



ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS

What: Aitkin County Board Agenda

When: June 25, 2024

Where: Government Center Board Room

The public is invited to join the meeting remotely by phone call:

Phone: 1-415-655-0001

Access Code: 2558 415 1267

Meeting Password: 7282

9:00 a.m.

1) J. Mark Wedel, County Board Chair

- A) Call to Order**
- B) Pledge of Allegiance**
- C) Approval of the Agenda**
- D) Health & Human Services (see separate HHS Agenda)**

10:00 a.m.

- E) Citizens Public Comment-** Comments from visitors must be informational and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrators office at 218-927-7276 option 7 no later than 2:30 P.M. on the Monday before the meeting.
- 2) Consent Agenda-** All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the times will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- | | |
|---|--|
| <p>A) Correspondence File-
June 11, 2024 - June 24, 2024</p> <p>B) Approve County Board Minutes-
June 11, 2024</p> <p>C) Approve Electronic Funds Transfers
EFT Report thru 06.17.24</p> <p>D) Approve Commissioner's Vouchers
Commissioner Warrants 06.07.24</p> <p>E) Adopt Resolution-
LG220 Application for Exempt Gambling - Ducks Unlimited Aitkin Area</p> <p>F) Approve Manual Warrants/Voids/Corrections-
ELAN 05.23.24</p> <p>G) Approve Auditor Vouchers-
Sales/Use and Diesel Tax, May 2024</p> <p>H) Approve Manual Warrants/Voids/Corrections-
Manual Warrants 06.14.24 Batch 1</p> <p>I) Approve Manual Warrants/Voids/Corrections-
Manual Warrants 06.14.24 Batch 2</p> <p>J) Adopt Resolution-
App for Temporary On Sale Liquor License - Jacobson Community Center</p> <p>K) Approve Manual Warrants/Voids/Corrections-
ELAN 06.06.24</p> <p>L) Adopt Resolution-
Application for Temp On Sale Liquor License - Wealthwood Rod & Gun Club</p> <p>M) Approve Commissioner's Vouchers
Commissioner Warrants 06.21.24</p> | <p>N) Approve-
Affidavit for Duplicate of Lost Warrant</p> <p>O) Approve Auditor Vouchers-
May Settlements 06.24.24</p> <p>P) Approve-
Climate Makers contract for jail controls</p> <p>Q) Adopt Resolution-
Final Contract Payment (#20229)</p> |
|---|--|

		10:05 a.m.
3)	Jessica Seibert – County Administrator A) Minnesota Power Presentation	
		10:25 a.m.
4)	Dennis Thompson – Land Commissioner A) Adopt Resolution - Authorizing Land Commissioner to execute Widseth Contract	
		10:30 a.m.
5)	Mark Jeffers – Economic Development Coordinator A) Award Grant: Business Development & Recreation Grant	
		10:40 a.m.
6)	John Welle – County Engineer A) Adopt Resolution - Award Contract 20247	
		10:45 a.m.
7)	Andrew Carlstrom – Environmental Services Director A) Second Reading - Emergency Interim Zoning on New or Expanding Cannabis Ordinance B) Adopt Resolution - Emergency Interim Zoning on New or Expanding Cannabis Ordinance	
		11:05 a.m.
8)	Bobbie Danielson – Human Resources Director A) Ratify Local 49 2025-2027 Agreement	
		11:10 a.m.
9)	Jessica Seibert – County Administrator A) Tobacco Ordinance - Direction Requested B) Administrator Updates	
		11:25 a.m.
10)	Board of Commissioners A) Commissioner Committee Reports	
		ADJOURN



AITKIN COUNTY BOARD OF COMMISSIONERS

June 11, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A **CALL TO ORDER**

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Absent
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

Commissioner Kearney was absent.

1.B **PLEDGE OF ALLEGIANCE**

1.C **APPROVAL OF AGENDA**

Motion to: Approve the agenda.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska

1.D **Citizens Public Comment - None**

2 **CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (4 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Travis Leiviska

A) Correspondence File-

May 28, 2024 - June 10, 2024

B) Approve County Board Minutes-

May 28, 2024

C) Approve Electronic Funds Transfers

Total	\$7,068,919.70
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D) Approve Auditor Vouchers-

School Advances 05.23.24

Townships	\$3,515,417.60					Total	\$3,515,417.60
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E) Approve Auditor Vouchers-

Auditor Warrants 05.24.24

General	\$10,858.87	Reserves	\$620.00	R&B	\$50,582.62	Taxes	\$9,250.87	
							Total	\$71,312.36

F) Approve Manual Warrants/Voids/Corrections-

ELAN 05.09.24

General	\$3,206.95	Reserves	\$56.58	Trust	\$1,965.66	Forest	\$286.85
LLCC	\$23.47	HHS	\$1,308.03			Total	\$6,847.54

G) Approve Auditor Vouchers-

Property Tax Overpayments 05.31.24

Taxes	\$17,682.25						Total	\$17,682.25
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H) Adopt Resolution-

Sheriff's Office Donation - AOES

I) Approve Manual Warrants/Voids/Corrections-

05.31.24

General	\$1,993.45	State	\$2,690,958.30	Taxes	\$16,880.14	LLCC	\$75.00
Parks	\$90.00					Total	\$2,709,996.89

J) Adopt Resolution-

2024 State of MN Federal Supplemental Boating Safety Patrol Grant

K) Approve-

Community Corrections Sobriety Court Grant Agreement

L) Adopt Resolution-

County On, Off and Sunday Sale Liquor License - Ty & C, LLC

M) Adopt Resolution-

Residential Road Easement - Shane Brown

N) Adopt Resolution-

Application for Temporary On Sale Liquor License - Isle Lion's Club

Regular Agenda

3A Jim Bright – Facilities Coordinator

Motion to:

Award bid to Larson Plumbing and Heating for Fairgrounds water line replacement

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska

3B Jim Bright – Facilities Coordinator

Motion to:

Award bid to Dutch's Electric for Fairgrounds Lighting

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Laurie Westerlund

3C Jim Bright – Facilities Coordinator

Motion to:

Request the use of Fiscal Recovery Funds

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Bret Sample

4A Dennis Thompson – Land Commissioner

Motion to:

Adopt Resolution - Direct purchase of tax-forfeited land - Phillip Gerber

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Laurie Westerlund

Dennis Thompson – Land Commissioner

4B **Motion to:**

Adopt Resolution - Direct purchase of tax-forfeited land - Charles and Mary Ann Wark

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska

5A Erin Melz – Public Health Supervisor

Informational Only

2nd Reading - Updated Aitkin County Tobacco Ordinance

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

5B Erin Melz – Public Health Supervisor

Motion to:

Adopt Resolution - Aitkin County Tobacco Ordinance

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Travis Leiviska

RESULT: **APPROVED (3 TO 1)**
Commissioner Sample voting No

6A John Welle – County Engineer

Informational Only

NEMNATP Presentation

RESULT: **INFORMATIONAL ONLY**

MOVER:

SECONDER:

7A Board of Commissioners

Informational Only

Commissioner Committee Reports

AMC District 1 Meeting, ATV Committee, Legislative Luncheon, ECRL Board, Lakes and Pines, Economic Development, EMS

8A Jessica Seibert – County Administrator

Informational Only

Administrator Updates

Dept. of Revenue Meeting, AMC District 1 Meeting, Reg 1:1's, Meeting with new Crow Wing County Administrator, Local 49 Negotiations, HHS all staff Meeting, ATV Committee, Economic Development, Coffee with Jessica, Interagency Meeting, Legislative Luncheon, Meeting with Brittany Sorenson

8B Jessica Seibert – County Administrator

Closed Session - Labor Negotiations Strategy, MN Statute 13D.03

Motion to Close Meeting Under MN Statute 13D.03 Subd.1(b) Labor Negotiations

Motion made at 10:46 a.m.

MOVER: Commissioner Travis Leiviska

SECONDER: Commissioner Bret Sample

Attendance of those present during Closed Sesseion

J. Mark Wedel	District #1
Laurie Westerlund	District #2
Travis Leiviska	District #3
Bret Sample	District #4
Jessica Seibert	County Administrator
Bobbie Danielson	Human Resources Director

Motion to Reopen Meeting

Motion made at 11:15 a.m.

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Laurie Westerlund

Motion to Adjourn

Motion made at 11:16 a.m.

MOVER: Commissioner Travis Leiviska

SECONDER: Commissioner Laurie Westerlund

Next Meeting: Tuesday, June 25, 2024

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2C
Agenda Item #

Requested Meeting Date: 6/25/2024

Title of Item: EFT Report

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Lori Grams		Department: County Treasurer
Presenter (Name and Title): N/A		Estimated Time Needed:
Summary of Issue: EFT Report thru 6/172024		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

ELECTRONIC FUNDS TRANSFER

Thru June 17, 2024 Board Meeting June 25, 2024

<u>Abstract Number</u>	<u>Date</u>	<u>Amount</u>	<u>Reason</u>
22049	6/6/24	\$245,589.38	Commissioner Abstract
22050	6/6/24	\$6,129.37	Auditor Abstract
22051	6/10/24	\$17,534.69	Commissioner Abstract
22053	6/6/24	\$10,884.31	Manual Abstract
22054	6/14/24	\$1,599.21	Auditor Abstract
22056	6/14/24	\$913,209.82	Payroll Abstract
22057	6/14/24	\$2,297.90	Auditor Abstract
22058	6/14/24	2341.14	Manual Abstract
22059	6/14/24	\$61,604.55	Manual Abstract

\$0
Voids/No ACH
22052
22055

\$1,261,190.37

S:Board Report:2024 EFT Board Report Thru Date

WLB1
6/4/24

1:38PM

Aitkin County



2D

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12	DEPT			Court Administration			
11634	Gammello & Pearson PLLC						
	01-012-000-0000-6263		135.00	01-P4-05-000433 03/01/2024 03/31/2024	98506	Contract Legal Services	Y
	01-012-000-0000-6263		15.00	01-PR-22-716 03/01/2024 03/31/2024	98510	Contract Legal Services	Y
	01-012-000-0000-6263		247.50	01-P5-96-000464 03/01/2024 03/31/2024	98512	Contract Legal Services	Y
	01-012-000-0000-6263		75.00	01-PR-24-96 03/01/2024 03/31/2024	98519	Contract Legal Services	Y
	01-012-000-0000-6263		142.50	01-PR-24-193 03/01/2024 03/31/2024	98520	Contract Legal Services	Y
	01-012-000-0000-6263		60.00	01-PR-24-219 03/01/2024 03/31/2024	98521	Contract Legal Services	Y
	01-012-000-0000-6263		195.00	01-PR-24-327 05/01/2024 05/31/2024	99397	Contract Legal Services	Y
	01-012-000-0000-6263		315.00	01-P4-05-000433 05/01/2024 05/31/2024	99884	Contract Legal Services	Y
	01-012-000-0000-6263		67.50	01-PR-22-716 05/01/2024 05/31/2024	99885	Contract Legal Services	Y
	01-012-000-0000-6263		165.00	01-P5-96-000464 05/01/2024 05/31/2024	99887	Contract Legal Services	Y
	01-012-000-0000-6263		75.00	01-PR-23-834 05/01/2024 05/31/2024	99888	Contract Legal Services	Y
	01-012-000-0000-6263		127.50	01-PR-20-624 05/01/2024 05/31/2024	99890	Contract Legal Services	Y
	01-012-000-0000-6263		135.00	01-PR-24-193 05/01/2024 05/31/2024	99892	Contract Legal Services	Y
	01-012-000-0000-6263		217.50	01-PR-24-219 05/01/2024 05/31/2024	99893	Contract Legal Services	Y
	01-012-000-0000-6263		197.70	01-PR-24-201 05/01/2024 05/31/2024	99894	Contract Legal Services	Y
	01-012-000-0000-6263		265.20	01-FA-18-1057 05/01/2024 05/31/2024	99895	Contract Legal Services	Y
	01-012-000-0000-6263		67.50	01-P1-02-000715 05/01/2024 05/31/2024	99896	Contract Legal Services	Y
	01-012-000-0000-6263		15.00	01-P9-06-000695 05/01/2024 05/31/2024	99898	Contract Legal Services	Y
	01-012-000-0000-6263		150.00	01-PR-24-342	99899	Contract Legal Services	Y

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
11634	Gammello & Pearson PLLC		2,667.90	05/01/2024 05/31/2024	19 Transactions		
10225	Shaffer/Paul T. 01-012-000-0000-6263		10,350.00	CONTRACT LEGAL SERVICES	05202024	Contract Legal Services	Y
10225	Shaffer/Paul T.		10,350.00	1 Transactions			
12	DEPT Total:		13,017.90	Court Administration	2 Vendors	20 Transactions	
40	DEPT			Auditor			
9561	Amazon Business 01-040-000-0000-6405		19.98	MAGNETIC CARD HOLDERS	14VX-GR9G-KTFK	Office Supplies	N
9561	Amazon Business		19.98	1 Transactions			
12008	Castaways Resort 01-040-000-0000-5132		41.60	REFUND TOBACCO LICENSE-2024	REFUND 2024	Cigarette License Fees	N
12008	Castaways Resort		41.60	1 Transactions			
1160	Craguns Conference Center 01-040-000-0000-6241		100.17	2024 MACATFO CONF-MEALS	2024 MACATFO CO	Registration Fee	N
1160	Craguns Conference Center		100.17	1 Transactions			
2340	Hyytinen Hardware Hank 01-040-021-0000-6405		8.49	ALUM FOIL (SHARPEN SHREDDER)	18809/1	Office Supplies	N
2340	Hyytinen Hardware Hank		8.49	1 Transactions			
6108	MACO 01-040-000-0000-6241		35.00	2024 MACATFO CONF	200003447	Registration Fee	N
6108	MACO		35.00	1 Transactions			
14071	Marco Technologies LLC 01-040-000-0000-6266		38.00	OFFICE 365 SUBSCRIPTION	INV12534123	Data Processing/Computer Services	Y
14071	Marco Technologies LLC		38.00	1 Transactions			
40	DEPT Total:		243.24	Auditor	6 Vendors	6 Transactions	
42	DEPT			Treasurer			
9561	Amazon Business						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9561	Amazon Business 01-042-000-0000-6405		34.87 34.87	LEGAL PADS-5X8 & 8.5X11 1 Transactions	1MXK-QNQT-D9NN	Office Supplies	N
14330	US Bank 01-042-000-0000-6342		100.00 100.00	RICOH CONTRACT 1 Transactions	530367648	Office Equipment Rental/Contracts	N
42	DEPT Total:		134.87	Treasurer	2 Vendors	2 Transactions	
43	DEPT			Assessor			
10330	Dangers/Mike 01-043-000-0000-6330 01-043-000-0000-6339		78.66 12.00 90.66	MILEAGE TO ASSESS CONFERENCE MEAL AFTER CONFERENCE 2 Transactions	1270 1270	Transportation/Travel/Parking Meals (Overnight)	N N
3810	Paulbeck's County Market 01-043-000-0000-6335		542.80 542.80	FUEL CHARGES 05/01/2024 05/31/2024 1 Transactions	9277327	Gas/Vehicle Fuel Charges	N
86235	The Office Shop Inc 01-043-000-0000-6405 01-043-000-0000-6405 01-043-000-0000-6405		4.98 9.08 12.36 26.42	CUBICLE CLIPS AND CORRECTION T METALIC CLIPS 1 BX MECH. PENCIL LEAD 3 Transactions	1142268-0 1142268-1 1142393-0	Office Supplies Office Supplies Office Supplies	N N N
43	DEPT Total:		659.88	Assessor	3 Vendors	6 Transactions	
44	DEPT			Central Services			
3334	MCIT 01-044-000-0000-6352		310.00 310.00	EDP COVERAGE INCREASE 06/29/2024 01/01/2025 1 Transactions	11237	Insurance	N
13722	Quadient Finance USA, Inc. 01-044-048-0000-6205		3,500.00 3,500.00	POSTAGE 1 Transactions	6665	Postage	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13624	Quadient Leasing USA, Inc 01-044-048-0000-6342		717.51	QUADIENT LEASE 2ND QTR	Q1338380	Postage Rental	N
13624	Quadient Leasing USA, Inc		717.51	1 Transactions			
44	DEPT Total:		4,527.51	Central Services	3 Vendors	3 Transactions	
45	DEPT			Motor Pool			
13934	The Tire Barn 01-045-000-0000-6302		960.08	TIRES, REAR BRAKES	73086	Vehicle Maintenance	N
	01-045-000-0000-6302		738.60	A/C COMPRESSOR	73162	Vehicle Maintenance	N
13934	The Tire Barn		1,698.68	2 Transactions			
45	DEPT Total:		1,698.68	Motor Pool	1 Vendors	2 Transactions	
49	DEPT			Information Technologies			
10452	AT&T Mobility 01-049-000-0000-6220		49.74	IT CELL MAY	06032024	Telephone	N
10452	AT&T Mobility		49.74	1 Transactions			
5893	CTC 01-049-000-0000-6283		155.00	CTC GUEST INTERNET	21382032	Programming, Services, Contracts	N
5893	CTC		155.00	1 Transactions			
14071	Marco Technologies LLC 01-049-000-0000-6266		1,890.35	OFFICE 365 SUBSCRIPTION	INV12534123	Software Fees/License Fees	Y
14071	Marco Technologies LLC		1,890.35	1 Transactions			
9930	SHI International Corp. 01-049-000-0000-6485		27.00	BROTHER POWER ADAPTER - CAR	B15555678	Computer/Technology Supplies	N
9930	SHI International Corp.		27.00	1 Transactions			
49	DEPT Total:		2,122.09	Information Technologies	4 Vendors	4 Transactions	
53	DEPT			Human Resources			
9561	Amazon Business 01-053-000-0000-6405		20.54	CALENDAR FOR NIKKI	1GYJ-7JCK-CHMD	Office Supplies	N
9561	Amazon Business		20.54	1 Transactions			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10879	Shred-It 01-053-000-0000-6360		115.04	SHRED-IT APRIL 10, 2024 PICKUP 04/10/2024 04/10/2024	8006960949	Services, Labor, Contracts	N
10879	Shred-It		115.04	1 Transactions			
53	DEPT Total:		135.58	Human Resources	2 Vendors	2 Transactions	
60	DEPT			Elections			
86222	Aitkin Independent Age 01-060-000-0000-6230		663.00	5/8 - OFFICES TO BE VOTED FOR 05/08/2024 05/08/2024	1392805	Printing, Publishing & Adv	Y
	01-060-000-0000-6230		663.00	5/15 - OFFICES TO BE VOTED FOR 05/15/2024 05/15/2024	1392805	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		1,326.00	2 Transactions			
60	DEPT Total:		1,326.00	Elections	1 Vendors	2 Transactions	
90	DEPT			Attorney			
14071	Marco Technologies LLC 01-090-000-0000-6266		247.00	OFFICE 365 SUBSCRIPTION	INV12534123	Computer Research	Y
14071	Marco Technologies LLC		247.00	1 Transactions			
9219	Minnesota Lawyer 01-090-000-0000-6406		369.00	1 YEAR SUBSCRIPTION	6966401	Law Publ. & Subscriptions	N
9219	Minnesota Lawyer		369.00	1 Transactions			
86944	Sheriff Crow Wing County 01-090-000-0000-6264		75.00	SUBPOENA SERVICE 01CR23694	12192	Sheriff Services	N
86944	Sheriff Crow Wing County		75.00	1 Transactions			
86235	The Office Shop Inc 01-090-000-0000-6405		219.67	OFFICE SUPPLIES	1142307-0	Office Supplies	N
	01-090-000-0000-6625		61.13	OFFICE EQUIPMENT	1142307-1	Capital - Office & Other Equipment	N
86235	The Office Shop Inc		280.80	2 Transactions			
90	DEPT Total:		971.80	Attorney	4 Vendors	5 Transactions	
100	DEPT			Recorder			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9897	Grand Timber Bank 01-100-000-0000-6342		280.00	16 X 25 SAFETY DEPOSIT BOX	SA	Office Equipment Rental/Contracts	N
	01-100-000-0000-6342		190.00	10.5 X 15 SAFETY DEPOSIT BOX	SA	Office Equipment Rental/Contracts	N
9897	Grand Timber Bank		470.00	2 Transactions			
13850	NORTHSTAR 01-100-000-0000-6405		192.82	VITAL RECORD CERTIFICATE PAPER	51437633	Office Supplies	N
13850	NORTHSTAR		192.82	1 Transactions			
86235	The Office Shop Inc 01-100-000-0000-6405		63.77	ENVELOPES & STICKY NOTES	1142217-0	Office Supplies	N
86235	The Office Shop Inc		63.77	1 Transactions			
100	DEPT Total:		726.59	Recorder	3 Vendors	4 Transactions	
110	DEPT			Courthouse Maintenance			
9085	Climate Makers Inc 01-110-000-0000-6360		144.50	FAIRGROUNDS FREEZER	121085	Services, Labor, Contracts	N
	01-110-000-0000-6360		507.00	RTU #1 GOV. CENTER	121086	Services, Labor, Contracts	N
9085	Climate Makers Inc		651.50	2 Transactions			
14958	Holden Electric Co. 01-110-000-0000-6360		810.40	BLUE LIGHT REPLACEMENT	75928	Services, Labor, Contracts	N
14958	Holden Electric Co.		810.40	1 Transactions			
9692	Minnesota Energy Resources Corporation 01-110-000-0000-6254		888.60	COURTHOUSE 04/22/2024	5035225305 05/21/2024	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		888.60	1 Transactions			
3950	Public Utilities 01-110-000-0000-6254		4,018.61	GOV'T CENTER 04/16/2024	1430-00 05/16/2024	Utilities-Gas and Electric	N
	01-110-000-0000-6254		112.99	GLARCO 04/16/2024	50186-00 05/16/2024	Utilities-Gas and Electric	N
	01-110-000-0000-6254		313.08	LA TOOL 04/16/2024	50188-00 05/16/2024	Utilities-Gas and Electric	N
	01-110-000-0000-6254		44.93	OLD COUNTY GARAGE 04/16/2024	50202-00 05/16/2024	Utilities-Gas and Electric	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-110-000-0000-6254		27.41	JUDICIAL CTR 04/16/2024 05/16/2024	509-00	Utilities-Gas and Electric	N
3950	Public Utilities		4,517.02	5 Transactions			
10698	Stericycle, Inc 01-110-000-0000-6360		30.10	STERI-SAFE 06/01/2024 06/30/2024	8007124671	Services, Labor, Contracts	6
10698	Stericycle, Inc		30.10	1 Transactions			
110	DEPT Total:		6,897.62	Courthouse Maintenance	5 Vendors	10 Transactions	
120	DEPT			Veterans Service			
3518	Voyageur Press Of Mcgregor, Inc 01-120-000-0000-6230		450.00	V PRESS MEMORIAL DAY AD	48746	Printing, Publishing & Adv	N
3518	Voyageur Press Of Mcgregor, Inc		450.00	1 Transactions			
120	DEPT Total:		450.00	Veterans Service	1 Vendors	1 Transactions	
200	DEPT			Enforcement			
9799	DetectaChem, Inc. 01-200-200-0000-6460		212.50	MOBILE DETECT FENTANYL TEST KI	INV14848	Evidence	6
9799	DetectaChem, Inc.		212.50	1 Transactions			
10273	T-Mobile USA Inc 01-200-200-0000-6265		115.00	GPS LOCATE-24002425 VAUGHN	9568363534	Programs	N
10273	T-Mobile USA Inc		115.00	1 Transactions			
200	DEPT Total:		327.50	Enforcement	2 Vendors	2 Transactions	
252	DEPT			Corrections			
4812	JC32 Teamsters H&W Fund 01-252-000-0000-6101		7,014.00	EE MAY HEALTH INS	202405	Salaries-Full Time	N
	01-252-000-0000-6150		26,355.00	ER MAY HEALTH INS	202405	Health Insurance-Employer	N
4812	JC32 Teamsters H&W Fund		33,369.00	2 Transactions			
252	DEPT Total:		33,369.00	Corrections	1 Vendors	2 Transactions	

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
253	DEPT			Sentence to Serve			
	4812 JC32 Teamsters H&W Fund						
	01-253-000-0000-6101		334.00	EE MAY HEALTH INS	202405	Salaries-Full Time	N
	01-253-000-0000-6150		1,255.00	ER MAY HEALTH INS	202405	Health Insurance-Employer	N
	4812 JC32 Teamsters H&W Fund		1,589.00	2 Transactions			
253	DEPT Total:		1,589.00	Sentence to Serve	1 Vendors	2 Transactions	
255	DEPT			Crime Victims			
	10930 Tidholm Productions						
	01-255-000-0000-6230		214.00	CRIM VIC SERVICE CARDS	39446127	Printing, Publishing & Adv	Y
	10930 Tidholm Productions		214.00	1 Transactions			
255	DEPT Total:		214.00	Crime Victims	1 Vendors	1 Transactions	
257	DEPT			Community Corrections			
	10265 AT&T Mobility (Community Correct)						
	01-257-000-0000-6215		45.18	WIRELESS PHONE-ADMIN 04/26/2024 05/25/2024	287332245168X060	Wireless Telephone Services	N
	01-257-255-0000-6215		45.18	WIRELESS PHONE-JUVENILE AGENT 04/26/2024 05/25/2024	287332245168X060	Wireless Telephone Services	N
	01-257-257-0000-6215		225.84	WIRELESS PHONE-ADULT AGENTS 04/26/2024 05/25/2024	287332245168X060	Wireless Telephone Services	N
	01-257-258-0000-6215		45.15	WIRELESS PHONE-SOBRIETY COURT 04/26/2024 05/25/2024	287332245168X060	Wireless Telephone Services	N
	10265 AT&T Mobility (Community Correct)		361.35	4 Transactions			
	9577 Conducive Consulting, Inc.						
	01-257-000-0000-6300		14,000.00	INSTALL/TRAIN SPLUNK SOFTWARE	27	Maintenance/Service Contracts	N
	9577 Conducive Consulting, Inc.		14,000.00	1 Transactions			
	89269 Northwestern MN Juv Ctr-Primary Resident						
	01-257-255-0000-6269		9,180.99	JUV OHP RESIDENTIAL (ADB) 05/01/2024 05/31/2024	302-179-1	Juvenile Detention	N
	89269 Northwestern MN Juv Ctr-Primary Resident		9,180.99	1 Transactions			
	9768 Polito Inc						
	01-257-000-0000-6266		40,980.00	SPLUNK SOFTWARE 2024-2026	925	Software Fees/License Fees	N

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9768	Polito Inc		40,980.00	06/12/2024 06/12/2024	1 Transactions		
9360	Redwood Toxicology Laboratory, Inc. 01-257-267-0000-6274		1,228.00	DRUG TESTING SUPPLIES	825267	Drug Testing Fee	6
9360	Redwood Toxicology Laboratory, Inc.		1,228.00	05/17/2024 05/17/2024	1 Transactions		
257	DEPT Total:		65,750.34	Community Corrections	5 Vendors	8 Transactions	
391	DEPT			Solid Waste			
89856	Aitkin Co Agricultural Society 01-391-000-0000-6360		125.00	COUNTY FAIR BOOTH	52224	Services, Labor, Contracts	N
89856	Aitkin Co Agricultural Society		125.00		1 Transactions		
86222	Aitkin Independent Age 01-391-000-0000-6230		331.50	E-WASTE AD	1394954	Printing, Publishing & Adv	Y
	01-391-000-0000-6230		127.50	COMPOST SITE	1394959	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		459.00		2 Transactions		
10930	Tidholm Productions 01-391-000-0000-6230		168.00	E-WASTE FLYER DESIGN	37896085	Printing, Publishing & Adv	Y
10930	Tidholm Productions		168.00		1 Transactions		
391	DEPT Total:		752.00	Solid Waste	3 Vendors	4 Transactions	
711	DEPT			Economic Development			
9847	KK Advertising Inc. 01-711-000-0000-6230		455.00	NATURALLY BETTER	0009506	Printing, Publishing & Adv	N
9847	KK Advertising Inc.		455.00		1 Transactions		
711	DEPT Total:		455.00	Economic Development	1 Vendors	1 Transactions	
1	Fund Total:		135,368.60	General Fund		87 Transactions	

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	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
44	DEPT			Central Services			
	10203 Brendel/William						
	02-044-251-0000-6268		7,000.00	ORGANIZATION DEVELOP. MAY 2024	14	Staff Training, Development	Y
				05/01/2024 05/31/2024			
	10203 Brendel/William		7,000.00	1 Transactions			
44	DEPT Total:		7,000.00	Central Services	1 Vendors	1 Transactions	
60	DEPT			Elections			
	13129 SeaChange Printing & Marketing Serv LLC						
	02-060-000-0000-6800		7,425.00	PRIMARY-MB SERVICES POSTAGE	42944	Election Reserve Expense	Y
	13129 SeaChange Printing & Marketing Serv LLC		7,425.00	1 Transactions			
60	DEPT Total:		7,425.00	Elections	1 Vendors	1 Transactions	
2	Fund Total:		14,425.00	Reserves Fund		2 Transactions	

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
9797	CROWTHER/BRYAN 03-000-000-0000-5517		135.00	CALC CHLOR REFUND	CR 54	Charges-Individuals	N
9797	CROWTHER/BRYAN		135.00	1 Transactions			
11124	Ladd/Arik 03-000-000-0000-5505		500.00	DEPOSIT REFUND	.	Culverts	S
11124	Ladd/Arik		500.00	1 Transactions			
9815	MILLER/SETH 03-000-000-0000-5505		751.58	DEPOSIT AND CULVERT REFUND	.	Culverts	N
9815	MILLER/SETH		751.58	1 Transactions			
0	DEPT Total:		1,386.58	Undesignated	3 Vendors	3 Transactions	
301	DEPT			R&B Administration			
9561	Amazon Business 03-301-000-0000-6405		305.99	JOHN'S MONITOR	1RWC-TGL9-CY67	Office Supplies	N
9561	Amazon Business		305.99	1 Transactions			
783	Canon Financial Services, Inc 03-301-000-0000-6342		192.60	CONTRACT CHARGE	32591332	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		192.60	1 Transactions			
11406	Innovative Office Solutions, LLC 03-301-000-0000-6405		65.44	OFFICE SUPPLIES	IN4547997	Office Supplies	N
11406	Innovative Office Solutions, LLC		65.44	1 Transactions			
14071	Marco Technologies LLC 03-301-000-0000-6266		190.00	OFFICE 365 SUBSCRIPTION	INV12534123	Data Processing/Computer Services	Y
14071	Marco Technologies LLC		190.00	1 Transactions			
301	DEPT Total:		754.03	R&B Administration	4 Vendors	4 Transactions	
303	DEPT			R&B Highway Maintenance			
170	Aitkin Motor Company 03-303-000-0000-6590		12.75	REPAIR PARTS	18625	Repair & Maintenance Supplies	N

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3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
170	Aitkin Motor Company		12.75		1 Transactions		
9561	Amazon Business						
	03-303-000-0000-6590		120.35	REPAIR PARTS	1VHF-JYKY-HJ1V	Repair & Maintenance Supplies	N
9561	Amazon Business		120.35		1 Transactions		
86467	Auto Value Aitkin						
	03-303-000-0000-6590		31.99	REPAIR PARTS	ACCT 4000300	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		240.86	REPAIR PARTS	ACCT 4000300	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		10.34	RPR PRTS-MASTIC PATCH RENTAL	ACCT 4000300	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		13.22	REPAIR PARTS-FILTERS	ACCT 4000300	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		45.99	REPAIR PARTS	ACCT 4000300	Repair & Maintenance Supplies	N
86467	Auto Value Aitkin		342.40		5 Transactions		
13725	Beartooth True Value						
	03-303-000-0000-6417		6.83	PALISADE FUEL TANK	12484	Shop/Building Maintenance	N
13725	Beartooth True Value		6.83		1 Transactions		
163	Charter Communications Holdings LLC						
	03-303-000-0000-6220		142.59	PHONE: HWY OFFICE	175592901051424	Telephone	N
163	Charter Communications Holdings LLC		142.59		1 Transactions		
14887	Cintas Corporation						
	03-303-000-0000-6360		15.64	SHOP LAUNDRY	4192521459	Services, Labor, Contracts	N
	03-303-000-0000-6360		17.27	SHOP LAUNDRY	4193240474	Services, Labor, Contracts	N
14887	Cintas Corporation		32.91		2 Transactions		
7935	East Central Energy						
	03-303-000-0000-6254		104.71	APR/MAY POWER-MCGRATH	35018290	Utilities-Gas and Electric	N
	03-303-000-0000-6254		52.73	APR/MAY	35018408	Utilities-Gas and Electric	N
7935	East Central Energy		157.44		2 Transactions		
8622	Frontier Communications Holdings LLC						
	03-303-000-0000-6220		116.18	JACOBSON	218-752-6591	Telephone	N
	03-303-000-0000-6220		116.18	MCGREGOR	218-768-4481	Telephone	N
	03-303-000-0000-6220		116.18	PALISADE	218-845-2607	Telephone	N
8622	Frontier Communications Holdings LLC		348.54		3 Transactions		
1818	Glen's Sign Design						

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
1818	Glen's Sign Design			100.00	SIGNS-LOCAL TRAFFIC ONLY	1175	Signs & Posts	Y
				100.00	1 Transactions			
1880	Gravelle Plumbing & Heating, Inc			251.50	MCGREGOR SHOP	96270	Shop/Building Maintenance	N
				251.50	1 Transactions			
8844	H & R Construction Co			381.40	AITKIN SHOP SUPPLIES	22147	Shop/Building Maintenance	N
				381.40	1 Transactions			
8101	Kris Engineering Inc			1,863.40	GRADER TEETH	39887	Repair & Maintenance Supplies	N
				1,863.40	1 Transactions			
2831	Little Falls Machine Inc			739.78	REPAIR PARTS	371218	Repair & Maintenance Supplies	N
				739.78	1 Transactions			
7899	Locators & Supplies, Inc			205.80	AITKIN SHOP SUPPLIES	0314077-IN	Shop/Building Maintenance	N
				205.80	1 Transactions			
2941	M R Sign Co Inc			1,271.00	9' SIGN POST	224125	Signs & Posts	N
				555.00	NO PASSING ZONE	224125	Signs & Posts	N
				430.70	CURVE RT-YEL	224125	Signs & Posts	N
				430.70	CURVE LF-YEL	224125	Signs & Posts	N
				531.54	STOP AHEAD	224125	Signs & Posts	N
				242.30	ADVISORY SPEED __MPH	224125	Signs & Posts	N
				3,461.24	6 Transactions			
13711	Mickelson/Ben			195.00	2024 BOOT REIMBURSEMENT	BERMEL'S	Safety Footwear Allowance	N
				195.00	1 Transactions			
8527	Midstates Equipment & Supply, Inc.			2,598.75	GAP PRIMER	224403	Asphalt,Crackfiller,Tack Oil,Etc	N

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099	On Behalf of Name
8527	Midstates Equipment & Supply, Inc.				2,598.75				1 Transactions			
12927	Midwest Machinery Co.											
	03-303-000-0000-6590				89.19	REPAIR PARTS		10053752		Repair & Maintenance Supplies	N	
12927	Midwest Machinery Co.				89.19				1 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea											
	03-303-000-0000-6254				481.56	POWER: PALISADE		185202601		Utilities-Gas and Electric	N	
	03-303-000-0000-6254				67.84	169 & CSAH 3		192301001		Utilities-Gas and Electric	N	
	03-303-000-0000-6254				67.00	CSAH 5		273501502		Utilities-Gas and Electric	N	
	03-303-000-0000-6254				127.30	POWER: MCGREGOR		295300301		Utilities-Gas and Electric	N	
	03-303-000-0000-6254				68.00	CSAH 8		300601202		Utilities-Gas and Electric	N	
	03-303-000-0000-6254				68.00	CSAH 4		323200702		Utilities-Gas and Electric	N	
	03-303-000-0000-6254				1,044.40	POWER: AITKIN		335200702		Utilities-Gas and Electric	N	
	03-303-000-0000-6254				68.00	CSAH 17		336503101		Utilities-Gas and Electric	N	
	03-303-000-0000-6254				74.38	396202201		396202201		Utilities-Gas and Electric	N	
	03-303-000-0000-6254				42.40	CSAH 12		400600001		Utilities-Gas and Electric	N	
	03-303-000-0000-6254				68.00	CSAH 12		465602302		Utilities-Gas and Electric	N	
	03-303-000-0000-6254				68.00	CSAH 11		480900902		Utilities-Gas and Electric	N	
	03-303-000-0000-6254				68.27	47 & CSAH 2		545110401		Utilities-Gas and Electric	N	
3160	Mille Lacs Energy Coop-Albert Lea				2,313.15				13 Transactions			
8372	Mn Petroleum Marketers Assn											
	03-303-000-0000-6417				19.16	MCGRATH SHOP		61164 SIR		Shop/Building Maintenance	N	
8372	Mn Petroleum Marketers Assn				19.16				1 Transactions			
8537	Powerplan OIB											
	03-303-000-0000-6590				562.02	REPAIR PARTS-FILTERS		2357692		Repair & Maintenance Supplies	N	
8537	Powerplan OIB				562.02				1 Transactions			
3950	Public Utilities											
	03-303-000-0000-6254				48.23	HWY 47 & CR 12		1686-00		Utilities-Gas and Electric	N	
	03-303-000-0000-6254				43.85	HWY 210 W & CR 28		59455-00		Utilities-Gas and Electric	N	
	03-303-000-0000-6254				81.03	AITKIN SHOP: WATER		63335-00		Utilities-Gas and Electric	N	
	03-303-000-0000-6254				48.86	HWY 210/169 E & CR 12		63388-00		Utilities-Gas and Electric	N	
3950	Public Utilities				221.97				4 Transactions			
13604	Sir Lines-A-Lot LLC											
	03-303-000-0000-6514				412.48	PAVEMENT MARKING-4" SY		H24-0216-001		Pavement Striping	N	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
03-303-000-0000-6514			27.12	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			642.40	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			435.44	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			206.72	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			10,753.60	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			458.48	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			1,172.24	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			1,097.76	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			113.52	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			1,260.16	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			893.36	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			212.80	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			515.44	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			733.28	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			143.44	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			37.44	PAVEMENT MARKING-4" SY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			310.72	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			20.48	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			1,016.80	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			71.20	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			61.60	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			938.40	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			40.00	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			451.20	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			406.00	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			42.00	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			463.20	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			65.60	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			73.60	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			45.52	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			329.60	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			76.80	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			3.28	PAVEMENT MARKING-4" BY	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			2,899.28	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			190.72	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			10,416.96	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			908.24	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			632.24	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
03-303-000-0000-6514			17,761.36	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	03-303-000-0000-6514		757.20	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		4,513.52	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		4,523.60	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		468.00	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		5,228.40	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		1,291.84	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		871.60	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		800.96	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		3,349.92	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		841.28	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		58.16	PAVEMENT MARKING-4" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		8,561.30	PAVEMENT MARKING-6" SY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		552.20	PAVEMENT MARKING-6" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		3,852.97	PAVEMENT MARKING-6" SY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		323.40	PAVEMENT MARKING-6" BY	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		5,828.46	PAVEMENT MARKING-6" SW	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		700.00	RR XING W 3 BARS	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		700.00	RR XING W 3 BARS	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		700.00	RR XING W 3 BARS	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		350.00	RR XING W 3 BARS	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		350.00	RR XING W 3 BARS	H24-0216-001	Pavement Striping	N
	03-303-000-0000-6514		350.00	RR XING W 3 BARS	H24-0216-001	Pavement Striping	N
13604	Sir Lines-A-Lot LLC		101,313.29		62 Transactions		
9642	WEX BANK - Highway Dept						
	03-303-000-0000-6570		65.90	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		133.88	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		594.65	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		327.88	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		232.02	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		46.62	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		157.53	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		1,053.10	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		486.38	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		247.55	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		55.06	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		192.02	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		551.44	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		272.07	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N

Aitkin County



3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6570		350.45	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		342.18	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		97.49	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		50.53-	REBATE	0496-00-360070-7	Motor Fuel & Lubricants	N
9642	WEX BANK - Highway Dept		5,155.69				
				18 Transactions			
5295	Ziegler Inc						
	03-303-000-0000-6590		385.14	REPAIR PARTS	IN001484884	Repair & Maintenance Supplies	N
5295	Ziegler Inc		385.14				
				1 Transactions			
303	DEPT Total:		121,020.29	R&B Highway Maintenance	25 Vendors	131 Transactions	
307	DEPT			R&B Capital Infrastructure			
48	Aitkin Co Abstract Company						
	03-307-000-0000-6269		1,875.00	CERTIFICATES OF TITLE	60453	Professional Services	N
	03-307-000-0000-6269		1,500.00	CERTIFICATES OF TITLE	60453	Professional Services	N
48	Aitkin Co Abstract Company		3,375.00				
				2 Transactions			
5128	Widseth Smith & Nolting Inc						
	03-307-000-0000-6269		7,087.50	PROFESSIONAL SERVICES	230618	Professional Services	N
5128	Widseth Smith & Nolting Inc		7,087.50				
				1 Transactions			
307	DEPT Total:		10,462.50	R&B Capital Infrastructure	2 Vendors	3 Transactions	
308	DEPT			R&B Equipment & Facilities			
13622	TrueNorth Steel Inc						
	03-308-000-0000-6605		41,120.00	PALISADE FUEL TANK	HU0000043667	Building & Structure Related Expenditure	N
13622	TrueNorth Steel Inc		41,120.00				
				1 Transactions			
308	DEPT Total:		41,120.00	R&B Equipment & Facilities	1 Vendors	1 Transactions	
3	Fund Total:		174,743.40	Road & Bridge		142 Transactions	

Aitkin County

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
86222	Aitkin Independent Age						
	05-400-420-4800-6360		265.63	UCARE-MEN'S CAMPAIGN & TSHIRT	1000291	Services, Labor, Contracts	Y
86222	Aitkin Independent Age		265.63	1 Transactions			
9608	AMAZON CAPITAL SERVICES (HHS only)						
	05-400-430-0408-6435		67.49	TANF-WIPES PROJECT	16TG-K6K7-7PN9	Public Health Program Related Supplies	N
				05/22/2024 05/22/2024			
	05-400-430-0408-6435		67.48	WIPES PROJECT-PH BUDGET	16TG-K6K7-7PN9	Public Health Program Related Supplies	N
				05/22/2024 05/22/2024			
	05-400-440-0410-6405		11.81	AGENCY-PENCILS/SHT PROT/WIPES	1WLL-DYXP-RL7Y	Office Supplies	N
				05/20/2024 05/20/2024			
	05-400-440-0410-6405		2.86	AGENCY-SCISSORS/STAPLER	1XR7-TYGG-7LNL	Office Supplies	N
				05/24/2024 05/24/2024			
9608	AMAZON CAPITAL SERVICES (HHS only)		149.64	4 Transactions			
9692	Minnesota Energy Resources Corporation						
	05-400-440-0410-6254		32.30	GAS BILL	0506533565-00001	Utilities-Gas and Electric	N
				04/22/2024 05/21/2024			
9692	Minnesota Energy Resources Corporation		32.30	1 Transactions			
5472	Newshopper						
	05-400-420-4800-6360		265.50	UCARE-MEN'S CAMPAIGN	11054	Services, Labor, Contracts	Y
5472	Newshopper		265.50	1 Transactions			
3950	Public Utilities						
	05-400-440-0410-6254		290.02	ELECTRIC BILL	1433-00	Utilities-Gas and Electric	N
				04/16/2024 05/16/2024			
3950	Public Utilities		290.02	1 Transactions			
10698	Stericycle, Inc						
	05-400-440-0410-6360		16.86	STERI-SAFE	8007124671	Services, Labor, Contracts	6
				06/01/2024 06/30/2024			
10698	Stericycle, Inc		16.86	1 Transactions			
3518	Voyageur Press Of Mcgregor, Inc						
	05-400-420-4800-6360		300.00	UCARE-MEN'S CAMPAIGN	48745	Services, Labor, Contracts	N
3518	Voyageur Press Of Mcgregor, Inc		300.00	1 Transactions			

