



**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING AGENDA
February 27, 2018**

9:05 A.M.

- I. Approval of Health & Human Services Board Agenda**
- II. Review January 23, 2018 Health & Human Service Board Minutes**
- III. Review Bills**
- IV. Cynthia Bennett, Health & Human Services Director**
 - A. Training Update**
 - B. Discussion of Future Format**
 - C. Mental Health Housing**
- V. Jessi Goble, Financial Assistance Supervisor**
 - A. Approval of Civil Rights Plan**
- VI. Carli Goble, Accounting Supervisor**
 - A. Financial Reports**
- VII. Joint Powers Board Reports**
 - A. Tri-County Community Health Services Board (CHS) – Commissioner Westerlund / Erin Melz**
- VIII. Committee Reports from Commissioners**
 - A. H&HS Advisory Committee – Commissioners Wedel and/or Pratt**
 - 1. Committee Members attending today: Carole Holten and Joy Janzen.**
 - 2. Draft Copy of the February 7, 2018 meeting minutes included in packet.**
 - B. AEOA Committee Update – Commissioner Westerlund**
 - C. NEMOJT Committee Update – Commissioner Niemi**
 - D. CJI (Children’s Justice Initiative) – Commissioner Westerlund**
 - E. Lakes & Pines Update – Commissioner Niemi**

Next Meeting – March 27, 2018



**AITKIN COUNTY HEALTH & HUMAN SERVICES
COUNTY BOARD MEETING MINUTES
January 23, 2018**

Attendance

The Aitkin County Board of Commissioners met this 23rd day of January, 2018, at 9:02 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Board Chair Anne Marcotte, Commissioners Laurie Westerlund, J. Mark Wedel, Don Niemi, and Bill Pratt. Others present included: County Administrator Jessica Seibert, Health & Human Services Director Cynthia Bennett, Accounting Supervisor Carli Goble, Financial Assistance Supervisor Jessi Goble, Public Health Supervisor Erin Melz, Social Services Supervisor-Adult Services Kim Larson, Social Services Supervisor-Children's Services Jessi Schultz, Health & Human Services Administrative Assistant Shawn Speed, and Guests: Representative Dale Lueck, Bob Marcum/H&HS Advisory Committee Member, Brielle Bredsten/Aitkin Independent Age, and Bob Harwarth/Citizen.

Agenda

Cynthia Bennett requested an addition to the Agenda, under Contracts/Agreements, Item V.A.2.b, New Advisory Board member Maureen Mishler for Comm. District 5. All Commissioners agreed to the addition.

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve the January 23, 2018 Health & Human Services Board agenda.

Minutes

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to approve the December 19, 2017 Health and Human Services Board minutes.

Bills

Carli Goble, Fiscal Supervisor, presented the bills to the board and noted no significant changes or surprises. She also noted that foster care costs were less this month than last year at the same time.

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve the bills.

Health & Human Services Director Reports, Cynthia Bennett H&HS Director

Out of State Travel Requests –

1. For Cynthia to travel to the John Maxwell Train the Trainer Conference in Orlando, FL from Feb 18-23.
 - a. Commissioner Marcotte asked what skills will be learned from this training.
 - i. Cynthia indicated increased leadership knowledge and skills based on the John Maxwell philosophy which will be applied in a more global approach than previously done in the county. With Administrator Seibert's support she is looking forward to implementing the skills learned to continue to move towards more unified processes and a common platform from which county departments operate. To build relationships between departments, break down silos, develop consistent processes as applicable, and find ways for county employees to work together on issues faced. Better understanding

and established relationships will enhance efficiency during times of negotiations, personnel management, and decision making. A specific example is when working with other department heads during the annual budget planning process to quickly identify solutions and reach compromises.

- b. Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve Cynthia's out of state travel request.
2. For Liz Short to travel to the National WIC Conference in Chicago, IL from April 22-25.
 - a. Erin Melz added that the WIC program covers her costs, that HHS is just looking for approval to cover her time away.
 - b. Motion by Commissioner Pratt, seconded by Commissioner Westerlund and carried, all members voting yes to approve Liz's out of state travel request.

Contracts/Agreements

Re-appointment of current members to the Health & Human Services Advisory Board.

Kristine Layne, Aitkin	-	Comm. Dist. #1
Joy Janzen, Aitkin	-	Comm. Dist. #2
Carole Holten, McGregor	-	Comm. Dist. #4

Motion by Commissioner Wedel, seconded by Commissioner Pratt and carried, all members voting yes to approve all of the current HHS Advisory Board members up for re-appointment to be re-appointed.

Appointment of new members to the Health & Human Services Advisory Board.

Kari Paulsen, Aitkin	-	Comm. Dist. #2
Maureen Mishler	-	Comm. Dist. #5

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve appointment of the new members to the HHS Advisory Board.

Approval of the Contracts/Agreements as follows as a whole, as they are all unchanged from the previous year, they are just updated to be affective for 2018.

Lakes and Pines CAC, Inc. WRAP Agreement
Presbyterian Family Foundation Guardianship and Conservatorship Agreement
Phil Tange, Lic SW Service Agreement
DHS MFIP Biennial Service Agreement
AEOA MFIP Agreement
Mille Lacs Health System Ambulance Agreement
McGregor Area Ambulance Service Agreement
North Memorial Medical Transportation Agreement
Compass Counseling Partners Service Agreement

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve the presented contracts/agreements as a whole.

Jessi Goble, Financial Assistance Supervisor

Jessi relayed that the 2016 medical assistance portion of the state audit did not go well for the Income Maintenance unit. Of the 40 cases examined by the auditor, less than 50 percent were correct. Jessi stated that part of the problem was in the documentation; online bank accounts were missing information such as full account numbers. Jessi assured all that they are working on improvement and reviewed the plans to implement training and education, a case review practice and has reached out to the state to seek clarification on several points.

The good news is that in December of 2017, another audit was performed where 60 cases were examined and results showed 87 percent compliance.

Other discussion included the number of programs in this area which is 23 and all are mandated.

Jessi discussed, at length, her updates to the Emergency General Assistance (EGA) Policy and the need for the Board to approve those updates.

Motion by Commissioner Pratt, seconded by Commissioner Westerlund and carried, all members voting yes to approve the updated EGA Policy.

Jessi also discussed her updates to the Minnesota Family Investment Program (MFIP) Crisis Fund Guidelines and the need for the Board to approve those updates.

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the updated MFIP Crisis Fund Guidelines.

Financial Reports

Carli Goble reviewed the financial statement for the board-

- 1) Reported on January 2018.
- 2) Pointed out to the Board that Foster Care expenses are less this month compared to this month last year.
- 3) Will be presenting a 2017 final report in the coming months.

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to approve the financial reports.

Committee Reports

H&HS Advisory Committee – Commissioner Wedel and/or Pratt

- 1) Committee member Bob Marcum provided details of their last meeting, held January 3, 2018.
 - a. Is looking at big things to come out of the Committee this year.
 - b. Looking at a couple of new presentations on end of life issues and Native American relations.
- 2) Commissioner Pratt commented on the presentation they were given by Jessi Schultz and how much he learned about it.

AEOA – Commissioner Westerlund

- 1) There is a lot of worries about programs being cut, as such, they are not updating many contracts right now until they know more about the budget.
- 2) Are adding more transit buses.
- 3) Jessi Goble noted that she had a meeting with them and that they are offering SNAP 50/50, a voluntary employment and training program and that she is also working with them to get more programs offered in Aitkin County.

