

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING AGENDA  
September 26, 2017**

**9:05 A.M.**

- I. Approval of Health & Human Services Board Agenda**
- II. Review August 22, 2017 Health & Human Service Board Minutes**
- III. Review Bills**
- IV. Cynthia Bennett, Health & Human Services Director**
  - a. Legislative Update**
  - b. DHS Child Safety & Permanency Report Update**
  - c. Redesign Committee Update**
- V. Carli Goble, Accounting Technician**
  - a. Financial Reports**
- VI. Erin Melz, Public Health Supervisor**
  - a. WIC Agreement between McGregor School District and ACH&HS to provide space to administer the WIC program from September 1, 2017 to August 31, 2018.**
  - b. WIC Agreement between Hill City Assembly of God Church and ACH&HS to provide space to administer the WIC program from October 1, 2017 to September 30, 2018.**
- VII. Committee Reports from Commissioners**
  - a. H&HS Advisory Committee – Commissioners Westerlund and/or Pratt**
    - i. Committee Members attending today: Carole Holten and Roberta Elvecrog**
    - ii. Draft copy of September 6, 2017 minutes included in packet.**
    - iii. Next meeting October 4, 2017.**
  - b. AEOA Committee Update – Commissioner Westerlund**
  - c. NEMOJT Committee Update – Commissioner Niemi**
  - d. CJI (Children’s Justice Initiative) – Commissioner Westerlund**
  - e. Lakes & Pines Update – Commissioner Niemi**

**Next Meeting – October 24, 2017**



**AITKIN COUNTY HEALTH & HUMAN SERVICES  
COUNTY BOARD MEETING MINUTES  
August 22, 2017**

### Attendance

The Aitkin County Board of Commissioners met this 22nd day of August, 2017 at 9:04 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Bill Pratt, and Anne Marcotte. Others present included: County Administrator Jessica Seibert, Health & Human Services Director Cynthia Bennett who was delayed due to car problems, Fiscal Supervisor Kathleen Ryan, Financial Services Supervisor Jessi Goble, Social Services Supervisor-Children's Services Jessi Schultz, Social Services Supervisor-Adult Services Kim Larson, Public Health Supervisor Erin Melz, Fiscal Worker Carli Goble, Health & Human Services Administrative Assistant Shawn Speed, Maggie Rothstein/Aitkin-Itasca-Koochiching Community Health Board Public Health Planner, and Guests: Roberta Elvecrog/H&HS Advisory Committee Member, Brielle Bredsten/Aitkin Independent Age, and Bob Harwarth/Citizen.

### Agenda

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the August 22, 2017 Health & Human Services Board agenda with the addition of Item VII.f. CHB Reports from Commissioner Westerlund.

### Minutes

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the July 25, 2017 Health and Human Services Board minutes.

### Bills

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve the bills.

### Introduction

Erin Melz, Public Health Supervisor, introduced Maggie Rothstein a Public Health Planner for the Aitkin-Itasca-Koochiching Community Health Board.

### Financial Reports

Kathleen Ryan reviewed the financial statement for the board.

- 1) We are on budget overall.
- 2) Foster care is running high.

### Committee Reports

**H&HS Advisory Committee** – Commissioner Westerlund and/or Pratt

- 1) Committee member Roberta Elvecrog provided details of their last meeting, held August 2, 2017.
  - a. Explained that they were given a briefing by Kathleen Ryan on the upcoming budget presentation for H&HS and how they had many questions for her on it and were extremely satisfied with the answers they were given.
  - b. There was a question for Kathleen Ryan on the payments for sex offenders, by Commissioner Marcotte, which was answered to her satisfaction and indicated that the county share for sex offender's residential treatment is either 20% or 25%. This will be added to the list of items to bring to the legislature for discussion.

**AEOA Committee Update** – Commissioner Westerlund

- 1) Discussed her tour of Ivy Manor in Virginia, MN.
  - a. AEOA is taking over running it.
  - b. It is a \$7.5 million, income based housing unit, located in two historical buildings, with 41-42 units for people that have mental health issues, are homeless, etc.

c. 24/7 mental health staff coverage at the facility.

2) Talked about Arrowhead transit getting 8-10 new buses.

**CJI (Children's Justice Initiative)** – Commissioner Westerlund

1) Jessi Schultz, Social Services Supervisor-Children's Services, went over the highlights of the meeting they had concerning attorneys for 10 years old and up and how they are showing the "Best Interest of the Child" video.

**CHB (Community Health Board)** – Commissioner Westerlund

1) Commissioner Westerlund went over the meeting that was held in International Falls for strategic planning of the Walk-On.

General discussion between all of the commissioners on the new Lakes and Pines brochure and how thorough it was and the direction that Lakes and Pines is going by Commissioner Niemi.

**Resignation**

Cynthia Bennett, Health & Human Services Director, briefed the Board on Kathleen Ryan's resignation, effective September 1, 2017.

- 1) Thanked Kathleen for all of her hard work and dedication over the years for Health & Human Services and the County.
- 2) Commissioner Wedel and the Board thanked Kathleen for her service and the great job she did.

**Legislative Update**

Cynthia Bennett, Health & Human Services Director, briefed the Board on recent legislative changes and areas of concern for the County.

- 1) The administrative team has given Cynthia and Jessica updates on what areas they see as critical areas for discussion with the legislature to lessen the burden that has tipped more to funding from the County and less from the State, like out of home placement costs, regional treatment center costs, and sex offender costs.

Kim Larson, Social Services Supervisor-Adult Services, briefed the Board on MHI (Mental Health Initiative).

- 1) Lakes and Pines recently received a grant in the amount of around \$200,000 to help in developing housing for people with mental health diagnosis.
- 2) Region 5+ Initiative is considering hiring two different positions, which are-
  - a. Mental Health Housing Planner that would help develop more housing options for persons with mental health issues.
  - b. Discharge Planner that would help individuals locate appropriate housing after discharge from the various treatment facilities.
  - c. Region 3, St. Louis County, has a person who strictly does resource development.
  - d. Question and comments from Commissioner Marcotte about possibly seeking help from Northern Pines as to whether they can or would be willing to provide the Discharge planner aspect of it all. Kim replied that we are considering all options and Lakes and Pines is a part of that.

**Working Agreement Update**

Cynthia Bennett, Health & Human Services Director, briefed the Board on new requirements from HRA.

- 1) HRA is now required to be in contact with anyone under the age of 6 that live in HRA facilities and maybe exposed to lead through various sources. HRA will notify public health to follow up with the family regarding resources including testing and mitigation that can be done to prevent residual issues from lead exposure.
- 2) Erin Melz, Public Health Supervisor, then went over the procedures for testing children and when our agency would become involved. She also went over how they might determine where and how the child is coming into contact with the lead and the mitigation options that parents have to keep the child exposure as minimal as possible.