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT Total:		1,319.95	Public Health Department	7 Vendors	10 Transactions	
420	DEPT			Income Maintenance			
88284	Aitkin Co Recorder 05-420-650-4800-6800		13.00	MA ESTATE DEATH CERTIFICATE 05/22/2024 05/22/2024	108513	Program Expenses Direct Charge Ffp	N
88284	Aitkin Co Recorder		13.00	1 Transactions			
9608	AMAZON CAPITAL SERVICES (HHS only) 05-420-600-4800-6405		27.83	AGENCY-PENCILS/SHT PROT/WIPES 05/20/2024 05/20/2024	1WLL-DYXP-RL7Y	Office Supplies	N
	05-420-600-4800-6405		6.74	AGENCY-SCISSORS/STAPLER 05/24/2024 05/24/2024	1XR7-TYGG-7LNK	Office Supplies	N
9608	AMAZON CAPITAL SERVICES (HHS only)		34.57	2 Transactions			
9692	Minnesota Energy Resources Corporation 05-420-600-4800-6254		76.13	GAS BILL 04/22/2024 05/21/2024	0506533565-00001	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		76.13	1 Transactions			
3950	Public Utilities 05-420-600-4800-6254		683.61	ELECTRIC BILL 04/16/2024 05/16/2024	1433-00	Utilities-Gas and Electric	N
3950	Public Utilities		683.61	1 Transactions			
86177	Sheriff Aitkin County 05-420-640-4800-6270		60.00	IV-D SERIVES 0011431843 01 05/24/2024 05/24/2024	C2400149	Aitkin Co Sheriff Fees Iv-D	N
86177	Sheriff Aitkin County		60.00	1 Transactions			
10698	Stericycle,Inc 05-420-600-4800-6360		39.73	STERI-SAFE 06/01/2024 06/30/2024	8007124671	Services, Labor, Contracts	6
10698	Stericycle,Inc		39.73	1 Transactions			
86235	The Office Shop Inc 05-420-640-4800-6300		126.24	CS-COPIER CONTRACT IRC5550III 02/08/2024 05/14/2024	331544-0	Maintenance/Service Contracts	N
	05-420-640-4800-6300		55.49	CS COPIER CONTRACT IRDXC3935I	331550-0	Maintenance/Service Contracts	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
86235	The Office Shop Inc		181.73	05/14/2024 05/14/2024	2 Transactions		
420	DEPT Total:		1,088.77	Income Maintenance	7 Vendors	9 Transactions	
430	DEPT			Social Services			
9608	AMAZON CAPITAL SERVICES (HHS only)						
	05-430-700-4800-6811		37.98	SOCIAL SERVICES - CLOTHING 05/24/2024 05/24/2024	1GMM-TLLP-9TWW	Social Services - Client Related	N
	05-430-710-3090-6027		199.98	CONCURRENT PERM PLANNING 05/21/2024 05/21/2024	1TP9-6GQ1-WQY4	Concurrent Planning Assessment	N
	05-430-700-4800-6405		44.70	AGENCY-PENCILS/SHT PROT/WIPES 05/20/2024 05/20/2024	1WLL-DYXP-RL7Y	Office Supplies	N
	05-430-700-4800-6810		277.66	AMH--FLEX - CLOTHING/PERS PROD 05/27/2024 05/27/2024	1WYX-1V4J-1KQV	Mh Init - Flex (418)	N
	05-430-700-4800-6810		89.99	MH-FLEX - THERAPY LAMP 05/17/2024 05/17/2024	1X3H-YCNC-MYF1	Mh Init - Flex (418)	N
	05-430-700-4800-6405		10.81	AGENCY-SCISSORS/STAPLER 05/24/2024 05/24/2024	1XR7-TYGG-7LNK	Office Supplies	N
	05-430-700-4800-6810		131.97	MH-FLEX - FAN/TV 05/17/2024 05/17/2024	1YVM-7PG1-MTFF	Mh Init - Flex (418)	N
9608	AMAZON CAPITAL SERVICES (HHS only)		793.09		7 Transactions		
9692	Minnesota Energy Resources Corporation						
	05-430-700-4800-6254		122.27	GAS BILL 04/22/2024 05/21/2024	0506533565-00001	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		122.27		1 Transactions		
3950	Public Utilities						
	05-430-700-4800-6254		1,097.92	ELECTRIC BILL 04/16/2024 05/16/2024	1433-00	Utilities-Gas and Electric	N
3950	Public Utilities		1,097.92		1 Transactions		
10698	Stericycle, Inc						
	05-430-700-4800-6360		63.81	STERI-SAFE 06/01/2024 06/30/2024	8007124671	Services, Labor, Contracts	6
10698	Stericycle, Inc		63.81		1 Transactions		

Aitkin County



	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
430	DEPT Total:		2,077.09	Social Services	4 Vendors	10 Transactions
5	Fund Total:		4,485.81	Health & Human Services		29 Transactions

Aitkin County



9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
4580	Mn Dept Of Finance						
	09-000-000-0000-2022		664.00	BIRTH & DEATH SURCHARGES 04/01/2024 04/30/2024	APRIL 2024	Birth/Death Surcharges	N
	09-000-000-0000-2024		105.00	CHILDREN SURCHARGES 04/01/2024 04/30/2024	APRIL 2024	St Share Of Birth Cert.-Children	N
	09-000-000-0000-2031		10.50	TORRENS ASSURANCE 04/01/2024 04/30/2024	APRIL 2024	Real Estate Assurance (Was 5874 And 6	N
	09-000-000-0000-2036		4,445.00	STATE GEN FUND/LEG. SURCHARGE 04/01/2024 04/30/2024	APRIL 2024	Recording Surcharges (Was 5871 & 6281)	N
4580	Mn Dept Of Finance		5,224.50	4 Transactions			
3375	Mn Dept Of Health						
	09-000-000-0000-2027		595.00	STATE WELL CERTIFICATE	APRIL 2024	State Well Cert Fees (Was 5097 & 6203)	N
3375	Mn Dept Of Health		595.00	1 Transactions			
0	DEPT Total:		5,819.50	Undesignated	2 Vendors	5 Transactions	
9	Fund Total:		5,819.50	State		5 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
923	DEPT			Forfeited Tax Sales			
13725	Beartooth True Value 10-923-000-0000-6450		21.99	ROPE SISAL 1/4"X50' 05/01/2024 05/31/2024	10582	Field Supplies	N
	10-923-000-0000-6450		12.98	15A BLU AUTO FUSE 10A RED AUTO 05/01/2024 05/31/2024	14352	Field Supplies	N
	10-923-000-0000-6450		118.97	BALL MOUNT KIT & BALL 2" 05/01/2024 05/31/2024	9302	Field Supplies	N
	10-923-000-0000-6450		9.99	ROPE SISAL 1/4"X100' 05/01/2024 05/31/2024	9551	Field Supplies	N
13725	Beartooth True Value		163.93	4 Transactions			
2340	Hyytinen Hardware Hank 10-923-000-0000-6405		11.98	CELL PHONE CABLE	18171/1	Office Supplies	N
	10-923-000-0000-6405		2.29	MIRROR CLIPS	18718/1	Office Supplies	N
2340	Hyytinen Hardware Hank		14.27	2 Transactions			
14071	Marco Technologies LLC 10-923-000-0000-6266		285.00	OFFICE 365 SUBSCRIPTION	INV12534123	Data Processing/Computer Services	Y
14071	Marco Technologies LLC		285.00	1 Transactions			
12927	Midwest Machinery Co. 10-923-000-0000-6590		76.86	V-BELT X350 JD MOWER	10062640	Repair & Maintenance Supplies	N
12927	Midwest Machinery Co.		76.86	1 Transactions			
10412	O'Reilly Auto Parts 10-923-000-0000-6590		20.39	2012 F150 WIPER BLADE	1878-186851	Repair & Maintenance Supplies	N
10412	O'Reilly Auto Parts		20.39	1 Transactions			
3950	Public Utilities 10-923-000-0000-6254		230.07	ACLD 04/16/2024 05/16/2024	348-00	Utilities-Gas and Electric	N
3950	Public Utilities		230.07	1 Transactions			
15229	Thompson/Dennis J 10-923-000-0000-6330		62.36	MILEAGE MACLC MEETING IN GR	052024	Transportation/Travel/Parking	N
15229	Thompson/Dennis J		62.36	1 Transactions			
12788	Timmer Implement of Aitkin						

Aitkin County



10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
	10-923-000-0000-6590		63.59	COUPLER FF	IA25236	Repair & Maintenance Supplies	N
12788	Timmer Implement of Aitkin		63.59	1 Transactions			
923	DEPT Total:		916.47	Forfeited Tax Sales	8 Vendors	12 Transactions	
926	DEPT			Law Library			
5173	Thomson Reuters-West Publishing						
	10-926-000-0000-6455		1,562.70	ONLINE SUBSC CHARGES	850100106	Law Books	N
				04/01/2024 04/30/2024			
	10-926-000-0000-6455		1,155.61	LIBRARY PLAN	850100106	Law Books	N
				05/01/2024 05/31/2024			
5173	Thomson Reuters-West Publishing		2,718.31	2 Transactions			
926	DEPT Total:		2,718.31	Law Library	1 Vendors	2 Transactions	
10	Fund Total:		3,634.78	Trust		14 Transactions	

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11 Forest Development

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
925	DEPT		Resource Management			
10245	Emery Inc.					
	11-925-000-0000-6361		504.00	CLASS 5 TO LONE LAKE BEACH	4129	Road Construction Service N
10245	Emery Inc.		504.00	1 Transactions		
7062	Kern Excavating LLC					
	11-925-000-0000-6360		2,950.00	50 YDS ROCK POSI TRAC FR 33-1	53124LD	Services, Labor, Contracts Y
7062	Kern Excavating LLC		2,950.00	1 Transactions		
4070	Riley Auto Supply					
	11-925-000-0000-6590		84.99	PREM TR HYD OIL FL 5G	642770	Repair & Maintenance Supplies N
4070	Riley Auto Supply		84.99	1 Transactions		
4734	Superior Forestry Service Inc					
	11-925-000-0000-6273		3,778.25	TREE PLANTING CONTRACT	T7371	Timber Improvement N
4734	Superior Forestry Service Inc		3,778.25	1 Transactions		
925	DEPT Total:		7,317.24	Resource Management	4 Vendors	4 Transactions
11	Fund Total:		7,317.24	Forest Development		4 Transactions

Aitkin County

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
521	DEPT					LLCC Administration						
3160	Mille Lacs Energy Coop-Albert Lea											
		19-521-000-0000-6254			2,179.86	ENERGY CENTER ARPRIL		271300502		Utilities-Gas and Electric		N
		19-521-000-0000-6254			1,005.99	ELECTRIC DINING HALL		271300601		Utilities-Gas and Electric		N
		19-521-000-0000-6254			911.55	ELECTRIC NSL		271300703		Utilities-Gas and Electric		N
		19-521-000-0000-6254			67.29	ELECTRIC PARKING LOT		271300801		Utilities-Gas and Electric		N
		19-521-000-0000-6254			64.69	ELECTRIC STAFF RESIDENCE		271300901		Utilities-Gas and Electric		N
3160	Mille Lacs Energy Coop-Albert Lea				4,229.38				5	Transactions		
14812	SCI Broadband/Savage Communications											
		19-521-000-0000-6220			685.80	PHONE AND INTERNET JUNE 2024		024-033167		Telephone		N
						06/01/2024	06/30/2024					
14812	SCI Broadband/Savage Communications				685.80				1	Transactions		
12083	Tony Nistler Trucking, Inc											
		19-521-000-0000-6360			1,620.00	OJIBWE VILLAGE, TO BE REIMBURS		38224		Services, Labor, Contracts		N
12083	Tony Nistler Trucking, Inc				1,620.00				1	Transactions		
521	DEPT Total:				6,535.18	LLCC Administration			3	Vendors	7	Transactions
522	DEPT					LLCC Education						
85003	Aitkin County DAC											
		19-522-000-0000-6431			62.15	WOOD COOKIE STRINGING		2024043007		Educational Supplies		N
85003	Aitkin County DAC				62.15				1	Transactions		
9561	Amazon Business											
		19-522-000-0000-6431			172.16	STUFF FOR SUMMER CAMP		1HLQ-M3K1-9GXT		Educational Supplies		N
		19-522-000-0000-6431			5.96	S'MORES STICKS		1Q9L-DT4G-DGWP		Educational Supplies		N
9561	Amazon Business				178.12				2	Transactions		
522	DEPT Total:				240.27	LLCC Education			2	Vendors	3	Transactions
523	DEPT					LLCC Food						
3810	Paulbeck's County Market											
		19-523-000-0000-6418			19.09	GROCERIES		7684653		Groceries-Students		N
3810	Paulbeck's County Market				19.09				1	Transactions		
10076	PFS Minnesota											

Aitkin County



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	19-523-000-0000-6418		GROCERIES	72150861	Groceries-Students	N
10076	PFS Minnesota					
	19-523-000-0000-6418		GROCERIES	46	Groceries-Students	N
4968	Upper Lakes Foods, Inc					
	19-523-000-0000-6418		GROCERIES	460518-00	Groceries-Students	N
	19-523-000-0000-6418		GROCERIES	463062-00	Groceries-Students	N
4968	Upper Lakes Foods, Inc					
523	DEPT Total:		LLCC Food	3 Vendors	5 Transactions	
		2,428.95				
524	DEPT		LLCC Maintenance			
	9561 Amazon Business					
	19-524-000-0000-6590		NEW VACUUM, REPLACE BROKEN ONE	1Q9L-DT4G-DGWP	Repair & Maintenance Supplies	N
9561	Amazon Business					
	15300 MCGREGOR ACE HARDWARE					
	19-524-000-0000-6590		HOSE, NOZZLE, CONCRETE, CAULK	310021	Repair & Maintenance Supplies	N
15300	MCGREGOR ACE HARDWARE					
524	DEPT Total:		LLCC Maintenance	2 Vendors	2 Transactions	
		594.44				
19	Fund Total:		Long Lake Conservation Center		17 Transactions	
		9,798.84				

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
9561	Amazon Business 21-520-000-0000-6450		38.37	WATER RESIT BOX FOR TRAIL COUN	1PFH-PH4Q-NR6D	Field Supplies	N
9561	Amazon Business		38.37	1 Transactions			
13725	Beartooth True Value 21-520-000-0000-6450		14.39	STAPLE T50 SS 3/8' 1000 PK 05/01/2024 05/31/2024	12152	Field Supplies	N
	21-520-000-0000-6450		8.63	PLATICWELD SYRINGE 05/01/2024 05/31/2024	12905	Field Supplies	N
	21-520-000-0000-6450		0.42	HARDWARE 05/01/2024 05/31/2024	8098	Field Supplies	N
	21-520-000-0000-6450		59.99	TRL JK BLK A-FRM JK 9" 05/01/2024 05/31/2024	8397	Field Supplies	N
13725	Beartooth True Value		83.43	4 Transactions			
2763	Countryside Sanitation, LLC 21-520-000-0000-6255	B	844.74	BERGLUND GARBAGE 06/01/2024 06/30/2024	5100	Garbage	Y
2763	Countryside Sanitation, LLC		844.74	1 Transactions			
2340	Hyytinen Hardware Hank 21-520-000-0000-6450		45.20	VERDON ACCESS SUPPLIES	18171/1	Field Supplies	N
	21-520-000-0000-6450		3.30	HARDWARE	18171/1	Field Supplies	N
	21-520-000-0000-6450		7.47	AITKIN PARK CLIPS	18512/1	Field Supplies	N
2340	Hyytinen Hardware Hank		55.97	3 Transactions			
9354	Kangas Enterprise, Inc 21-520-000-0000-6802	Q	4,896.00	GRADING ATV TRAILS 72 MILES	144	Trail Grants-State	N
	21-520-000-0000-6360	B	425.00	JACOBSON CAMPGROUND	23276	Services, Labor, Contracts	N
9354	Kangas Enterprise, Inc		5,321.00	2 Transactions			
3024	Kingsley/Russell Lee 21-520-000-0000-6802	Q	1,190.00	NORTHWOODS QUAD TRL REPAIRS	052024	Trail Grants-State	Y
	21-520-000-0000-6804		6,035.00	SWATARA SOUTH 2 MILES	052024	State Grant - Northwoods ATV-Expense	Y
3024	Kingsley/Russell Lee		7,225.00	2 Transactions			
9358	McNeil Excavating 21-520-000-0000-6804		1,173.00	CLASS 5 TO SOO LINE SWATARA	052024	State Grant - Northwoods ATV-Expense	Y

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099
	21-520-000-0000-6804			7,288.00	CLASS 5 ATV TRAIL SOO LINE SWA		5080		State Grant - Northwoods ATV-Expense	Y
9358	McNeil Excavating			8,461.00				2 Transactions		
9109	Nelson Sanitation & Rental, Inc.									
	21-520-000-0000-6360			88.00	AXTELL RIDING PORTABLE		INV/2024/5444		Services, Labor, Contracts	N
	21-520-000-0000-6360			88.00	BLIND LAKE PORTABLE		INV/2024/5449		Services, Labor, Contracts	N
	21-520-000-0000-6360			88.00	LAWLER TRAILHEAD PORTABLE		INV/2024/5454		Services, Labor, Contracts	N
	21-520-000-0000-6360			88.00	MCGREGOR TRAILHEAD PORTABLE		INV/2024/5455		Services, Labor, Contracts	N
9109	Nelson Sanitation & Rental, Inc.			352.00				4 Transactions		
12182	Northwoods Quads									
	21-520-000-0000-6802		Q	665.00	HILL CITY SPRING		00921152		Trail Grants-State	N
	21-520-000-0000-6802		Q	210.00	MOOSE RIVER SPRING		00921154		Trail Grants-State	N
12182	Northwoods Quads			875.00				2 Transactions		
3780	Palisade Supersledders Inc.									
	21-520-000-0000-6802		Q	1,619.36	PALISADE BM4		00921166		Trail Grants-State	N
3780	Palisade Supersledders Inc.			1,619.36				1 Transactions		
3950	Public Utilities									
	21-520-000-0000-6254		B	50.76	MISSISSIPPI ACCESS		1670-00		Utilities-Gas and Electric	N
					04/16/2024	05/16/2024				
	21-520-000-0000-6254		B	108.09	MISSISSIPPI SHOWER		1671-00		Utilities-Gas and Electric	N
3950	Public Utilities			158.85				2 Transactions		
9617	Timber Lakes Septic Service, Inc.									
	21-520-000-0000-6360		B	200.00	AITKIN DUMP		38409		Services, Labor, Contracts	N
	21-520-000-0000-6360		B	200.00	BERGLUND DUMP		38470		Services, Labor, Contracts	N
9617	Timber Lakes Septic Service, Inc.			400.00				2 Transactions		
520	DEPT Total:			25,434.72	Parks			12 Vendors	26 Transactions	
21	Fund Total:			25,434.72	Parks				26 Transactions	
	Final Total:			381,027.89				143 Vendors	326 Transactions	

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	135,368.60	General Fund
	2	14,425.00	Reserves Fund
	3	174,743.40	Road & Bridge
	5	4,485.81	Health & Human Services
	9	5,819.50	State
	10	3,634.78	Trust
	11	7,317.24	Forest Development
	19	9,798.84	Long Lake Conservation Center
	21	25,434.72	Parks
All Funds		381,027.89	Total

Approved by,

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Board of County Commissioners Agenda Request

2E
Agenda Item #

Requested Meeting Date: June 25, 2024

Title of Item: LG 220 Application for Exempt Gambling - Ducks Unlimited Aitkin Area

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Christy M. Bishop		Department: Auditor's Office
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Event Date (Raffle): August 9, 2024 Application for Exempt Gambling Permit: LG220 - Ducks Unlimited Aitkin Area Chapter - Bingo and Raffle: Location of event Wealthwood Rod and Gun Club: 23573 420th PI Aitkin, MN 56431: Hazelton Township		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to adopt attached resolution.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 25, 2024

By Commissioner: xxx

20240625-xxx

LG 220 Application for Exempt Permit – Ducks Unlimited Aitkin Area Chapter

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 - Ducks Unlimited Aitkin Area Chapter – Bingo and Raffle: Location of event Wealthwood Rod and Gun Club: 23573 420th PI Aitkin, MN 56431: Hazelton Township – Date of Event August 9, 2024

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of June 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of June, 2024

Jessica Seibert
County Administrator

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIONS

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15	5462 Bremer Bank (Elan ACH) 05-400-400-0402-6266		16.03	WEBEX (PUBLIC HEALTH) 05/09/2024 06/08/2024		Software Fees/License Fees	N
2	05-400-440-0410-6266		2.80	AVAILITY 4/24 04/01/2024 04/30/2024		Software Fees/License Fees	N
8	05-400-440-0410-6266		6.73	WEBEX (SP, CG, PA) 05/09/2024 06/08/2024		Software Fees/License Fees	N
12	05-400-440-0410-6266		16.03	WEBEX (EM) 05/09/2024 06/08/2024		Software Fees/License Fees	N
3	05-420-600-4800-6266		6.60	AVAILITY 4/24 04/01/2024 04/30/2024		Software Fees/License Fees	N
9	05-420-600-4800-6266		15.87	WEBEX (SP, CG, PA) 05/09/2024 06/08/2024		Software Fees/License Fees	N
13	05-420-600-4800-6266		16.03	WEBEX (JG) 05/09/2024 06/08/2024		Software Fees/License Fees	N
14	05-420-640-4800-6266		16.03	WEBEX (JH) 05/09/2024 06/08/2024		Software Fees/License Fees	N
4	05-430-700-4800-6266		10.60	AVAILITY 4/24 04/01/2024 04/30/2024		Software Fees/License Fees	N
10	05-430-700-4800-6266		25.50	WEBEX (SP, CG, PA) 05/09/2024 06/08/2024		Software Fees/License Fees	N
11	05-430-700-4800-6266		48.09	WEBEX (KL, JS, RP) 05/09/2024 06/08/2024		Software Fees/License Fees	N
17	05-430-700-4800-6266		16.04	WEBEX (ADULT SERVICES) 05/09/2024 06/08/2024		Software Fees/License Fees	N
1	05-430-700-4800-6332		131.95	CONF LODGING (BB) 05/01/2024 05/02/2024		Hotel/Lodging	N
7	05-430-700-4800-6332		389.10	TRAINING LODGING (JH) 05/07/2024 05/07/2024		Hotel/Lodging	N
25	05-430-745-3460-6050		48.13	AMH-LAC MH AWARENESS 05/13/2024 05/13/2024		Basic Living/Social Skills	N
19	05-400-400-0402-6435		60.00	1/2 VAX - CANVA PRO ANNUAL FEE 05/14/2024 05/13/2025	045151-53020764	Public Health Program Related Supplies	N
20	05-400-450-0451-6435		59.99	1/2 HED - CANVA PRO ANNUAL FEE 05/14/2024 05/13/2025	045151-53020764	Public Health Program Related Supplies	N
5	05-400-430-0408-6240		106.00	PH BUDGET LINE-SRN SUB.-2 YR 05/08/2024 05/08/2024	10124	Membership/Dues/Association Fees	N
6	05-430-700-4800-6805		40.00	ADULT MH-TRANS BUS TICKET 05/08/2024 05/08/2024	165343043	Mh Init - Transportation (416)	N

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

5 Health & Human Services

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
18	05-430-760-3980-6020			44.00	ADULT FC LICENSING & RES DEV 05/13/2024 05/13/2024	166962017	Licensing & Resource Development	N
27	05-430-710-3190-6020			25.00	COURT RELATED-FATHERS REG 05/03/2024 05/03/2024	168055000	Court Related Services & Activities	N
26	05-430-710-3190-6020			25.00	COURT RELATED-FATHERS REG. 05/03/2024 05/03/2024	168071000	Court Related Services & Activities	N
24	05-400-420-4800-6435			366.00	UCARE GRANT - SHIRTS	4882	Public Health Program Related Supplies	N
21	05-400-440-0410-6240			20.80	AMAZON MEMBERSHIP 05/04/2024 05/03/2025	D01-9906433-50946	Membership/Dues/Association Fees	N
22	05-420-600-4800-6240			49.02	AMAZON MEMBERSHIP 05/04/2024 05/03/2025	D01-9906433-50946	Membership/Dues/Association Fees	N
23	05-430-700-4800-6240			78.74	AMAZON MEMBERSHIP 05/04/2024 05/03/2025	D01-9906433-50946	Membership/Dues/Association Fees	N
5462	Bremer Bank (Elan ACH)			1,640.08	26 Transactions			
5 Fund Total:				1,640.08	Health & Human Services	1 Vendors	26 Transactions	

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

25 Opioid Settlement

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
16	5462 Bremer Bank (Elan ACH) 25-000-000-0000-6266		16.03	WEBEX (OPIOID) 05/09/2024 06/08/2024		Data Processing/Computer Services	N
	5462 Bremer Bank (Elan ACH)		16.03		1 Transactions		
25 Fund Total:			16.03	Opioid Settlement	1 Vendors	1 Transactions	
Final Total:			1,656.11	2 Vendors	27 Transactions		

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
7	5462 Bremer Bank (Elan ACH) 01-120-000-0000-6360		119.00	ANCESTRY 6 MONTHS 11/14/2023 05/12/2024	05132024	Services, Labor, Contracts	N
19	01-252-003-0000-6335		23.90	LISA PORTALS TRNG	053677	Gas/Vehicle Fuel Charges	N
26	01-200-003-0000-6339		12.64	#222 TRNG - MEAL BURNSVILLE	10002	Meals (Overnight)	N
17	01-252-003-0000-6335		39.01	301 ST CLOUD MOUD TRAINING	148205	Gas/Vehicle Fuel Charges	N
24	01-200-003-0000-6339		32.95	#222 TRNG BURNSVILLE	20036	Meals (Overnight)	N
25	01-200-003-0000-6339		13.50	#222 TRNG- MEAL BURNSVILLE	25475	Meals (Overnight)	N
15	01-001-000-0000-6332		58.79-	CREDIT--OVER CHARGE AT HOTEL	3022	Hotel / Motel Lodging	N
8	01-049-000-0000-6266		899.98	2 YEAR SSL WILDCARD RENEWAL	3068032909	Software Fees/License Fees	N
12	01-043-000-0000-6360		57.00	REALTORS ASSOC.	3097	Services, Labor, Contracts, GIS Mapping	N
13	01-043-000-0000-6360		20.00	CHAT GPT 05/15/2024 06/15/2024	3097	Services, Labor, Contracts, GIS Mapping	N
11	01-043-000-0000-6405		330.95	PLAT BOOKS & E-BOOK	3097	Office Supplies	N
28	01-200-000-0000-6360		19.99	DROPBOX MTHLY FEE	33NV5F2MQX4D	Services, Labor, Contracts	N
1	01-049-000-0000-6268		180.00-	REFUND OF CANCELED TRAINING	3671-8661	Staff Training, Development	N
9	01-049-000-0000-6266		69.00	SHODAN MONTHLY SUBSCRIPTION 05/16/2024 06/16/2024	3AE6D18C-0005	Software Fees/License Fees	N
6	01-053-000-0000-6332		417.85	MAY 2-NIGHT HOTEL STAY 05/01/2024 05/03/2024	4439	Hotel / Motel Lodging	N
5	01-053-000-0000-6360		191.00	RACARIE SOFTWARE 05/01/2024 06/01/2024	4439	Services, Labor, Contracts	N
10	01-043-000-0000-6268		950.00	GABBY - TRNG JULY/AUG 2024	5507	Staff Training, Development	N
21	01-200-000-0000-6360		74.80	MICROSOFT 365 -#216	6431361760	Services, Labor, Contracts	N
16	01-252-003-0000-6332		237.30	LISA PORTALS TRNG	85024EE019813	School Hotel / Motel Lodging	N
27	01-200-003-0000-6332		594.50	#222 FTO TRNG - BURNSVILLE	882666693	Hotel / Motel Lodging	N
3	01-110-000-0000-6422		134.31	AIR FRESHNER	903341726	Janitorial Supplies	N
23	01-200-003-0000-6332		625.15	#220 TRAINING ST CLOUD	91844	Hotel / Motel Lodging	N
14	01-711-000-0000-6240		49.40	CONSTANT CONTACT MONTHLY	9370	Membership/Dues/Association Fees	N
20	01-252-003-0000-6339		15.85	LISA TRNG- OVERNIGHT MEAL	9NTC	Meals (Overnight)	N
22	01-200-000-0000-6360		15.00	SPYPOINT CAMERA FEE	CE486A8D-0019	Services, Labor, Contracts	N
2	01-049-000-0000-6283		0.04	AZURESTACK MAY	G047302390	Programming, Services, Contracts	N
18	01-200-003-0000-6241		600.00	#216 DEF1 TRNG	X24EJHGM6YENR	Registration Fee	N
	5462 Bremer Bank (Elan ACH)		5,304.33	27 Transactions			
1 Fund Total:			5,304.33	General Fund	1 Vendors	27 Transactions	

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

10 Trust

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
4	5462 Bremer Bank (Elan ACH) 10-923-000-0000-6450		383.86	MILESTONE HERBICIDE 4 QT	2024-007705	Field Supplies	N
	5462 Bremer Bank (Elan ACH)		383.86	1 Transactions			
10 Fund Total:			383.86	Trust	1 Vendors	1 Transactions	
Final Total:			5,688.19	2 Vendors	28 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	5,304.33	General Fund
	10	383.86	Trust
All Funds		5,688.19	Total

Approved by,

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Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	5	1,640.08	Health & Human Services
	25	16.03	Opioid Settlement
All Funds		1,656.11	Total

Approved by,

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Total Elan paid 5.23.24 = \$7,344.30

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
40	DEPT			Auditor			
89991	Bremer Bank						
	01-040-000-0000-5840		0.13	Receipt Nbr 22097 05/01/2024		Misc Receipts	N
	01-040-000-0000-5840		0.13	Receipt Nbr 22116 05/03/2024		Misc Receipts	N
	01-040-000-0000-5840		0.13	Receipt Nbr 22131 05/07/2024		Misc Receipts	N
	01-040-000-0000-5840		0.06	Receipt Nbr 22152 05/15/2024		Misc Receipts	N
	01-040-000-0000-5840		0.13	Receipt Nbr 22164 05/16/2024		Misc Receipts	N
	01-040-000-0000-5840		0.06	Receipt Nbr 22226 05/30/2024		Misc Receipts	N
	01-040-000-0000-5840		0.13	Receipt Nbr 22233 05/31/2024		Misc Receipts	N
89991	Bremer Bank		0.77	7 Transactions			
40	DEPT Total:		0.77	Auditor	1 Vendors	7 Transactions	
42	DEPT			Treasurer			
89991	Bremer Bank						
	01-042-000-0000-5840		12.87	Receipt Nbr 22134 05/10/2024		Misc Receipts	N
89991	Bremer Bank		12.87	1 Transactions			
42	DEPT Total:		12.87	Treasurer	1 Vendors	1 Transactions	
43	DEPT			Assessor			
89991	Bremer Bank						
	01-043-000-0000-5840		0.26	Receipt Nbr 458 05/06/2024		Misc Receipts	N
	01-043-000-0000-5840		0.26	Receipt Nbr 459 05/10/2024		Misc Receipts	N
	01-043-000-0000-5840		0.26	Receipt Nbr 460 05/15/2024		Misc Receipts	N
	01-043-000-0000-5840		0.26	Receipt Nbr 463 05/29/2024		Misc Receipts	N
89991	Bremer Bank		1.04	4 Transactions			
43	DEPT Total:		1.04	Assessor	1 Vendors	4 Transactions	
90	DEPT			Attorney			
89991	Bremer Bank						
	01-090-000-0000-5840		0.64	Receipt Nbr 912 05/02/2024		Misc Receipts	N
	01-090-000-0000-5840		1.29	Receipt Nbr 912 05/02/2024		Misc Receipts	N
	01-090-000-0000-5840		0.64-	Receipt Nbr 912 05/02/2024		Misc Receipts	N
	01-090-000-0000-5840		1.29-	Receipt Nbr 912 05/02/2024		Misc Receipts	N
	01-090-000-0000-5840		0.64	Receipt Nbr 22112 05/02/2024		Misc Receipts	N
	01-090-000-0000-5840		1.29	Receipt Nbr 22112 05/02/2024		Misc Receipts	N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-090-000-0000-5840		2.25	Receipt Nbr 913 05/08/2024		Misc Receipts	N
	01-090-000-0000-5840		3.54	Receipt Nbr 913 05/08/2024		Misc Receipts	N
	01-090-000-0000-5840		0.64	Receipt Nbr 913 05/08/2024		Misc Receipts	N
	01-090-000-0000-5840		0.64	Receipt Nbr 914 05/17/2024		Misc Receipts	N
	01-090-000-0000-5840		1.29	Receipt Nbr 915 05/31/2024		Misc Receipts	N
89991	Bremer Bank		10.29		11 Transactions		
90	DEPT Total:		10.29	Attorney	1 Vendors	11 Transactions	
100	DEPT			Recorder			
89991	Bremer Bank						
	01-100-000-0000-5840		9.65	Receipt Nbr 7487 05/20/2024		Misc Receipts	N
	01-100-000-0000-5840		0.64	Receipt Nbr 7524 05/28/2024		Misc Receipts	N
	01-100-000-0000-5840		3.86	Receipt Nbr 7534 05/29/2024		Misc Receipts	N
	01-100-000-0000-5840		6.43	Receipt Nbr 7543 05/30/2024		Misc Receipts	N
89991	Bremer Bank		20.58		4 Transactions		
100	DEPT Total:		20.58	Recorder	1 Vendors	4 Transactions	
252	DEPT			Corrections			
89991	Bremer Bank						
	01-252-252-0000-5872		39.75	Receipt Nbr 2048 05/10/2024		Phone Card Prisoner Welfare(Taxable)	N
89991	Bremer Bank		39.75		1 Transactions		
252	DEPT Total:		39.75	Corrections	1 Vendors	1 Transactions	
1	Fund Total:		85.30	General Fund		28 Transactions	

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
89991	Bremer Bank						
	03-000-000-0000-5505		49.68	Receipt Nbr 328 05/24/2024		Culverts	N
	03-000-000-0000-5506		0.64	Receipt Nbr 22202 05/28/2024		County Maps	N
	03-000-000-0000-5517		2.89	Receipt Nbr 1346 05/01/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 324 05/03/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 324 05/03/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 325 05/10/2024		Charges-Individuals	N
	03-000-000-0000-5517		4.82	Receipt Nbr 325 05/10/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 325 05/10/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 1367 05/16/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 327 05/17/2024		Charges-Individuals	N
	03-000-000-0000-5517		4.82	Receipt Nbr 327 05/17/2024		Charges-Individuals	N
	03-000-000-0000-5517		4.82	Receipt Nbr 327 05/17/2024		Charges-Individuals	N
	03-000-000-0000-5517		5.79	Receipt Nbr 1368 05/17/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 328 05/24/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 1383 05/28/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 1385 05/29/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 329 05/31/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 329 05/31/2024		Charges-Individuals	N
	89991 Bremer Bank		105.25		18 Transactions		
0	DEPT Total:		105.25	Undesignated	1 Vendors	18 Transactions	
303	DEPT			R&B Highway Maintenance			
89991	Bremer Bank						
	03-303-000-0000-6570		41.19	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		71.95	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		63.31	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		89.16	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		24.83	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		12.41	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		34.70	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		47.97	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		90.57	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		49.94	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		115.40	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		56.41	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		16.37	DIESEL TAX: MAY 2024	DIESEL TAX: MAY 2	Motor Fuel & Lubricants	N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
89991	Bremer Bank			13 Transactions		
303	DEPT Total:		714.21	R&B Highway Maintenance	1 Vendors	13 Transactions
3	Fund Total:		819.46	Road & Bridge		31 Transactions

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
521	DEPT		LLCC Administration			
89991	Bremer Bank					
	19-521-000-0000-5885		10.12	Receipt Nbr 22110 05/02/2024		Commissary Sales Taxable N
	19-521-000-0000-5885		37.05	Receipt Nbr 22115 05/03/2024		Commissary Sales Taxable N
	19-521-000-0000-5885		10.97	Receipt Nbr 22118 05/06/2024		Commissary Sales Taxable N
	19-521-000-0000-5885		10.58	Receipt Nbr 22126 05/06/2024		Commissary Sales Taxable N
	19-521-000-0000-5885		7.33	Receipt Nbr 22136 05/10/2024		Commissary Sales Taxable N
	19-521-000-0000-5885		52.93	Receipt Nbr 22141 05/13/2024		Commissary Sales Taxable N
	19-521-000-0000-5885		39.02	Receipt Nbr 22142 05/13/2024		Commissary Sales Taxable N
	19-521-000-0000-5885		7.53	Receipt Nbr 22146 05/13/2024		Commissary Sales Taxable N
	19-521-000-0000-5885		4.59	Receipt Nbr 22160 05/16/2024		Commissary Sales Taxable N
	19-521-000-0000-5885		7.34	Receipt Nbr 22162 05/16/2024		Commissary Sales Taxable N
	19-521-000-0000-5885		4.12	Receipt Nbr 22194 05/23/2024		Commissary Sales Taxable N
	19-521-000-0000-5885		70.68	Receipt Nbr 22205 05/28/2024		Commissary Sales Taxable N
	19-521-000-0000-5885		14.89	Receipt Nbr 22214 05/29/2024		Commissary Sales Taxable N
	19-521-000-0000-5885		0.50	Receipt Nbr 22216 05/29/2024		Commissary Sales Taxable N
	89991 Bremer Bank		277.65	14 Transactions		
521	DEPT Total:		277.65	LLCC Administration	1 Vendors	14 Transactions
19	Fund Total:		277.65	Long Lake Conservation Center		14 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Acrr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
89991	Bremer Bank						
	21-520-000-0000-5510		3.86	Receipt Nbr 4103 05/01/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		11.58	Receipt Nbr 4105 05/02/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 4105 05/02/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		34.74	Receipt Nbr 4107 05/03/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 4107 05/03/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 4109 05/06/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 4110 05/06/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		12.87	Receipt Nbr 4111 05/06/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 4112 05/07/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4113 05/08/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		9.65	Receipt Nbr 4114 05/09/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		20.58	Receipt Nbr 4115 05/10/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		11.90	Receipt Nbr 4115 05/10/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 4115 05/10/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4117 05/13/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		15.44	Receipt Nbr 4134 05/14/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4134 05/14/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 4136 05/15/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 4136 05/15/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		9.01	Receipt Nbr 4136 05/15/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4136 05/15/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.77	Receipt Nbr 4136 05/15/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		0.71	Receipt Nbr 4136 05/15/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.67	Receipt Nbr 4136 05/15/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4137 05/15/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		13.51	Receipt Nbr 4137 05/15/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4141 05/16/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 4141 05/16/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4142 05/17/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 4149 05/20/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		8.36	Receipt Nbr 4150 05/20/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 4150 05/20/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 4151 05/20/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 4152 05/21/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4152 05/21/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		6.43	Receipt Nbr 4152 05/21/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 4152 05/21/2024		Co. Parks Campground Fees	N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	21-520-000-0000-5510		0.96	Receipt Nbr 4152 05/21/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		9.65	Receipt Nbr 4153 05/21/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 4153 05/21/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.29	Receipt Nbr 4153 05/21/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		15.44	Receipt Nbr 4157 05/22/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		2.57	Receipt Nbr 4160 05/24/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		30.88	Receipt Nbr 4162 05/28/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4162 05/28/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.93	Receipt Nbr 4163 05/28/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		11.58	Receipt Nbr 4164 05/28/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 4165 05/29/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 4165 05/29/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.79	Receipt Nbr 4166 05/30/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 4167 05/31/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 4167 05/31/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		27.02	Receipt Nbr 4167 05/31/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 4167 05/31/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		6.56	Receipt Nbr 4167 05/31/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.74	Receipt Nbr 4167 05/31/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		1.99	Receipt Nbr 4167 05/31/2024		Co. Parks Campground Fees	N
89991	Bremer Bank		416.80		57 Transactions		
520	DEPT Total:		416.80	Parks	1 Vendors		57 Transactions
21	Fund Total:		416.80	Parks			57 Transactions
	Final Total:		1,599.21	10 Vendors	130 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	85.30	General Fund
3	819.46	Road & Bridge
19	277.65	Long Lake Conservation Center
21	416.80	Parks
All Funds	1,599.21	Total

Approved by,

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KMR1
6/14/24

12:00PM

Aitkin County



2H

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 1

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
8410 Bremer Bank							
10	01-044-904-0000-6360		103.14	MED FSA CLAIMS 2024	06/05/2024	Flex Plan Withdrawals	N
1	01-044-904-0000-6360		352.15	MED FLEX CLAIMS 2024	06012024	Flex Plan Withdrawals	N
11	01-044-904-0000-6360		428.73	MED FSA CLAIMS 2024	06082024	Flex Plan Withdrawals	N
12	01-044-904-0000-6360		239.16	MED FSA CLAIMS 2024	06112024	Flex Plan Withdrawals	N
4	01-044-904-0000-6360		109.55	WEX MED FLEX 2024	6/1/2024	Flex Plan Withdrawals	N
5	01-044-904-0000-6360		25.00	WEX MED FLEX 2024	6/2/2024	Flex Plan Withdrawals	N
6	01-044-904-0000-6360		208.34	WEX DEP CARE FLEX 2024	6/3/2024	Flex Plan Withdrawals	N
8410 Bremer Bank			1,466.07	7 Transactions			
1 Fund Total:			1,466.07	General Fund	1 Vendors	7 Transactions	

KMR1
6/14/24 12:00PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

13 Taxes & Penalties

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	8410 Bremer Bank						
7	13-943-000-0000-2001		253.00	REV PMT-INSUFF FUNDS	2020	Cur - Property Taxes	N
8	13-943-000-0000-2001		95.00	REV PMT-RET PMT-KAEHLER	2021	Cur - Property Taxes	N
	8410 Bremer Bank		348.00	2 Transactions			
13 Fund Total:			348.00	Taxes & Penalties	1 Vendors	2 Transactions	

KMR1
 6/14/24 12:00PM
 19 Long Lake Conservation Cen

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2	8410 Bremer Bank 19-522-000-0000-6267		405.62	TOTAL SERVICE CHARGES 05/01/2024 05/31/2024	461201217886	Credit Card Fees	N
3	8410 Bremer Bank 19-522-000-0000-6267		41.45	TOTAL FEES 2 Transactions	461201217886	Credit Card Fees	N
19 Fund Total:			447.07	Long Lake Conservation Center	1 Vendors	2 Transactions	

KMR1
 6/14/24 12:00PM
 21 Parks

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9	8410 Bremer Bank 21-520-000-0000-5510		80.00	CAMP REFUND - ASHFIELD	B - 7274	Co. Parks Campground Fees	N
	8410 Bremer Bank		80.00	1 Transactions			
21 Fund Total:			80.00	Parks	1 Vendors	1 Transactions	
Final Total:			2,341.14	4 Vendors	12 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	1,466.07	General Fund
13	348.00	Taxes & Penalties
19	447.07	Long Lake Conservation Center
21	80.00	Parks
All Funds	2,341.14	Total

Approved by,
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Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3	780 Bremer Bank 01-040-000-0000-5081		0.03	MTG REG - MAY 2024	MAY 2024	Mortgage Registry-3%	N
4	780 Bremer Bank 01-042-000-0000-5079		0.02	DEED TAX - MAY 2024	MAY 2024	3% State Deed Tax	N
	780 Bremer Bank		0.05	2 Transactions			
6	8410 Bremer Bank 01-044-904-0000-6360		106.79	MED FSA CLAIMS 2024	06142024	Flex Plan Withdrawals	N
	8410 Bremer Bank		106.79	1 Transactions			
1 Fund Total:			106.84	General Fund	2 Vendors	3 Transactions	

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	780 Bremer Bank						
2	09-000-000-0000-2025		37,504.31	DEED TAX - MAY 2024	MAY 2024	State's Share Of Deed Tax (97%)	N
1	09-000-000-0000-2026		23,943.40	MTG REG- MAY 2024	MAY 2024	State Share Of Mortgage Registry (97%)	N
	780 Bremer Bank		61,447.71				
				2 Transactions			
9 Fund Total:			61,447.71	State		1 Vendors	2 Transactions

KMR1
 6/14/24 12:23PM
 21 Parks

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5	8410 Bremer Bank 21-520-000-0000-5510		50.00	CAMP REFUND - TEMPLE	A - 7599	Co. Parks Campground Fees	N
	8410 Bremer Bank		50.00	1 Transactions			
21 Fund Total:			50.00	Parks	1 Vendors	1 Transactions	
Final Total:			61,604.55	4 Vendors	6 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	106.84	General Fund
	9	61,447.71	State
	21	50.00	Parks
All Funds		61,604.55	Total

Approved by,

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Board of County Commissioners Agenda Request

2J
Agenda Item #

Requested Meeting Date: June 25, 2024

Title of Item: App for Temporary On Sale Liquor License - Jacobson Community Center

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Christy M. Bishop		Department: Auditor's Office
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Jacobson Community Center Application for Temporary On Sale Liquor License for River Road Rock Jam (Dance) on July 19, 2024. Event will take place at Jacobson Community Center 65534 Great River Road Jacobson, MN 55752		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: To approve the Temporary On-Sale Liquor License for Jacobson Community Center - River Road Rock Jam (Dance) on July 19, 2024.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

By Commissioner: xxx

20240625-xxx

Temporary On-Sale Liquor License – Jacobson Community Center

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners approves a Temporary **On-Sale Liquor License** for July 19, 2024

Jacobson Community Center- River Road Rock Jam (Dance) – Ball Bluff Township – 65534 Great River Rd
Jacobson, MN 55752

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of June 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of June, 2024

