

# ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS August 8, 2017 – BOARD AGENDA

- 9:00 1) J. Mark Wedel, County Board Chair
- A) Call to Order
  - B) Pledge of Allegiance
  - C) Board of Commissioners Meeting Procedure
  - D) Approval of Agenda
  - E) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File July 25, 2017 – August 7, 2017
  - B) Approve July 25, 2017 County Board Minutes
  - C) Approve Commissioner Warrants
  - D) Approve July Manual Warrants
  - E) Approve Temporary 3.2% Malt Liquor License – Isle Lions
  - F) Adopt Resolution: Tax-Forfeited Land Sale
- 9:05 3) Scott Turner, Sheriff
- A) Presentation of Life Saving Award to John Swanson
  - B) Approve Region 2 Homeland Security and Emergency Management Mutual Aid Agreement
- 9:15 4) Kameron Genz, Community Corrections Director
- A) Introduction of Community Corrections Staff
- 9:20 5) John Welle, County Engineer
- A) Draft ATV Ordinance
- 9:40 6) Jessica Seibert, County Administrator
- A) 2017 Second Quarter Budget Review
  - B) 2018 Budget Discussion – General Government
  - C) 2018 Budget Discussion – Appropriations
- 10:15 7) Scott Turner, Sheriff
- A) 2018 Budget Discussion – Sheriff's Office
- 10:35 8) Committee Updates
- 11:00 Adjourn

The Aitkin County Board of Commissioners met this 25th day of July, 2017 at 9:02 a.m. with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Bill Pratt, Anne Marcotte, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.

**CALL TO ORDER**

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the July 25, 2017 agenda.

**APPROVED  
AGENDA**

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
July 25, 2017**

**HEALTH & HUMAN  
SERVICES BOARD**

**Attendance**

The Aitkin County Board of Commissioners met this 25th day of July, 2017 at 9:04 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Bill Pratt, and Anne Marcotte. Others present included: County Administrator Jessica Seibert, Health & Human Services Director Cynthia Bennett, Fiscal Supervisor Kathleen Ryan, Social Services Supervisor Jessi Schultz, Financial Services Supervisor Jessi Goble, Public Health Supervisor Erin Melz, Administrative Assistant Sue Bingham, and Guests: Bob Marcum/H&HS Advisory Committee Member, Brielle Bredsten/Aitkin Independent Age, and Bob Harwarth/Citizen.

**Agenda**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve the July 25, 2017 Health & Human Services Board agenda.

**Minutes**

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve the June 27, 2017 Health and Human Services Board minutes.

**Bills**

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the bills.

**Health & Human Services Director Reports**

- **Legislative Updates** – Cynthia Bennett, H&HS Director reported that there has been clarification of the cost shift to counties related to MNChoices. The impact will not be quite as negative as originally thought. Commissioner Westerlund had questions about the Medical Assistance cost of care and Jessi Goble, Financial Services Supervisor, provided a brief explanation.
- **Redesign Committee Update** – Cynthia reported that this committee was developed as a result of 1:1 meetings with employees to support progress and development of a healthy work environment. The committee consists of 12 members representing all units within HHS. The committee will identify target outcomes, develop goals, set benchmarks, and evaluate progress. One potential outcome would be building upgrades. Some of this is already being conducted however areas such as the front lobby and the pink carpeting in offices needs to

be addressed. This committee will provide opportunities for communication between committee members and all HHS employees which will help set the tone for improved teamwork throughout the agency. The first meeting is scheduled August 1st.

**Financial Reports**

Kathleen Ryan, Fiscal Supervisor reviewed the Health & Human Services 5-Year Trend, Financial Report, and Foster Care Report.

**Contract**

Motion by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all members voting yes to approve Service Agreement between ACHHS and Northern Psychiatric Associates – Baxter

**Quality Improvement Project Update**

Jessi Goble, Financial Services Supervisor updated the Board on the Quality Improvement Project, also known as Project for Perfection (P4P). This process is conducted to improve efficiency and workflows within the units. We performed a P4P for the task of answering the phones at the front desk, which includes taking messages and guiding callers to employee voice mail. Our P4P group included those who actually do the phone answering and some additional support persons. We broke the current workflow into small pieces and identified what works well and what doesn't. We discovered that there were some unclear guidelines for the individuals answering the phones. Now we are able to create guidelines to assist the front staff with their jobs, make their work flow better and enabling us to better meet the needs of the community members who are calling our agency. The overall goal of this process is to ultimately provide the best service possible in the most efficient manner.

**Fair Booth Report**

Erin Melz, Public Health Supervisor reported to the Board that the Fair Booth was very successful. The comments from families were very positive.

**Committee Reports**

- H&HS Advisory Committee – Although there was no H&HS Advisory Committee meeting in July, Bob Marcum spoke about the good working relationship they have with Lakes & Pines
- CJI (Children's Justice Initiative) – Commissioner Westerlund was not able to attend. Jessi Schultz reported on scheduling and legislative changes
- Lakes & Pines Update – Commissioner Niemi reported on Head Start

**Next Meeting – August 22, 2017**

Break: 10:02 a.m. to 10:15 a.m.

John McManigle, Manager of Quadna Resort discussed his concerns about the properties with the Board.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence

**HHS BOARD  
ADJOURNS**

**BREAK**

**CITIZEN'S PUBLIC  
COMMENT**

**CONSENT  
AGENDA**

File: July 11, 2017 to July 24, 2017; B) Approve County Board Minutes: July 11, 2017; C) Approve Commissioner Warrants: General Fund \$229,509.02, Road & Bridge \$267,035.28, Special Revenue \$1,663.33, Health & Human Services \$153.18, Debt Service \$31,626.67, State \$4,139.71, Trust \$4,508.14, Forest Development \$973.93, Agency \$27,997.39, Taxes & Penalties \$4,751.00, Long Lake Conservation Center \$10,635.04, Parks \$5,739.87 for a total of \$588,732.56; D) Approve June Manual Warrants: General Fund \$12,411.57, Road & Bridge \$590.26, Health & Human Services \$1,716.73, State \$159,660.74, Trust \$177.00, Forest Development \$137.40, Taxes & Penalties \$89,692.83, Long Lake Conservation Center \$3,205.31, Parks \$325.00 for a total of \$267,916.84; E) Approve Auditor Warrants – June Sales & Use Tax: General Fund \$269.25, Road & Bridge \$501.62, State \$8,024.00, Long Lake Conservation Center \$150.13, Parks \$240.81 for a total of \$9,185.81; F) Approve Auditor Warrants – Period 2 RE Tax Overpays: Agency \$14.00, Taxes & Penalties \$1,691.86 for a total of \$1,705.86; G) Adopt Resolution: Federal Recreational Trail Program Grant; H) Adopt Resolution: LLCC IRRRB Grant Application

Under the consent agenda, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution - Federal Recreational Trail Program Grant:

**WHEREAS**, the Mille Lacs Trails Snowmobile Club has applied for a Federal Recreational Trail Program grant for purchasing a rubber tracked skid steer loader with bucket and forks to groom snowmobile trails in the Aitkin County area; and

**WHEREAS**, Aitkin County contracts with the Mille Lacs Trails to groom approximately 109 miles of snowmobile trails in Aitkin County through the Grants in Aide snowmobile trail funds; and

**WHEREAS**, Aitkin County feels that no undue environmental impact will be created by the purchase of a new skid steer loader; therefore

**BE IT RESOLVED**, Aitkin County will accept the \$41,755.49 Federal Recreational Trail Program grant if awarded as partial funding for the Mille Lacs Trails Snowmobile Club purchase of the piece of machinery, and recognizes the matching requirement on this grant which will be the club’s responsibility.

The fiscal agent for this grant will be the Aitkin County Land Department, Mark Jacobs, Land Commissioner, at 209 2nd St. NW, Room 206 Aitkin, Mn. 56431.

Mille Lacs Trails Snowmobile Club and Aitkin County assure that the grooming equipment purchased with this grant will be maintained for no less than 20 years as required by the Federal Recreational Trail Grant Program or until such time as appropriate disposition actions are approved by the Minnesota Department of Natural Resources.

Under the consent agenda, motion for a resolution by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution - LLCC IRRRB Grant Application:

**WHEREAS**, Aitkin County is committed to properly managing and maintaining capital infrastructure, and

**RESOLUTION  
20170725-053  
FEDERAL  
RECREATIONAL  
TRAIL PROGRAM  
GRANT**

**RESOLUTION**



**WHEREAS**, the aging Long Lake Conservation Center wood heating system is in need of replacement, and

**07252017-054  
LLCC IRRRB  
GRANT  
APPLICATION**

**WHEREAS**, Aitkin County seeks additional funding to assist with the replacement project;

**THEREFORE, BE IT RESOLVED**, that Aitkin County supports acceptance of IRRRB funding for the heating system replacement project, if approved by IRRRB.

The fiscal agent for this grant will be the Aitkin County Land Department, Mark Jacobs, Land Commissioner, at 209 2<sup>nd</sup> St. NW Room 206 Aitkin, Mn. 56431.

Mike Dangers, County Assessor discussed legislative updates with the Board, including:

**COUNTY  
ASSESSOR  
LEGISLATIVE  
UPDATES**

- State General Tax Changes
- Assessor Licensure Changes
- American Legion and VFW Tax Break
- Property on Leased Campsites
- School District Bond Agricultural Credit
- Sustainable Forest Incentive Act
- Paperwork Reduction
- Spouses of Disabled Veterans Who Passed Away
- PILT Payment Increases
- New Mobile Home Park Classification
- New Training Requirements
- Reassessment Orders

Lori Grams, County Treasurer reviewed the 2017 2<sup>nd</sup> Quarter Investment Report with the Board.

**2017 2<sup>ND</sup>  
QUARTER  
INVESTMENT  
REPORT**

Ross Wagner, Economic Development & Forest Industry Coordinator presented the four applications received for the Aitkin County Broadband Grant program. Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, (4-1 Wedel) to approve \$100,000 grant to SCI Broadband for Bridge Road area on Big Sandy Lake, as recommended by the Economic Development Committee, and to delay consideration of a \$50,000 grant to Mille Lacs Energy Cooperative/Consolidated Telecommunications Co. until the August 8<sup>th</sup> County Board meeting. The approval of the grant to SCI Broadband is contingent upon approval of contract by the County Attorney.

**AITKIN COUNTY  
BROADBAND  
GRANTS**

Jessica Seibert, County Administrator discussed the current Enbridge lawsuit vs. the Department of Revenue with the Board. There will be further discussion at the Fall AMC Policy meeting.

**ENBRIDGE  
LAWSUIT**

Jessica Seibert, County Administrator and the Board discussed the proposed 2018 Commissioners budget.

**COMMISSIONERS  
2018 BUDGET**

# AITKIN COUNTY BOARD

July 25, 2017

Motion by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all members voting yes to accept the Grade 3 Job Classification for the Assessment Technician position in the Assessor's Office, as recommended by the Job Evaluation Consultant.

The Board discussed: Hill City Council Meeting, ARDC, Lakes & Pines, Snake River, DAC, CARE, McGregor Airport, BSLWMP, AIS, Association of Townships, Joint Natural Resources Board, Aitkin County Water Planning Task Force, TZD, and Natural Resources Advisory Committee.

Motion by Commissioner Westerlund seconded by Commissioner Pratt and carried, all members voting to adjourn the meeting at 12:21 p.m. until Tuesday, August 8, 2017 at 9:00 a.m.

**ASSESSMENT  
TECHNICIAN JOB  
CLASSIFICATION**

**BOARD  
DISCUSSION**

**ADJOURN**

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioners

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Jessica Seibert, County Administrator

DKB1  
8/4/17 11:45AM

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

DKB1  
8/4/17 11:45AM  
1 General Fund

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
		<u>Amount</u>			
1	DEPT		Commissioners		
	10452 AT&T Mobility		Foundation Account	287259994975	Telephone
	01-001-000-0000-6250	69.98	06/18/2017 07/17/2017	0	
	10452 AT&T Mobility	69.98	1 Transactions		
	3590 Niemi/Donald		July 17th mileage- Mora	100@.535	Transportation & Travel & Parking
	01-001-000-0000-6330	53.50			
	3590 Niemi/Donald	53.50	1 Transactions		
	14289 Pratt/Bill		Reg.for Dovetail Partners		Registration Fee
	01-001-000-0000-6241	50.00			
	01-001-000-0000-6330	368.08	July mileage reimbursement	688@.535	Transportation & Travel & Parking
	14289 Pratt/Bill	418.08	2 Transactions		
	10895 Westerlund/Laurie Ann		Dovetail Partners registration		Registration Fee
	01-001-000-0000-6241	50.00			
	10895 Westerlund/Laurie Ann	50.00	1 Transactions		
1	DEPT Total:	591.56	Commissioners	4 Vendors	5 Transactions
12	DEPT		Court Administration		
	8175 Centurylink		LD/LOCAL Q3	313645966	Telephone
	01-012-000-0000-6250	314.37			
	8175 Centurylink	314.37	1 Transactions		
	5851 Gustafson Attorney at Law/Jean M.		Fees 01- PR- 16- 766	4	Attorney Services
	01-012-000-0000-6232	412.50			
	5851 Gustafson Attorney at Law/Jean M.	412.50	1 Transactions		
	2810 Larson/Shari S		FEES		Attorney Services
	01-012-000-0000-6232	1,662.50			
	01-012-000-0000-6232	122.10	COSTS		Attorney Services
	2810 Larson/Shari S	1,784.60	2 Transactions		
12	DEPT Total:	2,511.47	Court Administration	3 Vendors	4 Transactions
40	DEPT		Auditor		

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
8/4/17 11:45AM  
1 General Fund

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
8175	Centurylink				
	01-040-000-0000-6250		LD/LOCAL	313645966	Telephone
	01-040-021-0000-6250	26.20	Local Calls- License Center	314154028	License Center- Phone
		303.68	07/11/2017 08/10/2017	0	
8175	Centurylink	329.88		2 Transactions	
1457	CPS Technology Solutions, Inc				
	01-040-000-0000-6231	26.40	August Maintenance	372888	Services, Labor, Contracts
1457	CPS Technology Solutions, Inc	26.40		1 Transactions	
6115	Mn Gis Lis Conference				
	01-040-000-0000-6241	135.00	Liz- AM half day Parcel fabric	7/28/17	Registration Fee
	01-040-000-0000-6241	135.00	Liz- PM half day Parcel fabric	7/28/17	Registration Fee
6115	Mn Gis Lis Conference	270.00		2 Transactions	
86235	The Office Shop Inc				
	01-040-000-0000-6405	11.18	Post it flags	1029823-0	Office & Computer Supplies
86235	The Office Shop Inc	11.18		1 Transactions	
40	DEPT Total:	637.46	Auditor	4 Vendors	6 Transactions
42	DEPT		Treasurer		
8175	Centurylink				
	01-042-000-0000-6250	4.39	LD/LOCAL	313645966	Telephone
8175	Centurylink	4.39		1 Transactions	
9878	Hughes/Julie				
	01-042-000-0000-6511	5.11	Gas for MCIS mtg in Grand Rapi	7/25/17	Gas And Oil
9878	Hughes/Julie	5.11		1 Transactions	
42	DEPT Total:	9.50	Treasurer	2 Vendors	2 Transactions
43	DEPT		Assessor		
170	Aitkin Motor Company				
	01-043-000-0000-6302	49.00	2002 Escape- ck tranny shifter	13998	Car Maintenance
	01-043-000-0000-6511	48.94	oil change 2002 Escape	13998	Gas And Oil
	01-043-000-0000-6511	3.02	Shop Supplies	13998	Gas And Oil

# Aitkin County



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DKB1  
8/4/17 11:45AM  
1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
170 Aitkin Motor Company				
		3 Transactions		
10452 AT&T Mobility				
01-043-000-0000-6250		monthly wireless statement	287250162187	Telephone
	209.94	06/18/2017 07/17/2017	0	
10452 AT&T Mobility		1 Transactions		
783 Canon Financial Services, Inc				
01-043-000-0000-6231	164.08	Contract Copier- 033	17517962	Services, Labor, Contracts
783 Canon Financial Services, Inc	164.08	1 Transactions		
8175 Centurylink				
01-043-000-0000-6250	21.70	LD/LOCAL	313645966	Telephone
8175 Centurylink	21.70	1 Transactions		
10330 Dangers/Mike				
01-043-000-0000-6330	52.63	July mileage reimbursement	121@.435	Transportation & Travel & Parking
10330 Dangers/Mike	52.63	1 Transactions		
13934 Tire Barn				
01-043-000-0000-6511	39.54	2004 Escape Oil change	39496	Gas And Oil
13934 Tire Barn	39.54	1 Transactions		
43 DEPT Total:	588.85	Assessor	6 Vendors	8 Transactions
44 DEPT		Central Services		
783 Canon Financial Services, Inc				
01-044-000-0000-6231	326.43	Copier Contract- 031	17517961	Services, Labor, Contracts
783 Canon Financial Services, Inc	326.43	1 Transactions		
8175 Centurylink				
01-044-000-0000-6250	7.50	LD/LOCAL	313645966	Telephone
8175 Centurylink	7.50	1 Transactions		
86235 The Office Shop Inc				
01-044-000-0000-6231	468.95	quarterly copy charge Meter #1	293490- 0	Services, Labor, Contracts
01-044-000-0000-6231	163.95	quarterly copy charge Meter #2	293490- 0	Services, Labor, Contracts
86235 The Office Shop Inc	632.90	2 Transactions		

# Aitkin County



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8/4/17 11:45AM  
1 General Fund

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<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>
<u>On Behalf of Name</u>				
44 DEPT Total:		966.83	Central Services	3 Vendors 4 Transactions
45 DEPT			Motor Pool	
50 Aitkin Body Shop, Inc				
01-045-000-0000-6302		50.00	chipped windshield #31	1146 Car Maintenance
50 Aitkin Body Shop, Inc		50.00		1 Transactions
45 DEPT Total:		50.00	Motor Pool	1 Vendors 1 Transactions
49 DEPT			Information Technologies	
8175 Centurylink				
01-049-000-0000-6250		21.12	LD/LOCAL	313645966 Telephone
8175 Centurylink		21.12		1 Transactions
88880 Datacomm Computers & Networks Inc				
01-049-000-0000-6402		43.00	Internal Card Reader	9900 Computer Supplies & Software
88880 Datacomm Computers & Networks Inc		43.00		1 Transactions
49 DEPT Total:		64.12	Information Technologies	2 Vendors 2 Transactions
52 DEPT			Administration/Personnel Dept	
14574 Ally Bank				
01-052-000-0000-6234		22.50	copy and researching fees	Background Check Fee
14574 Ally Bank		22.50		1 Transactions
248 Association of Mn Counties				
01-052-000-0000-6241		100.00	MCHRMA- MACA trng- Seibert	47540 Registration Fee
248 Association of Mn Counties		100.00		1 Transactions
10452 AT&T Mobility				
01-052-000-0000-6250		108.81	Foundation Account	287259994975 Telephone
			06/18/2017 07/17/2017	0
10452 AT&T Mobility		108.81		1 Transactions
5398 CDW Government, Inc				
01-052-000-0000-6625		174.15	24 inch screen for Melissa	JKX1253 Office Equipment
5398 CDW Government, Inc		174.15		1 Transactions

# Aitkin County



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No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
8175	Centurylink		56.55	LD/LOCAL	313645966	Telephone
8175	Centurylink		56.55		1 Transactions	
12048	McDowell Agency, Inc./The		35.00	Background Screening	91052	Background Check Fee
12048	McDowell Agency, Inc./The		35.00		1 Transactions	
14570	Mn City County Management Association		108.00	MCMA membership dues	Seibert	Dues & Subscriptions
				05/01/2017 04/30/2018	0	
14570	Mn City County Management Association		108.00		1 Transactions	
9908	Office Of The Secretary Of State		120.00	Notary Renewal- Visnovec		Dues & Subscriptions
9908	Office Of The Secretary Of State		120.00		1 Transactions	
13412	Pemberton, Sorlie, Rufer & Kershner PLLI		325.50	Legal Asst. 3.1 hrs @\$105.00	20146317-000M	Attorney Services
			629.00	Partner 3.7 hrs @\$170.00	20146317-000M	Attorney Services
13412	Pemberton, Sorlie, Rufer & Kershner PLLI		954.50		2 Transactions	
9542	Seibert/Jessica		58.29	AMC- Black Bear Casino	134@.435	Transportation & Travel & Parking
				06/22/2017 06/22/2017	0	
9542	Seibert/Jessica		80.48	MACA Workshop- St Cloud	185@.435	Transportation & Travel & Parking
				07/19/2017 07/19/2017	0	
9542	Seibert/Jessica		16.10	Advisory mtg- LLCC	37@.435	Transportation & Travel & Parking
				07/06/2017 07/06/2017	0	
9542	Seibert/Jessica		16.10	Summitt mtg- LLCC	37@.435	Transportation & Travel & Parking
				07/07/2017 07/07/2017	0	
9542	Seibert/Jessica		34.80	McGrath City Council	80@.435	Transportation & Travel & Parking
				07/06/2017 07/06/2017	0	
9542	Seibert/Jessica		205.77		5 Transactions	
52	DEPT Total:		1,885.28	Administration/Personnel Dept	10 Vendors	15 Transactions
90	DEPT			Attorney		
8175	Centurylink					



# Aitkin County



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No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
8175 Centurylink		LD/LOCAL	313645966	Telephone
			1 Transactions	
1180 Crow Wing Co Sheriff's Office		subpoena 01cr161247	4484	Co Sheriff Services
1180 Crow Wing Co Sheriff's Office			1 Transactions	
89541 Culligan		monthly water supplies	150x00895805	Drug & Forfeiture Ms387.213
		Monthly water supplies	150X00902106	Drug & Forfeiture Ms387.213
		monthly water supplies	150x00909101	Drug & Forfeiture Ms387.213
89541 Culligan			3 Transactions	
8454 Ramsey County Sheriff		subpoena 01cr17394	201705389	Co Sheriff Services
8454 Ramsey County Sheriff			1 Transactions	
9360 Redwood Toxicology Laboratory, Inc.		testing supplies for defendant	610907	Drug & Forfeiture Ms387.213
9360 Redwood Toxicology Laboratory, Inc.			1 Transactions	
86235 The Office Shop Inc		pointer, pens, labels	1029719-0	Office & Computer Supplies
86235 The Office Shop Inc			1 Transactions	
5173 THOMSON REUTERS- WEST PUBLISHING		June Information charges	836392866	Law Publ. & Subscriptions
		Law Publications	836488515	Law Publ. & Subscriptions
5173 THOMSON REUTERS- WEST PUBLISHING			2 Transactions	
10930 Tidholm Productions		Court File Folders	9305 6688	Office & Computer Supplies
10930 Tidholm Productions			1 Transactions	
90 DEPT Total:		Attorney	8 Vendors	11 Transactions
100 DEPT		Recorder		
8175 Centurylink		LD/LOCAL	313645966	Telephone

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
8/4/17 11:45AM  
1 General Fund

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
8175 Centurylink		1 Transactions		
13724 Minnesota Continuing Legal Education 01-100-000-0000-6241		2017 Real Estate Institute		Registration Fee
13724 Minnesota Continuing Legal Education		1 Transactions		
100 DEPT Total:	433.47	Recorder	2 Vendors	2 Transactions
110 DEPT		Courthouse Maintenance		
8239 Ameripride Linen & Apparel Services 01-110-000-0000-6422	36.72	mop dry & mop handle	2200943957	Janitorial Supplies
8239 Ameripride Linen & Apparel Services	36.72	1 Transactions		
10452 AT&T Mobility 01-110-000-0000-6250	34.99	Foundation Account	287259994975	Phone
		06/18/2017 07/17/2017	0	
10452 AT&T Mobility	34.99	1 Transactions		
8175 Centurylink 01-110-000-0000-6250	6.35	LD/LOCAL	313645966	Phone
8175 Centurylink	6.35	1 Transactions		
88628 Dalco 01-110-000-0000-6422	160.52	toilet tissue,roll towel dispe	3200867	Janitorial Supplies
88628 Dalco	160.52	1 Transactions		
2340 Hyytinen Hardware Hank 01-110-000-0000-6422	5.99	lightbulb	1408824	Janitorial Supplies
2340 Hyytinen Hardware Hank	5.99	1 Transactions		
13073 Lakes Area Lock & Door Hardware Inc. 01-110-000-0000-6231	95.39	Labor and Svc Call, dnd key	3361	Services, Labor, Contracts
13073 Lakes Area Lock & Door Hardware Inc.	95.39	1 Transactions		
89765 Minnesota Elevator, Inc 01-110-000-0000-6231	171.64	August Monthly service	715917	Services, Labor, Contracts
89765 Minnesota Elevator, Inc	171.64	1 Transactions		
3950 Public Utilities				

# Aitkin County



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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
01- 110- 000- 0000- 6254		COURTHOUSE		Utilities & Heating
01- 110- 000- 0000- 6254		OLD COUNTY GARAGE		Utilities & Heating
01- 110- 000- 0000- 6254		JAIL WEST ANNEX		Utilities & Heating
01- 110- 000- 0000- 6254		CH BLDG COORDINATOR		Utilities & Heating
01- 110- 000- 0000- 6254		GLARCO		Utilities & Heating
01- 110- 000- 0000- 6254		LA TOOL BUILDING		Utilities & Heating
<b>3950 Public Utilities</b>				
	3,181.37		6 Transactions	
<b>13542 Western Hotel Supply- Tidmore Flags</b>				
01- 110- 000- 0000- 6422	152.85	(1) MN Flag, (1) US Flag	205559	Janitorial Supplies
<b>13542 Western Hotel Supply- Tidmore Flags</b>	152.85		1 Transactions	
<b>110 DEPT Total:</b>	<b>3,845.82</b>	<b>Courthouse Maintenance</b>	<b>9 Vendors</b>	<b>14 Transactions</b>
<b>111 DEPT</b>		<b>Buildings</b>		
<b>11889 Honeywell International Inc.</b>				
01- 111- 000- 0000- 6605	1,180.19	trouble shoot comp.room alarm	5240705389	Building & Structures
<b>11889 Honeywell International Inc.</b>	1,180.19		1 Transactions	
<b>111 DEPT Total:</b>	<b>1,180.19</b>	<b>Buildings</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
<b>120 DEPT</b>		<b>Service Officer</b>		
<b>10452 AT&amp;T Mobility</b>				
01- 120- 000- 0000- 6250	62.04	Foundation Account	287270539560	Telephone
		06/18/2017	07/17/2017	0
<b>10452 AT&amp;T Mobility</b>	62.04		1 Transactions	
<b>8175 Centurylink</b>				
01- 120- 000- 0000- 6250	61.63	LD/LOCAL	313645966	Telephone
<b>8175 Centurylink</b>	61.63		1 Transactions	
<b>14508 Janzen/Hugh</b>				
01- 120- 000- 0000- 6350	50.00	Drive Vet Van	Mpls	Per Diem
		07/12/2017	07/12/2017	0
<b>14508 Janzen/Hugh</b>	50.00		1 Transactions	
<b>5767 Lamke/Dennis</b>				
01- 120- 000- 0000- 6350	50.00	Drive Vet Van	St Cloud	Per Diem

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #
		On Behalf of Name		
5767 Lamke/Dennis		50.00	07/13/2017 07/13/2017 1 Transactions	0
10234 Miller/Conrad		50.00	Drive Vet Van	St Cloud Per Diem
01- 120- 000- 0000- 6350			07/19/2017 07/19/2017 1 Transactions	0
10234 Miller/Conrad		50.00		
3912 Peterson/Richard		50.00	Drive Vet Van	Mpls Per Diem
01- 120- 000- 0000- 6350			07/20/2017 07/20/2017 1 Transactions	0
01- 120- 000- 0000- 6350		50.00	Drive Vet Van	St Cloud Per Diem
07/05/2017 07/05/2017 2 Transactions				0
3912 Peterson/Richard		100.00		
11362 Roscoe/Bernie		50.00	Drive Vet Van	St Cloud Per Diem
01- 120- 000- 0000- 6350			07/17/2017 07/17/2017 1 Transactions	0
11362 Roscoe/Bernie		50.00		
6097 Verizon Wireless		13.39	Vet van cell phone	880690364 Telephone
01- 120- 000- 0000- 6250			06/21/2017 07/20/2017 1 Transactions	0
6097 Verizon Wireless		13.39		
9063 Workman/Jeff		50.00	Drive Vet Van	Mpls Per Diem
01- 120- 000- 0000- 6350			07/18/2017 07/20/2017 1 Transactions	0
9063 Workman/Jeff		50.00		
120 DEPT Total:		487.06	Service Officer	9 Vendors 10 Transactions
122 DEPT			Planning & Zoning	
111 Aitkin Co Soil & Water		10,000.00	2017 1/2 Riparian Aid	Riparian Project Aid
01- 122- 000- 0000- 5305			2017 1st 1/2 Invasive Species	Invasive Species State Grant 477A.19
01- 122- 000- 0000- 5306		137,234.50		
111 Aitkin Co Soil & Water		147,234.50	2 Transactions	
8175 Centurylink				

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount			
8175	Centurylink	111.60	LD/LOCAL	313645966	Telephone
		111.60		1 Transactions	
14391	GHA Technologies	171.87	monitor for intern desk	9961738	Office Equipment
14391	GHA Technologies	171.87		1 Transactions	
13066	Hargrave/Bryan	3,500.00	Contract Inspections	10@350.00	Services, Labor, Contracts, Programming
13066	Hargrave/Bryan	3,500.00		1 Transactions	
86235	The Office Shop Inc	99.00	File Rails	1029893-0	Office, Computer, Film, & Field Supplies
		19.64	ultra fine sharpie markers	1029999-0	Office, Computer, Film, & Field Supplies
		623.91	Copy Contract	293491-0	Services, Labor, Contracts, Programming
86235	The Office Shop Inc	742.55		3 Transactions	
6097	Verizon Wireless	39.58	monthly cell phone bill	380690138	Telephone
			06/14/2017 07/13/2017	0	
6097	Verizon Wireless	39.58		1 Transactions	
122	DEPT Total:	151,800.10	Planning & Zoning	6 Vendors	9 Transactions
200	DEPT		Enforcement		
117	Aitkin County Sheriff	4,773.91	Wages for 2016 gun permit proc	17-0659	Gun Permit Expenses
		31.75	title unmarked squad	7/11/17	Auto & Trailer License
		43.50	title two unmarked squads	7/11/17	Auto & Trailer License
117	Aitkin County Sheriff	4,849.16		3 Transactions	
11960	ASAP Towing	50.00	relocate forfeited van 17-1563	5241	Wrecker Service
		100.00	tow Buick Regal 17-2142	5243	Wrecker Service
11960	ASAP Towing	150.00		2 Transactions	
10452	AT&T Mobility	1,031.07	Foundation Account	287258495419	Telephone

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
<u>10452 AT&amp;T Mobility</u>		1,031.07	1 Transactions	
4488 Automated Word Professionals 01-200-000-0000-6231		61.50	transcription	17-SO115 Services & Labor (Incl Contracts)
4488 Automated Word Professionals		61.50	1 Transactions	
14568 Axon Enterprise, Inc 01-200-000-0000-6610		1,798.60	10 Tasers, holsters, cartridge	SI1493450 Equipment & Radios
14568 Axon Enterprise, Inc		1,798.60	1 Transactions	
12445 Brandl Chevrolet, Buick GMC 01-200-000-0000-6302		50.84	oil change #221	302412 Car Maintenance
12445 Brandl Chevrolet, Buick GMC		50.84	1 Transactions	
8175 Centurylink 01-200-000-0000-6250		121.52	LD/LOCAL	313645966 Telephone
8175 Centurylink		121.52	1 Transactions	
11975 CITY OF ST PAUL 01-200-003-0000-6241		450.00	Reg- Pistol skills for women	IN23561 Registration Fee
11975 CITY OF ST PAUL		450.00	1 Transactions	
10405 Digital Ally, Inc. 01-200-000-0000-6610		810.00	IO boxes for squad cameras	1095356 Equipment & Radios
10405 Digital Ally, Inc.		810.00	1 Transactions	
3493 ITL Patch Company, Inc 01-200-000-0000-6410		534.25	shoulder patches, hat patches	50028 Clothing Allowance
3493 ITL Patch Company, Inc		534.25	1 Transactions	
5756 KEEPERS, Inc 01-200-000-0000-6410		49.99	UNIFORM PANT #222	337775-01 Clothing Allowance
5756 KEEPERS, Inc		49.99	1 Transactions	
252 Lynn Peavey Company 01-200-000-0000-6405		387.75	evidence gathering supplies	333600 Office Supplies
252 Lynn Peavey Company		387.75	1 Transactions	
13416 Nartec, Inc				

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	Amount			
13416 Nartec, Inc		meth test ampules	9560	Deputy Supplies
	494.44			
	494.44		1 Transactions	
12110 Revelin Vehicle Solutions, LLC		Outfit #224 squad	183	Car Maintenance
	3,530.00			
		Outfit #218 squad	184	Car Maintenance
	3,000.00			
12110 Revelin Vehicle Solutions, LLC				
	6,530.00		2 Transactions	
4681 Streichers		9 mm duty ammo	I1269892	Deputy Supplies
	1,311.80	Flashlight holder #202	I1270842	Equipment & Radios
	37.98	body armer #225,220,223	I1272168	Equipment & Radios
	2,738.50	body armer #208,222,206	I1272168	Equipment & Radios
	2,738.50			
4681 Streichers				
	6,826.78		4 Transactions	
86235 The Office Shop Inc		Ream goldenrod paper	293270-0	Office Supplies
	5.95			
86235 The Office Shop Inc				
	5.95		1 Transactions	
13934 Tire Barn		4 tires, install #210	39484	Car Maintenance
	558.88	oil change, rotate tires #209	39503	Car Maintenance
	57.35	4 tires, install #202	39507	Car Maintenance
	629.08			
13934 Tire Barn				
	1,245.31		3 Transactions	
9642 WEX BANK		Gas	0424007043961	Gas And Oil
	4,017.84			
9642 WEX BANK				
	4,017.84		1 Transactions	
13848 WYATT'S TOWING		tow Silverado 1500- 17- 1915	7/12/17	Wrecker Service
	228.00			
13848 WYATT'S TOWING				
	228.00		1 Transactions	
200 DEPT Total:	29,643.00	Enforcement	19 Vendors	28 Transactions
202 DEPT		Boat & Water		
10452 AT&T Mobility		Foundation Account	287258495419	Telephone
	85.47			

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
10452 AT&T Mobility		85.47			
			1 Transactions		
3950 Public Utilities					
01- 202- 000- 0000- 6254		23.00	BOAT & WATER		Utilities
3950 Public Utilities		23.00			
			1 Transactions		
9642 WEX BANK					
01- 202- 000- 0000- 6511		770.40	Gas	0424007043961	Gas And Oil
9642 WEX BANK		770.40			
			1 Transactions		
<b>202 DEPT Total:</b>		<b>878.87</b>	<b>Boat &amp; Water</b>	<b>3 Vendors</b>	<b>3 Transactions</b>
204 DEPT			ATV		
9642 WEX BANK					
01- 204- 000- 0000- 6511		30.55	Gas	0424007043961	Gas And Oil
9642 WEX BANK		30.55			
			1 Transactions		
<b>204 DEPT Total:</b>		<b>30.55</b>	<b>ATV</b>	<b>1 Vendors</b>	<b>1 Transactions</b>
252 DEPT			Corrections		
3483 AAF International					
01- 252- 000- 0000- 6590		1,084.81	air filters	91146529	Repair & Maintenance Supplies
3483 AAF International		1,084.81			
			1 Transactions		
87615 Aitkin Medical Supply					
01- 252- 000- 0000- 6262		15.00	oxygen tank rental	362584	Medical Expenses & Supplies - Inmates
87615 Aitkin Medical Supply		15.00			
			1 Transactions		
10452 AT&T Mobility					
01- 252- 000- 0000- 6250		55.96	Foundation Account	287258495419	Telephone
10452 AT&T Mobility		55.96			
			1 Transactions		
10595 Baker/Lana					
01- 252- 003- 0000- 6330		119.63	mileage- BCA St Paul trainint	275@.435	School Tran & Travel & Parking
10595 Baker/Lana		119.63			
			1 Transactions		
12556 Blazek/Melissa					
01- 252- 000- 0000- 6330		93.63	mileage- Dispatch Cass County	175@.535	Prisoner Transportation & Travel



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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
12556 Blazek/Melissa				
	93.63			1 Transactions
8175 Centurylink				
01-252-000-0000-6250	339.18	LD/LOCAL	313645966	Telephone
8175 Centurylink	339.18			1 Transactions
163 Charter Communications				
01-252-252-0000-6405	181.71	Inmate cable TV	0006081071817	Prisoner Welfare
163 Charter Communications	181.71			1 Transactions
5583 Crawford Supply Company				
01-252-252-0000-6408	312.72	commissary supplies	861368	Commissary Supplies
01-252-252-0000-6408	92.16	Commissary Supplies	865526	Commissary Supplies
5583 Crawford Supply Company	404.88			2 Transactions
88628 Dalco				
01-252-000-0000-6422	242.60	Jail paper products	3200868	Janitorial Supplies
88628 Dalco	242.60			1 Transactions
1754 Garrison Disposal Company, Inc				
01-252-000-0000-6231	5.00	microwave disposal	607584	Services & Labor (Incl Contracts)
1754 Garrison Disposal Company, Inc	5.00			1 Transactions
2186 Hillyard Inc - Kansas City				
01-252-000-0000-6422	2.46	wheel spring return	602614801	Janitorial Supplies
01-252-000-0000-6422	406.30	Janitorial	602620434	Janitorial Supplies
2186 Hillyard Inc - Kansas City	408.76			2 Transactions
6084 Inventory Trading Company				
01-252-000-0000-6410	555.79	ACSO clothing	31300	Clothing Allowance
6084 Inventory Trading Company	555.79			1 Transactions
5503 Keefe Supply Company				
01-252-252-0000-6408	323.40	COMMISSARY SUPPLIES	861367	Commissary Supplies
01-252-252-0000-6408	560.28	Commissary supplies	864905	Commissary Supplies
01-252-252-0000-6408	128.42	Commissary supplies	865507	Commissary Supplies
5503 Keefe Supply Company	1,012.10			3 Transactions
5756 KEEPRS, Inc				

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
01-252-000-0000-6410		98.58-	return uniform shirt	328220-80	Clothing Allowance
01-252-000-0000-6410		46.74-	return uniform shirt	334785-80	Clothing Allowance
01-252-000-0000-6410		56.19	uniform shirt #324	343001-90	Clothing Allowance
01-252-000-0000-6410		116.18	uniform pant #320	348629	Clothing Allowance
01-252-000-0000-6410		59.99	uniform pant #301	348652	Clothing Allowance
01-252-000-0000-6410		62.99	belt #324	349818	Clothing Allowance
01-252-000-0000-6410		187.36	uniform pant, inner belt #324	349818-01	Clothing Allowance
01-252-000-0000-6410		54.99	uniform pant #324	349818-02	Clothing Allowance
5756 KEEPRS, Inc		392.38			
			8 Transactions		
14564 Lands End Business Outfitters					
01-252-000-0000-6410		630.47	ACSO clothing	SIN5076409	Clothing Allowance
01-252-000-0000-6410		260.00	ACSO clothing	SIN5113692	Clothing Allowance
14564 Lands End Business Outfitters		890.47			
			2 Transactions		
9228 North Memorial Ambulance Service					
01-252-000-0000-6262		467.83	Getty, R, transport to Riverwo		Medical Expenses & Supplies - Inmates
9228 North Memorial Ambulance Service		467.83			
			1 Transactions		
3789 Pan-O-Gold Baking Company					
01-252-000-0000-6418		176.32	Groceries	10002417201025	Groceries
3789 Pan-O-Gold Baking Company		176.32			
			1 Transactions		
3950 Public Utilities					
01-252-000-0000-6254		46.24	SHERIFF STORAGE GARAGE		Utilities & Heating
01-252-000-0000-6254		1,337.31	NEW JAIL		Utilities & Heating
01-252-000-0000-6254		6,419.35	NEW JAIL 2		Utilities & Heating
3950 Public Utilities		7,802.90			
			3 Transactions		
12110 Revelin Vehicle Solutions, LLC					
01-252-000-0000-6302		2,995.00	outfit new xport squad	185	Car Maintenance
12110 Revelin Vehicle Solutions, LLC		2,995.00			
			1 Transactions		
4761 Sysco Minnesota Inc					
01-252-000-0000-6418		8.68-	Groceries	15302486P	Groceries
01-252-000-0000-6418		117.53-	Groceries	153108459	Groceries
01-252-000-0000-6418		79.67	Groceries	153108605	Groceries
01-252-000-0000-6418		35.93	Groceries	153108610	Groceries
01-252-000-0000-6418		26.00-	Groceries	153113190	Groceries

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No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
01- 252- 000- 0000- 6418		56.45	Groceries	153118736 Groceries
01- 252- 000- 0000- 6420		25.18	kitchen supplies	153126373 Kitchen Supplies
01- 252- 000- 0000- 6418		3,325.62	GROCERIES	153129896 Groceries
01- 252- 000- 0000- 6420		28.59	SUPPLIES	153129896 Kitchen Supplies
01- 252- 000- 0000- 6418		35.93	Groceries	153130747 Groceries
01- 252- 000- 0000- 6418		3,966.49	Groceries	153133383 Groceries
4761 Sysco Minnesota Inc		7,288.75		
			11 Transactions	
11608 Thrifty White Pharmacy- McGregor				
01- 252- 000- 0000- 6262		2,897.04	June Prescriptions	Medical Expenses & Supplies - Inmates
11608 Thrifty White Pharmacy- McGregor		2,897.04		
			1 Transactions	
9642 WEX BANK				
01- 252- 000- 0000- 6330		102.56	Gas	0424007043961 Prisoner Transportation & Travel
9642 WEX BANK		102.56		
			1 Transactions	
252 DEPT Total:		27,532.30	Corrections	22 Vendors 46 Transactions
253 DEPT			Sentence to Serve	
10452 AT&T Mobility				
01- 253- 000- 0000- 6250		34.99	Foundation Account	287258495419 Telephone
10452 AT&T Mobility		34.99		
			1 Transactions	
8175 Centurylink				
01- 253- 000- 0000- 6250		6.58	LD/LOCAL	313645966 Telephone
8175 Centurylink		6.58		
			1 Transactions	
3810 Paulbeck's County Market				
01- 253- 000- 0000- 6405		53.94	coffee	9277355 Operating Supplies
3810 Paulbeck's County Market		53.94		
			1 Transactions	
253 DEPT Total:		95.51	Sentence to Serve	3 Vendors 3 Transactions
255 DEPT			General Crime Victim Grant	
8175 Centurylink				
01- 255- 000- 0000- 6250		7.27	LD/LOCAL	313645966 Telephone
8175 Centurylink		7.27		
			1 Transactions	

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Vendor Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
88880 Datacomm Computers & Networks Inc 01- 255- 000- 0000- 6625		996.00	Computer system	9862	Office Equipment & Other Equipment
88880 Datacomm Computers & Networks Inc		996.00		1 Transactions	
255 DEPT Total:		1,003.27	General Crime Victim Grant	2 Vendors	2 Transactions
257 DEPT			Community Corrections		
14563 Anoka County Corrections 01- 257- 255- 0000- 6204		538.00	MN Secure Detention	688- 1- 1	Juvenile Detention
			06/11/2017 06/12/2017	0	
14563 Anoka County Corrections		538.00		1 Transactions	
783 Canon Financial Services, Inc 01- 257- 000- 0000- 6342		140.67	Contract Charge- 036	17517964	Office Equipment Rental/Contracts
783 Canon Financial Services, Inc		140.67		1 Transactions	
8175 Centurylink 01- 257- 000- 0000- 6220		61.05	LC/LOCAL PROBATION	313645966	Telephone
8175 Centurylink		61.05		1 Transactions	
12844 Department of Corrections 01- 257- 251- 0000- 6268		23.25	2017 Field Svcs Training Acade	3@7.75	Staff Training, Development
12844 Department of Corrections		23.25		1 Transactions	
14575 Erickson/Clay 01- 257- 267- 0000- 5557		286.00	Refund of overpay	13days@286	Electronic Monitoring
14575 Erickson/Clay		286.00		1 Transactions	
11406 Innovative Office Solutions 01- 257- 000- 0000- 6405		98.33	Office Supplies	IN1690533	Office Supplies
11406 Innovative Office Solutions		98.33		1 Transactions	
13056 McKenzie/Jill 01- 257- 022- 0000- 6406		15.00	Gift cards reimbursement		Sobriety Crt Expenses
		190.14	Brat Sale Supplies		Sobriety Crt Expenses
13056 McKenzie/Jill		205.14		2 Transactions	
87101 North Homes- Standard 01- 257- 255- 0000- 6204		1,255.10	SB 6/1- 6/6 Secure Detention	3637297	Juvenile Detention

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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1 General Fund

