



ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS

What: Aitkin County Board Agenda

When: May 14, 2024

Where: Government Center Board Room

The public is invited to join the meeting remotely by phone call:

Phone: 1-415-655-0001

Access Code: 2554 681 5265

Meeting Password: 7282

9:00 a.m.

1) J. Mark Wedel, County Board Chair

- A) Call to Order
- B) Pledge of Allegiance
- C) Approval of the Agenda

9:00 a.m.

- D) Citizens Public Comment-** Comments from visitors must be informational and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrators office at 218-927-7276 option 7 no later than 2:30 P.M. on the Monday before the meeting.
- 2) Consent Agenda-** All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the times will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File-**
April 23, 2024 - May 13, 2024
 - B) Approve County Board Minutes-**
April 23, 2024
 - C) Approve Electronic Funds Transfers**
EFT report thru 05.06.24
 - D) Approve Commissioner's Vouchers**
Commissioner Warrants 04.26.24
 - E) Approve Auditor Vouchers-**
Auditor Warrants 04.26.24
 - F) Approve-**
Affidavit for Duplicate of Lost Warrant
 - G) Adopt Resolution-**
LG220 Application for Exempt Permit - Lawler Area Community Club
 - H) Approve Manual Warrants/Voids/Corrections-**
Manual Warrants 04.30.24
 - I) Approve Manual Warrants/Voids/Corrections-**
ELAN 04.11.24
 - J) Adopt Resolution-**
Search & Rescue Donation - Clark Township
 - K) Adopt Resolution-**
LG220 Application for Exempt Permit - MN Deer Hunters Assoc, McGregor
 - L) Adopt Resolution-**
LG220 Application for Exempt Permit - NWTF Aitkin Gobblers Chapter
 - M) Adopt Resolution-**
County On Sale and Sunday Sale Liquor License - Cocktails Drafts & Eats, Inc
 - N) Approve-**
Committee of the Whole meeting date and time
 - O) Adopt Resolution-**
Sheriff's Office Donation - Private Citizen
 - P) Approve-**
Updated Jail Medical Provider Contract
 - Q) Approve Commissioner's Vouchers**
Commissioner Warrants 05.10.24
 - R) Approve-**
Personnel Committee Recommendations
 - S) Adopt Resolution-**
Search & Rescue Donation - Libby Township
 - T) Adopt Resolution-**
Final Contract Payment (#20234)

9:05 a.m.

- 3) Dan Guida – County Sheriff
A) Approve Public Safety Funds for SAR Trailer

9:10 a.m.

- 4) Kami Genz – Community Corrections Director and Chris Sutch – IT Manager
A) Approve Splunk Network Monitoring
B) Approve Server to host Splunk
C) Approve Splunk - Installation service and support

9:20 a.m.

- 5) Jessica Seibert – County Administrator
A) Approve Obligation of Unallocated ARPA Funds
B) 1st Quarter 2024 Budget Review - Discussion Only
C) 2025 Budget Preparation Materials - Discussion Only
D) Adopt Resolution - County Engineer Reappointment
E) Administrator Updates

9:50 a.m.

- 6) Jim Bright – Facilities Coordinator
A) Adopt Resolution - Jail Controls
B) Adopt Resolution - Change order for Boiler/Chiller Project

10:00 a.m.

- 7) Mark Jeffers – Economic Development Coordinator
A) Approve Fiscal Recovery Fund request by Economic Development
B) Economic Development Q2 Impact Report - Discussion Only

10:30 a.m.

- 8) Board of Commissioners
A) Commissioner Committee Report

10:40 a.m.

- 9) Bobbie Danielson – Human Resources Director
A) Closed Session under MN Statute 13D.03 Subd. 1(b) Labor Negotiations
ADJOURN



2B

AITKIN COUNTY BOARD OF COMMISSIONERS

April 23, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A **CALL TO ORDER**

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

1.B **PLEDGE OF ALLEGIANCE**

1.C **APPROVAL OF AGENDA**

Motion to: Approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Michael Kearney
	Removed Item 2Q, added Item 6C

1.D **Health & Human Services (see separate HHS Agenda)**

1.E **Citizens Public Comment - None**

Mel Heinrich, Duluth, provided information from The Convention of States Project regarding Article 5 of the US Constitution.

2 **CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Michael Kearney

A) Correspondence File-

April 9, 2024 - April 22, 2024

B) Approve County Board Minutes-

April 9, 2024

C) Approve Electronic Funds Transfers

Total	\$1,111,723.55
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D) Approve Commissioner's Vouchers

Commissioner Warrants 04.12.24

General	\$519,492.06	Reserves	\$805.98	R&B	\$20,072.10	Unorgan.	\$3,284.83
HHS	\$17,604.04	Trust	\$16,024.24	Taxes	\$627.55	LLCC	\$3,766.21
Parks	\$464.58	COVID	\$26,485.00			Total	\$608,626.59

E) Approve Auditor Vouchers-

Sales/Use and Diesel Tax: March 2024

General	\$96.40	R&B	\$1,204.98	Trust	\$29.59	LLCC	\$58.76
Parks	\$168.35					Total	\$1,558.08

F) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 04.11.24

General	\$1,502.79	State	\$51,064.39	Taxes	\$27.11	LLCC	\$844.51
						Total	\$53,438.80

G) Adopt Resolution-

LG220 Application for Exempt Permit - MN Deer Hunters Assoc. McGregor

H) Adopt Resolution-

Application for Grant-in-Aid Funds for Snowmobile and Ski Trails

I) Adopt Resolution-

Search & Rescue Donation - Idun Township

J) Adopt Resolution-

Search & Rescue Donation - Williams Township

K) Approve County Board Minutes-

April 4, 2024 Committee of the Whole

L) Approve County Board Minutes-

April 8, 2024 Committee of the Whole

M) Adopt Resolution-

Application to Make Retail Sales of Tobacco Products - Blue Moose on the Lake

N) Approve Auditor Vouchers-

Auditor Warrants 04.19.24

General	\$43,570.79	R&B	\$54,114.65	HHS	\$1,474.20	Trust	\$396.90
Forest	\$113.40					Total	\$99,669.94

O) Approve-

Purchase of new Ford pickup

P) Adopt Resolution-

Final Contract Payment (#20223)

Q) Approve- ~~Item Removed~~

Updated Provider Contract - Jail Medical

R) Approve-

Personnel Committee recommendations

Regular Agenda

3A Dennis Thompson – Land Commissioner

Informational Only

Summary of 2023 Apportionment - Discussion Only

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

4A Mark Jeffers – Economic Development Coordinator

Informational Only

Mille Lacs Energy Cooperative, McGrath Broadband project - Discussion Only

RESULT: INFORMATIONAL ONLY

MOVER:

SECONDER:

5A Kevin Turnock – Assistant Zoning Administrator

Motion to:

Request Public Hearing Date for Emergency Interim Zoning on Cannabis

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Bret Sample

SECONDER: Commissioner Travis Leiviska

May 28, 2024 at 10:30am in the Government Center Board Room

6A Jessica Seibert – County Administrator

Motion to:

Consider Public Survey

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Michael Kearney

SECONDER: Commissioner Bret Sample

Motioned to deny Public Survey Proposal

6B Jessica Seibert – County Administrator

Informational Only

Administrator Updates

Center of Everywhere Podcast, DH Meeting, MACA Spring Tech. Days, AMC Legislative update call, Sensing Session re: call transfers, 1:1's, ALICE Training

6C Jessica Seibert – County Administrator

Motion to:

Approve Affidavit for Duplicate of Lost Warrant

RESULT: APPROVED (5 TO 0)

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Michael Kearney

7A Board of Commissioners

Informational Only

Commissioner Committees Report

Joint Powers Natural Resources Board, Lakes and Pines, Historical Society, Aitkin County Community Corrections, Arrowhead Counties Association, H&HS Advisory, Aquatic Invasive Species, Aitkin Airport

Motion to Adjourn

Motion made at 11:28 a.m.

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Travis Leiviska

Next Meeting: Tuesday, May 14, 2024

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2C
Agenda Item #

Requested Meeting Date: 5/14/2024

Title of Item: EFT Report

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Lori Grams	Department: County Treasurer	
Presenter (Name and Title): N/A		Estimated Time Needed:
Summary of Issue: EFT Report thru 5/6/2024		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

ELECTRONIC FUNDS TRANSFER

Thru May 6, 2024 Board Meeting May 14, 2024

Abstract Number	Date	Amount	Reason
22006	4/19/24	\$7,506.39	Auditor Abstract
22007	4/19/24	\$736,424.53	Payroll Abstract
22008	4/19/24	\$946.42	Auditor Abstract
22009	4/23/24	\$12,071.58	Commissioner Abstract
22010	4/26/24	\$148,000.56	Commissioner Abstract
22011	4/26/24	\$14,724.93	Auditor Abstract
22012	4/26/24	\$4,965.20	Auditor Abstract
22014	4/25/24	6514.67	Manual Abstract
22016	4/30/24	\$22,902.91	Manual Abstract
22017	5/3/24	\$932,748.99	Payroll Abstract
22019	5/3/24	\$14,522.31	Auditor Abstract

\$0

Voids/No ACH

22013

22015

22018

22020-22025

\$1,901,328.49

S:Board Report:2024 EFT Board Report Thru Date

WLB1
4/23/24

10:03AM

Aitkin County



2D

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
248	Association of Mn Counties 01-001-000-0000-6241		400.00	2024 LEADERSHIP SUMMIT -MK	68261,68264,68319	Registration Fee	N
248	Association of Mn Counties		400.00	1 Transactions			
15240	AT&T Mobility (Central Serv) 01-001-000-0000-6220		193.14	COMMISSIONERS MOBILE PHONE 01/26/2024 02/25/2024	287298817699	Telephone	N
	01-001-000-0000-6220		193.14	COMMISSIONERS MOBILE PHONE 02/26/2024 03/25/2024	287298817699	Telephone	N
15240	AT&T Mobility (Central Serv)		386.28	2 Transactions			
86235	The Office Shop Inc 01-001-000-0000-6405		6.82	PAGE PROTECTORS - BOARD ITEMS	1140597-0	Office Supplies	N
86235	The Office Shop Inc		6.82	1 Transactions			
1	DEPT Total:		793.10	Commissioners	3 Vendors	4 Transactions	
12	DEPT			Court Administration			
9046	Loffler Companies, Inc. 01-012-000-0000-6220		21.18	MONTHLY TELEPHONE 02/01/2024 02/29/2024	4630168	Telephone	N
	01-012-000-0000-6220		21.08	MONTHLY TELEPHONE 03/01/2024 03/31/2024	4657158	Telephone	N
9046	Loffler Companies, Inc.		42.26	2 Transactions			
12	DEPT Total:		42.26	Court Administration	1 Vendors	2 Transactions	
40	DEPT			Auditor			
86222	Aitkin Independent Age 01-040-021-0000-6230		37.00	PROGRESS EDITION	1373260	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		1,326.00	2024 EXP OF REDEMPTION (PG 1)	1383467	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		581.00	2024 EXP OF REDEMPTION (PG 2)	1383481	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		165.75	2024 OPERATING BUDGET	1384120	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		2,109.75	4 Transactions			
9561	Amazon Business 01-040-000-0000-6405		22.00	LEGAL HANGING FOLDERS-EXPANDED	1MK7-M7GC-XPDQ	Office Supplies	N

Aitkin County



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1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
9561	Amazon Business	01-040-000-0000-6405			68.93	IT - CABLES, EARBUDS		1WHW-R3W9-TP96		Office Supplies		N
					90.93		2 Transactions					
9046	Loffler Companies, Inc.	01-040-000-0000-6220			42.36	MONTHLY TELEPHONE	02/01/2024 02/29/2024	4630168		Telephone		N
		01-040-021-0000-6220			21.18	MONTHLY TELEPHONE	02/01/2024 02/29/2024	4630168		Telephone		N
		01-040-000-0000-6220			42.17	MONTHLY TELEPHONE	03/01/2024 03/31/2024	4657158		Telephone		N
		01-040-021-0000-6220			21.08	MONTHLY TELEPHONE	03/01/2024 03/31/2024	4657158		Telephone		N
9046	Loffler Companies, Inc.				126.79		4 Transactions					
999999000	Rudra Malmo, LLC	01-040-000-0000-5132			50.00	REFUND-NEW OWNERSHIP		REFUND 2024		Cigarette License Fees		N
999999000	Rudra Malmo, LLC				50.00		1 Transactions					
40	DEPT Total:				2,377.47	Auditor		4 Vendors		11 Transactions		
42	DEPT					Treasurer						
9561	Amazon Business	01-042-000-0000-6405			125.21	SMALLER MANILA ENVELOPES, PINK		1C3Y-3GLL-JNH9		Office Supplies		N
		01-042-000-0000-6405			131.98	SCREEN PROTECT.		1L99-JL77-D1DQ		Office Supplies		N
		01-042-000-0000-6405			131.98-	RETURN SCREEN PROTECTORS		1MK4-CDM4-9KQV		Office Supplies		N
9561	Amazon Business				125.21		3 Transactions					
4173	Grams/Lori	01-042-000-0000-6241			35.00	MACTFO CONFERENCE		JUNE CONFERENC		Registration Fee		N
		01-042-000-0000-6332			690.45	MACATFO CONFERENCE		JUNE CONFERENC		Hotel / Motel Lodging		N
4173	Grams/Lori				725.45		2 Transactions					
9046	Loffler Companies, Inc.	01-042-000-0000-6220			21.18	MONTHLY TELEPHONE	02/01/2024 02/29/2024	4630168		Telephone		N
		01-042-000-0000-6220			21.08	MONTHLY TELEPHONE	03/01/2024 03/31/2024	4657158		Telephone		N
9046	Loffler Companies, Inc.				42.26		2 Transactions					

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10930	Tidholm Productions 01-042-000-0000-6405		451.25	ENVELOPES	3865 6010	Office Supplies	Y
10930	Tidholm Productions		451.25	1 Transactions			
42	DEPT Total:		1,344.17	Treasurer	4 Vendors	8 Transactions	
43	DEPT			Assessor			
9046	Loffler Companies, Inc. 01-043-000-0000-6220		58.24	MONTHLY TELEPHONE 02/01/2024 02/29/2024	4630168	Telephone	N
	01-043-000-0000-6220		57.98	MONTHLY TELEPHONE 03/01/2024 03/31/2024	4657158	Telephone	N
9046	Loffler Companies, Inc.		116.22	2 Transactions			
9401	Rockford Map 01-043-000-0000-6405		55.95	PLAT BOOK	251450	Office Supplies	N
9401	Rockford Map		55.95	1 Transactions			
86235	The Office Shop Inc 01-043-000-0000-6405		28.89	3 M TAPE, CLIPS, ETC	1140604-0	Office Supplies	N
86235	The Office Shop Inc		28.89	1 Transactions			
43	DEPT Total:		201.06	Assessor	3 Vendors	4 Transactions	
44	DEPT			Central Services			
783	Canon Financial Services, Inc 01-044-000-0000-6342		225.51	CONTRACT CHARGE APRIL 2024 04/01/2024 04/30/2024	32424	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		225.51	1 Transactions			
9046	Loffler Companies, Inc. 01-044-000-0000-6220		37.06	MONTHLY TELEPHONE 02/01/2024 02/29/2024	4630168	Telephone	N
	01-044-000-0000-6220		36.90	MONTHLY TELEPHONE 03/01/2024 03/31/2024	4657158	Telephone	N
9046	Loffler Companies, Inc.		73.96	2 Transactions			
3336	Office Of MN. IT Services						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3336	Office Of MN. IT Services		1,338.65 1,338.65	WAN MARCH 2024 1 Transactions	DV24030313	Data Processing/Computer Services	N
10930	Tidholm Productions		159.24	EMPLOYEE APPRECIATION BANNER 1 Transactions	3867 6003	Services, Labor, Contracts	Y
10930	Tidholm Productions		159.24				
44	DEPT Total:		1,797.36	Central Services	4 Vendors	5 Transactions	
49	DEPT			Information Technologies			
5893	CTC		155.00	CTC FIBER GUEST CONNECTION 04/12/2024 05/11/2024 1 Transactions	21368155	Programming, Services, Contracts	N
5893	CTC		155.00				
9046	Loffler Companies, Inc.		37.06	MONTHLY TELEPHONE 02/01/2024 02/29/2024	4630168	Telephone	N
			36.90	MONTHLY TELEPHONE 03/01/2024 03/31/2024 2 Transactions	4657158	Telephone	N
9046	Loffler Companies, Inc.		73.96				
3951	Pro West & Associates, Inc		88.71	GIS SERVER TECH SUPPORT 1 Transactions	008401	Programming, Services, Contracts	N
3951	Pro West & Associates, Inc		88.71				
9930	SHI International Corp.		40,000.00	IT-RUBRIK BACKUP APPLIANCE 1 Transactions	B18145976	Capital - Office & Other Equipment	N
9930	SHI International Corp.		40,000.00				
49	DEPT Total:		40,317.67	Information Technologies	4 Vendors	5 Transactions	
52	DEPT			Administration			
248	Association of Mn Counties		400.00	2024 LEADERSHIP SUMMIT	68261,68264,68319	Registration Fee	N
			150.00	2024 MACA TECH DAYS 04/11/2024 04/12/2024	68359.00	Registration Fee	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
248	Association of Mn Counties				550.00				2 Transactions			
15240	AT&T Mobility (Central Serv)											
	01-052-000-0000-6220				49.78	ADMIN MOBILE PHONE	01/26/2024 02/25/2024	287298817699		Telephone		N
	01-052-000-0000-6220				49.78	ADMIN MOBILE PHONE	02/26/2024 03/25/2024	287298817699		Telephone		N
15240	AT&T Mobility (Central Serv)				99.56				2 Transactions			
9046	Loffler Companies, Inc.											
	01-052-000-0000-6220				52.95	MONTHLY TELEPHONE	02/01/2024 02/29/2024	4630168		Telephone		N
	01-052-000-0000-6220				52.71	MONTHLY TELEPHONE	03/01/2024 03/31/2024	4657158		Telephone		N
9046	Loffler Companies, Inc.				105.66				2 Transactions			
86235	The Office Shop Inc											
	01-052-000-0000-6405				47.97	3-RING BINDERS		1140250-0		Office Supplies		N
86235	The Office Shop Inc				47.97				1 Transactions			
52	DEPT Total:				803.19	Administration			4 Vendors		7 Transactions	
53	DEPT					Human Resources						
15240	AT&T Mobility (Central Serv)											
	01-053-000-0000-6220				99.56	JAN-FEB 2024 PHONE BILL	01/26/2024 02/25/2024	287299383308		Telephone		N
	01-053-000-0000-6220				99.56	FEB-MAR 2024 PHONE BILL	02/26/2024 03/25/2024	287299383308		Telephone		N
15240	AT&T Mobility (Central Serv)				199.12				2 Transactions			
9762	Faul Psychological PLLC											
	01-053-000-0000-6265				665.00	PRE- EMPLOYMENT PSYCH EVAL		1908		Background Check Fee		6
9762	Faul Psychological PLLC				665.00				1 Transactions			
9046	Loffler Companies, Inc.											
	01-053-000-0000-6220				15.88	MONTHLY TELEPHONE	02/01/2024 02/29/2024	4630168		Telephone		N
	01-053-000-0000-6220				15.81	MONTHLY TELEPHONE	03/01/2024 03/31/2024	4657158		Telephone		N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9046	Loffler Companies, Inc.		31.69		2 Transactions		
10348	PROtective Services, Inc.						
	01-053-000-0000-6268		2,656.35	PROTECTIVE SERVICES 03/19/2024	3723	Staff Training, Development	N
10348	PROtective Services, Inc.		2,656.35		1 Transactions		
9894	Vault Health						
	01-053-000-0000-6265		112.60	NON-DOT DRUG TEST(2)	FL00629731	Background Check Fee	6
	01-053-000-0000-6360		244.64	DOT DRUG TEST(4)	FL00629731	Services, Labor, Contracts	6
9894	Vault Health		357.24		2 Transactions		
53	DEPT Total:		3,909.40	Human Resources	5 Vendors	8 Transactions	
90	DEPT			Attorney			
10452	AT&T Mobility						
	01-090-000-0000-6220		243.87	ATTY CELLPHONES	287301408597	Telephone	N
	01-090-000-0000-6220		243.87	ATTY CELLPHONES	287301408597	Telephone	N
	01-090-000-0000-6220		243.87	ATTY CELLPHONES	287301408597	Telephone	N
	01-090-000-0000-6220		243.81	ATTY CELLPHONES	287301408597	Telephone	N
10452	AT&T Mobility		975.42		4 Transactions		
783	Canon Financial Services, Inc						
	01-090-000-0000-6342		358.10	MONTHLY SERVICE 04/01/2024	32424226 04/30/2024	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		358.10		1 Transactions		
9046	Loffler Companies, Inc.						
	01-090-000-0000-6220		74.13	MONTHLY TELEPHONE 02/01/2024	4630168 02/29/2024	Telephone	N
	01-090-000-0000-6220		73.79	MONTHLY TELEPHONE 03/01/2024	4657158 03/31/2024	Telephone	N
9046	Loffler Companies, Inc.		147.92		2 Transactions		
13724	Minnesota Continuing Legal Education						
	01-090-000-0000-6406		438.00	DESKBOOKS	1309865	Law Publ. & Subscriptions	N
13724	Minnesota Continuing Legal Education		438.00		1 Transactions		
86703	Sheriff Pine County						
	01-090-000-0000-6264		70.00	SUB SERVICE HANCOCK	IN202400531	Sheriff Services	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
86703	Sheriff Pine County		70.00		1 Transactions		
90	DEPT Total:		1,989.44	Attorney	5 Vendors	9 Transactions	
100	DEPT			Recorder			
10452	AT&T Mobility						
	01-100-000-0000-6220		49.78	RECORDER CELL PHONE	287323078605	Telephone	N
				02/26/2024 03/25/2024			
10452	AT&T Mobility		49.78		1 Transactions		
9046	Loffler Companies, Inc.						
	01-100-000-0000-6220		26.47	MONTHLY TELEPHONE	4630168	Telephone	N
				02/01/2024 02/29/2024			
	01-100-000-0000-6220		26.35	MONTHLY TELEPHONE	4657158	Telephone	N
				03/01/2024 03/31/2024			
9046	Loffler Companies, Inc.		52.82		2 Transactions		
9930	SHI International Corp.						
	01-100-196-0000-6625		20,000.00	IT-RUBRIK BACKUP APPLIANCE	B18145976	Office & Other Equipment-Recorder's	N
9930	SHI International Corp.		20,000.00		1 Transactions		
6101	West Central Indexing						
	01-100-195-0000-6266		109.92	ERECORDING MARCH 2024	1914	Data Processing/Computer Services	N
				03/01/2024 03/31/2024			
6101	West Central Indexing		109.92		1 Transactions		
100	DEPT Total:		20,212.52	Recorder	4 Vendors	5 Transactions	
110	DEPT			Courthouse Maintenance			
9561	Amazon Business						
	01-110-000-0000-6415		61.92	LLCC-POWER STRIPS-FIRE MARSHAL	194Q-T31W-MYFL	Operational Supplies	N
	01-110-000-0000-6415		84.09	JAIL KITCHEN DISHWASHER PARTS	1FPQ-DKKX-QKJP	Operational Supplies	N
	01-110-000-0000-6415		111.90	JAIL WASHING MACHINE AGITATOR	1GMJ-H17C-QYPR	Operational Supplies	N
	01-110-000-0000-6415		59.94	VAC BAGS FOR LLCC	1GYC-NFTM-NMR7	Operational Supplies	N
	01-110-000-0000-6415		41.98	SHIFT ACTUATOR JAIL	1Q7K-6D9F-P3T6	Operational Supplies	N
	01-110-000-0000-6415		107.47	ZIP TIES, SAFTEY EQUIPMENT	1RCK-D96F-7KJ6	Operational Supplies	N
	01-110-000-0000-6415		45.75	JAIL KITCHEN DISWASHER PARTS	1YKX-MF71-R6C3	Operational Supplies	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
9561	Amazon Business		513.05				
				7 Transactions			
15240	AT&T Mobility (Central Serv)						
	01-110-000-0000-6220		49.78	MAINT MOBILE PHONE	287298817699	Telephone	N
				01/26/2024 02/25/2024			
	01-110-000-0000-6220		49.78	MAINT MOBILE PHONE	287298817699	Telephone	N
				02/26/2024 03/25/2024			
15240	AT&T Mobility (Central Serv)		99.56				
				2 Transactions			
88628	Dalco Enterprises						
	01-110-000-0000-6422		304.38	CAN LINERS, MOPS	4219327	Janitorial Supplies	N
88628	Dalco Enterprises		304.38				
				1 Transactions			
2340	Hyytinen Hardware Hank						
	01-110-000-0000-6415		4.58	SELF LEVELERS - LEGS - HHS	16785	Operational Supplies	N
	01-110-000-0000-6415		2.22	O-RINGS - JAIL	16872	Operational Supplies	N
	01-110-000-0000-6415		3.00	WASHERS - JAIL	16905	Operational Supplies	N
	01-110-000-0000-6415		4.99	GROUND PLUG	17082	Operational Supplies	N
	01-110-000-0000-6415		26.28	BOLTS - LOCK NUTS	17153	Operational Supplies	N
	01-110-000-0000-6415		14.58	FLAT PLATE METAL- JAIL	17197	Operational Supplies	N
	01-110-000-0000-6415		18.87	SCREWS - BOLTS	17274	Operational Supplies	N
2340	Hyytinen Hardware Hank		74.52				
				7 Transactions			
9046	Loffler Companies, Inc.						
	01-110-000-0000-6220		10.59	MONTHLY TELEPHONE	4630168	Telephone	N
				02/01/2024 02/29/2024			
	01-110-000-0000-6220		10.54	MONTHLY TELEPHONE	4657158	Telephone	N
				03/01/2024 03/31/2024			
9046	Loffler Companies, Inc.		21.13				
				2 Transactions			
3334	MCIT						
	01-110-000-0000-6360		395.31	INSURANCE CLAIM-SWEEPER DAMAGE	D1325395	Services, Labor, Contracts	N
3334	MCIT		395.31				
				1 Transactions			
3390	Minnesota UC Fund						
	01-110-000-0000-6172		1,260.74	Q1 2024 MN UI	17063708	Unemployment Compensation	N
3390	Minnesota UC Fund		1,260.74				
				1 Transactions			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
110	DEPT Total:		2,668.69	Courthouse Maintenance	7 Vendors	21 Transactions	
120	DEPT			Veterans Service			
9046	Loffler Companies, Inc. 01-120-000-0000-6220		15.88	MONTHLY TELEPHONE 02/01/2024 02/29/2024	4630168	Telephone	N
	01-120-000-0000-6220		15.81	MONTHLY TELEPHONE 03/01/2024 03/31/2024	4657158	Telephone	N
	9046 Loffler Companies, Inc.		31.69	2 Transactions			
120	DEPT Total:		31.69	Veterans Service	1 Vendors	2 Transactions	
122	DEPT			Planning & Zoning			
15239	AT&T Mobility (P&Z) 01-122-000-0000-6220		223.75	MONTHLY CELLULAR CONTRACT 02/26/2024 03/25/2024	287301120814	Telephone	N
	15239 AT&T Mobility (P&Z)		223.75	1 Transactions			
783	Canon Financial Services, Inc 01-122-000-0000-6342		219.42	MONTHLY COPIER CONTRACT 04/01/2024 04/30/2024	32424227	Office Equipment Rental/Contracts	N
	783 Canon Financial Services, Inc		219.42	1 Transactions			
15142	Christensen/Charles 01-122-000-0000-6278		90.00	PC MEETING	41624	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		95.14	PC MILEAGE	41624	BOA/PC Mileage	Y
	15142 Christensen/Charles		185.14	2 Transactions			
11990	Lange/David 01-122-000-0000-6278		110.00	PC MEETING	41624	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		117.92	PC MILEAGE	41624	BOA/PC Mileage	Y
	11990 Lange/David		227.92	2 Transactions			
9046	Loffler Companies, Inc. 01-122-000-0000-6220		47.65	MONTHLY TELEPHONE 02/01/2024 02/29/2024	4630168	Telephone	N
	01-122-000-0000-6220		47.44	MONTHLY TELEPHONE 03/01/2024 03/31/2024	4657158	Telephone	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9046	Loffler Companies, Inc.		95.09		2 Transactions		
4010	Rasley Oil Company 01-122-000-0000-6335		235.26	MONTHLY FUEL CHARGES 03/01/2024 03/31/2024	AITCOZOS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		235.26		1 Transactions		
13424	Sonnee/Dennise J 01-122-000-0000-6278		100.00	PC MEETING	41624	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		62.31	PC MILEAGE	41624	BOA/PC Mileage	N
13424	Sonnee/Dennise J		162.31		2 Transactions		
122	DEPT Total:		1,348.89	Planning & Zoning	7 Vendors	11 Transactions	
200	DEPT			Enforcement			
117	Aitkin County Sheriff 01-200-200-0000-6264		3,100.68	Y3Q1 OT - GREG PAYMENT	Y3Q1 OT-ASO	VCET-Other County OT	N
117	Aitkin County Sheriff		3,100.68		1 Transactions		
170	Aitkin Motor Company 01-200-000-0000-6302		61.05	#217 OIL CHANGE	47396	Vehicle Maintenance	N
170	Aitkin Motor Company		61.05		1 Transactions		
9561	Amazon Business 01-200-000-0000-6460		45.99	#224 UNDER SEAT STORAGE BOX	1DX1-LTPR-9QQ9	Deputy Supplies	N
	01-200-000-0000-6405		12.45	JEN T HEADPHONES	1FRL-1Y69-9TH6	Office Supplies	N
	01-200-000-0000-6302		112.01-	224 RETURN STORAGE LID	1G17-3NDQ-YRG1	Vehicle Maintenance	N
9561	Amazon Business		53.57-		3 Transactions		
9138	ASAP Towing 01-200-000-0000-6359		178.50	24000635	11874	Wrecker Service	Y
9138	ASAP Towing		178.50		1 Transactions		
9926	AT&T (VCET) 01-200-200-0000-6265		2,560.00	FARIA PRTT	503406	Programs	N
9926	AT&T (VCET)		2,560.00		1 Transactions		
13325	Bruggman/Paul 01-200-000-0000-6180		96.00	#207 UNIFORM PANTS	014293	Clothing Allowance	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13325	Bruggman/Paul		96.00		1 Transactions		
783	Canon Financial Services, Inc 01-200-000-0000-6342		170.74	ADMIN COPIER LEASE	32424221	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		170.74		1 Transactions		
10715	Civil Air Patrol Magazine 01-200-000-0000-6230		295.00	MAGAZINE AD	SD2708434	Printing, Publishing & Adv	N
10715	Civil Air Patrol Magazine		295.00		1 Transactions		
9669	Cline/Jon 01-200-000-0000-6180		195.00	#204 BOOT REIMBURSEMENT	1665020	Clothing Allowance	N
9669	Cline/Jon		195.00		1 Transactions		
1152	Cook/Steven 01-200-000-0000-6260		1,025.00	BROWN/OLSON BKGRNDS	04162024	Professional Consulting	Y
1152	Cook/Steven		1,025.00		1 Transactions		
9046	Loffler Companies, Inc. 01-200-000-0000-6220		222.39	MONTHLY TELEPHONE 02/01/2024	4630168	Telephone	N
	01-200-000-0000-6220		221.37	MONTHLY TELEPHONE 03/01/2024	4657158	Telephone	N
9046	Loffler Companies, Inc.		443.76		2 Transactions		
3390	Minnesota UC Fund 01-200-000-0000-6172		4,678.63	Q1 2024 MN UI	17063708	Unemployment Compensation	N
3390	Minnesota UC Fund		4,678.63		1 Transactions		
10273	T-Mobile USA Inc 01-200-200-0000-6265		100.00	GPS LOCATE - 0765	9564196337	Programs	N
	01-200-200-0000-6265		125.00	GPS LOCATE/TIMING ADVANCE 8036	9564903979	Programs	N
10273	T-Mobile USA Inc		225.00		2 Transactions		
86235	The Office Shop Inc 01-200-000-0000-6405		11.72	BINDERS	1140376-0	Office Supplies	N
	01-200-000-0000-6405		84.77	LANA PRINTER TONER	1140736-0	Office Supplies	N
86235	The Office Shop Inc		96.49		2 Transactions		

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13934	The Tire Barn						
	01-200-000-0000-6302		72.68	#222 OIL CHANGE	72404	Vehicle Maintenance	N
	01-200-000-0000-6302		30.00	#217 TIRE REPAIR	72461	Vehicle Maintenance	N
	01-200-000-0000-6302		72.68	OLD 226 OIL CHANGE	72497	Vehicle Maintenance	N
13934	The Tire Barn		175.36	3 Transactions			
9302	WEX Bank						
	01-200-000-0000-6335		8,250.14	DEPUTY GAS	96406789	Gas/Vehicle Fuel Charges	N
9302	WEX Bank		8,250.14	1 Transactions			
200	DEPT Total:		21,497.78	Enforcement	16 Vendors	23 Transactions	
203	DEPT			Snowmobile			
9302	WEX Bank						
	01-203-000-0000-6335		380.29	B/W - SNOWMOBILE GAS	96406789	Gas/Vehicle Fuel Charges	N
9302	WEX Bank		380.29	1 Transactions			
203	DEPT Total:		380.29	Snowmobile	1 Vendors	1 Transactions	
204	DEPT			ATV			
9302	WEX Bank						
	01-204-000-0000-6335		240.99	B/W - ATV GAS	96406789	Gas/Vehicle Fuel Charges	N
9302	WEX Bank		240.99	1 Transactions			
204	DEPT Total:		240.99	ATV	1 Vendors	1 Transactions	
252	DEPT			Corrections			
9561	Amazon Business						
	01-252-000-0000-6430		178.32	SKIN CREAM;PROPEL;ALCOHOL WIPE	19J1-VLCV-6GFL	Medical Expense/Supplies - Inmates	N
9561	Amazon Business		178.32	1 Transactions			
15362	GuidePoint Pharmacy #114 Aitkin						
	01-252-000-0000-6430		1,329.73	INMATE RX'S	30	Medical Expense/Supplies - Inmates	N
15362	GuidePoint Pharmacy #114 Aitkin		1,329.73	1 Transactions			
9046	Loffler Companies, Inc.						
	01-252-000-0000-6220		105.91	MONTHLY TELEPHONE	4630168	Telephone	N

02/01/2024 02/29/2024

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		01-252-000-0000-6220			105.42	MONTHLY TELEPHONE	03/01/2024 03/31/2024	4657158		Telephone		N
9046	Loffler Companies, Inc.				211.33		2 Transactions					
3160	Mille Lacs Energy Coop-Albert Lea	01-252-000-0000-6254			300.11	TOWER SHELTER		345401501		Utilities-Gas and Electric		N
3160	Mille Lacs Energy Coop-Albert Lea				300.11		1 Transactions					
3789	Pan-O-Gold Baking Company	01-252-000-0000-6418			60.98	BREAD & BUNS		10002424095007		Groceries		N
3789	Pan-O-Gold Baking Company				60.98		1 Transactions					
9808	Performance Foodservice	01-252-000-0000-6418			2,179.74	GROCERIES		966057		Groceries		N
		01-252-000-0000-6418			2,804.20	GROCERIES		974797		Groceries		N
		01-252-000-0000-6418			135.68	FOOD FOR MEETING 4/12		974798		Groceries		N
9808	Performance Foodservice				5,119.62		3 Transactions					
4761	Sysco Minnesota Inc	01-252-000-0000-6418			281.84	PORK FRITTERS		253478303		Groceries		N
4761	Sysco Minnesota Inc				281.84		1 Transactions					
9302	WEX Bank	01-252-000-0000-6335			281.42	TRANSPORT GAS		96406789		Gas/Vehicle Fuel Charges		N
9302	WEX Bank				281.42		1 Transactions					
252	DEPT Total:				7,763.35	Corrections		8 Vendors		11 Transactions		
253	DEPT					Sentence to Serve						
9046	Loffler Companies, Inc.	01-253-000-0000-6220			5.29	MONTHLY TELEPHONE	02/01/2024 02/29/2024	4630168		Telephone		N
		01-253-000-0000-6220			5.27	MONTHLY TELEPHONE	03/01/2024 03/31/2024	4657158		Telephone		N
9046	Loffler Companies, Inc.				10.56		2 Transactions					
253	DEPT Total:				10.56	Sentence to Serve		1 Vendors		2 Transactions		

