

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING AGENDA
June 27, 2017**

- 9:05 A.M.**
- I. Approval of Health & Human Services Board Agenda**
 - II. Review May 23, 2017 Health & Human Service Board Minutes**
 - III. Review Bills**
 - IV. Cynthia Bennett, Health & Human Services Director**
 - A. Legislative Update**
 - V. Kathleen Ryan, Fiscal Supervisor**
 - A. Financial Reports**
 - VI. Erin Melz, Public Health Supervisor**
 - A. Fair Booth Update**
 - VII. Joint Powers Board Reports**
 - A. Tri-County Community Health Services Board (CHS)
Commissioner Westerlund / Erin Melz**
 - VIII. Committee Reports from Commissioners**
 - A. H&HS Advisory Committee – Commissioners Westerlund and/or Pratt
Committee Members attending today: Carole Holten and Marlene Abear
Draft Copy of the June 7th meeting minutes included in packet.**
 - B. AEOA Committee Update – Commissioner Westerlund**
 - C. NEMOJT Committee Update – Commissioner Niemi**
 - D. CJI (Children’s Justice Initiative) – Commissioner Westerlund**
 - E. Lakes & Pines Update – Commissioner Niemi**

Next Meeting – July 25, 2017

**AITKIN COUNTY HEALTH & HUMAN SERVICES
BOARD MEETING MINUTES
May 23, 2017**

II.

Attendance

The Aitkin County Board of Commissioners met this 23rd day of May, 2017 at 9:04 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Bill Pratt, and Anne Marcotte. Others present included: County Administrator Jessica Seibert, Health & Human Services Director Cynthia Bennett, Fiscal Supervisor Kathleen Ryan, Financial Services Supervisor Jessi Goble, Public Health Supervisor Erin Melz, Administrative Assistant Sue Bingham, and Guests: Kevin Insley, Joy Janzen, and Roberta Elvecrog/H&HS Advisory Committee Members, Adam Hoogenakker and Brielle Bredsten/Aitkin Independent Age, and former Commissioner Paul Bailey.

Agenda

Motion by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all members voting yes to approve the May 23, 2017 Health & Human Services Board agenda.

Minutes

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve the April 25, 2017 Health and Human Services Board minutes.

Bills

Motion by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting yes to approve the bills.

Contract

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve Facilities Use Agreement between ACHHS and Pine County Technical & Community College.

Financial Reports

Kathleen Ryan, Fiscal Supervisor reviewed the 2016 Year End Financial Report with the Board, and provided handouts of the Monthly Financial Report, which included the Health & Human Services 5-Year Trend, Financial Report, and Foster Care Report.

Legislative Updates

Cynthia Bennett, Health & Human Services Director told the Board that there is not a lot to report on at this time. We do know that the Governor and the legislature agreed on how to spend 46 billion dollars over the next 2 years but they needed more time to finalize the spending details. The legislature is now in special session and have until Wednesday morning to conclude business. We should know more after Wednesday when the special session closes. Updates will be provided next month.

Committee Reports

- H&HS Advisory Committee – Joy Janzen noted they are going over job descriptions and by-laws for the Committee. Roberta Elvecrog discussed the difficulty of using the MNSURE on-line system. Bill Pratt reported he has seen a lot of progress being made.
- Lakes & Pines – Commissioner Niemi noted there was a Board appreciation event held for the Board members. He brought statistics to share with anyone interested.

Next Meeting - June 27, 2017

Aitkin County



<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
45	86222 AITKIN INDEPENDENT AGE 05-430-720-3020-6069		77.10	Child Care Advertising - Commu 05/17/2017 05/20/2017	0 Community Ed & Prevent/Advertising
	86222 AITKIN INDEPENDENT AGE		77.10	1 Transactions	
13	9791 Bieganek/Joan M 05-430-760-3950-6020		105.00	Guardianship/Conservator Activ 05/01/2017 05/31/2017	0 Guardianship/Conservatorship
	9791 Bieganek/Joan M		105.00	1 Transactions	
33	12734 CARITAS MENTAL HEALTH CLINIC 05-430-745-3085-6020		900.00	Adult Outpatient Diagnostic As 05/10/2017 05/10/2017	0 Adult Outpat Diagnostic Assess/Psyc
34	05-430-745-3085-6020		262.50	Adult Outpatient Diagnostic As 05/10/2017 05/10/2017	0 Adult Outpat Diagnostic Assess/Psyc
35	05-430-745-3085-6020		750.00	Adult Outpatient Diagnostic As 05/03/2017 05/03/2017	0 Adult Outpat Diagnostic Assess/Psyc
36	05-430-745-3085-6020		262.50	Adult Outpatient Diagnostic As 05/03/2017 05/03/2017	0 Adult Outpat Diagnostic Assess/Psyc
	12734 CARITAS MENTAL HEALTH CLINIC		2,175.00	4 Transactions	
25	13464 Central Lakes Drug Testing 05-430-710-3190-6020		150.00	Drug testing - Court-Related S 05/05/2017 05/05/2017	0 Court Related Services & Activities
26	05-430-710-3190-6020		80.00	Drug testing - Court-Related S 05/05/2017 05/05/2017	0 Court Related Services & Activities
	13464 Central Lakes Drug Testing		230.00	2 Transactions	
39	87882 Central MN Mental Health Ctr 05-430-730-3710-6080		2,225.00	Detoxification (Category I - b 05/02/2017 05/27/2017	0 Detoxification - Other
	87882 Central MN Mental Health Ctr		2,225.00	1 Transactions	
53	11051 Department of Human Services 05-430-720-3110-6069		361.42	BSFE County Match Invoice #A30 03/01/2017 03/31/2017	0 Bsf Child Care
54	05-430-720-3110-6069		361.42	BSFE County Match Invoice #A30 04/01/2017 04/30/2017	0 Bsf Child Care

