



## ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS

**What:** Aitkin County Board Agenda

**When:** April 23, 2024

**Where:** Government Center Board Room

The public is invited to join the meeting remotely by phone call:

Phone: 1-415-655-0001

Access Code: 2551 016 4534

Meeting Password: 7282

9:00 a.m.

**1) J. Mark Wedel, County Board Chair**

- A) Call to Order
- B) Pledge of Allegiance
- C) Approval of the Agenda
- D) Health & Human Services (see separate HHS Agenda)

10:00 a.m.

**E) Citizens Public Comment-** Comments from visitors must be informational and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrators office at 218-927-7276 option 7 no later than 2:30 P.M. on the Monday before the meeting.

**2) Consent Agenda-** All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.

**A) Correspondence File-**

April 9, 2024 - April 22, 2024

**B) Approve County Board Minutes-**

April 9, 2024

**C) Approve Electronic Funds Transfers**

EFT Report through April 15, 2024

**D) Approve Commissioner's Vouchers**

Commissioner Warrants 04.12.24

**E) Approve Auditor Vouchers-**

Sales/Use and Diesel Tax: March 2024

**F) Approve Manual Warrants/Voids/Corrections-**

Manual Warrants 04.11.24

**G) Adopt Resolution-**

LG220 Application for Exempt Permit - MN Deer Hunters Assoc. McGregor

**H) Adopt Resolution-**

Application for Grant-in-Aid Funds for Snowmobile and Ski Trails

**I) Adopt Resolution-**

Search & Rescue Donation - Idun Township

**J) Adopt Resolution-**

Search & Rescue Donation - Williams Township

**K) Approve County Board Minutes-**

April 4, 2024 Committee of the Whole

**L) Approve County Board Minutes-**

April 8, 2024 Committee of the Whole

**M) Adopt Resolution-**

Application to Make Retail Sales of Tobacco Products - Blue Moose on the Lake

**N) Approve Auditor Vouchers-**

Auditor Warrants 04.19.24

**O) Approve-**

Purchase of new Ford pickup

**P) Adopt Resolution-**

Final Contract Payment (#20223)

**Q) Approve-**

Updated Provider Contract - Jail Medical

**R) Approve-**

Personnel Committee recommendations

10:05 a.m.

- 3) Dennis Thompson – Land Commissioner
- A) Summary of 2023 Apportionment - Discussion Only

10:15 a.m.

- 4) Mark Jeffers – Economic Development Coordinator
- A) Mille Lacs Energy Cooperative, McGrath Broadband project - Discussion Only

10:30 a.m.

- 5) Kevin Turnock – Assistant Zoning Administrator
- A) Request Public Hearing Date for Emergency Interim Zoning on Cannabis

10:35 a.m.

- 6) Jessica Seibert – County Administrator
- A) Consider Public Survey
- B) Administrator Updates

10:50 a.m.

- 7) Board of Commissioners
- A) Commissioner Committees Report

ADJOURN



**AITKIN COUNTY BOARD OF COMMISSIONERS**

April 9, 2024

9:00 a.m.

Government Center Board Room

Regular Session Minutes

**1.A CALL TO ORDER**

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Absent

**1.B PLEDGE OF ALLEGIANCE**

**1.C APPROVAL OF AGENDA**

Motion to: Approve the agenda.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Bret Sample  
**SECONDER:** Commissioner Travis Leiviska

**1.D Citizens Public Comment - None**

**2 CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

**RESULT:** APPROVED (5 TO 0)  
**MOVER:** Commissioner Michael Kearney  
**SECONDER:** Commissioner Laurie Westerlund

**A) Correspondence File-**

March 26, 2024 - April 8, 2024

**B) Approve County Board Minutes-**

March 26, 2024

**C) Approve Electronic Funds Transfers**

Total	\$892,265.68
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**D) Approve Auditor Vouchers-**

Auditor Warrants 03.22.24

General	\$33.25	LLCC	\$75.00			<b>Total</b>	\$108.25
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**E) Approve-**

Fire Protection Contracts

**F) Approve Commissioner's Vouchers**

Commissioner Warrants 03.29.24

General	\$106,375.42	Reserves	\$3,318.00	R&B	\$33,267.29	HHS	\$20,505.31
State	\$4,293.00	Trust	\$15,977.76	Forest	\$723.48	Taxes	\$42.00
LLCC	\$3,758.67	Parks	\$116,397.30	Opioid	\$96.40	<b>Total</b>	\$304,754.63

- G) Adopt Resolution-**  
Search & Rescue Donation - City of Tamarack
- H) Adopt Resolution-**  
Search & Rescue Donation - Haugen Township
- I) Adopt Resolution-**  
Search & Rescue Donation - Bethlehem Lutheran Church
- J) Approve Manual Warrants/Voids/Corrections-**  
ELAN 03.14.24

R&B	\$354.50	HHS	\$274.41	General	\$6,063.55	LLCC	\$232.51	
							<b>Total</b>	\$6,924.97

- K) Adopt Resolution-**  
Search & Rescue Donation - Pliny Township
- L) Adopt Resolution-**  
Application to Make Retail Sales of Tobacco Products - OM Malmo, LLC
- M) Adopt Resolution-**  
Application to Make Retail Sales of Tobacco Products - Mississippi Landing, Inc
- N) Adopt Resolution-**  
Search & Rescue Donation - Palisade Fire Department
- O) Adopt Resolution-**  
Off Sale Liquor License - Mississippi Landing, Inc
- P) Approve-**  
Recommendation from Safety Committee
- Q) Approve Manual Warrants/Voids/Corrections-**  
ELAN 03.28.24

General	\$4,216.38	Trust	\$47.18	LLCC	\$149.99	HHS	\$643.95
Opioid	\$16.03					<b>Total</b>	\$5,073.53

## Regular Agenda

- 3A Liz Harmon - Office Assistant V  
Public Hearing for Land Classification

**PUBLIC HEARING:**  
**Open:** 9:05 a.m.  
**Public Comment:** None  
**Closed:** 9:06 a.m.

- 3B Liz Harmon - Office Assistant V  
**Motion to:**  
Adopt Resolution - Land Classification

**RESULT:**           **APPROVED (5 TO 0)**  
**MOVER:**           Commissioner Bret Sample  
**SECONDER:**       Commissioner Travis Leiviska

- 4A Mike Dangers – County Assessor  
**Informational Only**  
Annual Assessment Summary Report - Discussion Only

**RESULT:**  
**MOVER:**  
**SECONDER:**

- 4B Mike Dangers – County Assessor  
**Motion to:**  
Approve Board Chair Signature on Comment Letter

**RESULT:**           **APPROVED (5 TO 0)**  
**MOVER:**           Commissioner Travis Leiviska  
**SECONDER:**       Commissioner Laurie Westerlund

5A Jessica Seibert – County Administrator

**Motion to:**

Adopt Resolution - Nature Accessibility Initiative funding from LCCMR for Long Lake

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Bret Sample

6A Dan Guida – County Sheriff

**Motion to:**

Approve Provider Contract - Jail Medical

**RESULT:** APPROVED (5 TO 0)

**MOVER:** Commissioner Bret Sample

**SECONDER:** Commissioner Michael Kearney

7A Jessica Seibert – County Administrator

**Informational Only**

ALS Committee Structure - Discussion Only

**RESULT:**

**MOVER:**

**SECONDER:**

7B Jessica Seibert – County Administrator

**Informational Only**

Administrator Updates

Ambulance small group, AMC Leadership Training "Dare to Lead", HHS 1:1's, Coffee with Jessica, Strategic Planning COW

8A Board of Commissioners

**Informational Only**

Commissioners Committee Reports

AMC Leadership Conference, EMS hearing at Capital, East Central Regional Library Board, MN Rural Counties, Northern Counties Land Use Coordinating Board, Aitkin Airport Commission

**Motion to Adjourn**

Motion made at 10:46 a.m.

**MOVER:** Commissioner Laurie Westerlund

**SECONDER:** Commissioner Michael Kearney

**Next Meeting:** Tuesday, April 23, 2024

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

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Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**2C**  
Agenda Item #

**Requested Meeting Date:** 4/23/2024

**Title of Item:** EFT Report

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Lori Grams		<b>Department:</b> County Treasurer
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  EFT Report thru 4/15/2024		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

**ELECTRONIC FUNDS TRANSFER**

**Thru April 15, 2024 Board Meeting April 23, 2024**

Abstract Number	Date	Amount	Reason
21998	4/5/24	\$894,440.52	Payroll Abstract
21999	4/5/24	\$3,659.33	Auditor Abstract
22000	4/10/24	\$24,389.69	Commissioner Abstract
22001	4/12/24	\$123,932.44	Commissioner Abstract
22002	4/11/24	\$53,438.80	Manual Abstract
22003	4/12/24	\$1,558.08	Auditor Abstract
22004	4/12/24	\$2,867.89	Auditor Abstract
22005	4/11/24	\$7,436.80	Manual Abstract

\$0  
Voids/No ACH  
21997

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\$1,111,723.55

S:Board Report:2024 EFT Board Report Thru Date

WLB1  
4/9/24

12:52PM

# Aitkin County



# 2D

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
12	DEPT			Court Administration			
9323	<b>Avery/Jill</b>						
	01-012-000-0000-6263		708.01	JAN-FEB 2024	03032024	Contract Legal Services	Y
	01-012-000-0000-6263		180.00	MARCH LEGAL SERVICES 03/01/2024 03/31/2024	04/01/2024	Contract Legal Services	Y
	<b>9323 Avery/Jill</b>		<b>888.01</b>	<b>2 Transactions</b>			
11634	<b>Gammello &amp; Pearson PLLC</b>						
	01-012-000-0000-6263		30.00	01-PR-17-186 02/01/2024 02/29/2024	98023	Contract Legal Services	Y
	01-012-000-0000-6263		97.50	01-P5-96-000464 02/01/2024 02/29/2024	98027	Contract Legal Services	Y
	01-012-000-0000-6263		37.50	01-PR-23-924 02/01/2024 02/29/2024	98030	Contract Legal Services	Y
	01-012-000-0000-6263		105.00	01-PR-14-949 02/01/2024 02/29/2024	98033	Contract Legal Services	Y
	01-012-000-0000-6263		150.00	01-PR-24-96 02/01/2024 02/29/2024	98034	Contract Legal Services	Y
	<b>11634 Gammello &amp; Pearson PLLC</b>		<b>420.00</b>	<b>5 Transactions</b>			
5173	<b>Thomson Reuters-West Publishing</b>						
	01-012-000-0000-6263		1,562.70	ONLINE LAW LIBRARY 03/01/2024 03/31/2024	849949057	Contract Legal Services	N
	01-012-000-0000-6263		1,155.61	LAW LIBRARY 04/01/2024 04/30/2024	849949057	Contract Legal Services	N
	<b>5173 Thomson Reuters-West Publishing</b>		<b>2,718.31</b>	<b>2 Transactions</b>			
12	<b>DEPT Total:</b>		<b>4,026.32</b>	<b>Court Administration</b>	<b>3 Vendors</b>	<b>9 Transactions</b>	
40	DEPT			Auditor			
86222	<b>Aitkin Independent Age</b>						
	01-040-000-0000-6230		683.00	2024 DELINQ LIST (1) 03/20/2024 03/20/2024	1380681	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		683.00	2024 DELINQ LIST (2) 03/20/2024 03/20/2024	1380690	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		683.00	2024 DELINQ LIST (3) 03/20/2024 03/20/2024	1380694	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		683.00	2024 DELINQ LIST (4) 03/20/2024 03/20/2024	1380696	Printing, Publishing & Adv	Y

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	01-040-000-0000-6230		683.00	2024 DELINQ LIST (5) 03/20/2024 03/20/2024	1380697	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		683.00	2024 DELINQ LIST (6) 03/20/2024 03/20/2024	1380698	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		683.00	2024 DELINQ LIST (7) 03/20/2024 03/20/2024	1380701	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		683.00	2024 DELINQ LIST (8) 03/20/2024 03/20/2024	1380702	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		683.00	2024 DELINQ LIST (9) 03/20/2024 03/20/2024	1380703	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		683.00	2024 DELINQ LIST (10) 03/20/2024 03/20/2024	1380710	Printing, Publishing & Adv	Y
	01-040-000-0000-6230		581.00	2024 DELINQ LIST (11) 03/20/2024 03/20/2024	1380711	Printing, Publishing & Adv	Y
<b>86222</b>	<b>Aitkin Independent Age</b>		<b>7,411.00</b>		<b>11</b> Transactions		
9561	<b>Amazon Business</b>						
	01-040-000-0000-6405		57.91	LABELS,MAGNET HOLDERS, STAPLER	1MGG-H6CD-T9XV	Office Supplies	N
<b>9561</b>	<b>Amazon Business</b>		<b>57.91</b>		<b>1</b> Transactions		
86235	<b>The Office Shop Inc</b>						
	01-040-000-0000-6405		38.33	STAPLER	1140152-0	Office Supplies	N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>38.33</b>		<b>1</b> Transactions		
10930	<b>Tidholm Productions</b>						
	01-040-000-0000-6405		109.95	AUDITOR BUSINESS CARDS	38035957	Office Supplies	Y
<b>10930</b>	<b>Tidholm Productions</b>		<b>109.95</b>		<b>1</b> Transactions		
<b>40</b>	<b>DEPT Total:</b>		<b>7,617.19</b>	<b>Auditor</b>	<b>4 Vendors</b>	<b>14 Transactions</b>	
<b>42</b>	DEPT			Treasurer			
9561	<b>Amazon Business</b>						
	01-042-000-0000-6405		206.15	2 COMP SCRS,SIGN HLDR,MESH CUP	16RD-CDQ7-N9TK	Office Supplies	N
	01-042-000-0000-6405		26.66	SM LAMIN. POUCHES, DYMO LABELS	1NTR-CW4K-QMQJ	Office Supplies	N
<b>9561</b>	<b>Amazon Business</b>		<b>232.81</b>		<b>2</b> Transactions		
9691	<b>The Master's Touch, LLC</b>						
	01-042-000-0000-6205		449.58-	CREDIT POSTAGE	89500	Postage	N
	01-042-000-0000-6360		3,404.29	MAILING SERVICES	89500	Services, Labor, Contracts	N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
		01-042-000-0000-6360			519.02	PDF TAX STATEMENTS		89500		Services, Labor, Contracts		N
		01-042-000-0000-6405			595.15	ENVELOPES		89500		Office Supplies		N
<b>9691</b>	<b>The Master's Touch, LLC</b>				<b>4,068.88</b>				<b>4</b>	<b>Transactions</b>		
14330	<b>US Bank</b>											
		01-042-000-0000-6342			100.00	RICOH EQUIP CONTRACT		525811345		Office Equipment Rental/Contracts		N
<b>14330</b>	<b>US Bank</b>				<b>100.00</b>				<b>1</b>	<b>Transactions</b>		
<b>42</b>	<b>DEPT Total:</b>				<b>4,401.69</b>	<b>Treasurer</b>			<b>3</b>	<b>Vendors</b>	<b>7</b>	<b>Transactions</b>
<b>43</b>	<b>DEPT</b>					<b>Assessor</b>						
10452	<b>AT&amp;T Mobility</b>											
		01-043-000-0000-6220			317.39	TABLET ACCTS		287298660812		Telephone		N
<b>10452</b>	<b>AT&amp;T Mobility</b>				<b>317.39</b>				<b>1</b>	<b>Transactions</b>		
3018	<b>Marshall &amp; Swift-Boeckh, LLC</b>											
		01-043-000-0000-6405			389.95	RES. COST HANDBOOK CD		2964201		Office Supplies		N
<b>3018</b>	<b>Marshall &amp; Swift-Boeckh, LLC</b>				<b>389.95</b>				<b>1</b>	<b>Transactions</b>		
3810	<b>Paulbeck's County Market</b>											
		01-043-000-0000-6335			153.55	FUEL CHARGES		9277327		Gas/Vehicle Fuel Charges		N
<b>3810</b>	<b>Paulbeck's County Market</b>				<b>153.55</b>				<b>1</b>	<b>Transactions</b>		
9691	<b>The Master's Touch, LLC</b>											
		01-043-000-0000-6205			449.57	CREDIT POSTAGE		89500		Postage		N
		01-043-000-0000-6360			3,925.54	PROCESSING ALL OTHER		89500		Services, Labor, Contracts, GIS Mapping		N
		01-043-000-0000-6405			567.45	ENVELOPES		89500		Office Supplies		N
<b>9691</b>	<b>The Master's Touch, LLC</b>				<b>4,043.42</b>				<b>3</b>	<b>Transactions</b>		
86235	<b>The Office Shop Inc</b>											
		01-043-000-0000-6405			37.67	LEGAL PADS, TABS		1140158-0		Office Supplies		N
		01-043-000-0000-6405			13.28	LEGAL & LETTER NOTE PADS		1140196-0		Office Supplies		N
		01-043-000-0000-6405			34.27	NOTE PADS, PENS, VERT HOLDER		1140403		Office Supplies		N
		01-043-000-0000-6405			7.49	VERT HOLDERS		1140403-1		Office Supplies		N
<b>86235</b>	<b>The Office Shop Inc</b>				<b>92.71</b>				<b>4</b>	<b>Transactions</b>		
<b>43</b>	<b>DEPT Total:</b>				<b>4,997.02</b>	<b>Assessor</b>			<b>5</b>	<b>Vendors</b>	<b>10</b>	<b>Transactions</b>

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
44	DEPT			Central Services			
89081	<b>North Ambulance Brainerd</b> 01-044-000-0000-6841		3,735.00	JAN 2024 SUBSIDY 01/01/2024 01/31/2024	01312024	Ambulance Appropriations	N
	01-044-000-0000-6841		2,810.00	FEB 2024 SUBSIDY 02/01/2024 02/29/2024	02292024	Ambulance Appropriations	N
<b>89081</b>	<b>North Ambulance Brainerd</b>		<b>6,545.00</b>	<b>2 Transactions</b>			
9261	<b>RTVision, Inc.</b> 01-044-000-0000-6360		458.95	TIME OFF REQUEST-MAINT/SUPPOR 06/01/2024 05/31/2025	INV688	Services, Labor, Contracts	N
<b>9261</b>	<b>RTVision, Inc.</b>		<b>458.95</b>	<b>1 Transactions</b>			
44	<b>DEPT Total:</b>		<b>7,003.95</b>	<b>Central Services</b>	<b>2 Vendors</b>	<b>3 Transactions</b>	
45	DEPT			Motor Pool			
13934	<b>The Tire Barn</b> 01-045-000-0000-6302		80.87	LUBE,OIL,FILTER, ROTATE TIRES	72275	Vehicle Maintenance	N
<b>13934</b>	<b>The Tire Barn</b>		<b>80.87</b>	<b>1 Transactions</b>			
45	<b>DEPT Total:</b>		<b>80.87</b>	<b>Motor Pool</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
49	DEPT			Information Technologies			
9561	<b>Amazon Business</b> 01-049-000-0000-6485		79.71	WIRING SUPPLIES	1C79-M9VR-LNTY	Computer/Technology Supplies	N
<b>9561</b>	<b>Amazon Business</b>		<b>79.71</b>	<b>1 Transactions</b>			
9832	<b>Darktrace Holdings Limited</b> 01-049-000-0000-6283		35,928.00	DARKTRACE - ANNUAL	DTGBR01_10005338	Programming, Services, Contracts	N
<b>9832</b>	<b>Darktrace Holdings Limited</b>		<b>35,928.00</b>	<b>1 Transactions</b>			
10231	<b>eGoldfax</b> 01-049-000-0000-6266		166.97	EGOLDFAX FAXING SERVICE MONTHL	EGOLD-12063810	Software Fees/License Fees	N
<b>10231</b>	<b>eGoldfax</b>		<b>166.97</b>	<b>1 Transactions</b>			
14071	<b>Marco Technologies LLC</b> 01-049-000-0000-6283		10,974.35	ZIX ANNUAL	INV12332571	Programming, Services, Contracts	Y

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
14071	Marco Technologies LLC				10,974.35				1 Transactions			
86290	Mn Counties Information Systems											
		01-049-000-0000-6283			540.00	CTYDBU		2544		Programming, Services, Contracts		N
		01-049-000-0000-6283			359.00	CTYHOSTMNT		2554		Programming, Services, Contracts		N
		01-049-000-0000-6283			2,076.00	CTYHOSTRES		2554		Programming, Services, Contracts		N
		01-049-000-0000-6283			2,325.00	CTYHOSTLV2		2554		Programming, Services, Contracts		N
86290	Mn Counties Information Systems				5,300.00				4 Transactions			
86235	The Office Shop Inc											
		01-049-000-0000-6283			35.66	IT COPIER MAINTENANCE		331034-0		Programming, Services, Contracts		N
86235	The Office Shop Inc				35.66				1 Transactions			
49	DEPT Total:				52,484.69	Information Technologies			6 Vendors		9 Transactions	
60	DEPT					Elections						
86235	The Office Shop Inc											
		01-060-000-0000-6405			9.68	TABS FOR HANGING FOLDERS		331117-0		Office Supplies		N
86235	The Office Shop Inc				9.68				1 Transactions			
60	DEPT Total:				9.68	Elections			1 Vendors		1 Transactions	
90	DEPT					Attorney						
10855	Culligan Soft Water											
		01-090-000-0000-6265			74.00	MONTHLY SERVICE		150X01608801		Drug & Forfeiture MS 387.213		N
						03/01/2024	03/31/2024					
10855	Culligan Soft Water				74.00				1 Transactions			
9489	Redwood Toxicology Laboratory, Inc											
		01-090-000-0000-6265			7.50	PRE TRIAL TESTING		12289120242		Drug & Forfeiture MS 387.213		6
9489	Redwood Toxicology Laboratory, Inc				7.50				1 Transactions			
4412	Sherburne County Sheriff's Office											
		01-090-000-0000-6264			80.00	SUB SERVICE JOHNSON		240687		Sheriff Services		N
4412	Sherburne County Sheriff's Office				80.00				1 Transactions			
86944	Sheriff Crow Wing County											
		01-090-000-0000-6264			75.00	SUBPOENA 01CR23694		12022		Sheriff Services		N

# Aitkin County



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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
86944	Sheriff Crow Wing County		75.00		1 Transactions		
10879	Shred-It 01-090-000-0000-6360		216.94	MONTHLY SERVICE	8006682310	Services, Labor, Contracts	N
10879	Shred-It		216.94		1 Transactions		
86235	The Office Shop Inc 01-090-000-0000-6360		909.55	COPIER CONTRACT 03/06/2024 03/08/2024	330830-0	Services, Labor, Contracts	N
86235	The Office Shop Inc		909.55		1 Transactions		
5173	Thomson Reuters-West Publishing 01-090-000-0000-6406		1,696.52	ONLINE/SOFTWARE SUBSCRIPTION 03/01/2024 03/31/2024	849949049	Law Publ. & Subscriptions	N
	01-090-000-0000-6406		377.94	LIBRARY PLAN CHARGES 04/01/2024 04/30/2024	850031682	Law Publ. & Subscriptions	N
5173	Thomson Reuters-West Publishing		2,074.46		2 Transactions		
90	<b>DEPT Total:</b>		<b>3,437.45</b>	<b>Attorney</b>	<b>7 Vendors</b>	<b>8 Transactions</b>	
100	DEPT			Recorder			
86235	The Office Shop Inc 01-100-000-0000-6405		34.99	OFFICE SUPPLIES-ENVELOPE 44562	1139333-0	Office Supplies	N
	01-100-000-0000-6405		40.61	OFFICE SUPPLIES-DATE STAMPER	1139501-0	Office Supplies	N
	01-100-000-0000-6405		77.20	OFFICE SUPPLIES	1139934-0	Office Supplies	N
86235	The Office Shop Inc		152.80		3 Transactions		
100	<b>DEPT Total:</b>		<b>152.80</b>	<b>Recorder</b>	<b>1 Vendors</b>	<b>3 Transactions</b>	
110	DEPT			Courthouse Maintenance			
9561	Amazon Business 01-110-000-0000-6415		48.95	POWER STRIPS	1Q9V-X1VY-7PYL	Operational Supplies	N
9561	Amazon Business		48.95		1 Transactions		
88628	Dalco Enterprises 01-110-000-0000-6422		1,364.01	SOAP, FLOOR CLEANER	4210842	Janitorial Supplies	N
	01-110-000-0000-6422		2,303.44	LINERS, TOWELS, DISINFECTANT	4216446	Janitorial Supplies	N
	01-110-000-0000-6422		100.84	SANITIZER	4216457	Janitorial Supplies	N

# Aitkin County



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1 General Fund

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
<b>88628</b>	<b>Dalco Enterprises</b>		<b>3,768.29</b>		<b>3</b> Transactions		
1754	Garrison Disposal Company, Inc		692.22	MONTHLY GARBAGE SERVICE	363220	Garbage	N
	01-110-000-0000-6255			03/01/2024 03/31/2024			
<b>1754</b>	<b>Garrison Disposal Company, Inc</b>		<b>692.22</b>		<b>1</b> Transactions		
9692	Minnesota Energy Resources Corporation		1,551.74	COURTHOUSE	4962452422	Utilities-Gas and Electric	N
	01-110-000-0000-6254			02/19/2024 03/20/2024			
<b>9692</b>	<b>Minnesota Energy Resources Corporation</b>		<b>1,551.74</b>		<b>1</b> Transactions		
9631	Nelson Roofing Inc		236.00	ROOF LEAK-JUDICIAL CTR	8339	Services, Labor, Contracts	N
	01-110-000-0000-6360						
<b>9631</b>	<b>Nelson Roofing Inc</b>		<b>236.00</b>		<b>1</b> Transactions		
10412	O'Reilly Auto Parts		20.98	FUEL TREATMENT FOR EQUIP	1878-181484	Operational Supplies	N
	01-110-000-0000-6415						
<b>10412</b>	<b>O'Reilly Auto Parts</b>		<b>20.98</b>		<b>1</b> Transactions		
3950	Public Utilities		3,563.18	GOVT CENTER	1430-00	Utilities-Gas and Electric	N
	01-110-000-0000-6254			02/16/2024 03/16/2024			
	01-110-000-0000-6254		90.08	GLARCO	50186-00	Utilities-Gas and Electric	N
				02/16/2024 03/16/2024			
	01-110-000-0000-6254		301.42	LA TOOL	50188-00	Utilities-Gas and Electric	N
				02/16/2024 03/16/2024			
	01-110-000-0000-6254		41.58	OLD COUNTY GARAGE	50202-00	Utilities-Gas and Electric	N
				02/16/2024 03/16/2024			
	01-110-000-0000-6254		27.41	JUDICIAL CENTER	509-00	Utilities-Gas and Electric	N
				02/16/2024 03/16/2024			
<b>3950</b>	<b>Public Utilities</b>		<b>4,023.67</b>		<b>5</b> Transactions		
10698	Stericycle, Inc		30.10	STERI-SAFE	80065222988	Services, Labor, Contracts	6
	01-110-000-0000-6360			04/01/2024 04/30/2024			
<b>10698</b>	<b>Stericycle, Inc</b>		<b>30.10</b>		<b>1</b> Transactions		
10333	Stevo's Inc						

