



Aitkin County Health & Human Services

204 FIRST STREET NW
AITKIN, MINNESOTA 56431-1291
PHONE 1-800-328-3744 or 1-218-927-7200
FAX # 1-218-927-7210

Contract

Aitkin County H&HS and Hill City Assembly of God Church

Objective

Space agreement for delivery of WIC Program services to Hill City and surrounding communities

Opportunity

Allows participants to experience less travel and closer proximity to WIC clinic services

Existing or New Contract

Existing

Changes to Existing Contract

Updated dates for 2019

Timeline for Execution

October 1, 2018 through September 30, 2019

Conclusion

We are requesting that the County Board of Commissioners support this agreement.



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WIC AGREEMENT – Hill City

THIS AGREEMENT is made and entered into the 1st day of October, 2018 by and between Aitkin County Health and Human Services for the Aitkin County WIC Program, hereinafter referred to as the “Department” and the Hill City Assembly of God Church, Hill City, hereinafter referred to as the “Hill City Assembly of God Church”.

IN CONSIDERATION of the mutual promises, agreements, and understanding hereinafter set forth, it is agreed as follows:

1. The Hill City Assembly of God Church will provide space within their premises for the Department to administer the Aitkin County WIC Program for eligible Women, Infants, and Children through WIC Clinics at a rate of \$45.00 per quarter for the use of the facility. (Quarterly payments due October, January, April and July.)

2. The Department will hold the Clinic at the contracted location once a month.

3. The time and dates of the WIC Clinic will be:

Every third Tuesday of the month: 9:00 a.m. – 4:30 p.m.

Any changes in rental fees, times or dates will be negotiated between the Department and the Hill City Assembly of God Church.

4. The Hill City Assembly of God Church will provide tables, chairs, heat and light for the Department to carry out the WIC Clinic. The Department agrees to leave the premises in the same condition as at the beginning of the Clinic.
5. The Hill City Assembly of God Church shall take all necessary steps to maintain and keep the premises in a safe and clean condition. This shall include (a) sidewalks and parking areas cleared of snow and ice and other obstructions; (b) stairways and walkways cleared of clutter and in safe repair; (c) electrical hazards removed from the Department’s area.
6. This agreement shall continue and be binding upon both parties until September 30th, 2019. Termination of this agreement may be made by either party with sixty (60) days written notice of intention to the other party.
7. The Lessor agrees to abide by all Federal and State nondiscrimination legislation to the effect that no person shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination on the basis of race, color, national origin, age, sex, or handicap in regards to the WIC Program.



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WIC AGREEMENT – Hill City

Aitkin County Health and Human Services

By: _____

Its: Director

Date: _____

Hill City Assembly of God Church

By: _____

Printed Name: _____

Its: _____

Date: _____

Aitkin County Board of Commissioners

By: _____

Its: Chairperson

Date: _____

Approved as to form and execution:

By: _____

Its: Jim Ratz, County Attorney

Date: _____