



JUL 0th 2019

ANGELS of McGregor
PO Box 35
McGregor MN 55760

Aitkin County Board of Commissioners
217 2nd St NW Room 130
Aitkin, MN 56431

After extensive analysis, ANGELS of McGregor and Aitkin County CARE have determined that a merger is not the best way forward at this time. The two organizations will continue to collaborate and share services for our clients. ANGELS is pursuing other sources of income that we feel will provide the sustainability that we need.

We have benefitted from the time spent working with the staff and board members of CARE and will continue to take advantage of these relationships. The concept of a merger has not been totally discounted, and if conditions change that would make the merger more advantageous, both organizations are willing to reopen the negotiation process.

Sincerely,

Frank Merry, Co-Chair

Kathryn Beatty, Co-Chair

Cc: Terri Mathis, Aitkin County CARE

AITKIN COUNTY COMMISSIONERS

Aitkin County Courthouse
217 Second Street N.W. - Room 134
Aitkin, MN 56431

June 25, 2019

Minnesota Public Utilities Commission
121 7th Place E, Suite 350
Saint Paul, Minnesota 55101

COPY

Dear Mr. Wolf:

Last June, the Minnesota Public Utilities Commission approved the Enbridge Line 3 Replacement Project. Aitkin County is included in the selected route and we have been planning for this project since PUC approval.

The Aitkin County Board fully supports this project. Enbridge has operated for decades in a small part of our county; we now welcome the new route and the benefits the Line 3 Replacement Project will bring through additional tax revenue, jobs for our residents and increased business. Further, Enbridge has been a good partner to our emergency responders, nonprofits and chambers of commerce by supporting their priorities.

With the route change in August 2018, additional preparation was needed at the county, city and township level. We've worked with Enbridge to ensure the easements, road usage (county and township) and other access agreements were completed to protect Aitkin County's natural resources and with the least inconveniences to residents.

The Aitkin County Board requests the Minnesota Public Utilities Commission hold a meeting as soon as possible to address the issues raised by the Minnesota Court of Appeals on the Environmental Impact Statement. Our county and citizens deserve a process and construction timeline that we can all count on.

Respectfully,



Anne Marcotte, Board Chair
Aitkin County Board of Commissioners

cc: Office of Governor Tim Walz

**MONTHLY STATEMENT OF BUSINESS TRANSACTED IN
OFFICE OF COUNTY RECORDER, AITKIN COUNTY
June 2019**

NATURE OF BUSINESS TRANSACTED	FEES RECEIVED
COUNTY RECORDER FEES	\$150.00
MISC RECEIPTS	\$0.00
COPIES & C/COPIES	\$3,909.60
NOTARY	\$80.00
TORRENS	\$182.00
TORRENS ASSURANCE *** 9.2031	\$21.00
COUNTY GENERAL FUND	\$5,611.50
STATE TREASURY GENERAL FUND *** 9.2036	\$4,210.50
LAND RECORDS COMPLIANCE FUND (UNALLOC) 1-100-195-5529	\$4,411.00
RECORDER TECHNOLOGY FUND 1-100-196-5529	\$4,010.00
COUNTY WELL CERTIFICATE	\$97.50
STATE WELL CERTIFICATE *** 9.2027	\$552.50
COUNTY DEATH CERTIFICATE	\$428.00
STATE DEATH SURCHARGE *** 9.2022	\$492.00
COUNTY BIRTH CERTIFICATES	\$326.00
STATE BIRTH SURCHARGE *** 9.2022	\$148.00
CHILDREN'S SURCHARGE *** 9.2024	\$111.00
LEGISLATIVE SURCHARGE (144.226 SUBD 3 (b)) *** 9.2036	\$370.00
TOTAL DEPOSIT OF CASH OR CHECKS TO THE AITKIN COUNTY TREASURER	\$25,110.60

RECORDING DONE FOR WHICH NO PAYMENT WAS RECEIVED

VETERANS HONORABLE DISCHARGES	\$0.00
AITKIN COUNTY	\$460.00
AITKIN CO ROAD & BRIDGE	\$414.00
OTHERS	\$0.00
TOTAL	\$874.00

Michael T. Moriarty
 Michael T. Moriarty, Aitkin County Recorder

By *Arc Happe, deputy*
 Deputy June 28, 2019

Documents Recorded for Month: 429
 Documents Recorded for Year: 2,073

Previous Year Statistics
Documents Recorded for Month:
Documents Recorded for Year: 6046
Last Year's Monthly Deposit:

Knowledgeable Advice, Valuable Services

MCIT OFFERS MEMBERS a number of services and products to assist them in reducing losses and mitigating risks. Most are provided as part of membership.

