



Board of County Commissioners Agenda Request

2C
Agenda Item #

Requested Meeting Date: 9/25/2018

Title of Item: Personnel Committee Recommendations

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Bobbie Danielson		Department: HR
Presenter (Name and Title): Bobbie Danielson, HR Director		Estimated Time Needed: Consent Agenda
Summary of Issue: 9/11/2018 Personnel Committee unanimously recommends: *Hire Kristi Kunz as a non-union Temporary Office Assistant at a rate equivalent to Grade 5, Step D (\$20.37/hour in 2018), effective 9/24/2018. She has resigned her full-time regular position in the Environmental Services Department to take another position, but is available to perform some of the MS Access and RTVision permit programming work on a temporary basis.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to hire Kristi Kunz as a non-union temporary office assistant in the Environmental Services Department at an hourly rate equivalent to Grade 5, Step D on the county's uniform wage scale.		
Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Estimated not to exceed 20 days per calendar year. Not to exceed funds available in the 2018 and 2019 budget.		

Legally binding agreements must have County Attorney approval prior to submission.