



Board of County Commissioners Agenda Request

2L
Agenda Item #

Requested Meeting Date: 12-19-2017

Title of Item: CCA Subsidy/Grant Application

- REGULAR AGENDA
- CONSENT AGENDA
- INFORMATION ONLY

Action Requested:

- Approve/Deny Motion
- Adopt Resolution (attach draft)

- Direction Requested
- Discussion Item
- Hold Public Hearing*

**provide copy of hearing notice that was published*

Submitted by:
Kameron Genz

Department:
Community Corrections

Presenter (Name and Title):

Estimated Time Needed:

Summary of Issue:

Attached is a packet containing items required for submission to the MN Dept of Corrections including:

1. Letter from MN DOC requesting the Interim Comprehensive Plan
2. Interim Comprehensive Plan for Aitkin County Community Corrections (Due Jan 5, 2018)
3. Budget; required for the Interim Comprehensive Plan
4. Grant Application Agreement for 2018 - 2019 CCA Subsidy/Grant funds

The Community Corrections 2018 proposed budget was previously approved by the Aitkin County Board. On November 17, 2017, the Community Corrections Advisory Board met. Members approved the Interim Comprehensive Plan in its entirety and there was no opposition to the revised CCA Subsidy/Grant Application.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Therefore, it is respectfully requested the Aitkin Co. Board approve the CCA Subsidy/Grant application and accept the proposed funds. Further, that Chairman and Ms. Siebert sign the application and authorize Community Corrections Director, Kameron Genz, to sign and submit the packet to MN DOC.

Financial Impact:

Is there a cost associated with this request?

Yes

No

What is the total cost, with tax and shipping? \$

Is this budgeted?

Yes

No

Please Explain:



Central Office

1450 Energy Park Drive • St. Paul, MN 55108
PH 651.361.7200 • TTY 800.627.3529 • Fax 651.642.0223
www.doc.state.mn.us

DATE: July 21, 2017

TO: Dylan Warkentin, Director, Anoka County Community Corrections
Kay Arola, Director, Arrowhead Community Corrections
Travis Gransee, DFO Community Corrections
Deborah West, Kandiyohi County Community Corrections
Midge Christianson, Director, Region 6W Community Corrections
Jon Ramlo, Director, Rock-Nobles Community Corrections
Ann Rivas, Director, Crow Wing County Community Corrections
Nicole Kern, Morrison County Community Corrections
Kameron Genz, Aitkin County Community Corrections

FROM: Mary Dombrovski, Director
Grants and Subsidies Unit

A handwritten signature in cursive script, appearing to read "Mary", is written over the printed name of the sender.

RE: **CCA Interim Plan Requirements**

Last year your CCA jurisdiction submitted a two-year plan for 2015 and 2016, which was approved. This year, you are required to submit an interim or short plan.

- 1) Program and Budget Update (**Due January 5, 2018**)
 - a) Organization chart
 - b) Budget and FTEs by program area
 - c) Salary roster
 - d) Narrative describing any changes in services/programming to the approved plan
 - e) Signature page

Submit **three** copies of each of the above except the signature page, of which we only need an original. **Also send a copy to the DOC District Supervisor in your area.**

Once submitted, DOC staff will review the materials, ask for additional information if needed, and notify you in writing of final approval.



Aitkin County
Community
Corrections



2017
Interim Comprehensive
Plan

ADMINISTRATION AND ORGANIZATION OF CORRECTIONAL SERVICES

Aitkin County Community Corrections began its first year of operating as a single county entity in July 2016. A 2016-2017 full Comprehensive Plan was submitted as a result of this organizational change.