CONSULTATION SERVICES

Risk Management

Each risk management consultant can:

- Respond to coverage, liability and risk management concerns.
- Answer coverage questions, provide clarification and property schedule recommendations.
- Review contracts and joint powers agreements from a risk management perspective.
- Help identify potential risks and provide advice on how to manage them.

Loss Control

Each loss control consultant can assist with:

- Written safety programs.
- Hazard identification, such as workplace safety audits and reports.
- Interpretation of OSHA standards.
- Employee injury data analysis.

Loss control consultants also can participate in safety committees, conduct employee safety training and provide loss prevention education resources.

Employee Assistance Program

The Employee Assistance Program offers access to professional counselors for elected officials, member employees and their dependents at no cost to them. The program includes counseling and support for personal issues or work-related concerns that may affect an individual's ability to do his or her job.

The EAP is voluntary and confidential.

Aitkin County's EAP Participation Levels

2017: 4.74%
2018: 5.58%

From 2015-2018, 46 employees reported that counseling through the EAP gave them an alternative to filing a grievance or lawsuit against their employer.

Training for Officials and Employees

- **Seminars, workshops:** Provide practical tips on how to manage risks related to a central issue.
- **On-site presentations:** For county staff related to a number of risk management and loss control concerns.
- **PATROL (Peace Officer Accredited Training Online):** Web-based training for law enforcement staff.
- **Training videos, tutorials:** Lending library and short videos assist members in their employee education.
- **Defensive Driving Training:** On-site sessions give practical tips to improve employee driving safety.

Awareness and Prevention Materials

Based on claims frequency and severity, MCIT develops resources to assist with preventing losses and reducing the severity of claims. Here's a sample:

- Deer-vehicle collision awareness materials
- Quick Take on Safety mini training scripts
- Training Safety Program for injury prevention during law enforcement training activities
- Step Wisely slip and fall prevention program
- Loss control best practices guides for various operations



COMMISSIONERS ARE ENCOURAGED TO ...

- ... Support safety initiatives (e.g., the safety committee and a program to return injured employees to work).
- ... Support and encourage training and education for all employees.
- ... Have contracts reviewed for risk management before signing or approving them.
- ... Promote safety at all levels.
- ... Attend risk management training.
- ... Learn how coverage applies before making final decisions.
- ... Engage MCIT.



MINNESOTA COUNTIES INTERGOVERNMENTAL TRUST

is not an insurance company. Rather, MCIT is a joint powers entity where members pool resources to provide:

- Property, liability and workers' compensation coverage
- Risk management services
- Loss control services

MCIT focuses on providing members cost-effective coverage and quality services tailored to their needs. As a public entity, MCIT is not accountable to shareholders to make a profit.

2019 is a milestone year. MCIT and its members are celebrating 40 years of coming together to manage risks successfully.

40 Successful Years

MEMBERSHIP IS A PRIVILEGE. Since 1979, MCIT members have embraced efforts that ensure the ongoing success of MCIT. Keys to this are MCIT's dedication to addressing the changing needs of its members and the members' commitment to risk management and loss control at all levels within each organization.

The success of the program is built on members' willingness to:

- Support loss prevention and risk management strategies.
- Collaborate with MCIT when losses occur.
- Take reasonable steps to mitigate claims.
- Fulfill financial obligations to MCIT.



MCIT MISSION: Providing Minnesota counties and associated members cost-effective coverage with comprehensive and quality risk management services.

