



Board of County Commissioners Agenda Request

2H
 Agenda Item #

Requested Meeting Date: February 26, 2019

Title of Item: Support of Grant for Grooming Equipment for X-Country Ski Trails

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Rich Courtemanche		Department: Land
Presenter (Name and Title): Rich Courtemanche - Land Commissioner		Estimated Time Needed:
Summary of Issue: Aitkin County Land Department (ACLD) maintains three (3) cross country ski trails (Lang Lake, Vispo, and No Achen). The trail grooming equipment is aging and needs to be replaced. ACLD is applying for a federal grant that helps fund trail grooming equipment. The federal grant application requires support for application from the local government unit and if awarded, Aitkin County supports accepting the award. Application attached.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt resolution of support for trail grant application.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i> Match \$8,600 from sale of old equipment and ski trail GIA monies Grant Request \$25,800 Total Project \$34,400		

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED February 26, 2019

By Commissioner: xx

20190226-0xx

Federal Recreational Trail Program Grant Application

WHEREAS, Aitkin County supports the grant application made to the Minnesota Department of Natural Resources for the Federal Recreational Trail Program. The application is to purchase snowmobile grooming equipment for the Aitkin County Cross Country Ski Trail System. The trail systems to be groomed include Long Lake Conservation Center, Vispo, and No Achen, and

WHEREAS, Aitkin County recognizes the twenty-five (25) percent match requirement for the Federal Recreational Trail Program, and has secured the matching funds

NOW, THEREFORE, BE IT RESOLVED, if Aitkin County is awarded a grant by the Minnesota Department of Natural resources, Aitkin County agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. Aitkin County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED that the applicant has read the Conflict of Interest Policy contained in the Trail Program Grant Manual and certifies it will report any actual, potential, perceived, or organizational conflicts of interest upon discovery to the state related to the application or grant award.

BE IT FURTHER RESOLVED, the Aitkin County names the fiscal agent for the Aitkin County for this project as:

Beth Haasken, Clerk
Aitkin County Land Department
502 Minnesota Ave N.
Aitkin, MN 56431

BE IT FURTHER RESOLVED, Aitkin County hereby assures the grooming equipment acquired through this grant will be maintained for no less than twenty (20) years as required by the Federal Recreational Trail Grant Program or until such time as appropriate disposition actions are approved by the Minnesota Department of Natural Resources.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 26th day of February 2019, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 26th day of February 2019

Jessica Seibert
County Administrator



FEDERAL RECREATIONAL TRAIL PROGRAM 2019 Equipment Grant Application INSTRUCTIONS

Delete this page before submitting Application



Before completing this application read and study the program manual, all information on the program website, and these instructions.

APPLICATION DUE DATE: February 28, 2019

COMPLETING THE APPLICATION:

- Carefully review the Project Eligibility section of the program manual to understand the different requirements and eligible expenditures.
- **Equipment purchases at or above \$75,000 require a 50% secured cash match and those purchases below \$75,000 require a 25% secured cash match.**
- Type all responses within the blank boxes associated with each question. Do not type your answers in the same box as the question. For location and site maps, you may insert these as separate pages immediately following each question.
- Replace the sample resolution page with the actual approved resolution.
- DO NOT change the format of this document.
- Respond to all of the required questions and provide all required documents, including those outlined in the Attachment Checklist. Failure to complete the application appropriately will mean that the project will not be considered for funding.
- Please keep answers as brief and concise as possible. Answers should focus on the project for which the funds will be utilized.

HOW TO SUBMIT THE APPLICATION:

Applications are to be submitted electronically in a ".pdf" format by the due date above. Paper submission of applications will no longer be accepted. To submit the application, email a pdf version of the application and attachments to Trailgrants.DNR@state.mn.us. This is the official submittal email box. Submitting to any other email will not be accepted. Format the entire application, including all attachments, as one pdf document with all pages 8 ½" by 11" in dimension. After submission, make sure you have received a confirmation email that your application has arrived in a useable format by the due date. **A confirmation email should arrive within one business day after you have submitted your application.** Each email is opened to insure the files are readable and then followed with a confirmation email. Applications submitted in an unusable format will NOT be considered for funding. If there are any questions about submitting the application please contact the program staff below.

