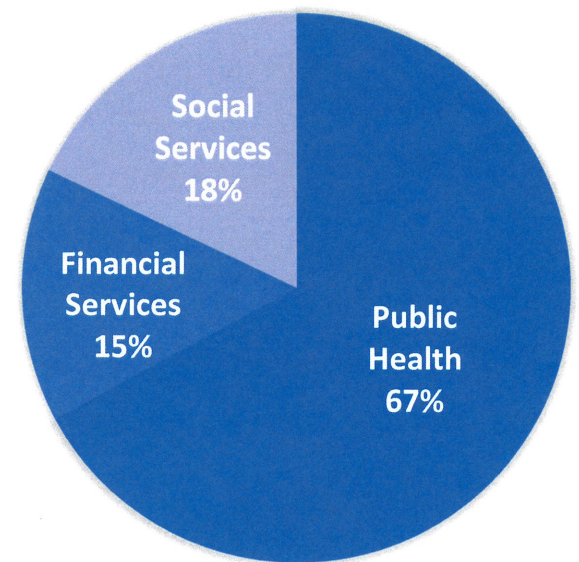
- Includes
 - Services, contracts and program costs
- Budget Amounts
 - Public Health: \$45,599
 - Financial Services: \$562,250
 - Social Services: \$1,585,950
- Total \$2,193,799
- Increase of 30.34%
- 24.8% of the budget



Expenditures

Materials and Supplies

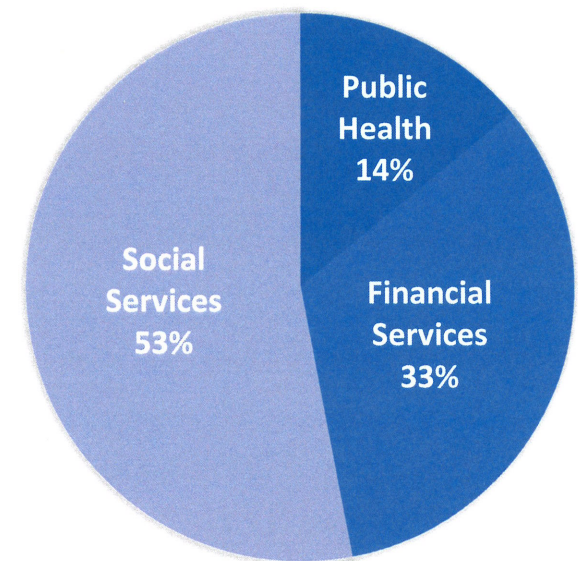
- Includes
 - Office and technology supplies and small equipment
- Budget Amounts
 - Public Health: \$105,490
 - Financial Services: \$23,640
 - Social Services: \$28,120
- Total \$157,250
- Increase of 26.04%
- 1.8% of the budget



Expenditures

Capital Expenditures
(over \$5,000)

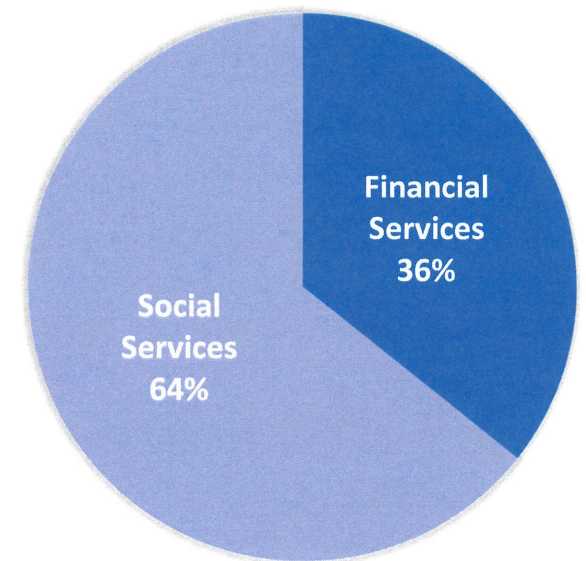
- Includes
 - Capital Improvement Plan expenses
- Budget Amounts
 - Public Health: \$17,080
 - Financial Services: \$40,260
 - Social Services: \$64,660
- Total \$122,000
- No change
- 1.4% of the budget