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
255	DEPT					Crime Victims						
9046	Loffler Companies, Inc.	01-255-000-0000-6220			5.29	MONTHLY TELEPHONE	02/01/2024 02/29/2024	4630168		Telephone		N
		01-255-000-0000-6220			5.27	MONTHLY TELEPHONE	03/01/2024 03/31/2024	4657158		Telephone		N
9046	Loffler Companies, Inc.				10.56		2 Transactions					
255	DEPT Total:				10.56	Crime Victims		1 Vendors		2 Transactions		
257	DEPT					Community Corrections						
783	Canon Financial Services, Inc	01-257-000-0000-6342			104.86	CANON COPIER CONTRACT	04/20/2024 05/19/2024	32389679		Office Equipment Rental/Contracts		N
783	Canon Financial Services, Inc				104.86		1 Transactions					
9046	Loffler Companies, Inc.	01-257-000-0000-6220			47.65	MONTHLY TELEPHONE	02/01/2024 02/29/2024	4630168		Telephone		N
		01-257-000-0000-6220			47.44	MONTHLY TELEPHONE	03/01/2024 03/31/2024	4657158		Telephone		N
9046	Loffler Companies, Inc.				95.09		2 Transactions					
9489	Redwood Toxicology Laboratory, Inc	01-257-267-0000-6274			261.32	DRUG TEST LAB FEES	03/01/2024 03/31/2024	02239920243		Drug Testing Fee		6
9489	Redwood Toxicology Laboratory, Inc				261.32		1 Transactions					
257	DEPT Total:				461.27	Community Corrections		3 Vendors		4 Transactions		
391	DEPT					Solid Waste						
15239	AT&T Mobility (P&Z)	01-391-000-0000-6220			44.75	MONTHLY CELLULAR CONTRACT	02/26/2024 03/25/2024	287301120814		Telephone		N
15239	AT&T Mobility (P&Z)				44.75		1 Transactions					
9046	Loffler Companies, Inc.	01-391-000-0000-6220			10.59	MONTHLY TELEPHONE		4630168		Telephone		N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-391-000-0000-6220		10.54	02/01/2024 02/29/2024 MONTHLY TELEPHONE	4657158	Telephone	N
9046	Loffler Companies, Inc.		21.13	03/01/2024 03/31/2024 2 Transactions			
11507	Waste Management of Minnesota, Inc 01-391-060-0000-6360		13,120.53	MONTHLY RECYCLING CONTRACT 03/01/2024 03/31/2024	011259828082	Recycling Contract	N
11507	Waste Management of Minnesota, Inc		13,120.53	1 Transactions			
391	DEPT Total:		13,186.41	Solid Waste	3 Vendors	4 Transactions	
601	DEPT			Extension			
89471	Aitkin Co 4-H Council 01-601-551-0000-5840		200.00	PLAT BOOKS #801-805	21983	4-H Plat Book Sales	N
	01-601-551-0000-5840		280.00	PLAT BOOKS #806-808, #898-901	22040	4-H Plat Book Sales	N
89471	Aitkin Co 4-H Council		480.00	2 Transactions			
9046	Loffler Companies, Inc. 01-601-000-0000-6220		5.29	MONTHLY TELEPHONE 02/01/2024 02/29/2024	4630168	Telephone	N
	01-601-000-0000-6220		5.27	MONTHLY TELEPHONE 03/01/2024 03/31/2024	4657158	Telephone	N
9046	Loffler Companies, Inc.		10.56	2 Transactions			
11187	Regents Of The University of Minnesota 01-601-000-0000-6379		300.00	2024 FAIRENTRY SUBSCRIPTION	0300034056	Extension Committee Expense(Not PerD	N
11187	Regents Of The University of Minnesota		300.00	1 Transactions			
601	DEPT Total:		790.56	Extension	3 Vendors	5 Transactions	
700	DEPT			Promotion,Airport,Tourism, Misc.			
9612	Discovery Publishing, Inc. 01-700-909-0000-6230		303.95	ATV AD FOR MAR/APR 2024	3787	Tourism Printing, Publishing & Adv	Y
9612	Discovery Publishing, Inc.		303.95	1 Transactions			
700	DEPT Total:		303.95	Promotion,Airport,Tourism, Misc.	1 Vendors	1 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
711	DEPT			Economic Development			
248	Association of Mn Counties 01-711-000-0000-6241		400.00	2024 LEADERSHIP SUMMIT	68261,68264,68319	Registration Fee	N
	248 Association of Mn Counties		400.00	1 Transactions			
15240	AT&T Mobility (Central Serv) 01-711-000-0000-6220		44.75	ECON DEV PHONE 01/26/2024 02/25/2024	287298817699	Telephone	N
	01-711-000-0000-6220		44.75	ECON DEV PHONE 02/26/2024 03/25/2024	287298817699	Telephone	N
	15240 AT&T Mobility (Central Serv)		89.50	2 Transactions			
9847	KK Advertising Inc. 01-711-000-0000-6230		65.00	NATURALLY BETTER	0009504	Printing, Publishing & Adv	N
	9847 KK Advertising Inc.		65.00	1 Transactions			
9046	Loffler Companies, Inc. 01-711-000-0000-6220		5.29	MONTHLY TELEPHONE 02/01/2024 02/29/2024	4630168	Telephone	N
	01-711-000-0000-6220		5.27	MONTHLY TELEPHONE 03/01/2024 03/31/2024	4657158	Telephone	N
	9046 Loffler Companies, Inc.		10.56	2 Transactions			
5480	MAPCED 01-711-000-0000-6240		500.00	MAPCED MEMBERSHIP 2024	12966-24	Membership/Dues/Association Fees	N
	5480 MAPCED		500.00	1 Transactions			
711	DEPT Total:		1,065.06	Economic Development	5 Vendors	7 Transactions	
1	Fund Total:		123,547.69	General Fund		163 Transactions	

Aitkin County



2 Reserves Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
44	DEPT 10203	Brendel/William 02-044-251-0000-6268		Central Services			
			7,000.00	ORGANIZ. DEVELOP. MARCH 2024 03/01/2024 03/31/2024	12	Staff Training, Development	Y
	10203	Brendel/William	7,000.00	1 Transactions			
44	DEPT Total:		7,000.00	Central Services	1 Vendors	1 Transactions	
60	DEPT 14967	KNOWiNK LLC 02-060-000-0000-6800		Elections			
			8,050.00	IPADS - 6TH GEN (5)	15856	Election Reserve Expense	N
	14967	KNOWiNK LLC	8,050.00	1 Transactions			
60	DEPT Total:		8,050.00	Elections	1 Vendors	1 Transactions	
200	DEPT 9561	Amazon Business 02-200-190-0000-6485		Enforcement			
			303.98	VCET-2 MONITORS	16V4-GPJX-FXCR	Computer/Technology Supplies	N
	9561	Amazon Business	303.98	1 Transactions			
	88880	Datacomm Computers & Networks Inc 02-200-190-0000-6485	1,045.00	VCET-2 COMPUTER	16931	Computer/Technology Supplies	N
	88880	Datacomm Computers & Networks Inc	1,045.00	1 Transactions			
200	DEPT Total:		1,348.98	Enforcement	2 Vendors	2 Transactions	
2	Fund Total:		16,398.98	Reserves Fund		4 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT			R&B Administration			
86222	Aitkin Independent Age 03-301-000-0000-6241		102.00	DUST CONTROL AD	1385097	Meeting/Conference Registration Fee	Y
86222	Aitkin Independent Age		102.00	1 Transactions			
783	Canon Financial Services, Inc 03-301-000-0000-6342		192.60	CONTRACT CHARGE	32424222	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		192.60	1 Transactions			
11406	Innovative Office Solutions, LLC 03-301-000-0000-6405		183.29	OFFICE SUPPLIES	IN4508347	Office Supplies	N
11406	Innovative Office Solutions, LLC		183.29	1 Transactions			
3247	MCEA 03-301-000-0000-6241		350.00	2024 NACE-MCEA DUES-WELLE	.	Meeting/Conference Registration Fee	N
	03-301-000-0000-6241		350.00	2024 NACE-MCEA DUES-QUALE	.	Meeting/Conference Registration Fee	N
3247	MCEA		700.00	2 Transactions			
11605	Shred Right 03-301-000-0000-6405		42.53	DOCUMENT DESTRUCTION	0022349	Office Supplies	N
11605	Shred Right		42.53	1 Transactions			
5097	Welle/John Thomas 03-301-000-0000-6241		122.50	MN BRD OF AELSLAGID-CERT RENEW	.	Meeting/Conference Registration Fee	N
5097	Welle/John Thomas		122.50	1 Transactions			
301	DEPT Total:		1,342.92	R&B Administration	6 Vendors	7 Transactions	
302	DEPT			R&B Engineering/Construction			
8694	Department of Transportation 03-302-000-0000-6550		432.47	EQUIPMENT CALIBRATION	P00018435	R & B Engineer Supplies	N
8694	Department of Transportation		432.47	1 Transactions			
9541	DIEDERICH/AUSTIN 03-302-000-0000-6330		67.26	MILEAGE-DEERWOOD TO ARDEN HILL	TECH TRAINING	Transportation/Travel/Parking	N
	03-302-000-0000-6330		64.98	MILEAGE-SHOREVIEW TO DEERWOOD	TECH TRAINING	Transportation/Travel/Parking	N
	03-302-000-0000-6330		67.26	MILEAGE-DEERWOOD TO ARDEN HILL	TECH TRAINING	Transportation/Travel/Parking	N
	03-302-000-0000-6330		64.98	MILEAGE-ARDEN HILL TO DEERWOOD	TECH TRAINING	Transportation/Travel/Parking	N
	03-302-000-0000-6332		447.46	QUALITY INN	TECH TRAINING	Hotel/Motel Lodging	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		03-302-000-0000-6332		468.16	QUALITY INN		TECH TRAINING		Hotel/Motel Lodging		N
		03-302-000-0000-6339		34.28	MEALS-BREAKFAST LUNCH DINNER		TECH TRAINING		Meals (Overnight)		N
		03-302-000-0000-6339		27.59	MEALS-BREAKFAST LUNCH		TECH TRAINING		Meals (Overnight)		N
		03-302-000-0000-6339		26.96	MEALS-BREAKFAST DINNER		TECH TRAINING		Meals (Overnight)		N
		03-302-000-0000-6339		41.80	MEALS-BREAKFAST DINNER		TECH TRAINING		Meals (Overnight)		N
		03-302-000-0000-6339		29.56	MEALS-BREAKFAST DINNER		TECH TRAINING		Meals (Overnight)		N
		03-302-000-0000-6339		4.88	BREAKFAST		TECH TRAINING		Meals (Overnight)		N
		03-302-000-0000-6339		55.05	BREAKFAST LUNCH DINNER		TECH TRAINING		Meals (Overnight)		N
		03-302-000-0000-6339		5.42	BREAKFAST		TECH TRAINING		Meals (Overnight)		N
		03-302-000-0000-6339		26.13	BREAKFAST LUNCH DINNER		TECH TRAINING		Meals (Overnight)		N
		03-302-000-0000-6339		29.87	BREAKFAST LUNCH		TECH TRAINING		Meals (Overnight)		N
9541	DIEDERICH/AUSTIN			1,461.64							16 Transactions
302	DEPT Total:			1,894.11	R&B Engineering/Construction			2 Vendors			17 Transactions
303	DEPT				R&B Highway Maintenance						
	170	Aitkin Motor Company									
		03-303-000-0000-6590		108.12	REPAIR PARTS		18549AIT		Repair & Maintenance Supplies		N
	170	Aitkin Motor Company		108.12							1 Transactions
	195	Aitkin Tire Shop									
		03-303-000-0000-6590		30.00	REPAIR LABOR		0-063184		Repair & Maintenance Supplies		Y
	195	Aitkin Tire Shop		30.00							1 Transactions
	7916	AT&T Mobility (R&B)									
		03-303-000-0000-6220		38.23	PAUL'S IPAD SVC		ACCT 287303768387		Telephone		N
		03-303-000-0000-6220		38.23	MIKE LAPTOP SVC		ACCT 287303768387		Telephone		N
		03-303-000-0000-6220		38.23	CAROL LAPTOP SVC		ACCT 287303768387		Telephone		N
	7916	AT&T Mobility (R&B)		114.69							3 Transactions
	13725	Beartooth True Value									
		03-303-000-0000-6590		73.00	PROPANE		2948		Repair & Maintenance Supplies		N
		03-303-000-0000-6417		9.99	AITKIN SHOP SUPPLIES		4290		Shop/Building Maintenance		N
	13725	Beartooth True Value		82.99							2 Transactions
	14887	Cintas Corporation									
		03-303-000-0000-6360		15.64	SHOP LAUNDRY		4188923789		Services, Labor, Contracts		N
		03-303-000-0000-6360		14.92	SHOP LAUNDRY		4189652068		Services, Labor, Contracts		N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
14887	Cintas Corporation		30.56		2 Transactions		
1010	City Of Aitkin						
	03-303-000-0000-6360		7,174.76	2024/2025 MUNI MAINT AGREEMENT	24/25 MUNI MAINT	Services, Labor, Contracts	N
	03-303-000-0000-6360		3,092.57	2024/2025 MUNI MAINT AGREEMENT	24/25 MUNI MAINT	Services, Labor, Contracts	N
	03-303-000-0000-6360		2,226.65	2024/2025 MUNI MAINT AGREEMENT	24/25 MUNI MAINT	Services, Labor, Contracts	N
1010	City Of Aitkin		12,493.98		3 Transactions		
173	City Of Hill City						
	03-303-000-0000-6360		3,587.38	2024-2025 MUNI MAINTENANCE AGR	24-25 MUNI MAINT /	Services, Labor, Contracts	N
173	City Of Hill City		3,587.38		1 Transactions		
175	City Of McGregor						
	03-303-000-0000-6360		10,762.14	2024/2025 MUNI MAINT AGREEMENT	24/25 MUNI MAINT /	Services, Labor, Contracts	N
175	City Of McGregor		10,762.14		1 Transactions		
178	City Of Tamarack						
	03-303-000-0000-6360		3,216.27	2024/2025 MUNI MAINT AGREEMENT	24/25 MUNI MAINT /	Services, Labor, Contracts	N
178	City Of Tamarack		3,216.27		1 Transactions		
9488	CONNER/KYLA						
	03-303-000-0000-6590		110.00	REPAIR PARTS	100	Repair & Maintenance Supplies	Y
	03-303-000-0000-6590		110.00	REPAIR PARTS	100	Repair & Maintenance Supplies	Y
9488	CONNER/KYLA		220.00		2 Transactions		
2763	Countryside Sanitation, LLC						
	03-303-000-0000-6255		117.00	APR 24 MCGREGOR	ACCT 2025	Garbage	Y
	03-303-000-0000-6255		81.90	APR 24 PALISADE	ACCT 91	Garbage	Y
2763	Countryside Sanitation, LLC		198.90		2 Transactions		
5893	CTC						
	03-303-000-0000-6254		350.00	HIGH SPEED INTERNET	21365612	Utilities-Gas and Electric	N
5893	CTC		350.00		1 Transactions		
9857	Diamond Industrial Cleaning Equipment						
	03-303-000-0000-6417		800.20	AITKIN SHOP	25323	Shop/Building Maintenance	N
9857	Diamond Industrial Cleaning Equipment		800.20		1 Transactions		
1491	Dutch's Electric, Inc						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
1491	Dutch's Electric, Inc			6,610.00	LIGHTING UPGRADE	32742.	Shop/Building Maintenance	N
				6,610.00	1 Transactions			
2089	Heartland Tire Inc			559.82	TIRE	15026061	Repair & Maintenance Supplies	N
	03-303-000-0000-6590			60.00	REPAIR PARTS	15026061	Repair & Maintenance Supplies	N
	03-303-000-0000-6590			25.00	REPAIR LABOR	15026061	Repair & Maintenance Supplies	N
2089	Heartland Tire Inc			644.82	3 Transactions			
91187	Lake Country Power			183.36	MAR 24 JACOBSON	1400073000	Utilities-Gas and Electric	N
	03-303-000-0000-6254			107.80	MAR 24 SWATARA	140946401	Utilities-Gas and Electric	N
	03-303-000-0000-6254			61.00	MAR 24 CSAH 6	143093502	Utilities-Gas and Electric	N
91187	Lake Country Power			352.16	3 Transactions			
9046	Loffler Companies, Inc.			95.31	MONTHLY TELEPHONE	4630168	Telephone	N
	03-303-000-0000-6220				02/01/2024 02/29/2024			
	03-303-000-0000-6220			94.87	MONTHLY TELEPHONE	4657158	Telephone	N
					03/01/2024 03/31/2024			
9046	Loffler Companies, Inc.			190.18	2 Transactions			
15300	MCGREGOR ACE HARDWARE			7.73	MAILBOX REPAIR	7307	Maintenance Supplies	N
	03-303-000-0000-6521							
15300	MCGREGOR ACE HARDWARE			7.73	1 Transactions			
3100	McGregor Oil			2,304.70	JACOBSON DIESEL	0-15316	Motor Fuel & Lubricants	N
	03-303-000-0000-6570							
3100	McGregor Oil			2,304.70	1 Transactions			
12927	Midwest Machinery Co.			443.73	REPAIR PARTS	9978182	Repair & Maintenance Supplies	N
	03-303-000-0000-6590							
12927	Midwest Machinery Co.			443.73	1 Transactions			
5917	Mike's Bobcat Service, Inc.			260.00	PLOWING	APR 24	Services, Labor, Contracts	N
	03-303-000-0000-6360			130.00	GRADING	APR 24	Services, Labor, Contracts	N
	03-303-000-0000-6360							
5917	Mike's Bobcat Service, Inc.			390.00	2 Transactions			

Aitkin County



3 Road & Bridge

Vendor No.	Name	Rpt	Account/Formula	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
3160	Mille Lacs Energy Coop-Albert Lea											
	03-303-000-0000-6254				757.16	POWER: PALISADE		185202601		Utilities-Gas and Electric		N
	03-303-000-0000-6254				69.36	169 & CSAH 3		192301001		Utilities-Gas and Electric		N
	03-303-000-0000-6254				69.00	CSAH 5		273501502		Utilities-Gas and Electric		N
	03-303-000-0000-6254				183.05	POWER: MCGREGOR		2953006301		Utilities-Gas and Electric		N
	03-303-000-0000-6254				69.00	CSAH 8		300601202		Utilities-Gas and Electric		N
	03-303-000-0000-6254				69.00	CSAH 4		323200702		Utilities-Gas and Electric		N
	03-303-000-0000-6254				1,216.60	POWER: AITKIN		335200702		Utilities-Gas and Electric		N
	03-303-000-0000-6254				69.00	CSAH 17		336503101		Utilities-Gas and Electric		N
	03-303-000-0000-6254				76.24	169 & CSAH 28		396202201		Utilities-Gas and Electric		N
	03-303-000-0000-6254				42.40	CSAH 12		400600001		Utilities-Gas and Electric		N
	03-303-000-0000-6254				69.00	CSAH 12		465602302		Utilities-Gas and Electric		N
	03-303-000-0000-6254				69.00	CSAH 11		480900902		Utilities-Gas and Electric		N
	03-303-000-0000-6254				69.91	47 & CSAH 2		545110401		Utilities-Gas and Electric		N
3160	Mille Lacs Energy Coop-Albert Lea				2,828.72							
												13 Transactions
10129	MINDRUM/DOMINIC											
	03-303-000-0000-6181				195.00	WORK BOOT REIMBURSEMENT		BRUNT		Safety Footwear Allowance		N
10129	MINDRUM/DOMINIC				195.00							
												1 Transactions
3555	Newman Signs Inc											
	03-303-000-0000-6516				714.56	RESIDENTIAL E-911 SIGNS		TRFINV053104		Signs & Posts		N
3555	Newman Signs Inc				714.56							
												1 Transactions
9179	NORTH CENTRAL INTERNATIONAL, LLC											
	03-303-000-0000-6590				328.57	REPAIR PARTS		X220088491:01		Repair & Maintenance Supplies		N
	03-303-000-0000-6590				103.12	REPAIR PARTS		X220088599:01		Repair & Maintenance Supplies		N
9179	NORTH CENTRAL INTERNATIONAL, LLC				431.69							
												2 Transactions
1652	Northland Fire Protection, LLC											
	03-303-000-0000-6417				1,403.45	SERVICE-AITKIN		53214		Shop/Building Maintenance		N
	03-303-000-0000-6417				421.04	SERVICE-HILL CITY		53214		Shop/Building Maintenance		N
	03-303-000-0000-6417				421.04	SERVICE-JACOBSON		53214		Shop/Building Maintenance		N
	03-303-000-0000-6417				421.04	SERVICE-MCGRATH		53214		Shop/Building Maintenance		N
	03-303-000-0000-6417				421.04	SERVICE-MCGREGOR		53214		Shop/Building Maintenance		N
	03-303-000-0000-6417				421.04	SERVICE-PALISADE		53214		Shop/Building Maintenance		N
1652	Northland Fire Protection, LLC				3,508.65							
												6 Transactions
10412	O'Reilly Auto Parts											

Aitkin County



3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6590		69.89	REPAIR PARTS	1878-181929	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		4.71	REPAIR PARTS	1878-182275	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		18.98	REPAIR PARTS	1878-182334	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		12.35	REPAIR PARTS	1878-182547	Repair & Maintenance Supplies	N
10412	O'Reilly Auto Parts		105.93				
				4 Transactions			
8537	Powerplan OIB						
	03-303-000-0000-6590		2,937.73	REPAIR PARTS	2336924	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		1,470.17	REPAIR LABOR	2336924	Repair & Maintenance Supplies	N
8537	Powerplan OIB		4,407.90				
				2 Transactions			
4879	Town Of Hill Lake Clerk-Treas						
	03-303-000-0000-6360		28,062.18	MAINTENANCE AGREEMENT	.	Services, Labor, Contracts	N
4879	Town Of Hill Lake Clerk-Treas		28,062.18				
				1 Transactions			
13622	TrueNorth Steel Inc						
	03-303-000-0000-6515		4,057.57	36" CULVERT	FP0000025268	Culverts	N
	03-303-000-0000-6515		635.28	15" BAND	FP0000025268	Culverts	N
	03-303-000-0000-6515		717.25	18" BAND	FP0000025268	Culverts	N
	03-303-000-0000-6515		1,536.94	24" BAND	FP0000025268	Culverts	N
	03-303-000-0000-6515		4,508.41	15" CULVERT	FP0000025268	Culverts	N
	03-303-000-0000-6515		13,279.31	18" CULVERT	FP0000025268	Culverts	N
	03-303-000-0000-6515		17,705.75	24" CULVERT	FP0000025268	Culverts	N
	03-303-000-0000-6515		18,443.49	30" CULVERT	FP0000025268	Culverts	N
13622	TrueNorth Steel Inc		60,884.00				
				8 Transactions			
6097	Verizon Wireless						
	03-303-000-0000-6220		424.82	DEPT CELL PHONES	9960600574	Telephone	N
6097	Verizon Wireless		424.82				
				1 Transactions			
5295	Ziegler Inc						
	03-303-000-0000-6590		1,911.81	REPAIR PARTS	IN001426384	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		296.40	REPAIR PARTS	IN001426675	Repair & Maintenance Supplies	N
5295	Ziegler Inc		2,208.21				
				2 Transactions			
303	DEPT Total:		146,710.21	R&B Highway Maintenance			
					32 Vendors	76 Transactions	
307	DEPT			R&B Capital Infrastructure			
	11185 Department Of Natural Resources						

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Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	03-307-000-0000-6362		EASEMENT APPLICATION	.	Right Of Way	N
11185	Department Of Natural Resources			1 Transactions		
307	DEPT Total:		2,000.00	R&B Capital Infrastructure	1 Vendors	1 Transactions
3	Fund Total:		151,947.24	Road & Bridge		101 Transactions

Aitkin County



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
422	DEPT		Unorganized Fire			
6077	Town Of Ball Bluff Clerk					
	04-422-000-0000-6801		2024 FIRE PROTECTION	51-27	Appropriations	N
	04-422-000-0000-6801		2024 FIRE PROTECTION	52-25	Appropriations	N
	04-422-000-0000-6801		2024 FIRE PROTECTION	52-27	Appropriations	N
6077	Town Of Ball Bluff Clerk		9,777.09	3 Transactions		
422	DEPT Total:		9,777.09	Unorganized Fire	1 Vendors	3 Transactions
4	Fund Total:		9,777.09	Unorganized Townships		3 Transactions

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
9608	AMAZON CAPITAL SERVICES (HHS only) 05-400-440-0410-6405		10.56	AGENCY-BATTERIES/PH BATTERIES 04/12/2024 04/12/2024	14YV-9GL1-KLT1	Office Supplies	N
9608	AMAZON CAPITAL SERVICES (HHS only)		10.56	1 Transactions			
9553	Aramark Uniform Services 05-400-440-0410-6422		9.61	JANI SUPPLIES-DISH TOWELS 04/16/2024 04/16/2024	2530262669	Janitorial Supplies	N
9553	Aramark Uniform Services		9.61	1 Transactions			
89185	Bethesda Lutheran Church Of Malmo 05-400-410-0413-6342		45.00	WIC CLINIC RENTAL 1ST QTR 2024 01/01/2024 03/31/2024		WIC Space Rentals	N
89185	Bethesda Lutheran Church Of Malmo		45.00	1 Transactions			
783	Canon Financial Services, Inc 05-400-440-0410-6342		25.20	OSS COPIER CONTRACT 04/01/2024 04/30/2024	32424223	Office Equipment Rental/Contracts	N
	05-400-440-0410-6342		40.37	PH COPIER CONTRACT 04/01/2024 04/30/2024	32424224	Office Equipment Rental/Contracts	N
	05-400-440-0410-6342		40.42	MAILROOM COPIER CONTRACT 04/01/2024 04/30/2024	32424225	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		105.99	3 Transactions			
13904	Hill City Assembly of God Church 05-400-410-0413-6342		45.00	WIC CLINIC RENTAL 1ST QTR 2024 01/01/2024 03/31/2024		WIC Space Rentals	N
13904	Hill City Assembly of God Church		45.00	1 Transactions			
9046	Loffler Companies, Inc. 05-400-440-0410-6220		54.12	MONTHLY TELEPHONE 02/01/2024 02/29/2024	4630168	Telephone	N
	05-400-440-0410-6220		53.88	MONTHLY TELEPHONE 03/01/2024 03/31/2024	4657158	Telephone	N
9046	Loffler Companies, Inc.		108.00	2 Transactions			
3336	Office Of MN. IT Services 05-400-440-0410-6360		1.93	LANGUAGE SERVICES	W24030418	Services, Labor, Contracts	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3336	Office Of MN. IT Services		1.93	03/19/2024 03/28/2024 1 Transactions			
9014	PAPER STORM 05-400-440-0410-6360		13.61	PAPER SHREDDING 04/09/2024 04/09/2024 1 Transactions	25585	Services, Labor, Contracts	N
9014	PAPER STORM		13.61				
13624	Quadient Leasing USA, Inc 05-400-440-0410-6342		68.75	MAIL MACHINE CONTRACT 02/14/2024 05/13/2024 1 Transactions	Q1292809	Office Equipment Rental/Contracts	N
13624	Quadient Leasing USA, Inc		68.75				
86235	The Office Shop Inc 05-400-440-0410-6405		1.77	OSS-NAME PLATE (TP) 04/10/2024 04/10/2024 1 Transactions	1140443-0	Office Supplies	N
86235	The Office Shop Inc		1.77				
400	DEPT Total:		410.22	Public Health Department	10 Vendors	13 Transactions	
420	DEPT			Income Maintenance			
86359	Aitkin Co Attorney 05-420-640-4800-6263		120.00	FRAUD BILLING Q1 2024 01/01/2024 03/31/2024		Contract Legal Services Iv-D	N
	05-420-640-4800-6263		3,929.40	IV-D BILLING Q1 2024 01/01/2024 03/31/2024 2 Transactions		Contract Legal Services Iv-D	N
86359	Aitkin Co Attorney		4,049.40				
88284	Aitkin Co Recorder 05-420-650-4800-6800		13.00	MA ESTATE DEATH CERTIFICATE 04/18/2024 04/18/2024	107706	Program Expenses Direct Charge Ffp	N
	05-420-650-4800-6800		13.00	MA ESTATE DEATH CERTIFICATE 04/18/2024 04/18/2024 2 Transactions	107709	Program Expenses Direct Charge Ffp	N
88284	Aitkin Co Recorder		26.00				
9608	AMAZON CAPITAL SERVICES (HHS only) 05-420-600-4800-6405		24.89	AGENCY-BATTERIES/PH BATTERIES 04/12/2024 04/12/2024	14YV-9GL1-KLT1	Office Supplies	N
	05-420-600-4800-6405		78.54	IM-WIRELESS KEYBOARD (DJ)	16KD-4GKD-YWJX	Office Supplies	N

Aitkin County

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9608	AMAZON CAPITAL SERVICES (HHS only)		103.43	04/09/2024 - 04/09/2024 2 Transactions			
9553	Aramark Uniform Services 05-420-600-4800-6422		22.64	JANI SUPPLIES-DISH TOWELS 04/16/2024 - 04/16/2024 1 Transactions	2530262669	Janitorial Supplies	N
9553	Aramark Uniform Services		22.64				
783	Canon Financial Services, Inc 05-420-640-4800-6342		120.14	CS COPIER CONTRACT 04/01/2024 - 04/30/2024	32424220	Office Equipment Rental/Contracts	N
	05-420-600-4800-6342		59.39	OSS COPIER CONTRACT 04/01/2024 - 04/30/2024	32424223	Office Equipment Rental/Contracts	N
	05-420-600-4800-6342		95.16	PH COPIER CONTRACT 04/01/2024 - 04/30/2024	32424224	Office Equipment Rental/Contracts	N
	05-420-600-4800-6342		95.27	MAILROOM COPIER CONTRACT 04/01/2024 - 04/30/2024 4 Transactions	32424225	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		369.96				
11051	Department of Human Services 05-420-640-4800-6360		175.32	CS MONTHLY FED OFFSET FEE 03/01/2024 - 03/31/2024	A300C410401	Services, Labor, Contracts	N
	05-420-610-4100-6011		330.00	MAXIS MFIP HOUSING-ST CASH 03/01/2024 - 03/31/2024	A300MX01253I	County Share-Afdc/Mfip	N
	05-420-610-4100-6011		984.75	MAXIS MFIP RECOV TANF 03/01/2024 - 03/31/2024	A300MX01253I	County Share-Afdc/Mfip	N
	05-420-610-4100-6011		1,068.75	MAXIS MFIP RECOV STATE 03/01/2024 - 03/31/2024	A300MX01253I	County Share-Afdc/Mfip	N
	05-420-620-4100-6011		189.50	MAXIS GA RECOVERIES 03/01/2024 - 03/31/2024	A300MX01253I	County Share - Ga	N
	05-420-620-4100-6011		371.00	MAXIS GRH RECOVERIES 03/01/2024 - 03/31/2024	A300MX01253I	County Share - Ga	N
	05-420-630-4100-6011		573.96	MAXIS FS RECOVERIES 03/01/2024 - 03/31/2024	A300MX01253I	County Share-Food Support	N
	05-420-630-4100-6011		789.55	MAXIS MFIP FS RECOVERIES 03/01/2024 - 03/31/2024 8 Transactions	A300MX01253I	County Share-Food Support	N
11051	Department of Human Services		4,482.83				
9046	Loffler Companies, Inc.						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-420-600-4800-6220		127.55	MONTHLY TELEPHONE 02/01/2024 02/29/2024	4630168	Telephone	N
	05-420-640-4800-6220		31.81	MONTHLY TELEPHONE 02/01/2024 02/29/2024	4630168	Telephone	N
	05-420-600-4800-6220		126.97	MONTHLY TELEPHONE 03/01/2024 03/31/2024	4657158	Telephone	N
	05-420-640-4800-6220		31.67	MONTHLY TELEPHONE 03/01/2024 03/31/2024	4657158	Telephone	N
9046	Loffler Companies, Inc.		318.00	4 Transactions			
88439	Metro Legal Services						
	05-420-640-4800-6379		158.00	IV-D SERVICES 001451794201 03/15/2024 03/15/2024	3496158	Other Iv-D Charges	N
88439	Metro Legal Services		158.00	1 Transactions			
3336	Office Of MN. IT Services						
	05-420-600-4800-6360		4.54	LANGUAGE SERVICES 03/19/2024 03/28/2024	W24030418	Services, Labor, Contracts	N
3336	Office Of MN. IT Services		4.54	1 Transactions			
9014	PAPER STORM						
	05-420-600-4800-6360		32.08	PAPER SHREDDING 04/09/2024 04/09/2024	25585	Services, Labor, Contracts	N
9014	PAPER STORM		32.08	1 Transactions			
13624	Quadient Leasing USA, Inc						
	05-420-600-4800-6342		162.06	MAIL MACHINE CONTRACT 02/14/2024 05/13/2024	Q1292809	Office Equipment Rental/Contracts	N
13624	Quadient Leasing USA, Inc		162.06	1 Transactions			
87016	Sheriff Itasca County						
	05-420-640-4800-6379		75.00	IV-D SERVICES 001248642501 04/03/2024 04/03/2024	202400661	Other Iv-D Charges	N
87016	Sheriff Itasca County		75.00	1 Transactions			
86235	The Office Shop Inc						
	05-420-600-4800-6405		4.18	OSS-NAME PLATE (TP) 04/10/2024 04/10/2024	1140443-0	Office Supplies	N

Aitkin County



Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
86235	The Office Shop Inc		4.18		1 Transactions		
420	DEPT Total:		9,808.12	Income Maintenance	13 Vendors	29 Transactions	
430	DEPT			Social Services			
9608	AMAZON CAPITAL SERVICES (HHS only)						
	05-430-700-4800-6405		39.98	AGENCY-BATTERIES/PH BATTERIES	14YV-9GL1-KLT1	Office Supplies	N
				04/12/2024 04/12/2024			
	05-430-700-4800-6405		23.49	SS-PLANNER (AB)	1N6L-MR7Q-WTPN	Office Supplies	N
				04/09/2024 04/09/2024			
9608	AMAZON CAPITAL SERVICES (HHS only)		63.47		2 Transactions		
9553	Aramark Uniform Services						
	05-430-700-4800-6422		36.36	JANI SUPPLIES-DISH TOWELS	2530262669	Janitorial Supplies	N
				04/16/2024 04/16/2024			
9553	Aramark Uniform Services		36.36		1 Transactions		
783	Canon Financial Services, Inc						
	05-430-700-4800-6342		95.38	OSS COPIER CONTRACT	32424223	Office Equipment Rental/Contracts	N
				04/01/2024 04/30/2024			
	05-430-700-4800-6342		152.83	PH COPIER CONTRACT	32424224	Office Equipment Rental/Contracts	N
				04/01/2024 04/30/2024			
	05-430-700-4800-6342		153.01	MAILROOM COPIER CONTRACT	32424225	Office Equipment Rental/Contracts	N
				04/01/2024 04/30/2024			
783	Canon Financial Services, Inc		401.22		3 Transactions		
9046	Loffler Companies, Inc.						
	05-430-700-4800-6220		204.87	MONTHLY TELEPHONE	4630168	Telephone	N
				02/01/2024 02/29/2024			
	05-430-700-4800-6220		203.93	MONTHLY TELEPHONE	4657158	Telephone	N
				03/01/2024 03/31/2024			
9046	Loffler Companies, Inc.		408.80		2 Transactions		
3336	Office Of MN. IT Services						
	05-430-700-4800-6360		7.30	LANGUAGE SERVICES	W24030418	Services, Labor, Contracts	N
				03/19/2024 03/28/2024			
3336	Office Of MN. IT Services		7.30		1 Transactions		
9014	PAPER STORM						

Aitkin County



5 Health & Human Services

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
	05-430-700-4800-6360			51.51	PAPER SHREDDING	25585	Services, Labor, Contracts	N
9014	PAPER STORM			51.51	04/09/2024 04/09/2024 1 Transactions			
13624	Quadient Leasing USA, Inc			260.29	MAIL MACHINE CONTRACT	Q1292809	Office Equipment Rental/Contracts	N
	05-430-700-4800-6342				02/14/2024 05/13/2024 1 Transactions			
13624	Quadient Leasing USA, Inc			260.29				
86235	The Office Shop Inc			25.32	SS-NAME PLATE (MS/EM)	1140443-0	Office Supplies	N
	05-430-700-4800-6405				04/10/2024 04/10/2024			
	05-430-700-4800-6405			6.71	OSS-NAME PLATE (TP)	1140443-0	Office Supplies	N
					04/10/2024 04/10/2024 2 Transactions			
86235	The Office Shop Inc			32.03				
430	DEPT Total:			1,260.98	Social Services	8 Vendors	13 Transactions	
5	Fund Total:			11,479.32	Health & Human Services		55 Transactions	

Aitkin County



9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
4580	Mn Dept Of Finance						
	09-000-000-0000-2022		636.00	BIRTH & DEATH SURCHARGES 03/01/2024 03/31/2024	MARCH 2024	Birth/Death Surcharges	N
	09-000-000-0000-2024		93.00	CHILDREN SURCHARGES 03/01/2024 03/31/2024	MARCH 2024	St Share Of Birth Cert.-Children	N
	09-000-000-0000-2030		360.00	4 MARRIAGE LICENSES	MARCH 2024	State Fees, Assessments & Surcharges	N
	09-000-000-0000-2031		12.00	TORRENS ASSURANCE 03/01/2024 03/31/2024	MARCH 2024	Real Estate Assurance (Was 5874 And 6	N
	09-000-000-0000-2036		4,174.00	STATE GEN FUND/LEG. SURCHARGE 03/01/2024 03/31/2024	MARCH 2024	Recording Surcharges (Was 5871 & 6281)	N
4580	Mn Dept Of Finance		5,275.00	5 Transactions			
3375	Mn Dept Of Health						
	09-000-000-0000-2027		425.00	STATE WELL CERTIFICATE 03/01/2024 03/31/2024	MARCH 2024	State Well Cert Fees (Was 5097 & 6203)	N
3375	Mn Dept Of Health		425.00	1 Transactions			
0	DEPT Total:		5,700.00	Undesignated	2 Vendors	6 Transactions	
9	Fund Total:		5,700.00	State		6 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
900	DEPT			Timber Permit Bonds			
9939	Brekke/Dell 10-900-000-0000-2300		1,073.00	REFUND BOND	14393	Timber Permit Bonds	N
9939	Brekke/Dell		1,073.00	1 Transactions			
1735	Gelhar/Paul 10-900-000-0000-2300		537.88	REFUND BOND	14419	Timber Permit Bonds	N
1735	Gelhar/Paul		537.88	1 Transactions			
10754	Larson Enterprise Of Isle Inc 10-900-000-0000-2300		886.50	REFUND BOND	14308	Timber Permit Bonds	N
10754	Larson Enterprise Of Isle Inc		886.50	1 Transactions			
5791	Sappi 10-900-000-0000-2300		349.20	REFUND BOND	14257	Timber Permit Bonds	N
	10-900-000-0000-2300		531.50	REFUND BOND	14378	Timber Permit Bonds	N
5791	Sappi		880.70	2 Transactions			
11574	Timber Transport-Curt Raveill 10-900-000-0000-2300		1,580.15	REFUND BOND	14303	Timber Permit Bonds	N
11574	Timber Transport-Curt Raveill		1,580.15	1 Transactions			
900	DEPT Total:		4,958.23	Timber Permit Bonds	5 Vendors	6 Transactions	
923	DEPT			Forfeited Tax Sales			
86222	Aitkin Independent Age 10-923-000-0000-6230		51.00	LAND CLASSIFICATION	482641	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		51.00	1 Transactions			
170	Aitkin Motor Company 10-923-000-0000-6590		67.89	2019 F150 50348	47441	Repair & Maintenance Supplies	N
170	Aitkin Motor Company		67.89	1 Transactions			
195	Aitkin Tire Shop 10-923-000-0000-6360		100.00	DISP 10 TIRES FOUND ON CTY LAN	0063232	Miscellaneous-Services	Y
195	Aitkin Tire Shop		100.00	1 Transactions			
7628	Al's Welding & Sandblasting 10-923-000-0000-6590		1,538.60	REPAIR AXEL BEAR BRAKE DUMP TR	10840	Repair & Maintenance Supplies	Y

