



Board of County Commissioners Agenda Request

3B
Agenda Item #

Requested Meeting Date: December 18, 2018

Title of Item: Request to Fill Committee Openings

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title): Jessica Seibert, County Administrator	Estimated Time Needed: 5 minutes
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Summary of Issue:

The following committees have openings. Applications have been included for your review.

1. Board of Adjustment - One opening in District 3. Two applications have been received.
2. Natural Resources Advisory Committee - Three total openings. 1 opening in District 5 and 2 At Large. Four applications have been received.

Also attached are memos from Peter Gansen, Assistant Zoning Administrator and Rich Courtemanche, Land Commissioner.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Make appointments to fill the one opening for BOA and the three openings for NRAC

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No Please Explain:

Peter Gansen

Subject: Board of Adjustments District 3 Recommendation

Dear Aitkin County Board of Commissioners:

This memo is in regard to the current open position for the District 3 Board of Adjustment appointment.

In summary the Board of Adjustment for Aitkin County consists of 5 persons appointed by the Board of County Commissioners. The members terms are for 3 years.

The duties of the Board of Adjustment members include:

Hearing appeals of decisions rendered by the Zoning Administrator, interpreting unclear provisions in the zoning ordinances and deciding on variance applications by landowners to permit buildings or land uses which vary from the zoning regulations.

After reviewing the applications our office recommends Charles Christensen for the District 3 Board of Adjustment opening.

This recommendation is based on the applicant's prior work experience, community service and education.

If you have any additional questions about the duties, process or functionality of our Board of Adjustment please feel free to contact me anytime.

Thank you,
Peter Gansen
Assistant Zoning Administrator
Aitkin County
1-218-924-7342

NEWS RELEASE

AITKIN COUNTY HAS AN OPENING ON THE FOLLOWING COMMITTEE:

1. Aitkin County Board of Adjustment
 - Commissioner District 3 (One opening)

Reviews variance applications and interpretations from Aitkin County Zoning Ordinances. Individuals will participate in public hearings for reviewing variance applications from Aitkin County Zoning Ordinances. Meetings are held the first Wednesday of each month at 4:00 P.M.

Applications will be accepted until Noon on December 7, 2018, or until filled. The position will start the first meeting of January 2019. Terms are three years. Applications can be found on the Aitkin County website, picked up at the Environmental Services/Planning & Zoning Office, or mailed to you if requested.

The Aitkin County Board of Commissioners will make the committee selections from submitted applications during a County Board meeting. All applicants will receive notification by mail whether or not they have been selected. For more information please contact Terry Neff, Environmental Services Director at 218-927-7342.

Please contact Sue Bingham at 218-927-3093 for any questions concerning this news release that you will not bill to the County. Thank you.

MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

AITKIN COUNTY BOARD of Adjustment

AITKIN COUNTY COMMISSIONER DISTRICT 3

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

Glen Township Supervisor, 2010 - present

Educator - BACHELOR of Science, 1979, Western Ill University

RETIRED Police officer (MINNEAPOLIS 1986-2006)

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Charles Christensen

Signature of Applicant

Date

12-6-2018

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No

Is this application submitted at the suggestion of appointing authority? Yes _____ No

**Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW - Room 130, Aitkin, MN 56431**

NAME OF APPLICANT: CHARLES CHRISTENSEN

STREET ADDRESS OF APPLICANT:

30535 283rd LANE

AITKIN, MN 56431

PHONE NUMBERS:

DAYS 320-684-2013

EVENINGS 320-684-2013

For Office Use Only

Date Appointed: _____

Date of Term Expiration: _____

Term #: _____

**MINNESOTA OPEN APPOINTMENT ACT
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY**

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Board of adjustment

AITKIN COUNTY COMMISSIONER DISTRICT 3

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I have been a resident of Kimberly
Trump all my life. I have raised beef
cattle since 1953. To the present time.
I have a good knowledge of Aitkin County.
In my lifetime I have seen many of
our backland river change because of poor
septic systems and the Board of adjusters can
change that.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Richard E. Bright
Signature of Applicant