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
01- 257- 255- 0000- 6204		3,765.30	MN 6/12- 6/30 Secure Detention	3637297	Juvenile Detention
01- 257- 255- 0000- 6204		251.02	HRP 6/22- 6/23 Secure Detention	3637297	Juvenile Detention
01- 257- 255- 0000- 6204		6,777.54	BD 6/1- 6/28 Secure Detention	3637298	Juvenile Detention
01- 257- 255- 0000- 6204		7,530.60	DS 6/1- 6/30 Secure Detention	3637298	Juvenile Detention
01- 257- 255- 0000- 6204		3,263.26	SB 6/13- 6/26 Secure Detention	3637320	Juvenile Detention
01- 257- 255- 0000- 6204		2,554.65	AE 6/22- 6/30 Non Secure hold	3637322	Juvenile Detention
01- 257- 255- 0000- 6204		88.00	DS 5/31 transport	MR10508	Juvenile Detention
01- 257- 255- 0000- 6204		308.00	MN 6/19 & 6/22 transport	MR10528	Juvenile Detention
01- 257- 255- 0000- 6204		157.52	DS 6/5 & 6/22 transport	MR10529	Juvenile Detention
01- 257- 255- 0000- 6204		157.52	DB 6/5 & 6/22 transport	MR10530	Juvenile Detention
01- 257- 255- 0000- 6204		198.00	DS 6/9 transport	MR10531	Juvenile Detention
<b>87101 North Homes- Standard</b>		<b>26,306.51</b>			<b>12 Transactions</b>
<b>89269 Northwestern MN Juv Ctr- Primary Resid</b>					
01- 257- 255- 0000- 6204		468.00	JAO Secure (LE hold) 6/7- 6/8	125- 89- 1	Juvenile Detention
<b>89269 Northwestern MN Juv Ctr- Primary Resid</b>		<b>468.00</b>			<b>1 Transactions</b>
<b>3810 Paulbeck's County Market</b>					
01- 257- 022- 0000- 6406		196.76	Turkeys/supplies- turkey feed	9277299	Sobriety Crt Expenses
01- 257- 022- 0000- 6406		211.92	brats and ice for brat sale	9277299	Sobriety Crt Expenses
<b>3810 Paulbeck's County Market</b>		<b>408.68</b>			<b>2 Transactions</b>
<b>9489 Redwood Toxicology Laboratory, Inc</b>					
01- 257- 022- 0000- 6406		191.00	Testing	12645820176	Sobriety Crt Expenses
<b>9489 Redwood Toxicology Laboratory, Inc</b>		<b>191.00</b>			<b>1 Transactions</b>
<b>9360 Redwood Toxicology Laboratory, Inc.</b>					
01- 257- 267- 0000- 6274		355.82	Urinalysis testing supplies	610902	Drug Testing Fee
<b>9360 Redwood Toxicology Laboratory, Inc.</b>		<b>355.82</b>			<b>1 Transactions</b>
<b>10930 Tidholm Productions</b>					
01- 257- 267- 0000- 6269		351.84	Business cards new staff	9358 6745	Professional Services
<b>10930 Tidholm Productions</b>		<b>351.84</b>			<b>1 Transactions</b>
<b>11030 Tougas/Janet</b>					
01- 257- 257- 0000- 6330		52.20	July Mileage reimbursement	120@.435	Mileage
<b>11030 Tougas/Janet</b>		<b>52.20</b>			<b>1 Transactions</b>
<b>6097 Verizon Wireless</b>					

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
6097	Verizon Wireless		Cellular phone	842105699	Wireless Telephone Services
		54.56			
		54.56		1 Transactions	
257	DEPT Total:	29,541.05	Community Corrections	15 Vendors	28 Transactions
390	DEPT		Environmental Health (FBL)		
8175	Centurylink				
	01-390-000-0000-6250	15.58	LD/LOCAL	313645966	Telephone
8175	Centurylink	15.58		1 Transactions	
390	DEPT Total:	15.58	Environmental Health (FBL)	1 Vendors	1 Transactions
391	DEPT		Solid Waste		
8175	Centurylink				
	01-391-000-0000-6250	16.73	LD/LOCAL	313645966	Telephone
8175	Centurylink	16.73		1 Transactions	
13146	The Retrofit Companies, Inc				
	01-391-000-0000-6231	9,560.00	E- waste collection items	0093581- IN	Services, Labor, & Minor Contracts
13146	The Retrofit Companies, Inc	9,560.00		1 Transactions	
391	DEPT Total:	9,576.73	Solid Waste	2 Vendors	2 Transactions
601	DEPT		Extension		
89471	Aitkin Co 4- H Council				
	01-601-551-0000-5840	80.00	plat book sales R#472	5565- 5566	4- H Plat Book Sales
	01-601-551-0000-5840	400.00	plat book sales R#470	5644- 5643	4- H Plat Book Sales
	01-601-551-0000-5840	400.00	plat book sales R#471	5680- 5689	4- H Plat Book Sales
89471	Aitkin Co 4- H Council	880.00		3 Transactions	
8175	Centurylink				
	01-601-000-0000-6250	1.15	LD/LOCAL	313645966	Telephone
8175	Centurylink	1.15		1 Transactions	
86235	The Office Shop Inc				
	01-601-000-0000-6405	21.44	Office Supplies	293367- 0	Office Supplies
86235	The Office Shop Inc	21.44		1 Transactions	

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
601	DEPT Total:		Extension	3 Vendors	5 Transactions
902.59					
711	DEPT		Economic Development		
8175	Centurylink				
	01-711-000-0000-6250	11.54	LD/LOCAL	313645966	Telephone
8175	Centurylink	11.54		1 Transactions	
176	City Of Palisade				
	01-711-000-0000-6303	8,887.00	Iron Range Broadband grant	6/13 Board	Mcnight/Blandin Grant Expenses
176	City Of Palisade	8,887.00		1 Transactions	
14565	NE Office of Jobs Training				
	01-711-000-0000-6303	39,201.09	Blandin Broadbrand grant	conf.ctr	Mcnight/Blandin Grant Expenses
14565	NE Office of Jobs Training	39,201.09		1 Transactions	
711	DEPT Total:	48,099.63	Economic Development	3 Vendors	3 Transactions
1	Fund Total:	315,425.96	General Fund		216 Transactions

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
301	DEPT			R&B Administration		
89541	Culligan					
	03-301-000-0000-6400		10.50	AUG EQUIP RENTAL	STMT	Supplies And Materials
89541	Culligan		10.50	1 Transactions		
11406	Innovative Office Solutions					
	03-301-000-0000-6400		65.29	OFFICE SUPPLIES	IN1696065	Supplies And Materials
11406	Innovative Office Solutions		65.29	1 Transactions		
301	DEPT Total:		75.79	R&B Administration	2 Vendors	2 Transactions
302	DEPT			R&B Engineering/Construction		
1701	Forestry Suppliers Inc					
	03-302-000-0000-6449		164.27	ENGINEERING SUPPLIES	228400-00	Rd/Br Engr. Supplies
1701	Forestry Suppliers Inc		164.27	1 Transactions		
86235	The Office Shop Inc					
	03-302-000-0000-6449		10.00	ENGINEERING SUPPLIES	293373-0	Rd/Br Engr. Supplies
86235	The Office Shop Inc		10.00	1 Transactions		
302	DEPT Total:		174.27	R&B Engineering/Construction	2 Vendors	2 Transactions
303	DEPT			R&B Highway Maintenance		
50	Aitkin Body Shop, Inc					
	03-303-000-0000-6590		40.71	MCGRATH SHOP SUPPLIES	1143	Repair & Maintenance Supplies
50	Aitkin Body Shop, Inc		40.71	1 Transactions		
13649	Aitkin Rental Center					
	03-303-000-0000-6298		111.21	SCISSORS LIFT	10216	Shop Maintenance
13649	Aitkin Rental Center		111.21	1 Transactions		
195	Aitkin Tire Shop					
	03-303-000-0000-6590		1,824.00	TIRES	0-057134	Repair & Maintenance Supplies
	03-303-000-0000-6590		137.00	TIRES	0-057205	Repair & Maintenance Supplies
	03-303-000-0000-6590		60.00	REPAIR LABOR	0-057212	Repair & Maintenance Supplies
	03-303-000-0000-6590		91.00	REPAIR PARTS	0-057212	Repair & Maintenance Supplies
	03-303-000-0000-6590		80.00	REPAIR LABOR	0-057227	Repair & Maintenance Supplies
	03-303-000-0000-6590		518.60	TIRES	0-057227	Repair & Maintenance Supplies



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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
195 Aitkin Tire Shop		3,148.60	TIRES	Repair & Maintenance Supplies
			7 Transactions	
10452 AT&T Mobility		34.99	PAUL'S IPAD SERVICE	Utilities
10452 AT&T Mobility		34.99		
			1 Transactions	
86467 Auto Value Aitkin		9.26	AITKIN SHOP SUPPLIES	Shop Maintenance
		7.59	FILTERS	Repair & Maintenance Supplies
		154.99	REPAIR PARTS	Repair & Maintenance Supplies
		7.59	FILTERS	Repair & Maintenance Supplies
86467 Auto Value Aitkin		179.43		
			4 Transactions	
13725 Beartooth True Value		71.39	SWATARA SHOP SUPPLIES	Shop Maintenance
13725 Beartooth True Value		71.39		
			1 Transactions	
12445 Brandl Chevrolet, Buick GMC		262.50	REPAIR LABOR	Repair & Maintenance Supplies
		98.41	REPAIR PARTS	Repair & Maintenance Supplies
12445 Brandl Chevrolet, Buick GMC		360.91		
			2 Transactions	
8175 Centurylink		59.55	LD/LOCAL	Utilities
		31.22	FAX: HWY OFFICE	Utilities
8175 Centurylink		90.77		
			2 Transactions	
7935 East Central Energy		130.63	JUN- JUL POWER- MCGRATH	Utilities
7935 East Central Energy		130.63		
			1 Transactions	
7060 Federated Co- Ops Inc.		192.28	MCGREGOR SHOP PROPANE	Shop Fuel
7060 Federated Co- Ops Inc.		192.28		
			1 Transactions	
8622 Frontier		65.99	JACOBSON	Utilities
		65.99	MCGREGOR	Utilities

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
03-303-000-0000-6254		65.99	PALISADE	218-845-2607 Utilities
03-303-000-0000-6254		65.99	MCGRATH	320-592-3580 Utilities
<b>8622 Frontier</b>		<b>263.96</b>		<b>4 Transactions</b>
<b>13468 G &amp; K Services</b>				
03-303-000-0000-6298		21.37	SHOP LAUNDRY	6043827145 Shop Maintenance
03-303-000-0000-6298		52.24	SHOP LAUNDRY	6043832789 Shop Maintenance
<b>13468 G &amp; K Services</b>		<b>73.61</b>		<b>2 Transactions</b>
<b>91187 Lake Country Power</b>				
03-303-000-0000-6254		56.16	JUN- JUL CSAH 14	141979801 Utilities
03-303-000-0000-6254		53.89	JUN- JUL CSAH 6	141979901 Utilities
<b>91187 Lake Country Power</b>		<b>110.05</b>		<b>2 Transactions</b>
<b>2941 M R Sign Co Inc</b>				
03-303-000-0000-6516		716.37	RESIDENT E- 911 SIGNS	196516 Signs & Posts
<b>2941 M R Sign Co Inc</b>		<b>716.37</b>		<b>1 Transactions</b>
<b>12927 Midwest Machinery Co.</b>				
03-303-000-0000-6590		90.85	REPAIR PARTS	1497065 Repair & Maintenance Supplies
03-303-000-0000-6298		80.82	AITKIN SHOP SUPPLIES	1498066 Shop Maintenance
03-303-000-0000-6590		82.01	REPAIR PARTS	1499838 Repair & Maintenance Supplies
03-303-000-0000-6590		3.08	REPAIR PARTS	1504539 Repair & Maintenance Supplies
03-303-000-0000-6590		3,513.84	REPAIR PARTS	1506109 Repair & Maintenance Supplies
03-303-000-0000-6590		10.56	REPAIR PARTS	1510864 Repair & Maintenance Supplies
<b>12927 Midwest Machinery Co.</b>		<b>3,781.16</b>		<b>6 Transactions</b>
<b>8436 Northland Parts</b>				
03-303-000-0000-6590		4.99	REPAIR PARTS	345267 Repair & Maintenance Supplies
<b>8436 Northland Parts</b>		<b>4.99</b>		<b>1 Transactions</b>
<b>3760 Palisade Cooperative Oil Assoc</b>				
03-303-000-0000-6513		36.00	GASOLINE	372240 Motor Fuel & Lubricants
03-303-000-0000-6513		25.00	GASOLINE	372543 Motor Fuel & Lubricants
03-303-000-0000-6513		37.00	GASOLINE	373448 Motor Fuel & Lubricants
03-303-000-0000-6513		47.00	GASOLINE	375022 Motor Fuel & Lubricants
<b>3760 Palisade Cooperative Oil Assoc</b>		<b>145.00</b>		<b>4 Transactions</b>
<b>3950 Public Utilities</b>				

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<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
03-303-000-0000-6254		37.83	HWY 210 W & CR 12	02-00059455-00 Utilities
03-303-000-0000-6254		73.24	AITKIN SHOP: WATER	02-00063335-00 Utilities
03-303-000-0000-6254		36.93	HWY 210/169 E & CR 12	02-00063388-00 Utilities
03-303-000-0000-6254		60.73	HWY 47 & CR 12	02-00064092-00 Utilities
<b>3950 Public Utilities</b>		<b>208.73</b>		
			4 Transactions	
<b>4070 Riley Auto Supply</b>				
03-303-000-0000-6590		4.99	REPAIR PARTS	588534 Repair & Maintenance Supplies
03-303-000-0000-6590		275.92	REPAIR PARTS	588554 Repair & Maintenance Supplies
03-303-000-0000-6590		18.00	REPAIR PARTS	588643 Repair & Maintenance Supplies
03-303-000-0000-6590		811.08	REPAIR PARTS	588717 Repair & Maintenance Supplies
03-303-000-0000-6590		208.90	REPAIR PARTS	588724 Repair & Maintenance Supplies
03-303-000-0000-6298		99.36	AITKIN SHOP SUPPLIES	588733 Shop Maintenance**
03-303-000-0000-6298		183.99	AITKIN SHOP SUPPLIES	588778 Shop Maintenance
03-303-000-0000-6590		85.58	REPAIR PARTS	588821 Repair & Maintenance Supplies
03-303-000-0000-6590		12.25	REPAIR PARTS	588898 Repair & Maintenance Supplies
03-303-000-0000-6590		6.88	REPAIR PARTS	588969 Repair & Maintenance Supplies
03-303-000-0000-6590		9.88	REPAIR PARTS	588970 Repair & Maintenance Supplies
03-303-000-0000-6298		144.00	PALISADE SHOP SUPPLIES	588971 Shop Maintenance
03-303-000-0000-6298		82.78	AITKIN SHOP SUPPLIES	588980 Shop Maintenance
03-303-000-0000-6298		39.98	AITKIN SHOP SUPPLIES	588988 Shop Maintenance
03-303-000-0000-6590		10.38	REPAIR PARTS	588999 Repair & Maintenance Supplies
03-303-000-0000-6590		55.95	REPAIR PARTS	589001 Repair & Maintenance Supplies
03-303-000-0000-6590		72.49	REPAIR PARTS	589046 Repair & Maintenance Supplies
03-303-000-0000-6590		119.99	REPAIR PARTS	589110 Repair & Maintenance Supplies
03-303-000-0000-6590		166.00	REPAIR PARTS	589172 Repair & Maintenance Supplies
03-303-000-0000-6298		111.74	AITKIN SHOP SUPPLIES	589184 Shop Maintenance
03-303-000-0000-6590		47.86	REPAIR PARTS	589261 Repair & Maintenance Supplies
03-303-000-0000-6590		47.86	REPAIR PARTS	589270 Repair & Maintenance Supplies
03-303-000-0000-6590		6.99	REPAIR PARTS	589426 Repair & Maintenance Supplies
<b>4070 Riley Auto Supply</b>		<b>2,586.85</b>		
			23 Transactions	
<b>7888 Ruffridge Johnson Equip.Co,Inc.</b>				
03-303-000-0000-6590		2,409.11	REPAIR PARTS	CA00278 Repair & Maintenance Supplies
03-303-000-0000-6590		2,414.10	REPAIR PARTS	IA07797 Repair & Maintenance Supplies
03-303-000-0000-6590		3,466.00	REPAIR PARTS	IA07817 Repair & Maintenance Supplies
<b>7888 Ruffridge Johnson Equip.Co,Inc.</b>		<b>3,470.99</b>		
			3 Transactions	
<b>90805 Temco</b>				

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Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
90805 Temco		20.00	REPAIR PARTS	21649 Repair & Maintenance Supplies
		20.00		1 Transactions
12788 Timmer Implement of Aitkin				
03- 303- 000- 0000- 6590		57.71	REPAIR PARTS	IA10546 Repair & Maintenance Supplies
03- 303- 000- 0000- 6590		27.50	REPAIR PARTS	IA10687 Repair & Maintenance Supplies
12788 Timmer Implement of Aitkin		85.21		2 Transactions
13934 Tire Barn				
03- 303- 000- 0000- 6590		323.00	REPAIR LABOR	39590 Repair & Maintenance Supplies
03- 303- 000- 0000- 6590		636.63	REPAIR PARTS	39590 Repair & Maintenance Supplies
13934 Tire Barn		959.63		2 Transactions
8364 Towmaster, Inc				
03- 303- 000- 0000- 6590		987.06	REPAIR PARTS	394325 Repair & Maintenance Supplies
8364 Towmaster, Inc		987.06		1 Transactions
4988 Viking Industrial Center				
03- 303- 000- 0000- 6298		3,468.00	SAFETY SUPPLIES	3113815 Shop Maintenance
4988 Viking Industrial Center		3,468.00		1 Transactions
8279 Winzer Corporation				
03- 303- 000- 0000- 6298		504.13	JACOBSON SHOP SUPPLIES	5912996 Shop Maintenance
03- 303- 000- 0000- 6298		324.95	MCGREGOR SHOP SUPPLIES	5912997 Shop Maintenance
03- 303- 000- 0000- 6298		244.72	PALISADE SHOP SUPPLIES	5912998 Shop Maintenance
03- 303- 000- 0000- 6298		459.32	SWATARA SHOP SUPPLIES	5912999 Shop Maintenance
8279 Winzer Corporation		1,533.12		4 Transactions
303 DEPT Total:		22,775.65	R&B Highway Maintenance	26 Vendors 82 Transactions
3 Fund Total:		23,025.71	Road & Bridge	86 Transactions

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5 Health & Human Services

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
Amount				
400 DEPT		Public Health Department		
8175 Centurylink				
05- 400- 440- 0410- 6250		LD/LOCAL	313645966	Telephone
05- 400- 440- 0410- 6250	1.61	LD/LOCAL- HHS	313645966	Telephone
05- 400- 440- 0410- 6250	9.02	LD/LOCAL PH	313645966	Telephone
8175 Centurylink	85.75			
	96.38			3 Transactions
1457 CPS Technology Solutions, Inc				
05- 400- 440- 0410- 6300	11.26	August Maintenance	372888	Maintenance/Service Contracts
1457 CPS Technology Solutions, Inc	11.26			1 Transactions
400 DEPT Total:	107.64	Public Health Department	2 Vendors	4 Transactions
420 DEPT		Income Maintenance		
8175 Centurylink				
05- 420- 600- 4800- 6250	3.41	LD/LOCAL	313645966	Telephone
05- 420- 600- 4800- 6250	19.19	LD/LOCAL- HHS	313645966	Telephone
05- 420- 600- 4800- 6250	201.62	LD/LOCAL - IM	313645966	Telephone
05- 420- 640- 4800- 6250	102.83	LD/LOCAL- CS	313645966	Telephone
8175 Centurylink	327.05			4 Transactions
1457 CPS Technology Solutions, Inc				
05- 420- 600- 4800- 6300	23.94	August Maintenance	372888	Maintenance/Service Contracts
05- 420- 640- 4800- 6300	35.20	August Maintenance	372888	Maintenance/Service Contracts
1457 CPS Technology Solutions, Inc	59.14			2 Transactions
420 DEPT Total:	386.19	Income Maintenance	2 Vendors	6 Transactions
430 DEPT		Social Services		
8175 Centurylink				
05- 430- 700- 4800- 6250	5.02	LD/LOCAL	313645966	Telephone
05- 430- 700- 4800- 6250	28.22	LD/LOCAL- HHS	313645966	Telephone
05- 430- 700- 4800- 6250	472.94	LD/LOCAL- SS	313645966	Telephone
8175 Centurylink	506.18			3 Transactions
1457 CPS Technology Solutions, Inc				
05- 430- 700- 4800- 6300	35.20	August Maintenance	372888	Maintenance/Service Contracts

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 5 Health & Human Services

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<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1457	CPS Technology Solutions, Inc		35.20			
				1 Transactions		
430	DEPT Total:		541.38	Social Services	2 Vendors	4 Transactions
5	Fund Total:		1,035.21	Health & Human Services		14 Transactions

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9 State

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
0	DEPT			Undesignated	
	4580 Mn Dept Of Finance		645.00	July marriage license fees	State Fees, Assessments & Surcharges
	09- 000- 000- 0000- 2030				
	4580 Mn Dept Of Finance		645.00	1 Transactions	
0	DEPT Total:		645.00	Undesignated	1 Vendors 1 Transactions
9	Fund Total:		645.00	State	1 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
8/4/17 11:45AM  
10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
			Amount		
900	DEPT		Timber Permit Bonds		
5791	Sappi				
	10-900-000-0000-2300		443.00	timbr permit bond refundR#2932	13738
5791	Sappi		443.00	1 Transactions	Timber Permit Bonds
900	DEPT Total:		443.00	Timber Permit Bonds	1 Vendors 1 Transactions
921	DEPT		Co. Development		
8175	Centurylink				
	10-921-000-0000-6250		7.39	LD/LOCAL - GIS	313645966
	10-921-000-0000-6250		6.69	LD/LOCAL Surveyor	313645966
8175	Centurylink		14.08	2 Transactions	Telephone Telephone
3326	Minnesota GIS- LIS Consortium				
	10-921-000-0000-6208		545.00	2017 Annual conference registr	200002573
3326	Minnesota GIS- LIS Consortium		545.00	1 Transactions	Training/Education
14572	Ritter Contracting				
	10-921-000-0000-6231		400.00	CLEAN CULVERT ON SOO LINE	7/24/17
14572	Ritter Contracting		400.00	1 Transactions	Services, Labor, Contracts
921	DEPT Total:		959.08	Co. Development	3 Vendors 4 Transactions
923	DEPT		Forfeited Tax Sales		
87	Aitkin Co Highway Dept				
	10-923-000-0000-6590		258.20	grader edges, nuts & bolts	625
87	Aitkin Co Highway Dept		258.20	1 Transactions	Repair & Maintenance Supplies
170	Aitkin Motor Company				
	10-923-000-0000-6590		30.86	antenna for truck	12580
170	Aitkin Motor Company		30.86	1 Transactions	Repair & Maintenance Supplies
10452	AT&T Mobility				
	10-923-000-0000-6254		108.77	cell phone charges	287257204209
10452	AT&T Mobility		108.77	1 Transactions	Utilities
86467	Auto Value Aitkin				
	10-923-000-0000-6590		86.99	battery	40103682
					Repair & Maintenance Supplies



# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
8/4/17 11:45AM  
10 Trust

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
86467 Auto Value Aitkin		gun grease,kendall L427 spr bl	40104751	Repair & Maintenance Supplies
		2 Transactions		
8175 Centurylink		LD/LOCAL	313645966	Telephone
8175 Centurylink		1 Transactions		
12282 Dechantal Excavating, LLC		demo/abatement 121 Ione Ave	4021	Services, Labor, Contracts
12282 Dechantal Excavating, LLC		1 Transactions		
14455 Dependable Demolition		bldg removal/well seal	45	Services, Labor, Contracts
14455 Dependable Demolition		1 Transactions		
1842 Gordon/Daniel		Gas for county vehicle	7/31/17	Gas And Oil
1842 Gordon/Daniel		1 Transactions		
14119 John's Repair		working on grader	7/10/17	Repair & Maintenance Supplies
		working on grader	8/3/17	Repair & Maintenance Supplies
14119 John's Repair		2 Transactions		
5892 McGregor Printing & Graphics, Inc		#10 Regular Envelopes	193254	Office Supplies
5892 McGregor Printing & Graphics, Inc		1 Transactions		
8436 Northland Parts		fuel filter	344696	Repair & Maintenance Supplies
8436 Northland Parts		1 Transactions		
3760 Palisade Cooperative Oil Assoc		July Gas	ACPARKS	Gas And Oil
3760 Palisade Cooperative Oil Assoc		1 Transactions		
4070 Riley Auto Supply		ball mount and receiver	588676	Repair & Maintenance Supplies
		ball mount and receiver	589177	Repair & Maintenance Supplies

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
8/4/17 11:45AM  
10 Trust

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
4070	Riley Auto Supply				
		71.96			
			2 Transactions		
86235	The Office Shop Inc				
	10- 923- 000- 0000- 6405	4.90	tape dispenser	1029167- 2	Office Supplies
	10- 923- 000- 0000- 6405	57.21	book rack	1029900- 0	Office Supplies
	10- 923- 000- 0000- 6405	687.31	copies on copier	293484- 0	Office Supplies
86235	The Office Shop Inc	749.42			
			3 Transactions		
923	DEPT Total:	19,929.18	Forfeited Tax Sales	14 Vendors	19 Transactions
926	DEPT		Law Library		
1976	Haberkorn Law Offices,Ltd				
	10- 926- 000- 0000- 6232	210.00	Law library self help program	Apr,May,June	Attorney Services
1976	Haberkorn Law Offices,Ltd	210.00			
			1 Transactions		
14576	Harvard Law Review				
	10- 926- 000- 0000- 6408	38.50	Uniform system of Citation		Law Books
	10- 926- 000- 0000- 6408	55.00	Bluebook online subscription		Law Books
	10- 926- 000- 0000- 6408	13.05	shipping & handling		Law Books
14576	Harvard Law Review	106.55			
			3 Transactions		
5173	THOMSON REUTERS- WEST PUBLISHING				
	10- 926- 000- 0000- 6408	1,222.37	June Information charges	836392867	Law Books
	10- 926- 000- 0000- 6408	699.92	Subscription charges	836467382	Law Books
			06/05/2017	07/04/2017	0
5173	THOMSON REUTERS- WEST PUBLISHING	1,922.29			
			2 Transactions		
926	DEPT Total:	2,238.84	Law Library	3 Vendors	6 Transactions
10	Fund Total:	23,570.10	Trust		30 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
8/4/17 11:45AM  
11 Forest Development

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
924	DEPT			Forest Resource	
	10452 AT&T Mobility				
	11- 924- 000- 0000- 6250		58.01	cell phone charges	287257204209 Telephone
	10452 AT&T Mobility		58.01	1 Transactions	
	12927 Midwest Machinery Co.				
	11- 924- 000- 0000- 6590		34.58	tank vent, 2 chainsaw svc kits	1501562 Repair & Maintenance Supplies
	12927 Midwest Machinery Co.		34.58	1 Transactions	
924	DEPT Total:		92.59	Forest Resource	2 Vendors 2 Transactions
11	Fund Total:		92.59	Forest Development	2 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
8/4/17 11:45AM  
13 Taxes & Penalties

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
943	DEPT		Taxes And Penalties		
	14566 Strum/Gene				
	13- 943- 000- 0000- 2004		07- 0- 047701 Disaster Abatement	Strum	Del - Property Taxes
	14566 Strum/Gene		284.00		
			284.00	1 Transactions	
943	DEPT Total:		284.00	Taxes And Penalties	1 Vendors 1 Transactions
13	Fund Total:		284.00	Taxes & Penalties	1 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
8/4/17 11:45AM  
19 Long Lake Conservation C

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
521 DEPT		LLCC Administration		
85003 Aitkin County DAC		Cleaned 6/2/17		Services, Labor, Contracts
19- 521- 000- 0000- 6231	150.00			
85003 Aitkin County DAC	150.00		1 Transactions	
8622 Frontier		Service & LD	2187684653	Telephone
19- 521- 000- 0000- 6250	517.39			
8622 Frontier	517.39		1 Transactions	
3518 Voyageur Press Of Mcgregor/The		Subscription	36401	Dues/Assoc Fees
19- 521- 000- 0000- 6240	35.00			
3518 Voyageur Press Of Mcgregor/The	35.00		1 Transactions	
<b>521 DEPT Total:</b>	<b>702.39</b>	<b>LLCC Administration</b>	<b>3 Vendors</b>	<b>3 Transactions</b>
522 DEPT		LLCC Education		
9753 Mn Dept Of Natural Resources		Forkhorn III Fees	15@\$15	Registration Fee
19- 522- 000- 0000- 6241	225.00	06/25/2017	06/30/2017	0
19- 522- 000- 0000- 6241	105.00	Forkhorn II Fees	21@\$5	Registration Fee
19- 522- 000- 0000- 6241	40.00	06/25/2017	06/30/2017	0
19- 522- 000- 0000- 6241	40.00	Forkhorn III Fees	5@\$15	Registration Fee
19- 522- 000- 0000- 6241	40.00	07/16/2017	07/21/2017	0
19- 522- 000- 0000- 6241	40.00	Forkhorn II Fees	8@\$5	Registration Fee
19- 522- 000- 0000- 6241	40.00	07/16/2017	07/21/2017	0
9753 Mn Dept Of Natural Resources	410.00		4 Transactions	
9273 Reichert Enterprises, Inc		Forkhorn I to Moose Willow ran	09746	Education Supplies
19- 522- 000- 0000- 6416	580.00			
9273 Reichert Enterprises, Inc	580.00		1 Transactions	
<b>522 DEPT Total:</b>	<b>990.00</b>	<b>LLCC Education</b>	<b>2 Vendors</b>	<b>5 Transactions</b>
523 DEPT		LLCC Food		
4968 Upper Lakes Foods, Inc		Groceries	108216-00	Groceries- Students
19- 523- 000- 0000- 6418	790.10			
4968 Upper Lakes Foods, Inc	790.10		1 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
8/4/17 11:45AM  
19 Long Lake Conservation C

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
523	DEPT Total:		790.10	LLCC Food	1 Vendors	1 Transactions
524	DEPT			LLCC Maintenance		
	88628 Dalco					
	19- 524- 000- 0000- 6422		46.96	can liners	3199900	Janitorial Services/Supplies
	88628 Dalco		46.96		1 Transactions	
524	DEPT Total:		46.96	LLCC Maintenance	1 Vendors	1 Transactions
19	Fund Total:		2,529.45	Long Lake Conservation Center		10 Transactions

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



DKB1  
8/4/17 11:45AM  
21 Parks

Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
520	DEPT				Parks		
195	Aitkin Tire Shop	21- 520- 000- 0000- 6590		660.00	tire	57028	Repair & Maintenance Supplies
		21- 520- 000- 0000- 6590		137.00	tire	57155	Repair & Maintenance Supplies
195	Aitkin Tire Shop			797.00			2 Transactions
10452	AT&T Mobility	21- 520- 000- 0000- 6250		36.26	cell phone charges	287257204209	Telephone
10452	AT&T Mobility			36.26			1 Transactions
10083	Cedarbrook Lumber Comp	21- 520- 000- 0000- 6406		129.00	circular saw	86674	Field Supplies
		21- 520- 000- 0000- 6406		206.66	wood, steel, screws	86691	Field Supplies
		21- 520- 000- 0000- 6406		2.42	pine	87261	Field Supplies
		21- 520- 000- 0000- 6406		34.95	cedar	87382	Field Supplies
		21- 520- 000- 0000- 6406		111.90	treated posts, torx & spade bi	87854	Field Supplies
10083	Cedarbrook Lumber Comp			484.93			5 Transactions
5845	Goble Portable Toilets	21- 520- 000- 0000- 6231		155.00	July Round Lake beach	18718	Services, Labor, Contracts
		21- 520- 000- 0000- 6231		155.00	July Blind Lake ATV	18718	Services, Labor, Contracts
		21- 520- 000- 0000- 6231		120.00	July Swatara ATV	18718	Services, Labor, Contracts
		21- 520- 000- 0000- 6231		230.00	July Lone Lake Beach	18718	Services, Labor, Contracts
5845	Goble Portable Toilets			660.00			4 Transactions
1829	Goble's Sewer Service Inc.	21- 520- 000- 0000- 6231		135.00	Aitkin- pumping	5335	Services, Labor, Contracts
		21- 520- 000- 0000- 6231		195.00	Snake River- pumping	5336	Services, Labor, Contracts
1829	Goble's Sewer Service Inc.			330.00			2 Transactions
9354	Kangas Enterprise, Inc	21- 520- 000- 0000- 6231		130.00	Berglund Park Dump Station 06/07/2017 06/07/2017	14525 0	Services, Labor, Contracts
		21- 520- 000- 0000- 6231		130.00	Berglund Park Dump Station 06/21/2017 06/21/2017	14525 0	Services, Labor, Contracts
		21- 520- 000- 0000- 6231		90.00	Outhouses Lawler 06/01/2017 06/30/2017	14525 0	Services, Labor, Contracts
		21- 520- 000- 0000- 6231		90.00	McGregor Soo Line 06/01/2017 06/30/2017	14525 0	Services, Labor, Contracts

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



DKB1  
8/4/17 11:45AM  
21 Parks

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
21- 520- 000- 0000- 6231	90.00	McGrath Soo Line 06/01/2017 06/30/2017	14525 0	Services, Labor, Contracts
21- 520- 000- 0000- 6231	90.00	Axtel Soo Line 06/01/2017 06/30/2017	14525 0	Services, Labor, Contracts
21- 520- 000- 0000- 6231	120.00	Jacobson Rest Area 06/14/2017 06/14/2017	14525 0	Services, Labor, Contracts
21- 520- 000- 0000- 6231	120.00	Jacobson Campground 06/29/2017 06/29/2017	14525 0	Services, Labor, Contracts
<b>9354 Kangas Enterprise, Inc</b>	<b>860.00</b>	<b>8 Transactions</b>		
12927 <b>Midwest Machinery Co.</b>				
21- 520- 000- 0000- 6590	14.95	line	1496889	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590	87.20	chain saw tune up,moto mix	1504174	Repair & Maintenance Supplies
21- 520- 000- 0000- 6590	33.24	oil and oil filter	1505188	Repair & Maintenance Supplies
<b>12927 Midwest Machinery Co.</b>	<b>135.39</b>	<b>3 Transactions</b>		
10337 <b>Mille Lacs Driftskippers</b>				
21- 520- 000- 0000- 6802	4,624.02	Redtop Trail		Trail Grants- State
21- 520- 000- 0000- 6802	528.60	South Soo Line		Trail Grants- State
<b>10337 Mille Lacs Driftskippers</b>	<b>5,152.62</b>	<b>2 Transactions</b>		
4548 <b>Minnesota Resort &amp; Campground Assoc.</b>				
21- 520- 000- 0000- 6240	396.20	MRCA renewal	56691	Dues/Assoc Fees
<b>4548 Minnesota Resort &amp; Campground Assoc.</b>	<b>396.20</b>	<b>1 Transactions</b>		
3950 <b>Public Utilities</b>				
21- 520- 000- 0000- 6254	147.82	LAND DEPARTMENT		Utilities
21- 520- 000- 0000- 6254	117.95	MISSISSIPPI ACCESS		Utilities
21- 520- 000- 0000- 6254	104.66	MISSISSIPPI SHOWER HOUSE		Utilities
<b>3950 Public Utilities</b>	<b>370.43</b>	<b>3 Transactions</b>		
5551 <b>Unclaimed Freight North</b>				
21- 520- 000- 0000- 6406	35.98	hand winch with cable	5/30/17	Field Supplies
<b>5551 Unclaimed Freight North</b>	<b>35.98</b>	<b>1 Transactions</b>		
<b>520 DEPT Total:</b>	<b>9,258.81</b>	<b>Parks</b>	<b>11 Vendors</b>	<b>32 Transactions</b>
<b>21 Fund Total:</b>	<b>9,258.81</b>	<b>Parks</b>		<b>32 Transactions</b>



# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
8/4/17 11:45AM  
21 Parks

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
Final Total:		375,866.83	223 Vendors	392 Transactions	

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



**Recap by Fund**

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	315,425.96	General Fund
3	23,025.71	Road & Bridge
5	1,035.21	Health & Human Services
9	645.00	State
10	23,570.10	Trust
11	92.59	Forest Development
13	284.00	Taxes & Penalties
19	2,529.45	Long Lake Conservation Center
21	9,258.81	Parks
All Funds	375,866.83	Total *

Approved by, .....

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\* 262,925.83

\* Less - 112,941.00 ECRL 2nd 1/2 appropriation  
from 7-25-17 - had already been paid



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
2185	89991	Bremer Bank SALES AND USE TAX AITKIN, MN 56431					
		Warrant # 2185 Total	70.00	Camping refund R#3044	21-520-000-0000-5510	Ehnstrom	0
			70.00	Date 7/3/17			
2186	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
		Warrant # 2186 Total	138.56	Med FSA Claims	01-044-904-0000-6360	38456652	0
			138.56	Date 7/7/17			
2187	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
		Warrant # 2187 Total	593.88	07-1-150500 NSF per 2	13-943-000-0000-2004	Ruiz	0
			593.88	Date 7/11/17			
2188	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
		Warrant # 2188 Total	262.56	LLCC Credit Card Fee	19-522-000-0000-6217		0
			262.56	Date 7/11/17			
2189	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
		Warrant # 2189 Total	19.98	LLCC CC Machine lease fee	19-522-000-0000-6217		0
			19.98	Date 7/11/17			
2206	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
		Warrant # 2206 Total	145.84	Dep Care FSA claims	01-044-904-0000-6360	38461620	0
			10.10	Med FSA claims	01-044-904-0000-6360	38461620	0
			155.94	Date 7/12/17			
2207	5462	Bremer Bank (Elan ACH)					

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
		ELAN ACH					
		AITKIN, MN 56431					
			-2.40	- Staples sales tax credit	01-043-000-0000-6230		0
			16.22	2 cans mosquito spray	01-043-000-0000-6405		0
			-1.04	- sales tax refund	01-043-000-0000-6405		0
			-1.04	- sales tax refund	01-043-000-0000-6405		0
			88.85	Tone/Probe Kit	01-049-000-0000-6402		0
			28.59	Ethernet crimping tool	01-049-000-0000-6402		0
			164.50	300 GB IBM HDD	01-049-000-0000-6402		0
			-38.50	- sales tax refund	01-049-000-0000-6402		0
			30.16	DVD Disks	01-049-000-0000-6402		0
			148.04	(10) 32 GB Flash Drives	01-049-000-0000-6402		0
			23.44	# 220 Gas-Holiday	01-200-000-0000-6511		0
			178.99	Monitor-Kramer	01-252-000-0000-6625		0
			200.00	2017 MSA registration	01-252-003-0000-6241		0
			560.60	prestamped envelopes	01-252-252-0000-6405		0
			11.96	Gas	01-253-000-0000-6511		0
			38.74	FBL Supplies	01-390-000-0000-6405		0
			78.90	postage for ATV map mailings	01-700-909-0000-6800		0
			230.00	Certification Registration	03-301-000-0000-6241		0
			13.44	MN Supervisor Conf	05-400-440-0410-6241		0
			127.33	Aitkin Co Fair-Bike Light	05-400-450-0451-6406		0
			29.98	Aitkin Co Fair-Fishhook covers	05-400-450-0451-6406		0
			-32.05	- refund on child's life jacket	05-400-450-0451-6406		0
			84.00	MN Supervisor Conf	05-420-600-4800-6241		0
			28.56	MN Supervisor Conf	05-420-600-4800-6241		0
			102.27	Hotel-MAFAS SUMMER SEMINAR	05-420-600-4800-6332		0
			425.00	Reg-MACMH CONF	05-430-700-4800-6241		0
			168.00	MN Supervisor Conf	05-430-700-4800-6241		0
			42.00	MN Supervisor Conf	05-430-700-4800-6241		0
			425.00	Reg-MACMH CONF REG	05-430-700-4800-6241		0
			118.43	Hotel/Age & Disability	05-430-700-4800-6332		0
			118.43	Hotel/Age Odyssey Conf	05-430-700-4800-6332		0
			386.88	banners	19-521-000-0000-6230		0
			43.46	marketing supplies	19-521-000-0000-6230		0
			10.49	wildflower seeds	19-521-000-0000-6230		0
			40.48	wildflower seeds/clay	19-521-000-0000-6230		0
			-1.37	- Adobe tax refunds	19-521-000-0000-6230		0

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			9.96	Facebook Ad	19-521-000-0000-6230		0
			9.45	Wildflower seeds	19-521-000-0000-6230		0
			5.69	Wildflower seeds	19-521-000-0000-6230		0
			29.99	Adobe creative subscription	19-521-000-0000-6230		0
			57.96	candy for canteen	19-521-000-0000-6400		0
			10.00	candy for canteen	19-521-000-0000-6400		0
			5.92	Spoons	19-522-000-0000-6416		0
			20.00	Critter Food	19-522-000-0000-6416		0
			59.68	tree stand strap	19-522-000-0000-6416		0
			98.32	Hotel/AMC Mtg-Westerlund	01-001-000-0000-6332	6/21/17	0
			98.32	DISTRICT 1 MEETING	01-001-000-0000-6332	6/21/17	0
			176.10	Hotel/MACCAC Directors Mtg	01-257-000-0000-6332	6/23/17	0
			108.43	Foster Care-Initial clothing	05-430-710-3810-6057	SA#57631341	0
			42.75	Triple P Expenses	05-430-710-3661-6020	SA#57656400	0
			61.00	Straight talk minutes	05-430-710-3640-6020	SA#57805745	0
		Warrant # 2207 Total	4,679.91	Date 7/13/17			
2208	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
		Warrant # 2208 Total	23.19	LLCC CC Fee BAMBORA	19-522-000-0000-6217		0
			23.19	Date 7/17/17			
2209	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
		Warrant # 2209 Total	147.73	Med FSA Claims	01-044-904-0000-6360	38465202	0
			147.73	Date 7/19/17			
2210	780	Bremer Bank MORTGAGE-DEED TAX AITKIN, MN 56431					
			0.07	June Pymt 2 mtg reg adjust.	01-040-000-0000-5081		0
			0.09	June Pymt 2 deed tax adjust.	01-042-000-0000-5079		0
			5,974.86	June Pymt 2-Deed Tax	09-000-000-0000-2025		0
			2,692.45	June Pymt 2-Mtg Reg	09-000-000-0000-2026		0
		Warrant # 2210 Total	8,667.47	Date 7/21/17			
2211	8410	Bremer Bank					

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
		101 MINNESOTA AVENUE NORTH					
		AITKIN, MN 56431					
		Warrant # 2211 Total	790.50	June Participant fees	01-044-904-0000-6231	1194134	0
			790.50	Date 7/24/17			
2229	8410	Bremer Bank					
		101 MINNESOTA AVENUE NORTH					
		AITKIN, MN 56431					
		Warrant # 2229 Total	270.84	Dep Care FSA claims	01-044-904-0000-6360	38468273	0
			511.82	Med FSA Claims	01-044-904-0000-6360	38468273	0
			782.66	Date 7/26/17			
2230	5462	Bremer Bank (Elan ACH)					
		ELAN ACH					
		AITKIN, MN 56431					
			25.98	CD/DVD storage boxes	01-049-000-0000-6402		0
			50.00	Tuper- yrs of service award	01-052-000-0000-6299		0
			102.26	Hotel/MCHRMA-MACA	01-052-000-0000-6332		0
			145.54	U-Haul Rental-recovered prop.	01-200-000-0000-6231		0
			176.50	17-1582 euthanasia	01-200-000-0000-6231		0
			49.06	bar code label ribbon	01-200-000-0000-6405		0
			54.09	bar code label ribbon	01-200-000-0000-6405		0
			360.34	digital cameras	01-200-000-0000-6405		0
			29.50	GAS #220	01-200-000-0000-6511		0
			255.43	dehumidifier	01-200-000-0000-6625		0
			6.30	Meal for transport	01-252-000-0000-6330		0
			105.33	cake mix	01-252-000-0000-6418		0
			28.31	commissary oatmeal	01-252-252-0000-6405		0
			2.99	CRYSTAL CREEK	01-253-000-0000-6405		0
			67.12	OFFICE SUPPLIES	01-257-000-0000-6405		0
			334.00	Clearstream-blue recycle bins	01-391-000-0000-6405		0
			15.17	RENEW DOMAIN NAME	01-711-000-0000-6241		0
			9.69	phone clip	03-301-000-0000-6400		0
			413.76	Smoke & Combo alarms	05-400-440-0410-6406		0
			-2.75	-refund sales tax on life jacke	05-400-450-0451-6406		0
			60.00	Reg.-St Louis Co Conf.	05-430-700-4800-6241		0
			27.00	Gas for county car	05-430-700-4800-6335		0
			37.98	External USB DVD drive/case	05-430-700-4800-6405		0

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			23.12	Thank you mailings-USPS	19-521-000-0000-6205		0
			16.84	markers, adhesive spray	19-521-000-0000-6230		0
			23.76	foam board	19-521-000-0000-6230		0
			29.77	Camp photos	19-521-000-0000-6400		0
			20.00	Critter food	19-522-000-0000-6416		0
			309.00	Archery supplies	19-522-000-0000-6416		0
			51.61	cardstock	19-522-000-0000-6416		0
			8.88	cardstock	19-522-000-0000-6416		0
			198.02	Vacuums and bags	19-524-000-0000-6422		0
			304.37	Pressure washer	19-524-000-0000-6422		0
			387.81	wooden nickels for geocaching	21-520-000-0000-6406		0
		Warrant # 2230 Total	3,726.78	Date 7/27/17			
2231	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			0.05	Walsh NSF	01-042-000-0000-5079		0
			46.00	Walsh NSF	01-100-000-0000-5529		0
			1.60	Walsh NSF	09-000-000-0000-2025		0
		Warrant # 2231 Total	47.65	Date 7/28/17			
44865	13713	Young Excavating PO Box 400 Hackensack, MN 56452					
			119,982.97	Partial Contract Payment	03-307-000-0000-6262	20173	0
		Warrant # 44865 Total	119,982.97	Date 7/6/17			
44866	14127	Ford of Hibbing PO Box 528 Hibbing, MN 55746					
			24,724.00	2017 Ford Taurus 6388	01-200-000-0000-6620		0
			24,724.00	2017 Ford Taurus 6389	01-200-000-0000-6620		0
			24,724.00	2017 Ford Taurus 6390	01-200-000-0000-6620		0
		Warrant # 44866 Total	74,172.00	Date 7/7/17			
44868	13722	Neo Funds by Neopost PO BOX 30193 Tampa, FL 33630-3193					

# Aitkin County

## WARRANT REGISTER



### Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
							<u>From Date</u>	<u>To Date</u>
		Warrant # 44868	Total	4,000.00	Postage	01-044-048-0000-6205		0
		Warrant # 44868	Total	4,000.00	Date 7/24/17			
44869	12719	United States Treasury Department of the Treasury Internal Revenue Service Cincinnati, OH 45999-0009		743.54	2016 PCORI tax	01-044-000-0000-6231		0
		Warrant # 44869	Total	743.54	Date 7/25/17			
101496	12492	LexisNexis Risk Data Management Inc. Account #1598721 PO Box 7247-6157 Philadelphia, PA 19170-6157		-116.00	- void-o/s>3 yrs to State	05-430-700-4800-6231		0
		Warrant # 101496	Total	116.00	- Date 7/31/17			
		Final Total...		218,889.32	111 Transactions			



# Aitkin County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	84,683.81	General Fund
3	120,222.66	Road & Bridge
5	2,282.56	Health & Human Services
9	8,668.91	State
13	593.88	Taxes & Penalties
19	1,979.69	Long Lake Conservation Center
21	457.81	Parks
	218,889.32	TOTAL



# Board of County Commissioners Agenda Request

2E  
Agenda Item #

**Requested Meeting Date:** August 8, 2017

**Title of Item:** Temp 3.2% License

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> <p style="text-align: center;">Sally M. Huhta</p>		<b>Department:</b> <p style="text-align: center;">Auditor's</p>
<b>Presenter (Name and Title):</b> <p style="text-align: center;">N/A</p>		<b>Estimated Time Needed:</b> <p style="text-align: center;">N/A</p>
<b>Summary of Issue:</b>  <p>Please approve the following Temporary 3.2 Malt Liquor License for a period from September 2, 2017 through September 4, 2017.</p> <p>ON Sale:          Isle Lions, d/b/a Isle Lions – Williams Township (White Pine Logging Show)</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b> Approve Temporary 3.2 Malt Liquor License for Isle Lions		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i>		



# Board of County Commissioners Agenda Request

2F  
Agenda Item #

**Requested Meeting Date:** 8/8/2017

**Title of Item:** Approve appraisals and set date for tax forfeited land sale

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Land Commissioner		<b>Department:</b> Land Department
<b>Presenter (Name and Title):</b> Mark Jacobs		<b>Estimated Time Needed:</b> n/a
<b>Summary of Issue:</b> The attached resolution sets the tax forfeited land sale for October 27, 2017 @ 2:00 PM. It also approves the land appraisals established by the County Assessor; which is \$387,100 for the 18 tracts being offered.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED August 8, 2017

By Commissioner: xx

20170808-0xx

**Tax-Forfeited Land Sale**

**WHEREAS**, the classification of the following county owned and tax-forfeited lands to be offered for sale has been made by the County Board in accordance with Minnesota Statutes 282, and

**WHEREAS**, a public hearing was held on March 6, 2012 at 10:00 am, November 24, 2015 at 11:00 am and will be held on September 12, 2017 at 10:00 AM in the Aitkin County Courthouse regarding the classification of the attached lands and classified them to dispose of, and

**WHEREAS**, the County Board has made appraisals of the lands classified as non-conservation and of the timber and timber products thereon, and has made appraisal of timber and buildings on such lands as have not been classified, and a list of such lands and timber, timber only and of buildings so appraised has been filed with the County Auditor for the purpose of offering lands, timber and buildings, so listed, for sale at not less than the appraised value of the land, timber, and buildings combined, with said appraisals of each property following, and

**WHEREAS**, the County Board is by law designated with authority to provide for the sale of such lands on terms:

**NOW, THEREFORE BE IT RESOLVED**, that such parcels shall be sold on the following terms, to wit: That on sales amounting to \$5,000.00 or less per parcel, the purchase price shall be paid in full at the time of purchase. On sales amounting to more than \$5,000.00 per parcel, the purchaser shall pay a minimum of \$5,000.00 down or 25% of the purchase price (whichever is greater) with the privilege of paying the balance over 5 years with the balance amortized over the 5 years plus interest at the rate according to Minnesota Statutes 282.01, Subdivision 4, on the deferred balance. Any remaining balance may be paid at any time. If the property is purchased on a contract for deed, a \$46.00 fee will be required at the time of purchase for the recording of the contract. Any contract for deed purchase on properties on this sale, are required to be recorded. Any property with a known well, will be charged a \$50.00 fee for recording the well certificate. If there is a structure on the property, purchaser is required to carry an insurance policy on the property with Aitkin County Land Department as a loss payable on it, until such time as the amount of the building valuation on the property is paid in full. This will be due within 10 days of the purchase of the property. Failure to provide the insurance will be a basis for cancelation of the contract for deed.