- 3) There was discussion about how there are no funding sources available to families to pay for any of the mitigation options, but that there are ways to do it that has very minimal costs to the parents.
- 4) There was discussion about problems that occur in the children that are exposed to lead, such as learning disabilities and behavior problems.

Commissioner Niemi had a question on rates for sexual offenders and what the current percentage is that we pay for them. Kathleen Ryan provided the information 20% or 25% to the Commissioners satisfaction.

The meeting was adjourned at 9:47a.m.

Next Meeting – September 26, 2017

# Aitkin County Performance Report

## Child Safety and Permanency and MFIP/DWP Self-Support Index August 2017

### Reporting Periods

Child Safety and Permanency: Jan. 1, 2016 – Dec. 31, 2016

MFIP/DWP Self-Support Index: April 2016 – March 2017



**For more information contact:**  
Minnesota Department of Human Services  
Human Services Performance Management System  
DHS.HSPM@state.mn.us | (651) 431-5780

## About this Report

The purpose of this report is to share county performance data on the Child Safety and Permanency and Minnesota Family Investment Program/Diversionary Work Program (MFIP/DWP) Self-Support Index measures as they relate to the Human Services Performance Management system (referred to as the Performance Management system).

This report contains data on four measures including:

- Jan. 1, 2016 – Dec. 31, 2016 performance for Child Safety and Permanency measures,
- annualized April 2016 to March 2017 performance for the MFIP/DWP Self-Support Index measure,
- performance data trends for recent years, and
- a performance comparison to other counties in the same Minnesota Association of County Social Services Administrators (MACSSA) region.

This report compares county performance to the thresholds established for the Performance Management system. The Performance Management system defines a threshold as the minimum level of acceptable performance, below which counties will need to complete a Performance Improvement Plan (PIP) as defined in statute. For counties below the threshold, an official PIP notification—with instructions for accessing PIP forms, PIP completion directions, and available technical assistance—will be sent in addition to this report.

## Counties with Small Denominators

**Child Safety and Permanency** - When a county has a denominator less than 20, the Performance Management team will look at overall performance across the three Child Safety and Permanency measures to determine if a PIP is needed. In this instance, a county will not be subject to a PIP if the threshold has been met on two of the three measures.

**Self-Support Index** - The Minnesota Family Investment Program/Diversionary Work Program Self-Support Index measure does not exclude counties with small denominators. Any county with performance below their Range of Expected Performance is expected to complete a PIP.

## Additional Information

Supplemental and background information about the Performance Management System can be found on CountyLink:  
[www.dhs.state.mn.us/HSPM](http://www.dhs.state.mn.us/HSPM).

## Performance Data by Racial and Ethnic Groups

This report provides performance data for counties by racial and ethnic groups where there were 30 or more people of a group included in the denominator. The race and ethnicity is that of the case applicant; other household members may have a different race and/or ethnicity that is not reported here.

### *Child Safety and Permanency*

Child Safety and Permanency measures report Hispanic or Latino ethnicity separately from race. People are counted once by Hispanic ethnicity and again with their reported race so groups added together may exceed the total number of cases.

### *Self-Support Index*

This report does not contain performance data for counties by racial and ethnic group for the S-SI.

## Purpose

The racial and ethnic group data is included in this report for informational and planning purposes only. It does not give a complete picture of county performance, the communities being served, nor systemic inequities. As the Human Services Performance Management reports evolve, we intend to add additional demographic data to help counties better understand their performance and improve outcomes for all Minnesotans. The Performance Management system is not currently using this data to assess a county's need for PIPs.

## No Data Available

Counties with low numbers (fewer than 30) for all but one racial or ethnic group do not have a graph of performance by racial and ethnic group available in this report.

# New Measures

## Child Safety and Permanency

### New Measures in 2017

The Human Services Performance Management System updated all of its Child Safety and Permanency measures to align with current federal and state measures.

### Important Notes About these Changes:

**Closing All Past PIPs for Child Safety and Permanency Measures** - All existing PIPs for the Child Safety and Permanency measures will be closed. If your county performance is below the threshold for a new measure, you will be asked to create a **new** PIP, even if you had a PIP for the previous version of the measure.

**Performance Trends** - Historical data calculations included in this report reflect the new measures; this data will not match the data in previous reports.

	Child Repeat Maltreatment	Permanency (Reunification)	Relative Placement
Current System Measures	Of all children who were victims of a substantiated maltreatment report during a 12-month reporting period, the percent who were not victims of another substantiated maltreatment report within 12 months of their initial report.	Of all children who enter foster care in a 12-month period, the percent who are discharged to permanency within 12 months of entering foster care. (Includes discharges from foster care to reunification with the child's parents or primary caregivers, living with a relative, guardian..	Of all days that children spent in family foster care settings during a 12-month reporting period, the percentage of days spent with a relative.
Previous System Measures	Percent of children with a maltreatment determination who do not experience a repeat maltreatment determination within six months.	Percent of children discharged from out-of-home placement to reunification who were reunified within 12 months.	Percent of children in family foster care or pre-adoptive homes that were placed with relatives.
	90.9%	40.5%	28.3%
New Thresholds	The federal threshold changed from 94.7% to 90.9% due to the change in timeframe. The Performance Management system adopted the federal threshold to remain consistent with the past system practice of aligning to the federal standard.	The federal threshold changed from 75.2% to 40.5% due to the expansion of cases included. The Performance Management system adopted the federal threshold to remain consistent with the past system practice of aligning to the federal standard.	Using the same formula developed for the previous version of this measure, the threshold is calculated at one standard deviation below the state average. The new threshold for this measure is 28.3%

### **Percent of children with a substantiated maltreatment report who do not experience a repeat substantiated maltreatment report within 12 months.**

#### **What is this measure?**

Of all children who were victims of a substantiated maltreatment report during a 12-month reporting period, the percent who were not victims of another substantiated maltreatment report within 12 months of their initial report.

#### **Why is this measure important?**

County social services should increase the likelihood that children are safe from abuse and neglect. When a maltreatment determination is made, there is a heightened responsibility of the county to mitigate the threat of future harm to children. A repeat maltreatment determination indicates that the risk for the child has not been fully mitigated.

#### **What affects performance on this measure?**

- Service factors that influence this measure are the availability of the service array within the community; funding sources for services; support for the agency service plan by public partners, partnerships with schools, law enforcement, courts and county attorneys; the culture of the agency; and clear support and guidance from the Department of Human Services (DHS).
- Staff factors that influence this measure are the maturity, experience, and training of staff; the availability of experienced supervisors with sufficient time/workloads to mentor staff; adequate staffing capacity; turnover; and sufficient cultural competency for diverse populations.
- Participant factors that impact this measure are poverty; chemical use; economic stability; cultural perception of minimally adequate parenting as compared to ideal parenting; and the availability of safety net support for the parents from family, friends, and the community.
- Environmental or external factors that impact this measure are community understanding of cultural differences in child rearing, the diversity of new immigrant populations, existing cultural biases, and the availability of transportation and available housing.