GENERAL INFORMATION:

This is a competitive program. Staff members are available to discuss your project or review application materials. You are encouraged to submit any draft application or materials by February 1, 2019 if you would like staff to provide comments. For assistance, please contact:

Daniel Golner, Grant Coordinator
daniel.golner@state.mn.us
(651) 259-5599



FEDERAL RECREATIONAL TRAIL PROGRAM 2019 Equipment Grant Application

Project #	
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1) GENERAL CONTACT INFORMATION:

Grant Applicant (Unit of Government Required):	Aitkin County Land Department
Contact Person:	Brad Krause
Contact Title:	Forest Tech.
Mailing Address:	502 Minnesota Ave N Aitkin, MN 56431
Phone:	218-927-7364
Email address:	brad.krause@co.aitkin.mn.us
<i>If the project has a trail club, organization, or project partner, please include below:</i>	
Organization/Club Name:	
Contact Person:	
Contact Title:	
Mailing Address:	
Phone:	
Email address:	

2) GENERAL PROJECT INFORMATION:

Project Name:	Reviving Aitkin County's Winter Recreation
Project Summary <i>(30 words or less):</i>	Purchasing new ski trail grooming equipment to replace current machines that are beyond repair.
Project Completion Date:	November 2019
Trail Name:	No Achen, Vispo and Long Lake Ski trails
Website with Trail Info:	http://www.co.aitkin.mn.us/departments/Land/recreation/winter.html

3) FINANCIAL INFORMATION:

Grant Request:	\$25,800.00	Source of Cash Match (describe below in the box next to \$ amount):	Are match funds secured? (Yes/No)	Grant-in-Aid Funds (Yes/No)
Matching Funds (25% match required for purchases <\$75k; = or > \$75k, match is 50%):	\$ 8,600.00	Sale of old equipment	No	No
	\$			
	\$			
Total Purchase Cost:	\$34,400.00	(Grant Request + Matching Funds must = Total Purchase Cost)		
If this project has received federal funding through the Enhancements Program or Transportation Alternative Program, please indicate which year the project is programmed for construction?			FFY:	

4) PURCHASE LOCATION:

County Equipment will be Located:	502 Minnesota Ave N Aitkin, MN 56431
State Legislative (House) District:	10B
State Senate District:	10
State House Representative: (name)	Dale Lueck
State Senator: (name)	Carrie Ruud
Congressional District:	8

5) RECREATIONAL USES FOR EQUIPMENT PURCHASE:

5A) Indicate the existing or proposed uses of the trail under primary use and the secondary recreation uses which will directly benefit from the proposed equipment purchase:

Primary Use	Secondary Use	
	X	Walking/Hiking
	X	Bicycling
		Mountain Bicycling
		Horseback Riding
x		Cross-Country Skiing
		In-Line Skating
		Snowmobiling
		ATV Riding
		Off-Highway Motorcycling
		Off-Road Vehicles (4x4, Jeep, etc.)
	x	Other (specify): Sledding

5B) Describe/Justify how each of the above identified primary and/or secondary trail user groups will benefit from the project. Response required for each identified use above. Letters of support attached to this application for both primary and secondary usage strongly encouraged. See manual for secondary usage criteria.

-Primary use will be cross country skiing. Skiers will benefit by having a consistently maintained trail base and properly groomed track for both classic and skate ski trails.
 - Secondary uses include walking/hiking, snowshoeing, fat tire bicycling, and sledding. A groomed surface will allow for ease of walking, hiking, and snowshoeing, along with fat tire bicycling. All of these activities are allowed on Aitkin County ski trails. Aitkin County also has the only publicly maintained sledding hill in the county, which is located at the Vispo Ski Trail.

6) EQUIPMENT PURCHASE DESCRIPTION:

Provide a description sufficient enough to understand the purchase. Provide specifications of the equipment for which you are seeking assistance. Include make and model of equipment, as well as an invoice showing estimate of cost as an attachment (see attachment checklist). Use the box below.