Aitkin County



Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
7628	AI's Welding & Sandblasting	10-923-000-0000-6590			3,792.13	REPAIR LITES TAIL GATE DUMP TR		10844		Repair & Maintenance Supplies		Y
					5,330.73		2 Transactions					
9561	Amazon Business	10-923-000-0000-6590			42.29	OIL CHANGE KIT HONDA RANGER		1KD7-XRJK-7LRD		Repair & Maintenance Supplies		N
9561	Amazon Business				42.29		1 Transactions					
10452	AT&T Mobility	10-923-000-0000-6220			658.21	CELL PHONES		287302631438X040		Telephone		N
						02/26/2024	03/25/2024					
10452	AT&T Mobility				658.21		1 Transactions					
783	Canon Financial Services, Inc	10-923-000-0000-6342			158.21	COPIER RENTAL		32424219		Office/Equipment-Rental		N
						04/01/2024	04/30/2024					
783	Canon Financial Services, Inc				158.21		1 Transactions					
5893	CTC	10-923-000-0000-6254			350.00	INTERNET		21373556		Utilities-Gas and Electric		N
						04/12/2024	05/11/2024					
5893	CTC				350.00		1 Transactions					
1430	Dotzler Power Equipment	10-923-000-0000-6450			839.99	HUS CHAINSAW 20" REPLACE STOLE		37534		Field Supplies		N
1430	Dotzler Power Equipment				839.99		1 Transactions					
9046	Loffler Companies, Inc.	10-923-000-0000-6220			42.36	MONTHLY TELEPHONE		4630168		Telephone		N
						02/01/2024	02/29/2024					
		10-923-000-0000-6220			42.17	MONTHLY TELEPHONE		4657158		Telephone		N
						03/01/2024	03/31/2024					
9046	Loffler Companies, Inc.				84.53		2 Transactions					
86235	The Office Shop Inc	10-923-000-0000-6405			19.02	CORRECTION TAPE		1139216-0		Office Supplies		N
		10-923-000-0000-6405			57.99	PENS		1139552-0		Office Supplies		N
		10-923-000-0000-6405			16.68	SHARPIES		1140082-0		Office Supplies		N
86235	The Office Shop Inc				93.69		3 Transactions					

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Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
10180	WEX Bank - Land Dept					
	10-923-000-0000-6335		1,466.18	GAS	96334988	Gas/Vehicle Fuel Charges N
10180	WEX Bank - Land Dept		1,466.18	1 Transactions		
923	DEPT Total:		9,242.72	Forfeited Tax Sales	12 Vendors	16 Transactions
10	Fund Total:		14,200.95	Trust		22 Transactions

Aitkin County



11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
925	DEPT			Resource Management			
657	Aitkin Glass Service Inc. 11-925-000-0000-6590		2,970.93	WINDOWS FOR GRADER	21042	Repair & Maintenance Supplies	N
657	Aitkin Glass Service Inc.		2,970.93	1 Transactions			
9138	ASAP Towing 11-925-000-0000-6360		1,020.00	MCIT ARTIC CAT SNOW TOWING	11194	Services, Labor, Contracts	Y
9138	ASAP Towing		1,020.00	1 Transactions			
9570	Northland 11-925-000-0000-6620		7,874.00	2024 HONDA RANCHER 4X4 AUTO	042024	Auto, Trailers, Snowmobiles, ATV	N
9570	Northland		7,874.00	1 Transactions			
10720	Nuss Truck Group Inc 11-925-000-0000-6590		137.85	GRADER WINDOW RUBBER MOULDING	PSO089477-1	Repair & Maintenance Supplies	N
10720	Nuss Truck Group Inc		137.85	1 Transactions			
10982	PRT USA Inc. 11-925-000-0000-6273		3,709.50	TREES	ON-011164	Timber Improvement	N
10982	PRT USA Inc.		3,709.50	1 Transactions			
925	DEPT Total:		15,712.28	Resource Management	5 Vendors	5 Transactions	
939	DEPT			County Surveyor			
9046	Loffler Companies, Inc. 11-939-000-0000-6220		21.18	MONTHLY TELEPHONE 02/01/2024 02/29/2024	4630168	Telephone	N
	11-939-000-0000-6220		21.08	MONTHLY TELEPHONE 03/01/2024 03/31/2024	4657158	Telephone	N
9046	Loffler Companies, Inc.		42.26	2 Transactions			
939	DEPT Total:		42.26	County Surveyor	1 Vendors	2 Transactions	
11	Fund Total:		15,754.54	Forest Development		7 Transactions	

13 Taxes & Penalties

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
943	DEPT			Taxes And Penalties			
999999000	BAIER/WILLIAM 13-943-000-0000-2001		48.00	PROPERTY TAX OVERPAYMENT - 1	1018	Cur - Property Taxes	N
999999000	BAIER/WILLIAM		48.00	1 Transactions			
999999000	FELDSTEIN/THOMAS 13-943-000-0000-2001		32.00	PROPERTY TAX OVERPAYMENT - 1	1014	Cur - Property Taxes	N
999999000	FELDSTEIN/THOMAS		32.00	1 Transactions			
999999000	FILLMAN/SCOTT 13-943-000-0000-2001		168.00	PROPERTY TAX OVERPAYMENT - 1	1013	Cur - Property Taxes	N
999999000	FILLMAN/SCOTT		168.00	1 Transactions			
999999000	FOSSEN/ALAN 13-943-000-0000-2001		16.00	PROPERTY TAX OVERPAYMENT - 1	1015	Cur - Property Taxes	N
999999000	FOSSEN/ALAN		16.00	1 Transactions			
999999000	HAUGH/TERI 13-943-000-0000-2001		70.00	PROPERTY TAX OVERPAYMENT - 1	1019	Cur - Property Taxes	N
999999000	HAUGH/TERI		70.00	1 Transactions			
999999000	KLOCHAN/ANTON 13-943-000-0000-2001		54.00	PROPERTY TAX OVERPAYMENT - 1	1020	Cur - Property Taxes	N
999999000	KLOCHAN/ANTON		54.00	1 Transactions			
999999000	LARSON/PATRICK 13-943-000-0000-2001		12.00	PROPERTY TAX OVERPAYMENT - 1	1023	Cur - Property Taxes	N
999999000	LARSON/PATRICK		12.00	1 Transactions			
999999000	MACMILLAN/GLENDA 13-943-000-0000-2001		42.00	PROPERTY TAX OVERPAYMENT - 1	1030	Cur - Property Taxes	N
999999000	MACMILLAN/GLENDA		42.00	1 Transactions			
999999000	NORGREN/STEVEN 13-943-000-0000-2001		16.00	PROPERTY TAX OVERPAYMENT - 1	1024	Cur - Property Taxes	N
999999000	NORGREN/STEVEN		16.00	1 Transactions			
999999000	NORI/NICHOLAS 13-943-000-0000-2001		22.00	PROPERTY TAX OVERPAYMENT - 1	1012	Cur - Property Taxes	N

Aitkin County



13 Taxes & Penalties

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
999999000	NORI/NICHOLAS		22.00		1 Transactions		
999999000	PETERSON/DANIEL 13-943-000-0000-2001		2,132.00	PROPERTY TAX OVERPAYMENT - 1	1040	Cur - Property Taxes	N
999999000	PETERSON/DANIEL		2,132.00		1 Transactions		
999999000	RICHTER/JASON 13-943-000-0000-2001		44.56	PROPERTY TAX OVERPAYMENT - 1	R 1011	Cur - Property Taxes	N
999999000	RICHTER/JASON		44.56		1 Transactions		
999999000	SANDELL/MARK 13-943-000-0000-2001		36.92	PROPERTY TAX OVERPAYMENT - 1	1016	Cur - Property Taxes	N
999999000	SANDELL/MARK		36.92		1 Transactions		
999999000	SMITH/TED 13-943-000-0000-2001		16.00	PROPERTY TAX OVERPAYMENT - 1	1017	Cur - Property Taxes	N
999999000	SMITH/TED		16.00		1 Transactions		
999999000	STAFFORD/BRUCE 13-943-000-0000-2001		4,090.00	PROPERTY TAX OVERPAYMENT - 1	1022	Cur - Property Taxes	N
999999000	STAFFORD/BRUCE		4,090.00		1 Transactions		
999999000	STUBER/HAROLD 13-943-000-0000-2001		270.00	PROPERTY TAX OVERPAYMENT - 1	1025	Cur - Property Taxes	N
999999000	STUBER/HAROLD		270.00		1 Transactions		
999999000	WOOD/STEVEN 13-943-000-0000-2001		168.00	PROPERTY TAX OVERPAYMENT - 1	1021	Cur - Property Taxes	N
999999000	WOOD/STEVEN		168.00		1 Transactions		
943	DEPT Total:		7,237.48	Taxes And Penalties	17 Vendors	17 Transactions	
13	Fund Total:		7,237.48	Taxes & Penalties		17 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
2763	Countryside Sanitation, LLC 19-521-000-0000-6255		157.95	GARBAGE 04/01/2024 04/30/2024	4908	Garbage	Y
	2763 Countryside Sanitation, LLC		157.95	1 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea 19-521-000-0000-6254		1,483.81	ELECTRIC ENERGY CENTER	271300502	Utilities-Gas and Electric	N
	19-521-000-0000-6254		722.33	ELECTRIC DINING HALL	271300601	Utilities-Gas and Electric	N
	19-521-000-0000-6254		871.43	ELECTRIC NORTH STAR LODGE	271300703	Utilities-Gas and Electric	N
	19-521-000-0000-6254		62.60	ELECTRIC PARKING LOT	271300801	Utilities-Gas and Electric	N
	19-521-000-0000-6254		84.60	ELECTRIC STAFF RESIDENCE	271300901	Utilities-Gas and Electric	N
	3160 Mille Lacs Energy Coop-Albert Lea		3,224.77	5 Transactions			
10189	Solomon Strategies Group/CFE 19-521-000-0000-6360		5,000.00	OSFA LOBBYING	4124	Services, Labor, Contracts	Y
	10189 Solomon Strategies Group/CFE		5,000.00	1 Transactions			
86235	The Office Shop Inc 19-521-000-0000-6405		4.32	TAPE	330381-0	Office Supplies	N
	86235 The Office Shop Inc		4.32	1 Transactions			
521	DEPT Total:		8,387.04	LLCC Administration	4 Vendors	8 Transactions	
522	DEPT			LLCC Education			
85003	Aitkin County DAC 19-522-000-0000-6360		83.85	STRINGING WOOD COOKIES	2024033106	Services, Labor, Contracts	N
	85003 Aitkin County DAC		83.85	1 Transactions			
522	DEPT Total:		83.85	LLCC Education	1 Vendors	1 Transactions	
523	DEPT			LLCC Food			
9658	McMillan/Dave 19-523-000-0000-6418		110.15	PURCHASE HALAL @ ST. P GROCERY	0000000035	Groceries-Students	N
	9658 McMillan/Dave		110.15	1 Transactions			
3810	Paulbeck's County Market 19-523-000-0000-6418		62.08	GROCERIES	7684653	Groceries-Students	N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3810	Paulbeck's County Market		84.61	GROCERIES	7684653	Groceries-Students	N
				2 Transactions			
10076	PFS Minnesota			GROCERIES	500240-7	Groceries-Students	N
			1,854.51				
10076	PFS Minnesota		1,854.51				
				1 Transactions			
4761	Sysco Minnesota Inc			GROCERIES	253608584	Groceries-Students	N
			1,151.42				
			1,236.97	GROCERIES	253617712	Groceries-Students	N
4761	Sysco Minnesota Inc		2,388.39				
				2 Transactions			
4968	Upper Lakes Foods, Inc			GROCERIES	439431-00	Groceries-Students	N
			746.12				
			643.50	GROCERIES	442768-00	Groceries-Students	N
4968	Upper Lakes Foods, Inc		1,389.62				
				2 Transactions			
523	DEPT Total:		5,827.28	LLCC Food	5 Vendors	8 Transactions	
524	DEPT			LLCC Maintenance			
13725	Beartooth True Value			SANDPAPER	6182	Repair & Maintenance Supplies	N
			4.95				
13725	Beartooth True Value		4.95				
				1 Transactions			
9085	Climate Makers Inc			FIX THE GARN SYSTEM.	110303	Services, Labor, Contracts	N
			1,480.60				
			1,515.00	FIX THE GARNs AGAIN	120723	Services, Labor, Contracts	N
			615.00	FIXING BROKEN SPIGOT IN EC	120861	Services, Labor, Contracts	N
9085	Climate Makers Inc		3,610.60				
				3 Transactions			
88628	Dalco Enterprises			SIX-MONTH ZAMBONI MAINTENANCE	4214958	Services, Labor, Contracts	N
			588.74				
88628	Dalco Enterprises		588.74				
				1 Transactions			
2340	Hyytinen Hardware Hank			STUFF TO FIX STUFF	2498	Repair & Maintenance Supplies	N
			35.09				
2340	Hyytinen Hardware Hank		35.09				
				1 Transactions			
3776	Palisade One Stop						

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 4/23/24 10:03AM
 19 Long Lake Conservation Cen

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	19-524-000-0000-6335		GAS AND DIESEL	2187684653	Gas/Vehicle Fuel Charges	N
3776	Palisade One Stop					
				1 Transactions		
524	DEPT Total:		4,395.94	LLCC Maintenance	5 Vendors	7 Transactions
19	Fund Total:		18,694.11	Long Lake Conservation Center		24 Transactions

Aitkin County



21 Parks

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
9561	Amazon Business 21-520-000-0000-6450		62.93	HONDA OIL & 5MPH SIGN REFLECTI	1GH1-3JY4-CDTT	Field Supplies	N
	21-520-000-0000-6523		77.58	CHAIN LINK FENCE LOCK DOUBLEGA	1YV6-F4RG-C69K	Misc Bldg & Shop Supplies	N
9561	Amazon Business		140.51	2 Transactions			
2340	Hyytinen Hardware Hank 21-520-000-0000-6523		17.47	DUCT AND ELECTRICAL TAPE	17333/1	Misc Bldg & Shop Supplies	N
2340	Hyytinen Hardware Hank		17.47	1 Transactions			
3160	Mille Lacs Energy Coop-Albert Lea 21-520-000-0000-6254	B	79.71	BERGLUND PARK 03/01/2024	185110602 04/01/2024	Utilities-Gas and Electric	N
3160	Mille Lacs Energy Coop-Albert Lea		79.71	1 Transactions			
520	DEPT Total:		237.69	Parks	3 Vendors	4 Transactions	
21	Fund Total:		237.69	Parks		4 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
716	DEPT			American Rescue Plan - COVID			
	9930 SHI International Corp.						
	22-716-000-0000-6818		157,745.45	IT-RUBRIK BACKUP APPLIANCE	B18145976	Category: Revenue Replacement	N
	9930 SHI International Corp.		157,745.45	1 Transactions			
716	DEPT Total:		157,745.45	American Rescue Plan - COVID	1 Vendors	1 Transactions	
22	Fund Total:		157,745.45	Coronavirus Relief Fund		1 Transactions	
	Final Total:		532,720.54	237 Vendors	407 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	123,547.69	General Fund
2	16,398.98	Reserves Fund
3	151,947.24	Road & Bridge
4	9,777.09	Unorganized Townships
5	11,479.32	Health & Human Services
9	5,700.00	State
10	14,200.95	Trust
11	15,754.54	Forest Development
13	7,237.48	Taxes & Penalties
19	18,694.11	Long Lake Conservation Center
21	237.69	Parks
22	157,745.45	Coronavirus Relief Fund
All Funds	532,720.54	Total

Approved by,

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4/23/24

1:13PM

Aitkin County



2E

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
307	DEPT		R&B Capital Infrastructure			
9911	KGM CONTRACTORS INC					
	03-307-000-0000-6262		CONT 20231 PMT 9	CONT 20231 PMT 9	Contract Payments	N
9911	KGM CONTRACTORS INC		14,131.18			
				1 Transactions		
9741	REDSTONE CONSTRUCTION, LLC					
	03-307-000-0000-6262		CONTRACT 20243 PMT 1	CONT 20243 PMT 1	Contract Payments	Y
9741	REDSTONE CONSTRUCTION, LLC		593.75			
				1 Transactions		
307	DEPT Total:		14,724.93	R&B Capital Infrastructure	2 Vendors	2 Transactions
3	Fund Total:		14,724.93	Road & Bridge		2 Transactions

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
925	DEPT		Resource Management			
	170 Aitkin Motor Company					
	11-925-000-0000-6620		2025 F150 44580	0008220	Auto, Trailers, Snowmobiles, ATV	N
	170 Aitkin Motor Company					
			45,368.90			
			45,368.90	1 Transactions		
925	DEPT Total:		45,368.90	Resource Management	1 Vendors	1 Transactions
939	DEPT		County Surveyor			
	15226 Data Activation Center					
	11-939-000-0000-6266		VNET ADD A LINE ANNUAL	93588	Data Processing/Computer Services	N
			180.00			
	15226 Data Activation Center					
			180.00	03/01/2024 02/28/2025		
				1 Transactions		
939	DEPT Total:		180.00	County Surveyor	1 Vendors	1 Transactions
11	Fund Total:		45,548.90	Forest Development		2 Transactions
	Final Total:		60,273.83	4 Vendors	4 Transactions	

Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	3	14,724.93	Road & Bridge
	11	45,548.90	Forest Development
All Funds		60,273.83	Total

Approved by,

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Board of County Commissioners Agenda Request

2F
Agenda Item #

Requested Meeting Date: May 14, 2024

Title of Item: Affidavit for Duplicate of Lost Warrant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Wendie Bright		Department: Auditor's Office
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Approve Affidavit for Duplicate of Lost Municipal Order or Warrant: Warrant #92524 - Nartec, Inc - January 19, 2024 - \$98.55		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve Affidavit for Duplicate of Lost Municipal Order or Warrant: Warrant #92524 - Nartec, Inc - January 19, 2024 - \$98.55		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

AITKIN COUNTY

AFFIDAVIT OF FAILURE TO RECEIVE WARRANT
Made Pursuant to Minnesota Statutes, Section 16A.46



****THIS AFFIDAVIT MUST BE NOTARIZED****

State of Missouri County of Christian

Name: Nartec, Inc.
(AFFIANTS NAME: INDIVIDUAL OR NAME OF BUSINESS)

Officer's Name: Jeff Ware Officer Title: President
(IF NOT BUSINESS, LEAVE BLANK)

Address: 1001 N. Hawk's Perch Ave. Bldg. A, Nixa, MO 65714
(CURRENT ADDRESS - THE ADDRESS THE NEW PAYMENT WILL BE MAILED TO)

Aitkin County Warrant Number: 92524 for methamphetamine test capsules #19731
(INSERT INVOICE OR VOUCHER INFORMATION)

Issued 1/19/2024, to NARTEC, Inc.
(INSERT DATE OF WARRANT) (INSERT NAME ON THE ORIGINAL WARRANT)

1001 N. Hawk's Prech Ave. Bldg. A, Nixa, MO 65714
(INSERT MAILING ADDRESS ON THE ORIGINAL WARRANT)

In the amount of Ninety-eight and 55/100 dollars (\$ 98.55) Dollars,

- was never received by claimant
- was received by claimant in the usual course of business; that *

* NOTE: Use space to describe in detail what you did with or what happened to the warrant, giving correct names, addresses, dates, etc., in every instance.
If additional space is required, use the reverse side.

If the original warrant ever comes into claimant's possession, said warrant will be promptly returned, in the same condition as when received, to AITKIN COUNTY AUDITOR'S OFFICE, 307 2nd Street NW, Room 121, Aitkin MN 56431, and that claimant will reimburse the County for any loss which may be sustained by reason of any false statement, fault, or act on claimant's part concerning the aforesaid matter; and, that this affidavit is made for the purpose of securing the issuance of a duplicate warrant in the aforesaid amount.

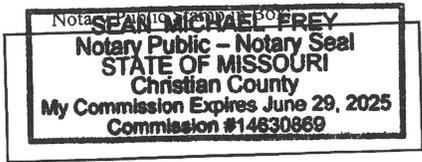
Notary Public:
Subscribed and sworn to before me this
day of 4-18-24

NOTARY PUBLIC SIGNATURE

You must sign this affidavit before a Notary Public:
Jeffrey L. Ware owner
(Signature and Title of Affiant)

(Signature and Title of Affiant)

My commission expires June 29 2025



STATE OF: Missouri
COUNTY OF: Christian

NOTE: A replacement warrant will be issued after approval from the Aitkin County Board of Commissioners.



Board of County Commissioners Agenda Request

2G
Agenda Item #

Requested Meeting Date: May 14, 2024

Title of Item: LG220 Application for Exempt Permit - Lawler Area Community Club

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Kay Olson		Department: Auditor's Office
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Event Date: November 16, 2024 Gambling Permit Application for Lawler Area Community Club. Raffle to be held at Jackson's Hole 36232 Kestrel Ave McGregor, MN 55760 - Salo Township		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to adopt attached resolution.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please Explain:		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 14, 2024

By Commissioner: xxx

20240514-xxx

LG 220 Permit – Lawler Area Community Club

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – for the Lawler Area Community Club, at the following location Jackson’s Hole, which has an address of 36232 Kestrel Ave Aitkin, MN 56431 – Salo Township. (Note: Date of activity for Raffle – November 16, 2024.)

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of May 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of May 2024

Jessica Seibert
County Administrator

KMR1
4/30/24

11:12AM

Aitkin County



2H

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 1

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
8	8410 Bremer Bank 01-044-904-0000-6379		633.00	WEX MARCH FEE 03/01/2024 03/31/2024	0001931672-IN	Flex Services, Labor, Etc.	N
1	01-044-904-0000-6360		53.35	MED FSA CLAIMS 2024	04/13/2024	Flex Plan Withdrawals	N
3	01-044-904-0000-6360		464.17	MED FSA CLAIMS 2024	04/14/2024	Flex Plan Withdrawals	N
2	01-044-904-0000-6360		910.37	MED FSA CLAIMS 2024	04/15/2024	Flex Plan Withdrawals	N
11	01-044-904-0000-6360		625.02	MED FSA CLAIMS 2024	04/22/2024	Flex Plan Withdrawals	N
	8410 Bremer Bank		2,685.91	5 Transactions			
1 Fund Total:			2,685.91	General Fund	1 Vendors	5 Transactions	

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

13 Taxes & Penalties

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
8410	Bremer Bank						
4	13-943-000-0000-2001		2,014.00	UNABLE TO LOC - ACI - P1	1031-1039	Cur - Property Taxes	N
5	13-943-000-0000-2001		1,078.00	RETURNED PMT - 1	1044 & 1045	Cur - Property Taxes	N
6	13-943-000-0000-2001		16,530.00	RETURNED PMT-P1	1046	Cur - Property Taxes	N
8410	Bremer Bank		19,622.00	3 Transactions			
13 Fund Total:			19,622.00	Taxes & Penalties	1 Vendors	3 Transactions	

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Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

19 Long Lake Conservation Cen

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
7	8410 Bremer Bank 19-522-000-0000-6820		425.00	REFUND - NNSF	M CONNOLLY	Refunds & Reimbursements	N
	8410 Bremer Bank		425.00	1 Transactions			
19 Fund Total:			425.00	Long Lake Conservation Center	1 Vendors	1 Transactions	

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 4/30/24 11:12AM
 21 Parks

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9	8410 Bremer Bank 21-520-000-0000-5510		90.00	CAMP REFUND - ROGERS	A - 7441	Co. Parks Campground Fees	N
10	21-520-000-0000-5510		80.00	CAMP REFUND - POGREBA	B - 7425	Co. Parks Campground Fees	N
	8410 Bremer Bank		170.00	2 Transactions			
21 Fund Total:			170.00	Parks	1 Vendors	2 Transactions	
Final Total:			22,902.91	4 Vendors	11 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	2,685.91	General Fund
13	19,622.00	Taxes & Penalties
19	425.00	Long Lake Conservation Center
21	170.00	Parks
All Funds	22,902.91	Total

Approved by,

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Aitkin County



21

5 Health & Human Services

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	5462 Bremer Bank (Elan ACH) 05-430-700-4800-6805		30.50	MH INIT - TRANS BUS TICKET	163350002	Mh Init - Transportation (416)	N
	5462 Bremer Bank (Elan ACH)		30.50	1 Transactions			
5 Fund Total:			30.50	Health & Human Services	1 Vendors	1 Transactions	
Final Total:			30.50	1 Vendors	1 Transactions		

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
5462 Bremer Bank (Elan ACH)							
25	01-200-200-0000-6265		75.00	MACIA MEMBERSHIP	00049	Programs	N
20	01-252-252-0000-6465		147.48	BATH TOWELS; WASHCLOTHS	006359	Inmate Welfare Supplies	N
30	01-001-000-0000-6332		9.28	KEARNEY HOTEL TAX CHARGE	0153	Hotel / Motel Lodging	N
				03/27/2024 03/29/2024			
31	01-053-000-0000-6241		150.00	MCIT CONFERENCE FEE	0153	Registration Fee	N
				04/17/2024 04/18/2024			
3	01-120-000-0000-6241		400.00	NACVSO VIRUAL CONF PENNY	02282024	Registration Fee	N
10	01-043-000-0000-6339		15.46	LORI T. MEAL	0315	Meals (Overnight)	N
8	01-120-000-0000-6241		400.00	NACVSO CONFERENCE FEE	04012024	Registration Fee	N
19	01-252-003-0000-6335		27.47	#301 TRAINING- GAS	070869	Gas/Vehicle Fuel Charges	N
7	01-049-000-0000-6268		380.00	PLT CONTINUING ED	1846-6454	Staff Training, Development	N
1	01-100-000-0000-6268		249.00	LEGAL DESCRIPTION TRAINING	2024 TRAINING	Staff Training, Development	N
23	01-200-003-0000-6241		425.00-	#221 REFUND LE SEMINARS	2027709	Registration Fee	N
18	01-200-000-0000-6302		90.74	#224 OIL CHANGE	218810	Vehicle Maintenance	N
26	01-110-000-0000-6415		734.28	AHU FILTERS	2933376	Operational Supplies	N
27	01-110-000-0000-6415		297.36	AHU FILTERS	2933380	Operational Supplies	N
11	01-043-000-0000-6268		300.00	MIKE- MAAO SUMMER SESSION REGI	3097	Staff Training, Development	N
12	01-257-251-0000-6241		335.00	TRAINING REGISTER - MNATSA JL	3198	Registration Fee	N
				04/17/2024 04/19/2024			
32	01-053-000-0000-6268		225.00	MN SAFETY COUNCIL WEBINAR	328585	Staff Training, Development	N
				04/16/2024 04/16/2024			
5	01-122-000-0000-6268		60.00	LEADERSHIP TRAINING (HE/KT)	40424	Staff Training, Development	N
6	01-391-000-0000-6268		30.00	LEADERSHIP TRAINING (CARLSTROM	40424	Staff Training, Development	N
9	01-043-000-0000-6485		16.02	MELISSA'S APPLE JUMP APP	4418	Computer/Technology Supplies	N
24	01-200-200-0000-6268		78.54-	JOLENE -GRAND VIEW REFUND	54969569-1	Training, Development	N
29	01-110-000-0000-6570		69.50	GAS FOR SNOW REMOVAL	583773	Motor Fuel & Lubricants	N
21	01-252-000-0000-6421		13.50	TIDE PODS	755801	Laundry Supplies	N
22	01-252-252-0000-6465		25.00	WASHCLOTHS	755801	Inmate Welfare Supplies	N
17	01-200-200-0000-6265		35.00	CAMERAS/SOUTHSIDE/WESTPHAL	89691-70348	Programs	N
28	01-110-000-0000-6422		945.72	SS WIPES, CARPET PRE SPRAY	903288241	Janitorial Supplies	N
16	01-122-000-0000-6405		144.45-	FRAUD CREDIT -SIRENICE JEWELRY	90946	Office, Film, & Field Supplies	N
2	01-122-000-0000-6360		15.99	MONTHLY ZOOM CONTRACT	INV249210621	Services, Labor, Contracts	N
				03/22/2024 04/21/2024			
5462	Bremer Bank (Elan ACH)		4,398.81			28 Transactions	
1 Fund Total:			4,398.81	General Fund	1 Vendors	28 Transactions	

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

2 Reserves Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
4	5462 Bremer Bank (Elan ACH) 02-120-000-0000-6357		69.56	PROPANE - PAID WITH DONATIONS	032924	MNDVA Grant/Donations for Vets Expe	N
	5462 Bremer Bank (Elan ACH)		69.56	1 Transactions			
2 Fund Total:			69.56	Reserves Fund	1 Vendors	1 Transactions	

WLB1
4/30/24 11:27AM

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

10 Trust

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
15	5462 Bremer Bank (Elan ACH) 10-923-000-0000-6332		343.34	MACLC MTG	JPQ2XXNYX	Hotel / Motel Lodging	N
	5462 Bremer Bank (Elan ACH)		343.34	1 Transactions			
10 Fund Total:			343.34	Trust	1 Vendors	1 Transactions	

WLB1
 4/30/24 11:27AM
 19 Long Lake Conservation Cen

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13	5462 Bremer Bank (Elan ACH) 19-521-000-0000-6230		123.88	HOMESCHOOL SOCIAL MEDIA	4715110303635416	Printing, Publishing & Adv	N
14	5462 Bremer Bank (Elan ACH) 19-521-000-0000-6230		421.57	NATURE ROCKS SOCIAL MEDIA	4715110303635416	Printing, Publishing & Adv	N
			545.45	2 Transactions			
19 Fund Total:			545.45	Long Lake Conservation Center	1 Vendors	2 Transactions	
Final Total:			5,357.16	4 Vendors	32 Transactions		

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9	5462 Bremer Bank (Elan ACH) 05-430-700-4800-6241		140.00	HCBS-CONF REG-WEAADC (TL) 03/25/2024 03/25/2024		Meeting/Conference Registration Fee	N
10	05-430-700-4800-6241		140.00	SS-CONF REG WEAADC (KH) 03/25/2024 03/25/2024		Meeting/Conference Registration Fee	N
11	05-430-700-4800-6241		140.00	SS-CONF REG -WEAADC (NA) 03/25/2024 03/25/2024		Meeting/Conference Registration Fee	N
13	05-430-700-4800-6330		51.00	MSSA CONF PARKING 03/19/2024 03/22/2024		Mileage/Parking	N
6	05-430-700-4800-6332		603.87	MSSA CONF LODGING (JON M) 03/19/2024 03/22/2024		Hotel/Lodging	N
7	05-430-700-4800-6332		603.87	MSSA CONF LODGING 03/19/2024 03/22/2024		Hotel/Lodging	N
12	05-430-700-4800-6339		49.69	MSSA CONF MEALS (JON M) 03/21/2024 03/22/2024		Meals (Overnight)	N
8	05-430-700-4800-6405		6.72	BOTTLED WATER - AF 03/19/2024 03/22/2024		Office Supplies	N
1	05-430-760-3980-6020		44.00	ADULT FC LICENSING 03/27/2024 03/27/2024	162633006	Licensing & Resource Development	N
2	05-430-700-4800-6805		249.99	MH INIT - TRANS CRE GAS CARDS 04/03/2024 04/03/2024	162659055	Mh Init - Transportation (416)	N
3	05-400-440-0410-6266		2.80	AVAILITY 03/01/2024 03/31/2024	INV01131247	Software Fees/License Fees	N
4	05-420-600-4800-6266		6.60	AVAILITY 03/01/2024 03/31/2024	INV01131247	Software Fees/License Fees	N
5	05-430-700-4800-6266		10.60	AVAILITY 03/01/2024 03/31/2024	INV01131247	Software Fees/License Fees	N
	5462 Bremer Bank (Elan ACH)		2,049.14	13 Transactions			
5 Fund Total:			2,049.14	Health & Human Services	1 Vendors	13 Transactions	
Final Total:			2,049.14	1 Vendors	13 Transactions		

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	4,398.81	General Fund
2	69.56	Reserves Fund
10	343.34	Trust
19	545.45	Long Lake Conservation Center
All Funds	5,357.16	Total

Approved by,

.....

.....

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
5	2,049.14	Health & Human Services
All Funds	2,049.14	Total

Approved by,

.....

.....

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	5	30.50	Health & Human Services
All Funds		30.50	Total

Approved by,

.....

.....

Total Elan paid 4.11.24 - \$7436.80



Board of County Commissioners Agenda Request

2J
Agenda Item #

Requested Meeting Date: 5/14/2024

Title of Item: Search & Rescue Donation - Clark Township

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sheriff Dan Guida		Department: Sheriff
Presenter (Name and Title): Sheriff Dan Guida		Estimated Time Needed:
Summary of Issue Clark Township has donated \$250.00 to the all-volunteer Aitkin County Search & Rescue group to assist with the purchase of equipment & training.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Recommend accepting donation		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 14, 2024

By Commissioner: xxx

20240514-xxx

Accept Donation- Clark Township

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Clark Township \$250.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Clark Township Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of May 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of May 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2K
Agenda Item #

Requested Meeting Date: May 14, 2024

Title of Item: LG220 Application for Exempt Permit - MN Deer Hunters Assoc. McGregor

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Christy M. Bishop		Department: Auditor's Office
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Event Date: August 10, 2024 Gambling Permit Application for Minnesota Deer Hunters Association- McGregor Area Chapter. Raffle to be held at MN National Golf Course 23247 480th St McGregor, MN 55760: Workman Township		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to adopt attached resolution.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May14, 2024

By Commissioner: xxx

20240514-xxx

LG220 Permit –Minnesota Deer Hunters Association- McGregor Area Chapter

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Minnesota Deer Hunters Association- McGregor Area Chapter at the following location – MN National Golf Course, which has an address of: 23247 480th St McGregor, MN 55760 - Workman Township

(Note: Date of activity for Raffle – August 10, 2024)

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th of May 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of May 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2L
Agenda Item #

Requested Meeting Date: May 14, 2024

Title of Item: LG220 Application for Exempt Permit - NWTF Aitkin Gobblers Chapter

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Christy M. Bishop	Department: Auditor's Office	
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Event Date: August 25, 2024 Gambling Permit Application for NWTF Aitkin Gobblers Chapter - MN Chapter National Wild Turkey Federation. Raffle to be held at Wealthwood Rod & Gun Club 23573 420th PI Aitkin, MN 56431 - Wealthwood Township		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to adopt attached resolution.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 14, 2024

By Commissioner: xxx

20240514-xxx

LG220 Permit – Lawler Area Community Club

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the NWFT Aitkin Gobblers Chapter - MN Chapter National Wild Turkey Federation, at the following location – Wealthwood Rod & Gun Club 23573 420th PI Aitkin, MN 56431 - Wealthwood Township

(Note: Date of activity for Raffle – August 25, 2024)

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of May 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of May 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2M
Agenda Item #

Requested Meeting Date: May 14, 2024

Title of Item: County On Sale and Sunday Sale Liquor License -Cocktails Drafts & Eats, Inc

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*
<i>*provide copy of hearing notice that was published</i>		

Submitted by: Christy M. Bishop	Department: Auditor's Office
---	--

Presenter (Name and Title):	Estimated Time Needed:
------------------------------------	-------------------------------

Summary of Issue:

Application for new (change of owner) County On Sale and Sunday Sale Liquor License for Cocktails Drafts & Eats, Inc. dba Jack's Shack - located at 29954 State Highway 65 McGregor, MN 55760 - Rice River Township

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Resolution to approve new County On Sale and Sunday Sales Liquor License for Cocktails Drafts & Eats, Inc. dba Jack's Shack - located at 29954 State Highway 65 McGregor, MN 55760 - Rice River Township

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No Please Explain:

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 14, 2024

By Commissioner: xxx

20240514-xxx

County On Sale and Sunday Sale Liquor License – Cocktails Drafts & Eats, Inc

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following new liquor license for a period of May 14, 2024 - December 31, 2024:

“ON SALE AND SUNDAY SALE”:

County On Sale and Sunday Sale Liquor License for Cocktails Drafts & Eats, Inc. dba Jack's Shack - located at 29954 State Highway 65 McGregor, MN 55760 - Rice River Township

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of May, 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of May, 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2N
Agenda Item #

Requested Meeting Date: May 14, 2024

Title of Item: Approve Committee of the Whole Meeting

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Approve COW Strategic Summit Meeting on May 21, 2024 at 1:00pm.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve COW Strategic Summit Meeting on May 21, 2024 at 1:00pm.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

20
Agenda Item #

Requested Meeting Date: 5/14/2024

Title of Item: Sheriff's Office Donation - Private Citizen

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sheriff Dan Guida	Department: Sheriff	
Presenter (Name and Title): Sheriff Dan Guida		Estimated Time Needed:
Summary of Issue Accept donation of \$44.00 to the Aitkin County Sheriff's Office from private citizen Diane Webb-Skillings. This donation will be used for children's safety and drug education materials that are distributed by the Sheriff's Office.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Recommend accepting donation		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

2P
Agenda Item #

Requested Meeting Date: 5/14/2024

Title of Item: *Updated* Jail Medical Provider Contract

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Sheriff Dan Guida		Department: Aitkin County Sheriff's Office
Presenter (Name and Title): Sheriff Dan Guida		Estimated Time Needed:
Summary of Issue: Approve Updated Provider Contract - Jail Medical, Mary Mapes, NP ** See top of Page 3-highlighted section- Added #4: 4. In the event that the Medical Provider needs to travel to a medical facility for inmate care, the Medical Provider will be transported to the facility by county staff.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve Jail Medical Provider Contract update and Authorize Sheriff & Jail Administrator to sign contract		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

AITKIN COUNTY JAIL

Medical Services Agreement

THIS AGREEMENT is made and entered into as of February 19, 2004 by and between Aitkin County, a political subdivision of the State of Minnesota, address at 118 3rd Avenue NW, Aitkin, MN 56431 (hereinafter, the "County") and Mary Mapes, NP (hereinafter, the "Provider"), P.O. Box 194, Aitkin MN 56431, licensed to practice medicine under the laws of the State of Minnesota.

