



**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING AGENDA
October 24, 2017**

9:05 A.M.

- I. Approval of Health & Human Services Board Agenda**
- II. Review September 26, 2017 Health & Human Service Board Minutes**
- III. Review Bills**
- IV. Cynthia Bennett, Health & Human Services Director**
 - A. Legislative Update**
 - B. Child Support Info graphic**
- V. Carli Goble, Fiscal Technician**
 - A. Financial Reports**
- VI. Kim Larson, Social Services Supervisor-Adult Services**
 - A. Mental Health Initiative**
- VII. Committee Reports from Commissioners**
 - A. H&HS Advisory Committee – Commissioners Westerlund and/or Pratt**
 - 1. Committee Members attending today: Bob Marcum and Roberta Elvecrog.**
 - 2. Draft Copy of the October 4, 2017 meeting minutes included in packet.**
 - B. AEOA Committee Update – Commissioner Westerlund**
 - C. NEMOJT Committee Update – Commissioner Niemi**
 - D. CJI (Children’s Justice Initiative) – Commissioner Westerlund**
 - E. Lakes & Pines Update – Commissioner Niemi**

Next Meeting – November 28, 2017



**AITKIN COUNTY HEALTH & HUMAN SERVICES
COUNTY BOARD MEETING MINUTES
September 26, 2017**

Attendance

The Aitkin County Board of Commissioners met this 26th day of September, 2017 at 9:03 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, and Bill Pratt. Others present included: County Administrator Jessica Seibert, Health & Human Services Director Cynthia Bennett, Financial Services Technician Carli Goble, Social Services Supervisor-Children's Services Jessi Schultz, Social Services Supervisor-Adult Services Kim Larson, Health & Human Services Administrative Assistant Shawn Speed, and Guests: Carole Holten/H&HS Advisory Committee Member, Roberta Elvecrog/H&HS Advisory Committee Member, Brielle Bredsten/Aitkin Independent Age, and Bob Harwarth/Citizen.

Agenda

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the September 26, 2017 Health & Human Services Board agenda.

Minutes

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve the August 22, 2017 Health and Human Services Board minutes.

Bills

Carli Goble, Financial Services Technician, was introduced by Cynthia Bennett as the HHS Representative that will be presenting the bills and financial reports to the Board in the absence of a Financial Services Supervisor.

Was mentioned that there was a payment to McGregor Schools for \$15,000.00 to help pay for a guidance counselor from the Local Collaborative Time Study (LCTS). We act as fiscal agent for the LCTS and these dollars are pass through monies for this program.

Motion by Commissioner Pratt, seconded by Commissioner Westerlund and carried, all members voting yes to approve the bills.

Health & Human Services Director Reports

Legislative Updates – Cynthia Bennett, H&HS Director reported that there has been some momentum around paying for people in Regional Treatment Centers (RTC) and all of the Commissioners have been very supportive of the changes that need to be addressed on a state level with this issue. AMC is getting behind the necessary changes and there will be more discussions regarding this in the upcoming development of legislative platforms for 2018. The Mental Health Initiative is working on hiring an individual to focus on community resource development and utilization. This person will assist with discharge planning and coordinate efforts for Region 5 counties to help facilitate discharges from the RTC to a community placement.

The Director developed pamphlet for Commissioner Marcotte, who is currently in Washington D.C., Commissioner Marcotte will relay the information that outlines how the proposed changes to the Affordable Healthcare Act will impact the state of MN and ultimately counties. If the proposed changes are made and the Prevention and Public Health fund is eliminated there will be no funding for the Local Public Health Grant that currently provides ACH&HS with \$57,986.00.

DHS Child Safety & Permanency Report Update – Cynthia reported getting a call from DHS complimenting H&HS on the great job the Child Welfare team has done on meeting these indicators. Congratulations were expressed to Supervisor Jessi Schultz and the entire Child Welfare team.

Redesign Committee Update – Cynthia reported that the committee had decided on a color palette for the offices and lobby. Funding for the lobby remake project is coming from incentive dollars from DHS. The usage of these dollars are restricted and must be used to enhance services for the individuals on the SNAP program. That the committee is looking at creating a more calming and relaxed environment in our lobby through the use of color choices, furniture styles, and possibly adding an aquarium. HHS has received a donation of a computer stand for clients to have access to a computer that might be utilized to email their worker or to fill out required forms.

– In addition to the physical environment Cynthia reported that HHS continues to work on building a positive work culture. Staff morale, attitudes and engagement are key to a healthy and productive setting. This includes finding ways to build leadership capacity and provide the tools necessary for staff to be successful in their positions. Outside resources for staff development are cost prohibitive so efforts have been made to find other ways to accomplish this. Cynthia reported that she has found a leadership development train the trainer course. She would complete the training and through this venue would be able to conduct staff development training within the HHS agency. These resources would also be available for all county departments if they were interested. In addition this could be offered as a service to our community partners such as CARE, or ANGELS. This is a good opportunity for the county and will put us in a nice position to offer further support to our partners in the community. Cynthia reported she is working with Administrator Jessica S. to develop a more detailed plan to move forward with this option.

Financial Reports

Carli Goble reviewed the financial statement for the board-

- 1) We are on budget overall.
- 2) Foster Care still a high cost.
- 3) Fund Balance has been decreasing over the course of the last few years.
- 4) We are where we should be for this time of year.

Contracts

WIC Agreement between McGregor School District and ACH&HS-

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve the agreement.

WIC Agreement between Hill City Assembly of God Church and ACH&HS-

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the bills.

Committee Reports

H&HS Advisory Committee – Commissioner Westerlund and/or Pratt

- 1) Committee member Carole Holten and Roberta Elvecrog provided details of their last meeting, held September 6, 2017.
 - a. Explained that they were given a briefing by Jessi Goble, Financial Services Supervisor, about the cost of Medical Assistance when going into a nursing home or assisted living complex. Was a very informative briefing and Jessi has agreed to work with the Advisory Board to present it to more community members.
 - b. McGregor will be having a Health Fair on the evening of September 27th in their Community Center that involved a lot of collaboration between McGregor, ACH&HS, and Riverwood.

- c. Cynthia mentioned that Riverwood Health Care Center applauded Brea Hamdorf and Hannah Colby from Public Health for their great work and noted how outstanding they had been to work with on the McGregor Health Fair.
- d. Looking at setting up a community meal in the McGrath area possibly once a quarter.