Aitkin County



<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
55	05-430-720-3110-6069		361.42	BSFE County Match Invoice #A30 05/01/2017 05/31/2017	0 Bsf Child Care
42	05-430-720-3140-6020		37.50	MEC2 BSF Recoveries Invoice #A 03/01/2017 03/31/2017	0 Other Child Care
43	05-430-720-3140-6020		40.50	MEC2 MFIP Recoveries 03/01/2017 03/31/2017	0 Other Child Care
44	05-430-720-3140-6020		112.50	MEC2 BSF Recoveries Invoice #A 05/01/2017 05/31/2017	0 Other Child Care
40	05-430-730-3590-6072		8,667.11	CCDTF Maintenance of Effort 04/01/2017 04/30/2017	0 Ccdtf County % State Billings
11051	Department of Human Services		9,941.87	7 Transactions	
27	10342 DHS-Anoka Metro Rtc 05-430-745-3721-6081		500.00	State-operated inpatient 11/01/2015 11/30/2015	0 Commitment Costs - Poor Relief
	10342 DHS-Anoka Metro Rtc		500.00	1 Transactions	
4	9220 DHS-MSOP 05-430-745-3721-6081		1,147.00	State-operated inpatient 05/01/2017 05/31/2017	0 Commitment Costs - Poor Relief
8	05-430-745-3721-6081		1,147.00	State-operated inpatient 05/01/2017 05/31/2017	0 Commitment Costs - Poor Relief
18	05-430-745-3721-6081		2,867.50	State-operated inpatient 05/01/2017 05/31/2017	0 Commitment Costs - Poor Relief
	9220 DHS-MSOP		5,161.50	3 Transactions	
1	89965 DHS-ST PETER-SEE LIST 05-430-745-3721-6081		2,077.00	State-operated inpatient 05/01/2017 05/31/2017	0 Commitment Costs - Poor Relief
10	05-430-745-3721-6081		603.00	State-operated inpatient 05/01/2017 05/09/2017	0 Commitment Costs - Poor Relief
11	05-430-745-3721-6081		5,456.00	State-operated inpatient 05/10/2017 05/31/2017	0 Commitment Costs - Poor Relief
	89965 DHS-ST PETER-SEE LIST		8,136.00	3 Transactions	
7	91345 Elvecrog/Roberta C 05-430-750-3950-6020		35.00	Public guardianship 05/01/2017 05/31/2017	0 Public Guardianship Dd

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
9	05-430-750-3950-6020		105.00	Public guardianship 05/01/2017 05/31/2017	0 Public Guardianship Dd
12	05-430-760-3950-6020		105.00	Guardianship/Conservatorship 05/01/2017 05/31/2017	0 Guardianship/Conservatorship
20	05-430-760-3950-6020		70.00	Guardianship/Conservatorship 05/01/2017 05/31/2017	0 Guardianship/Conservatorship
91345	Elvecrog/Roberta C		315.00	4 Transactions	
14324	FAMILIES IN TRANSITION SERVICES				
30	05-430-710-3650-6027		457.97	Supervised visitation - Servic 04/07/2017 04/28/2017	0 Serv For Concurrent Perm Plan
14324	FAMILIES IN TRANSITION SERVICES		457.97	1 Transactions	
13504	Gruhlke/Amanda				
22	05-430-710-3890-6020		150.00	Respite Care 06/15/2017 06/17/2017	0 Respite Care - Non Foster Care
13504	Gruhlke/Amanda		150.00	1 Transactions	
10416	Janzen Steel/Connie C				
28	05-430-740-3890-6020		100.00	Child Respite Care 06/02/2017 06/04/2017	0 Child Mh Respite
10416	Janzen Steel/Connie C		100.00	1 Transactions	
13217	JENNIFER VAUGHN THERAPY SERVICES				
29	05-430-730-3090-6050		550.00	Pre-Petition Screening/Hearing 06/14/2017 06/15/2017	0 Pre-Petition Screening/Hearing
13217	JENNIFER VAUGHN THERAPY SERVICES		550.00	1 Transactions	
6110	Lakes & Pines CAC, Inc				
50	05-430-745-3025-6020		1,938.04	Family Resource Specialist - A 05/01/2017 05/31/2017	0 COMMUNITY ED & PREVENTION
51	05-430-745-3025-6020		3,793.02	Family Resource Specialist - W 05/01/2017 05/31/2017	0 COMMUNITY ED & PREVENTION
6110	Lakes & Pines CAC, Inc		5,731.06	2 Transactions	
11072	Lutheran Social Service Of Mn-St Paul				
2	05-430-750-3950-6020		66.16	Public guardianship 05/01/2017 05/31/2017	0 Public Guardianship Dd

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
11072	Lutheran Social Service Of Mn-St Paul		66.16	1 Transactions		
49	14495 MORNINGSTAR PSYCHOLOGICAL 05-430-745-3090-6050		1,600.00	Pre-Petition Screening/Hearing 05/01/2017 06/12/2017	0	Pre-Petition Screening/Hearing
	14495 MORNINGSTAR PSYCHOLOGICAL		1,600.00	1 Transactions		
21	10977 Northern Psychiatric Associates 05-430-740-3050-6020		300.00	Child Outpatient Diagnostic As 05/15/2017 05/15/2017	0	Child Outpat Assess/Psyc. Testing
31	05-430-740-3050-6020		300.00	Child Outpatient Diagnostic As 05/15/2017 05/15/2017	0	Child Outpat Assess/Psyc. Testing
32	05-430-740-3050-6020		75.00	Child Outpatient Diagnostic As 05/15/2017 05/15/2017	0	Child Outpat Assess/Psyc. Testing
37	05-430-740-3050-6020		300.00	Child Outpatient Diagnostic As 05/15/2017 05/15/2017	0	Child Outpat Assess/Psyc. Testing
38	05-430-740-3050-6020		75.00	Child Outpatient Diagnostic As 05/15/2017 05/15/2017	0	Child Outpat Assess/Psyc. Testing
24	05-430-745-3085-6020		300.00	Adult Outpatient Diagnostic As 05/15/2017 05/15/2017	0	Adult Outpat Diagnostic Assess/Psyc
	10977 Northern Psychiatric Associates		1,350.00	6 Transactions		
52	3639 Northland Counseling Ctr Inc 05-430-730-3710-6020		7,475.00	Detoxification (Category I) 05/05/2017 05/27/2017	0	Detoxification - Grand Rapids
	3639 Northland Counseling Ctr Inc		7,475.00	1 Transactions		
6	90748 Oakridge Homes Sils 05-430-750-3340-6073		454.14	Semi-Independent Living Servic 05/03/2017 05/24/2017	0	Semi-Independent Living Serv (Sils)
15	05-430-750-3340-6073		403.68	Semi-Independent Living Servic 05/02/2017 05/30/2017	0	Semi-Independent Living Serv (Sils)
	90748 Oakridge Homes Sils		857.82	2 Transactions		
19	9489 Redwood Toxicology Laboratory, Inc 05-430-730-3930-6050		13.50	Drug Testing - Service Coordin 05/11/2017 05/26/2017	0	General Case Management

