

**ADJOURNED MEETING OF THE  
COUNTY BOARD OF COMMISSIONERS  
July 25, 2017 – BOARD AGENDA**

- 9:00 1) J. Mark Wedel, County Board Chairperson  
A) Call to Order  
B) Pledge of Allegiance  
C) Board of Commissioners Meeting Procedure  
D) Approval of Agenda
- 9:05 E) Health & Human Services (see separate HHS agenda)
- 9:45 Break
- 10:00 F) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File July 11, 2017 – July 24, 2017  
B) Approve July 11, 2017 County Board Minutes  
C) Approve Commissioner Warrants  
D) Approve June Manual Warrants  
E) Approve Auditor Warrants – June Sales and Use Tax Return  
F) Approve Auditor Warrants – Period 2 RE Tax Overpays  
G) Adopt Resolution 20170725-053 – Federal Recreational Trail Grant Program  
H) Approve Resolution 20170725-054 – LLCC IRRB grant application
- 10:02 3) Mike Dangers, County Assessor  
A) Legislative Update
- 10:25 4) Lori Grams, County Treasurer  
A) 2<sup>nd</sup> Quarter 2017 Investment Report
- 10:30 5) Ross Wagner, Economic Development/Forest Industry Coordinator  
A) Broadband grant awards
- 10:50 6) Jessica Seibert, County Administrator  
A) Enbridge Discussion  
B) Commissioner Budget Discussion  
C) Approve Personnel Committee Recommendation
- 11:10 7) Committee Updates
- 11:45 Adjourn

The Aitkin County Board of Commissioners met this 11th day of July, 2017 at 9:02 a.m. with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Bill Pratt, Anne Marcotte, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.

**CALL TO ORDER**

Motion by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting yes to approve the July 11, 2017 amended agenda. Consent Agenda Item 2L – Set Public Hearing Date for Buffer Ordinance clarified the date for the Public Hearing, Consent Agenda Item 2M – Approve County Administrator’s Performance Evaluation Summary, and Agenda Item 5E – Approve EAW for Distribution, were added to the Agenda. No action was taken on Consent Agenda Item 2K, - Adopt Resolution – Budget Amendment (Community Corrections).

**APPROVED AGENDA**

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve the amended Consent Agenda as follows: A) Correspondence File: June 27, 2017 to July 10, 2017; B) Approve County Board Minutes: June 27, 2017; C) Approve Commissioner Warrants: General Fund \$141,892.69, Road & Bridge \$26,299.96, Health & Human Services \$1,038.11, Trust \$12,403.53, Forest Development \$1,971.54, Long Lake Conservation Center \$8,572.70, Parks \$12,134.43 for a total of \$204,312.96; D) Approve Duplicate of Lost Warrant #106973, dated 5-19-17, to Dawn Waddick for \$297.00; E) Adopt Resolution: Set Public Hearing Date – Classification of Tax-Forfeited Lands; F) Accept \$75 Donation to Sheriff’s Office from Ms. Deloris Goetzke; G) Adopt Resolution: Form LG220 - Lawler Area Community Club; H) Approve Temporary 3.2% Malt Liquor License - Aitkin Fire Department; I) Authorize Sale of Used Culverts - Highway Department; J) Adopt Resolution: Award Contract No. 20174; L) Set Public Hearing for Buffer Ordinance; M) Approve County Administrator's Performance Evaluation Summary

**CONSENT AGENDA**

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution - Set Public Hearing Date - Classification of Tax-Forfeited Lands:

**WHEREAS**, MN Statue 282.01 allows the County Board to classify tax-forfeited lands either to be retained in public ownership for public benefits or returned to private ownership, and

**WHEREAS**, MN Statute 282.01 requires that a public hearing be held to receive comments and recommendations about the pending classifications.

**THEREFORE, BE IT RESOLVED**, the Aitkin County Board of Commissioners hereby sets a public hearing for September 12th, 2017 at 10:00 AM at the Aitkin County Courthouse for the classification of the following parcels of tax-forfeited lands. The proposed classification is on each legal description.

This resolution also cancels the public hearing set for July 25<sup>th</sup>, 2017 at 11:00 a.m. by Resolution #20170627-047.

**RESOLUTION  
20170711-049  
SET PUBLIC  
HEARING DATE -  
CLASSIFICATION  
OF TAX-  
FORFEITED  
LANDS**

**Land Classification 2016 Forfeitures**

Pin #	Legal Desc	Sec	Twp	Rge	Proposed Classification
02-1-068900	Thoes Subdivision of Lot 8 of Bridge Park Lot 2	9	52	23	Non-conservation
02-1-070600	Thoes Subdivision of Lot 8 of Bridge Park Lot 19	9	52	23	Non-conservation
17-0-008301	2.53 acres in SW corner of SW-SE less 1.10 acs r/w	7	46	24	Non-conservation
29-1-213600	Sheshebe Point 2 <sup>nd</sup> Addition W ½ Lot 96	22	49	23	Non-conservation
32-1-073801	Big Sandy Lake Highlands 5 <sup>th</sup> Addn Lot 154 less 171 x 100 ft & less N 220 ft	34	50	23	Non-conservation
32-1-073902	Big Sandy Lake Highlands 5 <sup>th</sup> Addn 100 x 200 ft Lot 155 in Doc 225796	34	50	23	Non-conservation
35-1-092000	Enchanted Acres Outlot B	7	49	26	Non-conservation
36-1-080701	Alfreda Addition Lot 6 Blk 1 In Doc 214407	24	45	26	Non-conservation
36-1-080702	Alfreda Addition Lot 6 less part in Doc 214407	24	45	26	Non-conservation
56-0-124900	Unplatted part of SW-NW in B 124 D P 51 less part in Doc 384632	25	47	27	Non-conservation
58-1-006400	McGrath Lot 1 Blk 6	5	43	23	Non-conservation
61-1-011600	Tingdales Original Townsite of Tamarack Lot 11 Blk 2	15	48	22	Non-conservation

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – Form LG220 – Lawler Area Community Club:

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Lawler Area Community Club, at the following location – Jackson’s Hole, which has an address of 36232 Kestrel Avenue, MN 55760 – Salo Township. (Note: Date of activity for Raffle – November 11, 2017)

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve the following Temporary On Sale 3.2 Malt Liquor License for July 22<sup>nd</sup>, 2017:

ON Sale:  
Aitkin Fire Department, d/b/a Aitkin Fire Department Relief Association – Aitkin Township

**RESOLUTION  
20170711-050  
FORM LG220 –  
LAWLER AREA  
COMMUNITY  
CLUB**

**TEMPORARY ON  
SALE 3.2 MALT  
LIQUOR LICENSE  
– AITKIN FIRE  
DEPARTMENT**

Under the consent agenda, motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to adopt resolution – Award Contract No. 20174:

**WHEREAS**, Contract No. 20174 is for construction of C.P. 001-090-030, and

**WHEREAS**, sealed bids were opened for this project at 2:00 p.m. on Monday, July 3, 2017 with a total of three bids received, and

**WHEREAS**, Ferguson Brothers Excavating, Inc. – Alexandria, MN was the lowest responsible bidder in the amount of \$187,300.

**THEREFORE, BE IT RESOLVED**, that, Ferguson Brothers Excavating, Inc. is awarded Contract No. 20174.

**BE IT FURTHER RESOLVED**, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.

Under the consent agenda, motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to set date for Public Hearing for Buffer Ordinance on August 21, 2017 at 4:00 p.m. with the Planning Commission, in the Aitkin County Board of Commissioners Room of the Aitkin County Courthouse.

The Board recognized the following employee for her years of service:

- Debra Tuper, 25 years of service, Social Worker in Health & Human Services

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to approve Individual Disaster Abatement request for Parcel 07-0-047701 for 2015 payable in the amount of \$326.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to deny Subscriber Access to database of Assessor Photos on LINK GIS.

Motion by Commissioner Pratt, seconded by Commissioner Marcotte and carried, all members voting yes to approve contract for architectural design with Boarman Kroos Vogel Group, Inc. (BKV Group), with final modifications as recommended by County Attorney Jim Ratz.

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried, all members voting yes to approve contract for construction management with Contegrity Group, Inc.

**RESOLUTION  
20170711-051  
AWARD  
CONTRACT NO.  
20174**

**SET PUBLIC  
HEARING DATE  
FOR BUFFER  
ORDINANCE**

**EMPLOYEE  
RECOGNITION**

**INDIVIDUAL  
DISASTER  
ABATEMENT**

**SUBSCRIBER  
ACCESS TO  
LINK GIS**

**BKV GROUP**

**CONTEGRITY  
GROUP**

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution – Resolution Relating to Financing of Certain Proposed Projects to be Undertaken by the County; Establishing Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code:

**BE IT RESOLVED** by the Board of County Commissioners (the “Board”) of Aitkin County, Minnesota (the “County”), as follows:

**RESOLUTION  
20170711-052  
RESOLUTION  
RELATING TO  
FINANCING OF  
CERTAIN  
PROPOSED  
PROJECTS TO BE  
UNDERTAKEN BY  
THE COUNTY;  
ESTABLISHING  
COMPLIANCE  
WITH  
REIMBURSEMENT  
BOND  
REGULATIONS  
UNDER THE  
INTERNAL  
REVENUE CODE**

1. Recitals.

- a. The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the “Regulations”) dealing with the issuance of bonds, all or a portion of the proceeds of which are to be used to reimburse the County for project expenditures made by the County prior to the date of issuance.
- b. The Regulations generally require that the County make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of bonds within 60 days after payment of the expenditures, that the bonds be issued and the reimbursement allocation be made from the proceeds of such bonds within the reimbursement period (as defined in the Regulations), and that the expenditures reimbursed be capital expenditures or costs of issuance of the bonds.
- c. The County desires to comply with requirements of the Regulations with respect to certain projects hereinafter identified.

2. Official Intent Declaration.

- a. The County proposes to make original expenditures with respect to Construction and Remodel of Government Center (collectively, the “Project”), prior to the issuance of reimbursement bonds, and reasonably expects to issue reimbursement bonds for the Project in the maximum principal amount not to exceed \$10,215,000.00.
- b. Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, the County will not seek reimbursement for any original expenditures with respect to the foregoing projects paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the reimbursement bonds.

3. Budgetary Matters. As of the date hereof, there are no County funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the projects, other than pursuant to the issuance of the reimbursement bonds. Consequently, it is not expected that the issuance of the reimbursement bonds will result in the creation of any replacement proceeds.

4. Reimbursement Allocations. The County's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the reimbursement bonds to reimburse the source of temporary financing used by the County to make payment of the original expenditures relating to the projects. Each reimbursement allocation shall be made within 30 days of the date of issuance of the reimbursement bonds, shall be evidenced by an entry on the official books and records of the County maintained for the reimbursement bonds and shall specifically identify the original expenditures being reimbursed.

Jessica Seibert, County Administrator reviewed and discussed Aitkin County's fund balance with the Board.

**FUND BALANCE**

Jessica Seibert, County Administrator discussed the Association of Minnesota's (AMC's) request for volunteers to serve on their summer policy committees:

**AMC SUMMER  
POLICY  
COMMITTEES**

- Courthouse Responsibilities
- SWCD
- No Net Gain of Public Lands

Commissioner Marcotte will participate in Courthouse Responsibilities, Commissioner Niemi expressed an interest in No Net Gain of Public Lands, and Commissioner Pratt requested additional information.

Motion by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting yes to approve Environmental Assessment Worksheet (EAW) for distribution.

**EAW**

The Board discussed: NCLUCB, 4<sup>th</sup> of July celebrations, Library, Economic Development, Extension, Mille Lacs County, Tamarack City Council Mtg., LLCC, BSLA, Historical Society, Aitkin Airport, TZD, and Facilities.

**BOARD  
DISCUSSION**

Motion by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all members voting to close the meeting at 10:26 a.m. under MN Statute 13D.05 Attorney Client Privilege – Blandin vs. Aitkin County.

**CLOSED SESSION**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting to reopen the meeting at 10:34 a.m.

**REOPEN MEETING**

Motion by Commissioner Marcotte seconded by Commissioner Pratt and carried, all members voting yes to approve the Stipulation to Settle Pending Litigation and Inter-County Agreement to Stipulation of Settlement (01-CV-11-375 et. al.), and to authorize signatures.

**BLANDIN VS.  
AITKIN COUNTY**

Motion by Commissioner Niemi seconded by Commissioner Pratt and carried, all members voting to adjourn the meeting at 10:36 a.m. until Tuesday, July 25, 2017 at 9:00 a.m.

**ADJOURN**

---

J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioners

---

Jessica Seibert, County Administrator

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1	DEPT			Commissioners		
86222	Aitkin Independent Age 01-001-000-0000-6230		120.75	Synopsis 5/23	1479	Printing, Publishing & Adv
86222	Aitkin Independent Age		120.75	1 Transactions		
14289	Pratt/Bill 01-001-000-0000-6330 01-001-000-0000-6340		424.79 26.70	JUNE MILEAGE MEAL/AMC DISTRICT MTG	794@.535 CARLTON	Transportation & Travel & Parking Meals (Overnight)
14289	Pratt/Bill		451.49	2 Transactions		
86235	The Office Shop Inc 01-001-000-0000-6405		55.42	Name badges-Commissioners	1028665-0	Office & Computer Supplies
86235	The Office Shop Inc		55.42	1 Transactions		
6097	Verizon Wireless 01-001-000-0000-6250 01-001-000-0000-6250		31.91 35.01	cellphone charges monthly mifi charge	286287802 786663881	Telephone Telephone
6097	Verizon Wireless		66.92	2 Transactions		
10895	Westerlund/Laurie Ann 01-001-000-0000-6340		16.02	Dinner-AMC Mtg 6/22/17	BlackBear	Meals (Overnight)
10895	Westerlund/Laurie Ann		16.02	1 Transactions		
1	DEPT Total:		710.60	Commissioners	5 Vendors	7 Transactions
12	DEPT			Court Administration		
11634	Gammello & Pearson PLLC 01-012-000-0000-6232 01-012-000-0000-6232 01-012-000-0000-6232 01-012-000-0000-6232 01-012-000-0000-6232 01-012-000-0000-6232 01-012-000-0000-6232 01-012-000-0000-6232		75.00 630.00 50.29 337.50 16.05 97.50 202.50 217.50	Fees 01-FA-14-1140 Fees 01-JV-17-510 Costs Fees 01-JV-17-469 costs Fees 01-FA-17-329 Fees 01-JV-17-629 Fees 01-JV-17-614	58941 58942 58942 58943 58943 58944 58945 58946	Attorney Services Attorney Services Attorney Services Attorney Services Attorney Services Attorney Services Attorney Services Attorney Services
11634	Gammello & Pearson PLLC		1,626.34	8 Transactions		
1976	Haberkorn Law Offices,Ltd 01-012-000-0000-6232		5,805.00	Attorney Fees		Attorney Services

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Invoice #	Account/Formula Description
					Service Dates	Paid On Bhf #	On Behalf of Name
		01-012-000-0000-6232		12.70	Costs		Attorney Services
1976	Haberkorn Law Offices,Ltd			5,817.70		2 Transactions	
3699	O'Hara Jr., Ltd./William D.						
		01-012-000-0000-6232		32.10	COSTS		Attorney Services
		01-012-000-0000-6232		375.00	ATTORNEY FEES 01-P9-05-136	19246	Attorney Services
		01-012-000-0000-6232		217.50	ATTORNEY FEES 01-PO-05-137	19247	Attorney Services
3699	O'Hara Jr., Ltd./William D.			624.60		3 Transactions	
5176	Wetzel Law Firm						
		01-012-000-0000-6232		270.00	FEES 01-PX-99-99	10989	Attorney Services
5176	Wetzel Law Firm			270.00		1 Transactions	
12	DEPT Total:			8,338.64	Court Administration	4 Vendors	14 Transactions
40	DEPT				Auditor		
86222	Aitkin Independent Age						
		01-040-000-0000-6230		36.00	License Ctr/Serv Dir/Age	1014	Printing, Publishing & Adv
		01-040-000-0000-6230		81.38	Board of Appeal/Equalization	1014	Printing, Publishing & Adv
86222	Aitkin Independent Age			117.38		2 Transactions	
783	Canon Financial Services, Inc						
		01-040-000-0000-6231		220.24	Contract Charge-026	17517957	Services, Labor, Contracts
783	Canon Financial Services, Inc			220.24		1 Transactions	
10185	Centurylink Communications Inc						
		01-040-021-0000-6250		145.14	License Center LD	320146217	License Center-Phone
10185	Centurylink Communications Inc			145.14		1 Transactions	
2214	Holder/Maryann						
		01-040-021-0000-6301		750.00	August Rent-license center		Rentals
2214	Holder/Maryann			750.00		1 Transactions	
3267	Peysar/Kirk						
		01-040-000-0000-6330		73.40	MILEAGE-MCIS MTG	137.2@.535	Transportation & Travel
3267	Peysar/Kirk			73.40		1 Transactions	
86235	The Office Shop Inc						
		01-040-000-0000-6405		5.24	Pens	1028296-0	Office & Computer Supplies

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
86235	The Office Shop Inc			5.24		1 Transactions	
40	DEPT Total:			1,311.40	Auditor	6 Vendors	7 Transactions
41	DEPT				Internal Audit		
12780	CliftonLarsonAllen, LLP 01-041-000-0000-6231			3,800.00	#4 progress billing-12/31/16	1566794	Services, Labor, Etc
12780	CliftonLarsonAllen, LLP			3,800.00		1 Transactions	
3358	Minnesota State Auditor 01-041-000-0000-6231			3,905.00	Audit Services yr end 12/31/16 02/22/2017 06/27/2017	68516 0	Services, Labor, Etc
3358	Minnesota State Auditor			3,905.00		1 Transactions	
41	DEPT Total:			7,705.00	Internal Audit	2 Vendors	2 Transactions
42	DEPT				Treasurer		
14330	US Bank 01-042-000-0000-6625			117.53	Ricoh Copier Contract	334699022	Office Equipment
14330	US Bank			117.53		1 Transactions	
42	DEPT Total:			117.53	Treasurer	1 Vendors	1 Transactions
43	DEPT				Assessor		
4641	Holiday Credit Office 01-043-000-0000-6511			460.68	June Fuel	1400000147443	Gas And Oil
4641	Holiday Credit Office			460.68		1 Transactions	
86235	The Office Shop Inc 01-043-000-0000-6405			9.99	D Moore iPad lightning cable	293125-0	Office, Film & Computer Supplies
86235	The Office Shop Inc			9.99		1 Transactions	
6097	Verizon Wireless 01-043-000-0000-6250			148.20	July cell phone bill	680690882	Telephone
6097	Verizon Wireless			148.20		1 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
43	DEPT Total:		618.87	Assessor	3 Vendors	3 Transactions
44	DEPT			Central Services		
10185	Centurylink Communications Inc 01-044-000-0000-6250		0.21	Toll Free charges	320295974	Telephone
10185	Centurylink Communications Inc		0.21		1 Transactions	
3336	Office Of MN. IT Services 01-044-000-0000-6231		1,300.00	June usage	DV17060412	Services, Labor, Contracts
3336	Office Of MN. IT Services		1,300.00		1 Transactions	
3724	Performance Office Papers 01-044-000-0000-6405		1,920.00	80 cases copy paper	376885-0	Office & Computer Supplies
3724	Performance Office Papers		1,920.00		1 Transactions	
44	DEPT Total:		3,220.21	Central Services	3 Vendors	3 Transactions
45	DEPT			Motor Pool		
170	Aitkin Motor Company 01-045-000-0000-6302		46.75	Car #31 oil change,tire rotate	13880	Car Maintenance
170	Aitkin Motor Company		46.75		1 Transactions	
45	DEPT Total:		46.75	Motor Pool	1 Vendors	1 Transactions
49	DEPT			Information Technologies		
88880	Datacomm Computers & Networks Inc 01-049-000-0000-6625		65.00	APC Battery Replacement Server	9863	As/400, Computer & Office Equip.
88880	Datacomm Computers & Networks Inc		65.00		1 Transactions	
6097	Verizon Wireless 01-049-000-0000-6231		35.01	July Renewal	386695110	Programming, Services, Contracts
6097	Verizon Wireless		35.01		1 Transactions	
49	DEPT Total:		100.01	Information Technologies	2 Vendors	2 Transactions
52	DEPT			Administration/Personnel Dept		
86222	Aitkin Independent Age 01-052-000-0000-6230		66.69	position vacancies 6/14/17	1483	Printing, Publishing & Adv

DKB1  
7/21/17 2:35PM  
1 General Fund

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-052-000-0000-6230		70.50	position vacancies 6/21/17	1483	Printing, Publishing & Adv
86222	Aitkin Independent Age		137.19	2 Transactions		
12048	McDowell Agency, Inc./The					
	01-052-000-0000-6234		123.00	Background screening	90078	Background Check Fee
	01-052-000-0000-6234		118.00	Background Screening	90564	Background Check Fee
12048	McDowell Agency, Inc./The		241.00	2 Transactions		
9908	Office Of The Secretary Of State					
	01-052-000-0000-6240		120.00	Notary Fee-Melissa Woitalia		Dues & Subscriptions
9908	Office Of The Secretary Of State		120.00	1 Transactions		
86235	The Office Shop Inc					
	01-052-000-0000-6405		16.65	Pocket binder inserts	1028591-0	Office & Computer Supplies
	01-052-000-0000-6405		15.34	Name badges-Seibert	1028665-0	Office & Computer Supplies
86235	The Office Shop Inc		31.99	2 Transactions		
6097	Verizon Wireless					
	01-052-000-0000-6250		26.02	monthly mifi charge	786663881	Telephone
6097	Verizon Wireless		26.02	1 Transactions		
52	DEPT Total:		556.20	Administration/Personnel Dept	5 Vendors	8 Transactions
60	DEPT			Elections		
11051	Department of Human Services					
	01-060-000-0000-6405		95.33	Mailing Services	A300IC1172I	Office & Computer Supplies
11051	Department of Human Services		95.33	1 Transactions		
3390	Minnesota UC Fund					
	01-060-000-0000-6267		5.69	Q2 unemployment-K.Math		Unemployment Compensation
3390	Minnesota UC Fund		5.69	1 Transactions		
60	DEPT Total:		101.02	Elections	2 Vendors	2 Transactions
90	DEPT			Attorney		
117	Aitkin County Sheriff					
	01-090-000-0000-6250		21.12	Jim Ratz Cellular charges	17-0635	Telephone

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
117	Aitkin County Sheriff		21.12		1 Transactions	
10185	Centurylink Communications Inc 01-090-000-0000-6250		1.42	Toll Free charges	320295974	Telephone
10185	Centurylink Communications Inc		1.42		1 Transactions	
8454	Ramsey County Sheriff 01-090-000-0000-6234		70.00	Subpoena-01CR16648	201700993	Co Sheriff Services
8454	Ramsey County Sheriff		70.00		1 Transactions	
9489	Redwood Toxicology Laboratory, Inc 01-090-000-0000-6213		195.07	testing for pretrial defendent	12289120176	Drug & Forfeiture Ms387.213
9489	Redwood Toxicology Laboratory, Inc		195.07		1 Transactions	
86235	The Office Shop Inc 01-090-000-0000-6405		624.21	Meter 1 Reading	292983-0	Office & Computer Supplies
	01-090-000-0000-6405		707.52	Meter 2 Reading	292983-0	Office & Computer Supplies
86235	The Office Shop Inc		1,331.73		2 Transactions	
10930	Tidholm Productions 01-090-000-0000-6230		69.95	BUSINESS CARDS-N.SCHIFERL	9306 6707	Printing, Publishing & Adv
10930	Tidholm Productions		69.95		1 Transactions	
90	DEPT Total:		1,689.29	Attorney	6 Vendors	7 Transactions
100	DEPT			Recorder		
3951	Pro West & Associates, Inc 01-100-195-0000-6231		121.30	Tech Support-Scan Doc.for LINK	001538	Services, Labor, Contracts-Land Records
3951	Pro West & Associates, Inc		121.30		1 Transactions	
100	DEPT Total:		121.30	Recorder	1 Vendors	1 Transactions
110	DEPT			Courthouse Maintenance		
12106	Antoine Electric 01-110-000-0000-6231		111.16	upgrade to LED ballast-by elev	16324	Services, Labor, Contracts
12106	Antoine Electric		111.16		1 Transactions	
88628	Dalco					

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
88628	Dalco 01-110-000-0000-6422		152.01	hard towel rolls,toilet paper	3195297	Janitorial Supplies
			152.01	1 Transactions		
1754	Garrison Disposal Company, Inc 01-110-000-0000-6255		595.54	July waste removal	18826	Garbage
			595.54	1 Transactions		
2186	Hillyard Inc - Kansas City 01-110-000-0000-6422		299.94	Janitorial supplies	602601668	Janitorial Supplies
			299.94	1 Transactions		
4641	Holiday Credit Office 01-110-000-0000-6511		88.24	June Fuel	1400000135208	Gas And Oil
			88.24	1 Transactions		
9692	Minnesota Energy Resources Corporation 01-110-000-0000-6254		56.89	GAS-COURTHOUSE	0506823754	Utilities & Heating
			56.89	1 Transactions		
10698	Stericycle,Inc 01-110-000-0000-6255		30.10	monthly steri-safe bill	4007211804	Garbage
			30.10	1 Transactions		
6097	Verizon Wireless 01-110-000-0000-6250		31.29	cellphone charges	286287802	Phone
			31.29	1 Transactions		
110	DEPT Total:		1,365.17	Courthouse Maintenance	8 Vendors	8 Transactions
120	DEPT			Service Officer		
10185	Centurylink Communications Inc 01-120-000-0000-6250		0.92	Toll Free charges	320295974	Telephone
			0.92	1 Transactions		
4641	Holiday Credit Office 01-120-000-0000-6511		212.67	June Fuel	1400000136034	Gas And Oil
			212.67	1 Transactions		
4669	Sterling Solutions, Inc					

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
		01-120-000-0000-6300			750.00	VIMS Maint.Agreement - 1 year		02036-050		Maintenance-Service Contracts	
4669	Sterling Solutions, Inc				750.00		1 Transactions				
3518	Voyageur Press Of Mcgregor/The	01-120-000-0000-6230			81.00	Display Ad-Veterans Benefits		36324		Printing, Publishing & Adv	
3518	Voyageur Press Of Mcgregor/The				81.00		1 Transactions				
120	DEPT Total:				1,044.59	Service Officer		4 Vendors		4 Transactions	
122	DEPT					Planning & Zoning					
86222	Aitkin Independent Age	01-122-000-0000-6230			44.63	PC hearing notice 6/19		1482		Printing, Publishing & Adv	
		01-122-000-0000-6230			76.13	PC hearing notice 7/17		1482		Printing, Publishing & Adv	
86222	Aitkin Independent Age				120.76		2 Transactions				
170	Aitkin Motor Company	01-122-000-0000-6302			81.93	2012 Escape A/C not cold enoug		13995		Car Maintenance	
170	Aitkin Motor Company				81.93		1 Transactions				
14320	Benson/Lin	01-122-000-0000-6350			60.00	BOA/ONSITES				Per Diem	
		01-122-038-0000-6330			40.66	Mileage		76@.535		Boa/Pc Mileage	
14320	Benson/Lin				100.66		2 Transactions				
14339	Bright/Richard Edward	01-122-000-0000-6350			70.00	BOA/ONSITES				Per Diem	
		01-122-038-0000-6330			52.97	Mileage		99@.535		Boa/Pc Mileage	
14339	Bright/Richard Edward				122.97		2 Transactions				
783	Canon Financial Services, Inc	01-122-000-0000-6231			248.73	monthly copier charge-029		17517959		Services, Labor, Contracts, Programming	
783	Canon Financial Services, Inc				248.73		1 Transactions				
13442	Hagen/Michael	01-122-038-0000-6330			80.79	Mileage		151@.535		Boa/Pc Mileage	
		01-122-038-0000-6330			89.88	Mileage		168@.535		Boa/Pc Mileage	
		01-122-000-0000-6350			70.00	PC/ONSITES		5/15/17		Per Diem	
		01-122-000-0000-6350			70.00	PC/ONSITES		7/17/17		Per Diem	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
13442 Hagen/Michael		310.67	4 Transactions	
13066 Hargrave/Bryan 01-122-000-0000-6231		3,500.00	Contract Inspections 07/10/2017 07/17/2017	10@350.00 0 Services, Labor, Contracts, Programming
13066 Hargrave/Bryan		3,500.00	1 Transactions	
4641 Holiday Credit Office 01-122-000-0000-6511		131.32	June Fuel	1400000135321 Gas And Oil
4641 Holiday Credit Office		131.32	1 Transactions	
11990 Lange/David 01-122-000-0000-6350		80.00	PC/ONSITES	Per Diem
01-122-038-0000-6330		111.82	Mileage	209@.535 Boa/Pc Mileage
01-122-038-0000-6330		121.98	mileage	228@.535 Boa/Pc Mileage
01-122-000-0000-6350		100.00	PC/ONSITES	5/15/17 Per Diem
11990 Lange/David		413.80	4 Transactions	
5516 Paquette/Jeremy M 01-122-038-0000-6330		83.46	MILEAGE	156@.535 Boa/Pc Mileage
01-122-000-0000-6350		50.00	PC MEETING	7/17/17 Per Diem
01-122-000-0000-6350		70.00	BOA/ONSITES	7/5/17 Per Diem
01-122-038-0000-6330		38.52	MILEAGE	72@.535 Boa/Pc Mileage
5516 Paquette/Jeremy M		241.98	4 Transactions	
13424 Sonnee/Dennise J 01-122-038-0000-6330		72.23	MILEAGE	135@.535 Boa/Pc Mileage
01-122-038-0000-6330		115.03	MILEAGE	215@.535 Boa/Pc Mileage
01-122-000-0000-6350		100.00	PC/ONSITES	5/15/17 Per Diem
01-122-000-0000-6350		70.00	PC/ONSITES	7/17/17 Per Diem
13424 Sonnee/Dennise J		357.26	4 Transactions	
10028 Spiel/Edward 01-122-038-0000-6330		35.58	MILEAGE	66.5@.535 Boa/Pc Mileage
01-122-000-0000-6350		70.00	BOA/ONSITES	7/5/17 Per Diem
10028 Spiel/Edward		105.58	2 Transactions	
12077 Stromberg/Kevin 01-122-000-0000-6350		70.00	BOA/ONSITES	7/5/17 Per Diem

