

# **ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS March 13, 2018 – BOARD AGENDA**

- 9:00 1) Anne Marcotte, County Board Chair**
- A) Call to Order**
  - B) Pledge of Allegiance**
  - C) Board of Commissioners Meeting Procedure**
  - D) Approval of Agenda**
  - E) Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File February 27, 2018 – March 12, 2018**
  - B) Approve February 27, 2018 County Board Minutes**
  - C) Approve Commissioner Warrants**
  - D) Approve February Manual Warrants**
  - E) Approve Auditor Warrants – Gas Tax**
  - F) Accept Donations to Sobriety Court:**
    - 1. \$66.66 from MidMinnesota Federal Credit Union**
    - 2. \$100.00 from Central Minnesota Teen Challenge**
  - G) Approve Renewal of Consumption & Display Permit – Hidden Meadows Campground**
  - H) Approve Vehicle Purchase – Sheriff's Office**
- 9:05 3) Jessica Seibert, County Administrator**
- A) Government Center Project Discussion**
  - B) Adopt Resolution to Set Sale Date**
  - C) Aitkin County Fair Horse Barn Update - Kirk Peysar**
- 10:00 4) Mark Jacobs, Land Commissioner**
- A) 10:00 a.m Public Hearing – Land Classification**
- 10:15 5) John Welle, County Engineer**
- A) Adopt Resolution of Support: TH 210 Corridors of Commerce Project**
  - B) NEMN Area Transportation Partnership Draft 2018-2022 ATIP**
- 11:15 6) Committee Updates**
- 11:45 Adjourn**

The Aitkin County Board of Commissioners met this 27<sup>th</sup> day of February, 2018 at 9:01 a.m. with the following members present: Board Chair Anne Marcotte, Commissioners J. Mark Wedel, Laurie Westerlund, Don Niemi, Bill Pratt, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.

**CALL TO ORDER**

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the February 27, 2018 amended agenda. Agenda Item 6B – Opportunity Zones, was added to the agenda.

**APPROVED  
AGENDA**

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
February 27, 2018**

**HEALTH & HUMAN  
SERVICES BOARD**

**Attendance**

The Aitkin County Board of Commissioners met this 27<sup>th</sup> day of February, 2018, at 9:02 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Board Chair Anne Marcotte, Commissioners Laurie Westerlund, J. Mark Wedel, Don Niemi, and Bill Pratt. Others present included: County Administrator Jessica Seibert, Health & Human Services Director Cynthia Bennett, Accounting Supervisor Carli Goble, Financial Assistance Supervisor Jessi Goble, Public Health Supervisor Erin Melz, Social Services Supervisor-Adult Services Kim Larson, Social Services Supervisor-Children’s Services Jessi Schultz, Health & Human Services Administrative Assistant Shawn Speed, and Guests: Roberta Elvecrog/H&HS Advisory Committee Member, Carole Holten/H&HS Advisory Committee Member, Joy Janzen/H&HS Advisory Committee Member, Brielle Bredsten/Aitkin Independent Age, and Bob Harwarth/Citizen.

**Agenda**

Shawn Speed requested a change to the agenda. Removing Item V from the Agenda as it was not ready for approval quite yet. All members approved change.

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to approve the February 27, 2018 Health & Human Services Board agenda with the change.

**Minutes**

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve the January 23, 2018 Health and Human Services Board minutes.

**Bills**

Carli Goble, Fiscal Supervisor, presented the bills to the board and noted no significant changes or surprises.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the bills.

**Health & Human Services Director Report, Cynthia Bennett H&HS Director**

Train the Trainer Conference Update –

- 1. Cynthia traveled to the John Maxwell Train the Trainer Conference in Orlando, FL

from Feb 18-23.

2. Quote from training "A mass movement never began with the masses". We are in a good place to move forward with strengthening our work environment and this training will help us achieve our long term outcomes.
  - a. Reported that she was very impressed with the training and was very excited to implement tactics she learned.
  - b. Immediate applications we can use -
    - Improve Communications – everyone can communicate but not all can connect. Our goal is to connect.
    - Improving coaching skills - how to guide and direct others so that they can be successful in their various roles. That is applicable to more than just employees, it also can be taught to our consumers.
    - Mentoring skills. Developing an internal mentoring system so that employees not only grow with our organization but within our organization.
  - c. Long term benefits of these application strategies.
    - Employee satisfaction.
    - Employee retention and engagement.
    - Mainstream and efficient operations.
    - Continuous Quality Improvement.
    - Overall cost savings
  - d. Ended with many tools in her tool box, at her disposal, that will help her develop a good plan.
3. Discussion of the future format of HHS Board meetings.
  - a. HHS is reviewing data collection processes and evaluating the content that is shared with the commissioners.
  - b. All HHS employees have been asked to provide feedback about their daily work processes and to identify what "stories" about their work they feel are important to share.
  - c. Leadership team is contacting peers in other counties to discover what other counties present to their Board members along with how often things are reported.
  - d. Cynthia asked for input from the Board as to what they would like to hear or what information would be important for them to know/learn.  
When this feedback and input are gathered a sample format will be presented for the commissioners to discuss.
4. Mental Health Housing Resolution
  - a. Our county has been asked by AMC to support a resolution related to mental health bonding which will assist with the development of mental health services along the continuum of care. This resolution is on the main board meeting agenda and will need action.
  - b. The resolution basically states that our County supports State Capital investments to improve the mental health continuum of care. Specifically triage centers and increased housing options.
  - c. The need for various mental health services is so much greater than the resources that are available. This resolution will not fix all the problems we experience in this area but this resolution is a start and we need to start somewhere. Cynthia supports the bonding bill and requested that our County also support the resolution.
  - d. Commissioner Marcotte inquired how many counties had supported the resolution so far?
    - i. Cynthia commented that she did not know the exact number right now, but would find it out for her.

