

The Aitkin County Board of Commissioners met this 27th day of November, 2018 at 9:00 a.m., at the Aitkin Public Library, with the following members present: Board Chair Anne Marcotte, Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, Bill Pratt, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.

CALL TO ORDER

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to approve the November 27, 2018 amended agenda. Agenda Item 2F – Approve Fire Protection Contract with Ball Bluff Township, was pulled from the consent agenda and placed on the regular agenda for discussion.

APPROVED AGENDA

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
November 27, 2018**

**HEALTH &
HUMAN
SERVICES
BOARD**

Attendance

The Aitkin County Board of Commissioners met this 27th day of November, 2018, at 9:01 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Commissioners Anne Marcotte, Laurie Westerlund, J. Mark Wedel, Don Niemi, and Bill Pratt. Others present included: County Administrator Jessica Seibert, Cynthia Bennett ACH&HS Director, Accounting Supervisor Carli Goble, Public Health Supervisor Erin Melz, Financial Assistance Supervisor Jessi Goble, Adult Social Services Supervisor Kim Larson, Assistant to the County Administrator Sue Bingham, Shawn Speed, H&HS Executive Assistant, and Guests: Penny Olson/H&HS Advisory Committee Member, Brielle Bredsten/Aitkin Independent Age, and Bob Harwarth/Citizen.

Agenda

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve the November 27, 2018 Health & Human Services Board agenda with the addition.

Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the October 23, 2018 Health and Human Services Board minutes.

Bills

Carli Goble noted there was one notable item on the bills this month. We paid \$1400/day for six days for a client in a Certified Behavioral Health Hospital while services were arranged for them to move back into their home as opposed to having to move into a nursing home.

Motion by Commissioner Pratt, seconded by Commissioner Westerlund and carried, all members voting yes to approve the bills.

Health & Human Services Director Report, Cynthia Bennett, ACH&HS Director

Cynthia started by giving some more details on the audit results that were reviewed last month. The first area of findings involved what is called a “notable weakness” and involved discrepancies between the OnBase electronic consumer file and the State’s documentation system Maxxis. Audit findings from 2017, in this same area, indicated a 40 percent accuracy rate. The findings from this year’s audit indicated an 85 percent accuracy

rate. The employees in this area took this deficiency very seriously, implemented some tactics to make corrections and did make significant improvements. Although there is still room for additional improvement, this was a positive development. The second area of findings was what is called a "significant deficiency", this term relates to the type of error they found not the quantity. In relation to the LCTS (Local Collaborative Time Study) and the financial reports we submit to the state, there is a requirement to have 2 signatures on these reports. We were not aware of this previously and previous audits did not site this as problematic. Now that we are aware, we will have a second person reviewing and signing those reports.

Commissioner Marcotte inquired who made up the LCTS and Cynthia responded that it is made up of the superintendents from Hill City, Aitkin and McGregor schools, Bob Bennes, the Lakes and Pines Director, a Public Health representative, a Social Services representative, our Fiscal Supervisor, and Cynthia. She also added that they meet quarterly.

Cynthia moved on to discuss the final audit finding that involved the impressed fund or "Red Box Fund". This auditor questioned whether or not we were utilizing this fund based on the definition of "public purpose". He requested that we reach out to our County Attorney for a determination as to meeting that definition. If our County Attorney determines we are meeting the definition of "public purpose" we will continue as is and document in the fund guidelines this determination. If the determination results indicate the usage of this fund does not meet the definition of "public purpose" we will terminate use of the fund. Commissioner Marcotte asked what we use the fund for. Cynthia stated that it was used for clients with an immediate need with no other resources.

Commissioner Niemi asked where the dollars for this fund came from. Carli Goble answered that it was money collected from employees making personal copies.

Cynthia continued her update with a discussion on the MTM (Medical Transportation Management) plan. We are awaiting approval on the plan from DHS. Once we get approval we will be moving forward with implementation. In the meantime the counties involved have been working out some logistical items. Jessi Goble provided an updated on further detailed information. Currently, the counties in agreement along with MTM are conducting weekly webinars to develop operational plans, marketing materials, and set up specific duties and roles.

Cynthia wrapped up by discussing the upcoming opening of a Clubhouse (drop in center) for individuals with mental illness or chemical dependency issues. This will be housed at Northland Counseling Center in the log building out near Riverwood Healthcare Center. The Clubhouse will be open from 10am to 2pm and plans to offer mental health recovery groups, chemical dependency support groups, etc. Monies to support this initiative are from the Region V+ Adult Mental Health Initiative and the State Consumer Grant dollars.

Commissioner Wedel asked for more information on the background of this and where it came from. Cynthia referred to Kim Larson who relayed that we have several individuals in our County who are currently bused to Grand Rapids to partake in the Clubhouse there and the services they provide. After further discussion, research, and planning amongst HHS employees, we were able to develop a plan and partner with Northland Counseling as the service provider in this initiative. Kim stated there would be a grand opening coming up and she would keep the board apprised as to when that was in case they were interested in attending.

Review Approval of Contracts/Agreements

WIC Agreement for October 1, 2018 through September 30, 2019 between ACH&HS and the Hill City Assembly of God Church.

Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve the contract.

WIC Agreement for January 1, 2019 through December 31, 2019 between ACH&HS and the Bethesda Lutheran Church of Malmo.

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the contract.

Interlocal Cooperative Agreement for Regional Transition Specialist between Sourcewell and Region V+ MHI.

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve the contract.

Ambulance Service Contract for January 1, 2019 through December 31, 2019 between Meds-I Ambulance Service and Aitkin County.

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve the contract.

Public Health Consultant Agreement for January 1, 2019 through December 31, 2019 between ACH&HS and Dr. Donald Hughes.

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the contract.

Region V+ Adult Mental Health Initiative Interlocal Cooperative Agreement for January 1, 2019 through December 31, 2019 between Aitkin, Cass, Crow Wing, Morrison, Todd, and Wadena Counties.

Motion by Commissioner Westerlund, seconded by Commissioner Wedel and carried, all members voting yes to approve the contract.

Service Agreement for January 1, 2019 through December 31, 2019 between New Pathways, Inc. and ACH&HS.

Motion by Commissioner Niemi, seconded by Commissioner Wedel and carried, all members voting yes to approve the contract.

Service Agreement for January 1, 2019 through December 31, 2019 between TriMin Systems, Inc. and ACH&HS.

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve the contract.

Service Agreement for January 1, 2019 through December 31, 2019 between Phil Tange, LICSW and ACH&HS.

Motion by Commissioner Wedel, seconded by Commissioner Westerlund and carried, all members voting yes to approve the contract.

CSP Grant Contract for January 1, 2019 through December 31, 2020 between MN DHS Behavioral Health Division and Aitkin County.

Motion by Commissioner Niemi, seconded by Commissioner Wedel and carried, all members voting yes to approve the contract.

Opioid Presentation – Kim Larson and Erin Melz

Kim and Erin went through their Opioid Epidemic presentation to more familiarize the Commissioners with the growing problem of Opioid abuse in Aitkin County, the State and the Nation. In addition, this presentation provided information regarding our current initiatives and partnerships in place to address the growing problems and consequences associated with Opioid abuse.

Committee Reports

H&HS Advisory Committee Update – Penny Olson

Met on November 7, 2018.

- Penny thanked the Board for allowing her to be on the board and that she really enjoys it.
- She also talked about the SHIP presentation that was given by Hannah Colby.
- Commissioner Wedel added that there was a longer discussion on the transportation needs within the county and that it was very encouraging to hear that everyone knows that this is a huge problem within our county and that the idea was brought up to present something on the problem to the Aitkin County Township Association to get them more involved with coming up with any ideas.

Lakes and Pines Update – Commissioner Niemi

Commissioner Niemi talked about the recent retirements at Lakes and Pines of the Energy Assistance Program Manager and the HR Manager.

Mentioned that the state grant for energy assistance has been funded and that they would be processing applications and paying them as they come through their office.

The meeting was adjourned at 10:19 a.m.

Next Meeting – December 18, 2018

Break: 10:19 a.m. to 10:34 a.m.

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the amended Consent Agenda as follows: A) Correspondence File: November 13, 2018 to November 26, 2018; B) Approve County Board Minutes: November 13; C) Approve Electronic Funds Transfers: \$666,388.46; D) Approve Affidavit for Duplicate of Lost Warrant: East Central Energy Warrant #75492 dated August 10, 2018 in the amount of \$146.59; E) Approve 2019 Motorola Services Agreement & Authorize Signature; G) Approve Board of Adjustment Appointment; H) Approve Updated Aitkin County Guidelines and Procedures for MN Government Data Practices Act and 2019 Countywide Fee Schedule; I) Approve Commissioner Warrants: General Fund \$136,675.81, Road & Bridge \$63,166.19, Health & Human Services \$17,131.74, Trust \$5,462.87, Forest Development \$8,199.91, Long Lake Conservation Center \$6,547.34, Parks \$5,142.79 for a total of \$242,326.65; J) Approve Auditor Warrants – Contegrity: \$424,957.23; K) Approve Auditor Warrants – Sales & Uses Tax: General Fund \$464.20, Road & Bridge \$1,170.05, State \$9,061.50, Trust \$27.41, Long Lake Conservation Center \$82.22, Parks \$58.80 for a total of \$10,864.18; L) Approve Auditor Warrants – Period 2 Tax Settlement: Agency \$3,030,561.54

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to appoint Marcus Marsh the District 1

**HHS BOARD
ADJOURNS**

BREAK

**CONSENT
AGENDA**

**BOARD OF
ADJUSTMENT**

<p>representative on the Board of Adjustment, filling out the remainder of the current member's term, which expires December 31, 2019.</p>	<p>APPOINTMENT</p>
<p>Bobbie Danielson, Human Resources Director discussed the following with the Board:</p> <ul style="list-style-type: none"> • AFSCME Courthouse Unit CBA 2019-2021 • Revised Public Health Nurse Job Description • FT Custodian Position 	<p>HUMAN RESOURCES DIRECTOR</p>
<p>Action taken:</p> <p>Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to ratify the AFSCME Courthouse Unit 2019-2021 Agreement and to authorize Board Chair and staff signatures.</p>	<p>AFSCME COURTHOUSE 2019-2021 AGREEMENT</p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Wedel and carried, all members voting yes to approve the revised Public Health Nurse job description as proposed and recommended by the Personnel Committee.</p>	<p>PUBLIC HEALTH NURSE JOB DESCRIPTION</p>
<p>Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve creating and filling a full-time custodian position as recommended by the Personnel Committee.</p>	<p>FT CUSTODIAN POSITION</p>
<p>Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve Fire Protection Contract with Ball Bluff Township & to authorize signatures.</p>	<p>FIRE PROTECTION CONTRACT BALL BLUFF TOWNSHIP</p>
<p>The Board discussed: TZD, ACWPTF, P&Z, DAC, CARE, ARDC, Arrowhead Counties, Canvassing Board, ATV Alliance, Snake River Watershed, and Veterans Day at Hill City Schools.</p>	<p>BOARD DISCUSSION</p>
<p>Motion by Commissioner Wedel seconded by Commissioner Pratt and carried, all members present voting yes to adjourn the meeting at 11:35 a.m. until Tuesday, December 11, 2018 at Aitkin City Hall.</p>	<p>ADJOURN</p>
<hr/> <p>Anne Marcotte, Board Chair Aitkin County Board of Commissioners</p>	
<hr/> <p>Jessica Seibert, County Administrator</p>	



Board of County Commissioners Agenda Request

2C
Agenda Item #

Requested Meeting Date: 12/11/18

Title of Item: Electronic funds transfers

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Lori Grams	Department: County Treasurer
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Presenter (Name and Title): N/A	Estimated Time Needed:
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Summary of Issue:
Electronic funds transfers thru 12/03/18

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*

Date	Amount	Reason
11/19/2018	\$25,949.88	Manual Abstact
11/20/2018	\$1,903,994.98	Auditor Warrants
11/21/2018	\$561,030.79	Payroll Abstract
11/21/2018	\$3,942.59	Commissioner Warrants
11/27/2018	\$771.67	Manual Abstact
11/29/2018	\$2,420.26	Manual Abstact
11/30/2018	\$22,521.04	Commissioner Warrants
11/30/2018	\$5,782.54	Auditor Warrants

\$2,526,413.75



Board of County Commissioners Agenda Request

20

Agenda Item #

Requested Meeting Date: 12/11/18

Title of Item: Adopt Resolution: Electronic Funds Policy

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Lori Grams	Department: County Treasurer
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Presenter (Name and Title): N/A	Estimated Time Needed:
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Summary of Issue:
Approve annual resolution authorizing EFT activities to the County Treasurer.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Adopt resolution.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 11, 2018

By Commissioner: xx

20181211-0xx

Aitkin County Electronic Funds Policy/Procedure

WHEREAS, Minnesota Statute 471.38, allows for the use of electronic fund transfer as a means of making various payments,

WHEREAS, a local government may make an electronic funds transfer for the following:

- A. For a claim for a payment from an imprest payroll bank account or investment of excess money;
- B. For a payment of tax or aid anticipation certificates;
- C. For a payment of contributions to pension and retirement funds;
- D. For vendor payments; and
- E. For payment of bond principal, bond interest and a fiscal agent service charge from the debt redemption fund.

WHEREAS, the County Board shall annually delegate the authority to make electronic funds transfers to the County Treasurer and the County Treasurer may designate Treasurer, Auditor and Health and Human services staff to initiate electronic funds transfers.

THEREFORE, BE IT RESOLVED, that the Aitkin County Board delegates the authority to make electronic funds transfers to the Aitkin County Treasurer and for the County Treasurer to designate county staff to make electronic funds transfers.

BE IT FURTHER RESOLVED, that the County Treasurer will:

- A. Provide copy of this resolution to the disbursing bank;
- B. Identify the initiator of the transaction and document the transaction with proper approval including confirmation of transaction;
- C. Provide a list of all transactions made by electronic fund transfer to the County Board at its next regularly scheduled meeting.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of December, 2018, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11th day of December, 2018

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2E
Agenda Item #

Requested Meeting Date: December 11, 2018

Title of Item: Application for Grant-in-Aid ATV trail maintenance funds

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Land Commissioner	Department: Land
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Presenter (Name and Title): Rich Courtemanche	Estimated Time Needed: n/a
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Summary of Issue:
 The attached resolution is required to apply for the 2019 State Grant-in-Aid (GIA) maintenance funds for the Northwoods ATV trail.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Adopt resolution.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*

By Commissioner: xx

20181211-0xx

2019 All Terrain Vehicle Trail Funding

WHEREAS, local units of government can apply for State aide for trail development, maintenance, grooming and administration from the Minnesota Department of Natural Resources at the rate of 90% reimbursement of costs of grooming and maintenance, and

WHEREAS, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and

WHEREAS, Clubs wish to contract with the County for maintaining these trails, and

WHEREAS, these trails benefit the recreation, resort, tourism, industry, and economy of Aitkin County.

NOW THEREFORE, BE IT RESOLVED, that the Aitkin County Trail Administrator be authorized to apply for Grants-in-Aid assistance funds for All Terrain Vehicle Trail maintenance and grooming for the following trail:

Northwoods Regional ATV trail which consists of the following segments: South Soo Line, North Soo Line, Axtell ATV technical riding area, Rabey Line, Blind Lake, Redtop, Moose River Connector, Lawler, Blind Lake Connector Trail, Hill City Connector trail and Solana ATV trails.

BE IT FURTHER RESOLVED, that the Aitkin County Trail Administrator be authorized to contract for the development, maintenance and grooming of the aforementioned trails with qualified, interested clubs.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of December, 2018, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11th day of December 2018

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2F
Agenda Item #

Requested Meeting Date: December 11, 2018

Title of Item: Application to repurchase tax-forfeited property

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Rich Courtemanche	Department: Land Department
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Presenter (Name and Title): Rich Courtemanche - Land Commissioner	Estimated Time Needed: n/a
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Summary of Issue:

S 282.241 allows application to repurchase tax-forfeited property by the former owner.

Thomas L Powers and Patrick Powers, joint tenant owners at the time of forfeiture, have submitted a letter of application to repurchase the following tax forfeited land:

38-0-040800, the Northwest quarter of the Northeast quarter (NW 1/4 of NE 1/4), Section twenty-six (26), Township forty-three (43), Range twenty-three (23)

and

has submitted the fee of \$1,285.16

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Adopt resolution.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

By Commissioner: xx

20181211-0xx

Repurchase Application - Powers

WHEREAS, Thomas L. Powers and Patrick Powers, the joint tenant owners at the time of forfeiture, has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

The northwest quarter of the northeast quarter (NW ¼ of NE ¼), Section twenty-six (26), Township forty-three (43), Range twenty-three (23).

and WHEREAS, said applicant has set forth in his application that:

- a. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:
 The loss of this asset does severe damage to mine and my father’s financial stability and ability to receive credit upon which my father lives. The loss of this land resulted from a misunderstanding on my part of the dispersement of money paid and my address not being changed which resulted in my not being notified of impending forfeiture.
- b. The repurchase of said land by me will promote and best serve the public interest, because:
 My being allowed to repurchase this land will serve friends and acquaintances a place to hunt and camp, which in turn brings money into the county through tourism as well as motivating me to keep the land in a natural state, preserving the environment of your county.

and WHEREAS, this board is of the opinion that said application should be granted for such reasons.

NOW, THEREFORE BE IT RESOLVED, that the application of Thomas L. Powers and Patrick Powers for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of December 2018, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11th day of December 2018

Jessica Seibert
County Administrator

To the Honorable Board of County Commissioners of

Aitkin

County, Minnesota.

I, the undersigned owner-mortgagee-heir-representative of heirs Thomas Powers, at the time of forfeiture of the parcel of land situated in the County of Aitkin, State of Minnesota, described as follows, to-wit:

do hereby make application for the purchase of said parcel... of land from the State of Minnesota, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

In support of this application for the repurchase of said land I make the following statement:

(a) That hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

The loss of this asset does severe damage to mine and my fathers financial stability and ability to recieve credit upon which my father lives. The loss of this land resulted from a misunderstanding on my part of the dispersement of money paid and my address not being changed which resulted in my not being notified of impending forfeiture.

(b) That the repurchase of said land by me will promote and best serve the public interest, because

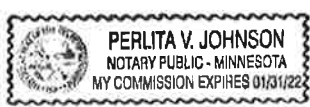
My being allowed to repurchase this land will serve friends and acquaintances a place to hunt and camp. Which in turn brings money into the county through tourism as well as motivating me to keep the land in a natural state, preserving the environment of your county.

[Signature]
Owner-Mortgagee-Heir-Representative of Heirs

State of Minnesota
County of DAKOTA

The foregoing instrument was acknowledged before me this 21 day of NOVEMBER, 192018 by

Notarial Seal



[Signature]
Signature of person taking acknowledgement

Thomas & Patrick Powers
 November 8, 2018
 38-0-040800

Interest calc December 31, 2018

	<u>Year</u>	<u>Tax</u>	<u>Cost</u>	<u>Interest</u>	<u>Penalty</u>	<u>Total</u>
	2012	\$ -	\$ -	\$ -	\$ -	\$ -
	2013	\$ -	\$ -	\$ -	\$ -	\$ -
	2014	\$ 6.70	\$ 0.60	\$ 3.19	\$ 0.67	\$ 11.16
	2015	\$ -		\$ -	\$ -	\$ -
	2016	\$ -		\$ -	\$ -	\$ -
	2017	\$ 426.00		\$ 46.86	\$ 42.60	\$ 515.46
	2018	\$ 398.00		\$ -	\$ 39.80	\$ 437.80
Total:		\$ 830.70	\$ 0.60	\$ 50.05	\$ 83.07	\$ 964.42

Total:	964.42
St Deed Tax	3.18
Forf Proc Cost	100.00
Sheriff Cost	40.00
Deed	25.00
Land Dept Cost	100.00
Rec Fee	48.00
Crt Letter Fee-Auditor	6.56
Crt Letter Fee-Land	0.00
<u>Insurance</u>	<u>0.00</u>
Total:	1,285.16

PRINTED ON LINEMARK PAPER - HOLD TO LIGHT TO VIEW. FOR ADDITIONAL SECURITY FEATURES SEE BACK.

0073840 11-24
Office AD # 1210(8)

CASHIER'S CHECK

7384003297

Remitter: THOMAS L POWERS
Operator I.D.: u211008

November 21, 2018

PAY TO THE ORDER OF ***AITKIN COUNTY***

One thousand two hundred eighty-five dollars and 16 cents

\$1,285.16

Payee Address:
Memo:

WELLS FARGO BANK, N.A.
15574 PILOT KNOB RD
APPLE VALLEY, MN 55124
FOR INQUIRIES CALL (480) 394-3122

VOID IF OVER US \$ 1,285.16

Richard Perry
CONTROLLER

Security Features Included. Details on Back.

⑈ 7384003297⑈ ⑆ 121000248⑆ 486 1 5 1 1806⑈



Board of County Commissioners Agenda Request

26
Agenda Item #

Requested Meeting Date: December 11, 2018

Title of Item: On, Off & Sunday Liquor Licenses for 2019

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Sally M. Huhta	Department: Auditor's
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Presenter (Name and Title): N/A	Estimated Time Needed: N/A
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Summary of Issue:

Applications for County On, Off & Sunday Liquor Licenses for 2019

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Adopt resolution to approve Liquor Licenses

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20181211-0xx

2019 Liquor Licenses

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following liquor license for a period from January 1, 2019 thru December 31, 2019:

"ON", "OFF" and "SUNDAY" Sale:

Barnacles Resort of MN Inc., d/b/a **Barnacles** – Wealthwood Township

This establishment has an address of 36569 State Hwy 18, Aitkin, MN 56431

MacDonald Ent. of Malmo, Inc., d/b/a **Castaways** – Lakeside Township

This establishment has an address of 32360 215th Lane, Isle, MN 56342

N5 Corporation, d/b/a **Fisherman's Bay** – Workman Township

This establishment has an address of 50933 State Highway 65, McGregor, MN 55760

Forestry Station Inc., d/b/a **Forestry Station** – Ball Bluff Township

This establishment has an address of 67807 State Hwy 65, Jacobson, MN 55752

Hillcrest Resort McGregor LLC, d/b/a **Hillcrest Resort** – Shamrock Township

This establishment has an address of 20612 498th Lane, McGregor, MN 55760

RIPS HLI Inc., d/b/a **Horseshoe Lake Inn** – Shamrock Township

This establishment has an address of 48493 Lily Avenue, McGregor, MN 55760

Chuhanic Inc, d/b/a **The Joint Bennettville MN** – Hazelton Township

This establishment has an address of 26838 US Hwy 169, Aitkin, MN 56431

Big Sandy Golf Inc., d/b/a **Minnesota National Golf Course** – Workman Township

This establishment has an address of 23247 480th St., McGregor, MN 55760

D & G Marklund Inc., d/b/a **Pine Inn** – Malmo Township

This establishment has an address of 27805 State Highway 47, Aitkin, MN 56431

Red Rock Bar & Grill LLC, d/b/a **Red Rock Bar & Grill** – Shamrock Township

This establishment has an address of 49463 202nd Place, McGregor, MN 55760

"OFF" Sale:

DAM of Aitkin Lakes Inc., d/b/a **Farm Island Store** – Farm Island Township

This establishment has an address of 29037 US Highway 169, Aitkin, MN 56431

TJ's Liquor Inc., d/b/a **TJ's Liquor** – Malmo Township

This establishment has an address of 22039 321st Ave., Aitkin, MN 56431

Minnewawa Partners LLC, d/b/a **Willey's Sports Shop & Spirits** – Shamrock Township

This establishment has an address of 46026 State Highway 65, McGregor, MN 55760

“ON” & “SUNDAY” Sale:

Kathryn E Eken, d/b/a **Jack’s Shack** – Rice River Township

This establishment has an address of 29954 State Highway 56, McGregor, MN 55760

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of December 2018, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11th day of December 2018

Jessica Seibert
County Administrator

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1	DEPT			Commissioners		
3473	NACO					
	01-001-000-0000-6241		450.00	NAC Membership dues	219114	Registration Fee
3473	NACO		450.00		1 Transactions	
6097	Verizon Wireless					
	01-001-000-0000-6250		31.48	monthly cell	286287802-001	Telephone
	01-001-000-0000-6250		35.01	mifi charge	786663881-0002	Telephone
6097	Verizon Wireless		66.49		2 Transactions	
1	DEPT Total:		516.49	Commissioners	2 Vendors	3 Transactions
40	DEPT			Auditor		
783	Canon Financial Services, Inc					
	01-040-021-0000-6231		86.28	License Center Contract Charge	01-0142490-041	Services, Labor, Contracts
	01-040-021-0000-6231		20.36	License Center Fax	01-0142490-042	Services, Labor, Contracts
	01-040-000-0000-6231		200.16	Auditor's Contract Charge	01-0142490-044	Services, Labor, Contracts
783	Canon Financial Services, Inc		306.80		3 Transactions	
1457	CPS Technology Solutions, Inc					
	01-040-000-0000-6231		26.40	Contract Maint	375748	Services, Labor, Contracts
1457	CPS Technology Solutions, Inc		26.40		1 Transactions	
2214	Holder/Maryann					
	01-040-021-0000-6301		825.00	License Center rent	Dec 18	Rentals
2214	Holder/Maryann		825.00		1 Transactions	
86235	The Office Shop Inc					
	01-040-000-0000-6405		65.58	ink pads / envelopes 1054672	1054695	Office & Computer Supplies
	01-040-021-0000-6405		5.99	paper	310865	Office & Computer Supplies
86235	The Office Shop Inc		71.57		2 Transactions	
40	DEPT Total:		1,229.77	Auditor	4 Vendors	7 Transactions
42	DEPT			Treasurer		
2386	Information Systems Corp					
	01-042-000-0000-6231		495.00	Maint agreement	10063	Services, Labor, Contracts

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2386	Information Systems Corp		495.00	1 Transactions		
15009	Safe Restoration 01-042-000-0000-6231		142.00	Safe Repair		Services, Labor, Contracts
15009	Safe Restoration		142.00	1 Transactions		
14330	US Bank 01-042-000-0000-6231		117.53	copier contract	370429094	Services, Labor, Contracts
14330	US Bank		117.53	1 Transactions		
42	DEPT Total:		754.53	Treasurer	3 Vendors	3 Transactions
43	DEPT			Assessor		
170	Aitkin Motor Company 01-043-000-0000-6302		188.00	Check Transmission 12 Escape	20096	Car Maintenance
170	Aitkin Motor Company		188.00	1 Transactions		
4641	Holiday Credit Office 01-043-000-0000-6511		982.64	Fuel October	1400000147443	Gas And Oil
4641	Holiday Credit Office		982.64	1 Transactions		
6097	Verizon Wireless 01-043-000-0000-6250		148.45	monthly cell	680690882-001	Telephone
6097	Verizon Wireless		148.45	1 Transactions		
43	DEPT Total:		1,319.09	Assessor	3 Vendors	3 Transactions
44	DEPT			Central Services		
783	Canon Financial Services, Inc 01-044-000-0000-6231		400.32	Copier contract charge 43	19399333	Services, Labor, Contracts
783	Canon Financial Services, Inc		400.32	1 Transactions		
13624	MailFinance 01-044-048-0000-6301		573.27	Lease	N7436179	Postage Rentals
13624	MailFinance		573.27	1 Transactions		
13722	Neo Funds by Neopost 01-044-048-0000-6205		4,000.00	Postage	4000	Postage

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
13722	Neo Funds by Neopost		4,000.00		1 Transactions	
3336	Office Of MN. IT Services 01-044-000-0000-6231		1,300.00	October 2018 usage	DV18100374	Services, Labor, Contracts
3336	Office Of MN. IT Services		1,300.00		1 Transactions	
44	DEPT Total:		6,273.59	Central Services	4 Vendors	4 Transactions
49	DEPT			Information Technologies		
10452	AT&T Mobility 01-049-000-0000-6231		38.75	Data plan for Ipad	287279507473	Programming, Services, Contracts
10452	AT&T Mobility		38.75		1 Transactions	
49	DEPT Total:		38.75	Information Technologies	1 Vendors	1 Transactions
52	DEPT			Administration		
86222	Aitkin Independent Age 01-052-000-0000-6230		138.00	Help Wanted Ad	639720/641771	Printing, Publishing & Adv
86222	Aitkin Independent Age		138.00		1 Transactions	
12048	McDowell Agency, Inc./The 01-052-000-0000-6234		59.00	background screening	108691	Background Check Fee
	01-052-000-0000-6234		80.00	background screening	109258	Background Check Fee
12048	McDowell Agency, Inc./The		139.00		2 Transactions	
13412	Pemberton, Sorlie, Rufer & Kershner PLLC 01-052-000-0000-6232		190.50	County Law		Attorney Services
13412	Pemberton, Sorlie, Rufer & Kershner PLLC		190.50		1 Transactions	
86235	The Office Shop Inc 01-052-000-0000-6405		41.68	sheet protector/ index 1054381	1054343	Office & Computer Supplies
	01-052-000-0000-6405		13.95	storage box	1054343-1	Office & Computer Supplies
86235	The Office Shop Inc		55.63		2 Transactions	
52	DEPT Total:		523.13	Administration	4 Vendors	6 Transactions
60	DEPT			Elections		
11372	DS Solutions, Inc.					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-060-000-0000-6406		1,786.00	General Election test decks	12043	Ballots & Programming
11372	DS Solutions, Inc.		1,786.00	1 Transactions		
1601	Election Systems & Software Inc					
	01-060-000-0000-6406		162.50	Media Burn	1072409	Ballots & Programming
	01-060-000-0000-6406		162.50	Media Burn	1072410	Ballots & Programming
	01-060-000-0000-6406		12,855.25	Election programming	1072411	Ballots & Programming
1601	Election Systems & Software Inc		13,180.25	3 Transactions		
13129	SeaChange					
	01-060-000-0000-6406		929.60	ballot mailing		Ballots & Programming
13129	SeaChange		929.60	1 Transactions		
86235	The Office Shop Inc					
	01-060-000-0000-6405		258.40	envelopes / labels 1054550	1054672	Office & Computer Supplies
86235	The Office Shop Inc		258.40	1 Transactions		
60	DEPT Total:		16,154.25	Elections	4 Vendors	6 Transactions
100	DEPT			Recorder		
10795	Moriarty/Michael					
	01-100-000-0000-6241		35.00	Torrens Workshop Registration		Registration Fee
	01-100-000-0000-6332		397.92	Hotel		Hotels / Motels
	01-100-000-0000-6340		23.68	Overnight meals (2)		Meals
	01-100-000-0000-6330		118.37	Mileage to workshop	266@.445	Transportation & Travel
10795	Moriarty/Michael		574.97	4 Transactions		
14749	US Imaging, Inc					
	01-100-195-0000-6231		16,470.02	Stage 2	12146	Services, Labor, Contracts-Land Records
	01-100-196-0000-6231		16,470.03	Stage 2	12146	Services, Labor, Contracts-Recorder's
14749	US Imaging, Inc		32,940.05	2 Transactions		
100	DEPT Total:		33,515.02	Recorder	2 Vendors	6 Transactions
110	DEPT			Courthouse Maintenance		
12106	Antoine Electric					
	01-110-000-0000-6422		540.50	T8's & Bi-pin florescent	16712	Janitorial Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
12106	Antoine Electric		540.50		1 Transactions	
13725	Beartooth True Value					
	01-110-000-0000-6422		37.98	No parking signs	B74561	Janitorial Supplies
	01-110-000-0000-6422		37.98	Sock boots	B74916	Janitorial Supplies
	01-110-000-0000-6422		2.64	Hardware	B75506	Janitorial Supplies
13725	Beartooth True Value		78.60		3 Transactions	
1754	Garrison Disposal Company, Inc					
	01-110-000-0000-6255		648.85	November billing	68936	Garbage
1754	Garrison Disposal Company, Inc		648.85		1 Transactions	
9692	Minnesota Energy Resources Corporation					
	01-110-000-0000-6254		1,041.42	Courthouse	05068237540000	Utilities & Heating
9692	Minnesota Energy Resources Corporation		1,041.42		1 Transactions	
10698	Stericycle, Inc					
	01-110-000-0000-6255		30.10	Steri-Safe	4008219718	Garbage
				12/01/2018	12/31/2018	
10698	Stericycle, Inc		30.10		1 Transactions	
110	DEPT Total:		2,339.47	Courthouse Maintenance	5 Vendors	7 Transactions
111	DEPT			Buildings		
15002	Seal - Tech					
	01-111-000-0000-6605		3,944.00	sealcoating	2059	Building & Structures
15002	Seal - Tech		3,944.00		1 Transactions	
111	DEPT Total:		3,944.00	Buildings	1 Vendors	1 Transactions
120	DEPT			Service Officer		
4641	Holiday Credit Office					
	01-120-000-0000-6511		253.52	Gas in Vet's Van	1400000136034	Gas And Oil
4641	Holiday Credit Office		253.52		1 Transactions	
2448	Janzen/Carroll Mark					
	01-120-000-0000-6350		50.00	Drive Vet Van SCVA	10/31/18	Per Diem

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
2448 Janzen/Carroll Mark		50.00	1 Transactions	
14508 Janzen/Hugh				
01-120-000-0000-6350		50.00	Drive Vet Van SCVA	10/2/18 Per Diem
01-120-000-0000-6350		50.00	Drive Vet Van SCVA	10/29/18 Per Diem
14508 Janzen/Hugh		100.00	2 Transactions	
3093 Jones/Stanley Carter				
01-120-000-0000-6350		50.00	Drive Vet Van SCVA	10/11/18 Per Diem
3093 Jones/Stanley Carter		50.00	1 Transactions	
5767 Lamke/Dennis				
01-120-000-0000-6350		50.00	Drive Vet Van SCVA	10/9/18 Per Diem
5767 Lamke/Dennis		50.00	1 Transactions	
10234 Miller/Conrad				
01-120-000-0000-6350		50.00	Drive Vet Van Mpls	10/18/18 Per Diem
10234 Miller/Conrad		50.00	1 Transactions	
10677 Olsen/Gerald D				
01-120-000-0000-6350		50.00	Drive Vet Van SCVA	10/15/18 Per Diem
10677 Olsen/Gerald D		50.00	1 Transactions	
3912 Peterson/Richard				
01-120-000-0000-6350		50.00	Drive Vet Van Mpls	10/10/18 Per Diem
01-120-000-0000-6350		50.00	Drive Vet Van Brainerd	10/24/18 Per Diem
3912 Peterson/Richard		100.00	2 Transactions	
13934 Tire Barn				
01-120-000-0000-6302		42.94	oil change tire rotate vet van	45805 Car Maintenance
13934 Tire Barn		42.94	1 Transactions	
9255 Witt/Warren				
01-120-000-0000-6350		50.00	10/16 msp	Per Diem
9255 Witt/Warren		50.00	1 Transactions	
120 DEPT Total:		796.46	Service Officer	10 Vendors 12 Transactions

122 DEPT

Planning & Zoning

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
14320	Benson/Lin 01-122-000-0000-6350 01-122-038-0000-6330		50.00 38.15	BOA meeting BOA Meeting	11/7/18 70@.545	Per Diem Boa/Pc Mileage
14320	Benson/Lin		88.15	2 Transactions		
14339	Bright/Richard Edward 01-122-000-0000-6350 01-122-000-0000-6350 01-122-038-0000-6330		40.00 50.00 94.83	BOA Onsites BOA Meeting BOA Mileage	11/7/18 174@.545	Per Diem Per Diem Boa/Pc Mileage
14339	Bright/Richard Edward		184.83	3 Transactions		
9992	Gansen/Peter 01-122-000-0000-6332 01-122-000-0000-6340		73.95 40.74	Hotel SSTS Training Overnight meals SSTS training	40.74	Hotel / Motel Lodging Meals
9992	Gansen/Peter		114.69	2 Transactions		
13066	Hargrave/Bryan 01-122-000-0000-6231		3,150.00	11/12 to 11/23 less 11/22		Services, Labor, Contracts, Programming
13066	Hargrave/Bryan		3,150.00	1 Transactions		
14965	Rogness/Pamela 01-122-000-0000-6820		150.00	Full refund	2018-003858	Refunds & Reimbursements
14965	Rogness/Pamela		150.00	1 Transactions		
15010	Saterdalen/Elmer 01-122-000-0000-6820		650.00	Full refund	2018-004039	Refunds & Reimbursements
15010	Saterdalen/Elmer		650.00	1 Transactions		
4400	Security State Bank 01-122-052-0000-6304		16,500.00	ag-bmp loan - lucas bulow		ISTS AG BMP EXPENSES
4400	Security State Bank		16,500.00	1 Transactions		
10028	Spiel/Edward 01-122-000-0000-6350 01-122-000-0000-6350 01-122-038-0000-6330		40.00 50.00 74.12	BOA Onsites BOA Meeting BOA Mileage	11/7/18 136@.545	Per Diem Per Diem Boa/Pc Mileage
10028	Spiel/Edward		164.12	3 Transactions		
12077	Stromberg/Kevin					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-122-000-0000-6350		40.00	BOA Onsites		Per Diem
	01-122-000-0000-6350		50.00	BOA Meeting	11/7/18	Per Diem
	01-122-038-0000-6330		111.73	BOA Mileage	205@.545	Boa/Pc Mileage
12077	Stromberg/Kevin		201.73		3 Transactions	
122	DEPT Total:		21,203.52	Planning & Zoning	9 Vendors	17 Transactions
200	DEPT			Enforcement		
170	Aitkin Motor Company 01-200-000-0000-6302		45.76	oil change #223	20756	Car Maintenance
170	Aitkin Motor Company		45.76		1 Transactions	
3393	Bruss/Cheryl 01-200-000-0000-6410		114.00	adjustments to uniforms	509783	Clothing Allowance
3393	Bruss/Cheryl		114.00		1 Transactions	
964	Chief Supply Corp 01-200-000-0000-6405		225.44	exam gloves	112877	Office Supplies
964	Chief Supply Corp		225.44		1 Transactions	
3392	Exsted/Debra 01-200-000-0000-6405		45.94	1st Witness Training refreshmt	11-04-18	Office Supplies
	01-200-000-0000-6405		4.88	1st Witness Training refreshmt	11-07-18	Office Supplies
	01-200-000-0000-6405		13.77	1st Witness training refreshmt	11-08-18	Office Supplies
3392	Exsted/Debra		64.59		3 Transactions	
5756	KEEPRS, Inc 01-200-000-0000-6410		123.98	PDU short sleeve #204	384107-01	Clothing Allowance
5756	KEEPRS, Inc		123.98		1 Transactions	
13864	Sandberg/Kristi 01-200-000-0000-6150		1,000.00	Health Insurance		Health Insurance-Employer
13864	Sandberg/Kristi		1,000.00		1 Transactions	
4681	Streichers 01-200-000-0000-6410		2,940.99	safety parkas	I1338534	Clothing Allowance
	01-200-000-0000-6409		2,100.00	tactical assault carriers	I1338535	Deputy Supplies
4681	Streichers		5,040.99		2 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
86235	The Office Shop Inc 01-200-000-0000-6405		149.43	2019 calendars	1054447-0	Office Supplies
86235	The Office Shop Inc		149.43	1 Transactions		
13934	Tire Barn 01-200-000-0000-6302		243.50	oil change, battery #216	45731	Car Maintenance
	01-200-000-0000-6302		681.20	4 tires, installation #211	45746	Car Maintenance
13934	Tire Barn		924.70	2 Transactions		
200	DEPT Total:		7,688.89	Enforcement	9 Vendors	13 Transactions
201	DEPT			Sheriff Contingency For D & A		
10475	Creative Product Sourcing, Inc 01-201-000-0000-6212		275.74	D.A.R.E. grad pins, certificat	119382	Sheriff Contgt Exp Ms387.212
10475	Creative Product Sourcing, Inc		275.74	1 Transactions		
11293	League Of Minnesota Cities 01-201-000-0000-6212		3,030.00	Lidar Stalker Radar Hill City	CP-65112	Sheriff Contgt Exp Ms387.212
11293	League Of Minnesota Cities		3,030.00	1 Transactions		
13638	OMG National 01-201-000-0000-6212		965.00	Say No to Drugs litter bags	N1049044	Sheriff Contgt Exp Ms387.212
13638	OMG National		965.00	1 Transactions		
201	DEPT Total:		4,270.74	Sheriff Contingency For D & A	3 Vendors	3 Transactions
206	DEPT			Forfeitures		
14996	National Neighborhood Watch Institute 01-206-000-0000-6409		819.00	Neighborhood Watch decals	1811173	Forfeiture Supplies
14996	National Neighborhood Watch Institute		819.00	1 Transactions		
4681	Streichers 01-206-000-0000-6409		1,844.00	hydration packs	11338597	Forfeiture Supplies
	01-206-000-0000-6409		4,545.00	metal detector walk through	11338681	Forfeiture Supplies
4681	Streichers		6,389.00	2 Transactions		
206	DEPT Total:		7,208.00	Forfeitures	2 Vendors	3 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
252	DEPT			Corrections		
116	Aitkin Pet & Farm Supply Inc 01-252-000-0000-6590		293.51	softener salt	754025	Repair & Maintenance Supplies
116	Aitkin Pet & Farm Supply Inc		293.51	1 Transactions		
246	Brothers Fire & Security 01-252-000-0000-6231		725.00	2018 Annual Sprinkler Insp	27902	Services & Labor (Incl Contracts)
246	Brothers Fire & Security		725.00	1 Transactions		
964	Chief Supply Corp 01-252-000-0000-6405		225.44	exam gloves	112877	Office & Computer Supplies
964	Chief Supply Corp		225.44	1 Transactions		
5583	Crawford Supply Company 01-252-252-0000-6405		227.04	commisary supplies	1064244	Prisoner Welfare
5583	Crawford Supply Company		227.04	1 Transactions		
88628	Dalco 01-252-000-0000-6422		817.46	paper towels, T.P.	3384783	Janitorial Supplies
88628	Dalco		817.46	1 Transactions		
11715	Granite Electronics 01-252-000-0000-6231		6,392.39	Sandy Lake Tower repair	153007355-1	Services & Labor (Incl Contracts)
11715	Granite Electronics		6,392.39	1 Transactions		
5503	Keefe Supply Company 01-252-252-0000-6405		440.04	commissary	10364222	Prisoner Welfare
5503	Keefe Supply Company		440.04	1 Transactions		
5756	KEEPRS, Inc 01-252-000-0000-6410		56.19	uniform shirt	387058-01	Clothing Allowance
	01-252-000-0000-6410		62.14	uniform shirts	387698-01	Clothing Allowance
5756	KEEPRS, Inc		118.33	2 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea 01-252-000-0000-6254		250.76	Shelter/Tower		Utilities & Heating
3160	Mille Lacs Energy Coop-Albert Lea		250.76	1 Transactions		
9692	Minnesota Energy Resources Corporation					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
		01-252-000-0000-6254		1,418.93	Jail		0505221458		Utilities & Heating	
		01-252-000-0000-6254		421.74	Jail		0505399584		Utilities & Heating	
		01-252-000-0000-6254		121.97	STS		0506726121		Utilities & Heating	
9692	Minnesota Energy Resources Corporation			1,962.64		3 Transactions				
3789	Pan-O-Gold Baking Company									
		01-252-000-0000-6418		145.28	groceries		10002418312027		Groceries	
3789	Pan-O-Gold Baking Company			145.28		1 Transactions				
9295	Reinhart Foodservice									
		01-252-000-0000-6418		2,440.33	groceries		510213		Groceries	
9295	Reinhart Foodservice			2,440.33		1 Transactions				
252	DEPT Total:			14,038.22	Corrections		12 Vendors		15 Transactions	
253	DEPT				Sentence to Serve					
	1430	Dotzler Power Equipment								
		01-253-000-0000-6405		736.55	Chainsaw, case, oil		6089		Operating Supplies	
	1430	Dotzler Power Equipment		736.55		1 Transactions				
	12927	Midwest Machinery Co.								
		01-253-000-0000-6405		19.95	part .067 16 62D		1800231		Operating Supplies	
	12927	Midwest Machinery Co.		19.95		1 Transactions				
253	DEPT Total:			756.50	Sentence to Serve		2 Vendors		2 Transactions	
254	DEPT				Enhanced 911 System					
	3455	Motorola Inc								
		01-254-000-0000-6405		560.00	batteries NIMH 2410T		16021258		Office & Computer Supplies	
	3455	Motorola Inc		560.00		1 Transactions				
254	DEPT Total:			560.00	Enhanced 911 System		1 Vendors		1 Transactions	
257	DEPT				Community Corrections					
	89486	Aitkin Co Court Administrator								
		01-257-000-0000-5556		1,000.00	Payment transfer from ACCC		01-CR-15-1294		Supervision Fee	
	89486	Aitkin Co Court Administrator		1,000.00		1 Transactions				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4641	Holiday Credit Office 01-257-000-0000-6335		28.87	Fuel	1400000155373	Gas/Vehicle Fuel Charges
	01-257-251-0000-6335		44.21	Fuel	1400000155373	Gas/Vehicle Fuel Charges
	01-257-255-0000-6335		36.38	Fuel	1400000155373	Gas/Vehicle Fuel Charges
	01-257-258-0000-6335		128.03	Fuel	1400000155373	Gas/Vehicle Fuel Charges
4641	Holiday Credit Office		237.49			4 Transactions
11997	Minnesota Monitoring 01-257-267-0000-6341		2,988.00	Home monitor equipment	6315	Equipment Rental
11997	Minnesota Monitoring		2,988.00			1 Transactions
87101	North Homes-Standard 01-257-255-0000-6204		4,257.28	Juvenile Detention	3663480	Juvenile Detention
	01-257-255-0000-6204		6,265.44	Juvenile Detention	3663480	Juvenile Detention
87101	North Homes-Standard		10,522.72			2 Transactions
11289	North Star Group Home East 01-257-255-0000-6204		3,957.15	Juv detention Foster home		Juvenile Detention
11289	North Star Group Home East		3,957.15			1 Transactions
87300	Port Boy's Group Homes 01-257-255-0000-6204		7,159.20	JOG Non-secure detention		Juvenile Detention
87300	Port Boy's Group Homes		7,159.20			1 Transactions
9489	Redwood Toxicology Laboratory, Inc 01-257-267-0000-6274		35.00	ua testing	022399201810	Drug Testing Fee
9489	Redwood Toxicology Laboratory, Inc		35.00			1 Transactions
89373	Reese/Kimberly 01-257-255-0000-6204		1,150.72	MMN - OHP foster care		Juvenile Detention
89373	Reese/Kimberly		1,150.72			1 Transactions
6097	Verizon Wireless 01-257-257-0000-6215		52.38	IT - Monthly Phone Charge 11/02/2018 12/01/2018	9817490159	Wireless Telephone Services
6097	Verizon Wireless		52.38			1 Transactions
13239	Village Ranch, Inc. 01-257-255-0000-6204		5,278.00	nrb-ohp tier II	054206	Juvenile Detention

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 1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>
<u>On Behalf of Name</u>				
13239 Village Ranch, Inc.		5,278.00	1 Transactions	
257 DEPT Total:		32,380.66	Community Corrections	10 Vendors 14 Transactions
391 DEPT			Solid Waste	
6097 Verizon Wireless				
01-391-000-0000-6250		60.45	monthly cell	286252299 Telephone
6097 Verizon Wireless		60.45	1 Transactions	
391 DEPT Total:		60.45	Solid Waste	1 Vendors 1 Transactions
601 DEPT			Extension	
89471 Aitkin Co 4-H Council				
01-601-551-0000-5840		40.00	Plat books License Ctr 5828	Rec 5353 4-H Plat Book Sales
01-601-551-0000-5840		400.00	Plat Book Recorder 5894-903	Rec 5452 4-H Plat Book Sales
89471 Aitkin Co 4-H Council		440.00	2 Transactions	
601 DEPT Total:		440.00	Extension	1 Vendors 2 Transactions
1 Fund Total:		156,011.53	General Fund	130 Transactions

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 3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
301	DEPT			R&B Administration		
10855	Culligan 03-301-000-0000-6400		22.20	WATER	462793	Supplies And Materials
10855	Culligan		22.20	1 Transactions		
301	DEPT Total:		22.20	R&B Administration	1 Vendors	1 Transactions
303	DEPT			R&B Highway Maintenance		
12106	Antoine Electric 03-303-000-0000-6298		452.06	AITKIN SHOP	16714	Shop Maintenance
12106	Antoine Electric		452.06	1 Transactions		
11411	Charter Comunications 03-303-000-0000-6254		140.25	PHONE: HWY OFFICE	0-022823110918	Utilities
11411	Charter Comunications		140.25	1 Transactions		
14887	Cintas Corporation 03-303-000-0000-6298		19.55	SHOP LAUNDRY	4012098318	Shop Maintenance
14887	Cintas Corporation		19.55	1 Transactions		
1430	Dotzler Power Equipment 03-303-000-0000-6298		184.90	AITKIKN SHOP SUPPLIES	6141	Shop Maintenance
1430	Dotzler Power Equipment		184.90	1 Transactions		
7060	Federated Co-Ops Inc. 03-303-000-0000-6297		391.30	MCGREGOR SHOP PROPANE	TMO-312868	Shop Fuel
7060	Federated Co-Ops Inc.		391.30	1 Transactions		
13910	FLIER/RICK 03-303-000-0000-6411		145.00	WORK BOOTS REIMBURSEMENT	12	Safety Footwear
13910	FLIER/RICK		145.00	1 Transactions		
1754	Garrison Disposal Company, Inc 03-303-000-0000-6254		239.80	SEPT/OCT AITKIN SHOP	69004	Utilities
	03-303-000-0000-6254		80.73	OCT MCGREGOR SHOP	69040	Utilities
	03-303-000-0000-6254		20.00	ADOPT-A-HWY	751440	Utilities
1754	Garrison Disposal Company, Inc		340.53	3 Transactions		
1829	Goble's Sewer Service Inc.					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
1829	Goble's Sewer Service Inc.	03-303-000-0000-6298			160.00	PALISADE SHOP		11474		Shop Maintenance	
					160.00		1 Transactions				
14741	Hawkinson Sand & Gravel	03-303-000-0000-6517			1,379.63	COLD MIX		1027180685		Asphalt,Crackfiller,Tack Oil,Etc	
14741	Hawkinson Sand & Gravel				1,379.63		1 Transactions				
4641	Holiday Credit Office	03-303-000-0000-6513			6.91-	FEDERAL TAX ADJUSTMENT				Motor Fuel & Lubricants	
		03-303-000-0000-6513			1.13-	REBATE				Motor Fuel & Lubricants	
		03-303-000-0000-6513			91.00	GASOLINE		134554153		Motor Fuel & Lubricants	
		03-303-000-0000-6513			20.00	GASOLINE		195111165		Motor Fuel & Lubricants	
4641	Holiday Credit Office				102.96		4 Transactions				
12002	Johnson/Carter	03-303-000-0000-6411			145.00	WORK BOOTS REIMBURSEMENT		W1035627548		Safety Footwear	
12002	Johnson/Carter				145.00		1 Transactions				
91187	Lake Country Power	03-303-000-0000-6254			84.15	SEPT-OCT JACOBSON		1400073000		Utilities	
		03-303-000-0000-6254			86.08	OCT-NOV SWATARA		140946401		Utilities	
91187	Lake Country Power				170.23		2 Transactions				
7899	Locators & Supplies, Inc	03-303-000-0000-6298			328.74	AITKIN SHOP SUPPLIES		0271324-IN		Shop Maintenance	
7899	Locators & Supplies, Inc				328.74		1 Transactions				
2941	M R Sign Co Inc	03-303-000-0000-6516			1,007.19	RESIDENTIAL E-911 SIGNS		202397		Signs & Posts	
		03-303-000-0000-6590			251.95	REPAIR PARTS		202404		Repair & Maintenance Supplies	
2941	M R Sign Co Inc				1,259.14		2 Transactions				
3100	McGregor Oil	03-303-000-0000-6513			0.70-	DISCOUNT		70498		Motor Fuel & Lubricants	
		03-303-000-0000-6513			37.47	GASOLINE		70498		Motor Fuel & Lubricants	
3100	McGregor Oil				36.77		2 Transactions				
3160	Mille Lacs Energy Coop-Albert Lea	03-303-000-0000-6254			465.18	POWER: PALISADE		18-52-026-01		Utilities	

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	03-303-000-0000-6254		61.00	169 & CSAH 3	19-23-010-01	Utilities
	03-303-000-0000-6254		114.08	POWER: MCGREGOR	29-53-003-01	Utilities
	03-303-000-0000-6254		1,287.72	POWER: AITKIN	33-52-007-02	Utilities
	03-303-000-0000-6254		53.76	169 & CSAH 28	39-62-022-01	Utilities
	03-303-000-0000-6254		37.37	CSAH 12	40-06-000-01	Utilities
	03-303-000-0000-6254		61.81	47 & CSAH 2	54-51-104-01	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		2,080.92			7 Transactions
13114	Stepp Manufacturing					
	03-303-000-0000-6590		146.84	REPAIR PARTS	0-54757	Repair & Maintenance Supplies
13114	Stepp Manufacturing		146.84			1 Transactions
90805	Temco					
	03-303-000-0000-6590		122.50	REPAIR PARTS	23261	Repair & Maintenance Supplies
	03-303-000-0000-6590		16.50	REPAIR PARTS	23267	Repair & Maintenance Supplies
	03-303-000-0000-6590		141.61	REPAIR PARTS	23273	Repair & Maintenance Supplies
	03-303-000-0000-6590		280.00	REPAIR LABOR	23273	Repair & Maintenance Supplies
90805	Temco		560.61			4 Transactions
6097	Verizon Wireless					
	03-303-000-0000-6254		387.60	OCT-DEPT CELL PHONES	9817581667	Utilities
6097	Verizon Wireless		387.60			1 Transactions
9642	WEX BANK					
	03-303-000-0000-6513		4,590.57	GASOLINE	10-8 TO 11-7	Motor Fuel & Lubricants
9642	WEX BANK		4,590.57			1 Transactions
5295	Ziegler Inc					
	03-303-000-0000-6590		164.19	FILTERS	PC190080806	Repair & Maintenance Supplies
5295	Ziegler Inc		164.19			1 Transactions
303	DEPT Total:		13,186.79	R&B Highway Maintenance	21 Vendors	38 Transactions
3	Fund Total:		13,208.99	Road & Bridge		39 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
257	DEPT			Community Corrections		
2186	Hillyard Inc - Kansas City 05-257-000-0000-6422		21.76	Cleaning/Bathroom Supplies 11/16/2018 11/16/2018	603225209	Janitorial Services/Supplies
2186	Hillyard Inc - Kansas City		21.76	1 Transactions		
9692	Minnesota Energy Resources Corporation 05-257-000-0000-6254		72.22	Gas Bill 10/13/2018 11/14/2018		Utilities-Gas and Electric
9692	Minnesota Energy Resources Corporation		72.22	1 Transactions		
257	DEPT Total:		93.98	Community Corrections	2 Vendors	2 Transactions
390	DEPT			Environmental Health (FBL)		
2186	Hillyard Inc - Kansas City 05-390-000-0000-6422		3.96	Cleaning/Bathroom Supplies 11/16/2018 11/16/2018	603225209	Janitorial Services/Supplies
2186	Hillyard Inc - Kansas City		3.96	1 Transactions		
9692	Minnesota Energy Resources Corporation 05-390-000-0000-6254		13.13	Gas Bill 10/13/2018 11/14/2018		Utilities-Gas and Electric
9692	Minnesota Energy Resources Corporation		13.13	1 Transactions		
390	DEPT Total:		17.09	Environmental Health (FBL)	2 Vendors	2 Transactions
400	DEPT			Public Health Department		
85003	Aitkin County DAC 05-400-440-0410-6231		5.05	Cleaning 10/02/2018 10/30/2018		Services/Labor/Contracts
	05-400-440-0410-6231		31.96	Papershred 10/02/2018 10/30/2018		Services/Labor/Contracts
	05-400-440-0410-6231		4.44	Cleaning 08/07/2018 08/21/2018		Services/Labor/Contracts
	05-400-440-0410-6231		36.85	Papershred 08/01/2018 08/30/2018		Services/Labor/Contracts
85003	Aitkin County DAC		78.30	4 Transactions		

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
248	Association of Mn Counties 05-400-440-0410-6241		60.00	Annual Conference Reg (CB) 10/01/2018 10/01/2018	51316	Meeting/Conference Registration Fee
248	Association of Mn Counties		60.00	1 Transactions		
783	Canon Financial Services, Inc 05-400-440-0410-6301		45.05	Mailroom Contract Charge - 12/ 12/20/2018	19399328	Equipment Lease/Space Rental
	05-400-440-0410-6301		27.13	OSS Contract Charge - 11/18 11/01/2018 11/30/2018	19434302	Equipment Lease/Space Rental
783	Canon Financial Services, Inc		72.18	2 Transactions		
1457	CPS Technology Solutions, Inc 05-400-440-0410-6300		11.27	Contract Maint	375748	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		11.27	1 Transactions		
88880	Datacomm Computers & Networks Inc 05-400-440-0410-6405		10.40	APC RCB5-DVR Replacement Batte 11/08/2018	11180	Office Supplies
88880	Datacomm Computers & Networks Inc		10.40	1 Transactions		
2186	Hillyard Inc - Kansas City 05-400-440-0410-6422		27.70	Cleaning/Bathroom Supplies 11/16/2018 11/16/2018	603225209	Janitorial Services/Supplies
2186	Hillyard Inc - Kansas City		27.70	1 Transactions		
9692	Minnesota Energy Resources Corporation 05-400-440-0410-6254		91.92	Gas Bill 10/13/2018 11/14/2018		Utilities-Gas and Electric
9692	Minnesota Energy Resources Corporation		91.92	1 Transactions		
90318	Moore Medical Corp-LLC 05-400-400-0402-6430		27.96	DP&C Medical Supplies-Gloves 10/15/2018	70059813 RI	DP & C - Medical Supplies
90318	Moore Medical Corp-LLC		27.96	1 Transactions		
88859	Spee*Dee-St Cloud 05-400-440-0410-6205		92.12	PH Service 10/01/2018 11/05/2018	3637735	Postage

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
88859	Spee*Dee-St Cloud		92.12		1 Transactions	
10698	Stericycle,Inc 05-400-440-0410-6231		19.27	Steri-Safe 12/01/2018 12/31/2018	4008219718	Services/Labor/Contracts
10698	Stericycle,Inc		19.27		1 Transactions	
10930	Tidholm Productions 05-400-440-0410-6405		60.16	Agency-#10 RH Window Envelope 11/08/2018	0260 7757	Office Supplies
	05-400-440-0410-6405		60.16	Agency-#10 LH Window Envelope 11/08/2018	0260 7758	Office Supplies
10930	Tidholm Productions		120.32		2 Transactions	
6097	Verizon Wireless 05-400-410-0413-6250		47.21	WIC - Monthly Phone Charge 11/02/2018 12/01/2018	9817490159	Telephone
	05-400-410-0413-6402		20.02	WIC MIFI Air Card 11/02/2018 12/01/2018	9817490159	Computer/Technology Supplies
	05-400-440-0410-6250		12.80	Agency Data Bundle Mo Charge 11/02/2018 12/01/2018	9817490159	Telephone
	05-400-440-0410-6250		8.54	DIR - Monthly Phone Charge 11/02/2018 12/01/2018	9817490159	Telephone
6097	Verizon Wireless		88.57		4 Transactions	
400	DEPT Total:		700.01	Public Health Department	12 Vendors	20 Transactions
420	DEPT			Income Maintenance		
85003	Aitkin County DAC 05-420-600-4800-6231		10.40	Cleaning 10/02/2018 10/30/2018		Services/Labor/Contracts
	05-420-600-4800-6231		65.93	Papershred 10/02/2018 10/30/2018		Services/Labor/Contracts
	05-420-600-4800-6231		9.16	Cleaning 08/07/2018 08/21/2018		Services/Labor/Contracts
	05-420-600-4800-6231		76.00	Papershred 08/01/2018 08/30/2018		Services/Labor/Contracts
85003	Aitkin County DAC		161.49		4 Transactions	

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
248	Association of Mn Counties 05-420-600-4800-6241		123.75	Annual Conference Reg (CB) 10/01/2018 10/01/2018	51316	Meeting/Conference Registration Fee
248	Association of Mn Counties		123.75	1 Transactions		
783	Canon Financial Services, Inc 05-420-600-4800-6301		92.92	Mailroom Contract Charge - 12/ 12/20/2018	19399328	Equipment Lease/Space Rental
	05-420-600-4800-6301		55.97	OSS Contract Charge - 11/18 11/01/2018 11/30/2018	19434302	Equipment Lease/Space Rental
783	Canon Financial Services, Inc		148.89	2 Transactions		
1457	CPS Technology Solutions, Inc 05-420-600-4800-6300		23.23	Contract Maint	375748	Maintenance/Service Contracts
	05-420-640-4800-6300		35.20	Contract Maint	375748	Maintenance/Service Contracts
1457	CPS Technology Solutions, Inc		58.43	2 Transactions		
88880	Datacomm Computers & Networks Inc 05-420-600-4800-6405		21.45	APC RCB5-DVR Replacement Batte 11/08/2018	11180	Office Supplies
88880	Datacomm Computers & Networks Inc		21.45	1 Transactions		
2186	Hillyard Inc - Kansas City 05-420-600-4800-6422		57.38	Cleaning/Bathroom Supplies 11/16/2018 11/16/2018	603225209	Janitorial Services/Supplies
2186	Hillyard Inc - Kansas City		57.38	1 Transactions		
9692	Minnesota Energy Resources Corporation 05-420-600-4800-6254		190.40	Gas Bill 10/13/2018 11/14/2018		Utilities-Gas and Electric
9692	Minnesota Energy Resources Corporation		190.40	1 Transactions		
88859	Spee*Dee-St Cloud 05-420-600-4800-6205		57.70	IM Service 10/01/2018 11/05/2018	3637735	Postage
88859	Spee*Dee-St Cloud		57.70	1 Transactions		
10698	Stericycle, Inc 05-420-600-4800-6231		39.73	Steri-Safe	4008219718	Services/Labor/Contracts

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10698	Stericycle, Inc		39.73	12/01/2018 12/31/2018	1 Transactions	
10930	Tidholm Productions 05-420-600-4800-6405		124.08	Agency-#10 RH Window Envelope 11/08/2018	0260 7757	Office Supplies
	05-420-600-4800-6405		124.08	Agency-#10 LH Window Envelope 11/08/2018	0260 7758	Office Supplies
10930	Tidholm Productions		248.16		2 Transactions	
6097	Verizon Wireless 05-420-600-4800-6250		26.40	Agency Data Bundle Mo Charge 11/02/2018 12/01/2018	9817490159	Telephone
	05-420-600-4800-6250		17.61	DIR - Monthly Phone Charge 11/02/2018 12/01/2018	9817490159	Telephone
	05-420-640-4800-6402		26.02	CS MIFI Air Card 11/02/2018 12/01/2018	9817490159	Computer/Technology Supplies
6097	Verizon Wireless		70.03		3 Transactions	
420	DEPT Total:		1,177.41	Income Maintenance	11 Vendors	19 Transactions
430	DEPT			Social Services		
85003	Aitkin County DAC 05-430-700-4800-6231		16.08	Cleaning 10/02/2018 10/30/2018		Services/Labor/Contracts
	05-430-700-4800-6231		101.89	Papershred 10/02/2018 10/30/2018		Services/Labor/Contracts
	05-430-700-4800-6231		14.15	Cleaning 08/07/2018 08/21/2018		Services/Labor/Contracts
	05-430-700-4800-6231		117.45	Papershred 08/01/2018 08/30/2018		Services/Labor/Contracts
85003	Aitkin County DAC		249.57		4 Transactions	
248	Association of Mn Counties 05-430-700-4800-6241		191.25	Annual Conference Reg (CB) 10/01/2018 10/01/2018	51316	Meeting/Conference Registration Fee
248	Association of Mn Counties		191.25		1 Transactions	
783	Canon Financial Services, Inc					