NEMOJT Update – Commissioner Niemi

- 1) Noted they did not meet but he did receive a call from the Aitkin School Superintendent and has set up a meeting with him to talk about the vocational training that is happening there.

Lakes & Pines Update

- 1) They were approached by Aitkin County to write a small cities owner occupied grant to the Department of Employment and Economic Development.
- 2) Was a pre-application so they will be submitting a full application and possibly including septic systems in it.
- 3) Asking for \$350,000.00 to rehabilitate approximately 14 homes in Williams and Wagner Townships.
- 4) If owner lives in the home for 8 years loan is considered paid at the end of that time.
- 5) Waiting to hear back on how home s are selected, income guidelines, etc.

- 6) Also talked about what impact the government shutdown could have had on Lakes & pines and that they have enough reserves to run up to 8 months.

The meeting was adjourned at 9:45 a.m.

Next Meeting – February 27, 2018

Aitkin County



SLM1
2/23/18 1:20PM

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By: 4
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
1	85003 Aitkin County DAC 05-400-440-0410-6231		6.66	CLEANING 01/02/2018 01/30/2018	Services/Labor/Contracts
2	05-400-440-0410-6231		14.65	PAPERSHRED 01/02/2018 01/25/2018	Services/Labor/Contracts
1	05-420-600-4800-6231		13.74	CLEANING 01/02/2018 01/30/2018	Services/Labor/Contracts
2	05-420-600-4800-6231		30.21	PAPERSHRED 01/02/2018 01/25/2018	Services/Labor/Contracts
1	05-430-700-4800-6231		21.23	CLEANING 01/02/2018 01/30/2018	Services/Labor/Contracts
2	05-430-700-4800-6231		46.69	PAPERSHRED 01/02/2018 01/25/2018	Services/Labor/Contracts
	85003 Aitkin County DAC		133.18	6 Transactions	
3	86222 Aitkin Independent Age 05-400-440-0410-6231		89.57	MFIP SERV AGREEMENT 01/03/2018 01/31/2018	00001329 Services/Labor/Contracts
3	05-420-600-4800-6231		184.73	MFIP SERV AGREEMENT 01/03/2018 01/31/2018	00001329 Services/Labor/Contracts
3	05-430-700-4800-6231		285.50	MFIP SERV AGREEMENT 01/03/2018 01/31/2018	00001329 Services/Labor/Contracts
	86222 Aitkin Independent Age		559.80	3 Transactions	
4	8239 Ameripride Linen & Apparel Services 05-257-000-0000-6422		4.25	CLEANING SUPPLIES 01/02/2018 01/02/2018	2201000558 Janitorial Services/Supplies
5	05-257-000-0000-6422		4.25	CLEANING SUPPLIES 01/30/2018 01/30/2018	2201010560 Janitorial Services/Supplies
4	05-390-000-0000-6422		0.77	CLEANING SUPPLIES 01/02/2018 01/02/2018	2201000558 Janitorial Services/Supplies
5	05-390-000-0000-6422		0.77	CLEANING SUPPLIES 01/30/2018 01/30/2018	2201010560 Janitorial Services/Supplies
4	05-400-440-0410-6422		5.41	CLEANING SUPPLIES 01/02/2018 01/02/2018	2201000558 Janitorial Services/Supplies
5	05-400-440-0410-6422		5.41	CLEANING SUPPLIES 01/30/2018 01/30/2018	2201010560 Janitorial Services/Supplies
4	05-420-600-4800-6422		11.20	CLEANING SUPPLIES	2201000558 Janitorial Services/Supplies

Aitkin County



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<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
5	05-420-600-4800-6422		11.20	CLEANING SUPPLIES 01/02/2018 01/02/2018	2201010560 Janitorial Services/Supplies
4	05-430-700-4800-6422		16.99	CLEANING SUPPLIES 01/30/2018 01/30/2018	2201000558 Janitorial Services/Supplies
5	05-430-700-4800-6422		16.99	CLEANING SUPPLIES 01/02/2018 01/02/2018	2201010560 Janitorial Services/Supplies
8239	Ameripride Linen & Apparel Services		77.24	10 Transactions 01/30/2018 01/30/2018	
12106	Antoine Electric				
7	05-257-000-0000-6422		12.29	T8 PINK TUBE GUARDS(25) 01/29/2018 01/29/2018	16506 Janitorial Services/Supplies
7	05-390-000-0000-6422		2.24	T8 PINK TUBE GUARDS(25) 01/29/2018 01/29/2018	16506 Janitorial Services/Supplies
8	05-400-440-0410-6231		22.40	REPLACE BSMT BTHRM LIGHT FIXTR 01/29/2018 01/29/2018	16503 Services/Labor/Contracts
7	05-400-440-0410-6422		15.64	T8 PINK TUBE GUARDS(25) 01/29/2018 01/29/2018	16506 Janitorial Services/Supplies
9	05-400-440-0410-6231		23.25	REPAIR STAIRWAY LIGHTS 02/07/2018 02/07/2018	16514 Services/Labor/Contracts
6	05-420-630-4800-6801		189.00	RE-DESIGN REPAIR LIGHTS-LOBBY 01/16/2018 01/16/2018	16487 Bonus Bucks Expenditures
8	05-420-600-4800-6231		46.20	REPLACE BSMT BTHRM LIGHT FIXTR 01/29/2018 01/29/2018	16503 Services/Labor/Contracts
7	05-420-600-4800-6422		32.41	T8 PINK TUBE GUARDS(25) 01/29/2018 01/29/2018	16506 Janitorial Services/Supplies
9	05-420-600-4800-6231		47.96	REPAIR STAIRWAY LIGHTS 02/07/2018 02/07/2018	16514 Services/Labor/Contracts
8	05-430-700-4800-6231		71.40	REPLACE BSMT BTHRM LIGHT FIXTR 01/29/2018 01/29/2018	16503 Services/Labor/Contracts
7	05-430-700-4800-6422		49.17	T8 PINK TUBE GUARDS(25) 01/29/2018 01/29/2018	16506 Janitorial Services/Supplies
9	05-430-700-4800-6231		74.11	REPAIR STAIRWAY LIGHTS 02/07/2018 02/07/2018	16514 Services/Labor/Contracts
12106	Antoine Electric		586.07	12 Transactions	
10855	Culligan				
10	05-257-000-0000-6342		16.13	COOLER RENTAL SERVICE	150-10016285-1 Office Equipment Rental/Contracts

