



## ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS

**What:** Aitkin County Board Agenda

**When:** July 23, 2024

**Where:** Government Center Board Room

The public is invited to join the meeting remotely by phone call:

Phone: **1-415-655-0001**

Access Code: **2556 153 1443**

Meeting Password: **7282**

**9:00 a.m.**

**1) J. Mark Wedel, County Board Chair**

- A) Call to Order**
- B) Pledge of Allegiance**
- C) Approval of the Agenda**
- D) Health & Human Services (see separate HHS Agenda)**

**10:00 a.m.**

- E) Citizens Public Comment-** Comments from visitors must be informational and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrators office at 218-927-7276 option 7 no later than 2:30 P.M. on the Monday before the meeting.
- 2) Consent Agenda-** All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the times will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File-**  
July 9, 2024 - July 22, 2024
  - B) Approve County Board Minutes-**  
July 9, 2024
  - C) Approve Electronic Funds Transfers**  
EFT Report thru July 15, 2024
  - D) Approve Auditor Vouchers-**  
Auditor Warrants 07.05.24
  - E) Approve Auditor Vouchers-**  
Auditor Warrant - Sales/Use & Diesel Tax, June 2024
  - F) Approve-**  
Board Ratification - IFS Contract
  - G) Approve Manual Warrants/Voids/Corrections-**  
Manual Warrants 07.09.24
  - H) Approve Auditor Vouchers-**  
Auditor Warrants 07.12.24
  - I) Adopt Resolution-**  
Search & Rescue Donation - Great River Energy
  - J) Approve Manual Warrants/Voids/Corrections-**  
ELAN 06.21.24
  - K) Adopt Resolution-**  
K-9 Donation - Aitkin Municipal Liquor Store
  - L) Approve-**  
AutoCAD License Renewal
  - M) Adopt Resolution-**  
Accept bid for crushing gravel
  - N) Approve Commissioner's Vouchers**  
Commissioner Warrants 07.19.24
  - O) Information Only**  
Investment Report
  - P) Approve-**  
Personnel Policy Update

10:05 a.m.

- 3) Mike Dangers – County Assessor  
A) Approve Mobile Assessor Software  
B) Approve Fiscal Recovery Funds request

10:30 a.m.

- 4) John Welle – County Engineer  
A) 2023 Annual Report

11:00 a.m.

- 5) Dennis Thompson – Land Commissioner  
A) Approve Contract with Widseth for wetland delineation and report for ATV trail  
B) Adopt Resolution - County participation in class action lawsuit settlement agreement  
C) Presentation on the new tax law

11:30 a.m.

- 6) Jim Bright – Facilities Coordinator  
A) Approve Jail HVAC controls proposal  
B) Approve Contract with Climate Makers for HVAC controls  
C) Approve Fiscal Recovery Funds request

11:45 a.m.

- 7) Jessica Seibert – County Administrator  
A) Approve Data Practices Revisions  
B) 2nd Quarter 2023 Budget Review  
C) Administrator Updates

12:10 p.m.

- 8) Board of Commissioners  
A) Commissioner Committee Reports

ADJOURN



**AITKIN COUNTY BOARD OF COMMISSIONERS**

July 9, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

**1.A CALL TO ORDER**

Chair Wedel called the meeting to order at 8:59 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

**1.B PLEDGE OF ALLEGIANCE**

**1.C APPROVAL OF AGENDA**

Motion to: Approve the agenda.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Bret Sample

**1.D Citizens Public Comment by:**

Kirk Peysar addressed the upcoming Aitkin County Fair.

Bob Foix, Aitkin County Resident, addressed road treatment concerns.

Brandon Kellermann, Aitkin County Resident, addressed Tobacco Ordinance and protocol process concerns.

**2 CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Travis Leiviska
<b>SECONDER:</b>	Commissioner Michael Kearney

**A) Correspondence File-**

June 25, 2024 - July 8, 2024

**B) Approve County Board Minutes-**

June 25, 2024

**C) Approve Electronic Funds Transfers**

<b>Total</b>	\$5,558,152.33
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**D) Approve Auditor Vouchers-**

R&B	\$63,548.45					<b>Total</b>	\$63,548.45
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**E) Approve Manual Warrants/Voids/Corrections-**

Manual Warrants 06.28.24

General	\$4,015.78	State	\$110,382.96	Taxes	\$2,366.00	Parks	\$360.00	
							<b>Total</b>	\$117,124.74

**F) Adopt Resolution-**

Search & Rescue Donation - Turner Township

**G) Adopt Resolution-**

App for Temporary On Sale Liquor License - Jacobson Volunteer Fire Dept -8.2024

**H) Adopt Resolution-**

App for Temporary On Sale Liquor License - Jacobson Volunteer Fire Dept -11.2024

**I) Approve Commissioner's Vouchers**

Commissioner Warrants 07.05.24

General	\$177,003.80	Reserves	\$32,900.06	R&B	\$28,389.78	HHS	\$17,262.33
Trust	\$1,034.76	Forest	\$2,173.96	LLCC	\$12,186.88	Parks	\$22,184.89
COVID	\$3,107.00					<b>Total</b>	\$296,243.46

**J) Approve-**

Recommendation from the consultant

**K) Information Only**

Body Worn Camera Audit Report

**Regular Agenda**

3A Dennis Thompson – Land Commissioner

**Motion to:**

Adopt Resolution authorizing Land Commissioner to execute Widseth Contract

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Travis Leiviska

4A John Welle – County Engineer

**Motion to:**

Adopt Resolution for Acquisition of Right-of-Way on Public Lands

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Michael Kearney

5A Jessica Seibert – County Administrator

**Motion to:**

Approve Public Hearing Date - Tobacco Ordinance Amendment

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Michael Kearney
<b>SECONDER:</b>	Commissioner Bret Sample
Public Hearing will be held at 9:30AM on Aug. 13, 2024 in the Government Center Board Room	

5B Jessica Seibert – County Administrator

**Motion to:**

Approve Petition to Dissolve Snake River Watershed Management Board

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Travis Leiviska
<b>SECONDER:</b>	Commissioner Laurie Westerlund

5C Jessica Seibert – County Administrator

**Motion to:**

Adopt Budget Amendment Resolutions

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Travis Leiviska
2024 Levy Amendment	
<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Michael Kearney
<b>SECONDER:</b>	Commissioner Travis Leiviska
2024 Budget Amendment for Leviable Funds	
<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Travis Leiviska
2024 Budget Amendment for Non-Levy Budgets	

5D Jessica Seibert – County Administrator

**Informational Only**

Administrator Updates

Bill Brendel Strategic Planning Discussion, Tax Forfeiture review webinar, Dangerous Dog Hearing, HHS Negotiations, Emergency Management Meeting, Coffee w/Jessica, Budget meetings begin, meeting w/Travis at Contegity
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6A

Board of Commissioners

**Informational Only**

Commissioner Committee Reports

Dangerous Dog Hearing, Aquatic Invasive Species committee, East Central Regional Library Board, Rum River 1W1P, Aitkin Airport

**Motion to Adjourn**

Motion made at 9:53 a.m.

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Bret Sample

**Next Meeting:** Tuesday, July 23, 2024

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

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Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**2C**  
Agenda Item #

**Requested Meeting Date:** 7/23/2024

**Title of Item:** EFT Report

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Lori Grams		<b>Department:</b> County Treasurer
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  EFT Report thru 7/15/2024		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

**ELECTRONIC FUNDS TRANSFER**

**Thru July 15, 2024 Board Meeting July 23, 2024**

Abstract Number	Date	Amount	Reason
22073	7/5/24	\$144,151.62	Commissioner Abstract
22074	7/5/24	\$5,164.59	Auditor Abstract
22076	7/10/24	\$1,561.81	Auditor Abstract
22077	7/5/24	\$4,532.15	Manual Abstract
22078	7/9/24	\$24,065.39	Manual Abstract
22079	7/10/24	\$14,122.05	Commissioner Abstract
22080	7/12/24	\$12,770.24	Auditor Abstract
22081	7/12/24	\$936,101.28	Payroll Abstract
22082	7/12/24	\$4,515.89	Auditor Abstract Manual Abstract

\$0  
Voids/No ACH  
22075

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\$1,146,985.02

S:Board Report:2024 EFT Board Report Thru Date

WLB1  
7/3/24

1:00PM

# Aitkin County



**2D**

Audit List for Board

## AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

WLB1  
7/3/24 1:00PM

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

	Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
	No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
12	DEPT			Court Administration			
	14041	Dudeck/Victoria					
		01-012-000-0000-6269					
	14041	Dudeck/Victoria					
			735.25	TRANSCRIPTS 01-CR-23-693	1230	Court Reporter Transcripts	Y
			<b>735.25</b>	1 Transactions			
12	<b>DEPT Total:</b>		<b>735.25</b>	<b>Court Administration</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
1	<b>Fund Total:</b>		<b>735.25</b>	<b>General Fund</b>		<b>1 Transactions</b>	

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
307	DEPT			R&B Capital Infrastructure			
	15335 LOT PROS INC.						
	03-307-000-0000-6262		82,012.79	CONTRACT 20244 PMT 1	CONTRACT 20244 F	Contract Payments	N
	15335 LOT PROS INC.		<b>82,012.79</b>	1 Transactions			
307	<b>DEPT Total:</b>		<b>82,012.79</b>	<b>R&amp;B Capital Infrastructure</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
3	<b>Fund Total:</b>		<b>82,012.79</b>	<b>Road &amp; Bridge</b>		<b>1 Transactions</b>	
	<b>Final Total:</b>		<b>82,748.04</b>	<b>2 Vendors</b>	<b>2 Transactions</b>		

# Aitkin County



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	1	735.25	General Fund
	3	82,012.79	Road & Bridge
<b>All Funds</b>		<b>82,748.04</b>	<b>Total</b>

Approved by, .....

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KMR1  
7/5/24

9:55AM

# Aitkin County



# 2E

Audit List for Board

## AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
40	DEPT			Auditor			
89991	<b>Bremer Bank</b>						
	01-040-000-0000-5840		0.19	Receipt Nbr 22236 06/03/2024		Misc Receipts	N
	01-040-000-0000-5840		0.26	Receipt Nbr 22251 06/04/2024		Misc Receipts	N
	01-040-000-0000-5840		0.13	Receipt Nbr 22258 06/06/2024		Misc Receipts	N
	01-040-000-0000-5840		0.06	Receipt Nbr 22272 06/11/2024		Misc Receipts	N
	01-040-000-0000-5840		0.06	Receipt Nbr 22275 06/12/2024		Misc Receipts	N
	01-040-000-0000-5840		0.06	Receipt Nbr 22276 06/12/2024		Misc Receipts	N
	01-040-000-0000-5840		0.06	Receipt Nbr 22299 06/18/2024		Misc Receipts	N
	01-040-000-0000-5840		0.13	Receipt Nbr 22308 06/21/2024		Misc Receipts	N
<b>89991</b>	<b>Bremer Bank</b>		<b>0.95</b>	<b>8 Transactions</b>			
40	<b>DEPT Total:</b>		<b>0.95</b>	<b>Auditor</b>	<b>1 Vendors</b>	<b>8 Transactions</b>	
43	DEPT			Assessor			
89991	<b>Bremer Bank</b>						
	01-043-000-0000-5840		0.51	Receipt Nbr 464 06/06/2024		Misc Receipts	N
	01-043-000-0000-5840		0.26	Receipt Nbr 465 06/11/2024		Misc Receipts	N
	01-043-000-0000-5840		0.26	Receipt Nbr 465 06/11/2024		Misc Receipts	N
	01-043-000-0000-5840		2.32	Receipt Nbr 466 06/24/2024		Misc Receipts	N
<b>89991</b>	<b>Bremer Bank</b>		<b>3.35</b>	<b>4 Transactions</b>			
43	<b>DEPT Total:</b>		<b>3.35</b>	<b>Assessor</b>	<b>1 Vendors</b>	<b>4 Transactions</b>	
49	DEPT			Information Technologies			
89991	<b>Bremer Bank</b>						
	01-049-000-0000-5525		7.00	Receipt Nbr 22290 06/17/2024		Label & Listing Sales	N
<b>89991</b>	<b>Bremer Bank</b>		<b>7.00</b>	<b>1 Transactions</b>			
49	<b>DEPT Total:</b>		<b>7.00</b>	<b>Information Technologies</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
90	DEPT			Attorney			
89991	<b>Bremer Bank</b>						
	01-090-000-0000-5840		0.64	Receipt Nbr 916 06/06/2024		Misc Receipts	N
	01-090-000-0000-5840		0.64	Receipt Nbr 916 06/06/2024		Misc Receipts	N
	01-090-000-0000-5840		0.96	Receipt Nbr 917 06/28/2024		Misc Receipts	N
	01-090-000-0000-5840		0.64	Receipt Nbr 917 06/28/2024		Misc Receipts	N
	01-090-000-0000-5840		1.29	Receipt Nbr 917 06/28/2024		Misc Receipts	N

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	01-090-000-0000-5840		0.64	Receipt Nbr 917 06/28/2024		Misc Receipts N
	01-090-000-0000-5840		0.64	Receipt Nbr 917 06/28/2024		Misc Receipts N
	01-090-000-0000-5840		0.64	Receipt Nbr 917 06/28/2024		Misc Receipts N
<b>89991</b>	<b>Bremer Bank</b>		<b>6.09</b>	<b>8</b> Transactions		
<b>90</b>	<b>DEPT Total:</b>		<b>6.09</b>	<b>Attorney</b>	<b>1 Vendors</b>	<b>8 Transactions</b>
<b>100</b>	DEPT			Recorder		
89991	Bremer Bank					
	01-100-000-0000-5840		1.29	Receipt Nbr 7571 06/05/2024		Misc Receipts N
	01-100-000-0000-5840		0.45	Receipt Nbr 7588 06/07/2024		Misc Receipts N
	01-100-000-0000-5840		0.64	Receipt Nbr 7605 06/11/2024		Misc Receipts N
	01-100-000-0000-5840		5.84	Receipt Nbr 7623 06/13/2024		Misc Receipts N
	01-100-000-0000-5840		1.03	Receipt Nbr 7652 06/18/2024		Misc Receipts N
	01-100-000-0000-5840		6.95	Receipt Nbr 7692 06/26/2024		Misc Receipts N
<b>89991</b>	<b>Bremer Bank</b>		<b>16.20</b>	<b>6</b> Transactions		
<b>100</b>	<b>DEPT Total:</b>		<b>16.20</b>	<b>Recorder</b>	<b>1 Vendors</b>	<b>6 Transactions</b>
<b>252</b>	DEPT			Corrections		
89991	Bremer Bank					
	01-252-252-0000-5872		20.36	Receipt Nbr 2053 06/05/2024		Phone Card Prisoner Welfare(Taxable) N
	01-252-252-0000-5872		40.30	Receipt Nbr 2057 06/21/2024		Phone Card Prisoner Welfare(Taxable) N
<b>89991</b>	<b>Bremer Bank</b>		<b>60.66</b>	<b>2</b> Transactions		
<b>252</b>	<b>DEPT Total:</b>		<b>60.66</b>	<b>Corrections</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
<b>1</b>	<b>Fund Total:</b>		<b>94.25</b>	<b>General Fund</b>		<b>29 Transactions</b>

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
89991	<b>Bremer Bank</b>						
	03-000-000-0000-5505		48.95	Receipt Nbr 335 06/27/2024		Culverts	N
	03-000-000-0000-5505		77.91	Receipt Nbr 335 06/27/2024		Culverts	N
	03-000-000-0000-5506		0.13	Receipt Nbr 334 06/21/2024		County Maps	N
	03-000-000-0000-5517		2.89	Receipt Nbr 1391 06/03/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 1395 06/04/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 331 06/07/2024		Charges-Individuals	N
	03-000-000-0000-5517		4.82	Receipt Nbr 331 06/07/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 331 06/07/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 331 06/07/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 333 06/14/2024		Charges-Individuals	N
	03-000-000-0000-5517		4.82	Receipt Nbr 333 06/14/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 333 06/14/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 333 06/14/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 333 06/14/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 333 06/14/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 1412 06/14/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 1418 06/18/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 1420 06/20/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 334 06/21/2024		Charges-Individuals	N
	03-000-000-0000-5517		4.82	Receipt Nbr 334 06/21/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 334 06/21/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 334 06/21/2024		Charges-Individuals	N
	03-000-000-0000-5517		4.82	Receipt Nbr 334 06/21/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 334 06/21/2024		Charges-Individuals	N
	03-000-000-0000-5517		4.82	Receipt Nbr 334 06/21/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 1428 06/26/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 335 06/27/2024		Charges-Individuals	N
	03-000-000-0000-5517		4.82	Receipt Nbr 335 06/27/2024		Charges-Individuals	N
	03-000-000-0000-5517		4.82	Receipt Nbr 335 06/27/2024		Charges-Individuals	N
<b>89991</b>	<b>Bremer Bank</b>		<b>215.64</b>		<b>29</b> Transactions		
0	<b>DEPT Total:</b>		<b>215.64</b>	<b>Undesignated</b>	<b>1 Vendors</b>	<b>29 Transactions</b>	
303	DEPT			R&B Highway Maintenance			
89991	<b>Bremer Bank</b>						
	03-303-000-0000-6570		21.73	DIESEL TAX: JUNE 2024	DIESEL TAX JUNE 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		29.34	DIESEL TAX: JUNE 2024	DIESEL TAX JUNE 2	Motor Fuel & Lubricants	N

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

**3** Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	03-303-000-0000-6570		95.65	DIESEL TAX: JUNE 2024	DIESEL TAX JUNE 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		11.57	DIESEL TAX: JUNE 2024	DIESEL TAX JUNE 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		89.45	DIESEL TAX: JUNE 2024	DIESEL TAX JUNE 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		136.84	DIESEL TAX: JUNE 2024	DIESEL TAX JUNE 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		142.49	DIESEL TAX: JUNE 2024	DIESEL TAX JUNE 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		73.36	DIESEL TAX: JUNE 2024	DIESEL TAX JUNE 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		106.66	DIESEL TAX: JUNE 2024	DIESEL TAX JUNE 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		84.64	DIESEL TAX: JUNE 2024	DIESEL TAX JUNE 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		27.08	DIESEL TAX: JUNE 2024	DIESEL TAX JUNE 2	Motor Fuel & Lubricants	N
<b>89991</b>	<b>Bremer Bank</b>		<b>818.81</b>		11 Transactions		
<b>303</b>	<b>DEPT Total:</b>		<b>818.81</b>	<b>R&amp;B Highway Maintenance</b>	<b>1 Vendors</b>	<b>11 Transactions</b>	
<b>3</b>	<b>Fund Total:</b>		<b>1,034.45</b>	<b>Road &amp; Bridge</b>		<b>40 Transactions</b>	

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
923	DEPT		Forfeited Tax Sales			
89991	<b>Bremer Bank</b>					
	10-923-000-0000-5260		14.80	Receipt Nbr 4174 06/03/2024	FTS-Leases/Easements	N
	10-923-000-0000-5260		11.84	Receipt Nbr 4179 06/04/2024	FTS-Leases/Easements	N
	10-923-000-0000-5260		7.40	Receipt Nbr 4193 06/07/2024	FTS-Leases/Easements	N
<b>89991</b>	<b>Bremer Bank</b>		<b>34.04</b>	<b>3</b> Transactions		
923	<b>DEPT Total:</b>		<b>34.04</b>	<b>Forfeited Tax Sales</b>	<b>1 Vendors</b>	<b>3 Transactions</b>
10	<b>Fund Total:</b>		<b>34.04</b>	<b>Trust</b>		<b>3 Transactions</b>

# Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
521	DEPT		LLCC Administration			
	89991 <b>Bremer Bank</b>					
	19-521-000-0000-5885		9.15 Receipt Nbr 22254 06/05/2024		Commissary Sales Taxable	N
	19-521-000-0000-5885		34.52 Receipt Nbr 22257 06/05/2024		Commissary Sales Taxable	N
	19-521-000-0000-5885		17.58 Receipt Nbr 22292 06/17/2024		Commissary Sales Taxable	N
	19-521-000-0000-5885		0.82 Receipt Nbr 22300 06/18/2024		Commissary Sales Taxable	N
	19-521-000-0000-5885		1.76 Receipt Nbr 22318 06/26/2024		Commissary Sales Taxable	N
	<b>89991 Bremer Bank</b>		<b>63.83</b>	<b>5 Transactions</b>		
521	<b>DEPT Total:</b>		<b>63.83 LLCC Administration</b>	<b>1 Vendors</b>	<b>5 Transactions</b>	
19	<b>Fund Total:</b>		<b>63.83 Long Lake Conservation Center</b>		<b>5 Transactions</b>	

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

21 Parks

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
89991	Bremer Bank						
	21-520-000-0000-5510		1.93	Receipt Nbr 4176 06/03/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 4176 06/03/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		15.44	Receipt Nbr 4177 06/03/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4178 06/03/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		9.65	Receipt Nbr 4181 06/05/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 4181 06/05/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		12.87	Receipt Nbr 4181 06/05/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 4181 06/05/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.32	Receipt Nbr 4181 06/05/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.64	Receipt Nbr 4181 06/05/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.13	Receipt Nbr 4181 06/05/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 4183 06/05/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 4188 06/06/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 4191 06/07/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 4191 06/07/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 4196 06/10/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4197 06/10/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 4197 06/10/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		10.29	Receipt Nbr 4197 06/10/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 4199 06/12/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4202 06/13/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 4202 06/13/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		23.16	Receipt Nbr 4203 06/14/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		17.37	Receipt Nbr 4203 06/14/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 4203 06/14/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 4203 06/14/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.22	Receipt Nbr 4203 06/14/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.96	Receipt Nbr 4203 06/14/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.19	Receipt Nbr 4203 06/14/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		11.26	Receipt Nbr 4204 06/14/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		11.58	Receipt Nbr 4206 06/17/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4206 06/17/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 4206 06/17/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4207 06/17/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 4208 06/17/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 4208 06/17/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 4209 06/18/2024		Co. Parks Campground Fees	N

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	21-520-000-0000-5510		16.08	Receipt Nbr 4210 06/20/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 4211 06/20/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		9.01	Receipt Nbr 4212 06/20/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.02	Receipt Nbr 4212 06/20/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 4212 06/20/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		4.18	Receipt Nbr 4212 06/20/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.64	Receipt Nbr 4212 06/20/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.80	Receipt Nbr 4212 06/20/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 4213 06/21/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4216 06/24/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 4216 06/24/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4217 06/24/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 4217 06/24/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		15.44	Receipt Nbr 4220 06/27/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		22.13	Receipt Nbr 4221 06/27/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		8.49	Receipt Nbr 4221 06/27/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4221 06/27/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.73	Receipt Nbr 4221 06/27/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 4221 06/27/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.96	Receipt Nbr 4221 06/27/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4223 06/28/2024		Co. Parks Campground Fees	N
<b>89991</b>	<b>Bremer Bank</b>		<b>335.24</b>		<b>58</b> Transactions		
<b>520</b>	<b>DEPT Total:</b>		<b>335.24</b>	<b>Parks</b>	<b>1</b> Vendors		<b>58</b> Transactions
<b>21</b>	<b>Fund Total:</b>		<b>335.24</b>	<b>Parks</b>			<b>58</b> Transactions
	<b>Final Total:</b>		<b>1,561.81</b>	<b>11</b> Vendors	<b>135</b> Transactions		

# Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	94.25	General Fund
3	1,034.45	Road & Bridge
10	34.04	Trust
19	63.83	Long Lake Conservation Center
21	335.24	Parks
<b>All Funds</b>	<b>1,561.81</b>	<b>Total</b>

Approved by, .....

.....

.....



# Board of County Commissioners Agenda Request

## 2F

Agenda Item #

**Requested Meeting Date:** July 23, 2024

**Title of Item:** Board Ratification - IFS Contract

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b> Kathleen Ryan		<b>Department:</b> Auditor
<b>Presenter (Name and Title):</b> Kathleen Ryan, CFO		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  Attached are is the Trimin Contract through 2025-2027 and the Board Ratification signature page. The contract was fully approved by the IFS Advisory Committee which is requesting board ratification. This agreement is for the maintenance and support of the IFS financial system.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approve/ratify the agreement as requested.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ \$19,047.58 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> This is an ongoing expense that has been in place for many years with yearly cost adjustments.		

Legally binding agreements must have County Attorney approval prior to submission.

## BOARD RATIFICATION STATEMENT

*Due back to MnCCC by September 6, 2024*

The Board of \_\_\_\_\_ has ratified the Professional Services Agreement between TriMin Systems Inc. and the Minnesota Counties Computer Cooperative (MnCCC) for the maintenance and support of IFS. The Agreement will be effective January 1, 2025, through December 31, 2027. This Agreement commits the participating members for the term of the contract and the financial obligations associated with this agreement.

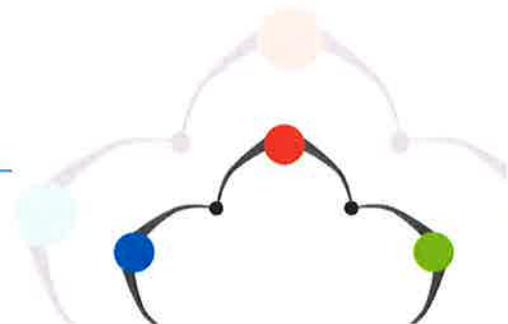
Signed: \_\_\_\_\_  
Board Chair

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



To: IFS User Group

From: Lisa Meredith, MnCCC Executive Director  
[lisa@mncccc.gov](mailto:lisa@mncccc.gov) 651-401-4201

Date: July 3, 2024

Subject: TriMin Contract for Board Ratification

*Please note, this communication is being sent out via MnCCC's RSVP system to all signed up for the IFS User Group. This means that your county or agency will likely receive several copies. It is the responsibility of your county/agency to determine who will be responsible to bring the Board Ratification to your board and return a signed copy to MnCCC.*

The TriMin Contract for maintenance and support of IFS has been approved and fully executed. Enclosed with this communication, you will find a copy of the contract along with a Board Ratification. The fully executed Board Ratifications *must* be returned to MnCCC **no later than September 6, 2024**. If your county or agency chooses not to continue with IFS/TriMin, documentation of discontinuation will be required. Failure to respond by the deadline will be assumed as a decision not to move forward with IFS.

Please return your signed Board Ratification to:

MnCCC  
Attn: Emily Wick  
100 Empire Drive Suite 201  
Saint Paul, MN 55103

Alternatively, you may email it to [emily@mncccc.gov](mailto:emily@mncccc.gov)

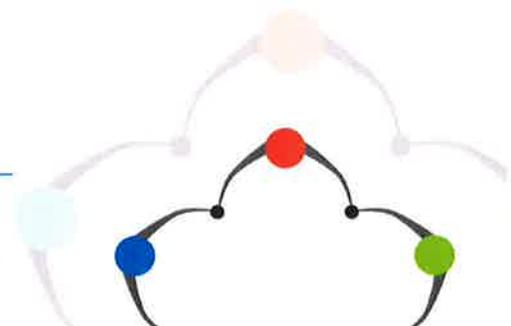
The contract with TriMin covers the period from January 1, 2025, to December 31, 2027. The associated fees have been previously distributed and approved by the IFS User Group during their annual meeting on June 3, 2024.

For any questions regarding pricing or the contract, feel free to contact me at [lisa@mncccc.gov](mailto:lisa@mncccc.gov) or (651) 401-4201. If you anticipate difficulty meeting the final deadline, please reach out to Emily Wick at [emily@mncccc.gov](mailto:emily@mncccc.gov) or (651) 401-4204.

Thank you for your attention to this matter.

Attached:

- 2025 IFS User Group fees (below)
- 2025-2027 TriMin Contract
- Board Ratification document



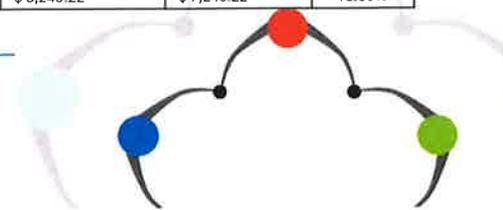


**IFS User Group Fees:**

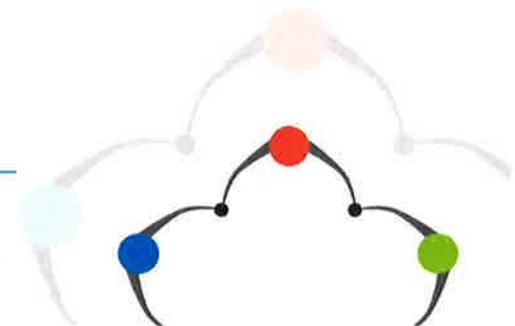
**MnCCC Membership Fee:** \$1800, split by office: \$900 per office or \$1800 per county

**Enhancement Fund Annual Fee:** \$1000 per office or \$2000 per county

County/Agency	Auditor/ Treasurer Group	2025 CMHS Support	2025 CMHS Enhancement Fund	2025 Aud/Treas Support	2025 Aud/Treas Enhancement Fund	2025 Total	M&S Only	M&S Increase
Altin County	MCIS	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Becker County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Beltrami County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Benton County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Big Stone County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Brown County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Carlton County	MCIS	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Carver County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Cass County	MCIS	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Chippewa County	MCIS	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Chisago County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Clay County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Clearwater County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Cook County	MCIS	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Cottonwood County	MSCC	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
Dodge County	MCIS	\$ -	\$ -	\$ 8,523.79	\$ 1,000.00	\$ 9,523.79	\$ 8,523.79	12.50%
Douglas County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Faribault County	MnCCC	\$ -	\$ -	\$ 8,523.79	\$ 1,000.00	\$ 9,523.79	\$ 8,523.79	12.50%
Fillmore County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Freeborn County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Goodhue County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Grant County	MSCC	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
Houston County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Hubbard County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Isanti County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Itasca County	MCIS	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Jackson County	MnCCC	\$ -	\$ -	\$ 8,523.79	\$ 1,000.00	\$ 9,523.79	\$ 8,523.79	12.50%
Kanabec County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Kandiyohi County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Kittson County	MnCCC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Koochiching County	MCIS	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Lac qui Parle County	MCIS	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Lake County	MCIS	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Lake of the Woods County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	4.06%
Le Sueur County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Lincoln County	MSCC	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
Lyon County	MSCC	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
McLeod County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Mahnomen County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Marshall County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Martin County	MnCCC	\$ -	\$ -	\$ 8,523.79	\$ 1,000.00	\$ 9,523.79	\$ 8,523.79	12.50%
Meeker County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Mille Lacs County	MnCCC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Morrison County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Mower County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Murray County	MSCC	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
Nicollet County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Nobles County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Norman County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Otter Tail County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Pennington County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Pine County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Pipestone County	MSCC	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
Polk County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Pope County	MSCC	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%



Red Lake County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	4.06%
Redwood County	MSCC	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
Renville County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Rice County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Rock County	MSCC	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
Roseau County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Sherburne County	MCIS	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Sibley County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Stearns County	N/A	\$ 8,523.79	\$ 1,000.00	\$ -	\$ -	\$ 9,523.79	\$ 8,523.79	12.50%
Steele County	MSCC	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
Stevens County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Swift County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Todd County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Traverse County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Wabasha County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Wadena County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Waseca County	N/A	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Watonwan County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Wilkin County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Winona County	MnCCC	\$ 8,523.79	\$ 1,000.00	\$ 8,523.79	\$ 1,000.00	\$ 19,047.58	\$ 17,047.58	12.50%
Wright County	MnCCC	\$ 8,523.79	\$ 1,000.00			\$ 9,523.79	\$ 8,523.79	
Yellow Medicine County	MSCC	\$ 8,523.79	\$ 1,000.00	\$ 7,245.22	\$ 1,000.00	\$ 17,769.01	\$ 15,769.01	15.12%
Tri-County Corrections: Norman, Polk and Red Lake	N/A	\$ -	\$ -	\$ 8,523.79	\$ 1,000.00	\$ 9,523.79	\$ 8,523.79	12.50%
Southwest Health & Human Services: Lincoln, Lyon, Murray, Pipestone, Redwood, and Rock	CPT	\$ 6,886.34	\$ 1,000.00	\$ -	\$ -	\$ 7,886.34	\$ 6,886.34	12.50%
Human Services of Faribault and Martin Counties (FMHS) Faribault and Martin	N/A	\$ 8,523.79	\$ 1,000.00	\$ -	\$ -	\$ 9,523.79	\$ 8,523.79	12.50%
Minnesota Prairie County Alliance: Dodge, Steele, and Waseca	N/A	\$ 8,523.79	\$ 1,000.00	\$ -	\$ -	\$ 9,523.79	\$ 8,523.79	12.50%
Countryside Public Health: Big Stone, Chippewa, Lac qui Parle, Swift and Yellow Medicine	CPT	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
Horizon Public Health: Stevens, Douglas, Pope, Grant and Traverse	CPT	\$ -	\$ -	\$ 7,245.22	\$ 1,000.00	\$ 8,245.22	\$ 7,245.22	18.36%
Western Prairie	N/A	\$ 8,523.79	\$ 1,000.00	\$ -	\$ -	\$ 9,523.79	\$ 8,523.79	12.50%
Des Moines Valley Health & Human Services: Cottonwood and Jackson	N/A	\$ 8,523.79	\$ 1,000.00	\$ -	\$ -	\$ 9,523.79	\$ 8,523.79	12.50%





## **Amendment to Agreement to provide Professional Services Between Minnesota Counties Computer Cooperative and TriMin Systems, Inc.**

**THIS AMENDMENT TO AGREEMENT TO PROVIDE PROFESSIONAL SERVICES BETWEEN MINNESOTA COUNTIES COMPUTER COOPERATIVE AND TRIMIN SYSTEMS, INC. (the "Addendum")**, made effective as of January 1, 2025 (the "**Effective Date**"), is by and between TriMin Systems, Inc., with its principal place of business located at 2277 Hwy 36 West, Suite 250, Roseville, Minnesota 55113 ("**TriMin**"), and the Minnesota Counties Computer Cooperative, a joint powers organization, with its principal place of business located at 100 Empire Drive, Suite 201, St. Paul, Minnesota, 55103, for the benefit of and use by its participating end user members ("**Customer**").

### **RECITALS**

**WHEREAS**, the parties entered into the Agreement to provide Professional Services Between Minnesota Counties Computer Cooperative and TriMin Systems, Inc. dated January 1, 2022 ("**Master Agreement**"); and,

**WHEREAS**, the parties wish to add the following provisions as an Addendum to the Master Agreement.

**NOW, THEREFORE**, in exchange for and in consideration of the mutual promises, premises, and covenants herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, TriMin and Customer agree to make the following additions to the Master Agreement as follows:

#### **1. (Section II A 3 from the Master Agreement) GASB Revisions**

Provide any IFSpI revisions necessitated by changes in applicable GASB (Governmental Accounting Standards Board) requirements and/or Minnesota statutes, laws or regulations. MnCCC and/or the GASB Committee will advise TriMin of any requested changes, along with requirements to IFSpI as necessitated by changes in GASB requirements and/or Minnesota statutes, laws, or regulations and provide sufficient details to support TriMin in making the changes. A total of 100 hours of GASB enhancements per year will be included in this contract. (This includes time required for requirements assistance, design and scoping of enhancements.) Any unused hours at the end of each year will not be recoverable. Enhancement hours beyond the initial 100 in a given year will be billed at the hourly rate specified in section 4 of this agreement.

#### **2. (Section II F from the Master Agreement) Training.** TriMin will provide on-going updates to IFSpI end user documentation. TriMin training activities will be prioritized by the IFS training committee and based on the following initiatives:

- TriMin to provide popular support topic ideas to the training committee on a quarterly basis for the training newsletter
- TriMin to provide 6 to 10 hours of training per year, included with the contract at no extra cost.
  - MnCCC must provide a subject matter expert to assist TriMin in training when requested by TriMin



- The training will be delivered via virtual training events, training videos, or live at MnCCC events (including participating in open forum discussions during live meetings)
- If MnCCC signs a new county, or requests individual county training, training hours will not be included in the 6 to 10 hours of live training. Instead, this training will be covered under direct support

**3. (Section II G from the Master Agreement) Modernization Hours**

The IFSpi infrastructure modernization projects fund to increase to 6,000 person hours during this three-year agreement, initially allocated at 2,000 hours for each calendar year, with bi-monthly report out on specific progress made against approved plans and hours logged. Should 2,000 hours not be sufficient for the demand/needs in this area, then additional hours may be authorized by MnCCC during a calendar year, including the allocation of hours from future years, and/or new hours chargeable at time and materials rates, per **Section 4** this Amendment to the Master Agreement.

Should TriMin fail to utilize 2,000 hours in support of IFSpi infrastructure modernization during a given calendar year, then any unused hours will be rolled into the next calendar year(s). During year 3 of this agreement, if the balance of hours required for IFSpi infrastructure projects, based on actual activity in year 1 and year 2, is projected to be greater than remaining hours required to support known modernization projects then hours may be shifted to IFSpi functional enhancement activity to “consume” available hours. At this contract’s end (December 31, 2027) any unused hours will be carried over to future years, assuming future agreements are reached between TriMin and Customer.

**4. (Attachment A in the Master Agreement) Fees.** In consideration of the Services, Customer shall pay TriMin the following annual support fees

<b>Support Elements</b>	<b>Support Fees 2025</b>	<b>Support Fees 2026</b>	<b>Support Fees 2027</b>
Leel 1 Support	\$ 162,750.00	\$ 168,446.25	\$ 174,341.87
Level 2/3 Support	\$ 666,750.00	\$ 700,087.50	\$ 735,091.88
Infrastructure Modernization Projects	\$ 287,000.00	\$ 301,350.00	\$ 316,417.50
<b>Annual Contract Total</b>	<b>\$ 1,116,500.00</b>	<b>\$ 1,169,883.75</b>	<b>\$ 1,225,851.24</b>

**IFSpi Release Update Fees**

<b>Direct Support Fees</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
Hourly Rates	\$ 190.00	\$ 200.00	\$ 210.00



## 5. New Entity Addition.

For each new Licensed instance of IFSpi, TriMin will provide the following Direct Support Services:

- Discovery meeting to perform a gap-fit analysis.
  - TriMin will create a Statement of Work for the implementation work that was planned for during the Discovery meeting.
  - If specific enhancements or interfaces are needed for a new installation, these enhancements will be covered under a separate Statement of Work.
  - MnCCC will provide a business line expert that can help identify and scope needed enhancements for the new installation.
- Kick-off Meeting - In this meeting, you will determine a schedule for implementing IFS and develop a plan for conversion and technical training.
  - Installation
  - Migration (if needed)
  - Technical training
- MnCCC must provide a subject matter expert to assist TriMin in training when requested by TriMin
- Go-Live support will be provided by TriMin
- The above tasks will be billed on an hourly basis at the agreed upon rate outlined in the Statement of Work, which will be provided by TriMin.
- For each entity added, 50% of the yearly support fee paid by the new entity to MnCCC will be added to TriMin's annual contract fee.
- TriMin is open to an addendum to this contract, which would include TriMin acting as a selling agent for MnCCC or negotiating a royalty agreement for future software sales, if desired.

**trimin**

**6. Term and Termination.**

The term of this Agreement shall be January 1, 2025, to December 31, 2027, inclusive, unless earlier terminated prior to expiration as provided by herein.

This Agreement may be terminated prior to expiration by MnCCC or by TriMin for default, and by written notice of default given by the non-breaching party, and to be effective upon expiration of a designated cure period of not less than thirty (30) days', unless the party alleged to be in default has cured such default(s) within such thirty (30) day cure period.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed intending to be bound thereby.

**Accepted and Agreed for  
TriMin Systems, Inc.:**

Signed  
By: *Erin Hultgren*  
Name: Erin Hultgren  
Title: Director of Government Solutions  
Date: 6/18/2024

**Accepted and Agreed for  
MnCCC:**

Signed  
By: *[Signature]*  
Name: *Randy Jensen*  
Title: MnCCC Chair  
Date: 6/15/2024

**Accepted and Agreed for  
MnCCC:**

Signed  
By: *[Signature]*  
Name: *Lisa C. Theriault*  
Title: Executive Director  
Date: 6/5/2024

**Accepted and Agreed for  
MnCCC:**

Signed  
By: *[Signature]*  
Name: *Martha Monsrud*  
Title: IFS Advisory Committee Chair  
Date: 6/3/2024

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>780 Bremer Bank</b>							
10	01-040-000-0000-5081		0.04-	JUN BAL MTG REG	JUNE 2024	Mortgage Registry-3%	N
11	01-042-000-0000-5079		0.03-	JUN BAL DEED TAX	JUNE 2024	3% State Deed Tax	N
<b>780 Bremer Bank</b>							
			<b>0.07-</b>	<b>2 Transactions</b>			
<b>8410 Bremer Bank</b>							
1	01-044-904-0000-6360		184.40	MED FSA CLAIMS 2024	06/29/2024	Flex Plan Withdrawals	N
2	01-044-904-0000-6360		408.34	DEP CARE FSA CLAIMS 2024	07/01/2024	Flex Plan Withdrawals	N
6	01-044-904-0000-6360		4.90	MED FSA CLAIMS 2024	07/02/2024	Flex Plan Withdrawals	N
7	01-044-904-0000-6360		16.98	MED FSA CLAIMS 2024	07/05/2024	Flex Plan Withdrawals	N
12	01-044-904-0000-6360		147.16	MED FSA CLAIMS 2024	07/08/2024	Flex Plan Withdrawals	N
<b>8410 Bremer Bank</b>							
			<b>761.78</b>	<b>5 Transactions</b>			
<b>1 Fund Total:</b>			<b>761.71</b>	<b>General Fund</b>	<b>2 Vendors</b>	<b>7 Transactions</b>	

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# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9	<b>780 Bremer Bank</b> 09-000-000-0000-2025		15,871.18	JUN BAL DEED TAX	JUNE 2024	State's Share Of Deed Tax (97%)	N
8	<b>780 Bremer Bank</b> 09-000-000-0000-2026		6,804.55	JUN BAL MTG REG	JUNE 2024	State Share Of Mortgage Registry (97%)	N
			<b>22,675.73</b>		2 Transactions		
<b>9 Fund Total:</b>			<b>22,675.73</b>	<b>State</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	

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11:15AM

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 4

**19** Long Lake Conservation Cen

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	<b>8410 Bremer Bank</b>						
3	19-522-000-0000-6267		528.50	TOTAL SERVICE CHARGES	461201217886	Credit Card Fees	N
4	19-522-000-0000-6267		49.45	TOTAL FEES	461201217886	Credit Card Fees	N
				06/01/2024	06/30/2024		
	<b>8410 Bremer Bank</b>		<b>577.95</b>		<b>2</b> Transactions		
<b>19 Fund Total:</b>			<b>577.95</b>	<b>Long Lake Conservation Center</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	

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7/9/24 11:15AM

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

21 Parks

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5	8410 Bremer Bank 21-520-000-0000-5510		50.00	CAMP REFUND - KARDELL	A - 7620	Co. Parks Campground Fees	N
	8410 Bremer Bank		50.00	1 Transactions			
<b>21 Fund Total:</b>			<b>50.00</b>	<b>Parks</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>Final Total:</b>			<b>24,065.39</b>	<b>5 Vendors</b>	<b>12 Transactions</b>		

# Aitkin County



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	1	761.71	General Fund
	9	22,675.73	State
	19	577.95	Long Lake Conservation Center
	21	50.00	Parks
<b>All Funds</b>		<b>24,065.39</b>	<b>Total</b>

Approved by, .....

.....

.....

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
40	DEPT			Auditor			
86235	<b>The Office Shop Inc</b>						
	01-040-021-0000-6405		725.25-	RETURNED TONER	1135933-0	Office Supplies	N
	01-040-021-0000-6405		89.24	TONER	1140456-0	Office Supplies	N
	01-040-021-0000-6405		12.95	FILE FOLDERS	1140482-0	Office Supplies	N
	01-040-021-0000-6360		110.70	COPIER CONTRACT	331022-0	Services, Labor, Contracts	N
				12/05/2023 03/07/2024			
	01-040-021-0000-6405		4.76	BLACK PENS	331114-0	Office Supplies	N
	01-040-021-0000-6360		336.59	COPIER CONTRACT	331276-0	Services, Labor, Contracts	N
				01/24/2024 04/18/2024			
	01-040-021-0000-6405		107.14	RECEIPT ROLLS, LAMINATING	331805-0	Office Supplies	N
	01-040-021-0000-6360		122.87	COPIER CONTRACT	332143-0	Services, Labor, Contracts	N
				03/07/2024 06/12/2024			
	<b>86235 The Office Shop Inc</b>		<b>59.00</b>	<b>8 Transactions</b>			
40	<b>DEPT Total:</b>		<b>59.00</b>	<b>Auditor</b>	<b>1 Vendors</b>	<b>8 Transactions</b>	
43	DEPT			Assessor			
9686	<b>MAAP</b>						
	01-043-000-0000-6268		165.00	MAAP WORKSHOP - CATHY OLSON	C. OLSON	Staff Training, Development	N
<b>9686 MAAP</b>			<b>165.00</b>	<b>1 Transactions</b>			
43	<b>DEPT Total:</b>		<b>165.00</b>	<b>Assessor</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
257	DEPT			Community Corrections			
14563	<b>Anoka County Corrections</b>						
	01-257-255-0000-6269		9,913.00	SEC JUV DET - RJC CONTRACT	MAY2024	Juvenile Detention	N
				05/01/2024 05/31/2024			
<b>14563 Anoka County Corrections</b>			<b>9,913.00</b>	<b>1 Transactions</b>			
1333	<b>Dell Marketing L.P.</b>						
	01-257-000-0000-6485		2,798.24	COMPUTERS (2 UPDATED)	10751504706	Computer/Technology Supplies	N
				05/21/2024 05/30/2024			
<b>1333 Dell Marketing L.P.</b>			<b>2,798.24</b>	<b>1 Transactions</b>			
257	<b>DEPT Total:</b>		<b>12,711.24</b>	<b>Community Corrections</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
1	<b>Fund Total:</b>		<b>12,935.24</b>	<b>General Fund</b>		<b>11 Transactions</b>	

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

13 Taxes & Penalties

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
943	DEPT			Taxes And Penalties			
999999000	ANDERSON/ROBERT 13-943-000-0000-2001		20.00	PROPERTY TAX OVERPAYMENT - P2	2069	Cur - Property Taxes	N
999999000	ANDERSON/ROBERT		<b>20.00</b>	1 Transactions			
999999000	BALL/DENNIS 13-943-000-0000-2001		542.00	PROPERTY TAX OVERPAYMENT - P2	2057	Cur - Property Taxes	N
999999000	BALL/DENNIS		<b>542.00</b>	1 Transactions			
999999000	BERGERON/RENEE 13-943-000-0000-2001		27.60	PROPERTY TAX OVERPAYMENT - P2	2066	Cur - Property Taxes	N
999999000	BERGERON/RENEE		<b>27.60</b>	1 Transactions			
999999000	BLACK BEAR PROPERTIES 13-943-000-0000-2001		107.24	PROPERTY TAX OVERPAYMENT - P2	2052	Cur - Property Taxes	N
999999000	BLACK BEAR PROPERTIES		<b>107.24</b>	1 Transactions			
999999000	BLAKE-BRADLEY/NICOLA 13-943-000-0000-2001		12.64	PROPERTY TAX OVERPAYMENT - P2	2070	Cur - Property Taxes	N
999999000	BLAKE-BRADLEY/NICOLA		<b>12.64</b>	1 Transactions			
999999000	CEDARHURST LLC 13-943-000-0000-2001		32.00	PROPERTY TAX OVERPAYMENT - P2	2053	Cur - Property Taxes	N
999999000	CEDARHURST LLC		<b>32.00</b>	1 Transactions			
999999000	COLE/PATCHANEE 13-943-000-0000-2001		53.12	PROPERTY TAX OVERPAYMENT - P2	2060	Cur - Property Taxes	N
999999000	COLE/PATCHANEE		<b>53.12</b>	1 Transactions			
999999000	HEDLUND/NICK 13-943-000-0000-2001		135.02	PROPERTY TAX OVERPAYMENT - P2	2068	Cur - Property Taxes	N
999999000	HEDLUND/NICK		<b>135.02</b>	1 Transactions			
999999000	HELMIN/RENEE 13-943-000-0000-2001		20.04	PROPERTY TAX OVERPAYMENT - P2	2064	Cur - Property Taxes	N
999999000	HELMIN/RENEE		<b>20.04</b>	1 Transactions			
999999000	KLOCHEN/ALEKSEY 13-943-000-0000-2001		78.00	PROPERTY TAX OVERPAYMENT - P2	2061	Cur - Property Taxes	N

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
999999000	KLOCHEN/ALEKSEY		78.00		1 Transactions		
999999000	KRACKE/CURT 13-943-000-0000-2001		357.00	PROPERTY TAX OVERPAYMENT - P2	2051	Cur - Property Taxes	N
999999000	KRACKE/CURT		357.00	1 Transactions			
999999000	LUND/PAMELA 13-943-000-0000-2001		29.00	PROPERTY TAX OVERPAYMENT - P2	2067	Cur - Property Taxes	N
999999000	LUND/PAMELA		29.00	1 Transactions			
999999000	MATTSON/GORDON 13-943-000-0000-2001		17.82	PROPERTY TAX OVERPAYMENT - P2	2054	Cur - Property Taxes	N
999999000	MATTSON/GORDON		17.82	1 Transactions			
999999000	POMERLEAU/MICHELLE 13-943-000-0000-2001		199.68	PROPERTY TAX OVERPAYMENT - P2	2062	Cur - Property Taxes	N
999999000	POMERLEAU/MICHELLE		199.68	1 Transactions			
999999000	SEWHARRACK/RITA 13-943-000-0000-2001		20.52	PROPERTY TAX OVERPAYMENT - P2	2063	Cur - Property Taxes	N
999999000	SEWHARRACK/RITA		20.52	1 Transactions			
999999000	STROAD, COREY 13-943-000-0000-2001		99.36	PROPERTY TAX OVERPAYMENT - P2	2071	Cur - Property Taxes	N
999999000	STROAD, COREY		99.36	1 Transactions			
999999000	THOMPSON/THEODORE 13-943-000-0000-2001		11.04	PROPERTY TAX OVERPAYMENT - P2	2065	Cur - Property Taxes	N
999999000	THOMPSON/THEODORE		11.04	1 Transactions			
999999000	WEIKLE/GARY 13-943-000-0000-2001		15.78	PROPERTY TAX OVERPAYMENT - P2	2058	Cur - Property Taxes	N
	13-943-000-0000-2001		1.78	PROPERTY TAX OVERPAYMENT - P2	2059	Cur - Property Taxes	N
999999000	WEIKLE/GARY		17.56	2 Transactions			
999999000	WOODROW/TIMOTHY 13-943-000-0000-2001		1,180.00	PROPERTY TAX OVERPAYMENT - P2	2055	Cur - Property Taxes	N
	13-943-000-0000-2001		1,244.00	PROPERTY TAX OVERPAYMENT - P2	2056	Cur - Property Taxes	N

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# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

13 Taxes & Penalties

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
999999000	WOODROW/TIMOTHY			2 Transactions		
943	<b>DEPT Total:</b>		4,203.64	Taxes And Penalties	19 Vendors	21 Transactions
13	<b>Fund Total:</b>		4,203.64	Taxes & Penalties		21 Transactions
	<b>Final Total:</b>		17,138.88	23 Vendors	32 Transactions	

# Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	1	12,935.24	General Fund
	13	4,203.64	Taxes & Penalties
<b>All Funds</b>		<b>17,138.88</b>	<b>Total</b>

Approved by, .....