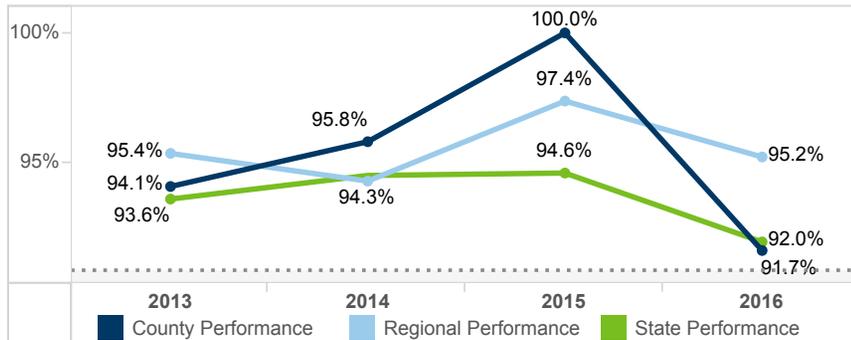
## Percent of children with a substantiated maltreatment report who do not experience a repeat substantiated maltreatment report within 12 months.

### County Performance by Year

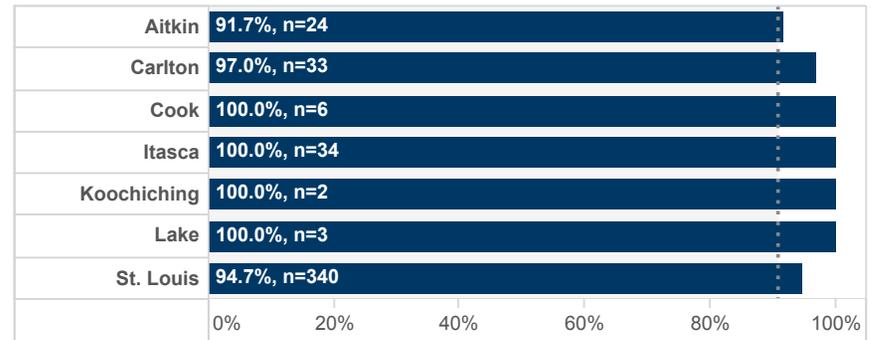
	2013	2014	2015	2016
County Performance	94.1%	95.8%	100.0%	91.7%
Denominator	17	24	23	24

**Aitkin PIP Decision**  
No PIP Required – Performance is equal to or above the threshold of 90.9%.

### County/Region/State Performance Trends



### Current Regional Performance



### County Performance by Racial and Ethnic Group

**No Data Available**

Counties with low numbers (fewer than 30) for all but one racial or ethnic group do not have a graph of performance by racial and ethnic group available in this report. Additional information may be available upon request, please contact [DHS.HSPM@state.mn.us](mailto:DHS.HSPM@state.mn.us) for additional information.

\*The dotted line on each graph indicates the measure threshold of 90.9%.

### **Percent of children discharged from out-of-home placement to permanency in less than 12 months.**

#### **What is this measure?**

Of all children who enter foster care in a 12-month period, the percent who are discharged to permanency within 12 months of entering foster care. (Includes discharges from foster care to reunification with the child's parents or primary caregivers, living with a relative, guardianship, or adoption.)

#### **Why is this measure important?**

For children removed from their birth family, the timely establishment of permanency is an important indicator of county efforts to ensure children have permanent families.

#### **What affects performance on this measure?**

- Service factors that influence this measure are the availability of the service array within the community; funding sources for services; support for the agency service plan by public partners, partnerships with schools, law enforcement, courts, and county attorneys; the culture of the agency; clear support and guidance from DHS; and the willingness of courts and county attorneys to engage in planning for families rather than waiting for perfection.
- Staff factors that influence this measure are the maturity, experience, and training of staff; the availability of experienced supervisors with sufficient time/workloads to mentor staff; adequate staffing capacity; turnover; and sufficient cultural competency for diverse populations.
- Participant factors that influence this measure are a family history of maltreatment; poverty; chemical use; economic stability; cultural perceptions of minimally adequate parenting as compared to ideal parenting; safety net support for the parents from family, friends, and the community; the availability of affordable housing options; and accessible transportation.
- Environmental or external factors that influence this measure are economic conditions that support low income families, "blame and punish" societal attitude toward parents who have failed, and the economy.

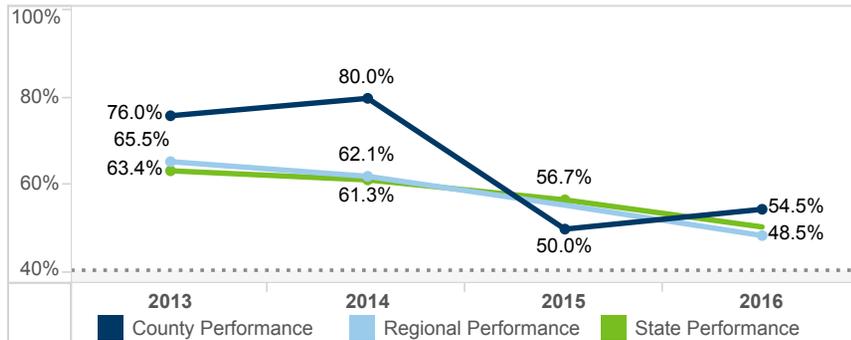
### Percent of children discharged from out-of-home placement to permanency in less than 12 months.

#### County Performance by Year

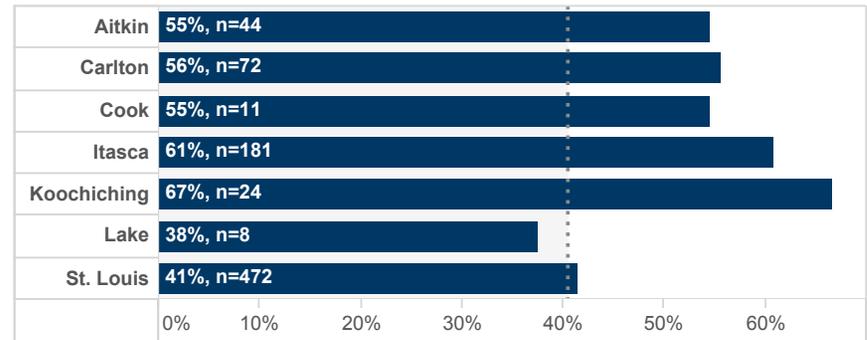
	2013	2014	2015	2016
County Performance	76.0%	80.0%	50.0%	54.5%
Denominator	25	30	28	44

**Aitkin PIP Decision**  
No PIP Required – Performance is equal to or above the threshold of 40.5%.

#### County/Region/State Performance Trends



#### Current Regional Performance



#### County Performance by Racial and Ethnic Group

##### No Data Available

Counties with low numbers (fewer than 30) for all but one racial or ethnic group do not have a graph of performance by racial and ethnic group available in this report. Additional information may be available upon request, please contact [DHS.HSPM@state.mn.us](mailto:DHS.HSPM@state.mn.us) for additional information.