Expenditures

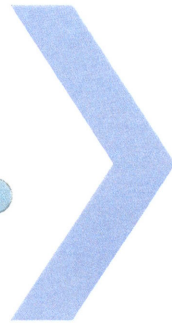
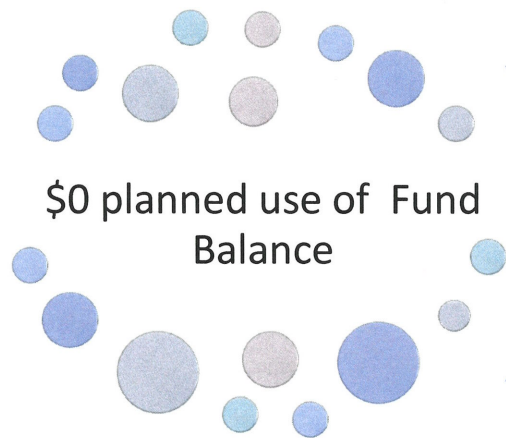
Other Expenditures

- Includes
 - County Burials and Adult Mental Health Initiative Payments
- Budget Amounts
 - Public Health: \$0
 - Financial Services: \$30,550
 - Social Services: \$55,000
- Total \$85,550
- Increase of 20.83%
- 1.0% of the budget

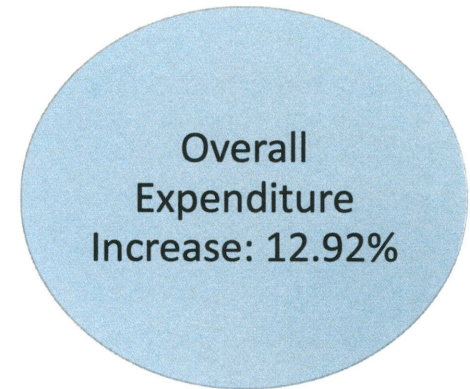
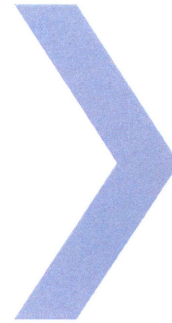


Comparison Summary

2024 – APPROVED BUDGET	2025 – PROPOSED BUDGET
<ul style="list-style-type: none">▪ Expenses: \$7,835,589<ul style="list-style-type: none">▪ Children’s Out-of-Home Placement: \$420,500▪ Adult Residential Treatment: \$125,000▪ Salaries/Benefits: \$5,612,890▪ Revenues: \$7,835,589	<ul style="list-style-type: none">▪ Expenses: \$8,847,655<ul style="list-style-type: none">▪ Children’s Out-of-Home Placement: \$853,500▪ Adult Residential Treatment: \$200,000▪ Salaries/Benefits: \$6,075,171▪ Revenues: \$8,847,655



Program Revenue
Increase: 2.92%



Thank you



Board of County Commissioners Agenda Request



Requested Meeting Date: August 27, 2024

Title of Item: Approve Use of Fiscal Recovery Funds

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 Min.
Summary of Issue: Two quotes have been received to install two cameras in the board room to stream county board meetings. The lowest proposal in the amount of \$23,019.25 is from Marco who installed the current board room technology. The dollar amount falls within the approval range of the County Administrator but Board approval for the use of Fiscal Recovery Funds is requested.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve use of Fiscal Recovery Funds for board room camera installation in the amount of \$23,019.25.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping?</i> \$ 23,019.25 <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Previously earmarked Fiscal Recovery Funds.		

Aitkin County Fiscal Recovery Funds

Strategic Investment Project

Project Identification: Board Room cameras

Funding amount: \$23,019.25

Project Expenditure Category:

Project overview

- *A description of the project that includes an overview of the main activities of the project, the approximate timeline, primary delivery mechanisms and partners, if applicable, intended outcomes and briefly describe the goals of the project: Cameras for Board room intended to allow citizens to participate and view Board functions.*
- *Identify the dollar amount of the total project spending that is allocated towards evidence-based interventions for each project in the Public Health (EC 1), Negative Economic Impacts (EC 2), Services to Disproportionately Impacted Communities (EC 3), Infrastructure (EC 5) Revenue Replacement (EC 6) and Administrative (EC 7) Expenditure Categories. Attach all quotes, invoices, etc: EC2, \$23,019.25*