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor No.</u>	<u>Name</u> <u>Account/Formula</u>	<u>Rpt</u> <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Description</u> <u>On Behalf of Name</u>
10	05-390-000-0000-6342		2.93	COOLER RENTAL SERVICE 02/01/2018 02/28/2018	150-10016285-1	Office Equipment Rental/Contracts
10	05-400-440-0410-6301		20.53	COOLER RENTAL SERVICE 02/01/2018 02/28/2018	150-10016285-1	Equipment Lease/Space Rental
10	05-420-600-4800-6301		42.51	COOLER RENTAL SERVICE 02/01/2018 02/28/2018	150-10016285-1	Equipment Lease/Space Rental
10	05-430-700-4800-6301		64.50	COOLER RENTAL SERVICE 02/01/2018 02/28/2018	150-10016285-1	Equipment Lease/Space Rental
10855	Culligan		146.60	5 Transactions		
88628	Dalco					
11	05-257-000-0000-6422		6.18	TOWELS 02/20/2018 02/20/2018	3284530	Janitorial Services/Supplies
11	05-390-000-0000-6422		1.12	TOWELS 02/20/2018 02/20/2018	3284530	Janitorial Services/Supplies
11	05-400-440-0410-6422		7.86	TOWELS 02/20/2018 02/20/2018	3284530	Janitorial Services/Supplies
11	05-420-600-4800-6422		16.28	TOWELS 02/20/2018 02/20/2018	3284530	Janitorial Services/Supplies
11	05-430-700-4800-6422		24.70	TOWELS 02/20/2018 02/20/2018	3284530	Janitorial Services/Supplies
88628	Dalco		56.14	5 Transactions		
11051	Department of Human Services					
12	05-420-650-4400-6025	AP	1,115.89	MA LTC UN 65 12/01/2017 12/31/2017	A300MM8U01I	State/Fed Share - MA
13	05-420-650-4400-6025	AP	138.54	MAX LTC LT65 17 12/01/2017 12/31/2017	A300MM8U01I	State/Fed Share - MA
14	05-420-650-4400-6025		806.65	MA LTC UN 65 01/01/2018 01/31/2018	A300MM8U01I	State/Fed Share - MA
15	05-420-650-4400-6025		149.70	MAX LTC LT65 17 01/01/2018 01/31/2018	A300MM8U01I	State/Fed Share - MA
16	05-420-650-4400-6025		11,050.75	MA ESTATE COLLECTIONS-FED 01/01/2018 01/31/2018	A300MM8U01I	State/Fed Share - MA
17	05-420-650-4400-6025		5,525.37	MA ESTATE COLLECTIONS-STATE 01/01/2018 01/31/2018	A300MM8U01I	State/Fed Share - MA
18	05-430-700-4800-6239		2,916.23	SSIS FISCAL SUPPORT - 2018	00000462263	Software Fees/License Fees

Aitkin County



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19	05-430-700-4800-6240	AP	100.00	01/01/2018 12/31/2018 SSIS MENTOR FEES - 2017	00000462560	Membership/Dues/Association Fees
11051	Department of Human Services		21,803.13	01/01/2017 12/31/2017 8 Transactions		
20	1754 Garrison Disposal Company, Inc 05-400-440-0410-6231		1.60	RE-DESIGN-DISPOSAL-LOBBY DESK 01/11/2018 01/11/2018	38217	Services/Labor/Contracts
20	05-420-600-4800-6231		3.30	RE-DESIGN-DISPOSAL-LOBBY DESK 01/11/2018 01/11/2018	38217	Services/Labor/Contracts
20	05-430-700-4800-6231		5.10	RE-DESIGN-DISPOSAL-LOBBY DESK 01/11/2018 01/11/2018	38217	Services/Labor/Contracts
1754	Garrison Disposal Company, Inc		10.00	3 Transactions		
21	1880 Gravelle Plumbing & Heating, Inc 05-257-000-0000-6422		3.19	REPAIR KIT - MAINTENANCE SINK 01/02/2018 01/02/2018	75968	Janitorial Services/Supplies
21	05-390-000-0000-6422		0.58	REPAIR KIT - MAINTENANCE SINK 01/02/2018 01/02/2018	75968	Janitorial Services/Supplies
21	05-400-440-0410-6422		4.06	REPAIR KIT - MAINTENANCE SINK 01/02/2018 01/02/2018	75968	Janitorial Services/Supplies
21	05-420-600-4800-6422		8.41	REPAIR KIT - MAINTENANCE SINK 01/02/2018 01/02/2018	75968	Janitorial Services/Supplies
21	05-430-700-4800-6422		12.76	REPAIR KIT - MAINTENANCE SINK 01/02/2018 01/02/2018	75968	Janitorial Services/Supplies
1880	Gravelle Plumbing & Heating, Inc		29.00	5 Transactions		
22	2186 Hillyard Inc - Kansas City 05-257-000-0000-6422		21.39	CLEANING/BATHROOM SUPPLIES 01/31/2018 01/31/2018	602865876	Janitorial Services/Supplies
23	05-257-000-0000-6422		25.59	CLEANING/BATHROOM SUPPLIES 02/16/2018 02/16/2018	602882942	Janitorial Services/Supplies
22	05-390-000-0000-6422		3.89	CLEANING/BATHROOM SUPPLIES 01/31/2018 01/31/2018	602865876	Janitorial Services/Supplies
23	05-390-000-0000-6422		4.65	CLEANING/BATHROOM SUPPLIES 02/16/2018 02/16/2018	602882942	Janitorial Services/Supplies
22	05-400-440-0410-6422		27.23	CLEANING/BATHROOM SUPPLIES 01/31/2018 01/31/2018	602865876	Janitorial Services/Supplies

Aitkin County



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<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
23	05-400-440-0410-6422		32.57	CLEANING/BATHROOM SUPPLIES 02/16/2018 02/16/2018	602882942 Janitorial Services/Supplies
22	05-420-600-4800-6422		56.40	CLEANING/BATHROOM SUPPLIES 01/31/2018 01/31/2018	602865876 Janitorial Services/Supplies
23	05-420-600-4800-6422		67.46	CLEANING/BATHROOM SUPPLIES 02/16/2018 02/16/2018	602882942 Janitorial Services/Supplies
22	05-430-700-4800-6422		85.58	CLEANING/BATHROOM SUPPLIES 01/31/2018 01/31/2018	602865876 Janitorial Services/Supplies
23	05-430-700-4800-6422		102.36	CLEANING/BATHROOM SUPPLIES 02/16/2018 02/16/2018	602882942 Janitorial Services/Supplies
2186	Hillyard Inc - Kansas City		427.12	10 Transactions	
89079	McGregor Area Ambulance Service				
24	05-400-401-0000-6812		1,745.00	AMBULANCE RUNS - JAN'18 01/01/2018 01/31/2018	Mcgregor Area Ambulance
89079	McGregor Area Ambulance Service		1,745.00	1 Transactions	
89080	Meds-1 Ambulance Service Inc				
25	05-400-401-0000-6813	AP	175.00	AMBULANCE RUNS - JUN'17 06/01/2017 06/30/2017	Meds-1 Hill City Ambulance
26	05-400-401-0000-6813	AP	330.00	AMBULANCE RUNS - JUL'17 07/01/2017 07/31/2017	Meds-1 Hill City Ambulance
27	05-400-401-0000-6813	AP	180.00	AMBULANCE RUNS - AUG'17 08/01/2017 08/31/2017	Meds-1 Hill City Ambulance
28	05-400-401-0000-6813	AP	40.00	AMBULANCE RUNS - SEP'17 09/01/2017 09/30/2017	Meds-1 Hill City Ambulance
89080	Meds-1 Ambulance Service Inc		725.00	4 Transactions	
89765	Minnesota Elevator, Inc				
29	05-257-000-0000-6300		19.61	ELEVATOR SERVICE - FEB'18 02/01/2018 02/28/2018	737123 Maintenance-Service Contracts
29	05-390-000-0000-6300		3.57	ELEVATOR SERVICE - FEB'18 02/01/2018 02/28/2018	737123 Maintenance-Service Contracts
29	05-400-440-0410-6300		24.95	ELEVATOR SERVICE - FEB'18 02/01/2018 02/28/2018	737123 Maintenance/Service Contracts
29	05-420-600-4800-6300		51.70	ELEVATOR SERVICE - FEB'18 02/01/2018 02/28/2018	737123 Maintenance/Service Contracts
29	05-430-700-4800-6300		78.44	ELEVATOR SERVICE - FEB'18	737123 Maintenance/Service Contracts