Provided that in case any parcel of land bearing standing timber, buildings or timber products is sold at public auction for more than the appraised value, the amount bid in excess of the appraised value shall be allocated between the land, buildings, and timber in proportion to the respective appraised value. The purchaser of tax-forfeited land at such sale shall be entitled to immediate possession, subject to the provision of any existing lease made in behalf of the State, and

**BE IT FURTHER RESOLVED**, that notice of such sale of lands, timber and buildings be given by publication in the official newspaper of the County as provided by law; that the County Auditor of Aitkin County offer such parcels of land for sale in the order in which they appear in said NOTICE OF SALE, and that such sale shall commence at 2:00 P.M. on Friday, the 27th day of October, 2017 and continue until all parcels classified as non-conservation and timber only, buildings on parcels not classified, are offered to the highest bidder for sale. This sale will be held at the Aitkin County Courthouse 3<sup>rd</sup> floor courtroom in Aitkin, Minnesota – 209 2<sup>nd</sup> St. NW.

**BE IT FURTHER RESOLVED**, as required by Minnesota Statutes 284.28, there will be added to the sale price of any tax-forfeited lands sold, an amount equal to three percent of the total sale price. Said additional amount to be deposited in the State Treasury and credited to the State Real Estate Assurance Fund, and

**BE IT FURTHER RESOLVED**, that the Land Commissioner may withdraw any description on the list, later subject to the approval of the County Board, when it may appear to be in the public interest to do so, and

**BE IT FURTHER RESOLVED**, Minnesota Statutes 282.014, imposes a \$25.00 fee upon purchasers of tax-forfeited land for issuance of a State Deed.

**BE IT FURTHER RESOLVED**, as required by Minnesota Statutes 282.01, Subdivision 6, all State Tax Deeds must be recorded with the County Recorder prior to issuing the Deed to the purchaser, therefore a recording fee for each State Deed issued must be paid to the Aitkin County Recorder by the purchaser when tax-forfeited land is paid for in full, as required in MS 357.18,

**BE IT FURTHER RESOLVED**, as required by Minnesota Statutes 287.22, all State Tax Deeds are subject to State Deed Tax which must be paid by the purchaser.

**BE IT FURTHER RESOLVED**, Aitkin County is not responsible for location of or determining property lines or boundaries.

**BE IT FURTHER RESOLVED**, that all lands sold hereunder are sold subject to the Zoning Ordinance adopted by the County Board, and all lands are sold subject to railroad and highway easements, power and pipeline easements, any recreational easements, and subject to all flowage rights, and

**BE IT FURTHER RESOLVED**, that except in the case of Deeds issued for platted property and Deeds issued to correct errors in either legal description or grantees, the Deeds issued for these parcels will contain a restrictive covenant which will prohibit enrollment of the land in a State Funded program providing compensation of marginal land or wetlands.

Aitkin County does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment and the provision of services. Prospective bidders who require special accommodations to participate in this sale should inform the Land Department as soon as possible and more than three working days before the sale. You may write to Aitkin County Land Department at 209 2nd St. NW Room 206 Aitkin, MN.56431 or call 218-927-7364. Pre-registration prior to the sale is encouraged. If the bidder has not pre-registered, registration will be required before the sale commences to receive a bidding number.

**Land Sale Parcel Descriptions**

Parcel I#	Pin ID	Access	Legal Desc	Sec	Twp	Rge	Acres	Starting Price at Auction
1	02-1-068900, 02-1-070600, 02-1-068800, 02-1-070800	*	Thoes subdivison of Lot 8 of Bridge Park Lots 1, 2, and 19, and 20	9	52	23	0.67	\$ 16,200.00
2	02-0-019201	*	South 420 feet of West One Half of Lot 5	10	52	23	6	\$ 19,500.00

3	02-0-059300	*	NE-SW, SE-SW	33	52	23	80	\$ 93,900.00
4	08-0-014300 and 08-0- 014400	*	SW-NE, SE-NE	10	48	25	77.33	\$ 66,300.00
5	08-0-045102 & 08-0- 045101	*	SE-SE	27	48	25	40	\$ 8,000.00
6	12-1-076000	*	Quadna Mountain View 1st Addn Lot 6 Blk 1	2	52	26	1.19	\$ 57,600.00
7	17-0-008301	*	2.53 acres in SW corner of SW- SE less 1.10 acres r/w	7	46	24	1.43	\$ 5,000.00
8	20-1-073200	*	First Addition to Swatara Lot 5 and 6 Blk 3	19	51	26	0.34	\$ 10,000.00
9	29-1-213600	*	Sheshebe Point 2nd Addition W 1/2 Lot 96	22	49	23	0.46	\$ 2,000.00
10	29-1-271400	**	Sheshebe Point 3rd Addn Lot 5 Blk 33	27	49	23	0.23	\$ 2,000.00
11	29-1-321800	*	Sheshebe Point 5th Addn Lot 2 and pt vacated McGregor Rd and pt Lot 13 and pt vacated trail as in Doc 361329	33	49	23	1.36	\$ 13,300.00
12	31-0-051900	*	1 3/8 ac in SE corner of SE-SE less hwy in Bk 122 DDS pg 139	26	47	26	1.38	\$ 5,000.00
13	32-1-073902 and 32-1- 073801	*	Big Sandy Highlands 5th Addn Lot 154 less 171x100 feet and less N 220 feet and 100 x 200 feet Lot 155	34	50	23	0.98	\$ 16,800.00
14	34-0-041900 and 34-0- 041600		NE-SE, SE-SE	25	43	22	80	\$ 53,000.00
15	56-1-122800	*	City of Aitkin - Tibbetts Irregular Lots in Aitkin W 8 rods of Lot 16				0.6	\$ 2,700.00
16	57-1-019700	*	City of Hill City - Bucks Addn to Hill City Lot 10 Blk 14				0.16	\$ 8,500.00

17	57-1-040500	*	City of Hill City - Hill City Lot 24 Blk 6				0.08	\$ 500.00
18	58-1-006600 and 58-1- 006400	*	City of McGrath - Plat of McGrath Lots 1, 2 and 3 Blk 6				0.48	\$ 6,800.00

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 8th day of August 2017, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 8<sup>th</sup> day of August 2017**

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

3A  
Agenda Item #

**Requested Meeting Date:** 08/08/17

**Title of Item:** Life Saving Award

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
--	---	--

<b>Submitted by:</b> Sheriff Scott Turner	<b>Department:</b> Sheriff's Office
--	--

<b>Presenter (Name and Title):</b> Sheriff Scott Turner	<b>Estimated Time Needed:</b> 5 minutes
--	--

**Summary of Issue:**

Presentation of Life Saving Award to John E. Swanson

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

**Financial Impact:**

Is there a cost associated with this request?       Yes       No

What is the total cost, with tax and shipping? \$

Is this budgeted?       Yes       No      Please Explain:



**SCOTT A. TURNER**  
**SHERIFF OF AITKIN COUNTY**

217 Second Street NW, Room 185  
Aitkin, MN 56431

218-927-7435 Emergency 911  
Sheriff Fax 218-927-7359 / Dispatch Fax 218-927-6887  
TOLL FREE 1-888-900-2138

**MEMO**

TO: Aitkin County Board of Commissioners      DATE: August 1, 2017

FROM: Sheriff Scott Turner      RE: Life Saving Award

---

At the start of the board meeting on August 8<sup>th</sup> I would like to present a life-saving award to John Swanson for his actions on January 25<sup>th</sup> of this year. Attached is a story that ran in the *Aitkin Independent Age* about the incident.

The story talks about instincts ..... I think that the actions have more to do with character.

I look forward to presenting this award at that meeting.

Any questions, please do not hesitate to call.

Thanks



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- Home
- Aitkin Independent Age
- Community
- Features

# Swanson's instincts lead to a life-saving ordeal

Story Comments Image (2)

Share Print Font Size:

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Previous Next



Adam Hoogenakker photo

Posted: Monday, March 6, 2017 5:00 am

by Adam Hoogenakker | 0 comments

Fifteen minutes prior to walking to get the mail, Bob Hillman, 76, had spoken on the phone with his wife. He wouldn't talk to anyone again for more than four hours as he lay helpless and injured outside his home.

Around 4 p.m. Jan. 25, Bob stepped outside of his home south of Aitkin, wearing steel cleats and making use of a walking stick, but he still happened to fall, resulting in a broken hip and dislocated shoulder. Too injured to help himself, Bob began to holler for help.

Bob's wife, Karen, was in the cities babysitting their grandchildren.

"After he'd called me, he left his cell phone on the fridge," said Karen.

No one home and no cell phone, the odds were further stacked against Bob, starting with the fact a snow fence on his property prohibited drivers passing by from even seeing him. And the distances between homes meant someone was going to have to be outside to hear him.

That person would be John Swanson, but he didn't hear the calls for help until after 8 p.m., after returning from an evening of playing volleyball in Aitkin.

At his girlfriend's house just over a quarter-mile away (Swanson would later measure the distance), Swanson said he'd heard what he thought was an animal.

"We hear stuff all the time in the country," said Swanson. "The neighbors have cows and horses."

But hearing a second yell for help made Swanson think twice about what he'd heard the first time.

"I thought maybe it was a dog, but something wasn't right," said Swanson, who then got in his vehicle and drove down the road, stopped, and got out again to try

**John Swanson was the first to find Bob Hillman, who had fallen outside his home in freezing temperatures.**



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to pinpoint where the noise was coming from.

At the intersection of Co. Rd. 12 and Bluebird Corner (295th St.), Swanson called out. That's when he heard Bob's plea for help, and was able to find him.

Swanson found Bob lying 50 feet from his home, in his pajama pants which were now frozen to the ground. Swanson covered Bob with his coat and called 911. For 10 minutes Swanson held Bob until first responders arrived.

"He's a real hero to our family," Karen said. "Without him, Bob would never have survived."

Swanson knows who the true hero is in this story.

"I was really glad he was strong enough to yell for help. I give all the credit in the world to him. He's a strong man," said Swanson.

The temperature outside was just below freezing that day, and when Bob's body temperature was taken in the ambulance, it was 92 degrees. He was hypothermic and had frost bite. According to Karen, after surgery and care at Cuyuna Regional Medical Center, he remains at the Crosby Care Center.

Keith Benz, a neighbor of the Hillmans, is hoping the county will recognize the efforts made by Swanson in saving Bob's life. Benz calls Swanson truly instrumental and is the sole person involved in Bob still being alive. Benz has sent a letter requesting Swanson be recognized for his role in the events of Jan. 25.

"He followed up on his instinct that something wasn't right," Benz said. "He called 911. Everything that led up to that saved Bob's life."

### From a first responder's view –Tiffany Gustin

I am proud to be a member of the South Aitkin First Responders (SAFR). The group is designed to be "neighbors helping neighbors." Because we respond from our homes or places of work, sometimes we can get there before the ambulance can.

We obviously provide medical care where we can to help support the ambulance crew, and for Bob, several members of SAFR responded. When the call came through, I knew I wouldn't be first on scene, but Bob and his family are good friends. I knew Karen was out of town. I hoped that a familiar face would be comforting for Bob, and I knew Karen would appreciate having someone there to relay Bob's condition to her and their son Mike.

First responders sometimes perform CPR, splint limbs, stop bleeding, take patient histories, and call for air care, just to name a few things. But we have also shoveled snow, taken doors off hinges to give the ambulance crew access to a patient, comforted family members in stressful situations, and countless other tasks to make sure that medical teams and law enforcement can do their jobs.

For me, Bob's call was a perfect example of how being a first responder isn't always about providing medical care. I didn't do anything medically for Bob. But I was able to communicate medical history to the ambulance crew and give the family updates on what was going on.

Sometimes knowing the patient can make a call emotionally challenging, but those are the calls that can also be the most rewarding, no matter what role you played.

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Posted in Features on Monday, March 6, 2017 5:00 am

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						1
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Homes

### Lake Lot on North Round Lake, 174-ft. lakeshore, 1.8 acres

\$189,900

Updated: July 26

### Commercial Building, 2 mi north of McGregor on Hwy 65

\$650

Updated: July 26



# Board of County Commissioners Agenda Request

3B  
Agenda Item #

**Requested Meeting Date:** 08/08/2017

**Title of Item:** Mutual Aid Agreement

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Sheriff Scott Turner		<b>Department:</b> Sheriff's Office
<b>Presenter (Name and Title):</b> Sheriff Scott Turner		<b>Estimated Time Needed:</b> 5 minutes
<b>Summary of Issue:</b>  Please see the attached memoranda and information concerning a Region 2 Mutual Aid Agreement.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approve Region 2 Homeland Security and Emergency Management Mutual Aid Agreement and authorize Board Chair and Emergency Manager signatures.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

**SCOTT A. TURNER**  
**SHERIFF OF AITKIN COUNTY**

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Aitkin, MN 56431

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**MEMO**

TO: Aitkin County Board of Commissioners      DATE: August 1, 2017

FROM: Sheriff Scott Turner      RE: Region 2 Mutual Aid

---

Attached is a copy of the Region 2 (Arrowhead Region – Northeast Minnesota) mutual aid agreement. It allows us to share in personnel resources in the event that any of the participating counties experiences an event that would require assistance from any of the others.

It is standard language and does not obligate us to do anything, but rather allows us to assist and more importantly, allows others to assist us during such an event. Many times across the State of Minnesota neighboring jurisdictions help out each other. This is an updated memorandum that formalizes that process.

Looking for authorization for the board chair and emergency manager to sign this agreement.

Any questions, please do not hesitate to call.

Thanks



---

**REGION 2 HOMELAND SECURITY AND EMERGENCY MANAGEMENT  
MUTUAL AID AGREEMENT**

**THIS AGREEMENT** made and entered into between the Parties listed in paragraph 2, who execute this Agreement, each acting by and through its governing body pursuant to Minnesota State Statute 471.59, which authorizes the joint cooperative exercise of powers common to contracting parties.

**1. ESTABLISHMENT AND NAME.**

The Parties hereby establish the Region Two Homeland Security and Emergency Management Mutual Aid Agreement through the Arrowhead Region Emergency Management Association.

**2. PARTIES.**

The Parties to this Agreement shall consist of as many entities in Region 2 that approve this Agreement and execute a separate signature page. At the time an entity executes this Agreement and receives a majority vote by the Arrowhead Region Emergency Management Association, it shall be deemed a Party to this Agreement. The Arrowhead Region Emergency Management Association consists of the following governmental units:

County of Aitkin  
County of Carlton  
County of Cass  
County of Cook  
County of Crow Wing  
County of Itasca  
County of Kanabec  
County of Koochiching  
County of Lake  
County of Pine  
County of Saint Louis

Tribe of Bois Forte  
Tribe of Fond du Lac  
Tribe of Grand Portage  
Tribe of Leech Lake  
Tribe of Mille Lacs

City of Duluth





# Arrowhead Region Emergency Management Association

Est. 1982

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### 3. PURPOSE.

Acting pursuant to Minnesota State Statute 471.59 which authorizes the joint cooperative exercise of powers, the Parties intend to make Homeland Security and Emergency Management equipment, personnel, and other resources available to each Party upon its request to the Parties.

### 4. DEFINITIONS.

4.1 – Assistance means making Homeland Security and Emergency Management equipment, personnel, and other resources available to another Party.

4.2 – Party means an entity that has executed this agreement.

4.3 – Requesting Official means the person designated by a Party who is responsible for requesting Assistance from the other Parties.

4.4 – Requesting Party means a Party that requests Assistance from other Parties.

4.5 – Responding Official means the person designated by a Party who is responsible to determine whether and to what extent that Party should provide Assistance to a Requesting Party.

4.6 – Responding Party means a Party that provides Assistance to a Requesting Party.

### 5. PROCEDURE.

**5.1. Request for Assistance.** Whenever, in the opinion of a Requesting Official, there is a need for Assistance from other Parties, the Requesting Official may call upon the Responding Official of any other Party or Parties to furnish Assistance.

**5.2. Response to Request.** Upon the request for Assistance from a Requesting Party, the Responding Official may authorize and direct its personnel to provide Assistance to the Requesting party. Whether the Responding Party provides Assistance and, if so, to what extent shall be determined by the Responding Official.

**5.3. Recall of Assistance.** The Responding Official may at any time recall such Assistance when in the Responding Official's best judgment or by an order from the governing body of the Responding Party, it is considered to be in the best interest of the Responding Party to do so.

**5.4. Command of Scene.** The Requesting Party shall be in command of the emergency scene. The equipment and personnel of the Responding Party shall be under the direction and control of the Requesting Party until the Responding Official withdraws Assistance. In the event of an emergency which occurs in or crosses the boundaries of more than one jurisdiction, a joint command of the affected jurisdictions should be established.



## 6. CHARGE TO THE REQUESTING PARTY.

**6.1. Items Compensable.** The Requesting Party agrees to compensate the Responding Party as specified in this Agreement and in other Agreements that may be in effect between the Parties. Charges to the Requesting Party from the Responding Party shall be the actual expenses and at reasonable and customary rates for:

- a. Equipment;
- b. Personnel;
- c. Transportation;
- d. Meals, lodging, and other related expenses.

**6.2. Time Frame.** (MS 471.59 (Subd. 1)) No charges will be levied by a Responding Party to this Agreement for Assistance rendered to a Requesting Party under the terms of this Agreement unless that Assistance continues for a period of more than 8 hours, the Responding Party will submit to the Requesting Party an itemized bill for the actual cost of any Assistance provided after the initial 8 hours period, including salaries, overtime, equipment, materials, and supplies and other necessary expenses; and the Requesting Party will reimburse the Party providing the Assistance for that amount.

**6.3. Contingency.** (MS 471.59 (Subd. 2)) Such charges are not contingent upon the availability of federal or state government funds.

**6.4 Invoice Time.** The Responding Party shall submit an invoice to the Requesting Party within 90 days of return to the home work station for all equipment, personnel, and related expenses of the Responding Party. The Requesting Party shall pay the invoice within 45 days, unless disputed. An undisputed amount shall be paid within the 45 day period.

## 7. DISCRETIONARY ASSISTANCE.

Providing Assistance is entirely at the discretion of the Responding Party. This Agreement to provide Assistance is expressly not contingent upon a declaration of a major disaster or emergency by the federal government or upon receiving federal funds.

## 8. WORKER'S COMPENSATION.

Each Party shall be responsible for injuries or death to its own personnel. Each Party will maintain worker's compensation insurance or self-insurance coverage, covering its own personnel while they are providing Assistance pursuant to this Agreement. Each Party waives the right to sue any other Party for any worker's compensation benefits paid to its own employees or volunteers or their dependents, even if the injuries were caused wholly or partially by the negligence of the other Party or its officers, employees, or volunteers.





**9. LIABILITIES.**

9.1. For the purposes of the Minnesota Municipal Tort Liability Act (MS 466), the employees of the Responding Party are deemed to be employees (as defined in MS 466.01, Subd. 6) of the Requesting Party.

9.2. The Requesting Party agrees to defend and indemnify the Responding Party against any claims brought or actions filed against the Responding Party, or any employee or volunteer of the Responding Party, for injury to, death of, or damage to the property of any third person or persons, arising from the performance and provision of Assistance in responding to a request for Assistance by the Requesting Party pursuant to this Agreement. Under no circumstances however, shall a Party be required to pay on behalf of itself and other Parties, any amounts in excess of the limits on liability for some or all of the Parties may not be added together to determine the maximum amount of liability for any Party.

9.3. The intent of this subdivision is to impose on each Requesting Party a limited duty to defend and indemnify a Responding Party for claims arising within the Requesting Party's jurisdiction subject to the limits of liability under MS 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts among defendants, and to permit liability claims against multiple defendants from a single occurrence to be defended by a single attorney.

9.4. No Party to this Agreement or any employee of any Party shall be liable to any other Party or to any other person for failure of any Party to furnish Assistance to any other Party, or for recalling Assistance, both as described in this Agreement.

**10. DAMAGE TO EQUIPMENT.**

Each Party shall be responsible for damage to its own equipment. Each Party waives the right to sue any other Party for any damage to its equipment, even if the damage was caused wholly or partially by the negligence of any other Party or its employees or volunteers.

**11. ADDITIONAL PARTIES.**

Counties which are adjacent to a Party to this Agreement may become a Party to this Agreement by executing a separate agreement to be bound by the terms and conditions of this Agreement.

**12. WITHDRAWAL.**

Any Party may withdraw from this Agreement by providing 30 day notice to the Responding Official of all other Parties of its desired withdrawal.



# Arrowhead Region Emergency Management Association

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## 13. CONTACTS.

Each Party shall notify all other Parties of the name, title, address, and telephone number of the authorized Requesting Official and authorized Responding Official.

Any Party changing a Requesting Official or Responding Party shall immediately notify all other Parties of such change.

Any new Party shall immediately notify all other Parties of the above information regarding the authorized Requesting Official and authorized Responding Official.

## 14. NOTICES.

All notices and other communications required herein shall be by mailed notice, properly addressed, with postage prepaid, to the last known address of the Requesting Official. Notices and other communications to be effective on date of mailing.

## 15. EXECUTION/COUNTERPARTS.

This Agreement may be executed in any number of counterparts, each of which counterparts, when so executed and delivered, shall be deemed to be an original and all of which counterparts, taken together, shall constitute but one and the same Agreement.

## 16. DURATION.

This Agreement will be in force until terminated by any Party hereto. Any Party may withdraw from this Agreement and terminate this Agreement with respect to it upon thirty days (30) written notice to the other party or parties to the Agreement.

IN WITNESS WHEREOF, The parties hereto have executed this Agreement as of the date shown on their execution.

(See attached pages for executions)



# Arrowhead Region Emergency Management Association

Est. 1982

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## REGION 2 HOMELAND SECURITY AND EMERGENCY MANAGEMENT MUTUAL AID AGREEMENT

The \_\_\_\_\_, having duly approved this Agreement on the  
\_\_\_\_\_ day of \_\_\_\_\_ 2017, and pursuant to such approval, the parties hereto agree  
to be bound by the provision herein set forth.

\_\_\_\_\_, **Minnesota**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



# Board of County Commissioners Agenda Request

4A  
Agenda Item #

**Requested Meeting Date:** August 8, 2017

**Title of Item:** Introduction of Community Corrections Staff

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

*\*provide copy of hearing notice that was published*

<b>Submitted by:</b> Kameron Genz	<b>Department:</b> Community Corrections
--------------------------------------	---

<b>Presenter (Name and Title):</b> Kameron Genz	<b>Estimated Time Needed:</b> 5 minutes
--	--

**Summary of Issue:**  
Introduction of Community Corrections staff; including new Director and three new employees.

**Alternatives, Options, Effects on Others/Comments:**  
n/a

**Recommended Action/Motion:**  
n/a

**Financial Impact:**  
 Is there a cost associated with this request?  Yes  No  
 What is the total cost, with tax and shipping? \$  
 Is this budgeted?  Yes  No *Please Explain:*



# Board of County Commissioners Agenda Request

5A  
Agenda Item #

**Requested Meeting Date:** August 8, 2017

**Title of Item:** Draft ATV Ordinance

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input checked="" type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing*

*\*provide copy of hearing notice that was published*

<b>Submitted by:</b> John Welle	<b>Department:</b> Highway Department
------------------------------------	--

<b>Presenter (Name and Title):</b> John Welle, Aitkin County Engineer	<b>Estimated Time Needed:</b> 15 minutes
--	---

**Summary of Issue:**  
The ATV Committee has met several times over the past year to discuss an ATV Ordinance that would allow expanded legal use of ATVs on County Highways.

As a result of this effort, the Committee is recommending the attached draft ordinance for public input. The ordinance, if adopted, would have the following effects:

1. Allow ATVs to ride on gravel-surfaced county highways with operation regulations as listed in the ordinance. Note that expanded use of ATVs on paved county highways is not allowed under the draft ordinance.
2. Allow ATV use on eleven segments of paved county highways for the purpose of accessing local businesses from adjacent ATV trails and use areas. With the exception of the segment of CSAH 16 in Lawler, these segments were previously authorized for ATV use under the Corridor Access Permit Process. The Committee agreed that authorizing ATV use on these segments by ordinance was preferable to the Corridor Access Permit Process based on statute language.
3. Continues the Corridor Access Permit Process with minor modifications to allow ATV on segments of county highways for the purpose of trail connections.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
County Board action is requested to establish a public input meeting date for this draft ordinance.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*

# Aitkin County Ordinance

## Regulating the use of All-terrain Vehicles Within the Right of Way of Roads under County Jurisdiction

### **Article 1 Statutory Authority**

1. Minnesota Statutes 84.92 – 84.928 regulate the operation of all-terrain vehicles, including the operation of all-terrain vehicles within public road rights of way.
2. Minnesota Statute 84.928 Subdivision 1 generally restricts Class 1 all-terrain vehicles from using the roadway, shoulder, and inside bank or slope of a county state-aid or county highway.
3. Minnesota Statute 84.928 Subdivision 1(k) authorizes a County Board by ordinance to allow the operation of all-terrain vehicles on a public road or street to access businesses and residences and to make trail connections.
4. Minnesota Statute 84.928 Subdivision 1a(h) authorizes a road authority by permit to designate corridor access trails on public road right of way for purposes of accessing established all-terrain vehicle trails.
5. Minnesota Statute 84.928 Subdivision 6(c) authorizes a County Board by ordinance to allow the operation of all-terrain vehicles on the road shoulder and inside bank or slope of the county state-aid or county highway if safe operation in the ditch or outside slope is impossible.

### **Article 2 Purpose and Intent**

The purpose and intent of this ordinance is as follows:

1. Pursuant to Minnesota Statute 84.928 Subdivision 1(k), to allow the legal use of class 1 all terrain vehicles on the extreme right hand side of the traffic lanes of specific county highways for the purpose of accessing businesses such as food and fuel.
2. Pursuant to Minnesota Statute 84.928 Subdivision 6(c), to allow the legal use of class 1 all-terrain vehicles on the extreme right hand side of all gravel-surfaced county highways for the purpose of enhanced all-terrain vehicle operator safety and to prevent damage to road ditches and slopes.

3. Pursuant to Minnesota Statute 82.928 Subdivision 1a(h), to allow for a corridor access permit process to allow the legal use of class 1 all-terrain vehicles on the traffic lanes of specific county highways for the purpose of accessing established ATV trails.

### **Article 3 Definitions**

The following definitions apply to this ordinance:

1. **County** means the County of Aitkin, Minnesota.
2. **County Highways** means county state-aid highways and county roads under the jurisdiction of Aitkin County.
3. **Gravel-surfaced County Highway** means those county highways whose full-width driving surface consists only of loose aggregate material.
4. **Paved County Highways** means those county highways that consist of paved traffic lanes and paved and/or gravel surfaced shoulders.

### **Article 4 Operation**

1. Class 1 all-terrain vehicles may be operated on the extreme right hand side of the traffic lane on the following segments of county highways for the purpose of accessing businesses such as food and fuel. Operation shall be in compliance with the regulations contained in Article 6 of this Ordinance.
  - a. County Highway 3 from Soo Line Recreation Trail to 5<sup>th</sup> Avenue in Palisade
  - b. County Highway 7 from Hill City Connector Trail to US Highway 169
  - c. County Highway 8 from Soo Line Recreation Trail to Country House Lane in McGregor
  - d. County Highway 9 from County Highway 79 to south jct. Trunk Highway 65 in McGrath
  - e. County Highway 10 from Soo Line Recreation Trail to 5<sup>th</sup> Avenue in Palisade
  - f. County Highway 16 from Soo Line Recreation Trail to 363<sup>rd</sup> Street in Lawler
  - g. County Highway 33 from US Highway 169 to Park Avenue in Hill City
  - h. County Highway 66 from US Highway 169 to Water Street in Hill City
  - i. County Highway 70 from north jct. Trunk Highway 65 to south jct. Trunk Highway 65 in Jacobson
  - j. County Highway 79 from County Highway 9 to 4<sup>th</sup> Street in McGrath
  - k. County Highway 82 from Airport Road to east termini of County Highway 82

2. Class 1 all-terrain vehicles may be operated on the extreme right hand side of all gravel-surfaced county highways. Operation shall be in compliance with the regulations contained in Article 6 of this Ordinance.

3. Operation of class 1 all-terrain vehicles on paved county highways shall remain as restricted in Minnesota Statute 84.928 Subdivision 1.

**Article 5 Corridor Access Permit**

1. A Corridor Access Permit Process is available under this Ordinance to allow legal all-terrain vehicle operation on the traffic lanes of specific paved county highways.

2. The applicant for this permit must be the city council or township board(s) in which the corridor is located. Permit application forms are available on the Aitkin County Website.

3. Operation on approved corridor access routes shall be in compliance with the regulations contained in Article 6 of this Ordinance.

4. The Aitkin County ATV Committee shall make a recommendation to the Aitkin County Board of Commissioners for approval or denial of permit application requests.

5. Signage shall be placed by the Aitkin County Highway Department to indicate the location of corridor access permit areas.

6. Permits may be revoked by the Aitkin County Board of Commissioners for non-compliance with permit regulations.

**Article 6** For operation of Class 1 all-terrain vehicles under this Ordinance, the following regulations shall apply:

1. The maximum speed of operation shall be 20 miles per hour.

2. Direction of travel shall be in the same direction as vehicular traffic.

3. Left turns may be made from any part of the road if it is safe to do so under the prevailing conditions.

4. Operation shall not result in the spinning of tires or displacement of aggregate or soil material

5. Groups of riders shall be in single-file formation.



6. Hours of operation shall be limited to ½ hour before sunrise to ½ hour after sunset.

7. A person 12 years of age but less than 16 years must possess a valid all-terrain safety certificate issued by the commissioner of natural resources and must be accompanied by a person 18 year of age or older who is in possession of a valid driver's license.

**Article 7 Prohibitions and Enforcement**

1. It shall be unlawful for any person to violate any of the provisions of this Ordinance, or to fail, resist, or refuse to comply with the provisions of this Ordinance.

2. It shall be unlawful for the owner of an ATV, or any person, to allow, permit, or require the operation of such vehicle by another in any manner that would be in violation of this Ordinance.

3. Penalty.

a. Any person found to have violated this Ordinance, is guilty of a misdemeanor, punishable by up to a \$1,000 fine and/or 90 days in jail.

b. Any person who refuses or fails to comply with the Order of the County Sheriff is guilty of a misdemeanor, punishable by up to a \$1,000 fine and/or 90 days in jail.

c. Any person who violates, disobeys, omits, neglects, or refuses to comply with, or resists the enforcement of any provisions of this Ordinance shall be guilty of a misdemeanor, punishable by up to a \$1000 fine and/or 90 days in jail.

4. The Aitkin County Attorney's Office shall have the authority to prosecute any and all violations of this Ordinance.

**Article 8 Interpretation**

In their interpretation and application, the provisions of this Ordinance shall be held to be minimum requirements and shall be liberally construed in favor of the governing body and shall not be deemed a limitation or repeal of any other powers granted by Minnesota Statutes.

**Article 9 Incorporation**

This Ordinance expressly adopts and incorporates the provisions of Minnesota Statutes sections 84.92 to 84.928. When the provisions of this Ordinance impose greater restrictions than those of any other statute, ordinance, rule, or regulation, the provisions of this Ordinance shall be controlling. Where the provisions of any other statute, ordinance, rule, or regulation impose greater restrictions than this Ordinance, the provision of such statute, ordinance, rule, or regulation shall be controlling.

**Article 10 Severability**

If any article, section, clause, provision, or portion of this Ordinance is adjudged unconstitutional, void, unenforceable, or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected hereby.

**Article 11 Effective Date**

This Ordinance shall be effective and enforceable on \_\_\_\_\_, 2017, and shall be published in the official newspaper(s) of Aitkin County as provided by Minnesota Statutes.

Adopted: \_\_\_\_\_, 2017

---

Mark Wedel, Chairperson  
Aitkin County Board of Commissioners

Attest: \_\_\_\_\_  
Jessica Seibert  
Aitkin County Administrator



# Board of County Commissioners Agenda Request

6A  
Agenda Item #

**Requested Meeting Date:** July 11, 2017

**Title of Item:** 2nd Quarter Budget Review

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>
<input type="checkbox"/> Approve/Deny Motion		
<input type="checkbox"/> Adopt Resolution (attach draft)		

<b>Submitted by:</b> Jessica Seibert, County Administrator	<b>Department:</b> Administration
---	--------------------------------------

<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b> 10 min.
---	--

**Summary of Issue:**

The 2nd quarter actual budget figures will be presented (please see attached).

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

Discussion only.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*

Fund Dept	2017 Bud		2017 Act		2017 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
<b>General Fund</b>									
<b>Administration/General Gov't Depts</b>									
1 1 Commissioners	0	265,298	0	117,367	0	(147,931)		44%	
1 40 Auditor	(288,355)	619,521	(162,239)	339,807	126,116	(279,714)	56%	55%	
1 41 Internal Audit	0	69,500	0	15,427	0	(54,073)		22%	
1 42 Treasurer	(29,400)	266,296	(20,857)	134,574	8,543	(131,722)	71%	51%	
1 43 Assessor	(171,000)	806,925	(166,056)	386,482	4,944	(420,443)	97%	48%	City & Township assessment charges billed in January each year.
1 44 Central Services	(8,125,198)	232,410	(4,432,236)	53,834	3,692,962	(178,576)	55%	23%	
1 45 Motor Pool	(30,000)	56,425	0	47,739	30,000	(8,686)	0%	85%	Two vehicles purchased.
1 49 Information Technologies	(500)	515,713	(1,459)	214,162	(959)	(301,551)	292%	42%	Increase in label and listing sales.
1 52 Administration/HR	0	421,770	0	189,278	0	(232,492)		45%	
1 60 Elections	0	68,281	(73)	18,797	(73)	(49,484)		28%	
1 100 Recorder	(210,500)	250,630	(114,629)	123,002	95,871	(127,628)	54%	49%	
1 110 Courthouse Maint	(20,000)	327,323	(20,000)	183,986	0	(143,337)	100%	56%	
1 111 Buildings	0	72,000	0	23,214	0	(48,786)		32%	
1 120 VSO	(17,500)	129,159	(6,169)	66,982	11,331	(62,177)	35%	52%	
1 121 HRA	0	1,800	0	665	0	(1,135)		37%	
<i>Administration/General Gov't Depts Subtotal</i>	<i>(8,892,453)</i>	<i>4,103,051</i>	<i>(4,923,718)</i>	<i>1,915,316</i>	<i>3,968,735</i>	<i>(2,187,735)</i>	<i>55%</i>	<i>47%</i>	

Fund Dept	2017 Bud		2017 Act		2017 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
<b>Public Safety</b>									
1 12 Court Administration	(1,000)	95,900	(3,663)	41,042	(2,663)	(54,858)		43%	
1 90 Attorney	(72,326)	998,211	(50,974)	464,798	21,352	(533,413)	70%	47%	
1 123 Coroner	0	58,000	0	29,788	0	(28,212)		51%	
1 200 Enforcement	(207,200)	2,226,244	(70,084)	1,135,120	137,116	(1,091,124)	34%	51%	
1 201 Sheriff Contingency	0	0	(2,088)	0	(2,088)	0			
1 202 Boat and Water	(27,385)	86,241	(41,419)	30,033	(14,034)	(56,208)	151%	35%	Annual grant funding and funds rec'd for purchase of boat
1 203 Snowmobile	(6,175)	33,711	(5,988)	46,165	187	12,454	97%	137%	Deputy salary paid for Jan.-Mar.
1 204 ATV	(14,212)	28,366	0	2,343	14,212	(26,023)	0%	8%	
1 206 Forfeitures	0	0	(13,686)	5,806	(13,686)	5,806			
1 252 Corrections	(2,432,680)	2,568,305	(336,077)	1,369,828	2,096,603	(1,198,477)	14%	53%	
1 253 Sentence to Serve	(31,943)	162,542	(20,777)	94,086	11,166	(68,456)	65%	58%	
1 254 Enhanced 911	(90,000)	90,000	(44,595)	100,543	45,405	10,543	50%	112%	Dispatch operations, 911 phone system, annual maintenance of dispatch council and radio system.
1 255 Crime Victim	(68,617)	69,449	(11,688)	16,601	56,929	(52,848)	17%	24%	
1 257 Aitkin Co. Community Corrections	(431,145)	996,743	(242,380)	468,646	188,765	(528,097)	56%	47%	Out of Home placement costs for corrections/juveniles has been added to community corrections
1 280 Emergency Management	(19,194)	47,994	(3,983)	23,223	15,211	(24,771)	21%	48%	
<i>Public Safety Subtotal</i>	<i>(3,401,877)</i>	<i>7,461,706</i>	<i>(847,402)</i>	<i>3,828,022</i>	<i>2,554,475</i>	<i>(3,633,684)</i>	<i>25%</i>	<i>51%</i>	
<b>Culture and Recreation</b>									
1 500 Library & Historical Society	0	291,282	0	282,573	0	(8,709)		97%	
1 601 Extension	0	62,088	1,320	27,304	1,320	(34,784)		44%	
<i>Culture and Recreation Subtotal</i>	<i>0</i>	<i>353,370</i>	<i>1,320</i>	<i>309,877</i>	<i>1,320</i>	<i>(43,493)</i>		<i>88%</i>	

Fund Dept	2017 Bud		2017 Act		2017 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
<b>Conservation of Natural Resources</b>									
1 122 Planning and Zoning	(295,534)	442,437	8,660	206,628	304,194	(235,809)	-3%	47%	Revenue comes into P&Z but immediately transfers to SWCD. Grant was rec'd 12/26/16 & paid out 1/3/17. Most license fees due in April  Appropriations are paid at the beginning of the year to SWCD.
1 390 Environmental Health	(70,500)	72,176	(70,643)	33,912	(143)	(38,264)	100%	47%	
1 391 Solid Waste	(262,816)	296,635	(139,349)	132,812	123,467	(163,823)	53%	45%	
1 392 Water Wells	(10,000)	6,500	(6,335)	966	3,665	(5,534)	63%	15%	
1 600 Ag Soc, Soil & Water, Ag	0	135,961	(758)	123,563	(758)	(12,398)		91%	
1 603 Wetland Value Repl Fund	0	0	0	0	0	0			
<i>Conservation of Natural Resources Subtotal</i>	<i>(638,850)</i>	<i>953,709</i>	<i>(208,425)</i>	<i>497,881</i>	<i>430,425</i>	<i>(455,828)</i>	<i>33%</i>	<i>52%</i>	
<b>Economic Development</b>									
1 700 Promotion, Tran, Airport,	0	43,007	0	16,759	0	(26,248)		39%	
1 711 Economic Development	0	41,446	(2,000)	26,275	(2,000)	(15,171)		63%	
<i>Economic Development Subtotal</i>	<i>0</i>	<i>84,453</i>	<i>(2,000)</i>	<i>43,034</i>	<i>(2,000)</i>	<i>(41,419)</i>		<i>51%</i>	
<b>General Fund</b>	<b>(12,933,180)</b>	<b>12,956,289</b>	<b>(5,980,225)</b>	<b>6,594,130</b>	<b>6,952,955</b>	<b>(6,362,159)</b>	<b>46%</b>	<b>51%</b>	
<b>Road and Bridge Fund</b>									
3 0 Undesignated	(4,276,537)	0	(1,835,913)	0	2,440,624	0	43%		
3 301 Administration/HR	0	473,917	0	250,965	0	(222,952)		53%	
3 302 Engineering/Construction	0	511,643	0	171,718	0	(339,925)		34%	
3 303 Highway Maintenance	0	3,290,978	0	1,608,494	0	(1,682,484)		49%	
3 307 Capital Infrastructure	(4,504,600)	5,382,800	(710,449)	544,465	3,794,151	(4,838,335)	16%	10%	
3 308 Equipment and Facilities	(555,200)	555,200	(555,200)	92,003	0	(463,197)	100%	17%	
3 310 232 Turnback	0	0	0	0	0	0			
<b>Road and Bridge Fund</b>	<b>(9,336,337)</b>	<b>10,214,538</b>	<b>(3,101,562)</b>	<b>2,667,645</b>	<b>6,234,775</b>	<b>(7,546,893)</b>	<b>33%</b>	<b>26%</b>	

Fund Dept	2017 Bud		2017 Act		2017 Act - Bud		% of Budget		Comments
	Rev	Exp	Rev	Exp	Rev +/-	Exp +/-	Rev	Exp	
<b>Health and Human Services Fund</b>									
5 0	0	0	0	0	0	0			
5 400 Public Health	(738,637)	931,082	(488,442)	408,412	250,195	(522,670)	66%	44%	
5 420 Income Maintenance	(1,917,623)	1,919,667	(923,473)	888,839	994,150	(1,030,828)	48%	46%	
5 430 Social Services	(3,746,774)	3,952,285	(1,890,415)	2,077,226	1,856,359	(1,875,059)	50%	53%	
<b>Health and Human Services Fund</b>	<b>(6,403,034)</b>	<b>6,803,034</b>	<b>(3,302,330)</b>	<b>3,374,477</b>	<b>3,100,704</b>	<b>(3,428,557)</b>	<b>52%</b>	<b>50%</b>	
<b>Trust</b>									
10 921 County Development	(339,000)	346,932	(193)	122,315	338,807	(224,617)	0%	35%	
10 923 Forfeited Tax Sales	(1,700,000)	1,700,000	(647,524)	1,307,733	1,052,476	(392,267)	38%	77%	Revenue from property sold used to pay for LLCC roof - project approved after preliminary budget was set.
<b>Trust Fund</b>	<b>(2,039,000)</b>	<b>2,046,932</b>	<b>(647,717)</b>	<b>1,430,048</b>	<b>1,391,283</b>	<b>(616,884)</b>	<b>32%</b>	<b>70%</b>	
<b>Forest Development</b>									
11 924 Forest Resource	(142,500)	142,765	(150)	79,551	142,350	(63,214)	0%	56%	
11 925 Reforestation	(216,975)	220,080	(214,285)	72,724	2,690	(147,356)	99%	33%	Annual appropriations occur at the beginning of the year.
11 934 Memorial Forest	(110,500)	179,324	(117,911)	87,454	(7,411)	(91,870)	107%	49%	Annual appropriations occur at the beginning of the year.
11 935 Forest Road	(38,000)	35,512	0	12,869	38,000	(22,643)	0%	36%	
<b>Forest Development</b>	<b>(507,975)</b>	<b>577,681</b>	<b>(332,346)</b>	<b>252,598</b>	<b>175,629</b>	<b>(325,083)</b>	<b>65%</b>	<b>44%</b>	
<b>Long Lake Conservation Center</b>									
19 521 LLCC Administration	(48,500)	132,300	(29,798)	77,700	18,702	(54,600)	61%	59%	
19 522 LLCC Education	(590,189)	255,179	(287,430)	108,698	302,759	(146,481)	49%	43%	
19 523 LLCC Food	(4,500)	154,012	(2,167)	79,393	2,333	(74,619)	48%	52%	
19 524 LLCC Maintenance	0	108,079	(60)	56,511	(60)	(51,568)		52%	
19 525 LLCC Capital Improvement	(7,200)	0	(4,600)	2,120	2,600	2,120			
<b>LLCC Fund</b>	<b>(650,389)</b>	<b>649,570</b>	<b>(324,055)</b>	<b>324,422</b>	<b>326,334</b>	<b>(325,148)</b>	<b>50%</b>	<b>50%</b>	
<b>21 520 Parks</b>	<b>(531,117)</b>	<b>509,939</b>	<b>(421,400)</b>	<b>235,774</b>	<b>109,717</b>	<b>(274,165)</b>	<b>79%</b>	<b>46%</b>	ATV's approved 3/14/17



Aitkin  
County

# Board of County Commissioners Agenda Request

6 B  
Agenda Item #

**Requested Meeting Date:** August 8, 2017

**Title of Item:** 2018 Budget Discussion - General Government

- REGULAR AGENDA
- CONSENT AGENDA
- INFORMATION ONLY

**Action Requested:**

- Approve/Deny Motion
- Adopt Resolution (attach draft)

- Direction Requested
- Discussion Item
- Hold Public Hearing\*

*\*provide copy of hearing notice that was published*

**Submitted by:**

Jessica Seibert, County Administrator

**Department:**

Administration

**Presenter (Name and Title):**

Jessica Seibert, County Administrator

**Estimated Time Needed:**

20 min.

