



# Board of County Commissioners Agenda Request

**2E**  
Agenda Item #

**Requested Meeting Date:** March 12, 2019

**Title of Item:** Approve Purchase of Vehicle

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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<b>Submitted by:</b> Terry Neff, Environmental Services Director	<b>Department:</b> Environmental Services
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<b>Presenter (Name and Title):</b> Terry Neff, Environmental Services Director	<b>Estimated Time Needed:</b> 5 minutes
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**Summary of Issue:**

I am requesting to purchase a vehicle for the Environmental Services Department and trade in the existing vehicle (see attached memorandum). The purchase of the vehicle was included in the Capitol Improvement Plan with funds for purchase from the Solid Waste Reserve fund.

**Alternatives, Options, Effects on Others/Comments:**

The alternative would be to not purchase a replacement vehicle and continue to drive the existing car which is no longer reliable.

**Recommended Action/Motion:**

Approve purchase of the used 2017 Escape from Aitkin Motor Company.

**Financial Impact:**

Is there a cost associated with this request?     Yes     No

What is the total cost, with tax and shipping? \$ 16,800.00 plus transfer costs

Is this budgeted?     Yes     No    *Please Explain:*

Solid waste reserves would be used to purchase the vehicle.

**Aitkin County Environmental Services Planning and Zoning**  
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**Room 100**  
**Aitkin, MN 56431**  
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**MEMORANDUM**

**DATE:** March 4, 2019  
**TO:** Aitkin County Board of Commissioners  
**FROM:** Terry Neff, Environmental Services Director   
**RE:** Recommendation to purchase vehicle from quotes received 3/1/2019

On February 6, 2019, I sent a letter to Aitkin Motor Company and Brandl GM requesting quotes for a used 4 wheel drive SUV with less than 30,000 miles and a new 4 wheel drive SUV. Quotes included the trade in of our 2004 Ford Taurus. Both dealers responded back with quotes for a new SUV and only Aitkin Motor Company quoted a used SUV. Kevin Turnock, Zoning Inspector and I inspected the used SUV at Aitkin Motor Company. Below are the quoted prices for the requested vehicles.

1. 2017 Ford Escape SE AWD with 29,913 miles from Aitkin Motor for \$16,800.00
2. 2019 Ford Escape SE 4 Wheel Drive with 10 miles from Aitkin Motor for \$23,595.00
3. 2019 Chevrolet Equinox LS AWD with less than miles from Brandl GM for \$22,570.00

It is staff's recommendation to purchase the used 2017 Ford Escape from Aitkin Motor Company for \$16,800.00 plus any transfer costs.