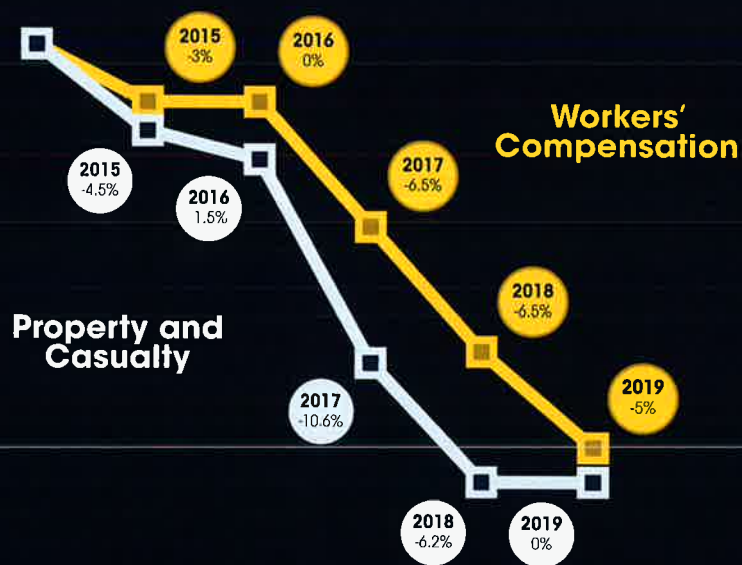
Financially Sound Today and Tomorrow

THE HISTORICAL COST of claims and expenses associated with MCIT operations are used to project the amount of contribution necessary for the next year.

For the past five years and eight of the past 10 years, aggregate property/casualty and workers' compensation contribution rates have declined or remained steady even as ratable exposures continue to increase across the membership year over year.

Since 2010, aggregate rates have decreased 30.8% for property/casualty coverage and 32.1% for workers' compensation coverage.