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
	01-122-038-0000-6330		43.34	MILEAGE	81@.535	Boa/Pc Mileage
12077	Stromberg/Kevin		113.34		2 Transactions	
86235	The Office Shop Inc 01-122-000-0000-6405		24.47	Laminate	1028506-0	Office, Computer, Film, & Field Supplies
86235	The Office Shop Inc		24.47		1 Transactions	
10895	Westerlund/Laurie Ann 01-122-000-0000-6350		50.00	ONSITES		Per Diem
	01-122-000-0000-6350		20.00	ONSITES		Per Diem
	01-122-038-0000-6330		110.21	MILEAGE	206@.535	Boa/Pc Mileage
	01-122-038-0000-6330		186.18	MILEAGE	348@.535	Boa/Pc Mileage
10895	Westerlund/Laurie Ann		366.39		4 Transactions	
122	DEPT Total:		6,239.86	Planning & Zoning	15 Vendors	35 Transactions
123	DEPT			Coroner		
4507	Sorensen Root Thompson Funeral Home 01-123-000-0000-6330		9,650.00	transports to Ramsey Med Cente 01/01/2017 07/10/2017	0	Transportation For Autopsy
4507	Sorensen Root Thompson Funeral Home		9,650.00		1 Transactions	
123	DEPT Total:		9,650.00	Coroner	1 Vendors	1 Transactions
200	DEPT			Enforcement		
50	Aitkin Body Shop, Inc 01-200-000-0000-6302		639.80	repair #220 Squad	9022	Car Maintenance
50	Aitkin Body Shop, Inc		639.80		1 Transactions	
86359	Aitkin Co Attorney 01-200-039-0000-6425		1,275.00	Q3 permit to carry consultatio	\$85x5 hrs mont	Gun Permit Expenses
86359	Aitkin Co Attorney		1,275.00		1 Transactions	
195	Aitkin Tire Shop 01-200-000-0000-6302		70.00	trailer wheels,lugnuts-17-1240	57158	Car Maintenance
195	Aitkin Tire Shop		70.00		1 Transactions	
10442	Bureau Of Crim.Apprehension					

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	Amount			
10442 Bureau Of Crim.Apprehension		new and renewals	01-000053	Gun Permit Expenses
	590.00			
	590.00	1 Transactions		
783 Canon Financial Services, Inc		monthly lease pmt admin copier	17477843	Services & Labor (Incl Contracts)
01-200-000-0000-6231	164.95			
783 Canon Financial Services, Inc	164.95	1 Transactions		
10185 Centurylink Communications Inc		Toll Free charges	320295974	Telephone
01-200-000-0000-6250	7.62			
10185 Centurylink Communications Inc	7.62	1 Transactions		
964 Chief Supply Corp		gloves	174348	Office Supplies
01-200-000-0000-6405	295.34			
964 Chief Supply Corp	295.34	1 Transactions		
13717 CovertTrack Group, Inc.		renew subscription/access cove	3117	Services & Labor (Incl Contracts)
01-200-000-0000-6231	1,200.00			
13717 CovertTrack Group, Inc.	1,200.00	1 Transactions		
3392 Exsted/Debra		Gas- TRIAD Meeting-cnty car	7/18/17	Transportation & Travel & Parking
01-200-000-0000-6330	11.50			
3392 Exsted/Debra	11.50	1 Transactions		
9748 Gary L. Fischler & Associates, Pa		Pre-Employment Psych Screening	8597	Physical Examinations
01-200-000-0000-6272	575.00			
9748 Gary L. Fischler & Associates, Pa	575.00	1 Transactions		
1777 Grand Rapids Veterinary Clinic		annual bordetella, dhllp,lyme,	237215	Services, Labor, Contracts
01-200-019-0000-6231	217.05			
1777 Grand Rapids Veterinary Clinic	217.05	1 Transactions		
8156 Hibbing Community College		#204 defense tactics inst.trng	101332	Registration Fee
01-200-003-0000-6241	225.00			
8156 Hibbing Community College	225.00	1 Transactions		
4641 Holiday Credit Office		Gasoline	1400000288942	Gas And Oil
01-200-000-0000-6511	167.18			
4641 Holiday Credit Office	167.18	1 Transactions		

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
6121	Identisys 01-200-039-0000-6425		256.57	ribbon, laminate cards	348083	Gun Permit Expenses
6121	Identisys		256.57	1 Transactions		
3263	K&M Signs Inc. 01-200-000-0000-6302		775.00	lettering for #224 K-9 squad	11710	Car Maintenance
3263	K&M Signs Inc.		775.00	1 Transactions		
3100	McGregor Oil 01-200-000-0000-6511		49.11	gas for #217 & #220	AITKINSH	Gas And Oil
3100	McGregor Oil		49.11	1 Transactions		
10085	Payment/Greg 01-200-019-0000-6231		85.50	BOARDING LOKI	7/13-7/16	Services, Labor, Contracts
10085	Payment/Greg		85.50	1 Transactions		
4010	Rasley Oil Company 01-200-000-0000-6511		179.30	Gas	AITCOSHERS	Gas And Oil
4010	Rasley Oil Company		179.30	1 Transactions		
14560	State of Minnesota 01-200-000-0000-5840		70.00	S/B Anoka Cnty Revenue	see R# 3242	Misc Receipts
14560	State of Minnesota		70.00	1 Transactions		
4731	Surplus Services 01-200-000-0000-6409		360.00	36 Pelican cases	11941	Deputy Supplies
4731	Surplus Services		360.00	1 Transactions		
86235	The Office Shop Inc 01-200-000-0000-6231		138.08	admin color copier meter readi	292984-0	Services & Labor (Incl Contracts)
86235	The Office Shop Inc		138.08	1 Transactions		
13934	Tire Barn 01-200-000-0000-6302		529.65	#212 front back brakes/rotors	39027	Car Maintenance
	01-200-000-0000-6302		57.98	#225 oil change	39233	Car Maintenance
	01-200-000-0000-6302		144.66	#219 serpentine belt,halogen b	39325	Car Maintenance
	01-200-000-0000-6302		403.43	#210 front brakes/rotors/LOF	39375	Car Maintenance
	01-200-000-0000-6302		51.18	#217 oil change	39394	Car Maintenance

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
13934	Tire Barn		1,186.90		5 Transactions	
14558	Verizon Wireless-VSAT 01-200-000-0000-6231		100.00	SMS Preservation 17-1684	170145825	Services & Labor (Incl Contracts)
14558	Verizon Wireless-VSAT		100.00		1 Transactions	
13848	WYATT'S TOWING 01-200-000-0000-6359		615.00	tow Suburban & Jeep SUV	17-1765	Wrecker Service
13848	WYATT'S TOWING		615.00		1 Transactions	
200	DEPT Total:		9,253.90	Enforcement	24 Vendors	28 Transactions
206	DEPT			Forfeitures		
13638	OMG National 01-206-000-0000-6409		477.76	BADGE STICKERS	N1039053	Forfeiture Supplies
13638	OMG National		477.76		1 Transactions	
206	DEPT Total:		477.76	Forfeitures	1 Vendors	1 Transactions
252	DEPT			Corrections		
14005	American Tower Corporation 01-252-000-0000-6231		326.19	Jacobson tower rent	404251976	Services & Labor (Incl Contracts)
14005	American Tower Corporation		326.19		1 Transactions	
5658	Amerigas 01-252-000-0000-6254		127.00	annual tank rental shelter tow	803411685	Utilities & Heating
5658	Amerigas		127.00		1 Transactions	
12106	Antoine Electric 01-252-000-0000-6590		183.16	sally port retrofit to LED	16327	Repair & Maintenance Supplies
	01-252-000-0000-6590		130.50	visiting area retrofit to LED	16331	Repair & Maintenance Supplies
	01-252-000-0000-6590		216.00	door operation wire repair	16336	Repair & Maintenance Supplies
12106	Antoine Electric		529.66		3 Transactions	
788	Bureau of Crim. Apprehension 01-252-000-0000-6231		390.00	CJDN Quarterly invoice	358027	Services & Labor (Incl Contracts)
788	Bureau of Crim. Apprehension		390.00		1 Transactions	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
783 Canon Financial Services, Inc 01-252-000-0000-6231		96.07	Dispatch copier contract-032	17517955	Services & Labor (Incl Contracts)
783 Canon Financial Services, Inc		96.07	1 Transactions		
10185 Centurylink Communications Inc 01-252-000-0000-6250		7.62	Toll Free charges	320295974	Telephone
10185 Centurylink Communications Inc		7.62	1 Transactions		
964 Chief Supply Corp 01-252-000-0000-6405		295.35	gloves	174348	Office & Computer Supplies
964 Chief Supply Corp		295.35	1 Transactions		
14106 Cyntox LLC 01-252-000-0000-6231		192.50	sharps disposal july-dec 2017	22589	Services & Labor (Incl Contracts)
14106 Cyntox LLC		192.50	1 Transactions		
88628 Dalco 01-252-000-0000-6422		589.48	jail paper products	3195298	Janitorial Supplies
88628 Dalco		589.48	1 Transactions		
1012 Hazelden Publishing 01-252-252-0000-6405		120.45	24 hour Inst. Med Books	8327401	Prisoner Welfare
1012 Hazelden Publishing		120.45	1 Transactions		
2186 Hillyard Inc - Kansas City 01-252-000-0000-6422		618.91	janitorial	602601716	Janitorial Supplies
2186 Hillyard Inc - Kansas City		618.91	1 Transactions		
11889 Honeywell International Inc. 01-252-000-0000-6590		561.98	diognose air handler pinched I	5240560487	Repair & Maintenance Supplies
11889 Honeywell International Inc.		561.98	1 Transactions		
3160 Mille Lacs Energy Coop-Albert Lea 01-252-000-0000-6254		442.34	Shelter/Tower	34-54-015-01	Utilities & Heating
3160 Mille Lacs Energy Coop-Albert Lea		442.34	1 Transactions		
89765 Minnesota Elevator, Inc 01-252-000-0000-6590		813.00-	credit invoice	690817	Repair & Maintenance Supplies
01-252-000-0000-6231		171.64	March monthly service	697220	Services & Labor (Incl Contracts)

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	Amount			
01-252-000-0000-6231	171.64	April monthly service	701289	Services & Labor (Incl Contracts)
01-252-000-0000-6231	171.64	May monthly service	704861	Services & Labor (Incl Contracts)
01-252-000-0000-6231	171.64	June monthly service	708559	Services & Labor (Incl Contracts)
01-252-000-0000-6231	171.64	July monthly service	712356	Services & Labor (Incl Contracts)
89765 Minnesota Elevator, Inc	45.20			6 Transactions
9692 Minnesota Energy Resources Corporation				
01-252-000-0000-6254	45.00	GAS-JAIL	0505221458	Utilities & Heating
01-252-000-0000-6254	381.11	GAS-JAIL	0505399584	Utilities & Heating
01-252-000-0000-6254	20.81	GAS-STG	0506726121	Utilities & Heating
9692 Minnesota Energy Resources Corporation	446.92			3 Transactions
14554 Moriarty/Dan				
01-252-000-0000-6330	25.10	Gas-Transport Hastings		Prisoner Transportation & Travel
14554 Moriarty/Dan	25.10			1 Transactions
3712 Office Depot				
01-252-000-0000-6405	559.97	toner/printer cartridges	939649580001	Office & Computer Supplies
3712 Office Depot	559.97			1 Transactions
3789 Pan-O-Gold Baking Company				
01-252-000-0000-6418	182.22	Groceries	10002417187034	Groceries
01-252-000-0000-6418	185.32	Groceries	10002417194024	Groceries
3789 Pan-O-Gold Baking Company	367.54			2 Transactions
11947 Phoenix Supply				
01-252-000-0000-6424	39.95	inmate supplies	12266	Inmate Supplies
11947 Phoenix Supply	39.95			1 Transactions
4010 Rasley Oil Company				
01-252-000-0000-6330	43.26	Gas	AITCOSHERS	Prisoner Transportation & Travel
4010 Rasley Oil Company	43.26			1 Transactions
9499 Reliance Telephone Systems, Inc				
01-252-252-0000-6406	800.00	phone cards	D-18636	Phone Card Prisoner Welfare
9499 Reliance Telephone Systems, Inc	800.00			1 Transactions
4761 Sysco Minnesota Inc				
01-252-000-0000-6418	3,930.54	Groceries	153122848	Groceries

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
01-252-000-0000-6418		2,985.22		Groceries
4761 Sysco Minnesota Inc		6,915.76	153126344	Groceries
			2 Transactions	
10005 Watson/Linda				
01-252-000-0000-6231		30.00	7/1/17	Services & Labor (Incl Contracts)
10005 Watson/Linda		30.00	1 Transactions	
252 DEPT Total:		13,571.25	23 Vendors	34 Transactions
253 DEPT				Sentence to Serve
657 Aitkin Glass Service				
01-253-000-0000-6302		237.75	14384	Car Maintenance
657 Aitkin Glass Service		237.75	1 Transactions	
12927 Midwest Machinery Co.				
01-253-000-0000-6405		11.95	1490818	Operating Supplies
01-253-000-0000-6405		23.83	1501003	Operating Supplies
12927 Midwest Machinery Co.		35.78	2 Transactions	
4010 Rasley Oil Company				
01-253-000-0000-6511		289.25	AITCOSHERS	Gas And Oil
4010 Rasley Oil Company		289.25	1 Transactions	
253 DEPT Total:		562.78	3 Vendors	4 Transactions
254 DEPT				Enhanced 911 System
14410 Northland Business Systems				
01-254-000-0000-6231		13,172.00	IN72763	Services, Labor, Contracts
14410 Northland Business Systems		13,172.00	1 Transactions	
254 DEPT Total:		13,172.00	1 Vendors	1 Transactions
255 DEPT				General Crime Victim Grant
86359 Aitkin Co Attorney				
01-255-000-0000-5310		375.00		Crime Victims State Grant
86359 Aitkin Co Attorney		375.00	1 Transactions	
10930 Tidholm Productions				

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
01-255-000-0000-6230		8.00	Laminating	0000 6684 Printing, Publishing & Adv
01-255-000-0000-6230		69.95	BUSINESS CARDS-G.ANDERSON	9306 6707 Printing, Publishing & Adv
10930 Tidholm Productions		77.95	2 Transactions	
255 DEPT Total:		452.95	General Crime Victim Grant	2 Vendors 3 Transactions
257 DEPT			Community Corrections	
4641 Holiday Credit Office				
01-257-000-0000-6335		22.58	GASOLINE CHARGES	1400000155373 Gas/Vehicle Fuel Charges
01-257-000-0000-6335		2.38-	REBATE	1400000155373 Gas/Vehicle Fuel Charges
01-257-257-0000-6335		30.75	GASOLINE CHARGES	1400000155373 Gas/Vehicle Fuel Charges
01-257-258-0000-6335		54.00	GASOLINE CHARGES	1400000155373 Gas/Vehicle Fuel Charges
4641 Holiday Credit Office		104.95	4 Transactions	
13056 McKenzie/Jill				
01-257-022-0000-6406		207.41	supplies for Turkey Feed	Sobriety Crt Expenses
13056 McKenzie/Jill		207.41	1 Transactions	
11997 Minnesota Monitoring				
01-257-022-0000-6406		87.00	Monitoring	4199 Sobriety Crt Expenses
01-257-022-0000-6406		292.50	Monitoring	4209 Sobriety Crt Expenses
11997 Minnesota Monitoring		379.50	2 Transactions	
9489 Redwood Toxicology Laboratory, Inc				
01-257-267-0000-6274		66.00	Urinalysis testing	02239920176 Drug Testing Fee
9489 Redwood Toxicology Laboratory, Inc		66.00	1 Transactions	
86235 The Office Shop Inc				
01-257-000-0000-6342		162.85	Contract paper meter charges	293039-0 Office Equipment Rental/Contracts
86235 The Office Shop Inc		162.85	1 Transactions	
11030 Tougas/Janet				
01-257-257-0000-6330		77.43	June mileage reimbursement	178@.435 Mileage
11030 Tougas/Janet		77.43	1 Transactions	
257 DEPT Total:		998.14	Community Corrections	6 Vendors 10 Transactions
280 DEPT			Emergency Management	

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10185	Centurylink Communications Inc 01-280-000-0000-6250		1.32	Toll Free charges	320295974	Telephone
10185	Centurylink Communications Inc		1.32	1 Transactions		
6121	Identisys 01-280-000-0000-6405		256.57	ribbon, laminate cards	348083	Office Supplies
6121	Identisys		256.57	1 Transactions		
280	DEPT Total:		257.89	Emergency Management	2 Vendors	2 Transactions
390	DEPT			Environmental Health (FBL)		
4641	Holiday Credit Office 01-390-000-0000-6511		27.27	June Fuel	1400000135321	Gas And Oil
	01-390-000-0000-6511		21.87	June Fuel	1400000135895	Gas And Oil
4641	Holiday Credit Office		49.14	2 Transactions		
390	DEPT Total:		49.14	Environmental Health (FBL)	1 Vendors	2 Transactions
391	DEPT			Solid Waste		
4641	Holiday Credit Office 01-391-000-0000-6511		29.08	June Fuel	1400000135321	Gas And Oil
4641	Holiday Credit Office		29.08	1 Transactions		
11692	Oberg Fence 01-391-000-0000-6605		1,485.00	repair fence/gates-recycle ctr	3414	Building & Structures
11692	Oberg Fence		1,485.00	1 Transactions		
13934	Tire Barn 01-391-000-0000-6302		159.94	AC repairs on 2011 Escape	39273	Car Maintenance
13934	Tire Barn		159.94	1 Transactions		
6097	Verizon Wireless 01-391-000-0000-6250		58.73	Neff Cell Phone charges	286252299	Telephone
	01-391-000-0000-6250		199.99	iphone 7 for Neff	286252299	Telephone
6097	Verizon Wireless		258.72	2 Transactions		
5056	Western Lake Superior Sanitary 01-391-000-0000-6231		6,871.10	Q 2 HHW FEES	71517AITHWW2	Services, Labor, & Minor Contracts

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5056	Western Lake Superior Sanitary		6,871.10	1 Transactions		
391	DEPT Total:		8,803.84	Solid Waste	5 Vendors	6 Transactions
392	DEPT			Water Wells		
2353	Idexx Laboratories, Inc 01-392-000-0000-6405		754.84	Gamma irradiation 100ML	3018441436	Office & Film Supplies
2353	Idexx Laboratories, Inc		754.84	1 Transactions		
392	DEPT Total:		754.84	Water Wells	1 Vendors	1 Transactions
500	DEPT			Library And Historical Society		
90	Aitkin Co Historical Society 01-500-501-0000-6801		8,250.00	2017 2nd 1/2 appropriation		Historical Society Appropriations
90	Aitkin Co Historical Society		8,250.00	1 Transactions		
1495	East Central Regional Library 01-500-500-0000-6801		112,941.00	2017 2nd 1/2 Appropriation		Library Appropriations
1495	East Central Regional Library		112,941.00	1 Transactions		
500	DEPT Total:		121,191.00	Library And Historical Society	2 Vendors	2 Transactions
700	DEPT			Promotion,AEOA Tran,Airport,RC&D,Tot		
5403	Aitkin Airport Commission 01-700-903-0000-6800		7,053.50	2017 2nd 1/2 appropriation		Aitkin Airport Appropriation
5403	Aitkin Airport Commission		7,053.50	1 Transactions		
175	City Of Mcgregor 01-700-903-0000-6801		6,950.00	2017 2nd 1/2 Appropriation		Mcgregor Airport Appropriation
175	City Of Mcgregor		6,950.00	1 Transactions		
5966	Northspan Group,Inc 01-700-909-0000-6800		1,000.00	annual Dues for Northland Conn	150016	Tourism Miscellaneous
5966	Northspan Group,Inc		1,000.00	1 Transactions		
14557	Showboat of the Mississippi 01-700-909-0000-6801		500.00	GRANT #177	5/23/17 board	Appropriations-Grant

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
14557 Showboat of the Mississippi		500.00	1 Transactions		
14555 The Butler Project					
01-700-909-0000-6801		500.00	Grant #173 Brewfest Adv.	5/23 board	Appropriations-Grant
01-700-909-0000-6801		1,000.00	Grant #174 Farmers Mkt Adv.	5/23 board	Appropriations-Grant
14555 The Butler Project		1,500.00	2 Transactions		
700 DEPT Total:		17,003.50	Promotion,AEOA Tran,Airport,RC&D,T	5 Vendors	6 Transactions
711 DEPT			Economic Development		
4641 Holiday Credit Office					
01-711-000-0000-6511		23.59	June Fuel	1400000135194	Gas And Oil
4641 Holiday Credit Office		23.59	1 Transactions		
711 DEPT Total:		23.59	Economic Development	1 Vendors	1 Transactions
1 Fund Total:		229,509.02	General Fund		207 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
301	DEPT			R&B Administration		
783	Canon Financial Services, Inc 03-301-000-0000-6300		212.26	CONTRACT CHARGE	17517956	Service Contracts
783	Canon Financial Services, Inc		212.26	1 Transactions		
89541	Culligan 03-301-000-0000-6400		72.25	WATER	428798	Supplies And Materials
89541	Culligan		72.25	1 Transactions		
11406	Innovative Office Solutions 03-301-000-0000-6400		147.09	OFFICE SUPPLIES	IN1677626	Supplies And Materials
11406	Innovative Office Solutions		147.09	1 Transactions		
11605	Shred Right 03-301-000-0000-6400		30.00	DOCUMENT DESTRUCTION	276980	Supplies And Materials
11605	Shred Right		30.00	1 Transactions		
301	DEPT Total:		461.60	R&B Administration	4 Vendors	4 Transactions
302	DEPT			R&B Engineering/Construction		
1701	Forestry Suppliers Inc 03-302-000-0000-6449		131.67	ENGINEERING SUPPLIES	218387-00	Rd/Br Engr. Supplies
1701	Forestry Suppliers Inc		131.67	1 Transactions		
302	DEPT Total:		131.67	R&B Engineering/Construction	1 Vendors	1 Transactions
303	DEPT			R&B Highway Maintenance		
50	Aitkin Body Shop, Inc 03-303-000-0000-6590		599.20	REPAIR LABOR	8935	Repair & Maintenance Supplies
	03-303-000-0000-6590		2,073.71	REPAIR PARTS	8935	Repair & Maintenance Supplies
50	Aitkin Body Shop, Inc		2,672.91	2 Transactions		
170	Aitkin Motor Company 03-303-000-0000-6590		91.52	REPAIR PARTS	12562	Repair & Maintenance Supplies
	03-303-000-0000-6590		45.68	REPAIR PARTS	12568	Repair & Maintenance Supplies
	03-303-000-0000-6590		11.03	REPAIR PARTS	14082	Repair & Maintenance Supplies
	03-303-000-0000-6590		245.00	REPAIR LABOR	14082	Repair & Maintenance Supplies

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
170 Aitkin Motor Company		393.23	4 Transactions		
12106 Antoine Electric					
03-303-000-0000-6298		102.78	AITKIN SHOP	16326	Shop Maintenance
12106 Antoine Electric		102.78	1 Transactions		
13725 Beartooth True Value					
03-303-000-0000-6298		29.99	AITKIN SHOP SUPPLIES	A19247	Shop Maintenance
13725 Beartooth True Value		29.99	1 Transactions		
8674 Boyer Trucks					
03-303-000-0000-6590		52.38	REPAIR PARTS	183521R	Repair & Maintenance Supplies
8674 Boyer Trucks		52.38	1 Transactions		
8544 Brock White Construction Materials					
03-303-000-0000-6521		30.88	ROAD SUPPLIES	12799850-00	Maintenance Supplies
03-303-000-0000-6521		1,079.88	ROAD SUPPLIES	12802999-00	Maintenance Supplies
8544 Brock White Construction Materials		1,110.76	2 Transactions		
11411 Charter Communications					
03-303-000-0000-6254		140.25	PHONE: HWY OFFICE	JUL/AUG	Utilities
11411 Charter Communications		140.25	1 Transactions		
13127 ENVIROTECH SERVICES					
03-303-000-0000-6520		1,408.00	WAGNER TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		541.20	QUADNA TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		7,668.32	BALL BLUFF		Calcium Chloride Dust Control
03-303-000-0000-6520		3,940.64	BALSAM TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		20,707.28	HAZELTON TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		360.80	DAVIDSON TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		180.40	BLIND LAKE TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		475.20	HILL LAKE TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		180.40	MILLWARD TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		902.00	KIMBERLY TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		20,892.96	LAKESIDE TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		541.20	SPALDING TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		3,437.28	WEALTHWOOD TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		3,300.00	WORKMAN TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		4,130.72	FLEMING TWP		Calcium Chloride Dust Control

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount Service Dates	Paid On Bhf #	On Behalf of Name
03-303-000-0000-6520		704.00 LIBBY TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		180.40 CLARK TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		5,338.08 SPENCER TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		27,426.08 FARM ISLAND TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		2,314.40 TURNER TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		8,152.32 MALMO TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		220.00 LAND DEPT		Calcium Chloride Dust Control
03-303-000-0000-6520		5,148.00 ESQUAGAMAH TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		44.00 CITY OF AITKIN		Calcium Chloride Dust Control
03-303-000-0000-6520		360.80 JEWETT TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		180.40 LOGAN TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		304.48 CITY OF MCGREGOR		Calcium Chloride Dust Control
03-303-000-0000-6520		86,869.20 APPLY CALCIUM CHLORIDE		Calcium Chloride Dust Control
03-303-000-0000-6520		7,394.64 JEVNE TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		3,164.48 MACVILLE TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		26,462.48 SHAMROCK TWP		Calcium Chloride Dust Control
03-303-000-0000-6520		1,984.40 AITKIN TWP		Calcium Chloride Dust Control
13127 ENVIROTECH SERVICES		244,914.56	32 Transactions	
11180 Fastenal Company				
03-303-000-0000-6298		23.99 AITKIN SHOP SUPPLIES	MNBAX207393	Shop Maintenance
03-303-000-0000-6298		5.88 AITKIN SHOP SUPPLIES	MNBAX207436	Shop Maintenance
11180 Fastenal Company		29.87	2 Transactions	
13468 G & K Services				
03-303-000-0000-6298		21.37 SHOP LAUNDRY	6043815803	Shop Maintenance
13468 G & K Services		21.37	1 Transactions	
1754 Garrison Disposal Company, Inc				
03-303-000-0000-6254		80.73 MCGREGOR SHOP	18465	Utilities
1754 Garrison Disposal Company, Inc		80.73	1 Transactions	
1880 Gravelle Plumbing & Heating, Inc				
03-303-000-0000-6298		30.78 AITKIN SHOP	74611	Shop Maintenance
1880 Gravelle Plumbing & Heating, Inc		30.78	1 Transactions	
4641 Holiday Credit Office				
03-303-000-0000-6513		3.72- REBATE	1400000134236	Motor Fuel & Lubricants
03-303-000-0000-6513		22.72- FEDERAL TAX ADJUSTMENT	1400000134236	Motor Fuel & Lubricants

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
03-303-000-0000-6513		50.00	GASOLINE	1400000134236 Motor Fuel & Lubricants
03-303-000-0000-6513		70.00	GASOLINE	1400000134236 Motor Fuel & Lubricants
03-303-000-0000-6513		44.00	GASOLINE	1400000134236 Motor Fuel & Lubricants
03-303-000-0000-6513		37.00	GASOLINE	1400000134236 Motor Fuel & Lubricants
03-303-000-0000-6513		39.01	GASOLINE	1400000134236 Motor Fuel & Lubricants
4641 Holiday Credit Office		213.57		7 Transactions
8101 Kris Engineering Inc				
03-303-000-0000-6590		564.00	REPAIR PARTS	28628 Repair & Maintenance Supplies
8101 Kris Engineering Inc		564.00		1 Transactions
91187 Lake Country Power				
03-303-000-0000-6254		69.25	MAY-JUN JACOBSON SHOP	1400073000 Utilities
03-303-000-0000-6254		86.49	JUN-JUL SWATARA	140946401 Utilities
91187 Lake Country Power		155.74		2 Transactions
2991 Malmo Market				
03-303-000-0000-6513		64.40	GASOLINE	30242 Motor Fuel & Lubricants
03-303-000-0000-6513		32.20	GASOLINE	31575 Motor Fuel & Lubricants
03-303-000-0000-6513		38.03	GASOLINE	31907 Motor Fuel & Lubricants
03-303-000-0000-6513		37.03	GASOLINE	33575 Motor Fuel & Lubricants
03-303-000-0000-6513		52.23	GASOLINE	33652 Motor Fuel & Lubricants
03-303-000-0000-6513		28.86	GASOLINE	36452 Motor Fuel & Lubricants
03-303-000-0000-6513		40.14	GASOLINE	38708 Motor Fuel & Lubricants
03-303-000-0000-6513		30.69	GASOLINE	39940 Motor Fuel & Lubricants
2991 Malmo Market		323.58		8 Transactions
3100 McGregor Oil				
03-303-000-0000-6513		5.02-	DISCOUNT	Motor Fuel & Lubricants
03-303-000-0000-6513		56.94	GASOLINE	56440 Motor Fuel & Lubricants
03-303-000-0000-6513		40.41	GASOLINE	56442 Motor Fuel & Lubricants
03-303-000-0000-6513		45.66	GASOLINE	56443 Motor Fuel & Lubricants
03-303-000-0000-6513		58.27	GASOLINE	56444 Motor Fuel & Lubricants
03-303-000-0000-6513		8.04	GASOLINE	61205 Motor Fuel & Lubricants
3100 McGregor Oil		204.30		6 Transactions
5917 Mike's Bobcat Service				
03-303-000-0000-6825		1,540.00	CLASS 5	JULY Maintenance Agreements
03-303-000-0000-6825		200.00	BLADING	JULY Maintenance Agreements