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# Board of County Commissioners Agenda Request

**21**  
Agenda Item #

Requested Meeting Date: 7/23/2024

Title of Item: Search & Rescue Donation - Great River Energy

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sheriff Dan Guida	<b>Department:</b> Sheriff	
<b>Presenter (Name and Title):</b> Sheriff Dan Guida		<b>Estimated Time Needed:</b>
<b>Summary of Issue</b>  Great River Energy has donated \$1,000.00 to the all-volunteer Aitkin County Search & Rescue group to assist with the purchase of drone equipment & training.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Recommend accepting donation		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED July 23, 2024

By Commissioner: xxx

20240723-xxx

**Accept Donation- Great River Energy**

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Great River Energy \$1,000.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Great River Energy Aitkin County Search and Rescue

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23<sup>rd</sup> day of July 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23<sup>rd</sup> day of July 2024

\_\_\_\_\_  
Jessica Seibert  
County Administrator

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
39	5462 Bremer Bank (Elan ACH) 01-053-000-0000-6241		250.00	MPELRA SUMMER CONFERENCE 08/07/2024 08/09/2024	0153	Registration Fee	N
40	01-053-000-0000-6332		556.20	HOTEL FOR CONFERENCE 08/07/2024 08/09/2024	0153	Hotel / Motel Lodging	N
28	01-043-000-0000-6241		684.18	LORI MAAO CONFERENCE FEES	0315	Registration Fee	N
6	01-090-000-0000-6268		225.00	TRAINING - STEANS CO.	057221	Staff Training, Development	N
7	01-090-000-0000-6268		225.00	TRAINING - STEARNS CO.	057221	Staff Training, Development	N
25	01-120-000-0000-6332		581.20	JOSH FALL CONFERENCE LODGING	06112024	Hotel / Motel Lodging	N
23	01-200-003-0000-6339		50.00	MSA CONFERENCE MEALS 221	06787	Meals (Overnight)	N
35	01-110-000-0000-6415		316.50	NEW MN FLAGS - COURTS	10067	Operational Supplies	N
30	01-049-000-0000-6485		39.92	CISCO PWR-4450-AC	13-11645-14734	Computer/Technology Supplies	N
32	01-110-000-0000-6360		558.95	LLCC DISHWASHER REPAIR	18456	Services, Labor, Contracts	N
27	01-043-000-0000-6240		153.22	STACY BOA SAMA RENEWAL	1969	Dues & License Renewal	N
31	01-110-000-0000-6570		16.00	GAS FOR LAWN MOWER	22400	Motor Fuel & Lubricants	N
42	01-001-000-0000-6241		142.45	TO BE REIMBURSED 06/06/2024 06/07/2024	3014	Registration Fee	N
41	01-001-000-0000-6332		216.42	AMC DISTRICT 1 CONF 05/29/2024 05/30/2024	3014	Hotel / Motel Lodging	N
29	01-043-000-0000-6360		45.00	MIKE - REALTOR MLS FEES	3097	Services, Labor, Contracts, GIS Mapping	N
26	01-043-000-0000-6240		86.83	MELISSA BOA SAMA RENEWAL	4418	Dues & License Renewal	N
8	01-053-000-0000-6360		191.00	RACARIE SOFTWARE JUN-JUL 2024 06/01/2024 07/01/2024	4439	Services, Labor, Contracts	N
33	01-110-000-0000-6335		82.00	GAS FOR LAWN PICKUP	46299	Gas/Vehicle Fuel Charges	N
34	01-110-000-0000-6570		61.09	GAS FOR EQUIPMENT	46299	Motor Fuel & Lubricants	N
36	01-110-000-0000-6360		30.00	LLCC DISHWASHER REPAIR	68065	Services, Labor, Contracts	N
4	01-122-000-0000-6335		26.89	HOLIDAY DEERWOOD, MN	686333	Gas/Vehicle Fuel Charges	N
1	01-122-000-0000-6268		380.00	INSTALLING SEPTIC - KB	834715	Staff Training, Development	N
3	01-122-000-0000-6335		29.65	CASEYS - BELGRADE MN	86470	Gas/Vehicle Fuel Charges	N
5	01-122-000-0000-6335		23.04	RASLEY OIL	9011763	Gas/Vehicle Fuel Charges	N
37	01-711-000-0000-6230		420.00	WEB HOSTING-GO ASK ROB 06/01/2024 05/31/2025	9370	Printing, Publishing & Adv	N
38	01-711-000-0000-6240		49.40	CONSTANT CONTACT MONTHLY 06/05/2024 06/05/2024	9370	Membership/Dues/Association Fees	N
2	01-049-000-0000-6266		0.02	AZURESTACK-JUNE	G049976362	Software Fees/License Fees	N
18	01-100-000-0000-6241		75.00	2024 MACO SUMMER CONFERENCE	MACO SUMMER 20	Registration Fee	N
24	01-200-000-0000-6460		95.67	GAS TUBES & GAS BLOCKS	SO-7498002	Deputy Supplies	N
<b>5462</b>	<b>Bremer Bank (Elan ACH)</b>		<b>5,610.63</b>	<b>29 Transactions</b>			

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# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
<b>1 Fund Total:</b>			<b>5,610.63</b>	<b>General Fund</b>	<b>1 Vendors</b>	<b>29 Transactions</b>

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# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

10 Trust

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
21	5462 Bremer Bank (Elan ACH) 10-923-000-0000-6405		37.38-	CREDIT FOR INCORRECT CHARGE	062024	Office Supplies	N
19	5462 Bremer Bank (Elan ACH) 10-923-000-0000-6450		77.18	LARGE AND XLARGE GLOVES	062024	Field Supplies	N
			<b>39.80</b>	2 Transactions			
<b>10 Fund Total:</b>			<b>39.80</b>	<b>Trust</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	

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# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
20	5462 Bremer Bank (Elan ACH) 11-939-000-0000-6268		249.00	SURVEY PDU 24 PDH RENEWAL	062024	Staff Training, Development	N
	5462 Bremer Bank (Elan ACH)		249.00	1 Transactions			
<b>11 Fund Total:</b>			<b>249.00</b>	<b>Forest Development</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>5462</b>	<b>Bremer Bank (Elan ACH)</b>						
11	19-521-000-0000-6205		18.20	SHIP CANTEEN ITEMS	4715110303635416	Postage	N
9	19-521-000-0000-6230		726.19	FACEBOOK ADS NATURE ROCKS, SCH	4715110303635416	Printing, Publishing & Adv	N
10	19-521-000-0000-6230		192.08	DISCOUNT MUGS. CONCERT SWAG.	4715110303635416	Printing, Publishing & Adv	N
13	19-521-000-0000-6360		419.88	ADOBE MEMBERSHIP RENEWAL	4715110303635416	Services, Labor, Contracts	N
12	19-522-000-0000-6360		9.75	VET TRIP FOR SIMONE (SNAKE)	4715110303635416	Services, Labor, Contracts	N
14	19-523-000-0000-6418		347.18	FOR RALF	4715110303635416	Groceries-Students	N
15	19-523-000-0000-6418		53.70	BRATS FOR RALF	4715110303635416	Groceries-Students	N
16	19-523-000-0000-6418		87.80	BRATS FOR RALF II (MESS UP)	4715110303635416	Groceries-Students	N
22	19-522-000-0000-6431		74.79	OJIBWE TARP REIMBURSE BY GRANT	59242	Educational Supplies	N
17	19-522-000-0000-6431		1,296.09	WIGWAM SUPPLIES. GRANT REIMBUR	59700	Educational Supplies	N
<b>5462</b>	<b>Bremer Bank (Elan ACH)</b>		<b>3,225.66</b>	<b>10 Transactions</b>			
<b>19 Fund Total:</b>			<b>3,225.66</b>	<b>Long Lake Conservation Center</b>	<b>1 Vendors</b>	<b>10 Transactions</b>	
<b>Final Total:</b>			<b>9,125.09</b>	<b>4 Vendors</b>	<b>42 Transactions</b>		

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
16	5462 Bremer Bank (Elan ACH) 05-400-420-4800-6360		842.90	UCARE GRANT-JUMP CITY RENTAL 06/06/2024 06/06/2024		Services, Labor, Contracts	N
15	05-420-600-4800-6405		42.98	IM-BUSINESS CARDS-FINANCIAL 05/31/2024 05/31/2024		Office Supplies	N
4	05-430-700-4800-6805		20.00	MH FLEX-TRANSPORTAION GAS CARD 06/10/2024 06/10/2024		Mh Init - Transportation (416)	N
17	05-430-760-3040-6020		28.00	APS INVESTIGATION-SEALED DOC 05/14/2024 05/14/2024	168711040	APS Assessment/Investigation	N
12	05-400-400-0402-6266		16.03	WEBEX (PUBLIC HEALTH) 06/09/2024 07/08/2024	A-S00051899	Software Fees/License Fees	N
5	05-400-440-0410-6266		6.73	WEBEX (SP, CG, PA) 06/09/2024 07/08/2024	A-S00051899	Software Fees/License Fees	N
9	05-400-440-0410-6266		16.03	WEBEX (EM) 06/09/2024 07/08/2024	A-S00051899	Software Fees/License Fees	N
6	05-420-600-4800-6266		15.87	WEBEX (SP, CG, PA) 06/09/2024 07/08/2024	A-S00051899	Software Fees/License Fees	N
10	05-420-600-4800-6266		16.03	WEBEX (JG) 06/09/2024 07/08/2024	A-S00051899	Software Fees/License Fees	N
11	05-420-640-4800-6266		16.03	WEBEX (JH) 06/09/2024 07/08/2024	A-S00051899	Software Fees/License Fees	N
7	05-430-700-4800-6266		25.50	WEBEX (SP, CG, PA) 06/09/2024 07/08/2024	A-S00051899	Software Fees/License Fees	N
8	05-430-700-4800-6266		48.09	WEBEX (KL, JS, RP) 06/09/2024 07/08/2024	A-S00051899	Software Fees/License Fees	N
14	05-430-700-4800-6266		16.04	WEBEX (ADULT SERVICES) 06/09/2024 07/08/2024	A-S00051899	Software Fees/License Fees	N
1	05-400-440-0410-6266		2.80	AVAILITY 05/01/2024 05/31/2024	INV01171256	Software Fees/License Fees	N
2	05-420-600-4800-6266		6.60	AVAILITY 05/01/2024 05/31/2024	INV01171256	Software Fees/License Fees	N
3	05-430-700-4800-6266		10.60	AVAILITY 05/01/2024 05/31/2024	INV01171256	Software Fees/License Fees	N
	5462 Bremer Bank (Elan ACH)		1,130.23	16 Transactions			
<b>5 Fund Total:</b>			<b>1,130.23</b>	<b>Health &amp; Human Services</b>	<b>1 Vendors</b>	<b>16 Transactions</b>	

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# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

**25** Opioid Settlement

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13	<b>5462 Bremer Bank (Elan ACH)</b> 25-000-000-0000-6266		16.03	WEBEX (OPIOID) 06/09/2024 07/08/2024	A-S00051899	Data Processing/Computer Services	N
	<b>5462 Bremer Bank (Elan ACH)</b>		<b>16.03</b>	<b>1 Transactions</b>			
<b>25 Fund Total:</b>			<b>16.03</b>	<b>Opioid Settlement</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>Final Total:</b>			<b>1,146.26</b>	<b>2 Vendors</b>	<b>17 Transactions</b>		

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# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

**3** Road & Bridge

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	<b>5462 Bremer Bank (Elan ACH)</b> 03-303-000-0000-6590			529.00	REPAIR PARTS	ELAN STMT 6-14-24	Repair & Maintenance Supplies	N
	<b>5462 Bremer Bank (Elan ACH)</b>			<b>529.00</b>	1 Transactions			
<b>3 Fund Total:</b>				<b>529.00</b>	<b>Road &amp; Bridge</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>Final Total:</b>				<b>529.00</b>	<b>1 Vendors</b>	<b>1 Transactions</b>		

# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	5,610.63	General Fund
10	39.80	Trust
11	249.00	Forest Development
19	3,225.66	Long Lake Conservation Center
<b>All Funds</b>	<b>9,125.09</b>	<b>Total</b>

Approved by,

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# Aitkin County



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	5	1,130.23	Health & Human Services
	25	16.03	Opioid Settlement
<b>All Funds</b>		<b>1,146.26</b>	<b>Total</b>

Approved by, .....

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# Aitkin County



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	3	529.00	Road & Bridge
<b>All Funds</b>		<b>529.00</b>	<b>Total</b>

Approved by, .....

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Total Elan Pd 6.21.24 = \$10,800.35



# Board of County Commissioners Agenda Request

**2K**  
Agenda Item #

Requested Meeting Date: 7/23/2024

Title of Item: K-9 Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sheriff Dan Guida	<b>Department:</b> Sheriff	
<b>Presenter (Name and Title):</b> Sheriff Dan Guida		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  The Aitkin Municipal Liquor Store has donated \$134.00 to the Aitkin County K-9 fund to use as needed for training or supplies as a Thank you for all their efforts.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Recommend accepting donation		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.





# Board of County Commissioners Agenda Request

## 2L

Agenda Item #

**Requested Meeting Date:** July 23, 2024

**Title of Item:** AutoCAD License Renewal

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Dennis (DJ) Thompson		<b>Department:</b> Land
<b>Presenter (Name and Title):</b> NA		<b>Estimated Time Needed:</b> NA
<b>Summary of Issue:</b> The Surveyor/GIS division of the Land Department's AutoCAD Civil 3D computer licenses are up for renewal. This is a 3-year subscription.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Motion to approve renewal of 3-year AutoCAD subscription at a cost of \$22,116.48		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 22,116.48 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Subscription was a budgeted expense for 2024.		



DLT Solutions

# Price Quotation

Quote: 5238419  
Reference: 1853429  
Date: 06/20/2024  
Expires: 07/22/2024

To: Randy Quale  
Aitkin County (MN)  
Aitkin County Courthouse  
209 2nd Street NW Room #204  
Aitkin, MN 56431

From: Brian Bui  
DLT Solutions, LLC  
2411 Dulles Corner Park  
Suite 800  
Herndon, VA 20171

Phone: (218) 927-7326  
Fax: (218) 927-7324  
Email: [randy.quale@co.aitkin.mn.us](mailto:randy.quale@co.aitkin.mn.us)

Phone: (703) 773-1181  
Fax: (703) 773-1181  
Email: [brian.bui@dlt.com](mailto:brian.bui@dlt.com)

#	DLT Part No.	Contract	Qty	Unit Price	Ext. Price
1	9701-1001915	OM	3	\$7,372.16	\$22,116.48
Civil 3D Government Single-user 3-Year Subscription Renewal 110002273206					
PoP: 8/1/2024 through 7/31/2027					

This quote is made on behalf on US CAD, your Authorized Autodesk Reseller

Total \$22,116.48

Contract Number: OPEN MARKET  
DUNS #: 78-646-8199  
Federal ID #: 54-1599882  
CAGE Code: 0S0H9  
FOB: Destination  
Terms: Net 30 (On Approved Credit)  
DLT accepts VISA/MC/AMEX

UNLESS CONTROLLED BY AN EXISTING RESELLER PARTNER AGREEMENT OR OTHER WRITTEN CONTRACTUAL AGREEMENT BETWEEN YOU AND DLT, THIS QUOTE AND ANY RESULTING AWARD OR ORDER IS SUBJECT TO THE TERMS AND CONDITIONS POSTED AT [HTTPS://WWW.DLT.COM/PRODUCTS/CLIENT-COMMERCIAL-LICENSES](https://www.dlt.com/products/client-commercial-licenses). THESE TERMS CONTROL THE TERMS OF SALES AS WELL AS THE END USER'S USE OF THE PRODUCTS AND/OR SERVICES INCLUDED IN THIS QUOTE. BUYER IS DIRECTED TO INCORPORATE (BY REFERENCE) THIS QUOTE IN ANY RESULTING AWARD OR ORDER. THE TERMS AND CONDITIONS AT THE ABOVE LINK ARE THE ONLY CONTROLLING TERMS THAT WILL APPLY TO A RESULTING ORDER AND THE USE OF THE PRODUCTS AND/OR SERVICES INCLUDED IN THIS QUOTE. ANY ADDITIONAL OR INCONSISTENT TERMS ON BUYER'S ORDER THAT IN ANY WAY, MODIFY, ALTER OR NEGATE THE TERMS OF SALE OR THE MANUFACTURER'S END USER LICENSE AGREEMENT WILL NOT BE BINDING ON DLT OR ITS MANUFACTURERS AND SHALL NOT APPLY UNLESS SPECIFICALLY AGREED TO IN WRITING BY DLT AND THE MANUFACTURER. NO RETURNS ARE AUTHORIZED OF THE PRODUCTS AND/OR SERVICES INCLUDED IN THIS QUOTE. THE PRODUCTS AND/OR SERVICES INCLUDED IN THIS QUOTE ARE NONRECOURSE, NONCANCELLABLE, AND NON-RETURNABLE UNLESS EXPLICITLY AGREED TO IN WRITING BY DLT.

**PLEASE REMIT  
PAYMENT TO:**

ACH: DLT Solutions, LLC  
Bank of America  
ABA # 111000012  
Acct # 4451063799

**-OR-**

Mail: DLT Solutions, LLC  
P.O. Box 743359  
Atlanta, GA 30374-3359



DLT Solutions

# Price Quotation

Quote: 5238419  
Reference: 1853429  
Date: 06/20/2024  
Expires: 07/22/2024

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Customer orders are subject to all applicable taxes and regulatory fees.

Documentation to be submitted to validate Invoice for payment:

- a. Authorized Services shall be invoiced with a corresponding time report for the period of performance identifying names, days, and hours worked.
- b. Authorized reimbursable expenses shall be invoiced with a detailed expense report, documented by copies of supporting receipts.
- c. Authorized Education or Training shall be invoiced with a Report identifying date and name of class completed, and where applicable the name of attendees.



# Board of County Commissioners Agenda Request



**Requested Meeting Date:** July 23, 2024

**Title of Item:** Accept bid for crushing gravel

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Dennis (DJ) Thompson		<b>Department:</b> Land
<b>Presenter (Name and Title):</b> NA		<b>Estimated Time Needed:</b> NA
<b>Summary of Issue:</b> <p>Bids were opened on Thursday, July 11, 2024 for the crushing of 7,500 cubic yards of class V material in the Jewett pit off Forest Road 44-1 (SW NW 9-45-24).</p> <p>Three bids were received with Rocon Paving - McGrath, MN submitting the low bid in the amount of \$6.67/yard.</p> <p>Rocon Paving.....\$6.67/yd          Dependable Demolition.....\$9.25/yd          J.R. Ferche.....\$10.40/yd</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b> Adopt resolution awarding Rocon Paving contract to crush gravel.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 50,025.00 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> For 2024, we budgeted a total of \$75,000 for forest road projects.		

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED July 23, 2024

By Commissioner: xxx

**20240723-xxx**

**Award Contract for Gravel Crushing**

**WHEREAS**, sealed bids were opened for crushing 7,500 cubic yards of gravel in the Jewett Pit at 8:30 a.m. on Thursday, July 11, 2024 with a total of three bids received, and

**WHEREAS**, Rocon Paving – McGrath MN was the lowest responsible bidder at a cost of \$6.67/yard.

**THEREFORE, BE IT RESOLVED**, that Rocon Paving be awarded the contract.

**BE IT FURTHER RESOLVED**, that the Aitkin County Land Commissioner is hereby authorized to execute such agreements as are necessary to implement the project on behalf of Aitkin County.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23<sup>rd</sup> day of July 2024, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 23<sup>rd</sup> day of July 2024**

\_\_\_\_\_  
Jessica Seibert  
County Administrator

WLB1  
7/15/24

3:48PM

# Aitkin County



**2N**

Audit List for Board

**COMMISSIONER'S VOUCHERS ENTRIES**

Page 1

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
86222	<b>Aitkin Independent Age</b> 01-001-000-0000-6230		114.75	MAY 14 SYNOPSIS 06/12/2024 06/12/2024	1400501	Printing, Publishing & Adv	Y
<b>86222</b>	<b>Aitkin Independent Age</b>		<b>114.75</b>	<b>1 Transactions</b>			
15240	<b>AT&amp;T Mobility (Central Serv)</b> 01-001-000-0000-6220		192.93	COMMISSIONERS MOBILE PHONE 05/26/2024 06/25/2024	287298817699	Telephone	N
<b>15240</b>	<b>AT&amp;T Mobility (Central Serv)</b>		<b>192.93</b>	<b>1 Transactions</b>			
1	<b>DEPT Total:</b>		<b>307.68</b>	<b>Commissioners</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
12	DEPT			Court Administration			
9323	<b>Avery/Jill</b> 01-012-000-0000-6263		568.68	LEGAL SERVICES 05/01/2024 06/30/2024	07022024	Contract Legal Services	Y
<b>9323</b>	<b>Avery/Jill</b>		<b>568.68</b>	<b>1 Transactions</b>			
11634	<b>Gammello &amp; Pearson PLLC</b> 01-012-000-0000-6263		75.00	01-P4-05-000433	100334	Contract Legal Services	Y
	01-012-000-0000-6263		15.00	01-CR-19-898, 01-CR-20-14	100335	Contract Legal Services	Y
	01-012-000-0000-6263		15.00	01-PR-21-1165	100336	Contract Legal Services	Y
	01-012-000-0000-6263		60.00	01-P5-96-000464	100338	Contract Legal Services	Y
	01-012-000-0000-6263		15.00	01-PR-14-949	100340	Contract Legal Services	Y
	01-012-000-0000-6263		15.00	01-PR-20-624	100341	Contract Legal Services	Y
	01-012-000-0000-6263		45.00	01-PR-24-193	100343	Contract Legal Services	Y
	01-012-000-0000-6263		52.50	01-PR-24-219	100344	Contract Legal Services	Y
	01-012-000-0000-6263		272.70	01-JV-24-201	100345	Contract Legal Services	Y
	01-012-000-0000-6263		90.00	01-FA-18-1057	100346	Contract Legal Services	Y
	01-012-000-0000-6263		30.00	01-PR-24-327	100348	Contract Legal Services	Y
	01-012-000-0000-6263		60.00	01-P9-06-000695	100349	Contract Legal Services	Y
	01-012-000-0000-6263		82.50	01-PR-24-342	100350	Contract Legal Services	Y
	01-012-000-0000-6263		97.50	01-PR-24-385	100351	Contract Legal Services	Y
	01-012-000-0000-6263		172.50	01-PR-24-401	100352	Contract Legal Services	Y
	01-012-000-0000-6263		112.50	01-PR-24-401	100353	Contract Legal Services	Y
<b>11634</b>	<b>Gammello &amp; Pearson PLLC</b>		<b>1,210.20</b>	<b>16 Transactions</b>			
3150	<b>Mille Lacs Co Sheriff</b>						

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		01-012-000-0000-6265			45.00	SHERIFF'S SERVICE		12311		Sheriff Services		N
		01-012-000-0000-6265			73.50	SUMMONS SERVICE		12332		Sheriff Services		N
<b>3150</b>	<b>Mille Lacs Co Sheriff</b>				<b>118.50</b>		<b>2</b> Transactions					
8454	<b>Ramsey County Sheriff</b>											
		01-012-000-0000-6265			90.00	SHERIFF SERVICE		202407348		Sheriff Services		N
<b>8454</b>	<b>Ramsey County Sheriff</b>				<b>90.00</b>		<b>1</b> Transactions					
10225	<b>Shaffer/Paul T.</b>											
		01-012-000-0000-6263			17,568.75	LEGAL SERVICES		06282024		Contract Legal Services		Y
<b>10225</b>	<b>Shaffer/Paul T.</b>				<b>17,568.75</b>		<b>1</b> Transactions					
<b>12</b>	<b>DEPT Total:</b>				<b>19,556.13</b>	<b>Court Administration</b>		<b>5 Vendors</b>		<b>21 Transactions</b>		
<b>40</b>	DEPT					Auditor						
86290	<b>Mn Counties Information Systems</b>											
		01-040-000-0000-6266			6,290.00	CTYPAYQTR		2531		Data Processing/Computer Services		N
<b>86290</b>	<b>Mn Counties Information Systems</b>				<b>6,290.00</b>		<b>1</b> Transactions					
3518	<b>Voyageur Press Of Mcgregor, Inc</b>											
		01-040-000-0000-6230			376.00	APPROVED TOBACCO ORDINANCE		48904		Printing, Publishing & Adv		N
<b>3518</b>	<b>Voyageur Press Of Mcgregor, Inc</b>				<b>376.00</b>		<b>1</b> Transactions					
<b>40</b>	<b>DEPT Total:</b>				<b>6,666.00</b>	<b>Auditor</b>		<b>2 Vendors</b>		<b>2 Transactions</b>		
<b>42</b>	DEPT					Treasurer						
9152	<b>ACI Payments Inc</b>											
		01-042-000-0000-5524			10.00	RETURN ACH		1000116542		Handling Fee (Nfs Check)		N
<b>9152</b>	<b>ACI Payments Inc</b>				<b>10.00</b>		<b>1</b> Transactions					
4173	<b>Grams/Lori</b>											
		01-042-000-0000-6339			19.33	MACATFO CONFERENCE		6 2024		Meals (Overnight)		N
		01-042-000-0000-6330			54.27	MACATFO CONF CRAGUNS		JUNE 23-26		Transportation/Travel/Parking		N
<b>4173</b>	<b>Grams/Lori</b>				<b>73.60</b>		<b>2</b> Transactions					
86235	<b>The Office Shop Inc</b>											
		01-042-000-0000-6405			91.66	SEAL FOR MARRIAGE CERT.		1143420-0		Office Supplies		N
		01-042-000-0000-6405			39.90	PAPER, TAPE, PENS		332249-0		Office Supplies		N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
86235	The Office Shop Inc		131.56		2 Transactions		
<b>42</b>	<b>DEPT Total:</b>		<b>215.16</b>	<b>Treasurer</b>	<b>3 Vendors</b>	<b>5 Transactions</b>	
<b>43</b>	DEPT			Assessor			
10452	AT&T Mobility 01-043-000-0000-6220		317.35	PHONE CHARGES	287298660812	Telephone	N
<b>10452</b>	<b>AT&amp;T Mobility</b>		<b>317.35</b>		<b>1 Transactions</b>		
3810	Paulbeck's County Market 01-043-000-0000-6335		400.36	PAULBECK'S FUEL CHARGES	9277327	Gas/Vehicle Fuel Charges	N
<b>3810</b>	<b>Paulbeck's County Market</b>		<b>400.36</b>		<b>1 Transactions</b>		
86235	The Office Shop Inc 01-043-000-0000-6405		60.44	BUSINESS ENVELOPES	1143481-0	Office Supplies	N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>60.44</b>		<b>1 Transactions</b>		
<b>43</b>	<b>DEPT Total:</b>		<b>778.15</b>	<b>Assessor</b>	<b>3 Vendors</b>	<b>3 Transactions</b>	
<b>44</b>	DEPT			Central Services			
783	Canon Financial Services, Inc 01-044-000-0000-6342		225.51	COPIER CONTRACT - 06.2024 06/01/2024 06/30/2024	33152872	Office Equipment Rental/Contracts	N
<b>783</b>	<b>Canon Financial Services, Inc</b>		<b>225.51</b>		<b>1 Transactions</b>		
14948	DDA Human Resources Inc 01-044-000-0000-6360		175.00	JUNE 2024 CONSULT SERVICES 06/01/2024 06/30/2024	00000791	Services, Labor, Contracts	N
<b>14948</b>	<b>DDA Human Resources Inc</b>		<b>175.00</b>		<b>1 Transactions</b>		
<b>44</b>	<b>DEPT Total:</b>		<b>400.51</b>	<b>Central Services</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
<b>45</b>	DEPT			Motor Pool			
170	Aitkin Motor Company 01-045-000-0000-6302		1,454.94	AWD MODULE/SHOCKS	48832	Vehicle Maintenance	N
<b>170</b>	<b>Aitkin Motor Company</b>		<b>1,454.94</b>		<b>1 Transactions</b>		

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>45</b>	<b>DEPT Total:</b>		<b>1,454.94</b>	<b>Motor Pool</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>49</b>	<b>DEPT</b>			<b>Information Technologies</b>			
9561	<b>Amazon Business</b>						
	01-049-000-0000-6485		193.64	CAT6 CABLE VARIOUS	16TM-LWHW-GD1X	Computer/Technology Supplies	N
	01-049-000-0000-6485		3,104.38	APC 3000VA SMARTUPS(2)	17G1-1D46-CMRW	Computer/Technology Supplies	N
	01-049-000-0000-6485		1,011.62	C9300-NM-8X + SFP10GT	1CGX-7M96-9YFM	Computer/Technology Supplies	N
	01-049-000-0000-6485		44.97	USB C ADAPTERS	1LT1-JGRG-L3VR	Computer/Technology Supplies	N
	01-049-000-0000-6485		79.02	CISCO CONSOLE CABLES	1RKK-6M4C-FJJH	Computer/Technology Supplies	N
	01-049-000-0000-6485		39.99	PLANTRONICS HEADSET BATTERY(3)	1TDH-LMR9-CNPC	Computer/Technology Supplies	N
	01-049-000-0000-6485		160.66	SERVER POWER CABLES	1TMG-LHM4-MKJ7	Computer/Technology Supplies	N
	01-049-000-0000-6485		13.98	AUDIO CABLE	1YHF-FH7M-YX6R	Computer/Technology Supplies	N
<b>9561</b>	<b>Amazon Business</b>		<b>4,648.26</b>		<b>8 Transactions</b>		
10452	<b>AT&amp;T Mobility</b>						
	01-049-000-0000-6220		49.74	IT CELL JUNE	287322433519X070:	Telephone	N
<b>10452</b>	<b>AT&amp;T Mobility</b>		<b>49.74</b>		<b>1 Transactions</b>		
10231	<b>eGoldfax</b>						
	01-049-000-0000-6266		240.41	EGOLD FAX SERVICE MONTHLY	EGOLD-12074751	Software Fees/License Fees	N
<b>10231</b>	<b>eGoldfax</b>		<b>240.41</b>		<b>1 Transactions</b>		
86290	<b>Mn Counties Information Systems</b>						
	01-049-000-0000-6283		18,113.00	CTYTAXQTR65	2531	Programming, Services, Contracts	N
	01-049-000-0000-6283		8,506.00	CTYTAXQTR35	2531	Programming, Services, Contracts	N
	01-049-000-0000-6283		20.00	CTYTAXADJ35	2531	Programming, Services, Contracts	N
<b>86290</b>	<b>Mn Counties Information Systems</b>		<b>26,639.00</b>		<b>3 Transactions</b>		
3195	<b>MNCCC LOCKBOX</b>						
	01-049-000-0000-6268		800.00	ONLINE TRAINING LINKEDINLEARNI	2407087	Staff Training, Development	N
				07/10/2024 07/09/2025			
<b>3195</b>	<b>MNCCC LOCKBOX</b>		<b>800.00</b>		<b>1 Transactions</b>		
86235	<b>The Office Shop Inc</b>						
	01-049-000-0000-6283		45.86	IT COPIER MAINTENANCE	332155-0	Programming, Services, Contracts	N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>45.86</b>		<b>1 Transactions</b>		

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>49</b>	<b>DEPT Total:</b>		<b>32,423.27</b>	<b>Information Technologies</b>	<b>6 Vendors</b>	<b>15 Transactions</b>	
<b>52</b>	DEPT			Administration			
9561	Amazon Business 01-052-000-0000-6405		16.97	10-KEY PAPER ROLLS (3)	1163-YCDL-CFGT	Office Supplies	N
	<b>9561 Amazon Business</b>		<b>16.97</b>		<b>1 Transactions</b>		
15240	AT&T Mobility (Central Serv) 01-052-000-0000-6220		49.74	ADMIN MOBILE PHONE 05/26/2024 06/25/2024	287298817699	Telephone	N
	<b>15240 AT&amp;T Mobility (Central Serv)</b>		<b>49.74</b>		<b>1 Transactions</b>		
<b>52</b>	<b>DEPT Total:</b>		<b>66.71</b>	<b>Administration</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
<b>53</b>	DEPT			Human Resources			
15240	AT&T Mobility (Central Serv) 01-053-000-0000-6220		99.48	MAY-JUNE PHONE BILL 05/26/2024 06/25/2024	287299383308	Telephone	N
	<b>15240 AT&amp;T Mobility (Central Serv)</b>		<b>99.48</b>		<b>1 Transactions</b>		
10879	Shred-It 01-053-000-0000-6360		115.04	SHRED-IT JUNE PICKUP 06/05/2024 06/05/2024	8007586563	Services, Labor, Contracts	N
	<b>10879 Shred-It</b>		<b>115.04</b>		<b>1 Transactions</b>		
<b>53</b>	<b>DEPT Total:</b>		<b>214.52</b>	<b>Human Resources</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
<b>60</b>	DEPT			Elections			
86222	Aitkin Independent Age 01-060-000-0000-6230		63.75	PRE-REGISTER PRIMARY 06/26/2024 06/26/2024	1403697	Printing, Publishing & Adv	Y
	<b>86222 Aitkin Independent Age</b>		<b>63.75</b>		<b>1 Transactions</b>		
9243	Command Central, LLC 01-060-000-0000-6406		875.00	ICE HMA TIER 3(5) 08/07/2024 08/06/2025	33828	Ballots & Programming	Y
	<b>9243 Command Central, LLC</b>		<b>875.00</b>		<b>1 Transactions</b>		

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10879	<b>Shred-It</b> 01-060-000-0000-6360		589.18	SHREDDING SERVICES	8007577143	Services, Labor, Contracts	N
<b>10879</b>	<b>Shred-It</b>		<b>589.18</b>	1 Transactions			
86235	<b>The Office Shop Inc</b> 01-060-000-0000-6405		19.99	PAPER - YELLOW	1143383-0	Office Supplies	N
	01-060-000-0000-6405		168.64	PENS, CLIPBOARD, LABELS	1143524-0	Office Supplies	N
	01-060-000-0000-6405		30.72	FLAIR PEN, RED PRECISE	1143524-1	Office Supplies	N
	01-060-000-0000-6405		562.56	FLAIR PENS	1143524-2	Office Supplies	N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>781.91</b>	4 Transactions			
<b>60</b>	<b>DEPT Total:</b>		<b>2,309.84</b>	<b>Elections</b>	<b>4 Vendors</b>	<b>7 Transactions</b>	
<b>90</b>	DEPT			Attorney			
10452	<b>AT&amp;T Mobility</b> 01-090-000-0000-6220		243.67	MONTHLY SERVICE	287301408597X050:	Telephone	N
	01-090-000-0000-6220		243.67	MONTHLY SERVICE	287301408597X060:	Telephone	N
<b>10452</b>	<b>AT&amp;T Mobility</b>		<b>487.34</b>	2 Transactions			
783	<b>Canon Financial Services, Inc</b> 01-090-000-0000-6342		358.10	MONTHLY SERVICE 07/01/2024	33834952	Office Equipment Rental/Contracts	N
				07/31/2024			
<b>783</b>	<b>Canon Financial Services, Inc</b>		<b>358.10</b>	1 Transactions			
10855	<b>Culligan Soft Water</b> 01-090-000-0000-6265		95.00	MONTHLY SERVICE	150X01722503	Drug & Forfeiture MS 387.213	N
<b>10855</b>	<b>Culligan Soft Water</b>		<b>95.00</b>	1 Transactions			
1333	<b>Dell Marketing L.P.</b> 01-090-000-0000-6485		1,397.59	LAPTOP	10756642633	Computer/Technology Supplies	N
<b>1333</b>	<b>Dell Marketing L.P.</b>		<b>1,397.59</b>	1 Transactions			
9489	<b>Redwood Toxicology Laboratory, Inc</b> 01-090-000-0000-6265		42.97	TOX SCREENING	12289120246	Drug & Forfeiture MS 387.213	6
<b>9489</b>	<b>Redwood Toxicology Laboratory, Inc</b>		<b>42.97</b>	1 Transactions			
10879	<b>Shred-It</b> 01-090-000-0000-6360		216.94	MONTHLY SERVICE	8007617726	Services, Labor, Contracts	N

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10879	Shred-It		216.94		1 Transactions		
86235	The Office Shop Inc 01-090-000-0000-6360		1,082.70	COPY MACHINE SERVICE CONTRACT	33148-0	Services, Labor, Contracts	N
86235	The Office Shop Inc		1,082.70		1 Transactions		
5173	Thomson Reuters-West Publishing 01-090-000-0000-6406		1,696.52	ONLINE/SOFTWARE SUBSCRIPTION	850394558	Law Publ. & Subscriptions	N
	01-090-000-0000-6406		377.94	LIBRARY PLAN CHARGES	850475561	Law Publ. & Subscriptions	N
5173	Thomson Reuters-West Publishing		2,074.46		2 Transactions		
90	<b>DEPT Total:</b>		<b>5,755.10</b>	<b>Attorney</b>	<b>8 Vendors</b>	<b>10 Transactions</b>	
100	DEPT			Recorder			
9561	Amazon Business 01-100-000-0000-6405		20.83	OFFICE SUPPLIES	1WG94NMV76KV	Office Supplies	N
9561	Amazon Business		20.83		1 Transactions		
9108	Pictometry International Corp 01-100-196-0000-6266		82,670.49	PICTOMETRY ANNUAL PAYMENT	US442206	Data Processing/Computer Services	N
9108	Pictometry International Corp		82,670.49		1 Transactions		
86235	The Office Shop Inc 01-100-000-0000-6405		30.23	OFFICE SUPPLIES	1143283-0	Office Supplies	N
	01-100-000-0000-6405		91.66	STATE SEAL-OFFICE OF RECORDER	1143421-0	Office Supplies	N
86235	The Office Shop Inc		121.89		2 Transactions		
6101	West Central Indexing 01-100-195-0000-6266		100.80	ERECORDING JUNE 2024	1930	Data Processing/Computer Services	N
6101	West Central Indexing		100.80		1 Transactions		
100	<b>DEPT Total:</b>		<b>82,914.01</b>	<b>Recorder</b>	<b>4 Vendors</b>	<b>5 Transactions</b>	
110	DEPT			Courthouse Maintenance			
9561	Amazon Business 01-110-000-0000-6405		41.40	3 RING BINDER SUPPLIES	1JXL-3H11-4HCL	Office Supplies	N
	01-110-000-0000-6422		63.98	BOARDROOM CUPS	1NFM-3MR7-L1T1	Janitorial Supplies	N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula			Service Dates	Paid On Bhf #	On Behalf of Name	
9561	Amazon Business		105.38		2 Transactions		
15240	AT&T Mobility (Central Serv)						
	01-110-000-0000-6220		49.74	MAINT MOBILE PHONE	287298817699	Telephone	N
				05/26/2024 06/25/2024			
15240	AT&T Mobility (Central Serv)		49.74		1 Transactions		
9085	Climate Makers Inc						
	01-110-000-0000-6360		330.00	COIL CLEANING	121452	Services, Labor, Contracts	N
9085	Climate Makers Inc		330.00		1 Transactions		
88628	Imperial Dade						
	01-110-000-0000-6422		1,093.32	CAN LINERS/LAUNDRY DETERGENT	4255580	Janitorial Supplies	N
88628	Imperial Dade		1,093.32		1 Transactions		
110	<b>DEPT Total:</b>		<b>1,578.44</b>	<b>Courthouse Maintenance</b>	<b>4 Vendors</b>	<b>5 Transactions</b>	
120	DEPT			Veterans Service			
10452	AT&T Mobility						
	01-120-000-0000-6220		99.48	FIRSTNET JUNE	287298585698X070	Telephone	N
				05/26/2024 06/25/2024			
10452	AT&T Mobility		99.48		1 Transactions		
3518	Voyageur Press Of Mcgregor, Inc						
	01-120-000-0000-6230		125.00	V PRESS JULY	48970	Printing, Publishing & Adv	N
				07/09/2024 07/09/2024			
3518	Voyageur Press Of Mcgregor, Inc		125.00		1 Transactions		
9933	WEX BANK - Veteran Services						
	01-120-000-0000-6335		98.30	FLEET JUNE	98305165	Gas/Vehicle Fuel Charges	N
				06/08/2024 07/07/2024			
9933	WEX BANK - Veteran Services		98.30		1 Transactions		
120	<b>DEPT Total:</b>		<b>322.78</b>	<b>Veterans Service</b>	<b>3 Vendors</b>	<b>3 Transactions</b>	
121	DEPT			Housing & Redevelopment			
11113	Anderson/Edward						
	01-121-000-0000-6278		35.00	HRA MTG - 6/26	062624	Advisory Board/Committee Per Diem	Y

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
11113	Anderson/Edward		35.00		1 Transactions		
15266	Emanuel/Laura 01-121-000-0000-6278		70.00	HRA MTGS - 4/24, 6/26	062624	Advisory Board/Committee Per Diem	Y
15266	Emanuel/Laura		70.00		1 Transactions		
1463	Foss/Eileen 01-121-000-0000-6278		35.00	HRA MTG - 4/24	06262024	Advisory Board/Committee Per Diem	N
1463	Foss/Eileen		35.00		1 Transactions		
10019	Gilbertson/Jack Lee 01-121-000-0000-6278		70.00	HRA MTGS - 04/24, 06/26	062624	Advisory Board/Committee Per Diem	Y
10019	Gilbertson/Jack Lee		70.00		1 Transactions		
86318	Tange/Susan 01-121-000-0000-6278		70.00	HRA MTGS - 4/24, 6/26	062624	Advisory Board/Committee Per Diem	Y
86318	Tange/Susan		70.00		1 Transactions		
10017	Tveit/Galen 01-121-000-0000-6278		70.00	HRA MTGS - 4/24, 6/26	06262024	Advisory Board/Committee Per Diem	Y
10017	Tveit/Galen		70.00		1 Transactions		
121	<b>DEPT Total:</b>		<b>350.00</b>	<b>Housing &amp; Redevelopment</b>	<b>6 Vendors</b>	<b>6 Transactions</b>	
122	DEPT			Planning & Zoning			
86222	Aitkin Independent Age 01-122-000-0000-6230		134.75	JULY 3 PH VARIANCES	1402967	Printing, Publishing & Adv	Y
	01-122-000-0000-6230		92.25	PC - JULY	1404436	Printing, Publishing & Adv	Y
	01-122-000-0000-6230		21.25	MEETING CANCELLATION	1405980	Printing, Publishing & Adv	Y
	01-122-000-0000-6230		51.00	CANNABIS	1405983	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		299.25		4 Transactions		
170	Aitkin Motor Company 01-122-000-0000-6302		60.16	OIL CHANGE	48696	Vehicle Maintenance	N
	01-122-000-0000-6302		60.16	OIL CHANGE 2016 FORD GRAY	48773	Vehicle Maintenance	N
170	Aitkin Motor Company		120.32		2 Transactions		
15239	AT&T Mobility (P&Z) 01-122-000-0000-6220		223.55	MONTHLY CELLULAR CONTRACT	287301120814	Telephone	N

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15239	AT&T Mobility (P&Z)		223.55		1 Transactions		
15142	Christensen/Charles						
	01-122-000-0000-6278		110.00	BOA MEETING	7924	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		113.23	BOA MILEAGE	7924	BOA/PC Mileage	N
15142	Christensen/Charles		223.23		2 Transactions		
9816	ESP Septic LLC						
	01-122-000-0000-6360		475.00	ADVANCED DESIGN REVIEW	297090469	Services, Labor, Contracts	Y
9816	ESP Septic LLC		475.00		1 Transactions		
4010	Rasley Oil Company						
	01-122-000-0000-6335		288.01	MONTHLY FUEL CHARGES	AITCOZOS	Gas/Vehicle Fuel Charges	N
				06/01/2024 06/30/2024			
4010	Rasley Oil Company		288.01		1 Transactions		
12077	Stromberg/Kevin						
	01-122-000-0000-6278		110.00	BOA MEETING	7924	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		118.59	BOA MILEAGE	7924	BOA/PC Mileage	N
12077	Stromberg/Kevin		228.59		2 Transactions		
8612	Veenker/Thomas H						
	01-122-000-0000-6278		110.00	BOA MEETING	7924	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		115.91	BOA MILEAGE	7924	BOA/PC Mileage	N
8612	Veenker/Thomas H		225.91		2 Transactions		
122	DEPT Total:		2,083.86	Planning & Zoning	8 Vendors	15 Transactions	
123	DEPT			Coroner			
3987	Ramsey County Medical Examiner						
	01-123-000-0000-6262		560.00	M.B. CORONER FEES 2024-1855	MEDEX-036630	Coroner Fees	N
3987	Ramsey County Medical Examiner		560.00		1 Transactions		
9151	River Valley Forensic Services PA						
	01-123-000-0000-6262		1,000.00	B.G.D & M.R.B POST EXAM	2481	Coroner Fees	6
9151	River Valley Forensic Services PA		1,000.00		1 Transactions		
4507	Sorensen-Root Thompson Funeral Home						
	01-123-000-0000-6330		9,375.00	SRT TRANSPORTS	1STHALF2024	Transportation For Autopsy	N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
4507	Sorensen-Root Thompson Funeral Home		9,375.00	01/01/2024 07/02/2024	1 Transactions		
123	<b>DEPT Total:</b>		<b>10,935.00</b>	<b>Coroner</b>	<b>3 Vendors</b>	<b>3 Transactions</b>	
200	DEPT			Enforcement			
86359	Aitkin Co Attorney 01-200-039-0000-6263		1,275.00	2ND Q 2024 CONSULTS	2NDQ2024	Contract Legal Services	N
86359	Aitkin Co Attorney		1,275.00	1 Transactions			
170	Aitkin Motor Company 01-200-000-0000-6302		87.55	#217 OIL CHANGE	48959	Vehicle Maintenance	N
170	Aitkin Motor Company		87.55	1 Transactions			
10303	ALPHA Training & Tactics LLC 01-200-200-0000-6265		339.00	GLOVES	2024-0185	Programs	Y
10303	ALPHA Training & Tactics LLC		339.00	1 Transactions			
9561	Amazon Business 01-200-000-0000-6460		41.87	#202 GPS RECEIVER	1MQY-7YQN-HL37	Deputy Supplies	N
9561	Amazon Business		41.87	1 Transactions			
10365	Antoine Electric, Inc. 01-200-000-0000-6360		116.42	REPLACE BALLAST BASEMENT CLASS	3134	Services, Labor, Contracts	N
	01-200-000-0000-6360		111.72	REPAIR LIGHT SWITH 221, ADMIN	3196	Services, Labor, Contracts	N
10365	Antoine Electric, Inc.		228.14	2 Transactions			
9203	AT&T Mobility (Sheriff's) 01-200-000-0000-6220		2,273.05	DEPUTY CELL & SQUAD PC	287297906116	Telephone	N
	01-200-200-0000-6260		89.42	CI PHONES	287297906116	CI Funds	N
	01-200-200-0000-6265		478.92	VCET PHONE & HOT SPOT	287297906116	Programs	N
9203	AT&T Mobility (Sheriff's)		2,841.39	3 Transactions			
9687	AutoSmith 01-200-000-0000-6302		43.15	#220 OIL CHANGE	11519	Vehicle Maintenance	Y
9687	AutoSmith		43.15	1 Transactions			
13325	Bruggman/Paul 01-200-000-0000-6180		58.50	#207 BOOT REIMBURSE	07022024	Clothing Allowance	N

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>13325</b>	<b>Bruggman/Paul</b>		<b>58.50</b>		1 Transactions		
5579	<b>Grand Rapids Police Department</b> 01-200-200-0000-6264		419.75	REIMBURSEMENT FOR AIM VCET OT	Y3Q2OT-GRPD	VCET-Other County OT	N
<b>5579</b>	<b>Grand Rapids Police Department</b>		<b>419.75</b>		1 Transactions		
2390	<b>Itasca Co Sheriff</b> 01-200-200-0000-6264		2,192.82	REIMBURSEMENT FOR AIM VCET OT	Y3Q2OT-RH-ICSO	VCET-Other County OT	N
	01-200-200-0000-6264		2,330.35	REIMBURSEMENT FOR AIM VCET OT	Y3Q2OT0JJ-ICSO	VCET-Other County OT	N
<b>2390</b>	<b>Itasca Co Sheriff</b>		<b>4,523.17</b>		2 Transactions		
3334	<b>MCIT</b> 01-200-200-0000-6352		138.64	AUTO AUDIT 2023	PCAUTO0958	Insurance-Vehicles/Equipment/Liability	N
<b>3334</b>	<b>MCIT</b>		<b>138.64</b>		1 Transactions		
12553	<b>MEYER'S SERVICE CENTER</b> 01-200-000-0000-6302		45.74	#207 OIL CHANGE	26812	Vehicle Maintenance	N
<b>12553</b>	<b>MEYER'S SERVICE CENTER</b>		<b>45.74</b>		1 Transactions		
3150	<b>Mille Lacs Co Sheriff</b> 01-200-200-0000-6264		2,440.33	REIMBURSEMENT FOR AIM VCET OT	Y3Q2OT-AW-MLCS(	VCET-Other County OT	N
	01-200-200-0000-6264		609.82	REIMBURSEMENT FOR AIM VCET OT	Y3Q2OT-MLCSO	VCET-Other County OT	N
<b>3150</b>	<b>Mille Lacs Co Sheriff</b>		<b>3,050.15</b>		2 Transactions		
10412	<b>O'Reilly Auto Parts</b> 01-200-000-0000-6405		71.92	PADLOCKS	1878-191897	Office Supplies	N
<b>10412</b>	<b>O'Reilly Auto Parts</b>		<b>71.92</b>		1 Transactions		
10289	<b>Roger's Two Way Radio, Inc.</b> 01-200-200-0000-6265		165.00	RADIO PROGRAMMING	25763	Programs	N
<b>10289</b>	<b>Roger's Two Way Radio, Inc.</b>		<b>165.00</b>		1 Transactions		
86177	<b>Sheriff Aitkin County</b> 01-200-200-0000-6264		2,653.04	REIMBURSEMENT FOR OVERTIME	Y3Q2 OT-ASO-GP	VCET-Other County OT	N
				03/01/2024 06/01/2024			
<b>86177</b>	<b>Sheriff Aitkin County</b>		<b>2,653.04</b>		1 Transactions		
10273	<b>T-Mobile USA Inc</b> 01-200-200-0000-6265		115.00	GPS LOCATE 24001411	9573354807	Programs	N

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10273	T-Mobile USA Inc		115.00	06/20/2024 06/26/2024	1 Transactions		
13934	The Tire Barn 01-200-200-0000-6265		434.47	VCET TITAN - MUFFLER/EXHAUST	73786	Programs	N
13934	The Tire Barn		434.47	1 Transactions			
14558	Verizon Wireless-VCET 01-200-200-0000-6265		125.00	24001195 JOHNSON	9022359078	Programs	N
14558	Verizon Wireless-VCET		125.00	1 Transactions			
10389	Versaterm Public Safety US, Inc. 01-200-000-0000-6360		885.00	209 DASH CAM	INV36-00362	Services, Labor, Contracts	Y
10389	Versaterm Public Safety US, Inc.		885.00	1 Transactions			
200	<b>DEPT Total:</b>		<b>17,541.48</b>	<b>Enforcement</b>	<b>20 Vendors</b>	<b>25 Transactions</b>	
202	DEPT			Boat & Water			
9203	AT&T Mobility (Sheriff's) 01-202-000-0000-6220		87.97	#208 CELL & SQUAD PC	287297906116	Telephone	N
9203	AT&T Mobility (Sheriff's)		87.97	1 Transactions			
86467	Auto Value Aitkin 01-202-000-0000-6462		48.99	1.5 AMP	40243061	Sheriff Field Supplies	N
86467	Auto Value Aitkin		48.99	1 Transactions			
6049	Farm Island Repair & Marine 01-202-000-0000-6302		19.95	4.5" ZAMAK CLEAT PAIR	89613	B&W Maintenance	N
6049	Farm Island Repair & Marine		19.95	1 Transactions			
202	<b>DEPT Total:</b>		<b>156.91</b>	<b>Boat &amp; Water</b>	<b>3 Vendors</b>	<b>3 Transactions</b>	
252	DEPT			Corrections			
9561	Amazon Business 01-252-000-0000-6405		29.98	KEYBOARD FOR JAIL	1614-9JV7-Q44F	Office Supplies	N
	01-252-000-0000-6430		40.04	BLOOD PRESSURE CUFF; HAND SOAP	199V-HMXM-776X	Medical Expense/Supplies - Inmates	N
9561	Amazon Business		70.02	2 Transactions			

# Aitkin County



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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14005	<b>American Tower Corporation</b> 01-252-000-0000-6342		401.16	JACOBSON TOWER LEASE	412049872	Tower Lease and Rental/Contracts	N
<b>14005</b>	<b>American Tower Corporation</b>		<b>401.16</b>	1 Transactions			
5658	<b>Amerigas</b> 01-252-000-0000-6342		187.38	TANK RENTAL 102 & 500 GAL TANK	806007360	Tower Lease and Rental/Contracts	N
<b>5658</b>	<b>Amerigas</b>		<b>187.38</b>	1 Transactions			
10365	<b>Antoine Electric, Inc.</b> 01-252-000-0000-6360		281.22	LIGHT FIX CELL 135, ELEVATOR	3197	Services, Labor, Contracts	N
<b>10365</b>	<b>Antoine Electric, Inc.</b>		<b>281.22</b>	1 Transactions			
9203	<b>AT&amp;T Mobility (Sheriff's)</b> 01-252-000-0000-6220		99.48	DISPATCH CELL, TRANSPORT CELL	287297906116	Telephone	N
<b>9203</b>	<b>AT&amp;T Mobility (Sheriff's)</b>		<b>99.48</b>	1 Transactions			
456	<b>Bob Barker Company, Inc.</b> 01-252-252-0000-6465		285.00	TAMPONS	INV2039059	Inmate Welfare Supplies	N
<b>456</b>	<b>Bob Barker Company, Inc.</b>		<b>285.00</b>	1 Transactions			
163	<b>Charter Communications Holdings LLC</b> 01-252-252-0000-6465		206.94	INMATE CABLE	175591501062124	Inmate Welfare Supplies	N
<b>163</b>	<b>Charter Communications Holdings LLC</b>		<b>206.94</b>	1 Transactions			
9085	<b>Climate Makers Inc</b> 01-252-000-0000-6360		255.00	COIL CLEANING	121453	Services, Labor, Contracts	N
<b>9085</b>	<b>Climate Makers Inc</b>		<b>255.00</b>	1 Transactions			
10855	<b>Culligan Soft Water</b> 01-252-000-0000-6342		55.00	COOLER RENTAL	150X01736206	Tower Lease and Rental/Contracts	N
<b>10855</b>	<b>Culligan Soft Water</b>		<b>55.00</b>	1 Transactions			
14106	<b>Cyntox LLC</b> 01-252-000-0000-6360		242.70	WASTE MANAGEMENT DISPOSAL	270854	Services, Labor, Contracts	Y
<b>14106</b>	<b>Cyntox LLC</b>		<b>242.70</b>	1 Transactions			
15362	<b>GuidePoint Pharmacy #114 Aitkin</b> 01-252-000-0000-6430		1,403.98	INMATE RX'S	30	Medical Expense/Supplies - Inmates	N
	01-252-000-0000-6430		304.97	INMATE MEDICATIONS	684	Medical Expense/Supplies - Inmates	N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>15362</b>	<b>GuidePoint Pharmacy #114 Aitkin</b>		<b>1,708.95</b>		<b>2</b> Transactions		
2340	<b>Hyytinen Hardware Hank</b>						
	01-252-000-0000-6405		0.47	HARDWARE FOR JAIL	19069/1	Office Supplies	N
<b>2340</b>	<b>Hyytinen Hardware Hank</b>		<b>0.47</b>		<b>1</b> Transactions		
3789	<b>Pan-O-Gold Baking Company</b>						
	01-252-000-0000-6418		86.00	BREAD & BUNS	10002424179007	Groceries	N
	01-252-000-0000-6418		75.20	BREAD & BUNS	10002424186010	Groceries	N
<b>3789</b>	<b>Pan-O-Gold Baking Company</b>		<b>161.20</b>		<b>2</b> Transactions		
3810	<b>Paulbeck's County Market</b>						
	01-252-252-0000-6465		10.37	FREEZE POPS	212	Inmate Welfare Supplies	N
	01-252-000-0000-6418		45.16	COFFEE	927210202	Groceries	N
<b>3810</b>	<b>Paulbeck's County Market</b>		<b>55.53</b>		<b>2</b> Transactions		
9808	<b>Performance Foodservice</b>						
	01-252-000-0000-6418		2,228.70	GROCERIES	178781	Groceries	N
	01-252-000-0000-6418		1,791.90	GROCERIES	187648	Groceries	N
	01-252-000-0000-6418		1,416.33	GROCERIES	195516	Groceries	N
<b>9808</b>	<b>Performance Foodservice</b>		<b>5,436.93</b>		<b>3</b> Transactions		
11947	<b>Phoenix Supply</b>						
	01-252-252-0000-6465		1,284.60	PANTS, BRIEFS, SHORTS	34404	Inmate Welfare Supplies	N
<b>11947</b>	<b>Phoenix Supply</b>		<b>1,284.60</b>		<b>1</b> Transactions		
4010	<b>Rasley Oil Company</b>						
	01-252-000-0000-6330		243.98	TRANSPORT GAS	AITCOSHERS	Prisoner Transportation & Travel	N
<b>4010</b>	<b>Rasley Oil Company</b>		<b>243.98</b>		<b>1</b> Transactions		
12930	<b>River Oaks Dental</b>						
	01-252-000-0000-6262		2,374.00	ICSO DENTAL B.G. 3/19-4/10	102248/102354/1043	Contract Service or Medical Service	6
	01-252-000-0000-6262		636.00	DENTAL B.R. 4/29	107829	Contract Service or Medical Service	6
<b>12930</b>	<b>River Oaks Dental</b>		<b>3,010.00</b>		<b>2</b> Transactions		
86235	<b>The Office Shop Inc</b>						
	01-252-000-0000-6360		613.53	BOOKING COPIER LEASE	331949-0	Services, Labor, Contracts	N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>613.53</b>		<b>1</b> Transactions		

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13934	The Tire Barn 01-252-000-0000-6302		72.68	TRANSPORT SUV OIL CHANGE	73978	Vehicle Maintenance	N
<b>13934</b>	<b>The Tire Barn</b>		<b>72.68</b>	<b>1 Transactions</b>			
<b>252</b>	<b>DEPT Total:</b>		<b>14,671.77</b>	<b>Corrections</b>	<b>20 Vendors</b>	<b>27 Transactions</b>	
<b>253</b>	DEPT			Sentence to Serve			
9203	AT&T Mobility (Sheriff's) 01-253-000-0000-6220		38.23	STS AIR CARD	287297906116	Telephone	N
<b>9203</b>	<b>AT&amp;T Mobility (Sheriff's)</b>		<b>38.23</b>	<b>1 Transactions</b>			
7525	Hometown Bldg Supply 01-253-000-0000-6415		51.18	6" TORX & FATMAX TAPE	2406-108251	Operational Supplies	N
<b>7525</b>	<b>Hometown Bldg Supply</b>		<b>51.18</b>	<b>1 Transactions</b>			
2340	Hyytinen Hardware Hank 01-253-000-0000-6415		14.99	DRILL BIT	18932/1	Operational Supplies	N
	01-253-000-0000-6464		45.98	4X10 S&D PIPE	19137/1	STS Supplies	N
<b>2340</b>	<b>Hyytinen Hardware Hank</b>		<b>60.97</b>	<b>2 Transactions</b>			
4010	Rasley Oil Company 01-253-000-0000-6335		184.86	STS GAS	AITCOSHERS	Gas/Vehicle Fuel Charges	N
<b>4010</b>	<b>Rasley Oil Company</b>		<b>184.86</b>	<b>1 Transactions</b>			
13934	The Tire Barn 01-253-000-0000-6302		410.05	TRAILER BEARINGS/SHACKLES	73715	Vehicle Maintenance	N
<b>13934</b>	<b>The Tire Barn</b>		<b>410.05</b>	<b>1 Transactions</b>			
<b>253</b>	<b>DEPT Total:</b>		<b>745.29</b>	<b>Sentence to Serve</b>	<b>5 Vendors</b>	<b>6 Transactions</b>	
<b>257</b>	DEPT			Community Corrections			
14563	Anoka County Corrections 01-257-255-0000-6269		20.25	SECURE JUV DETENTION -RX ONLY 06/13/2024 06/13/2024	944-1000002-1	Juvenile Detention	N
<b>14563</b>	<b>Anoka County Corrections</b>		<b>20.25</b>	<b>1 Transactions</b>			
10265	AT&T Mobility (Community Correct) 01-257-000-0000-6215		45.18	WIRELESS PHONE-ADMIN	28733224516807032	Wireless Telephone Services	N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-257-255-0000-6215		45.18	05/26/2024 06/25/2024 WIRELESS PHONE-JUVENILE AGENT	28733224516807032	Wireless Telephone Services	N
	01-257-257-0000-6215		225.84	05/26/2024 06/25/2024 WIRELESS PHONE-ADULT AGENTS	28733224516807032	Wireless Telephone Services	N
	01-257-258-0000-6215		45.15	05/26/2024 06/25/2024 WIRELESS PHONE-SOBRIETY COURT	28733224516807032	Wireless Telephone Services	N
<b>10265</b>	<b>AT&amp;T Mobility (Community Correct)</b>		<b>361.35</b>		<b>4</b> Transactions		
783	Canon Financial Services, Inc 01-257-000-0000-6360		209.72	07/03/2024 07/17/2024 CANON COPIER CONTRACT - END	33415624	Services, Labor, Contracts	N
<b>783</b>	<b>Canon Financial Services, Inc</b>		<b>209.72</b>		<b>1</b> Transactions		
11997	Minnesota Monitoring, Inc 01-257-267-0000-6342		2,279.50	06/01/2024 06/30/2024 EHM RENTAL COST	14	Office Equipment Rental/Contracts	N
<b>11997</b>	<b>Minnesota Monitoring, Inc</b>		<b>2,279.50</b>		<b>1</b> Transactions		
89269	Northwestern MN Juv Ctr-Primary Resident 01-257-255-0000-6269		4,976.36	06/01/2024 06/30/2024 JUV DET-RESIDENTIAL (ADB)	303-179-1	Juvenile Detention	N
<b>89269</b>	<b>Northwestern MN Juv Ctr-Primary Resident</b>		<b>4,976.36</b>		<b>1</b> Transactions		
10036	OSM 01-257-258-0000-6342		60.00	06/01/2024 06/30/2024 OSM/EHM RENTAL COST	062024	Equipment Rental/Contracts-Home Moni	Y
<b>10036</b>	<b>OSM</b>		<b>60.00</b>		<b>1</b> Transactions		
4010	Rasley Oil Company 01-257-257-0000-6335		83.56	06/01/2024 06/30/2024 ADULT AGENT FUEL	AITCOPROS JUNE	Gas/Vehicle Fuel Charges	N
	01-257-258-0000-6335		118.29	06/01/2024 06/30/2024 SOBRIETY COURT AGENT FUEL	AITCOPROS JUNE	Gas/Vehicle Fuel Charges	N
<b>4010</b>	<b>Rasley Oil Company</b>		<b>201.85</b>		<b>2</b> Transactions		
9489	Redwood Toxicology Laboratory, Inc 01-257-267-0000-6274		111.81	06/01/2024 06/30/2024 DRUG TESTING LAB FEES	02239920246	Drug Testing Fee	6