Tidd Tech G2 7' groomer
John Deere XUV 835M HVAC
UP manufacturing 8' (ABR roller)

Tidd Tech

ALM2, LLC
 1100 Roundhouse Road
 Spooner, WI 54801
 1-877-843-3832

Quote

Date	Quote #
1/29/2019	70286

Name / Address
Aitkin County Land Department Brad Krause 502 Minnesota Av. North Aitkin, MN 56431

Ship To
WILL PICK UP

P.O. No.	Terms	FOB
	Prepaid	Spooner, WI

Item	Qty	Description	Cost	Total
012366-04	1	G2-7, Seven Foot Generation 2 Groomer, (Rev 2014), ea. Includes: Logo hitch gussett; Depth Control System; adjustable weight; posts; slotted side flap arms	5,549.00	5,549.00
012315-02	1	G2-TS, G2 Tracksetter with electric actuator, ea.	1,599.00	1,599.00
012368-01	1	Wheel IGT, G2, ea.	360.00	360.00
		Subtotal		7,508.00
Shipping		WILL PICK UP	0.00	0.00
Payment		Product will be shipped upon payment in full.	0.00	0.00
		Accepted forms of payment: check, credit card, ACH, wire transfer Please note: check must clear bank before product will be shipped. Credit card payment will be charged a 2% courtesy fee - American Express 2.81%		
		Out-of-state sale, exempt from sales tax	0.00%	0.00

This quote is valid for 30 days unless otherwise noted in description. All funds are USD \$

Total	\$7,508.00
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Quote Summary

Prepared For:

Aitkin County Land Department
Brad Krause
502 Mn Ave. N
Aitkin, MN 56431
Home: 218-232-5270
brad.krause@co.aitkin.mn.us

Prepared By:

Gary Miller
Midwest Machinery Co.
1120 2nd Street Nw
Aitkin, MN 56431
Phone: 218-927-2140
Mobile: 218-851-3737
gmiller@mmcjd.com

Quote Id: 18795200
Created On: 11 January 2019
Last Modified On: 29 January 2019
Expiration Date: 31 January 2019

Equipment Summary	Suggested List	Selling Price	Qty	Extended
SOU CY WSS4 Tracks	\$ 6,149.00	\$ 4,795.00 X	1 =	\$ 4,795.00
JOHN DEERE XUV835M HVAC (MY19)	\$ 24,723.00	\$ 20,500.00 X	1 =	\$ 20,500.00
Equipment Total				\$ 25,295.00

Quote Summary

Equipment Total	\$ 25,295.00
SubTotal	\$ 25,295.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 25,295.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 25,295.00

Salesperson : X _____

Accepted By : X _____

Confidential

ABR TRAILS

ROLLER PRICE LIST

6 ½ foot roller (24 inch ID diameter) shown with compactor

Our rollers are manufactured locally here in Michigan. We use an open design with a HD double pillow block bearing that has a grease fitting. Our finish is a durable blue powder coat, that snow does not stick to. The rollers come with an ice cutter that keeps the roller clean. Attached compactors are an option and can leave a skiable surface for skating.

The prices revised October 20, 2018

Description	frame width	roller width	compactor width	Unit Price
24 inch ID diameter				
4 foot roller	45.5 in	41.5 in	NA	\$950
4 foot roller	45.5 in	41.5 in	40.75 in	\$1,400
5 ½ foot roller	64.25 in	55.5 in	NA	\$1,000
5 ½ foot roller	64.25 in	55.5 in	59.5 in	\$1,500
6 ½ foot roller	78.5 in	70 in	NA	\$1050
6 ½ foot roller	78.5 in	70 in	73.75 in	\$1,650
8 foot roller	102.5 in	93.5 in	NA	\$1,300
8 foot roller	102.5 in	93.5 in	97.75 in	\$1,950
36 inch ID diameter				
6 ½ foot roller	78.5 in	70 in	NA	call
6 ½ foot roller	78.5 in	70 in	73.75 in	call
8 foot roller	102.5 in	93.5 in	NA	call
8 foot roller	102.5 in	93.5 in	97.75 in	call

7) EQUIPMENT PURCHASE COST BREAKDOWN:

Identify each recreational trail/facility being proposed for funding. Provide a short quantitative description of the purchase, the total estimated cost and the expected purchase date for each piece of equipment. Add or delete rows in the text boxes below as appropriate.

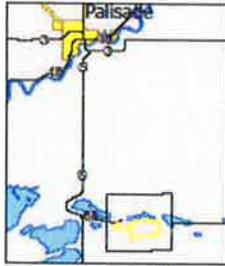
Equipment Name	Description	Estimated Cost	Expected Purchase Date
UTV	825I John Deere	25,500	11-04-19
Groomer /Track setter	Tidd Tech 7' Ginzu 108"	7,600	11-04-19
Roller	ABR Roller	1,300	11-04-19
Total		\$34,400	

8) EQUIPMENT WORK AREA LOCATION MAP:

It is important for reviewers to have an idea of where in the state and/or your region the purchase being proposed will be utilized. This map is to be 8 ½ X 11 in size **ONLY, in color** and able to show where the purchase will generally be utilized within the state or region. So typically the scale of this map is large. Insert the map here.