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
		05-430-700-4800-6301			143.61	Mailroom Contract Charge - 12/	12/20/2018	19399328		Equipment Lease/Space Rental	
		05-430-700-4800-6301			86.50	OSS Contract Charge - 11/18	11/01/2018 11/30/2018	19434302		Equipment Lease/Space Rental	
783	Canon Financial Services, Inc				230.11		2 Transactions				
1457	CPS Technology Solutions, Inc	05-430-700-4800-6300			35.90	Contract Maint		375748		Maintenance/Service Contracts	
1457	CPS Technology Solutions, Inc				35.90		1 Transactions				
88880	Datacomm Computers & Networks Inc	05-430-700-4800-6405			33.15	APC RCB5-DVR Replacement Batte	11/08/2018	11180		Office Supplies	
88880	Datacomm Computers & Networks Inc				33.15		1 Transactions				
2186	Hillyard Inc - Kansas City	05-430-700-4800-6422			87.06	Cleaning/Bathroom Supplies	11/16/2018 11/16/2018	603225209		Janitorial Services/Supplies	
2186	Hillyard Inc - Kansas City				87.06		1 Transactions				
9692	Minnesota Energy Resources Corporation	05-430-700-4800-6254			288.88	Gas Bill	10/13/2018 11/14/2018			Utilities-Gas and Electric	
9692	Minnesota Energy Resources Corporation				288.88		1 Transactions				
88859	Spee*Dee-St Cloud	05-430-700-4800-6205			46.66	SS Service	10/01/2018 11/05/2018	3637735		Postage	
88859	Spee*Dee-St Cloud				46.66		1 Transactions				
10698	Stericycle, Inc	05-430-700-4800-6231			61.40	Steri-Safe	12/01/2018 12/31/2018	4008219718		Services/Labor/Contracts	
10698	Stericycle, Inc				61.40		1 Transactions				
10930	Tidholm Productions	05-430-700-4800-6405			191.76	Agency-#10 RH Window Envelope	11/08/2018	0260 7757		Office Supplies	
		05-430-700-4800-6405			191.76	Agency-#10 LH Window Envelope		0260 7758		Office Supplies	

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 5 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10930	Tidholm Productions		383.52	11/08/2018 2 Transactions		
10657	Totalfunds By Hasler 05-430-000-0000-1205		2,000.00	Postage 10/31/2018	79000110005968	Postage Account
10657	Totalfunds By Hasler		2,000.00	1 Transactions		
6097	Verizon Wireless 05-430-700-4800-6250		40.80	Agency Data Bundle Mo Charge 11/02/2018 12/01/2018	9817490159	Telephone
	05-430-700-4800-6250		27.21	DIR - Monthly Phone Charge 11/02/2018 12/01/2018	9817490159	Telephone
6097	Verizon Wireless		68.01	2 Transactions		
430	DEPT Total:		3,675.51	Social Services	12 Vendors	18 Transactions
5	Fund Total:		5,664.00	Health & Human Services		61 Transactions

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 9 State

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT			Undesignated		
	4580 Mn Dept Of Finance					
	09-000-000-0000-2030		555.00	Marriage fees October		State Fees, Assessments & Surcharges
	4580 Mn Dept Of Finance		555.00	1 Transactions		
0	DEPT Total:		555.00	Undesignated	1 Vendors	1 Transactions
9	Fund Total:		555.00	State		1 Transactions

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 10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
926	DEPT			Law Library		
	5173 Thomson Reuters-West Publishing					
	10-926-000-0000-6408		1,348.00	west information charges	1003193807	Law Books
	10-926-000-0000-6408		801.33	west complete library	100324759	Law Books
	5173 Thomson Reuters-West Publishing		2,149.33	2 Transactions		
926	DEPT Total:		2,149.33	Law Library	1 Vendors	2 Transactions
10	Fund Total:		2,149.33	Trust		2 Transactions
	Final Total:		177,588.85	156 Vendors	233 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	156,011.53	General Fund	
	3	13,208.99	Road & Bridge	
	5	5,664.00	Health & Human Services	
	9	555.00	State	
	10	2,149.33	Trust	
	All Funds	177,588.85	Total	Approved by,
			
			

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	DEPT			Commissioners		
	5462 Bremer Bank (Elan ACH)					
7	01-001-000-0000-6332		244.49	ARDC lodging		Hotel / Motel Lodging
9	01-001-000-0000-6332		262.68	AMC fall policy meeting		Hotel / Motel Lodging
47	01-001-000-0000-6332		124.42	AMC district 1 meeting		Hotel / Motel Lodging
8	01-001-000-0000-6340		24.65	AMC fall policy meeting		Meals (Overnight)
	5462 Bremer Bank (Elan ACH)		656.24	4 Transactions		
1	DEPT Total:		656.24	Commissioners	1 Vendors	4 Transactions
40	DEPT			Auditor		
	780 Bremer Bank					
87	01-040-000-0000-5081		0.04			Mortgage Registry-3%
	780 Bremer Bank		0.04	1 Transactions		
	5462 Bremer Bank (Elan ACH)					
84	01-040-000-0000-6625		109.93-	ms surface sales tax credit		Office Equipment
	5462 Bremer Bank (Elan ACH)		109.93-	1 Transactions		
40	DEPT Total:		109.89-	Auditor	2 Vendors	2 Transactions
42	DEPT			Treasurer		
	780 Bremer Bank					
88	01-042-000-0000-5079		0.11			3% State Deed Tax
	780 Bremer Bank		0.11	1 Transactions		
42	DEPT Total:		0.11	Treasurer	1 Vendors	1 Transactions
43	DEPT			Assessor		
	5462 Bremer Bank (Elan ACH)					
82	01-043-000-0000-6302		111.99	battery - 2002 ford escape		Car Maintenance
78	01-043-000-0000-6330		56.00	iaao conf		Transportation & Travel & Parking
6	01-043-000-0000-6332		234.08	income case study class		Hotel / Motel Lodging
76	01-043-000-0000-6332		810.16	iaao conf		Hotel / Motel Lodging
77	01-043-000-0000-6340		10.99	iaao conf		Meals (Overnight)
	5462 Bremer Bank (Elan ACH)		1,223.22	5 Transactions		
	10330 Dangers/Mike					

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
108 01-043-000-0000-6108		8.86-	redeposit	Meals (Not Overnight)
10330 Dangers/Mike		8.86-	1 Transactions	
43 DEPT Total:		1,214.36	Assessor	2 Vendors 6 Transactions
44 DEPT			Central Services	
8410 Bremer Bank				
99 01-044-904-0000-6231		761.35	participant fees	Flex Services, Labor, Etc
91 01-044-904-0000-6360		344.05	dep care / med fsa	Flex Plan Withdrawals
93 01-044-904-0000-6360		4,348.47	dep care / med fsa	Flex Plan Withdrawals
100 01-044-904-0000-6360		186.05	dep care / med fsa	Flex Plan Withdrawals
8410 Bremer Bank		5,639.92	4 Transactions	
14992 MN PEIP				
102 01-044-904-0000-6360		1,520.70	dep care / med fsa	Flex Plan Withdrawals
103 01-044-904-0000-6360		205.01	dep care / med fsa	Flex Plan Withdrawals
14992 MN PEIP		1,725.71	2 Transactions	
44 DEPT Total:		7,365.63	Central Services	2 Vendors 6 Transactions
49 DEPT			Information Technologies	
5462 Bremer Bank (Elan ACH)				
5 01-049-000-0000-6402		119.98	2 hard drives for NAS	Computer Supplies & Software
12 01-049-000-0000-6402		29.90	2 micro hdmi cables	Computer Supplies & Software
14 01-049-000-0000-6402		33.40	mini dp cables	Computer Supplies & Software
38 01-049-000-0000-6402		1,499.00-	returned surface	Computer Supplies & Software
45 01-049-000-0000-6402		500.49	4 tb 7.2k SAS HD	Computer Supplies & Software
70 01-049-000-0000-6402		135.60	2 power switches	Computer Supplies & Software
74 01-049-000-0000-6402		192.44	10 32 gb usb sticks	Computer Supplies & Software
13 01-049-000-0000-6405		38.62	2 rolls of label paper	Office Supplies (Non Computer)
31 01-049-000-0000-6405		14.99	zip ties	Office Supplies (Non Computer)
32 01-049-000-0000-6405		14.51	drywall anchors	Office Supplies (Non Computer)
72 01-049-000-0000-6405		239.99	jeds chair	Office Supplies (Non Computer)
5462 Bremer Bank (Elan ACH)		179.08-	11 Transactions	
49 DEPT Total:		179.08-	Information Technologies	1 Vendors 11 Transactions
52 DEPT			Administration	

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5462	Bremer Bank (Elan ACH)					
26	01-052-000-0000-6208		174.00-	fred pryor credit		Training/Education
49	01-052-000-0000-6241		58.00	MACA fall conf		Registration Fee
48	01-052-000-0000-6298		150.00	Rakotz years of service		Employee Recognition
50	01-052-000-0000-6298		150.00	G Thornbloom years of service		Employee Recognition
27	01-052-000-0000-6340		15.00	amc policy meeting		Meals(Overnight)
73	01-052-000-0000-6625		79.98	roller kit - nicoles scanner		Office Equipment
5462	Bremer Bank (Elan ACH)		278.98		6 Transactions	
52	DEPT Total:		278.98	Administration	1 Vendors	6 Transactions
90	DEPT			Attorney		
5462	Bremer Bank (Elan ACH)					
43	01-090-000-0000-6625		74.95	Cell Phone Cases		Office Equipment
5462	Bremer Bank (Elan ACH)		74.95		1 Transactions	
90	DEPT Total:		74.95	Attorney	1 Vendors	1 Transactions
120	DEPT			Service Officer		
5462	Bremer Bank (Elan ACH)					
64	01-120-000-0000-6205		149.99	hp printer - malmo		Postage
5462	Bremer Bank (Elan ACH)		149.99		1 Transactions	
120	DEPT Total:		149.99	Service Officer	1 Vendors	1 Transactions
200	DEPT			Enforcement		
5462	Bremer Bank (Elan ACH)					
22	01-200-000-0000-6205		7.90	usps - elec mont bracelet.00		Postage
57	01-200-000-0000-6405		16.66	hand sanitizer		Office Supplies
59	01-200-000-0000-6405		147.09	blu ray dvds		Office Supplies
60	01-200-000-0000-6410		146.96	uniform pants 211		Clothing Allowance
71	01-200-000-0000-6625		455.00	matrix switcher cpu		Office Equipment
65	01-200-003-0000-6241		150.00	bca trafficking conf		Registration Fee
66	01-200-003-0000-6241		150.00	bca trafficking conf		Registration Fee
20	01-200-003-0000-6332		217.40	conf #221		Hotels / Motels
23	01-200-003-0000-6332		217.40	conf - ben		Hotels / Motels
21	01-200-003-0000-6340		20.05	conf #221		Meals
24	01-200-003-0000-6511		28.28	conf #221		Gas And Oil

Aitkin County



Vendor Name	<u>Rpt</u>	Warrant Description	Invoice #	Account/Formula Description
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
25	01-200-019-0000-6231	80.00	npca - k-9 narc cert	Services, Labor, Contracts
5462	Bremer Bank (Elan ACH)	1,636.74	12 Transactions	
14992	MN PEIP			
101	01-200-000-0000-6150	512.08	C. Everson Ins	Health Insurance-Employer
14992	MN PEIP	512.08	1 Transactions	
200	DEPT Total:	2,148.82	Enforcement	2 Vendors 13 Transactions
252	DEPT		Corrections	
5462	Bremer Bank (Elan ACH)			
58	01-252-000-0000-6410	69.65	uniform pants	Clothing Allowance
34	01-252-000-0000-6418	21.31	walmart	Groceries
63	01-252-000-0000-6422	59.00	vacuum	Janitorial Supplies
2	01-252-003-0000-6511	45.38	gas bca conf	Gas And Oil
1	01-252-252-0000-6405	285.90	prestamped envelopes	Prisoner Welfare
35	01-252-252-0000-6405	227.67	inmate welfare	Prisoner Welfare
36	01-252-252-0000-6405	222.14	library upgrade	Prisoner Welfare
75	01-252-252-0000-6405	285.90	usps prestamped envelopes	Prisoner Welfare
5462	Bremer Bank (Elan ACH)	1,216.95	8 Transactions	
252	DEPT Total:	1,216.95	Corrections	1 Vendors 8 Transactions
253	DEPT		Sentence to Serve	
5462	Bremer Bank (Elan ACH)			
37	01-253-000-0000-6405	106.32	brad nailer	Operating Supplies
83	01-253-003-0000-6511	68.91	ripley one stop - gas during	Gas & Oil
5462	Bremer Bank (Elan ACH)	175.23	2 Transactions	
253	DEPT Total:	175.23	Sentence to Serve	1 Vendors 2 Transactions
257	DEPT		Community Corrections	
5462	Bremer Bank (Elan ACH)			
28	01-257-251-0000-6108	309.62	MACCAC Fall Conf	Meals (Not Overnight)
5462	Bremer Bank (Elan ACH)	309.62	1 Transactions	
257	DEPT Total:	309.62	Community Corrections	1 Vendors 1 Transactions

Aitkin County



Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
280	DEPT					Emergency Management					
5462	Bremer Bank (Elan ACH)										
19		01-280-000-0000-6511			20.00	em mgmt mtg					Gas And Oil
5462	Bremer Bank (Elan ACH)				20.00		1 Transactions				
280	DEPT Total:				20.00	Emergency Management		1 Vendors			1 Transactions
390	DEPT					Environmental Health (FBL)					
5462	Bremer Bank (Elan ACH)										
80		01-390-000-0000-6240			40.00	ml meha membership					Dues
5462	Bremer Bank (Elan ACH)				40.00		1 Transactions				
390	DEPT Total:				40.00	Environmental Health (FBL)		1 Vendors			1 Transactions
391	DEPT					Solid Waste					
5462	Bremer Bank (Elan ACH)										
33		01-391-000-0000-6332			94.25	SWAA conf					Hotel / Motel Lodging
79		01-391-000-0000-6332			94.25	t.neff swaa conf					Hotel / Motel Lodging
81		01-391-000-0000-6800			519.80	halloween bags					Miscellaneous(Promotional)
5462	Bremer Bank (Elan ACH)				708.30		3 Transactions				
391	DEPT Total:				708.30	Solid Waste		1 Vendors			3 Transactions
1	Fund Total:				14,070.21	General Fund					67 Transactions

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 3 Road & Bridge

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
302	DEPT			R&B Engineering/Construction		
	5462 Bremer Bank (Elan ACH)					
10	03-302-000-0000-6449		3.22	fedex		Rd/Br Engr. Supplies
51	03-302-000-0000-6449		3.22	fedex		Rd/Br Engr. Supplies
	5462 Bremer Bank (Elan ACH)		6.44		2 Transactions	
302	DEPT Total:		6.44	R&B Engineering/Construction	1 Vendors	2 Transactions
307	DEPT			R&B Capital Infrastructure		
	1010 City Of Aitkin					
92	03-307-000-0000-5849		174,354.30	LRIP		LRIP
98	03-307-000-0000-5849		642,643.44	Lrip		LRIP
	1010 City Of Aitkin		816,997.74		2 Transactions	
	10295 Knife River Corp.-North Central					
105	03-307-000-0000-6262		1,241,559.72	partial payment #3		Contract Payments
	10295 Knife River Corp.-North Central		1,241,559.72		1 Transactions	
	10891 Roth Construction					
104	03-307-000-0000-6262		160,165.25	partial payment 1		Contract Payments
	10891 Roth Construction		160,165.25		1 Transactions	
307	DEPT Total:		2,218,722.71	R&B Capital Infrastructure	3 Vendors	4 Transactions
3	Fund Total:		2,218,729.15	Road & Bridge		6 Transactions

Aitkin County



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
400 DEPT		Public Health Department		
5462 Bremer Bank (Elan ACH)				
30 05-400-440-0410-6332		MN Comm HHh Lodging		Hotel/Lodging
67 05-400-440-0410-6333		parking for fema class		Allocated Admin Mileage/Motorpool
40 05-400-440-0410-6402		ss- surface book LS		Computer/Technology Supplies
29 05-400-440-0410-6405		PH Planner		Office Supplies
68 05-400-450-0451-6406		CMG - office supplies		PH Program Related Supplies
69 05-400-450-0451-6406		CMG - office supplies		PH Program Related Supplies
5462 Bremer Bank (Elan ACH)			6 Transactions	
400 DEPT Total:		2,402.37 Public Health Department	1 Vendors	6 Transactions
420 DEPT		Income Maintenance		
5462 Bremer Bank (Elan ACH)				
30 05-420-600-4800-6332		MN Comm HHh Lodging		Hotel/Lodging
67 05-420-600-4800-6333		parking for fema class		Allocated Admin Mileage/Motorpool
5462 Bremer Bank (Elan ACH)			2 Transactions	
12339 Gunderson/Charles				
106 05-420-650-0000-5836		redeposit		MA Estate Recoveries
12339 Gunderson/Charles			1 Transactions	
420 DEPT Total:		4,289.52- Income Maintenance	2 Vendors	3 Transactions
430 DEPT		Social Services		
5462 Bremer Bank (Elan ACH)				
3 05-430-700-4800-6241		MSSA Fall Conf Reg		Meeting/Conference Registration Fee
30 05-430-700-4800-6332		MN Comm HHh Lodging		Hotel/Lodging
67 05-430-700-4800-6333		parking for fema class		Allocated Admin Mileage/Motorpool
42 05-430-700-4800-6340		St Louis Cty Conf		Meal Reimbursement
46 05-430-700-4800-6340		Human Serv Conf		Meal Reimbursement
11 05-430-700-4800-6402		ss-wireless mouse		Computer/Technology Supplies
39 05-430-700-4800-6402		ss- surface book KL		Computer/Technology Supplies
41 05-430-710-3930-6020		Straight Talk Card - GenCaseMg		General Case Management
52 05-430-760-3930-6020		food for aps client		ADULT-GENERAL CASE MANAGEMENT
4 05-430-700-4800-6810		MH Flex - Medication box	SA#60095271	Mh Init - Flex
5462 Bremer Bank (Elan ACH)			10 Transactions	

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5 Health & Human Services

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
430	DEPT Total:		Social Services	1 Vendors	10 Transactions
5	Fund Total:		Health & Human Services		19 Transactions

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 9 State

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT			Undesignated		
	780 Bremer Bank					
85	09-000-000-0000-2026		22,246.84	MTG reg		State Share Of Mortgage Registry (97%)
86	09-000-000-0000-2025		42,572.85	deed tax	q	State's Share Of Deed Tax (97%)
	780 Bremer Bank		64,819.69	2 Transactions		
	8410 Bremer Bank					
95	09-000-000-0000-2058		847,464.53	state general tax		State General Tax-Education
	8410 Bremer Bank		847,464.53	1 Transactions		
0	DEPT Total:		912,284.22	Undesignated	2 Vendors	3 Transactions
9	Fund Total:		912,284.22	State		3 Transactions

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 13 Taxes & Penalties

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Vendor Name	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
943 DEPT			Taxes And Penalties		
8410 Bremer Bank					
96 13-943-000-0000-2001		1,035.00	chargeback J.McDonald		Cur - Property Taxes
97 13-943-000-0000-2001		72.00	chargeback r. gardas		Cur - Property Taxes
8410 Bremer Bank		1,107.00		2 Transactions	
12964 Hansen/Tom					
107 13-943-000-0000-2001		115.64-	redeposit		Cur - Property Taxes
12964 Hansen/Tom		115.64-		1 Transactions	
943 DEPT Total:		991.36	Taxes And Penalties	2 Vendors	3 Transactions
13 Fund Total:		991.36	Taxes & Penalties		3 Transactions

Aitkin County



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
521 DEPT		LLCC Administration		
5462 Bremer Bank (Elan ACH)				
61 19-521-000-0000-6231		29.99 adobe cloud		Services, Labor, Contracts
15 19-521-000-0000-6240		130.00 ANCA membership		Dues/Assoc Fees
44 19-521-000-0000-6405		98.01 Wifif Access Point apartment		Office & Computer Supplies
53 19-521-000-0000-6405		10.99		Office & Computer Supplies
5462 Bremer Bank (Elan ACH)		268.99	4 Transactions	
521 DEPT Total:		268.99 LLCC Administration	1 Vendors	4 Transactions
522 DEPT		LLCC Education		
8410 Bremer Bank				
89 19-522-000-0000-6217		12.45 bambora		Credit Card Fees
90 19-522-000-0000-6217		41.45 bambora		Credit Card Fees
8410 Bremer Bank		53.90	2 Transactions	
5462 Bremer Bank (Elan ACH)				
18 19-522-000-0000-6416		62.00 terrarium / aquarium		Education Supplies
54 19-522-000-0000-6416		20.00		Education Supplies
62 19-522-000-0000-6416		281.07 stickers / play equipment		Education Supplies
5462 Bremer Bank (Elan ACH)		363.07	3 Transactions	
522 DEPT Total:		416.97 LLCC Education	2 Vendors	5 Transactions
524 DEPT		LLCC Maintenance		
5462 Bremer Bank (Elan ACH)				
16 19-524-000-0000-6422		301.69 supplies		Janitorial Services/Supplies
55 19-524-000-0000-6422		357.91		Janitorial Services/Supplies
17 19-524-000-0000-6590		20.41 food processor pins		Repair & Maintenance Supplies
5462 Bremer Bank (Elan ACH)		680.01	3 Transactions	
524 DEPT Total:		680.01 LLCC Maintenance	1 Vendors	3 Transactions
525 DEPT		LLCC Capital Improvement		
5462 Bremer Bank (Elan ACH)				
56 19-525-085-0000-6600		479.99		Capital Improvement-Residential
5462 Bremer Bank (Elan ACH)		479.99	1 Transactions	

JKK1

11/28/18 2:11PM

19 Long Lake Conservation C

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Vendor	Name		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
525		DEPT Total:		479.99	LLCC Capital Improvement	1 Vendors 1 Transactions
19		Fund Total:		1,845.96	Long Lake Conservation Center	13 Transactions

JKK1
 11/28/18 2:11PM
 21 Parks

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
520	DEPT			Parks		
	8410 Bremer Bank					
94	21-520-000-0000-5510		20.00	camping refund		Co. Parks Campground Fees
	8410 Bremer Bank		20.00	1 Transactions		
520	DEPT Total:		20.00	Parks	1 Vendors	1 Transactions
21	Fund Total:		20.00	Parks		1 Transactions
	Final Total:		3,148,240.32	38 Vendors	112 Transactions	

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	14,070.21	General Fund	
	3	2,218,729.15	Road & Bridge	
	5	299.42	Health & Human Services	
	9	912,284.22	State	
	13	991.36	Taxes & Penalties	
	19	1,845.96	Long Lake Conservation Center	
	21	20.00	Parks	
	All Funds	3,148,240.32	Total	Approved by,
			
			

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
943	DEPT			Taxes And Penalties		
12226	Alanen/Arnold 13-943-000-0000-2001		150.00	Per 2 Property Tax Overpay		Cur - Property Taxes
12226	Alanen/Arnold		150.00	1 Transactions		
15049	Amrock Inc - Chase Six 13-943-000-0000-2001		232.00	Per 2 Property Tax Overpay		Cur - Property Taxes
15049	Amrock Inc - Chase Six		232.00	1 Transactions		
15028	Anderson/James 13-943-000-0000-2001		11.00	Per 2 Property Tax Overpay		Cur - Property Taxes
15028	Anderson/James		11.00	1 Transactions		
15024	Anderson/JoAnn M 13-943-000-0000-2001		61.00	Per 2 Property Tax Overpay		Cur - Property Taxes
15024	Anderson/JoAnn M		61.00	1 Transactions		
15023	Arries/Kandi 13-943-000-0000-2001		149.00	Per 2 Property Tax Overpay		Cur - Property Taxes
15023	Arries/Kandi		149.00	1 Transactions		
15032	Bell/Bruce 13-943-000-0000-2001		50.00	Per 2 Property Tax Overpay		Cur - Property Taxes
15032	Bell/Bruce		50.00	1 Transactions		
15027	Blankenship/Eva 13-943-000-0000-2001		117.00	Per 2 Property Tax Overpay		Cur - Property Taxes
15027	Blankenship/Eva		117.00	1 Transactions		
15025	Bostrom/Curtis 13-943-000-0000-2001		518.00	Per 2 Property Tax Overpay		Cur - Property Taxes
15025	Bostrom/Curtis		518.00	1 Transactions		
11865	Bremer Bank 13-943-000-0000-2001		293.00	Per 2 Property Tax Overpay		Cur - Property Taxes
11865	Bremer Bank		293.00	1 Transactions		
11154	Bunge/Trudy 13-943-000-0000-2001		434.00	Per 2 Property Tax Overpay		Cur - Property Taxes

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
11154 Bunge/Trudy		434.00	1 Transactions	
15026 Caulfield/Edward				
13-943-000-0000-2001		13.20	Per 2 Property Tax Overpay	Cur - Property Taxes
15026 Caulfield/Edward		13.20	1 Transactions	
15014 Chippewa Plaza, LLC				
13-943-000-0000-2001		7.80	Per 2 Property Tax Overpay	Cur - Property Taxes
15014 Chippewa Plaza, LLC		7.80	1 Transactions	
11472 Corelogic Centralized Refunds				
13-943-000-0000-2001		1,667.00	Per 2 Property Tax Overpay	Cur - Property Taxes
11472 Corelogic Centralized Refunds		1,667.00	1 Transactions	
15031 Eastside RV & Marina LLC				
13-943-000-0000-2001		294.00	Per 2 Property Tax Overpay	Cur - Property Taxes
15031 Eastside RV & Marina LLC		294.00	1 Transactions	
15038 Ecker/Sandy				
13-943-000-0000-2001		158.00	Per 2 Property Tax Overpay	Cur - Property Taxes
15038 Ecker/Sandy		158.00	1 Transactions	
14682 Ekelund/Harry				
13-943-000-0000-2001		158.00	Per 2 Property Tax Overpay	Cur - Property Taxes
14682 Ekelund/Harry		158.00	1 Transactions	
14646 Ellango, Clement				
13-943-000-0000-2001		38.73	Per 2 Property Tax Overpay	Cur - Property Taxes
14646 Ellango, Clement		38.73	1 Transactions	
15042 Fautsch/Craig				
13-943-000-0000-2001		6.00	Per 2 Property Tax Overpay	Cur - Property Taxes
15042 Fautsch/Craig		6.00	1 Transactions	
15048 Felde/Kellie				
13-943-000-0000-2001		536.00	Per 2 Property Tax Overpay	Cur - Property Taxes
15048 Felde/Kellie		536.00	1 Transactions	
15045 First National Bank of Milaca				

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
13-943-000-0000-2001		99.00	Per 2 Property Tax Overpay	Cur - Property Taxes
15045 First National Bank of Milaca		99.00	1 Transactions	
15053 First National Bank of Walker				
13-943-000-0000-2001		1,262.00	Per 2 Property Tax Overpay	Cur - Property Taxes
15053 First National Bank of Walker		1,262.00	1 Transactions	
15015 Fredrickson/Schad				
13-943-000-0000-2001		107.00	Per 2 Property Tax Overpay	Cur - Property Taxes
15015 Fredrickson/Schad		107.00	1 Transactions	
13090 Fritz/Barbara				
13-943-000-0000-2001		68.00	Per 2 Property Tax Overpay	Cur - Property Taxes
13090 Fritz/Barbara		68.00	1 Transactions	
15039 Gervais/Barb				
13-943-000-0000-2001		18.00	Per 2 Property Tax Overpay	Cur - Property Taxes
15039 Gervais/Barb		18.00	1 Transactions	
15040 Goble/Debra				
13-943-000-0000-2001		10.00	Per 2 Property Tax Overpay	Cur - Property Taxes
15040 Goble/Debra		10.00	1 Transactions	
9897 Grand Timber Bank				
13-943-000-0000-2001		793.00	Per 2 Property Tax Overpay	Cur - Property Taxes
9897 Grand Timber Bank		793.00	1 Transactions	
15050 Green River Capital LLC				
13-943-000-0000-2001		1,186.00	Per 2 Property Tax Overpay	Cur - Property Taxes
15050 Green River Capital LLC		1,186.00	1 Transactions	
13329 Hauer/Mary				
13-943-000-0000-2001		107.00	Per 2 Property Tax Overpay	Cur - Property Taxes
13329 Hauer/Mary		107.00	1 Transactions	
15033 Hey/Carrie				
13-943-000-0000-2001		135.00	Per 2 Property Tax Overpay	Cur - Property Taxes
15033 Hey/Carrie		135.00	1 Transactions	

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
				Paid On Bhf #	
15052	Jebbett/Sally 13-943-000-0000-2001		7.92	Per 2 Property Tax Overpay	Cur - Property Taxes
15052	Jebbett/Sally		7.92	1 Transactions	
12347	Juckel/Paul & Mary 13-943-000-0000-2001		8.00	Per 2 Property Tax Overpay	Cur - Property Taxes
12347	Juckel/Paul & Mary		8.00	1 Transactions	
11229	Koenings/Christopher David 13-943-000-0000-2001		134.00	Per 2 Property Tax Overpay	Cur - Property Taxes
11229	Koenings/Christopher David		134.00	1 Transactions	
13801	LASTAVICH/DAN 13-943-000-0000-2001		356.00	Per 2 Property Tax Overpay	Cur - Property Taxes
13801	LASTAVICH/DAN		356.00	1 Transactions	
5707	Lereta LLC 13-943-000-0000-2001		1,921.00	Per 2 Property Tax Overpay	Cur - Property Taxes
	13-943-000-0000-2001		435.00	Per 2 Property Tax Overpay	Cur - Property Taxes
5707	Lereta LLC		2,356.00	2 Transactions	
15020	Lewis Insulation 13-943-000-0000-2001		98.00	Per 2 Property Tax Overpay	Cur - Property Taxes
15020	Lewis Insulation		98.00	1 Transactions	
15018	Macisland Inc 13-943-000-0000-2001		10.00	Per 2 Property Tax Overpay	Cur - Property Taxes
15018	Macisland Inc		10.00	1 Transactions	
15036	Mann/Anthony 13-943-000-0000-2001		1,171.00	Per 2 Property Tax Overpay	Cur - Property Taxes
15036	Mann/Anthony		1,171.00	1 Transactions	
14728	Members Cooperative Credit Union 13-943-000-0000-2001		263.00	Per 2 Property Tax Overpay	Cur - Property Taxes
14728	Members Cooperative Credit Union		263.00	1 Transactions	
15037	Munson/Charles 13-943-000-0000-2001		34.00	Per 2 Property Tax Overpay	Cur - Property Taxes

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
15037 Munson/Charles		34.00	1 Transactions	
12256 Nelson/Gaye				
13-943-000-0000-2001		94.00	Per 2 Property Tax Overpay	Cur - Property Taxes
12256 Nelson/Gaye		94.00	1 Transactions	
15041 Nesbitt/Richard				
13-943-000-0000-2001		98.00	Per 2 Property Tax Overpay	Cur - Property Taxes
15041 Nesbitt/Richard		98.00	1 Transactions	
15021 Norberg/Nathalyn				
13-943-000-0000-2001		10.00	Per 2 Property Tax Overpay	Cur - Property Taxes
15021 Norberg/Nathalyn		10.00	1 Transactions	
15029 O'Neill/Shelley				
13-943-000-0000-2001		291.00	Per 2 Property Tax Overpay	Cur - Property Taxes
15029 O'Neill/Shelley		291.00	1 Transactions	
15016 P & P Account				
13-943-000-0000-2001		20.00	Per 2 Property Tax Overpay	Cur - Property Taxes
15016 P & P Account		20.00	1 Transactions	
15017 Panagiota Papaioannou				
13-943-000-0000-2001		8.90	Per 2 Property Tax Overpay	Cur - Property Taxes
15017 Panagiota Papaioannou		8.90	1 Transactions	
15019 Parisi/Frank				
13-943-000-0000-2001		74.00	Per 2 Property Tax Overpay	Cur - Property Taxes
15019 Parisi/Frank		74.00	1 Transactions	
15035 Perry/John				
13-943-000-0000-2001		8.00	Per 2 Property Tax Overpay	Cur - Property Taxes
15035 Perry/John		8.00	1 Transactions	
15012 Peters/ Gary				
13-943-000-0000-2001		5.32	Period 2 Curr MH Overpay	Cur - Property Taxes
15012 Peters/ Gary		5.32	1 Transactions	
15044 Quicken Loans				

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
15044 Quicken Loans		93.00	Per 2 Property Tax Overpay	Cur - Property Taxes
		93.00	1 Transactions	
15051 Reeves/Patti		25.00	Per 2 Property Tax Overpay	Cur - Property Taxes
		25.00	1 Transactions	
15030 Ribich/Laura		461.00	Per 2 Property Tax Overpay	Cur - Property Taxes
		461.00	1 Transactions	
13282 Riley/Albert		8.00	Per 2 Property Tax Overpay	Cur - Property Taxes
		8.00	1 Transactions	
12871 Royal Credit Union		77.00	Per 2 Property Tax Overpay	Cur - Property Taxes
		77.00	1 Transactions	
15047 Schreier/Richard		51.96	Per 2 Property Tax Overpay	Cur - Property Taxes
		51.96	1 Transactions	
15034 Snaza/Paul		10.03	Per 2 Property Tax Overpay	Cur - Property Taxes
		10.03	1 Transactions	
15013 Stein/William		398.00	Per 2 Property Tax Overpay	Cur - Property Taxes
		398.00	1 Transactions	
13349 Visser/Arie		291.00	Per 2 Property Tax Overpay	Cur - Property Taxes
		291.00	1 Transactions	
15046 Waldo/Peter		62.00	Per 2 Property Tax Overpay	Cur - Property Taxes
		62.00	1 Transactions	

JKK1
 12/6/18 1:42PM
 13 Taxes & Penalties

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
12643	Wells Fargo Bank 13-943-000-0000-2001		Per 2 Property Tax Overpay		Cur - Property Taxes
12643	Wells Fargo Bank			1 Transactions	
943	DEPT Total:		15,584.86 Taxes And Penalties	59 Vendors	60 Transactions
13	Fund Total:		15,584.86 Taxes & Penalties		60 Transactions
	Final Total:		15,584.86	59 Vendors	60 Transactions

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	13	15,584.86	Taxes & Penalties	
	All Funds	15,584.86	Total	Approved by,
			
			

JKK1
12/6/18 3:04PM

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
949	DEPT			Courthouse Addition		
9447	Anderson Glass Co., Inc 14-949-000-0000-6231		64,410.00	Aitkin County Gov't Center	App 1	Services, Labor, Contracts
9447	Anderson Glass Co., Inc		64,410.00	1 Transactions		
13725	Beartooth True Value 14-949-000-0000-6231		79.86	Aitkin County Gov't Center	B75509	Services, Labor, Contracts
	14-949-000-0000-6231		58.11	Aitkin County Gov't Center	B75580	Services, Labor, Contracts
13725	Beartooth True Value		137.97	2 Transactions		
14044	Boarman Kroos Vogel Group Inc 14-949-000-0000-6231		74.07	Aitkin County Gov't Center	48529 expense	Services, Labor, Contracts
	14-949-000-0000-6231		5,070.00	Aitkin County Gov't Center	48529 fee	Services, Labor, Contracts
	14-949-000-0000-6231		143.18	Aitkin County Gov't Center	49022 expense	Services, Labor, Contracts
	14-949-000-0000-6231		4,670.00	Aitkin County Gov't Center	49022 fee	Services, Labor, Contracts
	14-949-000-0000-6231		4,670.00	Aitkin County Gov't Center	49152 fee	Services, Labor, Contracts
14044	Boarman Kroos Vogel Group Inc		14,627.25	5 Transactions		
14999	Bolton & Menk, Inc. 14-949-000-0000-6231		1,452.50	Aitkin County Gov't Center	224622	Services, Labor, Contracts
14999	Bolton & Menk, Inc.		1,452.50	1 Transactions		
13545	Contegrity Group, Inc. 14-949-000-0000-6231		7,858.34	Aitkin County Gov't Center	2018263	Services, Labor, Contracts
	14-949-000-0000-6231		18,445.14	Aitkin County Gov't Center	2018264	Services, Labor, Contracts
13545	Contegrity Group, Inc.		26,303.48	2 Transactions		
10855	Culligan 14-949-000-0000-6231		30.00	Aitkin County Gov't Center	10046092-5	Services, Labor, Contracts
	14-949-000-0000-6231		106.70	Aitkin County Gov't Center	1046118-8	Services, Labor, Contracts
10855	Culligan		136.70	2 Transactions		
1754	Garrison Disposal Company, Inc 14-949-000-0000-6231		512.00	Aitkin County Gov't Center	69478	Services, Labor, Contracts
1754	Garrison Disposal Company, Inc		512.00	1 Transactions		
8803	Gopher State Contractors Inc 14-949-000-0000-6231		5,675.87	Aitkin County Gov't Center	App 2	Services, Labor, Contracts

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8803	Gopher State Contractors Inc		5,675.87		1 Transactions	
15054	Grill Reprographics, Inc. 14-949-000-0000-6231		434.83	Aitkin County Gov't Center	MSP 16240	Services, Labor, Contracts
15054	Grill Reprographics, Inc.		434.83		1 Transactions	
14958	Holden Electric Co. 14-949-000-0000-6231		27,075.00	Aitkin County Gov't Center	App 6	Services, Labor, Contracts
14958	Holden Electric Co.		27,075.00		1 Transactions	
14926	Masters Plumbing Heating & Cooling 14-949-000-0000-6231		73,786.50	Aitkin County Gov't Center	App 7	Services, Labor, Contracts
14926	Masters Plumbing Heating & Cooling		73,786.50		1 Transactions	
14925	Olympic Companies, Inc. 14-949-000-0000-6231		191,277.75	Aitkin County Gov't Center	App 2	Services, Labor, Contracts
14925	Olympic Companies, Inc.		191,277.75		1 Transactions	
3950	Public Utilities 14-949-000-0000-6231		516.81	Aitkin County Gov't Center	21 Nov 18	Services, Labor, Contracts
3950	Public Utilities		516.81		1 Transactions	
12758	Roden Iron Inc, 14-949-000-0000-6231		107,065.00	Aitkin County Gov't Center	App 2/3	Services, Labor, Contracts
12758	Roden Iron Inc,		107,065.00		1 Transactions	
4399	Sell Hardware Inc 14-949-000-0000-6231		19,745.75	Aitkin County Gov't Center	App 1	Services, Labor, Contracts
4399	Sell Hardware Inc		19,745.75		1 Transactions	
14927	Thurnbeck Steel Fabrication, Inc. 14-949-000-0000-6231		10,183.43	Aitkin County Gov't Center	App 6	Services, Labor, Contracts
14927	Thurnbeck Steel Fabrication, Inc.		10,183.43		1 Transactions	
949	DEPT Total:		543,340.84	Courthouse Addition	16 Vendors	23 Transactions
14	Fund Total:		543,340.84	Capital Project		23 Transactions

JKK1
12/6/18 3:04PM
14 Capital Project

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
Final Total:		543,340.84	16 Vendors	23 Transactions

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	14	543,340.84	Capital Project
	All Funds	543,340.84	Total

Approved by,

.....

.....



Rich Kern
Supervisor Land Services, US
26 East Superior Street, Suite 309
Duluth, MN
Tel 218 522 4669
rich.kern@enbridge.com

September 28, 2018

Aitkin County Land Department

RE: Assurance for future crossings over Enbridge Line 3R pipeline

Dear Mr. Courtemanche,

This letter is to serve as assurance that Aitkin County will have continued use of their current and future forest roads that cross the Line 3R pipeline corridor. Thank you for submitting the locations of the crossings. Enbridge will design the pipeline at these crossing points to be adequate for continued use by logging vehicles.

To ensure that Aitkin County Land and Forestry Department's permanent access across the pipeline corridor will not be impeded by the crossings Enbridge will be constructing the crossings using thicker wall pipe and placing the pipeline under 5' of cover versus the standard 4' of cover. Future crossings and crossings not included in your list will not necessarily be compatible with the vehicles and traffic crossing the pipeline. For all future crossings you need to work with Enbridge and utilize the one-call system to assure the pipeline is protected and the crossing is safe.

At all crossing locations, including designated crossings, should conditions deteriorate where more than 1' of rutting or erosion is present above the pipeline the crossings may not be safe. If such conditions are encountered, the County shall notify Enbridge and work with Enbridge to assure the planned crossings are safe and whatever mitigations needed are completed to restore the crossings to a safe condition prior to use.

Timber value will be provided to Enbridge by Aitkin County Land and Forestry Departments to be paid in full by Enbridge prior to construction. Enbridge encourages Aitkin County to have the clearing bid out to a Logging Company prior to construction. Doing so will not in any way reduce the payment made to Aitkin County by Enbridge.

An assessment of aggregate value on parcel PIN: 20-0-050500 (Enbridge Tract Number MN-AI-C5-021.000) has been conducted by BARR and provided to Aitkin County. Enbridge agrees to work with Aitkin County on their assessment of the aggregate value lost due to the Line 3 Replacement Project. Enbridge will reimburse Aitkin County for the reasonably appraised value of aggregate not available due to Line 3 replacement.

Thank you,


Rich Kern



Board of County Commissioners Agenda Request

3A

Agenda Item #

Requested Meeting Date: December 11, 2018

Title of Item: Enbridge Energy Pipeline Easement

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	--	---

Submitted by: Rich Courtemanche	Department: Land Dept.
---	----------------------------------

Presenter (Name and Title): Rich Courtemanche (Land Commissioner),	Estimated Time Needed: 20 minutes
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Summary of Issue:

Enbridge Energy, Limited Partnership, a Delaware limited partnership, is requesting: 1) a right-of-way and easement to construct and maintain a crude petroleum pipeline over county lands (aka, Line 3 replacement), 2) temporary road access for construction, and 3) temporary workspace in excess of the right-of-way corridor for construction.

Enbridge has provided a letter of assurance that: 1) the pipeline will not impede current and future forest road crossings, 2) has agreed to modify construction at road crossings using thicker wall pipe and increasing soil cover, 3) pay in full timber value as determined by ACLD foresters prior to construction, and 3) will reimburse Aitkin County for aggregate values lost due to Line 3 Placement.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve easement subject to Enbridge Paying Easement Cost costs of \$178,475, Temp. Road Easement \$94,240, Temp Wrk Space \$109,231, Aggregate Appraisal \$301,012.70 and Timber Appraisal \$16,682.48 (Total \$699,641.18)

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

By Commissioner: XXX

Enbridge Energy Pipeline Easement

WHEREAS, Enbridge Energy, Limited Partnership, a Delaware limited partnership, with an office located at 119 North 25th Street East, Superior, Wisconsin 54880 (Enbridge) has made application for a right-of-way easement to survey, locate, construct, install, operate, maintain (including cathodic protection systems), clear, inspect (including aerial patrol and subsurface digging), reclaim, remove, protect, idle in place, repair, replace, relocate, change the size of and reconstruct a single pipeline, together with any associated valves, fittings, location markers and signs, communication systems and lines, utility lines, safety and protective apparatus, and all other equipment and appurtenances, whether above or below grade across the Aitkin County managed lands as described in "Right-Of Way and Easement Grant" with Exhibits A-1 through A-33 attached hereto and incorporated herein ("Right-of-Way")

WHEREAS, Enbridge has made application for construction of a temporary access road lease as described in the attached the "Temporary Access Road Lease" with Exhibits A-1 through A-34 attached hereto and incorporated herein ("Road Access")

WHEREAS, Enbridge has made application for construction of a temporary work space agreement as described in the attached "Temporary Work Space Agreement" (TWS) with Exhibits A-1 through A-33 and Additional Temporary Work Space (ATWS) with Exhibits A-10, A-17, and A-34 attached hereto incorporated herein ("Temporary Work Space")

WHEREAS, said applicant will be charged Right-of-Way easement costs of \$178,475.00, Road Access costs of \$94,240.00, Temporary Work Space costs of \$109,231.00, appraised aggregate costs \$301,012.70 and timber charges of \$16,682.48 (Total \$699,641.18) as appraised by the County Land Commissioner,

WHEREAS, the Aitkin County Land Commissioner, after making an investigation of such application, has advised that he finds no objection to granting such permit and easement,

WHEREAS, the Aitkin County Board of Commissioners resolved its support for Enbridge's proposed Line 3 Replacement Project, their preferred route, and their plan for deactivating the existing Line 3 (20170926-073),

WHEREAS, the Aitkin County Board of Commissioners recognized Enbridge for its longstanding performance and continual efforts to protect the environment, wildlife and habitats, as well as the people who live in the communities in which it operates (20170926-073),

NOW THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statutes, Section 282.04, Subdivision 4, the County Auditor be and is hereby authorized to issue to Enbridge Energy, Limited Partnership, a Delaware limited partnership, with an office located at 119 North 25th Street East, Superior, Wisconsin 54880 (Enbridge), an easement to use said described land, if consistent with the law, as in the special conditions set forth herein,

BE IT FURTHER RESOLVED, that said easement be granted, subject to the following terms, and conditions:

1. The utility infrastructure shall be constructed and maintained by the grantee or permittee without any cost to the County of Aitkin and the land area shall be open for public use, as long as said easement is in force.
2. Any timber cut or destroyed shall be paid for at the usual rate as soon as determined by the Land Commissioner. (Timber has been included in the easement costs.)
3. Aitkin County manages County owned and tax-forfeited lands to produce direct and indirect revenue for the taxing districts. This management includes the harvesting and extraction of timber, gravel, minerals, and other resources. The issuing and use of this easement shall not adversely affect the management and harvesting of timber and other resources on County owned and tax forfeited land. If for any reason, including township or county road construction or reconstruction, the easement needs to be relocated, the county and township will not be responsible for any relocation costs.
4. Any such easement may be canceled by resolution of the County Board for any substantial breach of its terms or if at any time its continuance will conflict with public use of the land, or any part thereof, on which it is granted, after ninety (90) days written notice, addressed to the record owner of the easement at the last known address.
5. Land affected by this easement may be sold or leased for any legal purpose, but such sale or lease shall be subject to this easement and excepted from the conveyance or lease, while such easement remains in force.
6. Failure to use the right of way described in this document for the purpose for which this easement is granted for a period of five years, shall result in the cancellation of this easement and any rights granted to the grantee by this easement shall cease to exist and shall revert to the grantor.
7. Aitkin County manages the property for many purposes such as a motorized and non-motorized recreation trails, access to county managed and other lands for resource management purposes, including the harvesting of timber, extraction of gravel, peat, fill dirt, etc, and the mining and extraction of minerals. The issuing and use of this easement shall not adversely affect any other Aitkin County authorized uses of this strip of land.
8. After construction, the lessee shall mark the location of the utilities and shall return the land to the same condition as prior to issuing of the easement.
9. If the County shall make any improvements or changes on all or any part of its property upon which utilities have been placed by this permit, the utility owner shall, after notice from the County, change vacate, or remove from County property said works necessary to conform with said changes without cost whatsoever to the County.

Commissioner xxx moved the adoption of the resolution and it was declared adopted upon the following vote

XXX MEMBERS PRESENT
STATE OF MINNESOTA}
COUNTY OF AITKIN}

All Members Voting XXX

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of December, 2018 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11th day of December, 2018

Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED September 26, 2017

By Commissioner: Westerlund

20170926-073

In support of the Line 3 Replacement Project and Enbridge's Proposed Route

WHEREAS, Enbridge has been operating safely and successfully in our state for more than 65 years, with hundreds of employees and contractors that live, work and raise their families here in Minnesota;

WHEREAS, significant improvements to the nation's energy infrastructure are desperately needed in order to increase national security and energy independence and to ensure safe energy transportation;

WHEREAS, Enbridge places safety and environmental protection at the forefront of all its daily operations and major projects, and constantly improves procedures, technologies and training to reduce the potential for spills as well as improve results from remediation;

WHEREAS, Enbridge is currently investing more than \$2 billion in the Line 3 Replacement Project in Minnesota;

WHEREAS, the Line 3 Replacement Project will bring an additional tax revenue to the county, which will ease the burden for property owners;

WHEREAS, as a pump station community, the existing Enbridge infrastructure in our area provides good jobs, a strong tax base, and a good corporate neighbor;

WHEREAS, Line 3 Replacement will create approximately 1,500 family-sustaining jobs in Minnesota; about 50 percent hired from local union halls;

WHEREAS, any delay in the Line 3 Replacement Project, or any significant reroute, will prevent Aitkin County from benefiting from the significant positive economic impact that will result from this project;

WHEREAS, construction delays will limit the availability of employment for skilled craft workers;

WHEREAS, Enbridge has worked with all state and local authorities to determine the proposed route of the Line 3 Replacement across the state of Minnesota, respecting all impacts to people and the environment while fulfilling all applicable regulatory requirements;

NOW, THEREFORE, BE IT RESOLVED that Aitkin County extends its support for Enbridge's proposed Line 3 Replacement Project, their Preferred Route and their plan for deactivating the existing Line 3 and urges the Public Utilities Commission to adhere to an efficient permitting process for the Line 3 Replacement and to approve Enbridge's proposed route;

BE IT FURTHER RESOLVED that Enbridge be recognized for its longstanding performance and continual efforts to protect the environment, wildlife and habitats, as well as the people who live in the communities in which it operates.

FISCAL NOTE: There is no direct cost to Aitkin County resulting from the adoption of this resolution.

Commissioner Niemi moved the adoption of the resolution and it was declared adopted upon the following vote

FOUR MEMBERS PRESENT

(3-1 Marcotte absent, Pratt opposed)

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 26th day of September 2017, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 26th day of September 2017

Jessica Seibert
County Administrator

AITKIN COUNTY, MINNESOTA, ADMINISTERED PARCELS

The undersigned acknowledges receipt of Three Hundred Eighty-one Thousand Nine Hundred Forty-six Dollars and no/100ths **(\$381,946.00)** paid by Enbridge Energy, Limited Partnership, and its affiliates. This amount represents payment in full for Enbridge Energy, Limited Partnership's exercise of existing easement rights to maintain/construct a pipeline(s), including the use of temporary workspace (TWS) or additional temporary workspace (ATWS) along the existing right-of-way. Furthermore, the undersigned landowner(s) hereby declares and warrants ownership in fee simple or has an interest in all or a portion of the easement and temporary workspace along the existing right-of-way, and is entitled to receive the payment hereby acknowledged and to also receive subsequent damage payment, if any.

Upon sale of premises the Landowner(s) shall fully disclose to buyer the existence of this TWS/ATWS.

Tract Number	Easement Acres	TWS Acres	ATWS Acres
	X 2,000.00 X 125%	X 2,000 X 50%	X 2,000 X 50%
MN-AI-C5-002.000	0.980	1.600	0.010
MN-AI-C5-003.000	2.100	2.200	0.000
MN-AI-C5-004.000	6.160	7.650	0.500
MN-AI-C5-005.000	1.540	1.860	0.290
MN-AI-C5-018.000	1.060	1.760	0.000
MN-AI-C5-020.000	3.130	3.760	0.340
MN-AI-C5-021.000	1.760	2.360	0.390
MN-AI-C5-026.000	0.080	0.080	0.000
MN-AI-C5-027.000	6.200	6.780	2.300
MN-AI-C5-027.400	0.000	0.000	4.570 TWS Only
MN-AI-C5-028.000	1.530	1.490	0.180
MN-AI-C5-029.000	1.400	1.260	0.000
MN-AI-C5-030.000TR	0.130	0.120	0.000
MN-AI-C5-031.200	1.560	1.960	0.660
MN-AI-035.000	0.540	1.090	0.560
MN-AI-C5-034.200	1.110	0.530	0.440
MN-AI-073.001	0.000	0.001	1.380 ATWS ONLY
MN-AI-074.000	6.110	7.440	0.530
MN-AI-075.000	0.610	1.220	0.190
MN-AI-075.001	1.110	0.000	0.000
MN-AI-076.000	1.480	1.930	0.000
MN-AI-077.000	3.040	3.360	0.690
MN-AI-078.000	6.300	7.920	0.520
MN-AI-080.000	1.500	1.870	0.300
MN-AI-081.000	2.590	2.670	0.950
MN-AI-082.000	0.700	0.940	0.390
MN-AI-083.000	0.020	0.030	0.000
MN-AI-084.000	1.640	1.800	0.430
MN-AI-085.000	1.160	1.250	0.350
MN-AI-086.000	0.490	0.530	0.540
MN-AI-087.000	3.040	3.170	1.140
MN-AI-089.000	6.290	6.650	7.850
MN-AI-090.000	6.030	7.020	0.860
MN-AI-090.002	0.000	0.000	0.570 TWS ONLY

TOTAL ACRES	71.390	82.301	26.930
Per Acre	\$2,000.00	\$2,000.00	\$2,000.00
SUBTOTAL	<u>\$178,475.00</u>	<u>\$82,301.00</u>	<u>\$26,930.00</u>
TOTAL - Includes W/S	\$287,706.00		
Temporary Access	\$94,240.00	(See attached list of Temporary Access Roads by Tract No.)	
GRAND TOTAL	<u><u>\$381,946.00</u></u>		

LANDOWNER: Aitkin County Administered Parcels

Signature: _____

Print Name: _____

Print Title: _____

Address: _____

Telephone: _____

Land Owner: Aitkin County Administered Parcels

Signature: _____

Print Name: _____

Print Title: _____

Address: _____

Telephone: _____

Access Road Number

Tract Number

Temporary Access Road Payment: AR#397

MN-AI-C5-004.000

Length 1.55 (acres) X \$2,000.00 X 50% = \$1,550.00

Temporary Access Road Payment: AR#531

MN-AI-C5-027.000

Length 2.29 (acres) X \$2,000.00 X 50% = \$2,290.00

Temporary Access Road Payment: AR#532

MN-AI-C5-027.000

Length 0.62 (acres) X \$2,000.00 X 50% = \$620.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#533

MN-AI-C5-027.000

Length 2.41 (acres) X \$2,000.00 X 50% = \$2,410.00

Temporary Access Road Payment: AR#531

MN-AI-C5-027.400

Length 0.65 (acres) X \$2,000.00 X 50% = \$650.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#533

MN-AI-C5-028.000

Length 1.16 (acres) X \$2,000.00 X 50% = \$1,160.00

Temporary Access Road Payment: AR#533

MN-AI-C5-030.000TR

Length 0.65 (acres) X \$2,000.00 X 50% = \$650.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#701

MN-AI-C5-030.000TR

Length 0.29 (acres) X \$2,000.00 X 50% = \$290.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#533

MN-AI-C5-029.001

Length 0.25 (acres) X \$2,000.00 X 50% = \$250.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#533

MN-AI-C5-034.000TR

Length	0.49	(acres) X	\$2,000.00	X	50%	=	\$490.00
					Minimum		\$1,000.00

Temporary Access Road Payment: AR#624

MN-AI-C5-034.000TR

Length	0.58	(acres) X	\$2,000.00	X	50%	=	\$580.00
					Minimum		\$1,000.00

Temporary Access Road Payment: AR#624

MN-AI-C5-034.101

Length	1.00	(acres) X	\$2,000.00	X	50%	=	\$1,000.00
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Temporary Access Road Payment: AR#624

MN-AI-C5-034.102

Length	0.03	(acres) X	\$2,000.00	X	50%	=	\$30.00
					Minimum		\$1,000.00

Temporary Access Road Payment: AR#624

MN-AI-C5-034.105

Length	0.03	(acres) X	\$2,000.00	X	50%	=	\$30.00
					Minimum		\$1,000.00

Temporary Access Road Payment: AR#624

MN-AI-C5-034.106

Length	1.02	(acres) X	\$2,000.00	X	50%	=	\$1,020.00
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Temporary Access Road Payment: AR#624

MN-AI-C5-034.112

Length	0.27	(acres) X	\$2,000.00	X	50%	=	\$270.00
					Minimum		\$1,000.00

Temporary Access Road Payment: AR#624

MN-AI-C5-034.113

Length	0.75	(acres) X	\$2,000.00	X	50%	=	\$750.00
					Minimum		\$1,000.00

Temporary Access Road Payment: AR#624

MN-AI-C5-034.116

Length	1.03	(acres) X	\$2,000.00	X	50%	=	\$1,030.00
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Temporary Access Road Payment: AR#624

MN-AI-C5-034.118

Length	0.53	(acres) X	\$200.00	X	50%	=	\$53.00
					Minimum		\$1,000.00

Temporary Access Road Payment: AR#624				MN-AI-C5-034.121		
Length	0.63	(acres) X	\$2,000.00	X	50% =	\$630.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#624				MN-AI-C5-034.124		
Length	0.85	(acres) X	\$2,000.00	X	50% =	\$850.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR624				MN-AI-C5-034.126		
Length	0.33	(acres) X	\$2,000.00	X	50% =	\$330.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#701				MN-AI-C5-030.300TR		
Length	0.01	(acres) X	\$2,000.00	X	50% =	\$10.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#701				MN-AI-C5-031.000TR		
Length	0.00	(acres) X	\$2,000.00	X	50% =	\$1.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#701				MN-AI-C5-032.000TR		
Length	1.00	(acres) X	\$2,000.00	X	50% =	\$1,000.00
Temporary Access Road Payment: AR#701				MN-AI-C5-033.000TR		
Length	1.01	(acres) X	\$2,000.00	X	50% =	\$1,010.00
Temporary Access Road Payment: AR#701				MN-AI-C5-035.000TR		
Length	1.12	(acres) X	\$2,000.00	X	50% =	\$1,120.00
Temporary Access Road Payment: AR#701				MN-AI-C5-036.000TR		
Length	0.78	(acres) X	\$2,000.00	X	50% =	\$780.00
					Minimum	\$1,000.00

Temporary Access Road Payment: AR#701

MN-AI-C5-038.000TR

Length 0.25 (acres) X \$2,000.00 X 50% = \$250.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#701

MN-AI-C5-040.000TR

Length 1.02 (acres) X \$2,000.00 X 50% = \$1,020.00

Temporary Access Road Payment: AR#701

MN-AI-C5-042.000TR

Length 0.68 (acres) X \$2,000.00 X 50% = \$680.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#701

MN-AI-C5-044.000TR

Length 0.35 (acres) X \$2,000.00 X 50% = \$350.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#701

MN-AI-C5-045.000TR

Length 1.11 (acres) X \$2,000.00 X 50% = \$1,110.00

Temporary Access Road Payment: AR#701

MN-AI-C5-046.000TR

Length 0.47 (acres) X \$2,000.00 X 50% = \$470.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#701

MN-AI-C5-047.000TR

Length 0.63 (acres) X \$2,000.00 X 50% = \$630.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#701

MN-AI-C5-048.000TR

Length 1.10 (acres) X \$2,000.00 X 50% = \$1,100.00

Temporary Access Road Payment: AR#701

MN-AI-C5-049.000TR

Length 0.21 (acres) X \$2,000.00 X 50% = \$210.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#701

MN-AI-C5-050.000TR

Length 0.88 (acres) X \$2,000.00 X 50% = \$880.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#701

MN-AI-C5-051.000TR

Length 0.98 (acres) X \$2,000.00 X 50% = \$980.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#539

MN-AI-052.008

Length 0.86 (acres) X \$2,000.00 X 50% = \$860.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#539

MN-AI-052.009

Length 0.59 (acres) X \$2,000.00 X 50% = \$590.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#546

MN-AI-073.001

Length 1.28 (acres) X \$2,000.00 X 50% = \$1,280.00

Temporary Access Road Payment: AR#546

MN-AI-074.000

Length 3.07 (acres) X \$2,000.00 X 50% = \$3,070.00

Temporary Access Road Payment: AR#547

MN-AI-074.000

Length 0.26 (acres) X \$2,000.00 X 50% = \$260.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#548

MN-AI-074.000

Length 0.25 (acres) X \$2,000.00 X 50% = \$250.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#549

MN-AI-074.000

Length 2.06 (acres) X \$2,000.00 X 50% = \$2,060.00

Temporary Access Road Payment: AR#631

MN-AI-076.000

Length 0.83 (acres) X \$2,000.00 X 50% = \$830.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#551 **MN-AI-077.000**

Length 1.00 (acres) X \$2,000.00 X 50% = \$1,000.00

Temporary Access Road Payment: AR#632 **MN-AI-078.000**

Length 1.67 (acres) X \$2,000.00 X 50% = \$1,670.00

Temporary Access Road Payment: AR#633 **MN-AI-078.000**

Length 0.46 (acres) X \$2,000.00 X 50% = \$460.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#554 **MN-AI-079.001**

Length 0.47 (acres) X \$2,000.00 X 50% = \$470.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#553 **MN-AI-080.000**

Length 0.19 (acres) X \$2,000.00 X 50% = \$190.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#554 **MN-AI-080.000**

Length 0.81 (acres) X \$2,000.00 X 50% = \$810.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#634 **MN-AI-080.000**

Length 0.54 (acres) X \$2,000.00 X 50% = \$540.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#634 **MN-AI-081.000**

Length 0.15 (acres) X \$2,000.00 X 50% = \$150.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#635 **MN-AI-081.000**

Length 0.75 (acres) X \$2,000.00 X 50% = \$750.00
Minimum \$1,000.00

Temporary Access Road Payment: AR#636				MN-AI-081.000		
Length	0.18	(acres) X	\$2,000.00	X	50% =	\$180.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#554				MN-AI-082.000		
Length	1.66	(acres) X	\$2,000.00	X	50% =	\$1,660.00
Temporary Access Road Payment: AR#555				MN-AI-082.000		
Length	0.05	(acres) X	\$2,000.00	X	50% =	\$50.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#636				MN-AI-082.000		
Length	0.22	(acres) X	\$2,000.00	X	50% =	\$220.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#555				MN-AI-083.000		
Length	0.02	(acres) X	\$2,000.00	X	50% =	\$20.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#637				MN-AI-084.000		
Length	0.25	(acres) X	\$2,000.00	X	50% =	\$250.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#556				MN-AI-086.000		
Length	0.37	(acres) X	\$2,000.00	X	50% =	\$370.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#637				MN-AI-086.000		
Length	0.01	(acres) X	\$2,000.00	X	50% =	\$10.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#638				MN-AI-086.000		
Length	0.42	(acres) X	\$2,000.00	X	50% =	\$420.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#556				MN-AI-087.000		
Length	0.78	(acres) X	\$2,000.00	X	50% =	\$780.00
					Minimum	\$1,000.00

Temporary Access Road Payment: AR#557				MN-AI-087.000		
Length	0.19	(acres) X	\$2,000.00	X	50% =	\$190.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#556				MN-AI-089.000		
Length	4.47	(acres) X	\$2,000.00	X	50% =	\$4,470.00
Temporary Access Road Payment: AR#559				MN-AI-089.000		
Length	0.27	(acres) X	\$2,000.00	X	50% =	\$270.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#560				MN-AI-089.000		
Length	0.20	(acres) X	\$2,000.00	X	50% =	\$200.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#561				MN-AI-089.000		
Length	1.26	(acres) X	\$2,000.00	X	50% =	\$1,260.00
Temporary Access Road Payment: AR#639				MN-AI-089.000		
Length	0.38	(acres) X	\$2,000.00	X	50% =	\$380.00
					Minimum	\$1,000.00
Temporary Access Road Payment: AR#556				MN-AI-090.000		
Length	1.48	(acres) X	\$2,000.00	X	50% =	\$1,480.00
Temporary Access Road Payment: AR#562				MN-AI-090.000		
Length	3.31	(acres) X	\$2,000.00	X	50% =	\$3,310.00
Temporary Access Road Payment: AR#556				MN-AI-090.001		
Length	1.25	(acres) X	\$2,000.00	X	50% =	\$1,250.00
Temporary Access Road Payment: AR#556				MN-AI-090.002		
Length	1.79	(acres) X	\$2,000.00	X	50% =	\$1,790.00

Temporary Access Road Payment: AR#563

MN-AI-090.002

Length	0.01	(acres) X	\$2,000.00	X	50% =	\$10.00
					Minimum	\$1,000.00

Temporary Access Road Payment: AR#564

MN-AI-090.002

Length	1.12	(acres) X	\$2,000.00	X	50% =	\$1,120.00
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TOTAL TEMPORARY ACCESS ROAD LEASES

\$94,240.00

RIGHT-OF-WAY AND EASEMENT GRANT

Prepared By:

John McKay
26 East Superior Street, Suite #309
Duluth, MN 55802

Return To:

Enbridge Energy, Limited Partnership
4602 Grand Avenue, Suite #900
Duluth, MN 55807

For Recorder's Use Only

Pursuant to the authority given to the undersigned County Auditor of **Aitkin County**, by the County Board of said **County of Aitkin**, as set forth in their resolution adopted by the County on _____ ("Grantor"), whether one or more, for and in consideration of Ten Dollars (\$10.00) and other good and valuable consideration, the sufficiency and receipt of which is hereby acknowledged, does hereby grant and convey by this Right-of-Way and Easement Grant ("Agreement") to Enbridge Energy, Limited Partnership, a Delaware limited partnership, with an office located at 119 North 25th Street East, Superior, Wisconsin 54880, its grantees, successors and assigns ("Grantee") the following rights, interests, and privileges:

- a. A right-of-way and easement to survey, locate, construct, install, operate, maintain (including cathodic protection systems), clear, inspect (including aerial patrol and subsurface digging), reclaim, remove, protect, idle in place, repair, replace, relocate, change the size of and reconstruct a single pipeline, together with any associated valves, fittings, location markers and signs, communication systems and lines, utility lines, safety and protective apparatus, and all other equipment and appurtenances, whether above or below grade, and conduct such other activities as may be necessary in connection therewith as determined by Grantee or required by law, for the transportation of crude petroleum and any product, by-product and derivative thereof, on, over, under, in, through and across a strip of land, as described in Exhibit A-1 through A-33 attached hereto and incorporated herein ("Right-of-Way"), together with the right to clear and to keep cleared the Right-of-Way so as to prevent damage or interference with the safe and efficient construction, operation, maintenance and patrol of the pipeline and appurtenances.
- b. A right-of-way and easement to survey, locate, construct, install, operate, maintain (including cathodic protection systems), clear, inspect, reclaim, remove, protect, idle in place, repair, replace, relocate, change the size of, and reconstruct such personal property, including without limitation cables, lines, wires, jackets, and related transmission equipment and appurtenances, as may be necessary or convenient for the broad purposes of communications, including

such communications technology as may be subsequently developed or become feasible.