Recitals

WHEREAS, the County desires to arrange for a healthcare professional to provide certain health and medical services to the detainees and inmates of the Aitkin County Jail (hereinafter, the "Jail");

WHEREAS, the provider is qualified to provide said health and medical services to the detainees and inmates of the Jail; and

WHEREAS, the Provider desires to contract with the County to provide certain health and medical services to the detainees and inmates of the Jail;

NOW THEREFORE, in consideration of the above recitals and the mutual covenants and agreements set forth below, the parties agree as follows:

I. Scope of Services to be Provided by the Provider

A. Healthcare Authority: The Provider shall procure and maintain, at the Provider's own expense, all necessary licenses to serve as the Jail's Healthcare Authority and shall provide general and urgent care to detainees and inmates. The Healthcare Authority shall:

1. Supervise the medical care provided to detainees and inmates;
2. Make appropriate frequency of visits to the Jail to care for inmates every other week;
3. Perform medical procedures at the Jail when appropriate;
4. Prescribe medication for detainees and inmates;
5. Assist Jail Administrators and Provider's management in the development and review of treatment protocols, policies and procedures;
6. Supervise nursing staff and review medical charts;
7. Be available, by phone or in person, to assist nursing staff or answer Jail staff questions regarding the medical needs of inmates;
8. Furnish pre-employment medical examinations during scheduled rounding clinic days as requested for prospective Jail personnel upon request with reasonable notice;

B. The Provider shall provide all medical services in accordance with Minnesota Department of Corrections Rules, Chapter 2911.

II. Indemnification

Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the other party, its agents, servants or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this Agreement. Nothing contained in this paragraph, however, shall be construed to release the Provider from liability for failure to properly perform medical and health care services, duties, and responsibilities assumed by Provider under this Agreement.

III. Insurance

A. The Provider shall obtain and maintain the following minimum limits of insurance continuously during the life of this Agreement:

1. Medical Professional Liability Insurance with limits of not less than Two Million Dollars (\$2,000,000.00) per occurrence and Four Million Dollars (\$4,000,000.00) aggregate, including but not limited to coverage for violations of civil rights alleged to have resulted, in whole or in part, from malpractice of the Provider's physician(s) or employee(s). The Provider shall furnish the County with certificates of insurance specifically describing the coverage above, which shall designate the County as an additional named insured (i.e. a "certificate holder").
2. Comprehensive General Liability Insurance carried by the Provider:
 - a) Minimum Combined Single Limit
\$2,000.000 per occurrence
\$4,000.000 aggregate
 - b) The following coverage must be specifically insured and certified with no internal sub-limits.
 1. Independent Contractors' Contingent Liability
 2. Products/Completed Operations Liability
 3. Contractual Liability
 4. Personal Injury Liability
 5. Board Form Property Damage Liability
 - c) The Contractual Liability is to be either on a blanket basis for all written and oral contracts or specifically endorsed to acknowledge the Agreement between the insured and the

county.

3. Workers' Compensation Insurance coverage in the amounts required by Minnesota law.
4. In the event that the Medical Provider needs to travel to a medical facility for inmate care, the Medical Provider will be transported to the facility by county staff.

B. Any and all policies obtained and maintained under this Section shall provide that said policy shall not be cancelled, materially changed, or not renewed without thirty (30) days prior notice thereof to the County, through the Aitkin County Sheriff's Office. Prior to the effective date of this Agreement, and as a precedent to this Agreement, the Provider will furnish the County, through the Aitkin County Sheriff's Office, with Certificates of Insurance.

IV. Records

The Provider and the County shall maintain the confidentiality of client medical information and comply with all legal restrictions in regard to the disclosure thereof in accordance with the Health Insurance Portability and Accountability Act of 1996 (45 C.F.R. Parts 160 and 164) ("HIPAA"), and the Minnesota Government Data Practices Act, Minn. Stat. Chapter 13. Provided any necessary authorizations are obtained and all legal restrictions are met, the Provider and the County shall make any such records available to appropriate County, state, or federal agencies in any criminal or civil litigation where the medical condition of an inmate is at issue.

V. Term

The term of this Agreement shall be for a period of one year from February 19, 2024 to February 19, 2025. The term of the agreement shall be renewed at the end of the initial term thereafter for additional one year term unless either party submits written notice of its intention not to renew to the other party at least ninety (90) days prior to the end of the term hereof, in which event, this agreement will terminate upon the expiration of the then existing term.

VI. Termination Rights

- A. The County, by ninety (90) days written notice to the Provider of default of this Agreement, may terminate this Agreement. Said default may include, but is not limited to, the following:
 1. The Provider's failure to provide the services called for by this Agreement within the time specified herein or upon the extension thereof as agreed to by the County.
 2. The Provider's failure to perform any of the other provisions of this Agreement or failure to prosecute the work as to endanger performance of this agreement in accordance with its terms and after

receipt of written notice from the County, failure to correct such failures within ten (10) working days or such longer period as the County may authorize.

B. The Provider may terminate this Agreement upon ninety (90) days written notice to

the County of default of this Agreement. Said default may include but is not limited to the failure of the County to make payments pursuant to the agreement within thirty (30) calendar days of receipt of written invoice.

- C. Notwithstanding the above paragraphs, either party may terminate this Agreement, with or without cause, upon ninety (90) days written notice to the other party.

VII. Compliance with Non-discrimination Laws and Policies

- A. The Provider and the County agree to comply with the non-discrimination requirements of the Department of Corrections of the County. The Provider and the County agree to comply with the Federal Civil Rights Act of 1964 and shall not:
 - 1. Discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, mental and/or physical handicap or any other protected class.
 - 2. Treat any inmate differently from any other inmate with respect to the total range of services the Provider provides or the criteria the Provider uses in determining eligibility for those services on the grounds of race, color, religion, national origin, mental and/or physical handicap or any other protected class.

VIII. Compensation

- A. The Provider, in consideration for the services to be provided hereunder, shall be paid \$6,250 per month.
- B. The Provider shall submit an invoice to the County for which services are being rendered.
- C. The Provider and the County acknowledge that a significantly increased average daily inmate population (“ADP”) may result in the Provider having to increase day or hours to accommodate such an increased workload. If such an increase in ADP occurs, both sides agree to negotiate in good faith, an increased fee to cover the Provider’s additional services. The parties shall memorialize in writing the agreed upon modified fees.
- D. THE COUNTY SHALL BE RESPONSIBLE FOR MEDICAL SERVICES AND ANY RELATED COSTS PROVIDED OUTSIDE THE JAIL TO INMATES WHO ARE INCARCERATED IN THE JAIL.
- E. PROVIDER SHALL NOT BE RESPONSIBLE FOR ANY COSTS OF MEDICAL SERVICES PROVIDED TO INMATES WHO ARE INCARCERATED IN THE JAIL, BUT RECEIVE SAID MEDICAL SERVICES OUTSIDE THE JAIL FACILITY.

IX. Limitations

- A. The Provider shall not be responsible for the cost of any pharmaceuticals or medical supplies or equipment, including but not limited to:
 - 1. Ambulance or other transportation services;
 - 2. Special limited-use equipment (e.g. _____);
 - 3. X-rays, lab services, hospital or outside clinic charges;
 - 4. Furniture, fixtures, equipment and utilities necessary to operate the medical department at the Jail;
 - 5. Any other off-site services provided by a medical provider other than the Provider.

- B. The County recognizes that the acquisition of certain additional equipment and/or supplies may be necessary or desirable to enable the Provider to deliver the standard of care contemplated by this Agreement. The Provider may recommend the acquisition of such equipment and/or supplies, and will use its good faith efforts to identify cost-effective sources for such equipment and/or supplies. The County agrees to use its good faith efforts to acquire such equipment and/or supplies for use in the medical department at the Jail.

X. Safeguarding of Patient Information

The use or disclosure by either party of information concerning a recipient of services pursuant to this Agreement for any purpose not directly connected with the administration of the County's or the Provider's responsibility with respect to such purchase of services is prohibited, except upon written consent of the County and the recipient, a responsible parent, or guardian.

XI. Fiscal Responsibility, Records, Controls, and Monitoring Procedures

The Provider agrees to maintain books, records, documents and accounting procedures and practices which properly reflect its direct and indirect costs expended in the performance of this Agreement. Said records shall be made available at all reasonable times for inspection, review and audit to the County, state auditor, federal agencies, and other person authorized by the County.

XII. Program Records, Controls, Reports, Monitoring Procedures, and Ownership Records

All patient records, program records, controls, reports, monitoring procedures and any other documentation related to patient care shall remain under the ownership of the Jail, and shall be held in strictest confidence in accordance with Minnesota Statutes, Chapter 13. Access to Patient Records shall be limited to the patient's doctor, the patient (upon a properly made request), and the Jail. Medical record keeping shall be managed pursuant to applicable medical custom, and state and

federal law.

XIII. Retention of Records

The Provider agrees to retain all books, records and other documents relative to this Agreement for a six (6) year period from the end of the year that services were provided or any longer period which may be required to complete any audit and resolve any pending audit findings. The Provider agrees to make these documents available to the County and other persons authorized by the County.

XIV. Security and Safety

The County understands and agrees that adequate security is necessary for the safety of the Provider, as well as for the security of the County's employees and the inmates. The County agrees to provide security, including on-site escort of inmates, when deemed necessary by Provider, sufficient to allow the Provider to safely provide the medical services called for hereunder.

XV. Entire Agreement

This Agreement contains the entire understanding and agreement between the parties with respect to the subject matter hereof and supersedes all prior commitments, understandings, warranties, negotiations, all of which are by the execution hereof rendered null and void. No amendment or modification of this Agreement shall be made or deemed to have been made unless in writing and executed by the parties.

XVI. Independent Contractor

- A. During the term of this Agreement, the Provider shall at all times be acting and performing as an independent contractor and not acting as an employee of the County for any purpose. Nothing contained in this Agreement shall be construed to create a joint venture, partnership or similar relationship between the parties. No statement contained in this Agreement shall be construed so as to find the Provider to be an employee of the County, and shall not be entitled to any of the rights, privileges, or benefits of employees of the County, including but not limited to, workers' compensation, and health/death benefits.
- B. Neither party shall have or exercise any control or direction over the methods by which the other party provides its services under this Agreement. Neither party, nor any of their respective agents nor employees, shall be construed to be the agent, employee, or representative of the other party and each party shall be solely responsible for any liability that may arise as a result of, or in connection with, any act or omission by that party or any of its agents or employees.
- C. The Provider acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due the Provider and that it is the Provider's sole obligation

- to comply with the applicable provisions of all Federal and State Tax laws.
- D. The Provider shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide the services identified herein. The Provider may elect to perform administrative duties off- premises.
 - E. The Provider shall be responsible for all expenses, professional development training and personal equipment expenses (such as pagers, cell phones, etc.) in providing the services covered under this Agreement.
 - F. Nothing in this Agreement shall limit the Provider in providing medical services to other public or private organizations or persons during the term of this Agreement.
 - G. The Provider consents to a security/criminal background check. The Provider's authority to enter the Jail (a secure facility) is contingent on this background check. The County retains the right to unilaterally terminate this Agreement in the event of any potential security threats presented by the Provider, and these security issues are not corrected within ten (10) days of receipt of written notice as such from the County.

XVII. Notices

Any notice hereunder shall have been deemed to have been given only if in writing and either sent by email, delivered by hand or sent by first class mail to the addresses listed herein.

XVIII. Experimental Treatment

Minnesota Rule 2911.6900 (2001) specifically prohibits the use of inmates for medical, pharmaceutical, or cosmetic experiments. The Provider shall not provide experimental medical services or treatment to inmates of the Jail.

XIX. Minnesota Government Data Practices Act

The Provider agrees to abide by the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, and all other applicable state and federal laws, rules, regulations and orders relating to data privacy or confidentiality, and as any of the same may be amended. The Provider agrees to defend, indemnify and hold harmless the County, its commissioners, officials, officers, agents, employees and volunteers for any claims resulting from the Provider's unlawful disclosure and/or use of such protected data. The terms of this paragraph shall survive the cancellation or termination of this Agreement.

XX. Subcontracting and Assignment

Provider shall neither enter into subcontracts for performance of any of the

services contemplated under this Agreement nor assign this Agreement without the prior approval of the County and subject to such conditions and provisions as the County may deem necessary. The Provider shall be responsible for the performance of any and all subcontractors.

XXI. Miscellaneous Provisions

- A. Waiver. Any waivers by either party of any provisions of the Agreement shall not imply or constitute a subsequent waiver of that provision or of any other provision.
- B. Minnesota Law to Govern. This Agreement shall be governed by and construed in accordance with the substantive and procedural laws of the State of Minnesota without giving effect to the principals of conflict of Laws. All proceedings shall be venued in the County of Aitkin, State of Minnesota.

IN WITNESS THEREOF, each of the parties has caused this Agreement to be executed on its behalf by its duly authorized representative.

AITKIN COUNTY

PROVIDER

Daniel Guida, Sheriff

Mary Mapes, NP

Dated: _____

Dated: _____

Karla White, Jail Administrator

Dated: _____

WLB1
5/7/24

10:17AM

Aitkin County



2Q

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
1	DEPT			Commissioners			
86222	Aitkin Independent Age						
	01-001-000-0000-6230		93.50	MARCH 12, 2024 SYNOPSIS	1387810	Printing, Publishing & Adv	Y
	01-001-000-0000-6230		110.50	MARCH 26, 2024 SYNOPSIS	1388849	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		204.00	2 Transactions			
10119	Kearney/Michael						
	01-001-000-0000-6335		222.48	KEARNEY MILEAGE JAN. 2024	04/29/2024	Gas/Vehicle Fuel Charges	N
	01-001-000-0000-6335		45.91	KEARNEY MILEAGE FEB. 2024	04/29/2024	Gas/Vehicle Fuel Charges	N
	01-001-000-0000-6335		282.34	KEARNEY MILEAGE MAR. 2024	04/29/2024	Gas/Vehicle Fuel Charges	N
10119	Kearney/Michael		550.73	3 Transactions			
10121	Leiviska/Travis						
	01-001-000-0000-6330		1,062.62	LEIVISKA MILEAGE JAN-MAR 2024	04/29/2024	Transportation/Travel/Parking	N
10121	Leiviska/Travis		1,062.62	1 Transactions			
1	DEPT Total:		1,817.35	Commissioners	3 Vendors	6 Transactions	
12	DEPT			Court Administration			
2810	Larson/Shari S						
	01-012-000-0000-6263		475.02	01-JV-23-825	04/23/2024	Contract Legal Services	Y
	01-012-000-0000-6263		787.54	01-JV-23-768, 769	04/23/2024	Contract Legal Services	Y
	01-012-000-0000-6263		570.51	01-JV-23-496	04/23/2024	Contract Legal Services	Y
	01-012-000-0000-6263		100.00	01-F7-03-132	04/23/2024	Contract Legal Services	Y
	01-012-000-0000-6263		520.31	01-JV-23-341	04/23/2024	Contract Legal Services	Y
	01-012-000-0000-6263		426.53	01-FA-19-944	04/23/2024	Contract Legal Services	Y
	01-012-000-0000-6263		193.77	01-FA-11-1185	04/23/2024	Contract Legal Services	Y
	01-012-000-0000-6263		168.75	01-FA-07-66	04/23/2024	Contract Legal Services	Y
	01-012-000-0000-6263		643.77	01-JV-23-449, 450, 451	04/23/2024	Contract Legal Services	Y
2810	Larson/Shari S		3,886.20	9 Transactions			
15054	Law Office of Raymond Horton						
	01-012-000-0000-6263		195.00	01-JV-23-488	04012024	Contract Legal Services	Y
				02/01/2024	03/31/2024		
15054	Law Office of Raymond Horton		195.00	1 Transactions			
9046	Loffler Companies, Inc.						
	01-012-000-0000-6220		20.87	MONTHLY TELEPHONE	4684858	Telephone	N
				04/01/2024	04/30/2024		

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9046	Loffler Companies, Inc.		20.87		1 Transactions		
10225	Shaffer/Paul T. 01-012-000-0000-6263		6,300.00	LEGAL SERVICES	04152024	Contract Legal Services	Y
10225	Shaffer/Paul T.		6,300.00		1 Transactions		
12	DEPT Total:		10,402.07	Court Administration	4 Vendors	12 Transactions	
40	DEPT			Auditor			
86222	Aitkin Independent Age 01-040-000-0000-6230		127.50	ASSESSMENT NOTICE / UNORG 04/24/2024 04/24/2024	1389569	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		127.50		1 Transactions		
9046	Loffler Companies, Inc. 01-040-000-0000-6220		41.75	MONTHLY TELEPHONE 04/01/2024 04/30/2024	4684858	Telephone	N
	01-040-021-0000-6220		20.87	MONTHLY TELEPHONE 04/01/2024 04/30/2024	4684858	Telephone	N
9046	Loffler Companies, Inc.		62.62		2 Transactions		
14071	Marco Technologies LLC 01-040-000-0000-6266		38.00	OFFICE 365 SUBSCRIPTION	INV12424089	Data Processing/Computer Services	Y
14071	Marco Technologies LLC		38.00		1 Transactions		
86235	The Office Shop Inc 01-040-000-0000-6480		34.01	KEYBOARD/MOUSE-HANNAH	1141081-0	Small Furniture/Equipment	N
86235	The Office Shop Inc		34.01		1 Transactions		
3518	Voyageur Press Of Mcgregor, Inc 01-040-000-0000-6230		336.00	TOBACCO ORDINANCE UPDATE	48587	Printing, Publishing & Adv	N
3518	Voyageur Press Of Mcgregor, Inc		336.00		1 Transactions		
40	DEPT Total:		598.13	Auditor	5 Vendors	6 Transactions	
42	DEPT			Treasurer			
9046	Loffler Companies, Inc. 01-042-000-0000-6220		20.87	MONTHLY TELEPHONE	4684858	Telephone	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9046	Loffler Companies, Inc.		20.87	04/01/2024 04/30/2024	1 Transactions		
14330	US Bank						
	01-042-000-0000-6342		100.00	RICOH COPIER	5	Office Equipment Rental/Contracts	N
14330	US Bank		100.00		1 Transactions		
42	DEPT Total:		120.87	Treasurer	2 Vendors	2 Transactions	
43	DEPT			Assessor			
10452	AT&T Mobility						
	01-043-000-0000-6220		317.35	ASSESSOR TABLETS	287298660812	Telephone	N
10452	AT&T Mobility		317.35		1 Transactions		
9046	Loffler Companies, Inc.						
	01-043-000-0000-6220		57.40	MONTHLY TELEPHONE	4684858	Telephone	N
9046	Loffler Companies, Inc.		57.40	04/01/2024 04/30/2024	1 Transactions		
3810	Paulbeck's County Market						
	01-043-000-0000-6335		290.55	PAULBECK'S GAS	9277327	Gas/Vehicle Fuel Charges	N
3810	Paulbeck's County Market		290.55	04/01/2024 04/30/2024	1 Transactions		
43	DEPT Total:		665.30	Assessor	3 Vendors	3 Transactions	
44	DEPT			Central Services			
15353	Hildi Inc. USI						
	01-044-000-0000-6360		3,450.00	ACTUARIAL DISCLOSURES GASB 75	16061	Services, Labor, Contracts	N
15353	Hildi Inc. USI		3,450.00		1 Transactions		
9046	Loffler Companies, Inc.						
	01-044-000-0000-6220		36.53	MONTHLY TELEPHONE	4684858	Telephone	N
9046	Loffler Companies, Inc.		36.53	04/01/2024 04/30/2024	1 Transactions		
44	DEPT Total:		3,486.53	Central Services	2 Vendors	2 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
49	DEPT			Information Technologies			
9572	ArchKey Technologies 01-049-000-0000-6283		140.00	GENETEC SERVICE	S0004845224	Programming, Services, Contracts	Y
9572	ArchKey Technologies		140.00	1 Transactions			
10452	AT&T Mobility 01-049-000-0000-6220		49.77	DEC IT CELL PHONE	287322433519X010	Telephone	N
	01-049-000-0000-6220		49.78	JAN IT CELL PHONE	287322433519X020	Telephone	N
	01-049-000-0000-6220		49.78	IT FEB CELL PHONE	287322433519X030	Telephone	N
	01-049-000-0000-6220		49.78	IT MARCH CELL PHONE	287322433519X040	Telephone	N
10452	AT&T Mobility		199.11	4 Transactions			
783	Canon Financial Services, Inc 01-049-000-0000-6342		47.07	APRIL - IT PRINTER LEASE	32458786	Office Equipment Rental/Contracts	N
783	Canon Financial Services, Inc		47.07	1 Transactions			
9046	Loffler Companies, Inc. 01-049-000-0000-6485		49.70	PHONE WALL MOUNT BRACKET	4678200	Computer/Technology Supplies	N
	01-049-000-0000-6220		36.53	MONTHLY TELEPHONE 04/01/2024 04/30/2024	4684858	Telephone	N
9046	Loffler Companies, Inc.		86.23	2 Transactions			
14071	Marco Technologies LLC 01-049-000-0000-6266		1,890.35	OFFICE 365 SUBSCRIPTION	INV12424089	Software Fees/License Fees	Y
14071	Marco Technologies LLC		1,890.35	1 Transactions			
49	DEPT Total:		2,362.76	Information Technologies	5 Vendors	9 Transactions	
52	DEPT			Administration			
9046	Loffler Companies, Inc. 01-052-000-0000-6220		52.18	MONTHLY TELEPHONE 04/01/2024 04/30/2024	4684858	Telephone	N
9046	Loffler Companies, Inc.		52.18	1 Transactions			
52	DEPT Total:		52.18	Administration	1 Vendors	1 Transactions	
53	DEPT			Human Resources			
86222	Aitkin Independent Age						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-053-000-0000-6230		14.04	INVOICE 988355 03/02/2024 03/02/2024	483648	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		42.15	INVOICE 989252 03/06/2024 03/09/2024	483648	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		42.15	INVOICE 990175 03/13/2024 03/16/2024	483648	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		42.15	INVOICE 991169 03/20/2024 03/23/2024	483648	Printing, Publishing & Adv	Y
	01-053-000-0000-6230		14.06	INVOICE 992262 03/27/2024 03/27/2024	483648	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		154.55		5 Transactions		
9561	Amazon Business						
	01-053-000-0000-6405		22.98	BADGE COVERS	19CT-LJGF-6HWG	Office Supplies	N
	01-053-000-0000-6405		27.98	KEYBOARD FOR TRAINING ROOM	1HTR-DGWC-JC7Q	Office Supplies	N
9561	Amazon Business		50.96		2 Transactions		
9046	Loffler Companies, Inc.						
	01-053-000-0000-6220		15.65	MONTHLY TELEPHONE 04/01/2024 04/30/2024	4684858	Telephone	N
9046	Loffler Companies, Inc.		15.65		1 Transactions		
12048	McDowell Agency, Inc./The						
	01-053-000-0000-6265		269.00	BACKGROUND FEES (5) 03/01/2024 03/31/2024	153373	Background Check Fee	N
12048	McDowell Agency, Inc./The		269.00		1 Transactions		
53	DEPT Total:		490.16	Human Resources	4 Vendors	9 Transactions	
60	DEPT			Elections			
9635	Bishop/Christy						
	01-060-000-0000-6330		41.04	ELECTIONS CONF MILEAGE 04/24/2024 04/26/2024	04/29/2024	Transportation/Travel/Parking	N
	01-060-000-0000-6339		16.64	ELECTIONS CONF LUNCH 04/24/2024 04/26/2024	04/29/2024	Meals (Overnight)	N
9635	Bishop/Christy		57.68		2 Transactions		
13475	Bright/Wendie						
	01-060-000-0000-6330		41.04	ELECTIONS TRAINING MILEAGE	05/01/2024	Transportation/Travel/Parking	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-060-000-0000-6339		17.00	04/24/2024 04/26/2024 ELECTIONS TRAINING LUNCH	05/01/2024	Meals (Overnight)	N
13475	Bright/Wendie		58.04	04/24/2024 04/24/2024 2 Transactions			
11051	Department of Human Services 01-060-000-0000-6205		115.90	MAR2024 MAILINGS 03/01/2024 03/31/2024	A300IC01254I	Postage	N
11051	Department of Human Services		115.90	1 Transactions			
3267	Peysar/Kirk 01-060-000-0000-6330		145.93	ELECTION CONF MILEAGE 04/24/2024 04/26/2024	04292024	Transportation/Travel/Parking	N
3267	Peysar/Kirk		145.93	1 Transactions			
89796	Ryan/Kathleen 01-060-000-0000-6330		41.04	MILEAGE 72 MILES *.57 04/24/2024 04/26/2024	2024 ELEC CONF	Transportation/Travel/Parking	N
	01-060-000-0000-6332		600.23	LODGING FOR CONFERENCE 04/24/2024 04/26/2024	2024 ELEC CONF	Hotel / Motel Lodging	N
	01-060-000-0000-6339		17.00	LUNCH-04/24/24 NOT PROVIDED 04/24/2024 04/26/2024	2024 ELEC CONF	Meals (Overnight)	N
89796	Ryan/Kathleen		658.27	3 Transactions			
86235	The Office Shop Inc 01-060-000-0000-6405		97.08	FLASH DRIVES	1141192-0	Office Supplies	N
86235	The Office Shop Inc		97.08	1 Transactions			
60	DEPT Total:		1,132.90	Elections	6 Vendors	10 Transactions	
90	DEPT			Attorney			
9561	Amazon Business 01-090-000-0000-6405		44.99	OFFICE SUPPLY - KEYBOARD	1PRN-LFQ1-9TLX	Office Supplies	N
9561	Amazon Business		44.99	1 Transactions			
10855	Culligan Soft Water 01-090-000-0000-6265		81.00	MONTHLY SERVICE	150X01642602	Drug & Forfeiture MS 387.213	N
10855	Culligan Soft Water		81.00	1 Transactions			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2140	Hennepin County Sheriff's Office 01-090-000-0000-6264		80.00	SUB SERVICE HANCOCK	89278	Sheriff Services	N
2140	Hennepin County Sheriff's Office		80.00	1 Transactions			
9046	Loffler Companies, Inc. 01-090-000-0000-6220		73.06	MONTHLY TELEPHONE 04/01/2024 04/30/2024	4684858	Telephone	N
9046	Loffler Companies, Inc.		73.06	1 Transactions			
14071	Marco Technologies LLC 01-090-000-0000-6266		228.00	OFFICE 365 SUBSCRIPTION	INV12424089	Computer Research	Y
14071	Marco Technologies LLC		228.00	1 Transactions			
3150	Mille Lacs Co Sheriff 01-090-000-0000-6264		87.57	SUBPOENA SERVICE NAYQUONABE	12230	Sheriff Services	N
3150	Mille Lacs Co Sheriff		87.57	1 Transactions			
13724	Minnesota Continuing Legal Education 01-090-000-0000-6406		102.00	2024 CRIM BENCHBOOK	1310799	Law Publ. & Subscriptions	N
13724	Minnesota Continuing Legal Education		102.00	1 Transactions			
3251	Mn Attorney Generals Office 01-090-000-0000-6333		66.31	AG MILEAGE	793990	Crt.Related Travel Expenses	N
3251	Mn Attorney Generals Office		66.31	1 Transactions			
340	Sheriff Anoka County 01-090-000-0000-6264		80.00	SUBPOENA SERVICE 01CR22899	24001726	Sheriff Services	N
340	Sheriff Anoka County		80.00	1 Transactions			
10879	Shred-It 01-090-000-0000-6360		216.94	MONTHLY SERVICES 04/01/2024 04/30/2024	8006987621	Services, Labor, Contracts	N
10879	Shred-It		216.94	1 Transactions			
4640	Stearns County Sheriff's Dept 01-090-000-0000-6264		70.00	SUBPOENA SERVICE PALMERSHEIM	288	Sheriff Services	N
4640	Stearns County Sheriff's Dept		70.00	1 Transactions			
11949	Swanson/Sondra						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
		01-090-000-0000-6268			99.00	TRAINING	2028079205	Staff Training, Development	N
11949	Swanson/Sondra				99.00	1 Transactions			
5173	Thomson Reuters-West Publishing								
		01-090-000-0000-6406			1,696.52	ONLINE/SOFTWARE SUBSCRIPTION	850100103	Law Publ. & Subscriptions	N
						04/01/2024 04/30/2024			
		01-090-000-0000-6406			377.94	LIBRARY PLAN	850181481	Law Publ. & Subscriptions	N
5173	Thomson Reuters-West Publishing				2,074.46	2 Transactions			
90	DEPT Total:				3,303.33	Attorney	13 Vendors	14 Transactions	
100	DEPT					Recorder			
248	Association of Mn Counties								
		01-100-000-0000-6241			400.00	2024 AMC LEADERSHIP SUMMIT	68294	Registration Fee	N
248	Association of Mn Counties				400.00	1 Transactions			
9046	Loffler Companies, Inc.								
		01-100-000-0000-6220			26.09	MONTHLY TELEPHONE	4684858	Telephone	N
						04/01/2024 04/30/2024			
9046	Loffler Companies, Inc.				26.09	1 Transactions			
100	DEPT Total:				426.09	Recorder	2 Vendors	2 Transactions	
110	DEPT					Courthouse Maintenance			
9561	Amazon Business								
		01-110-000-0000-6415			652.63	LAWN CARE BATTERIES	14KC-3T9Q-HKQV	Operational Supplies	N
9561	Amazon Business				652.63	1 Transactions			
10365	Antoine Electric, Inc.								
		01-110-000-0000-6360			115.00	EXTERIOR LIGHT REPLACEMENT	3211	Services, Labor, Contracts	N
		01-110-000-0000-6360			253.81	EAST END POLE LIGHT - JUDICIAL	3212	Services, Labor, Contracts	N
		01-110-000-0000-6360			379.09	LIGHTS IN BOILER ROOM	3213	Services, Labor, Contracts	N
10365	Antoine Electric, Inc.				747.90	3 Transactions			
9085	Climate Makers Inc								
		01-110-000-0000-6360			4,604.00	LLCC-LIGHTING CONTROLS	12067-BROWN OUT	Services, Labor, Contracts	N
		01-110-000-0000-6360			10,358.31	LLCC BROWN OUT REPAIRS	120816	Services, Labor, Contracts	N

Aitkin County



1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
9085	Climate Makers Inc				14,962.31							
								2				
88628	Dalco Enterprises											
	01-110-000-0000-6422				109.44	40X46 CAN LINERS		4228037		Janitorial Supplies		N
88628	Dalco Enterprises				109.44							
								1				
9024	ETS Health											
	01-110-000-0000-6415				34.79	SAO WATER PARTS		15308		Operational Supplies		N
9024	ETS Health				34.79							
								1				
1754	Garrison Disposal Company, Inc											
	01-110-000-0000-6255				692.22	MONTHLY GARBAGE SERVICE		364062		Garbage		N
						04/01/2024	04/30/2024					
1754	Garrison Disposal Company, Inc				692.22							
								1				
9046	Loffler Companies, Inc.											
	01-110-000-0000-6220				10.44	MONTHLY TELEPHONE		4684858		Telephone		N
						04/01/2024	04/30/2024					
9046	Loffler Companies, Inc.				10.44							
								1				
9692	Minnesota Energy Resources Corporation											
	01-110-000-0000-6254				1,317.49	COURTHOUSE		4998487506		Utilities-Gas and Electric		N
						03/21/2024	04/21/2024					
9692	Minnesota Energy Resources Corporation				1,317.49							
								1				
3950	Public Utilities											
	01-110-000-0000-6254				3,731.42	GOV'T CENTER		1430-00		Utilities-Gas and Electric		N
						03/16/2024	04/16/2024					
	01-110-000-0000-6254				110.52	GLARCO		50186-00		Utilities-Gas and Electric		N
						03/16/2024	04/16/2024					
	01-110-000-0000-6254				320.01	LA TOOL BLDG		50188-00		Utilities-Gas and Electric		N
						03/16/2024	04/16/2024					
	01-110-000-0000-6254				57.56	OLD COUNTY GARAGE		50202-00		Utilities-Gas and Electric		N
						03/16/2024	04/16/2024					
	01-110-000-0000-6254				27.41	JUDICIAL CENTER		509-00		Utilities-Gas and Electric		N
						03/16/2024	04/16/2024					
3950	Public Utilities				4,246.92							
								5				
10698	Stericycle, Inc											

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
	01-110-000-0000-6360			30.10	STERI-SAFE	8006817954	Services, Labor, Contracts	6
10698	Stericycle, Inc			30.10	05/01/2024 05/31/2024			
					1 Transactions			
13146	The Retrofit Companies, Inc			701.49	E-WASTE	0124605-IN	Services, Labor, Contracts	N
	01-110-000-0000-6360							
13146	The Retrofit Companies, Inc			701.49				
					1 Transactions			
110	DEPT Total:			23,505.73	Courthouse Maintenance	11 Vendors	18 Transactions	
120	DEPT				Veterans Service			
9561	Amazon Business							
	01-120-000-0000-6405			21.88	AMAZON - WIRELESS MOUSE	1PHH-3D3G-DG63	Office Supplies	N
9561	Amazon Business			21.88				
					1 Transactions			
14508	Janzen/Hugh							
	01-120-000-0000-6278			50.00	HUGH APRIL	040524	Per Diem	Y
14508	Janzen/Hugh			50.00				
					1 Transactions			
5767	Lamke/Dennis C.							
	01-120-000-0000-6278			50.00	DENNIS APRIL	052524	Per Diem	Y
5767	Lamke/Dennis C.			50.00				
					1 Transactions			
9046	Loffler Companies, Inc.							
	01-120-000-0000-6220			15.65	MONTHLY TELEPHONE	4684858	Telephone	N
					04/01/2024 04/30/2024			
9046	Loffler Companies, Inc.			15.65				
					1 Transactions			
10677	Olsen/Gerald D							
	01-120-000-0000-6278			50.00	GERRY APRIL	04112024	Per Diem	Y
10677	Olsen/Gerald D			50.00				
					1 Transactions			
86235	The Office Shop Inc							
	01-120-000-0000-6405			88.60	TONER	1140811	Office Supplies	N
	01-120-000-0000-6405			41.44	STICKY NOTES, MECH PENCILS	1141086	Office Supplies	N
					04/24/2024 04/25/2024			
86235	The Office Shop Inc			130.04				
					2 Transactions			
13934	The Tire Barn							

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13934	The Tire Barn		73.67 73.67	OIL CHANGE 1 Transactions	72555	Vehicle Maintenance	N
15126	Timinski/Matthew		100.00	MATT APRIL 04/03/2024	040324 1 Transactions	Per Diem	Y
15126	Timinski/Matthew		100.00				
3518	Voyageur Press Of Mcgregor, Inc		125.00	V PRESS APRIL 04/23/2024	48590 1 Transactions	Printing, Publishing & Adv	N
3518	Voyageur Press Of Mcgregor, Inc		125.00				
11970	Wikelius/Charles		50.00	CHARLIE APRIL 1 Transactions	041924	Per Diem	Y
11970	Wikelius/Charles		50.00				
9255	Witt/Warren		50.00	WARREN APRIL 1 Transactions	041724	Per Diem	Y
9255	Witt/Warren		50.00				
120	DEPT Total:		716.24	Veterans Service	11 Vendors	12 Transactions	
122	DEPT			Planning & Zoning			
86222	Aitkin Independent Age		92.25	INTERIM ORDINANCE	1388052	Printing, Publishing & Adv	Y
			185.75	MAY BOA	1388055	Printing, Publishing & Adv	Y
			143.25	MAY PC	1389773	Printing, Publishing & Adv	Y
86222	Aitkin Independent Age		421.25	3 Transactions			
999999000	BOE/KEITH		696.00	REFUND APP#2023-001253	58612	Refunds & Reimbursements	N
999999000	BOE/KEITH		696.00	1 Transactions			
9046	Loffler Companies, Inc.		46.96	MONTHLY TELEPHONE 04/01/2024	4684858 04/30/2024	Telephone	N
9046	Loffler Companies, Inc.		46.96	1 Transactions			

