



# Aitkin County Health & Human Services

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## AITKIN COUNTY HEALTH & HUMAN SERVICES ADVISORY COMMITTEE

### *Meeting Minutes*

*December 6, 2017*

**Committee Members Present:**

Marlene Abear  
Roberta Elvecrog  
Carole Holten  
Kevin Insley  
Kristine Layne  
Robert Marcum  
Beverly Mensing  
Joell Miranda  
Jon Moen  
Penny Olson

Commissioner Bill Pratt

**Others Present:**

Joel Hoppe

**Guests:**

Jessi Schultz, Child & Family Social Services Supervisor  
Shawn Speed, Clerk to the Committee

**Absent:**

Amanda Voller  
Joy Janzen  
Kim Demenge  
Commissioner Laurie Westerlund

**I. Call to Order**

- a. Roberta called to order the regular meeting of the Aitkin County Health & Human Services Advisory Committee at 3:33pm on December 6, 2017 at Aitkin County Health & Humans Services in the large conference room.

**II. Approval of December 6, 2017 Agenda**

- a. Carole motioned to approve the agenda, Beverly seconded the motion to approve the agenda as written, all members voting yes to approve the December 6, 2017 agenda.

**III. Approval of minutes from November 1, 2017 meeting**

- a. Bob motioned to approve the minutes, Joell seconded the motion, all members voting yes to approve the November 1, 2017 minutes.

**IV. Committee Member Input / Updates – Must be informational in nature, relative to Aitkin County Health & Human Services and not exceed five minutes per person.**

- a. Discussed current member terms and was discussed with members who are up whether they are wishing to be back next year.
  - i. We have 5 openings.
  - ii. Carol was given a form to reapply.
  - iii. Kristine arrived and handed in her forms to reapply.
  - iv. Roberta is going to contact the others who are up and see if they are interested in coming back or not.
- b. Was brought up, by Bob, to wait until the January meeting to really decide on the topics for each meeting since we will have new members who may have different ideas for topics.
- c. Bob mentioned that he had asked for some grant money for a person he knew and was turned down by Jessi Goble due to the fact that all of the help the person was given had created positive income for them and now had plenty of money to pay their bills and that it just goes to show that what we do for people has a very positive impact.

**V. Child Protection – Jessi Schultz, Child & Family Social Services Supervisor**

- a. Jessi will be introducing all of her staff at the January meeting.
- b. Noted that all of her work is mandated, either by state or federal government.
- c. Jessi went over her handout and her PowerPoint Presentation that is attached.
  - i. Roberta inquired as to what happens after normal business hours?
    - 1. Jessi answered that we cover 24-7 with an intake worker who is on call who screens the case and decides on the next steps.
  - ii. Carole asked whether there are many calls that are not true.
    - 1. Jessi replied that they definitely do get some, but more often than not, the calls that they find that are not true when they investigate them is because someone waited too long to call and so the problem has been resolved by the family or something else has happened.
  - iii. Carole also asked if all of our Social Workers are licensed.
    - 1. Jessi answered that they go through around 40 hours of intense online training and 3 days when they first start that is provided from DHS. They also go through annual training. Most people who are hired here do have some kind of background in social work in the first place.
  - iv. Kristine asked about how soon Social Services gets involved after they receive a call of a baby being born that has tested positive for drugs, etc.
    - 1. Jessi answered that they get involved as soon as they are notified by the hospital.
- d. Jessi added info about the Radiothon to End Child Abuse that was being held the 7<sup>th</sup> and 8<sup>th</sup> on various Brainerd and Aitkin radio stations.

**VI. Comments:**

- a. Feedback from the HHS Board Meeting – Marlene/Roberta – November 28, 2017
  - i. Marlene and Roberta talked about Erin Melz’s presentation on Community Health Boards and how they came about and that she mentioned she could do a similar presentation for the Advisory Board on CHB’s and Public Health.
- b. Committee Members scheduled to attend upcoming HHS Board meetings in 2017:

DECEMBER 19

Jon Moen

Kristine Layne

- c. Roberta talked about the proposed meeting schedule for 2018 and whether we need to meet every month besides July or if we could do without one or two others during the year and maybe run longer than we are currently and have two presenters sometimes.
  - i. Most members agreed that quarterly was too little and they would take it under advisement.
- d. The 2018 HHS Board Meeting sign-up sheet was passed around for members to sign up on.

## **VII. Adjournment**

- a. Motion by Kristine to adjourn the meeting, seconded by Beverly, all members voting yes to adjourn the meeting at 4:56pm.

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Roberta Elvecrog, Chairperson

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Shawn Speed, Clerk to the ACH&HS Advisory Board

The following documents were included in the packet of information sent to the members for review prior to the meeting or distributed at the meeting:

- Copy of the agenda for the December 6, 2017 meeting.
- Copy of the minutes from the November 1, 2017 meeting.
- Copy of the November 28, 2017 H&HS Board meeting minutes.
- Copy of the Child Protection Process Handout and PowerPoint presentation.
- Copy of the 2018 H&HS Advisory Committee Meeting Schedule
- Draft of the 2018 H&HS Advisory Committee Topics for Discussion/Presentations
- Draft 2018 H&HS Board Meeting Schedule