Aitkin County



<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
9489	Redwood Toxicology Laboratory, Inc		13.50	1 Transactions		
3	88890 Scharrer/Shirley 05-430-750-3950-6020		70.00	Public Guardianship 05/01/2017 05/31/2017	0	Public Guardianship Dd
14	05-430-750-3950-6020		70.00	Public guardianship 05/01/2017 05/31/2017	0	Public Guardianship Dd
16	05-430-750-3950-6020		17.50	Public guardianship 05/01/2017 05/31/2017	0	Public Guardianship Dd
17	05-430-750-3950-6020		70.00	Public guardianship 05/01/2017 05/31/2017	0	Public Guardianship Dd
	88890 Scharrer/Shirley		227.50	4 Transactions		
41	86177 SHERIFF AITKIN COUNTY 05-430-720-3980-6020		30.00	Day Care Background Check - Li 06/16/2017 06/16/2017	0	License And Resource Development
	86177 SHERIFF AITKIN COUNTY		30.00	1 Transactions		
5	9140 Simar/Candace 05-430-760-3950-6020		70.00	Guardianship/conservatorship 05/01/2017 05/31/2017	0	Guardianship/Conservatorship
	9140 Simar/Candace		70.00	1 Transactions		
46	90847 STATE FIRE MARSHALL 05-430-710-3980-6020		50.00	Child Foster Care - Licensing 06/22/2017 06/22/2017	0	License & Resource Development
	90847 STATE FIRE MARSHALL		50.00	1 Transactions		
47	14390 TANGE, MSW/PHILIP B 05-430-740-3900-6020		135.00	Clinical supervision-Child Rul 05/16/2017 05/16/2017	0	Child Rule 79 Case Mgmt
23	05-430-745-3090-6050		450.00	Pre-Petition Screening/Hearing 05/11/2017 05/11/2017	0	Pre-Petition Screening/Hearing
48	05-430-745-3910-6020		360.00	Clinical supervision-Adult Rul 05/11/2017 05/11/2017	0	Adult Rule 79 Case Mgmt
	14390 TANGE, MSW/PHILIP B		945.00	3 Transactions		

SLM1
6/23/17 12:59PM
Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 7

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
Final Total		48,540.48	26 Vendors	55 Transactions

Aitkin County



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	48,540.48	Health & Human Services	
	All Funds	48,540.48	Total	Approved by,
			
			

Aitkin County



<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
1	85003 Aitkin County DAC 05-400-440-0410-6231		5.03	CLEANING 05/09/2017 05/30/2017	0 Services/Labor/Contracts
2	05-400-440-0410-6231		19.51	PAPERSHRED 05/02/2017 05/30/2017	0 Services/Labor/Contracts
1	05-420-600-4800-6231		10.70	CLEANING 05/09/2017 05/30/2017	0 Services/Labor/Contracts
2	05-420-600-4800-6231		41.47	PAPERSHRED 05/02/2017 05/30/2017	0 Services/Labor/Contracts
1	05-430-700-4800-6231		15.74	CLEANING 05/09/2017 05/30/2017	0 Services/Labor/Contracts
2	05-430-700-4800-6231		60.99	PAPERSHRED 05/02/2017 05/30/2017	0 Services/Labor/Contracts
	85003 Aitkin County DAC		153.44	6 Transactions	
3	88023 American Payment Centers, LLC 05-400-440-0410-6301		12.80	BOX SERVICE 07/01/2017 09/30/2017	15-16041 0 Equipment Lease/Space Rental
3	05-420-600-4800-6301		27.20	BOX SERVICE 07/01/2017 09/30/2017	15-16041 0 Equipment Lease/Space Rental
3	05-430-700-4800-6301		40.00	BOX SERVICE 07/01/2017 09/30/2017	15-16041 0 Equipment Lease/Space Rental
	88023 American Payment Centers, LLC		80.00	3 Transactions	
4	8239 Ameripride Linen & Apparel Services 05-257-000-0000-6422		3.94	CLEANING SUPPLIES 05/25/2017 05/25/2017	2200918555 0 Janitorial Services/Supplies
4	05-390-000-0000-6422		0.72	CLEANING SUPPLIES 05/25/2017 05/25/2017	2200918555 0 Janitorial Services/Supplies
4	05-400-440-0410-6422		5.01	CLEANING SUPPLIES 05/25/2017 05/25/2017	2200918555 0 Janitorial Services/Supplies
4	05-420-600-4800-6422		11.10	CLEANING SUPPLIES 05/25/2017 05/25/2017	2200918555 0 Janitorial Services/Supplies
4	05-430-700-4800-6422		15.04	CLEANING SUPPLIES 05/25/2017 05/25/2017	2200918555 0 Janitorial Services/Supplies
	8239 Ameripride Linen & Apparel Services		35.81	5 Transactions	
	12106 Antoine Electric				

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>			<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5	05-400-440-0410-6231		16.39 DISCONNECT POWER - BASEMENT 06/08/2017 06/08/2017	16309 0	Services/Labor/Contracts
5	05-420-600-4800-6231		34.83 DISCONNECT POWER - BASEMENT 06/08/2017 06/08/2017	16309 0	Services/Labor/Contracts
5	05-430-700-4800-6231		51.22 DISCONNECT POWER - BASEMENT 06/08/2017 06/08/2017	16309 0	Services/Labor/Contracts
12106	Antoine Electric		102.44 3 Transactions		
6	10504 CAS Solutions, LLC 05-400-440-0410-6405		18.11 AGENCY LAMINATE FILM 05/26/2017 05/26/2017	00015663 0	Office Supplies
6	05-420-600-4800-6405		38.50 AGENCY LAMINATE FILM 05/26/2017 05/26/2017	00015663 0	Office Supplies
6	05-430-700-4800-6405		56.62 AGENCY LAMINATE FILM 05/26/2017 05/26/2017	00015663 0	Office Supplies
10504	CAS Solutions, LLC		113.23 3 Transactions		
7	10855 Culligan 05-257-000-0000-6342		14.97 COOLER RENTAL SERVICE 06/01/2017 06/01/2017	150-10016285-1 0	Office Equipment Rental/Contracts
7	05-390-000-0000-6342		2.72 COOLER RENTAL SERVICE 06/01/2017 06/01/2017	150-10016285-1 0	Office Equipment Rental/Contracts
7	05-400-440-0410-6301		19.06 COOLER RENTAL SERVICE 06/01/2017 06/01/2017	150-10016285-1 0	Equipment Lease/Space Rental
7	05-420-600-4800-6301		42.19 COOLER RENTAL SERVICE 06/01/2017 06/01/2017	150-10016285-1 0	Equipment Lease/Space Rental
7	05-430-700-4800-6301		57.16 COOLER RENTAL SERVICE 06/01/2017 06/01/2017	150-10016285-1 0	Equipment Lease/Space Rental
10855	Culligan		136.10 5 Transactions		
11	11051 Department of Human Services 05-400-440-0410-6231		377.44 MERIT SYSTEM QE 06/30/2017 06/30/2017	A300MR01E8M 0	Services/Labor/Contracts
10	05-420-640-4800-6231		168.48 CS MONTHLY FED OFFSET FEE 05/01/2017 05/31/2017	A300C716101 0	Services/Labor/Contracts
8	05-420-650-4400-6025		2,035.59 MA LTC UN 65 05/01/2017 05/31/2017	A300MM8L01I 0	State/Fed Share - MA
9	05-420-650-4400-6025		144.39 MAX LTC LT65 17	A300MM8L01I	State/Fed Share - MA

