

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS October 23, 2018 – BOARD AGENDA

Aitkin Public Library

- 9:00 1) Anne Marcotte, County Board Chair
- A) Call to Order
 - B) Pledge of Allegiance
 - C) Board of Commissioners Meeting Procedure
 - D) Approval of Agenda
- 9:02 E) Health & Human Services (see separate HHS agenda)
- 9:45 Break
- 9:55 F) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File October 9, 2018 to October 22, 2018
 - B) Approve October 9, 2018 County Board Minutes
 - C) Approve Electronic Funds Transfers
 - D) Approve 2018 EMPG Grant and Authorize Signatures
 - E) Accept \$2,000 Donation to STS from McGregor Area Lions Club
 - F) Approve Affidavit for Duplicate of Lost Warrant #103342, Issued 7/28/2015 to McGregor Area Ambulance Service for \$1,970.00
 - G) Adopt Resolution: Citizens Telecom of Minnesota LLC – Easement 27-52-23
 - H) Approve Application to Repurchase Tax-Forfeited Property
 - 1. Adopt Resolution: Rinehart Repurchase 11-0-063803
 - 2. Adopt Resolution: Rinehart Repurchase 11-0-063801
 - 3. Adopt Resolution: Rinehart Repurchase 05-0-020506
 - I) Approve Appraisals and Set Date for 2018 Tax Forfeited Land Sale
 - 1. Adopt Resolution: Tax-Forfeited Land Sale
 - J) Adopt Resolution: LG230 Off-Site Gambling – Minnewawa Sportsmen's Club
 - K) Approve Commissioner Warrants
 - L) Approve Auditor Warrants – Property Tax Overpay Refunds
 - M) Approve Auditor Warrants – Anderson Bros. Contract Payment
 - N) Approve Auditor Warrants – Contegrity Payment
 - O) Approve Auditor Warrants – September Sales & Use Tax
 - P) Approve September Manual Warrants

- 9:57 3) John Welle, County Engineer**
 - A) Approve 2017 Annual Report**

- 10:30 4) Ross Wagner, Economic Development & Forest Industry Coordinator**
 - A) Approve Continuing as Fiscal Agent for Aitkin County Broadband Community**

- 10:40 5) Bobbie Danielson, Human Resources Director**
 - A) Ratify 2019-2021 AFSCME HHS Union Contract**

- 10:50 6) Jessica Seibert, County Administrator**
 - A) Approve Aitkin County Mission Statement, Vision, and Values**

- 11:05 7) Committee Updates**

- 11:30 Adjourn**

The Aitkin County Board of Commissioners met this 9th day of October, 2018 at 9:01 a.m., at the Aitkin Public Library, with the following members present: Board Chair Anne Marcotte, Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, Bill Pratt, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.

CALL TO ORDER

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to approve the October 9, 2018 amended agenda. Consent agenda Item 2E was pulled from the consent agenda and placed on the regular agenda. Items 4B and 6A were removed from the agenda and will be rescheduled at a later date.

APPROVED AGENDA

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve the amended Consent Agenda as follows: A) Correspondence File: September 25, 2018 to October 8, 2018; B) Approve County Board Minutes: September 25, 2018; C) Approve 2018 NE MN RAC By-Laws & Authorize Board Chair's Signature; D) Approve Electronic Funds Transfers: \$2,073,536.80; F) Adopt Resolution: Repurchase Application - Anhalt; G) Adopt Resolution: Repurchase Application – Christle; H) Adopt Resolution: Repurchase Application – Rogers; I) Approve Commissioner Warrants: General Fund \$137,069.30, Road & Bridge \$67,774.36, Health & Human Services \$7,660.49, Trust \$36,820.28, Forest Development \$25,736.80, Agency \$80.00, Taxes & Penalties \$10.00, Long Lake Conservation Center \$7,209.08, Parks \$5,292.44 for a total of \$287,652.75; J) Approve Auditor Warrants – Anderson Bros. Contract Payment: \$1,453,214.88; K) Approve August Manual Warrants: General Fund \$11,986.88, Road & Bridge \$31.38, Health & Human Services \$2,312.83, State \$66,228.16, Trust \$49.95, Forest Development \$172.99, Taxes & Penalties \$672.99, Long Lake Conservation Center \$1,855.01, Parks \$35.00 for a total of \$83,345.19

CONSENT AGENDA

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – Repurchase Application - Anhalt:

WHEREAS, Jeffrey L. Anhalt, 10430 215th St W, Lakeville, MN 55044, the owner at the time of forfeiture, has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

**RESOLUTION
20181009-068
REPURCHASE
APPLICATION -
ANHALT**

26-0-043300 NW NE Less .09 ac hy & less the W33 ft Sec 27 Twp 46 Rge 23, and

WHEREAS, said applicant has set forth in his application that:

- a. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:
 - Loss of Valuable Property
 - Loss of Recreational Property

- I never received notice that the land was going to be forfeited. Not sure what happened. Maybe it was the mailcarrier. If I would have known I would have taken care of the taxes.
- b. The repurchase of said land by me will promote and best serve the public interest, because:

This land was bought so that elderly and handicapped people could have a place to enjoy the outdoors such as hunting and camping and not feel the pressures that they normally would on state land especially during hunting season. I would like to keep that as an option if possible. Thanks for taking time to consider.

AND WHEREAS, this board is of the opinion that said application should be granted for such reasons.

NOW, THEREFORE BE IT RESOLVED, that the application of Jeffrey L. Anhalt for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – Repurchase Application - Christle:

WHEREAS, Robert S. Christle 16503 55th St, Oak Park, MN 56357, the heir at the time of forfeiture, has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

Sheshebe Point Third Addition Plat: 7 Lot 13 Block 45, Sec 27 Twp 49 Rge 23
 Sheshebe Point Third Addition Plat: 7 Lot 15 Block 45, Sec 27 Twp 49 Rge 23, and

WHEREAS, said applicant has set forth in his application that:

- a. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:
 - My mother, Joyce D. Rasmussen willed to me, Robert S. Christle, her only child, the property described above. The delinquent property taxes were not disclosed to me until August of 2018.
- b. The repurchase of said land by me will promote and best serve the public interest, because:
 - Accepting payment of the delinquent taxes will result in immediate revenue for Aitkin County.

AND WHEREAS, this board is of the opinion that said application should be granted for such reasons.

**RESOLUTION
 20181009-069
 REPURCHASE
 APPLICATION -
 CHRISTLE**

NOW, THEREFORE BE IT RESOLVED, that the application of Robert S. Christle for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – Repurchase Application - Rogers:

WHEREAS, Ronald G. and Amy S. Rogers of 356 Garfield Ave S, Montrose MN 55363, the owners at the time of forfeiture, has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

Lots 5, 6 & 7 Block 17 Sheshebe Point Third Addition Plat: 7 Sect 27 Twp 49 Rge 23, and

WHEREAS, said applicant has set forth in his application that:

- a. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

Between myself, and my sister, I lost track of the taxes being paid. When I talked to Lori Grams, my understanding was that all the money that I paid would be applied to the oldest year of delinquent taxes. This was my fault and I sincerely apologize. Please allow me to make this right.

- b. The repurchase of said land by me will promote and best serve the public interest, because:

I plan on building a seasonal cabin in the future, for my family and friends to enjoy and keep my taxes paid up to date.

AND WHEREAS, this board is of the opinion that said application should be granted for such reasons.

NOW, THEREFORE BE IT RESOLVED, that the application of Ronald G. and Amy S. Rogers for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

The County Board recognized the following Aitkin County employees for their years of service:

- Lisa Rakotz, 25 years, Sr. Assistant County Attorney in the Attorney’s Office
- Thomas Sanbeck, 30 years, Sr. Certified Appraiser in the Assessor’s Dept.
- Gregory Thornbloom, 35 years, Forest Inventory Specialist in the Land Dept.

**RESOLUTION
20181009-070
REPURCHASE
APPLICATION -
ROGERS**

**EMPLOYEE
RECOGNITION**

Tim Terrill, Executive Director for the Mississippi Headwaters Board and Chris Pence, Board Conservationist for BWSR, gave a PowerPoint presentation to the Board on the Mississippi Headwaters Board Lakes Program.

**MISSISSIPPI
HEADWATERS
BOARD**

Motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Rechtzigel Easement:

WHEREAS, David J. Rechtzigel and Jayne L Rechtzigel, Trustees of the Donald J. and Jayne L. Rechtzigel Living Trust of 3117 SE 19th Place, Cape Coral, FL 33904 has made application for a residential easement to his property, as follows:

**RESOLUTION
20181009-071
RECHTZIGEL
EASEMENT**

Lots Nine (9), Ten (10), Eleven (11), and Twelve (12) of the Plat of “Bolen’s Fourth Addition to Lac Wiben,”

over and across the following tax forfeited land to wit:

The east 66 feet of the north 641.26 feet of said Northwest Quarter of the Southwest Quarter (NW-SW) less and except the north 50 feet thereof of Section 9 Township 46 Range 25.

WHEREAS, said applicant will be charged \$ 1,612.63 for the easement as appraised by the County Land Commissioner, and

WHEREAS, the following terms and conditions shall apply to this easement:

1. The road shall be constructed and maintained by the grantee or permittee without any cost to the County of Aitkin and shall be open for public use, as long as said easement is in force.
2. Any timber cut or destroyed shall be paid for at the usual rate as soon as determined by the Land Commissioner. (Timber within ROW has been included in the easement costs.)
3. Aitkin County manages County owned and tax-forfeited lands to produce direct and indirect revenue for the taxing districts. This management includes the harvesting and extraction of timber, gravel, minerals, and other resources. The issuing and use of this easement shall not adversely affect the management and harvesting of timber and other resources on County owned and tax forfeited land. If for any reason, including township or county road construction or reconstruction, the easement needs to be relocated, the county and township will not be responsible for any relocation costs.
4. Any such easement may be canceled by resolution of the County Board for any substantial breach of its terms or if at any time, its continuance will conflict with public use of the land, or any time thereof, on which it is granted, after ninety (90) days written notice, addressed to the record owner of the easement at the last known address.
5. Land affected by this easement may be sold or leased for any legal purpose, but such sale or lease shall be subject to this easement and excepted from the conveyance or lease, while such easement remains in force.

- 6. Failure to use the right of way described in this document for the purpose for which this easement is granted for a period of five years, shall result in the cancellation of this easement and any rights granted to the grantee by this easement shall cease to exist and shall revert to the grantor.
- 7. Road construction design and use shall not adversely affect the drainage of any lands. Best management practices for the protection of water quality must be followed.
- 8. All Federal, State, and local laws, ordinances rules, and regulations regarding wetlands, construction of road, placement of fill material, and disposal of excavated material shall be followed and are the responsibility of the grantee.
- 9. Upon termination of this easement, the grantee shall promptly remove all lines, wires, poles and other personal property and restore said lands to proper condition at no cost to the lessor. If the lessee fails to do so within 60 days of termination, the lessor shall have the right to remove said personal property and restore said land in which event the lessee shall promptly reimburse the lessor for all costs incurred plus 15%.
- 10. Any land survey markers or monuments, disturbed, moved or destroyed during the construction or maintenance of this easement area shall be replaced and restored at the expense of the applicant. If not replaced or restored by the applicant, the County may restore said monument and the applicant shall be responsible for all costs of said replacement and restoration plus 15%.
- 11. The existing forest access road may be temporarily gated or closed by the County or Minnesota Department of Natural Resources to protect the road and resources. This use restriction applies to all uses of the road including the grantee.

WHEREAS, the Aitkin County Land Commissioner, after making an investigation of such application, has advised that he finds no objection to granting such permit and easement.

NOW THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statutes, Section 282.04, Subdivision 4, the County Auditor is hereby authorized to issue a residential easement to use said strip of land for a residential easement into their properties, if consistent with the law, and the special conditions set forth on the recorded easement, over and across the above described property.

Motion for a resolution by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution – Small City Development Project:

BE IT RESOLVED that Aitkin County act as the legal sponsor for the Small City Development Program project contained in the Application to be submitted by November 15, 2018 and that Jessica Seibert, Aitkin County Administrator is hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of Aitkin County, Minnesota, and

BE IT FURTHER RESOLVED that Aitkin County has the legal authority to apply for

**RESOLUTION
20181009-072
SMALL CITY
DEVELOPMENT
PROJECT**

financial assistance, and the institutional, managerial and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life, and

BE IT FURTHER RESOLVED that Aitkin County has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice, and

BE IT FURTHER RESOLVED that upon approval of its application by the State of Minnesota, Aitkin County may enter into an agreement with the State of Minnesota for the approved project, and that Aitkin County certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

NOW, THEREFORE BE IT RESOLVED that Jessica Seibert, County Administrator or successor in office, is hereby authorized to execute such agreements and amendments thereto, as are necessary to implement the project on behalf of Aitkin County.

Travis Fuechtmann from Contegrity Group and Bruce Schwartzman from BKV discussed change orders for the Government Center project and answered questions from the Board. Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the change orders at a cost of \$160,861.81.

The Board discussed: Aitkin Airport, Budget Committee, DAC, McGregor Airport, NRAC, Lakes & Pines, ECRL, Facilities, MHB, TZD, Field Day at Palisade Farm, and Career Fair.

Motion by Commissioner Westerlund seconded by Commissioner Wedel and carried, all members voting yes to adjourn the meeting at 11:26 a.m. until Tuesday, October 23, 2018 at 9:00 a.m. at the Aitkin Public Library.

Anne Marcotte, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert, County Administrator

**GOVERNMENT
CENTER CHANGE
ORDERS**

**BOARD
DISCUSSION**

ADJOURN



Board of County Commissioners Agenda Request

2c
Agenda Item #

Requested Meeting Date: 10/23/18

Title of Item: Electronic funds transfers

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Lori Grams		Department: County Treasurer
Presenter (Name and Title): N/A		Estimated Time Needed:
Summary of Issue: Electronic funds transfers thru 10/15/18		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Date	Amount	Reason
10/4/2018	\$6,021.95	Manual Warrants
10/5/2018	\$5,495.52	Auditor Warrants
10/5/2018	\$48,675.97	Commissioner Warrants
10/4/2018	\$64,819.84	Manual Warrants
10/8/2018	\$380,350.10	Auditor Warrants
10/10/2018	\$5,603.90	Commissioner Warrants
10/10/2018	\$344.05	Manual Warrants
10/12/2018	\$541,493.69	Payroll Abstract
10/12/2018	\$2,609.51	Auditor Warrants
<hr/>		
	\$1,055,414.53	



Board of County Commissioners Agenda Request

20
Agenda Item #

Requested Meeting Date: 10/23/2018

Title of Item: 2018 EMPG Grant

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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Submitted by: Sheriff Scott Turner	Department: Sheriff's Office
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Presenter (Name and Title): Sheriff Scott Turner	Estimated Time Needed:
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Summary of Issue:

See attached memo and agreement.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve grant and authorize Board Chair and County Administrator signatures.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

This is a budgeted revenue item.

SCOTT A. TURNER
SHERIFF OF AITKIN COUNTY

217 Second Street NW
Aitkin, MN 56431

218-927-2138 Emergency 911
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887
TOLL FREE 1-888-900-2138

MEMO

To: Aitkin County Board of Commissioners

Date: October 8, 2018

From: Sheriff Scott Turner

Re: Annual EMPG grant - 2018

Enclosed is the annual Emergency Management Performance Grant (EMPG) award for the year 2018. The award amount for this year is \$19,551. This amount does not totally fund our Emergency Management activities, rather it assists with some of the cost. At this time, two of us are actively involved in Emergency Management for Aitkin County. This grant period actually took effect on January 1, 2018. I am looking for the authorization to have the board chair and clerk sign this agreement with the State of Minnesota for this funding of our Emergency Management program.

If you have any questions relative to this process, please do not hesitate to give me a call.



Minnesota Department of Public Safety (“State”) Homeland Security and Emergency Management Division 445 Minnesota Street, Suite 223 St. Paul, Minnesota 55101-2190	Grant Program: 2018 Emergency Management Performance Grant Grant Agreement No.: A-EMPG-2018-AITKINCO-001				
Grantee: Aitkin County 217 – 2nd Street NW Suite #185 Aitkin, MN 56431-1271	Grant Agreement Term: Effective Date: 01/01/2018 Expiration Date: 12/31/2018				
Grantee’s Authorized Representative: Aitkin County Sheriff’s Office ATTN: Sheriff Scott Turner – Emergency Management Director 217 – 2nd Street NW Aitkin, MN 56431-1271 Phone: (218) 927-7420 e-mail: scott.turner@co.aitkin.mn.us	Grant Agreement Amount: <table border="0"> <tr> <td>Original Agreement</td> <td style="text-align: right;">\$ 19,551.00</td> </tr> <tr> <td>Matching Requirement</td> <td style="text-align: right;">\$ 19,551.00</td> </tr> </table>	Original Agreement	\$ 19,551.00	Matching Requirement	\$ 19,551.00
Original Agreement	\$ 19,551.00				
Matching Requirement	\$ 19,551.00				
State’s Authorized Representative: Matti Gurney Homeland Security and Emergency Management 445 Minnesota St., Suite 223 St. Paul, Minnesota 55101-2190 Phone: 651-201-7422 Matti.Gurney@state.mn.us	Federal Funding: CFDA 97.042 FAIN: EMC-2018-EP-00003 State Funding: None Special Conditions: None				

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

Term: Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved 2018 Emergency Management Performance Grant Application (“Application”) which is incorporated by reference into this grant agreement and on file with the State at Homeland Security and Emergency Management Division, 445 Minnesota Street, Suite 223, St. Paul, Minnesota 55101-2190. The Grantee shall also comply with all requirements referenced in the 2018 Emergency Management Performance Grant Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/egrants>), which are incorporated by reference into this grant agreement.

Budget Revisions: The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.



Matching Requirements: (If applicable.) As stated in the Grantee's Application, the Grantee certifies that the matching requirement will be met by the Grantee.

Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

3. STATE AGENCY

Signed: _____
(with delegated authority)

Title: _____

Date: _____

Grant Agreement No. A-EMPG-2018-AITKINCO-001 / PO#3000056280

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

2018 (EMPG) Emergency Management Performance Grant

EXHIBIT A

Organization: Aitkin County

A-EMPG-2018-AITKINCO-001

Budget Summary (Report)

EMPG		
Budget Category	Award	Match
Planning		
Personnel Costs for Emergency Management activities	\$18,550.00	\$18,550.00
Total	\$18,550.00	\$18,550.00
Equipment		
Equipment used for emergency management operations	\$1,001.00	\$1,001.00
Total	\$1,001.00	\$1,001.00
Total	\$19,551.00	\$19,551.00
Allocation	\$19,551.00	\$19,551.00
Balance	\$0.00	\$0.00



Board of County Commissioners Agenda Request

2E
Agenda Item #

Requested Meeting Date: 10/23/2018

Title of Item: STS Donation

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Sheriff Scott Turner		Department: Sheriff's Office
Presenter (Name and Title): Sheriff Scott Turner		Estimated Time Needed:
Summary of Issue: In appreciation for their assistance during the Lions Corn Feed, the McGregor Area Lions Club has made a generous donation of \$2,000 to the Aitkin County STS Program.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Accept donation.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



Board of County Commissioners Agenda Request

2F

Agenda Item #

Requested Meeting Date:

Title of Item:

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Chris Springer		Department: ACHHS Accounting
Presenter (Name and Title): N/A		Estimated Time Needed: N/A
Summary of Issue: Need to replace misplaced/destroyed warrant #103342 issued on 07/28/2015 to McGregor Area Ambulance Service for \$1,970.00.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

STATE OF MINNESOTA,)
) ss.)
County of Aitkin) McGregor Ambulance

Being duly sworn, on oath says; that he is the owner of a certain Warrant,

Dated the 28th day of July 2015, Numbered 103342,

Issued by Aitkin County Health and Human Services to
McGregor Area Ambulance Service in the sum of

\$ 1,970.00, has been LOST in the manner following, to-wit:
("Lost" or "Destroyed")

Did not receive in the mail.

and that he makes this affidavit for the purpose of having a duplicate thereof issued to him according to law;
and to that end herewith files his indemnifying bond, with sureties to be approved, in a sum equal to double the
amount of said WARRANT.

Client Signature* [Handwritten Signature] *

Subscribed and sworn to before me this 10 day of October, 2018.

[Handwritten Signature]

Notary Public Aitkin County, Minnesota

My Commission Expires 1-31-22





Board of County Commissioners Agenda Request

2G
Agenda Item #

Requested Meeting Date: October 23, 2018

Title of Item: Citizens Telecommunication Easement Sec 27 Twp 52 Rge 23

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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Submitted by: Rich Courtemanche	Department: Land
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Presenter (Name and Title): Ross Wagner, Economic Development	Estimated Time Needed: N/A
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Summary of Issue:

Citizen's Communications of Minnesota LLC d/b/a Frontier Telecom is requesting an easement for fiber optic utility purposes lying over, under and across the North 35.00 feet of the East 50.00 feet of the Southeast Quarter of the Northeast Quarter, Section 27, Township 52, Range 23.

Aitkin County Surveyor and field crew have completed the survey, written the legal description, and have prepared the attached plat and description. Citizens Telecommunications has agreed to reimburse Aitkin County for staff time associated with the survey activities.

Ball Bluff Township has reviewed and confirmed that the easement is outside the road right-of-way of Township Road 657th Lane.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Approve easement subject to Citizens Telecommunication reimbursing survey and easement costs of \$1,000
 (Survey cost = \$600, Utility Easement Cost = \$400)

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

By Commissioner: xx

20181023-0xx

CitizensTelecom of Minnesota LLC - Easement 27-52-23

WHEREAS, Citizens Telecommunications of Minnesota LLC of 2378 Wilshire Blvd., Mound, MN 55364 has made application for a perpetual easement to construct and maintain an underground utility lying over, under, and across the following Aitkin County managed lands as follows:

North 35.00 feet of the East 50.00 feet of the Southeast Quarter of the Northeast Quarter, Section twenty-seven (27), Township Fifty-two (52), Range Twenty-three (23) (Ball Bluff Township), Aitkin County, Minnesota. Subject to the right of way of 657th Lane.

WHEREAS, said applicant will be charged \$400.00 for the easement and timber charges as appraised by the County Land Commissioner, and

WHEREAS, said applicant will be charged \$600.00 for the survey charges as appraised by the County Land Commissioner, and

WHEREAS, the Aitkin County land Commissioner, after making an investigation of such application, has advised that he finds no objection to granting such permit and easement.

NOW THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statutes, Section 282.04, Subdivision 4, the County Auditor be and is hereby authorized to issue to Citizens Telecommunications of Minnesota LLC of 2378 Wilshire Blvd., Mound, MN 55364, a perpetual easement to use said strip of land, if consistent with the law, as in the special conditions set forth herein.

BE IT FURTHER RESOLVED, that said easement be granted, subject to the following terms, and conditions:

1. The communication infrastructure shall be constructed and maintained by the grantee or permittee without any cost to the County of Aitkin and the land area shall be open for public use, as long as said easement is in force.
2. Any timber cut or destroyed shall be paid for at the usual rate as soon as determined by the Land Commissioner. (Timber has been included in the easement costs.)
3. Aitkin County manages County owned and tax-forfeited lands to produce direct and indirect revenue for the taxing districts. This management includes the harvesting and extraction of timber, gravel, minerals, and other resources. The issuing and use of this easement shall not adversely affect the management and harvesting of timber and other resources on County owned and tax forfeited land. If for any reason, including township or county road construction or reconstruction, the easement needs to be relocated, the county and township will not be responsible for any relocation costs.
4. Any such easement may be canceled by resolution of the County Board for any substantial breach of its terms or if at any time its continuance will conflict with public use of the land, or any part thereof, on which it is granted, after ninety (90) days written notice, addressed to the record owner of the easement at the last known address.
5. Land affected by this easement may be sold or leased for any legal purpose, but such sale or lease shall be subject to this easement and excepted from the conveyance or lease, while such easement remains in force.

6. Failure to use the right of way described in this document for the purpose for which this easement is granted for a period of five years, shall result in the cancellation of this easement and any rights granted to the grantee by this easement shall cease to exist and shall revert to the grantor.
7. Aitkin County manages the property for many purposes such as a motorized and non-motorized recreation trails, access to county managed and other lands for resource management purposes, including the harvesting of timber, extraction of gravel, peat, fill dirt, etc, and the mining and extraction of minerals. The issuing and use of this easement shall not adversely affect any other Aitkin County authorized uses of this strip of land.
8. After construction, the lessee shall mark the location of the utilities and shall return the land to the same condition as prior to issuing of the easement.
9. If the County shall make any improvements or changes on all or any part of its property upon which utilities have been placed by this permit, the utility owner shall, after notice from the County, change vacate, or remove from County property said works necessary to conform with said changes without cost whatsoever to the County.

WHEREAS, the Aitkin County Land Commissioner, after making an investigation of such application, has advised that he finds no objection to granting such permit and easement.

NOW THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statutes, Section 282.04, Subdivision 4, the County Auditor is hereby authorized to issue a recreational easement to use said strip of land for a recreational easement into their properties, if consistent with the law, and the special conditions set forth on the recorded easement, over and across the above described property.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT
STATE OF MINNESOTA}
COUNTY OF AITKIN}

All Members Voting Yes

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of October 2018, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of October 2018

Jessica Seibert
 County Administrator



Request for Access Across Tax-Forfeited Lands In Aitkin County

August 29, 2006

Before completing this request, read the accompanying instructions to determine the type of easement that you are requesting. Please attach a map showing the proposed easement that you are requesting. A non-refundable application fee of \$400.00 must accompany this application. If approved, the application fee will be applied to the easement fee.

① Easement:

- Utility easement only
- Recreational road easement – no utilities are allowed, for recreation use only
- Residential road easement – includes utility easement, for year round use

See the instruction sheet for better definitions of the types of easements

② Applicant Information (please print or type)

JOE BERKOVITZ
Name of applicant
1445 BEECH TREE DRIVE
Mailing address
920-819-4235
Daytime phone number

Citizens Telecommunications
of Minnesota, LLC
d/b/a Frontier Telecom

GREEN BAY WI 54304
City State Zip Code
JOE.TOE.BERKOVITZ@AOL.COM
E-mail address

③ Please answer the following with regards to **YOUR** parcel being accessed:

Tax Parcel Number 02-0-046500 Acreage 40.00

Location of Parcel: Legal Description: SE 1/4, NE 1/4

Section 27 Township S2N Range 23W

Do you own the property? yes no fee owner contract for deed purchaser

Do you have any other access into this property? yes NA no

Will the proposed easement route cross property other than Aitkin County tax forfeited lands?: yes no

If yes, has legal access been acquired from these other properties? yes no

④ Please write a brief note on why you are requesting an easement:

TO PLACE EQUIPMENT TO OPERATE A NEW
FIBER OPTIC CABLE NETWORK PROVIDING HIGH
SPEED INTERNET SERVICE.

⑤ Signature of applicant or authorized representative

Joe Berkovitz
9/20/2018
Date

⑥ Please return the completed form, and map along with the nonrefundable application fee of \$400.00 to:
Aitkin County Land Department
209 2nd St. NW Room 206
Aitkin, Mn. 56431
218-927-7364

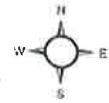


BALL BLUFF T52N-R23W



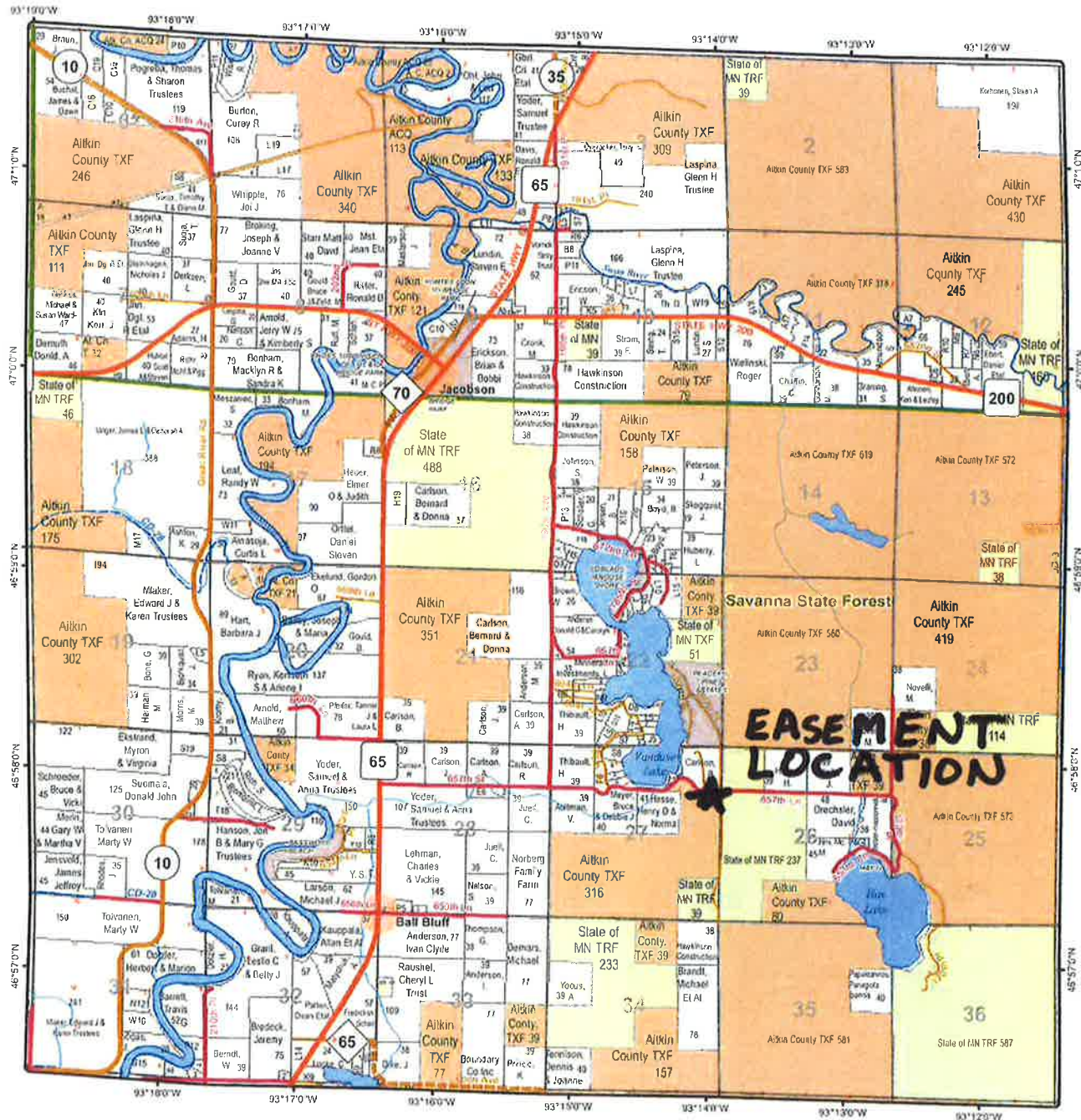
Acres are approximate.

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See (UNORGANIZED T52N-R24W) Page 65

See (UNORGANIZED T52N-R22W) Page 67



See (CORNISH T51N-R23W) Page 60



AITKIN COUNTY
Farm Bureau
Federation

Roger Hanson (218) 549-3155

Did You Know? 4 out of 5 car seats are used INCORRECTLY!



Public Health can assist you with:

- a trained technician to answer your questions,
- help obtaining the right seat for your child, and
- help installing your child's seat correctly.

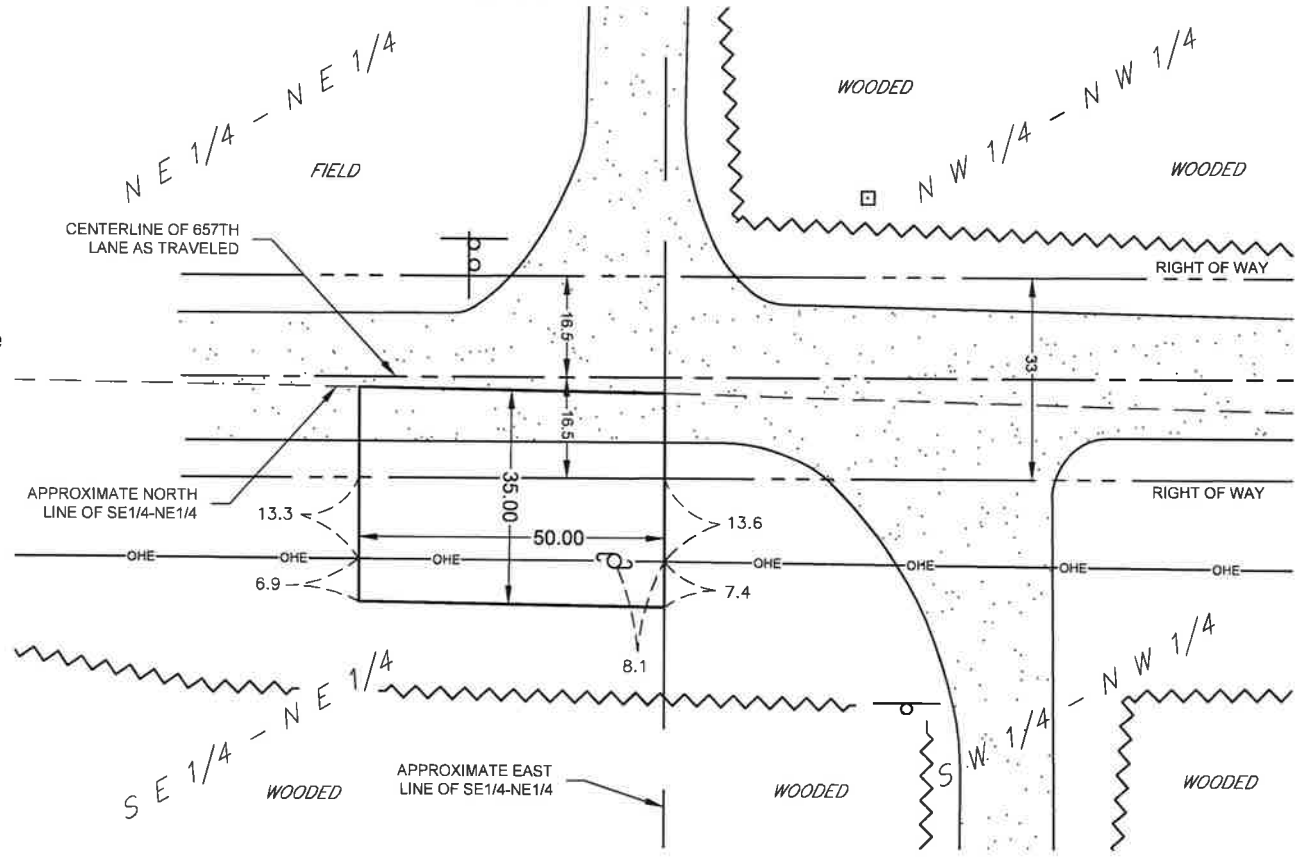
Call Aitkin County Health & Human Services-Public Health at 218-927-7200 or 1-800-328-3744.