MCIT AGGREGATE RATES



2018 MCIT AS A WHOLE AND AITKIN COUNTY DIVIDEND

MCIT TOTAL DIVIDEND

\$11.75 million

COUNTY TOTAL DIVIDEND

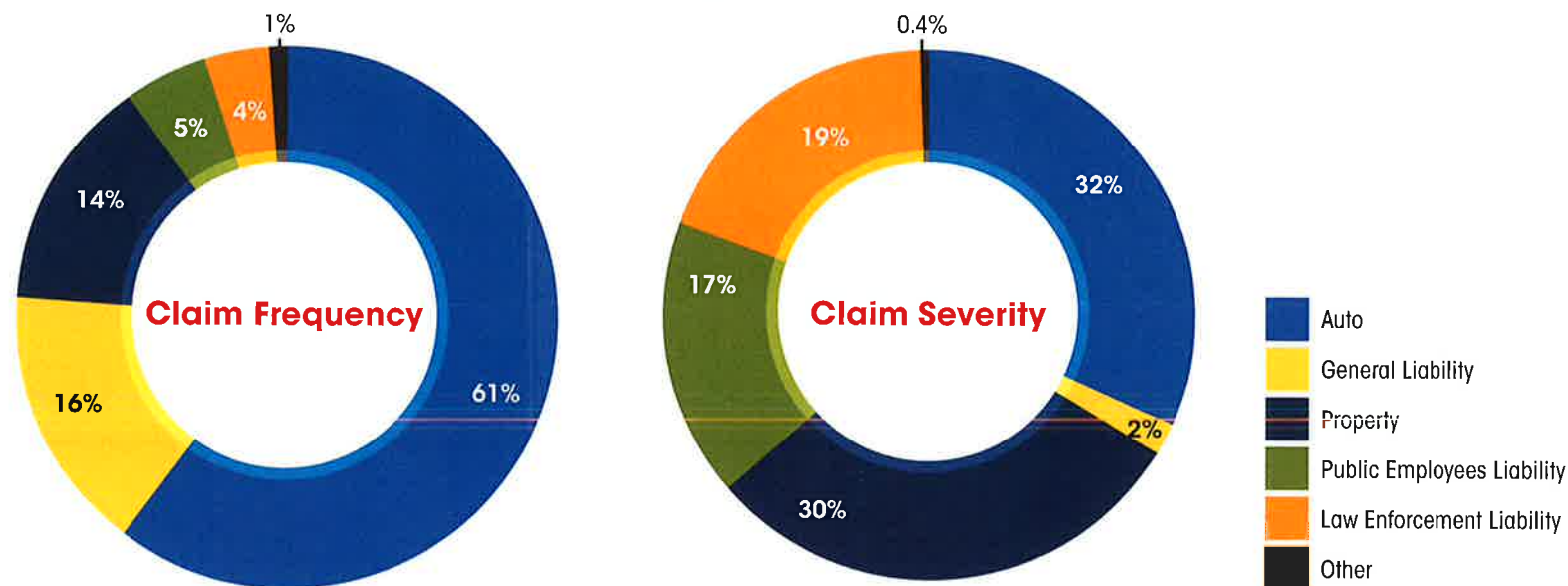
\$ 135,614

28th Dividend Returned in 2018

Dividends reflect MCIT's past claim experience and the performance of MCIT's investments. MCIT only issues a dividend when it is actuarially sound and fiscally prudent.

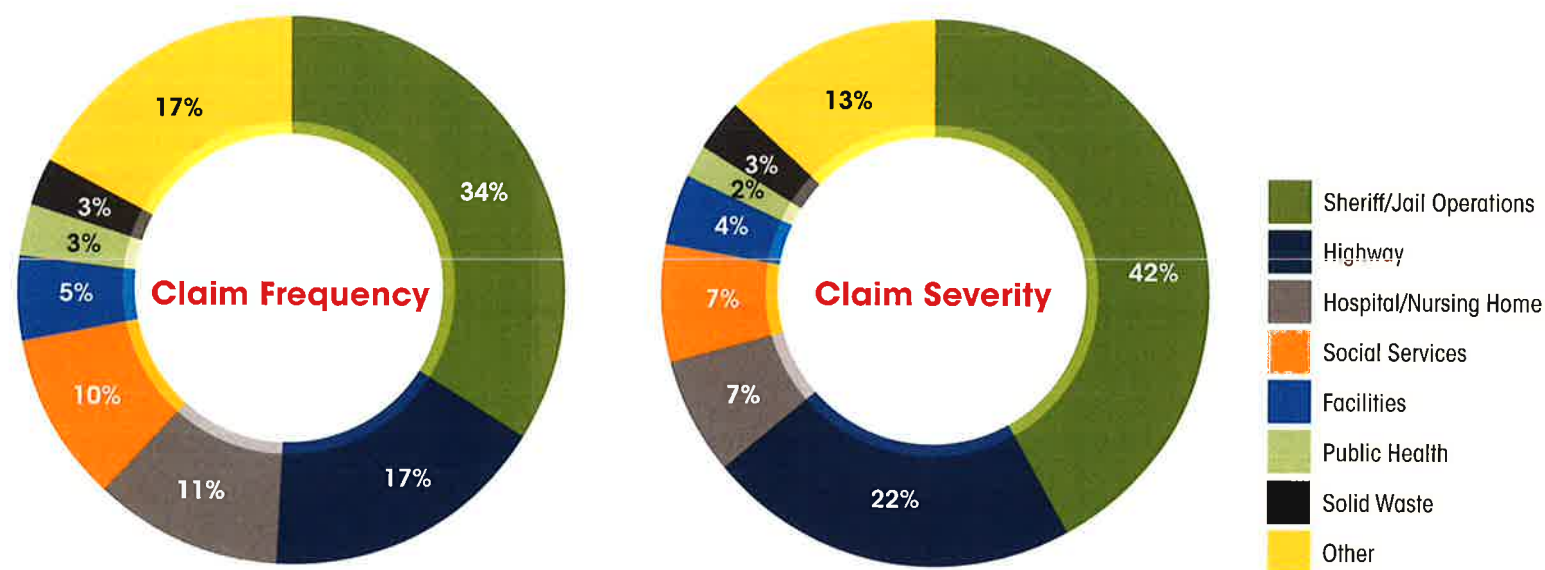
Despite declining investment income and multiyear rate reductions, the MCIT Board announced a dividend in 2018. Although not guaranteed, the board is committed to returning funds to members when appropriate.

