



AITKIN COUNTY BOARD OF COMMISSIONERS

May 28, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A **CALL TO ORDER**

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

1.B **PLEDGE OF ALLEGIANCE**

1.C **APPROVAL OF AGENDA**

Motion to: Approve the agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Michael Kearney

1.D **Health & Human Services (see separate HHS Agenda)**

1.E **Citizens Public Comment by:**

Jon Olson, Aitkin County, addressed MLEC building purchase concerns

2 **CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Bret Sample

A) Correspondence File-

May 14, 2024 - May 27, 2024

B) Approve County Board Minutes-

May 14, 2024

C) Approve Electronic Funds Transfers

Total	\$1,067,526.48
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D) Approve Auditor Vouchers-

R&B 05.10.24

R&B	\$67,397.85					Total	\$67,397.85
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E) Approve Auditor Vouchers-

Auditor Warrants - Sales/Use & Diesel Tax, April 2024

General	\$117.44	R&B	\$381.70	Trust	\$59.18	LLCC	\$238.02
Parks	\$303.00					Total	\$1,099.34

F) Approve Manual Warrants/Voids/Corrections-

MN Care Tax, 2nd Quarter

HHS	\$110.19					Total	\$110.19
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G) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 05.09.24

General	\$309.48	State	\$55,465.94	Taxes	\$1,741.00	LLCC	\$609.24	
							Total	\$58,125.66

H) Adopt Resolution-

Application for Temp On Sale Liquor License - Aitkin Fire Dept. Relief Assoc.

I) Adopt Resolution-

Search & Rescue Donation - Seavey Township

J) Adopt Resolution-

Search & Rescue Donation - Glen Township

K) Approve Auditor Vouchers-

Auditor Warrants 05.17.24

R&B	\$118,491.58					Total	\$118,491.58
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L) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 05.17.24

General	\$686.05	Taxes	\$1,882.00	LLCC	\$63.00	Parks	\$160.00	
							Total	\$2,791.05

M) Adopt Resolution-

County On, Off and Sunday Sale Liquor License - Castaways, LLC

N) Approve Commissioner's Vouchers

Commissioner Warrants 05.24.24

General	\$90,018.06	Reserves	\$7,007.35	R&B	\$53,988.64	HHS	\$45,101.63
Trust	\$16,608.65	Forest	\$4,765.89	Taxes	\$386,742.63	LLCC	\$15,937.12
Parks	\$55,100.25					Total	\$675,270.22

O) Approve-

Aitkin High School Opioid Funding Request

P) Adopt Resolution-

Approve License to Sell Tobacco Products - Castaways, LLC

Q) Approve County Board Minutes-

COW meeting 05.21.24

R) Approve-

Change order to be signed

Regular Agenda

3A John Welle – County Engineer

Motion to:

Approve Right of Way Plat No.22

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Bret Sample

3B John Welle – County Engineer

Motion to:

Adopt Resolution - State Ditch 86 Partial Abandonment

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Laurie Westerlund
	Commissioner Kearney voted No

4A Andrew Carlstrom – Environmental Services Director

Public Hearing: Emergency Interim Zoning on New or Expanding Cannabis Uses

PUBLIC HEARING:
Open: 10:37 a.m.
Public Comment: None
Closed: 10:40 a.m.

4B Andrew Carlstrom – Environmental Services Director

Informational Only

First Reading - Emergency Interim Zoning on New or Expanding Cannabis Uses

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:
as amended with the addition of the word 'Cultivating'

5A Jessica Seibert – County Administrator

Informational Only

Consider Health & Human Services/MLEC Facilities Options - Discussion Only

RESULT: DISCUSSION ONLY
MOVER:
SECONDER:

5B Jessica Seibert – County Administrator

Motion to:

Approve General Operations Policy Updates

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Travis Leiviska

5C Jessica Seibert – County Administrator

Informational Only

Administrator Updates

Regular 1:1's, Strategic Planning Summit, Dangerous Dog Hearing, Budget Committee, MACA Legislative update

6A Kathleen Ryan – Chief Financial Officer

Motion to:

Adopt Resolution - EDIAM IOwA Authorization

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Laurie Westerlund

7A Bobbie Danielson – Human Resources Director

Motion to:

Approve Personnel Committee Recommendations - Social Worker

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Michael Kearney

7B Bobbie Danielson – Human Resources Director

Motion to:

Approve Personnel Committee Recommendations - Jail Nurse

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Laurie Westerlund

8A Board of Commissioners

Informational Only

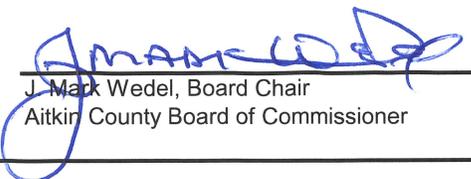
Commissioner Committee Reports

Planning Commission, EMS Meeting, NE MN Office Job Training (JET), Arrowhead Counties Association, MN Rural Counties, Aitkin County CARE Board, Personnel Committee, Budget Committee, Dangerous Dog Hearing, Strategic Planning Summit, Aitkin Airport Commission

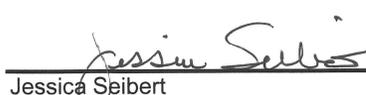
Motion to Adjourn

Motion made at 11:29 a.m.

MOVER: Commissioner Michael Kearney
SECONDER: Commissioner Travis Leiviska
Next Meeting: Tuesday, June 11, 2024



J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner



Jessica Seibert
County Administrator