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9489	Redwood Toxicology Laboratory, Inc		111.81		1 Transactions		
86235	The Office Shop Inc						
	01-257-000-0000-6480		2,547.00	FURNITURE 06/21/2024 06/21/2024	1143212-0	Small Equipment: Phones,Chairs,Tools,et	N
	01-257-000-0000-6480		2,704.00	FURNITURE 06/21/2024 06/21/2024	1143213-0	Small Equipment: Phones,Chairs,Tools,et	N
	01-257-000-0000-6405		27.24	SUPPLIES -TISSUE 07/08/2024 07/08/2024	1143655-0	Office Supplies	N
	01-257-000-0000-6360		189.87	COPIER SERVICE CONTRACT 03/09/2024 06/14/2024	332170	Services, Labor, Contracts	N
86235	The Office Shop Inc		5,468.11		4 Transactions		
10930	Tidholm Productions						
	01-257-267-0000-6230		201.00	BUSINESS ENVELOPES 07/12/2024 07/12/2024	40616283	Printing, Publishing & Advertising	Y
10930	Tidholm Productions		201.00		1 Transactions		
257	DEPT Total:		13,889.95	Community Corrections	10 Vendors	17 Transactions	
391	DEPT			Solid Waste			
15239	AT&T Mobility (P&Z)						
	01-391-000-0000-6220		44.71	MONTHLY CELLULAR CONTRACT	287301120814	Telephone	N
15239	AT&T Mobility (P&Z)		44.71		1 Transactions		
4010	Rasley Oil Company						
	01-391-000-0000-6335		20.73	MONTHLY FUEL CHARGES 06/01/2024 06/30/2024	AITCOZOS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		20.73		1 Transactions		
11507	Waste Management of Minnesota, Inc						
	01-391-060-0000-6360		17,375.67	MONTHLY RECYCLING CONTRACT	011595428084	Recycling Contract	N
11507	Waste Management of Minnesota, Inc		17,375.67		1 Transactions		
391	DEPT Total:		17,441.11	Solid Waste	3 Vendors	3 Transactions	
601	DEPT			Extension			
11187	Regents Of The University of Minnesota						

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-601-000-0000-6262		20,162.00	Q2 2024 MOA / LANGLOIS	0300034580	Univ Of Minn Contracts	N
				04/01/2024 06/30/2024			
11187	Regents Of The University of Minnesota		20,162.00		1 Transactions		
601	<b>DEPT Total:</b>		20,162.00	<b>Extension</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
711	DEPT			Economic Development			
15240	AT&T Mobility (Central Serv)						
	01-711-000-0000-6220		44.71	ECON DEV PHONE	287298817699	Telephone	N
				05/26/2024 06/25/2024			
15240	AT&T Mobility (Central Serv)		44.71		1 Transactions		
711	<b>DEPT Total:</b>		44.71	<b>Economic Development</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
1	<b>Fund Total:</b>		252,985.32	<b>General Fund</b>		<b>192 Transactions</b>	

# Aitkin County



	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
44	DEPT			Central Services			
	10203 <b>Brendel/William</b>						
	02-044-251-0000-6268		7,000.00	ORGANIZ. DEVELOP. JUNE 2024	15	Staff Training, Development	Y
				06/01/2024 06/30/2024			
	<b>10203 Brendel/William</b>		<b>7,000.00</b>	<b>1 Transactions</b>			
44	<b>DEPT Total:</b>		<b>7,000.00</b>	<b>Central Services</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
60	DEPT			Elections			
	13129 <b>SeaChange Printing &amp; Marketing Serv LLC</b>						
	02-060-000-0000-6800		10,046.38	MAIL BALLOT SERVICE-PRIMARY	43059	Election Reserve Expense	Y
	<b>13129 SeaChange Printing &amp; Marketing Serv LLC</b>		<b>10,046.38</b>	<b>1 Transactions</b>			
60	<b>DEPT Total:</b>		<b>10,046.38</b>	<b>Elections</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
200	DEPT			Enforcement			
	9561 <b>Amazon Business</b>						
	02-200-020-0000-6360		547.76	TABLES & CHAIRS FOR TRAILER	1JQC-WV4K-QNWP	Sheriff Search & Rescue Reserve Expense	Y
	<b>9561 Amazon Business</b>		<b>547.76</b>	<b>1 Transactions</b>			
200	<b>DEPT Total:</b>		<b>547.76</b>	<b>Enforcement</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
2	<b>Fund Total:</b>		<b>17,594.14</b>	<b>Reserves Fund</b>		<b>3 Transactions</b>	

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT			R&B Administration			
9561	Amazon Business 03-301-000-0000-6405		35.94	OFFICE SUPPLIES	19WX-J439-G3FF	Office Supplies	N
<b>9561</b>	<b>Amazon Business</b>		<b>35.94</b>	<b>1 Transactions</b>			
10855	Culligan Soft Water 03-301-000-0000-6342		55.00	WATER COOLER RENTAL	150-10020584-1	Office Equipment Rental/Contracts	N
<b>10855</b>	<b>Culligan Soft Water</b>		<b>55.00</b>	<b>1 Transactions</b>			
11406	Innovative Office Solutions, LLC 03-301-000-0000-6405		321.69	OFFICE SUPPLIES	IN4574839	Office Supplies	N
<b>11406</b>	<b>Innovative Office Solutions, LLC</b>		<b>321.69</b>	<b>1 Transactions</b>			
3963	Quale/Michael J 03-301-000-0000-6241		122.50	MN BOARD OF AELSLAGID ONLINE R		Meeting/Conference Registration Fee	N
	03-301-000-0000-6268		65.00	PROF ETHICS CLASS-ONLINE		Staff Training, Development	N
<b>3963</b>	<b>Quale/Michael J</b>		<b>187.50</b>	<b>2 Transactions</b>			
9261	RTVision, Inc. 03-301-000-0000-6300		3,750.00	ANNUAL HOSTING	INV775	Maintenance/Service Contracts	N
<b>9261</b>	<b>RTVision, Inc.</b>		<b>3,750.00</b>	<b>1 Transactions</b>			
<b>301</b>	<b>DEPT Total:</b>		<b>4,350.13</b>	<b>R&amp;B Administration</b>	<b>5 Vendors</b>	<b>6 Transactions</b>	
302	DEPT			R&B Engineering/Construction			
8694	Department of Transportation 03-302-000-0000-6241		450.00	ROW WORKSHOP	00000805726	Registration Fee	N
<b>8694</b>	<b>Department of Transportation</b>		<b>450.00</b>	<b>1 Transactions</b>			
8497	Northern Lath Company 03-302-000-0000-6550		2,215.00	LATH	0007110	R & B Engineer Supplies	N
<b>8497</b>	<b>Northern Lath Company</b>		<b>2,215.00</b>	<b>1 Transactions</b>			
<b>302</b>	<b>DEPT Total:</b>		<b>2,665.00</b>	<b>R&amp;B Engineering/Construction</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
303	DEPT			R&B Highway Maintenance			
7916	AT&T Mobility (R&B) 03-303-000-0000-6220		38.23	PAUL'S IPAD SVC	287303768387	Telephone	N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6220		38.23	MIKE'S LAPTOP SVC	287303768387	Telephone	N
	03-303-000-0000-6220		38.23	CAROL'S LAPTOP SVC	287303768387	Telephone	N
<b>7916</b>	<b>AT&amp;T Mobility (R&amp;B)</b>		<b>114.69</b>	<b>3 Transactions</b>			
8674	<b>Boyer Trucks</b>						
	03-303-000-0000-6590		250.80	REPAIR PARTS	093P17216	Repair & Maintenance Supplies	N
<b>8674</b>	<b>Boyer Trucks</b>		<b>250.80</b>	<b>1 Transactions</b>			
14887	<b>Cintas Corporation</b>						
	03-303-000-0000-6360		15.64	SHOP LAUNDRY	4197387446	Services, Labor, Contracts	N
	03-303-000-0000-6360		16.19	SHOP LAUNDRY	4198119932	Services, Labor, Contracts	N
<b>14887</b>	<b>Cintas Corporation</b>		<b>31.83</b>	<b>2 Transactions</b>			
2763	<b>Countryside Sanitation, LLC</b>						
	03-303-000-0000-6255		117.00	JULY 24 MCGREGOR	ACCT 2025	Garbage	Y
	03-303-000-0000-6255		81.90	JULY 24 PALISADE	ACCT 91	Garbage	Y
<b>2763</b>	<b>Countryside Sanitation, LLC</b>		<b>198.90</b>	<b>2 Transactions</b>			
9326	<b>Dehn Oil Company</b>						
	03-303-000-0000-6570		19,005.47	AITKIN DIESEL	25229709	Motor Fuel & Lubricants	N
<b>9326</b>	<b>Dehn Oil Company</b>		<b>19,005.47</b>	<b>1 Transactions</b>			
1430	<b>Dotzler Power Equipment</b>						
	03-303-000-0000-6417		120.37	CHAINSAW MAINTENANCE	39773	Shop/Building Maintenance	N
<b>1430</b>	<b>Dotzler Power Equipment</b>		<b>120.37</b>	<b>1 Transactions</b>			
7060	<b>Federated Co-Ops Inc.</b>						
	03-303-000-0000-6423		321.77	MCGREGOR SHOP PROPANE	2321076	Fuel for Buildings	N
<b>7060</b>	<b>Federated Co-Ops Inc.</b>		<b>321.77</b>	<b>1 Transactions</b>			
8622	<b>Frontier Communications Holdings LLC</b>						
	03-303-000-0000-6220		116.18	MCGREGOR	218-468-4481	Telephone	N
	03-303-000-0000-6220		116.18	JACOBSON	218-752-6591	Telephone	N
	03-303-000-0000-6220		116.18	PALISADE	218-845-2607	Telephone	N
<b>8622</b>	<b>Frontier Communications Holdings LLC</b>		<b>348.54</b>	<b>3 Transactions</b>			
1754	<b>Garrison Disposal Company, Inc</b>						
	03-303-000-0000-6255		81.90	GARBAGE PICK UP	364641	Garbage	N
	03-303-000-0000-6255		140.28	AITKIN SHOP	371847	Garbage	N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
<b>1754</b>	<b>Garrison Disposal Company, Inc</b>		<b>222.18</b>	<b>2</b> Transactions		
2340	<b>Hyytinen Hardware Hank</b>					
	03-303-000-0000-6417		122.87	AITKIN SHOP	ACCT 2054	Shop/Building Maintenance N
	03-303-000-0000-6417		11.99	SWATARA SHOP	ACCT 2054	Shop/Building Maintenance N
	03-303-000-0000-6521		53.98	MAILBOX REPAIRS	ACCT 2054	Maintenance Supplies N
	03-303-000-0000-6590		31.03	REPAIR PARTS	ACCT 2054	Repair & Maintenance Supplies N
<b>2340</b>	<b>Hyytinen Hardware Hank</b>		<b>219.87</b>	<b>4</b> Transactions		
10295	<b>Knife River Corporation</b>					
	03-303-000-0000-6520		1,078.44	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		539.22	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		269.61	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		606.62	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		1,617.66	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		269.61	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		3,696.50	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		16,449.05	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		6,581.32	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		2,609.54	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		1,711.31	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		42,113.79	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		5,121.17	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		24,020.83	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		6,894.92	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		63,376.80	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		7,792.44	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		17,135.84	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		1,482.86	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		16,894.61	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		1,498.46	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		269.61	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		5,139.62	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		17,103.21	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		1,806.39	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		31,035.66	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		617.27	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		1,348.05	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N
	03-303-000-0000-6520		5,238.95	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control N

# Aitkin County



3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	03-303-000-0000-6520		19,802.15	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		7,664.02	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		9,128.43	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		808.83	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		269.61	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		269.61	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		269.61	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		1,078.44	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		269.61	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		269.61	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		539.20	APPLY CALCIUM CHLORIDE	1062758	Calcium Chloride Dust Control	N
<b>10295</b>	<b>Knife River Corporation</b>		<b>324,688.48</b>				
				<b>40</b> Transactions			
15300	<b>MCGREGOR ACE HARDWARE</b>						
	03-303-000-0000-6417		9.88	MCGREGOR SHOP SUPPLIES	24384	Shop/Building Maintenance	N
	03-303-000-0000-6417		269.10	AITKIN SHOP	24398	Shop/Building Maintenance	N
<b>15300</b>	<b>MCGREGOR ACE HARDWARE</b>		<b>278.98</b>				
				<b>2</b> Transactions			
3100	<b>McGregor Oil</b>						
	03-303-000-0000-6570		1,639.28	JACOBSON DIESEL	015757	Motor Fuel & Lubricants	N
<b>3100</b>	<b>McGregor Oil</b>		<b>1,639.28</b>				
				<b>1</b> Transactions			
12927	<b>Midwest Machinery Co.</b>						
	03-303-000-0000-6590		415.07	REPAIR PARTS	10108887	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		120.50	REPAIR PARTS	10120493	Repair & Maintenance Supplies	N
<b>12927</b>	<b>Midwest Machinery Co.</b>		<b>535.57</b>				
				<b>2</b> Transactions			
3555	<b>Newman Signs Inc</b>						
	03-303-000-0000-6516		827.49	RESIDENTIAL E-911 SIGNS	TRFINV054789	Signs & Posts	N
<b>3555</b>	<b>Newman Signs Inc</b>		<b>827.49</b>				
				<b>1</b> Transactions			
9179	<b>NORTH CENTRAL INTERNATIONAL, LLC</b>						
	03-303-000-0000-6590		409.61	REPAIR PARTS	X220093152:01	Repair & Maintenance Supplies	N
<b>9179</b>	<b>NORTH CENTRAL INTERNATIONAL, LLC</b>		<b>409.61</b>				
				<b>1</b> Transactions			
8436	<b>Northland Parts</b>						
	03-303-000-0000-6590		360.35	REPAIR PARTS	487360	Repair & Maintenance Supplies	N
<b>8436</b>	<b>Northland Parts</b>		<b>360.35</b>				
				<b>1</b> Transactions			

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10720	<b>Nuss Truck Group Inc</b> 03-303-000-0000-6590		1,104.19	REPAIR PARTS	PSO119374-1	Repair & Maintenance Supplies	N
<b>10720</b>	<b>Nuss Truck Group Inc</b>		<b>1,104.19</b>	1 Transactions			
8583	<b>Olsen Companies</b> 03-303-000-0000-6590		130.18	REPAIR PARTS	717366	Repair & Maintenance Supplies	N
<b>8583</b>	<b>Olsen Companies</b>		<b>130.18</b>	1 Transactions			
3776	<b>Palisade One Stop</b> 03-303-000-0000-6570		191.95	DIESEL	00406010.	Motor Fuel & Lubricants	N
<b>3776</b>	<b>Palisade One Stop</b>		<b>191.95</b>	1 Transactions			
8537	<b>Powerplan OIB</b> 03-303-000-0000-6590		291.41	REPAIR PARTS	2376274	Repair & Maintenance Supplies	N
<b>8537</b>	<b>Powerplan OIB</b>		<b>291.41</b>	1 Transactions			
15211	<b>Quality Disposal Systems Inc</b> 03-303-000-0000-6255		77.22	GARBAGE: MCGRATH	ACCT 1652085	Garbage	N
<b>15211</b>	<b>Quality Disposal Systems Inc</b>		<b>77.22</b>	1 Transactions			
4070	<b>Riley Auto Supply</b> 03-303-000-0000-6417		54.94	AITKIN SHOP	ACCT 2716	Shop/Building Maintenance	N
	03-303-000-0000-6590		398.00	REPAIR PARTS	ACCT 2716	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		132.31	REPAIR PARTS	ACCT 2716	Repair & Maintenance Supplies	N
<b>4070</b>	<b>Riley Auto Supply</b>		<b>585.25</b>	3 Transactions			
14812	<b>SCI Broadband/Savage Communications</b> 03-303-000-0000-6220		154.99	JULY 24 PHONE/INTERNET	ACCT 009-038972	Telephone	N
<b>14812</b>	<b>SCI Broadband/Savage Communications</b>		<b>154.99</b>	1 Transactions			
12788	<b>Timmer Implement of Aitkin</b> 03-303-000-0000-6590		116.00	REPAIR PARTS	IA25488	Repair & Maintenance Supplies	N
<b>12788</b>	<b>Timmer Implement of Aitkin</b>		<b>116.00</b>	1 Transactions			
8671	<b>Village Laundromat &amp; Car Wash, Inc</b> 03-303-000-0000-6417		57.75	RAGS	000161	Shop/Building Maintenance	N
<b>8671</b>	<b>Village Laundromat &amp; Car Wash, Inc</b>		<b>57.75</b>	1 Transactions			

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>303</b>	<b>DEPT Total:</b>			<b>352,283.12</b>	<b>R&amp;B Highway Maintenance</b>	<b>26 Vendors</b>	<b>79 Transactions</b>	
<b>307</b>	DEPT				R&B Capital Infrastructure			
9381	<b>Compeer Financial</b> 03-307-000-0000-6362			300.00	PART RELEASE OF MORT	PARCEL 39	Right Of Way	N
<b>9381</b>	<b>Compeer Financial</b>			<b>300.00</b>	<b>1 Transactions</b>			
7652	<b>Erickson Engineering Co.</b> 03-307-000-0000-6269			2,578.50	PROFESSIONAL SERVICES	16623	Professional Services	Y
<b>7652</b>	<b>Erickson Engineering Co.</b>			<b>2,578.50</b>	<b>1 Transactions</b>			
10037	<b>WALL/KIM GEORGE</b> 03-307-000-0000-6362			24,080.00	ROW NW1/4 OF NE1/4 S11/T47/R25	PARCEL NO 23	Right Of Way	S
<b>10037</b>	<b>WALL/KIM GEORGE</b>			<b>24,080.00</b>	<b>1 Transactions</b>			
5128	<b>Widseth Smith &amp; Nolting Inc</b> 03-307-000-0000-6269			1,035.00	PROFESSIONAL SERVICES	231265	Professional Services	N
<b>5128</b>	<b>Widseth Smith &amp; Nolting Inc</b>			<b>1,035.00</b>	<b>1 Transactions</b>			
<b>307</b>	<b>DEPT Total:</b>			<b>27,993.50</b>	<b>R&amp;B Capital Infrastructure</b>	<b>4 Vendors</b>	<b>4 Transactions</b>	
<b>3</b>	<b>Fund Total:</b>			<b>387,291.75</b>	<b>Road &amp; Bridge</b>		<b>91 Transactions</b>	

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
9608	<b>AMAZON CAPITAL SERVICES (HHS only)</b> 05-400-450-0451-6435		343.77	SHIP-MN EATS BF TENT 06/29/2024 06/29/2024	1679-MHGM-VYV1	Public Health Program Related Supplies	N
	05-400-440-0410-6405		39.20	ACCTG-TONER X 2 07/01/2024 07/01/2024	1MC9-DVWT-DL6F	Office Supplies	N
	05-400-410-0413-6435		205.42	WIC BF LACTATION - SUPPLIES 06/28/2024 06/28/2024	1NHQ-HPGM-THDG	Public Health Program Related Supplies	N
	05-400-440-0410-6405		1.53	AGENCY-SUPER GLUE 06/29/2024 06/29/2024	1V9Y-QMDQ-VN33	Office Supplies	N
<b>9608</b>	<b>AMAZON CAPITAL SERVICES (HHS only)</b>		<b>589.92</b>	<b>4 Transactions</b>			
10365	<b>Antoine Electric, Inc.</b> 05-400-440-0410-6360		19.60	KEY SWITCH/NORTH HALL LED 04/10/2024 04/10/2024	3194	Services, Labor, Contracts	N
<b>10365</b>	<b>Antoine Electric, Inc.</b>		<b>19.60</b>	<b>1 Transactions</b>			
248	<b>Association of Mn Counties</b> 05-400-440-0410-6241		56.00	ADMIN-CONFERENCE REGISTRATION	2024 MACSSA	Meeting/Conference Registration Fee	N
<b>248</b>	<b>Association of Mn Counties</b>		<b>56.00</b>	<b>1 Transactions</b>			
9684	<b>CARASOFT TECHNOLOGY CORPORATIO</b> 05-400-440-0410-6266		46.59	ADMIN -DOCUSIGN 08/16/2024 08/15/2025	QUOTE 48564863	Software Fees/License Fees	N
<b>9684</b>	<b>CARASOFT TECHNOLOGY CORPORATIO</b>		<b>46.59</b>	<b>1 Transactions</b>			
9085	<b>Climate Makers Inc</b> 05-400-440-0410-6360		35.70	COIL CLEANING-AIR COND 06/27/2024 06/27/2024	121454	Services, Labor, Contracts	N
<b>9085</b>	<b>Climate Makers Inc</b>		<b>35.70</b>	<b>1 Transactions</b>			
10855	<b>Culligan Soft Water</b> 05-400-440-0410-6342		20.45	COOLER RENTAL 07/01/2024 07/31/2024	150X01742501	Office Equipment Rental/Contracts	N
<b>10855</b>	<b>Culligan Soft Water</b>		<b>20.45</b>	<b>1 Transactions</b>			
13024	<b>HEMOCUE AMERICA</b> 05-400-410-0413-6430		312.00	WIC CLINIC SUPPLIES 06/26/2024 06/26/2024	3411175	WIC - Medical Supplies	N

# Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>13024</b>	<b>HEMOCUE AMERICA</b>		<b>312.00</b>		1 Transactions		
9014	PAPER STORM 05-400-440-0410-6360		13.61	PAPER SHREDDING 07/02/2024	26420	Services, Labor, Contracts	N
<b>9014</b>	<b>PAPER STORM</b>		<b>13.61</b>		1 Transactions		
10657	Quadient Finance USA, Inc 05-400-440-0410-6405		24.34	AGENCY-POSTAGE INK 07/03/2024	7900044080769098	Office Supplies	N
<b>10657</b>	<b>Quadient Finance USA, Inc</b>		<b>24.34</b>		1 Transactions		
88859	Spee*Dee-St Cloud 05-400-430-0408-6360		56.26	FAP SERVICE - 111 06/03/2024	1059278	Services, Labor, Contracts	N
	05-400-440-0410-6205		70.33	PH SERVICE - 125/127 06/03/2024	1059278	Postage	N
<b>88859</b>	<b>Spee*Dee-St Cloud</b>		<b>126.59</b>		2 Transactions		
86235	The Office Shop Inc 05-400-440-0410-6300		175.49	PH-COPIER CONTRACT IRDXC5850I	331954-0	Maintenance/Service Contracts	N
	05-400-440-0410-6300		61.04	OSS-COPIER CONTRACT IRDXC5850I	332139-0	Maintenance/Service Contracts	N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>236.53</b>		2 Transactions		
9553	Vestis 05-400-440-0410-6422		9.61	JANITORIAL SUPPLIES-TOWELS	2530293096	Janitorial Supplies	N
<b>9553</b>	<b>Vestis</b>		<b>9.61</b>		1 Transactions		
<b>400</b>	<b>DEPT Total:</b>		<b>1,490.94</b>	<b>Public Health Department</b>	<b>12 Vendors</b>	<b>17 Transactions</b>	
<b>420</b>	<b>DEPT</b>			<b>Income Maintenance</b>			
86359	Aitkin Co Attorney 05-420-640-4800-6263		3,420.00	IV-D BILLING Q2 2024 04/01/2024	06/30/2024	Contract Legal Services Iv-D	N
<b>86359</b>	<b>Aitkin Co Attorney</b>		<b>3,420.00</b>		1 Transactions		
9608	AMAZON CAPITAL SERVICES (HHS only) 05-420-600-4800-6405		92.40	ACCTG-TONER X 2 07/01/2024	1MC9-DVWT-DL6F	Office Supplies	N

# Aitkin County



Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	05-420-600-4800-6405		31.71	IM-PHONE CASE/PROTECTOR(KD) 07/05/2024 07/05/2024	1NWM-KFFQ-7KKG	Office Supplies	N
	05-420-600-4800-6405		3.60	AGENCY-SUPER GLUE 06/29/2024 06/29/2024	1V9Y-QMDQ-VN33	Office Supplies	N
	05-420-600-4800-6405		46.90	IM-SHARP CALCULATOR (DJ) 06/28/2024 06/28/2024	1VMX-RTPF-QJWD	Office Supplies	N
<b>9608</b>	<b>AMAZON CAPITAL SERVICES (HHS only)</b>		<b>174.61</b>	<b>4 Transactions</b>			
10365	Antoine Electric, Inc.						
	05-420-600-4800-6360		46.19	KEY SWITCH/NORTH HALL LED 04/10/2024 04/10/2024	3194	Services, Labor, Contracts	N
<b>10365</b>	<b>Antoine Electric, Inc.</b>		<b>46.19</b>	<b>1 Transactions</b>			
248	Association of Mn Counties						
	05-420-600-4800-6241		132.00	ADMIN-CONFERENCE REGISTRATION 08/16/2024 08/15/2025	2024 MACSSA	Meeting/Conference Registration Fee	N
<b>248</b>	<b>Association of Mn Counties</b>		<b>132.00</b>	<b>1 Transactions</b>			
9684	CARASOFT TECHNOLOGY CORPORATIO						
	05-420-600-4800-6266		109.83	ADMIN -DOCUSIGN 08/16/2024 08/15/2025	QUOTE 48564863	Software Fees/License Fees	N
	05-420-640-4800-6266		2,692.78	CS-DOCUSIGN 08/16/2024 08/15/2025	QUOTE 48564863	Software Fees/License Fees	N
<b>9684</b>	<b>CARASOFT TECHNOLOGY CORPORATIO</b>		<b>2,802.61</b>	<b>2 Transactions</b>			
9085	Climate Makers Inc						
	05-420-600-4800-6360		84.15	COIL CLEANING-AIR COND 06/27/2024 06/27/2024	121454	Services, Labor, Contracts	N
<b>9085</b>	<b>Climate Makers Inc</b>		<b>84.15</b>	<b>1 Transactions</b>			
10040	Content Services Consulting						
	05-420-600-4800-6360		12,687.50	IM-ONBASE DOC EXTRACTION 07/03/2024 07/03/2024	2184	Services, Labor, Contracts	Y
	05-420-640-4800-6360		437.50	CS-ONBASE DOC EXTRACTION 07/03/2024 07/03/2024	2184	Services, Labor, Contracts	Y
<b>10040</b>	<b>Content Services Consulting</b>		<b>13,125.00</b>	<b>2 Transactions</b>			
10855	Culligan Soft Water						
	05-420-600-4800-6342		48.21	COOLER RENTAL 07/01/2024 07/31/2024	150X01742501	Office Equipment Rental/Contracts	N

# Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>10855</b>	<b>Culligan Soft Water</b>		<b>48.21</b>		<b>1</b> Transactions		
11051	<b>Department of Human Services</b>						
	05-420-620-4100-6011		342.00	MAXIS GRH RECOVERIES 05/01/2024 05/31/2024	A300MX01255I	County Share - Ga	N
	05-420-630-4100-6011		67.30	MAXIS FS RECOVERIES 05/01/2024 05/31/2024	A300MX01255I	County Share-Food Support	N
<b>11051</b>	<b>Department of Human Services</b>		<b>409.30</b>		<b>2</b> Transactions		
9014	<b>PAPER STORM</b>						
	05-420-600-4800-6360		32.08	PAPER SHREDDING 07/02/2024 07/02/2024	26420	Services, Labor, Contracts	N
<b>9014</b>	<b>PAPER STORM</b>		<b>32.08</b>		<b>1</b> Transactions		
10657	<b>Quadient Finance USA, Inc</b>						
	05-420-600-4800-6405		57.37	AGENCY-POSTAGE INK 07/03/2024 07/03/2024	7900044080769098	Office Supplies	N
<b>10657</b>	<b>Quadient Finance USA, Inc</b>		<b>57.37</b>		<b>1</b> Transactions		
88859	<b>Spee*Dee-St Cloud</b>						
	05-420-600-4800-6205		81.13	IM SERVICE - 101 06/03/2024 06/29/2024	1059278	Postage	N
<b>88859</b>	<b>Spee*Dee-St Cloud</b>		<b>81.13</b>		<b>1</b> Transactions		
15347	<b>St Louis County - PHHS</b>						
	05-420-650-4400-6211		140.75	MTM ADMIN FEE NON-FFP 05/07/2024 05/07/2024	IP-00027205	Medical Assistance - MTM Admin	N
	05-420-650-4400-6211		168.90	MTM ADMIN FEE NON-FFP 05/21/2024 05/21/2024	IP-00027209	Medical Assistance - MTM Admin	N
	05-420-650-4400-6211		5,236.16	MTM MEALS/LODGING CORRECTION 04/30/2024 04/30/2024	IP-00027212	Medical Assistance - MTM Admin	N
<b>15347</b>	<b>St Louis County - PHHS</b>		<b>5,545.81</b>		<b>3</b> Transactions		
86235	<b>The Office Shop Inc</b>						
	05-420-600-4800-6300		413.66	PH-COPIER CONTRACT IRDXC5850I	331954-0	Maintenance/Service Contracts	N
	05-420-600-4800-6300		143.87	OSS-COPIER CONTRACT IRDXC5850I	332139-0	Maintenance/Service Contracts	N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>557.53</b>		<b>2</b> Transactions		
9553	<b>Vestis</b>						

# Aitkin County



Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		05-420-600-4800-6422			22.64	JANITORIAL SUPPLIES-TOWELS		2530293096		Janitorial Supplies		N
<b>9553</b>	<b>Vestis</b>				<b>22.64</b>		1 Transactions					
<b>420</b>	<b>DEPT Total:</b>				<b>26,538.63</b>	<b>Income Maintenance</b>		<b>15 Vendors</b>		<b>24 Transactions</b>		
<b>430</b>	<b>DEPT</b>					<b>Social Services</b>						
9608	<b>AMAZON CAPITAL SERVICES (HHS only)</b>	05-430-700-4800-6405			148.40	ACCTG-TONER X 2	07/01/2024 07/01/2024	1MC9-DVWT-DL6F		Office Supplies		N
		05-430-700-4800-6405			31.71	HCBS-PHONE CASE/PROTECTOR	07/05/2024 07/05/2024	1NWM-KFFQ-7KKG		Office Supplies		N
		05-430-700-4800-6405			5.79	AGENCY-SUPER GLUE	06/29/2024 06/29/2024	1V9Y-QMDQ-VN33		Office Supplies		N
		05-430-700-4800-6405			51.84	SS-PLANNERS	06/29/2024 06/29/2024	1VMX-RTPF-W1TM		Office Supplies		N
<b>9608</b>	<b>AMAZON CAPITAL SERVICES (HHS only)</b>				<b>237.74</b>		4 Transactions					
10365	<b>Antoine Electric, Inc.</b>	05-430-700-4800-6360			74.19	KEY SWITCH/NORTH HALL LED	04/10/2024 04/10/2024	3194		Services, Labor, Contracts		N
<b>10365</b>	<b>Antoine Electric, Inc.</b>				<b>74.19</b>		1 Transactions					
248	<b>Association of Mn Counties</b>	05-430-700-4800-6241			212.00	ADMIN-CONFERENCE REGISTRATION		2024 MACSSA		Meeting/Conference Registration Fee		N
<b>248</b>	<b>Association of Mn Counties</b>				<b>212.00</b>		1 Transactions					
9684	<b>CARASOFT TECHNOLOGY CORPORATIO</b>	05-430-700-4800-6266			176.39	ADMIN -DOCUSIGN	08/16/2024 08/15/2025	QUOTE 48564863		Software Fees/License Fees		N
<b>9684</b>	<b>CARASOFT TECHNOLOGY CORPORATIO</b>				<b>176.39</b>		1 Transactions					
9085	<b>Climate Makers Inc</b>	05-430-700-4800-6360			135.15	COIL CLEANING-AIR COND	06/27/2024 06/27/2024	121454		Services, Labor, Contracts		N
<b>9085</b>	<b>Climate Makers Inc</b>				<b>135.15</b>		1 Transactions					
10855	<b>Culligan Soft Water</b>	05-430-700-4800-6342			77.44	COOLER RENTAL	07/01/2024 07/31/2024	150X01742501		Office Equipment Rental/Contracts		N

# Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>10855</b>	<b>Culligan Soft Water</b>		<b>77.44</b>		<b>1</b> Transactions		
9014	<b>PAPER STORM</b> 05-430-700-4800-6360		51.51	PAPER SHREDDING 07/02/2024	26420 07/02/2024	Services, Labor, Contracts	N
<b>9014</b>	<b>PAPER STORM</b>		<b>51.51</b>		<b>1</b> Transactions		
10657	<b>Quadient Finance USA, Inc</b> 05-430-000-0000-1205		2,000.00	POSTAGE 07/03/2024	7900044080769098 07/03/2024	Postage Account	N
	05-430-700-4800-6405		92.14	AGENCY-POSTAGE INK 07/03/2024	7900044080769098 07/03/2024	Office Supplies	N
<b>10657</b>	<b>Quadient Finance USA, Inc</b>		<b>2,092.14</b>		<b>2</b> Transactions		
86235	<b>The Office Shop Inc</b> 05-430-700-4800-6300		664.37	PH-COPIER CONTRACT IRDXC5850I	331954-0	Maintenance/Service Contracts	N
	05-430-700-4800-6300		231.06	OSS-COPIER CONTRACT IRDXC5850I	332139-0	Maintenance/Service Contracts	N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>895.43</b>		<b>2</b> Transactions		
9553	<b>Vestis</b> 05-430-700-4800-6422		36.36	JANITORIAL SUPPLIES-TOWELS	2530293096	Janitorial Supplies	N
<b>9553</b>	<b>Vestis</b>		<b>36.36</b>		<b>1</b> Transactions		
<b>430</b>	<b>DEPT Total:</b>		<b>3,988.35</b>	<b>Social Services</b>	<b>10 Vendors</b>	<b>15 Transactions</b>	
<b>5</b>	<b>Fund Total:</b>		<b>32,017.92</b>	<b>Health &amp; Human Services</b>		<b>56 Transactions</b>	

# Aitkin County



6 Debt Service

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
5777	U.S. Bank N.A. 06-000-000-0000-6796		135,007.51	0058739NS / INTEREST	2578061	Interest	N
5777	U.S. Bank N.A.		<b>135,007.51</b>	1 Transactions			
0	<b>DEPT Total:</b>		<b>135,007.51</b>	<b>Undesignated</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
6	<b>Fund Total:</b>		<b>135,007.51</b>	<b>Debt Service</b>		<b>1 Transactions</b>	

# Aitkin County



9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
1091	<b>Commissioner Of Revenue</b> 09-000-000-0000-2044		2,674.95	1ST APPORTIONMENT-SM 2024	JUNE 2024	20% Severed Mineral Tax	N
<b>1091</b>	<b>Commissioner Of Revenue</b>		<b>2,674.95</b>	1 Transactions			
4580	<b>Mn Dept Of Finance</b> 09-000-000-0000-2022		640.00	BIRTH & DEATH SURCHARGES	JUNE 2024	Birth/Death Surcharges	N
	09-000-000-0000-2024		84.00	CHILDREN SURCHARGES	JUNE 2024	St Share Of Birth Cert.-Children	N
	09-000-000-0000-2030		360.00	MARRIAGE REPORT JUNE 2024	JUNE 2024	State Fees, Assessments & Surcharges	N
	09-000-000-0000-2031		39.00	RE ASSURANCE - JUNE 2024	JUNE 2024	Real Estate Assurance (Was 5874 And 6	N
	09-000-000-0000-2031		9.00	TORRENS ASSURANCE	JUNE 2024	Real Estate Assurance (Was 5874 And 6	N
	09-000-000-0000-2036		4,994.50	STATE GEN FUND/LEG. SURCHARGE	JUNE 2024	Recording Surcharges (Was 5871 & 6281)	N
	09-000-000-0000-2051		98.39	TIF ADMIN FEE - JUNE 2024	JUNE 2024	State Share of TIF Tax	N
<b>4580</b>	<b>Mn Dept Of Finance</b>		<b>6,224.89</b>	7 Transactions			
3375	<b>Mn Dept Of Health</b> 09-000-000-0000-2027		680.00	STATE WELL CERTIFICATE	JUNE 2024	State Well Cert Fees (Was 5097 & 6203)	N
<b>3375</b>	<b>Mn Dept Of Health</b>		<b>680.00</b>	1 Transactions			
0	<b>DEPT Total:</b>		<b>9,579.84</b>	<b>Undesignated</b>	<b>3 Vendors</b>	<b>9 Transactions</b>	
9	<b>Fund Total:</b>		<b>9,579.84</b>	<b>State</b>		<b>9 Transactions</b>	

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
923	DEPT			Forfeited Tax Sales			
86222	<b>Aitkin Independent Age</b> 10-923-000-0000-6230		83.80	PAPER SUBSCRIPTION	TAA-211779	Printing, Publishing & Adv	Y
<b>86222</b>	<b>Aitkin Independent Age</b>		<b>83.80</b>	1 Transactions			
170	<b>Aitkin Motor Company</b> 10-923-000-0000-6590		91.51	2023 F150 LOF	48589	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		2,211.74	2019 F150 CATA CONV & BRAKE PA	48738	Repair & Maintenance Supplies	N
<b>170</b>	<b>Aitkin Motor Company</b>		<b>2,303.25</b>	2 Transactions			
10452	<b>AT&amp;T Mobility</b> 10-923-000-0000-6220		657.69	CELL PHONES 05/26/2024	287302631438X070: 06/25/2024	Telephone	N
<b>10452</b>	<b>AT&amp;T Mobility</b>		<b>657.69</b>	1 Transactions			
13725	<b>Beartooth Hardware Inc</b> 10-923-000-0000-6450		17.98	ROPE SISAL	16484	Field Supplies	N
	10-923-000-0000-6450		39.58	ROPE SISAL	17413	Field Supplies	N
<b>13725</b>	<b>Beartooth Hardware Inc</b>		<b>57.56</b>	2 Transactions			
10855	<b>Culligan Soft Water</b> 10-923-000-0000-6342		68.00	WATER SHOP 07/01/2024	150X01748706 07/31/2024	Office/Equipment-Rental	N
<b>10855</b>	<b>Culligan Soft Water</b>		<b>68.00</b>	1 Transactions			
1430	<b>Dotzler Power Equipment</b> 10-923-000-0000-6450		399.99	525LST III	39402	Field Supplies	N
	10-923-000-0000-6450		58.74	XP FUEL AND OIL	39478	Field Supplies	N
	10-923-000-0000-6590		678.85	BATTERY & MISC REPAIRS LAWNMOW	39597	Repair & Maintenance Supplies	N
<b>1430</b>	<b>Dotzler Power Equipment</b>		<b>1,137.58</b>	3 Transactions			
1754	<b>Garrison Disposal Company, Inc</b> 10-923-000-0000-6255		110.30	SHOP GARBAGE 07/01/2024	371788 07/31/2024	Garbage	N
<b>1754</b>	<b>Garrison Disposal Company, Inc</b>		<b>110.30</b>	1 Transactions			
2340	<b>Hyytinen Hardware Hank</b> 10-923-000-0000-6590		6.98	WINBDOW WASH	19172/1	Repair & Maintenance Supplies	N

# Aitkin County



Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
2340	Hyytinen Hardware Hank		6.98		1 Transactions		
9354	Kangas Enterprise, Inc 10-923-000-0000-6360	B	175.00	JACOBSON REST AREA	23357	Miscellaneous-Services	N
9354	Kangas Enterprise, Inc		175.00		1 Transactions		
10412	O'Reilly Auto Parts 10-923-000-0000-6590		47.74	LAWN MOWER BATTERY	1878-187653	Repair & Maintenance Supplies	N
10412	O'Reilly Auto Parts		47.74		1 Transactions		
4010	Rasley Oil Company 10-923-000-0000-6335		351.02	NL AND #2 OFF ROAD	AITCOL&PS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		351.02		1 Transactions		
4070	Riley Auto Supply 10-923-000-0000-6590		92.94	HYD HOSE AND FITTINGS	643308	Repair & Maintenance Supplies	N
4070	Riley Auto Supply		92.94		1 Transactions		
13934	The Tire Barn 10-923-000-0000-6590		1,575.94	2012 F150 STRUT & TIRES	73706	Repair & Maintenance Supplies	N
13934	The Tire Barn		1,575.94		1 Transactions		
9617	Timber Lakes Septic Service, Inc. 10-923-000-0000-6360	B	375.00	JACOBSON WAYSIDE REST	39286	Miscellaneous-Services	N
9617	Timber Lakes Septic Service, Inc.		375.00		1 Transactions		
12788	Timmer Implement of Aitkin 10-923-000-0000-6590		219.03	BATTERY WET	IA25385	Repair & Maintenance Supplies	N
12788	Timmer Implement of Aitkin		219.03		1 Transactions		
10180	WEX Bank - Land Dept 10-923-000-0000-6335		2,729.77	FUEL	98307052	Gas/Vehicle Fuel Charges	N
10180	WEX Bank - Land Dept		2,729.77		1 Transactions		
923	<b>DEPT Total:</b>		<b>9,991.60</b>	<b>Forfeited Tax Sales</b>	<b>16 Vendors</b>	<b>20 Transactions</b>	
926	DEPT			Law Library			
5173	Thomson Reuters-West Publishing 10-926-000-0000-6455		1,562.70	ONLINE SUBSCRIPTION	850394565	Law Books	N

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# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	10-926-000-0000-6455		1,155.61	06/01/2024 06/30/2024	LIBRARY PLAN 850468497	Law Books N
	5173 Thomson Reuters-West Publishing		2,718.31	06/01/2024 07/31/2024	2 Transactions	
926	<b>DEPT Total:</b>		2,718.31	<b>Law Library</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
10	<b>Fund Total:</b>		12,709.91	<b>Trust</b>		<b>22 Transactions</b>

# Aitkin County



11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
925	DEPT			Resource Management			
195	<b>Aitkin Tire Shop</b> 11-925-000-0000-6590		645.00	GRADER TIRE AND DISPOSAL	0063443	Repair & Maintenance Supplies	Y
	<b>195 Aitkin Tire Shop</b>		<b>645.00</b>	1 Transactions			
10720	<b>Nuss Truck Group Inc</b> 11-925-000-0000-6590		145.91	DIPSTICK	POS100719-1	Repair & Maintenance Supplies	N
	<b>10720 Nuss Truck Group Inc</b>		<b>145.91</b>	1 Transactions			
4731	<b>Surplus Services</b> 11-925-000-0000-5840		112.22	3 JOHN DEERE MOWERS LOT 1705	11465	Misc Receipts	N
	<b>4731 Surplus Services</b>		<b>112.22</b>	1 Transactions			
925	<b>DEPT Total:</b>		<b>903.13</b>	<b>Resource Management</b>	<b>3 Vendors</b>	<b>3 Transactions</b>	
939	DEPT			County Surveyor			
13725	<b>Beartooth Hardware Inc</b> 11-939-000-0000-6450		20.98	FOGGER YARD GUARD	15902	Supplies	N
	11-939-000-0000-6450		92.09	BUG REPELLENT	17119	Supplies	N
	<b>13725 Beartooth Hardware Inc</b>		<b>113.07</b>	2 Transactions			
939	<b>DEPT Total:</b>		<b>113.07</b>	<b>County Surveyor</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	
11	<b>Fund Total:</b>		<b>1,016.20</b>	<b>Forest Development</b>		<b>5 Transactions</b>	

# Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
246	Brothers Fire & Security 19-521-000-0000-6360		643.50	REPLACE FIRE EXTINGUISHERS	W34141	Services, Labor, Contracts	N
	<b>246 Brothers Fire &amp; Security</b>		<b>643.50</b>	<b>1 Transactions</b>			
2763	Countryside Sanitation, LLC 19-521-000-0000-6255		157.95	JULY GARBAGE 07/01/2024 07/31/2024	5271	Garbage	Y
	<b>2763 Countryside Sanitation, LLC</b>		<b>157.95</b>	<b>1 Transactions</b>			
86235	The Office Shop Inc 19-521-000-0000-6405		8.08	PACKING TAPE	331915-0	Office Supplies	N
	19-521-000-0000-6360		600.18	COPIER FEES	332140-0	Services, Labor, Contracts	N
	<b>86235 The Office Shop Inc</b>		<b>608.26</b>	<b>2 Transactions</b>			
9287	The Teehive LLC 19-521-000-0000-6454		825.00	CANTEEN SWEATSHIRT DISCOUNTED	303761	Commissary Supplies-Non Jail	Y
	<b>9287 The Teehive LLC</b>		<b>825.00</b>	<b>1 Transactions</b>			
521	<b>DEPT Total:</b>		<b>2,234.71</b>	<b>LLCC Administration</b>	<b>4 Vendors</b>	<b>5 Transactions</b>	
522	DEPT			LLCC Education			
3810	Paulbeck's County Market 19-522-000-0000-6431		34.98	BIRD SEED & LAUNDRY DET	7684653	Educational Supplies	N
	<b>3810 Paulbeck's County Market</b>		<b>34.98</b>	<b>1 Transactions</b>			
522	<b>DEPT Total:</b>		<b>34.98</b>	<b>LLCC Education</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
523	DEPT			LLCC Food			
3810	Paulbeck's County Market 19-523-000-0000-6418		4.13	GROCERIES	7684653	Groceries-Students	N
	<b>3810 Paulbeck's County Market</b>		<b>4.13</b>	<b>1 Transactions</b>			
10076	PFS Minnesota 19-523-000-0000-6418		1,153.42	GROCERIES	72606068	Groceries-Students	N
	<b>10076 PFS Minnesota</b>		<b>1,153.42</b>	<b>1 Transactions</b>			
4968	Upper Lakes Foods, Inc						

# Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	19-523-000-0000-6418		581.64	GROCERIES	480091-00	Groceries-Students	N
<b>4968</b>	<b>Upper Lakes Foods, Inc</b>		<b>581.64</b>		1 Transactions		
<b>523</b>	<b>DEPT Total:</b>		<b>1,739.19</b>	<b>LLCC Food</b>	<b>3 Vendors</b>	<b>3 Transactions</b>	
<b>524</b>	DEPT			LLCC Maintenance			
10365	<b>Antoine Electric, Inc.</b>						
	19-524-000-0000-6360		248.37	FIX ELECTRICAL - FIRE SUPPRESS	3190	Services, Labor, Contracts	N
	19-524-000-0000-6360		326.93	FIX LIGHTING ISSUES	3191	Services, Labor, Contracts	N
	19-524-000-0000-6360		107.24	FIX BALASTS	3192	Services, Labor, Contracts	N
<b>10365</b>	<b>Antoine Electric, Inc.</b>		<b>682.54</b>		3 Transactions		
13725	<b>Beartooth Hardware Inc</b>						
	19-524-000-0000-6590		119.17	KEY AND MAINTEN. STUFF	6182	Repair & Maintenance Supplies	N
<b>13725</b>	<b>Beartooth Hardware Inc</b>		<b>119.17</b>		1 Transactions		
2340	<b>Hyytinen Hardware Hank</b>						
	19-524-000-0000-6590		75.10	LLCC MAINT SUPPLIES	2498	Repair & Maintenance Supplies	N
<b>2340</b>	<b>Hyytinen Hardware Hank</b>		<b>75.10</b>		1 Transactions		
88628	<b>Imperial Dade</b>						
	19-524-000-0000-6590		579.58	SOFTENER SALT	4236523	Repair & Maintenance Supplies	N
<b>88628</b>	<b>Imperial Dade</b>		<b>579.58</b>		1 Transactions		
3776	<b>Palisade One Stop</b>						
	19-524-000-0000-6335		58.52	GAS FOR VAN	2187684653	Gas/Vehicle Fuel Charges	N
<b>3776</b>	<b>Palisade One Stop</b>		<b>58.52</b>		1 Transactions		
<b>524</b>	<b>DEPT Total:</b>		<b>1,514.91</b>	<b>LLCC Maintenance</b>	<b>5 Vendors</b>	<b>7 Transactions</b>	
<b>19</b>	<b>Fund Total:</b>		<b>5,523.79</b>	<b>Long Lake Conservation Center</b>		<b>16 Transactions</b>	

# Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
13725	<b>Beartooth Hardware Inc</b>						
	21-520-000-0000-6450		36.99	ENTRY LOCKSET	16092	Field Supplies	N
	21-520-000-0000-6523		12.98	BRAKE PARTS CLEANER	16092	Misc Bldg & Shop Supplies	N
	21-520-000-0000-6523		52.98	BLEACH AND SPRAYER	17739	Misc Bldg & Shop Supplies	N
	21-520-000-0000-6450		41.99	DCK SCREW	20200	Field Supplies	N
<b>13725</b>	<b>Beartooth Hardware Inc</b>		<b>144.94</b>	<b>4 Transactions</b>			
2763	<b>Countryside Sanitation, LLC</b>						
	21-520-000-0000-6255	B	422.37	BERGLUND GARBAGE 07/01/2024 07/31/2024	5224	Garbage	Y
<b>2763</b>	<b>Countryside Sanitation, LLC</b>		<b>422.37</b>	<b>1 Transactions</b>			
10245	<b>Emery Inc.</b>						
	21-520-000-0000-6361		540.00	INSTALL CULVERT LONE LAKE SWIM	4155	Road Construction Service	N
<b>10245</b>	<b>Emery Inc.</b>		<b>540.00</b>	<b>1 Transactions</b>			
1754	<b>Garrison Disposal Company, Inc</b>						
	21-520-000-0000-6255	B	169.65	AITKIN PARK GARBAGE 07/01/2024 07/31/2024	371790	Garbage	N
<b>1754</b>	<b>Garrison Disposal Company, Inc</b>		<b>169.65</b>	<b>1 Transactions</b>			
7525	<b>Hometown Bldg Supply</b>						
	21-520-000-0000-6450		537.20	TREATED LUMBER & SCREWS	2406-109726	Field Supplies	N
	21-520-000-0000-6450		114.45	TREATED LUMBER	2406-109731	Field Supplies	N
<b>7525</b>	<b>Hometown Bldg Supply</b>		<b>651.65</b>	<b>2 Transactions</b>			
2340	<b>Hyytinen Hardware Hank</b>						
	21-520-000-0000-6523		25.98	60W GARAGE BULB	19452/1	Misc Bldg & Shop Supplies	N
<b>2340</b>	<b>Hyytinen Hardware Hank</b>		<b>25.98</b>	<b>1 Transactions</b>			
9354	<b>Kangas Enterprise, Inc</b>						
	21-520-000-0000-6802	Q	4,896.00	S & N SOO LINE GRADING	145	Trail Grants-State	N
<b>9354</b>	<b>Kangas Enterprise, Inc</b>		<b>4,896.00</b>	<b>1 Transactions</b>			
9109	<b>Nelson Sanitation &amp; Rental, Inc.</b>						
	21-520-000-0000-6360		88.00	AXTELL RIDING PORTABLE 06/01/2024 06/30/2024	INV/2024/7603	Services, Labor, Contracts	N
	21-520-000-0000-6360		88.00	BLIND LAKE PORTABLE	INV/2024/7608	Services, Labor, Contracts	N

# Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	21-520-000-0000-6360		88.00	06/01/2024 06/30/2024 LAWLER TRAILHEAD PORTABLE	INV/2024/7613	Services, Labor, Contracts	N
	21-520-000-0000-6360		88.00	06/01/2024 06/30/2024 MCGREGOR TRAILHEAD PORTABLE	INV/2024/7614	Services, Labor, Contracts	N
<b>9109</b>	<b>Nelson Sanitation &amp; Rental, Inc.</b>		<b>352.00</b>		<b>4</b> Transactions		
9526	<b>Norland Environmental Service Inc</b>						
	21-520-000-0000-6255	B	179.01	JACOBSON CAMPGROUND GARBAGE	4379661	Garbage	N
	21-520-000-0000-6255	B	179.01	JACOBSON CAMPGROUND GARBAGE	4381267	Garbage	N
<b>9526</b>	<b>Norland Environmental Service Inc</b>		<b>358.02</b>		<b>2</b> Transactions		
15211	<b>Quality Disposal Systems Inc</b>						
	21-520-000-0000-6255		221.36	SNAKE RIVER GARBAGE	1187622	Garbage	N
<b>15211</b>	<b>Quality Disposal Systems Inc</b>		<b>221.36</b>		<b>1</b> Transactions		
4070	<b>Riley Auto Supply</b>						
	21-520-000-0000-6523		99.99	TRI BALL HITCH	643507	Misc Bldg & Shop Supplies	N
<b>4070</b>	<b>Riley Auto Supply</b>		<b>99.99</b>		<b>1</b> Transactions		
90805	<b>Temco</b>						
	21-520-000-0000-6450	B	116.20	3'X3'X10 GA SHT AT JACOBSON WA	28843	Field Supplies	Y
<b>90805</b>	<b>Temco</b>		<b>116.20</b>		<b>1</b> Transactions		
9617	<b>Timber Lakes Septic Service, Inc.</b>						
	21-520-000-0000-6360	B	200.00	AITKIN DUMP	39284	Services, Labor, Contracts	N
	21-520-000-0000-6360	B	200.00	BERGLUND DUMP	39285	Services, Labor, Contracts	N
	21-520-000-0000-6360	B	675.00	JACOBSON CAMP DUMP	39287	Services, Labor, Contracts	N
<b>9617</b>	<b>Timber Lakes Septic Service, Inc.</b>		<b>1,075.00</b>		<b>3</b> Transactions		
<b>520</b>	<b>DEPT Total:</b>		<b>9,073.16</b>	<b>Parks</b>	<b>13 Vendors</b>	<b>23 Transactions</b>	
<b>21</b>	<b>Fund Total:</b>		<b>9,073.16</b>	<b>Parks</b>		<b>23 Transactions</b>	

WLB1  
 7/15/24 3:48PM  
 22 Coronavirus Relief Fund

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
716	DEPT		American Rescue Plan - COVID			
	9486 Larson Plumbing & Heating of Aitkin Inc.					
	22-716-000-0000-6818		FAIRGROUNDS - INFRASTRUCTURE	8523	Category: Revenue Replacement	N
	9486 Larson Plumbing & Heating of Aitkin Inc.		1 Transactions			
716	<b>DEPT Total:</b>		<b>American Rescue Plan - COVID</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
22	<b>Fund Total:</b>		<b>Coronavirus Relief Fund</b>		<b>1 Transactions</b>	
	<b>Final Total:</b>		<b>876,199.54</b>	<b>260 Vendors</b>	<b>419 Transactions</b>	

# Aitkin County



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	1	252,985.32	General Fund
	2	17,594.14	Reserves Fund
	3	387,291.75	Road & Bridge
	5	32,017.92	Health & Human Services
	6	135,007.51	Debt Service
	9	9,579.84	State
	10	12,709.91	Trust
	11	1,016.20	Forest Development
	19	5,523.79	Long Lake Conservation Center
	21	9,073.16	Parks
	22	13,400.00	Coronavirus Relief Fund
	<b>All Funds</b>	<b>876,199.54</b>	<b>Total</b>

Approved by, .....