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-110-000-0000-6360		2,243.50	SNOW PLOWING 03/22/2024 03/28/2024	19757	Services, Labor, Contracts	N
<b>10333</b>	<b>Stevo's Inc</b>		<b>2,243.50</b>		<b>1 Transactions</b>		
<b>110</b>	<b>DEPT Total:</b>		<b>12,615.45</b>	<b>Courthouse Maintenance</b>	<b>9 Vendors</b>	<b>15 Transactions</b>	
<b>111</b>	<b>DEPT</b>			<b>Buildings</b>			
86235	<b>The Office Shop Inc</b> 01-111-000-0000-6480		897.00	JURY ROOM 1 CHAIRS (3) 03/22/2024 03/28/2024	1138670-0	Small Furniture/Equipment	N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>897.00</b>		<b>1 Transactions</b>		
<b>111</b>	<b>DEPT Total:</b>		<b>897.00</b>	<b>Buildings</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>120</b>	<b>DEPT</b>			<b>Veterans Service</b>			
10452	<b>AT&amp;T Mobility</b> 01-120-000-0000-6220		99.56	FIRSTNET MARCH 02/26/2024 03/25/2024	287298585696X040	Telephone	N
<b>10452</b>	<b>AT&amp;T Mobility</b>		<b>99.56</b>		<b>1 Transactions</b>		
10981	<b>Bakken/Glen A.J.</b> 01-120-000-0000-6278		50.00	GLEN MARCH 03/18/2024 03/18/2024	03182024	Per Diem	Y
<b>10981</b>	<b>Bakken/Glen A.J.</b>		<b>50.00</b>		<b>1 Transactions</b>		
10677	<b>Olsen/Gerald D</b> 01-120-000-0000-6278		50.00	GERRY MARCH 03/14/2024 03/14/2024	03142024	Per Diem	Y
<b>10677</b>	<b>Olsen/Gerald D</b>		<b>50.00</b>		<b>1 Transactions</b>		
9043	<b>Tyler Technologies, Inc</b> 01-120-000-0000-6300		898.00	TYLER - VETRA SPEC 05/12/2024 05/11/2025	VS-MIN-045-2024	Maintenance/Service Contracts	N
<b>9043</b>	<b>Tyler Technologies, Inc</b>		<b>898.00</b>		<b>1 Transactions</b>		
9933	<b>WEX BANK - Veteran Services</b> 01-120-000-0000-6335		91.16	FLEET MARCH 03/08/2024 04/07/2024	96317611	Gas/Vehicle Fuel Charges	N

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1 General Fund

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9933	WEX BANK - Veteran Services				91.16				1 Transactions			
120	<b>DEPT Total:</b>				<b>1,188.72</b>	<b>Veterans Service</b>			<b>5 Vendors</b>		<b>5 Transactions</b>	
121	DEPT					Housing & Redevelopment						
11113	Anderson/Edward	01-121-000-0000-6278			105.00	HRA - 1/24, 2/28, 3/27		03/27/2024		Advisory Board/Committee Per Diem		Y
11113	Anderson/Edward				<b>105.00</b>				1 Transactions			
15266	Emanuel/Laura	01-121-000-0000-6278			35.00	HRA - 2/28		03/27/2024		Advisory Board/Committee Per Diem		Y
15266	Emanuel/Laura				<b>35.00</b>				1 Transactions			
10019	Gilbertson/Jack Lee	01-121-000-0000-6278			105.00	HRA - 1/24, 2/28, 3/27		03/27/2024		Advisory Board/Committee Per Diem		Y
10019	Gilbertson/Jack Lee				<b>105.00</b>				1 Transactions			
15271	Kullhem/JoLynn	01-121-000-0000-6278			70.00	HRA 1/24, 3/27		03/27/2024		Advisory Board/Committee Per Diem		Y
15271	Kullhem/JoLynn				<b>70.00</b>				1 Transactions			
86318	Tange/Susan	01-121-000-0000-6278			105.00	HRA - 1/24, 2/28, 3/27		03/27/2024		Advisory Board/Committee Per Diem		Y
86318	Tange/Susan				<b>105.00</b>				1 Transactions			
10017	Tveit/Galen	01-121-000-0000-6278			105.00	HRA - 1/24, 2/25, 3/27		04/01/2024		Advisory Board/Committee Per Diem		Y
10017	Tveit/Galen				<b>105.00</b>				1 Transactions			
121	<b>DEPT Total:</b>				<b>525.00</b>	<b>Housing &amp; Redevelopment</b>			<b>6 Vendors</b>		<b>6 Transactions</b>	
122	DEPT					Planning & Zoning						
86222	Aitkin Independent Age	01-122-000-0000-6230			100.75	APRIL BOA		1381068		Printing, Publishing & Adv		Y
		01-122-000-0000-6230			113.50	APRIL PC		1383365		Printing, Publishing & Adv		Y
86222	Aitkin Independent Age				<b>214.25</b>				2 Transactions			
9561	Amazon Business											

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1 General Fund

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9561	Amazon Business		37.99- <b>37.99-</b>	REFUND ON BACKPACK (EGLAND)	1QPPC1QY6TQV	Office, Film, & Field Supplies	N
				1 Transactions			
10118	Bristow/Jane						
	01-122-000-0000-6278		90.00	BOA MEETING	40424	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		114.57	BOA MILEAGE	40424	BOA/PC Mileage	N
10118	Bristow/Jane		<b>204.57</b>				
				2 Transactions			
15142	Christensen/Charles						
	01-122-000-0000-6278		90.00	PC MEETING	31924	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		98.49	PC MILEAGE	31924	BOA/PC Mileage	N
	01-122-000-0000-6278		90.00	BOA MEETING	40424	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		76.38	BOA MILEAGE	40424	BOA/PC Mileage	N
15142	Christensen/Charles		<b>354.87</b>				
				4 Transactions			
14832	Kulifaj / Stephen						
	01-122-000-0000-6278		60.00	PC MEETING	31924	Advisory Board/Committee Per Diem	Y
	01-122-000-0000-6278		80.00	PC MEETING	31924	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		25.46	PC MILEAGE	31924	BOA/PC Mileage	N
	01-122-038-0000-6330		103.85	PC MILEAGE	31924	BOA/PC Mileage	N
14832	Kulifaj / Stephen		<b>269.31</b>				
				4 Transactions			
11990	Lange/David						
	01-122-000-0000-6278		90.00	PC MEETING	31924	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		83.08	PC MILEAGE	31924	BOA/PC Mileage	N
11990	Lange/David		<b>173.08</b>				
				2 Transactions			
999999000	Lines/William						
	01-122-000-0000-6820		200.00	WILLIAM LINES - REFUND	59860	Refunds & Reimbursements	N
999999000	Lines/William		<b>200.00</b>				
				1 Transactions			
10117	Olson/Dake						
	01-122-000-0000-6278		60.00	BOA MEETING	40424	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		30.82	BOA MILEAGE	40424	BOA/PC Mileage	N
10117	Olson/Dake		<b>90.82</b>				
				2 Transactions			
3810	Paulbeck's County Market						
	01-122-000-0000-6302		24.00	CAR WASHES	9277342	Vehicle Maintenance	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
3810	Paulbeck's County Market		24.00		1 Transactions		
4400	Security State Bank 01-122-052-0000-6304		12,130.00	AGBMP - JACKSON	43908	ISTS AG BMP EXPENSES	N
4400	Security State Bank		12,130.00		1 Transactions		
13424	Sonnee/Dennise J 01-122-000-0000-6278		100.00	PC MEETING	31924	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		109.88	PC MILEAGE	31924	BOA/PC Mileage	Y
13424	Sonnee/Dennise J		209.88		2 Transactions		
12077	Stromberg/Kevin 01-122-000-0000-6278		90.00	BOA MEETING	40424	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		62.31	BOA MILEAGE	40424	BOA/PC Mileage	N
12077	Stromberg/Kevin		152.31		2 Transactions		
86235	The Office Shop Inc 01-122-000-0000-6405		16.68	LEGAL PADS	11400050	Office, Film, & Field Supplies	N
	01-122-000-0000-6405		38.36	PAPER & FLAGS	11400051	Office, Film, & Field Supplies	N
86235	The Office Shop Inc		55.04		2 Transactions		
8612	Veenker/Thomas H 01-122-000-0000-6278		90.00	BOA MEETING	40424	Advisory Board/Committee Per Diem	Y
	01-122-038-0000-6330		84.42	BOA MILEAGE	40424	BOA/PC Mileage	N
8612	Veenker/Thomas H		174.42		2 Transactions		
122	DEPT Total:		14,214.56	Planning & Zoning	14 Vendors	28 Transactions	
123	DEPT			Coroner			
3987	Ramsey County Medical Examiner 01-123-000-0000-6260		1,554.00	J.M. AUTOPSY	MEDEX-036204	Autopsies--Pathologist, Xrays, Etc	N
3987	Ramsey County Medical Examiner		1,554.00		1 Transactions		
9151	River Valley Forensic Services PA 01-123-000-0000-6260		1,500.00	POSTMORTEM EXAMS LD; SA, JM	2398	Autopsies--Pathologist, Xrays, Etc	6
	01-123-000-0000-6262		250.00	FEB 2024 SERVICES	2398	Coroner Fees	6
9151	River Valley Forensic Services PA		1,750.00		2 Transactions		

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>123</b>	<b>DEPT Total:</b>		<b>3,304.00</b>	<b>Coroner</b>	<b>2 Vendors</b>	<b>3 Transactions</b>	
<b>200</b>	<b>DEPT</b>			<b>Enforcement</b>			
86359	<b>Aitkin Co Attorney</b> 01-200-039-0000-6263		1,275.00	1ST Q 2024	03312024	Contract Legal Services	N
<b>86359</b>	<b>Aitkin Co Attorney</b>		<b>1,275.00</b>	<b>1 Transactions</b>			
117	<b>Aitkin County Sheriff</b> 01-200-000-0000-6620		60.00	CLUB 100 PLATES	LW100EMVS	Auto, Trailers, Snowmobiles, ATV	N
<b>117</b>	<b>Aitkin County Sheriff</b>		<b>60.00</b>	<b>1 Transactions</b>			
172	<b>Aitkin Police Dept</b> 01-200-200-0000-6264		909.65	1ST QTR OT SHAWN BROWN	Y3Q1 OT-APD	VCET-Other County OT	N
	01-200-200-0000-6268		225.00	AIMVCET REIMBURSEMENT FOR CANA	Y3Q1CANAM-APD	Training, Development	N
<b>172</b>	<b>Aitkin Police Dept</b>		<b>1,134.65</b>	<b>2 Transactions</b>			
9374	<b>All Hands Fire Equipment</b> 01-200-000-0000-6405		81.99	FIRE HOOKS SHOVE KNIFE	INV20416	Office Supplies	N
<b>9374</b>	<b>All Hands Fire Equipment</b>		<b>81.99</b>	<b>1 Transactions</b>			
9561	<b>Amazon Business</b> 01-200-000-0000-6405		7.52	ORANGE FILE LABELS	1CWJ-CP4R-X99X	Office Supplies	N
	01-200-000-0000-6302		119.00	#224 TUFFY LID	1G17-3NDQ-YRG1	Vehicle Maintenance	N
	01-200-000-0000-6405		38.20	BATTERIES & BADGE HOLDERS	1G17-3NDQ-YRG1	Office Supplies	N
	01-200-000-0000-6405		41.63	#225 DELL CAR CHARGER	1WT3-R1CG-JR66	Office Supplies	N
<b>9561</b>	<b>Amazon Business</b>		<b>206.35</b>	<b>4 Transactions</b>			
9203	<b>AT&amp;T Mobility (Sheriff's)</b> 01-200-000-0000-6220		2,254.72	DEPUTY CELL & SQUAD PC	04032024	Telephone	N
	01-200-200-0000-6260		89.50	CI PHONES	04032024	CI Funds	N
	01-200-200-0000-6265		396.50	VCET PHONE & HOT SPOT	04032024	Programs	N
<b>9203</b>	<b>AT&amp;T Mobility (Sheriff's)</b>		<b>2,740.72</b>	<b>3 Transactions</b>			
15151	<b>Breitbarth/Chaplain Steve</b> 01-200-000-0000-6260		1,430.72	CHAPLAIN STEVE 2/27-3/25	03132024	Professional Consulting	Y
<b>15151</b>	<b>Breitbarth/Chaplain Steve</b>		<b>1,430.72</b>	<b>1 Transactions</b>			
10442	<b>Bureau of Criminal Apprehension</b> 01-200-039-0000-6463		645.00	PERMIT TO CARRY NEW & RENEW	01-000080	Gun Permit Supplies/Expenses	N

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1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>10442</b>	<b>Bureau of Criminal Apprehension</b>		<b>645.00</b>		1 Transactions		
1333	Dell Marketing L.P. 01-200-000-0000-6610		106.20	#217 LAPTOP REPAIRS	10740418367	Equipment & Radios	N
<b>1333</b>	<b>Dell Marketing L.P.</b>		<b>106.20</b>		1 Transactions		
1775	Galls LLC 01-200-000-0000-6180		178.45	#222 L/S SHIRTS	027296207	Clothing Allowance	N
<b>1775</b>	<b>Galls LLC</b>		<b>178.45</b>		1 Transactions		
5579	Grand Rapids Police Department 01-200-200-0000-6264		592.63	1ST QTR OT BRIAN MATTSON	Y3Q1 OT-GRPD	VCET-Other County OT	N
<b>5579</b>	<b>Grand Rapids Police Department</b>		<b>592.63</b>		1 Transactions		
2390	Itasca Co Sheriff 01-200-200-0000-6268		596.00	ICSO CANAM REIMBURSEMENT - JER	ICSO CANAM REIMI	Training, Development	N
	01-200-200-0000-6264		2,797.50	OT REIMBURSEMENT FOR 1ST QUART	Y3Q1 OT-ICSO	VCET-Other County OT	N
	01-200-200-0000-6264		295.49	OT REIMBURSEMENT FOR 1ST QUART	Y3Q1 OT-RH-ICSO	VCET-Other County OT	N
<b>2390</b>	<b>Itasca Co Sheriff</b>		<b>3,688.99</b>		3 Transactions		
3150	Mille Lacs Co Sheriff 01-200-200-0000-6268		742.00	MLCSO CANAM ROOMS REIMBURSEMEN	MLCSO CANAM RO	Training, Development	N
	01-200-200-0000-6264		276.30	1ST QTR OT- ALYSSA WOILF	Y3Q1 OT-AW-MLCS	VCET-Other County OT	N
	01-200-200-0000-6264		147.25	OT REIMBURSEMENT 1ST QTR-JAKE	Y3Q1 OT-MLCSO	VCET-Other County OT	N
<b>3150</b>	<b>Mille Lacs Co Sheriff</b>		<b>1,165.55</b>		3 Transactions		
3455	Motorola Inc 01-200-000-0000-6610		278,668.00	RADIOS	8281849421	Equipment & Radios	N
<b>3455</b>	<b>Motorola Inc</b>		<b>278,668.00</b>		1 Transactions		
3950	Public Utilities 01-200-000-0000-6254		81.79	EMERG STORAGE 02/16/2024	507-00 03/16/2024	Utilities-Gas and Electric	N
<b>3950</b>	<b>Public Utilities</b>		<b>81.79</b>		1 Transactions		
11538	RCB Collections Range Credit Bureau Inc 01-200-000-0000-6360		15.00	CATLIN CREDIT REPORT	51830	Services, Labor, Contracts	N
<b>11538</b>	<b>RCB Collections Range Credit Bureau Inc</b>		<b>15.00</b>		1 Transactions		

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
4681	<b>Streichers</b>						
	01-200-000-0000-6180		396.00	#211 OUTER CARRIER	1685501	Clothing Allowance	N
	01-200-200-0000-6265		210.00	KNEE PADS	1688934	Programs	N
<b>4681</b>	<b>Streichers</b>		<b>606.00</b>	<b>2</b> Transactions			
13934	<b>The Tire Barn</b>						
	01-200-000-0000-6302		841.89	#204 OIL CHANGE; BATTERY; HUB	72235	Vehicle Maintenance	N
	01-200-000-0000-6302		72.68	#226 OIL CHANGE	72282	Vehicle Maintenance	N
	01-200-000-0000-6302		72.68	#216 OIL CHANGE	72331	Vehicle Maintenance	N
<b>13934</b>	<b>The Tire Barn</b>		<b>987.25</b>	<b>3</b> Transactions			
<b>200</b>	<b>DEPT Total:</b>		<b>293,664.29</b>	<b>Enforcement</b>	<b>18 Vendors</b>	<b>31 Transactions</b>	
<b>203</b>	DEPT			Snowmobile			
9203	<b>AT&amp;T Mobility (Sheriff's)</b>						
	01-203-000-0000-6220		88.01	#208 CELL & SQUAD PC	04032024	Telephone	N
<b>9203</b>	<b>AT&amp;T Mobility (Sheriff's)</b>		<b>88.01</b>	<b>1</b> Transactions			
<b>203</b>	<b>DEPT Total:</b>		<b>88.01</b>	<b>Snowmobile</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>206</b>	DEPT			Forfeitures			
117	<b>Aitkin County Sheriff</b>						
	01-206-000-0000-6466		27.00	TITLE FORFEITED VEH 23001425	L0062691634	Forfeiture Supplies	N
<b>117</b>	<b>Aitkin County Sheriff</b>		<b>27.00</b>	<b>1</b> Transactions			
<b>206</b>	<b>DEPT Total:</b>		<b>27.00</b>	<b>Forfeitures</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>252</b>	DEPT			Corrections			
9561	<b>Amazon Business</b>						
	01-252-000-0000-6430		16.66	PERC HAMMER; EYEGLASS KIT	1CWJ-CP4R-X99X	Medical Expense/Supplies - Inmates	N
	01-252-252-0000-6465		77.99	DVD PLAYER	1MDX-WG7Y-CYQL	Inmate Welfare Supplies	N
<b>9561</b>	<b>Amazon Business</b>		<b>94.65</b>	<b>2</b> Transactions			
14005	<b>American Tower Corporation</b>						
	01-252-000-0000-6342		401.16	JACOBSON TOWER LEASE	411747491	Tower Lease and Rental/Contracts	N
<b>14005</b>	<b>American Tower Corporation</b>		<b>401.16</b>	<b>1</b> Transactions			
9203	<b>AT&amp;T Mobility (Sheriff's)</b>						

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name	1099
9203	AT&T Mobility (Sheriff's)	01-252-000-0000-6220			99.56	DISPATCH CELL, TRANSPORT CELL		04032024		Telephone		N
					<b>99.56</b>		1 Transactions					
86467	Auto Value Aitkin	01-252-000-0000-6420			0.99	REPAIR DISHWASHER		40238399		Food Service Supplies		N
86467	Auto Value Aitkin				<b>0.99</b>		1 Transactions					
163	Charter Communications Holdings LLC	01-252-252-0000-6465			551.37	INMATE CABLE JAN 2024 & MAR 24		175591501032124		Inmate Welfare Supplies		N
163	Charter Communications Holdings LLC				<b>551.37</b>		1 Transactions					
10855	Culligan Soft Water	01-252-000-0000-6342			55.00	APRIL COOLER RENTAL		150X016169402		Tower Lease and Rental/Contracts		N
10855	Culligan Soft Water				<b>55.00</b>		1 Transactions					
5557	Eddy/Nancy	01-252-003-0000-6330			153.90	NANCY TO FOOD SHOW IN ST PAUL		04042024		School Transportation/Travel/Parking		Y
5557	Eddy/Nancy				<b>153.90</b>		1 Transactions					
1775	Galls LLC	01-252-000-0000-6180			226.93	CHRISTIAN L/S SHIRTS; PANTS		027337433		Clothing Allowance		N
1775	Galls LLC				<b>226.93</b>		1 Transactions					
10147	Medline Industries, LP	01-252-000-0000-6430			110.84	HYDROCORTISONE CREAM		2311932266		Medical Expense/Supplies - Inmates		6
10147	Medline Industries, LP				<b>110.84</b>		1 Transactions					
89765	Minnesota Elevator, Inc	01-252-000-0000-6360			15,512.72	REPLACE JACK & SEALS		1065039		Services, Labor, Contracts		N
89765	Minnesota Elevator, Inc				<b>15,512.72</b>		1 Transactions					
9692	Minnesota Energy Resources Corporation	01-252-000-0000-6254			134.54	STS	02/19/2024 03/20/2024	4961601041		Utilities-Gas and Electric		N
		01-252-000-0000-6254			386.80	JAIL	02/19/2024 03/20/2024	4962174443		Utilities-Gas and Electric		N
		01-252-000-0000-6254			1,818.96	JAIL (FEB)	01/22/2024 02/18/2024	4967322195		Utilities-Gas and Electric		N
		01-252-000-0000-6254			1,789.86	JAIL (MAR)		4967322195		Utilities-Gas and Electric		N

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>9692</b>	<b>Minnesota Energy Resources Corporation</b>		<b>4,130.16</b>	02/19/2024 03/20/2024			
					4 Transactions		
9228	<b>North Memorial Ambulance Service</b>						
	01-252-000-0000-6262		1,956.00	ER TRANSPORT R.N. 3/18	BR24030403:1	Contract Service or Medical Service	N
<b>9228</b>	<b>North Memorial Ambulance Service</b>		<b>1,956.00</b>		1 Transactions		
10412	<b>O'Reilly Auto Parts</b>						
	01-252-000-0000-6420		19.02	GASKET KIT FOR DISHWASHER	1878-181804	Food Service Supplies	N
<b>10412</b>	<b>O'Reilly Auto Parts</b>		<b>19.02</b>		1 Transactions		
3789	<b>Pan-O-Gold Baking Company</b>						
	01-252-000-0000-6418		134.90	BREAD & BUNS	10002424081008	Groceries	N
	01-252-000-0000-6418		60.98	BREAD & BUNS	10002424088005	Groceries	N
<b>3789</b>	<b>Pan-O-Gold Baking Company</b>		<b>195.88</b>		2 Transactions		
3810	<b>Paulbeck's County Market</b>						
	01-252-000-0000-6418		4.39	TEA	927210202	Groceries	N
<b>3810</b>	<b>Paulbeck's County Market</b>		<b>4.39</b>		1 Transactions		
9808	<b>Performance Foodservice</b>						
	01-252-000-0000-6420		152.06	5" CASTER SET	850323	Food Service Supplies	N
	01-252-000-0000-6420		161.55	KIT REPLACEMENT PART	894232	Food Service Supplies	N
	01-252-000-0000-6418		69.73	PIZZA	913887	Groceries	N
	01-252-000-0000-6418		1,778.48	GROCERIES	952246	Groceries	N
	01-252-000-0000-6418		2,823.70	GROCERIES	959473	Groceries	N
<b>9808</b>	<b>Performance Foodservice</b>		<b>4,985.52</b>		5 Transactions		
3950	<b>Public Utilities</b>						
	01-252-000-0000-6254		6,179.71	NEW JAIL 2	1431-00	Utilities-Gas and Electric	N
				02/16/2024 03/16/2024			
	01-252-000-0000-6254		116.60	STS	50109-00	Utilities-Gas and Electric	N
	01-252-000-0000-6254		798.65	NEW JAIL	512-00	Utilities-Gas and Electric	N
				02/16/2024 03/16/2024			
<b>3950</b>	<b>Public Utilities</b>		<b>7,094.96</b>		3 Transactions		
4010	<b>Rasley Oil Company</b>						
	01-252-000-0000-6330		173.78	TRANSPORT GAS	AITCOSHES	Prisoner Transportation & Travel	N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>4010</b>	<b>Rasley Oil Company</b>		<b>173.78</b>		<b>1</b> Transactions		
11538	<b>RCB Collections Range Credit Bureau Inc</b> 01-252-000-0000-6360		30.00	JAIL CREDIT REPORTS	51830	Services, Labor, Contracts	N
<b>11538</b>	<b>RCB Collections Range Credit Bureau Inc</b>		<b>30.00</b>		<b>1</b> Transactions		
12930	<b>River Oaks Dental</b> 01-252-000-0000-6262		478.00	A.S. 1/25/24 - DENTAL	94954	Contract Service or Medical Service	6
	01-252-000-0000-6262		1,216.00	MLCO DENTAL M.R. 1/30 & 2/20	95364/98357	Contract Service or Medical Service	6
	01-252-000-0000-6262		378.00	DENTAL L.M. 2/5/24	96234	Contract Service or Medical Service	6
<b>12930</b>	<b>River Oaks Dental</b>		<b>2,072.00</b>		<b>3</b> Transactions		
86235	<b>The Office Shop Inc</b> 01-252-000-0000-6360		603.68	BOOKING COPIER COUNT 12/05/2023 03/07/2024	330831-0	Services, Labor, Contracts	N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>603.68</b>		<b>1</b> Transactions		
13934	<b>The Tire Barn</b> 01-252-000-0000-6302		279.67	TRANSPORT CAR SWAY BAR	72281	Vehicle Maintenance	N
<b>13934</b>	<b>The Tire Barn</b>		<b>279.67</b>		<b>1</b> Transactions		
9617	<b>Timber Lakes Septic Service, Inc.</b> 01-252-000-0000-6360		700.00	SHEETS PULLED FROM LINE 120POD	37693	Services, Labor, Contracts	N
<b>9617</b>	<b>Timber Lakes Septic Service, Inc.</b>		<b>700.00</b>		<b>1</b> Transactions		
5295	<b>Ziegler Inc</b> 01-252-000-0000-6360		2,229.23	STARTER SPACER; PRESSURE SWITC	000460934	Services, Labor, Contracts	N
<b>5295</b>	<b>Ziegler Inc</b>		<b>2,229.23</b>		<b>1</b> Transactions		
<b>252</b>	<b>DEPT Total:</b>		<b>41,681.41</b>	<b>Corrections</b>	<b>24 Vendors</b>	<b>37 Transactions</b>	
<b>253</b>	<b>DEPT</b>			<b>Sentence to Serve</b>			
9203	<b>AT&amp;T Mobility (Sheriff's)</b> 01-253-000-0000-6220		38.23	STS AIR CARD	04032024	Telephone	N
<b>9203</b>	<b>AT&amp;T Mobility (Sheriff's)</b>		<b>38.23</b>		<b>1</b> Transactions		
2340	<b>Hyytinen Hardware Hank</b> 01-253-000-0000-6464		19.99	GRIP AND GRAB	16996/1	STS Supplies	N
	01-253-000-0000-6464		19.99	GRIP & GRAB	17216/1	STS Supplies	N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
2340	Hyytinen Hardware Hank		39.98		2 Transactions		
3810	Paulbeck's County Market 01-253-000-0000-6464		11.19	TOILET PAPER	927210202	STS Supplies	N
3810	Paulbeck's County Market		11.19		1 Transactions		
4010	Rasley Oil Company 01-253-000-0000-6335		85.02	STS VAN GAS	AITCOSHRS	Gas/Vehicle Fuel Charges	N
4010	Rasley Oil Company		85.02		1 Transactions		
253	<b>DEPT Total:</b>		<b>174.42</b>	<b>Sentence to Serve</b>	<b>4 Vendors</b>	<b>5 Transactions</b>	
257	DEPT			Community Corrections			
14563	Anoka County Corrections 01-257-255-0000-6269		9,913.00	SEC JUV DET - RJC CONTRACT 03/01/2024 03/31/2024	MARCH2024	Juvenile Detention	N
14563	Anoka County Corrections		9,913.00		1 Transactions		
10265	AT&T Mobility (Community Correct) 01-257-000-0000-6215		45.22	WIRELESS PHONE-ADMIN 02/26/2024 03/25/2024	287332245168X403	Wireless Telephone Services	N
	01-257-255-0000-6215		45.22	WIRELESS PHONE- JUVENILE AGENT 02/26/2024 03/25/2024	287332245168X403	Wireless Telephone Services	N
	01-257-257-0000-6215		226.04	WIRELESS PHONE- ADULT AGENTS 02/26/2024 03/25/2024	287332245168X403	Wireless Telephone Services	N
	01-257-258-0000-6215		45.19	WIRELESS PHONE- SOBRIETY COURT 02/26/2024 03/25/2024	287332245168X403	Wireless Telephone Services	N
10265	AT&T Mobility (Community Correct)		361.67		4 Transactions		
11997	Minnesota Monitoring, Inc 01-257-267-0000-6342		1,903.50	EHM RENTAL COST 03/01/2024 03/31/2024	14467	Office Equipment Rental/Contracts	N
11997	Minnesota Monitoring, Inc		1,903.50		1 Transactions		
89269	Northwestern MN Juv Ctr-Primary Resident 01-257-255-0000-6269		8,935.49	JUVENILE DETENTION & (A.D.B.) 02/01/2024 02/29/2024	299-197-01	Juvenile Detention	N
	01-257-255-0000-6269		9,227.49	JUVENILE DETENTION/RX (A.D.B.) 03/01/2024 03/31/2024	300-179-1	Juvenile Detention	N