Dec 10 - 2018
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No X

Is this application submitted at the suggestion of appointing authority? Yes _____ No X

**Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW - Room 134, Aitkin, MN 56431**

NAME OF APPLICANT: Richard Bright

STREET ADDRESS OF APPLICANT:
36505 Mature Ave
Aitkin, Minn. 56431

PHONE NUMBERS:
DAYS 218-549-3245
EVENINGS 218-549-3245

For Office Use Only

Date Appointed: _____ Date of Term Expiration: _____ Term #: _____

MEMO - Aitkin County Land Department

To: Aitkin County Board of Commissioners
From: Rich Courtemanche
CC: Jessica Seibert, County Administrator
Date: 12/13/2018
Re: NRAC Appointments



I have reviewed the applications for the three openings on the Natural Resource Advisory Committee (NRAC). Aitkin County received four applications for three positions. Currently there is one position open from District 5 (Anne Marcotte's District) and two at-large positions.

Dave Lange and Galen Tveit are two eligible candidates from District 5. Galen Tveit has an excellent attendance record and participates in the meetings. In addition, I had the chance to interview Dave Lange today and his interest is sincere stemming from hopes from economic opportunities and recreation. Both are excellent candidates and I defer to the County Board to make a decision for the District 5 choice.

Regarding the At-Large openings, Kevin Insley has been on the NRAC Board for 6 years. Kevin has an excellent attendance record but does not orally participate at meetings. James Berg (Workman Township) provided a detailed application and has concerns of timber utilization, recreation, and environmental issues. I would like the County Board to consider appointing Jim Berg and Galen Tveit to the NRAC as at-Large members.

I will be present at the December 18th County Board Meeting to answer your questions regarding these appointments.

If you have questions prior to the meeting, please contact me at 218-927-7364 or by email, rich.courtemanche@co.aitkin.mn.us.

NEWS RELEASE

AITKIN COUNTY HAS THREE OPENINGS ON THE FOLLOWING COMMITTEE:

Natural Resources Advisory Committee

- **District 5 (One opening)**
- **At Large (Two openings)**

Terms are for 4 years, beginning in January

Per diem and mileage @ County rate

Meets 2nd Monday of the month

Approximately 11 meetings per year

- usually evenings @ 6:30 PM at Long Lake Conservation Center
- including at least one daytime field tour

Advises the County Board on matters relating to...

Forest management

- Forest Planning
- Timber Harvesting
- Environmental Issues (wildlife, water quality, invasive species, etc.)

Recreation management

- Campgrounds
- Recreation trails
- Long Lake Conservation Center

Land Asset management

- Classification of Tax Forfeited lands
- Land Sales/Exchanges/Easements
- Extraction/mining

Applications will be accepted until Noon on December 11, 2018, or until filled. The position will start the first meeting of January 2019. Applications can be found on the Aitkin County website, picked up at the Land Department Office, or mailed to you if requested.

The Aitkin County Board of Commissioners will make the committee selections from submitted applications at a County Board meeting. All applicants will receive notification by mail whether or not they have been selected. For more information please contact Rich Courtemanche, Aitkin County Land Commissioner, at 218-927-7364.

Please contact Sue Bingham at 218-927-3093 for any questions concerning this news release that you will not bill to the County. Thank you.