NEMOJT Update – Commissioner Niemi

- 1) Discussion on meeting with employers in your area and finding out what skills are needed with the aim of some of our young adults staying and working here instead of leaving the area. Looking at meeting with schools to provide more job skill training.
- 2) Workforce Center may have a few less computers due to lack of funding.

Lakes and Pines – Commissioner Niemi

- 1) Funding for Fuel Assistance looks to be in good shape. Meeting in October to determine how it stands.
- 2) Ross is looking into working with them to do a windshield survey for the Small Cities Development Grant.

BEACON Meeting – Commissioner Westerlund

- 1) Was held at Long Lake Conservation Center September 19, 2017.
- 2) Stands for Building Effective and Collaborative Organizational Networks.
- 3) Meeting of all area agencies that provide community services to network and provide each other with information about what each other does.
- 4) Was very informative and well attended.

The meeting was adjourned at 9:40a.m.

Next Meeting – October 24, 2017

Print List in Order By: 4
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: Y

Aitkin County



<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
2	86359 Aitkin Co Attorney 05-420-600-4800-6263		157.50	FRAUD BILLING JUL-SEPT '17 07/01/2017 09/30/2017	0 Contract Legal Services-Fraud
1	05-420-640-4800-6263		5,895.00	IV-D BILLING JUL-SEPT '17 07/01/2017 09/30/2017	0 Contract Legal Services Iv-D
	86359 Aitkin Co Attorney		6,052.50	2 Transactions	
4	86222 Aitkin Independent Age 05-400-400-0402-6231		197.73	FLU SHOT SCHEDULE AD 09/23/2017 09/27/2017	00005430 Services/Labor/Contracts
3	05-400-450-0451-6231		150.00	HE-HEALTH & WELLNESS FAIR AD 09/13/2017 09/20/2017	00005430 Services/Labor/Contracts
	86222 Aitkin Independent Age		347.73	2 Transactions	
6	8239 Ameripride Linen & Apparel Services 05-257-000-0000-6422		3.94	CLEANING SUPPLIES 09/12/2017 09/12/2017	2200959751 0 Janitorial Services/Supplies
6	05-390-000-0000-6422		0.72	CLEANING SUPPLIES 09/12/2017 09/12/2017	2200959751 0 Janitorial Services/Supplies
6	05-400-440-0410-6422		5.01	CLEANING SUPPLIES 09/12/2017 09/12/2017	2200959751 0 Janitorial Services/Supplies
6	05-420-600-4800-6422		11.10	CLEANING SUPPLIES 09/12/2017 09/12/2017	2200959751 0 Janitorial Services/Supplies
6	05-430-700-4800-6422		15.04	CLEANING SUPPLIES 09/12/2017 09/12/2017	2200959751 0 Janitorial Services/Supplies
	8239 Ameripride Linen & Apparel Services		35.81	5 Transactions	
5	89185 Bethesda Lutheran Church Of Malmo 05-400-410-0413-6301		45.00	WIC RENT JUL-SEPT '17 07/01/2017 09/30/2017	0 Wic Space Rentals
	89185 Bethesda Lutheran Church Of Malmo		45.00	1 Transactions	
7	10855 Culligan 05-257-000-0000-6342		22.78	COOLER RENTAL SERVICE 10/01/2017 10/31/2017	150-10016285-1 0 Office Equipment Rental/Contracts
7	05-390-000-0000-6342		4.14	COOLER RENTAL SERVICE 10/01/2017 10/31/2017	150-10016285-1 0 Office Equipment Rental/Contracts
7	05-400-440-0410-6301		29.00	COOLER RENTAL SERVICE	150-10016285-1 Equipment Lease/Space Rental

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor No.</u>	<u>Name</u> <u>Account/Formula</u>	<u>Rpt</u> <u>Accr</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Description</u> <u>On Behalf of Name</u>
7	05-420-600-4800-6301		64.20	COOLER RENTAL SERVICE 10/01/2017 10/31/2017	0 150-10016285-1	Equipment Lease/Space Rental
7	05-430-700-4800-6301		86.98	COOLER RENTAL SERVICE 10/01/2017 10/31/2017	0 150-10016285-1	Equipment Lease/Space Rental
10855	Culligan		207.10	5 Transactions	0	
88628	Dalco					
8	05-257-000-0000-6422		16.32	TOWELS 09/26/2017 09/26/2017	3230267 0	Janitorial Services/Supplies
8	05-390-000-0000-6422		2.97	TOWELS 09/26/2017 09/26/2017	3230267 0	Janitorial Services/Supplies
8	05-400-440-0410-6422		20.77	TOWELS 09/26/2017 09/26/2017	3230267 0	Janitorial Services/Supplies
8	05-420-600-4800-6422		45.99	TOWELS 09/26/2017 09/26/2017	3230267 0	Janitorial Services/Supplies
8	05-430-700-4800-6422		62.31	TOWELS 09/26/2017 09/26/2017	3230267 0	Janitorial Services/Supplies
88628	Dalco		148.36	5 Transactions	0	
11051	Department of Human Services					
9	05-400-440-0410-6231		430.08	MERIT SYSTEM QE 10/01/2017 12/31/2017	A300MR01E80 0	Services/Labor/Contracts
10	05-420-650-4400-6025		806.65	MA LTC UN 65 09/01/2017 09/30/2017	A300MM8Q01I 0	State/Fed Share - MA
11	05-420-650-4400-6025		14.13	MAX LTC LT65 17 09/01/2017 09/30/2017	A300MM8Q01I 0	State/Fed Share - MA
12	05-420-650-4400-6025		3,336.94	MA ESTATE COLLECTIONS - FED 09/01/2017 09/30/2017	A300MM8Q01I 0	State/Fed Share - MA
13	05-420-650-4400-6025		1,668.46	MA ESTATE COLLECTIONS - STATE 09/01/2017 09/30/2017	A300MM8Q01I 0	State/Fed Share - MA
14	05-420-650-4400-6025		98.52	SMA MH-TCM CV 09/01/2017 09/30/2017	A300MM8Q01I 0	State/Fed Share - MA
9	05-420-600-4800-6231		913.92	MERIT SYSTEM QE 10/01/2017 12/31/2017	A300MR01E80 0	Services/Labor/Contracts
9	05-430-700-4800-6231		1,344.00	MERIT SYSTEM QE 10/01/2017 12/31/2017	A300MR01E80 0	Services/Labor/Contracts

