

# ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS June 13, 2017 – BOARD AGENDA

**Please note late start time**

- 2:00** 1) **J. Mark Wedel, County Board Chair**
- A) Call to Order
  - B) Pledge of Allegiance
  - C) Board of Commissioners Meeting Procedure
  - D) Approval of Agenda
  - E) **Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) **Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File May 24, 2017 – June 13, 2017
  - B) Approve May 23, 2017 County Board Minutes
  - C) Approve 6-2-17 Commissioner Warrants
  - D) Approve 6-16-17 Commissioner Warrants
  - E) Approve Auditor Warrants - School Advance
  - F) Approve Auditor Warrants - Real Estate Tax Overpays
  - G) Approve May Manual Warrants
  - H) Ratify Teamsters Non-Licensed Essential Unit 2017-2018 Agreement
  - I) Accept \$500 Donation to STS from Palisade Fire Department
  - J) Approve Blandin Grant Agreement
  - K) Adopt Resolution: Final Contract Payment - Contract No. 20163
  - L) Adopt Resolution: MnDOT Master Partnership Agreement
  - M) Adopt Resolution: Riparian Buffer Jurisdiction
- 2:05** 3) **John Welle, County Engineer**
- A) Department Update
- 2:35** 4) **Mike Dangers, County Assessor**
- A) Individual Disaster Abatements and Credits
- 2:45** 5) **Jessica Seibert, County Administrator**
- A) Capital Improvement Bond Structure
  - B) Association of Minnesota Counties
    - 1. District One Meeting - County Reports for Concerns, Priorities & Accomplishments
    - 2. 2017 Delegate Appointments
- 3:15** 6) **Committee Updates**
- 3:45** **Adjourn**

The Aitkin County Board of Commissioners met this 23rd day of May, 2017 at 9:02 a.m. with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Bill Pratt, Anne Marcotte, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve the May 23, 2017 amended agenda. Item 7B - Closed Session Under MN Statute 13D.05 Attorney Client Privilege - Myers vs. Aitkin County, was added.

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
May 23, 2017**

**Attendance**

The Aitkin County Board of Commissioners met this 23rd day of May, 2017 at 9:04 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Bill Pratt, and Anne Marcotte. Others present included: County Administrator Jessica Seibert, Health & Human Services Director Cynthia Bennett, Fiscal Supervisor Kathleen Ryan, Financial Services Supervisor Jessi Goble, Public Health Supervisor Erin Melz, Administrative Assistant Sue Bingham, and Guests: Kevin Insley, Joy Janzen, and Roberta Elvecrog/H&HS Advisory Committee Members, Adam Hoogenakker and Brielle Bredsten/Aitkin Independent Age, and former Commissioner Paul Bailey.

**Agenda**

Motion by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all members voting yes to approve the May 23, 2017 Health & Human Services Board agenda.

**Minutes**

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve the April 25, 2017 Health and Human Services Board minutes.

**Bills**

Motion by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting yes to approve the bills.

**Contract**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting yes to approve Facilities Use Agreement between ACHHS and Pine County Technical & Community College.

**Financial Reports**

Kathleen Ryan, Fiscal Supervisor reviewed the 2016 Year End Financial Report with the Board, and provided handouts of the Monthly Financial Report, which included the Health & Human Services 5-Year Trend, Financial Report, and Foster Care Report.

**Legislative Updates**

Cynthia Bennett, Health & Human Services Director told the Board that there is not a lot

**CALL TO ORDER**

**APPROVED  
AGENDA**

**HEALTH & HUMAN  
SERVICES BOARD**

to report on at this time. We do know that the Governor and the legislature agreed on how to spend 46 billion dollars over the next 2 years but they needed more time to finalize the spending details. The legislature is now in special session and have until Wednesday morning to conclude business. We should know more after Wednesday when the special session closes. Updates will be provided next month.

### Committee Reports

- H&HS Advisory Committee – Joy Janzen noted they are going over job descriptions and by-laws for the Committee. Roberta Elvecrog discussed the difficulty of using the MNSURE on-line system. Bill Pratt reported he has seen a lot of progress being made.
- Lakes & Pines – Commissioner Niemi noted there was a Board appreciation event held for the Board members. He brought statistics to share with anyone interested.

**Next Meeting - June 27, 2017**

Break: 9:49 a.m. to 10:01 a.m.

Judge Hermerding attended today's Board meeting and took the opportunity to introduce himself to the Board.

Former Commissioner Paul Bailey and Veterans Service Officer Penny Harms spoke of their support for the new building project and the need to provide better accessibility for the veterans, disabled, and elderly in our community. Bob Harwarth, Spencer Township stated that although he is in support of a building project, he has concerns about the cost of an attached building versus a standalone building.

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: May 9, 2017 to May 23, 2017; B) Approve County Board Minutes: May 9, 2017; C) Approve Commissioner Warrants: General Fund \$91,517.17, Road & Bridge \$21,512.69, State \$270.00, Trust \$7,810.23, Forest Development \$28,068.86, Agency \$2,667.73, Long Lake Conservation Center \$10,175.16, Parks \$2,604.13 for a total of \$164,625.97; D) Approve Auditor Warrants - April Sales & Use Tax: General Fund \$647.66, Road & Bridge \$663.56, Health & Human Services \$0.76, State \$6,564.00, Trust \$12.22, Forest Development \$-0.22, Long Lake Conservation Center \$105.72, Parks \$109.67 for a total of \$8,103.37; E) Approve April Manual Warrants: General Fund \$11,450.63, Road & Bridge \$314.08, Health & Human Services \$3,000.97, State \$41,704.20, Taxes & Penalties \$3,218.00, Long Lake Conservation Center \$1,377.79; Parks \$17.00 for a total of \$61,082.67; F) Adopt Resolution: High Lifter Quadna Mud Nationals; G) Approve Brat Sale for Sobriety Court - July 28, 2017; H) Approve Corrections Advisory Board Appointments; I) Adopt (2) Resolutions: Toward Zero Deaths; J) Adopt Resolution: MN Housing Finance Agency's Family Homeless Prevention and Assistance Program; K) Approve Request to Restore Bronze Veterans Marker

Under the consent agenda, motion for a resolution by Commissioner Pratt, seconded by

**HHS BOARD  
ADJOURNS**

**BREAK**

**JUDGE  
HERMERDING**

**CITIZENS' PUBLIC  
COMMENTS**

**CONSENT  
AGENDA**

Commissioner Niemi and carried, all members voting yes to adopt the following resolution, subject to obtaining all required paperwork and signatures - High Lifter Quadna Mud Nationals:

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve the following Application for Large Assembly:

ATV/SxS Event – High Lifter Quadna Mud Nationals (High Lifter Products, Inc., d/b/a Mud National Events, LLC) – City of Hill City and Hill Lake Township.

This is scheduled to take place June 8th – 11th, 2017 from 8:00 A.M. to 10:00 P.M. daily.

Under the consent agenda, motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to authorize Sobriety Court to hold a Brat Sale on the Courthouse lawn on July 28, 2017 from 11:00 a.m. to 2:00 p.m. Proceeds are for Aitkin County Sobriety Court.

Under the consent agenda, motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting to appoint the following members to the Aitkin County Community Corrections Advisory Board:

- Cynthia Bennett to represent Social Services
- Judge Hermerding to represent the Judiciary
- Paula Lang to represent Court Administration

Under the consent agenda, motion for a resolution by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution: Support Toward Zero Deaths Coalition:

**BE IT RESOLVED**, that the Aitkin County Board supports the Toward Zero Deaths Coalition.

Under the consent agenda, motion for a resolution by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution - TZD Fiscal Agent Agreement:

**BE IT RESOLVED**, that Toward Zero Deaths enter into a grant agreement with the Minnesota Department of Public Safety, for traffic safety projects during the period from October 1, 2017 through September 30, 2018.

**BE IT ALSO RESOLVED**, that Kirk Peysar, Aitkin County Auditor, is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of Toward Zero Deaths and to be the fiscal agent and administer the grant.

Under the consent agenda, motion for a resolution by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution - Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance

**RESOLUTION  
20170523-037  
HIGH LIFTER  
QUADNA MUD  
NATIONALS**

**SOBRIETY COURT  
BRAT SALE**

**APPOINTMENTS  
TO AITKIN  
COUNTY  
COMMUNITY  
CORRECTIONS  
ADVISORY  
BOARD**

**RESOLUTION  
20170523-038  
TOWARD ZERO  
DEATHS  
COALITION**

**RESOLUTION  
20170523-039  
TZD FISCAL  
AGENT  
AGREEMENT**

Program:

July 1, 2017 - June 30, 2019

**WHEREAS**, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide assistance to low-income families and youth to prevent homelessness; and

**WHEREAS**, Lakes and Pines Community Action Council, Inc. has developed an application as an Administering Entity for the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance program; and

**WHEREAS**, Lakes and Pines Community Action Council, Inc. has demonstrated the ability to perform the required activities of the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program.

**NOW, THEREFORE BE IT RESOLVED**, that Lakes and Pines Community Action Council, Inc. is hereby authorized as an entity to be charged with the administration of funds made available through the Minnesota Housing Finance Agency's Family Homeless Prevention and Assistance Program, in the County of Aitkin.

Under the consent agenda, motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to authorize the Daughters of the American Revolution to have the bronze marker located on Aitkin County property restored as requested, and authorize the Board Chair's signature on the letter to Fay Leach, providing the written permission required.

Ross Wagner, Economic Development & Forest Industry Coordinator discussed the Facilities Committee's recommendation to proceed with the courthouse addition and remodel project as planned.

1. Bruce Schwartzman, BKV Group discussed the proposed contract for services for Final Design and Bid Documents, and answered questions. Motion by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all members voting yes to approve moving forward and entering into a contract with BKV Group, with final contract modifications to be determined at a future date. The cost for this contract is included under the project budget as Architect/Engineering Fee.
2. Travis Feuchtmann, Contegrity Group, Inc. discussed the proposed contract for Construction Management Services, and answered questions. Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting yes to approve moving forward and entering into a contract with Contegrity Group, with final contract modifications to be determined at a future date.
3. Paul Steinman, Springsted Inc. reviewed the bonding process, and answered questions. Motion for a resolution by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to adopt the following resolution:

**RESOLUTION  
20170523-040  
MINNESOTA  
HOUSING  
FINANCE  
AGENCY'S  
FAMILY  
HOMELESS  
PREVENTION AND  
ASSISTANCE  
PROGRAM**

**REQUEST TO  
RESTORE  
BRONZE MARKER**

**BUILDING  
PROJECT**

**FINAL DESIGN  
AND BID  
DOCUMENTS**

**CONSTRUCTION  
MANAGEMENT  
SERVICES**

**Resolution Authorizing Issuance and Sale  
of General Obligation  
Capital Improvement Plan Bonds, Series 2017A**

**BE IT RESOLVED** by the Board of Commissioners (the Board) of Aitkin County, Minnesota (the County), as follows:

**SECTION 1. PURPOSE.** It is hereby determined to be in the best interests of the County to issue its General Obligation Capital Improvement Plan Bonds, Series 2017A, in the approximate aggregate principal amount of \$10,215,000 (the Bonds), pursuant to Minnesota Statutes, Section 373.40 and Chapter 475. The proceeds of the Bonds will be used for the purpose of financing the construction of an addition to the existing County courthouse, public safety and security improvements to existing facilities, the remodeling of existing facilities and the demolition of the West Annex addition to the courthouse, and other related building and grounds improvements described in the County's 2017-2022 Five-Year Capital Improvement Plan.

**SECTION 2. TERMS OF PROPOSAL.** Springsted Incorporated, municipal advisor to the County, has presented to this Board a form of Terms of Proposal for the Bonds which is attached hereto and hereby approved and shall be placed on file by the County Administrator. The Terms of Proposal are hereby adopted as the terms and conditions of the Bonds and of the sale thereof, subject to adjustment for issue price compliance terms that may be required prior to the date of sale. Springsted Incorporated is hereby authorized to solicit proposals for the Bonds on behalf of the County on a competitive basis without requirement of published notice.

**SECTION 3. SALE MEETING.** This Board shall meet on July 11, 2017, at 11:00a.m. for the purpose of considering proposals for the purchase of the Bonds and of taking such action thereon as may be in the best interests of the County.

- 4. Motion by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all members voting to formally adopt Dorsey & Whitney LLP as Bond Counsel.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to approve the following Aitkin County Tourism Promotion and Development Grants, as recommended by the Economic Development Committee:

- \$ 500.00 - The Butler Project, Harvest Moon Brewfest
- \$1,000.00 - The Butler Project, Weekly Farmers Market
- \$1,000.00 - Aitkin Chamber of Commerce
- \$1,000.00 - Aitkin County Growth
- ~~\$ 500.00~~ - Showboat of the Mississippi
- \$4,000.00

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all members voting yes to adopt resolution - Award Contract No. 20173:

**WHEREAS**, Contract No. 20173 is for construction of C.P. 001-053-002, and

**WHEREAS**, sealed bids were opened for this project at 2:00 p.m. on Monday, May 22, 2017 with a total of five bids received, and

**RESOLUTION  
20170523-041  
RESOLUTION  
AUTHORIZING  
ISSUANCE AND  
SALE OF  
GENERAL  
OBLIGATION  
CAPITAL  
IMPROVEMENT  
PLAN BONDS,  
SERIES 2017A**

**BOND COUNSEL**

**AITKIN COUNTY  
TOURISM AND  
PROMOTION  
GRANTS**

**RESOLUTION  
20170523-042  
AWARD**

|   |   |
|---|---|
| <p><b>WHEREAS</b>, Young Excavating, Inc. – Hackensack, MN was the lowest responsible bidder in the amount of \$934,955.96.</p>   | <p><b>CONTRACT NO. 20173</b></p>          |
| <p><b>THEREFORE, BE IT RESOLVED</b>, that, Young Excavating, Inc. – Hackensack, is awarded Contract No. 20173.</p>  |   |
| <p><b>BE IT FURTHER RESOLVED</b>, that the chairperson of the Aitkin County Board and the Aitkin County Auditor are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents.</p>                     |   |
| <p>Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting yes to approve the following job classifications:</p>   | <p><b>JOB CLASSIFICATIONS</b></p>         |
| <ul style="list-style-type: none"> <li>• Land Dept. Office Assistant I, Grade 2</li> <li>• Land Dept. Office Assistant V, Grade 5</li> <li>• Admin/HR PT Confidential Office Assistant, Grade 4</li> <li>• Community Corrections PT Administrative Specialist/Corrections Agent, Grade 3</li> </ul> |   |
| <p>The Board discussed: Arrowhead Counties, ARDC, Snake River Watershed, Law Enforcement Memorial Dedication, Planning &amp; Zoning, DAC, Big Sandy Lake Watershed, AIS, ATV, JCNRB, EDA, and TZD.</p>  | <p><b>BOARD DISCUSSION</b></p>            |
| <p>Board Chair J. Mark Wedel reminded everyone that the June 13th County Board meeting will be held in the afternoon, prior to the Board of Appeal and Equalization meeting. The exact time will be determined as the agenda is finalized.</p>  | <p><b>JUNE 13, 2017 BOARD MEETING</b></p> |
| <p>Motion by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting to close the meeting at 12:06 p.m. under MN Statute 13D.05 – Blandin Paper Company vs. Aitkin County.</p>   | <p><b>CLOSED SESSION</b></p>              |
| <p>Motion by Commissioner Niemi, seconded by Commissioner Pratt and carried, all members voting to reopen the meeting at 12:16 p.m.</p>   | <p><b>REOPEN MEETING</b></p>              |
| <p>Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried, all members voting to close the meeting at 12:16 p.m. under MN Statute 13D.05 – Myers vs. Aitkin County.</p>   | <p><b>CLOSED SESSION</b></p>              |
| <p>Motion by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all members voting to reopen the meeting at 12:25 p.m.</p>  | <p><b>REOPEN MEETING</b></p>              |
| <p>Motion for a resolution by Commissioner Pratt, seconded by Commissioner Marcotte and carried, all members voting yes to adopt resolution - Myers vs. Aitkin County, et. al:</p>  | <p><b>RESOLUTION 20170523-043</b></p>     |

**BE IT RESOLVED**, the Aitkin County Board of Commissioners agrees to approve Stipulation to Settle Pending Litigation, 14-CV-00473-JRT-LIB.

**MYERS VS. AITKIN COUNTY, ET. AL**

Motion by Commissioner Marcotte seconded by Commissioner Westerlund and carried, all members voting to adjourn the meeting at 12:26 p.m. until Tuesday, June 13, 2017.

**ADJOURN**

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J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioners

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Jessica Seibert, County Administrator

20



DKB1  
5/31/17 10:28AM

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

|                         |   |                                 |                |   |                        |
|-------------------------|---|---------------------------------|----------------|---|------------------------|
| Print List in Order By: | 2 | 1 - Fund (Page Break by Fund)   | Page Break By: | 1 | 1 - Page Break by Fund |
|                         |   | 2 - Department (Totals by Dept) |                |   | 2 - Page Break by Dept |
|                         |   | 3 - Vendor Number               |                |   |                        |
|                         |   | 4 - Vendor Name                 |                |   |                        |

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

|                     |   |                          |
|---------------------|---|--------------------------|
| Type of Audit List: | D | D - Detailed Audit List  |
|                     |   | S - Condensed Audit List |

Save Report Options?: N

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
5/31/17 10:28AM  
1 General Fund

| Vendor Name                         | Accr | Rpt | Amount   | Warrant Description        | Invoice #      | Account/Formula Description       |
|-------------------------------------|------|-----|----------|----------------------------|----------------|-----------------------------------|
| No. Account/Formula                 |      |     |          | Service Dates              | Paid On Bhf #  | On Behalf of Name                 |
| 1 DEPT                              |      |     |          | Commissioners              |                |                                   |
| 248 Association of Mn Counties      |      |     |          |                            |                |                                   |
| 01-001-000-0000-6241                |      |     | 135.00   | AMC Regional Trng workshop | Pratt          | Registration Fee                  |
| 248 Association of Mn Counties      |      |     | 135.00   |                            |                |                                   |
|                                     |      |     |          | 1 Transactions             |                |                                   |
| 3590 Niemi/Donald                   |      |     |          |                            |                |                                   |
| 01-001-000-0000-6330                |      |     | 189.39   | May Mileage                | 354@.535       | Transportation & Travel & Parking |
| 3590 Niemi/Donald                   |      |     | 189.39   |                            |                |                                   |
|                                     |      |     |          | 1 Transactions             |                |                                   |
| 6097 Verizon Wireless               |      |     |          |                            |                |                                   |
| 01-001-000-0000-6250                |      |     | 32.52    | Cell phone                 | 28628780200001 | Telephone                         |
| 01-001-000-0000-6250                |      |     | 35.01    | Montly Mifi                | 78666388100002 | Telephone                         |
|                                     |      |     |          | 04/05/2017                 | 05/04/2017     |                                   |
| 6097 Verizon Wireless               |      |     | 67.53    |                            | 0              |                                   |
|                                     |      |     |          | 2 Transactions             |                |                                   |
| 1 DEPT Total:                       |      |     | 391.92   | Commissioners              | 3 Vendors      | 4 Transactions                    |
| 12 DEPT                             |      |     |          | Court Administration       |                |                                   |
| 10385 Brandt Law Office             |      |     |          |                            |                |                                   |
| 01-012-000-0000-6232                |      |     | 20.00    | Fees 01- PR- 16- 69        | 26625          | Attorney Services                 |
| 10385 Brandt Law Office             |      |     | 20.00    |                            |                |                                   |
|                                     |      |     |          | 1 Transactions             |                |                                   |
| 8175 Centurylink                    |      |     |          |                            |                |                                   |
| 01-012-000-0000-6250                |      |     | 374.54   | LD/LOCAL Q2                | 313645966      | Telephone                         |
| 8175 Centurylink                    |      |     | 374.54   |                            |                |                                   |
|                                     |      |     |          | 1 Transactions             |                |                                   |
| 6149 Christensen/Erik Albert        |      |     |          |                            |                |                                   |
| 01-012-000-0000-6232                |      |     | 9,367.50 | FEES                       | 2016           | Attorney Services                 |
| 01-012-000-0000-6232                |      |     | 341.46   | COSTS                      | 2016           | Attorney Services                 |
| 6149 Christensen/Erik Albert        |      |     | 9,708.96 |                            |                |                                   |
|                                     |      |     |          | 2 Transactions             |                |                                   |
| 1210 Clinical & Forensic Psychology |      |     |          |                            |                |                                   |
| 01-012-000-0000-6232                |      |     | 1,443.75 | FEES 01- JV- 16- 971       | 3826           | Attorney Services                 |
| 1210 Clinical & Forensic Psychology |      |     | 1,443.75 |                            |                |                                   |
|                                     |      |     |          | 1 Transactions             |                |                                   |
| 2810 Larson/Shari S                 |      |     |          |                            |                |                                   |
| 01-012-000-0000-6232                |      |     | 2,050.00 | Fees                       |                | Attorney Services                 |
| 01-012-000-0000-6232                |      |     | 184.07   | COSTS                      |                | Attorney Services                 |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                | Rpt<br>Accr | Amount    | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|-------------|-----------|--------------------------------------|----------------------------|--|
| 2810       | Larson/Sharl S   |             | 2,234.07  |                                      |                            | 2 Transactions                                   |
| 12         | DEPT Total:  |             | 13,781.32 | Court Administration                 | 5 Vendors                  | 7 Transactions                                   |
| 40         | DEPT   |             |           | Auditor                              |                            |  |
| 783        | Canon Financial Services, Inc<br>01-040-000-0000-6231  |             | 220.24    | Contract charge-026                  | 17305909                   | Services, Labor, Contracts                       |
| 783        | Canon Financial Services, Inc                          |             | 220.24    |                                      | 1 Transactions             |  |
| 8175       | Centurylink<br>01-040-000-0000-6250                    |             | 18.57     | LD/LOCAL                             | 313645966                  | Telephone  |
|            | 01-040-021-0000-6250                                   |             | 304.55    | Local Calls License Center           | 314154028                  | License Center- Phone                            |
| 8175       | Centurylink  |             | 323.12    |                                      | 2 Transactions             |  |
| 10185      | Centurylink Communications Inc<br>01-040-021-0000-6250 |             | 147.14    | L/D license center                   | 320146217                  | License Center- Phone                            |
| 10185      | Centurylink Communications Inc                         |             | 147.14    |                                      | 1 Transactions             |  |
| 1457       | CPS Technology Solutions, Inc<br>01-040-000-0000-6231  |             | 26.40     | June Printer maint contract          | 372562                     | Services, Labor, Contracts                       |
| 1457       | CPS Technology Solutions, Inc                          |             | 26.40     |                                      | 1 Transactions             |  |
| 2214       | Holder/Maryann<br>01-040-021-0000-6301                 |             | 750.00    | June Rent                            |                            | Rentals  |
| 2214       | Holder/Maryann   |             | 750.00    |                                      | 1 Transactions             |  |
| 12287      | Prestige Window Washing<br>01-040-021-0000-6231        |             | 10.00     | wash license center windows          | 0225                       | Services, Labor, Contracts                       |
| 12287      | Prestige Window Washing                                |             | 10.00     |                                      | 1 Transactions             |  |
| 86235      | The Office Shop Inc<br>01-040-021-0000-6405            |             | 22.99     | Printer Cartridge                    | 1025842-0                  | Office & Computer Supplies                       |
| 86235      | The Office Shop Inc                                    |             | 22.99     |                                      | 1 Transactions             |  |
| 40         | DEPT Total:  |             | 1,499.89  | Auditor                              | 7 Vendors                  | 8 Transactions                                   |
| 42         | DEPT   |             |           | Treasurer                            |                            |  |
| 8175       | Centurylink  |             |           |                                      |                            |  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
5/31/17 10:28AM  
1 General Fund

| Vendor Name  | <u>Rpt</u>    | <u>Warrant Description</u>      | <u>Invoice #</u>     | <u>Account/Formular Description</u> |
|--|---------------|---------------------------------|----------------------|-------------------------------------|
| <u>No.</u> <u>Account/Formula</u>                            | <u>Accr</u>   | <u>Service Dates</u>            | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>            |
| 8175 Centurylink<br>01-042-000-0000-6250                     | 10.51         | LD/LOCAL                        | 313645966            | Telephone                           |
|  | 10.51         |                                 | 1 Transactions       |                                     |
| 14330 US Bank<br>01-042-000-0000-6625                        | 117.53        | Ricoh contract                  | 330266693            | Office Equipment                    |
| 14330 US Bank  | 117.53        |                                 | 1 Transactions       |                                     |
| <b>42 DEPT Total:</b>  | <b>128.04</b> | <b>Treasurer</b>                | <b>2 Vendors</b>     | <b>2 Transactions</b>               |
| <b>43 DEPT</b>   |               | <b>Assessor</b>                 |                      |                                     |
| 8175 Centurylink<br>01-043-000-0000-6250                     | 32.35         | LD/LOCAL                        | 313645966            | Telephone                           |
| 8175 Centurylink   | 32.35         |                                 | 1 Transactions       |                                     |
| <b>43 DEPT Total:</b>  | <b>32.35</b>  | <b>Assessor</b>                 | <b>1 Vendors</b>     | <b>1 Transactions</b>               |
| <b>44 DEPT</b>   |               | <b>Central Services</b>         |                      |                                     |
| 783 Canon Financial Services, Inc<br>01-044-000-0000-6231    | 326.43        | Copier contract charge-031      | 17305913             | Services, Labor, Contracts          |
| 783 Canon Financial Services, Inc                            | 326.43        |                                 | 1 Transactions       |                                     |
| 8175 Centurylink<br>01-044-000-0000-6250                     | 4.59          | LD/LOCAL                        | 313645966            | Telephone                           |
| 8175 Centurylink   | 4.59          |                                 | 1 Transactions       |                                     |
| 10185 Centurylink Communications Inc<br>01-044-000-0000-6250 | 0.25          | Toll Free Charges               | 320295974            | Telephone                           |
| 10185 Centurylink Communications Inc                         | 0.25          |                                 | 1 Transactions       |                                     |
| 1010 City Of Aitkin<br>01-044-100-0000-6800                  | 7,748.83      | 2017 1st 1/2 abate- cnty market |                      | Tax Abatements                      |
| 1010 City Of Aitkin  | 7,748.83      |                                 | 1 Transactions       |                                     |
| 13624 MailFinance<br>01-044-048-0000-6301                    | 573.27        | Lease 3/18/17-06/17/17          | N6549035             | Postage Rentals                     |
| 13624 MailFinance  | 573.27        |                                 | 1 Transactions       |                                     |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
5/31/17 10:28AM  
1 General Fund

|    | <u>Vendor Name</u>                | <u>Rpt</u>  | <u>Warrant Description</u>     | <u>Invoice #</u>     | <u>Account/Formula Description</u> |
|----|-----------------------------------|-------------|--------------------------------|----------------------|------------------------------------|
|    | <u>No. Account/Formula</u>        | <u>Accr</u> | <u>Service Dates</u>           | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>           |
| 44 | DEPT Total:                       |             | Central Services               | 5 Vendors            | 5 Transactions                     |
| 45 | DEPT                              |             | Motor Pool                     |                      |                                    |
|    | 12445 Brandl Chevrolet, Buick GMC |             |                                |                      |                                    |
|    | 01-045-000-0000-6302              | 21.40       | #60- Check low tire light      | 301190               | Car Maintenance                    |
|    | 12445 Brandl Chevrolet, Buick GMC | 21.40       |                                | 1 Transactions       |                                    |
|    | 13934 Tire Barn                   |             |                                |                      |                                    |
|    | 01-045-000-0000-6302              | 163.00      | Towing & tire repair #38       | 38668                | Car Maintenance                    |
|    | 01-045-000-0000-6302              | 25.00       | Tire repair, Vehicle #9 '17 Eq | 38763                | Car Maintenance                    |
|    | 13934 Tire Barn                   | 188.00      |                                | 2 Transactions       |                                    |
| 45 | DEPT Total:                       | 209.40      | Motor Pool                     | 2 Vendors            | 3 Transactions                     |
| 49 | DEPT                              |             | Information Technologies       |                      |                                    |
|    | 8175 Centurylink                  |             |                                |                      |                                    |
|    | 01-049-000-0000-6250              | 17.15       | LD/LOCAL                       | 313645966            | Telephone                          |
|    | 8175 Centurylink                  | 17.15       |                                | 1 Transactions       |                                    |
|    | 11388 Southern Computer Warehouse |             |                                |                      |                                    |
|    | 01-049-000-0000-6402              | 25.30       | Patch cables                   | IN-000424810         | Computer Supplies & Software       |
|    | 11388 Southern Computer Warehouse | 25.30       |                                | 1 Transactions       |                                    |
| 49 | DEPT Total:                       | 42.45       | Information Technologies       | 2 Vendors            | 2 Transactions                     |
| 52 | DEPT                              |             | Administration/Personnel Dept  |                      |                                    |
|    | 86222 Aitkin Independent Age      |             |                                |                      |                                    |
|    | 01-052-000-0000-6230              | 363.28      | Position vacancies April       | 1483                 | Printing, Publishing & Adv         |
|    | 86222 Aitkin Independent Age      | 363.28      |                                | 1 Transactions       |                                    |
|    | 248 Association of Mn Counties    |             |                                |                      |                                    |
|    | 01-052-000-0000-6241              | 135.00      | AMC Regional Trng workshop     |                      | Registration Fee                   |
|    | 248 Association of Mn Counties    | 135.00      |                                | 1 Transactions       |                                    |
|    | 8175 Centurylink                  |             |                                |                      |                                    |
|    | 01-052-000-0000-6250              | 60.21       | LD/LOCAL                       | 313645966            | Telephone                          |
|    | 8175 Centurylink                  | 60.21       |                                | 1 Transactions       |                                    |

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



DKB1  
5/31/17 10:28AM  
1 General Fund

| Vendor Name                       | No. | Account/Formula      | Rpt | Accr | Amount   | Warrant Description           | Service Dates  | Invoice #      | Paid On Bhf # | Account/Formula Description       | On Behalf of Name |
|-----------------------------------|-----|----------------------|-----|------|----------|-------------------------------|----------------|----------------|---------------|-----------------------------------|-------------------|
| 12048 McDowell Agency, Inc./The   |     | 01-052-000-0000-6234 |     |      | 96.00    | Background checks             |                | 87859          |               | Background Check Fee              |                   |
| 12048 McDowell Agency, Inc./The   |     |                      |     |      | 96.00    |                               | 1 Transactions |                |               |                                   |                   |
| 9542 Seibert/Jessica              |     | 01-052-000-0000-6330 |     |      | 46.55    | AMC Leadership summit         |                | 107@.435       |               | Transportation & Travel & Parking |                   |
|                                   |     | 01-052-000-0000-6330 |     |      | 46.55    | 04/06/2017 04/06/2017         |                | 0              |               | Transportation & Travel & Parking |                   |
|                                   |     | 01-052-000-0000-6330 |     |      | 35.85    | MCMA Conference               |                | 107@.435       |               | Transportation & Travel & Parking |                   |
|                                   |     |                      |     |      |          | 05/03/2017 05/03/2017         |                | 0              |               | Transportation & Travel & Parking |                   |
|                                   |     | 01-052-000-0000-6330 |     |      | 35.85    | LLCC GARN Meeting             |                | 67@.535        |               | Transportation & Travel & Parking |                   |
|                                   |     |                      |     |      |          | 05/18/2017 05/18/2017         |                | 0              |               |                                   |                   |
| 9542 Seibert/Jessica              |     |                      |     |      | 128.95   |                               | 3 Transactions |                |               |                                   |                   |
| 3200 Star Tribune                 |     | 01-052-000-0000-6230 |     |      | 524.20   | Network Administrator Ad      |                | 1000163735     |               | Printing, Publishing & Adv        |                   |
| 3200 Star Tribune                 |     |                      |     |      | 524.20   |                               | 1 Transactions |                |               |                                   |                   |
| 86235 The Office Shop Inc         |     | 01-052-000-0000-6405 |     |      | 7.56     | Flags                         |                | 1024888-0      |               | Office & Computer Supplies        |                   |
|                                   |     | 01-052-000-0000-6405 |     |      | 87.99    | Toner                         |                | 1025564-0      |               | Office & Computer Supplies        |                   |
|                                   |     | 01-052-000-0000-6405 |     |      | 339.99   | Color toner                   |                | 1025564-1      |               | Office & Computer Supplies        |                   |
| 86235 The Office Shop Inc         |     |                      |     |      | 435.54   |                               | 3 Transactions |                |               |                                   |                   |
| 6097 Verizon Wireless             |     | 01-052-000-0000-6250 |     |      | 26.02    | Montly Mifi                   |                | 78666388100002 |               | Telephone                         |                   |
|                                   |     |                      |     |      |          | 04/05/2017 05/04/2017         |                | 0              |               |                                   |                   |
| 6097 Verizon Wireless             |     |                      |     |      | 26.02    |                               | 1 Transactions |                |               |                                   |                   |
| 52 DEPT Total:                    |     |                      |     |      | 1,769.20 | Administration/Personnel Dept |                | 8 Vendors      |               | 12 Transactions                   |                   |
| 90 DEPT                           |     |                      |     |      |          | Attorney                      |                |                |               |                                   |                   |
| 783 Canon Financial Services, Inc |     | 01-090-000-0000-6405 |     |      | 359.91   | CONTRACT CHARGES- 038         |                | 17200803       |               | Office & Computer Supplies        |                   |
|                                   |     | 01-090-000-0000-6405 |     |      | 359.91   | CONTRACT CHARGES- 038         |                | 17305917       |               | Office & Computer Supplies        |                   |
| 783 Canon Financial Services, Inc |     |                      |     |      | 719.82   |                               | 2 Transactions |                |               |                                   |                   |
| 8175 Centurylink                  |     | 01-090-000-0000-6250 |     |      | 32.76    | LD/LOCAL                      |                | 313645966      |               | Telephone                         |                   |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
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1 General Fund

| Vendor Name                           | Rpt      | Warrant Description            | Invoice #     | Account/Formula Description |
|---------------------------------------|----------|--------------------------------|---------------|-----------------------------|
| No. Account/Formula                   | Accr     | Service Dates                  | Paid On Bhf # | On Behalf of Name           |
| 8175 Centurylink                      |          |                                |               |                             |
|                                       |          | 1 Transactions                 |               |                             |
| 10185 Centurylink Communications Inc  |          |                                |               |                             |
| 01- 090- 000- 0000- 6250              | 1.10     | Toll Free Charges              | 320295974     | Telephone                   |
| 10185 Centurylink Communications Inc  | 1.10     |                                |               |                             |
|                                       |          | 1 Transactions                 |               |                             |
| 89541 Culligan                        |          |                                |               |                             |
| 01- 090- 000- 0000- 6213              | 50.75    | Monthly water supplies         | 150X00889105  | Drug & Forfeiture Ms387.213 |
| 89541 Culligan                        | 50.75    |                                |               |                             |
|                                       |          | 1 Transactions                 |               |                             |
| 2140 Hennepin County Sheriff's Office |          |                                |               |                             |
| 01- 090- 000- 0000- 6234              | 80.00    | Subpoena 01- CR- 16779         | 78059         | Co Sheriff Services         |
| 2140 Hennepin County Sheriff's Office | 80.00    |                                |               |                             |
|                                       |          | 1 Transactions                 |               |                             |
| 3273 Mn Co Attorneys Assn             |          |                                |               |                             |
| 01- 090- 000- 0000- 6405              | 110.00   | Receipt, inventory & return fo | 200002755     | Office & Computer Supplies  |
| 3273 Mn Co Attorneys Assn             | 110.00   |                                |               |                             |
|                                       |          | 1 Transactions                 |               |                             |
| 86235 The Office Shop Inc             |          |                                |               |                             |
| 01- 090- 000- 0000- 6405              | 39.12    | self stick flags               | 1025645- 0    | Office & Computer Supplies  |
| 01- 090- 000- 0000- 6405              | 84.82    | Disc Mailers                   | 1026061- 0    | Office & Computer Supplies  |
| 86235 The Office Shop Inc             | 123.94   |                                |               |                             |
|                                       |          | 2 Transactions                 |               |                             |
| 4945 Turk/Amy C                       |          |                                |               |                             |
| 01- 090- 000- 0000- 6233              | 14.00    | Transcript from 5/8/17         | 01CR151333    | Court Reporter Services     |
| 4945 Turk/Amy C                       | 14.00    |                                |               |                             |
|                                       |          | 1 Transactions                 |               |                             |
| 90 DEPT Total:                        | 1,132.37 | Attorney                       | 8 Vendors     | 10 Transactions             |
| 100 DEPT                              |          | Recorder                       |               |                             |
| 8175 Centurylink                      |          |                                |               |                             |
| 01- 100- 000- 0000- 6250              | 20.72    | LD/LOCAL                       | 313645966     | Telephone                   |
| 8175 Centurylink                      | 20.72    |                                |               |                             |
|                                       |          | 1 Transactions                 |               |                             |
| 100 DEPT Total:                       | 20.72    | Recorder                       | 1 Vendors     | 1 Transactions              |
| 110 DEPT                              |          | Courthouse Maintenance         |               |                             |
| 12106 Antoine Electric                |          |                                |               |                             |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
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1 General Fund

| Vendor Name                                 | Rpt      | Warrant Description      | Invoice #      | Account/Formula Description |
|---|----------|--------------------------|----------------|-----------------------------|
| No. Account/Formula                         | Accr     | Service Dates            | Paid On Bhf #  | On Behalf of Name           |
|   | Amount   |                          |                |                             |
| 12106 Antoine Electric                      |          | FT Ballast- LED retrofit | 16285          | Services, Labor, Contracts  |
|   | 149.84   |                          |                |                             |
|   | 149.84   |                          | 1 Transactions |                             |
| 8175 Centurylink                            |          | LD/LOCAL                 | 313645966      | Phone                       |
|   | 4.69     |                          |                |                             |
| 8175 Centurylink                            |          |                          |                |                             |
|   | 4.69     |                          | 1 Transactions |                             |
| 88628 Dalco                                 |          | Toilet tissue, towels    | 3174220        | Janitorial Supplies         |
|   | 272.52   |                          |                |                             |
| 88628 Dalco                                 |          |                          |                |                             |
|   | 272.52   |                          | 1 Transactions |                             |
| 2186 Hillyard Inc - Kansas City             |          | Soap, liners             | 602533430      | Janitorial Supplies         |
|   | 289.39   |                          |                |                             |
|   | 224.94   | Mat                      | 602533431      | Janitorial Supplies         |
| 2186 Hillyard Inc - Kansas City             |          |                          |                |                             |
|   | 514.33   |                          | 2 Transactions |                             |
| 9692 Minnesota Energy Resources Corporation |          | Gas- Courthouse          | 0506823754     | Utilities & Heating         |
|   | 224.35   |                          |                |                             |
| 9692 Minnesota Energy Resources Corporation |          |                          |                |                             |
|   | 224.35   |                          | 1 Transactions |                             |
| 3950 Public Utilities                       |          | Courthouse               |                | Utilities & Heating         |
|   | 1,688.78 | Old County Garage        |                | Utilities & Heating         |
|   | 25.39    | Jail West Annex          |                | Utilities & Heating         |
|   | 402.14   | CH Building Coordinator  |                | Utilities & Heating         |
|   | 132.87   | Glarco                   |                | Utilities & Heating         |
|   | 100.03   | LA Tool Bldg             |                | Utilities & Heating         |
|   | 267.30   |                          |                |                             |
| 3950 Public Utilities                       |          |                          |                |                             |
|   | 2,616.51 |                          | 6 Transactions |                             |
| 10698 Stericycle, Inc                       |          | Steri- Safe Bill         | 4007084987     | Garbage                     |
|   | 30.10    |                          |                |                             |
| 10698 Stericycle, Inc                       |          |                          |                |                             |
|   | 30.10    |                          | 1 Transactions |                             |
| 6097 Verizon Wireless                       |          | Cell phone               | 28628780200001 | Phone                       |
|   | 31.27    |                          |                |                             |
|   |          | 04/07/2017               | 05/06/2017     |                             |
| 6097 Verizon Wireless                       |          |                          | 0              |                             |
|   | 31.27    |                          | 1 Transactions |                             |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
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1 General Fund

| Vendor Name                          | Accr | Rpt | Amount   | Warrant Description    | Invoice #      | Account/Formula Description             |
|--------------------------------------|------|-----|----------|------------------------|----------------|---|
| No. Account/Formula                  |      |     |          | Service Dates          | Paid On Bhf #  | On Behalf of Name                       |
| 110 DEPT Total:                      |      |     | 3,843.61 | Courthouse Maintenance | 8 Vendors      | 14 Transactions                         |
| 120 DEPT                             |      |     |          | Service Officer        |                |   |
| 8175 Centurylink                     |      |     |          |                        |                |   |
| 01-120-000-0000-6250                 |      |     | 47.56    | LD/LOCAL               | 313645966      | Telephone                               |
| 8175 Centurylink                     |      |     | 47.56    |                        | 1 Transactions |   |
| 10185 Centurylink Communications Inc |      |     |          |                        |                |   |
| 01-120-000-0000-6250                 |      |     | 2.98     | Toll Free Charges      | 320295974      | Telephone                               |
| 10185 Centurylink Communications Inc |      |     | 2.98     |                        | 1 Transactions |   |
| 120 DEPT Total:                      |      |     | 50.54    | Service Officer        | 2 Vendors      | 2 Transactions                          |
| 122 DEPT                             |      |     |          | Planning & Zoning      |                |   |
| 86222 Aitkin Independent Age         |      |     |          |                        |                |   |
| 01-122-000-0000-6230                 |      |     | 89.25    | Notice of BOA hearing  | 1482           | Printing, Publishing & Adv              |
| 01-122-000-0000-6230                 |      |     | 94.50    | Notice of PC hearing   | 1482           | Printing, Publishing & Adv              |
| 01-122-000-0000-6230                 |      |     | 35.00    | 1 year subscription    | 1482           | Printing, Publishing & Adv              |
| 86222 Aitkin Independent Age         |      |     | 218.75   |                        | 3 Transactions |   |
| 8175 Centurylink                     |      |     |          |                        |                |   |
| 01-122-000-0000-6250                 |      |     | 126.34   | LD/LOCAL               | 313645966      | Telephone                               |
| 8175 Centurylink                     |      |     | 126.34   |                        | 1 Transactions |   |
| 13066 Hargrave/Bryan                 |      |     |          |                        |                |   |
| 01-122-000-0000-6231                 |      |     | 3,500.00 | CONTRACT INSPECTIONS   | 10@350.00      | Services, Labor, Contracts, Programming |
|                                      |      |     |          | 05/15/2017 05/26/2017  | 0              |   |
| 13066 Hargrave/Bryan                 |      |     | 3,500.00 |                        | 1 Transactions |   |
| 4641 Holiday Credit Office           |      |     |          |                        |                |   |
| 01-122-000-0000-6511                 |      |     | 50.35    | April Gas              | 1400000135321  | Gas And Oil                             |
| 4641 Holiday Credit Office           |      |     | 50.35    |                        | 1 Transactions |   |
| 122 DEPT Total:                      |      |     | 3,895.44 | Planning & Zoning      | 4 Vendors      | 6 Transactions                          |
| 123 DEPT                             |      |     |          | Coroner                |                |   |
| 988 Hennepin Co Medical Centers      |      |     |          |                        |                |   |
| 01-123-000-0000-6260                 |      |     | 124.00   | ME 17-0948             |                | Autopsies- - Pathologist, Xrays, Etc    |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
5/31/17 10:28AM  
1 General Fund

| Vendor Name  | Rpt         | Warrant Description | Invoice #                      | Account/Formula Description                   |
|--|-------------|---------------------|--------------------------------|---|
| <u>No.</u> <u>Account/Formula</u>                                | <u>Accr</u> | <u>Amount</u>       | <u>Service Dates</u>           | <u>Paid On Bhf #</u> <u>On Behalf of Name</u> |
| 988 Hennepin Co Medical Centers                                  |             | 124.00              | 1 Transactions                 |   |
| 3987 Ramsey County Medical Examiner<br>01- 123- 000- 0000- 6260  |             | 1,400.00            | ME 17- 0948                    | Autopsies- - Pathologist, Xrays, Etc          |
| 3987 Ramsey County Medical Examiner                              |             | 1,400.00            | 1 Transactions                 |   |
| 123 DEPT Total:  |             | 1,524.00            | Coroner                        | 2 Vendors 2 Transactions                      |
| 200 DEPT   |             |                     | Enforcement                    |   |
| 170 Aitkin Motor Company<br>01- 200- 000- 0000- 6302             |             | 45.76               | oil change #223                | 13549 Car Maintenance                         |
| 170 Aitkin Motor Company   |             | 45.76               | 1 Transactions                 |   |
| 11960 ASAP Towing<br>01- 200- 000- 0000- 6359                    |             | 297.50              | tow truck/traler 17- 1240      | 5675 Wrecker Service                          |
| 01- 200- 000- 0000- 6359   |             | 198.00              | tow Ford Mustang- 17- 1257     | 5676 Wrecker Service                          |
| 11960 ASAP Towing  |             | 495.50              | 2 Transactions                 |   |
| 4488 Automated Word Professionals<br>01- 200- 000- 0000- 6231    |             | 145.50              | Transcription                  | 17- S0112 Services & Labor (Incl Contracts)   |
| 4488 Automated Word Professionals                                |             | 145.50              | 1 Transactions                 |   |
| 12445 Brandl Chevrolet, Buick GMC<br>01- 200- 000- 0000- 6302    |             | 167.27              | #210 Headlight connector       | 227188 Car Maintenance                        |
| 01- 200- 000- 0000- 6302   |             | 679.75              | #217 front/rear brakes&rotors  | 301030 Car Maintenance                        |
| 12445 Brandl Chevrolet, Buick GMC                                |             | 847.02              | 2 Transactions                 |   |
| 8175 Centurylink<br>01- 200- 000- 0000- 6250                     |             | 131.14              | LD/LOCAL                       | 313645966 Telephone                           |
| 8175 Centurylink   |             | 131.14              | 1 Transactions                 |   |
| 10185 Centurylink Communications Inc<br>01- 200- 000- 0000- 6250 |             | 6.41                | Toll Free Charges              | 320295974 Telephone                           |
| 10185 Centurylink Communications Inc                             |             | 6.41                | 1 Transactions                 |   |
| 13717 CovertTrack Group, Inc.<br>01- 200- 000- 0000- 6405        |             | 88.00               | Stealth III battery replacemen | 21944 Office Supplies                         |
| 13717 CovertTrack Group, Inc.                                    |             | 88.00               | 1 Transactions                 |   |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
5/31/17 10:28AM  
1 General Fund

| Vendor Name                          | Rpt  | Warrant Description | Invoice #       | Account/Formula Description |
|--------------------------------------|------|---------------------|-----------------|-----------------------------|
| No. Account/Formula                  | Accr | Amount              | Paid On Bhf #   | On Behalf of Name           |
| 5756 KEEPRS, Inc                     |      | 118.33              | 343001-01       | Clothing Allowance          |
| 5756 KEEPRS, Inc                     |      | 118.33              | 1 Transactions  |                             |
| 252 Lynn Peavey Company              |      | 206.05              |                 | Office Supplies             |
| 01- 200- 000- 0000- 6405             |      | 65.75               | 331406          | Office Supplies             |
| 01- 200- 000- 0000- 6405             |      | 271.80              | 2 Transactions  |                             |
| 252 Lynn Peavey Company              |      | 271.80              |                 |                             |
| 3371 Minnesota Sheriffs' Association |      | 295.00              | 141440          | Registration Fee            |
| 01- 200- 003- 0000- 6241             |      | 295.00              | 1 Transactions  |                             |
| 3371 Minnesota Sheriffs' Association |      | 295.00              |                 |                             |
| 14440 Rides LLC                      |      | 350.00              | 35279           | Car Maintenance             |
| 01- 200- 000- 0000- 6302             |      | 350.00              | 1 Transactions  |                             |
| 14440 Rides LLC                      |      | 350.00              |                 |                             |
| 4681 Streichers                      |      | 151.97              | 11261394        | Clothing Allowance          |
| 01- 200- 000- 0000- 6410             |      | 151.97              | 1 Transactions  |                             |
| 4681 Streichers                      |      | 151.97              |                 |                             |
| 86235 The Office Shop Inc            |      | 72.47               | 1025706-0       | Office Supplies             |
| 01- 200- 000- 0000- 6405             |      | 72.47               | 1 Transactions  |                             |
| 86235 The Office Shop Inc            |      | 72.47               |                 |                             |
| 13934 Tire Barn                      |      | 57.98               | 38603           | Car Maintenance             |
| 01- 200- 000- 0000- 6302             |      | 43.98               | 38701           | Car Maintenance             |
| 01- 200- 000- 0000- 6302             |      | 101.96              | 2 Transactions  |                             |
| 13934 Tire Barn                      |      | 101.96              |                 |                             |
| 9642 WEX BANK                        |      | 4,394.55            | 042400704396- 1 | Gas And Oil                 |
| 01- 200- 000- 0000- 6511             |      | 4,394.55            | 1 Transactions  |                             |
| 9642 WEX BANK                        |      | 4,394.55            |                 |                             |
| 13848 WYATT'S TOWING                 |      | 201.00              | 5/21/17         | Wrecker Service             |
| 01- 200- 000- 0000- 6359             |      | 201.00              | 1 Transactions  |                             |
| 13848 WYATT'S TOWING                 |      | 201.00              |                 |                             |

