



Board of County Commissioners Agenda Request

3B

Agenda Item #

Requested Meeting Date: July 10, 2018

Title of Item: AMC District 1 Meeting

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input checked="" type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
Submitted by: Jessica Seibert, County Administrator		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 15 minutes
Summary of Issue: Aitkin County will host the fall Association of MN Counties District 1 meeting on Thursday October 11th from 8:00 a.m. to 1:00 p.m. Suzanne LaPalm from AMC has requested a recommendation for meeting location and caterer (or on-site food service) to provide a continental breakfast and lunch. The space must accommodate 25 people, classroom style, and have a large screen for presentations. Staff is requesting direction for a location recommendation.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Staff is requesting direction on a preferred location for the fall AMC District 1 meeting.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.