



Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: 4-24-18

Title of Item: Corridor Access Permits

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested:	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

Submitted by: John Welle	Department: Highway Department
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Presenter (Name and Title): John Welle, Aitkin County Engineer	Estimated Time Needed: 10 minutes
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Summary of Issue:
The ATV Ordinance that was adopted on January 23, 2018 included a provision for certain county highway segments to be considered for a Corridor Access Permit. The process requires a recommendation by the ATV Committee and formal approval by the Board of Commissioners.

Three Corridor Access Permit applications have recently been received for County Highway 16 between Tamarack and Lawler and County Highway 66 and County Highway 74 in the Hill City area.

The ATV Committee met on April 3, 2018 and recommended approval of these three applications.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve County Highway 16, 66, and 74 Corridor Access Permit applications.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*

**AITKIN COUNTY
ATV CORRIDOR ACCESS TRAIL APPLICATION REQUEST**

Instructions; Cities and Townships must use this form to request use of County Roads in their jurisdictions for ATV use to and from the Northwoods ATV Trail. Forms and Policy are available at the Aitkin County Land Department and must be submitted to the Aitkin County Administrators Office when completed. The request will then go to the County Sheriff and Engineer for review and then to the County Board for final action.

Requesting Agency - Permittee

City or Township Name;

City of Tamarack

Permitter:

Aitkin County
217 2nd Street NW
Aitkin, MN 56431

ROADWAY DESCRIPTION OR ATTACHED MAP, include proposed signage:

County Road 16 From Tamarack to Lawler

WHEREAS, Minn. Statutes 84.92-84.928 generally regulates the use of all terrain vehicles within the right of way for trunk highways, county state aid highways, and county roads, and

WHEREAS, Minnesota Statutes 84.928 subd. 1a(h) authorizes counties to establish a permit process to designate corridor access trails on public road right-of-ways for purpose of accessing established all-terrain vehicle trails, and

By signing this Application, the permittee agrees to the following terms and conditions:

1. This permit shall be subject to the terms and conditions of the Aitkin County Policy All Terrain Vehicle Corridor Access Trail Permit.
2. Permittee affirms that the section of requested County Road in this application is approved on motion by the City Council/Town Board and he/she is authorized to make said application.
3. Permittee shall be responsible for adequate signage that will clearly indicate what portions of County Roads are permitted under this policy.

PERMITTEE

On behalf of the City of Tamarack hereby agree to comply with the terms, conditions and regulations therein.

By John C. Cune - Mayor
Authorized Representative

I have reviewed this application and recommend approval by the Aitkin County Board subject to the following, if any, conditions.

Aitkin County Sheriff

Date

Aitkin County Engineer

Date

Other terms and conditions: _____

Approval or Denial:

After consideration by the Aitkin County Board, and subject to above additional terms, if any, the above application is _____ (approved or denied).

By _____

Date _____

County Administrator

**AITKIN COUNTY
ATV CORRIDOR ACCESS TRAIL APPLICATION REQUEST**

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Requesting Agency - Permittee

City or Township Name;

Solo Township

Permitter:

Aitkin County
217 2nd Street NW
Aitkin, MN 56431

ROADWAY DESCRIPTION OR ATTACHED MAP, include proposed signage:

County Rd. 116 to Lakes

WHEREAS, Minn. Statutes 84.92-84.928 generally regulates the use of all terrain vehicles within the right of way for trunk highways, county state aid highways, and county roads, and
WHEREAS, Minnesota Statutes 84.928 subd. 1a(h) authorizes counties to establish a permit process to designate corridor access trails on public road right-of-ways for purpose of accessing established all-terrain vehicle trails, and

By signing this Application, the permittee agrees to the following terms and conditions:

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2. **Permittee** affirms that the section of requested County Road in this application is approved on motion by the City Council/Town Board and he/she is authorized to make said application.
3. **Permittee** shall be responsible for adequate signage that will clearly indicate what portions of County Roads are permitted under this policy.

PERMITTEE

On behalf of the Solo Township, I hereby agree to comply with the terms, conditions and regulations therein.

By (Catherine Turnock) Clerk
Authorized Representative Solo Township

I have reviewed this application and recommend approval by the Aitkin County Board subject to the following, if any, conditions.

Aitkin County Sheriff

Date

Aitkin County Engineer

Date

Other terms and conditions: _____

Approval or Denial:

After consideration by the Aitkin County Board, and subject to above additional terms, if any, the above application is _____ (approved or denied).

