

## **Aitkin County Licensing Unit**

1 licenser (position currently open)

Types of Programs ACHHS licenses (current # licensed in Aitkin County):

- Family Adult Day Services (0)
- Family Child Care (22)
- Child Foster Care (7)
- Relative Foster Care (9)
- Corporate Child Foster Care (0)
- Adult Foster Care (11)
- Corporate Adult Foster Care/Community Residential Settings (10)

### Family Adult Day Services

- Is a program that operates fewer than 24 hours per day
- Provides adults who have functional impairments such as serious or persistent mental illness or developmental disabilities or a related condition (none of which is under age 55), with an individualized and coordinated set of services including health services, social services and nutritional services that are directed at maintaining or improving the participants' capabilities for self-care.
- Located in the license holder's primary residence and license holder is the primary provider of care.
- Limit of 8 adults at one time

### Family Child Care

- Is a program that operates fewer than 24 hours per day
- Provides children with care; typically while a parent is at work or otherwise occupied
- Located in the license holder's primary residence and license holder is the primary provider of care.
- Limits are set for number of children and age of children being cared for based on license type and presence of helpers or another adult provider in the home.
- License holder must be 18 years of age or older

### Child Foster Care

- 24 hour care of a child on a regular basis (child lives in home)
- Is a temporary arrangement for children whose parents are struggling and are unable to take care of them. There are a variety of reasons that children's family situations come to the attention of a child welfare agency.
- Located in the license holder's primary residence

- License holder must be over the age of 21.
- Maximum foster children in a home is 6; maximum children in the home is 8 (includes children of the license holder).

#### Relative Foster Care

- License holder is a relative or has a significant relationship to the child being placed in the home.
- Only licensed to care for a specified child.
- Must meet the same requirements listed for Child Foster Care.

#### Corporate Child Foster Care

- License holder does not reside in the facility. This setting typically uses a shift-staff model of support (i.e., paid staff work shifts on a 24-hour basis).
- Must meet the same requirements listed for Child Foster Care.

#### Adult Foster Care

- 24 hour licensed living arrangement in a private home that provides food, lodging, supervision and household services for qualified adult individuals.
- Located in the license holder's primary residence.
- License holder must be over the age of 18.

#### Corporate Adult Foster Care/Community Residential Settings

- License holder does not reside in the facility. This setting typically uses a shift-staff model of support (i.e., paid staff work shifts on a 24-hour basis).
- Also known as "group home".
- Must meet licensing requirements as well as those requirements needed to be considered a community residential setting
  - This allows them to get paid for services using waiver dollars.

\*All programs require:

- Background check (including fingerprints) of providers and household members 13 years of age and older.
- Specific trainings to be completed before licensing and on an annual basis.
- Policies and procedures to be created.
- Three references prior to licensing.
- Orientation hours prior to licensing.
- Specifics related to size of physical environment available to resident.
- Fire Safety and Emergency Procedures.

\*Other programs (i.e. residential programs, chemical dependency programs, nursing facilities) are licensed by the State of MN licensing division, Minnesota Department of Health, or Department of Corrections.