



Board of County Commissioners Agenda Request

5A
Agenda Item #

Requested Meeting Date: January 23, 2018

Title of Item: Proposed 2018 FBL and Water Lab Fee Schedule

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| <input checked="" type="checkbox"/> REGULAR AGENDA | Action Requested: | <input type="checkbox"/> Direction Requested |
| <input type="checkbox"/> CONSENT AGENDA | <input checked="" type="checkbox"/> Approve/Deny Motion | <input type="checkbox"/> Discussion Item |
| <input type="checkbox"/> INFORMATION ONLY | <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i> |

| | |
|---|--|
| Submitted by: Terry Neff, Environmental Services Director | Department: Environmental Services |
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|---|---|
| Presenter (Name and Title): Terry Neff, Environmental Services Director | Estimated Time Needed: 15 minutes |
|---|---|

Summary of Issue:

We are requesting a few proposed fee changes in the Food, Beverage and Lodging fee schedule and in the Water Lab fees. Attached are the proposed changes to the fee schedules and a comparison of current and proposed fees to other area programs.

Alternatives, Options, Effects on Others/Comments:

Maintain present fee schedule or amend partial requested fee changes.

Recommended Action/Motion:

Approve proposed changes to reflect work and expenses involved with providing the services.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

There will be an increase in revenue but the increase will be minor in the overall budget.

ENVIRONMENTAL SERVICES**FOOD BEVERAGE LODGING (FBL)**

FOOD (if both food & alcoholic beverages are served then a separate fee is charged for each)

| | | |
|---|----|--------|
| Base Fee | \$ | 180.00 |
| Plus: | | |
| Limited | \$ | 28.50 |
| Small Establishment | \$ | 171.50 |
| Medium | \$ | 228.50 |
| Large | \$ | 343.50 |
| For each "Satellite" | \$ | 57.00 |
| Schools - includes two annual inspections | \$ | 360.00 |

Example: One base fee is paid if you own a small restaurant & resort, but it must be located on the same property

BEVERAGE

| | | |
|----------------------------------|----|--------|
| Plus: | | |
| Beer or wine served at the table | \$ | 58.00 |
| Full bar service | \$ | 150.00 |

MOBILE FOOD UNIT, PUSH CARTS, SEASONAL AND PERMANENT FOOD STANDS, ETC.

| | | |
|----------|----|----------------|
| Base Fee | \$ | 180.00 |
| Plus: | \$ | 10.00 Per unit |

TEMPORARY FOOD SERVICE (MAXIMUM 3 TIMES PER YEAR AND 21 DAYS AT A SITE)

| | | |
|----------|----|--------------------|
| Base Fee | \$ | - |
| Plus: | \$ | 35.00 Per 3 events |

Note: all 3 events must be applied for at the same time to receive the \$35.00 per 3

LODGING AND RECREATION

| | | |
|--|---------------|-------------------------|
| Base Fee | \$ | 180.00 |
| Plus: | | |
| Motel, or Hotel or Lodge Room per unit (a room is a unit) | \$ | 11.50 |
| Resort Cabin or Vacation Home Rental or Lodge per unit (e.g. a cabin is a unit) | \$ | 11.50 |
| Vacation Home, Cabin or Camper Cabin or Bunk House within Resort per unit | \$ | 11.50 \$6.75 |
| Mobile Home Park/Recreational Camping Area per site | \$ | 6.75 |
| Fish House campsite per site | \$ | 3.50 |

YOUTH CAMP

| | | |
|----------|----|--------------------------|
| Base Fee | \$ | 180.00 |
| Plus: | \$ | 114.50 1 - 99 campers |
| | \$ | 229.00 100 - 199 campers |
| | \$ | 343.00 > 200 campers |

POOLS AND SPAS

| | | |
|----------|----|------------------|
| Base Fee | \$ | 180.00 |
| Plus: | \$ | 130.00 Each pool |
| | \$ | 130.00 Each spa |

APPENDIX C
AITKIN COUNTY GUIDELINES AND PROCEDURES FOR MINNESOTA GOVERNMENT DATA PRACTICES ACT

DRINKING WATER

Annual testing for those who are not a NCPW supply of > 25 people for 60 days or more \$ 40.00 includes sampling, testing and reporting of results