**Summary of Issue:**

The 2018 preliminary general government budgets will be presented for Board discussion. Attached, please find a memo outlining key changes and parameters used in the development of the 2018 budget in addition to detailed IFS worksheets for each of the departments included in the presentation.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

Discussion only.

**Financial Impact:**

Is there a cost associated with this request?

Yes

No

What is the total cost, with tax and shipping? \$

Is this budgeted?

Yes

No

Please Explain:

Legally binding agreements must have County Attorney approval prior to submission.



# AITKIN COUNTY ADMINISTRATION

**Aitkin County Courthouse**  
217 Second Street N.W. Room 130  
Aitkin, MN 56431  
218-927-7276  
Fax: 218-927-7374

**TO: Aitkin County Board of Commissioners**  
**FROM: Jessica Seibert, Aitkin County Administrator**  
**RE: Proposed 2018 Courthouse Budget**  
**DATE: August 8, 2017**

The proposed 2018 Courthouse budget presentation will include the Land Department Budget and fifteen smaller budgets located within the General Fund. The fifteen budgets include:

Administration/Personnel	Economic Development	Maintenance
Assessor	Environmental Services	Miscellaneous
Attorney	Extension	Recorder
Auditor	IT	SWCD/AG/Watershed
Commissioners	Library	Treasurer

A brief description of key changes to revenues and expenditures for each department follows. Four columns representing the 2017 budgeted amount, 2018 budgeted amount, change in budgeted amount, and percentage change in budgeted amount are reported. Also included are detailed IFS worksheets providing support for each budget.

## **General Overview**

The 2018 General Courthouse budget was prepared using parameters set forth by the Aitkin County Board of Commissioners. Department heads were asked to maintain or increase current levels of service, identify technology to increase efficiencies and reduce expenditures, and make reductions in expenditures where possible.

Salary and benefit figures are based on previously adopted contracts and resolutions. Estimates have been made for insurance amounts due to the fact that 2018 rates have not yet been received from MCIT. Final numbers are expected in late August/early September. Salaries and benefits represent the largest county-wide expenditure and total \$18,462,765 in 2018. No requests were made to add staff in 2018. Already approved position vacancies have been budgeted for.

The budget was developed using a collaborative approach with County Commissioners, the County Administrator, Department Heads, and staff. Many hours were spent researching past practices, future trends, and current spending. The result is a budget that accurately reflects expected revenues and expenditures that are needed to supply Aitkin County residents with quality services.

**Administration:**

- 45 Motor Pool
- 52 Administration/Personnel
- 120 Veterans Service Officer

A significant increase in Motor Pool revenue is being reported to accurately reflect revenues received from HHS. An increase in staff costs is primarily attributed to an approved increase in Human Resources staff. Significant changes were made to the Veterans Service Officer budget to accurately reflect expenditures offset by the annual state grant. These annual expenditures were not shown in the 2017 budget, therefore they are reflected as an increase in 2018. Reductions were made to various accounts including, but not limited to: registration fees, training/education, and car maintenance.

Revenues	(47,500.00)	(77,000.00)	(29,500.00)	62.10%
Expenditures	605,502.00	659,019.00	53,517.00	8.84%
Net	558,002.00	582,019.00	24,017.00	4.30%

**Assessor's Office:**

- 43 Assessor

Approved increases in salaries and benefits. Reductions were made to various accounts including, but not limited to: capital expenditures, transportation, and services/contracts. A decrease in township assessments results in a reduction in revenue.

Revenues	(171,000.00)	(157,900.00)	13,100.00	-7.66%
Expenditures	806,925.00	822,713.00	15,788.00	1.96%
Net	635,925.00	664,813.00	28,888.00	4.54%

**Attorney's Office:**

- 90 Attorney
- 255 Crime Victim Grant

Approved increases in salaries and benefits. Reductions were made to various accounts including, but not limited to: transportation, office supplies, and office equipment.

Revenues	(139,943.00)	(143,221.00)	(3,278.00)	2.34%
Expenditures	1,066,660.00	1,102,128.00	35,468.00	3.32%
Net	926,717.00	958,367.00	31,650.00	3.41%

**Auditor:**

- 40 Auditor
- 41 Internal Audit
- 60 Elections

Approved increases in salaries and benefits. Increases are expected in publishing costs due to larger publications and higher rates. Significant increases are also budgeted for election costs. Reductions were made to various accounts including, but not limited to: health insurance, telephone, and overtime.

Revenues	(288,355.00)	(287,430.00)	1,550.00	-0.32%
Expenditures	757,302.00	924,764.00	167,462.00	22.11%
Net	468,947.00	637,334.00	168,387.00	35.90%

**Commissioners:**

- 01 Commissioners

The proposed budget assumes a 2.9% salary increase. The Board will have further discussion and adopt the official salary at a later date. Reductions were made to healthcare and HSA.

Revenues	0.00	0.00	0	0
Expenditures	265,298.00	255,375.00	(9,923.00)	-3.74%
Net	265,298.00	255,375.00	(9,923.00)	-3.74%

**Economic Development:**

- 711 Economic Development

Approved increases in salaries and benefits. No significant changes.

Revenues	0.00	0.00	0	0
Expenditures	41,446.00	40,937.00	(509.00)	-1.23%
Net	41,446.00	40,937.00	(509.00)	-1.23%

**Environmental Services:**

- 122 Planning & Zoning
- 390 Environmental Health
- 391 Solid Waste
- 392 Water Wells

Approved increases in salaries and benefits. Increase in revenue includes \$10,000 in new State buffer funding. Reductions were made to various accounts including, but not limited to: health insurance, gas and oil, and misc. promotional.

Revenues	(638,850.00)	(681,269.00)	(42,419.00)	6.64%
Expenditures	817,748.00	850,472.00	32,724.00	4.00%
Net	178,898.00	169,203.00	(9,695.00)	-5.42%

**Extension Office:**

*601 Extension*

An increase in contract costs with the University of MN results in an increase in overall expenditures. Staffing includes one full time staff, one summer intern, and five hours per week of clerical assistance. A reduction was made to the office equipment account.

Revenues	0.00	0.00	0	
Expenditures	62,088.00	84,954.00	18,324.00	36.83%
Net	<b>62,214.00</b>	<b>88,080.00</b>	<b>18,450.00</b>	<b>36.75%</b>

**Information and Technology:**

*49 Information and Technology*

Approved increases in salaries and benefits. An increase in staff costs is primarily attributed to an approved increase in IT staff. An increase in programming & services is expected due to the contracted services for MCIS. A slight reduction was made to telephone costs.

Revenues	(500.00)	(1,000.00)	(500.00)	100.00%
Expenditures	515,713.00	649,486.00	133,773.00	25.94%
Net	<b>515,213.00</b>	<b>648,486.00</b>	<b>133,273.00</b>	<b>25.87%</b>

**Land**

- 10-921 County Development*
- 10-923 Forfeited Tax Sales*
- 11-924 Forest Resource*
- 11-925 Reforestation*
- 11-934 Memorial Forest*
- 11-935 Forest Road*
- 11-936 Gravel Pit*
- 18-937 Environmental Trust Fund*
- 21-520 Parks*

Approved increases in salaries and benefits. Significant projects in 2018 include: county ditch beaver control, tax forfeit building demolitions, truck purchase, FSC re-certification, habitat conservation planning, and tree planting.

Revenues	(3,091,092.00)	(3,027,948.00)	63,144.00	-2.04%
Expenditures	3,144,552.00	3,027,948.00	(116,604.00)	-3.71%
Net	<b>53,460.00</b>	<b>0.00</b>	<b>(21,732.00)</b>	<b>-40.65%</b>

**Library (ECRL):** Appropriation amount requested is \$224,582. This is a decrease of \$1,300. The state Certification of Minimum Local Support is \$200,398.

**Courthouse Maintenance:**

110 Courthouse Maintenance

111 Buildings

Approved increases in salaries and benefits. An increase in staff costs is due to an approved increase in staffing levels and underreported expenses in 2017. Health insurance in the amount of \$40,000 and contracts in the amount of \$7,000 were not reported in the 2017 budget, therefore they are reflected as an increase in 2018. Planned courthouse maintenance projects include installing a cooling unit in the IT department and repairing the concrete near the IT department. Reductions were made to various accounts including, but not limited to: utilities, janitorial supplies, and gas and oil.

Revenues	(20,000.00)	(20,000.00)	0.00	0.00%
Expenditures	399,323.00	482,005.00	82,682.00	20.7%
Net	379,323.00	462,005.00	82,682.00	21.80%

**Recorder:**

100 Recorder

Approved increases in salaries and benefits. No significant changes. 2017/2018 scanning project is planned using Recorder's Technology Fund dollars.

Revenues	(210,500.00)	(210,500.00)	0.00	0.00%
Expenditures	250,630.00	261,671.00	11,041.00	4.41%
Net	40,130.00	51,171.00	11,041.00	27.51%

**SWCD, AG & Watershed:**

600 Ag Society, Soil &amp; Water, Ag Inspector

An increase in insurance was offset by a reduction in Ag Inspector costs resulting in a net reduction of expenditures.

Revenues	0.00	0.00	0	
Expenditures	135,961.00	133,803.00	(2,158.00)	-1.59%
Net	135,961.00	133,803.00	(2,158.00)	-1.59%

**Treasurer's Office:**

42 Treasurer

Approved increases in salaries and benefits. Included in the 2018 budget is the outsourcing of TNT statements. As a result, reductions were made in office supplies and the Auditor's postage account.

Revenues	(29,400.00)	(29,400.00)	0.00	0.00%
Expenditures	266,296.00	271,344.00	5,048.00	1.90%
Net	236,896.00	241,944.00	5,048.00	2.13%

**Miscellaneous:**

This summary does not include all of the revenue numbers listed under Central Services (this is typical as it is the levy number determined by the Board). Staff expects to have those dollars available at the September 12<sup>th</sup> meeting.

The preliminary levy is proposed to be adopted at the September 12<sup>th</sup> Board meeting, at that meeting staff will present the levy alternatives. If needed, the Board may choose to postpone the adoption of the preliminary levy until the September 26<sup>th</sup> Board Meeting. State law requires the County Board to adopt a preliminary levy prior to September 30<sup>th</sup>.

Future expenses not included in the 2018 budget include:

- Debt Service payments
- Retirement PTO payouts (42 employees are currently 60 or older)
- Courthouse roof replacement – scheduled for 2020
- Courthouse boiler replacement
- Courthouse window replacement
- MCIS increase – scheduled for 2019

Staff was instructed to consider the use of technology to increase efficiencies and decrease costs. The following items are not currently included in the 2018 budget but may be added with Board direction:

- County-wide document scanning
- Online benefits enrollment

SMB1  
8/7/17 11:12AM

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund  
001 DEPT Commissioners

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
01-001-000-0000-5840	Misc Receipts	0	0	0	0
01-001-000-0000-6101	Salaries	158,575	155,047	94,821	160,165
01-001-000-0000-6108	Meals (Not Overnight)	0	20	87	0
01-001-000-0000-6124	Medicare- Employer 1.45%	2,123	2,205	1,310	2,257
01-001-000-0000-6148	Employer Deduct Contribution- HS	7,000	0	3,722	8,780
01-001-000-0000-6149	Employer Deduct Contribution- Vet	0	7,350	0	0
01-001-000-0000-6150	Health Insurance- Employer	39,480	60,000	16,178	39,172
01-001-000-0000-6152	Life Insurance- Employer	312	328	187	328
01-001-000-0000-6159	Pera Co- Or	0	0	0	0
01-001-000-0000-6162	Pera- Dcp 5%	7,542	7,943	4,655	7,783
01-001-000-0000-6165	Fica- Employer 6.20%	0	0	0	0
01-001-000-0000-6168	NACO Deferred Comp ER in Lieu H	3,350	0	1,719	2,800
01-001-000-0000-6205	Postage	31	50	1	50
01-001-000-0000-6208	Training/Education	0	0	0	0
01-001-000-0000-6230	Printing, Publishing & Adv	1,941	2,500	1,958	2,500
01-001-000-0000-6231	Services, Labor, Etc	0	0	0	0
01-001-000-0000-6232	Attorney Services	0	0	0	0
01-001-000-0000-6240	Dues	0	0	0	0
01-001-000-0000-6241	Registration Fee	5,952	4,800	2,185	4,800
01-001-000-0000-6250	Telephone	2,598	3,600	1,141	3,500
01-001-000-0000-6330	Transportation & Travel & Parking	13,099	14,500	9,401	15,500
01-001-000-0000-6332	Hotel / Motel Lodging	6,536	4,000	3,003	4,500
01-001-000-0000-6340	Meals (Overnight)	528	300	343	400
01-001-000-0000-6352	Insurance	1,470	1,138	1,174	1,300
01-001-000-0000-6353	Workers Compensation Insurance	856	767	767	790
01-001-000-0000-6405	Office & Computer Supplies	264	750	438	750
01-001-000-0000-6511	Gas And Oil	0	0	0	0
01-001-000-0000-6625	Office Equipment	224	0	1,691	0
01-001-000-0000-6630	Miscellaneous- Capital Outlay	0	0	0	0
DEPT 001 Commissioners	Revenue	0	0	0	0
	Expend.	251,881	265,298	144,781	255,375
	Net	251,881	265,298	144,781	255,375

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund  
040 DEPT Auditor

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
01-040-000-0000-5076	Judgement Costs	13,457 -	16,000 -	10,311 -	16,000 -
01-040-000-0000-5081	Mortgage Registry- 3%	8,686 -	9,000 -	4,742 -	9,000 -
01-040-000-0000-5095	1% Cons Forf Sales - Fees	74 -	0	0	0
01-040-000-0000-5114	Gambling Fees	0	0	0	0
01-040-000-0000-5115	Auctioneers Licenses	80 -	120 -	100 -	120 -
01-040-000-0000-5116	1/2 Beer License	195 -	250 -	135 -	200 -
01-040-000-0000-5119	Liquor Licenses	49,810 -	52,000 -	18,620 -	50,000 -
01-040-000-0000-5124	Fireworks Permit	12 -	10 -	12 -	10 -
01-040-000-0000-5125	Precious Metal Licenses	0	25 -	0	25 -
01-040-000-0000-5132	Cigarette License Fees	1,500 -	1,500 -	1,400 -	1,500 -
01-040-000-0000-5517	Fees For Services	5,180 -	2,500 -	1,885 -	2,500 -
01-040-000-0000-5518	Tax Search Ms 297.14	0	100 -	120 -	100 -
01-040-000-0000-5519	Lien Release Ditch & Hwy	240 -	250 -	225 -	250 -
01-040-000-0000-5590	Auditor Fee- Clerical FTS Sales & Fe	60,000 -	30,000 -	30,000 -	30,000 -
01-040-000-0000-5840	Misc Receipts	40 -	300 -	6 -	300 -
01-040-000-0000-5868	Tint Rmb From Schools/City/Town	7,503 -	6,500 -	247 -	7,000 -
01-040-000-0000-5879	St Deed Repurchase - Fee	0	0	0	0
01-040-000-0000-6101	Salaries- Full Time	292,268	282,947	184,135	294,575
01-040-000-0000-6102	Salaries- - Part Time	5,166	0	0	0
01-040-000-0000-6108	Meals (Not Overnight)	35	100	18	100
01-040-000-0000-6109	Overtime- Salaries	14,380	2,500	2,920	3,000
01-040-000-0000-6124	Medicare- Employer 1.45%	4,423	4,139	2,637	4,315
01-040-000-0000-6148	Employer Deduct Contribution- HS	5,710	0	6,750	12,300
01-040-000-0000-6149	Employer Deduct Contribution- Vet	0	5,000	0	0
01-040-000-0000-6150	Health Insurance- Employer	31,843	49,500	26,266	41,616
01-040-000-0000-6151	Sick Leave Accrual	0	0	0	0
01-040-000-0000-6152	Life Insurance- Employer	309	240	144	325
01-040-000-0000-6154	Long Term Disability- Employer	175	250	170	283
01-040-000-0000-6155	Long Term Disability- Employee	0	0	0	0
01-040-000-0000-6159	Pera 7.25%	22,340	21,408	13,747	22,318
01-040-000-0000-6165	Fica- Employer 6.20%	18,916	17,698	11,277	18,450
01-040-000-0000-6205	Postage	9,770	16,000	906	14,550
01-040-000-0000-6208	Training/Education	67	250	100	250
01-040-000-0000-6230	Printing, Publishing & Adv	27,484	27,000	34,913	39,000
01-040-000-0000-6231	Services, Labor, Contracts	19,038	27,000	23,020	27,000
01-040-000-0000-6234	Background Check Fee	0	0	0	0



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 01 FUND General Fund  
 040 DEPT Auditor

# Aitkin County

## USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> Mo. 01 - 12	ADOPTED <u>2017</u>	2017 <u>Actual</u> Mo. 01 - 08	PROPOSED <u>2018</u>
01-040-000-0000-6240	Dues	720	400	0	400
01-040-000-0000-6241	Registration Fee	5,327	530	625	530
01-040-000-0000-6250	Telephone	518	800	221	700
01-040-000-0000-6266	Workmen's Compensation	0	0	0	0
01-040-000-0000-6272	Physical Examinations	0	0	0	0
01-040-000-0000-6312	Sales Tax Audit Adjustment	0	0	0	0
01-040-000-0000-6330	Transportation & Travel	808	800	431	800
01-040-000-0000-6332	Hotels / Motels	582	800	489	800
01-040-000-0000-6340	Meals (Overnight)	17	50	0	50
01-040-000-0000-6352	Insurance	1,470	1,138	1,174	1,200
01-040-000-0000-6353	Workers Compensation Insurance	652	661	738	750
01-040-000-0000-6356	License Fees	21	0	0	0
01-040-000-0000-6405	Office & Computer Supplies	2,472	3,700	2,575	3,700
01-040-000-0000-6511	Gas And Oil	0	100	0	100
01-040-000-0000-6590	Repair & Maintenance Supplies	0	0	17	25
01-040-000-0000-6625	Office Equipment	434	3,000	0	3,000
01-040-000-0000-6820	Refunds	0	0	0	0
01-040-021-0000-5504	G & F License Fee	809 -	1,000 -	519 -	1,000 -
01-040-021-0000-5520	Drivers License Fees	34,832 -	25,000 -	19,814 -	25,000 -
01-040-021-0000-5522	Motor Vehicle License/Tab Fees	119,189 -	125,000 -	77,675 -	125,000 -
01-040-021-0000-5523	DNR/License Tab Fees	16,186 -	17,500 -	11,966 -	17,500 -
01-040-021-0000-5840	Misc Receipts	1,284 -	1,300 -	522 -	1,300 -
01-040-021-0000-6101	Salaries- Full Time	87,254	74,860	61,602	114,960
01-040-021-0000-6102	Wages- Part Time	13,156	17,035	0	0
01-040-021-0000-6108	Meals (Not Overnight)	0	50	0	50
01-040-021-0000-6109	Overtime	12,414	6,000	2,428	3,000
01-040-021-0000-6124	Medicare- Employer 1.45%	1,625	1,332	812	1,710
01-040-021-0000-6148	Employer Deduct Contribution- HS/	1,833	0	4,089	6,780
01-040-021-0000-6149	Employer Deduct Contribution- Vet	0	2,000	0	0
01-040-021-0000-6150	Health Insurance- Employer	12,138	19,752	11,606	25,774
01-040-021-0000-6152	Life Insurance- Employer	95	125	67	197
01-040-021-0000-6159	Pera Co- Or 7.25%	7,166	6,892	4,728	8,847
01-040-021-0000-6165	Fica- Employer 6.20%	6,947	5,697	3,471	7,314
01-040-021-0000-6168	NACO Deferred Comp ER in Lieu Hi	1,593	0	0	0
01-040-021-0000-6205	Postage	1,220	1,000	600	1,000
01-040-021-0000-6208	Training/Education	0	400	0	400

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 01 FUND General Fund  
 040 DEPT Auditor

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actual</u> <u>Mo. 01 - 12</u>	<u>ADOPTED</u> <u>2017</u>	<u>2017 Actual</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2018</u>
01-040-021-0000-6230	Printing, Publishing & Adv	1,304	1,100	1,066	1,100
01-040-021-0000-6231	Services, Labor, Contracts	687	500	509	500
01-040-021-0000-6240	Dues	253	300	278	300
01-040-021-0000-6241	Registration Fee	0	50	0	50
01-040-021-0000-6250	License Center- Phone	4,070	3,500	3,477	3,500
01-040-021-0000-6267	Unemployment Compensation	0	0	1,623	0
01-040-021-0000-6272	Physical Examinations	0	0	0	0
01-040-021-0000-6301	Rentals	9,750	9,000	5,250	9,900
01-040-021-0000-6330	Transportation/Travel/Parking (Ow	0	100	0	100
01-040-021-0000-6332	Hotel / Motel Lodging	0	0	0	725
01-040-021-0000-6340	Meals (Overnight)	0	0	0	0
01-040-021-0000-6352	Insurance	735	569	704	725
01-040-021-0000-6353	Workers Compensation Insurance	219	248	276	280
01-040-021-0000-6405	Office & Computer Supplies	2,746	1,800	927	1,800
01-040-021-0000-6511	Gas And Oil	4	0	0	10
01-040-021-0000-6590	Repair & Maintenance Supplies	0	0	0	0
01-040-021-0000-6625	Office Equipment & Other Equipme	489	1,200	0	1,200
01-040-100-0000-6800	Tax Abatements	0	0	0	0
DEPT 040 Auditor	Revenue	319,077 -	288,355 -	178,299 -	286,805 -
	Expend.	630,643	619,521	416,786	680,359
	Net	311,566	331,166	238,487	393,554

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund  
041 DEPT Internal Audit

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
01-041-000-0000-6231 DEPT 041 Internal Audit	Services, Labor, Etc	67,141	69,500	23,132	69,500
	Revenue				
	Expend.	67,141	69,500	23,132	69,500
	Net	67,141	69,500	23,132	69,500

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund  
042 DEPT Treasurer

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> Mo. 01 - 12	ADOPTED <u>2017</u>	2017 <u>Actual</u> Mo. 01 - 08	PROPOSED <u>2018</u>
01-042-000-0000-5079	3% State Deed Tax	11,313 -	7,000 -	6,399 -	7,000 -
01-042-000-0000-5095	1% Cons Forf Sales- Fees	74 -	0	0	0
01-042-000-0000-5518	Tax Search Ms 297.14	80 -	0	310 -	0
01-042-000-0000-5524	Handling Fee (Nfs Check)	830 -	400 -	275 -	400 -
01-042-000-0000-5840	Misc Receipts	20,766 -	20,000 -	15,948 -	20,000 -
01-042-000-0000-5868	Tint Rmb From Schools/City/Town	2,836 -	2,000 -	94 -	2,000 -
01-042-000-0000-6101	Salaries- Full Time	154,941	159,388	98,731	165,728
01-042-000-0000-6102	Wages- Part Time	0	0	0	0
01-042-000-0000-6108	Meals (Not Overnight)	24	80	9	80
01-042-000-0000-6109	Overtime- Salaries	254	500	31	500
01-042-000-0000-6124	Medicare- Employer 1.45%	2,053	2,311	1,367	2,403
01-042-000-0000-6148	Employer Deduct Contribution- HS	7,700	6,150	5,488	8,780
01-042-000-0000-6149	Employer Deduct Contribution- Vet	0	0	0	0
01-042-000-0000-6150	Health Insurance- Employer	33,468	39,590	21,204	33,672
01-042-000-0000-6151	Sick Leave Accrual	0	0	0	0
01-042-000-0000-6152	Life Insurance- Employer	150	188	88	197
01-042-000-0000-6159	Pera 7.25%	11,639	12,245	7,364	12,430
01-042-000-0000-6165	Fica- Employer 6.20%	8,779	10,123	5,846	10,275
01-042-000-0000-6205	Postage	12,332	10,000	9,424	10,000
01-042-000-0000-6208	Training/Education	0	0	0	0
01-042-000-0000-6231	Services, Labor, Contracts	9,865	12,000	7,199	14,862
01-042-000-0000-6240	Dues	720	400	0	400
01-042-000-0000-6241	Registration Fee	480	400	55	400
01-042-000-0000-6250	Telephone	280	500	103	500
01-042-000-0000-6330	Transportation & Travel	820	600	304	600
01-042-000-0000-6332	Hotel / Motel Lodging	1,766	900	1,044	1,000
01-042-000-0000-6340	Meals (Overnight)	232	100	62	100
01-042-000-0000-6352	Insurance	882	683	704	700
01-042-000-0000-6353	Workers Compensation Insurance	336	388	388	388
01-042-000-0000-6405	Office & Computer Supplies	6,322	7,000	2,068	5,579
01-042-000-0000-6511	Gas And Oil	18	50	5	50
01-042-000-0000-6590	Repair & Maintenance Supplies	0	0	0	0
01-042-000-0000-6625	Office Equipment	1,303	2,700	952	2,700
DEPT 042 Treasurer	Revenue	35,899 -	29,400 -	23,026 -	29,400 -
	Expend.	254,364	266,296	162,436	271,344

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 01 FUND General Fund  
 042 DEPT Treasurer

# Aitkin County

## USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
	Net	218,465	236,896	139,410	241,944

# Aitkin County



## USER-SELECTED BUDGET REPORT

01 FUND General Fund  
043 DEPT Assessor

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
01-043-000-0000-5526	Assessor Township Assessment	157,322 -	164,500 -	164,526 -	150,900 -
01-043-000-0000-5840	Misc Receipts	9,408 -	6,500 -	5,699 -	7,000 -
01-043-000-0000-5860	Technology Funds	0	0	0	0
01-043-000-0000-6101	Salaries- Full Time	528,391	492,000	315,601	540,695
01-043-000-0000-6102	Salaries- - Part Time	0	0	0	0
01-043-000-0000-6108	Meals (Not Overnight)	141	200	66	200
01-043-000-0000-6109	Overtime- Salaries	0	100	0	100
01-043-000-0000-6124	Medicare- Employer 1.45%	7,139	7,125	4,264	7,840
01-043-000-0000-6148	Employer Deduct Contribution- HS	23,210	22,909	16,348	26,416
01-043-000-0000-6149	Employer Deduct Contribution- Vet	0	0	0	0
01-043-000-0000-6150	Health Insurance- Employer	87,375	85,497	56,328	98,512
01-043-000-0000-6151	Sick Leave Accrual	0	0	0	0
01-043-000-0000-6152	Life Insurance- Employer	556	600	311	657
01-043-000-0000-6154	Long Term Disability- Employer	273	400	135	401
01-043-000-0000-6155	Long Term Disability- Employee	0	0	0	0
01-043-000-0000-6159	Pera Co- Or 7.25%	39,175	36,855	23,208	40,553
01-043-000-0000-6165	Fica- Employer 6.20%	30,524	30,467	18,234	33,523
01-043-000-0000-6205	Postage	6,416	6,500	5,891	6,500
01-043-000-0000-6208	Training/Education	3,053	3,000	1,650	2,800
01-043-000-0000-6230	Printing, Publishing & Adv	5,806	7,000	6,217	6,500
01-043-000-0000-6231	Services, Labor, Contracts	4,163	13,000	1,149	4,000
01-043-000-0000-6232	Attorney Services	0	5,000	0	5,000
01-043-000-0000-6240	Dues & License Renewal	1,696	1,800	1,665	1,800
01-043-000-0000-6241	Registration Fee	0	0	0	0
01-043-000-0000-6250	Telephone	5,014	5,800	3,111	5,800
01-043-000-0000-6267	Unemployment Compensation	0	0	0	0
01-043-000-0000-6272	Physical Examinations	0	0	0	500
01-043-000-0000-6290	Film & Processing	0	0	0	0
01-043-000-0000-6302	Car Maintenance	2,598	2,500	687	2,500
01-043-000-0000-6330	Transportation & Travel & Parking	581	700	98	700
01-043-000-0000-6332	Hotel / Motel Lodging	2,045	1,500	287	1,100
01-043-000-0000-6340	Meals (Overnight)	396	800	42	600
01-043-000-0000-6352	Insurance	5,983	4,979	4,661	6,000
01-043-000-0000-6353	Workers Compensation Insurance	6,292	7,293	7,291	7,300
01-043-000-0000-6356	License Fees	0	0	0	0
01-043-000-0000-6358	Car Wash	0	0	0	0

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 01 FUND General Fund  
 043 DEPT Assessor

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actual</u> <u>Mo. 01 - 12</u>	<u>ADOPTED 2017</u>	<u>2017 Actual</u> <u>Mo. 01 - 08</u>	<u>PROPOSED 2018</u>
01-043-000-0000-6359	Wrecker Service	0	200	0	200
01-043-000-0000-6360	GIS Mapping	0	0	0	0
01-043-000-0000-6374	Auto & Trailer License	96	100	0	100
01-043-000-0000-6405	Office, Film & Computer Supplies	5,835	6,000	2,712	6,000
01-043-000-0000-6511	Gas And Oil	3,922	6,500	2,506	6,000
01-043-000-0000-6590	Repair & Maintenance Supplies	0	100	0	100
01-043-000-0000-6620	Auto, Trailers, Snowmobiles	0	28,000	0	14,000
01-043-000-0000-6625	Office Equipment	10,003	30,000	0	0
<b>DEPT 043 Assessor</b>	<b>Revenue</b>	<b>166,730 -</b>	<b>171,000 -</b>	<b>170,225 -</b>	<b>157,900 -</b>
	<b>Expend.</b>	<b>780,683</b>	<b>806,925</b>	<b>472,462</b>	<b>826,397</b>
	<b>Net</b>	<b>613,953</b>	<b>635,925</b>	<b>302,237</b>	<b>668,497</b>

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund  
044 DEPT Central Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actual</u> <u>Mo. 01 - 12</u>	<u>ADOPTED 2017</u>	<u>2017 Actual</u> <u>Mo. 01 - 08</u>	<u>PROPOSED 2018</u>
01-044-000-0000-5204	PERA RATE REIMBURSEMENT	23,383 -	0	11,692 -	0
01-044-000-0000-5330	State Homeland Security Grant- Arr	0	0	0	0
01-044-000-0000-5403	Cost Allocation Reimbursement	129,834 -	128,000 -	67,922 -	128,000 -
01-044-000-0000-5761	Big Moose Drive Project	0	0	0	0
01-044-000-0000-5762	Gifts- Restricted	0	0	0	0
01-044-000-0000-5791	Interest Income	280,460 -	310,000 -	148,577 -	300,000 -
01-044-000-0000-5840	Misc Receipts	144,624 -	0	1,211 -	0
01-044-000-0000-5841	Mcit Dividend	43,724 -	135,000 -	0	0
01-044-000-0000-5866	Co Auction Proceeds	0	0	0	0
01-044-000-0000-5947	Transfer In From Other Funds	14,639 -	0	6,810 -	0
01-044-000-0000-6101	Salaries- Full Time	0	0	0	0
01-044-000-0000-6102	Wages- Part Time	0	0	0	0
01-044-000-0000-6108	Meals (Not Overnight)	0	0	0	0
01-044-000-0000-6109	Salaries- Overtime	0	0	0	0
01-044-000-0000-6124	Medicare- Employer 1.45%	0	0	0	0
01-044-000-0000-6149	Employer Deduct Contribution- Vet	0	0	0	0
01-044-000-0000-6150	Health Insurance- Employer	25,238 -	0	16,366 -	0
01-044-000-0000-6151	Sick Leave	0	0	0	0
01-044-000-0000-6152	Life Insurance- Employer	0	0	0	0
01-044-000-0000-6154	Long Term Disability- Employer	0	0	0	0
01-044-000-0000-6155	Long Term Disability- Employee	0	0	0	0
01-044-000-0000-6159	Pera Co- Or 7.25%	0	0	0	0
01-044-000-0000-6165	Fica- Employer 6.20%	0	0	0	0
01-044-000-0000-6205	Postage	0	0	0	0
01-044-000-0000-6208	In Service Training/Education	0	0	0	0
01-044-000-0000-6230	Printing, Publishing & Adv	0	0	0	0
01-044-000-0000-6231	Services, Labor, Contracts	49,865	169,666	29,673	0
01-044-000-0000-6232	Regional Jail Study Services	0	0	0	0
01-044-000-0000-6240	Central Svcs Dues	0	2,000	0	0
01-044-000-0000-6241	Registration Fee	0	0	0	0
01-044-000-0000-6250	Telephone	528 -	200	42	200
01-044-000-0000-6299	Employee Training	443	0	172	0
01-044-000-0000-6312	Sales Tax Audit Adjustment	0	0	0	0
01-044-000-0000-6330	Central Svcs Transport & Travel (C/	0	0	0	0
01-044-000-0000-6350	Central Svcs Per Diem (Cac)	0	0	0	0
01-044-000-0000-6352	Insurance	16,110	14,279	14,314	14,279



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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund  
044 DEPT Central Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
01- 044- 000- 0000- 6353	Workers Compensation Insurance	161	0	0	0
01- 044- 000- 0000- 6359	Wrecker Service	0	0	0	0
01- 044- 000- 0000- 6404	Misc. Supplies	0	0	0	0
01- 044- 000- 0000- 6405	Office & Computer Supplies	1,578 -	0	1,911	0
01- 044- 000- 0000- 6511	Gas And Oil	0	0	0	0
01- 044- 000- 0000- 6600	Capital Outlay	0	0	0	0
01- 044- 000- 0000- 6625	Office Equipment & Other Equipme	0	0	0	0
01- 044- 000- 0000- 6630	Central Svcs Misc Capital	0	0	0	0
01- 044- 000- 0000- 6796	Interest	0	0	0	0
01- 044- 000- 0000- 6801	Appropriations	0	0	0	2,000
01- 044- 000- 0000- 6802	Econ Development Rev Loan Fund	0	0	0	0
01- 044- 000- 0000- 6803	CARE	0	0	0	0
01- 044- 000- 0000- 6804	ANGELS appropriation	0	0	0	0
01- 044- 000- 0000- 6805	KINSHIP APPROPRIATION	0	0	0	0
01- 044- 000- 0000- 6829	Right of Way Purchase/RE Taxes	0	0	0	0
01- 044- 000- 0000- 6842	Mississippi Headwaters Approp.	0	0	0	0
01- 044- 000- 0000- 6844	MN Rural Counties Caucus	2,100	2,100	2,100	2,100
01- 044- 000- 0000- 6845	Assoc of MN Counties	9,574	9,718	9,718	9,893
01- 044- 000- 0000- 6846	Arrowhead Counties approp	2,750	2,750	0	2,750
01- 044- 000- 0000- 6900	Transfers	663,127	0	0	0
01- 044- 037- 0000- 6231	Big Moose Drive Services,Labor	0	0	0	0
01- 044- 044- 0000- 5840	Employee Health Promo Misc Recei	0	0	0	0
01- 044- 044- 0000- 6405	Employee Health Promo Supplies	0	0	0	0
01- 044- 046- 0000- 6250	Misc Unchargeable Telephone Char	0	0	0	0
01- 044- 046- 0000- 6625	Telephone System Equipment	0	0	0	0
01- 044- 047- 0000- 5565	Photo Copier Reimbursement	0	0	0	0
01- 044- 047- 0000- 6231	Copier Services, Labor, Contracts	0	0	0	0
01- 044- 048- 0000- 6205	Postage	1,947 -	5,000	2,341	0
01- 044- 048- 0000- 6231	Postage Services, Labor, Etc	0	0	0	0
01- 044- 048- 0000- 6301	Postage Rentals	2,293	1,697	1,147	1,700
01- 044- 048- 0000- 6405	Postage Supplies	520	0	244	0
01- 044- 049- 0000- 5840	Wellness Grant Receipts	0	0	0	0
01- 044- 049- 0000- 6304	Grant Expenses	0	0	0	0
01- 044- 083- 0000- 6795	Long Term Loans	0	0	0	0
01- 044- 083- 0000- 6796	Interest	0	0	0	0
01- 044- 100- 0000- 5001	Property Taxes - Current	6,543,917 -	5,724,934 -	3,955,646 -	0

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# Aitkin County



## USER-SELECTED BUDGET REPORT

01 FUND General Fund  
044 DEPT Central Services

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
01-044-100-0000-5004	Property Taxes - Delinquent	172,511 -	0	94,671 -	0
01-044-100-0000-5060	Mobile Home - Current	11,658 -	10,000 -	0	11,000 -
01-044-100-0000-5064	Mobile Home - Delinquent	1,286 -	0	1,168 -	0
01-044-100-0000-5065	Severed Mineral - Current	4,514 -	5,000 -	4,407 -	5,000 -
01-044-100-0000-5066	Severed Mineral - Delinquent	1 -	0	1 -	0
01-044-100-0000-5067	Industrial Minerals- Current	404 -	450 -	418 -	450 -
01-044-100-0000-5070	Penalty - Current	37,168 -	25,000 -	0	32,000 -
01-044-100-0000-5071	Penalty & Interest - Delinquent	64,246 -	45,000 -	27,826 -	55,000 -
01-044-100-0000-5072	Penalty - Mobile Home - Current	0	0	0	0
01-044-100-0000-5074	Pen & Int - Mobile Home - Delinqu	0	0	0	0
01-044-100-0000-5075	Penalty - Sev Min - Current	0	0	0	0
01-044-100-0000-5077	Pen & Int - Sev Min - Delinquent	0	0	0	0
01-044-100-0000-5201	Mv Credit Ms Statute 273.1384	105,311 -	0	0	0
01-044-100-0000-5202	Haca- Mobile Home	0	0	0	0
01-044-100-0000-5203	Disaster Abatement Credit	447 -	0	0	0
01-044-100-0000-5208	Tax Abatement	52,552 -	0	0	0
01-044-100-0000-5209	Disparity Reduction Aid	6,258 -	0	0	0
01-044-100-0000-5210	County Program Aid	655,734 -	655,734 -	0	766,339 -
01-044-100-0000-5216	Taconite Credit- Current	340,003 -	0	161	0
01-044-100-0000-5220	Concon Apport Ms 84 A 51 Intergo	133,032 -	0	0	0
01-044-100-0000-5250	1/2 Light & Power- Intergovernmen	0	0	0	0
01-044-100-0000-5251	In Lieu Apportionments & Receipts	985,771 -	936,080 -	3,300 -	1,173,088 -
01-044-100-0000-5252	Forf Tax Sales Apportionment	197,278 -	150,000 -	131,175 -	150,000 -
01-044-100-0000-6800	Tax Abatements	25,071	20,000	7,749	20,000
01-044-190-0000-6405	Technology Office & Computer Sup	0	0	0	0
01-044-195-0000-6625	Unallocated Tech. Expense 357.182	0	0	0	0
01-044-196-0000-6625	Recorders Equip Fund Exp. 357.18 :	0	0	0	0
01-044-904-0000-5840	Misc Reimbursement	0	0	0	0
01-044-904-0000-6231	Flex Services, Labor, Etc	8,412	5,000	5,232	5,000
01-044-904-0000-6360	Flex Plan Withdrawals	5,468 -	0	2,044	0
01-044-952-0000-5840	Revolving Loan Payments	0	0	0	0
DEPT 044 Central Services	Revenue	9,948,755 -	8,125,198 -	4,454,663 -	2,620,877 -
	Expend.	745,667	232,410	60,321	57,922
	Net	9,203,088 -	7,892,788 -	4,394,342 -	2,562,955 -