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11051	Department of Human Services			8,612.70	8 Transactions		
15	2186 Hillyard Inc - Kansas City 05-257-000-0000-6422			20.15	CLEANING / BATHROOM SUPPLIES 09/29/2017 09/29/2017	602714789 0	Janitorial Services/Supplies
15	05-390-000-0000-6422			3.66	CLEANING / BATHROOM SUPPLIES 09/29/2017 09/29/2017	602714789 0	Janitorial Services/Supplies
15	05-400-440-0410-6422			25.65	CLEANING / BATHROOM SUPPLIES 09/29/2017 09/29/2017	602714789 0	Janitorial Services/Supplies
15	05-420-600-4800-6422			56.78	CLEANING / BATHROOM SUPPLIES 09/29/2017 09/29/2017	602714789 0	Janitorial Services/Supplies
15	05-430-700-4800-6422			76.93	CLEANING / BATHROOM SUPPLIES 09/29/2017 09/29/2017	602714789 0	Janitorial Services/Supplies
	2186 Hillyard Inc - Kansas City			183.17	5 Transactions		
16	7525 Hometown Bldg Supply 05-400-440-0410-6405			2.39	STORAGE CONTAINER REPAIR SUPP 09/20/2017 09/20/2017	23021 0	Office Supplies
16	05-420-600-4800-6405			5.09	STORAGE CONTAINER REPAIR SUPP 09/20/2017 09/20/2017	23021 0	Office Supplies
16	05-430-700-4800-6405			7.49	STORAGE CONTAINER REPAIR SUPP 09/20/2017 09/20/2017	23021 0	Office Supplies
	7525 Hometown Bldg Supply			14.97	3 Transactions		
17	2340 Hyytinen Hardware Hank 05-400-440-0410-6405			2.08	AGENCY - DRILL BIT 09/18/2017 09/18/2017	141948 0	Office Supplies
18	05-400-440-0410-6405			37.42	STORAGE CONTAINER PAINT 09/20/2017 09/28/2017	1422423 0	Office Supplies
17	05-420-600-4800-6405			4.41	AGENCY - DRILL BIT 09/18/2017 09/18/2017	141948 0	Office Supplies
18	05-420-600-4800-6405			79.52	STORAGE CONTAINER PAINT 09/20/2017 09/28/2017	1422423 0	Office Supplies
17	05-430-700-4800-6405			6.49	AGENCY - DRILL BIT 09/18/2017 09/18/2017	141948 0	Office Supplies
18	05-430-700-4800-6405			116.95	STORAGE CONTAINER PAINT 09/20/2017 09/28/2017	1422423 0	Office Supplies

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2340	Hyytinen Hardware Hank		246.87	6 Transactions		
19	2386 Information Systems Corp 05-400-440-0410-6300		158.40	DR9080C-SCANNER MAINT AGRMNT 09/30/2017 09/30/2017	0000009181 0	Maintenance/Service Contracts
20	05-400-440-0410-6300		12.88	DR9080C-SCANNER EXC ROLLER KIT 10/10/2017 10/10/2017	0000009283 0	Maintenance/Service Contracts
19	05-420-600-4800-6300		336.60	DR9080C-SCANNER MAINT AGRMNT 09/30/2017 09/30/2017	0000009181 0	Maintenance/Service Contracts
20	05-420-600-4800-6300		27.39	DR9080C-SCANNER EXC ROLLER KIT 10/10/2017 10/10/2017	0000009283 0	Maintenance/Service Contracts
19	05-430-700-4800-6300		495.00	DR9080C-SCANNER MAINT AGRMNT 09/30/2017 09/30/2017	0000009181 0	Maintenance/Service Contracts
20	05-430-700-4800-6300		40.28	DR9080C-SCANNER EXC ROLLER KIT 10/10/2017 10/10/2017	0000009283 0	Maintenance/Service Contracts
	2386 Information Systems Corp		1,070.55	6 Transactions		
21	13624 MailFinance 05-400-440-0410-6300		68.89	MAIL MACHINE CONTRACT 08/05/2017 11/04/2017	N6779229 0	Maintenance/Service Contracts
21	05-420-600-4800-6300		146.39	MAIL MACHINE CONTRACT 08/05/2017 11/04/2017	N6779229 0	Maintenance/Service Contracts
21	05-430-700-4800-6300		215.28	MAIL MACHINE CONTRACT 08/05/2017 11/04/2017	N6779229 0	Maintenance/Service Contracts
	13624 MailFinance		430.56	3 Transactions		
22	3010 Marco Business Products Inc 05-400-440-0410-6239		393.12	HOSTED ZIX GATEWAY - ANNUAL 10/01/2017 09/30/2018	4635081 0	Software Fees/License Fees
22	05-420-600-4800-6239		835.38	HOSTED ZIX GATEWAY - ANNUAL 10/01/2017 09/30/2018	4635081 0	Software Fees/License Fees
22	05-430-700-4800-6239		1,228.50	HOSTED ZIX GATEWAY - ANNUAL 10/01/2017 09/30/2018	4635081 0	Software Fees/License Fees
	3010 Marco Business Products Inc		2,457.00	3 Transactions		
23	89765 Minnesota Elevator, Inc 05-257-000-0000-6300		18.88	ELEVATOR SERVICE - OCT '17 10/01/2017 10/31/2017	723484 0	Maintenance-Service Contracts