ADMINISTRATIVE FEES

1/2 the annual license fee

1/2 the annual license fee

Double the annual license fee

License Suspension

Re-inspection fee after the 2nd inspection

Operating without a license for the first 30 days after license is due

Operating without a license for day 30 - 60 after license is due

Operating without a license after day 60

Please make checks payable to: Aitkin County Environmental Services

FBL PLAN REVIEW FEES

New Construction/Conversion

Food Service \$ 250.00

Lodging-Resort/Motel/Hotel \$ 165.00

Bed and Breakfast \$ 165.00

Mobile Food Unit \$ 250.00

Youth Camp \$ 165.00

Vacation Home Rental \$ 165.00

Campground/Mobile Home Park \$ 165.00

Remodel

Food Service \$ 165.00

Lodging-Resort/Motel/Hotel \$ 165.00

Bed and Breakfast \$ 165.00

Mobile Food Unit \$ 165.00

Youth Camp \$ 165.00

Vacation Home Rental \$ 165.00

Campground/Mobile Home Park \$ 165.00

WATER LAB TESTING FEES

Bacteria Water Analysis (Coliform and E. Coli) \$ 25.00

Nitrate Water Analysis \$ 25.00

Bacteria AND Nitrate Analysis \$ 40.00

Fee if Aitkin County Collects the Sample for You \$ 50.00 per hour

All water test fees must be paid in advance - no invoicing will be accepted

ZONING

ACCESSORY BUILDINGS/SIGN

Accessory Buildings/Sign <239 sq.ft.(no pre-onsite) \$ 50.00

Accessory Buildings 240 sq.ft. to 1000 sq.ft and/or Water-Oriented \$ 150.00

Accessory Buildings 1001 sq.ft. and larger \$ 250.00

FENCE (8 feet or greater in height) \$ 50.00

COMMERCIAL BUILDINGS/ADDITIONS (FOOTPRINT OF STRUCTURE)

<500sq.ft. \$ 250.00

501 – 2500 sq.ft. \$ 400.00

2501 sq. ft. and larger \$ 600.00

RESIDENCE, NEW CONSTRUCTION (FOOTPRINT - INCLUDING ATTACHED GARAGE, DECK, AND/OR PORCH)

Additions (decks, porches and patios are separate permit fees)

<500 SQ.FT. \$ 250.00

501 – 2000 sq.ft. \$ 350.00

2001 sq. ft. and larger sq.ft. \$ 500.00

FBL License Fees

No changes proposed

FBL Plan Review Fees

| | Aitkin Current | Aitkin Proposed | Lake County Current | MDH Current |
|------------------------------------|----------------|-----------------|---------------------|-------------|
| New Construction/Conversion | | | | |
| Food Service | \$165 | \$250 | \$315 | \$400-\$500 |
| Lodging -Resort/Motel/Hotel | \$165 | \$165 | \$315 | \$375-\$500 |
| Bed and Breakfast | \$165 | \$165 | \$315 | \$375 |
| Mobile Food Unit | \$165 | \$165 | \$315 | \$350 |
| Mobile Food Unit & Commissary | \$165 | \$250 | \$315 | \$350 |
| Youth Camp | \$165 | \$165 | \$315 | \$375-\$500 |
| Vacation Home Rental | \$165 | \$165 | \$315 | \$350 |
| Campground/Mobile Home Park | \$165 | \$165 | NA | \$375-\$500 |

| | | | | |
|------------------------------|-------|-------|-------|-------------|
| Remodel | | | | |
| Food Service | \$165 | \$165 | \$257 | \$300-\$400 |
| Lodging - Resort/Hotel/Motel | \$165 | \$165 | \$257 | \$250-\$450 |
| Bed and Breakfast | \$165 | \$165 | \$257 | \$250 |
| Mobile Food Unit | \$165 | \$165 | \$257 | \$250 |
| Youth Camp | \$165 | \$165 | \$257 | \$250-\$450 |
| Vacation Home Rental | \$165 | \$165 | \$257 | \$250 |
| Campground/Mobile Home Park | \$165 | \$165 | NA | \$250-\$450 |

Water Lab

| | | | | |
|--|-------------------------------|--------------------------------|----|----|
| Water Collections | \$40 per hour | \$50 per hour | NA | NA |
| Invoice Fee for Real Estate Transactions | \$0 | eliminate invoicing or add fee | NA | NA |
| Water Testing Fees | \$25 one test/\$40 both tests | \$25 one test/\$40 both tests | NA | NA |

Notes: 130 invoices processed and
140 water collections in 2017