Table of Expenses by Expenditure Category

Category		Funding Requested for Project	Funding Approved for Project
1	Expenditure Category: Public Health		
1.1	COVID-19 Vaccination		
1.2	COVID-19 Testing		
1.3	COVID-19 Contact Tracing		
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)		
1.5	Personal Protective Equipment		
1.6	Medical Expenses (including Alternative Care Facilities)		
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency		
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)		
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19		
1.10	Mental Health Services		
1.11	Substance Use Services		
1.12	Other Public Health Services		
2	Expenditure Category: Negative Economic Impacts		
2.1	Household Assistance: Food Programs		
2.2	Household Assistance: Rent, Mortgage, and Utility Aid		
2.3	Household Assistance: Cash Transfers		
2.4	Household Assistance: Internet Access Programs		
2.5	Household Assistance: Eviction Prevention		
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers		
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)		
2.8	Contributions to UI Trust Funds*		
2.9	Small Business Economic Assistance (General)		
2.10	Aid to nonprofit organizations		
2.11	Aid to Tourism, Travel, or Hospitality		
2.12	Aid to Other Impacted Industries		
2.13	Other Economic Support		

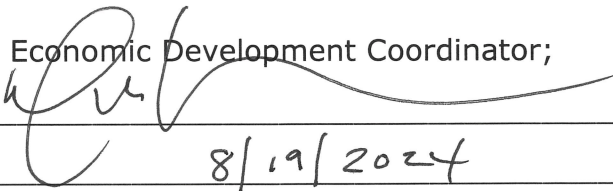
Category		Funding Requested for Project	Funding Approved for Project
2.14	Rehiring Public Sector Staff		
3	Expenditure Category: Services to Disproportionately Impacted Communities	23,109.25	
3.1	Education Assistance: Early Learning		
3.2	Education Assistance: Aid to High-Poverty Districts		
3.3	Education Assistance: Academic Services		
3.4	Education Assistance: Social, Emotional, and Mental Health Services		
3.5	Education Assistance: Other		
3.6	Healthy Childhood Environments: Child Care		
3.7	Healthy Childhood Environments: Home Visiting		
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System		
3.9.	Healthy Childhood Environments: Other		
3.10	Housing Support: Affordable Housing		
3.11	Housing Support: Services for Unhoused persons		
3.12	Housing Support: Other Housing Assistance		
3.13	Social Determinants of Health: Other		
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators		
3.15	Social Determinants of Health: Lead Remediation		
3.16	Social Determinants of Health: Community Violence Interventions		
4	Expenditure Category: Premium Pay		
4.1	Public Sector Employees		
4.2	Private Sector: Grants to other employers		
5	Expenditure Category: Infrastructure		
5.1	Clean Water: Centralized wastewater treatment		
5.2	Clean Water: Centralized wastewater collection and conveyance		
5.3	Clean Water: Decentralized wastewater		
5.4	Clean Water: Combined sewer overflows		
5.5	Clean Water: Other sewer infrastructure		
5.6	Clean Water: Stormwater		
5.7	Clean Water: Energy conservation		
5.8	Clean Water: Water conservation		
5.9	Clean Water: Nonpoint source		
5.10	Drinking water: Treatment		
5.11	Drinking water: Transmission & distribution		

Category		Funding Requested for Project	Funding Approved for Project
5.12	Drinking water: Transmission & distribution: lead remediation		
5.13	Drinking water: Source		
5.14	Drinking water: Storage		
5.15	Drinking water: Other water infrastructure		
5.16	Broadband: "Last Mile" projects		
5.17	Broadband: Other projects		
6	Expenditure Category: Revenue Replacement		
6.1	Provision of Government Services		
7	Administrative and Other		
7.1	Administrative Expenses		
7.2	Evaluation and data analysis		
7.3	Transfers to Other Units of Government		
7.4	Transfers to Nonentitlement Units (States and Territories only)		

Signature of Applicant; _____

Date; _____

Reviewed by Economic Development Coordinator;

Signature;  _____

Date; 8/19/2024

Approval by County Administrator;

Signature;  _____

Date; 8/19/24

(Approval by County Administrator allows request to be presented to the Board of Commissioners for final approval.)



August 13, 2024

PROPOSAL FOR

AITKIN COUNTY

CHRIS SUTCH

Prepared By:

Nick Vitale

Technology Advisor

320.650.1933

nick.a.vitale@marconet.com

Quote Number: 174680



Managed Services



Copiers & Printers



Audio Visual



Business IT Services



SCHEDULE A - SCHEDULE OF PRODUCTS TO PRODUCT
AGREEMENT(S)

IT - Video for Board Room -- AITKIN COUNTY



Prepared by:

Marco - Brainerd

Nick Vitale
320.650.1933

nick.a.vitale@marconet.com

Prepared for:

AITKIN COUNTY

209 2ND ST NW ROOM 118
AITKIN, MN 56431-1257
Chris Sutch
218.927.7318
chris.sutch@co.aitkin.mn.us

Ship To:

AITKIN COUNTY

209 2ND ST NW ROOM 162
AITKIN, MN 56431-1257
Chris Sutch
218.927.7318
chris.sutch@co.aitkin.mn.us