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<u>No.</u>	<u>Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
23	05-390-000-0000-6300			3.43	ELEVATOR SERVICE - OCT '17 10/01/2017 10/31/2017	723484 0	Maintenance-Service Contracts
23	05-400-440-0410-6300			24.03	ELEVATOR SERVICE - OCT '17 10/01/2017 10/31/2017	723484 0	Maintenance/Service Contracts
23	05-420-600-4800-6300			53.21	ELEVATOR SERVICE - OCT '17 10/01/2017 10/31/2017	723484 0	Maintenance/Service Contracts
23	05-430-700-4800-6300			72.09	ELEVATOR SERVICE - OCT '17 10/01/2017 10/31/2017	723484 0	Maintenance/Service Contracts
89765	Minnesota Elevator, Inc			171.64	5 Transactions		
24	11132 Mn Dept Of Health 05-420-640-4800-6379			40.00	IVD PATRNTY AJUD 0014024878-01 10/05/2017 10/05/2017	1518447 0	Other Iv-D Charges
	11132 Mn Dept Of Health			40.00	1 Transactions		
25	89081 North Ambulance Brainerd 05-400-401-0000-6809			290.00	AMBULANCE RUNS - SEPT '17 09/01/2017 09/30/2017	0	No. Memorial Ambulance-Aitkin
	89081 North Ambulance Brainerd			290.00	1 Transactions		
26	86177 Sheriff Aitkin County 05-420-640-4800-6270			50.00	IV-D SERVICE 0014433267-01 09/29/2017 09/29/2017	C1700447 0	Aitkin Co Sheriff Fees Iv-D
	86177 Sheriff Aitkin County			50.00	1 Transactions		
29	88859 Spee*Dee-St Cloud 05-400-430-0408-6231			11.51	FAP SERVICE 09/01/2017 09/30/2017	3378205 0	Services/Labor/Contracts
27	05-420-600-4800-6205			353.99	IM SERVICE 09/01/2017 09/30/2017	3378205 0	Postage
28	05-430-700-4800-6205			5.21	SS SERVICE 09/01/2017 09/30/2017	3378205 0	Postage
	88859 Spee*Dee-St Cloud			370.71	3 Transactions		
30	86235 The Office Shop Inc 05-400-440-0410-6405			4.72	AGENCY - LABELS 09/05/2017 09/05/2017	1031721-0 0	Office Supplies
31	05-400-440-0410-6405			4.22	AGENCY - SUPPLIES	1032095-0	Office Supplies

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							<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
32	05-400-440-0410-6405			11.99	PH - CALENDAR (EM)	09/08/2017 09/08/2017	0	Office Supplies
						09/15/2017 09/15/2017	1032461-0	
33	05-400-440-0410-6405			7.85	PH - OSS SUPPLIES	09/18/2017 09/18/2017	0	Office Supplies
						09/22/2017 09/22/2017	1032461-1	
34	05-400-440-0410-6405			77.50	ACCT - PRINTER TONER	09/22/2017 09/22/2017	0	Office Supplies
						09/25/2017 09/25/2017	1032476-0	
35	05-400-440-0410-6450			229.79	FRONT OFFICE WALL PANELS	09/25/2017 09/25/2017	0	Small Equipment: Telephones,Chairs, etc.
						09/28/2017 09/28/2017	1032944-0	
36	05-400-440-0410-6405			67.46	PH - SUPPLIES (EM)	09/28/2017 09/28/2017	0	Office Supplies
						09/28/2017 09/28/2017	1033208-0	
37	05-400-440-0410-6405			52.02	PH - ENVELOPES	09/28/2017 09/28/2017	0	Office Supplies
						09/28/2017 09/28/2017	1033208-0	
38	05-400-440-0410-6405			1.42	AGENCY - LABELS	09/28/2017 09/28/2017	0	Office Supplies
						09/05/2017 09/05/2017	1033208-0	
30	05-420-600-4800-6405			10.03	AGENCY - LABELS	09/05/2017 09/05/2017	0	Office Supplies
						09/08/2017 09/08/2017	1031721-0	
31	05-420-600-4800-6405			8.97	AGENCY - SUPPLIES	09/08/2017 09/08/2017	0	Office Supplies
						09/22/2017 09/22/2017	1032095-0	
34	05-420-600-4800-6405			164.69	ACCT - PRINTER TONER	09/22/2017 09/22/2017	0	Office Supplies
						09/25/2017 09/25/2017	1032476-0	
35	05-420-600-4800-6450			488.30	FRONT OFFICE WALL PANELS	09/25/2017 09/25/2017	0	Small Equipment: Telephones,Chairs, etc.
						09/28/2017 09/28/2017	1032944-0	
38	05-420-600-4800-6405			3.03	AGENCY - LABELS	09/28/2017 09/28/2017	0	Office Supplies
						09/05/2017 09/05/2017	1033208-0	
30	05-430-700-4800-6405			14.75	AGENCY - LABELS	09/05/2017 09/05/2017	0	Office Supplies
						09/08/2017 09/08/2017	1031721-0	
31	05-430-700-4800-6405			13.20	AGENCY - SUPPLIES	09/08/2017 09/08/2017	0	Office Supplies
						09/22/2017 09/22/2017	1032095-0	
34	05-430-700-4800-6405			242.20	ACCT - PRINTER TONER	09/22/2017 09/22/2017	0	Office Supplies
						09/25/2017 09/25/2017	1032476-0	
35	05-430-700-4800-6450			718.09	FRONT OFFICE WALL PANELS	09/25/2017 09/25/2017	0	Small Equipment: Telephones,Chairs, etc.
						09/28/2017 09/28/2017	1032944-0	
38	05-430-700-4800-6405			4.45	AGENCY - LABELS	09/28/2017 09/28/2017	0	Office Supplies
							1033208-0	
86235	The Office Shop Inc			2,124.68	19 Transactions		0	
10657	Totalfunds By Hasler							
39	05-430-000-0000-1205			2,000.00	POSTAGE		79000110005968	Postage Account

CJG1
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 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
10657 Totalfunds By Hasler		2,000.00	10/10/2017 10/10/2017	0
			1 Transactions	
Final Total		24,899.35	20 Vendors	85 Transactions

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	24,899.35	Health & Human Services	
	All Funds	24,899.35	Total	Approved by,
			
			

Print List in Order By: 4
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
23	6094 AADA 05-430-710-3640-6020		540.00	Supervised visitation - Family 09/05/2017 09/28/2017	0 Family Assessment Response Services
	6094 AADA		540.00	1 Transactions	
27	86222 AITKIN INDEPENDENT AGE 05-430-720-3020-6069		77.10	Child Care Advertising - Commu 09/16/2017 09/20/2017	0 Community Ed & Prevent/Advertising
28	05-430-720-3020-6069		136.05	CCAP Plan Public Notice - Comm 09/27/2017 09/27/2017	0 Community Ed & Prevent/Advertising
	86222 AITKIN INDEPENDENT AGE		213.15	2 Transactions	
14	9791 Bieganek/Joan M 05-430-760-3950-6020		105.00	Guardianship/Conservator Activ 09/01/2017 09/30/2017	0 Guardianship/Conservatorship
	9791 Bieganek/Joan M		105.00	1 Transactions	
35	11051 Department of Human Services 05-430-720-3110-6069		361.42	BSFE County Match Invoice #A30 09/01/2017 09/30/2017	0 Bsf Child Care
	11051 Department of Human Services		361.42	1 Transactions	
22	10342 DHS-Anoka Metro Rtc 05-430-745-3721-6081		500.00	State-operated inpatient 11/01/2015 11/30/2015	0 Commitment Costs - Poor Relief
	10342 DHS-Anoka Metro Rtc		500.00	1 Transactions	
3	9220 DHS-MSOP 05-430-745-3721-6081		1,116.00	State-operated inpatient 09/01/2017 09/30/2017	0 Commitment Costs - Poor Relief
8	05-430-745-3721-6081		1,116.00	State-operated inpatient 09/01/2017 09/30/2017	0 Commitment Costs - Poor Relief
17	05-430-745-3721-6081		2,790.00	State-operated inpatient 09/01/2017 09/30/2017	0 Commitment Costs - Poor Relief
21	05-430-745-3721-6081		3,720.00	State-operated inpatient 09/21/2017 09/30/2017	0 Commitment Costs - Poor Relief
	9220 DHS-MSOP		8,742.00	4 Transactions	