5. Commissioner Marcotte recognized Cynthia's one year anniversary as the Director of Health & human Services stating "It has been a great year and you have accomplished a lot and made a great impact on the county in such a short period of time. Thank you for what you brought forth and continue to do."
6. Commissioner Niemi asked what our cost was to house someone at the Anoka Regional Treatment Center?
  - a. Carli Goble answered that we have one at the full cost for \$11,000/month and three more that are at a partial rate of \$1100/month.
  - b. Jessica Seibert mentioned that before leaving for AMC Conference they were meeting with H&HS to gather a list of talking points to bring to the representatives and that he could get a copy of that for his MRC meeting tonight.

**Financial Reports**

Carli Goble reviewed the financial statement for the board-

1. Reported on February 2018.
2. Revenues are not closed yet which will explain the zero's on the report.
3. Out-of-Home placement costs are down substantially from the previous two years.
4. HHS spending for total budget should be at around 17% of our budget at this time and we are currently at about 15% right now.

**Joint Powers Board Reports**

Erin Melz talked about the last meeting of the Tri-County Community Health Services Board –

1. Was a Reorganization meeting where they elected new chairs and vice chair, etc.
2. Talked about the Quality Improvement Plan.
3. Talked about Electronic Health Records and the costs associated with them going up about \$1000/county/year, which was not significant.
4. Erin will be attending Local Public Health Day at the State Capitol on March 22.
5. She also mentioned that they received their accreditation site visit for Healthy Families America in January.
  - a. Was a three day visit.
  - b. Looked at 13 standards, more than 100 line items.
  - c. Left with only two findings out of that.
  - d. Once they send in their corrections for those findings they will have their accreditation and it will last for four years.

**Committee Reports**

**H&HS Advisory Committee** – Commissioner Wedel and/or Pratt

1. Committee member Carole Holten and Joy Janzen provided details of their last meeting, held February 7, 2018.
  - a. Carole talked about the Community meals now being held in McGrath on the third Thursday of each month at 5:30pm at the Zion Lutheran Church in McGrath and how well they were received.
  - b. Also answered Jessi Goble's question on when the Community meals were in McGregor. That they were the third Wednesday of the month at the McGregor Community Center.
  - c. Joy mentioned that Aitkin also holds Community meals at First Lutheran Church on Monday and Thursday nights at 5:00pm, which are served by the over 35 different groups within Aitkin.
  - d. Joy also talked about the two new members to the Advisory Board, Maureen Mishler and Kari Paulsen and the Hannah Colby gave them a great presentation on Healthy Communities.

- 2. Commissioner Pratt and Wedel commented on the presentation they were given by Hannah Colby and how much he learned from it about Farm2School, in particular.

**AEOA – Commissioner Westerlund**

- 1. Talked about Ivy House in Virginia, the low income housing they built up there, the Arrowhead Transit buses contracts, and how employment and training was going to be receiving more money from MNDOT.

**NEMOJT Update – Commissioner Niemi**

- 1. Noted that he was unable to attend due to illness but that he was meeting with Kari Paulsen later to discuss what had occurred at the meeting and brief us later.

**CJI Update – Commissioner Westerlund**

- 1. Noted that May 18<sup>th</sup> was the ICWA training in Grand Rapids and let Commissioner Marcotte know it was open to anyone who would like to attend it.
- 2. They were given a briefing by Deb Tuper on sexually exploited youths.

The meeting was adjourned at 9:55 a.m.

Next Meeting – March 27, 2018

Break: 9:56 a.m. to 10:09 a.m.

Motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: February 13, 2018 to February 26, 2018; B) Approve County Board Minutes: February 13, 2018; C) Approve Commissioner Warrants: General Fund \$86,114.29, Road & Bridge \$25,549.06, Special Revenue \$527.76, Health & Human Services \$1,725.84, Debt Service \$41,481.57, State \$270.00, Trust \$10,962.40, Forest Development \$6,684.01, Long Lake Conservation Center \$14,730.04, Parks \$1,374.03 for a total of \$189,419.00; D) Approve Auditor Warrants – January Sales & Use Tax: General Fund \$523.45, Road & Bridge \$1,173.28, State \$5,394.00, Trust \$3.60, Long Lake Conservation Center \$34.82, Parks \$86.21 for a total of \$7,215.36; E) Adopt Resolution: Form LG220 – Wealthwood Rod and Gun Club; F) Adopt Resolution: Mental Health; G) Adopt Resolution: Final Contract Payment – Contract No. 20174; H) Approve Local 49 Alumni Agreement

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Form LG220 – Wealthwood Rod and Gun Club:

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Wealthwood Rod & Gun Club, at the following location – Wealthwood Rod & Gun Club, which has an address of 23573 420<sup>th</sup> Place, Aitkin, MN 56431 – Hazelton Township. (Note: Date of activity for Raffle – October 6, 2018)

**HHS BOARD  
ADJOURNS**

**BREAK**

**CONSENT  
AGENDA**

**RESOLUTION  
20180227-015  
FORM LG220 –  
WEALTHWOOD  
ROD AND GUN  
CLUB**

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Mental Health:

Affirming Aitkin County’s support for state capital investments for regional behavioral health crisis program facilities and permanent supportive housing for people with behavioral health needs.