Quote Information:

Quote #: 174680

Version: 4

Date Issued: 08/13/2024

Expiration Date: 08/30/2024

Special Pricing Program:

PLEASE SELECT

Products

* This Tab Contains Optional Items

Description	One-Time	Qty	Ext. One-Time
Video Equipment			
Extron - SMP 351 Standard Version - 3G SDI 80 GB SSD	\$4,942.86	1	\$4,942.86
QSC - Q-SYS PoE camera for AV-to-USB Bridging. 12x Optical Zoom 80° horizontal FOV	\$3,964.29	1	\$3,964.29
QSC - Q-SYS PoE camera for AV-to-USB Bridging. 12x Optical Zoom 80° horizontal FOV	\$3,964.29	1*	\$3,964.29
Marshall Video Switchbox - 4 x 1 - Display, Set-top Box, Camera, CCTV Composite Video In - Composite Video Out - 4 x SDI In - 1 x SDI Out	\$415.28	1	\$415.28
OWNER FURNISHED EQUIPMENT - Video System		1	
Audio Equipment			
OWNER FURNISHED EQUIPMENT - Audio Equipment		1	
Control Equipment			
OWNER FURNISHED EQUIPMENT - Control System		1	
Rack Equipment			
OWNER FURNISHED EQUIPMENT - Rack		1	
Cables & Miscellaneous Materials	\$762.03	1	\$762.03
Liberty - Cat6 Twisted Pair Cable BOX - Unshielded - Plenum Rated - Black		1	
Liberty - Black Serial Digital RG6 Dual Shield 4.5 GHz Plenum Coaxial Cable Reel		1	



**SCHEDULE A - SCHEDULE OF PRODUCTS TO PRODUCT
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Liberty - C-Tec2 RG6 BNC Plugs for Plenum Single, Dual, Tri or Quad Shield formats Bag		8	
Liberty - Black Audio and Control 22 AWG 1 Pair Shielded Plenum Reel		1	
Liberty - Premium HDMI Male to Male Cable - 18G 4K Certified - 6'		2	
Liberty - Cat6 Patch Cable - Black - 7ft		2	
Canare HD-SDI Flexible Coaxial Cable with BNC Connectors (6')		1	
Canare HD-SDI Flexible Coaxial Cable with BNC Connectors (3')		1	
Installation Materials		1	

* Optional Subtotal: **\$3,964.29**

Subtotal: **\$10,084.46**

Professional Services Labor

Description	One-Time	Qty	Ext. One-Time
Marco Professional Services - Fixed Fee - Milestone 1	\$8,970.50	1	\$8,970.50

Subtotal: **\$8,970.50**



SCHEDULE A - SCHEDULE OF PRODUCTS TO PRODUCT
AGREEMENT(S)

Quote Summary - One-Time Expenses

Description	Amount
Products	\$10,084.46
Professional Services Labor	\$8,970.50
Total:	\$19,054.96

*One-Time * Optional Expenses*

Description	One-Time
Products	\$3,964.29
Optional Subtotal:	\$3,964.29

Payment Options

Description	Payments	Interval	Amount
One-Time Payment			
One-Time Payment	1	One-Time	\$19,054.96

Summary of Selected Payment Options

Description	Amount
One-Time Payment: One-Time Payment	



Proposal

Design & Integration

Aitkin County

A Technology Proposal created for: Aitkin County - Boardroom Upgrades

Account Executive: Mike Chapley

Systems Engineer: Tom Tautges

Opportunity Number: 48996

Revision: N/A

bluumTM
technology

Scope of Work

**Site Address:**

209 2nd St NW
Aitken, Mn 56431

A – Boardroom Update

Bluum is proposing to design and integrate an AV system to include updates to add web conferencing, live streaming and recording capabilities to the boardroom presentation system currently in place. This will include:

Web conferencing, Streaming and Recording

Bluum will supply and wall mount two (2) Vaddio Easy IP 20X PTZ cameras for Dais and lectern presenter views. Each camera will have presets programmed to adjust camera views easily from the OFE touch panel or auto switching as described below. An HDMI feed from each will be connected at the OFE DMPS3 switcher for camera preview on existing displays. An Easy IP mixer will be supplied, rack mounted and configured for web conferencing and video recording and streaming. A USB 3.1 extender set will be used to send audio/video over USB to Dais PC and an HDMI program/content feed will be routed from the OFE matrix to the Easy IP mixer.

