



Board of County Commissioners Agenda Request

2L

Agenda Item #

Requested Meeting Date: August 27, 2019

Title of Item: ECRL 2020 Budget

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title):	Estimated Time Needed:
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Summary of Issue:

The East Central Regional Library Board has asked that the Aitkin County Board approve the ECRL 2020 budget. Please see the attached request and supporting documents.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve ECRL 2020 Budget.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No Please Explain:



Our mission: To strengthen communities by connecting people with resources, spaces, and educational experiences that enrich and empower their lives

Headquarters: 244 South Birch Street
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Branches in Aitkin, Chisago, Isanti,
Kanabec, Mille Lacs, and Pine Counties

August 19, 2019

County Administrators and Coordinators,

I request on behalf of the Board of East Central Regional Library that your County Board take action to approve the ECRL 2020 budget and notify me of the action as soon as it has been made. The Joint Powers Agreement (quoted later in this document) requires that two thirds of the counties (four of six) approve the budget before it is official. We need to verify our budget in time to accomplish sufficient planning before the new year begins.

The Board of Directors of East Central Regional Library approved the 2020 budget for the Library at its August 12 meeting. Two documents are attached to this E-mail.

1. 2020 Budget Request to Counties
2. ECRL 2020 Budget Summary

The county portion is apportioned according to the formula defined in the Joint Powers Agreement. According to the Joint Powers Agreement, Section II. 1: 1.

A general operating budget shall be established annually and maintained as a single budget. Said budget shall be arrived at by consultation between members of the Joint Library Board, and shall be filed by the Joint Library Board with the County Auditors or Coordinators of said counties. The amount required to implement said budget shall be approved by each member county. The total amount budgeted shall then be prorated in equitable shares among the member counties according to the following formula:

Tax capacity 1/3

Population 1/3

Borrower circulation, by county of residence 1/3

beginning with the 2011 budget. When two thirds of the current members have approved the budget, it shall be considered implemented by the East Central Regional Library Board. Should any member approve lower than its required share of the approved

budget, library service to that member shall be reduced correspondingly, so as not to restrict development of library services in the remaining member counties. The method of said limitation shall be arrived at by consultation between members of the Joint Library Board. Authorization of funds by member counties will at least meet the minimum state-federal requirements for securing available state-federal grants.

The 2020 ECRL budget has an increase of 1.83% over the 2019 budget and continues to be very lean. It provides for maintenance of our existing services with increases in areas of demonstrated rising costs and need.

We are proud to be part of the infrastructure of each county, partnering to provide information and enhance the quality of life in Aitkin, Chisago, Isanti, Kanabec, Mille Lacs, and Pine Counties.

I can be available to make a report to the Board and present the budget if you wish. Please contact me if you have questions or if I can provide additional information.

Thank you for your support of libraries for the residents of east central Minnesota.

A handwritten signature in cursive script that reads "Carla Lydon".

