

# AITKIN COUNTY BOARD

## September 8, 2020

The Aitkin County Board of Commissioners met this 8<sup>th</sup> day of September, 2020 at 9:03 a.m. at the Aitkin Government Center with the following members present: Board Chair William Pratt, Commissioners J. Mark Wedel, Laurie Westerlund, Donald Niemi, Anne Marcotte, County Administrator Jessica Seibert, Administrative Assistant Angie Sahr, and Trainee Nikki Knutson.

Motion made by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all voting yes to approve the September 8, 2020 agenda.

**AITKIN COUNTY HEALTH  
BOARD MEETING MINUTES  
September 8, 2020**

Representative Dale Lueck gave an update on the Special Session, Line 3, and Budget.

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows. A) Correspondence File September 8, 2020 to September 21, 2020; B) Approve August 25, 2020 County Board Minutes; C) Approve Electronic Funds Transfers \$1,211,011.89; D) Approve Commissioner Vouchers: General Fund \$102,679.95, Reserves Fund \$15,000.00, Road & Bridge \$89,542.24, Health & Human Services \$45,497.02, Special Revenue \$6,568.00, Trust \$6,142.61, Forest Development \$29,165.96, Capital Project \$297.01, Long Lake Conservation Center \$232.45, Parks \$21,735.04, Collaborative \$31,500.00 for a total of \$348,360.28; E) Approve Auditor's Vouchers – R&B Auditor Payment: R&B \$258,097.84; F) Approve Auditor's Vouchers – R&B Contract, IT COVID Expense: General Fund \$26,417.00, R&B \$399,837.75, for a total of \$426,254.75; G) Approve Auditor's Vouchers – Taconite Aid payment: Agency \$145,378.00; H) Approve Auditor's Vouchers – Contegritty Payments, Hwy Dump Truck: Road & Bridge \$28,675.14, Capital Project \$195,089.34, for a total of \$223,764.48; I) Approve Manual Warrants/Voids/Corrections – August Participant Fees: General Fund \$751.60; J) Approve Manual Warrants/Voids/Corrections – FSA Claims, MN CARE Tax: General Fund \$10.00, Health & Human Services \$190.35, for a total of \$200.35; K) Approve Manual Warrants/Voids/Corrections – ELAN Paid 8/20/20: General Fund \$10,355.83, for a total of \$10,355.83; L) Approve Manual Warrants/Voids/Corrections – Camping Refund (COVID): Parks \$100.00, for a total of \$100.00; M) Approve Manual Warrants/Voids/Corrections – ELAN Paid 8/20/20 - Allocated: General Fund \$-3,601.92, Reserves Fund \$2,632.87, Road & Bridge \$209.79, Health & Human Services \$889.23, Long Lake Conservation Center \$-129.97, for a total of \$0.00; N) Approve Manual Warrants/Voids/Corrections – General Fund \$1,268.94, for a total of \$1,268.94; O) Approve Manual Warrants/Voids/Corrections – FSA Claims: General Fund \$3,410.96, for a total of \$3,410.96; P) Approve Easement for Access to Compost Site; Q) Approve Fairgrounds Deer Hunting Request; R) Adopt Resolution: Precision Pipeline LLCC – Lease Request; S) Adopt Resolution: Application to Repurchase Tax-forfeited Property; T) Adopt Resolution: Search & Rescue Donation – Libby Township; U) Adopt Resolution: County Assessor Reappointment; V) Adopt Resolution: Set Unorganized Township Levies for 2021; W) Adopt Resolution: Unorganized Township Special Legislation; X) Adopt Resolution: Accept CARES Act Grant Application/Agreement with Townships;

**Call to Order**

**Approved Agenda**

**Citizens' Public Comment**

**Consent Agenda**

<p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voted to approve – Easement for Access to Compost Site.</p>	<p><b>Easement for Access to Compost Site</b></p>
<p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voted to approve – Fairgrounds Deer Hunting Request.</p>	<p><b>Fairgrounds Deer Hunting Request</b></p>
<p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voted to adopt resolution Precision Pipeline LLC – Lease Request.</p>	<p><b>Resolution #20200908-073 Precision Pipeline LLC – Lease Request</b></p>
<p><b>BE IT RESOLVED</b>, that pursuant to Minnesota Statutes, Section 282.04, Subdivision 1, the County Auditor be and is hereby authorized to issue to Precision Pipeline LLCC, with an office located at 3314 56th St, Eau Claire, WI 54703, a lease to use said described land, if consistent with the law, as in the special conditions set forth herein,</p>	
<p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voted to adopt resolution Application to Repurchase Tax-forfeited Property</p>	<p><b>Resolution #20200908-074 Application to Repurchase Tax-forfeited Property</b></p>
<p><b>BE IT RESOLVED</b>, That the application of Alexander W. Biros and Stormy A. Pike for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.</p>	
<p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voted to adopt resolution Search &amp; Rescue Donation – Libby Township</p>	<p><b>Resolution #20200908-075 Search &amp; Rescue Donation – Libby Township</b></p>
<p><b>BE IT RESOLVED</b>, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.</p>	
<p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voted to adopt resolution County Assessor Reappointment</p>	<p><b>Resolution #20200908-076 County Assessor Reappointment</b></p>
<p><b>BE IT RESOLVED</b>, that Mike Dangers is hereby reappointed County Assessor of Aitkin County for a four-year term commencing January 1, 2021, pursuant to the provisions of Minnesota Statute, Section 273.061.</p>	
<p>Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voted to adopt resolution Set Unorganized Township Levies for 2021</p>	<p><b>Resolution #20200908-077 Set Unorganized Township Levies for 2021</b></p>
<p><b>BE IT RESOLVED</b>, that the following sums of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2021 for Fire Protection purposes:</p>	