\*The dotted line on each graph indicates the measure threshold of 40.5%.

### **Percent of days children in family foster care spent with a relative.**

#### **What is this measure?**

Of all days that children spent in family foster care settings during a 12-month reporting period, the percentage of days spent with a relative.

#### **Why is this measure important?**

Relationships with relatives are a source of continuity for children whose lives have been disrupted by abuse or neglect. An indicator of social service emphasis on establishing and supporting important relationships in children's lives is through placement with relatives.

#### **What affects performance on this measure?**

- Service factors that influence this measure are the cultural appreciation of the importance of relatives as compared to professional parenting; systems to help identify and find family members; economic support for relative caretakers; accommodations in licensing standards for relatives; the culture of the agency; clear support and guidance from DHS; and the conflict between relative placement and the stability of remaining in the same neighborhood and school.
- Staff factors that influence this measure are the maturity, experience, and training of staff; the availability of experienced supervisors with sufficient time/workloads to mentor staff; adequate staffing capacity; turnover; and the ability of staff to engage relatives in the government process.
- Participant factors that influence this measure are a family history of maltreatment; disqualifying factors; hostile family relationships; distrust of the system; poverty; chemical use; economic stability; and the availability of safety net support for the parents from family, friends, and the community.
- Environmental or external factors that influence this measure are timeliness of locating relatives; cultural norms that blame parents; community understanding of cultural differences in child rearing; the diversity of new immigrant populations; existing cultural biases; and the availability of transportation and available housing.

# Aitkin County Performance

**Outcome: Children have the opportunity to develop to their fullest potential.**

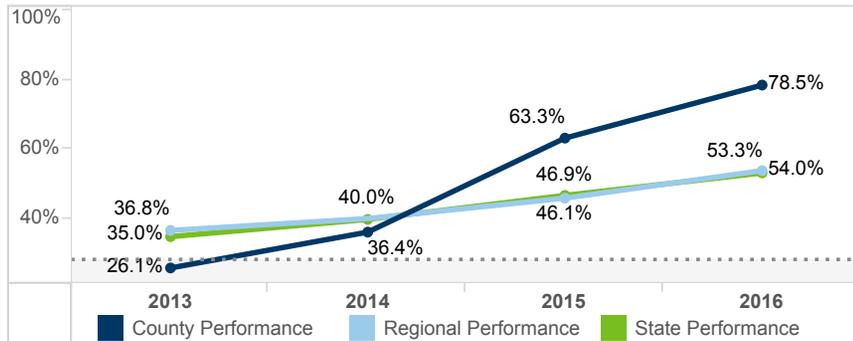
## Percent of days children in family foster care spent with a relative.

### County Performance by Year

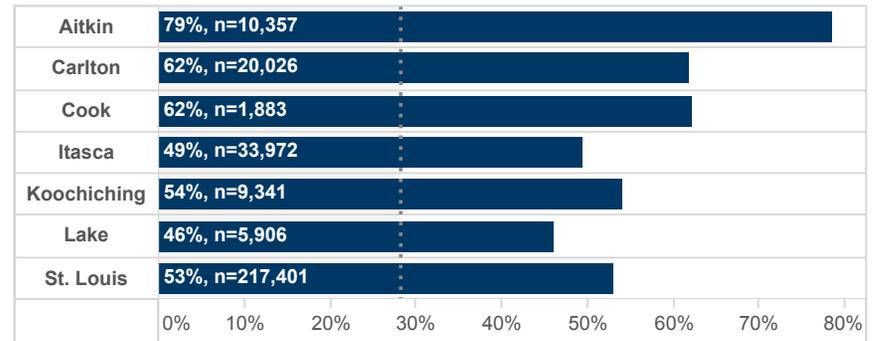
	2013	2014	2015	2016
County Performance	26.1%	36.4%	63.3%	78.5%
Number of Cases	37	32	50	50

**Aitkin PIP Decision**  
No PIP Required – Performance is equal to or above the threshold of 28.3%.

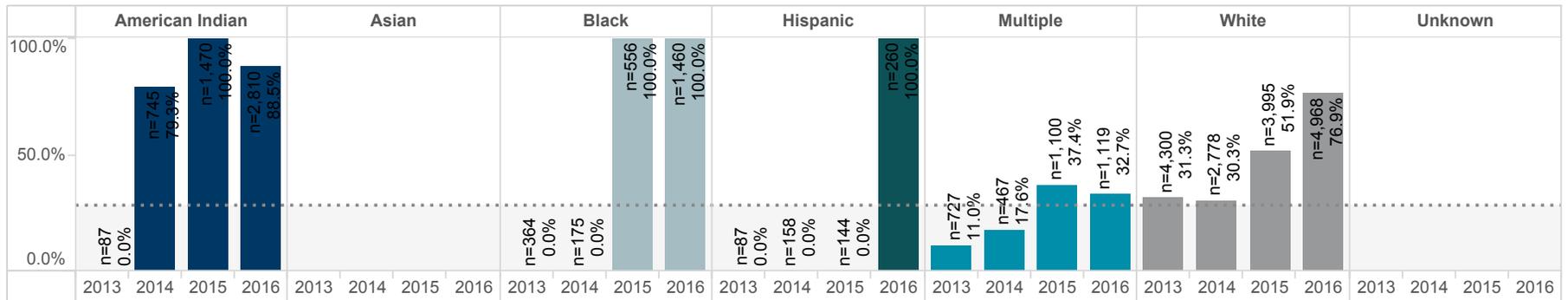
### County/Region/State Performance Trends



### Current Regional Performance



### County Performance by Racial and Ethnic Group



\*The dotted line on each graph indicates the measure threshold of 28.3%.

### **Minnesota Family Investment Program/Diversionsary Work Program Self-support Index.**

#### **What is this measure?**

The MFIP/DWP Self-Support Index (S-SI) is the percent of adults eligible for MFIP or DWP that are off cash assistance or are on and working at least 30 hours per week three years after a baseline quarter. The Range of Expected Performance (REP) is a target range individual to each county that controls for variables beyond the control of the county, including caseload characteristics and economic variables.