**WHEREAS**, Minnesota’s mental health continuum of care is underdeveloped, creating harmful and expensive gaps in an individual’s treatment; and

**WHEREAS**, Minnesota’s mental health system does not have the capacity to consistently respond to the needs of individuals in crisis with appropriate treatment options; and

**WHEREAS**, individuals experiencing a mental health crisis are often diverted to jails and other facilities ill-equipped for their care while awaiting inpatient treatment; and

**WHEREAS**, individuals ready for discharge from inpatient treatment can be detained at inpatient facilities because there is a scarcity of supportive housing units to transition to; and

**WHEREAS**, the gaps in Minnesota’s mental health system are not only damaging to individuals and their families, but also result in an inefficient use of taxpayer dollars; and

**WHEREAS**, Minnesota has an opportunity to improve its mental health continuum of care through investments in new permanent supportive housing and regional behavioral health crisis program facilities; now, therefore,

**BE IT RESOLVED**, Aitkin County supports state capital investments for regional behavioral health crisis program facilities and permanent supportive housing for people with behavioral health needs.

Under the consent agenda, motion for a resolution by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Final Contract Payment – Contract No. 20174:

**WHEREAS**, Contract No. 20174 has in all been completed, and the County Board being fully advised in the premises.

**NOW THEN BE IT RESOLVED** that the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Ferguson Brothers Excavating, Inc. in the amount of \$9,181.40.

Under the consent agenda, motion by Commissioner Wedel, seconded by Commissioner Niemi and carried, all members voting yes to approve the Operating Engineers Local #49 Health and Welfare Fund Public Sector Employers Participation

**RESOLUTION  
20180227-016  
MENTAL HEALTH**

**RESOLUTION  
20180227-017  
FINAL CONTRACT  
PAYMENT –  
CONTRACT NO.  
20174**

**LOCAL 49 ALUMNI  
AGREEMENT**

Agreement for Non-bargaining Employees as presented. Approval includes the specification that the Agreement applies to Mr. Olson, but not to "all" L49 alumni.

Adam Forsberg, Aitkin Airport gave the Board an update on the Aitkin Airport and explained how important the airport is to our community.

Lori Grams, County Treasurer reviewed the 2017 4<sup>th</sup> Quarter Investment Report with the Board.

Terry Neff, Environmental Services Director provided the Board a brief overview of proposed amendments to the Zoning and Shoreland Ordinances and provided a handout of additional proposed language addressing nuisance claims on rural land uses/activities. Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting to include the Nuisance Liability of Rural Land Uses language in the proposed ordinance amendments, and to approve scheduling a Public Hearing before the Aitkin County Planning Commission on March 26, 2018 at 4:00 p.m. in the Aitkin County Boardroom.

Ross Wagner, Economic Development & Forest Industry Coordinator gave a power point presentation to the Board on the Aitkin County Iron Range Broadband Community Project.

Ross Wagner, Economic Development & Forest Industry Coordinator discussed with the Board a new community development program called Opportunity Zones. This program was established by Congress in the Tax Cut and Jobs Act of 2017 to encourage long-term investments in low-income and urban communities nationwide. Application will be submitted to the State of MN DEED for Opportunity Zones in Aitkin County.

Mark Jacobs, Land Commissioner and MN DNR Division of Forestry staff revisited the topic brought to the Board on February 13, 2018 involving a land acquisition via the Mississippi Headwaters Habitat Corridor Project in S.22/23 T.51 R.24 (Verdon Township). The board consensus was to move this specific project forward to the next step. The project now requires County Board action in order to finalize the acquisition. If acquired, the land would be transferred to MN DNR Forestry to be part of the Savanna State Forest. Motion by Commissioner Pratt, seconded by Commissioner Westerlund to approve fee title acquisitions. Roll call vote. Motion carried (4-1 Wedel).

The Board discussed: ARDC, Snake River, CARE, DAC, Mille Lacs Watershed Mgmt., TZD, Facilities, NE MN Transportation, Big Sandy Lake Mgmt., Savanna

**AITKIN AIRPORT**

**2017 4<sup>th</sup> QUARTER  
INVESTMENT  
REPORT**

**PUBLIC HEARING  
SET –  
AMENDMENTS TO  
ZONING AND  
SHORELAND  
ORDINANCES**

**IRON RANGE  
BROADBAND  
COMMUNITY  
PROJECT**

**OPPORTUNITY  
ZONES**

**LAND  
ACQUISITION –  
MISSISSIPPI  
HEADWATERS  
HABITAT  
CORRIDOR  
PROJECT**

**BOARD  
DISCUSSION**

Pallets, Kennecott, MHB, NCLUCB, Ordinance, and Joint Counties Natural Resources.

