



Aitkin County Health & Human Services

204 FIRST STREET NW
 AITKIN, MINNESOTA 56431-1291
 PHONE 1-800-328-3744 or 1-218-927-7200
 FAX # 1-218-927-7210

LETTER OF AGREEMENT

Aitkin County Health and Human Services hereafter referred to as "ACH&HS" and Donald Hughes, MD, a medical doctor practicing at Riverwood Healthcare Center, 200 Bunker Hill Drive, Aitkin, MN 56431, enter into this agreement for the purpose of Public Health Medical Consultant, beginning January 1, 2018 through December 31, 2018.

Witnessed

Whereas, Aitkin County Health and Human Services is desirous of contracting with Dr. Donald Hughes, medical consultant; and

Whereas, Donald Hughes, MD, is desirous of providing Medical Consultation, the following is agreed upon:

1. Donald Hughes, MD will review and sign all new and existing standing medical orders and vaccine protocols on an annual basis or as requested.
2. Authorize approval of vaccine orders as noted in ACH&HS vaccine protocols.
3. To be the Public Health medical contact regarding Public Health DP&C (Disease, Prevention & Control) issues as they arise.
4. To provide general consultative services as needed.
5. The agreement will be reviewed on an annual basis.
6. The Contractor agrees to carry all necessary Workers' Comp. and Liability Insurance.
7. This agreement may be canceled by either party with a 30 day written notice.

IN WITNESS WHEREOF, ACH&HS and the Provider have executed this agreement as of the day and year first above written:

 Cynthia Bennett, Director, Aitkin County Health and Human Services

 Date

 Chairperson, Aitkin County Board of Commissioners

 Date

 Dr. Donald Hughes

 Date

 Aitkin County Attorney

 Date