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



DKB1  
5/31/17 10:28AM  
1 General Fund

| Vendor Name   | Rpt  | Warrant Description | Invoice #                      | Account/Formula Description                   |
|---|------|---------------------|--------------------------------|---|
| No. Account/Formula   | Accr | Service Dates       | Paid On Bhf #                  | On Behalf of Name                             |
| 200 DEPT Total:   |      | 7,716.41            | Enforcement                    | 16 Vendors<br>20 Transactions                 |
| 202 DEPT  |      |                     | Boat & Water                   |   |
| 13840 CLASSIC CANVAS AND SUPPLIES LLC<br>01-202-000-0000-6409 |      | 10.08               | boat vent II                   | 1527<br>Field Supplies                        |
| 13840 CLASSIC CANVAS AND SUPPLIES LLC                         |      | 10.08               |                                | 1 Transactions                                |
| 3950 Public Utilities<br>01-202-000-0000-6254                 |      | 20.51               | boat & Water                   | Utilities                                     |
| 3950 Public Utilities   |      | 20.51               |                                | 1 Transactions                                |
| 4425 Shirts Plus<br>01-202-000-0000-6410                      |      | 71.40               | B&W Shirts                     | 1003<br>Clothing Allowance                    |
| 4425 Shirts Plus  |      | 71.40               |                                | 1 Transactions                                |
| 13934 Tire Barn<br>01-202-000-0000-6302                       |      | 49.39               | oil change #208 B&W            | 38737<br>B&W Maintenance                      |
| 13934 Tire Barn   |      | 49.39               |                                | 1 Transactions                                |
| 9642 WEX BANK<br>01-202-000-0000-6511                         |      | 402.66              | Gas                            | 042400704396-1<br>Gas And Oil                 |
| 9642 WEX BANK   |      | 402.66              |                                | 1 Transactions                                |
| 5171 Willey's Marine Inc<br>01-202-000-0000-6302              |      | 352.83              | fuel pressure float switch Lun | 65497<br>B&W Maintenance                      |
| 5171 Willey's Marine Inc                                      |      | 352.83              |                                | 1 Transactions                                |
| 202 DEPT Total:   |      | 906.87              | Boat & Water                   | 6 Vendors<br>6 Transactions                   |
| 252 DEPT  |      |                     | Corrections                    |   |
| 783 Canon Financial Services, Inc<br>01-252-000-0000-6231     |      | 96.07               | Dispatch copier lease- 032     | 17305907<br>Services & Labor (Incl Contracts) |
| 783 Canon Financial Services, Inc                             |      | 96.07               |                                | 1 Transactions                                |
| 8175 Centurylink<br>01-252-000-0000-6250                      |      | 245.75              | LD/LOCAL                       | 313645966<br>Telephone                        |
| 8175 Centurylink  |      | 245.75              |                                | 1 Transactions                                |

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| <u>Vendor Name</u>   | <u>Rpt</u>  | <u>Warrant Description</u>      | <u>Invoice #</u>     | <u>Account/Formula Description</u>    |
|--|-------------|---------------------------------|----------------------|---------------------------------------|
| <u>No.</u> <u>Account/Formula</u>                                    | <u>Accr</u> | <u>Service Dates</u>            | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>              |
| 10185 Centurylink Communications Inc<br>01- 252- 000- 0000- 6250     |             | Toll Free Charges               | 320295974            | Telephone                             |
| 10185 Centurylink Communications Inc                                 |             |                                 | 1 Transactions       |                                       |
| 163 Charter Communications<br>01- 252- 252- 0000- 6405               |             | Cable TV                        | 83523056600060       | Prisoner Welfare                      |
| 163 Charter Communications   |             |                                 | 1 Transactions       |                                       |
| 88628 Dalco<br>01- 252- 000- 0000- 6422                              |             | jail paper products             | 3174221              | Janitorial Supplies                   |
| 88628 Dalco  |             |                                 | 1 Transactions       |                                       |
| 1598 Ferrara's Htg Air Cond & Refrig Inc<br>01- 252- 000- 0000- 6231 |             | thermostat,contacter- water hea | 8661                 | Services & Labor (Incl Contracts)     |
| 01- 252- 000- 0000- 6231   |             | replace oven doors & cable      | 8668                 | Services & Labor (Incl Contracts)     |
| 1598 Ferrara's Htg Air Cond & Refrig Inc                             |             |                                 | 2 Transactions       |                                       |
| 2186 Hillyard Inc - Kansas City<br>01- 252- 000- 0000- 6422          |             | janitorial                      | 602533464            | Janitorial Supplies                   |
| 2186 Hillyard Inc - Kansas City                                      |             |                                 | 1 Transactions       |                                       |
| 13844 McKesson Medical Surgical<br>01- 252- 000- 0000- 6262          |             | inmate meds                     | 02820919             | Medical Expenses & Supplies - Inmates |
| 13844 McKesson Medical Surgical                                      |             |                                 | 1 Transactions       |                                       |
| 13691 MEnd Correctional Care, PLLC<br>01- 252- 000- 0000- 6262       |             | May healthcare services         | 2566                 | Medical Expenses & Supplies - Inmates |
| 01- 252- 000- 0000- 6262   |             | Addendum for May                | 2566                 | Medical Expenses & Supplies - Inmates |
| 01- 252- 000- 0000- 6262   |             | inhaler                         | 2603                 | Medical Expenses & Supplies - Inmates |
| 13691 MEnd Correctional Care, PLLC                                   |             |                                 | 3 Transactions       |                                       |
| 3160 Mille Lacs Energy Coop- Albert Lea<br>01- 252- 000- 0000- 6254  |             | Shelter/Tower                   | 345401501            | Utilities & Heating                   |
| 3160 Mille Lacs Energy Coop- Albert Lea                              |             |                                 | 1 Transactions       |                                       |
| 3284 Minnesota Department Of Health<br>01- 252- 000- 0000- 6231      |             | 2017 Hospitality Fee            | 692311               | Services & Labor (Incl Contracts)     |
| 3284 Minnesota Department Of Health                                  |             |                                 | 1 Transactions       |                                       |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
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1 General Fund

| Vendor | Name                                    | Rpt      | Warrant Description           | Invoice #      | Account/Formular Description          |
|--------|---|----------|-------------------------------|----------------|---------------------------------------|
| No.    | Account/Formular                        | Accr     | Service Dates                 | Paid On Bhf #  | On Behalf of Name                     |
|        |   | Amount   |                               |                |                                       |
| 9692   | Minnesota Energy Resources Corporation  |          |                               |                |                                       |
|        | 01- 252- 000- 0000- 6254                | 361.63   | Gas- Jail                     | 0505221458     | Utilities & Heating                   |
|        | 01- 252- 000- 0000- 6254                | 264.70   | Gas- Jail                     | 0505399584     | Utilities & Heating                   |
|        | 01- 252- 000- 0000- 6254                | 53.54    | Gas- STS                      | 0506726121     | Utilities & Heating                   |
| 9692   | Minnesota Energy Resources Corporation  | 679.87   |                               |                | 3 Transactions                        |
| 3789   | Pan- O- Gold Baking Company             |          |                               |                |                                       |
|        | 01- 252- 000- 0000- 6418                | 135.50   | groceries                     | 10002417131029 | Groceries                             |
|        | 01- 252- 000- 0000- 6418                | 135.50   | groceries                     | 10002417138001 | Groceries                             |
| 3789   | Pan- O- Gold Baking Company             | 271.00   |                               |                | 2 Transactions                        |
| 3810   | Paulbeck's County Market                |          |                               |                |                                       |
|        | 01- 252- 252- 0000- 6405                | 10.00    | Garlic Salt                   | 927210202      | Prisoner Welfare                      |
| 3810   | Paulbeck's County Market                | 10.00    |                               |                | 1 Transactions                        |
| 11947  | Phoenix Supply                          |          |                               |                |                                       |
|        | 01- 252- 000- 0000- 6424                | 399.52   | inmate supplies               | 11886          | Inmate Supplies                       |
| 11947  | Phoenix Supply                          | 399.52   |                               |                | 1 Transactions                        |
| 3950   | Public Utilities                        |          |                               |                |                                       |
|        | 01- 252- 000- 0000- 6254                | 55.37    | Sheriff Storage Garage        |                | Utilities & Heating                   |
|        | 01- 252- 000- 0000- 6254                | 1,349.68 | New Jail                      |                | Utilities & Heating                   |
|        | 01- 252- 000- 0000- 6254                | 5,052.94 | New Jail 2                    |                | Utilities & Heating                   |
| 3950   | Public Utilities                        | 6,457.99 |                               |                | 3 Transactions                        |
| 11538  | RCB Collections Range Credit Bureau Inc |          |                               |                |                                       |
|        | 01- 252- 000- 0000- 6231                | 15.13    | Credit Reports- empl.backgrnd | 103693         | Services & Labor (Incl Contracts)     |
| 11538  | RCB Collections Range Credit Bureau Inc | 15.13    |                               |                | 1 Transactions                        |
| 10771  | Regional Diagnostic Radiology           |          |                               |                |                                       |
|        | 01- 252- 000- 0000- 6262                | 67.76    | Hansen, N.                    | RDR105773      | Medical Expenses & Supplies - Inmates |
| 10771  | Regional Diagnostic Radiology           | 67.76    |                               |                | 1 Transactions                        |
| 9499   | Reliance Telephone Systems, Inc         |          |                               |                |                                       |
|        | 01- 252- 252- 0000- 6406                | 900.00   | phone cards                   | D- 19327       | Phone Card Prisoner Welfare           |
| 9499   | Reliance Telephone Systems, Inc         | 900.00   |                               |                | 1 Transactions                        |
| 84172  | Riverwood Healthcare Center             |          |                               |                |                                       |
|        | 01- 252- 000- 0000- 6272                | 110.00   | PreEmployment Physical        | 70016043       | Physical Examinations                 |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
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1 General Fund

| Vendor | Name                        | Rpt  | Warrant Description | Invoice #                | Account/Formula Description |                                       |
|--------|-----------------------------|------|---------------------|--------------------------|-----------------------------|---------------------------------------|
| No.    | Account/Formula             | Accr | Service Dates       | Paid On Bhf #            | On Behalf of Name           |                                       |
|        | 01- 252- 000- 0000- 6262    |      | 38.11               | Britton, P.              | 80002813                    | Medical Expenses & Supplies - Inmates |
|        | 01- 252- 000- 0000- 6262    |      | 38.11               | Day, B.                  | 80002813                    | Medical Expenses & Supplies - Inmates |
|        | 01- 252- 000- 0000- 6262    |      | 38.12               | Johnson, J.              | 80002813                    | Medical Expenses & Supplies - Inmates |
|        | 01- 252- 000- 0000- 6262    |      | 127.05              | Hanson, N.               | 80002813                    | Medical Expenses & Supplies - Inmates |
|        | 01- 252- 000- 0000- 6262    |      | 178.64              | Hudson, M,               | 80002813                    | Medical Expenses & Supplies - Inmates |
| 84172  | Riverwood Healthcare Center |      | 530.03              |                          |                             | 6 Transactions                        |
| 4761   | Sysco Minnesota Inc         |      |                     |                          |                             |                                       |
|        | 01- 252- 000- 0000- 6418    |      | 2,860.84            | Groceries                | 153091205                   | Groceries                             |
|        | 01- 252- 000- 0000- 6418    |      | 2,954.94            | Groceries                | 153095249                   | Groceries                             |
| 4761   | Sysco Minnesota Inc         |      | 5,815.78            |                          |                             | 2 Transactions                        |
| 86235  | The Office Shop Inc         |      |                     |                          |                             |                                       |
|        | 01- 252- 000- 0000- 6405    |      | 72.46               | office supplies          | 1025706- 0                  | Office & Computer Supplies            |
| 86235  | The Office Shop Inc         |      | 72.46               |                          |                             | 1 Transactions                        |
| 10005  | Watson/Linda                |      |                     |                          |                             |                                       |
|        | 01- 252- 000- 0000- 6231    |      | 20.00               | indigent inmate haircuts | 5/6/17                      | Services & Labor (Incl Contracts)     |
| 10005  | Watson/Linda                |      | 20.00               |                          |                             | 1 Transactions                        |
| 9642   | WEX BANK                    |      |                     |                          |                             |                                       |
|        | 01- 252- 000- 0000- 6330    |      | 311.50              | Gas                      | 042400704396- 1             | Prisoner Transportation & Travel      |
| 9642   | WEX BANK                    |      | 311.50              |                          |                             | 1 Transactions                        |
| 252    | DEPT Total:                 |      | 25,426.53           | Corrections              |                             | 24 Vendors<br>38 Transactions         |
| 253    | DEPT                        |      |                     | Sentence to Serve        |                             |                                       |
| 8175   | Centurylink                 |      |                     |                          |                             |                                       |
|        | 01- 253- 000- 0000- 6250    |      | 9.39                | LD/LOCAL                 | 313645966                   | Telephone                             |
| 8175   | Centurylink                 |      | 9.39                |                          |                             | 1 Transactions                        |
| 7525   | Hometown Bldg Supply        |      |                     |                          |                             |                                       |
|        | 01- 253- 000- 0000- 6405    |      | 23.99               | measuring tape           | 95936                       | Operating Supplies                    |
| 7525   | Hometown Bldg Supply        |      | 23.99               |                          |                             | 1 Transactions                        |
| 253    | DEPT Total:                 |      | 33.38               | Sentence to Serve        |                             | 2 Vendors<br>2 Transactions           |
| 257    | DEPT                        |      |                     | Community Corrections    |                             |                                       |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
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1 General Fund

| <u>Vendor Name</u>  | <u>Rpt</u>  | <u>Amount</u> | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Description</u> |
|---|-------------|---------------|----------------------------|----------------------|------------------------------------|
| <u>No. Account/Formula</u>                                    | <u>Accr</u> |               | <u>Service Dates</u>       | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>           |
| 783 Canon Financial Services, Inc<br>01- 257- 000- 0000- 6342 |             | 140.67        | Contract charge- 036       | 17305916             | Office Equipment Rental/Contracts  |
| 783 Canon Financial Services, Inc                             |             | 140.67        | 1 Transactions             |                      |                                    |
| 8175 Centurylink<br>01- 257- 000- 0000- 6220                  |             | 129.61        | LC/LOCAL PROBATION         | 313645966            | Telephone                          |
| 8175 Centurylink  |             | 129.61        | 1 Transactions             |                      |                                    |
| 4641 Holiday Credit Office<br>01- 257- 255- 0000- 6335        |             | 8.76          | Gas                        | 1400000155373        | Gas/Vehicle Fuel Charges           |
| 01- 257- 257- 0000- 6335                                      |             | 34.28         | Gas                        | 1400000155373        | Gas/Vehicle Fuel Charges           |
| 01- 257- 258- 0000- 6335                                      |             | 21.53         | Gas                        | 1400000155373        | Gas/Vehicle Fuel Charges           |
| 4641 Holiday Credit Office                                    |             | 64.57         | 3 Transactions             |                      |                                    |
| 13056 McKenzie/Jill<br>01- 257- 022- 0000- 6406               |             | 32.05         | Grad Cake- Brandon B       | 5/12/17              | Sobriety Crt Expenses              |
| 13056 McKenzie/Jill   |             | 32.05         | 1 Transactions             |                      |                                    |
| 11997 Minnesota Monitoring<br>01- 257- 267- 0000- 6341        |             | 4,151.25      | Home monitoring equip      | 3994                 | Equipment Rental                   |
| 11997 Minnesota Monitoring                                    |             | 4,151.25      | 1 Transactions             |                      |                                    |
| 87101 North Homes- Standard<br>01- 257- 255- 0000- 6204       |             | 6,917.10      | BE TNT residential         | 3633470              | Juvenile Detention                 |
|   |             |               | 04/01/2017 04/30/2017      | 0                    |                                    |
| 01- 257- 255- 0000- 6204                                      |             | 2,259.18      | JM Secure                  | 3633655              | Juvenile Detention                 |
|   |             |               | 04/20/2017 04/29/2017      | 0                    |                                    |
| 01- 257- 255- 0000- 6204                                      |             | 2,761.22      | SB Secure                  | 3633655              | Juvenile Detention                 |
|   |             |               | 04/20/2017 04/30/2017      | 0                    |                                    |
| 01- 257- 255- 0000- 6204                                      |             | 753.06        | SW Secure                  | 3633655              | Juvenile Detention                 |
|   |             |               | 04/28/2017 04/30/2017      | 0                    |                                    |
| 01- 257- 255- 0000- 6204                                      |             | 502.04        | DS Secure                  | 3633656              | Juvenile Detention                 |
|   |             |               | 04/01/2017 04/03/2017      | 0                    |                                    |
| 01- 257- 255- 0000- 6204                                      |             | 1,506.12      | DB Secure                  | 3633656              | Juvenile Detention                 |
|   |             |               | 04/01/2017 04/07/2017      | 0                    |                                    |
| 01- 257- 255- 0000- 6204                                      |             | 1,255.10      | JG Secure                  | 3633656              | Juvenile Detention                 |
|   |             |               | 04/01/2017 04/06/2017      | 0                    |                                    |
| 01- 257- 255- 0000- 6204                                      |             | 1,255.10      | DR Secure                  | 3633656              | Juvenile Detention                 |
|   |             |               | 04/07/2017 04/12/2017      | 0                    |                                    |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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1 General Fund

| <u>Vendor Name</u>                                  | <u>Rpt</u>       | <u>Warrant Description</u>     | <u>Invoice #</u>     | <u>Account/Formula Description</u> |
|---|------------------|--------------------------------|----------------------|------------------------------------|
| <u>No. Account/Formula</u>                          | <u>Accr</u>      | <u>Service Dates</u>           | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>           |
| 01- 257- 255- 0000- 6204                            | 251.02           | DR Secure                      | 3633656              | Juvenile Detention                 |
|   |                  | 04/30/2017 04/30/2017          | 0                    |                                    |
| 01- 257- 255- 0000- 6204                            | 5,677.00         | DB Stabalization               | 3633676              | Juvenile Detention                 |
|   |                  | 04/07/2017 04/27/2017          | 0                    |                                    |
| 01- 257- 255- 0000- 6204                            | 209.00           | JM Court Transp.               | MR10474              | Juvenile Detention                 |
|   |                  | 04/27/2017 04/27/2017          | 0                    |                                    |
| 01- 257- 255- 0000- 6204                            | 110.00           | DS Court Transp.               | MR10475              | Juvenile Detention                 |
|   |                  | 04/03/2017 04/03/2017          | 0                    |                                    |
| 01- 257- 255- 0000- 6204                            | 88.00            | DB Court Transp.               | MR10476              | Juvenile Detention                 |
|   |                  | 04/05/2017 04/05/2017          | 0                    |                                    |
| 01- 257- 255- 0000- 6204                            | 88.00            | JG Court Transp.               | MR10477              | Juvenile Detention                 |
|   |                  | 04/06/2017 04/06/2017          | 0                    |                                    |
| 01- 257- 255- 0000- 6204                            | 154.00           | DR Court Transp.               | MR10478              | Juvenile Detention                 |
|   |                  | 04/10/2017 04/10/2017          | 0                    |                                    |
| 01- 257- 255- 0000- 6204                            | 154.00           | DR Court Transp.               | MR10478              | Juvenile Detention                 |
|   |                  | 04/12/2017 04/12/2017          | 0                    |                                    |
| 01- 257- 255- 0000- 6204                            | 176.00           | DB Court Transp.               | MR10482              | Juvenile Detention                 |
|   |                  | 04/27/2017 04/27/2017          | 0                    |                                    |
| <b>87101 North Homes- Standard</b>                  | <b>24,115.94</b> |                                |                      |                                    |
|   |                  | 17 Transactions                |                      |                                    |
| <b>89269 Northwestern MN Juv Ctr- Primary Resid</b> |                  |                                |                      |                                    |
| 01- 257- 255- 0000- 6204                            | 1,170.00         | Non Sec detention              | 123- 89- 1           | Juvenile Detention                 |
|   |                  | 04/01/2017 04/05/2017          | 0                    |                                    |
| 01- 257- 255- 0000- 6204                            | 936.00           | Secure Detention               | 123- 89- 1           | Juvenile Detention                 |
|   |                  | 04/07/2017 04/09/2017          | 0                    |                                    |
| 01- 257- 255- 0000- 6204                            | 3,648.00         | Treatment Program              | 123- 89- 1           | Juvenile Detention                 |
|   |                  | 04/01/2017 04/06/2017          | 0                    |                                    |
| <b>89269 Northwestern MN Juv Ctr- Primary Resid</b> | <b>5,754.00</b>  |                                |                      |                                    |
|   |                  | 3 Transactions                 |                      |                                    |
| <b>3810 Paulbeck's County Market</b>                |                  |                                |                      |                                    |
| 01- 257- 022- 0000- 6406                            | 13.42            | Grad card/Ice/Birthday cards   | 9277299              | Sobriety Crt Expenses              |
| <b>3810 Paulbeck's County Market</b>                | <b>13.42</b>     |                                |                      |                                    |
|   |                  | 1 Transactions                 |                      |                                    |
| <b>87300 Port Boy's Group Homes</b>                 |                  |                                |                      |                                    |
| 01- 257- 255- 0000- 6204                            | 437.88           | Law enforcement hold detention |                      | Juvenile Detention                 |
|   |                  | 04/25/2017 04/26/2017          | 0                    |                                    |
| <b>87300 Port Boy's Group Homes</b>                 | <b>437.88</b>    |                                |                      |                                    |
|   |                  | 1 Transactions                 |                      |                                    |
| <b>13062 Prairie Lakes Youth Programs - Secure</b>  |                  |                                |                      |                                    |

# Aitkin County



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DKB1  
5/31/17 10:28AM  
1 General Fund

| Vendor | Name                                  | Rpt       | Warrant Description            | Invoice #     | Account/Formula Description |
|--------|---------------------------------------|-----------|--------------------------------|---------------|-----------------------------|
| No.    | Account/Formula                       | Accr      | Service Dates                  | Paid On Bhf # | On Behalf of Name           |
|        | 01-257-255-0000-6204                  |           | Detention                      | 132-178-1     | Juvenile Detention          |
| 13062  | Prairie Lakes Youth Programs - Secure |           | 04/01/2017 04/19/2017          | 0             |                             |
|        |                                       | 4,123.00  | 1 Transactions                 |               |                             |
| 9489   | Redwood Toxicology Laboratory, Inc    |           | April testing                  | 12645820174   | Sobriety Crt Expenses       |
|        | 01-257-022-0000-6406                  | 50.00     | Unirinalysis testing           | 2239920174    | Drug Testing Fee            |
|        | 01-257-267-0000-6274                  | 121.21    |                                |               |                             |
| 9489   | Redwood Toxicology Laboratory, Inc    |           | 2 Transactions                 |               |                             |
|        |                                       | 171.21    |                                |               |                             |
| 257    | DEPT Total:                           | 39,133.60 | Community Corrections          | 11 Vendors    | 32 Transactions             |
| 280    | DEPT                                  |           | Emergency Management           |               |                             |
| 10185  | Centurylink Communications Inc        |           | Toll Free Charges              | 320295974     | Telephone                   |
|        | 01-280-000-0000-6250                  | 1.11      |                                |               |                             |
| 10185  | Centurylink Communications Inc        |           | 1 Transactions                 |               |                             |
|        |                                       | 1.11      |                                |               |                             |
| 14010  | Erickson/Patrice                      |           | Parking - EM Mgmt Conf- Duluth | 5/16/17       | Transporation               |
|        | 01-280-003-0000-6330                  | 5.00      | Parking - EM Mgmt Conf- Duluth | 5/17/17       | Transporation               |
|        | 01-280-003-0000-6330                  | 5.00      | 2 Transactions                 |               |                             |
| 14010  | Erickson/Patrice                      |           |                                |               |                             |
|        |                                       | 10.00     |                                |               |                             |
| 280    | DEPT Total:                           | 11.11     | Emergency Management           | 2 Vendors     | 3 Transactions              |
| 390    | DEPT                                  |           | Environmental Health (FBL)     |               |                             |
| 8175   | Centurylink                           |           | LD/LOCAL                       | 313645966     | Telephone                   |
|        | 01-390-000-0000-6250                  | 16.12     |                                |               |                             |
| 8175   | Centurylink                           |           | 1 Transactions                 |               |                             |
|        |                                       | 16.12     |                                |               |                             |
| 4641   | Holiday Credit Office                 |           | April Gas                      | 1400000135321 | Gas And Oil                 |
|        | 01-390-000-0000-6511                  | 77.99     |                                |               |                             |
| 4641   | Holiday Credit Office                 |           | 1 Transactions                 |               |                             |
|        |                                       | 77.99     |                                |               |                             |
| 390    | DEPT Total:                           | 94.11     | Environmental Health (FBL)     | 2 Vendors     | 2 Transactions              |
| 391    | DEPT                                  |           | Solid Waste                    |               |                             |
| 86222  | Aitkin Independent Age                |           | HHW Ad                         | 1482          | Printing, Publishing & Adv  |
|        | 01-391-000-0000-6230                  | 81.63     | Clean shop ad                  | 1482          | Printing, Publishing & Adv  |
|        | 01-391-000-0000-6230                  | 81.63     |                                |               |                             |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
5/31/17 10:28AM  
1 General Fund

| Vendor | Name                                  | Accr | Rpt | Amount    | Warrant Description       | Service Dates | Invoice #      | Paid On Bhf # | Account/Formula Description | On Behalf of Name                 |
|--------|---------------------------------------|------|-----|-----------|---------------------------|---------------|----------------|---------------|-----------------------------|-----------------------------------|
| 86222  | Aitkin Independent Age                |      |     | 244.89    | HHW Ad                    |               | 1482           |               |                             | Printing, Publishing & Adv        |
|        |                                       |      |     | 81.63     |                           |               |                |               |                             |                                   |
| 8175   | Centurylink                           |      |     | 13.27     | LD/LOCAL                  |               | 313645966      |               |                             | Telephone                         |
| 8175   | Centurylink                           |      |     | 13.27     |                           |               |                |               |                             |                                   |
|        |                                       |      |     |           |                           |               |                |               |                             | 3 Transactions                    |
| 1754   | Garrison Disposal Company, Inc        |      |     | 6,582.31  | January Recycling         |               |                |               |                             | Recycling Contract                |
|        |                                       |      |     | 6,387.83  | February Recycling        |               |                |               |                             | Recycling Contract                |
|        |                                       |      |     | 6,418.58  | March Recycling           |               |                |               |                             | Recycling Contract                |
| 1754   | Garrison Disposal Company, Inc        |      |     | 19,388.72 |                           |               |                |               |                             | 3 Transactions                    |
| 2763   | J & H Transfer Station-Lakes Sanitary |      |     | 1,506.15  | April recycling           |               |                |               |                             | Recycling Contract                |
| 2763   | J & H Transfer Station-Lakes Sanitary |      |     | 1,506.15  |                           |               |                |               |                             | 1 Transactions                    |
| 3503   | Neff/Terry B.                         |      |     | 26.10     | Spring Conference mileage |               | 60@.435        |               |                             | Transportation & Travel & Parking |
| 3503   | Neff/Terry B.                         |      |     | 26.10     |                           |               |                |               |                             | 1 Transactions                    |
| 3810   | Paulbeck's County Market              |      |     | 22.25     | Supplies for Spring HHW   |               | 9277342        |               |                             | Office & Film Supplies            |
|        |                                       |      |     | 3.99      | Supplies for spring HHW   |               | 9277342        |               |                             | Office & Film Supplies            |
| 3810   | Paulbeck's County Market              |      |     | 26.24     |                           |               |                |               |                             | 2 Transactions                    |
| 4150   | Rosallini's                           |      |     | 145.79    | Pizza & cookies for HHW   |               | 5/6/17         |               |                             | Office & Film Supplies            |
| 4150   | Rosallini's                           |      |     | 145.79    |                           |               |                |               |                             | 1 Transactions                    |
| 6097   | Verizon Wireless                      |      |     | 58.70     | Monthly cellular - Neff   |               | 28625229900001 |               |                             | Telephone                         |
|        |                                       |      |     |           | 04/03/2017                | 05/02/2017    | 0              |               |                             |                                   |
| 6097   | Verizon Wireless                      |      |     | 58.70     |                           |               |                |               |                             | 1 Transactions                    |
| 391    | DEPT Total:                           |      |     | 21,409.86 | Solid Waste               |               |                |               | 8 Vendors                   | 13 Transactions                   |
| 601    | DEPT                                  |      |     |           | Extension                 |               |                |               |                             |                                   |
|        | 8175 Centurylink                      |      |     |           |                           |               |                |               |                             |                                   |

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 1 General Fund

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name |                                     | Rpt          | Warrant Description  | Invoice #      | Account/Formula Description |
|-------------|-------------------------------------|--------------|----------------------|----------------|-----------------------------|
| No.         | Account/Formula                     | Accr         | Service Dates        | Paid On Bhf #  | On Behalf of Name           |
| 8175        | Centurylink<br>01-601-000-0000-6250 | 2.35<br>2.35 | LD/LOCAL             | 313645966      | Telephone                   |
|             |                                     |              |                      | 1 Transactions |                             |
| 601         | DEPT Total:                         | 2.35         | Extension            | 1 Vendors      | 1 Transactions              |
| 711         | DEPT                                |              | Economic Development |                |                             |
| 8175        | Centurylink<br>01-711-000-0000-6250 | 11.84        | LD/LOCAL             | 313645966      | Telephone                   |
| 8175        | Centurylink                         | 11.84        |                      | 1 Transactions |                             |
| 711         | DEPT Total:                         | 11.84        | Economic Development | 1 Vendors      | 1 Transactions              |
| 1           | Fund Total:                         | 131,720.68   | General Fund         |                | 197 Transactions            |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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3 Road & Bridge

| Vendor No. | Name<br><u>Account/Formula</u>                                  | Accr | Rpt<br><u>Amount</u> | Warrant Description<br><u>Service Dates</u> | Invoice #<br><u>Paid On Bhf #</u> | Account/Formula Description<br><u>On Behalf of Name</u> |
|------------|---|------|----------------------|---|-----------------------------------|---|
| 301        | DEPT  |      |                      | R&B Administration                          |                                   |   |
|            | 783 Canon Financial Services, Inc<br>03-301-000-0000-6300       |      | 212.26               | CONTRACT CHARGE                             | 17305908                          | Service Contracts                                       |
|            | 783 Canon Financial Services, Inc                               |      | 212.26               | 1 Transactions                              |                                   |   |
|            | 13037 Reserve Account<br>03-301-000-0000-6205                   |      | 500.00               | POSTAGE                                     | 1                                 | Postage   |
|            | 13037 Reserve Account   |      | 500.00               | 1 Transactions                              |                                   |   |
| 301        | DEPT Total:   |      | 712.26               | R&B Administration                          | 2 Vendors                         | 2 Transactions  |
| 302        | DEPT  |      |                      | R&B Engineering/Construction                |                                   |   |
|            | 8156 Hibbing Community College<br>03-302-000-0000-6296          |      | 140.80               | SAFETY/HEALTH TRAINING                      | 0-0094789                         | Meeting Expense/Physicals                               |
|            | 8156 Hibbing Community College                                  |      | 140.80               | 1 Transactions                              |                                   |   |
|            | 84172 Riverwood Healthcare Center<br>03-302-000-0000-6296       |      | 110.00               | PreEmployment Physical                      | 70016043                          | Meeting Expense/Physicals                               |
|            | 84172 Riverwood Healthcare Center                               |      | 110.00               | 1 Transactions                              |                                   |   |
|            | 86235 The Office Shop Inc<br>03-302-000-0000-6449               |      | 7.20                 | ENGINEERING SUPPLIES                        | 292224-0                          | Rd/Br Engr. Supplies                                    |
|            | 86235 The Office Shop Inc                                       |      | 7.20                 | 1 Transactions                              |                                   |   |
| 302        | DEPT Total:   |      | 258.00               | R&B Engineering/Construction                | 3 Vendors                         | 3 Transactions  |
| 303        | DEPT  |      |                      | R&B Highway Maintenance                     |                                   |   |
|            | 195 Aitkin Tire Shop<br>03-303-000-0000-6590                    |      | 20.00                | REPAIR LABOR                                | 0-056951                          | Repair & Maintenance Supplies                           |
|            | 03-303-000-0000-6590  |      | 5,600.00             | TIRES                                       | 0-056972                          | Repair & Maintenance Supplies                           |
|            | 03-303-000-0000-6590  |      | 953.00               | TIRES                                       | 0-056973                          | Repair & Maintenance Supplies                           |
|            | 195 Aitkin Tire Shop  |      | 6,573.00             | 3 Transactions                              |                                   |   |
|            | 8544 Brock White Construction Materials<br>03-303-000-0000-6521 |      | 2,647.84             | ROAD SUPPLIES                               | 12779350-00                       | Maintenance Supplies                                    |
|            | 8544 Brock White Construction Materials                         |      | 2,647.84             | 1 Transactions                              |                                   |   |
|            | 10083 Cedarbrook Lumber Comp                                    |      |                      |   |                                   |   |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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3 Road & Bridge

| <u>Vendor Name</u>                  | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Description</u> |
|-------------------------------------|-------------|----------------------------|----------------------|------------------------------------|
| <u>No. Account/Formula</u>          | <u>Accr</u> | <u>Service Dates</u>       | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>           |
| 10083 Cedarbrook Lumber Comp        |             | REPAIR PARTS               | 86302                | Repair & Maintenance Supplies      |
|                                     | 58.67       |                            |                      |                                    |
|                                     | 58.67       |                            |                      |                                    |
|                                     |             | 1 Transactions             |                      |                                    |
| 8175 Centurylink                    |             | LD/LOCAL                   | 313645966            | Utilities                          |
|                                     | 75.01       |                            |                      |                                    |
|                                     | 31.33       | FAX: HWY OFFICE            | MAY- JUN             | Utilities                          |
|                                     | 106.34      |                            |                      |                                    |
|                                     |             | 2 Transactions             |                      |                                    |
| 11411 Charter Communications        |             | PHONE: HWY OFFICE          | MAY/JUN              | Utilities                          |
|                                     | 140.25      |                            |                      |                                    |
| 11411 Charter Communications        |             |                            |                      |                                    |
|                                     | 140.25      |                            |                      |                                    |
|                                     |             | 1 Transactions             |                      |                                    |
| 7935 East Central Energy            |             | APR- MAY POWER- MCGRATH    | 70415419             | Utilities                          |
|                                     | 173.31      |                            |                      |                                    |
| 7935 East Central Energy            |             |                            |                      |                                    |
|                                     | 173.31      |                            |                      |                                    |
|                                     |             | 1 Transactions             |                      |                                    |
| 13468 G & K Services                |             | SHOP LAUNDRY               | 6043770309           | Shop Maintenance                   |
|                                     | 14.61       |                            |                      |                                    |
|                                     | 14.61       | SHOP LAUNDRY               | 6043776008           | Shop Maintenance                   |
|                                     | 29.22       |                            |                      |                                    |
|                                     |             | 2 Transactions             |                      |                                    |
| 1754 Garrison Disposal Company, Inc |             | ROAD CLEAN UP              | 0- 52081             | Utilities                          |
|                                     | 18.00       |                            |                      |                                    |
|                                     | 42.00       | ROAD CLEAN UP              | 0- 52083             | Utilities                          |
|                                     | 36.00       | ROAD CLEAN UP              | 0- 52090             | Utilities                          |
| 1754 Garrison Disposal Company, Inc |             |                            |                      |                                    |
|                                     | 96.00       |                            |                      |                                    |
|                                     |             | 3 Transactions             |                      |                                    |
| 8156 Hibbing Community College      |             | SAFETY/HEALTH TRAINING     | 0- 0094789           | Meeting Expense/Physicals          |
|                                     | 1,079.45    |                            |                      |                                    |
| 8156 Hibbing Community College      |             |                            |                      |                                    |
|                                     | 1,079.45    |                            |                      |                                    |
|                                     |             | 1 Transactions             |                      |                                    |
| 91187 Lake Country Power            |             | APR- MAY SWATARA           | 140946401            | Utilities                          |
|                                     | 116.41      |                            |                      |                                    |
| 91187 Lake Country Power            |             |                            |                      |                                    |
|                                     | 116.41      |                            |                      |                                    |
|                                     |             | 1 Transactions             |                      |                                    |
| 2941 M R Sign Co Inc                |             | REPAIR PARTS               | 195314               | Repair & Maintenance Supplies      |
|                                     | 810.00      |                            |                      |                                    |
| 2941 M R Sign Co Inc                |             |                            |                      |                                    |
|                                     | 810.00      |                            |                      |                                    |
|                                     |             | 1 Transactions             |                      |                                    |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| <u>Vendor Name</u>                             | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>         | <u>Account/Formula Description</u>            |
|--|-------------|----------------------------|--------------------------|---|
| <u>No.</u> <u>Account/Formula</u>              | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>     | <u>Paid On Bhf #</u> <u>On Behalf of Name</u> |
| 3160 Mille Lacs Energy Coop- Albert Lea        |             |                            |                          |   |
| 03- 303- 000- 0000- 6254                       |             | 455.73                     | POWER: PALISADE          | 18- 52- 026- 01 Utilities                     |
| 03- 303- 000- 0000- 6254                       |             | 53.90                      | 169 & CSAH 3             | 19- 23- 010- 01 Utilities                     |
| 03- 303- 000- 0000- 6254                       |             | 158.37                     | POWER: MCGREGOR          | 29- 53- 003- 01 Utilities                     |
| 03- 303- 000- 0000- 6254                       |             | 873.50                     | POWER: AITKIN            | 33- 52- 007- 02 Utilities                     |
| 03- 303- 000- 0000- 6254                       |             | 58.55                      | 169 & CSAH 28            | 39- 62- 022- 01 Utilities                     |
| 03- 303- 000- 0000- 6254                       |             | 38.35                      | CSAH 12                  | 40- 06- 000- 01 Utilities                     |
| 03- 303- 000- 0000- 6254                       |             | 58.85                      | 47 & CSAH 2              | 54- 51- 104- 01 Utilities                     |
| <b>3160 Mille Lacs Energy Coop- Albert Lea</b> |             | <b>1,697.25</b>            |                          | <b>7 Transactions</b>                         |
| 10701 Northern Safety Technology Inc           |             |                            |                          |   |
| 03- 303- 000- 0000- 6590                       |             | 284.78                     | REPAIR PARTS             | 43766 Repair & Maintenance Supplies           |
| <b>10701 Northern Safety Technology Inc</b>    |             | <b>284.78</b>              |                          | <b>1 Transactions</b>                         |
| 10720 Nuss Truck & Equipment                   |             |                            |                          |   |
| 03- 303- 000- 0000- 6590                       |             | 143.72                     | REPAIR PARTS             | 3167946P Repair & Maintenance Supplies        |
| 03- 303- 000- 0000- 6590                       |             | 4,372.65                   | REPAIR LABOR             | 636047 Repair & Maintenance Supplies          |
| 03- 303- 000- 0000- 6590                       |             | 5,338.56                   | REPAIR PARTS             | 636047 Repair & Maintenance Supplies          |
| <b>10720 Nuss Truck &amp; Equipment</b>        |             | <b>9,854.93</b>            |                          | <b>3 Transactions</b>                         |
| 3950 Public Utilities                          |             |                            |                          |   |
| 03- 303- 000- 0000- 6254                       |             | 62.54                      | HWY 47 & CR 12           | 02- 000- 6409200 Utilities                    |
| 03- 303- 000- 0000- 6254                       |             | 38.05                      | HWY 210 W & CR 28        | 02- 00059455- 00 Utilities                    |
| 03- 303- 000- 0000- 6254                       |             | 70.88                      | AITKIN SHOP: WATER       | 02- 00063335- 00 Utilities                    |
| 03- 303- 000- 0000- 6254                       |             | 36.38                      | HWY 210/169 E & CR 12    | 02- 00063388- 00 Utilities                    |
| <b>3950 Public Utilities</b>                   |             | <b>207.85</b>              |                          | <b>4 Transactions</b>                         |
| 9273 Reichert Enterprises, Inc                 |             |                            |                          |   |
| 03- 303- 000- 0000- 6590                       |             | 209.30                     | REPAIR LABOR             | 08533 Repair & Maintenance Supplies           |
| 03- 303- 000- 0000- 6590                       |             | 186.62                     | REPAIR PARTS             | 08533 Repair & Maintenance Supplies           |
| <b>9273 Reichert Enterprises, Inc</b>          |             | <b>395.92</b>              |                          | <b>2 Transactions</b>                         |
| 10257 Sadie Llama Designs                      |             |                            |                          |   |
| 03- 303- 000- 0000- 6516                       |             | 35.00                      | ADOPT- A- HWY DECALS     | 85728.6338 Signs & Posts                      |
| 03- 303- 000- 0000- 6516                       |             | 180.00                     | E- 911 SIGNING           | 85728.6338 Signs & Posts                      |
| <b>10257 Sadie Llama Designs</b>               |             | <b>215.00</b>              |                          | <b>2 Transactions</b>                         |
| 8300 Smith/Greg                                |             |                            |                          |   |
| 03- 303- 000- 0000- 6411                       |             | 135.98                     | WORK BOOTS REIMBURSEMENT | EBAY Safety Footwear                          |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
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3 Road & Bridge

| Vendor | Name                     | Rpt       | Warrant Description        | Invoice #      | Account/Formula Description |
|--------|--------------------------|-----------|----------------------------|----------------|-----------------------------|
| No.    | Account/Formula          | Accr      | Service Dates              | Paid On Bhf #  | On Behalf of Name           |
| 8300   | Smith/Greg               |           |                            |                |                             |
|        |                          | 135.98    |                            | 1 Transactions |                             |
| 4988   | Viking Industrial Center |           |                            |                |                             |
|        | 03-303-000-0000-6298     | 152.06    | SAFTEY SUPPLIES            | 3107159        | Shop Maintenance            |
| 4988   | Viking Industrial Center | 152.06    |                            | 1 Transactions |                             |
| 303    | DEPT Total:              | 24,774.26 | R&B Highway Maintenance    | 19 Vendors     | 38 Transactions             |
| 307    | DEPT                     |           | R&B Capital Infrastructure |                |                             |
| 86222  | Aitkin Independent Age   |           |                            |                |                             |
|        | 03-307-000-0000-6230     | 126.00    | CP 001-053-002             |                | Printing & Publishing       |
| 86222  | Aitkin Independent Age   | 126.00    |                            | 1 Transactions |                             |
| 14339  | Bright/Richard Edward    |           |                            |                |                             |
|        | 03-307-000-0000-6362     | 6,208.00  | DAMAGES                    | PARCEL NO 18/1 | Right Of Way                |
|        | 03-307-000-0000-6362     | 3,442.00  | LAND R- W                  | PARCEL NO 18/1 | Right Of Way                |
| 14339  | Bright/Richard Edward    | 9,650.00  |                            | 2 Transactions |                             |
| 14445  | Hommes/David G           |           |                            |                |                             |
|        | 03-307-000-0000-6362     | 2,429.00  | LAND R- W                  | PARCEL NO 7    | Right Of Way                |
|        | 03-307-000-0000-6362     | 271.00    | DAMAGES R- W               | PARCEL NO 7    | Right Of Way                |
| 14445  | Hommes/David G           | 2,700.00  |                            | 2 Transactions |                             |
| 14438  | LeVine/Justin James      |           |                            |                |                             |
|        | 03-307-000-0000-6362     | 285.00    | DAMAGES                    | PARCEL NO 22   | Right Of Way                |
|        | 03-307-000-0000-6362     | 2,365.00  | LAND R- W                  | PARCEL NO 22   | Right Of Way                |
| 14438  | LeVine/Justin James      | 2,650.00  |                            | 2 Transactions |                             |
| 307    | DEPT Total:              | 15,126.00 | R&B Capital Infrastructure | 4 Vendors      | 7 Transactions              |
| 3      | Fund Total:              | 40,870.52 | Road & Bridge              |                | 50 Transactions             |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
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5 Health & Human Services

| Vendor Name                          | Rpt  | Warrant Description         | Invoice #     | Account/Formula Description   |
|--------------------------------------|------|-----------------------------|---------------|-------------------------------|
| No. Account/Formula                  | Accr | Service Dates               | Paid On Bhf # | On Behalf of Name             |
| 400 DEPT                             |      | Public Health Department    |               |                               |
| 8175 Centurylink                     |      |                             |               |                               |
| 05- 400- 440- 0410- 6250             |      | LD/LOCAL                    | 313645966     | Telephone                     |
| 05- 400- 440- 0410- 6250             |      | LD/LOCAL- HHS               | 313645966     | Telephone                     |
| 05- 400- 440- 0410- 6250             |      | LD/LOCAL PH                 | 313645966     | Telephone                     |
| 8175 Centurylink                     |      | 112.55                      |               | 3 Transactions                |
| 10185 Centurylink Communications Inc |      |                             |               |                               |
| 05- 400- 440- 0410- 6250             |      | Toll Free Charges           | 320295974     | Telephone                     |
| 10185 Centurylink Communications Inc |      | 5.83                        |               | 1 Transactions                |
| 1457 CPS Technology Solutions, Inc   |      |                             |               |                               |
| 05- 400- 440- 0410- 6300             |      | June Printer maint contract | 372562        | Maintenance/Service Contracts |
| 1457 CPS Technology Solutions, Inc   |      | 11.26                       |               | 1 Transactions                |
| 10698 Stericycle,Inc                 |      |                             |               |                               |
| 05- 400- 440- 0410- 6231             |      | monthly Steri- Safe Bill    | 4007084987    | Services/Labor/Contracts      |
| 10698 Stericycle,Inc                 |      | 19.26                       |               | 1 Transactions                |
| 400 DEPT Total:                      |      | 148.90                      | 4 Vendors     | 6 Transactions                |
| 420 DEPT                             |      | Income Maintenance          |               |                               |
| 8175 Centurylink                     |      |                             |               |                               |
| 05- 420- 600- 4800- 6250             |      | LD/LOCAL                    | 313645966     | Telephone                     |
| 05- 420- 600- 4800- 6250             |      | LD/LOCAL- HHS               | 313645966     | Telephone                     |
| 05- 420- 600- 4800- 6250             |      | LD/LOCAL - IM               | 313645966     | Telephone                     |
| 05- 420- 640- 4800- 6250             |      | LD/LOCAL- CS                | 313645966     | Telephone                     |
| 8175 Centurylink                     |      | 350.17                      |               | 4 Transactions                |
| 10185 Centurylink Communications Inc |      |                             |               |                               |
| 05- 420- 600- 4800- 6250             |      | Toll Free Charges           | 320295974     | Telephone                     |
| 10185 Centurylink Communications Inc |      | 12.40                       |               | 1 Transactions                |
| 1457 CPS Technology Solutions, Inc   |      |                             |               |                               |
| 05- 420- 600- 4800- 6300             |      | June Printer maint contract | 372562        | Maintenance/Service Contracts |
| 05- 420- 640- 4800- 6300             |      | June Printer maint contract | 372562        | Maintenance/Service Contracts |
| 1457 CPS Technology Solutions, Inc   |      | 59.14                       |               | 2 Transactions                |
| 10698 Stericycle,Inc                 |      |                             |               |                               |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
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5 Health & Human Services

| <u>Vendor Name</u>                   | <u>Rpt</u>  | <u>Warrant Description</u>  | <u>Invoice #</u>     | <u>Account/Formula Description</u> |
|--------------------------------------|-------------|-----------------------------|----------------------|------------------------------------|
| <u>No. Account/Formula</u>           | <u>Accr</u> | <u>Service Dates</u>        | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>           |
| 10698 Stericycle,Inc                 |             | monthly Steri- Safe Bill    | 4007084987           | Services/Labor/Contracts           |
|                                      |             |                             | 1 Transactions       |                                    |
| 420 DEPT Total:                      |             | Income Maintenance          | 4 Vendors            | 8 Transactions                     |
| 430 DEPT                             |             | Social Services             |                      |                                    |
| 8175 Centurylink                     |             | LD/LOCAL                    | 313645966            | Telephone                          |
| 05- 430- 700- 4800- 6250             | 4.90        | LD/LOCAL- HHS               | 313645966            | Telephone                          |
| 05- 430- 700- 4800- 6250             | 35.21       | LD/LOCAL- SS                | 313645966            | Telephone                          |
| 8175 Centurylink                     | 460.58      |                             |                      |                                    |
|                                      | 500.69      |                             | 3 Transactions       |                                    |
| 10185 Centurylink Communications Inc |             | Toll Free Charges           | 320295974            | Telephone                          |
| 05- 430- 700- 4800- 6250             | 18.23       |                             |                      |                                    |
| 10185 Centurylink Communications Inc | 18.23       |                             | 1 Transactions       |                                    |
| 1457 CPS Technology Solutions, Inc   |             | June Printer maint contract | 372562               | Maintenance/Service Contracts      |
| 05- 430- 700- 4800- 6300             | 35.20       |                             |                      |                                    |
| 1457 CPS Technology Solutions, Inc   | 35.20       |                             | 1 Transactions       |                                    |
| 84172 Riverwood Healthcare Center    |             | PreEmployment Physical      | 70016043             | New Employee Physical Examinations |
| 05- 430- 700- 4800- 6272             | 110.00      |                             |                      |                                    |
| 84172 Riverwood Healthcare Center    | 110.00      |                             | 1 Transactions       |                                    |
| 10698 Stericycle,Inc                 |             | monthly Steri- Safe Bill    | 4007084987           | Services/Labor/Contracts           |
| 05- 430- 700- 4800- 6231             | 60.20       |                             |                      |                                    |
| 10698 Stericycle,Inc                 | 60.20       |                             | 1 Transactions       |                                    |
| 430 DEPT Total:                      |             | Social Services             | 5 Vendors            | 7 Transactions                     |
| 5 Fund Total:                        |             | Health & Human Services     |                      | 21 Transactions                    |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
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10 Trust

| Vendor   | Name                             | Rpt      | Warrant Description             | Invoice #     | Account/Formula Description |
|----------|----------------------------------|----------|---------------------------------|---------------|-----------------------------|
| No.      | Account/Formula                  | Accr     | Service Dates                   | Paid On Bhf # | On Behalf of Name           |
| 921      | DEPT                             |          | Co. Development                 |               |                             |
| 11441    | Booth/Dwaine                     |          |                                 |               |                             |
|          | 10- 921- 000- 0000- 6231         |          | 12 BEAVER @\$30                 | 23- 45- 22    | Services, Labor, Contracts  |
| 11441    | Booth/Dwaine                     |          |                                 |               |                             |
|          |                                  | 360.00   |                                 |               |                             |
|          |                                  | 360.00   | 1 Transactions                  |               |                             |
| 8175     | Centurylink                      |          |                                 |               |                             |
|          | 10- 921- 000- 0000- 6250         |          | LD/LOCAL - GIS                  | 313645966     | Telephone                   |
| 8175     | Centurylink                      |          |                                 |               |                             |
|          |                                  | 1.43     |                                 |               |                             |
|          |                                  | 1.43     | 1 Transactions                  |               |                             |
| 14086    | Nuisance Beaver                  |          |                                 |               |                             |
|          | 10- 921- 000- 0000- 6231         |          | 13 BEAVER @\$40                 |               | Services, Labor, Contracts  |
| 14086    | Nuisance Beaver                  |          |                                 |               |                             |
|          |                                  | 520.00   |                                 |               |                             |
|          |                                  | 520.00   | 1 Transactions                  |               |                             |
| 921      | DEPT Total:                      |          | Co. Development                 | 3 Vendors     | 3 Transactions              |
| 881.43   |                                  |          |                                 |               |                             |
| 923      | DEPT                             |          | Forfeited Tax Sales             |               |                             |
| 8175     | Centurylink                      |          |                                 |               |                             |
|          | 10- 923- 000- 0000- 6250         |          | LD/LOCAL                        | 313645966     | Telephone                   |
| 8175     | Centurylink                      |          |                                 |               |                             |
|          |                                  | 5.41     |                                 |               |                             |
|          |                                  | 5.41     | 1 Transactions                  |               |                             |
| 14455    | Dependable Demolition            |          |                                 |               |                             |
|          | 10- 923- 000- 0000- 6231         |          | Demo 18079 526th St- tax forfe. | 000035        | Services, Labor, Contracts  |
| 14455    | Dependable Demolition            |          |                                 |               |                             |
|          |                                  | 4,000.00 |                                 |               |                             |
|          |                                  | 4,000.00 | 1 Transactions                  |               |                             |
| 923      | DEPT Total:                      |          | Forfeited Tax Sales             | 2 Vendors     | 2 Transactions              |
| 4,005.41 |                                  |          |                                 |               |                             |
| 926      | DEPT                             |          | Law Library                     |               |                             |
| 3201     | Minnesota State Law Library      |          |                                 |               |                             |
|          | 10- 926- 000- 0000- 6408         |          | Annual subscription to CLLP     | 17- 50        | Law Books                   |
| 3201     | Minnesota State Law Library      |          |                                 |               |                             |
|          |                                  | 250.00   |                                 |               |                             |
|          |                                  | 250.00   | 1 Transactions                  |               |                             |
| 5173     | THOMSON REUTERS- WEST PUBLISHING |          |                                 |               |                             |
|          | 10- 926- 000- 0000- 6408         |          | April Information charges       | 836045152     | Law Books                   |
|          | 10- 926- 000- 0000- 6408         |          | March Subscription              | 863124982     | Law Books                   |
| 5173     | THOMSON REUTERS- WEST PUBLISHING |          |                                 |               |                             |
|          |                                  | 1,222.37 |                                 |               |                             |
|          |                                  | 699.92   |                                 |               |                             |
|          |                                  | 1,922.29 | 2 Transactions                  |               |                             |
| 926      | DEPT Total:                      |          | Law Library                     | 2 Vendors     | 3 Transactions              |
| 2,172.29 |                                  |          |                                 |               |                             |

