



Board of County Commissioners Agenda Request

2G
Agenda Item #

Requested Meeting Date: May 22, 2018

Title of Item: County Administrator Authorization to Approve Change Orders

<input type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*
<i>*provide copy of hearing notice that was published</i>		

Submitted by: Jessica Seibert	Department: Administration
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Presenter (Name and Title):	Estimated Time Needed:
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Summary of Issue:

The attached resolution is needed in order to allow the County Administrator to approve change orders in the amount of \$10,000 or less for the Government Center construction project.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Adopt resolution.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

By Commissioner:

20180522-0xx

County Administrator Authorization to Approve Change Orders

WHEREAS, the Aitkin County Board has authorized construction of the Aitkin County Government Center project; and

WHEREAS, construction change orders may be requested throughout the process; and

WHEREAS, change orders are required to be completed in a timely manner;

NOW THEREFORE BE IT RESOLVED, that the Aitkin County Board of Commissioners hereby authorizes County Administrator, Jessica Seibert, to approve construction change orders for the Government Center building project in the amount of \$10,000 or less per change order.

Commissioner xx moved for adoption of the resolution and it was declared adopted upon the following vote:

FIVE MEMBERS PRESENT

All Members Voting xxx

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 22nd day of May, 2018, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 22nd day of May, 2018

Jessica Seibert
County Administrator