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
5917	Mike's Bobcat Service		1,740.00	2 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea					
	03-303-000-0000-6254		122.75	POWER: PALISADE	18-52-026-01	Utilities
	03-303-000-0000-6254		53.92	169 & CSAH 3	19-23-010-01	Utilities
	03-303-000-0000-6254		114.74	POWER: MCGREGOR	29-53-003-01	Utilities
	03-303-000-0000-6254		902.48	POWER: AITKIN	33-52-007-02	Utilities
	03-303-000-0000-6254		62.10	169 & CSAH 28	39-62-022-01	Utilities
	03-303-000-0000-6254		39.18	CSAH 12	40-06-000-01	Utilities
	03-303-000-0000-6254		58.87	47 & CSAH 2	54-51-104-01	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		1,354.04	7 Transactions		
9692	Minnesota Energy Resources Corporation					
	03-303-000-0000-6297		46.29	NAT GAS: AITKIN SHOP	JUNE	Shop Fuel
9692	Minnesota Energy Resources Corporation		46.29	1 Transactions		
8537	Powerplan OIB					
	03-303-000-0000-6590		1,373.23	REPAIR PARTS	1734650	Repair & Maintenance Supplies
	03-303-000-0000-6590		1,113.50	REPAIR LABOR	1734650	Repair & Maintenance Supplies
8537	Powerplan OIB		2,486.73	2 Transactions		
13116	Rally Snares					
	03-303-000-0000-6521		145.00	BEAVER REMOVAL	JULY 2017	Maintenance Supplies
13116	Rally Snares		145.00	1 Transactions		
4010	Rasley Oil Company					
	03-303-000-0000-6513		41.53	GASOLINE	20928	Motor Fuel & Lubricants
	03-303-000-0000-6513		37.39	GASOLINE	20932	Motor Fuel & Lubricants
	03-303-000-0000-6513		17.19	GASOLINE	20943	Motor Fuel & Lubricants
	03-303-000-0000-6513		46.71	GASOLINE	20962	Motor Fuel & Lubricants
	03-303-000-0000-6513		67.20	GASOLINE	20997	Motor Fuel & Lubricants
	03-303-000-0000-6513		34.06	GASOLINE	21018	Motor Fuel & Lubricants
	03-303-000-0000-6513		46.75	GASOLINE	21020	Motor Fuel & Lubricants
	03-303-000-0000-6513		56.12	GASOLINE	21085	Motor Fuel & Lubricants
	03-303-000-0000-6513		26.96	GASOLINE	21088	Motor Fuel & Lubricants
	03-303-000-0000-6513		32.22	GASOLINE	21096	Motor Fuel & Lubricants
	03-303-000-0000-6513		44.76	GASOLINE	21145	Motor Fuel & Lubricants
	03-303-000-0000-6513		39.81	GASOLINE	21211	Motor Fuel & Lubricants
	03-303-000-0000-6513		68.90	GASOLINE	21219	Motor Fuel & Lubricants

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	
				<u>On Behalf of Name</u>	
03-303-000-0000-6513		46.63	GASOLINE	21247	Motor Fuel & Lubricants
03-303-000-0000-6513		27.96	GASOLINE	21274	Motor Fuel & Lubricants
03-303-000-0000-6513		43.25	GASOLINE	21288	Motor Fuel & Lubricants
03-303-000-0000-6513		20.01	GASOLINE	21299	Motor Fuel & Lubricants
03-303-000-0000-6513		14.34	GASOLINE	21433	Motor Fuel & Lubricants
03-303-000-0000-6513		46.01	GASOLINE	21435	Motor Fuel & Lubricants
03-303-000-0000-6513		26.68	GASOLINE	21445	Motor Fuel & Lubricants
03-303-000-0000-6513		33.13	GASOLINE	21450	Motor Fuel & Lubricants
03-303-000-0000-6513		42.81	GASOLINE	21486	Motor Fuel & Lubricants
03-303-000-0000-6513		40.49	GASOLINE	21503	Motor Fuel & Lubricants
03-303-000-0000-6513		42.44	GASOLINE	21508	Motor Fuel & Lubricants
03-303-000-0000-6513		3.60	GASOLINE	21545	Motor Fuel & Lubricants
03-303-000-0000-6513		46.93	GASOLINE	21551	Motor Fuel & Lubricants
03-303-000-0000-6513		25.36	GASOLINE	21573	Motor Fuel & Lubricants
03-303-000-0000-6513		77.86	GASOLINE	21574	Motor Fuel & Lubricants
03-303-000-0000-6513		34.63	GASOLINE	21609	Motor Fuel & Lubricants
03-303-000-0000-6513		54.90	GASOLINE	21613	Motor Fuel & Lubricants
03-303-000-0000-6513		54.52	GASOLINE	21641	Motor Fuel & Lubricants
03-303-000-0000-6513		46.86	GASOLINE	21687	Motor Fuel & Lubricants
03-303-000-0000-6513		44.10	GASOLINE	21748	Motor Fuel & Lubricants
03-303-000-0000-6513		80.09	GASOLINE	21767	Motor Fuel & Lubricants
03-303-000-0000-6513		35.74	GASOLINE	21770	Motor Fuel & Lubricants
03-303-000-0000-6513		21.64	GASOLINE	21821	Motor Fuel & Lubricants
03-303-000-0000-6513		42.13	GASOLINE	21826	Motor Fuel & Lubricants
03-303-000-0000-6513		32.82	GASOLINE	21850	Motor Fuel & Lubricants
03-303-000-0000-6513		17.69	GASOLINE	21872	Motor Fuel & Lubricants
03-303-000-0000-6513		26.96	GASOLINE	21883	Motor Fuel & Lubricants
03-303-000-0000-6513		39.41	GASOLINE	21884	Motor Fuel & Lubricants
03-303-000-0000-6513		45.82	GASOLINE	21928	Motor Fuel & Lubricants
03-303-000-0000-6513		72.42	GASOLINE	21929	Motor Fuel & Lubricants
03-303-000-0000-6513		34.84	GASOLINE	21930	Motor Fuel & Lubricants
03-303-000-0000-6513		33.00	GASOLINE	21934	Motor Fuel & Lubricants
03-303-000-0000-6513		26.03	GASOLINE	21938	Motor Fuel & Lubricants
03-303-000-0000-6513		50.40	GASOLINE	21944	Motor Fuel & Lubricants
03-303-000-0000-6513		51.95	GASOLINE	21958	Motor Fuel & Lubricants
03-303-000-0000-6513		36.61	GASOLINE	22039	Motor Fuel & Lubricants
03-303-000-0000-6513		7.37	GASOLINE	22094	Motor Fuel & Lubricants
03-303-000-0000-6513		55.42	GASOLINE	22098	Motor Fuel & Lubricants
03-303-000-0000-6513		60.74	GASOLINE	22131	Motor Fuel & Lubricants

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
03-303-000-0000-6513		24.72	GASOLINE	22158 Motor Fuel & Lubricants
03-303-000-0000-6513		37.15	GASOLINE	22159 Motor Fuel & Lubricants
03-303-000-0000-6513		10.19	GASOLINE	22170 Motor Fuel & Lubricants
03-303-000-0000-6513		63.67	GASOLINE	22193 Motor Fuel & Lubricants
03-303-000-0000-6513		39.36	GASOLINE	22211 Motor Fuel & Lubricants
03-303-000-0000-6513		59.43	GASOLINE	22219 Motor Fuel & Lubricants
03-303-000-0000-6513		55.83	GASOLINE	22224 Motor Fuel & Lubricants
03-303-000-0000-6513		59.61	GASOLINE	22258 Motor Fuel & Lubricants
03-303-000-0000-6513		37.53	GASOLINE	22276 Motor Fuel & Lubricants
03-303-000-0000-6513		30.98	GASOLINE	22288 Motor Fuel & Lubricants
03-303-000-0000-6513		28.61	GASOLINE	22319 Motor Fuel & Lubricants
03-303-000-0000-6513		45.50	GASOLINE	22328 Motor Fuel & Lubricants
4010 Rasley Oil Company		2,595.77		64 Transactions
9273 Reichert Enterprises, Inc				
03-303-000-0000-6590		1,573.92	REPAIR PARTS	0-9556 Repair & Maintenance Supplies
03-303-000-0000-6590		502.60	REPAIR LABOR	0-9556 Repair & Maintenance Supplies
9273 Reichert Enterprises, Inc		2,076.52		2 Transactions
4070 Riley Auto Supply				
03-303-000-0000-6590		241.14	REPAIR PARTS	587343 Repair & Maintenance Supplies
03-303-000-0000-6298		20.79	AITKIN SHOP SUPPLIES	587347 Shop Maintenance
03-303-000-0000-6590		66.66-	REPAIR PARTS	587356 Repair & Maintenance Supplies
03-303-000-0000-6590		53.20	REPAIR PARTS	587459 Repair & Maintenance Supplies
03-303-000-0000-6298		4.99	AITKIN SHOP SUPPLIES	587460 Shop Maintenance
03-303-000-0000-6298		103.96	AITKIN SHOP SUPPLIES	587512 Shop Maintenance
03-303-000-0000-6298		10.56	AITKIN SHOP SUPPLIES	587634 Shop Maintenance
03-303-000-0000-6298		8.99	AITKIN SHOP SUPPLIES	587720 Shop Maintenance
03-303-000-0000-6298		34.99	JACOBSON SHOP SUPPLIES	587736 Shop Maintenance
03-303-000-0000-6298		109.76	AITKIN SHOP SUPPLIES	587789 Shop Maintenance
03-303-000-0000-6590		117.99	REPAIR PARTS	587798 Repair & Maintenance Supplies
03-303-000-0000-6590		50.56	REPAIR PARTS	587888 Repair & Maintenance Supplies
03-303-000-0000-6298		29.95	AITKIN SHOP SUPPLIES	587938 Shop Maintenance
03-303-000-0000-6298		13.90	AITKIN SHOP SUPPLIES	587989 Shop Maintenance
03-303-000-0000-6590		12.99	REPAIR PARTS	588068 Repair & Maintenance Supplies
03-303-000-0000-6590		4.99	REPAIR PARTS	588070 Repair & Maintenance Supplies
03-303-000-0000-6590		33.00	REPAIR PARTS	588114 Repair & Maintenance Supplies
03-303-000-0000-6298		26.10	MCGRATH SHOP SUPPLIES	588161 Shop Maintenance
03-303-000-0000-6590		9.99	REPAIR PARTS	588172 Repair & Maintenance Supplies

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
03-303-000-0000-6590		REPAIR PARTS	588239	Repair & Maintenance Supplies
03-303-000-0000-6590		REPAIR PARTS	588240	Repair & Maintenance Supplies
03-303-000-0000-6590		REPAIR PARTS	588270	Repair & Maintenance Supplies
03-303-000-0000-6298		AITKIN SHOP SUPPLIES	588303	Shop Maintenance
4070 Riley Auto Supply		23 Transactions		
4711 Sunnys Citgo				
03-303-000-0000-6513		GASOLINE	1010873	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE	1011829	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE	1011990	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE	1013453	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE	1014234	Motor Fuel & Lubricants
03-303-000-0000-6513		GASOLINE	1018130	Motor Fuel & Lubricants
4711 Sunnys Citgo		6 Transactions		
12788 Timmer Implement of Aitkin				
03-303-000-0000-6590		REPAIR PARTS	IA10302	Repair & Maintenance Supplies
12788 Timmer Implement of Aitkin		1 Transactions		
12125 Titan Machinery				
03-303-000-0000-6590		REPAIR PARTS	9604864GP	Repair & Maintenance Supplies
12125 Titan Machinery		1 Transactions		
10431 Verizon Business				
03-303-000-0000-6254		JUN-HWY OFFICE	4227948181706	Utilities
10431 Verizon Business		1 Transactions		
6097 Verizon Wireless				
03-303-000-0000-6254		JUNE-DEPT CELL PHONES	9788496559	Utilities
6097 Verizon Wireless		1 Transactions		
8605 Wayne's Sanitation Llc				
03-303-000-0000-6254		GARBAGE: MCGRATH	271093	Utilities
8605 Wayne's Sanitation Llc		1 Transactions		
5295 Ziegler Inc				
03-303-000-0000-6590		REPAIR PARTS	PC190068096	Repair & Maintenance Supplies
03-303-000-0000-6590		REPAIR PARTS	PC190068228	Repair & Maintenance Supplies
03-303-000-0000-6590		REPAIR PARTS	PC190068229	Repair & Maintenance Supplies

DKB1  
7/21/17 2:35PM

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

3 Road & Bridge

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
03-303-000-0000-6590		407.11	REPAIR PARTS	PC190068269 Repair & Maintenance Supplies
03-303-000-0000-6590		148.95-	REPAIR PARTS	PR190006710 Repair & Maintenance Supplies
5295 Ziegler Inc		1,862.58	5 Transactions	
303 DEPT Total:		265,917.01	R&B Highway Maintenance	32 Vendors 191 Transactions
307 DEPT			R&B Capital Infrastructure	
14552 Haffner/Jon David				
03-307-000-0000-6362		525.00	LAND R-W	LOT 4 Right Of Way
14552 Haffner/Jon David		525.00	1 Transactions	
307 DEPT Total:		525.00	R&B Capital Infrastructure	1 Vendors 1 Transactions
3 Fund Total:		267,035.28	Road & Bridge	197 Transactions

DKB1  
 7/21/17 2:35PM  
 4 Special Revenue(Unorg R&

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
423 DEPT		Unorganized Cemetary		
14090 Caverly, Treasurer/Brandi				
04-423-000-0000-6801		348.96	May/June Settlement	51-27 Appropriations
04-423-000-0000-6801		357.68	May/June Settlement	52-27 Appropriations
14090 Caverly, Treasurer/Brandi		706.64		2 Transactions
3757 Packer-Treasurer/Warren				
04-423-000-0000-6801		956.69	May/June Settlement	50-25 Appropriations
3757 Packer-Treasurer/Warren		956.69		1 Transactions
423 DEPT Total:		1,663.33	Unorganized Cemetary	2 Vendors 3 Transactions
4 Fund Total:		1,663.33	Special Revenue(Unorg R&B,Fir	3 Transactions

DKB1  
 7/21/17 2:35PM  
 5 Health & Human Services

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
400	DEPT			Public Health Department		
10185	Centurylink Communications Inc 05-400-440-0410-6250		5.24	Toll Free charges	320295974	Telephone
10185	Centurylink Communications Inc		5.24	1 Transactions		
10698	Stericycle,Inc 05-400-440-0410-6231		19.26	monthly steri-safe bill	4007211804	Services/Labor/Contracts
10698	Stericycle,Inc		19.26	1 Transactions		
400	DEPT Total:		24.50	Public Health Department	2 Vendors	2 Transactions
420	DEPT			Income Maintenance		
10185	Centurylink Communications Inc 05-420-600-4800-6250		11.15	Toll Free charges	320295974	Telephone
10185	Centurylink Communications Inc		11.15	1 Transactions		
10698	Stericycle,Inc 05-420-600-4800-6231		40.94	monthly steri-safe bill	4007211804	Services/Labor/Contracts
10698	Stericycle,Inc		40.94	1 Transactions		
420	DEPT Total:		52.09	Income Maintenance	2 Vendors	2 Transactions
430	DEPT			Social Services		
10185	Centurylink Communications Inc 05-430-700-4800-6250		16.39	Toll Free charges	320295974	Telephone
10185	Centurylink Communications Inc		16.39	1 Transactions		
10698	Stericycle,Inc 05-430-700-4800-6231		60.20	monthly steri-safe bill	4007211804	Services/Labor/Contracts
10698	Stericycle,Inc		60.20	1 Transactions		
430	DEPT Total:		76.59	Social Services	2 Vendors	2 Transactions
5	Fund Total:		153.18	Health & Human Services		6 Transactions

DKB1  
 7/21/17 2:35PM  
 6 Debt Service

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
949	DEPT		Courthouse Addition		
48	Aitkin Co Abstract Company				
	06-949-000-0000-6231		Title Fees for CH expansion	30069	Services, Labor, Contracts
48	Aitkin Co Abstract Company		1 Transactions		
		395.00			
		395.00			
14044	Boarman Kroos Vogel Group Inc				
	06-949-000-0000-6231		CH expansion Schematic design	43662	Services, Labor, Contracts
	06-949-000-0000-6231		Costs	43662	Services, Labor, Contracts
		31,121.00			
		110.67			
14044	Boarman Kroos Vogel Group Inc		2 Transactions		
		31,231.67			
949	DEPT Total:		Courthouse Addition	2 Vendors	3 Transactions
		31,626.67			
6	Fund Total:		Debt Service		3 Transactions
		31,626.67			

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
0	DEPT		Undesignated		
1091	Commissioner Of Revenue 09-000-000-0000-2044		20% Severed Mineral		20% Severed Mineral Tax
1091	Commissioner Of Revenue	3,251.92		1 Transactions	
4580	Mn Dept Of Finance 09-000-000-0000-2030	465.00	June marriage license fees		State Fees, Assessments & Surcharges
	09-000-000-0000-2051	422.79	Tif-May/June Settlement		State Share Of Tif Tax
4580	Mn Dept Of Finance	887.79		2 Transactions	
0	DEPT Total:	4,139.71	Undesignated	2 Vendors	3 Transactions
9	Fund Total:	4,139.71	State		3 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
921	DEPT		Co. Development		
5398	CDW Government, Inc 10-921-000-0000-6405		170.00 MONITORS	JHJ3977	Office Supplies
5398	CDW Government, Inc		170.00	1 Transactions	
175	City Of Mcgregor 10-921-000-0000-6231		125.00 beaver removal-unplug culverts		Services, Labor, Contracts
175	City Of Mcgregor		125.00	1 Transactions	
13602	Hughley/Josh 10-921-000-0000-6231		280.00 7 beaver @\$40/tail		Services, Labor, Contracts
13602	Hughley/Josh		280.00	1 Transactions	
921	DEPT Total:		575.00 Co. Development	3 Vendors	3 Transactions
923	DEPT		Forfeited Tax Sales		
10714	ACCT Incorporated 10-923-000-0000-6231		600.98 asbestos inspection-Jacobson	105330	Services, Labor, Contracts
10714	ACCT Incorporated		600.98	1 Transactions	
10925	Aitkin Co Assessor's Office 10-923-000-0000-6231		100.00 2 property estimates		Services, Labor, Contracts
10925	Aitkin Co Assessor's Office		100.00	1 Transactions	
170	Aitkin Motor Company 10-923-000-0000-6590		31.62 repair tire	13784	Repair & Maintenance Supplies
	10-923-000-0000-6590		49.72 LOF	13862	Repair & Maintenance Supplies
	10-923-000-0000-6590		50.74 LOF	13872	Repair & Maintenance Supplies
170	Aitkin Motor Company		132.08	3 Transactions	
783	Canon Financial Services, Inc 10-923-000-0000-6405		327.05 Lobby copier contract-034	17517963	Office Supplies
783	Canon Financial Services, Inc		327.05	1 Transactions	
4641	Holiday Credit Office 10-923-000-0000-6511		824.20 June billing	1400000134961	Gas And Oil
4641	Holiday Credit Office		824.20	1 Transactions	
3100	McGregor Oil				

DKB1  
7/21/17 2:35PM  
10 Trust

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
3100	McGregor Oil		1,114.16	June gas bill	AITKINLA	Gas And Oil
4135	Roadside Market		1,114.16	1 Transactions		
4135	Roadside Market		64.76	gas	45766	Gas And Oil
4135	Roadside Market		64.76	1 Transactions		
4711	Sunnys Citgo		147.25	Fuel	1010745	Gas And Oil
4711	Sunnys Citgo		147.25	1 Transactions		
86235	The Office Shop Inc		20.25	tape dispenser	1029167-0	Office Supplies
	10-923-000-0000-6405		3.14	paper clip dispenser	1029167-1	Office Supplies
	10-923-000-0000-6405		39.90	9x12 envelopes	1029193-0	Office Supplies
	10-923-000-0000-6405		19.99	10x15 envelopes	1029193-1	Office Supplies
86235	The Office Shop Inc		83.28	4 Transactions		
13934	Tire Barn		539.38	strut assembly replaced	38889	Repair & Maintenance Supplies
13934	Tire Barn		539.38	1 Transactions		
923	DEPT Total:		3,933.14	Forfeited Tax Sales	10 Vendors	15 Transactions
10	Fund Total:		4,508.14	Trust		18 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Accr	Rpt Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
924	DEPT			Forest Resource		
12526	Bixby/James 11-924-000-0000-6330		34.24	mileage	64@.575	Transportation & Travel
	11-924-000-0000-6350		35.00	NRC Meeting	7/17/17	Per Diem
12526	Bixby/James		69.24		2 Transactions	
589	Blomberg/Judith 11-924-000-0000-6350		35.00	NRC Meeting	7/17/17	Per Diem
589	Blomberg/Judith		35.00		1 Transactions	
91022	Courtemanche/Richard 11-924-000-0000-6330		16.10	Mileage NRAC meeting	37@.535	Transportation & Travel
91022	Courtemanche/Richard		16.10		1 Transactions	
10890	Insley/Kevin 11-924-000-0000-6330		19.26	NRC Mileage	36@.535	Transportation & Travel
	11-924-000-0000-6350		35.00	NRC Meeting	7/17/17	Per Diem
10890	Insley/Kevin		54.26		2 Transactions	
2448	Janzen/Carroll Mark 11-924-000-0000-6330		29.96	NRC Mileage	56@.535	Transportation & Travel
	11-924-000-0000-6350		35.00	NRC Meeting	7/17/17	Per Diem
2448	Janzen/Carroll Mark		64.96		2 Transactions	
5759	Kitzrow/Donald 11-924-000-0000-6330		35.20	NRC Mileage	65.8@.535	Transportation & Travel
	11-924-000-0000-6350		35.00	NRC Meeting	7/17/17	Per Diem
5759	Kitzrow/Donald		70.20		2 Transactions	
5784	Lake/Robert 11-924-000-0000-6330		14.98	NRC Mileage	28@.535	Transportation & Travel
	11-924-000-0000-6350		35.00	NRC Meeting	7/17/17	Per Diem
5784	Lake/Robert		49.98		2 Transactions	
10878	Sew Much & More 11-924-000-0000-6205		16.49	return to Frontier Precision	569953	Postage
10878	Sew Much & More		16.49		1 Transactions	
10906	Shipp/Dale					

DKB1  
 7/21/17 2:35PM  
 11 Forest Development

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
	11-924-000-0000-6330		NRC MILEAGE	32@.535	Transportation & Travel
	11-924-000-0000-6350		NRC MEETING	7/17/17	Per Diem
10906	Shipp/Dale				2 Transactions
10017	Tveit/Galen				
	11-924-000-0000-6330		NRC MILEAGE	32@.535	Transportation & Travel
	11-924-000-0000-6350		NRC MEETING	7/17/17	Per Diem
10017	Tveit/Galen				2 Transactions
6097	Verizon Wireless				
	11-924-000-0000-6250		cell phone service	580683827	Telephone
6097	Verizon Wireless				1 Transactions
924	DEPT Total:		568.38 Forest Resource		11 Vendors 18 Transactions
925	DEPT				Reforestation
86336	Arrowhead Transit-Virginia				
	11-925-000-0000-6231		231.25 Verso Paper Mill Tour-NRC mtg	ARS96692	Services, Labor, Contracts
86336	Arrowhead Transit-Virginia		231.25		1 Transactions
4425	Shirts Plus				
	11-925-000-0000-6406		174.30 Employee safety shirts	1113	Field Supplies
4425	Shirts Plus		174.30		1 Transactions
925	DEPT Total:		405.55 Reforestation		2 Vendors 2 Transactions
11	Fund Total:		973.93 Forest Development		20 Transactions

DKB1  
 7/21/17 2:35PM  
 12 Agency

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT 7000			Undesignated		
	Town Of Aitkin Treasurer					
	12-000-000-0000-2280		1,629.00	special Asses.01-0-089305	Pay Off	Prepaid Property Taxes
	7000		1,629.00	1 Transactions		
0	DEPT Total:		1,629.00	Undesignated	1 Vendors	1 Transactions
930	DEPT 90081			ARDC		
	ARDC					
	12-930-000-0000-2045		36.67	HRA in Lieu		In Lieu
	12-930-000-0000-6801		26,331.72	May/June Settlement		Apportionments
	90081		26,368.39	2 Transactions		
930	DEPT Total:		26,368.39	ARDC	1 Vendors	2 Transactions
12	Fund Total:		27,997.39	Agency		3 Transactions

DKB1  
 7/21/17 2:35PM  
 13 Taxes & Penalties

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
943	DEPT		Taxes And Penalties		
14556	CB Northpoint Townhomes				
	13-943-000-0000-2001		2,392.00	56-1-172700 Overpay Per 2	Cur - Property Taxes
	13-943-000-0000-2001		2,359.00	56-1-172000 Overpay Per 2	Cur - Property Taxes
14556	CB Northpoint Townhomes		4,751.00	2 Transactions	
943	DEPT Total:		4,751.00	Taxes And Penalties	1 Vendors 2 Transactions
13	Fund Total:		4,751.00	Taxes & Penalties	2 Transactions

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
521	DEPT			LLCC Administration		
246	Brothers Fire & Security 19-521-000-0000-6231		485.00	Misc repairs, replaced batteri	104114	Services, Labor, Contracts
	19-521-000-0000-6231		2,730.00	Annual alarm inspection	21372	Services, Labor, Contracts
	19-521-000-0000-6231		334.50	Hood/Extinguisher inspection	21393	Services, Labor, Contracts
	19-521-000-0000-6231		1,170.00	Annual sprinkler inspection	21395	Services, Labor, Contracts
246	Brothers Fire & Security		4,719.50	4 Transactions		
783	Canon Financial Services, Inc 19-521-000-0000-6231		106.01	Contract charges-037	17517975	Services, Labor, Contracts
783	Canon Financial Services, Inc		106.01	1 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea					
	19-521-000-0000-6254		96.13	Director's residence	27-13-004-01	Utilities
	19-521-000-0000-6254		297.30	Energy center	27-13-005-02	Utilities
	19-521-000-0000-6254		722.96	Dining Room	27-13-006-01	Utilities
	19-521-000-0000-6254		465.06	North star lodge	27-13-007-03	Utilities
	19-521-000-0000-6254		72.18	Parking Lot	27-13-008-01	Utilities
	19-521-000-0000-6254		103.82	Staff Residence	27-13-009-01	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		1,757.45	6 Transactions		
9463	NMN,Inc 19-521-000-0000-6400		108.20	(48) playing cards for commiss	10056280	Commissary Items
9463	NMN,Inc		108.20	1 Transactions		
3810	Paulbeck's County Market 19-521-000-0000-6400		47.91	Pop for Canteen	7684653	Commissary Items
3810	Paulbeck's County Market		47.91	1 Transactions		
13465	Sandstrom's 19-521-000-0000-6400		182.28	Canteen candy	162180	Commissary Items
13465	Sandstrom's		182.28	1 Transactions		
4425	Shirts Plus 19-521-000-0000-6400		466.20	36 Wood Cookie hats	1108	Commissary Items
4425	Shirts Plus		466.20	1 Transactions		
86235	The Office Shop Inc 19-521-000-0000-6405		62.00	Copier staples	1025952-0	Office & Computer Supplies

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
19-521-000-0000-6231		Copier contract	292989-0	Services, Labor, Contracts
86235 The Office Shop Inc				
		2 Transactions		
521 DEPT Total:	7,989.95	LLCC Administration	8 Vendors	17 Transactions
522 DEPT		LLCC Education		
10083 Cedarbrook Lumber Comp				
19-522-000-0000-6416	263.88	Marine plywood for raft	87392	Education Supplies
10083 Cedarbrook Lumber Comp	263.88		1 Transactions	
86235 The Office Shop Inc				
19-522-000-0000-6416	6.93	Packaging tape	293145-0	Education Supplies
86235 The Office Shop Inc	6.93		1 Transactions	
522 DEPT Total:	270.81	LLCC Education	2 Vendors	2 Transactions
523 DEPT		LLCC Food		
5814 Hagen/Christine				
19-523-000-0000-6418	12.26	Walmart-groceries		Groceries-Students
5814 Hagen/Christine	12.26		1 Transactions	
5662 McGregor Dairy,Inc				
19-523-000-0000-6418	170.84	Groceries	27111	Groceries-Students
5662 McGregor Dairy,Inc	170.84		1 Transactions	
4968 Upper Lakes Foods, Inc				
19-523-000-0000-6418	679.27	groceries	104595-00	Groceries-Students
19-523-000-0000-6418	1,125.67	groceries	996610-00	Groceries-Students
19-523-000-0000-6420	45.69	Supplies	996610-00	Food Service Supplies
4968 Upper Lakes Foods, Inc	1,850.63		3 Transactions	
523 DEPT Total:	2,033.73	LLCC Food	3 Vendors	5 Transactions
524 DEPT		LLCC Maintenance		
88628 Dalco				
19-524-000-0000-6422	16.40	Paper Towel	3194767	Janitorial Services/Supplies
88628 Dalco	16.40		1 Transactions	

# Aitkin County



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
			Amount		
1430	Dotzler Power Equipment 19-524-000-0000-6422		25.94	lawn tractor parts 87397	Janitorial Services/Supplies
1430	Dotzler Power Equipment		25.94	1 Transactions	
1754	Garrison Disposal Company, Inc 19-524-000-0000-6422		25.00	dipose old raft decking 952137	Janitorial Services/Supplies
1754	Garrison Disposal Company, Inc		25.00	1 Transactions	
14559	Goodin Company 19-524-000-0000-6422		121.63	heat pump for dining hall 06487815-00	Janitorial Services/Supplies
14559	Goodin Company		121.63	1 Transactions	
7525	Hometown Bldg Supply 19-524-000-0000-6422		12.38	carpet/flooring glue for raft 98348	Janitorial Services/Supplies
7525	Hometown Bldg Supply		12.38	1 Transactions	
4010	Rasley Oil Company 19-524-000-0000-6511		26.21	Fuel for van 22287	Gas And Oil
	19-524-000-0000-6511		33.00	Fuel for van 22864	Gas And Oil
4010	Rasley Oil Company		59.21	2 Transactions	
6128	Tire Barn 19-524-000-0000-6422		79.99	Tractor tire 39320	Janitorial Services/Supplies
6128	Tire Barn		79.99	1 Transactions	
524	DEPT Total:		340.55	LLCC Maintenance 7 Vendors	8 Transactions
19	Fund Total:		10,635.04	Long Lake Conservation Center	32 Transactions