By _____
County Administrator

Date

**AITKIN COUNTY
ATV CORRIDOR ACCESS TRAIL APPLICATION REQUEST**

Instructions; Cities and Townships must use this form to request use of County Roads in their jurisdictions for ATV use to and from the Northwoods ATV Trail. Forms and Policy are available at the Aitkin County Land Department and must be submitted to the Aitkin County Administrators Office when completed. The request will then go to the County Sheriff and Engineer for review and then to the County Board for final action.

Requesting Agency - Permittee

City or Township Name:
Clark Township

Permitter:

Aitkin County
217 2nd Street NW
Aitkin, MN 56431

ROADWAY DESCRIPTION OR ATTACHED MAP, include proposed signage:

Signage to be furnished by ATV Club.
Co Rd 16 between Tamarack and Louisa FmD

WHEREAS, Minn. Statutes 84.92-84.928 generally regulates the use of all terrain vehicles within the right of way for trunk highways, county state aid highways, and county roads, and
WHEREAS, Minnesota Statutes 84.928 subd 1a(h) authorizes counties to establish a permit process to designate corridor access trails on public road right-of-ways for purpose of accessing established all-terrain vehicle trails, and

By signing this Application, the permittee agrees to the following terms and conditions:

1. This permit shall be subject to the terms and conditions of the Aitkin County Policy All Terrain Vehicle Corridor Access Trail Permit.
2. **Permittee** affirms that the section of requested County Road in this application is approved on motion by the City Council/Town Board and he/she is authorized to make said application.
3. **Permittee** shall be responsible for adequate signage that will clearly indicate what portions of County Roads are permitted under this policy.

PERMITTEE
On behalf of the Township of Clark, I hereby agree to comply with the terms, conditions and regulations therein.

Request is permit granted
By Frank Demersel The ATV Club
Authorized Representative Purnish Signage

I have reviewed this application and recommend approval by the Aitkin County Board subject to the following, if any, conditions.

Aitkin County Sheriff Date

Aitkin County Engineer Date

Other terms and conditions: _____

Approval or Denial:

After consideration by the Aitkin County Board, and subject to above additional terms, if any, the above application is _____ (approved or denied).

By _____ Date _____
County Administrator

Appendix B
Corridor Access Permit Application

Applicant Name(s) – The City and/or Township(s) in which the segment is located must be listed as applicants. Permit application to be accompanied by authorizing resolution(s) from each applicant.

North woods Quads Hill City
Hill Lake township
City of Hill City

Roadway Segment – Provide County Highway number and/or name with specific begin and ending point.

County Highway No. 66

From: N. 169 Junction (Blvd. RD)

To: Junction of 169 IN Hill City South.

Applicant Signature(s) – By signing this application, the applicant(s) acknowledge that they have read the Corridor Access Permit Requirements and Regulations in the Aitkin County All-Terrain Vehicle Ordinance. If approved, the applicants acknowledge that they will be responsible for cost of signage for the corridor access route.

Hill Lake Signature: [Signature]

Date: 12 Feb 2018

Hill City Signature: [Signature]

Date: 2-13-18

Signature: _____

Date: _____

Aitkin County All-Terrain Vehicle Committee Recommendation

Approve _____

Deny _____

Date: _____

Aitkin County Board of Commissioners Action

Approve _____

Deny _____

Date: _____

Additional Permit Provisions: _____

County Administrator Signature: _____

Date: _____

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Applicant Name(s) – The City and/or Township(s) in which the segment is located must be listed as applicants. Permit application to be accompanied by authorizing resolution(s) from each applicant.

North woods Quads Hill City
Hill Lake township
City of Hill City

Roadway Segment – Provide County Highway number and/or name with specific begin and ending point.

County Highway No. 74
From: Hwy 169 IN Hill City
To: West 1.5 miles to end of Blacktop

Applicant Signature(s) – By signing this application, the applicant(s) acknowledge that they have read the Corridor Access Permit Requirements and Regulations in the Aitkin County All-Terrain Vehicle Ordinance. If approved, the applicants acknowledge that they will be responsible for cost of signage for the corridor access route.

Hill Lake Signature: [Signature] Date: 12 Feb 2018
Hill City Signature: [Signature] Date: 2-13-18
Signature: _____ Date: _____

Aitkin County All-Terrain Vehicle Committee Recommendation

Approve _____ Deny _____ Date: _____

Aitkin County Board of Commissioners Action

Approve _____ Deny _____ Date: _____

Additional Permit Provisions: _____

County Administrator Signature: _____ Date: _____