Aitkin County



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89765	Minnesota Elevator, Inc		178.27	02/01/2018 5 Transactions	02/28/2018	
30	11132 Mn Dept Of Health 05-420-640-4800-6379		40.00	IVD PATRNTY AJUD 0014384433-02 02/05/2018 1 Transactions	1591418	Other Iv-D Charges
31	89081 North Ambulance Brainerd 05-400-401-0000-6809		2,025.00	AMBULANCE RUNS - JAN'18 01/01/2018 1 Transactions		No. Memorial Ambulance-Aitkin
32	14333 Northwoods 05-420-600-4800-6239		4,937.00	COMPASS-MAINTENANCE SUPPORT 04/01/2018 1 Transactions	101151	Software Fees/License Fees
33	89003 Seven County Process Servers LLC 05-420-640-4800-6379		15.00	IV-D SERVICE 0014016966-01 02/15/2018 1 Transactions	20180300	Other Iv-D Charges
39	86177 Sheriff Aitkin County 05-420-630-4800-6800		120.00	RR SNAP 01/29/2018	C1800004	Other Expenses - Direct Charge
41	05-420-660-4800-6800		60.00	RR MSA 01/31/2018	C1800019	Other expenses - direct charge
40	05-420-620-4800-6804		60.00	RR GA 01/29/2018	C1800032	Other Expenses - Allocated
37	05-420-610-4800-6800		60.00	RR MFIP TANF CASH 02/08/2018	C1800033	Program Expenses-Direct Charge
35	05-420-640-4800-6270		60.00	IV-D SERVICE 0015560590-01 02/05/2018	C1800038	Aitkin Co Sheriff Fees Iv-D
36	05-420-610-4800-6800		60.00	MFIP OVERPAYMENT NOTICES 02/02/2018	C1800040	Program Expenses-Direct Charge
34	05-420-640-4800-6270		60.00	IV-D SERVICE 0010416455-03 02/13/2018	C1800050	Aitkin Co Sheriff Fees Iv-D

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
42	05-430-700-4800-6231		60.00	RR ADMIN FOSTER CARE 01/30/2018 01/30/2018	C1800026 Services/Labor/Contracts
38	05-430-700-4800-6231		60.00	RR DETOX 01/30/2018 01/30/2018	C1800031 Services/Labor/Contracts
86177	Sheriff Aitkin County		600.00	9 Transactions	
43	4507 Sorensen Root Thompson Funeral Home 05-420-650-4800-6810		1,650.00	COUNTY BURIAL 02/07/2018 02/07/2018	County Burials
	4507 Sorensen Root Thompson Funeral Home		1,650.00	1 Transactions	
45	88859 Spee*Dee-St Cloud 05-400-440-0410-6205		60.30	PH SERVICE 01/02/2018 02/03/2018	3458408 Postage
44	05-420-600-4800-6205		459.54	IM SERVICE 01/02/2018 02/03/2018	3458408 Postage
	88859 Spee*Dee-St Cloud		519.84	2 Transactions	
50	86235 The Office Shop Inc 05-400-430-0403-6405		96.84	C&TC-PENS(SD) 01/03/2018 01/03/2018	1038374-0 Office Supplies
48	05-400-440-0410-6405		13.80	NOTEBOOKS, PENS & HDMI CABLE 01/03/2018 01/03/2018	1038374-0 Office Supplies
54	05-400-440-0410-6405		1.82	AGENCY - POST ITS 01/09/2018 01/09/2018	1038694-1 Office Supplies
53	05-400-440-0410-6405		26.28	PH-LABELS 01/09/2018 01/09/2018	1038815-0 Office Supplies
55	05-400-440-0410-6450		6.16	AGENCY - RED LASER POINTER 01/09/2018 01/09/2018	1038815-0 Small Equipment: Telephones,Chairs, etc.
58	05-400-440-0410-6405		5.84	AGENCY - BATTERIES & ENVELOPES 01/19/2018 01/19/2018	1039430-0 Office Supplies
59	05-400-440-0410-6405		5.06	AGENCY - BATTERIES 01/24/2018 01/24/2018	1039430-1 Office Supplies
60	05-400-440-0410-6405		4.73	AGENCY - BATTERIES 01/24/2018 01/24/2018	1039430-2 Office Supplies
61	05-400-440-0410-6405		8.92	AGENCY - PENS 01/23/2018 01/23/2018	1039615-0 Office Supplies
62	05-400-440-0410-6405		60.22	PH-FOLDERS & 2 PCKT PORTFOLIOS	1039615-0 Office Supplies

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor No.</u>	<u>Name Account/Formula</u>	<u>Rpt Accr</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
						<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
63	05-400-440-0410-6405		22.22	PH-2 PCKT PORTFOLIOS	01/23/2018 01/23/2018	1039615-1	Office Supplies
64	05-400-440-0410-6405		47.76	PH-2 PCKT PORTFOLIOS & PAPER	01/30/2018 01/30/2018	1039700-0	Office Supplies
46	05-400-440-0410-6300		110.47	OSS-COPIER CONTRACT IRC5240	01/24/2018 01/24/2018	296757-0	Maintenance/Service Contracts
47	05-400-440-0410-6300		83.61	MAILRM-COPIER CONTRACT IR6265	01/23/2018 01/23/2018	296757-0	Maintenance/Service Contracts
48	05-420-600-4800-6405		28.47	NOTEBOOKS, PENS & HDMI CABLE	01/09/2018 01/09/2018	1038374-0	Office Supplies
49	05-420-640-4800-6405		4.39	CS-INK ROLLER(DJ)	01/03/2018 01/03/2018	1038374-0	Office Supplies
54	05-420-600-4800-6405		3.75	AGENCY - POST ITS	01/03/2018 01/03/2018	1038694-1	Office Supplies
55	05-420-600-4800-6450		12.70	AGENCY - RED LASER POINTER	01/09/2018 01/09/2018	1038815-0	Small Equipment: Telephones,Chairs, etc.
56	05-420-600-4800-6450		43.19	IM-CERAMIC HEATER(DJ)	01/09/2018 01/09/2018	1038815-1	Small Equipment: Telephones,Chairs, etc.
57	05-420-630-4800-6801		11.78	RE-DESIGN VELCRO STRIPS-HNG PX	01/10/2018 01/10/2018	1039032-0	Bonus Bucks Expenditures
58	05-420-600-4800-6405		12.05	AGENCY - BATTERIES & ENVELOPES	01/15/2018 01/15/2018	1039430-0	Office Supplies
59	05-420-600-4800-6405		10.45	AGENCY - BATTERIES	01/19/2018 01/19/2018	1039430-1	Office Supplies
60	05-420-600-4800-6405		9.76	AGENCY - BATTERIES	01/24/2018 01/24/2018	1039430-2	Office Supplies
61	05-420-600-4800-6405		18.40	AGENCY - PENS	01/24/2018 01/24/2018	1039615-0	Office Supplies
46	05-420-600-4800-6300		227.85	OSS-COPIER CONTRACT IRC5240	01/23/2018 01/23/2018	296757-0	Maintenance/Service Contracts
47	05-420-600-4800-6300		172.45	MAILRM-COPIER CONTRACT IR6265	01/23/2018 01/23/2018	296757-0	Maintenance/Service Contracts
48	05-430-700-4800-6405		43.99	NOTEBOOKS, PENS & HDMI CABLE	01/09/2018 01/09/2018	1038374-0	Office Supplies
51	05-430-700-4800-6450		2,764.99	SS-DESKS, BKCSE, HUTCH(AR/KH)	01/03/2018 01/03/2018	1038694-0	Small Equipment: Telephones,Chairs, etc.
54	05-430-700-4800-6405		5.80	AGENCY - POST ITS	01/18/2018 01/18/2018	1038694-1	Office Supplies
					01/09/2018 01/09/2018		