Jessica Seibert
County Administrator

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5462	Bremer Bank (Elan ACH)						
19	01-252-252-0000-6465		66.60	COMMISSARY ITEMS	013337	Inmate Welfare Supplies	N
11	01-252-000-0000-6180		5.34	HANGERS FOR UNIFORMS	029691	Clothing Allowance	N
23	01-043-000-0000-6240		153.22	BOA-SAMA RENEWAL	0315	Dues & License Renewal	N
24	01-043-000-0000-6332		108.12	HOLIDAY INN - TRNG	0315	Hotel / Motel Lodging	N
35	01-252-000-0000-6330		30.65	TRANSPORT - DAKOTA COUNTY	05292024	Prisoner Transportation & Travel	N
16	01-200-000-0000-6240		360.00	212,210,226,218 LIC RENEWAL	070148	Membership/Dues/Association Fees	N
39	01-257-000-0000-6339		15.46	MEALS OVERNIGHT-MACCAC MTGS	10030	Meals (Overnight)	N
				05/24/2024 05/24/2024			
37	01-040-021-0000-6405		78.12	PENS, TAKE A NUMBER TICKETS	112-5458850-12458	Office Supplies	N
12	01-200-000-0000-6405		632.31	8 DOOR CELL PHONE STORAGE CAB	121937510	Office Supplies	N
25	01-043-000-0000-6240		86.83	BOA-CMA-IQ RENEWAL	1296	Dues & License Renewal	N
18	01-200-200-0000-6265		35.00	GOOD SPORSTMAN	14913	Programs	N
7	01-090-000-0000-6240		770.00	MSBA DUES	1897	Membership/Dues/Association Fees	N
27	01-043-000-0000-6332		648.72	ROOMS FOR 6 ASSESSORS	1969	Hotel / Motel Lodging	N
38	01-090-000-0000-6332		221.90	LODGING MNCCC CONF.	22652	Hotel / Motel Lodging	N
13	01-200-000-0000-6360		313.14	JEN T - SPEECH EXEC PROGRAM	234966941	Services, Labor, Contracts	N
22	01-052-000-0000-6339		21.36	MEAL DURING OVERNIGHT CONF.	3022	Meals (Overnight)	N
21	01-043-000-0000-6240		153.22	SAMA RENEWAL	3097	Dues & License Renewal	N
36	01-122-000-0000-6332		330.40	CONTINUING ED - HE	41516464	Hotel / Motel Lodging	N
2	01-122-000-0000-6268		380.00	CONTINUING ED - HE	52924	Staff Training, Development	N
41	01-049-000-0000-6283		86.00	UMAMI CLOUD WEBSITE TRACKING	64E19A54-0002	Programming, Services, Contracts	N
26	01-043-000-0000-6240		86.83	BOA-CMA-IQ RENEWAL (KS)	7297	Dues & License Renewal	N
17	01-200-200-0000-6265		234.00	LENS EQUIPMENT	7298	Programs	N
20	01-043-000-0000-6240		127.69	BOA-AMA RENEWAL (BM)	7498	Dues & License Renewal	N
3	01-391-000-0000-6268		410.00	INSPECTING ONSITE (AC)	832020	Staff Training, Development	N
10	01-252-252-0000-6465		16.00	MATERNITY CLOTHING	848101	Inmate Welfare Supplies	N
9	01-252-003-0000-6335		16.46	301 CLASS	9028632	Gas/Vehicle Fuel Charges	N
42	01-110-000-0000-6415		409.50	NEW MN FLAGS	93866	Operational Supplies	N
14	01-200-000-0000-6360		313.14	JEN O SPEECH EXEC PROGRAM	B163159249	Services, Labor, Contracts	N
15	01-200-000-0000-6360		5.00	SPYPOINT MTHLY SUBSCRPTION	CE486A8D-0020	Services, Labor, Contracts	N
4	01-122-000-0000-6360		15.99	MONTHLY ZOOM CONTRACT	INV257826262	Services, Labor, Contracts	N
5	01-090-000-0000-6240		278.00	MN LAWYER REGISTRATION	LAWYER000307895	Membership/Dues/Association Fees	N
6	01-090-000-0000-6240		278.00	MN LAWYER REG - LAGESON	LAWYER00030891	Membership/Dues/Association Fees	N
1	01-257-000-0000-6332		141.61	HOTEL - MACCAC DIRECTORS' MTGS	RXGBGHZ6B	Hotel / Motel Lodging	N
				05/23/2024 05/24/2024			
5462	Bremer Bank (Elan ACH)		6,828.61				33 Transactions

1 Fund Total:

6,828.61

General Fund

1 Vendors

33 Transactions

WLB1
6/14/24 4:22PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

2 Reserves Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
40	5462 Bremer Bank (Elan ACH) 02-049-251-0000-6268		200.00	PLT CE	1137-0444	Staff Training, Development	N
	5462 Bremer Bank (Elan ACH)		200.00	1 Transactions			
2 Fund Total:			200.00	Reserves Fund	1 Vendors	1 Transactions	

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 6/14/24 4:22PM
 10 Trust

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5462	Bremer Bank (Elan ACH)						
33	10-923-000-0000-6405		34.98	WIRING HARNESS EXT AND SPOT SP	052024	Office Supplies	N
34	10-923-000-0000-6405		37.38	CHARGE ERROR CREDIT PROCES 6/6	052024	Office Supplies	N
32	10-923-000-0000-6405		3.49	CNL TANK DRAIN CAP	56416	Office Supplies	N
28	10-923-000-0000-6268		75.00	FOREST MANAGMENT CULTURALLY SI	HILL	Staff Training, Development	N
30	10-923-000-0000-6268		75.00	FOREST MANAGMENT CULTURALLY SI	MACKEY	Staff Training, Development	N
29	10-923-000-0000-6268		75.00	FOREST MANAGMENT CULTURALLY SI	PARKIN	Staff Training, Development	N
5462	Bremer Bank (Elan ACH)		300.85	6 Transactions			
10 Fund Total:			300.85	Trust	1 Vendors	6 Transactions	

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6/14/24 4:22PM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
31	5462 Bremer Bank (Elan ACH) 11-939-000-0000-6405		484.00	PF-06 PRINthead CANON	052024	Office Supplies	N
	5462 Bremer Bank (Elan ACH)		484.00	1 Transactions			
11 Fund Total:			484.00	Forest Development	1 Vendors	1 Transactions	

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 19 Long Lake Conservation Cen

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
8	5462 Bremer Bank (Elan ACH) 19-522-000-0000-6431		29.83	SEEDS FOR ED GARDEN	704640	Educational Supplies	N
	5462 Bremer Bank (Elan ACH)		29.83	1 Transactions			
19 Fund Total:			29.83	Long Lake Conservation Center	1 Vendors	1 Transactions	
Final Total:			7,843.29	5 Vendors	42 Transactions		

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5	5462 Bremer Bank (Elan ACH) 05-400-400-0402-6266		588.00	COVID VAX-ACUITY ONLINE APPT 05/18/2024 05/17/2025		Software Fees/License Fees	N
3	05-400-400-0402-6435		60.00-	1/2 VAX-CANVA PRO ANNUAL FEE 05/28/2024 05/28/2024		Public Health Program Related Supplies	N
13	05-400-430-0408-6435		138.31	TANF FHV SUPPLIES 05/16/2024 05/16/2024		Public Health Program Related Supplies	N
4	05-400-450-0451-6435		59.99-	1/2 HED-CANVA PRO ANNUAL FEE 05/28/2024 05/28/2024		Public Health Program Related Supplies	N
9	05-430-700-4800-6332		425.82	TRAINING LODGING - (JH) 05/21/2024 05/23/2024		Hotel/Lodging	N
11	05-430-700-4800-6811		316.47	SOC WELFARE-(DA) 05/23/2024 05/23/2024		Social Services - Client Related	N
14	05-430-700-4800-6811		912.22	SOC WELFARE - (DA) 05/23/2024 05/23/2024		Social Services - Client Related	N
10	05-430-745-3460-6050		48.13-	AMH-LAC MH AWARENESS RETURN CR 05/23/2024 05/23/2024		Basic Living/Social Skills	N
12	05-430-745-3460-6050		46.70	AMH-LAC MH AWARENESS 05/23/2024 05/23/2024		Basic Living/Social Skills	N
15	05-430-760-3930-6020		231.92	APS GEN CASE MGMT-MED DISP 05/21/2024 05/21/2024		ADULT-GENERAL CASE MANAGEME	N
1	05-430-710-3180-6057		300.00	HEALTH RELATED SERV-MEDICAL 05/21/2024 05/21/2024	165900069	Health Related Services-Foster Care	N
2	05-430-710-3180-6057		177.60	HEALTH RELATED SERV-CAR SEAT 05/24/2024 05/24/2024	168218001	Health Related Services-Foster Care	N
6	05-400-440-0410-6360		10.09	AGENCY SUBSCRIPTION-1 YEAR 06/26/2024 06/25/2025	TAA-210343	Services, Labor, Contracts	N
7	05-420-600-4800-6360		23.79	AGENCY SUBSCRIPTION-1 YEAR 06/26/2024 06/25/2025	TAA-210343	Services, Labor, Contracts	N
8	05-430-700-4800-6360		38.22	AGENCY SUBSCRIPTION-1 YEAR 06/26/2024 06/25/2025	TAA-210343	Services, Labor, Contracts	N
	5462 Bremer Bank (Elan ACH)		3,041.02	15 Transactions			
5 Fund Total:			3,041.02	Health & Human Services	1 Vendors	15 Transactions	
Final Total:			3,041.02	1 Vendors	15 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
5	3,041.02	Health & Human Services
All Funds	3,041.02	Total

Approved by,

.....

.....

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	6,828.61	General Fund	
	2	200.00	Reserves Fund	
	10	300.85	Trust	
	11	484.00	Forest Development	
	19	29.83	Long Lake Conservation Center	
	All Funds	7,843.29	Total	Approved by,
			
			

Total Elan paid 6.6.24 = \$10,884.31



Board of County Commissioners Agenda Request

2L
Agenda Item #

Requested Meeting Date: June 25, 2024

Title of Item: Application for Temp On Sale Liquor License - Wealthwood Rod & Gun Club

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Christy M. Bishop		Department: Auditor's Office
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Wealthwood Rod & Gun Club Application for Temporary On Sale Liquor License for August 9, 2024. Event will take place at 23573 420th Place, Aitkin, MN 56431		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: To approve the Temporary On-Sale Liquor License for Wealthwood Rod & Gun Club for August 9, 2024		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 25, 2024

By Commissioner: xxx

20240625-xxx

Temporary On-Sale Liquor License – Wealthwood Rod & Gun Club

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners approves a Temporary **On-Sale Liquor License** to Wealthwood Rod & Gun Club for August 9, 2024.

Wealthwood Rod & Gun Club – Hazelton Township – 23573 420th Place Aitkin, MN 56431

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of June 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of June, 2024

Jessica Seibert
County Administrator

WLB1
6/17/24

1:37PM

Aitkin County



2M

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT 15240	AT&T Mobility (Central Serv) 01-001-000-0000-6220	192.93	Commissioners COMMISSIONERS MOBILE PHONE 04/26/2024 05/25/2024	287298817699	Telephone	N
	15240	AT&T Mobility (Central Serv)	192.93	1 Transactions			
1	DEPT Total:		192.93	Commissioners	1 Vendors	1 Transactions	
12	DEPT 9046	Loffler Companies, Inc. 01-012-000-0000-6220	20.79	Court Administration MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N
	9046	Loffler Companies, Inc.	20.79	1 Transactions			
12	DEPT Total:		20.79	Court Administration	1 Vendors	1 Transactions	
40	DEPT 86222	Aitkin Independent Age 01-040-021-0000-6230	575.00	Auditor FUN GUIDE ADVERTISING 05/01/2024 05/31/2024	1387557	Printing, Publishing & Adv	Y
	86222	Aitkin Independent Age	575.00	1 Transactions			
	9046	Loffler Companies, Inc. 01-040-000-0000-6220	41.58	MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N
		01-040-021-0000-6220	20.79	MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N
	9046	Loffler Companies, Inc.	62.37	2 Transactions			
	7910	MINNCORIndustries 01-040-021-0000-6405	35.00	TITLE FORMS PS2700 05/01/2024 05/31/2024	120657	Office Supplies	N
	7910	MINNCORIndustries	35.00	1 Transactions			
	86235	The Office Shop Inc 01-040-000-0000-6405	37.18	DRYERSE MARKERS FOR DESKS 05/01/2024 05/31/2024	1142342-0	Office Supplies	N
	86235	The Office Shop Inc	37.18	1 Transactions			
40	DEPT Total:		709.55	Auditor	4 Vendors	5 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
42	DEPT			Treasurer			
88284	Aitkin Co Recorder 01-042-000-0000-6241		20.00	NOTARY STAMP RECORDING FEE	106765	Registration Fee	N
88284	Aitkin Co Recorder		20.00	1 Transactions			
9046	Loffler Companies, Inc. 01-042-000-0000-6220		20.79	MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N
9046	Loffler Companies, Inc.		20.79	1 Transactions			
4689	Metro Sales Inc 01-042-000-0000-6342		187.00	METER READING CONTRACT 31762-0	INV2538438	Office Equipment Rental/Contracts	N
4689	Metro Sales Inc		187.00	1 Transactions			
86235	The Office Shop Inc 01-042-000-0000-6405		16.98	NOTARY BOOK	1142906-0	Office Supplies	N
	01-042-000-0000-6405		64.40	2 CANON INK CART FOR SCANNER	331788-0	Office Supplies	N
86235	The Office Shop Inc		81.38	2 Transactions			
42	DEPT Total:		309.17	Treasurer	4 Vendors	5 Transactions	
43	DEPT			Assessor			
10452	AT&T Mobility 01-043-000-0000-6220		317.35	WIRELESS BILL	287298660812	Telephone	N
10452	AT&T Mobility		317.35	1 Transactions			
9046	Loffler Companies, Inc. 01-043-000-0000-6220		57.17	MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N
9046	Loffler Companies, Inc.		57.17	1 Transactions			
86235	The Office Shop Inc 01-043-000-0000-6405		9.98	POST-IT NOTES	1142514	Office Supplies	N
	01-043-000-0000-6405		21.31	POST IT NOTES	1142514-1	Office Supplies	N
86235	The Office Shop Inc		31.29	2 Transactions			
43	DEPT Total:		405.81	Assessor	3 Vendors	4 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
44	DEPT			Central Services			
9046	Loffler Companies, Inc. 01-044-000-0000-6220		36.38	MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N
9046	Loffler Companies, Inc.		36.38	1 Transactions			
89079	McGregor Area Ambulance Service 01-044-000-0000-6841		7,275.00	AMBULANCE TRANSPORTS 01/01/2024 05/31/2024	05/31/2024	Ambulance Appropriations	N
89079	McGregor Area Ambulance Service		7,275.00	1 Transactions			
89080	Meds-1 Ambulance Service Inc 01-044-000-0000-6841		1,885.00	TRANSPORT CALLS 01/01/2024 06/04/2024	06/04/2024	Ambulance Appropriations	N
89080	Meds-1 Ambulance Service Inc		1,885.00	1 Transactions			
3336	Office Of MN. IT Services 01-044-000-0000-6266		1,338.65	WAN - APRIL 2024 04/01/2024 04/30/2024	DV24040313	Data Processing/Computer Services	N
	01-044-000-0000-6266		1,338.65	WAN MAY 2024 05/01/2024 05/31/2024	DV24050313	Data Processing/Computer Services	N
3336	Office Of MN. IT Services		2,677.30	2 Transactions			
86235	The Office Shop Inc 01-044-000-0000-6342		546.81	CONTRACT CHARGES FEB-MAY 2024 02/09/2024 05/16/2024	331596-0	Office Equipment Rental/Contracts	N
86235	The Office Shop Inc		546.81	1 Transactions			
5777	U.S. Bank N.A. 01-044-000-0000-6360		550.00	BOND ADMIN FEES 05/01/2024 04/30/2025	7330162	Services, Labor, Contracts	N
5777	U.S. Bank N.A.		550.00	1 Transactions			
44	DEPT Total:		12,970.49	Central Services	6 Vendors	7 Transactions	
45	DEPT			Motor Pool			
50	Aitkin Body Shop, Inc 01-045-000-0000-6302		656.66	WINDSHIELD REPLACEMENT	16608	Vehicle Maintenance	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
50	Aitkin Body Shop, Inc			656.66				
					1 Transactions			
13934	The Tire Barn							
	01-045-000-0000-6302			51.38	LUBE, OIL AND FILTER #11	73351	Vehicle Maintenance	N
	01-045-000-0000-6302			203.61	REAR WIPER MOTOR	73522	Vehicle Maintenance	N
13934	The Tire Barn			254.99				
					2 Transactions			
45	DEPT Total:			911.65	Motor Pool	2 Vendors	3 Transactions	
49	DEPT				Information Technologies			
5893	CTC							
	01-049-000-0000-6283			155.00	JUNE GUEST INTERNET	00103469-3	Programming, Services, Contracts	N
5893	CTC			155.00				
					1 Transactions			
10231	eGoldfax							
	01-049-000-0000-6266			206.25	EGOLD FAX SERVICE MONTHLY	EGOLD-12072079	Software Fees/License Fees	N
					06/01/2024 06/30/2024			
10231	eGoldfax			206.25				
					1 Transactions			
9046	Loffler Companies, Inc.							
	01-049-000-0000-6220			36.38	MONTHLY TELEPHONE	4713647	Telephone	N
					05/01/2024 05/31/2024			
9046	Loffler Companies, Inc.			36.38				
					1 Transactions			
49	DEPT Total:			397.63	Information Technologies	3 Vendors	3 Transactions	
52	DEPT				Administration			
15240	AT&T Mobility (Central Serv)							
	01-052-000-0000-6220			49.74	ADMIN MOBILE PHONE	287298817699	Telephone	N
					04/26/2024 05/25/2024			
15240	AT&T Mobility (Central Serv)			49.74				
					1 Transactions			
9046	Loffler Companies, Inc.							
	01-052-000-0000-6220			51.97	MONTHLY TELEPHONE	4713647	Telephone	N
					05/01/2024 05/31/2024			
9046	Loffler Companies, Inc.			51.97				
					1 Transactions			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
52	DEPT Total:				101.71	Administration			2 Vendors		2 Transactions	
53	DEPT					Human Resources						
15240	AT&T Mobility (Central Serv)	01-053-000-0000-6220			99.48	APR - MAY 2024 PHONE BILL	04/26/2024 05/25/2024	287299383308		Telephone		N
							1 Transactions					
15240	AT&T Mobility (Central Serv)				99.48							
9046	Loffler Companies, Inc.	01-053-000-0000-6220			15.59	MONTHLY TELEPHONE	05/01/2024 05/31/2024	4713647		Telephone		N
							1 Transactions					
9046	Loffler Companies, Inc.				15.59							
12048	McDowell Agency, Inc./The	01-053-000-0000-6265			382.00	BACKGROUND FEES (6)	04/01/2024 06/30/2024	153976		Background Check Fee		N
		01-053-000-0000-6265			250.40	BACKGROUND FEES (5)	05/01/2024 05/31/2024	154627		Background Check Fee		N
							2 Transactions					
12048	McDowell Agency, Inc./The				632.40							
9894	Vault Health	01-053-000-0000-6265			112.60	NON-DOT DRUG TEST (2)	05/06/2024 05/23/2024	FL00634544		Background Check Fee		6
		01-053-000-0000-6360			61.16	DOT DRUG TEST (1)	05/06/2024 05/23/2024	FL00634544		Services, Labor, Contracts		6
							2 Transactions					
9894	Vault Health				173.76							
53	DEPT Total:				921.23	Human Resources			4 Vendors		6 Transactions	
60	DEPT					Elections						
9561	Amazon Business	01-060-000-0000-6405			36.63	NAME TAGS, POLLPAD CHARGERS		11KH-TKM1-CRPM		Office Supplies		N
							1 Transactions					
9561	Amazon Business				36.63							
60	DEPT Total:				36.63	Elections			1 Vendors		1 Transactions	
90	DEPT					Attorney						
783	Canon Financial Services, Inc											

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1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
		01-090-000-0000-6342			358.10	MONTHLY CONTRACT	33152692	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc				358.10	06/01/2024 06/30/2024 1 Transactions			
10855	Culligan Soft Water	01-090-000-0000-6265			139.00	MONTHLY SERVICE	150X01683101	Drug & Forfeiture MS 387.213	N
10855	Culligan Soft Water				139.00	05/01/2024 05/31/2024 1 Transactions			
9046	Loffler Companies, Inc.	01-090-000-0000-6220			72.75	MONTHLY TELEPHONE	4713647	Telephone	N
9046	Loffler Companies, Inc.				72.75	05/01/2024 05/31/2024 1 Transactions			
3195	MNCCC LOCKBOX	01-090-000-0000-6268			90.00	MNCCC CONFERENCE REG	2406013	Staff Training, Development	N
3195	MNCCC LOCKBOX				90.00	1 Transactions			
9151	River Valley Forensic Services PA	01-090-030-0000-6269			2,550.00	MEDICAL TESTIMONY	2478	Murder Trial	6
9151	River Valley Forensic Services PA				2,550.00	1 Transactions			
4139	Roggenkamp-Rakotz/Lisa M	01-090-000-0000-6330			101.46	MILEAGE REIMBURSEMENT MCAA	6-05-24	Transportation/Travel/Parking	N
4139	Roggenkamp-Rakotz/Lisa M				101.46	1 Transactions			
10879	Shred-It	01-090-000-0000-6360			216.94	MONTHLY SERVICE	8007310873	Services, Labor, Contracts	N
10879	Shred-It				216.94	05/01/2024 05/31/2024 1 Transactions			
11949	Swanson/Sondra	01-090-000-0000-6330			139.08	MNCCC CONF MILEAGE REIMBURS	6/04/24	Transportation/Travel/Parking	N
		01-090-000-0000-6339			27.00	MNCCC CONF MEAL REIMBURS	6/04/24	Meals (Overnight)	N
11949	Swanson/Sondra				166.08	2 Transactions			
5173	Thomson Reuters-West Publishing	01-090-000-0000-6406			1,696.52	ONLINE/SOFTWARE SUBSCRIPTION	850249970	Law Publ. & Subscriptions	N
		01-090-000-0000-6406			377.94	MONTHLY SUBSCRIPTION	850329767	Law Publ. & Subscriptions	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5173	Thomson Reuters-West Publishing		2,074.46	06/01/2024 06/30/2024 2 Transactions			
90	DEPT Total:		5,768.79	Attorney	9 Vendors	11 Transactions	
100	DEPT 9046 Loffler Companies, Inc. 01-100-000-0000-6220		25.99	Recorder MONTHLY TELEPHONE 05/01/2024 05/31/2024 1 Transactions	4713647	Telephone	N
100	DEPT Total:		25.99	Recorder	1 Vendors	1 Transactions	
110	DEPT 9561 Amazon Business 01-110-000-0000-6415		120.00	Courthouse Maintenance CAULKING FOR ROOF 04/26/2024 05/25/2024 1 Transactions	1NCY-77T7-1QPL	Operational Supplies	N
110	DEPT Total:		120.00	Recorder	1 Vendors	1 Transactions	
15240	AT&T Mobility (Central Serv) 01-110-000-0000-6220		49.74	MAINT MOBILE PHONE 04/26/2024 05/25/2024 1 Transactions	287298817699	Telephone	N
15240	AT&T Mobility (Central Serv)		49.74	1 Transactions			
246	Brothers Fire & Security 01-110-000-0000-6360		819.35	ALARMS ON RTU, GOV. CENTER 04/26/2024 05/25/2024 1 Transactions	W33426	Services, Labor, Contracts	N
246	Brothers Fire & Security		819.35	1 Transactions			
1754	Garrison Disposal Company, Inc 01-110-000-0000-6255		692.22	MONTHLY SERVICE 05/01/2024 05/31/2024 1 Transactions	365224	Garbage	N
1754	Garrison Disposal Company, Inc		692.22	1 Transactions			
2340	Hyytinen Hardware Hank 01-110-000-0000-6415		11.14	DRILL BITS	18118	Operational Supplies	N
	01-110-000-0000-6415		10.99	IMPACT NUT DRIVER	18119	Operational Supplies	N
	01-110-000-0000-6415		29.46	AIR FRESHNER, TERRO HHS	18730	Operational Supplies	N
	01-110-000-0000-6415		22.89	SCREWS	18778	Operational Supplies	N
	01-110-000-0000-6415		8.49	ALUMINUM FOIL FOR SHREDDER	18809	Operational Supplies	N

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1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
2340	Hyytinen Hardware Hank		82.97		5 Transactions		
88628	Imperial Dade						
	01-110-000-0000-6422		109.44	40X46 CAN LINERS	4230966	Janitorial Supplies	N
	01-110-000-0000-6422		2,131.81	TP, TOWEL, LINERS	4233812	Janitorial Supplies	N
88628	Imperial Dade		2,241.25		2 Transactions		
9046	Loffler Companies, Inc.						
	01-110-000-0000-6220		10.39	MONTHLY TELEPHONE	4713647	Telephone	N
				05/01/2024 05/31/2024			
9046	Loffler Companies, Inc.		10.39		1 Transactions		
90805	Temco						
	01-110-000-0000-6415		30.00	ALUM. TUBE FOR IT VAULT	28771	Operational Supplies	Y
90805	Temco		30.00		1 Transactions		
110	DEPT Total:		4,045.92	Courthouse Maintenance	8 Vendors	13 Transactions	
120	DEPT			Veterans Service			
10452	AT&T Mobility						
	01-120-000-0000-6220		99.48	FIRSTNET MAY	287298585696	Telephone	N
				04/26/2024 05/25/2024			
10452	AT&T Mobility		99.48		1 Transactions		
10981	Bakken/Glen A.J.						
	01-120-000-0000-6278		50.00	GLEN MAY	052324	Per Diem	Y
				05/23/2024 05/23/2024			
10981	Bakken/Glen A.J.		50.00		1 Transactions		
2448	Janzen/Carroll Mark						
	01-120-000-0000-6278		50.00	CARROLL MAY	050724	Per Diem	Y
				05/07/2024 05/07/2024			
2448	Janzen/Carroll Mark		50.00		1 Transactions		
9046	Loffler Companies, Inc.						
	01-120-000-0000-6220		15.59	MONTHLY TELEPHONE	4713647	Telephone	N
				05/01/2024 05/31/2024			
9046	Loffler Companies, Inc.		15.59		1 Transactions		

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15126	Timinski/Matthew 01-120-000-0000-6278		50.00	MATT MAY 05/06/2024	050624	Per Diem	Y
15126	Timinski/Matthew		50.00	1 Transactions			
9933	WEX BANK - Veteran Services 01-120-000-0000-6335		139.32	FLEET MAY 05/08/2024	97667394	Gas/Vehicle Fuel Charges	N
9933	WEX BANK - Veteran Services		139.32	1 Transactions			
11970	Wikelius/Charles 01-120-000-0000-6278		50.00	CHARLIE MAY 05/01/2024	050124	Per Diem	Y
11970	Wikelius/Charles		50.00	1 Transactions			
9255	Witt/Warren 01-120-000-0000-6278		50.00	WARREN MAY 05/17/2024	051724	Per Diem	Y
9255	Witt/Warren		50.00	1 Transactions			
9063	Workman/Jeff 01-120-000-0000-6278		50.00	JEFF MAY 05/02/2024	050224	Per Diem	Y
9063	Workman/Jeff		50.00	1 Transactions			
120	DEPT Total:		554.39	Veterans Service	9 Vendors	9 Transactions	
122	DEPT			Planning & Zoning			
86222	Aitkin Independent Age 01-122-000-0000-6230		143.25	JUNE BOA	1397576	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		143.25	1 Transactions			
170	Aitkin Motor Company 01-122-000-0000-6302		61.05	2012 IMPALA - OIL CHANGE	48161	Vehicle Maintenance	N
170	Aitkin Motor Company		61.05	1 Transactions			
9561	Amazon Business 01-122-000-0000-6405		29.88	DISPLAY HOLDERS	1VP34WX39X1J	Office, Film, & Field Supplies	N
	01-122-000-0000-6405		74.21	SELF STICK EASEL PADS	1WHVKYWL9WV6	Office, Film, & Field Supplies	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9561	Amazon Business		104.09		2 Transactions		
15239	AT&T Mobility (P&Z) 01-122-000-0000-6220		223.55	MONTHLY CELLULAR CONTRACT 04/26/2024 05/25/2024	287301120814	Telephone	N
15239	AT&T Mobility (P&Z)		223.55		1 Transactions		
13725	Beartooth Hardware Inc 01-122-000-0000-6405		43.87	BUG SPRAY, TAPE	12341	Office, Film, & Field Supplies	N
13725	Beartooth Hardware Inc		43.87		1 Transactions		
10118	Bristow/Jane 01-122-000-0000-6278		110.00	BOA MEETING	61024	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		188.27	BOA MILEAGE	61024	BOA/PC Mileage	N
10118	Bristow/Jane		298.27		2 Transactions		
783	Canon Financial Services, Inc 01-122-000-0000-6342		219.42	MONTHLY COPIER CONTRACT 06/01/2024 06/30/2024	33151457	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		219.42		1 Transactions		
15142	Christensen/Charles 01-122-000-0000-6278		130.00	BOA MEETING	52924	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		126.63	BOA MILEAGE	52924	BOA/PC Mileage	N
	01-122-000-0000-6278		110.00	BOA MEETING	60724	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		109.88	BOA MILEAGE	60724	BOA/PC Mileage	N
15142	Christensen/Charles		476.51		4 Transactions		
999999000	DeGuise/Gary 01-122-000-0000-6820		200.00	REFUND APP#2024-001326	60607	Refunds & Reimbursements	N
999999000	DeGuise/Gary		200.00		1 Transactions		
9896	Egland/Henry 01-122-000-0000-6339		23.28	MEAL REIMBURSEMENT	61324	Meals (Overnight)	N
9896	Egland/Henry		23.28		1 Transactions		
9819	First Impression Print & Design 01-122-000-0000-6405		451.50	CITATION BOOKS	91056	Office, Film, & Field Supplies	Y

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9819	First Impression Print & Design		451.50		1 Transactions		
7525	Hometown Bldg Supply 01-122-000-0000-6405		14.99	LATH	2405106581	Office, Film, & Field Supplies	N
7525	Hometown Bldg Supply		14.99		1 Transactions		
2340	Hyytinen Hardware Hank 01-122-000-0000-6405		26.98	FLAGGING TAPE, HAMMER	18649/1	Office, Film, & Field Supplies	N
2340	Hyytinen Hardware Hank		26.98		1 Transactions		
11990	Lange/David 01-122-000-0000-6278		140.00	PC MEETING	52924	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		152.76	PC MILEAGE	52924	BOA/PC Mileage	N
11990	Lange/David		292.76		2 Transactions		
9046	Loffler Companies, Inc. 01-122-000-0000-6220		46.78	MONTHLY TELEPHONE 05/01/2024	4713647 05/31/2024	Telephone	N
9046	Loffler Companies, Inc.		46.78		1 Transactions		
2953	MACPZA 01-122-000-0000-6241		150.00	SPRING MACPZA CP	52924	Registration Fee	N
2953	MACPZA		150.00		1 Transactions		
10117	Olson/Dake 01-122-000-0000-6278		100.00	BOA MEETING	60724	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		80.53	BOA MILEAGE	60724	BOA/PC Mileage	N
10117	Olson/Dake		180.53		2 Transactions		
10164	Plagge/Connor 01-122-000-0000-6339		164.46	HOLIDAY INN - MACPZA	61124	Meals (Overnight)	N
10164	Plagge/Connor		164.46		1 Transactions		
4010	Rasley Oil Company 01-122-000-0000-6335		406.02	MONTHLY FUEL CHARGES	AITCOZOS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		406.02		1 Transactions		
13424	Sonnee/Dennise J 01-122-000-0000-6278		120.00	PC MEETING	52924	Advisory Board/Committee Per Diem	Y

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13424	Sonnee/Dennise J		189.01	PC MILEAGE	52924	BOA/PC Mileage	N
				2 Transactions			
12077	Stromberg/Kevin						
	01-122-000-0000-6278		110.00	BOA MEETING	60724	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		122.61	BOA MILEAGE	60724	BOA/PC Mileage	N
12077	Stromberg/Kevin		232.61				
				2 Transactions			
86235	The Office Shop Inc						
	01-122-000-0000-6405		10.20	FILE FOLDERS	11426450	Office, Film, & Field Supplies	N
	01-122-000-0000-6405		28.13	LAMINATING SHEETS	11426451	Office, Film, & Field Supplies	N
	01-122-000-0000-6360		915.74	COPIER CONTRACT	3315990	Services, Labor, Contracts	N
				02/09/2024 05/16/2024			
86235	The Office Shop Inc		954.07				
				3 Transactions			
8612	Veenker/Thomas H						
	01-122-000-0000-6278		110.00	BOA MEETING	60724	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		123.95	BOA MILEAGE	60724	BOA/PC Mileage	N
8612	Veenker/Thomas H		233.95				
				2 Transactions			
122	DEPT Total:		5,136.95	Planning & Zoning			
					23 Vendors	35 Transactions	
123	DEPT			Coroner			
3987	Ramsey County Medical Examiner						
	01-123-000-0000-6260		1,400.00	K.R. TOXICOLOGY	MEDEX-036550	Autopsies--Pathologist, Xrays, Etc	N
	01-123-000-0000-6262		1,544.00	J.C. MED EXAM	MEDEX-036567	Coroner Fees	N
3987	Ramsey County Medical Examiner		2,944.00				
				2 Transactions			
9151	River Valley Forensic Services PA						
	01-123-000-0000-6260		1,750.00	APRIL SVC FEE & POST EXAM X3	2447	Autopsies--Pathologist, Xrays, Etc	6
9151	River Valley Forensic Services PA		1,750.00				
				1 Transactions			
123	DEPT Total:		4,694.00	Coroner			
					2 Vendors	3 Transactions	
200	DEPT			Enforcement			
10253	A&B Mishaps Towing						
	01-200-000-0000-6359		384.34	BURNT BOAT -24000949	24-02777	Wrecker Service	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10253	A&B Mishaps Towing		384.34		1 Transactions		
117	Aitkin County Sheriff 01-200-200-0000-6260		2,500.00	2023 VCET GRANT FUND ADV REQ.	AIMVCET CI FUNDS	CI Funds	N
117	Aitkin County Sheriff		2,500.00		1 Transactions		
9561	Amazon Business 01-200-000-0000-6405		72.70	INSECT REPELLENT	11XH-CKHD-JFCV	Office Supplies	N
	01-200-000-0000-6405		96.18	JEN T FOOT PEDALS	13WR-L9DX-4KJK	Office Supplies	N
	01-200-200-0000-6405		63.52	FARADAY BAGS AND THUMB DRIVES	1G74-DRX4-3JXK	VCET - AIM Office Supplies	N
	01-200-000-0000-6405		41.31	SUNSCREEN	1GNN-VYYX-MCJT	Office Supplies	N
	01-200-000-0000-6405		573.38	CELL PHONE CHARGING LOCKERS	1JT4-HTWN-RL4L	Office Supplies	N
	01-200-000-0000-6405		573.38-	REFUND 8 DOOR CELL LOCKER	1JT4-HTWN-RL4L	Office Supplies	N
	01-200-000-0000-6405		64.95-	RETURN JEN T FOOT PEDALS	1Q9L-DT4G-7R71	Office Supplies	N
	01-200-000-0000-6405		49.99	PAM- KEYBOARD	1RCK-7NNG-WVTG	Office Supplies	N
	01-200-000-0000-6360		571.80-	REIMBURSE DAMAGE CELL LOCKER	1RWC-TGL9-6RTC	Services, Labor, Contracts	N
	01-200-000-0000-6460		13.89	SLING STRAP	1VCG-3YTG-CPPQ	Deputy Supplies	N
	01-200-000-0000-6405		39.96	CELL LOCKER CHARGING CABLES	1WWW-JQRV-DCR4	Office Supplies	N
9561	Amazon Business		259.20-		11 Transactions		
9926	AT&T (VCET) 01-200-200-0000-6265		700.00	24001016 PR TT WARRANT	512097	Programs	N
	01-200-200-0000-6265		200.00	24004435 FISHER	512390	Programs	N
				05/17/2024	05/19/2024		
9926	AT&T (VCET)		900.00		2 Transactions		
9203	AT&T Mobility (Sheriff's) 01-200-000-0000-6220		2,267.22	DEPUTY CELL & SQUAD PC	287297906116	Telephone	N
	01-200-200-0000-6260		89.42	CI PHONES	287297906116	CI Funds	N
	01-200-200-0000-6265		478.92	VCET PHONE & HOT SPOT	287297906116	Programs	N
9203	AT&T Mobility (Sheriff's)		2,835.56		3 Transactions		
86527	Cuyuna Regional Medical Center 01-200-003-0000-6241		9.90	#226,218,227 BLS CARDS	4586	Registration Fee	N
86527	Cuyuna Regional Medical Center		9.90		1 Transactions		
1775	Galls LLC 01-200-000-0000-6180		590.69	#202 #225 S/S SHIRTS	028028863	Clothing Allowance	N
	01-200-000-0000-6180		158.34	#225 PANTS	028040089	Clothing Allowance	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1775	Galls LLC		749.03		2 Transactions		
9322	LeadsOnline LLC 01-200-000-0000-6360		3,016.00	POWERPLUS INVESTIGATION SYSTEM 08/15/2024 08/14/2025	411948	Services, Labor, Contracts	Y
9322	LeadsOnline LLC		3,016.00		1 Transactions		
9046	Loffler Companies, Inc. 01-200-000-0000-6220		218.29	MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N
9046	Loffler Companies, Inc.		218.29		1 Transactions		
3950	Public Utilities 01-200-000-0000-6254		7,460.88	NEW JAIL 2 04/16/2024 05/16/2024	1431-00	Utilities-Gas and Electric	N
	01-200-000-0000-6254		71.59	EMERG STORAGE 04/16/2024 05/16/2024	507-00	Utilities-Gas and Electric	N
	01-200-000-0000-6254		777.67	NEW JAIL 04/16/2024 05/16/2024	512-00	Utilities-Gas and Electric	N
3950	Public Utilities		8,310.14		3 Transactions		
10073	Quale/Jolene 01-200-200-0000-6268		38.08	MILEAGE TO AND FROM MSANI CANA	CANAM MILEAGE	Training, Development	N
10073	Quale/Jolene		38.08		1 Transactions		
11538	RCB Collections Range Credit Bureau Inc 01-200-000-0000-6360		15.00	CREDIT REPORTS	53529	Services, Labor, Contracts	N
11538	RCB Collections Range Credit Bureau Inc		15.00		1 Transactions		
4681	Streichers 01-200-000-0000-6460		4,206.84	12 GA AMMO	1701839	Deputy Supplies	N
4681	Streichers		4,206.84		1 Transactions		
86235	The Office Shop Inc 01-200-000-0000-6405		96.80	OFFICE SUPPLIES	1142375-0	Office Supplies	N
	01-200-000-0000-6405		17.12	GLUE STICKS, BINDER CLIPS	1142375-1	Office Supplies	N
	01-200-000-0000-6405		8.00	PAPER CLIPS	1142375-2	Office Supplies	N
	01-200-000-0000-6405		2.86	MINI BINDER CLIPS	1142375-3	Office Supplies	N
	01-200-000-0000-6360		106.79	ADMIN COPIER COUNT	331575-0	Services, Labor, Contracts	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-200-000-0000-6360		227.49	ADMIN COPIER COUNT 02/08/2024 05/16/2024	331713-0	Services, Labor, Contracts	N
86235	The Office Shop Inc		459.06		6 Transactions		
13934	The Tire Barn						
	01-200-000-0000-6302		88.68	#218 OIL CHANGE	73031	Vehicle Maintenance	N
	01-200-000-0000-6302		113.26	#206 OIL CHANGE	73093	Vehicle Maintenance	N
	01-200-000-0000-6302		72.68	#210 OIL CHANGE	73141	Vehicle Maintenance	N
	01-200-000-0000-6302		72.68	#226 OIL CHANGE	73194	Vehicle Maintenance	N
	01-200-000-0000-6302		25.00	#222 TIRE REPAIR	73293	Vehicle Maintenance	N
13934	The Tire Barn		372.30		5 Transactions		
13848	WYATT'S TOWING & Recovery 24-7						
	01-200-000-0000-6359		265.00	24000734	24-00552	Wrecker Service	Y
13848	WYATT'S TOWING & Recovery 24-7		265.00		1 Transactions		
200	DEPT Total:		24,020.34	Enforcement	16 Vendors	41 Transactions	
202	DEPT			Boat & Water			
9203	AT&T Mobility (Sheriff's)						
	01-202-000-0000-6220		87.97	#208 CELL & SQUAD PC	287297906116	Telephone	N
9203	AT&T Mobility (Sheriff's)		87.97		1 Transactions		
1682	Fishers Resort						
	01-202-000-0000-6360		1,000.00	BOAT SLIP 2023/2024	1833	Services, Labor, Contracts	N
1682	Fishers Resort		1,000.00		1 Transactions		
6044	Rolyan Buoys						
	01-202-000-0000-6462		1,142.15	BUOY CAPS	IN97661167	Sheriff Field Supplies	N
6044	Rolyan Buoys		1,142.15		1 Transactions		
202	DEPT Total:		2,230.12	Boat & Water	3 Vendors	3 Transactions	
252	DEPT			Corrections			
9561	Amazon Business						
	01-252-252-0000-6465		41.89	EARPLUGS; WALL CLOCK	1H37-LV1Y-4XWL	Inmate Welfare Supplies	N
9561	Amazon Business		41.89		1 Transactions		

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14005	American Tower Corporation 01-252-000-0000-6342		401.16	JACOBSON TOWER LEASE	411921566	Tower Lease and Rental/Contracts	N
14005	American Tower Corporation		401.16	1 Transactions			
9203	AT&T Mobility (Sheriff's) 01-252-000-0000-6220		99.48	DISPATCH CELL, TRANSPORT CELL	287297906116	Telephone	N
9203	AT&T Mobility (Sheriff's)		99.48	1 Transactions			
163	Charter Communications Holdings LLC 01-252-252-0000-6465		64.35	INMATE CABLE	175591501052124	Inmate Welfare Supplies	N
163	Charter Communications Holdings LLC		64.35	1 Transactions			
10855	Culligan Soft Water 01-252-000-0000-6342		55.00	COOLER RENTAL	150X01695501	Tower Lease and Rental/Contracts	N
10855	Culligan Soft Water		55.00	1 Transactions			
1775	Galls LLC 01-252-000-0000-6180		237.38	WOELFEL S/S SHIRTS	028028856	Clothing Allowance	N
1775	Galls LLC		237.38	1 Transactions			
88628	Imperial Dade 01-252-000-0000-6422		579.58	SOFTENER SALT	4236521	Janitorial Supplies	N
88628	Imperial Dade		579.58	1 Transactions			
9046	Loffler Companies, Inc. 01-252-000-0000-6220		103.95	MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N
9046	Loffler Companies, Inc.		103.95	1 Transactions			
9208	Mapes FNP-C, Mary 01-252-000-0000-6262		6,250.00	JAIL MEDICAL CARE 03/15/2024 04/15/2024	05152024	Contract Service or Medical Service	6
9208	Mapes FNP-C, Mary		6,250.00	1 Transactions			
89765	Minnesota Elevator, Inc 01-252-000-0000-6360		92.25	REPLACED WORN RELAY	1074572	Services, Labor, Contracts	N
89765	Minnesota Elevator, Inc		92.25	1 Transactions			
9692	Minnesota Energy Resources Corporation						

Aitkin County



1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-252-000-0000-6254		1,257.27	JAIL 04/22/2024 05/16/2024	5031555453	Utilities-Gas and Electric	N
	01-252-000-0000-6254		345.82	JAIL 04/22/2024 05/20/2024	5035423448	Utilities-Gas and Electric	N
	01-252-000-0000-6254		59.48	STS 04/22/2024 05/20/2024	5036128889	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		1,662.57		3 Transactions		
3789	Pan-O-Gold Baking Company						
	01-252-000-0000-6418		48.40	BREAD & BUNS	10002424144008	Groceries	N
3789	Pan-O-Gold Baking Company		48.40		1 Transactions		
9808	Performance Foodservice						
	01-252-000-0000-6418		140.88	CHICKEN BREASTS	103058	Groceries	N
	01-252-000-0000-6418		57.85	ORANGE CHOICE	103087	Groceries	N
	01-252-000-0000-6418		1,578.87	GROCERIES	136108	Groceries	N
	01-252-000-0000-6418		1,414.36	GROCERIES	143822	Groceries	N
	01-252-000-0000-6420		117.68	SHELF LEDGE	943922	Food Service Supplies	N
	01-252-000-0000-6420		21.88	TUBE DECORATING SET	961475	Food Service Supplies	N
	01-252-000-0000-6418		32.05	SALAD	984649	Groceries	N
9808	Performance Foodservice		3,363.57		7 Transactions		
3950	Public Utilities						
	01-252-000-0000-6254		124.14	STS 04/16/2024 05/16/2024	50109-00	Utilities-Gas and Electric	N
3950	Public Utilities		124.14		1 Transactions		
12930	River Oaks Dental						
	01-252-000-0000-6262		392.00	ICSO - R.M DENTAL	103096	Contract Service or Medical Service	6
	01-252-000-0000-6262		515.00	DENTAL - B.D. 4/4/24	104567	Contract Service or Medical Service	6
12930	River Oaks Dental		907.00		2 Transactions		
86235	The Office Shop Inc						
	01-252-000-0000-6360		100.38	JAIL COPIER COUNT 02/08/2024 05/16/2024	331713-0	Services, Labor, Contracts	N
86235	The Office Shop Inc		100.38		1 Transactions		
13934	The Tire Barn						
	01-252-000-0000-6302		442.52	'17 FORD SEDAN - BRAKES	72321	Vehicle Maintenance	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13934	The Tire Barn		442.52		1 Transactions		
252	DEPT Total:		14,573.62	Corrections	17 Vendors	26 Transactions	
253	DEPT			Sentence to Serve			
9203	AT&T Mobility (Sheriff's) 01-253-000-0000-6220		38.23	STS AIR CARD	287297906116	Telephone	N
9203	AT&T Mobility (Sheriff's)		38.23		1 Transactions		
9046	Loffler Companies, Inc. 01-253-000-0000-6220		5.20	MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N
9046	Loffler Companies, Inc.		5.20		1 Transactions		
253	DEPT Total:		43.43	Sentence to Serve	2 Vendors	2 Transactions	
255	DEPT			Crime Victims			
9046	Loffler Companies, Inc. 01-255-000-0000-6220		5.20	MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N
9046	Loffler Companies, Inc.		5.20		1 Transactions		
255	DEPT Total:		5.20	Crime Victims	1 Vendors	1 Transactions	
257	DEPT			Community Corrections			
14563	Anoka County Corrections 01-257-251-0000-6241		1,550.00	TRAINING MI TTT (CD) 06/03/2024 06/03/2024	1-2024	Registration Fee	N
	01-257-255-0000-6269		58.50	RJC CONTRACT (RX/MED ONLY) 05/01/2024 05/31/2024	941-1000002-1	Juvenile Detention	N
	01-257-255-0000-6269		1,950.00	ANOKA ASC DETENTION 05/01/2024 05/31/2024	943-1000002-1	Juvenile Detention	N
14563	Anoka County Corrections		3,558.50		3 Transactions		
9046	Loffler Companies, Inc. 01-257-000-0000-6220		46.78	MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9046	Loffler Companies, Inc.		46.78		1 Transactions		
11997	Minnesota Monitoring, Inc 01-257-267-0000-6342		2,085.25	EHM RENTAL COST 05/01/2024 05/31/2024	14539	Office Equipment Rental/Contracts	N
11997	Minnesota Monitoring, Inc		2,085.25		1 Transactions		
9489	Redwood Toxicology Laboratory, Inc 01-257-267-0000-6274		246.26	DRUG TESTING LAB FEES 05/01/2024 05/31/2024	02239920245	Drug Testing Fee	6
9489	Redwood Toxicology Laboratory, Inc		246.26		1 Transactions		
257	DEPT Total:		5,936.79	Community Corrections	4 Vendors	6 Transactions	
391	DEPT			Solid Waste			
86222	Aitkin Independent Age 01-391-000-0000-6230		127.50	COMPOST AD	1394959	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		127.50		1 Transactions		
15239	AT&T Mobility (P&Z) 01-391-000-0000-6220		44.71	MONTHLY CELLULAR CONTRACT 04/26/2024 05/25/2024	287301120814	Telephone	N
15239	AT&T Mobility (P&Z)		44.71		1 Transactions		
9046	Loffler Companies, Inc. 01-391-000-0000-6220		10.39	MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N
9046	Loffler Companies, Inc.		10.39		1 Transactions		
3810	Paulbeck's County Market 01-391-000-0000-6405		115.19	E-WASTE DAY SUPPLIES	9277342	Office, Film, & Field Supplies	N
3810	Paulbeck's County Market		115.19		1 Transactions		
4010	Rasley Oil Company 01-391-000-0000-6335		28.39	MONTHLY FUEL CHARGES	AITCOZOS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		28.39		1 Transactions		
9285	Rocon Paving 01-391-000-0000-6360		10,000.00	RECYCLING CENTER	52924	Services, Labor, Contracts	Y