DKB1  
7/21/17 2:35PM  
21 Parks

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
520	DEPT			Parks		
195	Aitkin Tire Shop 21-520-000-0000-6590		660.00	tire-trailer	57028	Repair & Maintenance Supplies
	21-520-000-0000-6590		137.00	tire-trailer	57155	Repair & Maintenance Supplies
195	Aitkin Tire Shop		797.00		2 Transactions	
9625	Blind Lake ATV Club 21-520-000-0000-6802		1,453.98	Blind Lake ATV reimb.		Trail Grants-State
9625	Blind Lake ATV Club		1,453.98		1 Transactions	
1829	Goble's Sewer Service Inc. 21-520-000-0000-6231		135.00	Aitkin pumping	5065	Services, Labor, Contracts
	21-520-000-0000-6231		135.00	Aitkin pumping	5226	Services, Labor, Contracts
1829	Goble's Sewer Service Inc.		270.00		2 Transactions	
7525	Hometown Bldg Supply 21-520-000-0000-6405		215.60	lumber	96757	Office Supplies
	21-520-000-0000-6405		82.50	lumber	97127	Office Supplies
	21-520-000-0000-6405		21.41	lumber and spikes	97156	Office Supplies
	21-520-000-0000-6405		477.85	lumber and spikes	97499	Office Supplies
	21-520-000-0000-6405		5.83	lumber	97899	Office Supplies
	21-520-000-0000-6405		80.70	sheet of wood	97920	Office Supplies
7525	Hometown Bldg Supply		883.89		6 Transactions	
2991	Malmo Market 21-520-000-0000-6511		45.01	June gas bill	32398	Gas And Oil
2991	Malmo Market		45.01		1 Transactions	
3160	Mille Lacs Energy Coop-Albert Lea 21-520-000-0000-6254		152.78	ELECTRICITY BERGLUND PARK	18-51-106-02	Utilities
3160	Mille Lacs Energy Coop-Albert Lea		152.78		1 Transactions	
9692	Minnesota Energy Resources Corporation 21-520-000-0000-6254		46.29	heating gas for shop	0502544561	Utilities
9692	Minnesota Energy Resources Corporation		46.29		1 Transactions	
14483	Norland Sanitary Services 21-520-000-0000-6511		90.00	Jacobson dumpster	35147	Gas And Oil

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
14483	Norland Sanitary Services		90.00		1 Transactions	
12182	Northwoods Quads					
	21-520-000-0000-6802		455.94	Moose River connector	5/21 work	Trail Grants-State
	21-520-000-0000-6802		609.66	Hill City connector	5/21 work	Trail Grants-State
	21-520-000-0000-6802		44.38	Hill City connector	6/10 work	Trail Grants-State
	21-520-000-0000-6802		26.87	Hill City connector	6/15 work	Trail Grants-State
	21-520-000-0000-6802		342.46	Hill City connector	6/30 work	Trail Grants-State
	21-520-000-0000-6802		167.33	Moose River connector	7/2 wrok	Trail Grants-State
12182	Northwoods Quads		1,646.64		6 Transactions	
4070	Riley Auto Supply					
	21-520-000-0000-6590		124.99	impact wrench	587229	Repair & Maintenance Supplies
	21-520-000-0000-6590		16.28	hydro jack oil, cap wrench	588196	Repair & Maintenance Supplies
4070	Riley Auto Supply		141.27		2 Transactions	
12718	Up North Riders					
	21-520-000-0000-6802		213.01	Lawler ATV Reimbursement	6/1-6/30 work	Trail Grants-State
12718	Up North Riders		213.01		1 Transactions	
520	DEPT Total:		5,739.87	Parks	11 Vendors	24 Transactions
21	Fund Total:		5,739.87	Parks		24 Transactions
	Final Total:		588,732.56	256 Vendors	518 Transactions	

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	229,509.02	General Fund	
	3	267,035.28	Road & Bridge	
	4	1,663.33	Special Revenue(Unorg R&B,Fire	
	5	153.18	Health & Human Services	
	6	31,626.67	Debt Service	
	9	4,139.71	State	
	10	4,508.14	Trust	
	11	973.93	Forest Development	
	12	27,997.39	Agency	
	13	4,751.00	Taxes & Penalties	
	19	10,635.04	Long Lake Conservation Center	
	21	5,739.87	Parks	
	All Funds	588,732.56	Total	Approved by, .....
				.....
				.....

# Aitkin County

## WARRANT REGISTER



### Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u> <u>OBO#</u>	<u>Account Number</u> <u>On- Behalf- of- Name</u>	<u>Invoice #</u> <u>From Date</u>	<u>PO #</u> <u>To Date</u>
2070	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
		<b>Warrant # 2070 Total</b>	762.20	May participant fees	01- 044- 904- 0000- 6231	1190362	0
			762.20	Date 6/22/17			
2108	89991	Bremer Bank SALES AND USE TAX AITKIN, MN 56431					
		<b>Warrant # 2108 Total</b>	275.00	camping refund	21- 520- 000- 0000- 5510	Donaldson	0
			275.00	Date 6/19/17			
2109	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
		<b>Warrant # 2109 Total</b>	125.00	Dep Care FSA claims	01- 044- 904- 0000- 6360	38433189	0
			229.40	Med FSA claims	01- 044- 904- 0000- 6360	38433189	0
			354.40	Date 6/1/17			
2110	5462	Bremer Bank (Elan ACH)  ELAN ACH AITKIN, MN 56431					
			14.28	Meal/MAAO summer seminar	01- 043- 000- 0000- 6340		0
			16.22	2 cans mosquito spray	01- 043- 000- 0000- 6405		0
			19.86	Wireless mouse for Mike D	01- 043- 000- 0000- 6405		0
			39.95	Seibert's Calendar Syncing	01- 052- 000- 0000- 6405		0
			137.87	Compass and clinometer	01- 122- 000- 0000- 6405		0
			653.92	Holsters	01- 200- 000- 0000- 6610		0
			87.25	left holster	01- 200- 000- 0000- 6610		0
			375.00	Reg/DMT training #211	01- 200- 003- 0000- 6241		0
			76.50	Padlocks	01- 252- 252- 0000- 6405		0
			34.00	Gas- EM management mtg	01- 280- 000- 0000- 6511		0
			-75.00	- refund EMS fee	01- 280- 003- 0000- 6241		0
			142.33	Hotel/EMS under one roof	01- 280- 003- 0000- 6332		0
			8.61	Meals/EMS under one roof	01- 280- 003- 0000- 6340		0
			15.00	Gas- EMS under one roof	01- 280- 003- 0000- 6511		0
			114.36	PHEP- Hotel UOR conference	05- 400- 400- 0402- 6332		0
			50.65	Meals- Hotel UOR conference	05- 400- 400- 0402- 6340		0
			43.75	Hand Sanitizer	05- 400- 400- 0402- 6430		0

# Aitkin County

## WARRANT REGISTER



Manual Warrants

Warr # Vendor # Vendor Name

<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
	<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
9.28	MACSSA meals	05-400-440-0410-6340		0
6.99	Hand Sanitizer	05-400-440-0410-6405		0
9.86	Hooks and coat rack	05-400-440-0410-6405		0
14.72	Book ring- R&L Fair	05-400-450-0451-6406		0
19.72	MACSSA meals	05-420-600-4800-6340		0
14.88	Hand Sanitizer	05-420-600-4800-6405		0
20.94	Hooks and coat rack	05-420-600-4800-6405		0
29.00	MACSSA meals	05-430-700-4800-6340		0
21.88	Hand Sanitizer	05-430-700-4800-6405		0
30.80	Hooks and coat rack	05-430-700-4800-6405		0
6.78	USPS	19-521-000-0000-6205		0
98.00	USPS	19-521-000-0000-6205		0
24.06	summer postcard postage	19-521-000-0000-6205		0
25.03	Facebook camp ad	19-521-000-0000-6230		0
36.00	pond life books for canteen	19-521-000-0000-6400		0
20.00	Critter food	19-522-000-0000-6416		0
6.53	pump for critter disinfectent	19-522-000-0000-6416		0
17.49	Chlorhezidine for critters	19-522-000-0000-6416		0
46.94	clipboards	19-522-000-0000-6416		0
23.91	LED light bulbs	19-524-000-0000-6422		0
155.10	parts for cooler door	19-524-000-0000-6590		0
26.60	gas- meeting in Bemidji	01-711-000-0000-6511	5/18/17	0
14.07	Meal/overnight mtg- Tibbetts	01-043-000-0000-6340	5/25/17	0
163.36	Hotel/DT training Hibbing- Sine	01-252-003-0000-6332	Card 1	0
57.62	Meals/DT training Hibbing- Sine	01-252-003-0000-6340	Card 1	0
27.70	Gas/DT training Hibbing- Sine	01-252-003-0000-6511	Card 1	0
75.00	Reg/DMT recert. #219	01-200-003-0000-6241	Card 2	0
325.00	MSA Chief Dep Conf Reg- #223	01-200-003-0000-6241	Card 2	0
81.68	Hotel/DT training #204	01-200-003-0000-6332	Card 2	0
39.46	Meals/DT training #204	01-200-003-0000-6340	Card 2	0
95.40	Whistle- One year subscription	01-200-019-0000-6409	Card 4	0
13.36	Recycle relay candy- 6th grader	01-391-000-0000-6405	Shopko	0
37.33	Business cards	01-043-000-0000-6230	Staples	0
3,349.04	Date 6/1/17			

Warrant # 2110 Total

2111 8410 Bremer Bank  
101 MINNESOTA AVENUE NORTH  
AITKIN, MN 56431

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			2.00	Copies	01-042-000-0000-5840		0
			2,514.00	29-0-013705 NSF per 2	13-943-000-0000-2001	Bigauette	0
		<b>Warrant # 2111 Total</b>	2,516.00	Date 6/6/17			
2112	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			933.40	Dep Care FSA claims	01-044-904-0000-6360	38438521	0
			40.00	Med FSA claims	01-044-904-0000-6360	38438521	0
		<b>Warrant # 2112 Total</b>	973.40	Date 6/7/17			
2113	89991	Bremer Bank SALES AND USE TAX AITKIN, MN 56431					
			40.00	Camping refund	21-520-000-0000-5510	Gossen	0
		<b>Warrant # 2113 Total</b>	40.00	Date 6/13/17			
2114	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			19.98	monthly CC machine lease fee	19-522-000-0000-6217		0
		<b>Warrant # 2114 Total</b>	19.98	Date 6/13/17			
2115	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			185.98	LLCC Credit Card Fee	19-522-000-0000-6217		0
		<b>Warrant # 2115 Total</b>	185.98	Date 6/13/17			
2126	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			66.60	Dep Care FSA claims	01-044-904-0000-6360	38441962	0
			106.00	Med FSA claims	01-044-904-0000-6360	38441962	0
		<b>Warrant # 2126 Total</b>	172.60	Date 6/14/17			
2128	780	Bremer Bank MORTGAGE-DEED TAX AITKIN, MN 56431					
			0.05	May Mtg Reg adjustment	01-040-000-0000-5081		0

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			0.11	May Deed Tax Adjustment	01-042-000-0000-5079		0
			37,334.86	May Deed Tax	09-000-000-0000-2025		0
			27,237.99	May Mtg Reg	09-000-000-0000-2026		0
			64,573.01	Date 6/14/17			0
		<b>Warrant # 2128 Total</b>					
2129	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
		<b>Warrant # 2129 Total</b>					
			200.00	App#2017-001841 refund	01-122-000-0000-6820		0
			200.00	Date 6/14/17			0
2130	5462	Bremer Bank (Elan ACH)  ELAN ACH AITKIN, MN 56431					
			25.00	Skype credit for interviews	01-049-000-0000-6250		0
			10.99	Surface pro car charger	01-120-000-0000-6405		0
			25.99	Power supply adapter	01-120-000-0000-6405		0
			49.73	Holster	01-200-000-0000-6610		0
			201.34	Hotel/MSA summer conf.#220	01-200-003-0000-6332		0
			99.99	Hydraulic Jack	03-303-000-0000-6590		0
			4.22	Paint- interview room table	05-257-000-0000-6422		0
			0.77	Paint- interview room table	05-390-000-0000-6422		0
			5.37	Paint- interview room table	05-400-440-0410-6422		0
			74.95	County Fair backdrop	05-400-450-0451-6406		0
			11.89	Paint- interview room table	05-420-600-4800-6422		0
			13.67	Meal/Sobriety court conference	05-430-700-4800-6340		0
			16.11	Paint- interview room table	05-430-700-4800-6422		0
			13.27	Facebook Camp Ad	19-521-000-0000-6230		0
			30.00	Facebook camp ads	19-521-000-0000-6230		0
			21.36	Adobe Creative Cloud subscript	19-521-000-0000-6230		0
			27.66	3 USB speakers	19-521-000-0000-6405		0
			9.99	Wireless mouse	19-521-000-0000-6405		0
			21.60	Dowel rods- Camp	19-522-000-0000-6416		0
			20.00	Critter Food	19-522-000-0000-6416		0
			11.89	rabbit food for mice	19-522-000-0000-6416		0
			11.96	4 packs construction paper	19-522-000-0000-6416		0
			288.83	17 toy rifles- Forkhorn camp	19-522-000-0000-6416		0
			50.97	17 toy rifles- Forkhorn camp	19-522-000-0000-6416		0

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			19.99	Moisture meter	19- 524- 000- 0000- 6422		0
			39.60	Scrubber pads	19- 524- 000- 0000- 6422		0
			286.53	Hotel/summer seminar	01- 043- 000- 0000- 6332	5/25/17	0
			15.29	Memory cards	19- 521- 000- 0000- 6405	Amazon	0
			177.00	soil sampler kit	10- 923- 000- 0000- 6406	BenMeadows	0
			137.40	Tapes- survey	11- 924- 000- 0000- 6406	BenMeadows	0
			172.57	APC Backups (wifi)	19- 521- 000- 0000- 6405	Best Buy	0
			75.00	BCA- Reg. DMT recert #222	01- 200- 003- 0000- 6241	Card 2	0
			75.00	BCA- Reg. DMT recert #217	01- 200- 003- 0000- 6241	Card 2	0
			75.00	BCA- Reg. DMT recert #212	01- 200- 003- 0000- 6241	Card 2	0
			367.21	Hotel/MSA summer conf,#223	01- 200- 003- 0000- 6332	Card 2	0
			100.00	Application Fee- water permit	03- 307- 000- 0000- 6260	DNR	0
			2.99	9V battery leads	01- 049- 000- 0000- 6405	Office Shop	0
		<b>Warrant # 2130 Total</b>	<b>2,591.13</b>	<b>Date 6/15/17</b>			
2131	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
		<b>Warrant # 2131 Total</b>	<b>23.85</b>	<b>monthly CC Fee- Bambora</b>	<b>19- 522- 000- 0000- 6217</b>		<b>0</b>
			<b>23.85</b>	<b>Date 6/15/17</b>			
2132	89991	Bremer Bank SALES AND USE TAX AITKIN, MN 56431					
		<b>Warrant # 2132 Total</b>	<b>40.00</b>	<b>camping refund</b>	<b>21- 520- 000- 0000- 5510</b>	<b>Blomberg</b>	<b>0</b>
			<b>-30.00</b>	<b>camping reservation</b>	<b>21- 520- 000- 0000- 5510</b>	<b>Hawley</b>	<b>0</b>
			<b>10.00</b>	<b>Date 6/19/17</b>			
2133	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
		<b>Warrant # 2133 Total</b>	<b>182.00</b>	<b>41- 0- 020102 NSF per 2</b>	<b>13- 943- 000- 0000- 2001</b>	<b>Wewers</b>	<b>0</b>
			<b>182.00</b>	<b>Date 6/19/17</b>			
2169	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431					
			<b>1,870.98</b>	<b>Dep Care FSA claims</b>	<b>01- 044- 904- 0000- 6360</b>	<b>38446073</b>	<b>0</b>
			<b>556.62</b>	<b>Med FSA claims</b>	<b>01- 044- 904- 0000- 6360</b>	<b>38446073</b>	<b>0</b>

# Aitkin County

## WARRANT REGISTER

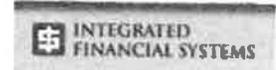


Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	
	<u>Warrant #</u>			<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>	
		2169	<b>Total</b>	2,427.60	Date 6/21/17			
2171	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431						
		2171	<b>Total</b>	149.76	07- 1- 153802 NSF per 2 Date 6/27/17	13- 943- 000- 0000- 2001	Crothers	0
2180	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431						
		2180	<b>Total</b>	379.10	Dep Care FSA claims	01- 044- 904- 0000- 6360	38451735	0
				222.34	Med FSA claims	01- 044- 904- 0000- 6360	38451735	0
		2180	<b>Total</b>	601.44	Date 6/28/17			
2181	780	Bremer Bank MORTGAGE- DEED TAX AITKIN, MN 56431						
		2181	<b>Total</b>	36,138.17	June advance Deed Tax	09- 000- 000- 0000- 2025		0
				21,909.66	June advance Mtg Reg	09- 000- 000- 0000- 2026		0
		2181	<b>Total</b>	58,047.83	Date 6/28/17			
2182	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431						
		2182	<b>Total</b>	859.90	refund of camp fees	19- 522- 000- 0000- 5557		0
				859.90	Date 6/28/17			
2183	8410	Bremer Bank 101 MINNESOTA AVENUE NORTH AITKIN, MN 56431						
		2183	<b>Total</b>	37,040.06	State General Tax	09- 000- 000- 0000- 2058		0
				37,040.06	Date 6/28/17			
2184	5462	Bremer Bank (Elan ACH)  ELAN ACH AITKIN, MN 56431						
				93.82	Hotel/Re- cert classes	01- 049- 000- 0000- 6332		0
				598.50	VMWARE Software	01- 049- 000- 0000- 6402		0

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			194.98	Hotel/BCA training #218, 221	01-200-003-0000-6332		0
			57.36	Meals/BCA training #218, 221	01-200-003-0000-6340		0
			102.98	Jail supplies	01-252-000-0000-6405		0
			11.45	Groceries	01-252-000-0000-6418		0
			181.90	Groceries	01-252-000-0000-6418		0
			13.00	Gas/Meeting in Grand Rapids	01-252-000-0000-6511		0
			159.99	Nitro Pro 11	01-255-000-0000-6405		0
			150.00	2017 NEHA Conf.Reg/Neff	01-391-000-0000-6241		0
			150.00	2017 NEHA Conf.Reg/Leitinger	01-391-000-0000-6241		0
			1.45	3 Pack Scissors	05-400-440-0410-6405		0
			2.39	(5) 15' phone line cords	05-400-440-0410-6450		0
			10.70	(2) Handset lifter & cable	05-400-440-0410-6450		0
			135.94	Cnty Fair/Highchair/Bed	05-400-450-0451-6406		0
			12.50	Aitkin county fair- Boat	05-400-450-0451-6406		0
			74.79	AitkinCounty Fair- Life Jackets	05-400-450-0451-6406		0
			522.27	Hotel/CCAP training	05-420-600-4800-6332		0
			3.10	3 Pack Scissors	05-420-600-4800-6405		0
			5.10	(5) 15' phone line cords	05-420-600-4800-6450		0
			22.74	(2) Handset lifter & cable	05-420-600-4800-6450		0
			331.40	Hotel/Sobriety court conferenc	05-430-700-4800-6332		0
			13.25	Meal/Age & Disability	05-430-700-4800-6340		0
			4.56	3 Pack Scissors	05-430-700-4800-6405		0
			21.78	2017 Calendars- new staff	05-430-700-4800-6405		0
			7.50	(5) 15' phone line cords	05-430-700-4800-6450		0
			33.45	(2) Handset lifter & cable	05-430-700-4800-6450		0
			30.00	Mail/MergeSheet software licen	19-521-000-0000-6230		0
			165.00	ANCA Membership	19-521-000-0000-6240		0
			9.49	Wireless mouse	19-521-000-0000-6405		0
			29.98	foil and candy for camp	19-522-000-0000-6416		0
			37.63	Dye supplies for camp	19-522-000-0000-6416		0
			54.32	laminating roll	19-522-000-0000-6416		0
			9.84	T8 Lamp	19-522-000-0000-6416		0
			16.57	gun pellets for camp	19-522-000-0000-6416		0
			18.96	ball pump, card stock	19-522-000-0000-6416		0
			20.00	Critter food	19-522-000-0000-6416		0
			238.24	Carpet for raft	19-522-000-0000-6416		0
			-9.84	- Refund- T8 bulb- wrong one	19-522-000-0000-6416		0
			15.51	soda ash for camp	19-522-000-0000-6416		0

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			8.08	T8 bulb	19- 522- 000- 0000- 6416		0
			47.10	Camp supplies	19- 522- 000- 0000- 6416		0
			104.25	Ed supplies	19- 522- 000- 0000- 6416		0
			18.38	Ed supplies	19- 522- 000- 0000- 6416		0
			57.26	tie dye supplies	19- 522- 000- 0000- 6416		0
			30.01	Fuel for van	19- 524- 000- 0000- 6511		0
			327.24	Hotel/Benusa- Embassy Suites	01- 090- 000- 0000- 6332	06/07- 06/09/17	0
			248.68	Neff Hotel/NEHA conference	01- 391- 000- 0000- 6332	9/19- 9/21/17	0
			380.00	MAAO Basic income approach	01- 043- 000- 0000- 6208	Burman	0
			345.00	Annual permit water fee	03- 302- 000- 0000- 6296	Pollution cont	0
		<b>Warrant # 2184 Total</b>	<b>5,118.60</b>	<b>Date 6/29/17</b>			
44055	12549	Seymour/Robert 8915 Fremont Ave S Bloomington, MN 55420					
		<b>Warrant # 44055 Total</b>		<b>-2.00 - void uncashed refund check</b>	<b>13- 943- 000- 0000- 2001</b>		<b>0</b>
				<b>2.00 - Date 6/1/17</b>			
44861	86198	Aitkin County Treasurer 209 2ND ST NW, ROOM 203 AITKIN, MN 56431					
		<b>Warrant # 44861 Total</b>	<b>45.27</b>	<b>State Deed Tax</b>	<b>03- 307- 000- 0000- 6362</b>		<b>0</b>
			<b>45.27</b>	<b>Date 6/2/17</b>			
44862	14086	Cummings/Quinn 34962 Pioneer Ave Aitkin, MN 56431					
		<b>Warrant # 44862 Total</b>	<b>520.00</b>	<b>13 beaver @ \$40.00</b>	<b>10- 921- 000- 0000- 6231</b>		<b>0</b>
			<b>520.00</b>	<b>Date 6/7/17</b>			
44863	5430	Minnesota State Board Of Assessors MAIL STATION 3340 ST. PAUL, MN 55146- 3340					
			105.00	2018 license renewal	01- 043- 000- 0000- 6240	Burmin	0
			105.00	2018 license renewal	01- 043- 000- 0000- 6240	Dangers	0
			55.00	2018 license renewal	01- 043- 000- 0000- 6240	Hicks	0
			55.00	2018 license renewal	01- 043- 000- 0000- 6240	Moore	0
			55.00	2018 license renewal	01- 043- 000- 0000- 6240	Olson	0
			55.00	2018 license renewal	01- 043- 000- 0000- 6240	Sanbeck	0

# Aitkin County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
			80.00	2018 license renewal	01-043-000-0000-6240	Tibbetts	0
			55.00	2018 license renewal	01-043-000-0000-6240	Westerlund	0
		<b>Warrant # 44863 Total</b>	565.00	Date 6/7/17			
44864	4258	St Louis County Auditor Attn: C. Christensen 100 N 5th Ave W, Room 214 DULUTH, MN 55802					
		<b>Warrant # 44864 Total</b>	86,900.07	2017 1st 1/2 Fiscal Disparity	13-943-000-0000-2068		0
			86,900.07	Date 6/22/17			
55004	12650	Johnson/Harley or Deborah 14196 Fenway Ave N  Hugo, MN 55038					
		<b>Warrant # 55004 Total</b>	-51.00	- void uncashed refund check	13-943-000-0000-2001		0
			51.00	Date 6/1/17			
71163	14086	Cummings/Quinn 34962 Pioneer Ave  Aitkin, MN 56431					
		<b>Warrant # 71163 Total</b>	-520.00	- redeposit- wrong vendor name	10-921-000-0000-6231		0
			520.00	Date 6/7/17			
71328	3418	Moore/Darcy L. 67956 340TH AVE HILL CITY, MN 55748					
		<b>Warrant # 71328 Total</b>	-14.28	- redep.71328- charged on ELAN	01-043-000-0000-6340		0
			14.28	Date 6/19/17			

DKB1  
07/17/2017

9:01AM

# Aitkin County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
		<b>Final Total...</b>	267,916.84	183	Transactions		

# Aitkin County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	12,411.57	General Fund
3	590.26	Road & Bridge
5	1,716.73	Health & Human Services
9	159,660.74	State
10	177.00	Trust
11	137.40	Forest Development
13	89,692.83	Taxes & Penalties
19	3,205.31	Long Lake Conservation Center
21	325.00	Parks
	267,916.84	TOTAL

DKB1  
7/17/17 11:25AM

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
7/17/17 11:25AM  
1 General Fund

Vendor	<u>Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991	<b>Bremer Bank</b>						
1	01-042-000-0000-5840			0.13	Receipt Nbr 4521 06/09/2017		Misc Receipts
2	01-042-000-0000-5840			0.06	Receipt Nbr 4527 06/15/2017		Misc Receipts
3	01-042-000-0000-5840			0.13	Receipt Nbr 4541 06/26/2017		Misc Receipts
4	01-042-000-0000-5840			0.13	Receipt Nbr 4545 06/29/2017		Misc Receipts
5	01-043-000-0000-5840			0.26	Receipt Nbr 1023 06/16/2017		Misc Receipts
6	01-043-000-0000-5840			0.51	Receipt Nbr 1023 06/16/2017		Misc Receipts
7	01-043-000-0000-5840			0.26	Receipt Nbr 1023 06/16/2017		Misc Receipts
8	01-043-000-0000-5840			0.26	Receipt Nbr 1023 06/16/2017		Misc Receipts
9	01-043-000-0000-5840			0.51	Receipt Nbr 1023 06/16/2017		Misc Receipts
10	01-090-000-0000-5840			1.29	Receipt Nbr 1901 06/01/2017		Misc Receipts
11	01-090-000-0000-5840			0.64	Receipt Nbr 1902 06/08/2017		Misc Receipts
12	01-090-000-0000-5840			1.29	Receipt Nbr 1904 06/16/2017		Misc Receipts
13	01-090-000-0000-5840			1.29	Receipt Nbr 1906 06/19/2017		Misc Receipts
14	01-090-000-0000-5840			1.29	Receipt Nbr 1907 06/19/2017		Misc Receipts
15	01-090-000-0000-5840			1.29	Receipt Nbr 1910 06/21/2017		Misc Receipts
16	01-090-000-0000-5840			1.29	Receipt Nbr 1911 06/21/2017		Misc Receipts
17	01-090-000-0000-5840			1.93	Receipt Nbr 1912 06/21/2017		Misc Receipts
18	01-090-000-0000-5840			1.93	Receipt Nbr 1913 06/21/2017		Misc Receipts
19	01-252-252-0000-5872			41.04	Receipt Nbr 3220 06/16/2017		Phone Card Prisoner Welfare(Taxable)
20	01-252-252-0000-5885			18.62	Receipt Nbr 3212 06/02/2017		Commissary Sales Taxable
21	01-252-252-0000-5885			16.34	Receipt Nbr 3215 06/08/2017		Commissary Sales Taxable
22	01-252-252-0000-5885			15.78	Receipt Nbr 3220 06/16/2017		Commissary Sales Taxable
23	01-252-252-0000-5885			45.98	Receipt Nbr 3225 06/28/2017		Commissary Sales Taxable
129	01-040-000-0000-6405			1.00	June sales tax adjustment		Office & Computer Supplies
127	01-100-000-0000-6311			115.99	June Sales Tax on copies		Sales Tax
128	01-100-000-0000-6312			0.01	June Sales Tax Adjustment		Sales Tax Adjustment
89991	<b>Bremer Bank</b>			269.25	26 Transactions		
<b>1 Fund Total:</b>				269.25	<b>General Fund</b>	<b>1 Vendors</b>	<b>26 Transactions</b>

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
7/17/17 11:25AM  
3 Road & Bridge