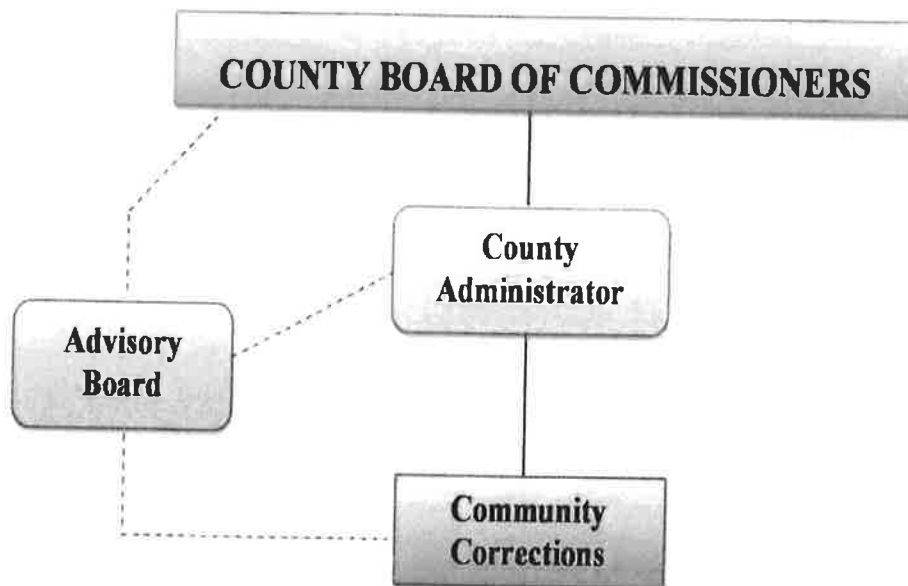
VISION

It is the vision of Aitkin County Community Corrections to reduce recidivism within our community and work with our local stakeholders and other Minnesota Correctional Agencies to promote positive change among our clientele.

MISSION

It is the mission of Aitkin County Community Corrections to promote public safety and victim restoration by holding offenders accountable, exercising an evidence-based model of correctional services, and actively providing offenders opportunities to become law-abiding citizens.

CURRENT ORGANIZATIONAL STRUCTURE



County Commissioners

J. Mark Wedel
Laurie Westerlund
Donald Niemi
Bill Pratt
Anne Marcotte

District #1
District #2
District #3
District #4
District #5

AITKIN COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD

The Advisory Board is appointed by the Aitkin County Board of Commissioners to oversee the corrections planning process and to take an active role in the development of the Comprehensive Plan. The Plan is then approved by the Board.

<u>Members</u>	<u>Category</u>
J. Mark Wedel	Commissioner, Aitkin County
Laurie Westerlund	Commissioner, Aitkin County
Honorable David Hermerding	Judiciary
Sheriff Scott Turner	Law Enforcement
Attorney James Ratz	Prosecution
Attorney Jeff Haberkorn	Defense
Director Cynthia Bennett	Social Services
Cheryl Meld	Education
Nancy Johnson-Houg	Citizen Member
Sharon Richardson	Citizen Minority
Gabrea Anderson	Victim Services
Kameron Genz	Corrections
<u>Ex-Officio Advisory Board members</u>	
Victor Moen	State Liaison, Minnesota Department of Corrections

DEPARTMENT BUDGET and FTE BY PROGRAM AREA

DEPARTMENT BUDGET

See Appendix

FTE's BY PROGRAM AREA

Administrative	1.725
Juvenile Probation	1.0
Adult Probation	4.0
Specialty Court	1.0

SALARY ROSTER

<u>Position</u>	<u>Salary Range</u>	<u>FTEs</u>
Administrative Assistant/Corrections Agent Assistant	35,672-52,811	0.725
Corrections Agents	51,729-81,723	5.0
Director	67,808-101,004	1.0

SERVICES AND PROGRAMMING

Aitkin County is in its second year as a stand-alone community corrections agency after a dissolution of a Joint Powers Agreement with Crow Wing and Morrison Counties. All staff were retained after the dissolution so we made a relatively seamless transition in services. We continue to participate in the Minnesota Association of Community Corrections Act Counties (MACCAC). Below are some of the highlights specific to Aitkin County for 2017.

In spring 2017, the department underwent staffing changes, in that, both the director and the full-time case aide left the employment of this department. The director position was immediately filled but the full-time case aide position was eliminated. In July 2017, a vacant agent position and a new full-time agent position were filled and the eliminated case aide position was replaced with a part-time administrative specialist/corrections agent assistant position and was also filled.