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
9285	Rocon Paving				10,000.00							
11507	Waste Management of Minnesota, Inc	01-391-060-0000-6360			17,154.79	MONTHLY RECYCLING CONTRACT	05/01/2024 05/31/2024	011505128089		Recycling Contract		N
11507	Waste Management of Minnesota, Inc				17,154.79							
391	DEPT Total:				27,480.97	Solid Waste			7 Vendors		7 Transactions	
601	DEPT					Extension						
89471	Aitkin Co 4-H Council	01-601-551-0000-5840			320.00	PLAT BOOKS #857-864		22203		4-H Plat Book Sales		N
89471	Aitkin Co 4-H Council				320.00							
9046	Loffler Companies, Inc.	01-601-000-0000-6220			5.20	MONTHLY TELEPHONE	05/01/2024 05/31/2024	4713647		Telephone		N
9046	Loffler Companies, Inc.				5.20							
601	DEPT Total:				325.20	Extension			2 Vendors		2 Transactions	
711	DEPT					Economic Development						
15240	AT&T Mobility (Central Serv)	01-711-000-0000-6220			44.71	ECON DEV PHONE	04/26/2024 05/25/2024	287298817699		Telephone		N
15240	AT&T Mobility (Central Serv)				44.71							
9865	Digital Ink Design & Graphics, Inc.	01-711-000-0000-6230			3,600.00	NATURALLY BETTER CAR WRAP		35508		Printing, Publishing & Adv		Y
9865	Digital Ink Design & Graphics, Inc.				3,600.00							
9046	Loffler Companies, Inc.	01-711-000-0000-6220			5.20	MONTHLY TELEPHONE	05/01/2024 05/31/2024	4713647		Telephone		N
9046	Loffler Companies, Inc.				5.20							
711	DEPT Total:				3,649.91	Economic Development			3 Vendors		3 Transactions	

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
1	Fund Total:		115,469.21	General Fund		201 Transactions	

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2 Reserves Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
200	DEPT		Enforcement			
	9916 Van Hatten/Scott					
	02-200-020-0000-6360		REIMBURSE SCOTT -DRONE CERTIF.	06032024	Sheriff Search & Rescue Reserve Expenses	
	9916 Van Hatten/Scott			1 Transactions		
200	DEPT Total:		324.61 Enforcement	1 Vendors	1 Transactions	
2	Fund Total:		324.61 Reserves Fund		1 Transactions	

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
15267	Gerber/Phillip 03-000-000-0000-5505		500.00	DEPOSIT REFUND	.	Culverts	N
15267	Gerber/Phillip		500.00	1 Transactions			
9924	STAWARSKI/RITA 03-000-000-0000-5505		500.00	DEPOSIT REFUND	.	Culverts	N
9924	STAWARSKI/RITA		500.00	1 Transactions			
0	DEPT Total:		1,000.00	Undesignated	2 Vendors	2 Transactions	
301	DEPT			R&B Administration			
10855	Culligan Soft Water 03-301-000-0000-6342		55.00	WATER COOLER RENTAL	150-10020584-1	Office Equipment Rental/Contracts	N
10855	Culligan Soft Water		55.00	1 Transactions			
2340	Hyytinen Hardware Hank 03-301-000-0000-6405		9.98	OFFICE SUPPLIES	ACCT 2054	Office Supplies	N
2340	Hyytinen Hardware Hank		9.98	1 Transactions			
86235	The Office Shop Inc 03-301-000-0000-6360		239.31	CONTRACT	331715-0	Services, Labor, Contracts	N
86235	The Office Shop Inc		239.31	1 Transactions			
301	DEPT Total:		304.29	R&B Administration	3 Vendors	3 Transactions	
303	DEPT			R&B Highway Maintenance			
170	Aitkin Motor Company 03-303-000-0000-6590		185.00	REPAIR PARTS	18671	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		43.62	REPAIR PARTS	18671	Repair & Maintenance Supplies	N
170	Aitkin Motor Company		228.62	2 Transactions			
195	Aitkin Tire Shop 03-303-000-0000-6590		75.00-	REPAIR LABOR-INV PD TWICE	684525	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		340.00	TIRES	684525	Repair & Maintenance Supplies	Y
195	Aitkin Tire Shop		265.00	2 Transactions			
9561	Amazon Business						

Aitkin County



3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6590		120.35-	REPAIR PARTS	1PPD-31LL-DH7M	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		156.03	REPAIR PARTS	1XHM-PQHJ-3C6J	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		148.99	REPAIR PARTS	1XWT-LYLQ-9N96	Repair & Maintenance Supplies	N
9561	Amazon Business		184.67		3	Transactions	
7916	AT&T Mobility (R&B)						
	03-303-000-0000-6220		38.23	PAUL'S IPAD SVC	ACCT 287303768387	Telephone	N
	03-303-000-0000-6220		38.23	MIKE'S LAPTOP SVC	ACCT 287303768387	Telephone	N
	03-303-000-0000-6220		38.23	CAROL'S LAPTOP SVC	ACCT 287303768387	Telephone	N
7916	AT&T Mobility (R&B)		114.69		3	Transactions	
13725	Beartooth Hardware Inc						
	03-303-000-0000-6590		32.00	REPAIR PARTS	15860	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		32.00	REPAIR PARTS	16027	Repair & Maintenance Supplies	N
13725	Beartooth Hardware Inc		64.00		2	Transactions	
14887	Cintas Corporation						
	03-303-000-0000-6360		61.83	SHOP LAUNDRY	4193999741	Services, Labor, Contracts	N
	03-303-000-0000-6360		14.56	SHOP LAUNDRY	4194665113	Services, Labor, Contracts	N
	03-303-000-0000-6360		36.77	SHOP LAUNDRY	4195391329	Services, Labor, Contracts	N
14887	Cintas Corporation		113.16		3	Transactions	
2763	Countryside Sanitation, LLC						
	03-303-000-0000-6255		117.00	JUNE 2024 MCGREGOR	ACCT 2025	Garbage	Y
	03-303-000-0000-6255		81.90	JUNE 24 PALISADE	ACCT 91	Garbage	Y
2763	Countryside Sanitation, LLC		198.90		2	Transactions	
5893	CTC						
	03-303-000-0000-6254		350.00	HIGH SPEED INTERNET	21398869	Utilities-Gas and Electric	N
5893	CTC		350.00		1	Transactions	
9326	Dehn Oil Company						
	03-303-000-0000-6570		16,993.21	PALISADE DIESEL	25228845	Motor Fuel & Lubricants	N
9326	Dehn Oil Company		16,993.21		1	Transactions	
8500	Diamond Mowers, Inc						
	03-303-000-0000-6590		3,059.98	REPAIR PARTS	264261.	Repair & Maintenance Supplies	N
8500	Diamond Mowers, Inc		3,059.98		1	Transactions	

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3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
7060	Federated Co-Ops Inc. 03-303-000-0000-6423		700.06	JACOBSON SHOP PROPANE	2306107	Fuel for Buildings	N
7060	Federated Co-Ops Inc.		700.06	1 Transactions			
1754	Garrison Disposal Company, Inc 03-303-000-0000-6255		140.28	AITKIN SHOP	365307	Garbage	N
	03-303-000-0000-6255		40.95	GARBAGE PICK UP	365307	Garbage	N
	03-303-000-0000-6255		40.95	GARBAGE PICK UP	365307	Garbage	N
1754	Garrison Disposal Company, Inc		222.18	3 Transactions			
2340	Hyytinen Hardware Hank 03-303-000-0000-6417		21.45	AITKIN SHOP	ACCT 2054	Shop/Building Maintenance	N
	03-303-000-0000-6417		14.98	AITKIN SHOP	ACCT 2054	Shop/Building Maintenance	N
	03-303-000-0000-6516		91.05	SIGN SUPPLIES	ACCT 2054	Signs & Posts	N
	03-303-000-0000-6590		8.78	REPAIR PARTS	ACCT 2054	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		29.99	REPAIR PARTS	ACCT 2054	Repair & Maintenance Supplies	N
2340	Hyytinen Hardware Hank		166.25	5 Transactions			
7705	Isle Automotive Corp 03-303-000-0000-6417		23.98	MCGRATH SHOP	119237840	Shop/Building Maintenance	N
7705	Isle Automotive Corp		23.98	1 Transactions			
9534	Jeff's Mobile Lock & Key 03-303-000-0000-6417		132.00	REPIN MCGRATH SHOP	634144	Shop/Building Maintenance	Y
9534	Jeff's Mobile Lock & Key		132.00	1 Transactions			
10295	Knife River Corporation 03-303-000-0000-6520		4,140.63	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		4,451.40	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		2,622.32	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		5,772.49	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		6,235.09	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		2,654.95	APPLY CALC CHLOR-GLEN PIT RD	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		47,546.43	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		4,547.90	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		26,011.69	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		19,789.37	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		19,677.27	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		269.61	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N

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3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	03-303-000-0000-6520		21,930.65	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		39,442.52	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		22,655.75	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		49,026.45	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		15,613.26	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		17,591.34	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		12,148.06	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		4,367.68	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		38,274.69	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		9,945.77	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		9,016.33	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		1,348.05	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		11,133.47	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
	03-303-000-0000-6520		5,681.68	APPLY CALCIUM CHLORIDE	1009204.	Calcium Chloride Dust Control	N
10295	Knife River Corporation		401,894.85				
				26	Transactions		
91187	Lake Country Power						
	03-303-000-0000-6254		113.78	MAY 24 JACOBSON	1400073000	Utilities-Gas and Electric	N
	03-303-000-0000-6254		94.34	MAY 24 SWATARA	140946401	Utilities-Gas and Electric	N
	03-303-000-0000-6254		62.27	APR/MAY CSAH 14	141979801	Utilities-Gas and Electric	N
	03-303-000-0000-6254		49.22	MAY/JUN CSAH 14	141979801	Utilities-Gas and Electric	N
	03-303-000-0000-6254		60.91	APR/MAY CSAH 6	141979901	Utilities-Gas and Electric	N
	03-303-000-0000-6254		49.09	MAY/JUN CSAH 6	141979901	Utilities-Gas and Electric	N
	03-303-000-0000-6254		57.00	MAY 24 CSAH 6	143093502	Utilities-Gas and Electric	N
91187	Lake Country Power		486.61				
				7	Transactions		
9046	Loffler Companies, Inc.						
	03-303-000-0000-6220		93.55	MONTHLY TELEPHONE	4713647	Telephone	N
				05/01/2024	05/31/2024		
9046	Loffler Companies, Inc.		93.55				
				1	Transactions		
15300	MCGREGOR ACE HARDWARE						
	03-303-000-0000-6417		5.39	PALISADE SHOP	15039	Shop/Building Maintenance	N
15300	MCGREGOR ACE HARDWARE		5.39				
				1	Transactions		
5917	Mike's Bobcat Service, Inc.						
	03-303-000-0000-6360		390.00	GRADING	JUNE 24	Services, Labor, Contracts	N
5917	Mike's Bobcat Service, Inc.		390.00				
				1	Transactions		

Aitkin County



3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9692	Minnesota Energy Resources Corporation 03-303-000-0000-6423		87.38	NAT GAS: AITKIN SHOP	0506048841-00001	Fuel for Buildings	N
9692	Minnesota Energy Resources Corporation		87.38	1 Transactions			
10864	Nistler, Contruction Landscapes/Tim 03-303-000-0000-6825		520.00	PLOWING	1386	Maintenance Agreements	Y
	03-303-000-0000-6825		520.00	PLOWING	1386	Maintenance Agreements	Y
10864	Nistler, Contruction Landscapes/Tim		1,040.00	2 Transactions			
9179	NORTH CENTRAL INTERNATIONAL, LLC 03-303-000-0000-6590		72.11	REPAIR PARTS	X220091557:01	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		72.11	REPAIR PARTS	X220091557:01	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		653.17	REPAIR PARTS	X220091592:01	Repair & Maintenance Supplies	N
9179	NORTH CENTRAL INTERNATIONAL, LLC		797.39	3 Transactions			
8446	Northern Star Coop Service 03-303-000-0000-6423		416.08	LP: SWATARA	22591	Fuel for Buildings	N
8446	Northern Star Coop Service		416.08	1 Transactions			
8436	Northland Parts 03-303-000-0000-6417		20.68	MCGREGOR SHOP SUPPLIES	484418	Shop/Building Maintenance	N
8436	Northland Parts		20.68	1 Transactions			
10412	O'Reilly Auto Parts 03-303-000-0000-6590		14.99	REPAIR PARTS	1878-184362	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		68.97	REPAIR PARTS	1878-188319	Repair & Maintenance Supplies	N
10412	O'Reilly Auto Parts		83.96	2 Transactions			
8537	Powerplan OIB 03-303-000-0000-6590		422.67	REPAIR PARTS-FILTERS	2359679	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		290.22-	REPAIR PARTS-FILTERS	2359680	Repair & Maintenance Supplies	N
8537	Powerplan OIB		132.45	2 Transactions			
15211	Quality Disposal Systems Inc 03-303-000-0000-6255		77.22	GARBAGE: MCGRATH	ACCT 1652085	Garbage	N
15211	Quality Disposal Systems Inc		77.22	1 Transactions			
4070	Riley Auto Supply 03-303-000-0000-6417		49.99	AITKIN SHOP	MAY 2024 STMT	Shop/Building Maintenance	N

Aitkin County



3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6417		47.29	PALISADE SHOP	MAY 2024 STMT	Shop/Building Maintenance	N
	03-303-000-0000-6417		47.29	PALISADE SHOP	MAY 2024 STMT	Shop/Building Maintenance	N
	03-303-000-0000-6590		27.99	REPAIR PARTS	MAY 2024 STMT	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		79.99	REPAIR PARTS	MAY 2024 STMT	Repair & Maintenance Supplies	N
4070	Riley Auto Supply		157.97				
				5 Transactions			
14812	SCI Broadband/Savage Communications						
	03-303-000-0000-6220		154.47	JUNE PHONE/INTERNET	ACCT 009-038972	Telephone	N
14812	SCI Broadband/Savage Communications		154.47				
				1 Transactions			
86235	The Office Shop Inc						
	03-303-000-0000-6590		29.99	REPAIR PARTS	331854-0	Repair & Maintenance Supplies	N
86235	The Office Shop Inc		29.99				
				1 Transactions			
8364	Towmaster						
	03-303-000-0000-6590		279.37	REPAIR PARTS	469508	Repair & Maintenance Supplies	N
8364	Towmaster		279.37				
				1 Transactions			
7018	Town Of Macville Treasurer						
	03-303-000-0000-6521		525.00	DEC-JAN SNOW PLOWING	804077	Maintenance Supplies	N
	03-303-000-0000-6521		1,225.00	MAR/APR BLADING	804077	Maintenance Supplies	N
7018	Town Of Macville Treasurer		1,750.00				
				2 Transactions			
6097	Verizon Wireless						
	03-303-000-0000-6220		424.82	DEPT CELL PHONES	9965601825	Telephone	N
6097	Verizon Wireless		424.82				
				1 Transactions			
8279	Winzer Franchise Company						
	03-303-000-0000-6417		228.78	AITKIN SHOP SUPPLIES	2195188	Shop/Building Maintenance	N
	03-303-000-0000-6417		178.03	AITKIN SHOP SUPPLIES	2201952	Shop/Building Maintenance	N
8279	Winzer Franchise Company		406.81				
				2 Transactions			
5295	Ziegler Inc						
	03-303-000-0000-6590		80.02	REPAIR PARTS	IN001513385	Repair & Maintenance Supplies	N
5295	Ziegler Inc		80.02				
				1 Transactions			
303	DEPT Total:		431,625.71	R&B Highway Maintenance	36 Vendors	94 Transactions	

307 DEPT

R&B Capital Infrastructure

Aitkin County



3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
7652	Erickson Engineering Co. 03-307-000-0000-6269		12,141.50	PROFESSIONAL SVCS	16563	Professional Services	Y
7652	Erickson Engineering Co.		12,141.50	1 Transactions			
5128	Widseth Smith & Nolting Inc 03-307-000-0000-6269		540.00	PROFESSIONAL SERVICES	230838	Professional Services	N
5128	Widseth Smith & Nolting Inc		540.00	1 Transactions			
307	DEPT Total:		12,681.50	R&B Capital Infrastructure	2 Vendors	2 Transactions	
308	DEPT			R&B Equipment & Facilities			
13911	BERT'S TRUCK EQUIPMENT OF MOORHEA 03-308-000-0000-6610		16,125.00	1GB4WRE73RF318333	W 103690.	Equipment	N
13911	BERT'S TRUCK EQUIPMENT OF MOORHEA		16,125.00	1 Transactions			
308	DEPT Total:		16,125.00	R&B Equipment & Facilities	1 Vendors	1 Transactions	
3	Fund Total:		461,736.50	Road & Bridge		102 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
86222	Aitkin Independent Age 05-400-420-4800-6360		303.02	UCARE GRANT-MEN'S AD 05/29/2024 05/29/2024	1001360	Services, Labor, Contracts	Y
86222	Aitkin Independent Age		303.02	1 Transactions			
9608	AMAZON CAPITAL SERVICES (HHS only) 05-400-440-0410-6405		11.29	9 X 12 ENV/SCISSORS 06/02/2024 06/02/2024	1MMJ-FWND-FMYH	Office Supplies	N
9608	AMAZON CAPITAL SERVICES (HHS only)		11.29	1 Transactions			
783	Canon Financial Services, Inc 05-400-440-0410-6342		25.20	OSS COPIER CONTRACT 06/01/2024 06/30/2024	33151456	Office Equipment Rental/Contracts	N
	05-400-440-0410-6342		40.37	PH COPIER CONTRACT 06/01/2024 06/30/2024	33151555	Office Equipment Rental/Contracts	N
	05-400-440-0410-6342		40.42	MAILROOM COPIER CONTRACT 06/01/2024 06/30/2024	33152871	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		105.99	3 Transactions			
10855	Culligan Soft Water 05-400-440-0410-6342		20.45	COOLER RENTAL 06/01/2024 06/30/2024	150X01701903	Office Equipment Rental/Contracts	N
10855	Culligan Soft Water		20.45	1 Transactions			
9046	Loffler Companies, Inc. 05-400-440-0410-6220		53.12	MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N
9046	Loffler Companies, Inc.		53.12	1 Transactions			
9694	Midwest Lock & Door, Inc. 05-400-440-0410-6360		90.16	HALF LIGHT WINDOW KIT 05/28/2024 05/28/2024	9985	Services, Labor, Contracts	N
9694	Midwest Lock & Door, Inc.		90.16	1 Transactions			
3336	Office Of MN. IT Services 05-400-440-0410-6360		1.03	LANGUAGE SERVICES 05/31/2024 05/31/2024	W24050460	Services, Labor, Contracts	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3336	Office Of MN. IT Services		1.03		1 Transactions		
9014	PAPER STORM 05-400-440-0410-6360		13.61	PAPER SHREDDING 06/04/2024 06/04/2024	26125	Services, Labor, Contracts	N
9014	PAPER STORM		13.61		1 Transactions		
9665	Premier Graphic Solutions LLC 05-400-450-0451-6405		180.69	SHIP-1/2 EATS & 1/2 MOVES 06/06/2024 06/06/2024	2024-073	Office Supplies	N
9665	Premier Graphic Solutions LLC		180.69		1 Transactions		
88859	Spee*Dee-St Cloud 05-400-430-0408-6360		214.10	FAP SERVICE - 111 04/29/2024 06/01/2024	1037672	Services, Labor, Contracts	N
88859	Spee*Dee-St Cloud		214.10		1 Transactions		
86235	The Office Shop Inc 05-400-440-0410-6300		210.24	MAILRM-COPIER CONTRACT IRDXC58 02/09/2024 05/16/2024	331579-0	Maintenance/Service Contracts	N
86235	The Office Shop Inc		210.24		1 Transactions		
10930	Tidholm Productions 05-400-450-0451-6360		6,181.73	PH BUDGET LINE-1ST FAMILY PUB. 06/06/2024 06/06/2024	3933-6151	Services, Labor, Contracts	Y
10930	Tidholm Productions		6,181.73		1 Transactions		
9553	Vestis 05-400-440-0410-6422		9.61	JANITORIAL SUP-TOWELS 06/11/2024 06/11/2024	2530283017	Janitorial Supplies	N
9553	Vestis		9.61		1 Transactions		
400	DEPT Total:		7,395.04	Public Health Department	13 Vendors	15 Transactions	
420	DEPT			Income Maintenance			
88284	Aitkin Co Recorder 05-420-650-4800-6800		13.00	MA ESTATE DEATH CERTIFICATE 05/02/2024 05/02/2024	108053	Program Expenses Direct Charge Ffp	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
88284	Aitkin Co Recorder		13.00		1 Transactions		
9608	AMAZON CAPITAL SERVICES (HHS only) 05-420-600-4800-6405		26.61	9 X 12 ENV/SCISSORS 06/02/2024 06/02/2024	1MMJ-FWND-FMYH	Office Supplies	N
9608	AMAZON CAPITAL SERVICES (HHS only)		26.61		1 Transactions		
783	Canon Financial Services, Inc 05-420-600-4800-6342		59.39	OSS COPIER CONTRACT 06/01/2024 06/30/2024	33151456	Office Equipment Rental/Contracts	N
	05-420-600-4800-6342		95.16	PH COPIER CONTRACT 06/01/2024 06/30/2024	33151555	Office Equipment Rental/Contracts	N
	05-420-600-4800-6342		95.27	MAILROOM COPIER CONTRACT 06/01/2024 06/30/2024	33152871	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		249.82		3 Transactions		
10855	Culligan Soft Water 05-420-600-4800-6342		48.21	COOLER RENTAL 06/01/2024 06/30/2024	150X01701903	Office Equipment Rental/Contracts	N
10855	Culligan Soft Water		48.21		1 Transactions		
11051	Department of Human Services 05-420-640-4800-6360		136.36	CS MONTHLY FED OFFEST FEE 05/01/2024 05/31/2024	A300C416001	Services, Labor, Contracts	N
11051	Department of Human Services		136.36		1 Transactions		
9046	Loffler Companies, Inc. 05-420-600-4800-6220		125.20	MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N
	05-420-640-4800-6220		31.23	MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N
9046	Loffler Companies, Inc.		156.43		2 Transactions		
88439	Metro Legal Services 05-420-640-4800-6379		60.00	IV-D SERVICES 001425160903 06/03/2024 06/03/2024	3505212	Other Iv-D Charges	N
88439	Metro Legal Services		60.00		1 Transactions		
9694	Midwest Lock & Door, Inc.						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-420-600-4800-6360		212.52	HALF LIGHT WINDOW KIT 05/28/2024 05/28/2024	9985	Services, Labor, Contracts	N
9694	Midwest Lock & Door, Inc.		212.52	1 Transactions			
3336	Office Of MN. IT Services 05-420-600-4800-6360		2.43	LANGUAGE SERVICES 05/31/2024 05/31/2024	W24050460	Services, Labor, Contracts	N
3336	Office Of MN. IT Services		2.43	1 Transactions			
9014	PAPER STORM 05-420-600-4800-6360		32.08	PAPER SHREDDING 06/04/2024 06/04/2024	26125	Services, Labor, Contracts	N
9014	PAPER STORM		32.08	1 Transactions			
86177	Sheriff Aitkin County 05-420-640-4800-6270		60.00	IV-D SERVICE 001134852301 06/06/2024 06/06/2024	C2400138	Aitkin Co Sheriff Fees Iv-D	N
86177	Sheriff Aitkin County		60.00	1 Transactions			
88859	Spee*Dee-St Cloud 05-420-600-4800-6205		57.63	IM SERVICE - 101 04/29/2024 06/01/2024	1037672	Postage	N
88859	Spee*Dee-St Cloud		57.63	1 Transactions			
15347	St Louis County - PHHS 05-420-650-4400-6211		174.53	MTM ADMIN FEE NON-FFP 04/09/2024 04/09/2024	IP-00027175	Medical Assistance - MTM Admin	N
	05-420-650-4400-6211		304.02	MTM ADMIN FEE NON-FFP 04/23/2024 04/23/2024	IP-00027179	Medical Assistance - MTM Admin	N
15347	St Louis County - PHHS		478.55	2 Transactions			
86235	The Office Shop Inc 05-420-600-4800-6300		495.57	MAILRM-COPIER CONTRACT IRDXC58 02/09/2024 05/16/2024	331579-0	Maintenance/Service Contracts	N
86235	The Office Shop Inc		495.57	1 Transactions			
9553	Vestis 05-420-600-4800-6422		22.64	JANITORIAL SUP-TOWELS 06/11/2024 06/11/2024	2530283017	Janitorial Supplies	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9553	Vestis		22.64		1 Transactions		
420	DEPT Total:		2,051.85	Income Maintenance	15 Vendors	19 Transactions	
430	DEPT			Social Services			
88284	Aitkin Co Recorder 05-430-710-3930-6020		26.00	GEN CASE MGMT - BIRTH CERT 05/02/2024 05/02/2024	108054	General Case Management	N
	05-430-710-3930-6020		26.00	GEN CASE MGMT - BIRTH CERT 05/02/2024 05/02/2024	108055	General Case Management	N
88284	Aitkin Co Recorder		52.00		2 Transactions		
9608	AMAZON CAPITAL SERVICES (HHS only) 05-430-700-4800-6405		42.73	9 X 12 ENV/SCISSORS 06/02/2024 06/02/2024	1MMJ-FWND-FMYH	Office Supplies	N
9608	AMAZON CAPITAL SERVICES (HHS only)		42.73		1 Transactions		
783	Canon Financial Services, Inc 05-430-700-4800-6342		95.38	OSS COPIER CONTRACT 06/01/2024 06/30/2024	33151456	Office Equipment Rental/Contracts	N
	05-430-700-4800-6342		152.83	PH COPIER CONTRACT 06/01/2024 06/30/2024	33151555	Office Equipment Rental/Contracts	N
	05-430-700-4800-6342		153.01	MAILROOM COPIER CONTRACT 06/01/2024 06/30/2024	33152871	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		401.22		3 Transactions		
10855	Culligan Soft Water 05-430-700-4800-6342		77.44	COOLER RENTAL 06/01/2024 06/30/2024	150X01701903	Office Equipment Rental/Contracts	N
10855	Culligan Soft Water		77.44		1 Transactions		
9046	Loffler Companies, Inc. 05-430-700-4800-6220		201.08	MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N
9046	Loffler Companies, Inc.		201.08		1 Transactions		
9694	Midwest Lock & Door, Inc. 05-430-700-4800-6360		341.32	HALF LIGHT WINDOW KIT 05/28/2024 05/28/2024	9985	Services, Labor, Contracts	N

Aitkin County



5 Health & Human Services

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9694	Midwest Lock & Door, Inc.		341.32		1 Transactions		
3336	Office Of MN. IT Services 05-430-700-4800-6360		3.89	LANGUAGE SERVICES 05/31/2024 05/31/2024	W24050460	Services, Labor, Contracts	N
3336	Office Of MN. IT Services		3.89	1 Transactions			
9014	PAPER STORM 05-430-700-4800-6360		51.51	PAPER SHREDDING 06/04/2024 06/04/2024	26125	Services, Labor, Contracts	N
9014	PAPER STORM		51.51	1 Transactions			
86235	The Office Shop Inc 05-430-700-4800-6300		795.92	MAILRM-COPIER CONTRACT IRDXC58 02/09/2024 05/16/2024	331579-0	Maintenance/Service Contracts	N
86235	The Office Shop Inc		795.92	1 Transactions			
9553	Vestis 05-430-700-4800-6422		36.36	JANITORIAL SUP-TOWELS 06/11/2024 06/11/2024	2530283017	Janitorial Supplies	N
9553	Vestis		36.36	1 Transactions			
430	DEPT Total:		2,003.47	Social Services	10 Vendors	13 Transactions	
5	Fund Total:		11,450.36	Health & Human Services		47 Transactions	

Aitkin County



9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
4580	Mn Dept Of Finance						
	09-000-000-0000-2022		880.00	BIRTH & DEATH SURCHARGES	MAY 2024	Birth/Death Surcharges	N
	09-000-000-0000-2024		99.00	CHILDREN SURCHARGES	MAY 2024	St Share Of Birth Cert.-Children	N
	09-000-000-0000-2030		720.00	MAY MARRIAGE APPS	MAY 2024	State Fees, Assessments & Surcharges	N
	09-000-000-0000-2031		12.00	TORRENS ASSURANCE	MAY 2024	Real Estate Assurance (Was 5874 And 6	N
	09-000-000-0000-2036		4,698.00	STATE GEN FUND/LEG. SURCHARGE	MAY 2024	Recording Surcharges (Was 5871 & 6281)	N
4580	Mn Dept Of Finance		6,409.00	5 Transactions			
3375	Mn Dept Of Health						
	09-000-000-0000-2027		510.00	STATE WELL CERTIFICATE	MAY 2024	State Well Cert Fees (Was 5097 & 6203)	N
3375	Mn Dept Of Health		510.00	1 Transactions			
0	DEPT Total:		6,919.00	Undesignated	2 Vendors	6 Transactions	
9	Fund Total:		6,919.00	State		6 Transactions	

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6/17/24 1:37PM
10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
900	DEPT			Timber Permit Bonds			
8499	R.C. Habeck Excavating, LLC 10-900-000-0000-2300		315.45	REFUND BOND	14128	Timber Permit Bonds	N
8499	R.C. Habeck Excavating, LLC		315.45	1 Transactions			
900	DEPT Total:		315.45	Timber Permit Bonds	1 Vendors	1 Transactions	
923	DEPT			Forfeited Tax Sales			
50	Aitkin Body Shop, Inc 10-923-000-0000-6590		478.45	DRIVER WINDOW 23 F150 04127	16580	Repair & Maintenance Supplies	N
50	Aitkin Body Shop, Inc		478.45	1 Transactions			
170	Aitkin Motor Company 10-923-000-0000-6590		68.80	2023 F150 04127 LOF	48155	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		61.05	2016 F150 99049 LOF	48157	Repair & Maintenance Supplies	N
	10-923-000-0000-6590		74.80	2021 F150 25173 LOF ANTIFREEZE	48519	Repair & Maintenance Supplies	N
170	Aitkin Motor Company		204.65	3 Transactions			
195	Aitkin Tire Shop 10-923-000-0000-6360		90.00	DISPOSE TIRES DUMPED ON CTY LA	0063308	Miscellaneous-Services	Y
	10-923-000-0000-6590		275.00	REPLACE TIRE ON TOM'S WORK TRU	0063384	Repair & Maintenance Supplies	Y
195	Aitkin Tire Shop		365.00	2 Transactions			
9561	Amazon Business 10-923-000-0000-6590		89.99	CHAPIN DIAPHRAGM PUMP SPRAYER	1H3P-XQR9-3YGQ	Repair & Maintenance Supplies	N
9561	Amazon Business		89.99	1 Transactions			
10452	AT&T Mobility 10-923-000-0000-6220		657.69	CELL PHONES 04/26/2024 05/25/2024	287302631438	Telephone	N
10452	AT&T Mobility		657.69	1 Transactions			
10024	Bobcat of Brainerd 10-923-000-0000-6590		1,003.64	BOBCAT REPAIRS 16615	80543	Repair & Maintenance Supplies	N
10024	Bobcat of Brainerd		1,003.64	1 Transactions			
783	Canon Financial Services, Inc 10-923-000-0000-6342		158.21	COPIER RENTAL 06/01/2024 06/30/2024	33155883	Office/Equipment-Rental	N

Aitkin County



Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
783	Canon Financial Services, Inc				158.21							
5893	CTC											
	10-923-000-0000-6254				350.00	INTERNET		21407232		Utilities-Gas and Electric		N
5893	CTC				350.00							
10855	Culligan Soft Water											
	10-923-000-0000-6342				129.00	SHOP WATER		150X01708403		Office/Equipment-Rental		N
						06/01/2024	06/30/2024					
10855	Culligan Soft Water				129.00							
1430	Dotzler Power Equipment											
	10-923-000-0000-6450				922.73	562XP II - 20" RSN C83 & FUEL		39054		Field Supplies		N
1430	Dotzler Power Equipment				922.73							
1754	Garrison Disposal Company, Inc											
	10-923-000-0000-6255				110.30	SHOP GARBAGE		365249		Garbage		N
						06/01/2024	06/30/2024					
1754	Garrison Disposal Company, Inc				110.30							
9046	Loffler Companies, Inc.											
	10-923-000-0000-6220				41.58	MONTHLY TELEPHONE		4713647		Telephone		N
						05/01/2024	05/31/2024					
9046	Loffler Companies, Inc.				41.58							
12927	Midwest Machinery Co.											
	10-923-000-0000-6590				210.07	6 42" MOWER BLADES & HOUSING		10077058		Repair & Maintenance Supplies		N
	10-923-000-0000-6590				38.96	RETURN 2 42" MOWER BLADES		10077064		Repair & Maintenance Supplies		N
12927	Midwest Machinery Co.				171.11							
4010	Rasley Oil Company											
	10-923-000-0000-6335				231.20	#2 OFF ROAD		25513		Gas/Vehicle Fuel Charges		N
	10-923-000-0000-6335				227.46	#2 OFF ROAD		26184		Gas/Vehicle Fuel Charges		N
	10-923-000-0000-6335				12.83	MAY DISCOUNT		MAY242DISC		Gas/Vehicle Fuel Charges		N
4010	Rasley Oil Company				445.83							
86235	The Office Shop Inc											
	10-923-000-0000-6405				34.99	WIRED HEADSET		331475-0		Office Supplies		N

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
86235	The Office Shop Inc		34.99		1 Transactions		
13934	The Tire Barn 10-923-000-0000-6590		58.68	LOF 2012 F150 938317	73246	Repair & Maintenance Supplies	N
13934	The Tire Barn		58.68		1 Transactions		
10180	WEX Bank - Land Dept 10-923-000-0000-6335		3,097.64	GAS 05/08/2024 06/07/2024	97669539	Gas/Vehicle Fuel Charges	N
10180	WEX Bank - Land Dept		3,097.64		1 Transactions		
923	DEPT Total:		8,319.49	Forfeited Tax Sales	17 Vendors	23 Transactions	
926	DEPT			Law Library			
5173	Thomson Reuters-West Publishing 10-926-000-0000-6455		1,562.70	ONLINE/SUBSCR CHARGES 05/01/2024 05/31/2024	850249978	Law Books	N
	10-926-000-0000-6455		1,155.61	LIBRARY PLAN CHARGES 06/01/2024 06/30/2024	850321187	Law Books	N
5173	Thomson Reuters-West Publishing		2,718.31		2 Transactions		
926	DEPT Total:		2,718.31	Law Library	1 Vendors	2 Transactions	
10	Fund Total:		11,353.25	Trust		26 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
925	DEPT			Resource Management			
12526	Bixby/James						
	11-925-000-0000-6278		35.00	NRAC MEETING	062024	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		49.58	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
12526	Bixby/James		84.58	2 Transactions			
2099	Harmon/Elizabeth						
	11-925-000-0000-6330		43.78	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
2099	Harmon/Elizabeth		43.78	1 Transactions			
2270	Hoppe/Russell Peter						
	11-925-000-0000-6278		35.00	NRAC MEETING	062024	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		45.56	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
2270	Hoppe/Russell Peter		80.56	2 Transactions			
14014	Hughes/Steven Roger						
	11-925-000-0000-6278		35.00	NRAC MEETING	062024	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		42.88	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
14014	Hughes/Steven Roger		77.88	2 Transactions			
2580	Kangas/Robert R						
	11-925-000-0000-6278		35.00	NRAC MEETING	062024	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		21.44	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
2580	Kangas/Robert R		56.44	2 Transactions			
11990	Lange/David						
	11-925-000-0000-6278		35.00	NRAC MEETING	062024	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		45.56	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
11990	Lange/David		80.56	2 Transactions			
12512	MARCUM/ROBERT						
	11-925-000-0000-6278		35.00	NRAC MEETING	062024	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		32.16	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
12512	MARCUM/ROBERT		67.16	2 Transactions			
10982	PRT USA Inc.						
	11-925-000-0000-6273		436.70	TREES	ON-011483	Timber Improvement	N
10982	PRT USA Inc.		436.70	1 Transactions			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
4070	Riley Auto Supply 11-925-000-0000-6590		169.98	GRADER HYD OIL FL 5G	643087	Repair & Maintenance Supplies	N
4070	Riley Auto Supply		169.98	1 Transactions			
15229	Thompson/Dennis J 11-925-000-0000-6330		28.50	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
15229	Thompson/Dennis J		28.50	1 Transactions			
4870	Turner/Scott A. 11-925-000-0000-6278		35.00	NRAC MEETING	062024	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		10.72	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
4870	Turner/Scott A.		45.72	2 Transactions			
4927	Turnock/Franklin Allen 11-925-000-0000-6278		35.00	NRAC MEETING	062024	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		40.20	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
4927	Turnock/Franklin Allen		75.20	2 Transactions			
10017	Tveit/Galen 11-925-000-0000-6278		35.00	NRAC MEETING	062024	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		24.12	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
10017	Tveit/Galen		59.12	2 Transactions			
8612	Veenker/Thomas H 11-925-000-0000-6278		35.00	NRAC MEETING	062024	Advisory Board/Committee Per Diem	Y
	11-925-000-0000-6330		53.60	NRAC MILEAGE	062024	Transportation/Travel/Parking	N
8612	Veenker/Thomas H		88.60	2 Transactions			
925	DEPT Total:		1,394.78	Resource Management	14 Vendors	24 Transactions	
939	DEPT			County Surveyor			
	9046 Loffler Companies, Inc. 11-939-000-0000-6220		20.79	MONTHLY TELEPHONE 05/01/2024 05/31/2024	4713647	Telephone	N
	9046 Loffler Companies, Inc.		20.79	1 Transactions			
939	DEPT Total:		20.79	County Surveyor	1 Vendors	1 Transactions	

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

11 Forest Development

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
11	Fund Total:		1,415.57	Forest Development		25 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
246	Brothers Fire & Security 19-521-000-0000-6360		480.50	HOOD & FIRE EXT INSPECTION	W33639	Services, Labor, Contracts	N
	19-521-000-0000-6360		1,239.72	NEW EXTINGUISHERS	W33640	Services, Labor, Contracts	N
246	Brothers Fire & Security		1,720.22	2 Transactions			
2763	Countryside Sanitation, LLC 19-521-000-0000-6255		157.95	JULY GARBAGE 06/01/2024 06/30/2024	5147	Garbage	Y
2763	Countryside Sanitation, LLC		157.95	1 Transactions			
9287	The Teehive LLC 19-521-000-0000-6454		108.00	HATS FOR CANTEEN	302916	Commissary Supplies-Non Jail	Y
	19-521-000-0000-6454		603.00	HATS FOR CANTEEN	302917	Commissary Supplies-Non Jail	Y
9287	The Teehive LLC		711.00	2 Transactions			
521	DEPT Total:		2,589.17	LLCC Administration	3 Vendors	5 Transactions	
522	DEPT			LLCC Education			
9561	Amazon Business 19-522-000-0000-6431		89.37	PARACORD, CRITTER CARE & MORE	1MJG-YKWW-NCFT	Educational Supplies	N
9561	Amazon Business		89.37	1 Transactions			
13725	Beartooth Hardware Inc 19-522-000-0000-6431		33.27	ROPE FOR OJIBWE_GRANT REIMBURS	6182	Educational Supplies	N
13725	Beartooth Hardware Inc		33.27	1 Transactions			
9936	M&M Training 19-522-000-0000-6431		70.09	REPAIR SHOTGUNS FOR FHI CAMP	MMA-L61124	Educational Supplies	Y
9936	M&M Training		70.09	1 Transactions			
10029	Nor-Tran, Inc. 19-522-000-0000-6330		1,641.00	BUSSING TO RANGE DAYS X3	7684653	Transportation/Travel/Parking	N
10029	Nor-Tran, Inc.		1,641.00	1 Transactions			
522	DEPT Total:		1,833.73	LLCC Education	4 Vendors	4 Transactions	
523	DEPT			LLCC Food			

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3810	Paulbeck's County Market 19-523-000-0000-6418		16.47	GROCERIES	7684653	Groceries-Students	N
	19-523-000-0000-6418		89.68	GROCERIES	7684653	Groceries-Students	N
3810	Paulbeck's County Market		106.15	2 Transactions			
4761	Sysco Minnesota Inc 19-523-000-0000-6418		1,064.58	GROCERIES	253653123	Groceries-Students	N
4761	Sysco Minnesota Inc		1,064.58	1 Transactions			
4968	Upper Lakes Foods, Inc 19-523-000-0000-6418		958.49	GROCERIES	467136-00	Groceries-Students	N
4968	Upper Lakes Foods, Inc		958.49	1 Transactions			
523	DEPT Total:		2,129.22	LLCC Food	3 Vendors	4 Transactions	
524	DEPT			LLCC Maintenance			
9561	Amazon Business 19-524-000-0000-6590		19.99	BATTERIES FOR EMERGENCY LIGHTS	1MJG-YKWW-NCFT	Repair & Maintenance Supplies	N
	19-524-000-0000-6590		443.70	EMERGENCY LIGHT BATTERIES	1W3X-7QLP-THFM	Repair & Maintenance Supplies	N
9561	Amazon Business		463.69	2 Transactions			
13725	Beartooth Hardware Inc 19-524-000-0000-6590		181.28	FIX IT STUFF	6182	Repair & Maintenance Supplies	N
13725	Beartooth Hardware Inc		181.28	1 Transactions			
7525	Hometown Bldg Supply 19-524-000-0000-6590		205.35	TREATED LUMBER FOR PROJECT	L4653	Repair & Maintenance Supplies	N
7525	Hometown Bldg Supply		205.35	1 Transactions			
2340	Hyytinen Hardware Hank 19-524-000-0000-6590		22.99	3X3 BAGS	2498	Repair & Maintenance Supplies	N
2340	Hyytinen Hardware Hank		22.99	1 Transactions			
10086	Johnson/Andy 19-524-000-0000-6590		575.00	PAID CASH FOR GOLF CART REPAIR	10086	Repair & Maintenance Supplies	N
10086	Johnson/Andy		575.00	1 Transactions			