.....

.....



# Board of County Commissioners Agenda Request

**20**  
Agenda Item #

**Requested Meeting Date:** 7/23/2024

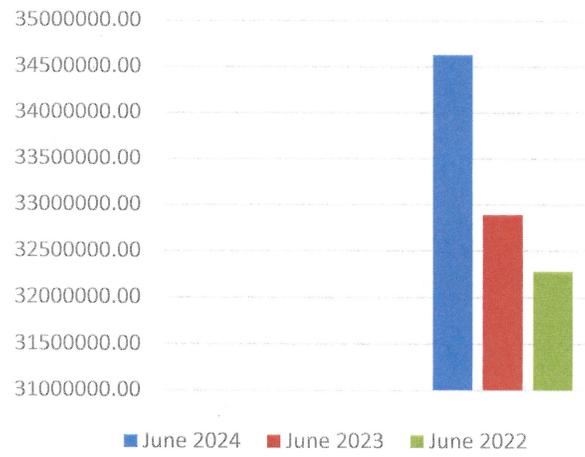
**Title of Item:** Investment Report

<input type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input checked="" type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Lori Grams		<b>Department:</b> County Treasurer
<b>Presenter (Name and Title):</b>		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  Investment Report as of June 2024		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Bk#	Bank	Investment Type	Purchased	Maturity Date	Interest Rate	Balance
104	Magic	MonMkt	-	-	5.30	\$10,754,136.21
110	Bremer	Checking	-	-	0.00	\$1,753,759.30
112	Bremer Payroll	Checking	-	-	0.00	\$500,000.00
147	Magic Judicial Ditch 2	MonMkt	-	-	5.30	\$806.90
148	Magic Ditch 30	MonMkt	-	-	5.30	\$29,615.00
177	Magic 18.937 Env Trust	MonMkt	-	-	5.30	\$18,606.82
189	Bremer	MonMkt	-	-	4.88	\$6,012,048.55
323	WFA Money Market	MonMkt	-	-	4.88	\$0.00
190	Bremer MM	MonMkt	-	-	4.88	\$290,260.21
178	Magic PZ Ag BMP	MonMkt	-	-	5.30	\$27,142.06
191	MBS MM	MonMkt	-	-	0.00	\$0.00
493	WFA	FHLB	11/25/2020	11/25/2025	0.79	\$1,000,000.00
495	WFA	FHLB	3/3/2021	3/3/2026	0.80	\$1,200,000.00
496	WFA	FHLB	3/16/2021	3/16/2026	1.06	\$2,000,000.00
497	WFA	FHLB	4/28/2021	4/28/2026	2.10	\$1,000,000.00
498	WFA	FHLB	5/12/2021	5/12/2026	1.58	\$1,000,000.00
499	WFA	FHLB	5/27/2021	5/27/2026	1.84	\$1,000,000.00
500	WFA	FHLB	6/30/2021	6/30/2026	0.80	\$2,000,000.00
501	WFA	FHLB	7/13/2021	7/13/2026	1.18	\$1,000,000.00
502	WFA	FHLB	10/13/2021	10/13/2026	1.19	\$1,000,000.00
503	WFA	FHLB	11/24/2021	11/24/2026	1.31	\$1,000,000.00
504	MBS 18.937 Env Trust	CD	5/9/2023	5/8/2026	4.60	\$225,000.00
505	MBS 18.937 Env Trust	CD	5/16/2023	5/15/2026	4.60	\$225,000.00
506	Magic LLCC Nelson Donation	MonMkt	-	-	5.30	\$344,014.88
507	MBS	CD	9/15/2023	3/17/2025	5.20	\$243,000.00
508	WFA	FHLB	11/28/2023	11/28/2028	5.70	\$1,000,000.00
509	WFA	FHLB	12/21/2023	12/21/2028	5.44	\$1,000,000.00

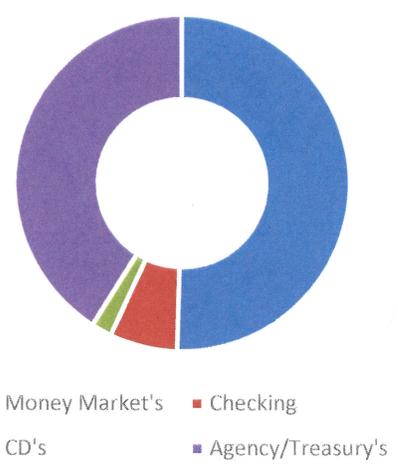
Total Cash & Investments	June 2024	\$34,623,389.93
Total Cash & Investments	June 2023	\$32,887,600.39
Total Cash & Investments	June 2022	\$32,279,289.40

**Total Cash & Investments**



2024 YTD INTEREST THRU JUNE 2024	\$493,675.99
2023 INTEREST THRU JUNE 2023	\$324,033.10
2023 TOTAL INTEREST	\$873,737.07
2022 INTEREST THRU JUNE 2022	\$66,118.87
2022 TOTAL INTEREST	\$240,563.00

**Portfolio Diversification**



<b>Investment Portfolio June 2024</b>	
Money Market's	\$17,476,630.63
Checking	\$2,253,759.30
CD's	\$693,000.00
Agency/Treasury's	\$14,200,000.00
<b>Total</b>	<b>\$34,623,389.93</b>



# Board of County Commissioners Agenda Request

**2P**  
Agenda Item #

**Requested Meeting Date:** July 23, 2024

**Title of Item:** Personnel Policy Update

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Bobbie Danielson		<b>Department:</b> HR
<b>Presenter (Name and Title):</b>		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b> Personnel Policy update, effective 1/1/2025:  PTO cash out: Employees who have used at least 80 hours PTO in the previous twelve month period may elect pay in lieu of PTO for up to 120 hours (15 days) once in any calendar year. This 120 hour benefit may be split into two separate requests, as an example 40 hours in January and 80 hours in July.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approve Personnel Policy update.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



# Board of County Commissioners Agenda Request

**3A**  
Agenda Item #

**Requested Meeting Date:** 7/23/2024

**Title of Item:** Mobile Assessor Software

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b> Mike Dangers		<b>Department:</b> County Assessor
<b>Presenter (Name and Title):</b> Mike Dangers, County Assessor		<b>Estimated Time Needed:</b> 20 minutes
<b>Summary of Issue:</b>  Please see attached memo for details.		
<b>Alternatives, Options, Effects on Others/Comments:</b> This software is not mandatory or required but would provide much great efficiencies to our operation.		
<b>Recommended Action/Motion:</b> To approve the purchase of the Data Cloud Solutions Mobile Assessor Software		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 53,448 total first year costs Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    Please Explain:		



## AITKIN COUNTY ASSESSOR

Aitkin County Government Center  
307 2<sup>nd</sup> Street NW, Room 120  
Aitkin, MN 56431

assessor@co.aitkin.mn.us  
Phone: 218-927-7327  
Fax: 218-927-7379

## MEMO

July 8, 2024

To: County Board of Commissioners  
Jessica Seibert, County Administrator

From: Mike Dangers, County Assessor

Re: Data Cloud Solutions Mobile Assessor

The appraisal staff have been using Apple iPads for field work since 2015. Using these devices has helped the staff be more efficient and productive in the following ways:

- Reduces the use of paper which makes for easier sorting and locating data and lower printing costs
- Makes it much harder to lose data
- Eliminates having to purchase separate cameras for appraisal photos
- Helps staff find where they are located in the field through integrated GPS
- Helps staff make better appraisal decisions in the field by viewing maps, aerial photography, and other GIS data in the field
- Helps property owners we meet by allowing staff to show them more information than was possible with just paper forms

While those things and more are great, there are much greater efficiencies that can be realized by new software. Our current appraisal system provided by Minnesota Counties Information Systems (MCIS), was not designed to be used on a mobile device. For example, now we take notes on a digital field card on the iPad. Then we manually enter those notes into the appraisal system in the office. This is called double entry and can waste many hours of time versus just entering the data once.

Mobile Assessor is a software package for Apple iPads that enables a much more efficient use of the iPad for assessing. The main benefits are:

- Enter the data into the appraisal system once when you are in the field instead of making notes and then later doing data entry in the office. Fewer forgotten property details.
- Auto-numbering and saving of photos. No more manual processes. We typically take at least a few photos of each improved parcel. Probably hundreds of hours of staff time are spent managing just these photos each year.
- No more sorting field cards for shared townships. Some areas of the County have more than one appraiser so getting each one the exact list of their work takes time.

- Building sketches would be done on the iPad with the new sketch tool in the field. Under our current system, this is not possible.
- Built in map allows you to clearly see what work you have done at all times. Currently, we have no digital system that does this on a real time basis.
- Mapping system allows you to see where you are in relation to other parcels at all times (if you have a signal). Can instantly access any property record on the fly without searching.
- When you need new field cards, they are loaded over the air instead of having to plug into a desktop computer.
- Does most everything without needing an internet connection. Can work all day without an internet connection.
- Built in tracking tool for safety and documentation.
- Allows us to upgrade our technology without getting a whole new appraisal system.

Mobile Assessor is provided by a private company called Woolpert Geospatial Inc. They connect and integrate Mobile Assessor with many different systems and are used in many US States. They currently have the contract for New York City so they can handle large data volume.

St. Louis County MN has used this product for years and worked the bugs out with MCIS integration. This past assessment year, they claim to have saved months of staff field work time for each appraiser due to the new efficiencies. They can now spend more time in the office working on other projects, ECRVs, land typing, verification of sales, etc.

Attached to this memo is a description of how Mobile Assessor is beneficial and a copy of the cost estimate. After the initial one-time implementation cost of \$39,720, the annual maintenance cost is \$13,727 and expected to be similar going forward. The Board request is to approve the use of ARPA funds for the implementation and first year cost for a total of \$53,447. Costs after implementation would go through the Assessor budget.

The objective of this investment is not to cut staff, but once this product is operational, stable, and staff are fully trained, the additional months of staff time should prove very valuable to improve the quality of the assessment.

Please contact Mike with questions.

# Making the Switch to Mobile Appraisal Technology

## Overview

Increasing appraisal capacity without adding additional staff requires the effective utilization of productivity-enhancing technologies. Implementing field-optimized, mobile appraisal tools has proven to be an extremely efficient way to increase productivity. Focusing on examples from jurisdictions including Augusta, Ga.; Hall County, Ga.; Lucas County, Ohio; Salem, Va.; Travis Central Appraisal District, Texas; and Yamhill County, Ore.; this paper will discuss:

- Inefficiencies inherent in current appraisal processes
- Benefits of a fully integrated and mobile-optimized field solution
- Challenges and risks of mobile appraisal solutions
- Return on investment (ROI) potential

## The Downside of Status Quo

Jurisdictions across North America have implemented mobile appraisal tools for a variety of reasons, many of which boil down to a single word: efficiency. Existing appraisal processes leave much to be desired in terms of efficiency, especially in the following tasks:

### Field Work

Before the first appraiser ever steps foot on a property, jurisdictions spend weeks printing and assembling paper document packets. This time-consuming and costly process delays the start of seasonal field work. Once appraisals begin, even more time is wasted collecting and organizing forms, reports and other documents to keep up with demand.

### Data Entry

Duplicate data entry is problematic no matter if the appraisal process is paper-based or uses annotated digital PDFs. Workloads are compounded when the process requires capturing data in the field and returning to the office to manually populate the CAMA system with data and sketches. This duplicate data entry process has a high propensity for human error.

### Photo Association

Manually associating photos to parcels is one of the most time-consuming and labor-intensive processes involved in appraisals. After photos are taken in the field, the appraiser must manually log the parcel and photo numbers, download the images to the network drive at the office, open the parcel in the CAMA system and attach the images to the correlated extension.

### Why Mobile?

Mobile appraisal solutions can mitigate many appraisal inefficiencies, leading to productivity gains and increased appraisal capacity.

### Time Savings

Removing paper preparation tasks moves appraisers into the field earlier, both at the beginning of the field work season and on a daily basis. Additionally, field-optimized solutions provide appraisers with on-the-fly routing capabilities that minimize driving time and accelerate data collection.

## Enhanced Accuracy

Fully integrated mobile solutions eliminate duplicate data entry for field-collected property attributes, sketches and associated photos. Not only do these tools save time, but they also reduce data entry errors and lead to more consistent, predictable values and fewer appeals.

## Improved Employee Satisfaction

The increased efficiency associated with mobile appraisal solutions has a positive effect on employee morale. Appraisers report improved confidence in data collection and assessments, reduced stress levels and higher job satisfaction.

## Considering Mobile

### Challenges

There are various challenges to plan for when considering mobile technologies. Jurisdictions may face three primary challenges when evaluating mobile appraisal solutions: funding, change and integration. All three require strong leadership to overcome.

### Funding

Obtaining management and/or commissioner buy-in and funding for a mobile appraisal solution often requires the development of a realistic business case with a sizeable ROI.

### Change

Change is never easy, especially when it comes to technology. Accustomed to specific tools and processes, often people will resist change—even if that change will increase efficiency. To overcome this reluctance, strong leadership must transform resistance and hesitation into excitement and anticipation. Successful change management often includes staff early in the decision-making process. Staff members who attend demonstrations, review benefits and evaluate ROI information often have less trepidation and buy in faster, resulting in a smoother transition.

### Integration

It is highly advisable to work with vendors who adopt open data platforms for integrating data and systems. Every year, jurisdictions spend considerable sums to maintain their public records data and various appraisal, GIS and sketching systems. The largest hurdle regarding integrating the data and systems for the betterment of the office and the public often is not a technical one; rather, it can be private vendors locking away what most would consider to be public data. Vendors should not be permitted to block the integration of data with multiple systems.

### Risks

Not all mobile appraisal solutions are created equally; some may result in productivity losses, open the door for data loss or errors or even shift workload burdens.

### Reduced Access

One such solution type is the check-in/check-out system, which requires that the mobile device be taken to the office at least twice per day: once to load the parcels onto the device (check-out) and once to transfer the data from the device to the CAMA system (check-in). In many check-in/check-out systems, once parcels are checked out, they are then locked in the office so no one can access or make changes to them. Just like in a paper-based system, the appraiser only has access to the data for the checked-out parcels and cannot address issues at parcels not on the current worklist. In order to respond to such issues, appraisers would need to return to the office to check out the additional parcel data before traveling back to the parcel(s) in question.

### Data Loss

Another major problem with a check-in/check-out system is the high risk of data loss. If a device is lost, stolen, broken or malfunctioning before changes are uploaded to the CAMA system, those changes are lost forever.

*"What is substantial is the other benefits we are now realizing. This has allowed us to make other process changes and significantly shift our calendar which has had a compounding effect - rather than having field work data entry continuing until June and overlapping valuation and equalization seasons, we are now able to complete all field work before February 1st which allows us to start earlier and devote all appraisers to valuation efforts, and has provided us time for additional research and quality control projects that we have not been able to address in the past- which gives us a better data quality, more accurate appraisals and makes the valuation phases go quicker. With a quicker valuation phase we are able to send our notices earlier and start our equalization phase sooner and are able to process taxpayer appeals much more rapidly (it also makes the traditionally adversarial equalization phase less stressful for the staff which helps manage staff burnout and retention)."*

**Marya D. Crigler, RPA Chief Appraiser  
Travis Central Appraisal District**

## Data Errors

“Paperless” systems that employ a PDF mark-up approach still require manual data entry, wasting valuable time and increasing the chance for data errors and even data loss.

## Shifting of Workload Burdens

Mobile solutions that aren’t field-optimized and seamlessly integrated with office systems usually shift the workload burden to others. For example, eliminating paper by marking up PDFs often requires a larger time investment from IT or appraisal supervisors than a traditional paper-based workflow. It also typically takes more time for data entry staff to manage the new processes. Check-in/check-out systems often shift to IT staff to manage the burden of complicated work assignment processes or workflow bottlenecks created by database access restrictions. In the end, the time saved in the field is often more than reclaimed by additional time spent in the office, sometimes by higher-paid staff or departments without available bandwidth.

It is crucial to measure ROI based upon the time and resources saved across all departments, not just one activity or business unit. Implementing a cloud-based solution that is fully integrated with all other property database systems will mitigate these risks, eliminating duplicate data entry, minimizing the risk of data loss and enabling efficient remote work with a high ROI.

## ROI Examples

Most jurisdictions implementing MobileAssessor by Data Cloud Solutions, a Woolpert Company, as their mobile appraisal solution will experience a 100% ROI within the first 12-18 months of use due to a nearly 300-600% increase in productivity (less overtime, lower fuel and repair costs due to optimized routing, minimal paper cost, minimal duplicate manual data entry). The following real-world examples demonstrate the high ROI of field-optimized mobile appraisal solutions having seamless integrations.

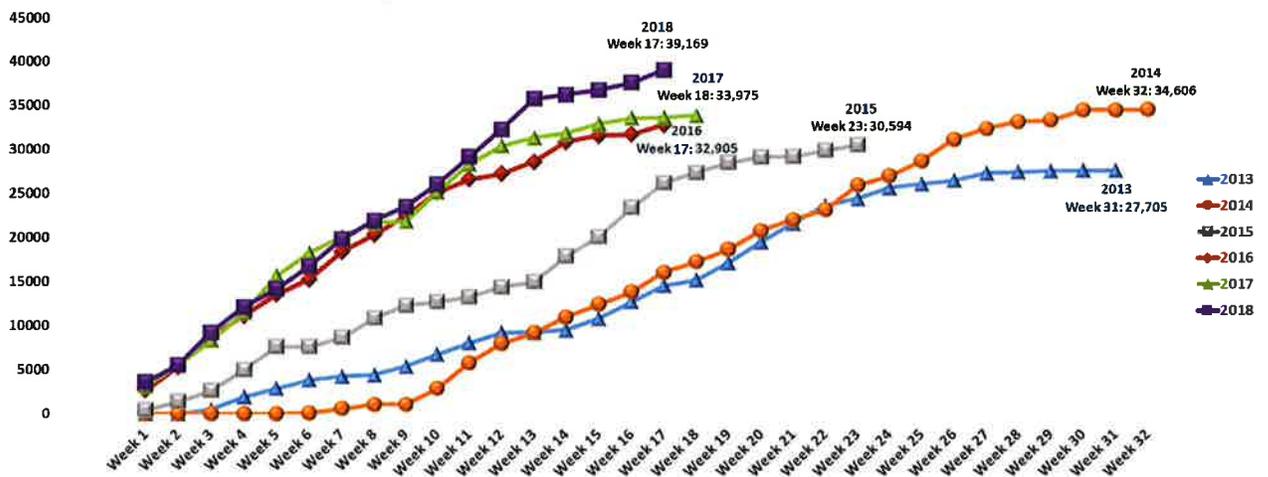


Figure 1: Productivity increases

Figure 1 shows the year-over-year increase in the productivity of permit checks (e.g., ground-up new construction, % complete checks, new sketching, etc.). The 2013 trend line reflects paper processes commenced in the first two weeks of 2013 and completed in June 2013 (27,705 permit checks/field visits). The very first cycle using MobileAssessor was started in week 7, five weeks later than normal. By June, appraisers had completed 34,606 permit field visits, 6,901 more than during the corresponding period in 2013—and with five fewer weeks of work. Additionally, 100% of all the data entered and sketched was synchronized directly to CAMA from MobileAssessor. Year-over-year, the process improvements and adaptations led to calendar shifts and increased efficiencies across the department.

32  
Weeks

**Before  
MobileAssessor**

Time needed to conduct 34,000 field inspections **before** mobile assessment implementation

16  
Weeks

**After  
MobileAssessor**

Time needed to conduct 34,000 field inspections **after** mobile assessment implementation

60  
Minutes

**Before  
MobileAssessor**

Average time taken to measure, sketch, and complete data entry of residential improvement **with paper, tape and graph paper**

15  
Minutes

**After  
MobileAssessor**

Average time taken to measure, sketch, and complete data entry of residential improvement **with mobile assessment, laser measuring and sketching**



Figure 2: Augusta-Richmond County statistics

Figure 2 details ROI statistics provided by Augusta-Richmond County, Ga.

Average Cost in Ohio Counties for Mass Appraisal Per Parcel	\$15-\$25
Anticipated/Budgeted Cost for Lucas County Per Parcel	\$11.90
Additional \$\$ Savings in Project to Date Per Parcel	\$3.50 +/-
Time Savings in Project to Date (over 200,000 parcels)	~ 3 minutes per parcel (over 10,000 personnel hours)

Figure 3: Lucas County cost savings

Figure 3 breaks down the cost saving realized by Lucas County, Ohio, during the first reappraisal cycle using MobileAssessor.

## Testimonials

*"With growing property portfolios that were notably out pacing the approved additional labor allocation for our team, our office has been in search of a solution that would allow us to streamline the appraisal process to do more with the staff we had. We needed to streamline everything from permit gathering, appraisal assignments, tracking, field work, data entry and quality control review. Three years ago we partnered with Data Cloud Solutions to implement MobileAssessor. With this new technology we were able to complete these appraisal cycle tasks more efficiently and accurately. It is exciting to see that we have increased our annual appraisal capacity by more than 125% without adding additional staff.*

*Our appraisal team members have embraced the change from a paper based, duplicate data entry and static platform environment to now being paperless in the field, completing data entry once while in the field, and having a live connection to our appraisal platform wherever they are. Everything they may need to do their job is at their fingertips. No more double data entry or saving, renaming and indexing photos and sketches. It's all done automatically through this platform. MobileAssessor has set the bar for the future of mass appraisal programs."*

**- Derrick Wharff, Assessor & Tax Collector, Yamhill County Oregon**

*"With MobileAssessor we have been able to completely eliminate duplicate data resulting in more accurate appraisals. The increase in accuracy lead to more predictable values year over year and greatly reduced our appeals. The productivity gains from using MobileAssessor have been equivalent to hiring 5 additional appraisers."*

**- Steve Watson, Chief Appraiser, Hall County GA**

*"We really love how user-friendly MobileAssessor is and can tell that the workflow and design of the interface was built by people that understand our jobs and tasks as appraisers. The support that DCS provides is excellent and we are excited about the efficiency and accuracy at which MobileAssessor allows us to collect data. A major improvement all around."*

**- Derek Dubbé, RES, Appraiser Supervisor, Arlington County Virginia**

*"MobileAssessor allowed us to re-photograph all our properties in less than 3 months last year. It has also streamlined our sale inspection and building permit processes with its routing capabilities and by removing paper property record cards and the need to re-enter field data directly into our CAMA system. We are just scratching the surface of what this tool can do for our office but we believe it's the future of property data collection and it's allowing the appraisers who are their own data collectors to do more than ever."*

**7 - Justin Kuzmich, Real Estate Director, City of Salem, VA**

PO Box 2194, Springfield, OH 45501  
service@datacloudsolutions.net

TO Mike Dangers, SAMA  
Aitkin County Assessor  
Ph:(218) 927-7327  
email: mike.dangers@co.aitkin.mn.us

SALES CONTACT	SITE	PRICE GUARANTEE	QUOTE EXPIRATION
Billy Burle	Assessor Office	240 days	11/28/2024

QTY	DESCRIPTION	UNIT PRICE (\$)	LINE TOTAL (\$)
1	<b>CAMA Cloud<sup>SM</sup> Site License + Implementation;</b> The one-time site fee for initial implementation covers all residential and commercial (RP) data-field mapping, screen layout, initial data uploads/synchronization logic, & remote training. Total account size of up to 35,500 parcels. (MCIS Hosted)	n/a	15,620.00 + 4,500.00
6	<b>CAMA Cloud: MobileAssessor<sup>SM</sup> Licenses</b> (min. 3+ year term); One-time license fee, UNLIMITED USE, iPad Package, w/ Data Collection, DynamicRoute <sup>SM</sup> , Interactive GIS, Touch Sketching, Instant PhotoBase <sup>SM</sup> . <i>+ Advanced Maps for EagleView integration and thematic shading</i>	2,900 X e. Mobile Lic's	17,400 +1,000 +3,300
4	<b>CAMA Cloud: Admin Console Licenses;</b> Field tracking and audit trail, Real-Time Q.C. Module, Real-Time Administrative Dashboard & Reports. MA license * 70% included.	\$1,000 X e. add Desk Lic's	0.00
3	<b>Training;</b> 1.25-1.75 days Mobile/appraisers, 1.25-1.75 days Admin Console/supervisors. <b>3 days.</b>	n/a	4,400.00
1	One-time discount for MCIS sites with contracts signed in Q2 2024 and go live in Q2 2025 or later		(6,500)
<b>ESTIMATE TOTAL</b>			<b>\$39,720.00</b>

**Notes:**

The first-year implementation costs will include a pro-rated maintenance fee based on the client's budget cycle. (see maintenance on next page)

*\* All prices quoted are based upon 3+ year contractual pricing terms. Any term less is subject to increased license costs. iPads not included*

*Payment plans are available upon request.*

We look forward to hearing from you soon.  
**THANK YOU FOR YOUR INTEREST!**

PO Box 2194, Springfield, OH 45501  
service@datacloudsolutions.net

**TO** Mike Dangers, SAMA  
Aitkin County Assessor  
Ph:(218) 927-7327  
email: mike.dangers@co.aitkin.mn.us

**ANNUAL MAINTENANCE & SUPPORT FEES**

QTY	DESCRIPTION	UNIT PRICE (\$)	LINE TOTAL (\$)
1	<b>SaaS Maintenance, Photo Repository, Field Audit History &amp; Remote Support</b> (min. 3+ year term); SSL, and Guaranteed no-loss data backups & secure storage. (35,500 parcels) (MCIS Hosted) Minimum \$1,000	SaaS x Est. Parcels	3,195.00
1	<b>CAMA Cloud &amp; MobileAssessor<sup>SM</sup> Maintenance</b> % Site + 6 mobile + 4 desktop license fees (includes Advanced Maps)	% of License Fees	10,532.80
<b>TOTAL EST. ANNUAL COST</b>			<b>\$13,727.80</b>

I have read the information outlined in this form and authorize Data Cloud Solutions, a Woolpert Company to make required arrangements in order to perform the above mentioned tasks and agree to pay all referenced costs.

**Acceptance of Quote/Order:**

\_\_\_\_\_  
Signature/Date

\_\_\_\_\_  
Printed Name

We look forward to hearing from you soon.  
**THANK YOU FOR YOUR INTEREST!**



# Board of County Commissioners Agenda Request

**3B**  
Agenda Item #

**Requested Meeting Date:** 7/23/2024

**Title of Item:** Approve Fiscal Recovery Funds request by Assessor

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<b>Submitted by:</b> Mike Dangers		<b>Department:</b> County Assessor
<b>Presenter (Name and Title):</b> Mike Dangers, County Assessor		<b>Estimated Time Needed:</b> 5 minutes
<b>Summary of Issue:</b>  <p>At the May 14, 2024 County Board meeting, the Board approved the obligation of unallocated ARPA funds. Included in this list of funds is the Data Cloud Solutions Mobile Assessor software package in the amount of \$54,000.</p> <p>Attached to this agenda request is a copy of the completed Aitkin County Fiscal Recovery Funds application.</p> <p>At the July 23, 2024 Board meeting, a presentation of the benefits of this software will be given.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> To approve the use of Fiscal Recovery Funds for the Mobile Assessor project.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 53,448 total first year costs Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

---

## Aitkin County Fiscal Recovery Funds

### **Strategic Investment Project**

Project Identification: Mobile Assessor Software

Funding amount: \$53,448

Project Expenditure Category: 7.1 Administrative and Other, Administrative Expenses

#### Project overview

- *A description of the project that includes an overview of the main activities of the project, the approximate timeline, primary delivery mechanisms and partners, if applicable, intended outcomes and briefly describe the goals of the project:*

The purchase of Data Cloud Solutions Mobile Assessor, which is a software package that allows our legacy property tax software to fully integrate with the Apple iPad. The implementation date is the second quarter of 2025. The primary objective of the project is to save hundreds of hours of assessor staff time annually and at the same time, make the data collection process less frustrating for the employees.

- *Identify the dollar amount of the total project spending that is allocated towards evidence-based interventions for each project in the Public Health (EC 1), Negative Economic Impacts (EC 2), Services to Disproportionately Impacted Communities (EC 3), Infrastructure (EC 5) Revenue Replacement (EC 6) and Administrative (EC 7) Expenditure Categories. Attach all quotes, invoices, etc:*

Attached to this document is a copy of the price quote along with the County Board packet with a more in-depth description of the project.

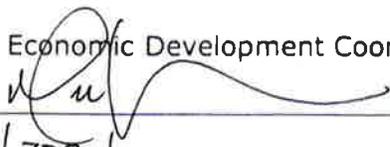
**Table of Expenses by Expenditure Category**

	Category	Funding Requested for Project	Funding Approved for Project
<b>1</b>	<b>Expenditure Category: Public Health</b>		
1.1	COVID-19 Vaccination		
1.2	COVID-19 Testing		
1.3	COVID-19 Contact Tracing		
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)		
1.5	Personal Protective Equipment		
1.6	Medical Expenses (including Alternative Care Facilities)		
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency		
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)		
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19		
1.10	Mental Health Services		
1.11	Substance Use Services		
1.12	Other Public Health Services		
<b>2</b>	<b>Expenditure Category: Negative Economic Impacts</b>		
2.1	Household Assistance: Food Programs		
2.2	Household Assistance: Rent, Mortgage, and Utility Aid		
2.3	Household Assistance: Cash Transfers		
2.4	Household Assistance: Internet Access Programs		
2.5	Household Assistance: Eviction Prevention		
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers		
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)		
2.8	Contributions to UI Trust Funds*		
2.9	Small Business Economic Assistance (General)		
2.10	Aid to nonprofit organizations		
2.11	Aid to Tourism, Travel, or Hospitality		
2.12	Aid to Other Impacted Industries		
2.13	Other Economic Support		

Category		Funding Requested for Project	Funding Approved for Project
2.14	Rehiring Public Sector Staff		
3	<b>Expenditure Category: Services to Disproportionately Impacted Communities</b>		
3.1	Education Assistance: Early Learning		
3.2	Education Assistance: Aid to High-Poverty Districts		
3.3	Education Assistance: Academic Services		
3.4	Education Assistance: Social, Emotional, and Mental Health Services		
3.5	Education Assistance: Other		
3.6	Healthy Childhood Environments: Child Care		
3.7	Healthy Childhood Environments: Home Visiting		
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System		
3.9	Healthy Childhood Environments: Other		
3.10	Housing Support: Affordable Housing		
3.11	Housing Support: Services for Unhoused persons		
3.12	Housing Support: Other Housing Assistance		
3.13	Social Determinants of Health: Other		
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators		
3.15	Social Determinants of Health: Lead Remediation		
3.16	Social Determinants of Health: Community Violence Interventions		
4	<b>Expenditure Category: Premium Pay</b>		
4.1	Public Sector Employees		
4.2	Private Sector: Grants to other employers		
5	<b>Expenditure Category: Infrastructure</b>		
5.1	Clean Water: Centralized wastewater treatment		
5.2	Clean Water: Centralized wastewater collection and conveyance		
5.3	Clean Water: Decentralized wastewater		
5.4	Clean Water: Combined sewer overflows		
5.5	Clean Water: Other sewer infrastructure		
5.6	Clean Water: Stormwater		
5.7	Clean Water: Energy conservation		
5.8	Clean Water: Water conservation		
5.9	Clean Water: Nonpoint source		
5.10	Drinking water: Treatment		
5.11	Drinking water: Transmission & distribution		

Category		Funding Requested for Project	Funding Approved for Project
5.12	Drinking water: Transmission & distribution: lead remediation		
5.13	Drinking water: Source		
5.14	Drinking water: Storage		
5.15	Drinking water: Other water infrastructure		
5.16	Broadband: "Last Mile" projects		
5.17	Broadband: Other projects		
6	Expenditure Category: Revenue Replacement		
6.1	Provision of Government Services		
7	Administrative and Other		
7.1	Administrative Expenses	\$53,448	
7.2	Evaluation and data analysis		
7.3	Transfers to Other Units of Government		
7.4	Transfers to Nonentitlement Units (States and Territories only)		

Signature of Applicant;  Mike Dangers  
Date; 7/8/2024

Reviewed by Economic Development Coordinator;  
Signature;   
Date; 7/8/2024

Approval by County Administrator;  
Signature;   
Date; 7-8-24

*(Approval by County Administrator allows request to be presented to the Board of Commissioners for final approval.)*



# Board of County Commissioners Agenda Request

**4A**  
Agenda Item #

**Requested Meeting Date:** 7-23-24

**Title of Item:** 2023 Annual Report

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b> John Welle		<b>Department:</b> Highway
<b>Presenter (Name and Title):</b> John Welle, Aitkin County Engineer		<b>Estimated Time Needed:</b> 30 minutes
<b>Summary of Issue:</b> An overview of the Aitkin County Highway Department 2023 Annual Report will be given. This report has been directly mailed to each commissioner from the Highway Department.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approval of Aitkin County Highway Department 2023 Annual Report		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

# Aitkin County Highway Department 2023 Annual Report

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## AITKIN COUNTY HIGHWAY DEPARTMENT

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Aitkin County Highway Department  
1211 Air Park Drive  
Aitkin, MN 56431

highway@co.aitkin.mn.us  
Phone: 218-927-3741  
Fax: 218-927-2356

---

July 12, 2024

The Honorable Board of County Commissioners  
Aitkin, Minnesota

Honorable Commissioners:

Enclosed is the report of the activities of the Aitkin County Highway Department for the year ended December 31, 2023.

This report presents, in detail, the various accounts within the Road and Bridge Fund pertaining to revenues and expenditures.

The report is made possible through the cooperation and support of the engineering, maintenance, administration, and accounting staff. I would like to acknowledge and thank all highway employees for their contribution to the development and maintenance of our County State-Aid Highway and County Road system this past year.

Respectfully submitted,

John Welle Digitally signed by John Welle  
Date: 2024.07.12 08:17:45  
-05'00'

John Welle, P.E.  
Aitkin County Engineer



AITKIN COUNTY HIGHWAY DEPARTMENT  
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DECEMBER 31, 2023

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AITKIN COUNTY HIGHWAY DEPARTMENT  
SUMMARY  
DECEMBER 31, 2023

MILEAGE - CSAH REGULAR.....	372.48
MAINTENANCE COSTS - CSAH REGULAR.....	2,639,150.03
MILEAGE - CSAH MUNICIPAL.....	10.16
MAINTENANCE COSTS - CSAH MUNICIPAL.....	153,413.35
MILEAGE - COUNTY ROADS.....	135.07
MAINTENANCE COSTS - COUNTY ROADS.....	1,521,117.58
CONSTRUCTION - CSAH REGULAR.....	6,388,216.74
CONSTRUCTION - CSAH MUNICIPAL.....	-
CONSTRUCTION - BRIDGE CONSTRUCTION.....	58,828.67
CONSTRUCTION - COUNTY ROADS.....	541,445.65
CONSTRUCTION - MISCELLANEOUS.....	783,048.88
<b>TOTAL CONSTRUCTION</b>	<b>\$ 7,771,539.94</b>

AITKIN COUNTY HIGHWAY DEPARTMENT  
SUMMARY OF ACTIVITIES  
DECEMBER 31, 2023

*The following summary of accomplishments has resulted from the authorized expenditures and operations on County State-Aid Highways and County Roads in Aitkin County during 2023.*

**1. COUNTY CONSTRUCTION**

1) Bit. Pavement Replacement, Shouldering & Culvert Replacemer SP 001-611-003	\$	4,227,400.75
2) Bituminous Mill, Overlay & Striping SAP 001-631-003	\$	571,592.50
3) Bituminous Mill, Overlay & Striping SAP 001-640-003	\$	1,064,913.52
4) Bituminous Patching on Various County Roads SAP 001-030-008	\$	187,219.70
5) Resurfacing CR 62 CP 001-062-004	\$	441,334.25
6) HSIP Pavement Marking SP 001-070-010	\$	147,652.00

**--MAINTENANCE--**

<b>2. STATE AID HWYS - REGULAR MAINTENANCE</b>		2,639,150.03
<b>3. STATE AID HWYS - MUNICIPAL MAINTENANCE</b>		153,413.35
<b>4. COUNTY ROADS - MAINTENANCE</b>		1,521,117.58

**--CAPITAL OUTLAY--**

**5. EQUIPMENT/SHOP MATERIALS/LAND**

Equipment		209,300.00
McGregor Fuel Tank		42,487.53
Palisade Cold Storage		118,412.35

AITKIN COUNTY HIGHWAY DEPARTMENT  
 FINANCIAL STATEMENT AND CHANGES IN FUND BALANCE  
 DECEMBER 31, 2023

**CURRENT ASSETS**

Cash Balance as of December 31, 2023 \$ 4,058,895.47

Accounts Receivable

Accounts Receivable (Individuals)	\$ 600.00	
Due from County Ditch	\$ 600.00	
Due from Unorganized Townships	\$ 12,058.23	
Due from Other Governments	\$ 351.40	
Due from Townships	\$ 13,528.59	
Due from Cities	\$ 575.00	
<b>Total Accounts Receivable</b>	<b>\$ 27,713.22</b>	<b>\$ 27,713.22</b>

Due from State Aid

Regular Construction	\$ 247,997.80	
Municipal Construction	\$ 6,535.22	
Town Bridge	\$ 14,148.27	
State - Disaster	\$ 53,611.96	
Federal - Disaster	\$ 169,204.28	
Federal	\$ 30,668.11	
<b>Total from State Aid</b>	<b>\$ 522,165.64</b>	<b>\$ 522,165.64</b>

Allotments

State Aid Regular Construction	\$ 171,536.20	
State Aid Municipal Construction	\$ 257,381.37	
Bridge Bonding Grant	\$ 47,007.08	
Town Bridge	\$ 282,184.34	
<b>Total Allotments</b>	<b>\$ 758,108.99</b>	<b>\$ 758,108.99</b>

Inventory

Routine Replacements	\$ 122,765.40	
Motor Fuel/Lube/Anti-freeze	\$ 65,353.79	
Field Materials & Supplies	\$ 135,744.37	
Gravel Stockpiles	\$ 388,403.69	
<b>Total Inventory</b>	<b>\$ 712,267.25</b>	<b>\$ 712,267.25</b>

**TOTAL ASSETS**

**\$ 6,079,150.57**

**LIABILITIES**

Vendors Payable	\$ 176,305.18	
Contracts Payable	\$ 524,965.20	
Driveway Permit Payable	\$ 18,000.00	
Salaries & Wages Payable	\$ 87,904.67	
Employee Benefits Payable	\$ 218,251.54	

Unearned Revenue

Regular Construction	\$ 351,927.29	
Municipal Construction	\$ 379,584.31	
Town Bridge	\$ 290,737.06	
Bridge Bonding	\$ 47,007.08	
<b>Total Deferred Revenue</b>	<b>\$ 1,069,255.74</b>	<b>\$ 1,069,255.74</b>

**TOTAL LIABILITIES**

**\$ 2,094,682.33**

**FUND BALANCE**

Reserve for Supplies Inventory	\$ 712,267.25	
Unreserve/Undesignated Fund Balance	\$ 3,272,200.99	

**TOTAL FUND BALANCE**

**\$ 3,984,468.24**

**TOTAL LIABILITIES AND FUND BALANCE**

**\$ 6,079,150.57**

**Beginning Fund Balance**

**\$ 3,207,876.29**

**Revenues**

**\$ 13,170,566.76**

**Expenses**

Maintenance	\$ 3,979,511.62	
Construction	\$ 7,882,717.43	
Administration & Support	\$ 334,347.02	
Equipment Operation	\$ (513,996.20)	
Authorized Work for Others	\$ 644,005.06	
Other Costs	\$ 779,657.13	
<b>Total Expenses</b>	<b>\$ 13,106,242.06</b>	<b>\$ 13,106,242.06</b>

**ENDING FUND BALANCE**

**\$ 3,272,200.99**

AITKIN COUNTY HIGHWAY DEPARTMENT  
 ACCOUNTS RECEIVABLE  
 DECEMBER 31, 2023

DEBTOR	Acct. Rec. Beg. Year	Maintenance	Charges & Matl Sold	Pymt/Trans During Year	Total End of Year
<i>Organized Townships:</i>					
Aitkin	129.00	0.00	27,842.88	27,971.88	0.00
Ball Bluff	4,575.00	20,390.00	15,370.85	39,510.85	825.00
Balsam	0.00	1,430.00	1,522.87	2,842.87	110.00
Beaver	0.00	0.00	276.00	0.00	276.00
Clark	1,503.65	0.00	2,818.56	4,322.21	0.00
Cornish	950.00	4,382.50	0.00	5,222.50	110.00
Farm Island	86.00	0.00	57,105.37	57,191.37	0.00
Fleming	930.80	0.00	31,177.86	31,878.66	230.00
Glen	860.00	0.00	24,159.28	24,559.28	460.00
Haugen	0.00	0.00	9,274.22	9,274.22	0.00
Hazelton	813.30	0.00	67,254.80	65,961.92	2,106.18
Hill Lake	0.00	0.00	8,117.74	8,117.74	0.00
Idun	0.00	0.00	6,374.23	6,374.23	0.00
Jevne	430.00	0.00	14,164.83	14,594.83	0.00
Kimberly	0.00	0.00	1,099.50	1,099.50	0.00
Lakeside	0.00	0.00	17,868.85	17,868.85	0.00
Lee	918.72	0.00	1,522.80	918.72	1,522.80
Libby	1,732.50	0.00	5,145.87	5,943.37	935.00
Logan	0.00	0.00	423.65	239.65	184.00
MacVille	0.00	0.00	4,424.69	4,424.69	0.00
Malmo	1,951.26	0.00	13,475.32	13,161.43	2,265.15
McGregor	0.00	0.00	0.00	0.00	0.00
Millward	1,488.75	2,837.50	0.00	4,326.25	0.00
Morrison	0.00	0.00	763.34	763.34	0.00
Nordland	408.50	0.00	20,439.20	20,387.70	460.00
Pliny	1,111.25	2,882.50	3,214.01	7,207.76	0.00
Rice River	258.00	219.72	0.00	477.72	0.00
Salo	0.00	0.00	1,064.41	1,064.41	0.00
Seavey	0.00	0.00	2,779.51	2,779.51	0.00
Shamrock	0.00	0.00	45,319.38	45,319.38	0.00
Spalding	215.00	0.00	994.96	933.96	276.00
Spencer	0.00	0.00	5,154.42	5,154.42	0.00
Turner	0.00	0.00	16,710.54	15,928.54	782.00
Verdon	1,147.50	8,130.00	0.00	6,692.50	2,585.00
Wagner	0.00	0.00	6,326.05	6,326.05	0.00
Waukenabo	20,741.98	0.00	0.00	20,741.98	0.00
Wealthwood	315.00	850.00	11,470.57	12,635.57	0.00
White Pine	365.00	0.00	1,735.00	2,100.00	0.00
Williams	1,890.00	0.00	5,406.46	7,125.00	171.46
Workman	0.00	0.00	4,585.58	4,355.58	230.00
	42,821.21	41,122.22	435,383.60	505,798.44	13,528.59

AITKIN COUNTY HIGHWAY DEPARTMENT  
 ACCOUNTS RECEIVABLE  
 DECEMBER 31, 2023

DEBTOR	Acct. Rec. Beg. Year	Maintenance	Charges & Matl Sold	Pymnt/Trans During Year	Total End of Year
<b>Unorganized Townships</b>	15,639.82	96,700.53	26,723.86	127,005.98	<b>12,058.23</b>
<i>Cities:</i>					
Aitkin (SP 001-090-003)	0.00	108,956.15	0.00	108,956.15	0.00
Hill City	0.00	0.00	0.00	0.00	0.00
McGregor	258.00	0.00	10,767.67	10,519.67	506.00
Palisade	0.00	0.00	69.00	0.00	69.00
Tamarack	0.00	0.00	86.00	86.00	0.00
	<u>258.00</u>	<u>108,956.15</u>	<u>10,922.67</u>	<u>119,561.82</u>	<b>575.00</b>
<i>Ditches:</i>					
County Ditch #5	667.28	885.35	0.00	1,552.63	0.00
Judicial Ditch #2	0.00	480.00	0.00	480.00	0.00
County Ditch #20	0.00	720.00	0.00	480.00	240.00
County Ditch #23	0.00	594.31	0.00	594.31	0.00
County Ditch #30	0.00	360.00	0.00	0.00	360.00
County Ditch #34	0.00	795.00	0.00	795.00	0.00
State Ditch #66	0.00	1,202.63	0.00	1,202.63	0.00
State Ditch #58	0.00	223.76	0.00	223.76	0.00
	<u>667.28</u>	<u>5,261.05</u>	<u>0.00</u>	<u>5,328.33</u>	<b>600.00</b>
Aitkin County Fairgrounds	2,310.68	0.00	0.00	2,310.68	<b>0.00</b>
Aitkin Airport Commission	580.30	3,946.78	14,197.92	18,373.60	<b>351.40</b>
<b>Due from Townships, Cities &amp; Other Government Units .....</b>					<b>27,113.22</b>
Savage Communications Inc	0.00	0.00	2,150.00	2,150.00	0.00
Lake Country Power	50.00	0.00	550.00	400.00	200.00
Mille Lacs Energy Coop	0.00	0.00	2,100.00	2,100.00	0.00
Frontier Communications	0.00	0.00	200.00	100.00	100.00
MP Nexlevel	0.00	0.00	200.00	0.00	200.00
Johnson Telephone Company	0.00	0.00	100.00	0.00	100.00
TelCom Construction	0.00	0.00	100.00	100.00	0.00
Great RiverEnergy	0.00	0.00	550.00	550.00	0.00
Citizens Telephone Company	0.00	0.00	200.00	200.00	0.00
Paul Bunyan Telephone Coop	0.00	0.00	5,600.00	5,600.00	0.00
Liljenquist Sewer	0.00	144.70	0.00	144.70	0.00
East Central Energy	0.00	0.00	100.00	100.00	0.00
<b>Individuals.....</b>					<b>600.00</b>
<b>GRAND TOTAL.....</b>					<b>27,713.22</b>

**AITKIN COUNTY HIGHWAY DEPARTMENT**  
**CONTRACTS RECEIVABLE**  
**DECEMBER 31, 2023**

**CONTRACTS RECEIVABLE**

**REGULAR CONSTRUCTION**

Allotment Encumbrances:

S.A.P. 001-030-007	24,678.22
S.A.P. 001-030-008	8,360.33
S.P. 001-070-007	1,639.20
S.P. 001-611-003	43,700.09
S.A.P. 001-617-004	65,789.08
S.A.P. 001-618-005	27,540.13
S.A.P. 001-631-003	23,045.07
S.A.P. 001-640-003	53,245.68

**REGULAR CONSTRUCTION RECEIVABLE** **247,997.80**

**MUNICIPAL CONSTRUCTION**

Allotment Encumbrances:

S.A.P. 001-030-008	1,000.66
S.A.P. 001-631-003	5,534.56

**MUNICIPAL CONSTRUCTION RECEIVABLE** **6,535.22**

**TOWN BRIDGE**

Allotment Encumbrances:

S.A.P. 001-599-042	14,148.27
S.A.P. 001-599-043	282,184.34

**TOWN BRIDGE RECEIVABLES** **296,332.61**

**LOCAL BRIDGE REPLACEMENT PROGRAM**

Allotment Encumbrances:

S.A.P. 001-618-005	21,029.41
S.P. 001-611-003	23,567.67

**LOCAL BRIDGE REPLACEMENT PROGRAM** **44,597.08**

**TOTAL CONTRACTS RECEIVABLE** **595,462.71**

AITKIN COUNTY HIGHWAY DEPARTMENT  
TOWN ROAD ALLOTMENT  
DECEMBER 31, 2023

<u>Township</u>	<u>Distribution Amount</u>
Aitkin	23,065.84
Ball Bluff	10,456.94
Balsam	3,641.49
Beaver	6,927.06
Clark	11,417.65
Cornish	4,430.43
Farm Island	26,354.79
Fleming	13,762.51
Glen	15,885.09
Haugen	9,934.05
Hazelton	20,829.70
Hill Lake	13,466.75
Idun	9,286.65
Jevne	11,944.72
Kimberly	11,582.73
Lakeside	17,709.46
Lee	4,841.01
Libby	3,578.83
Logan	12,614.43
Macville	9,478.10
Malmo	12,351.24
McGregor	4,944.97
Millward	5,372.60
Morrison	10,264.01
Nordland	27,456.84
Pliny	5,110.24
Rice River	7,567.00
Salo	8,390.62
Seavey	5,051.62
Shamrock	34,471.32
Spalding	9,775.27
Spencer	15,308.56
Turner	6,911.87
Verdon	5,712.10
Wagner	11,357.27
Waukenabo	10,780.41
Wealthwood	8,794.60
White Pine	3,135.66
Williams	8,516.64
Workman	10,028.07
Unorg Twp 45-24	3,268.58
Unorg Twp 47-24	4,236.31
Unorg Twp 48-27	2,793.29
Unorg Twp 49-27	2,948.99
Unorg Twp 50-25	3,698.17
Unorg Twp 50-26	3,056.36
Unorg Twp 50-27	1,971.92
Unorg Twp 51-22	1,442.88
Unorg Twp 51-25	1,918.10
Unorg Twp 51-27	1,950.02
Unorg Twp 52-22	2,845.43
Unorg Twp 52-24	2,917.87
Unorg Twp 52-25	2,341.60
Unorg Twp 52-27	2,689.34
<b>TOTALS-----</b>	<b>490,588.00</b>

Note: Town Road Allotment monies are distributed by the Auditor's Office  
10% Equalization, 10% Class Rate, 30% Population, 50% Mileage

AITKIN COUNTY HIGHWAY DEPARTMENT  
 INVENTORY OF MATERIALS AND SUPPLIES  
 DECEMBER 31, 2023

**PARTS AND REPLACEMENTS:**

Blades	\$ <u>122,765.40</u>		\$ <b>122,765.40</b>
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**MOTOR FUEL & LUBRICANTS:**

Diesel Fuel	\$ 47,169.29		
Oils/Anti-Freeze	\$ <u>18,184.50</u>		
			\$ <b>65,353.79</b>

**FIELD MATERIALS & SUPPLIES:**

Culverts	\$ 82,080.03		
Signs & Posts	\$ 25,692.97		
Hydroseed Materials	\$ 1,097.71		
Bituminous Materials	\$ <u>26,873.66</u>		
			\$ <b>135,744.37</b>

**GRAVEL STOCKPILES**

\$ **388,403.69**

		\$ <u><u>712,267.25</u></u>
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Physical count of inventory was taken at year end

AITKIN COUNTY HIGHWAY DEPARTMENT  
LIABILITIES AND FUND BALANCE  
DECEMBER 31, 2023

**LIABILITIES**

**ACCOUNTS PAYABLE** **\$ 176,305.18**

**SALARIES AND BENEFITS PAYABLE**

	<u>Administration</u>	<u>Engineering</u>	<u>Maintenance</u>	<u>Total</u>
Salaries Payable	\$ 17,853.16	\$ 16,073.99	\$ 53,977.52	<b>\$ 87,904.67</b>
Comp Time Payable	\$ -	\$ 1,306.99	\$ 5,021.31	<b>\$ 6,328.30</b>
Vacation Payable	\$ 33,412.37	\$ 28,414.24	\$ 150,096.63	<b>\$ 211,923.24</b>
	<b>\$ 51,265.53</b>	<b>\$ 45,795.22</b>	<b>\$ 209,095.46</b>	<b>\$ 306,156.21</b>

**CONTRACTS PAYABLE**

SAP 001-599-042 MARVIN TRETTER	\$ 2,992.79
SAP 001-618-005 REDSTONE CONSTRUCTION LLC	\$ 9,861.44
CP 001-076-002 KGM CONTRACTORS INC	\$ 37,188.05
CP 001-090-038 KGM CONTRACTORS INC	\$ 8,677.62
CP 001-77W-001 KGM CONTRACTORS INC	\$ 6,148.24
SAP 001-617-004 KGM CONTRACTORS INC	\$ 68,675.57
FLEMING TWSP 018594-000 KGM CONTRACTORS INC	\$ 12,024.27
SAP 001-030-007 ASPHALT SURFACE TECHNOLOGIES CORP	\$ 4,950.36
SP 001-070-007 SIR LINES-A-LOT LLC	\$ 3,279.69
SP 001-090-003 MARVIN TRETTER INC	\$ 5,244.33
CP 001-090-041 FERGUSON AGGREGATE & CRUSHING	\$ 21,653.38
SP 001-611-003 KGM CONTRACTORS, INC	\$ 231,056.42
SAP 001-030-008 HAWKINSON CONSTRUCTION COMPANY INC	\$ 7,923.29
CP 001-062-004 HAWKINSON CONSTRUCTION COMPANY INC	\$ 20,954.28
SAP 001-631-003 HAWKINSON CONSTRUCTION COMPANY INC	\$ 28,011.90
SAP 001-640-003 HAWKINSON CONSTRUCTION COMPANY INC	\$ 48,930.89
SP 001-070-010 SIR LINES A LOT LLC	\$ 7,392.68
	<b>\$ 524,965.20</b>

**ENTRANCE PERMIT PAYABLE** **\$ 18,000.00**

**UNEARNED REVENUE**

Regular Construction	\$ 351,927.29
Municipal Construction	\$ 379,584.31
Town Bridge	\$ 290,737.06
Bridge Bonding	\$ 47,007.08
	<b>\$ 1,069,255.74</b>

**TOTAL LIABILITIES** **\$ 2,094,682.33**

**FUND BALANCE**

Reserve - Supplies Inventory	\$ 712,267.25
Unreserve/Undesignated Fund Balance	\$ 3,272,200.99

**TOTAL LIABILITIES AND FUND BALANCE** **\$ 6,079,150.57**

AITKIN COUNTY HIGHWAY DEPARTMENT  
ACCOUNTS PAYABLE  
DECEMBER 31, 2023

<u>VENDORS PAYABLE</u>	<u>Admin</u>	<u>Eng Const</u>	<u>Maint</u>	<u>Capital Infrast</u>	<u>Equip &amp; Facilities</u>	<u>Total</u>
Aitkin Independent Age				104.63		104.63
Aitkin Motor Co			39.30			39.30
Amazon Capital Services			19.98			19.98
American Steel Supply LLC			3,238.60			3,238.60
Antoine Electric			749.75		8,163.18	8,912.93
AT & T			114.69			114.69
Auto Value Aitkin			77.22			77.22
Bluetarp Credit Services			107.98			107.98
Bremer Bank	23.98		983.82			1,007.80
Canon Financial Services Inc	192.60					192.60
Cargill Incorporated			32,683.48			32,683.48
Cintas Corporation			28.05			28.05
Consolidated Telecommunications Co			350.00			350.00
Dotzler Power Equipment			681.43		1,299.00	1,980.43
East Central Energy			146.60			146.60
East Side Oil Companies			45.00			45.00
Federated Co-Ops			567.37			567.37
Garrison Disposal			140.28			140.28
Glen's Sign Dezine			480.00			480.00
Heartland Distribution LLC			(3.84)			(3.84)
Hyytinen's Hardware Hank			102.78			102.78
Iron Valley Equipment & Mfg			604.95			604.95
Itasca County Highway Dept			3,850.00			3,850.00
Carter Johnson			129.95			129.95
Brad Johnson			169.00			169.00
Lake County Power			516.99			516.99
Jerald & Ruth Lemire				500.00		500.00
Little Falls Machine			1,170.20			1,170.20
Loffler Companies			191.55			191.55
M-R Sign Co			359.18			359.18
Marco Technologies	190.00					190.00
McGregor Ace Hardware			15.29			15.29
McGregor Oil			2,415.92			2,415.92
Midwest Machinery			262.92			262.92
Mike's Bobcat Service			130.00			130.00
Mille Lacs Energy Cooperative			5,281.19			5,281.19
Dominic Mindrum			179.00			179.00
MN Dept of Natural Resources			3,187.35			3,187.35
MN Energy Resources Corp			703.42			703.42
MN Dept of Transportation				2,492.86		2,492.86
NAPA			834.11			834.11
Newman Traffic Signs			806.92			806.92
North Country Chevrolet					48,698.38	48,698.38
Northern Star Coop Services			1,074.28			1,074.28
Nuss Truck & Equipment			1,608.28			1,608.28
O'Reilly Auto Parts			485.82			485.82
People's Security Company			52.50			52.50
Powerplan OIB			2,378.69			2,378.69
Public Utilities Commission			228.66			228.66
Quality Disposal Systems Inc			70.79			70.79
Riley Auto Supply			1,150.57			1,150.57
Select Garage Door Company			3,405.00			3,405.00
Shred Right	40.00					40.00
State of MN			50.00			50.00
TEMCO Inc			771.00			771.00
The Office Shop			26.58			26.58
Timmer Implement of Aitkin			89.02			89.02
Tire Barn			129.00			129.00
Towmaster Inc			623.59			623.59
Town of Macville			700.00			700.00
John Turner			195.00			195.00
Nick Tveit			195.00			195.00
Village Laundromat & Car Wash			38.50			38.50
John Welle	7.50					7.50
WEX Bank			7,719.51			7,719.51
White, Paul			174.95			174.95
Widseth Smith & Nolting Inc				14,450.00		14,450.00
WSB & Associates Inc				16,493.67		16,493.67
Yanmar CE NA			715.81			715.81
Ziegler Inc			406.40			406.40
	<b>454.08</b>	<b>0.00</b>	<b>83,649.38</b>	<b>34,041.16</b>	<b>58,160.56</b>	<b>176,305.18</b>