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
112 8410 Bremer Bank			417.81	June Diesel Tax		Motor Fuel & Lubricants
8410 Bremer Bank			417.81		1 Transactions	
89991 Bremer Bank						
24 03-000-000-0000-5855			9.65	Receipt Nbr 986 06/02/2017		Charges- Individuals
25 03-000-000-0000-5855			1.93	Receipt Nbr 986 06/02/2017		Charges- Individuals
26 03-000-000-0000-5855			0.39	Receipt Nbr 986 06/02/2017		Charges- Individuals
27 03-000-000-0000-5855			5.79	Receipt Nbr 987 06/13/2017		Charges- Individuals
28 03-000-000-0000-5855			3.44	Receipt Nbr 987 06/13/2017		Charges- Individuals
29 03-000-000-0000-5855			0.26	Receipt Nbr 987 06/13/2017		Charges- Individuals
30 03-000-000-0000-5855			1.93	Receipt Nbr 1969 06/15/2017		Charges- Individuals
31 03-000-000-0000-5855			3.86	Receipt Nbr 1970 06/16/2017		Charges- Individuals
32 03-000-000-0000-5855			1.93	Receipt Nbr 1971 06/19/2017		Charges- Individuals
33 03-000-000-0000-5855			1.93	Receipt Nbr 1972 06/19/2017		Charges- Individuals
34 03-000-000-0000-5855			1.93	Receipt Nbr 1976 06/22/2017		Charges- Individuals
35 03-000-000-0000-5855			1.93	Receipt Nbr 988 06/23/2017		Charges- Individuals
36 03-000-000-0000-5855			9.65	Receipt Nbr 988 06/23/2017		Charges- Individuals
37 03-000-000-0000-5855			3.44	Receipt Nbr 988 06/23/2017		Charges- Individuals
38 03-000-000-0000-5855			6.88	Receipt Nbr 988 06/23/2017		Charges- Individuals
39 03-000-000-0000-5855			0.13	Receipt Nbr 989 06/23/2017		Charges- Individuals
40 03-000-000-0000-5855			1.93	Receipt Nbr 1984 06/27/2017		Charges- Individuals
41 03-000-000-0000-5855			3.86	Receipt Nbr 990 06/30/2017		Charges- Individuals
42 03-000-000-0000-5855			7.72	Receipt Nbr 990 06/30/2017		Charges- Individuals
43 03-000-000-0000-5857			15.23	Receipt Nbr 988 06/23/2017		Culverts
89991 Bremer Bank			83.81		20 Transactions	
<b>3 Fund Total:</b>			<b>501.62</b>	<b>Road &amp; Bridge</b>	<b>2 Vendors</b>	<b>21 Transactions</b>

# Aitkin County



DKB1  
7/17/17 11:25AM  
9 State

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
4580 Mn Dept Of Finance						
119 09-000-000-0000-2022			192.00	June Birth		Birth/Death Surcharges
120 09-000-000-0000-2022			208.00	June Death		Birth/Death Surcharges
121 09-000-000-0000-2024			144.00	June Childrens		St Share Of Birth Cert.- Children
122 09-000-000-0000-2031			33.00	June Torrens		Real Estate Assurance (Was 5874 And 627
123 09-000-000-0000-2036			5,607.00	June State General Fund		Recording Surcharges (Was 5871 & 6281)
124 09-000-000-0000-2036			480.00	June Legislature Surcharge		Recording Surcharges (Was 5871 & 6281)
4580 Mn Dept Of Finance			6,664.00		6 Transactions	
3375 Mn Dept Of Health						
118 09-000-000-0000-2027			1,360.00	June State Well		State Well Cert Fees (Was 5097 & 6203)
3375 Mn Dept Of Health			1,360.00		1 Transactions	
9 Fund Total:			8,024.00	State	2 Vendors	7 Transactions

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
7/17/17 11:25AM  
19 Long Lake Conservation C

Vendor Name	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula				Service Dates	Paid On Bhf #	On Behalf of Name
89991 Bremer Bank						
44 19- 521- 000- 0000- 5885			92.99	Receipt Nbr 1471 06/07/2017		Commissary Sales Taxable
45 19- 521- 000- 0000- 5885			57.14	Receipt Nbr 1491 06/27/2017		Commissary Sales Taxable
89991 Bremer Bank			150.13	2 Transactions		
19 Fund Total:			150.13	Long Lake Conservation Center	1 Vendors	2 Transactions

DKB1  
7/17/17  
21 Parks

11:25AM

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
89991 Bremer Bank						
46 21-520-000-0000-5510			0.96	Receipt Nbr 3088 06/01/2017		Co. Parks Campground Fees
47 21-520-000-0000-5510			7.72	Receipt Nbr 3090 06/02/2017		Co. Parks Campground Fees
48 21-520-000-0000-5510			9.01	Receipt Nbr 3090 06/02/2017		Co. Parks Campground Fees
49 21-520-000-0000-5510			5.15	Receipt Nbr 3090 06/02/2017		Co. Parks Campground Fees
50 21-520-000-0000-5510			3.86	Receipt Nbr 3090 06/02/2017		Co. Parks Campground Fees
51 21-520-000-0000-5510			12.87	Receipt Nbr 3091 06/02/2017		Co. Parks Campground Fees
52 21-520-000-0000-5510			2.06	Receipt Nbr 3091 06/02/2017		Co. Parks Campground Fees
53 21-520-000-0000-5510			1.42	Receipt Nbr 3091 06/02/2017		Co. Parks Campground Fees
54 21-520-000-0000-5510			1.29	Receipt Nbr 3091 06/02/2017		Co. Parks Campground Fees
55 21-520-000-0000-5510			5.15	Receipt Nbr 3091 06/02/2017		Co. Parks Campground Fees
56 21-520-000-0000-5510			6.43	Receipt Nbr 3091 06/02/2017		Co. Parks Campground Fees
57 21-520-000-0000-5510			1.29	Receipt Nbr 3093 06/02/2017		Co. Parks Campground Fees
58 21-520-000-0000-5510			2.57	Receipt Nbr 3093 06/02/2017		Co. Parks Campground Fees
59 21-520-000-0000-5510			1.93	Receipt Nbr 3093 06/02/2017		Co. Parks Campground Fees
60 21-520-000-0000-5510			1.29	Receipt Nbr 3094 06/05/2017		Co. Parks Campground Fees
61 21-520-000-0000-5510			2.57	Receipt Nbr 3094 06/05/2017		Co. Parks Campground Fees
62 21-520-000-0000-5510			2.57	Receipt Nbr 3094 06/05/2017		Co. Parks Campground Fees
63 21-520-000-0000-5510			0.96	Receipt Nbr 3096 06/06/2017		Co. Parks Campground Fees
64 21-520-000-0000-5510			1.29	Receipt Nbr 3099 06/08/2017		Co. Parks Campground Fees
65 21-520-000-0000-5510			0.96-	Receipt Nbr 3099 06/08/2017		Co. Parks Campground Fees
66 21-520-000-0000-5510			1.93	Receipt Nbr 3101 06/12/2017		Co. Parks Campground Fees
67 21-520-000-0000-5510			1.93	Receipt Nbr 3101 06/12/2017		Co. Parks Campground Fees
68 21-520-000-0000-5510			0.96	Receipt Nbr 3101 06/12/2017		Co. Parks Campground Fees
69 21-520-000-0000-5510			2.57	Receipt Nbr 3102 06/12/2017		Co. Parks Campground Fees
70 21-520-000-0000-5510			2.57	Receipt Nbr 3102 06/12/2017		Co. Parks Campground Fees
71 21-520-000-0000-5510			1.93	Receipt Nbr 3103 06/12/2017		Co. Parks Campground Fees
72 21-520-000-0000-5510			25.73	Receipt Nbr 3103 06/12/2017		Co. Parks Campground Fees
73 21-520-000-0000-5510			1.29	Receipt Nbr 3103 06/12/2017		Co. Parks Campground Fees
74 21-520-000-0000-5510			6.43	Receipt Nbr 3103 06/12/2017		Co. Parks Campground Fees
75 21-520-000-0000-5510			4.70	Receipt Nbr 3103 06/12/2017		Co. Parks Campground Fees
76 21-520-000-0000-5510			11.13	Receipt Nbr 3103 06/12/2017		Co. Parks Campground Fees
77 21-520-000-0000-5510			6.43	Receipt Nbr 3105 06/14/2017		Co. Parks Campground Fees
78 21-520-000-0000-5510			2.89	Receipt Nbr 3105 06/14/2017		Co. Parks Campground Fees
79 21-520-000-0000-5510			1.29	Receipt Nbr 3107 06/15/2017		Co. Parks Campground Fees
80 21-520-000-0000-5510			2.57	Receipt Nbr 3107 06/15/2017		Co. Parks Campground Fees
81 21-520-000-0000-5510			1.93	Receipt Nbr 3108 06/19/2017		Co. Parks Campground Fees
82 21-520-000-0000-5510			1.29	Receipt Nbr 3109 06/19/2017		Co. Parks Campground Fees
83 21-520-000-0000-5510			1.93	Receipt Nbr 3109 06/19/2017		Co. Parks Campground Fees

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
84	21- 520- 000- 0000- 5510	1.93	Receipt Nbr 3109 06/19/2017	Co. Parks Campground Fees
85	21- 520- 000- 0000- 5510	2.89	Receipt Nbr 3110 06/22/2017	Co. Parks Campground Fees
86	21- 520- 000- 0000- 5510	1.29-	Receipt Nbr 3110 06/22/2017	Co. Parks Campground Fees
87	21- 520- 000- 0000- 5510	2.57	Receipt Nbr 3111 06/22/2017	Co. Parks Campground Fees
88	21- 520- 000- 0000- 5510	5.79	Receipt Nbr 3111 06/22/2017	Co. Parks Campground Fees
89	21- 520- 000- 0000- 5510	5.79	Receipt Nbr 3111 06/22/2017	Co. Parks Campground Fees
90	21- 520- 000- 0000- 5510	0.96	Receipt Nbr 3111 06/22/2017	Co. Parks Campground Fees
91	21- 520- 000- 0000- 5510	2.57	Receipt Nbr 3113 06/27/2017	Co. Parks Campground Fees
92	21- 520- 000- 0000- 5510	2.57	Receipt Nbr 3113 06/27/2017	Co. Parks Campground Fees
93	21- 520- 000- 0000- 5510	2.89-	Receipt Nbr 3113 06/27/2017	Co. Parks Campground Fees
94	21- 520- 000- 0000- 5510	7.72	Receipt Nbr 3114 06/27/2017	Co. Parks Campground Fees
95	21- 520- 000- 0000- 5510	3.86	Receipt Nbr 3114 06/27/2017	Co. Parks Campground Fees
96	21- 520- 000- 0000- 5510	1.93	Receipt Nbr 3114 06/27/2017	Co. Parks Campground Fees
97	21- 520- 000- 0000- 5510	10.29	Receipt Nbr 3116 06/28/2017	Co. Parks Campground Fees
98	21- 520- 000- 0000- 5510	1.93	Receipt Nbr 3116 06/28/2017	Co. Parks Campground Fees
99	21- 520- 000- 0000- 5510	1.29	Receipt Nbr 3116 06/28/2017	Co. Parks Campground Fees
100	21- 520- 000- 0000- 5510	2.57	Receipt Nbr 3117 06/29/2017	Co. Parks Campground Fees
101	21- 520- 000- 0000- 5510	2.57	Receipt Nbr 3118 06/30/2017	Co. Parks Campground Fees
102	21- 520- 000- 0000- 5510	3.86	Receipt Nbr 3118 06/30/2017	Co. Parks Campground Fees
103	21- 520- 000- 0000- 5510	1.93	Receipt Nbr 3118 06/30/2017	Co. Parks Campground Fees
104	21- 520- 000- 0000- 5510	2.57	Receipt Nbr 3118 06/30/2017	Co. Parks Campground Fees
105	21- 520- 000- 0000- 5510	6.18	Receipt Nbr 3119 06/30/2017	Co. Parks Campground Fees
106	21- 520- 000- 0000- 5510	2.90	Receipt Nbr 3119 06/30/2017	Co. Parks Campground Fees
107	21- 520- 000- 0000- 5510	19.30	Receipt Nbr 3119 06/30/2017	Co. Parks Campground Fees
108	21- 520- 000- 0000- 5510	15.44	Receipt Nbr 3119 06/30/2017	Co. Parks Campground Fees
109	21- 520- 000- 0000- 5510	3.47	Receipt Nbr 3120 06/30/2017	Co. Parks Campground Fees
110	21- 520- 000- 0000- 5510	3.02	Receipt Nbr 3120 06/30/2017	Co. Parks Campground Fees
111	21- 520- 000- 0000- 5510	1.16	Receipt Nbr 3120 06/30/2017	Co. Parks Campground Fees
113	21- 520- 000- 0000- 5510	6.43-	Refund R# 3044- Enstrom	Co. Parks Campground Fees
114	21- 520- 000- 0000- 5510	1.92	Sales tax on Lundy Reservation	Co. Parks Campground Fees
115	21- 520- 000- 0000- 5510	0.49-	Sales Tax Adjustment	Co. Parks Campground Fees
116	21- 520- 000- 0000- 5510	0.31-	Sales Tax Adjustment	Co. Parks Campground Fees
117	21- 520- 000- 0000- 5510	17.69-	Refund R#3080- Donaldson	Co. Parks Campground Fees
125	21- 520- 000- 0000- 5510	1.92	Sales tax on Hawley Reservatio	Co. Parks Campground Fees
126	21- 520- 000- 0000- 5510	0.08	Sales Tax Adjustment	Co. Parks Campground Fees
89991	<b>Bremer Bank</b>	240.81	73 Transactions	
<b>21 Fund Total:</b>		240.81	<b>Parks</b>	<b>1 Vendors 73 Transactions</b>

DKB1  
7/17/17 11:25AM  
21 Parks

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
Final Total:		9,185.81	7 Vendors	129 Transactions	

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	1	269.25	General Fund
	3	501.62	Road & Bridge
	9	8,024.00	State
	19	150.13	Long Lake Conservation Center
	21	240.81	Parks
All Funds		9,185.81	Total

Approved by, .....

.....

.....

DKB1  
7/17/17 1:24PM

# Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



2F

Page 1

Print List in Order By: 1  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

DKB1  
 7/17/17 1:24PM  
 12 Agency

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
No. <u>Account/Formula</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
13 14521 Koerner/Joel			Refund mobile home tax payment	Koerner	Prepaid Property Taxes
12-000-000-0000-2280		14.00			
14521 Koerner/Joel		14.00	1 Transactions		
<b>12 Fund Total:</b>		14.00	<b>Agency</b>	<b>1 Vendors</b>	<b>1 Transactions</b>

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
7/17/17 1:24PM  
13 Taxes & Penalties

	<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
1	14525 Anderson/Timothy 13- 943- 000- 0000- 2001			6.02	09- 0- 032200 Overpay Per 2	Anderson	Cur - Property Taxes
	14525 Anderson/Timothy			6.02	1 Transactions		
15	13211 B & L Masonry 13- 943- 000- 0000- 2001			90.92	09- 0- 008601 OVERPAY PER 2	BL MASONRY	Cur - Property Taxes
	13211 B & L Masonry			90.92	1 Transactions		
2	14526 Bokovoy/James 13- 943- 000- 0000- 2001			26.00	07- 1- 114000 Overpay Per 2	Bokovoy	Cur - Property Taxes
	14526 Bokovoy/James			26.00	1 Transactions		
3	14527 Boyd/Jeff 13- 943- 000- 0000- 2001			2.00	59- 7- 024303 Overpay Per 2	Boyd	Cur - Property Taxes
	14527 Boyd/Jeff			2.00	1 Transactions		
4	14528 Dahlheimer/Denise 13- 943- 000- 0000- 2001			8.00	16- 0- 032600 Overpay Per 2	Dahlheimer	Cur - Property Taxes
	14528 Dahlheimer/Denise			8.00	1 Transactions		
5	12823 Degonda/Paul 13- 943- 000- 0000- 2001			5.66	38- 0- 005000 Overpay Per 2	Degonda	Cur - Property Taxes
	12823 Degonda/Paul			5.66	1 Transactions		
6	12547 East Central Title LLC 13- 943- 000- 0000- 2001			2.40	16- 1- 071334 OVERPAY PER 2	ANDERSON	Cur - Property Taxes
	12547 East Central Title LLC			2.40	1 Transactions		
7	14529 Ebel/Marta 13- 943- 000- 0000- 2001			25.48	01- 1- 128400 OVERPAY PER 2	EBEL	Cur - Property Taxes
8	13- 943- 000- 0000- 2001			35.28	01- 1- 128300 OVERPAY PER 2	EBEL	Cur - Property Taxes
	14529 Ebel/Marta			60.76	2 Transactions		
9	14530 Ferrise/Paul 13- 943- 000- 0000- 2001			8.70	34- 0- 027901 OVERPAY PER 2	FERRISE	Cur - Property Taxes
	14530 Ferrise/Paul			8.70	1 Transactions		
10	14531 Grev/Elizabeth 13- 943- 000- 0000- 2001			4.00	24- 0- 039902 OVERPAY PER 2	GREV	Cur - Property Taxes

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
7/17/17 1:24PM  
13 Taxes & Penalties

Vendor No.	Vendor Name	Account/Formula	Accr	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
						Service Dates	Paid On Bhf #	On Behalf of Name
	14531	Grev/Elizabeth			4.00			
						1 Transactions		
11	14532	Hanson/Dean						
		13-943-000-0000-2001			964.00	16-1-067800 REFUND PER 2	HANSON	Cur - Property Taxes
	14532	Hanson/Dean			964.00			
						1 Transactions		
14	14534	Kucala/Anita						
		13-943-000-0000-2001			5.44	16-1-080000 OVERPAY PER 2	KUCALA	Cur - Property Taxes
	14534	Kucala/Anita			5.44			
						1 Transactions		
12	14533	Lemire-Higley/Barbara						
		13-943-000-0000-2001			5.66	07-0-056800 OVERPAY PER 2	LEMIRE	Cur - Property Taxes
	14533	Lemire-Higley/Barbara			5.66			
						1 Transactions		
16	14535	Massey/Phyllis						
		13-943-000-0000-2001			15.68	23-1-066701 OVERPAY PER 2	MASSEY	Cur - Property Taxes
	14535	Massey/Phyllis			15.68			
						1 Transactions		
27	14543	Mohamed Singh/Lisa F						
		13-943-000-0000-2001			27.04	29-1-436500 OVERPAY PER 2	SINGH	Cur - Property Taxes
	14543	Mohamed Singh/Lisa F			27.04			
						1 Transactions		
17	14536	Neunsinger/Daryl						
		13-943-000-0000-2001			87.73	61-1-019000 OVERPAY PER 2	NEUNSSINGER	Cur - Property Taxes
	14536	Neunsinger/Daryl			87.73			
						1 Transactions		
18	13436	Olson-Pelto/Kim						
		13-943-000-0000-2001			37.97	30-0-039200 OVERPAY PER 2	OLSON PELTO	Cur - Property Taxes
	13436	Olson-Pelto/Kim			37.97			
						1 Transactions		
19	13190	Peet/Donald						
		13-943-000-0000-2001			4.36	29-0-023703 OVERPAY PER 2	PEET	Cur - Property Taxes
	13190	Peet/Donald			4.36			
						1 Transactions		
20	14537	Pfeifer/Gina						
		13-943-000-0000-2001			21.60	29-1-150300 OVERPAY PER 2	PFEIFER	Cur - Property Taxes
	14537	Pfeifer/Gina			21.60			
						1 Transactions		
21	14538	Price/Roger						
		13-943-000-0000-2001			14.52	11-1-193200 OVERPAY PER 2	PRICE	Cur - Property Taxes

# Aitkin County



DKB1  
7/17/17 1:24PM  
13 Taxes & Penalties

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	<u>Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
14538	Price/Roger			14.52			
					1 Transactions		
22	14539 Ronald Kazos Estate			96.04	11- 1- 228900 OVERPAY PER 2	KAZOS	Cur - Property Taxes
	13- 943- 000- 0000- 2001			96.04			
	14539 Ronald Kazos Estate			96.04			
					1 Transactions		
23	14541 Sahlin/Kevin			3.60	11- 1- 197100 OVERPAY PER 2	SAHLIN	Cur - Property Taxes
	13- 943- 000- 0000- 2001			3.60			
	14541 Sahlin/Kevin			3.60			
					1 Transactions		
24	14542 Schroeder/Bonnie			8.32	08- 0- 031007 OVERPAY PER 2	SCHROEDER	Cur - Property Taxes
	13- 943- 000- 0000- 2001			8.32			
	14542 Schroeder/Bonnie			8.32			
					1 Transactions		
25	14524 Schultz/Karyl			2.00	29- 7- 060911 OVERPAY PER 2	SCHULTZ	Cur - Property Taxes
	13- 943- 000- 0000- 2001			2.00			
	14524 Schultz/Karyl			2.00			
					1 Transactions		
26	14523 Seiler/Dale			4.04	29- 7- 036440 OVERPAY PER 2	SEILER	Cur - Property Taxes
	13- 943- 000- 0000- 2001			4.04			
	14523 Seiler/Dale			4.04			
					1 Transactions		
28	14544 Stephens/Anneliese			6.64	09- 1- 103500 OVERPAY PER 2	STEPHENS	Cur - Property Taxes
	13- 943- 000- 0000- 2001			6.64			
	14544 Stephens/Anneliese			6.64			
					1 Transactions		
29	14522 Sweedeen/Richard			5.00	07- 7- 061719 OVERPAY PER 2	SWEEDEN	Cur - Property Taxes
	13- 943- 000- 0000- 2001			5.00			
	14522 Sweedeen/Richard			5.00			
					1 Transactions		
30	14545 Tony Lieser Property			4.32	26- 0- 043202 OVERPAY PER 2	LIESER	Cur - Property Taxes
	13- 943- 000- 0000- 2001			4.32			
	14545 Tony Lieser Property			4.32			
					1 Transactions		
31	90047 Trotter/Emily			5.76	07- 0- 052200 OVERPAY PER 2	TROTTER	Cur - Property Taxes
	13- 943- 000- 0000- 2001			5.76			
	90047 Trotter/Emily			5.76			
					1 Transactions		
32	13678 WALLACE/M.B.			44.16	37- 9- 000300005 OVERPAY PER 2	WALLACE	Cur - Property Taxes
	13- 943- 000- 0000- 2001						

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
7/17/17 1:24PM  
13 Taxes & Penalties

Vendor	<u>Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
13678	WALLACE/M.B.			44.16			
					1 Transactions		
33	14546 Welch/Donald 13-943-000-0000-2001			88.00	29-1-291700 OVERPAY PER 2	WELCH	Cur - Property Taxes
	14546 Welch/Donald			88.00			
					1 Transactions		
34	14547 Westerlund/Jared 13-943-000-0000-2001			6.32	21-0-052200 OVERPAY PER 2	WESTERLUND	Cur - Property Taxes
35	13-943-000-0000-2001			7.20	21-0-052100 OVERPAY PER 2	WESTERLUND	Cur - Property Taxes
	14547 Westerlund/Jared			13.52			
					2 Transactions		
36	14548 Wilen/Judith 13-943-000-0000-2001			2.00	59-7-025705 OVERPAY PER 2	WILEN	Cur - Property Taxes
	14548 Wilen/Judith			2.00			
					1 Transactions		
37	14549 Wyant Cuzzo/Maria 13-943-000-0000-2001			10.00	35-0-015000 OVERPAY PER 2	CUZZO	Cur - Property Taxes
	14549 Wyant Cuzzo/Maria			10.00			
					1 Transactions		
<b>13 Fund Total:</b>				1,691.86	<b>Taxes &amp; Penalties</b>	<b>34 Vendors</b>	<b>36 Transactions</b>
<b>Final Total:</b>				1,705.86	<b>35 Vendors</b>	<b>37 Transactions</b>	

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



<b>Recap by Fund</b>	<b><u>Fund</u></b>	<b><u>AMOUNT</u></b>	<b><u>Name</u></b>
	12	14.00	Agency
	13	1,691.86	Taxes & Penalties
<b>All Funds</b>		<b>1,705.86</b>	<b>Total</b>

Approved by, .....

.....

.....



# Board of County Commissioners Agenda Request

26  
Agenda Item #

Requested Meeting Date: 7/25/2017

Title of Item: Accept FRTP grant - Mille Lacs Trails Snowmobile Club

<input type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input checked="" type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

<b>Submitted by:</b> Land Commissioner	<b>Department:</b> Land Department
---	---------------------------------------

<b>Presenter (Name and Title):</b> Mark Jacobs	<b>Estimated Time Needed:</b> n/a
---	--------------------------------------

**Summary of Issue:**  
See attached resolution...

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

**Financial Impact:**  
 Is there a cost associated with this request?  Yes  No  
 What is the total cost, with tax and shipping? \$  
 Is this budgeted?  Yes  No *Please Explain:*

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED , 2017

By Commissioner:

20170725-053

Federal Recreational Trail Program Grant

**WHEREAS**, the Mille Lacs Trails Snowmobile Club has applied for a Federal Recreational Trail Program grant for purchasing a rubber tracked skid steer loader with bucket and forks to groom snowmobile trails in the Aitkin County area; and

**WHEREAS**, Aitkin County contracts with the Mille Lacs Trails to groom approximately 109 miles of snowmobile trails in Aitkin County through the Grants in Aide snowmobile trail funds; and

**WHEREAS**, Aitkin County feels that no undue environmental impact will be created by the purchase of a new skid steer loader; therefore

**BE IT RESOLVED**, Aitkin County will accept the \$41,755.49 Federal Recreational Trial Program grant if awarded as partial funding for the Mille Lacs Trails Snowmobile Club purchase of the piece of machinery, and recognizes the matching requirement on this grant which will be the club's responsibility.

The fiscal agent for this grant will be the Aitkin County Land Department, Mark Jacobs, Land Commissioner, at 209 2nd St. NW, Room 206 Aitkin, Mn. 56431.

Mille Lacs Trails Snowmobile Club and Aitkin County assure that the grooming equipment purchased with this grant will be maintained for no less than 20 years as required by the Federal Recreational Trail Grant Program or until such time as appropriate disposition actions are approved by the Minnesota Department of Natural Resources.

Commissioner \_\_\_\_\_ moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

All Members Voting

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of July 2017, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of July, 2017

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

24  
Agenda Item #

**Requested Meeting Date:** 7/25/2017

**Title of Item:** Resolution - potential IRRRB funds for Long Lake Conservation Center

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Land Commissioner		<b>Department:</b> Land Department
<b>Presenter (Name and Title):</b> Mark Jacobs		<b>Estimated Time Needed:</b> n/a
<b>Summary of Issue:</b>  The campus wood heating system at Long Lake Conservation Center is aging and in need of replacement. Staff is looking into potential outside funding sources, including applying for grants from IRRRB. The attached resolution is required for Aitkin County to accept funds from IRRRB, if they were to approve such funding.		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b>  		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

By Commissioner: \_\_\_\_\_

20170725-054

**LLCC IRRB Grant Application**

**WHEREAS**, Aitkin County is committed to properly managing and maintaining capital infrastructure, and

**WHEREAS**, the aging Long Lake Conservation Center wood heating system is in need of replacement, and

**WHEREAS**, Aitkin County seeks additional funding to assist with the replacement project;

**THEREFORE, BE IT RESOLVED**, that Aitkin County supports acceptance of IRRRB funding for the heating system replacement project, if approved by IRRRB.

The fiscal agent for this grant will be the Aitkin County Land Department, Mark Jacobs, Land Commissioner, at 209 2<sup>nd</sup> St. NW Room 206 Aitkin, Mn. 56431.

Commissioner \_\_\_\_\_ moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

All Members Voting

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of July, 2017, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25<sup>th</sup> day of July 2017

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

3A  
-----  
Agenda Item #

**Requested Meeting Date:** July 25, 2017

**Title of Item:** Legislative Update

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b> Mike Dangers		<b>Department:</b> County Assessor
<b>Presenter (Name and Title):</b> Mike Dangers, County Assessor		<b>Estimated Time Needed:</b> 20 minutes
<b>Summary of Issue:</b> This is a brief summary of legislative changes that affect property assessment. I don't intend to go into great detail on any one item but if the Board would like more information, a follow up presentation could be done.  Please see the attached memo.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b>		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		



**OFFICE OF  
AITKIN COUNTY ASSESSOR**  
209 2<sup>nd</sup> ST N.W. Room 111  
AITKIN, MINNESOTA 56431  
Phone: 218/927-7327 – Fax: 218/927-7379  
[assessor@co.aitkin.mn.us](mailto:assessor@co.aitkin.mn.us)

## MEMO

July 18, 2017

To: Board of County Commissioners  
Jessica Seibert, County Administrator

From: Mike Dangers, County Assessor 

Re: Legislative Update

On July 13, the Minnesota Department of Revenue published its 2017 Property Tax Law Summary that details the changes in Minnesota Statutes as a result of the 2017 legislative sessions in Minnesota. This Summary is extensive and can be found at this web address:  
[http://www.revenue.state.mn.us/local\\_gov/prop\\_tax\\_admin/Pages/lawssummary.aspx](http://www.revenue.state.mn.us/local_gov/prop_tax_admin/Pages/lawssummary.aspx)

Since this Summary has lots of information that does not pertain to Aitkin County, and it may be difficult to understand, I have put together a shorter list of the major changes below:

**State General Tax Changes:** As you likely already know, the first \$100,000 of market value on commercial and industrial property does not pay State General Tax starting for 2018 payable. Also, the State Levy for this type of property was reduced by about 4% and frozen going forward. Previously there was an automatic inflator that increased the Levy each year. Since the size of the tax base is being reduced due to the elimination of the first \$100,000 of each commercial and industrial property in the whole State, the State General Tax Rate will likely increase even with the reduction of the Levy. We will not know until very late this year what the new State General Tax Rate will be. At the time of this presentation, I plan to share a rough estimate of the tax impact assuming no rate changes.

**Assessor Licensure Changes:** Previously, appraisers and assessors that did field appraisal work for local governments in Minnesota had to obtain the Accredited Minnesota Assessor licensure by July 2019. Now they have until July 2022 to get the new license or get a waiver approved by the

State Board of Assessors. This waiver may be very difficult to obtain since a long comprehensive exam is required. There are several other required criteria with these waivers that make them undesirable that I can go over if more information is needed.

**American Legion and VFW Tax Break:** Property owned by these veterans' organizations now have a lower classification tax rate. Previously, it was 1.5% and now it is 1.0% which is similar to residential property.

**Property on Leased Campsites:** Aitkin County has hundreds of leased campsites on resort property that have trailers and buildings on them. Previously, any value of less than \$1000 was exempt in this situation. Now, values less than \$10,000 are exempt. This is viewed as a positive change by staff since the tax generated on these low value improvements are minimal. The time saved can be put towards more important matters.

**School District Bond Agricultural Credit:** Previously, most agricultural homestead property had to pay for school district building bonds at the same rate as other classes of property. Now, this type of property will get a credit equal to 40% of the tax that they pay for these bond levies. This would have a big impact on those areas that pass a school building bond and the larger the bond, the larger the credit. In some parts of the State, farms have been paying for the majority of the school building projects and that prompted this legislation.