# Aitkin County



1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>89269</b>	<b>Northwestern MN Juv Ctr-Primary Resident</b>		<b>18,162.98</b>		<b>2</b> Transactions		
4010	<b>Rasley Oil Company</b>						
	01-257-255-0000-6335		54.56	JUVENILE AGENT FUEL 03/01/2024 03/31/2024	AITCOPROS	Gas/Vehicle Fuel Charges	N
	01-257-257-0000-6335		34.18	ADULT AGENT FUEL 03/01/2024 03/31/2024	AITCOPROS	Gas/Vehicle Fuel Charges	N
	01-257-258-0000-6335		62.31	SOBRIETY COURT AGENT FUEL 03/01/2024 03/31/2024	AITCOPROS	Gas/Vehicle Fuel Charges	N
<b>4010</b>	<b>Rasley Oil Company</b>		<b>151.05</b>		<b>3</b> Transactions		
86235	<b>The Office Shop Inc</b>						
	01-257-000-0000-6360		170.61	COPIER SERVICE CONTRACT 12/06/2023 03/08/2024	331050-0	Services, Labor, Contracts	N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>170.61</b>		<b>1</b> Transactions		
9931	<b>WEX BANK - Community Corrections</b>						
	01-257-251-0000-6335		57.26	FUEL-DP TRAINING-MANKATO(C.D.) 03/07/2024 04/06/2024	96311392	Gas/Vehicle Fuel Charges	N
<b>9931</b>	<b>WEX BANK - Community Corrections</b>		<b>57.26</b>		<b>1</b> Transactions		
<b>257</b>	<b>DEPT Total:</b>		<b>30,720.07</b>	<b>Community Corrections</b>	<b>7 Vendors</b>	<b>13 Transactions</b>	
<b>391</b>	DEPT			Solid Waste			
86222	<b>Aitkin Independent Age</b>						
	01-391-000-0000-6230		99.00	RECYCLOPS AD	1373729	Printing, Publishing & Adv	Y
	01-391-000-0000-6230		99.00	RECYCLOPS AD	1373729	Printing, Publishing & Adv	Y
<b>86222</b>	<b>Aitkin Independent Age</b>		<b>198.00</b>		<b>2</b> Transactions		
2763	<b>Countryside Sanitation, LLC</b>						
	01-391-060-0000-6360		1,745.47	MONTHLY RECYCLING CONTRACT 01/01/2024 03/31/2024	32024	Recycling Contract	Y
<b>2763</b>	<b>Countryside Sanitation, LLC</b>		<b>1,745.47</b>		<b>1</b> Transactions		
10386	<b>Recyclops, Inc.</b>						
	01-391-000-0000-6360		10,000.00	RECYCLOPS GRANT PROGRAM	D712A8590003	Services, Labor, Contracts	N
<b>10386</b>	<b>Recyclops, Inc.</b>		<b>10,000.00</b>		<b>1</b> Transactions		

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
<b>391</b>	<b>DEPT Total:</b>				<b>11,943.47</b>	<b>Solid Waste</b>	<b>3 Vendors</b>	<b>4 Transactions</b>	
<b>601</b>	DEPT					Extension			
	11187	Regents Of The University of Minnesota							
		01-601-000-0000-6262			20,162.00	Q1 2024 MOA / LANGLOIS	0300033837	Univ Of Minn Contracts	N
						01/01/2024 03/31/2024			
	11187	Regents Of The University of Minnesota			<b>20,162.00</b>	<b>1 Transactions</b>			
<b>601</b>	<b>DEPT Total:</b>				<b>20,162.00</b>	<b>Extension</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>700</b>	DEPT					Promotion,Airport,Tourism, Misc.			
	85	Growth Innovations							
		01-700-909-0000-6230			2,000.00	BD&R GRANT 2024	040120241	Tourism Printing, Publishing & Adv	N
	85	Growth Innovations			<b>2,000.00</b>	<b>1 Transactions</b>			
	10263	Long Lake Conservation Foundation							
		01-700-909-0000-6801			2,000.00	BD&R GRANT 2024	040420241	Appropriations-Grant	N
	10263	Long Lake Conservation Foundation			<b>2,000.00</b>	<b>1 Transactions</b>			
<b>700</b>	<b>DEPT Total:</b>				<b>4,000.00</b>	<b>Promotion,Airport,Tourism, Misc.</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
<b>711</b>	DEPT					Economic Development			
	5966	Northspan Group,Inc							
		01-711-000-0000-6240			75.00	IREA DUES 2024	1739	Membership/Dues/Association Fees	N
	5966	Northspan Group,Inc			<b>75.00</b>	<b>1 Transactions</b>			
<b>711</b>	<b>DEPT Total:</b>				<b>75.00</b>	<b>Economic Development</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>1</b>	<b>Fund Total:</b>				<b>519,492.06</b>	<b>General Fund</b>		<b>219 Transactions</b>	

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

**2** Reserves Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
<b>200</b>	DEPT		Enforcement			
9561	<b>Amazon Business</b>					
	02-200-000-0000-6405		42.99	#209 GPS PUCK	1KHC-HNWF-1VGC	Office & Computer Supplies N
	02-200-000-0000-6405		42.99	#202 GPS PUCK	1NH1-TJ3K-76TT	Office & Computer Supplies N
	<b>9561 Amazon Business</b>		<b>85.98</b>	<b>2</b> Transactions		
9866	<b>Barden/Rocky</b>					
	02-200-020-0000-6360		720.00	LONG SLEEVE SAR SHIRTS	148008	Sheriff Search & Rescue Reserve Expense
	<b>9866 Barden/Rocky</b>		<b>720.00</b>	<b>1</b> Transactions		
<b>200</b>	<b>DEPT Total:</b>		<b>805.98</b>	<b>Enforcement</b>	<b>2 Vendors</b>	<b>3 Transactions</b>
<b>2</b>	<b>Fund Total:</b>		<b>805.98</b>	<b>Reserves Fund</b>		<b>3 Transactions</b>

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

**3** Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT			R&B Administration			
10855	<b>Culligan Soft Water</b> 03-301-000-0000-6342		55.00	WATER COOLER RENTAL	150-10020584-1	Office Equipment Rental/Contracts	N
<b>10855</b>	<b>Culligan Soft Water</b>		<b>55.00</b>	<b>1</b> Transactions			
301	<b>DEPT Total:</b>		<b>55.00</b>	<b>R&amp;B Administration</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
303	DEPT			R&B Highway Maintenance			
9561	<b>Amazon Business</b> 03-303-000-0000-6417		84.31	AITKIN SHOP SUPPLIES	11NK-9NWT-KCM4	Shop/Building Maintenance	N
	03-303-000-0000-6417		63.82	SWATARA SHOP SUPPLIES	11NK-9NWT-KCM4	Shop/Building Maintenance	N
	03-303-000-0000-6417		63.82	JACOBSON SHOP SUPPLIES	11NK-9NWT-KCM4	Shop/Building Maintenance	N
	03-303-000-0000-6417		63.82	MCGRATH SHOP SUPPLIES	11NK-9NWT-KCM4	Shop/Building Maintenance	N
	03-303-000-0000-6417		63.82	MCGREGOR SHOP SUPPLIES	11NK-9NWT-KCM4	Shop/Building Maintenance	N
	03-303-000-0000-6417		63.82	PALISADE SHOP SUPPLIES	11NK-9NWT-KCM4	Shop/Building Maintenance	N
<b>9561</b>	<b>Amazon Business</b>		<b>403.41</b>	<b>6</b> Transactions			
8411	<b>American Welding &amp; Gas, Inc.</b> 03-303-000-0000-6417		34.50	AITKIN SHOP SUPPLIES	0-009997304	Shop/Building Maintenance	N
<b>8411</b>	<b>American Welding &amp; Gas, Inc.</b>		<b>34.50</b>	<b>1</b> Transactions			
10087	<b>Atwater Chevrolet Buick GMC</b> 03-303-000-0000-6590		67.28	REPAIR PARTS	112964	Repair & Maintenance Supplies	N
<b>10087</b>	<b>Atwater Chevrolet Buick GMC</b>		<b>67.28</b>	<b>1</b> Transactions			
86467	<b>Auto Value Aitkin</b> 03-303-000-0000-6417		1.08	AITKIN SHOP SUPPLIES	40237716	Shop/Building Maintenance	N
<b>86467</b>	<b>Auto Value Aitkin</b>		<b>1.08</b>	<b>1</b> Transactions			
14887	<b>Cintas Corporation</b> 03-303-000-0000-6360		15.64	SHOP LAUNDRY	4187490230	Services, Labor, Contracts	N
	03-303-000-0000-6360		15.46	AITKIN SHOP	4188216348	Services, Labor, Contracts	N
<b>14887</b>	<b>Cintas Corporation</b>		<b>31.10</b>	<b>2</b> Transactions			
176	<b>City Of Palisade</b> 03-303-000-0000-6360		4,205.89	2024-2025 MUNI MAINT AGRMT	2024-2025	Services, Labor, Contracts	N
<b>176</b>	<b>City Of Palisade</b>		<b>4,205.89</b>	<b>1</b> Transactions			
7935	<b>East Central Energy</b>						

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

**3 Road & Bridge**

Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	03-303-000-0000-6254		107.18	FEB/MAR POWER-MCGRATH	35018290	Utilities-Gas and Electric	N
	03-303-000-0000-6254		54.99	FEB/MAR POWER-STREET LIGHT	35018408	Utilities-Gas and Electric	N
<b>7935</b>	<b>East Central Energy</b>		<b>162.17</b>				
				2 Transactions			
7060	<b>Federated Co-Ops Inc.</b>						
	03-303-000-0000-6423		637.22	MCGREGOR SHOP PROPANE	2187544	Fuel for Buildings	N
<b>7060</b>	<b>Federated Co-Ops Inc.</b>		<b>637.22</b>				
				1 Transactions			
8622	<b>Frontier Communications Holdings LLC</b>						
	03-303-000-0000-6220		117.25	JACOBSON	218-752-6591	Telephone	N
	03-303-000-0000-6220		117.25	MCGREGOR	218-768-4481	Telephone	N
	03-303-000-0000-6220		117.25	PALISADE	218-845-2607	Telephone	N
<b>8622</b>	<b>Frontier Communications Holdings LLC</b>		<b>351.75</b>				
				3 Transactions			
1754	<b>Garrison Disposal Company, Inc</b>						
	03-303-000-0000-6255		140.28	AITKIN SHOP	363301	Garbage	N
<b>1754</b>	<b>Garrison Disposal Company, Inc</b>		<b>140.28</b>				
				1 Transactions			
1880	<b>Gravelle Plumbing &amp; Heating, Inc</b>						
	03-303-000-0000-6417		192.62	AITKIN SHOP	95819	Shop/Building Maintenance	N
	03-303-000-0000-6417		728.00	AITKIN SHOP	95845	Shop/Building Maintenance	N
	03-303-000-0000-6417		278.36	MCGREGOR SHOP	95857	Shop/Building Maintenance	N
<b>1880</b>	<b>Gravelle Plumbing &amp; Heating, Inc</b>		<b>1,198.98</b>				
				3 Transactions			
2340	<b>Hyytinen Hardware Hank</b>						
	03-303-000-0000-6417		12.98	AITKIN SHOP SUPPLIES	16902/1	Shop/Building Maintenance	N
<b>2340</b>	<b>Hyytinen Hardware Hank</b>		<b>12.98</b>				
				1 Transactions			
91187	<b>Lake Country Power</b>						
	03-303-000-0000-6254		62.01	FEB/MAR CSAH 14	1417979801	Utilities-Gas and Electric	N
	03-303-000-0000-6254		61.28	FEB/MAR CSAH 6	141979901	Utilities-Gas and Electric	N
<b>91187</b>	<b>Lake Country Power</b>		<b>123.29</b>				
				2 Transactions			
9692	<b>Minnesota Energy Resources Corporation</b>						
	03-303-000-0000-6423		684.86	NAT GAS: AITKIN SHOP	0506048841-0001	Fuel for Buildings	N
<b>9692</b>	<b>Minnesota Energy Resources Corporation</b>		<b>684.86</b>				
				1 Transactions			
8372	<b>Mn Petroleum Marketers Assn</b>						
	03-303-000-0000-6417		19.16	MCGRATH SHOP	60953 SIR	Shop/Building Maintenance	N

# Aitkin County



## Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>8372</b>	<b>Mn Petroleum Marketers Assn</b>		<b>19.16</b>		1 Transactions		
9179	<b>NORTH CENTRAL INTERNATIONAL, LLC</b> 03-303-000-0000-6590		563.96	REPAIR PARTS	X220087547:01	Repair & Maintenance Supplies	N
<b>9179</b>	<b>NORTH CENTRAL INTERNATIONAL, LLC</b>		<b>563.96</b>		1 Transactions		
8446	<b>Northern Star Coop Service</b> 03-303-000-0000-6423		670.07	LP: SWATARA SHOP	22190	Fuel for Buildings	N
<b>8446</b>	<b>Northern Star Coop Service</b>		<b>670.07</b>		1 Transactions		
8436	<b>Northland Parts</b> 03-303-000-0000-6590		35.99	REPAIR PARTS	ACCT 3741	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		19.99	REPAIR PARTS	ACCT 3741	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		32.00	REPAIR PARTS	ACCT 3741	Repair & Maintenance Supplies	N
<b>8436</b>	<b>Northland Parts</b>		<b>87.98</b>		3 Transactions		
10412	<b>O'Reilly Auto Parts</b> 03-303-000-0000-6590		39.99	REPAIR PARTS	1878-180899	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		16.78	REPAIR PARTS	1878-181233	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		16.78	REPAIR PARTS	1878-181233	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		16.78	REPAIR PARTS	1878-181233	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		16.78	REPAIR PARTS	1878-181233	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		16.78	REPAIR PARTS	1878-181233	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		16.78	REPAIR PARTS	1878-181233	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		16.78	REPAIR PARTS	1878-181233	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		16.78	REPAIR PARTS	1878-181233	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		16.78	REPAIR PARTS	1878-181233	Repair & Maintenance Supplies	N
	03-303-000-0000-6417		289.99	MCGREGOR SHOP	1878-181235	Shop/Building Maintenance	N
	03-303-000-0000-6590		25.58	REPAIR PARTS	1878-181304	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		85.94	REPAIR PARTS	1878-181837	Repair & Maintenance Supplies	N
<b>10412</b>	<b>O'Reilly Auto Parts</b>		<b>558.96</b>		11 Transactions		
3950	<b>Public Utilities</b> 03-303-000-0000-6254		51.19	HWY 47 & CR 12	1686-00	Utilities-Gas and Electric	N
	03-303-000-0000-6254		46.35	HWY 210 W & CR 28	59455-00	Utilities-Gas and Electric	N
	03-303-000-0000-6254		81.47	AITKIN SHOP:WATER	63335-00	Utilities-Gas and Electric	N
	03-303-000-0000-6254		51.06	HWY 210/169 & CR 12	63388-00	Utilities-Gas and Electric	N
<b>3950</b>	<b>Public Utilities</b>		<b>230.07</b>		4 Transactions		
15211	<b>Quality Disposal Systems Inc</b> 03-303-000-0000-6255		77.22	GARBAGE: MCGRATH	ACCT 1652085	Garbage	N

# Aitkin County



3 Road & Bridge

Vendor No.	Name	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula			Service Dates	Paid On Bhf #	On Behalf of Name	
15211	Quality Disposal Systems Inc		77.22		1 Transactions		
4070	Riley Auto Supply						
	03-303-000-0000-6417		7.99	AITKIN SHOP SUPPLIES	ACCT 2716	Shop/Building Maintenance	N
	03-303-000-0000-6417		28.76	AITKIN SHOP SUPPLIES	ACCT 2716	Shop/Building Maintenance	N
	03-303-000-0000-6590		106.98	REPAIR PARTS	ACCT 2716	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		254.19	REPAIR PARTS	ACCT 2716	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		21.99	REPAIR PARTS	ACCT 2716	Repair & Maintenance Supplies	N
	03-303-000-0000-6590		22.99	REPAIR PARTS	ACCT 2716	Repair & Maintenance Supplies	N
4070	Riley Auto Supply		442.90		6 Transactions		
14812	SCI Broadband/Savage Communications						
	03-303-000-0000-6220		154.47	MAR PHONE/INTERNET	ACCT 009-038972	Telephone	N
14812	SCI Broadband/Savage Communications		154.47		1 Transactions		
5295	Ziegler Inc						
	03-303-000-0000-6590		2,089.27	REPAIR PARTS	IN001422575	Repair & Maintenance Supplies	N
5295	Ziegler Inc		2,089.27		1 Transactions		
303	<b>DEPT Total:</b>		<b>12,948.85</b>	<b>R&amp;B Highway Maintenance</b>	<b>24 Vendors</b>	<b>56 Transactions</b>	
307	DEPT			R&B Capital Infrastructure			
5128	Widseth Smith & Nolting Inc						
	03-307-000-0000-6269		2,788.00	PROFESSIONAL SERVICES	229661	Professional Services	N
	03-307-000-0000-6269		2,889.25	PROFESSIONAL SERVICES	229662	Professional Services	N
	03-307-000-0000-6269		695.50	PROFESSIONAL SERVICES	229663	Professional Services	N
	03-307-000-0000-6269		695.50	PROFESSIONAL SERVICES	229664	Professional Services	N
5128	Widseth Smith & Nolting Inc		7,068.25		4 Transactions		
307	<b>DEPT Total:</b>		<b>7,068.25</b>	<b>R&amp;B Capital Infrastructure</b>	<b>1 Vendors</b>	<b>4 Transactions</b>	
3	<b>Fund Total:</b>		<b>20,072.10</b>	<b>Road &amp; Bridge</b>		<b>61 Transactions</b>	

# Aitkin County



	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
422	DEPT			Unorganized Fire			
	1010 <b>City Of Aitkin</b>						
	04-422-000-0000-6801		3,284.83	2024 FIRE PROTECT UNORG 48-27	436-UNORG 48-27	Appropriations	N
	<b>1010 City Of Aitkin</b>		<b>3,284.83</b>	1 Transactions			
422	<b>DEPT Total:</b>		<b>3,284.83</b>	<b>Unorganized Fire</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
4	<b>Fund Total:</b>		<b>3,284.83</b>	<b>Unorganized Townships</b>		<b>1 Transactions</b>	

# Aitkin County

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
400	DEPT			Public Health Department			
86222	<b>Aitkin Independent Age</b> 05-400-440-0410-6360		38.80	FEMA -EFSP AWARD NOTICE 03/27/2024 03/27/2024	483452	Services, Labor, Contracts	Y
<b>86222</b>	<b>Aitkin Independent Age</b>		<b>38.80</b>	<b>1 Transactions</b>			
9608	<b>AMAZON CAPITAL SERVICES (HHS only)</b> 05-400-440-0410-6405		8.89	AGENCY-PENS/CORRECTION TAPE 03/31/2024 03/31/2024	1D77-VJLG-TKQY	Office Supplies	N
	05-400-440-0410-6405		8.93	AGENCY-PENS/WIRELESS MOUSE 03/22/2024 03/22/2024	1RMQ-96GQ-RYDC	Office Supplies	N
	05-400-440-0410-6405		5.95	AGENCY-PENCILS/SHARPIES 03/19/2024 03/19/2024	1VYH-9TXW-34R6	Office Supplies	N
	05-400-440-0410-6405		9.98	PH-USB HUB (EM) 03/22/2024 03/22/2024	1W6X-WFJK-QCWX	Office Supplies	N
<b>9608</b>	<b>AMAZON CAPITAL SERVICES (HHS only)</b>		<b>33.75</b>	<b>4 Transactions</b>			
10855	<b>Culligan Soft Water</b> 05-400-440-0410-6342		20.45	COOLER RENTAL SERVICE 04/01/2024 04/30/2024	150X01626100	Office Equipment Rental/Contracts	N
<b>10855</b>	<b>Culligan Soft Water</b>		<b>20.45</b>	<b>1 Transactions</b>			
9372	<b>Department of Applied Economics-U of M</b> 05-400-450-0451-6360		125.00	SHIP-FARM MKT EVALUATION 03/18/2024 03/18/2024		Services, Labor, Contracts	Y
<b>9372</b>	<b>Department of Applied Economics-U of M</b>		<b>125.00</b>	<b>1 Transactions</b>			
9692	<b>Minnesota Energy Resources Corporation</b> 05-400-440-0410-6254		76.43	GAS BILL 02/19/2024 03/21/2024	0506533565-0001	Utilities-Gas and Electric	N
<b>9692</b>	<b>Minnesota Energy Resources Corporation</b>		<b>76.43</b>	<b>1 Transactions</b>			
3950	<b>Public Utilities</b> 05-400-440-0410-6254		279.49	ELECTRIC BILL 02/16/2024 03/16/2024	1433-00	Utilities-Gas and Electric	N
<b>3950</b>	<b>Public Utilities</b>		<b>279.49</b>	<b>1 Transactions</b>			
10657	<b>Quadient Finance USA, Inc</b> 05-400-440-0410-6405		29.98	POSTAGE INK/LABELS		Office Supplies	N

# Aitkin County



5 Health & Human Services

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10657	Quadient Finance USA, Inc		29.98		1 Transactions		
10698	Stericycle, Inc 05-400-440-0410-6360		16.86	STERI-SAFE 04/01/2024 04/30/2024	80065222988	Services, Labor, Contracts	6
10698	Stericycle, Inc		16.86		1 Transactions		
86235	The Office Shop Inc 05-400-440-0410-6480		73.36	DESK - CASE AIDE 03/12/2024 03/12/2024	1139517-0	Small Furniture/Equipment	N
	05-400-440-0410-6300		151.10	PH-COPIER CONTRACT IRDXC5850I 03/25/2024 03/25/2024	330836-0	Maintenance/Service Contracts	N
	05-400-440-0410-6300		88.27	OSS-COPIER CONTRACT IRDXC5850I 03/25/2024 03/25/2024	331018-0	Maintenance/Service Contracts	N
86235	The Office Shop Inc		312.73		3 Transactions		
400	<b>DEPT Total:</b>		<b>933.49</b>	<b>Public Health Department</b>	<b>9 Vendors</b>	<b>14 Transactions</b>	
420	DEPT			Income Maintenance			
88284	Aitkin Co Recorder 05-420-600-4800-6800		13.00	MA ESTATE DEATH CERTIFICATE 03/22/2024 03/22/2024	107201	Other Expenses - Direct Charge	N
88284	Aitkin Co Recorder		13.00		1 Transactions		
86222	Aitkin Independent Age 05-420-600-4800-6360		91.46	FEMA -EFSP AWARD NOTICE 03/27/2024 03/27/2024	483452	Services, Labor, Contracts	Y
86222	Aitkin Independent Age		91.46		1 Transactions		
9608	AMAZON CAPITAL SERVICES (HHS only) 05-420-600-4800-6405		20.96	AGENCY-PENS/CORRECTION TAPE 03/31/2024 03/31/2024	1D77-VJLG-TKQY	Office Supplies	N
	05-420-600-4800-6405		21.04	AGENCY-PENS/WIRELESS MOUSE 03/22/2024 03/22/2024	1RMQ-96GQ-RYDC	Office Supplies	N
	05-420-600-4800-6405		14.02	AGENCY-PENCILS/SHARPIES 03/19/2024 03/19/2024	1VYH-9TXW-34R6	Office Supplies	N
9608	AMAZON CAPITAL SERVICES (HHS only)		56.02		3 Transactions		
10855	Culligan Soft Water						