#### **Why is this measure important?**

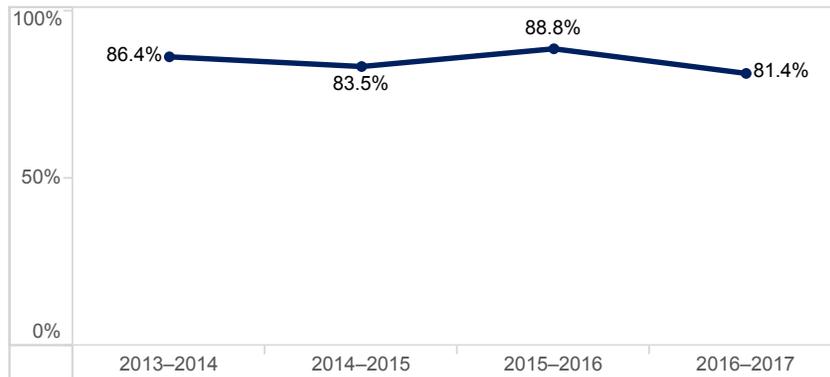
Providing support that allows families the opportunity to attain and maintain employment is an essential role of county government. Counties contribute to and support employment through providing employment services and coordinating other resources such as housing, child care, and health care that support a person's ability to get and keep a job.

#### **What affects performance on this measure?**

- Service factors include the quality of the employment plan, communication between county financial workers and employment service agencies, lack of interface between the DHS and Department of Employment and Economic Development's (DEED) administrative databases, availability and convenience of work supports such as child care assistance and transportation; work activity requirements of the federal Work Participation Rate (WPR) performance measure; recruitment of employers and relationships with employers; and complexity of program rules for both the participant and the staff.
- Staff factors include staff education, training, and experience; caseload size, understanding of program policies; turnover; and time needed for program documentation.
- Participant factors include the number and age of children in the household; the caregiver's physical, mental, and chemical health; disability status; housing mobility and homelessness; the number of adults in the household; immigration status; incarceration of an absent parent; motivation; education and skill levels; access to transportation; beliefs about child care and work; cultural background, preferences, and beliefs; and English-language proficiency.
- Environmental or external factors include the economic environment, including unemployment rate and child poverty level; population density; number and type of employers in a region; prevailing wages; availability of affordable child care; and attitudes of employers regarding hiring people receiving cash assistance.

## Minnesota Family Investment Program/Diversionsary Work Program Self-support Index.

**County Performance Trends**



### Aitkin PIP Decision

**No PIP Required – Performance is within the range of expected performance for 2016–2017.**

### Aitkin 2016-17 County Performance

2016–2017	81.4%
2016–2017 Range of Expected Perf..	70.8%
2016–2017 Range of Expected Perf..	82.0%

### Regional Performance

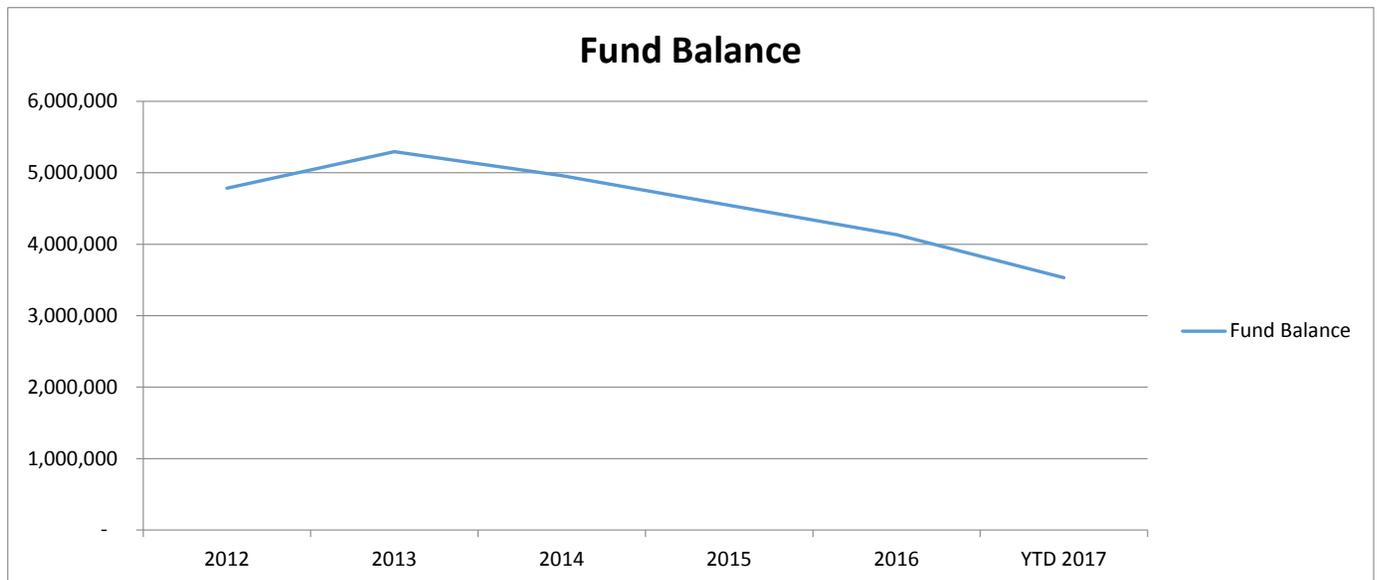
County	PIP Decesion	2016/2017 Range of Expected Performance	2013–2014	2014–2015	2015–2016	2016–2017	2016–2017 Range of Expected Performance Lower Bound	2016–2017 Range of Expected Performance Upper Bound
Aitkin	PIP not required	Within	86.4%	83.5%	88.8%	81.4%	70.8%	82.0%
Carlton	PIP not required	Within	80.4%	76.6%	79.9%	80.1%	73.8%	86.9%
Cook	PIP not required	Above	82.2%	76.4%	77.8%	81.3%	61.6%	79.6%
Itasca	PIP not required	Within	72.1%	71.8%	74.6%	72.6%	68.1%	78.2%
Koochiching	PIP not required	Within	76.3%	75.7%	76.1%	72.8%	68.7%	78.1%
Lake	PIP not required	Within	78.5%	84.2%	93.4%	82.6%	64.5%	85.1%
St. Louis	PIP required	Below	67.0%	67.8%	65.6%	63.4%	63.9%	68.6%

# Aitkin County Health and Human Services

## 5-Year Trend

	2012	2013	2014	2015	2016	YTD 2017
<b>Fund Balance</b>	4,783,514	5,295,266	4,959,306	4,544,194	4,132,946	3,530,860