# AITKIN COUNTY HIGHWAY DEPARTMENT

## Fixed Assets Report As Of DECEMBER 31, 2023

Equipment Code	Description	Org. Cost	Beginning Balance	Capital Improv	Equipment Rental	Cost Added	Yearly Depr	Ending Balance	Adjust To Equalize Depr.
<b>ADMIN</b>									
0631	OFFICE FURNITURE: MAINTENANCE FOREMAN Acq Dt. 3/6/2000 Est. Life 10 Status <b>Active</b>	3,031.74	.00	.00	.00	.00	.00	.00	.00
0632	OFFICE FURNITURE: ASST MAINT FOREMAN Acq Dt. 3/6/2000 Est. Life 10 Status <b>Active</b>	2,323.78	.00	.00	.00	.00	.00	.00	.00
0644	MAINTENANCE FOREMAN COMPUTER Acq Dt. 1/22/2020 Est. Life 4 Status <b>Active</b>	867.00	216.75	.00	.00	.00	216.75	.00	-216.75
0653	OFFICE ASSISTANT COMPUTER Acq Dt. 1/22/2020 Est. Life 4 Status <b>Active</b>	867.00	216.75	.00	.00	.00	216.75	.00	-216.75
0657	ENGINEER COMPUTER Acq Dt. 6/21/2013 Est. Life 4 Status <b>Active</b>	1,159.59	.00	.00	.00	.00	.00	.00	.00
0658	MAINTENANCE COMPUTER #2 Acq Dt. 12/7/2016 Est. Life 4 Status <b>Active</b>	910.00	.00	.00	.00	.00	.00	.00	.00
0659	ASSISTANT MAINTENANCE FOREMAN COMPUT Acq Dt. 12/7/2016 Est. Life 4 Status <b>Active</b>	1,288.00	.00	.00	.00	.00	.00	.00	.00
0661	MECHANIC COMPUTER Acq Dt. 1/22/2020 Est. Life 4 Status <b>Active</b>	867.00	216.75	.00	.00	.00	216.75	.00	-216.75
0662	MAINTENANCE EMPLOYEES COMPUTER #1 Acq Dt. 1/22/2020 Est. Life 4 Status <b>Active</b>	867.00	216.75	.00	.00	.00	216.75	.00	-216.75
0663	AITKIN OFFICE FURNITURE Acq Dt. 4/16/2021 Est. Life 20 Status <b>Active</b>	60,966.81	55,632.21	.00	.00	.00	3,048.34	52,583.87	-3,048.34
0664	ASSISTANT ENGINEER COMPUTER Acq Dt. 5/21/2021 Est. Life 4 Status <b>Active</b>	1,699.00	991.08	.00	.00	.00	424.75	566.33	-424.75
0665	ROW - PERMITTING AGENT COMPUTER Acq Dt. 5/21/2021 Est. Life 4 Status <b>Active</b>	1,699.00	991.08	.00	.00	.00	424.75	566.33	-424.75
0666	ACCOUNTANT COMPUTER Acq Dt. 5/21/2021 Est. Life 4 Status <b>Active</b>	1,095.00	638.75	.00	.00	.00	273.75	365.00	-273.75
0785	NEWROADS ACS SOFTWARE Acq Dt. 10/1/2013 Est. Life 30 Status <b>Active</b>	9,084.38	6,283.85	.00	.00	.00	302.76	5,981.09	-302.76
<b>SubTotal</b>		86,725.30	65,403.97	.00	.00	.00	5,341.35	60,062.62	-5,341.35

# AITKIN COUNTY HIGHWAY DEPARTMENT

## Fixed Assets Report As Of DECEMBER 31, 2023

Equipment Code	Description	Org. Cost	Beginning Balance	Capital Improv	Equipment Rental	Cost Added	Yearly Depr	Ending Balance	Adjust To Equalize Depr.
<b>ATV</b>									
0013	2011 POLARIS 500 RANGER ATV	9,894.94	.00	.00	522.75	264.20	.00	.00	258.55
	Acq Dt. 4/15/2011 Est. Life 8 Status <b>Active</b>								
	<b>SubTotal</b>	9,894.94	.00	.00	522.75	264.20	.00	.00	258.55
<b>BELLY DUMP</b>									
0499	1995 RED RIVER TRI-AXLE BELLY DUMP	26,417.80	.00	.00	3,100.00	5,336.17	.00	.00	-2,236.17
	Acq Dt. 5/4/1995 Est. Life 20 Status <b>Active</b>								
0501	2001 RED RIVER BELLY DUMP	28,462.32	.00	.00	103,850.00	4,229.08	.00	.00	99,620.92
	Acq Dt. 5/22/2001 Est. Life 20 Status <b>Active</b>								
0503	2015 CPS BELLY DUMP	21,400.00	18,457.50	.00	13,330.00	3,983.42	1,070.00	17,387.50	8,276.58
	Acq Dt. 4/3/2020 Est. Life 20 Status <b>Active</b>								
	<b>SubTotal</b>	76,280.12	18,457.50	.00	120,280.00	13,548.67	1,070.00	17,387.50	105,661.33
<b>CONST</b>									
0709	PIN FINDER LOCATOR	500.00	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 1/1/1989 Est. Life 10 Status <b>Active</b>								
0711	CONCRETE AIR TESTER	575.18	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 4/7/1995 Est. Life 20 Status <b>Active</b>								
0718	LASER LEVEL	2,337.68	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 6/6/1997 Est. Life 10 Status <b>Active</b>								
0726	COURSE SIEVE SHAKER	3,522.26	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 6/19/2001 Est. Life 5 Status <b>Active</b>								
0727	DIGITAL SCALES: SOIL TESTING	1,452.00	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 3/27/2002 Est. Life 5 Status <b>Active</b>								
0731	ONE OFFICE DATABASE	15,763.93	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 9/2/2005 Est. Life 10 Status <b>Active</b>								
0738	HP LASERJET 5200DTN PRINTER	2,396.00	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 11/27/2012 Est. Life 8 Status <b>Active</b>								
0739	AUTOCAD CIVIL 3D 2017	41,224.62	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 1/12/2017 Est. Life 5 Status <b>Active</b>								

# AITKIN COUNTY HIGHWAY DEPARTMENT

## Fixed Assets Report As Of DECEMBER 31, 2023

Equipment Code	Description	Org. Cost	Beginning Balance	Capital Improv	Equipment Rental	Cost Added	Yearly Depr	Ending Balance	Adjust To Equalize Depr.
<b>CONST</b>									
0740	TRIMBLE SURVEY EQUIPMENT 2019 Acq Dt. 5/28/2019 Est. Life 8	67,863.01	36,759.12	.00	.00	.00	8,482.88	28,276.24	-8,482.88
	Status <b>Active</b>								
0769	TOUGHBOOKS #1 Acq Dt. 9/21/2011 Est. Life 5	1,757.03	.00	.00	.00	.00	.00	.00	.00
	Status <b>Active</b>								
0772	IPAD - SIGN TRUCK Acq Dt. 9/2/2015 Est. Life 4	930.97	.00	.00	.00	.00	.00	.00	.00
	Status <b>Active</b>								
0773	TRIMBLE GPS TOTAL STATION Acq Dt. 2/20/2009 Est. Life 8	54,895.96	.00	.00	.00	.00	.00	.00	.00
	Status <b>Active</b>								
0777	NIKON AUTOMATIC LEVEL Acq Dt. 6/3/2009 Est. Life 0	1,050.94	.00	.00	.00	.00	.00	.00	.00
	Status <b>Active</b>								
0778	E/TIME CARD Acq Dt. 12/24/2009 Est. Life 8	9,570.00	.00	.00	.00	.00	.00	.00	.00
	Status <b>Active</b>								
0784	ENGINEER TECH COMPUTER #5 Acq Dt. 4/14/2013 Est. Life 4	1,159.59	.00	.00	.00	.00	.00	.00	.00
	Status <b>Active</b>								
0786	ENGINEER TECH DESKTOP COMPUTERS - 4 Acq Dt. 1/1/2018 Est. Life 4	6,664.36	.00	.00	.00	.00	.00	.00	.00
	Status <b>Active</b>								
0787	ENGINEER TECH LAPTOPS - 4 Acq Dt. 1/1/2018 Est. Life 4	7,210.80	.00	.00	.00	.00	.00	.00	.00
	Status <b>Active</b>								
	<b>SubTotal</b>	218,874.33	36,759.12	.00	.00	.00	8,482.88	28,276.24	-8,482.88
<b>GRADERS</b>									
0200	CATERPILLAR 120M MOTOR GRADER Acq Dt. 2/6/2013 Est. Life 15	193,743.00	65,657.35	.00	60,628.50	34,405.56	12,916.20	52,741.15	13,306.74
	Status <b>Active</b>								
0201	CATERPILLAR 120M MOTOR GRADER Acq Dt. 2/6/2013 Est. Life 15	193,743.00	65,657.35	.00	37,416.00	12,074.38	12,916.20	52,741.15	12,425.42
	Status <b>Active</b>								
0205	2016 JOHN DEERE 670GP Acq Dt. 11/17/2016 Est. Life 15	208,090.00	122,541.56	.00	54,733.50	26,317.43	13,872.72	108,668.84	14,543.35
	Status <b>Active</b>								
0206	2016 JOHN DEERE 670GP Acq Dt. 11/17/2016 Est. Life 15	208,090.00	122,541.56	.00	49,395.00	15,879.56	13,872.72	108,668.84	19,642.72
	Status <b>Active</b>								
0213	CAT 120M2 MOTOR GRADER Acq Dt. 11/27/2018 Est. Life 7	207,780.00	84,101.42	.00	79,490.00	16,757.73	29,682.86	54,418.56	33,049.41
	Status <b>Active</b>								

# AITKIN COUNTY HIGHWAY DEPARTMENT

## Fixed Assets Report As Of DECEMBER 31, 2023

Equipment Code	Description	Org. Cost	Beginning Balance	Capital Improv	Equipment Rental	Cost Added	Yearly Depr	Ending Balance	Adjust To Equalize Depr.
<b>GRADERS</b>									
0214	2020 JOHN DEERE 670GP MOTOR GRADER	296,120.00	190,362.85	.00	81,246.00	40,814.87	42,302.86	148,059.99	-1,871.73
	Acq Dt. 7/15/2020 Est. Life 7 Status <b>Active</b>								
0215	2011 CATERPILLAR 140M VHP MOTOR GRADER	228,000.00	230,166.19	.00	44,407.50	37,541.00	33,682.86	196,483.33	-26,816.36
	Acq Dt. 11/10/2022 Est. Life 7 Status <b>Active</b>								
	<b>SubTotal</b>	1,535,566.00	881,028.28	.00	407,316.50	183,790.53	159,246.42	721,781.86	64,279.55
<b>LOADERS</b>									
0010	1989 CASE 1840 SKID STEER	14,320.00	.00	.00	.00	4,070.37	.00	.00	-4,070.37
	Acq Dt. 6/30/1991 Est. Life 5 Status <b>Active</b>								
0020	BOBCAT 773 SKID LOADER	12,500.00	.00	.00	2,415.00	2,742.75	.00	.00	-327.75
	Acq Dt. 8/21/2009 Est. Life 6 Status <b>Active</b>								
0366	1985 JOHN DEERE TRACTOR-LOADER	27,895.00	.00	.00	2,415.00	4,637.80	.00	.00	-2,222.80
	Acq Dt. 6/1/1985 Est. Life 7 Status <b>Active</b>								
0371	2008 JD 624J WHEEL LOADER	102,623.40	.00	.00	16,725.50	12,765.90	.00	.00	3,959.60
	Acq Dt. 5/15/2008 Est. Life 10 Status <b>Active</b>								
0384	2013 JOHN DEERE 310K BACKHOE LOADER	57,345.00	57,345.00	.00	776.25	682.36	1,433.63	55,911.37	-1,339.74
	Acq Dt. 10/5/2023 Est. Life 10 Status <b>New</b>								
0386	1973 JD 410E WHEEL LOADER BACKHOE	30,459.38	2,538.08	.00	4,860.50	1,340.47	2,538.08	.00	981.95
	Acq Dt. 11/21/2013 Est. Life 10 Status <b>Active</b>								
0389	1994 FORD 675D TRACTOR/LDR/BACKHOE	49,456.05	.00	.00	1,658.00	406.43	.00	.00	1,251.57
	Acq Dt. 11/1/1994 Est. Life 10 Status <b>Traded</b> <b>10/05/2023</b>								
0391	1997 CAT 938F LOADER	121,976.00	.00	.00	9,452.00	7,874.93	.00	.00	1,577.07
	Acq Dt. 6/6/1997 Est. Life 10 Status <b>Active</b>								
0397	JD TRACTOR LOADER/BACKHOE	45,382.85	.00	.00	1,846.50	2,227.57	.00	.00	-381.07
	Acq Dt. 12/22/2003 Est. Life 12 Status <b>Active</b>								
0398	JD 624J LOADER	114,444.90	.00	.00	19,616.00	24,127.15	.00	.00	-4,511.15
	Acq Dt. 4/8/2004 Est. Life 12 Status <b>Active</b>								
	<b>SubTotal</b>	576,402.58	59,883.08	.00	59,764.75	60,875.73	3,971.71	55,911.37	-5,082.69

# AITKIN COUNTY HIGHWAY DEPARTMENT

## Fixed Assets Report As Of DECEMBER 31, 2023

Equipment Code	Description	Org. Cost	Beginning Balance	Capital Improv	Equipment Rental	Cost Added	Yearly Depr	Ending Balance	AdjustTo Equalize Depr.
<b>MAINT</b>									
0016	STOW VPC80E PLATE COMPACTOR	1,618.80	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 10/1/1993 Est. Life 8								
	Status <b>Active</b>								
0018	GRACO PAVEMENT MARKER	6,704.18	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 6/17/1994 Est. Life 8								
	Status <b>Active</b>								
0019	ROSCO SWEEP PRO	40,300.24	.00	.00	5,325.00	9,162.99	.00	.00	-3,837.99
	Acq Dt. 3/21/2006 Est. Life 10								
	Status <b>Active</b>								
0041	2014 CIMLINE 230DH GEN IV MELTER	36,495.00	7,906.78	.00	.00	944.43	3,649.56	4,257.22	-4,593.99
	Acq Dt. 3/26/2015 Est. Life 10								
	Status <b>Active</b>								
0042	INGERSOLL RAND COMPRESSOR	11,762.93	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 2/26/2002 Est. Life 5								
	Status <b>Active</b>								
0043	PAVEMENT COMPACTOR CATCB24	27,787.50	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 10/15/2012 Est. Life 10								
	Status <b>Active</b>								
0048	HYDRO TEK STEAMER	6,478.90	.00	.00	4,354.00	.00	.00	.00	4,354.00
	Acq Dt. 3/13/2014 Est. Life 8								
	Status <b>Active</b>								
0050	STEPP POTHOLE PATCH TRAILER 2014	15,572.00	.00	.00	4,590.00	1,344.33	.00	.00	3,245.67
	Acq Dt. 5/29/2014 Est. Life 8								
	Status <b>Active</b>								
0064	2023 VIRNIG VBW84 SNOWBLOWER	14,599.50	14,599.50	.00	.00	637.51	1,520.78	13,078.72	-2,158.29
	Acq Dt. 3/14/2023 Est. Life 8								
	Status <b>New</b>								
0065	2023 SCHULTE XH1000 MOWER	42,464.58	42,464.58	.00	.00	4,619.30	2,830.97	39,633.61	-7,450.27
	Acq Dt. 5/22/2023 Est. Life 10								
	Status <b>New</b>								
0066	HONDA WATER PUMP	2,628.51	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 8/15/2003 Est. Life 5								
	Status <b>Active</b>								
0067	PULL TYPE PNEUMATIC ROLLER	11,182.50	.00	.00	.00	81.01	.00	.00	-81.01
	Acq Dt. 11/15/2004 Est. Life 5								
	Status <b>Active</b>								
0068	HONDA 340CC TRASH PUMP	2,159.00	1,475.32	.00	.00	.00	431.80	1,043.52	-431.80
	Acq Dt. 6/15/2021 Est. Life 5								
	Status <b>Active</b>								
0096	ALL AMERICAN DISK	4,473.00	.00	.00	.00	1,650.75	.00	.00	-1,650.75
	Acq Dt. 12/11/1995 Est. Life 7								
	Status <b>Active</b>								
0098	FORD TANDEM WHEEL DISC	1,600.00	.00	.00	.00	583.12	.00	.00	-583.12
	Acq Dt. 7/25/1988 Est. Life 4								
	Status <b>Active</b>								

# AITKIN COUNTY HIGHWAY DEPARTMENT

## Fixed Assets Report As Of DECEMBER 31, 2023

Equipment Code	Description	Org. Cost	Beginning Balance	Capital Improv	Equipment Rental	Cost Added	Yearly Depr	Ending Balance	Adjust To Equalize Depr.
<b>MAINT</b>									
0300	PT100G TEREX TRACK BRUSH MACH	71,832.83	.00	.00	19,520.00	14,405.18	.00	.00	5,114.82
	Acq Dt. 6/27/2011 Est. Life 10 Status <b>Active</b>								
0306	2013 LB PERFORMANCE RW35 ROAD WIDENER	38,500.00	27,591.67	.00	.00	.00	3,850.00	23,741.67	-3,850.00
	Acq Dt. 3/27/2020 Est. Life 10 Status <b>Active</b>								
0369	1999 SELF PROPEL STEEL DRUM ROLLER	43,665.00	.00	.00	300.00	153.47	.00	.00	146.53
	Acq Dt. 11/16/2004 Est. Life 5 Status <b>Active</b>								
0372	2020 VOLVO EXCAVATOR	145,406.00	106,631.07	.00	40,729.00	22,300.68	14,540.60	92,090.47	3,887.72
	Acq Dt. 5/28/2020 Est. Life 10 Status <b>Active</b>								
0399	CATERPILLAR D5NLGP DOZER	107,649.54	.00	.00	11,660.00	10,391.30	.00	.00	1,268.70
	Acq Dt. 12/29/2004 Est. Life 12 Status <b>Active</b>								
0498	WATER TANKER SEMI-TRAILER	2,500.00	.00	.00	.00	1,201.27	.00	.00	-1,201.27
	Acq Dt. 6/11/2003 Est. Life 2 Status <b>Active</b>								
0815	TURFMAKER 325 - HYDROSEEDER	11,075.00	9,044.58	.00	2,100.00	180.53	1,107.50	7,937.08	811.97
	Acq Dt. 3/17/2021 Est. Life 10 Status <b>Active</b>								
	<b>SubTotal</b>	646,455.01	209,713.50	.00	88,578.00	67,655.87	27,931.21	181,782.29	-7,009.08
<b>PICKUPS</b>									
0440	1999 FORD PICKUP (MECHANIC)	27,307.66	.00	.00	.00	1,678.30	.00	.00	-1,678.30
	Acq Dt. 6/24/1999 Est. Life 5 Status <b>Sold</b>		<b>08/11/2023</b>						
0448	2004 FORD F-150 4X4 PICKUP	18,264.12	.00	.00	8,723.00	4,216.41	.00	.00	4,506.59
	Acq Dt. 9/9/2004 Est. Life 5 Status <b>Active</b>								
0454	2008 F150 FORD PICKUP	20,588.85	.00	.00	2,839.00	3,511.27	.00	.00	-672.27
	Acq Dt. 5/13/2008 Est. Life 5 Status <b>Active</b>								
0456	2008 F350 FORD 1-TON PICKUP	25,893.33	.00	.00	6,284.00	5,917.23	.00	.00	366.77
	Acq Dt. 8/21/2008 Est. Life 5 Status <b>Active</b>								
0458	2010 FORD F150 4 DR CAB	26,065.86	.00	.00	13,065.00	5,465.02	.00	.00	7,599.98
	Acq Dt. 5/21/2010 Est. Life 5 Status <b>Active</b>								
0459	2010 FORD F150	23,704.75	.00	.00	2,292.00	2,388.84	.00	.00	-96.84
	Acq Dt. 5/14/2010 Est. Life 5 Status <b>Active</b>								
0460	2011 FORD F350 SD (SURVEY)	39,336.40	.00	.00	8,930.00	8,547.16	.00	.00	382.84
	Acq Dt. 8/4/2010 Est. Life 5 Status <b>Active</b>								

# AITKIN COUNTY HIGHWAY DEPARTMENT

## Fixed Assets Report As Of DECEMBER 31, 2023

Equipment Code	Description	Org. Cost	Beginning Balance	Capital Improv	Equipment Rental	Cost Added	Yearly Depr	Ending Balance	Adjust To Equalize Depr.
<b>PICKUPS</b>									
0462	2012 CHEVROLET 4 DR EXT-SCOTT	24,912.00	.00	.00	8,804.00	5,360.25	.00	.00	3,443.75
	Acq Dt. 12/19/2011 Est. Life 5 Status <b>Active</b>								
0464	2008 FORD F 150 EXT CAB	12,000.00	.00	.00	3,894.00	5,315.23	.00	.00	-1,421.23
	Acq Dt. 6/4/2012 Est. Life 5 Status <b>Active</b>								
0466	2014 FORD F-150 4x4 SUPER CAB (Paul K)	25,382.88	.00	.00	8,827.00	5,619.29	.00	.00	3,207.71
	Acq Dt. 4/10/2014 Est. Life 8 Status <b>Active</b>								
0468	2007 FORD F-150	17,895.95	.00	.00	.00	2,875.84	.00	.00	-2,875.84
	Acq Dt. 10/6/2015 Est. Life 5 Status <b>Sold</b>		<b>08/11/2023</b>						
0470	2006 GMC SIERRA 150	16,867.75	.00	.00	53,705.00	4,475.17	.00	.00	49,229.83
	Acq Dt. 5/26/2016 Est. Life 5 Status <b>Active</b>								
0471	SIGN TRUCK - F-450 SUPER DUTY	47,292.13	.00	.00	26,885.00	23,723.00	.00	.00	3,162.00
	Acq Dt. 5/12/2017 Est. Life 5 Status <b>Active</b>								
0472	2018 FORD F-250 SUPER DUTY - BUTCH	26,631.91	2,219.33	.00	29,172.00	15,433.91	2,219.33	.00	11,518.76
	Acq Dt. 6/5/2018 Est. Life 5 Status <b>Active</b>								
0473	2018 FORD F-250 SUPERDUTY	33,554.41	2,796.21	.00	15,421.00	8,219.32	2,796.21	.00	4,405.47
	Acq Dt. 6/11/2018 Est. Life 5 Status <b>Active</b>								
0474	2020 F-150 4X4 EXTENDED CAB	28,675.14	14,815.48	.00	9,023.00	3,265.62	5,735.03	9,080.45	22.35
	Acq Dt. 8/31/2020 Est. Life 5 Status <b>Active</b>								
0475	2020 FORD F550 SUPER DUTY - MECHANIC TRI	98,293.73	57,338.00	.00	16,897.00	17,986.12	19,658.75	37,679.25	-20,747.87
	Acq Dt. 12/21/2020 Est. Life 5 Status <b>Active</b>								
0476	2021 GMC SIERRA - QUALE	30,433.83	19,274.75	.00	2,288.00	724.18	6,086.77	13,187.98	-4,522.95
	Acq Dt. 3/19/2021 Est. Life 5 Status <b>Active</b>								
0477	2015 FORD F150 SUPER CAB	30,532.50	27,352.03	.00	11,500.00	5,390.81	3,816.56	23,535.47	2,292.63
	Acq Dt. 3/22/2022 Est. Life 8 Status <b>Active</b>								
0478	2022 CHEVROLET SILVERADO - SCOTT K	44,915.00	40,236.35	.00	35,820.00	13,308.07	5,614.38	34,621.97	16,897.55
	Acq Dt. 3/25/2022 Est. Life 8 Status <b>Active</b>								
0479	2016 GMC SIERRA 1500 (MCGRATH SHOP)	26,220.00	26,220.00	.00	11,831.00	8,835.75	2,731.25	23,488.75	264.00
	Acq Dt. 3/3/2023 Est. Life 8 Status <b>New</b>								
0480	2016 GMC SIERRA 1500 (R.THOMPSON)	23,020.00	23,020.00	.00	7,781.00	6,239.27	2,397.92	20,622.08	-856.19
	Acq Dt. 3/3/2023 Est. Life 8 Status <b>New</b>								
<b>SubTotal</b>		667,788.20	213,272.15	.00	283,981.00	158,496.06	51,056.20	162,215.95	74,428.74

# AITKIN COUNTY HIGHWAY DEPARTMENT

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Equipment Code	Description	Org. Cost	Beginning Balance	Capital Improv	Equipment Rental	Cost Added	Yearly Depr	Ending Balance	Adjust To Equalize Depr.
<b>SHOP</b>									
0802	AIRCO WELDER OUTFIT	1,758.88	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 1/1/1980 Est. Life 10								
	Status <b>Active</b>								
0803	GRAY WIRELESS PORTABLE LIFT SYSTEM	38,233.00	26,763.10	.00	.00	.00	3,823.30	22,939.80	-3,823.30
	Acq Dt. 1/30/2020 Est. Life 10								
	Status <b>Active</b>								
0804	PRESSURE WASHER - AITKIN	750.49	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 1/1/1980 Est. Life 10								
	Status <b>Active</b>								
0806	JOHN DEERE SNOWBLOWER	800.00	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 1/11/1976 Est. Life 10								
	Status <b>Active</b>								
0807	SEARS PORTABLE GENERATOR	1,124.24	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 3/17/1995 Est. Life 10								
	Status <b>Active</b>								
0809	PLASMA POWERCUTTER	2,343.00	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 1/12/2007 Est. Life 4								
	Status <b>Active</b>								
0811	HUSQVARNA CHOP SAW K760	1,916.92	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 9/11/2013 Est. Life 4								
	Status <b>Active</b>								
0812	AC/DC 225/125 WELDER	701.87	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 6/12/2018 Est. Life 1								
	Status <b>Active</b>								
0813	POWER MIG 256 MIG WELDER	2,483.40	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 6/12/2018 Est. Life 1								
	Status <b>Active</b>								
0814	2020 JOHN DEERE Z720E ZTRAK	5,345.00	2,895.21	.00	.00	178.24	1,336.25	1,558.96	-1,514.49
	Acq Dt. 3/1/2021 Est. Life 4								
	Status <b>Active</b>								
0816	TORO 824 OE SNOWBLOWER	1,299.00	1,299.00	.00	.00	.00	27.06	1,271.94	-27.06
	Acq Dt. 12/19/2023 Est. Life 4								
	Status <b>New</b>								
	<b>SubTotal</b>	56,755.80	30,957.31	.00	.00	178.24	5,186.61	25,770.70	-5,364.85
<b>TANDEMS</b>									
0127	2000 FORD SINGLE AXLE	93,834.69	.00	.00	13,016.25	19,915.99	.00	.00	-6,899.74
	Acq Dt. 10/22/1999 Est. Life 8								
	Status <b>Active</b>								
0135	2012 INTERNATIONAL TANDEM	180,115.33	.00	.00	48,351.00	57,612.15	.00	.00	-9,261.15
	Acq Dt. 2/13/2012 Est. Life 8								
	Status <b>Active</b>								
0136	2012 INTERNATIONAL TANDEM	180,115.32	.00	.00	45,258.00	62,190.53	.00	.00	-16,932.53
	Acq Dt. 2/13/2012 Est. Life 8								
	Status <b>Active</b>								

# AITKIN COUNTY HIGHWAY DEPARTMENT

## Fixed Assets Report As Of DECEMBER 31, 2023

Equipment Code	Description	Org. Cost	Beginning Balance	Capital Improv	Equipment Rental	Cost Added	Yearly Depr	Ending Balance	AdjustTo Equalize Depr.
<b>TANDEM</b>									
0137	2012 INTERNATIONAL TANDEM Acq Dt. 2/13/2012 Est. Life 8	181,528.21	.00	.00	41,761.50	49,712.26	.00	.00	-7,950.76
	Status <b>Active</b>								
0138	2012 INTERNATIONAL TANDEM Acq Dt. 2/13/2012 Est. Life 8	181,837.07	.00	.00	41,637.75	59,584.44	.00	.00	-17,946.69
	Status <b>Active</b>								
0139	2016 MACK GU 713 Acq Dt. 11/25/2015 Est. Life 10	182,454.37	51,695.67	.00	57,973.50	70,582.29	18,245.40	33,450.27	-30,854.19
	Status <b>Active</b>								
0140	2016 MACK GU 713 Acq Dt. 11/25/2015 Est. Life 8	182,454.37	19,005.35	.00	60,307.50	22,730.31	19,005.35	.00	18,571.84
	Status <b>Active</b>								
0141	2016 MACK GU 713 Acq Dt. 11/25/2015 Est. Life 8	182,454.37	19,005.35	.00	59,985.00	24,928.75	19,005.35	.00	16,050.90
	Status <b>Active</b>								
0142	2010 MACK GU812 - SINGLE AXLE Acq Dt. 10/30/2018 Est. Life 8	93,234.00	43,703.44	.00	46,770.75	26,213.81	11,654.25	32,049.19	8,902.69
	Status <b>Active</b>								
0143	2019 MACK GR64F Acq Dt. 5/2/2019 Est. Life 8	192,262.32	104,142.09	.00	73,285.50	51,696.64	24,032.79	80,109.30	-2,443.93
	Status <b>Active</b>								
0144	2020 MACK GR64F Acq Dt. 5/2/2019 Est. Life 8	192,262.32	104,142.09	.00	107,368.50	44,171.59	24,032.79	80,109.30	39,164.12
	Status <b>Active</b>								
0145	2019 MACK GR64F Acq Dt. 5/2/2019 Est. Life 8	192,262.32	104,142.09	.00	113,256.00	53,345.88	24,032.79	80,109.30	35,877.33
	Status <b>Active</b>								
0146	2015 INTERNATIONAL PROSTAR Acq Dt. 3/27/2020 Est. Life 8	51,707.50	33,394.42	.00	56,632.50	24,066.94	6,463.44	26,930.98	26,102.12
	Status <b>Active</b>								
0147	2022 MACK GR64F Acq Dt. 4/25/2022 Est. Life 8	217,254.73	196,887.10	.00	83,898.00	36,568.66	27,156.84	169,730.26	20,172.50
	Status <b>Active</b>								
0148	2022 MACK GR64F Acq Dt. 5/9/2022 Est. Life 8	215,259.73	197,321.42	.00	103,860.75	30,384.40	26,907.47	170,413.95	46,568.88
	Status <b>Active</b>								
0149	2022 MACK GR64F Acq Dt. 5/18/2022 Est. Life 8	222,161.99	203,648.49	.00	37,315.50	24,286.45	27,770.25	175,878.24	-14,741.20
	Status <b>Active</b>								
	<b>SubTotal</b>	2,741,198.64	1,077,087.51	.00	990,678.00	657,991.09	228,306.72	848,780.79	104,380.19
<b>TRACTORS</b>									
0350	JD 6430 TRACTOR/MOWER Acq Dt. 4/19/2007 Est. Life 10	75,268.00	.00	.00	29,788.00	25,179.70	.00	.00	4,608.30
	Status <b>Active</b>								

# AITKIN COUNTY HIGHWAY DEPARTMENT

## Fixed Assets Report As Of DECEMBER 31, 2023

Equipment Code	Description	Org. Cost	Beginning Balance	Capital Improv	Equipment Rental	Cost Added	Yearly Depr	Ending Balance	Adjust To Equalize Depr.
<b>TRACTORS</b>									
0351	NEW HOLLAND TRACTOR MOWER	66,121.56	24,795.81	.00	30,987.00	28,543.32	6,612.12	18,183.69	-4,168.44
	Acq Dt. 10/6/2016 Est. Life 10 Status <b>Active</b>								
0352	NEW HOLLAND - GUARDRAIL MOWER	103,838.50	67,495.02	.00	6,017.00	5,531.72	10,383.85	57,111.17	-9,898.57
	Acq Dt. 7/12/2019 Est. Life 10 Status <b>Active</b>								
	<b>SubTotal</b>	245,228.06	92,290.83	.00	66,792.00	59,254.74	16,995.97	75,294.86	-9,458.71
<b>TRAILERS</b>									
0028	2007 FELLING TRAILER (AITKIN)	15,819.88	.00	.00	60.00	.00	.00	.00	60.00
	Acq Dt. 6/21/2006 Est. Life 8 Status <b>Active</b>								
0029	TRAILER - FELLING (AITKIN)	2,898.00	.00	.00	.00	117.78	.00	.00	-117.78
	Acq Dt. 1/16/1991 Est. Life 8 Status <b>Active</b>								
0031	2011 SURVEY TRAILER - PJ7712GR	1,760.25	.00	.00	.00	161.72	.00	.00	-161.72
	Acq Dt. 4/1/2011 Est. Life 8 Status <b>Active</b>								
0033	HOMEMADE CULVERT TRAILER (PIPE TRAILER)	.00	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 1/1/1990 Est. Life 5 Status <b>Active</b>								
0034	TOWMASTER TRAILER (JACOBSON)	10,705.35	.00	.00	.00	491.58	.00	.00	-491.58
	Acq Dt. 6/21/1988 Est. Life 8 Status <b>Active</b>								
0035	HOMEMADE 6X8 TRAILER (AITKIN)	100.00	.00	.00	.00	139.99	.00	.00	-139.99
	Acq Dt. 3/14/1986 Est. Life 8 Status <b>Active</b>								
0051	2014 TOWMASTER TRAILER T-50	26,005.96	3,467.08	.00	400.00	1,665.10	2,600.64	866.44	-3,865.74
	Acq Dt. 5/30/2014 Est. Life 10 Status <b>Active</b>								
0052	CONTINENTAL CARGO 6X10 TRAILER	3,243.93	1,054.50	.00	.00	159.99	324.36	730.14	-484.35
	Acq Dt. 4/14/2016 Est. Life 10 Status <b>Active</b>								
0053	SKID LOADER KAUFMAN TRAILER - 22FT DELU	6,780.30	5,537.24	.00	45.00	.00	678.03	4,859.21	-633.03
	Acq Dt. 7/6/2021 Est. Life 10 Status <b>Active</b>								
0054	2022 TM T-50 TRAILER	28,041.00	25,470.57	.00	7,100.00	243.49	2,804.10	22,666.47	4,052.41
	Acq Dt. 2/2/2022 Est. Life 10 Status <b>Active</b>								

# AITKIN COUNTY HIGHWAY DEPARTMENT

## Fixed Assets Report As Of DECEMBER 31, 2023

Equipment Code	Description	Org. Cost	Beginning Balance	Capital Improv	Equipment Rental	Cost Added	Yearly Depr	Ending Balance	Adjust To Equalize Depr.
<b>TRAILERS</b>									
0097	1989 HOME-MADE TRAILER (AITKIN)	694.34	.00	.00	.00	.00	.00	.00	.00
	Acq Dt. 3/10/1989 Est. Life 8 Status <b>Active</b>								
	<b>SubTotal</b>	96,049.01	35,529.39	.00	7,605.00	2,979.65	6,407.13	29,122.26	-1,781.78
	<b>FINAL TOTAL</b> 137	6,957,217.99	2,720,382.64	.00	2,025,518.00	1,205,034.78	513,996.20	2,206,386.44	306,487.02

AITKIN COUNTY HIGHWAY DEPARMENT  
EQUIPMENT RENTAL ANALYSIS  
DECEMBER 31, 2023

Equip Code	Description	Maintenance	Administrative & Unallocated	Repair Equipment	Account Recon & Other	Total
0013	2011 POLARIS 500 RANGER ATV	454.75	68.00			522.75
0019	ROSCO SWEEP PRO	1,410.00	3,900.00	15.00		5,325.00
0020	BOBCAT 773 SKID LOADER	1,035.00	1,207.50		172.50	2,415.00
0028	2007 FELLING TRAILER (AITKIN)	60.00				60.00
0048	HYDRO TEK STEAMER	4,072.00			282.00	4,354.00
0050	STEPP POTHOLE PATCH TRAILER 2014	4,590.00				4,590.00
0051	2014 TOWMASTER TRAILER T-50	280.00	120.00			400.00
0053	SKID LOADER KAUFMAN TRAILER - 22FT	45.00				45.00
0054	2022 TM T-50 TRAILER	6,400.00	260.00	20.00	420.00	7,100.00
0127	2000 FORD SINGLE AXLE	1,345.50	11,553.75		117.00	13,016.25
0135	2012 INTERNATIONAL TANDEM	12,114.00	35,877.00		360.00	48,351.00
0136	2012 INTERNATIONAL TANDEM	11,781.00	32,049.00		1,428.00	45,258.00
0137	2012 INTERNATIONAL TANDEM	11,349.00	28,774.50		1,638.00	41,761.50
0138	2012 INTERNATIONAL TANDEM	13,009.50	28,418.25		210.00	41,637.75
0139	2016 MACK GU 713	14,040.00	40,608.00		3,325.50	57,973.50
0140	2016 MACK GU 713	5,764.50	48,847.50		5,695.50	60,307.50
0141	2016 MACK GU 713	18,076.50	33,616.50		8,292.00	59,985.00
0142	2010 MACK GU812 - SINGLE AXLE	1,228.50	31,590.00		13,952.25	46,770.75
0143	2019 MACK GR64F	30,069.00	40,465.50		2,751.00	73,285.50
0144	2020 MACK GR64F	62,068.50	44,832.00		468.00	107,368.50
0145	2019 MACK GR64F	65,695.50	46,098.00	351.00	1,111.50	113,256.00
0146	2015 INTERNATIONAL PROSTAR	48,496.50	8,136.00			56,632.50
0147	2022 MACK GR64F	40,974.00	38,712.00	117.00	4,095.00	83,898.00
0148	2022 MACK GR64F	43,348.50	58,286.25		2,226.00	103,860.75
0149	2022 MACK GR64F	6,786.00	28,758.00		1,771.50	37,315.50
0200	CATERPILLAR 120M MOTOR GRADER	52,648.00	4,865.50		3,115.00	60,628.50
0201	CATERPILLAR 120M MOTOR GRADER	30,648.00	912.00		5,856.00	37,416.00
0205	2016 JOHN DEERE 670GP	45,936.00	5,271.00		3,526.50	54,733.50
0206	2016 JOHN DEERE 670GP	46,224.00	2,091.50		1,079.50	49,395.00
0213	CAT 120M2 MOTOR GRADER	58,294.50	6,834.50		14,361.00	79,490.00
0214	2020 JOHN DEERE 670GP MOTOR GRAD	70,125.00	8,030.50		3,090.50	81,246.00
0215	2011 CATERPILLAR 140M VHP MOTOR	14,040.00	3,126.00		27,241.50	44,407.50
0300	PT100G TEREX TRACK BRUSH MACHINE	18,240.00	1,280.00			19,520.00
0350	JD 6430 TRACTOR/MOWER	29,480.00	308.00			29,788.00
0351	NEW HOLLAND TRACTOR MOWER	29,535.00			1,452.00	30,987.00
0352	NEW HOLLAND - GUARDRAIL MOWER	5,489.00			528.00	6,017.00
0366	1985 JOHN DEERE TRACTOR-LOADER	1,955.00	460.00			2,415.00

AITKIN COUNTY HIGHWAY DEPARTMENT  
EQUIPMENT RENTAL ANALYSIS  
DECEMBER 31, 2023

Equip Code	Description	Maintenance	Administrative & Unallocated	Repair Equipment	Account Recon & Other	Total
0369	1999 SELF PROPEL STEEL DRUM ROLLER		300.00			300.00
0371	2008 JD 624J WHEEL LOADER	815.50	15,737.50		172.50	16,725.50
0372	2020 VOLVO EXCAVATOR	35,037.00	3,352.00	180.00	2,160.00	40,729.00
0384	2013 JOHN DEERE 310K BACKHOE LOAD	776.25				776.25
0386	1973 JD 410E WHEEL LOADER BACKHOE	2,151.50	1,725.00		984.00	4,860.50
0389	1994 FORD 675D TRACTOR/LDR/BACKH	920.00	553.50		184.50	1,658.00
0391	1997 CAT 938F LOADER	1,840.00	7,612.00			9,452.00
0397	JD TRACTOR LOADER/BACKHOE	517.50	984.00		345.00	1,846.50
0398	JD 624J LOADER	7,942.50	11,443.50	230.00		19,616.00
0399	CATERPILLAR D5NLGP DOZER	3,652.00	7,888.00		120.00	11,660.00
0448	2004 FORD F-150 4X4 PICKUP		8,723.00			8,723.00
0454	2008 F150 FORD PICKUP		2,839.00			2,839.00
0456	2008 F350 FORD 1-TON PICKUP		6,284.00			6,284.00
0458	2010 FORD F150 4 DR CAB	2,800.00	10,265.00			13,065.00
0459	2010 FORD F150		2,292.00			2,292.00
0460	2011 FORD F350 SD (SURVEY)		8,930.00			8,930.00
0462	2012 CHEVROLET 4 DR EXT-SCOTT		8,804.00			8,804.00
0464	2008 FORD F 150 EXT CAB		3,894.00			3,894.00
0466	2014 FORD F-150 4x4 SUPER CAB (Paul)		8,827.00			8,827.00
0470	2006 GMC SIERRA 150	1,580.00	51,625.00		500.00	53,705.00
0471	SIGN TRUCK - F-450 SUPER DUTY		26,885.00			26,885.00
0472	2018 FORD F-250 SUPER DUTY - BUTCH		29,172.00			29,172.00
0473	2018 FORD F-250 SUPERDUTY	2,200.00	13,221.00			15,421.00
0474	2020 F-150 4X4 EXTENDED CAB		9,023.00			9,023.00
0475	2020 FORD F550 SUPER DUTY - MECHANIC		16,897.00			16,897.00
0476	2021 GMC SIERRA - QUALE		2,288.00			2,288.00
0477	2015 FORD F150 SUPER CAB		11,500.00			11,500.00
0478	2022 CHEVROLET SILVERADO - SCOTT		35,820.00			35,820.00
0479	2016 GMC SIERRA 1500 (MCGRATH SHOP		11,831.00			11,831.00
0480	2016 GMC SIERRA 1500 (R.THOMPSON)		7,781.00			7,781.00
0499	1995 RED RIVER TRI-AXLE BELLY DUMP	3,100.00				3,100.00
0501	2001 RED RIVER BELLY DUMP	81,220.00	22,630.00			103,850.00
0503	2015 CPS BELLY DUMP	10,540.00	2,790.00			13,330.00
0815	TURFMAKER 325 - HYDROSEEDER	2,100.00				2,100.00
	<b>Final Total</b>	<b>964,300.00</b>	<b>947,273.25</b>	<b>913.00</b>	<b>113,031.75</b>	<b>2,025,518.00</b>

AITKIN COUNTY HIGHWAY DEPARMENT  
EQUIPMENT EXPENSE ANALYSIS  
DECEMBER 31, 2023

Equip Code	Description	Repair Labor & Parts	Tires Tubes & Chains	Diesel & Gasoline	Unallocated Costs	Fringe Benefits	Total Equipment Dollars
0010	1989 CASE 1840 SKID STEER	449.10	2,000.00	13.87	982.50	624.90	4,070.37
0013	2011 POLARIS 500 RANGER	105.84		54.03	63.77	40.56	264.20
0019	ROSCO SWEEP PRO	4,840.42	320.00	384.07	2,211.75	1,406.75	9,162.99
0020	BOBCAT 773 SKID LOADER	246.34		1,413.29	662.04	421.08	2,742.75
0029	TRAILER - FELLING (AITKIN)	117.78					117.78
0031	2011 SURVEY TRAILER - PJ7712GR	161.72					161.72
0034	TOWMASTER TRAILER (JACOBSON)	41.58	450.00				491.58
0035	HOMEMADE 6X8 TRAILER (AITKIN)	139.99					139.99
0041	2014 CIMLINE 230DH GEN IV MELTER			571.48	227.96	144.99	944.43
0050	STEPP POTHOLE PATCH TRAILER 2014	486.86		326.59	324.49	206.39	1,344.33
0051	2014 TOWMASTER TRAILER T-50	985.10	680.00				1,665.10
0052	CONTINENTAL CARGO 6X10 TRAILER	159.99					159.99
0054	2022 TM T-50 TRAILER	243.49					243.49
0064	2023 VIRNIG VBW84 SNOWBLOWER	385.76			153.88	97.87	637.51
0065	2023 SCHULTE XH1000 MOWER	2,795.12			1,115.00	709.18	4,619.30
0067	PULL TYPE PNEUMATIC ROLLER	49.01			19.56	12.44	81.01
0096	ALL AMERICAN DISK	998.86			398.46	253.43	1,650.75
0098	FORD TANDEM WHEEL DISC	352.84			140.75	89.53	583.12
0127	2000 FORD SINGLE AXLE	9,062.56		2,988.54	4,807.29	3,057.60	19,915.99
0135	2012 INTERNATIONAL TANDEM	21,134.61	2,860.70	10,865.61	13,906.32	8,844.91	57,612.15
0136	2012 INTERNATIONAL TANDEM	29,012.95		8,618.33	15,011.44	9,547.81	62,190.53
0137	2012 INTERNATIONAL TANDEM	21,881.74		8,198.98	11,999.46	7,632.08	49,712.26
0138	2012 INTERNATIONAL TANDEM	27,818.08	1,432.03	6,804.23	14,382.39	9,147.71	59,584.44
0139	2016 MACK GU 713	31,312.04		11,400.40	17,034.02	10,835.83	70,582.29
0140	2016 MACK GU 713	6,639.36		7,114.67	5,486.60	3,489.68	22,730.31
0141	2016 MACK GU 713	6,010.44		9,073.86	6,017.26	3,827.19	24,928.75
0142	2010 MACK GU812 - SINGLE AXLE	8,058.94		7,802.95	6,327.44	4,024.48	26,213.81
0143	2019 MACK GR64F	13,417.62	6,493.90	11,369.94	12,478.45	7,936.73	51,696.64
0144	2020 MACK GR64F	11,194.15		15,533.93	10,662.06	6,781.45	44,171.59
0145	2019 MACK GR64F	11,754.89	6,181.91	14,342.61	12,876.53	8,189.94	53,345.88

AITKIN COUNTY HIGHWAY DEPARMENT  
EQUIPMENT EXPENSE ANALYSIS  
DECEMBER 31, 2023

Equip Code	Description	Repair Labor & Parts	Tires Tubes & Chains	Diesel & Gasoline	Unallocated Costs	Fringe Benefits	Total Equipment Dollars
0146	2015 INTERNATIONAL PROSTAR	3,134.01	5,712.10	5,716.71	5,809.24	3,694.88	24,066.94
0147	2022 MACK GR64F	7,009.88		15,117.69	8,826.88	5,614.21	36,568.66
0148	2022 MACK GR64F	6,045.71		12,339.79	7,334.13	4,664.77	30,384.40
0149	2022 MACK GR64F	6,961.03		7,734.62	5,862.22	3,728.58	24,286.45
0200	CATERPILLAR 120M MOTOR GRADER	10,609.60		10,209.09	8,304.75	5,282.12	34,405.56
0201	CATERPILLAR 120M MOTOR GRADER	2,778.59		4,527.58	2,914.49	1,853.72	12,074.38
0205	2016 JOHN DEERE 670GP	4,229.12		11,695.47	6,352.45	4,040.39	26,317.43
0206	2016 JOHN DEERE 670GP	3,674.45		5,934.22	3,832.98	2,437.91	15,879.56
0213	CAT 120M2 MOTOR GRADER	4,245.05		5,894.99	4,044.95	2,572.74	16,757.73
0214	2020 JOHN DEERE 670GP MOTOR GRADER	15,438.47		9,258.47	9,851.82	6,266.11	40,814.87
0215	2011 CATERPILLAR 140M VHP MOTOR GRADER	15,898.71		6,817.22	9,061.58	5,763.49	37,541.00
0300	PT100G TEREX TRACK BRUSH MACHINE	7,798.69		917.83	3,477.10	2,211.56	14,405.18
0350	JD 6430 TRACTOR/MOWER	11,577.01	1,980.00	6,526.98		5,095.71	25,179.70
0351	NEW HOLLAND TRACTOR MOWER	19,589.79	560.00	2,617.11		5,776.42	28,543.32
0352	NEW HOLLAND - GUARDRAIL MOWER	3,118.91	915.00	378.34		1,119.47	5,531.72
0366	1985 JOHN DEERE TRACTOR-LOADER	2,475.03	62.00	269.29	1,119.46	712.02	4,637.80
0369	1999 SELF PROPEL STEEL DRUM			92.86	37.05	23.56	153.47
0371	2008 JD 624J WHEEL LOADER	4,601.59		3,123.01	3,081.41	1,959.89	12,765.90
0372	2020 VOLVO EXCAVATOR	9,034.32		4,459.75	5,382.90	3,423.71	22,300.68
0384	2013 JOHN DEERE 310K BACKHOE LOADER	412.89			164.71	104.76	682.36
0386	1973 JD 410E WHEEL LOADER BACKHOE	127.57		683.55	323.56	205.79	1,340.47
0389	1994 FORD 675D TRACTOR/LOADER/BACKHOE	202.89		203.54			406.43
0391	1997 CAT 938F LOADER	2,574.03		2,191.06	1,900.84	1,209.00	7,874.93
0397	JD TRACTOR LOADER/BACKHOE	1,059.64		288.25	537.69	341.99	2,227.57
0398	JD 624J LOADER	12,299.73		2,299.52	5,823.77	3,704.13	24,127.15
0399	CATERPILLAR D5NLGP DOZER	3,413.28		2,874.46	2,508.24	1,595.32	10,391.30
0440	1999 FORD PICKUP (MECHANIC)	879.52		798.78			1,678.30
0448	2004 FORD F-150 4X4 PICKUP	1,227.66		1,323.67	1,017.75	647.33	4,216.41
0454	2008 F150 FORD PICKUP	1,534.28		590.38	847.54	539.07	3,511.27
0456	2008 F350 FORD 1-TON PICKUP	506.22		3,074.27	1,428.29	908.45	5,917.23

AITKIN COUNTY HIGHWAY DEPARMENT  
EQUIPMENT EXPENSE ANALYSIS  
DECEMBER 31, 2023

Equip Code	Description	Repair Labor & Parts	Tires Tubes & Chains	Diesel & Gasoline	Unallocated Costs	Fringe Benefits	Total Equipment Dollars
0458	2010 FORD F150 4 DR CAB	553.62	539.56	2,213.68	1,319.14	839.02	5,465.02
0459	2010 FORD F150	592.79		852.69	576.61	366.75	2,388.84
0460	2011 FORD F350 SD (SURVEY)	1,893.57		3,278.29	2,063.10	1,312.20	8,547.16
0462	2012 CHEVROLET 4 DR EXT-SCOTT	1,084.73		2,158.74	1,293.85	822.93	5,360.25
0464	2008 FORD F 150 EXT CAB	2,516.87		699.36	1,282.98	816.02	5,315.23
0466	2014 FORD F-150 4x4 SUPER CAB (PAUL K)	1,405.77		1,994.44	1,356.37	862.71	5,619.29
0468	2007 FORD F-150	2,162.84		713.00			2,875.84
0470	2006 GMC SIERRA 150	337.20		2,370.71	1,080.21	687.05	4,475.17
0471	SIGN TRUCK - F-450 SUPER DUTY	1,889.51	1,650.00	10,815.20	5,726.22	3,642.07	23,723.00
0472	2018 FORD F-250 SUPER DUTY - BUTCH	1,362.05	916.00	7,060.96	3,725.41	2,369.49	15,433.91
0473	2018 FORD F-250 SUPERDUTY	1,176.98		3,796.51	1,983.96	1,261.87	8,219.32
0474	2020 F-150 4X4 EXTENDED CAB	126.89		1,849.13	788.25	501.35	3,265.62
0475	2020 FORD F550 SUPER DUTY MECHANIC	6,231.73		4,651.61	4,341.46	2,761.32	17,986.12
0476	2021 GMC SIERRA - QUALE	71.33		366.87	174.80	111.18	724.18
0477	2015 FORD F150 SUPER CAB	627.68	600.00	2,034.28	1,301.23	827.62	5,390.81
0478	2022 CHEVROLET SILVERADO - SCOTT K	1,628.12		6,424.55	3,212.28	2,043.12	13,308.07
0479	2016 GMC SIERRA 1500 (MCGRATH)	3,118.65		2,227.83	2,132.76	1,356.51	8,835.75
0480	2016 GMC SIERRA 1500 (R.THOMPSON)	2,066.66		1,708.70	1,506.02	957.89	6,239.27
0498	WATER TANKER SEMI-TRAILER	726.88			289.96	184.43	1,201.27
0499	1995 RED RIVER TRI-AXLE BELLY DUMP	1,671.51	3,664.66				5,336.17
0501	2001 RED RIVER BELLY DUMP	1,910.20	2,318.88				4,229.08
0503	2015 CPS BELLY DUMP	1,135.06	2,848.36				3,983.42
0814	2020 JOHN DEERE Z720E ZTRAK	178.24					178.24
0815	TURFMAKER 325 - HYDROSEEDER	109.23			43.58	27.72	180.53
	<b>FINAL TOTAL</b>	<b>406,892.96</b>	<b>42,185.10</b>	<b>300,052.43</b>	<b>271,333.41</b>	<b>184,570.88</b>	<b>1,205,034.78</b>

AITKIN COUNTY HIGHWAY DEPARTMENT  
LAND AND BUILDINGS  
DECEMBER 31, 2023

Land & Buildings	Year Purchased	Original Cost	Accum Value 12/31/2022	Land Value	Building Cost	Betterment During Year	Type of Betterment	Accum Value 12/31/2023
Aitkin Shop Industrial Park	1975	362,574.77	2,163,844.54	6,000.00	2,157,844.54			2,163,844.54
Jacobson Shop Ball Bluff Twp, Sec 07	1992	106,740.93	250,475.74	21,938.24	107,949.00			250,475.74
Jacobson Salt Shed		22,900.00	39,757.47		331.09			39,757.47
McGrath Shop White Pine Twp, Sec 32	1973	59,555.89	138,657.95	2,600.00	71,857.95			138,657.95
McGrath Cold Storage	2003	30,063.97	30,904.06		30,904.06			30,904.06
McGrath Salt Shed	2007	22,900.00	45,988.13		45,988.13			45,988.13
McGregor Shop McGregor Twp, Sec 29	1974	60,716.50	321,523.33	1,707.00	319,816.33	47,387.53	fuel tank	368,910.86
McGregor Salt Shed	2005	86,189.00	122,209.18		122,209.18			122,209.18
Palisade Shop	2003	308,821.00	421,275.44	20,216.60	370,649.04			421,275.44
Palisade Cold Storage	2023	-	-	-	-	131,466.07	cold storage	131,466.07
Palisade Salt Shed	2006	22,900.00	26,494.29		26,494.29			26,494.29
Swatara Shop	2006	334,000.00	442,805.40	11,563.88	431,241.52			442,805.40
Swatara Salt Shed	2008	22,900.00	39,344.88					39,344.88
Fleming Twp, Sec 22 Lot 3, Block 1 Used for Drainage: CSAH #5	1988	5,542.00	5,542.00	5,542.00				5,542.00
Seavey Twp, Sec 21 S 1/2 SW: Brooten Pit	1989	16,000.00	16,000.00	16,000.00				16,000.00
Fleming Twp, Sec 30 NW-SE & N 1/2 SW - Wetland Mitigation Site	1995	17,310.67	17,310.67	17,310.67				17,310.67
Hebron - Unorg. 50-25 W 1/2 - SW 1/4, Sec 11 - Wetland Mitigation Site	1995	10,000.00	10,000.00	10,000.00				10,000.00
Gun Lake Gravel Pit	2013	508,907.18	513,429.68	513,429.68				513,429.68
		<b>\$ 1,998,021.91</b>	<b>\$ 4,092,133.08</b>	<b>\$ 626,308.07</b>	<b>\$ 3,685,285.13</b>	<b>\$ 178,853.60</b>	<b>\$ -</b>	<b>\$ 4,784,416.36</b>