# Aitkin County

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Vendor No.	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
	05-420-600-4800-6342		48.21	COOLER RENTAL SERVICE	150X01626100	Office Equipment Rental/Contracts	N
<b>10855</b>	<b>Culligan Soft Water</b>		<b>48.21</b>	04/01/2024 04/30/2024 1 Transactions			
11051	<b>Department of Human Services</b>						
	05-420-650-4400-6025		5,762.87	MA LTC UN 65	A300MM1X011	State/Fed Share - MA Program	N
	05-420-650-4400-6026		649.20	MA ESTATE COLLECTIONS-FED	A300MM1X011	State/Fed Share - MA Estate	N
	05-420-650-4400-6026		420.94	G8 LTC LT65 CY20	A300MM1X011	State/Fed Share - MA Estate	N
<b>11051</b>	<b>Department of Human Services</b>		<b>6,833.01</b>	02/01/2024 02/29/2024 3 Transactions			
9692	<b>Minnesota Energy Resources Corporation</b>						
	05-420-600-4800-6254		180.16	GAS BILL	0506533565-0001	Utilities-Gas and Electric	N
<b>9692</b>	<b>Minnesota Energy Resources Corporation</b>		<b>180.16</b>	02/19/2024 03/21/2024 1 Transactions			
3950	<b>Public Utilities</b>						
	05-420-600-4800-6254		658.80	ELECTRIC BILL	1433-00	Utilities-Gas and Electric	N
<b>3950</b>	<b>Public Utilities</b>		<b>658.80</b>	02/16/2024 03/16/2024 1 Transactions			
10657	<b>Quadient Finance USA, Inc</b>						
	05-420-600-4800-6405		70.67	POSTAGE INK/LABELS		Office Supplies	N
<b>10657</b>	<b>Quadient Finance USA, Inc</b>		<b>70.67</b>	1 Transactions			
86177	<b>Sheriff Aitkin County</b>						
	05-420-640-4800-6270		60.00	IV-D SERVICES #0011348523 01	CP2400072	Aitkin Co Sheriff Fees Iv-D	N
<b>86177</b>	<b>Sheriff Aitkin County</b>		<b>60.00</b>	03/28/2024 03/28/2024 1 Transactions			
15347	<b>St Louis County - PHHS</b>						
	05-420-650-4400-6211		419.39	MTM ADMIN FEE NON-FFP	IP-00027080	Medical Assistance - MTM Admin	N
	05-420-650-4400-6211		123.86	MTM ADMIN FEE NON-FFP	IP-00027083	Medical Assistance - MTM Admin	N
<b>15347</b>	<b>St Louis County - PHHS</b>		<b>543.25</b>	02/13/2024 02/13/2024 2 Transactions			

# Aitkin County

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
10698	<b>Stericycle,Inc</b> 05-420-600-4800-6360		39.73	STERI-SAFE 04/01/2024 04/30/2024	80065222988	Services, Labor, Contracts	6
<b>10698</b>	<b>Stericycle,Inc</b>		<b>39.73</b>	<b>1</b> Transactions			
86235	<b>The Office Shop Inc</b> 05-420-600-4800-6480		172.92	DESK - CASE AIDE 03/12/2024 03/12/2024	1139517-0	Small Furniture/Equipment	N
	05-420-600-4800-6300		356.17	PH-COPIER CONTRACT IRDXC5850I 03/25/2024 03/25/2024	330836-0	Maintenance/Service Contracts	N
	05-420-600-4800-6300		208.07	OSS-COPIER CONTRACT IRDXC5850I 03/25/2024 03/25/2024	331018-0	Maintenance/Service Contracts	N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>737.16</b>	<b>3</b> Transactions			
<b>420</b>	<b>DEPT Total:</b>		<b>9,331.47</b>	<b>Income Maintenance</b>	<b>12 Vendors</b>	<b>19 Transactions</b>	
<b>430</b>	DEPT			Social Services			
86222	<b>Aitkin Independent Age</b> 05-430-700-4800-6360		146.89	FEMA -EFSP AWARD NOTICE 03/27/2024 03/27/2024	483452	Services, Labor, Contracts	Y
<b>86222</b>	<b>Aitkin Independent Age</b>		<b>146.89</b>	<b>1</b> Transactions			
9608	<b>AMAZON CAPITAL SERVICES (HHS only)</b> 05-430-700-4800-6405		33.68	AGENCY-PENS/CORRECTION TAPE 03/31/2024 03/31/2024	1D77-VJLG-TKQY	Office Supplies	N
	05-430-700-4800-6810		87.03	MH INIT - FLEX - FURNITURE 04/02/2024 04/02/2024	1QXJ-HPQ4-13X1	Mh Init - Flex (418)	N
	05-430-700-4800-6405		22.72	HCBS-BLUE 2 POCKET FOLDERS 03/22/2024 03/22/2024	1RMQ-96GQ-RYDC	Office Supplies	N
	05-430-700-4800-6405		33.79	AGENCY-PENS/WIRELESS MOUSE 03/22/2024 03/22/2024	1RMQ-96GQ-RYDC	Office Supplies	N
	05-430-700-4800-6405		22.50	AGENCY-PENCILS/SHARPIES 03/19/2024 03/19/2024	1VYH-9TXW-34R6	Office Supplies	N
	05-430-700-4800-6810		206.37	MH INIT - FLEX - FURNITURE 03/26/2024 03/26/2024	1XDP-LRC3-FY6L	Mh Init - Flex (418)	N
<b>9608</b>	<b>AMAZON CAPITAL SERVICES (HHS only)</b>		<b>406.09</b>	<b>6</b> Transactions			
10855	<b>Culligan Soft Water</b> 05-430-700-4800-6342		77.44	COOLER RENTAL SERVICE	150X01626100	Office Equipment Rental/Contracts	N

# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

5 Health & Human Services

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>10855</b>	<b>Culligan Soft Water</b>		<b>77.44</b>	04/01/2024 04/30/2024 1 Transactions			
9692	Minnesota Energy Resources Corporation 05-430-700-4800-6254		289.35	GAS BILL 02/19/2024 03/21/2024 1 Transactions	0506533565-0001	Utilities-Gas and Electric	N
<b>9692</b>	<b>Minnesota Energy Resources Corporation</b>		<b>289.35</b>				
3950	Public Utilities 05-430-700-4800-6254		1,058.06	ELECTRIC BILL 02/16/2024 03/16/2024 1 Transactions	1433-00	Utilities-Gas and Electric	N
<b>3950</b>	<b>Public Utilities</b>		<b>1,058.06</b>				
10657	Quadient Finance USA, Inc 05-430-000-0000-1205		4,000.00	POSTAGE 03/13/2024 03/13/2024		Postage Account	N
	05-430-700-4800-6405		113.50	POSTAGE INK/LABELS		Office Supplies	N
<b>10657</b>	<b>Quadient Finance USA, Inc</b>		<b>4,113.50</b>	<b>2 Transactions</b>			
10698	Stericycle, Inc 05-430-700-4800-6360		63.81	STERI-SAFE 04/01/2024 04/30/2024 1 Transactions	80065222988	Services, Labor, Contracts	6
<b>10698</b>	<b>Stericycle, Inc</b>		<b>63.81</b>				
86235	The Office Shop Inc 05-430-700-4800-6480		277.72	DESK - CASE AIDE 03/12/2024 03/12/2024	1139517-0	Small Furniture/Equipment	N
	05-430-700-4800-6300		572.04	PH-COPIER CONTRACT IRDXC5850I 03/25/2024 03/25/2024	330836-0	Maintenance/Service Contracts	N
	05-430-700-4800-6300		334.18	OSS-COPIER CONTRACT IRDXC5850I 03/25/2024 03/25/2024	331018-0	Maintenance/Service Contracts	N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>1,183.94</b>	<b>3 Transactions</b>			
<b>430</b>	<b>DEPT Total:</b>		<b>7,339.08</b>	<b>Social Services</b>	<b>8 Vendors</b>	<b>16 Transactions</b>	
<b>5</b>	<b>Fund Total:</b>		<b>17,604.04</b>	<b>Health &amp; Human Services</b>		<b>49 Transactions</b>	

# Aitkin County



## Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

10 Trust

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
900	DEPT			Timber Permit Bonds			
10245	<b>Emery Inc.</b> 10-900-000-0000-2300		513.87	REFUND BOND	14452	Timber Permit Bonds	N
<b>10245</b>	<b>Emery Inc.</b>		<b>513.87</b>		<b>1</b> Transactions		
1735	<b>Gelhar/Paul</b> 10-900-000-0000-2300		957.06	REFUND BOND	14252	Timber Permit Bonds	N
	10-900-000-0000-2300		950.15	REFUND BOND	14398	Timber Permit Bonds	N
<b>1735</b>	<b>Gelhar/Paul</b>		<b>1,907.21</b>		<b>2</b> Transactions		
5791	<b>Sappi</b> 10-900-000-0000-2300		3,786.72	REFUND BOND	14365	Timber Permit Bonds	N
<b>5791</b>	<b>Sappi</b>		<b>3,786.72</b>		<b>1</b> Transactions		
11574	<b>Timber Transport-Curt Raveill</b> 10-900-000-0000-2300		1,075.45	REFUND BOND	14220	Timber Permit Bonds	N
	10-900-000-0000-2300		1,269.00	REFUND BOND	14379	Timber Permit Bonds	N
<b>11574</b>	<b>Timber Transport-Curt Raveill</b>		<b>2,344.45</b>		<b>2</b> Transactions		
14141	<b>Wayrynen/Matt</b> 10-900-000-0000-2300		768.80	REFUND BOND	14181	Timber Permit Bonds	N
	10-900-000-0000-2300		467.20	REFUND BOND	14456	Timber Permit Bonds	N
<b>14141</b>	<b>Wayrynen/Matt</b>		<b>1,236.00</b>		<b>2</b> Transactions		
900	<b>DEPT Total:</b>		<b>9,788.25</b>	<b>Timber Permit Bonds</b>	<b>5 Vendors</b>	<b>8 Transactions</b>	
923	DEPT			Forfeited Tax Sales			
86222	<b>Aitkin Independent Age</b> 10-923-000-0000-6230		51.00	LAND CLASSIFICATION	1376806	Printing, Publishing & Adv	Y
<b>86222</b>	<b>Aitkin Independent Age</b>		<b>51.00</b>		<b>1</b> Transactions		
10452	<b>AT&amp;T Mobility</b> 10-923-000-0000-6220		657.95	CELL PHONE 11/26/2023	287302631438X010: 12/25/2023	Telephone	N
	10-923-000-0000-6220		658.21	CELL PHONE 12/26/2023	287302631438X020: 01/25/2024	Telephone	N
	10-923-000-0000-6220		658.21	CELL PHONE 01/26/2024	287302631438X030: 02/25/2024	Telephone	N

# Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>10452</b>	<b>AT&amp;T Mobility</b>		<b>1,974.37</b>		<b>3</b> Transactions		
13725	<b>Beartooth True Value</b> 10-923-000-0000-6590		139.99	STARTER/CHARGER	1752	Repair & Maintenance Supplies	N
<b>13725</b>	<b>Beartooth True Value</b>		<b>139.99</b>		<b>1</b> Transactions		
10855	<b>Culligan Soft Water</b> 10-923-000-0000-6342		75.00	SHOP WATER 04/01/2024	150X01630300 04/30/2024	Office/Equipment-Rental	N
<b>10855</b>	<b>Culligan Soft Water</b>		<b>75.00</b>		<b>1</b> Transactions		
1754	<b>Garrison Disposal Company, Inc</b> 10-923-000-0000-6255		110.30	SHOP GARBAGE 04/01/2024	363246 04/30/2024	Garbage	N
<b>1754</b>	<b>Garrison Disposal Company, Inc</b>		<b>110.30</b>		<b>1</b> Transactions		
2424	<b>Jobe/Peter N</b> 10-923-000-0000-6820		1,213.02	REFUND EXTENSION FEE	14214	Refunds & Reimbursements	Y
<b>2424</b>	<b>Jobe/Peter N</b>		<b>1,213.02</b>		<b>1</b> Transactions		
9692	<b>Minnesota Energy Resources Corporation</b> 10-923-000-0000-6254		302.19	GAS SHOP 02/27/2024	497150979 03/28/2024	Utilities-Gas and Electric	N
<b>9692</b>	<b>Minnesota Energy Resources Corporation</b>		<b>302.19</b>		<b>1</b> Transactions		
3950	<b>Public Utilities</b> 10-923-000-0000-6254		234.94	ACLD 02/14/2024	348-00 03/16/2024	Utilities-Gas and Electric	N
<b>3950</b>	<b>Public Utilities</b>		<b>234.94</b>		<b>1</b> Transactions		
5791	<b>Sappi</b> 10-923-000-0000-6820		1,918.32	REFUND OVERAPPRAISAL	14365	Refunds & Reimbursements	N
<b>5791</b>	<b>Sappi</b>		<b>1,918.32</b>		<b>1</b> Transactions		
11574	<b>Timber Transport-Curt Raveill</b> 10-923-000-0000-6820		216.86	REFUND OVERAPPRAISAL	14220	Refunds & Reimbursements	N
<b>11574</b>	<b>Timber Transport-Curt Raveill</b>		<b>216.86</b>		<b>1</b> Transactions		

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# Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

10 Trust

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
923	<b>DEPT Total:</b>		6,235.99	Forfeited Tax Sales	10 Vendors	12 Transactions	
10	<b>Fund Total:</b>		16,024.24	Trust		20 Transactions	

# Aitkin County



**13** Taxes & Penalties

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>943</b>	DEPT			Taxes And Penalties			
999999000	<b>EBERT/TAMMIE</b> 13-943-000-0000-2001		44.00	PROPERTY TAX OVERPAYMENT - 1 1 Transactions	R 1007	Cur - Property Taxes	N
<b>999999000</b>	<b>EBERT/TAMMIE</b>		<b>44.00</b>				
999999000	<b>SMITH/BRAD</b> 13-943-000-0000-2001		24.00	PROPERTY TAX OVERPAYMENT - 1 1 Transactions	R 1008	Cur - Property Taxes	N
<b>999999000</b>	<b>SMITH/BRAD</b>		<b>24.00</b>				
999999000	<b>WESTMAN/KENNETH</b> 13-943-000-0000-2001		559.55	TREAT AS PROP TAX OVERPAY - 1 1 Transactions	R 1010	Cur - Property Taxes	N
<b>999999000</b>	<b>WESTMAN/KENNETH</b>		<b>559.55</b>				
<b>943</b>	<b>DEPT Total:</b>		<b>627.55</b>	<b>Taxes And Penalties</b>	<b>3 Vendors</b>	<b>3 Transactions</b>	
<b>13</b>	<b>Fund Total:</b>		<b>627.55</b>	<b>Taxes &amp; Penalties</b>		<b>3 Transactions</b>	

# Aitkin County

## Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
14812	SCI Broadband/Savage Communications		685.80	PHONE AND BROADBAND 04/01/2024 04/30/2024	024-033167	Telephone	N
<b>14812</b>	<b>SCI Broadband/Savage Communications</b>		<b>685.80</b>	<b>1 Transactions</b>			
86235	The Office Shop Inc		483.44	COPIER 12/05/2023 03/07/2024	331019-0	Office Equipment Rental/Contracts	N
<b>86235</b>	<b>The Office Shop Inc</b>		<b>483.44</b>	<b>1 Transactions</b>			
521	<b>DEPT Total:</b>		<b>1,169.24</b>	<b>LLCC Administration</b>	<b>2 Vendors</b>	<b>2 Transactions</b>	
522	DEPT			LLCC Education			
85003	Aitkin County DAC		62.31	WOOD COOKIE STRINGIG	2024022906	Educational Supplies	N
<b>85003</b>	<b>Aitkin County DAC</b>		<b>62.31</b>	<b>1 Transactions</b>			
9561	Amazon Business		19.84	COMPUTER CHARGER	1JLD-F9J9-GYVQ	Educational Supplies	N
	19-522-000-0000-6430		4.70	ALCOHOL SWABS	1VPG-NGM6-9Y13	Medical Supplies	N
<b>9561</b>	<b>Amazon Business</b>		<b>24.54</b>	<b>2 Transactions</b>			
522	<b>DEPT Total:</b>		<b>86.85</b>	<b>LLCC Education</b>	<b>2 Vendors</b>	<b>3 Transactions</b>	
523	DEPT			LLCC Food			
3810	Paulbeck's County Market		7.68	PIZZA TOPPINGS	7684653	Groceries-Students	N
<b>3810</b>	<b>Paulbeck's County Market</b>		<b>7.68</b>	<b>1 Transactions</b>			
4968	Upper Lakes Foods, Inc		857.18	GROCERIES	432601-00	Groceries-Students	N
	19-523-000-0000-6418		516.32	GROCERIES	436021-00	Groceries-Students	N
<b>4968</b>	<b>Upper Lakes Foods, Inc</b>		<b>1,373.50</b>	<b>2 Transactions</b>			
523	<b>DEPT Total:</b>		<b>1,381.18</b>	<b>LLCC Food</b>	<b>2 Vendors</b>	<b>3 Transactions</b>	
524	DEPT			LLCC Maintenance			

# Aitkin County



**19** Long Lake Conservation Cen

Vendor No.	Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name	
9561	<b>Amazon Business</b>							
	19-524-000-0000-6590			7.28	RED TAPE FOR ASTRO LIGHTING	1C4R-7RVD-4KQN	Repair & Maintenance Supplies	N
	19-524-000-0000-6590			23.97	RED LIGHT BULBS	1JLD-F9J9-GYVQ	Repair & Maintenance Supplies	N
<b>9561</b>	<b>Amazon Business</b>			<b>31.25</b>				
					2 Transactions			
15300	<b>MCGREGOR ACE HARDWARE</b>							
	19-524-000-0000-6590			107.46	STUFF TO FIX STUFF	310021	Repair & Maintenance Supplies	N
<b>15300</b>	<b>MCGREGOR ACE HARDWARE</b>			<b>107.46</b>				
					1 Transactions			
11946	<b>McGuire Mechanical</b>							
	19-524-000-0000-6360			327.50	FIXIN' FREAKIN' FREEZER...AGAI	34092	Services, Labor, Contracts	N
	19-524-000-0000-6360			662.73	FIXING THE FREEZER...AGAIN	34103	Services, Labor, Contracts	N
<b>11946</b>	<b>McGuire Mechanical</b>			<b>990.23</b>				
					2 Transactions			
<b>524</b>	<b>DEPT Total:</b>			<b>1,128.94</b>	<b>LLCC Maintenance</b>	<b>3 Vendors</b>	<b>5 Transactions</b>	
<b>19</b>	<b>Fund Total:</b>			<b>3,766.21</b>	<b>Long Lake Conservation Center</b>		<b>13 Transactions</b>	

# Aitkin County



21 Parks

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
9561	<b>Amazon Business</b> 21-520-000-0000-6450		293.31	WINCH FOR HONDA	1DT7-C6CX-J7QF	Field Supplies	N
	<b>9561 Amazon Business</b>		<b>293.31</b>	1 Transactions			
13725	<b>Beartooth True Value</b> 21-520-000-0000-6523		75.57	DGTL MULITMETER-SILCONE-QUICK	3366	Misc Bldg & Shop Supplies	N
	21-520-000-0000-6523		23.38	SOCKET TRAY STD & METRC	3557	Misc Bldg & Shop Supplies	N
	<b>13725 Beartooth True Value</b>		<b>98.95</b>	2 Transactions			
3950	<b>Public Utilities</b> 21-520-000-0000-6254	B	35.41	MISSISSIPPI PARK 02/16/2024 03/16/2024	1670-00	Utilities-Gas and Electric	N
	21-520-000-0000-6254	B	36.91	MISSISSIPPI SHOWER 02/16/2024 03/16/2024	1671-00	Utilities-Gas and Electric	N
	<b>3950 Public Utilities</b>		<b>72.32</b>	2 Transactions			
520	<b>DEPT Total:</b>		<b>464.58</b>	<b>Parks</b>	<b>3 Vendors</b>	<b>5 Transactions</b>	
21	<b>Fund Total:</b>		<b>464.58</b>	<b>Parks</b>		<b>5 Transactions</b>	

# Aitkin County



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
716	DEPT		American Rescue Plan - COVID			
	246 Brothers Fire & Security					
	22-716-000-0000-6818		LLCC FIRE PUMP REBUILD	W31811	Category: Revenue Replacement	N
	246 Brothers Fire & Security		11,625.00			
			<b>11,625.00</b>	1 Transactions		
	9085 Climate Makers Inc					
	22-716-000-0000-6818		LLCC FIRE PUMP	12024	Category: Revenue Replacement	N
	9085 Climate Makers Inc		14,860.00			
			<b>14,860.00</b>	1 Transactions		
716	<b>DEPT Total:</b>		<b>26,485.00</b>	<b>American Rescue Plan - COVID</b>	<b>2 Vendors</b>	<b>2 Transactions</b>
22	<b>Fund Total:</b>		<b>26,485.00</b>	<b>Coronavirus Relief Fund</b>		<b>2 Transactions</b>
	<b>Final Total:</b>		<b>608,626.59</b>	<b>222 Vendors</b>	<b>376 Transactions</b>	

# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	519,492.06	General Fund
2	805.98	Reserves Fund
3	20,072.10	Road & Bridge
4	3,284.83	Unorganized Townships
5	17,604.04	Health & Human Services
10	16,024.24	Trust
13	627.55	Taxes & Penalties
19	3,766.21	Long Lake Conservation Center
21	464.58	Parks
22	26,485.00	Coronavirus Relief Fund
<b>All Funds</b>	<b>608,626.59</b>	<b>Total</b>

Approved by, .....

