



# Board of County Commissioners Agenda Request

2K

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Agenda Item #

**Requested Meeting Date:** Aug 22, 2017

**Title of Item:** Filing of Credentials of Minister

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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<b>Submitted by:</b> Mick Moriarty	<b>Department:</b> Recorder
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<b>Presenter (Name and Title):</b> Mick Moriarty - County Recorder	<b>Estimated Time Needed:</b> NA
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**Summary of Issue:**

Designate County Recorder to act as local registrar for filing Credentials of Minister.

Set fee to file Credentials of Minister at \$20.00.

**Alternatives, Options, Effects on Others/Comments:**

Court Administration previously filed credentials. They approached Recorder to take over duties. Fee of \$20 would be consistent with fee to file Notary Commission. For comparison, fees range from \$0 to \$25 in MACO District #2.

**Recommended Action/Motion:**

Designate County Recorder to act as local registrar for filing Credentials of Minister and set filing fee at \$20.

**Financial Impact:**

Is there a cost associated with this request?     Yes     No

What is the total cost, with tax and shipping? \$

Is this budgeted?     Yes     No    *Please Explain:*

Cost to county retaining these records would be offset by filing fee.

By Commissioner: xx

20170822-0xx

Filing of Credentials of Minister

**BE IT RESOLVED**, the Aitkin County Board of Commissioners designates the County Recorder to act as local registrar for filing Credentials of Minister.

**BE IT ALSO RESOLVED**, a \$20 filing fee will be set, with said fee be added to the 2018 Countywide Fee Schedule for future updates.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 22nd day of August 2017, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 22nd day of August 2017

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Jessica Seibert  
County Administrator