SKETCH AND DESCRIPTION

PART OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER,
SECTION 27, TOWNSHIP 52, RANGE 23,
AITKIN COUNTY, MINNESOTA

PROPOSED EASEMENT DESCRIPTION:

An easement for utility purposes lying over, under and across the North 35.00 feet of the East 50.00 feet of the Southeast Quarter of the Northeast Quarter, Section 27, Township 52, Range 23, Aitkin County, Minnesota. Subject to the right of way of 657th Lane. Also subject to other easements, reservations or restrictions of record, if any.



-  = DENOTES POWER POLE
-  = DENOTES TELEPHONE PEDESTAL
-  = DENOTES SIGN POST

I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Randy A. Quale
Randy A. Quale, Lic. No. 42630
Aitkin County Surveyor

10-11-2018
Date

PROPOSED EASEMENT DESCRIPTION:

An easement for utility purposes lying over, under and across the North 35.00 feet of the East 50.00 feet of the Southeast Quarter of the Northeast Quarter, Section 27, Township 52, Range 23, Aitkin County, Minnesota.

Subject to the right of way of 657th Lane. Also subject to other easements, reservations or restrictions of record, if any.



Board of County Commissioners Agenda Request

2H
Agenda Item #

Requested Meeting Date: October 23, 2018

Title of Item: Application to repurchase tax-forfeited property

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Rich Courtemanche		Department: Land Department
Presenter (Name and Title): n/a		Estimated Time Needed: n/a
Summary of Issue: S 282.241 allows application to repurchase tax-forfeited property by the former owner. OJ and Amber Rinehart has submitted a letter of application to repurchase for three (3) properties: 11-0-063803, Part of Lot 3 in DOC 397263 (tract B) Sec 29 Twp 45 Rge 27, 11-0-063801, (SW NW) LOT 3 LESS 820.21X846.1 FT IN SE COR & LESS 5.47 AC. Sec 29 Twp 45 Rge 27, and 05-0-020506, SW1/4 lying N of Highway 210 less BN RR ROW, Sec 17 Twp 48 Rge 22, and has submitted the fee of \$17,691.57		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Adopt (3) resolutions to approve the repurchase of parcels 11-0-063803, 11-0-063801, and 05-0-020506		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

By Commissioner: xx

20181023-0xx

Rinehart Repurchase 11-0-063803

WHEREAS, OJ and Amber Rinehart, 12072 Quail Ave Stillwater MN 55082, the owners at the time of forfeiture, has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

11-0-063803 Part of Lot 3 in DOC 397263 (tract B) Sec 29 Twp 45 Rge 27

and WHEREAS, said applicant has set forth in his application that:

- a. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:
Our entire septic system for our cabin is on this property. Without this our cabin does not have septic.
- b. The repurchase of said land by me will promote and best serve the public interest, because:
All taxes will be paid on time moving forward.

and WHEREAS, this board is of the opinion that said application should be granted for such reasons.

NOW, THEREFORE BE IT RESOLVED, that the application of OJ and Amber Rinehart for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT
STATE OF MINNESOTA}
COUNTY OF AITKIN}

All Members Voting Yes

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of October 2018, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of October 2018

Jessica Seibert
County Administrator

To the Honorable Board of County Commissioners of
Aitkin County, Minnesota.

I, the undersigned owner-mortgagee-heir-representative of heirs Rinchart, at the time of forfeiture of the parcel of land situated in the County of Aitkin, State of Minnesota, described as follows, to-wit:

SEC: 29 TWP: 45.0 RG: 27
PART OF LOT 3 DOC 397263 B
11-0-063803

do hereby make application for the purchase of said parcel... of land from the State of Minnesota, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

In support of this application for the repurchase of said land I make the following statement:

(a) That hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

OUR ENTIRE SEPTIC SYSTEM FOR OUR CABIN IS ON THIS PROPERTY. WITHOUT THIS OUR CABIN DOES NOT HAVE SEPTIC.

(b) That the repurchase of said land by me will promote and best serve the public interest, because

ALL TAXES WILL BE PAID ON TIME MOVING FORWARD.

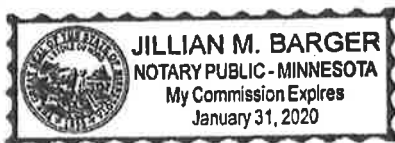
State of Minnesota

County of Washington

[Signature]
Owner-Mortgagee-Heir-Representative of Heirs

The foregoing instrument was acknowledged before me this 18th day of September, 2018, by

Notarial Seal



[Signature]
Signature of person taking acknowledgement

Rinehart					
September 21, 2018		Interest calc October 31, 2018			
11-0-063803					
Year	Tax	Cost	Interest	Penalty	Total
2012	\$ -	\$ -	\$ -	\$ -	\$ -
2013	\$ -	\$ -	\$ -	\$ -	\$ -
2014	\$ 1,562.47	\$ 20.00	\$ 666.51	\$ 156.25	\$ 2,405.23
2015	\$ 1,548.00		\$ 482.46	\$ 154.80	\$ 2,185.26
2016	\$ 1,100.00		\$ 221.83	\$ 110.00	\$ 1,431.83
2017	\$ 1,196.00		\$ 109.63	\$ 119.60	\$ 1,425.23
2018	\$ 1,266.00		\$ -	\$ 101.28	\$ 1,367.28
Total:	\$ 6,672.47	\$ 20.00	\$ 1,480.43	\$ 641.93	\$ 8,814.83
Total:		8814.83			
St Deed Tax		29.09			
Forf Proc Cost		100.00			
Sheriff Cost		40.00			
Deed		25.00			
Land Dept Cost		100.00			
Rec Fee		46.00			
Crt Letter Fee-Auditor		6.56			
Crt Letter Fee-Land		0.00			
Insurance		0.00			
Total:		9,161.48			



LAKE AREA BANK

P.O. BOX 743
UNDSTROM, MN 55045
(651) 257-1117

123989

REMITTER

Interstate Removal LLC

DATE

Oct 5, 2018

75-1252/919

PAY TO THE
ORDER OF

Aikin County

\$

\$9,161.48

LAKE AREA BANK
4515 9161 DOLS 48 CTS

DOLLARS

CASHIER'S CHECK

NOTICE TO CUSTOMERS

As a condition to this Institution's issuance of this check, purchaser agrees to provide an indemnity bond prior to the refund or replacement of this check in the event it is lost, misplaced, or stolen.

Chase No. 1

MP

⑈0123989⑈ ⑆091912521⑆ 23⑈00007⑈

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED October 23, 2018

By Commissioner: xx

20181023-0xx

Rinehart Repurchase 11-0-063801

WHEREAS, OJ and Amber Rinehart, 12072 Quail Ave Stillwater MN 55082, the owners at the time of forfeiture, has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

11-0-063801, (SW NW) LOT 3 LESS 820.21X846.1 FT IN SE COR & LESS 5.47 AC. Sec 29 Twp 45 Rge 27

and WHEREAS, said applicant has set forth in his application that:

- a. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:
 We have invested, built, improved and utilize this property. Without this land we would not use our cabin property.
- b. The repurchase of said land by me will promote and best serve the public interest, because:
 We will properly maintain the land, use it for environmental purpose, and be on time with all future tax obligations.

and WHEREAS, this board is of the opinion that said application should be granted for such reasons.

NOW, THEREFORE BE IT RESOLVED, that the application of OJ and Amber Rinehart for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT
STATE OF MINNESOTA}
COUNTY OF AITKIN}

All Members Voting Yes

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of October 2018, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of October 2018

Jessica Seibert
County Administrator

To the Honorable Board of County Commissioners of
Aitkin County, Minnesota.

I, the undersigned owner-mortgagee-heir-representative of heirs OS Rinehart, at the time of forfeiture of the parcel of land situated in the County of Aitkin, State of Minnesota, described as follows, to-wit:

SEC: 29 TWP: 45.0 RG: 27

ID# 11-0-063801

do hereby make application for the purchase of said parcel... of land from the State of Minnesota, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

In support of this application for the repurchase of said land I make the following statement:

(a) That hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

WE HAVE INVESTED, BUILT, IMPROVED, AND UTILIZE THIS PROPERTY, WITHOUT THIS LAND WE WOULD NOT USE OUR CABIN PROPERTY.

(b) That the repurchase of said land by me will promote and best serve the public interest, because

WE WILL PROPERLY MAINTAIN THE LAND, USE IT FOR ENVIRONMENTAL PURPOSE, AND BE ON TIME WITH ALL FUTURE TAX OBLIGATIONS

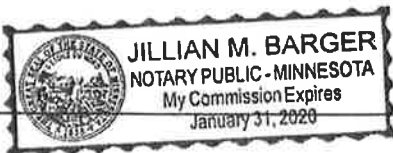
State of Minnesota
County of Washington

[Signature]
Owner-Mortgagee-Heir-Representative of Heirs

The foregoing instrument was acknowledged before me this 18th day of September, 2018, by

Notarial Seal

Jill Barger
Signature of person taking acknowledgement



Rinehart					
September 21, 2018		Interest calc October 31, 2018			
11-0-063801					
<u>Year</u>	<u>Tax</u>	<u>Cost</u>	<u>Interest</u>	<u>Penalty</u>	<u>Total</u>
2012	\$ -	\$ -	\$ -	\$ -	\$ -
2013	\$ -	\$ -	\$ -	\$ -	\$ -
2014	\$ 142.00	\$ 20.00	\$ 69.72	\$ 19.88	\$ 251.60
2015	\$ 140.00		\$ 45.22	\$ 19.60	\$ 204.82
2016	\$ 156.00		\$ 32.60	\$ 21.84	\$ 210.44
2017	\$ 174.00		\$ 16.53	\$ 24.36	\$ 214.89
2018	\$ 178.00		\$ -	\$ 14.24	\$ 192.24
Total:	\$ 790.00	\$ 20.00	\$ 164.07	\$ 99.92	\$ 1,073.99
Total:		1073.99			
St Deed Tax		3.54			
Forf Proc Cost		100.00			
Sheriff Cost		40.00			
Deed		25.00			
Land Dept Cost		100.00			
Rec Fee		46.00			
Crt Letter Fee-Auditor		6.56			
Crt Letter Fee-Land		0.00			
Insurance		0.00			
Total:		1,395.10			



LAKE AREA BANK

P.O. BOX 743
LINDSTROM, MN 55045
(651) 257-1117

123988

REMITTER

Interstate Removal LLC

DATE

Oct 5, 2018

75-1252/919

PAY TO THE
ORDER OF

Alfkin County

\$

\$1,395.10

LAKE AREA BANK 1395 DOLLARS

DOLLARS

CASHIER'S CHECK

NOTICE TO CUSTOMERS

As a condition to this Institution's issuance of this check, purchaser agrees to provide an indemnity bond prior to the refund or replacement of this check in the event it is lost, misplaced, or stolen.

⑈0123988⑈ ⑆091912521⑆ 23⑈00007⑈

By Commissioner: xx

20181023-0xx

Rinehart Repurchase 05-0-020506

WHEREAS, OJ and Amber Rinehart, 12072 Quail Ave Stillwater MN 55082, the owners at the time of forfeiture, has made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota and described as follows, to-wit:

05-0-020506 Sec 17 Twp 48 Rge 22 SW¼ lying N of Hwy 210 less BN RR Row

and WHEREAS, said applicant has set forth in his application that:

- a. Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:
 This land is mortgage collateral for my father. The loss of such would cause him to potentially lose his home mortgage.
- b. The repurchase of said land by me will promote and best serve the public interest, because:
 All taxes will be paid on time in the future.

and WHEREAS, this board is of the opinion that said application should be granted for such reasons.

NOW, THEREFORE BE IT RESOLVED, that the application of OJ and Amber Rinehart for the purchase of the above described parcel of tax forfeited land be and the same is hereby granted and the County Auditor is hereby authorized and directed to permit such repurchase according to the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT
STATE OF MINNESOTA}
COUNTY OF AITKIN}

All Members Voting Yes

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of October 2018, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of October 2018

Jessica Seibert
County Administrator

To the Honorable Board of County Commissioners of

Aitkin County, Minnesota.

I, the undersigned owner-mortgagee-heir-representative of heirs Rinehart, at the time of forfeiture of the parcel of land situated in the County of Aitkin, State of Minnesota, described as follows, to-wit:

Parcel # 05-0-020506

do hereby make application for the purchase of said parcel... of land from the State of Minnesota, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

In support of this application for the repurchase of said land I make the following statement:

(a) That hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:

This Land is mortgage collateral for my father. The loss of such would cause him to potentially lose his home mortgage.

(b) That the repurchase of said land by me will promote and best serve the public interest, because

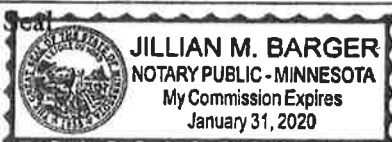
All taxes will be paid on time in the future.

State of Minnesota
County of Washington

[Signature]
Owner-Mortgagee-Heir-Representative of Heirs

The foregoing instrument was acknowledged before me this 18th day of September, 2018, by

Notarial Seal



Jill Barger
Signature of person taking acknowledgement

Rinehart					
September 21, 2018		Interest calc October 31, 2018			
05-0-020506					
<u>Year</u>	<u>Tax</u>	<u>Cost</u>	<u>Interest</u>	<u>Penalty</u>	<u>Total</u>
2012	\$ -	\$ -	\$ -	\$ -	\$ -
2013	\$ -	\$ -	\$ -	\$ -	\$ -
2014	\$ 1,044.00	\$ 20.00	\$ 463.89	\$ 146.16	\$ 1,674.05
2015	\$ 1,032.00		\$ 333.34	\$ 144.48	\$ 1,509.82
2016	\$ 1,018.00		\$ 212.76	\$ 142.52	\$ 1,373.28
2017	\$ 1,004.00		\$ 95.38	\$ 140.56	\$ 1,239.94
2018	\$ 924.00		\$ -	\$ 73.92	\$ 997.92
Total:	\$ 5,022.00	\$ 20.00	\$ 1,105.37	\$ 647.64	\$ 6,795.01
Total:		6795.01			
St Deed Tax		22.42			
Forf Proc Cost		100.00			
Sheriff Cost		40.00			
Deed		25.00			
Land Dept Cost		100.00			
Rec Fee		46.00			
Crt Letter Fee-Auditor		6.56			
Crt Letter Fee-Land		0.00			
<u>Insurance</u>		0.00			
Total:		7,134.99			



LAKE AREA BANK

P.O. BOX 743
UNDSTROM, MN 55045
(651) 257-1117

123991

REMITTER

Interstate Removal LLC

DATE Oct 5, 2018

75-1252/919

PAY TO THE
ORDER OF

Aitkin County

\$

\$7,134.99

LAKE AREA BANK
7134 DOLS 99 CTS

DOLLARS

CASHIER'S CHECK

NOTICE TO CUSTOMERS

As a condition to this Institution's issuance of this check, purchaser agrees to provide an indemnity bond prior to the refund or replacement of this check in the event it is lost, misplaced, or stolen.

⑈0123991⑈ ⑈091912521⑈ 23⑈00007⑈

OJ and Amber Rinehart
12072 Quail Ave N
Stillwater, MN 55082
September 14, 2018

Aitkin Board of County Commissioners

Dear Board of Commissioners:

We thank you for the consideration of the application presented for property re-purchase. This is an embarrassing situation that we apologize in front of you for approval. The non-payment of tax was an oversight on my part (OJ) as I thought the tax was being paid as a part of our mortgage escrow. Please let me reiterate that this is not an excuse and certainly 100% my fault for not properly following up on the notices being sent.

I realize the board has much better and more prevalent issues to deal with, so I apologize again for the waste of your time on this matter. The board and Aitkin county have my word that we will be on time with all future tax payments and never be delinquent again.

Thank you for your time and consideration.

OJ Rinehart



Amber Rinehart



(Top 3 inches reserved for recording data)

WARRANTY DEED

Individual(s) to Individual(s)

DEED TAX DUE: \$ 1,386.00

DATE: May 9, 2013

FOR VALUABLE CONSIDERATION, Richard A. Dawson and Jeanette M. Dawson, husband and wife ("Grantor"), hereby conveys and warrants to Orville J. Rinehart, IV and Amber R. Rinehart, husband and wife as joint tenants ("Grantee"), real property in Aitkin County, Minnesota, legally described as follows: See Exhibit A attached hereto and incorporated herein by reference. This Deed is given pursuant to that certain Contract for Deed between Grantor as Seller and Grantee as Purchaser dated July 13, 2010 and filed on July 19, 2011 as Document Number 406556 ("Contract for Deed").

Check here if all or part of the described real property is Registered (Torrens)

together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions:

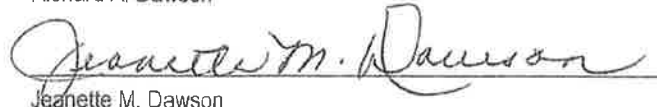
- (a) Covenants, conditions, restrictions (without effective forfeiture provisions) and declarations of record, if any;
- (b) Reservation of mineral rights by the State of Minnesota; if any;
- (c) Utility and drainage easements which do not interfere with present improvements;
- (d) Applicable laws, ordinances, and regulations;
- (e) The lien of real estate taxes and installments of special assessments which are payable by Grantee/Purchaser pursuant to the Contract for Deed;
- (f) Liens, encumbrances, adverse claims or other matters which Grantee/Purchaser has created, suffered or permitted to accrue after the date of the Contract for Deed; and
- (g) That certain EASEMENT for roadway purposes dated April 1, 1948 and filed on May 1, 1948 in Book 78 of Deeds, page 443 in the Office the County Recorder, County of Aitkin, State of Minnesota which is a permitted encumbrance

Check applicable box:

- The Seller certifies that the Seller does not know of any wells on the described real property.
- A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: [...].)
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor

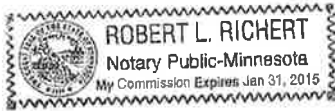

Richard A. Dawson


Jeanette M. Dawson

State of Minnesota, County of Washington

This instrument was acknowledged before me on May 9, 2013, by Richard A. Dawson and Jeanette M. Dawson, husband and wife.

(Stamp)



[Handwritten Signature]

(signature of notarial officer)

Title (and Rank): Notary Public

My commission expires: January 31, 2015
(month/day/year)

THIS INSTRUMENT WAS DRAFTED BY:

Robert L. Richert (Atty. Reg. No. 260344)
Attorney at Law
7 East Pleasant Lake Road
North Oaks, MN 55127

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS INSTRUMENT SHOULD BE SENT TO:

O.J. Rinehart
12072 Quail Avenue
Stillwater, MN 55082

LEGAL DESCRIPTION
EXHIBIT A

TRACT A:

That part of Government Lot 3 of Section Twenty-nine (29), Township Forty-five (45), Range Twenty-seven (27), to be described as follows:

Commencing at a point on the East line of said Government Lot 3, 492 feet South of the Northeast corner of said Government Lot 3; thence North 84 degrees 50 minutes 00 seconds West, parallel with the North line of said Government Lot 3, a distance of 200.20 feet; thence South parallel with the East line of said Government Lot 3 and along the Westerly line of a tract of land as described in Document No. 196237, a distance of 153.81 feet; thence South 30 degrees 38 minutes 50 seconds West, a distance of 34.87 feet; thence South, a distance of 8.00 feet; thence South 30 degrees 38 minutes 50 seconds East, a distance of 34.87 feet, to the actual point of beginning of the tract of land described; thence North 30 degrees 38 minutes 50 seconds West, a distance of 34.87 feet; thence North, a distance of 8.00 feet; thence North 30 degrees 38 minutes 50 seconds East, a distance of 34.87 feet; thence North, a distance of 153.81 feet; thence North 84 degrees 50 minutes 00 seconds West, a distance of 150.00 feet; thence South, along the Easterly line of a tract of land as described in Document No. 227838, a distance of 369.28 feet, more or less, to the shoreline of Big Pine Lake; thence Northeasterly, along said shoreline to its intersection with a line bearing South, from the actual point of beginning; thence North along said Westerly line of said Document No. 196237 (the Easterly line of Document No. 227838), a distance of 103 feet, more or less, to the actual point of beginning.

PID: 11-0-063806

AND

TRACT B:

That part of Government Lot Three (3) of Section Twenty-nine (29), Township Forty-five (45), Range Twenty-seven (27), to be described as follows:

Commencing at a point on the East line of said Government Lot 3, 492 feet South of the Northeast corner of said Government Lot 3; thence North 84 degrees 50 minutes 00 seconds West, parallel with the North line of said Government Lot 3, a distance of 200.20 feet; thence South parallel with the East line of said Government Lot 3 and along the Westerly line of a tract of land as described in Document No. 196237, a distance of 153.81 feet; thence South 30 degrees 38 minutes 50 seconds West, a distance of 34.87 feet; thence South, a distance of 8.00 feet; thence South 30 degrees 38 minutes 50 seconds East, a distance of 34.87 feet, to the actual point of beginning of the tract of land described; thence North 30 degrees 38 minutes 50 seconds West, a distance of 34.87 feet; thence North, a distance of 8.00 feet; thence North 30 degrees 38 minutes 50 seconds East, a distance of 34.87 feet; thence North, a distance of 153.81 feet; thence South 84 degrees 50 minutes 00 seconds East, a distance of 150.00 feet; thence South, along the Easterly line of a tract of land as described in said Document No. 196237, a distance of 293.38 feet, more or less, to the shoreline of Big Pine Lake; thence Southwesterly, along said shoreline to its intersection with a line bearing South, from the actual

LEGAL DESCRIPTION
EXHIBIT A
(continued)

point of beginning; thence North, along said Westerly line of said Document No. 196237 (the Easterly line of Document No. 227838), a distance of 103 feet, more or less, to the actual point of beginning.

PID: 11-0-063803

AND

TRACT C:

That part of Government Lot Three (3), of Section Twenty-nine (29), Township Forty-five (45), Range Twenty-seven (27), described as follows:

Beginning Five Hundred (500) feet north of the Southwest Corner of said Government Lot Three (3), and thence running South Eighty-five degrees, Thirty-one minutes ($85^{\circ} 31'$), East parallel with the South line of said Lot Three (3), a distance of Four hundred seventy-six and four-tenths (476.4) feet; thence running North, parallel with the west line of said Government Lot Three (3) a distance of Three hundred twenty and twenty-one hundredths (320.21) feet; thence running South Eighty-five degrees Two minutes ($85^{\circ} 2'$) East a distance of Eight hundred forty-six and one-tenths (846.1) feet to the East line of said Government Lot Three (3); thence running North along the East line of said Government Lot Three (3) a distance of Four hundred ninety-two (492) feet to the Northeast corner of said Lot Three (3); thence running West along the North line of said Government Lot Three (3) to the Northwest corner thereof; thence running South along the West line thereof to the point of beginning and there ending.

PID: 11-0-063801

Abstract Property

Certificate of Real Estate Value

Names of buyers (last, first, MI) Kuehbart, IV, Orville L. Address 12072 Grand Ave Shorewater MN 55082 Daytime phone (651) 765-0765
Names of sellers (last, first, MI) Dawson, Richard A. New address 2083 Charles St N. St. Paul MN 55109 Daytime phone (651) 777-6353
Street address or rural route of property purchased 23164 45th St. City or township Aitkin County Aitkin
1. Date of deed or contract 5-9-13 Legal description of property purchased (lot, block and plat) or attach 3 copies of the legal description See attached

Financial arrangements

2. Total purchase price 400,000.00 Was personal property included in purchase price (e.g., furniture, inventory, equipment)? No
3. Down payment
4. Points or prepaid interest paid by seller
5. Current value of personal property

6. Type of acquisition (check all that apply)

- 1031 exchange
Buyer and seller are relatives or related businesses
Buyer or seller is religious or charitable organization
Buyer or seller is unit of government
Buyer purchased partial interest only
Contract paid off or resold
Name added or removed from deed
Property condemned or foreclosed upon
Property received as gift or inheritance
Property received in trade
Purchase agreement signed over two years ago

7. Type of property transferred (check all that apply)

- Land only
Land and buildings
Construction of new building after Jan. 1 of year of sale

8. Planned use of property (check one)

- Residential: single family
Residential: duplex, triplex
Cabin or recreational (noncommercial)
Agricultural. Number of acres:
Apartment (residential, four or more units). Number of units:
Commercial-industrial. Type of business:
Other. Describe:

8. Will this property be the buyer's principal residence? Yes No

Method of financing (complete only if seller-financed, including contracts-for-deed and assumed mortgages)

Table with columns: Assumed mortgage, Contract for deed, Mortgage or contract-for-deed amount at purchase, Monthly payment (principal & interest), Interest rate now in effect, Number of payments, Date of any lump-sum (balloon) payments.

Sign here. I declare under penalty of law that the information on this form is true, correct and complete to the best of my knowledge and belief.

Print name Lori Helms Signature Lori Helms Date 5-9-13 Daytime phone (651) 257-7222

Counties: Complete this section.

Table with columns: Co, Acres, Good for study, HC, ST, Adjc, Adjs, Use, Tillable EMV, Apt, EM, Primary property ID number, Secondary parcel ID number, Are there more parcels?, Put additional ID numbers on back of form.



Board of County Commissioners Agenda Request

21

Agenda Item #

Requested Meeting Date: October 23, 2018

Title of Item: Approve appraisals and set date for 2018 tax forfeited land sale

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	--	---

Submitted by: Land Commissioner	Department: Land
---	----------------------------

Presenter (Name and Title):	Estimated Time Needed: n/a
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Summary of Issue:
 The attached resolution sets the tax forfeited land sale for December 14, 2018 @ 2:00 PM. It also approves the land appraisals established by the County Assessor; which is \$370,500.00 for the 12 tracts being offered.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Approve resolution

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED October 23, 2018

By Commissioner: xx

20181023-0xx

Tax-Forfeited Land Sale

WHEREAS, the classification of the following county owned and tax-forfeited lands to be offered for sale has been made by the County Board in accordance with Minnesota Statutes 282, and

WHEREAS, a public hearing was held on March 6, 2012 at 10:00am, November 24, 2015 at 11 :00am, September 12, 2017 at 10:00am and on March 13, 2018 at 10:00am in the Aitkin County Courthouse regarding the classification of the attached lands and classified them to dispose of, and

WHEREAS, the County Board has made appraisals of the lands classified as non-conservation and of the timber and timber products thereon, and has made appraisal of timber and buildings on such lands as have not been classified, and a list of such lands and timber, timber only and of buildings so appraised has been filed with the County Auditor for the purpose of offering lands, timber and buildings, so listed, for sale at not less than the appraised value of the land, timber, and buildings combined, with said appraisals of each property following, and

WHEREAS, the County Board is by law designated with authority to provide for the sale of such lands on terms:

NOW, THEREFORE BE IT RESOLVED, that such parcels shall be sold on the following terms, to wit: That on sales amounting to \$5,000.00 or less per parcel, the purchase price shall be paid in full at the time of purchase. On sales amounting to more than \$5,000.00 per parcel, the purchaser shall pay a minimum of \$5,000.00 down or 25% of the purchase price (whichever is greater). Any remaining balance must be paid within 60 days. No timber shall be cut, removed, or damaged until the entire purchase price for the parcel is paid in full.

The land and improvements are being sold AS IS and the County makes no warranties as to the condition of any buildings, wells, septic systems, soils, roads, or any other thing on the tract. The tract is being sold with the understanding that the buyer and seller agree to waive disclosures required under Minnesota Statutes Chapters 513.52 to 513.60, and 103I.235 and any associated liabilities. No representation is made as to access, the condition of any structure, its fixtures or contents, or the suitability for any particular use.

Provided that in case any parcel of land bearing standing timber, buildings or timber products is sold at public auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land, buildings, and timber in proportion to the respective appraised value. The purchaser of tax forfeited land at such sale shall be entitled to immediate possession, subject to the provision of any existing lease made in behalf of the State, and

BE IT FURTHER RESOLVED, that notice of such sale of lands, timber and buildings be given by publication in the official newspaper of the County as provided by law; that the County Auditor of Aitkin County offer such parcels of land for sale in the order in which they appear in said NOTICE OF SALE, and that such sale shall commence at 2:00 P.M. on Friday, the 14th day of December 2018 and continue until all parcels classified as non-conservation and timber only, buildings on parcels not classified, are offered to the highest bidder for sale. This sale will be held at the Aitkin County Courthouse 3rd floor courtroom in Aitkin, Minnesota - 209 2nd St. NW.

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 284.28, there will be added to the sale price of any tax-forfeited lands sold, an amount equal to three percent (3%) of the total sale price. Said additional amount to be deposited in the State Treasury and credited to the State Real Estate Assurance Fund, and

BE IT FURTHER RESOLVED, that the Land Commissioner may withdraw any description on the list, later subject to the approval of the County Board, when it may appear to be in the public interest to do so, and

BE IT FURTHER RESOLVED, Minnesota Statutes 282.014, imposes a \$25.00 fee upon purchasers of tax forfeited land for issuance of a State Deed.

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 282.01, Subdivision 6, all State Tax Deeds must be recorded with the County Recorder prior to issuing the Deed to the purchaser, therefore a recording fee for each State Deed issued must be paid to the Aitkin County Recorder by the purchaser when tax-forfeited land is paid for in full, as required in MS 357.18,

BE IT FURTHER RESOLVED, as required by Minnesota Statutes 287.22, all State Tax Deeds are subject to State Deed Tax which must be paid by the purchaser.

BE IT FURTHER RESOLVED, Aitkin County is not responsible for location of or determining property lines or boundaries.

BE IT FURTHER RESOLVED, that all lands sold hereunder are sold subject to the Zoning Ordinance adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, any recreational easements, and subject to all flowage rights, and

BE IT FURTHER RESOLVED, that except in the case of Deeds issued for platted property and Deeds issued to correct errors in either legal description or grantees, the Deeds issued for these parcels will contain a restrictive covenant which will prohibit enrollment of the land in a State Funded program providing compensation of marginal land or wetlands.

Aitkin County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment and the provision of services. Prospective bidders who require special accommodations to participate in this sale should inform the Land Department as soon as possible and more than three working days before the sale. You may write to Aitkin County Land Department at 502 Minnesota Ave N. Aitkin, MN 56431 or call 218-927-7364. Pre-registration prior to the sale is encouraged. If the bidder has not preregistered, registration will be required before the sale commences to receive a bidding number.

