



Aitkin
County

Board of County Commissioners Agenda Request

20
Agenda Item #

Requested Meeting Date: April 23, 2019

Title of Item: HRA Board Openings

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sue Bingham		Department: Administration
Presenter (Name and Title): n/a		Estimated Time Needed:
Summary of Issue: The Housing and Redevelopment Authority (HRA) has two openings: District 4 - One application was received Resident - One application was received, along with a letter from Nancy J. Houg, HRA Executive Director All documentation is attached for your review.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Appoint JoLynn Kullhem as the HRA District 4 Board member, and Laura Emanuel as the HRA Resident Board member.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

NEWS RELEASE

AITKIN COUNTY HAS ONE OPENING ON THE FOLLOWING COMMITTEE:

Aitkin County Housing Authority Board

District 4

Term: 5 Years

Function:

To address itself to the housing problems of the county, such as substandard or blighted areas which cannot be redeveloped without government assistance or the shortage of decent, safe and sanitary housing available to persons of low income: initiate grant applications to state and federal agencies for construction of housing.

Qualifications:

- Resident of Aitkin County
- Membership is based on program participation; knowledge of housing needs of the county
- Current participation in a Housing Program in the service area
- Genuine interest in affordable Housing programs

Meetings & Compensation:

- Thirteen meetings each year (monthly plus annual)
- Fourth Wednesday of each month at 9:30 a.m.
- Travel required
- Mileage; \$35.00 per diem; expenses for out of town trips

Applications will be accepted until Noon on March 15, 2019, or until filled. Applications can be found on the Aitkin County website or mailed to you if requested. Please contact Nancy J. Houg at: nancy@aitkinhra.org for more information.

The Aitkin County Board of Commissioners will make the committee selections from submitted applications at an upcoming County Board meeting. All applicants will receive notification by mail whether or not they have been selected.

**MINNESOTA OPEN APPOINTMENT ACT
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY**

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Housing and Redevelopment Authority

AITKIN COUNTY COMMISSIONER DISTRICT 4

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

There are several experiences that have contributed to my knowledge of affordable housing struggles in Aitkin County including working for the Advocates Against Domestic Abuse (AADA) and difficulty finding housing for people trying to leave abusive homes, serving on the boards of Aitkin County CARE and the Child Abuse Prevention Council learning of substandard housing for seniors and children, and as the Acting Administrator at Aitkin Health Services working to identify appropriate discharge locations for seniors
I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

[Signature]
Signature of Applicant

4.8.2019
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes No

Is this application submitted at the suggestion of appointing authority? Yes No

**Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW – Room 134, Aitkin, MN 56431**

**HOUSING & REDEVELOPMENT AUTHORITY
OF
AITKIN COUNTY**

NANCY J. JOHNSON-HOUG
Executive Director
nancy@aitkinhra.org

215 – 3rd St. SE
Aitkin, MN 56431
Phone: (218) 927-2151
Fax: (218) 927-4159

April 5, 2019

Jessica Seibert
Aitkin County Administrator
Aitkin County Courthouse
Aitkin, MN 56431

Dear Jessica,

Enclosed is the application for the HRA Board position that is currently open for a Resident Board member. We have completed the process as detailed in accordance with HRA By-laws. At the recent Regular Meeting of the Aitkin County HRA the application was reviewed with Board and a unanimous vote of recommendation was received. At this time the HRA Board would like to recommend for appointment Ms. Laura Emanuel for the position of Resident Board member.

The Housing Authority By-laws allow for a Resident Board position, it is not a required position, but recommended.

If you have any questions on this process, please feel free to contact me, (218) 927-2151.

Sincerely,



Nancy J. Johnson Houg
Executive Director
Housing & Redevelopment Authority of Aitkin County

Enclosures (1)

NJH

cc: file

**MINNESOTA OPEN APPOINTMENT ACT
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY**

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

~~AITKIN COUNTY COMMISSIONER DISTRICT~~ Resident

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

- 6 years active duty - Military
- 8 years Reserve - Russian Linguist
- 40 years married - husband was career military.
- 2 children.
- 4 grandchild
- Coordinator of Community Cafe - managed volunteers Grand Rapids
- Very adventurous life - lots of travel.
- Retired to Grand Rapids area.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Laura Emanuel

3-26-19

Signature of Applicant

Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes No

Is this application submitted at the suggestion of appointing authority? Yes No

**Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW - Room 134, Aitkin, MN 56431**

NAME OF APPLICANT: Laura Emanuel

STREET ADDRESS OF APPLICANT: _____ PHONE NUMBERS: _____
_____ DAYS _____
_____ EVENINGS _____

For Office Use Only

Date Appointed: _____ Date of Term Expiration: _____ Term #: _____