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
86235	The Office Shop Inc 01-122-000-0000-6405		99.31	CATALOG ENVELOPES, LEGAL	11407160	Office, Film, & Field Supplies	N
86235	The Office Shop Inc		99.31	1 Transactions			
122	DEPT Total:		1,263.52	Planning & Zoning	4 Vendors	6 Transactions	
123	DEPT			Coroner			
9151	River Valley Forensic Services PA 01-123-000-0000-6262		250.00	MED EXAMINER MARCH 24 SERVICES 03/01/2024 03/31/2024	2424	Coroner Fees	6
9151	River Valley Forensic Services PA		250.00	1 Transactions			
123	DEPT Total:		250.00	Coroner	1 Vendors	1 Transactions	
200	DEPT			Enforcement			
9561	Amazon Business 01-200-200-0000-6405 01-200-000-0000-6405 01-200-000-0000-6610		16.99 64.95 51.59	NOTARY STAMP FOOT PEDAL JEN T #209 GPS PUCK & LAPTOP CHARGER	19H6-FFQL-JM47 1LRN-R6CK-3F36 1NKY-DDN1-7YW6	VCET - AIM Office Supplies Office Supplies Equipment & Radios	N N N
9561	Amazon Business		133.53	3 Transactions			
9138	ASAP Towing 01-200-000-0000-6359		201.00	24000707	11893	Wrecker Service	Y
9138	ASAP Towing		201.00	1 Transactions			
14568	Axon Enterprise, Inc 01-200-000-0000-6460		4,449.60	TASERX	INUS244671	Deputy Supplies	N
14568	Axon Enterprise, Inc		4,449.60	1 Transactions			
86527	Cuyuna Regional Medical Center 01-200-003-0000-6241		2.95	#214 BLS CPR CARD	4171	Registration Fee	N
86527	Cuyuna Regional Medical Center		2.95	1 Transactions			
14404	Iron Range Veterinary Clinic 01-200-019-0000-6360		268.96	RUBY ANNUAL EXAM	21913	Services, Labor, Contracts	6
14404	Iron Range Veterinary Clinic		268.96	1 Transactions			
9645	Jindra/Dylan						

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
	01-200-003-0000-6332			102.00	#209 HOTEL TRNG- RIPLEY	004222024	Hotel / Motel Lodging	N
	01-200-003-0000-6339			60.75	OVERNIGHT MEAL REIMB #209 TRNG	004222024	Meals (Overnight)	N
9645	Jindra/Dylan			162.75	2 Transactions			
9740	Johnson/Zach							
	01-200-003-0000-6332			102.00	#226 HOTEL TRNG-RIPLEY	04212024	Hotel / Motel Lodging	N
	01-200-003-0000-6339			60.75	#226 MEALS OVERNIGHT-RIPLEY	04212024	Meals (Overnight)	N
9740	Johnson/Zach			162.75	2 Transactions			
9046	Loffler Companies, Inc.							
	01-200-000-0000-6220			219.17	MONTHLY TELEPHONE	4684858	Telephone	N
					04/01/2024 04/30/2024			
9046	Loffler Companies, Inc.			219.17	1 Transactions			
9825	McGregor Print Pros, LLC							
	01-200-000-0000-6180			175.00	ORANGE BALL CAPS	3740	Clothing Allowance	Y
9825	McGregor Print Pros, LLC			175.00	1 Transactions			
3950	Public Utilities							
	01-200-000-0000-6254			81.83	EMERG STORAGE GARAGE	507-00	Utilities-Gas and Electric	N
					03/16/2024 04/16/2024			
3950	Public Utilities			81.83	1 Transactions			
11538	RCB Collections Range Credit Bureau Inc							
	01-200-000-0000-6360			15.00	BROWN-CREDIT REPORT	52661	Services, Labor, Contracts	N
11538	RCB Collections Range Credit Bureau Inc			15.00	1 Transactions			
10289	Roger's Two Way Radio, Inc.							
	01-200-000-0000-6360			218.18	#222 REPAIR RADIO MOUNT	25462	Services, Labor, Contracts	N
10289	Roger's Two Way Radio, Inc.			218.18	1 Transactions			
4681	Streichers							
	01-200-000-0000-6460			22,986.80	12 GA & .223 CAL AMMO	11696264	Deputy Supplies	N
4681	Streichers			22,986.80	1 Transactions			
10273	T-Mobile USA Inc							
	01-200-200-0000-6265			115.00	GPS LOCATE XXX-6839	4973739	Programs	N
	01-200-200-0000-6265			440.00	PRTT 24000319	9562027830	Programs	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10273	T-Mobile USA Inc		555.00		2 Transactions		
86235	The Office Shop Inc						
	01-200-000-0000-6405		27.87	LAMINATE	1140885-0	Office Supplies	N
	01-200-000-0000-6405		2.60	TAPE DISPENSER -228	1141226-0	Office Supplies	N
86235	The Office Shop Inc		30.47		2 Transactions		
13934	The Tire Barn						
	01-200-000-0000-6302		359.63	#223 OIL CHANGE & BATTERY	72564	Vehicle Maintenance	N
13934	The Tire Barn		359.63		1 Transactions		
200	DEPT Total:		30,022.62	Enforcement	16 Vendors	22 Transactions	
202	DEPT			Boat & Water			
117	Aitkin County Sheriff						
	01-202-000-0000-6241		63.75	B/W TRAILER TABS	L0063442783	Registration Fee	N
117	Aitkin County Sheriff		63.75		1 Transactions		
202	DEPT Total:		63.75	Boat & Water	1 Vendors	1 Transactions	
252	DEPT			Corrections			
657	Aitkin Glass Service Inc.						
	01-252-252-0000-6465		5,896.43	LIBRARY WINDOW REPL 24-0436	20889	Inmate Welfare Supplies	N
	01-252-252-0000-6465		3,377.10	REPLACE CELL WINDOW#120	21011	Inmate Welfare Supplies	N
	01-252-252-0000-6465		2,481.13	REPLACE CELL WINDOW	21093	Inmate Welfare Supplies	N
657	Aitkin Glass Service Inc.		11,754.66		3 Transactions		
9561	Amazon Business						
	01-252-000-0000-6405		23.16	HDMI CABLES	1HKC-FPP1-3KX6	Office Supplies	N
	01-252-252-0000-6465		31.99	RACQUETBALL JUG	1HKC-FPP1-3KX6	Inmate Welfare Supplies	N
	01-252-000-0000-6405		79.99	HANDHELD VACUUM	1JF9-RPJW-QDJ1	Office Supplies	N
	01-252-000-0000-6420		19.74	ROLLING PINS; APPLE SLICER	1LRN-R6CK-3F36	Food Service Supplies	N
	01-252-252-0000-6465		15.27	PILATES WORKOUT	1W37-FCXN-1MRF	Inmate Welfare Supplies	N
9561	Amazon Business		170.15		5 Transactions		
14005	American Tower Corporation						
	01-252-000-0000-6342		401.16	JACOBSON TOWER LEASE	98013	Tower Lease and Rental/Contracts	N

Aitkin County



1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	1099
14005	American Tower Corporation				401.16						
								1 Transactions			
10365	Antoine Electric, Inc.										
		01-252-000-0000-6360			118.45	TOGGLE SWITCH -KITCHEN		3214		Services, Labor, Contracts	N
		01-252-000-0000-6590			536.99	EXTERIOR WALL PACK FIXTURES		3215		Repair & Maintenance Supplies	N
10365	Antoine Electric, Inc.				655.44						
								2 Transactions			
456	Bob Barker Company, Inc.										
		01-252-252-0000-6465			259.00	SILICONE WASTEBASKETS		INV2012254		Inmate Welfare Supplies	N
456	Bob Barker Company, Inc.				259.00						
								1 Transactions			
163	Charter Communications Holdings LLC										
		01-252-252-0000-6465			206.94	INMATE CABLE		175591501042124		Inmate Welfare Supplies	N
163	Charter Communications Holdings LLC				206.94						
								1 Transactions			
10855	Culligan Soft Water										
		01-252-000-0000-6342			55.00	MAY COOLER LEASE		150X01655406		Tower Lease and Rental/Contracts	N
10855	Culligan Soft Water				55.00						
								1 Transactions			
86527	Cuyuna Regional Medical Center										
		01-252-003-0000-6240			3.30	BLS CPR CARD- JAIL NURSE		4399		Membership/Dues/Association Fees	N
86527	Cuyuna Regional Medical Center				3.30						
								1 Transactions			
4812	JC32 Teamsters H&W Fund										
		01-252-000-0000-6101			7,014.00	EE APRIL HEALTH INSURANCE		202404		Salaries-Full Time	N
		01-252-000-0000-6150			26,355.00	ER APRIL HEALTH INSURANCE		202404		Health Insurance-Employer	N
4812	JC32 Teamsters H&W Fund				33,369.00						
								2 Transactions			
9046	Loffler Companies, Inc.										
		01-252-000-0000-6220			104.36	MONTHLY TELEPHONE		4684858		Telephone	N
						04/01/2024	04/30/2024				
9046	Loffler Companies, Inc.				104.36						
								1 Transactions			
9208	Mapes FNP-C, Mary										
		01-252-000-0000-6262			6,250.00	JAIL MEDICAL 3/15-4/15		03042024		Contract Service or Medical Service	6
						03/15/2024	04/15/2024				
9208	Mapes FNP-C, Mary				6,250.00						
								1 Transactions			
9692	Minnesota Energy Resources Corporation										

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	01-252-000-0000-6254		116.00	STS 03/21/2024 04/21/2024	4999060762	Utilities-Gas and Electric	N
	01-252-000-0000-6254		375.15	JAIL 03/21/2024 04/21/2024	4999195659	Utilities-Gas and Electric	N
	01-252-000-0000-6254		1,523.90	JAIL 03/21/2024 04/21/2024	5004467424	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		2,015.05		3 Transactions		
3789	Pan-O-Gold Baking Company						
	01-252-000-0000-6418		153.60	BREAD & BUNS	10002424109008	Groceries	N
	01-252-000-0000-6418		119.80	BREAD & BUNS	10002424116006	Groceries	N
3789	Pan-O-Gold Baking Company		273.40		2 Transactions		
9808	Performance Foodservice						
	01-252-000-0000-6418		1,528.11	GROCERIES	101908	Groceries	N
	01-252-000-0000-6418		2,043.30	GROCERIES	110165	Groceries	N
	01-252-000-0000-6418		3,111.41	GROCERIES	983526	Groceries	N
9808	Performance Foodservice		6,682.82		3 Transactions		
3950	Public Utilities						
	01-252-000-0000-6254		6,635.79	NEW JAIL 2 03/16/2024 04/16/2024	1431-00	Utilities-Gas and Electric	N
	01-252-000-0000-6254		115.38	STS 03/16/2024 04/16/2024	50109-00	Utilities-Gas and Electric	N
	01-252-000-0000-6254		813.40	NEW JAIL 03/16/2024 04/16/2024	512-00	Utilities-Gas and Electric	N
3950	Public Utilities		7,564.57		3 Transactions		
12930	River Oaks Dental						
	01-252-000-0000-6262		2,221.00	DENTAL V.L. 2/28 & 3/7	100463	Contract Service or Medical Service	6
12930	River Oaks Dental		2,221.00		1 Transactions		
12598	Scollard/Pat						
	01-252-252-0000-6465		424.80	BLINDS FOR JAIL	042202024	Inmate Welfare Supplies	N
12598	Scollard/Pat		424.80		1 Transactions		
90805	Temco						
	01-252-000-0000-6590		51.00	ALUMINUM PLATE-OUTSIDE LIGHT	28660	Repair & Maintenance Supplies	Y
	01-252-000-0000-6360		727.00	REPAIR CELL DOOR	28670	Services, Labor, Contracts	Y

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
90805	Temco		778.00		2 Transactions		
86235	The Office Shop Inc 01-252-000-0000-6405		4.58	PEN LEAD -KITCHEN	1140868-0	Office Supplies	N
86235	The Office Shop Inc		4.58		1 Transactions		
9617	Timber Lakes Septic Service, Inc. 01-252-000-0000-6360		700.00	ROTO JET CELL#126	37870	Services, Labor, Contracts	N
9617	Timber Lakes Septic Service, Inc.		700.00		1 Transactions		
5072	Ukuras Big Dollar 01-252-000-0000-6418		265.44	GROCERIES	00001457	Groceries	N
5072	Ukuras Big Dollar		265.44		1 Transactions		
9601	Virtual Academy 01-252-000-0000-6360		472.00	VIRTUAL ACADEMY TRAINING SUB 05/19/2024 05/19/2025	VA12404	Services, Labor, Contracts	N
9601	Virtual Academy		472.00		1 Transactions		
252	DEPT Total:		74,630.67	Corrections	22 Vendors	38 Transactions	
253	DEPT			Sentence to Serve			
117	Aitkin County Sheriff 01-253-000-0000-6241		21.25	'05 DODGE TABS	L0063442783	Registration Fee/license plates	N
117	Aitkin County Sheriff		21.25		1 Transactions		
86467	Auto Value Aitkin 01-253-000-0000-6464		21.99	WIRE FLAT EXTENSTION	40239370	STS Supplies	N
86467	Auto Value Aitkin		21.99		1 Transactions		
13725	Beartooth True Value 01-253-000-0000-6464		50.38	36" PICKUP TOOL	5096	STS Supplies	N
	01-253-000-0000-6464		1.99	HARDWARE	7069	STS Supplies	N
13725	Beartooth True Value		52.37		2 Transactions		
1430	Dotzler Power Equipment 01-253-000-0000-6415		679.99	CHAINSAW	37781	Operational Supplies	N
1430	Dotzler Power Equipment		679.99		1 Transactions		

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2340	Hyytinen Hardware Hank						
	01-253-000-0000-6464		19.99	GRIP & GRAB	17732/1	STS Supplies	N
	01-253-000-0000-6464		9.52	3/16 CHAIN	17974/1	STS Supplies	N
	01-253-000-0000-6464		37.97	FINISH, WOOD STAIN; PAINT BRUS	18006/1	STS Supplies	N
2340	Hyytinen Hardware Hank		67.48	3 Transactions			
4812	JC32 Teamsters H&W Fund						
	01-253-000-0000-6101		334.00	EE APRIL HEALTH INSURANCE	202404	Salaries-Full Time	N
	01-253-000-0000-6150		1,255.00	ER APRIL HEALTH INSURANCE	202404	Health Insurance-Employer	N
4812	JC32 Teamsters H&W Fund		1,589.00	2 Transactions			
9046	Loffler Companies, Inc.						
	01-253-000-0000-6220		5.22	MONTHLY TELEPHONE 04/01/2024 04/30/2024	4684858	Telephone	N
9046	Loffler Companies, Inc.		5.22	1 Transactions			
4300	Sathers Gateway Lumber						
	01-253-000-0000-6464		23.44	WD-40, COLD SHUT	138567	STS Supplies	N
4300	Sathers Gateway Lumber		23.44	1 Transactions			
253	DEPT Total:		2,460.74	Sentence to Serve	8 Vendors	12 Transactions	
254	DEPT			Enhanced 911 System			
10289	Roger's Two Way Radio, Inc.						
	01-254-000-0000-6360		326.56	BATTERY GRE TOWER	25454	Services, Labor, Contracts	N
10289	Roger's Two Way Radio, Inc.		326.56	1 Transactions			
254	DEPT Total:		326.56	Enhanced 911 System	1 Vendors	1 Transactions	
255	DEPT			Crime Victims			
9561	Amazon Business						
	01-255-000-0000-6405		60.44	TECH EQUIP-MONITOR ARM 04/20/2024 04/20/2024	1KNH-99F-J-FGNQ	Office Supplies	N
9561	Amazon Business		60.44	1 Transactions			
9046	Loffler Companies, Inc.						
	01-255-000-0000-6220		5.22	MONTHLY TELEPHONE 04/01/2024 04/30/2024	4684858	Telephone	N

Aitkin County



1 General Fund

Vendor No.	Name	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula			Service Dates	Paid On Bhf #	On Behalf of Name	
9046	Loffler Companies, Inc.		5.22		1 Transactions		
255	DEPT Total:		65.66	Crime Victims	2 Vendors	2 Transactions	
257	DEPT			Community Corrections			
9561	Amazon Business						
	01-257-000-0000-6485		83.09	TECHNOLOGY - EQUIPMENT 05/01/2024 05/01/2024	16QQ-KJ39-P1XP	Computer/Technology Supplies	N
	01-257-000-0000-6405		253.14	OFFICE SUPPLIES 04/25/2024 04/25/2024	19H6-FFQL-VRFQ	Office Supplies	N
	01-257-000-0000-6485		3,568.00	TECHNOLOGY EQUIP-MONITORS 04/20/2024 04/20/2024	1KNH-99F-J-FGNQ	Computer/Technology Supplies	N
	01-257-000-0000-6405		60.00	OFFICE SUPPLIES 04/29/2024 04/29/2024	1RGQ-MDK6-17QK	Office Supplies	N
	01-257-000-0000-6485		362.63	TECHNOLOGY - COMPUTER SUPPLIES 04/29/2024 04/29/2024	1RGQ-MDK6-17QK	Computer/Technology Supplies	N
	01-257-000-0000-6485		374.98	TECHNOLOGY SUPPLIES -MONITOR 04/02/2024 04/02/2024	1T9V-1QCY-17LK	Computer/Technology Supplies	N
	01-257-000-0000-6405		49.31	OFFICE SUPPLIES	1XJJ-WCNX-YPH1	Office Supplies	N
	01-257-000-0000-6480		348.47	EQUIP SHREDDER (2)	1XJJ-WCNX-YPH1	Small Equipment: Phones,Chairs,Tools,et	N
9561	Amazon Business		5,099.62		8 Transactions		
14563	Anoka County Corrections						
	01-257-255-0000-6269		9,913.00	SEC JUV DET - RJC CONTRACT 04/01/2024 04/30/2024	APRIL2024	Juvenile Detention	N
14563	Anoka County Corrections		9,913.00		1 Transactions		
9046	Loffler Companies, Inc.						
	01-257-000-0000-6220		46.96	MONTHLY TELEPHONE 04/01/2024 04/30/2024	4684858	Telephone	N
9046	Loffler Companies, Inc.		46.96		1 Transactions		
11997	Minnesota Monitoring, Inc						
	01-257-267-0000-6342		1,359.00	EHM RENTAL COST	14525	Office Equipment Rental/Contracts	N
11997	Minnesota Monitoring, Inc		1,359.00		1 Transactions		
89269	Northwestern MN Juv Ctr-Primary Resident						
	01-257-255-0000-6269		8,880.00	JUV DET - RESIDENTIAL (ADB) 04/01/2024 04/30/2024	301-179-1	Juvenile Detention	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
89269	Northwestern MN Juv Ctr-Primary Resident				8,880.00				1 Transactions			
257	DEPT Total:				25,298.58	Community Corrections			5 Vendors			12 Transactions
391	DEPT					Solid Waste						
86222	Aitkin Independent Age	01-391-000-0000-6230			165.75	HHW		1386896		Printing, Publishing & Adv		Y
86222	Aitkin Independent Age				165.75				1 Transactions			
9046	Loffler Companies, Inc.	01-391-000-0000-6220			10.44	MONTHLY TELEPHONE		4684858		Telephone		N
						04/01/2024	04/30/2024					
9046	Loffler Companies, Inc.				10.44				1 Transactions			
3518	Voyageur Press Of Mcgregor, Inc	01-391-000-0000-6230			330.00	HHW DAY		48583		Printing, Publishing & Adv		N
3518	Voyageur Press Of Mcgregor, Inc				330.00				1 Transactions			
391	DEPT Total:				506.19	Solid Waste			3 Vendors			3 Transactions
600	DEPT					Ag Society, Soil & Water, Ag Inspect						
89856	Aitkin Co Agricultural Society	01-600-550-0000-6801			700.00	FISHERIES LEASE APR 2024		8778190		Ag Society Appropriations		N
89856	Aitkin Co Agricultural Society				700.00				1 Transactions			
600	DEPT Total:				700.00	Ag Society, Soil & Water, Ag Inspect			1 Vendors			1 Transactions
601	DEPT					Extension						
9046	Loffler Companies, Inc.	01-601-000-0000-6220			5.22	MONTHLY TELEPHONE		4684858		Telephone		N
						04/01/2024	04/30/2024					
9046	Loffler Companies, Inc.				5.22				1 Transactions			
601	DEPT Total:				5.22	Extension			1 Vendors			1 Transactions
711	DEPT					Economic Development						
248	Association of Mn Counties	01-711-000-0000-6240			500.00	2024 MAPCED DUES.REPLACE#93178		12966-24		Membership/Dues/Association Fees		N

Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
248	Association of Mn Counties		500.00	01/01/2024 12/31/2024 1 Transactions			
9847	KK Advertising Inc. 01-711-000-0000-6230		308.75	NATURALLY BETTER MERCH DESIGN 1 Transactions	0009505	Printing, Publishing & Adv	N
9847	KK Advertising Inc.		308.75				
9046	Loffler Companies, Inc. 01-711-000-0000-6220		5.22	MONTHLY TELEPHONE 04/01/2024 04/30/2024 1 Transactions	4684858	Telephone	N
9046	Loffler Companies, Inc.		5.22				
10930	Tidholm Productions 01-711-000-0000-6230		498.00	CAN INSULATORS	38625993	Printing, Publishing & Adv	Y
	01-711-000-0000-6230		352.69	BROCHURE	38686025	Printing, Publishing & Adv	Y
	01-711-000-0000-6230		374.53	STICKERS	3872 6017	Printing, Publishing & Adv	Y
	01-711-000-0000-6230		311.30	RETRACTABLE BANNERS	38866026	Printing, Publishing & Adv	Y
	01-711-000-0000-6230		382.19	OUTDOOR BANNERS	39106036	Printing, Publishing & Adv	Y
10930	Tidholm Productions		1,918.71	5 Transactions			
711	DEPT Total:		2,732.68	Economic Development	4 Vendors	8 Transactions	
1	Fund Total:		187,405.83	General Fund		214 Transactions	

Aitkin County



2 Reserves Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
44	DEPT 10203			Central Services			
	Brendel/William 02-044-251-0000-6268		7,000.00	ORGANIZATION DEVELOP. APR '24 04/01/2024 04/30/2024	13	Staff Training, Development	Y
	10203 Brendel/William		7,000.00	1 Transactions			
44	DEPT Total:		7,000.00	Central Services	1 Vendors	1 Transactions	
200	DEPT			Enforcement			
	117 Aitkin County Sheriff 02-200-020-0000-6360		21.25	TABS FOR SAR SXS TRAILER	L0063442783	Sheriff Search & Rescue Reserve Expense	N
	117 Aitkin County Sheriff		21.25	1 Transactions			
	9561 Amazon Business 02-200-020-0000-6360		224.76	SD CARDS FOR DRONES	1KHF-KW3Y-NTHJ	Sheriff Search & Rescue Reserve Expense	N
	9561 Amazon Business		224.76	1 Transactions			
	9863 Brown/Todd M 02-200-020-0000-6360		289.36	BROWN -REIMBURSE DRONE CERT.	SAR05022024	Sheriff Search & Rescue Reserve Expense	N
	9863 Brown/Todd M		289.36	1 Transactions			
	173 City Of Hill City 02-200-020-0000-6360		7,000.00	HCFD TRAILER	SAR05022024	Sheriff Search & Rescue Reserve Expense	N
	173 City Of Hill City		7,000.00	1 Transactions			
	9916 Van Hatten/Scott 02-200-020-0000-6360		500.00	REIMB. DOWN PYMT ON SAR TRAILER	04172024	Sheriff Search & Rescue Reserve Expense	N
	9916 Van Hatten/Scott		500.00	1 Transactions			
200	DEPT Total:		8,035.37	Enforcement	5 Vendors	5 Transactions	
257	DEPT			Community Corrections			
	9639 LUBOVICH/MARY ANN 02-257-000-0000-6357		364.82	TRAINING COSTS-ACSC CLIENT MAL	DBF MAY2024	Baker Foundation Expenses	N
	9639 LUBOVICH/MARY ANN		364.82	1 Transactions			

Aitkin County



	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
257	DEPT Total:		364.82	Community Corrections	1 Vendors	1 Transactions
2	Fund Total:		15,400.19	Reserves Fund		7 Transactions

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT			R&B Administration			
10855	Culligan Soft Water 03-301-000-0000-6342		55.00	WATER COOLER RENTAL	150-10020584-1	Office Equipment Rental/Contracts	N
10855	Culligan Soft Water		55.00	1 Transactions			
14071	Marco Technologies LLC 03-301-000-0000-6266		190.00	OFFICE 365 SUBSCRIPTION	INV12424089	Data Processing/Computer Services	Y
14071	Marco Technologies LLC		190.00	1 Transactions			
11387	Olsen/Sarah 03-301-000-0000-6330		107.50	MILEAGE-AITKIN TO STCLOUD-BACK	ACCT CONFERENC	Highway Travel	N
	03-301-000-0000-6332		261.30	BEST WESTERN 4/24-4/26	ACCT CONFERENC	Hotel/Motel Lodging	N
11387	Olsen/Sarah		368.80	2 Transactions			
301	DEPT Total:		613.80	R&B Administration	3 Vendors	4 Transactions	
303	DEPT			R&B Highway Maintenance			
14943	1ST AYD CORPORATION 03-303-000-0000-6417		137.81	AITKIN SHOP SUPPLIES	PSI693639	Shop/Building Maintenance	N
	03-303-000-0000-6417		74.38	SWATARA SHOP SUPPLIES	PSI693639	Shop/Building Maintenance	N
	03-303-000-0000-6417		74.38	JACOBSON SHOP SUPPILES	PSI693639	Shop/Building Maintenance	N
	03-303-000-0000-6417		74.38	MCGRATH SHOP SUPPLIES	PSI693639	Shop/Building Maintenance	N
	03-303-000-0000-6417		74.39	MCGREGOR SHOP SUPPLIES	PSI693639	Shop/Building Maintenance	N
	03-303-000-0000-6417		74.39	PALISADE SHOP SUPPLIES	PSI693639	Shop/Building Maintenance	N
14943	1ST AYD CORPORATION		509.73	6 Transactions			
170	Aitkin Motor Company 03-303-000-0000-6590		65.81	REPAIR PARTS	18565	Repair & Maintenance Supplies	N
170	Aitkin Motor Company		65.81	1 Transactions			
195	Aitkin Tire Shop 03-303-000-0000-6590		75.00	REPAIR LABOR	0063264	Repair & Maintenance Supplies	Y
195	Aitkin Tire Shop		75.00	1 Transactions			
86467	Auto Value Aitkin 03-303-000-0000-6590		350.49	REPAIR PARTS	ACCT 4000300	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		16.99	REPAIR PARTS	ACCT 4000300	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		19.83	REPAIR PARTS-FILTERS	ACCT 4000300	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		19.83	REPAIR PARTS-FILTERS	ACCT 4000300	Repair & Maintenance Supplies	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Account/Formula	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		03-303-000-0000-6590		19.83	REPAIR PARTS-FILTERS		ACCT 4000300		Repair & Maintenance Supplies		N
		03-303-000-0000-6590		19.83	REPAIR PARTS-FILTERS		ACCT 4000300		Repair & Maintenance Supplies		N
		03-303-000-0000-6590		30.98	REPAIR PARTS		ACCT 4000300		Repair & Maintenance Supplies		N
86467	Auto Value Aitkin			477.78		7 Transactions					
163	Charter Communications Holdings LLC										
		03-303-000-0000-6220		142.59	PHONE: HWY OFFICE		175592901041524		Telephone		N
163	Charter Communications Holdings LLC			142.59		1 Transactions					
14887	Cintas Corporation										
		03-303-000-0000-6360		15.28	SHOP LAUNDRY		4190371546		Services, Labor, Contracts		N
		03-303-000-0000-6360		15.46	SHOP LAUNDRY		4191079566		Services, Labor, Contracts		N
14887	Cintas Corporation			30.74		2 Transactions					
7935	East Central Energy										
		03-303-000-0000-6254		115.78	MAR/APR POWER-MCGRATH		35018290		Utilities-Gas and Electric		N
		03-303-000-0000-6254		53.81	MAR/APR POWER-STREET LIGHT		35018408		Utilities-Gas and Electric		N
7935	East Central Energy			169.59		2 Transactions					
7060	Federated Co-Ops Inc.										
		03-303-000-0000-6423		10.00	TANK RENTAL		2222508		Fuel for Buildings		N
		03-303-000-0000-6423		333.68	MCGREGOR SHOP PROPANE		2271635		Fuel for Buildings		N
		03-303-000-0000-6423		629.73	MCGRATH SHOP PROPANE		2271942		Fuel for Buildings		N
7060	Federated Co-Ops Inc.			973.41		3 Transactions					
8622	Frontier Communications Holdings LLC										
		03-303-000-0000-6220		116.18	JACOBSON		218-752-6591		Telephone		N
		03-303-000-0000-6220		116.18	MCGREGOR		218-768-4481		Telephone		N
		03-303-000-0000-6220		116.18	PALISADE		218-845-2607		Telephone		N
8622	Frontier Communications Holdings LLC			348.54		3 Transactions					
91187	Lake Country Power										
		03-303-000-0000-6254		60.37	MAR/APR CSAH 14		141979801		Utilities-Gas and Electric		N
		03-303-000-0000-6254		59.55	MAR/APR CSAH 6		141979901		Utilities-Gas and Electric		N
91187	Lake Country Power			119.92		2 Transactions					
9046	Loffler Companies, Inc.										
		03-303-000-0000-6220		93.93	MONTHLY TELEPHONE		4684858		Telephone		N

04/01/2024 04/30/2024

Aitkin County



3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9046	Loffler Companies, Inc.		93.93		1 Transactions		
12927	Midwest Machinery Co. 03-303-000-0000-6590		263.25	REPAIR PARTS	10001714	Repair & Maintenance Supplies	N
12927	Midwest Machinery Co.		263.25		1 Transactions		
10720	Nuss Truck Group Inc 03-303-000-0000-6590		658.00	REPAIR PARTS	PSO098307-1	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		972.00	REPAIR PARTS-FILTERS	PSO098311-1	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		247.14	REPAIR PARTS	PSO099302-1	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		39.27	REPAIR PARTS	PSO100344-1	Repair & Maintenance Supplies	N
10720	Nuss Truck Group Inc		1,916.41		4 Transactions		
10412	O'Reilly Auto Parts 03-303-000-0000-6590		175.15	REPAIR PARTS	1878-183241	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		42.00	REPAIR PARTS	1878-183660	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		1,899.62	REPAIR PARTS	1878-183697	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		29.98	REPAIR PARTS	1878-183889	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		96.17	REPAIR PARTS	1878-184371	Repair & Maintenance Supplies	N
10412	O'Reilly Auto Parts		2,242.92		5 Transactions		
14861	Parman Energy Group 03-303-000-0000-6570		43.37	REPAIR PARTS-DEF	0217084-IN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		43.37	REPAIR PARTS-DEF	0217084-IN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		43.37	REPAIR PARTS-DEF	0217084-IN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		43.37	REPAIR PARTS-DEF	0217084-IN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		43.36	REPAIR PARTS-DEF	0217084-IN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		81.99	REPAIR PARTS-DEF	0217085-IN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		81.99	REPAIR PARTS-DEF	0217085-IN	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		82.00	REPAIR PARTS-DEF	0217085-IN	Motor Fuel & Lubricants	N
14861	Parman Energy Group		462.82		8 Transactions		
8537	Powerplan OIB 03-303-000-0000-6590		337.37	REPAIR PARTS	2346838	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		186.74	REPAIR PARTS	2346839	Repair & Maintenance Supplies	N
8537	Powerplan OIB		524.11		2 Transactions		
3950	Public Utilities 03-303-000-0000-6254		49.91	HWY 47 & CR 12	1686-00	Utilities-Gas and Electric	N

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

3 Road & Bridge

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	03-303-000-0000-6254		45.49	HWY 210 W & CR 28	59455-00	Utilities-Gas and Electric	N
	03-303-000-0000-6254		96.09	AITKIN SHOP: WATER	63335-00	Utilities-Gas and Electric	N
	03-303-000-0000-6254		50.25	HWY 210/169 E & CR 12	63388-00	Utilities-Gas and Electric	N
3950	Public Utilities		241.74				
				4 Transactions			
8300	Smith/Greg						
	03-303-000-0000-6181		195.00	WORK BOOT REIMBURSEMENT	KEEN	Safety Footwear Allowance	N
8300	Smith/Greg		195.00				
				1 Transactions			
9176	SPARKY'S TOOLS, LLC						
	03-303-000-0000-6417		89.99	AITKIN SHOP TOOLS	D122466	Shop/Building Maintenance	N
	03-303-000-0000-6417		209.99	AITKIN SHOP TOOLS	D122892	Shop/Building Maintenance	N
9176	SPARKY'S TOOLS, LLC		299.98				
				2 Transactions			
9617	Timber Lakes Septic Service, Inc.						
	03-303-000-0000-6417		240.00	SWATARA SHOP	37877	Shop/Building Maintenance	N
9617	Timber Lakes Septic Service, Inc.		240.00				
				1 Transactions			
9642	WEX BANK - Highway Dept						
	03-303-000-0000-6417		39.58	SHOP SUPPLIES	0496-00-360070-7	Shop/Building Maintenance	N
	03-303-000-0000-6570		182.98	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		194.87	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		63.98	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		151.99	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		140.09	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		125.19	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		58.29	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		850.56	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		593.74	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		200.18	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		176.18	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		479.99	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		321.15	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		135.98	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		159.97	GASOLINE	0496-00-360070-7	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		44.62	REBATE	0496-00-360070-7	Motor Fuel & Lubricants	N
9642	WEX BANK - Highway Dept		3,830.10				
				17 Transactions			
5295	Ziegler Inc						

Aitkin County



3 Road & Bridge

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	03-303-000-0000-6590		REPAIR PARTS	IN001449995	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		REPAIR PARTS	IN001450046	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		REPAIR PARTS-FILTERS	IN001450114	Repair & Maintenance Supplies	N
	03-303-000-0000-6521		RENTAL SWEEPING PAVEMENT	IN001452805	Maintenance Supplies	N
	03-303-000-0000-6521		RENTAL SWEEPING PAVEMENT	IN001452805	Maintenance Supplies	N
	03-303-000-0000-6521		RENTAL SWEEPING PAVEMENT	IN001452805	Maintenance Supplies	N
	03-303-000-0000-6521		RENTAL SWEEPING PAVEMENT	IN001452805	Maintenance Supplies	N
	03-303-000-0000-6521		RENTAL SWEEPING PAVEMENT	IN001452805	Maintenance Supplies	N
	03-303-000-0000-6521		RENTAL SWEEPING PAVEMENT	IN001452805	Maintenance Supplies	N
	03-303-000-0000-6521		RENTAL SWEEPING PAVEMENT	IN001452805	Maintenance Supplies	N
	03-303-000-0000-6590		REPAIR PARTS	IN001453468	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		REPAIR PARTS	IN001453468	Repair & Maintenance Supplies	N
5295	Ziegler Inc		3,853.37			
				11 Transactions		
303	DEPT Total:		17,076.74	R&B Highway Maintenance	22 Vendors	85 Transactions
3	Fund Total:		17,690.54	Road & Bridge		89 Transactions

Aitkin County

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
9608	AMAZON CAPITAL SERVICES (HHS only) 05-400-450-0451-6435		175.17	PH-HE-NE FOR SCHOOLS SUPPLIES 04/16/2024 04/16/2024	17VT-D3XQ-HPWV	Public Health Program Related Supplies	N
	05-400-440-0410-6405		15.12	AGENCY-NOTE PADS/NAME PLATES 04/18/2024 04/18/2024	1CQ1-N379-6KJR	Office Supplies	N
	05-400-440-0410-6405		11.06	AGENCY-PENS/COMMAND STRIPS 04/26/2024 04/24/2026	1L67-16PP-14G3	Office Supplies	N
9608	AMAZON CAPITAL SERVICES (HHS only)		201.35	3 Transactions			
10855	Culligan Soft Water 05-400-440-0410-6342		20.45	COOLER RENTAL SERVICE 05/01/2024 05/31/2024	150X1661701	Office Equipment Rental/Contracts	N
10855	Culligan Soft Water		20.45	1 Transactions			
9046	Loffler Companies, Inc. 05-400-440-0410-6220		53.34	MONTHLY TELEPHONE 04/01/2024 04/30/2024	4684858	Telephone	N
9046	Loffler Companies, Inc.		53.34	1 Transactions			
9692	Minnesota Energy Resources Corporation 05-400-440-0410-6254		62.66	GAS BILL 03/21/2024 04/22/2024	0506533565-00001	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		62.66	1 Transactions			
3950	Public Utilities 05-400-440-0410-6254		282.14	ELECTRIC BILL 03/16/2024 04/16/2024		Utilities-Gas and Electric	N
3950	Public Utilities		282.14	1 Transactions			
10698	Stericycle,Inc 05-400-440-0410-6360		16.86	STERI-SAFE 05/01/2024 05/31/2024	8006817954	Services, Labor, Contracts	6
10698	Stericycle,Inc		16.86	1 Transactions			
86235	The Office Shop Inc 05-400-440-0410-6480		299.99	PH-OFFICE CHAIR (NL) 04/25/2024 04/25/2024	1141100-0	Small Furniture/Equipment	N
	05-400-440-0410-6480		272.11-	PH-OFFICE CHAIR (NL) CREDIT	C1140560-0	Small Furniture/Equipment	N