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5/31/17 10:28AM  
10 Trust

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| <u>Vendor Name</u>         | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Description</u> |
|----------------------------|-------------|----------------------------|----------------------|------------------------------------|
| <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u>              | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>           |
| 10 Fund Total:             |             | 7,059.13                   | Trust                | 8 Transactions                     |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
5/31/17 10:28AM  
19 Long Lake Conservation C

| Vendor Name                             | Rpt  | Warrant Description          | Invoice #     | Account/Formula Description    |
|---|------|------------------------------|---------------|--------------------------------|
| No. Account/Formula                     | Accr | Service Dates                | Paid On Bhf # | On Behalf of Name              |
| 521 DEPT                                |      | LLCC Administration          |               |                                |
| 11348 Advance Education Inc             |      | Improvement network fee      | 000921138     | Dues/Assoc Fees                |
| 11348 Advance Education Inc             |      | 1 Transactions               |               |                                |
| 12710 AdventureKEEN                     |      | 74 journals/playing cards    | 60386         | Commissary Items               |
| 12710 AdventureKEEN                     |      | 1 Transactions               |               |                                |
| 85003 Aitkin County DAC                 |      | cleaned 4/19 & 4/26          |               | Services, Labor, Contracts     |
| 85003 Aitkin County DAC                 |      | 1 Transactions               |               |                                |
| 88430 Aitkin County Fair Board          |      | Fair booth rental            |               | Printing, Publ & Adv Promotion |
| 88430 Aitkin County Fair Board          |      | 1 Transactions               |               |                                |
| 13320 Amer Sports Winter and Outdoor    |      | 24 compassess for commissary | 4522527551    | Commissary Items               |
| 13320 Amer Sports Winter and Outdoor    |      | 1 Transactions               |               |                                |
| 783 Canon Financial Services, Inc       |      | Contract charge- 037         | 17305929      | Services, Labor, Contracts     |
| 783 Canon Financial Services, Inc       |      | 1 Transactions               |               |                                |
| 14444 MASMS                             |      | MASMS Appreciation Day       |               | Training/Education             |
| 14444 MASMS                             |      | 1 Transactions               |               |                                |
| 3160 Mille Lacs Energy Coop- Albert Lea |      | Directors residence          | 271300401     | Utilities                      |
| 19- 521- 000- 0000- 6254                |      | Energy Center                | 271300502     | Utilities                      |
| 19- 521- 000- 0000- 6254                |      | Dining Hall                  | 271300601     | Utilities                      |
| 19- 521- 000- 0000- 6254                |      | North Star Lodge             | 271300703     | Utilities                      |
| 19- 521- 000- 0000- 6254                |      | Parking Lot                  | 271300801     | Utilities                      |
| 19- 521- 000- 0000- 6254                |      | Staff Residence              | 271300901     | Utilities                      |
| 3160 Mille Lacs Energy Coop- Albert Lea |      | 6 Transactions               |               |                                |
| 3284 Minnesota Department Of Health     |      |                              |               |                                |

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



DKB1  
5/31/17 10:28AM  
19 Long Lake Conservation C

| Vendor Name                         | No.                      | Account/Formula | Accr | Rpt | Amount   | Warrant Description       | Service Dates | Invoice #  | Paid On Bhf # | Account/Formula Description | On Behalf of Name |
|-------------------------------------|--------------------------|-----------------|------|-----|----------|---------------------------|---------------|------------|---------------|-----------------------------|-------------------|
|                                     | 19- 521- 000- 0000- 6240 |                 |      |     | 35.00    | Statewide Hospitality Fee |               | 710831     |               | Dues/Assoc Fees             |                   |
| 3284 Minnesota Department Of Health |                          |                 |      |     | 35.00    |                           |               |            |               |                             |                   |
|                                     |                          |                 |      |     |          |                           |               |            |               |                             | 1 Transactions    |
| 4425 Shirts Plus                    |                          |                 |      |     |          |                           |               |            |               |                             |                   |
|                                     | 19- 521- 000- 0000- 6400 |                 |      |     | 345.00   | 100 Backpacks             |               | 910        |               | Commissary Items            |                   |
|                                     | 19- 521- 000- 0000- 6400 |                 |      |     | 283.10   | 18 Trucker Hats           |               | 910        |               | Commissary Items            |                   |
|                                     | 19- 521- 000- 0000- 6400 |                 |      |     | 680.40   | 81 Logo Tees              |               | 962        |               | Commissary Items            |                   |
|                                     | 19- 521- 000- 0000- 6400 |                 |      |     | 689.25   | 33 Logo Hoodies           |               | 962        |               | Commissary Items            |                   |
| 4425 Shirts Plus                    |                          |                 |      |     | 1,997.75 |                           |               |            |               |                             | 4 Transactions    |
| 521 DEPT Total:                     |                          |                 |      |     | 6,081.52 | LLCC Administration       |               | 10 Vendors |               |                             | 18 Transactions   |
| 522 DEPT                            |                          |                 |      |     |          | LLCC Education            |               |            |               |                             |                   |
| 85003 Aitkin County DAC             |                          |                 |      |     |          |                           |               |            |               |                             |                   |
|                                     | 19- 522- 000- 0000- 6416 |                 |      |     | 23.00    | string 230 wood cookies   |               |            |               | Education Supplies          |                   |
|                                     | 19- 522- 000- 0000- 6416 |                 |      |     | 28.00    | string 280 wood cookies   |               |            |               | Education Supplies          |                   |
| 85003 Aitkin County DAC             |                          |                 |      |     | 51.00    |                           |               |            |               |                             | 2 Transactions    |
| 522 DEPT Total:                     |                          |                 |      |     | 51.00    | LLCC Education            |               | 1 Vendors  |               |                             | 2 Transactions    |
| 523 DEPT                            |                          |                 |      |     |          | LLCC Food                 |               |            |               |                             |                   |
| 5662 McGregor Dairy, Inc            |                          |                 |      |     |          |                           |               |            |               |                             |                   |
|                                     | 19- 523- 000- 0000- 6418 |                 |      |     | 240.90   | Groceries                 |               | 26822      |               | Groceries- Students         |                   |
|                                     | 19- 523- 000- 0000- 6418 |                 |      |     | 323.53   | Groceries                 |               | 26852      |               | Groceries- Students         |                   |
|                                     | 19- 523- 000- 0000- 6418 |                 |      |     | 266.78   | Groceries                 |               | 26879      |               | Groceries- Students         |                   |
| 5662 McGregor Dairy, Inc            |                          |                 |      |     | 831.21   |                           |               |            |               |                             | 3 Transactions    |
| 4761 Sysco Minnesota Inc            |                          |                 |      |     |          |                           |               |            |               |                             |                   |
|                                     | 19- 523- 000- 0000- 6418 |                 |      |     | 1,725.86 | Groceries                 |               | 153091210  |               | Groceries- Students         |                   |
| 4761 Sysco Minnesota Inc            |                          |                 |      |     | 1,725.86 |                           |               |            |               |                             | 1 Transactions    |
| 4968 Upper Lakes Foods, Inc         |                          |                 |      |     |          |                           |               |            |               |                             |                   |
|                                     | 19- 523- 000- 0000- 6418 |                 |      |     | 1,076.41 | Groceries                 |               | 904770- 00 |               | Groceries- Students         |                   |
|                                     | 19- 523- 000- 0000- 6420 |                 |      |     | 226.47   | Supplies                  |               | 904771- 00 |               | Food Service Supplies       |                   |
|                                     | 19- 523- 000- 0000- 6418 |                 |      |     | 35.11    | Groceries                 |               | 906078- 00 |               | Groceries- Students         |                   |
|                                     | 19- 523- 000- 0000- 6418 |                 |      |     | 1,311.12 | Groceries                 |               | 909507- 00 |               | Groceries- Students         |                   |
|                                     | 19- 523- 000- 0000- 6420 |                 |      |     | 78.40    | Supplies                  |               | 909507- 00 |               | Food Service Supplies       |                   |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1  
5/31/17 10:28AM  
19 Long Lake Conservation C

| <u>Vendor Name</u>                | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>              | <u>Account/Formula Description</u>     |
|-----------------------------------|-------------|----------------------------|-------------------------------|--|
| <u>No. Account/Formula</u>        | <u>Accr</u> | <u>Service Dates</u>       | <u>Paid On Bhf #</u>          | <u>On Behalf of Name</u>               |
| 4968 Upper Lakes Foods, Inc       |             | 2,727.51                   | 5 Transactions                |  |
| 523 DEPT Total:                   |             | 5,284.58                   | LLCC Food                     | 3 Vendors 9 Transactions               |
| 524 DEPT                          |             |                            | LLCC Maintenance              |  |
| 88628 Dalco                       |             |                            |                               |  |
| 19- 524- 000- 0000- 6422          |             | 91.66                      | toilet paper, paper towel     | 3174219 Janitorial Services/Supplies   |
| 88628 Dalco                       |             | 91.66                      | 1 Transactions                |  |
| 2190 Northern Star Food Equipment |             |                            |                               |  |
| 19- 524- 000- 0000- 6590          |             | 100.13                     | replace ignition wire on oven | DC766943 Repair & Maintenance Supplies |
| 2190 Northern Star Food Equipment |             | 100.13                     | 1 Transactions                |  |
| 4010 Rasley Oil Company           |             |                            |                               |  |
| 19- 524- 000- 0000- 6511          |             | 21.26                      | Fuel                          | 20215 Gas And Oil                      |
| 4010 Rasley Oil Company           |             | 21.26                      | 1 Transactions                |  |
| 524 DEPT Total:                   |             | 213.05                     | LLCC Maintenance              | 3 Vendors 3 Transactions               |
| 19 Fund Total:                    |             | 11,630.15                  | Long Lake Conservation Center | 32 Transactions                        |

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| Vendor Name                                 | No. | Account/Formula          | Accr | Rpt | Amount     | Warrant Description        | Service Dates  | Invoice #        | Account/Formula Description   |
|---|-----|--------------------------|------|-----|------------|----------------------------|----------------|------------------|-------------------------------|
|   |     |                          |      |     |            |                            |                | Paid On Bhf #    | On Behalf of Name             |
| 520 DEPT                                    |     |                          |      |     |            | Parks                      |                |                  |                               |
| 8506 Hotsy Equipment Of Minnesota           |     | 21- 520- 000- 0000- 6590 |      |     | 37.31      | Inline filter for ATV wash |                | 55539            | Repair & Maintenance Supplies |
| 8506 Hotsy Equipment Of Minnesota           |     |                          |      |     | 37.31      |                            | 1 Transactions |                  |                               |
| 3160 Mille Lacs Energy Coop- Albert Lea     |     | 21- 520- 000- 0000- 6254 |      |     | 72.00      | Berglund park electricity  |                | 18- 51- 106- 02  | Utilities                     |
| 3160 Mille Lacs Energy Coop- Albert Lea     |     |                          |      |     | 72.00      | 04/01/2017                 | 04/30/2017     | 0                |                               |
|   |     |                          |      |     |            |                            | 1 Transactions |                  |                               |
| 3950 Public Utilities                       |     | 21- 520- 000- 0000- 6254 |      |     | 149.44     | Land Department            |                |                  | Utilities                     |
|   |     | 21- 520- 000- 0000- 6254 |      |     | 76.06      | Mississippi Access         |                |                  | Utilities                     |
|   |     | 21- 520- 000- 0000- 6254 |      |     | 39.57      | Shower house               |                |                  | Utilities                     |
| 3950 Public Utilities                       |     |                          |      |     | 265.07     |                            | 3 Transactions |                  |                               |
| 12539 Superior Thermowood of Brainerd, Inc. |     | 21- 520- 000- 0000- 6406 |      |     | 600.00     | Basswood sign boards       |                | 218              | Field Supplies                |
| 12539 Superior Thermowood of Brainerd, Inc. |     |                          |      |     | 600.00     |                            | 1 Transactions |                  |                               |
| 520 DEPT Total:                             |     |                          |      |     | 974.38     | Parks                      |                | 4 Vendors        | 6 Transactions                |
| 21 Fund Total:                              |     |                          |      |     | 974.38     | Parks                      |                |                  | 6 Transactions                |
| Final Total:                                |     |                          |      |     | 193,590.73 | 202 Vendors                |                | 314 Transactions |                               |

# Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



**Recap by Fund**

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>                   |
|-------------|---------------|-------------------------------|
| 1           | 131,720.68    | General Fund                  |
| 3           | 40,870.52     | Road & Bridge                 |
| 5           | 1,335.87      | Health & Human Services       |
| 10          | 7,059.13      | Trust                         |
| 19          | 11,630.15     | Long Lake Conservation Center |
| 21          | 974.38        | Parks                         |
| All Funds   | 193,590.73    | Total                         |

Approved by, .....

.....

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Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

| Vendor No. | Name Account/Formula   | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|------------------------|----------|--------|-----------------------------------|-------------------------|---|
| 1          | DEPT                   |          |        | Commissioners                     |                         |   |
| 86222      | Aitkin Independent Age |          |        |                                   |                         |   |
|            | 01-001-000-0000-6230   |          | 73.50  | Synopsis 4/11                     | 1479                    | Printing, Publishing & Adv                    |
|            | 01-001-000-0000-6230   |          | 89.25  | Synopsis 4/25                     | 1479                    | Printing, Publishing & Adv                    |
|            | 01-001-000-0000-6230   |          | 99.75  | Synopsis 5/9                      | 1479                    | Printing, Publishing & Adv                    |
| 86222      | Aitkin Independent Age |          | 262.50 |                                   |                         | 3 Transactions                                |
| 10452      | AT&T Mobility          |          |        |                                   |                         |   |
|            | 01-001-000-0000-6250   |          | 69.98  | Wireless                          | 287259994975            | Telephone                                     |
|            |                        |          |        | 04/18/2017                        | 05/17/2017              | 0   |
| 10452      | AT&T Mobility          |          | 69.98  |                                   |                         | 1 Transactions                                |
| 14289      | Pratt/Bill             |          |        |                                   |                         |   |
|            | 01-001-000-0000-6330   |          | 221.49 | May mileage                       | 414@.535                | Transportation & Travel & Parking             |
| 14289      | Pratt/Bill             |          | 221.49 |                                   |                         | 1 Transactions                                |
| 1          | DEPT Total:            |          | 553.97 | Commissioners                     |                         | 3 Vendors 5 Transactions                      |
| 40         | DEPT                   |          |        | Auditor                           |                         |   |
| 86222      | Aitkin Independent Age |          |        |                                   |                         |   |
|            | 01-040-000-0000-6230   |          | 36.75  | Board of Appeals                  | 1014                    | Printing, Publishing & Adv                    |
|            | 01-040-000-0000-6230   |          | 36.75  | Board of Appeals                  | 1014                    | Printing, Publishing & Adv                    |
|            | 01-040-021-0000-6230   |          | 45.00  | Dir/Age                           | 1014                    | Printing, Publishing & Adv                    |
|            | 01-040-021-0000-6230   |          | 539.00 | 2017 Fun Guide                    | 1496                    | Printing, Publishing & Adv                    |
| 86222      | Aitkin Independent Age |          | 657.50 |                                   |                         | 4 Transactions                                |
| 2214       | Holder/Maryann         |          |        |                                   |                         |   |
|            | 01-040-021-0000-6301   |          | 750.00 | July Rent License Center          |                         | Rentals                                       |
| 2214       | Holder/Maryann         |          | 750.00 |                                   |                         | 1 Transactions                                |
| 86235      | The Office Shop Inc    |          |        |                                   |                         |   |
|            | 01-040-021-0000-6405   |          | 5.99   | Unv tape clr-License center       | 292344-0                | Office & Computer Supplies                    |
|            | 01-040-000-0000-6231   |          | 386.83 | Copy contract Auditor's           | 292386-0                | Services, Labor, Contracts                    |
|            | 01-040-021-0000-6405   |          | 51.01  | Copies overage                    | 292413-0                | Office & Computer Supplies                    |
|            | 01-040-021-0000-6231   |          | 247.00 | Copy contract License center      | 292532-0                | Services, Labor, Contracts                    |
| 86235      | The Office Shop Inc    |          | 690.83 |                                   |                         | 4 Transactions                                |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula  | Rpt Accr | Amount   | Warrant Description Service Dates                   | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|----------|----------|---|-------------------------|---|
| 40         | DEPT Total:   |          | 2,098.33 | Auditor   | 3 Vendors               | 9 Transactions                                |
| 41         | DEPT  |          |          | Internal Audit                                      |                         |   |
| 12780      | CliftonLarsonAllen, LLP<br>01-041-000-0000-6231             |          | 2,000.00 | #3 progress bill for F/S prep.                      | 1549337                 | Services, Labor, Etc                          |
| 12780      | CliftonLarsonAllen, LLP                                     |          | 2,000.00 |   | 1 Transactions          |   |
| 41         | DEPT Total:   |          | 2,000.00 | Internal Audit                                      | 1 Vendors               | 1 Transactions                                |
| 43         | DEPT  |          |          | Assessor  |                         |   |
| 13193      | AMC<br>01-043-000-0000-6208                                 |          | 270.00   | Two AMC workshops                                   | DANGERS                 | Training/Education                            |
| 13193      | AMC   |          | 270.00   |   | 1 Transactions          |   |
| 10452      | AT&T Mobility<br>01-043-000-0000-6250                       |          | 209.94   | Monthly Wireless Statement<br>04/18/2017 05/17/2017 | 287250162187<br>0       | Telephone                                     |
| 10452      | AT&T Mobility   |          | 209.94   |   | 1 Transactions          |   |
| 783        | Canon Financial Services, Inc<br>01-043-000-0000-6231       |          | 164.08   | Copier contract 033                                 | 17305914                | Services, Labor, Contracts                    |
| 783        | Canon Financial Services, Inc                               |          | 164.08   |   | 1 Transactions          |   |
| 4641       | Holiday Credit Office<br>01-043-000-0000-6511               |          | 306.75   | May Fuel & Car wash                                 | 1400000147443           | Gas And Oil                                   |
| 4641       | Holiday Credit Office                                       |          | 306.75   |   | 1 Transactions          |   |
| 5430       | Minnesota State Board Of Assessors<br>01-043-000-0000-6240  |          | 25.00    | SAMA License App                                    | Tibbetts                | Dues & License Renewal                        |
| 5430       | Minnesota State Board Of Assessors                          |          | 25.00    |   | 1 Transactions          |   |
| 3255       | Mn Counties Intergovernmental Trust<br>01-043-000-0000-6352 |          | 389.00-  | 2016 Auto adjustment                                | 307108                  | Insurance                                     |
| 3255       | Mn Counties Intergovernmental Trust                         |          | 389.00-  |   | 1 Transactions          |   |
| 3418       | Moore/Darcy L.<br>01-043-000-0000-6340                      |          | 14.28    | overnight meal MAAO Seminars                        |                         | Meals (Overnight)                             |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                              | Rpt  | Warrant Description | Invoice #                     | Account/Formula Description |                                  |
|--|------|---------------------|-------------------------------|-----------------------------|----------------------------------|
| No. Account/Formula                      | Accr | Amount              | Service Dates                 | Paid On Bhf #               | On Behalf of Name                |
| 3418 Moore/Darcy L.                      |      | 14.28               | 1 Transactions                |                             |                                  |
| 86235 The Office Shop Inc                |      |                     |                               |                             |                                  |
| 01-043-000-0000-6405                     |      | 11.36               | legal pads, rubberbands       | 1026878-0                   | Office, Film & Computer Supplies |
| 01-043-000-0000-6405                     |      | 275.48              | Copy contract                 | 292477-0                    | Office, Film & Computer Supplies |
| 86235 The Office Shop Inc                |      | 286.84              | 2 Transactions                |                             |                                  |
| 6097 Verizon Wireless                    |      |                     |                               |                             |                                  |
| 01-043-000-0000-6250                     |      | 149.01              | May cell phone service        | 680690882                   | Telephone                        |
| 6097 Verizon Wireless                    |      | 149.01              | 1 Transactions                |                             |                                  |
| 43 DEPT Total:                           |      | 1,036.90            | Assessor                      | 9 Vendors                   | 10 Transactions                  |
| 44 DEPT                                  |      |                     | Central Services              |                             |                                  |
| 3336 Office Of MN. IT Services           |      |                     |                               |                             |                                  |
| 01-044-000-0000-6231                     |      | 1,300.00            | May 2017 Usage                | DV17050422                  | Services, Labor, Contracts       |
| 3336 Office Of MN. IT Services           |      | 1,300.00            | 1 Transactions                |                             |                                  |
| 44 DEPT Total:                           |      | 1,300.00            | Central Services              | 1 Vendors                   | 1 Transactions                   |
| 45 DEPT                                  |      |                     | Motor Pool                    |                             |                                  |
| 170 Aitkin Motor Company                 |      |                     |                               |                             |                                  |
| 01-045-000-0000-6302                     |      | 45.76               | # 38 Escape oil change/rotate | 13444                       | Car Maintenance                  |
| 01-045-000-0000-6302                     |      | 45.76               | # 55 Escape oil change/rotate | 13668                       | Car Maintenance                  |
| 170 Aitkin Motor Company                 |      | 91.52               | 2 Transactions                |                             |                                  |
| 3255 Mn Counties Intergovernmental Trust |      |                     |                               |                             |                                  |
| 01-045-000-0000-6352                     |      | 53.00-              | 2016 Auto adjustment          | 307108                      | Insurance                        |
| 3255 Mn Counties Intergovernmental Trust |      | 53.00-              | 1 Transactions                |                             |                                  |
| 45 DEPT Total:                           |      | 38.52               | Motor Pool                    | 2 Vendors                   | 3 Transactions                   |
| 52 DEPT                                  |      |                     | Administration/Personnel Dept |                             |                                  |
| 10293 Aitkin Co Human Resources          |      |                     |                               |                             |                                  |
| 01-052-000-0000-6205                     |      | 7.35                | Benefit binder Colby-postage  |                             | Postage                          |
| 01-052-000-0000-6234                     |      | 111.00              | background ck reimbursements  |                             | Background Check Fee             |
| 01-052-000-0000-6234                     |      | 280.05              | background ck reimbursements  |                             | Background Check Fee             |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name                            | Rpt  | Warrant Description | Invoice #                      | Account/Formula Description          |
|--------|---------------------------------|------|---------------------|--------------------------------|--------------------------------------|
| No.    | Account/Formula                 | Accr | Amount              | Service Dates                  | On Behalf of Name                    |
|        |                                 |      |                     | Paid On Bhf #                  |                                      |
| 10293  | Aitkin Co Human Resources       |      | 398.40              | 3 Transactions                 |                                      |
| 10452  | AT&T Mobility                   |      |                     |                                |                                      |
|        | 01-052-000-0000-6250            |      | 108.82              | Wireless                       | 287259994975 Telephone               |
|        |                                 |      |                     | 04/18/2017 05/17/2017          | 0                                    |
| 10452  | AT&T Mobility                   |      | 108.82              | 1 Transactions                 |                                      |
| 14391  | GHA Technologies                |      |                     |                                |                                      |
|        | 01-052-000-0000-6625            |      | 171.87              | ViewSonic Monitor (Sue)        | 9950234 Office Equipment             |
| 14391  | GHA Technologies                |      | 171.87              | 1 Transactions                 |                                      |
| 4641   | Holiday Credit Office           |      |                     |                                |                                      |
|        | 01-052-000-0000-6511            |      | 18.79               | GAS                            | 1400000135208 Gas And Oil            |
| 4641   | Holiday Credit Office           |      | 18.79               | 1 Transactions                 |                                      |
| 12048  | McDowell Agency, Inc./The       |      |                     |                                |                                      |
|        | 01-052-000-0000-6234            |      | 205.00              | Background screen              | 88473 Background Check Fee           |
|        | 01-052-000-0000-6234            |      | 216.00              | Background screen              | 89010 Background Check Fee           |
| 12048  | McDowell Agency, Inc./The       |      | 421.00              | 2 Transactions                 |                                      |
| 3334   | MCIT                            |      |                     |                                |                                      |
|        | 01-052-000-0000-6241            |      | 100.00              | Training                       | SEM536 Registration Fee              |
| 3334   | MCIT                            |      | 100.00              | 1 Transactions                 |                                      |
| 86235  | The Office Shop Inc             |      |                     |                                |                                      |
|        | 01-052-000-0000-6405            |      | 22.49               | 3 Ring Binder                  | 1026987-1 Office & Computer Supplies |
| 86235  | The Office Shop Inc             |      | 22.49               | 1 Transactions                 |                                      |
| 52     | DEPT Total:                     |      | 1,241.37            | Administration/Personnel Dept  | 7 Vendors 10 Transactions            |
| 60     | DEPT                            |      |                     | Elections                      |                                      |
| 1601   | Election Systems & Software Inc |      |                     |                                |                                      |
|        | 01-060-000-0000-6231            |      | 114.58              | Hardware Maint DS200           | 1010194 Services, Labor, Contracts   |
|        | 01-060-000-0000-6231            |      | 73.33               | Firmware license renewal DS200 | 1010194 Services, Labor, Contracts   |
| 1601   | Election Systems & Software Inc |      | 187.91              | 2 Transactions                 |                                      |
| 60     | DEPT Total:                     |      | 187.91              | Elections                      | 1 Vendors 2 Transactions             |

# Aitkin County



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| Vendor No. | Name<br>Account/Formula                                   | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|---|-------------|----------|--------------------------------------|----------------------------|--|
| 90         | DEPT  |             |          | Attorney                             |                            |  |
| 117        | Aitkin County Sheriff<br>01-090-000-0000-6250             |             | 21.12    | Ratz Phone Bill                      | 17-0598                    | Telephone  |
| 117        | Aitkin County Sheriff                                     |             | 21.12    |                                      | 1 Transactions             |  |
| 1180       | Crow Wing Co Sheriff's Office<br>01-090-000-0000-6234     |             | 75.00    | Subpoena 01 CR 161247                | 17000901                   | Co Sheriff Services                              |
| 1180       | Crow Wing Co Sheriff's Office                             |             | 75.00    |                                      | 1 Transactions             |  |
| 3363       | Minnesota State Bar Association<br>01-090-000-0000-6240   |             | 129.50   | MSBA Attorney Dues                   | Benusa                     | Dues & Registration Fee                          |
|            | 01-090-000-0000-6240                                      |             | 154.50   | MSBA Attorney Dues                   | Rakotz                     | Dues & Registration Fee                          |
|            | 01-090-000-0000-6240                                      |             | 171.50   | MSBA Attorney Dues                   | Ratz                       | Dues & Registration Fee                          |
|            | 01-090-000-0000-6240                                      |             | 154.50   | MSBA Attorney Dues                   | Winge                      | Dues & Registration Fee                          |
| 3363       | Minnesota State Bar Association                           |             | 610.00   |                                      | 4 Transactions             |  |
| 4412       | Sherburne County Sheriff's Office<br>01-090-000-0000-6234 |             | 51.00    | Order to show cause                  | 17-000373                  | Co Sheriff Services                              |
| 4412       | Sherburne County Sheriff's Office                         |             | 51.00    |                                      | 1 Transactions             |  |
| 86235      | The Office Shop Inc<br>01-090-000-0000-6405               |             | 88.94    | paper sticky notes                   | 1026573-0                  | Office & Computer Supplies                       |
| 86235      | The Office Shop Inc                                       |             | 88.94    |                                      | 1 Transactions             |  |
| 10156      | Winge/Sarah<br>01-090-000-0000-6333                       |             | 74.90    | Mileage 5/22/17                      | 140@.535                   | Crt.Related Travel Expenses                      |
| 10156      | Winge/Sarah   |             | 74.90    |                                      | 1 Transactions             |  |
| 90         | DEPT Total:   |             | 920.96   | Attorney                             | 6 Vendors                  | 9 Transactions                                   |
| 100        | DEPT  |             |          | Recorder                             |                            |  |
| 10660      | Apex Software<br>01-100-195-0000-6231                     |             | 2,160.00 | Annual Maintenance Sketching         | 297092                     | Services, Labor, Contracts-Land Records          |
| 10660      | Apex Software   |             | 2,160.00 |                                      | 1 Transactions             |  |
| 86235      | The Office Shop Inc<br>01-100-000-0000-6231               |             | 200.00   | Copier performance contract          | 292527-0                   | Services, Labor, Contracts                       |
| 86235      | The Office Shop Inc                                       |             | 200.00   |                                      | 1 Transactions             |  |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula  | Rpt Accr | Amount   | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|----------|----------|-----------------------------------|-------------------------|---|
| 100        | DEPT Total:   |          | 2,360.00 | Recorder                          | 2 Vendors               | 2 Transactions                                |
| 110        | DEPT  |          |          | Courthouse Maintenance            |                         |   |
| 8239       | Ameripride Linen & Apparel Services<br>01-110-000-0000-6422 |          | 36.72    | mop dry and mop dry handle        | 2200923879              | Janitorial Supplies                           |
| 8239       | Ameripride Linen & Apparel Services                         |          | 36.72    |                                   | 1 Transactions          |   |
| 10452      | AT&T Mobility<br>01-110-000-0000-6250                       |          | 34.99    | Wireless<br>04/18/2017 05/17/2017 | 287259994975<br>0       | Phone   |
| 10452      | AT&T Mobility   |          | 34.99    |                                   | 1 Transactions          |   |
| 964        | Chief Supply Corp<br>01-110-000-0000-6422                   |          | 29.46    | 2X gloves                         | 140273                  | Janitorial Supplies                           |
| 964        | Chief Supply Corp   |          | 29.46    |                                   | 1 Transactions          |   |
| 1754       | Garrison Disposal Company, Inc<br>01-110-000-0000-6255      |          | 583.47   | May waste removal                 | 111389                  | Garbage                                       |
| 1754       | Garrison Disposal Company, Inc                              |          | 583.47   |                                   | 1 Transactions          |   |
| 2186       | Hillyard Inc - Kansas City<br>01-110-000-0000-6422          |          | 671.52   | Gloves, liners, cleaner, soap     | 602551700               | Janitorial Supplies                           |
| 2186       | Hillyard Inc - Kansas City                                  |          | 671.52   |                                   | 1 Transactions          |   |
| 4641       | Holiday Credit Office<br>01-110-000-0000-6511               |          | 62.91    | GAS                               | 1400000135208           | Gas And Oil                                   |
| 4641       | Holiday Credit Office                                       |          | 62.91    |                                   | 1 Transactions          |   |
| 2340       | Hyytinen Hardware Hank<br>01-110-000-0000-6422              |          | 11.99    | Fertilizer                        | 1392359                 | Janitorial Supplies                           |
|            | 01-110-000-0000-6422  |          | 2.97     | Keys                              | 1392575                 | Janitorial Supplies                           |
|            | 01-110-000-0000-6422  |          | 22.98    | Batteries, Swiffer Duster         | 1395214                 | Janitorial Supplies                           |
| 2340       | Hyytinen Hardware Hank                                      |          | 37.94    |                                   | 3 Transactions          |   |
| 11946      | McGuire Mechanical<br>01-110-000-0000-6231                  |          | 91.00    | fixed slop sink leak              | 7787                    | Services, Labor, Contracts                    |
| 11946      | McGuire Mechanical  |          | 91.00    |                                   | 1 Transactions          |   |
| 89765      | Minnesota Elevator, Inc                                     |          |          |                                   |                         |   |

# Aitkin County



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| Vendor Name                       | Rpt  | Warrant Description | Invoice #                   | Account/Formula Description |                            |
|-----------------------------------|------|---------------------|-----------------------------|-----------------------------|----------------------------|
| No. Account/Formula               | Accr | Amount              | Service Dates               | On Behalf of Name           |                            |
|                                   |      |                     | Paid On Bhf #               |                             |                            |
| 01-110-000-0000-6231              |      | 171.64              | June monthly service        | 708557                      | Services, Labor, Contracts |
| 89765 Minnesota Elevator, Inc     |      | 171.64              | 1 Transactions              |                             |                            |
| 10948 MN Dept of Labor & Industry |      |                     |                             |                             |                            |
| 01-110-000-0000-6271              |      | 10.00               | Boiler license              | ABR01656811                 | Inspection Fees            |
| 10948 MN Dept of Labor & Industry |      | 10.00               | 1 Transactions              |                             |                            |
| 110 DEPT Total:                   |      | 1,729.65            | Courthouse Maintenance      | 10 Vendors                  | 12 Transactions            |
| 120 DEPT                          |      |                     | Service Officer             |                             |                            |
| 86222 Aitkin Independent Age      |      |                     |                             |                             |                            |
| 01-120-000-0000-6230              |      | 518.20              | Memorial Day/Age 4-C        | 1783                        | Printing, Publishing & Adv |
| 01-120-000-0000-6230              |      | 240.40              | Memorial Day/Messinger- 4-C | 1783                        | Printing, Publishing & Adv |
| 01-120-000-0000-6405              |      | 35.00               | One year subscription       | 1783                        | Office & Computer Supplies |
| 86222 Aitkin Independent Age      |      | 793.60              | 3 Transactions              |                             |                            |
| 10452 AT&T Mobility               |      |                     |                             |                             |                            |
| 01-120-000-0000-6250              |      | 62.05               | wireless                    | 287270539560                | Telephone                  |
| 10452 AT&T Mobility               |      | 62.05               | 1 Transactions              |                             |                            |
| 10981 Bakken/Glen A.J.            |      |                     |                             |                             |                            |
| 01-120-000-0000-6350              |      | 50.00               | DRIVE VAN                   | MPLS                        | Per Diem                   |
|                                   |      |                     | 05/12/2017                  | 05/12/2017                  | 0                          |
| 10981 Bakken/Glen A.J.            |      | 50.00               | 1 Transactions              |                             |                            |
| 4641 Holiday Credit Office        |      |                     |                             |                             |                            |
| 01-120-000-0000-6511              |      | 246.76              | MAY VET VAN GAS             | 1400000136034               | Gas And Oil                |
| 4641 Holiday Credit Office        |      | 246.76              | 1 Transactions              |                             |                            |
| 2448 Janzen/Carroll Mark          |      |                     |                             |                             |                            |
| 01-120-000-0000-6350              |      | 50.00               | DRIVE VAN                   | MPLS                        | Per Diem                   |
|                                   |      |                     | 05/02/2017                  | 05/02/2017                  | 0                          |
| 01-120-000-0000-6350              |      | 50.00               | DRIVE VAN                   | ST CLOUD                    | Per Diem                   |
|                                   |      |                     | 05/23/2017                  | 05/23/2017                  | 0                          |
| 2448 Janzen/Carroll Mark          |      | 100.00              | 2 Transactions              |                             |                            |
| 3093 Jones/Stanley Carter         |      |                     |                             |                             |                            |
| 01-120-000-0000-6350              |      | 50.00               | DRIVE VAN                   | ST CLOUD                    | Per Diem                   |
|                                   |      |                     | 05/19/2017                  | 05/19/2017                  | 0                          |

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| Vendor Name   | Rpt  | Warrant Description | Invoice #                               | Account/Formula Description         |
|---|------|---------------------|---|-------------------------------------|
| No. Account/Formula   | Accr | Amount              | Service Dates                           | On Behalf of Name                   |
|   |      |                     | Paid On Bhf #                           |                                     |
| 3093 Jones/Stanley Carter                                   |      | 50.00               | 1 Transactions                          |                                     |
| 5767 Lamke/Dennis<br>01-120-000-0000-6350                   |      | 50.00               | DRIVE VAN<br>05/11/2017 05/11/2017<br>0 | ST CLOUD<br>Per Diem                |
| 5767 Lamke/Dennis   |      | 50.00               | 1 Transactions                          |                                     |
| 10234 Miller/Conrad<br>01-120-000-0000-6350                 |      | 50.00               | DRIVE VAN<br>05/31/2017 05/31/2017<br>0 | ST CLOUD<br>Per Diem                |
| 10234 Miller/Conrad   |      | 50.00               | 1 Transactions                          |                                     |
| 10677 Olsen/Gerald D<br>01-120-000-0000-6350                |      | 50.00               | DRIVE VAN<br>05/09/2017 05/09/2017<br>0 | ST CLOUD<br>Per Diem                |
| 10677 Olsen/Gerald D  |      | 50.00               | 1 Transactions                          |                                     |
| 3912 Peterson/Richard<br>01-120-000-0000-6350               |      | 50.00               | DRIVE VAN<br>05/04/2017 05/04/2017<br>0 | MPLS<br>Per Diem                    |
| 3912 Peterson/Richard                                       |      | 50.00               | 1 Transactions                          |                                     |
| 11362 Roscoe/Bernie<br>01-120-000-0000-6350                 |      | 50.00               | DRIVE VAN<br>05/10/2017 05/10/2017<br>0 | MPLS<br>Per Diem                    |
| 01-120-000-0000-6350  |      | 50.00               | DRIVE VAN<br>05/05/2017 05/05/2017<br>0 | ST CLOUD<br>Per Diem                |
| 11362 Roscoe/Bernie   |      | 100.00              | 2 Transactions                          |                                     |
| 6097 Verizon Wireless<br>01-120-000-0000-6250               |      | 14.20               | Vet van cell phone                      | 88069036400001<br>Telephone         |
| 6097 Verizon Wireless                                       |      | 14.20               | 1 Transactions                          |                                     |
| 3518 Voyageur Press Of Mcgregor/The<br>01-120-000-0000-6230 |      | 300.00              | Vet benefits ad                         | 36122<br>Printing, Publishing & Adv |
| 3518 Voyageur Press Of Mcgregor/The                         |      | 300.00              | 1 Transactions                          |                                     |
| 9063 Workman/Jeff<br>01-120-000-0000-6350                   |      | 50.00               | DRIVE VAN                               | MPLS<br>Per Diem                    |

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| Vendor No. | Name<br>Account/Formula   | Rpt<br>Accr | Amount         | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|---|-------------|----------------|--------------------------------------|----------------------------|--|
|            | 01-120-000-0000-6350  |             | 50.00          | 05/18/2017 05/18/2017<br>DRIVE VAN   | 0<br>ST CLOUD              | Per Diem   |
| 9063       | Workman/Jeff  |             | 100.00         | 05/05/2017<br>2 Transactions         | 0                          |  |
| 120        | DEPT Total:   |             | 2,016.61       | Service Officer                      | 14 Vendors                 | 19 Transactions                                  |
| 122        | DEPT  |             |                | Planning & Zoning                    |                            |  |
| 10150      | Boyd/Glenn<br>01-122-000-0000-6820                                    |             | 150.00         | part. refund App# 2017-001551        |                            | Refunds & Reimbursements                         |
| 10150      | Boyd/Glenn  |             | 150.00         | 1 Transactions                       |                            |  |
| 14339      | Bright/Richard Edward<br>01-122-038-0000-6330<br>01-122-000-0000-6350 |             | 70.62<br>80.00 | Mileage 6/7/17<br>Boa/Onsites        | 132@.535<br>6/7/17         | Boa/Pc Mileage<br>Per Diem                       |
| 14339      | Bright/Richard Edward   |             | 150.62         | 2 Transactions                       |                            |  |
| 783        | Canon Financial Services, Inc<br>01-122-000-0000-6231                 |             | 248.73         | monthly copier charge-029            | 17305911                   | Services, Labor, Contracts, Programming          |
| 783        | Canon Financial Services, Inc   |             | 248.73         | 1 Transactions                       |                            |  |
| 14481      | Cunningham/Dan<br>01-122-000-0000-6820                                |             | 350.00         | Partial refund                       | 2017-001676                | Refunds & Reimbursements                         |
| 14481      | Cunningham/Dan  |             | 350.00         | 1 Transactions                       |                            |  |
| 13066      | Hargrave/Bryan<br>01-122-000-0000-6231                                |             | 3,500.00       | CONTRACT INSPECTIONS                 | 10@350.00                  | Services, Labor, Contracts, Programming          |
| 13066      | Hargrave/Bryan  |             | 3,500.00       | 1 Transactions                       |                            |  |
| 4641       | Holiday Credit Office<br>01-122-000-0000-6511                         |             | 89.82          | May Gas                              | 1400000135321              | Gas And Oil                                      |
| 4641       | Holiday Credit Office   |             | 89.82          | 1 Transactions                       |                            |  |
| 2340       | Hyytinen Hardware Hank<br>01-122-000-0000-6405                        |             | 37.67          | Misc supplies                        | 1395845                    | Office, Computer, Film, & Field Supplies         |
| 2340       | Hyytinen Hardware Hank  |             | 37.67          | 1 Transactions                       |                            |  |
| 5516       | Paquette/Jeremy M<br>01-122-000-0000-6330                             |             | 89.88          | Mileage 6/7/17                       | 168@.535                   | Transportation & Travel                          |

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| Vendor No. | Name<br>Account/Formula        | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--------------------------------|-------------|----------|--------------------------------------|----------------------------|--|
|            | 01-122-000-0000-6350           |             | 70.00    | Boa/Onsites                          | 6/7/17                     | Per Diem   |
| 5516       | Paquette/Jeremy M              |             | 159.88   | 2 Transactions                       |                            |  |
| 4010       | Rasley Oil Company             |             |          |                                      |                            |  |
|            | 01-122-000-0000-6511           |             | 39.51    | May gas                              | AITCOZOS                   | Gas And Oil                                      |
| 4010       | Rasley Oil Company             |             | 39.51    | 1 Transactions                       |                            |  |
| 10028      | Spiel/Edward                   |             |          |                                      |                            |  |
|            | 01-122-038-0000-6330           |             | 64.74    | Mileage                              | 121@.535                   | Boa/Pc Mileage                                   |
|            | 01-122-000-0000-6350           |             | 80.00    | Boa/Onsites                          | 6/7/17                     | Per Diem   |
| 10028      | Spiel/Edward                   |             | 144.74   | 2 Transactions                       |                            |  |
| 12077      | Stromberg/Kevin                |             |          |                                      |                            |  |
|            | 01-122-038-0000-6330           |             | 174.42   | Mileage                              | 326@.535                   | Boa/Pc Mileage                                   |
|            | 01-122-000-0000-6350           |             | 80.00    | Boa/Onsites                          | 6/7/17                     | Per Diem   |
| 12077      | Stromberg/Kevin                |             | 254.42   | 2 Transactions                       |                            |  |
| 6097       | Verizon Wireless               |             |          |                                      |                            |  |
|            | 01-122-000-0000-6250           |             | 40.10    | Montly cellular                      | 38069013800001             | Telephone  |
| 6097       | Verizon Wireless               |             | 40.10    | 1 Transactions                       |                            |  |
| 122        | DEPT Total:                    |             | 5,165.49 | Planning & Zoning                    | 12 Vendors                 | 16 Transactions                                  |
| 123        | DEPT                           |             |          | Coroner                              |                            |  |
| 988        | Hennepin Co Medical Centers    |             |          |                                      |                            |  |
|            | 01-123-000-0000-6260           |             | 225.00   | ME 17-0860                           |                            | Autopsies--Pathologist, Xrays, Etc               |
|            | 01-123-000-0000-6260           |             | 359.00   | ME 17-1010                           |                            | Autopsies--Pathologist, Xrays, Etc               |
|            | 01-123-000-0000-6260           |             | 174.00   | ME 17-1020                           |                            | Autopsies--Pathologist, Xrays, Etc               |
|            | 01-123-000-0000-6260           |             | 100.00   | ME 17-1128                           |                            | Autopsies--Pathologist, Xrays, Etc               |
| 988        | Hennepin Co Medical Centers    |             | 858.00   | 4 Transactions                       |                            |  |
| 2939       | McGee P.A./M.B.                |             |          |                                      |                            |  |
|            | 01-123-000-0000-6231           |             | 3,000.00 | ME Postmortems                       | 2718                       | Coroner Fees                                     |
| 2939       | McGee P.A./M.B.                |             | 3,000.00 | 1 Transactions                       |                            |  |
| 3987       | Ramsey County Medical Examiner |             |          |                                      |                            |  |
|            | 01-123-000-0000-6260           |             | 1,400.00 | ME 17-0860                           |                            | Autopsies--Pathologist, Xrays, Etc               |
|            | 01-123-000-0000-6260           |             | 1,400.00 | ME 17-1010                           |                            | Autopsies--Pathologist, Xrays, Etc               |
|            | 01-123-000-0000-6260           |             | 1,400.00 | ME 17-1020                           |                            | Autopsies--Pathologist, Xrays, Etc               |