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Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
40	DEPT			Auditor			
89991	<b>Bremer Bank</b>						
	01-040-000-0000-5840		0.13	Receipt Nbr 21964 03/20/2024		Misc Receipts	N
	01-040-000-0000-5840		0.13	Receipt Nbr 21982 03/26/2024		Misc Receipts	N
	01-040-000-0000-5840		0.64	Receipt Nbr 21986 03/28/2024		Misc Receipts	N
<b>89991</b>	<b>Bremer Bank</b>		<b>0.90</b>	<b>3 Transactions</b>			
40	<b>DEPT Total:</b>		<b>0.90</b>	<b>Auditor</b>	<b>1 Vendors</b>	<b>3 Transactions</b>	
90	DEPT			Attorney			
89991	<b>Bremer Bank</b>						
	01-090-000-0000-5840		0.64	Receipt Nbr 908 03/19/2024		Misc Receipts	N
	01-090-000-0000-5840		0.64	Receipt Nbr 908 03/19/2024		Misc Receipts	N
	01-090-000-0000-5840		0.64	Receipt Nbr 908 03/19/2024		Misc Receipts	N
	01-090-000-0000-5840		0.64	Receipt Nbr 908 03/19/2024		Misc Receipts	N
	01-090-000-0000-5840		1.29	Receipt Nbr 908 03/19/2024		Misc Receipts	N
	01-090-000-0000-5840		1.29	Receipt Nbr 908 03/19/2024		Misc Receipts	N
	01-090-000-0000-5840		0.64	Receipt Nbr 909 03/26/2024		Misc Receipts	N
	01-090-000-0000-5840		0.64	Receipt Nbr 909 03/26/2024		Misc Receipts	N
	01-090-000-0000-5840		1.29	Receipt Nbr 909 03/26/2024		Misc Receipts	N
<b>89991</b>	<b>Bremer Bank</b>		<b>7.71</b>	<b>9 Transactions</b>			
90	<b>DEPT Total:</b>		<b>7.71</b>	<b>Attorney</b>	<b>1 Vendors</b>	<b>9 Transactions</b>	
100	DEPT			Recorder			
89991	<b>Bremer Bank</b>						
	01-100-000-0000-5840		0.77	Receipt Nbr 7104 03/04/2024		Misc Receipts	N
	01-100-000-0000-5840		4.76	Receipt Nbr 7113 03/05/2024		Misc Receipts	N
	01-100-000-0000-5840		5.92	Receipt Nbr 7128 03/08/2024		Misc Receipts	N
	01-100-000-0000-5840		2.57	Receipt Nbr 7175 03/15/2024		Misc Receipts	N
	01-100-000-0000-5840		4.12	Receipt Nbr 7184 03/19/2024		Misc Receipts	N
	01-100-000-0000-5840		0.58	Receipt Nbr 7210 03/25/2024		Misc Receipts	N
	01-100-000-0000-5840		0.64	Receipt Nbr 7216 03/26/2024		Misc Receipts	N
	01-100-000-0000-5840		3.35	Receipt Nbr 7217 03/26/2024		Misc Receipts	N
<b>89991</b>	<b>Bremer Bank</b>		<b>22.71</b>	<b>8 Transactions</b>			
100	<b>DEPT Total:</b>		<b>22.71</b>	<b>Recorder</b>	<b>1 Vendors</b>	<b>8 Transactions</b>	

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
252	DEPT		Corrections			
	89991 <b>Bremer Bank</b>					
	01-252-252-0000-5872		37.59	Receipt Nbr 2026 03/15/2024	Phone Card Prisoner Welfare(Taxable)	N
	01-252-252-0000-5872		27.49	Receipt Nbr 2028 03/22/2024	Phone Card Prisoner Welfare(Taxable)	N
	<b>89991 Bremer Bank</b>		<b>65.08</b>	<b>2</b> Transactions		
252	<b>DEPT Total:</b>		<b>65.08</b>	<b>Corrections</b>	<b>1 Vendors</b>	<b>2 Transactions</b>
1	<b>Fund Total:</b>		<b>96.40</b>	<b>General Fund</b>		<b>22 Transactions</b>

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

3 Road & Bridge

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
0	DEPT			Undesignated			
89991	<b>Bremer Bank</b>						
	03-000-000-0000-5506		0.39	Receipt Nbr 312 03/15/2024		County Maps	N
	03-000-000-0000-5517		2.89	Receipt Nbr 1272 03/05/2024		Charges-Individuals	N
	03-000-000-0000-5517		5.79	Receipt Nbr 1274 03/06/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 311 03/08/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 311 03/08/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 1279 03/11/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 312 03/15/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 312 03/15/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 312 03/15/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 1292 03/21/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 1300 03/26/2024		Charges-Individuals	N
	03-000-000-0000-5517		2.89	Receipt Nbr 316 03/29/2024		Charges-Individuals	N
	03-000-000-0000-5517		4.82	Receipt Nbr 316 03/29/2024		Charges-Individuals	N
	<b>89991 Bremer Bank</b>		<b>39.90</b>		<b>13</b> Transactions		
0	<b>DEPT Total:</b>		<b>39.90</b>	<b>Undesignated</b>	<b>1 Vendors</b>	<b>13 Transactions</b>	
303	DEPT			R&B Highway Maintenance			
89991	<b>Bremer Bank</b>						
	03-303-000-0000-6570		8.75	DIESEL TAX: MARCH 2024	DIESEL TAX: MAR 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		97.91	DIESEL TAX: MARCH 2024	DIESEL TAX: MAR 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		122.45	DIESEL TAX: MARCH 2024	DIESEL TAX: MAR 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		114.56	DIESEL TAX: MARCH 2024	DIESEL TAX: MAR 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		91.13	DIESEL TAX: MARCH 2024	DIESEL TAX: MAR 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		72.51	DIESEL TAX: MARCH 2024	DIESEL TAX: MAR 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		56.15	DIESEL TAX: MARCH 2024	DIESEL TAX: MAR 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		84.65	DIESEL TAX: MARCH 2024	DIESEL TAX: MAR 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		68.00	DIESEL TAX: MARCH 2024	DIESEL TAX: MAR 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		28.30	DIESEL TAX: MARCH 2024	DIESEL TAX: MAR 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		56.71	DIESEL TAX: MARCH 2024	DIESEL TAX: MAR 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		100.16	DIESEL TAX: MARCH 2024	DIESEL TAX: MAR 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		113.42	DIESEL TAX: MARCH 2024	DIESEL TAX: MAR 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		75.05	DIESEL TAX: MARCH 2024	DIESEL TAX: MAR 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		57.28	DIESEL TAX: MARCH 2024	DIESEL TAX: MAR 2	Motor Fuel & Lubricants	N
	03-303-000-0000-6570		18.05	DIESEL TAX: MARCH 2024	DIESEL TAX: MAR 2	Motor Fuel & Lubricants	N
	<b>89991 Bremer Bank</b>		<b>1,165.08</b>		<b>16</b> Transactions		

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# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
303	<b>DEPT Total:</b>		<b>1,165.08</b>	<b>R&amp;B Highway Maintenance</b>	<b>1 Vendors</b>	<b>16 Transactions</b>	
3	<b>Fund Total:</b>		<b>1,204.98</b>	<b>Road &amp; Bridge</b>		<b>29 Transactions</b>	

# Aitkin County



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
923	DEPT		Forfeited Tax Sales			
	89991 <b>Bremer Bank</b>					
	10-923-000-0000-5260		Receipt Nbr 4041 03/21/2024		FTS-Leases/Easements	N
	<b>89991 Bremer Bank</b>		<b>29.59</b>	<b>1</b> Transactions		
923	<b>DEPT Total:</b>		<b>29.59</b>	<b>Forfeited Tax Sales</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
10	<b>Fund Total:</b>		<b>29.59</b>	<b>Trust</b>		<b>1 Transactions</b>

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
521	DEPT			LLCC Administration			
89991	<b>Bremer Bank</b>						
	19-521-000-0000-5885		19.65	Receipt Nbr 21883 03/01/2024		Commissary Sales Taxable	N
	19-521-000-0000-5885		8.74	Receipt Nbr 21885 03/04/2024		Commissary Sales Taxable	N
	19-521-000-0000-5885		6.28	Receipt Nbr 21891 03/04/2024		Commissary Sales Taxable	N
	19-521-000-0000-5885		3.75	Receipt Nbr 21895 03/05/2024		Commissary Sales Taxable	N
	19-521-000-0000-5885		3.64	Receipt Nbr 21900 03/05/2024		Commissary Sales Taxable	N
	19-521-000-0000-5885		3.64	Receipt Nbr 21901 03/05/2024		Commissary Sales Taxable	N
	19-521-000-0000-5885		3.64	Receipt Nbr 21901 03/05/2024		Commissary Sales Taxable	N
	19-521-000-0000-5885		3.50	Receipt Nbr 21912 03/08/2024		Commissary Sales Taxable	N
	19-521-000-0000-5885		5.40	Receipt Nbr 21913 03/08/2024		Commissary Sales Taxable	N
	19-521-000-0000-5885		0.14	Receipt Nbr 21916 03/11/2024		Commissary Sales Taxable	N
	19-521-000-0000-5885		0.64	Receipt Nbr 21987 03/28/2024		Commissary Sales Taxable	N
	19-521-000-0000-5885		7.02	Receipt Nbr 21993 03/29/2024		Commissary Sales Taxable	N
	<b>89991 Bremer Bank</b>		<b>58.76</b>	<b>12 Transactions</b>			
521	<b>DEPT Total:</b>		<b>58.76</b>	<b>LLCC Administration</b>	<b>1 Vendors</b>	<b>12 Transactions</b>	
19	<b>Fund Total:</b>		<b>58.76</b>	<b>Long Lake Conservation Center</b>		<b>12 Transactions</b>	

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
520	DEPT			Parks			
89991	<b>Bremer Bank</b>						
	21-520-000-0000-5510		3.86	Receipt Nbr 4018 03/04/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4018 03/04/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		67.99	Receipt Nbr 4032 03/11/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 4033 03/11/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4034 03/12/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		33.45	Receipt Nbr 4034 03/12/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		15.44	Receipt Nbr 4038 03/18/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4046 03/21/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		7.72	Receipt Nbr 4049 03/22/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		3.86	Receipt Nbr 4050 03/26/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		5.15	Receipt Nbr 4050 03/26/2024		Co. Parks Campground Fees	N
	21-520-000-0000-5510		11.58	Receipt Nbr 4056 03/28/2024		Co. Parks Campground Fees	N
	<b>89991 Bremer Bank</b>		<b>168.35</b>	<b>12 Transactions</b>			
520	<b>DEPT Total:</b>		<b>168.35</b>	<b>Parks</b>	<b>1 Vendors</b>	<b>12 Transactions</b>	
21	<b>Fund Total:</b>		<b>168.35</b>	<b>Parks</b>		<b>12 Transactions</b>	
	<b>Final Total:</b>		<b>1,558.08</b>	<b>9 Vendors</b>	<b>76 Transactions</b>		

# Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	96.40	General Fund
3	1,204.98	Road & Bridge
10	29.59	Trust
19	58.76	Long Lake Conservation Center
21	168.35	Parks
<b>All Funds</b>	<b>1,558.08</b>	<b>Total</b>

Approved by, .....  
.....  
.....

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

1 General Fund

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
13	<b>780 Bremer Bank</b> 01-040-000-0000-5081			0.01	MTG REG - MARCH	MARCH 2024	Mortgage Registry-3%	N
	<b>780 Bremer Bank</b>			<b>0.01</b>	1 Transactions			
	<b>8410 Bremer Bank</b>							
1	01-044-904-0000-6360			244.84	MED FSA CLAIMS 2024	03/28/2024	Flex Plan Withdrawals	N
2	01-044-904-0000-6360			105.00	MED FSA CLAIMS 2024	03/29/2024	Flex Plan Withdrawals	N
3	01-044-904-0000-6360			9.71	MED FSA CLAIMS 2024	03/30/2024	Flex Plan Withdrawals	N
4	01-044-904-0000-6360			456.54	MED FSA CLAIMS 2024	04/01/2024	Flex Plan Withdrawals	N
7	01-044-904-0000-6360			179.28	MED FSA CLAIMS 2024	04/02/2024	Flex Plan Withdrawals	N
10	01-044-904-0000-6360			22.49	MED FSA CLAIMS 2024	04/05/2024	Flex Plan Withdrawals	N
14	01-044-904-0000-6360			276.58	2024 MED FSA CLAIMS	04072024	Flex Plan Withdrawals	N
15	01-044-904-0000-6360			208.34	2024 FSA DEP CARE	04092024	Flex Plan Withdrawals	N
	<b>8410 Bremer Bank</b>			<b>1,502.78</b>	8 Transactions			
<b>1 Fund Total:</b>				<b>1,502.79</b>	<b>General Fund</b>	<b>2 Vendors</b>	<b>9 Transactions</b>	

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# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

9 State

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	<b>780 Bremer Bank</b>						
12	09-000-000-0000-2025		28,603.79	DEED TAX - MARCH	MARCH 2024	State's Share Of Deed Tax (97%)	N
11	09-000-000-0000-2026		22,460.60	MTG REG - MARCH	MARCH 2024	State Share Of Mortgage Registry (97%)	N
	<b>780 Bremer Bank</b>		<b>51,064.39</b>				
				2 Transactions			
<b>9 Fund Total:</b>			<b>51,064.39</b>	<b>State</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	

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# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

**13 Taxes & Penalties**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
9	<b>8410 Bremer Bank</b> 13-943-000-0000-2004		27.11	REV DLQ PMT - P1	R 1009	Del - Property Taxes	N
	<b>8410 Bremer Bank</b>		<b>27.11</b>	1 Transactions			
<b>13 Fund Total:</b>			<b>27.11</b>	<b>Taxes &amp; Penalties</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

# Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>8410 Bremer Bank</b>							
8	19-522-000-0000-6820		379.95	SUMMER CAMP CANCELLATION	04032024	Refunds & Reimbursements	N
5	19-522-000-0000-6267		41.45	TOTAL FEES	461201217886	Credit Card Fees	N
				03/01/2024 03/31/2024			
6	19-522-000-0000-6267		423.11	TOTAL SERVICE CHARGES	461201217886	Credit Card Fees	N
				03/01/2024 03/31/2024			
<b>8410 Bremer Bank</b>			<b>844.51</b>	<b>3 Transactions</b>			
<b>19 Fund Total:</b>			<b>844.51</b>	<b>Long Lake Conservation Center</b>	<b>1 Vendors</b>	<b>3 Transactions</b>	
<b>Final Total:</b>			<b>53,438.80</b>	<b>5 Vendors</b>	<b>15 Transactions</b>		

# Aitkin County



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	1,502.79	General Fund
9	51,064.39	State
13	27.11	Taxes & Penalties
19	844.51	Long Lake Conservation Center
<b>All Funds</b>	<b>53,438.80</b>	<b>Total</b>

Approved by, .....

.....

.....



# Board of County Commissioners Agenda Request



**Requested Meeting Date:** April 23, 2024

**Title of Item:** LG220 Application for Exempt Permit - MN Deer Hunters Assoc. McGregor

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Christy M. Bishop		<b>Department:</b> Auditor's Office
<b>Presenter (Name and Title):</b>		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b> Event Date: June 1, 2024 Gambling Permit Application for Minnesota Deer Hunters Association- McGregor Area Chapter. Bingo to be held at 27805 State Highway 47 Aitkin, MN 56431 - Malmo Township		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Motion to adopt attached resolution.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED April 23, 2024

By Commissioner: xxx

**20240423-xxx**

**LG220 Permit –Minnesota Deer Hunters Association- McGregor Area Chapter**

**BE IT RESOLVED**, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Minnesota Deer Hunters Association- McGregor Area Chapter at the following location – Pine Inn, which has an address of: 27805 State Highway 47 Aitkin, MN 56431 - Malmo Township

(Note: Date of activity for Bingo – June 1, 2024)

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

xx Members Voting Yes

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23<sup>rd</sup> day of April 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23<sup>th</sup> day of April 2024

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**2H**  
Agenda Item #

**Requested Meeting Date:** April 23, 2024

**Title of Item:** Application for Grant-in-Aid Funds for Snowmobile and Ski Trails

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Dennis (DJ) Thompson		<b>Department:</b> Land
<b>Presenter (Name and Title):</b> Dennis (DJ) Thompson, Land Commissioner		<b>Estimated Time Needed:</b> NA
<b>Summary of Issue:</b> Attached is a resolution enabling the Aitkin County Trail Administrator to apply for Grant-in-Aid funds for snowmobile and ski trails.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Adopt resolution for annual grant application.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED April 23, 2024

By Commissioner: xxx

**20240423-xxx**

**SNOWMOBILE / SKI TRAIL FUNDING**

**WHEREAS**, Local units of government can apply for Grant-in-Aid funds for trail development, maintenance, grooming, and administration from the Minnesota Department of Natural Resources at the rate of 65% reimbursement of the cost of trail maintenance and 90% reimbursement of costs of grooming, and

**WHEREAS**, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and

**WHEREAS**, Snowmobile Clubs have maintained these trails in the past, and wish to contract with the County for maintaining trails during the 2024-2025 winter season, and

**WHEREAS**, these trails benefit the winter recreation, resort, industry, and economy of Aitkin County,

**NOW, THEREFORE BE IT RESOLVED**, That the Aitkin County Trail Administrator be authorized to apply for Grant-in-Aid assistance funds for snowmobile trail maintenance and grooming, and ski trail maintenance and grooming for the following trails.

Aitkin Sno-Drifters Trails
McGrath/Finlayson Trails
Tamarack Trails
Haypoint Trails
Palisade Trails
Mille Lacs Trails
No Achen / LLCC Ski Trails

**BE IT FURTHER RESOLVED**, That the Aitkin County Trail Administrator be authorized to contract for the 2024-2025 winter season for the development, maintenance, and grooming of the aforementioned trails with each of the corresponding interested clubs.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23<sup>rd</sup> day of April 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23<sup>rd</sup> day of April 2024

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**21**  
Agenda Item #

**Requested Meeting Date:** 4/23/2024

**Title of Item:** Search & Rescue Donation - Idun Township

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sheriff Dan Guida		<b>Department:</b> Sheriff
<b>Presenter (Name and Title):</b> Sheriff Dan Guida		<b>Estimated Time Needed:</b>
<b>Summary of Issue</b>  Idun Township has donated \$300.00 to the all-volunteer Aitkin County Search & Rescue group to assist with the purchase of equipment & training.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Recommend accepting donation		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <span style="margin-left: 100px;">Please Explain:</span>		

Legally binding agreements must have County Attorney approval prior to submission.

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED April 23, 2024

By Commissioner: xxx

**20240423-xxx**

**Accept Donation – Idun Township**

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Idun Township \$300.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Idun Township Aitkin County Search and Rescue

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23<sup>rd</sup> day of April 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23<sup>rd</sup> day of April 2024

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**2J**  
Agenda Item #

**Requested Meeting Date:** 4/23/2024

**Title of Item:** Search & Rescue Donation - Williams Township

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sheriff Dan Guida	<b>Department:</b> Sheriff	
<b>Presenter (Name and Title):</b> Sheriff Dan Guida		<b>Estimated Time Needed:</b>
<b>Summary of Issue</b>  Williams Township has donated \$200.00 to the all-volunteer Aitkin County Search & Rescue group to assist with the purchase of equipment & training.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Recommend accepting donation		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED April 23, 2024

By Commissioner: xxx

**20240423-xxx**

**Accept Donation – Williams Township**

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Williams Township \$200.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Williams Township Aitkin County Search and Rescue

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23<sup>rd</sup> day of April 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23<sup>rd</sup> day of April 2024

\_\_\_\_\_  
Jessica Seibert  
County Administrator



**AITKIN COUNTY BOARD OF COMMISSIONERS**

April 4, 2024

1:00 p.m.

Government Center Training Room

Committee of the Whole Session Minutes

**1.A CALL TO ORDER**

Chair Wedel called the meeting to order at 1:03 p.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Arrived Late
Travis Leiviska	District #3	Present
Bret Sample	District #4	Absent
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Absent

Commissioner Westerlund arrived at 1:16 p.m.

**1.B PLEDGE OF ALLEGIANCE**

**1.C APPROVAL OF AGENDA**

Motion to: Approve the agenda.

<b>RESULT:</b>	<b>APPROVED (3 TO 0)</b>
<b>MOVER:</b>	Commissioner Travis Leiviska
<b>SECONDER:</b>	Commissioner Michael Kearney

**2 Strategic Planning**

Commissioner Leiviska left at 3:00 p.m.

**Motion to Adjourn**

Motion made at 3:12 p.m.

<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Michael Kearney

\_\_\_\_\_  
J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

\_\_\_\_\_  
Jessica Seibert  
County Administrator



**AITKIN COUNTY BOARD OF COMMISSIONERS**

April 8, 2024

3:00 p.m.

Government Center Training Room

Committee of the Whole Session Minutes

1.A **CALL TO ORDER**

Chair Wedel called the meeting to order at 3:03 p.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Absent

1.B **PLEDGE OF ALLEGIANCE**

1.C **APPROVAL OF AGENDA**

Motion to: Approve the agenda.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Michael Kearney

2 **Facilities Discussion**

**Motion to Adjourn**

Motion made at 4:50 p.m.

<b>MOVER:</b>	Commissioner Michael Kearney
<b>SECONDER:</b>	Commissioner Bret Sample

\_\_\_\_\_  
J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**2M**  
Agenda Item #

**Requested Meeting Date:** April 23, 2024

**Title of Item:** Application to Make Retail Sales of Tobacco Products-Blue Moose on the Lake

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Christy M. Bishop		<b>Department:</b> Auditor
<b>Presenter (Name and Title):</b> n/a		<b>Estimated Time Needed:</b> n/a
<b>Summary of Issue:</b> Renewal application for license to sell tobacco products for the period of April 23, 2024 through March 31, 2025 for The Blue Moose on the Lake - 48493 Lily Ave McGregor, MN 55760 - Shamrock Township		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No      Please Explain:		

Legally binding agreements must have County Attorney approval prior to submission.

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED April 23, 2024

By Commissioner: xxx

**20240423-xxx**

**Approve Renewal License to Sell Tobacco Products – Blue Moose on the Lake**

**WHEREAS**, approval of application is subject to the completion of all paperwork in full.

**WHEREAS**, license is valid effective April 23, 2024 through the period ending March 31, 2025.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the following application for license to sell tobacco products effective April 23, 2024 through the period ending March 31, 2025 to:

**The Blue Moose on the Lake - 48493 Lily Ave McGregor, MN 55760 - Shamrock Township**

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of April 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23<sup>rd</sup> day of April, 2024

\_\_\_\_\_  
Jessica Seibert  
County Administrator

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

Explode Dist. Formulas?: N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
40	DEPT			Auditor			
5398	CDW Government, Inc 01-040-000-0000-6266		56.70	RSA SecurID Token	PK43462	Data Processing/Computer Services	N
	01-040-021-0000-6266		56.70	RSA SecurID Token	PK43462	Data Processing/Computer Services	N
<b>5398</b>	<b>CDW Government, Inc</b>		<b>113.40</b>	<b>2 Transactions</b>			
86290	Mn Counties Information Systems 01-040-000-0000-6266		6,290.00	CTYPAYQTR 01/01/2024 03/31/2024	2486	Data Processing/Computer Services	N
<b>86290</b>	<b>Mn Counties Information Systems</b>		<b>6,290.00</b>	<b>1 Transactions</b>			
40	<b>DEPT Total:</b>		<b>6,403.40</b>	<b>Auditor</b>	<b>2 Vendors</b>	<b>3 Transactions</b>	
42	DEPT			Treasurer			
5398	CDW Government, Inc 01-042-000-0000-6266		56.70	RSA SecurID Token	PK43462	Data Processing/Computer Services	N
<b>5398</b>	<b>CDW Government, Inc</b>		<b>56.70</b>	<b>1 Transactions</b>			
42	<b>DEPT Total:</b>		<b>56.70</b>	<b>Treasurer</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
43	DEPT			Assessor			
5398	CDW Government, Inc 01-043-000-0000-6266		113.40	RSA SecurID Token	PK43462	Data Processing/Computer Services	N
<b>5398</b>	<b>CDW Government, Inc</b>		<b>113.40</b>	<b>1 Transactions</b>			
43	<b>DEPT Total:</b>		<b>113.40</b>	<b>Assessor</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
49	DEPT			Information Technologies			
5398	CDW Government, Inc 01-049-000-0000-6266		2,403.39	RSA SecurID Token	PK43462	Software Fees/License Fees	N
<b>5398</b>	<b>CDW Government, Inc</b>		<b>2,403.39</b>	<b>1 Transactions</b>			
86290	Mn Counties Information Systems 01-049-000-0000-6283		18,113.00	CTYTAXQTR65 01/01/2024 03/31/2024	2486	Programming, Services, Contracts	N
	01-049-000-0000-6283		8,506.00	CTYTAXQTR35 01/01/2024 03/31/2024	2486	Programming, Services, Contracts	N
	01-049-000-0000-6283		20.00	CTYTAXADJ35	2486	Programming, Services, Contracts	N

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
	01-049-000-0000-6283		359.00	01/01/2024 03/31/2024 CTYHOSTMNT	2510	Programming, Services, Contracts	N
	01-049-000-0000-6283		2,076.00	01/01/2024 03/31/2024 CTYHOSTRES	2510	Programming, Services, Contracts	N
	01-049-000-0000-6283		2,325.00	01/01/2024 03/31/2024 CTYHOSTLV2	2510	Programming, Services, Contracts	N
<b>86290</b>	<b>Mn Counties Information Systems</b>		<b>31,399.00</b>		<b>6</b> Transactions		
<b>49</b>	<b>DEPT Total:</b>		<b>33,802.39</b>	<b>Information Technologies</b>	<b>2 Vendors</b>	<b>7 Transactions</b>	
<b>53</b>	DEPT			Human Resources			
	5398 CDW Government, Inc						
	01-053-000-0000-6266		170.10	RSA SecurID Token	PK43462	Data Processing/Computer Services	N
	<b>5398 CDW Government, Inc</b>		<b>170.10</b>		<b>1</b> Transactions		
<b>86290</b>	<b>Mn Counties Information Systems</b>						
	01-053-000-0000-6266		230.00	CITYFORMPDF- PDF/EMAIL SUPPORT 01/01/2024 12/31/2024	2498	Data Processing/Computer Services	N
	01-053-000-0000-6266		300.00	CITYFORMSPRT- RUNTIME SUPPORT 01/01/2024 12/31/2024	2498	Data Processing/Computer Services	N
<b>86290</b>	<b>Mn Counties Information Systems</b>		<b>530.00</b>		<b>2</b> Transactions		
<b>53</b>	<b>DEPT Total:</b>		<b>700.10</b>	<b>Human Resources</b>	<b>2 Vendors</b>	<b>3 Transactions</b>	
<b>90</b>	DEPT			Attorney			
	5398 CDW Government, Inc						
	01-090-000-0000-6266		283.50	RSA SecurID Token	PK43462	Computer Research	N
	<b>5398 CDW Government, Inc</b>		<b>283.50</b>		<b>1</b> Transactions		
<b>90</b>	<b>DEPT Total:</b>		<b>283.50</b>	<b>Attorney</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
<b>100</b>	DEPT			Recorder			
	5398 CDW Government, Inc						
	01-100-196-0000-6266		170.10	RSA SecurID Token	PK43462	Data Processing/Computer Services	N
	<b>5398 CDW Government, Inc</b>		<b>170.10</b>		<b>1</b> Transactions		

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>100</b>	<b>DEPT Total:</b>		<b>170.10</b>	<b>Recorder</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
110	DEPT			Courthouse Maintenance			
5398	CDW Government, Inc 01-110-000-0000-6266		56.70	RSA SecurID Token	PK43462	Data Processing/Computer Services	N
5398	CDW Government, Inc		56.70		1 Transactions		
<b>110</b>	<b>DEPT Total:</b>		<b>56.70</b>	<b>Courthouse Maintenance</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
120	DEPT			Veterans Service			
5398	CDW Government, Inc 01-120-000-0000-6266		56.70	RSA SecurID Token	PK43462	Data Processing/Computer Services	N
5398	CDW Government, Inc		56.70		1 Transactions		
<b>120</b>	<b>DEPT Total:</b>		<b>56.70</b>	<b>Veterans Service</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
200	DEPT			Enforcement			
5398	CDW Government, Inc 01-200-000-0000-6266		1,530.90	RSA SecurID Token	PK43462	Data Processing/Computer Services	N
5398	CDW Government, Inc		1,530.90		1 Transactions		
<b>200</b>	<b>DEPT Total:</b>		<b>1,530.90</b>	<b>Enforcement</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
257	DEPT			Community Corrections			
5398	CDW Government, Inc 01-257-000-0000-6266		340.20	RSA SecurID Token	PK43462	Software Fees/License Fees	N
5398	CDW Government, Inc		340.20		1 Transactions		
<b>257</b>	<b>DEPT Total:</b>		<b>340.20</b>	<b>Community Corrections</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
711	DEPT			Economic Development			
5398	CDW Government, Inc 01-711-000-0000-6266		56.70	RSA SecurID Token	PK43462	Data Processing/Computer Services	N
5398	CDW Government, Inc		56.70		1 Transactions		
<b>711</b>	<b>DEPT Total:</b>		<b>56.70</b>	<b>Economic Development</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	

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4/17/24 10:54AM

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
1	<b>Fund Total:</b>		<b>43,570.79</b>	<b>General Fund</b>		<b>22 Transactions</b>