Aitkin County



<u>Vendor</u>	<u>Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	89965 DHS-ST PETER-SEE LIST 05-430-745-3721-6081			2,424.00	State-operated inpatient 09/01/2017 09/30/2017	0	Commitment Costs - Poor Relief
2	05-430-745-3721-6081			3,768.00	State-operated inpatient 09/01/2017 09/30/2017	0	Commitment Costs - Poor Relief
11	05-430-745-3721-6081			7,830.00	State-operated inpatient 09/01/2017 09/30/2017	0	Commitment Costs - Poor Relief
	89965 DHS-ST PETER-SEE LIST			14,022.00	3 Transactions		
7	91345 Elvecrog/Roberta C 05-430-750-3950-6020			70.00	Public guardianship 09/01/2017 09/30/2017	0	Public Guardianship Dd
9	05-430-750-3950-6020			105.00	Public guardianship 09/01/2017 09/30/2017	0	Public Guardianship Dd
12	05-430-760-3950-6020			105.00	Guardianship/Conservatorship 09/01/2017 09/30/2017	0	Guardianship/Conservatorship
18	05-430-760-3950-6020			70.00	Guardianship/Conservatorship 09/01/2017 09/30/2017	0	Guardianship/Conservatorship
	91345 Elvecrog/Roberta C			350.00	4 Transactions		
13	13687 Family Assessment Services 05-430-745-3085-6020			843.75	Adult Outpatient Diagnostic As 09/26/2017 09/26/2017	0	Adult Outpat Diagnostic Assess/Psyc
20	05-430-745-3085-6020			937.50	Adult Outpatient Diagnostic As 09/12/2017 09/18/2017	0	Adult Outpat Diagnostic Assess/Psyc
24	05-430-745-3085-6020			843.75	Adult Outpatient Diagnostic As 09/21/2017 09/21/2017	0	Adult Outpat Diagnostic Assess/Psyc
	13687 Family Assessment Services			2,625.00	3 Transactions		
32	6110 Lakes & Pines CAC, Inc 05-430-745-3025-6020			2,106.54	Family Resource Specialist - A 09/01/2017 09/30/2017	0	COMMUNITY ED & PREVENTION
33	05-430-745-3025-6020			3,824.02	Family Resource Specialist - W 09/01/2017 09/30/2017	0	COMMUNITY ED & PREVENTION
	6110 Lakes & Pines CAC, Inc			5,930.56	2 Transactions		
6	14651 Minnesota Monitoring, Inc. 05-430-710-3190-6020			95.00	Hair Follicle Test - Court-Rel		Court Related Services & Activities

Aitkin County



<u>Vendor No.</u>	<u>Name</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u> <u>Service Dates</u>	<u>Invoice #</u> <u>Paid On Bhf #</u>	<u>Account/Formula Description</u> <u>On Behalf of Name</u>
14651	Minnesota Monitoring, Inc.			95.00	09/06/2017 09/06/2017 1 Transactions	0	
25	89163 NEMOJT 05-430-720-3370-6038			13,437.50	MFIP Empl Service-Qtrly Paymen 07/01/2017 09/30/2017	0	Mfip-Employment Services
26	05-430-720-3370-6038			2,500.38	DWP Empl Service-Qtrly Pmt 07/01/2017 09/30/2017	0	Mfip-Employment Services
89163	NEMOJT			15,937.88	2 Transactions		
30	10977 Northern Psychiatric Associates 05-430-740-3050-6020			637.35	Child Outpatient Diagnostic As 09/08/2017 09/08/2017	0	Child Outpat Assess/Psyc. Testing
10	05-430-745-3085-6020			300.00	Adult Outpatient Diagnostic As 09/08/2017 09/08/2017	0	Adult Outpat Diagnostic Assess/Psyc
10977	Northern Psychiatric Associates			937.35	2 Transactions		
34	3639 Northland Counseling Ctr Inc 05-430-730-3710-6020			975.00	Detoxification (Category I) 09/16/2017 09/26/2017	0	Detoxification - Grand Rapids
3639	Northland Counseling Ctr Inc			975.00	1 Transactions		
5	90748 Oakridge Homes Sils 05-430-750-3340-6073			462.55	Semi-Independent Living Servic 09/06/2017 09/22/2017	0	Semi-Independent Living Serv (Sils)
15	05-430-750-3340-6073			353.22	Semi-Independent Living Servic 09/05/2017 09/28/2017	0	Semi-Independent Living Serv (Sils)
90748	Oakridge Homes Sils			815.77	2 Transactions		
4	9140 Simar/Candace 05-430-760-3950-6020			70.00	Guardianship/conservatorship 09/01/2017 09/30/2017	0	Guardianship/Conservatorship
9140	Simar/Candace			70.00	1 Transactions		
16	14390 TANGE, MSW/PHILIP B 05-430-730-3090-6050			540.00	Pre-Petition Screening/Hearing 09/11/2017 09/12/2017	0	Pre-Petition Screening/Hearing
29	05-430-740-3900-6020			112.50	Clinical supervision-Child Rul		Child Rule 79 Case Mgmt

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 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
31	05-430-745-3910-6020		270.00	09/11/2017 09/12/2017	0 Adult Rule 79 Case Mgmt
14390	TANGE, MSW/PHILIP B		922.50	09/11/2017 09/11/2017	0 3 Transactions
19	14040 WELLS FARGO BUSINESS CREDIT 05-430-700-4800-6805		291.13	09/11/2017 09/11/2017	0 Mh Init - Transportation
	14040 WELLS FARGO BUSINESS CREDIT		291.13	09/11/2017 09/11/2017	0 1 Transactions
Final Total			53,433.76	18 Vendors	35 Transactions