**Sustainable Forest Incentive Act:** This had numerous changes this year. Around 40,000 privately-owned acres in Aitkin County are enrolled in this forestry program that pays \$7 per acre every year to the property owner in exchange for their promise to practice good forestry. Each of these properties has a covenant recorded. Now, the program involves a higher rate per acre that pays for longer term covenants of up to 50 years in length. Also, the DNR is now involved in enforcement of the program and will penalize owners that violate the terms of the covenant.

**Paperwork Reduction:** There are several law changes this year that will result in less paperwork including the following:

- Disabled veterans that had to apply every year for the value exclusion will no longer need to do this.
- Local boards of appeal no longer need to send a form every year saying they have a trained member.
- Farm homesteads held in most trusts will not have to file certain annual forms with the Dept of Ag.
- County boards of appeal don't have to send their minutes to the Dept of Revenue every year.
- Payoffs of most contract for deed properties no longer need to file a certificate of real estate value.

**Spouses of Disabled Veterans Who Passed Away:** There are many disabled military veterans that qualify for a special tax reduction in Aitkin County. In many cases, this meant no property taxes on the homestead parcel. When the veteran passes away, and their spouse retains the property, the spouse can qualify for a continuation of this benefit. The spouses had to reapply each year for this and if they forgot a year or if they forgot to apply in the first place, the spouse was no longer eligible for the program. Now the program will allow spouses that previously missed out on applying a second chance to apply. It also eliminates the need for annual applications.

**PILT Payment Increases:** The rate increases on certain types of PILT lands is increasing from \$1.50 to \$2.00 per acre per year. This should result in an approximate \$280,000 annual payment increase for Aitkin County.

**New Mobile Home Park Classification:** There is a new classification for mobile home parks. Currently parks have a class rate of 1.25% which is between commercial and residential. Now if the owner or manager completes continuing education hours and gets a certain certificate, the property could qualify for a 1.00% rate.

**New Training Requirements:** The Department of Revenue can now require Local and County Boards of Appeal and Equalization to take up to 2 hours of additional training beyond the current requirements if the DOR believes that a Board is not performing its functions in a uniform and equitable manner. It can also now require other property tax administrators to take additional training up to an additional 32 hours.

**Reassessment Orders:** The Department of Revenue has had the power to order a jurisdiction to reassess their property for years. Now the law has changed to allow them to order reassessments on any identified set of parcels through the State Board of Equalization. Historically, this practice has been very unusual but not unheard of.



# Board of County Commissioners Agenda Request

4A  
Agenda Item #

Requested Meeting Date: 7/25/17

Title of Item: 2nd Quarter 2017 Investment Report

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Lori Grams	<b>Department:</b> County Treasurer
------------------------------------	--

<b>Presenter (Name and Title):</b> Lori Grams- County Treasurer	<b>Estimated Time Needed:</b> 5 minutes
--	--

**Summary of Issue:**  
2nd quarter 2017 Investment Report

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

**Financial Impact:**  
 Is there a cost associated with this request?  Yes  No  
 What is the total cost, with tax and shipping? \$  
 Is this budgeted?  Yes  No *Please Explain:*

Lori Grams, County Treasurer

Bank #	Bank	Type of Investment	Purchase Date	Maturity Date	Interest Rate	Total
8	Grand Timber Bank	Money Market	-	-	0.15	\$7,574.69
15	Federal Reserve	Bond	4/20/1987	4/1/2017	8.00	\$5.11
104	Magic-General	Money Market	-	-	0.95	\$3,793,123.46
108	Wells Fargo	Money Market	-	-	0.44	\$24,887.97
110	Bremer	Checking	-	-	0.01	\$475,413.99
112	Bremer Payroll	Checking	-	-	0.01	\$501,948.64
147	Magic-Ditch 2	Money Market	-	-	0.95	\$12,436.78
148	Magic-Ditch 30	Money Market	-	-	0.95	\$26,594.68
177	Magic-Envir Trust	Money Market	-	-	0.95	\$27,405.99
189	Bremer	Money Market	-	-	0.95	\$4,440,095.10
323	WFA	Money Market	-	-	0.07	\$0.00
363	Security State Bank	Money Market	-	-	0.55	\$876,990.65
414	Magic	Note	3/30/2011	3/8/2018	3.25	\$2,530,876.39
190	Bremer	Money Market	4/1/2016		0.95	\$3,548,063.99
460	WFA	Note	7/27/2016	7/27/2021	1.13	\$1,000,000.00
461	WFA	Note	8/24/2016	8/24/2021	1.00	\$2,000,000.00
462	MBS	Note	8/23/2016	8/23/2023	1.25	\$2,000,000.00
463	WFA	Note	10/27/2016	10/27/2023	1.00	\$1,500,000.00
464	MBS	Bond	10/27/2016	10/27/2023	1.50	\$2,000,000.00
465	WFA	Bond	12/22/2016	12/22/2021	2.01	\$1,000,000.00
466	Neighborhood National Bank	CD	2/22/2017	2/17/2018	0.40	\$25,000.00
						<u>\$25,790,417.44</u>



# Board of County Commissioners Agenda Request

5A

---

Agenda Item #

**Requested Meeting Date:** July 25, 2017

**Title of Item:** Approve Aitkin County Broadband Grants

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
<b>Submitted by:</b> Ross Wagner		<b>Department:</b> Economic Development & Forest Ind
<b>Presenter (Name and Title):</b> Ross Wagner, Economic Development & Forest Industry Coordinator		<b>Estimated Time Needed:</b> 20 Minutes
<b>Summary of Issue:</b> <p>Aitkin County has received 4 applications for the Aitkin County Broadband Grant program, applications are attached. A total of \$541,266 was requested with \$150,000 available, all meet the requirement of the grant, requests are;</p> <ul style="list-style-type: none"> <li>- Frontier Communications, extend CAF2 infrastructure to the Round/Waukenabo Lake area, \$150,000.</li> <li>- Mille Lacs Energy Cooperative/Consolidated Telecommunications Co, provide Fiber to the Premise (FTTP) in Pine/Farm Island Lake areas, \$150,000.</li> <li>- SCI Broadband, provide FTTP to Bridge Road area on Big Sandy Lake, \$129,224.</li> <li>- SCI Broadband, provide FTTP to North Mille Lacs Lake along Hwy 18, \$112,042.</li> </ul> <p>After much deliberation, the Economic Development Committee agreed to select a top rated application and a second rated one. It was agreed that the top rated application would be offered a \$100,000 grant and a \$50,000 grant for the second one, with the option to scale back on the service area due not being offered a full \$150,000. Top rated was the SCI Broadband application for the Bridge Road, second was the MLEC/CTC Pine/Farm Island Lake area. It was felt that in both cases these areas provided the best opportunity for broadband adoption, working from the home and extended stays which all will benefit Aitkin County.</p> <p>SCI has agreed to move forward with their full project with a \$100,000 grant and MLEC/CTC will also move forward with a \$50,000 grant but will reduce the area served. Both companies must at least match the grant award.</p> <p>It is exciting to recommend these projects, I continue to hear, almost daily, from folks outside one the larger cities how great the need is for better broadband in Aitkin County. Realtors continue to lose prospective sales as well. These projects will not solve all of our problems but will enhance progress that is already being made.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b> Approve grant recommendations of Economic Development Committee		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 150,000.00 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Previous board action set aside \$450,000.00 from Economic Development Fund for this purpose.		

Legally binding agreements must have County Attorney approval prior to submission.

Aitkin County Broadband  
Development Grant  
Proposal



## **Aitkin County Broadband Development Grant**

**Overview:** It is our intent to partner with existing internet service providers to provide high speed internet access to as much area in Aitkin County as possible. The purpose of this grant fund is to incentivize private investment in the Aitkin County broadband infrastructure.

**Purpose:** Aitkin County is striving to have as many of our citizens, businesses and institutions to have access to high speed broadband internet. Currently, areas of Aitkin County are experiencing growth in the broadband infrastructure; the purpose of this grant to assist private broadband providers to reach areas in Aitkin County that otherwise would not be part of planned broadband infrastructure investments.

### **Availability of Funds, required match:**

Aitkin County is providing \$150,000.00 per year in funding for the Aitkin County Broadband Development Grant for the years 2017, 2018, 2019. Applicants can apply for all or some of the total amount available. Aitkin County reserves the right to not award any grants and or to offer a pro-rated amount if more than one qualified application is received. Applicants must provide, at a minimum, a match equal to or greater than the grant amount requested.

### **Criteria of Aitkin County Broadband Development Grant:**

The goal of this grant program is to fund those projects that will provide internet access at the State of Minnesota established speeds of 10Mbps down and 5Mbps upload. Aitkin County will consider projects that do not immediately meet those guidelines but demonstrate they will be scalable to meet those speeds in the future. A Fiber to the Home (FTTH) network is most desired by Aitkin County; projects that are not FTTH but can meet the guidelines will be eligible. Applications that demonstrate the ability to meet the State of Minnesota guidelines of 10Mbps down and 5Mbps up, ability to provide service to the largest number of households and offer the ability to be scalable up to even higher speeds will receive the most consideration in the awarding of grant funds. Any broadband development project located in Aitkin County is eligible for the Aitkin County Broadband Development Grant. However, most consideration will be given to those projects that provide service to areas of Aitkin County that either do not have adequate coverage nor will not have adequate coverage in the near future.

### **Eligible Program Costs:**

Aitkin County Broadband Development Grant Program can be used for infrastructure deployment costs for a qualifying project. "Broadband deployment costs" or "costs" mean the cost of the acquisition and installation of middle-mile and last-mile infrastructure that support broadband service.

Construction of broadband infrastructure may include any of the following: project planning; obtaining construction permits; construction of facilities, including construction of both "middle mile" and "last mile" infrastructure; equipment; and installation and testing of the broadband service. All costs must occur after the awarding of this grant to be eligible, no reimbursements will be allowed.

### **Leverage of State of Minnesota or other broadband funding sources:**

Aitkin County Broadband Grants funds can be used to match State, Federal or other public or private funding as those funding sources allow. Though it is our desire that additional funds be leveraged by this grant, it is not a requirement to receive Aitkin County Broadband Grant funds.

**Application Process:**

Applications are available through the Aitkin County Economic Development & Forest Industry Coordinator Department, c/o

Ross Wagner

Aitkin County Courthouse

217 2nd Street NW, #131

Aitkin, MN 56431

[rwagner@co.aitkin.mn.us](mailto:rwagner@co.aitkin.mn.us)

218-927-7305

Please direct any questions or inquiries to Ross Wagner

**Due Date:**

Applications with all attachments are accepted annually on or before 4:00 PM May 31<sup>st</sup> and must be submitted to the address above or emailed with attachments to [rwagner@co.aitkin.mn.us](mailto:rwagner@co.aitkin.mn.us)

**Technical Review Committee:**

All completed applications will be reviewed by the Technical Review Committee. The Technical Review Committee will then make recommendations on funding to the Aitkin County Board. It is anticipated that recommendations will be made at the first regular board meeting in July. The Aitkin County Board will have final say in any funding decisions. Furthermore, Aitkin County reserves the right to refuse, reject or deny any and or all applications.

# Aitkin County Broadband Development Grant Application Form

Project Title: Frontier Communications Aitkin County Broadband Deployment

Name of Applicant Organization: Citizens Telecommunications Company of Minnesota, LLC. (d/b/a Frontier Communications)

Applicant Primary Contact Person: Tony McCleary

Applicant Address: 14550 Burnhaven Dr

City: Burnsville Zip Code: 55306

Telephone Number: (952) 435-1301 Email Address: tony.mccleary@ftr.com

Authorized Signature: \_\_\_\_\_

By signing this application on behalf of the above organization I am agreeing that I have the authority to do so and that all information contained in this application is true and accurate.

**Description of your project, area to be covered, speeds that will be obtained now and in the future:**  
Frontier's network planning calls for the placement of DSLAMs at strategic locations across the project area. These DSLAMs will be connected back to our central offices via fiber optic cable facilities, generally 48 strand fiber optic cable. The central offices, in turn, are connected to Frontier's internet backbone of fiber optic facilities. This approach allows Frontier to push fiber deeper into our network and set the stage for upgrades in future years, beyond this initiative. The DSLAMs will be a combination of Calix Equipment (E3-48 and ODC-100 cabinets). From the DSLAMs, copper facilities will be used to connect the served households to the DSLAM. The speed available to any particular household will be largely determined by the length of the copper facilities, with faster speeds being available to households closer to the DSLAM. Under Frontier's project plan, no household will be more than 10,000 feet from a DSLAM, which will allow for the provision of speeds of 10Meg download and 1 Meg upload. Service at 25Meg download and 3Meg upload speed will be available for households that are within 4,000 feet of a DSLAM. Households nearer than 4,000 feet should be able to receive even higher speeds.

Please see exhibit A for location details and HH counts by speed level.

\_\_\_\_\_  
\_\_\_\_\_  
**Description of need, why are Aitkin County funds necessary to complete this project:**

Frontier's Aitkin County project is primarily designed to address increase availability and speeds in and nearby the FCC's CAF II funded areas. The additional funding from the County will support higher speeds to CAF II eligible census blocks than required under the CAF II program and will provide construction and expansion of broadband service beyond locations funded by CAF II.

\_\_\_\_\_  
**Provide information on any activities planned to actively promote the adoption of broadband services in the project area when the services become available:** Include a description on any marketing and training programs on broadband applications for residents, businesses and institutions in the areas served by the project.

As sites are built, cutover and released for sale Frontier will put forth a plan to use door hangers and direct mailings to qualifying residents of Aitkin County. Frontier will also attend county and city meetings as needed to answer questions.

---

**Grant request amount:** How much funding are you seeking from the Aitkin County Broadband Development Grant Program for this project? How much are you committing?

**Total cost of project:** \$ 2,183,203

**Local/Provider match provided:** \$ 2,033,203

**County Funds Applied for:** \$ 150,000.00

**Other Funds applied for or anticipating to apply for:** \$ 0

**What is the source of these funds:** N/A

**General Time Frame of Grant Project:**

Starting Month 6/ 2017 Year Ending Month 12/ 2017 Year

**Location(s) of your project:**

In addition to the written location information supplied above, you must provide a map of the project area, including geographical boundaries and road segments where broadband will be provided. Include the service area boundaries and also include place names, boundaries, buildings, road/street names, street addresses, or other features that clearly identify the project coverage area. Please be clear and concise and add any other information you feel is pertinent.

**Total number of eligible properties to be served:**

Provide information on what properties will be eligible for broadband under this project. Include what broadband speeds will be available to that property and what if any options for scalability there is. This can be provided on the map requirement above or on a separate map. Information that needs to be provided;

- Number of and location of properties that will be able to receive service of at least 10Mbps down and 5Mbps upload as a result of this broadband development grant project.
- Number of and location of properties that will be receiving less than 10Mbps down and 5Mbps upload but will be scalable to meet those speeds in the near future.
- Number of locations that will be receiving less than 10Mbps down and 5Mbps upload now and into the future.
- What is your estimated time table to meet 10Mbps down and 5Mbps upload for those properties not meeting those speeds.
- Provide a three-year work plan as it relates to your planned work in Aitkin County, it is our intention to not duplicate services in the same area.

**Project Costs,** attach a list or schedule of all project elements including materials, equipment, design services, etc. to be purchased for the project. This will be used to determine the applicants match for this grant request.

**Attachments:** Please attach any additional information or use attachments for the application questions. Label each attachment for the question you are intending to provide information on.

Exhibit "A" – 2017 Build Plan – Locations and HH's

Site CLL	Address	City	County	HH's that will qualify for 10/1	HH's that will qualify for 25/3	OSP Project #	Engineered Fiber Footage	Engineered Copper Footage	ISP	Project #	New Site / Retrofit	Equipment	Combo / Overlay	Total Direct Capital	Estimated Release For Sale Date
MALMMNXM	2200TH ST & 322ND PL	MALMO	AITKIN	29	1					2396404	CO	7100/ 5150/ C7 VGV	AGG	\$35,348.00	NA
MALMMNXM-001	STATE HIGHWAY 18	MALMO	AITKIN	122	90	2398760	9,000		180	2402795	New Site	ODC-100	Overlay	\$145,314.07	10/30/2017
MALMMNXM-002	STATE HIGHWAY 47 & 250TH LN	MALMO	AITKIN	16	9	2402388	9,000		50	2402791	New Site	E3-48	Overlay	\$84,048.00	10/30/2017
MALMMNXM-003	270TH ST & 310TH AVE	MALMO	AITKIN	95	46	2402389	6,000		100	2402798	New Site	ODC-100	Combo	\$56,403.41	10/30/2017
MALMMNXM-005	STATE HWY 47 & 292ND ST	MALMO	AITKIN	86	72	2402390	0		100	2402793	New Site	E3-48	Overlay	\$30,146.72	10/30/2017
MALMMNXM005(AE)	STATE HWY 47 & 308 ST	MALMO	AITKIN	82	14	2402394	0	6,200		2402797	Existing site - New Cab	ODC-100	Combo	\$93,310.47	10/30/2017
MALMMN013(AE)	STATE HWY 47 & 235TH LN	MALMO	AITKIN	49	25					2403805	Existing site - New Cab	ODC-100	Combo	\$16,415.81	10/30/2017
MALMMN016(XG)	STATE HWY 47 & 280TH ST (DEER ST)	MALMO	AITKIN	153	107	2402396	17,000	3,800		2402799	Existing site - New Cab	ODC-100	Combo	\$190,195.08	10/30/2017
GTWYMN 001	179TH AVE & LARCH AVE	MCGREGOR	AITKIN	58	41	2402439	1,300	1,350		2402513	New Site	ODC-100	Overlay	\$52,511.75	9/30/2017
GTWYMN XG	LAKE AVE	MCGREGOR	AITKIN	NA	NA					2402842	CO	5150	AGG	\$36,655.49	9/30/2017
GTWYMN XH	NORTH OF STATE HWY 65 & 512TH LN	MCGREGOR	AITKIN	33	24					2402503	Retrofit	E7-2	Overlay	\$13,728.67	9/30/2017
GTWYMN XI	LAKE AVE, NORTH OF 181ST PL	MCGREGOR	AITKIN	150	72					2402500	Retrofit	E7-2	Overlay	\$26,394.88	9/30/2017
GTWYMN 008	531ST LN & 223RD PL	MCGREGOR	AITKIN	84	66	2402440	0		100	2402502	New Site	E3-48	Overlay	\$30,224.87	9/30/2017
GTWYMN AH	487TH ST	MCGREGOR	AITKIN	151	130	2392570	0	1,450		2402501	Retrofit	E7-2	Overlay	\$38,878.17	9/30/2017
GTWYMN 016	LILY AVE & 170TH PL	MCGREGOR	AITKIN	44	23	2399446	0		175	2402497	New Site	E3-48	Overlay	\$31,018.33	9/30/2017
GTWYMN 017	LOON AVE & 527TH LN	MCGREGOR	AITKIN	88	63	2402447	9,400		180	2402498	New Site	ODC-100	Overlay	\$89,392.15	9/30/2017
GTWYMN 032	KESTREL AVE & 480TH ST	MCGREGOR	AITKIN	18	9					2402496	Existing site - New device	E3-48C	Combo	\$26,452.65	9/30/2017
GTWYMN 041	532ND LN & 195TH PL	MCGREGOR	AITKIN	17	14	2402469	2,950		100	2402504	New Site	E3-48	Overlay	\$36,446.95	9/30/2017
KMBRMN 008	NUTTHATCH RD & 308TH PL	Kimberly	AITKIN	50	36	2402384	0	350		2402783	New Site	E3-48	Overlay	\$31,520.05	9/30/2017
KMBRMN 004	NUTTHATCH RD & 315TH PL	Kimberly	AITKIN	24	13	2399438	0	350		2402785	New Site	E3-48	Overlay	\$31,520.05	9/30/2017
KMBRMN 005	NATURE AVE & 350TH LN	Kimberly	AITKIN	46	18	2401828				2402786	New Site	E3-48	Combo	\$21,427.00	9/30/2017
KMBRMN 006	NATURE AVE & 370TH ST	Kimberly	AITKIN	31	7	2401828				2402786	New Site	E3-48	Combo	\$17,500.00	9/30/2017
KMBRMNXK	302ND PL & NATURE AVE	Kimberly	AITKIN	NA	NA					2402834	CO	BTI / 5150	AGG	\$31,682.62	NA
MCGRMNXM-005	MN 210 & 240 PL (E BASS LAKE RD)	MCGREGOR	AITKIN	53	13	2392030	0	4,850		2402926	New Site	E3-48	Overlay	\$56,355.15	10/10/2017
MCGRMNAN	255TH PL (ROCK LAKE RD) & ST HWY 210	MCGREGOR	AITKIN	44	10	2392036	400	3,800		2402929	Existing site - New device	E3-48	Overlay	\$59,309.42	10/10/2017
MCGRMNXM-009	MN 210 & 275TH AVE	AITKIN	AITKIN	24	16	2392041	400	0		2398672	New Site	E3-48C	Combo	\$36,822.04	10/30/2017
MCGRMNXM-011	MN 210 & 290TH PL	AITKIN	AITKIN	36	14	2392043	0	200		2398675	New Site	E3-48C	Combo	\$31,912.04	10/30/2017
MCGRMNAD	CO RD 3 & 430TH LN	PALISADE	AITKIN	160	40	2392046	13,500	3,800		2402935	Retrofit	E7-2	Combo	\$90,047.32	10/30/2017
MCGRMNAM	360TH ST & CO RD 27	MCGREGOR	AITKIN	74	49	2402467	950	8,000		2398650	Existing site - New Cab	ODC-100	Combo	\$72,348.03	10/30/2017
MCGRMN XN	N MAIN ST (TAMARACK)	MCGREGOR	AITKIN	54	43					2402454	Retrofit	E7-2	Overlay	\$10,180.73	7/30/2017
MCGRMN 038	CO RD 5 & 439TH LN	MCGREGOR	AITKIN	31	23	2402464	400	200		2402944	New Site	E3-48C	Combo	\$28,739.35	10/30/2017
MGRTMNAD	BIRCH ST & MN 65	MCGRATH	AITKIN	53	16	2403023	0	40		2405527	Existing site - New Cab	ODC-100	Combo	\$43,450.80	10/30/2017
MGRTMN008	MN 18, WEST OF 200TH PL	MCGRATH	AITKIN	36	6	2403025	0	4,440		2405531	New Site	E3-48C	Combo	\$49,155.16	10/30/2017
MGRTMNAE	ST HWY 18 & 180TH AVE	MCGRATH	AITKIN	92	16	2403024	0	13,210		2405529	Existing site - New Cab	ODC-100	Combo	\$83,365.47	10/30/2017
MGRTMNXM	ST HWY 65 & MCGRATH	MCGRATH	AITKIN	46	25					2405517	CO	E7-2	Overlay	\$20,074.48	9/30/2017
PLSDMNXP	35649 GROVE ST	PALISADE	AITKIN	101	77					2405458	CO	5150	AGG	\$28,933.00	NA
PLSDMNXP	35649 GROVE ST	PALISADE	AITKIN	NA	NA					2403670	CO	E7-2	Overlay	\$25,439.00	7/30/2017
PLSDMNXP-004	480TH ST & GROUSE ST	PALISADE	AITKIN	49	29	2403194	0	2,540		2405466	New Site	E3-48	Overlay	\$33,543.85	8/30/2017
PLSDMNXP-005	480TH ST & 260TH AVE	MCGREGOR	AITKIN	22	14	2403195	0	200		2405469	New Site	E3-48C	Combo	\$31,528.01	9/30/2017
PLSDMNXP-020	490TH LN W/O 359 PL	PALISADE	AITKIN	10	19	2403196	2,300	2,580		2405474	New Site	E3-48C	Combo	\$44,848.02	9/30/2017
PLSDMNXP-021	US 169 & 500 LN	PALISADE	AITKIN	89	52	2404882	13,000	365		2405476	New Site	ODC-100	Combo	\$110,243.62	9/30/2017
PLSDMNXP-025	485TH LN & 377 PL	PALISADE	AITKIN	123	64	2404883	1,650	180		2405475	New Site	ODC-100	Combo	\$59,726.88	9/30/2017
PLSDMNXP-015	480TH ST & 320TH PL	PALISADE	AITKIN	27	7	2403192	450	40		2405472	New Site	E3-48	Overlay	\$29,889.00	8/30/2017
PLSDMNXD	HWY 169 & CO RD 3	PALISADE	AITKIN	44	23					2405465	Retrofit	E7-2	Overlay	\$23,025.00	7/30/2017
Totals				2631	1430		87,900	58,910						\$2,183,202.62	

Exhibit "B"

### Future Year sites under Review

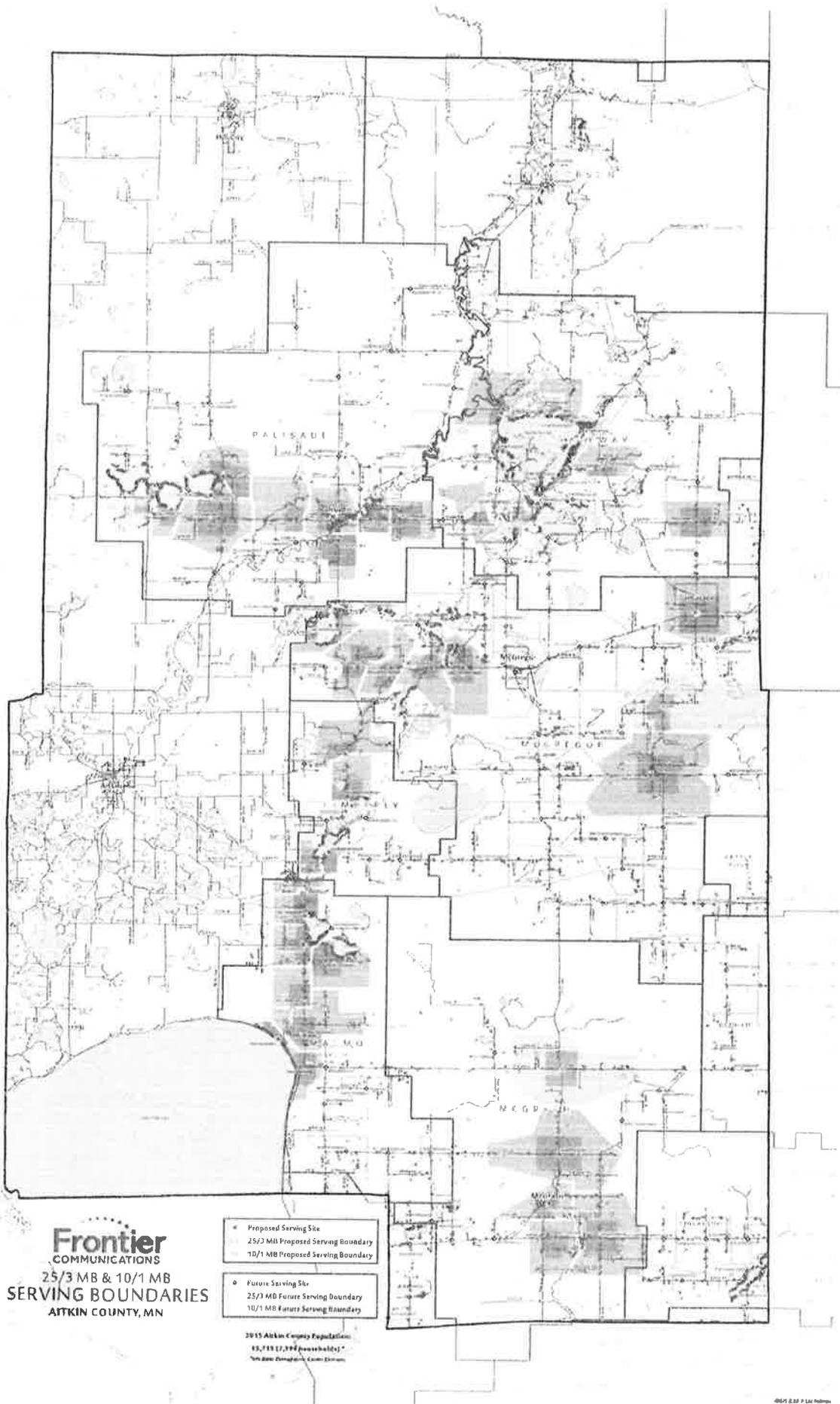
Exchange	Site Name	Site CLLI	HH's (10K FT)	HH's (4K FT)
Palisade	SITE 001	PLSDMN 001	14	11
Palisade	SITE 002	PLSDMN 002	33	18
Palisade	SITE 003	PLSDMN 003	11	2
Palisade	SITE 006	PLSDMN 006	25	2
Palisade	SITE 007	PLSDMN 007	5	2
Palisade	SITE 008	PLSDMN 008	4	0
Palisade	SITE 009	PLSDMN 009	17	6
Palisade	SITE 010	PLSDMN 010	18	5
Palisade	SITE 011	PLSDMN 011	6	5
Palisade	SITE 012	PLSDMN 012	2	0
Palisade	SITE 013	PLSDMN 013	8	1
Palisade	SITE 014	PLSDMN 014	0	0
Palisade	SITE 016	PLSDMN 016	11	6
Palisade	SITE 017	PLSDMN 017	5	2
Palisade	SITE 019	PLSDMN 019	11	6
Palisade	SITE 022	PLSDMN 022	19	11
Palisade	SITE 023	PLSDMN 023	18	0
Palisade	SITE 024	PLSDMN 024	4	3
Palisade	SITE 027	PLSDMN 027	10	8
Palisade	SITE 028	PLSDMN 028	29	29
McGrath	MCMAD - BEAR LAKE	MGRTMNA	38	7
McGrath	MCMBD - 230TH REMOTE	MGRTMNAB	12	8
McGrath	MGRT A-31	MGRTMNAH	42	7
McGrath	SITE 003	MGRTMN 003	1	0
McGrath	SITE 004	MGRTMN 004	4	3
McGrath	SITE 012	MGRTMN 012	21	13
McGrath	SITE 014	MGRTMN 014	52	11
Kimberly	SITE 001	KMBRMNXX001	21	17
Kimberly	KIMAD - THOR	KMBRMNAA	23	9
Kimberly	SITE 002	KMBRMNXX002	34	28
Kimberly	SITE 003	KMBRMNXX003	26	13
Kimberly	SITE 007	KMBRMNXX007	16	15
Malmo	SITE 004	MALMMN004	74	35
Malmo	SITE 008	MALMMN008	17	7
Malmo	SITE 009	MALMMN009	35	18
Malmo	SITE 010	MALMMN010	26	9
Malmo	SITE 011	MALMMN011	20	11
Malmo	HTFD - HATFIELD AFC (SITE 014)	MALMMNAC	18	9
Malmo	SITE 015	MALMMN015	31	11
Gateway	SITE 005	GTWYMNXG005	15	7
Gateway	SITE 006	GTWYMNXG006	3	3
Gateway	SITE 009	GTWYMNXG009	23	8
Gateway	600TH STREET S24DU (SITE 010)	GTWYMNAD	25	11
Gateway	SITE 011	GTWYMNXG011	33	7
Gateway	SITE 014	GTWYMNXG014	22	22
Gateway	SITE 015	GTWYMNXG015	5	0
Gateway	SITE 018	GTWYMNXG018	36	18
Gateway	SITE 019	GTWYMNXG019	43	30