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

**3** Road & Bridge

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
301	DEPT				R&B Administration			
	5398 CDW Government, Inc							
	03-301-000-0000-6266			170.10	RSA SecurID Token	PK43462	Data Processing/Computer Services	N
	5398 CDW Government, Inc			<b>170.10</b>	1 Transactions			
301	<b>DEPT Total:</b>			<b>170.10</b>	<b>R&amp;B Administration</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
308	DEPT				R&B Equipment & Facilities			
	170 Aitkin Motor Company							
	03-308-000-0000-6610			53,944.55	2024 FORD F150 XLT - BUTCH'S	1FTFW3L5XRKD69C	Equipment	N
	170 Aitkin Motor Company			<b>53,944.55</b>	1 Transactions			
308	<b>DEPT Total:</b>			<b>53,944.55</b>	<b>R&amp;B Equipment &amp; Facilities</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
3	<b>Fund Total:</b>			<b>54,114.65</b>	<b>Road &amp; Bridge</b>		<b>2 Transactions</b>	

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
<b>400</b>	DEPT			Public Health Department			
5398	CDW Government, Inc 05-400-440-0410-6266		7.94	RSA SecurID Token	PK43462	Software Fees/License Fees	N
	05-400-440-0410-6266		113.40	RSA SecurID Token	PK43462	Software Fees/License Fees	N
<b>5398</b>	<b>CDW Government, Inc</b>		<b>121.34</b>	<b>2 Transactions</b>			
<b>400</b>	<b>DEPT Total:</b>		<b>121.34</b>	<b>Public Health Department</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	
<b>420</b>	DEPT			Income Maintenance			
5398	CDW Government, Inc 05-420-600-4800-6266		18.71	RSA SecurID Token	PK43462	Software Fees/License Fees	N
	05-420-600-4800-6266		170.10	RSA SecurID Token	PK43462	Software Fees/License Fees	N
	05-420-640-4800-6266		226.80	RSA SecurID Token	PK43462	Software Fees/License Fees	N
<b>5398</b>	<b>CDW Government, Inc</b>		<b>415.61</b>	<b>3 Transactions</b>			
<b>420</b>	<b>DEPT Total:</b>		<b>415.61</b>	<b>Income Maintenance</b>	<b>1 Vendors</b>	<b>3 Transactions</b>	
<b>430</b>	DEPT			Social Services			
5398	CDW Government, Inc 05-430-700-4800-6266		30.05	RSA SecurID Token	PK43462	Software Fees/License Fees	N
	05-430-700-4800-6266		907.20	RSA SecurID Token	PK43462	Software Fees/License Fees	N
<b>5398</b>	<b>CDW Government, Inc</b>		<b>937.25</b>	<b>2 Transactions</b>			
<b>430</b>	<b>DEPT Total:</b>		<b>937.25</b>	<b>Social Services</b>	<b>1 Vendors</b>	<b>2 Transactions</b>	
<b>5</b>	<b>Fund Total:</b>		<b>1,474.20</b>	<b>Health &amp; Human Services</b>		<b>7 Transactions</b>	

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4/17/24 10:54AM

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
923	DEPT		Forfeited Tax Sales			
5398	CDW Government, Inc					
	10-923-000-0000-6266		RSA SecurID Token	PK43462	Data Processing/Computer Services	N
5398	CDW Government, Inc			1 Transactions		
923	<b>DEPT Total:</b>		<b>396.90 Forfeited Tax Sales</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
10	<b>Fund Total:</b>		<b>396.90 Trust</b>		<b>1 Transactions</b>	

# Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

11 Forest Development

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
939	DEPT			County Surveyor			
5398	CDW Government, Inc 11-939-000-0000-6266		113.40	RSA SecurID Token	PK43462	Data Processing/Computer Services	N
5398	CDW Government, Inc		113.40	1 Transactions			
939	<b>DEPT Total:</b>		<b>113.40</b>	<b>County Surveyor</b>	<b>1 Vendors</b>	<b>1 Transactions</b>	
11	<b>Fund Total:</b>		<b>113.40</b>	<b>Forest Development</b>		<b>1 Transactions</b>	
	<b>Final Total:</b>		<b>99,669.94</b>	<b>22 Vendors</b>	<b>33 Transactions</b>		

# Aitkin County

Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	43,570.79	General Fund
3	54,114.65	Road & Bridge
5	1,474.20	Health & Human Services
10	396.90	Trust
11	113.40	Forest Development
<b>All Funds</b>	<b>99,669.94</b>	<b>Total</b>

Approved by, .....

.....

.....



# Board of County Commissioners Agenda Request

**20**  
Agenda Item #

**Requested Meeting Date:** April 23, 2024

**Title of Item:** Purchase of new Ford pickup

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>								
<b>Submitted by:</b> Dennis (DJ) Thompson		<b>Department:</b> Land								
<b>Presenter (Name and Title):</b> Dennis (DJ) Thompson, Land Commissioner		<b>Estimated Time Needed:</b> NA								
<b>Summary of Issue:</b> <p>The Aitkin County Land Department budgeted the purchase of a new pickup truck in 2024. The truck is now available for pickup. The purchase was made through the State Bid Contract, which is processed and delivered by Aitkin Motors (local vendor).</p> <p>Attached is the quote for the truck - 2024 F150 4x4. The expenses are listed below.</p> <table style="width:100%; border: none;"> <tr> <td style="padding-left: 20px;">Cost .....</td> <td style="text-align: right;">\$42,224.00</td> </tr> <tr> <td style="padding-left: 20px;">Motor Vehicle Tax .....</td> <td style="text-align: right;">\$2,902.90</td> </tr> <tr> <td style="padding-left: 20px;">Title and Transfer .....</td> <td style="text-align: right;">\$242.00</td> </tr> <tr> <td style="padding-left: 20px;">Total .....</td> <td style="text-align: right;">\$45,368.90</td> </tr> </table>			Cost .....	\$42,224.00	Motor Vehicle Tax .....	\$2,902.90	Title and Transfer .....	\$242.00	Total .....	\$45,368.90
Cost .....	\$42,224.00									
Motor Vehicle Tax .....	\$2,902.90									
Title and Transfer .....	\$242.00									
Total .....	\$45,368.90									
<b>Alternatives, Options, Effects on Others/Comments:</b> ACLD is tax exempt however, a 6.5% Motor Vehicle Tax is required.										
<b>Recommended Action/Motion:</b> Motion to approve purchase of new Ford pickup truck from Aitkin Motors for \$45,368.90										
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 45,368.90 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> For 2024, we budgeted \$43,000 for a new truck. The difference between what was budgeted and the actual cost will be covered by the selling of an old truck.										





# Board of County Commissioners Agenda Request

**2P**  
Agenda Item #

**Requested Meeting Date:** 4-23-24

**Title of Item:** Final Contract Payment (#20223)

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> John Welle		<b>Department:</b> Highway Department
<b>Presenter (Name and Title):</b> NA		<b>Estimated Time Needed:</b> NA
<b>Summary of Issue:</b> <p>Authorization by the following resolution is requested to make final payment to KGM Contractors, Inc. - Angora, MN in the amount of \$29,652.14 for Contract No. 20223, which included bituminous resurfacing work on County Highways 17, 76, 77W and Fleming Township Road T-78 (328th Avenue), and bituminous patches on various county highways.</p> <p>The final contract amount of \$2,657,384.35 is 1.56% above the bid amount of \$2,616,365.04. The additional cost was due to density and ride incentives earned by the contractor.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approve resolution		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 29,652.14 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No    Please Explain:		

Contract Number: 20223  
 Final Pay Request Number: 6

Project Number	Project Description
CP 001-076-002	Bituminous Mill & Overlay
CP 001-77W-001	Resurfacing CR 77W
CP 001-090-038	2022 Patching on Various County Roads
Fleming Township 018594-000	Fleming Township Bituminous Paving
SAP 001-617-004	Bit Mill/Overlay/Striping

<b>Contractor:</b> KGM Contractors, Inc. 9211 Hwy 53 Angora, MN 55703	<b>Vendor Number:</b> 9911 <b>Up To Date:</b> 03/28/2024
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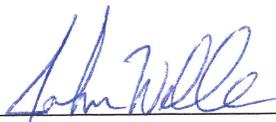
Contract Amount		Funds Encumbered	
Original Contract	\$2,616,365.04	Original	\$2,616,365.04
Contract Changes	\$37,568.48	Additional	N/A
Revised Contract	\$2,653,933.52	Total	\$2,616,365.04

Work Certified To Date	
Base Bid Items	\$2,445,815.87
Contract Changes	\$211,568.48
Material On Hand	\$0.00
Total	\$2,657,384.35

Project	Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
CP 001-076-002	\$2,149.64	\$745,910.55	\$0.00	\$736,323.30	\$9,587.25	\$745,910.55
CP 001-090-038	\$0.00	\$173,552.49	\$0.00	\$171,816.97	\$1,735.52	\$173,552.49
CP 001-77W-001	\$959.75	\$123,924.52	\$0.00	\$121,735.12	\$2,189.40	\$123,924.52
Fleming Township 018594-000	\$0.00	\$240,485.56	\$0.00	\$238,080.71	\$2,404.85	\$240,485.56
SAP 001-617-004	\$0.00	\$1,373,511.23	\$0.00	\$1,359,776.11	\$13,735.12	\$1,373,511.23

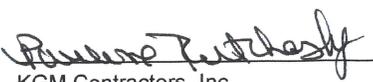
Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$3,109.39	\$2,657,384.35	\$0.00	\$2,627,732.21	\$29,652.14	\$2,657,384.35
Percent: Retained: 0%			Percent Complete: 100.13 %		
<b>Amount Paid this Final Pay Request: \$29,652.14</b>					

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

  
 John Welle – P.E. No. 24340  
 Aitkin County Highway Engineer

4-1-24  
 Date

\_\_\_\_\_  
 Kirk Peysar  
 Aitkin County Auditor

  
 KGM Contractors, Inc.

4-4-24  
 Date

3-307-6262  
 Account Number

Project No. : CP 001-076-002  
Final Pay Request No. : 6  
Contract No.: 20223

**Certificate of Final Contract Acceptance**  
**Final Voucher Number: 6**

This is to certify that to the best of my knowledge, the items of work shown in the Statement of Work Certified herein have actually furnished in accordance with the Plans and Specifications. This Project has been completed in accordance with the Laws, Standards and Procedures of as they apply to projects in this category, and if applicable, approved by the Federal Highway Administration.

Dated 4-1-24 Signature [Signature] County/City/Project Engineer

The undersigned Contractor hereby certifies that the work described has been performed in accordance with the terms of the Contract, and agrees that the Final Value of Work Certified on this Contract is \$2,657,384.35 and agrees to the amount of \$29,652.14 as Final Payment on this Contract in accordance with this Final Voucher.

Contractor: KGM Contractors, Inc. By [Signature]

And [Signature] And \_\_\_\_\_ State of ,

On This 4 Day April, 2024, Before me appeared \_\_\_\_\_ To me known to

(Individual Acknowledgment)

be the person who executed the foregoing Acceptance and Acknowledged that he/she executed the same as \_\_\_\_\_ free to act and deed

(Corporate Acknowledgment)

Pauline Rutchasky And Thomas Kvas, to me personally known, who, being each by me duly sworn

each did say that they are respectively the Vice President and Secretary of the

KGM Contractors Inc Corporation named in the foregoing instrument, and that the seal affixed to said instrument is the Corporate Seal of said Corporation, and the said instrument was signed and sealed in behalf of said Corporation by authority of its

Vice President and said Secretary and \_\_\_\_\_

acknowledged said instrument to be the free act and deed of said Corporation.

Notarial My Commission as Notary Public in St. Louis County

Seal Expires January 31, 2027 Signature [Signature]



I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, the terms of the Contract is as shown in this Final Voucher.

This Contract is hereby accepted in accordance with the Specification 1516. Final acceptance of the Contract will be effective upon full Execution, by the Contractor and the Department, of the "Certificate of Final Acceptance" included with the Final Voucher.

Dated \_\_\_\_\_ Signature \_\_\_\_\_ District Engineer

Aitkin County Highway Department  
1211 Air Park Drive  
Aitkin, MN 56431

Contract No: 20223  
Final Pay Request No. 6

**Aitkin County Highway Department**  
**Certificate of Final Acceptance**  
**Board Acknowledgment**

Contract Number: 20223  
Contractor: KGM Contractors, Inc.  
Date Certified: 3/28/2024  
Payment Number: 6

Whereas; Contract No. 20223 has in all things been completed, and the County Board being fully advised in the premises, now then be it resolved; that we do hereby accept said completed project for and in behalf of Aitkin County Highway Department and authorize final payment as specified herein.

State of \_\_\_\_\_

I, \_\_\_\_\_, Aitkin County Auditor, within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

At \_\_\_\_\_,

Signed By \_\_\_\_\_

Aitkin County Auditor

(SEAL)

Contract Payment Summary				
Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2022-07-31	\$1,652,523.17	\$82,626.16	\$1,569,897.01
2	2022-08-23	\$904,709.22	\$45,235.46	\$859,473.76
3	2022-09-12	\$51,908.07	\$2,595.40	\$49,312.67
4	2023-01-03	\$45,134.50	\$2,256.73	\$42,877.77
5	2024-02-07	\$0.00	(\$106,171.00)	\$106,171.00
6	2024-03-28	\$3,109.39	(\$26,542.75)	\$29,652.14

Contract Funding Category Summary						
Funding Category Name	Funding Category Number	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
CP 001-076-002 Local - Construction		\$745,910.55	\$0.00	\$736,323.30	\$9,587.25	\$745,910.55
CR 53		\$7,709.88	\$0.00	\$7,632.79	\$77.09	\$7,709.88
CR 67		\$9,987.42	\$0.00	\$9,887.55	\$99.87	\$9,987.42
CSAH 10		\$22,933.07	\$0.00	\$22,703.73	\$229.34	\$22,933.07
CSAH 29 Bituminous		\$116,887.48	\$0.00	\$115,718.60	\$1,168.88	\$116,887.48
CSAH 29 Gravel		\$13,247.89	\$0.00	\$13,115.42	\$132.47	\$13,247.89
CSAH 3		\$2,786.75	\$0.00	\$2,758.88	\$27.87	\$2,786.75
CP 001-77W-001 Local - Construction		\$123,924.52	\$0.00	\$121,735.12	\$2,189.40	\$123,924.52
Fleming Township 018594-000 - Township		\$240,485.56	\$0.00	\$238,080.71	\$2,404.85	\$240,485.56
SAP 001-617-004 Regular (CSAH)		\$1,373,511.23	\$0.00	\$1,359,776.11	\$13,735.12	\$1,373,511.23

Contract Funding Source Summary					
Accounting Number	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
001	Regular (CSAH)	\$13,735.12	\$1,353,622.43	\$1,240,389.30	\$1,373,511.23
003	Local - Construction	\$11,776.65	\$890,632.43	\$947,655.48	\$869,835.07
008	Local - Maintenance	\$1,735.52	\$172,995.16	\$172,636.76	\$173,552.49
009	Township	\$2,404.85	\$236,683.50	\$255,683.50	\$240,485.56

Project Payment Summary					
Project	Payment Number	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
CP 001-076-002	1	2022-07-31	\$659,692.77	\$32,984.64	\$626,708.13
CP 001-076-002	2	2022-08-23	\$73,016.15	\$3,650.81	\$69,365.34
CP 001-076-002	3	2022-09-12	\$9,099.49	\$454.98	\$8,644.51
CP 001-076-002	4	2023-01-03	\$1,952.50	\$97.62	\$1,854.88
CP 001-076-002	5	2024-02-07	\$0.00	(\$29,750.44)	\$29,750.44
CP 001-076-002	6	2024-03-28	\$2,149.64	(\$7,437.61)	\$9,587.25
CP 001-090-038	1	2022-07-31	\$85,801.26	\$4,290.06	\$81,511.20
CP 001-090-038	2	2022-08-23	\$84,966.73	\$4,248.33	\$80,718.40
CP 001-090-038	3	2022-09-12	\$732.00	\$36.59	\$695.41
CP 001-090-038	4	2023-01-03	\$2,052.50	\$102.64	\$1,949.86
CP 001-090-038	5	2024-02-07	\$0.00	(\$6,942.10)	\$6,942.10
CP 001-090-038	6	2024-03-28	\$0.00	(\$1,735.52)	\$1,735.52
CP 001-77W-001	1	2022-07-31	\$25,278.99	\$1,263.95	\$24,015.04
CP 001-77W-001	2	2022-08-23	\$96,733.28	\$4,836.67	\$91,896.61
CP 001-77W-001	3	2022-09-12	\$0.00	\$0.00	\$0.00

CP 001-77W-001	4	2023-01-03	\$952.50	\$47.62	\$904.88
CP 001-77W-001	5	2024-02-07	\$0.00	(\$4,918.59)	\$4,918.59
CP 001-77W-001	6	2024-03-28	\$959.75	(\$1,229.65)	\$2,189.40
Fleming Township 018594-000	1	2022-07-31	\$1,225.00	\$61.25	\$1,163.75
Fleming Township 018594-000	2	2022-08-23	\$236,098.76	\$11,804.93	\$224,293.83
Fleming Township 018594-000	3	2022-09-12	\$3,109.30	\$155.47	\$2,953.83
Fleming Township 018594-000	4	2023-01-03	\$52.50	\$2.62	\$49.88
Fleming Township 018594-000	5	2024-02-07	\$0.00	(\$9,619.42)	\$9,619.42
Fleming Township 018594-000	6	2024-03-28	\$0.00	(\$2,404.85)	\$2,404.85
SAP 001-617-004	1	2022-07-31	\$880,525.15	\$44,026.26	\$836,498.89
SAP 001-617-004	2	2022-08-23	\$413,894.30	\$20,694.72	\$393,199.58
SAP 001-617-004	3	2022-09-12	\$38,967.28	\$1,948.36	\$37,018.92
SAP 001-617-004	4	2023-01-03	\$40,124.50	\$2,006.23	\$38,118.27
SAP 001-617-004	5	2024-02-07	\$0.00	(\$54,940.45)	\$54,940.45
SAP 001-617-004	6	2024-03-28	\$0.00	(\$13,735.12)	\$13,735.12

Project Funding Category Summary						
Project	Funding Category Name	Work Certified to Date	Less Amount Retained	Less Previous Payments	Amount Paid this Request	Total Amount Paid to Date
CP 001-076-002	CP 001-076-002 Local - Construction	\$745,910.55	\$0.00	\$736,323.30	\$9,587.25	\$745,910.55
CP 001-090-038	CP 001-090-038 Local - Maintenance / CR 53	\$7,709.88	\$0.00	\$7,632.79	\$77.09	\$7,709.88
CP 001-090-038	CP 001-090-038 Local - Maintenance / CR 67	\$9,987.42	\$0.00	\$9,887.55	\$99.87	\$9,987.42
CP 001-090-038	CP 001-090-038 Local - Maintenance / CSAH 10	\$22,933.07	\$0.00	\$22,703.73	\$229.34	\$22,933.07
CP 001-090-038	CP 001-090-038 Local - Maintenance / CSAH 29 Bituminous	\$116,887.48	\$0.00	\$115,718.60	\$1,168.88	\$116,887.48
CP 001-090-038	CP 001-090-038 Local - Maintenance / CSAH 29 Gravel	\$13,247.89	\$0.00	\$13,115.42	\$132.47	\$13,247.89
CP 001-090-038	CP 001-090-038 Local - Maintenance / CSAH 3	\$2,786.75	\$0.00	\$2,758.88	\$27.87	\$2,786.75
CP 001-77W-001	CP 001-77W-001 Local - Construction	\$123,924.52	\$0.00	\$121,735.12	\$2,189.40	\$123,924.52
Fleming Township 018594-000	Fleming Township 018594-000 - Township	\$240,485.56	\$0.00	\$238,080.71	\$2,404.85	\$240,485.56
SAP 001-617-004	SAP 001-617-004 Regular (CSAH)	\$1,373,511.23	\$0.00	\$1,359,776.11	\$13,735.12	\$1,373,511.23

Project Funding Source Summary					
Project	Funding Source Name	Amount Paid this Request	Revised Contract Amount	Funds Encumbered to Date	Paid Contractor to Date
CP 001-076-002	003	\$9,587.25	\$763,365.61	\$826,618.08	\$745,910.55
CP 001-090-038	008	\$1,735.52	\$172,995.16	\$172,636.76	\$173,552.49
CP 001-77W-001	003	\$2,189.40	\$127,266.82	\$121,037.40	\$123,924.52
Fleming Township 018594-000	009	\$2,404.85	\$236,683.50	\$255,683.50	\$240,485.56
SAP 001-617-004	001	\$13,735.12	\$1,353,622.43	\$1,240,389.30	\$1,373,511.23

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 001-076-002	1	2021.501	MOBILIZATION	LS	\$128,000.00	0	0	\$0.00	0	\$0.00
CP 001-076-002	2	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LS	\$1,900.00	1	0	\$0.00	1	\$1,900.00
CP 001-076-002	3	2106.603	SHOULDER EXCAVATION	L F	\$0.15	16200	0	\$0.00	16200	\$2,430.00
CP 001-076-002	4	2118.509	AGGREGATE SURFACING CLASS SPECIAL	TON	\$18.90	1661	0	\$0.00	1099.67	\$20,783.76
CP 001-076-002	5	2211.509	STOCKPILE AGGREGATE	TON	\$5.50	7200	0	\$0.00	3288.4	\$18,086.20
CP 001-076-002	6	2215.504	FULL DEPTH RECLAMATION	S Y	\$1.52	21700	0	\$0.00	22654	\$34,434.08
CP 001-076-002	7	2232.504	MILL BITUMINOUS SURFACE (2.0")	S Y	\$1.31	23210	0	\$0.00	23210	\$30,405.10
CP 001-076-002	8	2232.504	MILL BITUMINOUS SURFACE (3.5")	S Y	\$2.30	19107	0	\$0.00	19009	\$43,720.70
CP 001-076-002	9	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.00	4563	0	\$0.00	3594	\$10,782.00
CP 001-076-002	10	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$58.00	8192	0	\$0.00	8481.13	\$491,905.54
CP 001-076-002	11	2540.602	MAIL BOX SUPPORT	EACH	\$115.00	19	0	\$0.00	19	\$2,185.00
CP 001-076-002	12	2563.601	TRAFFIC CONTROL	LS	\$1,050.00	1	0	\$0.00	1	\$1,050.00
CP 001-076-002	13	2580.503	INTERIM PAVEMENT MARKING	L F	\$0.12	66909	0	\$0.00	63602	\$7,632.24
CP 001-076-002	14	2582.503	4" BROKEN LINE MULTI-COMPONENT	L F	\$0.30	1200	0	\$0.00	1220	\$366.00
CP 001-076-002	15	2582.503	4" SOLID LINE MULTI-COMPONENT	L F	\$0.30	51703	0	\$0.00	51608	\$15,482.40
CP 001-090-038	1	2021.501	MOBILIZATION	LS	\$11,000.00	0	0	\$0.00	0	\$0.00
CP 001-090-038	2	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LS	\$2,000.00	1	0	\$0.00	1	\$2,000.00
CP 001-090-038	3	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$6.49	724	0	\$0.00	724	\$4,698.76
CP 001-090-038	4	2118.509	AGGREGATE SURFACING CLASS SPECIAL	TON	\$38.50	300	0	\$0.00	140.58	\$5,412.33
CP 001-090-038	5	2211.509	AGGREGATE BASE CLASS 5	TON	\$28.50	759	0	\$0.00	1023.22	\$29,161.77

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CP 001-090-038	6	2215.504	FULL DEPTH RECLAMATION	S Y	\$3.50	3332	0	\$0.00	3365	\$11,777.50
CP 001-090-038	7	2232.504	MILL BITUMINOUS SURFACE	S Y	\$6.34	1925	0	\$0.00	2122	\$13,453.48
CP 001-090-038	8	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.00	379	0	\$0.00	515	\$1,545.00
CP 001-090-038	9	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$75.00	1267	0	\$0.00	1231.51	\$92,363.25
CP 001-090-038	10	2563.601	TRAFFIC CONTROL	LS	\$1,050.00	1	0	\$0.00	1	\$1,050.00
CP 001-090-038	11	2582.503	4" BROKEN LINE PAINT	L F	\$0.10	70	0	\$0.00	70	\$7.00
CP 001-090-038	12	2582.503	4" SOLID LINE PAINT	L F	\$0.10	6710	0	\$0.00	7250	\$725.00
CP 001-77W-001	1	2021.501	MOBILIZATION	LS	\$5,000.00	0	0	\$0.00	0	\$0.00
CP 001-77W-001	2	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LS	\$900.00	1	0	\$0.00	1	\$900.00
CP 001-77W-001	3	2118.509	AGGREGATE SURFACING CLASS SPECIAL	TON	\$28.00	317	0	\$0.00	191.64	\$5,365.92
CP 001-77W-001	4	2232.504	MILL BITUMINOUS SURFACE (1.0")	S Y	\$1.15	13854	0	\$0.00	13760	\$15,824.00
CP 001-77W-001	5	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.00	1372	0	\$0.00	1266	\$3,798.00
CP 001-77W-001	6	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$63.50	1187	0	\$0.00	1247.77	\$79,233.40
CP 001-77W-001	7	2540.602	MAIL BOX SUPPORT	EACH	\$115.00	25	0	\$0.00	25	\$2,875.00
CP 001-77W-001	8	2563.601	TRAFFIC CONTROL	LS	\$1,050.00	1	0	\$0.00	1	\$1,050.00
CP 001-77W-001	9	2580.503	INTERIM PAVEMENT MARKING	L F	\$0.12	13140	0	\$0.00	13024	\$1,562.88
CP 001-77W-001	10	2582.503	4" BROKEN LINE MULTI-COMPONENT	L F	\$0.30	660	0	\$0.00	650	\$195.00
CP 001-77W-001	11	2582.503	4" SOLID LINE MULTI-COMPONENT	L F	\$0.30	17130	0	\$0.00	6303	\$1,890.90
Fleming Township 018594-000	1	2021.501	MOBILIZATION	LS	\$8,700.00	1	0	\$0.00	1	\$8,700.00
Fleming Township 018594-000	2	2118.509	AGGREGATE SURFACING CLASS SPECIAL	TON	\$23.00	600	0	\$0.00	640.3	\$14,726.90