- c. Until such time as the construction, testing, and commissioning of the pipeline is complete, the right to use and occupy such of Grantor's land adjacent to the Right-of-Way as is reasonably necessary for construction work space, for the purposes of surveying, locating, constructing, testing, reclamation and commissioning of Grantee's pipeline, appurtenances, and rights of way (including the temporary storage of equipment and material), provided that at the conclusion of the construction, testing, and commissioning of the pipeline all areas of construction work space shall be reclaimed and shall revert to the possession and control of the Grantor.
- d. The perpetual right to use and occupy such of Grantor's land adjacent to the Right-of-Way as is reasonably necessary from time to time for the inspection and patrol (including subsurface digging), operation, maintenance, repair, replacement, relocation, reconstruction, reclamation, removal, protection, and idling of the pipeline.
- e. The perpetual right of ingress and egress across Grantor's lands to and from the Right-of-Way, using existing roads, routes, and paths whenever reasonably possible in the determination of Grantee, at any and all times for all purposes convenient or incidental to the exercise by the Grantee of the rights herein granted.
- f. The right to discharge water from excavations and other work areas onto the Grantor's land as described on Exhibits A-1 through A-33 during the construction and any testing or maintenance, repair or replacement of the pipeline. Water discharges will be performed in conformance with applicable governmental laws and regulations, and in a manner intended to minimize adverse impacts on the land, and the crops and improvements on the land. To the extent reasonably possible, without impacting the cost and timing of Grantee's work, Grantee shall coordinate with Grantor regarding locations of the discharge sites and locations of discharge filter devices.

The aforesaid rights and easement are granted as and from the date hereof on the following terms and conditions, which are hereby mutually covenanted and agreed to, by and between the Grantor and the Grantee:

FIRST: Grantor covenants with Grantee that they have the right and authority to make this grant.

SECOND: The Grantee shall, at the time of construction of the pipeline, bury said pipeline through cultivated lands so that it will not interfere with ordinary annual crop cultivation, at a minimum depth of thirty-six inches (36") below grade at the time of construction, or such other greater depth as may be required by law, and shall also pay for damage to annual crops, fences, trees and other existing improvements that may arise from the exercise of the rights herein granted in connection with the installation of the pipeline and Grantee's use of any of Grantor's lands adjacent to the Right-of-Way during construction. Said damages, if not mutually agreed upon, shall be determined by three disinterested persons, one to be appointed by Grantor, one by Grantee, and the third by the two persons aforesaid; and the award of such

three arbitrators, or any two of them, in writing, shall be final. The cost of such arbitration shall be borne equally by Grantor and Grantee.

THIRD: Grantee shall have the right to clear and keep cleared all trees, undergrowth, and any other obstructions (including structures), whether temporary, permanent, man-made or natural, from the herein granted Right-of-Way and Grantee shall not be liable for damages caused by keeping said Right-of-Way clear of such trees, undergrowth and other obstructions in Grantee's exercise of the rights herein granted. Grantor shall not excavate, drill, install, erect or permit to be excavated, drilled, installed or erected on, over, under or across the said Right-of-Way any pit, well, septic system, foundation, pavement, road or any other structure or installation, whether temporary or permanent, natural or man-made, without Grantee's prior written consent, but otherwise Grantor shall have the right fully to use and enjoy said premises for surface agricultural uses except as the same may interfere with activities deemed by Grantee to be necessary, convenient or incidental to the purposes herein granted to Grantee, and provided further that Grantor's use does not interfere with Grantee's operations on the Right-of-Way. Further, Grantor shall not alter the grade of the Right-of-Way and easement without the express, prior written consent of Grantee.

FOURTH: Grantee agrees to indemnify and hold Grantor harmless from any and all losses of or damages to property or injuries to or death of any person resulting from Grantee's activity on the Right of Way unless such loss, damage, injury or death results from the negligent or intentional acts or omissions of Grantor, its agents, representatives, employees, contractors or invitees.

FIFTH: Grantee shall have the right to assign and mortgage this Agreement and the easement herein granted in whole or part as to all or any portion of the rights accruing hereunder, subject always to the terms hereof.

SIXTH: Any and all payments, communications or notices provided for herein may be delivered by a reputable overnight delivery service or deposited in the United States mail, first class, postage paid, certified or registered, return receipt requested, to the address listed herein, addressed to Grantor and Grantee at the addresses specified above as Grantor and Grantee's mailing addresses, or such other address as may be specified in writing by Grantor or Grantee or their respective successors or assigns from time to time.

SEVENTH: This Agreement, including all the covenants and conditions herein contained shall, to the greatest extent allowed by law, be construed as creating a perpetual Right-of-Way and easement on and appurtenant to property owned by Grantor and shall extend to, be binding upon, and inure to the benefit of the heirs, executors, administrators, successors in title and assigns of Grantor and Grantee respectively.

EIGHTH: The waiver or failure to enforce any provision of this Agreement by either Grantor or Grantee or the waiver of a breach or violation of any provision of this Agreement by either party shall not operate as or be construed as a waiver of any subsequent breach, or waiver or failure to enforce, of any provision of this Agreement.

NINTH: Multiple Grantors and Grantees may execute separate original counterparts of this Agreement and such execution shall have the same effect as if each signatory executed the same counterpart. All counterparts shall be construed together and shall constitute one integrated agreement.

TENTH: If Grantee does not obtain a Route Permit from the Minnesota Public Utilities Commission authorizing the routing of Grantee's Line 3 Replacement Project pipeline through Grantor's Land, then Grantor, after all avenues for appeal and appeals are exhausted by Grantee, may terminate this Right-of-Way and Easement Grant. Otherwise, this Right-of-Way and Easement Grant shall remain in full force and effect.

LANDOWNER/S (GRANTOR/S) WITH FULL KNOWLEDGE OF THE PROVISIONS AND THEIR RIGHTS THEREUNDER, EXPRESSLY WAIVE ALL RIGHTS WHATSOEVER UNDER MINNESOTA STATUTES §216G.07 WHICH PROVIDES THAT ANY PIPELINE INSTALLED AFTER MAY 26, 1979 SHALL BE BURIED WITH A MINIMUM LEVEL COVER OF NOT LESS THAN FOUR AND A HALF FEET (4 ½') WHERE THE PIPELINE CROSSES CULTIVATED AGRICULTURAL LAND. LANDOWNER/S (GRANTOR/S) EXPRESSLY PERMIT AND AGREE TO GRANTEE'S INSTALLATION OF A PIPELINE(S) WITH LESS THAN FOUR AND A HALF FEET (4 ½') OF COVER AND A MINIMUM OF THREE FEET (3') OF COVER. BY HIS/HER/THEIR INITIALS BELOW, LANDOWNER/S (GRANTOR/S) ACKNOWLEDGE(S) THAT HE/SHE/THEY HAVE READ AND UNDERSTAND THIS WAIVER.

Initials of
Grantor/s

Initials of
Grantor/s

[signatures and acknowledgments follow]

IN WITNESS WHEREOF, Grantor has executed this document this ____ day of _____, 20__.

GRANTOR: Aitkin County, Minnesota

By: _____

Print Name: _____

Title: _____

ACKNOWLEDGMENT

STATE OF _____)
) ss
COUNTY OF _____)

Personally came before me this _____ day of _____ 20__, _____, the above-named _____, in his/her capacity as _____ of Aitkin County, a political subdivision of the State of Minnesota, to me known to be the person who executed the above in the stated capacity, and acknowledged the same.

Sign Name

_____, Notary Public
Print Name

My Commission Expires: _____

GRANTEE:

**ENBRIDGE ENERGY, LIMITED PARTNERSHIP
BY: ENBRIDGE PIPELINES (LAKEHEAD) L.L.C.
AS GENERAL PARTNER**

By: _____

Print Name: John McKay
Title: Authorized Agent

ACKNOWLEDGMENT

STATE OF _____)
) ss
COUNTY OF _____)

The foregoing instrument was acknowledged before me this _____ day of _____, 20__ by John McKay, a duly Authorized Agent of Enbridge Pipelines (Lakehead) L.L.C., as General Partner of Enbridge Energy, Limited Partnership, on behalf of the limited partnership.

Notary Signature

Printed Name: _____

My Commission Expires: _____

EXHIBIT A-1

This Exhibit A-1 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

S½ of NE¼, Section 28, Township 51, Range 27, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **54-0-029200**

Tract No. **MN-AI-C5-002.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the South Half of the Northeast Quarter of Section 28, Township 51 North, Range 27 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the northwest corner of the Northeast Quarter of said Section 28; thence South 00 degrees 38 minutes 03 seconds West, along the west line of said Northeast Quarter, 2498.25 feet to the point of beginning of the centerline to be described; thence South 79 degrees 04 minutes 19 seconds East 849.97 feet to the south line of the South Half of said Northeast Quarter and said centerline terminating thereat. Said point of termination bears North 89 degrees 35 minutes 30 seconds West and is distant 1804.29 feet from the southeast corner of said Northeast Quarter.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and south lines of the South Half of said Northeast Quarter. As depicted in Exhibit B-1.

Containing 0.98 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)

Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-2

This Exhibit A-2 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

**NE $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 28, Township 51, Range 27,
SE $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 28, Township 51, Range 27, AND
NW $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 28, Township 51, Range 27,
SW $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 28, Township 51, Range 27, Aitkin County, Minnesota.**

Parcel Identification Number (P.I.N.): **54-0-029600**
Tract No. **MN-AI-C5-003.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the Southeast Quarter of Section 28, Township 51 North, Range 27 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the northeast corner of the Southeast Quarter of said Section 28; thence North 89 degrees 35 minutes 30 seconds West, along the north line of said Southeast Quarter, 1804.29 feet to the point of beginning of the centerline to be described; thence South 79 degrees 04 minutes 19 seconds East 1833.70 feet to the east line of said Southeast Quarter and said centerline terminating thereat. Said point of termination bears North 00 degrees 38 minutes 55 seconds East and is distant 2305.21 feet from the southeast corner of said Southeast Quarter.

The sidelines of said strip are to be lengthened or shortened to terminate on the north and east lines of said Southeast Quarter. As depicted in Exhibit B-2.

Containing 2.10 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)
Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-3

This Exhibit A-3 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

**NW¼ of SW¼, Section 27, Township 51, Range 27,
S½ of SW¼, Section 27, Township 51, Range 27,
S½ of SE¼, Section 27, Township 51, Range 27, AND
NE¼ of SW¼, Section 27, Township 51, Range 27,
NE¼ of SE¼, Section 27, Township 51, Range 27,
NW¼ of SE¼, Section 27, Township 51, Range 27, Aitkin County, Minnesota.**

Parcel Identification Number (P.I.N.): **54-0-028200**
Tract No. **MN-AI-C5-004.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the South Half of Section 27, Township 51 North, Range 27 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the northwest corner of the Southwest Quarter of said Section 27; thence South 00 degrees 38 minutes 55 seconds West, along the west line of said Section 27, a distance of 334.79 feet to the point of beginning of the centerline to be described; thence South 79 degrees 04 minutes 19 seconds East 5364.65 feet to the east line of said Section 27 and said centerline terminating thereat. Said point of termination bears North 00 degrees 42 minutes 55 seconds East and is distant 1353.84 feet from the southeast corner of the Southeast Quarter of said Section 27.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and east lines of said Section 27. As depicted in Exhibit B-3.

Containing 6.16 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)
Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-4

This Exhibit A-4 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

**NW¹/₄ of SW¹/₄, Section 26, Township 51, Range 27,
SW¹/₄ of SW¹/₄, Section 26, Township 51, Range 27, Aitkin County, Minnesota.**

Parcel Identification Number (P.I.N.): **54-0-026700**
Tract No. **MN-AI-C5-005.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the West Half of the Southwest Quarter of Section 26, Township 51 North, Range 27 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the northwest corner of the Southwest Quarter of said Section 26; thence South 00 degrees 42 minutes 55 seconds West, along the west line of said West Half of the Southwest Quarter, 1302.32 feet to the point of beginning of the centerline to be described; thence South 79 degrees 04 minutes 19 seconds East 1344.60 feet to the east line of said West Half of the Southwest Quarter and said centerline terminating thereat. Said point of termination bears North 48 degrees 47 minutes 56 seconds West and is distant 1718.64 feet from the southeast corner of the Southwest Quarter of said Section 26.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and east lines of said West Half of the Southwest Quarter. As depicted in Exhibit B-4.

Containing 1.54 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)
Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-5

This Exhibit A-5 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

E½ of SW¼, Section 25, Township 51 N, Range 27, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **54-0-024000**

Tract No. **MN-AI-C5-018.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the East Half of the Southwest Quarter of Section 25, Township 51 North, Range 27 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the southwest corner of the Southwest Quarter of said Section 25; thence South 89 degrees 18 minutes 39 seconds East, along the south line of said Southwest Quarter, 1337.03 feet to the west line of the East Half of said Southwest Quarter; thence North 01 degree 16 minutes 07 seconds East, along said west line, 163.86 feet to the point of beginning of the centerline to be described; thence South 79 degrees 04 minutes 19 seconds East 921.79 feet to the south line of the East Half of said Southwest Quarter and said centerline terminating thereat. Said point of termination bears North 89 degrees 18 minutes 39 seconds West and is distant 428.27 feet from the southeast corner of the Southwest Quarter of said Section 25.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and south lines of the East Half of said Southwest Quarter. As depicted in Exhibit B-5.

Containing 1.06 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)

Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-6

This Exhibit A-6 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

**NE $\frac{1}{4}$ of NE $\frac{1}{4}$, Section 36, Township 51, Range 27,
NW $\frac{1}{4}$ of NE $\frac{1}{4}$, Section 36, Township 51, Range 27, Aitkin County, Minnesota.**

Parcel Identification Number (P.I.N.): **54-0-034300**
Tract No. **MN-AI-C5-020.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the North Half of the Northeast Quarter of Section 36, Township 51 North, Range 27 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the northwest corner of the Northeast Quarter of said Section 36; thence South 00 degrees 17 minutes 08 seconds West, along the west line of said North Half of the Northeast Quarter, 77.46 feet to the point of beginning of the centerline to be described; thence South 79 degrees 04 minutes 19 seconds East 2726.34 feet to the east line of said North Half of the Northeast Quarter and said centerline terminating thereat. Said point of termination bears South 00 degrees 16 minutes 10 seconds East and is distant 562.15 feet from the northeast corner of the Northeast Quarter of said Section 36.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and east lines of said North Half of the Northeast Quarter. As depicted in Exhibit B-6.

Containing 3.13 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)
Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-7

This Exhibit A-7 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

NW¹/₄ of NW¹/₄, or Lot 1, Section 31, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-050500**

Tract No. **MN-AI-C5-021.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of Government Lot 1 of Section 31, Township 51 North, Range 26 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the northwest corner of the Northwest Quarter of said Section 31; thence South 00 degrees 16 minutes 10 seconds East, along the west line of said Government Lot 1, a distance of 562.15 feet to the point of beginning of the centerline to be described; thence South 79 degrees 04 minutes 19 seconds East 1536.96 feet to the east line of said Government Lot 1 and said centerline terminating thereat. Said point of termination bears South 55 degrees 14 minutes 02 seconds West and is distant 1594.00 feet from the northeast corner of the Northwest Quarter of said Section 31.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and east lines of said Government Lot 1. As depicted in Exhibit B-7.

Containing 1.76 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)

Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-8

This Exhibit A-8 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

The East Four Rods of the Southeast Quarter of the Northeast Quarter (SE $\frac{1}{4}$ NE $\frac{1}{4}$) of Section 31, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-050302**

Tract No. **MN-AI-C5-026.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the East 4 rods of the Southeast Quarter of the Northeast Quarter of Section 31, Township 51 North, Range 26 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the southeast corner of the Northeast Quarter of said Section 31; thence South 88 degrees 44 minutes 05 seconds West, along the south line of said Southeast Quarter of the Northeast Quarter, 66.09 feet to the west line of the East 4 rods of said Southeast Quarter of the Northeast Quarter; thence North 01 degrees 43 minutes 54 seconds East, along said west line, 964.00 feet to the point of beginning of the centerline to be described; thence South 79 degrees 26 minutes 19 seconds East 66.79 feet to the east line of said Southeast Quarter of the Northeast Quarter and said centerline terminating thereat. Said point of termination bears South 01 degrees 43 minutes 54 seconds West and is distant 1688.69 feet from the northeast corner of the Northeast Quarter of said Section 31.

The sidelines of said strip are to be lengthened or shortened to terminate on the east line of said Southeast Quarter of the Northeast Quarter and the west line of the East 4 rods of said Southeast Quarter of the Northeast Quarter. As depicted in Exhibit B-8.

Containing 0.08 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)

Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-9

This Exhibit A-9 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

**SW¹/₄ of SW¹/₄, SE¹/₄ of SW¹/₄, Section 32, Township 51, Range 26.
NW¹/₄ of NW¹/₄, SW¹/₄ of NW¹/₄, Section 32, Township 51, Range 26.
NE¹/₄ of NE¹/₄, NW¹/₄ of NE¹/₄, SW¹/₄ of NE¹/₄, SE¹/₄ of NE¹/₄, NE¹/₄ of NW¹/₄, SE¹/₄ of NW¹/₄, NE¹/₄
of SW¹/₄, NW¹/₄ of SW¹/₄, NE¹/₄ of SE¹/₄, NW¹/₄ of SE¹/₄, SW¹/₄ of SE¹/₄, SE¹/₄ of SE¹/₄, Section
32, Township 51, Range 26. All of Section 32, Township 51, Range 26, Aitkin County,
Minnesota.**

Parcel Identification Number (P.I.N.): **20-0-051600**
Tract No. **MN-AI-C5-027.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of Section 32, Township 51 North, Range 26 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the northwest corner of said Section 32; thence South 01 degrees 43 minutes 54 seconds West, along the west line of said Section 32, a distance of 1688.69 feet to the point of beginning of the centerline to be described; thence South 79 degrees 26 minutes 19 seconds East 883.82 feet; thence South 78 degrees 57 minutes 00 seconds East 742.21 feet; thence South 87 degrees 00 minutes 53 seconds East 3686.58 feet; thence South 87 degrees 03 minutes 31 seconds East 88.81 feet to the east line of said Section 32 and said centerline terminating thereat. Said point of termination bears South 01 degrees 26 minutes 00 seconds East and is distant 2080.70 feet from the northeast corner of said Section 32.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and east lines of said Section 32. As depicted in Exhibit B-9.

Containing 6.2 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)
Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-10

Intentionally Omitted

EXHIBIT A-11

This Exhibit A-11 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

NW¹/₄ of NW¹/₄, SW¹/₄ of NW¹/₄, Section 33, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-053700**

Tract No. **MN-AI-C5-028.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the West Half of the Northwest Quarter of Section 33, Township 51 North, Range 26 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the northwest corner of the Northwest Quarter of said Section 33; thence South 01 degrees 26 minutes 00 seconds East, along the west line of said West Half of the Northwest Quarter, 2080.70 feet to the point of beginning of the centerline to be described; thence South 87 degrees 03 minutes 31 seconds East 1334.80 feet to the east line of said West Half of the Northwest Quarter and said centerline terminating thereat. Said point of termination bears South 30 degrees 45 minutes 03 seconds West and is distant 2511.78 feet from the northeast corner of the Northwest Quarter of said Section 33.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and east lines of said West Half of the Northwest Quarter. As depicted in Exhibit B-11.

Containing 1.53 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)

Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-12

This Exhibit A-12 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

SE $\frac{1}{4}$ of NW $\frac{1}{4}$ except railroad right-of-way, Section 33, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-053900**
Tract No. **MN-AI-C5-029.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the Southeast Quarter of the Northwest Quarter of Section 33, Township 51 North, Range 26 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the northeast corner of the Northwest Quarter of said Section 33; thence South 01 degrees 14 minutes 52 seconds East, along the east line of said Northwest Quarter, 2227.62 feet to the point of beginning of the centerline to be described; thence North 87 degrees 03 minutes 31 seconds West 1334.56 feet to the west line of said Southeast Quarter of the Northwest Quarter and said centerline terminating thereat. Said point of termination bears South 32 degrees 48 minutes 30 seconds East and is distant 2556.30 feet from the northwest corner of the Northwest Quarter of said Section 33.

Less and except that part of said Southeast Quarter of the Northwest Quarter that lies within the right of way lines of Aitkin County Soo Line Recreational Trail, formerly Soo Line Railroad.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and east lines of said Southeast Quarter of the Northwest Quarter and the westerly and easterly right of way lines of said Aitkin County Soo Line Recreational Trail. As depicted on attached Exhibit B.

Containing 1.40 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)
Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-13

This Exhibit A-13 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

The old Soo Line Railroad Right of Way in the SE¼ of NW¼, Section 33, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-053902**

Tract No. **MN-AI-C5-030.000TR**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the Southeast Quarter of the Northwest Quarter of Section 33, Township 51 North, Range 26 West of the 4th Principal Meridian, Aitkin County, Minnesota, that lies within the right of way lines of Aitkin County Soo Line Recreational Trail, formerly Soo Line Railroad. The centerline of said strip is described as follows:

Commencing at the northeast corner of the Northwest Quarter of said Section 33; thence South 01 degrees 14 minutes 52 seconds East, along the east line of said Northwest Quarter, 2227.62 feet; thence North 87 degrees 03 minutes 31 seconds West 156.12 feet to the easterly right of way line of said Aitkin County Soo Line Recreational Trail and the point of beginning of the centerline to be described; thence continue North 87 degrees 03 minutes 31 seconds West 116.03 feet to the westerly right of way line of said Aitkin County Soo Line Recreational Trail and said centerline terminating thereat. Said point of termination bears South 47 degrees 59 minutes 32 seconds East and is distant 3291.93 feet from the northwest corner of the Northwest Quarter of said Section 33.

The sidelines of said strip are to be lengthened or shortened to terminate on the westerly and easterly right of way lines of said Aitkin County Soo Line Recreational Trail.

Containing 0.13 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)

Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-14

This Exhibit A-14 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

SW $\frac{1}{4}$ of NE $\frac{1}{4}$, Section 33, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-053400**

Tract No.: **MN-AI-C5-031.200**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the Southwest Quarter of the Northeast Quarter of Section 33, Township 51 North, Range 26 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the northwest corner of the Northeast Quarter of said Section 33; thence South 01 degrees 14 minutes 52 seconds East, along the west line of said Northeast Quarter, 2227.62 feet to the point of beginning of the centerline to be described; thence South 87 degrees 03 minutes 31 seconds East 1124.81 feet; thence South 73 degrees 30 minutes 50 seconds East 174.47 feet; thence South 59 degrees 03 minutes 45 seconds East 63.06 feet to the east line of said Southwest Quarter of the Northeast Quarter and said centerline terminating thereat. Said point of termination bears North 79 degrees 25 minutes 17 seconds West and is distant 1371.97 feet from the southeast corner of the Northeast Quarter of said Section 33.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and east lines of said Southwest Quarter of the Northeast Quarter. As depicted in the attached Exhibit 14.

Containing 1.56 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)

Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-15

This Exhibit A-15 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

SE $\frac{1}{4}$ of NE $\frac{1}{4}$, Section 33, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-053500**

Tract No. **MN-AI-035.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the Southeast Quarter of the Northeast Quarter of Section 33, Township 51 North, Range 26 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the northwest corner of the Northeast Quarter of said Section 33; thence South 01 degrees 14 minutes 52 seconds East, along the west line of said Northeast Quarter, 2632.27 feet to the south line of said Northeast Quarter; thence North 89 degrees 43 minutes 19 seconds East, along said south line, 1342.29 feet to the west line of said Southeast Quarter of the Northeast Quarter; thence North 01 degrees 24 minutes 49 seconds West, along said west line, 258.47 feet to the point of beginning of the centerline to be described; thence South 59 degrees 03 minutes 45 seconds East 138.84 feet; thence South 45 degrees 00 minutes 00 seconds East 113.42 feet; thence South 51 degrees 32 minutes 46 seconds East 126.82 feet; thence South 70 degrees 57 minutes 54 seconds East 135.18 feet; thence South 88 degrees 35 minutes 01 seconds East 922.96 feet to the east line of the Northeast Quarter of the Southeast Quarter of said Section 33 and said centerline terminating thereat. Said point of termination bears South 00 degrees 32 minutes 09 seconds East and is distant 45.48 feet from the southeast corner of the Northeast Quarter of said Section 33.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and south lines of said Southeast Quarter of the Northeast Quarter. As depicted in Exhibit B-15.

Containing 0.54 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)

Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-16

This Exhibit A-16 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

SE $\frac{1}{4}$ of SE $\frac{1}{4}$ except Railroad Right-of-Way and NE $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 33, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **27-0-003400**

Tract No. **MN-AI-C5-034.200**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the East Half of the Southeast Quarter of Section 33, Township 51 North, Range 26 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the northeast corner of the Southeast Quarter of said Section 33; thence South 89 degrees 43 minutes 19 seconds West, along the north line of said East Half of the Southeast Quarter, 974.26 feet to the point of beginning of the centerline to be described; thence South 70 degrees 57 minutes 54 seconds East 55.00 feet; thence South 88 degrees 35 minutes 01 seconds East 922.96 feet to the east line of said East Half of the Southeast Quarter and said centerline terminating thereat. Said point of termination bears North 00 degrees 32 minutes 09 seconds West and is distant 2557.31 feet from the southeast corner of the Southeast Quarter of said Section 33.

The sidelines of said strip are to be lengthened or shortened to terminate on the north and east lines of said East Half of the Southeast Quarter. As depicted in Exhibit B-16.

Containing 1.11 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)

Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-17

Intentionally Omitted

EXHIBIT A-18

This Exhibit A-18 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

NE $\frac{1}{4}$ of SW $\frac{1}{4}$, NW $\frac{1}{4}$ of SW $\frac{1}{4}$, SW $\frac{1}{4}$ of SW $\frac{1}{4}$, SE $\frac{1}{4}$ of SW $\frac{1}{4}$, SW $\frac{1}{4}$ of SE $\frac{1}{4}$, NE $\frac{1}{4}$ of SE $\frac{1}{4}$, NW $\frac{1}{4}$ of SE $\frac{1}{4}$, SE $\frac{1}{4}$ of SE $\frac{1}{4}$, the NE $\frac{1}{4}$, and NE $\frac{1}{4}$ of NW $\frac{1}{4}$, NW $\frac{1}{4}$ of NW $\frac{1}{4}$, SW $\frac{1}{4}$ of NW $\frac{1}{4}$, SE $\frac{1}{4}$ of NW $\frac{1}{4}$, all in Section 25, Township 51, Range 24, in Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **33-0-038300**
Tract No. **MN-AI-074.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of Section 25, Township 51 North, Range 24 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the southwest corner of said Section 25; thence North 00 degrees 48 minutes 45 seconds East, along the west line of said Section 25, a distance of 1353.99 feet to the point of beginning of the centerline to be described; thence South 88 degrees 50 minutes 32 seconds East 3233.84 feet; thence North 81 degrees 02 minutes 47 seconds East 74.67 feet; thence North 76 degrees 01 minutes 46 seconds East 569.54 feet; thence North 81 degrees 02 minutes 47 seconds East 75.77 feet; thence South 88 degrees 50 minutes 24 seconds East 1085.90 feet; thence South 78 degrees 50 minutes 24 seconds East 72.00 feet; thence South 68 degrees 52 minutes 39 seconds East 71.73 feet; thence South 68 degrees 47 minutes 57 seconds East 136.46 feet to the east line of said Section 25 and said centerline terminating thereat. Said point of termination bears North 00 degrees 22 minutes 58 seconds East and is distant 1357.37 feet from the southeast corner of said Section 25.

The sidelines of said strip are to be lengthened or shortened to terminate on the east and west lines of said Section 25. As depicted in Exhibit B-18.

Containing 6.11 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)
Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-19

This Exhibit A-19 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

(NW¼ of SW¼) Lot 3, Section 30, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-048500**
Tract No. **MN-AI-075.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of Government Lot 3 (also known as the Northwest Quarter of the Southwest Quarter) of Section 30, Township 51 North, Range 23 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the northwest corner of the Southwest Quarter of said Section 30; thence South 00 degrees 22 minutes 58 seconds West, along the west line of said Government Lot 3, a distance of 1258.15 feet to the point of beginning of the centerline to be described; thence South 68 degrees 47 minutes 57 seconds East 229.64 feet; thence South 78 degrees 49 minutes 03 seconds East 71.98 feet; thence South 88 degrees 50 minutes 33 seconds East 1200.08 feet to the east line of said Government Lot 3 and said centerline terminating thereat. Said point of termination bears North 43 degrees 00 minutes 50 seconds West and is distant 1893.84 feet from the southeast corner of the Southwest Quarter of said Section 30.

The sidelines of said strip are to be lengthened or shortened to terminate on the west, south, and east lines of said Government Lot 3. As depicted in Exhibit B-19.

Containing 0.61 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)
Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-20

This Exhibit A-20 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

(SW¼ of SW¼) Lot 4 Section 30, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-048600**

Tract No. **MN-AI-075.001**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of Government Lot 4 (also known as the Southwest Quarter of the Southwest Quarter) of Section 30, Township 51 North, Range 23 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the southwest corner of the Southwest Quarter of said Section 30; thence North 00 degrees 22 minutes 58 seconds East, along the west line of said Government Lot 4, a distance of 1307.76 feet to the north line of said Government Lot 4; thence South 86 degrees 48 minutes 03 seconds East, along said north line, 150.05 feet to the point of beginning of the centerline to be described; thence South 68 degrees 47 minutes 57 seconds East 69.30 feet; thence South 78 degrees 49 minutes 03 seconds East 71.98 feet; thence South 88 degrees 50 minutes 33 seconds East 881.75 feet to the north line of said Government Lot 4 and said centerline terminating thereat. Said point of termination bears North 49 degrees 10 minutes 24 seconds West and is distant 2127.94 feet from the southeast corner of the Southwest Quarter of said Section 30.

The sidelines of said strip are to be lengthened or shortened to terminate on the north and east lines of said Government Lot 4. As depicted in Exhibit B-20.

Containing 1.11 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)

Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-21

This Exhibit A-21 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

**SE $\frac{1}{4}$ of SW $\frac{1}{4}$, Section 30, Township 51, Range 23 AND
NE $\frac{1}{4}$ of SW $\frac{1}{4}$, Section 30, Township 51, Range 23, Aitkin County, Minnesota.**

Parcel Identification Number (P.I.N.): **06-0-048400**
Tract No. **MN-AI-076.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the East Half of the Southwest Quarter of Section 30, Township 51 North, Range 23 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the southwest corner of the Southwest Quarter of said Section 30; thence South 86 degrees 56 minutes 42 seconds East, along the south line of said Southwest Quarter, 1492.06 feet to the west line of said East Half of the Southwest Quarter; thence North 00 degrees 09 minutes 34 seconds East, along said west line, 1315.61 feet to the point of beginning of the centerline to be described; thence South 88 degrees 50 minutes 33 seconds East 1291.36 feet to the east line of said East Half of the Southwest Quarter and said centerline terminating thereat. Said point of termination bears North 00 degrees 02 minutes 08 seconds West and is distant 1358.67 feet from the southeast corner of the Southwest Quarter of said Section 30.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and east lines of said East Half of the Southwest Quarter. As depicted in Exhibit B-21.

Containing 1.48 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)
Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-22

This Exhibit A-22 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

NE $\frac{1}{4}$ of SE $\frac{1}{4}$, NW $\frac{1}{4}$ of SE $\frac{1}{4}$, SW $\frac{1}{4}$ of SE $\frac{1}{4}$, AND SE $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 30, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-048800**

Tract No. **MN-AI-077.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the Southeast Quarter of Section 30, Township 51 North, Range 23 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the southwest corner of the Southeast Quarter of said Section 30; thence North 00 degrees 02 minutes 08 seconds West, along the west line of said Southeast Quarter, 1358.67 feet to the point of beginning of the centerline to be described; thence South 88 degrees 50 minutes 33 seconds East 2446.06 feet; thence North 81 degrees 09 minutes 27 seconds East 72.00 feet; thence North 71 degrees 09 minutes 27 seconds East 72.81 feet; thence North 63 degrees 07 minutes 50 seconds East 57.20 feet to the east line of said Southeast Quarter and said centerline terminating thereat. Said point of termination bears South 01 degrees 41 minutes 38 seconds West and is distant 1077.26 feet from the northeast corner of the Southeast Quarter of said Section 30.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and east lines of said Southeast Quarter. As depicted in Exhibit B-22.

Containing 3.04 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)

Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-23

This Exhibit A-23 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

North Half (N½) and South Half (S½) of Section 29, Township 51 Range 23 Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-045700**

Tract No. **MN-AI-078.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of Section 29, Township 51 North, Range 23 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the southwest corner of said Section 29; thence North 01 degrees 41 minutes 38 seconds East, along the west line of said Section 29, a distance of 1508.72 feet to the point of beginning of the centerline to be described; thence North 63 degrees 07 minutes 50 seconds East 842.06 feet; thence North 70 degrees 10 minutes 45 seconds East 73.61 feet; thence North 80 degrees 10 minutes 45 seconds East 72.00 feet; thence South 89 degrees 49 minutes 15 seconds East 2182.26 feet; thence South 79 degrees 49 minutes 15 seconds East 72.00 feet; thence South 69 degrees 49 minutes 15 seconds East 72.37 feet; thence South 62 degrees 58 minutes 42 seconds East 716.96 feet; thence South 69 degrees 20 minutes 51 seconds East 71.78 feet; thence South 79 degrees 20 minutes 51 seconds East 72.00 feet; thence South 89 degrees 20 minutes 51 seconds East 1315.22 feet to the east line of said Section 29 and said centerline terminating thereat. Said point of termination bears North 01 degrees 05 minutes 43 seconds East and is distant 1670.22 feet from the southeast corner of said Section 29.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and east lines of said Section 29. As depicted in Exhibit B-23.

Containing 6.30 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)

Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-24

This Exhibit A-24 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

NE¼ SW¼ of Section 28, Township 51 Range 23 Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-044900**

Tract No. **MN-AI-080.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the Northeast Quarter of the Southwest Quarter of Section 28, Township 51 North, Range 23 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the northwest corner of the Southwest Quarter of said Section 28; thence South 89 degrees 00 minutes 53 seconds East, along the north line of said Southwest Quarter, 1308.76 feet to the west line of said Northeast Quarter of the Southwest Quarter; thence South 01 degrees 10 minutes 50 seconds West, along said west line, 936.51 feet to the point of beginning of the centerline to be described; thence South 89 degrees 20 minutes 51 seconds East 1307.40 feet to the east line of said Northeast Quarter of the Southwest Quarter and said centerline terminating thereat. Said point of termination bears North 01 degrees 15 minutes 55 seconds East and is distant 1677.04 feet from the southeast corner of the Southwest Quarter of said Section 28.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and east lines of said Northeast Quarter of the Southwest Quarter. As depicted in Exhibit B-24.

Containing 1.50 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)

Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-25

This Exhibit A-25 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

NE $\frac{1}{4}$ of SE $\frac{1}{4}$ and NW $\frac{1}{4}$ of SE $\frac{1}{4}$ of Section 28, Township 51 Range 23 Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-045300**

Tract No. **MN-AI-081.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the North Half of the Southeast Quarter of Section 28, Township 51 North, Range 23 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the southwest corner of the Southeast Quarter of said Section 28; thence North 01 degrees 15 minutes 55 seconds East, along the west line of said Southeast Quarter, 1677.04 feet to the point of beginning of the centerline to be described; thence South 89 degrees 20 minutes 51 seconds East 5.87 feet; thence North 80 degrees 39 minutes 09 seconds East 72.00 feet; thence North 70 degrees 39 minutes 09 seconds East 73.91 feet; thence North 65 degrees 54 minutes 50 seconds East 2100.97 feet to the north line of said North Half of the Southeast Quarter and said centerline terminating thereat. Said point of termination bears North 89 degrees 00 minutes 53 seconds West and is distant 551.53 feet from the northeast corner of the Southeast Quarter of said Section 28.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and north lines of said North Half of the Southeast Quarter. As depicted in Exhibit B-25.

Containing 2.59 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)

Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-26

This Exhibit A-26 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

W $\frac{1}{2}$ of NE $\frac{1}{4}$, NE $\frac{1}{4}$ of NE $\frac{1}{4}$, and SE $\frac{1}{4}$ of NE $\frac{1}{4}$ of Section 28, Township 51 Range 23 Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-044100**

Tract No. **MN-AI-082.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the Northeast Quarter of Section 28, Township 51 North, Range 23 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the southeast corner of the Northeast Quarter of said Section 28; thence North 89 degrees 00 minutes 53 seconds West, along the south line of said Northeast Quarter, 551.53 feet to the point of beginning of the centerline to be described; thence North 65 degrees 54 minutes 50 seconds East 613.51 feet to the east line of said Northeast Quarter and said centerline terminating thereat. Said point of termination bears South 01 degrees 54 minutes 21 seconds West and is distant 2335.19 feet from the northeast corner of the Northeast Quarter of said Section 28.

The sidelines of said strip are to be lengthened or shortened to terminate on the south and east lines of said Northeast Quarter. As depicted in Exhibit B-26.

Containing 0.70 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)

Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-27

This Exhibit A-27 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

Commencing at the southwest corner of the Southwest Quarter of the Northwest Quarter of Section 27 Township 51 North of Range 23 West, thence north on the section line 16 rods; thence east 15 rods; thence south 16 rods; thence west 15 rods to place of beginning and containing one and one half acres, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-043200**
Tract No. **MN-AI-083.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the Southwest Quarter of the Northwest Quarter of Section 27, Township 51 North, Range 23 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the southwest corner of the Northwest Quarter of said Section 27; thence North 01 degrees 54 minutes 21 seconds East, along the west line of said Southwest Quarter of the Northwest Quarter, 260.01 feet to the point of beginning of the centerline to be described; thence North 65 degrees 54 minutes 50 seconds East 9.39 feet to the north line of a tract described on document number 221281, a duly recorded document, Aitkin County, Minnesota, and said centerline terminating thereat. Said point of termination bears South 01 degrees 41 minutes 54 seconds West and is distant 2331.09 feet from the northwest corner of the Northwest Quarter of said Section 27.

The sidelines of said strip are to be lengthened or shortened to terminate on the west line of said Southwest Quarter of the Northwest Quarter and the north line of a tract described on said document number 221281. As depicted in Exhibit B-27.

Containing 0.02 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)
Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-28

This Exhibit A-28 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

SW¹/₄ of NW¹/₄, Section 27, Township 51, Range 23, EXCEPTING THEREFROM:
Commencing at the South West corner of the Southwest Quarter of the North West Quarter of Section No. (27) Twenty Seven, thence North on the Section Line 16 rods; thence East 15 rods; thence South 16 rods; thence West 15 rods to place of beginning and containing one and one half acres. All the above described real estate in Township No. fifty one (51) Range Twenty three (23), Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-043000**

Tract No. **MN-AI-084.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the Southwest Quarter of the Northwest Quarter of Section 27, Township 51 North, Range 23 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the southwest corner of the Northwest Quarter of said Section 27; thence North 01 degrees 54 minutes 21 seconds East, along the west line of said Southwest Quarter of the Northwest Quarter, 264.00 feet to the north line of a tract described on document number 221281, a duly recorded document, Aitkin County, Minnesota; thence South 88 degrees 54 minutes 56 seconds East, along said north line, 8.44 feet to the point of beginning of the centerline to be described; thence North 65 degrees 54 minutes 50 seconds East 1439.40 feet to the east line of said Southwest Quarter of the Northwest Quarter and said centerline terminating thereat. Said point of termination bears South 37 degrees 55 minutes 18 seconds West and is distant 2174.27 feet from the northeast corner of the Northwest Quarter of said Section 27.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and east lines of said Southwest Quarter of the Northwest Quarter and the north line of a tract described on said document number 221281. As depicted in Exhibit B-28.

Containing 1.64 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)

Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-29

This Exhibit A-29 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

SE $\frac{1}{4}$ of NW $\frac{1}{4}$, Section 27, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-043100**

Tract No. **MN-AI-085.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the Southeast Quarter of the Northwest Quarter of Section 27, Township 51 North, Range 23 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the southwest corner of the Northwest Quarter of said Section 27; thence South 88 degrees 54 minutes 56 seconds East, along the south line of said Northwest Quarter, 1308.41 feet to the west line of said Southeast Quarter of the Northwest Quarter; thence North 01 degrees 30 minutes 44 seconds East, along said west line, 876.19 feet to the point of beginning of the centerline to be described; thence North 65 degrees 54 minutes 50 seconds East 1011.97 feet to the north line of said Southeast Quarter of the Northwest Quarter and said centerline terminating thereat. Said point of termination bears South 17 degrees 34 minutes 23 seconds West and is distant 1365.93 feet from the northeast corner of the Northwest Quarter of said Section 27.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and north lines of said Southeast Quarter of the Northwest Quarter. As depicted in Exhibit B-29.

Containing 1.16 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)

Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-30

This Exhibit A-30 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

N $\frac{1}{2}$ of NW $\frac{1}{4}$, Section 27, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-042800**

Tract No. **MN-AI-086.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the North Half of the Northwest Quarter of Section 27, Township 51 North, Range 23 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the southeast corner of the Southwest Quarter of said Section 27; thence North 01 degrees 07 minutes 18 seconds East, along the east lines of the Southwest Quarter and the Northwest Quarter of said Section 27, a distance of 3910.83 feet to the south line of said North Half of the Northwest Quarter; thence North 89 degrees 09 minutes 06 seconds West, along said south line, 386.84 feet to the point of beginning of the centerline to be described; thence North 65 degrees 54 minutes 50 seconds East 427.55 feet to the east line of said North Half of the Northwest Quarter and said centerline terminating thereat. Said point of termination bears South 01 degrees 07 minutes 18 seconds West and is distant 1127.92 feet from the northeast corner of the Northwest Quarter of said Section 27.

The sidelines of said strip are to be lengthened or shortened to terminate on the south and east lines of said North Half of the Northwest Quarter. As depicted in Exhibit B-30.

Containing 0.49 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)

Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-31

This Exhibit A-31 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

NE¼, Section 27, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-042400**

Tract No. **MN-AI-087.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of the Northeast Quarter of Section 27, Township 51 North, Range 23 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the northwest corner of the Northeast Quarter of said Section 27; thence South 01 degrees 07 minutes 18 seconds West, along the west line of said Northeast Quarter, 1127.92 feet to the point of beginning of the centerline to be described; thence North 65 degrees 54 minutes 50 seconds East 2652.50 feet to the north line of said Northeast Quarter and said centerline terminating thereat. Said point of termination bears North 88 degrees 55 minutes 16 seconds West and is distant 181.31 feet from the northeast corner of the Northeast Quarter of said Section 27.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and north lines of said Northeast Quarter. As depicted in Exhibit B-31.

Containing 3.04 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)

Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-32

This Exhibit A-32 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

NW¹/₄ of SW¹/₄, NE¹/₄ of SW¹/₄, S¹/₂ of SW¹/₄, NE¹/₄, NW¹/₄, and SE¹/₄, Section 23, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-036200**
Tract No. **MN-AI-089.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of Section 23, Township 51 North, Range 23 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the southwest corner of said Section 23; thence North 00 degrees 21 minutes 59 seconds East, along the west line of said Section 23, a distance of 84.69 feet to the point of beginning of the centerline to be described; thence North 65 degrees 54 minutes 50 seconds East 2886.37 feet; thence North 71 degrees 13 minutes 07 seconds East 74.37 feet; thence North 81 degrees 13 minutes 07 seconds East 72.00 feet; thence South 88 degrees 46 minutes 53 seconds East 2446.89 feet to the east line of said Section 23 and said centerline terminating thereat. Said point of termination bears North 00 degrees 23 minutes 06 seconds East and is distant 1283.76 feet from the southeast corner of said Section 23.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and east lines of said Section 23. As depicted in Exhibit B-32.

Containing 6.29 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)
Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-33

This Exhibit A-33 is attached to and made a part of this Right-of-Way and Easement Grant between **Aitkin County, Minnesota** (Grantor) and Enbridge Energy, Limited Partnership (Grantee).

GRANTOR'S PROPERTY LEGAL DESCRIPTION (GRANTOR'S LAND):

NE $\frac{1}{4}$ of SE $\frac{1}{4}$ and SE $\frac{1}{4}$ of SE $\frac{1}{4}$, W $\frac{1}{2}$ of SE $\frac{1}{4}$, NW $\frac{1}{4}$ of NW $\frac{1}{4}$, NE $\frac{1}{4}$ of NW $\frac{1}{4}$, S $\frac{1}{2}$ of NW $\frac{1}{4}$, NE $\frac{1}{4}$, and SW $\frac{1}{4}$, Section 24, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-037800**

Tract No. **MN-AI-090.000**

DESCRIPTION OF GRANTEE'S RIGHT-OF-WAY ACROSS ABOVE-DESCRIBED PROPERTY:

A 50.00 foot strip of land lying over, under, and across that part of Section 24, Township 51 North, Range 23 West of the 4th Principal Meridian, Aitkin County, Minnesota. The centerline of said strip is described as follows:

Commencing at the southwest corner of said Section 24; thence North 00 degrees 23 minutes 06 seconds East, along the west line of said Section 24, a distance of 1283.76 feet to the point of beginning of the centerline to be described; thence South 88 degrees 46 minutes 53 seconds East 4257.48 feet; thence South 78 degrees 46 minutes 53 seconds East 72.00 feet; thence South 68 degrees 46 minutes 53 seconds East 72.00 feet; thence South 58 degrees 46 minutes 53 seconds East 71.69 feet; thence South 47 degrees 43 minutes 28 seconds East 207.49 feet; thence South 58 degrees 46 minutes 53 seconds East 71.41 feet; thence South 68 degrees 46 minutes 53 seconds East 72.00 feet; thence South 78 degrees 46 minutes 53 seconds East 72.00 feet; thence South 88 degrees 39 minutes 48 seconds East 361.55 feet to the east line of said Section 24 and said centerline terminating thereat. Said point of termination bears North 00 degrees 46 minutes 25 seconds West and is distant 947.80 feet from the southeast corner of said Section 24.

The sidelines of said strip are to be lengthened or shortened to terminate on the west and east lines of said Section 24. As depicted in Exhibit B-33.

Containing 6.03 acres.

Basis of Bearings: MN State Plane System, NAD 83, (2011), North Zone, (grid)

Distance Measure: U.S. Survey Foot (grid)

EXHIBIT A-34

Intentionally Omitted

R/W No: **Aitkin County**

Check No: _____

ENBRIDGE ENERGY, LIMITED PARTNERSHIP**TEMPORARY ACCESS ROAD LEASE**

THIS TEMPORARY ACCESS ROAD LEASE ("Lease"), effective as of the _____ day of _____ 20_____, is entered into by and between the undersigned, whether one or more ("Lessor"), and Enbridge Energy, Limited Partnership, a Delaware limited partnership, with an office located at 119 North 25th Street East, Superior, Wisconsin 54880, its contractors, successors and assigns ("Lessee"); whereby Lessor, for and in consideration of **Ninety Thousand Three Hundred Thirty and 00/100ths Dollars (\$90,330.00)** cash in hand paid, sufficiency and receipt of which is hereby acknowledged, does hereby lease to Lessee, land owned by Lessor in **Aitkin County, Minnesota**, as described in Exhibits A attached hereto and incorporated by reference ("Land"). This Agreement shall be freely assignable by Lessee. Upon sale of any portion of the Land, Lessor shall fully disclose to any buyer the existence of this Agreement. This Agreement shall be binding on and inure to the benefit of the parties and their successors and assigns. Lessor shall provide written notice to Lessee 30 days in advance of any change in title or ownership to the Land or any other of Lessor's property that may affect this Lease.

Said Land will be used by Lessee for the construction of a temporary access road ("Road") as generally depicted in the attached Exhibit B for access to and from Lessee's construction area in connection with Lessee's pipeline construction project. Upon completion of the pipeline construction and associated cleanup and restoration of the construction area, Lessee agrees to repair any existing road used and/or remove any built Road and restore as best as practicable that part of said Land used by Lessee to the pre-existing conditions. Lessee further agrees to compensate Lessor for damages caused by Lessee during the use of said Land that are not repaired by Lessee in accordance with this Lease.

Upon completing the removal of said Road and the restoration of said Land or, in the alternative, compensating Lessor for damages caused by Lessee's use of said Land, Lessee's use of said Land as an established access road shall cease unless Lessee and Lessor agree in writing otherwise.

The term of this Lease shall commence upon its full execution and shall continue through completion of the pipeline construction, associated cleanup and restoration of the construction area, or in the alternative, compensating Lessor for damages caused by Lessee's use of said Land. Lessee may in its sole discretion extend the term of this Lease for additional one-year periods under the same terms and conditions stated herein, including without limitation an additional payment for each subsequent term of the same consideration provided herein, by giving written notice to Lessor prior to the completion of the then current term.

This Lease may be executed in multiple counterparts, each of which shall be deemed an original and all of which shall constitute one and the same instrument, with the same effect as though each party had executed the same instrument.

[Signatures follow on next page]

LESSEE:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

John McKay
Authorized Agent

LESSOR:

Aitkin County, Minnesota

By: _____

Print Name: _____

Title: _____

By: _____

Print Name: _____

Title: _____

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

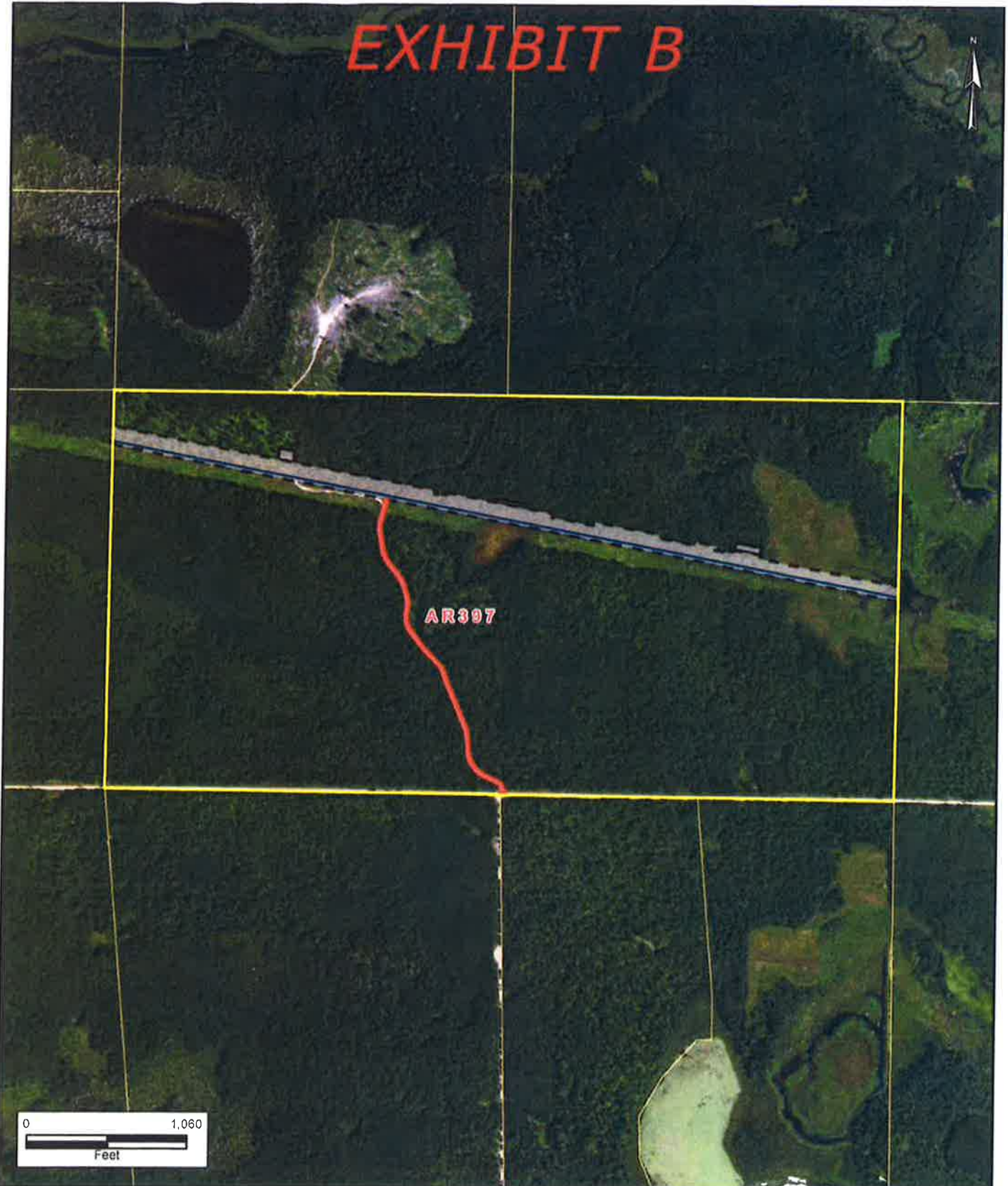
**NW $\frac{1}{4}$ of SW $\frac{1}{4}$, Section 27, Township 51, Range 27,
S $\frac{1}{2}$ of SW $\frac{1}{4}$, Section 27, Township 51, Range 27,
S $\frac{1}{2}$ of SE $\frac{1}{4}$, Section 27, Township 51, Range 27, AND
NE $\frac{1}{4}$ of SW $\frac{1}{4}$, Section 27, Township 51, Range 27,
NE $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 27, Township 51, Range 27,
NW $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 27, Township 51, Range 27, Aitkin County, Minnesota.**

Parcel Identification Number (P.I.N.): **54-0-028200**
Tract No. **MN-AI-C5-004.000**
Access Road No. **AR397**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p style="text-align: center;">Enbridge Energy, Limited Partnership</p>	<p>PREPARED BY: AJH</p> <p>Date: 8/13/2018</p>
<p>Summary of Layout:</p> <ul style="list-style-type: none"> Property Boundaries Access Roads Inside Tract Access Roads Outside Tract Proposed L3R Centerline Proposed L3R TWS Proposed L3R ATWS 		<p>Access Road: AR397</p> <p style="text-align: center;">1.55 Acres 67,371 Sq Ft</p>	<p>TRACT NUMBER:</p> <p>MN-AI-C5-004.000</p>

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

SW $\frac{1}{4}$ of SW $\frac{1}{4}$, SE $\frac{1}{4}$ of SW $\frac{1}{4}$, Section 32, Township 51, Range 26.

NW $\frac{1}{4}$ of NW $\frac{1}{4}$, SW $\frac{1}{4}$ of NW $\frac{1}{4}$, Section 32, Township 51, Range 26.