AITKIN COUNTY HIGHWAY DEPARTMENT  
STATEMENT OF REVENUES AND EXPENDITURES  
DECEMBER 31, 2023

Revenues	Cash Receipts	Prior Year Receivable	Current Year Receivable	Transfers/ Adjustments	Modified Accrual Balance
<b>Taxes</b>	<b>2,792,891.53</b>	-	-	-	<b>2,792,891.53</b>
<b>Intergovernmental Revenue</b>					
<b>Shared Revenue</b>					
MV Credit Ms State 273.1384	35,234.56	-	-	-	35,234.56
Disparity Reduction Aid	1,824.62	-	-	-	1,824.62
Taconite Credit	105,407.38	-	-	-	105,407.38
In Lieu Apportionments & Receipts	27,754.08	-	-	-	27,754.08
State-Aid Reg. Const.	4,040,544.39	1,721,518.89	247,997.80	(153,100.09)	2,413,923.21
State-Aid Mun. Const.	124,169.10	-	6,535.22	(5,272.55)	125,431.77
State-Aid Reg. Maint.	2,346,411.00	-	-	-	2,346,411.00
State-Aid Mun. Maint.	110,307.00	-	-	-	110,307.00
State-Aid Town Bridge	-	14,148.27	14,148.27	-	-
State-Aid Bridge Bonding	124,112.18	-	-	-	124,112.18
SP: Federal Construction	2,755,811.64	30,668.11	30,668.11	-	2,755,811.64
State-Aid LRIP-Reg Signif	1,000,000.00	-	-	-	1,000,000.00
State-Aid State Park	-	-	-	-	-
State Grants - Disaster Funds	1,846.74	-	53,611.96	-	55,458.70
Federal Grants - FEMA	3,910.40	-	169,204.28	-	173,114.68
<b>Shared Revenue Sub-Total</b>	<b>10,677,333.09</b>	<b>1,766,335.27</b>	<b>522,165.64</b>	<b>(158,372.64)</b>	<b>9,274,790.82</b>
<b>Charges for Materials and Supplies</b>					
Charges - Individuals	34,219.68	50.00	600.00	-	34,769.68
Charges - Townships and Cities	776,339.26	61,610.01	26,513.22	-	741,242.47
<b>Charges for Materials and Supplies Sub-Total</b>	<b>810,558.94</b>	<b>61,660.01</b>	<b>27,113.22</b>	-	<b>776,012.15</b>
<b>Miscellaneous Revenue</b>					
Culverts	10,883.53	(18,500.00)	(18,000.00)	-	11,383.53
Wetland Bank Credits	106,004.79	-	-	-	106,004.79
Misc Receipts	104,665.66	-	-	-	104,665.66
Transfer in From Other Funds	-	-	-	-	-
Sales of Capital Assets/Auction Proceeds	5,522.18	-	-	-	5,522.18
County Ditch/County Development Funds	97,328.33	667.28	600.00	-	97,261.05
Twp Road Allotment Gas Tax	452,509.14	-	-	-	452,509.14
<b>Miscellaneous Revenue Sub-Total</b>	<b>776,913.63</b>	<b>(17,832.72)</b>	<b>(17,400.00)</b>	-	<b>777,346.35</b>
<b>Total Revenues</b>	<b>15,057,697.19</b>	<b>1,810,162.56</b>	<b>531,878.86</b>	<b>(158,372.64)</b>	<b>13,621,040.85</b>

AITKIN COUNTY HIGHWAY DEPARTMENT  
STATEMENT OF REVENUES AND EXPENDITURES  
DECEMBER 31, 2023

Expenditures	Cash Disbursements	Prior Year Payable	Current Year Payable	Transfers/ Adjustments	Modified Accrual Balance
<b>R &amp; B Administration - 301</b>					
Salaries & Benefits Total	528,834.47	279,129.55	51,265.53	-	300,970.45
Communication Services Total	517.00	-	-	-	517.00
Dues/Registrations Total	4,486.13	-	-	-	4,486.13
Printing, Publishing, Advertising Total	186.00	-	-	-	186.00
Hotels/Meals/Mileage/Gas	1,046.93	-	-	-	1,046.93
Contract & Service Agreements Total	18,848.17	-	-	-	18,848.17
Insurance Total	50,466.27	-	-	-	50,466.27
Materials & Supplies Total	5,058.65	1,385.77	454.08	-	4,126.96
<b>R &amp; B Administration - 301 Total</b>	<b>609,443.62</b>	<b>280,515.32</b>	<b>51,719.61</b>	<b>-</b>	<b>380,647.91</b>
<b>R &amp; B Engineering/Construction - 302</b>					
Salaries & Benefits Total	589,726.87	-	45,795.22	-	635,522.09
Dues/Registrations Total	889.21	-	-	-	889.21
Contract & Service Agreements Total	1,482.00	-	-	-	1,482.00
Materials & Supplies Total	3,059.80	14,266.00	-	-	(11,206.20)
<b>R &amp; B Engineering/Construction - 302 Total</b>	<b>595,157.88</b>	<b>14,266.00</b>	<b>45,795.22</b>	<b>-</b>	<b>626,687.10</b>
<b>R &amp; B Highway Maintenance - 303</b>					
Salaries & Benefits Total	1,796,023.85	-	209,095.46	-	2,005,119.31
Communication Services	12,831.53	-	-	-	12,831.53
Dues/Registrations Total	1,786.00	-	-	-	1,786.00
Utilities Total	46,947.61	-	-	-	46,947.61
Contract & Service Agreements Total	42,430.28	-	-	-	42,430.28
Insurance Total	9,360.00	-	-	-	9,360.00
Materials & Supplies Total	2,505,347.79	124,576.52	83,649.38	-	2,464,420.65
Maintenance Agreements	6,519.00	-	-	-	6,519.00
<b>R &amp; B Highway Maintenance - 303 Total</b>	<b>4,421,246.06</b>	<b>124,576.52</b>	<b>292,744.84</b>	<b>-</b>	<b>4,589,414.38</b>
<b>R &amp; B Capital Infrastructure - 307</b>					
Printing, Publishing & Adv	830.64	-	104.63	-	935.27
Contract Payments	6,689,761.48	260,695.89	524,965.20	-	6,954,030.79
Professional Services	81,851.81	-	33,436.53	-	115,288.34
Right of Way	2,353.99	-	500.00	-	2,853.99
<b>R &amp; B Capital Infrastructure - 307 Total</b>	<b>6,774,797.92</b>	<b>260,695.89</b>	<b>559,006.36</b>	<b>-</b>	<b>7,073,108.39</b>
<b>R &amp; B Equipment &amp; Facilities - 308</b>					
Building & Structure Related Expenditure	376,188.67	-	58,160.56	-	434,349.23
<b>R &amp; B Equipment &amp; Facilities - 308 Total</b>	<b>376,188.67</b>	<b>-</b>	<b>58,160.56</b>	<b>-</b>	<b>434,349.23</b>
<b>Twp Road Allotment Gas Tax</b>	<b>452,509.14</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>452,509.14</b>
<b>Total Expenditures</b>	<b>13,229,343.29</b>	<b>680,053.73</b>	<b>1,007,426.59</b>	<b>-</b>	<b>13,556,716.15</b>

**Cash Reconciliation**

Beginning Cash	2,230,541.57
Plus Receipts	15,057,697.19
Minus Disbursements	13,229,343.29
<b>Ending Cash</b>	<b>4,058,895.47</b>

**Fund Balance Reconciliation**

Beginning Fund Balance	3,207,876.29
Plus Revenues	13,621,040.85
Minus Expenditures	13,556,716.15
Adjustments	-
<b>Ending Fund Balance</b>	<b>3,272,200.99</b>

AITKIN COUNTY HIGHWAY DEPARTMENT  
SUMMARY OF COUNTY HIGHWAY INFORMATION  
DECEMBER 31, 2023

<b>SNOW &amp; ICE CONTROL .....</b>	<b>\$ 1,303,596.94</b>
<b>RIGHT-OF-WAY .....</b>	<b>\$ 2,853.99</b>
<b>ENGINEERING.....</b>	<b>\$ 1,022,584.25</b>
<b>CONSTRUCTION.....</b>	<b>\$ 6,857,279.19</b>
<b>BUILDING &amp; EQUIPMENT .....</b>	<b>\$ 434,349.23</b>
(Capital Outlay)	
<b>BETTERMENTS.....</b>	<b>\$ 33,164.54</b>

AITKIN COUNTY HIGHWAY DEPARTMENT  
SUMMARY OF MAINTENANCE COSTS BY FUND  
DECEMBER 31, 2023

Account Description	CSAH Regular	Cost/Mile	CSAH Municipal	Cost/Mile	County Roads	Cost/Mile
<b>Routine Maintenance</b>	1,960,680.54	5,263.85	114,409.02	11,260.73	705,356.29	5,222.15
<b>Repairs and Replacements</b>	205,872.34	552.71	2,249.28	221.39	563,330.77	4,170.66
<b>Betterments</b>	10,949.82	29.40	11.98	1.18	22,202.74	164.38
<b>Special Work</b>	221,091.34	593.57	286.99	28.25	142,996.64	1,058.69
<b>Special Agreements</b>	-	-	30,073.87	2,960.03	-	-
<b>Allocated Expense</b>	2,398,594.04	6,440.11	146,853.46	12,941.57	1,433,886.44	10,615.58
<b>Unallocated Expense</b>	461,067.27	1,237.83	12,573.17	997.68	167,193.60	1,237.83
<b>Equalize Depreciation</b>	(220,511.28)	(592.01)	(6,013.28)	1,150.81	(79,962.46)	(592.01)
<b>Total Expense</b>	2,639,150.03	7,085.93	153,413.35	15,090.06	1,521,117.58	11,261.40
<b>Total No. of Miles</b>	372.48		10.16		135.07	
<b>Proration Percent</b>	71.948%		1.962%		26.090%	

ROADS	GRAVEL MILES	BITUMINOUS MILES	CONCRETE MILES	TOTAL MILES	State Aid Miles = State Aid Needs Add Regular + Municipal Miles
C.S.A.H. - Regular	132.14	240.34	0.00	= 372.48	
C.S.A.H. - Municipal	0.31	9.85	0.00	= 10.16	Total State-Aid ..... 382.64
County Roads	108.54	26.53	0.00	= 135.07	Total Co. Roads ..... <u>135.07</u>
			Total Miles...	517.71	Total Miles..... 517.71

AITKIN COUNTY HIGHWAY DEPARTMENT  
 DETAILED MAINTENANCE BY FUND  
 DECEMBER 31, 2023

<b>Account Description</b>	<b>Code</b>	<b>CSAH Regular</b>	<b>Cost/Mile</b>	<b>CSAH Municipal</b>	<b>Cost/Mile</b>	<b>County Roads</b>	<b>Cost/Mile</b>
<b>Routine Maintenance</b>							
Surface Maintenance - Gravel	MA1	288,106.05	773.48	195.55	19.25	218,452.98	1,617.33
Surface Maintenance - Bituminous	MA2	192,484.10	516.76	8,525.10	839.08	25,051.06	185.47
Culverts & Bridges	MA3	29,211.19	78.42	1,185.39	116.67	15,887.09	117.62
Vegetation Control	MA4	180,154.06	483.66	8,172.57	804.39	69,684.82	515.92
Snow & Ice Removal	MA5	954,569.28	2,562.74	85,100.84	8,376.07	263,926.82	1,954.00
Traffic Services	MA6	316,155.86	848.79	11,229.57	1,105.27	112,353.52	831.82
		<b>1,960,680.54</b>	<b>5,263.85</b>	<b>114,409.02</b>	<b>11,260.73</b>	<b>705,356.29</b>	<b>5,222.15</b>
<b>Repairs and Replacements</b>							
Reshaping	MB1	4,216.50	11.32	500.00	49.21	41,342.47	306.08
Resurfacing	MB2	69,256.62	185.93	1,599.52	157.43	418,899.76	3,101.35
Culverts, Bridges, Guard Rails	MB3	101,080.97	271.37	149.76	14.74	57,937.26	428.94
General Repairs	MB4	31,318.25	84.08	-	-	45,151.28	334.28
		<b>205,872.34</b>	<b>552.71</b>	<b>2,249.28</b>	<b>221.39</b>	<b>563,330.77</b>	<b>4,170.66</b>
<b>Betterments</b>							
New Culverts, Rails or Tiling	MC1	6,058.12	16.26	-	-	4,756.74	35.22
Cuts and Fills	MC2	3,008.72	8.08	-	-	14,468.08	107.12
Seeding and Sodding	MC3	1,882.98	5.06	11.98	1.18	2,977.92	22.05
		<b>10,949.82</b>	<b>29.40</b>	<b>11.98</b>	<b>1.18</b>	<b>22,202.74</b>	<b>164.38</b>
<b>Special Work</b>	MD1	<b>221,091.34</b>	<b>593.57</b>	<b>286.99</b>	<b>28.25</b>	<b>142,996.64</b>	<b>1,058.69</b>
<b>Special Agreements</b>	ME5	-	-	<b>30,073.87</b>	<b>2,960.03</b>	-	-
Total Costs		<b>2,398,594.04</b>	<b>6,439.52</b>	<b>147,031.14</b>	<b>14,471.57</b>	<b>1,433,886.44</b>	<b>10,615.88</b>
<b>Total No. of Miles</b>		<b>372.48</b>		<b>10.16</b>		<b>135.07</b>	
<b>Proration Percent</b>		<b>71.948%</b>		<b>1.962%</b>		<b>26.090%</b>	

AITKIN COUNTY HIGHWAY DEPARTMENT  
SUMMARY OF MAINTENANCE COSTS BY ROAD - CSAH REGULAR  
DECEMBER 31, 2023

ROAD	SURFACE	ROAD LENGTH	ROUTINE MAINTENANCE	REPAIRS & REPLACEMENTS	BETTERMENTS	SPECIAL WORK	SPECIAL AGREEMENTS	TOTAL ROAD COSTS	COST/MILE
1	BITUM	6.30	27,381.23	10,156.98		112.78	-	37,650.99	5,976.35
1	GRAVEL	7.40	72,759.61	35,274.24	4,508.32	22,714.28	-	135,256.45	18,277.90
2	BITUM	22.80	113,850.13	5,069.15			-	118,919.28	5,215.76
3	BITUM	24.04	112,651.91		177.11		-	112,829.02	4,693.39
4	BITUM	14.40	83,442.97	4,316.22	114.00	318.75	-	88,191.94	6,124.44
5	BITUM	8.50	45,010.51	5,366.16	32.53	155.00	-	50,564.20	5,948.73
5	GRAVEL	18.10	126,828.65	33,398.54	211.88	23,808.16	-	184,247.23	10,179.40
6	BITUM	10.96	47,612.94	4,764.22	727.60	153.96	-	53,258.72	4,859.37
7	BITUM	3.20	17,108.59				-	17,108.59	5,346.43
8	BITUM	1.30	20,485.58				-	20,485.58	15,758.14
9	BITUM	0.30	1,127.38				-	1,127.38	3,757.93
10	BITUM	33.64	199,508.26	1,097.00	98.10		-	200,703.36	5,966.21
11	BITUM	3.20	12,768.89	419.51			-	13,188.40	4,121.38
12	BITUM	14.71	58,026.29	7,237.47	434.00	821.06	-	66,518.82	4,522.01
13	BITUM	5.39	20,627.18				-	20,627.18	3,826.94
13	GRAVEL	5.60	27,008.37	8,709.73	1,838.20	239.65	-	37,795.95	6,749.28
14	BITUM	10.90	88,289.85	3,875.00		55,629.77	-	147,794.62	13,559.14
15	BITUM	5.51	20,587.29				-	20,587.29	3,736.35
16	BITUM	8.42	34,786.36	3,359.17	256.44		-	38,401.97	4,560.80
17	BITUM	7.10	27,309.64				-	27,309.64	3,846.43
18	GRAVEL	12.20	60,974.14	3,912.11		17,509.35	-	82,395.60	6,753.74
19	GRAVEL	6.80	34,430.68	5,822.74	1,119.28	19,530.01	-	60,902.71	8,956.28
20	GRAVEL	5.90	25,405.02			17,550.39	-	42,955.41	7,280.58
21	GRAVEL	6.90	46,382.78	4,443.66		19,263.10	-	70,089.54	10,157.90
22	BITUM	4.60	17,789.40				-	17,789.40	3,867.26
23	BITUM	5.30	19,671.99	3,205.00			-	22,876.99	4,316.41
24	BITUM	4.20	14,808.72				-	14,808.72	3,525.89
25	BITUM	3.30	11,941.44				-	11,941.44	3,618.62
26	GRAVEL	20.10	100,010.95	22,364.02	142.60	958.61	-	123,476.18	6,143.09
27	GRAVEL	6.60	31,674.38			479.30	-	32,153.68	4,871.77
28	BITUM	13.80	83,048.27	2,288.30			-	85,336.57	6,183.81
29	BITUM	2.56	18,241.80	985.81	25.05	63.04	-	19,315.70	7,545.20
29	GRAVEL	16.14	79,900.42	21,113.82	626.15	876.73	-	102,517.12	6,351.74
30	GRAVEL	7.00	41,271.89	13,273.06	74.04	239.65	-	54,858.64	7,836.95
31	BITUM	2.91	15,529.88	5,301.29	564.52	501.31	-	21,897.00	7,524.74
32	BITUM	6.30	24,244.43				-	24,244.43	3,848.32
34	GRAVEL	6.30	38,009.63			11,739.14	-	49,748.77	7,896.63
35	GRAVEL	0.40	2,925.36			1,391.00	-	4,316.36	10,790.90
36	BITUM	1.60	10,043.04				-	10,043.04	6,276.90
36	GRAVEL	9.40	44,155.12			27,036.30	-	71,191.42	7,573.56
37	BITUM	2.30	16,272.47				-	16,272.47	7,074.99
38	BITUM	6.10	28,414.08				-	28,414.08	4,658.05
39	BITUM	5.10	19,781.02	119.14			-	19,900.16	3,901.99
40	BITUM	4.90	18,582.00				-	18,582.00	3,792.24
<b>TOTAL</b>		<b>372.48</b>	<b>\$ 1,960,680.54</b>	<b>\$ 205,872.34</b>	<b>\$ 10,949.82</b>	<b>\$ 221,091.34</b>	<b>\$ -</b>	<b>\$ 2,398,594.04</b>	<b>\$ 6,439.52</b>

AITKIN COUNTY HIGHWAY DEPARTMENT  
 DETAILED MAINTENANCE COSTS BY ROAD - CSAH REGULAR  
 DECEMBER 31, 2023

ROUTINE MAINTENANCE

ROAD	SURFACE	ROAD LENGTH	SURFACE MAINTENANCE GRAVEL	SURFACE MAINTENANCE BITUMINOUS	CULVERTS & BRIDGES	VEGETATION CONTROL	SNOW - ICE REMOVAL	TRAFFIC SERVICES	TOTAL ROAD COSTS	COST/MILE
1	BITUM	6.30		4,196.53	510.88	1,601.47	17,059.54	4,012.81	27,381.23	4,346.23
1	GRAVEL	7.40	37,269.58	77.85	479.63	5,006.12	21,220.00	8,706.43	72,759.61	9,832.38
2	BITUM	22.80		11,416.99	556.23	24,925.70	62,836.24	14,114.97	113,850.13	4,993.43
3	BITUM	24.04		10,797.46	972.07	10,284.67	63,920.84	26,676.87	112,651.91	4,686.02
4	BITUM	14.40		26,981.21	901.42	5,061.08	41,307.33	9,191.93	83,442.97	5,794.65
5	BITUM	8.50		8,284.48	712.03	4,304.05	24,113.79	7,596.16	45,010.51	5,295.35
5	GRAVEL	18.10	52,180.92		1,590.00	15,723.21	42,259.40	15,075.12	126,828.65	7,007.11
6	BITUM	10.96		5,479.29	398.78	4,652.21	29,627.72	7,454.94	47,612.94	4,344.25
7	BITUM	3.20		1,172.33	172.08	1,676.10	8,531.77	5,556.31	17,108.59	5,346.43
8	BITUM	1.30		9,711.79	90.00	1,015.45	4,779.97	4,888.37	20,485.58	15,758.14
9	BITUM	0.30		84.56	5.52	76.05	789.92	171.33	1,127.38	3,757.93
10	BITUM	33.64		51,400.67	2,089.18	18,380.94	94,652.22	32,985.25	199,508.26	5,930.69
11	BITUM	3.20		902.07	56.63	324.67	8,378.79	3,106.73	12,768.89	3,990.28
12	BITUM	14.71		4,341.54	284.24	4,648.04	39,007.70	9,744.77	58,026.29	3,944.68
13	BITUM	5.39		2,340.35	423.33	1,111.81	14,118.86	2,632.83	20,627.18	3,826.94
13	GRAVEL	5.60	9,260.36	501.06	167.72	2,269.68	11,524.89	3,284.66	27,008.37	4,822.92
14	BITUM	10.90		5,987.06	1,042.26	8,633.02	40,306.89	32,320.62	88,289.85	8,099.99
15	BITUM	5.51		1,553.25	430.73	2,223.56	14,248.64	2,131.11	20,587.29	3,736.35
16	BITUM	8.42		2,373.56	636.42	4,064.30	22,888.30	4,823.78	34,786.36	4,131.40
17	BITUM	7.10		2,382.53	120.45	2,247.33	18,484.01	4,075.32	27,309.64	3,846.43
18	GRAVEL	12.20	19,594.47		2,357.59	7,148.94	24,707.92	7,165.22	60,974.14	4,997.88
19	GRAVEL	6.80	13,412.37		343.68	2,364.40	14,187.18	4,123.05	34,430.68	5,063.34
20	GRAVEL	5.90	9,693.07		113.86	1,180.94	11,402.86	3,014.29	25,405.02	4,305.94
21	GRAVEL	6.90	21,464.73		244.40	2,769.72	15,620.32	6,283.61	46,382.78	6,722.14
22	BITUM	4.60		1,382.20	302.17	1,862.29	11,994.00	2,248.74	17,789.40	3,867.26
23	BITUM	5.30		1,752.76	91.84	1,793.07	13,837.37	2,196.95	19,671.99	3,711.70
24	BITUM	4.20		1,318.81	312.35	556.23	10,793.27	1,828.06	14,808.72	3,525.89
25	GRAVEL	3.30		1,057.27	52.54	961.59	8,520.50	1,349.54	11,941.44	3,618.62
26	GRAVEL	20.10	40,719.13		745.99	4,983.14	41,415.17	12,147.52	100,010.95	4,975.67
27	GRAVEL	6.60	9,642.10		2,165.74	2,214.21	13,452.15	4,200.18	31,674.38	4,799.15
28	BITUM	13.80		21,255.71	631.97	5,833.96	39,513.06	15,813.57	83,048.27	6,017.99
29	BITUM	2.56	17.39	2,912.82	1,315.14	1,429.44	7,440.75	5,126.26	18,241.80	7,125.70
29	GRAVEL	16.14	31,388.86	901.16	418.09	3,986.41	33,383.49	9,822.41	79,900.42	4,950.46
30	GRAVEL	7.00	12,758.39		4,759.21	2,152.86	15,898.53	5,702.90	41,271.89	5,895.98
31	BITUM	2.91		820.31	1,662.69	2,556.91	8,579.10	1,910.87	15,529.88	5,336.73
32	BITUM	6.30		1,775.94	111.52	3,116.19	16,496.56	2,744.22	24,244.43	3,848.32
34	GRAVEL	6.30	13,501.42		194.00	5,767.57	13,663.53	4,883.11	38,009.63	6,033.27
35	GRAVEL	0.40	1,706.03		12.69	74.91	875.11	256.62	2,925.36	7,313.40
36	BITUM	1.60	494.88	451.03	125.48	2,531.06	5,107.92	1,332.67	10,043.04	6,276.90
36	GRAVEL	9.40	15,002.35		1,253.29	3,584.48	18,793.21	5,521.79	44,155.12	4,697.35
37	BITUM	2.30		3,953.28	72.89	603.12	6,683.45	4,959.73	16,272.47	7,074.99
38	BITUM	6.10		1,839.10	102.86	1,648.19	15,867.68	8,956.25	28,414.08	4,658.05
39	BITUM	5.10		1,547.83	93.27	1,427.74	13,415.90	3,296.28	19,781.02	3,878.63
40	BITUM	4.90		1,531.30	88.33	1,377.23	12,863.43	2,721.71	18,582.00	3,792.24
<b>TOTAL</b>		372.48	288,106.05	192,484.10	29,211.19	180,154.06	954,569.28	316,155.86	<b>\$ 1,960,680.54</b>	<b>\$ 5,263.85</b>

AITKIN COUNTY HIGHWAY DEPARTMENT  
 DETAILED MAINTENANCE COSTS BY ROAD - CSAH REGULAR  
 DECEMBER 31, 2023

REPAIRS & REPLACEMENTS

ROAD	SURFACE	ROAD LENGTH	RESHAPING	RESURFACING	CULVERTS, BRIDGES GUARD RAILS	GENERAL REPAIRS	TOTAL ROAD COSTS	COST/MILE
1	BITUM	6.30		4,863.90	5,293.08		10,156.98	1,612.22
1	GRAVEL	7.40	3,344.72	19,202.45	9,239.40	3,487.67	35,274.24	4,766.79
2	BITUM	22.80			4,567.16	501.99	5,069.15	222.33
3	BITUM	24.04					-	-
4	BITUM	14.40	247.96		3,814.16	254.10	4,316.22	299.74
5	BITUM	8.50		5,366.16			5,366.16	631.31
5	GRAVEL	18.10		18,182.03	4,199.49	11,017.02	33,398.54	1,845.22
6	BITUM	10.96			4,764.22		4,764.22	434.69
7	BITUM	3.20					-	-
8	BITUM	1.30					-	-
9	BITUM	0.30					-	-
10	BITUM	33.64			1,097.00		1,097.00	32.61
11	BITUM	3.20	410.44		9.07		419.51	131.10
12	BITUM	14.71			7,237.47		7,237.47	492.01
13	BITUM	5.39					-	-
13	GRAVEL	5.60			6,235.15	2,474.58	8,709.73	1,555.31
14	BITUM	10.90			3,875.00		3,875.00	355.50
15	BITUM	5.51					-	-
16	BITUM	8.42			3,337.78	21.39	3,359.17	398.95
17	BITUM	7.10					-	-
18	GRAVEL	12.20			3,912.11		3,912.11	320.66
19	GRAVEL	6.80		1,705.20	2,484.47	1,633.07	5,822.74	856.29
20	GRAVEL	5.90					-	-
21	GRAVEL	6.90		2,623.10		1,820.56	4,443.66	644.01
22	BITUM	4.60					-	-
23	BITUM	5.30			3,205.00		3,205.00	604.72
24	BITUM	4.20					-	-
25	BITUM	3.30					-	-
26	GRAVEL	20.10		3,750.37	15,522.77	3,090.88	22,364.02	1,112.64
27	GRAVEL	6.60					-	-
28	BITUM	13.80			2,187.98	100.32	2,288.30	165.82
29	BITUM	2.56			985.81		985.81	385.08
29	GRAVEL	16.14		7,244.75	12,445.81	1,423.26	21,113.82	1,308.17
30	GRAVEL	7.00		6,318.66	1,869.32	5,085.08	13,273.06	1,896.15
31	BITUM	2.91	213.38		4,679.58	408.33	5,301.29	1,821.75
32	BITUM	6.30					-	-
34	GRAVEL	6.30					-	-
35	GRAVEL	0.40					-	-
36	BITUM	1.60					-	-
36	GRAVEL	9.40					-	-
37	BITUM	2.30					-	-
38	BITUM	6.10					-	-
39	BITUM	5.10			119.14		119.14	23.36
40	BITUM	4.90					-	-
<b>TOTAL</b>		<b>372.48</b>	<b>\$ 4,216.50</b>	<b>\$ 12 69,256.62</b>	<b>\$ 101,080.97</b>	<b>\$ 31,318.25</b>	<b>\$ 205,872.34</b>	<b>\$ 552.71</b>

AITKIN COUNTY HIGHWAY DEPARTMENT  
 DETAILED MAINTENANCE COSTS BY ROAD - CSAH REGULAR  
 DECEMBER 31, 2023

							BETTERMENTS
ROAD	ROAD SURFACE	ROAD LENGTH	NEW CULVERT, RAILS & TILING	CUTS - FILLS	SEEDING & SODDING	TOTAL ROAD COSTS	COST/MILE
1	BITUM	6.30				-	-
1	GRAVEL	7.40	1,499.60	3,008.72		4,508.32	609.23
2	BITUM	22.80				-	-
3	BITUM	24.04			177.11	177.11	7.37
4	BITUM	14.40			114	114.00	7.92
5	BITUM	8.50			32.53	32.53	3.83
5	GRAVEL	18.10	142.60	69.28		211.88	11.71
6	BITUM	10.96	727.60			727.60	66.39
7	BITUM	3.20				-	-
8	BITUM	1.30				-	-
9	BITUM	0.30				-	-
10	BITUM	33.64			98.1	98.10	2.92
11	BITUM	3.20				-	-
12	BITUM	14.71			434	434.00	29.50
13	BITUM	5.39				-	-
13	GRAVEL	5.60	1,838.20			1,838.20	328.25
14	BITUM	10.90				-	-
15	BITUM	5.51				-	-
16	BITUM	8.42			256.44	256.44	30.46
17	BITUM	7.10				-	-
18	GRAVEL	12.20				-	-
19	GRAVEL	6.80	1,119.28			1,119.28	164.60
20	GRAVEL	5.90				-	-
21	GRAVEL	6.90				-	-
22	BITUM	4.60				-	-
23	BITUM	5.30				-	-
24	BITUM	4.20				-	-
25	GRAVEL	3.30				-	-
26	GRAVEL	20.10	142.60			142.60	7.09
27	GRAVEL	6.60				-	-
28	BITUM	13.80				-	-
29	BITUM	2.56			25.05	25.05	9.79
29	GRAVEL	16.14	354.20		271.95	626.15	38.79
30	GRAVEL	7.00			74.04	74.04	10.58
31	BITUM	2.91	234.04		330.48	564.52	193.99
32	BITUM	6.30				-	-
34	GRAVEL	6.30				-	-
35	GRAVEL	0.40				-	-
36	BITUM	1.60				-	-
36	GRAVEL	9.40				-	-
37	BITUM	2.30				-	-
38	BITUM	6.10				-	-
39	BITUM	5.10				-	-
40	BITUM	4.90				-	-
<b>TOTAL</b>		<b>372.48</b>	<b>6,058.12</b>	<b>3,008.72</b>	<b>1,882.98</b>	<b>10,949.82</b>	<b>29.40</b>

AITKIN COUNTY HIGHWAY DEPARTMENT  
 DETAILED MAINTENANCE COSTS BY ROAD - CSAH REGULAR  
 DECEMBER 31, 2023

SPECIAL WORK & AGREEMENTS

ROAD SURFACE	SURFACE	ROAD LENGTH	SPECIAL WORK	TOTAL ROAD COSTS	COST/MILE
1	BITUM	6.30	112.78	112.78	17.90
1	GRAVEL	7.40	22,714.28	22,714.28	3,069.50
2	BITUM	22.80		-	-
3	BITUM	24.04		-	-
4	BITUM	14.40	318.75	318.75	22.14
5	BITUM	8.50	155.00	155.00	18.24
5	GRAVEL	18.10	23,808.16	23,808.16	1,315.37
6	BITUM	10.96	153.96	153.96	14.05
7	BITUM	3.20		-	-
8	BITUM	1.30		-	-
9	BITUM	0.30		-	-
10	BITUM	33.64		-	-
11	BITUM	3.20		-	-
12	BITUM	14.71	821.06	821.06	55.82
13	BITUM	5.39		-	-
13	GRAVEL	5.60	239.65	239.65	42.79
14	BITUM	10.90	55,629.77	55,629.77	5,103.65
15	BITUM	5.51		-	-
16	BITUM	8.42		-	-
17	BITUM	7.10		-	-
18	GRAVEL	12.20	17,509.35	17,509.35	1,435.19
19	GRAVEL	6.80	19,530.01	19,530.01	2,872.06
20	GRAVEL	5.90	17,550.39	17,550.39	2,974.64
21	GRAVEL	6.90	19,263.10	19,263.10	2,791.75
22	BITUM	4.60		-	-
23	BITUM	5.30		-	-
24	BITUM	4.20		-	-
25	BITUM	3.30		-	-
26	GRAVEL	20.10	958.61	958.61	47.69
27	GRAVEL	6.60	479.30	479.30	72.62
28	BITUM	13.80		-	-
29	BITUM	2.56	63.04	63.04	24.63
29	GRAVEL	16.14	876.73	876.73	54.32
30	GRAVEL	7.00	239.65	239.65	34.24
31	BITUM	2.91	501.31	501.31	172.27
32	BITUM	6.30		-	-
34	GRAVEL	6.30	11,739.14	11,739.14	1,863.36
35	GRAVEL	0.40	1,391.00	1,391.00	3,477.50
36	BITUM	1.60		-	-
36	GRAVEL	9.40	27,036.30	27,036.30	2,876.20
37	BITUM	2.30		-	-
38	BITUM	6.10		-	-
39	BITUM	5.10		-	-
40	BITUM	4.90		-	-
<b>TOTAL</b>		<b>372.48</b>	<b>\$ 221,091.34</b>	<b>\$ 221,091.34</b>	<b>\$ 593.57</b>

AITKIN COUNTY HIGHWAY DEPARTMENT  
SUMMARY OF MAINTENANCE COSTS BY ROAD - CSAH MUNICIPAL  
DECEMBER 31, 2023

CSAH MUNI

ROAD	SURFACE	ROAD LENGTH	ROUTINE MAINTENANCE	REPAIRS & REPLACEMENTS	BETTERMENTS	SPECIAL WORK	SPECIAL AGREEMENTS	TOTAL ROAD COSTS	COST/MILE
1	BITUM	0.25	4,182.63			4.47	2,714.25	6,901.35	27,605.40
3	BITUM	0.80	9,429.77		5.89		3,691.38	13,127.04	16,408.80
5	GRAVEL	0.31	1,087.79	1,599.52	1.19	147.33		2,835.83	9,147.84
6	BITUM	2.02	24,868.12			28.37	2,822.82	27,719.31	13,722.43
8	BITUM	1.54	15,061.91	500.00			9,445.58	25,007.49	16,238.63
9	BITUM	0.52	6,686.06					6,686.06	12,857.81
10	BITUM	1.68	22,049.84		4.90			22,054.74	13,127.82
15	BITUM	0.57	6,004.20				6,297.05	12,301.25	21,581.14
16	BITUM	0.48	4,651.95	149.76				4,801.71	10,003.56
31	BITUM	0.62	5,986.59			106.82		6,093.41	9,828.08
33	BITUM	0.29	2,938.89				3,148.53	6,087.42	20,991.10
41	BITUM	1.08	11,461.27				1,954.26	13,415.53	12,421.79
<b>TOTAL</b>		<b>10.16</b>	<b>\$ 114,409.02</b>	<b>\$ 2,249.28</b>	<b>\$ 11.98</b>	<b>\$ 286.99</b>	<b>\$ 30,073.87</b>	<b>\$ 147,031.14</b>	<b>\$ 14,471.57</b>

AITKIN COUNTY HIGHWAY DEPARTMENT  
 DETAILED MAINTENANCE COSTS BY ROADS - CSAH MUNICIPAL  
 DECEMBER 31, 2023

ROUTINE MAINTENANCE

ROAD	SURFACE	ROAD LENGTH	SURFACE MAINTENANCE GRAVEL	SURFACE MAINTENANCE BITUMINOUS	CULVERTS & BRIDGES	VEGETATION CONTROL	SNOW - ICE REMOVAL	TRAFFIC SERVICES	TOTAL ROAD COSTS	COST/MILE
1	BITUM	0.25		1,377.57	13.42	160.10	2,309.78	321.76	4,182.63	411.68
3	BITUM	0.80		225.52	128.46	685.61	6,820.33	1,569.85	9,429.77	928.13
5	GRAVEL	0.31	195.55		14.77	505.33	233.96	138.18	1,087.79	107.07
6	BITUM	2.02		3,903.39	53.26	668.50	17,528.00	2,714.97	24,868.12	2,447.65
8	BITUM	1.54		434.13	21.18	351.92	12,963.90	1,290.78	15,061.91	1,482.47
9	BITUM	0.52		315.95	848.82	251.94	4,677.70	591.65	6,686.06	658.08
10	BITUM	1.68		1,411.57	57.23	3,837.82	14,843.45	1,899.77	22,049.84	2,170.26
15	BITUM	0.57		160.68	10.22	504.00	4,847.34	481.96	6,004.20	590.96
16	BITUM	0.48		135.31	6.56	89.23	4,039.96	380.89	4,651.95	457.87
31	BITUM	0.62		174.78	8.01	109.02	5,208.58	486.20	5,986.59	589.23
33	BITUM	0.29		81.74	3.52	19.57	2,431.69	402.37	2,938.89	289.26
41	BITUM	1.08		304.46	19.94	989.53	9,196.15	951.19	11,461.27	1,128.08
<b>TOTAL</b>		<b>10.16</b>	<b>\$ 195.55</b>	<b>\$ 8,525.10</b>	<b>\$ 1,185.39</b>	<b>\$ 8,172.57</b>	<b>\$ 85,100.84</b>	<b>\$ 11,229.57</b>	<b>\$ 114,409.02</b>	<b>\$ 11,260.73</b>

AITKIN COUNTY HIGHWAY DEPARTMENT  
 DETAILED MAINTENANCE COSTS BY ROADS - CSAH MUNICIPAL  
 DECEMBER 31, 2023

							REPAIRS & REPLACEMENTS	
ROAD	SURFACE	ROAD LENGTH	RESHAPING	RESURFACING	CULVERTS, BRIDGES GUARD RAILS	GENERAL REPAIRS	TOTAL ROAD COSTS	COST/MILE
1	BITUM	0.25					-	-
3	BITUM	0.80					-	-
5	GRAVEL	0.31		1,599.52			1,599.52	5,159.74
6	BITUM	2.02					-	-
8	BITUM	1.54	500.00				500.00	324.68
9	BITUM	0.52					-	-
10	BITUM	1.68					-	-
15	BITUM	0.57					-	-
16	BITUM	0.48			149.76		149.76	312.00
31	BITUM	0.62					-	-
33	BITUM	0.29					-	-
41	BITUM	1.08					-	-
<b>TOTAL</b>		<b>10.16</b>	<b>\$ 500.00</b>	<b>\$ 1,599.52</b>	<b>\$ 149.76</b>	<b>\$ -</b>	<b>\$ 2,249.28</b>	<b>\$ 221.39</b>

AITKIN COUNTY HIGHWAY DEPARTMENT  
 DETAILED MAINTENANCE COSTS BY ROADS - CSAH MUNICIPAL  
 DECEMBER 31, 2023

								BETTERMENTS
ROAD	SURFACE	ROAD LENGTH	NEW CULVERT, RAILS & TILING	CUTS - FILLS	SEEDING SODDING	BITUMINOUS TREATMENT	TOTAL ROAD COSTS	COST/MILE
1	BITUM	0.25					-	-
3	BITUM	0.80			5.89		5.89	7.36
5	GRAVEL	0.31			1.19		1.19	3.84
6	BITUM	2.02					-	-
8	BITUM	1.54					-	-
9	BITUM	0.52					-	-
10	BITUM	1.68			4.90		4.90	2.92
15	BITUM	0.57					-	-
16	BITUM	0.48					-	-
31	BITUM	0.62					-	-
33	BITUM	0.29					-	-
41	BITUM	1.08					-	-
<b>TOTAL</b>		<b>10.16</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11.98</b>	<b>\$ -</b>	<b>\$ 11.98</b>	<b>\$ 1.18</b>

AITKIN COUNTY HIGHWAY DEPARTMENT  
 DETAILED MAINTENANCE COSTS BY ROADS - CSAH MUNICIPAL  
 DECEMBER 31, 2023

							SPECIAL WORK & AGREEMENTS	
ROAD	SURFACE	ROAD LENGTH	SPECIAL WORK	SPECIAL AGREEMENTS	TOTAL ROAD COSTS	COST/MILE		
1	BITUM	0.25	4.47	2,714.25	2,718.72	10,874.88		
3	BITUM	0.80		3,691.38	3,691.38	4,614.23		
5	GRAVEL	0.31	147.33		147.33	475.26		
6	BITUM	2.02	28.37	2,822.82	2,851.19	1,411.48		
8	BITUM	1.54		9,445.58	9,445.58	6,133.49		
9	BITUM	0.52			-	-		
10	BITUM	1.68			-	-		
15	BITUM	0.57		6,297.05	6,297.05	11,047.46		
16	BITUM	0.48			-	-		
31	BITUM	0.62	106.82		106.82	172.29		
33	BITUM	0.29		3,148.53	3,148.53	10,857.00		
41	BITUM	1.08		1,954.26	1,954.26	1,809.50		
<b>TOTAL</b>		<b>10.16</b>	<b>\$ 286.99</b>	<b>\$ 30,073.87</b>	<b>\$ 30,360.86</b>	<b>\$ 2,988.27</b>		

AITKIN COUNTY HIGHWAY DEPARTMENT  
SUMMARY OF MAINTENANCE COSTS BY ROAD - COUNTY  
DECEMBER 31, 2023

ROAD	SURFACE	ROAD LENGTH	ROUTINE MAINTENANCE	REPAIRS & REPLACEMENTS	BETTERMENTS	SPECIAL WORK	TOTAL ROAD COSTS	COST/MILE
50	GRAVEL	2.95	29,694.26	179.58			29,873.84	10,126.73
51	GRAVEL	4.77	28,351.87	11,930.54	326.72	1,394.80	42,003.93	8,805.86
53	BITUM	3.08	7,725.24				7,725.24	2,508.19
54	BITUM	1.86	27,650.84	4,720.40			32,371.24	17,403.89
54	GRAVEL	4.88	25,749.00	2,803.03		12,406.11	40,958.14	8,393.06
56	GRAVEL	8.4	75,637.55	157,513.69	16,321.36	18,334.46	267,807.06	31,881.79
57	GRAVEL	9.04	54,803.58	57,382.00	497.68	239.65	112,922.91	12,491.47
58	GRAVEL	2.67	15,885.71	32,827.78			48,713.49	18,244.75
59	GRAVEL	4.28	25,932.40	59,592.39	62.68		85,587.47	19,997.07
60	BITUM	3.98	10,767.58				10,767.58	2,705.42
61	GRAVEL	11.23	62,719.25	147,555.96		10,451.17	220,726.38	19,655.07
62	BITUM	3.64	10,778.27	2,782.04			13,560.31	3,725.36
62	GRAVEL	4.36	24,739.76	18,681.97		5,122.72	48,544.45	11,134.05
63	GRAVEL	2.69	11,001.31	111.34		479.30	11,591.95	4,309.28
64	GRAVEL	9.49	41,081.44	3,716.70	114.00	24,519.32	69,431.46	7,316.28
65	GRAVEL	8.96	33,289.03	359.80		25,075.97	58,724.80	6,554.11
66	BITUM	1.09	4,396.23				4,396.23	4,033.24
67	GRAVEL	5.17	24,736.40	7,223.63	3,403.80	5,806.17	41,170.00	7,963.25
68	GRAVEL	6.5	29,378.03	18,319.19		1,668.84	49,366.06	7,594.78
69	BITUM	0.3	1,162.04				1,162.04	3,873.47
70	BITUM	1.08	4,074.31				4,074.31	3,772.51
71	GRAVEL	1	7,807.76	2,759.10	916.06	3,016.57	14,499.49	14,499.49
72	GRAVEL	1.2	3,450.34				3,450.34	2,875.28
73	GRAVEL	5.1	23,313.70	14,423.58	560.44	13,610.00	51,907.72	10,177.98
74	BITUM	1.5	5,951.67				5,951.67	3,967.78
74	GRAVEL	2.07	10,037.68	5,983.84			16,021.52	7,739.86
75	GRAVEL	6.9	43,373.90	9,092.36		20,324.77	72,791.03	10,549.42
76	BITUM	2.82	9,304.26	85.05			9,389.31	3,329.54
77	BITUM	0.57	2,703.84				2,703.84	4,743.58
79	BITUM	0.48	1,450.19				1,450.19	3,021.23
80	GRAVEL	1.7	6,614.67	5,286.80		239.64	12,141.11	7,141.83
81	BITUM	1.05	4,347.77				4,347.77	4,140.73
82	BITUM	1.03	4,687.67				4,687.67	4,551.14
83	BITUM	0.49	3,146.72			67.50	3,214.22	6,559.63
88	GRAVEL	1.02	3,768.56				3,768.56	3,694.67
100	GRAVEL	1.5	3,638.71				3,638.71	2,425.81
241	BITUM	0.3	3,231.95				3,231.95	10,773.17
241	GRAVEL	2.6	6,307.12				6,307.12	2,425.82
6001	GRAVEL	1.08	4,862.61			239.65	5,102.26	4,724.31
7701	BITUM	1.04	3,007.51				3,007.51	2,891.84
8502	BITUM	1.2	4795.56				4,795.56	3,996.30
<b>TOTAL</b>		<b>135.07</b>	<b>\$ 705,356.29</b>	<b>\$ 563,330.77</b>	<b>\$ 22,202.74</b>	<b>\$ 142,996.64</b>	<b>\$ 1,433,886.44</b>	<b>\$ 10,615.88</b>

AITKIN COUNTY HIGHWAY DEPARTMENT  
 DETAILED MAINTENANCE COSTS BY ROAD - COUNTY  
 DECEMBER 31, 2023

ROUTINE MAINTENANCE

ROAD	SURFACE	ROAD LENGTH	SURFACE MAINTENANCE GRAVEL	SURFACE MAINTENANCE BITUMINOUS	CULVERTS & BRIDGES	VEGETATION CONTROL	SNOW - ICE REMOVAL	TRAFFIC SERVICES	TOTAL ROAD COSTS	COST/MILE
50	GRAVEL	2.95	10,435.79		408.01	8,984.69	6,985.85	2,879.92	29,694.26	10,065.85
51	GRAVEL	4.77	13,998.74		181.85	1,652.83	9,220.49	3,297.96	28,351.87	5,943.79
53	BITUM	3.08		868.24	49.38	790.12	4,556.23	1,461.27	7,725.24	2,508.19
54	BITUM	1.86		15,078.01	1,071.72	1,260.27	5,770.93	4,469.91	27,650.84	14,866.04
54	GRAVEL	4.88	11,463.58		437.43	2,181.44	8,622.47	3,044.08	25,749.00	5,276.43
56	GRAVEL	8.4	22,826.05	1,396.80	1,967.91	7,746.45	28,481.92	13,218.42	75,637.55	9,004.47
57	GRAVEL	9.04	19,153.59		919.36	7,415.71	19,841.57	7,473.35	54,803.58	6,062.34
58	GRAVEL	2.67	5,476.11		158.50	1,357.85	6,325.91	2,567.34	15,885.71	5,949.70
59	GRAVEL	4.28	8,958.03		262.64	2,036.78	10,316.40	4,358.55	25,932.40	6,058.97
60	BITUM	3.98		1,211.30	71.86	1,162.29	6,052.68	2,269.45	10,767.58	2,705.42
61	GRAVEL	11.23	18,365.36		1,147.05	5,211.19	26,958.86	11,036.79	62,719.25	5,584.97
62	BITUM	3.64		1,100.95	203.26	1,557.43	5,967.36	1,949.27	10,778.27	2,961.06
62	GRAVEL	4.36	10,657.28		450.00	1,976.92	8,515.45	3,140.11	24,739.76	5,674.26
63	GRAVEL	2.69	5,121.13		54.28	472.78	4,208.09	1,145.03	11,001.31	4,089.71
64	GRAVEL	9.49	16,965.04		1,332.41	1,994.33	15,582.51	5,207.15	41,081.44	4,328.92
65	GRAVEL	8.96	12,745.28		450.65	2,500.30	13,759.02	3,833.78	33,289.03	3,715.29
66	BITUM	1.09		338.32	22.85	452.77	1,723.07	1,859.22	4,396.23	4,033.24
67	GRAVEL	5.17	9,486.71		1,671.90	1,333.79	9,103.13	3,140.87	24,736.40	4,784.60
68	GRAVEL	6.5	11,469.09		197.78	2,348.33	11,537.20	3,825.63	29,378.03	4,519.70
69	BITUM	0.3		169.24	4.23	23.87	431.99	532.71	1,162.04	3,873.47
70	BITUM	1.08		304.46	15.52	286.40	1,560.88	1,907.05	4,074.31	3,772.51
71	GRAVEL	1	3,868.31		196.50	578.43	2,206.80	957.72	7,807.76	7,807.76
72	GRAVEL	1.2	1,011.08		17.76	227.69	1,744.64	449.17	3,450.34	2,875.28
73	GRAVEL	5.1	7,271.07		1,769.21	2,162.96	9,108.80	3,001.66	23,313.70	4,571.31
74	BITUM	1.5		527.75	23.61	515.99	2,210.02	2,674.30	5,951.67	3,967.78
74	GRAVEL	2.07	4,291.43		71.27	612.88	3,844.41	1,217.69	10,037.68	4,849.12
75	GRAVEL	6.9	15,701.27		2,070.91	7,336.87	13,215.31	5,049.54	43,373.90	6,286.07
76	BITUM	2.82		794.95	63.78	2,270.37	4,553.11	1,622.05	9,304.26	3,299.38
77	BITUM	0.57		160.68	12.83	258.27	919.04	1,353.02	2,703.84	4,743.58
79	BITUM	0.48		347.01	9.55	55.17	748.16	290.30	1,450.19	3,021.23
80	GRAVEL	1.7	2,409.54		45.59	426.41	2,891.26	841.87	6,614.67	3,890.98
81	BITUM	1.05		296.00	19.30	429.03	1,603.88	1,999.56	4,347.77	4,140.73
82	BITUM	1.03		395.27	22.67	610.26	1,650.00	2,009.47	4,687.67	4,551.14
83	BITUM	0.49		923.70	348.16	78.17	837.12	959.57	3,146.72	6,421.88
88	GRAVEL	1.02	186.78	287.54	19.59	289.31	1,575.22	1,410.12	3,768.56	3,694.67
100	GRAVEL	1.5	946.19		18.21	101.21	2,099.06	474.04	3,638.71	2,425.81
241	BITUM	0.3	1,820.00	84.56	3.64	20.24	419.81	883.70	3,231.95	10,773.17
241	GRAVEL	2.6	1,640.07		31.57	175.43	3,638.38	821.67	6,307.12	2,425.82
6001	GRAVEL	1.08	2,185.46		24.29	204.90	1,740.92	707.04	4,862.61	4,502.42
7701	BITUM	1.04		293.16	19.76	341.42	1,601.96	751.21	3,007.51	2,891.84
8502	BITUM	1.2		473.12	20.30	243.27	1,796.91	2,261.96	4,795.56	3,996.30
<b>TOTAL</b>		<b>135.07</b>	<b>\$ 218,452.98</b>	<b>\$ 25,051.06</b>	<b>\$ 15,887.09</b>	<b>\$ 69,684.82</b>	<b>\$ 263,926.82</b>	<b>\$ 112,353.52</b>	<b>\$ 705,356.29</b>	<b>\$ 5,222.15</b>

AITKIN COUNTY HIGHWAY DEPARTMENT  
 DETAILED MAINTENANCE COSTS BY ROAD - COUNTY  
 DECEMBER 31, 2023

REPAIRS & REPLACEMENTS

ROAD	SURFACE	ROAD LENGTH	RESHAPING	RESURFACING	CULVERTS, BRIDGES GUARD RAILS	GENERAL REPAIRS	TOTAL ROAD COSTS	COST/MILE
50	GRAVEL	2.95		179.58			179.58	60.87
51	GRAVEL	4.77		210.00	8,908.23	2,812.31	11,930.54	2,501.16
54	BITUM	1.86			225.60	4,494.80	4,720.40	2,537.85
56	GRAVEL	8.4	39,909.37	107,065.02	5,569.44	4,969.86	157,513.69	18,751.63
57	GRAVEL	9.04		45,083.72	4,764.17	7,534.11	57,382.00	6,347.57
58	GRAVEL	2.67		32,827.78			32,827.78	12,295.05
59	GRAVEL	4.28	42.74	55,390.91	2,857.38	1,301.36	59,592.39	13,923.46
60	BITUM	3.98					-	-
61	GRAVEL	11.23		133,527.17	12,306.22	1,722.57	147,555.96	13,139.44
62	GRAVEL	4.36		12,291.99	5,170.26	1,219.72	18,681.97	4,284.86
63	GRAVEL	2.69		111.34			111.34	41.39
64	GRAVEL	9.49	446.44	830.63	2,137.73	301.90	3,716.70	391.64
65	GRAVEL	8.96				359.80	359.80	40.16
66	BITUM	1.09					-	-
67	GRAVEL	5.17		1,213.38	6,010.25		7,223.63	1,397.22
68	GRAVEL	6.5		13,845.84		4,473.35	18,319.19	2,818.34
73	GRAVEL	5.1		8,582.50	1,852.91	3,988.17	14,423.58	2,828.15
74	GRAVEL	2.07		4,679.69		1,304.15	5,983.84	2,890.74
75	GRAVEL	6.9		1,609.45		7,482.91	9,092.36	1,317.73
77	BITUM	0.57					-	-
241	BITUM	0.3					-	-
7701	BITUM	1.04					-	-
<b>TOTAL</b>		<b>135.07</b>	<b>\$ 41,342.47</b>	<b>\$ 418,899.76</b>	<b>\$ 57,937.26</b>	<b>\$ 45,151.28</b>	<b>\$ 563,330.77</b>	<b>\$ 4,170.66</b>

AITKIN COUNTY HIGHWAY DEPARTMENT  
 DETAILED MAINTENANCE COSTS BY ROAD - COUNTY  
 DECEMBER 31, 2023

								BETTERMENTS
ROAD	SURFACE	ROAD LENGTH	NEW CULVERT, RAILS & TILING	CUTS - FILLS	SEEDING SODDING	BITUMINOUS TREATMENT	TOTAL ROAD COSTS	COST/MILE
50	GRAVEL	2.95					-	-
51	GRAVEL	4.77	98.72		228.00		326.72	68.49
53	BITUM	3.08					-	-
54	BITUM	1.86					-	-
54	GRAVEL	4.88					-	-
56	GRAVEL	8.4		14,468.08	1,853.28		16,321.36	1,943.02
57	GRAVEL	9.04	57.04		440.64		497.68	55.05
58	GRAVEL	2.67					-	-
59	GRAVEL	4.28	62.68				62.68	14.64
60	BITUM	3.98					-	-
61	GRAVEL	11.23					-	-
62	BITUM	3.64					-	-
62	GRAVEL	4.36					-	-
63	GRAVEL	2.69					-	-
64	GRAVEL	9.49			114.00		114.00	12.01
65	GRAVEL	8.96					-	-
66	BITUM	1.09					-	-
67	GRAVEL	5.17	3,175.80		228.00		3,403.80	658.38
68	GRAVEL	6.5					-	-
69	BITUM	0.3					-	-
70	BITUM	1.08					-	-
71	GRAVEL	1	916.06				916.06	916.06
72	GRAVEL	1.2					-	-
73	GRAVEL	5.1	446.44		114.00		560.44	109.89
74	BITUM	1.5					-	-
74	GRAVEL	2.07					-	-
75	GRAVEL	6.9					-	-
76	BITUM	2.82					-	-
77	BITUM	0.57					-	-
79	BITUM	0.48					-	-
80	GRAVEL	1.7					-	-
81	BITUM	1.05					-	-
82	BITUM	1.03					-	-
83	BITUM	0.49					-	-
88	GRAVEL	1.02					-	-
100	GRAVEL	1.5					-	-
241	BITUM	0.3					-	-
241	GRAVEL	2.6					-	-
6001	GRAVEL	1.08					-	-
7701	BITUM	1.04					-	-
8502	BITUM	1.2					-	-
<b>TOTAL</b>		<b>135.07</b>	<b>\$ 4,756.74</b>	<b>\$ 14,468.08</b>	<b>\$ 2,977.92</b>	<b>\$ -</b>	<b>\$ 22,202.74</b>	<b>\$ 164.38</b>