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

19 Long Lake Conservation Cen

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
524	DEPT Total:		1,448.31	LLCC Maintenance	5 Vendors	6 Transactions	
19	Fund Total:		8,000.43	Long Lake Conservation Center		19 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
14455	Dependable Demolition 21-520-000-0000-6802		3,460.00	CLAY PIT RUN CLASS 5 CULVERT	776	Trail Grants-State	Y
14455	Dependable Demolition		3,460.00	1 Transactions			
10618	Erik's Lawn Service 21-520-000-0000-6360	B	535.00	AITKIN CAMPGROUND MOWING	10049	Services, Labor, Contracts	Y
	21-520-000-0000-6360	B	685.00	BERGLUND PARK MOWING	10049	Services, Labor, Contracts	Y
	21-520-000-0000-6360		235.00	ROUND LAKE BEACH MOWING	10049	Services, Labor, Contracts	Y
	21-520-000-0000-6360		735.00	SNAKE RIVER CAMPGROUND MOWING	10049	Services, Labor, Contracts	Y
10618	Erik's Lawn Service		2,190.00	4 Transactions			
1754	Garrison Disposal Company, Inc 21-520-000-0000-6255	B	169.65	AITKIN CAMP GARBAGE 06/01/2024 06/30/2024	365251	Garbage	N
1754	Garrison Disposal Company, Inc		169.65	1 Transactions			
3024	Kingsley/Russell Lee 21-520-000-0000-6804		6,970.00	MCGREGOR TO AXTELL SOO LINE NO	062024	State Grant - Northwoods ATV-Expense	Y
3024	Kingsley/Russell Lee		6,970.00	1 Transactions			
15211	Quality Disposal Systems Inc 21-520-000-0000-6255		221.36	SNAKE RIVER GARBAGE 05/01/2024 05/31/2024	1187622	Garbage	N
15211	Quality Disposal Systems Inc		221.36	1 Transactions			
9617	Timber Lakes Septic Service, Inc. 21-520-000-0000-6360	B	200.00	BERGLUND DUMP	38711	Services, Labor, Contracts	N
	21-520-000-0000-6360	B	200.00	AITKIN DUMP	38826	Services, Labor, Contracts	N
9617	Timber Lakes Septic Service, Inc.		400.00	2 Transactions			
13627	Wruck Sewer and Portable Rental 21-520-000-0000-6360		91.00	CITY OF MCGRATH PORTABLE	I22314	Services, Labor, Contracts	N
	21-520-000-0000-6360		91.00	SWATARA PARKING PORTABLE	I22314	Services, Labor, Contracts	N
	21-520-000-0000-6360		91.00	LONE LAKE BEACH PORTABLE	I22314	Services, Labor, Contracts	N
	21-520-000-0000-6360		173.00	ROUND LAKE BEACH PORTABLE	I22314	Services, Labor, Contracts	N
13627	Wruck Sewer and Portable Rental		446.00	4 Transactions			

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Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
520	DEPT Total:		13,857.01	Parks	7 Vendors	14 Transactions	
21	Fund Total:		13,857.01	Parks		14 Transactions	
	Final Total:		630,525.94	279 Vendors	441 Transactions		

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	115,469.21	General Fund
	2	324.61	Reserves Fund
	3	461,736.50	Road & Bridge
	5	11,450.36	Health & Human Services
	9	6,919.00	State
	10	11,353.25	Trust
	11	1,415.57	Forest Development
	19	8,000.43	Long Lake Conservation Center
	21	13,857.01	Parks
All Funds		630,525.94	Total

Approved by,

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Board of County Commissioners Agenda Request

2N
Agenda Item #

Requested Meeting Date: June 25, 2024

Title of Item: Affidavit for Duplicate of Lost Warrant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Wendie Bright		Department: Auditor's Office
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Approve Affidavit for Duplicate of Lost Warrant: Warrant #93410 - Riley Auto Supply - May 24, 2024 - \$1881.24		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve Affidavit for Duplicate of Lost Warrant: Warrant #93410 - Riley Auto Supply - May 24, 2024 - \$1881.24		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
931	DEPT			Towns			
1010	City Of Aitkin 12-931-156-0000-2045		1,172,112.67	May 2024 Settlement		Payable To Village Of Aitkin	N
1010	City Of Aitkin		1,172,112.67		1 Transactions		
173	City Of Hill City 12-931-157-0000-2045		145,650.62	May 2024 Settlement		Payable To Village Of Hill City	N
173	City Of Hill City		145,650.62		1 Transactions		
1025	City Of McGrath-Treasurer 12-931-158-0000-2045		6,470.08	May 2024 Settlement		Payable To Village Of Mcgrath	N
1025	City Of McGrath-Treasurer		6,470.08		1 Transactions		
175	City Of McGregor 12-931-159-0000-2045		179,104.36	May 2024 Settlement		Payable To Village Of Mcgregor	N
175	City Of McGregor		179,104.36		1 Transactions		
176	City Of Palisade 12-931-160-0000-2045		80,457.38	May 2024 Settlement		Payable To Village Of Palisade	N
176	City Of Palisade		80,457.38		1 Transactions		
178	City Of Tamarack 12-931-161-0000-2045		26,856.58	May 2024 Settlement		Payable To Village Of Tamarack	N
178	City Of Tamarack		26,856.58		1 Transactions		
13110	Lake Minnewawa Lake Improvement District 12-931-163-0000-2045		18,806.93	May 2024 Settlement		Payable To Lake Minnewawa LID	N
13110	Lake Minnewawa Lake Improvement District		18,806.93		1 Transactions		
7000	Town Of Aitkin Treasurer 12-931-101-0000-2045		145,979.71	May 2024 Settlement		Payable To Aitkin Twp	N
7000	Town Of Aitkin Treasurer		145,979.71		1 Transactions		
7001	Town Of Ball Bluff Treasurer 12-931-102-0000-2045		83,837.53	May 2024 Settlement		Payable To Ball Bluff Twp	N
7001	Town Of Ball Bluff Treasurer		83,837.53		1 Transactions		
7002	Town Of Balsam Treasurer 12-931-103-0000-2045		4,558.15	May 2024 Settlement		Payable To Balsam Twp	N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
7002	Town Of Balsam Treasurer		4,558.15		1 Transactions		
7003	Town Of Beaver Treasurer 12-931-104-0000-2045		33,892.05	May 2024 Settlement		Payable To Beaver Twp	N
7003	Town Of Beaver Treasurer		33,892.05		1 Transactions		
7004	Town Of Clark Treasurer 12-931-105-0000-2045		29,925.65	May 2024 Settlement		Payable To Clark Twp	N
7004	Town Of Clark Treasurer		29,925.65		1 Transactions		
7005	Town Of Cornish Treasurer 12-931-106-0000-2045		12,298.63	May 2024 Settlement		Payable To Cornish Twp	N
7005	Town Of Cornish Treasurer		12,298.63		1 Transactions		
7006	Town Of Farm Island Treasurer 12-931-107-0000-2045		176,564.52	May 2024 Settlement		Payable To Farm Island Twp	N
7006	Town Of Farm Island Treasurer		176,564.52		1 Transactions		
7007	Town Of Fleming Treasurer 12-931-108-0000-2045		103,024.92	May 2024 Settlement		Payable To Fleming Twp	N
7007	Town Of Fleming Treasurer		103,024.92		1 Transactions		
7008	Town Of Glen Treasurer 12-931-109-0000-2045		66,865.36	May 2024 Settlement		Payable To Glen Twp	N
7008	Town Of Glen Treasurer		66,865.36		1 Transactions		
7009	Town Of Haugen Treasurer 12-931-110-0000-2045		34,739.28	May 2024 Settlement		Payable To Haugen Twp	N
7009	Town Of Haugen Treasurer		34,739.28		1 Transactions		
7010	Town Of Hazelton Treasurer 12-931-111-0000-2045		176,285.52	May 2024 Settlement		Payable To Hazelton Twp	N
7010	Town Of Hazelton Treasurer		176,285.52		1 Transactions		
4879	Town Of Hill Lake Clerk-Treas 12-931-112-0000-2045		81,329.94	May 2024 Settlement		Payable To Hill Lake Twp	N
4879	Town Of Hill Lake Clerk-Treas		81,329.94		1 Transactions		
7011	Town Of Idun Treasurer						

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
7011	Town Of Idun	Treasurer			50,898.10	May 2024 Settlement		Payable To Idun Twp	N
					50,898.10		1 Transactions		
7012	Town Of Jevne	Treasurer			65,542.10	May 2024 Settlement		Payable To Jevne Twp	N
					65,542.10		1 Transactions		
7013	Town Of Kimberly	Treasurer			79,668.16	May 2024 Settlement		Payable To Kimberly Twp	N
					79,668.16		1 Transactions		
7014	Town Of Lakeside	Treasurer			267,703.37	May 2024 Settlement		Payable To Lakeside Twp	N
					267,703.37		1 Transactions		
7015	Town Of Lee	Treasurer			6,613.63	May 2024 Settlement		Payable To Lee Twp	N
					6,613.63		1 Transactions		
7016	Town Of Libby	Treasurer			14,652.06	May 2024 Settlement		Payable To Libby Twp	N
					14,652.06		1 Transactions		
7017	Town Of Logan	Treasurer			44,635.12	May 2024 Settlement		Payable To Logan Twp	N
					44,635.12		1 Transactions		
7018	Town Of Macville	Treasurer			126,271.83	May 2024 Settlement		Payable To Macville Twp	N
					126,271.83		1 Transactions		
7019	Town Of Malmo	Treasurer			55,779.29	May 2024 Settlement		Payable To Malmo Twp	N
					55,779.29		1 Transactions		
7020	Town Of Mcgregor	Treasurer			13,500.31	May 2024 Settlement		Payable To Mcgregor Twp	N
					13,500.31		1 Transactions		

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
7021	Town Of Millward Treasurer 12-931-141-0000-2045		10,584.95	May 2024 Settlement		Payable To Millward Twp	N
7021	Town Of Millward Treasurer		10,584.95		1 Transactions		
7022	Town Of Morrison Treasurer 12-931-123-0000-2045		36,242.11	May 2024 Settlement		Payable To Morrison Twp	N
7022	Town Of Morrison Treasurer		36,242.11		1 Transactions		
7023	Town Of Nordland Treasurer 12-931-124-0000-2045		171,334.24	May 2024 Settlement		Payable To Nordland Twp	N
7023	Town Of Nordland Treasurer		171,334.24		1 Transactions		
7024	Town Of Pliny Treasurer 12-931-125-0000-2045		11,543.23	May 2024 Settlement		Payable To Pliny Twp	N
7024	Town Of Pliny Treasurer		11,543.23		1 Transactions		
7025	Town Of Rice River Treasurer 12-931-126-0000-2045		34,205.97	May 2024 Settlement		Payable To Rice River Twp	N
7025	Town Of Rice River Treasurer		34,205.97		1 Transactions		
7026	Town Of Salo Treasurer 12-931-127-0000-2045		26,554.91	May 2024 Settlement		Payable To Salo Twp	N
7026	Town Of Salo Treasurer		26,554.91		1 Transactions		
7027	Town Of Seavey Treasurer 12-931-128-0000-2045		23,007.42	May 2024 Settlement		Payable To Seavey Twp	N
7027	Town Of Seavey Treasurer		23,007.42		1 Transactions		
7028	Town Of Shamrock Treasurer 12-931-129-0000-2045		547,830.18	May 2024 Settlement		Payable To Shamrock Twp	N
7028	Town Of Shamrock Treasurer		547,830.18		1 Transactions		
7029	Town Of Spalding Treasurer 12-931-130-0000-2045		33,920.62	May 2024 Settlement		Payable To Spalding Twp	N
7029	Town Of Spalding Treasurer		33,920.62		1 Transactions		
7030	Town Of Spencer Treasurer 12-931-131-0000-2045		75,160.62	May 2024 Settlement		Payable To Spencer Twp	N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
7030	Town Of Spencer Treasurer		75,160.62		1 Transactions		
7031	Town Of Turner Treasurer 12-931-132-0000-2045		53,521.28	May 2024 Settlement		Payable To Turner Twp	N
7031	Town Of Turner Treasurer		53,521.28		1 Transactions		
7032	Town Of Verdon Treasurer 12-931-133-0000-2045		34,332.23	May 2024 Settlement		Payable To Verdon Twp	N
7032	Town Of Verdon Treasurer		34,332.23		1 Transactions		
7033	Town Of Wagner Treasurer 12-931-134-0000-2045		75,176.32	May 2024 Settlement		Payable To Wagner Twp	N
7033	Town Of Wagner Treasurer		75,176.32		1 Transactions		
7034	Town Of Waukenabo Treasurer 12-931-135-0000-2045		74,785.47	May 2024 Settlement		Payable To Waukenabo Twp	N
7034	Town Of Waukenabo Treasurer		74,785.47		1 Transactions		
7035	Town Of Wealthwood Treasurer 12-931-136-0000-2045		41,062.62	May 2024 Settlement		Payable To Wealthwood Twp	N
7035	Town Of Wealthwood Treasurer		41,062.62		1 Transactions		
7036	Town Of White Pine Treasurer 12-931-137-0000-2045		2,274.09	May 2024 Settlement		Payable To White Pine Twp	N
7036	Town Of White Pine Treasurer		2,274.09		1 Transactions		
7037	Town Of Williams Treasurer 12-931-138-0000-2045		26,429.29	May 2024 Settlement		Payable To Williams Twp	N
7037	Town Of Williams Treasurer		26,429.29		1 Transactions		
7038	Town Of Workman - Treasurer 12-931-139-0000-2045		68,182.77	May 2024 Settlement		Payable To Workman Twp	N
7038	Town Of Workman - Treasurer		68,182.77		1 Transactions		
931	DEPT Total:		4,650,172.17	Towns	47 Vendors	47 Transactions	
932	DEPT			Schools			
393	ISD 1 Aitkin-Treasurer 12-932-000-0000-6801		81,207.56	May 2024 Settlement		Appropriations	N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
393	ISD 1 Aitkin-Treasurer		81,207.56		1 Transactions		
1985	ISD 182 Crosby-Treasurer 12-932-000-0000-6801		0.07	May 2024 Settlement		Appropriations	N
1985	ISD 182 Crosby-Treasurer		0.07		1 Transactions		
392	ISD 2 Hill City-Treasurer 12-932-000-0000-6801		36,749.41	May 2024 Settlement		Appropriations	N
392	ISD 2 Hill City-Treasurer		36,749.41		1 Transactions		
1983	ISD 2165 Hinckley Finlayson-Treasurer 12-932-000-0000-6801		8,132.59	May 2024 Settlement		Appropriations	N
1983	ISD 2165 Hinckley Finlayson-Treasurer		8,132.59		1 Transactions		
1979	ISD 2580 East Central-Treasurer 12-932-000-0000-6801		2,177.44	May 2024 Settlement		Appropriations	N
1979	ISD 2580 East Central-Treasurer		2,177.44		1 Transactions		
395	ISD 4 McGregor-Treasurer 12-932-000-0000-6801		99,732.49	May 2024 Settlement		Appropriations	N
395	ISD 4 McGregor-Treasurer		99,732.49		1 Transactions		
1982	ISD 473 Isle-Treasurer 12-932-000-0000-6801		11,527.42	May 2024 Settlement		Appropriations	N
1982	ISD 473 Isle-Treasurer		11,527.42		1 Transactions		
1981	ISD 577 Willow River-Treasurer 12-932-000-0000-6801		3,422.82	May 2024 Settlement		Appropriations	N
1981	ISD 577 Willow River-Treasurer		3,422.82		1 Transactions		
394	ISD 698 Floodwood-Treasurer 12-932-000-0000-6801		132.21	May 2024 Settlement		Appropriations	N
394	ISD 698 Floodwood-Treasurer		132.21		1 Transactions		
1984	ISD 95 Cromwell-Wright-Treasurer 12-932-000-0000-6801		15.39	May 2024 Settlement		Appropriations	N
1984	ISD 95 Cromwell-Wright-Treasurer		15.39		1 Transactions		

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
932	DEPT Total:		243,097.40	Schools	10 Vendors	10 Transactions	
12	Fund Total:		4,893,269.57	Townships/Cities/ARDC/Ambulan		57 Transactions	
	Final Total:		4,893,269.57	57 Vendors	57 Transactions		

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
12	4,893,269.57	Townships/Cities/ARDC/Ambulan
All Funds	4,893,269.57	Total

Approved by,

.....

.....



Board of County Commissioners Agenda Request

2P
Agenda Item #

Requested Meeting Date: June 25,2024

Title of Item: Climate Makers contract for jail controls

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
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Submitted by: Jim Bright	Department: Maintenance
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Presenter (Name and Title): Jim Bright Facilities Coordinator	Estimated Time Needed:
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Summary of Issue:

Attached is the contract between Aitkin County and Climate Makers for HVAC controls associated with the jail boiler and chiller replacement. The resolution for the bid was approved at an earlier meeting with the contract to follow. The contract has been reviewed by the county attorney.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve the contract between Climate Makers and Aitkin County

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ \$127,616.00

Is this budgeted? Yes No *Please Explain:*

There is \$750,000 of Fiscal Recovery Funds set aside for this project.

Service Agreement
SECTION ONE

THIS AGREEMENT is made and entered into by and between the County of Aitkin, State of Minnesota (County), through the Aitkin County Maintenance Department, (Department), and Climate Makers Inc. (Independent Contractor).

RECITALS

WHEREAS, the County, through the Department, wishes to purchase the services of the installation of HVAC Integrated Automation from Independent Contractor; and

WHEREAS, the County and the Independent Contractor mutually agree that services to be performed by the undersigned shall be performed as an Independent Contractor and not as an employee, officer, or agent of the County;

WHEREAS, the Independent Contractor is prepared to perform services for the County;

WHEREAS, there are funds available for the purchase of these services;

NOW, THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the County, through the Department, and the Independent Contractor agree as follows:

1) **Term and Cost of the Agreement**

The Independent Contractor agrees to furnish services on behalf of the County during the period commencing upon receipt of signed contract and terminating January 1, 2025.

The Independent Contractor shall be paid a total sum of \$127,616.00. The cost of this Agreement shall not exceed \$ 127,616.00 without written of approval from Aitkin County.

2) **Services to be Provided**

The Independent Contractor agrees that it shall furnish all materials, labor, and equipment, tools and other items necessary for the performance of the contractual undertaking that it has assumed herein. The Independent Contractor agrees that it has a substantial economic investment in tangible assets used in performing the services hereunder. Independent Contractor shall serve as the sole employer with respect to any of the employees employed by the Independent Contractor for the performance of the services required hereunder.

The parties agree that the County shall initially designate the work to be performed. It shall also make a final inspection within a reasonable period of time after the Independent Contractor claims that the work has been completed so final payment can be made. All work shall be performed in a workmanlike manner.

3) **Payment for Services**

Payment for services shall be made directly to the Independent Contractor after completion of services upon the presentation of a claim in the manner provided by law for payment of claims against the County.

4) **Independent Contractor Status**

That at all times and for all purposes hereunder, Independent Contractor shall be an independent contractor and is not an employee, official, or agent of the County for any purpose. No statement contained in this Agreement shall be construed so as to find Independent Contractor to be an employee, official, or agent of the County, and Independent Contractor shall not be entitled to any of the rights, privileges, or benefits of employees of the County, including but not limited to, workers' compensation, health/death benefits, and indemnification for third-party personal injury/property damage claims.

Independent Contractor acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due Independent Contractor and that it is Independent Contractor's sole obligation to comply with the applicable provisions of all Federal and State Tax laws.

Independent Contractor shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services identified herein. The parties agree that the Independent Contractor shall have sole control over the means and manner of performance of the Independent Contractor's obligations hereunder including, but not limited to the method, time, hours, days to be worked and other details of performance (subject to the specifications in Sections Two and Three). The County reserves the right to inspect the job site for the sole purpose of ensuring that the end result shall be or has been accomplished and the specifications of Sections Two and Three met. The County takes no responsibility for the supervision or direction of the performance of any of the services to be performed by the Independent Contractor or of its employees or subcontractors. Independent Contractor shall serve as the sole employer with respect to any of the employees employed by the Independent Contractor for the performance of the services required hereunder. The County further agrees that it shall exercise no control over the selection and dismissal of the Independent Contractor's employees.

Independent Contractor is responsible for hiring sufficient workers to perform the services/duties required by this contract, withholding their taxes, and paying all other employment tax obligations on their behalf.

The Independent Contractor shall comply with all federal, state, county or other government regulations or laws, including, but not limited to, the Fair Labor Standards Act, the Wage and Hour Laws, the Occupational Safety and Health Act and the Equal Opportunity laws.

5) **Indemnification and Insurance**

The Independent Contractor agrees it will defend, indemnify and hold harmless the County, its officers, agents, and employees against any and all liability, loss, costs, damages and expenses which the County, its officers, agents, or employees may hereafter sustain, incur, or be required to pay arising out of the Independent Contractor's performance or failure to adequately perform its obligations pursuant to this Agreement.

Independent Contractor further agrees that in order to protect itself as well as the County under the indemnity provision set forth above, it will at all times during the term of this Agreement keep in force the following:

- a) Any policy obtained and maintained under this clause shall provide that it shall not be cancelled, materially changed, or not renewed without thirty days' prior notice thereof to the County.
- b) Workers' Compensation Insurance.

The following insurance must be maintained for the duration of this Agreement.

5.1. Comprehensive General Liability Insurance

- (a) Minimum Combined Single Limit
 - \$2,000,000 per occurrence
 - \$4,000,000 aggregate

(b) The following coverage must be specifically insured and certified with no internal sub-limits.

1. Independent Contractors' Contingent Liability
2. Products/Completed Operations Liability
3. Contractual Liability
4. Personal Injury Liability
5. Broad Form Property Damage Liability

(c) The Contractual Liability is to be either on a blanket basis for all written and oral contracts or specifically endorsed to acknowledge the Agreement between the insured and the County.

5.2. Automobile Liability Insurance on Vehicles Owned by the Independent Contractor

Minimum limits
\$1,500,000 on a combined single limit basis.

5.3 Workers' Compensation Per Statutory Requirements

5.3.1. County reserves the right to rescind any contract not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against bidder.

Prior to the effective date of this contract, and as a condition precedent to this Agreement, the Independent Contractor will furnish the County with Certificates of Insurance listing the County as a certificate holder. A Certificate of Insurance for each policy must be on file with the County Land Department within 10 days of execution of this Agreement and prior to commencement of any work under this Agreement. Each certificate must include a 10-day notice of cancellation, nonrenewal, or material change to all named and additional insureds. The County reserves the right to rescind any agreement not in compliance with these requirements and retains all rights thereafter to pursue any legal remedies against Independent Contractor. All insurance policies shall be open to inspection by the County, and copies of policies shall be submitted to the County upon written request. All subcontractors shall provide evidence of similar coverage.

6) **Data Practices**

All data collected, created, received, maintained, or disseminated for any purposes by the activities of Independent Contractor because of this contract is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended, the Minnesota Rules implementing such act now in force or as adopted, as well as federal regulations on data privacy.

7) **Records-Availability and Retention**

Pursuant to Minn. Stat. § 16C.05, subd. 5, the Independent Contractor agrees that the County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonable deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the Independent Contractor and involve transactions relating to this Agreement.

Independent Contractor agrees to maintain these records for a period of six years from the date of termination of this Agreement.

8) **Merger and Modification**

- a) It is understood and agreed that the entire Agreement between the parties is contained here and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement.
- b) Any material alterations, variations, modifications, or waivers of provisions of this Agreement shall be valid only when they have been reduced to writing as an amendment and signed by the parties.

9) **Default and Cancellation**

- a) If the Independent Contractor fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default.

Unless the Independent Contractor's default is excused, the County, through the Department, may, upon written notice, immediately cancel this Agreement in its entirety.

Further, upon the Independent Contractor's default, the County shall have the right to retain the bidder's bond submitted by the Independent Contractor, and to pursue any and all legal remedies.

- b) This Agreement may be cancelled with or without cause by either party upon thirty days' written notice.

10) **Subcontracting and Assignment**

Independent Contractor shall not enter into any subcontract for performance of any services contemplated under this Agreement without the prior written approval of the County through its Land Commissioner or Assistant Land Commissioner, and subject to such conditions and provisions as the County may deem necessary. The Independent Contractor shall be responsible for the performance of all subcontractors.

11) **Nondiscrimination**

During the performance of this Agreement, the Independent Contractor agrees to the following:

No person shall, on the grounds of race, color, religion, age, sex, disability, marital status, public assistance status, criminal record, creed, sexual orientation or national origin be excluded from full employment rights in, participation in, be denied the benefits of or be otherwise subjected to discrimination under any and all applicable federal and state laws against discrimination.

12) **Execution**

IN WITNESS WHEREOF, the County has caused this Agreement to be signed by its duly authorized officers and the Independent Contractor has hereunto set its hand.

Dated this _____ day of _____, _____.

INDEPENDENT CONTRACTOR

COUNTY OF AITKIN, MINNESOTA

Contractor Name, Date

J. Mark Wedel, Board Chair

Date: _____

Print Contractor Name

Jessica Seibert, County Administrator

Date: _____

Contracting Company Name

Address



Board of County Commissioners Agenda Request

2Q
Agenda Item #

Requested Meeting Date: 6-25-24

Title of Item: Final Contract Payment (#20229)

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): NA		Estimated Time Needed: NA
Summary of Issue: <p>Authorization by the following resolution is requested to make final payment to Ferguson Aggregate and Crushing, Alexandria, MN in the amount of \$4,536.97 for Contract No. 20229 (CP 001-090-041), which included processing of five stockpiles of gravel material at four county-owned or leased pits.</p> <p>The final contract amount of \$453,696.85 is 4.9% above the bid amount of \$432,500.00 due to additional rock material that needed to be removed/processed to meet the required aggregate gradation and also due to adding a 2800-ton stockpile for the Land Department.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve resolution		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 4,536.97 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Contract Number: 20229
 Final Pay Request Number: 5

Project Number	Project Description
CP 001-090-041	2023 Aggregate Crushing

Contractor: Ferguson Aggregate & Crushing 2050 County Road 82 NW Alexandria, MN 56308	Vendor Number: 540-15330 Up To Date: 05/08/2024
--	--

Contract Amount		Funds Encumbered	
Original Contract	\$432,500.00	Original	\$432,500.00
Contract Changes	\$20,582.40	Additional	N/A
Revised Contract	\$453,082.40	Total	\$432,500.00

Work Certified To Date	
Base Bid Items	\$433,067.55
Contract Changes	\$20,629.30
Material On Hand	\$0.00
Total	\$453,696.85

Project	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
CP 001-090-041	\$0.00	\$453,696.85	\$0.00	\$449,159.88	\$4,536.97	\$453,696.85

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$0.00	\$453,696.85	\$0.00	\$449,159.88	\$4,536.97	\$453,696.85
Percent: Retained: 0%			Percent Complete: 100.14 %		
Amount Paid this Final Pay Request: \$4,536.97					

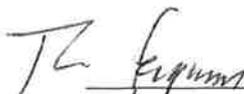
I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.


 John Welle – P.E. No. 24340
 Aitkin County Highway Engineer

5-9-24
 Date

 Kirk Peysar
 Aitkin County Auditor

 Date


 CONTRACTOR NAME

5-30-24
 Date

3-303-6519
 Account Number

Project No. : CP 001-090-041
Final Pay Request No. : 5
Contract No.: 20229

Certificate of Final Contract Acceptance
Final Voucher Number: 5

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated _____ Signature _____ County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$453,696.85 and agrees to the amount of \$4,536.97 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: Ferguson Aggregate & Crushing By Tim Ferguson District Engineer

And _____ And _____ State of ,

On This 30th Day May, 2024, Before me appeared Tim Ferguson To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

Tim Ferguson And _____, to me personally known, who, being each by me duly sworn

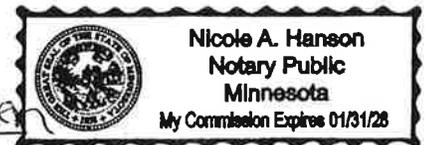
each did say that they are respectively the President and _____ of the Ferguson Aggregate & Crushing, Inc. Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

Corporation and said _____ and _____

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in Douglas County

Seal Expires 1/31/28 Signature Nicole A. Hanson



I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

Aitkin County Highway Department
1211 Air Park Drive
Aitkin, MN 56431

Contract No: 20229
Final Pay Request No. 5

**Aitkin County Highway Department
Certificate of Final Acceptance
Board Acknowledgment**

Contract Number: 20229
Contractor: Ferguson Aggregate & Crushing
Date Certified: 5/08/2024
Payment Number: 5

Whereas; Contract No. 20229 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Aitkin County Highway Department and authorize final payment as specified herein.

State of

I, _____, Aitkin County Auditor, within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20__

At _____

Signed By _____

Aitkin County Auditor

(SEAL)

Contract Payment Summary				
Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2023-06-30	\$162,643.00	\$8,132.15	\$154,510.85
2	2023-07-23	\$100,667.50	\$5,033.38	\$95,634.12
3	2023-09-04	\$169,757.05	\$8,487.85	\$161,269.20
4	2024-05-01	\$20,629.30	(\$17,116.41)	\$37,745.71
5	2024-05-08	\$0.00	(\$4,536.97)	\$4,536.97

Contract Funding Category Summary						
Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
Glen Pit Class 6		\$69,200.10	\$0.00	\$68,508.09	\$692.01	\$69,200.10
County Pile		\$149,578.00	\$0.00	\$148,082.22	\$1,495.78	\$149,578.00
Township Pile		\$13,065.00	\$0.00	\$12,934.35	\$130.65	\$13,065.00
Pliny Pit Class 6		\$111,869.90	\$0.00	\$110,751.20	\$1,118.70	\$111,869.90
Swatara Pit Class 5		\$109,983.85	\$0.00	\$108,884.02	\$1,099.83	\$109,983.85

Contract Funding Source Summary					
Accounting Number	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
008	Local - Maintenance	\$4,406.32	\$420,582.40	\$400,000.00	\$440,631.85
009	Township	\$130.65	\$32,500.00	\$32,500.00	\$13,065.00

Project Payment Summary					
Project	Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
CP 001-090-041	1	2023-06-30	\$162,643.00	\$8,132.15	\$154,510.85
CP 001-090-041	2	2023-07-23	\$100,667.50	\$5,033.38	\$95,634.12
CP 001-090-041	3	2023-09-04	\$169,757.05	\$8,487.85	\$161,269.20
CP 001-090-041	4	2024-05-01	\$20,629.30	(\$17,116.41)	\$37,745.71
CP 001-090-041	5	2024-05-08	\$0.00	(\$4,536.97)	\$4,536.97

Project Funding Category Summary						
Project	Funding Category Name	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
CP 001-090-041	Glen Pit Class 6	\$69,200.10	\$0.00	\$68,508.09	\$692.01	\$69,200.10
CP 001-090-041	Gun Lake Pit Class 6 / County Pile	\$149,578.00	\$0.00	\$148,082.22	\$1,495.78	\$149,578.00
CP 001-090-041	Gun Lake Pit Class 6 / Township Pile	\$13,065.00	\$0.00	\$12,934.35	\$130.65	\$13,065.00
CP 001-090-041	Pliny Pit Class 6	\$111,869.90	\$0.00	\$110,751.20	\$1,118.70	\$111,869.90
CP 001-090-041	Swatara Pit Class 5	\$109,983.85	\$0.00	\$108,884.02	\$1,099.83	\$109,983.85

Project Funding Source Summary					
Project	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
CP 001-090-041	008	\$4,406.32	\$420,582.40	\$400,000.00	\$440,631.85
CP 001-090-041	009	\$130.65	\$32,500.00	\$32,500.00	\$13,065.00

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 001-090-041	1	2211.505	STOCKPILE AGGREGATE CLASS 6 MODIFIED-SITE A	TON	\$3.35	30000	0	\$0.00	30050	\$100,667.50
CP 001-090-041	2	2211.505	STOCKPILE AGGREGATE CLASS 6 MODIFIED-SITE B	TON	\$3.45	20000	0	\$0.00	20058	\$69,200.10
CP 001-090-041	3	2211.505	STOCKPILE AGGREGATE CLASS 6 MODIFIED-SITE C1	TON	\$3.25	40000	0	\$0.00	46024	\$149,578.00
CP 001-090-041	4	2211.505	STOCKPILE AGGREGATE CLASS 6 MODIFIED-SITE C2	TON	\$3.25	10000	0	\$0.00	4020	\$13,065.00
CP 001-090-041	5	2211.505	STOCKPILE AGGREGATE CLASS 5 MODIFIED-SITE D	TON	\$3.35	30000	0	\$0.00	30017	\$100,556.95
Base Bid Totals:								\$0.00		\$433,067.55

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
CP 001-090-041	2023 Aggregate Crushing	\$0.00	\$433,067.55

Contract Change Item Status											
Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To date	Amount To date
CP 001-090-041	BK1	7	2211.609 STOCKPILE CRUSHED ROCK (TON)	\$3.35	3344	\$11,202.40	ITM	0	\$0.00	3344	\$11,202.40
CP 001-090-041	CO1	6	2211.505 STOCKPILE AGGREGATE CLASS 5 MODIFIED-SITE D (TON)	\$3.35	2800	\$9,380.00	ITM	0	\$0.00	2814	\$9,426.90
Contract Change Totals:									\$0.00		\$20,629.30

Contract Change Totals			
Number	Description	Effective Date	Amount
1	In accordance with Special Provision S-12.8, Aitkin County will pay the contractor for 3344 ton of 1.5" crushed rock that was removed from the processing operation to achieve the required gradation in Site A.	03/29/2024	\$11,202.40

	The special provision provided for payment of the crushed rock at the unit price bid for aggregate processing at that site. The processing price for Site A is \$3.35 per ton for a total cost of \$11,202.40.		
1	During construction, the engineer requested an additional 2800 ton stockpile of Class 5 modified material to be produced in the Swatara Pit at Site D. The contractor agreed to produce the stockpile for the contract price of \$3.35 per ton.	12/26/2023	\$9,380.00

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining

Contract Total				\$453,696.85
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CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 25, 2024

By Commissioner: xxx

20240625-xxx

Final Contract Payment (#20229)

WHEREAS, Contract No. 20229 has in all been completed, and the County Board being fully advised in the premises.

NOW THEREFORE BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Ferguson Aggregate &Crushing in the amount of \$4,536.97.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of June 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of June 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: 06/25/2024

Title of Item: Minnesota Power Presentation

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Zach Golkowski and Mike Putney		Estimated Time Needed: 20 min.
Summary of Issue:		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

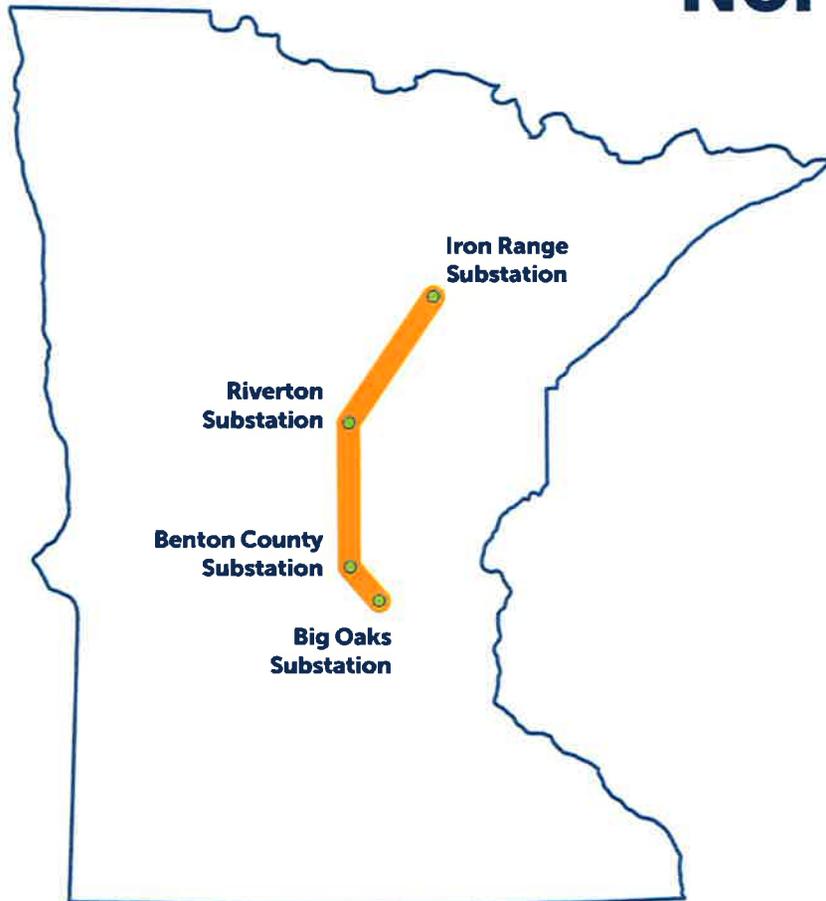
Northland Reliability Project



Project Updates

Aitkin County, June 2024

Northland Reliability Project



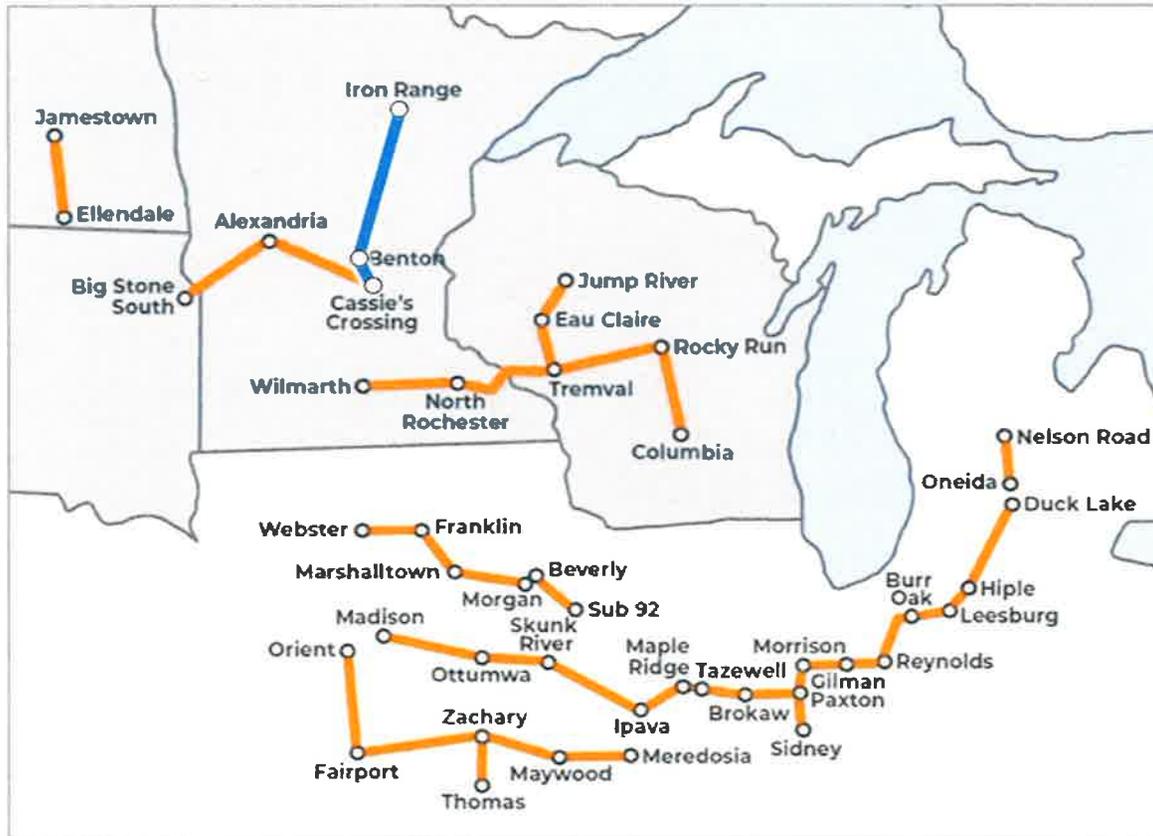
**Double-circuit
345-kV line**

**Over 85% co-located
with existing HVTL**

180 miles

**Expanded and new
substations**

MISO-approved project: part of a regional plan

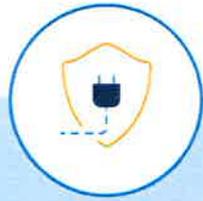


Fulfilling a need



Maintaining reliability

Provide system support as energy resources continue to evolve.



Enabling clean energy

Increase capacity to safely and reliably deliver clean energy from where it's produced to where it's needed by our customers and members.



Strengthening resiliency

Enhance system resiliency during extreme weather events.



Enhancing flexibility

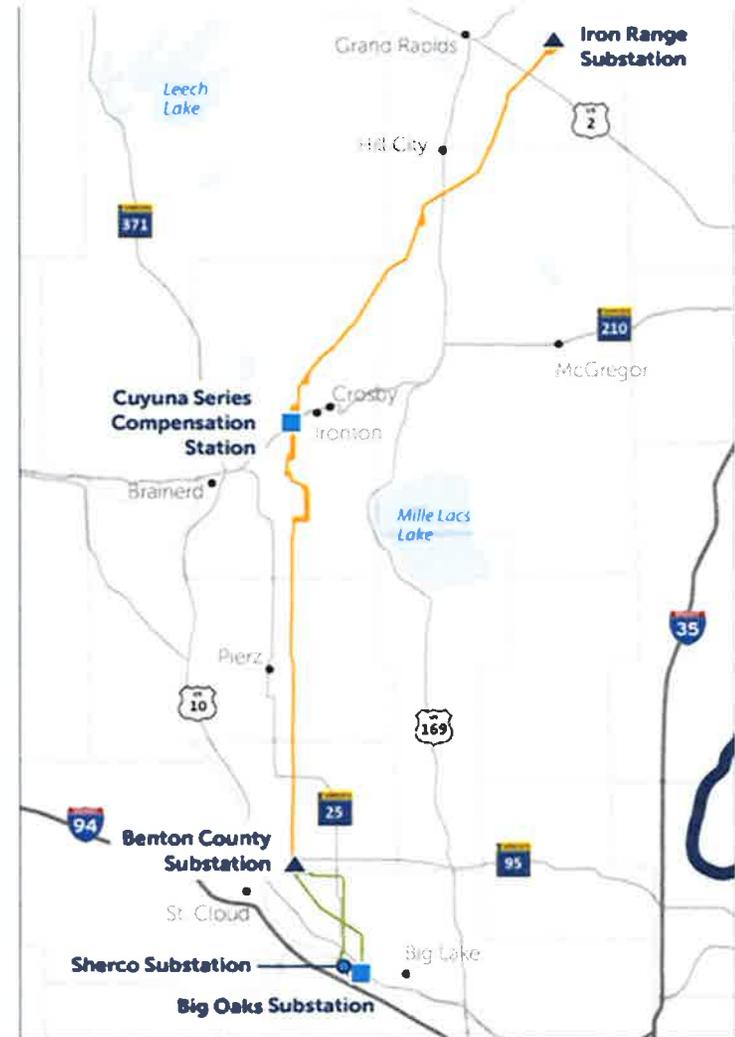
Plan proactively to meet changing customers' and members' power needs due to decarbonization and electrification.