NE $\frac{1}{4}$ of NE $\frac{1}{4}$, NW $\frac{1}{4}$ of NE $\frac{1}{4}$, SW $\frac{1}{4}$ of NE $\frac{1}{4}$, SE $\frac{1}{4}$ of NE $\frac{1}{4}$, NE $\frac{1}{4}$ of NW $\frac{1}{4}$, SE $\frac{1}{4}$ of NW $\frac{1}{4}$, NE $\frac{1}{4}$ of SW $\frac{1}{4}$, NW $\frac{1}{4}$ of SW $\frac{1}{4}$, NE $\frac{1}{4}$ of SE $\frac{1}{4}$, NW $\frac{1}{4}$ of SE $\frac{1}{4}$, SW $\frac{1}{4}$ of SE $\frac{1}{4}$, SE $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 32, Township 51, Range 26. All of Section 32, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-051600**

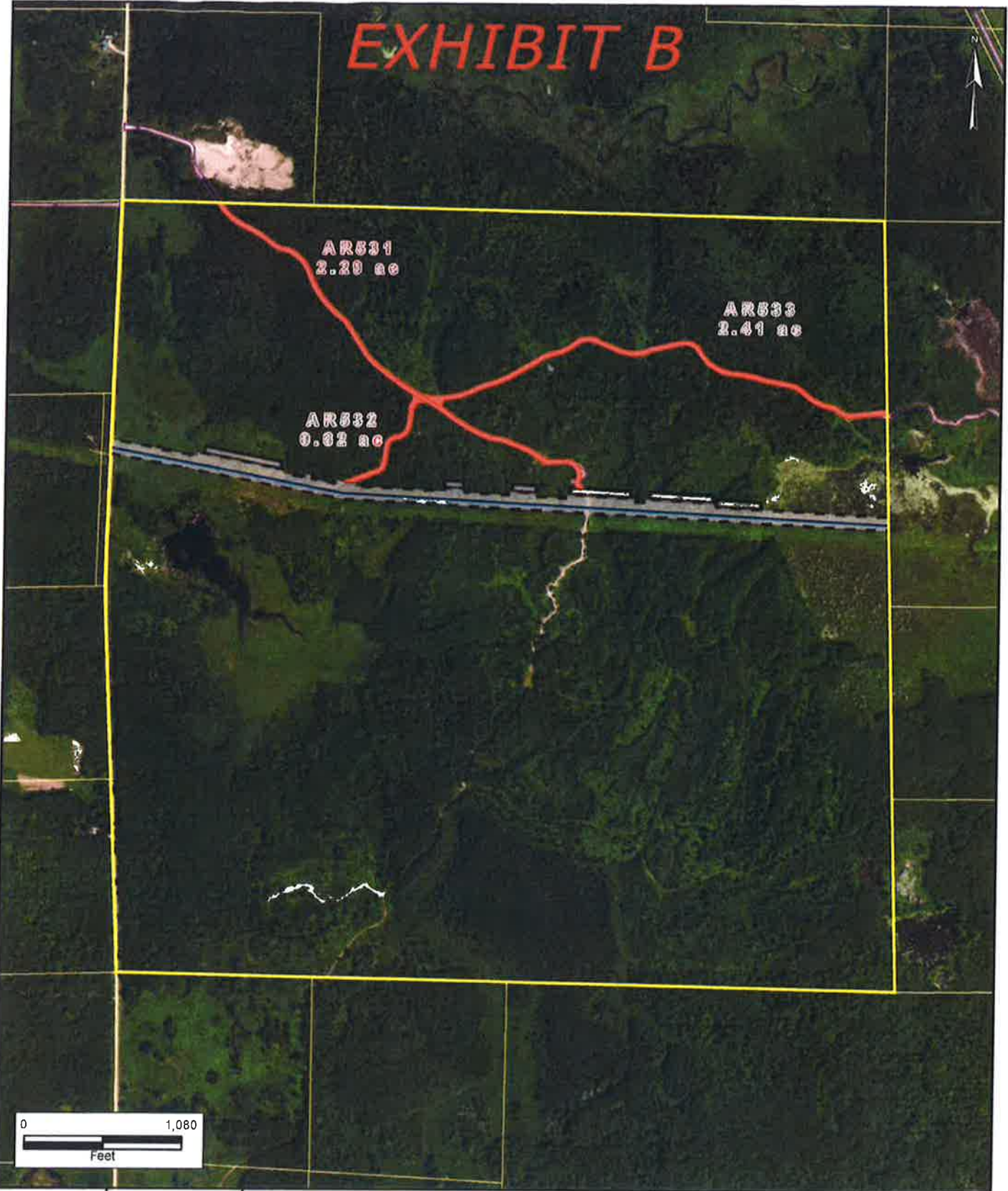
Tract No. **MN-AI-C5-027.000**

Access Road No. **AR531 and AR532**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p style="text-align: center;">Enbridge Energy, Limited Partnership</p>		<p>PREPARED BY: AJH</p>					
		<p>Access Road: AR531 & AR532 & AR533 5.32 Acres 231783 Sq Ft</p>		<p>Date: 8/13/2018</p>					
<p>Summary of Layout:</p> <table border="0" style="width: 100%;"> <tr> <td> Property Boundaries</td> <td> Access Roads Inside Tract</td> <td> Proposed L3R Centerline</td> <td> Proposed L3R TWS</td> <td> Proposed L3R ATWS</td> </tr> </table>					 Property Boundaries	 Access Roads Inside Tract	 Proposed L3R Centerline	 Proposed L3R TWS	 Proposed L3R ATWS
 Property Boundaries	 Access Roads Inside Tract	 Proposed L3R Centerline	 Proposed L3R TWS	 Proposed L3R ATWS					
				<p>TRACT NUMBER: MN-AI-C5-027.000</p>					

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The Southwest Quarter of the Southwest Quarter (SW $\frac{1}{4}$ of SW $\frac{1}{4}$), in Section Twenty-nine (29), Township Fifty-one (51) North, Range Twenty-six (26) West of the Fourth P.M., Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-047700**

Tract No. **MN-AI-C5-027.400**

Access Road No. **AR531**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p style="text-align: center;">Enbridge Energy, Limited Partnership</p>		<p>PREPARED BY: AJH</p>
		<p>Summary of Layout:</p> <ul style="list-style-type: none"> Property Boundaries Access Roads Outside Tract Access Roads Inside Tract Proposed L3R Centerline Proposed L3R TWS Proposed L3R ATWS 		<p>Access Road: AR531 0.65 Acres 28195 Sq Ft</p>

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

NW¹/₄ of NW¹/₄, SW¹/₄ of NW¹/₄, Section 33, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-053700**

Tract No. **MN-AI-C5-028.000**

Access Road No. **AR533**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:
Enbridge Energy, Limited Partnership

PREPARED BY: AJH
 Date: 8/13/2018

Summary of Layout:

- Property Boundaries
- Access Roads Inside Tract
- Access Roads Outside Tract
- Proposed L3R Centerline
- Proposed L3R TWS
- Proposed L3R ATWS

Access Road: AR533
 1.16 Acres
 50328 Sq Ft

TRACT NUMBER:
 MN-AI-C5-028.000

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the SE¼ of NW¼, Section 33, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-053902**
Tract No. **MN-AI-C5-030.000TR**
Access Road No. **AR533 and AR701**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p style="text-align: center;">Enbridge Energy, Limited Partnership</p>		<p>PREPARED BY: AJH</p>					
		<p>Access Road: AR533 & AR701 0.94 Acres 40916 Sq Ft</p>		<p>Date: 8/14/2018</p>					
<p>Summary of Layout:</p> <table border="0"> <tr> <td> Property Boundaries</td> <td> Access Roads Inside Tract</td> <td> Proposed L3R Centerline</td> <td> Proposed L3R TWS</td> <td> Proposed L3R ATWS</td> </tr> </table>					Property Boundaries	Access Roads Inside Tract	Proposed L3R Centerline	Proposed L3R TWS	Proposed L3R ATWS
Property Boundaries	Access Roads Inside Tract	Proposed L3R Centerline	Proposed L3R TWS	Proposed L3R ATWS					
				<p>TRACT NUMBER: MN-AI-C5-030.000TR</p>					

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

NE $\frac{1}{4}$ of NW $\frac{1}{4}$ less right of way, Section 33, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-053600**

Tract No. **MN-AI-C5-029.001**

Access Road No. **AR533**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/13/2018

Summary of Layout:

- Property Boundaries
- Access Roads Inside Tract
- Access Roads Outside Tract
- Proposed L3R Centerline
- Proposed L3R TWS
- Proposed L3R ATWS

Access Road: AR533
0.25 Acres
10694 Sq Ft

TRACT NUMBER:

MN-AI-C5-029.001

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

A strip of land of varying width, being the former right of way and station ground property of the Soo Line Railroad Company's so-called Moose Lake to Schley branch line in the NE1/4 NW1/4, Section 33, Township 51 Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-053602**
Tract No. **MN-AI-C5-034.000TR**
Access Road No. **AR533 and AR624**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:
Enbridge Energy, Limited Partnership

PREPARED BY: AJH
 Date: 8/15/2018

Summary of Layout:
 Access Roads Outside Tract
 Access Roads Inside Tract
 Proposed L3R Centerline
 Proposed L3R TWS
 Proposed L3R ATWS

Access Road: AR533 & AR624
 1.07 Acres
 46662 Sq Ft

TRACT NUMBER:
 MN-AI-C5-034.000TR

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Southwest Quarter of the Southwest Quarter (SW $\frac{1}{4}$ of SW $\frac{1}{4}$), Section 28, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-046002**

Tract No. **MN-AI-C5-034.101**

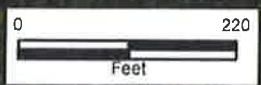
Access Road No. **AR624**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B

AR624



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p style="text-align: center;">Enbridge Energy, Limited Partnership</p>		<p>PREPARED BY: AJH</p>
		<p>Summary of Layout:</p> <ul style="list-style-type: none"> Access Roads Outside Tract Access Roads Inside Tract Proposed L3R Centerline Proposed L3R TWIS Proposed L3R ATWS 		<p>Access Road: AR624 1.00 Acres 43676 Sq Ft</p>

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Southeast Quarter of the Southwest Quarter (SE¼ of SW¼), Section 28, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-046102**

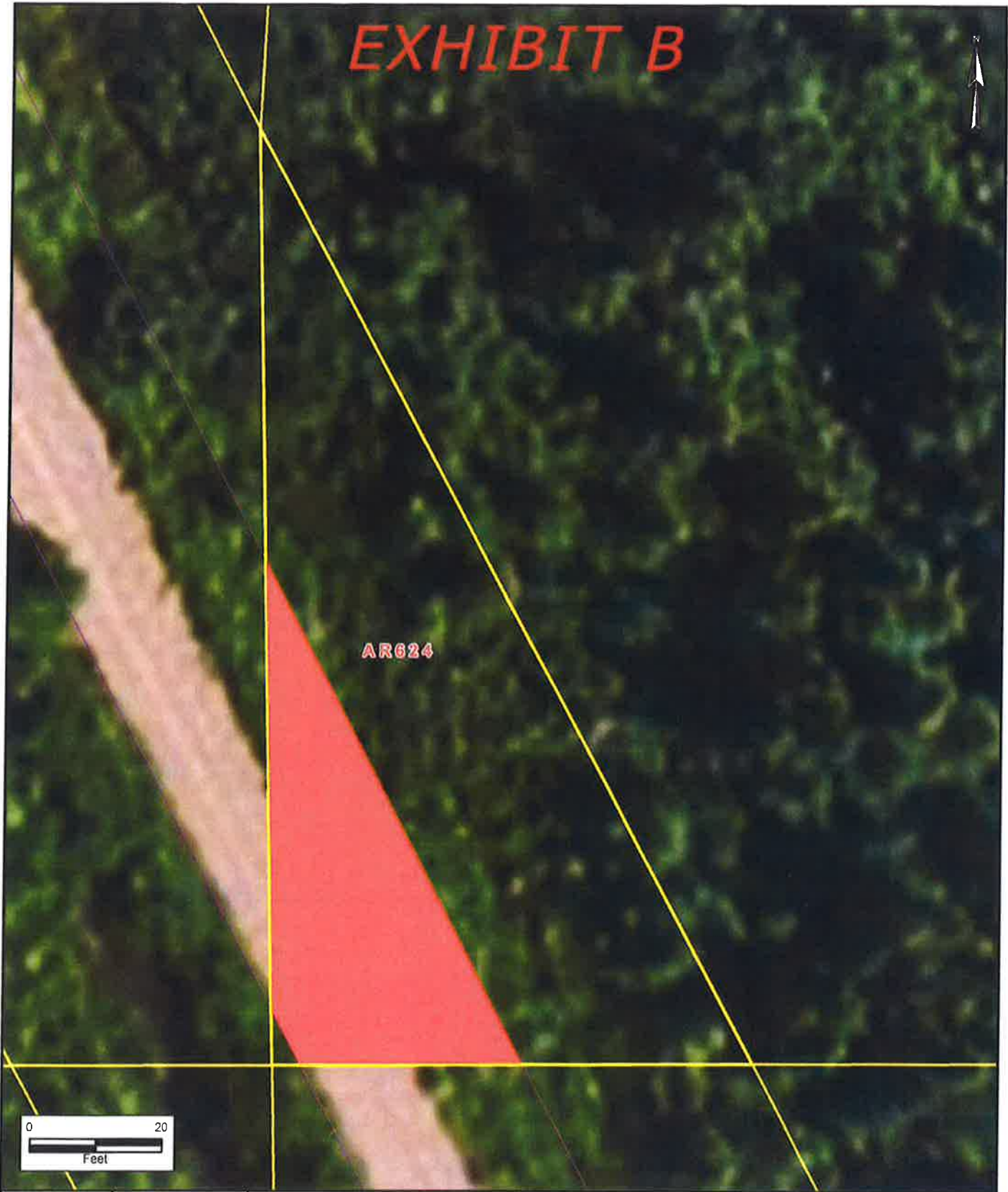
Tract No. **MN-AI-C5-034.102**

Access Road No. **AR624**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



AR624



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:
Enbridge Energy, Limited Partnership

PREPARED BY: AJH
 Date: 8/14/2018

Summary of Layout:

- Property Boundaries
- Access Roads Inside Tract
- Access Roads Outside Tract
- Proposed L3R Centerline
- Proposed L3R TWS
- Proposed L3R ATWS

Access Road: AR624
 0.03 Acres
 1432 Sq Ft

TRACT NUMBER:
 MN-AI-C5-034.102

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Northeast Quarter of the Southeast Quarter (NE $\frac{1}{4}$ of SE $\frac{1}{4}$), Section 29, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-047902**
Tract No. **MN-AI-C5-034.105**
Access Road No. **AR624**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



AR624



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:
Enbridge Energy, Limited Partnership

PREPARED BY: AJH
Date: 8/15/2018

Summary of Layout:

- Access Roads Outside Tract
- Access Roads Inside Tract
- Property Boundaries
- Proposed L3R Centerline
- Proposed L3R TWS
- Proposed L3R ATWS

Access Road: AR624
0.03 Acres
2599 Sq Ft

TRACT NUMBER:
MN-AI-C5-034.105

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Northwest Quarter of the Southwest Quarter (NW¼ of SW¼), Section 28, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-045902**

Tract No. **MN-AI-C5-034.106**

Access Road No. **AR624**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p style="text-align: center;">Enbridge Energy, Limited Partnership</p>		<p>PREPARED BY: AJH</p>
		<p>Access Road: AR624 1.02 Acres 44553 Sq Ft</p>		<p>Date: 8/14/2018</p>
<p>Summary of Layout:</p> <ul style="list-style-type: none"> Property Boundaries Access Roads Inside Tract Access Roads Outside Tract Proposed L3R Centerline Proposed L3R TWS Proposed L3R ATWS 		<p>TRACT NUMBER: MN-AI-C5-034.106</p>		

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Northwest Quarter of the Northeast Quarter (NW $\frac{1}{4}$ of NE $\frac{1}{4}$), Section 29, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-046603**
Tract No. **MN-AI-C5-034.112**
Access Road No. **AR624**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



AR624



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p style="text-align: center;">Enbridge Energy, Limited Partnership</p>		<p>PREPARED BY: AJH</p>	
		<p>Summary of Layout:</p> <ul style="list-style-type: none"> Property Boundaries Access Roads Outside Tract Access Roads Inside Tract Proposed L3R Centerline Proposed L3R TWWS Proposed L3R ATWS 		<p>Access Road: AR624</p> <p>0.27 Acres</p> <p>11957 Sq Ft</p>	<p>Date: 8/14/2018</p>
				<p>TRACT NUMBER:</p> <p>MN-AI-C5-034.112</p>	

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Northeast Quarter of the Northeast Quarter (NE¼ of NE¼), Section 29, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-046602**
Tract No. **MN-AI-C5-034.113**
Access Road No. **AR624**

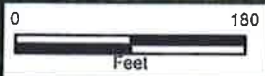
TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



AR624



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/14/2018

Summary of Layout:

- Access Roads Outside Tract
- Access Roads Inside Tract
- Proposed L3R Centerline
- Proposed L3R TWS
- Proposed L3R ATWS

Access Road: AR624
0.75 Acres
32614 Sq Ft

TRACT NUMBER:

MN-AI-C5-034.113

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Southwest Quarter of the Southeast Quarter (SW $\frac{1}{4}$ of SE $\frac{1}{4}$), Section 20, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **54-0-028200**
Tract No. **MN-AI-C5-034.116**
Access Road No. **AR624**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



AR624



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/14/2018

Summary of Layout:

- Property Boundaries
- Access Roads Inside Tract
- Access Roads Outside Tract
- Proposed L3R Centerline
- Proposed L3R TWS
- Proposed L3R ATWS

Access Road: AR624
1.03 Acres
44777 Sq Ft

TRACT NUMBER:

MN-AI-C5-034.116

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Northeast Quarter of the Southwest Quarter (NE¼ of SW¼), Section 20, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-032002**

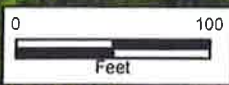
Tract No. **MN-AI-C5-034.118**

Access Road No. **AR624**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p style="text-align: center;">Enbridge Energy, Limited Partnership</p>		<p>PREPARED BY: AJH</p>
		<p>Summary of Layout:</p> <ul style="list-style-type: none"> Property Boundaries Access Roads Inside Tract Access Roads Outside Tract Proposed L3R Centerline Proposed L3R TWS Proposed L3R ATWS 		<p>Date: 8/14/2018</p>
		<p>Access Road: AR624 0.53 Acres 23161 Sq Ft</p>		<p>TRACT NUMBER: MN-AI-C5-034.118</p>

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Northwest Quarter of the Southeast Quarter (NW¼ of SE¼), Section 20, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-032602**
Tract No. **MN-AI-C5-034.121**
Access Road No. **AR624**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/14/2018

Summary of Layout:

Property Boundaries

Access Roads Outside Tract
Access Roads Inside Tract

Proposed L3R Centerline

Proposed L3R TWS
Proposed L3R ATWS

Access Road: AR624
0.63 Acres
27310 Sq Ft

TRACT NUMBER:

MN-AI-C5-034.121

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Southeast Quarter of the Northwest Quarter (SE¼ of NW¼), Section 20 Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-031702**

Tract No. **MN-AI-C5-034.124**

Access Road No. **AR624**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/14/2018

Summary of Layout:

- Access Roads Outside Tract
- Property Boundaries
- Access Roads Inside Tract
- Proposed L3R Centerline
- Proposed L3R TWS
- Proposed L3R ATWS

Access Road: AR624
0.85 Acres
37196 Sq Ft

TRACT NUMBER:

MN-AI-C5-034.124

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Southwest Quarter of the Northwest Quarter (SW $\frac{1}{4}$ of NW $\frac{1}{4}$), less .20 AC, Section 20 Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-031602**

Tract No. **MN-AI-C5-034.126**

Access Road No. **AR624**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p style="text-align: center;">Enbridge Energy, Limited Partnership</p>		<p>PREPARED BY: AJH</p>	
		<p>Summary of Layout:</p> <ul style="list-style-type: none"> Property Boundaries Access Roads Outside Tract Access Roads Inside Tract Proposed L3R Centerline Proposed L3R TWS Proposed L3R ATWS 		<p>Access Road: AR624 0.33 Acres 14196 Sq Ft</p>	

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Northeast Quarter of the Southwest Quarter (NE¼ of SW¼), Section 33, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-054002**
Tract No. **MN-AI-C5-030.300TR**
Access Road No. **AR701**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B

AR701



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/15/2018

Summary of Layout:
 Property Boundaries
 Access Roads Inside Tract
 Access Roads Outside Tract
 Proposed L3R Centerline
 Proposed L3R ATW5
 Proposed L3R TWS

Access Road: AR701
 0.01 Acres
 460 Sq Ft

TRACT NUMBER:

MN-AI-C5-030.300TR

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Southwest Quarter of the Northeast Quarter (SW $\frac{1}{4}$ of NE $\frac{1}{4}$), Section 33, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-053402**
Tract No. **MN-AI-C5-031.000TR**
Access Road No. **AR701**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



AR701



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:
Enbridge Energy, Limited Partnership

PREPARED BY: AJH
 Date: 8/15/2018

Summary of Layout:	<input type="checkbox"/> Access Roads Outside Tract <input type="checkbox"/> Access Roads Inside Tract <input type="checkbox"/> Property Boundaries	<input type="checkbox"/> Proposed L3R Centerline <input type="checkbox"/> Proposed L3R TWS <input type="checkbox"/> Proposed L3R ATWS	Access Road: AR701 0.00 Acres 152 Sq Ft
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TRACT NUMBER:
 MN-AI-CS-031.000TR

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Northwest Quarter of the Southeast Quarter (NW¼ of SE¼), Section 33, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-054502**

Tract No. **MN-AI-C5-032.000TR**

Access Road No. **AR701**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p style="text-align: center;">Enbridge Energy, Limited Partnership</p>	<p>PREPARED BY: AJH Date: 8/15/2018</p>
<p>Summary of Layout:</p> <ul style="list-style-type: none"> Property Boundaries Access Roads Inside Tract Proposed L3R Centerline Proposed L3R TW5 Proposed L3R ATWS 		<p>Access Road: AR701 1.00 Acres 43667 Sq Ft</p>	<p>TRACT NUMBER: MN-AI-C5-032.000TR</p>

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Southwest Quarter of the Southeast Quarter (SW $\frac{1}{4}$ of SE $\frac{1}{4}$), Section 33, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-054602**
Tract No. **MN-AI-C5-033.000TR**
Access Road No. **AR701**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B

AR701



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p style="text-align: center;">Enbridge Energy, Limited Partnership</p>		<p>PREPARED BY: AJH</p>
		<p>Summary of Layout:</p> <ul style="list-style-type: none"> Access Roads Outside Tract Access Roads Inside Tract Proposed L3R Centerline Proposed L3R TWS Proposed L3R ATWS 		<p>Access Road: AR701</p> <p>1.01 Acres</p> <p>43995 Sq Ft</p>

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in Lot 1 (Northeast Quarter of the Northeast Quarter - NE $\frac{1}{4}$ of NE $\frac{1}{4}$), Section 4, Township 50, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **50-0-004902**

Tract No. **MN-AI-C5-035.000TR**

Access Road No. **AR701**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



AR701



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p style="text-align: center;">Enbridge Energy, Limited Partnership</p>		<p>PREPARED BY: AJH</p>
		<p>Access Road: AR701 1.12 Acres 48579 Sq Ft</p>		<p>Date: 8/15/2018</p>
<p>Summary of Layout:</p> <ul style="list-style-type: none"> Property Boundaries Access Roads Inside Tract Proposed L3R Centerline Proposed L3R TWS Proposed L3R ATWS 		<p>TRACT NUMBER: MN-AI-C5-035.000TR</p>		

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Southeast Quarter of the Northeast Quarter (SE $\frac{1}{4}$ of NE $\frac{1}{4}$), Section 4, Township 50, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **50-0-005202**

Tract No. **MN-AI-C5-036.000TR**

Access Road No. **AR701**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



AR701



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p style="text-align: center;">Enbridge Energy, Limited Partnership</p>		<p>PREPARED BY: AJH</p>
		<p>Summary of Layout:</p> <ul style="list-style-type: none"> Property Boundaries Access Roads Inside Tract. Access Roads Outside Tract Proposed L3R Centerline Proposed L3R TWS Proposed L3R ATWS 		<p>Access Road: AR701</p> <p>0.78 Acres</p> <p>33847 Sq Ft</p>

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

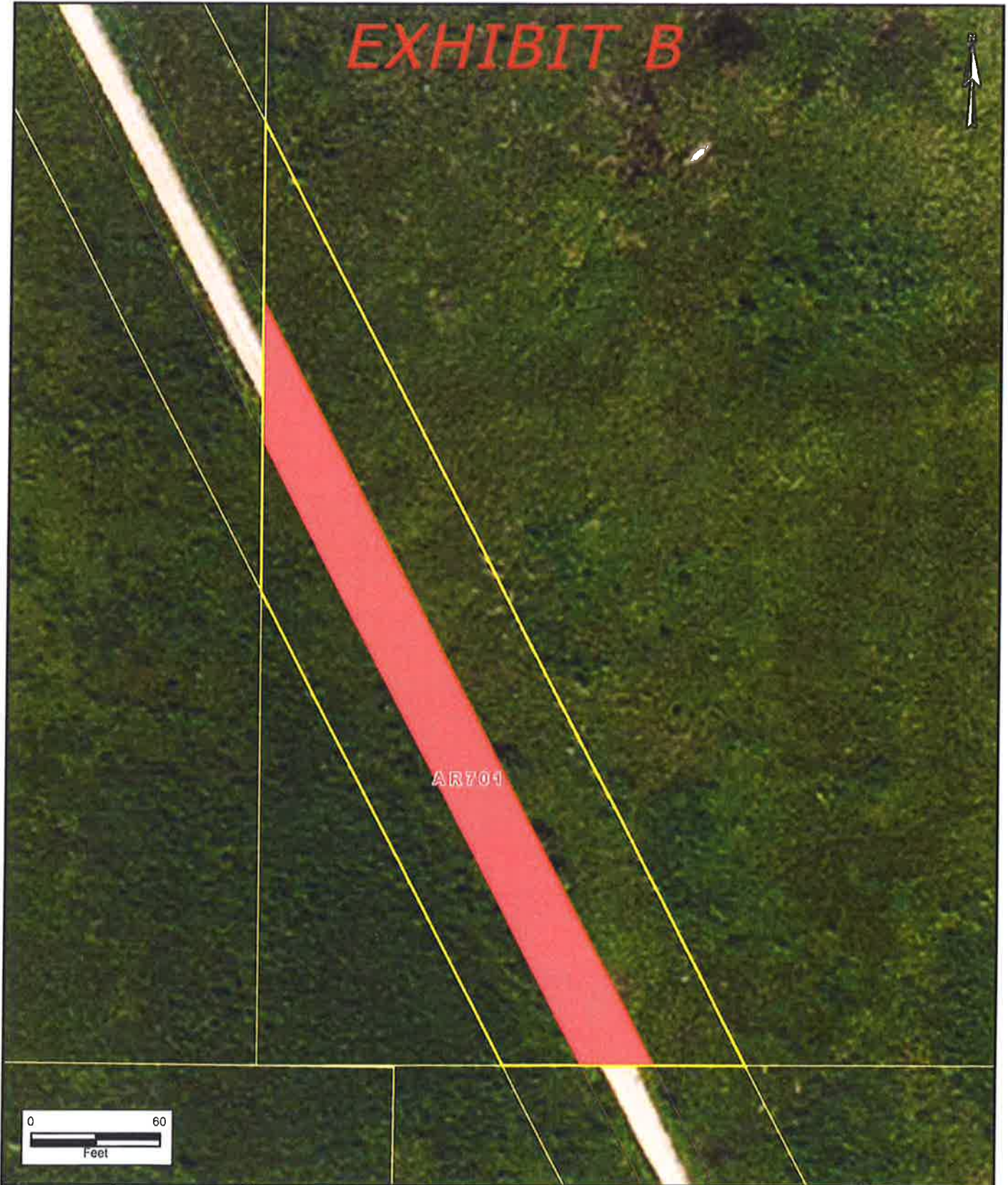
The old Soo Line Railroad Right of Way in the Southwest Quarter of the Northwest Quarter (SW $\frac{1}{4}$ of NW $\frac{1}{4}$), Section 3, Township 50, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **50-0-003902**
Tract No. **MN-AI-C5-038.000TR**
Access Road No. **AR701**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/15/2018

Summary of Layout:

- Access Roads Outside Tract
- Property Boundaries
- Access Roads Inside Tract
- Proposed L3R Centerline
- Proposed L3R ATWS
- Proposed L3R TWS

Access Road: AR701
0.25 Acres
10840 Sq Ft

TRACT NUMBER:

MN-AI-C5-038.000TR

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Northwest Quarter of the Southwest Quarter (NW¹/₄ of SW¹/₄), Section 3, Township 50, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **50-0-004202**

Tract No. **MN-AI-C5-040.000TR**

Access Road No. **AR701**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:
Enbridge Energy, Limited Partnership

PREPARED BY: AJH
 Date: 8/15/2018

Summary of Layout:

- Property Boundaries
- Access Roads Inside Tract
- Access Roads Outside Tract
- Proposed L3R Centerline
- Proposed L3R TW5
- Proposed L3R ATWS

Access Road: AR701
 1.02 Acres
 44602 Sq Ft

TRACT NUMBER:
 MN-AI-C5-040.000TR

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Southwest Quarter of the Southwest Quarter (SW¼ of SW¼), Section 3, Township 50, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **50-0-004302**

Tract No. **MN-AI-C5-042.000TR**

Access Road No. **AR701**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



AR701



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for: Enbridge Energy, Limited Partnership</p>	<p>PREPARED BY: AJH Date: 8/15/2018</p>
<p>Summary of Layout:</p> <ul style="list-style-type: none"> Property Boundaries Access Roads Inside Tract Access Roads Outside Tract Proposed L3R Centerline Proposed L3R TWS Proposed L3R ATWS 		<p>Access Road: AR701 0.68 Acres 29735 Sq Ft</p>	<p>TRACT NUMBER: MN-AI-C5-042.000TR</p>

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Southeast Quarter of the Southwest Quarter (SE $\frac{1}{4}$ of SW $\frac{1}{4}$), Section 3, Township 50, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **50-0-004402**

Tract No. **MN-AI-C5-044.000TR**

Access Road No. **AR701**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:
Enbridge Energy, Limited Partnership

PREPARED BY: AJH
 Date: 8/15/2018

Summary of Layout: Property Boundaries Access Roads Outside Tract Access Roads Inside Tract	Proposed LJR Centerline Proposed LJR TWS Proposed LJR ATWS	Access Road: AR701 0.35 Acres 15209 Sq Ft
--	--	---

TRACT NUMBER:
 MN-AI-C5-044.000TR

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Northeast Quarter of the Northwest Quarter (NE¼ of NW¼), Section 10, Township 50, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **50-0-014902**

Tract No. **MN-AI-C5-045.000TR**

Access Road No. **AR701**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for: **Enbridge Energy, Limited Partnership**

PREPARED BY: AJH

Date: 8/15/2018

Summary of Layout:

- Access Roads Outside Tract
- Access Roads Inside Tract
- Proposed L3R Centerline
- Proposed L3R TWS
- Proposed L3R ATWS

Access Road: AR701
1.11 Acres
48355 Sq Ft

TRACT NUMBER:

MN-AI-C5-045.000TR

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Southeast Quarter of the Northwest Quarter (SE¼ of NW¼), Section 10, Township 50, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **50-0-015202**

Tract No. **MN-AI-C5-046.000TR**

Access Road No. **AR701**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B

AR701



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/15/2018

Summary of Layout:

- Property Boundaries
- Access Roads Inside Tract
- Access Roads Outside Tract
- Proposed L3R Centerline
- Proposed L3R TWS
- Proposed L3R ATWS

Access Road: AR701
0.47 Acres
20550 Sq Ft

TRACT NUMBER:

MN-AI-C5-046.000TR

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Southwest Quarter of the Northeast Quarter (SW¼ of NE¼), Section 10, Township 50, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **50-0-014702**

Tract No. **MN-AI-C5-047.000TR**

Access Road No. **AR701**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH
Date: 8/15/2018

Summary of Layout:

- Access Roads Outside Tract
- Access Roads Inside Tract
- Property Boundaries
- Proposed L3R Centerline
- Proposed L3R TWS
- Proposed L3R ATWS

Access Road: AR701
0.63 Acres
27338 Sq Ft

TRACT NUMBER:
MN-AI-C5-047.000TR

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Northwest Quarter of the Southeast Quarter (NW $\frac{1}{4}$ of SE $\frac{1}{4}$), Section 10, Township 50, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **50-0-015802**
Tract No. **MN-AI-C5-048.000TR**
Access Road No. **AR701**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



AR701



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p style="text-align: center;">Enbridge Energy, Limited Partnership</p>		<p>PREPARED BY: AJH</p>	
		<p>Summary of Layout:</p> <ul style="list-style-type: none"> Property Boundaries Access Roads Inside Tract Access Roads Outside Tract Proposed L3R Centerline Proposed L3R TWS Proposed L3R ATWS 		<p>Access Road: AR701 1.10 Acres 47783 Sq Ft</p>	<p>Date: 8/15/2018</p>
				<p>TRACT NUMBER: MN-AI-C5-048.000TR</p>	

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Southwest Quarter of the Southeast Quarter (SW¼ of SE¼), Section 10, Township 50, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **50-0-015902**

Tract No. **MN-AI-C5-049.000TR**

Access Road No. **AR701**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B

AR701



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/15/2018

Summary of Layout:

- Access Roads Outside Tract
- Property Boundaries
- Access Roads Inside Tract
- Proposed L3R Centerline
- Proposed L3R ATWS
- Proposed L3R TWS

Access Road: AR701
0.21 Acres
9159 Sq Ft

TRACT NUMBER:

MN-AI-C5-049.000TR

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Southeast Quarter of the Southeast Quarter (SE¼ of SE¼), Section 10, Township 50, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **50-0-016002**

Tract No. **MN-AI-C5-050.000TR**

Access Road No. **AR701**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/15/2018

Summary of Layout:

- Access Roads Outside Tract
- Property Boundaries
- Access Roads Inside Tract
- Proposed L3R Centerline
- Proposed L3R ATWS
- Proposed L3R TWS

Access Road: AR701
0.88 Acres
38232 Sq Ft

TRACT NUMBER:

MN-AI-C5-050.000TR

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

The old Soo Line Railroad Right of Way in the Northeast Quarter of the Northeast Quarter (NE¼ of NE¼), Section 15, Township 50, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **50-0-022502**
Tract No. **MN-AI-C5-051.000TR**
Access Road No. **AR701**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B

AR701



Warning: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/15/2018

Summary of Layout:

- Property Boundaries
- Access Roads Inside Tract
- Access Roads Outside Tract
- Proposed L3R Centerline
- Proposed L3R TWIS
- Proposed L3R ATWS

Access Road: AR701
0.98 Acres
42738 Sq Ft

TRACT NUMBER:

MN-AI-C5-051.000TR

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

Northwest Quarter of Southwest Quarter (NW¼ of SW¼) of Section Eleven (11), Township Fifty (50), Range Twenty-five (25); Together with and subject to an easement for ingress and egress as set forth in Document No. 292940, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **47-0-017200**
Tract No. **MN-AI-052.008**
Access Road No. **AR539**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



AR539



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/13/2018

Summary of Layout:
 Property Boundaries
 Access Roads Inside Tract
 Access Roads Outside Tract
 Proposed L3R Centerline
 Proposed L3R TWS
 Proposed L3R ATWS

Access Road: AR539
 0.86 Acres
 37363 Sq Ft

TRACT NUMBER:

MN-AI-052.008

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

Southwest Quarter of Southwest Quarter (SW $\frac{1}{4}$ of SW $\frac{1}{4}$) of Section Eleven (11), Township Fifty (50), Range Twenty-five (25); Together with and subject to an easement for ingress and egress as set forth in Document No. 292940, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **47-0-017300**

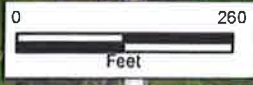
Tract No. **MN-AI-052.009**

Access Road No. **AR539**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/13/2018

Summary of Layout:

- Property Boundaries
- Access Roads Inside Tract
- Access Roads Outside Tract
- Proposed L3R Centerline
- Proposed L3R TWS
- Proposed L3R ATWS

Access Road: AR539
0.59 Acres
25503 Sq Ft

TRACT NUMBER:

MN-AI-052.009

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

SE¼ of SE¼, Section 26, Township 51, Range 24, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **33-0-041400**

Tract No. **MN-AI-073.001**

Access Road No. **AR546**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/13/2018

Summary of Layout:

- Property Boundaries
- Access Roads Inside Tract
- Access Roads Outside Tract
- Proposed L3R Centerline
- Proposed L3R TWS
- Proposed L3R ATWS

Access Road: AR546
1.28 Acres
55815 Sq Ft

TRACT NUMBER:

MN-AI-073.001

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

NE $\frac{1}{4}$ of SW $\frac{1}{4}$, NW $\frac{1}{4}$ of SW $\frac{1}{4}$, SW $\frac{1}{4}$ of SW $\frac{1}{4}$, SE $\frac{1}{4}$ of SW $\frac{1}{4}$, SW $\frac{1}{4}$ of SE $\frac{1}{4}$, NE $\frac{1}{4}$ of SE $\frac{1}{4}$, NW $\frac{1}{4}$ of SE $\frac{1}{4}$, SE $\frac{1}{4}$ of SE $\frac{1}{4}$, the NE $\frac{1}{4}$, and NE $\frac{1}{4}$ of NW $\frac{1}{4}$, NW $\frac{1}{4}$ of NW $\frac{1}{4}$, SW $\frac{1}{4}$ of NW $\frac{1}{4}$, SE $\frac{1}{4}$ of NW $\frac{1}{4}$, all in Section 25, Township 51, Range 24, in Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **33-0-038300**

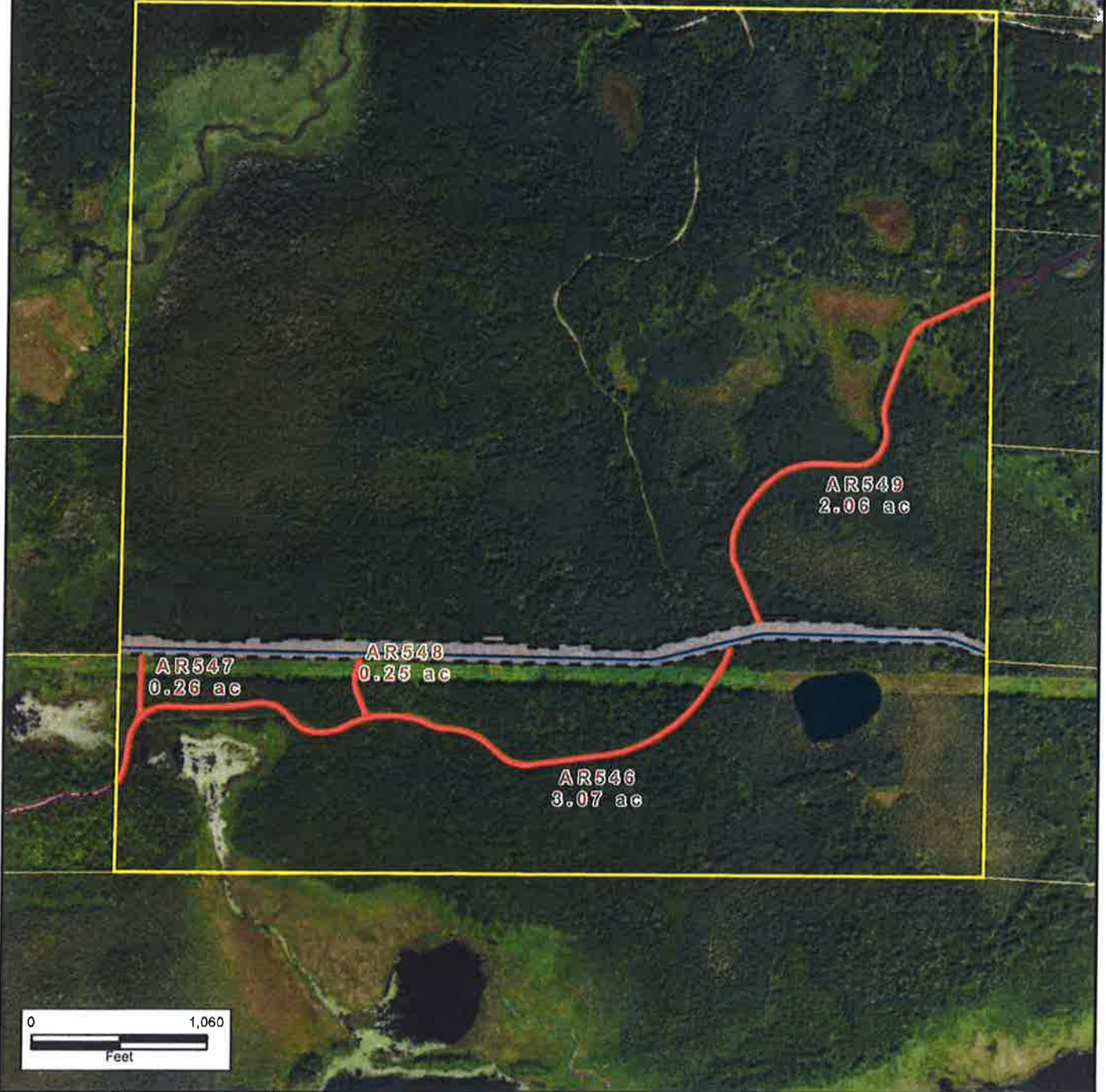
Tract No. **MN-AI-074.000**

Access Road No. **AR546, AR547, AR548 and AR549**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:
Enbridge Energy, Limited Partnership

PREPARED BY: AJH
 Date: 8/13/2018

Summary of Layout:

Property Boundaries	Access Roads Inside Tract	Access Roads Outside Tract	Proposed L3R Centerline	Proposed L3R TW5	Proposed L3R ATWS
---------------------	---------------------------	----------------------------	-------------------------	------------------	-------------------

Access Road: AR546 & AR547 & AR548 & AR549
 5.64 Acres
 245877 Sq Ft

TRACT NUMBER:
 MN-AI-074.000

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

**SE $\frac{1}{4}$ of SW $\frac{1}{4}$, Section 30, Township 51, Range 23 AND
NE $\frac{1}{4}$ of SW $\frac{1}{4}$, Section 30, Township 51, Range 23, Aitkin County, Minnesota.**

Parcel Identification Number (P.I.N.): **06-0-048400**
Tract No. **MN-AI-076.000**
Access Road No. **AR631**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



AR631



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:
Enbridge Energy, Limited Partnership

PREPARED BY: AJH
 Date: 8/14/2018

Summary of Layout:

- Property Boundaries
- Access Roads Inside Tract
- Access Roads Outside Tract
- Proposed L3R Centerline
- Proposed L3R TWS
- Proposed L3R ATWS

Access Road: AR631
 0.83 Acres
 36005 Sq Ft

TRACT NUMBER:
 MN-AI-076.000

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

NE $\frac{1}{4}$ of SE $\frac{1}{4}$, NW $\frac{1}{4}$ of SE $\frac{1}{4}$, SW $\frac{1}{4}$ of SE $\frac{1}{4}$, AND SE $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 30, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-048800**

Tract No. **MN-AI-077.000**

Access Road No. **AR551**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/14/2018

Summary of Layout:
 Access Roads Outside Tract
 Property Boundaries
 Access Roads Inside Tract
 Proposed L3R Centerline
 Proposed L3R TWS
 Proposed L3R ATWS

Access Road: AR551
 1.00 Acres
 43355 Sq Ft

TRACT NUMBER:

MN-AI-077.000

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

North Half (N½) and South Half (S½) of Section 29, Township 51 Range 23 Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-045700**

Tract No. **MN-AI-078.000**

Access Road No. **AR632 and AR633**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/14/2018

Summary of Layout:	<input type="checkbox"/> Access Roads Outside Tract <input type="checkbox"/> Access Roads Inside Tract <input type="checkbox"/> Property Boundaries	<input type="checkbox"/> Proposed L3R Centerline <input type="checkbox"/> Proposed L3R TWS <input type="checkbox"/> Proposed L3R ATWS
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Access Road: AR632 & AR633
2.13 Acres
92919 Sq Ft

TRACT NUMBER:

MN-A1-078.000

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

S½ of NW¼, Section 28, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-044700**

Tract No. **MN-AI-079.001**

Access Road No. **AR554**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/14/2018

Summary of Layout:

- Property Boundaries
- Access Roads Outside Tract
- Access Roads Inside Tract
- Proposed L3R Centerline
- Proposed L3R TWS
- Proposed L3R ATWS

Access Road: AR554
0.47 Acres
20664 Sq Ft

TRACT NUMBER:

MN-AI-079.001

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

NE $\frac{1}{4}$ SW $\frac{1}{4}$ of Section 28, Township 51 Range 23 Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-044900**

Tract No. **MN-AI-080.000**

Access Road No. **AR553, AR554 and AR634**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/14/2018

Summary of Layout:
 Access Roads Outside Tract
 Access Roads Inside Tract
 Property Boundaries
 Proposed L3R Centerline
 Proposed L3R TWS
 Proposed L3R ATWS

Access Road: AR553 & AR554 & AR634
 1.54 Acres
 66860 Sq Ft

TRACT NUMBER:

MN-AI-080.000

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

NE $\frac{1}{4}$ of SE $\frac{1}{4}$ and NW $\frac{1}{4}$ of SE $\frac{1}{4}$ of Section 28, Township 51 Range 23 Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-045300**

Tract No. **MN-AI-081.000**

Access Road No. **AR634, AR635 and AR 636**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/14/2018

Summary of Layout:

- Property Boundaries
- Access Roads Outside Tract
- Access Roads Inside Tract
- Proposed L3R Centerline
- Proposed L3R TWS
- Proposed L3R ATWS

Access Road: AR634 & AR635 & AR636
1.08 Acres
46967 Sq Ft

TRACT NUMBER:

MN-AI-081.000

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

W $\frac{1}{2}$ of NE $\frac{1}{4}$, NE $\frac{1}{4}$ of NE $\frac{1}{4}$, and SE $\frac{1}{4}$ of NE $\frac{1}{4}$ of Section 28, Township 51 Range 23 Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-044100**

Tract No. **MN-AI-082.000**

Access Road No. **AR554, AR555 and AR636**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <h2 style="margin: 0;">Enbridge Energy, Limited Partnership</h2>		<p>PREPARED BY: AJH</p>					
		<p>Summary of Layout:</p> <table style="font-size: small; border: none;"> <tr> <td> Property Boundaries</td> <td> Access Roads Inside Tract</td> <td> Proposed L3R Centerline</td> <td> Proposed L3R TWS</td> <td> Proposed L3R ATWS</td> </tr> </table>		 Property Boundaries	 Access Roads Inside Tract	 Proposed L3R Centerline	 Proposed L3R TWS	 Proposed L3R ATWS	<p>Date: 8/14/2018</p>
		 Property Boundaries	 Access Roads Inside Tract	 Proposed L3R Centerline	 Proposed L3R TWS	 Proposed L3R ATWS			
<p>Access Road: AR554 & AR555 & AR635 & AR636 1.93 Acres 84355 Sq Ft</p>		<p>TRACT NUMBER: MN-AI-082.000</p>							

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

Commencing at the southwest corner of the Southwest Quarter of the Northwest Quarter of Section 27 Township 51 North of Range 23 West, thence north on the section line 16 rods; thence east 15 rods; thence south 16 rods; thence west 15 rods to place of beginning and containing one and one half acres, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-043200**

Tract No. **MN-AI-083.000**

Access Road No. **AR555**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p style="text-align: center;">Enbridge Energy, Limited Partnership</p>		<p>PREPARED BY: AJH</p>	
		<p>Summary of Layout:</p> <ul style="list-style-type: none"> Property Boundaries Access Roads Outside Tract Access Roads Inside Tract Proposed L3R Centerline Proposed L3R TWS Proposed L3R ATWS 		<p>Access Road: AR555</p> <p>0.02 Acres</p> <p>914 Sq Ft</p>	<p>Date: 8/14/2018</p>
				<p>TRACT NUMBER:</p> <p>MN-AI-083.000</p>	

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

**SW¼ of NW¼, Section 27, Township 51, Range 23, EXCEPTING THEREFROM:
Commencing at the South West corner of the Southwest Quarter of the North West Quarter of Section No. (27) Twenty Seven, thence North on the Section Line 16 rods; thence East 15 rods; thence South 16 rods; thence West 15 rods to place of beginning and containing one and one half acres. All the above described real estate in Township No. fifty one (51) Range Twenty three (23), Aitkin County, Minnesota.**

Parcel Identification Number (P.I.N.): **06-0-043000**

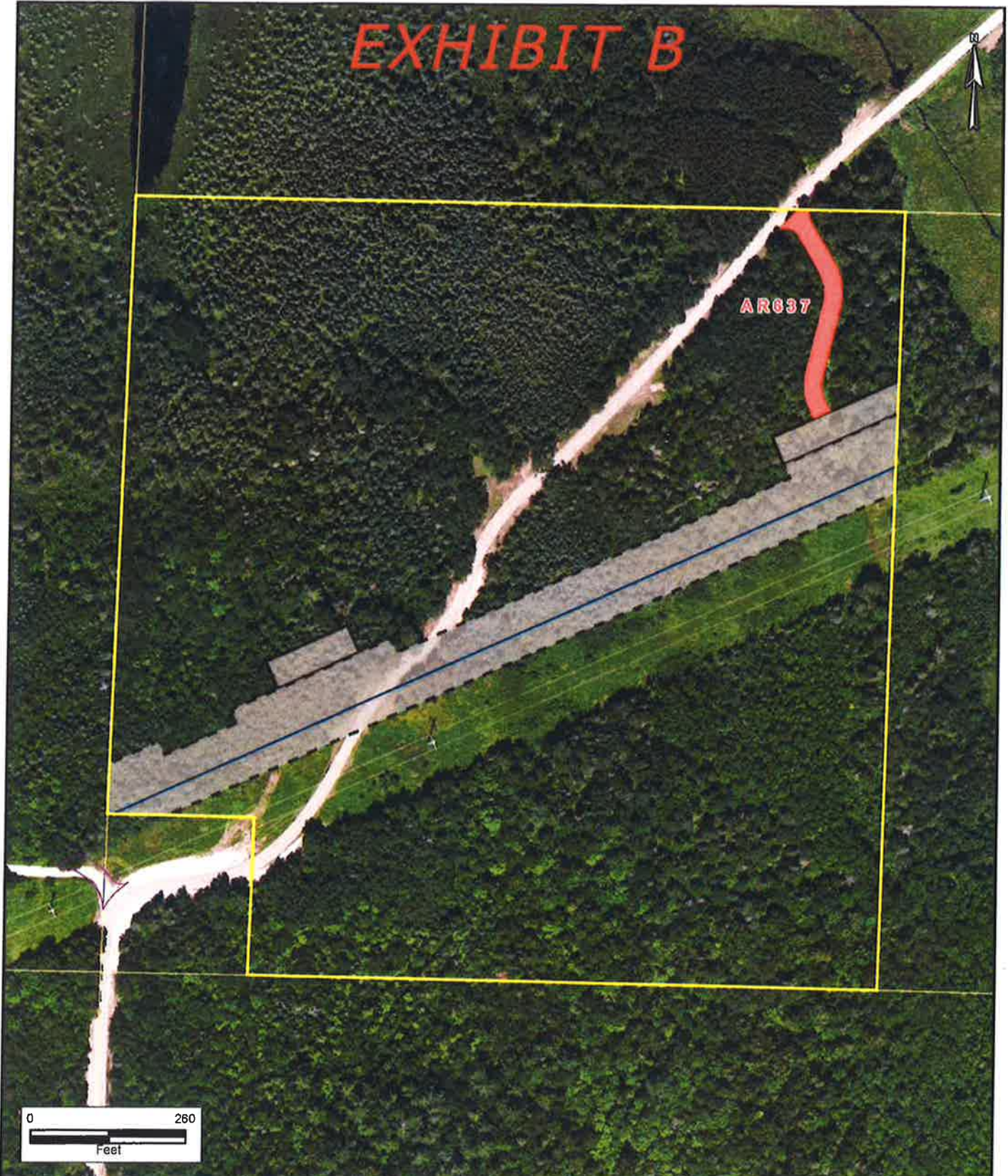
Tract No. **MN-AI-084.000**

Access Road No. **AR637**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p style="text-align: center;">Enbridge Energy, Limited Partnership</p>		<p>PREPARED BY: AJH</p>
		<p>Summary of Layout:</p> <ul style="list-style-type: none"> Property Boundaries Access Roads Inside Tract Access Roads Outside Tract Proposed L3R Centerline Proposed L3R TWS Proposed L3R ATWS 		<p>Access Road: AR637</p> <p>0.25 Acres</p> <p>11099 Sq Ft</p>

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

N½ of NW¼, Section 27, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-042800**

Tract No. **MN-AI-086.000**

Access Road No. **AR637, AR638 and AR556**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

Summary of Layout:

Property Boundaries	Access Roads Outside Tract	Proposed L3R Centerline	Proposed L3R ATWS	Access Road: AR637 & AR638 & AR556 0.80 Acres 34637 Sq Ft
Access Roads Inside Tract	Proposed L3R TWS			

PREPARED BY: AJH
Date: 8/14/2018
TRACT NUMBER:
MN-AI-086.000

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

NE¼, Section 27, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-042400**

Tract No. **MN-AI-087.000**

Access Road No. **AR556 and AR557**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



AR556
0.78 ac

AR557
0.19 ac



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/14/2018

Summary of Layout:
 Property Boundaries
 Access Roads Inside Tract
 Access Roads Outside Tract
 Proposed L3R Centerline
 Proposed L3R TWS
 Proposed L3R ATWS

Access Road: AR556 & AR557
0.97 Acres
42490 Sq Ft

TRACT NUMBER:

MN-AI-087.000

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

NW $\frac{1}{4}$ of SW $\frac{1}{4}$, NE $\frac{1}{4}$ of SW $\frac{1}{4}$, S $\frac{1}{2}$ of SW $\frac{1}{4}$, NE $\frac{1}{4}$, NW $\frac{1}{4}$, and SE $\frac{1}{4}$, Section 23, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-036200**

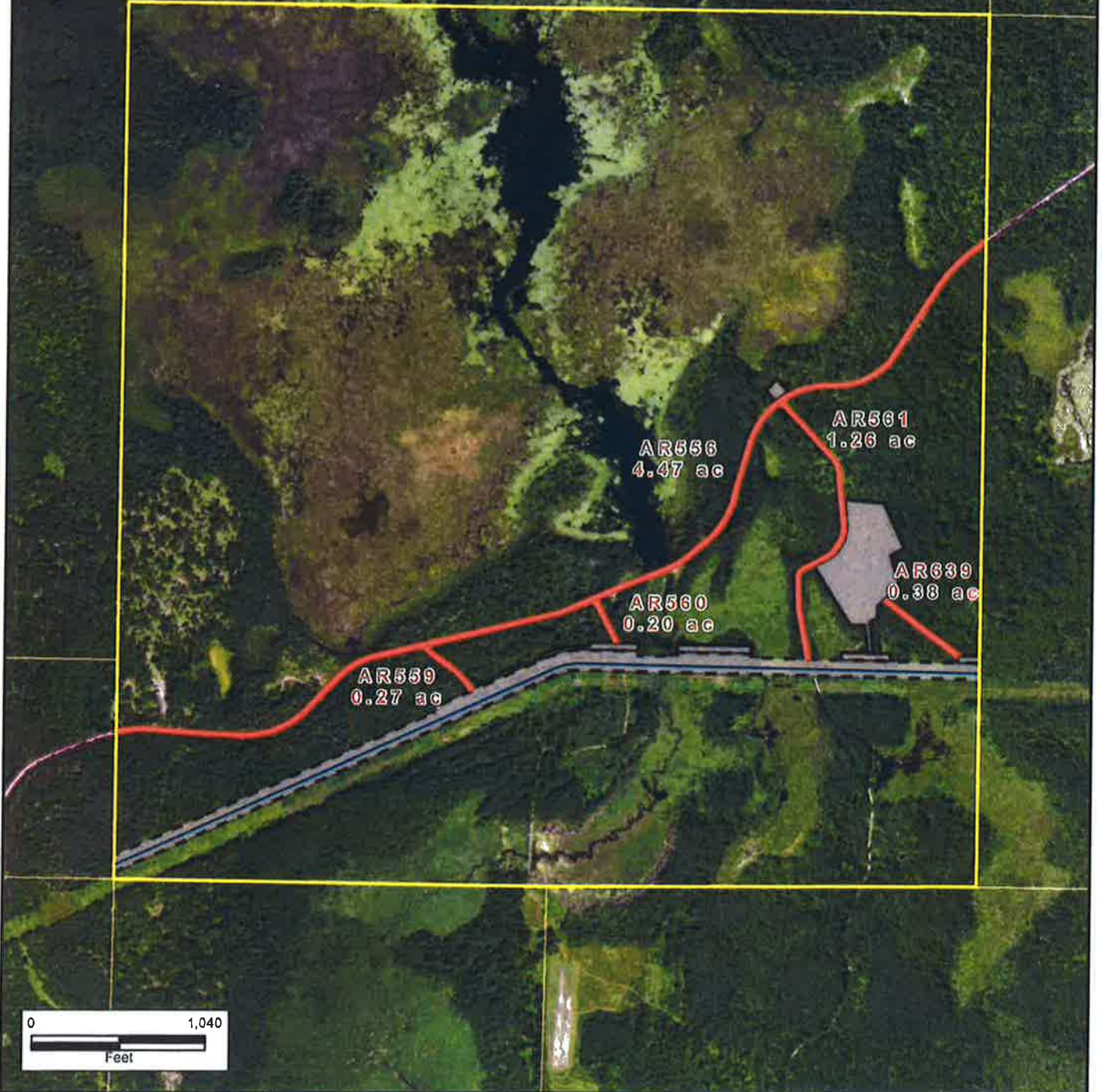
Tract No. **MN-AI-089.000**

Access Road No. **AR556, AR559, AR560, AR561 and AR639**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for: Enbridge Energy, Limited Partnership</p>	<p>PREPARED BY: AJH Date: 8/14/2018</p>
<p>Summary of Layout:</p> <ul style="list-style-type: none"> Access Roads Outside Tract Property Boundaries Proposed LJR Centerline Access Roads Inside Tract Proposed LJR ATWS Proposed LJR TWS 		<p>Access Road: AR556 & AR559 & AR560 & AR561 & AR639 6.59 Acres 287168 Sq Ft</p>	<p>TRACT NUMBER: MN-AI-089.000</p>

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

NE $\frac{1}{4}$ of SE $\frac{1}{4}$ and SE $\frac{1}{4}$ of SE $\frac{1}{4}$, W $\frac{1}{2}$ of SE $\frac{1}{4}$, NW $\frac{1}{4}$ of NW $\frac{1}{4}$, NE $\frac{1}{4}$ of NW $\frac{1}{4}$, S $\frac{1}{2}$ of NW $\frac{1}{4}$, NE $\frac{1}{4}$, and SW $\frac{1}{4}$, Section 24, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-037800**

Tract No. **MN-AI-090.000**

Access Road No. **AR556 and AR 562**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/14/2018

Summary of Layout:

- Access Roads Outside Tract
- Property Boundaries
- Access Roads Inside Tract
- Proposed L3R Centerline
- Proposed L3R TWS
- Proposed L3R ATWS

Access Road: AR556 & AR562
4.79 Acres
208588 Sq Ft

TRACT NUMBER:

MN-AI-090.000

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

**S½ of SW¼, Section 13, Township 51, Range 23 AND
NE¼ of SW¼, Section 13, Township 51, Range 23,
NW¼ of SW¼, Section 13, Township 51, Range 23, Aitkin County, Minnesota.**

Parcel Identification Number (P.I.N.): **06-0-021300**

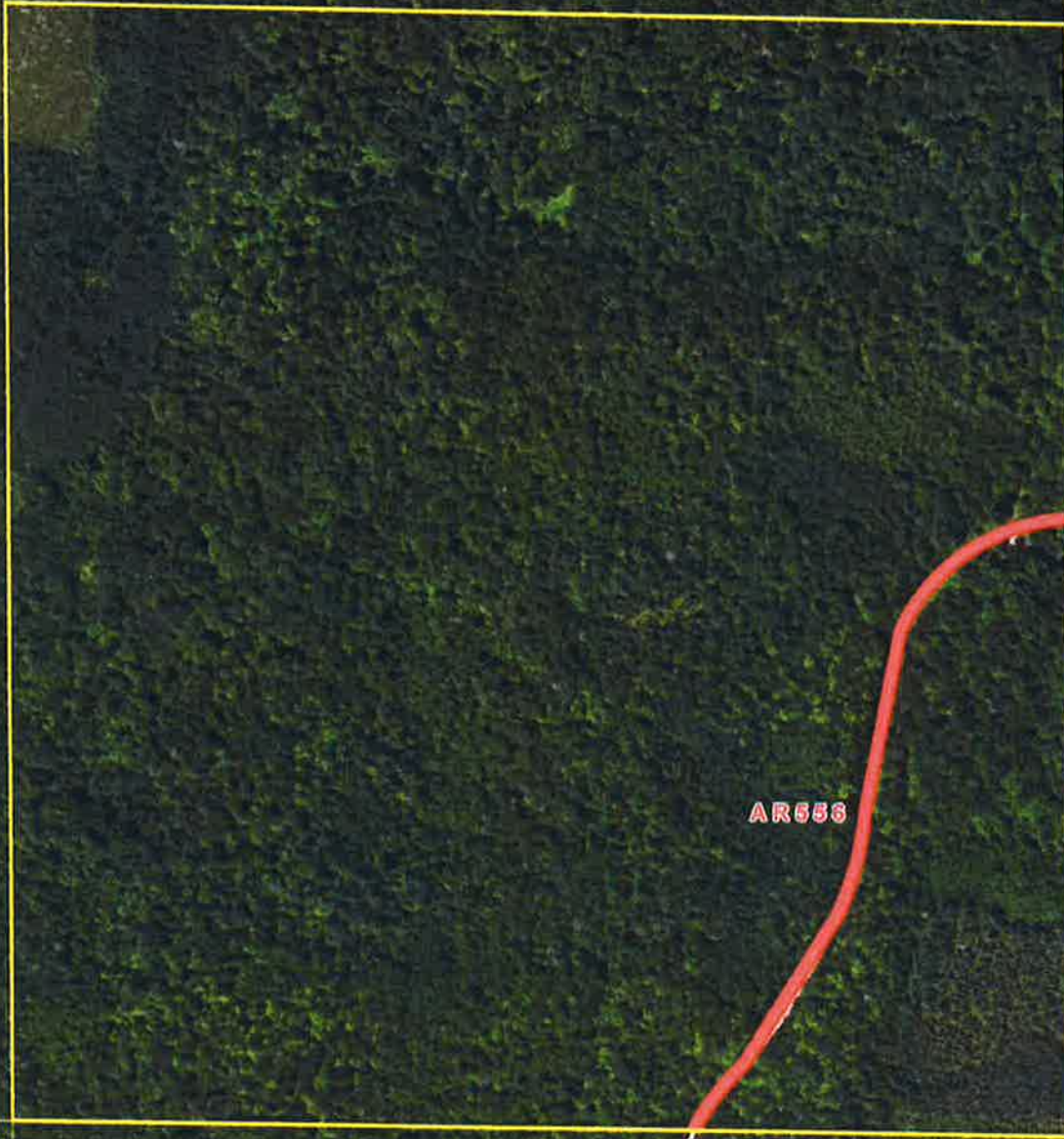
Tract No. **MN-AI-090.001**

Access Road No. **AR556**

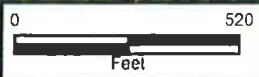
TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



AR556



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

Enbridge Energy, Limited Partnership

PREPARED BY: AJH

Date: 8/14/2018

Summary of Layout:

- Access Roads Outside Tract
- Access Roads Inside Tract
- Property Boundaries
- Proposed L3R Centerline
- Proposed L3R TWS
- Proposed L3R ATWS

Access Road: AR556
1.25 Acres
54261 Sq Ft

TRACT NUMBER:

MN-AI-090.001

Exhibit A

This Exhibit A is attached to and made a part of this Temporary Access Road Lease between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (Lessor's Land):

East Half (E ½) of Section 13, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-020500**

Tract No. **MN-AI-090.002**

Access Road No. **AR556, AR563 and AR564**

TEMPORARY ACCESS ROAD DESCRIPTION:

As depicted in the attached Exhibit B.

EXHIBIT B



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for: **Enbridge Energy, Limited Partnership**

PREPARED BY: AJH
Date: 8/14/2018

Summary of Layout:
 Property Boundaries
 Access Roads Inside Tract
 Access Roads Outside Tract
 Proposed L3R Centerline
 Proposed L3R TWS
 Proposed L3R ATWS

Access Road: AR556 & AR563 & AR564
2.93 Acres
127568 Sq Ft

TRACT NUMBER:
MN-AI-090.002

TEMPORARY WORK SPACE AGREEMENT

Pursuant to the authority given to the undersigned County Auditor of **Aitkin County**, by the County Board of said **County of Aitkin**, as set forth in their resolution adopted by the County on _____ (hereinafter called "Lessor"), whether one or more, for and in consideration of **One Hundred Two Thousand Seven Hundred Ten and 00/100ths Dollars (\$102,710.00)** and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby lease to Enbridge Energy, Limited Partnership, a Delaware limited partnership, with an office located at 119 North 25th Street, Superior, Wisconsin 54880, including its affiliates, subsidiaries, successors and assigns (hereinafter called "Lessee") for use by Lessee, its agents, contractors, subcontractors and invitees, a portion of Lessor's land as described on the attached Exhibit A for Temporary Work Space (hereinafter called "TWS") and, if applicable, Additional Temporary Work Space (hereinafter called "ATWS") in the locations described on the attached Exhibit A and as depicted on attached Exhibit B to this TWS Agreement.

Lessee, its agents, employees, contractors, subcontractors and invitees will be entitled to the exclusive use and possession of the TWS and ATWS during the construction (including cleanup, restoration and monitoring) of a pipeline and associated facilities within Lessee's pipeline right-of-way and easement (hereinafter called "Project"). Use and possession of the TWS and ATWS shall commence immediately upon execution of this Agreement and the use of the TWS and ATWS shall terminate when restoration is complete, excepting Lessee's right to continue to monitor and maintain the TWS and ATWS pursuant to environmental rules and regulations.

Lessee shall also have the right to discharge water from excavations and other work areas onto Lessor's land as described in Exhibit A. Water discharges will be performed in conformance with applicable governmental laws and regulations and in a manner intended to minimize adverse impacts on the land, crops and improvements on the land. To the extent reasonably possible, without impacting the cost and timing of Lessee's work, Lessee shall coordinate with Lessor regarding the locations of the discharge sites and locations of discharge filter devices.

Consideration made and acknowledged hereunder includes compensation for timber, if any, that Lessee may remove from the TWS and ATWS and no additional payments or other consideration shall be paid by Lessee to Lessor for such removal. Unless otherwise agreed in writing, any such timber removed shall become property of Lessee.

Lessee agrees to remove all construction materials and debris from the TWS and ATWS and restore to grade said TWS and ATWS, and further agrees to compensate Lessor for the reasonable costs to repair any damage to any improvements on the TWS or ATWS (other than for removed timber) caused by Lessee, its agents, employees, contractors, subcontractors and invitees during the use of said TWS and ATWS that are not repaired by Lessee to substantially the pre-construction condition.

Lessee agrees to indemnify and hold Lessor harmless from any and all losses of or damages to property or injuries to or death of any person to the extent resulting from Lessee's negligence or intentional misconduct in connection with any activity on the TWS or ATWS.

This Agreement shall be freely assignable by Lessee. Upon sale of any portion of the TWS or ATWS, Lessor shall fully disclose to the buyer the existence of this Agreement. This Agreement shall be binding on and inure to the benefit of the parties and their successors and assigns.

This Agreement may be executed in multiple counterparts with the same effect as though each party had executed the same instrument and is binding upon each party who executes it. Each person signing on behalf of Lessor warrants that Lessor is the fee simple owner of the land described in Exhibit A and the signatory is duly authorized to sign and deliver this Agreement.

[signatures and acknowledgments follow]

EXHIBIT A-1 TO TWS AGREEMENT

This Exhibit A-1 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

S½ of NE¼, Section 28, Township 51, Range 27, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **54-0-029200**

Tract No. **MN-AI-C5-002.000**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-1.

EXHIBIT B-1



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:	
ENBRIDGE ENERGY, LIMITED PARTNERSHIP	
Summary of Layout:	
Temp. Workspace: 1.60 AC. 69,604 SQ.FT.	Perm. Easement: 0.98 AC. 42,499 SQ.FT.
Add'l.Temp. Workspace: 0.01 AC. 585 SQ.FT.	Centerline Alignment: 850 FT.

PREPARED BY: MJD
Date: 2/26/2018
Tract Number
MN-AI-CS-002.000

EXHIBIT A-2 TO TWS AGREEMENT

This Exhibit A-2 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

**NE $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 28, Township 51, Range 27,
SE $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 28, Township 51, Range 27, AND
NW $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 28, Township 51, Range 27,
SW $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 28, Township 51, Range 27, Aitkin County, Minnesota.**

Parcel Identification Number (P.I.N.): **54-0-029600**
Tract No. **MN-AI-C5-003.000**

**TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL
TEMPORARY WORK SPACE DESCRIPTION (ATWS):**

As depicted on Exhibit B-2.

EXHIBIT B-2



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

Summary of Layout:

Temp. Workspace: 2.20 AC. 96,008 SQ.FT.
 Add'l.Temp. Workspace: 0.00 AC. 0 SQ.FT.

Perm. Easement: 2.10 AC. 91,685 SQ.FT.
 Centerline Alignment: 1,834 FT.