Aitkin County

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



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86235	The Office Shop Inc		27.88	04/29/2024 04/29/2024	2 Transactions		
400	DEPT Total:		664.68	Public Health Department	7 Vendors	10 Transactions	
420	DEPT			Income Maintenance			
88284	Aitkin Co Recorder 05-420-650-4800-6800		13.00	MA ESTATE DEATH CERTIFICATE 04/29/2024 04/29/2024	107927	Program Expenses Direct Charge Ffp	N
88284	Aitkin Co Recorder		13.00	1 Transactions			
9608	AMAZON CAPITAL SERVICES (HHS only) 05-420-600-4800-6405		35.64	AGENCY-NOTE PADS/NAME PLATES 04/18/2024 04/18/2024	1CQ1-N379-6KJR	Office Supplies	N
	05-420-600-4800-6405		26.06	AGENCY-PENS/COMMAND STRIPS 04/26/2024 04/24/2026	1L67-16PP-14G3	Office Supplies	N
9608	AMAZON CAPITAL SERVICES (HHS only)		61.70	2 Transactions			
10855	Culligan Soft Water 05-420-600-4800-6342		48.21	COOLER RENTAL SERVICE 05/01/2024 05/31/2024	150X1661701	Office Equipment Rental/Contracts	N
10855	Culligan Soft Water		48.21	1 Transactions			
90182	Laboratory Corp Of America Holdings 05-420-640-4800-6262		132.00	IVD GENETIC TEST -001419079703 02/21/2024 03/04/2024	79624302	Genetic Tests IV-D	6
90182	Laboratory Corp Of America Holdings		132.00	1 Transactions			
9046	Loffler Companies, Inc. 05-420-600-4800-6220		125.70	MONTHLY TELEPHONE 04/01/2024 04/30/2024	4684858	Telephone	N
	05-420-640-4800-6220		31.35	MONTHLY TELEPHONE 04/01/2024 04/30/2024	4684858	Telephone	N
9046	Loffler Companies, Inc.		157.05	2 Transactions			
88439	Metro Legal Services 05-420-640-4800-6379		225.75	IV-D SERVICES 001425160902 04/22/2024 04/22/2024	3497699	Other Iv-D Charges	N

Aitkin County

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
88439	Metro Legal Services		225.75		1 Transactions		
3150	Mille Lacs Co Sheriff 05-420-640-4800-6379		82.88	IV-D SERVICES 001467018601 04/24/2024 04/24/2024	12215	Other Iv-D Charges	N
	05-420-640-4800-6379		40.00	IV-D SERVICES 001521509501 04/24/2024 04/24/2024	12216	Other Iv-D Charges	N
3150	Mille Lacs Co Sheriff		122.88		2 Transactions		
9692	Minnesota Energy Resources Corporation 05-420-600-4800-6254		147.70	GAS BILL 03/21/2024 04/22/2024	0506533565-00001	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		147.70		1 Transactions		
3950	Public Utilities 05-420-600-4800-6254		665.06	ELECTRIC BILL 03/16/2024 04/16/2024		Utilities-Gas and Electric	N
3950	Public Utilities		665.06		1 Transactions		
10698	Stericycle,Inc 05-420-600-4800-6360		39.73	STERI-SAFE 05/01/2024 05/31/2024	8006817954	Services, Labor, Contracts	6
10698	Stericycle,Inc		39.73		1 Transactions		
420	DEPT Total:		1,613.08	Income Maintenance	10 Vendors	13 Transactions	
430	DEPT			Social Services			
9608	AMAZON CAPITAL SERVICES (HHS only) 05-430-700-4800-6405		57.23	AGENCY-NOTE PADS/NAME PLATES 04/18/2024 04/18/2024	1CQ1-N379-6KJR	Office Supplies	N
	05-430-700-4800-6405		11.99	SS-DOC HOLDER (MS) 04/26/2024 04/24/2026	1L67-16PP-14G3	Office Supplies	N
	05-430-700-4800-6405		41.85	AGENCY-PENS/COMMAND STRIPS 04/26/2024 04/24/2026	1L67-16PP-14G3	Office Supplies	N
	05-430-710-3670-6020		61.46	SS-PSOP SUPPLIES 04/20/2024 04/20/2024	1YPV-RF7Q-DQMH	PSOP - Parent Support Outreach Services	N
9608	AMAZON CAPITAL SERVICES (HHS only)		172.53		4 Transactions		
10855	Culligan Soft Water						

Aitkin County



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

5 Health & Human Services

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	05-430-700-4800-6342		77.44	COOLER RENTAL SERVICE 05/01/2024 05/31/2024	150X1661701	Office Equipment Rental/Contracts	N
10855	Culligan Soft Water		77.44	1 Transactions			
9046	Loffler Companies, Inc. 05-430-700-4800-6220		201.89	MONTHLY TELEPHONE 04/01/2024 04/30/2024	4684858	Telephone	N
9046	Loffler Companies, Inc.		201.89	1 Transactions			
9692	Minnesota Energy Resources Corporation 05-430-700-4800-6254		237.21	GAS BILL 03/21/2024 04/22/2024	0506533565-00001	Utilities-Gas and Electric	N
9692	Minnesota Energy Resources Corporation		237.21	1 Transactions			
3950	Public Utilities 05-430-700-4800-6254		1,068.12	ELECTRIC BILL 03/16/2024 04/16/2024		Utilities-Gas and Electric	N
3950	Public Utilities		1,068.12	1 Transactions			
10698	Stericycle, Inc 05-430-700-4800-6360		63.81	STERI-SAFE 05/01/2024 05/31/2024	8006817954	Services, Labor, Contracts	6
10698	Stericycle, Inc		63.81	1 Transactions			
430	DEPT Total:		1,821.00	Social Services	6 Vendors	9 Transactions	
5	Fund Total:		4,098.76	Health & Human Services		32 Transactions	

Aitkin County



9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
4580	Mn Dept Of Finance 09-000-000-0000-2030		360.00	MARRAIGE FEES COLLECTED FOR AP	APRIL 2024	State Fees, Assessments & Surcharges	N
4580	Mn Dept Of Finance		360.00	1 Transactions			
0	DEPT Total:		360.00	Undesignated	1 Vendors	1 Transactions	
9	Fund Total:		360.00	State		1 Transactions	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
923	DEPT			Forfeited Tax Sales			
195	Aitkin Tire Shop						
	10-923-000-0000-6590		635.00	1300-24 PK G2 12P TL	0062714	Repair & Maintenance Supplies	Y
	10-923-000-0000-6360		60.00	DISPOSE OF TIRES DUMPED CTY LA	0063272	Miscellaneous-Services	Y
195	Aitkin Tire Shop		695.00	2 Transactions			
9561	Amazon Business						
	10-923-000-0000-6450		403.14	REPLA MIL BAT & DRIL IMPAC DRI	1QC9-RXN3-3QVD	Field Supplies	N
	10-923-000-0000-6450		10.00	REFUND SHIPPED 3 AMP S/B 4 AMP	1QC9-RXN3-3QVD	Field Supplies	N
	10-923-000-0000-6450		167.58	WIRING FOR TRUCKS/SPRAYERS	1YL3-PGM1-LG91	Field Supplies	N
9561	Amazon Business		560.72	3 Transactions			
10855	Culligan Soft Water						
	10-923-000-0000-6342		54.00	SHOP WATER 05/01/2024 05/31/2024	150X01667906	Office/Equipment-Rental	N
10855	Culligan Soft Water		54.00	1 Transactions			
1754	Garrison Disposal Company, Inc						
	10-923-000-0000-6255		110.30	SHOP GARBAGE 05/01/2024 05/31/2024	364087	Garbage	N
1754	Garrison Disposal Company, Inc		110.30	1 Transactions			
2340	Hyytinen Hardware Hank						
	10-923-000-0000-6450		74.97	GATE PAINT AND BRUSH	17894	Field Supplies	N
	10-923-000-0000-6450		9.99	PAINT THINNER	17911	Field Supplies	N
	10-923-000-0000-6450		14.99	PATCHING CEMENT	18083	Field Supplies	N
2340	Hyytinen Hardware Hank		99.95	3 Transactions			
9046	Loffler Companies, Inc.						
	10-923-000-0000-6220		41.75	MONTHLY TELEPHONE 04/01/2024 04/30/2024	4684858	Telephone	N
9046	Loffler Companies, Inc.		41.75	1 Transactions			
14071	Marco Technologies LLC						
	10-923-000-0000-6266		285.00	OFFICE 365 SUBSCRIPTION	INV12424089	Data Processing/Computer Services	Y
14071	Marco Technologies LLC		285.00	1 Transactions			
9692	Minnesota Energy Resources Corporation						
	10-923-000-0000-6254		209.88	SHOP GAS	5008261648	Utilities-Gas and Electric	N

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9692	Minnesota Energy Resources Corporation		209.88	03/28/2024 04/29/2024	1 Transactions		
3950	Public Utilities 10-923-000-0000-6254		237.88	03/16/2024 04/16/2024	1 Transactions	348-00 Utilities-Gas and Electric	N
3950	Public Utilities		237.88				
4010	Rasley Oil Company 10-923-000-0000-6335		214.45	#1 OFF ROAD	25081	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		214.45		1 Transactions		
86235	The Office Shop Inc 10-923-000-0000-6405		38.04	LABELS	1140832-0	Office Supplies	N
	10-923-000-0000-6360		25.60	COPIER CONTRACT 01/09/2024 04/15/2024	331370-0	Miscellaneous-Services	N
	10-923-000-0000-6360		172.92	COPIER CONTRACT 01/09/2024 04/15/2024	331370-0	Miscellaneous-Services	N
86235	The Office Shop Inc		236.56		3 Transactions		
923	DEPT Total:		2,745.49	Forfeited Tax Sales	11 Vendors	18 Transactions	
10	Fund Total:		2,745.49	Trust		18 Transactions	

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
925	DEPT			Resource Management			
50	Aitkin Body Shop, Inc 11-925-000-0000-6590		1,419.07	REPL & PROG WINDOW 19 F150 348	16382	Repair & Maintenance Supplies	N
	50 Aitkin Body Shop, Inc		1,419.07	1 Transactions			
8436	Northland Parts 11-925-000-0000-6590		92.99	SAE15W40	483879	Repair & Maintenance Supplies	N
	8436 Northland Parts		92.99	1 Transactions			
10412	O'Reilly Auto Parts 11-925-000-0000-6590		27.74	OIL FILTER AND DIPSTICK	1878-183947	Repair & Maintenance Supplies	N
	10412 O'Reilly Auto Parts		27.74	1 Transactions			
10982	PRT USA Inc. 11-925-000-0000-6273		3,709.50	Trees	ON-011164	Timber Improvement	N
	10982 PRT USA Inc.		3,709.50	1 Transactions			
925	DEPT Total:		5,249.30	Resource Management	4 Vendors	4 Transactions	
939	DEPT			County Surveyor			
9046	Loffler Companies, Inc. 11-939-000-0000-6220		20.87	MONTHLY TELEPHONE 04/01/2024 04/30/2024	4684858	Telephone	N
	9046 Loffler Companies, Inc.		20.87	1 Transactions			
13934	The Tire Barn 11-939-000-0000-6590		17.50	VALVE STEM TRAILER TIRE	72661	Repair & Maintenance Supplies	N
	11-939-000-0000-6590		69.16	BULB REPLACE &LOF 2016 F150 XL	72695	Repair & Maintenance Supplies	N
	13934 The Tire Barn		86.66	2 Transactions			
939	DEPT Total:		107.53	County Surveyor	2 Vendors	3 Transactions	
11	Fund Total:		5,356.83	Forest Development		7 Transactions	

Aitkin County



13 Taxes & Penalties

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
943	DEPT			Taxes And Penalties			
86198	Aitkin County Treasurer 13-943-000-0000-2001		12.00	05-0-021706 REISSUE	MAY 2024	Cur - Property Taxes	N
	86198 Aitkin County Treasurer		12.00	1 Transactions			
999999000	BINSFELD/GERALD 13-943-000-0000-2001		52.00	PROPERTY TAX OVERPAYMENT - 1	1043	Cur - Property Taxes	N
	999999000 BINSFELD/GERALD		52.00	1 Transactions			
999999000	BOYD/SCOTT 13-943-000-0000-2001		1,240.00	PROPERTY TAX OVERPAYMENT - 1	1042	Cur - Property Taxes	N
	999999000 BOYD/SCOTT		1,240.00	1 Transactions			
943	DEPT Total:		1,304.00	Taxes And Penalties	3 Vendors	3 Transactions	
13	Fund Total:		1,304.00	Taxes & Penalties		3 Transactions	

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
9221	COGNIA INC 19-521-000-0000-6360		1,200.00	ACCREDITATION FEES	000172204	Services, Labor, Contracts	N
	9221 COGNIA INC		1,200.00	1 Transactions			
2763	Countryside Sanitation, LLC 19-521-000-0000-6255		157.95	MAY GARBAGE 05/01/2024 05/31/2024	5026	Garbage	Y
	2763 Countryside Sanitation, LLC		157.95	1 Transactions			
9829	Julie Martin Design LLC 19-521-000-0000-6360		2,756.25	WEBSITE DEVELOPMENTY	4896	Services, Labor, Contracts	Y
	9829 Julie Martin Design LLC		2,756.25	1 Transactions			
14812	SCI Broadband/Savage Communications 19-521-000-0000-6220		685.80	PHONE AND INTERWEBS 05/01/2024 05/31/2024	024-033167	Telephone	N
	14812 SCI Broadband/Savage Communications		685.80	1 Transactions			
521	DEPT Total:		4,800.00	LLCC Administration	4 Vendors	4 Transactions	
522	DEPT			LLCC Education			
7525	Hometown Bldg Supply 19-522-000-0000-6431		599.55	MATERIALS FOR BIRDHOUSES CAMP	2404-104908	Educational Supplies	N
	7525 Hometown Bldg Supply		599.55	1 Transactions			
2340	Hyytinen Hardware Hank 19-522-000-0000-6431		22.99	MATERIALS FOR BIRD HOUSES_CAMP	18087/1	Educational Supplies	N
	2340 Hyytinen Hardware Hank		22.99	1 Transactions			
522	DEPT Total:		622.54	LLCC Education	2 Vendors	2 Transactions	
523	DEPT			LLCC Food			
3810	Paulbeck's County Market 19-523-000-0000-6418		53.16	GROCERIES	7684653	Groceries-Students	N
	19-523-000-0000-6418		39.01	GROCERIES	7684653	Groceries-Students	N
	3810 Paulbeck's County Market		92.17	2 Transactions			

Aitkin County



Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
10076	PFS Minnesota						
	19-523-000-0000-6418		1,471.26	GROCERIES	71786199	Groceries-Students	N
	19-523-000-0000-6418		1,359.72	GROCERIES	71853588	Groceries-Students	N
	19-523-000-0000-6418		152.04	GROCERIES	71853589	Groceries-Students	N
10076	PFS Minnesota		2,983.02	3 Transactions			
4968	Upper Lakes Foods, Inc						
	19-523-000-0000-6418		1,283.35	GROCERIES	446137-00	Groceries-Students	N
	19-523-000-0000-6418		894.37	GROCERIES	449655-00	Groceries-Students	N
4968	Upper Lakes Foods, Inc		2,177.72	2 Transactions			
523	DEPT Total:		5,252.91	LLCC Food	3 Vendors	7 Transactions	
524	DEPT			LLCC Maintenance			
7525	Hometown Bldg Supply						
	19-524-000-0000-6590		309.32	CEILING TILES: FIRE CODE INSPE	2404-104103	Repair & Maintenance Supplies	N
7525	Hometown Bldg Supply		309.32	1 Transactions			
15300	MCGREGOR ACE HARDWARE						
	19-524-000-0000-6590		114.97	PAINT, DRYER VENT HOOD, ETC	310021	Repair & Maintenance Supplies	N
15300	MCGREGOR ACE HARDWARE		114.97	1 Transactions			
13934	The Tire Barn						
	19-524-000-0000-6302		44.99	REPAIR GATOR TIRE	72729	Vehicle Maintenance	N
13934	The Tire Barn		44.99	1 Transactions			
524	DEPT Total:		469.28	LLCC Maintenance	3 Vendors	3 Transactions	
19	Fund Total:		11,144.73	Long Lake Conservation Center		16 Transactions	

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
188	Aitkin Sno-Drifters Snowmobile 21-520-000-0000-6802	Q	7,914.45	AITKIN SNO DRIFTERS BM3	00912400	Trail Grants-State	N
188	Aitkin Sno-Drifters Snowmobile		7,914.45	1 Transactions			
13725	Beartooth True Value 21-520-000-0000-6523		23.72	CHAINS FOR SHOP GATES	4033	Misc Bldg & Shop Supplies	N
	21-520-000-0000-6523		70.15	BATTERY PLIERS WRENCH	4768	Misc Bldg & Shop Supplies	N
	21-520-000-0000-6450		77.98	GAS CANS	7857	Field Supplies	N
	21-520-000-0000-6450		54.86	AITKIN CAMP PVC & MISC	7959	Field Supplies	N
13725	Beartooth True Value		226.71	4 Transactions			
2763	Countryside Sanitation, LLC 21-520-000-0000-6255	B	422.37	BERGLUND GARBAGE	5088	Garbage	Y
2763	Countryside Sanitation, LLC		422.37	1 Transactions			
1754	Garrison Disposal Company, Inc 21-520-000-0000-6255	B	169.65	AITKIN CAMP GARBAGE 05/01/2024 05/31/2024	364089	Garbage	N
1754	Garrison Disposal Company, Inc		169.65	1 Transactions			
1805	Giese Sno-Cruisers Trail Assn. 21-520-000-0000-6802	Q	4,171.70	MCGRATH FINLAYSON BM3	00912402	Trail Grants-State	N
1805	Giese Sno-Cruisers Trail Assn.		4,171.70	1 Transactions			
1818	Glen's Sign Design 21-520-000-0000-6450		240.00	NEW CAMPING FEE SIGNS	1172	Field Supplies	Y
1818	Glen's Sign Design		240.00	1 Transactions			
2060	Haypoint Jackpine Savages 21-520-000-0000-6802		13,137.12	HAYPOINT BM3	00910219	Trail Grants-State	N
2060	Haypoint Jackpine Savages		13,137.12	1 Transactions			
2340	Hyytinen Hardware Hank 21-520-000-0000-6523		149.99	AIR HOSE REEL	17393	Misc Bldg & Shop Supplies	N
	21-520-000-0000-6450		20.99	BATTERIES FOR ATV COUNTERS	178671	Field Supplies	N
2340	Hyytinen Hardware Hank		170.98	2 Transactions			
3176	Mille Lacs Trails, Inc.						

Aitkin County



21 Parks

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
3176	Mille Lacs Trails, Inc.	Q	11,775.15	MILLE LACS BM3	00912401	Trail Grants-State	N
			11,775.15	1 Transactions			
10412	O'Reilly Auto Parts						
	21-520-000-0000-6523		20.98	CAR WASH & CLEA WIPE	1878-182981	Misc Bldg & Shop Supplies	N
10412	O'Reilly Auto Parts		20.98	1 Transactions			
3780	Palisade Supersledders Inc.						
	21-520-000-0000-6802	Q	8,096.75	PALISADE BM3	00912403	Trail Grants-State	N
3780	Palisade Supersledders Inc.		8,096.75	1 Transactions			
3950	Public Utilities						
	21-520-000-0000-6254	B	36.58	MISSISSIPPI ACCESS	1670-00	Utilities-Gas and Electric	N
				03/16/2024	04/16/2024		
	21-520-000-0000-6254	B	53.30	MISSISSIPPI SHOWER	1671-00	Utilities-Gas and Electric	N
				03/16/2024	04/16/2024		
3950	Public Utilities		89.88	2 Transactions			
4070	Riley Auto Supply						
	21-520-000-0000-6523		23.99	8QT PLASTIC MEASURE	642563	Misc Bldg & Shop Supplies	N
4070	Riley Auto Supply		23.99	1 Transactions			
4800	Tamarack Sno-Flyers						
	21-520-000-0000-6802	Q	16,622.48	TAMARACK BM3	00912404	Trail Grants-State	N
4800	Tamarack Sno-Flyers		16,622.48	1 Transactions			
520	DEPT Total:		63,082.21	Parks	14 Vendors	19 Transactions	
21	Fund Total:		63,082.21	Parks		19 Transactions	

Aitkin County



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
716	DEPT		American Rescue Plan - COVID			
	9085 Climate Makers Inc					
	22-716-000-0000-6818				Category: Revenue Replacement	N
	9085 Climate Makers Inc		1 Transactions			
716	DEPT Total:		1,983.51	American Rescue Plan - COVID	1 Vendors	1 Transactions
22	Fund Total:		1,983.51	Coronavirus Relief Fund		1 Transactions
	Final Total:		310,572.09	244 Vendors	407 Transactions	

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	187,405.83	General Fund
2	15,400.19	Reserves Fund
3	17,690.54	Road & Bridge
5	4,098.76	Health & Human Services
9	360.00	State
10	2,745.49	Trust
11	5,356.83	Forest Development
13	1,304.00	Taxes & Penalties
19	11,144.73	Long Lake Conservation Center
21	63,082.21	Parks
22	1,983.51	Coronavirus Relief Fund
All Funds	310,572.09	Total

Approved by,

.....

.....



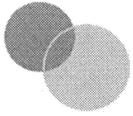
Board of County Commissioners Agenda Request

2R Agenda Item #

Requested Meeting Date: May 14, 2024

Title of Item: Personnel Committee Recommendations

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Bobbie Danielson		Department: HR
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: The consultant recommends a one grade increase for the following job classifications. Assistant County Attorney I (from grade 11 to 12) Assistant County Attorney II (from grade 13 to 14) Assistant County Attorney III (from grade 15 to 16) Sr. Assistant County Attorney (from grade 17 to 18) Personnel policy provides \$1.00 or 5% increase upon reclassification, not to exceed the scale max. Total annual cost is estimated to be: \$18,985.93 (effective 5/14/2024, 33 weeks in 2024, \$12,048.76)		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve Personnel Committee recommendations.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



DDA

Human Resources, Inc.
a David Drown Associates Company

TO: BOBBIE DANIELSON, HUMAN RESOURCES DIRECTOR
FROM: DR. TESSIA MELVIN, DDA MANAGEMENT CONSULTANT
DATE: APRIL 24, 2024
SUBJECT: COUNTY ATTORNEY OFFICES RECLASSIFICATION

After review of the current job descriptions and the County's current system, I would evaluate the following positions:

Senior Attorney from Grade 17 to Grade 18

Attorney III Grade 15 to Grade 16

Attorney II Grade 13 to Grade 14

Attorney I Grade 11 to Grade 12

These changes are based on the increased accountability and impact on end results.

Dr. Tessia Melvin, DDA Management Consultant

tessia@daviddrown.com

- (e) Employees whose job classification is upgraded, within the DBM classification system, will be placed in the new pay range in accordance with Article IV, Section B, Job Re-evaluation.

Section B. Job Reclassification, Promotion Pay, and Demotion

Employees who move to a position of a higher grade shall receive a minimum increase of 5% or \$1.00 per hour (whichever is greater), not to exceed the maximum, or be less than the minimum rate, and will be placed into the range of the new pay grade.

An employee who is demoted to a lower paid classification will be placed into the lower classification at the same percentile of the scale. Thereafter, the employee will receive within range movement as provided for by policy. (For example: a Grade 6 employee who is paid 25% higher than the Grade 6 minimum will move to the Grade 5 classification and be paid 25% higher than the Grade 5 minimum.)

OPEN RANGE SCALE FOR JANUARY 1, 2024

Grade	MIN	MAX	MIN	MAX
	FLSA Non-Exempt		FLSA Exempt	
21	\$ 54.90	\$ 75.87	\$ 114,184.04	\$ 157,803.32
20	\$ 52.94	\$ 73.15	\$ 110,117.23	\$ 152,157.37
19	\$ 50.98	\$ 70.44	\$ 106,046.60	\$ 146,512.62
18	\$ 49.03	\$ 67.72	\$ 101,975.98	\$ 140,867.87
17	\$ 47.07	\$ 65.01	\$ 97,905.35	\$ 135,223.12
16	\$ 45.11	\$ 62.30	\$ 93,834.73	\$ 129,578.37
15	\$ 43.16	\$ 59.58	\$ 89,764.10	\$ 123,933.62
14	\$ 41.20	\$ 56.87	\$ 85,693.48	\$ 118,288.87
13	\$ 39.24	\$ 54.16	\$ 81,622.85	\$ 112,644.12
12	\$ 37.28	\$ 51.44	\$ 77,552.23	\$ 106,999.37
11	\$ 35.33	\$ 48.73	\$ 73,481.61	\$ 101,354.62



Board of County Commissioners Agenda Request

2S
Agenda Item #

Requested Meeting Date: 5/14/2024

Title of Item: Search & Rescue Donation - Libby Township

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sheriff Dan Guida	Department: Sheriff	
Presenter (Name and Title): Sheriff Dan Guida		Estimated Time Needed:
Summary of Issue Libby Township has donated \$100.00 to the all-volunteer Aitkin County Search & Rescue group to assist with the purchase of equipment & training.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Recommend accepting donation		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 14, 2024

By Commissioner: xxx

20240514-xxx

Accept Donation- Libby Township

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Libby Township \$100.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Libby Township Aitkin County Search and Rescue

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of May 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of May 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2T
Agenda Item #

Requested Meeting Date: 5-14-24

Title of Item: Final Contract Payment (#20234)

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): NA		Estimated Time Needed: NA
Summary of Issue: Authorization by the following resolution is requested to make final payment to Sir Lines-A-Lot, LLC. - Edina, MN in the amount of \$7,742.68 for Contract No. 20234 (SP 001-070-010), which included enhanced pavement markings on County Highways 3 and 28 and stop ahead pavement messages on various county highways. The final contract amount of \$148,203.64 is .4% above the bid amount of \$147,652.		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Approve resolution		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 7,742.68 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 14, 2024

By Commissioner: xxx

20240514-xxx

Final Contract Payment (#20234)

WHEREAS, Contract No. 20234 has in all been completed, and the County Board being fully advised in the premises.

NOW THEREFORE BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Sir Lines-A-Lot, LLC in the amount of \$7,742.68.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote:

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of May, 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of May, 2024

Jessica Seibert
County Administrator

Contract Number: SP 001-070-010
 Final Pay Request Number: 2

Project Number	Project Description
SP 001-070-010	HSIP Pavement Marking

Contractor: Sir Lines-A-Lot, LLC 7175 Cahill Road Edina, MN 55439	Vendor Number: 13604 Up To Date: 03/28/2024
--	--

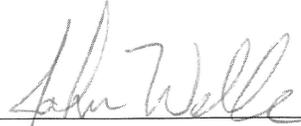
Contract Amount		Funds Encumbered	
Original Contract	\$147,652.00	Original	\$147,652.00
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$147,652.00	Total	\$147,652.00

Work Certified To Date	
Base Bid Items	\$148,203.64
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$148,203.64

Project	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
SP 001-070-010	\$350.00	\$148,203.64	\$0.00	\$140,460.96	\$7,742.68	\$148,203.64

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$350.00	\$148,203.64	\$0.00	\$140,460.96	\$7,742.68	\$148,203.64
Percent: Retained: 0%			Percent Complete: 100.37 %		
Amount Paid this Final Pay Request: \$7,742.68					

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.



 John Welle – P.E. No. 24340
 Aitkin County Highway Engineer

4-1-24

 Date

 Kirk Peysar
 Aitkin County Auditor

 Date



 Sir Lines-A-Lot, LLC
 Charles VanOverbeke
 President

4-5-2024

 Date

3-307-6262

 Account Number

Project No. : SP 001-070-010
Final Pay Request No. : 2
Contract No.: SP 001-070-010

Certificate of Final Contract Acceptance
Final Voucher Number: 2

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 4-1-24 Signature [Signature] County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$148,203.64 and agrees to the amount of \$7,742.68 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: Sir Lines-A-Lot, LLC

By [Signature]

And _____ And _____ State of, MN

On This 5th Day April, 2024, Before me appeared Chase VanOverbeek To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as _____ free to act and deed

(Corporate Acknowledgment)

Chase VanOverbeek And _____, to me personally known, who, being each by me duly sworn

each did say that they are respectively the President and _____ of the

Sir Lines-A-Lot Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

President and said _____ and _____

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in Anoka County

Seal Expires January 31, 2024 Signature [Signature]

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated _____ Signature _____ District Engineer

Aitkin County Highway Department
1211 Air Park Drive
Aitkin, MN 56431

Contract No: SP 001-070-010
Final Pay Request No. 2

**Aitkin County Highway Department
Certificate of Final Acceptance
Board Acknowledgment**

Contract Number: SP 001-070-010
Contractor: Sir Lines-A-Lot, LLC
Date Certified: 3/28/2024
Payment Number: 2

Whereas; Contract No. SP 001-070-010 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Aitkin County Highway Department and authorize final payment as specified herein.

State of _____

I, _____, Aitkin County Auditor, within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this _____ day of _____, 20__

At _____,

Signed By _____

Aitkin County Auditor

(SEAL)

Contract Payment Summary				
Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2023-08-13	\$147,853.64	\$7,392.68	\$140,460.96
2	2024-03-28	\$350.00	(\$7,392.68)	\$7,742.68

Contract Funding Category Summary						
Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
SP 001-070-010		\$148,203.64	\$0.00	\$140,460.96	\$7,742.68	\$148,203.64

Contract Funding Source Summary					
Accounting Number	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
001	Regular (CSAH)	\$360.08	\$0.00	\$0.00	\$551.64
006	Federal	\$7,382.60	\$147,652.00	\$147,652.00	\$147,652.00

Project Payment Summary					
Project	Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
SP 001-070-010	1	2023-08-13	\$147,853.64	\$7,392.68	\$140,460.96
SP 001-070-010	2	2024-03-28	\$350.00	(\$7,392.68)	\$7,742.68

Project Funding Category Summary						
Project	Funding Category Name	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
SP 001-070-010	SP 001-070-010	\$148,203.64	\$0.00	\$140,460.96	\$7,742.68	\$148,203.64

Project Funding Source Summary					
Project	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
SP 001-070-010	001	\$360.08	\$0.00	\$0.00	\$551.64
SP 001-070-010	006	\$7,382.60	\$147,652.00	\$147,652.00	\$147,652.00

Contract Item Status										
Project	Line/Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date	
SP 001-070-010	1	2021.501	MOBILIZATION	LS	\$7,000.00	1	0	\$0.00	1	\$7,000.00
SP 001-070-010	2	2563.601	TRAFFIC CONTROL	LS	\$7,000.00	1	0.05	\$350.00	1	\$7,000.00
SP 001-070-010	3	2582.503	6" SOLID LINE MULTI-COMPONENT	L F	\$0.50	12891	0	\$0.00	13049.8	\$6,524.90
SP 001-070-010	4	2582.503	6" BROKEN LINE MULTI-COMPONENT	L F	\$0.50	9820	0	\$0.00	9840	\$4,920.00
SP 001-070-010	5	2582.503	6" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	L F	\$0.90	103787	0	\$0.00	104632	\$94,168.80
SP 001-070-010	6	2582.503	24" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	L F	\$22.50	432	0	\$0.00	419	\$9,427.50
SP 001-070-010	7	2582.503	6" DOTTED LINE MULTI-COMPONENT GROUND IN (WR)	L F	\$0.90	18	0	\$0.00	18	\$16.20
SP 001-070-010	8	2582.518	PAVEMENT MESSAGE MULTI-COMPONENT GROUND IN (WR)	S F	\$24.00	798	0	\$0.00	797.76	\$19,146.24
Base Bid Totals:								\$350.00		\$148,203.64

Project Category Totals			
Project	Category	Amount This Request	Amount To Date
SP 001-070-010	PARTICIPATING	\$350.00	\$148,203.64

Contract Change Item Status										
Project	CC	Line/Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To date	Amount To date
Contract Change Totals:								\$0.00		\$0.00

Contract Change Totals			
Number	Description	Effective Date	Amount

Material On Hand Additions

Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining

Contract Total					\$148,203.64
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Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: May 14, 2024

Title of Item: Public Safety Funds for SAR Trailer

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Sheriff Dan Guida		Department: Sheriff's Office
Presenter (Name and Title): Sheriff Dan Guida		Estimated Time Needed: 5 minutes
Summary of Issue: Approval to use \$10,000 from the Public Safety Fund to assist in the purchase of a trailer for Aitkin County Search & Rescue to use as a command center. The remaining funds will come from the Search & Rescue account. This command trailer will be used to house equipment (i.e. drones) and devices to better assist during search and rescue events.		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Board approval to use Public Safety Funds to assist in purchasing Search & Rescue Trailer		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: 14May2024

Title of Item: Splunk Network Monitoring

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Kami Genz		Department: Probation / IT
Presenter (Name and Title): Kami Genz, Community Corrections Supervisor / Chris Sutch, IT Manager		Estimated Time Needed: 10 minutes
Summary of Issue: <p>Aitkin County Community Corrections has state funding available which needs to spent by June 30, 2024. Monies not spent will be deducted from future years' allocations. Several departments access Criminal Justice information and must adhere to FBI/CJIS standards, including Probation, Sheriff, Attorneys.</p> <p>One such CJIS requirement is for Aitkin to provide a SIEM tool (Security Incident and Event Monitoring). This tool will allow us to capture logs from many different sources to pull them into a dashboard for easier viewing and correlation.</p> <p>IT had been planning to budget for this tool for the year 2025. Utilizing these funds from Probation will permit us to get this system in place earlier. This SIEM tool will fulfill 2 separate action items for BCA compliance. There has been a long standing requirement for IT to log and store specific event logs for a year, and review these logs on a weekly basis. This installation will fulfill both of these requirements.</p> <p>This project is being broken out into 3 separate agenda items for approval. First is the Spunk software itself (\$40,980.00 for 2 years). A server to host this software package at \$13,673.45. Lastly professional services from the company Conducive to assist IT with configuring and learning the system \$14,000.00. Total cost for this project will be \$68,653.45.</p> <p>After 2 years there will be a recurring annual requirement of approximately \$20,000 for annual support of the Splunk software.</p>		
Alternatives, Options, Effects on Others/Comments: IT has been researching this type of tool for months. We have settled on Splunk because it is the tool the BCA use themselves.		
Recommended Action/Motion: Approve purchase of Splunk for 2 years in the amount of \$40,980.00		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 40,980.00 Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i> While this is not budgeted Probation has State funding that if not utilized would be deducted from future allocations. If we do not utilize these funds at this time, IT will budget for this in 2025.		

Legally binding agreements must have County Attorney approval prior to submission.



ESTIMATE

EST-001011

Polito, Inc.
Woodbridge 22192
U.S.A

Bill To
Aitkin County, MN
307 2nd St NW
Aitkin
56431 Minnesota
U.S.A

Estimate Date : 04/26/24
Expiry Date : 05/26/24
Reference# : AITKIN CO - SPLUNK
ENT 24mos. - 44765937

#	Item & Description	Qty	Rate	Amount
1	SE-T-LIC-ST Splunk Enterprise - Term License with Standard Success Plan - 35 GB/day Includes - Support as described at https://www.splunk.com/en_us/supportandservices/support-programs.html and the terms in any other agreement do not apply. Splunk, Inc Start Date: 06/12/2024 End Date: 06/11/2025	1.00	20,490.00	20,490.00
2	SE-T-LIC-ST Splunk Enterprise - Term License with Standard Success Plan - 35 GB/day Includes - Support as described at https://www.splunk.com/en_us/supportandservices/support-programs.html and the terms in any other agreement do not apply. Splunk, Inc Start Date: 06/12/2025 End Date: 06/11/2026	1.00	20,490.00	20,490.00
			Sub Total	40,980.00
			Total	\$40,980.00

Notes

This estimate is in support of Chris Sutch of Aitkin County, MN.
Looking forward for your business!

Terms & Conditions

All purchases of Splunk products, services and subscriptions are subject to and governed by the Splunk General Terms at <http://www.splunk.com/GeneralTerms>.

By purchasing any product, service or subscription, you hereby consent to the Splunk General Terms. However, the Splunk General Terms does not apply to the extent there is a separate mutually signed agreement for the relevant Splunk product, service or subscription. Each License in this Order is limited to use within the Capacity purchased. The Capacity limits that are set forth in this Order are further described at https://www.splunk.com/en_us/legal/licensed-capacity.html

Unless stated otherwise above, all prepaid Education and Professional Services must be consumed within 12 months from the date of purchase/invoice. At the end of the 12 month term, any remaining prepaid unused Education and Professional Services will expire. No refunds will be provided for any remaining prepaid unused Education and Professional Services.

On September 26, 2019 support ended for Splunk Enterprise version 7.0. Additionally, with the release of Enterprise version 8.0 support for 6.0.x through 6.6.x will end. Once a software version reaches the End of Support (or, if offered, Limited Support), you will no longer have access to any Splunk technical assistance, product fixes or product maintenance for that version, even if you have an active Support Subscription. Upgrading to the latest Splunk Enterprise version provides uninterrupted Support access. You can find Splunk's Software Support Policy at the following link, https://www.splunk.com/en_us/legal/splunk-software-support-policy.html

Unless otherwise agreed to in an applicable Order, the term license product(s) and/or subscription service(s) purchased herein may be renewed for multiple annual option periods, up to a maximum of 3 option periods.

Each annual option period shall commence immediately upon expiration of the preceding term. The pricing for each annual option period shall increase by 9% compounding annually over the annualized pricing derived from the pricing, exclusive of any one-time discounts, active on the last day of the most recent previous term. Customer may purchase each option period if, and only if, it purchased the immediately preceding option period. The license products and/or subscription services purchased must be renewed as a bundle and may not be subdivided. Any such option period(s) will be subject to general product availability and must be executed on or before the last day of the expiring term or preceding option period.

All purchases of Splunk Professional Services and Splunk Customer Success Manager Services are subject to and governed by the Splunk Agreement for Professional Services at https://www.splunk.com/en_us/legal/professional-services-agreement.html. Splunk Customer Success Manager Services are also subject to and governed by the Customer Success Manager Data Sheet at https://www.splunk.com/en_us/legal/splunk-customer-success-managers.html. By purchasing any of the foregoing, you hereby consent to the applicable agreement listed above. However, an agreement above does not apply to the extent there is a separate mutually signed agreement for the relevant Splunk product or service.