	2012	2013	2014	2015	2016	YTD 2017
<b>Revenue:</b>						
Tax Levy	(2,445,758)	(2,470,280)	(1,888,237)	(1,982,478)	(2,376,726)	(1,473,987)
Intergovernmental Revenue	(131,276)	(314,824)	(270,042)	(279,448)	(207,004)	(29,990)
State Revenue	(723,462)	(686,351)	(881,137)	(1,043,277)	(1,062,714)	(866,187)
Federal Revenue	(2,161,389)	(2,136,553)	(2,168,616)	(2,084,504)	(2,047,014)	(1,507,121)
Third Party Revenue	(204,217)	(216,749)	(207,346)	(258,635)	(341,275)	(223,590)
Misc. Revenue/Pass Thru	(451,664)	(359,291)	(315,012)	(388,502)	(311,493)	(149,517)
<b>Expenditure:</b>						
Payments for Recipients	1,604,609	1,417,258	1,635,621	1,719,526	1,881,399	1,375,274
Payroll	3,516,455	3,425,849	3,664,934	3,934,931	4,102,280	3,142,176
Services/Charges and Fees	397,600	423,064	336,723	343,675	347,003	235,229
Travel and Insurance	87,885	89,679	143,562	156,611	155,526	77,226
Supplies and Small Equipment	33,369	61,402	73,199	110,486	100,869	72,024
Capital Outlay	120,759	52,492	31,266	38,483	48,764	4,575
Misc. Expenditure/Pass Thru	168,640	184,723	180,414	150,934	120,507	91,863
<b>Net Change to Fund Balance:</b>	<b>(188,448)</b>	<b>(529,581)</b>	335,329	417,802	410,121	747,975

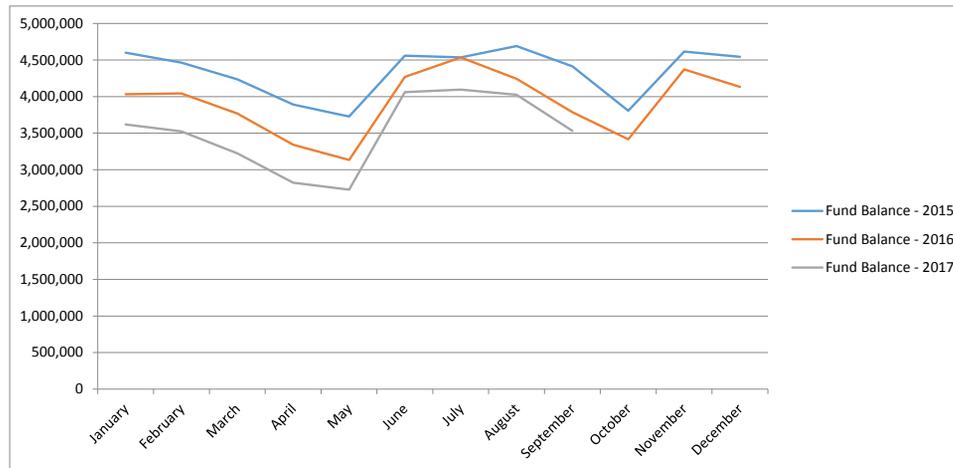


## Aitkin County Health and Human Services

### Financial Statement for Board

	January	February	March	April	May	June	July	August	September	October	November	December
<b>Fund Balance - 2015</b>	4,600,651	4,463,903	4,236,061	3,892,021	3,727,220	4,560,231	4,534,967	4,690,698	4,413,847	3,806,907	4,615,850	4,544,194
<b>Fund Balance - 2016</b>	4,031,619	4,044,030	3,768,001	3,340,621	3,133,611	4,268,703	4,534,967	4,244,044	3,785,410	3,417,297	4,372,735	4,132,946
<b>Fund Balance - 2017</b>	3,619,229	3,524,864	3,223,404	2,822,304	2,727,519	4,060,299	4,095,282	4,024,250	3,530,860			

	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	YTD 2017
<b>Revenue:</b>													
Tax Levy	0	0	0	0	0	(1,473,987)	0	0	0				(1,473,987)
Intergovernmental Revenue	0	0	0	0	0	64	(7,013)	(23,042)	0				(29,990)
State Revenue	(18,231)	(73,976)	(122,527)	(7,881)	(32,917)	(138,957)	(348,354)	(123,343)	0				(866,187)
Federal Revenue	(73,411)	(246,644)	(282,877)	(34,717)	(243,676)	(289,195)	(78,312)	(258,289)	0				(1,507,121)
Third Party Revenue	(14,677)	(30,438)	(27,132)	(29,258)	(25,331)	(34,625)	(36,343)	(25,786)	0				(223,590)
Misc. Revenue/Pass Thru	(20,882)	(13,003)	(30,908)	(6,668)	(10,988)	(19,490)	(36,784)	(10,795)	0				(149,517)
<b>Expenditure:</b>													
Payments for Recipients	140,882	196,989	143,567	156,060	131,475	128,528	175,183	190,160	112,431				1,375,274
Payroll	433,107	312,632	447,030	322,773	313,511	315,577	330,169	327,446	339,931				3,142,176
Services/Charges and Fees	33,393	16,350	28,873	22,211	23,596	31,219	31,741	31,255	16,592				235,229
Travel and Insurance	39,506	2,407	5,604	9,545	4,681	5,183	3,687	3,297	3,318				77,226
Supplies and Small Equipment	4,846	28,485	3,083	3,138	4,389	3,031	1,477	13,754	9,822				72,024
Capital Outlay	0	0	0	2,500	0	0	0	0	2,075				4,575
Misc. Expenditure/Pass Thru	9,649	10,146	8,420	12,351	9,532	11,380	9,648	11,514	9,222				91,863
<b>Net:</b>	<b>534,182</b>	<b>202,947</b>	<b>173,132</b>	<b>450,055</b>	<b>174,270</b>	<b>(1,461,272)</b>	<b>45,098</b>	<b>136,172</b>	<b>493,391</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>747,975</b>

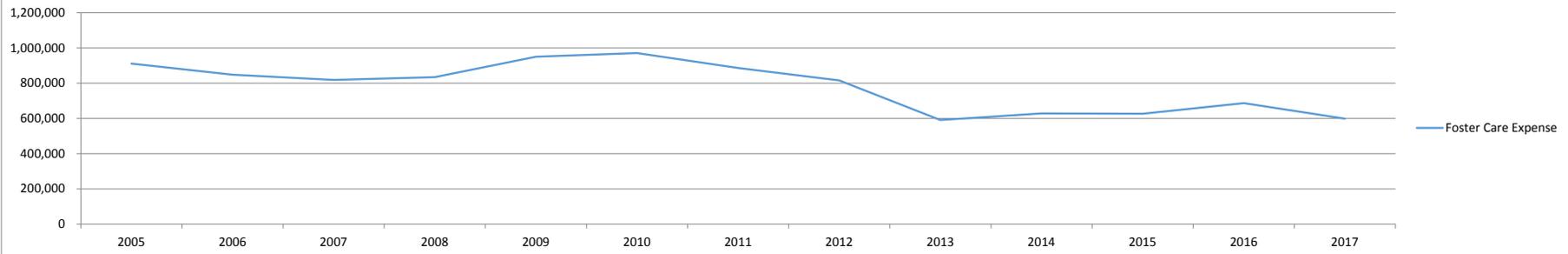


### Foster Care Report

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
<b>Foster Care Expense</b>	911,375	847,823	818,453	834,512	950,273	970,888	886,243	816,028	590,994	628,755	626,426	686,956	598,422
<b># of Children</b>	69	73	75	63	64	57	56	49	50	53	65	62	