MCIT PROPERTY/CASUALTY CLAIMS 2014-2018



Although MCIT does not experience rate property or liability coverage, the frequency and severity of all member claims influence the cost of coverage.

MCIT WORKERS' COMPENSATION CLAIMS 2014-2018



Workers' Compensation Claims Affect County's Contribution

The frequency and severity of work-related injuries and illnesses affect each member's experience modification (mod) factor. This unique factor is part of the formula used to determine a member's annual workers' compensation contribution. Other factors affecting the member's contribution include the

amount of payroll in each employee class code and the rate for each class.

A mod of 1.0 reflects expected claim development. A factor greater than 1.0 can increase the contribution, whereas a factor less than 1.0 can decrease it.

AITKIN COUNTY'S MOD RATE AND COST DIFFERENCE

- The county's mod factor for 2019 is 1.132, resulting in an additional \$21,200 above the base cost of coverage for the year.
- Recent mod factors: 2018, 1.162; 2017, 1.259; 2016, 1.374; 2015, 1.421

NOTABLE COVERAGE ENHANCEMENTS FOR 2019

After extensive research and evaluation, MCIT introduced several coverage enhancements for 2019.



Data compromise/CyberOne coverage limits increased to \$100,000 from \$50,000 and several sublimits increased at no additional cost to members.



Builders risk sublimits increased for the structure from \$500,000 to \$750,000, and for contents damage from \$100,000 to \$150,000 at no additional charge to members.



Liability coverage is now offered for all endorsed drones, regardless of department or use.



Electronic data processing equipment coverage was enhanced to drop the sublimit for equipment while in transit or at a temporary location, to include damaged software up to a limit of \$100,000, increase the extra expense sublimit to \$50,000, and to eliminate the "no one item to exceed" underwriting requirement.



Liability coverage for class III dams as classified by the Department of Natural Resources is now provided. No charge was assessed for this coverage addition.