LONG LAKE CONSERVATION CENTER 5K XC-SKI TRAIL

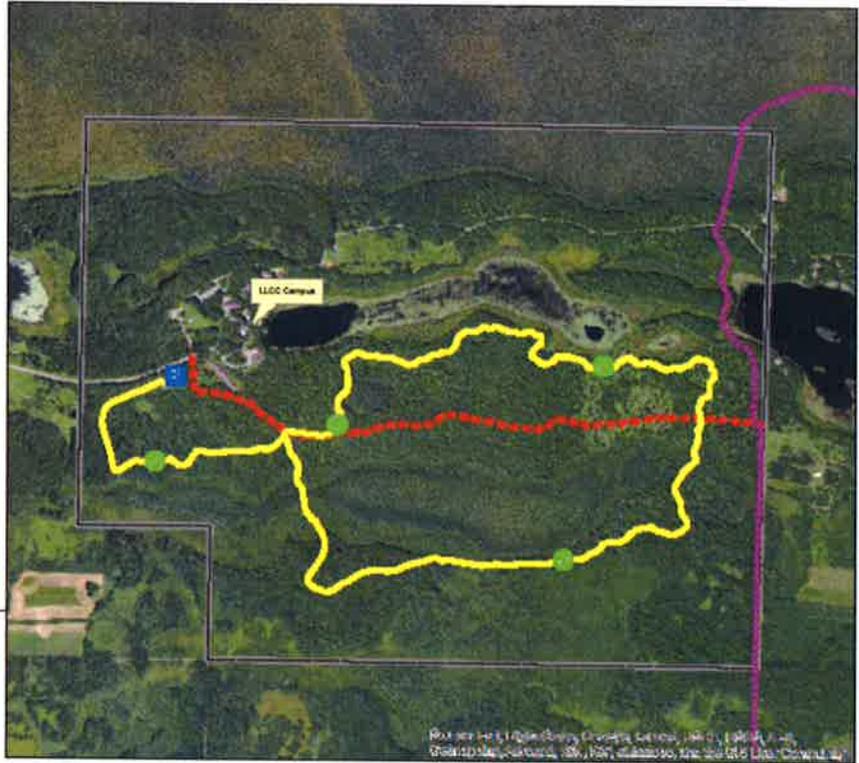
-  LLCC Boundary
-  Private Easement Road
-  Classic Sking Only
-  Snowmobile Trail
-  Parking
-  Drop



Trail is located approximately 6 miles South of the City of Palisades on County Road 8B (436th Ln.)

For additional information please contact:
 Adirondack Land Department @ 315-437-7364
 adl@adl.org
 www.adl.org

Trail provided and maintained by the Adirondack Land Department.



Map uses 2011 Aerial Imagery, Copyright © 2011, Esri, Inc. All rights reserved. Trail is provided by Adirondack Land Department, Palisades, NY. All other rights reserved.

Map prepared by Adirondack GIS for graphic display purposes only. Adirondack assumes no liability for any errors, omissions or inaccuracies herein contained.



Adirondack
 Date: 1/2012

Vispo Cross-Country Ski Trail & Sledding Hill

3.5 Km (2.1 Mi.)



Trail is located approximately 1.3 miles
Southwest of Otley, 1.5 miles West of
State Hwy 47 on 298th St.

- Parking
- Picnic Area
- Overlook
- Sledding Hill
- Classic Skiing Only
- Maintained Road
- Easy

Distances shown are in Kilometers.



Trail provided and maintained by the
Atkins County Land Department.