An Extron SMP351 H.264 streaming media processor will be provided and configured for simultaneously record and stream (YouTube) conferencing content. Note the current rack mounted Denon audio recorder will be removed and given to the client for donation, repurposing or disposal.

The Current QSC Core 110 /I/O Flex 8, Easy IP mixer and Crestron control will be configured to auto switch camera views based on OFE microphone placement.

The current audio system including the QSC Core 110F DSP, QSC I/O Flex 8 expander, Shure Dais microphones, Audio Technica wireless microphones (4 channels), 8 channel amplifier and ceiling speakers will be re-used.

The existing TSW-760 Crestron wired touch panel controller will be updated with the following functionalities:

- PTZ camera control and presets
- SMP functions will include play, pause, record and mark

The current OFE equipment rack will be used to add the additional equipment.

Client Responsibilities

The following responsibilities and items requested below are a requirement as per the project scope to be completed by the Client. If any of the below items cannot be completed prior to the dates coordinated with Bluum project management staff additional charges may apply.

This proposal assumes all owner furnished equipment is operational and without issues. If issues are discovered to exist with owner furnished equipment, Bluum reserves the right to charge for lost installation time and will provide a solution to fix the issue which may result in a change order.

- Acquire necessary credentials and licensing for conferencing platforms.
- Configure and provide all owner furnished equipment.
- Provide and configure all required network connections.

- Verifying configuration of the network connection prior to Bluum installation date.
- Verify equipment placement with Bluum Project Management.
- Verify cable and conduit pathway is accessible w/ Bluum Project management prior to installation date.
- Provide a clear, clean, and accessible room for the installation.
- Un-interrupted access to the rooms during installation.
- Coordination of parking and building access if necessary.

Customer Expectations:

If multiple rooms were quoted, installation pricing for this proposal assumes that all quotes will be signed off on and installed at the same time. If one or more of the quotes in this proposal are not approved, existing quotes will need to be revised to reflect those changes and additional charges may apply.

Equipment locations such as closets, or cabinetry may require additional venting, or in some cases, dedicated cooling units to keep equipment operating at standard temperatures.

Bluum will not be responsible for the condition and functionality of any existing OFE (Owner Furnished Equipment) during the installation process. This includes transitioning product from the process of de-installation to re-installation. Should existing equipment fail or be found to not work properly with our system design, the customer will have the option of sourcing a Bluum approved replacement part or Bluum will offer a billable replacement alternative. If OFE malfunction causes delays in the installation timeframe, additional billable labor charges may apply.

The undersigned authorizes Bluum Technology to proceed in accordance with the proposal including options elected & agrees as a representative of the client to be responsible for payment. By signing the below, the client has read, understands & agrees to the scope of services, client responsibilities, terms & conditions & privacy policy.

Clients Name & Email Address (Please Print): _____

Authorized Signature: _____ **Date:** _____



Quote

#326158

05/07/2024

Bluum of Minnesota
1771 Energy Park Drive
Suite 100
St. Paul MN 55108
800-933-7337 | 612-331-5500
www.bluumtech.com

Bill To
Accounts Payable
Aitkin County
209 2nd St NW
Aitkin MN 56431

Ship To
Chris Sutch
Aitkin County
209 2nd St NW
Aitkin MN 56431

Memo:

Expires	Sales Rep	Contract	Terms
08/05/2024	592 Mike Chapley	MNS-CPV 152129	NEW

Qty	Item	MFG	Price	Ext Price	Cost	Ext Cost	Markup %	Category
	System Core and Infrastructure Solution							
2	LV1 Low Voltage Mounting Bracket, Existing Construction Use, Plastic, 1-Gang, Black	Arlington	\$1.63	\$3.26	\$1.44	\$2.88	13%	Cabling
2	CG56781 1FT HIGH SPEED HDMI(R) CABLE WITH ETHERNET	C2G	\$4.58	\$9.16	\$4.05	\$8.10	13%	Control Systems
2	56782 3FT HIGH SPEED HDMI R CABLE WITH ETHERN	C2G	\$6.15	\$12.30	\$5.44	\$10.88	13%	Cabling
2	56783 6FT HIGH SPEED HDMI® CABLE WITH ETHERNET FOR CHROMEBOOKS, LAPTOPS, AND TVS	C2G	\$6.41	\$12.82	\$5.67	\$11.34	13%	Cabling
2	CG60180 HDMI Over Cat5/6 Extender up to 164ft (50m)	C2G	\$103.52	\$207.04	\$91.61	\$183.22	13%	
2	CAT6-5BLK Cat6 550 Mhz Snagless Patch Cable 5ft Black	Comprehensive	\$2.94	\$5.88	\$2.60	\$5.20	13%	Cabling
1	USB3-AB-6ST USB 3.0 A Male To B Male Cable 6ft.	Comprehensive	\$6.19	\$6.19	\$5.48	\$5.48	13%	Cabling
1	60-1324-01 SMP 351 H.264 Streaming Media Processor -Standard Version	Extron	\$3,130.10	\$3,130.10	\$2,770.00	\$2,770.00	13%	Control Systems
25	22-2C-PSH-BLK Black Audio and control 22 AWG 1 pair shielded plenum	Liberty	\$0.13	\$3.25	\$0.12	\$3.00	8%	Cabling
10	BOOT-L-WH LAN/RJ45 Snag Free Connector Strain Relief Boots for Large Cables - Bag of 50 ea	Liberty	\$0.58	\$5.80	\$0.51	\$5.10	14%	Cabling