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	53,433.76	Health & Human Services	
	All Funds	53,433.76	Total	Approved by,
			
			

MINNESOTA CHILD SUPPORT 2016

MORE MONEY FOR FAMILIES

COLLECTIONS

79% 

of child support is collected by income withholding from an employee's paycheck

\$600 Million 

in child support collected

96% 

went to families

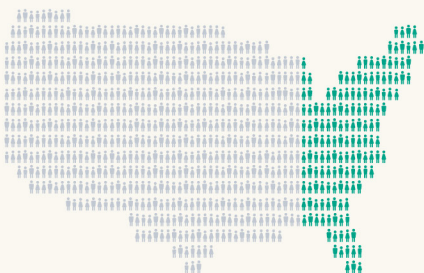
4% reimbursed public assistance dollars

CASELOAD

Number of children served

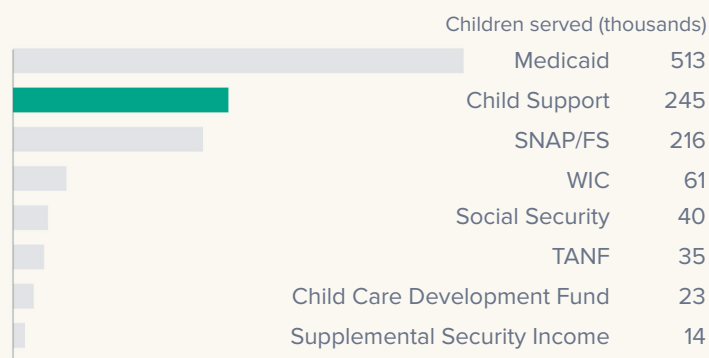
245,000 statewide

15.6 Million nationwide



1 in 5
children
in the U.S.

In comparison to other programs*

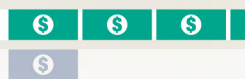


Child support accounts for about half the average income of low-income parents who receive it, lifting over 1 million people out of poverty in 2015.[†]

COST-EFFECTIVENESS

One of the most cost-effective government programs

\$3.31 collected by the child support program for every **\$1.00** spent



Source: Federal Office of Child Support Enforcement Preliminary Report (2016).

* Monthly Child Enrollment in Medicaid and CHIP (2017); Characteristics of SNAP Households (2015); WIC Program Monthly Data - State Level Participation (2017; preliminary); Annual Statistical Supplement to the Social Security Bulletin (2016); TANF: Total Number of Child Recipients (2016); CCDF FY 2015 Preliminary Data Table 1 (2016); SSI Annual Statistical Report (2015).

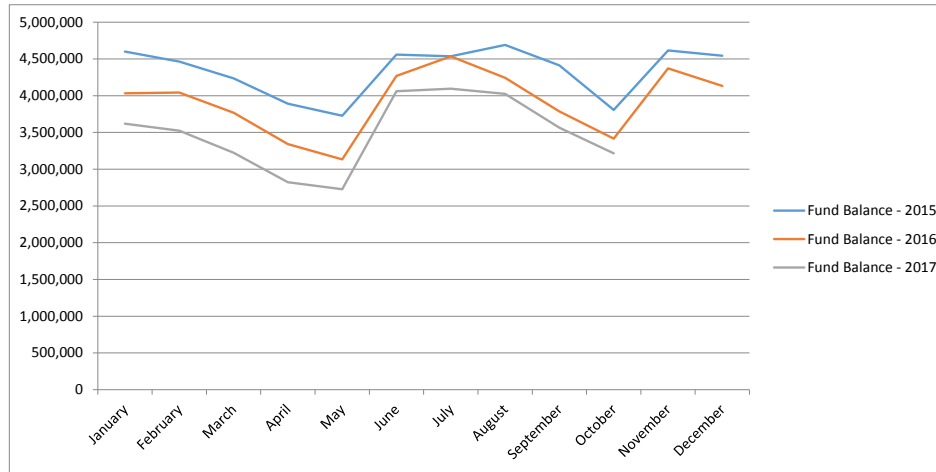
[†] Bureau of Census: Current Population Reports P-60-258 and P-60-262.

Aitkin County Health and Human Services

Financial Statement for Board

	January	February	March	April	May	June	July	August	September	October	November	December
Fund Balance - 2015	4,600,651	4,463,903	4,236,061	3,892,021	3,727,220	4,560,231	4,534,967	4,690,698	4,413,847	3,806,907	4,615,850	4,544,194
Fund Balance - 2016	4,031,619	4,044,030	3,768,001	3,340,621	3,133,611	4,268,703	4,534,967	4,244,044	3,785,410	3,417,297	4,372,735	4,132,946
Fund Balance - 2017	3,619,229	3,524,864	3,223,404	2,822,304	2,727,519	4,060,299	4,095,282	4,024,250	3,565,913	3,214,830		

	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	YTD 2017
Revenue:													
Tax Levy	0	0	0	0	0	(1,473,987)	0	0	0	0			(1,473,987)
Intergovernmental Revenue	0	0	0	0	0	64	(7,013)	(23,042)	(92)	0			(30,082)
State Revenue	(18,231)	(73,976)	(122,527)	(7,881)	(32,917)	(138,957)	(348,354)	(123,343)	(130,295)	0			(996,482)
Federal Revenue	(73,411)	(246,644)	(282,877)	(34,717)	(243,676)	(289,195)	(78,312)	(258,289)	(195,138)	0			(1,702,259)
Third Party Revenue	(14,677)	(30,438)	(27,132)	(29,258)	(25,331)	(34,625)	(36,343)	(25,786)	(28,048)	0			(251,639)
Misc. Revenue/Pass Thru	(20,882)	(13,003)	(30,908)	(6,668)	(10,988)	(19,490)	(36,784)	(10,795)	(2,755)	(255)			(152,527)
Expenditure:													
Payments for Recipients	140,882	196,989	143,567	156,060	131,475	128,528	175,183	190,160	137,670	121,002			1,521,515
Payroll	433,107	312,632	447,030	322,773	313,511	315,577	330,169	327,446	476,322	181,436			3,460,003
Services/Charges and Fees	33,393	16,350	28,873	22,211	23,596	31,219	31,741	31,255	26,432	26,793			271,862
Travel and Insurance	39,506	2,407	5,604	9,545	4,681	5,183	3,687	3,297	4,615	2,354			80,877
Supplies and Small Equipment	4,846	28,485	3,083	3,138	4,389	3,031	1,477	13,754	12,492	15,694			90,389
Capital Outlay	0	0	0	2,500	0	0	0	0	2,922	0			5,422
Misc. Expenditure/Pass Thru	9,649	10,146	8,420	12,351	9,532	11,380	9,648	11,514	8,860	2,058			93,558
Net:	534,182	202,947	173,132	450,055	174,270	(1,461,272)	45,098	136,172	312,985	349,083	0	0	916,652