Aitkin County



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
52 05-430-700-4800-6450		449.00	SS-BOOKCASE(AR/KH) 01/23/2018 01/23/2018	1038694-1 Small Equipment: Telephones,Chairs, etc.
55 05-430-700-4800-6450		19.63	AGENCY - RED LASER POINTER 01/09/2018 01/09/2018	1038815-0 Small Equipment: Telephones,Chairs, etc.
58 05-430-700-4800-6405		18.63	AGENCY - BATTERIES & ENVELOPES 01/19/2018 01/19/2018	1039430-0 Office Supplies
59 05-430-700-4800-6405		16.15	AGENCY - BATTERIES 01/24/2018 01/24/2018	1039430-1 Office Supplies
60 05-430-700-4800-6405		15.09	AGENCY - BATTERIES 01/24/2018 01/24/2018	1039430-2 Office Supplies
61 05-430-700-4800-6405		28.44	AGENCY - PENS 01/23/2018 01/23/2018	1039615-0 Office Supplies
46 05-430-700-4800-6300		352.13	OSS-COPIER CONTRACT IRC5240 01/23/2018 01/23/2018	296757-0 Maintenance/Service Contracts
47 05-430-700-4800-6300		266.52	MAILRM-COPIER CONTRACT IR6265 01/09/2018 01/09/2018	296757-0 Maintenance/Service Contracts
86235 The Office Shop Inc		5,029.34	37 Transactions	
10930 Tidholm Productions				
68 05-400-450-0451-6231		66.46	HE DETECTOR/TESTING PADS 01/26/2018 01/26/2018	9667 7158 Services/Labor/Contracts
65 05-400-440-0410-6405		40.07	AGENCY - #10 ENVELOPES 01/26/2018 01/26/2018	9674 7150 Office Supplies
66 05-400-440-0410-6405		43.76	AGENCY - CARBONLESS FORMS 02/01/2018 02/01/2018	9684 7163 Office Supplies
65 05-420-600-4800-6405		82.67	AGENCY - #10 ENVELOPES 01/26/2018 01/26/2018	9674 7150 Office Supplies
66 05-420-600-4800-6405		90.26	AGENCY - CARBONLESS FORMS 02/01/2018 02/01/2018	9684 7163 Office Supplies
65 05-430-700-4800-6405		127.76	AGENCY - #10 ENVELOPES 01/26/2018 01/26/2018	9674 7150 Office Supplies
66 05-430-700-4800-6405		139.50	AGENCY - CARBONLESS FORMS 02/01/2018 02/01/2018	9684 7163 Office Supplies
67 05-430-760-3020-6020		211.87	ADULT PROTECTION DOOR HANGERS 02/21/2018 02/21/2018	9707 7196 Community Education And Prevention
10930 Tidholm Productions		802.35	8 Transactions	

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Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 11

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
Final Total		42,095.08	22 Vendors	138 Transactions

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	42,095.08	Health & Human Services	
	All Funds	42,095.08	Total	Approved by,
			
			

Print List in Order By: 4
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

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Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
5	88284 AITKIN CO RECORDER 05-430-710-3960-6050		26.00	Adoptions & Kinship 02/15/2018 02/15/2018	Adoptions & Kinship
	88284 AITKIN CO RECORDER		26.00	1 Transactions	
25	86222 AITKIN INDEPENDENT AGE 05-430-720-3020-6069		79.40	Child Care Advertising - Commu 01/17/2018 01/20/2018	Community Ed & Prevent/Advertising
	86222 AITKIN INDEPENDENT AGE		79.40	1 Transactions	
1	360 ARROWHEAD ECON OPP AGENCY 05-430-720-3370-6038	AP	2,500.36	DWP Empl Service-Qtrly Pmt 10/01/2017 12/31/2017	Mfip-Employment Services
2	05-430-720-3370-6038	AP	13,437.50	MFIP Empl Service-Qtrly Paymen 10/01/2017 12/31/2017	Mfip-Employment Services
	360 ARROWHEAD ECON OPP AGENCY		15,937.86	2 Transactions	
40	9791 BieganeK/Joan M 05-430-760-3950-6020		105.00	Guardianship/Conservator Activ 01/01/2018 01/31/2018	Guardianship/Conservatorship
	9791 BieganeK/Joan M		105.00	1 Transactions	
3	89953 COCHRAN RECOVERY SERVICES INC 05-430-730-3710-6080		525.30	Detoxification (Category I) 01/09/2018 01/11/2018	Detoxification - Other
	89953 COCHRAN RECOVERY SERVICES INC		525.30	1 Transactions	
26	11051 Department of Human Services 05-430-730-3590-6072	AP	8,135.83	CCDTF Maintenance of Effort 12/01/2017 12/31/2017	Ccdtf County % State Billings
	11051 Department of Human Services		8,135.83	1 Transactions	
27	10342 DHS-Anoka Metro Rtc 05-430-745-3720-6081		500.00	State-operated inpatient 11/01/2015 11/30/2015	State-Operated Inpatient - Rtc Or Cbhh
	10342 DHS-Anoka Metro Rtc		500.00	1 Transactions	

Aitkin County



<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
20	9220 DHS-MSOP 05-430-745-3721-6081		1,153.20	State-operated inpatient 01/01/2018 01/31/2018	Commitment Costs - Poor Relief
21	05-430-745-3721-6081		2,883.00	State-operated inpatient 01/01/2018 01/31/2018	Commitment Costs - Poor Relief
22	05-430-745-3721-6081		1,153.20	State-operated inpatient 01/01/2018 01/31/2018	Commitment Costs - Poor Relief
23	05-430-745-3721-6081		11,532.00	State-operated inpatient 01/01/2018 01/31/2018	Commitment Costs - Poor Relief
	9220 DHS-MSOP		16,721.40	4 Transactions	
17	89965 DHS-ST PETER-SEE LIST 05-430-745-3721-6081		3,893.60	State-operated inpatient 01/01/2018 01/31/2018	Commitment Costs - Poor Relief
18	05-430-745-3721-6081		2,504.80	State-operated inpatient 01/01/2018 01/31/2018	Commitment Costs - Poor Relief
19	05-430-745-3721-6081		8,091.00	State-operated inpatient 01/01/2018 01/31/2018	Commitment Costs - Poor Relief
	89965 DHS-ST PETER-SEE LIST		14,489.40	3 Transactions	
33	91345 Elvecrog/Roberta C 05-430-750-3950-6020		70.00	Public guardianship 01/01/2018 01/31/2018	Public Guardianship Dd
34	05-430-750-3950-6020		105.00	Public guardianship 01/01/2018 01/31/2018	Public Guardianship Dd
38	05-430-760-3950-6020		105.00	Guardianship/Conservatorship 01/01/2018 01/31/2018	Guardianship/Conservatorship
39	05-430-760-3950-6020		70.00	Guardianship/Conservatorship 01/01/2018 01/31/2018	Guardianship/Conservatorship
	91345 Elvecrog/Roberta C		350.00	4 Transactions	
35	1880 Gravelle Plumbing & Heating, Inc 05-430-760-3410-6075 AP		6,675.00	Bathroom remodel - Env. Access 12/07/2017 12/29/2017	Environment Access,Adapt,Special Supply
	1880 Gravelle Plumbing & Heating, Inc		6,675.00	1 Transactions	
32	11072 Lutheran Social Service Of Mn-St Paul 05-430-750-3950-6020		77.18	Public Guardianship	Public Guardianship Dd