PREPARED BY: MJD

Date: 2/26/2018

Tract Number

MN-AI-C5-003.000

EXHIBIT A-3 TO TWS AGREEMENT

This Exhibit A-3 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

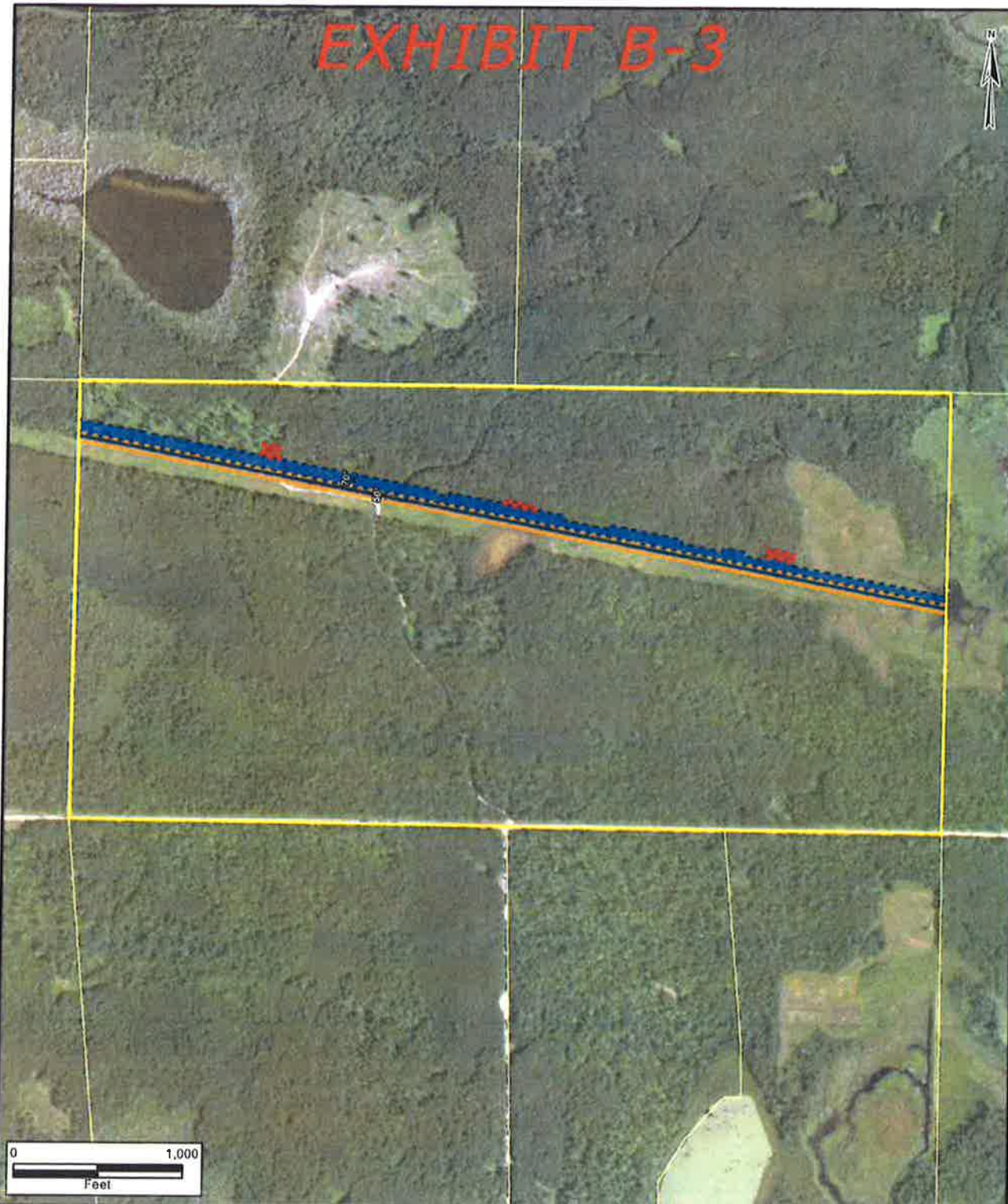
**NW $\frac{1}{4}$ of SW $\frac{1}{4}$, Section 27, Township 51, Range 27,
S $\frac{1}{2}$ of SW $\frac{1}{4}$, Section 27, Township 51, Range 27,
S $\frac{1}{2}$ of SE $\frac{1}{4}$, Section 27, Township 51, Range 27, AND
NE $\frac{1}{4}$ of SW $\frac{1}{4}$, Section 27, Township 51, Range 27,
NE $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 27, Township 51, Range 27,
NW $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 27, Township 51, Range 27, Aitkin County, Minnesota.**

Parcel Identification Number (P.I.N.): **54-0-028200**
Tract No. **MN-AI-C5-004.000**

**TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL
TEMPORARY WORK SPACE DESCRIPTION (ATWS):**

As depicted on Exhibit B-3.

EXHIBIT B-3



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:
ENBRIDGE ENERGY, LIMITED PARTNERSHIP

Summary of Layout:
 Temp. Workspace: 7.65 AC. 333,305 SQ.FT.
 Perm. Easement: 6.16 AC. 268,232 SQ.FT.
 Add'l. Temp. Workspace: 0.50 AC. 21,849 SQ.FT.
 Centerline Alignment: 5,365 FT.

PREPARED BY: MJD
 Date: 2/26/2018
 Tract Number
 MN-AI-C5-004.000

EXHIBIT A-4 TO TWS AGREEMENT

This Exhibit A-4 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

**NW¼ of SW¼, Section 26, Township 51, Range 27,
SW¼ of SW¼, Section 26, Township 51, Range 27, Aitkin County, Minnesota.**

Parcel Identification Number (P.I.N.): **54-0-026700**
Tract No. **MN-AI-C5-005.000**

**TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL
TEMPORARY WORK SPACE DESCRIPTION (ATWS):**

As depicted on Exhibit B-4.

EXHIBIT B-4



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:
ENBRIDGE ENERGY, LIMITED PARTNERSHIP

PREPARED BY: MJD
 Date: 2/26/2018
 Tract Number
 MN-AI-C5-005.000

Summary of Layout:
 Temp. Workspace: 1.86 AC. 81,175 SQ.FT. Perm. Easement: 1.54 AC. 67,230 SQ.FT.
 Add'l. Temp. Workspace: 0.29 AC. 12,511 SQ.FT. Centerline Alignment: 1,345 FT.

EXHIBIT A-5 TO TWS AGREEMENT

This Exhibit A-5 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

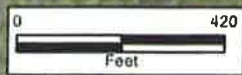
E½ of SW¼, Section 25, Township 51 N, Range 27, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **54-0-024000**
Tract No. **MN-AI-C5-018.000**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-5.

EXHIBIT B-5



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

Summary of Layout:

Temp. Workspace: 1.76 AC. 76,737 SQ.FT.	Perm. Easement: 1.06 AC. 46,089 SQ.FT.
Addt'l. Temp. Workspace: 0.00 AC. 0 SQ.FT.	Centerline Alignment: 922 FT.

PREPARED BY: MJD
Date: 2/26/2018
Tract Number
MN-AI-C5-018.000

EXHIBIT A-6 TO TWS AGREEMENT

This Exhibit A-6 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

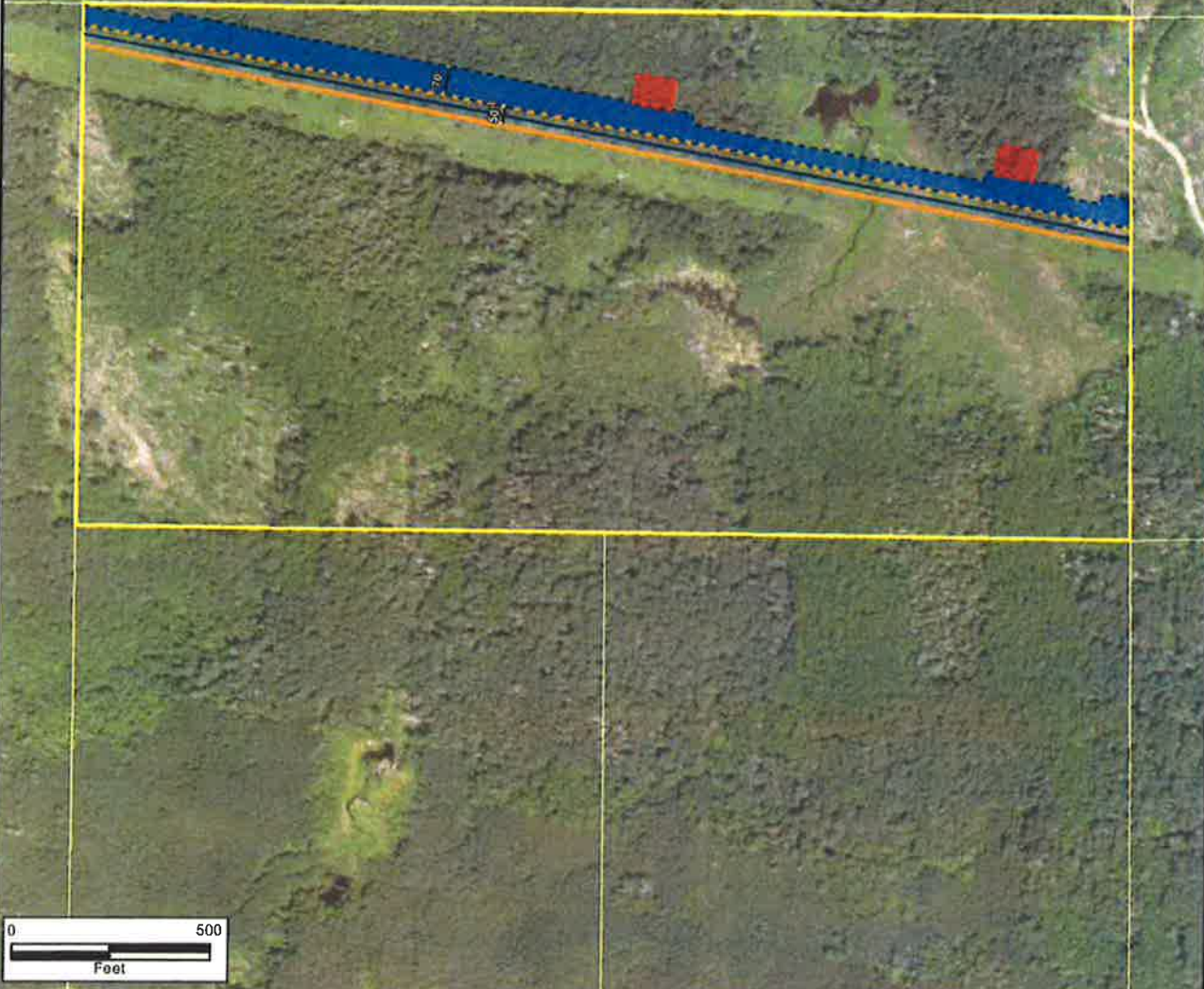
**NE $\frac{1}{4}$ of NE $\frac{1}{4}$, Section 36, Township 51, Range 27,
NW $\frac{1}{4}$ of NE $\frac{1}{4}$, Section 36, Township 51, Range 27, Aitkin County, Minnesota.**

Parcel Identification Number (P.I.N.): **54-0-034300**
Tract No. **MN-AI-C5-020.000**

**TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL
TEMPORARY WORK SPACE DESCRIPTION (ATWS):**

As depicted on Exhibit B-6.

EXHIBIT B-6



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

Summary of Layout:

■ Temp. Workspace: 3.76 AC. 163,705 SQ.FT.
 ■ Perm. Easement: 3.13 AC. 136,317 SQ.FT.
 — Centerline Alignment: 2,726 FT.
 ■ Add'l. Temp. Workspace: 0.34 AC. 15,000 SQ.FT.

PREPARED BY: MJD

Date: 2/26/2018

Tract Number

MN-AI-C5-020.000

EXHIBIT A-7 TO TWS AGREEMENT

This Exhibit A-7 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

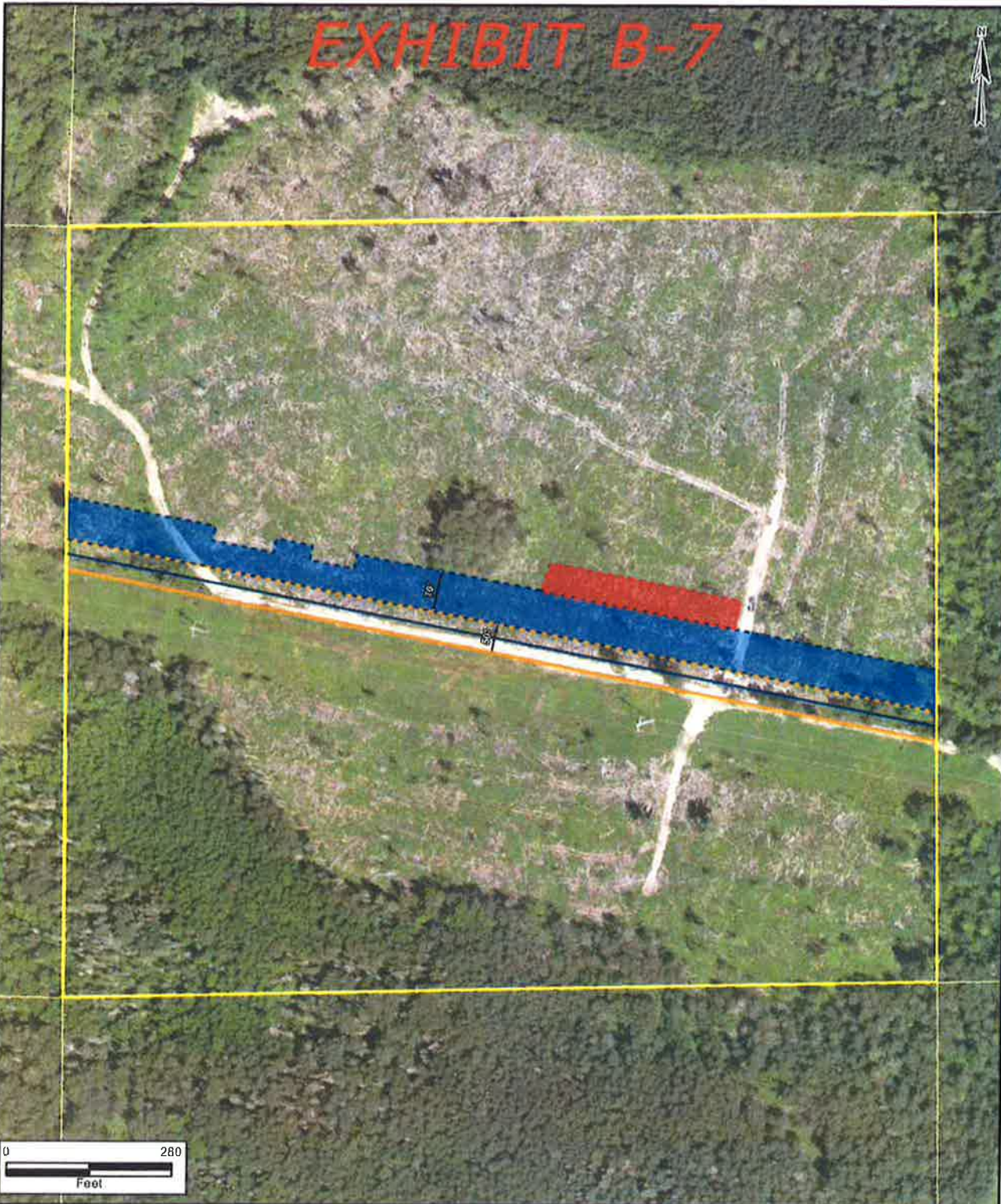
NW¼ of NW¼, or Lot 1, Section 31, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-050500**
Tract No. **MN-AI-C5-021.000**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-7.

EXHIBIT B-7



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:
ENBRIDGE ENERGY, LIMITED PARTNERSHIP

Summary of Layout:
■ Temp. Workspace: 2.36 AC. 102,841 SQ.FT. ■ Perm. Easement: 1.76 AC. 76,848 SQ.FT.
■ Add'l. Temp. Workspace: 0.39 AC. 16,897 SQ.FT. — Centerline Alignment: 1,537 FT.

PREPARED BY: MJD
 Date: 2/26/2018
 Tract Number
 MN-AI-C5-021.000

EXHIBIT A-8 TO TWS AGREEMENT

This Exhibit A-8 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

The East Four Rods of the Southeast Quarter of the Northeast Quarter (SE¼ NE¼) of Section 31, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-050302**

Tract No. **MN-AI-C5-026.000**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-8.

EXHIBIT B-8



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p style="text-align: center;">ENBRIDGE ENERGY, LIMITED PARTNERSHIP</p>		<p>PREPARED BY: AJH</p>
		<p>Summary of Layout:</p> <p> ■ Temp. Workspace: 0.08 AC. 3,275 SQ.FT. ■ Perm. Easement: 0.08 AC. 3,340 SQ.FT. ■ Add'l. Temp. Workspace: 0.00 AC. 0 SQ.FT. — Centerline Alignment: 67 FT. </p>		<p>Date: 8/9/2018</p>
				<p>Tract Number</p> <p>MN-AI-C5-026.000</p>

EXHIBIT A-9 TO TWS AGREEMENT

This Exhibit A-9 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

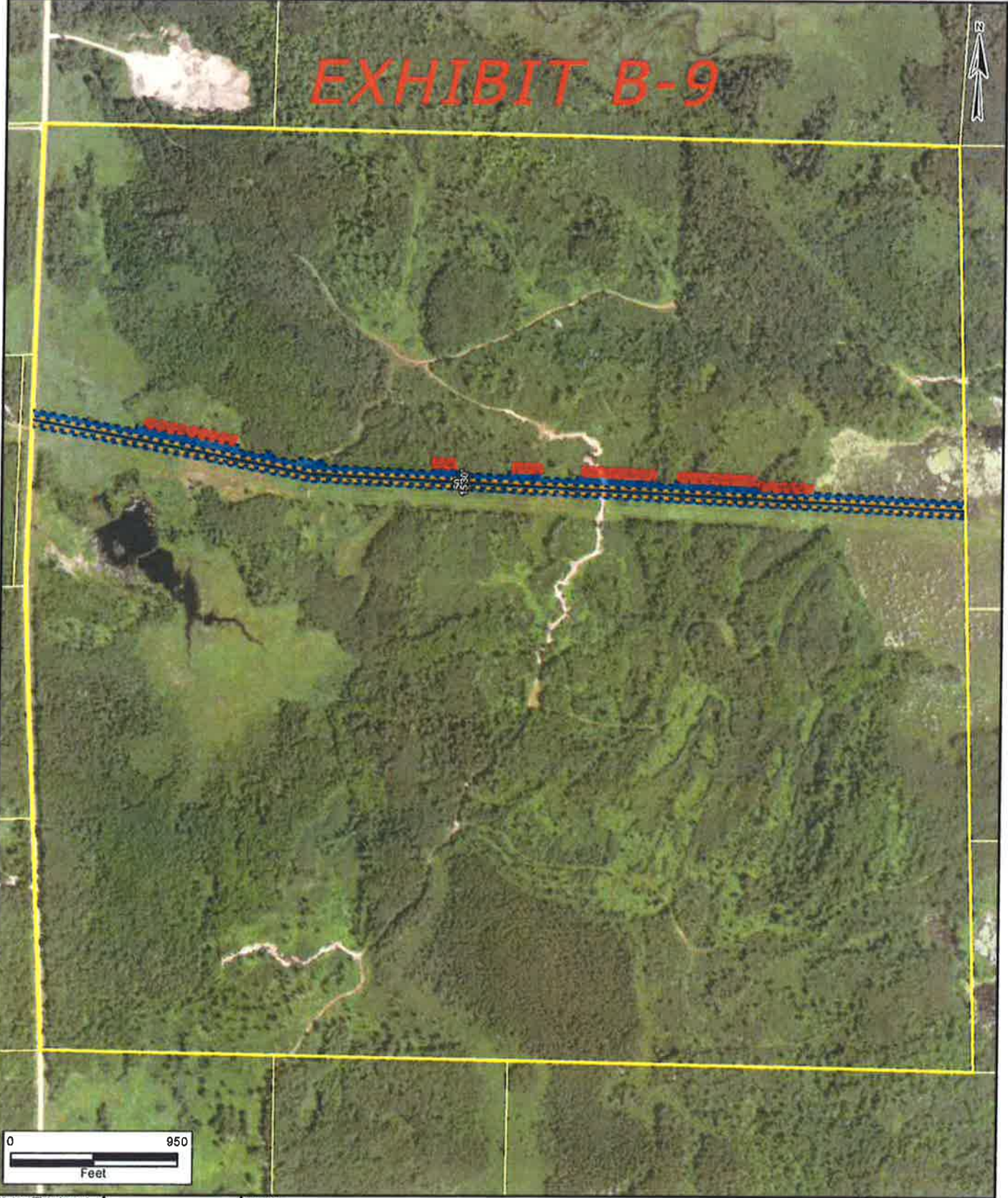
**SW¹/₄ of SW¹/₄, SE¹/₄ of SW¹/₄, Section 32, Township 51, Range 26.
NW¹/₄ of NW¹/₄, SW¹/₄ of NW¹/₄, Section 32, Township 51, Range 26.
NE¹/₄ of NE¹/₄, NW¹/₄ of NE¹/₄, SW¹/₄ of NE¹/₄, SE¹/₄ of NE¹/₄, NE¹/₄ of NW¹/₄, SE¹/₄ of NW¹/₄, NE¹/₄
of SW¹/₄, NW¹/₄ of SW¹/₄, NE¹/₄ of SE¹/₄, NW¹/₄ of SE¹/₄, SW¹/₄ of SE¹/₄, SE¹/₄ of SE¹/₄, Section
32, Township 51, Range 26. All of Section 32, Township 51, Range 26, Aitkin County,
Minnesota.**

Parcel Identification Number (P.I.N.): **20-0-051600**
Tract No. **MN-AI-C5-027.000**

**TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL
TEMPORARY WORK SPACE DESCRIPTION (ATWS):**

As depicted on Exhibit B-9.

EXHIBIT B-9



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p align="center">ENBRIDGE ENERGY, LIMITED PARTNERSHIP</p>	<p>PREPARED BY: AJH</p>
		<p>Summary of Layout:</p> <p> ▬ Temp. Workspace: 6.78 AC. 295,142 SQ.FT. ▬ Perm. Easement: 6.20 AC. 270,071 SQ.FT. ▬ Centerline Alignment: 5,401 FT. </p> <p> ▬ Add'l. Temp. Workspace: 2.30 AC. 100,361 SQ.FT. </p>	<p>Date: 8/9/2018</p> <p>Tract Number</p> <p>MN-AI-C5-027.000</p>

EXHIBIT A-10 TO TWS AGREEMENT

Intentionally Omitted

EXHIBIT A-11 TO TWS AGREEMENT

This Exhibit A-11 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

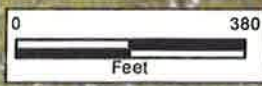
NW¹/₄ of NW¹/₄, SW¹/₄ of NW¹/₄, Section 33, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-053700**
Tract No. **MN-AI-C5-028.000**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-11.

EXHIBIT B-11



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p align="center">ENBRIDGE ENERGY, LIMITED PARTNERSHIP</p>		<p>PREPARED BY: AJH</p>
		<p>Summary of Layout:</p> <p> ■ Temp. Workspace: 1.49 AC. 64,808 SQ.FT. ■ Perm. Easement: 1.53 AC. 66,740 SQ.FT. </p> <p> ■ Add'l. Temp. Workspace: 0.18 AC. 7,697 SQ.FT. — Centerline Alignment: 1,335 FT. </p>		<p>Date: 8/9/2018</p>
				<p>Tract Number</p> <p>MN-AI-C5-028,000</p>

EXHIBIT A-12 TO TWS AGREEMENT

This Exhibit A-12 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

SE¼ of NW¼ except railroad right-of-way, Section 33, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-053900**
Tract No. **MN-AI-C5-029.000**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-12.

EXHIBIT B-12



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

Summary of Layout:

Temp. Workspace: 1.26 AC. 54,835 SQ.FT.
 Add'l.Temp. Workspace: 0.00 AC. 0 SQ.FT.

Perm. Easement: 1.40 AC. 60,926 SQ.FT.
 Centerline Alignment: 1,219 FT.

PREPARED BY: AJH
 Date: 8/15/2018

Tract Number
 MN-AI-C5-029.000

EXHIBIT A-13 TO TWS AGREEMENT

This Exhibit A-13 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

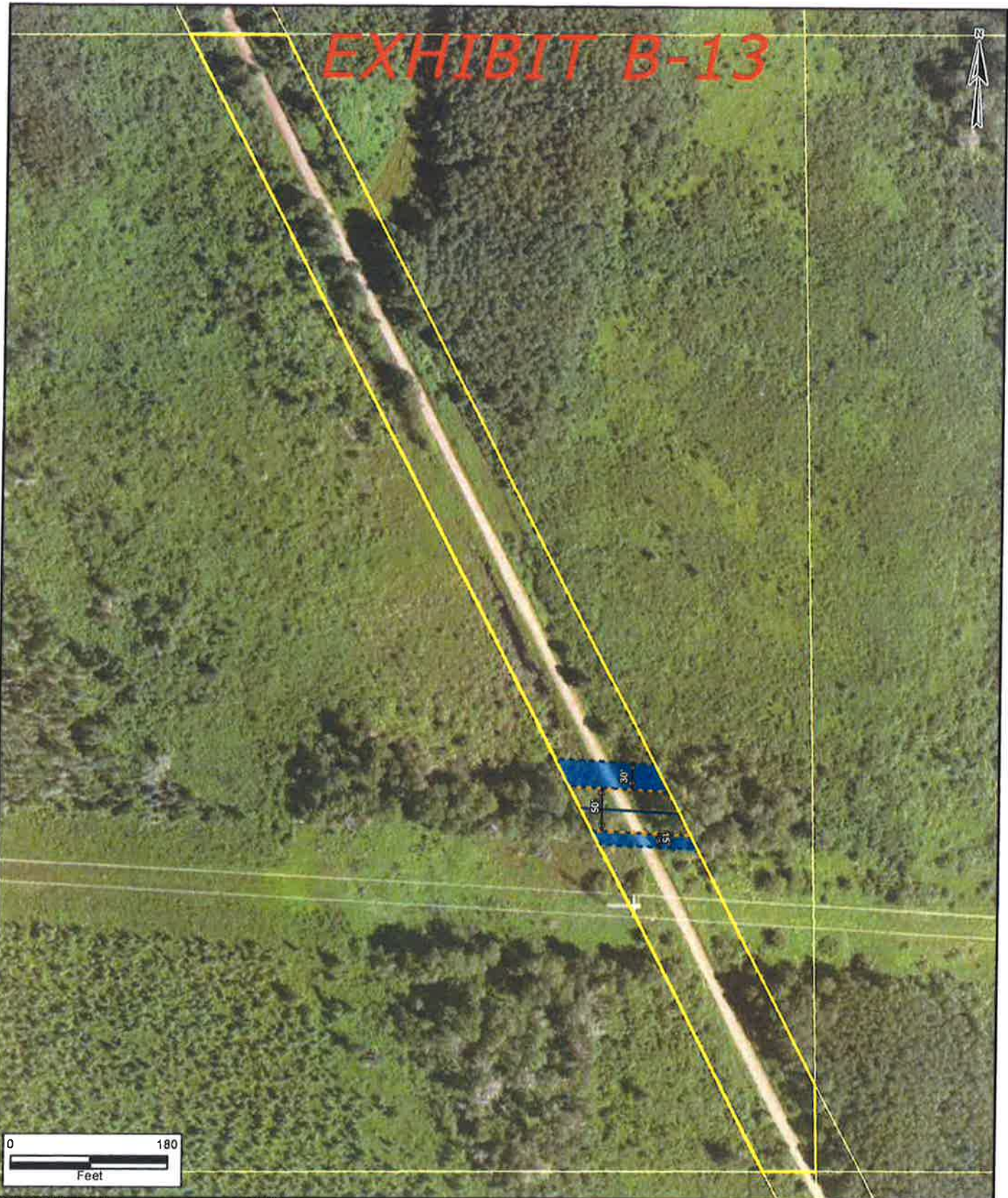
The old Soo Line Railroad Right of Way in the SE¼ of NW¼, Section 33, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-053902**
Tract No. **MN-AI-C5-030.000TR**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-13.

EXHIBIT B-13



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

Summary of Layout:

Temp. Workspace: 0.12 AC. 5,221 SQ.FT.

Add'l. Temp. Workspace: 0.00 AC. 0 SQ.FT.

Perm. Easement: 0.13 AC. 5,801 SQ.FT.

Centerline Alignment: 116 FT.

PREPARED BY: AJH

Date: 8/13/2018

Tract Number

MN-AI-C5-030,000TR

EXHIBIT A-14 TO TWS AGREEMENT

This Exhibit A-14 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

SW¼ of NE¼, Section 33, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-053400**

Tract No.: **MN-AI-C5-031.200**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-14.

EXHIBIT B-14



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

Summary of Layout:

■ Temp. Workspace: 1.96 AC. 85,567 SQ.FT.
 ■ Add'l. Temp. Workspace: 0.66 AC. 28,865 SQ.FT.
 Perm. Easement: 1.56 AC. 68,117 SQ.FT.
 — Centerline Alignment: 1,362FT.

PREPARED BY: AJH

Date: 8/15/2018

Tract Number

MN-AI-C5-031.200

EXHIBIT A-15 TO TWS AGREEMENT

This Exhibit A-15 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

SE $\frac{1}{4}$ of NE $\frac{1}{4}$, Section 33, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-053500**

Tract No. **MN-AI-035.000**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-15.

EXHIBIT B-15



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:	
ENBRIDGE ENERGY, LIMITED PARTNERSHIP	
Summary of Layout:	
Temp. Workspace: 1.09 AC. 47,328 SQ.FT.	Perm. Easement: 0.54 AC. 23,655 SQ.FT.
Add'l. Temp. Workspace: 0.56 AC. 24,425 SQ.FT.	Centerline Alignment: 459 FT.

PREPARED BY: AJH
Date: 8/15/2018
Tract Number
MN-AI-035.000

EXHIBIT A-16 TO TWS AGREEMENT

This Exhibit A-16 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

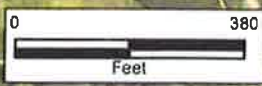
SE $\frac{1}{4}$ of SE $\frac{1}{4}$ except Railroad Right-of-Way and NE $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 33, Township 51, Range 26, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **27-0-003400**
Tract No. **MN-AI-C5-034.200**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-16.

EXHIBIT B-16







Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

Summary of Layout:

-  Temp. Workspace: 0.53 AC. 23,178 SQ.FT.
-  Perm. Easement: 1.11 AC. 48,206 SQ.FT.
-  Add'l. Temp. Workspace: 0.44 AC. 19,217 SQ.FT.
-  Centerline Alignment: 978 FT.

PREPARED BY: AJH

Date: 8/9/2018

Tract Number

MN-AI-C5-034.200

EXHIBIT A-17 TO TWS AGREEMENT

Intentionally Omitted

EXHIBIT A-18 TO TWS AGREEMENT

This Exhibit A-18 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

NE $\frac{1}{4}$ of SW $\frac{1}{4}$, NW $\frac{1}{4}$ of SW $\frac{1}{4}$, SW $\frac{1}{4}$ of SW $\frac{1}{4}$, SE $\frac{1}{4}$ of SW $\frac{1}{4}$, SW $\frac{1}{4}$ of SE $\frac{1}{4}$, NE $\frac{1}{4}$ of SE $\frac{1}{4}$, NW $\frac{1}{4}$ of SE $\frac{1}{4}$, SE $\frac{1}{4}$ of SE $\frac{1}{4}$, the NE $\frac{1}{4}$, and NE $\frac{1}{4}$ of NW $\frac{1}{4}$, NW $\frac{1}{4}$ of NW $\frac{1}{4}$, SW $\frac{1}{4}$ of NW $\frac{1}{4}$, SE $\frac{1}{4}$ of NW $\frac{1}{4}$, all in Section 25, Township 51, Range 24, in Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **33-0-038300**
Tract No. **MN-AI-074.000**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-18.

EXHIBIT B-18



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p align="center">ENBRIDGE ENERGY, LIMITED PARTNERSHIP</p>	<p>PREPARED BY: AJH</p>
		<p>Summary of Layout:</p> <p> ▬ Temp. Workspace: 7.44 AC. 323,977 SQ.FT. ▬ Perm. Easement: 6.11 AC. 265,996 SQ.FT. </p> <p> ▬ Add'l. Temp. Workspace: 0.53 AC. 23,286 SQ.FT. — Centerline Alignment: 5,320 FT. </p>	<p>Date: 8/9/2018</p>
		<p>Tract Number</p> <p>MN-AI-074.000</p>	

EXHIBIT A-19 TO TWS AGREEMENT

This Exhibit A-19 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

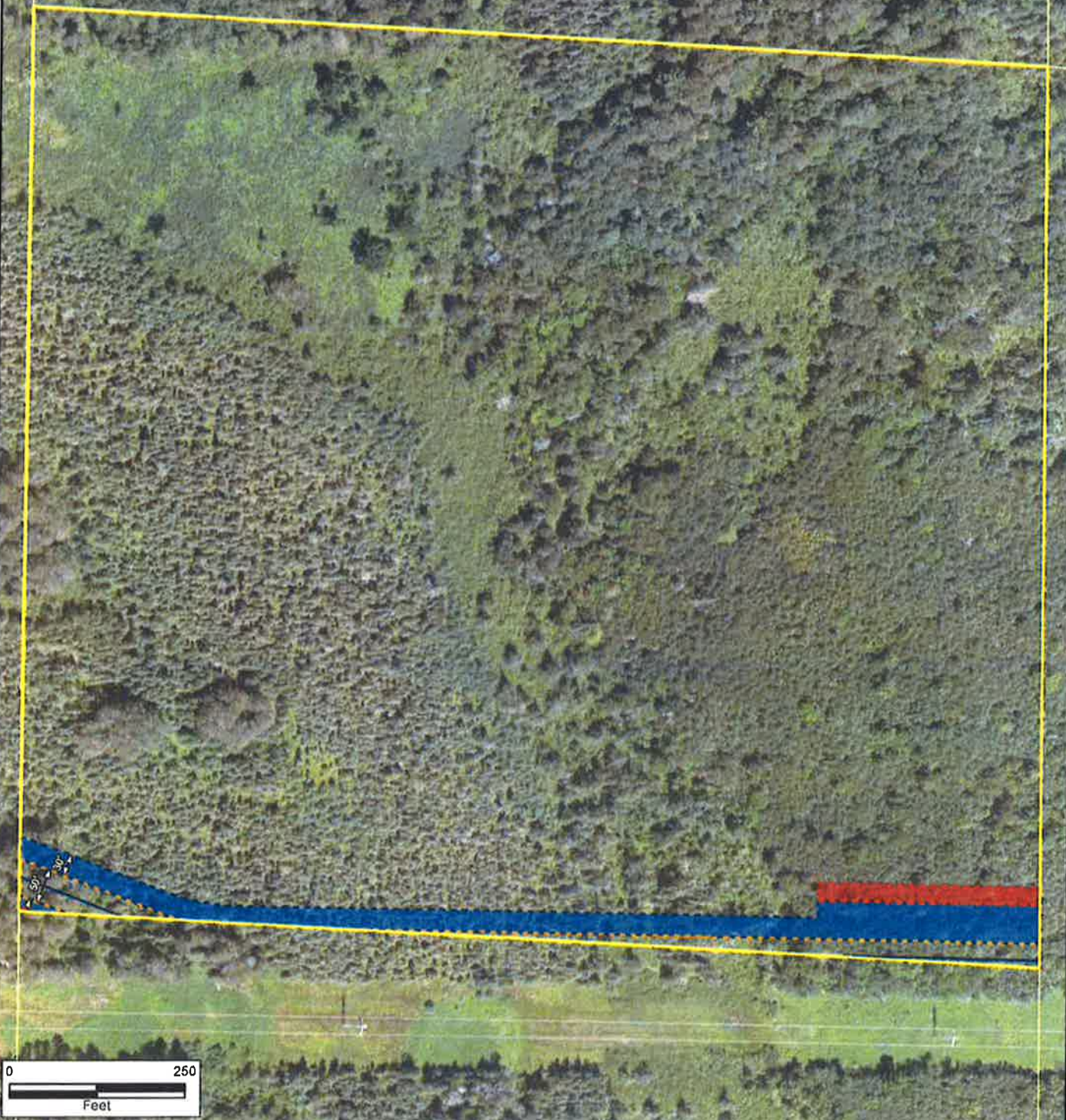
(NW¼ of SW¼) Lot 3, Section 30, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-048500**
Tract No. **MN-AI-075.000**

**TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL
TEMPORARY WORK SPACE DESCRIPTION (ATWS):**

As depicted on Exhibit B-19.

EXHIBIT B-19



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:
ENBRIDGE ENERGY, LIMITED PARTNERSHIP

PREPARED BY: AJH
 Date: 8/9/2018

Summary of Layout:
 Temp. Workspace: 1.22 AC. 53,204 SQ.FT.
 Perm. Easement: 0.61 AC. 26,561 SQ.FT.
 Add'l. Temp. Workspace: 0.19 AC. 8,192 SQ.FT.
 Centerline Alignment: 479 FT.

Tract Number
 MN-AI-075.000

EXHIBIT A-20 TO TWS AGREEMENT

Intentionally Omitted

EXHIBIT A-21 TO TWS AGREEMENT

This Exhibit A-21 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

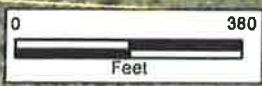
**SE $\frac{1}{4}$ of SW $\frac{1}{4}$, Section 30, Township 51, Range 23 AND
NE $\frac{1}{4}$ of SW $\frac{1}{4}$, Section 30, Township 51, Range 23, Aitkin County, Minnesota.**

Parcel Identification Number (P.I.N.): **06-0-048400**
Tract No. **MN-AI-076.000**

**TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL
TEMPORARY WORK SPACE DESCRIPTION (ATWS):**

As depicted on Exhibit B-21.

EXHIBIT B-21



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

PREPARED BY: AJH

Date: 8/9/2018

Summary of Layout:

Temp. Workspace: 1.93 AC. 84,101 SQ.FT.
Add'l. Temp. Workspace: 0.00 AC. 2 SQ.FT.

Perm. Easement: 1.48 AC. 64,568 SQ.FT.
Centerline Alignment: 1,291 FT.

Tract Number

MN-AI-076.000

EXHIBIT A-22 TO TWS AGREEMENT

This Exhibit A-22 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

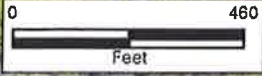
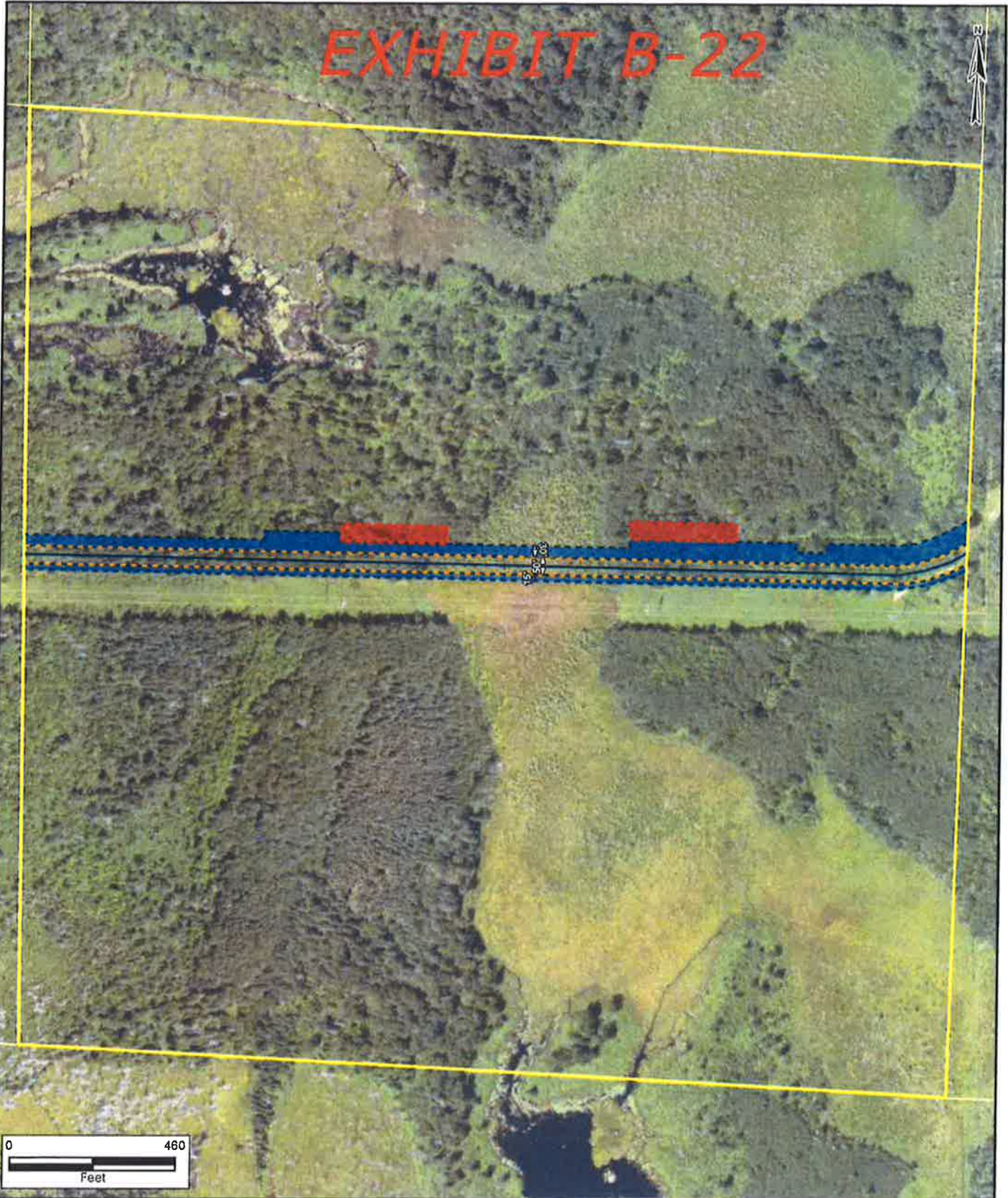
NE $\frac{1}{4}$ of SE $\frac{1}{4}$, NW $\frac{1}{4}$ of SE $\frac{1}{4}$, SW $\frac{1}{4}$ of SE $\frac{1}{4}$, AND SE $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 30, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-048800**
Tract No. **MN-AI-077.000**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-22.

EXHIBIT B-22



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

Summary of Layout:

⋯ Temp. Workspace: 3.36 AC. 146,405 SQ.FT.
 Perm. Easement: 3.04 AC. 132,403 SQ.FT.
 — Centerline Alignment: 2,648 FT.
 ■ Add'l. Temp. Workspace: 0.69 AC. 30,000 SQ.FT.

PREPARED BY: AJH

Date: 8/13/2018

Tract Number

MN-AI-077,000

EXHIBIT A-23 TO TWS AGREEMENT

This Exhibit A-23 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

North Half (N $\frac{1}{2}$) and South Half (S $\frac{1}{2}$) of Section 29, Township 51 Range 23 Aitkin County, Minnesota.

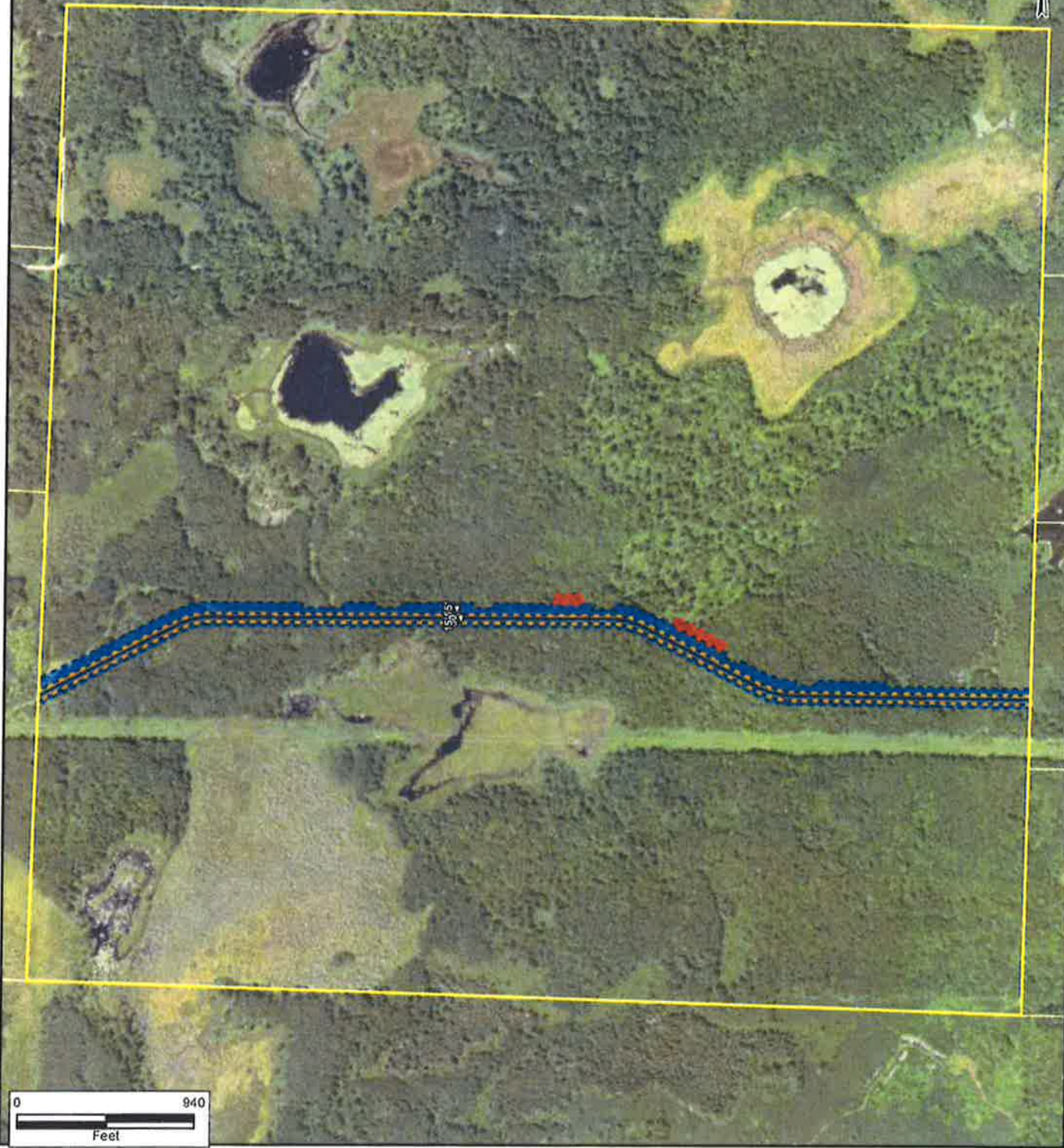
Parcel Identification Number (P.I.N.): **06-0-045700**

Tract No. **MN-AI-078.000**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-23.

EXHIBIT B-23



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

Summary of Layout:

Temp. Workspace: 7.92 AC. 345,165 SQ.FT. Perm. Easement: 6.30 AC. 274,513 SQ.FT. Add'l.Temp. Workspace: 0.52 AC. 22,534 SQ.FT. Centerline Alignment: 5490 FT.

PREPARED BY: AJH

Date: 8/15/2018

Tract Number

MN-AI-078.000

EXHIBIT A-24 TO TWS AGREEMENT

This Exhibit A-24 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

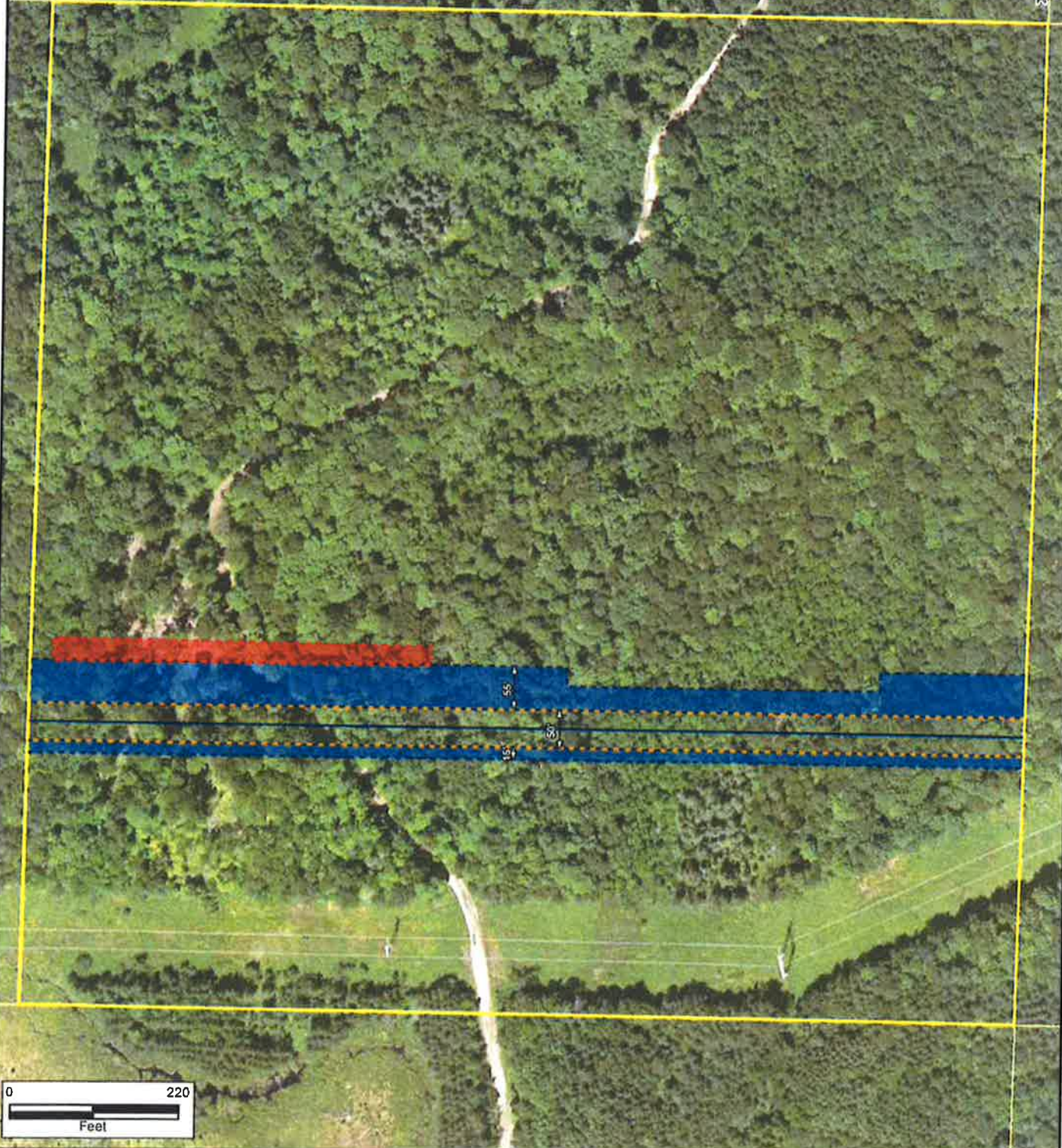
NE $\frac{1}{4}$ SW $\frac{1}{4}$ of Section 28, Township 51 Range 23 Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-044900**
Tract No. **MN-AI-080.000**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-24.

EXHIBIT B-24



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

Summary of Layout:

■ Temp. Workspace: 1.87 AC. 81,269 SQ.FT.
 Perm. Easement: 1.50 AC. 65,370 SQ.FT.
 — Centerline Alignment: 1,307 FT.
 ■ Addt'l Temp. Workspace: 0.30 AC. 13,168 SQ.FT.

PREPARED BY: AJH

Date: 8/10/2018

Tract Number

MN-AI-080.000

EXHIBIT A-25 TO TWS AGREEMENT

This Exhibit A-25 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

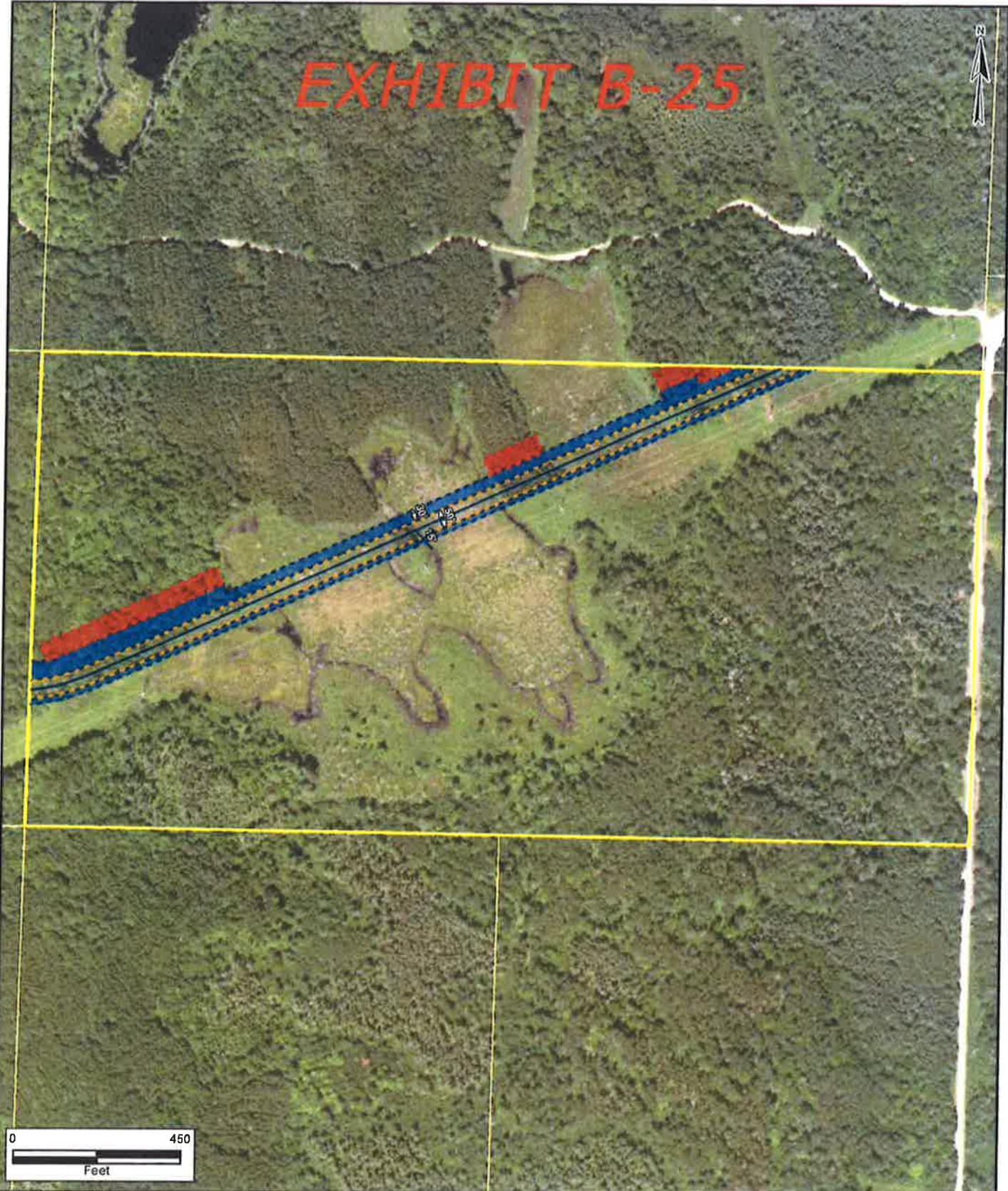
NE $\frac{1}{4}$ of SE $\frac{1}{4}$ and NW $\frac{1}{4}$ of SE $\frac{1}{4}$ of Section 28, Township 51 Range 23 Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-045300**
Tract No. **MN-AI-081.000**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-25.

EXHIBIT B-25



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

PREPARED BY: AJH
Date: 8/10/2018

Summary of Layout:

■ Temp. Workspace: 2.67 AC. 116,181 SQ.FT.
 ■ Perm. Easement: 2.59 AC. 112,638 SQ.FT.
 — Centerline Alignment: 2,253 FT.
 ■ Add'l. Temp. Workspace: 0.95 AC. 41,296 SQ.FT.

Tract Number
MN-AI-081.000

EXHIBIT A-26 TO TWS AGREEMENT

This Exhibit A-26 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

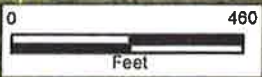
W $\frac{1}{2}$ of NE $\frac{1}{4}$, NE $\frac{1}{4}$ of NE $\frac{1}{4}$, and SE $\frac{1}{4}$ of NE $\frac{1}{4}$ of Section 28, Township 51 Range 23 Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-044100**
Tract No. **MN-AI-082.000**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-26.

EXHIBIT B-26



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

Summary of Layout:

Temp. Workspace: 0.94 AC. 40,752 SQ.FT. Perm. Easement: 0.70 AC. 30,676 SQ.FT.
Add'l. Temp. Workspace: 0.39 AC. 17,016 SQ.FT. Centerline Alignment: 614 FT.

PREPARED BY: AJH

Date: 8/10/2018

Tract Number

MN-AJ-082,000

EXHIBIT A-27 TO TWS AGREEMENT

This Exhibit A-27 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

Commencing at the southwest corner of the Southwest Quarter of the Northwest Quarter of Section 27 Township 51 North of Range 23 West, thence north on the section line 16 rods; thence east 15 rods; thence south 16 rods; thence west 15 rods to place of beginning and containing one and one half acres, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-043200**
Tract No. **MN-AI-083.000**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-27.

Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

PREPARED BY: AJH

Date: 8/10/2018

Tract Number

MN-AI-083.000

Summary of Layout:
Temp. Workspace: 0.03 AC, 1,416 SQ.FT.
Addtl. Temp. Workspace: 0.00 AC, 0 SQ.FT.

Perm. Easement: 0.02 AC, 1,069 SQ.FT.
Centerline Alignment: 9 FT.



EXHIBIT B-27

EXHIBIT A-28 TO TWS AGREEMENT

This Exhibit A-28 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

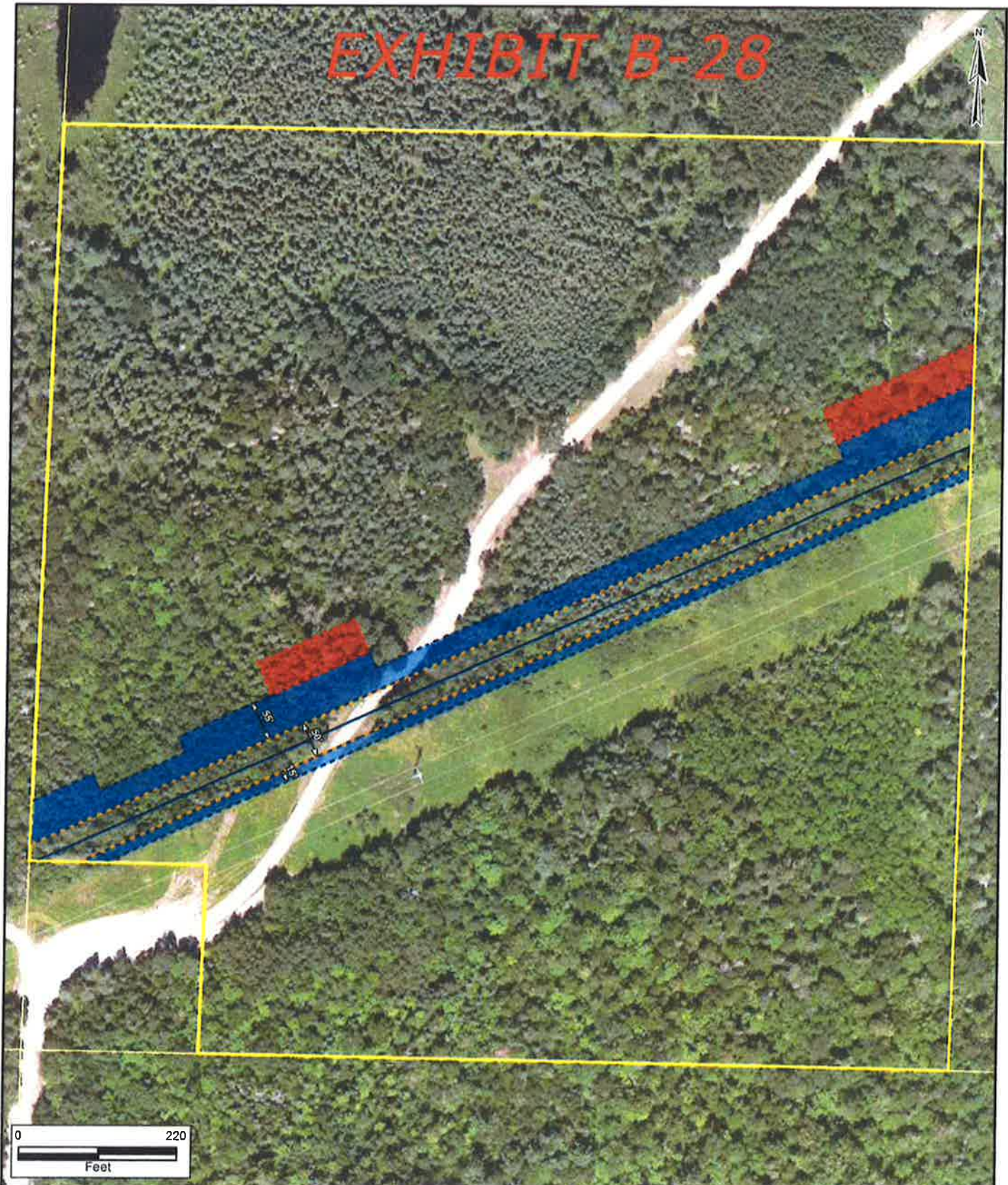
**SW $\frac{1}{4}$ of NW $\frac{1}{4}$, Section 27, Township 51, Range 23, EXCEPTING THEREFROM:
Commencing at the South West corner of the Southwest Quarter of the North West Quarter of Section No. (27) Twenty Seven, thence North on the Section Line 16 rods; thence East 15 rods; thence South 16 rods; thence West 15 rods to place of beginning and containing one and one half acres. All the above described real estate in Township No. fifty one (51) Range Twenty three (23), Aitkin County, Minnesota.**

Parcel Identification Number (P.I.N.): **06-0-043000**
Tract No. **MN-AI-084.000**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-28.

