



AITKIN COUNTY BOARD OF COMMISSIONERS

June 11, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A **CALL TO ORDER**

Chair Wedel called the meeting to order at 9:00 a.m.

| Attendee Name | Title | Status |
|-------------------|--------------------------|---------|
| J. Mark Wedel | District #1 | Present |
| Laurie Westerlund | District #2 | Present |
| Travis Leiviska | District #3 | Present |
| Bret Sample | District #4 | Present |
| Michael Kearney | District #5 | Absent |
| Jessica Seibert | County Administrator | Present |
| April Kellerman | Administrative Assistant | Present |

Commissioner Kearney was absent.

1.B **PLEDGE OF ALLEGIANCE**

1.C **APPROVAL OF AGENDA**

Motion to: Approve the agenda.

| | |
|------------------|--------------------------------|
| RESULT: | APPROVED (4 TO 0) |
| MOVER: | Commissioner Laurie Westerlund |
| SECONDER: | Commissioner Travis Leiviska |

1.D **Citizens Public Comment - None**

2 **CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

| | |
|------------------|------------------------------|
| RESULT: | APPROVED (4 TO 0) |
| MOVER: | Commissioner Bret Sample |
| SECONDER: | Commissioner Travis Leiviska |

A) Correspondence File-

May 28, 2024 - June 10, 2024

B) Approve County Board Minutes-

May 28, 2024

C) Approve Electronic Funds Transfers

| | |
|--------------|----------------|
| Total | \$7,068,919.70 |
|--------------|----------------|

D) Approve Auditor Vouchers-

School Advances 05.23.24

| | | | | | | | |
|-----------|----------------|--|--|--|--|--------------|----------------|
| Townships | \$3,515,417.60 | | | | | Total | \$3,515,417.60 |
|-----------|----------------|--|--|--|--|--------------|----------------|

E) Approve Auditor Vouchers-

Auditor Warrants 05.24.24

| | | | | | | | | |
|---------|-------------|----------|----------|-----|-------------|-------|--------------|-------------|
| General | \$10,858.87 | Reserves | \$620.00 | R&B | \$50,582.62 | Taxes | \$9,250.87 | |
| | | | | | | | Total | \$71,312.36 |

F) Approve Manual Warrants/Voids/Corrections-

ELAN 05.09.24

| | | | | | | | |
|---------|------------|----------|------------|-------|------------|--------------|------------|
| General | \$3,206.95 | Reserves | \$56.58 | Trust | \$1,965.66 | Forest | \$286.85 |
| LLCC | \$23.47 | HHS | \$1,308.03 | | | Total | \$6,847.54 |

G) Approve Auditor Vouchers-

Property Tax Overpayments 05.31.24

| | | | | | | | | |
|-------|-------------|--|--|--|--|--|--------------|-------------|
| Taxes | \$17,682.25 | | | | | | Total | \$17,682.25 |
|-------|-------------|--|--|--|--|--|--------------|-------------|

H) Adopt Resolution-

Sheriff's Office Donation - AOES

I) Approve Manual Warrants/Voids/Corrections-

05.31.24

| | | | | | | | |
|---------|------------|-------|----------------|-------|-------------|--------------|-----------------------|
| General | \$1,993.45 | State | \$2,690,958.30 | Taxes | \$16,880.14 | LLCC | \$75.00 |
| Parks | \$90.00 | | | | | Total | \$2,709,996.89 |

J) Adopt Resolution-

2024 State of MN Federal Supplemental Boating Safety Patrol Grant

K) Approve-

Community Corrections Sobriety Court Grant Agreement

L) Adopt Resolution-

County On, Off and Sunday Sale Liquor License - Ty & C, LLC

M) Adopt Resolution-

Residential Road Easement - Shane Brown

N) Adopt Resolution-

Application for Temporary On Sale Liquor License - Isle Lion's Club

Regular Agenda

3A Jim Bright – Facilities Coordinator

Motion to:

Award bid to Larson Plumbing and Heating for Fairgrounds water line replacement

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska

3B Jim Bright – Facilities Coordinator

Motion to:

Award bid to Dutch's Electric for Fairgrounds Lighting

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Laurie Westerlund

3C Jim Bright – Facilities Coordinator

Motion to:

Request the use of Fiscal Recovery Funds

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Bret Sample

4A Dennis Thompson – Land Commissioner

Motion to:

Adopt Resolution - Direct purchase of tax-forfeited land - Phillip Gerber

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Laurie Westerlund

Dennis Thompson – Land Commissioner

4B **Motion to:**

Adopt Resolution - Direct purchase of tax-forfeited land - Charles and Mary Ann Wark

RESULT: APPROVED (4 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Travis Leiviska

5A Erin Melz – Public Health Supervisor

Informational Only

2nd Reading - Updated Aitkin County Tobacco Ordinance

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

5B Erin Melz – Public Health Supervisor

Motion to:

Adopt Resolution - Aitkin County Tobacco Ordinance

MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska
RESULT: **APPROVED (3 TO 1)**
Commissioner Sample voting No

6A John Welle – County Engineer

Informational Only

NEMNATP Presentation

RESULT: **INFORMATIONAL ONLY**
MOVER:
SECONDER:

7A Board of Commissioners

Informational Only

Commissioner Committee Reports

AMC District 1 Meeting, ATV Committee, Legislative Luncheon, ECRL Board, Lakes and Pines, Economic Development, EMS

8A Jessica Seibert – County Administrator

Informational Only

Administrator Updates

Dept. of Revenue Meeting, AMC District 1 Meeting, Reg 1:1's, Meeting with new Crow Wing County Administrator, Local 49 Negotiations, HHS all staff Meeting, ATV Committee, Economic Development, Coffee with Jessica, Interagency Meeting, Legislative Luncheon, Meeting with Brittany Sorenson

8B Jessica Seibert – County Administrator

Closed Session - Labor Negotiations Strategy, MN Statute 13D.03

Motion to Close Meeting Under MN Statute 13D.03 Subd.1(b) Labor Negotiations

Motion made at 10:46 a.m.

MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Bret Sample
Attendance of those present during Closed Sesseion

| | |
|-------------------|--------------------------|
| J. Mark Wedel | District #1 |
| Laurie Westerlund | District #2 |
| Travis Leiviska | District #3 |
| Bret Sample | District #4 |
| Jessica Seibert | County Administrator |
| Bobbie Danielson | Human Resources Director |

Motion to Reopen Meeting

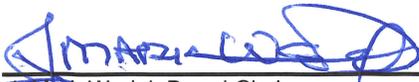
Motion made at 11:15 a.m.

MOVER: Commissioner Bret Sample
SECONDER: Commissioner Laurie Westerlund

Motion to Adjourn

Motion made at 11:16 a.m.

MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Laurie Westerlund
Next Meeting: Tuesday, June 25, 2024



J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner



Jessica Seibert
County Administrator