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
11	05-420-600-4800-6231		802.06	MERIT SYSTEM QE 05/01/2017 05/31/2017	0 A300MR01E8M	Services/Labor/Contracts
13	05-420-610-4100-6011		436.38	MAXIS MFIP RECOV - STATE 06/30/2017 06/30/2017	0 A300MX01169I	County Share-Afdc/Mfip
14	05-420-620-4100-6011		5.00	MAXIS GA RECOVERIES 03/01/2017 03/31/2017	0 A300MX01169I	County Share - Ga
15	05-420-630-4100-6011		60.73	MAXIS FS RECOVERIES 03/01/2017 03/31/2017	0 A300MX01169I	County Share-Food Support
16	05-420-620-4100-6011		5.00	MAXIS GA RECOVERIES 05/01/2017 05/31/2017	0 A300MX01171I	County Share - Ga
17	05-420-660-4100-6011		10.00	MAXIS MSA RECOVERIES 05/01/2017 05/31/2017	0 A300MX01171I	County Share - Msa
12	05-430-700-4800-6239		2,675.00	SSIS FISCAL SUPPORT - 2017 01/01/2017 12/31/2017	0 00000409229	Software Fees/License Fees
11	05-430-700-4800-6231		1,179.50	MERIT SYSTEM QE 06/30/2017 06/30/2017	0 A300MR01E8M	Services/Labor/Contracts
11051	Department of Human Services		7,899.57	12 Transactions		
18	10786 DNA Diagnostics Center 05-420-640-4800-6397		94.50	IVD GENETIC TEST 0010269365-02 01/09/2017 05/26/2017	1472216-1 0	Genetic Tests Iv-D
	10786 DNA Diagnostics Center		94.50	1 Transactions		
19	2186 Hillyard Inc - Kansas City 05-257-000-0000-6422		24.71	CLEANING/BATHROOM SUPPLIES 06/21/2017 06/21/2017	602585984 0	Janitorial Services/Supplies
19	05-390-000-0000-6422		4.49	CLEANING/BATHROOM SUPPLIES 06/21/2017 06/21/2017	602585984 0	Janitorial Services/Supplies
19	05-400-440-0410-6422		31.45	CLEANING/BATHROOM SUPPLIES 06/21/2017 06/21/2017	602585984 0	Janitorial Services/Supplies
19	05-420-600-4800-6422		69.64	CLEANING/BATHROOM SUPPLIES 06/21/2017 06/21/2017	602585984 0	Janitorial Services/Supplies
19	05-430-700-4800-6422		94.35	CLEANING/BATHROOM SUPPLIES 06/21/2017 06/21/2017	602585984 0	Janitorial Services/Supplies
	2186 Hillyard Inc - Kansas City		224.64	5 Transactions		
	2340 Hyytinen Hardware Hank					

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor</u>	<u>Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>						<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
21	05-257-000-0000-6422			3.63	AGENCY SUPPLIES	05/04/2017 05/04/2017	1391230 0	Janitorial Services/Supplies
22	05-257-000-0000-6422			2.36	AGENCY SUPPLIES	05/16/2017 05/16/2017	1394066 0	Janitorial Services/Supplies
21	05-390-000-0000-6422			0.66	AGENCY SUPPLIES	05/04/2017 05/04/2017	1391230 0	Janitorial Services/Supplies
22	05-390-000-0000-6422			0.43	AGENCY SUPPLIES	05/16/2017 05/16/2017	1394066 0	Janitorial Services/Supplies
20	05-400-440-0410-6405			0.95	AGENCY KEYS (6)	05/03/2017 05/03/2017	1390820 0	Office Supplies
21	05-400-440-0410-6422			4.61	AGENCY SUPPLIES	05/04/2017 05/04/2017	1391230 0	Janitorial Services/Supplies
22	05-400-440-0410-6422			3.01	AGENCY SUPPLIES	05/16/2017 05/16/2017	1394066 0	Janitorial Services/Supplies
23	05-400-440-0410-6405			0.63	AGENCY KEYS (4)	05/25/2017 05/25/2017	1396082 0	Office Supplies
20	05-420-600-4800-6405			2.02	AGENCY KEYS (6)	05/03/2017 05/03/2017	1390820 0	Office Supplies
21	05-420-600-4800-6422			10.22	AGENCY SUPPLIES	05/04/2017 05/04/2017	1391230 0	Janitorial Services/Supplies
22	05-420-600-4800-6422			6.66	AGENCY SUPPLIES	05/16/2017 05/16/2017	1394066 0	Janitorial Services/Supplies
23	05-420-600-4800-6405			1.35	AGENCY KEYS (4)	05/25/2017 05/25/2017	1396082 0	Office Supplies
20	05-430-700-4800-6405			2.97	AGENCY KEYS (6)	05/03/2017 05/03/2017	1390820 0	Office Supplies
21	05-430-700-4800-6422			13.84	AGENCY SUPPLIES	05/04/2017 05/04/2017	1391230 0	Janitorial Services/Supplies
22	05-430-700-4800-6422			9.02	AGENCY SUPPLIES	05/16/2017 05/16/2017	1394066 0	Janitorial Services/Supplies
23	05-430-700-4800-6405			1.98	AGENCY KEYS (4)	05/25/2017 05/25/2017	1396082 0	Office Supplies
2340	Hyytinen Hardware Hank			64.34	16 Transactions			
90182	Laboratory Corp Of America Holdings							
24	05-420-640-4800-6397			65.80	IVD GENETIC TEST 0014368930-01	04/27/2017 04/27/2017	55593789 0	Genetic Tests Iv-D

<u>Vendor</u>	<u>Name</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
90182	Laboratory Corp Of America Holdings		65.80	1 Transactions		
25	89079 McGregor Area Ambulance Service 05-400-401-0000-6812		1,410.00	AMBULANCE RUNS - APR '17 04/01/2017 04/30/2017	0	Mcgregor Area Ambulance
26	05-400-401-0000-6812		1,525.00	AMBULANCE RUNS - MAY '17 05/01/2017 05/31/2017	0	Mcgregor Area Ambulance
89079	McGregor Area Ambulance Service		2,935.00	2 Transactions		
27	89080 Meds-1 Ambulance Service Inc 05-400-401-0000-6813		410.00	AMBULANCE RUNS - JAN '17 01/01/2017 01/31/2017	0	Meds-1 Hill City Ambulance
28	05-400-401-0000-6813		220.00	AMBULANCE RUNS - FEB '17 02/01/2017 02/28/2017	0	Meds-1 Hill City Ambulance
29	05-400-401-0000-6813		310.00	AMBULANCE RUNS - MAR '17 03/01/2017 03/31/2017	0	Meds-1 Hill City Ambulance
30	05-400-401-0000-6813		100.00	AMBULANCE RUNS - APR '17 04/01/2017 04/30/2017	0	Meds-1 Hill City Ambulance
31	05-400-401-0000-6813		235.00	AMBULANCE RUNS - MAY '17 05/01/2017 05/31/2017	0	Meds-1 Hill City Ambulance
89080	Meds-1 Ambulance Service Inc		1,275.00	5 Transactions		
32	89765 Minnesota Elevator, Inc 05-257-000-0000-6300		18.88	ELEVATOR SERVICE - JUN '17 06/01/2017 06/30/2017	708558 0	Maintenance-Service Contracts
32	05-390-000-0000-6300		3.43	ELEVATOR SERVICE - JUN '17 06/01/2017 06/30/2017	708558 0	Maintenance-Service Contracts
32	05-400-440-0410-6300		24.03	ELEVATOR SERVICE - JUN '17 06/01/2017 06/30/2017	708558 0	Maintenance/Service Contracts
32	05-420-600-4800-6300		53.21	ELEVATOR SERVICE - JUN '17 06/01/2017 06/30/2017	708558 0	Maintenance/Service Contracts
32	05-430-700-4800-6300		72.09	ELEVATOR SERVICE - JUN '17 06/01/2017 06/30/2017	708558 0	Maintenance/Service Contracts
89765	Minnesota Elevator, Inc		171.64	5 Transactions		
33	11132 Mn Dept Of Health 05-420-640-4800-6379		40.00	IVD PATRNTY AJUD 0010595651-02 05/23/2017 05/23/2017	1428897 0	Other Iv-D Charges