Land Sale Parcels

Parcel #	Pin ID	Access	Legal Desc	Sec	Twp	Rge	Acres	2018 land sale price
1	02-0-019201	*	South 420 feet of West One Half of Lot 5	10	52	23	6	\$ 17,600.00
2	02-1-068900 and 02-1-070600 and 02-1-068800 and 02-1-070800	*	Thoes subdivison of Lot 8 of Bridge Park Lots 1, 2 & 19 & 20	9	52	23	0.67	\$ 15,100.00
3	12-1-076000	*	Quadna Mountain View 1st Addn Lot 6 Blk 1	2	52	26	1.19	\$ 44,100.00
4	20-1-073200	*	First Addition to Swatara Lot 5 and 6 Blk 3	19	51	26	0.34	\$ 7,400.00
5	29-1-271400	**	Sheshebe Point 3rd Addn Lot 5 Blk 33	27	49	23	0.23	\$ 2,000.00

6	29-1-321800	*	Sheshebe Point 5th Addn Lot 2 and pt vacated McGregor Rd and pt Lot 13 and pt vacated trail as in Doc 361329	33	49	23	1.36	\$	9,900.00
7	32-1-073902 and 32-1-073801	*	Big Sandy Highlands 5th Addn Lot 154 less 171x100 feet and less N 220 feet and 100 x 200 feet Lot 155	34	50	23	0.98	\$	8,000.00
8	57-1-019700	*	City of Hill City - Bucks Addn to Hill City Lot 10 Blk 14				0.16	\$	4,700.00
9	58-1-006600 and 58-1-006400	*	City of McGrath - Plat of McGrath Lots 1, 2 and 3 Blk 6				0.48	\$	5,400.00
10	61-1-011600	*	Tingdale's Original Townsite of Tamarack				0.17	\$	11,200.00
11	36-1-080701	*	Alfreda Addition; Part Lot 6 Block 1 in DOC #214407	24	45	26	1.25	\$	136,600.00
12	36-1-080702	*	Alfreda Addition; Lot 6 Less part in DOC #214407 (BLK 1)	24	45	26	0.49	\$	108,500.00

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of October 2018, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of October 2018

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

25
Agenda Item #

Requested Meeting Date: October 23, 2018

Title of Item: LG230 Off-Site Gambling - Minnewawa Sportsmen's Club

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: <p style="text-align: center;">Sally M. Huhta</p>		Department: <p style="text-align: center;">Auditor's</p>
Presenter (Name and Title):		Estimated Time Needed: <p style="text-align: center;">N/A</p>
Summary of Issue: Please adopt the below resolution: BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the Application to Conduct Off-Site Gambling - Form LG230 - of the Minnewawa Sportsmen's Club at the following location – North of McGregor, MN on Hwy 65 and 5 miles East on Goshawk St. on Lake Minnewawa, McGregor, MN 56431– Shamrock Township. (Note: Date of activity for Raffle – February 09, 2019)		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt resolution.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

JKK1
10/15/18 10:43AM

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	DEPT			Commissioners		
	86222 Aitkin Independent Age					
	01-001-000-0000-6230		126.00	synopsis	637006	Printing, Publishing & Adv
	86222 Aitkin Independent Age		126.00		1 Transactions	
	248 Association of Mn Counties					
	01-001-000-0000-6241		75.00	MACCAC	50721	Registration Fee
	248 Association of Mn Counties		75.00		1 Transactions	
	10452 AT&T Mobility					
	01-001-000-0000-6250		65.96	aug - sep service	287259994975	Telephone
	10452 AT&T Mobility		65.96		1 Transactions	
	14289 Pratt/Bill					
	01-001-000-0000-6330		407.66			Transportation & Travel & Parking
	01-001-000-0000-6340		19.00			Meals (Overnight)
	14289 Pratt/Bill		426.66		2 Transactions	
1	DEPT Total:		693.62	Commissioners	4 Vendors	5 Transactions
12	DEPT			Court Administration		
	8175 Centurylink					
	01-012-000-0000-6250		338.88	Sept Phone	313645966	Telephone
	8175 Centurylink		338.88		1 Transactions	
	1976 Haberkorn Law Offices,Ltd					
	01-012-000-0000-6232		3,997.50	August Services		Attorney Services
	1976 Haberkorn Law Offices,Ltd		3,997.50		1 Transactions	
12	DEPT Total:		4,336.38	Court Administration	2 Vendors	2 Transactions
40	DEPT			Auditor		
	86222 Aitkin Independent Age					
	01-040-021-0000-6230		36.00	service directory	840858	Printing, Publishing & Adv
	86222 Aitkin Independent Age		36.00		1 Transactions	
	8175 Centurylink					
	01-040-000-0000-6250		28.90	Sept Phone	313645966	Telephone

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-040-021-0000-6250		330.79	Sept Local Service	314154028	License Center-Phone
8175	Centurylink		359.69	2 Transactions		
10185	Centurylink Communications Inc					
	01-040-021-0000-6250		328.17	Sept Long Distance	320146217	License Center-Phone
10185	Centurylink Communications Inc		328.17	1 Transactions		
11411	Charter Comunciations					
	01-040-021-0000-6250		174.98	oct internet	0045865100918	License Center-Phone
11411	Charter Comunciations		174.98	1 Transactions		
2099	Harmon/Elizabeth					
	01-040-000-0000-6330		80.65	gis workshop		Transportation & Travel
2099	Harmon/Elizabeth		80.65	1 Transactions		
2214	Holder/Maryann					
	01-040-021-0000-6301		825.00	november rent		Rentals
2214	Holder/Maryann		825.00	1 Transactions		
86290	Mn Counties Information Systems					
	01-040-000-0000-6231		4,821.00	Payroll quarterly support	1548	Services, Labor, Contracts
86290	Mn Counties Information Systems		4,821.00	1 Transactions		
14881	National Business Systems					
	01-040-000-0000-6205		9,000.00	estimated budget hearing posta		Postage
14881	National Business Systems		9,000.00	1 Transactions		
86235	The Office Shop Inc					
	01-040-000-0000-6405		295.38	misc off / micr toner 1052121	1052576	Office & Computer Supplies
	01-040-021-0000-6405		338.78	chairs	1052988	Office & Computer Supplies
	01-040-000-0000-6625		519.87	3 office chairs	1052989	Office Equipment
	01-040-021-0000-6405		6.95-	rca coupler return	300902	Office & Computer Supplies
	01-040-021-0000-6405		10.00	labels	300948	Office & Computer Supplies
86235	The Office Shop Inc		1,157.08	5 Transactions		
40	DEPT Total:		16,782.57	Auditor	9 Vendors	14 Transactions
41	DEPT			Internal Audit		
12780	CliftonLarsonAllen, LLP					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	01-041-000-0000-6231		10,000.00	Billing #5	1921556	Services, Labor, Etc
12780	CliftonLarsonAllen, LLP		10,000.00	1 Transactions		
41	DEPT Total:		10,000.00	Internal Audit	1 Vendors	1 Transactions
42	DEPT			Treasurer		
8175	Centurylink					
	01-042-000-0000-6250		5.25	Sept Phone	313645966	Telephone
8175	Centurylink		5.25	1 Transactions		
4173	Grams/Lori					
	01-042-000-0000-6330		89.27	training elk river		Transportation & Travel
	01-042-000-0000-6332		94.26	training elk river		Hotel / Motel Lodging
	01-042-000-0000-6340		20.71	training elk river		Meals (Overnight)
4173	Grams/Lori		204.24	3 Transactions		
14742	Jaguar Software					
	01-042-000-0000-6231		2,282.00	mirror image software	131105	Services, Labor, Contracts
14742	Jaguar Software		2,282.00	1 Transactions		
86235	The Office Shop Inc					
	01-042-000-0000-6405		1.42	paper notes	1052509	Office & Computer Supplies
	01-042-000-0000-6405		19.93	planner	3011343	Office & Computer Supplies
86235	The Office Shop Inc		21.35	2 Transactions		
14330	US Bank					
	01-042-000-0000-6231		117.53	copier contract	368424594	Services, Labor, Contracts
14330	US Bank		117.53	1 Transactions		
42	DEPT Total:		2,630.37	Treasurer	5 Vendors	8 Transactions
43	DEPT			Assessor		
10452	AT&T Mobility					
	01-043-000-0000-6250		197.94	monthly wireless	287250162187	Telephone
10452	AT&T Mobility		197.94	1 Transactions		
5398	CDW Government, Inc					
	01-043-000-0000-6405		349.18	2 monitors (maurice)	PGM6763	Office, Film & Computer Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5398	CDW Government, Inc		349.18		1 Transactions	
8175	Centurylink 01-043-000-0000-6250		15.76	Sept Phone	313645966	Telephone
8175	Centurylink		15.76		1 Transactions	
4641	Holiday Credit Office 01-043-000-0000-6511		660.36	sept gas		Gas And Oil
4641	Holiday Credit Office		660.36		1 Transactions	
3810	Paulbeck's County Market 01-043-000-0000-6405		2.87	batteries	9277327	Office, Film & Computer Supplies
3810	Paulbeck's County Market		2.87		1 Transactions	
43	DEPT Total:		1,226.11	Assessor	5 Vendors	5 Transactions
44	DEPT			Central Services		
14945	Bobcat Properties 01-044-000-0000-6231		100.00	november rent		Services, Labor, Contracts
14945	Bobcat Properties		100.00		1 Transactions	
8175	Centurylink 01-044-000-0000-6250		2.63	Sept Phone	313645966	Telephone
8175	Centurylink		2.63		1 Transactions	
10185	Centurylink Communications Inc 01-044-000-0000-6250		0.68	Sept Phone Toll free	320295974	Telephone
	01-044-000-0000-6250		0.01	Sept Phone Toll free	320295974	Telephone
	01-044-000-0000-6250		0.69	Sept Toll-free	320295974	Telephone
10185	Centurylink Communications Inc		1.38		3 Transactions	
3336	Office Of MN. IT Services 01-044-000-0000-6231		1,300.00	September Usage		Services, Labor, Contracts
3336	Office Of MN. IT Services		1,300.00		1 Transactions	
44	DEPT Total:		1,404.01	Central Services	4 Vendors	6 Transactions
45	DEPT			Motor Pool		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
170	Aitkin Motor Company 01-045-000-0000-6302		oil change rotate #65/#18	20039/20059	Car Maintenance
170	Aitkin Motor Company	91.52	1 Transactions		
12445	BrandI Chevrolet, Buick GMC 01-045-000-0000-6302	45.60	oil / rotate Vec #9	311654	Car Maintenance
12445	BrandI Chevrolet, Buick GMC	45.60	1 Transactions		
45	DEPT Total:	137.12	Motor Pool	2 Vendors	2 Transactions
49	DEPT		Information Technologies		
10452	AT&T Mobility 01-049-000-0000-6231	38.75	oct data plan ipad	218-513-9345	Programming, Services, Contracts
	01-049-000-0000-6231	38.75	sept data ipad	218-513-9345	Programming, Services, Contracts
10452	AT&T Mobility	77.50	2 Transactions		
8175	Centurylink 01-049-000-0000-6250	23.64	Sept Phone	313645966	Telephone
8175	Centurylink	23.64	1 Transactions		
86290	Mn Counties Information Systems 01-049-000-0000-6231	550.00	2018 presto support		Programming, Services, Contracts
	01-049-000-0000-6231	23,014.00	property tax quartely support	1548	Programming, Services, Contracts
86290	Mn Counties Information Systems	23,564.00	2 Transactions		
49	DEPT Total:	23,665.14	Information Technologies	3 Vendors	5 Transactions
52	DEPT		Administration		
10452	AT&T Mobility 01-052-000-0000-6250	112.61	aug - sep service	287259994975	Telephone
10452	AT&T Mobility	112.61	1 Transactions		
8175	Centurylink 01-052-000-0000-6250	63.05	Sept Phone	313645966	Telephone
8175	Centurylink	63.05	1 Transactions		
86235	The Office Shop Inc 01-052-000-0000-6405	19.66	pens	1052612	Office & Computer Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-052-000-0000-6405		29.60	2 headsets	1052863	Office & Computer Supplies
86235	The Office Shop Inc		49.26	2 Transactions		
52	DEPT Total:		224.92	Administration	3 Vendors	4 Transactions
60	DEPT			Elections		
86222	Aitkin Independent Age 01-060-000-0000-6230		74.64	absentee balloting notice	637007	Printing, Publishing & Adv
86222	Aitkin Independent Age		74.64	1 Transactions		
2099	Harmon/Elizabeth 01-060-000-0000-6405		17.30	mailing media		Office & Computer Supplies
2099	Harmon/Elizabeth		17.30	1 Transactions		
3255	Mn Counties Intergovernmental Trust 01-060-000-0000-6231		78.00	ds850 insurance	2357	Services, Labor, Contracts
3255	Mn Counties Intergovernmental Trust		78.00	1 Transactions		
86235	The Office Shop Inc 01-060-000-0000-6405		118.49	election supplies	1052576	Office & Computer Supplies
86235	The Office Shop Inc		118.49	1 Transactions		
60	DEPT Total:		288.43	Elections	4 Vendors	4 Transactions
90	DEPT			Attorney		
783	Canon Financial Services, Inc 01-090-000-0000-6405		359.91	contract charge	19196122	Office & Computer Supplies
783	Canon Financial Services, Inc		359.91	1 Transactions		
8175	Centurylink 01-090-000-0000-6250		44.66	Sept Phone	313645966	Telephone
8175	Centurylink		44.66	1 Transactions		
10185	Centurylink Communications Inc 01-090-000-0000-6250		0.69	Sept Phone Toll free	320295974	Telephone
	01-090-000-0000-6250		0.69	Sept Toll-free	320295974	Telephone
10185	Centurylink Communications Inc		1.38	2 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1180	Crow Wing Co Sheriff's Office 01-090-000-0000-6234		75.00	subpoena	6142	Co Sheriff Services
1180	Crow Wing Co Sheriff's Office		75.00	1 Transactions		
2140	Hennepin County Sheriff's Office 01-090-000-0000-6234		80.00	subpoena	81643	Co Sheriff Services
2140	Hennepin County Sheriff's Office		80.00	1 Transactions		
3150	Mille Lacs Co Sheriff 01-090-000-0000-6234		75.64	subpoena	8878	Co Sheriff Services
3150	Mille Lacs Co Sheriff		75.64	1 Transactions		
11176	Schiferl/Natalie 01-090-000-0000-6330		129.71	MCAPs 2020 Comm Meeting		Transportation & Travel & Parking
11176	Schiferl/Natalie		129.71	1 Transactions		
10879	Shred-It 01-090-000-0000-6231		173.25	on-site services	8125458416	Services, Labor, Contracts
10879	Shred-It		173.25	1 Transactions		
3578	Skaj/Karen 01-090-000-0000-6233		87.50	trans Mark Quinn JR	2018-9	Court Reporter Services
3578	Skaj/Karen		87.50	1 Transactions		
86235	The Office Shop Inc 01-090-000-0000-6405		715.41	1051236/1051279/1051279-1	1051787/105146	Office & Computer Supplies
86235	The Office Shop Inc		715.41	1 Transactions		
5173	Thomson Reuters-West Publishing 01-090-000-0000-6239		1,792.09	west info charges	838824494	Computer Research
5173	Thomson Reuters-West Publishing		1,792.09	1 Transactions		
5158	Weitnauer/Paula 01-090-000-0000-6233		70.00	Tans Nicholas Gago		Court Reporter Services
5158	Weitnauer/Paula		70.00	1 Transactions		
90	DEPT Total:		3,604.55	Attorney	12 Vendors	13 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8175	Centurylink 01-100-000-0000-6250		15.76	Sept Phone	313645966	Telephone
8175	Centurylink		15.76	1 Transactions		
10795	Moriarty/Michael 01-100-000-0000-6330		81.25	indexing conference		Transportation & Travel
	01-100-000-0000-6332		299.60	indexing conference		Hotels / Motels
10795	Moriarty/Michael		380.85	2 Transactions		
100	DEPT Total:		396.61	Recorder	2 Vendors	3 Transactions
110	DEPT			Courthouse Maintenance		
10452	AT&T Mobility 01-110-000-0000-6250		32.98	aug - sep service	287259994975	Phone
10452	AT&T Mobility		32.98	1 Transactions		
8175	Centurylink 01-110-000-0000-6250		2.63	Sept Phone	313645966	Phone
8175	Centurylink		2.63	1 Transactions		
88628	Dalco 01-110-000-0000-6422		266.60	towels / toilet tissue	3366202	Janitorial Supplies
88628	Dalco		266.60	1 Transactions		
1598	Ferrara's Htg Air Cond & Refrig Inc 01-110-000-0000-6231		230.55	repairs it ac	9404	Services, Labor, Contracts
1598	Ferrara's Htg Air Cond & Refrig Inc		230.55	1 Transactions		
1754	Garrison Disposal Company, Inc 01-110-000-0000-6255		648.85	october billing	67939	Garbage
1754	Garrison Disposal Company, Inc		648.85	1 Transactions		
2186	Hillyard Inc - Kansas City 01-110-000-0000-6422		745.88	supplies	603163454	Janitorial Supplies
2186	Hillyard Inc - Kansas City		745.88	1 Transactions		
2340	Hyytinen Hardware Hank 01-110-000-0000-6422		26.17	hardware / supplies	Court Hse Main	Janitorial Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
2340	Hyytinen Hardware Hank		26.17	1 Transactions		
89765	Minnesota Elevator, Inc					
	01-110-000-0000-6231		178.27	october sevice	770325	Services, Labor, Contracts
89765	Minnesota Elevator, Inc		178.27	1 Transactions		
110	DEPT Total:		2,131.93	Courthouse Maintenance	8 Vendors	8 Transactions
111	DEPT			Buildings		
1598	Ferrara's Htg Air Cond & Refrig Inc					
	01-111-000-0000-6605		7,285.00	New Ac Unit for IT	9421	Building & Structures
1598	Ferrara's Htg Air Cond & Refrig Inc		7,285.00	1 Transactions		
111	DEPT Total:		7,285.00	Buildings	1 Vendors	1 Transactions
120	DEPT			Service Officer		
10452	AT&T Mobility					
	01-120-000-0000-6250		59.94	cell service	2877270539560	Telephone
10452	AT&T Mobility		59.94	1 Transactions		
10981	Bakken/Glen A.J.					
	01-120-000-0000-6350		50.00	vet van		Per Diem
10981	Bakken/Glen A.J.		50.00	1 Transactions		
8175	Centurylink					
	01-120-000-0000-6250		49.91	Sept Phone	313645966	Telephone
8175	Centurylink		49.91	1 Transactions		
10185	Centurylink Communications Inc					
	01-120-000-0000-6250		2.61	Sept Phone Toll free	320295974	Telephone
	01-120-000-0000-6250		2.61	Sept Toll-free	320295974	Telephone
10185	Centurylink Communications Inc		5.22	2 Transactions		
4641	Holiday Credit Office					
	01-120-000-0000-6511		127.16	sep vet van		Gas And Oil
4641	Holiday Credit Office		127.16	1 Transactions		
3093	Jones/Stanley Carter					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	01-120-000-0000-6350		150.00	vet van		Per Diem
3093	Jones/Stanley Carter		150.00		1 Transactions	
10234	Miller/Conrad					
	01-120-000-0000-6350		100.00	vet van		Per Diem
10234	Miller/Conrad		100.00		1 Transactions	
10677	Olsen/Gerald D					
	01-120-000-0000-6350		50.00	vet van		Per Diem
10677	Olsen/Gerald D		50.00		1 Transactions	
6097	Verizon Wireless					
	01-120-000-0000-6250		13.44	vet van cell	880690364-001	Telephone
6097	Verizon Wireless		13.44		1 Transactions	
3518	Voyageur Press Of Mcgregor/The					
	01-120-000-0000-6230		100.00	display ad	37592	Printing, Publishing & Adv
3518	Voyageur Press Of Mcgregor/The		100.00		1 Transactions	
120	DEPT Total:		705.67	Service Officer	10 Vendors	11 Transactions
122	DEPT			Planning & Zoning		
111	Aitkin Co Soil & Water					
	01-122-000-0000-6231		118.26	on site sewer		Services, Labor, Contracts, Programming
111	Aitkin Co Soil & Water		118.26		1 Transactions	
86222	Aitkin Independent Age					
	01-122-000-0000-6230		36.75	pc notice 9-26-1		Printing, Publishing & Adv
86222	Aitkin Independent Age		36.75		1 Transactions	
14920	Anderson/Yvonne					
	01-122-000-0000-6820		400.00	partial refund app 2018-003788		Refunds & Reimbursements
14920	Anderson/Yvonne		400.00		1 Transactions	
8175	Centurylink					
	01-122-000-0000-6250		91.95	Sept Phone	313645966	Telephone
8175	Centurylink		91.95		1 Transactions	
13066	Hargrave/Bryan					

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-122-000-0000-6231				Services, Labor, Contracts, Programming
13066	Hargrave/Bryan		10/01/2018 10/12/2018		
		3,500.00		1 Transactions	
4641	Holiday Credit Office				
	01-122-000-0000-6511		monthly fuel charges	1400000135321	Gas And Oil
4641	Holiday Credit Office			1 Transactions	
		161.79			
14965	Rogness/Pamela				
	01-122-000-0000-6820		partial refund - incorrect fee	46675	Refunds & Reimbursements
14965	Rogness/Pamela			1 Transactions	
		200.00			
86235	The Office Shop Inc				
	01-122-000-0000-6625		office chair	300982-0	Office Equipment
86235	The Office Shop Inc			1 Transactions	
		162.00			
122	DEPT Total:	4,670.75	Planning & Zoning	8 Vendors	8 Transactions
200	DEPT		Enforcement		
50	Aitkin Body Shop, Inc				
	01-200-000-0000-6302		repair #224 squad v deer	10215	Car Maintenance
50	Aitkin Body Shop, Inc			1 Transactions	
		3,954.15			
657	Aitkin Glass Service				
	01-200-000-0000-6302		#212 windshield	16160	Car Maintenance
657	Aitkin Glass Service			1 Transactions	
		329.00			
170	Aitkin Motor Company				
	01-200-000-0000-6302		install spare tire	19799	Car Maintenance
170	Aitkin Motor Company			1 Transactions	
		20.48			
10452	AT&T Mobility				
	01-200-000-0000-6250		cell & squad pc's`	09252018	Telephone
10452	AT&T Mobility			1 Transactions	
		961.66			
13325	Bruggman/Paul				
	01-200-040-0000-6304				TZD Grant Expenses
13325	Bruggman/Paul			1 Transactions	
		1,512.92			
		1,512.92			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description		
No.	Account/Formula	Accr	Amount	Service Dates	Invoice #	Account/Formula Description	On Behalf of Name
783	Canon Financial Services, Inc 01-200-000-0000-6231		164.95	admin copier	19250872	Services & Labor (Incl Contracts)	
783	Canon Financial Services, Inc		164.95		1 Transactions		
8175	Centurylink 01-200-000-0000-6250		136.60	Sept Phone	313645966	Telephone	
8175	Centurylink		136.60		1 Transactions		
10185	Centurylink Communications Inc 01-200-000-0000-6250		6.37	Sept Phone Toll free	320295974	Telephone	
	01-200-000-0000-6250		6.37	Sept Toll-free	320295974	Telephone	
10185	Centurylink Communications Inc		12.74		2 Transactions		
4641	Holiday Credit Office 01-200-000-0000-6511		92.22	Sept gas #221	10/01/18	Gas And Oil	
4641	Holiday Credit Office		92.22		1 Transactions		
5756	KEEPRS, Inc 01-200-000-0000-6410		129.28	uniform shirt #221	386088	Clothing Allowance	
5756	KEEPRS, Inc		129.28		1 Transactions		
13864	Sandberg/Kristi 01-200-000-0000-6150		1,000.00	November Premium		Health Insurance-Employer	
13864	Sandberg/Kristi		1,000.00		1 Transactions		
86235	The Office Shop Inc 01-200-000-0000-6405		143.69	office supplies	105273-0	Office Supplies	
	01-200-000-0000-6231		454.31	admin copier count	301141-0	Services & Labor (Incl Contracts)	
86235	The Office Shop Inc		598.00		2 Transactions		
13934	Tire Barn 01-200-000-0000-6302		734.05	4 tires, oil change #209	45148	Car Maintenance	
13934	Tire Barn		734.05		1 Transactions		
13848	WYATT'S TOWING 01-200-000-0000-6359		224.00	Skidsteer 18-2782 recovered		Wrecker Service	
	01-200-000-0000-6359		224.00	Trailer 18-2782 recovered		Wrecker Service	
13848	WYATT'S TOWING		448.00		2 Transactions		

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
200 DEPT Total:		10,094.05	Enforcement	14 Vendors	17 Transactions
202 DEPT			Boat & Water		
10452 AT&T Mobility					
01-202-000-0000-6250		49.02	cell phone and squad PC	09252018	Telephone
10452 AT&T Mobility		49.02		1 Transactions	
202 DEPT Total:		49.02	Boat & Water	1 Vendors	1 Transactions
206 DEPT			Forfeitures		
86359 Aitkin Co Attorney					
01-206-000-0000-6409		449.43	20% 15-4835 firearms		Forfeiture Supplies
01-206-000-0000-6409		257.40	20% 15-1676 currency		Forfeiture Supplies
01-206-000-0000-6409		550.58	30% 16-3229 vehicle		Forfeiture Supplies
01-206-000-0000-6409		0.40	20% 16-0119 currency		Forfeiture Supplies
01-206-000-0000-6409		120.49	20% 17-0609 vehicle		Forfeiture Supplies
01-206-000-0000-6409		279.01	20% 17-1240 vehicle		Forfeiture Supplies
01-206-000-0000-6409		10.40	20% 17-1257 vehicle		Forfeiture Supplies
01-206-000-0000-6409		667.28	30% 17-1524 vehicle		Forfeiture Supplies
01-206-000-0000-6409		1,155.38	30% 17-1915 vehicle		Forfeiture Supplies
01-206-000-0000-6409		88.20	20% 17-1533 currency		Forfeiture Supplies
01-206-000-0000-6409		41.80	20% 17-2946 currency		Forfeiture Supplies
01-206-000-0000-6409		463.16	30% 17-3466 vehicle		Forfeiture Supplies
01-206-000-0000-6409		21.90	30% 17-3500 vehicle		Forfeiture Supplies
01-206-000-0000-6409		221.80	20% 18-0205 currency		Forfeiture Supplies
01-206-000-0000-6409		12.25	20% 18-0205 vehicle		Forfeiture Supplies
01-206-000-0000-6409		1.88	30% 18-0365 vehicle		Forfeiture Supplies
01-206-000-0000-6409		75.65	20% 18-0380 vehicle		Forfeiture Supplies
01-206-000-0000-6409		240.00	20% 18-0706 currency		Forfeiture Supplies
01-206-000-0000-6409		148.00	20% 18-0732 currency		Forfeiture Supplies
01-206-000-0000-6409		56.20	20% 18-0942 currency		Forfeiture Supplies
01-206-000-0000-6409		26.20	20% 18-1179 currency		Forfeiture Supplies
01-206-000-0000-6409		3.60	20% 18-1369 currency		Forfeiture Supplies
86359 Aitkin Co Attorney		4,891.01		22 Transactions	
117 Aitkin County Sheriff					
01-206-000-0000-6409		21.75	title forfeited vehicle		Forfeiture Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
117	Aitkin County Sheriff				
		21.75		1 Transactions	
9429	State Treasurer's Office General Acct.				
	01-206-000-0000-6409	224.72	10% 15-4835 et al firearms		Forfeiture Supplies
	01-206-000-0000-6409	128.70	10% 15-1676 currency		Forfeiture Supplies
	01-206-000-0000-6409	0.20	10% 16-0119 vehicle		Forfeiture Supplies
	01-206-000-0000-6409	139.51	10% 17-1240 vehicle		Forfeiture Supplies
	01-206-000-0000-6409	5.20	10% 17-1257 vehicle		Forfeiture Supplies
	01-206-000-0000-6409	44.10	10% 17-1533 currency		Forfeiture Supplies
	01-206-000-0000-6409	20.90	10% 17-2946		Forfeiture Supplies
	01-206-000-0000-6409	110.90	10% 18-0205 currency		Forfeiture Supplies
	01-206-000-0000-6409	6.13	10% 18-0205 vehicle		Forfeiture Supplies
	01-206-000-0000-6409	37.83	10% 18-0380 vehicle		Forfeiture Supplies
	01-206-000-0000-6409	60.25	10% 17-0609 vehicle		Forfeiture Supplies
	01-206-000-0000-6409	120.00	10% 18-0706 currency		Forfeiture Supplies
	01-206-000-0000-6409	74.00	10% 18-0732 currency		Forfeiture Supplies
	01-206-000-0000-6409	28.10	10% 18-0942 currency		Forfeiture Supplies
	01-206-000-0000-6409	13.10	10% 18-1179 currency		Forfeiture Supplies
	01-206-000-0000-6409	1.80	10% 18-1369 currency		Forfeiture Supplies
9429	State Treasurer's Office General Acct.	1,015.44		16 Transactions	
206	DEPT Total:	5,928.20	Forfeitures	3 Vendors	39 Transactions
252	DEPT		Corrections		
14005	American Tower Corporation				
	01-252-000-0000-6231	335.98	Jacobson Tower lease	405498353	Services & Labor (Incl Contracts)
14005	American Tower Corporation	335.98		1 Transactions	
5658	Amerigas				
	01-252-000-0000-6254	143.82	propane shelter tower	803979631	Utilities & Heating
5658	Amerigas	143.82		1 Transactions	
12106	Antoine Electric				
	01-252-000-0000-6590	82.00	emergency shower shutoff	16677	Repair & Maintenance Supplies
12106	Antoine Electric	82.00		1 Transactions	
10452	AT&T Mobility				
	01-252-000-0000-6250	45.50	cell phones	09252018	Telephone

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>
<u>On Behalf of Name</u>				
10452 AT&T Mobility		45.50	1 Transactions	
710 Brainerd Dispatch				
01-252-252-0000-6405		199.88	Sun-Fri, 1st floor	exp 10/28/18
710 Brainerd Dispatch		199.88	1 Transactions	Prisoner Welfare
788 Bureau of Crim. Apprehension				
01-252-000-0000-6231		390.00	quarterly CJDN access fee	503586
788 Bureau of Crim. Apprehension		390.00	1 Transactions	Services & Labor (Incl Contracts)
8175 Centurylink				
01-252-000-0000-6250		317.87	Sept Phone	313645966
8175 Centurylink		317.87	1 Transactions	Telephone
10185 Centurylink Communications Inc				
01-252-000-0000-6250		6.37	Sept Phone Toll free	320295974
01-252-000-0000-6250		6.37	Sept Toll-free	320295974
10185 Centurylink Communications Inc		12.74	2 Transactions	Telephone
5583 Crawford Supply Company				
01-252-252-0000-6408		107.40	commissary supplies	1048387
5583 Crawford Supply Company		107.40	1 Transactions	Commissary Supplies
88628 Dalco				
01-252-000-0000-6422		755.07	toilet tissue, roll towel	3366203
88628 Dalco		755.07	1 Transactions	Janitorial Supplies
1598 Ferrara's Htg Air Cond & Refrig Inc				
01-252-000-0000-6590		160.00	kitchen a/c blower service	9407
1598 Ferrara's Htg Air Cond & Refrig Inc		160.00	1 Transactions	Repair & Maintenance Supplies
11715 Granite Electronics				
01-252-000-0000-6231		1,487.43	microwave radio repair	116000112-1
01-252-000-0000-6231		56.50	repair XTS 2500 II	153007475-1
11715 Granite Electronics		1,543.93	2 Transactions	Services & Labor (Incl Contracts)
2186 Hillyard Inc - Kansas City				
01-252-000-0000-6422		2,005.40	janitorial supplies	603163501
				Janitorial Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
2186 Hillyard Inc - Kansas City		2,005.40	1 Transactions	
7525 Hometown Bldg Supply				
01-252-000-0000-6590		9.55	tile grout	17216 Repair & Maintenance Supplies
01-252-000-0000-6590		9.55	tile grout	17223 Repair & Maintenance Supplies
7525 Hometown Bldg Supply		19.10	2 Transactions	
11889 Honeywell International Inc.				
01-252-000-0000-6590		349.30	boiler fail, replace fuse	5245838898 Repair & Maintenance Supplies
11889 Honeywell International Inc.		349.30	1 Transactions	
5503 Keefe Supply Company				
01-252-252-0000-6408		259.14	commissary supplies	1048386 Commissary Supplies
01-252-000-0000-6418		501.96	groceries	1049404 Groceries
01-252-252-0000-6408		469.22	commissary supplies	1050719 Commissary Supplies
5503 Keefe Supply Company		1,230.32	3 Transactions	
5756 KEEPRS, Inc				
01-252-000-0000-6410		67.14	uniform shirt Kim	386088 Clothing Allowance
5756 KEEPRS, Inc		67.14	1 Transactions	
13844 McKesson Medical Surgical				
01-252-000-0000-6262		665.40	OTC med supplies	36577520 Medical Expenses & Supplies - Inmates
13844 McKesson Medical Surgical		665.40	1 Transactions	
13691 MEnD Correctional Care, PLLC				
01-252-000-0000-6262		7,371.06	Oct. 2018 healthcare services	3529 Medical Expenses & Supplies - Inmates
13691 MEnD Correctional Care, PLLC		7,371.06	1 Transactions	
89765 Minnesota Elevator, Inc				
01-252-000-0000-6590		178.27	October monthly service	769886 Repair & Maintenance Supplies
89765 Minnesota Elevator, Inc		178.27	1 Transactions	
3789 Pan-O-Gold Baking Company				
01-252-000-0000-6418		134.72	groceries	10002418270018 Groceries
01-252-000-0000-6418		150.86	groceries	10002418277012 Groceries
3789 Pan-O-Gold Baking Company		285.58	2 Transactions	
11947 Phoenix Supply				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
11947	Phoenix Supply		607.90	briefs, shampoo, pants	15557	Inmate Supplies
			607.90	1 Transactions		
9295	Reinhart Foodservice					
	01-252-000-0000-6418		2,636.60	groceries	459209	Groceries
	01-252-000-0000-6418		27.57-	return groceries	460719	Groceries
	01-252-000-0000-6418		73.92	groceries	461363	Groceries
	01-252-000-0000-6418		2,741.60	groceries	469677	Groceries
9295	Reinhart Foodservice		5,424.55	4 Transactions		
9499	Reliance Telephone Systems, Inc					
	01-252-252-0000-6406		500.00	\$10 phone cards	D-21975	Phone Card Prisoner Welfare
9499	Reliance Telephone Systems, Inc		500.00	1 Transactions		
4681	Streichers					
	01-252-000-0000-6410		64.98	uniform pants Krista	11332361	Clothing Allowance
4681	Streichers		64.98	1 Transactions		
4761	Sysco Minnesota Inc					
	01-252-000-0000-6418		336.49	groceries	153389381	Groceries
	01-252-000-0000-6418		551.43	groceries	153394369	Groceries
4761	Sysco Minnesota Inc		887.92	2 Transactions		
86235	The Office Shop Inc					
	01-252-000-0000-6405		143.69	office supplies	105273-0	Office & Computer Supplies
86235	The Office Shop Inc		143.69	1 Transactions		
252	DEPT Total:		23,894.80	Corrections	27 Vendors	37 Transactions
253	DEPT			Sentence to Serve		
10452	AT&T Mobility					
	01-253-000-0000-6250		32.98	laptop PC card	09252018	Telephone
10452	AT&T Mobility		32.98	1 Transactions		
8175	Centurylink					
	01-253-000-0000-6250		2.63	Sept Phone	313645966	Telephone
8175	Centurylink		2.63	1 Transactions		
7525	Hometown Bldg Supply					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	01-253-000-0000-6405		gen purpose blade	16838	Operating Supplies
	01-253-000-0000-6405		gun oil	17048	Operating Supplies
	01-253-000-0000-6405		return, replace blade	8215	Operating Supplies
7525	Hometown Bldg Supply				3 Transactions
5551	Unclaimed Freight North				
	01-253-000-0000-6405		caulk gun, utility knives	09/24/18	Operating Supplies
	01-253-000-0000-6405		air chocks, air hose	10/01/18	Operating Supplies
5551	Unclaimed Freight North				2 Transactions
253	DEPT Total:		Sentence to Serve	4 Vendors	7 Transactions
255	DEPT		General Crime Victim Grant		
	8175 Centurylink				
	01-255-000-0000-6250		Sept Phone	313645966	Telephone
	8175 Centurylink				1 Transactions
255	DEPT Total:		General Crime Victim Grant	1 Vendors	1 Transactions
257	DEPT		Community Corrections		
	8175 Centurylink				
	01-257-000-0000-6220		Sept Phone	313645966	Telephone
	8175 Centurylink				1 Transactions
14973	Christofferson/ Katie Sue				
	01-257-251-0000-6330		Bca training		Mileage
14973	Christofferson/ Katie Sue				1 Transactions
3343	Genz/Kameron				
	01-257-251-0000-6330		MACCAC fall conf		Mileage
3343	Genz/Kameron				1 Transactions
4641	Holiday Credit Office				
	01-257-251-0000-6335		gas charges	1400000155373	Gas/Vehicle Fuel Charges
	01-257-257-0000-6335		gas charges	1400000155373	Gas/Vehicle Fuel Charges
	01-257-258-0000-6335		gas charges	1400000155373	Gas/Vehicle Fuel Charges
4641	Holiday Credit Office				3 Transactions