Two main project segments

- **Segment one:** Iron Range Substation to Cuyuna Series Comp Station to Benton County Substation
- **Segment two:** Benton County Substation to Big Oaks Substation

Legend

- ▲ Expand existing substations
- New substation
- Segment one
- Segment two



Our routing process & input opportunities

Define study area

Define route corridor

Define preliminary route

Identify proposed route

Filed Certificate of Need and Route Permit to Minnesota Public Utilities Commission (Aug 4, 2023)

We are here



Engagement opportunities during PUC Process

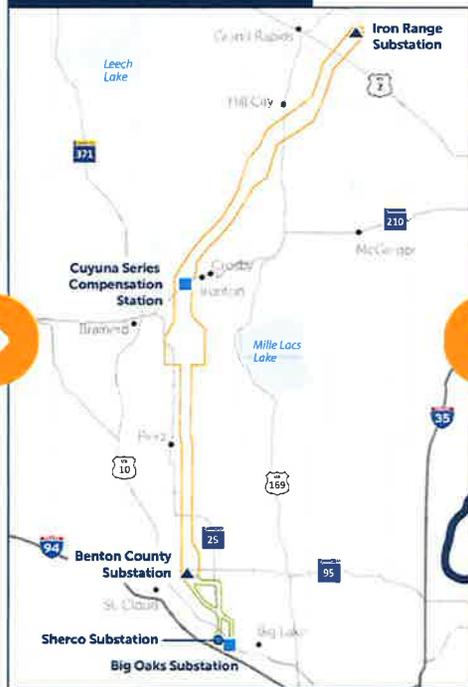
Public engagement

Route Development

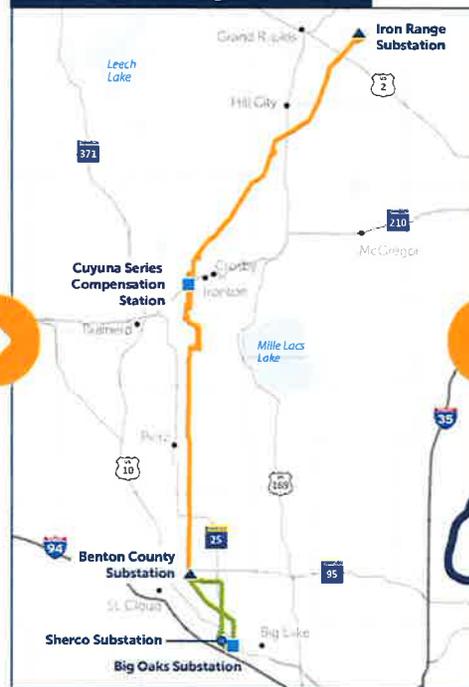
Study area



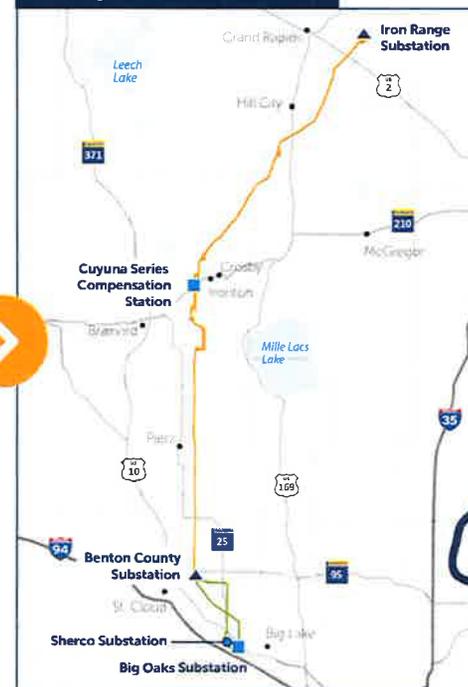
Route corridor



Preliminary route



Proposed route



Proposed Route – Aitkin County



Route Alternatives – Aitkin County



State Regulatory Process

- August 2023 - Submitted a joint Certificate of Need and Route Permit Application to the Public Utilities Commission (PUC)
- October 2023 – PUC/Department of Commerce (DOC) public scoping meetings
 - Collected public feedback on the proposed routes and consider route alternatives
 - Identified route alternatives being evaluated in the Environmental Assessment (EA)



Visit

edockets.state.mn.us

- Certificate of Need: docket **22-416**
- Route Permit: docket **22-415**

State Regulatory Process



- June 2024 – DOC publish EA
- July 2024 - Administrative Law Judge (ALJ) hold public hearings across the project area
- Fall 2024 - ALJ report with recommendations to the PUC
- Late 2024 - PUC decision on route permit

Visit

edockets.state.mn.us

- Certificate of Need: docket **22-416**
- Route Permit: docket **22-415**

Field Surveys

Started
October 2023



Continuing
May – November 2024



Continuing
Into 2025

**Landowner notices provided in advance of surveys*

Types of surveys



Biological



Wetlands



Land



Cultural resources



Noxious weeds

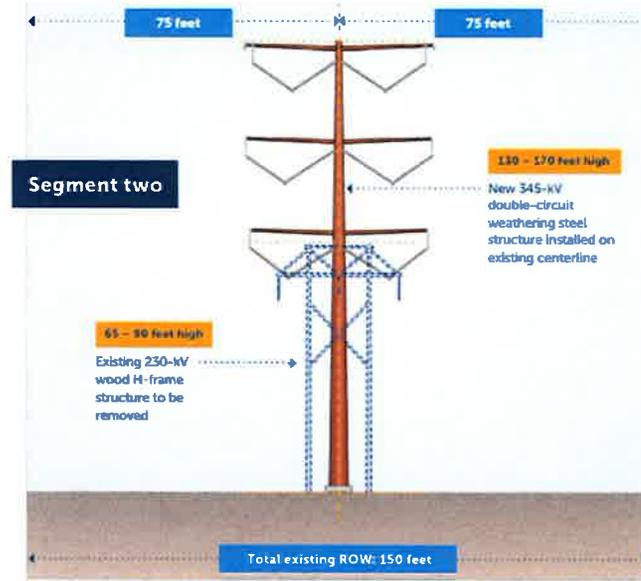
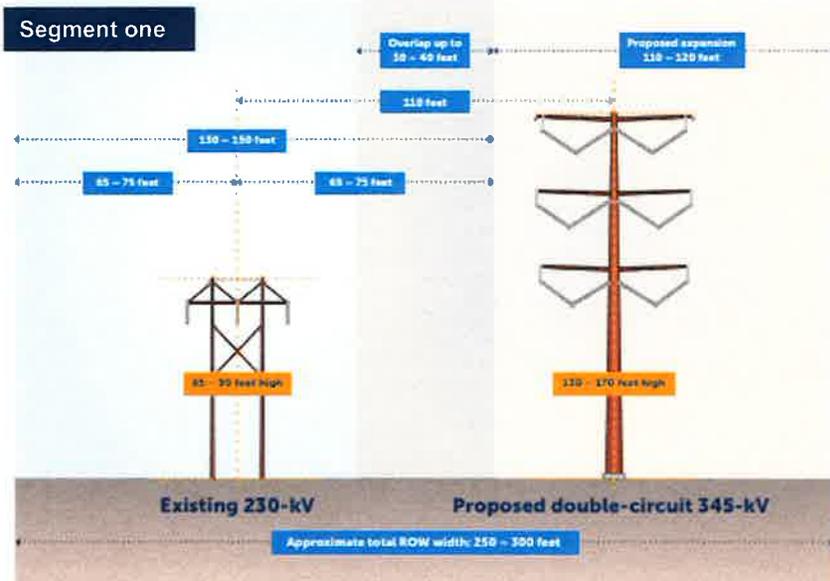


Soil borings

Acoustic detectors for bats



Real Estate Process



Upcoming Project Milestones



PUC/DOC EA and public hearing



Engineering design for substations and transmission line



State and federal permitting efforts



Environmental field surveys in Segment 1 in Spring and Fall 2024



Anticipate construction starting on Segment 2 in Fall 2025

Northland Reliability Project



Connect with us!



northlandreliabilityproject.com



Call our hotline at
218-864-6059



Send us an email at
connect@northlandreliabilityproject.com



Board of County Commissioners Agenda Request

4A

Agenda Item #

Requested Meeting Date: June 25, 2024

Title of Item: Resolution authorizing Land Commissioner to execute Widseth Contract

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Dennis (DJ) Thompson		Department: Land
Presenter (Name and Title): Dennis (DJ) Thompson, Land Commissioner		Estimated Time Needed: 5 Minutes
Summary of Issue: <p>At its May 12, 2020 meeting, the Aitkin County Board of Commissioners passed a motion to retain Widseth for engineering services for the Mille Lacs East ATV Trail project and to enter into a contract for project scoping. At the December 20, 2022 board meeting, Commissioners passed a motion to approve the Workplan and Fee Amendment from Widseth to continue proceeding with the design and construction services for the Mille Lacs East ATV Trail project.</p> <p>The actions taken by the Board allowed the county to contract with Widseth for project scoping, engineering, and design however, there was not a resolution authorizing the Aitkin County Land Commissioner to execute such agreements as are necessary to implement the project on behalf of Aitkin County.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Adopt a resolution authorizing the Aitkin County Land Commissioner to execute the approved Workplan and Fee Amendment from Widseth as is necessary to implement the project on behalf of Aitkin County.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 25, 2024

By Commissioner: xxx

20240625-xxx

Resolution allowing Land Commissioner to execute Mille Lacs ATV workplan from Widseth

WHEREAS, the Aitkin County Board of Commissioners at its May 12, 2020 meeting, passed a motion to retain Widseth for engineering services for the Mille Lacs East ATV Trail project and to enter into a contract for project scoping.

WHEREAS, the Aitkin County Board of Commissioners at its December 20, 2022 meeting, passed a motion to approve the Workplan and Fee Amendment from Widseth to continue proceeding with the design and construction services for the Mille Lacs East ATV Trail project.

WHEREAS, the motions passed in 2020 and 2022 did not authorize the Aitkin County Land Commissioner to execute the contract from Widseth as is necessary to implement the project on behalf of Aitkin County.

THEREFORE, BE IT RESOLVED, that the Aitkin County Land Commissioner is hereby authorized to execute such agreements as are necessary to implement the project on behalf of Aitkin County.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of June 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of June 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

5A

Agenda Item #

Requested Meeting Date: June 25, 2024

Title of Item: Award Grant: Business Development & Recreation Grant

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>										
Submitted by: Mark Jeffers		Department: Administration										
Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator		Estimated Time Needed: 10 minutes										
Summary of Issue: <p>The Aitkin County Economic Development Committee has received and reviewed grant funding requests for the Business Development & Recreation Grant Program. Grant applications and grant award summary are included.</p> <p>The Committee was unanimous on the recommendation. The Committee recommends and requests approval to award the following grant at this time:</p> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;">Paddle Your Glass Off event, Aitkin Chamber</td> <td style="text-align: right; padding-left: 20px;">\$2,000</td> </tr> <tr> <td style="padding-left: 20px;">Ripplesippi Music Fest, ACFOTA</td> <td style="text-align: right; padding-left: 20px;">\$2,000</td> </tr> <tr> <td style="padding-left: 20px;">Summer Art Walk event, Jaques Art Center</td> <td style="text-align: right; padding-left: 20px;">\$1,300</td> </tr> <tr> <td style="padding-left: 20px;">Riverboat Days, Aitkin Chamber</td> <td style="text-align: right; padding-left: 20px;">\$2,000</td> </tr> <tr> <td style="padding-left: 20px;">Advertising, Nistler's Northland Adventures</td> <td style="text-align: right; padding-left: 20px;">\$2,000</td> </tr> </table> <p>The purpose of this grant fund is to leverage county funds, private funds and volunteer efforts to increase small business development activities in Aitkin County, with an emphasis on increasing sustained tourism and recreation activities. Several organizations may submit a single application or organizations may apply individually. Organizations need only to commit one hundred dollars (\$100) in good faith to ensure commitment to the grant request. The Aitkin County Board of Commissioners, have approved funding to be used to directly impact the Community of Aitkin County by executing the Aitkin County Business Development & Recreation Grant.</p>			Paddle Your Glass Off event, Aitkin Chamber	\$2,000	Ripplesippi Music Fest, ACFOTA	\$2,000	Summer Art Walk event, Jaques Art Center	\$1,300	Riverboat Days, Aitkin Chamber	\$2,000	Advertising, Nistler's Northland Adventures	\$2,000
Paddle Your Glass Off event, Aitkin Chamber	\$2,000											
Ripplesippi Music Fest, ACFOTA	\$2,000											
Summer Art Walk event, Jaques Art Center	\$1,300											
Riverboat Days, Aitkin Chamber	\$2,000											
Advertising, Nistler's Northland Adventures	\$2,000											
Alternatives, Options, Effects on Others/Comments: 												
Recommended Action/Motion: Economic Development requests approval of a motion to award the recommended grant.												
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>												

Business Development and Recreation Grant

Year	#	Facility Name	Project Name	Contact Name	Email	City	Phone	\$ requested	\$ Awarded	Informed
2024	1	Long Lake Foundation	Nature Rocks	Bob Markum	markum@longlakefoundation.org	Palisade	218.768.4653	\$ 2,000	\$ 2,000	Y
	2	Growth Innovations/Aitkin, McGregor Chamber	Workforce Summit	Stan Gustafson	stgustaf@growthinnovations.com	County	218.927.2172	\$ 2,000	\$ 2,000	y
	3	Habitat for Humanity	Toolin' Tour	Ann Schwartz	aschwartz@habitat.org	County	218.927.5656	\$ 1,200	\$ -	Y
	4	Aitkin High School	Career Fair	Amanda Voller	avoller@aitkinhigh.org	County	218.735.6120	\$ 2,000	\$ -	Y
	5	Big Sandy Lodge	signage	Ally Schmid	aschmid@big-sandy-lodge.com	McGregor	218.485.1787	\$ 5,000		Y
		City of Hill City	naturally better	Tami Meyer	tmeyer@hillcity.com	Hill City		\$ 1,000	\$ 1,000	Y
	6	Palisade Events Committee	Swanson Park Action 4 R Kids	Nancy Havila Dawn Quade	nhavila@palisadeevents.com dquade@palisadeevents.com	Palisade	612.345.1075 320.232.5576	\$ 1,600		Y
	7	American Peat Technology	Greater MN Governance Summit	Peggy Jones	pejones@americanpeat.com	Aitkin	218.851.3172	\$ 2,000		Y
	8	Whitewood Resort	sign and entry	Wanda McGuire	wmcguire@whitewoodresort.com	Aitkin	812.599.5314	\$ 1,500		Y
	9	All Through the House	awning	Wanda McGuire	wmcguire@allthroughthehouse.com	Aitkin	812.599.5314	\$ 400		Y
	10	The Country House	signage	Tami Enz	tenz@countryhouse.com	McGregor	218.390.6525	\$ 2,000		Y
	11	Aitkin Chamber of Commerce	PYGO	Stephanie Mollet	smollet@aitkinchamber.com	Aitkin	218.927.2316	\$ 2,000	\$ 2,000	Y
	12	ACFOTA	Ripplesippi Music Fest	Christian McShane	cmshane@acfota.com	Aitkin	218.851.2619	\$ 2,000	\$ 2,000	Y
	13	Tamarack Learning Center	Advertising signage	Niki Elvidge	nelvidge@tamaracklearning.com	Tamarack	763.232.3836	\$ 2,000		Y
		Economic Development	EIS ATV Trails	Mark Jeffers		County		\$ 2,000	\$ 2,000	Y
	14	Shamrock Township	Shamrock Shing Ding	Candace Kral	ckral@shamrocktownship.com	McGregor	218.429.2205	\$ 1,450		Y
	15	Jake's BBQ	parking lot	Jake Schantz	jschantz@jakesbbq.com	Aitkin	858.212.3752	\$ 2,000		Y
	16	Jaques Art Center	summer art walk	Evonne Fairchild	efairchild@jaquesart.com	Aitkin	218.927.2363	\$ 1,300	\$ 1,300	Y
	17	Cabin Fever Videos	Drone equipment	Briana Wiley	bwiley@cabinfeervideos.com	Hill City	218.576.3215	\$ 2,000		Y
	18	Angels	various equipment	Beth Anderson	banderson@angels.org	McGregor		\$ 2,000		Y
Pending	19	Little Piece of Heaven by Stillwaters Retreat	labyrinth opening	Susan Kortus	skortus@littlepieceofheaven.com	Aitkin	218.839.7566	\$ 2,000		
	20	Rosallini's	outside dining	Curtis Ross	cross@rosallinis.com	Aitkin	218.820.3969	\$ 2,000		Y
	21	Riverboat Days committee	button advertising	Stephanie Mollet	smollet@riverboatdays.com	Aitkin	218.927.2136	\$ 2,000	\$ 2,000	Y
	22	McGregor Bakery	indoor menue signage	Katie Nelson	knelson@mcgregorbakery.com	McGregor	218.349.7250	\$ 2,000		Y
	23	Jacobson Community Center	signage	Vickie Herman	vherman@jacobsoncommunitycenter.com	Jacobson	612.280.5125	\$ 2,000		Y
	24	Nistler's Northland Adventures	Advertising signage	Amber Nistler	anistler@nisters.com	McGregor	218.391.7920	\$ 2,000	\$ 2,000	Y
								\$ 49,450	\$ 16,300	



Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

- Grant requests should be submitted by EMAIL to: mark.jeffers@co.aitkin.mn.us, subject line: BD&R2024 or by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
- Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
- Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

OK

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: Paddle Your Glass Off '24

Date(s) of Program: June 16th, 2024

Location of Program: Kimball Run Access Point to Aitkin County Campgrounds

Organization/Community Name: Aitkin Chamber of Commerce

Person in Charge of Project: Stephanie Mollet

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

PO BOX 127 301 Minnesota Ave N #4, Aitkin, MN 56431

Contact Person's Phone #: 218.927-2316

Contact Person's Email: upnorth@aitkin.com

Description/focus/purpose of your organization:

The Aitkin Area Chamber of Commerce serves the surrounding community as a non-profit professional organization whose purpose is to promote our businesses, support tourism and quality of life.

FUNDING:

Amount requested from Aitkin County \$ 2,000

(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$ 1,200

Total projected budget \$ 3,200

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

Our event entails a scenic paddle along the Mississippi River, followed by a curated tasting experience featuring a selection of beer, wine, and spirits from local vendors in addition to live music. Paddlers will embark from Kimball Public Access and



conclude their journey at the Aitkin County Campgrounds, where the tasting will be hosted. To ensure seamless logistics, we will offer shuttle services, as well as assistance with launching and landing.

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

Our objective is to raise awareness about Aitkin's waterways, recognizing them as significant recreational assets. We aim to introduce individuals to our river trails, showcasing their beauty and recreational opportunities. Grant funds will be allocated across various initiatives to achieve this goal: marketing efforts, subsidizing kayak rentals in partnership with local business Unbound Adventures, and offsetting expenses related to attendee amenities such as porta-potty rentals, water, snacks, and more.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

This event has a track record of drawing diverse crowds, including locals and visitors from the Metro and Brainerd Lakes Area, as seen in past ticket sales. Feedback consistently shows that attendees often continue their Aitkin experience by dining at local restaurants. This connection with our community goes beyond food; it deepens their relationship with Aitkin's waterways, encouraging further exploration. This positive interaction not only enhances attendees' experiences but also provides ongoing support to local businesses—ranging from eateries and gas stations to rental companies and stores. As familiarity with Aitkin grows, we expect this positive impact to extend to lodging establishments, boosting our local economy and fostering community pride.

List target audience:

Our target audience comprises past event attendees, specifically adults aged 21 and above, who are active on social media platforms. Our demographic analysis reveals a predominant presence of women (76.9%) and men (23.1%) within this group. We aim to further engage this audience demographic to deepen their involvement in our initiatives.

4. PROJECT BUDGET: in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
Kayak Rentals (Unbound Adventures)		750	750
T-shirts (Shirts Plus) (Logo on front/Sponsors and Naturally Better on back)	1200		1200
Music (Mike and Jan Cherry/Roy Liljenquist)		300	300
Snacks/Water		100	100
Porta Potties	300		300
License Fees		50	50
Marketing (Social Media/Radio/Print)	500		500
TOTALS	2000	1200	3200



Contact Signature:

Stephanie Mollet

5/10/2024

Name _____ Date: _____



ok
#12

Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

- Grant requests should be submitted by EMAIL to: mark.jeffers@co.aitkin.mn.us, subject line: BD&R2024 or by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
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APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: RippleSippi Music Fest

Date(s) of Program: July 26 & 27, 2024

Location of Program: Downtown Aitkin, MN

Organization/Community Name: Aitkin County Friends of the Arts

Person in Charge of Project: Christian McShane

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

P.O. Box 101, Aitkin, MN 56431

Contact Person's Phone #: 218-851-2619

Contact Person's Email: christianmcshane@gmail.com

Description/focus/purpose of your organization: Community-building & local business-bolstering annual music festival that highlights Aitkin County and its ever-growing performing arts scene!

FUNDING:

Amount requested from Aitkin County \$ 2,000

(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$ 2,000

Total projected budget \$ 19,050



PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

RippleSippi Music Fest is Aitkin County's oldest annual music festival, held in downtown Aitkin. It began in August, 2021. The event is purposefully programmed to contain a little something for every musical taste and age: original music artists share the same stage as cover bands and solo musicians, as well as other art forms. Local vendors and businesses also participate and benefit from the festivities. This year's event will last 2 days for a total of 10+ hours of continuous music and performing arts featuring local, regional, and national acts on 4 different stages. This is a yearly festival, not a "one off".

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

The goal of RippleSippi Music Fest is to bring individuals to Aitkin who ordinarily wouldn't have any reason to come to Aitkin. Last year's audience of approximately 700 paid ticketholders was comprised of 1/2 local (including summer lake home folks) and the other 1/2 from surrounding areas and beyond. We expect this year's attendance will be larger with the incredibly popular Gear Daddies as the headliner on July 26. July 27 will feature local & regional acts in 3-4 downtown venues. We anticipate this year's tally will be close to or over 1,000 festival-goers. The ultimate goal is to eventually expand the music fest throughout and beyond downtown. This grant will help offset the many costs involved with this project.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

This festival is an ongoing annual event. Performers are selected to draw audiences from inside and outside the Aitkin County area. Thanks to the support of Friends of the Arts since 2021, people from all over have taken notice that Aitkin has a growing performing arts scene. In turn, they visit and support local businesses such as restaurants, hotels, campgrounds, shops, gas stations, etc. We've found that all performances on the scale that we've been hosting for the past 3 years are very well-attended and not only indirectly benefit local businesses – they also instill a sense of pride in the local community.

List target audience: All ages, all walks of life. Anyone who enjoys music and performing arts.



4. **PROJECT BUDGET:** in the space below, provide a budget for the entire event.

NOTE: ALL FUNDS RECEIVED FROM THE AITKIN COUNTY BUSINESS DEVELOPMENT & RECREATION GRANT WILL BE APPLIED ONLY TO LOCAL BUSINESSES, THUS KEEPING THE FUNDS WITHIN THE COMMUNITY.

Category	Grant Funds	Applicant Funds	Total
Performers (total)		14,500	14,500
Stage rental	600	600	1,200
Sound Engineers	200	500	500
Stage Banners	150	150	300
Marketing	275	725	1,000
Portable toilets & hand wash stations	400	400	800
Dumpsters, trash cans, waste removal	375	375	750
TOTALS	2,000	17,250	19,050

Contact Signature: **Christian McShane**

Name Christian McShane Date: May 23, 2024



#16

Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

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Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
- Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
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APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: Aitkin Art Walk

Date(s) of Program: Second Saturday every month

Location of Program: The Jaques Art Center

Organization/Community Name: The Jaques Art Center

Person in Charge of Project: Evonne Fairchild – Executive Director

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code): 121 2nd Street NW, Aitkin, Mn 56431

Contact Person's Phone #: 218-927-2363

Contact Person's Email: info@jaquesart.com

Description/focus/purpose of your organization: The Jaques Art Center presents art Exhibits, workshops, seminars and programming in the arts for people of all ages and backgrounds. It is a regional site of art appreciation. The focus of the organization is to collect and publicly present the art of Francis Lee Jaques a world-famous artist – naturalist and his wife, author Florence Page Jaques. The presence of the Jaques Art Center is located in the 1911 Carnegie Library Building in Aitkin, Minnesota maintaining its design integrity while serving its original educational purpose.

FUNDING:

Amount requested from Aitkin County \$ 1,300.00
(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$100.00

Total projected budget \$ 1,400.00

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.



We would like to start a Summer Months Art Walk – to bring attention to all the art to our artsy town! And help bring them even more revenue! We hope that by perhaps staying open a bit later one Saturday a month for Art Walk Night, this will help keep our tourists happy and the locals happy as well. I truly believe that we can put Aitkin on the map for Arts! Art Walk from 5pm - 9pm Second Saturday of each of the summer months... Focusing on arts in our small community and getting the youth excited about art!

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used?

We need to advertise much more, and that does cost alot these days. We can advertise in all the local papers and tourist resorts as well. We also need some more modern signs, for example as sandwich boards for our museum but possibly a few more to have people know where we are located around town and point them in the right direction. We need also perhaps some extra tables and chairs high tops for people just coming into the galleries.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

By providing this fun and exciting Art Walk once a month, I believe that Aitkin will begin to have a renaissance and a re-birth of tourism for everybody. There are a lot of people coming from the cities and all around to experience the lake culture however there is now through the Art Walk a new venue for another more artsy culture as well in the evening during the summer months. We could even offer up a movie in the park, on the park grounds. More artistic films and family friendly. Music on our terrace, more artistic acoustic, family friendly!

List target audience:

Art Enthusiasts, art people, crafty people, children, musicians, elderly , tourists

4. PROJECT BUDGET: in the space below, provide a budget for the entire event.



Category	Grant Funds	Applicant Funds	Total
Signs for advertising	300.00		300.00
Advertising in media	300.00		600.00
Tables (high tops)	300.00		900.00
Film machine – projector	400.00		1,300.00
TOTALS	\$1,300.00		

Contact Signature:

Name Evonne Fairchild Date: 05-29-2024



#21

Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

1. Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: BD&R2024 or
by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
3. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: Aitkin Area Chamber of Commerce - Riverboat Days Buttons

Date(s) of Program: August 3, 2024

Location of Program: In and around the city of Aitkin, MN

Organization/Community Name: Aitkin Area Chamber of Commerce

Person in Charge of Project: Stephanie Mollet

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

301 Minnesota Ave N #4, Aitkin, MN 56431

Contact Person's Phone #: 218-927-2316 (O); 218.394.2202 (C)

Contact Person's Email: upnorth@aitkin.com

Description/focus/purpose of your organization:

The Aitkin Area Chamber of Commerce exists to

- 1) attract tourists, permanent, and seasonal residents and businesses to the Area,
- 2) raise awareness of city, county, state, programs, governing/legislative developments that affect the Area,
- 3) enhance public relations through marketing, programs and events, which encourage total community awareness of the Area,
- 4) advance business, professional, educational, church, community health in the Area.

The chamber has 135 members in 2024 and has recently been re-energized with the development of a strategic plan and the recruitment and hiring of new staff to drive the organization's goals.



FUNDING:

Amount requested from Aitkin County \$ 2,000
(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$1,392

Total projected budget \$ \$3,392

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

Riverboat Days is an annual festival in Aitkin, MN, sponsored by the Aitkin Area Chamber of Commerce. The festival has taken many forms over the years, and the number and type of activities has evolved repeatedly. In 2024, the festival's major events will include a street vendor fair, parade and after-parade party including a kid-friendly play area, food vendors and live music. The theme of the parade and After-Parade Party is Naturally Better, which capitalizes on the Aitkin County marketing efforts to drive investment and tourism in Aitkin County.

Live music has been a part of Riverboat Days in the past, but it has been years since it was offered. The community has expressed an interest in reviving live music and has also indicated that Riverboat Days would be a stronger event if there were more kid- and family-friendly activities. The after-parade party is the answer to both of those requests. Following the afternoon parade, live music will be offered on the historic Showboat Stage, located in the southwest corner of the Aitkin County fairgrounds. The Showboat is a relatively new addition to the Aitkin landscape and has not been widely utilized as a community asset because of two major events. First, the COVID pandemic derailed the early attempts to build excitement around the Showboat, and second, a major storm in the early 2020's damaged the Showboat and made it unsafe for use. The Showboat is being repaired prior to the after-parade party and will then be maintained as another venue for entertainment in the Aitkin community.

Live music in an open-air venue such as the Showboat is difficult to monetize, and the Riverboat Days committee prefers that the entire after-parade party be open to all regardless of the ability to pay. To pay for the live music and kids' activities, the committee is resurrecting the sale of Riverboat Days buttons. The buttons were a fixture of Riverboat Days in the past and were used as entry tickets to a variety of Riverboat Days events. This year, because Riverboat Days will not have any ticketed events, the button sales will be incentivized with a raffle of cash and non-cash prizes. Prizes will be drawn on the Showboat stage during the after-parade party.

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

The after-parade party will keep people at the Riverboat Days festival for a longer period of time. Historically, family activities at Riverboat Days wrapped up with the end of the parade. The event will sustain the Riverboat Days energy for a longer period of time and engage both residents and visitors as they shop, eat and enjoy the ambiance of Aitkin.

The buttons will be sold in and around the Aitkin community starting in early June. Each button will be individually numbered and cost \$5. This application requests funds to help pay for the design, printing, and coordination of sales of 2000 buttons to support the after-parade party expenses. The buttons will be designed and printed by Tidholm Productions at a cost of \$1192. A local youth organization is being solicited to manage and coordinate the sales of the buttons, and for that effort, the committee will pay the youth organization \$2000 of the button sales proceeds. If all buttons are sold, for a total revenue of \$10,000, \$3192 will be disbursed as expenses. All remaining button proceeds (\$6808) will be used to pay for the live music, kids' activities, and other expenses.

Because Riverboat Days buttons have not been offered for many years, their sale is not guaranteed. This grant would help to provide some cushion against poor button sales while at the same time allowing the promotion of a Naturally Better Riverboat Days to continue as planned. A draft of a potential 2024 button design is attached.



Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

Summer festivals are a well-known method for introducing visitors to the attractions of a community. The key to providing an effective and powerful festival is to engage people in activities that they enjoy so that they linger, spend their entertainment dollars and fully immerse themselves in the community. The after-parade party is a part of the Riverboat Days’ larger plan to draw in and engage visitors and residents with activities such as a car show, parade, street fair and medallion hunt.

Promotion of Riverboat Days is already underway and will include print, radio, social media and the internet. As we reimagine Riverboat Days and its importance to the Aitkin community, the festival will grow in size and impact each year. Each successive year will bring economic advantages to local businesses and promote Aitkin as a place to live, work, play and run a business.

List target audience:

People of all ages who enjoy community activities and engagement will take part in the after-parade party. Children will be entertained by the kids’ play area; youth will enjoy the activities geared for their age as well as the youth band that will play as part of the stage entertainment. Adults will enjoy the family-friendly and wholesome environment as they listen to home-grown entertainer Diane Zilverberg who will headline the Showboat stage.

4. PROJECT BUDGET: in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
Expense: Printing and material of 2000 Aitkin Riverboat Heritage Days buttons by Tidholm Productions	\$1080		\$1080
Expense: Design of Buttons by Tidholm Productions	\$112		\$112
Expense: coordination of sales through various groups (\$1 donated for every button sold)	\$808	\$1192	\$2000
Marketing of Riverboat Days Buttons		\$200	\$200
TOTALS	\$2000	\$1392	\$3392



2024



Contact Signature:

Stephanie Mollet

05/31/2024

Name _____ Date: _____



#24
Yes

Application for Aitkin County Business Development & Recreation Grant Program

January 1, 2024 - December 31, 2024

- Grant requests should be submitted by EMAIL to: mark.jeffers@co.aitkin.mn.us, subject line: BD&R2024 or by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
- Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
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APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: Nistler's Northland Adventures LLC (Advertising)

Date(s) of Program: July 2023-Present (And future)

Location of Program: McGregor, MN (And surrounding area)

Organization/Community Name: Nistler's Northland Adventures LLC

Person in Charge of Project: Eric and Amber Nistler

Organization Mailing Address 380 E 2nd Ave McGregor MN, 55760

Contact Person's Phone #: Eric-(218)-513-8009 or Amber-(218)-391-7920

Contact Person's Email: ericnistler87@yahoo.com or ambernistler@yahoo.com

Description/focus/purpose of your organization: UTV, and snowmobile rental (Tourism and Recreation)

FUNDING:

Amount requested from Aitkin County \$ 2000
(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$ 2000

Total projected budget \$ 2500

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

Since we are a new(er) business any funding received would go towards advertising. Such as billboards, banners and social media platforms.



What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

We hope to purchase more advertising in the area (such as a billboard spot and more permanent signage for our area. Also been looking at advertising options on social media platforms like FaceBook.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

Tourism and recreation are both major factors in commerce in the Aitkin County area. Each year many visitors flock to our area to enjoy all that the area has to offer, from the pristine lakes to the countless miles of ATV, UTV and snowmobile trails. We both grew up here and have a passion for this area and want to be a part of making it a thriving hub for tourism via recreation and family fun!

List target audience:

Anyone in the area, whether that be anyone local or visiting, that has an interest in exploring our area via UTV or snowmobile.

4. PROJECT BUDGET: in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
Advertising	\$2000	\$500	
TOTALS	\$2000	\$500	\$2500

*These totals could vary a bit based on funding received.

Contact Signature:

Name Eric or Amber Nistler Date: 5/31/2024



AITKIN COUNTY ECONOMIC DEVELOPMENT

Aitkin County Government Center
307 2nd Street NW
Aitkin, MN 56431

Mark Jeffers
Mark.jeffers@co.aitkin.mn.us
Phone: 218-927-7305
Cell: 218-513-6188

THE FOLLOWING APPLICATIONS
WERE NOT RECOMMENDED FOR AWARD.



#10

Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

- Grant requests should be submitted by EMAIL to:
mark.jeffers@co.aitkin.mn.us, subject line: BD&R2024 or
by mail to:
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Aitkin, MN 56431
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APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: Update signs.

Date(s) of Program: Summer 2024

Location of Program: McGregor MN

Organization/Community Name: The Country House of McGregor MN

Person in Charge of Project: Brenda Nistler

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code): The Country House, 32 Carr Lane,
McGregor MN 55760

Contact Person's Phone #: 218-390-6525

Contact Person's Email: tjenz@msn.com

Description/focus/purpose of your organization: The Country House of McGregor MN has been bringing in and serving tourist in the area for over 40 years. We have over 5 signs that are faded and broken. Updating the signs will attract more customers < tourists, and update the curb appeal of the community.

FUNDING:

Amount requested from Aitkin County \$ 2000.00

(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$ 1000.00

Total projected budget \$ 3000.00



PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

5 wooden signs need to be washed, sanded, and repainted front and back.

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

The Country House has been serving the community of McGregor MN for 40 years, bringing tourists in year after year. We hope to increase the awareness with new refreshed signs, bringing in more people and money to the area also increasing the curb appeal of the town.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

Signs are very important to bringing in customers. Our current signs are faded and need updating to bring in new customers. Bringing in new customers to the area helps all the local businesses.

List target audience:

Tourists from all the surrounding lakes. _____

4. PROJECT BUDGET: in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
Sand and paint front and back of 5 signs.	2000.00	1000.00	3000.00



TOTALS	2000.00	1000.00	3000.00

Contact Signature:

Name Brenda Nister Date: 3/23/24



#13

Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

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mark.jeffers@co.aitkin.mn.us, subject line: BD&R2024 or
by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
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- Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: TLC Child Care

Date(s) of Program: Sept. 3rd, 2024

Location of Program: Tamarack, MN 55787

Organization/Community Name: Tamarack Learning Center

Person in Charge of Project: Nicole F. Elvidge

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

110 Tingdale St. N. Tamarack, MN 55787

Contact Person's Phone #: 763-232-3836

Contact Person's Email: tlchildcare1@outlook.com

Description/focus/purpose of your organization:

FUNDING:

Amount requested from Aitkin County \$ 2,000.00

(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$ 4,500.00

Total projected budget \$ 6,500.00

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

ADVERTISING FUNDS: Purchase a 20' + Steel Base – Permanent Sign w/ Light-up acrylic insert, Flyers, Brochures & Stickers to promote our new child care center opening in Aitkin County, fall of 2024. Create a web site with Links to all Information necessary. Hold a OPEN HOUSE to promote our Grand Opening.



What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

Purchase & Have installed a 20' + Steel Base Sign w/ Light-up acrylic insert, Purchase & have Printed & Distribute Flyers, Brochures & Stickers to promote our new child care center opening in Aitkin County, fall of 2024, Hold an Open House (Date; TBD approx. August 20th, 2024 from 12-4pm) & Supply Coffee, appetizers & soft drinks for Grand Opening.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

We will provide a valuable & very reliable community service as a quality child care center, also helping the working class in our community with additional employment opportunities, while also offering quality child care for their own children and other working parents/families. We will offer many resources & referrals for Aitkin County residents and surrounding communities.

List target audience:

Local community members, their families & visitors. (As we will also offer "drop-in" care)

4. PROJECT BUDGET: in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
Acrylic Painted Sign	500	500	1000
Steel Base Mount		500	500
Labor / Install	500	1000	1500
Flyer design, printing & distribution	500	1000	1500
Brochure design, printing & distribution		500	500
Website; Domain purchase & Registration		500	500
Website; Design & Creation / Live promo	500	500	1000
TOTALS	2000	4500	6500

Contact Signature:

Name: Nicole F. Elvidge **Date:** 5/24/24



Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

- Grant requests should be submitted by EMAIL to: mark.jeffers@co.aitkin.mn.us, subject line: BD&R2024 or by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
- Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
- Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: Shamrock Shing Ding ~~Co~~

Date(s) of Program: August 10, 2024

Location of Program: Shamrock Town Hall

Organization/Community Name: Shamrock Township

Person in Charge of Project: Candace Kral

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

49954 Lake Avenue

McGregor, MN 55760

Contact Person's Phone #: (o) 218-426-3736 – (c) 218-429-2205

Contact Person's Email: townofshamrock@shamrocktwp.org

Description/focus/purpose of your organization: Local government

FUNDING:

Amount requested from Aitkin County \$ 1450.00

(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$ 1450.00

Total projected budget \$ 2900.00

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

The Shamrock Shing Ding is an annual event held in Shamrock Township, initiated last year with the Veterans Memorial Dedication Ceremony and Park Grand Opening. Due to its success and the positive community response, the township has decided to make it an annual celebration to honor and bring together the town's residents and visitors. Shamrock Township is a



vibrant and growing community, serving resorts, campgrounds, including Savana State Park, that attract returning visitors each year.

This family-oriented event aims to provide a day of fun and entertainment for all ages. Activities will include engaging kids' games, carnival attractions with prizes, live music performances, a craft/vendor show featuring local crafters and businesses, and a variety of food vendors. The Shamrock Shing Ding serves as a significant draw for the area, fostering community spirit and supporting local businesses by attracting both residents and tourists.

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

We aim to create an engaging and memorable community event that fosters togetherness and supports local businesses. By enhancing the Shamrock Shing Ding with diverse activities and entertainment, we hope to attract both residents and tourists, thereby promoting Shamrock Township as a vibrant and welcoming destination.

****Plan:****

1. ****Live Entertainment:**** We will hire local performers to provide musical entertainment, creating a lively atmosphere that appeals to all age groups.
2. ****Kids' Activities:**** We will rent a bouncy house with a slide and a 10-foot inflatable dart game to provide safe and fun activities for children.
3. ****Carnival Games:**** The township will craft a variety of games, including a pop bottle ring toss, sucker pegboard, duck pond, ping pong ball toss, bean bag toss, and cornhole. These games will offer engaging and interactive experiences for attendees.
4. ****Craft and Vendor Show:**** Local crafters and businesses will set up booths between the sidewalk and the maintenance building, and if needed, along the sidewalk on the other side of the playground, showcasing and selling their products.

****Use of Grant Funds:****

- ****Entertainment Costs:**** To cover fees for live music.
- ****Inflatables Rental:**** For the bouncy house with slide and inflatable darts.
- ****Materials and Supplies:**** For constructing and setting up the carnival games and activities – these games will saved and used for future celebrations.
- ****Advertising:**** To promote the event through local newspapers such as the Aitkin Independent Age and Voyageur Press, ensuring broad community awareness and attendance.

By utilizing the grant funds effectively, we will create a well-organized and enjoyable event that highlights the community spirit and attracts visitors to Shamrock Township.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

The Shamrock Shing Ding is designed to draw visitors to Shamrock Township, thereby benefiting Aitkin County as a whole. The event will attract attendees from both within and outside the county, creating a positive and sustainable economic impact in several ways.

The event will increase tourism by drawing visitors to local attractions such as Savana State Park and nearby resorts. Hosting an engaging and family-friendly celebration encourages attendees to extend their stay, explore the natural beauty of Aitkin County, and utilize local accommodations and services.



Additionally, the craft and vendor show will feature local crafters and businesses, providing them with a platform to showcase and sell their products. This not only supports existing businesses but also stimulates the local economy by encouraging spending within the community.

By establishing the Shamrock Shing Ding as an annual event, we aim to create a tradition that encourages visitors to return year after year. This repeat visitation fosters long-term economic benefits for Aitkin County, as it builds a loyal base of attendees who contribute to the local economy regularly.

Overall, by drawing visitors to Aitkin County and supporting local businesses, the Shamrock Shing Ding will provide a significant and lasting economic impact. The event not only promotes tourism but also strengthens the local economy, fostering a sense of community and sustainability.

List target audience:

Families of all ages; Residents of Shamrock Township; Members of neighboring communities; Cabin owners in the area;

Vacationers visiting local resorts and Savana State Park _____

4. PROJECT BUDGET: in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
Bouncy House and 10" inflatable Dart	225	225	450
Entertainment	300	300	600
Teen & adult activities – purchase of item or materials needed	250	250	500
Materials to make/build kids games	375	375	750
Advertising	300	300	600
TOTALS	\$1,450.00	\$1,450.00	\$2,900.00

Contact Signature:

Name Candace Kral Date: May 31, 2024



#15

Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

- Grant requests should be submitted by EMAIL to: mark.jeffers@co.aitkin.mn.us. subject line: BD&R2024 or by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
- Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
- Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: Smokey Jake's BBQ Parking Lot

Date(s) of Program: Late June 2024

Location of Program: Old Creamery Lot, Aitkin MN

Organization/Community Name:

Person in Charge of Project: Jake Schanz

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

12 2nd St NW

Aitkin MN, 56431

Contact Person's Phone #: 858-231-3752

Contact Person's Email: Jake@smokeyjakesbbq.com

Description/focus/purpose of your organization: Family Operated BBQ Restaurant

FUNDING:

Amount requested from Aitkin County

\$ 2000 +

(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match

\$ 2000 +

Total projected budget

\$

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

We purchased the empty lot that was the location of the Aitkin Creamery from the city of Aitkin. Our project is to convert this lot into parking for our customers and also area residents and employees of neighboring business that wish to rent dedicated spaces. The project will consist of lot cleanup and demolishing the above ground concrete. Installing three levels of retaining block around the



lot area. Bringing in class V gravel to build up the elevation to the top of the retaining block. Installing storm water catch basin, which will need to be connected to the City Storm drain system at the North end of the lot. Install a chain-link fence around the lot. _____

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

We hope to turn this unusable lot into greatly needed parking for our business and customers and others in the area. These funds will help purchase the retaining wall block, gravel, and chain-link fence needed. We will be providing most of the labor ourselves to complete the project.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

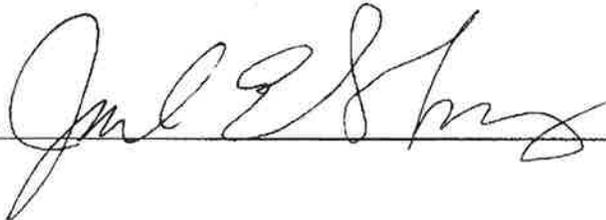
Our business has a great track record for bringing in patrons from all over Minnesota. We have been tracking the location of our customers since Sept 1st, 2023. We have had visitors from 42 states and 10 other countries. One of the biggest challenges we have are limited street parking in front of our building. With better parking, people will be more willing to stay and enjoy area businesses.

List target audience:

4. **PROJECT BUDGET:** in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
Retaining Wall Block	\$1000	\$1000	\$2000
Gravel	\$500	\$500	\$1000
Chain-Link Fence	\$500	\$3000	\$3500
Drain Water catch basin		\$10,000	\$10000
TOTALS	\$2000	14,500	16,500

Contact Signature:

Name 

Date: 5-30-24



#17

Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

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Aitkin, MN 56431
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APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: Drone Equipment Replacement\Upgrade

Date(s) of Program: 01/01/2024 - 01/01/2025

Location of Program: Hill City (Aitkin County)

Organization/Community Name: Cabin Fever Videos

Person in Charge of Project: Brianna Wiley

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

*Cabin Fever Videos
401 Park Avenue
Hill City, MN 55748*

Contact Person's Phone #: (218) 576-3215

Contact Person's Email: bri@cabinfevervideos.com

Description/focus/purpose of your organization: To provide a variety of video services to the central Minnesota area and showcase the beauty of this area.

FUNDING:

Amount requested from Aitkin County \$ 2,000.00

(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$ 350.80

Total projected budget \$2,350.80

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

We hope to upgrade our almost retired drone, with a slightly larger one that can withstand heavier wind. The new drone would also be fully FAA remote ID compliant, to align with the new requirements that came into effect this past March.



What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

The grant funds will be specifically used to upgrade this one specific piece of camera equipment. With these funds this business will stay compliant with FAA and continue to take ariel footage of this beautiful area. This upgrade will allow more business opportunities because of the upgrade, longer battery life (equals more footage), along with less weather restrictions. Cabin Fever Videos is still in its early stages of growing and being accepted for this grant would be impactful for the growth of our business.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

People are always impressed by our ariel footage in our videos. This footage offers us a view of our community that we don't get to see, and they really love that. While a lot of our business comes from weddings, we are available to meet the other video needs of our community. We make video highlights of our recreational activities in this area, town festivities, ATV events, city upgrades, and much more! We also capture video of the lakes, rivers, trails, and all of the different natural beauty that drives people to the area. See attachment for examples of our work.

List target audience:

Wedding couples, cities, townships, business owners, event organizers, etc.

PROJECT BUDGET: in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
DJI Mavic 3 Pro with DJI RC	2000.00	350.80	2,350.80
TOTALS	2000.00	350.80	2,350.80

Contact Signature:

Name Brianna Wiley

Date: 5/29/2024

#20



Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

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Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
- Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
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APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name:Outside Dining Area

Date(s) of Program:05/15/2024

Location of Program: Grass area next to building (Bremer-owned land)

Organization/Community Name: Rosallini's

Person in Charge of Project: Curtis Ross

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

119 Minnesota ave N, Aitkin, MN 56431

Contact Person's Phone #:218-820-3969

Contact Person's Email: curtis.ross1982@gmail.com / Rosallinispizza@gmail.com

Description/focus/purpose of your organization: Hometown pizza shop

FUNDING:

Amount requested from Aitkin County \$ 2000

(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$ 500

Total projected budget \$ 2500

PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

We ordered 7 picnic tables from the local DAC works, including one that is handicap accessible, to add outside dining to our establishment. It will increase our seating capacity and also provide a community space for locals and visitors to enjoy resting. The table and benches cost approximately \$350 each.



What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

We are hoping that this new patio area with locally built picnic tables will provide not only a beautiful seating area, but also a new dining area downtown for visitors and locals.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

It will create a long lasting upscale patio for tourists, locals, and patrons to enjoy. The tables are also using local labor, therefore creating jobs in the community.

List target audience:

Hoping to draw the attention of visitors as they drive through downtown Aitkin as it is located in the middle of downtown on a busy highway before an even busier intersection.

4. **PROJECT BUDGET:** in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
TOTALS			

Contact Signature:



Name _____

Date: _____



Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

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mark.jeffers@co.aitkin.mn.us, subject line: BD&R2024 or
by mail to:
Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
2. Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
3. Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: Indoor Menu Signage Update

Date(s) of Program: July 1, 2024- August 15, 2024

Location of Program: McGregor, MN

Organization/Community Name: McGregor Baking Company

Person in Charge of Project: Katie Nelson

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

46360 170th Place

McGregor, MN 55760

Contact Person's Phone #: 218-349-7250

Contact Person's Email: knelson0922@gmail.com

Description/focus/purpose of your organization:

FUNDING:

Amount requested from Aitkin County	\$ 2,000.00
<small>(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.</small>	

Amount of your organization's match	\$ 100.00
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Total projected budget	\$ <u>2,100.00</u>
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PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

McGregor Baking Company would like to have the opportunity to update our interior menu on a regular basis. We currently use paper to cover up sandwiches and salads that we are no longer serving. Over the last 6 months we have been monitoring our sales specific to items in order to properly evaluate changes needed on the menu.