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor</u>	<u>Name</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>				<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
34	05-420-640-4800-6379			40.00	IVD PATRNTY AJUD 0011006357-02	1428931	Other Iv-D Charges
					05/23/2017 05/23/2017	0	
11132	Mn Dept Of Health			80.00	2 Transactions		
8287	Mn Dept Of Labor & Industry						
35	05-400-440-0410-6231			1.60	BOILER INSPECTION - 2017	ABR01656821	Services/Labor/Contracts
					06/01/2017 06/01/2017	0	
35	05-420-600-4800-6231			3.40	BOILER INSPECTION - 2017	ABR01656821	Services/Labor/Contracts
					06/01/2017 06/01/2017	0	
35	05-430-700-4800-6231			5.00	BOILER INSPECTION - 2017	ABR01656821	Services/Labor/Contracts
					06/01/2017 06/01/2017	0	
8287	Mn Dept Of Labor & Industry			10.00	3 Transactions		
89081	North Ambulance Brainerd						
36	05-400-401-0000-6809			2,205.00	AMBULANCE RUNS - MAY '17		No. Memorial Ambulance-Aitkin
					05/01/2017 05/31/2017	0	
89081	North Ambulance Brainerd			2,205.00	1 Transactions		
14499	RETKA/ANDREA						
37	05-430-700-4800-6823			75.00	SPECIAL KIDS ACCT - BLANKET		Special Kids Fund - Expenditure
					06/23/2017 06/23/2017	0	
14499	RETKA/ANDREA			75.00	1 Transactions		
4205	Rowe Funeral Home & Cremation Servs,						
38	05-420-650-4800-6810			2,100.00	COUNTY BURIAL		County Burials
					06/07/2017 06/07/2017	0	
4205	Rowe Funeral Home & Cremation Servs,			2,100.00	1 Transactions		
86177	Sheriff Aitkin County						
39	05-430-700-4800-6231			50.00	RR DETOX	C1700214	Services/Labor/Contracts
					05/25/2017 05/25/2017	0	
86177	Sheriff Aitkin County			50.00	1 Transactions		
86944	Sheriff Crow Wing County						
40	05-420-640-4800-6379			75.00	IVD SERVICE 0010917389-01	4245	Other Iv-D Charges
					05/27/2017 05/27/2017	0	

Aitkin County



<u>Vendor No.</u>	<u>Name Account/Formula</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
							<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
86944	Sheriff Crow Wing County			75.00	1 Transactions			
41	88859 Spee*Dee-St Cloud 05-420-600-4800-6205			372.06	IM SERVICE	05/01/2017 06/03/2017	3300290 0	Postage
42	05-430-700-4800-6205			5.32	SS SERVICE	05/01/2017 06/03/2017	3300290 0	Postage
	88859 Spee*Dee-St Cloud			377.38	2 Transactions			
45	86235 The Office Shop Inc 05-400-440-0410-6405			3.66	AGENCY SUPPLIES	05/02/2017 05/02/2017	1025085-0 0	Office Supplies
46	05-400-440-0410-6405			1.83	AGENCY SUPPLIES	05/03/2017 05/03/2017	1025085-1 0	Office Supplies
47	05-400-440-0410-6405			7.70	AGENCY SUPPLIES	05/08/2017 05/08/2017	1025432-0 0	Office Supplies
48	05-400-440-0410-6405			5.03	AGENCY SUPPLIES	05/12/2017 05/12/2017	1025660-0 0	Office Supplies
49	05-400-440-0410-6405			0.41	AGENCY SUPPLIES	05/15/2017 05/15/2017	1025660-1 0	Office Supplies
50	05-400-440-0410-6405			4.61	AGENCY SUPPLIES	05/16/2017 05/16/2017	1025945-0 0	Office Supplies
51	05-400-440-0410-6405			4.30	AGENCY SUPPLIES	05/17/2017 05/17/2017	1026019-0 0	Office Supplies
52	05-400-440-0410-6405			3.75	ACCTG - DESK ORGANIZER (CG)	05/22/2017 05/22/2017	1026198-0 0	Office Supplies
43	05-400-440-0410-6300			2,546.91	PH-COPIER CONTRACT IRC5255	05/30/2017 05/30/2017	292479-0 0	Maintenance/Service Contracts
45	05-420-600-4800-6405			7.79	AGENCY SUPPLIES	05/02/2017 05/02/2017	1025085-0 0	Office Supplies
46	05-420-600-4800-6405			3.89	AGENCY SUPPLIES	05/03/2017 05/03/2017	1025085-1 0	Office Supplies
47	05-420-600-4800-6405			16.36	AGENCY SUPPLIES	05/08/2017 05/08/2017	1025432-0 0	Office Supplies
48	05-420-600-4800-6405			10.69	AGENCY SUPPLIES	05/12/2017 05/12/2017	1025660-0 0	Office Supplies
49	05-420-600-4800-6405			0.88	AGENCY SUPPLIES	05/15/2017 05/15/2017	1025660-1 0	Office Supplies