Motion by Commissioner Wedel seconded by Commissioner Westerlund and carried, all members voting yes to adjourn the meeting at 12:19 p.m. until Tuesday, March 13, 2018 at 9:00 a.m.

**ADJOURN**

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Anne Marcotte, Board Chair  
Aitkin County Board of Commissioners

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Jessica Seibert, County Administrator





Aitkin  
County

# Board of County Commissioners Agenda Request

2F  
Agenda Item #

**Requested Meeting Date:** March 13, 2018

**Title of Item:** Accept Donations to Sobriety Court

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b> Jill McKenzie		<b>Department:</b> Sobriety Court
<b>Presenter (Name and Title):</b>		<b>Estimated Time Needed:</b>
<b>Summary of Issue:</b>  Please accept the following donations to Sobriety Court:  1. \$66.66 from MidMinnesota Federal Credit Union 2. \$100.00 from Central Minnesota Teen Challenge		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Accept donations.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



P.O. Box 2907  
Baxter, MN 56425  
(218)829-0371

MEMBER COPY

8803754

Creditor AITKINSOBER AITKIN COUNTY SOBRIETY COURT

Invoice	Inv Date	Reference	Amount Paid
Ski Gull Sober Event 18	02/13/2018		\$66.66
Check Date = 15-Feb-18			Check Total: \$66.66

AITKIN COUNTY SOBRIETY COURT  
ATTN: JILL MCKENZIE  
209 2ND ST NW  
Aitkin MN 56431

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER



P.O. Box 2907  
Baxter, MN 56425  
(218)829-0371

OFFICIAL CHECK

76-7338  
2919

CHECK NUMBER

8803754

DATE

15-Feb-18

PAY EXACTLY \*\*\*\*\*\$66.66

TO THE ORDER AITKIN COUNTY SOBRIETY COURT

PAY \*\*\*\*\*Sixty Six & 66/100 USD

CHECK AMOUNT \*\*\*\*\*\$66.66

AITKIN COUNTY SOBRIETY COURT  
ATTN: JILL MCKENZIE  
209 2ND ST NW  
Aitkin MN 56431

*Chad O Albert*

THIS CHECK VOID 90 DAYS AFTER ISSUE

THE BACK OF THIS DOCUMENT CONTAINS CHECK SECURITY WATERMARK AND COIN REACTIVE INK

⑈8803754⑈ ⑆291973360⑆ 300880919⑈

**CENTRAL MINNESOTA TEEN CHALLENGE**

2424 BUSINESS HIGHWAY 371  
BRAINERD, MN 56401  
218-833-8777

1689

17-1/910 6376  
3469562916

Date March 16, 2018

Pay to the Aitkin Co. Sabriety Court

\$ 100<sup>00</sup>

Order of  
One hundred & 00/100

Dollars  Security Features  
Scan to  
Verify



Wells Fargo Bank, N.A.  
Minnesota  
wellsfargo.com

FOR \_\_\_\_\_

⑈0000001689⑈ ⑆091000019⑆ 3469562916⑈



Aitkin  
County

# Board of County Commissioners Agenda Request

2G  
Agenda Item #

**Requested Meeting Date:** March 13, 2018

**Title of Item:** Consumption & Display Permit

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sally M. Huhta		<b>Department:</b> Auditor's
<b>Presenter (Name and Title):</b> N/A		<b>Estimated Time Needed:</b> N/A
<b>Summary of Issue:</b>  Please approve the following Renewal of Consumption & Display (Set Up) Permit:  Danny J. Volk, d/b/a Hidden Meadows Campground on Blind Lake – Unorg 48-27 Township		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>  Approve Renewal of Consumption and Display Permit - Hidden Meadows Campground		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



Aitkin  
County

# Board of County Commissioners Agenda Request

2H  
Agenda Item #

**Requested Meeting Date:** March 13, 2018

**Title of Item:** Vehicle Purchase

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Undersheriff John Drahota	<b>Department:</b> Sheriff's Office
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<b>Presenter (Name and Title):</b> Undersheriff John Drahota	<b>Estimated Time Needed:</b> N/A
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**Summary of Issue:**  
 The Sheriff's Office is requesting the purchase of "2" 2018 Ford Interceptors/Taurus (sedans) vehicles from Ford of Hibbing for the price of \$24,625.45 each--total of \$ 49,250.90. In addition, the Sheriff's Office is requesting the purchase of "2" 2018 Ford Utilities/Explorer (SUVs) from Ford of Hibbing for the price of \$28,784.95--total \$57,569.90.  
 Total price for the 4 units is \$106,820.80. (state bid price)

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
 It is recommended that the state bid of \$24,625.45 be accepted for the purchase of "2" Ford Interceptors/Taurus and that the state bid price of \$28,784.95 be accepted for the purchase of "2" Ford Utilities/Explorer.