Gateway	SITE 020	GTWYMNXG020	23	14
Gateway	SITE 022	GTWYMNXG022	30	24
Gateway	SITE 023	GTWYMNXG023	11	5
Gateway	SITE 024	GTWYMNXG024	14	14
Gateway	SITE 030	GTWYMNXG030	6	4
Gateway	SITE 033	GTWYMNXG033	4	4
Gateway	SITE 034	GTWYMNXG034	0	0
Gateway	SITE 035	GTWYMNXG035	10	7
Gateway	SITE 037	GTWYMNXG037	18	17
Gateway	SITE 038	GTWYMNXG038	29	22
Gateway	SITE 039	GTWYMNXG039	9	6
Gateway	SITE 040	GTWYMNXG040	20	20
McGregor	MCGRMN 001	MCGRMN 001	8	6
McGregor	MCGRMN 002	MCGRMN 002	14	8
McGregor	MCGRMN 003	MCGRMN 003	31	14
McGregor	MCGRMN 004	MCGRMN 004	50	39
McGregor	MCGRMN 007	MCGRMN 007	30	22
McGregor	MCGRMN 008	MCGRMN 008	37	3
McGregor	MCGRMN 010	MCGRMN 010	9	3
McGregor	MCGRMN 013	MCGRMN 013	35	18
McGregor	MCGRMN 014	MCGRMN 014	11	11
McGregor	MCGRMNAQ	MCGRMNAQ	31	12
McGregor	MCGRMN 016	MCGRMN 016	27	16
McGregor	MCGRMN 017	MCGRMN 017	14	7
McGregor	MCGRMN 018	MCGRMN 018	32	10
McGregor	MCGRMN 021	MCGRMN 021	49	23
McGregor	MCGRMNAL	MCGRMNAL	27	18
McGregor	MCGRMN 023	MCGRMN 023	50	16
McGregor	MCGRMN 025	MCGRMN 025	12	10
McGregor	MCGRMN 026	MCGRMN 026	17	26
McGregor	MCGRMNAI	MCGRMNAI	40	17
McGregor	MCGRMN 028	MCGRMN 028	8	5
McGregor	MCGRMN 029	MCGRMN 029	7	7
McGregor	MCGRMN 030	MCGRMN 030	34	16
McGregor	MCGRMN 031	MCGRMN 031	23	9
McGregor	MCGRMN 032	MCGRMN 032	17	6
McGregor	MCGRMNAR	MCGRMNAR	46	24
McGregor	MCGRMN 034	MCGRMN 034	42	11
McGregor	MCGRMN 035	MCGRMN 035	33	11
McGregor	MCGRMN 036	MCGRMN 036	17	7
Kettle River	KTRVMNXK011	KTRVMNXK011	25	6
Finlayson	FNSNMNXF021	FNSNMNXF021	2	1
Isle	ISLEMNXI011	ISLEMNXI011	9	3
Isle	ISLEMNXI012	ISLEMNXI012	26	24
Isle	ISLEMNXI015	ISLEMNXI015	29	18
Isle	OTHER ISLE SITES EXTENDING IN AITKIN COUNTY		42	13
Denham	DNHMMNXD008	DNHMMNXD008	17	6
Denham	DNHMMNAA	DNHMMNAA	43	17
Jacobson	JCBSMNXJ	JCBSMNXJ	131	36
Jacobson	JCBSMNNAD	JCBSMNNAD	57	22
Jacobson	JCBSMNAB	JCBSMNAB	20	9
Jacobson	JCBSMNAE	JCBSMNAE	19	17
Jacobson	JCBSMNAF	JCBSMNAF	27	20
Jacobson	JCBSMNAA	JCBSMNAA	51	32
Jacobson	JCBSMNAH	JCBSMNAH	5	2

2554

1237

1



**Frontier**  
**COMMUNICATIONS**  
 25/3 MB & 10/1 MB  
**SERVING BOUNDARIES**  
 AITKIN COUNTY, MN

- Proposed Serving Site  
 25/3 MB Proposed Serving Boundary  
 10/1 MB Proposed Serving Boundary
- Future Serving Site  
 25/3 MB Future Serving Boundary  
 10/1 MB Future Serving Boundary

2015 Aitkin County Population:  
 15,718 (7,394 households)  
\*Not All Demographic Counts Exposed

## Aitkin County Broadband Development Grant Application Form

Project Title: Aitkin County (Wealthwood)

Name of Applicant Organization: Savage Communications Inc. DBA SCI Broadband

Applicant Primary Contact Person: Scott Savage

Applicant Address: 111 Tobies Mill Pl

City: Ulinckley Zip Code: 55037

Telephone Number: 320-384-7442 Ext. 708 Email Address: ssavage@scicable.com

Authorized Signature: \_\_\_\_\_

By signing this application on behalf of the above organization I am agreeing that I have the authority to do so and that all information contained in this application is true and accurate.

**Description of your project, area to be covered, speeds that will be obtained now and in the future:**

*This project would include passing 283 homes and 3 Businesses with FTTH (Fiber to the Home) within Wealthwood Township located in Aitkin County, MN. See attached map. SCI would offer residential customers with Internet speeds up to 250Mbps/20Mbps with infrastructure designed for up to 1Gig. Digital Phone service with unlimited long distance calling and Digital Cable TV services. Businesses will have access to dedicated Internet services up to 10Gig and phone service solutions including Hosted PBX and SIP Trunking. Below is our current residential speed offerings and Pricing.*

*Performance 5Mbps/1Mbps - \$34.95*

*Performance Plus 30Mbps/3Mbps - \$49.94*

*Performance Ultra 60Mbps/6Mbps - \$64.95*

*Performance Ultra 100Mbps/10Mbps - \$79.95*

*Performance Ultra 250Mbps/20Mbps - \$149.95*

**Description of need, why are Aitkin County funds necessary to complete this project:**

*SCI has been servicing rural communities in East Central and Northern Minnesota for over 30 years and with our experience the estimate of return for this project is low do to the low density and seasonal residents within the project area. See attached project costs and funding projections. The Aitkin Broadband grant would move the project into organizational return on investment expectations.*

**Provide information on any activities planned to actively promote the adoption of broadband services in the project area when the services become available:** Include a description on any marketing and training programs on broadband applications for residents, businesses and institutions in the areas served by the project.

*When project is nearing completion we plan to do a canvass marketing campaign for the homes passed within the project area including Direct Mailers, Door Tags and Signage.*

**Grant request amount:** How much funding are you seeking from the Aitkin County Broadband Development Grant Program for this project? How much are you committing?

**Total cost of project:** \$224,084.00

**Local/Provider match provided:** \$112,042.00

**County Funds Applied for:** \$112,042.00

**Other Funds applied for or anticipating to apply for:** \$0

**What is the source of these funds:** *SCI Corporation Cash and Senior Debt.*

**General Time Frame of Grant Project:**

*Starting upon approval of the broadband grant and execution of an agreement between parties; then ending within 12 months of said agreement*

**Location(s) of your project:**

In addition to the written location information supplied above, you must provide a map of the project area, including geographical boundaries and road segments where broadband will be provided. Include the service area boundaries and also include place names, boundaries, buildings, road/street names, street addresses, or other features that clearly identify the project coverage area. Please be clear and concise and add any other information you feel is pertinent. *See Attached Map*

**Total number of eligible properties to be served:**

Provide information on what properties will be eligible for broadband under this project. Include what broadband speeds will be available to that property and what if any options for scalability there is. This can be provided on the map requirement above or on a separate map. Information that needs to be provided:

- Number of and location of properties that will be able to receive service of at least 10Mbps down and 5Mbps upload as a result of this broadband development grant project.
- Number of and location of properties that will be receiving less than 10Mbps down and 5Mbps upload but will be scalable to meet those speeds in the near future.
- Number of locations that will be receiving less than 10Mbps down and 5Mbps upload now and into the future.
- What is your estimated time table to meet 10Mbps down and 5Mbps upload for those properties not meeting those speeds.
- Provide a three year work plan as it relates to your planned work in Aitkin County, it is our intention to not duplicate services in the same area. *See Attached Map*

**Project Costs,** Attach a list or schedule of all project elements including materials, equipment, design services, etc. to be purchased for the project. This will be used to determine the applicants match for this grant request. *See Attached List of Projected Costs*

**Attachments:** Please attach any additional information or use attachments for the application questions. Label each attachment for the question you are intending to provide information on.



## Aitkin County Development Broadband Grant Application

### Project Cost and Funding Projections

#### Area: Mille Lacs (Weathwood)

##### Homes Passed Data:

Homes Passed (HP)	286
Homes Per Mile	39
Cost Per Home Passed	<b>\$784</b>
Cost Per Subscriber	\$1,567

##### Financial Data:

<u>Gross Revenue</u>	<u>Month</u>	<u>HP</u>	<u>Subscribers</u>	<u>Avg MRC</u>	<u>Annualized</u>
Subscriber (Permanent)	12	20%	57	\$55	\$37,512
Subscriber ( Seasonal)	6	30%	86	\$55	<u>\$28,134</u>
			143		\$65,646

EBITA (22% of Gross Revenue) \$14,442

Tax \$712  
 Capital Improvement (Escrow) \$296

		<u>Term</u>	<u>Annualized</u>
Depreciation	\$112,042	10	\$11,204

<u>Funding Sources</u>		<u>Outlay</u>	<u>Term</u>	<u>Rate</u>	<u>Annualized Payment</u>
Grant	50%	112,042	NA	NA	NA
Savage Communications Inc	5%	11,204	NA	NA	NA
Senior Debt	45%	<u>100,838</u>	10	6%	\$13,434
Total		224,084			

##### Capital Outlay Data:

<u>Hub Equipment</u>	<u>Type</u>	<u>Cost</u>	<u>Quantity</u>	
OTN Cabinet	Unit	\$4,500	1	\$4,500
UPS	Unit	\$1,500	1	\$1,500
Backup Battery	Unit	\$985	1	\$985
Chassis/wPS	Unit	\$769	1	\$769
Forward Transmitter	Unit	\$3,610	1	\$3,610
EDFA (8 Port)	Unit	\$8,892	1	\$8,892

EDFA (2 Port)	Unit	\$2,250	1	\$2,250
WDM	Unit	\$200	4	\$800
Return Transmitter	Unit	\$700	3	\$2,100
Receiver	Unit	\$535	4	<u>\$2,140</u>
Net				\$27,546

<u>Plant Infrastructure</u>	<u>Type</u>	<u>Cost</u>	<u>Quantity</u>	
Engineering/Field Staking	Mile	\$600	7	\$4,369
Last Mile Fiber Cable	Foot	\$0.25	38444	\$9,611
Labor	Foot	\$1.35	38444	\$51,899
Pedestal	Unit	\$100	145	\$14,500
Optical Splice Case (Large)	Unit	\$122	9	\$1,090
Optical Splice Case (Small)	Unit	\$57	136	\$7,756
Optical Splitter 1x32	Unit	\$679	9	<u>\$6,069</u>
Net				\$95,294

<u>Installation/CPE Equipment</u>	<u>Type</u>	<u>Cost</u>	<u>Quantity</u>	
Drop Fiber Cable	Foot	\$0.15	57200	\$8,580
Labor	Foot	\$0.65	57200	\$37,180
Demarcation Box	Unit	\$33	143	\$4,719
ONU	Unit	\$155	143	\$22,165
Modem	Unit	\$80	143	\$11,440
Activation	Unit	\$120	143	<u>\$17,160</u>
Net				\$101,244

Total (Capital Outlay) **\$224,084**

<u>Map Data:</u>	<u>HP</u>	<u>Footage</u>	<u>Pedestal</u>
D4MA100DATA	32	7372	22
D5MA100DATA	165	18671	76
D6MA100DATA	71	9962	38
E4MA100DATA	18	2439	9
	286	38444	145

<u>Drop Data:</u>	
Average Distance	400
Drop Labor Cost	\$260.00

NOTICE-CONFIDENTIAL INFORMATION - The information in this communication is proprietary and strictly confidential. It is intended solely for the use of the individual or entity named above. If the reader of this message is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, any dissemination, distribution including web or print posting, copying or other use of the information contained in this communication is strictly prohibited.

D4

D5

D6

E4

E5

E6



Homes Passed: 286  
Route Footage: 38444  
Pedestals: 145

Existing Middle Mile   
Proposed Last Mile 

## Aitkin County Broadband Development Grant Application Form

**Project Title:** Big Sandy (Bridge Road)

**Name of Applicant Organization:** Savage Communications Inc. DBA SCI Broadband

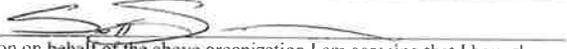
**Applicant Primary Contact Person:** Scott Savage

Applicant Address: 111 Tobies Mill Pl

City: Hinckley

Zip Code: 55037

Telephone Number: 320-384-7442 Ext. 708 Email Address: ssavage@scicable.com

**Authorized Signature:** 

By signing this application on behalf of the above organization I am agreeing that I have the authority to do so and that all information contained in this application is true and accurate.

**Description of your project, area to be covered, speeds that will be obtained now and in the future:**

*This project would include passing 323 homes and 1 Businesses with FTTH (Fiber to the Home) within Shamrock Township located in Aitkin County, MN. See attached map. SCI would offer residential customers with Internet speeds up to 250Mbps/20Mbps with infrastructure designed for up to 1Gig, Digital Phone service with unlimited long distance calling and Digital Cable TV services. Businesses will have access to dedicated Internet services up to 10Gig and phone service solutions including Hosted PBX and SIP Trunking. Below is our current residential speed offerings and Pricing.*

*Performance 5Mbps/1Mbps - \$34.95*

*Performance Plus 30Mbps/3Mbps - \$49.94*

*Performance Ultra 60Mbps/6Mbps - \$64.95*

*Performance Ultra 100Mbps/10Mbps - \$79.95*

*Performance Ultra 250Mbps/20Mbps - \$149.95*

**Description of need, why are Aitkin County funds necessary to complete this project:**

*SCI has been servicing rural communities in East Central and Northern Minnesota for over 30 years and with our experience the estimate of return for this project is low do to the low density and seasonal residents within the project area. See attached project costs and funding projections. The Aitkin Broadband grant would move the project into organizational return on investment expectations.*

**Provide information on any activities planned to actively promote the adoption of broadband services in the project area when the services become available:** Include a description on any marketing and training programs on broadband applications for residents, businesses and institutions in the areas served by the project.

*When project is nearing completion we plan to do a canvass marketing campaign for the homes passed within the project area including Direct Mailers, Door Tags and Signage.*

**Grant request amount:** How much funding are you seeking from the Aitkin County Broadband Development Grant Program for this project? How much are you committing?

**Total cost of project:** \$258,448.00 \_\_\_\_\_

**Local/Provider match provided:** \$129,224.00 \_\_\_\_\_

**County Funds Applied for:** \$129,224.00 \_\_\_\_\_

**Other Funds applied for or anticipating to apply for:** \$0 \_\_\_\_\_

**What is the source of these funds:** *SCI Corporation Cash and Senior Debt.*

**General Time Frame of Grant Project:**

*Starting upon approval of the broadband grant and execution of an agreement between parties; then ending within 12 months of said agreement*

**Location(s) of your project:**

In addition to the written location information supplied above, you must provide a map of the project area, including geographical boundaries and road segments where broadband will be provided. Include the service area boundaries and also include place names, boundaries, buildings, road/street names, street addresses, or other features that clearly identify the project coverage area. Please be clear and concise and add any other information you feel is pertinent. *See Attached Map*

**Total number of eligible properties to be served:**

Provide information on what properties will be eligible for broadband under this project. Include what broadband speeds will be available to that property and what if any options for scalability there is. This can be provided on the map requirement above or on a separate map. Information that needs to be provided;

- Number of and location of properties that will be able to receive service of at least 10Mbps down and 5Mbps upload as a result of this broadband development grant project.
- Number of and location of properties that will be receiving less than 10Mbps down and 5Mbps upload but will be scalable to meet those speeds in the near future.
- Number of locations that will be receiving less than 10Mbps down and 5Mbps upload now and into the future.
- What is your estimated time table to meet 10Mbps down and 5Mbps upload for those properties not meeting those speeds.
- Provide a three year work plan as it relates to your planned work in Aitkin County, it is our intention to not duplicate services in the same area. *See Attached Map*

**Project Costs,** Attach a list or schedule of all project elements including materials, equipment, design services, etc. to be purchased for the project. This will be used to determine the applicants match for this grant request. *See Attached List of Projected Costs*

**Attachments:** Please attach any additional information or use attachments for the application questions. Label each attachment for the question you are intending to provide information on.



## Aitkin County Development Broadband Grant Application

### Project Cost and Funding Projections

#### Area: Big Sandy (Bridge Road)

##### Homes Passed Data:

Homes Passed (HP)	324
Homes Per Mile	37
Cost Per Home Passed	<b>\$798</b>
Cost Per Subscriber	\$1,595

##### Financial Data:

<u>Gross Revenue</u>	<u>Month</u>	<u>HP</u>	<u>Subscribers</u>	<u>Avg. MRC</u>	<u>Annualized</u>
Subscriber (Permanent)	12	20%	65	\$55	\$42,496
Subscriber ( Seasonal)	6	30%	97	\$55	<u>\$31,872</u>
			162		\$74,368

EBITA (22% of Gross Revenue) \$16,361

Tax \$756

Capital Improvement (Escrow) \$110

		<u>Term</u>	<u>Annualized</u>
Depreciation	\$129,224	10	\$12,922

<u>Funding Sources</u>		<u>Outlay</u>	<u>Term</u>	<u>Rate</u>	<u>Annualized Payment</u>
Grant	50%	\$129,224	NA	NA	NA
Savage Communications Inc	5%	\$12,922	NA	NA	NA
Senior Debt	45%	<u>\$116,302</u>	10	6%	\$15,494
Total		\$258,448			

##### Capital Outlay Data:

<u>Hub Equipment</u>	<u>Type</u>	<u>Cost</u>	<u>Quantity</u>	
OTN Cabinet	Unit	\$4,500	1	\$4,500
UPS	Unit	\$1,500	1	\$1,500
Backup Battery	Unit	\$985	1	\$985
Chassis/wPS	Unit	\$769	1	\$769
Forward Transmitter	Unit	\$3,610	1	\$3,610
EDFA (8 Port)	Unit	\$8,892	1	\$8,892
EDFA (2 Port)	Unit	\$2,250	1	\$2,250

WDM	Unit	\$200	4	\$800
Return Transmitter	Unit	\$700	3	\$2,100
Receiver	Unit	\$535	4	<u>\$2,140</u>
Net				\$27,546

<u>Plant Infrastructure</u>	<u>Type</u>	<u>Cost</u>	<u>Quantity</u>	
Engineering/Field Staking	Mile	\$600	9	\$5,239
Last Mile Fiber Cable	Foot	\$0.25	46101	\$11,525
Labor	Foot	\$1.35	46101	\$62,236
Pedestal	Unit	\$100	189	\$18,900
Optical Splice Case (Large)	Unit	\$122	10	\$1,235
Optical Splice Case (Small)	Unit	\$57	179	\$10,196
Optical Splitter 1x32	Unit	\$679	10	<u>\$6,875</u>
Net				\$116,206

<u>Installation/CPE Equipment</u>	<u>Type</u>	<u>Cost</u>	<u>Quantity</u>	
Drop Fiber Cable	Foot	\$0.15	64800	\$9,720
Labor	Foot	\$0.65	64800	\$42,120
Demarcation Box	Unit	\$33	162	\$5,346
ONU	Unit	\$155	162	\$25,110
Modem	Unit	\$80	162	\$12,960
Activation	Unit	\$120	162	<u>\$19,440</u>
Net				\$114,696

Total (Capital Outlay) **\$258,448**

<u>Map Data:</u>	<u>HP</u>	<u>Footage</u>	<u>Pedestal</u>
A4MC100DATA	194	32699	108
ASMC100DATA	31	2283	31
H4JA100DATA	37	5312	19
H5JA100DATA	62	5807	31
	324	46101	189

<u>Drop Data:</u>	
Average Distance	400
Drop Labor Cost	\$260.00

NOTICE-CONFIDENTIAL INFORMATION - The information in this communication is proprietary and strictly confidential. It is intended solely for the use of the individual or entity named above. If the reader of this message is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, any dissemination, distribution including web or print posting, copying or other use of the information contained in this communication is strictly prohibited.

Scott Savage (SCI Broadband):

We are writing this letter in support of activities designed to bring SCI Broadband to our Big Sandy Lake/McGregor area and specifically, to our location on Big Island which is known historically as Bridge Road. It is our understanding that SCI is investigating expanding their service if it is successful in obtaining Atkin County grant money available for improving broadband service to areas underserved by internet providers. That description certainly describes our residence on Bridge Road.

We are currently customers of Frontier internet which provides DSL service over existing phone lines. While I won't go into great detail, I will say that our existing Frontier speed of 1.4 Mbps at a cost of \$49/month is totally unacceptable. We have tried for months to improve our inadequate internet speed and reliability with Frontier only to meet with pushback from the company. It seems Frontier is very reluctant to upgrade their infrastructure on Bridge Road, despite the fact that Big Island is very densely populated with middle to upper income lakehomes and seasonal cabins. Our frustrating experiences with Frontier are best reflected in an article written by a former Frontier call center employee:

<https://badbusinesspracticesfrontier.wordpress.com/2014/06/02/exposing-frontiers-bad-business-2/>

There are a few alternative internet providers, such as cell-based Verizon and satellite-based Exede, but because of their monthly cap on data and cost, they are not the best choice for us. We are retired professionals who rely very heavily on a robust and reliable broadband speed to power our multiple computers, IP security cameras, voice-over-internet phone and residential security system in addition to the streaming content provided by Netflix, Amazon and Direct TV. It is our opinion that a connection to SCI's fiber network would easily satisfy those needs.

In terms of TV service, we are considered a "fringe" area where receiving antenna digital signals from TV stations in Duluth and the Iron Range are quite inconsistent. Your cable TV service is therefore enticing to us.

In summary, we would like to offer our support to improve the broadband service to Big Island/Bridge Road. We are anxious to take advantage of the e-commerce, continuing education, entertainment and communications technologies that a powerful broadband service, such as SCI, can provide. Please feel free to contact us in any way that we might provide assistance for this endeavor.

Best regards,

Grant and Kathy Garriott  
51130 207<sup>th</sup> Place  
McGregor, MN 55760  
218/426-3448 (landline)

CC:

Dale Lueck – MN House of Representatives (District 10B)

Ron Smith – Shamrock Township Supervisor

Jack Brula – Shamrock Township and McGregor School District

Janet Hill – Big Sandy Lake Association Board of Directors

**Ross Wagner**

---

**From:** bwj4 [bwj4@frontier.com]  
**Sent:** Wednesday, May 31, 2017 1:18 PM  
**To:** rwagner@co.aitkin.mn.us  
**Subject:** Letter to Ross Wagner

Dear Mr. Wagner,

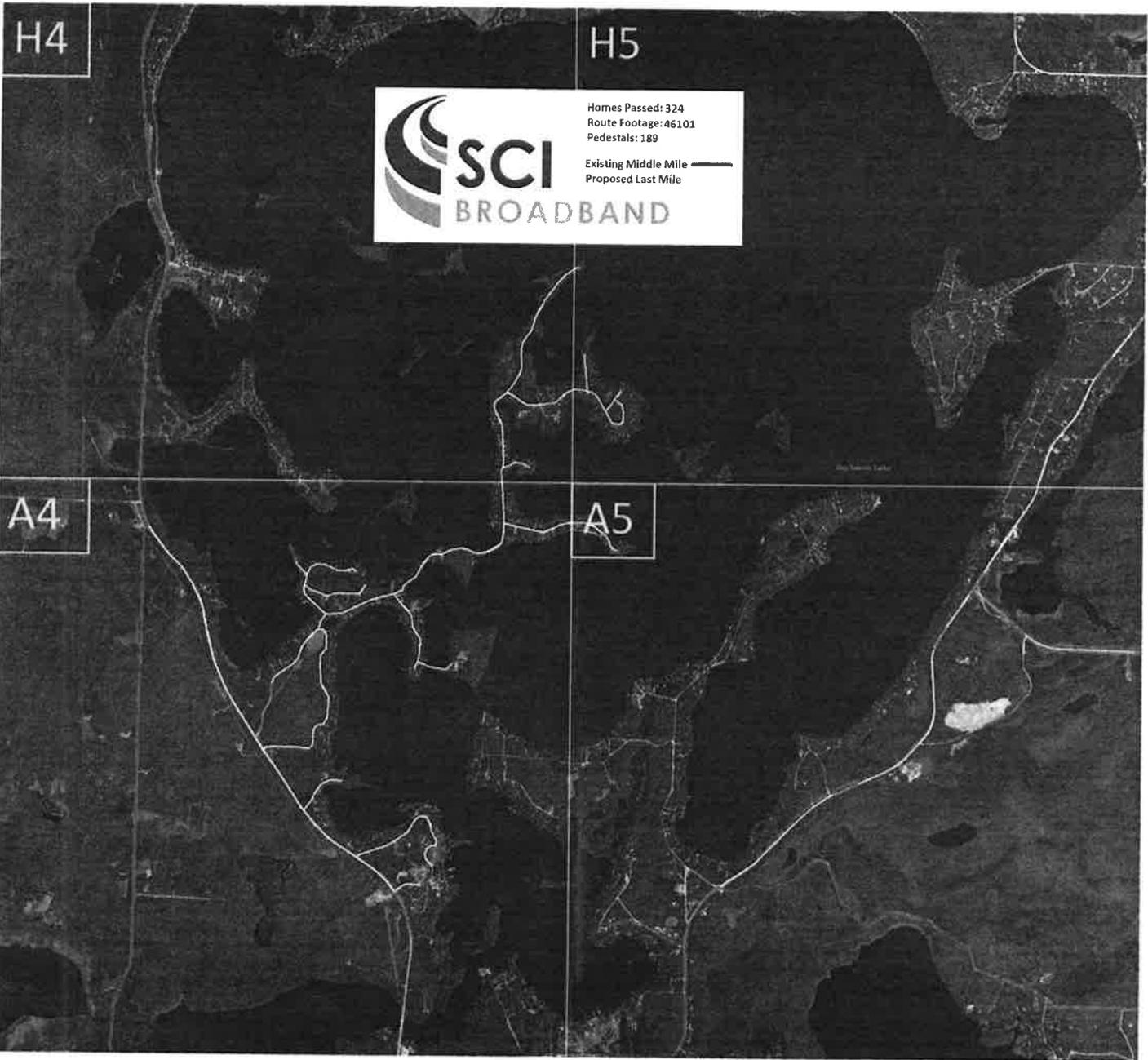
The Big Sandy Lake Association (BSLA) board of directors is pleased to learn that Aitkin County is investing in high speed internet infrastructure by offering a matching grant, the Aitkin County Broadband Development Grant, to incentivize private broadband providers to invest in Aitkin County.

We have recently learned that the broadband provider SCI has expressed interest in installing fiber cable to the Big Sandy area. We are in full support of SCI's plans, and urge you to approve their grant application. Their plan to bring Fiber to the Home (FTTH) networking to the most densely populated neighborhoods on Big Sandy Lake over the next three years meets all of your listed criteria.

With over 1200 property owners on our lake, middle to upper price-range seasonal cabins, full-time resident lake homes, resorts, and small businesses, bringing true high speed internet to this area is long overdue. Investing in broadband in the Big Sandy Lake area will benefit the county overall, by enticing more people to buy property here, and live here.

Sincerely,

Bruce Johnson  
President, Big Sandy Lake Association



H4

H5

 Homes Passed: 324  
Route Footage: 46101  
Pedestals: 189  
Existing Middle Mile —  
Proposed Last Mile - - -

A4

A5

COOPERATION AMONGST COOPERATIVES



AITKIN COUNTY BROADBAND  
DEVELOPMENT GRANT  
PHASE II FIBER TO THE HOME IN AITKIN COUNTY

**Project Title:** MLEC Phase 2 FTTH Project

**Name of Applicant Organization:** Mille Lacs Energy Cooperative

**Applicant Primary Contact Person:** Stacy Cluff

Applicant Address: 36559 US Hwy 169

City: Aitkin Zip Code: 56431

Telephone Number: 218-927-2191 Email Address: scluff@mlecmn.com

**Authorized Signature:**



---

Brian Zelenak

MLEC General Manager

By signing this application on behalf of the above organization, I am agreeing that I have the authority to do so and that all information contained in this application is true and accurate.