MACCAC Quality Assurance Model

Aitkin County Community Corrections continues to be dedicated to improving and maintaining quality assurance regarding supervision and programming for offenders. We continue to work in maintaining the MACCAC quality assurance model. The model includes four phases, and includes the following five skills sets:

- Professional alliance
- Risk assessments
- Cognitive interventions
- Case planning
- Motivational interviewing

Staff have received training in these five key areas.

Aitkin County continues to provide a 32-hour "Thinking for a Change" group for higher risk adult offenders. Aitkin County is operating Driving with Care, a cognitive-behavioral based program for DWI Offenders.

The Aitkin County Sobriety Court continues to provide needed services to high risk drug and alcohol offenders. We have been able to continue Aitkin's specialty court with county funds and legislatively appropriated grant funds for at-risk specialty courts.

In 2017, Aitkin County agents were trained in the use of the Carey Guides. We continue to utilize and improve delivery of programs and services outlined in the Comprehensive Plan.

SIGNED BOARD RESOLUTION/SIGNATURE PAGE

See Appendix

**MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET - REVISED**
(nearest dollar)

County/Group: Aitkin County Community Corrections

Budget Year: 2018

Consolidated Budget

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				647,812
Service & Contractual				332,112
Travel				7,200
Training				5,719
Supplies & Materials				11,500
Capital Outlays				0
*Other (specify below)				0
Direct Budgeted Expenses	285,961	551,461	166,921	1,004,343
Use of State Institutions	0	0	0	0
Total Budgeted Expenses	285,961	551,461	166,921	1,004,343

Staff Training Budget (minimum requirement = 2% of Subsidy)

5,719

Minimum County/Group Level of Spending Current Year:
Percent of County budget

23,631

4%

Purpose: Used as an amendment to the original comprehensive plan due to the approval of the State's Biennial Budget.

Community Corrections Administrator

Name/Title/Signature: _____

Address: _____

Telephone: _____

Financial Officer

Name/Title/Signature: _____

Address: _____

Telephone: _____

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET - REVISED
(nearest dollar)

County/Group: Aitkin County Community Corrections

Budget Year: 2018

Budget for Subsidy Program: Administration

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				129,663
Service & Contractual				17,354
Travel				2,800
Training				
Supplies & Materials				1,500
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses	100,000	31,117	20,200	151,317
Use of State Institutions				0
Total Budgeted Expenses	100,000	31,117	20,200	151,317

Budget for Subsidy Program: Training

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				5,719
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses	5,719			5,719
Use of State Institutions				0
Total Budgeted Expenses	5,719	-	-	5,719

Budget for Subsidy Program: Adult Facilities

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET - REVISED
(nearest dollar)

County/Group: Aitkin County Community Corrections

Budget Year: 2018

Budget for Subsidy Program: Adult Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				349,981
Service & Contractual				8,345
Travel				2,900
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses	152,812	186,414	22,000	361,226
Use of State Institutions				0
Total Budgeted Expenses	152,812	186,414	22,000	361,226

Budget for Subsidy Program: Court & Field Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Evaluation Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET - REVISED
(nearest dollar)

County/Group: Aitkin County Community Corrections

Budget Year: 2018

Budget for Subsidy Program: Jail Programs

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Juvenile Facilities

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Juvenile Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				69,971
Service & Contractual				270,862
Travel				800
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses	27,430	309,203	5,000	341,633
Use of State Institutions				0
Total Budgeted Expenses	27,430	309,203	5,000	341,633

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET - REVISED
(nearest dollar)

County/Group: Aitkin County Community Corrections

Budget Year: 2018

Budget for Subsidy Program: **Residential Programming**

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: **Non-Residential Programming**

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: **Parole Services**

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET - REVISED
(nearest dollar)

County/Group: Aitkin County Community Corrections

Budget Year: 2018

Budget for Subsidy Program: **Probation Services**

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				34,000
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses			34,000	34,000
Use of State Institutions				0
Total Budgeted Expenses	-	-	34,000	34,000