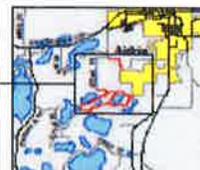
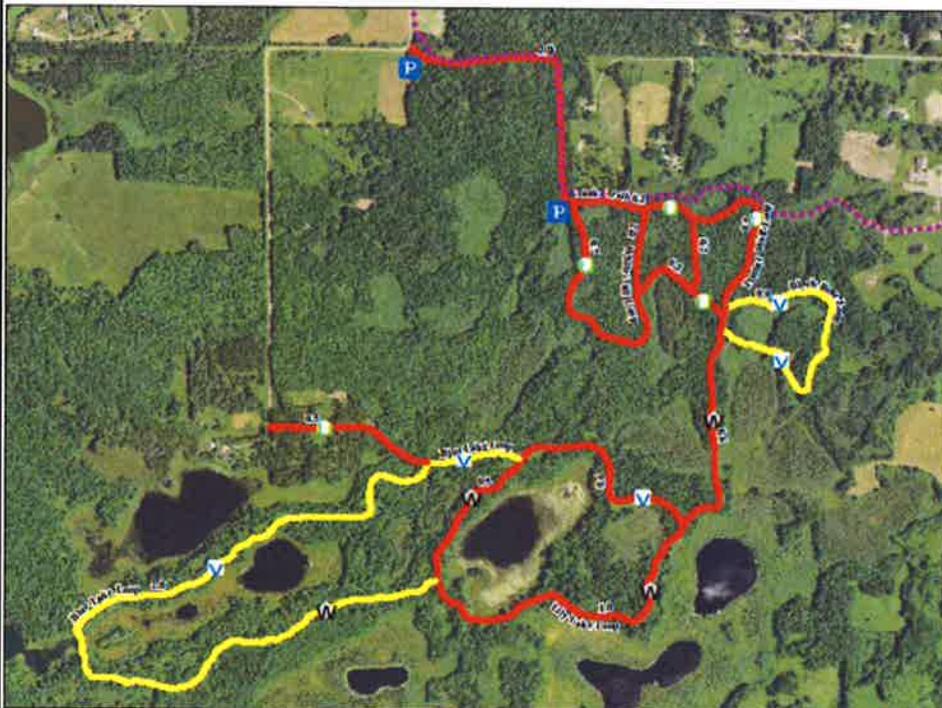
Author: D.H.
Date: 07/2018

Please stay on designated trails and respect
private property.

For additional information please contact:
Atkins County Land Department © 218-927-7364
ack@co.atkins.mn.us
www.co.atkins.mn.us

No Achen Bicentennial XC-Ski Trail (Tank Trails)

0.2 Km (5.9 MI.)



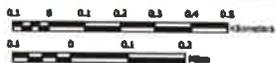
Trail is located approximately 1.5 miles West of US 199 and State Hwy 210 intersection in Achen, then South on CR 41 (402nd Pk) .75 miles South to parking lot.

- W** Difficult - 3.3 Km, 2.1 MI.
- V** Intermediate - 3.1 Km, 2 MI.
- E** Easy - 2.8 Km, 1.8 MI.
- P** Parking
- Red Line** State & Classic Skiing
- Yellow Line** Classic Skiing Only
- Red Line** Access Road - 0.9 Km, 0.5 MI.
- Pink Dotted Line** Snowmobile Trail

Trail distances shown are in kilometers and are measured between trail intersections.



Trail provided and maintained by the Achen County Land Department.



10' Elevation Contour Interval

Trail access courtesy of private property owners. Please stay on designated trails and respect private property.

Trails maintained using local Grant in Aid funding.

For additional information please contact:
Achen County Land Department @ 218-927-7364
ack@co.achen.mn.us
www.co.achen.mn.us

Author: GH
Date: 3/7/2018

9) CURRENT ABILITY TO MAINTAIN TRAILS:

9A) If within the Grant-in-Aid Program, how many miles of trail are groomed / maintained AND how much GIA funding was awarded in the most recent year? Use the box below.

19K Classic ski trails
6 K Skate ski lanes

GIA Funding for 2017 was \$3,080

9B) Provide the following information for each piece of grooming / maintenance equipment you presently own. Use the boxes below.

Description of equipment (type, make, model, year manufactured):	Total operating hours for each piece of grooming/ maintenance equipment you presently own:	Condition of each piece of equipment and estimated value:
Tracked Groomer Piston Bully canyon 2005	930 hours	Fair, Engine issues as well as electric control issues. \$20,000
2003Ginzu Tube drag	16 years of trail grooming	Poor, many broken pieces. \$0

9C) Does your club/organization maintain trails not in the GIA Program, and if so, how many miles? Are any trails maintained through contracts (other than GIA), and if so, how many miles? Use the box below.

4K classic ski trails No Contracts
4K skate ski lanes
Groomed sledding hill
1k Learn to skate at Long lake Conservation center.