Aitkin County



<u>Vendor No.</u>	<u>Name</u> <u>Account/Formula</u>	<u>Rpt</u> <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Description</u> <u>On Behalf of Name</u>
11072	Lutheran Social Service Of Mn-St Paul		77.18	01/01/2018 1 Transactions	01/31/2018	
15	10977 Northern Psychiatric Associates 05-430-740-3050-6020		50.00	Child Outpatient Diagnostic As 01/12/2018 01/12/2018		Child Outpat Assess/Psyc. Testing
16	05-430-740-3050-6020		371.74	Child Outpatient Diagnostic As 01/12/2018 01/12/2018		Child Outpat Assess/Psyc. Testing
9	05-430-745-3085-6020		371.74	Adult Outpatient Diagnostic As 01/12/2018 01/12/2018		Adult Outpat Diagnostic Assess/Psyc
10	05-430-745-3085-6020		371.74	Adult Outpatient Diagnostic As 01/12/2018 01/12/2018		Adult Outpat Diagnostic Assess/Psyc
10977	Northern Psychiatric Associates		1,165.22	4 Transactions		
6	3639 Northland Counseling Ctr Inc 05-430-730-3710-6020		1,625.00	Detoxification (Category I) 01/19/2018 01/23/2018		Detoxification - Grand Rapids
	3639 Northland Counseling Ctr Inc		1,625.00	1 Transactions		
28	90748 Oakridge Homes Sils 05-430-750-3340-6073		496.19	Semi-Independent Living Servic 01/01/2018 01/27/2018		Semi-Independent Living Serv (Sils)
29	05-430-750-3340-6073		639.16	Semi-Independent Living Servic 01/02/2018 01/30/2018		Semi-Independent Living Serv (Sils)
90748	Oakridge Homes Sils		1,135.35	2 Transactions		
42	89879 OCCUPATIONAL DEVELOPMENT CENTER 05-430-700-4800-6805		140.00	Transportation for employment 01/01/2018 01/31/2018		Mh Init - Transportation
12	05-430-760-3370-6050		160.00	Employability-supported employ 01/01/2018 01/31/2018		Employability - Txx
89879	OCCUPATIONAL DEVELOPMENT CENTER		300.00	2 Transactions		
13	10511 PRAIRIE ST JOHN'S 05-430-745-3730-6020	AP	1,371.72	Acute Care Hospital Inpatient 09/20/2017 09/27/2017		Adult Acute Care Hospital Inpatient
10511	PRAIRIE ST JOHN'S		1,371.72	1 Transactions		

Aitkin County



<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
36	14744 PRESBYTERIAN FAMILY FOUNDATION, 05-430-760-3950-6020		93.47	Guardianship/Conservatorship 01/01/2018 01/31/2018		Guardianship/Conservatorship
37	05-430-760-3950-6020		524.01	Guardianship/Conservatorship 01/01/2018 01/31/2018		Guardianship/Conservatorship
	14744 PRESBYTERIAN FAMILY FOUNDATION, 05-430-760-3950-6020		617.48	2 Transactions		
4	14518 ROSS RESOURCES, LTD 05-430-710-3190-6020		162.00	Supervised visitation - Court- 01/03/2018 01/10/2018		Court Related Services & Activities
7	05-430-740-3920-6020		4.36	Transportation to supervised v 01/08/2018 01/22/2018		Child General Case Mgmt
8	05-430-740-3920-6020		297.00	Supervised visitation - Child 01/08/2018 01/22/2018		Child General Case Mgmt
	14518 ROSS RESOURCES, LTD		463.36	3 Transactions		
30	4242 Ryan, Brucker & Kalis, Ltd 05-430-750-3950-6020		43.75	Public guardianship 01/01/2018 01/31/2018		Public Guardianship Dd
31	05-430-750-3950-6020	AP	70.00	Public guardianship 12/01/2017 12/31/2017		Public Guardianship Dd
	4242 Ryan, Brucker & Kalis, Ltd		113.75	2 Transactions		
24	14390 TANGE, MSW/PHILIP B 05-430-740-3900-6020		157.50	Clinical supervision-Child Rul 01/11/2018 01/11/2018		Child Rule 79 Case Mgmt
11	05-430-745-3090-6050		517.50	Pre-Petition Screening/Hearing 01/02/2018 01/03/2018		Pre-Petition Screening/Hearing
14	05-430-745-3910-6020		202.50	Clinical supervision-Adult Rul 01/11/2018 01/11/2018		Adult Rule 79 Case Mgmt
	14390 TANGE, MSW/PHILIP B		877.50	3 Transactions		
41	14040 WELLS FARGO BUSINESS CREDIT 05-430-700-4800-6805		589.48	MH INIT Transportation 01/01/2018 01/08/2018		Mh Init - Transportation
	14040 WELLS FARGO BUSINESS CREDIT		589.48	1 Transactions		

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Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 6

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
Final Total		71,881.23	22 Vendors	42 Transactions

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>
	5	71,881.23
All Funds		71,881.23

Name
Health & Human Services

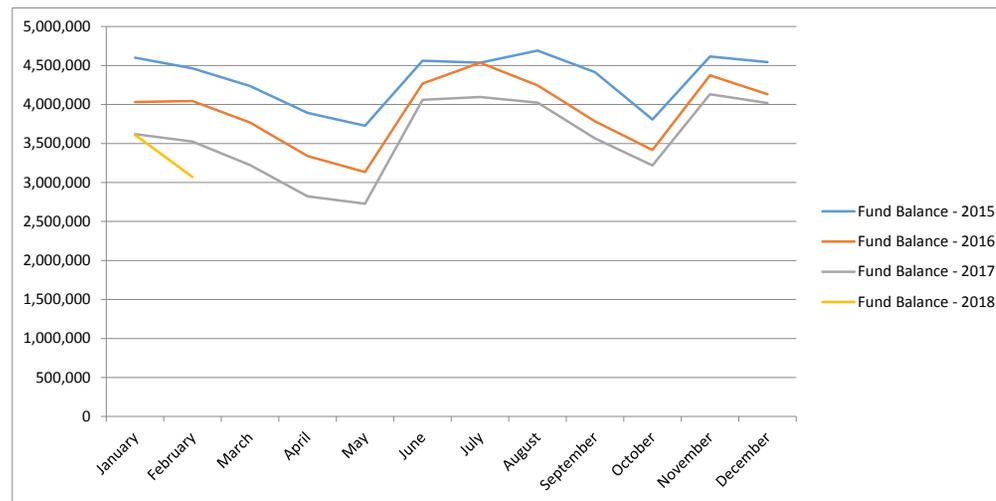
Total

Approved by,
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**Aitkin County Health and Human Services
Financial Statement for Board**