Aitkin County - Government Center Addition

Date: June 20, 2019

Handout 4C



CATEGORY OF WORK	TRADE CONTRACTOR NAME	ORIGINAL CONTRACT	CHANGE ORDERS	ADJUSTED CONTRACT	PAID TO DATE	BALANCE TO FINISH	
1	Earthwork / Utilities / Improvements / Demo.	Eagle Construction	\$652,666.00	-\$6,831.25	\$645,834.75	\$335,729.00	\$310,105.75
2	Concrete	Thompson Construction of Princeton, Inc.	\$236,442.00	\$8,356.00	\$244,798.00	\$162,425.30	\$82,372.70
3	Masonry	Harbor City Masonry	\$690,990.00	\$21,126.08	\$712,116.08	\$505,755.80	\$206,360.28
4	Steel Erection	Roden Iron	\$220,000.00	-\$1,525.00	\$218,475.00	\$192,351.25	\$26,123.75
5	Carpentry	Gopher State Contractors	\$245,300.00	\$1,897.28	\$247,197.28	\$83,184.14	\$164,013.14
6 & 20	Roofing / HVAC	Thelen Heating & Roofing	\$720,000.00	\$96,480.00	\$816,480.00	\$503,186.50	\$313,293.50
7	Metal Wall Panels	Progressive Building Systems	\$226,000.00	\$1,443.00	\$227,443.00	\$7,079.40	\$220,363.60
8	Joint Sealants	Sunrise Specialties	\$51,750.00	\$0.00	\$51,750.00	\$0.00	\$51,750.00
9	Coiling Grilles	Garage Door Store	\$49,950.00	\$0.00	\$49,950.00	\$47,452.50	\$2,497.50
9A	Folding Panel Partitions	Skold Specialty Contracting	\$15,340.00	\$1,050.00	\$16,390.00	\$5,989.75	\$10,400.25
10	Aluminum Windows / Doors & Glazing	Anderson Glass Co.	\$315,100.00	\$6,700.00	\$321,800.00	\$86,830.00	\$234,970.00
11	Gypsum Board	Olympic Companies	\$889,350.00	\$47,795.00	\$937,145.00	\$709,033.93	\$228,111.07
12	Tile	Dorholt Tile	\$207,164.00	-\$5,855.00	\$201,309.00	\$23,892.50	\$177,416.50
13	Acoustical Treatments	Twin City Acoustics	\$298,873.00	-\$257.00	\$298,616.00	\$5,350.40	\$293,265.60
14	Flooring	Contract Tile & Carpet	\$134,768.00	\$1,425.00	\$136,193.00	\$0.00	\$136,193.00
16	Painting	Fransen Decorating	\$209,750.00	-\$45,046.00	\$164,704.00	\$6,708.82	\$157,995.18
17	Elevator	MEI Total Elevator	\$258,232.00	\$0.00	\$258,232.00	\$0.00	\$258,232.00
18	Fire Protection	LVC Companies	\$244,800.00	\$0.00	\$244,800.00	\$177,365.00	\$67,435.00
19	Plumbing / Piping	Masters Plumbing & Heating	\$845,000.00	\$68,384.92	\$913,384.92	\$560,593.01	\$352,791.91
21	Controls	Honeywell	\$205,970.00	\$37,522.00	\$243,492.00	\$159,091.72	\$84,400.28
22	Testing / Adjusting & Balancing	SMB of MN	\$34,700.00	\$0.00	\$34,700.00	\$0.00	\$34,700.00
23	Electrical / Communications / Security	Holden Electric Co., Inc.	\$974,350.00	\$56,296.07	\$1,030,646.07	\$689,993.24	\$340,652.83
24	Steel Supply - Material Only	Thumbek Steel	\$419,600.00	\$7,720.50	\$427,320.50	\$364,747.76	\$62,572.74
25	Standard Doors / Frames / Hardware (material only)	Sell Hardware	\$106,785.00	\$10,218.00	\$117,003.00	\$19,745.75	\$97,257.25
26	Casework (material only)	Northwest Cabinets	\$163,676.00	\$3,206.83	\$166,882.83	\$0.00	\$166,882.83
27	Specialties (material only)	Bartley Sales Company, Inc.	\$36,523.00	\$3,658.00	\$40,181.00	\$2,308.50	\$37,872.50
TRADE CONTRACTOR TOTAL:			\$8,453,079.00	\$313,764.43	\$8,766,843.43	\$4,648,814.27	\$4,118,029.16
Contingency	Budget	\$537,436.00	-\$313,764.43	\$223,671.57	\$0.00	\$223,671.57	
General Conditions	Budget	\$688,066.00	\$0.00	\$688,066.00	\$453,463.42	\$234,602.58	
CM Fee	Contegrity Group, Inc.	\$261,495.00	\$0.00	\$261,495.00	\$161,095.92	\$100,399.08	
Permitting	Budget	\$62,500.00	\$0.00	\$62,500.00	\$62,500.00	\$0.00	
Architect & Engineer Fee	BKV Group	\$634,000.00	\$0.00	\$634,000.00	\$572,069.20	\$61,930.80	
Architect Reimbursables	BKV Group	\$20,000.00	\$0.00	\$20,000.00	\$9,612.80	\$10,387.20	
CONSTRUCTION TOTAL:			\$10,656,576.00	\$0.00	\$10,656,576.00	\$5,907,555.61	\$4,749,020.39
Owner Items							
Asbestos Abatement	Arrowhead / ACCT (Allowance)	\$65,000.00	\$0.00	\$65,000.00	\$23,071.33	\$41,928.67	
FF&E	Budget	\$235,490.00	\$0.00	\$235,490.00	\$12,109.13	\$223,380.87	
Historic Assessment	Summit Envirosolutions	\$7,297.60	\$0.00	\$7,297.60	\$7,119.05	\$178.55	
Finance Costs - Allowance	Springsted / Dorsey / Moody's	\$31,500.00	\$0.00	\$31,500.00	\$31,500.00	\$0.00	
PROJECT TOTAL:			\$10,995,863.60	\$0.00	\$10,995,863.60	\$5,981,355.12	\$5,014,508.48