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# Aitkin County



## USER-SELECTED BUDGET REPORT

01 FUND General Fund  
045 DEPT Motor Pool

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
01-045-000-0000-5840	Misc Receipts	61,139 -	30,000 -	0	60,000 -
01-045-000-0000-5866	Auction Proceeds	0	0	0	0
01-045-000-0000-6101	Salaries- Full Time	0	0	0	0
01-045-000-0000-6102	Salaries- - Part Time	0	0	0	0
01-045-000-0000-6108	Meals (Not Overnight)	0	0	0	0
01-045-000-0000-6109	Salaries- Overtime	0	0	0	0
01-045-000-0000-6124	Medicare- Employer 1.45%	0	0	0	0
01-045-000-0000-6148	Employer Deduct Contribution- HS/	0	0	0	0
01-045-000-0000-6149	Employer Deduct Contribution- Vet	0	0	0	0
01-045-000-0000-6150	Health Insurance- Employer	0	0	0	0
01-045-000-0000-6151	Sick Leave Accrual	0	0	0	0
01-045-000-0000-6152	Life Insurance- Employer	0	0	0	0
01-045-000-0000-6154	Long Term Disability- Employer	0	0	0	0
01-045-000-0000-6155	Ltd S & P- Employee	0	0	0	0
01-045-000-0000-6159	Pera Co- Or 7.25%	0	0	0	0
01-045-000-0000-6165	Fica- Employer 6.20%	0	0	0	0
01-045-000-0000-6198	Moving Expense Reimb. (Taxable)	0	0	0	0
01-045-000-0000-6208	Training/Education	0	0	0	0
01-045-000-0000-6230	Printing & Publishing	0	0	0	0
01-045-000-0000-6231	Services, Labor, Contracts	0	0	0	0
01-045-000-0000-6250	Telephone	0	0	0	0
01-045-000-0000-6302	Car Maintenance	3,091	8,500	871	4,000
01-045-000-0000-6312	Sales Tax Audit Adjustment	0	0	0	0
01-045-000-0000-6330	Transportation/Travel/Parking (Ow	0	0	0	0
01-045-000-0000-6352	Insurance	7,704	7,058	7,401	7,750
01-045-000-0000-6353	Workers Comp Insurance	352	367	0	385
01-045-000-0000-6358	Car Wash	0	0	0	0
01-045-000-0000-6374	Auto & Trailer License, Taxes, Plate	176	200	0	200
01-045-000-0000-6405	Office & Computer Supplies	0	0	0	0
01-045-000-0000-6511	Gas And Oil	30	0	0	0
01-045-000-0000-6512	Car Equipment	60	300	40	200
01-045-000-0000-6620	Auto, Trailers, Snowmobiles	0	0	0	0
01-045-000-0000-6621	Auto Replacement	42,129	40,000	39,524	43,000
DEPT 045 Motor Pool	Revenue	61,139 -	30,000 -	0	60,000 -
	Expend.	53,542	56,425	47,836	55,535

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 01 FUND General Fund  
 045 DEPT Motor Pool

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
	Net	7,597 -	26,425	47,836	4,465 -

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

049 DEPT Information Technologies

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>	
01-049-000-0000-5525	Label & Listing Sales	760 -	400 -	1,484 -	900 -	
01-049-000-0000-5840	Misc Receipts	0	0	0	0	
01-049-000-0000-5860	Technology Funds	0	0	0	0	
01-049-000-0000-5868	Tint Rmb From Schools/City/Town	74 -	100 -	2 -	100 -	
01-049-000-0000-6101	Salaries- Full Time	234,134	240,182	149,461	309,821	
01-049-000-0000-6102	Salaries- - Part Time	0	0	0	0	
01-049-000-0000-6108	Meals (Not Overnight)	0	100	23	100	
01-049-000-0000-6124	Medicare- Employer 1.45%	3,347	3,483	2,143	4,493	
01-049-000-0000-6148	Employer Deduct Contribution- HS/	4,000	0	5,859	13,300	
01-049-000-0000-6149	Employer Deduct Contribution- Vet	0	4,000	0	0	
01-049-000-0000-6150	Health Insurance- Employer	32,928	36,221	18,641	48,168	
01-049-000-0000-6152	Life Insurance- Employer	138	160	73	328	
01-049-000-0000-6154	Long Term Disability- Employer	587	526	403	825	
01-049-000-0000-6155	Long Term Disability- Employee	0	0	0	0	
01-049-000-0000-6159	Pera Co- Or 7.25%	17,560	17,414	11,123	23,237	
01-049-000-0000-6165	Fica- Employer 6.20%	14,312	14,892	9,164	19,209	
01-049-000-0000-6205	Postage	30	100	1 -	100	
01-049-000-0000-6208	Training/Education	289	6,500	809	6,500	
01-049-000-0000-6230	Printing & Advertising	0	100	0	100	
01-049-000-0000-6231	Programming, Services, Contracts	118,561	139,857	72,612	170,275	
01-049-000-0000-6241	Registration Fee	0	0	0	0	
01-049-000-0000-6250	Telephone	374	600	220	350	
01-049-000-0000-6272	Physical Examinations	0	0	0	0	
01-049-000-0000-6330	Transportation & Travel & Parking	206	1,200	197	1,200	
01-049-000-0000-6332	Hotels / Motels	0	1,430	94	1,430	
01-049-000-0000-6340	Meals (Overnight)	5	300	0	300	
01-049-000-0000-6352	Insurance	1,176	911	939	1,050	
01-049-000-0000-6353	Workers Compensation Insurance	610	737	737	700	
01-049-000-0000-6402	Computer Supplies & Software	2,866	6,500	2,014	6,500	
01-049-000-0000-6405	Office Supplies (Non Computer)	1,432	1,500	466	1,500	
01-049-000-0000-6511	Gas And Oil	0	0	0	0	
01-049-000-0000-6625	As/400, Computer & Office Equip.	69,218	39,000	2,641	40,000	
DEPT 049	Information Technologies	Revenue	834 -	500 -	1,486 -	1,000 -
		Expend.	501,773	515,713	277,618	649,486
		Net	500,939	515,213	276,132	648,486

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

052 DEPT Administration/Personnel Dept

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> Mo. 01 - 12	ADOPTED <u>2017</u>	2017 <u>Actual</u> Mo. 01 - 08	PROPOSED <u>2018</u>
01-052-000-0000-5840	Misc Receipts	0	0	0	0
01-052-000-0000-6101	Salaries- Full Time	261,410	266,627	148,128	264,687
01-052-000-0000-6102	Salaries- - Part Time	0	0	1,476	39,981
01-052-000-0000-6108	Meals (Not Overnight)	60	50	22	50
01-052-000-0000-6109	Overtime	224	250	650	300
01-052-000-0000-6124	Medicare- Employer 1.45%	3,521	3,856	2,040	4,418
01-052-000-0000-6148	Employer Deduct Contribution- HS,	9,000	9,225	6,933	11,040
01-052-000-0000-6149	Employer Deduct Contribution- Vet	0	0	0	0
01-052-000-0000-6150	Health Insurance- Employer	39,373	44,594	24,039	41,832
01-052-000-0000-6152	Life Insurance- Employer	234	312	120	265
01-052-000-0000-6154	Long Term Disability- Employer	583	875	368	708
01-052-000-0000-6155	Long Term Disability- Employee	0	0	0	0
01-052-000-0000-6159	Pera Co- Or 7.25%	18,621	20,486	11,269	22,850
01-052-000-0000-6165	Fica- Employer 6.20%	15,054	16,934	8,723	18,890
01-052-000-0000-6198	Moving Expense Reimb.- Taxable	0	0	0	0
01-052-000-0000-6205	Postage	530	400	344	400
01-052-000-0000-6208	Training/Education	10,445	10,000	1,000	4,000
01-052-000-0000-6230	Printing, Publishing & Adv	3,536	2,000	2,694	2,000
01-052-000-0000-6231	Services, Labor, Contracts	4,181	3,000	3,652	10,000
01-052-000-0000-6232	Attorney Services	44,055	26,000	10,373	25,000
01-052-000-0000-6234	Background Check Fee	2,867	2,200	2,539	2,200
01-052-000-0000-6240	Dues & Subscriptions	876	1,000	1,006	1,270
01-052-000-0000-6241	Registration Fee	2,279	4,000	2,149	2,000
01-052-000-0000-6250	Telephone	1,693	1,600	1,411	1,800
01-052-000-0000-6272	Physical Examinations	0	0	0	0
01-052-000-0000-6299	Employee Training	75	0	175	0
01-052-000-0000-6302	Car Maintenance	0	0	0	0
01-052-000-0000-6312	Sales Tax Audit Adjustment	0	0	0	0
01-052-000-0000-6330	Transportation & Travel & Parking	528	2,000	875	1,500
01-052-000-0000-6332	Hotels / Motels	1,689	1,800	1,131	1,800
01-052-000-0000-6340	Meals(Overnight)	34	100	44	100
01-052-000-0000-6352	Insurance	1,176	911	939	977
01-052-000-0000-6353	Workers Compensation Insurance	583	650	651	677
01-052-000-0000-6405	Office & Computer Supplies	1,951	1,200	2,051	1,500
01-052-000-0000-6511	Gas And Oil	15	200	120	200
01-052-000-0000-6625	Office Equipment	2,233	1,500	423	2,000

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

052 DEPT Administration/Personnel Dept

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
DEPT 052 Administration/Personnel Dept	Revenue	0	0	0	0
	Expend.	426,826	421,770	235,345	462,445
	Net	426,826	421,770	235,345	462,445

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund  
060 DEPT Elections

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> Mo. 01 - 12	ADOPTED <u>2017</u>	2017 <u>Actual</u> Mo. 01 - 08	PROPOSED <u>2018</u>
01-060-000-0000-5521	Election Filing Fees	460 -	0	0	600 -
01-060-000-0000-5840	Misc Receipts	25 -	0	73 -	25 -
01-060-000-0000-6101	Salaries- Full Time	7,859	0	0	8,000
01-060-000-0000-6102	Salaries- - Part Time	11,149	0	0	15,509
01-060-000-0000-6108	Meals(Not Overnight)	0	0	0	50
01-060-000-0000-6109	Overtime	0	0	0	0
01-060-000-0000-6124	Medicare- Employer 1.45%	154	0	0	338
01-060-000-0000-6148	Employer Deduct Contribution- HS:	417	0	0	0
01-060-000-0000-6150	Health Insurance Employer	2,058	0	0	0
01-060-000-0000-6152	Life Insurance- Employer	6	0	0	0
01-060-000-0000-6159	Pera Co- Or 7.25%	589	0	0	600
01-060-000-0000-6165	Fica- Employer 6.20%	658	0	0	1,458
01-060-000-0000-6205	Postage	3,413	0	1,046	3,500
01-060-000-0000-6208	Training/Education	200	0	0	250
01-060-000-0000-6230	Printing, Publishing & Adv	6,441	0	0	6,500
01-060-000-0000-6231	Services, Labor, Contracts	19,800	17,280	17,268	19,800
01-060-000-0000-6267	Unemployment Compensation	0	0	22	0
01-060-000-0000-6301	Rentals	0	0	0	200
01-060-000-0000-6330	Transportation & Travel	424	0	0	500
01-060-000-0000-6332	Hotels / Motels	0	0	0	500
01-060-000-0000-6340	Meals	128	0	0	150
01-060-000-0000-6352	Insurance- Vehicles/Equipment/Lia	0	0	0	0
01-060-000-0000-6353	Workers Compensation Insurance	42	1	1	50
01-060-000-0000-6405	Office & Computer Supplies	11,905	0	120 -	12,000
01-060-000-0000-6406	Ballots & Programming	51,523	1,000	682	55,500
01-060-000-0000-6630	Miscellaneous- Capital Outlay	0	50,000	0	50,000
DEPT 060 Elections	Revenue	485 -	0	73 -	625 -
	Expend.	116,766	68,281	18,899	174,905
	Net	116,281	68,281	18,826	174,280



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 01 FUND General Fund  
 090 DEPT Attorney

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
01-090-000-0000-5512	Costs Of Prosecution	27,654 -	15,372 -	23,142 -	20,705 -
01-090-000-0000-5527	Asst Co Atty & Sec Fees	55,260 -	40,185 -	30,398 -	44,449 -
01-090-000-0000-5612	Drug & Forfeiture Ms387.213	11,878 -	14,612 -	2,170 -	8,049 -
01-090-000-0000-5840	Misc Receipts	2,178 -	2,157 -	1,521 -	2,399 -
01-090-000-0000-6101	Salaries- Full Time	669,995	702,093	417,322	713,535
01-090-000-0000-6102	Salaries- - Part Time	0	0	0	0
01-090-000-0000-6108	Meals Reimbursed (Taxable)	0	20	17	50
01-090-000-0000-6109	Overtime- Salaries	1,663	1,000	165	4,000
01-090-000-0000-6124	Medicare- Employer 1.45%	9,296	10,180	5,846	10,346
01-090-000-0000-6148	Employer Deduct Contribution- HS,	15,000	0	14,716	25,600
01-090-000-0000-6149	Employer Deduct Contribution- Vet	0	13,000	0	0
01-090-000-0000-6150	Health Insurance- Employer	91,860	101,046	48,936	88,092
01-090-000-0000-6151	Sick Leave Accrual	0	0	0	0
01-090-000-0000-6152	Life Insurance- Employer	512	528	299	655
01-090-000-0000-6154	Long Term Disability- Employer	928	930	583	1,077
01-090-000-0000-6155	Long Term Disability- Employee	0	0	0	0
01-090-000-0000-6159	Pera Co- Or 7.25%	50,288	50,902	30,550	53,515
01-090-000-0000-6165	Fica- Employer 6.20%	39,749	43,529	24,996	44,239
01-090-000-0000-6205	Postage	2,840	2,211	1,061	2,264
01-090-000-0000-6208	Training/Education	3,807	2,244	416	2,681
01-090-000-0000-6213	Drug & Forfeiture Ms387.213	2,079	1,333	2,116	1,313
01-090-000-0000-6230	Printing, Publishing & Adv	320	1,014	338	1,003
01-090-000-0000-6231	Services, Labor, Contracts	1,397	1,000	0	1,000
01-090-000-0000-6232	Attorney Services	478	1,000	0	1,000
01-090-000-0000-6233	Court Reporter Services	170	376	14	325
01-090-000-0000-6234	Co Sheriff Services	4,640	3,339	1,230	4,054
01-090-000-0000-6239	Computer Research	10,855	13,844	0	19,620
01-090-000-0000-6240	Dues & Registration Fee	5,153	5,211	610	5,367
01-090-000-0000-6250	Telephone	1,108	1,295	554	1,228
01-090-000-0000-6252	Witness/Expert Witness & Travel Ex	0	1,000	0	1,000
01-090-000-0000-6260	Professional Consulting	0	500	0	500
01-090-000-0000-6272	Physical Examinations	0	0	0	200
01-090-000-0000-6290	Film Processing	0	0	0	0
01-090-000-0000-6312	Sales Tax Audit Adjustment	0	0	0	0
01-090-000-0000-6330	Transportation & Travel & Parking	745	964	138	909
01-090-000-0000-6332	Hotels / Motels	291	593	327	447

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 01 FUND General Fund  
 090 DEPT Attorney

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
01-090-000-0000-6333	Crt.Related Travel Expenses	172	399	306	486
01-090-000-0000-6340	Meals	0	20	0	50
01-090-000-0000-6352	Insurance	2,940	2,277	2,348	2,465
01-090-000-0000-6353	Workers Compensation Insurance	1,467	1,475	1,475	1,549
01-090-000-0000-6405	Office & Computer Supplies	7,608	11,844	5,874	9,712
01-090-000-0000-6406	Law Publ. & Subscriptions	19,412	15,374	12,190	17,010
01-090-000-0000-6625	Office Equipment	7,128	7,670	2,379	7,131
01-090-030-0000-6231	Murder Trial	0	0	0	0
DEPT 090 Attorney	Revenue	96,970 -	72,326 -	57,231 -	75,602 -
	Expend.	951,901	998,211	574,806	1,022,423
	Net	854,931	925,885	517,575	946,821

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund  
100 DEPT Recorder

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
01-100-000-0000-5186	Equip. Fund (Ms 357.18 Sd.4)	0	0	0	0
01-100-000-0000-5529	County Recorder Fees	89,831 -	90,500 -	57,935 -	90,500 -
01-100-000-0000-5840	Misc Receipts	18,338 -	15,000 -	12,059 -	15,000 -
01-100-000-0000-5860	Technology Funds In	0	0	0	0
01-100-000-0000-6101	Salaries- Full Time	165,478	156,963	104,127	161,703
01-100-000-0000-6102	Salaries- - Part Time	0	0	0	0
01-100-000-0000-6108	Meals Reimbursed (Taxable)	0	0	0	0
01-100-000-0000-6109	Overtime- Salaries	325	450	98	450
01-100-000-0000-6124	Medicare- Employer 1.45%	2,316	2,251	1,439	2,345
01-100-000-0000-6148	Employer Deduct Contribution- HS,	2,360	0	3,320	5,520
01-100-000-0000-6149	Employer Deduct Contribution- Vet	0	5,484	0	0
01-100-000-0000-6150	Health Insurance- Employer	16,997	17,287	11,814	21,842
01-100-000-0000-6151	Sick Leave Accrual	0	0	0	0
01-100-000-0000-6152	Life Insurance- Employer	160	250	100	197
01-100-000-0000-6154	Long Term Disability- Employer	6	0	1	0
01-100-000-0000-6155	Long Term Disability- Employee	0	0	0	0
01-100-000-0000-6159	Pera Co- Or 7.25%	12,408	12,059	7,632	12,128
01-100-000-0000-6165	Fica- Employer 6.20%	9,904	9,969	6,154	10,026
01-100-000-0000-6169	MNDCP IN LIEU OF HEALTH INS	0	0	1,260	0
01-100-000-0000-6205	Postage	2,111	2,000	819	2,000
01-100-000-0000-6208	Training/Education	127	500	0	500
01-100-000-0000-6230	Printing, Publishing & Adv	274	600	97	600
01-100-000-0000-6231	Services, Labor, Contracts	622	1,000	200	1,000
01-100-000-0000-6240	Dues	780	500	60	500
01-100-000-0000-6241	Registration Fee	705	1,000	715	1,000
01-100-000-0000-6250	Telephone	403	600	182	600
01-100-000-0000-6272	Physical Examinations	0	0	0	0
01-100-000-0000-6301	Rentals	235	300	235	300
01-100-000-0000-6311	Sales Tax	1,220	1,300	832	1,300
01-100-000-0000-6312	Sales Tax Adjustment	1	0	1	0
01-100-000-0000-6330	Transportation & Travel	719	500	165	750
01-100-000-0000-6332	Hotels / Motels	1,298	1,000	480	1,500
01-100-000-0000-6340	Meals	149	100	57	150
01-100-000-0000-6352	Insurance	882	683	704	710
01-100-000-0000-6353	Workers Compensation Insurance	477	434	434	450
01-100-000-0000-6356	License Fees	21	0	0	0

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 01 FUND General Fund  
 100 DEPT Recorder

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
01-100-000-0000-6360	Half Section Maps	0	0	0	0
01-100-000-0000-6405	Office & Computer Supplies	2,468	3,000	1,337	3,000
01-100-000-0000-6511	Gas And Oil	0	100	0	100
01-100-000-0000-6625	Office Equipment	330	300	0	1,000
01-100-000-0000-6900	Technology Funds Out	0	0	0	0
01-100-195-0000-5529	Recorder Fees- Land records comp	58,597 -	55,000 -	36,477 -	55,000 -
01-100-195-0000-6231	Services, Labor, Contracts- Land Re	16,728	15,000	6,300	15,000
01-100-196-0000-5529	Recorder Fees- Recorder's Technol.	53,170 -	50,000 -	33,190 -	50,000 -
01-100-196-0000-6231	Services, Labor, Contracts- Recorde	13,590	15,000	8,157	15,000
01-100-196-0000-6625	Office & Other Equipment- Recorde	664	2,000	3,295	2,000
DEPT 100 Recorder	Revenue	219,936 -	210,500 -	139,661 -	210,500 -
	Expend.	253,758	250,630	160,013	261,671
	Net	33,822	40,130	20,352	51,171

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

110 DEPT Courthouse Maintenance

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> Mo. 01 - 12	ADOPTED <u>2017</u>	2017 <u>Actual</u> Mo. 01 - 08	PROPOSED <u>2018</u>
01-110-000-0000-5840	Misc Receipts	40,000 -	20,000 -	20,000 -	20,000 -
01-110-000-0000-6101	Salaries- Full Time	125,053	129,165	90,074	153,355
01-110-000-0000-6102	Salaries- - Part Time	34,529	45,000	15,802	52,500
01-110-000-0000-6108	Meals Reimbursed (Taxable)	0	0	0	0
01-110-000-0000-6109	Overtime- Salaries	974	820	180	500
01-110-000-0000-6124	Medicare- Employer 1.45%	2,298	2,752	1,456	3,115
01-110-000-0000-6148	Employer Deduct Contribution- HS/	4,704	0	6,357	11,040
01-110-000-0000-6149	Employer Deduct Contribution- Vet	0	6,314	0	0
01-110-000-0000-6150	Health Insurance- Employer	21,870	0	24,219	40,010
01-110-000-0000-6151	Sick Leave Accrual	0	0	0	0
01-110-000-0000-6152	Life Insurance- Employer	178	250	125	265
01-110-000-0000-6154	Long Term Disability- Employer	98	139	86	145
01-110-000-0000-6155	Ltd S & P- Employee	0	0	0	0
01-110-000-0000-6159	Pera Co- Or 7.25%	11,324	14,083	7,803	16,100
01-110-000-0000-6165	Fica- Employer 6.20%	9,828	12,044	6,226	13,300
01-110-000-0000-6208	Training/Education	0	300	269	300
01-110-000-0000-6230	Printing, Publishing & Adv	0	0	0	0
01-110-000-0000-6231	Services, Labor, Contracts	35,345	28,000	19,777	35,000
01-110-000-0000-6234	Background Check Fees	0	0	0	0
01-110-000-0000-6241	Registration Fee	0	0	0	0
01-110-000-0000-6250	Phone	511	700	490	600
01-110-000-0000-6254	Utilities & Heating	44,199	52,000	25,406	50,000
01-110-000-0000-6255	Garbage	6,856	6,500	4,187	6,500
01-110-000-0000-6267	Unemployment Compensation	0	0	0	0
01-110-000-0000-6271	Inspection Fees	210	500	110	600
01-110-000-0000-6272	Physical Examinations	110	0	110	0
01-110-000-0000-6306	Boiler Reg./License Fees	0	0	0	50
01-110-000-0000-6312	Sales Tax Adjustment	0	0	0	0
01-110-000-0000-6330	Transportation & Travel	0	0	0	0
01-110-000-0000-6340	Meals Reimbursed Non- Taxable	0	0	0	0
01-110-000-0000-6352	Insurance	1,926	1,588	1,389	1,650
01-110-000-0000-6353	Workers Compensation Insurance	9,601	7,643	7,643	7,950
01-110-000-0000-6374	Auto & Trailer	16	25	0	25
01-110-000-0000-6405	Office Supplies	31	200	70	200
01-110-000-0000-6422	Janitorial Supplies	11,829	17,000	9,701	15,000
01-110-000-0000-6511	Gas And Oil	253	800	275	600

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

110 DEPT Courthouse Maintenance

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
01- 110- 000- 0000- 6590	Repair & Maintenance	16	0	0	0
01- 110- 000- 0000- 6610	Equipment	0	1,500	212	1,200
01- 110- 000- 0000- 6620	Auto, Trailers, Snowmobiles	0	0	0	0
01- 110- 000- 0000- 6625	Capital Equipment	1,657	0	0	0
DEPT 110 Courthouse Maintenance	Revenue	40,000-	20,000-	20,000-	20,000-
	Expend.	323,416	327,323	221,967	410,005
	Net	283,416	307,323	201,967	390,005

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 01 FUND General Fund  
 111 DEPT Buildings

# Aitkin County

## USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
01-111-000-0000-5330	State Grants- Disaster Funds	1,465 -	0	0	0
01-111-000-0000-5840	Tran From Mcit Account	0	0	0	0
01-111-000-0000-6231	Labor, Services & Contracts	0	0	0	0
01-111-000-0000-6312	Sales Tax Audit Adjustment	0	0	0	0
01-111-000-0000-6605	Building & Structures	45,534	72,000	49,389	72,000
DEPT 111 Buildings	Revenue	1,465 -	0	0	0
	Expend.	45,534	72,000	49,389	72,000
	Net	44,069	72,000	49,389	72,000

# Aitkin County



## USER-SELECTED BUDGET REPORT

01 FUND General Fund  
120 DEPT Service Officer

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
01-120-000-0000-5301	Co. Veteran Service Grant	10,000 -	10,000 -	0	10,000 -
01-120-000-0000-5760	Donations for Vet Van	18,000 -	0	0	0
01-120-000-0000-5840	Misc Receipts	103 -	0	2,643 -	0
01-120-000-0000-5862	Co Service Officer Van Reimburse	5,952 -	7,500 -	4,179 -	7,000 -
01-120-000-0000-6101	Salaries- Full Time	56,314	58,000	36,157	60,625
01-120-000-0000-6102	Salaries- - Part Time	10,142	25,625	15,185	27,175
01-120-000-0000-6108	Meals Reimbursed (Taxable)	28	0	70	120
01-120-000-0000-6109	Overtime- Salaries	0	0	0	0
01-120-000-0000-6124	Medicare- Employer 1.45%	880	1,199	674	1,275
01-120-000-0000-6148	Employer Deduct Contribution- HS	3,000	0	2,038	3,260
01-120-000-0000-6149	Employer Deduct Contribution- Vet	0	3,075	0	0
01-120-000-0000-6150	Health Insurance- Employer	8,544	8,982	8,042	12,756
01-120-000-0000-6151	Sick Leave Accrual	0	0	0	0
01-120-000-0000-6152	Life Insurance- Employer	62	63	36	66
01-120-000-0000-6154	Long Term Disability- Employer	139	140	98	164
01-120-000-0000-6155	Long Term Disability- Employee	0	0	0	0
01-120-000-0000-6159	Pera Co- Or 7.25%	4,984	6,145	3,851	6,585
01-120-000-0000-6165	Fica- Employer 6.20%	3,761	5,254	2,881	5,444
01-120-000-0000-6205	Postage	240	400	94	250
01-120-000-0000-6208	Training/Education	157	0	0	180
01-120-000-0000-6230	Printing, Publishing & Adv	3,364	0	1,302	6,000
01-120-000-0000-6231	Services, Labor, Contracts	420	0	420	420
01-120-000-0000-6240	Ducs	140	200	270	280
01-120-000-0000-6241	Registration Fee	50	150	100	100
01-120-000-0000-6250	Telephone	980	800	1,008	1,350
01-120-000-0000-6272	Physical Examinations	0	0	0	0
01-120-000-0000-6300	Maintenance- Service Contracts	450	459	1,750	750
01-120-000-0000-6302	Car Maintenance	1,882	1,800	233	1,000
01-120-000-0000-6312	Sales Tax Audit Adjustment	0	0	0	0
01-120-000-0000-6330	Transportation & Travel	1,082	800	893	900
01-120-000-0000-6332	Hotel / Motel Lodging	1,488	600	535	800
01-120-000-0000-6340	Meals	160	90	63	160
01-120-000-0000-6350	Per Diem	6,500	9,500	4,400	7,000
01-120-000-0000-6352	Insurance	683	738	631	768
01-120-000-0000-6353	Workers Compensation Insurance	121	139	139	145
01-120-000-0000-6374	Auto & Trailer License	16	0	0	16



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# Aitkin County

## USER- SELECTED BUDGET REPORT



01 FUND General Fund  
120 DEPT Service Officer

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
01-120-000-0000-6405	Office & Computer Supplies	2,006	0	280	450
01-120-000-0000-6511	Gas And Oil	2,481	5,000	1,705	3,000
01-120-000-0000-6512	Car Equipment	1,245	0	0	0
01-120-000-0000-6620	Auto, Trailers, Snowmobiles	21,239	0	0	0
01-120-000-0000-6625	Office Equipment	1,967	0	0	0
01-120-082-0000-6405	Office & Computer Supplies	0	0	0	0
01-120-082-0000-6625	Office Equipment & Other Equipme	0	0	0	0
01-120-082-0000-6820	Refunds	0	0	0	0
DEPT 120 Service Officer	Revenue	34,055 -	17,500 -	6,822 -	17,000 -
	Expend.	134,525	129,159	82,855	141,039
	Net	100,470	111,659	76,033	124,039

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

122 DEPT Planning & Zoning

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
01-122-000-0000-5133	Legal Workshop Fees	0	0	0	0
01-122-000-0000-5135	Planning & Zoning Permits	263,733 -	208,500 -	156,871 -	210,000 -
01-122-000-0000-5302	Shoreland State Grant	11,004 -	11,004 -	0	11,004 -
01-122-000-0000-5304	P&Z Wetland Conserv. State Grant	24,930 -	24,930 -	0	24,930 -
01-122-000-0000-5305	Riparian Project Aid	0	0	10,000 -	10,000 -
01-122-000-0000-5306	Invasive Species State Grant 477A.1	138,406 -	0	138,406	0
01-122-000-0000-5557	Inspection Fees	0	0	0	0
01-122-000-0000-5840	Misc Receipts	2,036 -	0	0	0
01-122-000-0000-5842	Co Development Funds	0	25,000 -	0	25,000 -
01-122-000-0000-6101	Salaries- Full Time	233,245	223,993	142,454	242,033
01-122-000-0000-6102	Salaries- - Part Time	18,895	10,000	10,368	10,000
01-122-000-0000-6108	Meals Reimbursed (Taxable)	54	100	30	100
01-122-000-0000-6109	Overtime- Salaries	0	500	123	500
01-122-000-0000-6124	Medicare- Employer 1.45%	3,590	3,798	2,138	3,660
01-122-000-0000-6148	Employer Deduct Contribution- HS,	7,500	0	7,649	12,520
01-122-000-0000-6149	Employer Deduct Contribution- Vet	0	7,688	0	0
01-122-000-0000-6150	Health Insurance- Employer	39,192	41,155	27,460	44,200
01-122-000-0000-6151	Sick Leave Accrual	0	0	0	0
01-122-000-0000-6152	Life Insurance- Employer	200	300	133	310
01-122-000-0000-6154	Long Term Disability- Employer	259	250	165	200
01-122-000-0000-6155	Long Term Disability- Employee	0	0	0	0
01-122-000-0000-6159	Pera Co- Or 7.25%	17,191	20,160	10,535	19,255
01-122-000-0000-6165	Fica- Employer 6.20%	15,355	16,653	9,141	16,125
01-122-000-0000-6205	Postage	2,455	2,500	1,217	2,500
01-122-000-0000-6208	Training/Education	202	2,000	0	2,000
01-122-000-0000-6230	Printing, Publishing & Adv	1,697	2,000	1,215	2,000
01-122-000-0000-6231	Services, Labor, Contracts, Program	55,299	84,000	31,904	85,000
01-122-000-0000-6240	Dues	50	100	50	100
01-122-000-0000-6241	Registration Fee	605	500	240	500
01-122-000-0000-6250	Telephone	1,721	1,600	984	1,700
01-122-000-0000-6267	Unemployment Compensation	0	0	0	0
01-122-000-0000-6272	Physical Examinations	0	0	0	0
01-122-000-0000-6302	Car Maintenance	158	1,200	1,050	1,200
01-122-000-0000-6304	Invasive Species Grant Expenses	0	0	0	0
01-122-000-0000-6305	Legal Workshop Costs	0	0	0	0
01-122-000-0000-6312	Sales Tax Audit Adjustment	0	0	0	0

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

122 DEPT Planning & Zoning

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> Mo. 01 - 12	ADOPTED <u>2017</u>	2017 <u>Actual</u> Mo. 01 - 08	PROPOSED <u>2018</u>
01-122-000-0000-6330	Transportation & Travel	186	200	118	200
01-122-000-0000-6332	Hotel / Motel Lodging	0	700	0	700
01-122-000-0000-6340	Meals	0	200	0	200
01-122-000-0000-6350	Per Diem	6,950	6,000	4,180	6,500
01-122-000-0000-6352	Insurance	1,932	1,373	1,636	1,636
01-122-000-0000-6353	Workers Compensation Insurance	1,526	1,767	1,768	1,768
01-122-000-0000-6356	License Fees	93	0	0	0
01-122-000-0000-6374	Auto & Trailer License, Taxes, Plate	32	50	0	0
01-122-000-0000-6405	Office, Computer, Film, & Field Sup	2,266	2,500	1,148	2,500
01-122-000-0000-6418	Meeting Expenses	0	0	0	0
01-122-000-0000-6511	Gas And Oil	1,320	1,400	617	1,400
01-122-000-0000-6620	Auto, Trailers, Snowmobiles	0	0	0	0
01-122-000-0000-6625	Office Equipment	619	2,500	172	2,500
01-122-000-0000-6800	Misc. Promotional	0	250	0	250
01-122-000-0000-6820	Refunds & Reimbursements	10,342	0	5,421	0
01-122-023-0000-6101	Salaries- Full Time	0	0	0	0
01-122-023-0000-6108	Meals Reimbursed (Taxable)	0	0	0	0
01-122-023-0000-6124	Medicare- Employer 1.45%	0	0	0	0
01-122-023-0000-6159	Pera Co- Or 7.00%	0	0	0	0
01-122-023-0000-6165	Fica- Employer 6.20%	0	0	0	0
01-122-029-0000-5397	MPCA SSTS Upgrade Grant	0	0	0	0
01-122-029-0000-5840	MPCA SSTS Base Grant	26,018 -	26,100 -	0	21,600 -
01-122-029-0000-6304	MPCA SSTS Upgrade Grant Expense	21,698	0	0	0
01-122-036-0000-5840	Misc Env Educ Receipts	0	0	0	0
01-122-038-0000-6330	Boa/Pc Mileage	7,127	7,000	4,186	7,000
01-122-052-0000-5840	ISTS AG BMP REVENUE	10,545 -	0	11,890 -	0
01-122-052-0000-5900	Loan Proceeds	0	0	0	0
01-122-052-0000-6304	ISTS AG BMP EXPENSES	10,545	0	11,890	0
01-122-052-0000-6700	Principal Retirement	0	0	0	0
01-122-055-0000-5840	Misc Receipts- Mille Lacs Watershec	0	0	0	0
01-122-055-0000-6200	Other Services & Charges	0	0	0	0
DEPT 122 Planning & Zoning	Revenue	476,672 -	295,534 -	40,355 -	302,534 -
	Expend.	462,304	442,437	277,992	468,557
	Net	14,368 -	146,903	237,637	166,023

# Aitkin County



## USER-SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

255 DEPT General Crime Victim Grant

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
01-255-000-0000-5310	Crime Victims State Grant	59,724 -	67,200 -	10,770 -	67,200 -
01-255-000-0000-5390	Crime Victim Emergency Fund	0	0	0	0
01-255-000-0000-5484	Voca- Federal Grant	0	0	0	0
01-255-000-0000-5613	Restitution	0	0	0	0
01-255-000-0000-5840	Misc Receipts	844 -	417 -	700 -	419 -
01-255-000-0000-5883	Fees	0	0	0	0
01-255-000-0000-6101	Salaries- Full Time	20,516	45,000	17,176	48,368
01-255-000-0000-6108	Meals Reimbursed (Taxable)	0	0	0	20
01-255-000-0000-6124	Medicare- Employer 1.45%	286	652	237	701
01-255-000-0000-6148	Employer Deduct Contribution- HS	1,000	0	407	3,260
01-255-000-0000-6149	Employer Deduct Contribution- Vet	0	1,000	0	0
01-255-000-0000-6150	Health Insurance- Employer	2,744	9,878	2,590	14,580
01-255-000-0000-6152	Life Insurance- Employer	42	69	21	66
01-255-000-0000-6154	Long Term Disability- Employer	42	134	73	131
01-255-000-0000-6159	Pera Co- Or 7.25%	1,476	3,263	1,213	3,627
01-255-000-0000-6165	Fica- Employer 6.20%	1,223	2,790	1,015	2,999
01-255-000-0000-6205	Postage	232	277	504	298
01-255-000-0000-6230	Printing, Publishing & Adv	0	200	78	200
01-255-000-0000-6231	Services, Labor, Contracts	0	1,500	0	1,500
01-255-000-0000-6234	Back Ground Check Fee	0	0	0	0
01-255-000-0000-6250	Telephone	77	168	91	194
01-255-000-0000-6267	Unemployment Compensation	0	0	0	0
01-255-000-0000-6272	Physical Examinations	0	0	0	200
01-255-000-0000-6330	Transportation/Travel/Parking (Ow	107	220	0	220
01-255-000-0000-6332	Hotel / Motel Lodging	0	0	0	0
01-255-000-0000-6340	Meals Reimbursed Non- Taxable	25	20	0	20
01-255-000-0000-6353	Workers Compensation Insurance	278	256	256	269
01-255-000-0000-6405	Office & Computer Supplies	282	1,400	600	1,252
01-255-000-0000-6409	Program Supplies	0	472	0	488
01-255-000-0000-6511	Gas And Oil	0	0	0	0
01-255-000-0000-6625	Office Equipment & Other Equipme	667	1,350	2,534	1,512
01-255-003-0000-6241	Registration Fee/Training	175	200	0	200
01-255-003-0000-6330	Transportation/Travel/Parking (Ow	0	200	0	200
01-255-003-0000-6332	Hotel / Motel Lodging	0	300	0	300
01-255-003-0000-6340	Meals	0	100	0	100
01-255-031-0000-5840	Emergency Fund Money	555	1,000 -	0	1,000 -

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

255 DEPT General Crime Victim Grant

<u>Account Number</u>		<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
01-255-031-0000-6231		Service- Emergency Fund Money	0	0	0	0
DEPT 255		General Crime Victim Grant				
		Revenue	60,013 -	68,617 -	11,470 -	68,619 -
		Expend.	29,172	69,449	26,795	80,705
		Net	30,841 -	832	15,325	12,086

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

390 DEPT Environmental Health (FBL)

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actual</u> <u>Mo. 01 - 12</u>	<u>ADOPTED 2017</u>	<u>2017 Actual</u> <u>Mo. 01 - 08</u>	<u>PROPOSED 2018</u>
01-390-000-0000-5136	Fbl Licenses	70,973 -	70,500 -	71,028 -	70,500 -
01-390-000-0000-5537	Primary/Plan Fe	0	0	0	0
01-390-000-0000-5840	Misc Receipts	0	0	0	0
01-390-000-0000-6101	Salaries- Full Time	51,598	53,013	32,686	54,805
01-390-000-0000-6102	Salaries- - Part Time	3,000	3,000	0	3,000
01-390-000-0000-6108	Meals Reimbursed (Taxable)	41	100	0	100
01-390-000-0000-6109	Overtime- Salaries	0	0	0	0
01-390-000-0000-6124	Medicare- Employer 1.45%	741	769	472	838
01-390-000-0000-6149	Employer Deduct Contribution- Vet	0	0	0	0
01-390-000-0000-6150	Health Insurance- Employer	0	0	0	2,750
01-390-000-0000-6152	Life Insurance- Employer	62	80	36	70
01-390-000-0000-6154	Long Term Disability- Employer	129	140	89	140
01-390-000-0000-6155	Ltd S & P- Employee	0	0	0	0
01-390-000-0000-6159	Pera Co- Or 7.25%	3,870	4,074	2,451	4,340
01-390-000-0000-6165	Fica- Employer 6.20%	3,166	3,371	2,017	3,600
01-390-000-0000-6205	Postage	221	400	178	400
01-390-000-0000-6208	Training/Education	91	700	0	700
01-390-000-0000-6230	Printing, Publishing & Adv	317	300	0	300
01-390-000-0000-6231	Services, Labor, Contracts	0	0	0	0
01-390-000-0000-6240	Dues	140	120	96	120
01-390-000-0000-6241	License Retention	0	0	0	0
01-390-000-0000-6250	Telephone	187	250	137	250
01-390-000-0000-6302	Car Maintenance	628	400	135	400
01-390-000-0000-6330	Transportation & Travel & Parking	8	100	24	100
01-390-000-0000-6332	Hotel / Motel Lodging	123	400	253	400
01-390-000-0000-6340	Meals	0	100	42	100
01-390-000-0000-6352	Insurance	1,072	1,020	1,027	1,027
01-390-000-0000-6353	Workers Compensation Insurance	791	989	990	990
01-390-000-0000-6374	Auto & Trailer License	16	0	0	0
01-390-000-0000-6405	Office, Film, And Field Supplies	323	500	156	500
01-390-000-0000-6418	Meeting Expenses	0	0	0	0
01-390-000-0000-6511	Gas And Oil	729	1,100	353	1,000
01-390-000-0000-6610	Equipment	0	0	0	0
01-390-000-0000-6620	Auto, Trailers, Snowmobiles	0	0	0	0
01-390-000-0000-6625	Office Equipment & Other Equipme	113	1,250	0	1,250
01-390-000-0000-6820	Refunds	233	0	0	0

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

390 DEPT Environmental Health (FBL)

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
DEPT 390	Environmental Health (FBL)				
	Revenue	70,973 -	70,500 -	71,028 -	70,500 -
	Expend.	67,599	72,176	41,142	77,180
	Net	3,374 -	1,676	29,886 -	6,680

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 01 FUND General Fund  
 391 DEPT Solid Waste

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
01-391-000-0000-5001	Taxes	184,274 -	191,087 -	103,826 -	226,006 -
01-391-000-0000-5137	Solid Waste License	1,500 -	1,000 -	500 -	1,000 -
01-391-000-0000-5201	Mv Credit Ms Statute 273.1384	2,587 -	0	0	0
01-391-000-0000-5203	Disaster Abatement Credit	11 -	0	0	0
01-391-000-0000-5208	Tax Abatement	1,291 -	0	0	0
01-391-000-0000-5209	Disparity Reduction Aid	154 -	0	0	0
01-391-000-0000-5210	County Program Aid	0	0	0	0
01-391-000-0000-5216	Taconite Credit- Current	4,571 -	0	4	0
01-391-000-0000-5251	In Lieu Apportionments & Receipts	1,978 -	0	0	0
01-391-000-0000-5301	State Grants	0	0	0	0
01-391-000-0000-5330	State Grants- Disaster Funds	0	0	0	0
01-391-000-0000-5425	Federal Grants- FEMA	0	0	0	0
01-391-000-0000-5544	Mcgregor Garbage Trf St Fee	0	0	0	0
01-391-000-0000-5545	Household Hazardous Waste	3,396 -	3,000 -	0	3,000 -
01-391-000-0000-5760	Donations	3,525 -	0	0	0
01-391-000-0000-5835	HHW PAINT REIMBURSEMENT	779 -	0	0	500 -
01-391-000-0000-5840	Misc Receipts	271 -	0	181 -	0
01-391-000-0000-6101	Salaries- Full Time	122,306	125,624	79,247	130,801
01-391-000-0000-6102	Salaries- - Part Time	2,357	5,000	0	5,000
01-391-000-0000-6108	Meals Reimbursed (Taxable)	47	150	26	150
01-391-000-0000-6109	Overtime- Salaries	569	1,025	817	1,000
01-391-000-0000-6124	Medicare- Employer 1.45%	1,792	1,912	1,120	1,970
01-391-000-0000-6148	Employer Deduct Contribution- HS	1,500	0	2,119	3,390
01-391-000-0000-6149	Employer Deduct Contribution- Vet	0	1,538	0	0
01-391-000-0000-6150	Health Insurance- Employer	12,348	20,790	6,030	10,000
01-391-000-0000-6151	Sick Leave Accrual	0	0	0	0
01-391-000-0000-6152	Life Insurance- Employer	72	0	44	0
01-391-000-0000-6154	Long Term Disability- Employer	306	350	210	350
01-391-000-0000-6155	Long Term Disability- Employee	0	0	0	0
01-391-000-0000-6159	Pera Co- Or 7.25%	9,216	10,127	5,810	10,185
01-391-000-0000-6165	Fica- Employer 6.20%	7,660	8,369	4,790	8,420
01-391-000-0000-6205	Postage	508	500	6	500
01-391-000-0000-6208	Training/Education	30	500	0	500
01-391-000-0000-6230	Printing, Publishing & Adv	2,593	1,750	2,137	2,000
01-391-000-0000-6231	Services, Labor, & Minor Contracts	14,489	16,000	18,779	16,000
01-391-000-0000-6238	Transfer Stations- Mcgregor	0	0	0	0



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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund  
391 DEPT Solid Waste