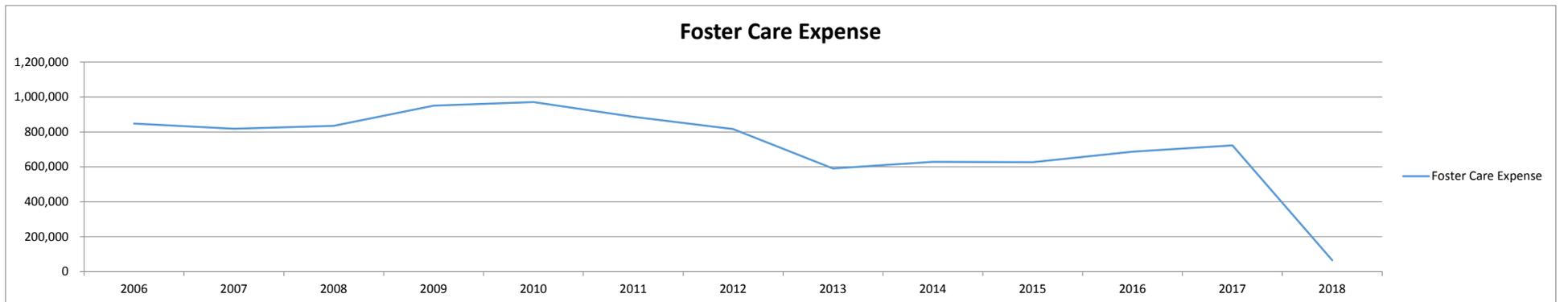
	January	February	March	April	May	June	July	August	September	October	November	December
Fund Balance - 2015	4,600,651	4,463,903	4,236,061	3,892,021	3,727,220	4,560,231	4,534,967	4,690,698	4,413,847	3,806,907	4,615,850	4,544,194
Fund Balance - 2016	4,031,619	4,044,030	3,768,001	3,340,621	3,133,611	4,268,703	4,534,967	4,244,044	3,785,410	3,417,297	4,372,735	4,132,946
Fund Balance - 2017	3,619,229	3,524,864	3,223,404	2,822,304	2,727,519	4,060,299	4,095,282	4,024,250	3,565,913	3,217,691	4,131,280	4,018,905
Fund Balance - 2018	3,611,051	3,069,650										

	Jan-18	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	YTD 2018
Revenue:													
Tax Levy	0	0											0
Intergovernmental Revenue	0	0											0
State Revenue	(8,065)	0											(8,065)
Federal Revenue	(38,351)	0											(38,351)
Third Party Revenue	(24,515)	0											(24,515)
Misc. Revenue/Pass Thru	(19,061)	(431)											(19,492)
Expenditure:													
Payments for Recipients	113,055	137,158											250,213
Payroll	339,347	356,603											695,950
Services/Charges and Fees	32,651	29,912											62,563
Travel and Insurance	38,484	2,124											40,607
Supplies and Small Equipment	2,753	5,164											7,917
Capital Outlay	0	0											0
Misc. Expenditure/Pass Thru	2,467	10,872											13,339
Net:	438,765	541,401	0	980,166									



	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Foster Care Expense	847,823	818,453	834,512	950,273	970,888	886,243	816,028	590,994	628,755	626,426	686,956	723,125	65,156
# of Children	73	75	63	64	57	56	49	50	53	65	62	71	

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
Foster Care													
Child Shelter	3,017	5,139	0	850	0	177	2,696	2,817	0	1,071	2,384	0	0
ICWA	2,448	0	0	709	0	0	0	0	0	0	0	0	0
Corrections	35,626	6,465	5,444	4,227	9,488	2,656	6,151	1,378	1,968	0	0	-	0
Treatment Foster Care	0	8,451	0	0	33,227	101,130	96,216	79,138	35,418	18,948	0	0	0
ICWA	0	0	0	0	0	0	0	0	0	7,870	18,632	11,055	2,572
Corrections	0	0	33,530	33,811	22,857	0	0	0	0	0	0	-	0
Child Foster Care	318,577	462,600	384,829	396,552	346,845	167,154	174,298	241,526	158,688	190,403	289,650	234,738	48,905
ICWA	49,915	101,147	131,779	99,413	111,278	138,816	92,451	11,382	24,570	52,441	72,284	63,041	0
Corrections	19,740	0	0	0	18,695	11,627	9,783	0	1,998	10,011	0	-	0
Rule 8	53,677	12,310	3,174	19,938	14,710	45,321	7,062	0	100	35,955	0	25,692	0
ICWA	0	0	23,947	10,952	48,097	16,400	25,716	7,306	888	0	0	0	0
Corrections	0	18,675	8,132	44,677	13,373	17,570	43,317	0	0	0	0	-	0
Correction Facilities	0	0	0	0	0	0	0	24,953	0	0	0	83,298	8,232
ICWA	37,418	46,204	35,438	68,751	103,404	107,921	56,691	21,011	68,770	27,341	47,201	890	0
Corrections	264,032	141,084	107,867	120,751	66,821	208,353	188,862	142,442	292,193	142,279	149,222	-	0
Northstar Kinship Assistance	0	0	0	0	0	0	0	0	0	0	1,973	0	3,024
Northstar Adoption Assistance	0	0	0	0	0	0	0	0	0	0	0	0	8,156
Extented Foster Care	0	0	0	0	0	1,228	0	0	100	0	0	3,960	0
Electronic Monitoring	976	1,848	0	1,504	1,201	0	352	2,904	0	0	0	0	0
Rule 5	56,466	0	61,170	95,415	103,210	70,889	99,575	21,835	119,466	96,403	139,532	301,090	7,579
ICWA	0	7,175	36,321	42,836	36,960	0	0	36,571	0	48,012	27,891	0	0
Corrections	0	0	0	0	0	0	0	0	0	0	0	-	0
Respite	428	115	882	7,862	34,851	8,645	9,183	2,358	919	5,765	1,276	2,356	0
Child Care	1,406	2,178	0	671	1,579	1,167	0	718	592	4,495	981	179	0
Health Services	386	695	0	455	82	194	382	111	2,607	3,108	195	132	0
Transportation	4,436	5,897	5,464	10,803	9,584	10,268	7,188	14,129	9,790	7,789	6,098	10,864	556
Total Foster Care Expenses:	848,548	819,983	837,977	960,176	976,259	909,516	819,923	610,578	718,066	651,892	757,319	737,293	79,024

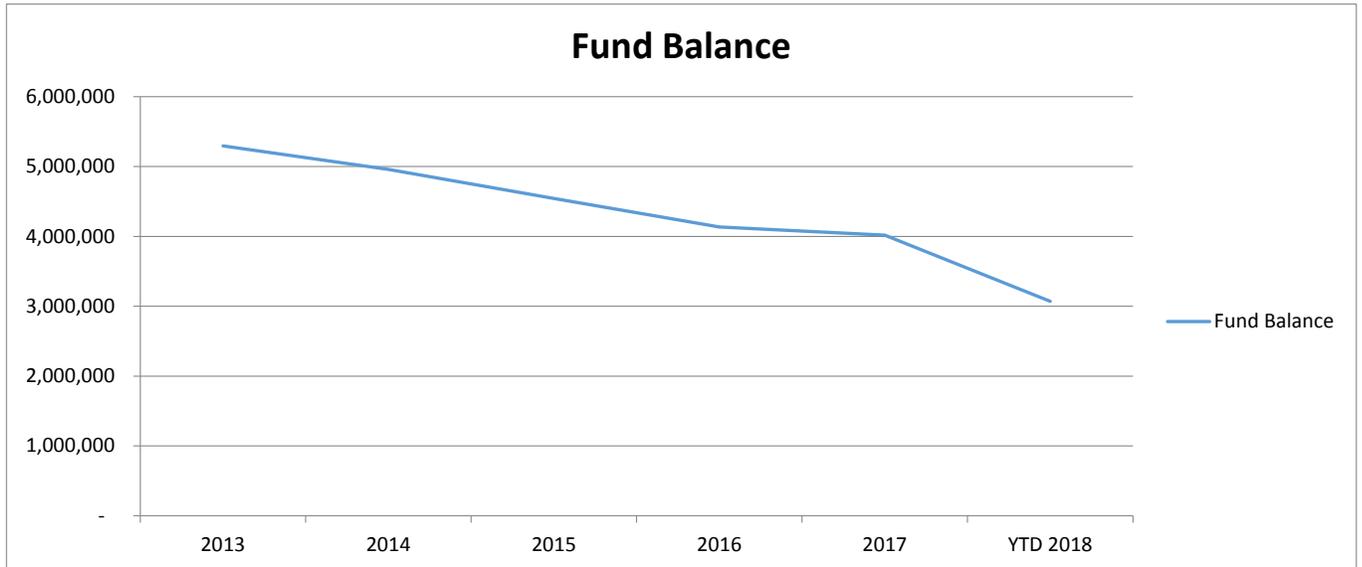


Aitkin County Health and Human Services

5-Year Trend

	2013	2014	2015	2016	2017	YTD 2018
Fund Balance	5,295,266	4,959,306	4,544,194	4,132,946	4,018,905	3,069,650