Disclaimer: Your quote only shows the estimated tax.



Board of County Commissioners Agenda Request

4B
Agenda Item #

Requested Meeting Date: 14 May 2024

Title of Item: Server to host Splunk

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Kami Genz		Department: Probation / IT
Presenter (Name and Title): Kami Genz, Community Corrections Supervisor / Chris Sutch, IT Manager		Estimated Time Needed: 1 Minute
Summary of Issue: <p>This is the Dell server needed to host Splunk in our environment. We are estimating that these logs will generate approximately 6.5 Terabytes of data per year. This server is sized to allow for expansion as our logs continue to grow.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve the purchase of server for hosting Splunk on premise.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 13673.45 Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i> <p>While this is not budgeted Probation has State funding that if not utilized would be deducted from future allocations. If we do not utilize these funds at this time, IT will budget for this in 2025.</p>		



Your quote is ready for purchase.

Complete the purchase of your personalized quote through our secure online checkout before the quote expires on **May. 30, 2024.**

You can download a copy of this quote during checkout.

[Place your order](#)

Quote Name:	Splunk Server 2U R550	Sales Rep	Alan Fong
Quote No.	3000175242801.1	Phone	(800) 456-3355, 6179675
Total	\$13,673.45	Email	Alan_Fong@Dell.com
Customer #	23497778	Billing To	ACCOUNTS PAYABLE
Quoted On	Apr. 30, 2024		COUNTY OF AITKIN
Expires by	May. 30, 2024		209 2ND ST NW
Contract Name	Dell NASPO Computer		AITKIN, MN 56431
	Equipment PA - Minnesota		
Contract Code	C000001145017		
Customer Agreement #	23026 / 236465		
Solution ID	19065689.1		

Message from your Sales Rep

Please review all quotes for accuracy and contact your Dell sales representative if you have any questions. Thank you for shopping with Dell!

Regards,
Alan Fong

Shipping Group

Shipping To

ACCOUNTS PAYABLE
COUNTY OF AITKIN
209 2ND ST NW
RM 162
AITKIN, MN 56431
(218) 927-7345

Shipping Method

Standard Delivery

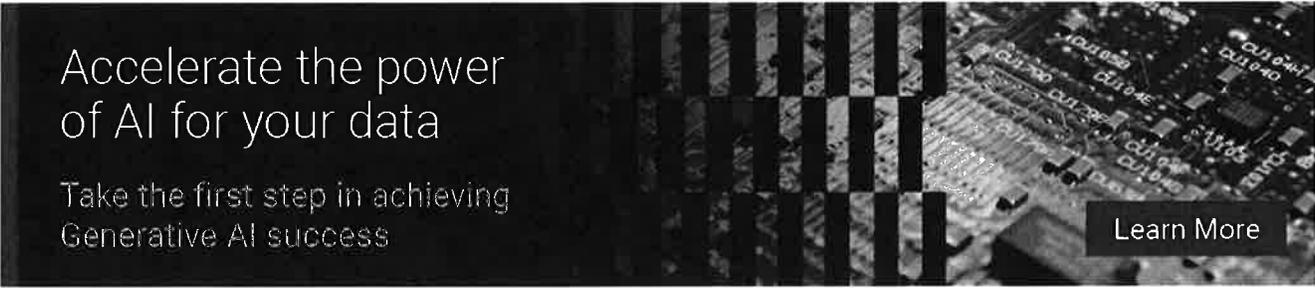
Product	Unit Price	Quantity	Subtotal
PowerEdge R550 Tailor Made	\$13,673.45	1	\$13,673.45

Subtotal:	\$13,673.45
Shipping:	\$0.00
Environmental Fee:	\$0.00
Non-Taxable Amount:	\$13,673.45
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00

Total: **\$13,673.45**

License Subtotal for Commitment Term: \$0.00

*Excludes Taxes



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Shipping Group Details

Shipping To

ACCOUNTS PAYABLE
 COUNTY OF AITKIN
 209 2ND ST NW
 RM 162
 AITKIN, MN 56431
 (218) 927-7345

Shipping Method

Standard Delivery

	Unit Price	Quantity	Subtotal
PowerEdge R550 Tailor Made	\$13,673.45	1	\$13,673.45
Estimated delivery if purchased today: May. 15, 2024 Contract # C000001145017 Customer Agreement # 23026 / 236465			

Description	SKU	Unit Price	Quantity	Subtotal
PowerEdge R550 Server	210-AZEG	-	1	-
2.5 Chassis	379-BDTF	-	1	-
SAS/SATA Backplane	379-BDSS	-	1	-
Trusted Platform Module 2.0 V3	461-AAIG	-	1	-
16x2.5" SAS/SATA, 2 CPU, V3	321-BKJH	-	1	-
Intel Xeon Silver 4314 2.4G, 16C/32T, 10.4GT/s, 24M Cache, Turbo, HT (135W) DDR4-2666	338-CBWK	-	1	-
Intel Xeon Silver 4314 2.4G, 16C/32T, 10.4GT/s, 24M Cache, Turbo, HT (135W) DDR4-2666	338-CBWK	-	1	-
Additional Processor Selected	379-BDCO	-	1	-
Standard Heatsink	412-AAVU	-	1	-
Standard Heatsink	412-AAVU	-	1	-
Performance Optimized	370-AAIP	-	1	-
3200MT/s RDIMMs	370-AEVR	-	1	-
Unconfigured RAID	780-BCDS	-	1	-
PERC H755 SAS Front	405-AAZB	-	1	-
Front PERC Mechanical Parts, rear load	750-ACFQ	-	1	-
Power Saving Dell Active Power Controller	750-AABF	-	1	-
UEFI BIOS Boot Mode with GPT Partition	800-BBDM	-	1	-
Standard Fan Cold Swap 2U,V2 x5	750-ADIN	-	1	-
Dual, Redundant(1+1), Hot-Plug Power Supply,1100W MM(100-240Vac) Titanium	450-AKLF	-	1	-
2 CPU, 3x16 LP+ 1x8(x4 link) LP	330-BBVE	-	1	-
PowerEdge R550 Motherboard with Broadcom 5720 Dual Port 1Gb On-Board LOM, V4	329-BHNH	-	1	-
Broadcom 5720 Quad Port 1GbE BASE-T Adapter, OCP NIC 3.0	540-BCOB	-	1	-
PowerEdge 2U LCD Bezel	325-BEBV	-	1	-
Dell EMC Luggage Tag R550	350-BCFM	-	1	-
BOSS-S2 controller card + with 2 M.2 240GB (RAID 1)	403-BCMG	-	1	-
BOSS S2 Cables and Bracket for R750xs/R550	470-BBJK	-	1	-
No Operating System	611-BBBF	-	1	-

No Media Required	605-BBFN	-	1	-
OpenManage Enterprise Advanced	528-BIYY	-	1	-
iDRAC9, Enterprise 15G	385-BBQV	-	1	-
No Quick Sync	350-BCER	-	1	-
iDRAC,Factory Generated Password	379-BCSF	-	1	-
iDRAC Service Module (ISM), NOT Installed	379-BCQX	-	1	-
iDRAC Group Manager, Disabled	379-BCQY	-	1	-
Cable Management Arm, 2U	770-BDRQ	-	1	-
ReadyRails Sliding Rails Without Cable Management Arm	770-BECC	-	1	-
No Internal Optical Drive	429-AAIQ	-	1	-
No Systems Documentation, No OpenManage DVD Kit	631-AACK	-	1	-
PowerEdge R550 Shipping	340-CVKM	-	1	-
PowerEdge R550 Shipping Material	343-BBRT	-	1	-
PowerEdge INMETRO Label	389-DYHB	-	1	-
PowerEdge 2U CE, CCC, Marking	389-DYMQ	-	1	-
Dell Hardware Limited Warranty Plus Onsite Service	859-4568	-	1	-
ProSupport Next Business Day Onsite Service After Problem Diagnosis 4 Years	859-4580	-	1	-
ProSupport 7x24 Technical Support and Assistance 4 Years	859-4601	-	1	-
Thank you choosing Dell ProSupport. For tech support, visit //www.dell.com/support or call 1-800- 945-3355	989-3439	-	1	-
Keep your Hard Drive For Enterprise 4 Years	841-5980	-	1	-
Dell Onsite Diagnosis Service Next Business Day 4 Years	859-4544	-	1	-
On-Site Installation Declined	900-9997	-	1	-
32GB RDIMM, 3200MT/s, Dual Rank 16Gb BASE x8	370-AGDS	-	4	-
1.92TB SSD SAS, RI, up to 24Gbps 512e 2.5in Hot-Plug, AG Drive	345-BELF	-	8	-
Power Cord - C13, 3M, 125V, 15A (North America, Guam, North Marianas, Philippines, Samoa, Vietnam)	450-AALV	-	2	-

Subtotal:	\$13,673.45
Shipping:	\$0.00
Environmental Fee:	\$0.00
Estimated Tax:	\$0.00
Total:	\$13,673.45

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offeringspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.



Board of County Commissioners Agenda Request



Requested Meeting Date: 14 May 24

Title of Item: Splunk - Installation service and support

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Kami Genz	Department: Probation / IT
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Presenter (Name and Title): Kami Genz, Community Corrections Supervisor / Chris Sutch, IT Manager	Estimated Time Needed: 1 Minute
---	---

Summary of Issue:

This is a complicated system that IT staff are unfamiliar with at this time. Conducive is a consulting company to assist the IT Department with properly configuring the Splunk system so that it runs properly in our environment and captures the log data that we are required to review.

Conducive was recommended to us by the Splunk sales team, as they have extensive experience with installing and supporting Splunk in government environments.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve the purchase of Professional Services from Conducive for the installation and configuration of Aitkin's Splunk project.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ 14,000

Is this budgeted? Yes No *Please Explain:*

While this is not budgeted Probation has State funding that if not utilized would be deducted from future allocations. If we do not utilize these funds at this time, IT will budget for this in 2025.



Conductive

3724 Executive Center Drive Suite 200
Austin, TX 78731
United States of America
Enrico Fantozzi
rico@conductiveconsulting.com

Prepared For

Aitkin County

Chris Sutch
IT Manager
chris.sutch@co.aitkin.mn.us

Shipping Info

109 1st Avenue Southwest
Aitkin MN 56431
USA

✓ **Payment Method** ACH

✓ **Payment Terms** Net 30

✓ **GSA Contract # 47QTCA23D006V**

One Time Costs

Product	Quantity	Price per Year
Conductive Professional Services Up to three weeks of Professional Services	1	\$14,000.00 One-Time Fee
First Year Subtotal for One Time Costs		\$14,000.00
Year 1 Overall Total		\$14,000.00

Contract Terms

1. **Fees.** Aitkin County ("End User") whose principal office is located at: 109 1st Avenue Southwest, Aitkin, MN 56431, will pay to Conducive Consulting, Inc., a Texas Corporation, ("Conducive") whose principal office is located at: 3724 Executive Center Drive, Suite 200, Austin, TX 78731, the license fees or royalties specified in the Splunk® software license agreement and the support and maintenance services that Conducive and/or Splunk provides to End Users in conjunction therewith.
2. **Payment Terms.** End User will pay all amounts due under this Agreement in U.S. currency, free of any currency controls or other restrictions. End User will pay all license fees or royalties, support or maintenance services fees due to Conducive and/or Splunk according to the terms specified on the quote. Except as expressly specified in this Agreement or as otherwise agreed to in writing by the parties, End User will pay all other fees, expenses or other charges payable hereunder within twenty-five (25) days following the date of receipt of Conducive's invoice therefore, with no right of offset of any kind or nature.
3. **Net Payments.** All amounts payable by End User under this Agreement are net amounts and are payable in full, without deduction for taxes or duties of any kind. End User will be responsible for, and will promptly pay, all taxes and duties of any kind (including, but not limited to, sales, use and withholding taxes) associated with this Agreement including but not limited to its receipt and use of the Software, except for taxes based on Conducive's net income. If Conducive or Splunk is required to collect, or pays on End User's behalf, any taxes or duties for which End User is responsible, End User will promptly pay or reimburse Conducive, as the case may be, for all such amounts upon its receipt of written notice thereof. If End User pays any withholding taxes based on the payments made by End User to Conducive hereunder, End User will promptly furnish Conducive with written documentation of all such tax payments, including receipts and other customary documentation.
4. **Failure to Pay.** Notwithstanding anything contained in any of the terms and conditions associated herewith, including third party license agreements and the third party support and maintenance agreements, in the event that End User fails to pay Conducive all amounts when due in accordance with paragraphs 2 and 3 and the payment terms set forth in the purchase order, Conducive, at its sole discretion, shall have the unconditional right, and End User hereby consents, to immediately terminate End User's rights and privileges to use the third party software product, the third party license agreements and all services associated therewith. However, in such instance, nothing shall relieve End User of any of its obligations hereunder.
5. **Third Party License Agreements.** All third party software included in this purchase order is subject to the license agreement between End User and the third party software provider.
6. **Pre-payments.** All prepaid Education and Professional Services must be redeemed within twelve (12) months from the date of purchase/invoice. At the end of the twelve (12) month term, any remaining pre-paid unused Education or Professional Services will expire; no refunds will be provided for any remaining pre-paid unused Education or Professional Services. 3724 Executive Center Dr, Suite 200, Austin, TX 78731
7. **Terms and Conditions.** By purchasing, paying for or receiving Professional Services from Conducive, Aitkin County agrees to the Master Services Terms and Conditions in effect on the date of this quote and set forth at: https://www.conducivesi.com/mnsa_terms. By purchasing, paying for or receiving On-Demand Expert Services from Conducive, Aitkin County agrees to the On-Demand Expert Services Terms and Conditions in effect on the date of this quote and set forth at: https://www.conducivesi.com/odes_terms. By purchasing, paying for or receiving Support for a Conducive product, Aitkin County agrees to Support and Maintenance Terms and Conditions in effect on the date of this quote and set forth at: <https://www.conducivesi.com/support-license>. Conducive products are applications or solutions owned and supported by Conducive, and do not include applications owned by other parties.

Signature Page

IN WITNESS WHEREOF, the Parties by their duly authorized representatives have executed this Agreement as of the Effective Date.

Aitkin County

Name: _____
Title: _____
Email: _____
Signature: _____

Signed Date: _____

Conducive

Name: _____
Title: _____
Email: _____
Signature: _____

Signed Date: _____



Board of County Commissioners Agenda Request

5A
Agenda Item #

Requested Meeting Date: May 14, 2024

Title of Item: Approve Obligation of Unallocated ARPA Funds

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 Min.
Summary of Issue: <p>The Board previously approved the use of funds during the 2023 budget process to lower the 2023 levy. Due to increased revenues/decreased expenses in 2023 the transfer of ARPA funds was not required. Staff request the reallocation of these funds as listed on the attached spreadsheet.</p>		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Approve obligation of unallocated ARPA Funds		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Aitkin County Fiscal Recovery Funds

Fiscal Recovery Funds/LATCF/Business Relief	Estimated Expense	Funds Spent	Balance Remaining
\$ 3,085,669	\$ 2,643,359	\$ 1,680,180	\$ 1,505,492
\$ 100,003			

\$ 542,313 Est. expenses vs. FRF received

Treasurer Cash Balance: \$ 1,505,491 \$ (0) Difference

Category	Project	Estimated Expense	Funds Spent	Balance Remaining
Budget Committee		\$ 938,631	\$ 789,497	\$ 149,134
	Electronic HR system/HR Videos	\$ 20,000	\$ -	\$ 20,000
	Public health supplies	\$ 5,000	\$ -	\$ 5,000
	Highway Department lost revenue	\$ 560,000	\$ 560,000	\$ -
	AppXtender Software	\$ 20,000	\$ 20,552	\$ (552)
	2023 Staffing (Levy Reduction)	\$ -	\$ -	\$ -
	Public health staffing (board approved)	\$ 192,381	\$ 117,695	\$ 74,686
	HHS Computers (2022)	\$ 35,250	\$ 35,250	\$ -
	Public Lands Counties	\$ 1,000	\$ 1,000	\$ -
	LLCC Schools for All Lobbist	\$ 5,000	\$ 5,000	\$ -
	LLCC Transfer	\$ 50,000	\$ 50,000	\$ -
	2023 LATCF Received / Not Allocated	\$ 50,000	\$ -	\$ 50,000

Unallocated Funds \$ 542,313
Reserved LATCF Funds \$ 50,000

Requests

Mobile Assessing Equip.	\$ 54,000
Econ. Dev. -	
Broadband Match	\$ 75,000
Marketing	\$ 25,000
Facilities -	
License Center Security	\$ 50,000
Furniture	\$ 36,000
Jail Controls	\$ 250,000
LLCC	\$ 2,000
Land Dept. Cameras/Lighting	\$ 10,000
Treasurer's Scanning	\$ 20,000
AEOA Request -	\$ -
Boardroom Cameras	\$ 25,000
Comprehensive Plan	\$ 40,000
Total Requests	\$ 587,000

Economic Development Committee

	\$ 382,350	\$ 294,991	\$ 87,359
Tourism and small business aid	\$ 202,350		\$ 67,384
Child Care Grant		\$ 25,000	
Communication Plan/Brand Trademark		\$ 40,280	
BDR Grant		\$ 9,000	
Revitalization Grant		\$ 60,382	
ATV AD		\$ 304	
Website development (transferred to Econ. Dev.)	\$ 20,000	\$ 20,000	\$ -
Community grant program	\$ 100,000	\$ 80,025	\$ 19,975
Aitkin airport	\$ 30,000	\$ 30,000	\$ -
McGregor airport (transferred to Econ. Dev.)	\$ 30,000	\$ 30,000	\$ -

Remaining Funds \$ 5,313

Additional FRF previously funded

	\$ 106,325	\$ 106,325	\$ -
LLCC to balance 2021 lost revenue	\$ 106,325	\$ 106,325	\$ -

Facilities Committee/IT Needs

	\$ 1,216,053	\$ 489,367	\$ 726,686
Jail HVAC/Chiller	\$ 750,000	\$ 48,277	\$ 701,723
Jail audio/visual	\$ 26,784	\$ 6,321	\$ 20,463
LLCC electrical panels	\$ 12,922	\$ 12,922	\$ -
Security Cameras	\$ 5,028	\$ -	\$ 5,028
LLCC Fire Suppression	\$ 68,802	\$ 68,802	\$ -
LLCC Energy Center/Air Handler Controls	\$ 67,558	\$ 67,558	\$ -
Dark Trace Cybersecurity Equipment	\$ 34,523	\$ 35,928	\$ (1,405)
IT Backup Solution	\$ 157,745	\$ 157,745	\$ (0)
LLCC School House Roof/Second House Roof	\$ 41,375	\$ 41,814	\$ (439)
2023 Reserved Funds		\$ 50,000	\$ (50,000)
LLCC director's house boiler	\$ 8,000	\$ -	\$ 8,000
Fairgrounds improvements	\$ 43,316	\$ -	\$ 43,316

No Expenditure Yet



Board of County Commissioners Agenda Request

5B
Agenda Item #

Requested Meeting Date: April 23, 2024

Title of Item: 1st Quarter 2024 Budget Review

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert	Department: Administration	
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 10 Min.
Summary of Issue: Staff will review the 1st Quarter 2024 Budget.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Discussion only.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Fund Dept	2024 Budgeted		2024 Actual		2024 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
General Fund									
Administration/General Gov't Depts									
1 1 Commissioners	0	311,972	0	75,916	0	(236,056)		24%	
1 40 Auditor	(347,715)	904,631	(105,473)	221,581	242,242	(683,050)	30%	24%	
1 41 Internal Audit	0	78,500	0	26,075	0	(52,425)		33%	
1 42 Treasurer	(33,000)	349,571	(14,219)	83,126	18,781	(266,445)	43%	24%	Escrow maintenance fees collected at beginning of year.
1 43 Assessor	(175,902)	942,205	(150,207)	236,994	25,695	(705,211)	85%	25%	Assessment charges collected at beginning of year.
1 44 Central Services	(14,413,328)	753,349	(356,481)	100,478	14,056,847	(652,871)	2%	13%	
1 45 Motor Pool	(60,000)	38,351	0	5,127	60,000	(33,224)	0%	13%	Revenue transfers made at year end.
1 49 Information Technologies	(21,500)	837,515	0	179,539	21,500	(657,976)	0%	21%	Revenue transfers made at year end.
1 52 Administration	0	281,315	0	60,681	0	(220,634)		22%	
1 53 Human Resources	0	400,545	0	92,835	0	(307,710)		23%	
1 60 Elections	0	141,487	(623)	15,148	(623)	(126,339)		11%	
1 100 Recorder	(170,000)	610,456	(44,597)	182,673	125,403	(427,783)	26%	30%	
1 110 Courthouse Maint	0	607,601	0	159,916	0	(447,685)		26%	
1 111 Buildings	0	88,000	0	0	0	(88,000)		0%	
1 120 VSO	(13,000)	183,557	(1,360)	41,372	11,640	(142,185)	10%	23%	
1 121 HRA	0	2,000	0	595	0	(1,405)		30%	
<i>Administration/General Gov't Depts Subtotal</i>	<i>(15,234,445)</i>	<i>6,531,055</i>	<i>(672,960)</i>	<i>1,482,056</i>	<i>14,561,485</i>	<i>(5,048,999)</i>	<i>4%</i>	<i>23%</i>	

Fund Dept	2024 Budgeted		2024 Actual		2024 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
Public Safety									
1 12 Court Administration	(6,000)	51,000	(1,065)	14,569	4,935	(36,431)	18%	29%	
1 90 Attorney	(81,215)	1,396,142	(20,380)	285,139	60,835	(1,111,003)	25%	20%	
1 123 Coroner	0	75,000	0	24,651	0	(50,349)		33%	Unpredictable & uncontrollable expenses
1 200 Enforcement	(666,044)	3,312,866	(125,412)	861,837	540,632	(2,451,029)	19%	26%	
1 201 Sheriff Contingency	0	0	(388)	0	(388)	0			
1 202 Boat and Water	(30,613)	134,980	0	3,247	30,613	(131,733)	0%	2%	Majority of expenses occur during summer months
1 203 Snowmobile	(6,100)	51,299	10	32,712	6,110	(18,587)	0%	64%	Snowmobile season over - limited use due to weather conditions
1 204 ATV	(11,134)	29,604	0	548	11,134	(29,056)	0%	2%	ATV active in the fall
1 206 Forfeitures	0	0	(1,151)	539	(1,151)	539			
1 252 Corrections	(129,500)	3,437,798	(69,916)	804,693	59,584	(2,633,105)	54%	23%	
1 253 Sentence to Serve	(38,000)	153,136	(9,377)	42,906	28,623	(110,230)	25%	28%	
1 254 Enhanced 911	0	0	(44,645)	351	(44,645)	351	#DIV/0!	#DIV/0!	
1 255 Crime Victim	(71,000)	96,081	(21,314)	19,794	49,686	(76,287)	30%	21%	
1 257 Aitkin Co. Community Corrections	(991,634)	1,181,187	(204,388)	256,894	787,246	(924,293)	21%	22%	A majority of supervision fees received in 2nd-4th quarters. Staff vacancies reflect lower expenses.
1 280 Emergency Management	(19,276)	56,139	0	13,288	19,276	(42,851)	0%	24%	
<i>Public Safety Subtotal</i>	<i>(2,050,516)</i>	<i>9,975,232</i>	<i>(498,026)</i>	<i>2,361,168</i>	<i>1,552,490</i>	<i>(7,614,064)</i>	<i>24%</i>	<i>24%</i>	
Culture and Recreation									
1 500 Library & Historical Society	0	319,835	0	319,435	0	(400)		100%	Appropriations paid at beginning of year.
1 601 Extension	0	88,592	(200)	420	(200)	(88,172)		0%	
<i>Culture and Recreation Subtotal</i>	<i>0</i>	<i>408,427</i>	<i>(200)</i>	<i>319,855</i>	<i>(200)</i>	<i>(88,572)</i>		<i>78%</i>	

Fund Dept	2024 Budgeted		2024 Actual		2024 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
Conservation of Natural Resources									
1 122 Planning and Zoning	(349,316)	632,707	(62,190)	156,034	287,126	(476,673)	18%	25%	Account no longer used. Levy posted after 1st quarter, Recycling Center capital projects using fund balance, MPCA grant execution Water testing typically slow during winter season Appropriations made at beginning of year
1 390 Environmental Health	0	0	0	0	0	0			
1 391 Solid Waste	(454,175)	454,175	(36,147)	137,613	418,028	(316,562)	8%	30%	
1 392 Water Wells	(10,000)	7,000	(1,025)	1,633	8,975	(5,367)	10%	23%	
1 600 Ag Soc, Soil & Water, Ag	0	116,377	0	116,431	0	54		100%	
<i>Conservation of Natural Resources Subtotal</i>	<i>(813,491)</i>	<i>1,210,259</i>	<i>(99,362)</i>	<i>411,711</i>	<i>714,129</i>	<i>(798,548)</i>	<i>12%</i>	<i>34%</i>	
Economic Development									
1 700 Promotion, Tran, Airport,	0	58,000	0	47,208	0	(10,792)		81%	Airport appropriations paid 100% at beginning of the year Broadband grant = \$1,000,000, Childcare grant = \$60,000 paid out
1 711 Economic Development	0	126,979	(1,147,243)	1,175,289	(1,147,243)	1,048,310		926%	
<i>Economic Development Subtotal</i>	<i>0</i>	<i>184,979</i>	<i>(1,147,243)</i>	<i>1,222,497</i>	<i>(1,147,243)</i>	<i>1,037,518</i>		<i>661%</i>	
General Fund	(18,098,452)	18,309,952	(2,417,791)	5,797,287	15,680,661	(12,512,665)	13%	32%	
Road and Bridge Fund									
3 0 Undesignated	(6,316,978)	0	(2,260,769)	0	4,056,209	0	36%		
3 301 Administration/HR	0	650,502	0	194,642	0	(455,860)		30%	
3 302 Engineering/Construction	0	674,960	0	137,534	0	(537,426)		20%	
3 303 Highway Maintenance	0	4,991,516	0	1,274,618	0	(3,716,898)		26%	
3 307 Capital Infrastructure	(6,327,600)	6,327,600	(28,141)	198,300	6,299,459	(6,129,300)	0%	3%	
3 308 Equipment and Facilities	(601,000)	601,000	0	112,373	601,000	(488,627)	0%	19%	
3 310 232 Turnback	0	0	0	0	0	0			
Road and Bridge Fund	(13,245,578)	13,245,578	(2,288,910)	1,917,467	10,956,668	(11,328,111)	17%	14%	

Fund Dept	2024 Budgeted		2024 Actual		2024 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
Health and Human Services Fund									
5 400 Public Health	(1,030,873)	1,017,604	(255,221)	221,913	775,652	(795,691)	25%	22%	Revenues received in 2nd & 4th quarters. Revenues received in 2nd & 4th quarters. <u>Note:</u> Out of Home Placements at 55% of budgeted expenses to date.
5 420 Income Maintenance	(2,390,819)	2,296,716	(334,640)	477,736	2,056,179	(1,818,980)	14%	21%	
5 430 Social Services	(4,321,285)	4,484,427	(511,545)	1,155,427	3,809,740	(3,329,000)	12%	26%	
Health and Human Services Fund	(7,742,977)	7,798,747	(1,101,406)	1,855,076	6,641,571	(5,943,671)	14%	24%	
Trust									
10 921 County Development	(402,195)	402,195	0	31,437	402,195	(370,758)	0%	8%	Funding received annually in July.
10 923 Forfeited Tax Sales	(1,495,140)	1,495,140	(212,264)	902,864	1,282,876	(592,276)	14%	60%	2023 apportionment has been completed and paid from this account.
Trust Fund	(1,897,335)	1,897,335	(212,264)	934,301	1,685,071	(963,034)	11%	49%	
Forest Development									
11 924 Forest Resource	0	0	0	0	0	0			Apportionment funds deposited. Revenue transfers made at year end.
11 925 Resource Management	(485,700)	623,753	(305,130)	50,934	180,570	(572,819)	63%	8%	
11 934 Memorial Forest	0	0	0	0	0	0			
11 935 Forest Road	0	0	0	0	0	0			
11 939 County Surveyor	(431,470)	431,470	0	95,821	431,470	(335,649)	0%	22%	
Forest Development	(485,700)	623,753	(305,130)	50,934	180,570	(572,819)	63%	8%	
Long Lake Conservation Center									
19 521 LLCC Administration	(110,576)	238,302	(8,968)	114,428	101,608	(123,874)	8%	48%	Capital projects not yet reimbursed.
19 522 LLCC Education	(734,955)	375,858	(128,703)	93,024	606,252	(282,834)	18%	25%	
19 523 LLCC Food	(5,000)	192,173	(616)	28,747	4,384	(163,426)	12%	15%	
19 524 LLCC Maintenance	0	125,326	0	35,289	0	(90,037)	#DIV/0!	28%	
19 525 LLCC Capital Improvement	(13,200)	2,000	(1,924)	0	11,276	(2,000)	15%	0%	
LLCC Fund	(863,731)	933,659	(140,211)	271,488	723,520	(662,171)	16%	29%	
21 520 Parks	(840,904)	908,032	(502,779)	411,515	338,125	(496,517)	60%	45%	



Board of County Commissioners Agenda Request

5C

Agenda Item #

Requested Meeting Date: May 14, 2024

Title of Item: 2025 Budget Preparation Materials - Discussion Only

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 Min.
Summary of Issue: Attached is the timeline and draft memo to be completed by each department head as part of the 2025 budget process. The timeline and memo have been reviewed by the Budget Committee. Discussion will be held and feedback gathered from the Board for changes to the department head memo.		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Discussion only.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

2025 Budget Process Timeline

April 25 th	Budget Process and Schedule Review	Budget Committee
May 14 th	Budget Process and Schedule Review	Administration County Board
May 20 th	Budget Process, Schedule and Preparation Forms to Department Heads	Administration
June 26 th	Budget Preparation Forms DUE to Administration	Administration Department Heads
July 10 th	Budget Discussion with Department Head Group	Administration Department Heads
July 15 th – 17 th	Individual Meetings with Department Heads to Review Draft Budgets	Department Heads
August 13 th	Appropriations & Dues Discussion	County Board Administration Department Heads
August 27 th	Budget Presentations – General Gov. & Sheriff Budget Presentations – HHS & Road & Bridge	Department Heads
September 10 th	County Board considers Preliminary Levy, <i>if desired</i> – TNT must occur after November 24 th – Must be adopted by September 30 th	County Board
September 24 th	County Board considers Preliminary Levy, <i>if needed</i> – Must be adopted by September 30 th	County Board
November 19 th	Additional Budget Discussion, <i>if needed</i>	County Board Administration Department Heads
December 10 th 6:05 p.m.	Budget Information Meeting held (TNT)	County Board Administration
December 17 th	Final FY 2024 Budget (operating and capital) and Levy adopted – Must be adopted no later than 5 working days after Dec. 20 th (Dec. 27 th)	County Board

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
Jessica Seibert, Administrator
217 Second Street N.W. Room 134
Aitkin, MN 56431
218-927-3093
Fax: 218-927-7374

To: Department Heads
From: Jessica Seibert
Date: May 20, 2024
Re: 2025 Budget Preparation Materials
CC: County Board

The following information is being requested to aid your department, administration and the County Board in the preparation of the 2025 County budget. Please complete the questions below.

In addition to this document you have also been emailed a 2025 budget timeline, salary worksheet, and two IFS worksheets with historical budget/actual information in addition to the 2025 budget column to be completed. If there is any further information that would be useful, please let me know. **Please return this information to me no later than Wednesday, June 26, 2024.** This can be completed in paper format or emailed to me.

Department Name:	
Department Head:	
Budget Point of Contact:	
Dept. Numbers Inc.:	

1. Note any significant change in Department or Program Revenues or Expenditures anticipated for all or part of CY 2025, such as projected grant funds, staffing changes (retirements, new requests), new programs approved or being eliminated.

2. Are there areas where targeted County investment in personnel, equipment, technology/automation, or services are *critically* needed and would assist the County and/or your department/program?

3. What other opportunities exist in your department or elsewhere in the County for contracting or consolidating services? For innovation, restructuring or service changes?

4. List any changes to the 5-Year Capital Plan (see attached):

Description & Funding Source	Amount				
	2024	2025	2026	2027	2028

5. Are you aware of any staff retirements or PTO payouts in the coming year?

6. Are you aware of pending legislation that may affect the budget or legislation that you would like support for that would positively affect future budgets?

7. Are you aware of any staff changes to benefits elections in the coming year? ie. changing from single coverage to family?

8. The following questions may be used on the budget summary sheets presented to Commissioners.

of full time staff in the department: _____

of part-time staff in the department: _____

of new staff being requested in 2025: _____



Board of County Commissioners Agenda Request

5D
Agenda Item #

Requested Meeting Date: May 14, 2024

Title of Item: Adopt Resolution - County Engineer Reappointment

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 2 Min.
Summary of Issue: Minnesota Statute 163.07 requires each County Board in Minnesota to appoint and employ a County Engineer. All reappointments are for four year terms and made in May of the year in which the term expires. John Welle's current four year term expires at the end of 2024.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt attached resolution reappointing County Engineer John Welle.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 14, 2024

By Commissioner: xxx

20240514-xxx

County Engineer Reappointment

WHEREAS, Minnesota Statute, Section 163.07 requires all County Engineers in Minnesota to serve four-year terms;

NOW THEREFORE BE IT RESOLVED, that John Welle is hereby appointed County Engineer of Aitkin County for a four-year term commencing January 1, 2025, pursuant to the provisions of Minnesota Statute, Section 163.07.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote:

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of May, 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of May, 2024

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

5E
Agenda Item #

Requested Meeting Date: May 14, 2024

Title of Item: Administrator Updates

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert	Department: Administration	
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 minutes
Summary of Issue: Administrator Updates.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Discussion only.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

6A
Agenda Item #

Requested Meeting Date: May14, 2024

Title of Item: Jail Controls

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jim Bright		Department: Maintenance
Presenter (Name and Title): Jim Bright Facilities Coordinator		Estimated Time Needed: 5 Min
Summary of Issue: <p>Bids for the replacement of the head end and boiler/chiller replacement controls in the jail/sheriff's office area. We are replacing the old Johnson controls that had Honeywell controls integrated over them. The old system is well past it useful life and some parts are obsolete.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Recommend award by attached resolution		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ \$127,616.00 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> There is \$750,000 of Fiscal Recovery Funds that has been approved for this project.		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 14, 2024

By Commissioner: xxx

20240514-xxx

Award Contract for Controls in Jail

WHEREAS, Contract is for the replacement of the head end and controls related to the boiler and chiller replacement in the jail, and

WHEREAS, I received 2 bids for the jail controls, and

WHEREAS, Climate Makers was the lowest responsible bidder in the amount of \$127,616.00.

NOW THEREFORE BE IT RESOLVED, that Climate Makers be awarded the contract for the head end and controls related to the boiler/chiller replacement.

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14 day of May 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of May, 2024

Jessica Seibert
County Administrator

BID TABULATION
Aitkin County
Head End Controls, Jail boiler/chiller replacement

Bid Date & Time: March 28, 2024

CONTRACTOR	BASE BID
Climate Makers	\$127,616.00
Total Mechanical Services	\$149,400.00



Board of County Commissioners Agenda Request

6B

Agenda Item #

Requested Meeting Date: May 14, 2024

Title of Item: Change order for Boiler/Chiller Project

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jim Bright		Department: Maintenance
Presenter (Name and Title): Jim Bright Facilities Coordinator		Estimated Time Needed: 5 Min
Summary of Issue: <p>I requested a change order for the upgrade of the pumps, variable frequency drives, expansion tank and boilers. The reasons for my request: Expansion tank that was in the spec did not have a replaceable bladder</p> <p>Pumps Bell and Gosset meets specs, I requested a change to Taco pumps. The Taco pumps have: Dry shaft design, makes for easier service Standard Anti-rotation vane in casing, this improves bearing and seal life by balancing the water flow prior to entering the impeller Stainless Steel shaft and sealed bearing VFDs: If you use Taco pumps you have to use Taco VFDs</p> <p>Boilers: Laars was the bid boiler, I requested Aerco: Aerco manufactures their own boiler and makes their own heat exchangers, their is a rep company in Mpls. that has 4 techs in house that can be on site with in 24 hours if Climate Makers can't figure out the issue. I talked with 6 different owners of Areco boilers and 2 service tech about dependability and service and they all said this is the boiler you want. Laars: Most questions I asked were not really answered, the Mechanical engineer made 2 requests for references and they never supplied a single reference.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve change order by attached resolution		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 23,810.00 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> There is \$750,000 of Fiscal Recovery Funds have been approved for this project		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED May 14 2024

By Commissioner: xxx

20241024-xxx

Approve Change Order

WHEREAS, change order is for the upgrade of the pumps, variable frequency drives, expansion tank and boilers, and

WHEREAS, this is a change order that I requested to upgrade these items, and

WHEREAS, Climate Makers has supplied this change order and it has been reviewed by the mechanical engineer on the project for cost analysis.