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
11997	Minnesota Monitoring 01-257-267-0000-6341		3,253.00	home monitoring	6045	Equipment Rental
11997	Minnesota Monitoring		3,253.00	1 Transactions		
87101	North Homes-Standard 01-257-255-0000-6204		522.12	juv detention fees	3659643	Juvenile Detention
87101	North Homes-Standard		522.12	1 Transactions		
86235	The Office Shop Inc 01-257-000-0000-6405		20.88	office supplies	1052037	Office Supplies
	01-257-000-0000-6342		276.62	copier contract	301225	Office Equipment Rental/Contracts
86235	The Office Shop Inc		297.50	2 Transactions		
10930	Tidholm Productions 01-257-267-0000-6269		229.90	business cards	0159 7645	Professional Services
10930	Tidholm Productions		229.90	1 Transactions		
6097	Verizon Wireless 01-257-257-0000-6215		161.20	cell service / new phone	842105699-0001	Wireless Telephone Services
6097	Verizon Wireless		161.20	1 Transactions		
257	DEPT Total:		4,962.68	Community Corrections	9 Vendors	12 Transactions
280	DEPT			Emergency Management		
10185	Centurylink Communications Inc 01-280-000-0000-6250		1.11	Sept Phone Toll free	320295974	Telephone
	01-280-000-0000-6250		1.11	Sept Toll-free	320295974	Telephone
10185	Centurylink Communications Inc		2.22	2 Transactions		
13025	ST LOUIS COUNTY AUDITOR 01-280-000-0000-6231		3,044.83	shared mobile radio SHSP grant	IN-0594	Services, Labor, Etc
13025	ST LOUIS COUNTY AUDITOR		3,044.83	1 Transactions		
280	DEPT Total:		3,047.05	Emergency Management	2 Vendors	3 Transactions
390	DEPT			Environmental Health (FBL)		
8175	Centurylink 01-390-000-0000-6250		13.14	Sept Phone	313645966	Telephone

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
8175 Centurylink		13.14	1 Transactions	
4641 Holiday Credit Office 01-390-000-0000-6511		55.97	monthly fuel charges	1400000135321 Gas And Oil
4641 Holiday Credit Office		55.97	1 Transactions	
12486 Leitinger/Michelle 01-390-000-0000-6240 01-390-000-0000-6511		80.00	food manager / sanatarian cred	Dues
		40.49		Gas And Oil
12486 Leitinger/Michelle		120.49	2 Transactions	
390 DEPT Total:		189.60	Environmental Health (FBL)	3 Vendors 4 Transactions
391 DEPT			Solid Waste	
8175 Centurylink 01-391-000-0000-6250		23.64	Sept Phone	313645966 Telephone
8175 Centurylink		23.64	1 Transactions	
391 DEPT Total:		23.64	Solid Waste	1 Vendors 1 Transactions
392 DEPT			Water Wells	
14961 Janzen/Jeremy 01-392-000-0000-6820		40.00	2 payments recieved for water	46360 Refunds
14961 Janzen/Jeremy		40.00	1 Transactions	
392 DEPT Total:		40.00	Water Wells	1 Vendors 1 Transactions
601 DEPT			Extension	
89471 Aitkin Co 4-H Council 01-601-551-0000-5840		80.00	plat book sales license cent	5826-5827 4-H Plat Book Sales
89471 Aitkin Co 4-H Council		80.00	1 Transactions	
8175 Centurylink 01-601-000-0000-6250		2.63	Sept Phone	313645966 Telephone
8175 Centurylink		2.63	1 Transactions	

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 10/15/18 10:43AM
 1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
601	DEPT Total:		82.63	Extension	2 Vendors	2 Transactions
711	DEPT			Economic Development		
	8175 Centurylink					
	01-711-000-0000-6250		10.51	Sept Phone	313645966	Telephone
	8175 Centurylink		10.51		1 Transactions	
	5688 Wagner/Ross					
	01-711-000-0000-6511		110.09	economic alliance meeting		Gas And Oil
	5688 Wagner/Ross		110.09		1 Transactions	
711	DEPT Total:		120.60	Economic Development	2 Vendors	2 Transactions
1	Fund Total:		128,837.45	General Fund		227 Transactions

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 3 Road & Bridge

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
301	DEPT			R&B Administration		
89541	Culligan 03-301-000-0000-6400		10.50	RENTAL-OCTOBER	STMT	Supplies And Materials
89541	Culligan		10.50		1 Transactions	
11387	Olsen/Sarah 03-301-000-0000-6296		108.58	ROUND TRIP MLG-DETROIT LAKES M		Meeting Expense/Physicals
11387	Olsen/Sarah		108.58		1 Transactions	
11605	Shred Right 03-301-000-0000-6400		30.00	DOCUMENT DESTRUCTION	318277	Supplies And Materials
11605	Shred Right		30.00		1 Transactions	
86235	The Office Shop Inc 03-301-000-0000-6400		360.33	CONTRACT	300999-0	Supplies And Materials
	03-301-000-0000-6400		25.33	OFFICE SUPPLIES	301274-0	Supplies And Materials
	03-301-000-0000-6400		17.97	OFFICE SUPPLIES	301336-0	Supplies And Materials
86235	The Office Shop Inc		403.63		3 Transactions	
9882	University Of Minnesota 03-301-000-0000-6296		275.00	CONRAD KRAGNESS		Meeting Expense/Physicals
	03-301-000-0000-6296		155.00	MICHAEL QUALE		Meeting Expense/Physicals
9882	University Of Minnesota		430.00		2 Transactions	
301	DEPT Total:		982.71	R&B Administration	5 Vendors	8 Transactions
302	DEPT			R&B Engineering/Construction		
2340	Hyytinen Hardware Hank 03-302-000-0000-6449		19.94	ENGINEER SUPPLIES	1482423	Rd/Br Engr. Supplies
	03-302-000-0000-6449		3.49	ENGINEER SUPPLIES	1486138	Rd/Br Engr. Supplies
2340	Hyytinen Hardware Hank		23.43		2 Transactions	
9882	University Of Minnesota 03-302-000-0000-6296		215.00	FRANK STODDARD		Meeting Expense/Physicals
	03-302-000-0000-6296		275.00	PAUL KAZMERZAK		Meeting Expense/Physicals
	03-302-000-0000-6296		215.00	BRYCE THOMPSON		Meeting Expense/Physicals
9882	University Of Minnesota		705.00		3 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
302	DEPT Total:		728.43	R&B Engineering/Construction	2 Vendors	5 Transactions
303	DEPT			R&B Highway Maintenance		
50	Aitkin Body Shop, Inc 03-303-000-0000-6590		50.00	REPAIR LABOR	1437	Repair & Maintenance Supplies
50	Aitkin Body Shop, Inc		50.00		1 Transactions	
8693	ASV, LLC 03-303-000-0000-6590		73.70	REPAIR PARTS	450622	Repair & Maintenance Supplies
8693	ASV, LLC		73.70		1 Transactions	
86467	Auto Value Aitkin 03-303-000-0000-6590		254.64	FILTERS	40126490	Repair & Maintenance Supplies
	03-303-000-0000-6590		13.85	FILTERS	40127447	Repair & Maintenance Supplies
	03-303-000-0000-6590		24.02	FILTERS	40127478	Repair & Maintenance Supplies
	03-303-000-0000-6298		86.22	ATIKIN SHOP SUPPLIES	40127558	Shop Maintenance
	03-303-000-0000-6590		204.76	FILTERS	40127559	Repair & Maintenance Supplies
86467	Auto Value Aitkin		583.49		5 Transactions	
8674	Boyer Trucks 03-303-000-0000-6590		135.68	REPAIR PARTS	53991R	Repair & Maintenance Supplies
8674	Boyer Trucks		135.68		1 Transactions	
8048	Cemstone Products Co 03-303-000-0000-6524		5,597.10	SALT SAND	A6104292	Winter Sand
	03-303-000-0000-6524		6,464.89	SALT SAND	A6104473	Winter Sand
8048	Cemstone Products Co		12,061.99		2 Transactions	
8175	Centurylink 03-303-000-0000-6254		110.33	Sept Phone	313645966	Utilities
8175	Centurylink		110.33		1 Transactions	
14887	Cintas Corporation 03-303-000-0000-6298		21.38	SHOP LAUNDRY	4008326951	Shop Maintenance
	03-303-000-0000-6298		21.38	SHOP LAUNDRY	4008567354	Shop Maintenance
	03-303-000-0000-6298		19.55	SHOP LAUNDRY	4010347038	Shop Maintenance
	03-303-000-0000-6298		19.55	SHOP LAUNDRY	4010628524	Shop Maintenance
14887	Cintas Corporation		81.86		4 Transactions	

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
7935 East Central Energy 03-303-000-0000-6254		117.19	AUG-SEPT POWER-MCGRATH	34376157 Utilities
7935 East Central Energy		117.19	1 Transactions	
7060 Federated Co-Ops Inc. 03-303-000-0000-6297		365.56	MCGREGOR SHOP PROPANE	TMO-307751 Shop Fuel
7060 Federated Co-Ops Inc.		365.56	1 Transactions	
9368 FirstSource 03-303-000-0000-6296		52.20	DRUG SCREEN	FL00251076 Meeting Expense/Physicals
9368 FirstSource		52.20	1 Transactions	
8622 Frontier 03-303-000-0000-6254		66.31	JACOBSON	218-752-6591 Utilities
03-303-000-0000-6254		66.31	MCGREGOR	218-768-4481 Utilities
03-303-000-0000-6254		66.31	PALISADE	218-845-2607 Utilities
03-303-000-0000-6254		86.31	MCGRATH	320-592-3580 Utilities
8622 Frontier		285.24	4 Transactions	
1754 Garrison Disposal Company, Inc 03-303-000-0000-6254		80.73	SEPT MCGREGOR SHOP	68324 Utilities
03-303-000-0000-6254		50.00	ADOPT-A-HWY GARBAGE	751425 Utilities
1754 Garrison Disposal Company, Inc		130.73	2 Transactions	
11715 Granite Electronics 03-303-000-0000-6298		294.85	AITKIN SHOP SUPPLIES	153007569-1 Shop Maintenance
11715 Granite Electronics		294.85	1 Transactions	
4641 Holiday Credit Office 03-303-000-0000-6513		36.71-	FEDERAL TAX ADJUSTMENT	Motor Fuel & Lubricants
03-303-000-0000-6513		6.02-	REBATE	Motor Fuel & Lubricants
03-303-000-0000-6513		15.03	GASOLINE	0-62524013 Motor Fuel & Lubricants
03-303-000-0000-6513		78.00	GASOLINE	0-63944029 Motor Fuel & Lubricants
03-303-000-0000-6513		80.00	GASOLINE	0-65811027 Motor Fuel & Lubricants
03-303-000-0000-6513		58.70	GASOLINE	114539140 Motor Fuel & Lubricants
03-303-000-0000-6513		75.56	GASOLINE	121042087 Motor Fuel & Lubricants
03-303-000-0000-6513		67.05	GASOLINE	124550069 Motor Fuel & Lubricants
03-303-000-0000-6513		63.00	GASOLINE	124952134 Motor Fuel & Lubricants
03-303-000-0000-6513		44.75	GASOLINE	133323147 Motor Fuel & Lubricants

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
4641	Holiday Credit Office	515.36	GASOLINE	Motor Fuel & Lubricants
			190416227	
			11 Transactions	
2340	Hyytinen Hardware Hank			
	03-303-000-0000-6298	22.99	AITKIN SHOP SUPPLIES	Shop Maintenance
	03-303-000-0000-6516	10.28	SIGN SUPPLIES	Signs & Posts
	03-303-000-0000-6298	42.32	PALISADE SHOP SUPPLIES	Shop Maintenance
2340	Hyytinen Hardware Hank	75.59		
			3 Transactions	
2763	J & H Transfer Station-Lakes Sanitary			
	03-303-000-0000-6254	57.65	AUGUST-PALISADE	Utilities
	03-303-000-0000-6254	57.65	OCTOBER-PALISADE	Utilities
2763	J & H Transfer Station-Lakes Sanitary	115.30		
			2 Transactions	
91187	Lake Country Power			
	03-303-000-0000-6254	75.51	AUG-SEPT JACOBSON	Utilities
	03-303-000-0000-6254	60.44	AUG-SEPT CSAH 14	Utilities
	03-303-000-0000-6254	61.37	AUG-SEPT CSAH 6	Utilities
91187	Lake Country Power	197.32		
			3 Transactions	
7899	Locators & Supplies, Inc			
	03-303-000-0000-6298	137.81	AITKIN SHOP SUPPLIES	Shop Maintenance
7899	Locators & Supplies, Inc	137.81		
			0270507-IN	
			1 Transactions	
2991	Malmo Market			
	03-303-000-0000-6513	43.39	GASOLINE	Motor Fuel & Lubricants
	03-303-000-0000-6513	38.84	GASOLINE	Motor Fuel & Lubricants
2991	Malmo Market	82.23		
			2 Transactions	
3100	McGregor Oil			
	03-303-000-0000-6513	11.66-	DISCOUNT	Motor Fuel & Lubricants
	03-303-000-0000-6513	34.52	GASOLINE	Motor Fuel & Lubricants
	03-303-000-0000-6513	24.08	GASOLINE	Motor Fuel & Lubricants
	03-303-000-0000-6298	4.45	AITKIN SHOP SUPPLIES	Shop Maintenance
	03-303-000-0000-6513	45.24	GASOLINE	Motor Fuel & Lubricants
	03-303-000-0000-6513	46.30	GASOLINE	Motor Fuel & Lubricants
	03-303-000-0000-6513	71.68	GASOLINE	Motor Fuel & Lubricants
	03-303-000-0000-6513	52.82	GASOLINE	Motor Fuel & Lubricants
	03-303-000-0000-6513	75.60	GASOLINE	Motor Fuel & Lubricants
			2191	
			2192	
			2193	
			2193	
			2195	
			2196	
			2197	
			2198	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
			Paid On Bhf #		
03-303-000-0000-6513		49.51	GASOLINE	2199	Motor Fuel & Lubricants
03-303-000-0000-6513		74.96	GASOLINE	2200	Motor Fuel & Lubricants
03-303-000-0000-6513		1,356.29	JACOBSON DIESEL	2794	Motor Fuel & Lubricants
03-303-000-0000-6513		1,945.98	PALISADE DIESEL	2884	Motor Fuel & Lubricants
03-303-000-0000-6513		68.09	GASOLINE	69935	Motor Fuel & Lubricants
03-303-000-0000-6513		68.33	GASOLINE	70041	Motor Fuel & Lubricants
3100 McGregor Oil		3,906.19			15 Transactions
12927 Midwest Machinery Co.					
03-303-000-0000-6590		5.89	REPAIR PARTS	1728724	Repair & Maintenance Supplies
03-303-000-0000-6590		3,262.51	REPAIR PARTS	1739204	Repair & Maintenance Supplies
03-303-000-0000-6590		3,067.04	REPAIR LABOR	1739204	Repair & Maintenance Supplies
03-303-000-0000-6590		84.34	REPAIR PARTS	1757144	Repair & Maintenance Supplies
12927 Midwest Machinery Co.		6,419.78			4 Transactions
14618 MIKE'S TREE COMPANY, LLC					
03-303-000-0000-6521		850.00	TREE/BRUSH REMOVAL	4385	Maintenance Supplies
14618 MIKE'S TREE COMPANY, LLC		850.00			1 Transactions
9692 Minnesota Energy Resources Corporation					
03-303-000-0000-6297		77.49	NAT GAS: AITKIN SHOP	SEPT	Shop Fuel
9692 Minnesota Energy Resources Corporation		77.49			1 Transactions
12219 MINNESOTA TRUCK LEASING INC					
03-303-000-0000-6521		2,550.00	TRUCK RENTAL-CONT GRAV	R6918	Maintenance Supplies
12219 MINNESOTA TRUCK LEASING INC		2,550.00			1 Transactions
8436 Northland Parts					
03-303-000-0000-6590		19.99	REPAIR PARTS	369920	Repair & Maintenance Supplies
03-303-000-0000-6590		7.29	REPAIR PARTS	370106	Repair & Maintenance Supplies
8436 Northland Parts		27.28			2 Transactions
10720 Nuss Truck & Equipment					
03-303-000-0000-6590		527.26	REPAIR PARTS	6112086P	Repair & Maintenance Supplies
10720 Nuss Truck & Equipment		527.26			1 Transactions
10412 O'Reilly Auto Parts					
03-303-000-0000-6590		128.91	REPAIR PARTS	1878-405615	Repair & Maintenance Supplies

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
10412 O'Reilly Auto Parts		128.91	1 Transactions	
3760 Palisade Cooperative Oil Assoc				
03-303-000-0000-6513		42.32	GASOLINE 411519	Motor Fuel & Lubricants
03-303-000-0000-6513		50.67	GASOLINE 412329	Motor Fuel & Lubricants
03-303-000-0000-6513		64.10	GASOLINE 412461	Motor Fuel & Lubricants
03-303-000-0000-6513		42.45	GASOLINE 412521	Motor Fuel & Lubricants
3760 Palisade Cooperative Oil Assoc		199.54	4 Transactions	
13116 Rally Snares				
03-303-000-0000-6521		1,950.00	DAM REMOVAL LABOR SEPT 2018	Maintenance Supplies
03-303-000-0000-6521		1,850.00	BEAVER REMOVAL SEPT 2018	Maintenance Supplies
03-303-000-0000-6521		663.35	BEAVER MILEAGE SEPT 2018	Maintenance Supplies
13116 Rally Snares		4,463.35	3 Transactions	
14656 RANDA III/WALTER EUGENE				
03-303-000-0000-6298		1,425.00	REPAIR ROOF 1	Shop Maintenance
14656 RANDA III/WALTER EUGENE		1,425.00	1 Transactions	
4010 Rasley Oil Company				
03-303-000-0000-6513		49.39	GASOLINE 39293	Motor Fuel & Lubricants
03-303-000-0000-6513		62.44	GASOLINE 39341	Motor Fuel & Lubricants
03-303-000-0000-6513		91.84	GASOLINE 39344	Motor Fuel & Lubricants
03-303-000-0000-6513		50.32	GASOLINE 39346	Motor Fuel & Lubricants
03-303-000-0000-6513		47.96	GASOLINE 39355	Motor Fuel & Lubricants
03-303-000-0000-6513		27.96	GASOLINE 39379	Motor Fuel & Lubricants
03-303-000-0000-6513		46.60	GASOLINE 39393	Motor Fuel & Lubricants
03-303-000-0000-6513		50.32	GASOLINE 39397	Motor Fuel & Lubricants
03-303-000-0000-6513		45.22	GASOLINE 39398	Motor Fuel & Lubricants
03-303-000-0000-6513		27.96	GASOLINE 39423	Motor Fuel & Lubricants
03-303-000-0000-6513		43.34	GASOLINE 39448	Motor Fuel & Lubricants
03-303-000-0000-6513		57.86	GASOLINE 39466	Motor Fuel & Lubricants
03-303-000-0000-6513		71.87	GASOLINE 39477	Motor Fuel & Lubricants
03-303-000-0000-6513		80.87	GASOLINE 39478	Motor Fuel & Lubricants
03-303-000-0000-6513		56.01	GASOLINE 39520	Motor Fuel & Lubricants
03-303-000-0000-6513		59.74	GASOLINE 39551	Motor Fuel & Lubricants
03-303-000-0000-6513		59.73	GASOLINE 39554	Motor Fuel & Lubricants
03-303-000-0000-6513		41.34	GASOLINE 39556	Motor Fuel & Lubricants
03-303-000-0000-6513		32.20	GASOLINE 39616	Motor Fuel & Lubricants

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Vendor Name	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
03-303-000-0000-6513		54.76	GASOLINE	39659	Motor Fuel & Lubricants
03-303-000-0000-6513		44.80	GASOLINE	39663	Motor Fuel & Lubricants
03-303-000-0000-6513		45.54	GASOLINE	39688	Motor Fuel & Lubricants
03-303-000-0000-6513		62.12	GASOLINE	39702	Motor Fuel & Lubricants
03-303-000-0000-6513		50.78	GASOLINE	39706	Motor Fuel & Lubricants
03-303-000-0000-6513		58.80	GASOLINE	39711	Motor Fuel & Lubricants
03-303-000-0000-6513		84.91	GASOLINE	39781	Motor Fuel & Lubricants
03-303-000-0000-6513		59.75	GASOLINE	39843	Motor Fuel & Lubricants
03-303-000-0000-6513		104.61	GASOLINE	39864	Motor Fuel & Lubricants
03-303-000-0000-6513		54.14	GASOLINE	39887	Motor Fuel & Lubricants
03-303-000-0000-6513		42.47	GASOLINE	39895	Motor Fuel & Lubricants
03-303-000-0000-6513		35.68	GASOLINE	39906	Motor Fuel & Lubricants
03-303-000-0000-6513		41.07	GASOLINE	39908	Motor Fuel & Lubricants
03-303-000-0000-6513		69.45	GASOLINE	39915	Motor Fuel & Lubricants
03-303-000-0000-6513		69.07	GASOLINE	39960	Motor Fuel & Lubricants
03-303-000-0000-6513		38.93	GASOLINE	39986	Motor Fuel & Lubricants
03-303-000-0000-6513		56.01	GASOLINE	39988	Motor Fuel & Lubricants
03-303-000-0000-6513		60.66	GASOLINE	39993	Motor Fuel & Lubricants
03-303-000-0000-6513		68.27	GASOLINE	39994	Motor Fuel & Lubricants
03-303-000-0000-6513		68.61	GASOLINE	40007	Motor Fuel & Lubricants
03-303-000-0000-6513		44.82	GASOLINE	40048	Motor Fuel & Lubricants
03-303-000-0000-6513		41.07	GASOLINE	40102	Motor Fuel & Lubricants
03-303-000-0000-6513		72.82	GASOLINE	40107	Motor Fuel & Lubricants
03-303-000-0000-6513		43.87	GASOLINE	40159	Motor Fuel & Lubricants
03-303-000-0000-6513		45.72	GASOLINE	40166	Motor Fuel & Lubricants
03-303-000-0000-6513		65.01	GASOLINE	40180	Motor Fuel & Lubricants
03-303-000-0000-6513		59.33	GASOLINE	40204	Motor Fuel & Lubricants
03-303-000-0000-6513		51.39	GASOLINE	40211	Motor Fuel & Lubricants
03-303-000-0000-6513		56.06	GASOLINE	40257	Motor Fuel & Lubricants
03-303-000-0000-6513		100.47	GASOLINE	40271	Motor Fuel & Lubricants
03-303-000-0000-6513		52.32	GASOLINE	40285	Motor Fuel & Lubricants
03-303-000-0000-6513		53.25	GASOLINE	40289	Motor Fuel & Lubricants
4010 Rasley Oil Company		2,859.53			
			51 Transactions		
4070 Riley Auto Supply					
03-303-000-0000-6590		71.94	REPAIR PARTS	601334	Repair & Maintenance Supplies
03-303-000-0000-6590		26.97	REPAIR PARTS	601348	Repair & Maintenance Supplies
03-303-000-0000-6590		27.00	REPAIR PARTS	601350	Repair & Maintenance Supplies
03-303-000-0000-6590		7.69	REPAIR PARTS	601366	Repair & Maintenance Supplies

Vendor Name	<u>Rpt</u>	Warrant Description	Invoice #	Account/Formula Description
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u> <u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
03-303-000-0000-6590		13.18 REPAIR PARTS	601383	Repair & Maintenance Supplies
03-303-000-0000-6590		29.97 REPAIR PARTS	601473	Repair & Maintenance Supplies
03-303-000-0000-6590		29.97 REPAIR PARTS	601475	Repair & Maintenance Supplies
03-303-000-0000-6590		30.98 REPAIR PARTS	601585	Repair & Maintenance Supplies
03-303-000-0000-6590		579.00 REPAIR PARTS	601614	Repair & Maintenance Supplies
03-303-000-0000-6298		64.99 AITKIN SHOP SUPPLIES	601649	Shop Maintenance
03-303-000-0000-6590		42.79 REPAIR PARTS	601681	Repair & Maintenance Supplies
03-303-000-0000-6590		394.79 REPAIR PARTS	601735	Repair & Maintenance Supplies
03-303-000-0000-6590		18.99 REPAIR PARTS	601823	Repair & Maintenance Supplies
03-303-000-0000-6590		117.00- REPAIR PARTS	601860	Repair & Maintenance Supplies
03-303-000-0000-6590		18.73 REPAIR PARTS	601917	Repair & Maintenance Supplies
03-303-000-0000-6590		79.94 REPAIR PARTS	601946	Repair & Maintenance Supplies
03-303-000-0000-6590		80.66 REPAIR PARTS	601971	Repair & Maintenance Supplies
03-303-000-0000-6590		141.77 REPAIR PARTS	601991	Repair & Maintenance Supplies
03-303-000-0000-6590		20.58 REPAIR PARTS	602005	Repair & Maintenance Supplies
03-303-000-0000-6590		735.65 REPAIR PARTS	602071	Repair & Maintenance Supplies
03-303-000-0000-6590		23.04 REPAIR PARTS	602081	Repair & Maintenance Supplies
03-303-000-0000-6590		44.44 REPAIR PARTS	602086	Repair & Maintenance Supplies
03-303-000-0000-6590		32.98 REPAIR PARTS	602154	Repair & Maintenance Supplies
03-303-000-0000-6590		27.95 REPAIR PARTS	602210	Repair & Maintenance Supplies
03-303-000-0000-6298		157.98 AITKIN SHOP SUPPLIES	602224	Shop Maintenance
4070 Riley Auto Supply		2,584.98		25 Transactions
9285 Rocon Paving				
03-303-000-0000-6521		1,750.00 PATCH DRIVEWAY APPROACH		Maintenance Supplies
9285 Rocon Paving		1,750.00		1 Transactions
4711 Sunnys Citgo				
03-303-000-0000-6513		49.58 GASOLINE	1010911	Motor Fuel & Lubricants
03-303-000-0000-6513		57.00 GASOLINE	1013534	Motor Fuel & Lubricants
03-303-000-0000-6513		66.31 GASOLINE	1014000	Motor Fuel & Lubricants
4711 Sunnys Citgo		172.89		3 Transactions
90805 Temco				
03-303-000-0000-6590		6.75 REPAIR PARTS	23129	Repair & Maintenance Supplies
90805 Temco		6.75		1 Transactions
8364 Towmaster, Inc				
03-303-000-0000-6590		1,118.90 REPAIR PARTS	408298	Repair & Maintenance Supplies

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8364	Towmaster, Inc		1,118.90		1 Transactions	
10431	Verizon Business 03-303-000-0000-6254		21.37	SEPT-HWY OFFICE	4227948181809	Utilities
10431	Verizon Business		21.37		1 Transactions	
6097	Verizon Wireless 03-303-000-0000-6254		387.60	SEPT-DEPT CELL PHONES	9815702257	Utilities
6097	Verizon Wireless		387.60		1 Transactions	
8279	Winzer Corporation 03-303-000-0000-6298		535.51	AITKIN SHOP SUPPLIES	6216793	Shop Maintenance
8279	Winzer Corporation		535.51		1 Transactions	
5295	Ziegler Inc 03-303-000-0000-6590		919.58	REPAIR PARTS	PC190079803	Repair & Maintenance Supplies
	03-303-000-0000-6590		188.98	REPAIR PARTS	SW190024183	Repair & Maintenance Supplies
	03-303-000-0000-6590		808.00	REPAIR LABOR	SW190024183	Repair & Maintenance Supplies
	03-303-000-0000-6590		139.94	REPAIR PARTS	SW190024270	Repair & Maintenance Supplies
	03-303-000-0000-6590		922.00	REPAIR LABOR	SW190024270	Repair & Maintenance Supplies
5295	Ziegler Inc		2,978.50		5 Transactions	
303	DEPT Total:		48,457.26	R&B Highway Maintenance	40 Vendors	171 Transactions
307	DEPT			R&B Capital Infrastructure		
10285	Duluth Archaeology Center 03-307-000-0000-6260		712.77	DATAPLAN/LICENSE APP	2018-45	Professional Services
10285	Duluth Archaeology Center		712.77		1 Transactions	
307	DEPT Total:		712.77	R&B Capital Infrastructure	1 Vendors	1 Transactions
3	Fund Total:		50,881.17	Road & Bridge		185 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
257	DEPT			Community Corrections		
8239	Ameripride Linen & Apparel Services 05-257-000-0000-6422		4.67	Cleaning Supplies 10/09/2018 10/09/2018	2201105429	Janitorial Services/Supplies
8239	Ameripride Linen & Apparel Services		4.67	1 Transactions		
10855	Culligan 05-257-000-0000-6342		17.77	Cooler Rental Service 10/01/2018 10/31/2018	150-10016285-1	Office Equipment Rental/Contracts
10855	Culligan		17.77	1 Transactions		
2186	Hillyard Inc - Kansas City 05-257-000-0000-6422		48.91	Cleaning/Bathroom Supplies 09/28/2018 09/28/2018	603163455	Janitorial Services/Supplies
2186	Hillyard Inc - Kansas City		48.91	1 Transactions		
89765	Minnesota Elevator, Inc 05-257-000-0000-6300		19.61	Elevator Service - Oct '18 10/01/2018 10/31/2018	770324	Maintenance-Service Contracts
89765	Minnesota Elevator, Inc		19.61	1 Transactions		
257	DEPT Total:		90.96	Community Corrections	4 Vendors	4 Transactions
390	DEPT			Environmental Health (FBL)		
8239	Ameripride Linen & Apparel Services 05-390-000-0000-6422		0.85	Cleaning Supplies 10/09/2018 10/09/2018	2201105429	Janitorial Services/Supplies
8239	Ameripride Linen & Apparel Services		0.85	1 Transactions		
10855	Culligan 05-390-000-0000-6342		3.23	Cooler Rental Service 10/01/2018 10/31/2018	150-10016285-1	Office Equipment Rental/Contracts
10855	Culligan		3.23	1 Transactions		
2186	Hillyard Inc - Kansas City 05-390-000-0000-6422		8.89	Cleaning/Bathroom Supplies 09/28/2018 09/28/2018	603163455	Janitorial Services/Supplies
2186	Hillyard Inc - Kansas City		8.89	1 Transactions		

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
89765	Minnesota Elevator, Inc 05-390-000-0000-6300		3.57	Elevator Service - Oct '18 10/01/2018 10/31/2018	770324	Maintenance-Service Contracts
89765	Minnesota Elevator, Inc		3.57	1 Transactions		
390	DEPT Total:		16.54	Environmental Health (FBL)	4 Vendors	4 Transactions
400	DEPT			Public Health Department		
8239	Ameripride Linen & Apparel Services 05-400-440-0410-6422		5.94	Cleaning Supplies 10/09/2018 10/09/2018	2201105429	Janitorial Services/Supplies
8239	Ameripride Linen & Apparel Services		5.94	1 Transactions		
12106	Antoine Electric 05-400-440-0410-6231		24.55	Office light retrofit/repair 10/03/2018 10/03/2018	16674	Services/Labor/Contracts
12106	Antoine Electric		24.55	1 Transactions		
10452	AT&T Mobility 05-400-410-0413-6250		58.48	WIC Cell Phone (LS) 08/18/2018 09/17/2018	287263655389	Telephone
	05-400-430-0408-6250		58.48	PH HV/FP Cell Phone (NL) 08/18/2018 09/17/2018	287263655389	Telephone
	05-400-440-0410-6250		155.44	PH Admin Cell Phone 08/18/2018 09/17/2018	287263655389	Telephone
	05-400-440-0410-6250		9.87	Acct Cell Phone 08/18/2018 09/17/2018	287263655389	Telephone
	05-400-440-0410-6250		7.76	OSS Cell Phone 08/18/2018 09/17/2018	287263655389	Telephone
10452	AT&T Mobility		290.03	5 Transactions		
783	Canon Financial Services, Inc 05-400-440-0410-6301		413.03	PH Contract Charge-Oct'18 10/20/2018 10/20/2018	19250869	Equipment Lease/Space Rental
783	Canon Financial Services, Inc		413.03	1 Transactions		
8175	Centurylink 05-400-440-0410-6250		1.26	Sept Phone	313645966	Telephone
	05-400-440-0410-6250		25.64	Sept Phone	313645966	Telephone

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	05-400-440-0410-6250		89.32	Sept Phone	313645966	Telephone
8175	Centurylink		116.22			3 Transactions
10185	Centurylink Communications Inc					
	05-400-440-0410-6250		7.37	Sept Phone Toll free	320295974	Telephone
	05-400-440-0410-6250		7.37	Sept Toll-free	320295974	Telephone
10185	Centurylink Communications Inc		14.74			2 Transactions
10855	Culligan					
	05-400-440-0410-6301		22.60	Cooler Rental Service	150-10016285-1	Equipment Lease/Space Rental
				10/01/2018	10/31/2018	
10855	Culligan		22.60			1 Transactions
11051	Department of Human Services					
	05-400-440-0410-6231		477.60	Merit System QE 12/31/18	A300MR01E8T	Services/Labor/Contracts
				10/01/2018	12/31/2018	
11051	Department of Human Services		477.60			1 Transactions
13695	GILBY'S NURSERY & ORCHARD LLC					
	05-400-450-0451-6406		150.00	HE-McGregor Health Fair		PH Program Related Supplies
				09/26/2018	09/26/2018	
13695	GILBY'S NURSERY & ORCHARD LLC		150.00			1 Transactions
2186	Hillyard Inc - Kansas City					
	05-400-440-0410-6422		62.25	Cleaning/Bathroom Supplies	603163455	Janitorial Services/Supplies
				09/28/2018	09/28/2018	
2186	Hillyard Inc - Kansas City		62.25			1 Transactions
2340	Hyytinen Hardware Hank					
	05-400-440-0410-6405		1.44	Agency - Waste Baskets	1483955	Office Supplies
				09/12/2018	09/12/2018	
2340	Hyytinen Hardware Hank		1.44			1 Transactions
2386	Information Systems Corp					
	05-400-440-0410-6300		158.40	DR9080C-Scanner Maint Agrmnt	0000009943	Maintenance/Service Contracts
				12/22/2018	12/21/2019	
2386	Information Systems Corp		158.40			1 Transactions
13624	MailFinance					