MINNESOTA OPEN APPOINTMENT ACT
APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Natural Resources Advisory Committee

AITKIN COUNTY COMMISSIONER DISTRICT 4

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I have been the Chairman of Workman Township for the past nine years. The activities and experiences in this position has made me much more concerned about environmental issues such as water quality and wildlife management. I certainly have views on forest planning and the promotion of quality timber forests. I am concerned about the waste we see in much of our tree growth. I feel we need to promote much more recreational activities in our county.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

James M. Berg
Signature of Applicant

12-6-18
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No X

Is this application submitted at the suggestion of appointing authority? Yes _____ No X

Please return application to the Aitkin County Administrator's office, located at 217 2nd Street NW - Room 130, Aitkin, MN 56431

NAME OF APPLICANT: James (Jim) Berg

STREET ADDRESS OF APPLICANT:
22261 51st Lane
MCGregor, MN 55760-5485

PHONE NUMBERS:
DAYS 218 426-3634
EVENINGS 218 426-3634

For Office Use Only

Date Appointed: _____

Date of Term Expiration: _____

Term #: _____

MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Natural Resources Advisory Committee

NOV 02 2018

AITKIN COUNTY COMMISSIONER DISTRICT _____

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I have Ben ON this Board For
6 yrs

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

KE Jley
Signature of Applicant

11-29-18
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No X

Is this application submitted at the suggestion of appointing authority? Yes _____ No _____

**Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW – Room 134, Aitkin, MN 56431**

NAME OF APPLICANT: KEVIN INSLEY

STREET ADDRESS OF APPLICANT:
230 1ST AVE NE #301
AITKIN, MN 56431

PHONE NUMBERS:
DAYS 218-330-9286
EVENINGS _____

For Office Use Only

Date Appointed: _____

Date of Term Expiration: _____

Term #: _____

MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

Natural Resources Advisory Committee

AITKIN COUNTY COMMISSIONER DISTRICT _____

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

Hill City City Council Till 12/31/18, Aitkin Co. C.O.P. Board current
Blandin Leadership Program 2008, Past member MNIA
environmental concerns committee, Certified Erosion + Stormwater
management Installer + site Management May 2021, Mn DOT Certified
Landscape Specialist 4/30/21, Certified Hydraulic Erosion Control 4/11/2020
Aitkin County Lifetime resident, Lake service provider/Invasive
Species

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.


Signature of Applicant

11-30-18
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No _____

Is this application submitted at the suggestion of appointing authority? Yes No _____
ANN Marcotte, Dis. S. Commissioner

Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW - Room 130, Aitkin, MN 56431

NAME OF APPLICANT: DAVID LANGE

STREET ADDRESS OF APPLICANT:

505 IOWE Ave. West
Hill City, Minn 55748

PHONE NUMBERS

DAYS 218-380-6939

EVENINGS _____

For Office Use Only

Date Appointed: _____

Date of Term Expiration _____

Term #: _____

MINNESOTA OPEN APPOINTMENT ACT APPLICATION FOR SERVICE ON COUNTY/STATE AGENCY

NAME OF AGENCY OR COMMITTEE YOU WISH TO SERVE ON:

NATURAL Resources Advisory committee

AITKIN COUNTY COMMISSIONER DISTRICT 5

Minnesota Statutes 15.0597, state that the application shall include a "statement that the nominee satisfies any legally prescribed qualifications and any other information the nominating person feels be helpful to the appointing authority." (May include employment, community service experience, or education that would be pertinent to this appointment)

I have Framed, log and worked in the saw mill with my sons
we sawed for 20 yrs. I logged and Framed for 50 yrs.

I, the undersigned, hereby state that I satisfy, to the best of my knowledge, all legally prescribed qualifications for the position sought.

Galen Tveit
Signature of Applicant

11-20-18
Date

If applicant is being nominated by another person or group, the above signature indicates consent to nomination.

Is this application submitted by appointing authority? Yes _____ No _____

Is this application submitted at the suggestion of appointing authority? Yes _____ No _____

**Please return application to the Aitkin County Administrator's office, located at
217 2nd Street NW – Room 134, Aitkin, MN 56431**

NAME OF APPLICANT: Galen Tveit

STREET ADDRESS OF APPLICANT:
54446 US Hwy 169
Palisade MN 56469

PHONE NUMBERS:
DAYS _____
EVENINGS _____

For Office Use Only

Date Appointed: _____ Date of Term Expiration: _____ Term #: _____