What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

The goal for the project is to provide a better experience for our staff and customers. Offering additional sandwiches and salads more catered to our audience. The menu will be much easier to read and understand. With the ability to add additional information such as beverages and new items on the board visible for the customers.

Funds will be used to have a graphic designer redesign our current menu. The menu will be the exact same size but rebranded with current McGregor Baking Company logo. We will have funds available to create 3 menus, which will allow us to frequently update the menu when needed. We also will need to update our current order forms which are used internally at MBC.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

McGregor Baking Company continues to grow and think of innovative ways to provide an excellent culinary experience in Aitkin County where we know it is naturally better! Providing a better experience will help enhance sales which in turn will retain employees and customers.

List target audience:

Target audience is all customers and future customers of McGregor Baking Company.

4. PROJECT BUDGET: in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
Menu Design Work	\$400.00	\$100.00	\$500.00
Menu Installation	\$100.00		\$100.00
Menu Print x3	\$1,123.50		\$1,123.50
Menu Order Forms	376.50		376.50
TOTALS			\$2,100.00

Contact Signature:

Name *Katie Nelson*

Date 5-31-24



23

Application for Aitkin County Business Development & Recreation Grant Program January 1, 2024 - December 31, 2024

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Mark Jeffers
Aitkin County Government Center
307 2nd Street NW, Room 316
Aitkin, MN 56431
- Funding recommendations will be considered at the regularly scheduled monthly meeting of the Aitkin County Economic Development Committee. Application deadline is **May 31, 2024**.
- Committee recommendations will be submitted to the Aitkin County Board of Commissioners for final approval.

APPLICANT INFORMATION

PROGRAM INFORMATION

Project Name: New Signage for the Jacobson Community Center

Date(s) of Program: Summer 2024

Location of Program: 65534 Great River Road

Organization/Community Name: Jacobson Community Center

Person in Charge of Project: Vickie Herman

Organization Mailing Address (Street Name or P.O. Box or Route and Box # and City and Zip Code):

65780 Great River Road

Jacobson, MN 55752

Contact Person's Phone #: 612.280.5125

Contact Person's Email: vickieherman54@gmail.com

Description/focus/purpose of your organization:

The Jacobson Community Center (JCC) has been a gathering place to support the endeavors of Jacobson area residents and surrounding rural areas for more than 100 years. Our goal is to increase organizational membership through brand recognition in order to: continue offering free community services; preserve the historic value and heritage of the building and the community; provide community and visitor engagement through year-round activities and events; keep the central community meeting place operational.

FUNDING:

Amount requested from Aitkin County \$ 2,000
(Minimum \$100.00, maximum request is 2,000.00). The Economic Development Committee may recommend to the Board of Commissioners to increase or decrease the amount awarded at their discretion. The Aitkin County Board of Commissioners grants the final approval for funding.

Amount of your organization's match \$ 2,380

Total projected budget \$ 4,380



PROJECT/EVENT DESCRIPTION: Be concise and complete; attach supporting information if needed.

In 2023, the Jacobson Community Center Board of Directors decided to develop a cohesive brand strategy, so community members and visitors recognize, understand and trust who we are, what we stand for, and that we present ourselves in a consistent manner in everything we do. A new JCC sign is a significantly important piece of this branding process. Featuring our newly created JCC logo, the sign will engage locals and attract visitors by promoting community events and activities.

The JCC is located on the Great River Road (Aitkin County Road 10) where we have seen a dramatic increase in traffic. The seven mile stretch of dirt road between Palisade and State Hwy 200 has been surfaced. Work on the Pipeline in our area has been completed. With the finalization of road construction, it has become a well-traveled highway, giving the JCC sign a wonderful opportunity to be highly visible.

What do you hope to accomplish, how it will be done and specifically how the grant funds will be used.

Creating a branded sign that informs the public is an integral piece of our community engagement and visitor attraction. By establishing a new JCC sign, our goal is to *promote* community events and activities, *attract* visitors to attend, and *engage* our community to participate through attendance and volunteerism.

Grant funds will be used towards purchase of a sign from Eck Designs in Marble, Minnesota. The JCC will match those funds and apply several smaller donations towards the project. Volunteer labor will be used to install the sign at the JCC.

Explain how your project will bring visitors to or provide a positive and sustainable economic impact on Aitkin County.

As one prong in our cohesive brand, the sign will make the JCC, our community's main gathering place, visible and recognizable to residents, visitors and people passing through. It will welcome and quickly inform all who pass by what is happening in our vibrant community.

Finally, the JCC sign increases the chance of engagement in community activities and membership in our organization. From supporting to attending to volunteering to becoming a member, to perhaps, serving on the board, the sign opens our organization and our community to continued growth and sustainability for the next 100 years.

List target audience: Anyone driving by on the Great River Road or attending an event at the JCC.

4. PROJECT BUDGET: in the space below, provide a budget for the entire event.

Category	Grant Funds	Applicant Funds	Total
Dimensional Sign Custom double sided sign approx 4x6-4'x8'	\$ 2,000	\$ 450	\$ 2,450
Aluminum Sign changeable copy track, aluminum & letters		\$ 985	\$ 985
misc. supplies posts and frame		\$ 395	\$ 395
Labor Sign Installation (28-30 total volunteer hrs)		\$ 550 In Kind	\$ 550
TOTALS	\$ 2,000	\$ 2,380	\$ 4,380

Contact Signature:

Name: Vickie Herman Date: 5.30.24



Board of County Commissioners Agenda Request

6A
Agenda Item #

Requested Meeting Date: 6-25-24

Title of Item: Award Contract 20247

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle	Department: Highway Department	
Presenter (Name and Title): John Welle, Aitkin County Engineer		Estimated Time Needed: 5 minutes
Summary of Issue: Bids were opened on Monday, June 17, 2024 for Contract No. 20247 which includes SAP 001-030-009 - Culvert Replacements on portions of CH 6 and CH 14 and Tree Clearing on portions of CH 14. As shown on the attached abstract of bids, four bids were received with RC Habeck Excavating, LLC - Wahkon, MN submitting the low bid in the amount of \$479,285.99 With the cost of this contract estimated at \$544,565.50, the low bid is 11.99% below the estimated amount.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Award Contract 20247 to RC Habeck Excavating, LLC by attached resolution.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping?</i> \$ 479,285.99 <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Aitkin County
Bid Abstract

Project Name: Culvert Replacement on CSAH 6 and CSAH 14, Tree Clearing on CSAH 14
 Bid Opening: Monday, June 17, 2024 at 2:00 PM

Contract No.: 20247
 Project No.: SAP 001-030-009

Line	Number	Description	Unit	Quantity	Engineers Estimate		RC Habeck Excavating, LLC - Wahkon, MN		Marvin Tretter INC. -Pierz, MN		Gladen Construction Inc - Laporte, MN		KGM Contractors, Inc. - Angora, MN	
					Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2021.501	MOBILIZATION	LS	1	\$18,000.00	\$18,000.00	\$30,000.00	\$30,000.00	\$50,000.00	\$50,000.00	\$61,000.00	\$61,000.00	\$64,500.00	\$64,500.00
2	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LS	1	\$1,000.00	\$1,000.00	\$100.00	\$100.00	\$1.00	\$1.00	\$500.00	\$500.00	\$2,000.00	\$2,000.00
3	2101.501	CLEARING AND GRUBBING	LS	1	\$20,000.00	\$20,000.00	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00	\$74,000.00	\$74,000.00	\$38,000.00	\$38,000.00
4	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	L F	704	\$5.00	\$3,520.00	\$3.00	\$2,112.00	\$4.00	\$2,816.00	\$2.50	\$1,760.00	\$6.00	\$4,224.00
5	2104.503	REMOVE PIPE CULVERTS	L F	696	\$17.00	\$11,832.00	\$8.00	\$5,568.00	\$15.00	\$10,440.00	\$28.95	\$20,149.20	\$18.00	\$12,528.00
6	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	40	\$12.00	\$480.00	\$7.50	\$300.00	\$4.00	\$160.00	\$21.00	\$840.00	\$72.00	\$2,880.00
7	2118.507	AGGREGATE SURFACING (LV), CLASS 5	C Y	94	\$33.00	\$3,102.00	\$50.00	\$4,700.00	\$45.00	\$4,230.00	\$50.00	\$4,700.00	\$58.00	\$5,452.00
8	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	1,705	\$30.00	\$51,150.00	\$7.05	\$12,020.25	\$25.00	\$42,625.00	\$16.70	\$28,473.50	\$56.00	\$95,480.00
9	2215.504	FULL DEPTH RECLAMATION	S Y	3,292	\$7.50	\$24,690.00	\$3.50	\$11,522.00	\$8.00	\$26,336.00	\$8.70	\$28,640.40	\$3.75	\$12,345.00
10	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	92	\$4.00	\$368.00	\$5.00	\$460.00	\$5.00	\$460.00	\$5.00	\$460.00	\$8.00	\$736.00
11	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	902	\$120.00	\$108,240.00	\$150.00	\$135,300.00	\$150.00	\$135,300.00	\$150.00	\$135,300.00	\$119.00	\$107,338.00
12	2451.507	STRUCTURE EXCAVATION CLASS U (P)	C Y	2,977	\$12.00	\$35,724.00	\$5.46	\$16,254.42	\$9.00	\$26,793.00	\$23.70	\$70,554.90	\$24.00	\$71,448.00
13	2451.507	GRANULAR BACKFILL (LV)	C Y	2,877	\$16.00	\$46,032.00	\$6.87	\$19,764.99	\$15.00	\$43,155.00	\$37.00	\$106,449.00	\$35.00	\$100,695.00
14	2451.507	COARSE AGGREGATE BEDDING (CV)	C Y	164	\$55.00	\$9,020.00	\$30.00	\$4,920.00	\$45.00	\$7,380.00	\$74.00	\$12,136.00	\$67.00	\$10,988.00
15	2501.502	15" GS PIPE APRON	EACH	4	\$425.00	\$1,700.00	\$270.00	\$1,080.00	\$325.00	\$1,300.00	\$341.00	\$1,364.00	\$485.00	\$1,940.00
16	2501.502	24" RC PIPE APRON	EACH	22	\$1,600.00	\$35,200.00	\$1,380.10	\$30,362.20	\$1,100.00	\$24,200.00	\$1,055.00	\$23,210.00	\$1,300.00	\$28,600.00
17	2501.502	30" RC PIPE APRON	EACH	2	\$2,000.00	\$4,000.00	\$1,739.50	\$3,479.00	\$1,400.00	\$2,800.00	\$1,367.00	\$2,734.00	\$1,800.00	\$3,600.00
18	2501.503	24" RC PIPE CULVERT DESIGN 3006	L F	454	\$125.00	\$56,750.00	\$180.53	\$81,960.62	\$110.00	\$49,940.00	\$113.65	\$51,597.10	\$135.00	\$61,290.00
19	2501.503	24" RC PIPE CULVERT DESIGN 3006 CLASS III	L F	146	\$135.00	\$19,710.00	\$181.39	\$26,482.94	\$115.00	\$16,790.00	\$116.40	\$16,994.40	\$135.00	\$19,710.00
20	2501.503	30" RC PIPE CULVERT DESIGN 3006	L F	76	\$180.00	\$13,680.00	\$222.32	\$16,896.32	\$164.00	\$12,464.00	\$155.00	\$11,780.00	\$185.00	\$14,060.00
21	2501.503	15" CS PIPE CULVERT	L F	112	\$55.00	\$6,160.00	\$39.75	\$4,452.00	\$70.00	\$7,840.00	\$51.76	\$5,797.12	\$82.00	\$9,184.00
22	2511.507	RANDOM RIPRAP CLASS III	C Y	123	\$80.00	\$9,840.00	\$110.00	\$13,530.00	\$85.00	\$10,455.00	\$145.00	\$17,835.00	\$125.00	\$15,375.00
23	2563.601	TRAFFIC CONTROL	LS	1	\$10,000.00	\$10,000.00	\$3,900.00	\$3,900.00	\$5,500.00	\$5,500.00	\$10,200.00	\$10,200.00	\$6,000.00	\$6,000.00
24	2573.503	SILT FENCE, TYPE HI	L F	1,734	\$4.00	\$6,936.00	\$4.00	\$6,936.00	\$4.25	\$7,369.50	\$4.00	\$6,936.00	\$4.50	\$7,803.00
25	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	324	\$5.00	\$1,620.00	\$4.00	\$1,296.00	\$4.25	\$1,377.00	\$4.00	\$1,296.00	\$4.50	\$1,458.00
26	2574.508	FERTILIZER TYPE 3	LB	1,190	\$1.25	\$1,487.50	\$0.95	\$1,130.50	\$1.00	\$1,190.00	\$0.95	\$1,130.50	\$1.35	\$1,606.50
27	2575.505	SEEDING (P)	ACRE	3.4	\$800.00	\$2,720.00	\$950.00	\$3,230.00	\$1,000.00	\$3,400.00	\$950.00	\$3,230.00	\$425.00	\$1,445.00
28	2575.508	SEED MIXTURE 25-141	LB	201	\$4.25	\$854.25	\$4.55	\$914.55	\$4.75	\$954.75	\$4.55	\$914.55	\$6.50	\$1,306.50
29	2575.508	HYDRAULIC BONDED FIBER MATRIX	LB	11,900	\$2.00	\$23,800.00	\$2.25	\$26,775.00	\$2.25	\$26,775.00	\$2.25	\$26,775.00	\$2.10	\$24,990.00
30	2575.523	RAPID STABILIZATION METHOD 3	MGAL	20	\$800.00	\$16,000.00	\$400.00	\$800.00	\$50.00	\$1,000.00	\$40.00	\$800.00	\$1,065.00	\$21,300.00

		Project: SAP 001-030-009 - Culvert Replacement on CSAH 6 and CSAH 14, Tree Clearing on CSAH 14				Engineers Estimate		RC Habeck Excavating, LLC - Wahkon, MN		Marvin Tretter INC. -Pierz, MN		Gladen Construction Inc - Laporte, MN		KGM Contractors, Inc. - Angora, MN	
Line	Number	Description	Unit	Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	
31	2582.503	6" SOLID LINE PAINT	LF	3,669	\$0.25	\$917.25	\$0.80	\$2,935.20	\$2.00	\$7,338.00	\$0.80	\$2,935.20	\$0.90	\$3,302.10	
32	2582.503	6" BROKEN LINE PAINT	LF	130	\$0.25	\$32.50	\$0.80	\$104.00	\$2.50	\$325.00	\$0.80	\$104.00	\$0.90	\$117.00	
Total for Project SAP 001-030-009						\$544,565.50		\$479,285.99		\$545,714.25		\$730,595.87		\$751,701.10	
% of Estimate for Project SAP 001-030-009								-11.99%		0.21%		34.16%		38.04%	

I hereby certify that this is an exact reproduction of bids received.

Certified By: _____ License No. _____

Date: _____

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 25, 2024

By Commissioner: xxx

20240625-xxx

Award Contract #20247

WHEREAS, Contract No. 20247 is for construction of SAP 001-030-009, and

WHEREAS, sealed bids were opened for this project at 2:00 p.m. on Monday, June 17, 2024 with a total of four bids received, and

WHEREAS, RC Habeck Excavating, LLC – Wahkon, MN - was the lowest responsible bidder in the amount of \$479,285.99.

NOW THEREFORE, BE IT RESOLVED, that RC Habeck Excavating, LLC be awarded Contract 20247.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of June 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of June 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request



Requested Meeting Date: June 25, 2024

Title of Item: Second Reading - Emergency Interim Zoning on New or Expanding Cannabis

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Andrew Carlstrom		Department: Environmental Services/Planning & Zoning
Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director		Estimated Time Needed: 10 Minutes
Summary of Issue: <p>The Ordinance Review Committee met on April 9, 2024 to review and discuss a proposed "Emergency Interim Zoning Ordinance prohibiting the establishment of new uses or the expansion of existing uses related to sales, testing, cultivating, manufacturing, and distribution of cannabis products." The Aitkin County Planning Commission met on May 20, 2024 and approved the proposed ordinance. The public hearing and first reading of the proposed ordinance was held before the County Board on May 28, 2024. An amendment to the resolution to include and add the word "cultivating" was recommended at the meeting, and a public notice was again published in the Aitkin Age on June 5, 2024.</p> <p>In accordance with MN Statute 394 and Rule 11 of the Aitkin County Ordinances and Procedures of the Board of Commissioners Meeting Procedures and Rules of Business, two readings shall be conducted prior to the adoption of the amendment.</p> <p>Please attached ordinance and resolution.</p>		
Alternatives, Options, Effects on Others/Comments: 2nd Reading Only		
Recommended Action/Motion: 2nd Reading Only		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xxx

20240625-xxx

AITKIN COUNTY INTERIM ORDINANCE NO. 2024-01

AN EMERGENCY INTERIM ZONING ORDINANCE PROHIBITING THE ESTABLISHMENT OF NEW USES OR THE EXPANSION OF EXISTING USES RELATED TO SALES, TESTING, CULTIVATING, MANUFACTURING, AND DISTRIBUTION OF CANNABIS PRODUCTS

WHEREAS, the Aitkin County Board of Commissioners finds the consideration of an Interim Ordinance on Cannabis-related land use necessary for the immediate preservation of the public peace, health, morals, safety, and welfare because of the inherent risk of injury to persons related to the enactment of 2023 Session Laws, Chapter 63, (House File 100), allowing for the use and possession of Cannabis and other products containing THC ("Cannabis Products"); and

WHEREAS, the Aitkin County Zoning Ordinance does not contain standards for the regulation of the Cannabis industry and the Aitkin County Board of Commissioners has reviewed the recent Minnesota Statutes with respect to Cannabis industry regulations for the necessary protection of public health, safety, and general welfare; and

WHEREAS, pursuant to Minnesota Statute 394.34, the Aitkin County Board of Commissioners deems it necessary to adopt an Interim Ordinance placing a moratorium on the location, establishment, and finalization of new and pending Cannabis industry locations and uses until January 1, 2025 to permit the planning process to take place and allow County staff, the Planning Commission and the County Board sufficient time to proceed in an orderly fashion to make any necessary changes, modifications and updates to the County's Official Controls; and

WHEREAS, due to the effective date of the new legislation, the lack of adequate time to evaluate the situation, enact appropriate controls, and the potential negative impacts on the health, safety, and welfare of its residents, an emergency situation that justifies a temporary Interim Ordinance exists; and

WHEREAS, the Aitkin County Board of Commissioners finds:

1. A temporary emergency zoning ordinance instituting a moratorium prohibiting new or pending Cannabis industry locations and uses is necessary in order to hold discussions and hearings to determine whether a longer-term zoning ordinance shall be adopted and implemented, to protect the public health, safety, and general welfare of the residents of Aitkin County.
2. An emergency exists because based on the recent Minnesota Statutory law changes, as well as from the comments received from the community, the townships, and the cities, the Aitkin Count Zoning Ordinance does not afford the protection needed in order to ensure that the residents of Aitkin County are not adversely affected.
3. It is in the interests of public health, safety, and general welfare to impose a temporary moratorium until a public hearing can be noticed and a permanent ordinance can be published pursuant to Minnesota Statute 375.51.

NOW, THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners hereby ordain:

Section 1. Study.

The County Board hereby authorizes and directs County staff to conduct a study of the issues relating to the sales, testing, cultivating, manufacturing, and distribution of Cannabis products.

Staff shall make a recommendation to the County Board about whether the County should amend its zoning, business-licensing, or other Ordinance provisions related to these types of uses to better protect County residents.

Section 2. Moratorium.

A. No business, person or entity may establish a new use or expand an existing use that includes or involves the sale, testing, cultivating, manufacturing, or distribution of Cannabis products during the term of this Ordinance.

B. During the term of this Ordinance, County staff shall not issue any license or permit, nor will it accept or process any applications for uses related to the sale, testing, cultivating, manufacturing, or distribution of Cannabis products.

Section 3. Enforcement.

In addition to any criminal penalties allowed by the law, the County may enforce this Interim Ordinance by injunction or any other appropriate civil remedy in any court of competent jurisdiction. A violation of this Ordinance is also considered a violation of the Aitkin County Zoning Ordinance and shall be subject to the County enforcement pursuant to provisions set forth in Section 13 of the Aitkin County Zoning Ordinance.

Section 4. Severability

Every section, subsection, provision, or part of this Ordinance is declared severable from every other section, subsection, provision, or part of this Interim Ordinance is adjudged to be invalid by a court of competent jurisdiction, such judgement shall not invalidate any other section, subsection, provision, or part.

Section 5. Effective Date; Duration.

A. Pursuant to Minnesota Statutes Section 375.51, this emergency ordinance shall become effective immediately upon its approval by the Board; however, no prosecution based on the provisions of this Ordinance shall occur until the Ordinance has been filed with the County Auditor, unless the person charged with the violation had actual notice of the passage of the Ordinance prior to the act or omission complained of.

B. Unless earlier repealed by the County Board, this Ordinance shall be effective until the later of the following dates as allowed pursuant to the powers granted by 2023 Session Laws, Chapter 63, Article 1, Section 13, or Minnesota Statutes Section 324.13, this Ordinance shall be effective through January 1, 2025.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of June 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of June 2024

Jessica Seibert
County Administrator

ADLINE IS 11 AM FRIDAY FOR THE FOLLOWING WEDNESDAY EDITION
EARLY DEADLINES APPLY FOR HOLIDAYS
MAIL ALL LEGAL NOTICES TO PUBLICNOTICE@APGECM.COM OR
CALL 763-927-3761 FOR LEGAL INFORMATION

it for a 49 unit recreational
the campsite expansion to
existing campground with
indians. (4) CUP #48405C
led on December 18, 2023
conditional use permit for a
mit expansion to an existing
ational vehicle campground
20 conditions. NO additional
s or improvements are
only proposed. PROPERTY

1-084900, 36-1-084300,
1-084400 PART OF LOT
NO LOT 2, BLOCK 12, AND
LOT 0, ALL IN
ALTIWOOD GOLF ESTATES,
TION TWENTY-ONE (21),
MNSHIP FORTY-FIVE (45),
AGE TWENTY-
(26). Aitkin County,
nesota APP# 2024-001289
XIN COUNTY ZONING
ished in the
in Independent Age June 5,
24
39617

**AITKIN COUNTY
YNOPSIS OF BOARD
MINUTES**

ynopsis of the Aitkin Board
Commissioners meeting of
ri23, 2024
kin County Government Center
pursuance of MN Statute
5.12, Subd. 1.

meeting was called to order
9:00 a.m.,
members present at the meeting
re Board Chair J. Mark
edgel, Commissioners Laurie
asterlund, Travis Leiviska,
et Sample, Michael Keamey,
runity Administrator
essica Saibert, and
administrative Assistant April
ilennan.

otion carried, Sample/Keamey
approve April 23, 2024 agenda
; amended, removed item
3 and added item 6C.

ublic comment: Mel Heinrich,
ulth, provided information
on The Convention of States
project regarding Article 5 of the
S Constitution,
otion carried, Sample/
eamey to approve the consent
agenda:

- o Approve Aitkin County Board
minutes from April 9, 2024
- o Approve Electronic Funds
transfers - \$1,111,723.55
- o Approve Commissioner
ouchers - Commissioner
Varrants 4-12-24 - \$608,628.59
- o Approve Auditor Vouchers -
ales/Use and Diesel Tax, March
2024 - \$1,558.08
- o Approve Manual Warrants -
1-11-24 - \$53,438.80
- o Adopt Resolution - LG220
pplication for Exempt Permit -
WI Deer Hunters Assoc.

McGregor
o Adopt Resolution - Application
for Grant-in-Aid Funds for
Snowmobile and Ski Trails to

Adopt Resolution - SAR Donation
- Ioun Township

To Adopt Resolution - SAR
Donation - Williams Township

To Approve Aitkin County Board
Minutes from April 4, 2024

Committee of the Whole To
Approve Aitkin County Board
Minutes from April 6, 2024

Committee of the Whole To Adopt
Resolution - Application to Make

Retail Sales of Tobacco Products
- Blue Moose on the Lake

To Approve Auditor Vouchers
- Auditor's Warrant 4-19-24 -

\$99,669.94 To Approve Purchase
of new Ford pickup

To Approve Personnel Committee
Recommendations

Motion carried, Sample/Leiviska
to Approve Request for Public
Hearing for Emergency Interim

Zoning on Cannabis.

Motion carried, Keamey/
Sample to Deny Consider Public

Survey.

Motion carried, Westerlund/
Keamey to Approve Affidavit for

Duplicate of Last Warrant. Motion
carried, Westerlund/Leiviska, to

adjourn meeting at 11:28 a.m.

Published in the
Aitkin Independent Age June 5,
2024

SB1011

**LIBBY TOWNSHIP
PUBLIC NOTICE**

The Libby Township Board will
meet online at 5:00 pm on
Tuesday, June 18, 2024 to discuss
matters that may come before
the board. The June 18 meeting
will be conducted via Zoom.
Contact Jane Jewett, cler1c, at
willowsedge.jane@farm@gmail.
com to request the Zoom link.
Dated this 30th day of May, 2024

Jane Grimsbo Jewett Cleric,
Libby Township

Published in the
Aitkin Independent Age June 5,
12, 2024 SB1012

**AITKIN COUNTY
PUBLIC NOTICE
INTERIM CANNABIS
ORDINANCE**

At the May 28, 2024 regularly
scheduled Board meeting,
the Aitkin County Board of
Commissioners held a public
hearing and first reading on the
adoption of an emergency interim
zoning ordinance prohibiting the
establishment of new uses or the
expansion of existing uses related
to sales, testing, manufacturing
and distribution of cannabis
products. An amendment was
proposed to add the word
"cultivating" relating to uses,
within the interim ordinance. A
second reading will be held on
June 25, 2024 at the regularly
scheduled Board meeting.

The proposed interim ordinance
is "An emergency interim
zoning ordinance prohibiting
the establishment of new uses

or the expansion of existing
uses related to sales, testing,
cultivating, manufacturing,
and distribution of cannabis
products*, and includes:
1. A temporary emergency
zoning ordinance instituting a
moratorium prohibiting new
or pending cannabis industry
locations until January 1, 2025
and in order to hold discussions
and hearings to determine
whether a longer-term zoning
ordinance shall be adopted and
implemented to protect the
public health, safety, and general
welfare of the residents of Aitkin
County. 2. An emergency exists
because based on the recent
Minnesota Statutory law changes
as well as from the comments
received from the community,
the townships, and the cities, the
Aitkin County Zoning Ordinance
does not afford the protection
needed in order to ensure that
the residents of Aitkin County
are not adversely affected. 3. It
is in the interests of public health,
safety, and general welfare to
impose a temporary moratorium
until a public hearing can
be noticed and a permanent
ordinance can be published
pursuant to Minnesota Statute
375.51.

A full text version is available for
public review at the Aitkin County
Planning and Zoning
Office and the Aitkin County
Auditor's Office in the Aitkin
County Government Center
during regular business hours.
Comments can be submitted
in writing to the Aitkin County
Planning and Zoning Office: 307
2nd St NW, Rm 219, Aitkin, MN
56431, by facsimile (218) 927-
4372, or by
e-mail to aitkinpz@co.aitkin.
mn.us. Please include a full name
and complete mailing address
with all correspondences.

Published in the
Aitkin Independent Age
June 5, 2024
SB1013

to subscribe
218-927-3761
aitkinage.com
on the web
Stories from the print edition, plus
letters to the editor, events, legal
notices, sports and more!

100% LOCAL
It's One Of The Best Strategies
The casual entrepreneur
you enjoy at neighborhood
business and public spaces around
these relationships are built and
local coherence.
They're the ultimate local
networking site



EAST CENTRAL MINNESOTA

-Public Notice Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below. Please proof read carefully. If changes are needed, please contact us prior to deadline at Cambridge (763) 691-6000 or email at publicnotice@apgecm.com

Ad Proof

Not Actual Size

AITKIN COUNTY PUBLIC NOTICE

At the May 28, 2024 regularly scheduled Board meeting, the Aitkin County Board of Commissioners held a public hearing and first reading on the adoption of an emergency interim zoning ordinance prohibiting the establishment of new uses or the expansion of existing uses related to sales, testing, manufacturing and distribution of cannabis products. An amendment was proposed to add the word "cultivating" relating to uses, within the interim ordinance. A second reading will be held on June 25, 2024 at the regularly scheduled Board meeting.

The proposed interim ordinance is "An emergency interim zoning ordinance prohibiting the establishment of new uses or the expansion of existing uses related to sales, testing, cultivating, manufacturing, and distribution of cannabis products", and includes: 1. A temporary emergency zoning ordinance instituting a moratorium prohibiting new or pending cannabis industry locations until January 1, 2025 and in order to hold discussions and hearings to determine whether a longer-term zoning ordinance shall be adopted and implemented to protect the public health, safety, and general welfare of the residents of Aitkin County. 2. An emergency exists because based on the recent Minnesota Statutory law changes as well as from the comments received from the community, the townships, and the cities, the Aitkin County Zoning Ordinance does not afford the protection needed in order to ensure that the residents of Aitkin County are not adversely affected. 3. It is in the interests of public health, safety, and general welfare to impose a temporary moratorium until a public hearing can be noticed and a permanent ordinance can be published pursuant to Minnesota Statute 375.51.

A full text version is available for public review at the Aitkin County Planning and Zoning Office and the Aitkin County Auditor's Office in the Aitkin County Government Center during regular business hours. Comments can be submitted in writing to the Aitkin County Planning and Zoning Office: 307 2nd St NW, Rm 219, Aitkin, MN 56431, by facsimile (218) 927-4372, or by e-mail to aitkinpz@co.aitkin.mn.us. Please include a full name and complete mailing address with all correspondences.

Published in the
Aitkin Independent Age
June 5, 2024
1403903

Date: 06/19/24

Account #: 485996
Customer: AITKIN COUNTY PLANNING & ZONING

Address: 307 2ND ST NW, ROOM 219
AITKIN

Telephone: (218) 927-3761
Fax: (218) 927-4372

Publications:
Aitkin Independent Age

Ad ID: 1403903
Copy Line: May 28 Board Meeting Interim C

PO Number:
Start: 06/05/24
Stop: 06/05/2024
Total Cost: \$72.25
of Lines: 75
Total Depth: 8.361
of Inserts: 1
Ad Class: 120
Phone #: (763) 691-6000
Email: publicnotice@apgecm.com
Rep No: MA700

Contract-Gross



Board of County Commissioners Agenda Request

7B

Agenda Item #

Requested Meeting Date: June 25, 2024

Title of Item: Adopt Resolution - Emergency Interim Zoning on New or Expanding Cannabis

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Andrew Carlstrom		Department: Environmental Services/Planning & Zoning
Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director		Estimated Time Needed: 10 Minutes
Summary of Issue: Adoption of "Emergency interim zoning ordinance prohibiting the establishment of new uses or the expansion of existing uses related to sales, testing, cultivating, manufacturing, and distribution of cannabis products.		
Alternatives, Options, Effects on Others/Comments: Motion to deny proposed resolution		
Recommended Action/Motion: Motion to approve proposed resolution		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

AITKIN COUNTY INTERIM ORDINANCE NO. 2024-01

AN EMERGENCY INTERIM ZONING ORDINANCE PROHIBITING THE ESTABLISHMENT OF NEW USES OR THE EXPANSION OF EXISTING USES RELATED TO SALES, TESTING, CULTIVATING, MANUFACTURING, AND DISTRIBUTION OF CANNABIS PRODUCTS

WHEREAS, the Aitkin County Board of Commissioners finds the consideration of an Interim Ordinance on Cannabis-related land use necessary for the immediate preservation of the public peace, health, morals, safety, and welfare because of the inherent risk of injury to persons related to the enactment of 2023 Session Laws, Chapter 63, (House File 100), allowing for the use and possession of Cannabis and other products containing THC ("Cannabis Products"); and

WHEREAS, the Aitkin County Zoning Ordinance does not contain standards for the regulation of the Cannabis industry and the Aitkin County Board of Commissioners has reviewed the recent Minnesota Statutes with respect to Cannabis industry regulations for the necessary protection of public health, safety, and general welfare; and

WHEREAS, pursuant to Minnesota Statute 394.34, the Aitkin County Board of Commissioners deems it necessary to adopt an Interim Ordinance placing a moratorium on the location, establishment, and finalization of new and pending Cannabis industry locations and uses until January 1, 2025 to permit the planning process to take place and allow County staff, the Planning Commission and the County Board sufficient time to proceed in an orderly fashion to make any necessary changes, modifications and updates to the County's Official Controls; and

WHEREAS, due to the effective date of the new legislation, the lack of adequate time to evaluate the situation, enact appropriate controls, and the potential negative impacts on the health, safety, and welfare of its residents, an emergency situation that justifies a temporary Interim Ordinance exists; and

WHEREAS, the Aitkin County Board of Commissioners finds:

1. A temporary emergency zoning ordinance instituting a moratorium prohibiting new or pending Cannabis industry locations and uses is necessary in order to hold discussions and hearings to determine whether a longer-term zoning ordinance shall be adopted and implemented, to protect the public health, safety, and general welfare of the residents of Aitkin County.
2. An emergency exists because based on the recent Minnesota Statutory law changes, as well as from the comments received from the community, the townships, and the cities, the Aitkin County Zoning Ordinance does not afford the protection needed in order to ensure that the residents of Aitkin County are not adversely affected.
3. It is in the interests of public health, safety, and general welfare to impose a temporary moratorium until a public hearing can be noticed and a permanent ordinance can be published pursuant to Minnesota Statute 375.51.

NOW, THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners hereby ordain:

Section 1. Study.

The County Board hereby authorizes and directs County staff to conduct a study of the issues relating to the sales, testing, cultivating, manufacturing, and distribution of Cannabis products.

Staff shall make a recommendation to the County Board about whether the County should amend its zoning, business-licensing, or other Ordinance provisions related to these types of uses to better protect County residents.

Section 2. Moratorium.

A. No business, person or entity may establish a new use or expand an existing use that includes or involves the sale, testing, cultivating, manufacturing, or distribution of Cannabis products during the term of this Ordinance.

B. During the term of this Ordinance, County staff shall not issue any license or permit, nor will it accept or process any applications for uses related to the sale, testing, cultivating, manufacturing, or distribution of Cannabis products.

Section 3. Enforcement.

In addition to any criminal penalties allowed by the law, the County may enforce this Interim Ordinance by injunction or any other appropriate civil remedy in any court of competent jurisdiction. A violation of this Ordinance is also considered a violation of the Aitkin County Zoning Ordinance and shall be subject to the County enforcement pursuant to provisions set forth in Section 13 of the Aitkin County Zoning Ordinance.

Section 4. Severability

Every section, subsection, provision, or part of this Ordinance is declared severable from every other section, subsection, provision, or part of this Interim Ordinance is adjudged to be invalid by a court of competent jurisdiction, such judgement shall not invalidate any other section, subsection, provision, or part.

Section 5. Effective Date; Duration.

A. Pursuant to Minnesota Statutes Section 375.51, this emergency ordinance shall become effective immediately upon its approval by the Board; however, no prosecution based on the provisions of this Ordinance shall occur until the Ordinance has been filed with the County Auditor, unless the person charged with the violation had actual notice of the passage of the Ordinance prior to the act or omission complained of.

B. Unless earlier repealed by the County Board, this Ordinance shall be effective until the later of the following dates as allowed pursuant to the powers granted by 2023 Session Laws, Chapter 63, Article 1, Section 13, or Minnesota Statutes Section 324.13, this Ordinance shall be effective through January 1, 2025.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of June 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of June 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

8A
Agenda Item #

Requested Meeting Date: June 25, 2024

Title of Item: Ratify 2025-2027 Local 49 Agreement

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Bobbie Danielson		Department: Human Resources
Presenter (Name and Title): Bobbie Danielson, Human Resources Director		Estimated Time Needed: 5 min
Summary of Issue: The employer and union reached a tentative agreement on 6/4/2024. The union has voted to ratify. A redlined agreement is attached. Seeking County Board ratification today.		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Motion to ratify the 2025-2027 Local 49 Agreement.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

Sent to Dan Revier and Jessica Seibert for review on 6/4/2024 4:36 PM

Agreement

between

Aitkin County and

The International Union of
Operating Engineers, Local #49

Road & Bridge Department

January 1, 202~~5~~² – December 31, 202~~7~~⁴

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AGREEMENT

This Agreement, entered into on January 1, 2025², between Aitkin County Board, hereinafter referred to as the "Employer", and Local Union No. 49, International Union of Operating Engineers, hereinafter referred to as the "Union".

ARTICLE 1 UNION RECOGNITION

Section 1.1 The Board hereby recognizes Local Union No. 49, International Union of Operating Engineers, as the exclusive representative of all employees of the Aitkin County Road & Bridge Department who are employed for fourteen (14) or more hours per week or for more than sixty-seven (67) working days per calendar year, excluding supervisory employees, confidential employees, and the County Engineer, for the purposes of collective bargaining with respect to rates of pay, hours of work, and other conditions of employment as per certification by the State Bureau of Mediation Services dated November 21, 1989 as defined in Case No. 90-PCL-3018.

Section 1.2 In recognition of the Union as the exclusive representative, the Employer shall deduct from the pay of all employees an amount sufficient to provide payment of dues established by the Union from the wages of all employees expressly authorizing, in writing, such a deduction. The Employer shall remit such deduction to the appropriate designated officers of the Union.

The Union agrees to indemnify and hold the Employer harmless against any and all claims, suits, orders or judgments brought or issued against the Employer as a result of any action taken or not taken by the Employer under the provisions of this section.

ARTICLE 2 DEFINITIONS

Section 2.1 Permanent Employee: For purposes of this Agreement "permanent employee" means an employee hired for a position other than temporary or seasonal.

Section 2.2 Employee: For purposes of this Agreement, "employee" means an employee considered as a public employee as defined by PELRA.

Section 2.3 Seasonal Employee: For purposes of this Agreement, "seasonal employee" means a temporary employee hired to cover increased workloads in the department due to peak business demands.

Section 2.4 Temporary Employee: For purposes of this Agreement, "temporary employee" means an employee hired for a pre-established period of time which may not exceed sixty-seven days in a one calendar year period or 100 days if a student as defined in PELRA. Temporary employees work standard hours but are not seasonal. Temporary and seasonal employees are not eligible for benefits as defined under this Agreement.

Section 2.5 Employer: Aitkin County Board of Commissioners

ARTICLE 3
MANAGEMENT RIGHTS

Section 3.1: The management of Aitkin County and the direction of working forces, including the right to direct, plan and control the County's operations, to hire, recall, transfer, promote, demote, suspend, discipline, and discharge employees for good and sufficient reason, to lay off employees because of lack of work or for other legitimate reasons, to introduce new and improved operating methods and/or facilities, to manage the County, and perform any inherent managerial functions not specifically limited by this agreement, are vested exclusively in the County Board of Commissioners. The Employer agrees that in the exercising of these rights, it will not alter this Agreement.

Section 3.2: Any term or condition of employment not specifically established or modified by this Agreement shall remain solely within the discretion of the Employer to modify, establish or eliminate.

ARTICLE 4
HOURS

Section 4.1 Normal Hours: The regular workday for employees shall be eight (8) hours. The regular workweek for employees shall be forty (40) hours, Monday through Friday.

Section 4.2A Summer Hours for Equipment Operators: Before May 15th of each year, the Employer will decide when members of the Road & Bridge Department will go to Summers Hours, which constitute ten (10) hours per day, Monday through Thursday, from approximately June 1st to September 30th. For those employees on Summer Hours, overtime is defined as all hours worked in excess of ten (10) hours per day, or forty (40) hours per week. Holidays are computed at ten (10) hours, and if a *Major Holiday* falls on a Friday or Saturday, the preceding Thursday shall be considered the holiday. *Major Holidays are defined in Section 5.2.*

The County Engineer will determine ~~the start and end of Summer Hours for any employee hired after January 1, 1999~~ within the Road & Bridge Department.

~~Section 4.2B Summer Hours for Mechanics: Before May 15th of each year, the Employer will decide when members of the Road & Bridge Department will go to Summers Hours, which constitute ten (10) hours per day, from approximately June 1st to September 30th. For those employees on Summer Hours, overtime is defined as all hours worked in excess of ten (10) hours per day, or forty (40) hours per week. Holidays are computed at ten (10) hours, and if a *Major Holiday* falls on a Friday or Saturday, the preceding Thursday shall be considered the holiday. *Major Holidays are defined in Section 5.2.*~~

~~The County Engineer will determine the start and end of Summer Hours within the Road & Bridge Department.~~

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Section 4.2C Winter Hours for Engineering Technicians: Before December 1st of each year, the Employer will decide when members of the Road & Bridge Department will go to Winter Hours, which constitute ten (10) hours per day, from approximately December 1st to April 30th. For those employees on Winter Hours, overtime is defined as all hours worked in excess of ten (10) hours per day, or forty (40) hours per week. Holidays are computed at ten (10) hours, and if a *Major Holiday* falls on a Friday or Saturday, the preceding Thursday shall be considered the holiday. *Major Holidays are defined in Section 5.2.*

The County Engineer will determine the start and end of Winter Hours within the Road & Bridge Department.

Section 4.3 Overtime Pay: Overtime is defined as all hours worked in excess of eight (8) hours per day or the employee's regular work day if other than eight (8) hours or forty (40) hours per week, and for all hours worked on Saturday, Sunday and legal Holidays, or days observed as Holidays.

Overtime for all employees shall be paid as it is earned at the rate of time and one-half (1-1/2) cash payment. An employee who works on the calendar day on which a Major Holiday falls shall be paid at double time rates. An employee who works on the day observed as a Major Holiday shall be paid at the rate of time and one-half (1-1/2) the employee's regular rate of pay.

Section 4.4 Call Back: A permanent employee called back to work after completing the regular work day, or called out on a day off, shall receive a minimum of four (4) hours compensation at the overtime rate.

Section 4.5 Overtime Distribution: Overtime assignments shall be distributed fairly by classification and shop location. Overtime status will be reviewed quarterly.

Section 4.6 Compensatory Time: An employee working overtime shall have the option of electing compensatory time off in lieu of overtime at the time and one-half (1-1/2) rate subject to the following conditions:

- A. Compensatory time can be accumulated up to a maximum of fifty (50) hours.
- B. Prior approval of the County Engineer shall be necessary before using compensatory time.
- C. Compensatory time off shall be taken consistent with the needs of the department.

Section 4.7 Rest Periods: There shall be a fifteen (15) minute break in the a.m. and a fifteen (15) minute break in the p.m. of a working day for all employees covered under this Agreement.

Section 4.8 Work Location: The Employer may assign an employee to report in the employee's own vehicle to a shop location of equal or less distance than the employee's normal reporting shop location.

ARTICLE 5
HOLIDAYS

Section 5.1: All permanent employees shall be entitled to the following holidays (8-hour holidays, unless provided otherwise in Article 4, Section 4.2 or noted below):

New Year's Day	Independence Day	Friday after Thanksgiving
Martin Luther King Day	Labor Day	Christmas Day
President's Day	Veterans Day	
Memorial Day	Thanksgiving Day	

Juneteenth (June 19th)

Christmas Eve 4 hours if the day falls on a Monday through Thursday

Permanent part-time (probationary and non-probationary) employees shall be entitled to holiday pay on a pro-rated basis.

Section 5.2: If a major holiday falls upon a Saturday, the preceding Friday shall be considered a holiday for all employees. If a major holiday falls upon a Sunday, the following Monday will be considered a holiday for all employees. The remaining holidays will be observed only when they fall within the regular workweek. The term "major holiday" is defined to include New Year's Day, Memorial Day, Independence Day, Veterans Day and Christmas Day.

ARTICLE 6A
VACATIONS

This VACATIONS Article 6A will expire on 1/29/2022, end of day, when PTO is implemented. Employee vacation banks will be transferred to their PTO bank on 1/30/2022.

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Section 6.1: Full-time (probationary and non-probationary) employees shall be granted the following vacation schedule:

Completed Years of Service:	Rates of Accumulation of Vacation Days Per Month of Work:	Working Days Employee May Earn as Vacation Per Year:
0 – 3	1	12
3 – 5	1 1/4	15
5 – 10	1 1/2	18
10 – 15	1 3/4	21
15+	2	24

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~~Section 6.2: Any vacation not taken in accordance with the above schedule will be allowed to accumulate up to one and one half (1 1/2) times the employee's yearly vacation earned.~~

~~Section 6.3: Employees shall be allowed to take their vacation in accordance with their position on the seniority list according to classification. Accumulated vacation shall be paid upon termination unless the employee is terminated for an illegal act committed against the employer, or in event of the death of the employee, it shall be paid to the beneficiary.~~

~~Section 6.4: Any vacation will be accrued and utilized by the hour.~~

~~Section 6.5: Vacation leave may be taken consistent with the needs of the Department subject to the prior approval of the County Engineer or designee.~~

ARTICLE 6B
PAID TIME OFF (PTO)

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Section 6.1 ~~Effective January 30, 2022 (reflected on the 2/25/2022 pay check), e~~Employees will receive PTO that will accrue on a per payroll period basis. Full-time (probationary and non-probationary) employees shall accrue PTO benefits based on the following table:

Completed Years of Service:	Rates of Accumulation of PTO Days Per Month of Work:	Working Days Employee May Earn as PTO Per Year:
0 – 3	2.00 (16 hours) (New full-time employees will be provided with 40 hours of PTO at time of hire so their rate of accumulation for the first	24 (192 hours)

	year will be adjusted accordingly.)	
3 – 5	2.25 (18 hours)	27 (216 hours)
5 – 10	2.50 (20 hours)	30 (240 hours)
10 – 15	2.75 (22 hours)	33 (264 hours)
15+	3.00 (24 hours)	36 (288 hours)

Effective January 1, 202~~5~~³, employees who have used at least ~~80 hours~~ twelve (12) PTO days (~~96 hours~~) in the previous twelve-month period may elect pay in lieu of PTO for up to ~~ten~~ ~~(10)~~fifteen (15) days (~~120~~⁸⁰ hours) once in any calendar year. Such PTO cash out will not be counted as hours worked for the purpose of computing overtime.

