

AITKIN COUNTY BOARD

281
January 8, 2019

The Aitkin County Board of Commissioners met this 8th day of January, 2019 at 9:00 a.m., at the Aitkin Public Library, with the following members present: Board Chair Anne Marcotte, Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, Bill Pratt, County Administrator Jessica Seibert, and Administrative Assistant Sue Bingham.

Board Chair Anne Marcotte called for a moment of silence in remembrance of former Minnesota State Representative and St. Louis County Commissioner Tom Rukavina.

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the January 8, 2019 amended agenda. Agenda Items 6E – Adopt Resolution: Aitkin County Electronic Funds Policy/Procedure, was added.

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: December 18, 2018 – January 7, 2019; B) Approve County Board Minutes: December 18, 2018; C) Acknowledge County Administrator's Approval of Year-End Matters: 1. Resolution #20181231-105 – 2018 Reserve Funds, and 2. Resolution #20181231-106 – Whispering Pines Liquor License:

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – 2018 Reserve Funds:

WHEREAS, Resolution #20181218-102 did not show all Reserve Requests received, and

WHEREAS, the dollar amount requested for 2018 Reserve Funds remains unchanged.

THEREFORE, BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby approve the following amounts be placed in Reserve Funds for fiscal year end 2018:

CALL TO ORDER

MOMENT OF SILENCE

APPROVED AGENDA

CONSENT AGENDA FOR 2018

RESOLUTION 20181231-105 2018 RESERVE FUNDS

Department	2018 Reserve Requests		Purpose
	Current Reserve Balance	2018 Reserve Request	
Treasurer - Equipment		\$ 4,000.00	Scanner & Laptop
Human Resources - Equipment		\$ 2,000.00	Laptop
Assessor - Equipment	\$ 34,413.06		
Elections-Voting Equipment	\$ 50,000.00	\$ 50,000.00	Election Equipment
Attorney-Murder Trial	\$ 10,000.00	\$ -	Trial Expenses
Sheriff-Technology	\$ 48,050.39	\$ -	Technology Equipment
Sheriff-Posse	\$ 4,754.34	\$ -	Equipment/Training
Sheriff-Forfeiture	\$ 11,831.00	\$ -	

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Sheriff-Enforcement		\$ 61,000.00	Squad Cars
Sheriff-Snowmobile		\$ 4,000.00	Snowmobile
Sheriff-Buildings & Structures		\$ 30,000.00	Future Capital Repairs
Canine Replacement	\$ 6,000.00		K-9 Replacement
FBL Vehicle	\$ 17,500.00		Vehicle Replacement
Tourism Fund	\$ 1,000.00		Walleye Tank Project
Buildings - Capital Maintenance - Part - Time Salaries	\$ 8,091.00	\$ 45,000.00	Capital Building Repairs
IT - Staff Training	\$ 12,850.00	\$ 25,000.00	Full Time Custodian
IT - Networking Equipment	\$ 12,998.59	\$ 5,000.00	County-Wide Training
Central Services	\$ 35,469.00	\$ 23,000.00	Exchange Email Scanning
HR - Staff Training		\$ 6,000.00	Top 20 Training
Maintenance - Service/Labor/Contracts		\$ 5,000.00	Facilities Planning
Court Administration - Office Equipment		\$ 15,000.00	Jury Seating/ Technology Equipment
Central Services - Service/Labor/Contracts		\$ 10,000.00	RT Vision IFS Upgrade
HR - Staff Training		\$ 3,000.00	Lean Process Training
Treasurer - Equipment			
TOTAL	\$ 252,957.38	\$ 288,000.00	
<u>Health & Human Services</u>			
BLDG Account	\$ 50,000.00		Building Renovations
	\$ 40,000.00		Heating System work
TOTAL	\$ 342,957.38	\$ 288,000.00	
**Current reserve balances are requested to transfer to fiscal year 2019.			
Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Whispering Pines Liquor License:			
BE IT RESOLVED , the Aitkin County Board of Commissioners agrees to approve the following liquor license for a period from January 1, 2019 thru December 31, 2019:			RESOLUTION 20181231-106 WHISPERING PINES LIQUOR LICENSE
<u>“ON”, “OFF” and “SUNDAY” Sale:</u>			
Jacque Saari, d/b/a Whispering Pines – Shamrock Township This establishment has an address of 16469 Goshawk Street, McGregor, MN			

<p>Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to adjourn the 2018 County Board at 9:02 a.m.</p>	<p>ADJOURN (2018 BOARD)</p>
<p>Newly elected Commissioners J. Mark Wedel from District 1, Donald Niemi from District 3, and Anne Marcotte from District 5 were sworn into office by Judge Hermerding.</p>	<p>OATHS OF OFFICE</p>
<p>Newly elected officials - County Attorney Jim Ratz, Auditor Kirk Peysar, Recorder Michael (Mick) Moriarty, Sheriff Dan Guida, and Treasurer Lori Grams were all in attendance and recognized, but took their Oaths of Office on January 7th.</p>	<p>NEWLY ELECTED OFFICIALS</p>
<hr/> <p>Anne Marcotte, Board Chair Aitkin County Board of Commissioners</p> <hr/> <p>Jessica Seibert, County Administrator</p>	