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	05-400-440-0410-6300		68.89	Mail Machine Contract 08/08/2018 11/04/2018	N7370235	Maintenance/Service Contracts
13624	MailFinance		68.89	1 Transactions		
89079	McGregor Area Ambulance Service 05-400-401-0000-6812		500.00	Ambulance Runs - Sept '18 09/01/2018 09/30/2018		Mcgregor Area Ambulance
89079	McGregor Area Ambulance Service		500.00	1 Transactions		
89765	Minnesota Elevator, Inc 05-400-440-0410-6300		24.95	Elevator Service - Oct '18 10/01/2018 10/31/2018	770324	Maintenance/Service Contracts
89765	Minnesota Elevator, Inc		24.95	1 Transactions		
4010	Rasley Oil Company 05-400-400-0402-6335		26.64	PHEP Gas Charges 09/30/2018 09/30/2018	AITCOHSS	Gas/Vehicle Fuel Charges
	05-400-410-0413-6335		15.57	WIC Gas Charges 09/30/2018 09/30/2018	AITCOHSS	Gas/Vehicle Fuel Charges
	05-400-430-0408-6335		10.73	TANF Gas Charges 09/30/2018 09/30/2018	AITCOHSS	Gas/Vehicle Fuel Charges
	05-400-430-0408-6335		33.20	MCH Gas Charges 09/30/2018 09/30/2018	AITCOHSS	Gas/Vehicle Fuel Charges
	05-400-440-0410-6335		50.39	PH-Admin Gas Charges 09/30/2018 09/30/2018	AITCOHSS	Gas/Vehicle Fuel Charges
4010	Rasley Oil Company		136.53	5 Transactions		
86235	The Office Shop Inc 05-400-440-0410-6405		8.83	Agency-Laminate/Mailers 09/07/2018 09/07/2018	1051458-0	Office Supplies
	05-400-430-0403-6405		23.72	C&TC-Labels 09/12/2018 09/12/2018	1051458-2	Office Supplies
	05-400-440-0410-6405		1.96	Acctg-Planner 09/13/2018 09/13/2018	1051537-0	Office Supplies
	05-400-400-0402-6405		40.98	PH-Paper 09/18/2018 09/18/2018	1051970-0	Office Supplies
	05-400-440-0410-6405		1.59	Agency-Velcro Fasteners 09/21/2018 09/21/2018	1051970-1	Office Supplies
	05-400-440-0410-6405		20.50	Agency-Pens/Note pads/Paper	1052382-0	Office Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	05-400-450-0451-6405		121.34	09/26/2018 09/26/2018 CWG-Paper/Index tabs/View Bind	1052486-0	Office Supplies
86235	The Office Shop Inc		218.92	09/27/2018 09/27/2018 7 Transactions		
10930	Tidholm Productions 05-400-440-0410-6405		30.08	Agency - #9 Envelopes 10/04/2018 10/04/2018	10930	Office Supplies
10930	Tidholm Productions		30.08	1 Transactions		
6097	Verizon Wireless 05-400-410-0413-6250		47.33	WIC - Monthly Phone Charge 10/02/2018 11/01/2018	9815611076	Telephone
	05-400-410-0413-6402		20.02	WIC Mifi Air Card 10/02/2018 11/01/2018	9815611076	Computer/Technology Supplies
	05-400-440-0410-6250		12.80	Agency Data Bundle Mo Charge 10/02/2018 11/01/2018	9815611076	Telephone
	05-400-440-0410-6250		8.56	DIR - Monthly Phone Charge 10/02/2018 11/01/2018	9815611076	Telephone
6097	Verizon Wireless		88.71	4 Transactions		
400	DEPT Total:		2,804.88	Public Health Department	19 Vendors	39 Transactions
420	DEPT			Income Maintenance		
8239	Ameripride Linen & Apparel Services 05-420-600-4800-6422		12.30	Cleaning Supplies 10/09/2018 10/09/2018	2201105429	Janitorial Services/Supplies
8239	Ameripride Linen & Apparel Services		12.30	1 Transactions		
12106	Antoine Electric 05-420-600-4800-6231		50.62	Office light retrofit/repair 10/03/2018 10/03/2018	16674	Services/Labor/Contracts
12106	Antoine Electric		50.62	1 Transactions		
10452	AT&T Mobility 05-420-600-4800-6250		20.35	Acct Cell Phone 08/18/2018 09/17/2018	287263655389	Telephone
	05-420-600-4800-6250		48.48	IM Cell Phone 08/18/2018 09/17/2018	287263655389	Telephone

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
05-420-600-4800-6250		16.00	OSS Cell Phone 08/18/2018 09/17/2018	287263655389 Telephone
05-420-640-4800-6250		34.23	CS Cell Phone 08/18/2018 09/17/2018	287263655389 Telephone
10452 AT&T Mobility		119.06	4 Transactions	
783 Canon Financial Services, Inc 05-420-640-4800-6301		194.87	CS Contract Charge-Oct'18 10/20/2018 10/20/2018	19250869 Equipment Lease/Space Rental
783 Canon Financial Services, Inc		194.87	1 Transactions	
8175 Centurylink 05-420-600-4800-6250		2.60	Sept Phone	313645966 Telephone
05-420-600-4800-6250		52.88	Sept Phone	313645966 Telephone
05-420-600-4800-6250		273.21	Sept Phone	313645966 Telephone
05-420-640-4800-6250		105.08	Sept Phone	313645966 Telephone
8175 Centurylink		433.77	4 Transactions	
10185 Centurylink Communications Inc 05-420-600-4800-6250		15.20	Sept Phone Toll free	320295974 Telephone
05-420-600-4800-6250		15.20	Sept Toll-free	320295974 Telephone
10185 Centurylink Communications Inc		30.40	2 Transactions	
10855 Culligan 05-420-600-4800-6301		46.84	Cooler Rental Service 10/01/2018 10/31/2018	150-10016285-1 Equipment Lease/Space Rental
10855 Culligan		46.84	1 Transactions	
11051 Department of Human Services 05-420-600-4800-6231		985.05	Merit System QE 12/31/18 10/01/2018 12/31/2018	A300MR01E8T Services/Labor/Contracts
11051 Department of Human Services		985.05	1 Transactions	
2186 Hillyard Inc - Kansas City 05-420-600-4800-6422		128.93	Cleaning/Bathroom Supplies 09/28/2018 09/28/2018	603163455 Janitorial Services/Supplies
2186 Hillyard Inc - Kansas City		128.93	1 Transactions	
2340 Hyytinen Hardware Hank				

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	05-420-600-4800-6405		2.96	Agency - Waste Baskets 09/12/2018 09/12/2018	1483955	Office Supplies
2340	Hyytinen Hardware Hank		2.96	1 Transactions		
2386	Information Systems Corp 05-420-600-4800-6300		326.70	DR9080C-Scanner Maint Agrmnt 12/22/2018 12/21/2019	0000009943	Maintenance/Service Contracts
2386	Information Systems Corp		326.70	1 Transactions		
13624	MailFinance 05-420-600-4800-6300		142.08	Mail Machine Contract 08/08/2018 11/04/2018	N7370235	Maintenance/Service Contracts
13624	MailFinance		142.08	1 Transactions		
89765	Minnesota Elevator, Inc 05-420-600-4800-6300		51.70	Elevator Service - Oct '18 10/01/2018 10/31/2018	770324	Maintenance/Service Contracts
89765	Minnesota Elevator, Inc		51.70	1 Transactions		
4010	Rasley Oil Company 05-420-600-4800-6335		41.69	IM Gas Charges 09/30/2018 09/30/2018	AITCOHSS	Gas/Vehicle Fuel Charges
4010	Rasley Oil Company		41.69	1 Transactions		
86235	The Office Shop Inc 05-420-640-4800-6405		261.92	CS-Toner 09/06/2018 09/06/2018	1051198-1	Office Supplies
	05-420-600-4800-6405		18.21	Agency-Laminate/Mailers 09/07/2018 09/07/2018	1051458-0	Office Supplies
	05-420-640-4800-6405		17.80	CS-Planner 09/11/2018 09/11/2018	1051500-0	Office Supplies
	05-420-600-4800-6405		4.06	Acctg-Planner 09/13/2018 09/13/2018	1051537-0	Office Supplies
	05-420-600-4800-6405		3.28	Agency-Velcro Fasteners 09/21/2018 09/21/2018	1051970-1	Office Supplies
	05-420-600-4800-6405		42.29	Agency-Pens/Note pads/Paper 09/26/2018 09/26/2018	1052382-0	Office Supplies
	05-420-640-4800-6405		18.49	CS-Tent cards 09/26/2018 09/26/2018	1052382-0	Office Supplies

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
86235	The Office Shop Inc		366.05		7 Transactions	
10930	Tidholm Productions 05-420-600-4800-6405		62.04	Agency - #9 Envelopes 10/04/2018 10/04/2018	10930	Office Supplies
10930	Tidholm Productions		62.04		1 Transactions	
6097	Verizon Wireless 05-420-600-4800-6250		26.40	Agency Data Bundle Mo Charge 10/02/2018 11/01/2018	9815611076	Telephone
	05-420-600-4800-6250		17.65	DIR - Monthly Phone Charge 10/02/2018 11/01/2018	9815611076	Telephone
	05-420-640-4800-6402		26.02	CS Mifi Air Card 10/02/2018 11/01/2018	9815611076	Computer/Technology Supplies
6097	Verizon Wireless		70.07		3 Transactions	
420	DEPT Total:		3,065.13	Income Maintenance	17 Vendors	32 Transactions
430	DEPT			Social Services		
8239	Ameripride Linen & Apparel Services 05-430-700-4800-6422		18.66	Cleaning Supplies 10/09/2018 10/09/2018	2201105429	Janitorial Services/Supplies
8239	Ameripride Linen & Apparel Services		18.66		1 Transactions	
12106	Antoine Electric 05-430-700-4800-6231		78.23	Office light retrofit/repair 10/03/2018 10/03/2018	16674	Services/Labor/Contracts
12106	Antoine Electric		78.23		1 Transactions	
10452	AT&T Mobility 05-430-700-4800-6250		825.72	SS Cell Phones 08/18/2018 09/17/2018	287263655389	Telephone
	05-430-700-4800-6250		31.45	Acct Cell Phone 08/18/2018 09/17/2018	287263655389	Telephone
	05-430-700-4800-6250		24.72	OSS Cell Phone 08/18/2018 09/17/2018	287263655389	Telephone
10452	AT&T Mobility		881.89		3 Transactions	
8175	Centurylink					

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
05-430-700-4800-6250		4.02	Sept Phone	313645966 Telephone
05-430-700-4800-6250		81.73	Sept Phone	313645966 Telephone
05-430-700-4800-6250		483.37	Sept Phone	313645966 Telephone
8175 Centurylink		569.12		3 Transactions
10185 Centurylink Communications Inc				
05-430-700-4800-6250		23.49	Sept Phone Toll free	320295974 Telephone
05-430-700-4800-6250		23.49	Sept Toll-free	320295974 Telephone
10185 Centurylink Communications Inc		46.98		2 Transactions
10855 Culligan				
05-430-700-4800-6301		71.06	Cooler Rental Service	150-10016285-1 Equipment Lease/Space Rental
			10/01/2018 10/31/2018	
10855 Culligan		71.06		1 Transactions
11051 Department of Human Services				
05-430-710-0000-5453		58.00	SFY 2018 CW-TCM Admin Fee	00000504518 CW TCM Revenue
05-430-710-0000-5482		17.92	SFY 2018 IV-E LCTS Admin Fee	00000504518 IV-E Admin LCTS*07
05-430-710-0000-5483		94.08	SFY 2018 MA LCTS Admin Fee	00000504518 MA Admin LCTS*07
05-430-740-0000-5444		13.00	SFY 2018 Rule 5 Admin Fee	00000504518 MA Rule 5 Foster Care*66
05-430-740-0000-5450		16.00	SFY 2018 Child MH-TCM Admin Fe	00000504518 MA CMH TCM*64
05-430-745-0000-5421		16.00	SFY 2018 Adult MH-TCM Admin Fe	00000504518 MA Adult MH TCM*31
05-430-750-0000-5445		9.00	SFY 2018 VA/DD-TCM Admin Fee	00000504518 MA VA/DD TCM*42
05-430-700-4800-6231		1,522.35	Merit System QE 12/31/18	A300MR01E8T Services/Labor/Contracts
			10/01/2018 12/31/2018	
11051 Department of Human Services		1,746.35		8 Transactions
2186 Hillyard Inc - Kansas City				
05-430-700-4800-6422		195.62	Cleaning/Bathroom Supplies	603163455 Janitorial Services/Supplies
			09/28/2018 09/28/2018	
2186 Hillyard Inc - Kansas City		195.62		1 Transactions
2340 Hyytinen Hardware Hank				
05-430-700-4800-6405		4.58	Agency - Waste Baskets	1483955 Office Supplies
			09/12/2018 09/12/2018	
2340 Hyytinen Hardware Hank		4.58		1 Transactions
2386 Information Systems Corp				
05-430-700-4800-6300		504.90	DR9080C-Scanner Maint Agrmnt	0000009943 Maintenance/Service Contracts

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2386	Information Systems Corp		504.90	12/22/2018 12/21/2019 1 Transactions		
13624	MailFinance 05-430-700-4800-6300		219.59	Mail Machine Contract 08/08/2018 11/04/2018 1 Transactions	N7370235	Maintenance/Service Contracts
13624	MailFinance		219.59			
89765	Minnesota Elevator, Inc 05-430-700-4800-6300		78.44	Elevator Service - Oct '18 10/01/2018 10/31/2018 1 Transactions	770324	Maintenance/Service Contracts
89765	Minnesota Elevator, Inc		78.44			
4010	Rasley Oil Company 05-430-700-4800-6335		343.40	SS Gas Charges 09/30/2018 09/30/2018 1 Transactions	AITCOHSS	Gas/Vehicle Fuel Charges
4010	Rasley Oil Company		343.40			
86235	The Office Shop Inc 05-430-700-4800-6405		15.27	SS-Planner 09/04/2018 09/04/2018	1051198-0	Office Supplies
	05-430-700-4800-6405		28.15	Agency-Laminate/Mailers 09/07/2018 09/07/2018	1051458-0	Office Supplies
	05-430-700-4800-6405		15.39	SS-Planner 09/11/2018 09/11/2018	1051458-1	Office Supplies
	05-430-700-4800-6405		6.27	Acctg-Planner 09/13/2018 09/13/2018	1051537-0	Office Supplies
	05-430-700-4800-6405		5.06	Agency-Velcro Fasteners 09/21/2018 09/21/2018	1051970-1	Office Supplies
	05-430-700-4800-6405		65.36	Agency-Pens/Note pads/Paper 09/26/2018 09/26/2018	1052382-0	Office Supplies
86235	The Office Shop Inc		135.50	6 Transactions		
10930	Tidholm Productions 05-430-700-4800-6405		95.88	Agency - #9 Envelopes 10/04/2018 10/04/2018 1 Transactions	10930	Office Supplies
10930	Tidholm Productions		95.88			
6097	Verizon Wireless					

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	05-430-700-4800-6250		Agency Data Bundle Mo Charge	9815611076	Telephone
		40.80	10/02/2018 11/01/2018		
	05-430-700-4800-6250		DIR - Monthly Phone Charge	9815611076	Telephone
		27.27	10/02/2018 11/01/2018		
6097	Verizon Wireless		2 Transactions		
68.07					
430	DEPT Total:	5,058.27	Social Services	16 Vendors	34 Transactions
5	Fund Total:	11,035.78	Health & Human Services		113 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT			Undesignated		
	4580 Mn Dept Of Finance					
	09-000-000-0000-2030		360.00	marraige license fees		State Fees, Assessments & Surcharges
	4580 Mn Dept Of Finance		360.00	1 Transactions		
0	DEPT Total:		360.00	Undesignated	1 Vendors	1 Transactions
9	Fund Total:		360.00	State		1 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
921	DEPT			Co. Development		
8175	Centurylink					
	10-921-000-0000-6250		5.25	Sept Phone	313645966	Telephone
	10-921-000-0000-6250		7.88	Sept Phone	313645966	Telephone
8175	Centurylink		13.13			2 Transactions
1958	Haasken/Daniel D.					
	10-921-000-0000-6330		80.21	GIS Conf		Transportation & Travel
	10-921-000-0000-6332		214.08	GIS Conf		Hotel/Motel Lodging
	10-921-000-0000-6340		39.48	GIS Conf		Meals Reimbursed Non-Taxable
1958	Haasken/Daniel D.		333.77			3 Transactions
921	DEPT Total:		346.90	Co. Development	2 Vendors	5 Transactions
923	DEPT			Forfeited Tax Sales		
7876	Aitkin Co Land Dept					
	10-923-000-0000-6340		96.01	lunch for county tour		Meals Reimbursed Non-Taxable
7876	Aitkin Co Land Dept		96.01			1 Transactions
170	Aitkin Motor Company					
	10-923-000-0000-6590		1,525.99	620 front suspension	19914/13454	Repair & Maintenance Supplies
170	Aitkin Motor Company		1,525.99			1 Transactions
195	Aitkin Tire Shop					
	10-923-000-0000-6590		432.00	towmax tire	58465	Repair & Maintenance Supplies
195	Aitkin Tire Shop		432.00			1 Transactions
10452	AT&T Mobility					
	10-923-000-0000-6254		120.66	cell phone charges	287257204209	Utilities
10452	AT&T Mobility		120.66			1 Transactions
86467	Auto Value Aitkin					
	10-923-000-0000-6590		102.89	5 gallons j20c	40126470	Repair & Maintenance Supplies
86467	Auto Value Aitkin		102.89			1 Transactions
13725	Beartooth True Value					
	10-923-000-0000-6406		51.22	supplies / multimeter	ACCT # 1009	Field Supplies
13725	Beartooth True Value		51.22			1 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8175	Centurylink 10-923-000-0000-6250		18.39	Sept Phone	313645966	Telephone
8175	Centurylink		18.39	1 Transactions		
91022	Courtemanche/Richard 10-923-000-0000-6340		28.98	refreshments for NRAC Meeting		Meals Reimbursed Non-Taxable
91022	Courtemanche/Richard		28.98	1 Transactions		
10855	Culligan 10-923-000-0000-6254		77.73	water cooler	458351	Utilities
10855	Culligan		77.73	1 Transactions		
1880	Gravelle Plumbing & Heating, Inc 10-923-000-0000-6590		20.40	pvc coupling	78039	Repair & Maintenance Supplies
1880	Gravelle Plumbing & Heating, Inc		20.40	1 Transactions		
7525	Hometown Bldg Supply 10-923-000-0000-6590		702.52	supplies	ACCT A1203	Repair & Maintenance Supplies
7525	Hometown Bldg Supply		702.52	1 Transactions		
2340	Hyytinen Hardware Hank 10-923-000-0000-6406		74.15	hardware and supplies	9277364	Field Supplies
2340	Hyytinen Hardware Hank		74.15	1 Transactions		
12927	Midwest Machinery Co. 10-923-000-0000-6590		464.10	tractor service	1767086	Repair & Maintenance Supplies
	10-923-000-0000-6590		122.69	new throttle link	1778919	Repair & Maintenance Supplies
12927	Midwest Machinery Co.		586.79	2 Transactions		
3255	Mn Counties Intergovernmental Trust 10-923-000-0000-6352		134.00	tax fort prop	2356/2358	Insurance
3255	Mn Counties Intergovernmental Trust		134.00	1 Transactions		
8436	Northland Parts 10-923-000-0000-6590		79.98	warren 303 hyd fluid		Repair & Maintenance Supplies
8436	Northland Parts		79.98	1 Transactions		
14386	Paradigm Automotive 10-923-000-0000-6590		1,179.45	repair work inv 6942/7089	6853/6938/6939	Repair & Maintenance Supplies

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
14386	Paradigm Automotive		1,179.45		1 Transactions	
4010	Rasley Oil Company 10-923-000-0000-6511		1,583.48	sept gas		Gas And Oil
4010	Rasley Oil Company		1,583.48		1 Transactions	
11187	Regents Of The University of Minnesota 10-923-000-0000-6240		875.00	SFEC Membership		Dues
11187	Regents Of The University of Minnesota		875.00		1 Transactions	
4711	Sunnys Citgo 10-923-000-0000-6511		45.81	sept gas	1014044	Gas And Oil
4711	Sunnys Citgo		45.81		1 Transactions	
86235	The Office Shop Inc 10-923-000-0000-6405		82.65	office supplies inv 1052886	1052889	Office Supplies
86235	The Office Shop Inc		82.65		1 Transactions	
923	DEPT Total:		7,818.10	Forfeited Tax Sales	20 Vendors	21 Transactions
926	DEPT			Law Library		
5173	Thomson Reuters-West Publishing 10-926-000-0000-6408		1,348.00	west information charges	838999170	Law Books
5173	Thomson Reuters-West Publishing		1,348.00		1 Transactions	
926	DEPT Total:		1,348.00	Law Library	1 Vendors	1 Transactions
10	Fund Total:		9,513.00	Trust		27 Transactions

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
924	DEPT			Forest Resource		
10452	AT&T Mobility 11-924-000-0000-6250		64.35	cell phone charges	287257204209	Telephone
10452	AT&T Mobility		64.35		1 Transactions	
12526	Bixby/James 11-924-000-0000-6330		13.08	nat resource meeting		Transportation & Travel
	11-924-000-0000-6350		35.00	nat resource meeting		Per Diem
12526	Bixby/James		48.08		2 Transactions	
589	Blomberg/Judith 11-924-000-0000-6330		2.73	nat resource meeting		Transportation & Travel
	11-924-000-0000-6350		35.00	nat resource meeting		Per Diem
589	Blomberg/Judith		37.73		2 Transactions	
2270	Hoppe/Russell Peter 11-924-000-0000-6330		10.90	nat resource meeting		Transportation & Travel
	11-924-000-0000-6350		35.00	nat resource meeting		Per Diem
2270	Hoppe/Russell Peter		45.90		2 Transactions	
2340	Hyytinen Hardware Hank 11-924-000-0000-6590		15.99	hardware and supplies	9277364	Repair & Maintenance Supplies
2340	Hyytinen Hardware Hank		15.99		1 Transactions	
10890	Insley/Kevin 11-924-000-0000-6330		1.09	nat resource meeting		Transportation & Travel
	11-924-000-0000-6350		35.00	nat resource meeting		Per Diem
10890	Insley/Kevin		36.09		2 Transactions	
5759	Kitzrow/Donald 11-924-000-0000-6330		40.00	nat resource meeting		Transportation & Travel
	11-924-000-0000-6350		35.00	nat resource meeting		Per Diem
5759	Kitzrow/Donald		75.00		2 Transactions	
5784	Lake/Robert 11-924-000-0000-6330		6.54	nat resource meeting		Transportation & Travel
	11-924-000-0000-6350		35.00	nat resource meeting		Per Diem
5784	Lake/Robert		41.54		2 Transactions	

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10906	Shipp/Dale 11-924-000-0000-6330 11-924-000-0000-6350		21.80 35.00	nat resource meeting nat resource meeting		Transportation & Travel Per Diem
10906	Shipp/Dale		56.80		2 Transactions	
4927	Turnock/Franklin Allen 11-924-000-0000-6330 11-924-000-0000-6350		41.42 35.00	nat resource meeting nat resource meeting		Transportation & Travel Per Diem
4927	Turnock/Franklin Allen		76.42		2 Transactions	
10017	Tveit/Galen 11-924-000-0000-6330 11-924-000-0000-6350		22.89 35.00	nat resource meeting nat resource meeting		Transportation & Travel Per Diem
10017	Tveit/Galen		57.89		2 Transactions	
6097	Verizon Wireless 11-924-000-0000-6250		88.12	cell service	580683821-0001	Telephone
6097	Verizon Wireless		88.12		1 Transactions	
924	DEPT Total:		643.91	Forest Resource	12 Vendors	21 Transactions
925	DEPT			Resource Management		
13234	Western EcoSystems Technology, Inc. 11-925-000-0000-6231 11-925-000-0000-6231		9,525.10 3,176.20	habitat cons plan bat surveys	61219 61309	Services, Labor, Contracts Services, Labor, Contracts
13234	Western EcoSystems Technology, Inc.		12,701.30		2 Transactions	
925	DEPT Total:		12,701.30	Resource Management	1 Vendors	2 Transactions
935	DEPT			Forest Road		
14585	Ruyak Enterprises, Inc 11-935-000-0000-6361		6,975.00	haulingout of pit	5002	Road Construction Service
14585	Ruyak Enterprises, Inc		6,975.00		1 Transactions	
935	DEPT Total:		6,975.00	Forest Road	1 Vendors	1 Transactions
11	Fund Total:		20,320.21	Forest Development		24 Transactions

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 10/15/18 10:43AM
 13 Taxes & Penalties

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
943	DEPT		Taxes And Penalties		
12946	Bradach/Randall				
	13-943-000-0000-2001		prop tax over		Cur - Property Taxes
12946	Bradach/Randall			1 Transactions	
		115.64			
4258	St Louis County Auditor				
	13-943-000-0000-2068		2nd 1/2 fisc disp		Cur - State Aids
4258	St Louis County Auditor			1 Transactions	
		87,723.66			
		87,723.66			
943	DEPT Total:		Taxes And Penalties	2 Vendors	2 Transactions
		87,839.30			
13	Fund Total:		Taxes & Penalties		2 Transactions
		87,839.30			

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
521	DEPT			LLCC Administration		
12710	AdventureKEEN 19-521-000-0000-6400		47.76	nature guides	90385	Commissary Items
12710	AdventureKEEN		47.76	1 Transactions		
10618	Erik's Lawn Service 19-521-000-0000-6231		1,000.00	long lake park	5435	Services, Labor, Contracts
10618	Erik's Lawn Service		1,000.00	1 Transactions		
8622	Frontier 19-521-000-0000-6250		517.85	service / long distance	2187684653	Telephone
8622	Frontier		517.85	1 Transactions		
2763	J & H Transfer Station-Lakes Sanitary 19-521-000-0000-6255		92.38	garbage service oct	145096	Garbage
2763	J & H Transfer Station-Lakes Sanitary		92.38	1 Transactions		
4425	Shirts Plus 19-521-000-0000-6400		2,103.20	hoodies / t-shirt		Commissary Items
4425	Shirts Plus		2,103.20	1 Transactions		
86235	The Office Shop Inc 19-521-000-0000-6405		62.00	1052737		Office & Computer Supplies
	19-521-000-0000-6231		420.08	copier contract	301151	Services, Labor, Contracts
86235	The Office Shop Inc		482.08	2 Transactions		
521	DEPT Total:		4,243.27	LLCC Administration	6 Vendors	7 Transactions
523	DEPT			LLCC Food		
5662	McGregor Dairy,Inc 19-523-000-0000-6418		357.90	groceries	28850/28882	Groceries-Students
5662	McGregor Dairy,Inc		357.90	1 Transactions		
4761	Sysco Minnesota Inc 19-523-000-0000-6418		1,252.77	groceries	153394371	Groceries-Students
4761	Sysco Minnesota Inc		1,252.77	1 Transactions		
4968	Upper Lakes Foods, Inc 19-523-000-0000-6418		1,719.27	groceries	346574/351376	Groceries-Students

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
4968 Upper Lakes Foods, Inc		1,719.27	1 Transactions	
523 DEPT Total:		3,329.94	LLCC Food	3 Vendors 3 Transactions
524 DEPT			LLCC Maintenance	
13725 Beartooth True Value				
19-524-000-0000-6422		49.22	supplies A67455 B72843	B72914 Janitorial Services/Supplies
13725 Beartooth True Value		49.22	1 Transactions	
2340 Hyytinen Hardware Hank				
19-524-000-0000-6590		17.76	water fountain repair	1484327 Repair & Maintenance Supplies
2340 Hyytinen Hardware Hank		17.76	1 Transactions	
524 DEPT Total:		66.98	LLCC Maintenance	2 Vendors 2 Transactions
525 DEPT			LLCC Capital Improvement	
1829 Goble's Sewer Service Inc.				
19-525-000-0000-6601		2,100.00	dispose of treated water garns	10908 Capital Outlay-Non Marcum House
1829 Goble's Sewer Service Inc.		2,100.00	1 Transactions	
12709 K & N Electric LLC				
19-525-000-0000-6601		19,256.00	energy center project	2211 Capital Outlay-Non Marcum House
12709 K & N Electric LLC		19,256.00	1 Transactions	
525 DEPT Total:		21,356.00	LLCC Capital Improvement	2 Vendors 2 Transactions
19 Fund Total:		28,996.19	Long Lake Conservation Center	14 Transactions

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 21 Parks

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
520	DEPT			Parks		
14829	A&T Pump Service 21-520-000-0000-6254		405.00	service call snake river		Utilities
14829	A&T Pump Service		405.00		1 Transactions	
10452	AT&T Mobility 21-520-000-0000-6250		40.22	cell phone charges	287257204209	Telephone
10452	AT&T Mobility		40.22		1 Transactions	
10083	Cedarbrook Lumber Comp 21-520-000-0000-6406		1,622.39	wood/ concrete blook	acct # 0344	Field Supplies
10083	Cedarbrook Lumber Comp		1,622.39		1 Transactions	
1325	Demenge Trucking & Forest Products LLC 21-520-000-0000-6802		560.00	clean pipes		Trail Grants-State
1325	Demenge Trucking & Forest Products LLC		560.00		1 Transactions	
10618	Erik's Lawn Service 21-520-000-0000-6231		500.00	jacobson park	5435	Services, Labor, Contracts
10618	Erik's Lawn Service		500.00		1 Transactions	
1754	Garrison Disposal Company, Inc 21-520-000-0000-6254		280.56	october waste	1999900	Utilities
1754	Garrison Disposal Company, Inc		280.56		1 Transactions	
1829	Goble's Sewer Service Inc. 21-520-000-0000-6231		250.00	aitkin/berglund dumpstation	10727/10728	Services, Labor, Contracts
1829	Goble's Sewer Service Inc.		250.00		1 Transactions	
4641	Holiday Credit Office 21-520-000-0000-6511		929.12	sept billing	140000134961	Gas And Oil
4641	Holiday Credit Office		929.12		1 Transactions	
2340	Hyytinen Hardware Hank 21-520-000-0000-6406		91.22	hardware and supplies	9277364	Field Supplies
2340	Hyytinen Hardware Hank		91.22		1 Transactions	
2763	J & H Transfer Station-Lakes Sanitary 21-520-000-0000-6254		51.34	berglund park	145152	Utilities

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 21 Parks

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
2763	J & H Transfer Station-Lakes Sanitary		51.34		1 Transactions	
9692	Minnesota Energy Resources Corporation 21-520-000-0000-6254		84.48	heating gas for shop	0502544561-001	Utilities
9692	Minnesota Energy Resources Corporation		84.48		1 Transactions	
3255	Mn Counties Intergovernmental Trust 21-520-000-0000-6352		148.00-	credit for morooka track haule		Insurance
3255	Mn Counties Intergovernmental Trust		148.00-		1 Transactions	
14483	Norland Sanitary Services 21-520-000-0000-6231		90.00	jacobson dumpster	60967	Services, Labor, Contracts
14483	Norland Sanitary Services		90.00		1 Transactions	
520	DEPT Total:		4,756.33	Parks	13 Vendors	13 Transactions
21	Fund Total:		4,756.33	Parks		13 Transactions
	Final Total:		342,539.43	327 Vendors	606 Transactions	

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	128,837.45	General Fund	
	3	50,881.17	Road & Bridge	
	5	11,035.78	Health & Human Services	
	9	360.00	State	
	10	9,513.00	Trust	
	11	20,320.21	Forest Development	
	13	87,839.30	Taxes & Penalties	
	19	28,996.19	Long Lake Conservation Center	
	21	4,756.33	Parks	
	All Funds	342,539.43	Total	Approved by,
			
			

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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 1 General Fund

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
44	DEPT			Central Services		
	9692 Minnesota Energy Resources Corporation					
	01-044-000-0000-6231		198.33	Tax Court Order 01-6-000700		Services, Labor, Contracts
	01-044-000-0000-6231		231.28	Tax Court Order 56-6-000800		Services, Labor, Contracts
	01-044-000-0000-6231		18.53	Tax Court Order 31-6-002100		Services, Labor, Contracts
	9692 Minnesota Energy Resources Corporation		448.14	3 Transactions		
	14812 SCI Broadband					
	01-044-000-0000-6802		100,000.00	2017 SCI Broadband Grant	Payment #1	Econ Development Rev Loan Fund
	14812 SCI Broadband		100,000.00	1 Transactions		
44	DEPT Total:		100,448.14	Central Services	2 Vendors	4 Transactions
1	Fund Total:		100,448.14	General Fund		4 Transactions

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 3 Road & Bridge

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
307	DEPT			R&B Capital Infrastructure		
	7050 Anderson Brothers Construction					
	03-307-000-0000-6262		379,912.35	001-600-018 CP No. 01		Contract Payments
	7050 Anderson Brothers Construction		379,912.35	1 Transactions		
307	DEPT Total:		379,912.35	R&B Capital Infrastructure	1 Vendors	1 Transactions
3	Fund Total:		379,912.35	Road & Bridge		1 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
943	DEPT			Taxes And Penalties		
43	Ahlgren/John P. 13-943-000-0000-2001		11.60	Prop Tax Overpaymen	25-0-051105	Cur - Property Taxes
43	Ahlgren/John P.		11.60	1 Transactions		
12761	Assmussen/Kathleen 13-943-000-0000-2001		6.12	Prop Tax Overpayment	06-0-016301	Cur - Property Taxes
12761	Assmussen/Kathleen		6.12	1 Transactions		
12763	Bauman/James 13-943-000-0000-2001		7.50	Prop Tax Overpayment	11-1-076700	Cur - Property Taxes
12763	Bauman/James		7.50	1 Transactions		
12767	Beverly Liebig Revocable Trust 13-943-000-0000-2001		31.32	Prop Tax Overpayment	29-0-014402	Cur - Property Taxes
12767	Beverly Liebig Revocable Trust		31.32	1 Transactions		
12770	Boarman/Tisha 13-943-000-0000-2001		712.00	Prop Tax Overpayment	19-0-058100	Cur - Property Taxes
12770	Boarman/Tisha		712.00	1 Transactions		
12798	Bolster/Yvonne 13-943-000-0000-2001		16.00	Prop Tax Overpayment	07-0-012803	Cur - Property Taxes
12798	Bolster/Yvonne		16.00	1 Transactions		
12931	Borreson/Linda 13-943-000-0000-2001		53.06	Prop Tax Overpayment	13-1-079200	Cur - Property Taxes
12931	Borreson/Linda		53.06	1 Transactions		
12973	Bradley/David 13-943-000-0000-2001		100.00	Prop Tax Overpayment	26-0-047502	Cur - Property Taxes
12973	Bradley/David		100.00	1 Transactions		
12980	Broking/Joanne 13-943-000-0000-2001		22.88	Prop Tax Overpayment	02-0-014800	Cur - Property Taxes
12980	Broking/Joanne		22.88	1 Transactions		
12982	Burns/Richard 13-943-000-0000-2001		69.22	Prop Tax Overpayment		Cur - Property Taxes

