



Aitkin County Health & Human Services

204 FIRST STREET NW
AITKIN, MINNESOTA 56431-1291
PHONE 1-800-328-3744 or 1-218-927-7200
FAX # 1-218-927-7210

Contract

Letter of Agreement with Dr. Donald Hughes for Medical Consulting Services

Objective

To provide ACH&HS, Public Health, Medical Consulting Services for calendar year 2019

Opportunity

The Medical Consultant will sign all standing medical orders and vaccine protocols, authorize vaccine orders, and consult regarding Disease Prevention & Control or medical issues as they arise.

Existing or New Contract

Existing Agreement on file.

Changes to Existing Contract

No changes other than dates.

Timeline for Execution

January 1, 2019-December 31, 2019

Conclusion

We are requesting that the County Board of Commissioners support this agreement.

Thank you,

Erin Melz



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LETTER OF AGREEMENT

Aitkin County Health and Human Services hereafter referred to as “ACH&HS” and Donald Hughes, MD, a medical doctor practicing at Riverwood Healthcare Center, 200 Bunker Hill Drive, Aitkin, MN 56431, enter into this agreement for the purpose of Public Health Medical Consultant, beginning January 1, 2019 through December 31, 2019.

Witnessed

Whereas, Aitkin County Health and Human Services is desirous of contracting with Dr. Donald Hughes, medical consultant; and

Whereas, Donald Hughes, MD, is desirous of providing Medical Consultation, the following is agreed upon:

1. Donald Hughes, MD will review and sign all new and existing standing medical orders and vaccine protocols on an annual basis or as requested.
2. Authorize approval of vaccine orders as noted in ACH&HS vaccine protocols.
3. To be the Public Health medical contact regarding Public Health DP&C (Disease, Prevention & Control) issues as they arise.
4. To provide general consultative services as needed.
5. The agreement will be reviewed on an annual basis.
6. The Contractor agrees to carry all necessary Workers’ Comp. and Liability Insurance.
7. This agreement may be canceled by either party with a 30 day written notice.

IN WITNESS WHEREOF, ACH&HS and the Provider have executed this agreement as of the day and year first above written:

Cynthia Bennett, Director, ACH&HS

Date

Chairperson, Aitkin County Board of Commissioners

Date

Dr. Donald Hughes

Date

Aitkin County Attorney

Date