



Board of County Commissioners Agenda Request

2 Q
Agenda Item #

Requested Meeting Date: February 25, 2020

Title of Item: Approve North Memorial Transportation Services Contract

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Jessica Seibert, County Administrator	Department: Administration
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Presenter (Name and Title):	Estimated Time Needed:
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Summary of Issue:

Annual renewal of North Memorial Transportation Services contract.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve annual contract for North Memorial Transportation Services.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Aitkin County Health & Human Services

204 FIRST STREET NW
AITKIN, MINNESOTA 56431-1291
PHONE 1-800-328-3744 or 1-218-927-7200
FAX # 1-218-927-7210

Contract

North Memorial Medical Transportation Services

Objective

Furnish Ambulance services within Aitkin County

Opportunity

Existing Contract

Existing or New Contract

This is an existing contract.

Changes to Existing Contract

Renewal, just changed the dates to reflect 2020

Timeline for Execution

January 1, 2020 to December 31, 2020.

Conclusion

Board approval is requested.



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AMBULANCE SERVICE CONTRACT

THIS AGREEMENT between the **Aitkin County Board of Commissioners**, Aitkin, Minnesota, hereinafter referred to as the "County" and **d/b/a North Memorial Medical Transportation Services**, Robbinsdale, Minnesota, hereinafter referred to as the "Contractor"; enter into this contract for the period from **January 1, 2020 to December 31, 2020**.

The Contractor agrees to furnish ambulance service in Aitkin County, Minnesota, under the following terms and conditions:

- I. Contractor agrees to furnish efficient and prompt ambulance service to all persons desiring the same within the state license service area, and shall have not less than one (1) ambulance in service capable of rendering efficient service. Ambulances shall be equipped in accordance with the current State of Minnesota regulations and licensure.
- II. Contractor shall man ambulances with personnel in sufficient number to furnish service adequate to the needs of calls or emergencies normally encountered. Ambulance drivers and attendants shall have received training, which meet the requirements of Minnesota Statutes.
- III. Ambulance service shall be provided by the Contractor on a twenty-four (24) hour, seven (7) day basis. The Contractor shall immediately respond to requests for service initiated by any person.
- IV. All patients shall be taken to hospitals as determined by applicable Minnesota Statutes and/or Rules. All patients shall be taken to the hospital of their choice within a reasonable distance if said choice is not contrary to applicable Minnesota Statutes and/or Rules. Should the patient indicate a preference, said patient shall be taken to the hospital where the appropriate care can be provided.
- V. The County agrees to pay the Contractor a fee of \$45.00 per request for service, and \$55.00 per no load runs, to a maximum of \$20,000.00 per calendar year. This agreement shall not include transfers from the local hospital to other tertiary care facilities outside the County. The County will reimburse the Contractor on a monthly basis after receiving a monthly receipt of ambulance runs in Aitkin County. This itemization will include dates of service, type of service (emergency or no load run). In addition, the Contractor shall be privileged to charge each person requesting transportation a reasonable service fee in accordance with a schedule from time to time set by the Contractor.
- VI. Each of the parties shall defend, indemnify, save and hold the other party harmless from the liability arising out of the actions of the indemnifying party in connection with the operation of the ambulances or any other services performed under the terms of the contract.
- VII. The Contractor does further agree that, in order to protect itself as well as the Agency under the indemnity agreement provision hereinabove set forth, it will, at all times during this contract, have and keep in force a liability insurance policy naming the County as an insured or additional insured in the amount at least equal to the maximum liability limits set forth in Minnesota Statutes 466.04, subd. 1(a)(3), of at least \$500,000.00 bodily injury per occurrence, up to \$1,500,000.00 per

accident and \$50,000.00 property damage and agrees to provide a certificate of insurance or other document demonstrating that such insurance has been procured to the County.

- VIII. Contractor shall also procure motor vehicle insurance and worker's compensation insurance as required under applicable Minnesota laws and agrees to provide certificates of insurance or other documents demonstrating that such insurance has been procured.
- IX. The Contractor shall not sell, assign, or in any way divest itself of its interest herein without prior written notice by registered mail of at least 120 days to the County.
- X. The Contractor agrees to comply in all requests with the requirements of the State of Minnesota, Federal laws, and County or City Ordinances which may be applicable hereto in the operation of its ambulance service.
- XI. Either party may cancel this Agreement, with or without cause, upon written notice by registered mail of at least 120 days.
- XII. All notices to either party must be in writing mailed by certified mail, return receipt requested, to the address of each party. Notices are effective on the date of mailing.
- XIII. That said North Memorial Medical Transportation Services shall submit to the County of Aitkin, an annual complete itemized financial statement detailing the ambulance activities, by February 1, 2020. Document shall be mailed to:

CYNTHIA BENNETT, DIRECTOR
AITKIN COUNTY HEALTH & HUMAN SERVICES
204 1st STREET N.W.
AITKIN, MN 56431

Director of ACH&HS

Date

Chairperson – Aitkin County Board of Commissioners

Date

Patrick Coyne, VP Ambulance

Contractor and Title

11/9/20

Date

Patrick Coyne

Printed Name of Contractor signing this document

Approved as to form and execution:

Aitkin County Attorney

Date