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
12982 Burns/Richard		69.22	1 Transactions	
13074 Carlson/Kari				
13-943-000-0000-2001		10.17	Prop Tax Overpayment	31-0-050400 Cur - Property Taxes
13074 Carlson/Kari		10.17	1 Transactions	
13315 Clark/Eugene				
13-943-000-0000-2001		14.16	Prop Tax Overpayment	11-1-196100 Cur - Property Taxes
13315 Clark/Eugene		14.16	1 Transactions	
13500 Farinella/Anthony				
13-943-000-0000-2001		14.53	Prop Tax Overpayment	29-1-244900 Cur - Property Taxes
13500 Farinella/Anthony		14.53	1 Transactions	
13551 Ferguson/Jay				
13-943-000-0000-2001		22.40	Prop Tax Overpayment	11-0-044800 Cur - Property Taxes
13551 Ferguson/Jay		22.40	1 Transactions	
13569 Fernow/William				
13-943-000-0000-2001		12.65	Prop Tax Overpayment	07-41-154100 Cur - Property Taxes
13569 Fernow/William		12.65	1 Transactions	
12964 Hansen/Tom				
13-943-000-0000-2001		115.64	Prop Tax Overpayment	11-1-228200 Cur - Property Taxes
12964 Hansen/Tom		115.64	1 Transactions	
13581 Harris/Keith				
13-943-000-0000-2001		13.60	Prop Tax Overpayment	41-0-005700 Cur - Property Taxes
13581 Harris/Keith		13.60	1 Transactions	
13584 Hayes/Jeffrey				
13-943-000-0000-2001		68.58	Prop Tax Overpayment	57-1-068900 Cur - Property Taxes
13584 Hayes/Jeffrey		68.58	1 Transactions	
13921 Johnson Trust/ Mary E				
13-943-000-0000-2001		354.76	Prop Tax Overpayment	29-1-456900 Cur - Property Taxes
13921 Johnson Trust/ Mary E		354.76	1 Transactions	
13615 Johnson/Drew				

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	On Behalf of Name	
				Paid On Bhf #		
	13-943-000-0000-2001		100.00	Prop Tax Overpayment	07-0-063000	Cur - Property Taxes
13615	Johnson/Drew		100.00			1 Transactions
13625	Karr/Vick					
	13-943-000-0000-2001		8.00	Prop Tax Overpayment	29-0-021602	Cur - Property Taxes
13625	Karr/Vick		8.00			1 Transactions
13952	Knutson/Audrey					
	13-943-000-0000-2001		355.37	Prop Tax Overpayment	32-0-043300	Cur - Property Taxes
13952	Knutson/Audrey		355.37			1 Transactions
9692	Minnesota Energy Resources Corporation					
	13-943-000-0000-2001		1,960.00	Tax Court Order 01-6-000700		Cur - Property Taxes
	13-943-000-0000-2001		2,350.00	Tax Court Order 56-6-000800		Cur - Property Taxes
	13-943-000-0000-2001		172.00	Tax Court Order 31-6-002100		Cur - Property Taxes
	13-943-000-0000-2004		2,058.00	Tax Court Order 01-6-000700		Del - Property Taxes
	13-943-000-0000-2004		2,528.00	Tax Court Order 56-6-000800		Del - Property Taxes
	13-943-000-0000-2004		192.00	Tax Court Order 31-6-002100		Del - Property Taxes
9692	Minnesota Energy Resources Corporation		9,260.00			6 Transactions
6079	Nistler-Kowitz Logging, Inc					
	13-943-000-0000-2001		636.92	Prop Tax Overpayment		Cur - Property Taxes
6079	Nistler-Kowitz Logging, Inc		636.92			1 Transactions
13965	O'Brien/Gene					
	13-943-000-0000-2001		24.00	Prop Tax Overpayment	41-0-034500	Cur - Property Taxes
13965	O'Brien/Gene		24.00			1 Transactions
3743	Onstad/William Edward					
	13-943-000-0000-2001		6.44	Prop Tax Overpayment	10-0-035602	Cur - Property Taxes
3743	Onstad/William Edward		6.44			1 Transactions
13969	Reid/Mark					
	13-943-000-0000-2001		68.00	Prop Tax Overpayment	29-0-014519	Cur - Property Taxes
13969	Reid/Mark		68.00			1 Transactions
13796	ROSIN/JANET					
	13-943-000-0000-2001		206.00	Prop Tax Overpayment	49-0-028501	Cur - Property Taxes

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
13796	ROSIN/JANET		206.00		1 Transactions	
13997	Signatures Closing & Title Inc 13-943-000-0000-2001		20.00	Prop Tax Overpayment		Cur - Property Taxes
13997	Signatures Closing & Title Inc		20.00		1 Transactions	
14068	Siikanen/Sheryl 13-943-000-0000-2001		10.76	Prop Tax Overpayment	43-0-027000	Cur - Property Taxes
14068	Siikanen/Sheryl		10.76		1 Transactions	
13253	Smalley/Regenia 13-943-000-0000-2001		7.80	Prop Tax Overpayment	29-1-533800	Cur - Property Taxes
13253	Smalley/Regenia		7.80		1 Transactions	
14151	Springer/ Kenneth & Kimberly 13-943-000-0000-2001		111.00	Prop Tax Overpayment	29-7-036466	Cur - Property Taxes
14151	Springer/ Kenneth & Kimberly		111.00		1 Transactions	
14378	TJMB LLC 13-943-000-0000-2001		30.00	Prop Tax Overpayment	29-1-084600	Cur - Property Taxes
14378	TJMB LLC		30.00		1 Transactions	
14630	Virshek/Paula 13-943-000-0000-2001		1,248.52	Prop Tax Overpayment	12-0-018110	Cur - Property Taxes
14630	Virshek/Paula		1,248.52		1 Transactions	
14409	Vivant/Edward P 13-943-000-0000-2001		388.08	Prop Tax Overpayment	38-0-011100	Cur - Property Taxes
14409	Vivant/Edward P		388.08		1 Transactions	
14514	Weston/Jennifer 13-943-000-0000-2001		9.08	Prop Tax Overpayment	47-0-020200	Cur - Property Taxes
14514	Weston/Jennifer		9.08		1 Transactions	
11871	Whipps/Timothy & Jamie 13-943-000-0000-2001		10.10	Prop Tax Overpayment	08-0-0515000	Cur - Property Taxes
11871	Whipps/Timothy & Jamie		10.10		1 Transactions	

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13 Taxes & Penalties

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
943 DEPT Total:		14,156.26 Taxes And Penalties	37 Vendors	42 Transactions
13 Fund Total:		14,156.26 Taxes & Penalties		42 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
949	DEPT			Courthouse Addition		
13725	Beartooth True Value 14-949-000-0000-6231		17.08	Gov't Center Project 09/20/2018 09/20/2018	B70091	Services, Labor, Contracts
13725	Beartooth True Value		17.08	1 Transactions		
13545	Contegrity Group, Inc. 14-949-000-0000-6231		7,858.34	Gov't Center Project 09/20/2018 09/20/2018	2018217	Services, Labor, Contracts
	14-949-000-0000-6231		18,135.38	Gov't Center Project 09/20/2018 09/20/2018	2018218	Services, Labor, Contracts
13545	Contegrity Group, Inc.		25,993.72	2 Transactions		
10855	Culligan 14-949-000-0000-6231		37.00	Gov't Center Project 09/20/2018 09/20/2018	10046092-5	Services, Labor, Contracts
	14-949-000-0000-6231		106.70	Gov't Center Project 09/20/2018 09/20/2018	10046118-8	Services, Labor, Contracts
10855	Culligan		143.70	2 Transactions		
12150	Eagle Construction Inc. 14-949-000-0000-6231		13,540.30	Gov't Center Project 09/20/2018 09/20/2018		Services, Labor, Contracts
12150	Eagle Construction Inc.		13,540.30	1 Transactions		
14929	Froggy's Signs 14-949-000-0000-6231		40.00	Gov't Center Project 09/20/2018 09/20/2018	18 SEPT 18	Services, Labor, Contracts
14929	Froggy's Signs		40.00	1 Transactions		
1754	Garrison Disposal Company, Inc 14-949-000-0000-6231		600.00	Gov't Center Project 09/20/2018 09/20/2018	67585	Services, Labor, Contracts
1754	Garrison Disposal Company, Inc		600.00	1 Transactions		
8803	Gopher State Contractors Inc 14-949-000-0000-6231		19,565.82	Gov't Center Project 09/20/2018 09/20/2018		Services, Labor, Contracts

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
8803 Gopher State Contractors Inc		19,565.82	1 Transactions	
12755 Harbor City Masonry Inc. 14-949-000-0000-6231		128,725.00	Gov't Center Project 09/20/2018 09/20/2018	Services, Labor, Contracts
12755 Harbor City Masonry Inc.		128,725.00	1 Transactions	
14958 Holden Electric Co. 14-949-000-0000-6231		15,390.00	Gov't Center Project 09/20/2018 09/20/2018	Services, Labor, Contracts
14958 Holden Electric Co.		15,390.00	1 Transactions	
14926 Masters Plumbing Heating & Cooling 14-949-000-0000-6231		14,630.00	Gov't Center Project 09/20/2018 09/20/2018	Services, Labor, Contracts
14926 Masters Plumbing Heating & Cooling		14,630.00	1 Transactions	
3950 Public Utilities 14-949-000-0000-6231		70.67	Gov't Center Project 09/20/2018 09/20/2018	Services, Labor, Contracts
3950 Public Utilities		70.67	1 Transactions	
12758 Roden Iron Inc, 14-949-000-0000-6231		78,850.00	Gov't Center Project 09/20/2018 09/20/2018	Services, Labor, Contracts
12758 Roden Iron Inc,		78,850.00	1 Transactions	
86235 The Office Shop Inc 14-949-000-0000-6231		350.00	Gov't Center Project 09/20/2018 09/20/2018	Services, Labor, Contracts
86235 The Office Shop Inc		350.00	1 Transactions	
14927 Thurnbeck Steel Fabrication, Inc. 14-949-000-0000-6231		62,270.85	Gov't Center Project 09/20/2018 09/20/2018	Services, Labor, Contracts
14927 Thurnbeck Steel Fabrication, Inc.		62,270.85	1 Transactions	
8302 Twin Ports Testing Inc 14-949-000-0000-6231		7,407.50	Gov't Center Project	78287 Services, Labor, Contracts

JKK1
 10/5/18 12:06PM
 14 Capital Project

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
8302	Twin Ports Testing Inc		7,407.50	09/20/2018 09/20/2018 1 Transactions	
949	DEPT Total:		367,594.64	Courthouse Addition	15 Vendors 17 Transactions
14	Fund Total:		367,594.64	Capital Project	17 Transactions
	Final Total:		862,111.39	55 Vendors	64 Transactions

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	100,448.14	General Fund	
	3	379,912.35	Road & Bridge	
	13	14,156.26	Taxes & Penalties	
	14	367,594.64	Capital Project	
	All Funds	862,111.39	Total	Approved by,
			
			

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10/17/18 3:44PM

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: S D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Amount</u>			
	<u>No.</u>				
40	DEPT 89991 Bremer Bank	2.82	Auditor	7 Transactions	
40	DEPT Total:	2.82	Auditor	1 Vendors	7 Transactions
42	DEPT 89991 Bremer Bank	15.77	Treasurer	8 Transactions	
42	DEPT Total:	15.77	Treasurer	1 Vendors	8 Transactions
43	DEPT 89991 Bremer Bank	2.83	Assessor	5 Transactions	
43	DEPT Total:	2.83	Assessor	1 Vendors	5 Transactions
49	DEPT 89991 Bremer Bank	30.52	Information Technologies	2 Transactions	
49	DEPT Total:	30.52	Information Technologies	1 Vendors	2 Transactions
90	DEPT 89991 Bremer Bank	12.86	Attorney	9 Transactions	
90	DEPT Total:	12.86	Attorney	1 Vendors	9 Transactions
100	DEPT 89991 Bremer Bank	184.52	Recorder	1 Transactions	
100	DEPT Total:	184.52	Recorder	1 Vendors	1 Transactions
252	DEPT 89991 Bremer Bank	532.00	Corrections	7 Transactions	
252	DEPT Total:	532.00	Corrections	1 Vendors	7 Transactions
1	Fund Total:	781.32	General Fund		39 Transactions

JKK1
 10/17/18 3:44PM
 3 Road & Bridge

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



	<u>Vendor Name</u>	<u>Amount</u>			
	<u>No.</u>				
0	DEPT 89991 Bremer Bank	66.03	Undesignated	14 Transactions	
0	DEPT Total:	66.03	Undesignated	1 Vendors	14 Transactions
303	DEPT 8410 Bremer Bank	1,073.60	R&B Highway Maintenance	1 Transactions	
303	DEPT Total:	1,073.60	R&B Highway Maintenance	1 Vendors	1 Transactions
3	Fund Total:	1,139.63	Road & Bridge		15 Transactions

JKK1
10/17/18 3:44PM
5 Health & Human Services

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



	<u>Vendor</u>	<u>Name</u>	<u>No.</u>	<u>Amount</u>			
430	DEPT				Social Services		
	89991	Bremer Bank		0.06		1 Transactions	
430	DEPT Total:			0.06	Social Services	1 Vendors	1 Transactions
5	Fund Total:			0.06	Health & Human Services		1 Transactions

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



	<u>Vendor Name</u>	<u>Amount</u>			
	<u>No.</u>				
0	DEPT		Undesignated		
	4580 Mn Dept Of Finance	8,608.00		4 Transactions	
	3375 Mn Dept Of Health	1,325.00		1 Transactions	
0	DEPT Total:	9,933.00	Undesignated	2 Vendors	5 Transactions
9	Fund Total:	9,933.00	State		5 Transactions

JKK1
10/17/18 3:44PM
10 Trust

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



	<u>Vendor Name</u>	<u>No.</u>	<u>Amount</u>			
923	DEPT			Forfeited Tax Sales		
	89991 Bremer Bank		159.21		4 Transactions	
923	DEPT Total:		159.21	Forfeited Tax Sales	1 Vendors	4 Transactions
10	Fund Total:		159.21	Trust		4 Transactions

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19 Long Lake Conservation C

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



	<u>Vendor</u>	<u>Name</u>	<u>Amount</u>			
	<u>No.</u>					
521	DEPT			LLCC Administration		
	89991	Bremer Bank	13.02		3 Transactions	
521	DEPT Total:		13.02	LLCC Administration	1 Vendors	3 Transactions
19	Fund Total:		13.02	Long Lake Conservation Center		3 Transactions

JKK1
10/17/18 3:44PM
21 Parks

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



	<u>Vendor Name</u>	<u>Amount</u>			
520	DEPT 89991 Bremer Bank	287.36	Parks	32 Transactions	
520	DEPT Total:	287.36	Parks	1 Vendors	32 Transactions
21	Fund Total:	287.36	Parks		32 Transactions
	Final Total:	12,313.60	15 Vendors	99 Transactions	

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	781.32	General Fund	
	3	1,139.63	Road & Bridge	
	5	0.06	Health & Human Services	
	9	9,933.00	State	
	10	159.21	Trust	
	19	13.02	Long Lake Conservation Center	
	21	287.36	Parks	
	All Funds	12,313.60	Total	Approved by,
			
			

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	DEPT			Commissioners		
	5462 Bremer Bank (Elan ACH)					
51	01-001-000-0000-6332		262.68	2 nights lodging arrowwood		Hotel / Motel Lodging
52	01-001-000-0000-6332		417.20	2 nights lodging arrowwood		Hotel / Motel Lodging
66	01-001-000-0000-6332		262.68	2 nights lodging arrowwood con		Hotel / Motel Lodging
	5462 Bremer Bank (Elan ACH)		942.56	3 Transactions		
1	DEPT Total:		942.56	Commissioners	1 Vendors	3 Transactions
40	DEPT			Auditor		
	780 Bremer Bank					
103	01-040-000-0000-5081		0.05			Mortgage Registry-3%
	780 Bremer Bank		0.05	1 Transactions		
40	DEPT Total:		0.05	Auditor	1 Vendors	1 Transactions
42	DEPT			Treasurer		
	780 Bremer Bank					
104	01-042-000-0000-5079		0.14			3% State Deed Tax
	780 Bremer Bank		0.14	1 Transactions		
42	DEPT Total:		0.14	Treasurer	1 Vendors	1 Transactions
43	DEPT			Assessor		
	5462 Bremer Bank (Elan ACH)					
22	01-043-000-0000-6230		64.08	business cards		Printing, Publishing & Adv
70	01-043-000-0000-6230		29.94	business cards		Printing, Publishing & Adv
71	01-043-000-0000-6230		4.12-	sales tax credit - bus cards		Printing, Publishing & Adv
37	01-043-000-0000-6302		222.93	Jeep Compass key		Car Maintenance
6	01-043-000-0000-6332		293.82	MAAP Conf C.O.		Hotel / Motel Lodging
8	01-043-000-0000-6340		23.74	MAAP Conf C.O.		Meals (Overnight)
72	01-043-000-0000-6405		82.88	tape repair tool / posts		Office, Film & Computer Supplies
81	01-043-000-0000-6405		849.99	ipad pro		Office, Film & Computer Supplies
82	01-043-000-0000-6405		26.95	ipad pro case		Office, Film & Computer Supplies
7	01-043-000-0000-6511		20.01	MAAP Conf C.O.		Gas And Oil
	5462 Bremer Bank (Elan ACH)		1,610.22	10 Transactions		

Aitkin County



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
43	DEPT Total:	1,610.22	Assessor	1 Vendors 10 Transactions
44	DEPT		Central Services	
85	Aitkin Co Growth Inc			
118	01-044-000-0000-6231	50.00-	redeposit	Services, Labor, Contracts
85	Aitkin Co Growth Inc	50.00-		1 Transactions
8410	Bremer Bank			
96	01-044-904-0000-6231	765.30	participant fees	Flex Services, Labor, Etc
94	01-044-904-0000-6360	747.98	fsa claims	Flex Plan Withdrawals
97	01-044-904-0000-6360	236.25	flex plan withdrawls	Flex Plan Withdrawals
98	01-044-904-0000-6360	49.99	flex plan withdrawls	Flex Plan Withdrawals
99	01-044-904-0000-6360	869.85	fsa claims	Flex Plan Withdrawals
8410	Bremer Bank	2,669.37		5 Transactions
11231	Carlberg/George & Deborah			
120	01-044-000-0000-6231	8.30	Tax Court	29-0-040300 Services, Labor, Contracts
11231	Carlberg/George & Deborah	8.30		1 Transactions
9692	Minnesota Energy Resources Corporation			
111	01-044-000-0000-6231	811.68	Tax Court Order	01-03-000700 Services, Labor, Contracts
114	01-044-000-0000-6231	62.92	Tax Court Order	31-6-002100 Services, Labor, Contracts
110	01-044-000-0000-6231	562.67	Tax Court Order	56-6-000800 Services, Labor, Contracts
9692	Minnesota Energy Resources Corporation	1,437.27		3 Transactions
44	DEPT Total:	4,064.94	Central Services	4 Vendors 10 Transactions
49	DEPT		Information Technologies	
5462	Bremer Bank (Elan ACH)			
4	01-049-000-0000-6402	110.00	dell 3tb sas hd	Computer Supplies & Software
32	01-049-000-0000-6402	108.44	2x cyber power surge	Computer Supplies & Software
78	01-049-000-0000-6402	9.62	8 gb usb stick	Computer Supplies & Software
87	01-049-000-0000-6402	1,499.00	surface book	Computer Supplies & Software
5462	Bremer Bank (Elan ACH)	1,727.06		4 Transactions
49	DEPT Total:	1,727.06	Information Technologies	1 Vendors 4 Transactions
52	DEPT		Administration	

Aitkin County



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
5462	Bremer Bank (Elan ACH)				
67	01-052-000-0000-6332		262.68	2 nights lodging arrowwood con	Hotels / Motels
68	01-052-000-0000-6340		25.16		Meals(Overnight)
5462	Bremer Bank (Elan ACH)		287.84	2 Transactions	
52	DEPT Total:		287.84	Administration	1 Vendors 2 Transactions
90	DEPT			Attorney	
5462	Bremer Bank (Elan ACH)				
35	01-090-000-0000-6240		874.00	supreme court lawyer reg	Dues & Registration Fee
5462	Bremer Bank (Elan ACH)		874.00	1 Transactions	
90	DEPT Total:		874.00	Attorney	1 Vendors 1 Transactions
120	DEPT			Service Officer	
5462	Bremer Bank (Elan ACH)				
49	01-120-000-0000-6332		93.44	grand view final payment	Hotel / Motel Lodging
60	01-120-000-0000-6332		400.32	grand view conf	Hotel / Motel Lodging
5	01-120-000-0000-6405		47.88	archives.com annual fee	Office & Computer Supplies
50	01-120-000-0000-6405		60.00	dexterity chair	Office & Computer Supplies
5462	Bremer Bank (Elan ACH)		601.64	4 Transactions	
120	DEPT Total:		601.64	Service Officer	1 Vendors 4 Transactions
200	DEPT			Enforcement	
5462	Bremer Bank (Elan ACH)				
34	01-200-000-0000-6511		13.47	gas #220	Gas And Oil
79	01-200-000-0000-6511		37.00	gas #220	Gas And Oil
62	01-200-003-0000-6340		10.26	mcd - dinner z conf	Meals
64	01-200-003-0000-6340		17.47	azteca dinner z conf	Meals
63	01-200-003-0000-6511		24.26	gas z conf	Gas And Oil
65	01-200-003-0000-6511		17.37	gas z conf	Gas And Oil
5462	Bremer Bank (Elan ACH)		119.83	6 Transactions	
200	DEPT Total:		119.83	Enforcement	1 Vendors 6 Transactions
252	DEPT			Corrections	
5462	Bremer Bank (Elan ACH)				

Aitkin County



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
33	01-252-000-0000-6405		57.98	computer cables		Office & Computer Supplies
45	01-252-000-0000-6405		57.44	walmart - jail supplies		Office & Computer Supplies
57	01-252-000-0000-6405		4.29	hole reinforcement labels		Office & Computer Supplies
83	01-252-000-0000-6405		158.23	equipment cart		Office & Computer Supplies
58	01-252-000-0000-6410		119.97	uniform pants #316		Clothing Allowance
38	01-252-000-0000-6418		63.64	walmart groceries		Groceries
39	01-252-000-0000-6418		102.12	walmart groceries		Groceries
44	01-252-000-0000-6418		81.04	walmart - groceries		Groceries
43	01-252-000-0000-6511		41.98	Rsley - gas		Gas And Oil
1	01-252-003-0000-6241		400.00	MSA reg Jail Admin Conf		School Registration Fee
46	01-252-003-0000-6241		150.00	bca - cjis user conference		School Registration Fee
59	01-252-003-0000-6241		150.00	bca - cjis user conference		School Registration Fee
61	01-252-003-0000-6340		15.32	azteca dinner z conf		Schooling Meals
84	01-252-252-0000-6405		29.00	football treats		Prisoner Welfare
20	01-252-252-0000-6408		189.23	commissary supplies		Commissary Supplies
19	01-252-003-0000-6241		150.00		2018 BCA user	School Registration Fee
5462	Bremer Bank (Elan ACH)		1,770.24	16 Transactions		
252	DEPT Total:		1,770.24	Corrections	1 Vendors	16 Transactions
257	DEPT			Community Corrections		
5462	Bremer Bank (Elan ACH)					
21	01-257-000-0000-6335		17.26	MACCAC mtg and training		Gas/Vehicle Fuel Charges
69	01-257-251-0000-6332		264.27	JL - T4c Training		Hotel/Motel Lodging
5462	Bremer Bank (Elan ACH)		281.53	2 Transactions		
257	DEPT Total:		281.53	Community Corrections	1 Vendors	2 Transactions
280	DEPT			Emergency Management		
5462	Bremer Bank (Elan ACH)					
17	01-280-000-0000-6240		130.00	AMEM Membership dues		Dues
18	01-280-003-0000-6241		225.00	amem 2018 cONF		Registration Fee
5462	Bremer Bank (Elan ACH)		355.00	2 Transactions		
280	DEPT Total:		355.00	Emergency Management	1 Vendors	2 Transactions
392	DEPT			Water Wells		
5462	Bremer Bank (Elan ACH)					

Aitkin County



Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
36		01-392-000-0000-6405		911.42	water lab supplies		Office & Film Supplies
80		01-392-000-0000-6405		156.36			Office & Film Supplies
	5462	Bremer Bank (Elan ACH)		1,067.78		2 Transactions	
	13679	Thomas Scientific					
116		01-392-000-0000-6405		51.90-	redeposit		Office & Film Supplies
	13679	Thomas Scientific		51.90-		1 Transactions	
392	DEPT Total:			1,015.88	Water Wells	2 Vendors	3 Transactions
600	DEPT				Ag Society, Soil & Water, Ag Inspect		
	111	Aitkin Co Soil & Water					
100		01-600-552-0000-5397		22,198.00	1/4 WCA Grant		Soil & Water Water Planning Grant
	111	Aitkin Co Soil & Water		22,198.00		1 Transactions	
600	DEPT Total:			22,198.00	Ag Society, Soil & Water, Ag Inspect	1 Vendors	1 Transactions
711	DEPT				Economic Development		
	5462	Bremer Bank (Elan ACH)					
40		01-711-000-0000-6511		23.00	IRRRB board meeting		Gas And Oil
85		01-711-000-0000-6511		11.00			Gas And Oil
	5462	Bremer Bank (Elan ACH)		34.00		2 Transactions	
711	DEPT Total:			34.00	Economic Development	1 Vendors	2 Transactions
1	Fund Total:			35,882.93	General Fund		68 Transactions

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 10/10/18 3:58PM
 3 Road & Bridge

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
301 DEPT				
5462 Bremer Bank (Elan ACH)				
54 03-301-000-0000-6241		20.00		Fees/Prof/Misc
53 03-301-000-0000-6400		73.20		Supplies And Materials
5462 Bremer Bank (Elan ACH)		93.20	2 Transactions	
301 DEPT Total:		93.20	R&B Administration 1 Vendors	2 Transactions
302 DEPT				
5462 Bremer Bank (Elan ACH)				
9 03-302-000-0000-6449		16.79-	Fed ex	Rd/Br Engr. Supplies
5462 Bremer Bank (Elan ACH)		16.79-	1 Transactions	
302 DEPT Total:		16.79-	R&B Engineering/Construction 1 Vendors	1 Transactions
307 DEPT				
1010 City Of Aitkin				
105 03-307-000-0000-5849		138,577.02	LRIP Funding	LRIP
1010 City Of Aitkin		138,577.02	1 Transactions	
13228 Harddrives, Inc.				
108 03-307-000-0000-6262		106,703.82	contract partial payment no.7	Contract Payments
13228 Harddrives, Inc.		106,703.82	1 Transactions	
10295 Knife River Corp.-North Central				
107 03-307-000-0000-6262		47,500.49	Contract Final Payment No.1	Contract Payments
106 03-307-000-0000-6262		465,694.20	Contract Partial Payment #2	Contract Payments
10295 Knife River Corp.-North Central		513,194.69	2 Transactions	
307 DEPT Total:		758,475.53	R&B Capital Infrastructure 3 Vendors	4 Transactions
3 Fund Total:		758,551.94	Road & Bridge	7 Transactions

Aitkin County



Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
400 DEPT				Public Health Department
5462 Bremer Bank (Elan ACH)				
25 05-400-400-0402-6405		14.99		PH - Office Planner
30 05-400-400-0402-6405		22.17		ph - planner
74 05-400-430-0403-6406		293.00		ct&c magnifiers
48 05-400-430-0408-6330		12.00		MCH/family planning - overnight
47 05-400-430-0408-6340		10.58		MCH/family planning - overnight
77 05-400-440-0410-6241		13.94		dir- comm hlth conf reg '18
73 05-400-440-0410-6332		138.10		ph - livingwel seminar hotel
42 05-400-440-0410-6402		295.68		admin- surfacebook / dock
88 05-400-440-0410-6402		548.98		PH - Naomi Surface dock/pen/wa
89 05-400-440-0410-6402		2,047.98		ph - surfacebook /dock hc
24 05-400-440-0410-6405		6.07		Agency - pens
5462 Bremer Bank (Elan ACH)		3,403.49	11 Transactions	
400 DEPT Total:		3,403.49		Public Health Department 1 Vendors 11 Transactions
420 DEPT				Income Maintenance
5462 Bremer Bank (Elan ACH)				
77 05-420-600-4800-6241		28.75		dir- comm hlth conf reg '18
42 05-420-600-4800-6402		609.83		admin- surfacebook / dock
23 05-420-600-4800-6405		29.29		IM - Planner
24 05-420-600-4800-6405		12.53		Agency - pens
5462 Bremer Bank (Elan ACH)		680.40	4 Transactions	
420 DEPT Total:		680.40		Income Maintenance 1 Vendors 4 Transactions
430 DEPT				Social Services
5462 Bremer Bank (Elan ACH)				
75 05-430-700-4800-6241		360.00		mh conf registration
77 05-430-700-4800-6241		44.43		dir- comm hlth conf reg '18
31 05-430-700-4800-6402		11.75		ph - wireless mouse
41 05-430-700-4800-6402		1,847.98		ss- surfacebook / dock JS
42 05-430-700-4800-6402		942.47		admin- surfacebook / dock
86 05-430-700-4800-6402		57.25-		ss surface pen credit
24 05-430-700-4800-6405		19.36		Agency - pens
26 05-430-700-4800-6405		14.99		ss - planner
27 05-430-700-4800-6405		25.66		ss - planner

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5 Health & Human Services

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
28	05-430-700-4800-6405		ss - planner		Office Supplies
29	05-430-700-4800-6405		Wireless Mouse Tax -ss		Office Supplies
76	05-430-700-4800-6405		ss - rolodex		Office Supplies
3	05-430-700-4800-6810		MH Flex - Cell phone		Mh Init - Flex
2	05-430-710-3670-6020		PSOP - Diapers / Groceries		PSOP - Parent Support Outreach Services
13	05-430-710-3930-6020		Walmart - Straight Talk		General Case Management
5462	Bremer Bank (Elan ACH)			15 Transactions	
9551	LIVING ARK				
117	05-430-700-4800-6804		redeposit		Mh Init - Housing Expense
9551	LIVING ARK			1 Transactions	
430	DEPT Total:		Social Services	2 Vendors	16 Transactions
5	Fund Total:		Health & Human Services		31 Transactions

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 9 State

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIOI

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT			Undesignated		
	780 Bremer Bank					
102	09-000-000-0000-2025		55,212.09	deed tax		State's Share Of Deed Tax (97%)
101	09-000-000-0000-2026		25,514.58	MTG REG		State Share Of Mortgage Registry (97%)
	780 Bremer Bank		80,726.67		2 Transactions	
0	DEPT Total:		80,726.67	Undesignated	1 Vendors	2 Transactions
9	Fund Total:		80,726.67	State		2 Transactions

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 12 Agency

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
932	DEPT		Schools		
	393 Isd 1 Aitkin-Treasurer				
95	12-932-000-0000-2047		2nd 1/2 production tax distrib		Taconite Production Tax
	393 Isd 1 Aitkin-Treasurer		1 Transactions		
932	DEPT Total:		Schools	1 Vendors	1 Transactions
12	Fund Total:		Agency		1 Transactions

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 10/10/18 3:58PM
 13 Taxes & Penalties

Aitkin County



Audit List for Board MANUAL WARRANTS/VOIDS/CORRECTIO

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
943 DEPT		Taxes And Penalties		
11231 Carlberg/George & Deborah				
119 13-943-000-0000-2004		144.00	Tax Court	29-0-040300 Del - Property Taxes
11231 Carlberg/George & Deborah		144.00	1 Transactions	
11257 Kelly/ Thomas & Sharon				
115 13-943-000-0000-2004		124.00	tax abatement 2016/2017	01-1-102700 Del - Property Taxes
11257 Kelly/ Thomas & Sharon		124.00	1 Transactions	
9692 Minnesota Energy Resources Corporation				
112 13-943-000-0000-2004		1,982.00	Tax Court Order	01-03-000700 Del - Property Taxes
113 13-943-000-0000-2004		146.00	Tax Court Order	31-6-002100 Del - Property Taxes
109 13-943-000-0000-2004		1,290.00	Tax Court Order	56-6-000800 Del - Property Taxes
9692 Minnesota Energy Resources Corporation		3,418.00	3 Transactions	
943 DEPT Total:		3,686.00	Taxes And Penalties	3 Vendors 5 Transactions
13 Fund Total:		3,686.00	Taxes & Penalties	5 Transactions

Aitkin County



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
521 DEPT		LLCC Administration		
5462 Bremer Bank (Elan ACH)				
14 19-521-000-0000-6231		adobe creative cloud		Services, Labor, Contracts
15 19-521-000-0000-6405		hdmi adaptor		Office & Computer Supplies
5462 Bremer Bank (Elan ACH)			2 Transactions	
521 DEPT Total:		LLCC Administration	1 Vendors	2 Transactions
522 DEPT		LLCC Education		
8410 Bremer Bank				
90 19-522-000-0000-6217		Merchant Bank Activity		Credit Card Fees
91 19-522-000-0000-6217		Merchant Bank Activity		Credit Card Fees
92 19-522-000-0000-6217		Merchant Bank Activity		Credit Card Fees
93 19-522-000-0000-6217		Merchant Bank Activity		Credit Card Fees
8410 Bremer Bank			4 Transactions	
5462 Bremer Bank (Elan ACH)				
10 19-522-000-0000-6416		NASP - Bow Arrow parts / bugs		Education Supplies
16 19-522-000-0000-6416		mice / savanna portage state		Education Supplies
55 19-522-000-0000-6416		arrows / crickets		Education Supplies
5462 Bremer Bank (Elan ACH)			3 Transactions	
522 DEPT Total:		LLCC Education	2 Vendors	7 Transactions
524 DEPT		LLCC Maintenance		
5462 Bremer Bank (Elan ACH)				
11 19-524-000-0000-6422				Janitorial Services/Supplies
56 19-524-000-0000-6422		caddy / security light		Janitorial Services/Supplies
12 19-524-000-0000-6590		fountain valve		Repair & Maintenance Supplies
5462 Bremer Bank (Elan ACH)			3 Transactions	
524 DEPT Total:		LLCC Maintenance	1 Vendors	3 Transactions
19 Fund Total:		Long Lake Conservation Center		12 Transactions
Final Total:			38 Vendors	126 Transactions

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	35,882.93	General Fund	
	3	758,551.94	Road & Bridge	
	5	7,221.55	Health & Human Services	
	9	80,726.67	State	
	12	132,047.00	Agency	
	13	3,686.00	Taxes & Penalties	
	19	1,995.80	Long Lake Conservation Center	
	All Funds	1,020,111.89	Total	Approved by,
			
			



Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: 10-23-18

Title of Item: 2017 Annual Report

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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Submitted by: John Welle	Department: Highway Department
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Presenter (Name and Title): John Welle, Aitkin County Engineer	Estimated Time Needed: 15 minutes
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Summary of Issue:
 A copy of the 2017 Aitkin County Highway Department Annual Report has been mailed to each commissioner. A very brief overview of the report will be given.