Quote

Bluum of Minnesota
1771 Energy Park Drive
Suite 100
St. Paul MN 55108
800-933-7337 | 612-331-5500
www.bluumtech.com

#326158

05/07/2024

Qty	Item	MFG	Price	Ext Price	Cost	Ext Cost	Markup %	Category
500	24-4P-P-L6-EN-WHT White Category 6 U/UTP EN Series 23 AWG 4 Pair Unshielded Cable Reel	Liberty	\$0.37	\$185.00	\$0.33	\$165.00	12%	Cabling
2	PC-G1960-E-P-C Panelcrafters precision manufactured bulk wire plate with 1 7/8th inch grommet hole	Liberty	\$15.31	\$30.62	\$13.55	\$27.10	13%	Control Systems
15	111-08080054L34 RJ45 Plug 8P8C CAT6 Load Bar Bag	Liberty	\$0.33	\$4.95	\$0.29	\$4.35	14%	Cabling
2	999-30230-000W EasyIP 20 Camera WHITE Key Features: 20x Optical zoom 1/2.5-type Exmor R CMOS sensor 70.2° horizontal field of view One EasyIP (Network PoE+) and one HDMI video output Supports up to two EasyIP Mixers or Decoders simultaneously	Vaddio	\$3,284.58	\$6,569.16	\$2,906.71	\$5,813.42	13%	Video Conferencing
1	999-60320-000 EasyIP Mixer -Compact A/V switcher supporting four EasyIP Camera video feeds plus an HDMI source -4x4 Dante Audio matrix (10x10 cross-point audio matrix) -Concurrent 1080p/60 USB 3.0 and HDMI output -Flexible control options with serial, telnet, trigger, Vaddio Device Controller, and web control	Vaddio	\$2,117.30	\$2,117.30	\$1,873.72	\$1,873.72	13%	Video Conferencing
1	999-1005-032 USB 3.0 EXTENDER SYSTEM N/A Furniture/Rack Solution	Vaddio	\$1,573.30	\$1,573.30	\$1,392.30	\$1,392.30	13%	Display Monitors
2	UFA-8-F1 UFA Shelf (1 Space)	Middle Atlantic	\$42.97	\$85.94	\$38.03	\$76.06	13%	Audio-Visual Furniture
14	Minnesota State Contract - Design / Engineering Professional/Technical Design Service; Engineering and Design		\$120.00	\$1,680.00				
21	Minnesota State Contract - Project Management		\$90.00	\$1,890.00				
10	Minnesota State Contract - In-House Installation		\$90.00	\$900.00				
33	Minnesota State Contract - On-Site Installation		\$95.00	\$3,135.00				
42	Minnesota State Contract - Programming & Configuration Professional/Technical Design Service; Programming and Configuration		\$120.00	\$5,040.00				



326158



Quote

#326158

Bluum of Minnesota
1771 Energy Park Drive
Suite 100
St. Paul MN 55108
800-933-7337 | 612-331-5500
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05/07/2024

Qty	Item	MFG	Price	Ext Price	Cost	Ext Cost	Markup %	Category
1	Minnesota State Contract - Maintenance / Service (Std 1 yr) Maintenance / Service; Standard One Year Installation Warranty https://www.bluum.com/standard-service-warranty		\$1,299.00	\$1,299.00				
1	Minnesota State Contract - Maintenance / Service (PRM 1 yr) Maintenance / Service; Upgrade to Premium One Year Installation Warranty including preventative maintenance. https://www.bluum.com/premium-service-warranty		\$249.00	\$249.00				

Subtotal \$28,155.07

Tax Total \$0.00

Shipping Cost \$620.40

Total \$28,775.47

Please reference this quote number on your purchase order.