Aitkin County



<u>Vendor No.</u>	<u>Vendor Name</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Service Dates</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
								<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
50		05-420-600-4800-6405			9.79	AGENCY SUPPLIES	05/16/2017 05/16/2017	1025945-0 0	Office Supplies
51		05-420-600-4800-6405			9.13	AGENCY SUPPLIES	05/17/2017 05/17/2017	1026019-0 0	Office Supplies
52		05-420-600-4800-6405			7.99	ACCTG - DESK ORGANIZER (CG)	05/22/2017 05/22/2017	1026198-0 0	Office Supplies
53		05-420-640-4800-6450			351.65	CS-WORKSTATION PARTS (AH/JH)	05/24/2017 05/24/2017	1026458-0 0	Small Equipment: Telephones,Chairs, etc.
44		05-420-640-4800-6300			62.03	CS-COPIER CONTRACT IR4245	05/30/2017 05/30/2017	292479-0 0	Maintenance/Service Contracts
45		05-430-700-4800-6405			11.45	AGENCY SUPPLIES	05/02/2017 05/02/2017	1025085-0 0	Office Supplies
46		05-430-700-4800-6405			5.73	AGENCY SUPPLIES	05/03/2017 05/03/2017	1025085-1 0	Office Supplies
47		05-430-700-4800-6405			24.06	AGENCY SUPPLIES	05/08/2017 05/08/2017	1025432-0 0	Office Supplies
48		05-430-700-4800-6405			15.72	AGENCY SUPPLIES	05/12/2017 05/12/2017	1025660-0 0	Office Supplies
49		05-430-700-4800-6405			1.30	AGENCY SUPPLIES	05/15/2017 05/15/2017	1025660-1 0	Office Supplies
50		05-430-700-4800-6405			14.40	AGENCY SUPPLIES	05/16/2017 05/16/2017	1025945-0 0	Office Supplies
51		05-430-700-4800-6405			13.43	AGENCY SUPPLIES	05/17/2017 05/17/2017	1026019-0 0	Office Supplies
52		05-430-700-4800-6405			11.75	ACCTG - DESK ORGANIZER (CG)	05/22/2017 05/22/2017	1026198-0 0	Office Supplies
86235	The Office Shop Inc				3,156.24	27 Transactions			
54	10930 Tidholm Productions	05-400-440-0410-6405			69.95	BUSINESS CARDS (BH)	06/06/2017 06/06/2017	9229 6606 0	Office Supplies
55	10930 Tidholm Productions	05-400-440-0410-6405			69.95	BUSINESS CARDS (HC)	06/06/2017 06/06/2017	9230 6607 0	Office Supplies
	10930 Tidholm Productions				139.90	2 Transactions			
56	10657 Totalfunds By Hasler	05-430-000-0000-1205			2,000.00	POSTAGE	05/22/2017 05/22/2017	79000110005968 0	Postage Account

CJG1
 6/23/17 1:39PM
 Health & Human Services

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf # On Behalf of Name</u>
10657 Totalfunds By Hasler		2,000.00	1 Transactions	
Final Total		23,620.03	25 Vendors	114 Transactions

Aitkin County



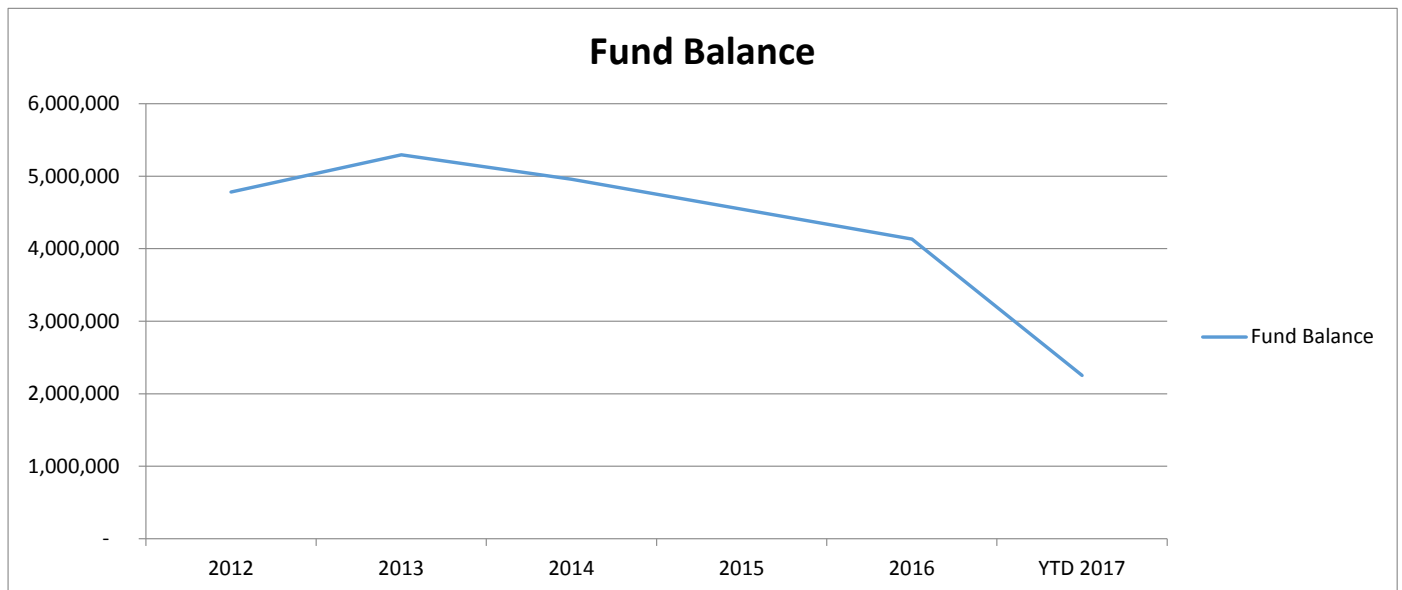
Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	23,620.03	Health & Human Services	
	All Funds	23,620.03	Total	Approved by,
			
			

Aitkin County Health and Human Services

5-Year Trend

	2012	2013	2014	2015	2016	YTD 2017
Fund Balance	4,783,514	5,295,266	4,959,306	4,544,194	4,132,946	2,252,396

	2012	2013	2014	2015	2016	YTD 2017
Revenue:						
Tax Levy	(2,445,758)	(2,470,280)	(1,888,237)	(1,982,478)	(2,376,726)	-
Intergovernmental Revenue	(131,276)	(314,824)	(270,042)	(279,448)	(207,004)	-
State Revenue	(723,462)	(686,351)	(881,137)	(1,043,277)	(1,062,714)	(255,533)
Federal Revenue	(2,161,389)	(2,136,553)	(2,168,616)	(2,084,504)	(2,047,014)	(881,324)
Third Party Revenue	(204,217)	(216,749)	(207,346)	(258,635)	(341,275)	(126,836)
Misc. Revenue/Pass Thru	(451,664)	(359,291)	(315,012)	(388,502)	(311,493)	(83,413)
Expenditure:						
Payments for Recipients	1,604,609	1,417,258	1,635,621	1,719,526	1,881,399	883,067
Payroll	3,516,455	3,425,849	3,664,934	3,934,931	4,102,280	2,144,630
Services/Charges and Fees	397,600	423,064	336,723	343,675	347,003	151,807
Travel and Insurance	87,885	89,679	143,562	156,611	155,526	65,855
Supplies and Small Equipment	33,369	61,402	73,199	110,486	100,869	45,848
Capital Outlay	120,759	52,492	31,266	38,483	48,764	2,500
Misc. Expenditure/Pass Thru	168,640	184,723	180,414	150,934	120,507	61,478
Net Change to Fund Balance:	(188,448)	(529,581)	335,329	417,802	410,121	2,008,079