**Financial Impact:**  
 Is there a cost associated with this request?  Yes  No  
 What is the total cost, with tax and shipping? \$ \$ 106,820.80  
 Is this budgeted?  Yes  No *Please Explain:*  
 Sheriff Turner budgeted \$115,000. for vehicle replacement costs for 2018.

**SCOTT A. TURNER**  
**SHERIFF OF AITKIN COUNTY**

217 Second Street NW, Room 185  
Aitkin, MN 56431

218-927-7435 Emergency 911  
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887  
TOLL FREE 1-888-900-2138

March 6, 2018

Aitkin County Board of Commissioners,

I have included price quotes for Police Package Ford vehicles. There are quotes for a sedan (Ford Taurus) and quotes for an SUV (Ford Explorer).

I have confined the quotes to Ford vehicles only since Chevrolet has discontinued production on Police Package vehicles, with the exception of the Chevrolet Tahoe. In the past, the Tahoe has been priced considerably higher so I did not price one this year. Dodge does manufacture Police Package vehicles but it would be cost prohibited to consider Dodge since there is no local dealership and considerable time is invested in maintenance, warranty service, and recalls.

I recommend the purchase of "2" Ford Taurus (sedans) from Ford of Hibbing at the state bid price of \$24,625.45 per vehicle for a total cost of \$49,250.90. I also recommend the purchase of "2" Ford Explorers (SUVs) from Ford of Hibbing at the state bid price of \$28,784.95 for a total of \$57,569.90. The total cost for the 4 vehicles recommended is \$106,820.80. Sheriff Turner budgeted \$115,000. for 2018.

Aitkin Motors did submit bids for both vehicles but they were higher in price then the state bid pricing.

Undersheriff John Drahota

## 2018 Police Vehicle Quotes

Vehicle	Engine	Warranty	MPG	Vendor	Price
			<b>Sedan Quotes</b>		
Ford Taurus (AWD)	3.7 V6	5 yr/100,000 Powertrain	25 Hwy/18 City	Ford of Hibbing	State Bid \$24,625.45
Ford Taurus (AWD)	3.7 V6	5 yr/100,000 Powertrain	25 Hwy/18 City	Aitkin Motors	\$24,973.00

### SUV Quotes

Ford Utility (SUV) (AWD)	3.7 V6	5 yr/100,000 Powertrain	21 Hwy/16 City	Ford of Hibbing	State Bid \$28,784.95
Ford Utility (SUV) (AWD)	3.7 V6	5 yr/100,000 Powertrain	21 Hwy/16 City	Aitkin Motors	\$29,215.00



# Board of County Commissioners Agenda Request

3A

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Agenda Item #

**Requested Meeting Date:** March 13, 2018

**Title of Item:** Government Center Project Discussion

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> Jessica Seibert, County Administrator	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b> 15 min.
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**Summary of Issue:**

Initial bids will be discussed. Board action will be taken at the next County Board meeting after all low bids have been qualified.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Discussion only.

**Financial Impact:**

Is there a cost associated with this request?       Yes       No

What is the total cost, with tax and shipping? \$

Is this budgeted?       Yes       No      *Please Explain:*





Aitkin  
County

# Board of County Commissioners Agenda Request

3B  
Agenda Item #

**Requested Meeting Date:** March 13, 2018

**Title of Item:** Resolution to Set Sale Date

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

<b>Submitted by:</b> Jessica Seibert	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b> 5 minutes
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**Summary of Issue:**

A resolution is required to set the sale date for the Government Center bonds.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Adopt the attached resolution.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*

By Commissioner: xx

20180313-0xx

**Resolution Authorizing Issuance and Sale of General Obligation Capital Improvement Plan Bonds, Series 2018A**

**BE IT RESOLVED** by the Board of Commissioners (the Board) of Aitkin County, Minnesota (the County), as follows:

SECTION 1. PURPOSE. It is hereby determined to be in the best interests of the County to issue its General Obligation Capital Improvement Plan Bonds, Series 2018A, in the approximate aggregate principal amount of \$10,500,000 (the Bonds), pursuant to Minnesota Statutes, Section 373.40 and Chapter 475. The proceeds of the Bonds will be used for the purpose of financing the construction of an addition to the existing County courthouse, public safety and security improvements to existing facilities, the remodeling of existing facilities and the demolition of the West Annex addition to the courthouse, and other related building and grounds improvements described in the County's 2017-2022 Five-Year Capital Improvement Plan.

SECTION 2. TERMS OF PROPOSAL. Springsted Incorporated, municipal advisor to the County, has presented to this Board a form of Terms of Proposal for the Bonds which is attached hereto and hereby approved and shall be placed on file by the County Administrator. The Terms of Proposal are hereby adopted as the terms and conditions of the Bonds and of the sale thereof, subject to adjustment for issue price compliance terms that may be required prior to the date of sale. Springsted Incorporated is hereby authorized to solicit proposals for the Bonds on behalf of the County on a competitive basis without requirement of published notice.