Please inspect product upon delivery. State of Minnesota Contract Return Policy will apply.

Standard Times for Delivery from Receipt of PO*:

- Stocked Product Equipment Only Sales – Three to Five Business Days
- Non-Stocked Product Equipment Only Sales – Ten to 14 Business Days
- Integration Projects – Two to Eight Weeks

*All days include time in transit and assume product is not on back order with the manufacturer.



326158

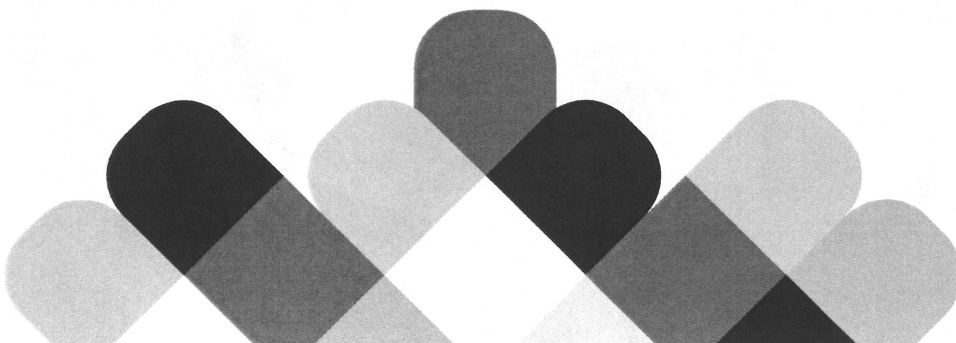
Proposal Summary



*Check the quotes
intended for purchase.*

Aitkin County - Boardroom Upgrades - \$ 28,775.47 ☐

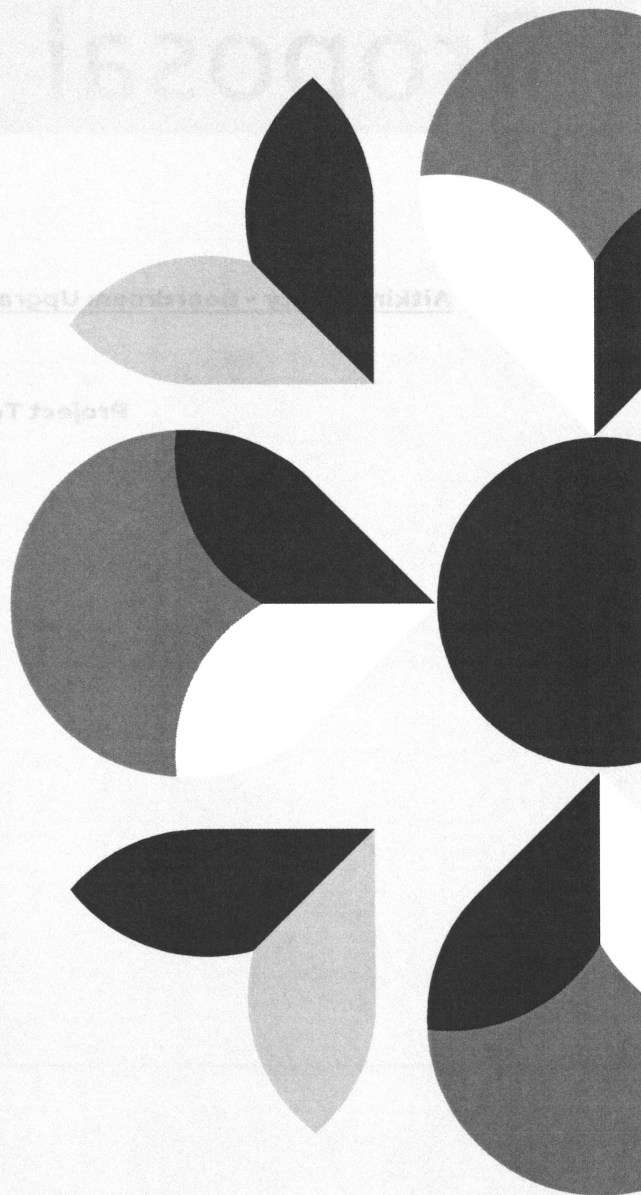
Project Total : \$ 28,775.47



Cultivate Possibility

With the hyper-accelerated transition to technology-based work and learning, organizations and businesses are seeking deeper partnerships with solutions providers that can deliver more than a sale. True partners take time to listen and understand your needs, and are vested in helping you achieve your goals and deliver results.