EXHIBIT B-28



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for: ENBRIDGE ENERGY, LIMITED PARTNERSHIP</p>	<p>PREPARED BY: AJH</p>
			<p>Date: 8/10/2018</p>
<p>Summary of Layout:</p>			<p>Tract Number</p>
<p> Temp. Workspace: 1.80 AC. 78,486 SQ.FT. Perm. Easement: 1.64 AC. 71,371 SQ.FT. </p> <p> Add'l. Temp. Workspace: 0.43 AC. 18,647 SQ.FT. Centerline Alignment: 1,439 FT. </p>			<p>MN-AI-084.000</p>

EXHIBIT A-29 TO TWS AGREEMENT

This Exhibit A-29 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

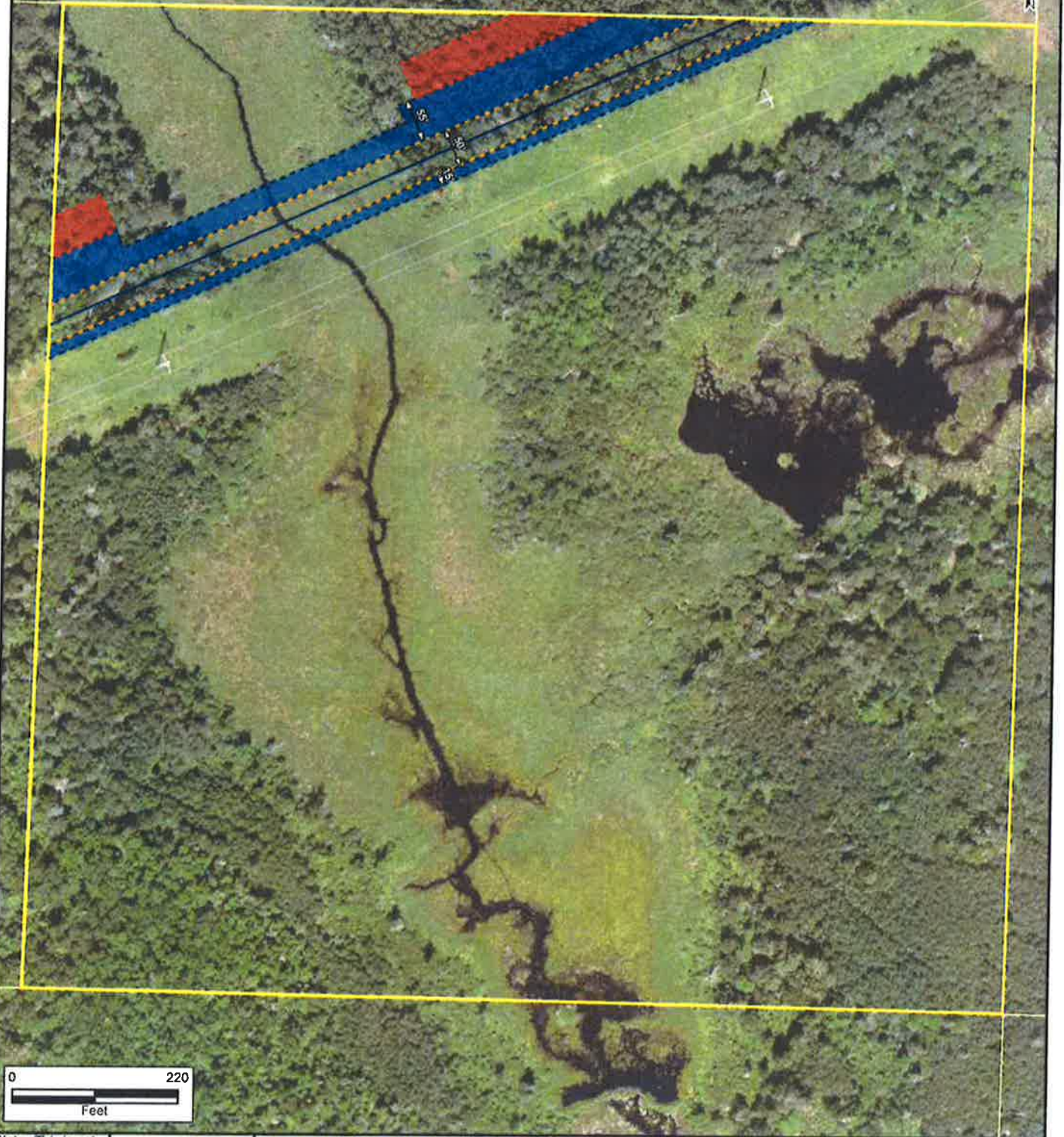
SE¼ of NW¼, Section 27, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-043100**
Tract No. **MN-AI-085.000**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-29.

EXHIBIT B-29



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

Summary of Layout:

■ Temp. Workspace: 1.25 AC. 54,302 SQ.FT.
 Perm. Easement: 1.16 AC. 50,599 SQ.FT.
 — Centerline Alignment: 1,012 FT.
 ■ Addt'l. Temp. Workspace: 0.35 AC. 15,092 SQ.FT.

PREPARED BY: AJH

Date: 8/10/2018

Tract Number

MN-AI-085.000

EXHIBIT A-30 TO TWS AGREEMENT

This Exhibit A-30 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

N½ of NW¼, Section 27, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-042800**
Tract No. **MN-AI-086.000**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-30.

EXHIBIT B-30



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

Summary of Layout:

- Temp. Workspace: 0.53 AC. 23,298 SQ.FT.
- Add'l.Temp. Workspace: 0.54 AC. 23,414 SQ.FT.
- Perm. Easement: 0.49 AC. 21,377 SQ.FT.
- Centerline Alignment: 428 FT.

PREPARED BY: AJH

Date: 8/10/2018

Tract Number

MN-AI-086.000

EXHIBIT A-31 TO TWS AGREEMENT

This Exhibit A-31 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

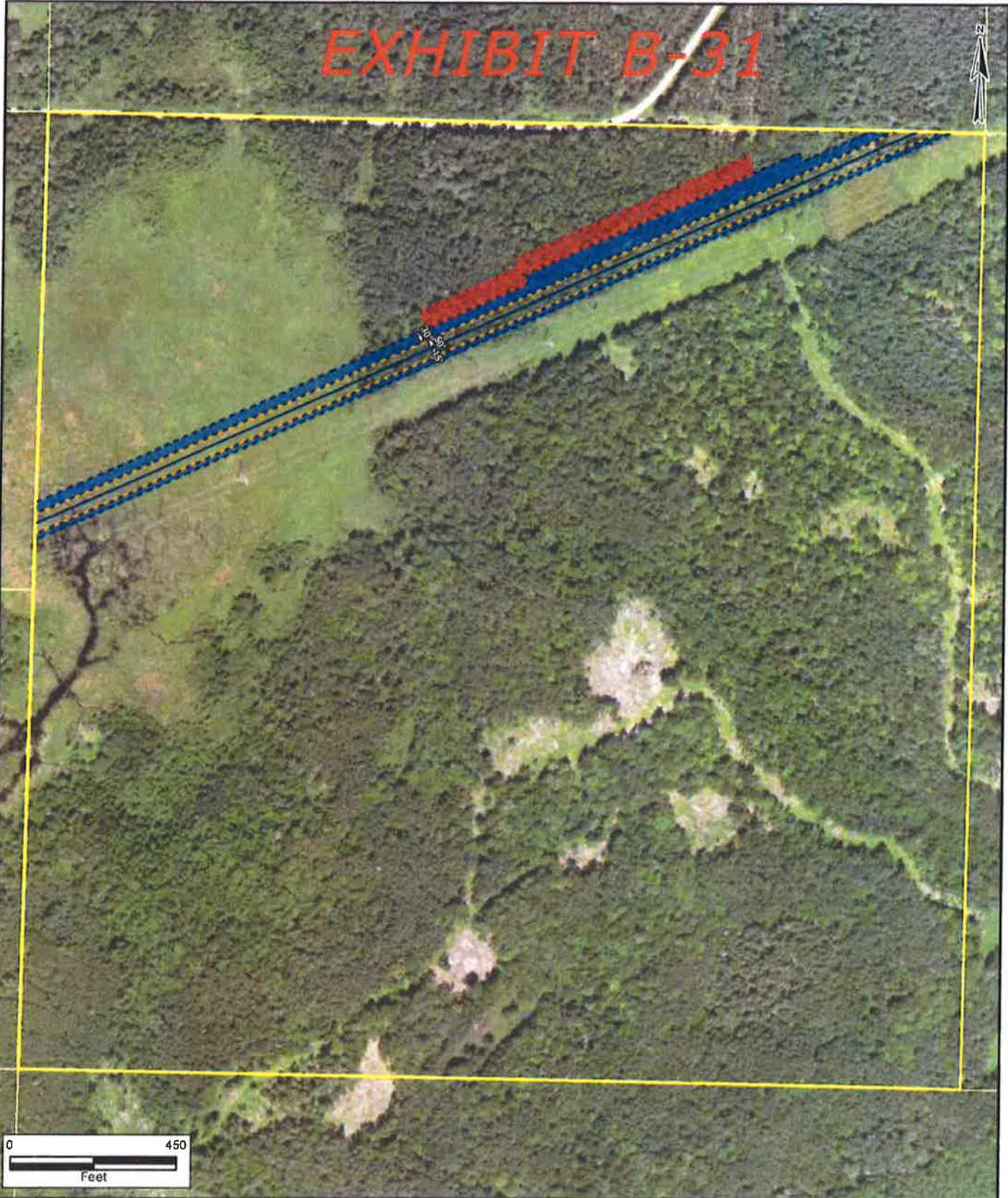
NE¼, Section 27, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-042400**
Tract No. **MN-AI-087.000**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-31.

EXHIBIT B-31



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

PREPARED BY: AJH

Date: 8/10/2018

Summary of Layout:

■ Temp. Workspace: 3.17 AC. 138,246 SQ.FT.
 ■ Perm. Easement: 3.04 AC. 132,625 SQ.FT.
 — Centerline Alignment: 2,653 FT.
 ■ Add'l.Temp. Workspace: 1.14 AC. 49,718 SQ.FT.

Tract Number

MN-AI-087.000

EXHIBIT A-32 TO TWS AGREEMENT

This Exhibit A-32 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

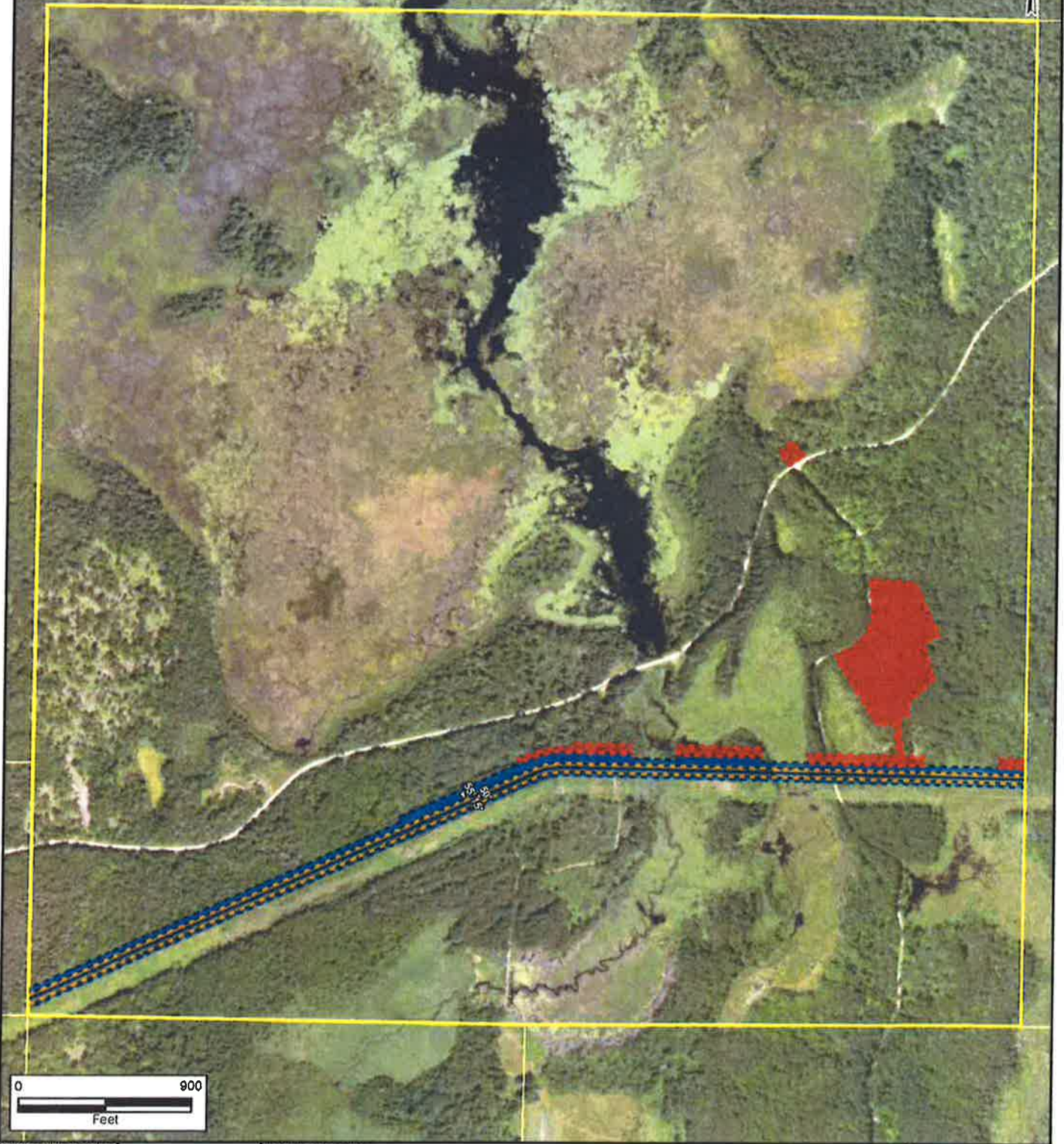
NW $\frac{1}{4}$ of SW $\frac{1}{4}$, NE $\frac{1}{4}$ of SW $\frac{1}{4}$, S $\frac{1}{2}$ of SW $\frac{1}{4}$, NE $\frac{1}{4}$, NW $\frac{1}{4}$, and SE $\frac{1}{4}$, Section 23, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-036200**
Tract No. **MN-AI-089.000**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-32.

EXHIBIT B-32



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

PREPARED BY: AJH

Date: 8/10/2018

Summary of Layout:

Temp. Workspace: 6.65 AC. 289,792 SQ.FT. Perm. Easement: 6.29 AC. 273,981 SQ.FT.
Add'l. Temp. Workspace: 7.85 AC. 341,810 SQ.FT. Centerline Alignment: 5,480 FT.

Tract Number

MN-AI-089,000

EXHIBIT A-33 TO TWS AGREEMENT

This Exhibit A-33 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

NE $\frac{1}{4}$ of SE $\frac{1}{4}$ and SE $\frac{1}{4}$ of SE $\frac{1}{4}$, W $\frac{1}{2}$ of SE $\frac{1}{4}$, NW $\frac{1}{4}$ of NW $\frac{1}{4}$, NE $\frac{1}{4}$ of NW $\frac{1}{4}$, S $\frac{1}{2}$ of NW $\frac{1}{4}$, NE $\frac{1}{4}$, and SW $\frac{1}{4}$, Section 24, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-037800**
Tract No. **MN-AI-090.000**

TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS):

As depicted on Exhibit B-33.

EXHIBIT B-33



<p>Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.</p>	<p>Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.</p>	<p>Exhibit prepared for:</p> <p style="text-align: center;">ENBRIDGE ENERGY, LIMITED PARTNERSHIP</p>	<p>PREPARED BY: AJH</p>
		<p>Summary of Layout:</p> <p> ■ Temp. Workspace: 7.02 AC. 305,812 SQ.FT. ■ Perm. Easement: 6.03 AC. 262,881 SQ.FT. ■ Addt'l. Temp. Workspace: 0.86 AC. 37,649 SQ.FT. — Centerline Alignment: 5,258 FT. </p>	<p>Date: 8/10/2018</p> <p>Tract Number</p> <p>MN-AI-090.000</p>

EXHIBIT A-34 TO TWS AGREEMENT

Intentionally Omitted

**TEMPORARY WORK SPACE
AGREEMENT**

Prepared By:

John McKay
26 East Superior Street, Suite #309
Duluth, MN 55802

Return To:

Enbridge Energy, Limited Partnership
4602 Grand Avenue, Suite #900
Duluth, MN 55807

For Recorder's Use Only

The undersigned Pursuant to the authority given to the undersigned County Auditor of **Aitkin County**, by the County Board of said **County of Aitkin**, as set forth in their resolution adopted by the County on _____ (hereinafter called "Lessor"), whether one or more, for and in consideration of **Six Thousand Five Hundred Twenty-one and 00/100ths Dollar (\$6,521.00)** and other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, does hereby lease to Enbridge Energy, Limited Partnership, a Delaware limited partnership, with an office located at 119 North 25th Street, Superior, Wisconsin 54880, including its affiliates, subsidiaries, successors and assigns (hereinafter called "Lessee") for use by Lessee, its agents, contractors, subcontractors and invitees, a portion of Lessor's land as described on the attached Exhibits A-10, A-17 and A-34 for Temporary Work Space (hereinafter called "TWS") and , if applicable, Additional Temporary Work Space (hereinafter called "ATWS") in the locations described on the attached Exhibits A-10, A-17 and A-34 and as depicted on attached Exhibits B-10, B-17 and B-34 to this TWS Agreement.

Lessee, its agents, employees, contractors, subcontractors and invitees will be entitled to the exclusive use and possession of the TWS and ATWS during the construction (including cleanup, restoration and monitoring) of a pipeline and associated facilities within Lessee's pipeline right-of-way and easement (hereinafter called "Project"). Use and possession of the TWS and ATWS shall commence immediately upon execution of this Agreement and the use of the TWS and ATWS shall terminate when restoration is complete, excepting Lessee's right to continue to monitor and maintain the TWS and ATWS pursuant to environmental rules and regulations.

Lessee shall also have the right to discharge water from excavations and other work areas onto Lessor's land as described in Exhibits A-8 and A-14. Water discharges will be performed in conformance with applicable governmental laws and regulations and in a manner intended to minimize adverse impacts on the land, crops and improvements on the land. To the extent reasonably possible, without impacting the cost and timing of Lessee's work, Lessee shall coordinate with Lessor regarding the locations of the discharge sites and locations of discharge filter devices.

Consideration made and acknowledged hereunder includes compensation for timber, if any, that Lessee may remove from the TWS and ATWS and no additional payments or other consideration shall be paid by Lessee to Lessor for such removal. Unless otherwise agreed in writing, any such timber removed shall become property of Lessee.

Lessee agrees to remove all construction materials and debris from the TWS and ATWS and restore to grade said TWS and ATWS, and further agrees to compensate Lessor for the reasonable costs to repair any damage to any improvements on the TWS or ATWS (other than for removed timber) caused by Lessee, its agents, employees, contractors, subcontractors and invitees during the use of said TWS and ATWS that are not repaired by Lessee to substantially the pre-construction condition.

Lessee agrees to indemnify and hold Lessor harmless from any and all losses of or damages to property or injuries to or death of any person to the extent resulting from Lessee's negligence or intentional misconduct in connection with any activity on the TWS or ATWS.

This Agreement shall be freely assignable by Lessee. Upon sale of any portion of the TWS or ATWS, Lessor shall fully disclose to the buyer the existence of this Agreement. This Agreement shall be binding on and inure to the benefit of the parties and their successors and assigns.

This Agreement may be executed in multiple counterparts with the same effect as though each party had executed the same instrument, and is binding upon each party who executes it. Each person signing on behalf of Lessor warrants that Lessor is the fee simple owner of the land described in Exhibits A-8 and A-14 and the signatory is duly authorized to sign and deliver this Agreement.

[signatures and acknowledgments follow]

EXHIBITS A-1 – A-9 to TWS Agreement

Intentionally Omitted

EXHIBIT A-10 to TWS Agreement

This Exhibit A-10 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

The Southwest Quarter of the Southwest Quarter (SW¹/₄ of SW¹/₄), in Section Twenty-nine (29), Township Fifty-one (51) North, Range Twenty-six (26) West of the Fourth P.M., Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **20-0-047700**
Tract No. **MN-AI-C5-027.400**

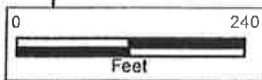
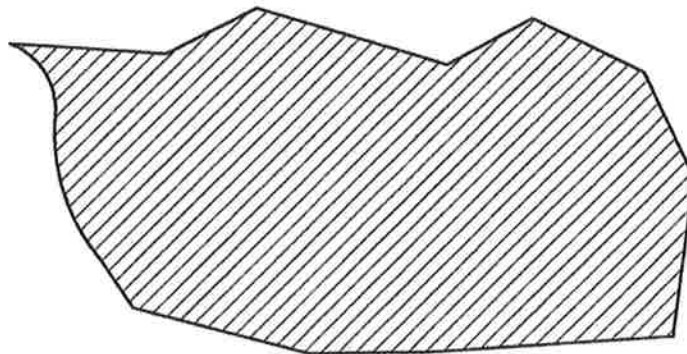
TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS)

As depicted on Exhibit B-10.

EXHIBIT B-10



SW 1/4 OF THE SW 1/4 OF
SECTION 29, T51N, R26W IN
AITKIN COUNTY, MN



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

Summary of Layout:

Temp. Workspace: 0.00 AC. 0 SQ.FT.

Addt'l. Temp. Workspace: 4.57 AC. 199,187 SQ.FT.

PREPARED BY: AJH

Date: 8/9/2018

Tract Number

MN-AI-C5-027.400

EXHIBITS A-11 – A-16 to TWS Agreement

Intentionally Omitted

EXHIBIT A-17 to TWS Agreement

This Exhibit A-17 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

SE $\frac{1}{4}$ of SE $\frac{1}{4}$, Section 26, Township 51, Range 24, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **33-0-041400**
Tract No. **MN-AI-073.001**

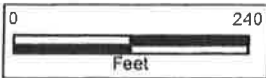
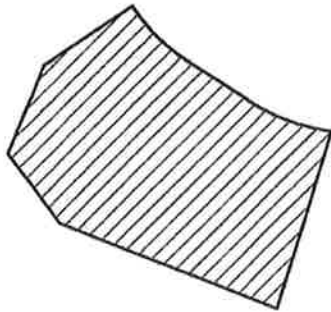
TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS)

As depicted on Exhibit B-17.

EXHIBIT B-17



SE 1/4 OF THE SE 1/4 OF
SECTION 25, T51N, R24W IN
AITKIN COUNTY, MN



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

Summary of Layout:

Temp. Workspace: 0.00 AC. 10 SQ.FT.

Addt'l.Temp. Workspace: 1.38 AC. 60,314 SQ.FT.

PREPARED BY: AJH

Date: 8/9/2018

Tract Number

MN-AI-073.001

EXHIBITS A-18 – A-33 to TWS Agreement

Intentionally Omitted

EXHIBIT A-34 to TWS Agreement

This Exhibit A-34 is attached to and made a part of this Temporary Work Space Agreement between, **Aitkin County, Minnesota** (Lessor) and Enbridge Energy, Limited Partnership (Lessee).

LESSOR'S PROPERTY LEGAL DESCRIPTION (LESSOR'S LAND):

S $\frac{1}{2}$ of NE $\frac{1}{4}$, NW $\frac{1}{4}$ NE $\frac{1}{4}$, and NE $\frac{1}{4}$ NE $\frac{1}{4}$, and SE $\frac{1}{4}$ Section 13, Township 51, Range 23, Aitkin County, Minnesota.

Parcel Identification Number (P.I.N.): **06-0-020500**
Tract No. **MN-AI-090.002**

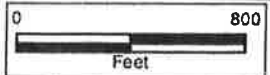
TEMPORARY WORK SPACE DESCRIPTION (TWS) and, if applicable, ADDITIONAL TEMPORARY WORK SPACE DESCRIPTION (ATWS)

As depicted on Exhibit B-34.



EXHIBIT B-34

E 1/2 OF
SECTION 13, T51N, R23W IN
AITKIN COUNTY, MN



Note: This is not a survey product. This should not be used for authoritative definition of legal boundary or property title.

Exhibit is based on Minnesota State Plane System, NAD83, North Zone, U.S. Foot.

Exhibit prepared for:

ENBRIDGE ENERGY, LIMITED PARTNERSHIP

Summary of Layout:

- Temp. Workspace: 0.00 AC. 0 SQ.FT.
- Addt'l.Temp. Workspace: 0.57 AC. 24,965 SQ.FT.

PREPARED BY: AJH
Date: 8/10/2018
Tract Number
MN-AI-090.002



Aitkin
County

Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: December 11, 2018

Title of Item: Agreement Between U of MN and Aitkin County

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by: Jessica Seibert	Department: Administration
---	--------------------------------------

Presenter (Name and Title): Jessica Seibert, County Administrator	Estimated Time Needed: 5 minutes
---	--

Summary of Issue:

Susanne Hinrichs, Regional Director U of MN Extension is asking Board approval for the attached agreement.

County Attorney Jim Ratz has reviewed the agreement and approved as to form.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve agreement and authorize signatures.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Agreement
Between the University of Minnesota
And
Aitkin County
For providing Extension programs locally and Employing
Extension Staff

This Agreement (“Agreement”) between the County of Aitkin, Minnesota (“County”) and the Regents of the University of Minnesota on behalf of its Extension unit, 240 Coffey Hall, St. Paul, Minnesota, 55108 (“University”) is effective January 1, 2019, and supersedes and replaces any and all current or existing agreements relating to Extension and its programs that may exist between the County and University.

The term of this Agreement shall be three (3) years, beginning on January 1, 2019 and ending on December 31, 2021, unless earlier terminated as provided in paragraphs 8 and 9.

WITNESSETH:

WHEREAS, Minn. Stat. §38.34 authorizes a Board of County Commissioners to incur expenses and spend money for County Extension work; and

WHEREAS, the money set aside and appropriated by the County Board in the County Extension Fund may be paid out by orders of the University’s Director of Extension, or the Director’s designee, as identified in Minn. Stat. §38.36, Subd. 3; and

WHEREAS, Minn. Stat. §38.37 provides that Extension educators must be employed according to University personnel procedures and must be University employees; and

WHEREAS, it is the intention of the County and University that the University shall provide Extension services on behalf of the County in exchange for considerations as detailed herein.

NOW THEREFORE, in consideration of the mutual undertaking and agreements contained within this Agreement, the County and University hereby agree as follows:

1. In accordance with Minn. Stat. §38.37 County desires to augment University’s state-wide Extension programs. The programs that the County will augment are detailed in Table A below.

Table A

Program	FTE	2019 Price	FTE	2020 Price	FTE	2021 Price
4-H Program Coordinator	1.00	\$73,780	1.00	\$75,256	1.00	\$76,761

2. County recognizes that University costs for supporting these positions may increase from year to year. The costs payable for these positions are reviewed by the Association of Minnesota Counties' ("AMC") Extension Committee and University's Extension central administration, at which time the parties will agree on an appropriate inflation factor for the coming year(s). Unless County and University otherwise agree, the inflation factor will be as agreed to by AMC and University.

3. Based on the County's funding commitment, University will be responsible for providing salary & fringe benefits for the positions, enhanced programming from regional extension educator staff, program supervision, travel (mileage, meals, and lodging), in-service training within program area, payroll, and accounting services.

The County agrees to provide local support in the form of office space, telephone, computer, network connections for email and other communications, software, support staff and other general office supplies. The University will recommend technology needs and other office standards. Nevertheless, the level of availability and type of such support will be determined by the County.

4. University will bill the County on a quarterly basis and the County will submit payment within 35 days of receipt of the bill. The total annual amount to be paid by the County shall be paid in four equal quarterly payments.

5. As vacancies occur, and if the County and University agree to continue to support the desired program and position, University will hire new personnel with involvement and concurrence of the County Extension Committee. The County will not be billed for a position during the time that position is vacant.

6. The University will complete an annual performance evaluation of each University Extension employee working in the County and supporting the programs identified in paragraph 1. The County Extension Committee will have the option to provide input to University on such evaluation. The University in accordance with University personnel guidelines will determine salary adjustment of each University Extension employee.

7. Annually, the County Extension Committee, in coordination with University, will be responsible for approving the County Extension educational programming and services, as provided for in Minn. Stat. §38.34. The parties acknowledge that County extension educational programming includes University's Nutrition Education Program educational programming.

8. Nothing in this Agreement precludes the County or University at any time during the term of this Agreement from requesting a modification of the County Extension program, including an adjustment of the number of University Extension personnel working in the County. The County or University will provide a minimum of 90 days' notice if either party desires a change in programs that results in a decrease in the staffing or funding level, and both parties agree to enter into good faith discussions to address such request.

9. If University or the County in good faith determines that funding is no longer available to support the programs or positions providing services locally, either party may terminate this Agreement. Termination of the Agreement in its entirety requires a minimum of 90 days prior notice. Notice shall be dated and provided in writing to the parties listed below as the contacts for this Agreement.

If to County:

If to University:

University of Minnesota
Minnesota Extension
Attn: Director of Field Operations
240 Coffey Hall
1420 Eckles Avenue
St. Paul, MN 55108
Facsimile No.: 612-625-6227
E-mail: byrne007@umn.edu

10. Each party agrees that it will be responsible for its own actions and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party or the results thereof. The County's liability is governed by the provisions of Minn. Stat. Chap. 466 and other applicable laws. The University's liability is governed by the provisions of the Minnesota Tort Claims Act, Minn. Stat. §3.736 and other applicable law.

11. Pursuant to Minn. Stat. §16C.05, Subd. 5, the University agrees that County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of relating to this Agreement. University agrees to maintain these records in accordance with applicable law.

12. All data collected, created, received, maintained, or disseminated for any purposes by the activities of University because of this Agreement is governed by the Minnesota Government Data Practices Act, Minn. Stat. Chap. 13, as amended, the Minnesota Rules implementing such Act now in force or as adopted, as well as Federal Regulations on data privacy.

13. The University is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, sexual orientation or other classifications protected by state or federal law. In adhering to this policy, the University abides by the Minnesota Human Rights Act, Minnesota Statute Ch. 363A; by the Federal Civil Rights Act, 42 U.S.C. 2000e; by the requirements of Title IX of the Education Amendments of 1972; by Sections 503 and 504 of the Rehabilitation Act of 1973; by the Americans With Disabilities Act of 1990; by Executive Order 11246, as amended; by 38 U.S.C. 2012, the Vietnam Era Veterans Readjustment Assistance Act of 1972, as amended; and by other applicable statutes and regulations relating to equality of opportunity.

IN WITNESS WHEREOF, the parties by their respective authorized agents or officers have executed this Agreement.

COUNTY of Aitkin

Regents of the University of Minnesota

BY _____
Chair, County Board of Commissioners

BY _____

DATE _____

DATE _____

Approved as to form:

BY _____
County Attorney

DATE _____

BY _____

DATE _____



Board of County Commissioners Agenda Request

4B
Agenda Item #

Requested Meeting Date: December 11, 2018

Title of Item: 2019 Budget Review

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 15 minutes
Summary of Issue: At Tuesday's meeting I will review the 2019 Proposed Budget with the Board and answer questions.		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: 		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, <i>with tax and shipping</i> ? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

5 A 1.

AITKIN COUNTY SHERIFF DEPARTMENT LICENSED ESSENTIAL UNIT CONTRACT

~~2017 — 2018~~

2019 - 2020

AGREEMENT

By and Between

AITKIN COUNTY

and

**TEAMSTERS GENERAL LOCAL UNION NO.
346
(LICENSED ESSENTIAL UNIT)**

Duluth, Minnesota

**January 1, ~~2017~~2019 to December 31,
~~2018~~2020**

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AITKIN COUNTY SHERIFF DEPARTMENT LICENSED ESSENTIAL UNIT CONTRACT

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PREAMBLE

Aitkin County, hereinafter referred to as the "Employer" and the General Drivers, Dairy Employees, Warehousemen, Helpers and Inside Employees Local Union No. 346 of Duluth, Minnesota, affiliated with the International Brotherhood of Teamsters, Chauffeurs, Warehousemen and Helpers of America, representing employees in those classifications covered by this Agreement, hereinafter referred to as the "Union", agree to the following provisions covering wages, hours and working conditions during the period of this Agreement. This Agreement shall supersede and replace all previous agreements between the parties hereto.

TERMS AND RELATIONS

This Agreement is intended to secure proper employment terms and conditions of said Employer and to advance friendly relations between the Employer and the employees. Both the Employer and the employees agree to carry it out fairly.

CONDITIONS OF EMPLOYMENT

The Employer agrees that all conditions of employment relating to wages, hours of work, overtime differentials, vacations and other benefits shall be maintained at not less than the highest minimum standard in effect at the time of signing this Agreement, and the conditions of employment shall be improved wherever specific provisions for improvement are made elsewhere in this Agreement.

ARTICLE 1.

Section 1. RECOGNITION

Local Union No. 346, affiliated with the International Brotherhood of Teamsters, Chauffeurs, Warehousemen and Helpers of America, shall be recognized as the sole and exclusive collective bargaining agent for all essential licensed employees of the Aitkin County Sheriff's Department, Aitkin, Minnesota, whose service exceeds 67 working days in a calendar year or the lesser of 14 hours per week or 35% of the normal work week, excluding supervisory, confidential and non-licensed essential employees, as set forth in the Certification of Exclusive Representative, BMS Case No. 00-PCE-454, dated October 20, 1999, by the Minnesota Bureau of Mediation Services.

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Section 2. REPRESENTATION

The Union shall be the sole representative of all classifications of employees covered by this Agreement in collective bargaining with the Employer, and there shall be no discrimination against any employee because of non-union affiliation.

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Section 3. CHECK OFF

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The Employer agrees to deduct from the pay of all employees covered by this Agreement, dues and initiation fees of the Local Union having jurisdiction over such employees, and agrees to remit to said Local Union all such deductions. Where laws require written authorization by the employee, the same is to be furnished in the form required. No deduction shall be made which is prohibited by applicable law. Check-off procedures and timing shall be worked out locally. If there is no agreement, the matter shall be referred to the grievance procedure.

Section 4. UNION SECURITY

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~~All new regular employees shall become a member of the Local Union on or after the 91st day of their employment. When an employee does not wish to become a member of the Local Union, they shall make arrangements with the Local Union to pay a Fair Share Fee as provided for by legislation. Each employee in the bargaining unit covered by this Agreement and certification who fails to acquire and maintain membership in the exclusive representative Union shall, beginning on the 91st day following the beginning of such employment or the effective date of this Agreement whichever is later, pay to the Union each month a Fair Share Fee for services rendered by the exclusive representative. The required contribution shall in no instance exceed a pro rata share of the specific expenses incurred for services rendered by the representative in relationship to negotiations and administration of grievance procedures. The Employer, upon notification of the exclusive representative of such employees and of the amount of the Fair Share Fee, shall check off said fee each month from the earnings of the employee and transmit the same to the exclusive representative. Students who are employed on a temporary basis shall not be subject to the Fair Share clause.~~

(A) In recognition of the Union as the exclusive representative, the Employer shall deduct from the pay of all employees an amount sufficient to provide payment of initiation fees and dues established by the Union from the wages of all employees expressly authorizing, in writing, such a deduction. The Employer shall remit such deduction to the appropriate designated officers of the Union.

(B) The Union agrees to indemnify and hold the Employer harmless against any and all claims, suits, orders or judgments brought or issued against the Employer as a result of any action taken or not taken by the Employer under the provisions of this section.

Section 5. TIME OFF

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(A) The Employer agrees to grant reasonable and necessary time off, without discrimination or loss of seniority rights and without pay, to any employee designated by the Union to attend a labor convention or serve in any capacity or other Official Union business, provided one (1) week's written notice is given to the Sheriff by the Union, specifying length of time off. The Union agrees that in making its request for time off for Union activities, due consideration shall be given to the number of individuals affected in order that there shall be no disruption of the Employer's operations due to lack of available employees.

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AITKIN COUNTY SHERIFF DEPARTMENT LICENSED ESSENTIAL UNIT CONTRACT

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(B) The Employer will not pay any employee to come in on their scheduled time or day(s) off for negotiations, but when on-duty, the Employer will permit the Teamsters Negotiating Committee, comprised of up to two members of the bargaining unit, to appear at all negotiation meetings with the Employer without the loss of pay.

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ARTICLE 2.

Section 1. VESTED RIGHT OF MANAGEMENT

The right to employ, transfer, direct and discipline employees and the management of the property and equipment of Aitkin County is reserved and shall be vested exclusively in the County Board, including the sole authority of the County Board to define "cause" for management action. The County Board through authority vested by the Minnesota State Statutes shall have the right to determine how many individuals will be employed or retained together with the right to exercise full control and discipline in the proper conduct of its operation. The County Board shall have the sole right to contract for any work it chooses, and direct employees to perform such work wherever located in its jurisdiction. The County Board shall have the exclusive right to determine the hours of employment and the length of the work week and to make changes in the detail of the employment of the various employees from time to time as is deemed necessary for the efficient operation of the Sheriff's Department, and the Union and the members agree to cooperate with the County Board in all respects to promote the efficient operation of the Sheriff's Department. The Union will be notified by the County Board of any said changes or adjustments. The provisions of this Article are subject to the procedural rights of the employees as set forth in the other Articles contained in this Agreement.

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ARTICLE 3.

Section 1. EMPLOYMENT STATUS

(A) A regular employee is hereby defined as a person hired to fill a permanent full-time position.

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(B) A regular seasonal employee is hereby defined as a person on the active payroll only during the season in which the services are required.

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(C) A temporary employee is hereby defined as a person hired for a period of time not to exceed six (6) months and they shall be separated from the payroll at the end of such period. At the time of hiring, temporary employees will be notified that their employment is temporary and that they shall accrue no rights under this Agreement for such periods of time worked. Successive appointments to temporary positions will not be made unless mutually agreed to between the County and the Union.

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(D) A part-time employee is hereby defined as a person hired to do less than eight (8) hours work per day or less than five (5) days' work per week on a regular basis.

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ARTICLE 4.

Section 1. PROBATION

(A) All newly hired employees shall serve a one year probationary period of continuous service. During such probationary period they shall not accrue any seniority rights and shall be subject to dismissal for any reason without recourse to the grievance procedure. Upon completion of the one (1) year probationary period, the employee shall be granted seniority rights from the date of original hire.

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(B) During the first 90 days of the probationary period, the employee will not be entitled to any of the benefits provided by this Agreement, except Health Insurance which starts as per the plan specified in Article 20, and sick leave pursuant to Article 16. Upon satisfactory completion of the 90 day period, the employee shall be entitled to all of the benefits provided by this Agreement, except paid holidays, computed from their starting date of employment. Employees will receive only those paid holidays that occur following the completion of a 90 day period.

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ARTICLE 5.

Section 1. SENIORITY

(A) The seniority of all employees covered by the terms of this Agreement shall begin with the employee's starting date of employment as a regular employee, provided, however, that no time prior to discharge or quit shall be included. The employee's seniority shall not be diminished by temporary lay-off due to lack of work, shortage of funds or any other contingency beyond the control of either party to this Agreement.

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(B) The policy of seniority shall prevail to regular employees and seasonal employees.

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(C) The seniority list shall be posted and kept up-to-date annually by the Employer. A copy of the list shall be made available to the Secretary of Local No. 346. Said seniority list shall contain the name and starting date of each employee. Seasonal and part time employees shall be carried on the bottom of the list in proper sequence and the list shall so state that they are seasonal or part time.

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(D) No seasonal employee, part-time employee, or temporary employee shall exceed in seniority a regular employee who fills a full-time position.

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(E) Seniority shall terminate if:

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1. An employee quits.

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- 2. An employee is discharged for cause and is not reinstated.
- 3. An employee is absent because of a layoff for a period exceeding one (1) year, ~~period exceeding one (1) year.~~

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(F) Any employees accepting a supervisory employee who is elected (or appointed mid-term and then elected during the upcoming term of office) to the position outside of the bargaining unit contract covering deputies will be granted of Sheriff is entitled to a leave of absence and have their seniority frozen without pay for up to 10 years, with right of reinstatement as provided in MN Statute 3.088. The 10 year leave of absence starts on the date they accepted the neware elected (not appointed mid-term) to office. Their accrued vacation and severance pay (if eligible) will be paid out at the time they leave the position. Their covered by this Agreement and are first sworn in as Sheriff (appointed mid-term or elected) so a balance is not carried on the books.

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(G) Any employee who is appointed to the position of Undersheriff is entitled to a leave of absence without pay for up to 10 years and their accrued vacation, personal leave, and sick leave benefits shall will be carried forward with them to the supervisory unit.

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(H) In the event of a reduction in the work force or hours, the employee with the least seniority in the affected classification shall be laid off first. Employees on layoff status shall have the right to recall for a period of one (1) year from their date of layoff when a recall is initiated by the Employer. In the event of a recall employees will be recalled in the inverse order of layoff by classification. In the event of a layoff of a sergeant or investigator, the employee to be laid off may bump the least senior deputy, provided the employee to be laid off has previously held a deputy position in the bargaining unit and has more seniority than the least seniority deputy.

ARTICLE 6.

Section 1. SCHOOLING

All employees who are required to attend school shall be paid the straight time hourly rate for each day of attendance at school. It is further agreed that they shall be reimbursed for necessary and actual expenses in accordance with the established policy of the County of Aitkin on presentation of expense report with receipts. Any function which requires mandatory attendance shall have the hours counted toward computing weekly overtime.

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ARTICLE 7.

Section 1. SAFETY EQUIPMENT

No employee shall be required to drive a vehicle that does not comply with all state and city safety regulations. All vehicles shall be equipped with adequate heaters, defrosters and matting.

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Section 2. EXPENSES

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AITKIN COUNTY SHERIFF DEPARTMENT LICENSED ESSENTIAL UNIT CONTRACT

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All employees, when away from their homes overnight because of their duty, or outside the County, shall be reimbursed for food and lodging expenses during their absence in accordance with the established policy of the County of Aitkin on presentation of expense report with receipts.

Section 3. LOSS OR DAMAGE

Employees shall not be charged for loss or damage to equipment unless clear proof of negligence is shown. This Article is not to be construed as applying to charging for normal usage or wear and tear on equipment.

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ARTICLE 8.

Section 1. UNIFORMS

The County agrees to supply to all regular full-time employees, three (3) winter and three (3) summer uniforms. Replacements will be furnished when needed.

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ARTICLE 9.

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Section 1. MEDICAL EXAMINATIONS

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(A) Physical, mental or other examinations required by the Employer shall be promptly complied with by all employees, provided, however, the Employer shall pay for all such examinations. Examinations not to exceed one in any one year, unless the employee has suffered serious injury or illness during the year. Employees shall receive their regular compensation and shall not be deducted pay for time spent during an examination required by the Employer.

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(B) If the employee disagrees with the results of the medical examination required by the Employer, the employee may be examined by a doctor chosen by the employee or the Union. The Employer shall not be required to pay for said examination. The employee and the Union shall provide the Employer with a copy of the second opinion.

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(C) If the opinions of the Employer's and the employee's or Union's physician differ, the Employer may require the employee to submit to a third examination by a physician at the Brainerd Medical Center, at the expense of the Employer. The opinion of the third physician shall be binding. Employees shall receive their regular compensation and shall not be deducted pay for time spent during this third examination.

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ARTICLE 10.

Section 1. WEEKLY HOURS AND OVERTIME RATES

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(A) The Sheriff's Department maintains the facilities on a twenty-four (24) hour a day basis. The Employer shall establish work schedules for its employees and shall post the schedules for one (1) week.

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(B) In an 8 hour per day schedule: All hours over eight (8) hours per day and 40 hours per week shall be paid at one and one-half (1-1/2) times the rate of pay.

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(C) In a 10 hour per day schedule: All hours over ten (10) hours per day and 40 hours per week shall be paid at one and one-half (1-1/2) times the rate of pay.

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(D) If the needs of the service permit, all employees shall be allowed two (2) fifteen (15) minutes rest breaks in each eight (8) and ten (10) hour shift, at times determined by the work load.

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When a regular employee reports Section 2. COMP TIME

~~(A) At the discretion of the Sheriff, employees shall be permitted to work accrue compensatory time off hours in lieu of the overtime pay as set forth in Article 10.~~

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~~(B) Compensatory time shall accrue at the rate of one and one-half (1-1/2) hours for each overtime hour worked.~~

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~~2.(C) Employees must obtain prior approval from the Sheriff or the Sheriff's designee for accrual of compensatory time off in lieu of overtime pay.~~

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~~3.(D) Use of compensatory time is subject to the prior approval of the Sheriff or the Sheriff's designee and the needs of the Sheriff's Office.~~

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~~4.(E) It is agreed and understood that the use of compensatory time shall not result in overtime hours for any other employee of the Sheriff's Office.~~

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~~5.(F) The maximum compensatory time accrual shall be fifty (50) hours.~~

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~~6.(G) All accrued and unused compensatory time hours will be paid out at the end of each calendar year so as to not carry a balance forward into each subsequent year.~~

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~~accordance with the work schedule without having been previously notified not to report to work or if~~

Section 3. CALL-BACK PAY / CALL-OUT PAY

~~If any employees are called back to work after completing the scheduled work day, or are called out for work during scheduled time off, they shall receive the minimum of two (2) hours pay at time and one-half (1-1/2).~~

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Section 4. RESCUE ORGANIZATIONS

Rescue organizations under the control of the Sheriff (including the ATV Posse and similar organizations) may perform duties covered by this Agreement only in the case of an emergency or when all bargaining unit employees (except those on sick leave, workers compensation, vacation or temporary layoff) are engaged in work. An emergency is defined as a circumstance where additional persons are needed to seek to prevent death or serious bodily harm. "Rescue organizations under the control of the Sheriff" do not include search and rescue organizations from other jurisdictions, the civil air patrol, volunteer fire departments, or other similar rescue organizations, and said rescue organizations may be called at the discretion of the Sheriff. This section shall not be interpreted to prohibit the ATV Posse or similar organizations from providing crowd and traffic control at community events or assisting at the annual County fair.

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Section 5. COURT TIME

An employee who is scheduled to appear in court during the employee's scheduled off duty time shall receive a minimum of four (4) hours pay at the employee's regular base rate of pay, unless the court appearance is cancelled by 8:00 a.m. on prior to the date business day of the scheduled court appearance. This pay shall be used in computing overtime pay. An extension of or early report to a regularly scheduled shift for court appearance does not qualify the employee for the four (4) hour minimum.

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ARTICLE 11.

Section 1. PAY PERIOD

All employees covered by this Agreement shall be paid bi-weekly on Friday for work performed during the previous pay period. If a holiday falls on Friday, pay day will be the last workday before the holiday. Each employee shall be provided with a statement of gross earnings and an itemized statement of all deductions made for any purpose.

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ARTICLE 12.

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Section 1. PROMOTIONS

(A) In filling job vacancies or new positions preference shall be given to those employees oldest in point of service, provided, however, that the qualifications and physical fitness of the employees being considered for the job have to be relatively equal. In judging employee's qualifications for the job, the following factors shall be considered:

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1. Ability to perform related work.
2. Attitude.
3. Aptitude.
4. Versatility.
5. Efficiency.
6. Previous work record.
7. Attendance.

Where qualifications and ability are equal, then seniority shall prevail.

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(B) All job vacancies or new positions shall be posted on the bulletin board in tranet for a period of five (5) weekdays (Monday through Friday) so that the interested employees may have an opportunity to apply. Such notice shall state the requirements of the job. Employees shall apply for the vacancy or new position in writing, and only those applicants who meet the requirements shall be considered.

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(C) The successful applicant shall have a ninety (90) calendar day trial period in which to demonstrate his or her ability to perform the job. During the trial period, either the employee or the County may request that the employee return to their previous position and rate of pay per the collective bargaining agreement without loss of seniority.

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(D) The Employer may make immediate temporary assignments to fill any vacancy or new position while the job posting procedures are being carried out. If there is a dispute involving the provisions of this Article it shall be referred to the grievance procedure of this Agreement for resolution.

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ARTICLE 13.

Section 1. LEAVE OF ABSENCE

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(A) **Family and Medical Leave** - Eligible employees will be granted FMLA in accordance with legal mandates and County policy.

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(B) **Leave of Absence** - Any employee desiring a leave of absence from his or her employment shall secure written permission from the Sheriff. The maximum leave of absence shall be two (2) thirty (30) day periods and may be extended for like periods upon approval of the County Administrator. During the period of absence, the employee shall not engage in gainful employment without prior written approval of the County Administrator. Failure to comply with this provision shall result in the complete loss of seniority rights. The employee must make suitable arrangements for continuation of health and welfare and pension payments before the leave may be approved by the Employer. The employee will provide written notice to the Union of all leaves of absence approved pursuant to this paragraph.

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(C) **Temporary Lay-Off** - A temporary lay-off is defined as a lay-off lasting not more than one (1) year. After such period, the employee shall be considered terminated.

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(D) **Recall** - Recall of an employee shall be provided for in the following manner. Initially, the County shall attempt to locate the employee by telephone. If that attempt is unsuccessful, the Employer shall post a certified or registered letter to the employee's last known address. If the employee fails to respond to said letter within a five (5) working day period from the date of receipt of the signed, requested "Return Receipt" or notification from the Post Office that said notice is undeliverable, the employee shall be considered terminated.

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ARTICLE 14.

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Section 1. HOLIDAYS

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(A) All regular full-time employees shall be entitled to the following ~~paid eight~~ holidays (8)-hour holidays: unless noted otherwise below:

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New Year's Day	_____ Labor Day
Presidents Day	_____ Veteran's Day
Martin Luther King Day	_____ Thanksgiving Day
Good Friday	_____ Friday after Thanksgiving Day
Memorial Day	_____ Christmas Eve 4 hours if the day falls on a Monday through Thursday
Fourth of July	_____ Christmas Day
	Fourth of July

(B) When an employee is required to work on any of these holidays, they shall be paid at the rate of time and one-half (1-1/2) in addition to their regular holiday pay.

(C) When an employee does not work on any of the above-named holidays, the holiday shall, nevertheless, count as eight (8) hours work for the purpose of computing overtime for hours worked in excess of forty (40) in any such week. Employees may elect to use their accrued and unused vacation or personal leave, up to the number of hours in each employee's regularly scheduled shift, to complete a holiday.

(D) For the purpose of overtime pay, holidays shall be celebrated on the day on which the holiday falls. Employees may use accrued vacation or comp time at the employee's option, up to the employee's normal scheduled hours.

ARTICLE 15.

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Section 1. VACATIONS

(A) All regular full-time employees shall be granted vacation as follows:

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<u>Completed Years of Service</u>	<u>Working Hours Employee May Earn as Vacation Per Year</u>
0 - 3	96
3 - 5	120
5 - 10	144
10 -15	168
15+	192

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(B) The number of hours equivalent to the employee's scheduled shift will be deducted for each day of vacation used.

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(C) For the purposes of administering an employee's vacation time earned, the accumulated time will be shown in hours earned on the employees pay stub. An employee may accumulate vacation hours up to a maximum of 280 hours. Vacation hours over the 280 hours maximum will be forfeited as accumulated on the monthly rate until such time as the employee is below the 280 hour maximum.

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(D) Employees who have taken at least 80 hours of vacation during in the calendar-year previous twelve-month period may elect to take straight time pay in lieu of a maximum of 80 hours of earned vacation once in December any calendar year. Such vacation will not be counted as hours worked for the purpose of computing overtime. (See also 2019-2020 MOA attached.)

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(E) When an employee is not working because of illness or injury and has exhausted accumulated sick leave, they will be permitted to draw earned vacation pay.

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(F) Upon termination of employment for any cause, regular employees shall be paid for any accumulated vacation credits, including prorated payments for periods of less than one (1) year. See also Article 16, Section 3, MSRS HCSP.

(G) Probationary employees can use vacation after 6 months of employment.

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ARTICLE 16.

SICK LEAVE:

Section 1. Sick Leave

(A) Full-time (probationary and non-probationary) employees shall be entitled to eight (8) hours of sick leave with pay for each month of continuous employment. Unused sick leave may be accumulated up to a maximum of nine hundred sixty (960) hours. Employees begin earning sick leave as of the day of employment and may use sick leave during the probationary period.

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(B) Accrued sick leave may be used when an employee cannot perform work duties due to but not limited to the following: personal illness or injury; necessity for medical or dental treatment or examination, where such treatment cannot be scheduled outside of working hours; emergency, illness or injury of the employee's immediate family member which requires the employee's attendance and care; quarantine directed by a medical

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physician; disability; pre and postnatal care. For the purpose of this paragraph, immediate family is defined as; child, step child, adult child, spouse, sibling, parent, grandparent, or step parent.

(C) Employees must notify the employee's supervisor or sick leave usage prior to employee's starting time, unless an emergency prevents the employee from doing so. The Sheriff at his/her discretion may require a doctor's certificate showing the nature of an injury or illness.

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Section 2. Severance Pay

(A) All regular employees of Aitkin County who were hired on or before April 1, 2008, after completion of ten (10) years continuous service, shall be entitled to severance pay upon retirement, death, layoff, or resignation. An employee must be laid off for more than one year before being entitled to severance pay. The requirement of ten (10) years continuous service is waived as to any payment of severance pay due to death or retirement pursuant to a bona fide retirement plan. Such severance pay shall be allowed as follows:

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Retirement pursuant to a bona fide retirement plan or death.	100% of unused sick leave
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Retirement, resignation, or a voluntary quit with a 40 day maximum	50% of all unused sick leave
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(B) Upon layoff for more than one year, retirement, or resignation, the severance benefit will be paid to the eligible employee. In the event of death, the severance pay shall be paid to the employee's estate. The severance pay benefit is eliminated for all employees hired after April 1, 2008.

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Section 3. MSRS HCSP

For employees who have met age and service requirements necessary to receive an annuity from PERA or who are receiving a disability benefit from PERA, the County will deposit 100% of the employee's severance pay and accrued but unused vacation into a MSRS HCSP account upon retirement or resignation in good standing.

ARTICLE 17.

Section 1. PERSONAL LEAVE

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~~Effective January 1, 2017, a regular full-time employee shall be granted three (3) days (24 hours) personal leave each year, not to be accumulative. Employees may elect to use their accrued and unused vacation, up to the number of hours in each employee's regularly scheduled shift, to complete a personal leave day. Personal leave days shall be granted on a pro-rated basis for employees working a portion of the calendar year.~~

(A) Effective January 1, 2018, full-time (probationary and non-probationary) employees shall be granted twelve (12) hours of personal leave on or about January 1 and July 1, and may accumulate up to 24 hours of personal leave at any given time. Personal leave is not paid out upon termination of employment or death. Employees may elect to use their accrued and unused vacation, up to the number of hours in each employee's regularly scheduled shift, to complete a personal leave day.

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(B) Part-time (probationary and non-probationary) employees shall be entitled to personal leave on a pro-rated basis. Seasonal and temporary employees are not entitled to personal leave with pay.

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ARTICLE 18.

FUNERAL Section 1. BEREAVEMENT LEAVE

(A) When a death occurs in a regular full-time employee's immediate family, the employee may take up to 24 hours off with pay to attend the funeral or make funeral arrangements over the course of up to three (3) days. i.e. 3 eight-hour days or 2.4 ten-hour days or 2 twelve-hour days. Employees may elect to use their accrued and unused sick leave, up to the number of hours in each employee's regularly scheduled shift, to complete a funeral bereavement leave day. The County may require verification of the need for the leave. For purposes of this Article, immediate family members are defined as an employee's husband, wife, son, daughter, father, mother, sister, brotherspouse, life partner, child, step child, parent, step parent, sibling, step sibling, father-in-law, mother-in-law, grandmother, grandfatherdaughter-in-law, son-in-law, sister-in-law, brother-in-law, grandparent, and grandchildrengrandchild.

(B) In cases requiring extensive travel time, the employee may be granted up to an additional 16 hours off with pay over the course of up to two (2) days, subject to approval of the Sheriff. Extensive travel time is defined as travel distance greater than 250 miles, one way.

(C) Additional time, if needed, may be allowed by the County Sheriff, but such additional time in excess of 40 hours off with pay, over the course of up to five (5) days as indicated above, shall be charged against the employee's sick leave.

(D) *As an example, the general intent is as follows: If the employee is working 12 hour shifts and needs two days off, they would be paid for 24 hours funeral bereavement leave -- or if they are working 10 hour shifts and need two days off, they would be paid for 20 hours funeral bereavement leave -- or if they are working 8 hour shifts and need two days off, they would be paid for 16 hours funeral bereavement leave -- or if they are working 12 hour shifts and need 3 days off and there's no extensive travel time, they would be paid for 24 hours funeral bereavement leave and can elect to use 12 hours from their sick leave bank for the third day -- or if they are working 10 hour shifts and need three days off and there's no extensive travel time, they would be paid for 24 hours funeral bereavement leave and can elect to use 6 hours from their sick leave bank to complete the third day and it is understood that in most cases the County is not likely to schedule an employee to return for a partial shift on the last day.*

ARTICLE 19.

Section 1. RETIREMENT

Retirement benefits, specifically PFERA and PERA, will be provided to each employee covered by this Agreement as required by state statute.

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ARTICLE 20.

INSURANCE AND BONDS

Section 1. GROUP HEALTH INSURANCE

~~Section A Effective January 1, 2017 - March 31, 2017~~

(A) Regular full-time employees and their dependents shall be provided with group insurance through the Teamsters ~~Local 346~~ Joint Council 32 Health Fund, ~~Benefit Plan E, and effective July/January 1, 2000, Benefit Plan G - 2019.~~ The Employer's contribution toward the total premium for group insurance shall be as follows:

Effective January 1, ~~2017~~ 2019, \$~~1,000~~ 160.00 per month flat dollar contribution.

~~Effective January 1, 2020, \$1,180.00 per month flat dollar contribution.~~

In no event will the Employer's contribution exceed the actual cost of the coverage. Any additional amount due shall be paid by the employee. ~~Notwithstanding anything herein contained, it is agreed that in the event the County is delinquent in the payment of its contribution to the Health and Welfare Program in effect for the employees covered under this contract, the Local Union shall have the right to take such legal action as they deem necessary until such delinquent payments are made. It is further agreed that in the event that action is taken, the County shall be responsible to the employees for losses resulting therefrom.~~

(B) Coverage starts on the first of the month following date of hire.

(C) Part-time employees who work less than 30 hours per week on average are not eligible for health insurance benefits.

(D) In the event the health insurance provisions of this Agreement fail to meet the requirements of the Affordable Care Act and its related regulations or cause the Employer to be subject to a penalty, tax or fine, the Union and the Employer will meet immediately to bargain over alternative provisions so as to comply with the Act and avoid any penalties, taxes or fines for the Employer.

~~This Section A becomes void on March 31, 2017, end of day.~~

Section B Effective April 1, 2017:

The Employer agrees to offer a Group Health Insurance plan equivalent to existing coverage, subject to the provisions of this Article and limitations, benefit and conditions established by the contract with the insurance carrier. ~~The aggregate value of benefits provided by the group health insurance contract for employees covered by this collective bargaining agreement shall~~

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~~not be reduced, unless the employer and union agree to a reduction in benefits.~~

~~In the event the health insurance provisions of this Agreement fail to meet the requirements of the Affordable Care Act and its related regulations or cause the Employer to be subject to a penalty, tax or fine, the Union and the Employer will meet immediately to bargain over alternative provisions so as to comply with the Act and avoid any penalties, taxes or fines for the Employer.~~

~~The Employer shall contribute on behalf of eligible permanent and probationary employees working thirty (30) or more hours per week as follows:~~

HSA Compatible Plan	Employer's Share of the Premium per month	Employee's Share of the Premium per month
Single	\$502.48 per month for 2017. To be determined for 2018.	\$0/month for 2017. \$0/month for 2018.
Single + 1	\$1,005.24 per month for 2017. To be determined for 2018.	\$150.00/month for 2017. \$150.00/month for 2018.
Family	\$1,142.82 per month for 2017. To be determined for 2018.	\$300.00/month for 2017. \$300.00/month for 2018.

~~The Employer's contribution shall not exceed the cost of the premium.~~

~~2. The employer may offer a waiver plan by county policy.~~

~~The employee may "buy-up" to available higher cost plans by paying the premium difference. However, note, there is no employer HSA contribution offered on the higher cost plans.~~

~~Effective April 1, 2017, the Employer shall make a contribution to each eligible employee's HSA account, pro-rated by pay period [over 24 pay periods per calendar year], as follows:~~

Single	\$2,260 per year, pro-rated by pay period
Single + 1	\$3,260 per year, pro-rated by pay period
Family	\$3,260 per year, pro-rated by pay period

~~Eligible employees will receive a pro-rated HSA contribution for all pay periods in which the employee is in a compensated payroll status or on FMLA.~~

~~The Employer shall be obligated to make only one (1) HSA account contribution on behalf of an employee. Therefore, if the employee is enrolled as a dependent of another employee for whom the Employer has made a family coverage contribution, the Employer is not obligated to make a separate single coverage contribution on behalf of the employee.~~

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~~{File note: the pro-rated HSA amount for 4/1/2017 - 12/31/2017 is \$1695 for Single, \$2445 for Single+1 or Family.}~~

LIABILITY INSURANCE

The County of Aitkin agrees to furnish, at no cost to the employee, liability insurance to protect officers in amounts equal to the ~~county's~~ county's statutory liability for claims where the county has a duty of indemnification pursuant to Minnesota Statute Section 466.07.

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Section 3. LIFE INSURANCE

The Employer agrees to provide and pay for a life insurance policy of ~~\$4525,000~~ \$4525,000 for all regular employees and to provide life insurance coverage in the amount of ~~\$1015,000~~ \$1015,000 for their spouses and dependents up to age 26, subject to carrier restrictions.

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Section 4. LONG-TERM DISABILITY INSURANCE AND OTHER VOLUNTARY BENEFITS

(A) The Employer shall provide Long Term Disability Insurance reimbursement for full-time permanent employees in accordance with the Personnel Policy. Part-time employees are not eligible for LTD.

(B) Full-time permanent employees shall have the option to purchase other voluntary benefits as offered by the Employer at the employee's cost in accordance with the terms of the policy between the Employer and insurance carrier.

Section 4. BONDS AND PREMIUMS

(A) Should the Employer require any employee to give bond, cash bond shall not be compulsory, and any standard premium involved shall be paid by the Employer.

(B) The primary obligation to procure the bond shall be on the Employer. If the Employer cannot arrange for a bond within ninety (90) days, he must so notify the employee in writing. Failure to so notify shall relieve the employee of the bonding requirement.

(C) If the proper notice is given, the employee shall be allowed thirty (30) days from the date of such notice to make his/her bonding requirements. Standard premiums only on said bond to be paid by the Employer. The standard premium shall be that premium paid by the Employer for bonds applicable to all other of its employees in similar classifications. Any excess premium to be paid by the employee.

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Section 5. LIFE LOCK INSURANCE POLICY

Due to pending pipeline activities, the employer will provide from 1/1/2019 through 12/31/2020 Life Lock Benefit Elite Premium for the employee at \$11.99/month. Any excess premium shall be paid by the employee.

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ARTICLE 21.

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Section 1. INDIVIDUAL AGREEMENT

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The Employer agrees not to enter into any contract or agreement with any employees, individually or collectively, which in any way conflicts with the terms and provisions of this Agreement.

Section 2. JOB STEWARD

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Aitkin County and the Aitkin County Sheriff recognize the right of the Union to designate Job Stewards to handle such Union business as may from time to time be delegated to the Job Stewards by the Union. The Employer shall be notified in writing of the names of the employees designated as Job Stewards.

ARTICLE 22.

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Section 1. GRIEVANCE PROCEDURE

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2322.1 Definition of a Grievance

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A grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this Agreement.

2322.2 Union Representatives

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The Employer will recognize representatives designated by the Union as the grievance representatives of the bargaining unit having the duties and responsibilities established by this Article. The Union shall notify the Employer in writing of the names of such Union representatives and of their successors when so designated.

2322.3 Processing of a Grievance

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It is recognized and accepted by the Union and the Employer that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of the employees and shall therefore be accomplished during the normal working hours only when consistent with such employee duties and responsibilities. The aggrieved employee and a Union representative shall be allowed a reasonable amount of time without loss of pay when a grievance is investigated and presented to the Employer during normal working hours provided that the employee and the Union representative have notified and received the approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work programs of the Employer.

2322.4 Procedure

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Grievances, as defined by Article 22 shall be resolved in conformance with the following procedure:

Step 1. An employee claiming a violation concerning the interpretation or application of this Agreement shall, within twenty-one (21) calendar days after such alleged violation has occurred, present such grievance to the Employee's supervisor as designated by the Employer (Sheriff). The Employer-designated representative will discuss and give an answer to such Step 1 grievance within ten (10) calendar days after receipt. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the Agreement allegedly violated, the remedy requested, and shall be appealed to Step 2 within ten (10) calendar days after the Employer-designated representative's final answer in Step 1. Any grievance not appealed in writing shall be considered waived.

Step 2. If appealed, the written grievance shall be presented by the Union and discussed with the Employer-designated Step 2 representative (Human Resources Manager). The Employer designated representative shall give the Union the Employer's answer in writing within ten (10) calendar days after receipt of such Step 2 grievance. A grievance not resolved in Step 2 may be appealed to Step 3 within ten (10) calendar days following the Employer-designated representative's final answer in Step 2. Any grievance not appealed in writing shall be considered waived.

Step 3. If appealed, the written grievance shall be presented by the Union and discussed with the Employer-designated Step 3 representative (County Administrator). The Employer designated representative shall give the Union the Employer's answer in writing within ten (10) calendar days after receipt of such Step 3 grievance. A grievance not resolved in Step 3 may be appealed to Step 4 within ten (10) calendar days following the Employer-designated representative's final answer in Step 3. Any grievance not appealed in writing shall be considered waived.

Step 4. A grievance unresolved in Step 3 and appealed to Step 4 by the Union shall be submitted to arbitration subject to the provisions of the Public Employment Labor Relations Act of 1971 as amended. The selection of an arbitrator shall be made in accordance with the "Rules Governing the Arbitration of Grievances" as established by the Bureau of Mediation Services.

