



Board of County Commissioners Agenda Request

3D
Agenda Item #

Requested Meeting Date: May 8, 2018

Title of Item: 2019 Budget Parameters Discussion

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input checked="" type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
Submitted by: Jessica Seibert, County Administrator		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 20 minutes
Summary of Issue: <p>Board Discussion regarding 2019 budget parameters will be held. Please see attached memo.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Staff is seeking Board feedback regarding 2019 budget parameters.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
Jessica Seibert, Administrator
217 Second Street N.W. Room 134
Aitkin, MN 56431
218-927-3093
Fax: 218-927-7374

To: Aitkin County Board of Commissioners
From: Jessica Seibert, County Administrator
Re: 2019 Budget Parameters
Date: May 1, 2018

At the May 8, 2018 Board meeting, the County Board will formally begin the 2019 budget process. The budget process is one of the most important tools the County Board uses to address policy issues, plan and manage for the future, and communicate priorities. As we begin the 2019 budget process, the following questions are intended to promote Board discussion that will aid staff in development of the preliminary budget:

1. Does the County Board plan to enhance, reduce or keep service levels the same?
2. Does the County Board have specific service priorities/projects they would like to see occur in 2019?
3. Does the County Board wish to utilize Fund Balance for the 2019 Operations budget? If so, how much does the Board feel is appropriate?
4. Are there any non-profits or discretionary appropriations the Board wishes to review more thoroughly?
5. Does the Board want to review any specific fee schedules in greater detail?
6. Additional guidance?

Thank you.