AITKIN COUNTY HIGHWAY DEPARTMENT  
 DETAILED MAINTENANCE COSTS BY ROAD - COUNTY  
 DECEMBER 31, 2023

SPECIAL WORK - AGREEMENTS

ROAD	SURFACE	ROAD LENGTH	SPECIAL WORK	SPECIAL AGREEMENTS	TOTAL ROAD COSTS	COST/MILE
50	GRAVEL	2.95			-	-
51	GRAVEL	4.77	1,394.80		1,394.80	292.41
53	BITUM	3.08			-	-
54	BITUM	1.86			-	-
54	GRAVEL	4.88	12,406.11		12,406.11	2,542.24
56	GRAVEL	8.4	18,334.46		18,334.46	2,182.67
57	GRAVEL	9.04	239.65		239.65	26.51
58	GRAVEL	2.67			-	-
59	GRAVEL	4.28			-	-
60	BITUM	3.98			-	-
61	GRAVEL	11.23	10,451.17		10,451.17	930.65
62	BITUM	3.64			-	-
62	GRAVEL	4.36	5,122.72		5,122.72	1,174.94
63	GRAVEL	2.69	479.30		479.30	178.18
64	GRAVEL	9.49	24,519.32		24,519.32	2,583.70
65	GRAVEL	8.96	25,075.97		25,075.97	2,798.66
66	BITUM	1.09			-	-
67	GRAVEL	5.17	5,806.17		5,806.17	1,123.05
68	GRAVEL	6.5	1,668.84		1,668.84	256.74
69	BITUM	0.3			-	-
70	BITUM	1.08			-	-
71	GRAVEL	1	3,016.57		3,016.57	3,016.57
72	GRAVEL	1.2			-	-
73	GRAVEL	5.1	13,610.00		13,610.00	2,668.63
74	BITUM	1.5			-	-
74	GRAVEL	2.07			-	-
75	GRAVEL	6.9	20,324.77		20,324.77	2,945.62
76	BITUM	2.82			-	-
77	BITUM	0.57			-	-
79	BITUM	0.48			-	-
80	GRAVEL	1.7	239.64		239.64	140.96
81	BITUM	1.05			-	-
82	BITUM	1.03			-	-
83	BITUM	0.49	67.50		67.50	137.76
88	GRAVEL	1.02			-	-
100	GRAVEL	1.5			-	-
241	BITUM	0.3			-	-
241	GRAVEL	2.6			-	-
6001	GRAVEL	1.08	239.65		239.65	221.90
7701	BITUM	1.04			-	-
8502	BITUM	1.2			-	-
<b>TOTAL</b>		<b>135.07</b>	<b>\$ 142,996.64</b>	<b>\$ -</b>	<b>\$ 142,996.64</b>	<b>\$ 1,058.69</b>

# Aitkin County Highway Department

## Summary of Construction Costs

For the Year Ended 12/31/2023

### County State Aid Highway System - Regular Construction

Project	Contract Payments	Engineering	ROW	Utility Relocation	Force	Other Costs	Total Costs
SAP 001-030-007	\$0.00	\$82.24	\$0.00	\$0.00	\$0.00	\$177.95	\$260.19
SAP 001-030-008	\$158,466.08	\$5,899.38	\$0.00	\$0.00	\$0.00	\$10,458.83	\$174,824.29
SAP 001-602-014	\$0.00	\$2,230.60	\$0.00	\$0.00	\$0.00	\$4,916.55	\$7,147.15
SAP 001-605-014	\$0.00	\$59,424.98	\$10,522.30	\$0.00	\$0.00	\$103,884.27	\$173,831.55
SAP 001-614-015	\$0.00	\$4,049.50	\$0.00	\$0.00	\$0.00	\$8,762.27	\$12,811.77
SAP 001-614-017	\$0.00	\$14,503.60	\$0.00	\$0.00	\$0.00	\$115.98	\$14,619.58
SAP 001-617-004	\$0.00	\$27.42	\$0.00	\$0.00	\$0.00	\$59.33	\$86.75
SAP 001-622-010	\$0.00	\$2,627.38	\$0.00	\$0.00	\$0.00	\$6,783.68	\$9,411.06
SAP 001-631-003	\$560,237.79	\$11,697.23	\$0.00	\$0.00	\$0.00	\$11,447.87	\$583,382.89
SAP 001-640-003	\$978,617.81	\$16,876.19	\$0.00	\$0.00	\$0.00	\$23,827.66	\$1,019,321.66
SP 001-611-003	\$4,058,272.93	\$119,959.68	\$637.59	\$0.00	\$0.00	\$213,649.65	\$4,392,519.85
Construction Total:	\$5,755,594.61	\$237,378.20	\$11,159.89	\$0.00	\$0.00	\$384,084.04	\$6,388,216.74

## Aitkin County Highway Department

### Statement of Construction Costs

For the Year Ended 12/31/2023

**Project:** SAP 001-030-007    **Alternate Project:**  
**Percent Completed:** 99.99%    **Length:** 13.85 mile  
**ROAD NUMBER/TWSP:** Multiple Roads  
**LOCATION:** CSAH 22, 23 & 24  
  
**DESCRIPTION:** Chip Seal  
  
**LETTING DATE:** 3 /14/2022    **AWARD DATE:** 3 /22/2022  
**CONTRACTOR:** Asphalt Surface Technologies Corp

Construction Costs	Prior Years	Current Year	Total
<b>Contract Payments:</b>	\$495,035.84	\$0.00	\$495,035.84
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$13,085.87	\$82.24	\$13,168.11
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$28,157.69	\$177.95	\$28,335.64
<b>Total Project Costs:</b>	\$536,279.40	\$260.19	\$536,539.59

#### Funding Sources

<b>Regular Construction:</b>	\$493,564.47	\$0.00	\$493,564.47
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$42,714.93	\$260.19	\$42,975.12
<b>Total Funding:</b>	\$536,279.40	\$260.19	\$536,539.59

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** SAP 001-030-008    **Alternate Project:**  
**Percent Completed:** 84.64%    **Length:** N/A  
**ROAD NUMBER/TWSP:**  
**LOCATION:** Various locations  
**DESCRIPTION:** Bituminous Patching  
**LETTING DATE:** 4 /10/2023    **AWARD DATE:** 4 /25/2023  
**CONTRACTOR:** Hawkinson Construction Company Inc

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$158,466.08	\$158,466.08
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$3,757.71	\$5,899.38	\$9,657.09
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$9,886.81	\$10,458.83	\$20,345.64
<b>Total Project Costs:</b>	\$13,644.52	\$174,824.29	\$188,468.81

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$141,526.56	\$141,526.56
<b>Municipal Construction:</b>	\$0.00	\$16,939.52	\$16,939.52
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$13,644.52	\$16,358.21	\$30,002.73
<b>Total Funding:</b>	\$13,644.52	\$174,824.29	\$188,468.81

## Aitkin County Highway Department

### Statement of Construction Costs

For the Year Ended 12/31/2023

**Project:** SAP 001-602-014    **Alternate Project:**  
**Percent Completed:** 0.00%                      **Length:** 10.21 mile  
**ROAD NUMBER/TWSP:** CSAH 2  
**LOCATION:** CSAH 2 - From TH65 to Pine County Line  
  
**DESCRIPTION:** Overlay

**LETTING DATE:**    **AWARD DATE:**  
**CONTRACTOR:**

Construction Costs	Prior Years	Current Year	Total
<b>Contract Payments:</b>	\$0.00	\$0.00	\$0.00
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$2,725.43	\$2,230.60	\$4,956.03
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$7,170.79	\$4,916.55	\$12,087.34
<b>Total Project Costs:</b>	\$9,896.22	\$7,147.15	\$17,043.37

Funding Sources			
<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$9,896.22	\$7,147.15	\$17,043.37
<b>Total Funding:</b>	\$9,896.22	\$7,147.15	\$17,043.37

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** SAP 001-605-014    **Alternate Project:**  
**Percent Completed:** 0.00%                      **Length:** 4.7 Miles  
**ROAD NUMBER/TWSP:** CSAH 5  
**LOCATION:** CSAH 5 - From CR 53 to TH 210  
  
**DESCRIPTION:** Grading and Aggregate Base

**LETTING DATE:**    **AWARD DATE:**  
**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$0.00	\$0.00
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$53,452.63	\$59,424.98	\$112,877.61
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$10,522.30	\$10,522.30
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$54,720.05	\$103,884.27	\$158,604.32
<b>Total Project Costs:</b>	\$108,172.68	\$173,831.55	\$282,004.23

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$108,172.68	\$173,831.55	\$282,004.23
<b>Total Funding:</b>	\$108,172.68	\$173,831.55	\$282,004.23

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** SAP 001-614-015 **Alternate Project:**  
**Percent Completed:** 0.00% **Length:**  
**ROAD NUMBER/TWSP:** CSAH 14  
**LOCATION:** LOON AVE  
**DESCRIPTION:** CULVERT REPLACEMENT

**LETTING DATE:** **AWARD DATE:**  
**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$0.00	\$0.00
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$0.00	\$4,049.50	\$4,049.50
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$0.00	\$8,762.27	\$8,762.27
<b>Total Project Costs:</b>	\$0.00	\$12,811.77	\$12,811.77

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$0.00	\$12,811.77	\$12,811.77
<b>Total Funding:</b>	\$0.00	\$12,811.77	\$12,811.77

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** SAP 001-614-017 **Alternate Project:**

**Percent Completed:** 0.00% **Length:**

**ROAD NUMBER/TWSP:** CSAH 14

**LOCATION:** CSAH 40 TO CSAH 36

**DESCRIPTION:** Bituminous Surfacing, Pavement Replacement, Aggregate Shoulder and Widening

**LETTING DATE:** **AWARD DATE:**

**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$0.00	\$0.00
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$0.00	\$14,503.60	\$14,503.60
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$0.00	\$115.98	\$115.98
<b>Total Project Costs:</b>	\$0.00	\$14,619.58	\$14,619.58

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$0.00	\$14,619.58	\$14,619.58
<b>Total Funding:</b>	\$0.00	\$14,619.58	\$14,619.58

## Aitkin County Highway Department

### Statement of Construction Costs

For the Year Ended 12/31/2023

**Project:** SAP 001-617-004    **Alternate Project:**  
**Percent Completed:** 99.99%    **Length:** 7.1 Miles  
**ROAD NUMBER/TWSP:** CSAH 17  
**LOCATION:** TH 47 to TH 47  
  
**DESCRIPTION:** Bituminous Mill/Overlay  
  
**LETTING DATE:** 3 /28/2022    **AWARD DATE:** 4 /12/2022  
**CONTRACTOR:** KGM Contractors, Inc

Construction Costs	Prior Years	Current Year	Total
<b>Contract Payments:</b>	\$1,373,511.23	\$0.00	\$1,373,511.23
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$38,147.98	\$27.42	\$38,175.40
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$52,428.42	\$59.33	\$52,487.75
<b>Total Project Costs:</b>	\$1,464,087.63	\$86.75	\$1,464,174.38

#### Funding Sources

<b>Regular Construction:</b>	\$1,315,781.65	\$0.00	\$1,315,781.65
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$148,305.98	\$86.75	\$148,392.73
<b>Total Funding:</b>	\$1,464,087.63	\$86.75	\$1,464,174.38

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** SAP 001-622-010 **Alternate Project:**  
**Percent Completed:** 0.00% **Length:**  
**ROAD NUMBER/TWSP:** CSAH 22  
**LOCATION:** CSAH 22 - WAKEFIELD BROOK  
**DESCRIPTION:** Bridge Replacement

**LETTING DATE:** **AWARD DATE:**  
**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$0.00	\$0.00
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$0.00	\$2,627.38	\$2,627.38
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$0.00	\$6,783.68	\$6,783.68
<b>Total Project Costs:</b>	\$0.00	\$9,411.06	\$9,411.06

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$0.00	\$9,411.06	\$9,411.06
<b>Total Funding:</b>	\$0.00	\$9,411.06	\$9,411.06

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** SAP 001-631-003    **Alternate Project:**  
**Percent Completed:** 98.01%    **Length:** 3.53 Miles  
**ROAD NUMBER/TWSP:** CSAH 31  
**LOCATION:** CSAH 6 to CSAH 32  
  
**DESCRIPTION:** Bituminous Mill/Overlay  
  
**LETTING DATE:** 4 /10/2023    **AWARD DATE:** 4 /25/2023  
**CONTRACTOR:** Hawkinson Construction Company Inc

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$560,237.79	\$560,237.79
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$1,186.02	\$11,697.23	\$12,883.25
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$2,766.53	\$11,447.87	\$14,214.40
<b>Total Project Costs:</b>	<b>\$3,952.55</b>	<b>\$583,382.89</b>	<b>\$587,335.44</b>

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$451,745.54	\$451,745.54
<b>Municipal Construction:</b>	\$0.00	\$108,492.25	\$108,492.25
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$3,952.55	\$23,145.10	\$27,097.65
<b>Total Funding:</b>	<b>\$3,952.55</b>	<b>\$583,382.89</b>	<b>\$587,335.44</b>

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** SAP 001-640-003 **Alternate Project:**  
**Percent Completed:** 91.90% **Length:** 4.92 miles  
**ROAD NUMBER/TWSP:** CSAH 40  
**LOCATION:** CSAH 14 TO CSAH 6  
**DESCRIPTION:** Bituminous Mill & Overlay; Striping  
**LETTING DATE:** 4 /10/2023 **AWARD DATE:** 4 /25/2023  
**CONTRACTOR:** Hawkinson Construction Company

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$978,617.81	\$978,617.81
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$3,006.88	\$16,876.19	\$19,883.07
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$7,872.39	\$23,827.66	\$31,700.05
<b>Total Project Costs:</b>	\$10,879.27	\$1,019,321.66	\$1,030,200.93

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$978,617.81	\$978,617.81
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$10,879.27	\$40,703.85	\$51,583.12
<b>Total Funding:</b>	\$10,879.27	\$1,019,321.66	\$1,030,200.93

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** SP 001-611-003      **Alternate Project:**  
**Percent Completed:** 96.13%      **Length:** 3.2 Miles  
**ROAD NUMBER/TWSP:** CSAH 11  
**LOCATION:** Crow Wing County line to US Hwy 169  
  
**DESCRIPTION:** Bituminous Paving; Aggregate Shouldering; Culvert Replacement; Shoulder Widening  
  
**LETTING DATE:** 1 /17/2023      **AWARD DATE:** 1 /24/2023  
**CONTRACTOR:** KGM Contractors Inc

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$4,058,272.93	\$4,058,272.93
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$101,610.06	\$119,959.68	\$221,569.74
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$196,570.84	\$637.59	\$197,208.43
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$273,952.23	\$213,649.65	\$487,601.88
<b>Total Project Costs:</b>	<b>\$572,133.13</b>	<b>\$4,392,519.85</b>	<b>\$4,964,652.98</b>

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$840,171.87	\$840,171.87
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$1,124,112.18	\$1,124,112.18
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$2,200,000.00	\$2,200,000.00
<b>County - Other Local:</b>	\$572,133.13	\$228,235.80	\$800,368.93
<b>Total Funding:</b>	<b>\$572,133.13</b>	<b>\$4,392,519.85</b>	<b>\$4,964,652.98</b>

## Aitkin County Highway Department

### Summary of Construction Costs

For the Year Ended 12/31/2023

#### County Highway Construction

Project	Contract Payments	Engineering	ROW	Utility Relocation	Force	Other Costs	Total Costs
CP 001-029-006	\$0.00	\$3,841.07	\$0.00	\$0.00	\$0.00	\$8,311.28	\$12,152.35
CP 001-062-004	\$419,085.59	\$7,971.49	\$0.00	\$0.00	\$0.00	\$11,307.27	\$438,364.35
CP 001-062-005	\$0.00	\$5,921.17	\$0.00	\$0.00	\$0.00	\$12,812.17	\$18,733.34
CP 001-070-001	\$0.00	\$14,102.67	\$0.00	\$0.00	\$0.00	\$30,515.22	\$44,617.89
CP 001-076-002	\$0.00	\$603.07	\$0.00	\$0.00	\$0.00	\$1,304.91	\$1,907.98
CP 001-177-001	\$0.00	\$292.42	\$0.00	\$0.00	\$0.00	\$632.75	\$925.17
CP 001-470-001	\$0.00	\$7,787.58	\$33.60	\$0.00	\$0.00	\$16,923.39	\$24,744.57
Construction Total:	\$419,085.59	\$40,519.47	\$33.60	\$0.00	\$0.00	\$81,806.99	\$541,445.65

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** CP 001-029-006 **Alternate Project:**  
**Percent Completed:** 0.00% **Length:**  
**ROAD NUMBER/TWSP:**  
**LOCATION:** Gravel Road Improvements

**DESCRIPTION:**

**LETTING DATE:** **AWARD DATE:**  
**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$0.00	\$0.00
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$0.00	\$3,841.07	\$3,841.07
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$0.00	\$8,311.28	\$8,311.28
<b>Total Project Costs:</b>	\$0.00	\$12,152.35	\$12,152.35

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$0.00	\$12,152.35	\$12,152.35
<b>Total Funding:</b>	\$0.00	\$12,152.35	\$12,152.35

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** CP 001-062-004      **Alternate Project:**  
**Percent Completed:** 99.99%      **Length:** 2.64 Miles  
**ROAD NUMBER/TWSP:** CR 62  
**LOCATION:** CR 62 from TH 210 to 435th St  
  
**DESCRIPTION:** Bituminous Mill/Overlay  
  
**LETTING DATE:** 4 /10/2023      **AWARD DATE:** 4 /25/2023  
**CONTRACTOR:** Hawkinson Construction Company Inc

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$419,085.59	\$419,085.59
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$1,406.95	\$7,971.49	\$9,378.44
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$3,401.60	\$11,307.27	\$14,708.87
<b>Total Project Costs:</b>	\$4,808.55	\$438,364.35	\$443,172.90

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$4,808.55	\$438,364.35	\$443,172.90
<b>Total Funding:</b>	\$4,808.55	\$438,364.35	\$443,172.90

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** CP 001-062-005    **Alternate Project:**  
**Percent Completed:** 0.00%    **Length:** 1.5  
**ROAD NUMBER/TWSP:** CR 62  
**LOCATION:** 435th Street to CR 71  
  
**DESCRIPTION:** Grading  
  
**LETTING DATE:**    **AWARD DATE:**  
**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$0.00	\$0.00
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$6,237.00	\$5,921.17	\$12,158.17
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$16,409.98	\$12,812.17	\$29,222.15
<b>Total Project Costs:</b>	\$22,646.98	\$18,733.34	\$41,380.32

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$22,646.98	\$18,733.34	\$41,380.32
<b>Total Funding:</b>	\$22,646.98	\$18,733.34	\$41,380.32

## Aitkin County Highway Department

### Statement of Construction Costs

For the Year Ended 12/31/2023

**Project:** CP 001-070-001    **Alternate Project:**  
**Percent Completed:** 99.99%    **Length:** 1.07 Miles  
**ROAD NUMBER/TWSP:** CR 70  
**LOCATION:** TH 65 to TH 65  
  
**DESCRIPTION:** Bituminous Mill/Overlay  
  
**LETTING DATE:** 6 /3 /2019    **AWARD DATE:** 6 /11/2019  
**CONTRACTOR:** Anderson Brothers Construction Company of Brainerd

Construction Costs	Prior Years	Current Year	Total
<b>Contract Payments:</b>	\$232,605.81	\$0.00	\$232,605.81
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$5,454.82	\$14,102.67	\$19,557.49
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$11,862.47	\$30,515.22	\$42,377.69
<b>Total Project Costs:</b>	\$249,923.10	\$44,617.89	\$294,540.99

#### Funding Sources

<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$249,923.10	\$44,617.89	\$294,540.99
<b>Total Funding:</b>	\$249,923.10	\$44,617.89	\$294,540.99

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** CP 001-076-002      **Alternate Project:**  
**Percent Completed:** 99.99%      **Length:** 2.82 Miles  
**ROAD NUMBER/TWSP:** CR 76  
**LOCATION:** US HWY 169 to US HWY 169  
  
**DESCRIPTION:** Bituminous Mill & Overlay  
  
**LETTING DATE:** 3 /28/2022      **AWARD DATE:** 4 /12/2022  
**CONTRACTOR:** KGM Contractors, Inc

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$743,760.91	\$0.00	\$743,760.91
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$15,783.45	\$603.07	\$16,386.52
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$26,345.75	\$1,304.91	\$27,650.66
<b>Total Project Costs:</b>	<b>\$785,890.11</b>	<b>\$1,907.98</b>	<b>\$787,798.09</b>

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$785,890.11	\$1,907.98	\$787,798.09
<b>Total Funding:</b>	<b>\$785,890.11</b>	<b>\$1,907.98</b>	<b>\$787,798.09</b>

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** CP 001-177-001      **Alternate Project:**

**Percent Completed:** 99.99%      **Length:** 1.04 miles

**ROAD NUMBER/TWSP:** CR 77W

**LOCATION:** CR77W

**DESCRIPTION:** Resurfacing CR77W

**LETTING DATE:** 3 /28/2022      **AWARD DATE:** 4 /12/2022

**CONTRACTOR:** KGM Contractors, Inc

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$122,964.77	\$0.00	\$122,964.77
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$5,557.08	\$292.42	\$5,849.50
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$9,741.06	\$632.75	\$10,373.81
<b>Total Project Costs:</b>	\$138,262.91	\$925.17	\$139,188.08

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$138,262.91	\$925.17	\$139,188.08
<b>Total Funding:</b>	\$138,262.91	\$925.17	\$139,188.08



# Aitkin County Highway Department

## Summary of Construction Costs

For the Year Ended 12/31/2023

### Bridge Construction

Project	Contract Payments	Engineering	ROW	Utility Relocation	Force	Other Costs	Total Costs
SAP 001-598-016	\$0.00	\$3,585.33	\$1,203.60	\$0.00	\$0.00	\$8,739.40	\$13,528.33
SAP 001-599-041	\$0.00	\$2,758.42	\$3,079.20	\$0.00	\$0.00	\$8,845.70	\$14,683.32
SAP 001-599-042	\$0.00	\$785.83	\$0.00	\$0.00	\$0.00	\$1,700.37	\$2,486.20
SAP 001-599-043	\$0.00	\$4,732.90	\$0.00	\$0.00	\$0.00	\$4,038.64	\$8,771.54
SAP 001-599-044	\$0.00	\$319.56	\$0.00	\$0.00	\$0.00	\$691.46	\$1,011.02
SAP 001-605-015	\$0.00	\$593.84	\$0.00	\$0.00	\$0.00	\$2,528.54	\$3,122.38
SAP 001-605-016	\$0.00	\$4,199.71	\$16.80	\$0.00	\$0.00	\$8,907.81	\$13,124.32
SAP 001-618-005	\$600.00	\$474.61	\$0.00	\$0.00	\$0.00	\$1,026.95	\$2,101.56
Construction Total:	\$600.00	\$17,450.20	\$4,299.60	\$0.00	\$0.00	\$36,478.87	\$58,828.67

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** SAP 001-598-016 **Alternate Project:**  
**Percent Completed:** 0.00% **Length:** 0.2 Miles  
**ROAD NUMBER/TWSP:** CR 54  
**LOCATION:** CR 54 over Sissabagama Creek  
**DESCRIPTION:** Bridge Replacement

**LETTING DATE:** **AWARD DATE:**  
**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$0.00	\$0.00
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$36,832.94	\$3,585.33	\$40,418.27
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$63.00	\$1,203.60	\$1,266.60
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$14,382.52	\$8,739.40	\$23,121.92
<b>Total Project Costs:</b>	\$51,278.46	\$13,528.33	\$64,806.79

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$51,278.46	\$13,528.33	\$64,806.79
<b>Total Funding:</b>	\$51,278.46	\$13,528.33	\$64,806.79

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** SAP 001-599-041 **Alternate Project:**  
**Percent Completed:** 0.00% **Length:** 0.1 mile  
**ROAD NUMBER/TWSP:** 420th Ave  
**LOCATION:** Farm Island Twsp Culvert Replacement on 420th Ave in Ripple River  
**DESCRIPTION:** Bridge Replacement

**LETTING DATE:** **AWARD DATE:**  
**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$0.00	\$0.00
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$8,512.12	\$2,758.42	\$11,270.54
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$3,079.20	\$3,079.20
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$9,578.79	\$8,845.70	\$18,424.49
<b>Total Project Costs:</b>	\$18,090.91	\$14,683.32	\$32,774.23

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$18,090.91	\$14,683.32	\$32,774.23
<b>Total Funding:</b>	\$18,090.91	\$14,683.32	\$32,774.23

## Aitkin County Highway Department

### Statement of Construction Costs

For the Year Ended 12/31/2023

**Project:** SAP 001-599-042    **Alternate Project:**  
**Percent Completed:** 99.99%                      **Length:** 0.2 Miles  
**ROAD NUMBER/TWSP:** 490th Lane  
**LOCATION:** 490th Lane - Waukenabo Township over Waukenabo outlet  
  
**DESCRIPTION:** Bridge Replacement  
  
**LETTING DATE:** 10/18/2021                      **AWARD DATE:** 11/9 /2021  
**CONTRACTOR:** Marvin Tretter, Inc

Construction Costs	Prior Years	Current Year	Total
<b>Contract Payments:</b>	\$299,279.33	\$0.00	\$299,279.33
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$30,835.21	\$785.83	\$31,621.04
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$595.50	\$0.00	\$595.50
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$63,559.28	\$1,700.37	\$65,259.65
<b>Total Project Costs:</b>	\$394,269.32	\$2,486.20	\$396,755.52

#### Funding Sources

<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$282,965.50	\$0.00	\$282,965.50
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$111,303.82	\$2,486.20	\$113,790.02
<b>Total Funding:</b>	\$394,269.32	\$2,486.20	\$396,755.52

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** SAP 001-599-043 **Alternate Project:**  
**Percent Completed:** 0.00% **Length:** 0.1 mile  
**ROAD NUMBER/TWSP:**  
**LOCATION:** Pliny Township  
**DESCRIPTION:** Pliny Township Bridge Replacement over the Snake River  
**LETTING DATE:** **AWARD DATE:**  
**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$0.00	\$0.00
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$46,595.87	\$4,732.90	\$51,328.77
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$4,843.82	\$4,038.64	\$8,882.46
<b>Total Project Costs:</b>	\$51,439.69	\$8,771.54	\$60,211.23

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$51,439.69	\$8,771.54	\$60,211.23
<b>Total Funding:</b>	\$51,439.69	\$8,771.54	\$60,211.23

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** SAP 001-599-044 **Alternate Project:**  
**Percent Completed:** 0.00% **Length:** 0.1 mile  
**ROAD NUMBER/TWSP:**  
**LOCATION:** Morrison Township  
**DESCRIPTION:** Morrison Township Culvert/Bridge Replacement  
**LETTING DATE:** **AWARD DATE:**  
**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$0.00	\$0.00
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$411.12	\$319.56	\$730.68
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$977.89	\$691.46	\$1,669.35
<b>Total Project Costs:</b>	\$1,389.01	\$1,011.02	\$2,400.03

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$1,389.01	\$1,011.02	\$2,400.03
<b>Total Funding:</b>	\$1,389.01	\$1,011.02	\$2,400.03

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** SAP 001-605-015    **Alternate Project:**  
**Percent Completed:** 0.00%                      **Length:** N/A  
**ROAD NUMBER/TWSP:** CSAH 5  
**LOCATION:** CSAH 5

**DESCRIPTION:** Bridge Replacement over the Rice River

**LETTING DATE:**    **AWARD DATE:**  
**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$0.00	\$0.00
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$42,724.30	\$593.84	\$43,318.14
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$2,470.47	\$2,528.54	\$4,999.01
<b>Total Project Costs:</b>	\$45,194.77	\$3,122.38	\$48,317.15

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$45,194.77	\$3,122.38	\$48,317.15
<b>Total Funding:</b>	\$45,194.77	\$3,122.38	\$48,317.15

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** SAP 001-605-016    **Alternate Project:**  
**Percent Completed:** 0.00%    **Length:** 0.1 mile  
**ROAD NUMBER/TWSP:**  
**LOCATION:** CSAH 5 over Willow River  
**DESCRIPTION:** Bridge Replacement  
**LETTING DATE:**    **AWARD DATE:**  
**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$0.00	\$0.00
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$46,234.92	\$4,199.71	\$50,434.63
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$16.80	\$16.80
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$1,687.65	\$8,907.81	\$10,595.46
<b>Total Project Costs:</b>	<b>\$47,922.57</b>	<b>\$13,124.32</b>	<b>\$61,046.89</b>

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$47,922.57	\$13,124.32	\$61,046.89
<b>Total Funding:</b>	<b>\$47,922.57</b>	<b>\$13,124.32</b>	<b>\$61,046.89</b>

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** SAP 001-618-005    **Alternate Project:**  
**Percent Completed:** 99.99%    **Length:** 0.2 Miles  
**ROAD NUMBER/TWSP:** CSAH 18  
**LOCATION:** CSAH 18 over the Willow River  
  
**DESCRIPTION:** Bridge Replacement  
  
**LETTING DATE:** 11/1 /2021    **AWARD DATE:** 11/9 /2021  
**CONTRACTOR:** Redstone Construction LLC

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$985,543.91	\$600.00	\$986,143.91
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$73,750.10	\$474.61	\$74,224.71
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$1,661.11	\$0.00	\$1,661.11
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$96,788.23	\$1,026.95	\$97,815.18
<b>Total Project Costs:</b>	<b>\$1,157,743.35</b>	<b>\$2,101.56</b>	<b>\$1,159,844.91</b>

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$550,802.55	\$0.00	\$550,802.55
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$399,558.64	\$0.00	\$399,558.64
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$207,382.16	\$2,101.56	\$209,483.72
<b>Total Funding:</b>	<b>\$1,157,743.35</b>	<b>\$2,101.56</b>	<b>\$1,159,844.91</b>

**Aitkin County Highway Department**

**Summary of Construction Costs**

**For the Year Ended 12/31/2023**

**Miscellaneous Construction**

<b>Project</b>	<b>Contract Payments</b>	<b>Engineering</b>	<b>ROW</b>	<b>Utility Relocation</b>	<b>Force</b>	<b>Other Costs</b>	<b>Total Costs</b>
SP 001-070-007	\$18,742.67	\$1,986.69	\$0.00	\$0.00	\$0.00	\$4,298.78	\$25,028.14
SP 001-070-010	\$147,853.64	\$3,918.67	\$0.00	\$0.00	\$0.00	\$8,595.43	\$160,367.74
SP 001-090-003	\$515,402.68	\$30,990.90	\$0.00	\$0.00	\$0.00	\$51,259.42	\$597,653.00
Construction Total:	\$681,998.99	\$36,896.26	\$0.00	\$0.00	\$0.00	\$64,153.63	\$783,048.88

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** SP 001-070-007      **Alternate Project:**  
**Percent Completed:** 99.99%      **Length:** N/A  
**ROAD NUMBER/TWSP:**  
**LOCATION:** Various Locations  
**DESCRIPTION:** Enhanced Pacement Markings on various county roads  
**LETTING DATE:** 6 /6 /2022      **AWARD DATE:** 6 /28/2022  
**CONTRACTOR:** Sir Lines-A-Lot, LLC

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$309,226.70	\$18,742.67	\$327,969.37
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$7,801.10	\$1,986.69	\$9,787.79
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$21,740.63	\$4,298.78	\$26,039.41
<b>Total Project Costs:</b>	<b>\$338,768.43</b>	<b>\$25,028.14</b>	<b>\$363,796.57</b>

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$30,922.67	\$1,861.43	\$32,784.10
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$295,056.94	\$0.00	\$295,056.94
<b>County - Other Local:</b>	\$12,788.82	\$23,166.71	\$35,955.53
<b>Total Funding:</b>	<b>\$338,768.43</b>	<b>\$25,028.14</b>	<b>\$363,796.57</b>

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** SP 001-070-010      **Alternate Project:**  
**Percent Completed:** 100.00%      **Length:**  
**ROAD NUMBER/TWSP:**  
**LOCATION:** County wide  
**DESCRIPTION:** HSIP Pavement Marking  
**LETTING DATE:** 6 /5 /2023      **AWARD DATE:** 6 /27/2023  
**CONTRACTOR:** Sir Lines A Lot

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$147,853.64	\$147,853.64
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$0.00	\$3,918.67	\$3,918.67
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$0.00	\$8,595.43	\$8,595.43
<b>Total Project Costs:</b>	\$0.00	\$160,367.74	\$160,367.74

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$140,460.96	\$140,460.96
<b>County - Other Local:</b>	\$0.00	\$19,906.78	\$19,906.78
<b>Total Funding:</b>	\$0.00	\$160,367.74	\$160,367.74

**Aitkin County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2023**

**Project:** SP 001-090-003      **Alternate Project:**

**Percent Completed:** 99.99%      **Length:** 1.34 miles

**ROAD NUMBER/TWSP:**

**LOCATION:** Bike Trail - Red Oak to 422nd Place

**DESCRIPTION:** Bike Trail - Grading and Bituminous Surfacing of a Shared Use Path

**LETTING DATE:** 8 /29/2022      **AWARD DATE:** 9 /27/2022

**CONTRACTOR:** Marvin Tretter, Inc

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$9,030.00	\$515,402.68	\$524,432.68
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$45,136.82	\$30,990.90	\$76,127.72
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$112,634.66	\$51,259.42	\$163,894.08
<b>Total Project Costs:</b>	\$166,801.48	\$597,653.00	\$764,454.48

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$415,350.68	\$415,350.68
<b>County - Other Local:</b>	\$166,801.48	\$182,302.32	\$349,103.80
<b>Total Funding:</b>	\$166,801.48	\$597,653.00	\$764,454.48



# Board of County Commissioners Agenda Request

**5A**  
Agenda Item #

**Requested Meeting Date:** June 23, 2024

**Title of Item:** Contract with Widseth for wetland delineation and report for ATV trail

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Dennis (DJ) Thompson		<b>Department:</b> Land
<b>Presenter (Name and Title):</b> Dennis (DJ) Thompson, Land Commissioner		<b>Estimated Time Needed:</b> 5 Minutes
<b>Summary of Issue:</b> <p>Based on the amount of new trail and wetland impacts with the construction of the Mille Lacs Connector ATV trail, we will be completing an Environmental Assessment Worksheet (EAW) for the project. One of the major components of that EAW will be the wetland delineations and wetland report. Attached is a proposal from Widseth to complete that work. This is not in the scope of work that Widseth is currently contracted to do.</p> <p>The Agreement has reviewed by the County Attorney.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Motion to approve wetland delineation and report proposal from Widseth at a cost of \$44,000.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 44,000. Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Bonding dollars to complete this project is \$1,500,000.		

Legally binding agreements must have County Attorney approval prior to submission.

June 12, 2024

Dennis (DJ) Thompson  
Land Commissioner  
Aitkin County  
502 Minnesota Avenue N  
Aitkin, MN 56431  
[dennis.thompson@co.aitkin.mn.us](mailto:dennis.thompson@co.aitkin.mn.us)

**Brainerd/Baxter**  
7804 Industrial Park Road  
Baxter MN 56425  
218.829.5117  
Baxter@Widseth.com  
Widseth.com

**RE: WETLAND DELINEATION AND REPORT PROPOSAL  
Malmo, MN**

Dear DJ:

Widseth Smith Nolting & Associates, Inc. (Widseth) appreciates the opportunity to present our proposal to you for the delineation of aquatic resources for the Aitkin County ATV Trail Project. Our delineation includes approximately 30 miles of trail and 15' on each side of the centerline of the trail, for a total width of 30'. The project is located near Malmo in Aitkin County, MN. See Project Area map below. Per discussions with Aitkin County, the fee below assumes that Aitkin County will provide up to three staff members to assist the Widseth wetland delineators with the field work. The price includes the project area below and any changes in the project area, will require an additional fee.

## **Project Scope of Services**

### **1. Research**

Widseth will review existing records/maps/surveys and existing data as required by the 1987 U.S. Army Corps of Engineers Wetlands Delineation Manual (1987 Manual). This will include aerial photos, National Wetland Inventory maps, and soil surveys.

### **2. Field Delineation**

Widseth will analyze the hydrology, vegetation, and soils of the Project Area to determine what areas must be classified as wetlands. The delineation will be performed using the methods outlined in the 1987 Manual, the standard practice required under the Minnesota Wetland Conservation Act (WCA) and by the U.S. Army Corps of Engineers. We will stake the wetland areas for visual reference. We will survey the wetland boundaries and sample point locations with GPS equipment.

### **3. Report**

Widseth will prepare a report for the Project Area summarizing and discussing our findings and include site maps and aerial photos showing the location of delineated areas. The report will document the delineation methodology and provide detailed Field Data Sheets. The report will use the methods and include the information required by the regulatory agencies to address wetland concerns.

#### **4. Attend WCA Technical Evaluation Panel Meeting**

Widseth will attend the WCA Technical Evaluation Panel (TEP) meeting on behalf of the client.

#### **5. Additional Services Available**

Submit wetland application to agencies. If wetland impacts are anticipated, an application is required prior to working within the wetlands. This is not included in this scope of work.

#### **Proposed Schedule**

The following is a schedule outline for the wetland delineation:

June 2024

- On-site wetland delineation

July 2024

- Meet TEP onsite (if available)
- Complete wetland report
- Submit joint application and wetland report to agencies for review (60 days)

September 2024

- Receive Notice of Decision

#### **Proposed Fee**

Our estimated fees for the above scope of work are for a lump sum payment of \$44,000.00.

This price is effective until June 28, 2024.

Thank you again for this opportunity, we look forward to working with you. Attached to this proposal you will find our General Provisions sheet. Please review all of this information, sign and date below and return to us via email.

Sincerely,

**WIDSETH**



Mike Pederson  
Director of Environmental Services

**Proposed by WIDSETH**



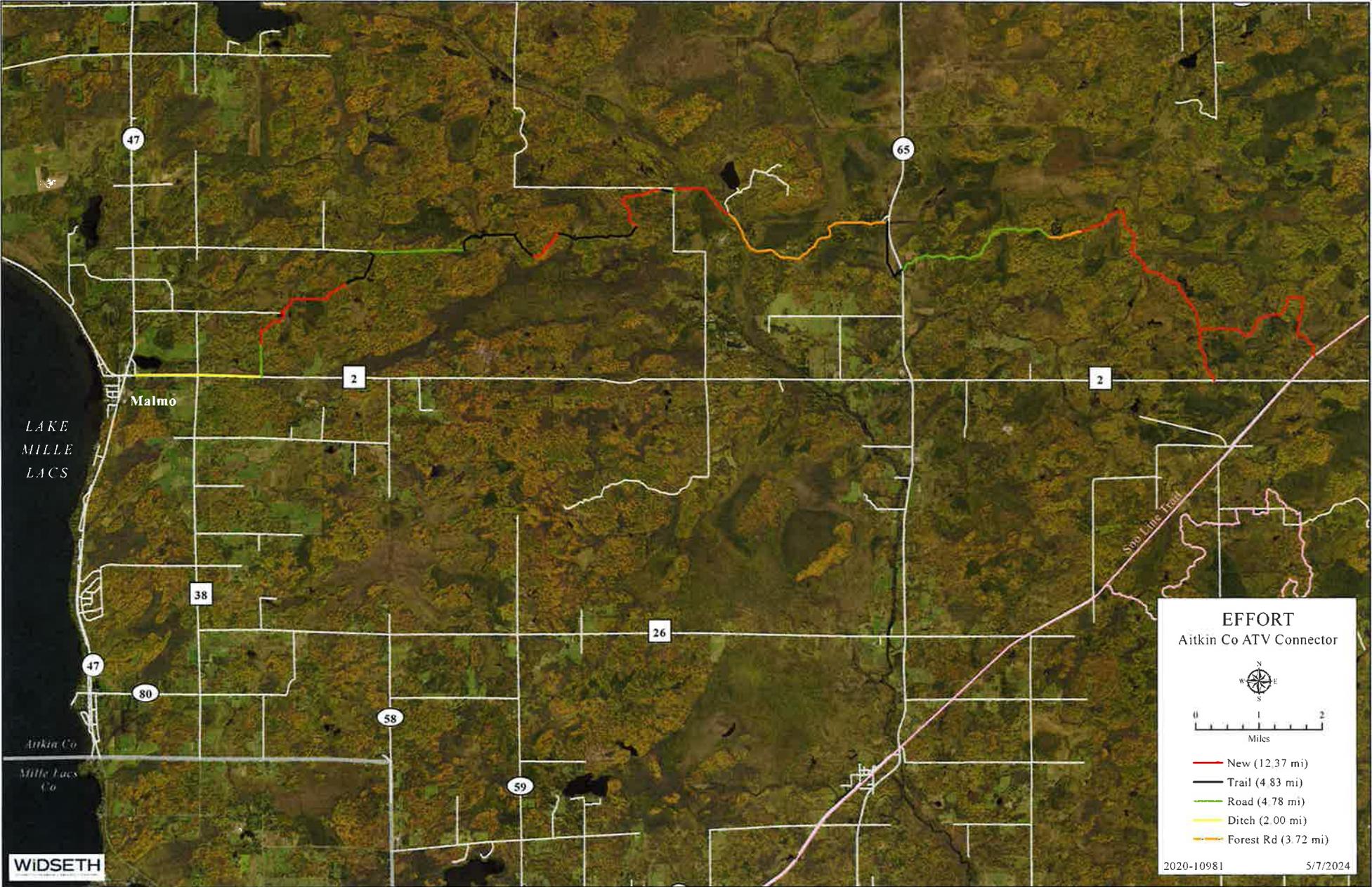
Chad Conner, LS, Vice President

**ACCEPTED:** The above proposal and attached General Conditions are satisfactory and you are authorized to do the work as specified. Payment will be made monthly in accordance with the terms on the fee schedule. A finance charge will be computed, for any previous balance not paid within 90 days, using a periodic rate of one percent a month, which is an annual percentage rate of 12 percent.

*Wetland Delineation and Report lump sum of \$44,000.00.*

**By:** \_\_\_\_\_

**Date:** \_\_\_\_\_



# General Provisions of Professional Services Agreement

These General Provisions are intended to be used in conjunction with a letter-type Agreement or a Request for Services between Widseth Smith Nolling & Assoc., Inc., a Minnesota Corporation, hereinafter referred to as WIDSETH, and a CLIENT, wherein the CLIENT engages WIDSETH to provide certain Architectural, and/or Engineering services on a Project.

As used herein, the term "this Agreement" refers to (1) the WIDSETH Proposal Letter which becomes the Letter Agreement upon its acceptance by the Client, (2) these General Provisions and (3) any attached Exhibits, as if they were part of one and the same document. With respect to the order of precedence, any attached Exhibits shall govern over these General Provisions, and the Letter Agreement shall govern over any attached Exhibits and these General Provisions. These documents supersede all prior communications and constitute the entire Agreement between the parties. Amendments to this Agreement must be in writing and signed by both CLIENT and WIDSETH.

## ARTICLE 1. PERIOD OF SERVICE

The term of this Agreement for the performance of services hereunder shall be as set forth in the Letter Agreement. In this regard, any lump sum or estimated maximum payment amounts set forth in the Letter Agreement have been established in anticipation of an orderly and continuous progress of the Project in accordance with the schedule set forth in the Letter Agreement or any Exhibits attached thereto. WIDSETH shall be entitled to an equitable adjustment to its fee should there be an interruption of services, or amendment to the schedule.

## ARTICLE 2. SCOPE OF SERVICES

The scope of services covered by this Agreement shall be as set forth in the Letter Agreement or a Request for Services. Such scope of services shall be adequately described in order that both the CLIENT and WIDSETH have an understanding of the expected work to be performed.

If WIDSETH is of the opinion that any work they have been directed to perform is beyond the Scope of this Agreement, or that the level of effort required significantly exceeds that estimated due to changed conditions and thereby constitutes extra work, they shall notify the CLIENT of that fact. Extra work, additional compensation for same, and extension of time for completion shall be covered by a revision to the Letter Agreement or Request for Services and entered into by both parties.

## ARTICLE 3. COMPENSATION TO WIDSETH

A. Compensation to WIDSETH for services described in this Agreement shall be on a Lump Sum basis, Percentage of Construction, and/or Hourly Rate basis as designated in the Letter Agreement and as hereinafter described.

1. A Lump Sum method of payment for WIDSETH's services shall apply to all or parts of a work scope where WIDSETH's tasks can be readily defined and/or where the level of effort required to accomplish such tasks can be estimated with a reasonable degree of accuracy. The CLIENT shall make monthly payments to WIDSETH within 30 days of date of invoice based on an estimated percentage of completion of WIDSETH's services.
2. A Percentage of Construction or an Hourly Rate method of payment of WIDSETH's services shall apply to all or parts of a work scope where WIDSETH's tasks cannot be readily defined and/or where the level of effort required to accomplish such tasks cannot be estimated with any reasonable degree of accuracy. Under an Hourly Rate method of payment, WIDSETH shall be paid for the actual hours worked on the Project by WIDSETH technical personnel times an hourly billing rate established for each employee. Hourly billing rates shall include compensation for all salary costs, payroll burden, general, and administrative overhead and professional fee. In a Percentage of Construction method of payment, final compensation will be based on actual bids if the project is bid and WIDSETH's estimate to the CLIENT if the project is not bid. A rate schedule shall be furnished by WIDSETH to CLIENT upon which to base periodic payments to WIDSETH.
3. In addition to the foregoing, WIDSETH shall be reimbursed for items and services as set forth in the Letter Agreement or Fee Schedule and the following Direct Expenses when incurred in the performance of the work:
  - (a) Travel and subsistence.
  - (b) Specialized computer services or programs.
  - (c) Outside professional and technical services with cost defined as the amount billed WIDSETH.
  - (d) Identifiable reproduction and reprographic costs.
  - (e) Other expenses for items such as permit application fees, license fees, or other additional items and services whether or not specifically identified in the Letter Agreement or Fee Schedule.
4. The CLIENT shall make monthly payments to WIDSETH within 30 days of date of invoice based on computations made in accordance with the above charges for services provided and expenses incurred to date, accompanied by supporting evidence as available.

# WIDSETH

ARCHITECTS ■ ENGINEERS  
SCIENTISTS ■ SURVEYORS

B. The CLIENT will pay the balance stated on the invoice unless CLIENT notifies WIDSETH in writing of the particular item that is alleged to be incorrect within 15 days from the date of invoice, in which case, only the disputed item will remain undue until resolved by the parties. All accounts unpaid after 30 days from the date of original invoice shall be subject to a service charge of 1 % per month, or the maximum amount authorized by law, whichever is less. WIDSETH shall be entitled to recover all reasonable costs and disbursements, including reasonable attorneys fees, incurred in connection with collecting amount owed by CLIENT. In addition, WIDSETH may, after giving seven days written notice to the CLIENT, suspend services and withhold deliverables under this Agreement until WIDSETH has been paid in full for all amounts then due for services, expenses and charges. CLIENT agrees that WIDSETH shall not be responsible for any claim for delay or other consequential damages arising from suspension of services hereunder. Upon payment in full by Client and WIDSETH's resumption of services, the time for performance of WIDSETH's services shall be equitably adjusted to account for the period of suspension and other reasonable time necessary to resume performance.

## ARTICLE 4. ABANDONMENT, CHANGE OF PLAN AND TERMINATION

Either Party has the right to terminate this Agreement upon seven days written notice. In addition, the CLIENT may at any time, reduce the scope of this Agreement. Such reduction in scope shall be set forth in a written notice from the CLIENT to WIDSETH. In the event of unresolved dispute over change in scope or changed conditions, this Agreement may also be terminated upon seven days written notice as provided above.

In the event of termination, and upon payment in full for all work performed and expenses incurred to the date of termination, documents that are identified as deliverables under the Letter Agreement whether finished or unfinished shall be made available by WIDSETH to the CLIENT pursuant to Article 5, and there shall be no further payment obligation of the CLIENT to WIDSETH under this Agreement except for payment of an amount for WIDSETH's anticipated profit on the value of the services not performed by WIDSETH and computed in accordance with the provisions of Article 3 and the Letter Agreement.

In the event of a reduction in scope of the Project work, WIDSETH shall be paid for the work performed and expenses incurred on the Project work thus reduced and for any completed and abandoned work, for which payment has not been made, computed in accordance with the provisions of Article 3 and the Letter Agreement.

## ARTICLE 5. DISPOSITION OF PLANS, REPORTS AND OTHER DATA

All reports, plans, specifications, field data and notes and other documents, including all documents on electronic media, prepared by WIDSETH or its consultants are Instruments of Service and shall remain the property of WIDSETH or its consultants, respectively. WIDSETH and its subconsultants retain all common law, statutory and other reserved rights, including, without limitation, copyright. WIDSETH and its subconsultants maintain the right to determine if production will be made, and allowable format for production, of any electronic media or data to CLIENT or any third-party. Upon payment in full of monies due pursuant to the Agreement, WIDSETH shall make hard copies available to the CLIENT, of all documents that are identified as deliverables under the Letter Agreement. If the documents have not been finished (including, but not limited to, completion of final quality control), then WIDSETH shall have no liability for any claims expenses or damages that may arise out of items that could have been corrected during completion/quality control. Any Instruments of Service provided are not intended or represented to be suitable for reuse by the CLIENT or others on extensions of the Project or any other project. Any modification or reuse without written verification or adaptation by WIDSETH for the specific purpose intended will be at CLIENT's sole risk and without liability or legal exposure to WIDSETH. CLIENT shall indemnify, defend and hold harmless WIDSETH from any and all suits or claims of third parties arising out of use of unfinished documents, or modification or reuse of finished documents, which is not specifically verified, adapted, or authorized in writing by WIDSETH. This indemnity shall survive the termination of this Agreement.

Should WIDSETH choose to deliver to CLIENT documents in electronic form, CLIENT acknowledges that differences may exist between any electronic files delivered and the printed hard-copy. Copies of documents that may be relied upon by CLIENT are limited to the printed hard-copies that are signed and/or sealed by WIDSETH. Files in electronic form are only for convenience of CLIENT. Any conclusion or information obtained or derived from such electronic documents will be at user's sole risk. CLIENT acknowledges that the useful life of some forms of electronic media may be limited because of deterioration of the media or obsolescence of the computer hardware and/or software systems. Therefore, WIDSETH makes no representation that such media will be fully usable beyond 30 days from date of delivery to CLIENT.

## ARTICLE 6. CLIENT'S ACCEPTANCE BY PURCHASE ORDER OR OTHER MEANS

In lieu of or in addition to signing the acceptance blank on the Letter Agreement, the CLIENT may accept this Agreement by permitting WIDSETH to commence work on the project or by issuing a purchase order signed by a duly authorized representative. Such purchase order shall incorporate by reference the terms and conditions of this Agreement. In the event of a conflict between the terms and conditions of this Agreement and those contained in the CLIENT's purchase order, the terms and conditions of this Agreement shall govern. Notwithstanding any purchase order provisions to the contrary, no warranties, express or implied, are made by WIDSETH.

## ARTICLE 7. CLIENT'S RESPONSIBILITIES

A. To permit WIDSETH to perform the services required hereunder, the CLIENT shall supply, in proper time and sequence, the following at no expense to WIDSETH:

1. Provide all program, budget, or other necessary information regarding its requirements as necessary for orderly progress of the work.
2. Designate in writing, a person to act as CLIENT's representative with respect to the services to be rendered under this Agreement. Such person shall have authority to transmit instructions, receive instructions, receive information, interpret and define CLIENT's policies with respect to WIDSETH's services.
3. Furnish, as required for performance of WIDSETH's services (except to the extent provided otherwise in the Letter Agreement or any Exhibits attached hereto), data prepared by or services of others, including without limitation, core borings, probes and subsurface explorations, hydrographic and geohydrologic surveys, laboratory tests and inspections of samples, materials and equipment; appropriate professional interpretations of all of the foregoing; environmental assessment and impact statements; property, boundary easement, right-of-way, topographic and utility surveys; property descriptions; zoning, deed and other land use restriction; and other special data not covered in the Letter Agreement or any Exhibits attached hereto.
4. Provide access to, and make all provisions for WIDSETH to enter upon publicly or privately owned property as required to perform the work.
5. Act as liaison with other agencies or involved parties to carry out necessary coordination and negotiations; furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.
6. Examine all reports, sketches, drawings, specifications and other documents prepared and presented by WIDSETH, obtain advice of an attorney, insurance counselor or others as CLIENT deems necessary for such examination and render in writing, decisions pertaining thereto within a reasonable time so as not to delay the services of WIDSETH.
7. Give prompt written notice to WIDSETH whenever CLIENT observes or otherwise becomes aware of any development that affects the scope of timing of WIDSETH's services or any defect in the work of Construction Contractor(s), Consultants or WIDSETH.
8. Initiate action, where appropriate, to identify and investigate the nature and extent of asbestos and/or pollution in the Project and to abate and/or remove the same as may be required by federal, state or local statute, ordinance, code, rule, or regulation now existing or hereinafter enacted or amended. For purposes of this Agreement, "pollution" and "pollutant" shall mean any solid, liquid, gaseous or thermal irritant or contaminant, including smoke, vapor, soot, alkalis, chemicals and hazardous or toxic waste. Hazardous or toxic waste means any substance, waste pollutant or contaminant now or hereafter included within such terms under any federal, state or local statute, ordinance, code, rule or regulation now existing or hereinafter enacted or amended. Waste further includes materials to be recycled, reconditioned or reclaimed.

If WIDSETH encounters, or reasonably suspects that it has encountered, asbestos or pollution in the Project, WIDSETH shall cease activity on the Project and promptly notify the CLIENT, who shall proceed as set forth above. Unless otherwise specifically provided in the Letter Agreement, the services to be provided by WIDSETH do not include identification of asbestos or pollution, and WIDSETH has no duty to identify or attempt to identify the same within the area of the Project.

With respect to the foregoing, CLIENT acknowledges and agrees that WIDSETH is not a user, handler, generator, operator, treater, storer, transporter or disposer of asbestos or pollution which may be encountered by WIDSETH on the Project. It is further understood and agreed that services WIDSETH will undertake for CLIENT may be uninsurable obligations involving the presence or potential presence of asbestos or pollution. Therefore, CLIENT agrees, except (1) such liability as may arise out of WIDSETH's sole negligence in the performance of services under this Agreement or (2) to the extent of insurance coverage available for the claim, to hold harmless, indemnify and defend WIDSETH and WIDSETH's officers, subcontractor(s), employees and agents from and against any and all claims, lawsuits, damages, liability and costs, including, but not limited to, costs of defense, arising out of or in any way connected with the presence, discharge, release, or escape of asbestos or pollution. This indemnification is intended to apply only to existing conditions and not to conditions caused or created by WIDSETH. This indemnification shall survive the termination of this Agreement.

9. Provide such accounting, independent cost estimating and insurance counseling services as may be required for the Project, such legal services as CLIENT may require or WIDSETH may reasonably request with regard to legal issues pertaining to the Project including any that may be raised by Contractor(s), such auditing service as CLIENT may require to ascertain how or for what purpose any Contractor has used the moneys paid under the construction contract, and such inspection services as CLIENT may require to ascertain that Contractor(s) are complying with any law, rule, regulation, ordinance, code or order applicable to their furnishing and performing the work.

10. Provide "record" drawings and specifications for all existing physical features, structures, equipment, utilities, or facilities which are pertinent to the Project, to the extent available.
11. Provide other services, materials, or data as may be set forth in the Letter Agreement or any Exhibits attached hereto.

B. WIDSETH may use any CLIENT provided information in performing its services. WIDSETH shall be entitled to rely on the accuracy and completeness of information furnished by the CLIENT. If WIDSETH finds that any information furnished by the CLIENT is in error or is inadequate for its purpose, WIDSETH shall endeavor to notify the CLIENT. However, WIDSETH shall not be held responsible for any errors or omissions that may arise as a result of erroneous or incomplete information provided by CLIENT.