SECTION 3. SALE MEETING. This Board shall meet on April 10, 2018, at 11:00 a.m. for the purpose of considering proposals for the purchase of the Bonds and of taking such action thereon as may be in the best interests of the County.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13<sup>th</sup> day of March 2018, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 13<sup>th</sup> day of March 2018

\_\_\_\_\_  
Jessica Seibert  
County Administrator



Aitkin  
County

# Board of County Commissioners Agenda Request

3C  
Agenda Item #

**Requested Meeting Date:** March 13, 2018

**Title of Item:** Aitkin County Fair Horse Barn Update

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

<b>Submitted by:</b> Jessica Seibert	<b>Department:</b> Administration
---	--------------------------------------

<b>Presenter (Name and Title):</b> Kirk Peysar and Fair Board Members	<b>Estimated Time Needed:</b>
--	-------------------------------

**Summary of Issue:**

Kirk Peysar and Fair Board members will update the Board on the status of the Aitkin County Fair Horse Barn project.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*



# Board of County Commissioners Agenda Request

4A

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Agenda Item #

**Requested Meeting Date:** 3/13/18

**Title of Item:** Public Hearing - classification of tax-forfeited lands

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input checked="" type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Land Commissioner		<b>Department:</b> Land Department
<b>Presenter (Name and Title):</b> Mark Jacobs		<b>Estimated Time Needed:</b> 30-minutes
<b>Summary of Issue:</b>  MS 282.01 requires that tax forfeited land be classified by the County Board after a public meeting is held for input. At the 1/2/2018 County Board meeting the date/time for the public meeting was set for March 13, 2018 @ 10:00 AM. Attached are the recommended classifications from Land Department staff and the Natural Resources Advisory Committee (12/8/17). Attached is the list of parcels and their recommended classification and the notice of the public hearing.		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b> Approved the recommended classifications.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.

### Classification by Commissioner District

#	PIN #	Legal	Sec	Tw p	Rge	Classification Recommends
1	58-1-004400	McGrath Lot 5 Blk 4	5	43	23	non conservation
2	58-1-007400	McGrath Lots 11 & 12 Blk 6	5	43	23	non conservation
3	25-0-054500	W 1/2 SE 1/4	33	44	23	conservation
4	28-0-029100	NE NE	19	44	24	conservation
5	16-0-037000	NW-NW	26	44	25	non conservation
6	16-0-038400	SE-NE	26	44	25	non conservation
7	09-0-032505	N 1/2 of S 1/2 of S 1/2 of Lot 6	19	46	25	non conservation
8	09-0-032507	S 1/2 of N 1/2 of N 1/2 of Lot 6	19	46	25	non conservation
9	24-1-085600	Allie's Duck Pass Lot 1 Blk 2	11	46	26	non conservation
10	24-1-123006	Kellars Addition Pt Lot 1 Blk 4 As in Doc 332705	15	46	26	non conservation
11	07-0-005401	pt W200 ft of SW-SW as in Doc 350908	3	46	27	non conservation
12	15-1-064600	Oppegards Original Townsite Kimberly S 75 ft Lots 1,2, 3 Blk 1	14	47	25	non conservation
13	15-1-065500	Oppegards Original Townsite Kimberly Lot 11 Blk 1	14	47	25	non conservation
14	15-1-065600	Oppegards Original Townsite Kimberly Lot 12 Blk 1	14	47	25	non conservation
15	01-0-041201	pt of NW-NW lying W of CSAH 15	20	47	27	non conservation
16	01-1-127200	Riverside Point Lot 64	16	47	27	conservation
17	01-1-127300	Riverside Point Lot 65	16	47	27	conservation
18	01-1-127400	Riverside Point Lot 66	16	47	27	conservation
19	01-1-127700	Riverside Point Lot 69	16	47	27	conservation
20	01-1-127800	Riverside Point Lot 70	16	47	27	conservation
21	01-1-127900	Riverside Point Lot 71	16	47	27	conservation
22	05-0-021702	E 1/2 of E 1/2 of E 1/2 of NE-SE less .38 ac and less BN RR ROW	17	48	22	non conservation
23	61-1-014200	Tingdales Original Townsite of Tamarack Lot 22 Blk 3	15	48	22	non conservation
24	61-1-014300	Tingdales Original Townsite of Tamarack Lot 23 Blk 3	15	48	22	non conservation
25	61-1-014600	Tingdales Original Townsite of Tamarack Lot 26 Blk 3	15	48	22	non conservation
26	61-1-014700	Tingdales Original Townsite of Tamarack Lot 27 Blk 3	15	48	22	non conservation
27	22-0-043801	Part of SW-NW lying N of Hwy 210 less pt S of N 560 pt	28	48	23	non conservation
28	22-0-043900	Pt SE NW N of Hwy	28	48	23	non conservation