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|-------------------------------------|------|---------------------|-------------------------------|--|
| No. Account/Formula                 | Accr | Amount              | Service Dates                 | On Behalf of Name                          |
|                                     |      |                     | Paid On Bhf #                 |  |
| 01-123-000-0000-6260                |      | 1,400.00            | ME 17-1128                    | Autopsies--Pathologist, Xrays, Etc         |
| 3987 Ramsey County Medical Examiner |      | 5,600.00            | 4 Transactions                |  |
| 123 DEPT Total:                     |      | 9,458.00            | Coroner                       | 3 Vendors 9 Transactions                   |
| 200 DEPT                            |      |                     | Enforcement                   |  |
| 50 Aitkin Body Shop, Inc            |      |                     |                               |  |
| 01-200-000-0000-6302                |      | 53.80               | repair #211 fender 17-1487895 | Car Maintenance                            |
| 50 Aitkin Body Shop, Inc            |      | 53.80               | 1 Transactions                |  |
| 88430 Aitkin County Fair Board      |      |                     |                               |  |
| 01-200-000-0000-6230                |      | 139.00              | Ad for County Fair Book       | 9159 Printing, Publishing & Adv            |
| 88430 Aitkin County Fair Board      |      | 139.00              | 1 Transactions                |  |
| 86222 Aitkin Independent Age        |      |                     |                               |  |
| 01-200-000-0000-6230                |      | 35.00               | ACSO Subscription             | 1088 Printing, Publishing & Adv            |
| 86222 Aitkin Independent Age        |      | 35.00               | 1 Transactions                |  |
| 10452 AT&T Mobility                 |      |                     |                               |  |
| 01-200-000-0000-6250                |      | 1,073.42            | Wireless                      | 287258495419 Telephone                     |
|                                     |      |                     | 04/18/2017 05/17/2017         | 0  |
| 10452 AT&T Mobility                 |      | 1,073.42            | 1 Transactions                |  |
| 4488 Automated Word Professionals   |      |                     |                               |  |
| 01-200-000-0000-6231                |      | 126.50              | Transcription                 | 17-SO113 Services & Labor (Incl Contracts) |
| 4488 Automated Word Professionals   |      | 126.50              | 1 Transactions                |  |
| 12445 BrandI Chevrolet, Buick GMC   |      |                     |                               |  |
| 01-200-000-0000-6302                |      | 366.25              | Replace wheel bearing 211     | 301144 Car Maintenance                     |
| 01-200-000-0000-6302                |      | 426.83              | Front brake pads, rotors 211  | 301296 Car Maintenance                     |
| 12445 BrandI Chevrolet, Buick GMC   |      | 793.08              | 2 Transactions                |  |
| 13325 Bruggman/Paul                 |      |                     |                               |  |
| 01-200-040-0000-6304                |      | 1,184.00            | May hours worked              | TZD Grant Expenses                         |
| 01-200-040-0000-6304                |      | 28.50               | May phone/internet            | TZD Grant Expenses                         |
| 01-200-040-0000-6304                |      | 129.47              | May Mileage                   | 242@.535 TZD Grant Expenses                |
| 13325 Bruggman/Paul                 |      | 1,341.97            | 3 Transactions                |  |
| 783 Canon Financial Services, Inc   |      |                     |                               |  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                              | Rpt  | Warrant Description | Invoice #                      | Account/Formula Description       |
|--|------|---------------------|--------------------------------|-----------------------------------|
| No. Account/Formula                      | Accr | Amount              | Service Dates                  | On Behalf of Name                 |
|  |      |                     | Paid On Bhf #                  |                                   |
| 01-200-000-0000-6231                     |      | 164.95              | monthly lease admin copier-001 | Services & Labor (Incl Contracts) |
| 783 Canon Financial Services, Inc        |      | 164.95              | 1 Transactions                 |                                   |
| 13717 CovertTrack Group, Inc.            |      |                     |                                |                                   |
| 01-200-000-0000-6405                     |      | 88.00               | Stealth III battery replacemen | Office Supplies                   |
| 13717 CovertTrack Group, Inc.            |      | 88.00               | 1 Transactions                 |                                   |
| 4641 Holiday Credit Office               |      |                     |                                |                                   |
| 01-200-000-0000-6511                     |      | 165.19              | Gas                            | Gas And Oil                       |
| 4641 Holiday Credit Office               |      | 165.19              | 1 Transactions                 |                                   |
| 2340 Hyytinen Hardware Hank              |      |                     |                                |                                   |
| 01-200-000-0000-6409                     |      | 10.74               | Bolts for Glarco               | Deputy Supplies                   |
| 2340 Hyytinen Hardware Hank              |      | 10.74               | 1 Transactions                 |                                   |
| 2925 L & M Supply, Inc.                  |      |                     |                                |                                   |
| 01-200-019-0000-6405                     |      | 10.28               | Biscuits and bones             | Office & Computer Supplies        |
| 2925 L & M Supply, Inc.                  |      | 10.28               | 1 Transactions                 |                                   |
| 3255 Mn Counties Intergovernmental Trust |      |                     |                                |                                   |
| 01-200-000-0000-6352                     |      | 1,091.00            | 2016 Auto adjustment           | Insurance                         |
| 01-200-000-0000-6352                     |      | 2.00-               | Insurance adjustments          | Insurance                         |
| 3255 Mn Counties Intergovernmental Trust |      | 1,089.00            | 2 Transactions                 |                                   |
| 3760 Palisade Cooperative Oil Assoc      |      |                     |                                |                                   |
| 01-200-000-0000-6511                     |      | 13.60               | Gas #209                       | Gas And Oil                       |
| 3760 Palisade Cooperative Oil Assoc      |      | 13.60               | 1 Transactions                 |                                   |
| 14484 Pine Center Tire & Towing          |      |                     |                                |                                   |
| 01-200-000-0000-6359                     |      | 322.13              | Tow Silverado 17-1123          | Wrecker Service                   |
| 14484 Pine Center Tire & Towing          |      | 322.13              | 1 Transactions                 |                                   |
| 4010 Rasley Oil Company                  |      |                     |                                |                                   |
| 01-200-000-0000-6511                     |      | 204.65              | May gas                        | Gas And Oil                       |
| 4010 Rasley Oil Company                  |      | 204.65              | 1 Transactions                 |                                   |
| 13864 Sandberg/Kristi                    |      |                     |                                |                                   |
| 01-200-000-0000-6150                     |      | 1,000.00            | July Cobra Premium             | Health Insurance-Employer         |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                           | Rpt  | Warrant Description | Invoice #                      | Account/Formula Description |
|---------------------------------------|------|---------------------|--------------------------------|-----------------------------|
| No. Account/Formula                   | Accr | Amount              | Service Dates                  | On Behalf of Name           |
|                                       |      |                     | Paid On Bhf #                  |                             |
| 13864 Sandberg/Kristi                 |      | 1,000.00            | 1 Transactions                 |                             |
| 86235 The Office Shop Inc             |      |                     |                                |                             |
| 01-200-000-0000-6405                  |      | 7.41                | Labels                         | 292593-0 Office Supplies    |
| 86235 The Office Shop Inc             |      | 7.41                | 1 Transactions                 |                             |
| 13934 Tire Barn                       |      |                     |                                |                             |
| 01-200-000-0000-6302                  |      | 124.98              | Oil change, wheel weights 211  | 38676 Car Maintenance       |
| 01-200-000-0000-6302                  |      | 43.98               | Oil change 206                 | 38752 Car Maintenance       |
| 01-200-000-0000-6302                  |      | 135.35              | Oil change, tires 219          | 38791 Car Maintenance       |
| 01-200-000-0000-6302                  |      | 43.35               | Oil change 209                 | 38806 Car Maintenance       |
| 01-200-000-0000-6302                  |      | 967.91              | Solenoids, brakes, bearing 206 | 38810 Car Maintenance       |
| 01-200-000-0000-6302                  |      | 68.98               | Oil Change 218                 | 38891 Car Maintenance       |
| 13934 Tire Barn                       |      | 1,384.55            | 6 Transactions                 |                             |
| 11936 TJ Towing                       |      |                     |                                |                             |
| 01-200-000-0000-6359                  |      | 470.00              | Tow dodge ram 17-1444          | 27056 Wrecker Service       |
| 11936 TJ Towing                       |      | 470.00              | 1 Transactions                 |                             |
| 13848 WYATT'S TOWING                  |      |                     |                                |                             |
| 01-200-000-0000-6359                  |      | 221.00              | Tow mustang                    | 17-1423 Wrecker Service     |
| 13848 WYATT'S TOWING                  |      | 221.00              | 1 Transactions                 |                             |
| 200 DEPT Total:                       |      | 8,714.27            | Enforcement                    | 21 Vendors 30 Transactions  |
| 202 DEPT                              |      |                     | Boat & Water                   |                             |
| 10452 AT&T Mobility                   |      |                     |                                |                             |
| 01-202-000-0000-6250                  |      | 56.11               | Wireless                       | 287258495419 Telephone      |
|                                       |      |                     | 04/18/2017 05/17/2017          | 0                           |
| 10452 AT&T Mobility                   |      | 56.11               | 1 Transactions                 |                             |
| 13840 CLASSIC CANVAS AND SUPPLIES LLC |      |                     |                                |                             |
| 01-202-000-0000-6409                  |      | 10.08               | Boat vent II                   | 1550 Field Supplies         |
| 13840 CLASSIC CANVAS AND SUPPLIES LLC |      | 10.08               | 1 Transactions                 |                             |
| 2340 Hyytinen Hardware Hank           |      |                     |                                |                             |
| 01-202-000-0000-6405                  |      | 18.83               | Eye bolts for B & W            | 1391390 Office Supplies     |
| 01-202-000-0000-6409                  |      | 81.88               | Bug spray for B & W            | 1396141 Field Supplies      |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                          | Rpt  | Warrant Description | Invoice #                      | Account/Formula Description              |
|--------------------------------------|------|---------------------|--------------------------------|--|
| No. Account/Formula                  | Accr | Amount              | Service Dates                  | On Behalf of Name                        |
|                                      |      |                     | Paid On Bhf #                  |  |
| 2340 Hyytinen Hardware Hank          |      | 100.71              | 2 Transactions                 |  |
| 5171 Willey's Marine Inc             |      |                     |                                |  |
| 01-202-000-0000-6302                 |      | 326.51              | replace float switch on Lund/M | 66759 B&W Maintenance                    |
| 5171 Willey's Marine Inc             |      | 326.51              | 1 Transactions                 |  |
| 202 DEPT Total:                      |      | 493.41              | Boat & Water                   | 4 Vendors 5 Transactions                 |
| 204 DEPT                             |      |                     | ATV                            |  |
| 12110 Revelin Vehicle Solutions, LLC |      |                     |                                |  |
| 01-204-000-0000-6302                 |      | 600.00              | install LED lights for ATV     | 180 Car Maintenance                      |
| 01-204-000-0000-6302                 |      | 200.00              | install Bracket for LED light  | 181 Car Maintenance                      |
| 12110 Revelin Vehicle Solutions, LLC |      | 800.00              | 2 Transactions                 |  |
| 13403 Siggy's Small Engine Repair    |      |                     |                                |  |
| 01-204-000-0000-6302                 |      | 329.37              | Battery, cables, switch CAMATV | 4/22/17 Car Maintenance                  |
| 13403 Siggy's Small Engine Repair    |      | 329.37              | 1 Transactions                 |  |
| 5171 Willey's Marine Inc             |      |                     |                                |  |
| 01-204-000-0000-6610                 |      | 68.39               | X-grip, goggles                | 66452 Equipment                          |
| 01-204-000-0000-6610                 |      | 243.90              | Front trunk, seat cover        | 66453 Equipment                          |
| 5171 Willey's Marine Inc             |      | 312.29              | 2 Transactions                 |  |
| 204 DEPT Total:                      |      | 1,441.66            | ATV                            | 3 Vendors 5 Transactions                 |
| 252 DEPT                             |      |                     | Corrections                    |  |
| 86222 Aitkin Independent Age         |      |                     |                                |  |
| 01-252-252-0000-6405                 |      | 35.00               | Jail Subscription              | 1088 Prisoner Welfare                    |
| 86222 Aitkin Independent Age         |      | 35.00               | 1 Transactions                 |  |
| 10452 AT&T Mobility                  |      |                     |                                |  |
| 01-252-000-0000-6250                 |      | 56.04               | Wireless                       | 287258495419 Telephone                   |
|                                      |      |                     | 04/18/2017 05/17/2017          | 0  |
| 10452 AT&T Mobility                  |      | 56.04               | 1 Transactions                 |  |
| 246 Brothers Fire & Security         |      |                     |                                |  |
| 01-252-000-0000-6231                 |      | 371.00              | Inspect kitchen hood           | 103570 Services & Labor (Incl Contracts) |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                  | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|-------------|----------|--------------------------------------|----------------------------|--|
| 246        | Brothers Fire & Security                                 |             | 371.00   |                                      | 1 Transactions             |  |
| 5583       | Crawford Supply Company<br>01-252-252-0000-6408          |             | 80.40    | Commissary supplies                  | 834589                     | Commissary Supplies                              |
| 5583       | Crawford Supply Company                                  |             | 80.40    |                                      | 1 Transactions             |  |
| 88628      | Dalco<br>01-252-000-0000-6422                            |             | 397.84   | Paper products for jail              | 3179890                    | Janitorial Supplies                              |
| 88628      | Dalco  |             | 397.84   |                                      | 1 Transactions             |  |
| 2186       | Hillyard Inc - Kansas City<br>01-252-000-0000-6422       |             | 560.04   | Janitorial                           | 602551740                  | Janitorial Supplies                              |
| 2186       | Hillyard Inc - Kansas City                               |             | 560.04   |                                      | 1 Transactions             |  |
| 2340       | Hyytinen Hardware Hank<br>01-252-000-0000-6590           |             | 12.99    | Alum vent                            | 1394067                    | Repair & Maintenance Supplies                    |
|            | 01-252-000-0000-6590                                     |             | 12.99-   | Return vent                          | 1395212                    | Repair & Maintenance Supplies                    |
| 2340       | Hyytinen Hardware Hank                                   |             | 0.00     |                                      | 2 Transactions             |  |
| 5503       | Keefe Supply Company<br>01-252-252-0000-6408             |             | 438.96   | Commissary Supplies                  | 834588                     | Commissary Supplies                              |
| 5503       | Keefe Supply Company                                     |             | 438.96   |                                      | 1 Transactions             |  |
| 12777      | Lammers Appliance Repair<br>01-252-000-0000-6231         |             | 578.49   | Small dryer repairs                  | 1936                       | Services & Labor (Incl Contracts)                |
|            | 01-252-000-0000-6231                                     |             | 694.85   | Large dryer repairs                  | 1937                       | Services & Labor (Incl Contracts)                |
| 12777      | Lammers Appliance Repair                                 |             | 1,273.34 |                                      | 2 Transactions             |  |
| 2928       | Lundberg Plumbing & Heating, Inc<br>01-252-000-0000-6590 |             | 867.23   | repair jail shower                   | 16226                      | Repair & Maintenance Supplies                    |
| 2928       | Lundberg Plumbing & Heating, Inc                         |             | 867.23   |                                      | 1 Transactions             |  |
| 13691      | MEnD Correctional Care, PLLC<br>01-252-000-0000-6262     |             | 5,601.50 | June Healthcare services             | 2636                       | Medical Expenses & Supplies - Inmates            |
|            | 01-252-000-0000-6262                                     |             | 1,483.33 | Addendum for June 2017               | 2636                       | Medical Expenses & Supplies - Inmates            |
| 13691      | MEnD Correctional Care, PLLC                             |             | 7,084.83 |                                      | 2 Transactions             |  |
| 3789       | Pan-O-Gold Baking Company<br>01-252-000-0000-6418        |             | 206.12   | Groceries                            | 10002417145007             | Groceries  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                          | Rpt  | Warrant Description | Invoice #      | Account/Formula Description      |
|--------------------------------------|------|---------------------|----------------|----------------------------------|
| No. Account/Formula                  | Accr | Amount              | Service Dates  | On Behalf of Name                |
|                                      |      |                     | Paid On Bhf #  |                                  |
| 01-252-000-0000-6418                 |      | 176.34              |                | Groceries                        |
| 3789 Pan-O-Gold Baking Company       |      | 382.46              |                | Groceries                        |
|                                      |      |                     | 2 Transactions |                                  |
| 3810 Paulbeck's County Market        |      |                     |                |                                  |
| 01-252-000-0000-6418                 |      | 71.72               |                | Groceries                        |
| 3810 Paulbeck's County Market        |      | 71.72               |                | Groceries                        |
|                                      |      |                     | 1 Transactions |                                  |
| 11947 Phoenix Supply                 |      |                     |                |                                  |
| 01-252-000-0000-6424                 |      | 257.75              |                | Inmate Supplies                  |
| 11947 Phoenix Supply                 |      | 257.75              |                | Inmate Supplies                  |
|                                      |      |                     | 1 Transactions |                                  |
| 4010 Rasley Oil Company              |      |                     |                |                                  |
| 01-252-000-0000-6330                 |      | 76.13               |                | Prisoner Transportation & Travel |
| 4010 Rasley Oil Company              |      | 76.13               |                | Prisoner Transportation & Travel |
|                                      |      |                     | 1 Transactions |                                  |
| 9499 Reliance Telephone Systems, Inc |      |                     |                |                                  |
| 01-252-252-0000-6406                 |      | 1,500.00            |                | Phone Card Prisoner Welfare      |
| 9499 Reliance Telephone Systems, Inc |      | 1,500.00            |                | Phone Card Prisoner Welfare      |
|                                      |      |                     | 1 Transactions |                                  |
| 4761 Sysco Minnesota Inc             |      |                     |                |                                  |
| 01-252-000-0000-6418                 |      | 14.45-              |                | Groceries                        |
| 01-252-000-0000-6418                 |      | 35.93               |                | Groceries                        |
| 01-252-000-0000-6418                 |      | 35.93               |                | Groceries                        |
| 01-252-000-0000-6418                 |      | 25.98-              |                | Groceries                        |
| 01-252-000-0000-6418                 |      | 4,262.38            |                | Groceries                        |
| 01-252-000-0000-6418                 |      | 16.13-              |                | Groceries                        |
| 01-252-000-0000-6418                 |      | 3,392.94            |                | Groceries                        |
| 4761 Sysco Minnesota Inc             |      | 7,670.62            |                | Groceries                        |
|                                      |      |                     | 7 Transactions |                                  |
| 86235 The Office Shop Inc            |      |                     |                |                                  |
| 01-252-000-0000-6405                 |      | 7.41                |                | Office & Computer Supplies       |
| 86235 The Office Shop Inc            |      | 7.41                |                | Office & Computer Supplies       |
|                                      |      |                     | 1 Transactions |                                  |
| 13934 Tire Barn                      |      |                     |                |                                  |
| 01-252-000-0000-6302                 |      | 171.00              |                | Car Maintenance                  |
| 13934 Tire Barn                      |      | 171.00              |                | Car Maintenance                  |
|                                      |      |                     | 1 Transactions |                                  |
| 252 DEPT Total:                      |      | 21,301.77           |                | Corrections                      |
|                                      |      |                     | 19 Vendors     | 29 Transactions                  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                     | Accr | Rpt<br>Amount | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|---|------|---------------|--------------------------------------|----------------------------|--|
| 253        | DEPT  |      |               | Sentence to Serve                    |                            |  |
| 10452      | AT&T Mobility<br>01-253-000-0000-6250                       |      | 34.99         | Wireless<br>04/18/2017 05/17/2017    | 287258495419<br>0          | Telephone  |
| 10452      | AT&T Mobility   |      | 34.99         | 1 Transactions                       |                            |  |
| 12927      | Midwest Machinery Co.<br>01-253-000-0000-6405               |      | 2.63          | Socket head, e-clip                  | 1446489                    | Operating Supplies                               |
| 12927      | Midwest Machinery Co.                                       |      | 2.63          | 1 Transactions                       |                            |  |
| 3255       | Mn Counties Intergovernmental Trust<br>01-253-000-0000-6352 |      | 21.00-        | 2016 Auto adjustment                 | 307108                     | Insurance  |
| 3255       | Mn Counties Intergovernmental Trust                         |      | 21.00-        | 1 Transactions                       |                            |  |
| 4010       | Rasley Oil Company<br>01-253-000-0000-6511                  |      | 178.10        | May gas                              | AITCOSHES                  | Gas And Oil                                      |
| 4010       | Rasley Oil Company  |      | 178.10        | 1 Transactions                       |                            |  |
| 253        | DEPT Total:   |      | 194.72        | Sentence to Serve                    | 4 Vendors                  | 4 Transactions                                   |
| 257        | DEPT  |      |               | Community Corrections                |                            |  |
| 4641       | Holiday Credit Office<br>01-257-255-0000-6335               |      | 19.23         | Gas                                  | 1400000155373              | Gas/Vehicle Fuel Charges                         |
|            | 01-257-257-0000-6335  |      | 40.85         | Gas                                  | 1400000155373              | Gas/Vehicle Fuel Charges                         |
| 4641       | Holiday Credit Office                                       |      | 60.08         | 2 Transactions                       |                            |  |
| 3810       | Paulbeck's County Market<br>01-257-022-0000-6406            |      | 18.26         | Cards                                | 9277299                    | Sobriety Crt Expenses                            |
| 3810       | Paulbeck's County Market                                    |      | 18.26         | 1 Transactions                       |                            |  |
| 86235      | The Office Shop Inc<br>01-257-022-0000-6406                 |      | 2.20          | Paper for certificates               | 292368-0                   | Sobriety Crt Expenses                            |
| 86235      | The Office Shop Inc   |      | 2.20          | 1 Transactions                       |                            |  |
| 11030      | Tougas/Janet<br>01-257-257-0000-6330                        |      | 179.22        | May Mileage                          | 412@.435                   | Mileage  |
| 11030      | Tougas/Janet  |      | 179.22        | 1 Transactions                       |                            |  |
| 6097       | Verizon Wireless  |      |               |                                      |                            |  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                              | Rpt  | Warrant Description | Invoice #      | Account/Formula Description        |
|--|------|---------------------|----------------|------------------------------------|
| No. Account/Formula                      | Accr | Amount              | Service Dates  | On Behalf of Name                  |
|  |      |                     | Paid On Bhf #  |                                    |
| 6097 Verizon Wireless                    |      | 54.29               | 84210569900001 | Wireless Telephone Services        |
|  |      | 54.29               | 1 Transactions |                                    |
| 257 DEPT Total:                          |      | 314.05              | 5 Vendors      | 6 Transactions                     |
| 390 DEPT                                 |      |                     |                | Environmental Health (FBL)         |
| 4641 Holiday Credit Office               |      |                     |                |                                    |
| 01-390-000-0000-6511                     |      | 59.60               | 1400000135321  | Gas And Oil                        |
| 4641 Holiday Credit Office               |      | 59.60               | 1 Transactions |                                    |
| 390 DEPT Total:                          |      | 59.60               | 1 Vendors      | 1 Transactions                     |
| 391 DEPT                                 |      |                     |                | Solid Waste                        |
| 1754 Garrison Disposal Company, Inc      |      |                     |                |                                    |
| 01-391-000-0000-6231                     |      | 545.55              | 118022         | Services, Labor, & Minor Contracts |
| 1754 Garrison Disposal Company, Inc      |      | 545.55              | 1 Transactions |                                    |
| 2340 Hyytinen Hardware Hank              |      |                     |                |                                    |
| 01-391-000-0000-6405                     |      | 5.99                | 1391575        | Office & Film Supplies             |
| 2340 Hyytinen Hardware Hank              |      | 5.99                | 1 Transactions |                                    |
| 3255 Mn Counties Intergovernmental Trust |      |                     |                |                                    |
| 01-391-000-0000-6352                     |      | 559.00              | 307108         | Insurance                          |
| 3255 Mn Counties Intergovernmental Trust |      | 559.00              | 1 Transactions |                                    |
| 5472 Newshopper                          |      |                     |                |                                    |
| 01-391-000-0000-6230                     |      | 500.00              | 6111           | Printing, Publishing & Adv         |
| 5472 Newshopper                          |      | 500.00              | 1 Transactions |                                    |
| 3810 Paulbeck's County Market            |      |                     |                |                                    |
| 01-391-000-0000-6405                     |      | 20.58               | 9277342        | Office & Film Supplies             |
| 3810 Paulbeck's County Market            |      | 20.58               | 1 Transactions |                                    |
| 5056 Western Lake Superior Sanitary      |      |                     |                |                                    |
| 01-391-000-0000-6231                     |      | 1,677.43            | 033117AITKIN   | Services, Labor, & Minor Contracts |
| 5056 Western Lake Superior Sanitary      |      | 1,677.43            | 1 Transactions |                                    |

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 6/13/17 10:39AM  
 1 General Fund

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

|     | <u>Vendor Name</u>                       | <u>Rpt</u>  | <u>Amount</u> | <u>Warrant Description</u>           | <u>Invoice #</u>     | <u>Account/Formula Description</u> |
|-----|--|-------------|---------------|--------------------------------------|----------------------|------------------------------------|
|     | <u>No. Account/Formula</u>               | <u>Accr</u> |               | <u>Service Dates</u>                 | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>           |
| 391 | DEPT Total:                              |             | 3,308.55      | Solid Waste                          | 6 Vendors            | 6 Transactions                     |
| 600 | DEPT                                     |             |               | Ag Society, Soil & Water, Ag Inspect |                      |                                    |
|     | 3255 Mn Counties Intergovernmental Trust |             |               |                                      |                      |                                    |
|     | 01-600-550-0000-6352                     |             | 152.00        | Insurance adjustments                | 414108               | Ag Society Insurance               |
|     | 3255 Mn Counties Intergovernmental Trust |             | 152.00        |                                      | 1 Transactions       |                                    |
| 600 | DEPT Total:                              |             | 152.00        | Ag Society, Soil & Water, Ag Inspect | 1 Vendors            | 1 Transactions                     |
| 1   | Fund Total:                              |             | 66,087.74     | General Fund                         |                      | 195 Transactions                   |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                               | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|---|-------------|----------|--------------------------------------|----------------------------|--|
| 0          | DEPT  |             |          | Undesignated                         |                            |  |
| 13318      | American Peat Technology, LLC<br>03-000-000-0000-5857 |             | 500.00   | DEPOSIT REFUND                       |                            | Culverts   |
| 13318      | American Peat Technology, LLC                         |             | 500.00   | 1 Transactions                       |                            |  |
| 0          | DEPT Total:   |             | 500.00   | Undesignated                         | 1 Vendors                  | 1 Transactions                                   |
| 301        | DEPT  |             |          | R&B Administration                   |                            |  |
| 89541      | Culligan<br>03-301-000-0000-6400                      |             | 50.75    | WATER                                | 426548                     | Supplies And Materials                           |
| 89541      | Culligan  |             | 50.75    | 1 Transactions                       |                            |  |
| 11406      | Innovative Office Solutions<br>03-301-000-0000-6400   |             | 113.10   | OFFICE SUPPLIES                      | IN1633543                  | Supplies And Materials                           |
| 11406      | Innovative Office Solutions                           |             | 113.10   | 1 Transactions                       |                            |  |
| 9671       | Pitney Bowes<br>03-301-000-0000-6205                  |             | 74.04    | LEASE                                | 3101292900                 | Postage  |
| 9671       | Pitney Bowes  |             | 74.04    | 1 Transactions                       |                            |  |
| 4010       | Rasley Oil Company<br>03-301-000-0000-6296            |             | 10.19    | SARAH MTG GAS                        | 20699                      | Meeting Expense/Physicals                        |
| 4010       | Rasley Oil Company                                    |             | 10.19    | 1 Transactions                       |                            |  |
| 11605      | Shred Right<br>03-301-000-0000-6400                   |             | 30.00    | DOCUMENT DESTRUCTION                 | 272041                     | Supplies And Materials                           |
| 11605      | Shred Right   |             | 30.00    | 1 Transactions                       |                            |  |
| 301        | DEPT Total:   |             | 278.08   | R&B Administration                   | 5 Vendors                  | 5 Transactions                                   |
| 302        | DEPT  |             |          | R&B Engineering/Construction         |                            |  |
| 1701       | Forestry Suppliers Inc<br>03-302-000-0000-6449        |             | 363.00   | ENGINEERING SUPPLIES                 | 204787-00                  | Rd/Br Engr. Supplies                             |
| 1701       | Forestry Suppliers Inc                                |             | 363.00   | 1 Transactions                       |                            |  |
| 8497       | Northern Lath Company<br>03-302-000-0000-6449         |             | 1,345.00 | LATH                                 | 0-006552                   | Rd/Br Engr. Supplies                             |

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3 Road & Bridge

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                             | Rpt  | Warrant Description | Invoice #                    | Account/Formula Description |                               |
|---|------|---------------------|------------------------------|-----------------------------|-------------------------------|
| No. Account/Formula                     | Accr | Amount              | Service Dates                | Paid On Bhf #               | On Behalf of Name             |
| 8497 Northern Lath Company              |      | 1,345.00            | 1 Transactions               |                             |                               |
| 302 DEPT Total:                         |      | 1,708.00            | R&B Engineering/Construction | 2 Vendors                   | 2 Transactions                |
| 303 DEPT                                |      |                     | R&B Highway Maintenance      |                             |                               |
| 170 Aitkin Motor Company                |      |                     |                              |                             |                               |
| 03-303-000-0000-6590                    |      | 45.00               | REPAIR LABOR                 | 13726                       | Repair & Maintenance Supplies |
| 03-303-000-0000-6590                    |      | 222.03              | REPAIR PARTS                 | 13726                       | Repair & Maintenance Supplies |
| 170 Aitkin Motor Company                |      | 267.03              |                              | 2 Transactions              |                               |
| 195 Aitkin Tire Shop                    |      |                     |                              |                             |                               |
| 03-303-000-0000-6590                    |      | 41.00               | REPAIR PARTS                 | 0-057014                    | Repair & Maintenance Supplies |
| 195 Aitkin Tire Shop                    |      | 41.00               |                              | 1 Transactions              |                               |
| 10452 AT&T Mobility                     |      |                     |                              |                             |                               |
| 03-303-000-0000-6254                    |      | 34.99               | PAULS IPAD SVC               | 287266104878X0              | Utilities                     |
| 10452 AT&T Mobility                     |      | 34.99               |                              | 1 Transactions              |                               |
| 86467 Auto Value Aitkin                 |      |                     |                              |                             |                               |
| 03-303-000-0000-6590                    |      | 50.18               | FILTERS                      | 40100441                    | Repair & Maintenance Supplies |
| 03-303-000-0000-6590                    |      | 118.64              | FILTERS                      | 40100854                    | Repair & Maintenance Supplies |
| 03-303-000-0000-6590                    |      | 24.66               | FILTERS                      | 40100913                    | Repair & Maintenance Supplies |
| 03-303-000-0000-6590                    |      | 154.49              | REPAIR PARTS                 | 40101260                    | Repair & Maintenance Supplies |
| 03-303-000-0000-6590                    |      | 6.99                | REPAIR PARTS                 | 40101533                    | Repair & Maintenance Supplies |
| 86467 Auto Value Aitkin                 |      | 354.96              |                              | 5 Transactions              |                               |
| 8544 Brock White Construction Materials |      |                     |                              |                             |                               |
| 03-303-000-0000-6521                    |      | 868.45              | ROAD SUPPLIES                | 12771270-00                 | Maintenance Supplies          |
| 8544 Brock White Construction Materials |      | 868.45              |                              | 1 Transactions              |                               |
| 12787 Centra Sota Cooperative           |      |                     |                              |                             |                               |
| 03-303-000-0000-6513                    |      | 4,742.68            | MCGRATH DIESEL               | 8104369                     | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513                    |      | 7,900.49            | MCGREGOR DIESEL              | 8104369                     | Motor Fuel & Lubricants       |
| 12787 Centra Sota Cooperative           |      | 12,643.17           |                              | 2 Transactions              |                               |
| 8622 Frontier                           |      |                     |                              |                             |                               |
| 03-303-000-0000-6254                    |      | 66.03               | JACOBSON                     | 218-752-6591                | Utilities                     |
| 03-303-000-0000-6254                    |      | 66.03               | MCGREGOR                     | 218-768-4481                | Utilities                     |
| 03-303-000-0000-6254                    |      | 66.03               | PALISADE                     | 218-845-2607                | Utilities                     |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name                           | Account/Formula      | Rpt Accr | Amount | Warrant Description    | Service Dates   | Invoice # | Paid On Bhf # | Account/Formula Description   | On Behalf of Name |
|------------|--------------------------------|----------------------|----------|--------|------------------------|-----------------|-----------|---------------|-------------------------------|-------------------|
|            |                                | 03-303-000-0000-6254 |          | 66.03  | MCGRATH                |                 |           | 320-592-3580  | Utilities                     |                   |
| 8622       | Frontier                       |                      |          | 264.12 |                        | 4 Transactions  |           |               |                               |                   |
| 13468      | G & K Services                 |                      |          |        |                        |                 |           |               |                               |                   |
|            |                                | 03-303-000-0000-6298 |          | 14.61  | SHOP LAUNDRY           |                 |           | 6043781685    | Shop Maintenance              |                   |
|            |                                | 03-303-000-0000-6298 |          | 14.61  | SHOP LAUNDRY           |                 |           | 6043787416    | Shop Maintenance              |                   |
| 13468      | G & K Services                 |                      |          | 29.22  |                        | 2 Transactions  |           |               |                               |                   |
| 1754       | Garrison Disposal Company, Inc |                      |          |        |                        |                 |           |               |                               |                   |
|            |                                | 03-303-000-0000-6254 |          | 78.69  | MCGREGOR SHOP          |                 |           | 8245996       | Utilities                     |                   |
| 1754       | Garrison Disposal Company, Inc |                      |          | 78.69  |                        | 1 Transactions  |           |               |                               |                   |
| 11715      | Granite Electronics            |                      |          |        |                        |                 |           |               |                               |                   |
|            |                                | 03-303-000-0000-6590 |          | 93.00  | REPAIR PARTS           |                 |           | 153004432-1   | Repair & Maintenance Supplies |                   |
| 11715      | Granite Electronics            |                      |          | 93.00  |                        | 1 Transactions  |           |               |                               |                   |
| 4641       | Holiday Credit Office          |                      |          |        |                        |                 |           |               |                               |                   |
|            |                                | 03-303-000-0000-6513 |          | 3.07-  | REBATE                 |                 |           |               | Motor Fuel & Lubricants       |                   |
|            |                                | 03-303-000-0000-6513 |          | 18.73- | FEDERAL TAX ADJUSTMENT |                 |           |               | Motor Fuel & Lubricants       |                   |
|            |                                | 03-303-000-0000-6513 |          | 50.00  | GASOLINE               |                 |           | 0-85312073    | Motor Fuel & Lubricants       |                   |
|            |                                | 03-303-000-0000-6513 |          | 41.00  | GASOLINE               |                 |           | 111448067     | Motor Fuel & Lubricants       |                   |
|            |                                | 03-303-000-0000-6513 |          | 55.50  | GASOLINE               |                 |           | 111815081     | Motor Fuel & Lubricants       |                   |
|            |                                | 03-303-000-0000-6513 |          | 53.60  | GASOLINE               |                 |           | 115037073     | Motor Fuel & Lubricants       |                   |
|            |                                | 03-303-000-0000-6513 |          | 38.00  | GASOLINE               |                 |           | 130351130     | Motor Fuel & Lubricants       |                   |
| 4641       | Holiday Credit Office          |                      |          | 216.30 |                        | 7 Transactions  |           |               |                               |                   |
| 2340       | Hyytinen Hardware Hank         |                      |          |        |                        |                 |           |               |                               |                   |
|            |                                | 03-303-000-0000-6298 |          | 22.99  | AITKIN SHOP SUPPLIES   |                 |           | 1390795       | Shop Maintenance              |                   |
|            |                                | 03-303-000-0000-6298 |          | 16.99  | AITKIN SHOP SUPPLIES   |                 |           | 1391992       | Shop Maintenance              |                   |
|            |                                | 03-303-000-0000-6298 |          | 19.99  | AITKIN SHOP SUPPLIES   |                 |           | 1392257       | Shop Maintenance              |                   |
|            |                                | 03-303-000-0000-6298 |          | 18.36  | MCGRATH SHOP SUPPLIES  |                 |           | 1392638       | Shop Maintenance              |                   |
|            |                                | 03-303-000-0000-6298 |          | 99.99  | AITKIN SHOP SUPPLIES   |                 |           | 1392680       | Shop Maintenance              |                   |
|            |                                | 03-303-000-0000-6298 |          | 99.99- | AITKIN SHOP SUPPLIES   |                 |           | 1392692       | Shop Maintenance              |                   |
|            |                                | 03-303-000-0000-6298 |          | 73.92  | AITKIN SHOP SUPPLIES   |                 |           | 1395221       | Shop Maintenance              |                   |
|            |                                | 03-303-000-0000-6590 |          | 70.97  | REPAIR PARTS           |                 |           | 1395560       | Repair & Maintenance Supplies |                   |
|            |                                | 03-303-000-0000-6298 |          | 4.99   | AITKIN SHOP SUPPLIES   |                 |           | 1395923       | Shop Maintenance              |                   |
|            |                                | 03-303-000-0000-6298 |          | 13.97  | AITKIN SHOP SUPPLIES   |                 |           | 1397315       | Shop Maintenance              |                   |
| 2340       | Hyytinen Hardware Hank         |                      |          | 242.18 |                        | 10 Transactions |           |               |                               |                   |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                     | Rpt  | Warrant Description | Invoice #               | Account/Formula Description |                               |
|---------------------------------|------|---------------------|-------------------------|-----------------------------|-------------------------------|
| No. Account/Formula             | Accr | Amount              | Service Dates           | Paid On Bhf #               | On Behalf of Name             |
| 91187 Lake Country Power        |      |                     |                         |                             |                               |
| 03-303-000-0000-6254            |      | 55.97               | APR-MAY CSAH 14         | 141979801                   | Utilities                     |
| 03-303-000-0000-6254            |      | 53.70               | APR-MAY CSAH 6          | 141979901                   | Utilities                     |
| 91187 Lake Country Power        |      | 109.67              |                         |                             | 2 Transactions                |
| 14038 Lube-Tech & Partners, LLC |      |                     |                         |                             |                               |
| 03-303-000-0000-6298            |      | 60.00               | PALISADE SHOP SUPPLIES  | 951132                      | Shop Maintenance              |
| 03-303-000-0000-6298            |      | 407.04              | AITKIN SHOP SUPPLIES    | 951925                      | Shop Maintenance              |
| 03-303-000-0000-6590            |      | 136.89              | REPAIR PARTS            | 951925                      | Repair & Maintenance Supplies |
| 14038 Lube-Tech & Partners, LLC |      | 603.93              |                         |                             | 3 Transactions                |
| 2941 M R Sign Co Inc            |      |                     |                         |                             |                               |
| 03-303-000-0000-6516            |      | 238.28              | ADOPT-A-HWY OVERLAY     | 195453                      | Signs & Posts                 |
| 03-303-000-0000-6516            |      | 639.36              | CHEVRON ALIGNMENT       | 195454                      | Signs & Posts                 |
| 03-303-000-0000-6516            |      | 819.30              | RESIDENTIAL E-911 SIGNS | 195455                      | Signs & Posts                 |
| 03-303-000-0000-6516            |      | 354.84              | 55 MPH SIGNS            | 195456                      | Signs & Posts                 |
| 2941 M R Sign Co Inc            |      | 2,051.78            |                         |                             | 4 Transactions                |
| 2991 Malmo Market               |      |                     |                         |                             |                               |
| 03-303-000-0000-6513            |      | 34.28               | GASOLINE                | 24368                       | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513            |      | 28.73               | GASOLINE                | 36066                       | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513            |      | 29.02               | GASOLINE                | 38092                       | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513            |      | 48.76               | GASOLINE                | 38489                       | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513            |      | 29.39               | GASOLINE                | 39733                       | Motor Fuel & Lubricants       |
| 2991 Malmo Market               |      | 170.18              |                         |                             | 5 Transactions                |
| 12927 Midwest Machinery Co.     |      |                     |                         |                             |                               |
| 03-303-000-0000-6521            |      | 47.12               | ROAD SUPPLIES           | 1449977                     | Maintenance Supplies          |
| 03-303-000-0000-6590            |      | 191.18              | RILTERS                 | 1451124                     | Repair & Maintenance Supplies |
| 03-303-000-0000-6590            |      | 3,160.25            | REPAIR PARTS            | 1455151                     | Repair & Maintenance Supplies |
| 03-303-000-0000-6590            |      | 8,270.12            | REPAIR LABOR            | 1455151                     | Repair & Maintenance Supplies |
| 03-303-000-0000-6590            |      | 11.04               | RILTERS                 | 1456405                     | Repair & Maintenance Supplies |
| 03-303-000-0000-6298            |      | 53.88               | AITKIN SHOP SUPPLIES    | 1472417                     | Shop Maintenance              |
| 12927 Midwest Machinery Co.     |      | 11,733.59           |                         |                             | 6 Transactions                |
| 5917 Mike's Bobcat Service      |      |                     |                         |                             |                               |
| 03-303-000-0000-6825            |      | 300.00              | APR/MAY 2017 BLADING    | JUNE 2017                   | Maintenance Agreements        |
| 5917 Mike's Bobcat Service      |      | 300.00              |                         |                             | 1 Transactions                |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula  | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|-------------|----------|--------------------------------------|----------------------------|--|
| 9692       | Minnesota Energy Resources Corporation<br>03-303-000-0000-6297 |             | 129.98   | NAT GAS: AITKIN SHOP                 | MAY                        | Shop Fuel  |
| 9692       | Minnesota Energy Resources Corporation                         |             | 129.98   | 1 Transactions                       |                            |  |
| 3255       | Mn Counties Intergovernmental Trust<br>03-303-000-0000-6590    |             | 2,462.00 | Deletions.Additions                  | 307108                     | Repair & Maintenance Supplies                    |
| 3255       | Mn Counties Intergovernmental Trust                            |             | 2,462.00 | 1 Transactions                       |                            |  |
| 8691       | Northland Hydraulic Service<br>03-303-000-0000-6590            |             | 630.00   | REPAIR LABOR                         | 8879                       | Repair & Maintenance Supplies                    |
|            | 03-303-000-0000-6590   |             | 408.08   | REPAIR PARTS                         | 8879                       | Repair & Maintenance Supplies                    |
|            | 03-303-000-0000-6590   |             | 573.00   | REPAIR PARTS                         | 8916                       | Repair & Maintenance Supplies                    |
|            | 03-303-000-0000-6590   |             | 360.00   | REPAIR LABOR                         | 8916                       | Repair & Maintenance Supplies                    |
| 8691       | Northland Hydraulic Service                                    |             | 1,971.08 | 4 Transactions                       |                            |  |
| 10720      | Nuss Truck & Equipment<br>03-303-000-0000-6590                 |             | 852.44   | REPAIR PARTS                         | 636104                     | Repair & Maintenance Supplies                    |
|            | 03-303-000-0000-6590   |             | 791.35   | REPAIR LABOR                         | 636104                     | Repair & Maintenance Supplies                    |
| 10720      | Nuss Truck & Equipment   |             | 1,643.79 | 2 Transactions                       |                            |  |
| 3760       | Palisade Cooperative Oil Assoc<br>03-303-000-0000-6513         |             | 37.57    | GASOLINE                             | 367562                     | Motor Fuel & Lubricants                          |
|            | 03-303-000-0000-6513   |             | 35.74    | GASOLINE                             | 368228                     | Motor Fuel & Lubricants                          |
| 3760       | Palisade Cooperative Oil Assoc                                 |             | 73.31    | 2 Transactions                       |                            |  |
| 8537       | Powerplan OIB<br>03-303-000-0000-6590                          |             | 513.44   | REPAIR PARTS                         | 1705097                    | Repair & Maintenance Supplies                    |
|            | 03-303-000-0000-6590   |             | 319.44   | REPAIR PARTS                         | 1709652                    | Repair & Maintenance Supplies                    |
| 8537       | Powerplan OIB  |             | 832.88   | 2 Transactions                       |                            |  |
| 4010       | Rasley Oil Company<br>03-303-000-0000-6513                     |             | 46.93    | GASOLINE                             | 19579                      | Motor Fuel & Lubricants                          |
|            | 03-303-000-0000-6513   |             | 39.56    | GASOLINE                             | 19604                      | Motor Fuel & Lubricants                          |
|            | 03-303-000-0000-6513   |             | 44.73    | GASOLINE                             | 19607                      | Motor Fuel & Lubricants                          |
|            | 03-303-000-0000-6513   |             | 77.93    | GASOLINE                             | 19616                      | Motor Fuel & Lubricants                          |
|            | 03-303-000-0000-6513   |             | 43.56    | GASOLINE                             | 19625                      | Motor Fuel & Lubricants                          |
|            | 03-303-000-0000-6513   |             | 48.77    | GASOLINE                             | 19693                      | Motor Fuel & Lubricants                          |
|            | 03-303-000-0000-6513   |             | 13.01    | GASOLINE                             | 19697                      | Motor Fuel & Lubricants                          |
|            | 03-303-000-0000-6513   |             | 59.97    | GASOLINE                             | 19728                      | Motor Fuel & Lubricants                          |