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
01-391-000-0000-6240	Dues	320	300	260	300
01-391-000-0000-6241	Registration Fee	1,000	1,000	540	1,000
01-391-000-0000-6250	Telephone	957	1,000	701	1,000
01-391-000-0000-6255	Garbage	0	0	0	0
01-391-000-0000-6260	Professional Consulting	0	0	0	0
01-391-000-0000-6262	Major Contracts	0	0	0	0
01-391-000-0000-6267	Unemployment Compensation	0	0	0	0
01-391-000-0000-6300	Maintenance- Service Contracts	0	0	0	0
01-391-000-0000-6302	Car Maintenance	487	750	160	750
01-391-000-0000-6307	Flood Debris	0	0	0	0
01-391-000-0000-6330	Transportation & Travel & Parking	0	250	93	250
01-391-000-0000-6332	Hotel / Motel Lodging	1,696	1,200	249	1,200
01-391-000-0000-6340	Meals	125	100	0	100
01-391-000-0000-6352	Insurance	1,627	2,098	2,825	2,266
01-391-000-0000-6353	Workers Compensation Insurance	1,841	2,102	2,103	2,103
01-391-000-0000-6374	Auto & Trailer License	16	0	0	0
01-391-000-0000-6405	Office & Film Supplies	848	1,000	712	1,000
01-391-000-0000-6418	Meeting Expenses	0	0	0	0
01-391-000-0000-6511	Gas And Oil	235	500	161	500
01-391-000-0000-6605	Building & Structures	0	0	1,485	0
01-391-000-0000-6610	Equipment	0	0	0	0
01-391-000-0000-6620	Auto	0	0	0	0
01-391-000-0000-6625	Office Equipment	514	1,500	0	1,500
01-391-000-0000-6800	Miscellaneous(Promotional)	709	1,200	214	1,000
01-391-036-0000-5840	Misc Receipts Env Education	0	0	0	0
01-391-036-0000-6416	EED Expenses/Supplies	3,553	0	0	0
01-391-060-0000-5392	Score State Grant	68,710 -	67,729 -	34,846 -	67,729 -
01-391-060-0000-6231	Services, Labor, Etc	0	0	0	0
01-391-060-0000-6360	Recycling Contract	90,627	90,000	41,593	95,000
DEPT 391 Solid Waste	Revenue	273,047 -	262,816 -	139,349 -	298,235 -
	Expend.	280,348	296,635	172,231	298,235
	Net	7,301	33,819	32,882	0

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund  
392 DEPT Water Wells

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> Mo. 01 - 12	ADOPTED <u>2017</u>	2017 <u>Actual</u> Mo. 01 - 08	PROPOSED <u>2018</u>
01-392-000-0000-5135	Well Permits	0	0	0	0
01-392-000-0000-5546	Drinking Water Test Fees	13,040 -	10,000 -	7,360 -	10,000 -
01-392-000-0000-5840	Misc Receipts	0	0	0	0
01-392-000-0000-6102	Wages- Part Time	0	2,000	0	2,000
01-392-000-0000-6205	Postage	0	0	0	0
01-392-000-0000-6208	Training/Education	0	0	0	0
01-392-000-0000-6230	Printing, Publishing & Adv	0	0	0	0
01-392-000-0000-6231	Services, Labor, Contracts	1,310	1,500	242	1,500
01-392-000-0000-6240	Dues	0	0	0	0
01-392-000-0000-6241	Registration Fee	0	0	0	0
01-392-000-0000-6405	Office & Film Supplies	3,018	3,000	1,399	3,000
01-392-000-0000-6511	Gas And Oil	0	0	0	0
01-392-000-0000-6820	Refunds	0	0	80	0
DEPT 392 Water Wells	<b>Revenue</b>	13,040 -	10,000 -	7,360 -	10,000 -
	<b>Expend.</b>	4,328	6,500	1,721	6,500
	<b>Net</b>	8,712 -	3,500 -	5,639 -	3,500 -

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

500 DEPT Library And Historical Society

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actual</u> <u>Mo. 01 - 12</u>	<u>ADOPTED 2017</u>	<u>2017 Actual</u> <u>Mo. 01 - 08</u>	<u>PROPOSED 2018</u>
01-500-500-0000-6350	Library Per Diem	1,295	0	105	0
01-500-500-0000-6801	Library Appropriations	219,932	225,882	225,882	225,882
01-500-501-0000-6352	Historical Society Insurance	2,737	3,000	2,386	3,000
01-500-501-0000-6353	Historical Society Workers Compen	50	0	50	0
01-500-501-0000-6801	Historical Society Appropriations	15,500	16,500	16,500	16,500
01-500-502-0000-6848	CARE Approp	54,567	45,900	45,900	45,900
01-500-502-0000-6849	Kinship approp	0	0	0	0
<b>DEPT 500</b>	<b>Library And Historical Society</b>				
	<b>Revenue</b>				
	<b>Expend.</b>	294,081	291,282	290,823	291,282
	<b>Net</b>	294,081	291,282	290,823	291,282

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

600 DEPT Ag Society, Soil & Water, Ag Inspect

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actual</u> <u>Mo. 01 - 12</u>	<u>ADOPTED</u> <u>2017</u>	<u>2017 Actual</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2018</u>
01- 600- 000- 0000- 6231	Contracts & Services	0	0	0	0
01- 600- 000- 0000- 6847	Mississippi Headwaters Board	0	0	0	0
01- 600- 550- 0000- 5840	Misc Receipts	0	0	758 -	0
01- 600- 550- 0000- 6352	Ag Society Insurance	4,172	1,548	3,830	4,000
01- 600- 550- 0000- 6353	Ag Societyworkers Compensation I	50	0	50	50
01- 600- 550- 0000- 6801	Ag Society Appropriations	10,000	10,000	10,000	10,000
01- 600- 550- 0000- 6843	Ag Society Capital Improvements	10,000	10,000	0	10,000
01- 600- 552- 0000- 5397	Soil & Water Water Planning Grant	0	0	0	0
01- 600- 552- 0000- 5840	Soil & Water Misc Receipts	0	0	0	0
01- 600- 552- 0000- 6350	SRW Per Diem	140	0	70	140
01- 600- 552- 0000- 6801	Soil & Water Appropriations	98,034	98,034	98,034	98,034
01- 600- 552- 0000- 6833	Soil & Water Water Plan Administra	0	0	0	0
01- 600- 552- 0000- 6836	Soil & Water Snake River Watershec	10,079	10,079	10,079	10,079
01- 600- 552- 0000- 6847	Mississippi Headwaters Board	1,500	1,500	1,500	1,500
01- 600- 553- 0000- 6101	Ag Inspector Salaries	0	0	0	0
01- 600- 553- 0000- 6124	Ag Inspector Medicare- Employer 1	0	0	0	0
01- 600- 553- 0000- 6165	Ag Inspector Fica- Employer 6.20%	0	0	0	0
01- 600- 553- 0000- 6230	Ag Inspector Printing, Publishing &	0	0	0	0
01- 600- 553- 0000- 6231	Ag Inspector Contracts & Services	0	4,800	0	0
01- 600- 553- 0000- 6240	Ag Inspector Dues	0	0	0	0
01- 600- 553- 0000- 6241	Ag Inspector Registration Fee	0	0	0	0
01- 600- 553- 0000- 6330	Ag Inspector Transportation & Trav	0	0	0	0
01- 600- 553- 0000- 6332	Ag Inspector Hotel / Motel Lodging	0	0	0	0
01- 600- 553- 0000- 6340	Ag Inspector Meals	0	0	0	0
01- 600- 553- 0000- 6352	Ag Inspector Insurance	0	0	0	0
01- 600- 553- 0000- 6353	Workers Compensation Insurance	0	0	0	0
01- 600- 553- 0000- 6405	Office & Computer Supplies	0	0	0	0
DEPT 600 Ag Society, Soil & Water, Ag Inspect	Revenue	0	0	758 -	0
	Expend.	133,975	135,961	123,563	133,803
	Net	133,975	135,961	122,805	133,803

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

711 DEPT Economic Development

<u>Account Number</u>		<u>Account Description</u>	2016 <u>Actual</u> Mo. 01 - 12	ADOPTED <u>2017</u>	2017 <u>Actual</u> Mo. 01 - 08	PROPOSED <u>2018</u>	
	01-711-000-0000-5840	Misc Receipts	9,458 -	0	2,000 -	0	
	01-711-000-0000-5878	Salaries Reimbursement	0	0	0	0	
	01-711-000-0000-6101	Salaries- Full Time	29,084	29,882	18,423	31,120	
	01-711-000-0000-6108	Meals Reimbursed (Taxable)	5	0	0	0	
	01-711-000-0000-6124	Medicare- Employer 1.45%	423	1,083	268	451	
	01-711-000-0000-6148	Employer Deduct Contribution- HS/	400	0	565	904	
	01-711-000-0000-6149	Employer Deduct Contribution- Vet	0	1,025	0	0	
	01-711-000-0000-6150	Health Insurance- Employer	3,293	3,528	1,608	2,534	
	01-711-000-0000-6152	Life Insurance- Employer	25	66	15	26	
	01-711-000-0000-6154	Long Term Disability- Employer	73	192	50	84	
	01-711-000-0000-6155	Long Term Disability- Employee	0	0	0	0	
	01-711-000-0000-6159	Pera Co- Or 7.25%	2,181	2,295	1,382	2,334	
	01-711-000-0000-6165	Fica- Employer 6.20%	1,808	1,897	1,145	1,929	
	01-711-000-0000-6205	Postage	5	100	4	50	
	01-711-000-0000-6208	Mandated Training/Education	0	0	0	0	
	01-711-000-0000-6230	Printing, Publishing & Adv	18	20	0	0	
	01-711-000-0000-6240	Dues/Assoc Fees	250	300	250	300	
	01-711-000-0000-6241	Registration Fee	305	120	96	120	
	01-711-000-0000-6250	Telephone	114	160	85	150	
	01-711-000-0000-6272	Physical Examinations	0	0	0	0	
	01-711-000-0000-6303	Mcnight/Blandin Grant Expenses	7,385	0	54,588	0	
	01-711-000-0000-6330	Transportation/Travel/Parking (Ow	0	0	0	0	
	01-711-000-0000-6332	Hotel / Motel Lodging	0	200	0	200	
	01-711-000-0000-6340	Meals Reimbursed Non- Taxable	0	0	0	100	
	01-711-000-0000-6352	Insurance	294	228	235	235	
	01-711-000-0000-6353	Workers Compensation Insurance	162	150	150	150	
	01-711-000-0000-6405	Office & Computer Supplies	44	100	0	50	
	01-711-000-0000-6511	Gas And Oil	20	100	82	200	
	01-711-000-0000-6625	Office & Other Equipment	0	0	0	0	
	01-711-042-0000-5840	Blandin- Research & Planning Grant	25,000 -	0	54,090 -	0	
	01-711-042-0000-6304	Research & Planning Grant Expense	0	0	0	0	
DEPT	711	Economic Development	Revenue	34,458 -	0	56,090 -	0
			Expend.	45,889	41,446	78,946	40,937
			Net	11,431	41,446	22,856	40,937
FUND	01	General Fund	Revenue	11,853,548 -	9,672,246 -	5,377,896 -	4,229,597 -

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# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

711 DEPT Economic Development

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
	Expend.	6,856,116	6,455,348	3,961,859	6,807,605
	Net	4,997,432 -	3,216,898 -	1,416,037 -	2,578,008
<b>Final Totals</b>	Revenue	11,853,548 -	9,672,246 -	5,377,896 -	4,229,597 -
	Expend.	6,856,116	6,455,348	3,961,859	6,807,605
	Net	4,997,432 -	3,216,898 -	1,416,037 -	2,578,008

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# Aitkin County



## USER-SELECTED BUDGET REPORT

10 FUND Trust  
921 DEPT Co. Development

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actual</u> <u>Mo. 01 - 12</u>	<u>ADOPTED</u> <u>2017</u>	<u>2017 Actual</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2018</u>
10-921-000-0000-5220	Concon Apport Ms 84 A 51 Intergo	198,410 -	250,000 -	0	250,000 -
10-921-000-0000-5251	In Lieu Apportionments & Receipts	85,221 -	85,000 -	0	85,000 -
10-921-000-0000-5396	Trail Grants- State	3,200 -	0	0	0
10-921-000-0000-5398	Trail Grants- Federal	0	0	0	0
10-921-000-0000-5840	Misc Receipts	13,376 -	4,000 -	193 -	4,000 -
10-921-000-0000-6101	Salaries- Full Time	131,372	132,317	70,622	117,466
10-921-000-0000-6108	Meals (Not Overnight)	5	0	0	0
10-921-000-0000-6109	Overtime- Salaries	0	0	0	0
10-921-000-0000-6124	Medicare- Employer	1,902	1,922	1,023	1,703
10-921-000-0000-6148	Employer Deduct Contribution- HS/	2,280	0	2,390	3,842
10-921-000-0000-6149	Employer Deduct Contribution- Vet	0	3,711	0	0
10-921-000-0000-6150	Health Insurance- Employer	11,477	11,767	7,547	10,771
10-921-000-0000-6152	Life Insurance- Employer	110	140	53	111
10-921-000-0000-6154	Long Term Disability- Employer	147	225	67	97
10-921-000-0000-6155	Long Term Disability- Employee	0	0	0	0
10-921-000-0000-6159	Pera Co	9,535	9,927	5,029	8,810
10-921-000-0000-6165	Fica- Employer	8,133	8,205	4,374	7,283
10-921-000-0000-6205	Postage	14	0	2	0
10-921-000-0000-6208	Training/Education	255	0	575	0
10-921-000-0000-6230	Printing, Publishing & Adv	0	0	0	0
10-921-000-0000-6231	Services, Labor, Contracts	9,952	100,000	2,845	100,000
10-921-000-0000-6240	Dues	198	2,500	285	2,500
10-921-000-0000-6241	Registration Fee	0	0	0	0
10-921-000-0000-6243	License Fee	0	0	0	0
10-921-000-0000-6250	Telephone	76	500	52	500
10-921-000-0000-6312	Sales Tax Audit Adjustment	0	0	0	0
10-921-000-0000-6330	Transportation & Travel	676	0	0	0
10-921-000-0000-6332	Hotel/Motel Lodging	38	0	0	0
10-921-000-0000-6340	Meals Reimbursed Non- Taxable	10	0	0	0
10-921-000-0000-6352	Insurance- Vehicles/Equipment/Lia	0	0	0	0
10-921-000-0000-6353	Workers Compensation Insurance	917	718	718	1,500
10-921-000-0000-6356	License Fees	49	0	0	0
10-921-000-0000-6360	Miscellaneous- Services	10,493	0	0	0
10-921-000-0000-6405	Office Supplies	838	0	5,361	0
10-921-000-0000-6406	Field Supplies	2,301	0	0	0
10-921-000-0000-6511	Gas And Oil	0	0	0	0

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# Aitkin County



## USER- SELECTED BUDGET REPORT

10 FUND Trust  
921 DEPT Co. Development

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
10- 921- 000- 0000- 6515	Culverts	15,356	10,000	0	10,000
10- 921- 000- 0000- 6590	Repair & Maintenance Supplies	36	0	0	0
10- 921- 000- 0000- 6630	Miscellaneous- Capital Outlay	0	0	0	0
10- 921- 000- 0000- 6801	Appropriations	50,220	65,000	46,220	100,000
10- 921- 000- 0000- 6802	Trail Grants	0	0	0	0
10- 921- 000- 0000- 6820	Refunds	0	0	0	0
10- 921- 000- 0000- 6901	Transfers out to other funds	0	0	0	0
DEPT 921 Co. Development	<b>Revenue</b>	300,207 -	339,000 -	193 -	339,000 -
	<b>Expend.</b>	256,390	346,932	147,163	364,583
	<b>Net</b>	43,817 -	7,932	146,970	25,583



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# Aitkin County



## USER- SELECTED BUDGET REPORT

10 FUND Trust

Report Basis: Cash

922 DEPT Cons. Forfeited Tax Sales

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
10-922-000-0000-5253	Conservation Forfeited Tax Sales	7,405 -	0	7,254 -	0
10-922-000-0000-6205	Postage	5	0	1	0
10-922-000-0000-6230	Printing, Publishing & Adv	0	0	0	0
10-922-000-0000-6231	Services, Labor, Contracts	0	0	0	0
10-922-000-0000-6330	Transportation & Travel	0	0	0	0
10-922-000-0000-6350	Per Diem	0	0	0	0
10-922-000-0000-6405	Office Supplies	0	0	0	0
10-922-000-0000-6800	Miscellaneous	0	0	0	0
10-922-000-0000-6815	Cons. Forfeited Tax Sales	16,545	0	6,511	0
10-922-000-0000-6831	1% Cfts Receipts	889	0	0	0
DEPT 922	Cons. Forfeited Tax Sales				
	Revenue	7,405 -	0	7,254 -	0
	Expend.	17,439	0	6,512	0
	Net	10,034	0	742 -	0

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# Aitkin County



## USER- SELECTED BUDGET REPORT

10 FUND Trust  
923 DEPT Forfeited Tax Sales

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> Mo. 01 - 12	ADOPTED <u>2017</u>	2017 <u>Actual</u> Mo. 01 - 08	PROPOSED <u>2018</u>
10-923-000-0000-5254	Forfeited Tax Sales	1,595,227 -	1,700,000 -	824,214 -	1,700,000 -
10-923-000-0000-5840	Misc Receipts	4,380 -	0	0	0
10-923-000-0000-5860	Juror Reimbursement	0	0	40 -	0
10-923-000-0000-5866	Co Auction Proceeds	0	0	0	0
10-923-000-0000-6101	Salaries- Full Time	441,393	437,514	279,816	541,687
10-923-000-0000-6102	Salaries- Part Time	1,202	0	259	0
10-923-000-0000-6108	Meals (Not Overnight)	8	0	0	0
10-923-000-0000-6109	Overtime- Salaries	1,429	0	481	1,000
10-923-000-0000-6124	Medicare- Employer	6,048	6,345	3,876	7,855
10-923-000-0000-6148	Employer Deduct Contribution- HS:	18,774	0	11,014	28,956
10-923-000-0000-6149	Employer Deduct Contribution- Vet	0	20,049	0	0
10-923-000-0000-6150	Health Insurance- Employer	58,598	47,113	42,014	94,500
10-923-000-0000-6151	Sick Leave Accrual	0	0	0	0
10-923-000-0000-6152	Life Insurance- Employer	442	358	250	536
10-923-000-0000-6154	Long Term Disability- Employer	558	478	380	124
10-923-000-0000-6155	Long Term Disability- Employee	0	0	0	0
10-923-000-0000-6159	Pera Co	32,686	32,815	20,029	40,627
10-923-000-0000-6165	Fica- Employer	25,861	27,127	16,575	33,584
10-923-000-0000-6205	Postage	2,181	2,000	750	2,000
10-923-000-0000-6208	Training/Education	422	2,000	258	2,000
10-923-000-0000-6230	Printing, Publishing & Adv	35	2,000	179	2,000
10-923-000-0000-6231	Services, Labor, Contracts	44,127	20,000	96,632	50,000
10-923-000-0000-6240	Dues	1,375	2,500	500	2,500
10-923-000-0000-6241	Registration Fee	0	0	0	0
10-923-000-0000-6243	License Fee	0	1,000	0	1,000
10-923-000-0000-6250	Telephone	515	2,500	165	2,500
10-923-000-0000-6254	Utilities	2,007	1,000	600	1,000
10-923-000-0000-6255	Garbage	0	0	0	0
10-923-000-0000-6257	Ditch Assessment Charges	0	0	0	0
10-923-000-0000-6267	Unemployment Compensation	0	500	0	500
10-923-000-0000-6272	Physical Examinations	100	0	0	0
10-923-000-0000-6273	Timber Improvement	0	0	0	0
10-923-000-0000-6280	State Deed Forfeited Tax Sales	175	0	725	0
10-923-000-0000-6282	State Deed Repurchase	125	0	100	0
10-923-000-0000-6301	Courthouse Office Rent	0	0	0	0
10-923-000-0000-6302	Car Maintenance	0	0	0	0

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# Aitkin County



## USER- SELECTED BUDGET REPORT

10 FUND Trust  
923 DEPT Forfeited Tax Sales

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actual</u> <u>Mo. 01 - 12</u>	<u>ADOPTED</u> <u>2017</u>	<u>2017 Actual</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2018</u>
10-923-000-0000-6311	Sales Tax	181	250	125	250
10-923-000-0000-6312	Sales Tax Audit Adjustment	0	0	0	0
10-923-000-0000-6330	Transportation & Travel	1,470	3,500	425	3,500
10-923-000-0000-6332	Hotel/Motel Lodging	483	1,000	0	1,000
10-923-000-0000-6340	Meals Reimbursed Non- Taxable	46	250	0	250
10-923-000-0000-6350	Per Diem	0	2,500	0	2,500
10-923-000-0000-6352	Insurance	10,669	8,562	7,124	10,000
10-923-000-0000-6353	Workers Compensation Insurance	2,733	4,402	4,394	3,000
10-923-000-0000-6356	License Fees	123	0	0	0
10-923-000-0000-6360	Miscellaneous- Services	920	0	0	0
10-923-000-0000-6374	Auto & Trailer License	96	700	0	700
10-923-000-0000-6404	Film Supplies	0	0	0	0
10-923-000-0000-6405	Office Supplies	8,252	10,000	10,630	10,000
10-923-000-0000-6406	Field Supplies	7,378	5,000	283	5,000
10-923-000-0000-6412	Safety Items	0	0	0	0
10-923-000-0000-6418	Groceries	0	0	0	0
10-923-000-0000-6450	Small Tools	1,683	3,000	369	3,000
10-923-000-0000-6511	Gas And Oil	12,796	25,000	5,520	25,000
10-923-000-0000-6590	Repair & Maintenance Supplies	37,800	25,000	53,644	25,000
10-923-000-0000-6610	Equipment	0	0	0	0
10-923-000-0000-6620	Auto, Trailers, Snowmobiles	0	0	0	0
10-923-000-0000-6625	Office Equipment	0	0	0	0
10-923-000-0000-6630	Miscellaneous- Capital Outlay	0	0	0	0
10-923-000-0000-6818	Apportionments	1,171,407	875,537	773,782	668,431
10-923-000-0000-6820	Refunds & Reimbursements	54,499	80,000	33,188	80,000
10-923-000-0000-6901	Incidental Transfers	100,331	50,000	50,495	50,000
DEPT 923 Forfeited Tax Sales	Revenue	1,599,607 -	1,700,000 -	824,254 -	1,700,000 -
	Expend.	2,048,928	1,700,000	1,414,582	1,700,000
	Net	449,321	0	590,328	0

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# Aitkin County

## USER- SELECTED BUDGET REPORT



10 FUND Trust

Report Basis: Cash

937 DEPT Environmental Trust Fund

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actual</u> <u>Mo. 01 - 12</u>	<u>ADOPTED 2017</u>	<u>2017 Actual</u> <u>Mo. 01 - 08</u>	<u>PROPOSED 2018</u>
10- 937- 000- 0000- 5791	Environmental Trust Interest Incom	0	0	0	0
10- 937- 000- 0000- 5876	Building & Land Sales	0	0	0	0
10- 937- 000- 0000- 6821	Leased Lake Lots	0	0	0	0
<b>FUND 10 Trust</b>	<b>Revenue</b>	<b>1,907,219 -</b>	<b>2,039,000 -</b>	<b>831,701 -</b>	<b>2,039,000 -</b>
	<b>Expend.</b>	<b>2,322,757</b>	<b>2,046,932</b>	<b>1,568,257</b>	<b>2,064,583</b>
	<b>Net</b>	<b>415,538</b>	<b>7,932</b>	<b>736,556</b>	<b>25,583</b>

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# Aitkin County



## USER- SELECTED BUDGET REPORT

11 FUND Forest Development  
924 DEPT Forest Resource

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actual</u> <u>Mo. 01 - 12</u>	<u>ADOPTED 2017</u>	<u>2017 Actual</u> <u>Mo. 01 - 08</u>	<u>PROPOSED 2018</u>
11-924-000-0000-5150	Sooline Rr Permits	500 -	500 -	150 -	500 -
11-924-000-0000-5222	Ms 477- A- Intergovernmental- PILT	142,011 -	142,000 -	0	142,000 -
11-924-000-0000-5251	In Lieu Apportionments & Receipts	0	0	0	0
11-924-000-0000-5396	Trail Grants- State	0	0	0	0
11-924-000-0000-5398	Trail Grants- Federal	0	0	0	0
11-924-000-0000-5840	Misc Receipts	9,054 -	0	100 -	0
11-924-000-0000-5866	Co Auction Proceeds	745 -	0	0	0
11-924-000-0000-5876	Building & Land Sales	0	0	0	0
11-924-000-0000-5880	Aerial Photo Sales	0	0	0	0
11-924-000-0000-6101	Salaries- Full Time	85,432	87,766	55,105	45,161
11-924-000-0000-6102	Wages- Part Time	0	0	0	0
11-924-000-0000-6109	Overtime- Salaries	0	0	0	0
11-924-000-0000-6124	Medicare- Employer	1,180	1,276	785	655
11-924-000-0000-6148	Employer Deduct Contribution- HS:	2,700	0	2,714	2,260
11-924-000-0000-6149	Employer Deduct Contribution- Vet	0	2,768	0	0
11-924-000-0000-6150	Health Insurance- Employer	17,690	18,132	8,845	6,336
11-924-000-0000-6151	Sick Leave Accrual	0	0	0	0
11-924-000-0000-6152	Life Insurance- Employer	84	160	49	66
11-924-000-0000-6154	Long Term Disability- Employer	0	0	0	0
11-924-000-0000-6159	Pera Co	6,407	6,586	4,060	3,387
11-924-000-0000-6165	Fica- Employer	5,047	5,443	3,358	2,800
11-924-000-0000-6205	Postage	0	0	16	0
11-924-000-0000-6208	Training/Education	0	0	200	0
11-924-000-0000-6230	Printing, Publishing & Adv	0	0	0	0
11-924-000-0000-6231	Services, Labor, Contracts	18,640	15,000	10,165	30,000
11-924-000-0000-6241	Registration Fee	0	0	0	0
11-924-000-0000-6250	Telephone	2,485	0	1,420	0
11-924-000-0000-6257	Ditch Assessment Charges	0	0	0	0
11-924-000-0000-6272	Physical Examinations	0	0	0	0
11-924-000-0000-6273	Timber Improvement	16,192	0	0	15,000
11-924-000-0000-6301	Rentals	0	0	0	0
11-924-000-0000-6302	Car Maintenance	0	0	0	0
11-924-000-0000-6311	Sales Tax	0	0	0	0
11-924-000-0000-6312	Sales Tax Audit Adjustment	0	0	0	0
11-924-000-0000-6330	Transportation & Travel	652	0	1,360	0
11-924-000-0000-6332	Hotel / Motel Lodging	0	0	0	0

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# Aitkin County



## USER- SELECTED BUDGET REPORT

11 FUND Forest Development  
924 DEPT Forest Resource

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> Mo. 01 - 12	ADOPTED <u>2017</u>	2017 <u>Actual</u> Mo. 01 - 08	PROPOSED <u>2018</u>
11-924-000-0000-6340	Meals Reimbursed Non- Taxable	0	0	71	0
11-924-000-0000-6350	Per Diem	945	0	2,170	0
11-924-000-0000-6352	Insurance	2,070	1,988	1,988	1,500
11-924-000-0000-6353	Workers Compensation Insurance	930	1,146	1,150	1,000
11-924-000-0000-6356	License Fees	0	0	0	0
11-924-000-0000-6360	Miscellaneous- Services	0	0	0	0
11-924-000-0000-6361	Road Construction Service	0	0	0	20,000
11-924-000-0000-6374	Auto & Trailer License	16	0	0	0
11-924-000-0000-6405	Office Supplies	44	0	51	0
11-924-000-0000-6406	Field Supplies	7,499	0	222	0
11-924-000-0000-6418	Groceries	0	0	0	0
11-924-000-0000-6430	Medical Supplies	0	0	0	0
11-924-000-0000-6449	Surveying Supplies	0	0	0	0
11-924-000-0000-6450	Small Tools	0	0	787	0
11-924-000-0000-6511	Gas And Oil	0	0	0	0
11-924-000-0000-6590	Repair & Maintenance Supplies	853	2,500	774	2,500
11-924-000-0000-6610	Equipment	0	0	0	0
11-924-000-0000-6620	Auto, Trailers, Snowmobiles	30,048	0	0	25,000
11-924-000-0000-6630	Miscellaneous- Capital Outlay	0	0	0	0
11-924-000-0000-6801	Appropriations/Dues	0	0	0	0
11-924-000-0000-6820	Refunds & Reimbursements	0	0	0	0
DEPT 924 Forest Resource	Revenue	152,310 -	142,500 -	250 -	142,500 -
	Expend.	198,914	142,765	95,290	155,665
	Net	46,604	265	95,040	13,165

# Aitkin County



## USER- SELECTED BUDGET REPORT

11 FUND Forest Development  
925 DEPT Reforestation

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
11-925-000-0000-5150	Sooline Rr Permits	275 -	500 -	0	500 -
11-925-000-0000-5252	Forf Tax Sales Apportionment	295,918 -	216,475 -	196,761 -	170,450 -
11-925-000-0000-5396	Trail Grants- State	15,161 -	0	10,465 -	0
11-925-000-0000-5398	Trail Grants- Federal	0	0	0	0
11-925-000-0000-5840	Misc Receipts	1,999 -	0	7,059 -	0
11-925-000-0000-5866	Co Auction Proceeds	2,185 -	0	0	0
11-925-000-0000-5876	Building & Land Sales	0	0	0	0
11-925-000-0000-6101	Salaries- Full Time	72,893	78,013	33,978	70,005
11-925-000-0000-6102	Salaries- Part Time	16,743	0	9,348	0
11-925-000-0000-6108	Meals (Not Overnight)	6	0	0	0
11-925-000-0000-6109	Overtime- Salaries	294	0	34	0
11-925-000-0000-6124	Medicare- Employer	1,193	1,138	611	1,015
11-925-000-0000-6148	Employer Deduct Contribution- HS	3,809	0	1,725	4,390
11-925-000-0000-6149	Employer Deduct Contribution- Vet	0	4,459	0	0
11-925-000-0000-6150	Health Insurance- Employer	17,123	18,066	6,031	13,668
11-925-000-0000-6152	Life Insurance- Employer	71	160	26	66
11-925-000-0000-6159	Pera Co	5,457	5,853	2,342	5,250
11-925-000-0000-6165	Fica- Employer	5,102	4,838	2,611	4,340
11-925-000-0000-6205	Postage	0	0	0	0
11-925-000-0000-6208	Training/Education	78	0	20	0
11-925-000-0000-6230	Printing, Publishing & Adv	0	0	0	0
11-925-000-0000-6231	Services, Labor, Contracts	83,825	50,000	12,138	50,000
11-925-000-0000-6240	Dues/Assoc Fees	0	0	0	0
11-925-000-0000-6241	Registration Fee	0	0	0	0
11-925-000-0000-6243	License Fee	0	0	0	0
11-925-000-0000-6255	Garbage	0	0	0	0
11-925-000-0000-6262	Contracts	0	0	0	0
11-925-000-0000-6267	Unemployment Compensation	0	0	0	0
11-925-000-0000-6272	Physical Examinations	0	0	0	0
11-925-000-0000-6273	Timber Improvement	20,000	15,000	16,621	15,000
11-925-000-0000-6302	Car Maintenance	0	0	0	0
11-925-000-0000-6311	Sales Tax	0	0	0	0
11-925-000-0000-6312	Sales Tax Adjustment	0	0	0	0
11-925-000-0000-6330	Transportation & Travel	93	0	127	0
11-925-000-0000-6332	Hotel/Motel Lodging	0	0	0	0
11-925-000-0000-6340	Meals Reimbursed Non- Taxable	0	0	0	0

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# Aitkin County



## USER- SELECTED BUDGET REPORT

11 FUND Forest Development  
925 DEPT Reforestation

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actual</u> <u>Mo. 01 - 12</u>	<u>ADOPTED</u> <u>2017</u>	<u>2017 Actual</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2018</u>
11-925-000-0000-6352	Insurance	53	0	0	0
11-925-000-0000-6353	Workers Compensation Insurance	3,621	2,553	2,557	2,500
11-925-000-0000-6356	License Fees	0	0	0	0
11-925-000-0000-6361	Road Construction Service	0	40,000	0	10,000
11-925-000-0000-6362	Acquistion Of Right Of Way	0	0	0	0
11-925-000-0000-6374	Auto & Trailer License	32	0	0	0
11-925-000-0000-6405	Office Supplies	0	0	0	0
11-925-000-0000-6406	Field Supplies	12,755	0	228	0
11-925-000-0000-6418	Groceries	0	0	0	0
11-925-000-0000-6450	Small Tools	0	0	0	0
11-925-000-0000-6511	Gas And Oil	0	0	0	0
11-925-000-0000-6515	Culverts	0	0	0	0
11-925-000-0000-6590	Repair & Maintenance Supplies	19,753	0	495	0
11-925-000-0000-6610	Equipment	0	0	0	0
11-925-000-0000-6620	Auto, Trailers, Snowmobiles	0	0	0	0
11-925-000-0000-6630	Miscellaneous- Capital Outlay	0	0	0	0
11-925-000-0000-6802	Trail Grants- State	0	0	0	0
11-925-000-0000-6805	Trail Grants- Federal	0	0	0	0
11-925-000-0000-6820	Refunds & Reimbursements	0	0	0	0
<b>DEPT 925 Reforestation</b>	<b>Revenue</b>	<b>315,538 -</b>	<b>216,975 -</b>	<b>214,285 -</b>	<b>170,950 -</b>
	<b>Expend.</b>	<b>262,901</b>	<b>220,080</b>	<b>88,892</b>	<b>176,234</b>
	<b>Net</b>	<b>52,637 -</b>	<b>3,105</b>	<b>125,393 -</b>	<b>5,284</b>



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# Aitkin County



## USER- SELECTED BUDGET REPORT

11 FUND Forest Development  
934 DEPT Memorial Forest

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2016 Actual</u> <u>Mo. 01 - 12</u>	<u>ADOPTED 2017</u>	<u>2017 Actual</u> <u>Mo. 01 - 08</u>	<u>PROPOSED 2018</u>
11-934-000-0000-5252	Forf Tax Sales Apportionment	185,016 -	110,500 -	117,911 -	100,265 -
11-934-000-0000-5840	Misc Receipts	0	0	0	0
11-934-000-0000-5883	Misc Receipts Do Not Use	0	0	0	0
11-934-000-0000-6101	Salaries- Full Time	83,265	85,526	53,602	56,876
11-934-000-0000-6108	Meals (Not Overnight)	0	0	0	0
11-934-000-0000-6109	Overtime- Salaries	55	0	75	0
11-934-000-0000-6124	Medicare- Employer	1,194	1,240	739	825
11-934-000-0000-6148	Employer Deduct Contribution- HS:	4,050	0	2,038	3,260
11-934-000-0000-6149	Employer Deduct Contribution- Vet	0	4,151	0	0
11-934-000-0000-6150	Health Insurance- Employer	5,994	6,145	8,592	13,668
11-934-000-0000-6151	Sick Leave Accrual	0	0	0	0
11-934-000-0000-6152	Life Insurance- Employer	94	64	55	66
11-934-000-0000-6159	Pera Co	6,245	6,417	3,961	4,266
11-934-000-0000-6165	Fica- Employer	5,108	5,304	3,160	3,526
11-934-000-0000-6208	Staff Development/Training	0	0	0	0
11-934-000-0000-6231	Services, Labor, Contracts	10,632	40,000	11,131	20,000
11-934-000-0000-6272	Physical Examinations	0	0	0	0
11-934-000-0000-6273	Timber Improvement	41,688	20,000	17,655	10,000
11-934-000-0000-6330	Transportation & Travel	0	0	0	0
11-934-000-0000-6352	Insurance- Vehicles/Equipment/Lia	0	0	0	0
11-934-000-0000-6353	Workers Compensation Insurance	650	477	477	0
11-934-000-0000-6361	Road Construction Service	15,872	10,000	0	0
11-934-000-0000-6405	Office Supplies	0	0	0	0
11-934-000-0000-6406	Field Supplies	0	0	0	0
11-934-000-0000-6515	Culverts	0	0	0	0
11-934-000-0000-6590	Repair & Maintenance Supplies	0	0	0	0
11-934-000-0000-6620	Auto, Trailers, Snowmobiles	23,358	0	0	0
11-934-000-0000-6820	Refunds	0	0	0	0
DEPT 934 Memorial Forest	Revenue	185,016 -	110,500 -	117,911 -	100,265 -
	Expend.	198,205	179,324	101,485	112,487
	Net	13,189	68,824	16,426 -	12,222

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# Aitkin County



## USER- SELECTED BUDGET REPORT

11 FUND Forest Development  
935 DEPT Forest Road

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
11-935-000-0000-5301	Forest Road Grt Lw 1988Ch686	38,681 -	38,000 -	19,614 -	38,000 -
11-935-000-0000-5396	Trail Grants- State	0	0	0	0
11-935-000-0000-5398	Trail Grants- Federal	0	0	0	0
11-935-000-0000-5840	Misc Receipts	250	0	0	38,300 -
11-935-000-0000-6101	Salaries- Full Time	0	0	0	0
11-935-000-0000-6102	Salaries- Part Time	32,814	28,700	13,611	23,597
11-935-000-0000-6109	Overtime- Salaries	0	0	0	0
11-935-000-0000-6124	Medicare- Employer	476	0	197	342
11-935-000-0000-6159	Pera Co- Or 7.25%	0	0	0	1,770
11-935-000-0000-6165	Fica- Employer	2,034	0	844	1,463
11-935-000-0000-6205	Postage	0	0	0	0
11-935-000-0000-6208	Training/Education	0	0	0	0
11-935-000-0000-6231	Services, Labor, Contracts	0	0	3,650	0
11-935-000-0000-6250	Telephone	0	0	0	0
11-935-000-0000-6254	Utilities	0	0	0	0
11-935-000-0000-6267	Unemployment Compensation	0	0	0	0
11-935-000-0000-6272	Physical Examinations	0	0	0	0
11-935-000-0000-6302	Car Maintenance	0	0	0	0
11-935-000-0000-6330	Transportation & Travel	1,120	0	0	0
11-935-000-0000-6340	Meals	0	0	0	0
11-935-000-0000-6352	Insurance	0	0	0	0
11-935-000-0000-6353	Workers Compensation Insurance	2,655	1,812	1,812	3,000
11-935-000-0000-6361	Road Construction Service	0	0	0	35,000
11-935-000-0000-6374	Auto & Trailer License	32	0	0	0
11-935-000-0000-6406	Field Supplies	244	0	0	0
11-935-000-0000-6450	Small Tools	0	0	0	0
11-935-000-0000-6511	Gas And Oil	3,474	5,000	0	5,000
11-935-000-0000-6590	Repair & Maintenance Supplies	31,238	0	0	0
11-935-000-0000-6802	Trail Grants- State	0	0	0	0
11-935-000-0000-6805	Trail Grants- Federal	0	0	0	0
11-935-084-0000-5330	State Grant Forest Rd Revenue	0	0	38,342 -	0
11-935-084-0000-6304	State Grant Forest Rd Exps	0	0	0	0
DEPT 935 Forest Road	Revenue	38,431 -	38,000 -	57,956 -	76,300 -
	Expend.	74,087	35,512	20,114	70,172
	Net	35,656	2,488 -	37,842 -	6,128 -

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# Aitkin County



## USER- SELECTED BUDGET REPORT

11 FUND Forest Development  
936 DEPT Gravel Pit

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
11-936-000-0000-5252		Forf Tax Sales Apportionment	0	0	0	0
11-936-000-0000-5840		Misc Receipts	331 -	3,000 -	495 -	1,500 -
11-936-000-0000-6231		Services, Labor, Contracts	0	0	0	0
11-936-000-0000-6406		Field Supplies	0	0	0	0
11-936-000-0000-6590		Repair & Maintenance Supplies	0	0	0	0
DEPT 936	Gravel Pit	<b>Revenue</b>	331 -	3,000 -	495 -	1,500 -
		<b>Expend.</b>	0	0	0	0
		<b>Net</b>	331 -	3,000 -	495 -	1,500 -
FUND 11	Forest Development	<b>Revenue</b>	691,626 -	510,975 -	390,897 -	491,515 -
		<b>Expend.</b>	734,107	577,681	305,781	514,558
		<b>Net</b>	42,481	66,706	85,116 -	23,043

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# Aitkin County



## USER- SELECTED BUDGET REPORT

18 FUND Environmental Trust Fund  
937 DEPT Environmental Trust Fund

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
	18-937-000-0000-5791	Interest Income	14,744 -	10,000 -	7,424 -	15,000 -
	18-937-000-0000-5792	Contract Interest	0	0	0	0
	18-937-000-0000-5876	Building & Land Sales	0	0	0	0
	18-937-000-0000-5947	Transfer In From Other Funds	0	0	0	0
	18-937-000-0000-6360	Miscellaneous- Services	0	0	0	0
	18-937-000-0000-6821	Leased Lake Lots	0	0	0	0
	18-937-000-0000-6900	Transfers to Other Funds	14,639	10,000	6,810	15,000
DEPT	937 Environmental Trust Fund	<b>Revenue</b>	14,744 -	10,000 -	7,424 -	15,000 -
		<b>Expend.</b>	14,639	10,000	6,810	15,000
		<b>Net</b>	105 -	0	614 -	0
FUND	18 Environmental Trust Fund	<b>Revenue</b>	14,744 -	10,000 -	7,424 -	15,000 -
		<b>Expend.</b>	14,639	10,000	6,810	15,000
		<b>Net</b>	105 -	0	614 -	0

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21 FUND Parks  
520 DEPT Parks

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> Mo. 01 - 12	ADOPTED <u>2017</u>	2017 <u>Actual</u> Mo. 01 - 08	PROPOSED <u>2018</u>
21- 520- 000- 0000- 5001	Taxes	14,582 -	15,000 -	8,216 -	15,000 -
21- 520- 000- 0000- 5201	MV Credit MS Statute 273.1384	203 -	0	0	0
21- 520- 000- 0000- 5203	Disaster Abatement Credit	1 -	0	0	0
21- 520- 000- 0000- 5208	Tax Abatement	101 -	0	0	0
21- 520- 000- 0000- 5209	Disparity Reduction Aid	12 -	0	0	0
21- 520- 000- 0000- 5210	County Program Aid	0	0	0	0
21- 520- 000- 0000- 5216	Taconite Credit- Current	362 -	0	0	0
21- 520- 000- 0000- 5251	In Lieu Apportionments & Receipts	156 -	0	0	0
21- 520- 000- 0000- 5252	Forf Tax Sales Apportionment	197,278 -	144,317 -	131,175 -	113,633 -
21- 520- 000- 0000- 5256	Intgov Rev Dnr- Public Access Main	5,700 -	3,800 -	0	3,800 -
21- 520- 000- 0000- 5330	State Grants- Other	0	0	26,441 -	0
21- 520- 000- 0000- 5396	Trail Grants- State	477,074 -	350,000 -	232,835 -	325,000 -
21- 520- 000- 0000- 5398	Trail Grants- Federal	0	0	19,889 -	0
21- 520- 000- 0000- 5510	Co. Parks Campground Fees	24,666 -	18,000 -	16,302 -	25,000 -
21- 520- 000- 0000- 5840	Misc Receipts	10,000 -	0	55 -	0
21- 520- 000- 0000- 5866	Co Auction Proceeds	3,059 -	0	0	0
21- 520- 000- 0000- 6101	Salaries- Full Time	43,962	67,599	25,321	40,013
21- 520- 000- 0000- 6102	Salaries- Part Time	7,116	25,625	3,928	34,686
21- 520- 000- 0000- 6108	Meals Reimbursed- Taxable	0	0	0	0
21- 520- 000- 0000- 6109	Overtime- Salaries	517	0	93	0
21- 520- 000- 0000- 6124	Medicare Employer	729	984	416	1,000
21- 520- 000- 0000- 6148	Employer Deduct Contribution- HS	3,075	0	1,412	2,260
21- 520- 000- 0000- 6149	Employer Deduct Contribution- Vet	0	4,305	0	0
21- 520- 000- 0000- 6150	Health Insurance- Employer	5,949	12,105	4,020	4,543
21- 520- 000- 0000- 6152	Life Insurance- Employer	50	64	15	66
21- 520- 000- 0000- 6154	Long Term Disability- Employer	0	0	0	0
21- 520- 000- 0000- 6159	Pera Co	3,330	5,074	1,906	5,200
21- 520- 000- 0000- 6165	Fica- Employer	3,119	4,192	1,778	4,200
21- 520- 000- 0000- 6205	Postage	196	0	44	0
21- 520- 000- 0000- 6208	Training/Education	409	0	0	0
21- 520- 000- 0000- 6230	Printing, Publishing & Adv	532	0	0	0
21- 520- 000- 0000- 6231	Services, Labor, Contracts	79,874	25,000	12,390	25,000
21- 520- 000- 0000- 6240	Dues/Assoc Fees	0	0	396	0
21- 520- 000- 0000- 6243	License Fee	1,000	0	1,027	0
21- 520- 000- 0000- 6250	Telephone	547	0	334	0
21- 520- 000- 0000- 6254	Utilities	9,357	10,000	5,170	10,000

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21 FUND Parks  
520 DEPT Parks