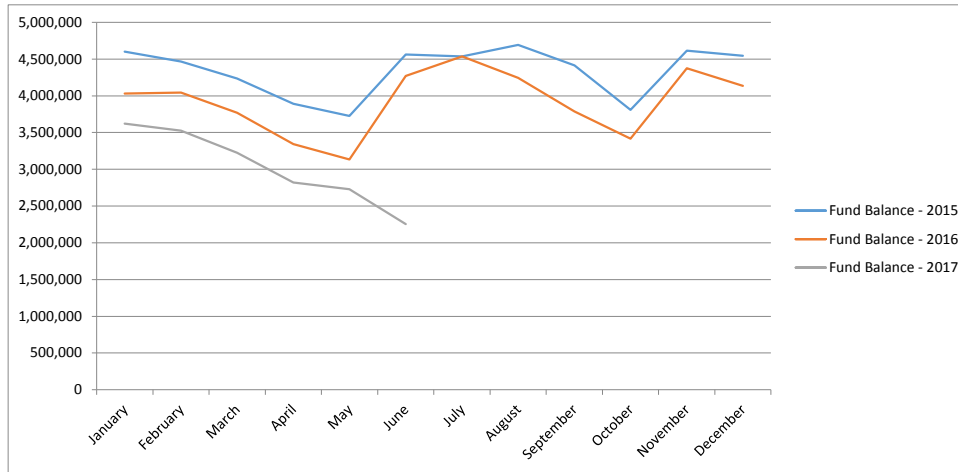


Aitkin County Health and Human Services

Financial Statement for Board

	January	February	March	April	May	June	July	August	September	October	November	December
Fund Balance - 2015	4,600,651	4,463,903	4,236,061	3,892,021	3,727,220	4,560,231	4,534,967	4,690,698	4,413,847	3,806,907	4,615,850	4,544,194
Fund Balance - 2016	4,031,619	4,044,030	3,768,001	3,340,621	3,133,611	4,268,703	4,534,967	4,244,044	3,785,410	3,417,297	4,372,735	4,132,946
Fund Balance - 2017	3,619,229	3,524,864	3,223,404	2,822,304	2,727,519	2,252,396						

	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	YTD 2017
Revenue:													
Tax Levy	0	0	0	0	0	0							0
Intergovernmental Revenue	0	0	0	0	0	0							0
State Revenue	(18,231)	(73,976)	(122,527)	(7,881)	(32,917)	0							(255,533)
Federal Revenue	(73,411)	(246,644)	(282,877)	(34,717)	(243,676)	0							(881,324)
Third Party Revenue	(14,677)	(30,438)	(27,132)	(29,258)	(25,331)	0							(126,836)
Misc. Revenue/Pass Thru	(20,882)	(13,003)	(30,908)	(6,668)	(10,988)	(964)							(83,413)
Expenditure:													
Payments for Recipients	140,882	196,989	143,567	156,060	131,475	114,095							883,067
Payroll	433,107	312,632	447,030	322,773	313,511	315,577							2,144,630
Services/Charges and Fees	33,393	16,350	28,873	22,211	23,596	27,385							151,807
Travel and Insurance	39,506	2,407	5,604	9,545	4,681	4,113							65,855
Supplies and Small Equipment	4,846	28,485	3,083	3,138	4,389	1,908							45,848
Capital Outlay	0	0	0	2,500	0	0							2,500
Misc. Expenditure/Pass Thru	9,649	10,146	8,420	12,351	9,532	11,380							61,478
Net:	534,182	202,947	173,132	450,055	174,270	473,492	0	0	0	0	0	0	2,008,079

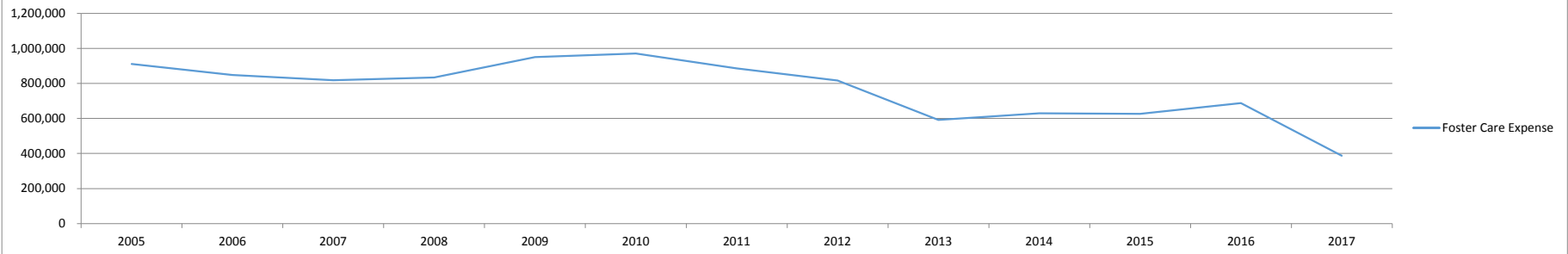


Foster Care Report

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Foster Care Expense	911,375	847,823	818,453	834,512	950,273	970,888	886,243	816,028	590,994	628,755	626,426	686,956	387,340
# of Children	69	73	75	63	64	57	56	49	50	53	65	62	