29	59-1-033000	Rodenberg Plat in Town of McGregor Lots 11 & 12 Blk 4	30	48	23	non conservation
30	08-0-055102	W 1/2 SW-SE	33	48	25	non conservation
31	23-0-007600	SE-NE	5	48	26	non conservation
32	23-1-066801	River Park W 200 ft of S 100 of N 400 ft of Outlot C	11	48	26	non conservation
33	51-1-043100	Bon-Aire Estates Lot 4 Blk 1	16	48	27	non conservation
34	29-0-046905	Part E 150 ft Lot 4 in Doc 224883	22	49	23	non conservation
35	29-1-095000	Indian Portage Lot 19 Blk 14	20	49	23	non conservation
36	29-1-208800	Sheshebe Point 2nd Addition Lot 61	22	49	23	non conservation
37	29-1-208900	Sheshebe Point 2nd Addition Lot 62	22	49	23	non conservation
38	29-1-270900	Sheshebe Point 3rd Addition Lot 18 Blk 32	22	49	23	non conservation
39	29-1-508803	Floes Addition Part Outlot A in Doc 224883	22	49	23	non conservation
40	03-0-024200	N 20 Rds of Lot 3	15	50	23	non conservation
41	20-0-016300	SW-NE	11	51	26	non conservation
42	20-1-065200	County Auditors Plat of Swatara Lot 3 Blk 4	20	51	26	non conservation
43	20-1-065900	County Auditors Plat of Swatara Lot 12 Blk 5	20	51	26	non conservation

	District 1
	District 2
	District 3
	District 4
	District 5



# Aitkin Independent Age

P.O. BOX 259 • AITKIN, MN 56431-0259 • 218-927-3761

## AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA) )  
COUNTY OF AITKIN ) ss.

Linda Bauer, being duly sworn, on oath says that he/she is the publisher or authorized agent and employce of the publisher of the newspaper known as Aitkin Independent Age, and has full knowledge of the facts which are stated below:

- A) The newspaper has complied with all of the requirements constituting qualifications as a qualified newspaper, as provided by Minnesota Statute §331A.02, §331A.07, and other applicable laws, as amended.
- B) The printed Land Classification of Aitkin County Tax Forfeited Lands, Public Meeting

which is attached, was cut from the columns of said newspaper, and was printed and was printed and published once each week, for one successive weeks; it was first published on the Weds.

The 31st day of January, 2018 and was thereafter printed and published on every

Wednesday to and including Wednesday, the \_\_\_\_\_ day of \_\_\_\_\_, 2018

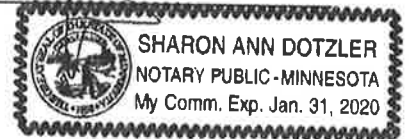
Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located Aitkin County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

By: Linda Bauer Title: Bookkeeper

Subscribed and sworn to before me on this 31st day of January, 2018

Notary Public \_\_\_\_\_

Publishing Fee: \$ 31.50



### RATE INFORMATION

Maximum rate allowed by law for the above matter .....\$ \_\_\_\_\_  
(Line or inch rate)

Rate actually charged for the above matter.....\$ 10.50  
(Column inch rate)

Repeat Rate.....\$ 10.50

Jan. 31, 2018  
**LAND CLASSIFICATION OF  
 AITKIN COUNTY TAX  
 FORFEITED LANDS PUBLIC  
 MEETING**  
 The Aitkin County Board will be holding a public meeting on March 13, 2018 at 10:00 AM in the Aitkin County Board room to hear comments on the classification of recently forfeited Aitkin County Tax Forfeited Lands. Information on the possible classifications is available by going to the following website: <http://www.co.aitkin.mn.us/Departments/Land>  
 Questions on the process should be addressed to Mark Jacobs, Land Commissioner at 209 2nd St. NW Room 206 Aitkin, Mn. 56431 at 218-927-7367.  
 Mark Jacobs,  
 Land Commissioner

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED March 13, 2018

By Commissioner: xx

**20180313-0xx**

**Classification of Tax-Forfeited Lands**

**WHEREAS**, a public meeting was held on March 13, 2018 at 10:00 am at the regular county board meeting and that prior to meeting for the purpose of classifying or reclassifying tax-forfeited lands, the county board gave notice of its intent to meet for that purpose in postings, on the web site, and in the local newspaper, in addition to sending letters to any township, city, and school district in which the properties were located, and

**WHEREAS**, at the meeting, no objections were raised on any of the attached parcels.

**THEREFORE, BE IT RESOLVED**, that the Aitkin County tax forfeited parcels be classified as per below.

<b>#</b>	<b>PIN #</b>	<b>Legal</b>	<b>Sec</b>	<b>Twp.</b>	<b>Rge</b>	<b>Classification</b>
1	58-1-004400	McGrath Lot 5 Blk 4	5	43	23	non conservation
2	58-1-007400	McGrath Lots 11 & 12 Blk 6	5	43	23	non conservation
3	25-0-054500	W 1/2 SE 1/4	33	44	23	conservation
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14	15-1-065600	Oppegards Original Townsite Kimberly Lot 12 Blk 1	14	47	25	non conservation
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38	29-1-270900	Sheshebe Point 3rd Addition Lot 18 Blk 32	22	49	23	non conservation
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42	20-1-063200	County Auditors Plat of Swatara Lot 3 Blk 4	20	51	26	non conservation
43	20-1-065900	County Auditors Plat of Swatara Lot 12 Blk 5	20	51	26	non conservation

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13<sup>th</sup> day of March 2018, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 13<sup>th</sup> day of March 2018**