10) EVIDENCE OF APPLICANT CAPABILITY:

Demonstrate your ability to complete the purchase, subsequently operate and maintain it, and protect the equipment after purchase. Specifically provide evidence of successful and timely completion of other such purchases. Discuss where and how the equipment will be housed. Use the box below.

Through this grant and the sale of the current grooming equipment, funds will be adequate to purchase the new grooming equipment. I took the time to do research on different options for grooming ski trails in order to get the best performing equipment for the lowest cost. Consideration revolved around local dealers that will be available to work on grooming equipment in a timely manner. Consideration was also given to the grooming equipment that allows operators easy and efficient maneuverability. Equipment will be stored at our main shop which is staffed 5 days a week during skiing season. In the offseason, the equipment will be stored at our locked cold storage facility a quarter mile from our shop.

11) PUBLIC NEED FOR AND BENEFIT OF PURCHASE:

Why should this project be funded? What safety concerns will be addressed with this project? Is there urgency to move ahead with this project now, and what consequences are looming? Demonstrate the benefit from this purchase compared to the total cost? How many people would be expected to use the trail maintained with this equipment over the course of one year? Use the box below.

The state of Aitkin County's ski trail grooming equipment is at a breaking point where minor repairs are no longer a viable option, and major repairs cannot be done locally or feasibly. The constant break down of equipment leaves trails in poor conditions and local skiers frustrated with inconsistently groomed trails. Proper functioning grooming equipment allows for a smoother and more solid trail base. Without working ice cleavers, we were unable to break up ice pack and create a better, safer skiing surface this winter after freezing rain conditions. Proper sized grooming equipment also allows for fewer passes to create a smooth consistent skate lane as well as classic track.

12) CONTEXT OF PURCHASE IN A WIDER PLAN:

Demonstrate compatibility with local/area/state trail plans, and compatibility with plans guiding management of trail systems, etc. What relationship does the proposed purchase have to other outdoor recreation facilities and trails? Use the box below.

Aitkin County grooms trails in cooperative agreement for the City of Aitkin (No Achen) and Long Lake Conservation Center (Environmental Learning Center). The Aitkin County recreational plan outlines the importance of the varied recreational experiences provided by the Aitkin County Parks and Trails program and includes snowmobile, ATV, hunter/walking trails, water trails, equestrian, birding and wildlife, biking, and Cross Country ski trails.

<http://www.co.aitkin.mn.us/Departments/Land/pdf/ACLDRcPlanFinal2010.pdf>

Aitkin County is the sole provider in the 1.2 million acre county and serves 16,000 residents. The North Central Landscape plan https://mn.gov/frc/docs/NC_Landscape_Plan.pdf recognizes that the rural nature of Aitkin and other Greater Minnesota Counties depend on recreation as a means of attracting tourism of Metro visitors and helps define the quality of life for its own residents.

13) IDENTIFY ADVERSE IMPACTS THAT MIGHT BE REALIZED AS A RESULT OF PURCHASE:

Will the purchase result in increased use? What possible conflict situation may arise? Use the box below.

Having new equipment will most likely increase the trails use. The skiing community is very particular on how trails are maintained. Having equipment that is functioning properly will improve trail conditions and allow ski trails to be groomed in a more timely fashion. The combination of better maintained trails and better advertising will help grow a positive reputation and higher attendance for Aitkin County ski trails.