# Aitkin County



| Vendor Name                       | <u>Rpt</u>  | Warrant Description                | Invoice #            | Account/Formula Description |
|-----------------------------------|-------------|------------------------------------|----------------------|-----------------------------|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u> <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>    |
| 03-303-000-0000-6513              |             | 15.87 GASOLINE                     | 19754                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 48.76 GASOLINE                     | 19865                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 41.07 GASOLINE                     | 19869                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 58.19 GASOLINE                     | 19875                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 15.12 GASOLINE                     | 19920                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 51.49 GASOLINE                     | 19933                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 5.04 GASOLINE                      | 19973                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 50.60 GASOLINE                     | 19974                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 28.98 GASOLINE                     | 20024                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 41.54 GASOLINE                     | 20042                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 42.32 GASOLINE                     | 20172                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 68.19 GASOLINE                     | 20195                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 55.22 GASOLINE                     | 20238                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 50.61 GASOLINE                     | 20245                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 40.49 GASOLINE                     | 20246                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 71.75 GASOLINE                     | 20333                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 43.66 GASOLINE                     | 20334                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 66.70 GASOLINE                     | 20344                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 42.29 GASOLINE                     | 20387                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 33.39 GASOLINE                     | 20392                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 60.48 GASOLINE                     | 20419                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 47.01 GASOLINE                     | 20482                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 74.56 GASOLINE                     | 20507                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 46.10 GASOLINE                     | 20580                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 40.56 GASOLINE                     | 20604                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 62.58 GASOLINE                     | 20610                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 55.02 GASOLINE                     | 20611                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 68.24 GASOLINE                     | 20612                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 35.95 GASOLINE                     | 20653                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 83.86 GASOLINE                     | 20680                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 20.85 GASOLINE                     | 20829                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 55.66 GASOLINE                     | 20837                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 15.82 GASOLINE                     | 20880                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 19.33 GASOLINE                     | 20890                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 46.01 GASOLINE                     | 20892                | Motor Fuel & Lubricants     |
| 03-303-000-0000-6513              |             | 29.13 GASOLINE                     | 20902                | Motor Fuel & Lubricants     |
| 4010 Rasley Oil Company           |             | 2,006.90                           | 44 Transactions      |                             |
| 4070 Riley Auto Supply            |             |                                    |                      |                             |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name               | Rpt  | Warrant Description         | Invoice #     | Account/Formula Description   |
|---------------------------|------|-----------------------------|---------------|-------------------------------|
| No. Account/Formula       | Accr | Amount Service Dates        | Paid On Bhf # | On Behalf of Name             |
| 03-303-000-0000-6590      |      | 28.97 REPAIR PARTS          | 586158        | Repair & Maintenance Supplies |
| 03-303-000-0000-6590      |      | 201.99 REPAIR PARTS         | 586213        | Repair & Maintenance Supplies |
| 03-303-000-0000-6590      |      | 2.99 REPAIR PARTS           | 586214        | Repair & Maintenance Supplies |
| 03-303-000-0000-6298      |      | 160.20 AITKIN SHOP SUPPLIES | 586249        | Shop Maintenance              |
| 03-303-000-0000-6590      |      | 20.99 REPAIR PARTS          | 586260        | Repair & Maintenance Supplies |
| 03-303-000-0000-6590      |      | 4.49 REPAIR PARTS           | 586398        | Repair & Maintenance Supplies |
| 03-303-000-0000-6298      |      | 85.10 AITKIN SHOP SUPPLIES  | 586425        | Shop Maintenance              |
| 03-303-000-0000-6590      |      | 19.98 REPAIR PARTS          | 586493        | Repair & Maintenance Supplies |
| 03-303-000-0000-6590      |      | 218.76 REPAIR PARTS         | 586530        | Repair & Maintenance Supplies |
| 03-303-000-0000-6590      |      | 155.65 REPAIR PARTS         | 586647        | Repair & Maintenance Supplies |
| 03-303-000-0000-6590      |      | 310.91 REPAIR PARTS         | 586700        | Repair & Maintenance Supplies |
| 03-303-000-0000-6590      |      | 141.44 REPAIR PARTS         | 586723        | Repair & Maintenance Supplies |
| 03-303-000-0000-6298      |      | 78.75 AITKIN SHOP SUPPLIES  | 586763        | Shop Maintenance              |
| 03-303-000-0000-6298      |      | 47.99 AITKIN SHOP SUPPLIES  | 586819        | Shop Maintenance              |
| 03-303-000-0000-6298      |      | 15.99 AITKIN SHOP SUPPLIES  | 586820        | Shop Maintenance              |
| 03-303-000-0000-6590      |      | 16.74 REPAIR PARTS          | 586875        | Repair & Maintenance Supplies |
| 03-303-000-0000-6590      |      | 27.99 REPAIR PARTS          | 587032        | Repair & Maintenance Supplies |
| 03-303-000-0000-6590      |      | 245.71 REPAIR PARTS         | 587132        | Repair & Maintenance Supplies |
| 03-303-000-0000-6298      |      | 15.92 AITKIN SHOP SUPPLIES  | 587150        | Shop Maintenance              |
| 03-303-000-0000-6298      |      | 42.00 AITKIN SHOP SUPPLIES  | 587170        | Shop Maintenance              |
| 03-303-000-0000-6298      |      | 20.97 AITKIN SHOP SUPPLIES  | 587171        | Shop Maintenance              |
| 03-303-000-0000-6590      |      | 240.00 REPAIR PARTS         | 587208        | Repair & Maintenance Supplies |
| 4070 Riley Auto Supply    |      | 2,103.53                    |               | 22 Transactions               |
| 10257 Sadie Llama Designs |      |                             |               |                               |
| 03-303-000-0000-6516      |      | 72.00 E-911 SIGNING         | 85756.74404   | Signs & Posts                 |
| 10257 Sadie Llama Designs |      | 72.00                       |               | 1 Transactions                |
| 4711 Sunnys Citgo         |      |                             |               |                               |
| 03-303-000-0000-6513      |      | 48.00 GASOLINE              | 1011106       | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513      |      | 43.78 GASOLINE              | 1014321       | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513      |      | 49.32 GASOLINE              | 1017865       | Motor Fuel & Lubricants       |
| 03-303-000-0000-6513      |      | 35.83 GASOLINE              | 1023424       | Motor Fuel & Lubricants       |
| 4711 Sunnys Citgo         |      | 176.93                      |               | 4 Transactions                |
| 90805 Temco               |      |                             |               |                               |
| 03-303-000-0000-6590      |      | 334.90 REPAIR PARTS         | 21418         | Repair & Maintenance Supplies |
| 90805 Temco               |      | 334.90                      |               | 1 Transactions                |

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3 Road & Bridge

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                    | Rpt<br>Accr | Amount    | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|-------------|-----------|--------------------------------------|----------------------------|--|
| 7758       | Traffic Marking Service Inc.<br>03-303-000-0000-6514       |             | 47,704.29 | PAVEMENT MARKING                     | 9087                       | Pavement Striping                                |
| 7758       | Traffic Marking Service Inc.                               |             | 47,704.29 | 1 Transactions                       |                            |  |
| 10431      | Verizon Business<br>03-303-000-0000-6254                   |             | 18.89     | MAY-HWY OFFICE                       | 4227948181705              | Utilities  |
| 10431      | Verizon Business   |             | 18.89     | 1 Transactions                       |                            |  |
| 6097       | Verizon Wireless<br>03-303-000-0000-6254                   |             | 335.25    | MAY-DEPT CELL PHONES                 | 9789763363                 | Utilities  |
| 6097       | Verizon Wireless   |             | 335.25    | 1 Transactions                       |                            |  |
| 8671       | Village Laundromat & Car Wash, Inc<br>03-303-000-0000-6298 |             | 18.00     | RAGS                                 | 841489                     | Shop Maintenance                                 |
| 8671       | Village Laundromat & Car Wash, Inc                         |             | 18.00     | 1 Transactions                       |                            |  |
| 8605       | Wayne's Sanitation Llc<br>03-303-000-0000-6254             |             | 52.51     | GARBAGE: MCGRATH                     | 270255                     | Utilities  |
| 8605       | Wayne's Sanitation Llc                                     |             | 52.51     | 1 Transactions                       |                            |  |
| 303        | DEPT Total:  |             | 90,038.50 | R&B Highway Maintenance              | 34 Vendors                 | 147 Transactions                                 |
| 307        | DEPT   |             |           | R&B Capital Infrastructure           |                            |  |
| 2340       | Hyytinen Hardware Hank<br>03-307-000-0000-6260             |             | 4.19      | JOB SUPPLIES                         | 1395836                    | Professional Services                            |
| 2340       | Hyytinen Hardware Hank                                     |             | 4.19      | 1 Transactions                       |                            |  |
| 307        | DEPT Total:  |             | 4.19      | R&B Capital Infrastructure           | 1 Vendors                  | 1 Transactions                                   |
| 3          | Fund Total:  |             | 92,528.77 | Road & Bridge                        |                            | 156 Transactions                                 |

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# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

|   | <u>Vendor Name</u>         | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>          | <u>Account/Formula Description</u> |                                      |
|---|----------------------------|-------------|----------------------------|---------------------------|------------------------------------|--------------------------------------|
|   | <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>      | <u>Paid On Bhf #</u>               | <u>On Behalf of Name</u>             |
| 0 | DEPT                       |             |                            | Undesignated              |                                    |                                      |
|   | 4580 Mn Dept Of Finance    |             |                            |                           |                                    |                                      |
|   | 09-000-000-0000-2030       |             | 540.00                     | May marriage license fees |                                    | State Fees, Assessments & Surcharges |
|   | 4580 Mn Dept Of Finance    |             | 540.00                     | 1 Transactions            |                                    |                                      |
| 0 | DEPT Total:                |             | 540.00                     | Undesignated              | 1 Vendors                          | 1 Transactions                       |
| 9 | Fund Total:                |             | 540.00                     | State                     |                                    | 1 Transactions                       |

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10 Trust

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name Account/Formula                           | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|----------|--------|-----------------------------------|-------------------------|---|
| 900        | DEPT   |          |        | Timber Permit Bonds               |                         |   |
| 4655       | Westerlund/Chad<br>10-900-000-0000-2300        |          | 349.42 | Bond refund Rec 2989              | 13423                   | Timber Permit Bonds                           |
| 4655       | Westerlund/Chad                                |          | 349.42 | 1 Transactions                    |                         |   |
| 900        | DEPT Total:                                    |          | 349.42 | Timber Permit Bonds               | 1 Vendors               | 1 Transactions                                |
| 921        | DEPT   |          |        | Co. Development                   |                         |   |
| 14086      | Cummings/Quinn<br>10-921-000-0000-6231         |          | 160.00 | 4 beaver Brown Lake Shelter       |                         | Services, Labor, Contracts                    |
|            | 10-921-000-0000-6231                           |          | 160.00 | 4 beaver Esquagamah               |                         | Services, Labor, Contracts                    |
| 14086      | Cummings/Quinn                                 |          | 320.00 | 2 Transactions                    |                         |   |
| 13602      | Hughley/Josh<br>10-921-000-0000-6231           |          | 600.00 | 12 Beavers                        | 12@50.00                | Services, Labor, Contracts                    |
| 13602      | Hughley/Josh                                   |          | 600.00 | 1 Transactions                    |                         |   |
| 921        | DEPT Total:                                    |          | 920.00 | Co. Development                   | 2 Vendors               | 3 Transactions                                |
| 923        | DEPT   |          |        | Forfeited Tax Sales               |                         |   |
| 86222      | Aitkin Independent Age<br>10-923-000-0000-6405 |          | 21.00  | Timber Auction Notice             | 1519                    | Office Supplies                               |
| 86222      | Aitkin Independent Age                         |          | 21.00  | 1 Transactions                    |                         |   |
| 170        | Aitkin Motor Company<br>10-923-000-0000-6590   |          | 46.93  | LOF                               | 13736                   | Repair & Maintenance Supplies                 |
|            | 10-923-000-0000-6590                           |          | 163.37 | left signal, shop supp.,brakes    | 13736                   | Repair & Maintenance Supplies                 |
| 170        | Aitkin Motor Company                           |          | 210.30 | 2 Transactions                    |                         |   |
| 195        | Aitkin Tire Shop<br>10-923-000-0000-6590       |          | 10.00  | Tire repair                       | 56924                   | Repair & Maintenance Supplies                 |
|            | 10-923-000-0000-6590                           |          | 918.00 | Tractor tire                      | 57007                   | Repair & Maintenance Supplies                 |
| 195        | Aitkin Tire Shop                               |          | 928.00 | 2 Transactions                    |                         |   |
| 10452      | AT&T Mobility<br>10-923-000-0000-6254          |          | 58.25  | Cell phone charges                | 287257204209            | Utilities                                     |
| 10452      | AT&T Mobility                                  |          | 58.25  | 1 Transactions                    |                         |   |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| <u>Vendor No.</u> | <u>Name</u><br><u>Account/Formula</u>                       | <u>Rpt</u><br><u>Accr</u> | <u>Amount</u> | <u>Warrant Description</u><br><u>Service Dates</u> | <u>Invoice #</u><br><u>Paid On Bhf #</u> | <u>Account/Formula Description</u><br><u>On Behalf of Name</u> |
|-------------------|---|---------------------------|---------------|--|--|--|
| 86467             | Auto Value Aitkin<br>10-923-000-0000-6511                   |                           | 193.81        | grader oil,services supplies                       | 40100248                                 | Gas And Oil  |
|                   | 10-923-000-0000-6511  |                           | 21.97         | Wipers and tire gauge                              | 40101008                                 | Gas And Oil  |
|                   | 10-923-000-0000-6511  |                           | 98.92         | Hydro oil and hex caps                             | 40101052                                 | Gas And Oil  |
| 86467             | Auto Value Aitkin   |                           | 314.70        | 3 Transactions                                     |  |  |
| 13725             | Beartooth True Value<br>10-923-000-0000-6450                |                           | 140.96        | Hammer Drill                                       | B35979                                   | Small Tools  |
| 13725             | Beartooth True Value  |                           | 140.96        | 1 Transactions                                     |  |  |
| 783               | Canon Financial Services, Inc<br>10-923-000-0000-6405       |                           | 327.05        | Copier contract                                    | 17305915                                 | Office Supplies  |
| 783               | Canon Financial Services, Inc                               |                           | 327.05        | 1 Transactions                                     |  |  |
| 2340              | Hyytinen Hardware Hank<br>10-923-000-0000-6590              |                           | 8.98          | Motor Oil  | 1390867                                  | Repair & Maintenance Supplies                                  |
| 2340              | Hyytinen Hardware Hank                                      |                           | 8.98          | 1 Transactions                                     |  |  |
| 14119             | John's Repair<br>10-923-000-0000-6590                       |                           | 360.00        | Working on Grader 402                              | 5/17/17                                  | Repair & Maintenance Supplies                                  |
| 14119             | John's Repair   |                           | 360.00        | 1 Transactions                                     |  |  |
| 3255              | Mn Counties Intergovernmental Trust<br>10-923-000-0000-6352 |                           | 1,516.00-     | 2016 Auto adjustment                               | 307108                                   | Insurance  |
| 3255              | Mn Counties Intergovernmental Trust                         |                           | 1,516.00-     | 1 Transactions                                     |  |  |
| 8436              | Northland Parts<br>10-923-000-0000-6590                     |                           | 67.82         | locknut, oil, filter hardware                      | 341454                                   | Repair & Maintenance Supplies                                  |
|                   | 10-923-000-0000-6590  |                           | 20.99         | Oil  | 341584                                   | Repair & Maintenance Supplies                                  |
| 8436              | Northland Parts   |                           | 88.81         | 2 Transactions                                     |  |  |
| 13965             | Nuss Truck & Equipment<br>10-923-000-0000-6590              |                           | 63.54         | Grader parts 402                                   | 6099643P                                 | Repair & Maintenance Supplies                                  |
|                   | 10-923-000-0000-6590  |                           | 777.25        | Grader parts 402                                   | 6099754P                                 | Repair & Maintenance Supplies                                  |
|                   | 10-923-000-0000-6590  |                           | 57.17-        | Return 402   | CM6098836P                               | Repair & Maintenance Supplies                                  |
| 13965             | Nuss Truck & Equipment                                      |                           | 783.62        | 3 Transactions                                     |  |  |
| 4070              | Riley Auto Supply<br>10-923-000-0000-6450                   |                           | 109.48        | impact socket set,battery                          | 587124                                   | Small Tools  |

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# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name                       | Rpt      | Warrant Description       | Invoice #      | Account/Formula Description   |
|--------|----------------------------|----------|---------------------------|----------------|-------------------------------|
| No.    | Account/Formula            | Accr     | Service Dates             | Paid On Bhf #  | On Behalf of Name             |
|        | 10-923-000-0000-6450       |          | impact socket set upgrade | 587126         | Small Tools                   |
| 4070   | Riley Auto Supply          |          |                           |                |                               |
|        |                            | 124.48   |                           | 2 Transactions |                               |
| 86235  | The Office Shop Inc        |          |                           |                |                               |
|        | 10-923-000-0000-6405       | 17.13    | Paper                     | 1026466-0      | Office Supplies               |
|        | 10-923-000-0000-6405       | 12.95    | Paper                     | 1026509-0      | Office Supplies               |
|        | 10-923-000-0000-6405       | 12.95    | Paper                     | 292339-0       | Office Supplies               |
| 86235  | The Office Shop Inc        |          |                           |                |                               |
|        |                            | 43.03    |                           | 3 Transactions |                               |
| 12788  | Timmer Implement of Aitkin |          |                           |                |                               |
|        | 10-923-000-0000-6590       | 26.00    | Switch                    | IA09775        | Repair & Maintenance Supplies |
| 12788  | Timmer Implement of Aitkin |          |                           |                |                               |
|        |                            | 26.00    |                           | 1 Transactions |                               |
| 13934  | Tire Barn                  |          |                           |                |                               |
|        | 10-923-000-0000-6590       | 27.50    | Tire repair 666           | 38619          | Repair & Maintenance Supplies |
|        | 10-923-000-0000-6590       | 55.54    | Oil change                | 38673          | Repair & Maintenance Supplies |
|        | 10-923-000-0000-6590       | 63.39    | Oil change                | 38813          | Repair & Maintenance Supplies |
| 13934  | Tire Barn                  |          |                           |                |                               |
|        |                            | 146.43   |                           | 3 Transactions |                               |
| 923    | DEPT Total:                | 2,065.61 | Forfeited Tax Sales       | 16 Vendors     | 28 Transactions               |
| 10     | Fund Total:                | 3,335.03 | Trust                     |                | 32 Transactions               |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                              | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|-------------|----------|--------------------------------------|----------------------------|--|
| 924        | DEPT   |             |          | Forest Resource                      |                            |  |
| 10452      | AT&T Mobility<br>11-924-000-0000-6250                |             | 106.42   | Cell phone charges                   | 287257204209               | Telephone  |
| 10452      | AT&T Mobility  |             | 106.42   | 1 Transactions                       |                            |  |
| 86467      | Auto Value Aitkin<br>11-924-000-0000-6590            |             | 34.15    | power inverter supplies, conne       | 40100315                   | Repair & Maintenance Supplies                    |
| 86467      | Auto Value Aitkin                                    |             | 34.15    | 1 Transactions                       |                            |  |
| 2340       | Hyytinen Hardware Hank<br>11-924-000-0000-6590       |             | 143.99   | Power Inverter                       | 1390466                    | Repair & Maintenance Supplies                    |
| 2340       | Hyytinen Hardware Hank                               |             | 143.99   | 1 Transactions                       |                            |  |
| 10891      | Roth Construction<br>11-924-000-0000-6231            |             | 560.00   | 4 hours excavator                    | Jewett                     | Services, Labor, Contracts                       |
| 10891      | Roth Construction                                    |             | 560.00   | 1 Transactions                       |                            |  |
| 90805      | Temco<br>11-924-000-0000-6590                        |             | 33.20    | repair utility trailer               | 21386                      | Repair & Maintenance Supplies                    |
|            | 11-924-000-0000-6590                                 |             | 213.00   | repair utility ramps                 | 21415                      | Repair & Maintenance Supplies                    |
|            | 11-924-000-0000-6590                                 |             | 297.09   | repair hydrolic cylinder tie r       | 21416                      | Repair & Maintenance Supplies                    |
| 90805      | Temco  |             | 543.29   | 3 Transactions                       |                            |  |
| 6097       | Verizon Wireless<br>11-924-000-0000-6250             |             | 87.88    | May cell phone service               | 580683827                  | Telephone  |
| 6097       | Verizon Wireless                                     |             | 87.88    | 1 Transactions                       |                            |  |
| 924        | DEPT Total:  |             | 1,475.73 | Forest Resource                      | 6 Vendors                  | 8 Transactions                                   |
| 925        | DEPT   |             |          | Reforestation                        |                            |  |
| 13777      | CROP PRODUCTION SERVICES INC<br>11-925-000-0000-6273 |             | 1,312.38 | Garlon/Bark oil                      | 33107255                   | Timber Improvement                               |
| 13777      | CROP PRODUCTION SERVICES INC                         |             | 1,312.38 | 1 Transactions                       |                            |  |
| 925        | DEPT Total:  |             | 1,312.38 | Reforestation                        | 1 Vendors                  | 1 Transactions                                   |
| 11         | Fund Total:  |             | 2,788.11 | Forest Development                   |                            | 9 Transactions                                   |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                                       | Accr | Rpt<br>Amount | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|---|------|---------------|--------------------------------------|----------------------------|--|
| 521        | DEPT  |      |               | LLCC Administration                  |                            |  |
| 12710      | AdventureKEEN<br>19-521-000-0000-6400                         |      | 84.82         | Field guides for canteen (11)        | 61706                      | Commissary Items                                 |
| 12710      | AdventureKEEN   |      | 84.82         | 1 Transactions                       |                            |  |
| 8622       | Frontier<br>19-521-000-0000-6250                              |      | 568.92        | Service & long distance              | 21876846531119             | Telephone  |
| 8622       | Frontier  |      | 568.92        | 1 Transactions                       |                            |  |
| 2763       | J & H Transfer Station-Lakes Sanitary<br>19-521-000-0000-6255 |      | 92.38         | May garbage service                  | 120241                     | Garbage  |
| 2763       | J & H Transfer Station-Lakes Sanitary                         |      | 92.38         | 1 Transactions                       |                            |  |
| 4425       | Shirts Plus<br>19-521-000-0000-6400                           |      | 892.63        | Water bottles                        | 986                        | Commissary Items                                 |
|            | 19-521-000-0000-6400  |      | 201.60        | Logo Tees                            | 992                        | Commissary Items                                 |
|            | 19-521-000-0000-6400  |      | 711.00        | Logo hoodies                         | 992                        | Commissary Items                                 |
|            | 19-521-000-0000-6400  |      | 464.00        | Tank tops                            | 995                        | Commissary Items                                 |
|            | 19-521-000-0000-6400  |      | 459.90        | Tie dyes                             | 995                        | Commissary Items                                 |
|            | 19-521-000-0000-6400  |      | 125.00        | Bandanas                             | 995                        | Commissary Items                                 |
| 4425       | Shirts Plus   |      | 2,854.13      | 6 Transactions                       |                            |  |
| 521        | DEPT Total:   |      | 3,600.25      | LLCC Administration                  | 4 Vendors                  | 9 Transactions                                   |
| 522        | DEPT  |      |               | LLCC Education                       |                            |  |
| 13475      | Carlson/Wendie<br>19-522-000-0000-6416                        |      | 12.00         | 12 butterfly nets                    | dollar tree                | Education Supplies                               |
| 13475      | Carlson/Wendie  |      | 12.00         | 1 Transactions                       |                            |  |
| 10104      | Isanti Intermediate School<br>19-522-000-0000-6820            |      | 452.47        | Refund overpayment 4 students        |                            | Refunds & Reimbursements                         |
| 10104      | Isanti Intermediate School                                    |      | 452.47        | 1 Transactions                       |                            |  |
| 10878      | Sew Much & More<br>19-522-000-0000-6416                       |      | 9.80          | Foam sheets                          | 366944                     | Education Supplies                               |
| 10878      | Sew Much & More   |      | 9.80          | 1 Transactions                       |                            |  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name         | Rpt  | Warrant Description | Invoice #                      | Account/Formula Description             |
|---------------------|--|---------------------|--------------------------------|---|
| No. Account/Formula | Accr   | Amount              | Service Dates                  | On Behalf of Name                       |
|                     |  |                     | Paid On Bhf #                  |   |
| 522                 | DEPT Total:                                    | 474.27              | LLCC Education                 | 3 Vendors<br>3 Transactions             |
| 523                 | DEPT   |                     | LLCC Food                      |   |
| 4761                | Sysco Minnesota Inc<br>19-523-000-0000-6418    | 617.75              | Groceries                      | 153099230<br>Groceries-Students         |
| 4761                | Sysco Minnesota Inc                            | 617.75              |                                | 1 Transactions                          |
| 4968                | Upper Lakes Foods, Inc<br>19-523-000-0000-6418 | 31.03-              | Food show discount             | 904770-0A<br>Groceries-Students         |
|                     | 19-523-000-0000-6418                           | 914.60              | Groceries                      | 926008-00<br>Groceries-Students         |
|                     | 19-523-000-0000-6420                           | 142.35              | Groceries                      | 926008-00<br>Food Service Supplies      |
|                     | 19-523-000-0000-6418                           | 736.33              | Groceries                      | 939723-00<br>Groceries-Students         |
| 4968                | Upper Lakes Foods, Inc                         | 1,762.25            |                                | 4 Transactions                          |
| 523                 | DEPT Total:                                    | 2,380.00            | LLCC Food                      | 2 Vendors<br>5 Transactions             |
| 524                 | DEPT   |                     | LLCC Maintenance               |   |
| 13725               | Beartooth True Value<br>19-524-000-0000-6422   | 75.28               | Softener salt                  | B36130<br>Janitorial Services/Supplies  |
|                     | 19-524-000-0000-6422                           | 32.68               | Keys                           | B36733<br>Janitorial Services/Supplies  |
| 13725               | Beartooth True Value                           | 107.96              |                                | 2 Transactions                          |
| 13475               | Carlson/Wendie<br>19-524-000-0000-6422         | 25.93               | batteries, paint rollers&brush | Janitorial Services/Supplies            |
| 13475               | Carlson/Wendie                                 | 25.93               |                                | 1 Transactions                          |
| 2340                | Hyytinen Hardware Hank<br>19-524-000-0000-6422 | 11.98               | Light bulb                     | 1391025<br>Janitorial Services/Supplies |
|                     | 19-524-000-0000-6422                           | 22.47               | Saw horse brackets             | 1392407<br>Janitorial Services/Supplies |
|                     | 19-524-000-0000-6422                           | 47.92               | Softener salt                  | 1395430<br>Janitorial Services/Supplies |
|                     | 19-524-000-0000-6422                           | 9.90                | Keys                           | 1395867<br>Janitorial Services/Supplies |
| 2340                | Hyytinen Hardware Hank                         | 92.27               |                                | 4 Transactions                          |
| 524                 | DEPT Total:                                    | 226.16              | LLCC Maintenance               | 3 Vendors<br>7 Transactions             |
| 19                  | Fund Total:                                    | 6,680.68            | Long Lake Conservation Center  | 24 Transactions                         |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor No. | Name<br>Account/Formula                        | Rpt<br>Accr | Amount   | Warrant Description<br>Service Dates | Invoice #<br>Paid On Bhf # | Account/Formula Description<br>On Behalf of Name |
|------------|--|-------------|----------|--------------------------------------|----------------------------|--|
| 520        | DEPT   |             |          | Parks                                |                            |  |
| 10452      | AT&T Mobility<br>21-520-000-0000-6250          |             | 55.07    | Cell phone charges                   | 287257204209               | Telephone  |
| 10452      | AT&T Mobility                                  |             | 55.07    |                                      | 1 Transactions             |  |
| 86467      | Auto Value Aitkin<br>21-520-000-0000-6590      |             | 29.96    | Coupler and hose                     | 40101252                   | Repair & Maintenance Supplies                    |
| 86467      | Auto Value Aitkin                              |             | 29.96    |                                      | 1 Transactions             |  |
| 13725      | Beartooth True Value<br>21-520-000-0000-6590   |             | 17.98    | Seafoam and bit                      | A17992                     | Repair & Maintenance Supplies                    |
|            | 21-520-000-0000-6590                           |             | 12.16    | Hardware                             | B35428                     | Repair & Maintenance Supplies                    |
|            | 21-520-000-0000-6590                           |             | 6.05     | Hardwear and Bungee                  | B36492                     | Repair & Maintenance Supplies                    |
|            | 21-520-000-0000-6590                           |             | 38.27    | Marker, bit, Raft Square             | B36604                     | Repair & Maintenance Supplies                    |
|            | 21-520-000-0000-6590                           |             | 8.58     | Sanding Disks                        | B37944                     | Repair & Maintenance Supplies                    |
| 13725      | Beartooth True Value                           |             | 83.04    |                                      | 5 Transactions             |  |
| 10083      | Cedarbrook Lumber Comp<br>21-520-000-0000-6406 |             | 411.39   | 5x6, rebar, auger bit                | 85953                      | Field Supplies                                   |
|            | 21-520-000-0000-6406                           |             | 144.95   | 5x6 Treated wood for playgrnd        | 85997                      | Field Supplies                                   |
|            | 21-520-000-0000-6406                           |             | 46.83    | ext.screws, torx scres               | 86017                      | Field Supplies                                   |
|            | 21-520-000-0000-6406                           |             | 191.88   | 2x4, 5x6, ratchet binder             | 86113                      | Field Supplies                                   |
|            | 21-520-000-0000-6406                           |             | 39.95    | AC Plywood                           | 86274                      | Field Supplies                                   |
| 10083      | Cedarbrook Lumber Comp                         |             | 835.00   |                                      | 5 Transactions             |  |
| 88628      | Dalco<br>21-520-000-0000-6406                  |             | 266.52   | Paper Towels                         | 3179891                    | Field Supplies                                   |
|            | 21-520-000-0000-6406                           |             | 149.36   | Toilet Tissue                        | 3179891                    | Field Supplies                                   |
| 88628      | Dalco  |             | 415.88   |                                      | 2 Transactions             |  |
| 10618      | Erik's Lawn Service<br>21-520-000-0000-6231    |             | 950.00   | SR Mowing 5@190.00                   | 4336                       | Services, Labor, Contracts                       |
|            | 21-520-000-0000-6231                           |             | 800.00   | BP Mowing 5@160.00                   | 4336                       | Services, Labor, Contracts                       |
|            | 21-520-000-0000-6231                           |             | 625.00   | Jacobson Mowing 5@125.00             | 4336                       | Services, Labor, Contracts                       |
|            | 21-520-000-0000-6231                           |             | 475.00   | Aitkin Campgrn Mowing 5@95.00        | 4336                       | Services, Labor, Contracts                       |
|            | 21-520-000-0000-6231                           |             | 175.00   | RL Beach Mowing 5@35.00              | 4336                       | Services, Labor, Contracts                       |
| 10618      | Erik's Lawn Service                            |             | 3,025.00 |                                      | 5 Transactions             |  |
| 1754       | Garrison Disposal Company, Inc                 |             |          |                                      |                            |  |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name                           | Rpt    | Warrant Description         | Invoice #     | Account/Formula Description |
|--------|--------------------------------|--------|-----------------------------|---------------|-----------------------------|
| No.    | Account/Formula                | Accr   | Service Dates               | Paid On Bhf # | On Behalf of Name           |
|        | 21-520-000-0000-6254           |        | Waste removal-Parks shop    | 8245733       | Utilities                   |
|        | 21-520-000-0000-6254           |        | Waste removal-Aitkin Park   | 8245733       | Utilities                   |
| 1754   | Garrison Disposal Company, Inc |        |                             |               | 2 Transactions              |
| 5845   | Goble Portable Toilets         |        |                             |               |                             |
|        | 21-520-000-0000-6231           | 155.00 | Round Lake Beach            | 18348         | Services, Labor, Contracts  |
|        | 21-520-000-0000-6231           | 120.00 | Swatara ATV                 | 18348         | Services, Labor, Contracts  |
|        | 21-520-000-0000-6231           | 155.00 | Blind Lake ATV              | 18348         | Services, Labor, Contracts  |
|        | 21-520-000-0000-6231           | 230.00 | Lone Lake Beach             | 18348         | Services, Labor, Contracts  |
| 5845   | Goble Portable Toilets         | 660.00 |                             |               | 4 Transactions              |
| 1829   | Goble's Sewer Service Inc.     |        |                             |               |                             |
|        | 21-520-000-0000-6231           | 135.00 | Aitkin RV station pump      | 4168          | Services, Labor, Contracts  |
|        | 21-520-000-0000-6231           | 135.00 | Aitkin RV station pump      | 4306          | Services, Labor, Contracts  |
|        | 21-520-000-0000-6231           | 195.00 | Pump Snake River Outhouse   | 4380          | Services, Labor, Contracts  |
| 1829   | Goble's Sewer Service Inc.     | 465.00 |                             |               | 3 Transactions              |
| 2186   | Hillyard Inc - Kansas City     |        |                             |               |                             |
|        | 21-520-000-0000-6406           | 526.01 | tissue, cleaners, soap      | 602548110     | Field Supplies              |
| 2186   | Hillyard Inc - Kansas City     | 526.01 |                             |               | 1 Transactions              |
| 4641   | Holiday Credit Office          |        |                             |               |                             |
|        | 21-520-000-0000-6511           | 816.69 | May billing                 | 1400000134961 | Gas And Oil                 |
| 4641   | Holiday Credit Office          | 816.69 |                             |               | 1 Transactions              |
| 7525   | Hometown Bldg Supply           |        |                             |               |                             |
|        | 21-520-000-0000-6405           | 45.00  | Concrete                    | 95375         | Office Supplies             |
|        | 21-520-000-0000-6405           | 45.90  | 4x8 1/2" plywood for kiosks | 95443         | Office Supplies             |
|        | 21-520-000-0000-6405           | 418.63 | wood & hardware for Kiosk   | 95988         | Office Supplies             |
| 7525   | Hometown Bldg Supply           | 509.53 |                             |               | 3 Transactions              |
| 2340   | Hyytinen Hardware Hank         |        |                             |               |                             |
|        | 21-520-000-0000-6406           | 38.55  | tools, safety gear          | 1390826       | Field Supplies              |
|        | 21-520-000-0000-6406           | 63.97  | electrical supplies         | 1390853       | Field Supplies              |
|        | 21-520-000-0000-6406           | 37.98- | return electrical supplies  | 1390869       | Field Supplies              |
|        | 21-520-000-0000-6406           | 7.99   | Extension Cord              | 1391990       | Field Supplies              |
|        | 21-520-000-0000-6406           | 51.88  | tools, ex and slot drive    | 1392726       | Field Supplies              |
|        | 21-520-000-0000-6406           | 18.98  | staples and batteries       | 1392807       | Field Supplies              |
|        | 21-520-000-0000-6406           | 16.96  | hardware and couplings      | 1393891       | Field Supplies              |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name                                 | Rpt  | Warrant Description | Invoice #                | Account/Formula Description               |
|---|------|---------------------|--------------------------|---|
| No. Account/Formula                         | Accr | Amount              | Service Dates            | On Behalf of Name                         |
|   |      |                     | Paid On Bhf #            |   |
| 21-520-000-0000-6406                        |      | 12.99               | hardwarw                 | 1393978 Field Supplies                    |
| 21-520-000-0000-6406                        |      | 7.59                | Flapper Adju             | 1394063 Field Supplies                    |
| 21-520-000-0000-6406                        |      | 16.98               | bleach and deck scrub    | 1395200 Field Supplies                    |
| 21-520-000-0000-6406                        |      | 26.97               | staples                  | 1395305 Field Supplies                    |
| 21-520-000-0000-6406                        |      | 11.78               | sandpaper                | 1395889 Field Supplies                    |
| 21-520-000-0000-6406                        |      | 42.11               | hardware, clips and rope | 1396039 Field Supplies                    |
| 21-520-000-0000-6406                        |      | 159.99              | chemical sprayer         | 1397328 Field Supplies                    |
| 2340 Hyytinen Hardware Hank                 |      | 438.76              |                          | 14 Transactions                           |
| 2763 J & H Transfer Station-Lakes Sanitary  |      |                     |                          |   |
| 21-520-000-0000-6254                        |      | 102.67              | Berglund park garbage    | 120298 Utilities                          |
| 2763 J & H Transfer Station-Lakes Sanitary  |      | 102.67              |                          | 1 Transactions                            |
| 9354 Kangas Enterprise, Inc                 |      |                     |                          |   |
| 21-520-000-0000-6231                        |      | 620.00              | May Pumping              | 14243 Services, Labor, Contracts          |
| 9354 Kangas Enterprise, Inc                 |      | 620.00              |                          | 1 Transactions                            |
| 9692 Minnesota Energy Resources Corporation |      |                     |                          |   |
| 21-520-000-0000-6254                        |      | 112.92              | May gas for shop         | 0502544561 Utilities                      |
| 9692 Minnesota Energy Resources Corporation |      | 112.92              |                          | 1 Transactions                            |
| 3255 Mn Counties Intergovernmental Trust    |      |                     |                          |   |
| 21-520-000-0000-6352                        |      | 13.00               | Insurance adjustments    | 414108 Insurance                          |
| 21-520-000-0000-6352                        |      | 75.00               | Insurance adjustments    | 414108 Insurance                          |
| 3255 Mn Counties Intergovernmental Trust    |      | 88.00               |                          | 2 Transactions                            |
| 10948 MN Dept of Labor & Industry           |      |                     |                          |   |
| 21-520-000-0000-6590                        |      | 10.00               | Pressure Vessel          | ABR0165123I Repair & Maintenance Supplies |
| 10948 MN Dept of Labor & Industry           |      | 10.00               |                          | 1 Transactions                            |
| 14483 Norland Sanitary Services             |      |                     |                          |   |
| 21-520-000-0000-6231                        |      | 90.00               |                          | Services, Labor, Contracts                |
| 14483 Norland Sanitary Services             |      | 90.00               |                          | 1 Transactions                            |
| 4010 Rasley Oil Company                     |      |                     |                          |   |
| 21-520-000-0000-6511                        |      | 2,082.45            | May Gas                  | AITCOL&PS Gas And Oil                     |
| 4010 Rasley Oil Company                     |      | 2,082.45            |                          | 1 Transactions                            |
| 4070 Riley Auto Supply                      |      |                     |                          |   |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name                 | Rpt  | Warrant Description   | Invoice #     | Account/Formula Description   |
|--------|----------------------|------|-----------------------|---------------|-------------------------------|
| No.    | Account/Formula      | Accr | Service Dates         | Paid On Bhf # | On Behalf of Name             |
|        | 21-520-000-0000-6590 |      | HITCH PINS            | 486699        | Repair & Maintenance Supplies |
|        | 21-520-000-0000-6590 |      | U-joint glass cleaner | 586693        | Repair & Maintenance Supplies |
| 4070   | Riley Auto Supply    |      |                       |               | 2 Transactions                |
| 4135   | Roadside Market      |      |                       |               |                               |
|        | 21-520-000-0000-6511 |      | Gas                   | 45737         | Gas And Oil                   |
| 4135   | Roadside Market      |      |                       |               | 1 Transactions                |
| 4711   | Sunnys Citgo         |      |                       |               |                               |
|        | 21-520-000-0000-6511 |      | Fuel                  | 1011937       | Gas And Oil                   |
| 4711   | Sunnys Citgo         |      |                       |               | 1 Transactions                |
| 520    | DEPT Total:          |      | 11,541.27 Parks       | 23 Vendors    | 59 Transactions               |
| 21     | Fund Total:          |      | 11,541.27 Parks       |               | 59 Transactions               |
|        | Final Total:         |      | 183,501.60            | 243 Vendors   | 476 Transactions              |

# Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Recap by Fund | <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>                   |                    |
|---------------|-------------|---------------|-------------------------------|--------------------|
|               | 1           | 66,087.74     | General Fund                  |                    |
|               | 3           | 92,528.77     | Road & Bridge                 |                    |
|               | 9           | 540.00        | State                         |                    |
|               | 10          | 3,335.03      | Trust                         |                    |
|               | 11          | 2,788.11      | Forest Development            |                    |
|               | 19          | 6,680.68      | Long Lake Conservation Center |                    |
|               | 21          | 11,541.27     | Parks                         |                    |
|               | All Funds   | 183,501.60    | Total                         | Approved by, ..... |
|               |             |               |                               | .....              |
|               |             |               |                               | .....              |

2E

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5/22/17 4:09PM

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 2  
 1 - Fund (Page Break by Fund)  
 2 - Department (Totals by Dept)  
 3 - Vendor Number  
 4 - Vendor Name

Page Break By: 1  
 1 - Page Break by Fund  
 2 - Page Break by Dept

School Advance

Explode Dist. Formulas N

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
 D - Detailed Audit List  
 S - Condensed Audit List

Save Report Options?: N

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
5/22/17 4:09PM  
12 Agency

| Vendor Name   | Rpt  | Warrant Description | Invoice #        | Account/Formula Description |
|---|------|---------------------|------------------|-----------------------------|
| No. Account/Formula   | Accr | Service Dates       | Paid On Bhf #    | On Behalf of Name           |
| 932 DEPT  |      | Schools             |                  |                             |
| 393 Isd 1 Aitkin- Treasurer<br>12- 932- 000- 0000- 6801                 |      | 588,192.74          | MAY/JUNE ADVANCE | Appropriations              |
| 393 Isd 1 Aitkin- Treasurer   |      | 588,192.74          | 1 Transactions   |                             |
| 1985 Isd 182 Crosby- Treasurer<br>12- 932- 000- 0000- 6801              |      | 0.14                | MAY/JUNE ADVANCE | Appropriations              |
| 1985 Isd 182 Crosby- Treasurer  |      | 0.14                | 1 Transactions   |                             |
| 392 Isd 2 Hill City- Treasurer<br>12- 932- 000- 0000- 6801              |      | 207,942.89          | MAY/JUNE ADVANCE | Appropriations              |
| 392 Isd 2 Hill City- Treasurer  |      | 207,942.89          | 1 Transactions   |                             |
| 1983 Isd 2165 Hinckley Finlayson- Treasurer<br>12- 932- 000- 0000- 6801 |      | 85,549.11           | MAY/JUNE ADVANCE | Appropriations              |
| 1983 Isd 2165 Hinckley Finlayson- Treasurer                             |      | 85,549.11           | 1 Transactions   |                             |
| 1979 ISD 2580 East Central- Treasurer<br>12- 932- 000- 0000- 6801       |      | 20,848.75           | MAY/JUNE ADVANCE | Appropriations              |
| 1979 ISD 2580 East Central- Treasurer                                   |      | 20,848.75           | 1 Transactions   |                             |
| 395 ISD 4 McGregor- Treasurer<br>12- 932- 000- 0000- 6801               |      | 784,628.93          | MAY/JUNE ADVANCE | Appropriations              |
| 395 ISD 4 McGregor- Treasurer   |      | 784,628.93          | 1 Transactions   |                             |
| 1982 Isd 473 Isle- Treasurer<br>12- 932- 000- 0000- 6801                |      | 133,862.56          | MAY/JUNE ADVANCE | Appropriations              |
| 1982 Isd 473 Isle- Treasurer  |      | 133,862.56          | 1 Transactions   |                             |
| 1981 Isd 577 Willow River- Treasurer<br>12- 932- 000- 0000- 6801        |      | 9,364.03            | MAY/JUNE ADVANCE | Appropriations              |
| 1981 Isd 577 Willow River- Treasurer                                    |      | 9,364.03            | 1 Transactions   |                             |
| 394 Isd 698 Floodwood- Treasurer<br>12- 932- 000- 0000- 6801            |      | 29,431.13           | MAY/JUNE ADVANCE | Appropriations              |
| 394 Isd 698 Floodwood- Treasurer  |      | 29,431.13           | 1 Transactions   |                             |
| 1984 Isd 95 Cromwell- Wright- Treasurer<br>12- 932- 000- 0000- 6801     |      | 777.36              | MAY/JUNE ADVANCE | Appropriations              |

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
5/22/17 4:09PM  
12 Agency

| <u>Vendor Name</u>                      | <u>Rpt</u>  | <u>Amount</u> | <u>Warrant Description</u> | <u>Invoice #</u>     | <u>Account/Formula Description</u> |
|---|-------------|---------------|----------------------------|----------------------|------------------------------------|
| <u>No.</u> <u>Account/Formula</u>       | <u>Accr</u> |               | <u>Service Dates</u>       | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>           |
| 1984 Isd 95 Cromwell- Wright- Treasurer |             | 777.36        |                            | 1 Transactions       |                                    |
| 932 DEPT Total:                         |             | 1,860,597.64  | Schools                    | 10 Vendors           | 10 Transactions                    |
| 12 Fund Total:                          |             | 1,860,597.64  | Agency                     |                      | 10 Transactions                    |
| Final Total:                            |             | 1,860,597.64  | 10 Vendors                 | 10 Transactions      |                                    |

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



| <b>Recap by Fund</b> | <b><u>Fund</u></b> | <b><u>AMOUNT</u></b> | <b><u>Name</u></b> |
|----------------------|--------------------|----------------------|--------------------|
|                      | 12                 | 1,860,597.64         | Agency             |
| <b>All Funds</b>     |                    | <b>1,860,597.64</b>  | <b>Total</b>       |

Approved by, .....

.....