---

**Jessica Seibert  
County Administrator**



Aitkin  
County

# Board of County Commissioners Agenda Request

5A  
Agenda Item #

**Requested Meeting Date:** 3-13-18

**Title of Item:** Resolution of Support - TH 210 Corridors of Commerce Project

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> John Welle		<b>Department:</b> Highway Department
<b>Presenter (Name and Title):</b> John Welle, Aitkin County Engineer		<b>Estimated Time Needed:</b> 10 minutes
<b>Summary of Issue:</b> As part of the application for the Corridors of Commerce funding for the TH 210 reconstruction project from Hassman Corner to TH 65 in McGregor, a resolution of support is needed from Aitkin County. Following is a draft resolution for consideration:  WHEREAS, a project to reconstruct Minnesota Trunk Highway 210 from Hassman Corner to the west junction of Minnesota Trunk Highway 65 has been submitted for consideration to the MnDOT Corridors of Commerce Program.  NOW, THEREFORE BE IT RESOLVED that the Aitkin County Board of Commissioners fully supports this project and requests that funding be dedicated to this project through the Corridors of Commerce Program.		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b> Approve resolution.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

Legally binding agreements must have County Attorney approval prior to submission.



# Board of County Commissioners Agenda Request

58  
Agenda Item #

**Requested Meeting Date:** March 13, 2018

**Title of Item:** NEMN Area Transportation Partnership Draft 2018-2022 ATIP

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	--	--

<b>Submitted by:</b> John Welle	<b>Department:</b> Highway Department
------------------------------------	--

<b>Presenter (Name and Title):</b> John Welle	<b>Estimated Time Needed:</b> 10:30-11:15
--	--

**Summary of Issue:**  
 Representatives of MnDOT District 1 in Duluth will be available to discuss the proposed 2018-2022 Area Transportation Improvement Program developed by the Northeast Minnesota Area Transportation Partnership.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

**Financial Impact:**

Is there a cost associated with this request?     Yes     No

What is the total cost, with tax and shipping? \$

Is this budgeted?     Yes     No    *Please Explain:*



Aitkin  
County

# Aitkin County Board of Commissioners

## Agenda Request Form

6

Agenda Item #

**Requested Meeting Date:** March 13, 2018  
**Title of Item:** Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Bill Pratt
Aitkin Airport Commission	Monthly	1 <sup>st</sup> Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 <sup>rd</sup> Thursday	Wedel and Pratt
Aitkin County CARE Board	Monthly	2 <sup>nd</sup> Tuesday	Westerlund
Aitkin County Community Corrections Advisory	Quarterly	Varies	Wedel and Marcotte
Aitkin County Water Planning Task Force	Bi-monthly	3 <sup>rd</sup> Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	3 <sup>rd</sup> Wednesday	Niemi and Westerlund
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund, Alt. Niemi
Arrowhead Regional Development Council	Monthly	3 <sup>rd</sup> Thursday	Niemi, Alt. Westerlund
ATV Committee	As needed		Pratt and Westerlund
Big Sandy Lake Management Plan	Monthly	2 <sup>nd</sup> Thursday	Pratt, Alt. Marcotte
Budget Committee 2019			Wedel, Westerlund
Development Achievement Center	Monthly	3 <sup>rd</sup> Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 <sup>nd</sup> Monday	Niemi, Alt. Pratt
Economic Development	Monthly	1 <sup>st</sup> Wednesday	Pratt and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Pratt
Extension	4x year	Monday	Westerlund, Alt. Marcotte
Facilities/Technology	As needed		Wedel and Marcotte
H&HS Advisory (Liaison)	Monthly except July	1 <sup>st</sup> Wednesday	Wedel and Pratt
Historical Society (Liaison)	Monthly	4 <sup>th</sup> Wednesday	Wedel
HRA (Liaison)	Monthly	4 <sup>th</sup> Monday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Pratt and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 <sup>rd</sup> Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 <sup>st</sup> Wednesday	Pratt
Mille Lacs Fisheries Input Group	Monthly		Westerlund
Mille Lacs Watershed	10x year	4 <sup>th</sup> Thursday	Westerlund, Alt. Niemi
Mississippi Headwaters Board	Monthly	4 <sup>th</sup> Friday	Marcotte, Alt. Pratt
MN Rural Counties	8x year	Varies	Niemi, Alt. Pratt
Natural Resources Advisory Committee	8-10x year	2 <sup>nd</sup> Monday	Marcotte and Pratt
NE MN Office Job Training	As called		Niemi
NE MN ATP	Quarterly		Pratt, Alt. Niemi and Engineer Welle
NE MN Regional ECB	5x year	4 <sup>th</sup> Thursday	Marcotte, Alt. Sheriff Turner
Northeast Waste Advisory Committee	Quarterly	2 <sup>nd</sup> Monday	Pratt, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 <sup>st</sup> Thursday	Marcotte, Alt. Pratt
Ordinance	As needed		Pratt and Marcotte
Personnel/Insurance	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 <sup>rd</sup> Monday	Westerlund
Snake River Watershed	Monthly	4 <sup>th</sup> Monday	Niemi
Sobriety Court	Monthly	3 <sup>rd</sup> Tuesday	Wedel
Solid Waste Advisory	As needed		Pratt and Westerlund
Toward Zero Deaths	Monthly	2 <sup>nd</sup> Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 <sup>nd</sup> Thursday	Westerlund