



AITKIN COUNTY BOARD OF COMMISSIONERS

August 13, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Michael Kearney adding items 10D, 10E and 10F

1.D Citizens Public Comment - None

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Michael Kearney

A) Correspondence File-

July 23, 2024 - August 12, 2024

B) Approve County Board Minutes-

July 23, 2024

C) Approve Electronic Funds Transfers

Total	\$1,487,219.23
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D) Approve-

Aitkin County Sobriety Court Funding Request/Opioid Settlement Dollars

E) Adopt Resolution-

LG 220 Application for Exempt Gambling - Ducks Unlimited Garrison Wildlife

F) Approve-

County VSO Operational Enhancement Grant Program

G) Approve Manual Warrants/Voids/Corrections-

ELAN 07.05.24

General	\$427.60	Reserves	\$230.84	Trust	\$63.00	Forest	\$258.23
LLCC	\$1,193.50	HHS	\$2,358.98			Total	\$4,532.15

H) Approve Auditor Vouchers-

Auditor Warrants 07.26.24

General	\$13,673.45	R&B	\$127,030.38			Total	\$140,703.83
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I) Adopt Resolution-

LG 220 Application for Exempt Gambling - Ducks Unlimited Aitkin Area

J) Adopt Resolution-

LG 220 Application for Exempt Gambling - Aitkin County Pheasants Forever

K) Approve Commissioner's Vouchers

Commissioner Warrants 08.02.24

General	\$432,612.88	Reserves	\$35,542.00	R&B	\$83,710.17	HHS	\$27,339.54
Trust	\$24,972.60	Forest	\$9,637.24	Taxes	\$143,146.39	LLCC	\$10,828.47
Parks	\$37,827.43	COVID	\$15,563.00			Total	\$821,179.72

L) Approve Manual Warrants/Voids/Corrections-

ELAN 07.18.24

General	\$886.87	Reserves	\$350.00	Trust	\$168.99	LLCC	\$305.75
HHS	\$519.81	Opioid	\$16.03	R&B	\$680.00	Total	\$2,927.45

M) Approve Auditor Vouchers-

Auditor Warrants R&B 08.02.24

R&B	\$24,265.00					Total	\$24,265.00
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N) Adopt Resolution-

County Assessor Reappointment

O) Adopt Resolution-

Application for Temporary On Sale Liquor License - Isle Lion's Club

P) Approve Auditor Vouchers-

Auditor Warrants - Sales/Use and Diesel Tax, July 2024

General	\$140.21	R&B	\$1,804.42	Trust	\$11.84	LLCC	\$23.10
Parks	\$440.38					Total	\$2,419.95

Regular Agenda

3A Jessica Seibert – County Administrator

Informational Only

Aitkin County CARE Presentation

RESULT:	INFORMATIONAL ONLY
MOVER:	
SECONDER:	

4A Erin Melz – Public Health Supervisor

Informational Only

1st Reading - Tobacco Ordinance Amendment

RESULT:	INFORMATIONAL ONLY
MOVER:	
SECONDER:	

A moment of silence for Jim Berg, former Workman township Supervisor

4B Erin Melz – Public Health Supervisor

Public hearing - Tobacco Ordinance Amendment - 9:30 a.m.

PUBLIC HEARING:
Open: 9:30 a.m.
Public Comment:
Emily Myatt, Minnesota Government Relations Director at American Cancer Society
Carrie Arblaster, Midwest Regional Advocacy Director at Campaign for Tobacco-Free Kids
Marcia Anderson from Isle, MN
Dr. Tony Blankers from Aitkin, MN
Brandon Conavatti from McGrath, MN
Ziva Seybold, McGregor School Student Health and Wellness Team
Pat McKone, Senior Director for Public Policy for the American Lung Association
Karl Pixler, Petry's By the Lake in Malmo
Liz Short from McGregor, MN
Dan Stifter, Aitkin Public Schools Superintendent
Anita Klennert-Sonaglia, Hill City Business Owner
Jamie Rojas, National Association of Tobacco Outlets
Closed: 10:01 a.m.

4C Erin Melz – Public Health Supervisor
Motion to:
Adopt Resolution - Aitkin County Tobacco Ordinance

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Michael Kearney

5A Dennis Thompson – Land Commissioner
Informational Only
Wetland Banks and the Wetland Conservation Act - Discussion Only

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

6A Dave McMillan – LLCC Manager
Motion to:
Adopt Resolution - Donation to LLCC from Donald H. Nelson Trust

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Michael Kearney

7A Dan Guida – County Sheriff
Informational Only
2025 Budget Presentation

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

8A John Welle – County Engineer
Motion to:
Approve BNSF Agreement

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Laurie Westerlund

9A Jim Bright – Facilities Coordinator
Motion to:
Approve Furniture Bids

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Michael Kearney
Bid awarded to The Office Shop

9B Jim Bright – Facilities Coordinator
Motion to:
Approve Request to Use Fiscal Recovery Funds

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Laurie Westerlund

10A Jessica Seibert – County Administrator
Informational Only
2025 Appropriations Review

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

10B Jessica Seibert – County Administrator
Informational Only
2025 General Government Budget Review

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

10C Jessica Seibert – County Administrator

Informational Only

Administrator Updates

Facilities, Ordinance Committee, Economic Development meeting, Budget Committee, COW meeting August 30th at 12:30pm

10D Jessica Seibert – County Administrator

Motion to:

Adopt Resolution - LG220 Application for Exempt Permit - Ruffed Grouse Society Aitkin Chapter

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Travis Leiviska

10E Jessica Seibert – County Administrator

Motion to:

Approve Affidavit for Duplicate of Lost Warrant

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Bret Sample

10F Jessica Seibert – County Administrator

Motion to:

Approve Authorization of County Administrator to Sign Power of Attorney

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Michael Kearney

11A Board of Commissioners

Informational Only

Commissioner Committee Reports

Mille Lacs Fisheries Input Group, JET meeting, East Central Regional Library Board, Aquatic Invasive Species, Riverwood Surgical Center Opening Ceremony, Facilities

Motion to Adjourn

Motion made at 11:55 a.m.

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Michael Kearney

Next Meeting: Tuesday, August 27, 2024



J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner



Jessica Seibert
County Administrator