Alternatives, Options, Effects on Others/Comments:
 NA

Recommended Action/Motion:
 Approval of the report is requested by motion.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: October 23, 2018

Title of Item: Continue as Fiscal Agent for Aitkin County Broadband Community

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Ross Wagner	Department: Economic Development & Forest Ind
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Presenter (Name and Title): Ross Wagner, Economic Development & Forest Industry Coordinator	Estimated Time Needed: 10 Minutes
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Summary of Issue:
 IN 2017 and 2018 Aitkin County was the fiscal agent for the Aitkin County Broadband Community grants from the Blandin Foundation. These were the grants that went to organizations such as Aitkin Public Schools for portable WiFi units for school busses, the Community Interactive Centers in McGregor, Hill City and Aitkin, Wifi in Palisade and others. All told, these projects totaled \$101,874.09, IRBBC grants of \$76,845.09 were distributed with local matches of \$25,029.00.

In an effort to keep the momentum and efforts on broadband moving forward, the communities that make up the Iron Range Blandin Broadband Communities have been offered an additional \$50,000.00 in grants for community broadband projects. These funds are to be used for broadband access, education and utilization as opposed to putting fiber in the ground. So I anticipate projects being submitted that are similar to those that were funded during the "first go around" of this project.

The process for the community grants would be very similar to last time. A Community Listening Session will be held, scheduled for December 4th, to gather input and ideas from the community on possible projects and community needs. From those ideas and suggestions various organizations then submit an application for funding. A steering committee of community members is set up to review and recommend projects to be funded with a final approval from the County Board.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Continue as Fiscal Agent for the Aitkin County Iron Range Blandin Foundation Broadband Community Grants

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*

A G R E E M E N T

between

AITKIN COUNTY

and

**HEALTH & HUMAN SERVICES EMPLOYEES
AFSCME, AFL-CIO, LOCAL UNION #1283**

JANUARY 1, 201~~9~~₉ - DECEMBER 31, 20~~2~~₁

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2019 – 2021 HEALTH & HUMAN SERVICES AGREEMENT

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2019~~9~~–2021~~1~~ HEALTH & HUMAN SERVICES AGREEMENT

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This Agreement, entered into on January 1, 2019~~9~~, between Aitkin County, hereinafter referred to as the "Employer", and Local Union No. 1283, American Federation of State, County and Municipal Employees, affiliated with the American Federation of Labor and Congress of Industrial Organizations (AFL-CIO), hereinafter referred to as the "Union".

ARTICLE 1 **PURPOSE OF AGREEMENT**

Section A.

It is the intent and purpose of the parties hereto to set forth herein the basic agreement covering rates of pay, hours of work, and all other conditions of employment to be observed between the parties hereto.

Section B.

The provisions of this Agreement constitute the sole procedure for the processing and settlement of any claim by an employee or the Union of a violation by the Employer of this Agreement. As representative of the employees, the Union may process grievances through the grievance procedure including arbitration in accordance with this Agreement or adjust or settle the same.

ARTICLE 2 **DEFINITION OF PERMANENT EMPLOYEE**

The term "permanent employee", as used in this Agreement, shall mean an employee who has been employed by Aitkin County in the Health & Human Services Department and who works regularly full-time or regularly part-time and averages fourteen (14) or more hours per week and more than sixty-seven (67) working days per calendar year, and who has completed a probationary period.

ARTICLE 3 **RECOGNITION**

The Board hereby recognizes Local Union No. 1283, American Federation of State, County and Municipal Employees Council 65, AFL-CIO, as the exclusive representative of all employees of the Aitkin County Health & Human Services Department who are employed for fourteen (14) or more hours per week or for more than sixty-seven (67) working days per calendar year or 100 days if a student as defined in PELRA, excluding supervisory employees, confidential employees, the Director and Health & Human Services supervisors, for the purposes of collective bargaining with respect to rates of pay, hours of work, and other conditions of employment as per certification by the State Bureau of Mediation Services dated May 17, 1976, and unit 1 as defined in Case No. 76-PR-901A.

ARTICLE 4 **PAYROLL DEDUCTION, AUTHORIZATION AND PROCEDURES**

Section A.

In Recognition of the Union as the Exclusive Representative

Subd. 1. The Employer shall deduct an amount each pay period sufficient to provide the payment of regular dues deductions, established by the Union from the wages of all employees authorizing, in writing, such deduction on a form mutually agreed upon by the Employer and Union; and the deduction of dues shall commence 30 working days after initial employment with the Employer, and

Subd. 2. The Employer shall remit such deductions to AFSCME Council 65 Administrative Office (118 Central Avenue, Nashwauk, MN 55769) with a list of the names of the employees from whose wages

2019 – 2021 HEALTH & HUMAN SERVICES AGREEMENT

deductions were made along with other pertinent employee information necessary for the collection and administration of union dues preferably in an Excel formatted report that may be electronically transmitted or by U.S. mail; and

Subd. 3. The Union shall provide the formula or schedule (if applicable) to calculate the actual dues deduction to the Employer and will provide a spreadsheet that can be used to calculate the actual dues, in an electronic Excel format or via U.S. mail.

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Section B.

Fair Share Fee. In recognition of the Union as the exclusive representative, the Employer shall deduct from the pay of all employees an amount sufficient to provide payment of dues established by the Union from the wages of all employees expressly authorizing, in writing, such a deduction. The Employer shall remit such deduction to the appropriate designated officers of the Union.

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Section C.

The Union agrees to indemnify and hold the Employer harmless against any and all claims, suits, orders or judgments brought or issued against the Employer as a result of action taken by the Employer under all provisions of this Article.

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Section D.

If an employee desires to terminate deduction of Union dues from their payroll check, they shall notify in writing the Secretary of the Union and the Director of the Health & Human Services Department, thirty (30) days prior to this termination.

ARTICLE 5

HOURS OF WORK

Section A.

The normal work week for employees of this unit shall be eight (8) hours per day, forty (40) hours per week. The regular work day shall start at 8:00 a.m. and shall end at 4:30 p.m. allowing a half (1/2) hour lunch each day. The normal workdays shall be Monday through Friday. Flexible work schedules may be established with approval of the Department Head. Under management rights, the County Board, at any time, can define the working hours of departments.

Section B.

Overtime compensation will be based on status under the Fair Labor Standards Act. Non-exempt employees who are assigned by the Employer to work in excess of forty (40) hours in a work week shall be permitted compensatory time off as described in the next paragraph or shall be compensated for such overtime hours at the rate of one and one-half (1 1/2) time the regular straight time rate of pay.

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At the discretion of the Director, all employees shall be permitted compensatory time off for hours worked in excess of forty (40) hours in any one (1) week at the rate of time and one-half (1 1/2) subject to the following provisions:

- a) employees must obtain prior approval from their supervisor for accrual of compensatory time off in lieu of overtime pay; and

b) use of compensatory time is subject to the prior approval of the employee's supervisor and the needs of the department; and

c) the maximum compensatory time accrual shall be thirty-two (32) hours; and

d) employees who have used at least ten (10) PTO days in the current calendar year may elect to cash out any unused compensatory time hours left at the end of each calendar year so as to not carry a balance forward into the subsequent year.

Section C. Call Back.

Employees who are called back to work after completing the scheduled work day, or are called out for work during scheduled time off shall receive a minimum of two (2) hours pay at time and one-half (1-1/2). In the event an employee receives a duty-related telephone call that does not require the employee to leave home, time shall be compensated in 15 minute increments at the appropriate rate in accordance with Article 5.

Section D. Weekends and Holidays On-Call Policy for Emergency Services and/or Child Protection Screenings

- a) Social Workers (non-probationary, and probationary with supervisory approval) will serve as crisis responders and child protection screeners on weekends and holidays as provided in this section.
- b) Nothing in this section is intended to remove the current job requirement that Social Workers must respond to crises after normal business hours if necessary. When non-case related emergencies arise during the week, the Sheriff's Office will have a list of all Social Workers and the order they should try to call them in.
- c) Each full-time Social Worker will be required to sign-up for a minimum of 3 on-call weekends per year; up to 2 consecutive weekends in a row are permitted. Procedurally, outside of this section, the Social Workers may opt to do these sign-ups by seniority; likewise for any remaining weekends or holidays in the calendar year. If there are available/open weekends or holidays, the Social Workers will find volunteers to fulfill the statutory obligation and provide for 24/7 coverage.
- d) The intent is that sign-ups will be done around December 1st for the following calendar year and will not be re-opened throughout the year when vacancies arise. For example, if the most senior employee retires, his/her remaining on-call shifts will not be reassigned by seniority causing a ripple effect. Instead, those shifts will be informally available for any Social Worker to volunteer for. If there are available/open weekends or holidays, the Social Workers will find volunteers to fulfill the statutory obligation and provide for 24/7 coverage.
- e) Once committed to coverage Social Workers are responsible for securing their own alternate should they subsequently be unable to fulfill their assigned weekend / holiday on-call assignment. In the event of an emergent need the employer retains the right to assign staff as needed to fulfill their statutory obligation and provide for 24/7 coverage.
- f) On-call coverage shall begin at 4:30 p.m. on the last recognized work day of the week, and continue until 8:00 a.m. on the next regularly scheduled work day.
- g) On-call coverage shall begin at 4:30 p.m. on the last recognized work day prior to the observed holiday designated in Article 7 of the Labor Agreement and continue until 8:00 a.m. on the next regularly scheduled work day after the observed holiday designated in Article 7 of the Labor Agreement. In addition, the holiday benefits set forth in Article 7 apply to employees assigned to provide on-call coverage.

2019 – 2021 HEALTH & HUMAN SERVICES AGREEMENT

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- h) Holiday weekends will include Saturday, Sunday, and the observed holiday(s). Social Workers may split Saturday/Sunday from the observed holiday itself as long as on-call coverage is provided for both the weekend and holiday(s).
- i) Social Workers who are on-call on an observed holiday designated in Article 7 of the Labor Agreement shall receive 8 hours of comp time (straight time) to be used within 45 days of accrual without generating added overtime pay. Hours not used within the 45 day period will be forfeited.
- j) The employee is required to review a designated Child Protection screening email account two times daily, on or about 8:00 a.m. and 4:00 p.m., each day that they are providing screening coverage.
- k) The employee assigned to provide on-call coverage shall be paid \$50.00 per day (which covers the initial 15 minutes of each email check), in addition to actual hours worked (beyond the initial 15 minutes), which shall be paid in accordance with the Labor Agreement.
- l) In the event that there is an email in the Child Protection screening email account, the employee will be expected to open and read the email(s) and review the contents with the Child Protection Social Services supervisor. Together the employee and supervisor will determine whether the report meets criteria for imminent danger.
- m) Employees who are on-call shall remain within 60 minutes of the County courthouse campus while on-call.
- n) Employees who are on-call are strictly prohibited from use or consumption of alcohol or other substances that could impair the employee's skills, judgment, or ability to drive.
- o) The email will be entered into SSIS by the on-call worker by Monday morning (or the Tuesday immediately following a holiday weekend). The Child Protection Intake Worker or Supervisor will complete the intake workgroup after the initial information is added; as is done for the back-up intake process.
- p) The employee is expected to use their county-issued phone or laptop to check for Intakes. They will not need to remain in their home in order to perform these duties, but they must be available to check the email account on or about 8:00 a.m. and 4:00 p.m. on Saturdays, Sundays, and county holidays. An Internet-ready laptop with access to SSIS will be provided to the employee. In the event it is determined by the supervisor that more research is required to make the call with regards to imminent danger, the employee will be directed to access SSIS to research any additional information that will be helpful in the determination of imminent danger.

ARTICLE 6

PERSONAL LEAVE

Full-time (probationary and non-probationary) employees shall be granted 9 hours of personal leave each quarter, and may accumulate up to 36 hours of personal leave at any given time. Personal leave is not paid out upon termination of employment or death.

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Part-time (probationary and non-probationary) employees shall be entitled to personal leave on a pro-rated basis. Seasonal and temporary employees are not entitled to personal leave with pay.

Eligible employees will receive the quarter's contribution if they were actively employed on the 1st day of that quarter.

ARTICLE 7

HOLIDAYS

Section A.

All full-time employees (probationary and non-probationary) shall be entitled to the following paid holidays, eight (8) hours each, unless noted otherwise:

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New Year's Day	Fourth of July	Thanksgiving Day
Memorial Day	Christmas Day	Friday after Thanksgiving
Labor Day	Presidents Day	Veterans Day
Martin Luther King Day		

Christmas Eve when it falls on a Monday through Thursday, four (4) hours

Part-time (probationary and non-probationary) employees shall be entitled to holiday pay on a pro-rated basis.

Section B.

In the event that a holiday falls on a Sunday, the following Monday shall be the paid holiday; and, if any of these fall on a Saturday, the preceding Friday shall be the paid holiday or the day commonly celebrated. If a holiday falls during the employee's PTO period, that day shall be paid as a holiday.

ARTICLE 8 PAID TIME OFF (PTO)

Section A.

Employees will receive PTO that will accrue on a per payroll period basis. Full-time (probationary and non-probationary) employees shall accrue PTO benefits based on the following table:

Annual Completed Years of Service	Rate of Accumulation PTO Days per Month	Annual Days of PTO
0	1.75	21
3	2.00	24
5	2.25	27
10	2.50	30
15+	2.75	33

Section B.

Employees who have used at least twelve (12) PTO days in the previous twelve-month period may elect pay in lieu of PTO for up to ten (10) days once in any calendar year.

Section C.

Employees may not accrue more than 34 days (272 hours) at any time.

Section D.

Upon separation of service, employee will be paid for any unused PTO, up to the maximum accrued amount, unless the employee is terminated for just cause. In the event of the death of an employee, the employee's accumulated PTO credits shall be paid to the employee's estate.

Section E.

Employees are allowed to transfer any accrued PTO over the maximum accrual amount to the extended sick leave bank where there is no severance payment upon separation of service. At no time can the extended sick leave bank exceed 720 hours (90 working days). PTO that has been transferred to the extended sick leave bank can only be used in accordance with the sick leave provisions in Article 9.

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Conversion from the current Vacation/Sick Leave program to the new PTO Bank/Extended Sick Leave Bank will be implemented on February 5, 2017. All of the language in Article 8A, Sections A-E, becomes void on 2/4/2017, end of day, and is replaced by the language in Article 8B on 2/5/2017.

Section A.

Each full-time employee who has received permanent status shall receive an annual vacation with pay, based on a monthly accumulation of vacation days figured at a rate dependent on years of service with the Employer.

The following tables give these rates:

Working Days Employee Completed Years of Service	Rate of Accumulation of Vacation Days Per Month of Work	May Earn as Vacation Per Year
0 - 3	1	12 (96 hours)
3 - 5	1-1/4	15 (120 hours)
5 - 10	1-1/2	18 (144 hours)
10 - 15	1-3/4	21 (168 hours)
15+	2	24 (192 hours)

Permanent part-time employees shall be entitled to vacation pay on a pro-rated basis.

If a documented medical emergency occurs while an employee is on scheduled vacation time, they shall be allowed to switch the vacation to sick leave, with the Director's approval.

Section B.

A probationary employee, new to the Agency, shall accumulate vacation days at the rate of one (1) day (8 hours) per month, but may not use any of these days for vacation until has obtained permanent status. The employee in a trial period due to a transfer within the Agency shall be entitled to normal vacation accumulation and use.

Section C.

An employee may use accumulated vacation days as sick leave if the employee has exhausted their accumulated sick leave, upon request of the employee and approval of the Director.

Section D.

Full-time employees may accumulate up to twenty-four (24) (192 ...)

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Deleted: On February 5, 2017, employees unused sick leave on account will be transferred to an Extended Sick Leave Bank (up to 720 hours max) and unused vacation leave on account will be transferred to a PTO Bank (up to 272 hours max). The employees covered by this Agreement will begin to accrue and use PTO time based on the modified language of the Agreement effective February 5, 2017.

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Section F.

Part-time employees shall be entitled to PTO benefits on a pro-rated basis, up to a total of 40 hours PTO at any time. Seasonal and temporary employees are not eligible to accrue PTO benefits.

Section G.

PTO benefits shall only accrue when an employee is in a paid status or on an approved military leave. PTO benefits shall not be earned by any employee during a leave of absence without pay, suspension without pay, or time otherwise not paid.

Section H.

In order to assure the orderly performance and continuity of services provided, employees wishing to schedule time off should request PTO as far in advance as reasonably possible, but usually at least one (1) week in advance of the requested time off. Requests for PTO usage shall be granted by the Department Head or designee unless it is determined that such absence would adversely affect and interfere with the orderly performance and continuity of services. It may be necessary to limit the number of employees taking PTO at the same time or during an event or particular period of time. Such requests, however, shall not arbitrarily be denied. Requests for time off will be processed giving preference to the order in which the requests are received. In the event requests are received at the same time for the same time off period, then time-in-department will be the determining factor.

Section I.

Probationary employees may use accrued PTO with supervisory approval.

ARTICLE 9. EXTENDED SICK LEAVE BANK / CARE OF RELATIVES

Section A.

Accrued sick leave may be used when an employee cannot perform work duties due to but not limited to the following: personal illness or injury; necessity for medical or dental treatment or examination, where such treatment cannot be scheduled outside of working hours; emergency, illness or injury of the employee's immediate family member which requires the employee's attendance and care; quarantine directed by a medical physician; disability; pre and postnatal care. For the purpose of this paragraph, immediate family is defined as; spouse, child, step child, adult child, parent, step parent, mother-in-law, father-in-law, or grandchild. The County will administer FMLA in accordance with County policy. To the extent that state statute (§181.9413) or regulations change, this policy shall be construed as consistent with those changes.

Sick leave may be used because of illness of the employee's sibling or grandparent as well. For siblings and grandparents, use is limited to 160 hours all combined per calendar year.

Section B.

An employee must notify the employee's supervisor of sick leave usage prior to the employee's starting time, unless an emergency prevents the employee from doing so. Failure to give such notice may be cause for disciplinary action.

Section C.

The County reserves the right to require written medical certification from an employee.

Deleted: A, effective 1/1/2017 through 2/04/2017, SICK LEAVE / CARE OF RELATIVES¶

¶ Conversion from the current Vacation/Sick Leave program to the new PTO Bank/Extended Sick Leave Bank will be implemented on February 5, 2017. All of the language in Article 9A, Sections A-B, becomes void on 2/4/2017, end of day, and is replaced by the language in Article 9B on 2/5/2017.¶

¶ **Section A.¶**

Sick leave with pay shall be granted to all full-time (probationary and non-probationary) employees at the rate of one (1) day (8 hours) per month of continuous employment and shall be allowed to accumulate any unused sick leave from year to year up to a total of one hundred twenty (120) days (960 hours). Employees begin earning sick leave as of the day of employment and may use sick leave during the probationary period.¶

¶ Part-time (probationary and non-probationary) employees shall be entitled to sick leave pay on a pro-rated basis up to a total of 40 hours.¶

¶ **Section B.¶**

Accrued sick leave may be used when an employee cannot perform work duties due to but not limited to the following: personal illness or injury; necessity for medical or dental treatment or examination, where such treatment cannot be scheduled outside of working hours; emergency, illness or injury of the employee's immediate family member which requires the employee's attendance and care; quarantine directed by a medical physician; disability; pre and postnatal care. For the purpose of this paragraph, immediate family is defined as; spouse, child, step child, adult child, parent, step parent, mother-in-law, father-in-law, or grandchild. The Department Head may require a doctor's certificate showing the nature of an injury or illness. The County will administer FMLA in accordance with County policy.¶

¶ Sick leave may be used because of illness of the employee's sibling or grandparent as well. For siblings and grandparents, use is limited to 160 hours all combined per calendar year. ¶

¶ **ARTICLE 9B, effective 2/5/2017,**

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Section D.

In the event of three (3) consecutive days of absence or in cases of the repeated and systematic absence of an employee, the Department Head may require a medical statement from an appropriate medical authority before granting sick leave, as well as verification that an employee is able to perform the duties of employment before the employee is allowed to return to work.

ARTICLE 10

BEREAVEMENT LEAVE

Full-time (probationary and non-probationary) employees will be allowed a maximum of three (3) days (24 hours) leave without loss of pay when a death occurs in an employee's family, which shall be construed in this section to mean spouse, life partner, child, step child, parent, step parent, sibling, step sibling, father-in-law, mother-in-law, daughter-in-law, son-in-law, sister-in-law, brother-in-law, grandparents and grandchildren. Two (2) additional days (16 hours) may be allowed when necessary, subject to the approval of the Employer. Additional time, if needed, may be allowed by the Employer, but such additional time in excess of the five (5) days (40 hours) provided above shall be charged against the employee's sick leave.

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Part-time (probationary and non-probationary) employees employed 20 or more hours per week on average shall be entitled to funeral leave on a pro-rated basis.

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If a need for funeral leave occurs while an employee is on scheduled PTO or other paid leave, the terms and conditions stated above will take effect upon notification to the Director and the PTO time will be adjusted accordingly and charged against the employee's extended sick leave bank.

ARTICLE 11

SENIORITY

Section A.

All employees of the Aitkin County Health & Human Services Department covered by this Agreement shall be granted seniority standing. Three (3) seniority lists shall be maintained - one (1) for the professional staff; one (1) for the clerical staff; and one (1) for the support personnel. Standing is to be determined on the basis of total length of continuous employment in the Aitkin County Health & Human Services Department. All new employees permanently hired by the Board shall be on probation for a period of six (6) months, and upon successful completion of such probationary period, their seniority will revert to the first day of employment. During such six (6) months of employment, employees may be discharged by the Employer without cause, and no grievance may be filed for such termination. Employees probation may be extended for an additional period not to exceed three (3) months should the Director find it necessary. If the Director chooses to extend the employee's probationary period, he or she shall so inform the employee in writing of the specific reasons for such extension within fifteen (15) days.

Section B.

An employee shall lose seniority for the following reasons:

1. Voluntary quit.
2. Discharge for cause.
3. Layoff for longer than one (1) year.
4. Failure to return at the expiration of a leave of absence.
5. Absence more than one (1) year due to illness or serious injury. This may be extended by

mutual agreement.

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Section C.

In the event of a reduction of force or the elimination of position, the order of separation shall be based upon seniority and qualifications for the available positions. Any employee laid off shall be entitled to re-employment to a position for which they are qualified for a period not to exceed one (1) year.

In the event of a reduction of force or elimination of position, a senior laid-off employee may bump into any position, laterally or downward, held by the least senior employee, if the senior employee is qualified to perform the duties of that position.

Section D.

Seniority lists for three (3) classes of employees: (1) Clerical; (2) Support; (3) Professional, shall be updated and posted annually.

Section E.

The job classification for each of the aforementioned classes of employees shall be as listed in Appendix A of this Agreement.

Section F.

Employees who transfer or promote to a new position would serve a three (3) month trial period. During the trial period, either the employee or the County could request that the employee return to their previous position and rate of pay. The trial period may be extended one additional month by mutual agreement. Any employee filling a vacancy that the trial employee returns to shall also revert back to their former position and rate of pay. If the trial employee returns to their original position, the Employer may elect to re-post the vacancy or fill the position with the next qualified candidate from the original posting.

Section G.

Notice of bargaining unit vacancies and newly created positions shall be posted internally for five (5) working days. Notices shall be placed on the intranet and posted on the bulletin board by the Human Resources office.

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Deleted: Notices of all vacancies and newly created positions shall be posted on employee bulletin boards. The employees shall be given five (5) working days time in which to make application to fill such vacancy or newly created position. ¶

ARTICLE 12

GRIEVANCE PROCEDURE

Section A. Definition of a Grievance: A grievance is defined as a dispute or disagreement as to the interpretation or application of the specific terms and conditions of this Agreement.

Section B. Union Representatives: The Employer will recognize representatives designated by the Union as the grievance representative of the bargaining unit having the duties and responsibilities established by this Article. The Union shall notify the Employer in writing of the name of such Union representatives and of their successors when so designated.

2019-2021 HEALTH & HUMAN SERVICES AGREEMENT

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Section C. Processing of a Grievance: It is recognized and accepted by the Union and the Employer that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of the employees and shall therefore be accomplished during normal working hours only when consistent with such employee duties and responsibilities. The aggrieved employee and Union representative shall be allowed a reasonable amount of time without loss of pay when a grievance is investigated and presented to the Employer during normal working hours, provided the employee and the Union representative have notified and received the approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work programs of the Employer.

Section D. Grievances, as defined by Article 12, Section A, shall be resolved in conformance with the following procedure:

Step 1. An employee claiming a violation concerning the interpretation or application of this Agreement shall, within fifteen (15) working days after the employee(s), through the use of reasonable diligence, should have had knowledge of the occurrence that gave rise to the grievance, present such grievance to the employee's supervisor as designated by the Employer. The Employer designated representative will discuss and give an answer to such Step 1 grievance within fifteen (15) working days after receipt. A grievance not resolved in Step 1 and appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision or provisions of the Agreement allegedly violated, and the remedy requested, and shall be appealed to Step 2 within ten (10) working days after the Employer designated representative's final answer in

Step 1. Any grievance not appealed in writing to Step 2 by the Union within ten (10) working days shall be considered waived.

Step 2. If appealed, the written grievance shall be presented by the Union and discussed with the Employer designated Step 2 representative. The Employer designated representative shall give the Union the Employer's Step 2 answer in writing within fifteen (15) working days after receipt of such Step 2 grievance. If a resolution of the grievance results, the terms of that resolution shall be written on or attached to the grievance and shall be signed by all parties. A grievance not resolved in Step 2 may be appealed to Step 3 within fifteen (15) working days following the Employer designated representative's final Step 2 answer. Any grievance not appealed in writing to Step 3 by the Union within fifteen (15) working days shall be considered waived.

Step 3. If appealed, the written grievance shall be presented by the Union and discussed with the Employer designated Step 3 representative. The Employer designated representative shall give the Union the Employer's answer in writing within five (5) working days after receipt of such Step 3 grievance. If a resolution of the grievance results, the terms of that resolution shall be written on or attached to the grievance and shall be signed by all parties. A grievance not resolved in Step 3 may be appealed to Step 4 within five (5) working days following the Employer designated representative's final answer in Step 3. Any grievance not appealed in writing to Step 4 within five (5) working days shall be considered waived.

Step 4. If no settlement is reached in Step 3, the grievance shall be submitted to arbitration, and the decision of the arbitrator shall be final and binding on the parties. If the parties are unable to agree upon the appointment of the arbitrator within five (5) working days after submission of the grievance to arbitration, either party may then request of the Director, Bureau of Mediation Services, State of Minnesota, to furnish a list of seven (7) prospective arbitrators. From this list, each party shall enter and strike one name until one name remains. The last remaining individual shall be designated as arbitrator. The grieving party shall strike first. The hearing on the grievance will be held promptly by the arbitrator, and the decision shall be rendered within thirty (30) days

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of the date of hearing. All expenses and costs of the arbitrator shall be shared and assessed equally to the parties.

Section E. Arbitrator's Authority:

Subd. 1. The arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the terms and conditions of this Agreement. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the Employer and the Union, and shall have no authority to make a decision on any other issue submitted.

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Subd. 2. The arbitrator shall be without power to make decisions contrary to, or inconsistent with, or modifying or varying in any way the application of laws, rules or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following the end of the hearing or the submission of briefs by the parties, whichever is later, unless the parties agree to an extension. The decision shall be binding on both the Employer and the Union and shall be based solely on the arbitrator's interpretation or application of the express terms of this Agreement and to the facts of the grievance presented.

Subd. 3. The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the Employer and the Union provided that each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

Section F. Waiver: If a grievance is not presented within the time limits set forth above, it shall be considered "waived". If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof in writing, it shall be considered settled on the basis of the Employer's last answer. If the Employer does not answer a grievance or an appeal thereof within the specified time limits, the Union may elect to treat the grievance as denied and move the grievance to the next step. The time limit in each step may be extended by mutual agreement of the Employer and the Union in writing.

Section G. Choice of Remedy: If, as a result of the written Employer response in Step 3, the grievance remains unresolved, and if the grievance involves the suspension, demotion or discharge of an employee who has completed the required probationary period, the grievance may be appealed either to Step 4 of Article 12 or a procedure such as: Veterans Preference or Fair Employment. If appealed to any procedure other than Step 4 of Article 12, the Union and the aggrieved employee shall indicate in writing which procedure is to be utilized - Step 4 of Article 12, or another appeal procedure - and shall sign a statement to the effect that the choice of any other hearing precludes the Union and the aggrieved employee from making subsequent appeal through Step 4 of Article 12 except that with respect to statutes under the jurisdiction of the United States Equal Opportunity Employment Commission, an employee pursuing a statutory remedy is not precluded from also pursuing an appeal under this grievance procedure.

ARTICLE 13

SAVINGS CLAUSE

In the event any provision of this Agreement shall be held to be contrary to law by a court of competent jurisdiction, from whose final judgment or decree no appeal has been taken within the time provided, or is contrary to an administrative ruling or is in violation of legislation or administrative regulations, such provision shall be null and void and the parties may, if they mutually agree, negotiate language to replace the voided provision. All other provisions shall continue in full force and effect.

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ARTICLE 14

WAGE ADMINISTRATION

Section A.

If an employee's salary currently exceeds the maximum of their pay scale, their salary will be frozen until the pay scale catches up.

Section B.

An employee who is promoted to a higher paid classification would be placed on the step in the new pay range that gives them an increase of at least \$0.25 (twenty five cents) per hour, Thereafter, the employee would receive step increases as provided for by the Agreement.

An employee who posts for a job at a lower classification pay rate or who exercises seniority preference into a lower classification would move to the lower classification at the same longevity step as their previous position.

An employee whose job classification is upgraded will be placed on the step in the new pay range that results in at least a \$0.75 per hour increase.

Section C.

Effective January 1, 2019, employees covered by this Agreement shall be paid in accordance with Appendix B.

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1/1/2019, One-half percent (1/2%) general adjustment. Employees whose wage is below the maximum of the appropriate wage scale will advance to the next step on January 1, 2019.

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In no event shall an employee's wage be adjusted to exceed the maximum of the appropriate salary range.

Deleted: 1/1/2017 \$575.00 one-time lump sum payment (taxable income) to all full-time employees who ¶ have 15 or more years of service with Aitkin County as of 12/31/2016. ¶

Effective January 1, 2020, employees covered by this Agreement shall be paid in accordance with Appendix B.

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1/1/2020, 1% general adjustment. Employees whose wage is below the maximum of the appropriate wage schedule will advance to the next step on January 1, 2020.

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In no event shall an employee's wage be adjusted to exceed the maximum of the appropriate salary range.

Deleted: 1/1/2018 \$575.00 one-time lump sum payment (taxable income) to all full-time employees who ¶ have 15 or more years of service with Aitkin County as of 12/31/2017. ¶

Effective January 1, 2021, employees covered by this Agreement shall be paid in accordance with Appendix B.

1/1/2021 One-half percent (1/2%) general adjustment. Employees whose wage is below the maximum of the appropriate wage scale will advance to the next step on January 1, 2021.

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1/1/2021 Special one-time adjustment: one extra step increase not to exceed the scale maximum for Janet Hatfield, Deann Lamke, Kaycie Tohm, Nancy Schneider, and Pam Karnowski --- any of these five individuals who are already at the scale maximum 1/1/2021 will instead receive a one-time \$500 lump

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sum payment 1/1/2021.

In no event shall an employee's wage be adjusted to exceed the maximum of the appropriate salary range.

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All employees shall remain at their rate of pay at the expiration date of this Agreement until a new Agreement is executed by the parties.

ARTICLE 15 **MANAGEMENT RIGHTS**

Section A.

The employer retains the right to operate and manage all manpower facilities and equipment, to establish functions and programs, to set and amend budgets, to determine the utilization of technology, to establish and modify the organizational structure, to select, direct and determine the number of personnel, to determine whether to purchase or provide regular service, to establish and change work schedules, and to perform any inherent managerial function not specifically limited by this Agreement.

Section B.

Any term or condition of employment not specifically established by this Agreement shall remain solely within the discretion of the Employer to modify, establish or eliminate following written notification to the Union.

ARTICLE 16 **GROUP INSURANCE**

Section A. Group Health Insurance, VEBA, and HSA

The Employer agrees to offer a Group Health Insurance plan equivalent to existing coverage, subject to the provisions of this Article and limitations, benefit and conditions established by the contract with the insurance carrier. The aggregate value of benefits provided by the group health insurance contract for employees covered by this collective bargaining agreement shall not be reduced, unless the employer and union agree to a reduction in benefits.

In the event the health insurance provisions of this Agreement fail to meet the requirements of the Affordable Care Act and its related regulations or cause the Employer to be subject to a penalty, tax or fine, the Union and the Employer will meet immediately to bargain over alternative provisions so as to comply with the Act and avoid any penalties, taxes or fines for the Employer.

The Employer shall contribute on behalf of eligible permanent and probationary employees working thirty (30) or more hours per week as follows:

HSA Compatible Plan	Employer's Share of the Premium per month	Employee's Share of the Premium per month
Single	\$ 528.02 per month for 2019,	\$0/month for 2019,
	To be determined for 20 20-2021 ,	\$0/month for 2020,
		\$0/month for 2021.
Single + 1	\$1,0 43,96 per month for 2019,	\$170.00/month for 2019,
	To be determined for 20 20-2021 ,	\$190.00/month for 2020,

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2019 – 2021 HEALTH & HUMAN SERVICES AGREEMENT

		<u>\$210.00/month for 2021.</u>
Family	\$1,195.80 per month for 2019	\$320.00/month for 2019
	To be determined for 2020-2021	\$340.00/month for 2020
		\$360.00/month for 2021.