Foster Care	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017
Child Shelter	339	3,017	5,139	0	850	0	177	2,696	2,817	0	1,071	2,384	
ICWA	185	2,448	0	0	709	0	0	0	0	0	0	0	
Corrections	0	35,626	6,465	5,444	4,227	9,488	2,656	6,151	1,378	1,968	0	0	
Treatment Foster Care	0	0	8,451	0	0	33,227	101,130	96,216	79,138	35,418	18,948	0	
ICWA	0	0	0	0	0	0	0	0	0	0	7,870	18,632	4,006
Corrections	0	0	0	33,530	33,811	22,857	0	0	0	0	0	0	
Child Foster Care	388,841	318,577	462,600	384,829	396,552	346,845	167,154	174,298	241,526	158,688	190,403	289,650	114,565
ICWA	22,292	49,915	101,147	131,779	99,413	111,278	138,816	92,451	11,382	24,570	52,441	72,284	48,384
Corrections	1,365	19,740	0	0	0	18,695	11,627	9,783	0	1,998	10,011	0	0
Rule 8	2,750	53,677	12,310	3,174	19,938	14,710	45,321	7,062	0	100	35,955	0	13,785
ICWA	0	0	0	23,947	10,952	48,097	16,400	25,716	7,306	888	0	0	
Corrections	3,565	0	18,675	8,132	44,677	13,373	17,570	43,317	0	0	0	0	
Correction Facilities	0	0	0	0	0	0	0	0	24,953	0	0	0	60,099
ICWA	0	37,418	46,204	35,438	68,751	103,404	107,921	56,691	21,011	68,770	27,341	47,201	890
Corrections	338,671	264,032	141,084	107,867	120,751	66,821	208,353	188,862	142,442	292,193	142,279	149,222	
Northstar Adoption/Kinship	0	0	0	0	0	0	0	0	0	0	0	1,973	
Extented Foster Care	0	0	0	0	0	0	1,228	0	0	100	0	0	1,780
Electronic Monitoring	2,800	976	1,848	0	1,504	1,201	0	352	2,904	0	0	0	
Rule 5	109,597	56,466	0	61,170	95,415	103,210	70,889	99,575	21,835	119,466	96,403	139,532	194,000
ICWA	0	0	7,175	36,321	42,836	36,960	0	0	36,571	0	48,012	27,891	
Corrections	28,130	0	0	0	0	0	0	0	0	0	0	0	
Respite	1,889	428	115	882	7,862	34,851	8,645	9,183	2,358	919	5,765	1,276	1,030
Child Care	5,369	1,406	2,178	0	671	1,579	1,167	0	718	592	4,495	981	179
Health Services	5,546	386	695	0	455	82	194	382	111	2,607	3,108	195	132
Transportation	4,514	4,436	5,897	5,464	10,803	9,584	10,268	7,188	14,129	9,790	7,789	6,098	6,057
Total Foster Care Expenses:	915,854	848,548	819,983	837,977	960,176	976,259	909,516	819,923	610,578	718,066	651,892	757,319	444,906

Foster Care Expense



AITKIN COUNTY HEALTH & HUMAN SERVICE ADVISORY COMMITTEE MEETING MINUTES

VIII-A

June 7, 2017

Committee Members Present:

Marlene Abear
Holly Bray
Kimberly Demenge
Carole Holten
Kevin Insley
Joy Janzen
Kristine Layne
Bob Marcum
Bev Mensing
Joell Miranda
Jon Moen, AFSCME Union Rep.
Penny Olson

Commissioner Bill Pratt
Commissioner

Others Present:

Erin Melz - Public Health Supervisor
Linda Nelson, Clerk to the Advisory
Brea Hamdorf - Public Health Nurse
Hannah Colby - Public Health Educator
Naomi Larson - Public Health Nurse
Lois Peysar - Case Aide
Liz Short - Public Health Nurse
Jessi Goble - Financial Services Supervisor

Guests:

Joel Hoppe

Absent:

Amanda Voller
Roberta Elvecrog

I. Approval of Agenda

Motion by Joy Janzen, seconded by Carole Holten, and carried; the vote was to approve the Agenda

II. Approval of Minutes of the May 3, 2017 Meeting

Changes made in attendance - Marlene Abear present as well as Kimberly Demenge. Motion by Joy Janzen, seconded by Holly Bray, and carried; the vote was to approve the Minutes of the May 3, 2017 meeting with changes to attendance.

III Committee Member Input / Updates - Must be informational in nature, relative to Aitkin County Health & Human Services and not exceed (5) minutes per person.

Holly Bray reported on NAMI presentation at Rice Lake re Mental Health. Also reported that lunches are being service Tuesdays and Thursdays at the Rustic Trail for children during the summer months. Also noted was Ruby's Pantry at 10:00 in Cromwell on the 2nd Thursday of the month - for \$20 you get about \$200 worth of groceries.

Erin Melz introduced her Public Health Team Members with years of service - Naomi Larson - Public Health Nurse - 20 years, Lois Peysar - Case Aide Public Health - 13 years, Liz Short - Public Health Nurse - 3 years, Brea Hamdorf - Public Health Nurse - 19 months, Hannah Colby - Public Health Educator - 7 months, Stacey Durgin - Public Health Educator - 19 years, Bonnie Carlson - Public Health RN - 4 years.

Also noted that Cynthia Bennett - Director would not be in attendance today due to some training she would be doing the next couple of days. Erin also encouraged people to sign up to help with Fair Booth.

IV. DP & C/Immunizations recommendations for kids in school - Brea Hamdorf -

Hand out given out - attached - Disease Prevention & Control; Water Quality - Brea gave a presentation on the importance of vaccinations, along with many statistics as noted in handout how we are reaching out to community on that importance.

Bob Marcum noted that we are never done with immunizations no matter how old we get.

There was questions and discussion to follow-up regarding immunization ideals.

V. "SHIP Community Leadership Team" presentation by Hannah Colby -

Explained definition of "SHIP" to committee - Statewide Health Improvement Partnership

She explained some of activities that are currently in force throughout Aitkin County with emphasis on needing help from community members for their input on further plans.

Dynamic presentation encouraging HHS Advisory to consider joining in partnership with quarterly meetings. Key Stakeholders - committee very enthusiastic about joining (CLT) Community Leadership Team - Motion made by Penny Olson, seconded by Holly Bray.

Erin Melz complimented Hannah on her exceptional work with this program and also grant writing with three out of three grants. (Attached Proposal for Aitkin County's Statewide Health Improvement Partnership (SHIP) Community Leadership Team (CLT) 2017 with contact information for Hannah Colby.

VI. Comments:

A. Comments from the Committee Members for the Commissioners relative to HHS

Feedback regarding our speakers today, Immunization and SHIP partnership- Bill Pratt stated feedback needed is how well the speakers were and impact of presentation on the committee.

Commissioner Pratt followed up with stating the board wants to hear the personal impressions from the HHS Advisory Committee at the Board meeting.

B. Feedback from the Board Meeting

May 242017 – Joy Janzen, Kevin Insley

Joy Janzen reported on work done on Advisory Job Description and By-Laws. Also noted great job by Kathleen Ryan on the budget presentation.

C. Committee Members scheduled to attend upcoming Board Meetings in 2017

JUNE 27	Carole Holten	Marlene Abear
JULY 25	Bob Marcum	
AUGUST 22	Holly Bray	Joell Miranda
SEPTEMBER 26	Carole Holten	Lynette Maas
OCTOBER 24	Bob Marcum	Penny Olson
NOVEMBER 28	_____	_____
DECEMBER 19	Jon Moen	_____

IX. Adjourn

Motion by Holly Bray, seconded by Bev Mensing, and carried; the vote was to adjourn the meeting at 4:47 p.m.

Linda Nelson, Clerk to the
Aitkin County Health & Human Services Advisory Committee

The following documents were included in the packet of information sent to members for review prior to the meeting or distributed at the meeting:

- Draft copy of the Minutes of the May 3, 2017 Advisory Committee Meeting
- Draft Copy of the May 24, 2017 Health & Human Services Board Meeting Minutes
- Activities/Meeting where the H&HS Advisory Committee Members can participate - comments
- Proposal for Aitkin County's Statewide Health Improvement Partnership (SHIP) Community Leadership Team (CLT) 2017 with contact information for Hannah Colby
- Disease Prevention & Control; Water Quality