**Description of your project, area to be covered, speeds that will be obtained now and in the future:**

Mille Lacs Energy Cooperative (MLEC) is applying for an Aitkin County Broadband Development Grant to aid in the building a state-of-the-art Fiber-to-the-Home (FTTH) network in rural Aitkin County. For this project, MLEC is partnering with Consolidated Telecommunications Company (CTC) in the same way MLEC and CTC are partnering on the MLEC Phase I FTTH project, which was awarded Border to Border grant funds from the State of Minnesota.

MLEC and CTC have chosen to collaborate with the hopes of deploying broadband across Aitkin County. MLEC and CTC have similar mission statements, which dictate the respective organizations' goals to provide service, not generate profit. Together, the cooperatives have established a trusting relationship. MLEC has been a provider of wireless internet service for years and with CTC's assistance is now becoming a provider of services using fiber optics. CTC's success constructing

been a provider of wireless internet service for years and with CTC's assistance is now becoming a provider of services using fiber optics. CTC's success constructing and offering service over fiber optics has been well demonstrated. CTC has invested over \$70 million dollars to upgrade its copper networks to FTTH. Each project has been constructed under budget and ahead of schedule. In addition, CTC has been awarded multiple grants over the years to help expand the CTC fiber optic network to areas where incumbent providers have not previously provided quality services. Like CTC's FTTH network, MLEC's FTTH project is capable of providing Gigabit symmetrical broadband to the customers within the project area.

The MLEC Phase II FTTH project area is located in Farm Island Township in Aitkin County. The project will be an extension of the Minnesota Border to Border project that is currently being field staked with construction scheduled to commence in August of 2017. Upon receipt of this grant, MLEC will include the Phase II construction in our 2017 construction plans, meaning MLEC will have engineered, constructed and be prepared to offer services using Aitkin County grant funds in less than 6 months from the time an award is made. See Attachment 1 for the detailed location of the project area and Attachment 2 for a project timeline.

**Description of need, why are Aitkin County funds necessary to complete this project:**

MLEC and CTC are committed cooperative partners in finding ways to deliver fiber optics to the citizens of Aitkin County. The availability of high-speed broadband service to households will provide residents with access to a vast array of new information and resources relating directly to education, telehealth, potential employment, economic development and business opportunities, as well as additional sources of news, entertainment and other activities. Based on the engineering design completed, the total eligible infrastructure costs to build fiber-to-the-Home for the grant project would be \$300,000. MLEC's county grant request is 50%, \$150,000, with the remaining being self-funded by MLEC.

MLEC has determined it would be too costly to build a network capable of delivering dedicated broadband speeds up to 100Mbps download/upload,

without grant funding assistance. This project, therefore, could not continue without the full support from Aitkin County.

Based on the decades of CTC experience building FTTH networks, it is known that the most efficient use of capital dollars enables the greatest number of customers having the opportunity to receive Gigabit services over the network. It is for this reason that MLEC is requesting the full \$150,000 available from Aitkin County in 2017. By providing all funds to MLEC, the County grant funds only contribute to certain engineering and construction expenses one time versus funding various activities with each award it might otherwise distribute. Aitkin County will receive the greatest value and the most connected customers by awarding all funds to MLEC in partnership with CTC. In addition to providing the full \$150,000 to MLEC and CTC, Aitkin County is keeping County funds local with this project. Both MLEC and CTC support local jobs by having staff who live and work in the Aitkin County communities. The use of vendors and contractors who are part of our local communities are used when possible. By funding MLEC and CTC, the County is not only funding FTTH but also contributing to local economic prosperity instead of funding the pockets of non-local providers.

**Provide information on any activities planned to actively promote the adoption of broadband services in the project area when the services become available:**  
*Include a description on any marketing and training programs on broadband applications for residents, businesses and institutions in the areas served by the project.*

MLEC will utilize many of the approaches CTC has found to be most successful. These include multiple avenues to communicate to potential new homes and businesses within a service area, including a new website portal called Crowd Fiber. This site allows CTC to gather interest in High Speed Internet and other services from those within the project area and those near the project area to begin planning for future FTTH expansion. Available on the site is information about the project, services and pricing, along with the ability for residents to make comments and receive updates. Those signing-up on the site can also help promote the project with a click of a button on social media and via e-mail to help

“crowdsource” the project and, therefore, spur providers such as MLEC in partnership with CTC to grow the project area.

Using CTC’s experience, MLEC will promote fiber build opportunities with several different tactics including personalized letters, postcards, yard signs and door-to-door efforts. We will also hold town hall type meetings and promote the project on our website. CTC will provide MLEC with CTC’s library of customer support materials and user guides to assist customers with connecting devices and a variety of how-to guides.

MLEC will invite individuals to stop into our office to ask questions or try out services using public computers we have made available in our lobby so people can see what the internet over FTTH is really all about – including its incredible speed and low latency, which provide the best customer experience. MLEC will capitalize on the synergies of the implementing this project in parallel with our Phase I Minnesota Border to Border grant project. MLEC is a well-respected, long-term active member of the communities we serve. We sponsor many area events, donate to charitable causes and participate in local activities.

**Grant request amount:** How much funding are you seeking from the Aitkin County Broadband Development Grant Program for this project? How much are you committing?

**Total cost of project:** \$300,000

**Local/Provider match provided:** \$150,000

**County Funds Applied for:** \$150,000

**Other Funds applied for or anticipating to apply for:** \$3,515,280

Received for Phase I of MLEC and CTC FTTH project.

**What is the source of these funds:** Minnesota Border-to-Border Development Grant & Mille Lacs Energy Cooperative

**General Time Frame of Grant Project:**

Starting: April 2017      Ending: February 2018

**Location(s) of your project:**

See Attachment 2 for map detail and location of project area.

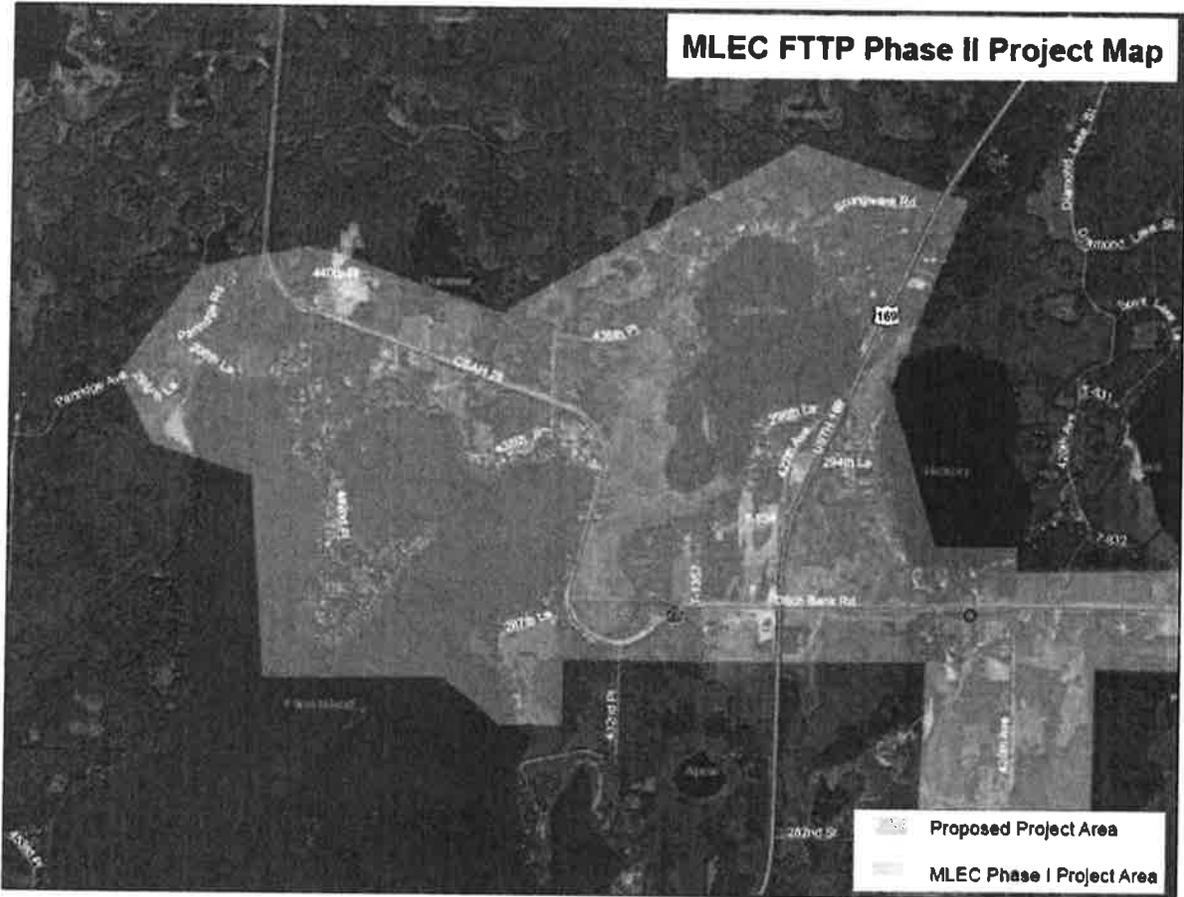
**Total number of eligible properties to be served.**

- The MLEC Phase II FTTH project will pass 284 properties that have electric service or a source of power available. All of these properties will be able to receive up to 1GB symmetrical service utilizing the MLEC fiber optic network.
- The Aitkin County grant project is phase II of our fiber to-the-home projects. MLEC is committed to expanding the fiber network throughout Aitkin County. In addition, MLEC is currently working on a 5-year Electric Construction Work Plan that includes building fiber to all of our substations. Those in Aitkin County include, Aitkin, Palisade, Kimberly, McGregor, Glen and Opstead substations. The fiber build out will provide capacity for connecting customers along the routes. This will allow MLEC to reach a broader range of customers by having a fiber backbone in place.
- MLEC and CTC will also seek to find additional future grant dollars, should they be available from the Minnesota Office of Broadband Development and any other sources of funding available.
- MLEC is also pledging \$150,000 a year for both 2018 and 2019 to continue the expansion of Phase I and II projects. If chosen, MLEC would leverage the Aitkin County funding to commit \$300,000 per year on fiber expansion in rural Aitkin County.
- Phase III and IV projects are to continue north of County Road 28 (290<sup>th</sup> Street) to the edge of the City of Aitkin. Also, properties along Pioneer Avenue from Farm Island Lake, north to Highway 210. This includes areas east and west of Highway 169 as potential projects in 2018 and 2019.

**MLEC Phase II FTTH Project Costs**

<b>Project Expenses</b>	<b>Source of Funds</b>		<b>Total</b>
	<b>Aitkin County</b>	<b>MLEC</b>	
<b>OSP Construction (All Last Mile)</b>	\$108,492	\$108,492	\$216,984.71
<b>Home Investigations/Cutover/Activation</b>	\$11,730	\$11,730	\$23,459.58
<b>Electrician</b>	\$129	\$129	\$258.59
<b>Electronics</b>	\$10,589	\$10,589	\$21,178.40
<b>Connectivity/Cabinetry</b>	\$2,412	\$2,412	\$4,823.51
<b>Permits</b>	\$373	\$373	\$746.74
<b>Engineering</b>	\$16,274	\$16,274	\$32,548.47
<b>Project Total</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$300,000</b>

# Attachment 1: Project Map



## Attachment 2: Project Schedule

Project Tasks	2017									2018		
	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
Pre Project Engineering & Planning	■	■	■									
Project Awarded by County (Estimated)				■								
Funds Available from County (Estimated)					■							
Detailed Field Engineering & Mapping				■	■							
Utility Permits & Agreements			■	■								
Environmental Study	■	■										
Federal Historic Review	■	■										
Construction Bidding			■									
Material Order & Delivery				■	■							
Fiber Construction					■	■	■	■	■	■		
Fiber Splicing & Acceptance Testing							■	■	■			
Engineering & Mapping As-Built Record Updates								■	■	■		
Construction Project Contract Close Out										■	■	
Customer Installations								■	■	■		
Last Location Turned Up										■		
Grant Contract Closeout with County											■	

### **Attachment 3: Potential customer testimonials and support**

Phase II Fiber to the Premises

Subject: Broadband

I have owned a cabin in Shingwauk Village since 1986. I love Aitkin County and the beauty of the area. However, it is becoming more and more difficult in this technological era to function without WI-FI connections. Please do whatever is in your power to include this part of Aitkin - 6 miles south of Aitkin off Hwy 169 - in a grant extending WI-FI to this area.

Thank you,  
Bernice Berns  
42915 303rd Lane  
Aitkin, MN

I am probably already on your list begging for broadband to the Shingwauk Village area. It would be beneficial to our community and would get a lot of use. This is a small consolidated area with many internet users. Many who are coming from the cities to use their cabins and who will come more often and spend more money in Aitkin if they can finish their work using internet at their cabins! There is a lot of improvement going on at Shingwauk that is adding value to the area and broadband will also help boost property values. All good things!  
Margaret Meyer

### **Attachment 3: Continued**

5/29/17

To Whom It May Concern,

I am writing in support of the grant proposal to Aitkin County by Mille Lacs Energy Cooperative for funds to extend fiber optic broadband service to the Shingwauk Village area of Farm Island Township.

A fiber network would have a definite impact for me, providing the capabilities to spend more time in Aitkin by allowing us to conduct some of our work from our home in Shingwauk Village.

My husband and I own a business providing counseling and educational services. Many of our clients need legal documents prior to going to court, so we must be able to respond in writing and send electronic communications in a timely manner. Our business also has an online presence that must be maintained.

Additionally, I have an online ecommerce business. I need internet access to be able to communicate and process orders for customers.

Our current lack of true high-speed and affordable broadband definitely puts limits on residents and businesses. Greater access and bandwidth enable enhanced communication, possibilities of remote work access and local business opportunities that can keep young people in the local area while attracting others to the Aitkin community.

The advantages of fiber-optic broadband are significant. Without the grant, none of the advantages of broadband may be realized. It appears to be cost prohibitive for our community to build fiber networks without such financial support.

Please award MLEC the funds needed to extend fiber optic lines for high-speed Internet to our home.

Sincerely,

Kay Elliott  
42774 303rd Ave N, Aitkin, MN

763-566-2013

[kaycelllott@msn.com](mailto:kaycelllott@msn.com)



# Board of County Commissioners Agenda Request

6A  
Agenda Item #

**Requested Meeting Date:** July 25, 2017

**Title of Item:** Enbridge Discussion

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Jessica Seibert, County Administrator	<b>Department:</b> Administration
---	--------------------------------------

<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b> 10 min.
---	--

**Summary of Issue:**

Discussion will be held on a regional approach to addressing the current Enbridge lawsuit vs. the Department of Revenue.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

Discussion only.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*



# Board of County Commissioners Agenda Request

6B  
Agenda Item #

**Requested Meeting Date:** July 25, 2017

**Title of Item:** Commissioner Budget Discussion

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested
<input type="checkbox"/> CONSENT AGENDA	<input type="checkbox"/> Approve/Deny Motion	<input checked="" type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY	<input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i>

<b>Submitted by:</b> Jessica Seibert, County Administrator	<b>Department:</b> Administration
---	--------------------------------------

<b>Presenter (Name and Title):</b> Jessica Seibert, County Administrator	<b>Estimated Time Needed:</b> 15 min.
---	--

**Summary of Issue:**

Discussion will be held regarding the 2018 Commissioner budget (please see attached IFS worksheet).

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

Discussion only.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*

# Aitkin County

## USER- SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2016 <u>Actual</u> Mo. 01 - 12	ADOPTED <u>2017</u>	2017 <u>YTD Actual</u> Mo. 01 - 12	PROPOSED <u>2018</u>
001 DEPT Commissioners					
01-001-000-0000-6101	Salaries	158,575	155,047	82,956	155,652
01-001-000-0000-6108	Meals (Not Overnight)	0	20	87	0
01-001-000-0000-6124	Medicare- Employer 1.45%	2,123	2,205	1,153	2,257
01-001-000-0000-6148	Employer Deduct Contribution- HS,	7,000	0	3,262	8,780
01-001-000-0000-6149	Employer Deduct Contribution- Vet	0	7,350	0	0
01-001-000-0000-6150	Health Insurance- Employer	39,480	60,000	13,528	39,172
01-001-000-0000-6152	Life Insurance- Employer	312	328	161	328
01-001-000-0000-6162	Pera- Dcp 5%	7,542	7,943	4,073	7,783
01-001-000-0000-6168	NACO Deferred Comp ER in Lieu H	3,350	0	1,490	2,800
01-001-000-0000-6205	Postage	31	50	1	50
01-001-000-0000-6230	Printing, Publishing & Adv	1,941	2,500	1,838	2,500
01-001-000-0000-6241	Registration Fee	5,952	4,800	2,085	0
01-001-000-0000-6250	Telephone	2,598	3,600	1,004	3,000
01-001-000-0000-6330	Transportation & Travel & Parking	13,099	14,500	8,555	15,000
01-001-000-0000-6332	Hotel / Motel Lodging	6,536	4,000	2,807	4,500
01-001-000-0000-6340	Meals (Overnight)	528	300	300	400
01-001-000-0000-6352	Insurance	1,470	1,138	1,174	1,300
01-001-000-0000-6353	Workers Compensation Insurance	856	767	767	790
01-001-000-0000-6405	Office & Computer Supplies	264	750	382	0
01-001-000-0000-6625	Office Equipment	224	0	1,691	0
<b>Final Totals</b>	<b>Revenue</b>				
	<b>Expend.</b>	251,881	265,298	127,314	244,312
	<b>Net</b>	251,881	265,298	127,314	244,312



# Board of County Commissioners Agenda Request

60  
Agenda Item #

Requested Meeting Date: 7/25/2017

Title of Item: Personnel Committee Recommendations

<input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Bobbie Danielson		<b>Department:</b> Administration/HR
<b>Presenter (Name and Title):</b> Bobbie Danielson, HR Director		<b>Estimated Time Needed:</b> N/A, consent
<b>Summary of Issue:</b>  The Personnel Committee met on July 11, 2017, and recommends the following:  *Accept the Job Evaluation consultant's recommendation of Grade 3 for the Assessment Technician position in the Assessor's Office.		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Motion to accept the job evaluation consultant's recommendation for the above-named position.		
<b>Financial Impact:</b> Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No    Please Explain:		



**Position Description**

**ASSESSMENT TECHNICIAN**

Deleted: OFFICE ASSISTANT II

**Department** Assessor's Office  
**DBM/Grade** Grade 3  
**Reports to** County Assessor and Assistant County Assessor  
**FLSA Status** Non-exempt  
**Union Status** AFSCME Courthouse Unit

Deleted: Grade 3

**Final Appointing Authority**

This position shall not be filled until final approval of the County Administrator. All offers of employment are made in writing by the Human Resources Department.

**Job Summary**

To provide office support for the Assessor's Office, provide information on property values, classifications, and available programs to inquiring taxpayers, and to accurately maintain homestead and disabled veterans exclusion records.

**Supervision Received**

Employees working in this job class work under general supervision and usually receive some instruction with respect to details of most assignments, but are free to develop their own work sequences within established procedures, methods, and policies. They are often physically removed from their supervisor and are only subject to periodic supervisory checks.

**Supervision Exercised**

No formal supervisory authority.

**Essential Functions**

This position description is not intended to be all-inclusive. Employee may perform other essential and nonessential functions as assigned or apparent to meet the ongoing needs of the department and organization. Regular attendance and punctuality are essential requirements of this position.

1. Processes and assists in verifying information for the homestead program, including the blind and disabled homestead program. Updates homestead social security report annually and verifies duplicate social security numbers with other taxing jurisdictions from state report. Submits related reports to the Department of Revenue.
2. Assists in greeting customers via phone or at the counter, directs calls, or takes accurate messages. Assists the general public with interpreting the MN property tax law, completing forms and responding to inquiries concerning the assessment process.
3. Completes the Electronic Certificates of Real Estate Value (eCRV's) and sends various survey forms to buyers and sellers of property.
4. Maintains classification changes and the land size adjustment program (COG program) for the property tax system in Aitkin County.



**Position Description**

5. Mails applications and maintains files for the Special Agricultural Homestead Classification, Disabled Vet Exclusion, Disability Homestead, and Exempt applications as needed.
6. Assists the Local and County Boards of Appeal and Equalization by preparing forms, typing minutes and letters after these meetings, and submitting required reports to the Department of Revenue.
7. Types correspondences, including but not limited to, memos, letters, and personal property notices. Processes payment vouchers.
8. Enters data in the computer system using CAMA, Apex, and Microsoft Office, which includes, value and classification changes.
9. Reviews and processes reports, including but not limited to, Duplicate Social Security reports, Disability reports, and Mobile Home reports,
10. Assists in the training of new office support staff as directed.
11. Performs other related work as assigned or apparent.

**Minimum Qualifications**

Administrative Support Diploma or equivalent, plus three or more years of general office support experience working with numbers, the public, and Microsoft Office Word and Excel; or an equivalent combination of education and experience. Typing speed of 35 w.p.m. or higher. Must have the ability to focus and work productively with continual interruptions. Experience working with Computer Aided Mass Appraisal (CAMA) system, property records, and/or real estate is beneficial.

Courses in assessment laws and procedures, residential appraisal principles and procedures, and/or mass appraisal basics, or a Certified Minnesota Assessor (CMA) license issued by the Minnesota State Board of Assessors is beneficial, but not required.

Valid Minnesota driver's license required. Employment reference checks and a criminal background check will be performed as part of the pre-employment process.

**Knowledge, Skills, and Abilities Required**

Knowledge of:

1. County and departmental policies, procedures, and practices.
2. State regulations and statutes, and guidelines established by the State Department of Revenue as they relate to the functions of the Assessor's Office.
3. Principles, methods, and techniques of real and personal property valuation and assessment.
4. Departmental policies sufficient to interpret and explain policy, regulations and operating procedures to employees, the public, and representatives of various private firms and governmental agencies.

Skill in:

1. Communication and interpersonal skills as applied to interaction with coworkers, supervisor, and the general public sufficient to exchange or convey information and to receive work direction.
2. Typing skill sufficient to complete 35 net words per minute without errors.
3. Skill in reading, writing, and speaking English proficiently.
4. Skill in organizing and prioritizing work.

<b>Deleted:</b> Actively Farming
<b>Deleted:</b> e
<b>Deleted:</b> Generates valuation and classification notices for Boards of Equalization.
<b>Deleted:</b>
<b>Deleted:</b> P
<b>Deleted:</b> es
<b>Deleted:</b> es
<b>Deleted:</b> s
<b>Deleted:</b> f
<b>Deleted:</b> f Performs filing as needed, including field cards, applications, and other documents.

**Comment [BD1]:** Not required per State, but EE would have more knowledge when entering data.



## Position Description

5. Good conflict management skills, decision making skills, negotiating skills, and time management skills.

### Ability to:

1. Present a positive attitude in the workplace, promote a spirit of teamwork and cooperation, and be able to treat all county staff and the general public with respect, honesty, and consideration.
2. Accurately entry large amounts of data under limited time frames.
3. Accurately sketch buildings.
4. Locate property owners in parcel mapping software, and to read legal descriptions and locate property owners in plat book and field books.
5. Explain laws and regulations pertinent to the assessment of property.
6. Operate office equipment, including but not limited to, computers, calculators, photo copier, digital scanner, and fax machine.
7. Understand and carry out oral and written instructions
8. Work independently and exercise good judgment.
9. Accurately perform mathematical computations and tabulations and to work with numbers over a prolonged period of time while maintaining a high degree of accuracy.

### Language Skills

Intermediate Skills - Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write reports and correspondence. Ability to speak effectively before groups of customers or employees of the organization.

### Mathematical Skills

Intermediate Skills – Ability to calculate figures and amounts such as sales ratios, interest, commissions, proportions, percentages, area, circumference, and volume.

### Reasoning Skills

Intermediate Skills – Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

### Computer Skills

To perform this job successfully, an individual should be proficient at using the following software:

County Payroll Software/E-time, geographic information system, Microsoft Word, Excel, Outlook, Minnesota Counties Information Systems (MCIS) property tax and Computer Aided Mass Appraisal (CAMA) systems, and Apex digital sketching software.

### Ability to Travel

Occasional travel is required to attend trainings and meetings in and out of Aitkin County.

Deleted: ¶

-----Page Break-----



## ***Position Description***

### **Competencies**

To perform the job successfully, an individual should consistently demonstrate the following competencies (definitions attached or available upon request):

Ethics, attendance/punctuality, safety and security, dependability, analytical, problem solving, technical skills, customer service, interpersonal skills, oral communication, written communication, teamwork, quality management, cost consciousness, diversity, organizational support, judgment, motivation, planning/organizing, professionalism, quality, quantity, adaptability, and initiative.

### **Work Environment**

The noise level in the work environment is usually moderate. Infrequent travel for errands or off-site training may be required. Must have the ability to focus and concentrate despite being subject to repeated interruptions; required to sit for long periods of time and perform repetitive tasks such as data entry; occasionally subject to dealing with irate taxpayers in person and via telephone. Standing and bending to respond to inquiries and to obtain information are required.

### **Equipment and Tools**

Computer, copier, fax, telephone, printer, 10-key calculator, shredder, emergency weather-alert system, scanner, and county-owned vehicles.

### **Physical Activities/Requirements**

Climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, pushing, pulling, daily lifting, carrying, use of fingers, grasping, talking, hearing, seeing, and repetitive motions. Must have the ability to lift and/or carry up to 20 pounds.

While performing the duties of this job, the employee performs light work, exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force frequently, and/or a negligible amount of force constantly to move objects. If the use of arm and/or leg controls requires exertion of forces greater than that for Sedentary Work and the worker sits most of the time, the job is rated for Light Work.

Working safely is a condition of employment. Aitkin County is a drug-free workplace.

### **Disclaimer**

The above statements are intended to describe the general nature and level of the work being performed by employees assigned to this job classification. This is not an exhaustive list of all duties and responsibilities. Aitkin County reserves the right to amend and change responsibilities to meet organizational needs as necessary. This job description does not constitute an employment agreement between the employer and employee.



**Position Description**

**Reasonable Accommodation Notice**

The County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

05/10/2017

*"Providing Quality Services and Efficient Resource Management for the Citizens and Guests of Aitkin County."*

Deleted: 05/13/2014  
Deleted: 1  
Deleted:



# Aitkin County Board of Commissioners Agenda Request Form

7

Agenda Item #

**Requested Meeting Date:** July 25, 2017  
**Title of Item:** Committee Reports

<input checked="" type="checkbox"/> <b>REGULAR AGENDA</b>	<b>Action Requested by:</b> County Business		
Committee	Freq.	Schedule	Current Board Representatives
Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy			Commissioner Anne Marcotte Commissioner Don Niemi HHS Director Cynthia Bennett Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Bill Pratt
Aitkin Airport Commission	Monthly	1 <sup>st</sup> Thursday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3 <sup>rd</sup> Thursday	Wedel and Pratt
Aitkin County CARE Board			Westerlund
Aitkin County Community Corrections Advisory			Wedel and Westerlund
Aitkin County Water Planning Task Force	Bi-monthly	3 <sup>rd</sup> Wednesday	Wedel
Aitkin Economic Development Administration	As needed		Wedel
Arrowhead Counties Association	8 or 9x yearly	1x a month	Niemi and Marcotte
Arrowhead Economic Opportunity Agency	Quarterly		Westerlund
Arrowhead Regional Development Council	Monthly	3 <sup>rd</sup> Thursday	Niemi
ATV Committee	As needed		Pratt and Marcotte
Big Sandy Lake Management Plan	Monthly	2 <sup>nd</sup> Thursday	Pratt, Alt. Marcotte
Development Achievement Center	Monthly	3 <sup>rd</sup> Thursday	Westerlund, Alt. Niemi
East Central Regional Library Board	Monthly	2 <sup>nd</sup> Monday	Niemi
Economic Development	Monthly	1 <sup>st</sup> Wednesday	Pratt and Niemi
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Marcotte and Pratt
Extension	4x year	Monday	Wedel and Westerlund
Facilities/Technology	As needed		Wedel and Marcotte
H&HS Advisory (Liaison)	Monthly except July	1 <sup>st</sup> Wednesday	Westerlund and Pratt
Historical Society (Liaison)	Monthly	4 <sup>th</sup> Wednesday	Wedel
HRA	Monthly	4 <sup>th</sup> Monday	Westerlund
Investment	As needed		All Commissioners
Joint Powers Natural Resource Board	Monthly	Last Monday	Pratt and Land Cmr Jacobs
Labor Management	Quarterly	Varies	Wedel, Alt. Westerlund
Lakes and Pines	Monthly	3 <sup>rd</sup> Monday	Niemi, Alt. Marcotte
Law Library	Quarterly	Set by Judge	Niemi
McGregor Airport Commission	Monthly	1 <sup>st</sup> Wednesday	Pratt
Mille Lacs Fisheries Input Group			Westerlund
Mille Lacs Watershed	Monthly	3 <sup>rd</sup> Monday	Niemi, Westerlund
Mississippi Headwaters Board	Monthly	3 <sup>rd</sup> Friday	Marcotte
MN Rural Counties Caucus	8x year	Varies	Niemi, Alt. Pratt
Natural Resources Advisory Committee	8-10x year	2nd Monday	Marcotte and Pratt
NE MN Office Job Training	As called		Niemi
Northeast MN ATP	2x year		Niemi and Engineer Welle
Northeast Waste Advisory Committee	Quarterly	2 <sup>nd</sup> Monday	Pratt, Alt. Westerlund
Northern Counties Land Use Coordinating Board	Monthly	1 <sup>st</sup> Thursday	Marcotte, Alt. Pratt
Ordinance	As needed		Pratt and Marcotte
Personnel/Insurance	As needed		Marcotte and Wedel
Planning Commission	Monthly	3 <sup>rd</sup> Monday	Westerlund
Snake River Watershed	Monthly	4 <sup>th</sup> Monday	Niemi
Sobriety Court	Monthly	3 <sup>rd</sup> Tuesday	Wedel
Solid Waste Advisory	As needed		Pratt and Westerlund
Toward Zero Deaths	Monthly	2 <sup>nd</sup> Wednesday	Wedel
Tri-County Community Health Services	Quarterly & as needed	2 <sup>nd</sup> Thursday	Westerlund