NOW THEREFORE BE IT RESOLVED, that the change order from Climate Makers be approved

BE IT FURTHER RESOLVED, that the chairperson of the Aitkin County Board is hereby authorized and directed to sign the change order on behalf of Aitkin County upon presentation of proper documents.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14 day of May 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of May 2024

Jessica Seibert
County Administrator



CLIMATE MAKERS, INC
 33758 Charles Ave
 Jenkins, MN 56474
 Phone: (218) 825-0145
 Fax: (218) 825-0154

Project: Aitkin County Jail HVAC Upgrades Project #: 2022-177

Date: 05.07.2024 Change Request #: 1

Submitted to: Jim Bright

Description: AERCO Boilers and associated pumping equipment package in lieu of low bid

Material Description:			Total Cost
Boilers	Aerco	Laars	\$ 14,264.00
Pumps	Taco	B&G	\$ 3,345.00
VFDs	Taco	ABB	\$ 1,701.00
Air Separator	Taco	Spirotherm	\$ -
Glycol Feeder	Axiom	AVL - No Bran	\$ -
Chemical Feeder	Wingert	AVL - No Bran	\$ -
Expansion Tank	Taco	Armstrong*	\$ 2,119.00

Subtotal Material: 21,429.00

Labor Description:	Hours	Hourly Cost	Total Cost
			-
			-

Subtotal Labor: _____

Sub-Contract Description:	If applicable Qty/Hours	If applicable Unit/Hrly Cost	Total Cost
Insulation Controls	-	-	
			-

Subtotal Sub-Contract _____

This Change will Impact the Project Schedule By	Increase	Decrease	Total Days
	-	-	

Submitted by - Climate Makers, Inc. Project Manager or Foreman: / (sign)		Material	21,429.00
		Labor	
		Sub-Contract	
Approved by Owner / Architect: (sign)	10.0%	Tax on Material	
	5.0%	Mat'l&Labor Profit	2,381.00
	Y	Sub-Profit	
		Bond	
		Total	<u>23,810.00</u>



Board of County Commissioners Agenda Request

7A
Agenda Item #

Requested Meeting Date: May 14, 2024

Title of Item: Approve Fiscal Recovery Fund request by Economic Development

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Mark Jeffers	Department: Administration	
Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator		Estimated Time Needed: 10 minutes
Summary of Issue: <p>The Economic Development Committee is requesting ARPA funding for economic development use. This use is for Broadband support to Internet Service Providers who are awarded Border to Border grant funding. A second use will be for marketing of recreation and tourism.</p> <p>The Economic Development Committee recommends approval of this request to fund \$100,000 from the Fiscal Recovery Fund to the Economic Development department.</p> <p>Funding request: \$75,000 Broadband \$25,000 Marketing</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Economic Development requests motion to approve and award \$100,000 from the Fiscal Recovery Fund to the Economic Development department.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Aitkin County Fiscal Recovery Funds

Strategic Investment Project

Project Identification: Aitkin County Economic Development

Funding amount: \$100,000

Project Expenditure Category: [Category number, Category Name]

Project overview

- *A description of the project that includes an overview of the main activities of the project, the approximate timeline, primary delivery mechanisms and partners, if applicable, intended outcomes and briefly describe the goals of the project: ARPA funding will be used to support local ISPs who are committed to improving broadband services to Aitkin County residents. \$75,000 will be earmarked for the broadband projects. In addition, \$25,000 will be earmarked for marketing and economic growth incentives.*

- *Identify the dollar amount of the total project spending that is allocated towards evidence-based interventions for each project in the Public Health (EC 1), Negative Economic Impacts (EC 2), Services to Disproportionately Impacted Communities (EC 3), Infrastructure (EC 5) Revenue Replacement (EC 6) and Administrative (EC 7) Expenditure Categories. Attach all quotes, invoices, etc. \$100,000, Negative Economic Impacts (ED 2)*

Table of Expenses by Expenditure Category

Category		Funding Requested for Project	Funding Approved for Project
1	Expenditure Category: Public Health		
1.1	COVID-19 Vaccination		
1.2	COVID-19 Testing		
1.3	COVID-19 Contact Tracing		
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)		
1.5	Personal Protective Equipment		
1.6	Medical Expenses (including Alternative Care Facilities)		
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency		
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)		
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19		
1.10	Mental Health Services		
1.11	Substance Use Services		
1.12	Other Public Health Services		
2	Expenditure Category: Negative Economic Impacts	\$100,000	
2.1	Household Assistance: Food Programs		
2.2	Household Assistance: Rent, Mortgage, and Utility Aid		
2.3	Household Assistance: Cash Transfers		
2.4	Household Assistance: Internet Access Programs		
2.5	Household Assistance: Eviction Prevention		
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers		
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)		
2.8	Contributions to UI Trust Funds*		
2.9	Small Business Economic Assistance (General)		

Category		Funding Requested for Project	Funding Approved for Project
2.10	Aid to nonprofit organizations		
2.11	Aid to Tourism, Travel, or Hospitality		
2.12	Aid to Other Impacted Industries		
2.13	Other Economic Support		
2.14	Rehiring Public Sector Staff		
3	Expenditure Category: Services to Disproportionately Impacted Communities		
3.1	Education Assistance: Early Learning		
3.2	Education Assistance: Aid to High-Poverty Districts		
3.3	Education Assistance: Academic Services		
3.4	Education Assistance: Social, Emotional, and Mental Health Services		
3.5	Education Assistance: Other		
3.6	Healthy Childhood Environments: Child Care		
3.7	Healthy Childhood Environments: Home Visiting		
3.8	Healthy Childhood Environments: Services to Foster Youth or Families Involved in Child Welfare System		
3.9.	Healthy Childhood Environments: Other		
3.10	Housing Support: Affordable Housing		
3.11	Housing Support: Services for Unhoused persons		
3.12	Housing Support: Other Housing Assistance		
3.13	Social Determinants of Health: Other		
3.14	Social Determinants of Health: Community Health Workers or Benefits Navigators		
3.15	Social Determinants of Health: Lead Remediation		
3.16	Social Determinants of Health: Community Violence Interventions		
4	Expenditure Category: Premium Pay		
4.1	Public Sector Employees		
4.2	Private Sector: Grants to other employers		
5	Expenditure Category: Infrastructure		
5.1	Clean Water: Centralized wastewater treatment		
5.2	Clean Water: Centralized wastewater collection and conveyance		
5.3	Clean Water: Decentralized wastewater		
5.4	Clean Water: Combined sewer overflows		
5.5	Clean Water: Other sewer infrastructure		
5.6	Clean Water: Stormwater		
5.7	Clean Water: Energy conservation		
5.8	Clean Water: Water conservation		

	Category	Funding Requested for Project	Funding Approved for Project
5.9	Clean Water: Nonpoint source		
5.10	Drinking water: Treatment		
5.11	Drinking water: Transmission & distribution		
5.12	Drinking water: Transmission & distribution: lead remediation		
5.13	Drinking water: Source		
5.14	Drinking water: Storage		
5.15	Drinking water: Other water infrastructure		
5.16	Broadband: "Last Mile" projects		
5.17	Broadband: Other projects		
6	Expenditure Category: Revenue Replacement		
6.1	Provision of Government Services		
7	Administrative and Other		
7.1	Administrative Expenses		
7.2	Evaluation and data analysis		
7.3	Transfers to Other Units of Government		
7.4	Transfers to Nonentitlement Units (States and Territories only)		

Signature of Applicant; _____

Date; 4-26-24

Reviewed by Economic Development Coordinator;

Signature; _____

Date; 4-26-24

Approval by County Administrator;

Signature; _____

Date; 4-29-24

(Approval by County Administrator allows request to be presented to the Board of Commissioners for final approval.)



Board of County Commissioners Agenda Request

7B
Agenda Item #

Requested Meeting Date: May 14, 2024

Title of Item: Economic Development Q2 Impact Report

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Mark Jeffers	Department: Administration	
Presenter (Name and Title): Mark Jeffers, Economic Development Coordinator		Estimated Time Needed: 20 minutes
Summary of Issue: Mark Jeffers will present the Q2 Impact Report to Commissioners at the Board meeting for discussion.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: No action needed		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Naturally Better.

Economic Development Update

Board of Commissioners

May 14, 2024

Priorities to Invoke Change

Support Career
Development

Business Retention,
Expansion and
Attraction

Support Housing
Initiatives

Promote Recreation
and Tourism

Improve
Broadband

Support
Childcare

Naturally Better.



Recreation & Tourism

- **Naturally Better Branding:** Merchandise is available, brochure for outside advertising, banner material for shows and events. Car wrap scheduled for install May 28th.



- **ATV Trails:** exploring working with Minnesota Extension on a survey project for ATV riders in our area.
- **Water Trails:** Pine Knoll Loop access building in 2024

Aitkin County Riverboat Trails

Trail 1	Pine Knoll Loop (Pine Knoll)
Trail 2	Cedarbrook Way (Aitkin County Campground to Pine Knoll)
Trail 3	Ripplesippi Trail (Aitkin City Park to Aitkin County Campground)
Trail 4	Kimball Run (Kimball Access to Aitkin County Campground)
Trail 5	(Waldeck to Kimball)
Trail 6	(Palisade to Waldeck)
Trail 7	(Wolds Ferry to Palisade)
Trail 8	(Sandy Lake Recreation Area)
Trail 9	(Lee Ferry to Wolds Ferry)
Trail 10	(Verdon to Lee Ferry)
Trail 11	(Jacobson to Verdon)

www.naturallybetterhere.com



Broadband

- **McGrath Project:** 5 million dollar project complete.
- **DEED Border to Border Grants:** Tremolo and Mille Lacs Energy have submitted requests for County support for their Border to Border grant applications
- **BEAD funding:** State of MN preparing for 2025 release of funds.

Aitkin County see gains in broadband access

Aitkin County saw some gains in broadband access in 2023 going from ranking 77 in 2022 to 40 in 2023. The county has gone from 60.36% coverage to broadband of 100 Mbps down and 20 upload in 2022 to 93.96% coverage in 2023. Mbps is megabits per second.

The county has 2,106 households without access to broadband at that speed. Estimates indicate that it will cost \$19.5 million to get to ubiquitous (found everywhere) broadband in the county. Aitkin County Economic Development Coordinator Mark Jeffers said, "We have made great progress!" Jeffers explained the estimated \$19.5 million will

help. "The BEAD (Broadband Equity, Access and Deployment) funding will be calculated and awarded in 2024-2025. Our local Internet Service Providers (MLEC, SCI and PBC) are working very hard to get it done and are making a difference."

In 2022, Aitkin County worked with Blandin Foundation as an IRBC (Iron Range Broadband Community) and it was a cohort in Blandin's Inaugural Accelerate program, a process to spur community acquisition and deployment of federal and state broadband funds.

In November 2022, the *Mille Lacs Messenger* reported that a \$4.8 million broadband construction

would be completed in fall of 2023.

In December 2022, Paul Bunyan Communications shared more about a Minnesota State Border to Border funded project that would expand broadband to Aitkin, Itasca and St. Louis counties. And in June 2023, Paul Bunyan reported broadband expansion in Grand Rapids, Warba, Marble, Calumet and Waukegan Township in Aitkin County. SCI was awarded almost \$800,000 from a Border to Border grant to serve 199 locations in the townships of Balsam, Logan, Spalding, Turner and Workman.

Mille Lacs Energy Cooperative has two applications

for Border to Border grants to the Office of Broadband Development; a decision should be announced in the winter 2024.

Aitkin County residents were awarded 65 line extension funding requests, which will subsidize last mile broadband extension to their homes.

In the past, a roadblock for Aitkin was that the county is widely served by a national provider that has not been upgrading the connectors in their area. It seems that is becoming less of a hindrance.

Grants:

- 2023: SCI - Aitkin County Broadband Expansion - grant \$794,822

• Mille Lacs Energy Cooperative, \$1,231,818

• Paul Bunyan Communications, \$3,052,120 (also serves Itasca and Louis)

• \$4.8 million block grant McGrath Project that was scheduled to be completed by fall 2023

• Mille Lacs Energy Cooperative (MLEC) - Mille Lacs Energy Cooperative Phase 4 FTTH - grant \$198,607. This fiber to the home (FTTH) project will serve 80 unserved and five underserved locations along the SE side of Farm Island Lake in Aitkin County. Through a funding partnership with the state of Minnesota, MLEC will bring 1 Gbps speeds to 84 homes and one business

on the fiber route, exceeding the state's 2022 and 2026 speed goals.

• 2017 - SCI - Shamrock Township Broadband Expansion - grant \$148,500

• 2018 - Mille Lacs Energy Cooperative FTTP Project - grant \$1,757,640

• 2020 - Emily Cooperative Telephone Company Round Lake Fiber Project - grant \$276,000

• 2020 Mille Lacs Energy Cooperative (MLEC) - MLEC Phase 3 FTTH Project with CBT - grant \$1,251,955

• 2020: SCI Broadband (Savage Communications Inc.) - Glen Township Broadband Expansion Project - grant \$195,848

Aitkin County Broadband Profile 2023: Green Rating: Ranking 40 out of 87

Rank: 40

Code: Green

(See Blandin Foundation interactive map)

Aitkin County sees great gains in 2022

Aitkin County went from ranking 77 last year to 40 in 2023. They have gone from 60.36 percent coverage to broadband of 100 Mbps down and 20 up in 2022 to 93.96 percent coverage in 2023. They have 2100 households without access to broadband at that speed. Estimates indicate that it will cost \$19.5 million to get to ubiquitous broadband in the county.

Child Care

- **2 Childcare Centers are planned to open in 2024.** Tamarack Learning Center, Tamarack and Little Pine Academy, McGregor.
- The openings have the potential to add close to 100 additional childcare slots to our County.
- An application for the DEED Childcare Economic Development Grant has been requested and a decision is pending.

Business Retention, Expansion and Attraction

- **2024 Workforce Summit.** This summit was held in March. 4 panels from local businesses led discussion on employee attraction, hiring, onboarding and retention. Over 40 local businesses attended.

1st Annual Workforce Summit- Aitkin County



Support Housing Initiatives

- **Bunker Hills Housing:**



- **Housing Trust Fund:**

- Housing Implementation plan is currently in development and expected to be reviewed in the Economic Development Committee in June, 2024.
- Work continues on housing development opportunities in outer areas of Aitkin County.

Coordinator Updates

- **Organizations served:**

- City of Aitkin Planning and Zoning Commission
- Northspan Board of Directors, Vice-Chair
- Iron Range Economic Alliance (IREA) Board of Directors, Vice-Chair
- Minnesota Association of Professional Economic Developers (MAPCED) Vice-President
- Aitkin Chamber of Commerce Board of Directors, current Chamber President
- McGregor Chamber of Commerce Board of Directors
- Aitkin County Habitat for Humanity Board of Directors

- **General updates:**

- March 12: MN Office of Broadband meeting- panelist for rural broadband connectivity
- March 14: Aitkin County Workforce Summit- Covenant Pines
- March 20: Attended Economic Development Day at the Capitol
- March 22: MAPCED quarterly meeting- Fergus Falls
- March 27: HRA Board meeting
- April 13: presented Naturally Better to ACLARA
- April 19: presentation to AMC Board of Directors, on behalf of MAPCED
- April 26: Aitkin Chamber of Commerce Annual Dinner
- May 3: Q2 meeting of the Naturally Better momentum group (marketing committee)
- May 22: 3rd annual Mille Lacs Tribal Economy Summit
- June 7: Aitkin County Legislative Luncheon- Government Center

Strategic Plan Tracking



Priority	Project	Action	Start Date	Completion Date	Status
Promote Recreation and Tourism					
	Aitkin County Branding Project		June, 2022	June, 2023	Completed
	Pipplesippi naming of trails		March, 2023	May, 2023	Completed
	Boost Grant		2022	2023	Not on Track
	Business Development & Recreation Grant	Annual County Grant		ongoing	Completed
Improve Broadband					
	McGrath Project	CDBG Grant, 5 Million to build internet availability	Aug, 2021	March, 2024	Not on Track
	Border to Border Projects	continued support of ISP projects in Aitkin County	June, 2021	ongoing	Not on Track
	Blandin Accelerate Cohort	County led committee on broadband knowledge	June, 2021	December, 2021	Not on Track
	Digital Inclusion Committee	County led committee on inclusion of rural residences	April, 2023	August, 2023	Not on Track
Support Childcare					
	Childcare facilities grant program	2022 Aitkin County Grant	April, 2022	Dec, 2022	Not on Track
	Childcare summit		June, 2022	June, 2022	Not on Track
	OEED Childcare grant		Dec, 2022	Dec, 2023	Not on Track
	Childcare Acceleration Grant		Dec, 2022	Dec, 2023	Not on Track
Support Career Development					
	Aitkin HS FAB LAB	Collaboration with School District to improve program		ongoing	Caution on timing
	Collaboration with JET			Feb, 2023	Not on Track
Business Retention, Epanson and Attraction					
	Business Revitalization Grant	Aitkin County Grant	Jan, 2023	Dec, 2023	Not on Track
	Community Grant Program	Aitkin County Grant	Jan, 2022	Dec, 2022	Not on Track
Support Housing Initiatives					
	Housing Strategy Sessions			ongoing	Caution on timing
	INHI Development Tax Abatement	developer agreements complete			Completed
	Established Housing Trust Fund		23-Oct		Not on Track
	Statewide local Housing Aid	\$97,000 available for Housing Trust Fund type events			Caution on timing



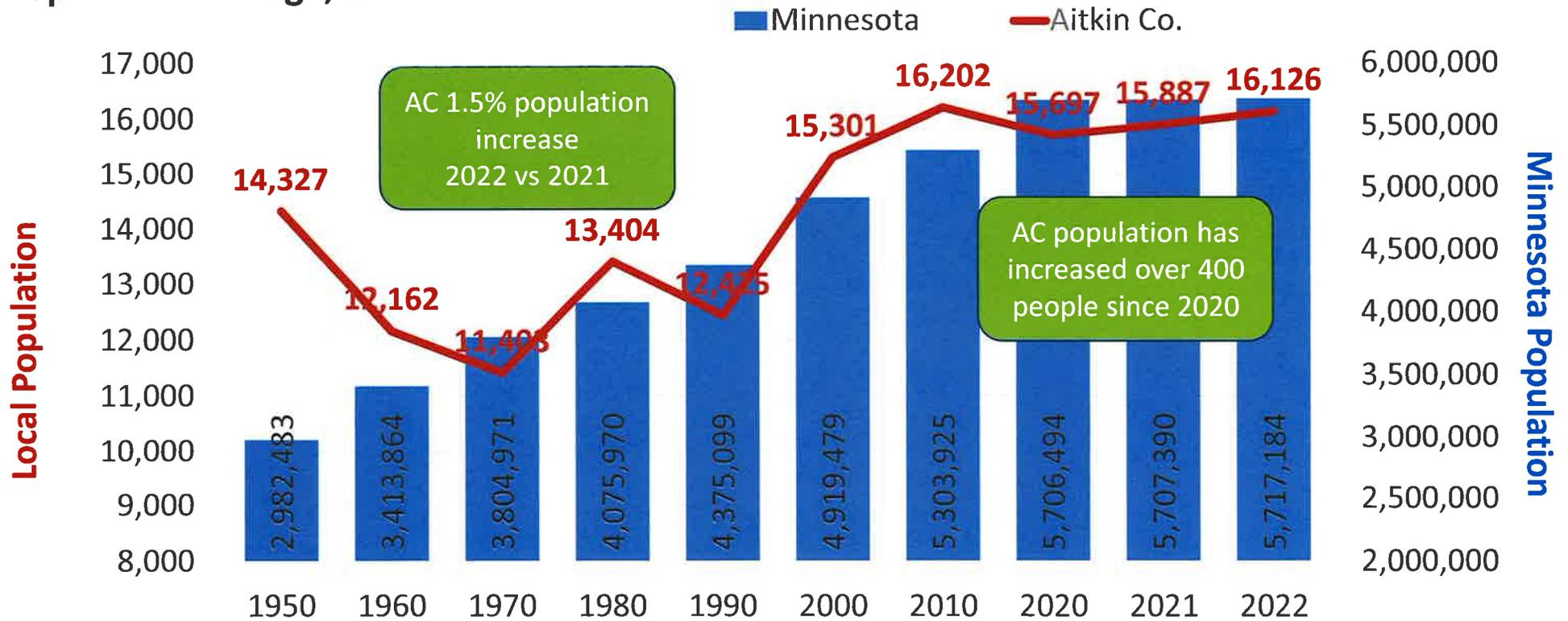
Aitkin County Workforce Summit

Carson Gorecki | *Regional Labor Market Analyst*

Labor Market Information Office (<http://mn.gov/deed/data>)

Slowing Population Growth

Population Change, 1950-2022



Source: U.S. Census Bureau

Population by Age

- Older than average population
 - Median age of 56.2 years (38.5 MN, 48.3 NE MN)
- Third of the population is 65+ (16% MN)
 - 37.5% 55-74
- Projections show declines in most age groups
 - Growth in 35-54 and 75+

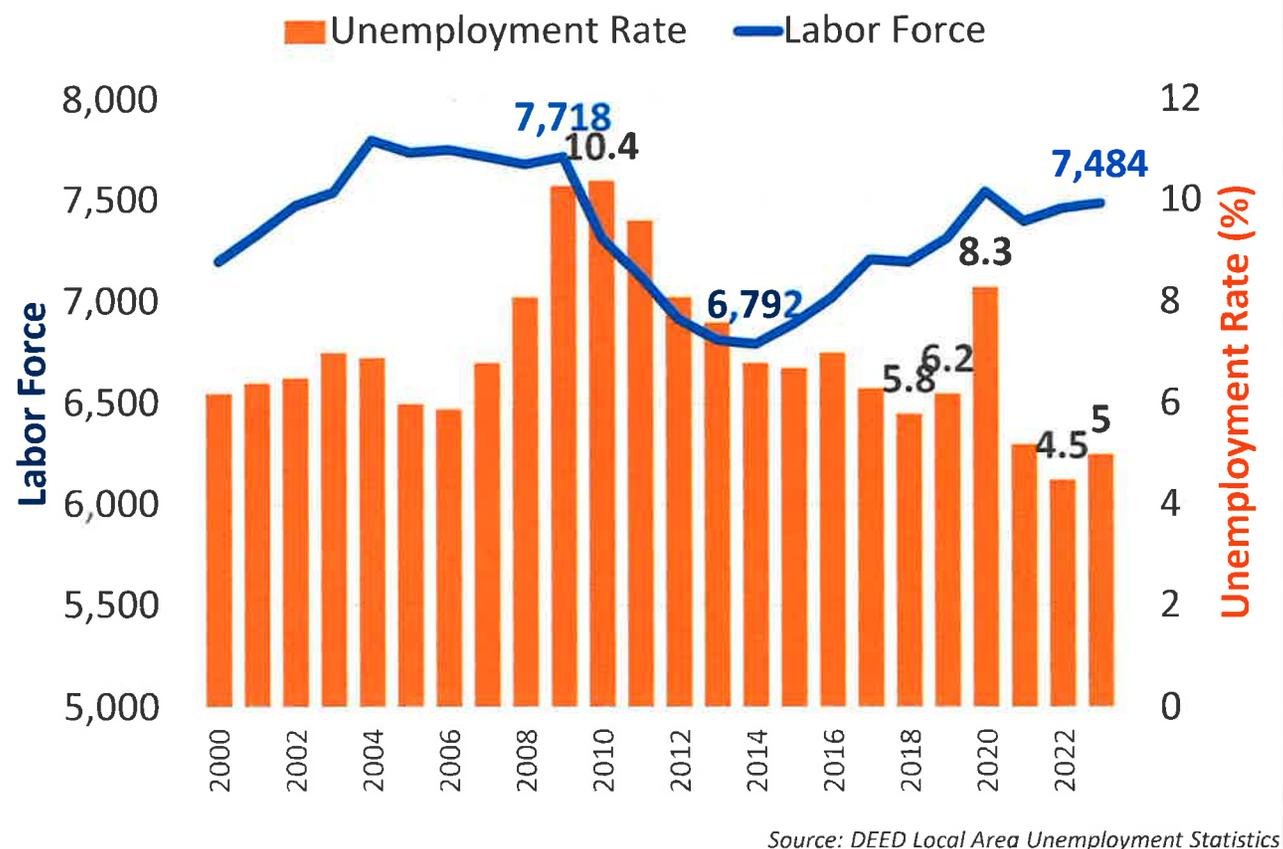
Percentage of Population by Age Group, 2022



Source: 2018-2022 American Community Survey, 2022 Population Estimates

Aitkin County Labor Force & Unemployment Trends 2000-2023

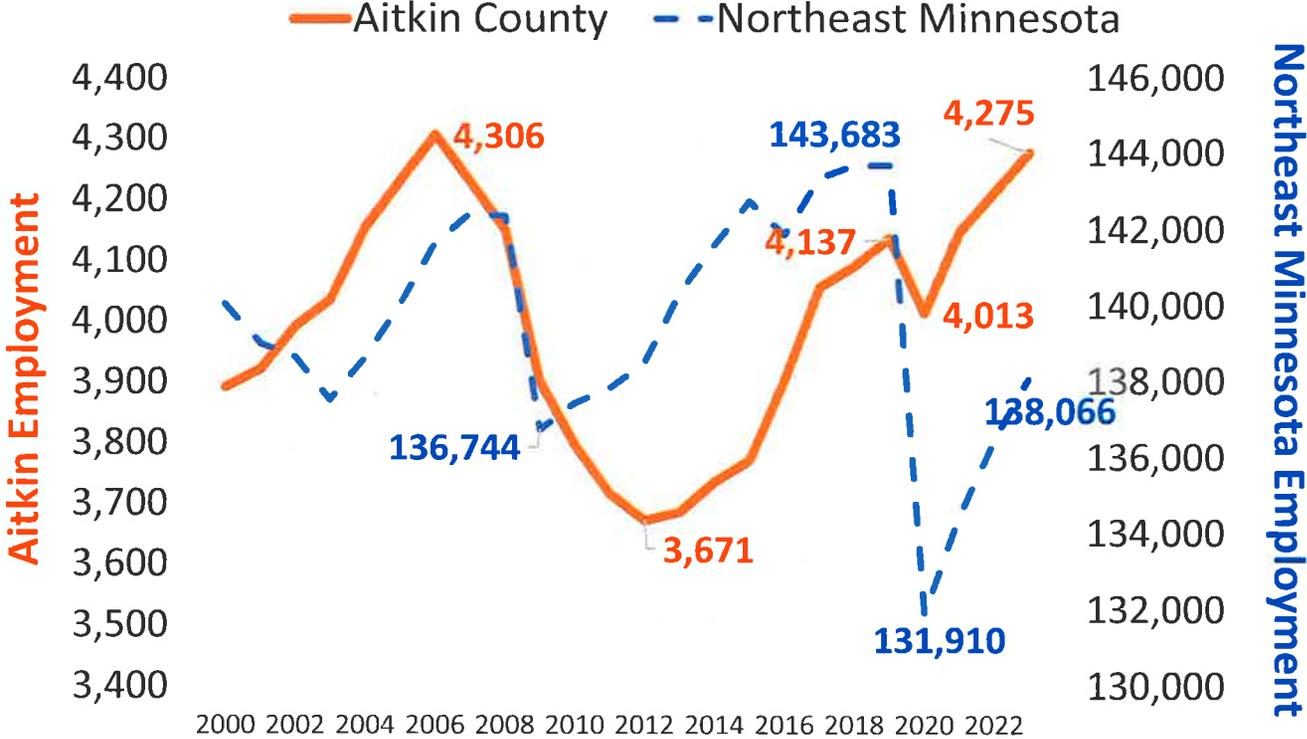
- Labor force is larger than pre-pandemic
 - +171 workers (+2.2%)
 - Only county in the region to have a larger labor force now, regional LF down 2%
- Fewer unemployed people
 - About 80 fewer on average compared to 5 years leading into 2020 (-17%)



Long-term Employment Trend

- Employment up 3.3% from 2019, +1.4% OTY
- Aitkin's employment proved more resilient relative to the state and region
 - 2019-2020 decline: -3% vs -8% (NE MN)

Average Annual Employment Trend by Area, 2000-2023



Source: DEED QCEW

Aitkin County Industry Employment & Wage Statistics, 2023

NAICS Industry Title	2023 Data (Q1-Q3 Avg.)			2022-2023		2019-2023	
	Number of Firms	Number of Jobs	Avg. Annual Wage	Change in Jobs	Percent Change	Change in Jobs	Percent Change
Total, All Industries	476	4,275	\$46,159	57	1.4%	138	3.3%
Health Care & Social Assistance	29	763	\$65,572	-8	-1.0%	N/A	N/A
Retail Trade	68	615	\$30,905	2	0.3%	37	6.4%
Accommodation & Food Services	59	557	\$19,361	-7	-1.2%	46	9.1%
Educational Services	16	447	\$40,768	14	3.2%	N/A	N/A
Manufacturing	21	403	\$57,893	32	8.5%	25	6.5%
Public Administration	30	363	\$49,955	33	9.9%	-11	-3.0%
Construction	68	249	\$50,024	1	0.4%	34	15.8%
Other Services	42	149	\$22,204	10	7.0%	8	5.4%
Wholesale Trade	10	128	\$53,889	17	15.0%	-5	-4.0%
Admin. Support & Waste Mgmt. Svcs.	25	104	\$43,862	8	8.4%	29	38.0%
Finance & Insurance	19	97	\$50,544	6	7.0%	6	7.0%
Professional & Technical Services	16	90	\$70,304	2	2.3%	N/A	N/A
Arts, Entertainment, & Recreation	15	56	\$30,368	-37	-39.4%	11	25.2%
Mining	4	48	\$75,166	1	1.1%	-19	-28.0%
Agriculture, Forestry, Fish & Hunt	13	24	\$58,448	-6	-20.0%	6	33.3%
Real Estate & Rental & Leasing	10	20	\$35,854	1	2.6%	3	14.7%
Information	7	13	\$72,488	-2	-15.6%	-3	-20.8%

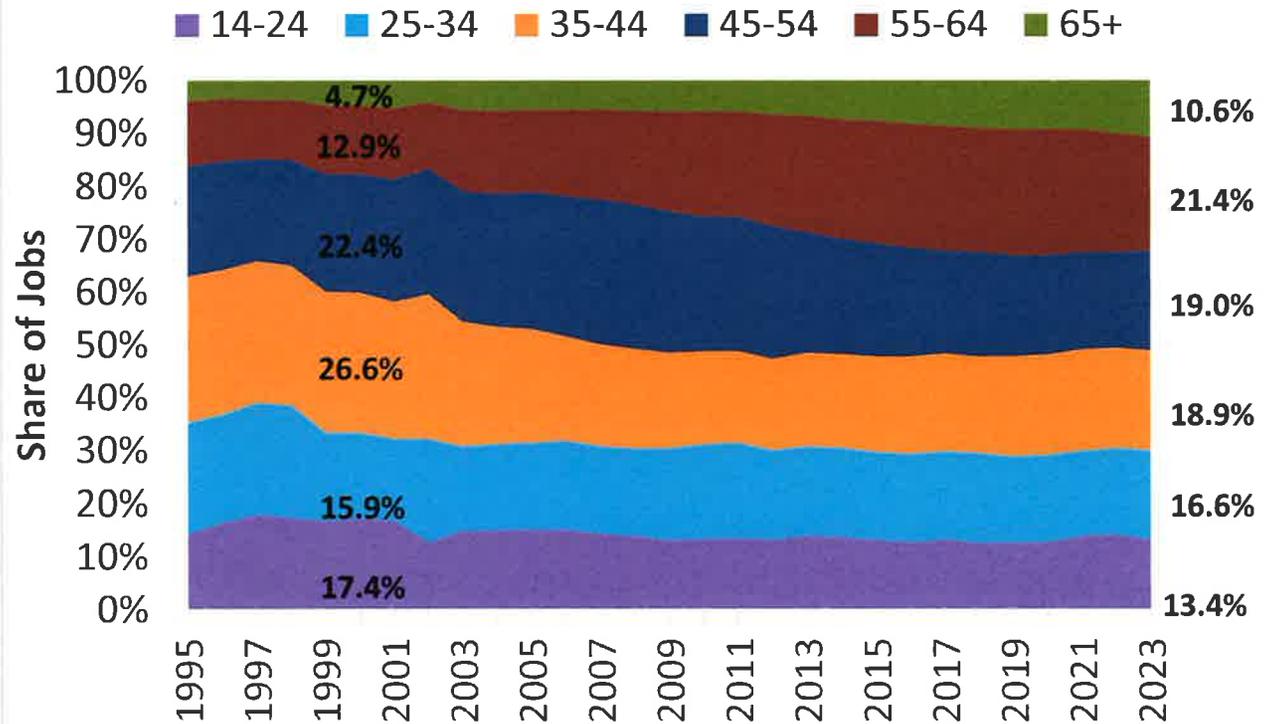
65% of jobs

Source: DEED Quarterly Census of Employment & Wages (QCEW) program

Workforce by Age

- Reflects population trends
- 55+ workers accounted for 18% in 2000, now 32%
- 65+ share has doubled to 11% since 2007
- Workers under 25 share decreased from 17% in 2000 to 13% in 2023
- Since 2019 the fastest growing age groups have been 19-21 (+27%) and 65+ (+20%)
- 55-64 (-6.8%) and <19 (-5.5%) declined

Share of Employment by Age Group in Aitkin County, 1995-2023



Source: US Census QWI

Summary

- Population growth has been slow over the longer term, but picked up in recent years largely due to migration
- Despite an older than average population and workforce, Aitkin County's labor force and employment has proven resilient
- A tight labor market will continue to constrain future employment growth
- There are many different (and overlapping) reasons and barriers preventing people from looking for work



Aitkin County Board of Commissioners Committee Reports Forms



Committee	Freq	Scheduled	Representative
Association of MN Counties (AMC)			
Environment & Natural Resources Policy			Sample
General Government			Leiviska
Health & Human Services			HHS Director
Indian Affairs Task Force			Commissioner Laurie Westerlund
Public Safety Committee			Commissioner Laurie Westerlund
Transportation Policy			Kearney
Age-Friendly Changemakers			Kearney
Aitkin Airport Commission	Monthly	1st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3rd Thursday	Wedel and Sample
Aitkin County CARE Board	Monthly	3rd Thursday	Westerlund
Aitkin County Community Corrections	Quarterly	Varies	Wedel and Westerlund
Anoka County JPA Advisory Board	3x per year	1st Thursday in Feb, June and	Westerlund
Aitkin County Opioid Settlement Sub-committee	TBD	TBD	Sample
Aitkin County Water Planning Task Force	Bi-monthly	3rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly Sept. to May	1x a month, 3rd Wed.	Kearney, Alt. Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly (begin Feb.)	3rd Wednesday	Kearney, ALT. Leiviska
Arrowhead Regional Development Comm.	Quarterly	3rd Thursday	Kearney, ALT. Leiviska
ATV Committee	Monthly		Leiviska and Westerlund
Big Sandy Lake Management Plan	Monthly	2nd Wednesday	Sample Alt. Kearney
Brainerd 1 Watershed 1 Plan	Monthly	4th Tuesday	Wedel
Budget Committee	Monthly	1st Tuesday	Sample and Wedel
East Central Regional Library Board	Monthly	2nd Monday	Leiviska Alt. Sample
Economic Development	Monthly	4th Wednesday	Wedel and Sample
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Kearney and Sample
Extension	4x year	Monday	Kearney Alt. Westerlund
Facilities	As needed		Wedel and Kearney
H&HS Advisory (Liaison)	Monthly except July	1st Wednesday	Wedel and Kearney
Historical Society (Liaison)	Monthly	4th Wednesday	Leiviska
Joint Powers Natural Resource Board	Odd Months	4th Monday	Sample and Land Commissioner
Lakes and Pines	Monthly	3rd Monday	Leiviska Alt. Kearney
Law Library	Quarterly	Set by Judge	Leiviska Alt. Kearney
MCIT			Westerlund, Seibert
McGregor Airport Commission	Monthly	Last Wednesday	Kearney
Mille Lacs Fisheries Input Group	8-10x yr		Westerlund
Mille Lacs Watershed	10x year	3rd Monday	Leiviska, Alt. Westerlund
Mississippi Grand Rapids 1W1P			Kearney
Mississippi Headwaters Board	Monthly	4th Friday	Kearney Alt. Sample
MN Rural Counties	8x year	Varies	Westerlund, Alt. Leiviska
Natural Resources Advisory Committee	8-10x yr	2nd Monday	Kearney and Sample
NE MN Office Job Training	As called		Leiviska
Northeast MN ATP	Quarterly	2nd Wednesday	Kearney (Leiviska, Alt.) and
Northeast MN Emergency Communications Board (ECB)	5-6x yr	4th Thursday	Leiviska (Sheriff Guida Alt.)
Northeast Waste Advisory Council	Quarterly	2nd Monday	Sample, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1st Thursday	Westerlund Alt. Kearney
Ordinance	As needed		Leiviska and Sample
Personnel/Insurance	As needed	2nd Tuesday	Leiviska and Wedel
Planning Commission	Monthly	3rd Monday	Kearney Alt. Westerlund
Rum 1W1P Policy Committee	Monthly	Unknown	Westerlund, Alt. Leiviska
Snake River 1W1P Policy			Leiviska Alt. Sample
Sobriety Court	Bi-Monthly	3rd Thursday	Wedel
Solid Waste Advisory	As needed		Wedel and Sample
Toward Zero Deaths	Monthly	2nd Wednesday	Wedel
Tri-County Community Health Services	Bi-Monthly	2nd Thursday	Westerlund



Board of County Commissioners Agenda Request

9A
Agenda Item #

Requested Meeting Date: May 14, 2024

Title of Item: Closed Session to Consider Strategy for Labor Negotiations, per MN Statute 13D.03

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Bobbie Danielson		Department: HR
Presenter (Name and Title): Jessica Seibert, County Administrator and Bobbie Danielson, HR Director		Estimated Time Needed:
Summary of Issue: <p>By a majority vote in a public meeting, the governing body of a public employer may decide to hold a closed meeting to consider strategy for labor negotiations. This includes negotiation strategies, or developments, discussion and review of labor negotiation proposals. (Minn. Stat. § 13D.03)</p> <p>Section 13D.01, subdivisions 1, 2, 4, 5 and Section 13D.02 of the Open Meeting Law do not apply to meetings held pursuant to the procedures in this section.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		