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2F

DKB1  
6/1/17 10:21AM

# Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 2  
1 - Fund (Page Break by Fund)  
2 - Department (Totals by Dept)  
3 - Vendor Number  
4 - Vendor Name

Page Break By: 1  
1 - Page Break by Fund  
2 - Page Break by Dept

Explode Dist. Formulas N

Real Estate Tax Overpays

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D  
D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
6/1/17 10:21AM  
13 Taxes & Penalties

| Vendor | Name                              | Rpt  | Warrant Description         | Invoice #      | Account/Formula Description |
|--------|-----------------------------------|------|-----------------------------|----------------|-----------------------------|
| No.    | Account/Formula                   | Accr | Service Dates               | Paid On Bhf #  | On Behalf of Name           |
| 943    | DEPT                              |      | Taxes And Penalties         |                |                             |
| 14446  | American Bank                     |      |                             |                |                             |
|        | 13- 943- 000- 0000- 2001          |      | 12- 0- 024902 Overpay Per 1 | Boleman        | Cur - Property Taxes        |
| 14446  | American Bank                     |      | 14.00                       | 1 Transactions |                             |
| 14447  | Brever/Michael John               |      |                             |                |                             |
|        | 13- 943- 000- 0000- 2001          |      | 02- 0- 019002 Overpay Per 1 | Link           | Cur - Property Taxes        |
| 14447  | Brever/Michael John               |      | 200.00                      | 1 Transactions |                             |
|        | 13- 943- 000- 0000- 2001          |      | 02- 0- 019002 Overpay Per 1 | Link           | Cur - Property Taxes        |
| 11472  | Corelogic Real Estate Tax Service |      |                             |                |                             |
|        | 13- 943- 000- 0000- 2001          |      | 29- 1- 410500 Overpay Per 1 | Boettcher      | Cur - Property Taxes        |
|        | 13- 943- 000- 0000- 2001          |      | 862.00                      | 6 Transactions |                             |
|        | 13- 943- 000- 0000- 2001          |      | 12- 0- 024903 Overpay Per 1 | Boleman        | Cur - Property Taxes        |
|        | 13- 943- 000- 0000- 2001          |      | 56.00                       | 1 Transactions |                             |
|        | 13- 943- 000- 0000- 2001          |      | 11- 0- 005304 Overpay Per 1 | Bothof         | Cur - Property Taxes        |
|        | 13- 943- 000- 0000- 2001          |      | 10.00                       | 1 Transactions |                             |
|        | 13- 943- 000- 0000- 2001          |      | 31- 0- 063302 Overpay Per 1 | Host           | Cur - Property Taxes        |
|        | 13- 943- 000- 0000- 2001          |      | 237.00                      | 1 Transactions |                             |
|        | 13- 943- 000- 0000- 2001          |      | 06- 0- 008101 Overpay Per 1 | Remus          | Cur - Property Taxes        |
|        | 13- 943- 000- 0000- 2001          |      | 14.00                       | 1 Transactions |                             |
|        | 13- 943- 000- 0000- 2001          |      | 09- 1- 079500 Overpay Per 1 | Schaber        | Cur - Property Taxes        |
| 11472  | Corelogic Real Estate Tax Service |      | 753.00                      | 6 Transactions |                             |
|        | 13- 943- 000- 0000- 2001          |      | 1,932.00                    | 6 Transactions |                             |
| 13068  | Cornerstone Appraisal Service     |      |                             |                |                             |
|        | 13- 943- 000- 0000- 2001          |      | 39- 1- 079300 Overpay Per 1 | Fontana        | Cur - Property Taxes        |
| 13068  | Cornerstone Appraisal Service     |      | 56.00                       | 1 Transactions |                             |
|        | 13- 943- 000- 0000- 2001          |      | 56.00                       | 1 Transactions |                             |
| 14448  | Devaney/Donald                    |      |                             |                |                             |
|        | 13- 943- 000- 0000- 2004          |      | 16- 1- 054901 Overpay Per 1 | Devaney        | Del - Property Taxes        |
| 14448  | Devaney/Donald                    |      | 274.00                      | 1 Transactions |                             |
|        | 13- 943- 000- 0000- 2004          |      | 274.00                      | 1 Transactions |                             |
| 14449  | Egge/Julie                        |      |                             |                |                             |
|        | 13- 943- 000- 0000- 2001          |      | 11- 1- 195600 Overpay Per 1 | Egge           | Cur - Property Taxes        |
|        | 13- 943- 000- 0000- 2001          |      | 38.00                       | 2 Transactions |                             |
|        | 13- 943- 000- 0000- 2001          |      | 48.00                       | 2 Transactions |                             |
| 14449  | Egge/Julie                        |      | 86.00                       | 2 Transactions |                             |
|        | 13- 943- 000- 0000- 2001          |      | 86.00                       | 2 Transactions |                             |
| 14463  | Estate of Gloria Westerlund       |      |                             |                |                             |
|        | 13- 943- 000- 0000- 2001          |      | 21- 0- 045700 Overpay Per 1 | Westerlund     | Cur - Property Taxes        |
| 14463  | Estate of Gloria Westerlund       |      | 116.00                      | 1 Transactions |                             |
|        | 13- 943- 000- 0000- 2001          |      | 116.00                      | 1 Transactions |                             |
| 14450  | Fredrikson/Mark                   |      |                             |                |                             |
|        | 13- 943- 000- 0000- 2001          |      | 10- 0- 001200 Overpay Per 1 | Fredrikson     | Cur - Property Taxes        |
| 14450  | Fredrikson/Mark                   |      | 20.00                       | 1 Transactions |                             |
|        | 13- 943- 000- 0000- 2001          |      | 20.00                       | 1 Transactions |                             |

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
6/1/17 10:21AM  
13 Taxes & Penalties

| <u>Vendor Name</u>                                       | <u>Rpt</u>  | <u>Amount</u> | <u>Warrant Description</u>  | <u>Invoice #</u>     | <u>Account/Formula Description</u> |
|--|-------------|---------------|-----------------------------|----------------------|------------------------------------|
| <u>No. Account/Formula</u>                               | <u>Accr</u> |               | <u>Service Dates</u>        | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>           |
| 14451 Guilfoyle/Michael<br>13- 943- 000- 0000- 2001      |             | 1,686.00      | 07- 1- 082300 Overpay Per 1 | Guilfoyle            | Cur - Property Taxes               |
| 14451 Guilfoyle/Michael                                  |             | 1,686.00      | 1 Transactions              |                      |                                    |
| 13514 Haeg/Michael or Cheryl<br>13- 943- 000- 0000- 2001 |             | 4.00          | 11- 0- 055907 Overpay Per 1 | Haeg                 | Cur - Property Taxes               |
| 13514 Haeg/Michael or Cheryl                             |             | 4.00          | 1 Transactions              |                      |                                    |
| 14452 Halek/Laurellen<br>13- 943- 000- 0000- 2001        |             | 386.00        | 31- 1- 074402 Overpay Per 1 | Halek                | Cur - Property Taxes               |
| 14452 Halek/Laurellen                                    |             | 386.00        | 1 Transactions              |                      |                                    |
| 14454 Hardwick/Janet<br>13- 943- 000- 0000- 2001         |             | 11.00         | 05- 0- 032106 Overpay Per 1 | Anderson             | Cur - Property Taxes               |
| 13- 943- 000- 0000- 2001                                 |             | 10.00         | 05- 0- 032205 Overpay Per 1 | Anderson             | Cur - Property Taxes               |
| 14454 Hardwick/Janet                                     |             | 21.00         | 2 Transactions              |                      |                                    |
| 14456 Hein/Robert<br>13- 943- 000- 0000- 2001            |             | 8.00          | 25- 0- 037302 Overpay Per 1 | Hein                 | Cur - Property Taxes               |
| 14456 Hein/Robert  |             | 8.00          | 1 Transactions              |                      |                                    |
| 14457 Holmberg/Wayne<br>13- 943- 000- 0000- 2001         |             | 26.00         | 29- 1- 248100 Overpay Per 1 | Holmberg             | Cur - Property Taxes               |
| 14457 Holmberg/Wayne                                     |             | 26.00         | 1 Transactions              |                      |                                    |
| 14453 Hovland/Annette<br>13- 943- 000- 0000- 2001        |             | 12.00         | 11- 1- 220400 Overpay Per 1 | Hovland              | Cur - Property Taxes               |
| 14453 Hovland/Annette                                    |             | 12.00         | 1 Transactions              |                      |                                    |
| 14458 Huhta/Jack<br>13- 943- 000- 0000- 2001             |             | 423.00        | 30- 0- 045100 Overpay Per 1 | Huhta                | Cur - Property Taxes               |
| 14458 Huhta/Jack   |             | 423.00        | 1 Transactions              |                      |                                    |
| 13881 JOHNSON/ROBERT<br>13- 943- 000- 0000- 2001         |             | 6.00          | 61- 1- 010600 Overpay Per 1 | Johnson              | Cur - Property Taxes               |
| 13881 JOHNSON/ROBERT                                     |             | 6.00          | 1 Transactions              |                      |                                    |
| 14459 Juckel/Steven Paul<br>13- 943- 000- 0000- 2001     |             | 14.00         | 29- 1- 179900 Overpay Per 1 | Juckel               | Cur - Property Taxes               |

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
6/1/17 10:21AM  
13 Taxes & Penalties

| Vendor Name                       | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>            | <u>Account/Formula Description</u>            |
|-----------------------------------|-------------|----------------------------|-----------------------------|---|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>        | <u>Paid On Bhf #</u> <u>On Behalf of Name</u> |
| 14459 Juckel/Steven Paul          |             | 14.00                      | 1 Transactions              |   |
| 13672 Klingelhoets/Louis          |             |                            |                             |   |
| 13- 943- 000- 0000- 2001          |             | 42.00                      | 07- 0- 043300 Overpay Per 1 | Klingelhoets Cur - Property Taxes             |
| 13- 943- 000- 0000- 2004          |             | 38.00                      | 07- 0- 043300 Overpay Per 1 | Klingelhoets Del - Property Taxes             |
| 13- 943- 000- 0000- 2004          |             | 44.00                      | 07- 0- 043300 Overpay Per 1 | Klingelhoets Del - Property Taxes             |
| 13- 943- 000- 0000- 2004          |             | 4.00                       | 07- 0- 136400 Overpay Per 1 | Klingelhoets Del - Property Taxes             |
| 13- 943- 000- 0000- 2004          |             | 4.00                       | 07- 0- 136400 Overpay Per 1 | Klingelhoets Del - Property Taxes             |
| 13672 Klingelhoets/Louis          |             | 132.00                     | 5 Transactions              |   |
| 14460 Kuhlman/Melvin              |             |                            |                             |   |
| 13- 943- 000- 0000- 2001          |             | 10.00                      | 34- 0- 023900 Overpay Per 1 | Kuhlman Cur - Property Taxes                  |
| 14460 Kuhlman/Melvin              |             | 10.00                      | 1 Transactions              |   |
| 14461 Larson/Kristin K            |             |                            |                             |   |
| 13- 943- 000- 0000- 2001          |             | 12.00                      | 24- 1- 084600 Overpay Per 1 | Larson Cur - Property Taxes                   |
| 14461 Larson/Kristin K            |             | 12.00                      | 1 Transactions              |   |
| 14462 Latvala/Roland              |             |                            |                             |   |
| 13- 943- 000- 0000- 2001          |             | 7.36                       | 05- 0- 042100 Overpay Per 1 | Latvala Cur - Property Taxes                  |
| 13- 943- 000- 0000- 2001          |             | 41.12                      | 05- 0- 046600 Overpay Per 1 | Latvala Cur - Property Taxes                  |
| 14462 Latvala/Roland              |             | 48.48                      | 2 Transactions              |   |
| 14464 Lemke/Carol                 |             |                            |                             |   |
| 13- 943- 000- 0000- 2001          |             | 66.91                      | 29- 1- 297000 Overpay Per 1 | Lemke Cur - Property Taxes                    |
| 14464 Lemke/Carol                 |             | 66.91                      | 1 Transactions              |   |
| 14465 Mehr/Louise                 |             |                            |                             |   |
| 13- 943- 000- 0000- 2001          |             | 652.00                     | 35- 0- 030208 Overpay Per 1 | Mehr Cur - Property Taxes                     |
| 14465 Mehr/Louise                 |             | 652.00                     | 1 Transactions              |   |
| 14466 Mishler/Darrell             |             |                            |                             |   |
| 13- 943- 000- 0000- 2001          |             | 24.00                      | 35- 0- 015700 Overpay Per 1 | Mishler Cur - Property Taxes                  |
| 14466 Mishler/Darrell             |             | 24.00                      | 1 Transactions              |   |
| 14467 Monson/Carl                 |             |                            |                             |   |
| 13- 943- 000- 0000- 2001          |             | 44.00                      | 29- 1- 293400 Overpay Per 1 | Monson Cur - Property Taxes                   |
| 14467 Monson/Carl                 |             | 44.00                      | 1 Transactions              |   |

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
6/1/17 10:21AM  
13 Taxes & Penalties

| <u>Vendor Name</u>                                 | <u>Rpt</u>  | <u>Amount</u> | <u>Warrant Description</u>  | <u>Invoice #</u>     | <u>Account/Formula Description</u> |
|--|-------------|---------------|-----------------------------|----------------------|------------------------------------|
| <u>No. Account/Formula</u>                         | <u>Accr</u> |               | <u>Service Dates</u>        | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u>           |
| 14468 Ocel/Thomas<br>13- 943- 000- 0000- 2001      |             | 10.00         | 29- 0- 004802 Overpay Per 1 | Ocel                 | Cur - Property Taxes               |
| 14468 Ocel/Thomas                                  |             | 10.00         | 1 Transactions              |                      |                                    |
| 14469 Ofstead/Anne<br>13- 943- 000- 0000- 2001     |             | 14.63         | 35- 1- 071800 Overpay Per 1 | Ofstead              | Cur - Property Taxes               |
| 14469 Ofstead/Anne                                 |             | 14.63         | 1 Transactions              |                      |                                    |
| 14470 Peterson/George<br>13- 943- 000- 0000- 2001  |             | 16.00         | 27- 0- 030600 Overpay Per 1 | Peterson             | Cur - Property Taxes               |
| 14470 Peterson/George                              |             | 16.00         | 1 Transactions              |                      |                                    |
| 14471 Prepodnik/James<br>13- 943- 000- 0000- 2001  |             | 42.00         | 01- 1- 148700 Overpay Per 1 | Prepodnik            | Cur - Property Taxes               |
| 14471 Prepodnik/James                              |             | 42.00         | 1 Transactions              |                      |                                    |
| 12380 Quinlan/Charles<br>13- 943- 000- 0000- 2001  |             | 34.00         | 01- 1- 144000 Overpay Per 1 | Quinlan              | Cur - Property Taxes               |
| 12380 Quinlan/Charles                              |             | 34.00         | 1 Transactions              |                      |                                    |
| 13519 Rogde/Mark<br>13- 943- 000- 0000- 2001       |             | 65.00         | 61- 0- 005800 Overpay Per 1 | Rogde                | Cur - Property Taxes               |
| 13519 Rogde/Mark                                   |             | 65.00         | 1 Transactions              |                      |                                    |
| 14472 Roman/Elaine<br>13- 943- 000- 0000- 2001     |             | 10.00         | 29- 1- 345800 Overpay Per 1 | Roman                | Cur - Property Taxes               |
| 14472 Roman/Elaine                                 |             | 10.00         | 1 Transactions              |                      |                                    |
| 14473 Smith/Barbara<br>13- 943- 000- 0000- 2001    |             | 4.00          | 35- 0- 003203 Overpay Per 1 | Bray                 | Cur - Property Taxes               |
| 14473 Smith/Barbara                                |             | 4.00          | 1 Transactions              |                      |                                    |
| 14474 Swedberg/Lindsay<br>13- 943- 000- 0000- 2001 |             | 64.00         | 30- 0- 018000 Overpay Per 1 | Swedberg             | Cur - Property Taxes               |
| 14474 Swedberg/Lindsay                             |             | 64.00         | 1 Transactions              |                      |                                    |
| 13769 Thesing/David<br>13- 943- 000- 0000- 2001    |             | 210.00        | 29- 1- 212700 Overpay Per 1 | Thesing              | Cur - Property Taxes               |

# Aitkin County



## Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1  
6/1/17 10:21AM  
13 Taxes & Penalties

| Vendor Name                       | <u>Rpt</u>  | <u>Warrant Description</u> | <u>Invoice #</u>            | <u>Account/Formula Description</u>            |
|-----------------------------------|-------------|----------------------------|-----------------------------|---|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u>              | <u>Service Dates</u>        | <u>Paid On Bhf #</u> <u>On Behalf of Name</u> |
| 13769 Thesing/David               |             | 210.00                     | 1 Transactions              |   |
| 14475 Thorkee/Dorothy             |             |                            |                             |   |
| 13- 943- 000- 0000- 2001          |             | 413.00                     | 11- 1- 123600 Overpay Per 1 | Thorkee Cur - Property Taxes                  |
| 14475 Thorkee/Dorothy             |             | 413.00                     | 1 Transactions              |   |
| 9114 Weir/Allan D                 |             |                            |                             |   |
| 13- 943- 000- 0000- 2001          |             | 63.00                      | 09- 0- 002601 Overpay Per 1 | Weir Cur - Property Taxes                     |
| 9114 Weir/Allan D                 |             | 63.00                      | 1 Transactions              |   |
| 6119 Wells Fargo RE Tax Service   |             |                            |                             |   |
| 13- 943- 000- 0000- 2001          |             | 60.00                      | 11- 0- 022305 Overpay Per 1 | Schmike Cur - Property Taxes                  |
| 13- 943- 000- 0000- 2001          |             | 188.00                     | 53- 0- 021200 Overpay Per 1 | Scott/Johnson Cur - Property Taxes            |
| 6119 Wells Fargo RE Tax Service   |             | 248.00                     | 2 Transactions              |   |
| 14476 Woolf/Diane                 |             |                            |                             |   |
| 13- 943- 000- 0000- 2004          |             | 83.68                      | 29- 1- 517900 Overpay Per 1 | Woolf Del - Property Taxes                    |
| 14476 Woolf/Diane                 |             | 83.68                      | 1 Transactions              |   |
| 943 DEPT Total:                   |             | 7,550.70                   | Taxes And Penalties         | 40 Vendors 53 Transactions                    |
| 13 Fund Total:                    |             | 7,550.70                   | Taxes & Penalties           | 53 Transactions                               |
| Final Total:                      |             | 7,550.70                   | 40 Vendors                  | 53 Transactions                               |

# Aitkin County

## Audit List for Board AUDITOR'S VOUCHERS ENTRIES



**Recap by Fund**

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u>       |
|-------------|---------------|-------------------|
| 13          | 7,550.70      | Taxes & Penalties |
| All Funds   | 7,550.70      | Total             |

Approved by, .....  
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DKB1  
06/06/2017

12:50PM

# Aitkin County

## WARRANT REGISTER

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Manual Warrants

| <u>Warr #</u> | <u>Vendor #</u> | <u>Vendor Name</u>  | <u>Amount</u> | <u>Description</u>              | <u>Account Number</u>       | <u>Invoice #</u> | <u>PO #</u>    |
|---------------|-----------------|---|---------------|---------------------------------|-----------------------------|------------------|----------------|
|               |                 |   |               | <u>OBO#</u>                     | <u>On- Behalf- of- Name</u> | <u>From Date</u> | <u>To Date</u> |
| 2068          | 8410            | Bremer Bank<br>101 MINNESOTA AVENUE NORTH<br>AITKIN, MN 56431 |               |                                 |                             |                  |                |
|               |                 |   | 425.00        | Dep Care Flex claims            | 01- 044- 904- 0000- 6360    | 38413330         | 0              |
|               |                 |   | 560.00        | Med FSA Claims                  | 01- 044- 904- 0000- 6360    | 38413330         | 0              |
|               |                 |   | 985.00        | Date 5/3/17                     |                             |                  |                |
|               |                 | <b>Warrant #      2068      Total</b>                         |               |                                 |                             |                  |                |
| 2069          | 5462            | Bremer Bank (Elan ACH)<br><br>ELAN ACH<br>AITKIN, MN 56431    |               |                                 |                             |                  |                |
|               |                 |   | 13.80         | Datalogic Cable                 | 01- 042- 000- 0000- 6405    |                  | 0              |
|               |                 |   | 16.99         | 10 Cat5 8" Patch Cables         | 01- 049- 000- 0000- 6402    |                  | 0              |
|               |                 |   | 4.19          | PS2 to USB adapter- Amazon      | 01- 049- 000- 0000- 6402    |                  | 0              |
|               |                 |   | 13.59         | 100 pk CD's/3 Pentel red pens   | 01- 049- 000- 0000- 6405    |                  | 0              |
|               |                 |   | 19.54         | Tape & Blank CDR's- Amazon      | 01- 049- 000- 0000- 6405    |                  | 0              |
|               |                 |   | 18.50         | Notary Book                     | 01- 052- 000- 0000- 6405    |                  | 0              |
|               |                 |   | 440.72        | Blu Ray Rewriters               | 01- 090- 000- 0000- 6625    |                  | 0              |
|               |                 |   | 99.98         | Screen door- STS shop           | 01- 110- 000- 0000- 6231    |                  | 0              |
|               |                 |   | 129.00        | Svc door for LA Tool- land Bldg | 01- 110- 000- 0000- 6231    |                  | 0              |
|               |                 |   | 183.98        | batteries for auction squads    | 01- 200- 000- 0000- 6302    |                  | 0              |
|               |                 |   | 75.00         | BCA- reg. DMT recert #209       | 01- 200- 003- 0000- 6241    |                  | 0              |
|               |                 |   | 144.62        | Hotel/#209 Armorer's Training   | 01- 200- 003- 0000- 6332    |                  | 0              |
|               |                 |   | 26.30         | Gas for transport               | 01- 252- 000- 0000- 6330    |                  | 0              |
|               |                 |   | 25.17         | Gas for transport               | 01- 252- 000- 0000- 6330    |                  | 0              |
|               |                 |   | 22.33         | Gas                             | 01- 252- 000- 0000- 6511    |                  | 0              |
|               |                 |   | 560.60        | Prestamped envelopes            | 01- 252- 252- 0000- 6405    |                  | 0              |
|               |                 |   | 191.52        | Hotel/MACCAC Directors Mtg      | 01- 257- 000- 0000- 6332    |                  | 0              |
|               |                 |   | 798.00        | Multi threat vests for Agents   | 01- 257- 267- 0000- 6283    |                  | 0              |
|               |                 |   | 70.00         | 2017 MEHA spring conf- Leitinge | 01- 390- 000- 0000- 6240    |                  | 0              |
|               |                 |   | 70.00         | 2017 MEHA spring conf- Neff     | 01- 391- 000- 0000- 6241    | 5/10/17          | 5/12/17        |
|               |                 |   |               |                                 |                             |                  | 0              |
|               |                 |   | 65.00         | Elder Abuse Conference          | 05- 430- 700- 4800- 6241    | 5/10/17          | 5/12/17        |
|               |                 |   | 104.77        | Hotel- CMH Conf.Duluth          | 05- 430- 700- 4800- 6332    |                  | 0              |
|               |                 |   | 16.39         | iphone Cords- Amber Rosier      | 05- 430- 700- 4800- 6450    |                  | 0              |
|               |                 |   | 472.09        | 1,050 pens for office           | 10- 923- 000- 0000- 6405    |                  | 0              |
|               |                 |   | 20.00         | Critter Food                    | 19- 522- 000- 0000- 6416    |                  | 0              |
|               |                 |   | 15.98         | Mints                           | 19- 522- 000- 0000- 6416    |                  | 0              |

# Aitkin County

## WARRANT REGISTER



Manual Warrants

| <u>Warr #</u> | <u>Vendor #</u>  | <u>Vendor Name</u>  | <u>Amount</u> | <u>Description</u>        | <u>Account Number</u>       | <u>Invoice #</u> | <u>PO #</u>    |
|---------------|------------------|---|---------------|---------------------------|-----------------------------|------------------|----------------|
|               |                  |   |               | <u>OBO#</u>               | <u>On- Behalf- of- Name</u> | <u>From Date</u> | <u>To Date</u> |
|               |                  |   | 26.87         | lanyards & badges         | 19- 522- 000- 0000- 6416    |                  | 0              |
|               |                  |   | 23.50         | Urinal Blocks             | 19- 524- 000- 0000- 6422    |                  | 0              |
|               |                  |   | 86.90         | Spray bottles, mop head   | 19- 524- 000- 0000- 6422    |                  | 0              |
|               |                  |   | 35.95         | Buffer pads               | 19- 524- 000- 0000- 6422    |                  | 0              |
|               |                  |   | 14.99         | Vacuum bags               | 19- 524- 000- 0000- 6422    |                  | 0              |
|               |                  |   | 75.98         | Pathway light bulbs       | 19- 524- 000- 0000- 6590    |                  | 0              |
|               |                  |   | 60.18         | Scrubber Parts            | 19- 524- 000- 0000- 6590    |                  | 0              |
|               |                  |   | 25.00         | Reg.Baker NIBRS Training  | 01- 252- 003- 0000- 6241    | BCA training     | 0              |
|               |                  |   | 118.62        | Datalogic quickScan L     | 01- 042- 000- 0000- 6405    | L QD2300         | 0              |
|               |                  |   | 300.00        | PSOP- Home Depot          | 05- 430- 710- 3670- 6020    | SA#57369476      | 0              |
|               | <b>Warrant #</b> | <b>2069</b>   | <b>Total</b>  | <b>4,386.05</b>           | <b>Date 5/4/17</b>          |                  |                |
| 2070          | 780              | Bremer Bank<br>MORTGAGE- DEED TAX<br>AITKIN, MN 56431         |               |                           |                             |                  |                |
|               |                  |   | 0.02          | April Mtg Reg adjustment  | 01- 040- 000- 0000- 5081    |                  | 0              |
|               |                  |   | 0.10          | April Deed Tax adjustment | 01- 042- 000- 0000- 5079    |                  | 0              |
|               |                  |   | 30,217.24     | April Deed Tax            | 09- 000- 000- 0000- 2025    |                  | 0              |
|               |                  |   | 21,358.22     | April Mtg Reg             | 09- 000- 000- 0000- 2026    |                  | 0              |
|               | <b>Warrant #</b> | <b>2070</b>   | <b>Total</b>  | <b>51,575.58</b>          | <b>Date 5/4/17</b>          |                  |                |
| 2071          | 8410             | Bremer Bank<br>101 MINNESOTA AVENUE NORTH<br>AITKIN, MN 56431 |               |                           |                             |                  |                |
|               |                  |   | 15.75         | Dep Care FSA Claims       | 01- 044- 904- 0000- 6360    | 38419196         | 0              |
|               |                  |   | 167.87        | Med FSA Claims            | 01- 044- 904- 0000- 6360    | 38419196         | 0              |
|               | <b>Warrant #</b> | <b>2071</b>   | <b>Total</b>  | <b>183.62</b>             | <b>Date 5/10/17</b>         |                  |                |
| 2072          | 8410             | Bremer Bank<br>101 MINNESOTA AVENUE NORTH<br>AITKIN, MN 56431 |               |                           |                             |                  |                |
|               |                  |   | 132.67        | LLCC Credit Card Fee      | 19- 522- 000- 0000- 6217    |                  | 0              |
|               | <b>Warrant #</b> | <b>2072</b>   | <b>Total</b>  | <b>132.67</b>             | <b>Date 5/11/17</b>         |                  |                |
| 2073          | 8410             | Bremer Bank<br>101 MINNESOTA AVENUE NORTH<br>AITKIN, MN 56431 |               |                           |                             |                  |                |
|               |                  |   | 19.98         | CC Machine lease fee      | 19- 522- 000- 0000- 6217    |                  | 0              |

# Aitkin County

## WARRANT REGISTER



Manual Warrants

| <u>Warr #</u> | <u>Vendor #</u>  | <u>Vendor Name</u>  | <u>Amount</u> | <u>Description</u>              | <u>Account Number</u> | <u>Invoice #</u> | <u>PO #</u>    |
|---------------|------------------|---|---------------|---------------------------------|-----------------------|------------------|----------------|
|               | <u>Warrant #</u> |   | <u>OBO#</u>   | <u>On- Behalf- of- Name</u>     |                       | <u>From Date</u> | <u>To Date</u> |
|               | 2073             | <b>Total</b>  | 19.98         | Date 5/11/17                    |                       |                  |                |
| 2085          | 8410             | Bremer Bank<br>101 MINNESOTA AVENUE NORTH<br>AITKIN, MN 56431 |               |                                 |                       |                  |                |
|               | 2085             | <b>Total</b>  | 397.04        | Med FSA Claims                  | 01-044-904-0000-6360  | 38422474         | 0              |
|               | 2085             | <b>Total</b>  | 397.04        | Date 5/17/17                    |                       |                  |                |
| 2086          | 5462             | Bremer Bank (Elan ACH)<br><br>ELAN ACH<br>AITKIN, MN 56431    |               |                                 |                       |                  |                |
|               |                  |   | 16.20         | Lunch A Marcotte/Blandin Mtg    | 01-001-000-0000-6108  |                  | 0              |
|               |                  |   | -13.80        | Credit issued to PO TR04212017  | 01-042-000-0000-6405  |                  | 0              |
|               |                  |   | -118.62       | Credit issued to PO TR04122017  | 01-042-000-0000-6405  |                  | 0              |
|               |                  |   | 10.13         | Lunch J Seibert/Blandin Mtg     | 01-052-000-0000-6108  |                  | 0              |
|               |                  |   | 8.00          | Parking/Blandin Meeting         | 01-052-000-0000-6330  |                  | 0              |
|               |                  |   | 12.43         | smart card reader for Josh      | 01-120-000-0000-6405  |                  | 0              |
|               |                  |   | 966.95        | #210 NIC Conference             | 01-206-000-0000-6409  |                  | 0              |
|               |                  |   | 133.00        | Native Americ.Philosophies Bk   | 01-252-252-0000-6405  |                  | 0              |
|               |                  |   | 49.00         | USPS- Stamps                    | 01-252-252-0000-6405  |                  | 0              |
|               |                  |   | 48.00         | pressure washer hose            | 01-253-000-0000-6405  |                  | 0              |
|               |                  |   | 16.14         | Parking/MACCAC Mtg              | 01-257-000-0000-6335  |                  | 0              |
|               |                  |   | 259.64        | Hotel/Incident Mgmt Trng- Dulut | 01-280-003-0000-6332  |                  | 0              |
|               |                  |   | 23.00         | Gas/incident Mgmt Trng- Dulut   | 01-280-003-0000-6511  |                  | 0              |
|               |                  |   | 2.53          | Clean smsrt spray               | 05-257-000-0000-6422  |                  | 0              |
|               |                  |   | 0.46          | Clean smsrt spray               | 05-390-000-0000-6422  |                  | 0              |
|               |                  |   | 926.34        | Lodging- WIC Conference         | 05-400-410-0413-6332  |                  | 0              |
|               |                  |   | 61.08         | Meals- WIC conference           | 05-400-410-0413-6340  |                  | 0              |
|               |                  |   | 221.10        | Meals/WIC conference            | 05-400-410-0413-6340  |                  | 0              |
|               |                  |   | 155.97        | Booster/Car Seat (3)            | 05-400-430-0408-6406  |                  | 0              |
|               |                  |   | 15.99         | Dry Erase Bd & Markers          | 05-400-440-0410-6405  |                  | 0              |
|               |                  |   | 0.96          | Key Ring Identifiers            | 05-400-440-0410-6405  |                  | 0              |
|               |                  |   | 3.22          | Clean smsrt spray               | 05-400-440-0410-6422  |                  | 0              |
|               |                  |   | 49.00         | County Fair- Images             | 05-400-450-0451-6406  |                  | 0              |
|               |                  |   | 33.99         | Dry Erase Bd & Markers          | 05-420-600-4800-6405  |                  | 0              |
|               |                  |   | 2.03          | Key Ring Identifiers            | 05-420-600-4800-6405  |                  | 0              |
|               |                  |   | 7.12          | Clean smsrt spray               | 05-420-600-4800-6422  |                  | 0              |
|               |                  |   | 161.99        | Chairs- KT                      | 05-420-600-4800-6450  |                  | 0              |

# Aitkin County

## WARRANT REGISTER



Manual Warrants

| <u>Warr #</u> | <u>Vendor #</u> | <u>Vendor Name</u> | <u>Amount</u> | <u>Description</u>              | <u>Account Number</u>       | <u>Invoice #</u> | <u>PO #</u>    |
|---------------|-----------------|--------------------|---------------|---------------------------------|-----------------------------|------------------|----------------|
|               |                 |                    |               | <u>OBO#</u>                     | <u>On- Behalf- of- Name</u> | <u>From Date</u> | <u>To Date</u> |
|               |                 |                    | 36.67         | Ergonomic keyboard- Emily       | 05- 420- 640- 4800- 6402    |                  | 0              |
|               |                 |                    | 197.38        | Lodging- Adult Protect Training | 05- 430- 700- 4800- 6332    |                  | 0              |
|               |                 |                    | 26.84         | Gasult Protect Training         | 05- 430- 700- 4800- 6335    |                  | 0              |
|               |                 |                    | 26.18         | Meals- Adult Protect Training   | 05- 430- 700- 4800- 6340    |                  | 0              |
|               |                 |                    | 24.24         | Meals- Adult Protect Training   | 05- 430- 700- 4800- 6340    |                  | 0              |
|               |                 |                    | 49.99         | Dry Erase Bd & Markers          | 05- 430- 700- 4800- 6405    |                  | 0              |
|               |                 |                    | 2.99          | Key Ring Identifiers            | 05- 430- 700- 4800- 6405    |                  | 0              |
|               |                 |                    | 9.65          | Clean smsrt spray               | 05- 430- 700- 4800- 6422    |                  | 0              |
|               |                 |                    | 21.50         | Otterbox- Amber R               | 05- 430- 700- 4800- 6450    |                  | 0              |
|               |                 |                    | 485.97        | Chairs- JS,KH,AR                | 05- 430- 700- 4800- 6450    |                  | 0              |
|               |                 |                    | 50.00         | SFEC,UMN Extension/Seminars     | 10- 923- 000- 0000- 6208    |                  | 0              |
|               |                 |                    | 7.20          | USPS- shipping                  | 19- 521- 000- 0000- 6205    |                  | 0              |
|               |                 |                    | 21.36         | Adobe- creative cloud subscript | 19- 521- 000- 0000- 6230    |                  | 0              |
|               |                 |                    | 55.00         | Costco membership               | 19- 521- 000- 0000- 6240    |                  | 0              |
|               |                 |                    | 42.78         | labels,pencils,buoy,story book  | 19- 522- 000- 0000- 6416    |                  | 0              |
|               |                 |                    | 20.00         | Critter food                    | 19- 522- 000- 0000- 6416    |                  | 0              |
|               |                 |                    | 30.00         | Monarch Tags                    | 19- 522- 000- 0000- 6416    |                  | 0              |
|               |                 |                    | 14.89         | Batteries                       | 19- 522- 000- 0000- 6416    |                  | 0              |
|               |                 |                    | 61.17         | Chocolate bars                  | 19- 523- 000- 0000- 6418    |                  | 0              |
|               |                 |                    | 30.99         | ATV Voltage Regulator           | 19- 524- 000- 0000- 6302    |                  | 0              |
|               |                 |                    | 55.66         | Mops                            | 19- 524- 000- 0000- 6422    |                  | 0              |
|               |                 |                    | 88.99         | trail camera, memory card       | 21- 520- 000- 0000- 6406    |                  | 0              |
|               |                 |                    | 74.75         | welding cord for portable weld  | 21- 520- 000- 0000- 6406    |                  | 0              |
|               |                 |                    | 74.90         | whistle activity monitor- LOKI  | 01- 200- 019- 0000- 6409    | Card 1           | 0              |
|               |                 |                    | 58.03         | sketch pads for commissary      | 01- 252- 252- 0000- 6405    | Card 1           | 0              |
|               |                 |                    | 101.32        | Hotel/BCA financial crime trng  | 01- 200- 003- 0000- 6332    | Card 2           | 0              |
|               |                 |                    |               |                                 |                             | 5/3/17           | 5/4/17         |
|               |                 |                    | 16.51         | Meal/BCA financial crime trng   | 01- 200- 003- 0000- 6340    | Card 2           | 0              |
|               |                 |                    | 897.00        | Flexispot adjustable desk (3)   | 01- 200- 000- 0000- 6625    | Card 3           | 0              |
|               |                 |                    | 180.00        | MAAO Summer Seminar Reg         | 01- 043- 000- 0000- 6208    | D Moore          | 0              |
|               |                 |                    | 199.00        | trans.from staff to supervisor  | 01- 110- 000- 0000- 6208    | Fred Pryor       | 0              |
|               |                 |                    |               |                                 |                             | 5/2/17           | 5/2/17         |
|               |                 |                    | -344.63       | - Credit- Hotel AMC conf.       | 01- 001- 000- 0000- 6332    | Grandview        | 0              |
|               |                 |                    | 141.90        | Hotel/MCMA Conference           | 01- 052- 000- 0000- 6332    | GrandView        | 0              |
|               |                 |                    |               |                                 |                             | 5/3/17           | 5/5/17         |
|               |                 |                    | 44.35         | print for 40- yr school 51718   | 19- 522- 000- 0000- 6416    | Jaques Art       | 0              |
|               |                 |                    | 180.00        | MAAO Summer Seminar Reg         | 01- 043- 000- 0000- 6208    | Jim Hicks        | 0              |
|               |                 |                    | 109.00        | Datalogic quickscan             | 01- 042- 000- 0000- 6405    | L Qd2330         | 0              |

# Aitkin County

## WARRANT REGISTER



Manual Warrants

| <u>Warr #</u> | <u>Vendor #</u>  | <u>Vendor Name</u>  | <u>Amount</u> | <u>Description</u>      | <u>Account Number</u>               | <u>Invoice #</u>                | <u>PO #</u>      |
|---------------|------------------|---|---------------|-------------------------|-------------------------------------|---------------------------------|------------------|
|               |                  |   |               | <u>OBO#</u>             | <u>On- Behalf- of- Name</u>         | <u>From Date</u>                | <u>To Date</u>   |
|               |                  |   | 180.00        | MAAO Summer Seminar Reg | 01- 043- 000- 0000- 6208            | L Tibbetts                      | 0                |
|               |                  |   | 20.99         | Books re:Stealing       | 05- 430- 710- 3390- 6050            | SA#57305128                     | 0                |
|               |                  |   | 330.24        | Well Aqua Pro Pump      | 05- 430- 710- 3670- 6020            | SA#57428894                     | 0                |
|               |                  |   | 180.00        | MAAO Summer Seminar Reg | 01- 043- 000- 0000- 6208            | Sanbeck                         | 0                |
|               |                  |   | 180.00        | MAAO Summer Seminar Reg | 01- 043- 000- 0000- 6208            | Westerlund                      | 0                |
|               | <b>Warrant #</b> | <b>2086</b>   | <b>Total</b>  | <b>7,034.66</b>         | <b>Date 5/22/17</b>                 |                                 |                  |
| 2087          | 8410             | Bremer Bank<br>101 MINNESOTA AVENUE NORTH<br>AITKIN, MN 56431 |               |                         |                                     |                                 |                  |
|               | <b>Warrant #</b> | <b>2087</b>   | <b>Total</b>  | <b>21.65</b>            | <b>LLCC CC Fee- Bambora</b>         | <b>19- 522- 000- 0000- 6217</b> | <b>0</b>         |
|               |                  |   |               | <b>21.65</b>            | <b>Date 5/22/17</b>                 |                                 |                  |
| 2095          | 8410             | Bremer Bank<br>101 MINNESOTA AVENUE NORTH<br>AITKIN, MN 56431 |               |                         |                                     |                                 |                  |
|               | <b>Warrant #</b> | <b>2095</b>   | <b>Total</b>  | <b>1,406,260.37</b>     | <b>State General Tax</b>            | <b>09- 000- 000- 0000- 2058</b> | <b>0</b>         |
|               |                  |   |               | <b>1,406,260.37</b>     | <b>Date 5/24/17</b>                 |                                 |                  |
| 2096          | 8410             | Bremer Bank<br>101 MINNESOTA AVENUE NORTH<br>AITKIN, MN 56431 |               |                         |                                     |                                 |                  |
|               | <b>Warrant #</b> | <b>2096</b>   | <b>Total</b>  | <b>799.80</b>           | <b>April Participant Fees</b>       | <b>01- 044- 904- 0000- 6231</b> | <b>1186504</b>   |
|               |                  |   |               | <b>799.80</b>           | <b>Date 5/24/17</b>                 |                                 | <b>0</b>         |
| 2097          | 8410             | Bremer Bank<br>101 MINNESOTA AVENUE NORTH<br>AITKIN, MN 56431 |               |                         |                                     |                                 |                  |
|               | <b>Warrant #</b> | <b>2097</b>   | <b>Total</b>  | <b>125.00</b>           | <b>Dep Care Fex Claims</b>          | <b>01- 044- 904- 0000- 6360</b> | <b>38427319</b>  |
|               |                  |   |               | <b>860.46</b>           | <b>Med FSA Claims</b>               | <b>01- 044- 904- 0000- 6360</b> | <b>38427319</b>  |
|               |                  |   |               | <b>985.46</b>           | <b>Date 5/24/17</b>                 |                                 | <b>0</b>         |
| 2098          | 8410             | Bremer Bank<br>101 MINNESOTA AVENUE NORTH<br>AITKIN, MN 56431 |               |                         |                                     |                                 |                  |
|               |                  |   |               | <b>2.00</b>             | <b>Corelogic R#4503 StopPay Ck</b>  | <b>01- 042- 000- 0000- 5840</b> | <b>VanPatter</b> |
|               |                  |   |               | <b>2.00</b>             | <b>Corelogic R#4503 StopPay Ck</b>  | <b>01- 042- 000- 0000- 5840</b> | <b>VanPatter</b> |
|               |                  |   |               | <b>169.00</b>           | <b>13- 0- 013500 stop pay Per 1</b> | <b>13- 943- 000- 0000- 2001</b> | <b>VanPatter</b> |

# Aitkin County

## WARRANT REGISTER



Manual Warrants

| <u>Warr #</u>         | <u>Vendor #</u>  | <u>Vendor Name</u>  | <u>Amount</u> | <u>Description</u>         | <u>Account Number</u>                        | <u>Invoice #</u>     | <u>PO #</u>    |
|-----------------------|------------------|---|---------------|----------------------------|--|----------------------|----------------|
|                       |                  |   |               | <u>OBO#</u>                | <u>On- Behalf- of- Name</u>                  | <u>From Date</u>     | <u>To Date</u> |
|                       |                  |   | 975.00        | 13-0-013601 stop pay Per 1 | 13-943-000-0000-2001                         | VanPatter            | 0              |
|                       | <b>Warrant #</b> | <b>2098</b>   | <b>Total</b>  | 1,148.00                   | Date 5/26/17                                 |                      |                |
| 44856                 | 170              | Aitkin Motor Company<br>108 2ND ST NE<br>AITKIN, MN 56431       |               |                            |  |                      |                |
|                       | <b>Warrant #</b> | <b>44856</b>  | <b>Total</b>  | 29,020.75                  | 2017 Ford Explorer<br>Date 5/9/17            | HGC78349             | 0              |
| 44857                 | 170              | Aitkin Motor Company<br>108 2ND ST NE<br>AITKIN, MN 56431       |               |                            |  |                      |                |
|                       | <b>Warrant #</b> | <b>44857</b>  | <b>Total</b>  | 39,921.13                  | F- 450 super duty sign truck<br>Date 5/11/17 | Unit 471             | 0              |
| 44859                 | 13722            | Neo Funds by Neopost<br>PO BOX 30193<br>Tampa, FL 33630-3193    |               |                            |  |                      |                |
|                       | <b>Warrant #</b> | <b>44859</b>  | <b>Total</b>  | 4,000.00                   | Postage 5/2/17 trans date<br>Date 5/22/17    |                      | 0              |
| 44860                 | 13066            | Hargrave/Bryan<br>12604 County Road 118<br>Merrifield, MN 56465 |               |                            |  |                      |                |
|                       | <b>Warrant #</b> | <b>44860</b>  | <b>Total</b>  | 1,750.00                   | Contract Inspections<br>Date 5/22/17         | for 1 week<br>5/8/17 | 0<br>5/12/17   |
| <b>Final Total...</b> |                  |   | 1,548,621.76  | 127                        | Transactions                                 |                      |                |

# Aitkin County



Warr # Vendor #

RECAP BY FUND

| <u>FUND</u> | <u>AMOUNT</u> | <u>NAME</u>                   |
|-------------|---------------|-------------------------------|
| 1           | 44,756.34     | General Fund                  |
| 3           | 39,921.13     | Road & Bridge                 |
| 5           | 3,360.58      | Health & Human Services       |
| 9           | 1,457,835.83  | State                         |
| 10          | 522.09        | Trust                         |
| 13          | 1,144.00      | Taxes & Penalties             |
| 19          | 918.05        | Long Lake Conservation Center |
| 21          | 163.74        | Parks                         |
|             | 1,548,621.76  | TOTAL                         |



# Board of County Commissioners Agenda Request

2H

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Agenda Item #

**Requested Meeting Date:** 6/13/2017

**Title of Item:** Ratify Teamsters Non-licensed Essential Unit 2017-2018 Agreement

|   |  |   |
|---|--|---|
| <input type="checkbox"/> REGULAR AGENDA<br><input checked="" type="checkbox"/> CONSENT AGENDA<br><input type="checkbox"/> INFORMATION ONLY  | <b>Action Requested:</b><br><input checked="" type="checkbox"/> Approve/Deny Motion<br><input type="checkbox"/> Adopt Resolution (attach draft)<br><i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested<br><input type="checkbox"/> Discussion Item<br><input type="checkbox"/> Hold Public Hearing* |
| <b>Submitted by:</b><br>Bobbie Danielson  |  | <b>Department:</b><br>Administration/HR   |
| <b>Presenter (Name and Title):</b><br>Bobbie Danielson, HR Director   |  | <b>Estimated Time Needed:</b><br>0~consent agenda   |
| <b>Summary of Issue:</b><br><br>A tentative agreement (TA) was reached. The Teamsters Non-licensed Essential Unit voted on 5/30/2017 to ratify the Agreement. The TA includes a 2-year duration 2017-2018. Summary of TA document attached.   |  |   |
| <b>Alternatives, Options, Effects on Others/Comments:</b><br><br>   |  |   |
| <b>Recommended Action/Motion:</b><br>Motion to ratify the Teamsters Non-licensed Essential Unit 2017-2018 Collective Bargaining Agreement and authorize the Chairman, County Administrator, and HR Director to sign.  |  |   |
| <b>Financial Impact:</b><br><i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br><i>What is the total cost, with tax and shipping? \$</i><br><i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> |  |   |

Legally binding agreements must have County Attorney approval prior to submission.

TEAMSTERS LOCAL 346  
AITKIN COUNTY

Tentative Agreement Document 5/15/2017  
Union vote 5/30/2017  
County Board vote 6/13/2017

1. Article 1 Time Off: Change reference of "Sheriff" to Employer.

**TIME OFF**

The ~~Sheriff~~ Employer agrees to grant reasonable and necessary time off, without discrimination or loss of seniority rights and without pay, to any employee designated by the Union to attend a labor convention or serve in any capacity or other Official Union business, provided one (1) week's written notice is given to the Sheriff by the Union, specifying length of time off. The Union agrees that in making its request for time off for Union activities, due consideration shall be given to the number of individuals affected in order that there shall be no disruption of the ~~Sheriff's~~ Employer's operations due to lack of available employees.

2. Article 18 Personal Leave amended 1/1/2018:  
(Current language will apply for 2017.)

**Deleted:** A regular full-time employee shall be granted three (3) days (24 hours) personal leave each year, not to be accumulative. Employees may elect to use their accrued and unused vacation, up to the number of hours in each employee's regularly scheduled shift, to complete a personal leave day. Personal leave days shall be granted on a pro-rated basis for full-time employees working a portion of the calendar year. ¶  
¶  
Permanent part-time, seasonal, and temporary employees are not eligible for personal leave. ¶

Effective January 1, 2018, full-time (probationary and non-probationary) employees shall be granted twelve (12) hours of personal leave on or about January 1 and July 1, and may accumulate up to 24 hours of personal leave at any given time. Personal leave is not paid out upon termination of employment or death. Employees may elect to use their accrued and unused vacation, up to the number of hours in each employee's regularly scheduled shift, to complete a personal leave day.

Part-time (probationary and non-probationary) employees shall be entitled to personal leave on a pro-rated basis. Seasonal and temporary employees are not entitled to personal leave with pay.

*(File note: See also MOA. Employer agrees to provide full-time employees with an additional 8 hours of personal leave on December 24, 2017, and December 24, 2018 in*

*recognition of Christmas Eve. Employer indicated this is anticipated to be a one MOA that will not extend beyond 2018.)*

3. Article 21 Insurance. Retain Teamsters Local 346 Health Plan.

The Employer's contribution toward the total premium for group insurance shall be as follows:

Effective January 1, 2017 \$1000.00/month

Effective July 1, 2017 \$1100.00/month *(The intent and net effect is \$1050.00/month for calendar year 2017, but is reflected as noted above due to the mid-year contract settlement.)*

Effective January 1, 2018 \$1150.00/month\*

\*Alternate option: If the Union notifies the County in writing by November 1, 2017, that the group wishes to convert to PEIP effective 1/1/2018, instead of remaining with the Teamsters Health Fund 1/1/2018, the members will be given the option to enroll in PEIP during the county's annual open enrollment period.

Letter of Agreement (new) to include a mandatory PEIP Education Session for all benefit-eligible members, no later than November 1, 2017. These sessions may be conducted 1:1 or in a group(s), as determined by the employer. All members are required to attend. (Comment: As many sessions as possible will be conducted during normal working hours; however, if an employee is required to attend during off-duty time, they will be paid to attend the education session.)

4. Article 26 Wages/Appendix "A":

Shift Differential

\$0.68 cents = current rate (2016 - 2017 settled CBA)

\$0.80 cents per hour shift differential - effective date contract is signed by both parties (No retroactivity. Shift differential increase will be effective following union ratification and County Board ratification and signatures being collected.)

1/1/2018 \$0.80 cents per hour shift differential

Wages

**Effective January 1, 2017**, employees covered by this Agreement shall be paid in accordance with Appendix A.

No wage increase 1/1/2017 *(File note: traded wage retroactivity for higher 2018 employer health insurance contribution.)*

7/1/2017 3.0% general adjustment, no step increase.

1/1/2017 \$575 one-time lump sum payment (taxable income) to all full-time employees who have 15 or more consecutive years of service with Aitkin County as of 12/31/2016.

In no event shall an employee's wage be adjusted to exceed the maximum of the appropriate salary range.

**Effective January 1, 2018**, employees covered by this Agreement shall be paid in accordance with Appendix A.

1/1/2018 0% general adjustment. Employees whose wage is below the maximum of the appropriate wage schedule will advance to the next step on January 1, 2018.

1/1/2018 \$575 one-time lump sum payment (taxable income) to all full-time employees who have 15 or more consecutive years of service with Aitkin County as of 12/31/2017.

In no event shall an employee's wage be adjusted to exceed the maximum of the appropriate salary range.

All employees shall remain at their rate of pay at the expiration date of this Agreement until a new Agreement is executed by the parties.

5. Comp Time MOA - amend from 24 hours to 40 hours maximum compensatory time accrual.
6. Article 28 Duration:  
-Two (2) years 1/1/2017 through 12/31/2018.
7. W/Comp Article 12 - delete Article 12. W/comp will follow personnel policy manual and statutes.
8. Sunset Croatt MOA.
9. Article 26, Wages, Section 3 (new)

Section 3.

Employees who terminate employment prior to the date of County Board approval of this Agreement shall not be eligible for retroactive wage adjustments. ]

Section 4.

An employee who is promoted to a higher paid classification would be placed on the step that results in at least a \$0.25 per hour increase. Thereafter, the employee would receive step increases as provided for by the Agreement.

An employee who posts for a job at a lower classification pay rate or who exercises seniority preference into a lower classification would move to the lower classification at the same longevity step as their previous position.

An employee whose job classification is upgraded will be placed on the step in the new pay range that results in at least a \$0.75 per hour increase. ]

| 9.10. \_\_\_\_\_ Edit Cover Page to read Teamsters General Local Union No. 346

File note:

The 2017 Lump Sum applies to: Tom Fistere and Kim Beneke.

The 2018 Lump Sum applies to: Tom Fistere, Kim Beneke, and Doug Sack.