Contract Item Status										
Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
Fleming Township 018594-000	3	2232.504	MILL BITUMINOUS PAVEMENT (SPECIAL)	SY	\$35.00	50	0	\$0.00	35	\$1,225.00
Fleming Township 018594-000	4	2357.606	BITUMINOUS MATERIAL FOR SHOULDER TACK	GAL	\$3.00	750	0	\$0.00	637	\$1,911.00
Fleming Township 018594-000	5	2360.509	TYPE SP 4.75 BITUMINOUS MATERIAL FOR TIGHT BLADE LEVELING	TON	\$82.50	0	0	\$0.00	0	\$0.00
Fleming Township 018594-000	6	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$63.50	3250	0	\$0.00	3303.36	\$209,763.36
Fleming Township 018594-000	7	2563.601	TRAFFIC CONTROL	LS	\$1,050.00	1	0	\$0.00	1	\$1,050.00
Fleming Township 018594-000	8	2582.503	4" BROKEN LINE PAINT	L F	\$0.10	885	0	\$0.00	570	\$57.00
Fleming Township 018594-000	9	2582.503	4" DOUBLE SOLID LINE PAINT	L F	\$0.20	4500	0	\$0.00	5691	\$1,138.20
Fleming Township 018594-000	10	2582.503	4" SOLID LINE PAINT	L F	\$0.10	17700	0	\$0.00	19141	\$1,914.10
SAP 001-617-004	1	2021.501	MOBILIZATION	LS	\$11,000.00	0	0	\$0.00	0	\$0.00
SAP 001-617-004	2	2051.501	MAINT AND RESTORATION OF HAUL ROADS	LS	\$800.00	1	0	\$0.00	1	\$800.00
SAP 001-617-004	3	2105.607	GRANULAR BORROW (LV)	C Y	\$8.71	250	0	\$0.00	216	\$1,881.36
SAP 001-617-004	4	2106.603	SHOULDER EXCAVATION (P)	L F	\$0.05	74804	0	\$0.00	74804	\$3,740.20
SAP 001-617-004	5	2118.509	AGGREGATE SURFACING CLASS SPECIAL	TON	\$16.00	2774	0	\$0.00	2740.97	\$43,855.52
SAP 001-617-004	6	2123.510	DOZER	HOUR	\$650.00	8	0	\$0.00	7.5	\$4,875.00
SAP 001-617-004	7	2232.504	MILL BITUMINOUS SURFACE (2.0")	S Y	\$0.95	122742	0	\$0.00	122742	\$116,604.90
SAP 001-617-004	8	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.00	18336	0	\$0.00	16856	\$50,568.00
SAP 001-617-004	9	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	\$55.50	15425	0	\$0.00	15871.84	\$880,887.12
SAP 001-617-004	10	2540.602	MAIL BOX SUPPORT	EACH	\$115.00	33	0	\$0.00	33	\$3,795.00
SAP 001-617-004	11	2545.501	LIGHTING SYSTEM	LS	\$50,000.00	1	0	\$0.00	1	\$50,000.00

**Contract Item Status**

Project	Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
SAP 001-617-004	12	2563.601	TRAFFIC CONTROL	LS	\$5,250.00	1	0	\$0.00	1	\$5,250.00
SAP 001-617-004	13	2580.503	INTERIM PAVEMENT MARKING	L F	\$0.12	99435	0	\$0.00	109875	\$13,185.00
SAP 001-617-004	14	2582.503	6" SOLID LINE MULTI-COMPONENT	L F	\$0.40	29925	0	\$0.00	30168	\$12,067.20
SAP 001-617-004	15	2582.503	6" BROKEN LINE MULTI-COMPONENT	L F	\$0.40	6440	0	\$0.00	6150	\$2,460.00
SAP 001-617-004	16	2582.503	6" SOLID LINE MULTI-COMPONENT GROUND IN (WR)	L F	\$0.80	74830	0	\$0.00	74136	\$59,308.80
<b>Base Bid Totals:</b>								<b>\$0.00</b>		<b>\$2,445,815.87</b>

**Project Category Totals**

Project	Category	Amount This Request	Amount To Date
CP 001-090-038	PARTICIPATING	\$0.00	\$162,194.09
CP 001-77W-001	PARTICIPATING	\$0.00	\$112,695.10
CP 001-076-002	PARTICIPATING	\$0.00	\$681,163.02
Fleming Township 018594-000	Fleming Twp	\$0.00	\$240,485.56
SAP 001-617-004	PARTICIPATING	\$0.00	\$1,249,278.10

**Contract Change Item Status**

Project	CC	Line	Item	Unit Price	Contract Quantity	Contract Amount	New Item or Adj to Existing	Quantity This Request	Amount This Request	Quantity To date	Amount To date
CP 001-076-002	BK1	17	2360.601/60000 WEARING COURSE INCENTIVE (LUMP SUM)	\$5,668.70	1	\$5,668.70	ITM	0	\$0.00	1	\$5,668.70
CP 001-77W-001	BK1	13	2360.601/60000 WEARING COURSE INCENTIVE (LUMP SUM)	\$2,115.12	1	\$2,115.12	ITM	0	\$0.00	1	\$2,115.12
SAP 001-617-004	BK1	18	2360.601/60000 WEARING COURSE INCENTIVE (LUMP SUM)	\$13,606.50	1	\$13,606.50	ITM	0	\$0.00	1	\$13,606.50
CP 001-076-002	BK2	18	2360.601 WEARING COURSE INCENTIVE (LUMP SUM)	\$7,834.49	1	\$7,834.49	ITM	0	\$0.00	1	\$7,834.49
SAP 001-617-004	BK2	19	2360.601 WEARING COURSE INCENTIVE (LUMP SUM)	\$22,672.28	1	\$22,672.28	ITM	0	\$0.00	1	\$22,672.28

CP 001-076-002	CO1 1	2021.501 MOBILIZATION (LS)	\$128,000.00	-1	(\$128,000.00)	ADJ				
CP 001-076-002	CO1 16	2021.501 MOBILIZATION (LS)	\$49,094.70	1	\$49,094.70	ITM	0	\$0.00	1	\$49,094.70
CP 001-77W-001	CO1 1	2021.501 MOBILIZATION (LS)	\$5,000.00	-1	(\$5,000.00)	ADJ				
CP 001-77W-001	CO1 12	2021.501 MOBILIZATION (LS)	\$8,154.55	1	\$8,154.55	ITM	0	\$0.00	1	\$8,154.55
CP 001-090-038	CO1 1	2021.501 MOBILIZATION (LS)	\$11,000.00	-1	(\$11,000.00)	ADJ				
CP 001-090-038	CO1 13	2021.501 MOBILIZATION (LS)	\$11,358.40	1	\$11,358.40	ITM	0	\$0.00	1	\$11,358.40
SAP 001-617-004	CO1 1	2021.501 MOBILIZATION (LS)	\$11,000.00	-1	(\$11,000.00)	ADJ				
SAP 001-617-004	CO1 17	2021.501 MOBILIZATION (LS)	\$86,392.35	1	\$86,392.35	ITM	0	\$0.00	1	\$86,392.35
Fleming Township 018594-000	CO2 5	2360.509 TYPE SP 4.75 BITUMINOUS MATERIAL FOR TIGHT BLADE LEVELING (TON)	\$82.50	-1000	(\$82,500.00)	ADJ				
Fleming Township 018594-000	CO2 6	2360.509 TYPE SP 9.5 WEARING COURSE MIXTURE (2,B) (TON)	\$63.50	1000	\$63,500.00	ADJ				
SAP 001-617-004	CO3 20	2545.601 UNDERGROUND UTILITY CONDUCTORS (LS)	\$1,420.00	1	\$1,420.00	ITM	0	\$0.00	1	\$1,420.00
SAP 001-617-004	CO3 21	2123.601 PRIME CONTRACTOR MARK-UP 10% (LUMP SUM)	\$142.00	1	\$142.00	ITM	0	\$0.00	1	\$142.00
CP 001-076-002	CO4 19	2123.601 MISC. FORCE ACCOUNT WORK (LUMP SUM)	\$2,149.64	1	\$2,149.64	ITM	1	\$2,149.64	1	\$2,149.64
CP 001-77W-001	CO5 14	2123.601 MISC. FORCE ACCOUNT WORK (LUMP SUM)	\$959.75	1	\$959.75	ITM	1	\$959.75	1	\$959.75
<b>Contract Change Totals:</b>								<b>\$3,109.39</b>		<b>\$211,568.48</b>

<b>Contract Change Totals</b>			
Number	Description	Effective Date	Amount
1	In accordance with MnDOT Specification 2360 Plant Mixed Asphalt Pavement and Special Provision S-18 (2360) Plant Mixed Asphalt Pavement, the following density incentives/disincentives were earned on the contract. The total density incentive for SAP 001-617-004 is \$13,606.50, for CP 001-076--002 is \$5,668.70, and for CP 001-77W-001 is \$2,115.12.  The density worksheets are in the inspection file for documentation.	08/23/2022	\$2,115.12
1	In accordance with MnDOT Specification 2360 Plant Mixed Asphalt Pavement and Special Provision S-18 (2360) Plant Mixed Asphalt Pavement, the following density incentives/disincentives were earned on the contract. The total density incentive for SAP 001-617-004 is \$13,606.50, for CP 001-076--002 is \$5,668.70, and for CP 001-77W-001 is \$2,115.12.	08/23/2022	\$13,606.50

	The density worksheets are in the inspection file for documentation.		
1	In accordance with MnDOT Specification 2360 Plant Mixed Asphalt Pavement and Special Provision S-18 (2360) Plant Mixed Asphalt Pavement, the following density incentives/disincentives were earned on the contract. The total density incentive for SAP 001-617-004 is \$13,606.50, for CP 001-076--002 is \$5,668.70, and for CP 001-77W-001 is \$2,115.12.  The density worksheets are in the inspection file for documentation.	08/23/2022	\$5,668.70
2	In accordance with MnDOT Specification 2399 Pavement Surface Smoothness and Special Provision S-18 (2360) Plant Mixed Asphalt Pavement, the following ride incentives/disincentives were earned on the contract. The total ride incentive for SAP 001-617-004 is \$22,672.28 and for CP 001-076-002 is \$7,834.49. Due to the 30 mph posted speed limit, CP 001-77W-001 was not evaluated for ride.  The IRI and ALR sheets and the summary sheets are in the inspection file for documentation.	08/23/2022	\$22,672.28
2	In accordance with MnDOT Specification 2399 Pavement Surface Smoothness and Special Provision S-18 (2360) Plant Mixed Asphalt Pavement, the following ride incentives/disincentives were earned on the contract. The total ride incentive for SAP 001-617-004 is \$22,672.28 and for CP 001-076-002 is \$7,834.49. Due to the 30 mph posted speed limit, CP 001-77W-001 was not evaluated for ride.  The IRI and ALR sheets and the summary sheets are in the inspection file for documentation.	08/23/2022	\$7,834.49
1	The contractor inadvertently placed the majority of the mobilization costs for the county owned projects on the CP 001-076-002 project versus spreading the costs out evenly over all the county projects. The contractor agreed to prorate the \$155,000.00 in mobilization costs of projects CP 001-076-002, CP 001-77W-001, CP 001-090-038, and SAP 001-617-004 based on the total bid for each project less the mobilization item.  The bid amounts for item 2021.501 Mobilization will be changed from \$128,000.00 on CP 001-076-002 to \$49,094.70, from \$5,000.00 on CP 001-77W-001 to \$8,154.55, from \$11,000.00 on CP 001-090-038 to \$11,358.40, and from \$11,000.00 on SAP 001-617-004 to \$86,392.35.	05/10/2022	\$3,154.55
1	The contractor inadvertently placed the majority of the mobilization costs for the county owned projects on the CP 001-076-002 project versus spreading the costs out evenly over all the county projects. The contractor agreed to prorate the \$155,000.00 in mobilization costs of projects CP 001-076-002, CP 001-77W-001, CP 001-090-038, and SAP 001-617-004 based on the total bid for each project less the mobilization item.  The bid amounts for item 2021.501 Mobilization will be changed from \$128,000.00 on CP 001-076-002 to \$49,094.70, from \$5,000.00 on CP 001-77W-001 to \$8,154.55, from \$11,000.00 on CP 001-090-038 to \$11,358.40, and from \$11,000.00 on SAP 001-617-004 to \$86,392.35.	05/10/2022	\$75,392.35
1	The contractor inadvertently placed the majority of the mobilization costs for the county owned projects on the CP 001-076-002 project versus spreading the costs out evenly over all the county projects. The contractor agreed to prorate the \$155,000.00 in mobilization costs of projects CP 001-076-002, CP 001-77W-001, CP 001-090-038, and SAP 001-617-004 based on the total bid for each project less the mobilization item.  The bid amounts for item 2021.501 Mobilization will be changed from \$128,000.00 on CP 001-076-002 to \$49,094.70, from \$5,000.00 on CP 001-77W-001 to \$8,154.55, from \$11,000.00 on CP 001-090-038 to \$11,358.40, and from \$11,000.00 on SAP 001-617-004 to \$86,392.35.	05/10/2022	(\$78,905.30)
1	The contractor inadvertently placed the majority of the mobilization costs for the county owned projects on the CP 001-076-002 project versus spreading the costs out evenly over all the county projects. The contractor	05/10/2022	\$358.40

	<p>agreed to prorate the \$155,000.00 in mobilization costs of projects CP 001-076-002, CP 001-77W-001, CP 001-090-038, and SAP 001-617-004 based on the total bid for each project less the mobilization item.</p> <p>The bid amounts for item 2021.501 Mobilization will be changed from \$128,000.00 on CP 001-076-002 to \$49,094.70, from \$5,000.00 on CP 001-77W-001 to \$8,154.55, from \$11,000.00 on CP 001-090-038 to \$11,358.40, and from \$11,000.00 on SAP 001-617-004 to \$86,392.35.</p>		
2	<p>On the Fleming Township project 018594-000, the contractor requested to eliminate the 1000 ton of item 2360.509 Type SP 4.75 Bituminous Material for Tight Blade Leveling and use 1000 additional ton of item 2360.509 Type SP 9.5 Wearing Course Mixture (2,B) for the 0.75" thick leveling lift from Sta. 0+00 to Sta. 82+50. The township and engineer agreed to the usage of the Type SP 9.5 Wearing Course Mixture (2,B) material for the bid price of 63.50 per ton on the leveling lift.</p>	08/09/2022	(\$19,000.00)
3	<p>In the Cabinet Installation Underground Connection From Overhead or Underground SOP detail on Sheet 9 of 12 of the SAP 001-617-004 plan, the underground utility conductors to SOP were to be "By Others". When the contractor contacted the utility company to schedule the hook up of the lighting system, the utility company said they do not provide the conductors and that the contractor would need to. The subcontractor agreed to provide and install the conductors for \$1420.00. Including the 10% prime allowance, the total change order amount is \$1562.00.</p>	12/13/2022	\$1,562.00
4	<p>After shaping and compacting of the reclaimed material on CR 76, Sta. 2+75 to 3+40 would not pass ordinary compaction and was not suitable for paving due to a soft layer of clay that pumped up into the reclaimed base material. The contractor agreed to excavate the contaminated base material and soft layer of clay, dispose of the excavated material and place 1/2" rock and milled bituminous materials to provide an adequate base for bituminous paving operations on a force account basis as per MnDOT Spec. 1904.4. The total of the force account costs is \$2149.64.</p> <p>The Summary of Daily Force Account forms and Daily Equipment &amp; Labor Records are in the inspection file for documentation.</p>	03/20/2024	\$2,149.64
5	<p>Prior to milling and paving operations on CR 77W, County forces removed some bituminous pavement to perform a culvert replacement. The contractor agreed to shape and compact the aggregate base material and pave a base lift patch of bituminous pavement ahead of the mainline paving operation. The contractor agreed to perform the shaping and patching on a force account basis and incurred costs of \$959.75 while completing the extra work.</p> <p>The Summary of Daily Force Account form and Daily Equipment - Labor Rental Record are in the inspection file for documentation.</p>	03/20/2024	\$959.75

Material On Hand Additions					
Line	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line	Item	Description	Date	Added	Used	Remaining

<b>Contract Total</b>	<b>\$2,657,384.35</b>
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**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED April 23, 2024

By Commissioner: xxx

**20240423-xxx**

**Final Contract Payment (#20223)**

**WHEREAS**, Contract No. 20223 has in all been completed, and the County Board being fully advised in the premises.

**NOW THEREFORE BE IT RESOLVED**, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to KGM contractors, Inc. in the amount of \$29,652.14.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23<sup>rd</sup> day of April 2024, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 23<sup>rd</sup> day of April 2024**

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**2Q**  
Agenda Item #

**Requested Meeting Date:** April 23, 2024

**Title of Item:** Updated Provider Contract - Jail Medical

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sheriff Dan Guida	<b>Department:</b> Aitkin County Sheriff's Office	
<b>Presenter (Name and Title):</b> Sheriff Dan Guida		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  Approve Updated Provider Contract - Jail Medical, Mary Mapes, NP		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approve Jail Medical Provider Contract update and Authorize Sheriff & Jail Administrator to sign contract		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

**AITKIN COUNTY JAIL**  
**Medical Services Agreement**

THIS AGREEMENT is made and entered into as of February 19, 2004 by and between Aitkin County, a political subdivision of the State of Minnesota, address at 118 3rd Avenue NW, Aitkin, MN 56431 (hereinafter, the "County") and Mary Mapes, NP (hereinafter, the "Provider"), P.O. Box 194, Aitkin MN 56431, licensed to practice medicine under the laws of the State of Minnesota.

**Recitals**

WHEREAS, the County desires to arrange for a healthcare professional to provide certain health and medical services to the detainees and inmates of the Aitkin County Jail (hereinafter, the "Jail");

WHEREAS, the provider is qualified to provide said health and medical services to the detainees and inmates of the Jail; and

WHEREAS, the Provider desires to contract with the County to provide certain health and medical services to the detainees and inmates of the Jail;

NOW THEREFORE, in consideration of the above recitals and the mutual covenants and agreements set forth below, the parties agree as follows:

**I. Scope of Services to be Provided by the Provider**

A. Healthcare Authority: The Provider shall procure and maintain, at the Provider's own expense, all necessary licenses to serve as the Jail's Healthcare Authority and shall provide general and urgent care to detainees and inmates. The Healthcare Authority shall:

1. Supervise the medical care provided to detainees and inmates;
2. Make appropriate frequency of visits to the Jail to care for inmates every other week;
3. Perform medical procedures at the Jail when appropriate;
4. Prescribe medication for detainees and inmates;
5. Assist Jail Administrators and Provider's management in the development and review of treatment protocols, policies and procedures;
6. Supervise nursing staff and review medical charts;
7. Be available, by phone or in person, to assist nursing staff or answer Jail staff questions regarding the medical needs of inmates;
8. Furnish pre-employment medical examinations during scheduled rounding clinic days as requested for prospective Jail personnel upon request with reasonable notice;

B. The Provider shall provide all medical services in accordance with Minnesota Department of Corrections Rules, Chapter 2911.

## II. Indemnification

Each party shall be liable for its own acts to the extent provided by law and hereby agrees to indemnify, hold harmless and defend the other, its officers and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney's fees which the other, its officers and employees may hereafter sustain, incur or be required to pay, arising out of or by reason of any act or omission of the other party, its agents, servants or employees, in the execution, performance, or failure to adequately perform its obligations pursuant to this Agreement. Nothing contained in this paragraph, however, shall be construed to release the Provider from liability for failure to properly perform medical and health care services, duties, and responsibilities assumed by Provider under this Agreement.

## III. Insurance

A. The Provider shall obtain and maintain the following minimum limits of insurance continuously during the life of this Agreement:

1. Medical Professional Liability Insurance with limits of not less than Two Million Dollars (\$2,000,000.00) per occurrence and Four Million Dollars (\$4,000,000.00) aggregate, including but not limited to coverage for violations of civil rights alleged to have resulted, in whole or in part, from malpractice of the Provider's physician(s) or employee(s). The Provider shall furnish the County with certificates of insurance specifically describing the coverage above, which shall designate the County as an additional named insured (i.e. a "certificate holder").
2. Comprehensive General Liability Insurance carried by the Provider:
  - a) Minimum Combined Single Limit  
\$2,000.000 per occurrence  
\$4,000.000 aggregate
  - b) The following coverage must be specifically insured and certified with no internal sub-limits.
    1. Independent Contractors' Contingent Liability
    2. Products/Completed Operations Liability
    3. Contractual Liability
    4. Personal Injury Liability
    5. Board Form Property Damage Liability
  - c) The Contractual Liability is to be either on a blanket basis for all written and oral contracts or specifically endorsed to acknowledge the Agreement between the insured and the

county.

3. Workers' Compensation Insurance coverage in the amounts required by Minnesota law.

- B. Any and all policies obtained and maintained under this Section shall provide that said policy shall not be cancelled, materially changed, or not renewed without thirty (30) days prior notice thereof to the County, through the Aitkin County Sheriff's Office. Prior to the effective date of this Agreement, and as a precedent to this Agreement, the Provider will furnish the County, through the Aitkin County Sheriff's Office, with Certificates of Insurance.

#### **IV. Records**

The Provider and the County shall maintain the confidentiality of client medical information and comply with all legal restrictions in regard to the disclosure thereof in accordance with the Health Insurance Portability and Accountability Act of 1996 (45 C.F.R. Parts 160 and 164) ("HIPAA"), and the Minnesota Government Data Practices Act, Minn. Stat. Chapter 13. Provided any necessary authorizations are obtained and all legal restrictions are met, the Provider and the County shall make any such records available to appropriate County, state, or federal agencies in any criminal or civil litigation where the medical condition of an inmate is at issue.

#### **V. Term**

The term of this Agreement shall be for a period of one year from February 19, 2024 to February 19, 2025. The term of the agreement shall be renewed at the end of the initial term thereafter for additional one year term unless either party submits written notice of its intention not to renew to the other party at least ninety (90) days prior to the end of the term hereof, in which event, this agreement will terminate upon the expiration of the then existing term.

#### **VI. Termination Rights**

- A. The County, by ninety (90) days written notice to the Provider of default of this Agreement, may terminate this Agreement. Said default may include, but is not limited to, the following:
  1. The Provider's failure to provide the services called for by this Agreement within the time specified herein or upon the extension thereof as agreed to by the County.
  2. The Provider's failure to perform any of the other provisions of this Agreement or failure to prosecute the work as to endanger performance of this agreement in accordance with its terms and after receipt of written notice from the County, failure to correct such failures within ten (10) working days or such longer period as the County may authorize.
- B. The Provider may terminate this Agreement upon ninety (90) days written notice to

the County of default of this Agreement. Said default may include but is not limited to the failure of the County to make payments pursuant to the agreement within thirty (30) calendar days of receipt of written invoice.

- C. Notwithstanding the above paragraphs, either party may terminate this Agreement, with or without cause, upon ninety (90) days written notice to the other party.

## **VII. Compliance with Non-discrimination Laws and Policies**

- A. The Provider and the County agree to comply with the non-discrimination requirements of the Department of Corrections of the County. The Provider and the County agree to comply with the Federal Civil Rights Act of 1964 and shall not:
  - 1. Discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, mental and/or physical handicap or any other protected class.
  - 2. Treat any inmate differently from any other inmate with respect to the total range of services the Provider provides or the criteria the Provider uses in determining eligibility for those services on the grounds of race, color, religion, national origin, mental and/or physical handicap or any other protected class.

## **VIII. Compensation**

- A. The Provider, in consideration for the services to be provided hereunder, shall be paid \$6,250 per month.
- B. The Provider shall submit an invoice to the County for which services are being rendered.
- C. The Provider and the County acknowledge that a significantly increased average daily inmate population ("ADP") may result in the Provider having to increase day or hours to accommodate such an increased workload. If such an increase in ADP occurs, both sides agree to negotiate in good faith, an increased fee to cover the Provider's additional services. The parties shall memorialize in writing the agreed upon modified fees.
- D. THE COUNTY SHALL BE RESPONSIBLE FOR MEDICAL SERVICES AND ANY RELATED COSTS PROVIDED OUTSIDE THE JAIL TO INMATES WHO ARE INCARCERATED IN THE JAIL.
- E. PROVIDER SHALL NOT BE RESPONSIBLE FOR ANY COSTS OF MEDICAL SERVICES PROVIDED TO INMATES WHO ARE INCARCERATED IN THE JAIL, BUT RECEIVE SAID MEDICAL SERVICES OUTSIDE THE JAIL FACILITY.

**IX. Limitations**

- A. The Provider shall not be responsible for the cost of any pharmaceuticals or medical supplies or equipment, including but not limited to:
1. Ambulance or other transportation services;
  2. Special limited-use equipment (e.g. \_\_\_\_\_);
  3. X-rays, lab services, hospital or outside clinic charges;
  4. Furniture, fixtures, equipment and utilities necessary to operate the medical department at the Jail;
  5. Any other off-site services provided by a medical provider other than the Provider.
- B. The County recognizes that the acquisition of certain additional equipment and/or supplies may be necessary or desirable to enable the Provider to deliver the standard of care contemplated by this Agreement. The Provider may recommend the acquisition of such equipment and/or supplies, and will use its good faith efforts to identify cost-effective sources for such equipment and/or supplies. The County agrees to use its good faith efforts to acquire such equipment and/or supplies for use in the medical department at the Jail.

**X. Safeguarding of Patient Information**

The use or disclosure by either party of information concerning a recipient of services pursuant to this Agreement for any purpose not directly connected with the administration of the County's or the Provider's responsibility with respect to such purchase of services is prohibited, except upon written consent of the County and the recipient, a responsible parent, or guardian.

**XI. Fiscal Responsibility, Records, Controls, and Monitoring Procedures**

The Provider agrees to maintain books, records, documents and accounting procedures and practices which properly reflect its direct and indirect costs expended in the performance of this Agreement. Said records shall be made available at all reasonable times for inspection, review and audit to the County, state auditor, federal agencies, and other person authorized by the County.