The act of 'blooming' signals a moment of transformation when the right people, knowledge and resources come together to create something greater than the sum of its parts. We help organizations like yours digitally transform the way you work and learn to unlock greater value, and bloom where you are planted.



Our Mission

To bring people together
through exceptional
technology experiences.

bluumtech.com



Board of County Commissioners Agenda Request

8B

Agenda Item #

Requested Meeting Date: August 27, 2024

Title of Item: Administrator Updates

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 minutes
Summary of Issue: Administrator Updates.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Discussion only.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		



Aitkin County Board of Commissioners Committee Reports Forms



Committee	Freq	Scheduled	Representative
Association of MN Counties (AMC)			
Environment & Natural Resources Policy			Sample
General Government			Leiviska
Health & Human Services			HHS Director
Indian Affairs Task Force			Commissioner Laurie Westerlund
Public Safety Committee			Commissioner Laurie Westerlund
Transportation Policy			Kearney
Age-Friendly Changemakers			Kearney
Aitkin Airport Commission	Monthly	1st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3rd Thursday	Wedel and Sample
Aitkin County CARE Board	Monthly	3rd Thursday	Westerlund
Aitkin County Community Corrections	Quarterly	Varies	Wedel and Westerlund
Anoka County JPA Advisory Board	3x per year	1st Thursday in Feb, June and	Westerlund
Aitkin County Opioid Settlement Sub-committee	TBD	TBD	Sample
Aitkin County Water Planning Task Force	Bi-monthly	3rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly Sept. to May	1x a month, 3rd Wed.	Kearney, Alt. Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly (begin Feb.)	3rd Wednesday	Kearney, ALT. Leiviska
Arrowhead Regional Development Comm.	Quarterly	3rd Thursday	Kearney, ALT. Leiviska
ATV Committee	Monthly		Leiviska and Westerlund
Big Sandy Lake Management Plan	Monthly	2nd Wednesday	Sample Alt. Kearney
Brainerd 1 Watershed 1 Plan	Monthly	4th Tuesday	Wedel
Budget Committee	Monthly	1st Tuesday	Sample and Wedel
East Central Regional Library Board	Monthly	2nd Monday	Leiviska Alt. Sample
Economic Development	Monthly	4th Wednesday	Wedel and Sample
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Kearney and Sample
Extension	4x year	Monday	Kearney Alt. Westerlund
Facilities	As needed		Wedel and Kearney
H&HS Advisory (Liaison)	Monthly except July	1st Wednesday	Wedel and Kearney
Historical Society (Liaison)	Monthly	4th Wednesday	Leiviska
Joint Powers Natural Resource Board	Odd Months	4th Monday	Sample and Land Commissioner
Lakes and Pines	Monthly	3rd Monday	Leiviska Alt. Kearney
Law Library	Quarterly	Set by Judge	Leiviska Alt. Kearney
MCIT			Westerlund, Seibert
McGregor Airport Commission	Monthly	Last Wednesday	Kearney
Mille Lacs Fisheries Input Group	8-10x yr		Westerlund
Mille Lacs Watershed	10x year	3rd Monday	Leiviska, Alt. Westerlund
Mississippi Grand Rapids 1W1P			Kearney
Mississippi Headwaters Board	Monthly	4th Friday	Kearney Alt. Sample
MN Rural Counties	8x year	Varies	Westerlund, Alt. Leiviska
Natural Resources Advisory Committee	8-10x yr	2nd Monday	Kearney and Sample
NE MN Office Job Training	As called		Leiviska
Northeast MN ATP	Quarterly	2nd Wednesday	Kearney (Leiviska, Alt.) and
Northeast MN Emergency Communications Board (ECB)	5-6x yr	4th Thursday	Leiviska (Sheriff Guida Alt.)
Northeast Waste Advisory Council	Quarterly	2nd Monday	Sample, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1st Thursday	Westerlund Alt. Kearney
Ordinance	As needed		Leiviska and Sample
Personnel/Insurance	As needed	2nd Tuesday	Leiviska and Wedel
Planning Commission	Monthly	3rd Monday	Kearney Alt. Westerlund
Rum 1W1P Policy Committee	Monthly	Unknown	Westerlund, Alt. Leiviska
Snake River 1W1P Policy			Leiviska Alt. Sample
Sobriety Court	Bi-Monthly	3rd Thursday	Wedel
Solid Waste Advisory	As needed		Wedel and Sample
Toward Zero Deaths	Monthly	2nd Wednesday	Wedel
Tri-County Community Health Services	Bi-Monthly	2nd Thursday	Westerlund