# Appendix A: Wage Schedule

Effective 1/1/2017 - 6/30/2017 Teamsters Non-licensed essential unit

| Grade | Minimum/A | B        | C        | D        | E        | F        | G        | H        | I        | J        | K        | L        | M        | N        | Maximum/O |
|-------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| 5     | \$ 18.15  | \$ 18.68 | \$ 19.22 | \$ 19.77 | \$ 20.35 | \$ 20.94 | \$ 21.55 | \$ 22.17 | \$ 22.82 | \$ 23.48 | \$ 24.17 | \$ 24.87 | \$ 25.60 | \$ 26.35 | \$ 26.90  |
| 4     | \$ 16.65  | \$ 17.13 | \$ 17.62 | \$ 18.13 | \$ 18.66 | \$ 19.20 | \$ 19.75 | \$ 20.33 | \$ 20.92 | \$ 21.53 | \$ 22.15 | \$ 22.80 | \$ 23.46 | \$ 24.15 | \$ 24.63  |

2017 3.00% general adjustment, no steps, effective 7/1/2017

| Grade | Minimum/A | B        | C        | D        | E        | F        | G        | H        | I        | J        | K        | L        | M        | N        | Maximum/O |
|-------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| 20    | \$ 41.87  | \$ 43.11 | \$ 44.38 | \$ 45.69 | \$ 47.04 | \$ 48.43 | \$ 49.86 | \$ 51.34 | \$ 52.86 | \$ 54.43 | \$ 56.04 | \$ 57.70 | \$ 59.41 | \$ 61.17 | \$ 62.47  |
| 19    | \$ 40.32  | \$ 41.51 | \$ 42.74 | \$ 44.00 | \$ 45.30 | \$ 46.64 | \$ 48.02 | \$ 49.44 | \$ 50.90 | \$ 52.41 | \$ 53.96 | \$ 55.56 | \$ 57.21 | \$ 58.90 | \$ 60.15  |
| 18    | \$ 38.78  | \$ 39.92 | \$ 41.10 | \$ 42.31 | \$ 43.56 | \$ 44.85 | \$ 46.17 | \$ 47.54 | \$ 48.95 | \$ 50.39 | \$ 51.89 | \$ 53.42 | \$ 55.01 | \$ 56.64 | \$ 57.83  |
| 17    | \$ 37.23  | \$ 38.33 | \$ 39.46 | \$ 40.63 | \$ 41.82 | \$ 43.06 | \$ 44.33 | \$ 45.64 | \$ 46.99 | \$ 48.38 | \$ 49.81 | \$ 51.28 | \$ 52.80 | \$ 54.37 | \$ 55.52  |
| 16    | \$ 35.69  | \$ 36.74 | \$ 37.82 | \$ 38.94 | \$ 40.08 | \$ 41.27 | \$ 42.49 | \$ 43.74 | \$ 45.03 | \$ 46.36 | \$ 47.73 | \$ 49.15 | \$ 50.60 | \$ 52.10 | \$ 53.20  |
| 15    | \$ 34.14  | \$ 35.15 | \$ 36.18 | \$ 37.25 | \$ 38.35 | \$ 39.48 | \$ 40.64 | \$ 41.84 | \$ 43.07 | \$ 44.35 | \$ 45.66 | \$ 47.01 | \$ 48.40 | \$ 49.83 | \$ 50.88  |
| 14    | \$ 32.60  | \$ 33.56 | \$ 34.54 | \$ 35.56 | \$ 36.61 | \$ 37.69 | \$ 38.80 | \$ 39.94 | \$ 41.12 | \$ 42.33 | \$ 43.58 | \$ 44.87 | \$ 46.19 | \$ 47.56 | \$ 48.56  |
| 13    | \$ 31.05  | \$ 31.97 | \$ 32.90 | \$ 33.87 | \$ 34.87 | \$ 35.89 | \$ 36.95 | \$ 38.04 | \$ 39.16 | \$ 40.32 | \$ 41.50 | \$ 42.73 | \$ 43.99 | \$ 45.29 | \$ 46.25  |
| 12    | \$ 29.51  | \$ 30.37 | \$ 31.27 | \$ 32.18 | \$ 33.13 | \$ 34.10 | \$ 35.11 | \$ 36.14 | \$ 37.20 | \$ 38.30 | \$ 39.43 | \$ 40.59 | \$ 41.79 | \$ 43.02 | \$ 43.93  |
| 11    | \$ 27.96  | \$ 28.78 | \$ 29.63 | \$ 30.50 | \$ 31.39 | \$ 32.31 | \$ 33.26 | \$ 34.24 | \$ 35.25 | \$ 36.28 | \$ 37.35 | \$ 38.45 | \$ 39.59 | \$ 40.75 | \$ 41.61  |
| 10    | \$ 26.42  | \$ 27.19 | \$ 27.99 | \$ 28.81 | \$ 29.65 | \$ 30.52 | \$ 31.42 | \$ 32.34 | \$ 33.29 | \$ 34.27 | \$ 35.28 | \$ 36.31 | \$ 37.38 | \$ 38.48 | \$ 39.29  |
| 9     | \$ 24.87  | \$ 25.60 | \$ 26.35 | \$ 27.12 | \$ 27.91 | \$ 28.73 | \$ 29.57 | \$ 30.44 | \$ 31.33 | \$ 32.25 | \$ 33.20 | \$ 34.17 | \$ 35.18 | \$ 36.22 | \$ 36.98  |
| 8     | \$ 23.33  | \$ 24.01 | \$ 24.71 | \$ 25.43 | \$ 26.17 | \$ 26.94 | \$ 27.73 | \$ 28.54 | \$ 29.37 | \$ 30.24 | \$ 31.12 | \$ 32.04 | \$ 32.98 | \$ 33.95 | \$ 34.66  |
| 7     | \$ 21.78  | \$ 22.42 | \$ 23.07 | \$ 23.74 | \$ 24.43 | \$ 25.15 | \$ 25.88 | \$ 26.64 | \$ 27.42 | \$ 28.22 | \$ 29.05 | \$ 29.90 | \$ 30.77 | \$ 31.68 | \$ 32.34  |
| 6     | \$ 20.24  | \$ 20.83 | \$ 21.43 | \$ 22.05 | \$ 22.70 | \$ 23.36 | \$ 24.04 | \$ 24.74 | \$ 25.46 | \$ 26.20 | \$ 26.97 | \$ 27.76 | \$ 28.57 | \$ 29.41 | \$ 30.02  |
| 5     | \$ 18.69  | \$ 19.24 | \$ 19.79 | \$ 20.37 | \$ 20.96 | \$ 21.57 | \$ 22.19 | \$ 22.84 | \$ 23.50 | \$ 24.19 | \$ 24.89 | \$ 25.62 | \$ 26.37 | \$ 27.14 | \$ 27.71  |
| 4     | \$ 17.15  | \$ 17.64 | \$ 18.15 | \$ 18.68 | \$ 19.22 | \$ 19.77 | \$ 20.35 | \$ 20.94 | \$ 21.55 | \$ 22.17 | \$ 22.82 | \$ 23.48 | \$ 24.17 | \$ 24.87 | \$ 25.39  |
| 3     | \$ 15.60  | \$ 16.05 | \$ 16.51 | \$ 16.99 | \$ 17.48 | \$ 17.98 | \$ 18.50 | \$ 19.04 | \$ 19.59 | \$ 20.16 | \$ 20.74 | \$ 21.34 | \$ 21.96 | \$ 22.60 | \$ 23.07  |
| 2     | \$ 14.06  | \$ 14.46 | \$ 14.87 | \$ 15.30 | \$ 15.74 | \$ 16.19 | \$ 16.66 | \$ 17.14 | \$ 17.63 | \$ 18.14 | \$ 18.66 | \$ 19.20 | \$ 19.76 | \$ 20.33 | \$ 20.75  |
| 1     | \$ 12.51  | \$ 12.87 | \$ 13.24 | \$ 13.61 | \$ 14.00 | \$ 14.40 | \$ 14.81 | \$ 15.24 | \$ 15.67 | \$ 16.12 | \$ 16.59 | \$ 17.07 | \$ 17.56 | \$ 18.06 | \$ 18.44  |

2018 0.00% general adjustment, plus one step for eligible employees, up to the Maximum 1/1/2018

| Grade | Minimum/A | B        | C        | D        | E        | F        | G        | H        | I        | J        | K        | L        | M        | N        | Maximum/O |
|-------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|
| 20    | \$ 41.87  | \$ 43.11 | \$ 44.38 | \$ 45.69 | \$ 47.04 | \$ 48.43 | \$ 49.86 | \$ 51.34 | \$ 52.86 | \$ 54.43 | \$ 56.04 | \$ 57.70 | \$ 59.41 | \$ 61.17 | \$ 62.47  |
| 19    | \$ 40.32  | \$ 41.51 | \$ 42.74 | \$ 44.00 | \$ 45.30 | \$ 46.64 | \$ 48.02 | \$ 49.44 | \$ 50.90 | \$ 52.41 | \$ 53.96 | \$ 55.56 | \$ 57.21 | \$ 58.90 | \$ 60.15  |
| 18    | \$ 38.78  | \$ 39.92 | \$ 41.10 | \$ 42.31 | \$ 43.56 | \$ 44.85 | \$ 46.17 | \$ 47.54 | \$ 48.95 | \$ 50.39 | \$ 51.89 | \$ 53.42 | \$ 55.01 | \$ 56.64 | \$ 57.83  |
| 17    | \$ 37.23  | \$ 38.33 | \$ 39.46 | \$ 40.63 | \$ 41.82 | \$ 43.06 | \$ 44.33 | \$ 45.64 | \$ 46.99 | \$ 48.38 | \$ 49.81 | \$ 51.28 | \$ 52.80 | \$ 54.37 | \$ 55.52  |
| 16    | \$ 35.69  | \$ 36.74 | \$ 37.82 | \$ 38.94 | \$ 40.08 | \$ 41.27 | \$ 42.49 | \$ 43.74 | \$ 45.03 | \$ 46.36 | \$ 47.73 | \$ 49.15 | \$ 50.60 | \$ 52.10 | \$ 53.20  |
| 15    | \$ 34.14  | \$ 35.15 | \$ 36.18 | \$ 37.25 | \$ 38.35 | \$ 39.48 | \$ 40.64 | \$ 41.84 | \$ 43.07 | \$ 44.35 | \$ 45.66 | \$ 47.01 | \$ 48.40 | \$ 49.83 | \$ 50.88  |
| 14    | \$ 32.60  | \$ 33.56 | \$ 34.54 | \$ 35.56 | \$ 36.61 | \$ 37.69 | \$ 38.80 | \$ 39.94 | \$ 41.12 | \$ 42.33 | \$ 43.58 | \$ 44.87 | \$ 46.19 | \$ 47.56 | \$ 48.56  |
| 13    | \$ 31.05  | \$ 31.97 | \$ 32.90 | \$ 33.87 | \$ 34.87 | \$ 35.89 | \$ 36.95 | \$ 38.04 | \$ 39.16 | \$ 40.32 | \$ 41.50 | \$ 42.73 | \$ 43.99 | \$ 45.29 | \$ 46.25  |
| 12    | \$ 29.51  | \$ 30.37 | \$ 31.27 | \$ 32.18 | \$ 33.13 | \$ 34.10 | \$ 35.11 | \$ 36.14 | \$ 37.20 | \$ 38.30 | \$ 39.43 | \$ 40.59 | \$ 41.79 | \$ 43.02 | \$ 43.93  |
| 11    | \$ 27.96  | \$ 28.78 | \$ 29.63 | \$ 30.50 | \$ 31.39 | \$ 32.31 | \$ 33.26 | \$ 34.24 | \$ 35.25 | \$ 36.28 | \$ 37.35 | \$ 38.45 | \$ 39.59 | \$ 40.75 | \$ 41.61  |
| 10    | \$ 26.42  | \$ 27.19 | \$ 27.99 | \$ 28.81 | \$ 29.65 | \$ 30.52 | \$ 31.42 | \$ 32.34 | \$ 33.29 | \$ 34.27 | \$ 35.28 | \$ 36.31 | \$ 37.38 | \$ 38.48 | \$ 39.29  |
| 9     | \$ 24.87  | \$ 25.60 | \$ 26.35 | \$ 27.12 | \$ 27.91 | \$ 28.73 | \$ 29.57 | \$ 30.44 | \$ 31.33 | \$ 32.25 | \$ 33.20 | \$ 34.17 | \$ 35.18 | \$ 36.22 | \$ 36.98  |
| 8     | \$ 23.33  | \$ 24.01 | \$ 24.71 | \$ 25.43 | \$ 26.17 | \$ 26.94 | \$ 27.73 | \$ 28.54 | \$ 29.37 | \$ 30.24 | \$ 31.12 | \$ 32.04 | \$ 32.98 | \$ 33.95 | \$ 34.66  |
| 7     | \$ 21.78  | \$ 22.42 | \$ 23.07 | \$ 23.74 | \$ 24.43 | \$ 25.15 | \$ 25.88 | \$ 26.64 | \$ 27.42 | \$ 28.22 | \$ 29.05 | \$ 29.90 | \$ 30.77 | \$ 31.68 | \$ 32.34  |
| 6     | \$ 20.24  | \$ 20.83 | \$ 21.43 | \$ 22.05 | \$ 22.70 | \$ 23.36 | \$ 24.04 | \$ 24.74 | \$ 25.46 | \$ 26.20 | \$ 26.97 | \$ 27.76 | \$ 28.57 | \$ 29.41 | \$ 30.02  |
| 5     | \$ 18.69  | \$ 19.24 | \$ 19.79 | \$ 20.37 | \$ 20.96 | \$ 21.57 | \$ 22.19 | \$ 22.84 | \$ 23.50 | \$ 24.19 | \$ 24.89 | \$ 25.62 | \$ 26.37 | \$ 27.14 | \$ 27.71  |
| 4     | \$ 17.15  | \$ 17.64 | \$ 18.15 | \$ 18.68 | \$ 19.22 | \$ 19.77 | \$ 20.35 | \$ 20.94 | \$ 21.55 | \$ 22.17 | \$ 22.82 | \$ 23.48 | \$ 24.17 | \$ 24.87 | \$ 25.39  |
| 3     | \$ 15.60  | \$ 16.05 | \$ 16.51 | \$ 16.99 | \$ 17.48 | \$ 17.98 | \$ 18.50 | \$ 19.04 | \$ 19.59 | \$ 20.16 | \$ 20.74 | \$ 21.34 | \$ 21.96 | \$ 22.60 | \$ 23.07  |
| 2     | \$ 14.06  | \$ 14.46 | \$ 14.87 | \$ 15.30 | \$ 15.74 | \$ 16.19 | \$ 16.66 | \$ 17.14 | \$ 17.63 | \$ 18.14 | \$ 18.66 | \$ 19.20 | \$ 19.76 | \$ 20.33 | \$ 20.75  |
| 1     | \$ 12.51  | \$ 12.87 | \$ 13.24 | \$ 13.61 | \$ 14.00 | \$ 14.40 | \$ 14.81 | \$ 15.24 | \$ 15.67 | \$ 16.12 | \$ 16.59 | \$ 17.07 | \$ 17.56 | \$ 18.06 | \$ 18.44  |

**Memorandum of Agreement (8 Hours Personal Leave)**

This Memorandum of Agreement is entered into between Aitkin County (hereafter "County") and the Teamsters General Local Union No. 346 (hereafter "Union").

WHEREAS, the County and the Union are parties to a collective bargaining agreement negotiated pursuant to the Public Employment Labor Relations Act; and

WHEREAS, during negotiations for the 2017-2018 collective bargaining agreement, the union expressed interest in adding Christmas Eve as a holiday; and

WHEREAS, the County indicated its interest in maintaining open facilities on Christmas Eve and is not interested in adding Christmas Eve as a holiday; and

WHEREAS, in the spirit of reaching a mediated settlement, the parties agreed that on December 24, 2017, and on December 24, 2018, 8 hours of personal leave would be provided to active (probationary and non-probationary) full-time employees.

NOW, THEREFORE, the parties agree as follows:

1. The parties agree these 8 hours of personal leave granted on December 24, 2017, and on December 24, 2018, will be administered in accordance with the existing Personal Leave Article (Article \_\_) and that prior supervisory approval is required.
2. The parties agree these personal leave hours will not be stacked in any way to generate overtime pay.
3. This Memorandum of Agreement constitutes the complete and total agreement of the parties regarding this matter.

IN WITNESS WHEREOF, the parties have caused this Memorandum of Agreement to be executed this 13th day of June, 2017.

FOR LOCAL NO. 346:

FOR COUNTY OF AITKIN:

\_\_\_\_\_  
Secretary/Treasurer, Local No. 346

\_\_\_\_\_  
Chairperson,  
Aitkin County Board of Commissioners

\_\_\_\_\_  
President, Local No. 346

\_\_\_\_\_  
County Administrator

\_\_\_\_\_  
Business Agent

\_\_\_\_\_  
Human Resources Director



# Board of County Commissioners Agenda Request

21  
Agenda Item #

Requested Meeting Date: 06/13/2017

Title of Item: STS Donation

|   |   |  |
|---|---|--|
| <input type="checkbox"/> REGULAR AGENDA<br><input checked="" type="checkbox"/> CONSENT AGENDA<br><input type="checkbox"/> INFORMATION ONLY  | <b>Action Requested:</b><br><input checked="" type="checkbox"/> Approve/Deny Motion<br><input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Direction Requested<br><input type="checkbox"/> Discussion Item<br><input type="checkbox"/> Hold Public Hearing*<br><i>*provide copy of hearing notice that was published</i> |
| <b>Submitted by:</b><br>Sheriff Scott Turner  |   | <b>Department:</b><br>Sheriff's Office   |
| <b>Presenter (Name and Title):</b><br>Sheriff Scott Turner  |   | <b>Estimated Time Needed:</b>  |
| <b>Summary of Issue:</b><br><br>The Palisade Fire Department has made a generous donation of \$500 to the Aitkin County STS Program.  |   |  |
| <b>Alternatives, Options, Effects on Others/Comments:</b>   |   |  |
| <b>Recommended Action/Motion:</b><br>Accept donation.   |   |  |
| <b>Financial Impact:</b><br>Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No<br>What is the total cost, with tax and shipping? \$<br>Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> |   |  |



# Board of County Commissioners Agenda Request

25  
Agenda Item #

**Requested Meeting Date:** June 13, 2017

**Title of Item:** Approve Blandin Broadband Community Grant

|  |  |  |
|--|--|--|
| <input type="checkbox"/> REGULAR AGENDA            | <b>Action Requested:</b>                                 | <input type="checkbox"/> Direction Requested   |
| <input checked="" type="checkbox"/> CONSENT AGENDA | <input checked="" type="checkbox"/> Approve/Deny Motion  | <input type="checkbox"/> Discussion Item   |
| <input type="checkbox"/> INFORMATION ONLY          | <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Hold Public Hearing*<br><i>*provide copy of hearing notice that was published</i> |

|                                     |   |
|-------------------------------------|---|
| <b>Submitted by:</b><br>Ross Wagner | <b>Department:</b><br>Economic Development & Forest Ind |
|-------------------------------------|---|

|   |  |
|---|--|
| <b>Presenter (Name and Title):</b><br>Ross Wagner, Economic Development & Forest Industry Coordinator | <b>Estimated Time Needed:</b><br>Consent |
|---|--|

**Summary of Issue:**  
Request is to approve Grant Agreement for Award I-2017-07566 between Aitkin County and the Blandin Foundation. This grant is for the Iron Range Broadband Community program through the Blandin Foundation and will fund Conference Centers in Aitkin, McGregor and Hill City as well as an Aitkin County landing Page and Wifi for Hill City and Palisade. Previously, the board approved the application to become a Broadband Community and to be the fiscal agent. This contract is the cumulation of those efforts. There will be one more round of grants so hopefully we will be going through this again in December.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Approve contract

**Financial Impact:**  
Is there a cost associated with this request?  Yes  No  
What is the total cost, with tax and shipping? \$  
Is this budgeted?  Yes  No *Please Explain:*  
Funds are a grant from the Blandin Foundation, In-Kind and matching funds are from other organizations.

# Aitkin County

**Grant #:** I-2017-07566

**Grant Amount:** 54,090

|                                   | BUDGET                                      |       |                  | ACTUAL   |       |       | ACTUAL                                    |       |       |
|-----------------------------------|---|-------|------------------|--|-------|-------|---|-------|-------|
|                                   | Proposed Budget<br>MM/DD/YYYY to MM/DD/YYYY |       |                  | Current Reporting Period<br>MM/DD/YYYY to MM/DD/YYYY |       |       | Grant to Date<br>MM/DD/YYYY to MM/DD/YYYY |       |       |
|                                   | Blandin Found.                              | Other | TOTAL            | Blandin Found.                                       | Other | TOTAL | Blandin Found.                            | Other | TOTAL |
| <b>REVENUES:</b>                  |   |       |                  |  |       |       |   |       |       |
| Blandin Foundation                | 54,090                                      |       | 54,090           |  |       |       |   |       |       |
| Other Foundations<br>Corporations |   |       |                  |  |       |       |   |       |       |
| Government                        | 2,000                                       |       | 2,000            |  |       |       |   |       |       |
| Individual Donors                 |   |       |                  |  |       |       |   |       |       |
| Fees/Earned Income                |   |       |                  |  |       |       |   |       |       |
| Fund Raising Events               |   |       |                  |  |       |       |   |       |       |
| In Kind Volunteer                 | 23,029                                      |       | 23,029           |  |       |       |   |       |       |
| Other In Kind                     |   |       |                  |  |       |       |   |       |       |
| Other                             |   |       |                  |  |       |       |   |       |       |
| <b>TOTAL REVENUES:</b>            | <b>\$ 79,119</b>                            |       | <b>\$ 79,119</b> |  |       |       |   |       |       |
| <b>EXPENSES:</b>                  |   |       |                  |  |       |       |   |       |       |
| Personnel and Benefits            |   |       |                  |  |       |       |   |       |       |
| Operating Expense                 |   |       |                  |  |       |       |   |       |       |
| Office Supplies                   |   |       |                  |  |       |       |   |       |       |
| Insurance                         |   |       |                  |  |       |       |   |       |       |
| Travel                            |   |       |                  |  |       |       |   |       |       |
| Meeting                           |   |       |                  |  |       |       |   |       |       |
| Space                             |   |       |                  |  |       |       |   |       |       |
| Other                             |   |       |                  |  |       |       |   |       |       |
| Other                             |   |       |                  |  |       |       |   |       |       |
| Other Program Expense             | 69,119                                      |       | 69,119           |  |       |       |   |       |       |
| Professional Services             | 10,000                                      |       | 10,000           |  |       |       |   |       |       |
| In Kind Personnel                 |   |       |                  |  |       |       |   |       |       |
| Other In Kind                     |   |       |                  |  |       |       |   |       |       |
| <b>TOTAL EXPENSES:</b>            | <b>\$ 79,119</b>                            |       | <b>\$ 79,119</b> |  |       |       |   |       |       |

**NAME OF PREPARER & TELEPHONE #:** Ross Wagner, 218-927-7305

**APPROVED BY:**

**FOOTNOTES:** (Explanation of variances)

May 18, 2017

Jessica Seibert  
Aitkin County  
209 2nd Street NW Room 131  
Aitkin, MN 56431

Re: Award of Grant I-2017-07566

Dear Jessica:

I am pleased to inform you that a grant of \$54,090 has been approved by the Blandin Foundation to Aitkin County to implement broadband projects in Aitkin County that promote access, adoption and use of broadband technology as part of the Broadband Program in rural Minnesota.

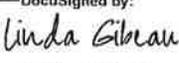
Please review this Grant Agreement for the specific terms and/or conditions of this grant. If you agree, please follow the instructions provided to electronically sign your Grant Agreement and submit to the Blandin Foundation. A copy will automatically be sent to you after signing. Please retain a copy of the Grant Agreement for your files. If you have questions about any part of this agreement, feel free to contact me or anyone else on our grants team at 218-326-0523.

The release of grant funds, in accordance with the schedule stated in the agreement, is contingent on the timely return of this signed Grant Agreement and the completed Grant Budget Worksheet. Both of these documents should be returned to the Blandin Foundation within 30 days of the date specified on the Grant Agreement.

You will notice that the date of October 1, 2017, is inserted in the Grant Agreement for you to submit a report about the outcomes of this grant. Please let me know if this date is reasonable given other commitments you may have at that time. In addition to our interest in your work, reporting is increasingly important for the Foundation's annual audit and we appreciate your help with this portion of fulfilling the conditions of the grant.

On behalf of the Board of Trustees of the Blandin Foundation, I would like to congratulate you on receiving this award. We are pleased to be a part of this effort and look forward to hearing from you as progress is made towards achieving your goals.

Sincerely,

DocuSigned by:  
  
509AF50A68554E0...  
Linda Gibeau  
Program Officer

c: Ross Wagner  
File

**Blandin Foundation  
Grant Agreement**

This Agreement, made and executed this 18<sup>th</sup> day of May 2017, by and between the Blandin Foundation (hereinafter referred to as "Foundation") and Aitkin County (hereinafter referred to as "Grantee").

The Foundation agrees to make the following grant, and Grantee agrees to accept such grant, in accordance with the terms and provisions hereinafter set forth.

- I. PURPOSE AND TERMS OF THE GRANT.** The grant shall be used solely for the purposes described in the grant application submitted by Grantee and reviewed and approved by the Blandin Foundation. Grantee shall perform its obligations under this Agreement and expend grant funds in accordance with the Grant Budget Worksheet. **Both of these documents must be completed and returned to the Blandin Foundation before grant funds are disbursed.**
- II. GRANT AMOUNT AND PERIOD.** The maximum amount the Foundation will disburse under this Agreement is \$54,090. Grantee shall perform this grant for the period May 11, 2017 - September 30, 2017. Disbursements under the grant are subject to compliance with the conditions of this Agreement.
- III. USE OF GRANT FUNDS.** The grant (and all income earned upon investment of the grant, hereinafter together referred to as the "grant funds") shall be used exclusively for the purposes specified herein and approved by the Foundation. The following conditions apply:
- (A) Grantee has ratified and affirmed that it is an organization that is both exempt from tax under Section 501(c)(3) of the Internal Revenue Code of 1986 (IRC) or a unit of government and classified as a *nonprivate* foundation under IRC Sections 509(a)(1), (2) or (3).
  - (B) Grantee will utilize the grant funds only for charitable and/or educational activities consistent with its tax-exempt or government status described above.
  - (C) Grantee agrees that it will not intervene in any campaign for elective public office, or support or oppose any political party, by expenditure of any resource (including volunteered labor) or in any other way. Grantee also agrees that it will not undertake propaganda or attempt to influence legislation outside the limits of IRC Section 501(c)(3) or more specifically, if applicable, IRC Sections 501(h) and 4911.
  - (D) The grant has not been earmarked to support or carry on any lobbying. If the grant is restricted to a specific project, grantee has submitted a budget for the entire project's operation and affirms that the project's budget accurately reflects Grantee's intentions to expend at least the amount of this grant on the non-lobbying portion of the project.

- (E) Grantee will inform the Foundation immediately of any change in, or IRS proposal to revoke (whether or not appealed), its tax-exempt status or its nonprivate foundation classification.
- (F) This grant is not earmarked for transmittal to any other entity or person, even if Grantee's proposal or other correspondence expresses intentions to remit expenditures to third parties. Grantee accepts and will discharge full control of the grant and its disposition and responsibility for complying with this Agreement's terms and conditions.

**IV. DISBURSEMENT OF GRANT FUNDS.** The Foundation shall disburse grant funds as follows, provided that the Foundation reserves the right to delay or withhold a scheduled disbursement if progress or reporting on the project is not satisfactory or the project requires less funding than originally budgeted, as determined in accordance with the interim monitoring report(s) and final report submitted by Grantee in accordance with Term V. Satisfactory progress will be determined at the sole discretion of the Foundation, and will be assessed as progress toward stated goals within the project timeline and receipt of timely progress and financial reports. Unsatisfactory progress will be communicated to the Grantee and a plan for addressing any deficiencies in progress will be negotiated between the Foundation and the Grantee.

**Upon receipt of the signed grant agreement and a completed grant budget worksheet, this grant will be scheduled to be paid out on or about:**

**June 22, 2017                  \$54,090**

Grant funds will be transferred electronically. Grantee agrees to complete a Request for Wire Transfer of Funds form provided by the Foundation with the transmittal of this Agreement.

Grantee will be requested to return any unexpended grant funds to the Foundation at the close of the grant period, unless other arrangements have been made with the Foundation.

**V. REPORTING REQUIREMENTS - MAINTENANCE OF RECORDS.** The Foundation will evaluate the success of the Grantee's activities on the basis of the goals that were outlined in the grant application and on a number of specific indicators the Foundation is tracking on its grants. We understand the general goals of the grant to be:

- 100% of homes and businesses have access to a broadband network at the speed guidelines established by the State of Minnesota Office of Broadband.

**In addition, the Blandin Foundation has instituted an impact assessment system under which all grantees are asked to report on a set of specific impact indicators. Please review the attached report narrative guidelines to familiarize yourself with the type of information that you should be documenting during the course of implementing the grant. For this assessment system to be effective, it is very important that grantees organize their monitoring reports using the same format as the monitoring report guidelines.**

Grantee shall provide to the Foundation reports relating to this grant pursuant to guidelines and formats in effect at the time the report is due (these reporting requirements and formats may be changed from time to time by the Foundation at its discretion). To assist you in your evaluation work and reports to the Foundation on the progress that is being made on the grant's goals and overall to the end of accomplishing the grant's purposes, please refer to the enclosed instructions for completion of the Narrative and Grant Revenue and Expense Worksheet. The schedule upon which reports will be due is as follows:

**Final Report:            November 1, 2017**

In addition to submitting the final narrative and financial reports, Grantee shall share the results of the feasibility study with the Foundation. The Grantee may withhold proprietary information from the version of the report shared with the Foundation, as long as the general findings of the study are included.

**Documentation.** The Grantee agrees to maintain records consistent with generally accepted accounting principles to account for the funds received under this grant and to identify how they have been expended. Grantee agrees to maintain documentation of expenditures and activities at its own expense and at its own offices for a period of no less than six years after the expiration of the grant period. Grantee agrees to make records of such documentation available to the Foundation at reasonable times upon the Foundation's request.

**Audit.** If the Grantee has an independent opinion provided on its financial statements (i.e., an "audit") for any period in which it has received grant funds or made disbursements therefrom, Grantee agrees to provide a copy of those audited financial statements within two weeks of the acceptance of the audit by the Grantee's Board of Directors.

- VI. PUBLICITY.** To help the public gain awareness, both of this project and the Blandin Foundation's work, we request that you recognize the Foundation's contribution, where appropriate, on signage, brochures, web site or publicity you generate about your project. Please contact the Blandin Foundation's communications staff at 218-326-0523 for questions about developing public awareness of your grant or to obtain logos as you may need them.

In addition, the Blandin Foundation regularly communicates with its many stakeholders and audiences about its grant activities. As part of this effort, Foundation staff may wish to obtain additional information about and/or photograph/videotape various aspects of your project for use in Foundation communications tools. These may include the Foundation Web site, public reports including the annual report, news releases, brochures or other printed materials and board tours. Foundation staff would contact and coordinate with the key contact listed on the grant application to make arrangements.

- VII. WITHHOLDING OF FUNDS - TERMINATION.** This Agreement may be terminated at any time by either party in writing. Any use by the Grantee of the grant proceeds for any purpose other than as specified herein will terminate the Foundation's obligation to make further payments under this Agreement. In addition, the Foundation may, at its sole option, terminate this Agreement at any time if:

- I. Grantee receives notice of any proposed revocation of Grantee's tax-exempt status or reclassification to other than *nonprivate* foundation status by the Internal Revenue Service or if Grantee loses status as an organization in good standing with any State authority.
  - II. In the Foundation's judgment, Grantee becomes unable to carry out the purposes of the grant, ceases to be an appropriate means of accomplishing the purposes of the grant, or fails to comply with conditions in this Agreement.
  - III. The Foundation reserves the right as to any moneys not yet paid under this Agreement, to withhold payment if the Grantee fails to submit to it any report or reports required hereunder. Said withheld payment or payments may be later released, but only at the discretion of the Foundation. Upon final termination of this Agreement, the Grantee shall promptly, upon the request of the Foundation, repay to the Foundation all expected grant funds, and the Grantee shall not be entitled to any further funds under this grant.
- VIII. NON-WAIVER BY CONDUCT.** The failure of either party to complain of any default by the other party or to enforce any of such party's rights, no matter how long such failure may continue, will not constitute a waiver of the party's rights under this Agreement. The waiver by either party of any breach of any provision of this Agreement shall not be construed as a waiver of any subsequent breach of the same or any other provision. No part of this Agreement may be waived except by the further written agreement of the parties.
- IX. GOVERNING LAW AND VENUE; AMENDMENTS; ENTIRE AGREEMENT.** This Agreement and any executed amendments hereto shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this Agreement, or breach thereof, shall be in a court of competent jurisdiction in Itasca County. This Agreement and Grantee's performance hereunder may only be amended in writing and are only effective if signed by both parties. This Agreement, with any executed amendments, constitutes the entire agreement between the parties with regard to the matters set forth herein.
- X. COPYRIGHTS, PATENTS.** If it is anticipated that intellectual property issues will result from this grant, specific understandings should be negotiated as part of this grant agreement. Unless otherwise agreed, intellectual property rights resulting from the grant may be copyrighted by grantee subject to the right of first refusal to copyright such materials by the Blandin Foundation.
- XI. PROPERTY RIGHTS.** In regard to personal and real property acquired with grant proceeds, it is expected that in the event of a grantee ceasing to use such property for the purposes outlined in the grant agreement, that such property or the proceeds from sale or lease of said property be directed to a consistent charitable purpose in the same geographic area.

AITKIN COUNTY

BLANDIN FOUNDATION

\_\_\_\_\_  
Signature of Officer

DocuSigned by:  
*Linda Gibeau*  
509AF50A68554E0  
\_\_\_\_\_  
Linda Gibeau, Program Officer

\_\_\_\_\_  
Title

In order to expedite the processing of grant funds and to conform with the internal auditing controls of your organization, would you please designate the person responsible for processing grant funds. All grant payments will be forwarded to his/her attention:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone: (        ) \_\_\_\_\_ - \_\_\_\_\_

E-mail address \_\_\_\_\_

**BLANDIN FOUNDATION  
Monitoring Report Guidelines**

*Please provide brief answers to the questions below, keeping your report to no more than 4 pages. If you would like further clarification please feel free to contact Linda Gibeau or Sonja Merrild of the Foundation staff at (877) 882-2257.*

**1. Grant Goals and Outcomes**

Please restate the goals outlined in your grant agreement.

Please tell us what happened as a result of this grant?

How did your organization include the voices and perspectives of the population it seeks to serve (advisory boards, board membership, staff role, or other methods)?

**2. Lessons Learned:**

- a. What lessons learned have you drawn from this effort?
- b. Have you made significant revisions to your goals as a consequence?
- c. If you were to do things over, what would you do differently?
- d. Is there anything else you would like the Foundation to be aware of?

**3. What resources were leveraged from sources other than the Blandin Foundation?**

Monetary Contributions:

In-kind:

Volunteer Hours

Space

Equipment and material

Other (Describe and value)

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In order to expedite the processing of grant funds and to conform with the internal auditing controls of your organization, would you please designate the person responsible for processing grant funds. All grant payments will be forwarded to his/her attention:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: (        ) \_\_\_\_\_ - \_\_\_\_\_

E-mail address \_\_\_\_\_



# Board of County Commissioners Agenda Request

2K  
-----  
Agenda Item #

**Requested Meeting Date:** 6-13-17

**Title of Item:** Final Contract Payment - Contract No. 20163

|  |   |  |
|--|---|--|
| <input type="checkbox"/> REGULAR AGENDA<br><input checked="" type="checkbox"/> CONSENT AGENDA<br><input type="checkbox"/> INFORMATION ONLY | <b>Action Requested:</b><br><input type="checkbox"/> Approve/Deny Motion<br><input checked="" type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Direction Requested<br><input type="checkbox"/> Discussion Item<br><input type="checkbox"/> Hold Public Hearing*<br><small>*provide copy of hearing notice that was published</small> |
|--|---|--|

|                                    |                               |
|------------------------------------|-------------------------------|
| <b>Submitted by:</b><br>John Welle | <b>Department:</b><br>Highway |
|------------------------------------|-------------------------------|

|  |                                     |
|--|-------------------------------------|
| <b>Presenter (Name and Title):</b><br>NA | <b>Estimated Time Needed:</b><br>NA |
|--|-------------------------------------|

**Summary of Issue:**  
 Authorization by the following resolution is requested to make final payment to Anderson Brothers Construction, Brainerd, MN in the amount of \$154,511.78 for this contract, which included bituminous pavement work on portions of County Highway 2, 12, 13, and 41.

The final contract amount of \$2,734,755.30 is approximately 2.4% higher than the bid amount of \$2,671,410.60. The increased cost was primarily due to increased quantities of bituminous pavement needed to restore the crown on CSAH 2. In addition, the contractor earned \$94,982.62 of density and ride incentives which are reflected in the final contract amount.

Resolution:  
 WHEREAS, Contract No. 20163 has in all been completed, and the County Board being fully advised in the premises.

NOW THEN BE IT RESOLVED, That the Aitkin County Board of Commissioners does hereby accept said completed contract for and on behalf of the County of Aitkin and authorize final payment to Anderson Brothers Construction in the amount of \$154,511.78.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
 Adopt resolution.

**Financial Impact:**  
 Is there a cost associated with this request?  Yes  No  
 What is the total cost, with tax and shipping? \$ 154,511.78  
 Is this budgeted?  Yes  No Please Explain:



# Board of County Commissioners Agenda Request

2L  
Agenda Item #

**Requested Meeting Date:** 6-13-17

**Title of Item:** Master Partnership Agreement

|  |  |   |
|--|--|---|
| <input type="checkbox"/> REGULAR AGENDA            | <b>Action Requested:</b>   | <input type="checkbox"/> Direction Requested  |
| <input checked="" type="checkbox"/> CONSENT AGENDA | <input type="checkbox"/> Approve/Deny Motion   | <input type="checkbox"/> Discussion Item      |
| <input type="checkbox"/> INFORMATION ONLY          | <input checked="" type="checkbox"/> Adopt Resolution (attach draft)<br><i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Hold Public Hearing* |

|                                    |                               |
|------------------------------------|-------------------------------|
| <b>Submitted by:</b><br>John Welle | <b>Department:</b><br>Highway |
|------------------------------------|-------------------------------|

|  |                                     |
|--|-------------------------------------|
| <b>Presenter (Name and Title):</b><br>NA | <b>Estimated Time Needed:</b><br>NA |
|--|-------------------------------------|

**Summary of Issue:**  
The current Master Partnership Agreement between Aitkin County and MnDOT, which has been in place since 2013, expires on June 30, 2017. This agreement is used to allow Aitkin County and MnDOT to work cooperatively to provide services to each other, and to provide a mechanism for payment of those services.

Attached is the proposed agreement that will be in effect until June 30, 2022. The agreement language is identical to the previous agreement with only minor revisions or additions, therefore legal review was not requested. Also attached is a resolution authorizing execution of the agreement.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Authorize by resolution.

**Financial Impact:**  
Is there a cost associated with this request?  Yes  No  
What is the total cost, with tax and shipping? \$  
Is this budgeted?  Yes  No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 13, 2017

By Commissioner: xx

20170613-0xx

MnDOT Master Partnership Agreement

**WHEREAS**, the Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

**WHEREAS**, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

**WHEREAS**, the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write "work orders" against a master contract would provide the greatest speed and flexibility in responding to identified needs.

**THEREFORE, BE IT RESOLVED:**

1. That the Aitkin County enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Board.
2. That the proper County officers are authorized to execute such contract, and any amendments thereto.
3. That the Aitkin County Engineer is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the County Engineer may execute such work order contracts on behalf of the Aitkin County without further approval by this Board.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13th day of June 2017, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 13th day of June 2017

\_\_\_\_\_  
Jessica Seibert  
County Administrator

**STATE OF MINNESOTA  
AND  
AITKIN COUNTY  
MASTER PARTNERSHIP CONTRACT**

This master contract is between the State of Minnesota, acting through its Commissioner of Transportation in this contract referred to as the "State" and the AITKIN County, acting through its County Board in this contract referred to as the "Local Government."

**Recitals**

1. The parties are authorized to enter into this contract pursuant to Minnesota Statutes, §§15.061, 471.59 and 174.02.
2. Minn. Stat. § 161.20, subd. 2, authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining and improving the trunk highway system.
3. Each party to this contract is a "road authority" as defined by Minn. Stat. §160.02, subd. 25.
4. Minn. Stat. § 161.39, subd. 1, authorizes a road authority to perform work for another road authority. Such work may include providing technical and engineering advice, assistance and supervision, surveying, preparing plans for the construction or reconstruction of roadways, and performing roadway maintenance.
5. Minn. Stat. §174.02, subd. 6, authorizes the Commissioner of Transportation to enter into contracts with other governmental entities for research and experimentation; for sharing facilities, equipment, staff, data, or other means of providing transportation-related services; or for other cooperative programs that promote efficiencies in providing governmental services, or that further development of innovation in transportation for the benefit of the citizens of Minnesota.
6. Each party wishes to occasionally purchase services from the other party, which the parties agree will enhance the efficiency of delivering governmental services at all levels. This Master Partnership Contract (MPC) provides a framework for the efficient handling of such requests. This MPC contains terms generally governing the relationship between the parties. When specific services are requested, the parties will (unless otherwise specified) enter into a "Work Order" contracts.
7. After the execution of this MPC, the parties may (but are not required to) enter into "Work Order" contracts. These Work Orders will specify the work to be done, timelines for completion, and compensation to be paid for the specific work.
8. The parties are entering into this MPC to establish terms that will govern all of the Work Orders subsequently issued under the authority of this Contract.

**Master Partnership Contract**

1. **Term of Master Partnership Contract; Use of Work Order Contracts; Survival of Terms**
  - 1.1. **Effective Date:** This contract will be effective on the date last signed by the Local Government, and all State officials as required under Minn. Stat. § 16C.05, subd. 2.
  - 1.2. A party must not accept work under this Contract until it is fully executed.
  - 1.3. **Expiration Date.** This Contract will expire on June 30, 2022.

- 1.4. **Work Order Contracts.** A work order contract must be negotiated and executed (by both the State and the Local Government) for each particular engagement, except for Technical Services provided by the State to the Local Government as specified in Article 2. The work order contract must specify the detailed scope of work and deliverables for that project. A party must not begin work under a work order until the work order is fully executed. The terms of this MPC will apply to all work orders contracts issued, unless specifically varied in the work order. The Local Government understands that this MPC is not a guarantee of any payments or work order assignments, and that payments will only be issued for work actually performed under fully-executed work orders.
- 1.5. **Survival of Terms.** The following clauses survive the expiration or cancellation of this master contract and all work order contracts: 12. Liability; 13. State Audits; 14. Government Data Practices and Intellectual Property; 17. Publicity; 18. Governing Law, Jurisdiction, and Venue; and 22. Data Disclosure. All terms of this MPC will survive with respect to any work order contract issued prior to the expiration date of the MPC.
- 1.6. **Sample Work Order.** A sample work order contract is available upon request from the State.
- 1.7. **Definition of "Providing Party" and "Requesting Party".** For the purpose of assigning certain duties and obligations in the MPC to work order contracts, the following definitions will apply throughout the MPC. "Requesting Party" is defined as the party requesting the other party to perform work under a work order contract. "Providing Party" is defined as the party performing the scope of work under a work order contract.

## 2. Technical Services

- 2.1. **Technical Services** include repetitive low-cost services routinely performed by the State for the Local Government. These services may be performed by the State for the Local Government without the execution of a work order, as these services are provided in accordance with standardized practices and processes and do not require a detailed scope of work. Exhibit A – Table of Technical Services is attached.
  - 2.1.1. Every other service not falling under the services listed in Exhibit A will require a work order contract.
- 2.2. The Local Government may request the State to perform Technical Services in an informal manner, such as by the use of email, a purchase order, or by delivering materials to a State lab and requesting testing. A request may be made via telephone, but will not be considered accepted unless acknowledged in writing by the State.
- 2.3. The State will promptly inform the Local Government if the State will be unable to perform the requested Technical Services. Otherwise, the State will perform the Technical Services in accordance with the State's normal processes and practices, including scheduling practices taking into account the availability of State staff and equipment.
- 2.4. **Payment Basis.** Unless otherwise agreed to by the parties prior to performance of the services, the State will charge the Local Government the State's then-current rate for performing the Technical Services. The then-current rate may include the State's normal and customary additives. The State will invoice the Local Government upon completion of the services, or at regular intervals not more than once monthly as agreed upon by the parties. The invoice will provide a summary of the Technical Services provided by the State during the invoice period.

## 3. Services Requiring A Work Order Contract

- 3.1. **Work Order Contracts:** A party may request the other party to perform any of the following services under individual work order contracts.

- 3.2. **Professional and Technical Services.** A party may provide professional and technical services upon the request of the other party. As defined by Minn. Stat. §16C.08, subd. 1, professional/technical services “means services that are intellectual in character, including consultation, analysis, evaluation, prediction, planning, programming, or recommendation; and result in the production of a report or completion of a task.” Professional and technical services do not include providing supplies or materials except as incidental to performing such services. Professional and technical services include (by way of example and without limitation) engineering services, surveying, foundation recommendations and reports, environmental documentation, right-of-way assistance (such as performing appraisals or providing relocation assistance, but excluding the exercise of the power of eminent domain), geometric layouts, final construction plans, graphic presentations, public relations, and facilitating open houses. A party will normally provide such services with its own personnel; however, a party’s professional/technical services may also include hiring and managing outside consultants to perform work provided that a party itself provides active project management for the use of such outside consultants.
- 3.3. **Roadway Maintenance.** A party may provide roadway maintenance upon the request of the other party. Roadway maintenance does not include roadway reconstruction. This work may include but is not limited to snow removal, ditch spraying, roadside mowing, bituminous mill and overlay (only small projects), seal coat, bridge hits, major retaining wall failures, major drainage failures, and message painting. All services must be performed by an employee with sufficient skills, training, expertise or certification to perform such work, and work must be supervised by a qualified employee of the party performing the work.
- 3.4. **Construction Administration.** A party may administer roadway construction projects upon the request of the other party. Roadway construction includes (by way of example and without limitation) the construction, reconstruction, or rehabilitation of mainline, shoulder, median, pedestrian or bicycle pathway, lighting and signal systems, pavement mill and overlays, seal coating, guardrail installation, and channelization. These services may be performed by the Providing Party’s own forces, or the Providing Party may administer outside contracts for such work. Construction administration may include letting and awarding construction contracts for such work (including state projects to be completed in conjunction with local projects). All contract administration services must be performed by an employee with sufficient skills, training, expertise or certification to perform such work.
- 3.5. **Emergency Services.** A party may provide aid upon request of the other party in the event of a man-made disaster, natural disaster or other act of God. Emergency services includes all those services as the parties mutually agree are necessary to plan for, prepare for, deal with, and recover from emergency situations. These services include, without limitation, planning, engineering, construction, maintenance, and removal and disposal services related to things such as road closures, traffic control, debris removal, flood protection and mitigation, sign repair, sandbag activities and general cleanup. Work will be performed by an employee with sufficient skills, training, expertise or certification to perform such work, and work must be supervised by a qualified employee of the party performing the work. If it is not feasible to have an executed work order prior to performance of the work, the parties will promptly confer to determine whether work may be commenced without a fully-executed work order in place. If work commences without a fully-executed work order, the parties will follow up with execution of a work order as soon as feasible.
- 3.6. When a need is identified, the State and the Local Government will discuss the proposed work and the resources needed to perform the work. If a party desires to perform such work, the parties will negotiate the specific and detailed work tasks and cost. The State will then prepare a work order contract. Generally, a work order contract will be limited to one specific project/engagement, although “on call” work orders may be prepared for certain types of services, especially for “Technical Services” items as identified section 2.1.. The work order will also identify specific deliverables required, and timeframes for completing work. A work order must be fully executed by the parties prior to work being commenced.

The Local Government will not be paid for work performed prior to execution of a work order contract and authorization by the State.

#### 4. Responsibilities of the Providing Party

- 4.1. **Terms Applicable to ALL Work Order Contracts.** The terms in this section 4.1 will apply to ALL work order contracts.
- 4.1.1. Each work order will identify an Authorized Representative for each party. Each party's authorized representative is responsible for administering the work order, and has the authority to make any decisions regarding the work, and to give and receive any notices required or permitted under this MPC or the work order.
  - 4.1.2. The Providing Party will furnish and assign a publicly employed licensed engineer (Project Engineer), to be in responsible charge of the project(s) and to supervise and direct the work to be performed under each work order contract. For services not requiring an engineer, the Providing Party will furnish and assign another responsible employee to be in charge of the project. The services of the Providing Party under a work order contract may not be otherwise assigned, sublet, or transferred unless approved in writing by the Requesting Party's authorized representative. This written consent will in no way relieve the Providing Party from its primary responsibility for the work.
  - 4.1.3. If the Local Government is the Providing Party, the Project Engineer may request in writing specific engineering and/or technical services from the State, pursuant to Minn. Stat. Section 161.39. The work order Contract will require the Local Government to deposit payment in advance. The costs and expenses will include the current State additives and overhead rates, subject to adjustment based on actual direct costs that have been verified by audit.
  - 4.1.4. Only the receipt of a fully executed work order contract authorizes the Providing Party to begin work on a project. Any and all effort, expenses, or actions taken by the Providing Party before the work order contract is fully executed are considered unauthorized and undertaken at the risk of non-payment.
  - 4.1.5. In connection with the performance of this contract and any work orders issued, the Providing Agency will comply with all applicable Federal and State laws and regulations. When the Providing Party is authorized or permitted to award contracts in connection with any work order, the Providing Party will require and cause its contractors and subcontractors to comply with all Federal and State laws and regulations.
- 4.2. **Additional Terms for Roadway Maintenance.** The terms of section 4.1 and this section 4.2 will apply to all work orders for Roadway Maintenance.
- 4.2.1. Unless otherwise provided for by contract or work order, the Providing Party must obtain all permits and sanctions that may be required for the proper and lawful performance of the work.
  - 4.2.2. The Providing Party must perform maintenance in accordance with MnDOT maintenance manuals, policies and operations.
  - 4.2.3. The Providing Party must use State-approved materials, including (by way of example and without limitation), sign posts, sign sheeting, and de-icing and anti-icing chemicals.
- 4.3. **Additional Terms for Construction Administration.** The terms of section 4.1 and this section 4.3 will apply to all work order contracts for construction administration.
- 4.3.1. Contract(s) must be awarded to the lowest responsible bidder or best value proposer in accordance with state law.