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	2016 <u>Actual</u> <u>Mo. 01 - 12</u>	ADOPTED <u>2017</u>	2017 <u>Actual</u> <u>Mo. 01 - 08</u>	PROPOSED <u>2018</u>
21- 520- 000- 0000- 6255		Garbage	0	0	0	0
21- 520- 000- 0000- 6267		Unemployment Compensation	0	0	0	0
21- 520- 000- 0000- 6272		Physical Examinations	0	0	0	0
21- 520- 000- 0000- 6302		Car Maintenance	0	0	0	0
21- 520- 000- 0000- 6311		Sales Tax	0	0	0	0
21- 520- 000- 0000- 6312		Sales Tax Adjustment	0	0	0	0
21- 520- 000- 0000- 6330		Transportation & Travel	1,407	0	0	0
21- 520- 000- 0000- 6340		Meals Reimbursed Non- Taxable	0	0	0	0
21- 520- 000- 0000- 6350		Per Diem	1,492	0	0	0
21- 520- 000- 0000- 6352		Insurance	2,631	2,419	2,472	2,500
21- 520- 000- 0000- 6353		Workers Compensation Insurance	406	2,572	2,572	3,000
21- 520- 000- 0000- 6361		Road Construction Service	0	10,000	0	10,000
21- 520- 000- 0000- 6374		Auto & Trailer License	144	0	17	0
21- 520- 000- 0000- 6405		Office Supplies	900	0	1,636	0
21- 520- 000- 0000- 6406		Field Supplies	22,392	15,000	6,664	15,000
21- 520- 000- 0000- 6412		Safety Items	0	0	0	0
21- 520- 000- 0000- 6418		Groceries	0	0	0	0
21- 520- 000- 0000- 6450		Small Tools	0	0	0	0
21- 520- 000- 0000- 6511		Gas And Oil	14,034	15,000	12,422	15,000
21- 520- 000- 0000- 6590		Repair & Maintenance Supplies	85,725	0	6,339	0
21- 520- 000- 0000- 6610		Equipment	0	10,000	9,598	0
21- 520- 000- 0000- 6620		Auto, Trailers, Snowmobiles	0	0	0	0
21- 520- 000- 0000- 6630		Miscellaneous- Capital Expense	0	0	0	0
21- 520- 000- 0000- 6802		Trail Grants- State	418,251	300,000	154,687	300,000
21- 520- 000- 0000- 6805		Trail Grants- Federal	0	0	0	0
21- 520- 000- 0000- 6808		State Grant- Other	0	0	16,795	0
21- 520- 000- 0000- 6820		Refunds & Reimbursements	0	0	1,122	0
21- 520- 000- 0000- 6900		Transfers to Other Funds	0	0	0	0
DEPT 520 Parks		Revenue	733,194 -	531,117 -	434,913 -	482,433 -
		Expend.	707,144	509,939	272,574	472,468
		Net	26,050 -	21,178 -	162,339 -	9,965 -
FUND 21 Parks		Revenue	733,194 -	531,117 -	434,913 -	482,433 -
		Expend.	707,144	509,939	272,574	472,468
		Net	26,050 -	21,178 -	162,339 -	9,965 -

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21 FUND Parks

520 DEPT Parks

Account Number

Account Description

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

		<u>2016</u> <u>Actual</u> <u>Mo. 01 - 12</u>	<u>ADOPTED</u> <u>2017</u>	<u>2017</u> <u>Actual</u> <u>Mo. 01 - 08</u>	<u>PROPOSED</u> <u>2018</u>
<b>Final Totals</b>	Revenue	3,346,783 -	3,091,092 -	1,664,935 -	3,027,948 -
	Expend.	3,778,647	3,144,552	2,153,422	3,066,609
	Net	431,864	53,460	488,487	38,661



# Board of County Commissioners Agenda Request

6C  
Agenda Item #

**Requested Meeting Date:** August 8, 2017

**Title of Item:** 2018 Appropriations

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Jessica Seibert	<b>Department:</b> Administration
---	--------------------------------------

<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b> 15 minutes
---	---

**Summary of Issue:**  
Attached is our 2018 Aitkin County Budget Appropriations and Dues spreadsheet. Also attached are requests or information from organizations that have asked for an increase in their appropriations, are new requests, or include pertinent information. Please note the following:

1. East Central Regional Library - The dollar amount indicated for 2018 is their preliminary number, and is slightly less than 2017 appropriations. MN Dept of Education indicates the minimum amount Aitkin County owes for 2018 is \$200,398.
2. CARE - Requests an additional \$8,000 for 2018. In 2017 Aitkin County granted CARE a one-time additional \$8,000 appropriation, which brought their total 2017 appropriation to \$45,900. Their base appropriation is \$37,900. Attached for your review are their 2018 & 2017 funding requests, plus corresponding minutes for the 2017 request.
3. Support Within Reach - New request of \$1,500
4. Arrowhead Transit (AEOA Rural Rides Program) - New request of \$20,000

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

**Financial Impact:**  
 Is there a cost associated with this request?  Yes  No  
 What is the total cost, with tax and shipping? \$  
 Is this budgeted?  Yes  No *Please Explain:*



## Aitkin County Budget Appropriations and Dues

	2016	2017	2018 Requests	Percent Increase	Comments	Other Agreement/ Statute
<b>Dues</b>						
North Counties Land Use Coordinating Board (10-921)	\$2,000	\$2,000	\$2,000	0.0%	Assuming No Change	
MN Rural Counties Caucus (MRCC) (01-44-6844)	\$2,100	\$2,100	\$2,100	0.0%	Assuming No Change	
Association of MN Counties (AMC) (01-44-6845)	\$9,574	\$9,718	\$9,893	1.8%		
Arrowhead Counties (01-44-6846)	\$2,750	\$2,750	\$2,750	0.0%	Assuming No Change	
Joint Counties Natural Resource Board	\$1,000	\$1,000	\$1,000	0.0%	Assuming No Change	
<b>Joint Powers</b>						
East Central Regional Library (Dept 500-500-6801)	\$219,932	\$225,882	\$224,582	-0.6%	Preliminary Number	
Central MN Corrections (Fund 22) (Dept 253-6823)	\$142,243				Community Corrections	
Sobriety Court (01-257-022-6406)	\$20,000				Community Corrections	
Airport-McGregor (Dept 700-903-6801)	\$13,900	\$13,900	\$13,900	0.0%		
Snake River Watershed (Dept 600-552-6836)	\$10,079	\$10,079	\$10,079	0.0%		
Airport-Aitkin (Dept 700-903-6800)	\$14,107	\$14,107	\$14,107	0.0%		
Mississippi Headwaters Board (Dept 600-552-6847)	\$1,500	\$1,500	\$1,500	0.0%		
<b>Appropriations</b>						
Soil and Water (Dept 600-552-6801)	\$98,034	\$98,034	\$98,034	0.0%		MS 103C
C.A.R.E. (Dept 500-502-6848)	\$37,900	\$37,900	\$37,900	0.0%		
Historical Society (Dept 500-501-6801)	\$16,500	\$16,500	\$16,500	0.0%		MS 138.052
Historical Society Insurance (Dept 500)	\$3,000	\$3,000	\$3,000	0.0%		MS 138.052
Ag Society (Dept 600-550-6801)	\$10,000	\$10,000	\$10,000	0.0%	No Request Received	MS 38.14
Ag Society Capital Improvement (Dept 600-550-6843)	\$10,000	\$10,000	\$10,000	0.0%	No Request Received	
Ag Society Insurance (Dept 600)	\$5,000	\$5,000	\$4,000	-20.0%		
<b>Total Dues &amp; Appropriations</b>	<b>\$615,519</b>	<b>\$459,370</b>	<b>\$461,345</b>	<b>0.4%</b>		
<b>New Requests</b>						
CARE - Additional request for 2018			\$8,000			
Support Within Reach			\$1,500			
Arrowhead Transit (AEOA Rural Rides Program)			\$20,000			
<b>With Additional Requests</b>			<b>\$490,845</b>	<b>6.9%</b>		

### Add'l Information

In 2017 CARE was granted a one time additional appropriation of \$8,000 for a total appropriation of \$45,900

In 2015 Arrowhead Transit received a one time appropriation of \$2,000

In 2013 Tourism Grant was reduced from \$20,000 to \$12,800

AUG 02 2017

Hi Sue –

The preliminary Aitkin County contribution to the 2018 ECRL Budget is \$224,582. The Finance committee will meet again on August 14 and the ECRL Board needs to approve the budget before I can give you an official number.

Please let me know if you need anything else,  
Carla

Carla Lydon, Executive Director  
East Central Regional Library (ECRL)  
244 South Birch St.  
Cambridge, MN 55008  
763-392-0649 (direct)  
763-689-7436 (fax)  
<http://www.ecrlib.org> [clydon@ecrlib.org](mailto:clydon@ecrlib.org)



State Library Services  
1500 Highway 36 West  
Roseville, MN 55113  
v: 651-582-8791 f: 651-582-8752  
Jennifer.r.nelson@state.mn.us

July 2017

### CERTIFICATION OF MINIMUM LOCAL SUPPORT REQUIREMENT: 2018

This is to certify the 2018 minimum level of financial support to be provided for operating expenses for public library services and to be eligible for participation in the regional public library system programs pursuant to *Minnesota Statutes*, Chapter 134.34 for

#### Aitkin County

The state-certified level of library support for 2018 is: **\$200,398**

This amount represents the equivalent of 90% of the official 2011 state-certified level of library support.

For counties, the property in those portions of the county excluded for the purpose of determining the library levy and providing the minimum amount is as follows:

n/a



Maureen M. Mishler  
Aitkin County CARE, Inc.  
P.O. Box 212  
Aitkin, MN 56431

JUL 21 2017

Ms. Jessica Seibert  
Aitkin County Administration  
217 Second Street NW  
Aitkin, MN 56431

July 20, 2017

Dear Ms. Seibert:

I would like to take this opportunity to thank you and the Board for the support provided to Aitkin County CARE, Inc. over the past 6 years. Your continued support of services for our seniors and disabled adults is vital to the well-being of our community.

I welcome an opportunity to share with you how your support and that of this community is keeping seniors and disabled adults living safely at home as well as providing much-needed relief to caregivers.

CARE has grown from 3 programs to 15 programs over the last 6 years. This past year has been a time to stabilize the foundation of CARE's programs and services. We believe that with the careful review of our programs and services, staff training and board development that we are on solid ground and have the foundation necessary and the organizational strength to continue to serve our mission and meet the needs of the seniors, disabled adults and their caregivers going forward.

We expect there to be great challenges in the near future as we are receiving news of funding cuts and budget uncertainties; we also know that we are a strong organization that can make the decisions necessary to meet those challenges.

Enclosed you will find a description of our services, a list of Board Members and Staff, financial information, program narrative and metrics that show what we have done year-to-date.

Please contact me at 218-927-1383 or [aitkincountycare@gmail.com](mailto:aitkincountycare@gmail.com) should you have questions.

Best Regards,

Maureen M. Mishler  
Executive Director



### **2018 Budget Appropriation Request:**

Aitkin County CARE, Inc. (CARE) is respectfully requesting an appropriation from Aitkin County for \$45,900. General operating funds will account for \$37,900 and the additional \$8000 will be utilized to offset the current homemaking clients who are on the sliding fee schedule and pay less than the full rate for the first 4 hours of service. Currently, that is 24 of 49 homemaking clients; 7 clients are at the \$5.00 per hour rate, previously that number was 11. It should be noted that those who receive more than 4 hours of service pay the full rate and thus help offset the lower rate of service.

CARE and the Aitkin County seniors we serve, has benefitted from the support of the Live Well At Home grant from the Department of Human Services this last year. As of July 1<sup>st</sup>, DHS has opted to discontinue supporting homemaking services and it is unknown if it will be reinstated in the future. This has posed a challenge for CARE as the service is not yet self-sustaining, but is still essential to individuals who wish to remain in their homes. Homemaking services consist of light house cleaning, meal preparation, shopping/errands, as well as some assistance with personal care.

Over this last year, CARE has worked to balance the ratio of those who pay less than the full rate of the cost of service to those who can pay the full cost of a unit of service. The goal is to make the program sustainable while seeking support from alternative funding sources including foundations, grants and donations to supplement the operational and administrative expenses. Cost share from individuals utilizing our services has increased over the last year to the point that 30% of our client fees come from full rate hours and 21% from long term care insurance and elderly waiver.

### **Additional Funding Source Information:**

Since its inception, CARE has managed to diversify its funding streams, including an increase of revenue from fees for service. CARE continues to receive limited Title IIIB funds that help support administrative costs of the homemaking services. We have been notified to plan on cutting our request for funds by 15% for 2018. In the past 7 months, CARE has received grants from the Otto Bremer Trust, Operation Round-up grants from Mille Lacs Energy Cooperative and Lake Country Power. Additional funds were received from a multitude of organizations, townships, social groups and individuals as well as in kind support from a variety of groups and organizations. Northland Foundation has committed to funding CARE for the next two years for capacity building and there is the possibility of additional funds. The Northland Foundation grant will begin October 1, 2017.

CARE has created Cleaning with CARE to act as a match for services. Though we have promoted and advertised our new venture, there have been no new customers. We are in the process of revamping that service to accommodate a need that is not currently being met in our community.

### **The Funding Request for CARE:**

Mission: To enhance and promote the independence, dignity, value and well-being of older and disabled adults and those who care for them.



At CARE, we are hoping that the Board would consider adding \$8000 to the proposed allocation of \$37,900 for a total of \$45,900 for 2018. The additional \$8000 would be to cover seniors who are below the full rate of service on the sliding fee schedule. The seniors who are just above the financial threshold would possibly require additional care in an alternate setting should the services no longer be available. We believe with the extra funds we can keep many safely in their homes for a longer duration.

Mission: To enhance and promote the independence, dignity, value and well-being of older and disabled adults and those who care for them.





Maureen M. Mishler  
Aitkin County CARE, Inc.  
P.O. Box 212  
Aitkin, MN 56431

Mr. Patrick Wussow  
Aitkin County Administration  
217 Second Street NW  
Aitkin, MN 56431

November 15, 2016

Dear Mr. Wussow:

I would like to take this opportunity to thank you and the Board for the support provided to Aitkin County CARE, Inc. over the past 5 years. Your continued support of services for our seniors and disabled adults is vital to the well-being of our community.

I welcome an opportunity to share with you how your support and that of this community is keeping seniors and disabled adults living safely at home as well as providing much-needed relief to caregivers.

CARE has grown from 3 programs to 15 programs over the last 5 years and in the past year has experienced multiple transitions in leadership. While the lack of continuity has been challenging from a management perspective, the quality of services delivered has never suffered. We believe we are on a path to improve the foundation and the organizational strength of CARE so that we may continue to serve our mission and meet the needs of the seniors, disabled adults and their caregivers going forward.

Enclosed you will find a description of our services, a list of Board Members and Staff, financial information, program narrative and metrics that show what we have done year-to-date.

Please contact me at 218-927-1383 or [aitkincountycare@gmail.com](mailto:aitkincountycare@gmail.com) should you have questions.

Best Regards,

Maureen Mishler  
Executive Director

**Our Mission:** To enhance and promote the independence, dignity, value, and well-being of older and disabled adults and those who care for them.



### **Budget Appropriation Request:**

2017

Aitkin County CARE, Inc. (CARE) is respectfully requesting an appropriation from Aitkin County for \$45,900. General operating funds will account for \$37,900 and the additional \$8000 will be utilized to offset the current Homemaking Clients who are at the lowest level of the sliding scale fee schedule.

In 2014, CARE identified a need for affordable homemaking services in Aitkin County in order to help seniors stay in their homes. Homemaking services consist of light house cleaning, meal preparation, shopping/errands, as well as some assistance with bathing & personal care. CARE received a one-time grant from the Mardag Foundation that allowed the implementation of Homemaking services. The program has allowed seniors to stay in their homes and growth has been tremendous. Part of that growth has proven to be a double-edged sword. While the need for those at the lowest level of the sliding fee scale has been great, the growth has been slower to acquire those at the upper end to offset the costs.

We were operating at a deficit following the end of the grant in 2015 and the loss of a couple of high usage clients. We have since rectified the situation by increasing the match requested of our new clients and are taking a balanced approach to providing services on the sliding fee schedule so that it will be self-sustaining. Additionally, we have launched and advertised "Cleaning with CARE" as a cleaning service available to the general public to generate revenue that will offset the cost of services to our seniors. We currently have 11 seniors receiving homemaking services at the rate of \$5 an hour. The additional funds will cover those seniors for duration of their services. No new clients will be added at that rate.

In 2015, CARE expanded its programs to offer Medicare Counseling. Care Consultants received training in order to provide counseling for those persons who become Medicare eligible during the year and to assist those who want to make changes during open enrollment. In addition to individualized counseling, CARE has hosted quarterly education events for Medicare eligible persons and their families. CARE receives no funding for the Medicare Counseling as it is a voluntary program, however based on client comments; the assistance is both appreciated and needed in Aitkin County.

### **Financial Information:**

Since its inception, CARE has managed to diversify its funding streams, including an increase of revenue from fees for service. Some grants for general operational support were not applied for and/or not received in 2015 and the first quarter of 2016. A confluence of circumstances with the transition of multiple executive directors and an absence of an executive director for approximately three months; have contributed to the CARE reserves being significantly depleted. In the past three months, additional funding is in process and grants pending.

### **The Funding Request for CARE:**

At CARE, we are hoping that the Board would consider adding \$8000 to the proposed allocation of \$37,900 for a total of \$45,900 for 2017. The additional \$8000 would be to cover seniors who

Mission: To enhance and promote the independence, dignity, value and well-being of older and disabled adults and those who care for them.





are at the lowest levels of the sliding scale fee schedule who are not eligible for a waiver program. The seniors who are just above the financial threshold would possibly require additional care in an alternate setting should the services no longer be available. We believe with the extra funds we can keep many safely in their homes for a longer duration.

**Mission: To enhance and promote the independence, dignity, value and well-being of older and disabled adults and those who care for them.**

Lori Grams, Treasurer reviewed the 2016 Third Quarter Investment Report with the Board.

**2016 3rd QUARTER INVESTMENT REPORT**

Chuck Knandel, Jr. of the State Auditor's Office reviewed the 2015 State Audit with the Board via telephone conference.

**2015 STATE AUDIT**

Motion by Commissioner Napstad, seconded by Commissioner Niemi and carried (4-1 Wedel), to approve 2017 base appropriation of \$37,900 for Aitkin County CARE, plus an additional \$8,000 for 2017 only, due to management turnover and a loss of grant application opportunities, for a total of \$45,900 for 2017.

**2017 FUNDING REQUEST - CARE**

Motion by Commissioner Napstad, seconded by Commissioner Marcotte and carried, all members voting to approve separation agreement with Thomas Burke, Health & Human Services Director, as presented.

**APPROVE SEPARATION AGREEMENT**

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to authorize filling the vacant Health & Human Services Director position.

**AUTHORIZE FILLING HEALTH & HUMAN SERVICES DIRECTOR POSITION**

Ross Wagner, Economic Development & Forest Industry Coordinator updated the Board on the Blandin Broadband Community and discussed Aitkin County Broadband Development Grant. Consensus is for this to be brought back to the Board at a future Board meeting.

**BROADBAND**

Ross Wagner, Economic Development & Forest Industry Coordinator discussed with the Board holding public informational meetings on a proposed new building addition. He also presented a proposal from Bruce Schwartzman, BKV Group for Initial Design Services for Aitkin County Government Facility. Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting to approve the proposal from BKV Group of \$20,800 plus reimbursables not to exceed \$1,200.

**BUILDING ADDITION DISCUSSION**

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried, all members voting yes to approve Hydroponics Study Proposal from Avolve, Lakewood CO at no cost to Aitkin County.

**HYDROPONICS STUDY PROPOSALS**

The Board discussed the following: ACA, Forest Advisory, Library, Park Board, CARE, Mille Lacs Band Summit, DAC, AIS, EDA, Aitkin County Water Planning Task Force, Tri-County Coalition of Mille Lacs Lake, Extension GOT VIVA, and Canvassing Board.

**BOARD DISCUSSION**

Break: 12:37 p.m. to 1:23 p.m.

**BREAK**

## **Support Within Reach**

### **Sexual Violence Victim Services in Aitkin County – Funding Request**

**Address: 312 Minnesota Avenue, Suite 2009**

**Aitkin , MN 56431**

**Phone Number: 218-927-6226 | 1-866-747-5008**

**Business Office Address: 403 4<sup>th</sup> Street NW Suite 140, Bemidji, MN 56601**

**Phone Number: 218-444-9524**

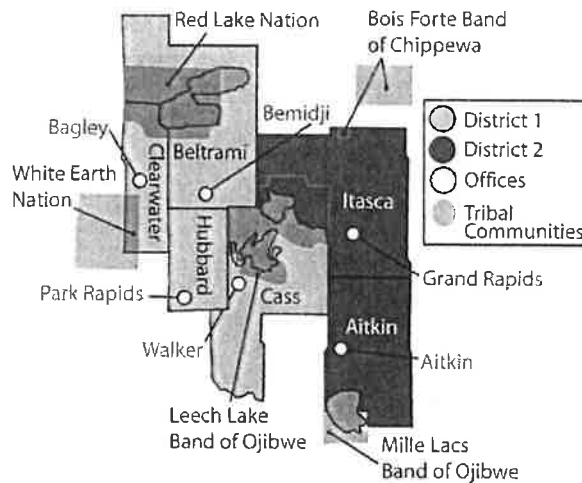
**Requested Amount: \$1,500.00**

### **AGENCY OVERVIEW**

Support Within Reach (SWR) is a private, non-profit organization that was created in 1989 to serve the distinct needs of victims of sexual violence in both Itasca and Aitkin County. Our mission is to reduce the impact and harm of sexual in the communities we serve. On January 15, 2014, Support Within Reach (SWR) merged with the Sexual Assault Program of Beltrami, Cass, Clearwater and Hubbard Counties. The new organization adopted the name Support Within Reach and will continue to be a sexual violence resource and advocacy program sharing resources across the region. The newly merged organization covers a six county area including Aitkin, Beltrami, Cass, Clearwater, Hubbard, and Itasca County (see map at the bottom of this section for more information). The six county region is divided into two districts that provides service to the same service area. Each district has a headquarters (Grand Rapids and Bemidji) with the business office and administrative staff being located in Bemidji. The organization has 18 total staff which include an Executive Director that presides over the two districts, a program supervisor in each district that supervise various staff that provide programming and services. There are 4 outlying offices that are individually staffed including one in Aitkin City, Aitkin County.

SWR is governed by a volunteer board of 17 members from all across the six county service area who works to develop and set agency policy and procedure. Board members provide continuing direction for planning and operations, program evaluation, as well as related organizational activities consistent with the mission and goals of the organization. SWR's Aitkin County office has one full-time staff that assists victims. In 2016, SWR utilized a total of 5 sexual violence volunteer advocates and student interns (in the Aitkin/Itasca County area) who donated 1,546 hours for a total of \$52,915 as in-kind contribution to SWR. These volunteer advocates provide additional assistance through coverage of the after hour's crisis line and assisting in prevention and awareness efforts in the District 2 service areas.

Service Area Map:



### **AITKIN COUNTY OVERVIEW**

Support Within Reach (SWR) seeks to enhance the quality of life for those in Aitkin County through four primary programs: 1) Victim Support & Advocacy Program, 2) Volunteer Program, 3) Coordinated Community Response, and 4) Prevention Education/Awareness Program. The term sexual violence includes a number of actions that are carried out in a manner intended to groom, control, intimidate, manipulate, humiliate, harm and silence the victim. Unfortunately, sexual violence comes in many forms, including: sexual assault/rape, incest/child sexual abuse, sexual exploitation/trafficking of youth and adults, intimate partner sexual violence, date/acquaintance rape, and alcohol/drug facilitated sexual assault, sexual harassment, bullying, and stalking.

In order to address the issues of sexual violence victimization and its impact on victims' lives, SWR has developed multiple services such as: 24-hour crisis line, crisis intervention, ongoing support and encouragement, basic awareness and education, support groups, information/referral, medical advocacy and individualized civil/criminal court advocacy and assistance. Being that SWR is the sole provider of sexual violence supportive services and prevention education programming within Aitkin County, we welcome collaborative opportunities in order to build a safety net of services for the clients and the community that we serve. Through SWR's awareness and prevention education program, participants develop an increased awareness of the services our agency provides as well as improved understanding regarding the issues surrounding sexual violence. SWR's Prevention Education/Awareness Program creates presentations based on the needs of the organization requesting. Typical categories of presentations are for pre-school, elementary, middle school, high school, and post-secondary school, and at risk populations such as chemical dependency, youth-at-risk, and physical disabilities.



### **AITKIN COUNTY OVERVIEW**

Support Within Reach (SWR) seeks to enhance the quality of life for those in Aitkin County through four primary programs: 1) Victim Support & Advocacy Program, 2) Volunteer Program, 3) Coordinated Community Response, and 4) Prevention Education/Awareness Program. The term sexual violence includes a number of actions that are carried out in a manner intended to groom, control, intimidate, manipulate, humiliate, harm and silence the victim. Unfortunately, sexual violence comes in many forms, including: sexual assault/rape, incest/child sexual abuse, sexual exploitation/trafficking of youth and adults, intimate partner sexual violence, date/acquaintance rape, and alcohol/drug facilitated sexual assault, sexual harassment, bullying, and stalking.

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June 22, 2017

Cynthia Bennett,  
Director Health and Human Services  
Aitkin County  
204 2<sup>nd</sup> Street NW  
Aitkin, MN 56431

Dear Ms. Bennett,

The Arrowhead Economic Opportunity Agency (AEOA), through its Rural Rides Program, has been providing work related transportation assistance to residents of Aitkin County since 2015.

In 2016 the program provided 59 Aitkin County residents with 3,897 rides. The direct price of those rides (excluding any administrative costs) was \$58,937.23. Over \$50,000 of that amount was spent to reimburse volunteer drivers. Most of those volunteer drivers were Aitkin County residents. The balance was used to purchase vouchers for bus tickets.

Aitkin County has partnered with AEOA since 2008 by providing referrals but has made no fiscal contributions to the program. Unfortunately in 2018 Rural Rides is facing a significant decrease in funding from the Minnesota Department of Transportation. To assure the continued success of this program, I am requesting a \$20,000 contribution from Aitkin County to help pay for services provided to low income workers and job seekers in Aitkin County.

Please contact me if you have any questions or require clarification.

I appreciate your consideration of this request, and your commitment to our mission.

Sincerely,

Marcia Mehle  
Community Transportation Manager  
Arrowhead Transit

c: Jack Larson, Transit Director AEOA



# Board of County Commissioners Agenda Request

7A  
Agenda Item #

**Requested Meeting Date:** August 8, 2017

**Title of Item:** 2018 Budget Discussion - Sheriff's Department

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Scott Turner	<b>Department:</b> Administration
--------------------------------------	--------------------------------------

<b>Presenter (Name and Title):</b> Scott Turner, Sheriff	<b>Estimated Time Needed:</b> 20 min.
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**Summary of Issue:**

The 2018 preliminary Sheriff's Department budget will be presented for Board discussion. Attached, please find a detailed budget report.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Discussion only.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*

		2015 Budget	2016 Budget	2017 Budget	2018 Budget
<b>ENFORCEMENT</b>					
<u>Credit Accounts</u>					
200-5307	Police State Aid	(120,000)	(120,000)	(123,000)	(145,000)
200-5308	Police Officer Training	(6,000)	(6,000)	(6,000)	(10,000)
200-5310	State Grants - OT Grant		(9,000)	(9,000)	(40,000)
200-5530	Sheriff's Fees	(22,500)	(24,500)	(20,000)	(20,000)
200-5531	Welfare	(250)	(250)	(200)	(200)
200-5532	Mileage	(14,000)	(13,000)	(10,000)	(11,000)
200-5533	Alarm	(3,000)	(3,000)	(3,000)	(2,600)
200-5613	Restitution	(7,000)	(7,000)	(8,000)	(6,000)
200-5760	Contributions-Restricted-Officer Safety				
200-5813	Sale of Squads		(9,000)		(5,000)
200-5840	Misc. Receipts	(4,000)	(4,000)	(2,000)	(14,000)
200-5861	Misc. Insurance Reims.	(10,000)	(10,000)	(10,000)	(10,000)
<u>Staffing Expenses</u>					
200-6101	Salaries-Full Time	1,117,815	1,213,388	1,192,208	1,247,653
200-6102	Salaries-PartTime				
200-6108	Meals (not overnight)		500	500	500
200-6109	Overtime Salaries	45,000	45,000	60,000	108,000
200-6110	Holiday Pay	56,000	58,765	60,234	62,975
200-6124	Medicare (employer - 1.45%)	16,861	19,100	18,245	20,570
200-6148	Employer Deduct Contr HSA			2,604	45,900
200-6149	<del>Employer Deduct Contr. VEBA</del>	<del>2,000</del>	<del>2,540</del>		
200-6150	Health Ins. (employer)	199,860	220,800	231,840	210,546
200-6152	Life Ins. (employer)	1,217	1,200	1,200	1,310
200-6154	Long Term Dis. (employer)	461	400	400	400
200-6155	Long Term Dis. (employee)			400	
200-6159	PERA (16.2% dep, 7.5% coord)	179,431	212,992	199,049	220,263
200-6165	FICA (emp) (6.20%)	6,375	6,594	6,925	6,890
<u>Enforcement Expenses</u>					
200-6205	Postage & Freight	2,100	2,100	2,100	2,100
200-6211	Net VI Task Force				
200-6230	Printing, Publishing, Advertising	1,600	600	600	700
200-6231	Services and Labor	17,000	30,500	38,000	41,000



		2015 Budget	2016 Budget	2017 Budget	2018 Budget
200-6240	Dues	6,500	6,500	6,500	6,500
200-6241	Registration Fee	600	500	500	500
200-6250	Telephone	19,000	19,000	19,000	21,000
200-6254	Utilities	3,000	2,000	2,000	2,000
200-6260	Professional Consulting	1,000	1,000	1,000	1,000
200-6272	Physical Exam (employees)	1,200	1,000	1,000	1,000
200-6301	<b>Rentals</b>				
200-6302	Car Maintenance/Equipment	36,000	36,000	38,000	42,000
200-6314	Radio Maintenance	8,000	8,000	8,000	8,000
200-6330	Transportation, Travel, Parking	200	200	200	200
200-6332	Hotels/Motels	500	500	500	500
200-6340	Meals (overnight)	300	250	250	250
200-6352	Insurance	51,500	52,000	48,089	53,000
200-6353	Workers Comp	31,500	32,000	32,750	34,000
200-6359	Wrecker Service	4,000	4,000	5,000	5,000
200-6374	Auto & Trailer License	1,000	500	500	500
200-6405	Office Supplies	7,500	7,500	8,000	8,500
200-6409	Deputy Supplies	10,000	10,000	10,000	10,000
200-6410	Clothing Allowance	6,000	6,000	6,000	6,000
200-6511	Gas & Oil	98,000	82,000	75,000	72,000
200-6590	Repair & Maintenance Supp			2,000	
200-6610	Equipment & Radios	20,000	20,000	20,000	30,000
200-6620	Auto, Trailers, Snowmobiles	120,000	100,000	104,000	115,000
200-6625	Office Equipment	5,000	5,000	5,000	5,000
200-6630	Misc. Capital Outlay				

#### Education

200-003-6200	Sheriff Training	4,000	4,000	4,000	4,500
200-003-6241	Registration Fee	7,000	7,000	7,000	10,000
200-003-6330	Transportation, Travel & Parking	800	800	800	1,000
200-003-6332	Hotels/Motels	3,000	3,000	3,000	3,200
200-003-6340	Meals (overnight)	500	400	400	500
200-003-6511	Gas & Oil	200	200	200	200

#### Canine

200-019-5760	Donations			(100)	(100)
200-019-5840	Misc. Receipts (forfeiture funds)	(2,000)	(2,000)		
200-019-6231	Services, Labor, Contracts	1,000	1,000	1,200	2,000
200-019-6240	Dues	50	65	100	100
200-019-6241	Registration Fees				
200-019-6332	Hotel/Motel, Lodging			200	300
200-019-6340	Meals				

		<b>2015 Budget</b>	<b>2016 Budget</b>	<b>2017 Budget</b>	<b>2018 Budget</b>
200-019-6352	Insurance	350	350	350	350
200-019-6405	Office Supplies				
200-019-6409	Canine Supplies	1,000	1,400	1,400	1,500
200-019-6511	Gas				
200-019-6610	Equipment				
<b>Sheriff's Posse</b>					
200-020-5840	Misc. Receipts				
200-020-6409	Posse Supplies				
<b>Major Crime Investigation/Trial</b>					
200-030-6231	Crime Invest./Trial				
<b>Gun Permits</b>					
200-039-5840	Gun Permit Fees				
200-039-6409	Gun Permit Supplies				
<b>D.A.R.E.</b>					
200-081-6220	Refunds				
200-081-6409	D.A.R.E. Supplies				
		1,905,670	2,018,894	2,034,944	2,150,507

		2015 Budget	2016 Budget	2017 Budget	2018 Budget
<b>Boat &amp; Water</b>					
<u>Credit Accounts</u>					
202-2540	Fund Balance				
202-5310	B & W Supplemental Grant (OT)		(6,375)	(6,375)	(6,375)
202-5315	Boat & Water Safety Grant	(18,750)	(20,860)	(20,860)	(20,860)
202-5840	Misc. Receipts	(250)	(150)	(150)	(150)
<u>Staffing Expenses</u>					
202-6101	Salaries-Full Time	29,583	26,085	26,763	27,735
202-6102	Salaries-PartTime	11,000	15,000	15,375	16,100
202-6109	Overtime Salaries	6,500	6,500	6,500	7,100
202-6110	Holiday Pay		943	1,025	1,248
202-6124	Medicare (employer 1.45%)	926	703	723	757
200-6148	Employer Deduct Contr HSA				1,562
202-6150	Health Ins. (employer)	5,299	5,750	6,048	6,987
202-6152	Life Ins. (employer)		30	30	32
202-6154	Long Term Dis. (emp)				
	PERA 7.5				1,208
202-6159	PERA (16.2%)	7,363	5,545	8,269	5,846
202-6165	FICA (emp) (6.20%)	2,125	930	1,050	1,208
<u>B &amp; W Enforcement Expenses</u>					
202-6205	Postage & Freight				
202-6230	Printing, Publishing, Advertising	300	300	300	300
202-6231	Services and Labor	2,500	2,500	2,500	2,500
202-6250	Telephone	350	350	350	400
202-6254	Utilities	300	300	300	300
202-6272	Physical Exam (employees)	400	400	400	400
202-6302	Car Maintenance/Equipment	3,000	3,000	3,000	4,000
202-6314	Radio Maintenance	400	400	400	500
202-6352	Insurance	2,500	2,500	2,260	2,600
202-6353	Workers Comp	1,400	1,400	1,298	1,400
202-6359	Wrecker Service				
202-6374	Auto & Trailer License	150	150	150	150

		<b>2015 Budget</b>	<b>2016 Budget</b>	<b>2017 Budget</b>	<b>2018 Budget</b>
202-6405	Supplies	1,200	1,200	200	350
202-6409	Field Supplies	50	50	1,000	1,000
202-6410	Clothing Allowance	500	800	800	800
202-6511	Gas & Oil	4,000	4,000	4,000	4,000
202-6610	Equipment	3,000	3,000	3,000	3,000
202-6617	Radio Equipment	500	500	500	1,500
202-6620	Auto, Trailers, Snowmobiles				
202-6625	Office Equipment				
202-6630	Misc. Capital Outlay				
<b>Education</b>					
202-003-6200	Sheriff Training				
202-003-6241	Registration Fee				
202-003-6330	Transportation, Travel & Parking				
202-003-6331	Law Enforcement Training School				
202-003-6332	Hotels/Motels				
202-003-6340	Meals (overnight)				
202-003-6511	Gas & Oil				
		<b>64,346</b>	<b>54,951</b>	<b>58,856</b>	<b>65,598</b>

		2015 Budget	2016 Budget	2017 Budget	2018 Budget
<b>Snowmobile</b>					
<u>Credit Accounts</u>					
203-2540	Fund Balance				
203-5315	Snowmobile Grant	(6,145)	(6,145)	(6,145)	(6,145)
203-5840	Misc. Receipts	(30)	(30)	(30)	(30)
<u>Staffing Expenses</u>					
203-6101	Salaries-Full Time	20,503	18,146	18,399	19,274
203-6102	Salaries-PartTime				
203-6109	Overtime Salaries			400	400
203-6110	Holiday Pay		1,570	1,538	1,664
203-6124	Medicare (employer 1.45%)	298	292	297	310
200-6148	Employer Deduct Contr HSA				1,086
203-6150	Health Ins. (employer)	3,644	4,000	4,158	4,860
203-6152	Life Ins. (employer)	21	21	20	21
203-6154	Long Term Dis. (emp)				
203-6159	PERA (16.2%)	3,321	3,259	3,309	3,457
203-6165	FICA (emp) (6.20%)				
<u>Snowmobile Enforcement Expenses</u>					
203-6205	Postage & Freight				
203-6230	Printing, Publishing, Advertising				
203-6231	Services and Labor	750	1,000	1,000	1,000
203-6240	Dues				
203-6241	Registration Fee				
203-6250	Telephone	300	300	300	320
203-6254	Utilities				
203-6260	Professional Consulting				
203-6301	Rentals				
203-6302	Car & Snowmobile Maintenance	600	800	800	1,000
203-6314	Radio Maintenance	100	300	300	300
203-6352	Insurance	400	400	400	400
203-6353	Workers Comp	666	700	560	580
203-6359	Wrecker Service				
203-6372	Physical Exam (employees)				

		<b>2015 Budget</b>	<b>2016 Budget</b>	<b>2017 Budget</b>	<b>2018 Budget</b>
203-6374	Auto & Trailer License	30	30	30	30
203-6405	Supplies				
<b>203-6409</b>	<b>Field Supplies</b>	300	300	200	200
203-6410	Clothing Allowance	100	100	200	300
203-6511	Gas & Oil	2,000	1,800	1,800	1,800
203-6610	Equipment				
203-6617	Radio Equipment				
203-6620	Auto, Trailers, Snowmobiles				
<hr/>					
203-6630	Misc. Capital Outlay				4,000
<hr/>					
<b>Education</b>					
203-003-6200	Sheriff Training				
203-003-6241	Registration Fee				
203-003-6330	Transportation, Travel & Parking				
203-003-6331	Law Enforcement Training School				
203-003-6332	Hotels/Motels				
203-003-6340	Meals (overnight)				
203-003-6511	Gas & Oil				
<hr/>					
		<b>26,858</b>	<b>26,843</b>	<b>27,536</b>	<b>34,827</b>

		2015 Budget	2016 Budget	2017 Budget	2018 Budget
<b>ATV</b>					
<u>Credit Accounts</u>					
204-5315	ATV Grant	(14,212)	(14,212)	(14,212)	(14,212)
204-5840	Misc. Receipts				
<u>Staffing Expenses</u>					
204-6101	Salaries-Full Time	11,805	10,208	10,599	10,882
204-6102	Salaries-PartTime				
204-6109	Overtime Salaries		2,000	2,000	5,000
204-6110	Holiday Pay		942	1,025	998
204-6124	Medicare (employer 1.45%)	171	191	200	245
200-6148	Employer Deduct Contr HSA				612
204-6150	Health Ins. (employer)	2,098	2,250	2,394	2,734
204-6152	Life Ins. (employer)		12	12	16
204-6154	Long Term Dis. (emp)				
204-6159	PERA	1,913	2,130	2,268	2,735
204-6165	FICA (emp) (6.20%)				
<u>ATV Enforcement Expenses</u>					
204-6205	Postage & Freight				
204-6230	Printing, Publishing, Advertising				
204-6231	Services and Labor	750	750	750	750
204-6240	Dues				
204-6241	Registration Fee				
204-6250	Telephone	150	150	150	165
204-6302	Car Maintenance/Equipment	1,500	1,500	1,500	1,500
204-6314	Radio Maintenance				
204-6352	Insurance	400	400	400	400
204-6353	Workers Comp	350	400	318	325
204-6359	Wrecker Service				
204-6374	Auto & Trailer License	50	50	50	50
204-6405	Supplies				

		<b>2015 Budget</b>	<b>2016 Budget</b>	<b>2017 Budget</b>	<b>2018 Budget</b>
204-6409	Field Supplies	1,200	1,200	1,200	400
204-6410	Clothing Allowance				
204-6419	Snowmobile Supplies				
204-6511	Gas & Oil	1,500	1,500	1,500	1,500
204-6610	Equipment				
204-6617	Radio Equipment				
204-6620	Auto, Trailers, Snowmobiles				
204-6625	Office Equipment				
204-6630	Misc. Capital Outlay	4,000	4,000	4,000	4,000
<b>Education</b>					
204-003-6200	Sheriff Training				
204-003-6241	Registration Fee				
204-003-6330	Transportation, Travel & Parking				
204-003-6331	Law Enforcement Training School				
204-003-6332	Hotels/Motels				
204-003-6340	Meals (overnight)				
204-003-6511	Gas & Oil				
		<b>11,675</b>	<b>13,471</b>	<b>14,154</b>	<b>18,100</b>



		2015 Budget	2016 Budget	2017 Budget	2018 Budget
<b>CORRECTIONS</b>					
<u>Credit Accounts</u>					
252-5530	Correction (Booking) Fees	(5,000)	(7,000)	(7,500)	(8,000)
252-5532	Transport Inmates	(3,000)	(3,000)	(2,500)	(2,500)
252-5534	Huber / Pay-to-Stay				
252-5535	Board of Prisoners	(267,425)	(300,000)	(390,000)	(390,000)
252-5536	Inmate Medical (board of pris)	(2,500)	(2,500)	(3,000)	(10,000)
252-5541	Pay to Stay In County Boarding	(12,000)	(20,000)	(30,000)	(40,000)
252-5542	Pay to Stay In County Boarding Meds				
252-5840	Misc. Receipts	(3,000)	(4,000)	(2,000)	(1,000)
252-5861	Medical Co-Pay from Inmates	(1,000)	(800)	(1,200)	(1,000)
<u>Staffing Expenses</u>					
252-6101	Salaries - Full Time	1,346,996	1,286,650	1,274,080	1,296,550
252-6102	Salaries - Part Time	48,000	58,000	60,000	65,000
252-6108	Meals (not overnight)				
252-6109	Overtime - Salaries	38,000	45,000	55,000	70,000
252-6110	Holiday Pay	57,000	62,000	62,000	64,500
252-6124	Medicare-Employer (1.45%)	20,083	21,548	20,931	21,693
252-6148	Employer Deduct Contribution HSA				14,690
252-6149	<del>Employer Deduct Contr.-VEBA</del>	<del>4,540</del>	<del>6,160</del>	<del>4,613</del>	
252-6150	Health Ins.-Employer	263,712	321,660	322,396	330,984
252-6151	Sick Leave Accrual				
252-6152	Life Ins.-Employer	1,580	1,580	1,580	1,770
252-6154	Long Term Dis.-Employer	390	350	350	370
252-6159	PERA Coordinated (7.25%)	122,534	10,952	133,119	129,965
252-6165	FICA - Employer (6.20%)	83,137	90,010	88,536	92,755
<u>Corrections Expenses</u>					
252-6205	Postage & Freight	100	100	100	100
252-6230	Printing, Publishing & Adv.	600	700	500	500
252-6231	Services & Labor	35,000	35,000	35,000	50,000
252-6234	Huber/Electronic Monitoring	1,000	1,000	1,000	1,000
252-6241	Registration Fees	100			
252-6250	Telephone	4,000	4,000	4,000	4,500
252-6254	Utilities & Heating	104,000	100,000	100,000	100,000
252-6260	Professional Counseling-Inmates	1,000	1,000	1,000	1,000

		2015 Budget	2016 Budget	2017 Budget	2018 Budget
252-6262	Medical Expenses & Supplies	54,000	90,000	100,000	125,000
252-6267	Unemployment Compensation	1,000	4,000	1,000	1,000
252-6271	Inspection Fees	500	200	500	500
252-6272	Employee Physical Exam	600	1,000	1,000	1,000
252-6302	Car Maintenance	3,000	3,000	3,000	4,500
252-6306	New Jail Boiler Insurance				
252-6314	Radio Maintenance				
252-6330	Prisoner Transportation & Travel	7,500	6,000	6,000	6,000
252-6332	Hotel/Motel Lodging	125	125		
252-6340	Meals	50	50		
252-6351	Board of Prisoners	500			
252-6352	Insurance	3,400	3,400	683	725
252-6353	Workers Compensation	29,500	30,250	30,767	31,000
252-6359	Wrecker Service				
252-6374	Auto & Trailer License	50	50	50	50
252-6405	Office & Computer Supplies	11,000	11,000	10,000	10,000
252-6409	Jail Supplies	2,500	3,000	3,000	3,000
252-6410	Clothing Allowance	5,000	5,000	5,000	5,000
252-6418	Groceries	128,000	162,000	165,000	195,000
252-6420	Kitchen Supplies	3,400	3,500	3,500	3,500
252-6421	Laundry Supplies	40			
252-6422	Janitorial Supplies	22,000	30,000	30,000	31,000
252-6424	Inmate Supplies	4,000	5,000	5,000	5,000
252-6511	Gas & Oil	300	300	300	300
252-6513	Fuel Oil	750	700	700	500
252-6590	Repair & Maintenance Supplies	21,000	28,000	28,000	40,000
252-6605	Building & Structures				30,000
252-6610	<b>Equipment</b>				
252-6617	Radio Equipment				
252-6625	<b>Office Equipment</b>	3,000			
252-6630	Misc. - Capital Outlay		3,000	3,000	3,000
<b>Education</b>					
252-003-6241	School Registration Fee/Training	4,000	4,000	4,000	4,000
252-003-6330	School Tran & Travel & Parking	300	300	300	300
252-003-6332	School Hotels/Motels	2,500	2,500	2,500	3,000
252-003-6340	Schooling Meals (overnight)	500	500	500	500
252-003-6511	School Gas & Oil	300	300	300	300
<b>Prisoner Welfare Fund</b>					
252-252-5542	Prisoner Welfare Receipts				
252-252-6405	Prisoner Welfare Expenses				