## ARTICLE 8. OPINIONS OF COST

Opinions of probable project cost, construction cost, financial evaluations, feasibility studies, economic analyses of alternate solutions and utilitarian considerations of operations and maintenance costs provided for in the Letter Agreement or any Exhibits attached hereto, are to be made on the basis of WIDSETH's experience and qualifications and represent WIDSETH's judgment as an experienced design professional. It is recognized, however, that WIDSETH does not have control over the cost of labor, material, equipment or services furnished by others or over market conditions or contractors' methods of determining their prices, and that any evaluation of any facility to be constructed, or acquired, or work to be performed on the basis of WIDSETH's cost opinions must, of necessity, be speculative until completion of construction or acquisition. Accordingly, WIDSETH does not guarantee that proposals, bids or actual costs will not substantially vary from opinions, evaluations or studies submitted by WIDSETH to CLIENT hereunder.

## ARTICLE 9. CONSTRUCTION PHASE SERVICES

CLIENT acknowledges that it is customary for the architect or engineer who is responsible for the preparation and furnishing of Drawings and Specifications and other construction-related documents to be employed to provide professional services during the Bidding and Construction Phases of the Project, (1) to interpret and clarify the documentation so furnished and to modify the same as circumstances revealed during bidding and construction may dictate, (2) in connection with acceptance of substitute or equal items of materials and equipment proposed by bidders and Contractor(s), (3) in connection with approval of shop drawings and sample submittals, and (4) as a result of and in response to WIDSETH's detecting in advance of performance of affected work inconsistencies or irregularities in such documentation. CLIENT agrees that if WIDSETH is not employed to provide such professional services during the Bidding (if the work is put out for bids) and the Construction Phases of the Project, WIDSETH will not be responsible for, and CLIENT shall indemnify and hold WIDSETH, its officers, consultant(s), subcontractor(s), employees and agents harmless from, all claims, damages, losses and expenses including attorneys' fees arising out of, or resulting from, any interpretation, clarification, substitution acceptance, shop drawing or sample approval or modification of such documentation issued or carried out by CLIENT or others. Nothing contained in this paragraph shall be construed to release WIDSETH, its officers, consultant(s), subcontractor(s), employees and agents from liability for failure to perform in accordance with professional standards any duty or responsibility which WIDSETH has undertaken or assumed under this Agreement.

## ARTICLE 10. REVIEW OF SHOP DRAWINGS AND SUBMITTALS

WIDSETH may review and approve or take other appropriate action on the contractor's submittals or shop drawings for the limited purpose of checking for general conformance with information given and design concept expressed in the Contract Documents. Review and/or approval of submittals is not conducted for the purpose of determining accuracy and completeness of other details or for substantiating instructions for installation or performance of equipment or systems, all of which remain the exclusive responsibility of the contractor. WIDSETH's review and/or approval shall not constitute approval of safety precautions, or any construction means, methods, techniques, sequences or procedures. WIDSETH's approval of a specific item shall not indicate approval of an assembly of which the item is a component. WIDSETH's review and/or approval shall not relieve contractor for any deviations from the requirements of the contract documents nor from the responsibility for errors or omissions on items such as sizes, dimensions, quantities, colors, or locations. Contractor shall remain solely responsible for compliance with any manufacturer requirements and recommendations.

## ARTICLE 11. REVIEW OF PAY APPLICATIONS

If included in the scope of services, any review or certification of any pay applications, or certificates of completion shall be based upon WIDSETH's observation of the Work and on the data comprising the contractor's application for payment, and shall indicate that to the best of WIDSETH's knowledge, information and belief, the quantity and quality of the Work is in general conformance with the Contract Documents. The issuance of a certificate for payment or substantial completion is not a representation that WIDSETH has made exhaustive or continuous inspections, reviewed construction means and methods, verified any back-up data provided by the contractor, or ascertained how or for what purpose the contractor has used money previously paid by CLIENT.

#### ARTICLE 12. REQUESTS FOR INFORMATION (RFI)

If included in the scope of services, WIDSETH will provide, with reasonable promptness, written responses to requests from any contractor for clarification, interpretation or information on the requirements of the Contract Documents. If Contractor's RFI's are, in WIDSETH's professional opinion, for information readily apparent from reasonable observation of field conditions or review of the Contract Documents, or are reasonably inferable therefrom, WIDSETH shall be entitled to compensation for Additional Services for WIDSETH's time in responding to such requests. CLIENT may wish to make the Contractor responsible to the CLIENT for all such charges for additional services as described in this article.

#### ARTICLE 13. CONSTRUCTION OBSERVATION

If included in the scope of services, WIDSETH will make site visits as specified in the scope of services in order to observe the progress of the Work completed. Such site visits and observations are not intended to be an exhaustive check or detailed inspection, but rather are to allow WIDSETH to become generally familiar with the Work. WIDSETH shall keep CLIENT informed about the progress of the Work and shall advise the CLIENT about observed deficiencies in the Work. WIDSETH shall not supervise, direct or have control over any Contractor's work, nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor. WIDSETH shall not be responsible for any acts or omissions of any Contractor and shall not be responsible for any Contractor's failure to perform the Work in accordance with the Contract Documents or any applicable laws, codes, rules, regulations, or industry standards.

If construction observation services are not included in the scope of services, CLIENT assumes all responsibility for interpretation of the Contract Documents and for construction observation, and the CLIENT waives any claims against WIDSETH that are connected with the performance of such services.

#### ARTICLE 14. BETTERMENT

If, due to WIDSETH's negligence, a required item or component of the Project is omitted from the construction documents, WIDSETH shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event, will WIDSETH be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

#### ARTICLE 15. CERTIFICATIONS, GUARANTEES AND WARRANTIES

WIDSETH shall not be required to sign any documents, no matter by whom requested, that would result in WIDSETH having to certify, guarantee or warrant the existence of conditions whose existence WIDSETH cannot ascertain. CLIENT agrees not to make resolution of any dispute with WIDSETH or payment of any amount due to WIDSETH in any way contingent upon WIDSETH signing such certification.

#### ARTICLE 16. CONTINGENCY FUND

CLIENT and WIDSETH agree that certain increased costs and changes may be required because of possible omissions, ambiguities or inconsistencies in the plans and specifications prepared by WIDSETH, and therefore, that the final construction cost of the Project may exceed the bids, contract amount or estimated construction cost. CLIENT agrees to set aside a reserve in the amount of 5% of the Project construct costs as a contingency to be used, as required, to pay for any such increased costs and changes. CLIENT further agrees to make no claim by way of direct or third-party action against WIDSETH with respect to any increased costs within the contingency because of such changes or because of any claims made by any Contractor relating to such changes.

#### ARTICLE 17. INSURANCE AND INDEMNIFICATION

A. WIDSETH agrees to indemnify and hold harmless the CLIENT, its officials, employees and agents from liability, loss or damage, that the CLIENT, its officials, employees and agents may suffer as a result of claims, demands, costs of judgments, including without limitation reasonable attorney's fees arising out of the provision of professional services by the WIDSETH, provided, however, that this indemnification shall be limited to the extent of such claims, demands, costs or judgments, including, without limitation, reasonable attorney's fees are covered by insurance.

B. WIDSETH shall obtain and keep in effect the following insurance coverage:

##### 1. Comprehensive General Liability Insurance:

- (a) Minimum Combined Single Limit  
\$2,000,000 per occurrence  
\$4,000,000 aggregate

(b) The following coverage must be specifically insured and certified with no internal sub-limits.

- 1. Independent Contractors' Contingent Liability
- 2. Products/Completed Operations Liability
- 3. Contractual Liability
- 4. Personal Injury Liability
- 5. Broad Form Property Damage Liability

(c) The Contractual Liability is to be either on a blanket basis for all written and oral contracts or specifically endorsed to acknowledge the Agreement between the insured and the CLIENT.

##### 2. Professional Liability Insurance

- Minimum Limits  
\$2,000,000 per occurrence  
\$4,000,000 aggregate

##### 3. Automobile Liability insurance on Vehicles Owned by the WIDSETH.

- Minimum limits  
\$1,500,000 on a combined single limit basis

##### 4. Workers' Compensation Insurance coverage in the amounts required by Minnesota law.

C. All certificates of insurance shall provide that the insurance company shall give the CLIENT thirty (30) days prior written notice of cancellation, non-renewal or any material changes in the policy.

D. The above subparagraphs establish the minimum insurance requirements, and it is the sole responsibility of WIDSETH to purchase and maintain additional insurance that may be necessary in connection with this Agreement.

E. WIDSETH shall provide a certificate of insurance to the CLIENT in a form acceptable to CLIENT. All insurance policies shall be submitted to the CLIENT upon written request.

F. Nothing in this Agreement shall constitute a waiver by the CLIENT of any statutory limits or exceptions on liability.

WIDSETH shall procure and maintain insurance for protection from claims against it under workers' compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims against it for damages because of injury to or destruction of property including loss of use resulting therefrom.

Also, WIDSETH shall procure and maintain professional liability insurance for protection from claims arising out of performance of professional services caused by any negligent act, error, or omission for which WIDSETH is legally liable.

Certificates of insurance will be provided to the CLIENT upon request.

#### ARTICLE 18. ASSIGNMENT

Neither Party to this Agreement shall transfer, sublet or assign any rights or duties under or interest in this Agreement, including but not limited to monies that are due or monies that may be due, without the prior written consent of the other party. Subcontracting to subconsultants, normally contemplated by WIDSETH as a generally accepted business practice, shall not be considered an assignment for purposes of this Agreement.

#### ARTICLE 19. NO THIRD-PARTY BENEFICIARIES

Nothing contained in this Agreement shall create a contractual relationship or a cause of action by a third-party against either WIDSETH or CLIENT. WIDSETH's services pursuant to this Agreement are being performed solely for the CLIENT's benefit, and no other party or entity shall have any claim against WIDSETH because of this Agreement.

#### ARTICLE 20. CORPORATE PROTECTION

It is intended by the parties to this Agreement that WIDSETH's services in connection with the Project shall not subject WIDSETH's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary, CLIENT agrees that as the CLIENT's sole and exclusive remedy, any claim, demand or suit shall be directed and/or asserted only against WIDSETH, a Minnesota corporation, and not against any of WIDSETH's individual employees, officers or directors.

#### ARTICLE 21. CONTROLLING LAW

This Agreement is to be governed by the laws of the State of Minnesota.

#### ARTICLE 22. NON-DISCRIMINATION

WIDSETH will comply with the provisions of applicable federal, state and local statutes, ordinances and regulations pertaining to human rights and non-discrimination.

#### ARTICLE 23. SEVERABILITY

Any provision or portion thereof in this Agreement which is held to be void or unenforceable under any law shall be deemed stricken and all remaining provisions shall continue to be valid and binding between CLIENT and WIDSETH. All limits of liability and indemnities contained in the Agreement shall survive the completion or termination of the Agreement.

**ARTICLE 24. RECORDS AUDITING AND RETENTION**

WIDSETH's records, documents, papers, accounting procedures and practices, and other evidences relevant to this Agreement are subject to the examination, duplication, transcription and audit by the CLIENT and either the Legislative or State Auditor, pursuant to Minn. Stat. sec. 16C.05, subd. 5. WIDSETH agrees to maintain such evidences for a period of six (6) years from the date of services or payment were last provided or made or longer if any audit in progress requires a longer retention period.

**ARTICLE 25. PRE-LIEN NOTICE**

**PURSUANT TO THE AGREEMENT WIDSETH WILL BE PERFORMING SERVICES IN CONNECTION WITH IMPROVEMENTS OF REAL PROPERTY AND MAY CONTRACT WITH SUBCONSULTANTS OR SUBCONTRACTORS AS APPROPRIATE TO FURNISH LABOR, SKILL AND/OR MATERIALS IN THE PERFORMANCE OF THE WORK. ACCORDINGLY, CLIENT IS ENTITLED UNDER MINNESOTA LAW TO THE FOLLOWING NOTICE:**

- (a) ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR ITS CONTRIBUTIONS.**
  
- (b) UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE, OR WITHHOLD THE AMOUNTS DUE FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIALS FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.**



# Board of County Commissioners Agenda Request

## 5B

Agenda Item #

**Requested Meeting Date:** July 23, 2024

**Title of Item:** County participation in class action lawsuit settlement agreement

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Dennis (DJ) Thompson		<b>Department:</b> Land
<b>Presenter (Name and Title):</b> Dennis (DJ) Thompson, Land Commissioner		<b>Estimated Time Needed:</b> 5 Minutes
<b>Summary of Issue:</b> <p>During the 2024 legislative session, an agreement to settle a class action lawsuit that was filed against all 87 Minnesota counties regarding surplus revenue from land sales was reached. The legislature also approved funding that settlement agreement.</p> <p>Counties participating in the settlement must make a good faith effort to sell all nonconservation land they have that forfeited between June 23, 2016 and December 31, 2023 and must provide public property tax data necessary to effectuate settlement. Counties are "in" unless they opt out in writing by August 1, 2024.</p> <p>A county that is not a participating county retains all risks of liability for claims related to properties forfeited before January 1, 2024. The state of Minnesota will not be financially responsible for claims related to those properties and may seek indemnification from counties that are not participating counties for any expenses or judgement related to those properties.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b> Adopt resolution confirming participation in class action lawsuit settlement agreement.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED July 23, 2024

By Commissioner: xxx

**20240723-xxx**

**Resolution Confirming Participation in Class Action Lawsuit Settlement Agreement**

**WHEREAS**, on May 25, 2023, the Supreme Court of the United States ruled that Minnesota’s tax-forfeiture law was unconstitutional.

**WHEREAS**, following the ruling by the Supreme Court, a class action lawsuit was filed against all 87 counties in Minnesota.

**WHEREAS**, during the 2024 Legislative Session, a settlement was reached, and the legislature approved a settlement fund. Individual counties have the option of opting out of the settlement agreement. Subd 4. reads:

**Deemed election to become participating county; nonparticipating counties.**

A county that does not affirmatively notify the claims administrator by August 1, 2024, in writing, that it is not a participating county, will be deemed to have elected to become a participating county. A county that is not a participating county retains all risks of liability for claims related to properties forfeited before January 1, 2024. The state of Minnesota is not financially responsible for claims related to those properties and may seek indemnification from counties that are not participating counties for any expenses or judgement related to those properties.

**THEREFORE, BE IT RESOLVED**, that Aitkin County will not be opting out of the settlement agreement and will remain a participating county.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23<sup>rd</sup> day of July 2024, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 23<sup>rd</sup> day of July 2024**

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**5C**  
Agenda Item #

**Requested Meeting Date:** July 23, 2024

**Title of Item:** Presentation on the new tax law

<input type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input checked="" type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Dennis (DJ) Thompson	<b>Department:</b> Land	
<b>Presenter (Name and Title):</b> Dennis (DJ) Thompson, Land Commissioner		<b>Estimated Time Needed:</b> 20 Minutes
<b>Summary of Issue:</b> I would like to give a presentation to the Aitkin County Board of Commissioners on Minnesota's new tax law.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



# Minnesota's New Tax Forfeiture Law

# What happened?

- ▶ Tyler v. Hennepin County
  - ▶ Plaintiff moved out of Minneapolis condo in 2010
  - ▶ Payable 2011 taxes became delinquent
  - ▶ Property forfeited in 2015
  - ▶ Property auctioned to third party in 2016
  - ▶ Alleged \$15,000 tax liability and \$40,000 auction price

## Lawsuit over \$25,000 “surplus”

- ▶ District Court
- ▶ Eight Circuit Court of Appeals
- ▶ Supreme Court
  - ▶ Decided on May 25, 2023
  - ▶ 9-0 vote



# Verdict

- ▶ Minnesota's tax forfeiture law is unconstitutional
- ▶ Class action lawsuit filed against all 87 Minnesota counties

“The taxpayer must render unto Caesar what is Caesar's, but no more.”



## Response

- ▶ Legislature needed to enact a new forfeiture law
- ▶ Come to an agreement on the class action lawsuit and find a way to fund it

How liable are the counties when all they were doing was following the state law?

Surplus dollars from land sales had already been apportioned out

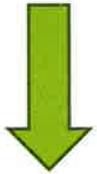
# 2024 Legislative Session

- ▶ New law and procedure for tax forfeited property
- ▶ Agreement reached on settlement with funding in the amount of \$109 million
  - ▶ Settlement agreement requires counties to make a good faith effort to sell all nonconservation land it still has that forfeited in the lookback period (June 23, 2016 to December 31, 2023)



# Three buckets of tax forfeited land

Property  
Forfeited  
Before  
2016



Chp. 282

Property  
Forfeited  
Between  
2016 to 2023



Sell

Current  
Forfeitures



New Law



## Property that forfeited before 2016

- ▶ Often referred to as the “Legacy” forfeitures
- ▶ Business as usual
  - ▶ Procedure for selling these governed by State Statute 282
  - ▶ Proceeds apportioned out



# Property that forfeited between 2016 to 2023

- ▶ Referred to as the “Lookback Period”
- ▶ To help fund the settlement, counties required to make a good faith effort to sell nonconservation land that forfeited during that time period
  - ▶ Multiple options for conducting the sale including adjacent landowner sales
  - ▶ Must first be offered at appraised value
  - ▶ Usual requirements for land sales outlined in 282 are out the window

## Proceeds from sale

- ▶ Properties sold before June 30, 2027:
  - 75% to be reimbursed to the State
  - 25% to the County
- ▶ Properties sold before June 30, 2029:
  - 85% to be reimbursed to the State
  - 15% to the County

County proceeds do not need to be apportioned

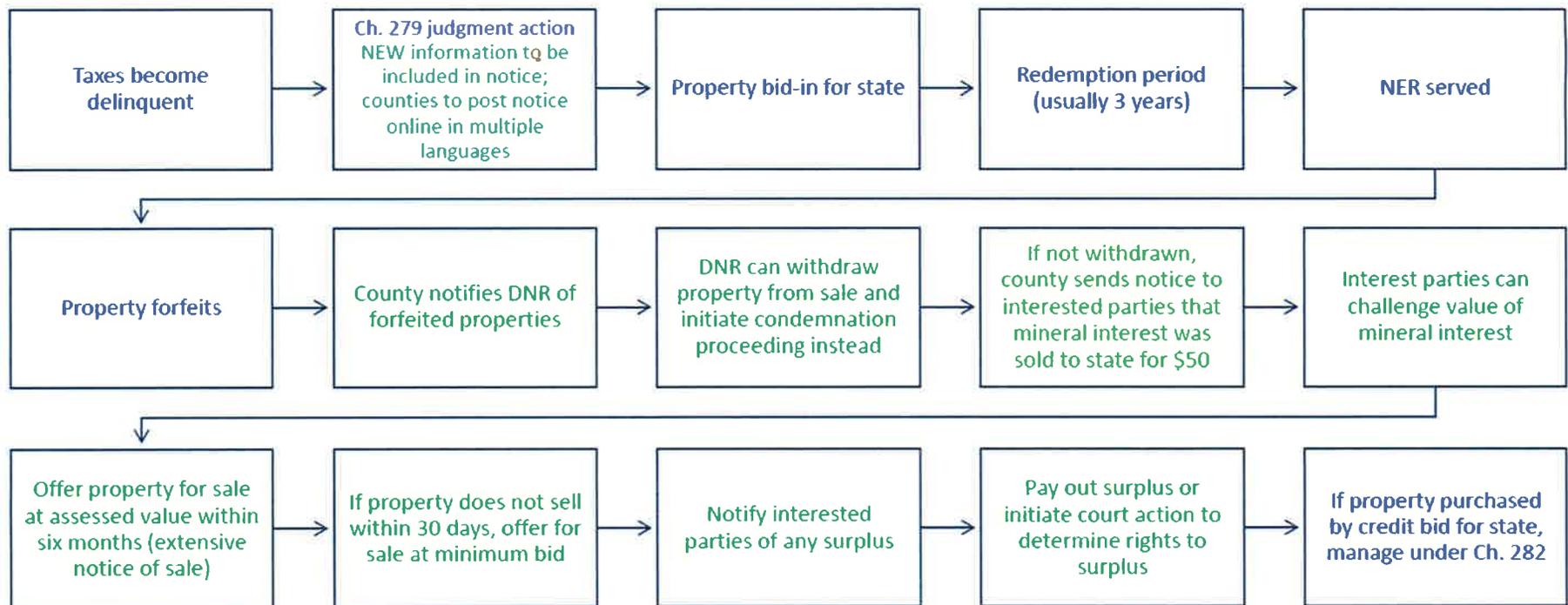


# New forfeitures and beyond

- ▶ Constitutional Requirements
  - ▶ Create an opportunity for interested parties to claim “surplus” funds in collection process
  - ▶ Capture market value of property for purposes of calculating surplus
  - ▶ Adequate due process for all interested parties



# Overview of new MN forfeiture process



## New Law continued...

- ▶ Taxes become delinquent
- ◀ Ch. 279 judgement action
- ◀ Property bid-in for State
- ◀ Redemption period (usually 3 years)
- ◀ Notice of Expiration of Redemption (NER) served
- ◀ Property forfeits

## New law continued...

- ▶ Property is now tax forfeit and deed transfers to the State
- ↪ County notifies DNR of forfeited properties
- ↪ DNR can withdraw property and initiate condemnation proceeding instead
- ↪ If not withdrawn, county sends notice to interested parties that mineral interest was sold to State for \$50
- ↪ Interested parties can challenge value of mineral interest

## New law continued...

- ▶ Property must now be offered for sale

Auction to occur within six months with starting bid at appraised value



If property does not sell within 30 days, offer for sale at minimum bid\*

\*Minimum bid is sum of delinquent taxes, special assessments, penalties, interest, and costs assigned to the parcel

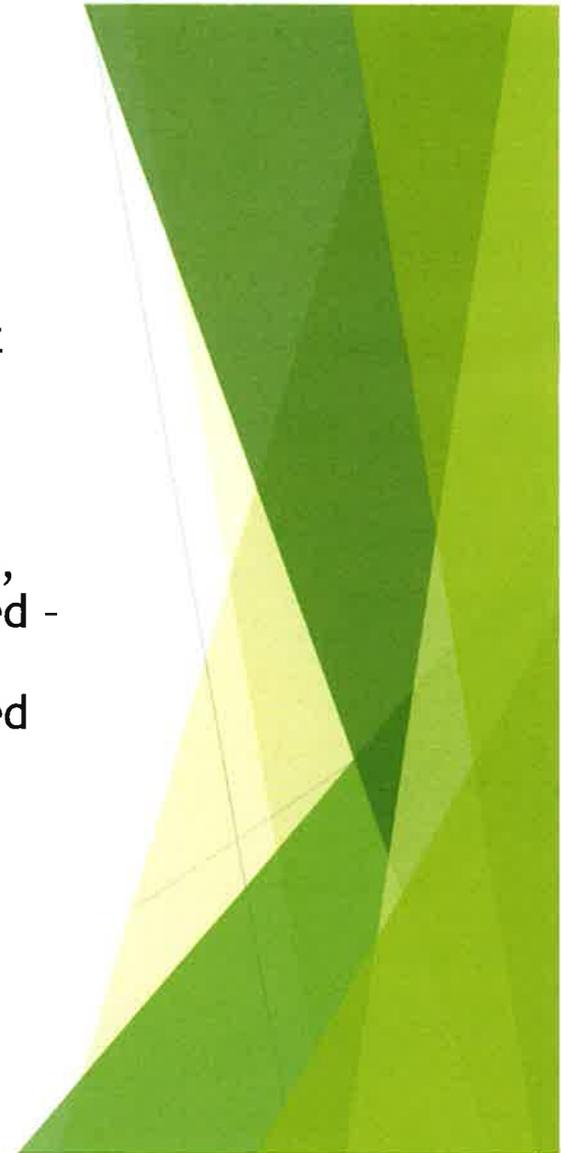
## New law continued...

### If property sells at auction:

- 60 days to notify interested parties of surplus
- Interested parties have six months to claim surplus
- County pays out surplus or initiates court action to determine rights to surplus
- Property can be purchased by credit bid for state (then managed under 282)
- Only surplus above minimum bid paid out - county recaptures its fees

### Other scenarios:

- Property does not sell at auction - remains tax forfeited and managed under 282
- Property sells at auction, but surplus is not claimed - surplus retained by the county and does not need to be apportioned



## Food for thought...

- ▶ Reduction in land sale revenue to FTS account
- ▶ Properties will not be easily available for local jurisdictions
- ▶ Repurchases no longer require County Board approval
- ▶ Former owners will not receive any surplus funds for months
- ▶ Still waiting for forms from MMB and DOR



# Questions





# Board of County Commissioners Agenda Request

## 6A

Agenda Item #

**Requested Meeting Date:** July 23, 2024

**Title of Item:** Jail HVAC controls proposal

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b> Jim Bright		<b>Department:</b> Maintenance
<b>Presenter (Name and Title):</b> Jim Bright Facilities Coordinator		<b>Estimated Time Needed:</b> 5 Min
<b>Summary of Issue:</b> <p>The Heating and cooling controls in the Jail, sheriff's office and courtroom 3 have reached and exceeded their life expectancy. There are several areas in these buildings that we have limited or no control over the heating and cooling. There are multiple control boxes that are disconnected and just held open and run wild. The head end control is no longer available to purchase if something fails and no longer has technical support.</p> <p>I received 2 proposals for the replacement of the HVAC control system          Total Mechanical Services - \$274,600.00          Climate Makers - \$250,000.00</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Accept the proposal from Climate Makers for 250,000.00 for the replacement of the HVAC controls.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 250,000.00 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> There is \$250,000.00 of Fiscal Recovery Funds set aside for this project.		

Legally binding agreements must have County Attorney approval prior to submission.



# Board of County Commissioners Agenda Request

**6B**  
Agenda Item #

**Requested Meeting Date:** July 23, 2024

**Title of Item:** Contract with Climate Makers for HVAC controls

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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<b>Submitted by:</b> Jim Bright	<b>Department:</b> Maintenance
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<b>Presenter (Name and Title):</b> Jim Bright Facilities Coordinator	<b>Estimated Time Needed:</b> 5 Min
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**Summary of Issue:**

I have attached a contract between Aitkin County and Climate Makers Inc for the replacement of the HVAC controls in the jail, sheriff's office and courtroom 3. This contract was reviewed by the County Attorney.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

Accept and sign the contract between Aitkin County and Climate Makers.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$ 250,000.00

Is this budgeted?  Yes  No *Please Explain:*

There is \$250,000 of Fiscal Recovery Funds set aside for this project.

Legally binding agreements must have County Attorney approval prior to submission.

**Service Agreement**  
**SECTION ONE**

THIS AGREEMENT is made and entered into by and between the County of Aitkin, State of Minnesota (County), through the Aitkin County Maintenance Department, (Department), and Climate Makers Inc. (Independent Contractor).

**RECITALS**

WHEREAS, the County, through the Department, wishes to purchase the services of the installation of HVAC Integrated Automation from Independent Contractor; and

WHEREAS, the County and the Independent Contractor mutually agree that services to be performed by the undersigned shall be performed as an Independent Contractor and not as an employee, officer, or agent of the County;

WHEREAS, the Independent Contractor is prepared to perform services for the County;

WHEREAS, there are funds available for the purchase of these services;

NOW, THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the County, through the Department, and the Independent Contractor agree as follows:

**1) Term and Cost of the Agreement**

The Independent Contractor agrees to furnish services on behalf of the County during the period commencing upon receipt of signed contract and terminating January 1, 2025.

The Independent Contractor shall be paid a total sum of \$250,000.00. The cost of this Agreement shall not exceed \$ 250,000.00 without written of approval from Aitkin County.

**2) Services to be Provided**

The Independent Contractor agrees that it shall furnish all materials, labor, and equipment, tools and other items necessary for the performance of the contractual undertaking that it has assumed herein. The Independent Contractor agrees that it has a substantial economic investment in tangible assets used in performing the services hereunder. Independent Contractor shall serve as the sole employer with respect to any of the employees employed by the Independent Contractor for the performance of the services required hereunder.

The parties agree that the County shall initially designate the work to be performed. It shall also make a final inspection within a reasonable period of time after the Independent Contractor claims that the work has been completed so final payment can be made. All work shall be performed in a workmanlike manner.

3) **Payment for Services**

Payment for services shall be made directly to the Independent Contractor after completion of services upon the presentation of a claim in the manner provided by law for payment of claims against the County.

4) **Independent Contractor Status**

That at all times and for all purposes hereunder, Independent Contractor shall be an independent contractor and is not an employee, official, or agent of the County for any purpose. No statement contained in this Agreement shall be construed so as to find Independent Contractor to be an employee, official, or agent of the County, and Independent Contractor shall not be entitled to any of the rights, privileges, or benefits of employees of the County, including but not limited to, workers' compensation, health/death benefits, and indemnification for third-party personal injury/property damage claims.

Independent Contractor acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due Independent Contractor and that it is Independent Contractor's sole obligation to comply with the applicable provisions of all Federal and State Tax laws.

Independent Contractor shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services identified herein. The parties agree that the Independent Contractor shall have sole control over the means and manner of performance of the Independent Contractor's obligations hereunder including, but not limited to the method, time, hours, days to be worked and other details of performance (subject to the specifications in Sections Two and Three). The County reserves the right to inspect the job site for the sole purpose of ensuring that the end result shall be or has been accomplished and the specifications of Sections Two and Three met. The County takes no responsibility for the supervision or direction of the performance of any of the services to be performed by the Independent Contractor or of its employees or subcontractors. Independent Contractor shall serve as the sole employer with respect to any of the employees employed by the Independent Contractor for the performance of the services required hereunder. The County further agrees that it shall exercise no control over the selection and dismissal of the Independent Contractor's employees.

Independent Contractor is responsible for hiring sufficient workers to perform the services/duties required by this contract, withholding their taxes, and paying all other employment tax obligations on their behalf.

The Independent Contractor shall comply with all federal, state, county or other government regulations or laws, including, but not limited to, the Fair Labor Standards Act, the Wage and Hour Laws, the Occupational Safety and Health Act and the Equal Opportunity laws.

5) **Indemnification and Insurance**

The Independent Contractor agrees it will defend, indemnify and hold harmless the County, its officers, agents, and employees against any and all liability, loss, costs, damages and expenses which the County, its officers, agents, or employees may hereafter sustain, incur, or be required to pay arising out of the Independent Contractor's performance or failure to adequately perform its obligations pursuant to this Agreement.

Independent Contractor further agrees that in order to protect itself as well as the County under the indemnity provision set forth above, it will at all times during the term of this Agreement keep in force the following:

- a) Any policy obtained and maintained under this clause shall provide that it shall not be cancelled, materially changed, or not renewed without thirty days' prior notice thereof to the County.
- b) Workers' Compensation Insurance.

The following insurance must be maintained for the duration of this Agreement.

5.1. Comprehensive General Liability Insurance

- (a) Minimum Combined Single Limit
  - \$2,000,000 per occurrence
  - \$4,000,000 aggregate

(b) The following coverage must be specifically insured and certified with no internal sub-limits.

- 1. Independent Contractors' Contingent Liability
- 2. Products/Completed Operations Liability
- 3. Contractual Liability
- 4. Personal Injury Liability
- 5. Broad Form Property Damage Liability

(c) The Contractual Liability is to be either on a blanket basis for all written and oral contracts or specifically endorsed to acknowledge the Agreement between the insured and the County.

5.2. Automobile Liability Insurance on Vehicles Owned by the Independent Contractor

Minimum limits  
\$1,500,000 on a combined single limit basis.

5.3 Workers' Compensation Per Statutory Requirements

5.3.1. County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against bidder.

Prior to the effective date of this contract, and as a condition precedent to this Agreement, the Independent Contractor will furnish the County with Certificates of Insurance listing the County as a certificate holder. A Certificate of Insurance for each policy must be on file with the County Land Department within 10 days of execution of this Agreement and prior to commencement of any work under this Agreement. Each certificate must include a 10-day notice of cancellation, nonrenewal, or material change to all named and additional insureds. The County reserves the right to rescind any agreement not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Independent Contractor. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. All subcontractors shall provide evidence of similar coverage.

6) **Data Practices**

All data collected, created, received, maintained, or disseminated for any purposes by the activities of Independent Contractor because of this contract is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended, the Minnesota Rules implementing such act now in force or as adopted, as well as federal regulations on data privacy.

7) **Records-Availability and Retention**

Pursuant to Minn. Stat. § 16C.05, subd. 5, the Independent Contractor agrees that the County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonable deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the Independent Contractor and involve transactions relating to this Agreement.

Independent Contractor agrees to maintain these records for a period of six years from the date of termination of this Agreement.

8) **Merger and Modification**

- a) It is understood and agreed that the entire Agreement between the parties is contained here and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.
- b) Any material alterations, variations, modifications, or waivers of provisions of this Agreement shall be valid only when they have been reduced to writing as an amendment and signed by the parties.

9) **Default and Cancellation**

- a) If the Independent Contractor fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default.

Unless the Independent Contractor's default is excused, the County, through the Department, may, upon written notice, immediately cancel this Agreement in its entirety.

Further, upon the Independent Contractor's default, the County shall have the right to retain the bidder's bond submitted by the Independent Contractor, and to pursue any and all legal remedies.

- b) This Agreement may be cancelled with or without cause by either party upon thirty days' written notice.

10) **Subcontracting and Assignment**

Independent Contractor shall not enter into any subcontract for performance of any services contemplated under this Agreement without the prior written approval of the County through its Land Commissioner or Assistant Land Commissioner, and subject to such conditions and provisions as the County may deem necessary. The Independent Contractor shall be responsible for the performance of all subcontractors.

11) **Nondiscrimination**

During the performance of this Agreement, the Independent Contractor agrees to the following:

No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, criminal record, creed, sexual orientation or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable federal and state laws against discrimination.

12) **Performance and Payment Bonds**

Before undertaking any work under this Agreement, the Independent Contractor shall provide the County with both a performance bond and a payment bond each for the total estimated amount of the Agreement over its entire term in accordance with the Public Contractors' Performance and Payment Bond Act in Minn. Stat. Ch. 574. The bonds must be provided on forms acceptable to the County.

13) **Execution**

IN WITNESS WHEREOF, the County has caused this Agreement to be signed by its duly authorized officers and the Independent Contractor has hereunto set its hand.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

INDEPENDENT CONTRACTOR

COUNTY OF AITKIN, MINNESOTA

\_\_\_\_\_  
Contractor Name, Date

\_\_\_\_\_  
J. Mark Wedel, Board Chair  
Date: \_\_\_\_\_

\_\_\_\_\_  
Print Contractor Name

\_\_\_\_\_  
Contracting Company Name

\_\_\_\_\_  
Jessica Seibert, County Administrator  
Date: \_\_\_\_\_

\_\_\_\_\_  
Address



# Board of County Commissioners Agenda Request



**Requested Meeting Date:** July 23, 2024

**Title of Item:** Request the use of Fiscal Recovery Funds

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Jim Bright	<b>Department:</b> Maintenance
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<b>Presenter (Name and Title):</b> Jim Bright Facilities Coordinator	<b>Estimated Time Needed:</b> 5 Min
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**Summary of Issue:**

There is \$250,000 set aside for the replacement of the jail, sheriff's office and courtroom 3 HVAC controls, I'm requesting the use of the funds to complete this project.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Approve the use of the Fiscal Recovery Funds for this project

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$ 250,000.00

Is this budgeted?  Yes  No *Please Explain:*

There is \$250,000.00 of Fiscal Recovery Funds set aside for this project.

# Aitkin County Fiscal Recovery Funds

## **Strategic Investment Project**

Project Identification:

Funding amount:

Project Expenditure Category: [Category number, Category Name]

### Project overview

- *A description of the project that includes an overview of the main activities of the project, the approximate timeline, primary delivery mechanisms and partners, if applicable, intended outcomes and briefly describe the goals of the project:*

*The HVAC controls in the jail, sheriff's office and courtroom 3 are beyond life expectancy and are failing. I received 2 bids for the replacement of the controls.*

- *Identify the dollar amount of the total project spending that is allocated towards evidence-based interventions for each project in the Public Health (EC 1), Negative Economic Impacts (EC 2), Services to Disproportionately Impacted Communities (EC 3), Infrastructure (EC 5) Revenue Replacement (EC 6) and Administrative (EC 7) Expenditure Categories. Attach all quotes, invoices, etc*

*I received 2 quotes for the replacement*

*Total Mechanical - \$274,600.00*

*Climate Makers - \$250,000.00*

**Table of Expenses by Expenditure Category**

	<b>Category</b>	<b>Funding Requested for Project</b>	<b>Funding Approved for Project</b>
<b>1</b>	<b>Expenditure Category: Public Health</b>		
1.1	COVID-19 Vaccination		
1.2	COVID-19 Testing		
1.3	COVID-19 Contact Tracing		
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)		
1.5	Personal Protective Equipment		
1.6	Medical Expenses (including Alternative Care Facilities)		
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency		
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)		
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19		
1.10	Mental Health Services		
1.11	Substance Use Services		
1.12	Other Public Health Services		
<b>2</b>	<b>Expenditure Category: Negative Economic Impacts</b>		
2.1	Household Assistance: Food Programs		
2.2	Household Assistance: Rent, Mortgage, and Utility Aid		
2.3	Household Assistance: Cash Transfers		
2.4	Household Assistance: Internet Access Programs		
2.5	Household Assistance: Eviction Prevention		
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers		
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)		
2.8	Contributions to UI Trust Funds*		
2.9	Small Business Economic Assistance (General)		
2.10	Aid to nonprofit organizations		
2.11	Aid to Tourism, Travel, or Hospitality		
2.12	Aid to Other Impacted Industries		

Category		Funding Requested for Project	Funding Approved for Project
2.13	Other Economic Support		
2.14	Rehiring Public Sector Staff		
3	<b>Expenditure Category: Services to Disproportionately Impacted Communities</b>		
3.1	Education Assistance: Early Learning		
3.2	Education Assistance: Aid to High-Poverty Districts		
3.3	Education Assistance: Academic Services		
3.4	Education Assistance: Social, Emotional, and Mental Health Services		
3.5	Education Assistance: Other		
3.6	Healthy Childhood Environments: Child Care		
3.7	Healthy Childhood Environments: Home Visiting		
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System		
3.9.	Healthy Childhood Environments: Other		
3.10	Housing Support: Affordable Housing		
3.11	Housing Support: Services for Unhoused persons		
3.12	Housing Support: Other Housing Assistance		
3.13	Social Determinants of Health: Other		
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators		
3.15	Social Determinants of Health: Lead Remediation		
3.16	Social Determinants of Health: Community Violence Interventions		
4	<b>Expenditure Category: Premium Pay</b>		
4.1	Public Sector Employees		
4.2	Private Sector: Grants to other employers		
5	<b>Expenditure Category: Infrastructure</b>		
5.1	Clean Water: Centralized wastewater treatment		
5.2	Clean Water: Centralized wastewater collection and conveyance		
5.3	Clean Water: Decentralized wastewater		
5.4	Clean Water: Combined sewer overflows		
5.5	Clean Water: Other sewer infrastructure		
5.6	Clean Water: Stormwater		
5.7	Clean Water: Energy conservation		
5.8	Clean Water: Water conservation		
5.9	Clean Water: Nonpoint source		
5.10	Drinking water: Treatment		
5.11	Drinking water: Transmission & distribution		

Category		Funding Requested for Project	Funding Approved for Project
5.12	Drinking water: Transmission & distribution: lead remediation		
5.13	Drinking water: Source		
5.14	Drinking water: Storage		
5.15	Drinking water: Other water infrastructure		
5.16	Broadband: "Last Mile" projects		
5.17	Broadband: Other projects		
6	Expenditure Category: Revenue Replacement		
6.1	Provision of Government Services		
7	Administrative and Other		
7.1	Administrative Expenses	\$250,000.00	
7.2	Evaluation and data analysis		
7.3	Transfers to Other Units of Government		
7.4	Transfers to Nonentitlement Units (States and Territories only)		

Signature of Applicant; J. Bright  
Date; 7-17-2024

Reviewed by Economic Development Coordinator;  
Signature; [Signature]  
Date; 7/17/2024

Approval by County Administrator;  
Signature; Jessie Seelers  
Date; 7-17-24

*(Approval by County Administrator allows request to be presented to the Board of Commissioners for final approval.)*



# Board of County Commissioners Agenda Request

**7A**  
Agenda Item #

**Requested Meeting Date:** July 23, 2024

**Title of Item:** Approve Data Practices Revisions

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Jessica Seibert		<b>Department:</b>
<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator		<b>Estimated Time Needed:</b> 10 Min.
<b>Summary of Issue:</b>  Changes to the Data Practices Policy must be made by August 1st of each year.  Revisions being reviewed at the time of agenda request submission. A red-lined policy will be provided at the meeting for discussion and approval.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approve Data Practices Policy Revision.		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



# Board of County Commissioners Agenda Request

**7B**  
Agenda Item #

**Requested Meeting Date:** July 23, 2024

**Title of Item:** 2nd Quarter 2023 Budget Review

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Jessica Seibert		<b>Department:</b>
<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator		<b>Estimated Time Needed:</b> 10 Min.
<b>Summary of Issue:</b>  A review of the 2nd Quarter 2024 budget will be held.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Discussion only.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Fund Dept	2024 Budgeted		2024 Actual		2024 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
<b>General Fund</b>									
<b>Administration/General Gov't Depts</b>									
1 1 Commissioners	0	311,972	0	146,770	0	(165,202)		47%	
1 40 Auditor	(347,715)	922,290	(203,293)	461,230	144,422	(461,060)	58%	50%	
1 41 Internal Audit	0	78,500	0	26,075	0	(52,425)		33%	
1 42 Treasurer	(33,000)	352,682	(27,845)	171,670	5,155	(181,012)	84%	49%	Escrow maintenance fees collected at beginning of year.
1 43 Assessor	(175,902)	946,758	(152,395)	468,941	23,507	(477,817)	87%	50%	Assessment charges collected at beginning of year.
1 44 Central Services	(14,557,777)	753,349	(6,727,097)	124,150	7,830,680	(629,199)	46%	16%	
1 45 Motor Pool	(60,000)	38,351	(157)	8,046	59,843	(30,305)	0%	21%	Revenue transfers made at year end. Vehicle purchase pending.
1 49 Information Technologies	(21,500)	851,363	(162)	421,979	21,338	(429,384)	1%	50%	Revenue transfers made at year end.
1 52 Administration	0	292,896	0	136,783	0	(156,113)		47%	
1 53 Human Resources	0	418,978	0	189,810	0	(229,168)		45%	
1 60 Elections	0	141,487	(48,874)	19,648	(48,874)	(121,839)		14%	
1 100 Recorder	(170,000)	615,360	(93,357)	288,367	76,643	(326,993)	55%	47%	
1 110 Courthouse Maint	0	609,647	(20,566)	311,737	(20,566)	(297,910)		51%	
1 111 Buildings	0	88,000	(410,170)	897	(410,170)	(87,103)		1%	Budgeted for future capital improvements.
1 120 VSO	(13,000)	190,418	(1,807)	89,752	11,193	(100,666)	14%	47%	
1 121 HRA	0	2,000	0	1,120	0	(880)		56%	
<b>Administration/General Gov't Depts Subtotal</b>	<b>(15,378,894)</b>	<b>6,614,051</b>	<b>(7,685,723)</b>	<b>2,866,975</b>	<b>7,693,171</b>	<b>(3,747,076)</b>	<b>50%</b>	<b>43%</b>	

Fund Dept	2024 Budgeted		2024 Actual		2024 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
<b>Public Safety</b>									
1 12 Court Administration	(6,000)	51,000	(2,079)	45,010	3,921	(5,990)	35%	88%	Higher than anticipated court-appointed attorney fees.  Majority of expenses occur during summer months Snowmobile season over - limited use due to weather conditions ATV active in the fall
1 90 Attorney	(81,215)	1,408,512	(40,201)	612,135	41,014	(796,377)	49%	43%	
1 123 Coroner	0	75,000	0	34,565	0	(40,435)		46%	
1 200 Enforcement	(666,044)	3,243,756	(338,791)	1,884,196	327,253	(1,359,560)	51%	58%	
1 201 Sheriff Contingency	0	0	(425)	0	(425)	0			
1 202 Boat and Water	(30,613)	134,980	(37)	32,472	30,576	(102,508)	0%	24%	
1 203 Snowmobile	(6,100)	51,299	10	42,775	6,110	(8,524)	0%	83%	
1 204 ATV	(11,134)	29,604	0	6,064	11,134	(23,540)	0%	20%	
1 206 Forfeitures	0	0	(1,351)	63	(1,351)	63			
1 252 Corrections	(129,500)	3,482,895	(105,331)	1,577,859	24,169	(1,905,036)	81%	45%	
1 253 Sentence to Serve	(38,000)	153,136	(20,072)	85,964	17,928	(67,172)	53%	56%	
1 254 Enhanced 911	0	0	(89,290)	1,087	(89,290)	1,087	#DIV/0!	#DIV/0!	
1 255 Crime Victim	(71,000)	96,081	(41,070)	42,736	29,930	(53,345)	58%	44%	
1 257 Aitkin Co. Community Corrections	(991,634)	1,212,524	(454,324)	610,019	537,310	(602,505)	46%	50%	
1 280 Emergency Management	(19,276)	56,139	0	26,630	19,276	(29,509)	0%	47%	
<i>Public Safety Subtotal</i>	<i>(2,050,516)</i>	<i>9,994,926</i>	<i>(1,092,961)</i>	<i>5,001,575</i>	<i>957,555</i>	<i>(4,993,351)</i>	<i>53%</i>	<i>50%</i>	
<b>Culture and Recreation</b>									
1 500 Library & Historical Society	0	319,835	0	319,435	0	(400)		100%	Appropriations paid at beginning of year.
1 601 Extension	0	88,592	0	21,364	0	(67,228)		24%	
<i>Culture and Recreation Subtotal</i>	<i>0</i>	<i>408,427</i>	<i>0</i>	<i>340,799</i>	<i>0</i>	<i>(67,628)</i>		<i>83%</i>	

Fund Dept	2024 Budgeted		2024 Actual		2024 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
<b>Conservation of Natural Resources</b>									
1 122 Planning and Zoning	(349,316)	639,590	(189,032)	330,795	160,284	(308,795)	54%	52%	Account no longer used. Recycling Center capital projects using Solid Waste fund balance, MPCA curbside recycling grant execution
1 390 Environmental Health	0	0	0	0	0	0			
1 391 Solid Waste	(461,010)	461,010	(283,452)	261,790	177,558	(199,220)	61%	57%	
1 392 Water Wells	(10,000)	7,000	(4,650)	1,633	5,350	(5,367)	47%	23%	
1 600 Ag Soc, Soil & Water, Ag	0	116,377	0	116,431	0	54		100%	
<i>Conservation of Natural Resources Subtotal</i>	<i>(820,326)</i>	<i>1,223,977</i>	<i>(477,134)</i>	<i>710,649</i>	<i>343,192</i>	<i>(513,328)</i>	<i>58%</i>	<i>58%</i>	
<b>Economic Development</b>									
1 700 Promotion, Tran, Airport,	0	58,000	0	51,816	0	(6,184)		89%	Airport appropriations paid 100% at beginning of the year Broadband grant = \$1,000,000, Childcare grant = \$60,000 paid out
1 711 Economic Development	0	126,979	(1,470,912)	1,216,588	(1,470,912)	1,089,609		958%	
<i>Economic Development Subtotal</i>	<i>0</i>	<i>184,979</i>	<i>(1,470,912)</i>	<i>1,268,404</i>	<i>(1,470,912)</i>	<i>1,083,425</i>		<i>686%</i>	
<b>General Fund</b>	<b>(18,249,736)</b>	<b>18,426,360</b>	<b>(10,726,730)</b>	<b>10,188,402</b>	<b>7,523,006</b>	<b>(8,237,958)</b>	<b>59%</b>	<b>55%</b>	
<b>Road and Bridge Fund</b>									
3 0 Undesignated	(6,344,532)	0	(3,118,718)	0	3,225,814	0	49%		
3 301 Administration/HR	0	672,962	0	343,774	0	(329,188)		51%	
3 302 Engineering/Construction	0	674,960	0	282,623	0	(392,337)		42%	
3 303 Highway Maintenance	0	4,996,610	0	2,549,416	0	(2,447,194)		51%	
3 307 Capital Infrastructure	(6,327,600)	6,327,600	(914,845)	469,007	5,412,755	(5,858,593)	14%	7%	
3 308 Equipment and Facilities	(601,000)	601,000	(601,000)	286,863	0	(314,137)	100%	48%	
3 310 232 Turnback	0	0	0	0	0	0			
<b>Road and Bridge Fund</b>	<b>(13,273,132)</b>	<b>13,273,132</b>	<b>(4,634,563)</b>	<b>3,931,683</b>	<b>8,638,569</b>	<b>(9,341,449)</b>	<b>35%</b>	<b>30%</b>	

Fund Dept	2024 Budgeted		2024 Actual		2024 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
<b>Health and Human Services Fund</b>									
5 400 Public Health	(1,030,873)	1,026,548	(602,259)	468,064	428,614	(558,484)	58%	46%	Revenues received in 2nd & 4th quarters. Revenues received in 2nd & 4th quarters. <u>Note:</u> Out of Home Placements at 55% of budgeted expenses to date.
5 420 Income Maintenance	(2,390,819)	2,306,222	(1,340,720)	1,008,154	1,050,099	(1,298,068)	56%	44%	
5 430 Social Services	(4,321,285)	4,502,819	(2,210,103)	2,394,786	2,111,182	(2,108,033)	51%	53%	
<b>Health and Human Services Fund</b>	<b>(7,742,977)</b>	<b>7,835,589</b>	<b>(4,153,082)</b>	<b>3,871,004</b>	<b>3,589,895</b>	<b>(3,964,585)</b>	<b>54%</b>	<b>49%</b>	
<b>Trust</b>									
10 921 County Development	(402,195)	402,195	(1,716)	31,437	400,479	(370,758)	0%	8%	Funding received annually in July. 2023 apportionment has been completed and paid from this account.
10 923 Forfeited Tax Sales	(1,500,097)	1,500,097	(358,294)	1,117,354	1,141,803	(382,743)	24%	74%	
<b>Trust Fund</b>	<b>(1,902,292)</b>	<b>1,902,292</b>	<b>(360,010)</b>	<b>1,148,791</b>	<b>1,542,282</b>	<b>(753,501)</b>	<b>19%</b>	<b>60%</b>	
<b>Forest Development</b>									
11 924 Forest Resource	0	0	0	0	0	0			Apportionment funds deposited.  Revenue transfers made at year end.
11 925 Resource Management	(485,700)	623,753	(312,541)	165,053	173,159	(458,700)	64%	26%	
11 934 Memorial Forest	0	0	0	0	0	0			
11 935 Forest Road	0	0	0	0	0	0			
11 939 County Surveyor	(435,168)	435,168	0	204,801	435,168	(230,367)	0%	47%	
<b>Forest Development</b>	<b>(485,700)</b>	<b>623,753</b>	<b>(312,541)</b>	<b>165,053</b>	<b>173,159</b>	<b>(458,700)</b>	<b>64%</b>	<b>26%</b>	
<b>Long Lake Conservation Center</b>									
19 521 LLCC Administration	(110,576)	242,755	(30,291)	173,983	80,285	(68,772)	27%	72%	Waiting for reimbursements from schools and Ojibwe village grant. Unexpected repairs to the heating system, fire system, freezer, etc. have had a significant impact on the budget.
19 522 LLCC Education	(734,955)	382,694	(305,423)	203,514	429,532	(179,180)	42%	53%	
19 523 LLCC Food	(5,000)	192,173	(2,067)	75,304	2,933	(116,869)	41%	39%	
19 524 LLCC Maintenance	0	125,326	0	74,295	0	(51,031)	#DIV/0!	59%	
19 525 LLCC Capital Improvement	(13,200)	2,000	(3,124)	0	10,076	(2,000)	24%	0%	
<b>LLCC Fund</b>	<b>(863,731)</b>	<b>944,948</b>	<b>(340,905)</b>	<b>527,096</b>	<b>522,826</b>	<b>(417,852)</b>	<b>39%</b>	<b>56%</b>	
<b>21 520 Parks</b>	<b>(840,904)</b>	<b>908,032</b>	<b>(641,813)</b>	<b>611,276</b>	<b>199,091</b>	<b>(296,756)</b>	<b>76%</b>	<b>67%</b>	



## Aitkin County Board of Commissioners Committee Reports Forms



Committee	Freq	Scheduled	Representative
<b>Association of MN Counties (AMC)</b>			
Environment & Natural Resources Policy			Sample
General Government			Leiviska
Health & Human Services			HHS Director
Indian Affairs Task Force			Commissioner Laurie Westerlund
Public Safety Committee			Commissioner Laurie Westerlund
Transportation Policy			Kearney
Age-Friendly Changemakers			Kearney
Aitkin Airport Commission	Monthly	1st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3rd Thursday	Wedel and Sample
Aitkin County CARE Board	Monthly	3rd Thursday	Westerlund
Aitkin County Community Corrections	Quarterly	Varies	Wedel and Westerlund
Anoka County JPA Advisory Board	3x per year	1st Thursday in Feb, June and	Westerlund
Aitkin County Opioid Settlement Sub-committee	TBD	TBD	Sample
Aitkin County Water Planning Task Force	Bi-monthly	3rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly Sept. to May	1x a month, 3rd Wed.	Kearney, Alt. Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly (begin Feb.)	3rd Wednesday	Kearney, ALT. Leiviska
Arrowhead Regional Development Comm.	Quarterly	3rd Thursday	Kearney, ALT. Leiviska
ATV Committee	Monthly		Leiviska and Westerlund
Big Sandy Lake Management Plan	Monthly	2nd Wednesday	Sample Alt. Kearney
Brainerd 1 Watershed 1 Plan	Monthly	4th Tuesday	Wedel
Budget Committee	Monthly	1st Tuesday	Sample and Wedel
East Central Regional Library Board	Monthly	2nd Monday	Leiviska Alt. Sample
Economic Development	Monthly	4th Wednesday	Wedel and Sample
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Kearney and Sample
Extension	4x year	Monday	Kearney Alt. Westerlund
Facilities	As needed		Wedel and Kearney
H&HS Advisory (Liaison)	Monthly except July	1st Wednesday	Wedel and Kearney
Historical Society (Liaison)	Monthly	4th Wednesday	Leiviska
Joint Powers Natural Resource Board	Odd Months	4th Monday	Sample and Land Commissioner
Lakes and Pines	Monthly	3rd Monday	Leiviska Alt. Kearney
Law Library	Quarterly	Set by Judge	Leiviska Alt. Kearney
MCIT			Westerlund, Seibert
McGregor Airport Commission	Monthly	Last Wednesday	Kearney
Mille Lacs Fisheries Input Group	8-10x yr		Westerlund
Mille Lacs Watershed	10x year	3rd Monday	Leiviska, Alt. Westerlund
Mississippi Grand Rapids 1W1P			Kearney
Mississippi Headwaters Board	Monthly	4th Friday	Kearney Alt. Sample
MN Rural Counties	8x year	Varies	Westerlund, Alt. Leiviska
Natural Resources Advisory Committee	8-10x yr	2nd Monday	Kearney and Sample
NE MN Office Job Training	As called		Leiviska
Northeast MN ATP	Quarterly	2nd Wednesday	Kearney (Leiviska, Alt.) and
Northeast MN Emergency Communications Board (ECB)	5-6x yr	4th Thursday	Leiviska (Sheriff Guida Alt.)
Northeast Waste Advisory Council	Quarterly	2nd Monday	Sample, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1st Thursday	Westerlund Alt. Kearney
Ordinance	As needed		Leiviska and Sample
Personnel/Insurance	As needed	2nd Tuesday	Leiviska and Wedel
Planning Commission	Monthly	3rd Monday	Kearney Alt. Westerlund
Rum 1W1P Policy Committee	Monthly	Unknown	Westerlund, Alt. Leiviska
Snake River 1W1P Policy			Leiviska Alt. Sample
Sobriety Court	Bi-Monthly	3rd Thursday	Wedel
Solid Waste Advisory	As needed		Wedel and Sample
Toward Zero Deaths	Monthly	2nd Wednesday	Wedel
Tri-County Community Health Services	Bi-Monthly	2nd Thursday	Westerlund