**XII. Program Records, Controls, Reports, Monitoring Procedures, and Ownership Records**

All patient records, program records, controls, reports, monitoring procedures and any other documentation related to patient care shall remain under the ownership of the Jail, and shall be held in strictest confidence in accordance with Minnesota Statutes, Chapter 13. Access to Patient Records shall be limited to the patient's doctor, the patient (upon a properly made request), and the Jail. Medical record keeping shall be managed pursuant to applicable medical custom, and state and

federal law.

**XIII. Retention of Records**

The Provider agrees to retain all books, records and other documents relative to this Agreement for a six (6) year period from the end of the year that services were provided or any longer period which may be required to complete any audit and resolve any pending audit findings. The Provider agrees to make these documents available to the County and other persons authorized by the County.

**XIV. Security and Safety**

The County understands and agrees that adequate security is necessary for the safety of the Provider, as well as for the security of the County's employees and the inmates. The County agrees to provide security, including on-site escort of inmates, when deemed necessary by Provider, sufficient to allow the Provider to safely provide the medical services called for hereunder.

**XV. Entire Agreement**

This Agreement contains the entire understanding and agreement between the parties with respect to the subject matter hereof and supersedes all prior commitments, understandings, warranties, negotiations, all of which are by the execution hereof rendered null and void. No amendment or modification of this Agreement shall be made or deemed to have been made unless in writing and executed by the parties.

**XVI. Independent Contractor**

- A. During the term of this Agreement, the Provider shall at all times be acting and performing as an independent contractor and not acting as an employee of the County for any purpose. Nothing contained in this Agreement shall be construed to create a joint venture, partnership or similar relationship between the parties. No statement contained in this Agreement shall be construed so as to find the Provider to be an employee of the County, and shall not be entitled to any of the rights, privileges, or benefits of employees of the County, including but not limited to, workers' compensation, and health/death benefits.
- B. Neither party shall have or exercise any control or direction over the methods by which the other party provides its services under this Agreement. Neither party, nor any of their respective agents nor employees, shall be construed to be the agent, employee, or representative of the other party and each party shall be solely responsible for any liability that may arise as a result of, or in connection with, any act or omission by that party or any of its agents or employees.
- C. The Provider acknowledges and agrees that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due the Provider and that it is the Provider's sole obligation

- to comply with the applicable provisions of all Federal and State Tax laws.
- D. The Provider shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide the services identified herein. The Provider may elect to perform administrative duties off- premises.
  - E. The Provider shall be responsible for all expenses, professional development training and personal equipment expenses (such as pagers, cell phones, etc.) in providing the services covered under this Agreement.
  - F. Nothing in this Agreement shall limit the Provider in providing medical services to other public or private organizations or persons during the term of this Agreement.
  - G. The Provider consents to a security/criminal background check. The Provider's authority to enter the Jail (a secure facility) is contingent on this background check. The County retains the right to unilaterally terminate this Agreement in the event of any potential security threats presented by the Provider, and these security issues are not corrected within ten (10) days of receipt of written notice as such from the County.

**XVII. Notices**

Any notice hereunder shall have been deemed to have been given only if in writing and either sent by email, delivered by hand or sent by first class mail to the addresses listed herein.

**XVIII. Experimental Treatment**

Minnesota Rule 2911.6900 (2001) specifically prohibits the use of inmates for medical, pharmaceutical, or cosmetic experiments. The Provider shall not provide experimental medical services or treatment to inmates of the Jail.

**XIX. Minnesota Government Data Practices Act**

The Provider agrees to abide by the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13, and all other applicable state and federal laws, rules, regulations and orders relating to data privacy or confidentiality, and as any of the same may be amended. The Provider agrees to defend, indemnify and hold harmless the County, its commissioners, officials, officers, agents, employees and volunteers for any claims resulting from the Provider's unlawful disclosure and/or use of such protected data. The terms of this paragraph shall survive the cancellation or termination of this Agreement.

**XX. Subcontracting and Assignment**

Provider shall neither enter into subcontracts for performance of any of the

services contemplated under this Agreement nor assign this Agreement without the prior approval of the County and subject to such conditions and provisions as the County may deem necessary. The Provider shall be responsible for the performance of any and all subcontractors.

**XXI. Miscellaneous Provisions**

- A. Waiver. Any waivers by either party of any provisions of the Agreement shall not imply or constitute a subsequent waiver of that provision or of any other provision.
- B. Minnesota Law to Govern. This Agreement shall be governed by and construed in accordance with the substantive and procedural laws of the State of Minnesota without giving effect to the principals of conflict of Laws. All proceedings shall be venued in the County of Aitkin, State of Minnesota.

IN WITNESS THEREOF, each of the parties has caused this Agreement to be executed on its behalf by its duly authorized representative.

AITKIN COUNTY

PROVIDER

\_\_\_\_\_  
Daniel Guida, Sheriff

\_\_\_\_\_  
Mary Mapes, NP

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
Karla White, Jail Administrator

Dated: \_\_\_\_\_



# Board of County Commissioners Agenda Request

**2R**  
Agenda Item #

**Requested Meeting Date:** April 23, 2024

**Title of Item:** Personnel Committee recommendations

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

*\*provide copy of hearing notice that was published*

<b>Submitted by:</b> Bobbie Danielson	<b>Department:</b> HR
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<b>Presenter (Name and Title):</b>	<b>Estimated Time Needed:</b>
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**Summary of Issue:**

Request for one full-time Deputy Sheriff to be paid for from the Sheriff's 2024 budget, with any overage coming from the public safety aid dollars (\$518,898 in account #02-044-200-6360). Anticipating one retirement between July – December 2024, which will not be backfilled, so this will be an added position for only a period of time.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Approve Personnel Committee Recommendation

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*



# Board of County Commissioners Agenda Request

**3A**  
Agenda Item #

**Requested Meeting Date:** April 23, 2024

**Title of Item:** Summary of 2023 Apportionment

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<input type="checkbox"/> Approve/Deny Motion		
<input type="checkbox"/> Adopt Resolution (attach draft)		

<b>Submitted by:</b> Dennis (DJ) Thompson	<b>Department:</b> Land
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<b>Presenter (Name and Title):</b> Dennis (DJ) Thompson, Land Commissioner	<b>Estimated Time Needed:</b> 10 Minutes
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**Summary of Issue:**  
I would like to give a Power Point presentation on the 2023 apportionment.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

**Financial Impact:**  
 Is there a cost associated with this request?  Yes  No  
 What is the total cost, with tax and shipping? \$  
 Is this budgeted?  Yes  No *Please Explain:*

Aitkin  
County  
Land  
Department

**2023**  
**APPORTIONMENT**

## What is Apportionment?

At the end of the year, the account that holds all of the money generated off tax-forfeited land is zeroed out. Once the land management expenses are subtracted, the remaining dollars are distributed out to the county, townships, cities, and school districts where the money was generated.

# Money Comes From...

- Timber Sales
- Land Sales
- Gravel
- Leases
- Easements
- Other

## Sources of Income

75% – 90%

Timber

10% – 23%

Land Sales

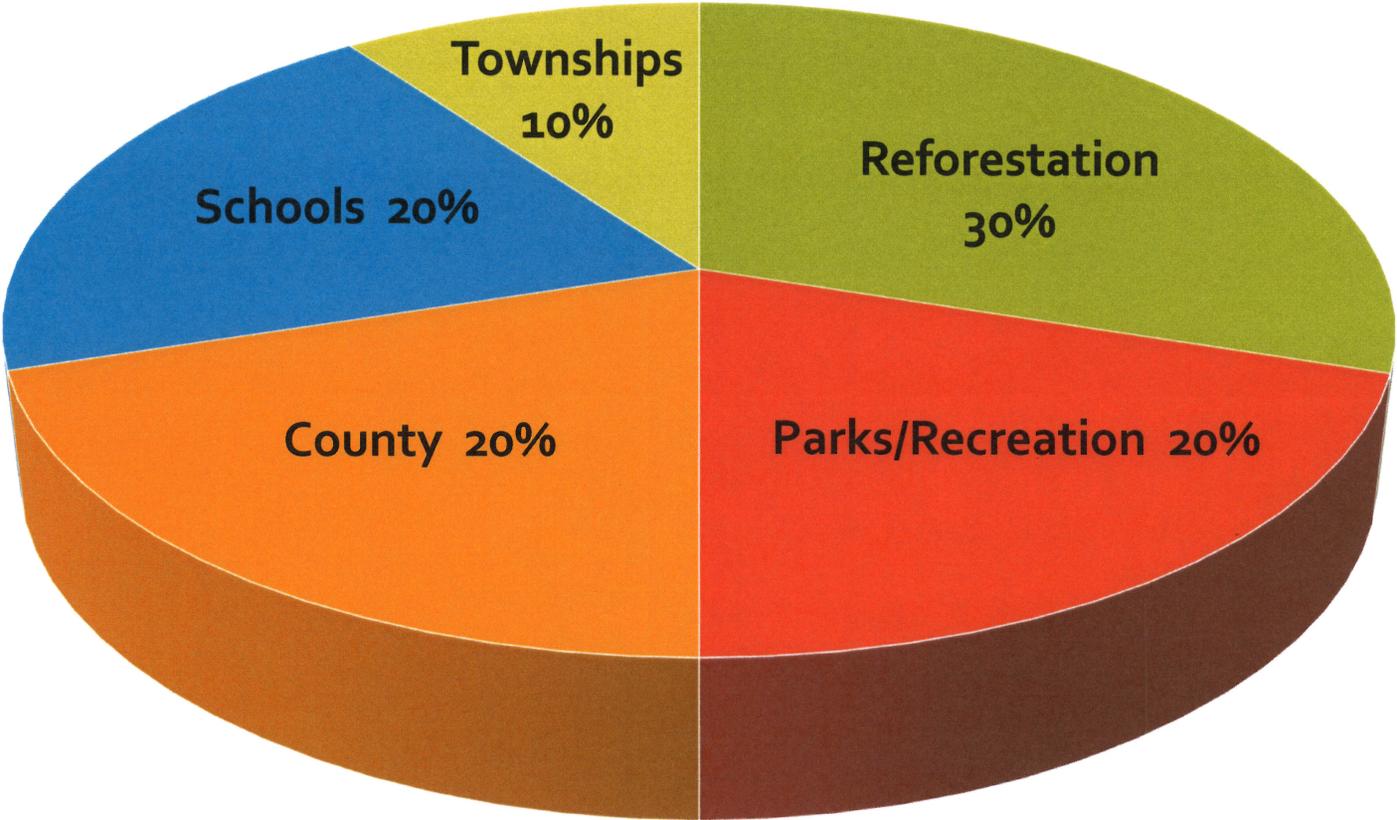
1% – 2%

Other

# 2023 Sources of Income

- 94.2% Timber
- 4.4% Land Sales
- 1.4% Leases/Easements

# Apportionment Percentages

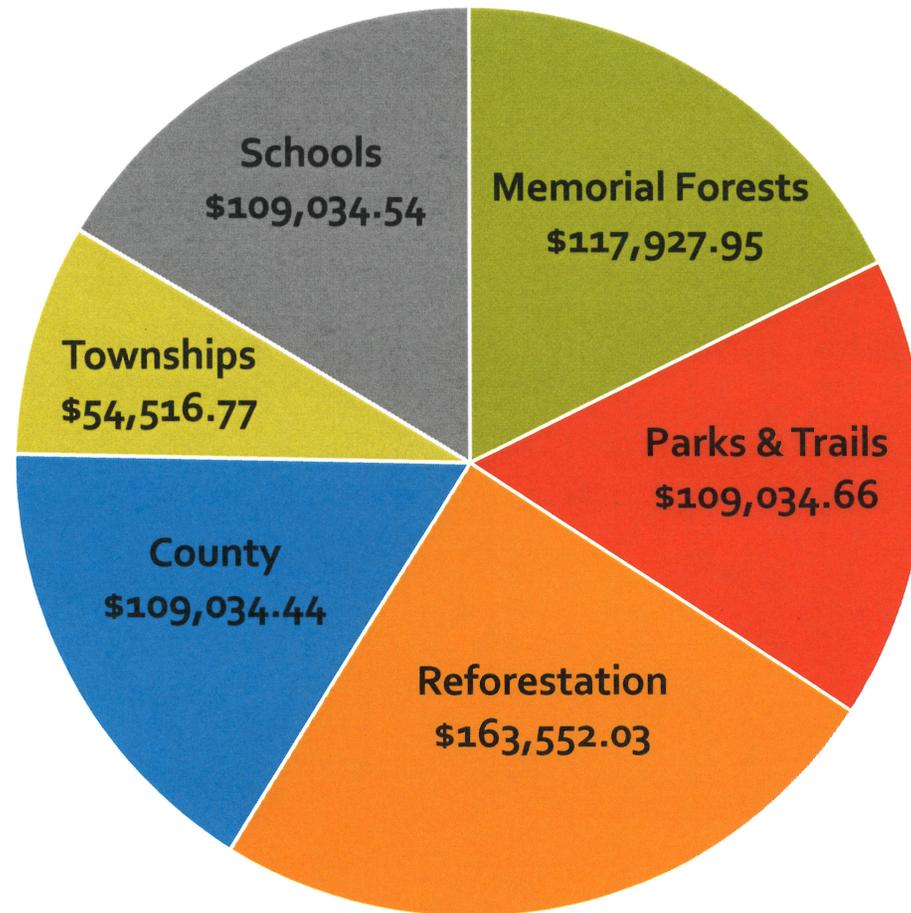


■ Reforestation ■ Parks/Recreation ■ County ■ Schools ■ Townships

# APPORTIONMENT HIGHLIGHTS

- 2023 revenue from FTS was \$1,511,179.77
- 2023 total apportionment was \$663,100.39
- Not off to a good start for 2024 with the poor logging season.

## 2023 Apportionment \$663,100.39



2023 Schools = \$109,034.54

\$59,262.57 McGregor

\$26,992.84 Hill City

\$15,046.32 Aitkin

\$3,909.65 Isle

\$3,512.23 Hinckley-Finlayson

\$273.95 Willow River

\$36.98 Floodwood

- There are 10 different School Districts with boundaries in Aitkin County

**QUESTIONS...**



# Board of County Commissioners Agenda Request

**4A**  
Agenda Item #

**Requested Meeting Date:** April 23, 2024

**Title of Item:** Mille Lacs Energy Cooperative, McGrath Broadband project

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Mark Jeffers		<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Mark Jeffers, Economic Development Coordinator		<b>Estimated Time Needed:</b> 15 minutes
<b>Summary of Issue:</b> Stacy Cluff, Mille Lacs Energy Cooperative, and Mark Jeffers will update and discuss the completion of the McGrath Broadband project.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> discussion only		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <span style="margin-left: 50px;"><i>Please Explain:</i></span>		

## CDBG – Aitkin County/MLEC McGrath Project

535 potential customers. This number includes any location that has an electric service.

184 residents have signed up for services. The overall take rate for the project is at 36%.

104 miles of main line fiber was placed, along with 39 miles of service drop fiber. All fiber was placed underground in the road right of way.

Installations started in early March and as of 4/15/24 MLEC has connected 107 residents.

Currently 13 residents are taking 1 Gbps symmetrical service.

The total cost of the project was \$5,097,635.

Cost per passing is \$9,528 based on the potential 535 customers.



# Board of County Commissioners Agenda Request



Requested Meeting Date: April 23, 2024

Title of Item: Request Public Hearing Date for Emergency Interim Zoning on Cannabis

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<b>Submitted by:</b> Andrew Carlstrom		<b>Department:</b> Environmental Services-Planning/Zoning
<b>Presenter (Name and Title):</b> Kevin Turnock, Assistant Zoning Administrator		<b>Estimated Time Needed:</b> 5 Minutes
<b>Summary of Issue:</b>  <p>The Ordinance Review Committee met on April 9, 2024 to review and discuss a proposed "Emergency Interim Zoning Ordinance prohibiting the establishment of new uses or the expansion of existing uses related to sales, testing, manufacturing, and distribution of cannabis products. The Aitkin County Planning Commission will hold a public hearing on May 20, 2024 in order to make a recommendation to the County Board.</p> <p>At this time, we are respectfully requesting a public hearing with the Aitkin County Board of Commissioners at the regularly scheduled meeting of May 28, 2024. We are proposing a second reading on June 11, 2024.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b> N/A		
<b>Recommended Action/Motion:</b> Request a Public Hearing for May 28, 2024 on a proposed Emergency Interim Zoning Ordinance for Cannabis in Aitkin County.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <span style="margin-left: 100px;">Please Explain:</span>		

By Commissioner:

20240611-xxx

**AITKIN COUNTY INTERIM ORDINANCE NO. 2024-01**

**AN EMERGENCY INTERIM ZONING ORDINANCE PROHIBITING THE ESTABLISHMENT OF NEW USES OR THE EXPANSION OF EXISTING USES RELATED TO SALES, TESTING, MANUFACTURING AND DISTRIBUTION OF CANNABIS PRODUCTS**

**WHEREAS**, the Aitkin County Board of Commissioners finds the consideration of an Interim Ordinance on Cannabis-related land use necessary for the immediate preservation of the public peace, health, morals, safety, and welfare because of the inherent risk of injury to persons related to the enactment of 2023 Session Laws, Chapter 63, (House File 100), allowing for the use and possession of Cannabis and other products containing THC (“Cannabis Products”); and

**WHEREAS**, the Aitkin County Zoning Ordinance does not contain standards for the regulation of the Cannabis industry and the Aitkin County Board of Commissioners has reviewed the recent Minnesota Statutes with respect to Cannabis industry regulations for the necessary protection of public health, safety, and general welfare; and

**WHEREAS**, pursuant to Minnesota Statute 394.34, the Aitkin County Board of Commissioners deems it necessary to adopt an Interim Ordinance placing a moratorium on the location, establishment, and finalization of new and pending Cannabis industry locations and uses until January 1, 2025 to permit the planning process to take place and allow County staff, the Planning Commission and the County Board sufficient time to proceed in an orderly fashion to make any necessary changes, modifications and updates to the County’s Official Controls; and

**WHEREAS**, due to the effective date of the new legislation, the lack of adequate time to evaluate the situation, enact appropriate controls, and the potential negative impacts on the health, safety, and welfare of its residents, an emergency situation that justifies a temporary Interim Ordinance exists; and

**WHEREAS**, the Aitkin County Board of Commissioners finds:

1. A temporary emergency zoning ordinance instituting a moratorium prohibiting new or pending Cannabis industry locations and uses is necessary in order to hold discussions and hearings to determine whether a longer-term zoning ordinance shall be adopted and implemented, to protect the public health, safety, and general welfare of the residents of Aitkin County.
2. An emergency exists because based on the recent Minnesota Statutory law changes, as well as from the comments received from the community, the townships, and the cities, the Aitkin County Zoning Ordinance does not afford the protection needed in order to ensure that the residents of Aitkin County are not adversely affected.
3. It is in the interests of public health, safety, and general welfare to impose a temporary moratorium until a public hearing can be noticed and a permanent ordinance can be published pursuant to Minnesota Statute 375.51.

**NOW, THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners hereby ordain:

**Section 1. Study.**

The County Board hereby authorizes and directs County staff to conduct a study of the issues relating to the sales, testing, manufacturing, and distribution of Cannabis products.

Staff shall make a recommendation to the County Board about whether the County should amend its zoning, business-licensing, or other Ordinance provisions related to these types of uses to better protect County residents.

**Section 2. Moratorium.**

A. No business, person or entity may establish a new use or expand an existing use that includes or involves the sale, testing, manufacturing, or distribution of Cannabis products during the term of this Ordinance.

B. During the term of this Ordinance, County staff shall not issue any license or permit, nor will it accept or process any applications for uses related to the sale, testing, manufacturing, or distribution of Cannabis products.

**Section 3. Enforcement.**

In addition to any criminal penalties allowed by the law, the County may enforce this Interim Ordinance by injunction or any other appropriate civil remedy in any court of competent jurisdiction. A violation of this Ordinance is also considered a violation of the Aitkin County Zoning Ordinance and shall be subject to the County enforcement pursuant to provisions set forth in Section 13 of the Aitkin County Zoning Ordinance.

**Section 4. Severability**

Every section, subsection, provision, or part of this Ordinance is declared severable from every other section, subsection, provision, or part of this Interim Ordinance is adjudged to be invalid by a court of competent jurisdiction, such judgement shall not invalidate any other section, subsection, provision, or part.

**Section 5. Effective Date; Duration.**

A. Pursuant to Minnesota Statutes Section 375.51, this emergency ordinance shall become effective immediately upon its approval by the Board; however, no prosecution based on the provisions of this Ordinance shall occur until the Ordinance has been filed with the County Auditor, unless the person charged with the violation had actual notice of the passage of the Ordinance prior to the act or omission complained of.

B. Unless earlier repealed by the County Board, this Ordinance shall be effective until the later of the following dates as allowed pursuant to the powers granted by 2023 Session Laws, Chapter 63, Article 1, Section 13, or Minnesota Statutes Section 324.13, this Ordinance shall be effective through January 1, 2025.

**FIVE MEMBERS PRESENT**

**All Members Voting**

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**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of April 2024 and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 23rd day of April 2024**

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Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

**6A**  
Agenda Item #

**Requested Meeting Date:** April 23, 2024

**Title of Item:** Consider Public Survey

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<b>Submitted by:</b> Jessica Seibert	<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b> 10 Min.
<b>Summary of Issue:</b>  The Board has previously requested more information regarding the costs of completing a community capital projects survey. Staff will present options and costing information for board consideration.	
<b>Alternatives, Options, Effects on Others/Comments:</b>	
<b>Recommended Action/Motion:</b> Approve/Deny public community capital projects survey.	
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>	

Legally binding agreements must have County Attorney approval prior to submission.



# Board of County Commissioners Agenda Request

**6B**  
Agenda Item #

**Requested Meeting Date:** April 23, 2024

**Title of Item:** Administrator Updates

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<b>Submitted by:</b> Jessica Seibert	<b>Department:</b> Administration
<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b> 5 minutes
<b>Summary of Issue:</b> Administrator Updates.	
<b>Alternatives, Options, Effects on Others/Comments:</b>	
<b>Recommended Action/Motion:</b> Discussion only.	
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>	

Legally binding agreements must have County Attorney approval prior to submission.



## Aitkin County Board of Commissioners Committee Reports Forms



Committee	Freq	Scheduled	Representative
<b>Association of MN Counties (AMC)</b>			
Environment & Natural Resources Policy			Sample
General Government			Leiviska
Health & Human Services			HHS Director
Indian Affairs Task Force			Commissioner Laurie Westerlund
Public Safety Committee			Commissioner Laurie Westerlund
Transportation Policy			Kearney
Age-Friendly Changemakers			Kearney
Aitkin Airport Commission	Monthly	1st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3rd Thursday	Wedel and Sample
Aitkin County CARE Board	Monthly	3rd Thursday	Westerlund
Aitkin County Community Corrections	Quarterly	Varies	Wedel and Westerlund
Anoka County JPA Advisory Board	3x per year	1st Thursday in Feb, June and	Westerlund
Aitkin County Opioid Settlement Sub-committee	TBD	TBD	Sample
Aitkin County Water Planning Task Force	Bi-monthly	3rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly Sept. to May	1x a month, 3rd Wed.	Kearney, Alt. Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly (begin Feb.)	3rd Wednesday	Kearney, ALT. Leiviska
Arrowhead Regional Development Comm.	Quarterly	3rd Thursday	Kearney, ALT. Leiviska
ATV Committee	Monthly		Leiviska and Westerlund
Big Sandy Lake Management Plan	Monthly	2nd Wednesday	Sample Alt. Kearney
Brainerd 1 Watershed 1 Plan	Monthly	4th Tuesday	Wedel
Budget Committee	Monthly	1st Tuesday	Sample and Wedel
East Central Regional Library Board	Monthly	2nd Monday	Leiviska Alt. Sample
Economic Development	Monthly	4th Wednesday	Wedel and Sample
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Kearney and Sample
Extension	4x year	Monday	Kearney Alt. Westerlund
Facilities	As needed		Wedel and Kearney
H&HS Advisory (Liaison)	Monthly except July	1st Wednesday	Wedel and Kearney
Historical Society (Liaison)	Monthly	4th Wednesday	Leiviska
Joint Powers Natural Resource Board	Odd Months	4th Monday	Sample and Land Commissioner
Lakes and Pines	Monthly	3rd Monday	Leiviska Alt. Kearney
Law Library	Quarterly	Set by Judge	Leiviska Alt. Kearney
MCIT			Westerlund, Seibert
McGregor Airport Commission	Monthly	Last Wednesday	Kearney
Mille Lacs Fisheries Input Group	8-10x yr		Westerlund
Mille Lacs Watershed	10x year	3rd Monday	Leiviska, Alt. Westerlund
Mississippi Grand Rapids 1W1P			Kearney
Mississippi Headwaters Board	Monthly	4th Friday	Kearney Alt. Sample
MN Rural Counties	8x year	Varies	Westerlund, Alt. Leiviska
Natural Resources Advisory Committee	8-10x yr	2nd Monday	Kearney and Sample
NE MN Office Job Training	As called		Leiviska
Northeast MN ATP	Quarterly	2nd Wednesday	Kearney (Leiviska, Alt.) and
Northeast MN Emergency Communications Board (ECB)	5-6x yr	4th Thursday	Leiviska (Sheriff Guida Alt.)
Northeast Waste Advisory Council	Quarterly	2nd Monday	Sample, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1st Thursday	Westerlund Alt. Kearney
Ordinance	As needed		Leiviska and Sample
Personnel/Insurance	As needed	2nd Tuesday	Leiviska and Wedel
Planning Commission	Monthly	3rd Monday	Kearney Alt. Westerlund
Rum 1W1P Policy Committee	Monthly	Unknown	Westerlund, Alt. Leiviska
Snake River 1W1P Policy			Leiviska Alt. Sample
Sobriety Court	Bi-Monthly	3rd Thursday	Wedel
Solid Waste Advisory	As needed		Wedel and Sample
Toward Zero Deaths	Monthly	2nd Wednesday	Wedel
Tri-County Community Health Services	Bi-Monthly	2nd Thursday	Westerlund