Unorg Township	
52-22	\$16000
51-22	\$150
45-24	\$600
47-24	\$1850
52-24	\$1250
50-25	\$1600
51-25	\$300
52-25	\$1200
50-26	\$1600
48-27	\$2500
49-27	\$5000
50-27	\$350
51-27	\$1250
52-27	\$6000

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voted to adopt resolution Unorganized Township Special Legislation

**Resolution  
#20200908-078  
Unorganized  
Township Special  
Legislation**

**BE IT RESOLVED**, The Aitkin County Board of Commissioners agrees to approve Minnesota Law Chapter 100, Section 29 by completing the Certificate of Approval of Special Law by Governing Body, granting Aitkin County authority to combine and expend road and bridge funds collected from unorganized townships.

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voted to adopt resolution Accept CARES Act Grant Application/Agreement with Townships

**Resolution  
#20200908-079  
Accept CARES  
Act Grant  
Application/  
Agreement with  
Townships**

**BE IT RESOLVED** that the grant application in the form presented to this board and to be submitted to the Office of the Secretary of State is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Board hereby appropriates the required match amount as indicted in the application for the purposes set forth in the grant application [ALTERNATIVE: BE IT FURTHER RESOLVED that the Board directs the spending of existing county funds in an amount equivalent to the required match indicated in the application on the purposes for which the grant is received]

**BE IT FURTHER RESOLVED**, that the chief elections officer of the County and staff are directed to submit this approved grant application at the earliest opportunity; and

**BE IT FURTHER RESOLVED**, that when the grant agreement is provided to the chief elections officer of the county, that person is delegated the authority to execute that agreement and return it to the Office of the Secretary of State without further approval by this Board; and

**BE IT FINALLY RESOLVED**, that the chief elections officer of the county is hereby authorized to apply for any additional funds made available by the state for the defrayment of costs of efforts to combat COVID-19 in the election process and for the enhancement of election security, and to execute any grant agreements required to access those funds from this date until the general election on November 3, 2020.

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voted to adopt resolution Unorganized Township Levies - Cemetery

**Resolution  
#20200908-080  
Unorganized  
Township Levies  
Cemetery**

**BE IT RESOLVED**, that the following sums of money be levied against the tax capacity of the Unorganized Townships of Aitkin County, for the year collectible 2021 for Cemetery (Revenue):

Unorganized Township Cemetery:

Shovel Lake Cemetery	
51-27	\$600
52-27	\$600

Hebron Cemetery	
50-25	\$1,500

Randy Quale – County Surveyor presented a County Surveyor Update.

**County Surveyor  
Update**

Mike Dangers – County Assessor presented the Pictometry Aerial Photography Update.

**Pictometry Aerial  
Photography  
Update**

Motion by Commissioner Marcotte, seconded by Commissioner Wedel and carried, all members present voted to continue to next meeting.

Motion by Commissioner Niemi, seconded by Commissioner Wedel and carried, all members present voted to approve the Disaster Abatements and Credits.

**Individual  
Disaster  
Abatements and  
Credits**

Motion by Commissioner Westerlund, seconded by Commissioner Wedel and carried, all members present voted to approve Pine Haven Estates Final Plat.

**Pine Haven  
Estates Final Plat**

Motion by Commissioner Marcotte, seconded by Commissioner Wedel and carried, all members present voted to approve Floor Coverings by ETS Health.

**Approval of Floor  
Coverings by ETS  
Health**

Jessica Seibert, County Administrator updated the Board on the following:

**County  
Administrator  
Updates**

- Administrator Updates
- Preparation of Legislative Priorities, Capital Improvement Plan, and Preliminary Budget
- Budget Committee Meeting
- Economic Development Meeting
- MACA CARES call w/MMB

- Touched base with Senator Carrie Ruud & Representative Dale Lueck in regards to a visit
- Phone call with Senator Klobuchar with Cynthia & Kim
- MACA Executive Committee Meeting
- Staff 1:1's

Jessica Seibert, County Administrator discussed 2021 Legislative Priorities Discussion with the Board.

**2021 Legislative Priorities Discussion**

Jessica Seibert, County Administrator discussed use of Con-Con Funds with the Board.

**Con-Con Fund Discussion**

Jessica Seibert, County Administrator discussed 2021-2025 Capital Improvement Plan with the Board.

**2021-2025 Capital Improvement Plan Discussion**

Jessica Seibert, County Administrator discussed 2021 Proposed Preliminary Budget Presentation with the Board.

**2021 Proposed Preliminary Budget**

Jessica Seibert, County Administrator discussed CARES Fund.

**CARES Fund Discussion**

The Board discussed: Budget Committee, Economic Development, HRA, AMC, One Watershed One Plan, Aitkin Airport, McGregor Airport Commission, HHS Advisory, N-Club.

**Board Discussion**

Motion by Commissioner Marcotte seconded by Commissioner Wedel and carried, all members voting yes to adjourn the meeting at 11:46 p.m. until Tuesday, September 22, 2020 at the Aitkin Public Library.

**Adjourn**

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William Pratt, Board Chair  
Aitkin County Board of Commissioners

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Jessica Seibert  
County Administrator