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Employees may accrue up to a maximum of 35 days (280 hours) PTO.

All PTO hours count as time worked for the purpose of overtime computation. (Holidays, comp time, personal leave, and extended sick bank hours do not count towards the computation of overtime, unless expressly provided otherwise in writing by this Agreement.)

Upon separation of service, the employee will be paid for any unused PTO, up to the maximum accrued amount, unless the employee is terminated for just cause. In the event of the death of an employee, the employee's accumulated PTO credits shall be paid to the employee's estate.

Employees are allowed to transfer any accrued PTO over the maximum accrual amount to the extended sick leave bank where there is no severance payment upon separation of service. At no time can the extended sick leave bank exceed 720 hours (90 working days)¹. PTO that has been transferred to the extended sick leave bank can only be used in accordance with the sick leave provisions in Article 6B, Section 6.2 (Extended Sick leave bank/Care of relatives).

¹Employees who have sick banks above 720 hours on January 1, 2022, will be allowed to use their sick leave bank until it falls below 720 hours, and then the 720 hour cap will apply. (Currently, Randy Thompson and Paul White, ~~Florian Blaszak, and Carter Johnson's~~ sick banks are above 720 hours.)

Commented [BJD1]: Dan, Florian Blaszak's sick bank is at 643 hours, it's no longer above 720.

Part-time employees shall be entitled to PTO benefits on a pro-rated basis, up to a total of 40 hours PTO per calendar year, in accordance with county policy. Seasonal and temporary employees are not eligible to accrue PTO benefits.

PTO benefits shall only accrue when an employee is in a paid status or on an approved military leave. PTO benefits shall not be earned by any employee during a leave of absence without pay, suspension without pay, or time otherwise not paid.

In order to assure the orderly performance and continuity of services provided, employees wishing to schedule a vacation should request PTO as far in advance as reasonably possible, but usually at least one (1) week in advance of the requested vacation period. Requests for PTO usage shall be granted by the Department Head or designee unless it is determined that such absence would adversely affect and interfere with the orderly performance and continuity of services. It may be

necessary to limit the number of employees taking vacation at the same time or during an event or particular period of time. Such requests, however, shall not arbitrarily be denied. Requests for vacation will be processed giving preference to the order in which the requests are received. In the event requests are received at the same time for the same vacation period, then time-in-department will be the determining factor.

Probationary employees may use accrued PTO with supervisory approval.

Section 6.2. Extended Sick Leave Bank / Care Of Relatives ~~(Willie, we can move this section to Article 8 when the final copy is drafted.)~~

Accrued sick leave may be used when an employee cannot perform work duties due to but not limited to the following: personal illness or injury; necessity for medical or dental treatment or examination, where such treatment cannot be scheduled outside of working hours; emergency, illness or injury of the employee's immediate family member which requires the employee's attendance and care; quarantine directed by a medical physician; disability; pre and postnatal care. For the purpose of this paragraph, immediate family is defined as; spouse, child, step child, adult child, parent, step parent, mother-in-law, father-in-law, or grandchild. To the extent that state statute (§181.9413) or regulations change, this policy shall be construed as consistent with those changes.

Sick leave may be used because of illness of the employee's sibling or grandparent as well. For siblings and grandparents, use is limited to 160 hours all combined per calendar year.

An employee must notify the employee's supervisor of sick leave usage prior to the employee's starting time, unless an emergency prevents the employee from doing so. Failure to give such notice may be cause for disciplinary action.

The County reserves the right to require written medical certification from an employee.

In the event of three (3) consecutive days of absence or in cases of the repeated and systematic absence of an employee the Department Head or Supervisor may require a medical statement from an appropriate medical authority before granting sick leave, as well as verification that an employee is able to perform the duties of employment before the employee is allowed to return to work.

ARTICLE 7

HEALTH & WELFARE INSURANCE

Section 7.1 Health and Welfare: Aitkin County Road and Bridge Department employees will participate in the Operating Engineers Local #49 Health and Welfare Fund. Permanent employees eligible are those individuals who are members of the Operating Engineers Local #49 and fair share permanent employees, and all new probationary permanent employees who are and will be working 30 or more hours per week on average.

Since the eligibility for coverage of insurance in the benefit fund is on a quarterly basis beginning September 1, December 1, March 1 and June 1, Aitkin County may pro-rate the sum on a monthly basis required to acquire health insurance for the new employee entering into the bargaining unit of Local #49. Upon any employee in this unit terminating his/her employment or going into retirement, Aitkin County will pro-rate and withhold any monies that have been paid for his or her insurance coverage beyond employee termination or retirement date from their last payroll earnings including any fringe benefits due and owing said employee upon termination. The County will withhold the amount equal to the employee's cost share as per current agreement.

Coverage starts on the first of the month following date of hire.

The Employer's contribution toward the total premium for group insurance shall be as follows:

Effective January 1, 2019, \$1,100.00 per month
Effective January 1, 2020, \$1,110.00 per month
Effective January 1, 2021, \$1,120.00 per month
Effective January 1, 2022, \$1,135.00 per month
Effective January 1, 2023, \$1,150.00 per month
Effective January 1, 2024, \$1,170.00 per month
Effective January 1, 2025, \$1,205.00 per month
Effective January 1, 2026, \$1,235.00 per month
Effective January 1, 2027, \$1,265.00 per month

Any additional amount due shall be paid by the employee through payroll deduction.

In the event the health insurance provisions of this Agreement fail to meet the requirements of the Affordable Care Act and its related regulations or cause the Employer to be subject to a penalty, tax or fine, the Union and the Employer will meet immediately to bargain over alternative provisions so as to comply with the Act and avoid any penalties, taxes or fines for the Employer.

Section 7.2 Employee Contribution: In no event will the County's contribution exceed the actual cost of the coverage.

Section 7.3 Life Insurance:

The County Board agrees to provide and pay for a life insurance policy of \$25,000 for all permanent employees and to provide life insurance coverage in the amount of \$15,000 for their spouse and dependents to age 26, subject to carrier restrictions.

Section 7.4 LTD and Other Voluntary Benefits

The Employer shall provide Long Term Disability Insurance reimbursement for full-time permanent employees in accordance with the Personnel Policy. Part-time employees are not eligible for LTD.

Full-time permanent employees shall have the option to purchase other voluntary benefits as offered by the Employer at the employee's cost in accordance with the terms of the policy between the Employer and insurance carrier.

ARTICLE 8
SICK LEAVE BENEFITS / CARE OF RELATIVES LEAVES

~~ARTICLE 8, Section 8.1 Sick Leave will expire on 1/29/2022, end of day, when PTO and extended sick leave is implemented. Employees sick leave banks will be transferred to their extended sick leave bank on 1/30/2022.~~

Commented [BJD2]: Dan, is the term "Leaves" ok with you for this remaining language? Bobbie (Also, renumbered remaining sections)

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~~Section 8.1 Sick Leave: Full time (probationary and non-probationary) employees shall be credited with one (1) day (8 hours) of sick leave for each month worked. Sick leave shall be accumulated to a maximum of one hundred twenty (120) days (960 hours).~~

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~~Accrued sick leave may be used when an employee cannot perform work duties due to but not limited to the following: personal illness or injury; necessity for medical or dental treatment or examination, where such treatment cannot be scheduled outside of working hours; emergency; illness or injury of the employee's immediate family member which requires the employee's attendance and care; quarantine directed by a medical physician; disability; pre and postnatal care. For the purpose of this paragraph, immediate family is defined as: spouse, child, step child, adult child, parent, step parent, mother-in-law, father-in-law, or grandchild. The County Engineer, at his/her discretion, may require a doctor's certificate showing the nature of an injury of illness.~~

~~Sick leave may be used because of illness of the employee's sibling or grandparent as well. For siblings and grandparents, use is limited to 160 hours all combined per calendar year.~~

~~Part-time (probationary and non-probationary) employees shall be entitled to sick leave pay on a pro-rated basis, up to a maximum of 40 hours.~~

~~Sick leave will be accrued and utilized by the hour.~~

~~Section 8.2-1 Family and Medical Leave: Eligible employees will be granted FMLA in accordance with County policy.~~

~~Section 8.2 Minnesota Paid Leave: Beginning January 1, 2026, the employer and the employee shall equally split the cost of Minnesota family and medical leave premiums (Statute §268.14). The employee portion shall be paid through payroll deductions.~~

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~~Section 8.33- Bereavement Leave: Full-time (probationary and non-probationary) employees will be allowed a maximum of three (3) days (24 hours) leave without loss of pay when a death occurs in an employee's family, which shall be construed in this section to mean spouse, life partner, child, step child, parent, step parent, sibling, step sibling, father-in-law, mother-in-law, daughter-in-law, son-in-law, sister-in-law, brother-in-law, grandparents and grandchildren. Two (2) additional days (16 hours) may be allowed when extensive travel is necessary (greater than 250 miles one way), subject to the approval of the Employer. Additional time, if needed, may be allowed by the Employer, but such additional time in excess of the five (5) days (40 hours) provided above shall be charged against the employee's sick leave.~~

Part-time (probationary and non-probationary) employees employed 20 or more hours per week on average shall be entitled to bereavement leave on a pro-rated basis.

Temporary and seasonal employees shall not be eligible for bereavement leave benefits.

Section 8.44 Workers' Compensation: Worker's Compensation will be administered in accordance with county policy.

ARTICLE 9 **PERSONAL LEAVE**

Full-time (probationary and non-probationary) employees shall be granted ~~nine (9)~~ twelve (12) hours of personal leave each quarter, and may accumulate up to ~~36-80~~ hours of personal leave at any given time. Personal leave may be taken consistent with the needs of the department subject to the prior approval of the County Engineer or designee. Personal leave is not paid out upon termination of employment or death.

Part-time (probationary and non-probationary) employees shall be entitled to personal leave on a pro-rated basis. Seasonal and temporary employees are not entitled to personal leave with pay.

ARTICLE 10 **SENIORITY**

Section 10.1: A policy of Seniority shall be formulated that will give permanent employees with longer periods of service an opportunity for promotion and also give all employees a feeling of security.

A. There shall be a seniority list established which shall include the Maintenance Department, based on the employee's original date of hire.

B. There shall be a seniority list established which shall include the Engineering Department, based on the employee's original date of hire.

C. There shall be a seniority list established which shall include all permanent employees of the Road and Bridge Department, based on the employees' original date of hire.

Section 10.2: New employees shall be on a six (6) month probationary period.

Employees who transfer or promote to a new position would serve a three (3) month trial period. During the trial period, the employer can return the employee to their previous position and rate of pay. The trial period may be extended one additional month by mutual agreement.

Section 10.3: In the event of lay off due to lack of work, employees with the least seniority shall be first to be laid off, then permanent employees with the least seniority shall be laid off, and in the event of rehiring, the last permanent employee laid off shall be the first to be rehired. No permanent employee shall be laid off out of turn on the seniority list, according to classification.

Section 10.4: In the event of a job opening, the job shall be announced by bulletin and the most senior permanent qualified employee shall be given first opportunity to step up for promotion.

Whenever employees are hired, comparable work experience and/or qualifications may be recognized in which the beginning wage may be set at the appropriate pay level allowing for the number of years experience and comparable employment.

Section 10.5: Seniority shall be deemed broken if an employee:

- A. Quits or is discharged.
- B. Is laid off for a period exceeding one year.
- C. Is on medical leave of absence for a period exceeding one (1) year, providing that a review will be made by the County at the end of that year.
- D. Fails to report for work at the end of a leave of absence.
- E. Fails to accept a recall from layoff.

Section 10.6: Seasonal employees will be used under the following conditions:

- A. Between the months of May 1 through December 1.
- B. Salaries for the first sixty-seven (67) days will be set by Board policy. Salaries after sixty –seven (67) days will be set out in Wage Appendix A.
- C. Seasonal employees will not displace permanent full time employees from their usual and customary work.

ARTICLE 11

GRIEVANCE PROCEDURE

Section 11.1 Definition of Grievance: A grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this Contract. It is specifically understood that any matters governed by statutory provisions shall not be considered grievances and subject to the grievance procedure hereinafter set forth.

Section 11.2 Organization Representatives: The Employer will recognize employee representatives designated by the exclusive representatives as the grievance representatives of the bargaining unit having the duties and responsibilities established by this Article. The exclusive representative shall notify the Employer in writing of the names of such employee representatives and of their successors when so designated.

Section 11.3 Processing of Grievance: It is recognized and accepted by the exclusive representative and the Employer that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of the employees and shall therefore be accomplished during normal working hours only when consistent with such employee duties and responsibilities.

The aggrieved employee and the employee representative shall be allowed a reasonable amount of time without loss of pay when a grievance is investigated and presented to the Employer during normal working hours, provided the employee and employee representative have notified and received the approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work programs of the Employer.

Section 11.4 Procedure: Grievances, as defined by Section 1, shall be resolved in conformance with the following procedure:

Step 1. An employee claiming a violation concerning the interpretation or application of this Contract shall within twenty-one (21) calendar days after such alleged violation has occurred present such grievance to the employee's immediate supervisor. The immediate supervisor will meet and discuss the grievance within ten (10) working calendar days and give an answer to such Step 1 grievance within ten (10) working calendar days after the meeting. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the contract allegedly violated, the remedy requested, and shall be appealed to Step 2 within ten (10) working calendar days after the immediate supervisor's final answer in Step 1. Any grievance not appealed in writing to Step 2 by the union within ten (10) working calendar days shall be considered waived.

Step 2. If appealed, the written grievance shall be presented to the Department Head and a meeting date set within ten (10) working calendar days. The Department Head shall give the union the Employer's Step 2 answer in writing within ten (10) working calendar days after meeting on such Step 2 grievance. A grievance not resolved by the final Step 2 answer shall be appealed to Step 3 by the union within ten (10) working calendar days after the Department Head's final answer in Step 2. Any grievance not appealed to Step 3 by the union within ten (10) working calendar days shall be considered waived.

Step 3. If appealed, the written grievance shall be presented to the Human Resources Manager and a meeting date set within ten (10) working calendar days. The Human Resources Manager, in cooperation with the County Administrator, shall give the union the Employer's Step 3 answer in writing within ten (10) working calendar days after meeting on such Step 3 grievance. A grievance not resolved by the final Step 3 answer may be appealed in writing to Step 4 by the union within ten (10) working calendar days after the Employer's final answer in Step 3. Any grievance not appealed in writing to Step 4 by the union within ten (10) calendar days shall be considered waived.

Step 3A. If the Employer and the Union mutually agree, a grievance unresolved in Step 3 and appealed to Step 4 may be submitted to the Minnesota Bureau of Mediation Services for mediation within ten (10) working calendar days after receipt of the Employer's final answer in Step 3. If the grievance is submitted to mediation and is resolved, the settlement shall be reduced to writing and signed by both the Employer and the Union. If the grievance is submitted to mediation and is not resolved, it may be appealed to Step 4 within ten (10) working calendar days of the date of the mediation meeting.

Step 4. A grievance unresolved in Step 3, or Step 3A if applicable, and appealed to Step 4 shall be submitted to arbitration within 10 calendar days subject to the provisions of the Public

Employment Labor Relations Act of 1971, as amended. The selection of the Arbitrator shall be made in accordance with the "Rules Governing Arbitration of Grievance" as established by the Minnesota Bureau of Mediation Services.

Step 1. ~~An employee claiming a violation concerning the interpretation or application of this Contract shall within twenty one (21) calendar days after such alleged violation has occurred present such grievance to the employee's immediate supervisor. The immediate supervisor will meet and discuss the grievance within ten (10) working days and give an answer to such Step 1 grievance within ten (10) working days after the meeting. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the contract allegedly violated, the remedy requested, and shall be appealed to Step 2 within ten (10) working days after the immediate supervisor's final answer in Step 1. Any grievance not appealed in writing to Step 2 by the union within ten (10) working days shall be considered waived.~~

Step 2. ~~If appealed, the written grievance shall be presented to the Department Head and a meeting date set within ten (10) working days. The Department Head shall give the union the Employer's Step 2 answer in writing within ten (10) working days after meeting on such Step 2 grievance. A grievance not resolved by the final Step 2 answer shall be appealed to Step 3 by the union within ten (10) working days after the Department Head's final answer in Step 2. Any grievance not appealed to Step 3 by the union within ten (10) working days shall be considered waived.~~

Step 3. ~~If appealed, the written grievance shall be presented to the Human Resources Manager and a meeting date set within ten (10) working days. The Human Resources Manager, in cooperation with the County Administrator, shall give the union the Employer's Step 3 answer in writing within ten (10) working days after meeting on such Step 3 grievance. A grievance not resolved by the final Step 3 answer may be appealed in writing to Step 4 by the union within ten (10) working days after the Employer's final answer in Step 3. Any grievance not appealed in writing to Step 4 by the union within ten (10) days shall be considered waived.~~

Step 3A. ~~If the Employer and the Union mutually agree, a grievance unresolved in Step 3 and appealed to Step 4 may be submitted to the Minnesota Bureau of Mediation Services for mediation within ten (10) working days after receipt of the Employer's final answer in Step 3. If the grievance is submitted to mediation and is resolved, the settlement shall be reduced to writing and signed by both the Employer and the Union. If the grievance is submitted to mediation and is not resolved, it may be appealed to Step 4 within ten (10) working days of the date of the mediation meeting.~~

Step 4. ~~A grievance unresolved in Step 3, or Step 3A if applicable, and appealed to Step 4 shall be submitted to arbitration subject to the provisions of the Public Employment Labor Relations Act of 1971, as amended. The selection of the Arbitrator shall be made in accordance with the "Rules Governing Arbitration of Grievance" as established by the Minnesota Bureau of Mediation Services.~~

Section 11.5 Arbitrator's Authority:

- A. The arbitrator shall have no right to amend, modify, nullify, ignore, add to or subtract from the terms and conditions of the contract. The arbitrator shall consider and decide only the

specific issues submitted in writing by the Employer and the Employee, and shall have no authority to make a decision on any other issue not so submitted.

- B. The arbitrator shall be without power to make decisions contrary to or inconsistent with or modifying or varying in any of the applications of laws, rules or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following the close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be based solely on the arbitrator's interpretation or application of the express terms of this Contract and to the facts of the grievance presented.
- C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the Employer and the exclusive representative provided that each party shall be responsible for compensating its own representative and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

Section 11.6 Waiver: If a grievance is not presented within the time limits set forth above, it shall be considered "waived". If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the Employer's last answer. If the Employer does not answer a grievance or an appeal thereof, within the specified time limits, the employee may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual agreement of the Employer and the employee in any step.

Section 11.7 Choice of Remedy: If as a result of the written Employer response in Step 3, the grievance remains unresolved and if the grievance involves the suspension, demotion or discharge of an employee who has completed the required probationary period, the grievance may be appealed either to Step 4 of this Article 11 or a procedure such as veterans preference or fair employment. If appealed to any procedure other than Step 4 of this Article 11, the Union and the aggrieved employee shall indicate in writing which procedure is to be utilized -- Step 4 of Article 11 or another appeal procedure -- and the employee shall sign a statement to the effect that the choice of any other hearing precludes any subsequent appeal through Step 4 of this Article 11, except that with respect to statutes under the jurisdiction of the United States Equal Employment Opportunity Commission, an employee pursuing a statutory remedy is not precluded from also pursuing an appeal under this grievance procedure.

ARTICLE 12

WAGES

Section 12.1 Rate of Pay:

Effective January 1, 2025², employees covered by this Agreement shall be paid in accordance with Appendix A. Employees whose wage is below the maximum of the appropriate pay range will receive 5% within range movement, not to exceed the maximum.

Effective January 1, 202~~63~~⁶³, employees covered by this Agreement shall be paid in accordance with Appendix A. Employees whose wage is below the maximum of the appropriate pay range will receive ~~65~~⁶⁵% within range movement, not to exceed the maximum.

Effective January 1, 202~~74~~⁷⁴, employees covered by this Agreement shall be paid in accordance with Appendix A. Employees whose wage is below the maximum of the appropriate pay range will receive ~~75~~⁷⁵% within range movement, not to exceed the maximum.

In no event shall an employee's wage be adjusted to exceed the maximum of the appropriate salary range.

All employees shall remain at their rate of pay at the expiration of this Agreement until a new Agreement is executed by the parties.

Employees who terminate employment prior to the date of County Board approval of this Agreement shall not be eligible for retroactive wage adjustments.

Section 12.2 Pay Period: All employees covered by this Agreement shall be paid according to county policy.

Section 12.3 Reclassification: A permanent employee who works 50% or more at a higher job classification in a calendar year shall be eligible for reclassification.

An employee whose job classification is upgraded will be placed on the step in the new pay range that results in at least a \$0.75 per hour increase.

Section 12.4: Permanent employees shall not be reduced in pay scale when assigned work of a lower classification. Employees performing work of a higher pay classification shall receive the wage scale prevailing for the higher classification.

Section 12.5: Insofar as seniority lists are established in the respective departments, so should the right to determine applicable contract clauses rest with those persons directly affected by said clauses; that is to say that personnel in the Road and Bridge Department and Engineering Department should exercise complete control insofar as approving those items in this contract which directly apply to them, that is wage rates. This clause in no way attempts to circumvent or subdivide the Local Union. It merely attempts to place responsibility directly on those individuals affected by the various clauses.

Section 12.6 Jury Duty: All permanent employees shall be paid full wages when called for jury duty. Permanent employees will reimburse to the County the amount of wages they receive as jury duty pay, not to exceed the employee's regular day's pay.

Section 12.7 Military Pay: Employees will receive military leave in accordance with state and federal statutes.

Section 12.8: For newly created job classifications, the County will notify the Union ten (10) calendar days in advance of posting to negotiate a rate of pay for the new job classification.

ARTICLE 13
SAFETY

The County agrees to furnish all necessary safety equipment including, but not limited to, safety regulated and/or reflective outerwear, footwear^{1,2}, gloves and safety glasses for the protection of their employees, and the employees shall use the equipment when necessary.

~~¹Effective January 1, 2022, each member will receive an allowance of up to \$145.00 per calendar year to be used specifically towards safety footwear.~~

²Effective January 1, 2023~~5~~, each member will receive an allowance of up to \$~~200~~¹⁹⁵.00 per calendar year to be used specifically towards safety footwear.

ARTICLE 14
DISCIPLINE

Section 14.1 Disciplinary action, including oral reprimand, written reprimand, suspension without pay, demotion, or discharge, may be imposed upon an employee for just cause. Any disciplinary action imposed may be processed as a grievance through the grievance procedure outlined in Article 11. Oral reprimands may not be processed beyond Step 3 of the grievance procedure.

Section 14.2. Employees have a right to make a clear request for union representation before or during an investigatory interview if the discussion could in any way lead to their being disciplined or terminated.

ARTICLE 15
DISCHARGE AND LOUDERMILL HEARING

This Article ~~24~~¹⁵ shall pertain to discharge cases only.

Section 15.1. An action to discharge an employee shall be taken by the appointing authority only after a Loudermill Hearing has been held between the designated Union representative and employee, and the County Administrator. The employee and the Union shall be given written notice of the charges against the employee and of the Loudermill Hearing date and time at least ten (10) calendar days prior to the meeting. The Union and the employee shall be present at the meeting, and the Union shall present information relevant to the proposed discharge and may present witnesses and evidence. The County Engineer and/or Human Resources Director shall have the right to present information, witnesses and evidence at the meeting. This meeting shall be in lieu of Steps 1 and 2 of the Grievance Procedure set forth in Article 11 of this Agreement.

Section 15.2. In the event the appointing authority proceeds to discharge, then a grievance relating to discharge shall be filed at Step 3 of the Grievance Procedure within ten (10) working days of the date of the discharge action.

ARTICLE 16
SAVINGS CLAUSE

This Agreement is subject to the laws of the United States, the State of Minnesota, and the County. In the event any provision of this Agreement shall be held contrary to law by a court of competent jurisdiction from whose final judgment or decree no appeal has been taken within the time provided, or is contrary to an administrative ruling or is in violation of legislation or administrative regulations, such provision shall be voided. All other provisions of this Agreement shall continue in full force and effect. The voided provision may be renegotiated at the request of either party.

ARTICLE 17
DURATION

This Agreement shall be in effect from January 1, 202~~5~~² and shall continue in effect through December 31, 202~~7~~⁴ and from year to year thereafter, unless notice of intention to change, modify, or terminate is given by either party one hundred twenty (120) days prior to December 31st of the year in which the change, modification or termination is to take place.

This Agreement between the County Board of Aitkin County and the International Union of Operating Engineers, Local No. 49, signed this ~~9th-25th~~ day of ~~June~~^{November}, 202~~4~~¹.

Chairperson, Aitkin County Board of Commissioners

County Administrator

Human Resources Director

IUOE Local No. 49 Business Representative

IUOE Local No. 49 Business Manager

APPENDIX A
OPEN RANGE SCALES 2025~~2~~, 2026~~3~~, 2027~~4~~

OPEN RANGE SCALE FOR 2022

Grade	MIN	MAX
20	\$ 46.18	\$ 68.96
19	\$ 44.47	\$ 66.40
18	\$ 42.77	\$ 63.84
17	\$ 41.06	\$ 61.28
16	\$ 39.35	\$ 58.73
15	\$ 37.65	\$ 56.17
14	\$ 35.94	\$ 53.61
13	\$ 34.24	\$ 51.05
12	\$ 32.53	\$ 48.49
11	\$ 30.83	\$ 45.94
10	\$ 29.12	\$ 43.38
9	\$ 27.42	\$ 40.82
8	\$ 25.71	\$ 38.26
7	\$ 24.01	\$ 35.70
6	\$ 22.30	\$ 33.14
5	\$ 20.59	\$ 30.59
4	\$ 18.89	\$ 28.03
3	\$ 17.18	\$ 25.47
2	\$ 15.48	\$ 22.91
1	\$ 13.77	\$ 20.35

4% adjustment to MIN and 2% adjustment to MAX

OPEN RANGE SCALE FOR 2023 DRAFT

Grade	MIN	MAX
20	\$ 48.02	\$ 70.34
19	\$ 46.23	\$ 67.73
18	\$ 44.48	\$ 65.12
17	\$ 42.70	\$ 62.51
16	\$ 40.91	\$ 59.90
15	\$ 39.16	\$ 57.29
14	\$ 37.38	\$ 54.68
13	\$ 35.61	\$ 52.07
12	\$ 33.83	\$ 49.46
11	\$ 32.06	\$ 46.85
10	\$ 30.29	\$ 44.24
9	\$ 28.51	\$ 41.64
8	\$ 26.74	\$ 39.03
7	\$ 24.97	\$ 36.42
6	\$ 23.19	\$ 33.81
5	\$ 21.42	\$ 31.20
4	\$ 19.64	\$ 28.59
3	\$ 17.87	\$ 25.98
2	\$ 16.10	\$ 23.37
1	\$ 14.32	\$ 20.76

4% adjustment to MIN and 2% adjustment to MAX

OPEN RANGE SCALE FOR 2024 DRAFT

Grade	MIN	MAX
20	\$ 49.95	\$ 71.75
19	\$ 48.10	\$ 69.08
18	\$ 46.26	\$ 66.42
17	\$ 44.41	\$ 63.76
16	\$ 42.57	\$ 61.10
15	\$ 40.72	\$ 58.44
14	\$ 38.88	\$ 55.78
13	\$ 37.03	\$ 53.11
12	\$ 35.19	\$ 50.45
11	\$ 33.34	\$ 47.79
10	\$ 31.50	\$ 45.13
9	\$ 29.65	\$ 42.47
8	\$ 27.81	\$ 39.81
7	\$ 25.96	\$ 37.14
6	\$ 24.12	\$ 34.48
5	\$ 22.27	\$ 31.82
4	\$ 20.43	\$ 29.16
3	\$ 18.59	\$ 26.50
2	\$ 16.74	\$ 23.84
1	\$ 14.90	\$ 21.17

Each employee receives 5% within range movement, not to exceed the scale maximum on 1/1/2022, 1/1/2023, and 1/1/2024
 *Can provide a detailed chart showing how each member will increase from 2021-2022-2023-2024

LAST	FIRST	GRADE	2021 WAGE	5% within range movement 1/1/2022, not to exceed the Max	5% within range movement 1/1/2023, not to exceed the Max	5% within range movement 1/1/2024, not to exceed the Max
·THOMPSON	RANDALL	8	\$ 32.680	\$ 34.31	\$ 36.03	\$ 37.83
·BABCOCK	DAVID	8	\$ 31.750	\$ 33.34	\$ 35.00	\$ 36.75
·KAZMERZAK	PAUL	8	\$ 31.750	\$ 33.34	\$ 35.00	\$ 36.75
·JOHNSON	CARTER	6	\$ 29.150	\$ 30.61	\$ 32.14	\$ 33.74
·THOMPSON	BRYCE	6	\$ 27.510	\$ 28.89	\$ 30.33	\$ 31.85
·DIEDERICH	AUSTIN	6	\$ 23.830	\$ 25.02	\$ 26.27	\$ 27.59
·BLASZAK	FLORIAN	5	\$ 27.690	\$ 29.07	\$ 30.53	\$ 31.82
·FLIER	RANDY	5	\$ 27.690	\$ 29.07	\$ 30.53	\$ 31.82
·JACKMAN	DAVID	5	\$ 27.690	\$ 29.07	\$ 30.53	\$ 31.82
·LUNDQUIST	ALLEN	5	\$ 27.690	\$ 29.07	\$ 30.53	\$ 31.82
·WHITE	PAUL	5	\$ 27.690	\$ 29.07	\$ 30.53	\$ 31.82
·BLUNT	RANDALL	5	\$ 26.900	\$ 28.25	\$ 29.66	\$ 31.14
·COURIER	DONALD	5	\$ 26.900	\$ 28.25	\$ 29.66	\$ 31.14
·FLIER	RICHARD	5	\$ 26.900	\$ 28.25	\$ 29.66	\$ 31.14
·MICKELSON	BENJAMIN	5	\$ 26.140	\$ 27.45	\$ 28.82	\$ 30.26
·PYLVANEN	SCOTT	5	\$ 25.390	\$ 26.66	\$ 27.99	\$ 29.39
·SMITH	GREG	5	\$ 25.390	\$ 26.66	\$ 27.99	\$ 29.39
·WILKIE	GARY	5	\$ 25.390	\$ 26.66	\$ 27.99	\$ 29.39
·JOHNSON	BRADLEY	5	\$ 24.670	\$ 25.90	\$ 27.20	\$ 28.56
·BOBENMOYE	JARED	5	\$ 23.300	\$ 24.47	\$ 25.69	\$ 26.97
·JOERGER	JOSHUA	5	\$ 23.300	\$ 24.47	\$ 25.69	\$ 26.97
·VANDERMEY	KYLE	5	\$ 23.300	\$ 24.47	\$ 25.69	\$ 26.97

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OPEN RANGE SCALE FOR JANUARY 1, 2025					OPEN RANGE SCALE FOR JANUARY 1, 2026				
Grade	MIN	MAX	MIN	MAX	Grade	MIN	MAX	MIN	MAX
	FLSA Non-Exempt		FLSA Exempt			FLSA Non-Exempt		FLSA Exempt	
21	\$ 57.09	\$ 78.90	\$ 118,751.41	\$ 164,115.46	21	\$ 59.38	\$ 82.06	\$ 123,501.46	\$ 170,680.07
20	\$ 55.06	\$ 76.08	\$ 114,521.92	\$ 158,243.67	20	\$ 57.26	\$ 79.12	\$ 119,102.79	\$ 164,573.41
19	\$ 53.02	\$ 73.26	\$ 110,288.47	\$ 152,373.13	19	\$ 55.14	\$ 76.19	\$ 114,700.01	\$ 158,468.05
18	\$ 50.99	\$ 70.43	\$ 106,055.02	\$ 146,502.59	18	\$ 53.03	\$ 73.25	\$ 110,297.22	\$ 152,362.69
17	\$ 48.95	\$ 67.61	\$ 101,821.57	\$ 140,632.05	17	\$ 50.91	\$ 70.32	\$ 105,894.43	\$ 146,257.33
16	\$ 46.92	\$ 64.79	\$ 97,588.12	\$ 134,761.51	16	\$ 48.79	\$ 67.38	\$ 101,491.64	\$ 140,151.97
15	\$ 44.88	\$ 61.97	\$ 93,354.67	\$ 128,890.97	15	\$ 46.68	\$ 64.45	\$ 97,088.86	\$ 134,046.60
14	\$ 42.85	\$ 59.14	\$ 89,121.22	\$ 123,020.43	14	\$ 44.56	\$ 61.51	\$ 92,686.07	\$ 127,941.24
13	\$ 40.81	\$ 56.32	\$ 84,887.77	\$ 117,149.89	13	\$ 42.44	\$ 58.57	\$ 88,283.28	\$ 121,835.88
12	\$ 38.78	\$ 53.50	\$ 80,654.32	\$ 111,279.35	12	\$ 40.33	\$ 55.64	\$ 83,880.49	\$ 115,730.52
11	\$ 36.74	\$ 50.68	\$ 76,420.87	\$ 105,408.81	11	\$ 38.21	\$ 52.70	\$ 79,477.70	\$ 109,625.16
10	\$ 34.71	\$ 47.85	\$ 72,187.42	\$ 99,538.27	10	\$ 36.09	\$ 49.77	\$ 75,074.92	\$ 103,519.80
9	\$ 32.67	\$ 45.03	\$ 67,945.39	\$ 93,667.73	9	\$ 33.97	\$ 46.83	\$ 70,663.20	\$ 97,414.44
8	\$ 30.63	\$ 42.21	\$ 63,710.50	\$ 87,797.19	8	\$ 31.86	\$ 43.90	\$ 66,258.92	\$ 91,309.07
7	\$ 28.59	\$ 39.39	\$ 59,475.61	\$ 81,926.65	7	\$ 29.74	\$ 40.96	\$ 61,854.63	\$ 85,203.71
6	\$ 26.57	\$ 36.57	\$ 55,241.12	\$ 76,056.11	6	\$ 27.63	\$ 38.03	\$ 57,474.68	\$ 79,098.35
5	\$ 24.53	\$ 33.74	\$ 51,029.23	\$ 70,185.57	5	\$ 25.51	\$ 35.09	\$ 53,070.40	\$ 72,992.99
4	\$ 22.50	\$ 30.92	\$ 46,794.34	\$ 64,315.03	4	\$ 23.40	\$ 32.16	\$ 48,666.12	\$ 66,887.63
3	\$ 20.46	\$ 28.10	\$ 42,559.45	\$ 58,444.49	3	\$ 21.28	\$ 29.22	\$ 44,261.83	\$ 60,782.27
2	\$ 18.43	\$ 25.28	\$ 38,324.57	\$ 52,573.95	2	\$ 19.16	\$ 26.29	\$ 39,857.55	\$ 54,676.90
1	\$ 16.39	\$ 22.45	\$ 34,089.68	\$ 46,703.41	1	\$ 17.04	\$ 23.35	\$ 35,453.27	\$ 48,571.54

Min/Max post adjusted 4% 1/1/2025

Min/Max post adjusted 4% 1/1/2026

OPEN RANGE SCALE FOR JANUARY 1, 2027

Grade	MIN	MAX	MIN	MAX
	FLSA Non-Exempt		FLSA Exempt	
21	\$ 61.75	\$ 85.34	\$128,441.52	\$177,507.28
20	\$ 59.55	\$ 82.29	\$123,866.91	\$171,156.35
19	\$ 57.35	\$ 79.23	\$119,288.01	\$164,806.77
18	\$ 55.15	\$ 76.18	\$114,709.11	\$158,457.20
17	\$ 52.95	\$ 73.13	\$110,130.21	\$152,107.62
16	\$ 50.75	\$ 70.08	\$105,551.31	\$145,758.04
15	\$ 48.54	\$ 67.02	\$100,972.41	\$139,408.47
14	\$ 46.34	\$ 63.97	\$ 96,393.51	\$133,058.89
13	\$ 44.14	\$ 60.92	\$ 91,814.61	\$126,709.32
12	\$ 41.94	\$ 57.87	\$ 87,235.71	\$120,359.74
11	\$ 39.74	\$ 54.81	\$ 82,656.81	\$114,010.16
10	\$ 37.54	\$ 51.76	\$ 78,077.91	\$107,660.59
9	\$ 35.33	\$ 48.71	\$ 73,489.73	\$101,311.01
8	\$ 33.13	\$ 45.65	\$ 68,909.27	\$ 94,961.44
7	\$ 30.93	\$ 42.60	\$ 64,328.82	\$ 88,611.86
6	\$ 28.74	\$ 39.55	\$ 59,773.67	\$ 82,262.28
5	\$ 26.54	\$ 36.50	\$ 55,193.22	\$ 75,912.71
4	\$ 24.33	\$ 33.44	\$ 50,612.76	\$ 69,563.13
3	\$ 22.13	\$ 30.39	\$ 46,032.31	\$ 63,213.56
2	\$ 19.93	\$ 27.34	\$ 41,451.85	\$ 56,863.98
1	\$ 17.73	\$ 24.29	\$ 36,871.40	\$ 50,514.40

Min/Max post adjusted 4% 1/1/2027

APPENDIX B

MEMORANDUM OF AGREEMENT – YEAR ROUND SEASONAL EMPLOYEE

This Memorandum of Agreement is entered into between the County of Aitkin and the Road & Bridge Employees, International Union of Operating Engineers Local Union #49 as an addendum to the Aitkin County Road & Bridge Agreement dated January 1, 202~~5~~² through December 31, 202~~7~~⁴.

Whereas, the County is currently in need of a year round seasonal employee in order to meet the demands of their rigorous construction schedule, and

Whereas, the use of seasonal employees is limited as defined in Article 5 Seniority, Section 10.6 of the collective bargaining agreement between the parties,

Therefore, it is agreed that Aitkin County may employ a seasonal employee to perform seasonal work duties under the following conditions:

- A. From January 1st through December 31st as needed at the discretion of the County Engineer,
- B. Starting wage and subsequent pay increases in accordance with an Engineering Technician position classification,
- C. Paid time off benefits to include vacation/PTO, holidays, personal leave, and sick leave prorated according to compensated hours worked in the pay period and where full time equivalency is 2080 hours in the calendar year, and
- D. This employee will not receive any insurance benefits, and is not entitled to participate in any voluntary insurance plans, and
- E. This employee will not displace a permanent full time employee from their usual and customary work.
- F. The provision of the Aitkin County Road and Bridge Agreement do not apply to this seasonal employee other than as set forth in paragraphs B and C above.
- G. This Memorandum of Agreement shall in no way set any precedents.
- H. Limited until December 31, 202~~7~~⁴, at which time the provisions of the MOA will be negotiated for 202~~8~~⁵.

IN WITNESS WHEREOF, the parties have caused this MOA to be executed this ~~9th~~^{25th} day of ~~June~~^{November}, 202~~4~~¹.

For Aitkin County:

For I.U.O.E. Local No. 49:

Chairperson, Aitkin County Board

Area Business Representative

Dated: _____

Dated: _____

**APPENDIX C
MEMORANDUM OF AGREEMENT (EARLY RETIREMENT INCENTIVE)**

This Memorandum of Agreement is entered into between the County of Aitkin and the Road & Bridge Employees, International Union of Operating Engineers Local Union #49 as an addendum to the Aitkin County Road & Bridge Agreement dated January 1, 202~~5~~² through December 31, 202~~7~~⁴.

WHEREAS, the County and the Union are parties to a collective bargaining agreement negotiated pursuant to the Public Employment Labor Relations Act; and

WHEREAS, during negotiations for the 202~~5~~²-202~~7~~⁴ collective bargaining agreement, the parties discussed early retirement incentives; and

WHEREAS, the employer ~~plans to incorporate~~ an early retirement incentive provision into the Aitkin County Personnel Policy manual in January 2019.

NOW, THEREFORE, the parties agree as follows:

1. Employees of this bargaining unit who meet the criteria defined in the Aitkin County Personnel Policy for participation in the early retirement incentive in 202~~5~~², 202~~6~~³, and 202~~7~~⁴ will have the opportunity to participate.
2. This Memorandum of Agreement constitutes the complete and total agreement of the parties regarding this matter.

IN WITNESS WHEREOF, the parties have caused this MOA to be executed this ~~9th~~^{25th} day of ~~November~~^{June}, 202~~4~~⁺.

For Aitkin County:

For I.U.O.E. Local No. 49:

Chairperson, Aitkin County Board

Area Business Representative

Dated: _____

Dated: _____



Board of County Commissioners Agenda Request

9A
Agenda Item #

Requested Meeting Date: June 25, 2024

Title of Item: Tobacco Ordinance - Direction Requested

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input checked="" type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 10 Min.
Summary of Issue: <p>I have received a request from several Commissioners for further discussion of the Tobacco Ordinance adopted at the last County Board meeting. Due to the fact that this ordinance has formally been adopted, any discussion of changes to the ordinance should be remanded to the ordinance committee for recommendation. The regular process of discussion, public hearing, first and second readings, and board approval will need to be followed if changes are suggested.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Direction requested.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

9B
Agenda Item #

Requested Meeting Date: June 25, 2024

Title of Item: Administrator Updates

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert	Department: Administration	
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 minutes
Summary of Issue: Administrator Updates.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Discussion only.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Aitkin County Board of Commissioners Committee Reports Forms



Committee	Freq	Scheduled	Representative
Association of MN Counties (AMC)			
Environment & Natural Resources Policy			Sample
General Government			Leiviska
Health & Human Services			HHS Director
Indian Affairs Task Force			Commissioner Laurie Westerlund
Public Safety Committee			Commissioner Laurie Westerlund
Transportation Policy			Kearney
Age-Friendly Changemakers			Kearney
Aitkin Airport Commission	Monthly	1st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3rd Thursday	Wedel and Sample
Aitkin County CARE Board	Monthly	3rd Thursday	Westerlund
Aitkin County Community Corrections	Quarterly	Varies	Wedel and Westerlund
Anoka County JPA Advisory Board	3x per year	1st Thursday in Feb, June and	Westerlund
Aitkin County Opioid Settlement Sub-committee	TBD	TBD	Sample
Aitkin County Water Planning Task Force	Bi-monthly	3rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly Sept. to May	1x a month, 3rd Wed.	Kearney, Alt. Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly (begin Feb.)	3rd Wednesday	Kearney, ALT. Leiviska
Arrowhead Regional Development Comm.	Quarterly	3rd Thursday	Kearney, ALT. Leiviska
ATV Committee	Monthly		Leiviska and Westerlund
Big Sandy Lake Management Plan	Monthly	2nd Wednesday	Sample Alt. Kearney
Brainerd 1 Watershed 1 Plan	Monthly	4th Tuesday	Wedel
Budget Committee	Monthly	1st Tuesday	Sample and Wedel
East Central Regional Library Board	Monthly	2nd Monday	Leiviska Alt. Sample
Economic Development	Monthly	4th Wednesday	Wedel and Sample
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Kearney and Sample
Extension	4x year	Monday	Kearney Alt. Westerlund
Facilities	As needed		Wedel and Kearney
H&HS Advisory (Liaison)	Monthly except July	1st Wednesday	Wedel and Kearney
Historical Society (Liaison)	Monthiv	4th Wednesday	Leiviska
Joint Powers Natural Resource Board	Odd Months	4th Monday	Sample and Land Commissioner
Lakes and Pines	Monthly	3rd Monday	Leiviska Alt. Kearney
Law Library	Quarterly	Set by Judge	Leiviska Alt. Kearney
MCIT			Westerlund, Seibert
McGregor Airport Commission	Monthly	Last Wednesday	Kearney
Mille Lacs Fisheries Input Group	8-10x yr		Westerlund
Mille Lacs Watershed	10x year	3rd Monday	Leiviska, Alt. Westerlund
Mississippi Grand Rapids 1W1P			Kearney
Mississippi Headwaters Board	Monthly	4th Friday	Kearney Alt. Sample
MN Rural Counties	8x year	Varies	Westerlund, Alt. Leiviska
Natural Resources Advisory Committee	8-10x yr	2nd Monday	Kearney and Sample
NE MN Office Job Training	As called		Leiviska
Northeast MN ATP	Quarterly	2nd Wednesday	Kearney (Leiviska, Alt.) and
Northeast MN Emergency Communications Board (ECB)	5-6x yr	4th Thursday	Leiviska (Sheriff Guida Alt.)
Northeast Waste Advisory Council	Quarterly	2nd Monday	Sample, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1st Thursday	Westerlund Alt. Kearney
Ordinance	As needed		Leiviska and Sample
Personnel/Insurance	As needed	2nd Tuesday	Leiviska and Wedel
Planning Commission	Monthly	3rd Monday	Kearney Alt. Westerlund
Rum 1W1P Policy Committee	Monthly	Unknown	Westerlund, Alt. Leiviska
Snake River 1W1P Policy			Leiviska Alt. Sample
Sobriety Court	Bi-Monthly	3rd Thursday	Wedel
Solid Waste Advisory	As needed		Wedel and Sample
Toward Zero Deaths	Monthly	2nd Wednesday	Wedel
Tri-County Community Health Services	Bi-Monthly	2nd Thursday	Westerlund