2322.5 Arbitrator's Authority

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A. The arbitrator shall have no right to amend, modify, nullify, ignore, or add to or subtract from the terms and conditions of this Agreement. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the Employer and the Union, and shall have no authority to make a decision on any other issue not so submitted.

B. The arbitrator shall be without power to make decisions contrary to, or inconsistent with, or modifying or varying in any way the application of laws, rules, or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) calendar days following close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding on both the Employer and the Union and shall be based solely on the arbitrator's interpretation or application of the express terms of this Agreement and to the facts of the grievance presented.

C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the Employer and the Union. Each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

2322.6 Waiver

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If a grievance is not presented within the time limits set forth above, it shall be considered "waived". If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the Employer's last answer. If the Employer does not answer a grievance or an appeal thereof within the specified time limits, the Union may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual agreement of the Employer and the Union in each step.

2322.7 Choice of Remedy

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If, as a result of the written Employer response in Step 3, the grievance remains unresolved, and if the grievance involves the suspension, demotion, or discharge of an employee who has completed the required probationary period, the grievance may be appealed either to Step 4 of Article 22 or to another procedure such as Veterans Preference. If appealed to any procedure other than Step 4, the grievance shall not be subject to the arbitration procedure provided in Step 4. The aggrieved employee shall indicate in writing which procedure is to be used – Step 4 of this grievance procedure, or an alternative procedure. The election set forth above shall not apply to claims subject to the jurisdiction of the United States Equal Employment Opportunity Commissioner unless allowed by law.

2322.8 Postmark

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A grievance shall be considered to have been presented within the time limits set forth in this Article if it is postmarked within the time limits specified. The Employer's written response to a grievance shall be considered to have been made within the time limits set forth in this Article if it is postmarked within the time limits specified.

ARTICLE 23.

SUSPENSION

~~An employee may be temporarily suspended for just cause after the investigation. The employee shall be notified of the reason for the suspension seven (7) calendar days prior to the date of suspension except in emergency. If the employee believes that the suspension is without just cause, or that the period of suspension is unwarranted, the employee shall have the right to appeal by invoking the normal grievance procedure within twenty-one (21) calendar days of the date of suspension. If it is determined without just cause, the employee shall be reinstated immediately and shall receive full pay lost as the result of the suspension.~~

Section 1. DISCIPLINE

~~(A) Disciplinary action, including oral reprimand, written reprimand, suspension without pay, demotion, or discharge, may be imposed upon an employee for just cause. Any disciplinary action imposed may be processed as a grievance through the grievance procedure outlined in Article 22. Oral reprimands may not be processed beyond Step 3 of the grievance procedure.~~

(B) Employees have a right to make a clear request for union representation before or during an investigatory interview if the discussion could in any way lead to their being disciplined or terminated.

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ARTICLE 24.

Section 1. DISCHARGE AND LOUDERMILL HEARING

(A) This Article 24 shall pertain to discharge cases only.

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(B) An employee who has completed the required probationary period shall be discharged only for just cause after an investigation. An action to discharge an employee shall be taken by the appointing authority only after a meeting Loudermill Hearing has been held between the designated Union representative and employee, and the County Administrator ~~or a subcommittee thereof or the County Board's designee~~. The employee and the Union shall be given written notice of the charges against the employee and of the meeting Loudermill Hearing date and time at least ten (10) calendar days prior to the meeting. The Union and the employee shall be present at the meeting, and the Union shall present information relevant to the proposed discharge and may present witnesses and evidence. ~~The Employer~~ The Sheriff and/or Human Resources Director shall have the right to present information, witnesses and evidence at the meeting. This meeting shall be in lieu of Steps 1 and 2 of the Grievance Procedure set forth in Article 22 of this Agreement.

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(C) In the event the appointing authority proceeds to discharge, then a grievance relating to discharge shall be filed at Step 3 of the Grievance Procedure within fourteen (14) calendar days of the date of the discharge action.

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~~2017 - 2018~~

2019 - 2020

ARTICLE 25.

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WAGES

Section 1. WAGES

(A) Effective January 1, ~~2017~~2019, employees covered by this Agreement shall be paid in accordance with Appendix A.

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~~1/1/2017 - 3.0%~~2019 ~~One-half percent (1/2%)~~ general adjustment, ~~noplus one~~ step increase ~~for eligible employees.~~

~~1/1/2017 One-time Lump Sum payment, See Appendix B~~

In no event shall an employee's wage be adjusted to exceed the maximum of the appropriate salary range.

(B) Effective January 1, ~~2018~~2020, employees covered by this Agreement shall be paid in accordance with Appendix A.

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~~1/1/2018 - 02020 1%~~ general adjustment. ~~Employees whose wage is below the maximum of the appropriate wage schedule will advance to the next, plus one step on January 1, 2018~~increase for eligible employees.

~~1/1/2018 One-time Lump Sum payment, See Appendix B~~

In no event shall an employee's wage be adjusted to exceed the maximum of the appropriate salary range.

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(C) All employees shall remain at their rate of pay at the expiration date of this Agreement until a new Agreement is executed by the parties.

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Section 2. Shift Differential

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~~Effective January 1, 2019~~Shift Differential ~~Effective January 1, 2017 employees will receive shift differential of \$0.68 per hour for hours worked from 6:00 p.m. to 6:00 a.m.~~

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~~Effective February 22, 2017,~~ employees will receive shift differential of \$0.80 per hour for hours worked from 6:00 p.m. to 6:00 a.m.

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~~Effective January 1, 2018,~~ employees will receive shift differential of \$0.80 per hour for hours worked from 6:00 p.m. to 6:00 a.m.

~~2017 — 2018~~

2019 — 2020

Section 3.

Employees who terminate employment prior to the date of County Board approval of this Agreement shall not be eligible for retroactive wage adjustments.

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Section 4.

(A) An employee who is promoted to a higher paid classification would be placed on the step that results in at least a \$0.25 per hour increase. Thereafter, the employee would receive step increases as provided for by the Agreement.

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(B) An employee who posts for a job at a lower classification pay rate or who exercises seniority preference into a lower classification would move to the lower classification at the same longevity step as their previous position.

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(C) An employee whose job classification is upgraded will be placed on the step in the new pay range that results in at least a \$0.75 per hour increase.

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ARTICLE 26.

Section 1. SAVINGS AND SEPARABILITY CLAUSE

(A) If any Articles or Sections of this Agreement or any riders thereto should be held invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any Article or Section should be restrained by such tribunal pending a final determination as to its validity, the remainder of this contract and any rider thereto, or the application of such Article or Section to persons or circumstances other than those to which it had been held invalid or to which compliance with or enforcement of has been restrained, shall not be affected thereby.

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(B) In the event that any Article or Section of this Agreement is held invalid or enforcement of or compliance with which has been restrained, as set forth, the parties affected thereby shall enter into immediate collective bargaining negotiations, upon the request of the Union or the County, for the purpose of arriving at a mutually satisfactory replacement, pertaining to the same subject matter for such Article or Section during the period of invalidity or restraint.

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AITKIN COUNTY SHERIFF DEPARTMENT LICENSED ESSENTIAL UNIT CONTRACT

~~2017 - 2018~~

2019 - 2020

ARTICLE 27.

Section 1. EXPIRATION

The period of this Agreement shall be from the 1st day of January ~~2017~~2019 until the 31st day of December, ~~2018~~2020, and shall continue in full force and effect from year to year thereafter, unless written notice of intention to terminate or modify this Agreement is given by either party to the other party sixty (60) days prior to the date of expiration or any anniversary thereof. Such notice may be delivered personally or by certified mail and if by mail, the notice must be received sixty (60) days prior to the expiration or anniversary date thereof. If the notice is to terminate, this Agreement shall then terminate on the anniversary date next following. If the notice is to change or modify, such notice shall specify the changes or modifications demanded.

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IN WITNESS WHEREOF, we have hereunto set our hands and seals this ~~28th~~13th day of ~~February, 2017~~November, 2018.

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Secretary/Treasurer, Local No. 346

Chairperson,
Aitkin County Board of Commissioners

President, Local No. 346

~~Interim~~ County Administrator

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Business Agent

Human Resources Director

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AITKIN COUNTY SHERIFF DEPARTMENT LICENSED ESSENTIAL UNIT CONTRACT

~~2017 - 2018~~
2019 - 2020

Memorandum of Agreement (~~Comp Time~~).

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~~This Memorandum of Agreement is entered into between Aitkin County (hereafter "County") and the Teamsters General Local Union No. 346 (hereafter "Union").~~

~~WHEREAS, the County and the Union are parties to a collective bargaining agreement negotiated pursuant to the Public Employment Labor Relations Act; and~~

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PIPELINE ACTIVITIES

~~This Memorandum of Agreement is entered into between Aitkin County (hereafter "County") and the Teamsters General Local Union No. 346 (hereafter "Union").~~

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~~WHEREAS, the County and the Union are parties to a collective bargaining agreement negotiated pursuant to the Public Employment Labor Relations Act; and~~

~~WHEREAS, during negotiations for the 2017-20182019-2020 collective bargaining agreement, the parties agreed to provide compensatory time off, on a trial basis, for the duration of the 2017-2018 agreement discussed pipeline activities.~~

NOW, THEREFORE, the parties agree as follows:

~~7- At the discretion of the Sheriff, employees shall be permitted to accrue compensatory time off hours in lieu of the overtime pay set forth in Article 10 of the collective bargaining agreement. Compensatory time shall accrue at the rate of one and one-half (1-1/2) hours for each overtime hour worked;~~

~~8-(H) Employees must obtain prior approval from the Sheriff or the Sheriff's designee for accrual of compensatory time off in lieu of overtime pay.~~

~~9-(I) Use of compensatory time is subject to the prior approval of the Sheriff or the Sheriff's designee and the needs of the Sheriff's Office.~~

~~10-(J) It is agreed and understood that the use of compensatory time shall not result in overtime hours for any other employee of the Sheriff's Office.~~

~~11-(K) The maximum compensatory time accrual shall be fifty (50) hours.~~

~~12-(L) All accrued and unused compensatory time hours will be paid out at the end of each calendar year so as to not carry a balance forward into each subsequent year.~~

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1. The employer is willing to create a Teamsters Workgroup that can meet upon the union's request for dialogue related to safety issues surrounding pipeline activities.
2. Related to vacation sellback in Article 15, if management prohibits use of accrued vacation, the Employer will consider a MOA to temporarily remove the requirement to use at least 80 hours of vacation in the previous twelve-month period during the term of this 2019-2020 contract. [The parties discussed that this is not intended to allow banking time for pay out. Employees are expected to regularly use their accrued time off throughout the calendar year; the intent of this temporary exception is to allow some

AITKIN COUNTY SHERIFF DEPARTMENT LICENSED ESSENTIAL UNIT CONTRACT
~~2017 - 2018~~
2019 - 2020

flexibility if management prohibits use of accrued vacation. i.e. during the pipeline project, for example]

13. This Memorandum of Agreement will ~~be in effect the date of County Board approval of the 2017-2018 collective bargaining agreement, and it shall sunset on December 31, 2018 and shall be of no effect thereafter.~~
- 14.3. ~~This Memorandum of Agreement~~2020, and constitutes the complete and total agreement of the parties regarding this matter.

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IN WITNESS WHEREOF, the parties have caused this Memorandum of Agreement to be executed this ~~28th~~13th day of ~~February, 2017.~~ November, 2018.

FOR LOCAL NO. 346:

FOR COUNTY OF AITKIN:

Secretary/Treasurer, Local No. 346

Chairperson,
Aitkin County Board of Commissioners

President, Local No. 346

Interim County Administrator

Business Agent

Human Resources Director

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~~2017 — 2018~~
2019 - 2020

Memorandum of Agreement (Permanent Part-time Employees)

This Memorandum of Agreement is entered into between Aitkin County (hereafter "County") and the Teamsters General Local Union No. 346 (hereafter "Union").

WHEREAS, the County and the Union are parties to a collective bargaining agreement negotiated pursuant to the Public Employment Labor Relations Act; and

WHEREAS, during negotiations for the ~~2017-2019-2020~~ collective bargaining agreement, the parties agreed to meet to negotiate language concerning permanent part-time employees if the County decides to hire permanent part-time employees starting in calendar year ~~2017-2019 or 2020~~.

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NOW, THEREFORE, the parties agree as follows:

1. If the County decides to hire permanent part-time employees, the parties will meet to negotiate language concerning part-time employees.
- ~~2-4~~ This Memorandum of Agreement will be in effect the date of County Board approval of the ~~2017-2019-2020~~ bargaining agreement.
- ~~3-5~~ This Memorandum of Agreement constitutes the complete and total agreement of the parties regarding this matter.

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IN WITNESS WHEREOF, the parties have caused this Memorandum of Agreement to be executed this ~~28th~~^{13th} day of ~~February, 2017~~^{November, 2018}.

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FOR LOCAL NO. 346:

FOR COUNTY OF AITKIN:

Secretary/Treasurer, Local No. 346

Chairperson,
Aitkin County Board of Commissioners

President, Local No. 346

~~Interim~~ County Administrator

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Business Agent

Human Resources Director

~~2017 - 2018~~
2019 - 2020

Memorandum of Agreement (8 Hours Personal Leave EARLY RETIREMENT INCENTIVE)

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This Memorandum of Agreement is entered into between Aitkin County (hereafter "County") and the Teamsters General Local Union No. 346 (hereafter "Union").

WHEREAS, the County and the Union are parties to a collective bargaining agreement negotiated pursuant to the Public Employment Labor Relations Act; and

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~~This Memorandum of Agreement is entered into between Aitkin County (hereafter "County") and the Teamsters General Local Union No. 346 (hereafter "Union").~~

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~~WHEREAS, the County and the Union are parties to a collective bargaining agreement negotiated pursuant to the Public Employment Labor Relations Act; and~~

WHEREAS, during negotiations for the ~~2017-2018~~2019-2020 collective bargaining agreement, the union expressed interest in adding Christmas Eve as a holiday PARTIES DISCUSSED EARLY RETIREMENT INCENTIVES; and

WHEREAS, the employer plans to incorporate an early retirement incentive provision into the Aitkin County Personnel Policy manual in maintaining open facilities on Christmas Eve and is not interested in adding Christmas Eve as a holiday; and January 2019,

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WHEREAS, in the spirit of compromise with the expedited settlement, the parties agreed that one-time, on December 24, 2018, 8 hours of personal leave would be provided to active (probationary and non-probationary) full-time employees.

NOW, THEREFORE, the parties agree as follows:

- ~~1. The parties agree these 8 hours of personal leave granted on December 24, 2018, will be administered in accordance with the existing Personal Leave Article (Article 17) and that prior supervisory approval is required.~~
- ~~2. The parties agree these personal leave hours will not be stacked in any way to generate overtime pay.~~
1. Employees of this bargaining unit who meet the criteria defined in the Aitkin County Personnel Policy for participation in the early retirement incentive in 2019, 2020, and 2021 will have the opportunity to participate.
3. This Memorandum of Agreement constitutes the complete and total agreement of the parties regarding this matter.

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IN WITNESS WHEREOF, the parties have caused this Memorandum of Agreement to be

AITKIN COUNTY SHERIFF DEPARTMENT LICENSED ESSENTIAL UNIT CONTRACT
2017 — 2018
2019 - 2020

executed this ~~28th~~13th day of February, 2017 ~~November, 2018,~~

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FOR LOCAL NO. 346:

FOR COUNTY OF AITKIN:

Secretary/Treasurer, Local No. 346

Chairperson,
Aitkin County Board of Commissioners

President, Local No. 346

Interim County Administrator

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Business Agent

Human Resources Director

AITKIN COUNTY SHERIFF DEPARTMENT LICENSED ESSENTIAL UNIT CONTRACT

2017 - 2018

2019 - 2020

**APPENDIX A
WAGE SCHEDULES**

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2017 3% general adjustment, no steps, effective 1/1/2017															
Grade	Minimum/A	B	C	D	E	F	G	H	I	J	K	L	M	N	Maximum/O
20	\$ 41.87	\$43.11	\$44.38	\$45.69	\$47.04	\$48.43	\$49.86	\$51.34	\$52.86	\$54.43	\$56.04	\$57.70	\$59.41	\$61.17	\$ 62.47
19	\$ 40.32	\$41.51	\$42.74	\$44.00	\$45.30	\$46.64	\$48.02	\$49.44	\$50.90	\$52.41	\$53.96	\$55.56	\$57.21	\$58.90	\$ 60.15
18	\$ 38.78	\$39.92	\$41.10	\$42.31	\$43.56	\$44.85	\$46.17	\$47.54	\$48.95	\$50.39	\$51.89	\$53.42	\$55.01	\$56.64	\$ 57.83
17	\$ 37.23	\$38.33	\$39.46	\$40.63	\$41.82	\$43.06	\$44.33	\$45.64	\$46.99	\$48.38	\$49.81	\$51.28	\$52.80	\$54.37	\$ 55.52
16	\$ 35.69	\$36.74	\$37.82	\$38.94	\$40.08	\$41.27	\$42.49	\$43.74	\$45.03	\$46.36	\$47.73	\$49.15	\$50.60	\$52.10	\$ 53.20
15	\$ 34.14	\$35.15	\$36.18	\$37.25	\$38.35	\$39.48	\$40.64	\$41.84	\$43.07	\$44.35	\$45.66	\$47.01	\$48.40	\$49.83	\$ 50.88
14	\$ 32.60	\$33.56	\$34.54	\$35.56	\$36.61	\$37.69	\$38.80	\$39.94	\$41.12	\$42.33	\$43.58	\$44.87	\$46.19	\$47.56	\$ 48.56
13	\$ 31.05	\$31.97	\$32.90	\$33.87	\$34.87	\$35.89	\$36.95	\$38.04	\$39.16	\$40.32	\$41.50	\$42.73	\$43.99	\$45.29	\$ 46.25
12	\$ 29.51	\$30.37	\$31.27	\$32.18	\$33.13	\$34.10	\$35.11	\$36.14	\$37.20	\$38.30	\$39.43	\$40.59	\$41.79	\$43.02	\$ 43.93
11	\$ 27.96	\$28.78	\$29.63	\$30.50	\$31.39	\$32.31	\$33.26	\$34.24	\$35.25	\$36.28	\$37.35	\$38.45	\$39.59	\$40.75	\$ 41.61
10	\$ 26.42	\$27.19	\$27.99	\$28.81	\$29.65	\$30.52	\$31.42	\$32.34	\$33.29	\$34.27	\$35.28	\$36.31	\$37.36	\$38.48	\$ 39.29
9	\$ 24.87	\$25.60	\$26.35	\$27.12	\$27.91	\$28.73	\$29.57	\$30.44	\$31.33	\$32.25	\$33.20	\$34.17	\$35.18	\$36.22	\$ 36.98
8	\$ 23.33	\$24.01	\$24.71	\$25.43	\$26.17	\$26.94	\$27.73	\$28.54	\$29.37	\$30.24	\$31.12	\$32.04	\$32.98	\$33.95	\$ 34.66
7	\$ 21.78	\$22.42	\$23.07	\$23.74	\$24.43	\$25.15	\$25.88	\$26.64	\$27.42	\$28.22	\$29.05	\$29.90	\$30.77	\$31.68	\$ 32.34
6	\$ 20.24	\$20.83	\$21.43	\$22.05	\$22.70	\$23.36	\$24.04	\$24.74	\$25.46	\$26.20	\$26.97	\$27.76	\$28.57	\$29.41	\$ 30.02
5	\$ 18.69	\$19.24	\$19.79	\$20.37	\$20.96	\$21.57	\$22.19	\$22.84	\$23.50	\$24.19	\$24.89	\$25.62	\$26.37	\$27.14	\$ 27.71
4	\$ 17.15	\$17.64	\$18.15	\$18.68	\$19.22	\$19.77	\$20.35	\$20.94	\$21.55	\$22.17	\$22.82	\$23.48	\$24.17	\$24.87	\$ 25.39
3	\$ 15.60	\$16.05	\$16.51	\$16.99	\$17.48	\$17.98	\$18.50	\$19.04	\$19.59	\$20.16	\$20.74	\$21.34	\$21.96	\$22.60	\$ 23.07
2	\$ 14.06	\$14.46	\$14.87	\$15.30	\$15.74	\$16.19	\$16.66	\$17.14	\$17.63	\$18.14	\$18.66	\$19.20	\$19.76	\$20.33	\$ 20.75
1	\$ 12.51	\$12.87	\$13.24	\$13.61	\$14.00	\$14.40	\$14.81	\$15.24	\$15.67	\$16.12	\$16.59	\$17.07	\$17.56	\$18.06	\$ 18.44
2018 0% general adjustment, plus one step for eligible employees, up to the Maximum 1/1/2018															
Grade	Minimum/A	B	C	D	E	F	G	H	I	J	K	L	M	N	Maximum/O
20	\$ 41.87	\$43.11	\$44.38	\$45.69	\$47.04	\$48.43	\$49.86	\$51.34	\$52.86	\$54.43	\$56.04	\$57.70	\$59.41	\$61.17	\$ 62.47
19	\$ 40.32	\$41.51	\$42.74	\$44.00	\$45.30	\$46.64	\$48.02	\$49.44	\$50.90	\$52.41	\$53.96	\$55.56	\$57.21	\$58.90	\$ 60.15
18	\$ 38.78	\$39.92	\$41.10	\$42.31	\$43.56	\$44.85	\$46.17	\$47.54	\$48.95	\$50.39	\$51.89	\$53.42	\$55.01	\$56.64	\$ 57.83
17	\$ 37.23	\$38.33	\$39.46	\$40.63	\$41.82	\$43.06	\$44.33	\$45.64	\$46.99	\$48.38	\$49.81	\$51.28	\$52.80	\$54.37	\$ 55.52
16	\$ 35.69	\$36.74	\$37.82	\$38.94	\$40.08	\$41.27	\$42.49	\$43.74	\$45.03	\$46.36	\$47.73	\$49.15	\$50.60	\$52.10	\$ 53.20
15	\$ 34.14	\$35.15	\$36.18	\$37.25	\$38.35	\$39.48	\$40.64	\$41.84	\$43.07	\$44.35	\$45.66	\$47.01	\$48.40	\$49.83	\$ 50.88
14	\$ 32.60	\$33.56	\$34.54	\$35.56	\$36.61	\$37.69	\$38.80	\$39.94	\$41.12	\$42.33	\$43.58	\$44.87	\$46.19	\$47.56	\$ 48.56
13	\$ 31.05	\$31.97	\$32.90	\$33.87	\$34.87	\$35.89	\$36.95	\$38.04	\$39.16	\$40.32	\$41.50	\$42.73	\$43.99	\$45.29	\$ 46.25
12	\$ 29.51	\$30.37	\$31.27	\$32.18	\$33.13	\$34.10	\$35.11	\$36.14	\$37.20	\$38.30	\$39.43	\$40.59	\$41.79	\$43.02	\$ 43.93
11	\$ 27.96	\$28.78	\$29.63	\$30.50	\$31.39	\$32.31	\$33.26	\$34.24	\$35.25	\$36.28	\$37.35	\$38.45	\$39.59	\$40.75	\$ 41.61
10	\$ 26.42	\$27.19	\$27.99	\$28.81	\$29.65	\$30.52	\$31.42	\$32.34	\$33.29	\$34.27	\$35.28	\$36.31	\$37.38	\$38.48	\$ 39.29
9	\$ 24.87	\$25.60	\$26.35	\$27.12	\$27.91	\$28.73	\$29.57	\$30.44	\$31.33	\$32.25	\$33.20	\$34.17	\$35.18	\$36.22	\$ 36.98
8	\$ 23.33	\$24.01	\$24.71	\$25.43	\$26.17	\$26.94	\$27.73	\$28.54	\$29.37	\$30.24	\$31.12	\$32.04	\$32.98	\$33.95	\$ 34.66
7	\$ 21.78	\$22.42	\$23.07	\$23.74	\$24.43	\$25.15	\$25.88	\$26.64	\$27.42	\$28.22	\$29.05	\$29.90	\$30.77	\$31.68	\$ 32.34
6	\$ 20.24	\$20.83	\$21.43	\$22.05	\$22.70	\$23.36	\$24.04	\$24.74	\$25.46	\$26.20	\$26.97	\$27.76	\$28.57	\$29.41	\$ 30.02
5	\$ 18.69	\$19.24	\$19.79	\$20.37	\$20.96	\$21.57	\$22.19	\$22.84	\$23.50	\$24.19	\$24.89	\$25.62	\$26.37	\$27.14	\$ 27.71
4	\$ 17.15	\$17.64	\$18.15	\$18.68	\$19.22	\$19.77	\$20.35	\$20.94	\$21.55	\$22.17	\$22.82	\$23.48	\$24.17	\$24.87	\$ 25.39
3	\$ 15.60	\$16.05	\$16.51	\$16.99	\$17.48	\$17.98	\$18.50	\$19.04	\$19.59	\$20.16	\$20.74	\$21.34	\$21.96	\$22.60	\$ 23.07
2	\$ 14.06	\$14.46	\$14.87	\$15.30	\$15.74	\$16.19	\$16.66	\$17.14	\$17.63	\$18.14	\$18.66	\$19.20	\$19.76	\$20.33	\$ 20.75
1	\$ 12.51	\$12.87	\$13.24	\$13.61	\$14.00	\$14.40	\$14.81	\$15.24	\$15.67	\$16.12	\$16.59	\$17.07	\$17.56	\$18.06	\$ 18.44

AITKIN COUNTY SHERIFF DEPARTMENT LICENSED ESSENTIAL UNIT CONTRACT

~~2017 - 2018~~

2019 - 2020

**APPENDIX B
LUMP-SUM-PAYMENTS**

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Appendix B (One-time Lump Sum Payment Amounts 1/1/2017 and 1/1/2018)

COOK	AARON	DEPUTY SHERIFF	\$ 328.57
NOVOTNY	JOHN	DEPUTY SHERIFF	\$ 350.48
DERKSEN	LAWRENCE	DEPUTY SHERIFF	\$ 547.62
EVERSON	RICHARD	DEPUTY SHERIFF	\$ 438.10
COOK	SHERYL	INVESTIGATOR	\$ 416.19
GUIDA	DANIEL	PATROL SERGEANT	\$ 481.90
LENK	HEIDI	PATROL SERGEANT	\$ 460.00
COOK	STEVE	INVESTIGATOR	\$ 394.29
BENNETT	KEITH	DEPUTY SHERIFF	\$ 87.62
WINTER	TRAVIS	DEPUTY SHERIFF	\$ 153.33
CLINE	JONATHAN	DEPUTY SHERIFF	\$ 219.05
PAYMENT	GREGORY	DEPUTY SHERIFF	\$ 219.05
ASMUS	DANIEL	DEPUTY SHERIFF	\$ 219.05
WERSAL	JOHNATHON	DEPUTY SHERIFF	\$ 262.86
PARENTEAU	NATHAN	DEPUTY SHERIFF	\$ 21.90

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Grade	Minimum/A	B	C	D	E	F	G	H	I	J	K	L	M	N	Maximum/O
20	\$ 42.08	\$ 43.32	\$ 44.60	\$ 45.92	\$ 47.28	\$ 48.67	\$ 50.11	\$ 51.60	\$ 53.12	\$ 54.70	\$ 56.32	\$ 57.99	\$ 59.71	\$ 61.48	\$ 62.78
19	\$ 40.59	\$ 41.72	\$ 42.95	\$ 44.22	\$ 45.53	\$ 46.87	\$ 48.26	\$ 49.69	\$ 51.16	\$ 52.67	\$ 54.23	\$ 55.84	\$ 57.49	\$ 59.20	\$ 60.45
18	\$ 38.97	\$ 40.12	\$ 41.31	\$ 42.52	\$ 43.78	\$ 45.07	\$ 46.41	\$ 47.78	\$ 49.19	\$ 50.65	\$ 52.15	\$ 53.69	\$ 55.28	\$ 56.92	\$ 58.12
17	\$ 37.42	\$ 38.52	\$ 39.66	\$ 40.83	\$ 42.03	\$ 43.27	\$ 44.55	\$ 45.87	\$ 47.22	\$ 48.62	\$ 50.06	\$ 51.54	\$ 53.07	\$ 54.64	\$ 55.79
16	\$ 35.87	\$ 36.92	\$ 38.01	\$ 39.13	\$ 40.29	\$ 41.47	\$ 42.70	\$ 43.96	\$ 45.26	\$ 46.59	\$ 47.97	\$ 49.39	\$ 50.85	\$ 52.36	\$ 53.47
15	\$ 34.32	\$ 35.32	\$ 36.36	\$ 37.43	\$ 38.54	\$ 39.67	\$ 40.84	\$ 42.05	\$ 43.29	\$ 44.57	\$ 45.89	\$ 47.24	\$ 48.64	\$ 50.08	\$ 51.14
14	\$ 32.76	\$ 33.73	\$ 34.72	\$ 35.74	\$ 36.79	\$ 37.87	\$ 38.99	\$ 40.14	\$ 41.32	\$ 42.54	\$ 43.80	\$ 45.09	\$ 46.43	\$ 47.80	\$ 48.81
13	\$ 31.21	\$ 32.15	\$ 33.07	\$ 34.04	\$ 35.04	\$ 36.07	\$ 37.14	\$ 38.23	\$ 39.36	\$ 40.52	\$ 41.71	\$ 42.94	\$ 44.21	\$ 45.52	\$ 46.48
12	\$ 29.66	\$ 30.53	\$ 31.42	\$ 32.34	\$ 33.29	\$ 34.27	\$ 35.28	\$ 36.32	\$ 37.39	\$ 38.49	\$ 39.63	\$ 40.79	\$ 42.00	\$ 43.24	\$ 44.15
11	\$ 28.10	\$ 28.93	\$ 29.77	\$ 30.65	\$ 31.55	\$ 32.47	\$ 33.43	\$ 34.41	\$ 35.42	\$ 36.46	\$ 37.54	\$ 38.64	\$ 39.78	\$ 40.96	\$ 41.82
10	\$ 26.55	\$ 27.33	\$ 28.13	\$ 28.95	\$ 29.80	\$ 30.67	\$ 31.57	\$ 32.50	\$ 33.46	\$ 34.44	\$ 35.45	\$ 36.50	\$ 37.57	\$ 38.68	\$ 39.49
9	\$ 25.00	\$ 25.73	\$ 26.48	\$ 27.25	\$ 28.05	\$ 28.87	\$ 29.72	\$ 30.59	\$ 31.49	\$ 32.41	\$ 33.36	\$ 34.35	\$ 35.36	\$ 36.40	\$ 37.16
8	\$ 23.45	\$ 24.13	\$ 24.85	\$ 25.56	\$ 26.30	\$ 27.07	\$ 27.87	\$ 28.68	\$ 29.52	\$ 30.39	\$ 31.28	\$ 32.20	\$ 33.14	\$ 34.12	\$ 34.83
7	\$ 21.89	\$ 22.53	\$ 23.19	\$ 23.86	\$ 24.56	\$ 25.27	\$ 26.01	\$ 26.77	\$ 27.55	\$ 28.36	\$ 29.19	\$ 30.05	\$ 30.93	\$ 31.84	\$ 32.50
6	\$ 20.34	\$ 20.93	\$ 21.54	\$ 22.16	\$ 22.81	\$ 23.47	\$ 24.16	\$ 24.86	\$ 25.59	\$ 26.33	\$ 27.10	\$ 27.90	\$ 28.71	\$ 29.56	\$ 30.17
5	\$ 18.79	\$ 19.33	\$ 19.89	\$ 20.47	\$ 21.06	\$ 21.67	\$ 22.30	\$ 22.95	\$ 23.62	\$ 24.31	\$ 25.02	\$ 25.75	\$ 26.50	\$ 27.28	\$ 27.85
4	\$ 17.24	\$ 17.73	\$ 18.24	\$ 18.77	\$ 19.31	\$ 19.87	\$ 20.45	\$ 21.04	\$ 21.65	\$ 22.28	\$ 22.93	\$ 23.60	\$ 24.29	\$ 25.00	\$ 25.52
3	\$ 15.68	\$ 16.13	\$ 16.60	\$ 17.07	\$ 17.57	\$ 18.07	\$ 18.60	\$ 19.13	\$ 19.69	\$ 20.26	\$ 20.84	\$ 21.45	\$ 22.07	\$ 22.72	\$ 23.19
2	\$ 14.13	\$ 14.53	\$ 14.95	\$ 15.38	\$ 15.82	\$ 16.27	\$ 16.74	\$ 17.22	\$ 17.72	\$ 18.23	\$ 18.76	\$ 19.30	\$ 19.86	\$ 20.43	\$ 20.86
1	\$ 12.58	\$ 12.93	\$ 13.30	\$ 13.68	\$ 14.07	\$ 14.47	\$ 14.89	\$ 15.31	\$ 15.75	\$ 16.21	\$ 16.67	\$ 17.15	\$ 17.65	\$ 18.15	\$ 18.53

AITKIN COUNTY SHERIFF DEPARTMENT LICENSED ESSENTIAL UNIT CONTRACT
~~2017 - 2018~~
 2019 - 2020

2020 1% General Adjustment 1/1/2020															
Grade	Minimum/A	B	C	D	E	F	G	H	I	J	K	L	M	N	Maximum/O
20	\$ 42.50	\$ 43.75	\$ 45.05	\$ 46.38	\$ 47.75	\$ 49.16	\$ 50.61	\$ 52.11	\$ 53.66	\$ 55.25	\$ 56.88	\$ 58.57	\$ 60.30	\$ 62.09	\$ 63.41
19	\$ 40.93	\$ 42.14	\$ 43.38	\$ 44.66	\$ 45.98	\$ 47.34	\$ 48.74	\$ 50.19	\$ 51.67	\$ 53.20	\$ 54.77	\$ 56.40	\$ 58.07	\$ 59.79	\$ 61.06
18	\$ 39.36	\$ 40.52	\$ 41.72	\$ 42.95	\$ 44.22	\$ 45.52	\$ 46.87	\$ 48.26	\$ 49.68	\$ 51.15	\$ 52.67	\$ 54.23	\$ 55.83	\$ 57.49	\$ 58.70
17	\$ 37.79	\$ 38.91	\$ 40.06	\$ 41.24	\$ 42.45	\$ 43.71	\$ 45.00	\$ 46.33	\$ 47.70	\$ 49.11	\$ 50.56	\$ 52.06	\$ 53.60	\$ 55.18	\$ 56.35
16	\$ 36.23	\$ 37.29	\$ 38.39	\$ 39.52	\$ 40.69	\$ 41.89	\$ 43.12	\$ 44.40	\$ 45.71	\$ 47.06	\$ 48.45	\$ 49.89	\$ 51.36	\$ 52.88	\$ 54.00
15	\$ 34.66	\$ 35.68	\$ 36.73	\$ 37.81	\$ 38.92	\$ 40.07	\$ 41.25	\$ 42.47	\$ 43.72	\$ 45.01	\$ 46.34	\$ 47.71	\$ 49.13	\$ 50.58	\$ 51.65
14	\$ 33.09	\$ 34.06	\$ 35.06	\$ 36.10	\$ 37.16	\$ 38.25	\$ 39.38	\$ 40.54	\$ 41.74	\$ 42.97	\$ 44.24	\$ 45.54	\$ 46.89	\$ 48.28	\$ 49.30
13	\$ 31.52	\$ 32.45	\$ 33.40	\$ 34.38	\$ 35.39	\$ 36.43	\$ 37.51	\$ 38.61	\$ 39.75	\$ 40.92	\$ 42.13	\$ 43.37	\$ 44.65	\$ 45.97	\$ 46.94
12	\$ 29.95	\$ 30.88	\$ 31.74	\$ 32.67	\$ 33.63	\$ 34.62	\$ 35.63	\$ 36.68	\$ 37.76	\$ 38.88	\$ 40.02	\$ 41.20	\$ 42.42	\$ 43.67	\$ 44.59
11	\$ 28.39	\$ 29.22	\$ 30.07	\$ 30.95	\$ 31.86	\$ 32.80	\$ 33.76	\$ 34.75	\$ 35.78	\$ 36.83	\$ 37.91	\$ 39.03	\$ 40.18	\$ 41.37	\$ 42.24
10	\$ 26.82	\$ 27.60	\$ 28.41	\$ 29.24	\$ 30.10	\$ 30.98	\$ 31.89	\$ 32.83	\$ 33.79	\$ 34.78	\$ 35.81	\$ 36.86	\$ 37.95	\$ 39.06	\$ 39.89
9	\$ 25.25	\$ 25.99	\$ 26.75	\$ 27.53	\$ 28.33	\$ 29.16	\$ 30.02	\$ 30.90	\$ 31.80	\$ 32.74	\$ 33.70	\$ 34.69	\$ 35.71	\$ 36.76	\$ 37.53
8	\$ 23.68	\$ 24.37	\$ 25.08	\$ 25.81	\$ 26.57	\$ 27.34	\$ 28.14	\$ 28.97	\$ 29.82	\$ 30.69	\$ 31.59	\$ 32.52	\$ 33.47	\$ 34.46	\$ 35.18
7	\$ 22.11	\$ 22.76	\$ 23.42	\$ 24.10	\$ 24.80	\$ 25.53	\$ 26.27	\$ 27.04	\$ 27.83	\$ 28.64	\$ 29.48	\$ 30.35	\$ 31.24	\$ 32.15	\$ 32.83
6	\$ 20.54	\$ 21.14	\$ 21.75	\$ 22.39	\$ 23.04	\$ 23.71	\$ 24.40	\$ 25.11	\$ 25.84	\$ 26.60	\$ 27.38	\$ 28.18	\$ 29.00	\$ 29.85	\$ 30.48
5	\$ 18.98	\$ 19.52	\$ 20.09	\$ 20.67	\$ 21.27	\$ 21.89	\$ 22.53	\$ 23.18	\$ 23.86	\$ 24.55	\$ 25.27	\$ 26.01	\$ 26.77	\$ 27.55	\$ 28.12
4	\$ 17.41	\$ 17.91	\$ 18.43	\$ 18.96	\$ 19.51	\$ 20.07	\$ 20.65	\$ 21.25	\$ 21.87	\$ 22.51	\$ 23.16	\$ 23.84	\$ 24.53	\$ 25.25	\$ 25.77
3	\$ 15.84	\$ 16.29	\$ 16.76	\$ 17.25	\$ 17.74	\$ 18.25	\$ 18.78	\$ 19.32	\$ 19.88	\$ 20.46	\$ 21.05	\$ 21.66	\$ 22.29	\$ 22.94	\$ 23.42
2	\$ 14.27	\$ 14.68	\$ 15.10	\$ 15.59	\$ 15.98	\$ 16.44	\$ 16.91	\$ 17.40	\$ 17.90	\$ 18.41	\$ 18.95	\$ 19.49	\$ 20.06	\$ 20.64	\$ 21.07
1	\$ 12.70	\$ 13.06	\$ 13.44	\$ 13.82	\$ 14.21	\$ 14.62	\$ 15.04	\$ 15.47	\$ 15.91	\$ 16.37	\$ 16.84	\$ 17.32	\$ 17.82	\$ 18.34	\$ 18.71

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Board of County Commissioners Agenda Request

5A
Agenda Item #

Requested Meeting Date: 12/11/2018

Title of Item: Ratify 2019-2020 Teamsters Agreements

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Bobbie Danielson	Department: Human Resources Dept.
--	---

Presenter (Name and Title): Bobbie Danielson, HR Director	Estimated Time Needed: 3
---	------------------------------------

Summary of Issue:
The employer and Teamsters General Local Union No. 346 Licensed and Non-licensed Essential Units have reached agreement. The unions voted to ratify the Agreements. A red-lined copy is attached. Seeking ratification from the Board.

Following are settlement highlights:

- Increase employer paid life insurance from \$15k to \$25k and spouse/dependent from \$10k to \$15k.
- Provide a monthly LTD reimbursement for full-time employees.
- Licensed essential unit will leave PEIP and move back to Teamsters JC32 health fund 1/1/2019. Employer contribution will increase \$10/month in 2019, to be \$1160/mo (2019) and \$1180/mo (2020).
- Amend funeral leave to bereavement leave.
- Wages:
1/1/2019 – One-half percent (1/2%) general adjustment, plus one step increase for eligible employees (not to exceed the scale maximum).
1/1/2020 – 1% general adjustment, plus one step increase for eligible employees (not to exceed the scale maximum).
- Misc language changes, including early retirement incentive MOA.
- The union has signed both Agreements.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Motion to ratify the 2019-2020 Teamsters Licensed Essential unit Agreement and the 2019-2020 Teamsters Non-licensed Essential unit Agreement and authorize staff to sign.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

AGREEMENT

By and Between

AITKIN COUNTY

and

**GENERAL DRIVERS, WAREHOUSEMEN, HELPERS &
INSIDE EMPLOYEES LOCAL UNION NO. 346
(NON-LICENSED ESSENTIAL UNIT)**

Duluth, Minnesota

January 1, ~~2017~~2019 to December 31, ~~2018~~2020

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TEAMSTERS LOCAL 346
NON-LICENSED ESSENTIAL UNIT CONTRACT ~~2017-2018~~2019-2020

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TEAMSTERS LOCAL 346
NON-LICENSED ESSENTIAL UNIT CONTRACT ~~2017-2018~~2019-2020

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PREAMBLE

Aitkin County, hereinafter referred to as the "Employer" and the General Drivers, Dairy Employees, Warehousemen, Helpers and Inside Employees Local Union No. 346 of Duluth, Minnesota, affiliated with the International Brotherhood of Teamsters, Chauffeurs, Warehousemen and Helpers of America, representing employees in those classifications covered by this Agreement, hereinafter referred to as the "Union", agree to the following provisions covering wages, hours and working conditions during the period of this Agreement. This Agreement shall supersede and replace all previous agreements between the parties hereto.

TERMS AND RELATIONS

This Agreement is intended to secure proper employment terms and conditions of said Employer and to advance friendly relations between the Employer and the employees. Both the Employer and the employees agree to carry it out fairly.

CONDITIONS OF EMPLOYMENT

The Employer agrees that all conditions of employment relating to wages, hours of work, overtime differentials, vacations and other benefits shall be maintained at not less than the highest minimum standard in effect at the time of signing this Agreement, and the conditions of employment shall be improved wherever specific provisions for improvement are made elsewhere in this Agreement.

ARTICLE 1.

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Section 1. RECOGNITION

Local Union No. 346, affiliated with the International Brotherhood of Teamsters, Chauffeurs, Warehousemen and Helpers of America, shall be recognized as the sole and exclusive collective bargaining agent for all non-licensed essential employees of the Aitkin County Sheriff's Department, Aitkin, Minnesota, whose service exceeds 67 working days in a calendar year or the lesser of 14 hours per week or 35% of the normal work week, excluding supervisory, confidential and licensed essential employees, as set forth in the Certification of Exclusive Representative, BMS Case No. 00-PCE-454, dated October 20, 1999, by the Minnesota Bureau of Mediation Services.

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Section 2. REPRESENTATION

The Union shall be the sole representative of all classifications of employees covered by this Agreement in collective bargaining with the Employer, and there shall be no discrimination against any employee because of non-union affiliation.

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Section 3. CHECK OFF

The Employer agrees to deduct from the pay of all employees covered by this Agreement, dues and initiation fees of the Local Union having jurisdiction over such employees, and agrees to remit to said Local Union all such deductions. Where laws require written authorization by the employee, the same is to be furnished in the form required. No deduction shall be made which is prohibited by applicable law. Check-off procedures and timing shall be worked out locally. If there is no agreement, the matter shall be referred to the grievance procedure.

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Section 4. UNION SECURITY

~~All new regular full-time and permanent part-time employees shall become a member of the Local Union on or after the 91st day of their employment. When an employee does not wish to become a member of the Local Union, they shall make arrangements with the Local Union to pay a Fair Share Fee as provided for by legislation. Each employee in the bargaining unit covered by this Agreement and certification who fails to acquire and maintain membership in the exclusive representative Union shall, beginning on the 91st day following the beginning of such employment or the effective date of this Agreement whichever is later, pay to the Union each month a Fair Share Fee for services rendered by the exclusive representative. The required contribution shall in no instance exceed a pro-rata share of the specific expenses incurred for services rendered by the representative in relationship to negotiations and administration of grievance procedures. The Employer, upon notification of the exclusive representative of such employees and of the amount of the Fair Share Fee, shall check off said fee each month from the earnings of the employee and transmit the same to the exclusive representative. Students who are employed on a temporary basis shall not be subject to the Fair Share clause.~~

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(A) In recognition of the Union as the exclusive representative, the Employer shall deduct from the pay of all employees an amount sufficient to provide payment of initiation fees and dues established by the Union from the wages of all employees expressly authorizing, in writing, such a deduction. The Employer shall remit such deduction to the appropriate designated officers of the Union.

(B) The Union agrees to indemnify and hold the Employer harmless against any and all claims, suits, orders or judgments brought or issued against the Employer as a result of any action taken or not taken by the Employer under the provisions of this section.

Section 5. TIME OFF

(A) The Employer agrees to grant reasonable and necessary time off, without discrimination or loss of seniority rights and without pay, to any employee designated by the Union to attend a labor convention or serve in any capacity or other Official Union business, provided one (1) week's written notice is given to the Sheriff by the Union, specifying length of time off. The Union agrees that in making its request for time off for Union activities, due consideration shall be given to the

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TEAMSTERS LOCAL 346
NON-LICENSED ESSENTIAL UNIT CONTRACT ~~2017-2018~~2019-2020

number of individuals affected in order that there shall be no disruption of the Employer's operations due to lack of available employees.

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(B) The Employer will not pay any employee to come in on their scheduled time or day(s) off for negotiations, but when on-duty, the Employer will permit the Teamsters Negotiating Committee, comprised of up to two members of the bargaining unit, to appear at all negotiation meetings with the Employer without the loss of pay.

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ARTICLE 2.

Section 1. VESTED RIGHT OF MANAGEMENT

The right to employ, transfer, direct and discipline employees and the management of the property and equipment of Aitkin County is reserved and shall be vested exclusively in the County Board, including the sole authority of the County Board to define "cause" for management action. The County Board through authority vested by the Minnesota State Statutes shall have the right to determine how many individuals will be employed or retained together with the right to exercise full control and discipline in the proper conduct of its operation. The County Board shall have the sole right to contract for any work it chooses, and direct employees to perform such work wherever located in its jurisdiction. The County Board shall have the exclusive right to determine the hours of employment and the length of the work week and to make changes in the detail of the employment of the various employees from time to time as is deemed necessary for the efficient operation of the Sheriff's Department, and the Union and the members agree to cooperate with the County Board in all respects to promote the efficient operation of the Sheriff's Department. The Union will be notified by the County Board of any said changes or adjustments. The provisions of this Article are subject to the procedural rights of the employees as set forth in the other Articles contained in this Agreement.

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ARTICLE 3.

Section 1. EMPLOYMENT STATUS DEFINITIONS

- (A) A regular full-time employee is hereby defined as a person hired to fill a permanent position with full employment annually.
- (B) A temporary or seasonal employee is hereby defined as a person hired for a period of time not to exceed six (6) months and they shall be separated from the payroll at the end of such period. At the time of hiring, temporary and seasonal employees will be notified that their employment is temporary or seasonal and that they shall accrue no rights under this Agreement for such periods of time worked. Successive appointments to temporary or seasonal positions will not be made unless mutually agreed to between the County and the Union.
- (C) A permanent part-time employee is hereby defined as a person hired to work less than a regular full-time employee on a regular basis, typically between 14 and 29 hours per week on average. Part-time employees who work less than 14 hours per week on average are not covered by this Agreement.

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ARTICLE 4.

Section 1. PROBATION

- (A) All newly hired employees shall serve a one year probationary period of continuous service. During such probationary period they shall not accrue any seniority rights and shall be subject to dismissal for any reason without recourse to the grievance procedure. Upon completion of the one (1) year probationary period, the employee shall be granted seniority rights from the date of original hire.

- (B) During the first 90 days of the probationary period, the employee will not be entitled to any of the benefits provided by this Agreement, except Health Insurance which starts as per the plan specified in Article 20 and sick leave pursuant to Article 16. Upon satisfactory completion of the 90 day period, the employee shall be entitled to all of the benefits provided by this Agreement, except paid holidays, computed from their starting date of employment. Employees will receive only those paid holidays that occur following the completion of a 90 day period.

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ARTICLE 5.

Section 1. SENIORITY

- (A) The seniority of all employees covered by the terms of this Agreement shall begin with the employee's starting date of employment as a regular full-time or permanent part-time employee, provided, however, that no time prior to discharge or quit shall be included. The employee's seniority shall not be diminished by temporary lay-off due to lack of work, shortage of funds or any other contingency beyond the control of either party to this Agreement.

- (B) The policy of seniority shall prevail to regular full-time and permanent part-time employees.

- (C) The seniority list shall be posted and kept up-to-date annually by the Sheriff. A copy of the list shall be made available to the Secretary of Local No. 346. Said seniority list shall contain the name and starting date of each employee. Permanent part time employees shall be carried on the bottom of the list in proper sequence and the list shall so state that they are part time.

- (D) No seasonal employee, permanent part-time employee, or temporary employee shall exceed in seniority a regular employee who fills a full-time position.

- (E) In the event the County decides to lay off employees, layoff shall be in the inverse order of seniority by classification. Permanent part-time employees shall be laid off prior to full-time employees. A Jailer being laid off who has greater bargaining unit seniority may bump the least senior Dispatcher. A Dispatcher being laid off

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who has greater bargaining unit seniority may bump the least senior Jailer. A Senior Jailer/Dispatcher being laid off who has greater bargaining unit seniority may bump the least senior employee in either the Jailer or the Dispatcher classification. An employee being laid off who exercises seniority rights to bump into another classification shall be in a probationary status as to the new position for ninety (90) days.

(F) Seniority shall terminate if.

1. An employee quits.
2. An employee is discharged for cause and is not reinstated.
3. An employee is absent because of a layoff for a period exceeding one (1) year.

ARTICLE 6.

Section 1. SCHOOLING

All employees who are required to attend school shall be paid the straight time hourly rate for each day of attendance at school. It is further agreed that they shall be reimbursed for necessary and actual expenses in accordance with the established policy of the County of Aitkin on presentation of expense report with receipts.

ARTICLE 7.

Section 1. SAFETY EQUIPMENT

No employee shall be required to drive a vehicle that does not comply with all state and city safety regulations. All vehicles shall be equipped with adequate heaters, defrosters and matting.

Section 2. EXPENSES

All employees, when away from their homes overnight because of their duty, or outside the County, shall be reimbursed for food and lodging expenses during their absence in accordance with the established policy of the County of Aitkin on presentation of expense report with receipts.

Section 3. LOSS OR DAMAGE

Employees shall not be charged for loss or damage to equipment unless clear proof of negligence is shown. This Article is not to be construed as applying to charging for normal usage or wear and tear on equipment.

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ARTICLE 8.

Section 1. UNIFORMS

The County agrees to supply to all regular full-time employees four (4) uniforms. Replacements will be furnished when needed.

Permanent part-time employees will be issued two (2) uniforms.

ARTICLE 9.

Section 1. MEDICAL EXAMINATIONS

(A) Physical, mental or other examinations required by the Employer shall be promptly complied with by all employees, provided, however, the Employer shall pay for all such examinations. Examinations not to exceed one in any one year, unless the employee has suffered serious injury or illness during the year. Employees shall receive their regular compensation and shall not be deducted pay for time spent during an examination required by the Employer.

(B) If the employee disagrees with the results of the medical examination required by the Employer, the employee may be examined by a doctor chosen by the employee or the Union. The Employer shall not be required to pay for said examination. The employee and the Union shall provide the Employer with a copy of the second opinion.

(C) If the opinions of the Employer's and the employee's or Union's physician differ, the Employer may require the employee to submit to a third examination by a physician at the Brainerd Medical Center, at the expense of the Employer. The opinion of the third physician shall be binding. Employees shall receive their regular compensation and shall not be deducted pay for time spent during this third examination.

ARTICLE 10.

Section 1. WEEKLY HOURS AND OVERTIME RATES

(A) The Sheriff's Department maintains the facilities on a twenty-four (24) hour a day basis. The Employer shall establish work schedules for its employees and shall post the schedules for one (1) week.

(B) In an 8 hour per day schedule: All hours over eight (8) hours per day and 40 hours per week shall be paid at one and one-half (1-1/2) times the rate of pay. Overtime at the rate of one and one-half (1-1/2) times the regular rate shall be paid for call out time.

(C) In a 10 hour per day schedule: All hours over ten (10) hours per day and 40 hours per week shall be paid at one and one-half (1-1/2) times the rate of pay. Overtime

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at the rate of one and one-half (1-1/2) times the regular rate shall be paid for call out time.

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(D) In a 12 hour per day schedule: All hours over twelve (12) hours per day and eighty-four (84) hours per two (2) week payroll period shall be paid at one and one-half (1-1/2) times the rate of pay. Overtime at the rate of one and one-half (1-1/2) times the regular rate shall be paid for call out time.

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(E) If the needs of the service permit, all employees who are scheduled to work eight (8) and ten (10) hour shifts shall be allowed two (2) fifteen (15) minutes rest breaks in each shift, at times determined by the work load. If the needs of the service permit, all employees who are scheduled to work twelve (12) hour shifts shall be allowed three (3) fifteen (15) minute rest breaks in each shift, at times determined by the work load.

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(F) When a regular full-time employee reports to work in accordance with the work schedule without having been previously notified not to report to work or if any employees are called back to work after completing the scheduled work day, or are called out for work during scheduled time off, they shall receive the minimum of two (2) hours pay at time and one-half (1-1/2). When a permanent part-time employee reports to work in accordance with the work schedule without having been previously notified not to report to work, they shall receive a minimum of two (2) hours work, paid at the employee's straight time rate of pay.

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ARTICLE 11.

Section 1. PAY PERIOD

All employees covered by this Agreement shall be paid bi-weekly on Friday for work performed during the previous pay period. If a holiday falls on Friday, pay day will be the last workday before the holiday. Each employee shall be provided with a statement of gross earnings and an itemized statement of all deductions made for any purpose.

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ARTICLE 12.

Section 1. PROMOTIONS

(A) In filling job vacancies or new positions preference shall be given to those employees oldest in point of service, provided, however, that the qualifications and physical fitness of the employees being considered for the job have to be relatively equal. In judging employee's qualifications for the job, the following factors shall be considered:

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1. Ability to perform related work.
2. Attitude.
3. Aptitude.

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4. Versatility.
5. Efficiency.
6. Previous work record.
7. Attendance.

Where qualifications and ability are equal, then seniority shall prevail.

(B) Promotions from permanent part-time employment to regular full-time employment shall be made according to the above paragraph. Full-time employees will be given first consideration over permanent part-time employees when Jail Sergeant positions become available.

(C) All job vacancies or new positions shall be posted on the ~~bulletin-board~~intranet for a period of five (5) weekdays (Monday through Friday) so that the interested employees may have an opportunity to apply. Such notice shall state the requirements of the job. Employees shall apply for the vacancy or new position in writing, and only those applicants who meet the requirements shall be considered. Internal applicants from the bargaining unit who meet the requirements of the position shall be selected to fill vacancies before the County advertises the position. If there is more than one internal applicant from the bargaining unit, selection will be based upon the criteria set forth in the first paragraph of this Article 12.

(D) The successful applicant shall have a ninety (90) calendar day trial period in which to demonstrate his or her ability to perform the job. If during such period the Employer considers the employee unqualified, they shall be returned to their former position and rate of pay without loss of seniority rights.

(E) The Employer may make immediate temporary assignments to fill any vacancy or new position while the job posting procedures are being carried out. If there is a dispute involving the provisions of this Article it shall be referred to the grievance procedure of this Agreement for resolution.

ARTICLE 13.

Section 1. LEAVE OF ABSENCE

(A) **Family and Medical Leave** - Eligible employees will be granted FMLA in accordance with legal mandates and County policy.

(B) **Leave of Absence** - Any employee desiring a leave of absence from his or her employment shall secure written permission from the Sheriff. The maximum leave of absence shall be two (2) thirty (30) day periods and may be extended for like periods upon approval of the County Administrator. During the period of absence,

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the employee shall not engage in gainful employment without prior written approval of the County Administrator. Failure to comply with this provision shall result in the complete loss of seniority rights. The employee must make suitable arrangements for continuation of health and welfare and pension payments before the leave may be approved by the Employer. The employee will provide written notice to the Union of all leaves of absence approved pursuant to this paragraph.

(C) Temporary Lay-Off - A temporary lay-off is defined as a lay-off lasting not more than one (1) year. After such period, the employee shall be considered terminated.

(D) Recall - Recall of an employee shall be provided for in the following manner. Initially, the County shall attempt to locate the employee by telephone. If that attempt is unsuccessful, the Employer shall post a certified or registered letter to the employee's last known address. If the employee fails to respond to said letter within a five (5) working day period from the date of receipt of the signed, requested "Return Receipt" or notification from the Post Office that said notice is undeliverable, the employee shall be considered terminated.

ARTICLE 14.

Section 1. HOLIDAYS

(A) All regular full-time employees shall be entitled to the following paid eight (8) hour holidays: (8-hour holidays, unless noted otherwise below).

New Year's Day	_____	Labor Day
Presidents Day	_____	Veteran's Day
Martin Luther King Day	_____	Thanksgiving Day
Good Friday	_____	Friday after Thanksgiving Day
Memorial Day	_____	<u>Christmas Eve 4 hours if the day falls on a Monday through Thursday</u>
<u>Fourth of July</u>	_____	Christmas Day
<u>Fourth of July</u>		

(B) Permanent part-time employees who work an average of fourteen (14) or more hours per week shall be eligible for pro-rated holiday pay. Proration shall be based on full-time hours of 2,080 hours per year.

(C) Seasonal and temporary employees are not eligible for holiday pay.

(D) When a full-time or permanent part-time employee is required to work on any of these holidays, they shall be paid at the rate of time and one-half (1-1/2) in addition to their regular holiday pay.

(E) When a full-time employee does not work on any of the above-named holidays, the holiday shall, nevertheless, count as eight (8) hours' work for the purpose of computing overtime. Full-time employees may elect to use their accrued and

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unused vacation, up to the number of hours in each employee's regularly scheduled shift, to complete a holiday.

(F) For the purpose of overtime pay, holidays shall be celebrated on the day on which the holiday falls. When a paid holiday falls during an employee's vacation, he/she shall receive holiday pay for the holiday and will not be required to use vacation for the holiday.

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ARTICLE 15.

Section 1. VACATIONS

(A) All regular full-time employees shall be granted vacation as follows:

Completed Years of Service	Working Hours Employee May Earn as Vacation Per Year
0-3	96
3-5	120
5-10	144
10-15	168
15+	192

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(B) Permanent part-time employees who work an average of fourteen (14) or more hours per week shall be eligible for pro-rated vacation pay. Proration shall be based on full-time hours of 2,080 hours per year.

(C) Seasonal and temporary employees are not eligible for vacation pay.

(D) The number of hours equivalent to the employee's scheduled shift will be deducted for each day of vacation used.

(E) For the purposes of administering an employee's vacation time earned, the accumulated time will be shown in hours earned on the employee's pay stub. An employee may accumulate vacation hours up to a maximum of 280 hours. Vacation hours over the 280 hours maximum will be forfeited as accumulated on the monthly rate until such time as the employee is below the 280 hour maximum.

(F) ~~Full-time employees~~ Employees who have taken at least 80 hours of vacation during the ~~calendar year~~ previous twelve-month period may elect to take straight time pay in lieu of a maximum of 80 hours of earned vacation once in ~~December~~ any calendar year. Such vacation will not be counted as hours worked for the purpose of computing overtime.

- (G) When an employee is not working because of illness or injury and has exhausted accumulated sick leave, they will be permitted to draw earned vacation pay.
- (H) Upon termination of employment for any cause, regular full-time and permanent part-time employees shall be paid for any accumulated vacation credits, including prorated payments for periods of less than one (1) year.
- (I) Probationary employees can use vacation after 6 months of employment.

ARTICLE 16.

SICK LEAVE BENEFITS/CARE OF RELATIVES:

Section 1.

- (A) Full-time (probationary and non-probationary) employee shall be entitled to eight (8) hours of sick leave with pay for each month of continuous employment. Unused sick leave may be accumulated up to a maximum of nine hundred sixty (960) hours. Employees begin earning sick leave as of the day of employment and may use sick leave during the probationary period. The number of hours equivalent to the employee's scheduled shift will be deducted for each day of sick leave used.
- (B) Permanent part-time employees who work an average of fourteen (14) or more hours per week shall be eligible for pro-rated sick leave pay. Proration shall be based on full-time hours of 2,080 hours per year.
- (C) Seasonal and temporary employees are not eligible for paid sick leave.
- (D) Accrued sick leave may be used when an employee cannot perform work duties due to but not limited to the following: personal illness or injury; necessity for medical or dental treatment or examination, where such treatment cannot be scheduled outside of working hours; emergency, illness or injury of the employee's immediate family member which requires the employee's attendance and care; quarantine directed by a medical physician; disability; pre and postnatal care. For purposes of this paragraph, immediate family is defined as: child, step child, adult child, spouse, sibling, parent, grandparent, or step parent. The Employer at its discretion, may require a doctor's certificate showing the nature of an injury or illness.
- (E) Any employees accepting a supervisory position shall have their sick leave benefits carried forward with them to the supervisory unit.

Section 2. Severance Pay

- (A) All regular full-time employees of Aitkin County, who were hired on or before April 1, 2008, after completion of ten (10) years continuous service, shall be entitled to severance pay upon retirement, death, layoff, or resignation. An employee must

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TEAMSTERS LOCAL 346
NON-LICENSED ESSENTIAL UNIT CONTRACT ~~2017-2018~~2019-2020

be laid off for more than one year before being entitled to severance pay. The requirement of ten (10) years continuous service is waived as to any payment of severance pay due to death or retirement pursuant to a bona fide retirement plan. Such severance pay shall be allowed as follows:

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Retirement pursuant to a bona fide retirement plan or death. 100% of unused sick leave

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Retirement, resignation, or a voluntary quit with a 40 day maximum 50 %of all unused sick leave

(B) Upon layoff for more than one year, retirement, or resignation, the severance-benefit will be paid to the eligible full-time employee. In the event of death, the severance pay shall be paid to the employee's estate. The severance pay benefit is eliminated for all employees hired after April 1, 2008.

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ARTICLE 17.

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Section 1. PERSONAL LEAVE

~~(A) Effective January 1, 2017, a regular full-time employee shall be granted three (3) days (24 hours) personal leave each year, not to be accumulative. Employees may elect to use their accrued and unused vacation, up to the number of hours in each employee's regularly scheduled shift, to complete a personal leave day. Personal leave days shall be granted on a pro-rated basis for full-time employees working a portion of the calendar year.~~

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~~Permanent part-time, seasonal, and temporary employees are not eligible for personal leave.~~

~~(A) (B) Effective January 1, 2018, Article 17, Section A above will be void and replaced with the following language:~~ Full-time (probationary and non-probationary) employees shall be granted twelve (12) hours of personal leave on or about January 1 and July 1, and may accumulate up to 24 hours of personal leave at any given time. Personal leave is not paid out upon termination of employment or death. Employees may elect to use their accrued and unused vacation, up to the number of hours in each employee's regularly scheduled shift, to complete a personal leave day.

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(B) Part-time (probationary and non-probationary) employees shall be entitled to personal leave on a pro-rated basis. Seasonal and temporary employees are not entitled to personal leave with pay.

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ARTICLE 18.