Foster Care	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Child Shelter	339	3,017	5,139	0	850	0	177	2,696	2,817	0	1,071	2,384	0
ICWA	185	2,448	0	0	709	0	0	0	0	0	0	0	0
Corrections	0	35,626	6,465	5,444	4,227	9,488	2,656	6,151	1,378	1,968	0	0	0
Treatment Foster Care	0	0	8,451	0	0	33,227	101,130	96,216	79,138	35,418	18,948	0	0
ICWA	0	0	0	0	0	0	0	0	0	0	7,870	18,632	4,006
Corrections	0	0	0	33,530	33,811	22,857	0	0	0	0	0	0	0
Child Foster Care	388,841	318,577	462,600	384,829	396,552	346,845	167,154	174,298	241,526	158,688	190,403	289,650	168,345
ICWA	22,292	49,915	101,147	131,779	99,413	111,278	138,816	92,451	11,382	24,570	52,441	72,284	58,232
Corrections	1,365	19,740	0	0	0	18,695	11,627	9,783	0	1,998	10,011	0	0
Rule 8	2,750	53,677	12,310	3,174	19,938	14,710	45,321	7,062	0	100	35,955	0	25,692
ICWA	0	0	0	23,947	10,952	48,097	16,400	25,716	7,306	888	0	0	0
Corrections	3,565	0	18,675	8,132	44,677	13,373	17,570	43,317	0	0	0	0	0
Correction Facilities	0	0	0	0	0	0	0	0	24,953	0	0	0	79,091
ICWA	0	37,418	46,204	35,438	68,751	103,404	107,921	56,691	21,011	68,770	27,341	47,201	890
Corrections	338,671	264,032	141,084	107,867	120,751	66,821	208,353	188,862	142,442	292,193	142,279	149,222	0
Northstar Adoption/Kinship	0	0	0	0	0	0	0	0	0	0	0	1,973	0
Extented Foster Care	0	0	0	0	0	0	1,228	0	0	100	0	0	3,960
Electronic Monitoring	2,800	976	1,848	0	1,504	1,201	0	352	2,904	0	0	0	0
Rule 5	109,597	56,466	0	61,170	95,415	103,210	70,889	99,575	21,835	119,466	96,403	139,532	253,507
ICWA	0	0	7,175	36,321	42,836	36,960	0	0	36,571	0	48,012	27,891	0
Corrections	28,130	0	0	0	0	0	0	0	0	0	0	0	0
Respite	1,889	428	115	882	7,862	34,851	8,645	9,183	2,358	919	5,765	1,276	2,230
Child Care	5,369	1,406	2,178	0	671	1,579	1,167	0	718	592	4,495	981	179
Health Services	5,546	386	695	0	455	82	194	382	111	2,607	3,108	195	132
Transportation	4,514	4,436	5,897	5,464	10,803	9,584	10,268	7,188	14,129	9,790	7,789	6,098	9,468
<b>Total Foster Care Expenses:</b>	<b>915,854</b>	<b>848,548</b>	<b>819,983</b>	<b>837,977</b>	<b>960,176</b>	<b>976,259</b>	<b>909,516</b>	<b>819,923</b>	<b>610,578</b>	<b>718,066</b>	<b>651,892</b>	<b>757,319</b>	<b>605,731</b>

### Foster Care Expense





# Aitkin County Health & Human Services

204 FIRST STREET NW  
AITKIN, MINNESOTA 56431-1291  
PHONE 1-800-328-3744 or 1-218-927-7200  
FAX # 1-218-927-7210

## WIC AGREEMENT – McGregor School

**THIS AGREEMENT** is made and entered into the 1st day of September, 2017 by and between Aitkin County Health and Human Services for the Aitkin County WIC Program, hereinafter referred to as the “Department” and the McGregor Independent School District #4, M.O.R.E. Building, hereinafter referred to as the “McGregor School”.

**IN CONSIDERATION** of the mutual promises, agreements, and understanding hereinafter set forth, it is agreed as follows:

1. The McGregor School will provide space within their premises for the Department to administer the Aitkin County WIC Program for eligible Women, Infants, and Children through WIC Clinics free of charge.
2. The Department will hold the Clinic at the contracted location once a month.
3. The time and dates of the WIC Clinic will be:  
  
Every third Thursday of the month: 9:00 a.m. – 4:00 p.m.  
  
Any changes in rental fees, times or dates will be negotiated between the Department and the McGregor School.
4. The McGregor School will provide tables, chairs, heat and light for the Department to carry out the WIC Clinic. The Department agrees to leave the premises in the same condition as at the beginning of the Clinic.
5. The McGregor School shall take all necessary steps to maintain and keep the premises in a safe and clean condition. This shall include (a) sidewalks and parking areas cleared of snow and ice and other obstructions; (b) stairways and walkways cleared of clutter and in safe repair; (c) electrical hazards removed from the Department’s area.
6. This agreement shall continue and be binding upon both parties until August 31st, 2018. Termination of this agreement may be made by either party with sixty (60) days written notice of intention to the other party.
7. The Lessor agrees to abide by all Federal and State nondiscrimination legislation to the effect that no person shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination on the basis of race, color, national origin, age, sex, or handicap in regards to the WIC Program.



# Aitkin County Health & Human Services

204 FIRST STREET NW  
AITKIN, MINNESOTA 56431-1291  
PHONE 1-800-328-3744 or 1-218-927-7200  
FAX # 1-218-927-7210

## WIC AGREEMENT – McGregor School

Aitkin County Health and Human Services

By: Cynthia Bennett

Its: Director

Date: 8-9-17

McGregor School

By: Paul Gracina

Its: Supt.

Date: 8-15-17

Aitkin County Board of Commissioners

By: \_\_\_\_\_

Its: Chairperson

Date: \_\_\_\_\_

Approved as to form and execution:

By: \_\_\_\_\_

Its: County Attorney

Date: \_\_\_\_\_



# Aitkin County Health & Human Services

204 FIRST STREET NW  
 AITKIN, MINNESOTA 56431-1291  
 PHONE 1-800-328-3744 or 1-218-927-7200  
 FAX # 1-218-927-7210

## WIC AGREEMENT – Hill City

**THIS AGREEMENT** is made and entered into the 1st day of October, 2017 by and between Aitkin County Health and Human Services for the Aitkin County WIC Program, hereinafter referred to as the “Department” and the Hill City Assembly of God Church, Hill City, hereinafter referred to as the “Hill City Assembly of God Church”.