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The Employer’s contribution shall not exceed the cost of the premium.

The employer may offer a waiver plan by county policy.

The employee may “buy up” to available higher cost plans by paying the premium difference. However, note, there is no employer HSA contribution offered on the higher cost plans.

Effective January 1, 2019, the Employer shall make a contribution to each eligible employee's HSA account, pro-rated by pay period [over 24 pay periods per year], as follows:

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Single	\$2,260 per year, pro-rated by pay period
Single + 1	\$3,260 per year, pro-rated by pay period
Family	\$3,260 per year, pro-rated by pay period

Eligible employees will receive a pro-rated HSA contribution for all pay periods in which the employee is in a compensated payroll status or on FMLA.

The Employer shall be obligated to make only one (1) HSA account contribution on behalf of an employee. Therefore, if the employee is enrolled as a dependent of another employee for whom the Employer has made a family coverage contribution, the Employer is not obligated to make a separate single coverage contribution on behalf of the employee.

Section B.

The County Board agrees to provide and pay for a life insurance policy of \$25,000 for all employees, and to provide life insurance coverage in the amount of \$15,000 for their spouses and dependents to age 26, subject to carrier restrictions.

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Section C.

The Employer shall provide Long Term Disability Insurance reimbursement for full-time permanent employees in accordance with the Personnel Policy. Full-time permanent employees shall have the option to purchase other voluntary benefits as offered by the Employer at the employee’s cost in accordance with the terms of the policy between the Employer and insurance carrier.

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ARTICLE 17

FAMILY AND MEDICAL LEAVE

Section A.

Family and Medical Leave shall be granted in accordance with legal mandates and Aitkin County policy.

Section B.

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The probationary period shall be extended by a period of time equal to the total number of calendar days on leave.

ARTICLE 18 **DISCIPLINE**

Section A.

Disciplinary action may be imposed upon a permanent employee only for just cause. Any disciplinary action imposed may be processed as a grievance through the regular grievance procedure as provided, except that oral reprimands may not be processed beyond Step 3 of the grievance procedure. Disciplinary action shall include only the following: (A) oral reprimand; (B) written reprimand; (C) suspension; (D) demotion; or (E) discharge.

Employees have a right to make a clear request for union representation before or during an investigatory interview if the discussion could in any way lead to their being disciplined or terminated. If the Employer has reason to reprimand an employee, it shall be done in a manner that will not embarrass the employee before other employees or the public.

Deleted: The Employer shall not take disciplinary action against an employee unless the employee has been given the opportunity to have a Union representative present.

Section B.

An employee may be temporarily suspended without pay for just cause. The employee shall be notified of the reasons for the suspension, in writing, at the time of suspension. If the employee feels they have been suspended without just cause or that the period of the suspension is unwarranted, the employee shall have the right of appeal by invoking the normal grievance procedure within ten (10) working days of the date of suspension. If it is determined that the suspension was made without just cause, the employee shall be reinstated immediately and shall receive full, partial, or no pay for any time lost as a result of the suspension.

An employee suspended for just cause shall accrue no benefits during that period.

Section C.

An employee shall be discharged only for just cause. An action to discharge an employee shall be taken by the appointing authority only after a hearing upon due notice, upon stated charges, in writing. The statement of charges and the notice of hearing shall be filed with the employee at least ten (10) working days in advance of the hearing. The employee and the Union shall have the right to present witnesses, introduce evidence and to examine witnesses and evidence during the period in which the hearing takes place, but his or her name shall not be removed from the payroll. In case of reinstatement after the hearing, the employee shall be reinstated with full, partial or no pay.

Section D.

Probationary employees are not entitled to grieve termination of employment.

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ARTICLE 19 **GENERAL PROVISIONS**

Section A.

Employees may be permitted to attend Health & Human Services conferences or workshops provided that the Agency has adequate staff to provide the functions of the Agency as determined by the Health & Human Services Director. Employees must obtain prior approval of the Director.

Section B. Absence Due to Inclement Weather

As defined by county policy.

Section C. Mileage Reimbursement

Mileage allowance shall be paid to employees for authorized use of personal cars in connection with County business.

Section D. Unpaid Leave other than Family and Medical Leave:

Subd.1 The employee requesting a leave of absence up to thirty (30) calendar days, may apply for same in writing to the Department Head for consideration of their approval. The request shall include the length of leave requested and the reason for said leave. The Department Head shall approve or deny said request within five (5) working days of the request. Emergency requests shall be considered at the time received.

Subd.2 The employee requesting a leave of absence greater than thirty (30) calendar days may apply for same in writing to the County Administrator for consideration of their approval. The request shall include the length of leave requested and the reason for said leave.

Subd.3 Employees who are on an unpaid leave of absence shall receive no pay or benefits as apply to sick leave, holidays, PTO, etc., and shall accrue seniority for a period of thirty (30) calendar days only.

Subd.4 Temporary employees may be used to fill in for employees who are on a authorized leave of absence. Such employees shall be notified that the position they are filling is of a temporary nature and will cease upon the return of the individual who is on the leave of absence.

Subd.5 The probationary period shall be extended by a period of time equal to the total number of calendar days on leave.

Section E. Liability

Aitkin County agrees to cover its employees with an error and omissions insurance policy.

Section F. Expenses

Aitkin County Health & Human Services will reimburse employees for necessary, reasonable, actual expenses incurred in the performance of their duties outside of Aitkin County except for conferences held within the County. Prior approval must be secured from the Director.

Section G. Educational Tuition

The cost of participation in formalized course of study will be reimbursed to an employee who has permanent status in the amount equal to one-third (1/3) of the tuition cost, provided:

1. That the course is germane to the duties of the employee's job.
2. That the employee satisfactorily completes the course and receives either a "P" in a Pass/No Pass course, or a "B-" in an A-F Course.
3. That the employee remains in the employment of Aitkin County for one (1) year following completion of the course. (Employees who are receiving Education Tuition as of 7/24/2014 will be required to remain in employment for six months following completion of the course.)

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- 4. That the course be recommended by the Director and approved by the County Board prior to taking the course.

It shall be noted that the cost of "tuition" is covered; this does not include books or other assessed administrative fees.

Section H. Notice to Personnel File

Employees shall be notified of any entry to their personnel file concerning performance evaluations or discipline.

Section I.

Jury Duty: Employees required to serve on jury duty shall be paid the difference between pay for such jury duty and their normal earnings for all full days absence. Employees shall keep expenses reimbursed to them by the court for jury duty services. If an employee is excused from jury duty after reporting and returning to work, they shall suffer no loss in pay for the day.

ARTICLE 20 TIME OFF FOR UNION ACTIVITIES

Section A.

An employee elected by the Union to represent such Union at International, State or District meetings which require absence from duty shall be granted the necessary time off to attend such meeting without pay and without discrimination and without loss of seniority rights or any other rights granted by the County Board.

<u>Type of Meeting</u>	<u>Number of Delegates</u>	<u>Maximum Time Allowed</u>
International	2	9 calendar days
State Federation	2	7 calendar days
State Council	3	2 calendar days
District	3	1 calendar day

Section B.

In the event that additional time off is necessary for these or other Union business, such additional time off may be granted subject to the approval of the County Board.

Section C.

The County Board will pay up to three (3) employees for the time spent in negotiations.

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ARTICLE 21 **DURATION OF AGREEMENT**

This Agreement shall continue in full force and effect from January 1, 2019, until December 31, 2021, and from year to year thereafter unless either party hereto shall give written notice sixty (60) days prior to the annual expiration date of a desire to terminate or amend said Agreement.

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IN WITNESS WHEREOF, the parties have hereunto set their hands and seals this date.

BOARD OF COMMISSIONERS
COUNTY OF AITKIN, MINNESOTA

COUNTY OF AITKIN

LOCAL UNION NO. 1283
A.F.S.C.M.E., AFL-CIO

Board Chair

AFSCME Staff Representative

County Administrator

Chapter Chairperson

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Human Resources Director

Date

Date

2019-2021 HEALTH & HUMAN SERVICES AGREEMENT

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APPENDIX A

JOB CLASSIFICATIONS
as of January 1, 2019

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<u>Job Title</u>	<u>Grade</u>
OFFICE SUPPORT SPECIALIST	2
COMMUNITY SUPPORT TECHNICIAN (VACANT)	3
ACCOUNT TECHNICIAN-FAMILY SER.	4
CASE AIDE	4
CHILD SUPPORT ENFORCEMENT AIDE	4
FAMILY BASE SERVICE PROVIDER	4
ELIGIBILITY WORKER (AKA FINANCIAL WORKER)	5
CHILD SUPPORT OFFICER 1	6
SOCIAL WORKER	9

2019-2021 HEALTH & HUMAN SERVICES AGREEMENT

APPENDIX B
WAGES

2019 One-half percent (0.5%) General Adjustment 1/1/2019															
Grade	Minimum/A	B	C	D	E	F	G	H	I	J	K	L	M	N	Maximum/O
20	\$ 42.08	\$ 43.32	\$ 44.60	\$ 45.92	\$ 47.28	\$ 48.67	\$ 50.11	\$ 51.60	\$ 53.12	\$ 54.70	\$ 56.32	\$ 57.99	\$ 59.71	\$ 61.48	\$ 62.78
19	\$ 40.53	\$ 41.72	\$ 42.95	\$ 44.22	\$ 45.53	\$ 46.87	\$ 48.26	\$ 49.69	\$ 51.16	\$ 52.67	\$ 54.23	\$ 55.84	\$ 57.49	\$ 59.20	\$ 60.45
18	\$ 38.97	\$ 40.12	\$ 41.31	\$ 42.52	\$ 43.78	\$ 45.07	\$ 46.41	\$ 47.78	\$ 49.19	\$ 50.65	\$ 52.15	\$ 53.69	\$ 55.28	\$ 56.92	\$ 58.12
17	\$ 37.42	\$ 38.52	\$ 39.66	\$ 40.83	\$ 42.03	\$ 43.27	\$ 44.55	\$ 45.87	\$ 47.22	\$ 48.62	\$ 50.06	\$ 51.54	\$ 53.07	\$ 54.64	\$ 55.79
16	\$ 35.87	\$ 36.92	\$ 38.01	\$ 39.13	\$ 40.29	\$ 41.47	\$ 42.70	\$ 43.96	\$ 45.26	\$ 46.59	\$ 47.97	\$ 49.39	\$ 50.85	\$ 52.36	\$ 53.47
15	\$ 34.32	\$ 35.32	\$ 36.36	\$ 37.43	\$ 38.54	\$ 39.67	\$ 40.84	\$ 42.05	\$ 43.29	\$ 44.57	\$ 45.89	\$ 47.24	\$ 48.64	\$ 50.08	\$ 51.14
14	\$ 32.76	\$ 33.73	\$ 34.72	\$ 35.74	\$ 36.79	\$ 37.87	\$ 38.99	\$ 40.14	\$ 41.32	\$ 42.54	\$ 43.80	\$ 45.09	\$ 46.43	\$ 47.80	\$ 48.81
13	\$ 31.21	\$ 32.13	\$ 33.07	\$ 34.04	\$ 35.04	\$ 36.07	\$ 37.14	\$ 38.23	\$ 39.36	\$ 40.52	\$ 41.71	\$ 42.94	\$ 44.21	\$ 45.52	\$ 46.48
12	\$ 29.66	\$ 30.53	\$ 31.42	\$ 32.34	\$ 33.29	\$ 34.27	\$ 35.28	\$ 36.32	\$ 37.39	\$ 38.49	\$ 39.63	\$ 40.79	\$ 42.00	\$ 43.24	\$ 44.15
11	\$ 28.10	\$ 28.93	\$ 29.77	\$ 30.65	\$ 31.55	\$ 32.47	\$ 33.43	\$ 34.41	\$ 35.42	\$ 36.46	\$ 37.54	\$ 38.64	\$ 39.78	\$ 40.96	\$ 41.82
10	\$ 26.55	\$ 27.33	\$ 28.13	\$ 28.95	\$ 29.80	\$ 30.67	\$ 31.57	\$ 32.50	\$ 33.46	\$ 34.44	\$ 35.45	\$ 36.50	\$ 37.57	\$ 38.68	\$ 39.49
9	\$ 25.00	\$ 25.73	\$ 26.48	\$ 27.25	\$ 28.05	\$ 28.87	\$ 29.72	\$ 30.59	\$ 31.49	\$ 32.41	\$ 33.36	\$ 34.35	\$ 35.36	\$ 36.40	\$ 37.16
8	\$ 23.45	\$ 24.13	\$ 24.83	\$ 25.56	\$ 26.30	\$ 27.07	\$ 27.87	\$ 28.68	\$ 29.52	\$ 30.39	\$ 31.28	\$ 32.20	\$ 33.14	\$ 34.12	\$ 34.83
7	\$ 21.89	\$ 22.53	\$ 23.19	\$ 23.86	\$ 24.56	\$ 25.27	\$ 26.01	\$ 26.77	\$ 27.55	\$ 28.36	\$ 29.19	\$ 30.05	\$ 30.93	\$ 31.84	\$ 32.50
6	\$ 20.34	\$ 20.93	\$ 21.54	\$ 22.16	\$ 22.81	\$ 23.47	\$ 24.16	\$ 24.86	\$ 25.59	\$ 26.33	\$ 27.10	\$ 27.90	\$ 28.71	\$ 29.56	\$ 30.17
5	\$ 18.79	\$ 19.33	\$ 19.89	\$ 20.47	\$ 21.06	\$ 21.67	\$ 22.30	\$ 22.95	\$ 23.62	\$ 24.31	\$ 25.02	\$ 25.75	\$ 26.50	\$ 27.28	\$ 27.85
4	\$ 17.24	\$ 17.73	\$ 18.24	\$ 18.77	\$ 19.31	\$ 19.87	\$ 20.45	\$ 21.04	\$ 21.65	\$ 22.28	\$ 22.93	\$ 23.60	\$ 24.29	\$ 25.00	\$ 25.52
3	\$ 15.68	\$ 16.13	\$ 16.60	\$ 17.07	\$ 17.57	\$ 18.07	\$ 18.60	\$ 19.13	\$ 19.69	\$ 20.26	\$ 20.84	\$ 21.45	\$ 22.07	\$ 22.72	\$ 23.19
2	\$ 14.13	\$ 14.53	\$ 14.95	\$ 15.38	\$ 15.82	\$ 16.27	\$ 16.74	\$ 17.22	\$ 17.72	\$ 18.23	\$ 18.76	\$ 19.30	\$ 19.86	\$ 20.43	\$ 20.86
1	\$ 12.58	\$ 12.93	\$ 13.30	\$ 13.68	\$ 14.07	\$ 14.47	\$ 14.89	\$ 15.32	\$ 15.75	\$ 16.21	\$ 16.67	\$ 17.15	\$ 17.65	\$ 18.15	\$ 18.53

2020 1% General Adjustment 1/1/2020															
Grade	Minimum/A	B	C	D	E	F	G	H	I	J	K	L	M	N	Maximum/O
20	\$ 42.50	\$ 43.75	\$ 45.05	\$ 46.38	\$ 47.75	\$ 49.16	\$ 50.61	\$ 52.11	\$ 53.66	\$ 55.25	\$ 56.88	\$ 58.57	\$ 60.30	\$ 62.09	\$ 63.41
19	\$ 40.93	\$ 42.14	\$ 43.38	\$ 44.66	\$ 45.98	\$ 47.34	\$ 48.74	\$ 50.18	\$ 51.67	\$ 53.20	\$ 54.77	\$ 56.40	\$ 58.07	\$ 59.79	\$ 61.06
18	\$ 39.36	\$ 40.52	\$ 41.72	\$ 42.95	\$ 44.22	\$ 45.52	\$ 46.87	\$ 48.26	\$ 49.68	\$ 51.15	\$ 52.67	\$ 54.23	\$ 55.83	\$ 57.49	\$ 58.70
17	\$ 37.79	\$ 38.91	\$ 40.06	\$ 41.24	\$ 42.45	\$ 43.71	\$ 45.00	\$ 46.33	\$ 47.70	\$ 49.11	\$ 50.56	\$ 52.06	\$ 53.60	\$ 55.18	\$ 56.35
16	\$ 36.23	\$ 37.29	\$ 38.39	\$ 39.52	\$ 40.69	\$ 41.89	\$ 43.12	\$ 44.40	\$ 45.71	\$ 47.06	\$ 48.45	\$ 49.89	\$ 51.36	\$ 52.88	\$ 54.00
15	\$ 34.66	\$ 35.68	\$ 36.73	\$ 37.81	\$ 38.92	\$ 40.07	\$ 41.25	\$ 42.47	\$ 43.72	\$ 45.01	\$ 46.34	\$ 47.71	\$ 49.13	\$ 50.58	\$ 51.65
14	\$ 33.09	\$ 34.06	\$ 35.06	\$ 36.10	\$ 37.16	\$ 38.25	\$ 39.38	\$ 40.54	\$ 41.74	\$ 42.97	\$ 44.24	\$ 45.54	\$ 46.89	\$ 48.28	\$ 49.30
13	\$ 31.52	\$ 32.43	\$ 33.40	\$ 34.38	\$ 35.39	\$ 36.43	\$ 37.51	\$ 38.61	\$ 39.75	\$ 40.92	\$ 42.13	\$ 43.37	\$ 44.65	\$ 45.97	\$ 46.94
12	\$ 29.95	\$ 30.83	\$ 31.74	\$ 32.67	\$ 33.63	\$ 34.62	\$ 35.63	\$ 36.68	\$ 37.76	\$ 38.88	\$ 40.02	\$ 41.20	\$ 42.42	\$ 43.67	\$ 44.59
11	\$ 28.39	\$ 29.22	\$ 30.07	\$ 30.95	\$ 31.86	\$ 32.80	\$ 33.76	\$ 34.75	\$ 35.78	\$ 36.83	\$ 37.91	\$ 39.03	\$ 40.18	\$ 41.37	\$ 42.24
10	\$ 26.82	\$ 27.60	\$ 28.41	\$ 29.24	\$ 30.10	\$ 30.98	\$ 31.89	\$ 32.83	\$ 33.79	\$ 34.78	\$ 35.81	\$ 36.86	\$ 37.95	\$ 39.06	\$ 39.89
9	\$ 25.25	\$ 25.99	\$ 26.75	\$ 27.53	\$ 28.33	\$ 29.16	\$ 30.02	\$ 30.90	\$ 31.80	\$ 32.74	\$ 33.70	\$ 34.69	\$ 35.71	\$ 36.76	\$ 37.53
8	\$ 23.68	\$ 24.37	\$ 25.08	\$ 25.81	\$ 26.57	\$ 27.34	\$ 28.14	\$ 28.97	\$ 29.82	\$ 30.69	\$ 31.59	\$ 32.52	\$ 33.47	\$ 34.46	\$ 35.18
7	\$ 22.11	\$ 22.76	\$ 23.42	\$ 24.10	\$ 24.80	\$ 25.53	\$ 26.27	\$ 27.04	\$ 27.83	\$ 28.64	\$ 29.48	\$ 30.35	\$ 31.24	\$ 32.15	\$ 32.83
6	\$ 20.54	\$ 21.14	\$ 21.75	\$ 22.39	\$ 23.04	\$ 23.71	\$ 24.40	\$ 25.11	\$ 25.84	\$ 26.60	\$ 27.38	\$ 28.18	\$ 29.00	\$ 29.85	\$ 30.48
5	\$ 18.98	\$ 19.52	\$ 20.09	\$ 20.67	\$ 21.27	\$ 21.89	\$ 22.53	\$ 23.18	\$ 23.86	\$ 24.55	\$ 25.27	\$ 26.01	\$ 26.77	\$ 27.55	\$ 28.12
4	\$ 17.41	\$ 17.91	\$ 18.43	\$ 18.96	\$ 19.51	\$ 20.07	\$ 20.65	\$ 21.25	\$ 21.87	\$ 22.51	\$ 23.16	\$ 23.84	\$ 24.53	\$ 25.25	\$ 25.77
3	\$ 15.84	\$ 16.29	\$ 16.76	\$ 17.25	\$ 17.74	\$ 18.25	\$ 18.78	\$ 19.32	\$ 19.88	\$ 20.46	\$ 21.05	\$ 21.66	\$ 22.29	\$ 22.94	\$ 23.42
2	\$ 14.27	\$ 14.68	\$ 15.10	\$ 15.53	\$ 15.98	\$ 16.44	\$ 16.91	\$ 17.40	\$ 17.90	\$ 18.41	\$ 18.95	\$ 19.49	\$ 20.06	\$ 20.64	\$ 21.07
1	\$ 12.70	\$ 13.06	\$ 13.44	\$ 13.82	\$ 14.21	\$ 14.62	\$ 15.04	\$ 15.47	\$ 15.91	\$ 16.37	\$ 16.84	\$ 17.32	\$ 17.82	\$ 18.34	\$ 18.71

2021 One-half percent (0.5%) General Adjustment 1/1/2021															
Grade	Minimum/A	B	C	D	E	F	G	H	I	J	K	L	M	N	Maximum/O
20	\$ 42.71	\$ 43.97	\$ 45.27	\$ 46.61	\$ 47.99	\$ 49.41	\$ 50.87	\$ 52.37	\$ 53.92	\$ 55.52	\$ 57.17	\$ 58.86	\$ 60.61	\$ 62.40	\$ 63.73
19	\$ 41.14	\$ 42.35	\$ 43.60	\$ 44.89	\$ 46.21	\$ 47.58	\$ 48.99	\$ 50.44	\$ 51.93	\$ 53.47	\$ 55.05	\$ 56.68	\$ 58.36	\$ 60.09	\$ 61.36
18	\$ 39.56	\$ 40.73	\$ 41.93	\$ 43.16	\$ 44.44	\$ 45.75	\$ 47.10	\$ 48.50	\$ 49.93	\$ 51.41	\$ 52.93	\$ 54.50	\$ 56.11	\$ 57.78	\$ 59.00
17	\$ 37.98	\$ 39.10	\$ 40.26	\$ 41.44	\$ 42.67	\$ 43.92	\$ 45.22	\$ 46.56	\$ 47.93	\$ 49.35	\$ 50.81	\$ 52.32	\$ 53.87	\$ 55.46	\$ 56.63
16	\$ 36.41	\$ 37.48	\$ 38.58	\$ 39.72	\$ 40.89	\$ 42.10	\$ 43.34	\$ 44.62	\$ 45.94	\$ 47.30	\$ 48.69	\$ 50.13	\$ 51.62	\$ 53.15	\$ 54.27
15	\$ 34.83	\$ 35.86	\$ 36.91	\$ 38.00	\$ 39.12	\$ 40.27	\$ 41.46	\$ 42.68	\$ 43.94	\$ 45.24	\$ 46.58	\$ 47.95	\$ 49.37	\$ 50.83	\$ 51.91
14	\$ 33.26	\$ 34.23	\$ 35.24	\$ 36.28	\$ 37.34	\$ 38.44	\$ 39.58	\$ 40.74	\$ 41.94	\$ 43.18	\$ 44.46	\$ 45.77	\$ 47.12	\$ 48.52	\$ 49.54
13	\$ 31.68	\$ 32.61	\$ 33.57	\$ 34.55	\$ 35.57	\$ 36.62	\$ 37.69	\$ 38.80	\$ 39.95	\$ 41.13	\$ 42.34	\$ 43.59	\$ 44.88	\$ 46.20	\$ 47.18
12	\$ 30.10	\$ 30.99	\$ 31.90	\$ 32.83	\$ 33.80	\$ 34.79	\$ 35.81	\$ 36.87	\$ 37.95	\$ 39.07	\$ 40.22	\$ 41.41	\$ 42.63	\$ 43.89	\$ 44.81
11	\$ 28.53	\$ 29.36	\$ 30.22	\$ 31.11	\$ 32.02	\$ 32.96	\$ 33.93	\$ 34.93	\$ 35.96	\$ 37.01	\$ 38.10	\$ 39.23	\$ 40.38	\$ 41.57	\$ 42.45
10	\$ 26.95	\$ 27.74	\$ 28.55	\$ 29.39	\$ 30.25	\$ 31.14	\$ 32.05	\$ 32.99	\$ 33.96	\$ 34.96	\$ 35.99	\$ 37.04	\$ 38.14	\$ 39.26	\$ 40.09
9	\$ 25.38	\$ 26.12	\$ 26.88	\$ 27.66	\$ 28.47	\$ 29.31	\$ 30.17	\$ 31.05	\$ 31.96	\$ 32.90	\$ 33.87	\$ 34.86	\$ 35.89	\$ 36.94	\$ 37.72
8	\$ 23.80	\$ 24.49	\$ 25.21	\$ 25.94	\$ 26.70	\$ 27.48	\$ 28.28	\$ 29.11	\$ 29.97	\$ 30.84	\$ 31.75	\$ 32.68	\$ 33.64	\$ 34.63	\$ 35.36
7	\$ 22.22	\$ 22.87	\$ 23.53	\$ 24.22	\$ 24.93	\$ 25.65	\$ 26.40	\$ 27.17	\$ 27.97	\$ 28.79	\$ 29.63	\$ 30.50	\$ 31.39	\$ 32.32	\$ 32.99
6	\$ 20.65	\$ 21.25	\$ 21.86	\$ 22.50	\$ 23.15	\$ 23.83	\$ 24.52	\$ 25.24	\$ 25.97	\$ 26.73	\$ 27.51	\$ 28.32	\$ 29.15	\$ 30.00	\$ 30.63
5	\$ 19.07	\$ 19.62	\$ 20.19	\$ 20.78	\$ 21.38	\$ 22.00	\$ 22.64	\$ 23.30	\$ 23.98	\$ 24.67	\$ 25.39	\$ 26.14	\$ 26.90	\$ 27.69	\$ 28.26
4	\$ 17.49	\$ 18.00	\$ 18.52	\$ 19.05	\$ 19.60	\$ 20.17	\$ 20.76	\$ 21.36	\$ 21.98	\$ 22.62	\$ 23.28	\$ 23.95	\$ 24.65	\$ 25.37	\$ 25.90
3	\$ 15.92	\$ 16.38	\$ 16.85	\$ 17.33	\$ 17.83	\$ 18.35	\$ 18.88	\$ 19.42	\$ 19.98	\$ 20.56	\$ 21.16	\$ 21.77	\$ 22.41	\$ 23.06	\$ 23.54
2	\$ 14.34	\$ 14.75	\$ 15.17	\$ 15.61	\$ 16.06	\$ 16.52	\$ 16.99	\$ 17.48	\$ 17.99	\$ 18.51	\$ 19.04	\$ 19.59	\$ 20.16	\$ 20.74	\$ 21.17
1	\$ 12.77	\$ 13.13	\$ 13.50	\$ 13.89	\$ 14.28	\$ 14.69	\$ 15.11	\$ 15.54	\$ 15.99	\$ 16.45	\$ 16.92	\$ 17.41	\$ 17.91	\$ 18.43	\$ 18.81

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2017 3% general adjustment, no steps, effective 1/1/2017															
Grade	Minimum/A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
20	\$ 41.87	\$ 43.11	\$ 44.38	\$ 45.69	\$ 47.04	\$ 48.43	\$ 49.78	\$ 51.16	\$ 52.57	\$ 54.00	\$ 55.45	\$ 56.93	\$ 58.43	\$ 59.95	\$ 61.48
19	\$ 40.32	\$ 41.51	\$ 42.74	\$ 44.00	\$ 45.30	\$ 46.64	\$ 47.99	\$ 49.36	\$ 50.75	\$ 52.15	\$ 53.58	\$ 55.03	\$ 56.50	\$ 57.99	\$ 59.48
18	\$ 38.78	\$ 39.92	\$ 41.10	\$ 42.31	\$ 43.56	\$ 44.85	\$ 46.15	\$ 47.46	\$ 48.79	\$ 50.13	\$ 51.49	\$ 52.87	\$ 54.27	\$ 55.68	\$ 57.09
17	\$ 37.23	\$ 38.33	\$ 39.46	\$ 40.63	\$ 41.82	\$ 43.06	\$ 44.27	\$ 45.50	\$ 46.75	\$ 48.01	\$ 49.29	\$ 50.58	\$ 51.89	\$ 53.21	\$ 54.54
16	\$ 35.69	\$ 36.74	\$ 37.82	\$ 38.94	\$ 40.08	\$ 41.27									

MEMORANDUM OF AGREEMENT (EARLY RETIREMENT INCENTIVE)

This Memorandum of Agreement is entered into between Aitkin County (hereafter "County") and Local No. 1283, AFSCME Council 65, AFL-CIO (hereafter "Union")

WHEREAS, the County and the Union are parties to a collective bargaining agreement negotiated pursuant to the Public Employment Labor Relations Act; and

WHEREAS, during negotiations for the 2019-2021 collective bargaining agreement, the parties discussed early retirement incentives; and

WHEREAS, the employer plans to incorporate an early retirement incentive provision into the Aitkin County Personnel Policy manual in January 2019.

NOW, THEREFORE, the parties agree as follows:

1. Employees of this bargaining unit who meet the criteria defined in the Aitkin County Personnel Policy for participation in the early retirement incentive in 2019, 2020, and 2021 will have the opportunity to participate.
2. This Memorandum of Agreement constitutes the complete and total agreement of the parties regarding this matter.

IN WITNESS WHEREOF, the parties have caused this MOA to be executed this 23rd day of October, 2018.

BOARD OF COMMISSIONERS
COUNTY OF AITKIN, MINNESOTA
COUNTY OF AITKIN

LOCAL UNION NO. 1283
AFSCME, AFL-CIO

Board Chair

AFSCME Staff Representative

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WHEREAS, the County is not interested in adding a new holiday to the collective bargaining agreement; and¶

WHEREAS, December 24, 2017 falls on a Sunday and the courthouse is already closed the following day for the Christmas holiday; and¶

WHEREAS, December 24, 2018 falls on a Monday when the courthouse, including HHS, is open for business and courts are in session; and

Deleted: union shared the importance of Christmas Eve to its membership and expressed an understanding that some employees may be required to work on December 24, 2017 and/or December 24, 2018 as assigned;¶

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1.

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Deleted: <#>The parties agree that employees under this bargaining unit may be absent from their duties with pay, with department head approval, on Friday, December 22, 2017 (in recognition of Christmas Eve on December 24, 2017), and on Monday, December 24, 2018. ¶

2. The parties agree the hours will not be stacked in any way to generate overtime pay.¶

3. The parties understand some employees will be required to work a full or partial day, as the offices will not be closed. Employees who are required to work on said date(s) will be allowed to take a different day off with pay (or remaining hours with pay for partial day(s)), as approved in advance by their department head. ¶

4. When deciding which employees will be assigned to work in each HHS Division on December 22, 2017, and December 24, 2018, the department head or supervisory designee will first seek volunteers for the coverage areas needed, then assign starting with the least senior qualified employee, before, third, requiring an ...

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Board of County Commissioners Agenda Request

6A
Agenda Item #

Requested Meeting Date: October 23, 2018

Title of Item: Approve Mission Statement, Vision, and Values

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert, County Administrator		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 15 minutes
Summary of Issue: The Aitkin County Board and Department Heads recently completed a strategic planning session. This session produced the foundation of a new mission statement, vision, and values. A final draft is attached for Board action.		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: Approve/Deny Aitkin County Mission Statement, Vision, and Values		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



VISION

We strive to be a county of safe, vibrant communities that place value on good stewardship of local resources.

MISSION STATEMENT

Aitkin County's mission is to provide outstanding service in a fiscally responsible manner through innovation and collaboration with respect for all.

CORE VALUES

We achieve outstanding customer service through these core values:

Collaboration

Innovation

Integrity

People-Focused

Professionalism



Aitkin County Board of Commissioners Agenda Request Form

7

Agenda Item #

Requested Meeting Date: October 23, 2018
Title of Item: Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Bill Pratt
Aitkin Airport Commission	Monthly	1 st Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 rd Thursday	Wedel and Pratt
Aitkin County CARE Board	Monthly	2 nd Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-monthly	3 rd Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	3 rd Wednesday	Niemi and Westerlund
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund, Alt. Niemi
Arrowhead Regional Development Council	Monthly	3 rd Thursday	Niemi, Alt. Westerlund
ATV Committee	As needed		Pratt and Westerlund
Big Sandy Lake Management Plan	Monthly	2 nd Thursday	Pratt, Alt. Marcotte
Budget Committee 2019			Wedel, Westerlund
Development Achievement Center	Monthly	3 rd Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 nd Monday	Niemi, Alt. Pratt
Economic Development	Monthly	1 st Wednesday	Pratt and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Pratt
Extension	4x year	Monday	Westerlund, Alt. Marcotte
Facilities/Technology	As needed		Wedel and Marcotte
H&HS Advisory (Liaison)	Monthly except July	1 st Wednesday	Wedel and Pratt
Historical Society (Liaison)	Monthly	4 th Wednesday	Wedel
HRA (Liaison)	Monthly	4 th Monday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Pratt and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 rd Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 st Wednesday	Pratt
Mille Lacs Fisheries Input Group	Monthly		Westerlund
Mille Lacs Watershed	10x year	4 th Thursday	Westerlund, Alt. Niemi
Mississippi Headwaters Board	Monthly	4 th Friday	Marcotte, Alt. Pratt
MN Rural Counties	8x year	Varies	Niemi, Alt. Pratt
Natural Resources Advisory Committee	8-10x year	2 nd Monday	Marcotte and Pratt
NE MN Office Job Training	As called		Niemi
NE MN ATP	Quarterly		Pratt, Alt. Niemi and Engineer Welle
NE MN Regional ECB	5x year	4 th Thursday	Marcotte, Alt. Sheriff Turner
Northeast Waste Advisory Committee	Quarterly	2 nd Monday	Pratt, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 st Thursday	Marcotte, Alt. Pratt
Ordinance	As needed		Pratt and Marcotte
Personnel/Insurance	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 rd Monday	Westerlund
Snake River Watershed	Monthly	4 th Monday	Niemi
Sobriety Court	Monthly	3 rd Tuesday	Wedel
Solid Waste Advisory	As needed		Pratt and Westerlund
Toward Zero Deaths	Monthly	2 nd Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 nd Thursday	Westerlund