Budget for Subsidy Program: **Service & Contractual**

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: **Specialty Court (Drug, DWI, ETC)**

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				98,197
Service & Contractual				1,551
Travel				700
Training				
Supplies & Materials				10,000
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses		24,727	85,721	110,448
Use of State Institutions				0
Total Budgeted Expenses	-	24,727	85,721	110,448

MINNESOTA DEPARTMENT OF CORRECTIONS
COMMUNITY CORRECTIONS ACT
COMPREHENSIVE PLAN BUDGET - REVISED
(nearest dollar)

County/Group: Aitkin County Community Corrections

Budget Year: 2018

Budget for Subsidy Program: Supervised Release Services

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

Budget for Subsidy Program: Other

FUNDING SOURCE	DOC SUBSIDY	COUNTY	OTHER	TOTAL
Personnel				
Service & Contractual				
Travel				
Training				
Supplies & Materials				
Capital Outlays				
*Other Services (specify below)				
Direct Budgeted Expenses				0
Use of State Institutions				0
Total Budgeted Expenses	-	-	-	0

*OTHER SERVICES (FUNDING SOURCE SPECIFIED)		
Program Name	Description	Amount
Total		0

NOTES:

Minnesota Department of Corrections

Grant Application Agreement

A. COVERSHEET WITH SIGNATURES

1. APPLICATION INFORMATION			
Legal Name of Applicant Organization	AITKIN		
Grant Funds Requested Per Calendar Year	\$285,961		
Grant Time Period	January 1, 2018 – December 31, 2019		
2. OFFICIAL WITH AUTHORITY INFORMATION			
Name of official with authority to sign	Kameron Genz		
Title	Director		
Address	204 1 st Street northwest		
City, Zip code + 4	56431		
Phone Number	218-927-7281		
Email			
3. REQUIRED ID NUMBERS AND LOCATION INFORMATION			
SWIFT Vendor Number	197275		
Congressional District(s) (if applicable)	<input type="checkbox"/> 1 st <input type="checkbox"/> 2 nd <input type="checkbox"/> 3 rd <input type="checkbox"/> 4 th <input type="checkbox"/> 5 th <input type="checkbox"/> 6 th <input type="checkbox"/> 7 th <input type="checkbox"/> 8 th		
SIGNATURE(s)			
SIGNATURE OF OFFICIAL WITH AUTHORITY TO SIGN:			
			DATE SIGNED _____
4. I certify I have read the application (narrative, assurances, budget and supplemental documents, if applicable) and will comply with all provisions including additional state and local regulations and policies governing the funding that apply.			
OTHER GRANTEE REPRESENTATIVE SIGNATURE: (Optional)			
			DATE SIGNED _____
Mark Wedel, Aitkin County Board Chair			
			DATE SIGNED _____
Jessica Seibert, Aitkin County Administrator			
I certify I have read the application (narrative, assurances, budget and supplemental documents, if applicable) and will comply with all provisions including additional state and local regulations and policies governing the funding that apply.			

Minnesota Department of Corrections

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5. GRANT PROGRAM CONTACT INFORMATION	
Name	Kameron Genz
Title	Director
Organization	Aitkin County Community Corrections
Address	204 1 st Street NW
City, ZIP	Aitkin 56431
Phone	218-927-7202
Email	kami.genz@co.aikin.mn.us
6. BUSINESS MANAGER/ACCOUNTING CONTACT INFORMATION	
Name	Kirk Peysar
Title	Auditor
Organization	Aitkin County
Address	209 2 nd Street NW, Room 202
City, ZIP	Aitkin 56431
Phone	218-927-7354
Email	kpeysar@co.aitkin.mn.us

Minnesota Department of Corrections

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B. ASSURANCES – MUST BE SUBMITTED WITH APPLICATION AGREEMENT

By signing the coversheet, the applicant certifies they have read all application documents, including revised documents, and agrees to comply with all applicable state and local laws, ordinances, rules, regulations, and public policies.

1. Survival of Terms

The following clauses survive the expiration or cancellation of this award: 5) State Audits; 6) Liability; 7) Government Data Practices; 8) Data Disclosure; and 10) Governing Law, Jurisdiction and Venue.