Carla Lydon, Executive Director
Phone 763-392-0649 clydon@ecrlib.org



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	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
	2020 Budget Request to Counties - historical information															
1																
2	County	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
3	Aitkin	187,568	198,397	216,269	225,552	232,006	\$226,163	224,645	230,242	234,366	231,602	219,932	225,882	224,577	233,220	236,698
4	Chisago	478,435	515,451	561,810	566,738	559,188	\$534,199	533,887	517,833	523,015	543,083	554,211	560,783	572,116	621,401	656,735
5	Isanti	354,615	364,482	392,140	392,811	387,870	\$391,887	386,531	385,480	372,553	368,972	372,933	384,348	410,420	426,627	444,838
6	Kanabec	143,711	150,449	158,772	158,687	146,064	\$170,142	163,875	153,004	151,427	145,402	141,564	144,026	147,942	153,518	159,613
7	Mille Lacs	223,641	230,363	250,278	258,128	257,637	\$260,711	255,568	252,920	251,706	268,029	270,850	273,835	272,321	284,710	290,249
8	Pine	268,259	278,139	299,507	303,276	301,928	\$301,592	293,903	303,010	303,992	302,911	301,025	308,851	306,480	329,722	338,061
9	Total	1,656,229	1,737,281	1,878,776	1,905,191	1,884,692	\$1,884,693	1,858,409	1,842,489	1,837,059	1,860,000	1,860,514	1,899,741	1,933,856	2,049,199	2,126,194
10																
11	Contractual Assessments															
12	Formula-50% Tax Capacity, 25% Population, 25% Registrations						Formula - 1/3 Borrower circulation, 1/3 tax capacity, 1/3 population									
13	County	Year 2006	Year 2007	Year 2008	Year 2009	Year 2010	Year 2011	Year 2012	Year 2013	Year 2014	Year 2015	Year 2016	Year 2017	Year 2018	Year 2019	Year 2020
14	Aitkin	11.33%	11.42%	11.51%	11.84%	12.31%	12.00%	12.09%	12.50%	12.76%	12.45%	11.82%	11.90%	11.61%	11.38%	11.13%
15	Chisago	28.89%	29.67%	29.90%	29.75%	29.67%	28.34%	28.73%	28.11%	28.47%	29.20%	29.79%	29.55%	29.58%	30.32%	30.89%
16	Isanti	21.41%	20.98%	20.87%	20.62%	20.58%	20.79%	20.80%	20.92%	20.28%	19.84%	20.04%	20.25%	21.22%	20.82%	20.92%
17	Kanabec	8.68%	8.66%	8.45%	8.33%	7.75%	9.03%	8.82%	8.30%	8.24%	7.82%	7.61%	7.59%	7.65%	7.49%	7.51%
18	Mille Lacs	13.50%	13.26%	13.32%	13.55%	13.67%	13.83%	13.75%	13.73%	13.70%	14.41%	14.56%	14.43%	14.08%	13.89%	13.65%
19	Pine	16.20%	16.01%	15.94%	15.92%	16.02%	16.00%	15.82%	16.45%	16.55%	16.29%	16.18%	16.27%	15.85%	16.09%	15.90%
20									100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
21																
22										1,837,059	1,860,000	1,860,514	1,899,741	1,933,856	2,049,199	2,126,194



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	A	B	C	D	E	F	G	H	I
1	2020 ECRL Budget Summary								
2		2013 Budget	2014 Budget	2015 Budget	2016 Budget	2017 Budget	2018 Budget	2019 Budget	2020 Budget
3	Counties (Operations)	1,842,489	1,837,059	1,860,000	1,860,514	1,897,724	1,933,856	2,049,199	2,126,194
4	Regional Basic Support (State)	769,282	839,419	839,420	862,188	862,188	853,957	881,408	879,899
5	Miscellaneous	216,500	212,000	210,088	235,300	192,500	157,500	157,500	184,500
6	Local Contracts	57,847	55,161	57,106	57,731	55,860	57,038	70,646	80,015
7	Transfer from previous year:	20,000	20,000	69,119	54,262	124,423	241,474	150,000	100,000
8	Telecommunications	60,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000
9	TOTAL INCOME:	2,966,118	3,028,640	3,100,733	3,134,995	3,197,695	3,308,825	3,373,753	3,435,609
10	Salaries and related expenses	2,085,160	2,119,923	2,186,876	2,196,338	2,247,065	2,370,266	2,427,634	2,444,686
11	Materials (Books, CDs, DVDs, etc.)	420,566	424,765	424,765	435,765	457,187	458,967	467,927	480,967
12	Vehicles (1 Outreach, 1 Delivery, 1 Staff)	33,000	32,000	30,000	30,000	22,500	22,500	21,500	21,700
13	Technical Services & library automation system	74,600	75,660	74,500	72,000	73,450	72,000	67,000	67,000
14	Headquarters building costs	56,592	54,392	54,392	54,392	54,392	54,392	56,392	65,956
15	Equipment & technology costs	12,500	11,500	11,500	11,500	11,500	11,500	11,500	11,500
16	Supplies, photocopiers, printers	55,000	56,000	65,000	65,000	62,000	51,000	51,000	51,000
17	Administrative/Miscellaneous	114,700	106,700	106,000	122,300	121,900	125,500	128,100	141,600
18	Capital - Vehicles	18,000	5,000	15,000	15,000	15,000	10,000	10,000	10,000
19	Capital - Computers, misc.	36,000	77,700	67,700	67,700	67,700	67,700	67,700	76,200
20	Telecommunications	60,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000
21	TOTAL EXPENDITURES:	2,966,118	3,028,640	3,100,733	3,134,995	3,197,694	3,308,825	3,373,753	3,435,609
22									
23	2020 Budget approved by ECRL Board, August 12, 2019								

East Central Regional Library's Mission: Strengthen, Connect, Support