	2013	2014	2015	2016	2017	YTD 2018
Revenue:						
Tax Levy	(2,470,280)	(1,888,237)	(1,982,478)	(2,376,726)	(2,553,009)	-
Intergovernmental Revenue	(314,824)	(270,042)	(279,448)	(207,004)	(179,511)	-
State Revenue	(686,351)	(881,137)	(1,043,277)	(1,062,714)	(1,140,452)	(8,065)
Federal Revenue	(2,136,553)	(2,168,616)	(2,084,504)	(2,047,014)	(2,222,386)	(38,351)
Third Party Revenue	(216,749)	(207,346)	(258,635)	(341,275)	(355,350)	(24,515)
Misc. Revenue/Pass Thru	(359,291)	(315,012)	(388,502)	(311,493)	(197,534)	(19,492)
Expenditure:						
Payments for Recipients	1,417,258	1,635,621	1,719,526	1,881,399	1,793,401	250,213
Payroll	3,425,849	3,664,934	3,934,931	4,102,280	4,272,534	695,950
Services/Charges and Fees	423,064	336,723	343,675	347,003	370,495	62,563
Travel and Insurance	89,679	143,562	156,611	155,526	90,227	40,607
Supplies and Small Equipment	61,402	73,199	110,486	100,869	113,538	7,917
Capital Outlay	52,492	31,266	38,483	48,764	25,644	-
Misc. Expenditure/Pass Thru	184,723	180,414	150,934	120,507	96,846	13,339
Net Change to Fund Balance:	(529,581)	335,329	417,802	410,121	114,444	980,166





Aitkin County Health & Human Services

204 FIRST STREET NW
AITKIN, MINNESOTA 56431-1291
PHONE 1-800-328-3744 or 1-218-927-7200
FAX # 1-218-927-7210

AITKIN COUNTY HEALTH & HUMAN SERVICES ADVISORY COMMITTEE

Meeting Minutes

February 7, 2018

Committee Members Present:

Robert Marcum
Jon Moen
Joy Janzen
Joell Miranda
Penny Olson
Kevin Insley
Beverly Mensing
Kari Paulsen

Commissioner Bill Pratt
Commissioner Mark Wedel

Others Present:

Joel Hoppe

Guests:

Erin Melz, Public Health Supervisor, ACH&HS
Hannah Colby, Public Health Educator, ACH&HS
Shawn Speed, Clerk to the Committee

Absent:

Marlene Abear
Roberta Elvecrog
Kristine Layne
Carole Holten
Maureen Mishler

I. Call to Order

- a. Robert called to order the regular meeting of the Aitkin County Health & Human Services Advisory Committee at 3:37pm on February 7, 2018 at Aitkin County Health & Humans Services in the large conference room.

II. Approval of February 7, 2018 Agenda

- a. Beverly moved to approve the agenda, Kari seconded the move to approve the agenda as

presented, all members voting yes to approve the February 7, 2018 agenda.

III. Approval of minutes from January 3, 2018 meeting

- a. Penny moved to approve the minutes, Beverly seconded the move, all members voting yes to approve the January 3, 2018 minutes.

IV. Committee Member Input / Updates – Must be informational in nature, relative to Aitkin County Health & Human Services and not exceed five minutes per person.

- a. Bob

V. New Member Introductions

- a. Kari Paulsen, new member for District 2, introduced herself to the members.

VI. SHIP CLT Q2 Presentation-Healthy Eating Schools – Hannah Colby

- a. Jessi presented her CHIPS to permanency Timeline and Child Protection Court Work presentation.
 - i. Carole asked whether there was a rule, or not, for once a child hits a certain age whether they can decide where they live.
 - 1. Jessi said there is no hard rule but that they can request it through their legal council or guardian ad litem as long as they are over 10 years of age.
 - ii. Roberta asked if someone didn't have family and was placed in an inpatient treatment program if the county would then get involved to place the children in foster care.
 - 1. Yes that is when they would get involved in that situation.
 - iii. Carole asked what happens with Native American families. Whether they have their own system or not?
 - 1. Jessi said that most tribes have their own services for these cases and can file in Tribal Court and take care of it all form there, minus the cost as the county pays that.
 - iv. When talking about truancy problems, Roberta asked whether tardiness counts when it comes to truancy.
 - 1. Jessi responded that if they miss a period of class and end up doing it seven times, it does count as an absence. But in the case of truancy the school files the petitions, not the county.
 - v. Roberta asked about when the family is required to show up to court for their hearing, how many chances they are given to show up?
 - 1. Jessi said more often than not it is two chances, but it really depends on the judge, family history, and other circumstances.
 - vi. Carole inquired if it was special judges that hear these cases?
 - 1. Jessi said that they need to be familiar with Child Protection issues and that they try to use the same one for a case that starts with it.
 - vii. Bob asked how many children are served by us and what our annual expenses are.
 - 1. Jessi was not 100% sure on our numbers right now, but would get them for the committee.
 - 2. This led to a bigger discussion on how many foster homes we have, to which

Jessi said we really only have two that will take anyone at any time, but we have six licensed in the area.

3. To which Bill asked how hard it was to get licensed to become a foster home and Jessi replied it isn't that hard, mainly a lot of paperwork and having a home that is up to code.
4. The whole committee spoke to how them knowing the budget numbers was important when they are out in the community talking to people.

VII. Comments:

- a. Feedback from the HHS Board Meeting – Robert – January 23, 2018
 - i. Robert talked about what went on at the Board meeting, minutes of that meeting are attached.
- b. Committee Members scheduled to attend upcoming HHS Board meetings in 2018:

February 27	Carole Holten	Joy Janzen
March 27	Marlene Abear	Kari Paulsen
April 24	Kristine Layne	Joell Miranda
May 22	Beverly Mensing	_____
June 26	Kevin Insley	_____
July 24	_____	_____
August 28	Bob Marcum	_____
September 25	Carole Holten	_____
October 23	Jon Moen	_____
November 27	_____	_____
December 18	Bob Marcum	Amanda Voller

VIII. Adjournment

- a. Motion by Beverly to adjourn the meeting, seconded by Kari, all members voting yes to adjourn the meeting at 4:56pm.

Robert Marcum, Chairperson

Shawn Speed, Clerk to the ACH&HS Advisory Board

The following documents were included in the packet of information sent to the members for review prior to the meeting or distributed at the meeting:

- Copy of the agenda for the February 7, 2018 meeting.

- Copy of the minutes from the January 3, meeting.
- Copy of the January 23, 2018 H&HS Board meeting minutes.
- Copy of the Farm2School Handouts and SHIP CLT Q2 Presentation-Healthy Eating Schools PowerPoint presentation.