<b>2015 Budget</b>	<b>2016 Budget</b>	<b>2017 Budget</b>	<b>2018 Budget</b>
2,146,642	2,105,585	2,132,105	2,297,052

**Aitkin County Sheriff's Office**

**STS Budget**

		<b>2015 Budget</b>	<b>2016 Budget</b>	<b>2017 Budget</b>	<b>2018 Budget</b>
<u>Credit Accounts</u>					
	Customary County Allocation to STS Program	(76,914)	(76,914)		
253-5840	Misc. Receipts				
253-5872	Donations	(3,000)	(3,000)	(1,500)	(1,500)
253-5315	Grant Funding	(30,443)	(30,443)	(30,443)	(30,443)
<u>Staffing Expenses</u>					
253-6101	Salaries-Full Time	90,168	95,872	98,815	101,511
253-6102	Salaries-PartTime				
253-6108	Meals (not overnight)				
253-6109	Overtime Salaries		500	500	500
253-6110	Holiday Pay				
253-6124	Medicare (employer)	1,308	1,398	1,435	1,471
253-6150	Health Ins. (employer)	22,080	24,000	25,200	28,380
253-6152	Life Ins. (employer)	125	130	130	132
253-6154	Long Term Dis. (emp)		132	132	134
253-6159	PERA (8.75%)	7,890	8,433	8,846	8,883
253-6165	FICA (emp)	5,591	5,975	6,269	6,394
<u>STS Operational Expenses</u>					
253-6205	Postage & Freight				
253-6230	Printing, Publishing, Advertising				
253-6231	Services and Labor	500	500		
253-6250	Telephone	250	250	300	530
253-6254	Utilities				
253-6260	Professional Consulting				
253-6272	Physical Exam (employees)				
253-6301	Rentals				
253-6302	Car Maintenance/Equipment	3,000	3,000	3,000	4,000
253-6314	Radio Maintenance				
253-6330	Transportation, Travel, Parking	200	200	250	250
253-6332	Hotels/Motels	250	250	250	250
253-6340	Meals (overnight)	50	50	50	100



		2015 Budget	2016 Budget	2017 Budget	2018 Budget
<b>Enhanced 911 System</b>					
<u>Credit Accounts</u>		(250,000)			
254-2540	Fund Balance				
254-5591	Interest Income				
254-5840	Misc. Receipts				
254-5310	E-911 State Grant	(88,800)	(89,189)	(90,000)	(89,000)
<u>Staffing Expenses</u>					
254-6101	Salaries-Full Time				
254-6102	Salaries-PartTime				
254-6108	Meals (not overnight)				
254-6109	Overtime Salaries				
254-6110	Holiday Pay				
254-6124	Medicare (employer 1.45%)				
254-6150	Health Ins. (employer)				
254-6151	Sick Leave Accrual				
254-6152	Life Ins. (employer)				
254-6154	Long Term Dis. (emp)				
254-6159	PERA (4.48%)				
254-6165	FICA (emp) (6.20%)				
<u>E-911 Expense</u>					
254-6205	Postage & Freight				
254-6230	Printing, Publishing, Advertising				
254-6231	Services and Labor	75,000	79,064	90,000	86,000
254-6240	Dues				
254-6241	Registration Fee				
254-6250	Telephone				
254-6254	Utilities				
254-6260	Professional Consulting				
254-6266	Workers Comp				
254-6301	Rentals				
254-6302	Car Maintenance/Equipment				
254-6314	Radio Maintenance				
254-6330	Transportation, Travel, Parking				
254-6332	Hotels/Motels				
254-6340	Meals (overnight)				

		2015 Budget	2016 Budget	2017 Budget	2018 Budget
254-6350	Per Diem				
254-6352	Insurance				
254-6359	Wrecker Service				
254-6372	Physical Exam (employees)				
254-6374	Auto & Trailer License				
254-6405	Supplies	1,500	1,000		
254-6409	Field Supplies				
254-6410	Clothing Allowance				
254-6419	Snowmobile Supplies				
254-6511	Gas & Oil	200			
254-6590	Repair & Maintenance Supp				
254-6605	Building & Structures				
254-6610	Equipment	5,000			
254-6617	Radio Equipment				
254-6620	Auto, Trailers, Snowmobiles				
254-6625	Office Equipment				
<b>254-6630 Misc. Capital Outlay</b>		<b>250,000</b>			
<b>Education</b>					
254-003-6200	Sheriff Training				
254-003-6241	Registration Fee				
254-003-6330	Transportation, Travel & Parking				
254-003-6331	Law Enforcement Training School				
254-003-6332	Hotels/Motels	250			
254-003-6340	Meals (overnight)				
254-003-6511	Gas & Oil	45			
		(6,805)	(9,125)	-	(3,000)

		2015 Budget	2016 Budget	2017 Budget	2018 Budget
<b>Emergency Management</b>					
<u>Credit Accounts</u>					
280-2540	Fund Balance				
280-5591	Interest Income				
280-5390	Em. Serv. Grant-SLA/FEMA Grant	(22,000)	(19,194)	(19,194)	(19,194)
280-5840	Misc. Receipts				
<u>Staffing Expenses</u>					
280-6101	Salaries-Full Time	30,369	25,490	27,270	28,196
280-6102	Salaries-PartTime				
280-6108	Meals (not overnight)				
280-6109	Overtime Salaries				
280-6110	Holiday Pay				
280-6124	Medicare (employer 1.45%)	441	369	400	409
280-6150	Health Ins. (employer)	5,520	6,000	4,322	3,168
280-6151	Sick Leave Accrual				
280-6152	Life Ins. (employer)	32	32	32	33
280-6154	Long Term Dis. (emp)		40	40	42
280-6159	PERA	2,658	2,231	2,447	2,468
280-6165	FICA (emp) (6.20%)	1,883	1,581	1,733	1,749
<u>Emergency Management Expenses</u>					
280-6205	Postage & Freight				
280-6230	Printing, Publishing, Advertising				
280-6231	Services and Labor	100	500	500	1,000
280-6240	Dues	200	400	600	700
280-6241	Registration Fee				
280-6250	Telephone	750	750	750	500
280-6302	Car Maintenance/Equipment				
280-6314	Radio Maintenance				
280-6330	Transportation, Travel, Parking	200	200	200	400
280-6332	Hotels/Motels				
280-6340	Meals (overnight)				
280-6350	Per Diem				
280-6352	Insurance	400	400	263	280
280-6353	Workers Comp	1,170	1,100	637	650



		2015 Budget	2016 Budget	2017 Budget	2018 Budget
280-6359	Wrecker Service				
280-6374	Auto & Trailer License				
280-6405	Supplies	500	500	500	500
280-6409	Field Supplies	1,000	1,000	1,000	1,000
280-6410	Clothing Allowance				
280-6511	Gas & Oil				
280-6610	Equipment	2,000	5,000	5,000	5,000
280-6617	Radio Equipment				
280-6620	Auto, Trailers, Snowmobiles				
280-6625	Office Equipment				
280-6630	Misc. Capital Outlay				
<b>Education</b>					
280-003-6200	Sheriff Training				
280-003-6241	Registration Fee				500
280-003-6330	Transportation, Travel & Parking			1,000	500
280-003-6332	Hotels/Motels			1,000	1,000
280-003-6340	Meals (overnight)			300	300
280-003-6511	Gas & Oil				
		25,223	26,399	28,800	29,201

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>Actual Actuals</u> Mo. 01 - 12	<u>2017 YTD Actual</u> Mo. 01 - 08	<u>ADOPTED 2017</u>	<u>PROPOSED 2018</u>
123 DEPT Coroner					
01- 123- 000- 0000- 6231	Coroner Fees	18,000	8,250	15,000	16,500
01- 123- 000- 0000- 6260	Autopsies- - Pathologist, Xrays, Etc	49,988	18,946	35,000	38,000
01- 123- 000- 0000- 6330	Transportation For Autoposy	12,850	15,300	8,000	19,300
DEPT 123 Coroner	<b>Revenue</b>				
	<b>Expend.</b>	80,838	42,496	58,000	73,800
	<b>Net</b>	80,838	42,496	58,000	73,800
200 DEPT Enforcement					
01- 200- 000- 0000- 5307	Police State Aid- State Shared Rever	146,771 -	0	123,000 -	145,000 -
01- 200- 000- 0000- 5308	Police Officer Training	5,315 -	0	6,000 -	10,000 -
01- 200- 000- 0000- 5310	State Grants- Ot Grant	13,402 -	0	9,000 -	40,000 -
01- 200- 000- 0000- 5330	State Grants	0	21,598 -	20,000 -	0
01- 200- 000- 0000- 5530	County Sheriff Fees	15,058 -	10,090 -	15,000 -	20,000 -
01- 200- 000- 0000- 5531	County Sheriff From Welfare	180 -	675 -	200 -	200 -
01- 200- 000- 0000- 5532	County Sheriff Mileage	11,533 -	7,302 -	10,000 -	11,000 -
01- 200- 000- 0000- 5533	Alarm System	3,250 -	2,565 -	3,000 -	2,600 -
01- 200- 000- 0000- 5613	Cost Of Restitution	21,514 -	2,594 -	8,000 -	6,000 -
01- 200- 000- 0000- 5760	Contributions Restricted- Officer Sa	2,000 -	75 -	0	0
01- 200- 000- 0000- 5813	Sale of Squads	2,368 -	3,558 -	0	5,000 -
01- 200- 000- 0000- 5840	Misc Receipts	15,060 -	1,837 -	2,000 -	14,000 -
01- 200- 000- 0000- 5861	Insurance Proceeds/Reimbursemen	55,584 -	5,123 -	10,000 -	10,000 -
01- 200- 000- 0000- 6101	Salaries- Full Time	1,062,053	689,852	1,192,208	1,247,653
01- 200- 000- 0000- 6108	Meals Reimbursed (Taxable)	30	0	500	500
01- 200- 000- 0000- 6109	Overtime- Salaries	117,228	71,051	60,000	108,000
01- 200- 000- 0000- 6110	Holiday Pay	49,913	33,738	60,234	62,975
01- 200- 000- 0000- 6124	Medicare- Employer 1.45%	17,093	11,447	18,245	20,570
01- 200- 000- 0000- 6148	Employer Deduct Contribution- HS	2,333	17,952	0	45,900
01- 200- 000- 0000- 6149	Employer Deduct Contribution- Vet	0	0	2,604	0
01- 200- 000- 0000- 6150	Health Insurance- Employer	216,336	141,554	231,840	210,546
01- 200- 000- 0000- 6151	Severence Pay	0	41,000	0	0
01- 200- 000- 0000- 6152	Life Insurance- Employer	986	541	1,200	1,310
01- 200- 000- 0000- 6154	Long Term Disability- Employer	211	226	400	400
01- 200- 000- 0000- 6155	Long Term Disability- Employee	0	0	400	0
01- 200- 000- 0000- 6159	Pera	188,760	120,828	199,049	220,263
01- 200- 000- 0000- 6165	Fica- Employer 6.20%	6,384	4,106	6,925	6,890

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>Actual Actuals Mo. 01 - 12</u>	<u>2017 YTD Actual Mo. 01 - 08</u>	<u>ADOPTED 2017</u>	<u>PROPOSED 2018</u>
01-200-000-0000-6205	Postage	2,999	1,433	2,100	2,100
01-200-000-0000-6230	Printing, Publishing & Adv	772	388	600	700
01-200-000-0000-6231	Services & Labor (Incl Contracts)	27,635	17,009	38,000	41,000
01-200-000-0000-6240	Dues	3,635	2,905	6,500	6,500
01-200-000-0000-6241	Registration Fee	22	0	500	500
01-200-000-0000-6250	Telephone	17,507	10,116	19,000	21,000
01-200-000-0000-6254	Utilities	0	0	2,000	2,000
01-200-000-0000-6260	Professional Consulting	250	0	1,000	1,000
01-200-000-0000-6267	Unemployment Compensation	658	8,731	0	0
01-200-000-0000-6272	Physical Examinations	880	575	1,000	1,000
01-200-000-0000-6302	Car Maintenance	58,424	31,360	38,000	42,000
01-200-000-0000-6314	Radio Maint	4,725	0	8,000	8,000
01-200-000-0000-6330	Transportation & Travel & Parking	443	12	200	200
01-200-000-0000-6332	Hotels / Motels	0	0	500	500
01-200-000-0000-6340	Meals	0	0	250	250
01-200-000-0000-6352	Insurance	51,389	52,448	48,089	53,000
01-200-000-0000-6353	Workers Compensation Insurance	32,635	33,057	32,750	34,000
01-200-000-0000-6359	Wrecker Service	3,103	3,222	5,000	5,000
01-200-000-0000-6374	Auto & Trailer License	95	75	500	500
01-200-000-0000-6405	Office Supplies	10,669	5,772	8,000	8,500
01-200-000-0000-6409	Deputy Supplies	5,895	2,629	10,000	10,000
01-200-000-0000-6410	Clothing Allowance	17,369	1,610	6,000	6,000
01-200-000-0000-6511	Gas And Oil	48,986	31,808	75,000	72,000
01-200-000-0000-6590	Repair & Maintenance Supplies	3,031	414	2,000	0
01-200-000-0000-6610	Equipment & Radios	19,745	10,065	20,000	30,000
01-200-000-0000-6620	Auto, Trailers, Snowmobiles	99,950	103,193	104,000	115,000
01-200-000-0000-6625	Office Equipment	1,032	2,262	5,000	5,000
01-200-003-0000-6200	Arlt- Sheriff Training	0	0	4,000	4,500
01-200-003-0000-6241	Registration Fee	8,511	7,370	7,000	10,000
01-200-003-0000-6330	Transportation & Travel & Parking	446	0	800	1,000
01-200-003-0000-6332	Hotels / Motels	3,106	1,091	3,000	3,200
01-200-003-0000-6340	Meals	205	113	400	500
01-200-003-0000-6511	Gas And Oil	25	0	200	200
01-200-019-0000-5760	Canine Donations	730 -	100 -	0	100 -
01-200-019-0000-5840	Misc Receipts	0	0	1,000 -	0
01-200-019-0000-6108	Meals (Not Overnight)	0	17	0	0

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>Actual Actuals</u> Mo. 01 - 12	<u>2017 YTD Actual</u> Mo. 01 - 08	<u>ADOPTED</u> <u>2017</u>	<u>PROPOSED</u> <u>2018</u>
01-200-019-0000-6230	Printing, Publishing & Adv	0	99	0	0
01-200-019-0000-6231	Services, Labor, Contracts	1,016	1,415	1,200	2,000
01-200-019-0000-6240	Dues/Assoc Fees	50	0	100	100
01-200-019-0000-6241	Registration Fee	135	0	0	0
01-200-019-0000-6332	Hotel/Motel Lodging	314	0	200	300
01-200-019-0000-6340	Meals Reimbursed Non- Taxable	33	0	0	0
01-200-019-0000-6352	Insurance- Vehicles/Equipment/Lia	0	0	350	350
01-200-019-0000-6405	Office & Computer Supplies	0	25	0	0
01-200-019-0000-6409	Supplies	278	198	1,400	1,500
01-200-039-0000-5517	Fees For Gun Permits	29,675 -	14,775 -	0	0
01-200-039-0000-6425	Gun Permit Expenses	14,018	11,175	0	0
01-200-040-0000-5333	TZD Dps State Grant	12,972 -	10,223 -	0	0
01-200-040-0000-5840	Misc Receipts- TZD Donation	525 -	0	0	0
01-200-040-0000-6304	TZD Grant Expenses	14,308	8,292	0	0
DEPT 200	Enforcement				
	Revenue	335,937 -	80,515 -	207,200 -	263,900 -
	Expend.	2,115,621	1,481,174	2,226,244	2,414,407
	Net	1,779,684	1,400,659	2,019,044	2,150,507
201 DEPT	Sheriff Contingency For D & A				
01-201-000-0000-5612	Drug & Forfeiture Ms387.213	2,812 -	2,500 -	0	0
DEPT 201	Sheriff Contingency For D & A				
	Revenue	2,812 -	2,500 -	0	0
	Expend.				
	Net	2,812 -	2,500 -	0	0
202 DEPT	Boat & Water				
01-202-000-0000-5310	State Grants- B & W Ppl (Ot)	27,235 -	41,293 -	6,375 -	6,375 -
01-202-000-0000-5315	Boat & Water State Grant	0	0	20,860 -	20,860 -
01-202-000-0000-5840	Misc Receipts	2,779 -	2,075 -	150 -	150 -
01-202-000-0000-6101	Salaries- Full Time	27,014	4,109	26,763	27,735
01-202-000-0000-6102	Salaries- - Part Time	15,455	8,886	15,375	16,100
01-202-000-0000-6109	Salaries- Overtime	1,569	546	6,500	7,100
01-202-000-0000-6110	Holiday Pay	941	323	1,025	1,248
01-202-000-0000-6124	Medicare- Employer 1.45%	634	197	723	757
01-202-000-0000-6148	Employer Deduct Contribution- HS	0	272	0	1,562
01-202-000-0000-6150	Health Insurance- Employer	6,000	1,143	6,048	6,987
01-202-000-0000-6152	Life Insurance- Employer	31	5	30	32

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>Actual Actuals</u> <u>Mo. 01 - 12</u>	<u>2017 YTD Actual</u> <u>Mo. 01 - 08</u>	<u>ADOPTED 2017</u>	<u>PROPOSED 2018</u>
01-202-000-0000-6159	Pera	4,783	806	8,269	7,054
01-202-000-0000-6165	Fica- Employer 6.20%	958	551	1,050	1,208
01-202-000-0000-6230	Printing, Publishing & Adv	0	0	300	300
01-202-000-0000-6231	Services & Labor (Incl Contracts)	1,819	485	2,500	2,500
01-202-000-0000-6250	Telephone	396	226	350	400
01-202-000-0000-6254	Utilities	282	150	300	300
01-202-000-0000-6272	Physical Examinations	0	0	400	400
01-202-000-0000-6302	B&W Maintenance	3,864	2,981	3,000	4,000
01-202-000-0000-6314	Radio Maint	0	0	400	500
01-202-000-0000-6352	Insurance	2,512	2,615	2,260	2,600
01-202-000-0000-6353	Workers Compensation Insurance	1,280	1,306	1,298	1,400
01-202-000-0000-6374	Auto & Trailer License	16	90	150	150
01-202-000-0000-6405	Office Supplies	262	217	200	350
01-202-000-0000-6409	Field Supplies	165	102	1,000	1,000
01-202-000-0000-6410	Clothing Allowance	0	257	800	800
01-202-000-0000-6511	Gas And Oil	4,038	1,769	4,000	4,000
01-202-000-0000-6610	Equipment	0	0	3,000	3,000
01-202-000-0000-6617	Radio Equipment	0	0	500	1,500
01-202-000-0000-6620	Auto, Trailers, Snowmobiles	0	20,077	0	0
DEPT 202 Boat & Water	<b>Revenue</b>	<b>30,014 -</b>	<b>43,368 -</b>	<b>27,385 -</b>	<b>27,385 -</b>
	<b>Expend.</b>	<b>72,019</b>	<b>47,113</b>	<b>86,241</b>	<b>92,983</b>
	<b>Net</b>	<b>42,005</b>	<b>3,745</b>	<b>58,856</b>	<b>65,598</b>
203 DEPT Snowmobile					
01-203-000-0000-5315	Snowmobile State Grant	5,958 -	5,958 -	6,145 -	6,145 -
01-203-000-0000-5840	Misc Receipts	48 -	30 -	30 -	30 -
01-203-000-0000-6101	Salaries- Full Time	18,692	30,014	18,399	19,274
01-203-000-0000-6109	Salaries- Overtime	392	897	400	400
01-203-000-0000-6110	Holiday Pay	1,197	1,902	1,538	1,664
01-203-000-0000-6124	Medicare- Employer 1.45%	292	442	297	310
01-203-000-0000-6148	Employer Deduct Contribution- HS:	0	951	0	1,086
01-203-000-0000-6150	Health Insurance- Employer	4,857	8,714	4,158	4,860
01-203-000-0000-6152	Life Insurance- Employer	25	31	20	21
01-203-000-0000-6159	Pera Co- Or 14.4%	3,209	5,280	3,309	3,457
01-203-000-0000-6231	Services, Labor, Contracts	0	0	1,000	1,000
01-203-000-0000-6250	Telephone	210	224	300	320

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>Actual Actuals</u> <u>Mo. 01 - 12</u>	<u>2017 YTD Actual</u> <u>Mo. 01 - 08</u>	<u>ADOPTED</u> <u>2017</u>	<u>PROPOSED</u> <u>2018</u>
01-203-000-0000-6302	Car Maintenance	484	67	800	1,000
01-203-000-0000-6314	Radio Maint	0	0	300	300
01-203-000-0000-6352	Insurance	0	0	400	400
01-203-000-0000-6353	Workers Comp Insurance	703	567	560	580
01-203-000-0000-6374	Auto & Trailer License	16	0	30	30
01-203-000-0000-6409	Field Supplies	0	0	200	200
01-203-000-0000-6410	Clothing Allowance	0	0	200	300
01-203-000-0000-6511	Gas And Oil	847	849	1,800	1,800
01-203-000-0000-6610	Equipment	0	60	0	0
01-203-000-0000-6630	Misc- Capital Expense	0	0	0	4,000
DEPT 203	Snowmobile				
	Revenue	6,006 -	5,988 -	6,175 -	6,175 -
	Expend.	30,924	49,998	33,711	41,002
	Net	24,918	44,010	27,536	34,827
204	DEPT ATV				
01-204-000-0000-5315	ATV State Grant	13,865 -	13,865 -	14,212 -	14,212 -
01-204-000-0000-6101	Salaries- Full Time	9,218	0	10,599	10,882
01-204-000-0000-6109	Salaries- Overtime	78	0	2,000	5,000
01-204-000-0000-6110	Holiday Pay	986	0	1,025	998
01-204-000-0000-6124	Medicare- Employer 1.45%	133	0	200	245
01-204-000-0000-6148	Employer Deduct Contribution- HS:	0	0	0	612
01-204-000-0000-6150	Health Insurance Employer	1,143	0	2,394	2,734
01-204-000-0000-6152	Life Insurance- Employer	6	0	12	16
01-204-000-0000-6159	Pera	1,539	0	2,268	2,735
01-204-000-0000-6231	Services, Labor, Contracts	0	0	750	750
01-204-000-0000-6250	Telephone	157	56	150	165
01-204-000-0000-6302	Car Maintenance	918	1,156	1,500	1,500
01-204-000-0000-6352	Insurance	0	0	400	400
01-204-000-0000-6353	Workers Compensation Insurance	304	318	318	325
01-204-000-0000-6374	Auto & Trailer License	0	0	50	50
01-204-000-0000-6409	Field Supplies	0	0	1,200	400
01-204-000-0000-6511	Gas And Oil	1,105	428	1,500	1,500
01-204-000-0000-6610	Equipment	220	416	0	0
01-204-000-0000-6630	Misc- Capital Outlay	0	0	4,000	4,000
DEPT 204	ATV				
	Revenue	13,865 -	13,865 -	14,212 -	14,212 -
	Expend.	15,807	2,374	28,366	32,312

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash Page 7

<u>Account Number</u>	<u>Account Description</u>	<u>Actual Actuals</u> Mo. 01 - 12	<u>2017 YTD Actual</u> Mo. 01 - 08	<u>ADOPTED</u> <u>2017</u>	<u>PROPOSED</u> <u>2018</u>
	<b>Net</b>	1,942	11,491 -	14,154	18,100
206 DEPT Forfeitures					
01- 206- 000- 0000- 5840	Revenue/Forfeitures	60,190 -	13,686 -	0	0
01- 206- 000- 0000- 6409	Forfeiture Supplies	46,359	6,283	0	0
DEPT 206 Forfeitures	<b>Revenue</b>	60,190 -	13,686 -	0	0
	<b>Expend.</b>	46,359	6,283	0	0
	<b>Net</b>	13,831 -	7,403 -	0	0
252 DEPT Corrections					
01- 252- 000- 0000- 5001	Property Taxes - Current	0	0	1,996,480 -	0
01- 252- 000- 0000- 5530	Corrections Fees	9,757 -	5,662 -	7,500 -	8,000 -
01- 252- 000- 0000- 5532	Transport Inmates	3,544 -	1,999 -	2,500 -	2,500 -
01- 252- 000- 0000- 5534	Huber	7,335 -	2,213 -	0	0
01- 252- 000- 0000- 5535	Board Of Prisoners	418,474 -	285,420 -	390,000 -	390,000 -
01- 252- 000- 0000- 5536	Inmate Medical (Boarding)	15,082 -	9,644 -	3,000 -	10,000 -
01- 252- 000- 0000- 5541	Pay To Stay Incounty Boarding Mn6	38,162 -	26,081 -	30,000 -	40,000 -
01- 252- 000- 0000- 5840	Misc Receipts	905 -	295 -	2,000 -	1,000 -
01- 252- 000- 0000- 5860	Jury Duty Reimb	30 -	47 -	0	0
01- 252- 000- 0000- 5861	Medical Co Pay From Inmates	2,078 -	699 -	1,200 -	1,000 -
01- 252- 000- 0000- 6101	Salaries- Full Time	1,283,278	794,678	1,274,080	1,296,550
01- 252- 000- 0000- 6102	Salaries- - Part Time	50,405	26,393	60,000	65,000
01- 252- 000- 0000- 6108	Meals Reimbursed (Taxable)	41	5	0	0
01- 252- 000- 0000- 6109	Overtime- Salaries	73,067	43,152	55,000	70,000
01- 252- 000- 0000- 6110	Holiday Pay	53,781	36,129	62,000	64,500
01- 252- 000- 0000- 6124	Medicare- Employer 1.45%	20,114	12,132	20,931	21,693
01- 252- 000- 0000- 6148	Employer Deduct Contribution- HS:	4,000	6,356	0	14,690
01- 252- 000- 0000- 6149	Employer Deduct Contribution- Vet	0	0	4,613	0
01- 252- 000- 0000- 6150	Health Insurance- Employer	317,122	184,244	322,396	330,984
01- 252- 000- 0000- 6152	Life Insurance- Employer	1,680	976	1,580	1,770
01- 252- 000- 0000- 6154	Long Term Disability- Employer	371	255	350	370
01- 252- 000- 0000- 6159	Pera 8.75%	122,633	75,618	133,119	129,965
01- 252- 000- 0000- 6165	Fica- Employer 6.20%	83,161	50,080	88,536	92,755
01- 252- 000- 0000- 6205	Postage	38	14	100	100
01- 252- 000- 0000- 6230	Printing, Publishing & Adv	49	69	500	500
01- 252- 000- 0000- 6231	Services & Labor (Incl Contracts)	31,453	28,410	35,000	50,000

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>Actual Actuals</u> <u>Mo. 01 - 12</u>	<u>2017 YTD Actual</u> <u>Mo. 01 - 08</u>	<u>ADOPTED</u> <u>2017</u>	<u>PROPOSED</u> <u>2018</u>
01-252-000-0000-6234	Huber- Electronic Monitor	0	0	1,000	1,000
01-252-000-0000-6240	Dues	35	0	0	0
01-252-000-0000-6250	Telephone	3,711	2,890	4,000	4,500
01-252-000-0000-6254	Utilities & Heating	110,656	62,001	100,000	100,000
01-252-000-0000-6260	Prof Counseling - Inmates	0	0	1,000	1,000
01-252-000-0000-6262	Medical Expenses & Supplies - Inm.	128,518	79,398	100,000	125,000
01-252-000-0000-6267	Unemployment Compensation	0	0	1,000	1,000
01-252-000-0000-6271	Inspection Fees	0	0	500	500
01-252-000-0000-6272	Physical Examinations	410	110	1,000	1,000
01-252-000-0000-6302	Car Maintenance	2,942	7,677	3,000	4,500
01-252-000-0000-6314	Radio Maint	65	0	0	0
01-252-000-0000-6330	Prisoner Transportation & Travel	6,738	2,283	6,000	6,000
01-252-000-0000-6332	Hotel / Motel Lodging	135	0	0	0
01-252-000-0000-6340	Meals	54	0	0	0
01-252-000-0000-6352	Insurance	882	704	683	725
01-252-000-0000-6353	Workers Compensation Insurance	29,330	30,357	30,767	31,000
01-252-000-0000-6374	Auto & Trailer License	16	0	50	50
01-252-000-0000-6405	Office & Computer Supplies	9,670	4,085	10,000	10,000
01-252-000-0000-6409	Jail Supplies	0	0	3,000	3,000
01-252-000-0000-6410	Clothing Allowance	4,097	2,296	5,000	5,000
01-252-000-0000-6418	Groceries	191,054	116,331	165,000	195,000
01-252-000-0000-6420	Kitchen Supplies	2,898	296	3,500	3,500
01-252-000-0000-6421	Laundry Supplies	11	0	0	0
01-252-000-0000-6422	Janitorial Supplies	31,358	18,774	30,000	31,000
01-252-000-0000-6424	Inmate Supplies	7,648	4,212	5,000	5,000
01-252-000-0000-6511	Gas And Oil	9	47	300	300
01-252-000-0000-6513	Fuel Oil	0	0	700	500
01-252-000-0000-6590	Repair & Maintenance Supplies	34,526	41,207	28,000	40,000
01-252-000-0000-6605	Building & Structures	0	0	0	30,000
01-252-000-0000-6610	Equipment	662	0	0	0
01-252-000-0000-6625	Office Equipment	2,420	345	0	0
01-252-000-0000-6630	Miscellaneous- Capital Outlay	2,060	0	3,000	3,000
01-252-003-0000-6241	School Registration Fee	2,106	488	4,000	4,000
01-252-003-0000-6330	School Tran & Travel & Parking	83	120	300	300
01-252-003-0000-6332	School Hotels / Motels	1,887	890	2,500	3,000
01-252-003-0000-6340	Schooling Meals	248	123	500	500



# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>Actual Actuals</u> <u>Mo. 01 - 12</u>	<u>2017 YTD Actual</u> <u>Mo. 01 - 08</u>	<u>ADOPTED</u> <u>2017</u>	<u>PROPOSED</u> <u>2018</u>
01-252-003-0000-6511	Gas And Oil	263	52	300	300
01-252-252-0000-5840	Drug test kit reimbursement	0	30 -	0	0
01-252-252-0000-5870	Prisoner Welfare Account(Non Tax)	1,497 -	730 -	0	0
01-252-252-0000-5871	Tw Vending Prisoner Welfare(Non T	4,757 -	3,009 -	0	0
01-252-252-0000-5872	Phone Card Prisoner Welfare(Taxab	46,646 -	31,924 -	0	0
01-252-252-0000-5885	Commissary Sales Taxable	13,628 -	9,260 -	0	0
01-252-252-0000-6405	Prisoner Welfare	26,873	11,779	0	0
01-252-252-0000-6406	Phone Card Prisoner Welfare	16,336	12,600	0	0
01-252-252-0000-6408	Commissary Supplies	6,369	6,332	0	0
01-252-252-0000-6430	Drug Test Kits	0	534	0	0
DEPT 252 Corrections	Revenue	561,895 -	377,013 -	2,432,680 -	452,500 -
	Expend.	2,664,885	1,664,442	2,568,305	2,749,552
	Net	2,102,990	1,287,429	135,625	2,297,052
253 DEPT Sentence to Serve					
01-253-000-0000-5315	State Grant Funding	32,788 -	19,527 -	30,443 -	30,443 -
01-253-000-0000-5760	Donations	5,550 -	1,250 -	1,500 -	1,500 -
01-253-000-0000-5840	Misc Receipts	321 -	0	0	0
01-253-000-0000-6101	Salaries- Full Time	95,573	59,911	98,185	101,511
01-253-000-0000-6109	Salaries- Overtime	126	0	500	500
01-253-000-0000-6110	Holiday Pay	251	0	0	0
01-253-000-0000-6124	Medicare Employer	1,278	766	1,435	1,471
01-253-000-0000-6148	Employer Deduct Contribution- HS	0	679	0	0
01-253-000-0000-6150	Health Insurance Employer	24,000	16,671	25,200	28,380
01-253-000-0000-6152	Life Insurance- Employer	125	73	130	132
01-253-000-0000-6154	Long Term Disability- Employer	131	87	132	134
01-253-000-0000-6159	Pera Co- Or	8,375	5,242	8,846	8,883
01-253-000-0000-6165	Fica- Employer	5,464	3,275	6,269	6,394
01-253-000-0000-6204	Juvenile Detention	62,411	13,664	0	0
01-253-000-0000-6231	Services, Labor, Contracts	861	932	0	0
01-253-000-0000-6241	Registration Fee/license plates	30	0	0	0
01-253-000-0000-6250	Telephone	518	354	300	530
01-253-000-0000-6302	Car Maintenance	6,378	2,270	3,000	4,000
01-253-000-0000-6314	Radio Maint	65	0	0	0
01-253-000-0000-6330	Transportation/Travel/Parking (Ow	0	0	250	250
01-253-000-0000-6332	Hotel/Motel Lodging	0	0	250	250

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>Actual Actuals</u> Mo. 01 - 12	<u>2017 YTD Actual</u> Mo. 01 - 08	<u>ADOPTED</u> <u>2017</u>	<u>PROPOSED</u> <u>2018</u>
01-253-000-0000-6340	Meals (Overnight)	0	0	50	100
01-253-000-0000-6352	Insurance	1,746	1,764	1,785	1,800
01-253-000-0000-6353	Workers Comp Insurance	2,812	2,760	2,760	2,800
01-253-000-0000-6374	Auto & Trailer License	48	0	0	50
01-253-000-0000-6405	Operating Supplies	4,197	1,486	4,000	4,000
01-253-000-0000-6409	STS Project Supplies	15	0	1,000	1,000
01-253-000-0000-6511	Gas And Oil	3,392	1,887	5,250	4,250
01-253-000-0000-6590	Repair & Maintenance Supplies	0	0	1,500	1,500
01-253-000-0000-6610	Equipment	550	0	1,500	1,500
01-253-000-0000-6625	Office Equipment	144	0	200	200
01-253-000-0000-6823	County Allocation	59,268	0	0	0
01-253-003-0000-6241	Registration Fee	240	0	0	0
<b>DEPT 253</b>	<b>Sentence to Serve</b>	<b>Revenue 38,659 -</b>	<b>20,777 -</b>	<b>31,943 -</b>	<b>31,943 -</b>
		<b>Expend. 277,998</b>	<b>111,821</b>	<b>162,542</b>	<b>169,635</b>
		<b>Net 239,339</b>	<b>91,044</b>	<b>130,599</b>	<b>137,692</b>
<b>254 DEPT</b>	<b>Enhanced 911 System</b>				
01-254-000-0000-5310	State 'Shared Revenue'- Enhanced 9	89,190 -	52,027 -	90,000 -	89,000 -
01-254-000-0000-6230	Printing, Publishing & Adv	60	0	0	0
01-254-000-0000-6231	Services, Labor, Contracts	283,836	113,465	90,000	86,000
01-254-000-0000-6405	Office & Computer Supplies	264	615	0	0
01-254-000-0000-6610	Equipment	1,583	0	0	0
01-254-003-0000-6241	Registration Fee	0	250	0	0
<b>DEPT 254</b>	<b>Enhanced 911 System</b>	<b>Revenue 89,190 -</b>	<b>52,027 -</b>	<b>90,000 -</b>	<b>89,000 -</b>
		<b>Expend. 285,743</b>	<b>114,330</b>	<b>90,000</b>	<b>86,000</b>
		<b>Net 196,553</b>	<b>62,303</b>	<b>0</b>	<b>3,000 -</b>
<b>Final Totals</b>		<b>Revenue 1,138,568 -</b>	<b>609,739 -</b>	<b>2,809,595 -</b>	<b>885,115 -</b>
		<b>Expend. 5,590,194</b>	<b>3,520,031</b>	<b>5,253,409</b>	<b>5,659,691</b>
		<b>Net 4,451,626</b>	<b>2,910,292</b>	<b>2,443,814</b>	<b>4,774,576</b>

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>Actual Actuals</u> Mo. 01 - 12	<u>2017 YTD Actual</u> Mo. 01 - 08	<u>ADOPTED 2017</u>	<u>PROPOSED 2018</u>
255 DEPT	General Crime Victim Grant				
01-255-000-0000-5310	Crime Victims State Grant	59,724 -	10,770 -	67,200 -	67,200 -
01-255-000-0000-5840	Misc Receipts	844 -	700 -	417 -	419 -
01-255-000-0000-6101	Salaries- Full Time	20,516	17,176	45,000	48,368
01-255-000-0000-6108	Meals Reimbursed (Taxable)	0	0	0	20
01-255-000-0000-6124	Medicare- Employer 1.45%	286	237	652	701
01-255-000-0000-6148	Employer Deduct Contribution- HS/	1,000	407	0	3,260
01-255-000-0000-6149	Employer Deduct Contribution- Vet	0	0	1,000	0
01-255-000-0000-6150	Health Insurance- Employer	2,744	2,590	9,878	14,580
01-255-000-0000-6152	Life Insurance- Employer	42	21	69	66
01-255-000-0000-6154	Long Term Disability- Employer	42	73	134	131
01-255-000-0000-6159	Pera Co- Or 7.25%	1,476	1,213	3,263	3,627
01-255-000-0000-6165	Fica- Employer 6.20%	1,223	1,015	2,790	2,999
01-255-000-0000-6205	Postage	232	504	277	298
01-255-000-0000-6230	Printing, Publishing & Adv	0	78	200	200
01-255-000-0000-6231	Services, Labor, Contracts	0	0	1,500	1,500
01-255-000-0000-6250	Telephone	77	91	168	194
01-255-000-0000-6272	Physical Examinations	0	0	0	200
01-255-000-0000-6330	Transportation/Travel/Parking (Ow	107	0	220	220
01-255-000-0000-6340	Meals Reimbursed Non- Taxable	25	0	20	20
01-255-000-0000-6353	Workers Compensation Insurance	278	256	256	269
01-255-000-0000-6405	Office & Computer Supplies	282	600	1,400	1,252
01-255-000-0000-6409	Program Supplies	0	0	472	488
01-255-000-0000-6625	Office Equipment & Other Equipme	667	2,534	1,350	1,512
01-255-003-0000-6241	Registration Fee/Training	175	0	200	200
01-255-003-0000-6330	Transportation/Travel/Parking (Ow	0	0	200	200
01-255-003-0000-6332	Hotel / Motel Lodging	0	0	300	300
01-255-003-0000-6340	Meals	0	0	100	100
01-255-031-0000-5840	Emergency Fund Money	555	0	1,000 -	1,000 -
DEPT 255	General Crime Victim Grant				
	Revenue	60,013 -	11,470 -	68,617 -	68,619 -
	Expend.	29,172	26,795	69,449	80,705
	Net	30,841 -	15,325	832	12,086
280 DEPT	Emergency Management				
01-280-000-0000-5390	Emergency Service State Grant	20,755 -	3,983 -	19,194 -	19,194 -
01-280-000-0000-6101	Salaries- Full Time	26,543	16,818	27,270	28,196

# Aitkin County



## USER- SELECTED BUDGET REPORT

01 FUND General Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>Actual Actuals</u> Mo. 01 - 12	<u>2017 YTD Actual</u> Mo. 01 - 08	<u>ADOPTED 2017</u>	<u>PROPOSED 2018</u>
01-280-000-0000-6108	Meals Reimbursed (Taxable)	13	5	0	0
01-280-000-0000-6124	Medicare- Employer 1.45%	367	231	400	409
01-280-000-0000-6148	Employer Deduct Contribution- HS/	0	235	0	0
01-280-000-0000-6150	Health Insurance- Employer	6,000	3,505	4,322	3,168
01-280-000-0000-6152	Life Insurance- Employer	31	18	32	33
01-280-000-0000-6154	Long Term Disability- Employer	55	44	40	42
01-280-000-0000-6159	Pera Co- Or 14.4%	2,323	1,472	2,447	2,468
01-280-000-0000-6165	Fica- Employer 6.20%	1,569	989	1,733	1,749
01-280-000-0000-6231	Services, Labor, Etc	148	2,050	500	1,000
01-280-000-0000-6240	Dues	185	0	600	700
01-280-000-0000-6250	Telephone	107	28	750	500
01-280-000-0000-6330	Transportation & Travel & Parking	0	0	200	400
01-280-000-0000-6352	Insurance	327	270	263	280
01-280-000-0000-6353	Workers Compensation Insurance	957	638	637	650
01-280-000-0000-6374	Auto & Trailer License	16	0	0	0
01-280-000-0000-6405	Office Supplies	0	257	500	500
01-280-000-0000-6409	Deputy Supplie	0	0	1,000	1,000
01-280-000-0000-6511	Gas And Oil	155	87	0	0
01-280-000-0000-6610	Equipment	747	0	5,000	5,000
01-280-003-0000-6241	Registration Fee	825	400	0	500
01-280-003-0000-6330	Transporation	59	10	1,000	500
01-280-003-0000-6332	Hotel / Motel Lodging	703	678	1,000	1,000
01-280-003-0000-6340	Meals- Schooling	158	27	300	300
01-280-003-0000-6511	Gas & Oil	108	55	0	0
DEPT 280	Emergency Management				
	Revenue	20,755 -	3,983 -	19,194 -	19,194 -
	Expend.	41,396	27,817	47,994	48,395
	Net	20,641	23,834	28,800	29,201
<b>Final Totals</b>	<b>Revenue</b>	<b>80,768 -</b>	<b>15,453 -</b>	<b>87,811 -</b>	<b>87,813 -</b>
	<b>Expend.</b>	<b>70,568</b>	<b>54,612</b>	<b>117,443</b>	<b>129,100</b>
	<b>Net</b>	<b>10,200 -</b>	<b>39,159</b>	<b>29,632</b>	<b>41,287</b>



# Aitkin County Board of Commissioners Agenda Request Form



**Requested Meeting Date:** August 8, 2017  
**Title of Item:** Committee Reports

<input checked="" type="checkbox"/> REGULAR AGENDA	Action Requested by: County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Bill Pratt
Aitkin Airport Commission	Monthly	1 <sup>st</sup> Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 <sup>rd</sup> Thursday	Wedel and Pratt
Aitkin County CARE Board			Westerlund
Aitkin County Community Corrections Advisory			Wedel and Westerlund
Aitkin County Water Planning Task Force	Bi-monthly	3 <sup>rd</sup> Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	1x a month	Niemi and Marcotte
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund
Arrowhead Regional Development Council	Monthly	3 <sup>rd</sup> Thursday	Niemi
ATV Committee	As needed		Pratt and Marcotte
Big Sandy Lake Management Plan	Monthly	2 <sup>nd</sup> Thursday	Pratt, Alt. Marcotte
Development Achievement Center	Monthly	3 <sup>rd</sup> Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 <sup>nd</sup> Monday	Niemi
Economic Development	Monthly	1 <sup>st</sup> Wednesday	Pratt and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Pratt
Extension	4x year	Monday	Wedel and Westerlund
Facilities/Technology	As needed		Wedel and Marcotte
H&HS Advisory (Liaison)	Monthly except July	1 <sup>st</sup> Wednesday	Westerlund and Pratt
Historical Society (Liaison)	Monthly	4 <sup>th</sup> Wednesday	Wedel
HRA	Monthly	4 <sup>th</sup> Monday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Pratt and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 <sup>rd</sup> Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 <sup>st</sup> Wednesday	Pratt
Mille Lacs Fisheries Input Group			Westerlund
Mille Lacs Watershed	Monthly	3 <sup>rd</sup> Monday	Niemi, Westerlund
Mississippi Headwaters Board	Monthly	3 <sup>rd</sup> Friday	Marcotte
MN Rural Counties Caucus	8x year	Varies	Niemi, Alt. Pratt
Natural Resources Advisory Committee	8-10x year	2nd Monday	Marcotte and Pratt
NE MN Office Job Training	As called		Niemi
Northeast MN ATP	2x year		Niemi and Engineer Welle
Northeast Waste Advisory Committee	Quarterly	2 <sup>nd</sup> Monday	Pratt, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 <sup>st</sup> Thursday	Marcotte, Alt. Pratt
Ordinance	As needed		Pratt and Marcotte
Personnel/Insurance	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 <sup>rd</sup> Monday	Westerlund
Snake River Watershed	Monthly	4 <sup>th</sup> Monday	Niemi
Sobriety Court	Monthly	3 <sup>rd</sup> Tuesday	Wedel
Solid Waste Advisory	As needed		Pratt and Westerlund
Toward Zero Deaths	Monthly	2 <sup>nd</sup> Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 <sup>nd</sup> Thursday	Westerlund