FUNERAL Section 1. BEREAVEMENT LEAVE

- (A) When a death occurs in a full-time (probationary and non-probationary) employee's immediate family, the employee may take up to 24 hours off with pay to attend the funeral or make funeral arrangements over the course of up to three (3) days. i.e. 3 eight-hour days or 2.4 ten-hour days or 2 twelve-hour days. Employees may elect to use their accrued and unused sick leave, up to the number of hours in each employee's regularly scheduled shift, to complete a funeral leave day. The County may require verification of the need for the leave. For purposes of this Article, immediate family members are defined as an employee's ~~husband, wife, son, daughter, father, mother, sister, brotherspouse, life partner, child, step child, parent, step parent, sibling, step sibling, father-in-law, mother-in-law, grandmother, grandfather, daughter-in-law, son-in-law, sister-in-law, brother-in-law, grandparent,~~ and grandchildren.
- (B) In cases requiring extensive travel time, the employee may be granted up to an additional 16 hours off with pay over the course of up to two (2) days, subject to approval of the Sheriff. Extensive travel time is defined as travel distance greater than 250 miles, one way.
- (C) Additional time, if needed, may be allowed by the County Sheriff, but such additional time in excess of 40 hours off with pay, over the course of up to five (5) days as indicated above, shall be charged against the employee's sick leave.
- (D) *As an example, the general intent is as follows: If the employee is working 12 hour shifts and needs two days off, they would be paid for 24 hours funeral leave -- or if they are working 10 hour shifts and need two days off, they would be paid for 20 hours funeral leave -- or if they are working 8 hour shifts and need two days off, they would be paid for 16 hours funeral leave -- or if they are working 12 hour shifts and need 3 days off and there's no extensive travel time, they would be paid for 24 hours funeral leave and can elect to use 12 hours from their sick leave bank for the third day -- or if they are working 10 hour shifts and need three days off and there's no extensive travel time, they would be paid for 24 hours funeral leave and can elect to use 6 hours from their sick leave bank to complete the third day and it is understood that in most cases the Employer is not likely to schedule an employee to return for a partial shift on the last day.*
- (E) Permanent part-time employees who work an average of fourteen (14) or more hours per week shall be eligible for pro-rated funeral leave if the employee is scheduled to work, but needs time off to make arrangements for or to attend the funeral of an immediate relative, as defined above. Proration shall be based on full-time hours of 2,080 hours per year.
- (F) Seasonal and temporary employees are not eligible for paid funeral leave.

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ARTICLE 19.

Section 1. RETIREMENT

Retirement benefits, PERA, will be provided to each employee covered by this Agreement as required by state statute.

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ARTICLE 20.

INSURANCE AND BONDS

Section 1. GROUP HEALTH INSURANCE

(A) Regular full-time employees and their dependents shall be provided with group insurance through the Teamsters ~~Local 346 Joint Council 32 Employer Health & Welfare Fund, Benefit Plan E, and effective July 1, 2000, Benefit Plan G.~~ The Employer's contribution toward the total premium for group insurance shall be as follows:

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Effective January 1, ~~2017~~2019, \$1,000~~160~~00 per month flat dollar contribution.

Effective ~~July~~January 1, ~~2017~~2020, \$1,100~~180~~00 per month flat dollar contribution.¹

Effective January 1, 2018, \$1,150.00 per month flat dollar contribution.²

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¹The intent and net effect is \$1,050.00 per month flat dollar contribution for calendar year 2017, but is reflected as noted above due to the mid-year contract settlement.

²Alternate option: If the Union notifies the County in writing by November 1, 2017, that the group wishes to convert to PEIP effective 1/1/2018, instead of remaining with the Teamsters Health Fund 1/1/2018, the members will be given the option to enroll in PEIP during the county's annual open enrollment period.

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(B) In no event will the Employer's contribution exceed the actual cost of the coverage. Any additional amount due shall be paid by the employee. Notwithstanding anything herein contained, it is agreed that in the event the County is delinquent in the payment of its contribution to the Health and Welfare Program in effect for the employees covered under this contract, the Local Union shall have the right to take such legal action as they deem necessary until such delinquent payments are made. It is further agreed that in the event that action is taken, the County shall be responsible to the employees for losses resulting therefrom.

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(C) Coverage starts on the first of the month following date of hire.

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(D) Part-time employees who work less than 30 hours per week on average are not eligible for health insurance benefits.

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(E) In the event the health insurance provisions of this Agreement fail to meet the requirements of the Affordable Care Act and its related regulations or cause the

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Employer to be subject to a penalty, tax or fine, the Union and the Employer will meet immediately to bargain over alternative provisions so as to comply with the Act and avoid any penalties, taxes or fines for the Employer.

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Section 2. LIABILITY INSURANCE

The County of Aitkin agrees to furnish, at no cost to the employee, liability insurance to protect employees in amounts equal to the county's statutory liability for claims where the county has a duty of indemnification pursuant to Minnesota Statute Section 466.07.

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Section 3. LIFE INSURANCE

The Employer agrees to provide and pay for a life insurance policy of \$1525,000 for all full-time employees and to provide life insurance coverage in the amount of \$4015,000 for their spouses and dependents up to age 26, subject to carrier restrictions.

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Permanent part-time employees are not eligible for life insurance.

Section 4. LONG-TERM DISABILITY INSURANCE AND OTHER VOLUNTARY BENEFITS

(A) The Employer shall provide Long Term Disability Insurance reimbursement for full-time permanent employees in accordance with the Personnel Policy. Part-time employees are not eligible for LTD.

(B) Full-time permanent employees shall have the option to purchase other voluntary benefits as offered by the Employer at the employee's cost in accordance with the terms of the policy between the Employer and insurance carrier.

Section 5. BONDS AND PREMIUMS

(A) Should the Employer require any employee to give bond, cash bond shall not be compulsory, and any standard premium involved shall be paid by the Employer.

(B) The primary obligation to procure the bond shall be on the Employer. If the Employer cannot arrange for a bond within ninety (90) days, he must so notify the employee in writing. Failure to so notify shall relieve the employee of the bonding requirement.

(C) If the proper notice is given, the employee shall be allowed thirty (30) days from the date of such notice to make his/her bonding requirements. Standard premiums only on said bond to be paid by the Employer. The standard premium shall be that premium paid by the Employer for bonds applicable to all other of its employees in similar classifications. Any excess premium to be paid by the employee.

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ARTICLE 21.

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Section 1. INDIVIDUAL AGREEMENT

The Employer agrees not to enter into any contract or agreement with any employees, individually or collectively, which in any way conflicts with the terms and provisions of this Agreement.

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Section 2. JOB STEWARD

Aitkin County recognizes the right of the Union to designate Job Stewards to handle such Union business as may from time to time be delegated to the Job Stewards by the Union. The Employer shall be notified in writing of the names of the employees designated as Job Stewards.

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ARTICLE 22.

Section 1. GRIEVANCE PROCEDURE

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2322.1 Definition of a Grievance

A grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this Agreement.

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2322.2 Union Representatives

The Employer will recognize representatives designated by the Union as the grievance representatives of the bargaining unit having the duties and responsibilities established by this Article. The Union shall notify the Employer in writing of the names of such Union representatives and of their successors when so designated.

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2322.3 Processing of a Grievance

It is recognized and accepted by the Union and the Employer that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of the employees and shall therefore be accomplished during the normal working hours only when consistent with such employee duties and responsibilities. The aggrieved employee and a Union representative shall be allowed a reasonable amount of time without loss of pay when a grievance is investigated and presented to the Employer during normal working hours provided that the employee and the Union representative have notified and received the approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work programs of the Employer.

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2322.4 Procedure

Grievances, as defined by Article 22 shall be resolved in conformance with the

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following procedure:

Step 1. An employee claiming a violation concerning the interpretation or application of this Agreement shall, within twenty-one (21) calendar days after such alleged violation has occurred, present such grievance to the Employee's supervisor as designated by the Employer (Sheriff). The Employer-designated representative will discuss and give an answer to such Step 1 grievance within ten (10) calendar days after receipt. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the Agreement allegedly violated, the remedy requested, and shall be appealed to Step 2 within ten (10) calendar days after the Employer-designated representative's final answer in Step 1. Any grievance not appealed in writing shall be considered waived.

Step 2. If appealed, the written grievance shall be presented by the Union and discussed with the Employer-designated Step 2 representative (Human Resources Manager). The Employer designated representative shall give the Union the Employer's answer in writing within ten (10) calendar days after receipt of such Step 2 grievance. A grievance not resolved in Step 2 may be appealed to Step 3 within ten (10) calendar days following the Employer-designated representative's final answer in Step 2. Any grievance not appealed in writing shall be considered waived.

Step 3. If appealed, the written grievance shall be presented by the Union and discussed with the Employer-designated Step 3 representative (County Administrator). The Employer designated representative shall give the Union the Employer's answer in writing within ten (10) calendar days after receipt of such Step 3 grievance. A grievance not resolved in Step 3 may be appealed to Step 4 within ten (10) calendar days following the Employer-designated representative's final answer in Step 3. Any grievance not appealed in writing shall be considered waived.

Step 4. A grievance unresolved in Step 3 and appealed to Step 4 by the Union shall be submitted to arbitration subject to the provisions of the Public Employment Labor Relations Act of 1971 as amended. The selection of an arbitrator shall be made in accordance with the "Rules Governing the Arbitration of Grievances" as established by the Bureau of Mediation Services.

2322.5 Arbitrator's Authority

A. The arbitrator shall have no right to amend, modify, nullify, ignore, or add to or subtract from the terms and conditions of this Agreement. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the Employer and the Union, and shall have no authority to make a decision on any other issue not so submitted.

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B. The arbitrator shall be without power to make decisions contrary to, or inconsistent with, or modifying or varying in any way the application of laws, rules, or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) calendar days following close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding on both the Employer and the Union and shall be based solely on the arbitrator's interpretation or application of the express terms of this Agreement and to the facts of the grievance presented.

C. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the Employer and the Union. Each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

2322.6 Waiver

If a grievance is not presented within the time limits set forth above, it shall be considered "waived". If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the Employer's last answer. If the Employer does not answer a grievance or an appeal thereof within the specified time limits, the Union may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step. The time limit in each step may be extended by mutual agreement of the Employer and the Union in each step.

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2322.7 Choice of Remedy

If, as a result of the written Employer response in Step 3, the grievance remains unresolved, and if the grievance involves the suspension, demotion, or discharge of an employee who has completed the required probationary period, the grievance may be appealed either to Step 4 of Article 22 or to another procedure such as Veterans Preference. If appealed to any procedure other than Step 4, the grievance shall not be subject to the arbitration procedure provided in Step 4. The aggrieved employee shall indicate in writing which procedure is to be used – Step 4 of this grievance procedure, or an alternative procedure. The election set forth above shall not apply to claims subject to the jurisdiction of the United States Equal Employment Opportunity Commissioner unless allowed by law.

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2322.8 Postmark

A grievance shall be considered to have been presented within the time limits set forth in this Article if it is postmarked within the time limits specified. The Employer's written response to a grievance shall be considered to have been made within the time limits set forth in this Article if it is postmarked within the time

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limits specified.

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ARTICLE 23.

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SUSPENSION

~~An employee may be temporarily suspended for just cause after the investigation. The employee shall be notified of the reason for the suspension seven (7) calendar days prior to the date of suspension except in emergency. If the employee believes that the suspension is without just cause, or that the period of suspension is unwarranted, the employee shall have the right to appeal by invoking the normal grievance procedure within twenty-one (21) calendar days of the date of suspension. If it is determined without just cause, the employee shall be reinstated immediately and shall receive full pay lost as the result of the suspension.~~

Section 1. DISCIPLINE

- ~~(A) Disciplinary action, including oral reprimand, written reprimand, suspension without pay, demotion, or discharge, may be imposed upon an employee for just cause. Any disciplinary action imposed may be processed as a grievance through the grievance procedure outlined in Article 22. Oral reprimands may not be processed beyond Step 3 of the grievance procedure.~~
- ~~(B) Employees have a right to make a clear request for union representation before or during an investigatory interview if the discussion could in any way lead to their being disciplined or terminated.~~

ARTICLE 24.

Section 1. DISCHARGE AND LOUDERMILL HEARING

~~(A)~~ This Article 24 shall pertain to discharge cases only.

~~(B)~~ An employee who has completed the required probationary period shall be discharged only for just cause after an investigation. An action to discharge an employee shall be taken by the appointing authority only after a ~~meeting~~Loudermill Hearing has been held between the designated Union representative and employee, and the County Administrator. The employee and the Union shall be given written notice of the charges against the employee and of the ~~meeting~~Loudermill Hearing date and time at least ten (10) calendar days prior to the meeting. The Union and the employee shall be present at the meeting, and the Union shall present information relevant to the proposed discharge and may present witnesses and evidence. The Sheriff and/or Human Resources Manager shall have the right to present information, witnesses and evidence at the meeting. This meeting shall be in lieu of Steps 1 and 2 of the Grievance Procedure set forth in Article 22 of this Agreement.

~~(C)~~ In the event the appointing authority proceeds to discharge, then a grievance relating to discharge shall be filed at Step 3 of the Grievance Procedure within fourteen (14) calendar days of the date of the discharge action.

ARTICLE 25.

WAGES

Section 1. WAGES

~~(A)~~ Effective January 1, ~~2017~~2019, employees covered by this Agreement shall be paid in accordance with Appendix A.

~~1/1/2017 No wage increase. (Traded wage retroactivity for higher 2018 employer health insurance contribution.)~~

~~7/2019 One-half percent (1/2017 3.0%2%), general adjustment, no step increase.~~

~~1/1/2017 \$575.00 plus one-time lump sum payment (taxable income) to all full-time step increase for eligible employees.~~

~~In no event shall an employee's wage be adjusted to exceed the maximum of the appropriate salary range who have 15 or more consecutive years of service with Aitkin County as of 12/31/2016.~~

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~~(B) Effective January 1, 2020, employees covered by this Agreement shall be paid in accordance with Appendix A.~~

~~1/1/2020 1% general adjustment, plus one step increase for eligible employees.~~

In no event shall an employee's wage be adjusted to exceed the maximum of the appropriate salary range.

~~Effective January 1, 2018, employees covered by this Agreement shall be paid in accordance with Appendix A.~~

~~1/1/2018 0% general adjustment. Employees whose wage is below the maximum of the appropriate wage schedule will advance to the next step on January 1, 2018.~~

~~1/1/2018 \$575.00 one-time lump sum payment (taxable income) to all full-time employees who have 15 or more consecutive years of service with Aitkin County as of 12/31/2017.~~

~~In no event shall an employee's wage be adjusted to exceed the maximum of the appropriate salary range.~~

~~(C) All employees shall remain at their rate of pay at the expiration date of this Agreement until a new Agreement is executed by the parties.~~

Section 2. Shift Differential.

~~Shift Differential. Effective January 1, 2017 employees will receive shift differential of \$0.68 per hour for hours worked from 6:00 p.m. to 6:00 a.m. Effective June 27, 2017, employees will receive shift differential of \$0.80 per hour for hours worked from 6:00 p.m. to 6:00 a.m.~~

Section 3.

Employees who terminate employment prior to the date of County Board approval of this Agreement shall not be eligible for retroactive wage adjustments.

Section 4.

(A) An employee who is promoted to a higher paid classification would be placed on the step that results in at least a \$0.25 per hour increase. Thereafter, the employee would receive step increases as provided for by the Agreement.

(B) An employee who posts for a job at a lower classification pay rate or who exercises seniority preference into a lower classification would move to the lower classification at the same longevity step as their previous position.

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(C) An employee whose job classification is upgraded will be placed on the step in the new pay range that results in at least a \$0.75 per hour increase.

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ARTICLE 26.

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Section 1. SAVINGS AND SEPARABILITY CLAUSE

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(A) If any Articles or Sections of this Agreement or any riders thereto should be held invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any Article or Section should be restrained by such tribunal pending a final determination as to its validity, the remainder of this contract and any rider thereto, or the application of such Article or Section to persons or circumstances other than those to which it had been held invalid or to which compliance with or enforcement of has been restrained, shall not be affected thereby.

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(B) In the event that any Article or Section of this Agreement is held invalid or enforcement of or compliance with which has been restrained, as set forth, the parties affected thereby shall enter into immediate collective bargaining negotiations, upon the request of the Union or the County, for the purpose of arriving at a mutually satisfactory replacement, pertaining to the same subject matter for such Article or Section during the period of invalidity or restraint.

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ARTICLE 27.

Section 1. TEAMSTERS LEGAL DEFENSE FUND

Employees may participate in Team Legal through payroll deductions. Employees shall pay the entire fee for participation in Team Legal, and the County's only obligation will be to process payroll deductions.

ARTICLE 28.

Section 1. EXPIRATION

The period of this Agreement shall be from the 1st day of January ~~2017~~2019 until the 31st day of December, ~~2018~~2020, and shall continue in full force and effect from year to year thereafter, unless written notice of intention to terminate or modify this Agreement is given by either party to the other party sixty (60) days prior to the date of expiration or any anniversary thereof. Such notice may be delivered personally or by certified mail and if by mail, the notice must be received sixty (60) days prior to the expiration or anniversary date thereof. If the notice is to terminate, this Agreement shall then terminate on the anniversary date next following. If the notice is to change or modify, such notice shall specify the changes or modifications demanded.

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TEAMSTERS LOCAL 346
NON-LICENSED ESSENTIAL UNIT CONTRACT ~~2017-2018~~2019-2020

IN WITNESS WHEREOF, we have hereunto set our hands and seals this ~~13th~~11th day
of ~~June, 2017~~December, 2018.

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Secretary/Treasurer, Local No. 346

Chairperson,
Aitkin County Board of Commissioners

President, Local No. 346

County Administrator

Business Agent

Human Resources Director

Date: _____

Date: _____

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TEAMSTERS LOCAL 346
NON-LICENSED ESSENTIAL UNIT CONTRACT ~~2017-2018~~2019-2020

Memorandum of Agreement (Teamsters Legal Defense Fund)

~~Employees may participate in Team Legal through payroll deductions. Employees shall pay the entire fee for participation in Team Legal, and the County's only obligation will be to process payroll deductions.~~

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~~IN WITNESS WHEREOF, we have hereunto set our hands and seals this 13th day of June, 2017.~~

Secretary/Treasurer, Local No. 346 Chairperson,
Aitkin County Board of Commissioners

President, Local No. 346 County Administrator

Business Agent Human Resources Director

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TEAMSTERS LOCAL 346
NON-LICENSED ESSENTIAL UNIT CONTRACT ~~2017-2018~~2019-2020

Memorandum of Agreement (Comp Time)

This Memorandum of Agreement is entered into between Aitkin County (hereafter "County") and the General Drivers, Warehousemen, Helpers & Inside Employees Local Union No. 346 (hereafter "Union").

WHEREAS, the County and the Union are parties to a collective bargaining agreement negotiated pursuant to the Public Employment Labor Relations Act; and

WHEREAS, during negotiations for the ~~2017-2018~~2019-2020 collective bargaining agreement, the parties agreed to provide compensatory time off, on a trial basis, for the duration of the ~~2017-2018~~2019-2020 agreement.

NOW, THEREFORE, the parties agree as follows:

1. At the discretion of the Sheriff, employees shall be permitted to accrue compensatory time off hours in lieu of the overtime pay set forth in Article 10 of the collective bargaining agreement. Compensatory time shall accrue at the rate of one and one-half (1-1/2) hours for each overtime hour worked:
2. Employees must obtain prior approval from the Sheriff or the Sheriff's designee for accrual of compensatory time off in lieu of overtime pay.
3. Use of compensatory time is subject to the prior approval of the Sheriff or the Sheriff's designee and the needs of the Sheriff's Office.
4. It is agreed and understood that the use of compensatory time shall not result in overtime hours for any other employee of the Sheriff's Office.
5. The maximum compensatory time accrual shall be forty (40) hours.
6. All accrued and unused compensatory time hours will be paid out at the end of each calendar year so as to not carry a balance forward into each subsequent year.
7. This Memorandum of Agreement will be in effect the date of County Board approval of the ~~2017-2018~~2019-2020 collective bargaining agreement, and it shall sunset on December 31, ~~2018~~2020 and shall be of no effect thereafter.
8. This Memorandum of Agreement constitutes the complete and total agreement of the parties regarding this matter.

IN WITNESS WHEREOF, the parties have caused this Memorandum of Agreement to be executed this ~~13th~~11th day of ~~June, 2017~~December, 2018.

FOR LOCAL NO. 346:

Secretary/Treasurer, Local No. 346

President, Local No. 346

Business Agent

FOR COUNTY OF AITKIN:

Chairperson, Aitkin County Board

County Administrator

Human Resources Director

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Memorandum of Agreement (~~8 Hours Personal Leave~~EARLY RETIREMENT INCENTIVE)

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This Memorandum of Agreement is entered into between Aitkin County (hereafter "County") and the Teamsters General Local Union No. 346 (hereafter "Union").

WHEREAS, the County and the Union are parties to a collective bargaining agreement negotiated pursuant to the Public Employment Labor Relations Act; and

WHEREAS, during negotiations for the ~~2017-2018~~2019-2020 collective bargaining agreement, the ~~union expressed interest in adding Christmas Eve as a holiday~~PARTIES DISCUSSED EARLY RETIREMENT INCENTIVES; and

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~~WHEREAS, the employer plans to incorporate an early retirement incentive provision into the Aitkin County Personnel Policy manual in maintaining open facilities on Christmas Eve and is not interested in adding Christmas Eve as a holiday; and January 2019.~~

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~~WHEREAS, in the spirit of reaching a mediated settlement, the parties agreed that on December 24, 2017, and on December 24, 2018, 8 hours of personal leave would be provided to active (probationary and non-probationary) full-time employees.~~

NOW, THEREFORE, the parties agree as follows:

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~~1. The parties agree these 8 hours of personal leave granted on December 24, 2017, and on December 24, 2018, will be administered in accordance with the existing Personal Leave Article (Article 17) and that prior supervisory approval is required.~~

~~2. The parties agree these personal leave hours will not be stacked in any way to generate overtime pay.~~

~~1. 3. Employees of this bargaining unit who meet the criteria defined in the Aitkin County Personnel Policy for participation in the early retirement incentive in 2019 and 2020 will have the opportunity to participate.~~

~~2. This Memorandum of Agreement constitutes the complete and total agreement of the parties regarding this matter.~~

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IN WITNESS WHEREOF, the parties have caused this Memorandum of Agreement to be executed this ~~13th~~11th day of ~~June, 2017~~December, 2018.

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FOR LOCAL NO. 346:

FOR COUNTY OF AITKIN:

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Secretary/Treasurer, Local No. 346

Chairperson,

TEAMSTERS LOCAL 346
NON-LICENSED ESSENTIAL UNIT CONTRACT ~~2017-2018~~2019-2020

Aitkin County Board of Commissioners

President, Local No. 346

County Administrator

Business Agent

Human Resources Director

TEAMSTERS LOCAL 346
NON-LICENSED ESSENTIAL UNIT CONTRACT ~~2017-2018~~2019-2020

Letter of Understanding (Mandatory PEIP Education)

All benefit-eligible members, no later than November 1, 2017, will attend a mandatory PEIP Education Session. These sessions may be conducted 1:1 or in a group(s), as determined by the employer. All members are required to attend.

As many sessions as possible will be conducted during normal working hours; however, if an employee is required to attend during off-duty time, they will be paid to attend the education session.

____ IN WITNESS WHEREOF, the parties have caused this Letter of Understanding to be executed this 13th day of June, 2017.

FOR LOCAL NO. 346: _____ FOR COUNTY OF AITKIN: _____

Secretary/Treasurer, Local No. 346 Chairperson, Aitkin County Board

President, Local No. 346 County Administrator

Business Agent Human Resources Director

TEAMSTERS LOCAL 346
NON-LICENSED ESSENTIAL UNIT CONTRACT ~~2017-2018~~2019-2020

Date: _____ Dated: _____

TEAMSTERS LOCAL 346
 NON-LICENSED ESSENTIAL UNIT CONTRACT 2017-20182019-2020

Appendix A
Wage Schedules

2017 0.00% general adjustment, no steps, effective 1/1/2017															
Grade	Minimum/A	B	C	D	E	F	G	H	I	J	K	L	M	N	Maximum/C
20	\$ 40.65	\$ 41.85	\$ 43.09	\$ 44.36	\$ 45.67	\$ 47.02	\$ 48.41	\$ 49.84	\$ 51.32	\$ 52.84	\$ 54.41	\$ 56.02	\$ 57.68	\$ 59.39	\$ 60.65
19	\$ 39.15	\$ 40.31	\$ 41.49	\$ 42.72	\$ 43.98	\$ 45.28	\$ 46.62	\$ 48.00	\$ 49.42	\$ 50.88	\$ 52.39	\$ 53.94	\$ 55.54	\$ 57.19	\$ 58.40
18	\$ 37.65	\$ 38.76	\$ 39.90	\$ 41.08	\$ 42.29	\$ 43.54	\$ 44.83	\$ 46.16	\$ 47.52	\$ 48.93	\$ 50.37	\$ 51.87	\$ 53.40	\$ 54.99	\$ 56.15
17	\$ 36.15	\$ 37.22	\$ 38.31	\$ 39.44	\$ 40.61	\$ 41.80	\$ 43.04	\$ 44.31	\$ 45.62	\$ 46.97	\$ 48.36	\$ 49.79	\$ 51.26	\$ 52.78	\$ 53.90
16	\$ 34.65	\$ 35.67	\$ 36.72	\$ 37.80	\$ 38.92	\$ 40.07	\$ 41.25	\$ 42.47	\$ 43.72	\$ 45.01	\$ 46.34	\$ 47.71	\$ 49.13	\$ 50.58	\$ 51.65
15	\$ 33.15	\$ 34.13	\$ 35.13	\$ 36.16	\$ 37.23	\$ 38.33	\$ 39.46	\$ 40.62	\$ 41.82	\$ 43.06	\$ 44.33	\$ 45.64	\$ 46.99	\$ 48.38	\$ 49.40
14	\$ 31.65	\$ 32.58	\$ 33.54	\$ 34.52	\$ 35.54	\$ 36.59	\$ 37.67	\$ 38.78	\$ 39.92	\$ 41.10	\$ 42.31	\$ 43.56	\$ 44.85	\$ 46.17	\$ 47.15
13	\$ 30.15	\$ 31.04	\$ 31.95	\$ 32.89	\$ 33.85	\$ 34.85	\$ 35.87	\$ 36.93	\$ 38.02	\$ 39.14	\$ 40.30	\$ 41.48	\$ 42.71	\$ 43.97	\$ 44.90
12	\$ 28.65	\$ 29.49	\$ 30.36	\$ 31.25	\$ 32.16	\$ 33.11	\$ 34.08	\$ 35.09	\$ 36.12	\$ 37.18	\$ 38.28	\$ 39.41	\$ 40.57	\$ 41.77	\$ 42.65
11	\$ 27.15	\$ 27.95	\$ 28.76	\$ 29.61	\$ 30.48	\$ 31.37	\$ 32.29	\$ 33.24	\$ 34.22	\$ 35.23	\$ 36.26	\$ 37.33	\$ 38.43	\$ 39.57	\$ 40.40
10	\$ 25.65	\$ 26.40	\$ 27.17	\$ 27.97	\$ 28.79	\$ 29.63	\$ 30.50	\$ 31.40	\$ 32.32	\$ 33.27	\$ 34.25	\$ 35.26	\$ 36.29	\$ 37.36	\$ 38.15
9	\$ 24.15	\$ 24.86	\$ 25.58	\$ 26.33	\$ 27.10	\$ 27.89	\$ 28.71	\$ 29.55	\$ 30.42	\$ 31.31	\$ 32.23	\$ 33.18	\$ 34.16	\$ 35.16	\$ 35.90
8	\$ 22.65	\$ 23.31	\$ 23.99	\$ 24.69	\$ 25.41	\$ 26.15	\$ 26.92	\$ 27.71	\$ 28.52	\$ 29.36	\$ 30.22	\$ 31.10	\$ 32.02	\$ 32.96	\$ 33.65
7	\$ 21.15	\$ 21.77	\$ 22.40	\$ 23.05	\$ 23.72	\$ 24.42	\$ 25.13	\$ 25.86	\$ 26.62	\$ 27.40	\$ 28.20	\$ 29.03	\$ 29.88	\$ 30.75	\$ 31.40
6	\$ 19.65	\$ 20.22	\$ 20.81	\$ 21.41	\$ 22.03	\$ 22.68	\$ 23.34	\$ 24.02	\$ 24.72	\$ 25.44	\$ 26.18	\$ 26.95	\$ 27.74	\$ 28.55	\$ 29.15
5	\$ 18.15	\$ 18.68	\$ 19.22	\$ 19.77	\$ 20.35	\$ 20.94	\$ 21.55	\$ 22.17	\$ 22.82	\$ 23.48	\$ 24.17	\$ 24.87	\$ 25.60	\$ 26.35	\$ 26.90
4	\$ 16.65	\$ 17.13	\$ 17.62	\$ 18.13	\$ 18.66	\$ 19.20	\$ 19.75	\$ 20.33	\$ 20.92	\$ 21.53	\$ 22.15	\$ 22.80	\$ 23.46	\$ 24.15	\$ 24.65
3	\$ 15.15	\$ 15.59	\$ 16.03	\$ 16.49	\$ 16.97	\$ 17.46	\$ 17.96	\$ 18.48	\$ 19.02	\$ 19.57	\$ 20.14	\$ 20.72	\$ 21.32	\$ 21.94	\$ 22.40
2	\$ 13.65	\$ 14.04	\$ 14.44	\$ 14.86	\$ 15.28	\$ 15.72	\$ 16.17	\$ 16.64	\$ 17.12	\$ 17.61	\$ 18.12	\$ 18.65	\$ 19.18	\$ 19.74	\$ 20.15
1	\$ 12.15	\$ 12.50	\$ 12.85	\$ 13.22	\$ 13.59	\$ 13.98	\$ 14.38	\$ 14.79	\$ 15.22	\$ 15.65	\$ 16.11	\$ 16.57	\$ 17.05	\$ 17.54	\$ 17.90

2017 3.00% general adjustment, no steps, effective 7/1/2017															
Grade	Minimum/A	B	C	D	E	F	G	H	I	J	K	L	M	N	Maximum/C
20	\$ 41.87	\$ 43.11	\$ 44.38	\$ 45.69	\$ 47.04	\$ 48.43	\$ 49.86	\$ 51.34	\$ 52.86	\$ 54.43	\$ 56.04	\$ 57.70	\$ 59.41	\$ 61.17	\$ 62.47
19	\$ 40.32	\$ 41.51	\$ 42.74	\$ 44.00	\$ 45.30	\$ 46.64	\$ 48.02	\$ 49.44	\$ 50.90	\$ 52.41	\$ 53.96	\$ 55.56	\$ 57.21	\$ 58.90	\$ 60.15
18	\$ 38.78	\$ 39.92	\$ 41.10	\$ 42.31	\$ 43.56	\$ 44.85	\$ 46.17	\$ 47.54	\$ 48.95	\$ 50.39	\$ 51.89	\$ 53.42	\$ 55.01	\$ 56.64	\$ 57.83
17	\$ 37.23	\$ 38.33	\$ 39.46	\$ 40.63	\$ 41.82	\$ 43.06	\$ 44.33	\$ 45.64	\$ 46.99	\$ 48.38	\$ 49.81	\$ 51.28	\$ 52.80	\$ 54.37	\$ 55.52
16	\$ 35.69	\$ 36.74	\$ 37.82	\$ 38.94	\$ 40.08	\$ 41.27	\$ 42.49	\$ 43.74	\$ 45.03	\$ 46.36	\$ 47.73	\$ 49.15	\$ 50.60	\$ 52.10	\$ 53.20
15	\$ 34.14	\$ 35.15	\$ 36.18	\$ 37.25	\$ 38.35	\$ 39.48	\$ 40.64	\$ 41.84	\$ 43.07	\$ 44.35	\$ 45.66	\$ 47.01	\$ 48.40	\$ 49.83	\$ 50.88
14	\$ 32.60	\$ 33.56	\$ 34.54	\$ 35.56	\$ 36.61	\$ 37.69	\$ 38.80	\$ 39.94	\$ 41.12	\$ 42.33	\$ 43.58	\$ 44.87	\$ 46.19	\$ 47.56	\$ 48.56
13	\$ 31.05	\$ 31.97	\$ 32.90	\$ 33.87	\$ 34.87	\$ 35.89	\$ 36.95	\$ 38.04	\$ 39.16	\$ 40.32	\$ 41.50	\$ 42.73	\$ 43.99	\$ 45.29	\$ 46.25
12	\$ 29.51	\$ 30.37	\$ 31.27	\$ 32.18	\$ 33.13	\$ 34.10	\$ 35.11	\$ 36.14	\$ 37.20	\$ 38.30	\$ 39.43	\$ 40.59	\$ 41.79	\$ 43.02	\$ 43.93
11	\$ 27.96	\$ 28.78	\$ 29.63	\$ 30.50	\$ 31.39	\$ 32.31	\$ 33.26	\$ 34.24	\$ 35.25	\$ 36.28	\$ 37.35	\$ 38.45	\$ 39.59	\$ 40.75	\$ 41.61
10	\$ 26.42	\$ 27.19	\$ 27.99	\$ 28.81	\$ 29.65	\$ 30.52	\$ 31.42	\$ 32.34	\$ 33.29	\$ 34.27	\$ 35.28	\$ 36.31	\$ 37.38	\$ 38.48	\$ 39.29
9	\$ 24.87	\$ 25.60	\$ 26.35	\$ 27.12	\$ 27.91	\$ 28.73	\$ 29.57	\$ 30.44	\$ 31.33	\$ 32.25	\$ 33.20	\$ 34.17	\$ 35.18	\$ 36.22	\$ 36.98
8	\$ 23.33	\$ 24.01	\$ 24.71	\$ 25.43	\$ 26.17	\$ 26.94	\$ 27.73	\$ 28.54	\$ 29.37	\$ 30.24	\$ 31.12	\$ 32.04	\$ 32.98	\$ 33.95	\$ 34.66
7	\$ 21.78	\$ 22.42	\$ 23.07	\$ 23.74	\$ 24.43	\$ 25.15	\$ 25.88	\$ 26.64	\$ 27.42	\$ 28.22	\$ 29.05	\$ 29.90	\$ 30.77	\$ 31.68	\$ 32.34
6	\$ 20.24	\$ 20.83	\$ 21.43	\$ 22.05	\$ 22.70	\$ 23.36	\$ 24.04	\$ 24.74	\$ 25.46	\$ 26.20	\$ 26.97	\$ 27.76	\$ 28.57	\$ 29.41	\$ 30.02
5	\$ 18.69	\$ 19.24	\$ 19.79	\$ 20.37	\$ 20.96	\$ 21.57	\$ 22.19	\$ 22.84	\$ 23.50	\$ 24.19	\$ 24.89	\$ 25.62	\$ 26.37	\$ 27.14	\$ 27.71
4	\$ 17.15	\$ 17.64	\$ 18.15	\$ 18.68	\$ 19.22	\$ 19.77	\$ 20.35	\$ 20.94	\$ 21.55	\$ 22.17	\$ 22.82	\$ 23.48	\$ 24.17	\$ 24.87	\$ 25.39
3	\$ 15.60	\$ 16.05	\$ 16.51	\$ 16.99	\$ 17.48	\$ 17.98	\$ 18.50	\$ 19.04	\$ 19.59	\$ 20.16	\$ 20.74	\$ 21.34	\$ 21.96	\$ 22.60	\$ 23.07
2	\$ 14.06	\$ 14.46	\$ 14.87	\$ 15.30	\$ 15.74	\$ 16.19	\$ 16.66	\$ 17.14	\$ 17.63	\$ 18.14	\$ 18.66	\$ 19.20	\$ 19.76	\$ 20.33	\$ 20.75
1	\$ 12.51	\$ 12.87	\$ 13.24	\$ 13.61	\$ 14.00	\$ 14.40	\$ 14.81	\$ 15.24	\$ 15.67	\$ 16.12	\$ 16.59	\$ 17.07	\$ 17.56	\$ 18.06	\$ 18.44

0.00% general adjustment, plus one step for eligible employees, up to the Maximum 1/1/2018															
Minimum/A	B	C	D	E	F	G	H	I	J	K	L	M	N	Maximum/C	
\$ 41.87	\$ 43.11	\$ 44.38	\$ 45.69	\$ 47.04	\$ 48.43	\$ 49.86	\$ 51.34	\$ 52.86	\$ 54.43	\$ 56.04	\$ 57.70	\$ 59.41	\$ 61.17	\$ 62.47	
\$ 40.32	\$ 41.51	\$ 42.74	\$ 44.00	\$ 45.30	\$ 46.64	\$ 48.02	\$ 49.44	\$ 50.90	\$ 52.41	\$ 53.96	\$ 55.56	\$ 57.21	\$ 58.90	\$ 60.15	
\$ 38.78	\$ 39.92	\$ 41.10	\$ 42.31	\$ 43.56	\$ 44.85	\$ 46.17	\$ 47.54	\$ 48.95	\$ 50.39	\$ 51.89	\$ 53.42	\$ 55.01	\$ 56.64	\$ 57.83	
\$ 37.23	\$ 38.33	\$ 39.46	\$ 40.63	\$ 41.82	\$ 43.06	\$ 44.33	\$ 45.64	\$ 46.99	\$ 48.38	\$ 49.81	\$ 51.28	\$ 52.80	\$ 54.37	\$ 55.52	
\$ 35.69	\$ 36.74	\$ 37.82	\$ 38.94	\$ 40.08	\$ 41.27	\$ 42.49	\$ 43.74	\$ 45.03	\$ 46.36	\$ 47.73	\$ 49.15	\$ 50.60	\$ 52.10	\$ 53.20	
\$ 34.14	\$ 35.15	\$ 36.18	\$ 37.25	\$ 38.35	\$ 39.48	\$ 40.64	\$ 41.84	\$ 43.07	\$ 44.35	\$ 45.66	\$ 47.01	\$ 48.40	\$ 49.83	\$ 50.88	
\$ 32.60	\$ 33.56	\$ 34.54	\$ 35.56	\$ 36.61	\$ 37.69	\$ 38.80	\$ 39.94	\$ 41.12	\$ 42.33	\$ 43.58	\$ 44.87	\$ 46.19	\$ 47.56	\$ 48.56	
\$ 31.05	\$ 31.97	\$ 32.90	\$ 33.87	\$ 34.87	\$ 35.89	\$ 36.95	\$ 38.04	\$ 39.16	\$ 40.32	\$ 41.50	\$ 42.73	\$ 43.99	\$ 45.29	\$ 46.25	
\$ 29.51	\$ 30.37	\$ 31.27	\$ 32.18	\$ 33.13	\$ 34.10	\$ 35.11	\$ 36.14	\$ 37.20	\$ 38.30	\$ 39.43	\$ 40.59	\$ 41.79	\$ 43.02	\$ 43.93	
\$ 27.96	\$ 28.78	\$ 29.63	\$ 30.50	\$ 31.39	\$ 32.31	\$ 33.26	\$ 34.24	\$ 35.25	\$ 36.28	\$ 37.35	\$ 38.45	\$ 39.59	\$ 40.75	\$ 41.61	
\$ 26.42	\$ 27.19	\$ 27.99	\$ 28.81	\$ 29.65	\$ 30.52	\$ 31.42	\$ 32.34	\$ 33.29	\$ 34.27	\$ 35.28	\$ 36.31	\$ 37.38	\$ 38.48	\$ 39.29	
\$ 24.87	\$ 25.60	\$ 26.35	\$ 27.12	\$ 27.91	\$ 28.73	\$ 29.57	\$ 30.44	\$ 31.33	\$ 32.25	\$ 33.20	\$ 34.17	\$ 35.18	\$ 36.22	\$ 36.98	
\$ 23.33	\$ 24.01	\$ 24.71	\$ 25.43	\$ 26.17	\$ 26.94	\$ 27.73	\$ 28.54	\$ 29.37	\$ 30.24	\$ 31.12	\$ 32.04	\$ 32.98	\$ 33.95	\$ 34.66	
\$ 21.78	\$ 22.42	\$ 23.07	\$ 23.74	\$ 24.43	\$ 25.15	\$ 25.88	\$ 26.64	\$ 27.42	\$ 28.22	\$ 29.05	\$ 29.90	\$ 30.77	\$ 31.68	\$ 32.34	
\$ 20.24	\$ 20.83	\$ 21.43	\$ 22.05	\$ 22.70	\$ 23.36	\$ 24.04	\$ 24.74	\$ 25.46	\$ 26.20	\$ 26.97	\$ 27.76	\$ 28.57	\$ 29.41	\$ 30.02	
\$ 18.69	\$ 19.24	\$ 19.79	\$ 20.37	\$ 20.96	\$ 21.57	\$ 22.19	\$ 22.84	\$ 23.50	\$ 24.19	\$ 24.89	\$ 25.62	\$ 26.37	\$ 27.14	\$ 27.71	
\$ 17.15	\$ 17.64	\$ 18.15	\$ 18.68	\$ 19.22	\$ 19.77	\$ 20.35	\$ 20.94	\$ 21.55	\$ 22.17	\$ 22.82	\$ 23.48	\$ 24.17	\$ 24.87	\$ 25.39	
\$ 15.60	\$ 16.05	\$ 16.51	\$ 16.99	\$ 17.48	\$ 17.98	\$ 18.50	\$ 19.04	\$ 19.59	\$ 20.16	\$ 20.74	\$ 21.34	\$ 21.96	\$ 22.60	\$ 23.07	
\$ 14.06	\$ 14.46	\$ 14.87	\$ 15.30	\$ 15.74	\$ 16.19	\$ 16.66	\$ 17.14	\$ 17.63	\$ 18.14	\$ 18.66	\$ 19.20	\$ 19.76	\$ 20.33	\$ 20.75	
\$ 12.51	\$ 12.87	\$ 13.24	\$ 13.61	\$ 14.00	\$ 14.40	\$ 14.81	\$ 15.24	\$ 15.67	\$ 16.12	\$ 16.59	\$ 17.07	\$ 17.56	\$ 18.06	\$ 18.44	

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TEAMSTERS LOCAL 346
NON-LICENSED ESSENTIAL UNIT CONTRACT ~~2017-2018~~2019-2020

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TEAMSTERS LOCAL 346
 NON-LICENSED ESSENTIAL UNIT CONTRACT ~~2017-2018~~2019-2020

2019 One-half percent (0.5%) General Adjustment 1/1/2019															
Grade	Minimum/A	B	C	D	E	F	G	H	I	J	K	L	M	N	Maximum
20	\$ 42.08	\$ 43.32	\$ 44.60	\$ 45.92	\$ 47.28	\$ 48.67	\$ 50.11	\$ 51.60	\$ 53.12	\$ 54.70	\$ 56.32	\$ 57.99	\$ 59.71	\$ 61.48	\$ 62.78
19	\$ 40.53	\$ 41.72	\$ 42.95	\$ 44.22	\$ 45.53	\$ 46.87	\$ 48.26	\$ 49.69	\$ 51.16	\$ 52.67	\$ 54.23	\$ 55.84	\$ 57.49	\$ 59.20	\$ 60.45
18	\$ 38.97	\$ 40.17	\$ 41.31	\$ 42.52	\$ 43.78	\$ 45.07	\$ 46.41	\$ 47.78	\$ 49.19	\$ 50.65	\$ 52.15	\$ 53.69	\$ 55.28	\$ 56.92	\$ 58.12
17	\$ 37.42	\$ 38.52	\$ 39.66	\$ 40.83	\$ 42.03	\$ 43.27	\$ 44.55	\$ 45.87	\$ 47.22	\$ 48.62	\$ 50.06	\$ 51.54	\$ 53.07	\$ 54.64	\$ 55.79
16	\$ 35.87	\$ 36.92	\$ 38.01	\$ 39.13	\$ 40.29	\$ 41.47	\$ 42.70	\$ 43.96	\$ 45.26	\$ 46.59	\$ 47.97	\$ 49.39	\$ 50.85	\$ 52.36	\$ 53.47
15	\$ 34.32	\$ 35.32	\$ 36.36	\$ 37.43	\$ 38.54	\$ 39.67	\$ 40.84	\$ 42.05	\$ 43.29	\$ 44.57	\$ 45.89	\$ 47.24	\$ 48.64	\$ 50.08	\$ 51.14
14	\$ 32.76	\$ 33.73	\$ 34.72	\$ 35.74	\$ 36.79	\$ 37.87	\$ 38.99	\$ 40.14	\$ 41.32	\$ 42.54	\$ 43.80	\$ 45.09	\$ 46.43	\$ 47.80	\$ 48.81
13	\$ 31.21	\$ 32.13	\$ 33.07	\$ 34.04	\$ 35.04	\$ 36.07	\$ 37.14	\$ 38.23	\$ 39.36	\$ 40.52	\$ 41.71	\$ 42.94	\$ 44.21	\$ 45.52	\$ 46.48
12	\$ 29.66	\$ 30.53	\$ 31.42	\$ 32.34	\$ 33.29	\$ 34.27	\$ 35.28	\$ 36.32	\$ 37.39	\$ 38.49	\$ 39.63	\$ 40.79	\$ 42.00	\$ 43.24	\$ 44.15
11	\$ 28.10	\$ 28.93	\$ 29.77	\$ 30.65	\$ 31.55	\$ 32.47	\$ 33.43	\$ 34.41	\$ 35.42	\$ 36.46	\$ 37.54	\$ 38.64	\$ 39.78	\$ 40.96	\$ 41.82
10	\$ 26.55	\$ 27.33	\$ 28.13	\$ 28.95	\$ 29.80	\$ 30.67	\$ 31.57	\$ 32.50	\$ 33.46	\$ 34.44	\$ 35.45	\$ 36.50	\$ 37.57	\$ 38.68	\$ 39.49
9	\$ 25.00	\$ 25.73	\$ 26.48	\$ 27.25	\$ 28.05	\$ 28.87	\$ 29.72	\$ 30.59	\$ 31.49	\$ 32.41	\$ 33.36	\$ 34.35	\$ 35.36	\$ 36.40	\$ 37.16
8	\$ 23.45	\$ 24.13	\$ 24.83	\$ 25.56	\$ 26.30	\$ 27.07	\$ 27.87	\$ 28.68	\$ 29.52	\$ 30.39	\$ 31.28	\$ 32.20	\$ 33.14	\$ 34.12	\$ 34.83
7	\$ 21.89	\$ 22.59	\$ 23.19	\$ 23.86	\$ 24.56	\$ 25.27	\$ 26.01	\$ 26.77	\$ 27.55	\$ 28.36	\$ 29.19	\$ 30.05	\$ 30.93	\$ 31.84	\$ 32.50
6	\$ 20.34	\$ 20.93	\$ 21.54	\$ 22.16	\$ 22.81	\$ 23.47	\$ 24.16	\$ 24.86	\$ 25.59	\$ 26.33	\$ 27.10	\$ 27.90	\$ 28.71	\$ 29.56	\$ 30.17
5	\$ 18.79	\$ 19.33	\$ 19.89	\$ 20.47	\$ 21.06	\$ 21.67	\$ 22.30	\$ 22.95	\$ 23.62	\$ 24.31	\$ 25.02	\$ 25.75	\$ 26.50	\$ 27.28	\$ 27.85
4	\$ 17.24	\$ 17.73	\$ 18.24	\$ 18.77	\$ 19.31	\$ 19.87	\$ 20.45	\$ 21.04	\$ 21.65	\$ 22.28	\$ 22.93	\$ 23.60	\$ 24.29	\$ 25.00	\$ 25.52
3	\$ 15.68	\$ 16.13	\$ 16.60	\$ 17.07	\$ 17.57	\$ 18.07	\$ 18.60	\$ 19.13	\$ 19.69	\$ 20.26	\$ 20.84	\$ 21.45	\$ 22.07	\$ 22.72	\$ 23.19
2	\$ 14.13	\$ 14.53	\$ 14.95	\$ 15.38	\$ 15.82	\$ 16.27	\$ 16.74	\$ 17.22	\$ 17.72	\$ 18.23	\$ 18.76	\$ 19.30	\$ 19.86	\$ 20.43	\$ 20.86
1	\$ 12.58	\$ 12.93	\$ 13.30	\$ 13.68	\$ 14.07	\$ 14.47	\$ 14.89	\$ 15.31	\$ 15.75	\$ 16.21	\$ 16.67	\$ 17.15	\$ 17.65	\$ 18.15	\$ 18.53

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2020 1% General Adjustment 1/1/2020															
Grade	Minimum/A	B	C	D	E	F	G	H	I	J	K	L	M	N	Maximum
20	\$ 42.30	\$ 43.75	\$ 45.05	\$ 46.38	\$ 47.75	\$ 49.16	\$ 50.61	\$ 52.11	\$ 53.66	\$ 55.25	\$ 56.88	\$ 58.57	\$ 60.30	\$ 62.09	\$ 63.41
19	\$ 40.93	\$ 42.14	\$ 43.38	\$ 44.66	\$ 45.98	\$ 47.34	\$ 48.74	\$ 50.18	\$ 51.67	\$ 53.20	\$ 54.77	\$ 56.40	\$ 58.07	\$ 59.79	\$ 61.06
18	\$ 39.36	\$ 40.52	\$ 41.72	\$ 42.95	\$ 44.22	\$ 45.52	\$ 46.87	\$ 48.26	\$ 49.68	\$ 51.15	\$ 52.67	\$ 54.23	\$ 55.83	\$ 57.49	\$ 58.70
17	\$ 37.79	\$ 38.91	\$ 40.06	\$ 41.24	\$ 42.45	\$ 43.71	\$ 45.00	\$ 46.33	\$ 47.70	\$ 49.11	\$ 50.56	\$ 52.06	\$ 53.60	\$ 55.18	\$ 56.35
16	\$ 36.23	\$ 37.29	\$ 38.39	\$ 39.52	\$ 40.69	\$ 41.89	\$ 43.12	\$ 44.40	\$ 45.71	\$ 47.06	\$ 48.45	\$ 49.89	\$ 51.36	\$ 52.88	\$ 54.00
15	\$ 34.66	\$ 35.68	\$ 36.73	\$ 37.81	\$ 38.92	\$ 40.07	\$ 41.25	\$ 42.47	\$ 43.72	\$ 45.01	\$ 46.34	\$ 47.71	\$ 49.13	\$ 50.58	\$ 51.65
14	\$ 33.09	\$ 34.06	\$ 35.06	\$ 36.10	\$ 37.16	\$ 38.25	\$ 39.38	\$ 40.54	\$ 41.74	\$ 42.97	\$ 44.24	\$ 45.54	\$ 46.89	\$ 48.28	\$ 49.30
13	\$ 31.52	\$ 32.45	\$ 33.40	\$ 34.38	\$ 35.39	\$ 36.43	\$ 37.51	\$ 38.61	\$ 39.75	\$ 40.92	\$ 42.13	\$ 43.37	\$ 44.65	\$ 45.97	\$ 46.94
12	\$ 29.95	\$ 30.83	\$ 31.74	\$ 32.67	\$ 33.63	\$ 34.62	\$ 35.63	\$ 36.68	\$ 37.76	\$ 38.88	\$ 40.02	\$ 41.20	\$ 42.42	\$ 43.67	\$ 44.59
11	\$ 28.39	\$ 29.22	\$ 30.07	\$ 30.95	\$ 31.86	\$ 32.80	\$ 33.76	\$ 34.75	\$ 35.78	\$ 36.83	\$ 37.91	\$ 39.03	\$ 40.18	\$ 41.37	\$ 42.24
10	\$ 26.82	\$ 27.60	\$ 28.41	\$ 29.24	\$ 30.10	\$ 30.98	\$ 31.89	\$ 32.83	\$ 33.79	\$ 34.78	\$ 35.81	\$ 36.86	\$ 37.95	\$ 39.06	\$ 39.89
9	\$ 25.25	\$ 25.99	\$ 26.75	\$ 27.53	\$ 28.33	\$ 29.16	\$ 30.02	\$ 30.90	\$ 31.80	\$ 32.74	\$ 33.70	\$ 34.69	\$ 35.71	\$ 36.76	\$ 37.53
8	\$ 23.68	\$ 24.37	\$ 25.08	\$ 25.81	\$ 26.57	\$ 27.34	\$ 28.14	\$ 28.97	\$ 29.82	\$ 30.69	\$ 31.59	\$ 32.52	\$ 33.47	\$ 34.46	\$ 35.18
7	\$ 22.11	\$ 22.76	\$ 23.42	\$ 24.10	\$ 24.80	\$ 25.53	\$ 26.27	\$ 27.04	\$ 27.83	\$ 28.64	\$ 29.48	\$ 30.35	\$ 31.24	\$ 32.15	\$ 32.83
6	\$ 20.54	\$ 21.14	\$ 21.75	\$ 22.39	\$ 23.04	\$ 23.71	\$ 24.40	\$ 25.11	\$ 25.84	\$ 26.60	\$ 27.38	\$ 28.18	\$ 29.00	\$ 29.85	\$ 30.48
5	\$ 18.98	\$ 19.52	\$ 20.09	\$ 20.67	\$ 21.27	\$ 21.89	\$ 22.53	\$ 23.18	\$ 23.86	\$ 24.55	\$ 25.27	\$ 26.01	\$ 26.77	\$ 27.55	\$ 28.12
4	\$ 17.41	\$ 17.91	\$ 18.43	\$ 18.96	\$ 19.51	\$ 20.07	\$ 20.65	\$ 21.25	\$ 21.87	\$ 22.51	\$ 23.16	\$ 23.84	\$ 24.53	\$ 25.25	\$ 25.77
3	\$ 15.84	\$ 16.29	\$ 16.76	\$ 17.25	\$ 17.74	\$ 18.25	\$ 18.78	\$ 19.32	\$ 19.88	\$ 20.46	\$ 21.05	\$ 21.66	\$ 22.29	\$ 22.94	\$ 23.42
2	\$ 14.27	\$ 14.68	\$ 15.10	\$ 15.53	\$ 15.98	\$ 16.44	\$ 16.91	\$ 17.40	\$ 17.90	\$ 18.41	\$ 18.95	\$ 19.49	\$ 20.06	\$ 20.64	\$ 21.07
1	\$ 12.70	\$ 13.06	\$ 13.44	\$ 13.82	\$ 14.21	\$ 14.62	\$ 15.04	\$ 15.47	\$ 15.91	\$ 16.37	\$ 16.84	\$ 17.32	\$ 17.82	\$ 18.34	\$ 18.71

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Board of County Commissioners Agenda Request

5B
Agenda Item #

Requested Meeting Date: 12/11/2018

Title of Item: 2019 Non-union Wage Scales

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Bobbie Danielson	Department: HR
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Presenter (Name and Title): Bobbie Danielson, HR Director	Estimated Time Needed: 3 minutes
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Summary of Issue:

These wage scales mirror the general adjustments provided in the pattern settlement.

1/1/2019 – One-half percent (1/2%) general adjustment.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Motion to adopt the 2019 non-union wage scales as attached reflecting a one-half percent general adjustment, and authorize 3% within range movement, not to exceed the scale maximum on 1/1/2019.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Salary increases for 2019 are included in the budget.

2019 Non-union FLSA Non-exempt		
Grade	Minimum	Maximum
20	\$ 42.08	\$ 62.78
19	\$ 40.53	\$ 60.45
18	\$ 38.97	\$ 58.12
17	\$ 37.42	\$ 55.79
16	\$ 35.87	\$ 53.47
15	\$ 34.32	\$ 51.14
14	\$ 32.76	\$ 48.81
13	\$ 31.21	\$ 46.48
12	\$ 29.66	\$ 44.15
11	\$ 28.10	\$ 41.82
10	\$ 26.55	\$ 39.49
9	\$ 25.00	\$ 37.16
8	\$ 23.45	\$ 34.83
7	\$ 21.89	\$ 32.50
6	\$ 20.34	\$ 30.17
5	\$ 18.79	\$ 27.85
4	\$ 17.24	\$ 25.52
3	\$ 15.68	\$ 23.19
2	\$ 14.13	\$ 20.86
1	\$ 12.58	\$ 18.53

2019 Non-union FLSA Exempt		
Grade	Minimum	Maximum
20	\$ 87,524.00	\$ 130,586.24
19	\$ 84,294.33	\$ 125,741.74
18	\$ 81,064.67	\$ 120,897.24
17	\$ 77,835.00	\$ 116,052.74
16	\$ 74,605.33	\$ 111,208.23
15	\$ 71,375.66	\$ 106,363.73
14	\$ 68,145.99	\$ 101,519.23
13	\$ 64,916.33	\$ 96,674.73
12	\$ 61,686.66	\$ 91,830.23
11	\$ 58,456.99	\$ 86,985.72
10	\$ 55,227.32	\$ 82,141.22
9	\$ 51,997.65	\$ 77,296.72
8	\$ 48,767.99	\$ 72,452.22
7	\$ 45,538.32	\$ 67,607.72
6	\$ 42,308.65	\$ 62,763.21
5	\$ 39,078.98	\$ 57,918.71
4	\$ 35,849.31	\$ 53,074.21
3	\$ 32,619.65	\$ 48,229.71
2	\$ 29,389.98	\$ 43,385.21
1	\$ 26,160.31	\$ 38,540.70



Board of County Commissioners Agenda Request

5C
Agenda Item #

Requested Meeting Date: 12/11/2018

Title of Item: 2019 PEIP Health Insurance Rates

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: Bobbie Danielson	Department: HR
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Presenter (Name and Title): Bobbie Danielson, HR Director	Estimated Time Needed: 2 minutes
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Summary of Issue:

Please find PEIP rates attached outlining the employer's monthly premium contributions, HSA contributions, and waiver rate for 2019.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Motion to authorize the employer's PEIP contribution rates as shown on the attached chart, effective 1/1/2019.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

These employer contributions are included in the budget.

Aitkin County 2019 - Rates

PEIP Plan	Total Premium per Month	Employer Pays per Month	Employee Pays per Month	Employer Annual HSA Contribution	Employee 2019 HSA "Additional" Contribution Max	IRS 2019 Maximum HSA Contribution (Add \$1,000 Catch-up if 55 or older)
Advantage Option						
Single	\$ 772.88	\$ 528.02	\$ 244.86	\$ -	Plan not HSA-compatible	N/A
S+1	\$ 1,777.84	\$ 1,043.96	\$ 733.88	\$ -	Plan not HSA-compatible	N/A
Family	\$ 2,215.10	\$ 1,195.80	\$ 1,019.30	\$ -	Plan not HSA-compatible	N/A
Value Option						
Single	\$ 694.04	\$ 528.02	\$ 166.02	\$ -	Plan not HSA-compatible	N/A
S+1	\$ 1,595.68	\$ 1,043.96	\$ 551.72	\$ -	Plan not HSA-compatible	N/A
Family	\$ 1,992.52	\$ 1,195.80	\$ 796.72	\$ -	Plan not HSA-compatible	N/A
HSA Compatible						
Single	\$ 528.02	\$ 528.02	\$ -	\$ 2,260.00	\$ 1,240.00	\$ 3,500.00
S+1	\$ 1,213.96	\$ 1,043.96	\$ 170.00	\$ 3,260.00	\$ 3,740.00	\$ 7,000.00
Family	\$ 1,515.80	\$ 1,195.80	\$ 320.00	\$ 3,260.00	\$ 3,740.00	\$ 7,000.00

WAIVER OPTION: \$2750/YEAR - ASK HR FOR DETAILS

Add \$1k if 55 or older



Board of County Commissioners Agenda Request

50
Agenda Item #

Requested Meeting Date: 12/11/2018

Title of Item: Adopt Resolution - 2019 Elected Officials Salaries

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Bobbie Danielson	Department: Human Resources Dept.
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Presenter (Name and Title): Bobbie Danielson, HR Director	Estimated Time Needed: 5
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Summary of Issue:

Please find a copy of the resolution attached. This results in a 3.5% increase which is equivalent to the staff pattern settlement of one-half percent general adjustment, plus a step increase, not to exceed the scale maximum. The personnel committee met on November 13, 2018, and unanimously recommends for 2019:

County Auditor, Kirk Peysar \$ 91,690.58 (from \$88,589.93)
 County Treasurer, Lori Grams \$ 78,760.75 (from \$76,097.34)
 County Recorder, Michael Moriarty \$ 70,736.72 (from \$68,344.66)
 County Sheriff, Daniel Guida \$ 98,000.00 (Newly elected.)
 County Attorney, Jim Ratz \$123,676.45 (from \$119,494.15)

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Motion to adopt the 2019 Elected Officials Salaries Resolution as proposed.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*
 Described above.

By Commissioner: xx

20181211-0xx

2019 Elected Officials Salaries

BE IT RESOLVED, the Aitkin County Board of Commissioners set the 2019 salaries of Aitkin County Elected Officials at:

County Auditor, Kirk Peysar	\$ 91,690.58
County Treasurer, Lori Grams	\$ 78,760.75
County Recorder, Michael Moriarty	\$ 70,736.72
County Sheriff, Daniel Guida	\$ 98,000.00
County Attorney, Jim Ratz	\$123,676.45

These salaries are based upon responsibilities of the office, duties, skills, qualifications, experience, and performance.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of December 2018, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11th day of December 2018

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

5E
Agenda Item #

Requested Meeting Date: 12/11/2018

Title of Item: Adopt Resolution - 2019 Commissioner Salaries

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Bobbie Danielson		Department: Human Resources Dept.
Presenter (Name and Title): Bobbie Danielson, HR Director		Estimated Time Needed: 3
Summary of Issue: Please find a copy of the resolution attached. This results in a 3.5% increase which is equivalent to the staff pattern settlement of one-half percent general adjustment, plus a step increase, not to exceed the scale maximum. The personnel committee met on November 13, 2018, and unanimously recommends: 3.5% = an increase of \$1,058.86/year. 2018 Salary \$30,253.00. 2019 Salary \$31,311.86.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to adopt the 2019 Commissioner Salaries Resolution as proposed.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Described above.		

By Commissioner: xx

20181211-0xx

2019 Commissioner Salaries

BE IT RESOLVED, the Aitkin County Board of Commissioners set the 2019 County Commissioner's salary at \$31,311.86. Commissioners are not eligible to receive per diems from Aitkin County. Per diems may be accepted from other organizations in accordance with the law and the Aitkin County Code of Ethics.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of December 2018, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11th day of December 2018

Jessica Seibert
County Administrator



Aitkin County Board of Commissioners Agenda Request Form

6

Agenda Item #

Requested Meeting Date: December 11, 2018
Title of Item: Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Bill Pratt
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 rd Thursday	Wedel and Pratt
Aitkin County CARE Board	Monthly	2 nd Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	3 rd Wednesday	Niemi and Westerlund
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund, Alt. Niemi
Arrowhead Regional Development Council	Monthly	3 rd Thursday	Niemi, Alt. Westerlund
ATV Committee	As needed		Pratt and Westerlund
Big Sandy Lake Management Plan	Monthly	2 nd Thursday	Pratt, Alt. Marcotte
Budget Committee 2019			Wedel, Westerlund
Development Achievement Center	Monthly	3 rd Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi, Alt. Pratt
Economic Development	Monthly	1 st Wednesday	Pratt and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Pratt
Extension	4x year	Monday	Westerlund, Alt. Marcotte
Facilities/Technology	As needed		Wedel and Marcotte
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Wedel and Pratt
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA (Liaison)	Monthly	4 th Monday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Pratt and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 st Wednesday	Pratt
Mille Lacs Fisheries Input Group	Monthly		Westerlund
Mille Lacs Watershed	10x year	4 th Thursday	Westerlund, Alt. Niemi
Mississippi Headwaters Board	Monthly	4th Friday	Marcotte, Alt. Pratt
MN Rural Counties	8x year	Varies	Niemi, Alt. Pratt
Natural Resources Advisory Committee	8-10x year	2nd Monday	Marcotte and Pratt
NE MN Office Job Training	As called		Niemi
NE MN ATP	Quarterly		Pratt, Alt. Niemi and Engineer Welle
NE MN Regional ECB	5x year	4 th Thursday	Marcotte, Alt. Sheriff Turner
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Pratt, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Marcotte, Alt. Pratt
Ordinance	As needed		Pratt and Marcotte
Personnel/Insurance	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Snake River Watershed	Monthly	4 th Monday	Niemi
Sobriety Court	Monthly	3 rd Tuesday	Wedel
Solid Waste Advisory	As needed		Pratt and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund