



Board of County Commissioners Agenda Request

8A

Agenda Item #

Requested Meeting Date: 4/28/2020

Title of Item: Interim Policy: COVID-19 Program for Employees

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Bobbie Danielson	Department: HR Department
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Presenter (Name and Title): Bobbie Danielson, HR Director	Estimated Time Needed: 10
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Summary of Issue:

Department heads are currently finalizing an Interim Policy titled "COVID-19 Program for Employees". They will meet on Monday, April 27, 2020 for final review and discussion of the document. It will be provided to Commissioners after the meeting and copies will be available at the meeting. Specifically, the interim policy rolls all COVID-19 related policies into one "packet". It contains information on utilization of paid leave during a public health emergency, a form to request a negative sick leave (or PTO) balance during a declared public health emergency, discusses schedule changes and working remotely from home, contains a process for sending employees home who appear to be sick, revises the post-travel monitoring policy, and discusses notification to staff and workers compensation information as it relates to COVID-19. It will also identify which positions, if any, are exempted from the Families First Coronavirus Response Act (FFCRA) expanded Family and Medical Leave Act, if any.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Motion to adopt the Interim Policy: COVID-19 Program for employees as presented.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

There is currently no federal reimbursement to counties for the paid emergency sick leave or expanded FMLA time utilized. Cost is unknown at this time, it will depend on utilization due to COVID-19 purposes between April 1, 2020 and December 31, 2020.