**IN CONSIDERATION** of the mutual promises, agreements, and understanding hereinafter set forth, it is agreed as follows:

1. The Hill City Assembly of God Church will provide space within their premises for the Department to administer the Aitkin County WIC Program for eligible Women, Infants, and Children through WIC Clinics at a rate of \$45.00 per quarter for the use of the facility. (Quarterly payments due October, January, April and July.)

2. The Department will hold the Clinic at the contracted location once a month.

3. The time and dates of the WIC Clinic will be:

Every third Tuesday of the month: 9:00 a.m. – 4:30 p.m.

Any changes in rental fees, times or dates will be negotiated between the Department and the Hill City Assembly of God Church.

4. The Hill City Assembly of God Church will provide tables, chairs, heat and light for the Department to carry out the WIC Clinic. The Department agrees to leave the premises in the same condition as at the beginning of the Clinic.
5. The Hill City Assembly of God Church shall take all necessary steps to maintain and keep the premises in a safe and clean condition. This shall include (a) sidewalks and parking areas cleared of snow and ice and other obstructions; (b) stairways and walkways cleared of clutter and in safe repair; (c) electrical hazards removed from the Department’s area.
6. This agreement shall continue and be binding upon both parties until September 30th, 2018. Termination of this agreement may be made by either party with sixty (60) days written notice of intention to the other party.
7. The Lessor agrees to abide by all Federal and State nondiscrimination legislation to the effect that no person shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination on the basis of race, color, national origin, age, sex, or handicap in regards to the WIC Program.



# Aitkin County Health & Human Services

204 FIRST STREET NW  
AITKIN, MINNESOTA 56431-1291  
PHONE 1-800-328-3744 or 1-218-927-7200  
FAX # 1-218-927-7210

## WIC AGREEMENT – Hill City

Aitkin County Health and Human Services

By: *Cynthia Bennett*

Its: Director

Date: 9/11/17

Hill City Assembly of God Church

By: *[Signature]*

Printed Name: GERARD W. VAUGHN

Its: Lead Pastor

Date: 9/8/17

Aitkin County Board of Commissioners

By: \_\_\_\_\_

Its: Chairperson

Date: \_\_\_\_\_

Approved as to form and execution:

By: \_\_\_\_\_

Its: Jim Ratz, County Attorney

Date: \_\_\_\_\_

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
ADVISORY COMMITTEE**

***Meeting Minutes***

September 6, 2017

**Committee Members Present:** Roberta Elvecrog  
Penny Olson  
Beverly Mensing  
Bob Marcum  
Carole Holten  
Joy Janzen  
Kevin Insley  
Marlene Abear  
Kim Demenge  
Joell Miranda  
Amanda Voller

Commissioner Bill Pratt

**Others Present:** Cynthia Bennett, Director, Aitkin County H&HS  
Jessi Goble, Financial Assistance Supervisor  
Shawn Speed, Clerk to the Committee

**Guests:** Joel Hoppe

**Absent:** Kristine Layne  
Lynette Maas

Commissioner Laurie Westerlund

**I. Call to order**

Roberta called to order the regular meeting of the Aitkin County Health & Human Services Advisory Committee at 3:37pm on September 6, 2017 at Aitkin County Health & Human Services in the Large Conference Room.

**II. Approval of September 6, 2017 Agenda**

Carole motioned to approve the agenda, Beverly seconded the motion to approve with corrections, all members voting yes to approve the September 6, 2017 agenda.

**III. Approval of minutes from August 2, 2017 meeting**

Beverly motioned to approve the minutes, as written, Marlene seconded, all members voting yes to approve the August 2, 2017 minutes as written.

**IV. Committee Member Input / Updates – Must be informational in nature, relative to Aitkin County Health & Human Services and not exceed (5) minutes per person.**

- a) Bob missed last meeting as he was at a conference in Bemidji for his work with Lakes and Pines. Spoke to his feelings on how important our relations are with the Native American community and about the keynote speaker, Dr. Anton Treuer, a Professor of Ojibwe at Bemidji State University, and of one of the breakout session speaker's LeAnn Littlewolf. Bob asked if we would consider having her come and present to us to educate us more about our relations with the Native American community.
- b) Cynthia added that we really want to learn how to collaborate better with our diverse populations and supported offering a training session that would be supported by this committee.
- c) Carole added that the East Lake Band, south of McGregor, would perhaps benefit from us becoming better educated on the subject.
- d) Cynthia offered to have people work on getting the training set up and asked for volunteers from the committee to help with it, to which Carole, Bob, and Roberta volunteered to help with getting it set up.

**V. MA-LTC Presentation – Jessi Goble, Financial Assistance Supervisor**

- a) Jessi provided the committee with information on the Medical Assistance Long Term care utilizing her MA-LTC 101 handout, along with one on MA for people in Nursing homes and community based waived services and a reference sheet related to estate recoveries and liens.
- b) She noted that everything she is presenting is subject to change by State or Federal Legislation or the annual income updates.
- c) Roberta asked for another handout next month that explains all of the waiver programs.
- d) Cynthia commented on the complications that go along with all of these programs and the determinations that go along with them.
- e) Jessi added that a MNChoices Assessment must be done before MA-LTC can start.
- f) Bob added the caveat that there is more than one level of care or different places that people can go and that when you go to one of these they are all not “the home”, most are just an apartment where you get as much help as you need to continue living on your own.
- g) Carole asked if more community outreach could be done to perhaps present this information to more people and Jessi agreed that is a great idea and something she has been considering and Carole will be calling to set something up with her.

## VI. Comments

- a) Comments from the Committee members for the Commissioners relative to HH&S.
  1. There were none.
- b) Feedback from the board meeting
  1. August 22 – Roberta. Roberta mentioned that Kathleen presented the budget items that were presented by her to the committee last meeting.
- c) Committee Members scheduled to attend upcoming Board meetings in 2017:

SEPTEMBER 26	Carole Holten	Roberta Elvecrog
OCTOBER 24	Bob Marcum	Penny Olson
NOVEMBER 28	Roberta Elvecrog	Amanda Voller
DECEMBER 19	Jon Moen	Roberta Elvecrog

## VII. Adjournment

Motion by Carole, seconded by Amanda, and carried to adjourn the meeting at 4:36pm.

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Roberta Elvecrog, Chairperson

---

Shawn A. Speed, Clerk to the  
Aitkin County Health & Human Services Advisory Committee

**The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:**

- Copy of the Minutes of the August 2, 2017 Advisory Committee Meeting
- Copy of the August 22, 2107 Health & Human Services Board Meeting Minutes
- Copy of Medical Assistance Payment of Long-Term Care Services (MA-LTC) 101 presentation

- Copy of Medical Assistance Information for People: Living in a Nursing Home and Getting Home and Community-Based Services
- Copy of Minnesota Health Care Programs Medical Assistance Estate Recovery and Liens