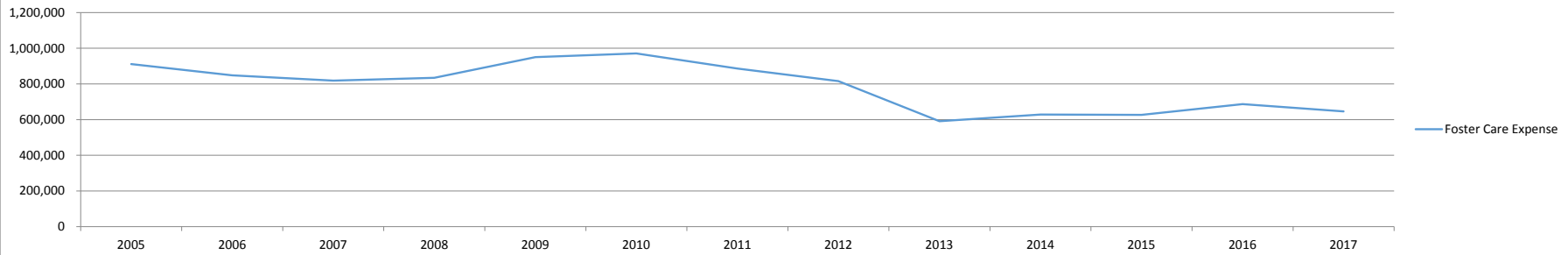


Foster Care Report

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Foster Care Expense	911,375	847,823	818,453	834,512	950,273	970,888	886,243	816,028	590,994	628,755	626,426	686,956	645,725
# of Children	69	73	75	63	64	57	56	49	50	53	65	62	

Foster Care	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Child Shelter	339	3,017	5,139	0	850	0	177	2,696	2,817	0	1,071	2,384	0
ICWA	185	2,448	0	0	709	0	0	0	0	0	0	0	0
Corrections	0	35,626	6,465	5,444	4,227	9,488	2,656	6,151	1,378	1,968	0	0	0
Treatment Foster Care	0	0	8,451	0	0	33,227	101,130	96,216	79,138	35,418	18,948	0	0
ICWA	0	0	0	0	0	0	0	0	0	0	7,870	18,632	5,748
Corrections	0	0	0	33,530	33,811	22,857	0	0	0	0	0	0	0
Child Foster Care	388,841	318,577	462,600	384,829	396,552	346,845	167,154	174,298	241,526	158,688	190,403	289,650	184,799
ICWA	22,292	49,915	101,147	131,779	99,413	111,278	138,816	92,451	11,382	24,570	52,441	72,284	62,311
Corrections	1,365	19,740	0	0	0	18,695	11,627	9,783	0	1,998	10,011	0	0
Rule 8	2,750	53,677	12,310	3,174	19,938	14,710	45,321	7,062	0	100	35,955	0	25,692
ICWA	0	0	0	23,947	10,952	48,097	16,400	25,716	7,306	888	0	0	0
Corrections	3,565	0	18,675	8,132	44,677	13,373	17,570	43,317	0	0	0	0	0
Correction Facilities	0	0	0	0	0	0	0	0	24,953	0	0	0	85,748
ICWA	0	37,418	46,204	35,438	68,751	103,404	107,921	56,691	21,011	68,770	27,341	47,201	890
Corrections	338,671	264,032	141,084	107,867	120,751	66,821	208,353	188,862	142,442	292,193	142,279	149,222	0
Northstar Adoption/Kinship	0	0	0	0	0	0	0	0	0	0	0	1,973	0
Extended Foster Care	0	0	0	0	0	0	1,228	0	0	100	0	0	3,960
Electronic Monitoring	2,800	976	1,848	0	1,504	1,201	0	352	2,904	0	0	0	0
Rule 5	109,597	56,466	0	61,170	95,415	103,210	70,889	99,575	21,835	119,466	96,403	139,532	278,595
ICWA	0	0	7,175	36,321	42,836	36,960	0	0	36,571	0	48,012	27,891	0
Corrections	28,130	0	0	0	0	0	0	0	0	0	0	0	0
Respite	1,889	428	115	882	7,862	34,851	8,645	9,183	2,358	919	5,765	1,276	2,230
Child Care	5,369	1,406	2,178	0	671	1,579	1,167	0	718	592	4,495	981	179
Health Services	5,546	386	695	0	455	82	194	382	111	2,607	3,108	195	132
Transportation	4,514	4,436	5,897	5,464	10,803	9,584	10,268	7,188	14,129	9,790	7,789	6,098	9,925
Total Foster Care Expenses:	915,854	848,548	819,983	837,977	960,176	976,259	909,516	819,923	610,578	718,066	651,892	757,319	660,208

Foster Care Expense



Region 5+ Adult Mental Health Initiative



History of How We Developed



- 1866 St. Peter established
- 1963 Community Mental Health Act
- 1982 Commitment Act
- 1987 Adult Mental Health Act
- 1989 Children's Mental Health Act

Results



- Reductions in numbers of people served in state hospital settings
- Increase in community resources
- Re-allocation of funds to Adult Mental Health Initiatives
- Region 5+ Initiative originated in 1997

Who is Region 5 + AMHI



- Aitkin
- Cass
- Crow Wing
- Morrison
- Todd
- Wadena
- Mille Lacs Band of Ojibwe
- Leech Lake Band

Management Process & Goals



- Executive Committee meets monthly, quarterly with providers
- Determine gaps in service within the region
- Coordinate/create services to meet regional needs
- Monitor existing services
- Manage initiative dollars
- Establish and maintain relationships at the local, regional, and state level

Goals for Service Providers



- Reduce hospitalizations
- Reduce hold order costs
- Provide services in all six counties
- There is no “wrong door” to access services
- Services are self directed
- Services are provided in the least restrictive setting
- Support is provided at the right time and right place
- Services incorporate a Holistic view
- Services shall decrease the duration of involuntary services
- Cost effective

Services in our Region



- ACT-Assertive Community Treatment
- ICTS-Intensive Community Transition Services
- Employment Services
- ARMHS-Adult Rehabilitative Mental Health Services
- Behavioral Health Homes
- Case Management
- WRAP-Wellness Recovery Action Plan
- Day Treatment
- Drop In Centers
- CPS-Certified Peer Specialist
- Housing

Services in our Region cont.