ATTACHMENT CHECKLIST

REQUIRED ATTACHMENTS (All attachments MUST be 8 ½ by 11 ONLY)	
	<p>Attachment A – Required Certifications</p> <p>The first signature block is to be signed by the proper authority for the grant applicant (Unit of Government). A representative of the trail organization or club that is purchasing the equipment should sign the second section. If the proposed purchase will primarily be utilized public land that is not under the jurisdiction of the applicant, the proper authority must sign the final section in order to assure that they are both aware and supportive of the project.</p>
	<p>Attachment B – Resolution Supporting Application</p> <p>The application must be accompanied by either a copy of a resolution, council minutes or some other official documentation that demonstrates that the local unit of government supports the proposed project and the consequent application. The resolution does not need to have a specific form or specific language, as long as it satisfies what was outlined in the previous sentence. A sample resolution has been included. The sample resolution is a combination type resolution example. It shows support of the grant application (as required above), and if the project is awarded, it includes language to support accepting the grant award, names the fiscal agent, and states that the facility or trail will be maintained for no less than twenty years. This combination resolution helps eliminate the need for an additional resolution for this project in the future, if awarded a grant. If the applicant is awarded, <u>all three items must be mentioned in the resolution in order to accept the grant.</u></p>
	<p>Attachment C – Estimated Value/Cost Invoice</p> <p>If there is a specific piece of equipment that is being proposed for purchase, please contact the appropriate equipment vendor and obtain an estimate of cost sheet.</p>
ADDITIONAL ATTACHMENTS (if applicable)	
	<p>Attachment D – Letters of Support</p> <p>Letters of support are an important factor for reviewers when selecting projects. There should be an effort to solicit letters from specific groups that will derive a direct benefit from the project, especially from the primary and secondary user groups you identify in Question 5. The applicant is also welcome to provide letters of support from all other sources as well. There is no limit on how many letters may be submitted, and diversity is favorable</p>
	<p>Attachment E – Grant-in-Aid Award Letter</p> <p>If the applicant or partnering trail association is receiving funding from one of the DNR grant-in-aid programs (snowmobile, cross-country ski, all-terrain vehicle, off-highway motorcycle, or off-road vehicles), typically the recipients are notified by the DNR, Parks and Trails Area Supervisor with an award letter. Copy the letter and provide as Attachment E if applicable.</p>

Attachment A – REQUIRED CERTIFICATIONS

Complete the Required Certifications form below with original signatures.

For Grant Applicants:

“I hereby certify that all of the information provided in this application is true and accurate to the best of my knowledge. I recognize that in the event of the proposed project being funded, this document will be used as an addendum to the agreement between the sponsoring unit of government and the state to guide project scope and reimbursement. I also acknowledge that all work must be completed by **June 30, 2021**, and no reimbursement will be sought for an in-house labor services and/or to meet existing payroll.”

Name:		Title:	
Unit of Government:			
Signature:		Date:	

For Trail and Park Administrators (if applicable):

“I substantially agree that the proposed trail related project will be mutually beneficial to the local community, as well as to the goals and purposes for which this recreation unit was established. I will cooperate in its provision if the project proposal should be funded.”

Name:		Title:	
Unit of Government:			
Signature:		Date:	

For All Administrators of Public Lands Crossed/Utilized in the Proposed Linkage

(Required only if the proposed project will utilize public land that is not under the jurisdiction of the grant applicant):

“I preliminarily agree with plans to develop the proposed trail related project on land administered by my agency, and I will cooperate in seeking more formal authorization in the event the project proposal is authorized for reimbursement.”

Name:		Title:	
Unit of Government:			
Signature:		Date:	

Attachment B – RESOLUTION SUPPORTING APPLICATION

SAMPLE RESOLUTION

DELETE THIS PAGE AND REPLACE WITH ACTUAL RESOLUTION

WHEREAS, the City of Sunnybrook supports the grant application made to the Minnesota Department of Natural Resources for the Federal Recreational Trail Program. The application is to purchase snowmobile grooming equipment for the Sunnybrook Recreational Trail System. The trail system is located within 30 acres of Sunnybrook Park, and

WHEREAS, the City of Sunnybrook recognizes the twenty-five (25) percent match requirement for the Federal Recreational Trail Program, and has secured the matching funds

NOW, THEREFORE, BE IT RESOLVED, if the City of Sunnybrook is awarded a grant by the Minnesota Department of Natural resources, the City of Sunnybrook agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. The City of Sunnybrook will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED that the applicant has read the Conflict of Interest Policy contained in the Trail Program Grant Manual and certifies it will report any actual, potential, perceived, or organizational conflicts of interest upon discovery to the state related to the application or grant award.

BE IT FURTHER RESOLVED, the City Council of the City of Sunnybrook names the fiscal agent for the City of Sunnybrook for this project as:

Jane Doe
Director of Finance/Treasurer
City of Sunnybrook
1111 Happy Trails Avenue
Sunnybrook, MN 59985

BE IT FURTHER RESOLVED, the City of Sunnybrook hereby assures the grooming equipment acquired through this grant will be maintained for no less than twenty (20) years as required by the Federal Recreational Trail Grant Program or until such time as appropriate disposition actions are approved by the Minnesota Department of Natural Resources.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SUNNYBROOK
THIS ____ DAY OF _____, 2019.

JOHN DOE - MAYOR
ATTEST:

MARY DOE - CITY CLERK