2. Grantee

For purposes of this agreement “grantee” means the county receiving the subsidy payment pursuant to the provisions of the Community Corrections Act, Minn. Stat. Chpt. 401.

3. Grantee’s Duties

Perform the duties specified in Exhibit A (County Comprehensive Plan) which is attached and incorporated into this grant application. The Grantee shall provide correctional services as outlined under Mn Statute 401 and Mn Rule 2905.

4. Financial Reporting

The Grantee will submit Financial Status Reports on a quarterly basis as directed by the Commissioner of Corrections. Necessary records and accounts, including financial and property controls, will be maintained and made available to the Department of Corrections.

5. Time

The Grantee must comply with all the time requirements described in this grant application agreement. In the performance of this grant, time is of the essence.

6. Financial and Administrative Provisions

Per the Uniform Municipal Contracting Law, grantees that are municipalities as defined in Subdivision 1 must follow service contracting and bidding requirements as stated including prevailing wage rules for construction work of \$25,000 or more.

7. State Audits

Under Minn. Stat. § 16B.98, Subd.8, the Grantee’s books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.

8. Liability

Each party of the agreement is responsible for its own acts. This clause shall not be construed to bar any legal remedies grantee may have for the state’s failure to fulfill its obligations pursuant to the award and subsequent awards.

9. Government Data Practices

The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this grant, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under

Minnesota Department of Corrections

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this grant. The civil remedies of Minn. Stat. §13.08 apply to the release of the data referred to in this clause by either the Grantee or the State. If the Grantee receives a request to release data pertaining to the grant award the Grantee will notify the state and the parties will coordinate a response.

10. Data Disclosure

Under Minnesota Statutes, section 270C.65, and other applicable laws, the grantee consents to disclosure of its SWIFT Vendor ID Number, Social Security number, DUNS number, federal employer tax identification number and/or Minnesota tax identification number, already provided to the state, to federal and state tax agencies and state personnel involved in the payment of state obligations. These numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the grantee to file state tax returns and pay delinquent state tax liabilities, if any.

11. Worker's Compensation

Grantee certifies that it is in compliance with Minnesota Statutes, section 176.181, subdivision 2, pertaining to workers' compensation insurance coverage. The grantee's employees and agents will not be considered state employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the state's obligation or responsibility. (Exemption/Waiver as allowed under law.)

12. Governing Law, Jurisdiction and Venue

Minnesota law, without regard to its choice-of-law and provisions, governs the award. Venue for all legal proceedings arising out of the award, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. Transferability

The grantee shall not transfer or assign to any party or parties any right(s), obligation(s) or claim(s) under the award without the prior written consent of the state. It is understood, however, that grantee remains solely responsible to the state for providing the products and services described.

14. Other Provisions:

A. State's Authorized Representative

The state's authorized representative, or his/her successor, named on the award information, has the responsibility to monitor the grantee's performance and has the authority to accept the services provided under the grant opportunity.

B. Grant Amendment Requests

Any amendment to an award must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant award, or their successors in office.

C. Termination

This agreement may be terminated as provided in Mn Statute 401.

D. Termination Due to Discontinued or Insufficient Funding

The State may terminate this grant if it does not obtain funding from the Minnesota Legislature for the Community Corrections Act Subsidy.

Minnesota Department of Corrections

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E. Termination for Cause

When the commissioner shall determine that there are reasonable grounds to believe that a county or group of counties is not in substantial compliance with minimum standards, at least 30 days' notice shall be given the county or counties and a hearing conducted by the commissioner to ascertain whether there is substantial compliance or satisfactory progress being made toward compliance. The commissioner may suspend all or a portion of any subsidy until the required standard of operation has been met.

F. Conflicts of interest

In accordance with the Minnesota Office of Grants Management Policy 08-01, the grantee will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflicts of interest, or personal gain.

G. Return of funds

The grantee must promptly return to the state any funds that have been determined by the state to be ineligible for reimbursement upon review of grant documentation.