- MCO-Mobile Crisis
- Crisis Residential Treatment
- Mental Health First Aid
- First Episode Psychosis Program
- Community Education and Prevention
- IRTS-Intensive Regional Treatment Services
- Acute Care Hospital-Inpatient
- Minnesota Security Hospital-MI & D
- DBT-Dialectical Behavior Therapy

AMHI Budget



- AMHI Grant is \$1,236,491
- Distributed among all counties, originally based on population
- Fiscal Host-Crow Wing County
- Internal process of financial management and tracking of use

New or Upcoming Services



- CCBHC-Certified Community Behavioral Health Clinic
- Outpatient Chemical Dependency Treatment in Aitkin
- VIDYO in Aitkin County Jail
- Housing Planner
- Transition Specialist



Aitkin County Health & Human Services

204 FIRST STREET NW
AITKIN, MINNESOTA 56431-1291
PHONE 1-800-328-3744 or 1-218-927-7200
FAX # 1-218-927-7210

AITKIN COUNTY HEALTH & HUMAN SERVICES ADVISORY COMMITTEE

Meeting Minutes

October 4, 2017

Committee Members Present:

Roberta Elvecrog
Penny Olson
Beverly Mensing
Bob Marcum
Carole Holten
Joy Janzen
Kevin Insley
Marlene Abear
Kim Demenge
Joell Miranda
Jon Moen
Kristine Layne

Commissioner Bill Pratt
Commissioner Laurie Westerlund

Others Present:

Joel Hoppe

Guests:

Jessi Schultz, Social Services Supervisor Children &
Families
Shawn Speed, Clerk to the Committee

Absent:

Lynette Maas
Holly Bray

I. Call to Order

- a. Roberta called to order the regular meeting of the Aitkin County Health & Human Services Advisory Committee at 3:32pm on October 4, 2017 at Aitkin County Health & Humans Services in the large conference room.

II. Approval of October 4, 2017 Agenda

- a. Beverly motioned to approve the agenda, Kristine seconded the motion to approve the agenda as written, all members voting yes to approve the October 4, 2017 agenda.

III. Approval of minutes from September 6, 2017 meeting

- a. Bob motioned to approve the minutes, Carole seconded the motion, all members voting yes to approve the September 6, 2017 minutes.

IV. Committee Member Input/Updates –

- a. Roberta mentioned she had attended the Salvation Army meeting last week and that if anyone know of any local organizations that give out gift cards/baskets for the holidays to let Shawn know so as to avoid the Salvation Army giving to the same people.
 - i. Carole knew of the Lions, in McGregor, giving out around \$3000 worth of baskets and that their contact was Pat McGwin.
- b. Bob questioned who the members were for the Racial Relations Committee formed last meeting and was informed it was himself, Carole, and Roberta.

V. Children’s Mental Health Presentation – Jessi Schultz, Children & Families Social Services Supervisor

- a. Jessi introduced her two staff that work in the area of Children’s Mental Health.
 - i. Jen Moen is full time in the Children’s Mental Health area.
 - ii. Ashley Gustafson splits her time between Children’s Mental Health and Child Protection.
- b. Jessi went through the attached Children’s Mental Health handout.
- c. Roberta asked about the age range of the children and Jessi said it can be from 0-18 although if a child was placed in the program before turning 18 they can stay until they turn 21.
 - i. If they are still in school they try to keep them on the child mental health side, but if they have graduated and are looking for apartments, etc. they try to transfer them to adult mental health.
- d. Carole asked what exactly was considered a mental health diagnosis for children and Jessi said it is a wide range of diagnosis and that it could be anything from Autism to Anxiety.
- e. Bob asked whether there was any support for everyone else in the family who is involved in the child’s life and Jessi said there are a lot of options available for the family members.
- f. Joel asked if they have someone on staff that is a certified qualifier and Jessi responded that there is not one on staff, due to conflict of interest, but that they have Jeanne Kurtz who comes in once a month to do them.
- g. Roberta followed up with a question of where we are housing children who are awaiting

placement and Jessi answered they are very creative when it comes to getting them home services or they use other placement options.

- h. Carole followed up with whether or not we are limited as to where they put the children and Jessi said no that they use everywhere they can find within the state and have even placed some out of state, i.e. South Dakota and Wisconsin.
- i. Laurie wondered if we have a part in dealing with babies born to addiction and we do but that it is on a case by case basis.
- j. Bob queried if they have Native American families that use this service or if they are restricted to their own mental health unit and Jessi remarked that they are not obligated to use their facility and can use our services.
- k. In closing Jessi asked what the Committee would like her to present to them when returns in December and the committee would like her to present a case example from opening to closing the case.

VI. Comments:

- a. Comments from Committee Members for the Commissioners relative to HHS-
 - i. Bob invited all members who were able to participate in a community clean-up he is involved with at a property in Lawler on October 9th.
 - ii. Bob also commented on the great job that ANGELS is doing and how they are able to help this committee with anything they would like.
- b. Feedback from the HHS Board Meeting – Carole/Roberta – Sept. 26, 2017
 - i. Carole noted there that it was good HHS Board meeting.
 - ii. Roberta noted that Commissioner Niemi had said that the workforce centers were losing computer funding and that we might see less computers available at our workforce center. She talked to ours and they receive their funding from a different source compared to the others so they will not be losing any.
- c. Committee Members scheduled to attend upcoming HHS Board meetings in 2017:

OCTOBER 24	Bob Marcum	Roberta Elvecrog
NOVEMBER 28	Roberta Elvecrog	Marlene Abear
DECEMBER 19	Jon Moen	Kristine Layne

VII. Adjournment

- a. Motion by Joell to adjourn the meeting, seconded by Carole, all members voting yes to adjourn the meeting at 4:15pm.

Roberta Elvecrog, Chairperson

Shawn Speed, Clerk to the ACH&HS Advisory Board

The following documents were included in the packet of information sent to the members for review prior to the meeting or distributed at the meeting:

- Copy of the agenda for the October 4, 2017 meeting.
- Copy of the minutes from the September 6, 2017 meeting.
- Copy of the September 26, 2017 H&HS Board meeting minutes.
- Copy of the Children's Mental Health Handout