- 4.3.2. Contractor(s) must be required to post payment and performance bonds in an amount equal to the contract amount. The Providing Party will take all necessary action to make claims against such bonds in the event of any default by the contractor.
- 4.3.3. Contractor(s) must be required to perform work in accordance with the latest edition of the Minnesota Department of Transportation Standard Specifications for Construction.
- 4.3.4. For work performed on State right-of-way, contractor(s) must be required to indemnify and hold the State harmless against any loss incurred with respect to the performance of the contracted work, and must be required to provide evidence of insurance coverage commensurate with project risk.
- 4.3.5. Contractor(s) must pay prevailing wages pursuant to applicable state and federal law.
- 4.3.6. Contractor(s) must comply with all applicable Federal, and State laws, ordinances and regulations, including but not limited to applicable human rights/anti-discrimination laws and laws concerning the participation of Disadvantaged Business Enterprises in federally-assisted contracts.
- 4.3.7. Unless otherwise agreed in a work order contract, each party will be responsible for providing rights of way, easement, and construction permits for its portion of the improvements. Each party will, upon the other's request, furnish copies of right of way certificates, easements, and construction permits.
- 4.3.8. The Providing Party may approve minor changes to the Requesting Party's portion of the project work if such changes do not increase the Requesting Party's cost obligation under the applicable work order contract.
- 4.3.9. The Providing Party will not approve any contractor claims for additional compensation without the Requesting Party's written approval, and the execution of a proper amendment to the applicable work order contract when necessary. The Local Government will tender the processing and defense of any such claims to the State upon the State's request.
- 4.3.10. The Local Government must coordinate all trunk highway work affecting any utilities with the State's Utilities Office.
- 4.3.11. The Providing Party must coordinate all necessary detours with the Requesting Party.
- 4.3.12. If the Local Government is the Providing Party, and there is work performed on the trunk highway right-of-way, the following will apply:
  - 4.3.12.1 The Local Government will have a permit to perform the work on the trunk highway. The State may revoke this permit if the work is not being performed in a safe, proper and skillful manner, or if the contractor is violating the terms of any law, regulation, or permit applicable to the work. The State will have no liability to the Local Government, or its contractor, if work is suspended or stopped due to any such condition or concern.
  - 4.3.12.2 The Local Government will require its contractor to conduct all traffic control in accordance with the Minnesota Manual on Uniform Traffic Control Devices.
  - 4.3.12.3 The Local Government will require its contractor to comply with the terms of all permits issued for the project including, but not limited to, National Pollutant Discharge Elimination System (NPDES) and other environmental permits.
  - 4.3.12.4 All improvements constructed on the State's right-of-way will become the property of the State.

**5. Responsibilities of the Requesting Party**

- 5.1. After authorizing the Providing Party to begin work, the Requesting Party will furnish any data or material in its possession relating to the project that may be of use to the Providing Party in performing the work.
- 5.2. All such data furnished to the Providing Party will remain the property of the Requesting Party and will be promptly returned upon the Requesting Party's request or upon the expiration or termination of this contract (subject to data retention requirements of the Minnesota Government Data Practices Act and other applicable law).
- 5.3. The Providing Party will analyze all such data furnished by the Requesting Party. If the Providing Party finds any such data to be incorrect or incomplete, the Providing Party will bring the facts to the attention of the Requesting Party before proceeding with the part of the project affected. The Providing Party will investigate the matter, and if it finds that such data is incorrect or incomplete, it will promptly determine a method for furnishing corrected data. Delay in furnishing data will not be considered justification for an adjustment in compensation.
- 5.4. The State will provide to the Local Government copies of any Trunk Highway fund clauses to be included in the bid solicitation and will provide any required Trunk Highway fund provisions to be included in the Proposal for Highway Construction, that are different from those required for State Aid construction.
- 5.5. The Requesting Party will perform final reviews and inspections of its portion of the project work. If the work is found to have been completed in accordance with the work order contract, the Requesting Party will promptly release any remaining funds due the Providing Party for the Project(s).
- 5.6. The work order contracts may include additional responsibilities to be completed by the Requesting Party.

## 6. Time

In the performance of project work under a work order contract, time is of the essence.

## 7. Consideration and Payment

- 7.1. **Consideration.** The Requesting Party will pay the Providing Party as specified in the work order. The State's normal and customary additives will apply to work performed by the State, unless otherwise specified in the work order. The State's normal and customary additives will not apply if the parties agree to a "lump sum" or "unit rate" payment.
  - 7.2. **State's Maximum Obligation.** The total compensation to be paid by the State to the Local Government under all work order contracts issued pursuant to this MPC will not exceed \$250,000.00.
- 7.3. **Travel Expenses.** It is anticipated that all travel expenses will be included in the base cost of the Providing Party's services, and unless otherwise specifically set forth in an applicable work order contract, the Providing Party will not be separately reimbursed for travel and subsistence expenses incurred by the Providing Party in performing any work order contract. In those cases where the State agrees to reimburse travel expenses, such expenses will be reimbursed in the same manner and in no greater amount than provided in the current "MnDOT Travel Regulations" a copy of which is on file with and available from the MnDOT District Office. The Local Government will not be reimbursed for travel and subsistence expenses incurred outside of Minnesota unless it has received the State's prior written approval for such travel.
- 7.4. **Payment.**
  - 7.4.1. **Generally.** The Requesting Party will pay the Providing Party as specified in the applicable work order, and will make prompt payment in accordance with Minnesota law.
  - 7.4.2. **Payment by the Local Government.**

7.4.2.1. The Local Government will make payment to the order of the Commissioner of Transportation.

7.4.2.2. **IMPORTANT NOTE: PAYMENT MUST REFERENCE THE “MNDOT CONTRACT NUMBER” SHOWN ON THE FACE PAGE OF THIS CONTRACT AND THE “INVOICE NUMBER” ON THE INVOICE RECEIVED FROM MNDOT.**

7.4.2.3. Remit payment to the address below:

MnDOT  
Attn: Cash Accounting  
RE: MnDOT Contract Number 1028403  
Mail Stop 215  
395 John Ireland Blvd  
St. Paul, MN 55155

7.4.3. ***Payment by the State.***

7.4.3.1. *Generally.* The State will promptly pay the Local Government after the Local Government presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be submitted as specified in the applicable work order, but no more frequently than monthly.

7.4.3.2. *Retainage for Professional and Technical Services.* For work orders for professional and technical services, as required by Minn. Stat. § 16C.08, subd. 2(10), no more than 90 percent of the amount due under any work order contract may be paid until the final product of the work order contract has been reviewed by the State's authorized representative. The balance due will be paid when the State's authorized representative determines that the Local Government has satisfactorily fulfilled all the terms of the work order contract.

**8. Conditions of Payment**

All work performed by the Providing Party under a work order contract must be performed to the Requesting Party's satisfaction, as determined at the sole and reasonable discretion of the Requesting Party's Authorized Representative and in accordance with all applicable federal and state laws, rules, and regulations. The Providing Party will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal or state law.

**9. Local Government's Authorized Representative and Project Manager; Authority to Execute Work Order Contracts**

9.1. The Local Government's Authorized Representative for administering this master contract is the Local Government's Engineer, and the Engineer has the responsibility to monitor the Local Government's performance. The Local Government's Authorized Representative is also authorized to execute work order contracts on behalf of the Local Government without approval of each proposed work order contract by its governing body.

9.2. The Local Government's Project Manager will be identified in each work order contract.

**10. State's Authorized Representative and Project Manager**

10.1. The State's Authorized Representative for this master contract is the District State Aid Engineer, who has the responsibility to monitor the State's performance.

10.2. The State's Project Manager will be identified in each work order contract.

**11. Assignment, Amendments, Waiver, and Contract Complete**

- 11.1. **Assignment.** Neither party may assign or transfer any rights or obligations under this MPC or any work order contract without the prior consent of the other and a fully executed Assignment Contract, executed and approved by the same parties who executed and approved this MPC, or their successors in office.
- 11.2. **Amendments.** Any amendment to this master contract or any work order contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original contract, or their successors in office.
- 11.3. **Waiver.** If a party fails to enforce any provision of this master contract or any work order contract, that failure does not waive the provision or the party's right to subsequently enforce it.
- 11.4. **Contract Complete.** This master contract and any work order contract contain all negotiations and contracts between the State and the Local Government. No other understanding regarding this master contract or any work order contract issued hereunder, whether written or oral may be used to bind either party.

**12. Liability.**

Each party will be responsible for its own acts and omissions to the extent provided by law. The Local Government's liability is governed by Minn. Stat. chapter 466 and other applicable law. The State's liability is governed by Minn. Stat. section 3.736 and other applicable law. This clause will not be construed to bar any legal remedies a party may have for the other party's failure to fulfill its obligations under this master contract or any work order contract. Neither party agrees to assume any environmental liability on behalf of the other party. A Providing Party under any work order is acting only as a "Contractor" to the Requesting Party, as the term "Contractor" is defined in Minn. Stat. §115B.03 (subd. 10), and is entitled to the protections afforded to a "Contractor" by the Minnesota Environmental Response and Liability Act. The parties specifically intend that Minn. Stat. §471.59 subd. 1a will apply to any work undertaken under this MPC and any work order issued hereunder.

**13. State Audits**

Under Minn. Stat. § 16C.05, subd. 5, the party's books, records, documents, and accounting procedures and practices relevant to any work order contract are subject to examination by the parties and by the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this MPC.

**14. Government Data Practices and Intellectual Property**

14.1. **Government Data Practices.** The Local Government and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this MPC and any work order contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Local Government under this MPC and any work order contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Local Government or the State.

**14.2. Intellectual Property Rights**

14.2.1. **Intellectual Property Rights.** The Requesting Party will own all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents created and paid for under work order contracts. Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Providing Party, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this master contract or any work order contract. Works includes "Documents." Documents are the originals of any databases, computer programs, reports, notes,

studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Providing Party, its employees, agents, or contractors, in the performance of a work order contract. The Documents will be the exclusive property of the Requesting Party and all such Documents must be immediately returned to the Requesting Party by the Providing Party upon completion or cancellation of the work order contract. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be "works made for hire." The Providing Party Government assigns all right, title, and interest it may have in the Works and the Documents to the Requesting Party. The Providing Party must, at the request of the Requesting Party, execute all papers and perform all other acts necessary to transfer or record the Requesting Party's ownership interest in the Works and Documents. Notwithstanding the foregoing, the Requesting Party grants the Providing Party an irrevocable and royalty-free license to use such intellectual property for its own non-commercial purposes, including dissemination to political subdivisions of the state of Minnesota and to transportation-related agencies such as the American Association of State Highway and Transportation Officials.

14.2.2. *Obligations with Respect to Intellectual Property.*

14.2.2.1. *Notification.* Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Providing Party, including its employees and subcontractors, in the performance of the work order contract, the Providing Party will immediately give the Requesting Party's Authorized Representative written notice thereof, and must promptly furnish the Authorized Representative with complete information and/or disclosure thereon.

14.2.2.2. *Representation.* The Providing Party must perform all acts, and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of the Requesting Party, and that neither Providing Party nor its employees, agents or contractors retain any interest in and to the Works and Documents.

**15. Affirmative Action**

The State intends to carry out its responsibility for requiring affirmative action by its Contractors, pursuant to Minn. Stat. §363A.36. Pursuant to that Statute, the Local Government is encouraged to prepare and implement an affirmative action plan for the employment of minority persons, women, and the qualified disabled, and submit such plan to the Commissioner of the Minnesota Department of Human Rights. In addition, when the Local Government lets a contract for the performance of work under a work order issued pursuant to this MPC, it must include the following in the bid or proposal solicitation and any contracts awarded as a result thereof:

- 15.1. ***Covered Contracts and Contractors.*** If the Contract exceeds \$100,000 and the Contractor employed more than 40 full-time employees on a single working day during the previous 12 months in Minnesota or in the state where it has its principle place of business, then the Contractor must comply with the requirements of Minn. Stat. § 363A.36 and Minn. R. Parts 5000.3400-5000.3600. A Contractor covered by Minn. Stat. § 363A.36 because it employed more than 40 full-time employees in another state and does not have a certificate of compliance, must certify that it is in compliance with federal affirmative action requirements.
- 15.2. ***Minn. Stat. § 363A.36.*** Minn. Stat. § 363A.36 requires the Contractor to have an affirmative action plan for the employment of minority persons, women, and qualified disabled individuals approved by the Minnesota Commissioner of Human Rights ("Commissioner") as indicated by a certificate of compliance. The law addresses suspension or revocation of a certificate of compliance and contract consequences in that event. A contract awarded without a certificate of compliance may be voided.
- 15.3. ***Minn. R. Parts 5000.3400-5000.3600.***

- 15.3.1. *General.* Minn. R. Parts 5000.3400-5000.3600 implement Minn. Stat. § 363A.36. These rules include, but are not limited to, criteria for contents, approval, and implementation of affirmative action plans; procedures for issuing certificates of compliance and criteria for determining a contractor's compliance status; procedures for addressing deficiencies, sanctions, and notice and hearing; annual compliance reports; procedures for compliance review; and contract consequences for non-compliance. The specific criteria for approval or rejection of an affirmative action plan are contained in various provisions of Minn. R. Parts 5000.3400-5000.3600 including, but not limited to, parts 5000.3420-5000.3500 and 5000.3552-5000.3559.
- 15.3.2. *Disabled Workers.* The Contractor must comply with the following affirmative action requirements for disabled workers:
- 15.3.2.1. The Contractor must not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The Contractor agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled persons without discrimination based upon their physical or mental disability in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
- 15.3.2.2. The Contractor agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.
- 15.3.2.3. In the event of the Contractor's noncompliance with the requirements of this clause, actions for noncompliance may be taken in accordance with Minn. Stat. Section 363A.36, and the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.
- 15.3.2.4. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the commissioner of the Minnesota Department of Human Rights. Such notices must state the Contractor's obligation under the law to take affirmative action to employ and advance in employment qualified disabled employees and applicants for employment, and the rights of applicants and employees.
- 15.3.2.5. The Contractor must notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the Contractor is bound by the terms of Minn. Stat. Section 363A.36, of the Minnesota Human Rights Act and is committed to take affirmative action to employ and advance in employment physically and mentally disabled persons.
- 15.3.3. *Consequences.* The consequences for the Contractor's failure to implement its affirmative action plan or make a good faith effort to do so include, but are not limited to, suspension or revocation of a certificate of compliance by the Commissioner, refusal by the Commissioner to approve subsequent plans, and termination of all or part of this contract by the Commissioner or the State.
- 15.3.4. *Certification.* The Contractor hereby certifies that it is in compliance with the requirements of Minn. Stat. § 363A.36 and Minn. R. Parts 5000.3400-5000.3600 and is aware of the consequences for noncompliance.

## 16. **Workers' Compensation**

Each party will be responsible for its own employees for any workers compensation claims. This MPC, and any work order contracts issued hereunder, are not intended to constitute an interchange of government employees under Minn. Stat. §15.53. To the extent that this MPC, or any work order issued hereunder, is determined to be

subject to Minn. Stat. §15.53, such statute will control to the extent of any conflict between the contract and the statute.

**17. Publicity**

17.1. **Publicity.** Any publicity regarding the subject matter of a work order contract where the State is the Requesting Party must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Local Government individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from a work order contract.

17.2. **Data Practices Act.** Section 17.1 is not intended to override the Local Government's responsibilities under the Minnesota Government Data Practices Act.

**18. Governing Law, Jurisdiction, and Venue**

Minnesota law, without regard to its choice-of-law provisions, governs this master contract and all work order contracts. Venue for all legal proceedings out of this master contract or any work order contracts, or the breach of any such contracts, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

**19. Prompt Payment; Payment to Subcontractors**

The parties must make prompt payment of their obligations in accordance with applicable law. As required by Minn. Stat. § 16A.1245, when the Local Government lets a contract for work pursuant to any work order, the Local Government must require its contractor to pay all subcontractors, less any retainage, within 10 calendar days of the prime contractor's receipt of payment from the Local Government for undisputed services provided by the subcontractor(s) and must pay interest at the rate of one and one-half percent per month or any part of a month to the subcontractor(s) on any undisputed amount not paid on time to the subcontractor(s).

**20. Minn. Stat. § 181.59.** The Local Government will comply with the provisions of Minn. Stat. § 181.59 which requires: Every contract for or on behalf of the state of Minnesota, or any county, city, town, township, school, school district, or any other district in the state, for materials, supplies, or construction shall contain provisions by which the Contractor agrees: (1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no contractor, material supplier, or vendor, shall, by reason of race, creed, or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; (2) That no contractor, material supplier, or vendor, shall, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause (1) of this section, or on being hired, prevent, or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed, or color; (3) That a violation of this section is a misdemeanor; and (4) That this contract may be canceled or terminated by the state, county, city, town, school board, or any other person authorized to grant the contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this contract.

**21. Termination; Suspension**

21.1. **Termination by the State for Convenience.** The State or commissioner of Administration may cancel this MPC and any work order contracts at any time, with or without cause, upon 30 days written notice to the Local Government. Upon termination, the Local Government and the State will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

21.2. **Termination by the Local Government for Convenience.** The Local Government may cancel this MPC and any work order contracts at any time, with or without cause, upon 30 days written notice to the State.

Upon termination, the Local Government and the State will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

- 21.3. **Termination for Insufficient Funding.** The State may immediately terminate or suspend this MPC and any work order contract if it does not obtain funding from the Minnesota legislature or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination or suspension must be by written or fax notice to the Local Government. The State is not obligated to pay for any services that are provided after notice and effective date of termination or suspension. However, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the master contract or work order is terminated because of the decision of the Minnesota legislature or other funding source, not to appropriate funds. The State must provide the Local Government notice of the lack of funding within a reasonable time of the State's receiving that notice.

**22. Data Disclosure**

Under Minn. Stat. §270C.65, subd. 3, and other applicable law, the Local Government consents to disclosure of its federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Local Government to file state tax returns and pay delinquent state tax liabilities, if any.

**23. Defense of Claims and Lawsuits**

If any lawsuit or claim is filed by a third party (including but not limited to the Local Government's contractors and subcontractors), arising out of trunk highway work performed pursuant to a valid work order issued under this MPC, the Local Government will, at the discretion of and upon the request of the State, tender the defense of such claims to the State or allow the State to participate in the defense of such claims. The Local Government will, however, be solely responsible for defending any lawsuit or claim, or any portion thereof, when the claim or cause of action asserted is based on its own acts or omissions in performing or supervising the work. The Local Government will not purport to represent the State in any litigation, settlement, or alternative dispute resolution process. The State will not be responsible for any judgment entered against the Local Government, and will not be bound by the terms of any settlement entered into by the Local Government except with the written approval of the Attorney General and the Commissioner of Transportation and pursuant to applicable law.

**24. Additional Provisions**

[The balance of this page has intentionally been left blank – signature page follows]

**LOCAL GOVERNMENT**

The Local Government certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable ordinance, resolution, or charter provision.

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**COMMISSIONER OF TRANSPORTATION**

By: \_\_\_\_\_  
(with delegated authority)  
Title: Assistant Commissioner or  
Assistant Division Director  
Date: \_\_\_\_\_

**COMMISSIONER OF ADMINISTRATION**

As delegated to Materials Management Division  
By: \_\_\_\_\_  
Date: \_\_\_\_\_

**Exhibit A - Table of Tech Serv**

Used with TA98 Project IDs

If a source code is not on this list, a work order is needed.

| Source Code | Title  | Description   |
|-------------|--|---|
| 0032        | Business Unit Management                               | All expenses of business/office managers for general management and administration of support functions, includes administering central facilities maintenance and facilities capital budgets.  |
| 0152        | Support Services                                       | Work that supports general office management, system management such as entering data into SWIFT, PPMS, PUMA and other MnDOT systems, attending staff meetings and other indirect support activities.   |
| 0400        | Equipment Calibration-Mat Insp                         | Use when performing periodic equipment calibration for equipment used in the materials lab or on construction projects.   |
| 0600        | General Training Attended                              | All costs (time, registration, materials, travel expenses, etc.) for attending or participating informal or informal training, including conferences that primarily provide training.   |
| 1182        | Soils/Foundation Field/Laboratory Tests                | All laboratory testing necessary to provide geotechnical information to complete roadway soils recommendations and approvals for use in the development of Final Design Plans and Special Provisions. Lab work includes R-value, resilient modulus, soil classification, gradation, proctor testing, unconfined compression, consolidation, direct simple shear, direct shear, permeability and triaxial tests.   |
| 1312        | Tech Assist-Outside MnDOT                              | Use when providing technical assistance to an organization external to MnDOT.   |
| 1421        | Bridge Management System Operation/Administration/Data | Use for tasks related to the Bridge Management System, including operations, administration, or data entry.   |
| 1434        | Structural Metals Inspection-Non DOT                   | Reviewing shop drawings furnished by suppliers, fabricators, and contractors (working drawing or calculations), and for tasks related to structural metals inspection (materials surveys, physical and chemical laboratory testing, material inspection and engineering, and technical services in the field and offices) for local agency projects.  |
| 1501        | Traffic Management System (TMS)                        | Used by traffic operations staff for all tasks that support the RTMC's operations center (or TOCC) providing traveler information, managing incidents and monitoring the FMS. Includes dynamic message sign maintenance, ramp meter maintenance, camera maintenance, and loop detection activities. Includes maintenance activities related to any ITS or TMS device such as RTMC cables, monitor wall, switchers, routers, or modems. Use to record all costs for maintenance activities related to traffic management fiber optics. Use for tasks related to maintaining traffic operations software including minor software enhancements and fixes. Use when providing traffic operations technical assistance external to MnDOT. |
| 1513        | Traffic Management System (TMS) Integration            | For tasks associated with the incorporation of new and existing TMS devices (cameras, loops, DMS, and other ITS devices) into existing infrastructure to ensure proper operation. Use with the Construction/Program Delivery Appropriation.   |
| 1520        | Pavement Management System                             | For tasks related to the operation of the pavement management system, including development and maintenance/technical support. Includes tasks to meet needs external to MnDOT.  |
| 1716        | Record Sampling  | Used by Materials and Research Section and district materials staff to verify inspector's sampling and testing procedures and checking inspectors' equipment during project construction as required by FHWA. Use when performing field tests on split sample.  |
| 1721        | Traffic Sign Work Orders                               | Use for work involved in preparing work orders for traffic signs. Use only with Maintenance Operations appropriation (T790081).   |

**If a source code is not on this list, a work order is needed.**

**Exhibit A - Table of Tech Serv**

Used with TA98 Project IDs

If a source code is not on this list, a work order is needed.

| Source Code | Title   | Description   |
|-------------|---|---|
| 1732        | Material Testing & Inspection                 | Performing construction phase and research physical and chemical laboratory testing, and related technical services in the districts and central labs, and for performing research and construction phase non-destructive testing materials surveys, and related technical services in the field and offices. Includes detour surveys. Non-destructive tests include, skid resistance and falling weight deflectometer (FWD) testing.   |
| 1733        | Concrete Plant Inspections                    | Performing QA/QC physical testing at the plant; sampling and transporting of materials from the plant to the lab for lab testing, plant reviews, and operations; investigating plant discrepancies; and other technical services in the plant or office associated with stationary concrete plants or mobile concrete paving plant inspection.  |
| 1734        | Construction Materials Inspections            | Performing construction phase material inspection and engineering, for structural steel, precast and pre-stressed concrete, reinforcement steel, and electrical products and related technical services in the field and office for materials to be used in multiple projects. Includes travel time, sampling, and sample delivery. Includes tasks related to reviewing shop drawings furnished by suppliers or fabricators and contractor working drawings or calculations, and for tasks related to structural metals inspection (materials surveys, physical and chemical laboratory testing, material inspection and engineering, and technical services in the field and offices). |
| 1735        | Bituminous Plant Inspection                   | Performing QA/QC physical testing at the plant; sampling and transporting of materials from the plant to the lab for lab testing, plant reviews, and operations; investigating plant discrepancies; and other technical services in the plant or office associated with bituminous plant inspection.  |
| 1738        | State Project - Specific Materials Inspection | Performing material inspection for materials designated for a specific construction project (SP). Generally applies to inspection of such things as structural steel, prestressed concrete items, and most precast concrete items and for SP specific tasks related to structural metals inspection (materials surveys, physical and chemical laboratory testing, material inspection and engineering and technical services in the field and offices).   |
| 1800        | Field Inspection                              | Occasional construction project field inspection (not cyclical inspection of assets); Includes field inspection of materials such as gradations, densities/DCP, proctors, compaction, slump tests, and field air tests and collecting and transporting samples for lab tests, but not the actual laboratory verifications.  |
| 1870        | Traffic Signal Maintenance                    | This work will not substitute for or alter existing cooperative construction agreements or traffic signal maintenance agreements. Work related to the occasional repair and replacement of traffic signal system structures and all electrical maintenance for traffic signal systems including electrical power, labor, equipment materials, GSOC locates, traffic control and responses to public inquiries.  |
| 1871        | Lighting Maintenance & Utilities              | All work related to installing, maintaining, restoring, or removing highway lighting systems and fixtures. Includes repairing, maintaining, or replacing supports necessary for roadway lighting luminaries. Includes patrol highway lighting, inspect lighting structures, electrical service for highway lighting, re-lamping, pump stations, anti-icing systems, truck roll-over warning systems and electrical repairs. Includes traffic control in support of roadway lighting activities. Use for tasks related to public inquiries/complaints, review utility billings, provide data, and conduct field reviews.   |
| 1875        | Locate One Call                               | Finding and marking locations of buried conduit, cables, hand holes, loops, etc. in order to maintain or repair the traffic management system, signal systems, or roadway lighting systems.   |

**If a source code is not on this list, a work order is needed.**

MPC Program FY 2017-2022  
**Exhibit A - Table of Tech Serv**  
 Used with TA98 Project IDs

If a source code is not on this list, a work order is needed.

| Source Code | Title                                | Description   |
|-------------|--------------------------------------|---|
| 1876        | Traffic Counting                     | Use to record labor, equipment usage, and material costs for activities related to traffic counts made for statewide traffic monitoring or traffic operations. Includes all activities related to traffic counting, such as taking requests, assigning priorities, collecting field data, processing data, and developing new techniques for collection.  |
| 2102        | Patching                             | Related source type codes: 2103-Heavy patching, 2104-Bituminous paving, 2105-Blow patching  |
| 2142        | Overhead Sign Panel Maintenance      | Work related to the repair and replacement of overhead sign panels, extruded sign panels mounted on I-beams, and overhead sign structures. Includes related cable locates and traffic control. Does not include structural work.  |
| 2210        | Guardrail-Install/Repair/Maintenance | Install, repair, or maintain low tension cable, plate beams, and end treatments; cable tension adjustments; and reflector replacement. Includes related traffic control.  |
| 2222        | Sign/Delineation/Marker Repair       | Replacing, repairing, and washing signs (including temporary stop signs). Includes re-sequencing intersection signing and repair/replace overhead and extrude signs mounted on I-beams. Includes related cable locates and traffic control.   |
| 2316        | Brush & Tree Removal                 | Maintaining, watering, trimming, and removing highway right of way tree and brush. Includes chipping of tree limbs and stump removal/grinding. Includes related traffic control.  |
| 2624        | Indirect Expense                     | Indirect shop expenses and shop equipment. Allocate to mobile equipment.  |
| 2629        | Supplies & Small Tools               | Shop tools, small equipment, and supplies that cannot be directly charged to a mobile equipment unit.   |
| 2819        | Bridge Curb, Walk And Railing        | Repairing and maintaining bridge curb, walk, rail, coping, and fencing connected to the rail. Includes glare screen and median barriers on bridges. Includes related traffic control.   |
| 2820        | Bridge Deck                          | Work associated with bridge deck and slab repair regardless of removal depth or type of material used for patching. Includes deck or slab overlays and replacements and underside deck delamination. Includes related traffic control.  |
| 2822        | Miscellaneous Bridge Maintenance     | This source code does not include replacement or major repair. Miscellaneous maintenance tasks performed on a specific bridge or structure not covered by other source codes. Includes minor repairs and simple fixes on items such as stairways, drains, fencing, light bases, transient guards, and access doors. Includes transient removal, ordering materials, and picking up equipment. Includes related traffic control.   |
| 2824        | Bridge Inspection-Non-Federal        | All tasks related to inventory, inspection, and load capacity rating work done on trunk highway bridges to meet the requirements of the National Bridge Inspection System and/or Minnesota Bridge Safety Inspection Program or for billing to local governments. Includes related inspection reports and deck condition surveys.  |
| 2827        | Bridge Expansion, Relief Joints      | All maintenance tasks associated with bridge expansion joints, except joint reestablishment. Includes tightening expansion device bolts and replacing seal glands. Includes related traffic control.  |
| 2828        | Bridge Inspection-Federal Fund       | All bridge inspection tasks for non-MnDOT bridges funded by the federal Fracture-Critical Bridge Program (Project Code will begin with TSL and with the local bridge number). Includes related inspection reports. For MnDOT Trunk Highway bridges (Project Code begins with TSO followed by the bridge number) and local and Department of Natural Resources (DNR) (bridge number begins with 9A follow by bridge number) bridge inspections to be billed to the local government or Department of Natural Resources (DNR) use Source Code 2824. |

If a source code is not on this list, a work order is needed.

**Exhibit A - Table of Tech Serv**

Used with TA98 Project IDs

If a source code is not on this list, a work order is needed.

| Source Code | Title  | Description  |
|-------------|--|--|
| 2829        | Bridge Superstructure  | All tasks to repair any bridge component above the bridge seat that is not included in other source codes. Includes repairs to all types of bridge superstructure elements such as girders, beams, floor beams, trusses, stringers, t-beams, precast channels, and box girders. Includes related traffic control.  |
| 2830        | Bridge Bearing Assemblies                                    | All tasks related to the repair and maintenance of fixed or expansion-bearing assemblies on bridges. Includes related traffic  |
| 2834        | Waterway Maintenance   | All tasks related to waterway maintenance for deck bridges. Includes debris removal, waterway cleanup, channel repair, and channel protection repair that is not part of slope protection. Includes related traffic control.   |
| 2838        | Bridge Deck Crack Sealing                                    | All tasks related to deck crack sealing. Includes related traffic control.   |
| 2863        | Traffic Signal Inspection                                    | Work related to cyclical structural and electrical inspection and preventive maintenance checks of traffic signal systems/structures. Includes labor, equipment, materials, and traffic control.   |
| 3000        | Class Of Frequency Coordination                              | Use for frequency coordination done with APCO, AASHTO or FCCA.   |
| 3002        | Radio/Electronic Infrastructure                              | Use for the repair and preventative maintenance of all equipment associated with wireless two-way radio communications systems (includes mobile radios, portable radios, base stations, console workstations, recorders, etc.) Non-MnDOT equipment - Must use Project number assigned to requesting agency; Department of Public Safety (DPS) includes State Patrol (SP) Bureau of Criminal Apprehension (BCA), Fire Marshall); does not include Department of Natural Resources (DNR). See OSRC Project |
| 3005        | Radio - Mobile Equipment                                     | Use for the repair and preventative maintenance of all equipment associated with wireless two-way radio communications systems (includes mobile radios, portable radios, base stations, console workstations, recorders, etc.) Non-MnDOT equipment - Must use Project number assigned to requesting agency (State Patrol, DNR, BCA, Fire Marshall). See OSRC Project Code list.  |
| 3009        | Radio/Electronic System Upgrade & Installation               | Use for the installation and other services needed to provide major system upgrades or improvements to wireless or electronic systems. Use for all work performed to correct or repair deficiencies found in a new installation.   |
| 3025        | Tower/Building Maintenance                                   | Use for all tasks related to the maintenance of a tower building or site. Includes towers, buildings, generators, LP system, fencing, landscaping, grounding, ice bridge, cable management, climbing ladders, card key systems, and HVAC.  |
| 3027        | Radio Programming  | Creating or modifying radio frequency programs and programming mobile and portable radios. Does not include mobile radios used as fixed base radios as part of the Inter-OP System (Use 3009).   |
| 3049        | On Call Electronic Communications Infrastructure Maintenance | To be used by Statewide Radio Communications personnel to record on-call time.   |

If a source code is not on this list, a work order is needed.



# Board of County Commissioners Agenda Request

2 M

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Agenda Item #

**Requested Meeting Date:** June 13, 2017

**Title of Item:** Riparian Buffer Jurisdiction Resolution

|   |  |   |
|---|--|---|
| <input type="checkbox"/> REGULAR AGENDA<br><input checked="" type="checkbox"/> CONSENT AGENDA<br><input type="checkbox"/> INFORMATION ONLY  | <b>Action Requested:</b><br><input type="checkbox"/> Approve/Deny Motion<br><input checked="" type="checkbox"/> Adopt Resolution (attach draft)<br><small>*provide copy of hearing notice that was published</small> | <input type="checkbox"/> Direction Requested<br><input type="checkbox"/> Discussion Item<br><input type="checkbox"/> Hold Public Hearing* |
| <b>Submitted by:</b><br>Terry Neff, Environmental Services Director   |  | <b>Department:</b><br>Environmental Services  |
| <b>Presenter (Name and Title):</b><br>Terry Neff, Environmental Services Director   |  | <b>Estimated Time Needed:</b><br>N/A  |
| <b>Summary of Issue:</b><br><br>In 2015 the Legislature adopted Chapter 4 creating a water quality buffer initiative which authorizes Counties to assume jurisdiction over the compliance provisions of this initiative. The proposed resolution affirms Aitkin County's jurisdiction to administer and enforce the provisions of the water quality initiative. |  |   |
| <b>Alternatives, Options, Effects on Others/Comments:</b><br>Failure to adopt the resolution by June 28, 2017 will result in Aitkin County not receiving the dedicated funding of \$40,000.00 for this year.  |  |   |
| <b>Recommended Action/Motion:</b><br>Adopt the proposed resolution.   |  |   |
| <b>Financial Impact:</b><br>Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>What is the total cost, with tax and shipping? \$ 40,000.00<br>Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>                                    |  |   |

Legally binding agreements must have County Attorney approval prior to submission.

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED June 13, 2017

By Commissioner: xx

20170613-0xx

Riparian Buffer Jurisdiction

Affirming Aitkin County’s jurisdiction to carry out the compliance provisions of Minnesota Statutes 103B.101, subdivision 12a and 103F.48

**WHEREAS**, during the 2015 First Special Session, the 89<sup>th</sup> Legislature adopted Chapter 4, creating the water quality buffer initiative; and

**WHEREAS**, Chapter 4 authorizes a county to assume jurisdiction over the compliance provisions of the water quality buffer initiative; and

**WHEREAS**, improved water quality is a statewide goal, but is best administered by local policymakers, whose familiarity with their home communities will ensure a cooperative and efficient implementation of the initiative; now, therefore,

**BE IT RESOLVED**, Aitkin County affirms its jurisdiction to carry out the compliance provisions of Minnesota Statutes 103B.101, subdivision 12a and 103F.48; and

**BE IT FURTHER RESOLVED**, county staff will draft a rule, ordinance, or official controls, to be approved by the Aitkin County Board of Commissioners, to carry out the compliance provisions of Minnesota Statutes 103B.101, subdivision 12a and 103F.48.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

All Members Voting Yes

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 13th day of June 2017, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 13th day of June 2017

\_\_\_\_\_  
Jessica Seibert  
County Administrator



# Board of County Commissioners Agenda Request

3A  
Agenda Item #

**Requested Meeting Date:** 6-13-17

**Title of Item:** Department Update

|  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA<br><input type="checkbox"/> CONSENT AGENDA<br><input type="checkbox"/> INFORMATION ONLY | <b>Action Requested:</b><br><input type="checkbox"/> Approve/Deny Motion<br><input type="checkbox"/> Adopt Resolution (attach draft)<br><i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested<br><input checked="" type="checkbox"/> Discussion Item<br><input type="checkbox"/> Hold Public Hearing* |
|--|---|--|

|                                    |                               |
|------------------------------------|-------------------------------|
| <b>Submitted by:</b><br>John Welle | <b>Department:</b><br>Highway |
|------------------------------------|-------------------------------|

|  |   |
|--|---|
| <b>Presenter (Name and Title):</b><br>John Welle | <b>Estimated Time Needed:</b><br>30 minutes |
|--|---|

**Summary of Issue:**  
The following items are listed for general updates/discussion.

1. Changed routes for calcium chloride application
2. Legislative update
3. CSAH 37 petition for speed zone modifications
4. Development of pit on county land Van Duse Lake area
5. Beaver control operations in public drainage ditches
6. Utility permits for placement of fiber optic cable
7. Public complains - drainage along county roads, cracks in new pavement
8. Other?

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
NA

**Financial Impact:**  
*Is there a cost associated with this request?*       Yes       No  
*What is the total cost, with tax and shipping? \$*  
*Is this budgeted?*       Yes       No      *Please Explain:*



# Board of County Commissioners Agenda Request

4A  
Agenda Item #

**Requested Meeting Date:** June 13, 2017

**Title of Item:** Individual Disaster Abatements and Credits

- REGULAR AGENDA
- CONSENT AGENDA
- INFORMATION ONLY

**Action Requested:**

- Approve/Deny Motion
- Adopt Resolution (attach draft)

- Direction Requested
- Discussion Item
- Hold Public Hearing\*

*\*provide copy of hearing notice that was published*

**Submitted by:**

Mike Dangers

**Department:**

County Assessor

**Presenter (Name and Title):**

Mike Dangers, County Assessor

**Estimated Time Needed:**

10 minutes

**Summary of Issue:**

Please see attached memo for details.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No

Please Explain:

Legally binding agreements must have County Attorney approval prior to submission.



**OFFICE OF  
AITKIN COUNTY ASSESSOR**  
209 2<sup>nd</sup> ST N.W. Room 111  
AITKIN, MINNESOTA 56431  
Phone: 218/927-7327 – Fax: 218/927-7379  
[assessor@co.aitkin.mn.us](mailto:assessor@co.aitkin.mn.us)

## MEMO

May 31, 2017

To: Board of County Commissioners  
Jessica Seibert, County Administrator

From: Mike Dangers, County Assessor 

Re: Individual Disaster Abatements and Credits

Staff in the Assessor's Office find damaged property every year. The damage may be caused by a variety of forces such as fire, wind, hail, or tornadoes.

We typically reduce valuation of structures affected by these calamities through the normal means. For example, a house burns down in March 2016 and is not rebuilt. The value is removed for the 2017 assessment and the taxes payable in 2018 are reduced. This results in a significant delay between the damage and the reduced taxes.

There is a process available through Minnesota Statutes Sections 273.1233 and 273.1235 that provide disaster abatements and disaster credits. In the example given above, if the house is a total loss, the 2016 payable taxes on the house portion of the property are abated and a credit is granted for the 2017 payable taxes. These abatements and credits are only available for building value losses of 50% or more.

Attached to this memo is a copy of the Statutes and a two-page flowchart describing the process. These are the same Statutes and same flowchart that pertain to the large scale disasters such as the 2012 flood. The difference now is that we are looking at just the columns that have "no" at the top since the counties are not declared disaster areas in these situations.

Please provide direction regarding this process. These abatements and credits are subject to County Board approval. Their cost is not reimbursed by the State. We have not processed these types of abatements and credits in the past because a previous County Board made a decision not to do these. Please find attached a copy of a portion of the November 4, 1997 County Board minutes describing the Board's decision to "not have a disaster credit policy and do no disaster credit".

We can continue to do no disaster abatement or credit due to the cost to other taxpayers or the process can begin as provided in the Statutes. The Board has approved using this process when State reimbursement was present in 2012 and last year for the Hill City area wind damage. Please contact Mike with any questions.

**273.1233 TAX RELIEF FOR DESTROYED PROPERTY; LOCAL OPTION DISASTER ABATEMENT.**

Subdivision 1. **Abatement authorization.** (a) Notwithstanding section 375.192, a county board may grant an abatement of net tax for homestead and nonhomestead property under the provisions of this paragraph for taxes payable in the year in which the destruction occurs if:

(1) the owner submits a written application to the county assessor as soon as practical after the damage has occurred;

(2) the owner submits a written application to the county board as soon as practical after the damage has occurred; and

(3) the county assessor determines that 50 percent or more of a homestead dwelling or other building has been (i) unintentionally or accidentally destroyed, or (ii) destroyed by arson or vandalism by someone other than the owner.

Abatements granted under this paragraph are not subject to approval by the commissioner of revenue.

(b) Notwithstanding sections 270C.86 and 375.192, the commissioner of revenue may grant an abatement of net tax for utility property for taxes payable in the year in which the destruction occurs if:

(1) the owner submits a written application to the commissioner as soon as practical after the damage has occurred;

(2) the owner forwards a copy of the written application to the county board as soon as practical after the damage has occurred; and

(3) the commissioner determines that 50 percent or more of the property has been (i) unintentionally or accidentally destroyed, or (ii) destroyed by arson or vandalism by someone other than the owner.

Abatements granted under this paragraph are not subject to approval by the county board of the county where the property is located.

Subd. 2. **Abatement limits and allowances.** (a) In the case of a property located within a disaster or emergency area, the abatement under this section is limited to the difference between (i) the net tax on the property computed using the market value of the property established for the January 2 assessment in the year in which the damage occurred, and (ii) the net tax computed using the reassessed value.

(b) In the case of property not located in a disaster or emergency area, the abatement under this section is limited to the result obtained by multiplying the difference in the net tax on the property computed using the market value of the property established for the January 2 assessment in the year in which the damage occurred, and the net tax computed using the reassessed value, times a fraction, the numerator of which is the number of months in the assessment year that the structure was not usable and the denominator of which is 12. If a structure was usable for a fraction of a month, that month is not included in the numerator.

(c) If application is made after payment of all or a portion of the taxes being abated, the portion already paid shall be refunded to the taxpayer by the county treasurer as soon as practical.

Subd. 3. **Reimbursement, levy, and appropriation.** (a) If the destruction occurs as a result of a disaster or emergency and the property is located in a disaster or emergency area, the county auditor shall certify the abatements granted under this section to the commissioner of revenue for reimbursement to each taxing jurisdiction in which the damaged property is located. The commissioner shall make the payments to the

taxing jurisdictions containing the property, other than school districts and the state, at the time distributions are made under section 473H.10, subdivision 3. Reimbursements to school districts shall be made as provided in section 273.1392. No reimbursement is to be paid to the state treasury.

(b) Local taxing authorities may levy in the following year the amount of unreimbursed tax dollars lost as a result of the reductions granted pursuant to this section and sections 273.1234 and 273.1235 outside of any statutory restriction as to levy amount or tax rate.

(c) There is annually appropriated from the general fund to the commissioner of revenue an amount necessary to make the payments required by this section.

**History:** *1Sp2007 c 2 art 3 s 8; 2008 c 366 art 15 s 7,8*

**273.1235 TAX RELIEF FOR DESTROYED PROPERTY; LOCAL OPTION DISASTER CREDITS.**

Subdivision 1. **Credit provided.** The county board may grant a credit for taxes payable in the year following the year in which the damage or destruction occurred for: (1) homestead property that meets all the requirements under section 273.1233, subdivision 1, paragraph (a), but that does not qualify for a credit under section 273.1234, except that an application need only be submitted by the end of the year in which the damage occurred; and (2) nonhomestead and utility property that meets all the requirements under section 273.1233, subdivision 1, paragraph (b), except that an application need only be submitted by the end of the year in which the damage occurred.

Subd. 2. **Credit calculation.** In the case of a property located within a disaster or emergency area, the credit is equal to the difference between (i) the net tax on the property computed using the market value of the property established for the January 2 assessment in the year in which the damage occurred, and (ii) the net tax computed using the reassessed value. In the case of property not located in a disaster or emergency area, the credit under this section is equal to the result obtained by multiplying the difference in the net tax on the property computed using the market value of the property established for the January 2 assessment in the year in which the damage occurred, and the net tax computed using the reassessed value, times a fraction, the numerator of which is the number of months in the assessment year that the structure was not usable and the denominator of which is 12. If a structure was usable for a fraction of a month, that month is not included in the numerator.

Subd. 3. **Credit reimbursements.** The county auditor shall certify the credits granted under this section for property within a disaster or emergency area to the commissioner of revenue for reimbursement to each taxing jurisdiction in which the damaged property is located. The commissioner shall make the payments to the taxing jurisdictions containing the property, other than school districts and the state, at the time distributions are made under section 473H.10, subdivision 3. Reimbursements to school districts shall be made as provided in section 273.1392. No reimbursement is to be made for credits to property not located in a disaster or emergency area.

Subd. 4. **Appropriation.** There is annually appropriated from the general fund to the commissioner of revenue an amount necessary to make the payments required by this section.

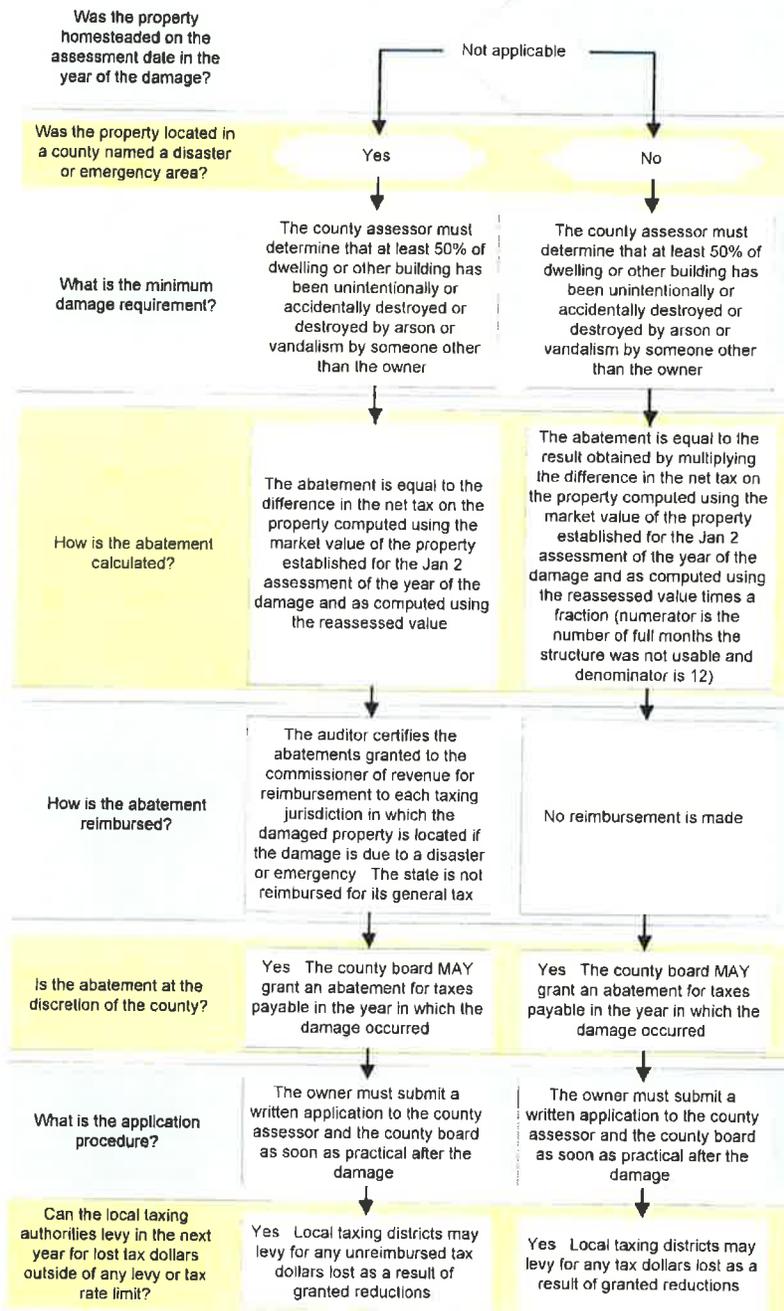
**History:** *1Sp2007 c 2 art 3 s 10; 2008 c 366 art 15 s 10,11*

MINNESOTA • REVENUE

PACKET 3 – Disaster Relief and Follow Up  
Disaster Relief Flowcharts

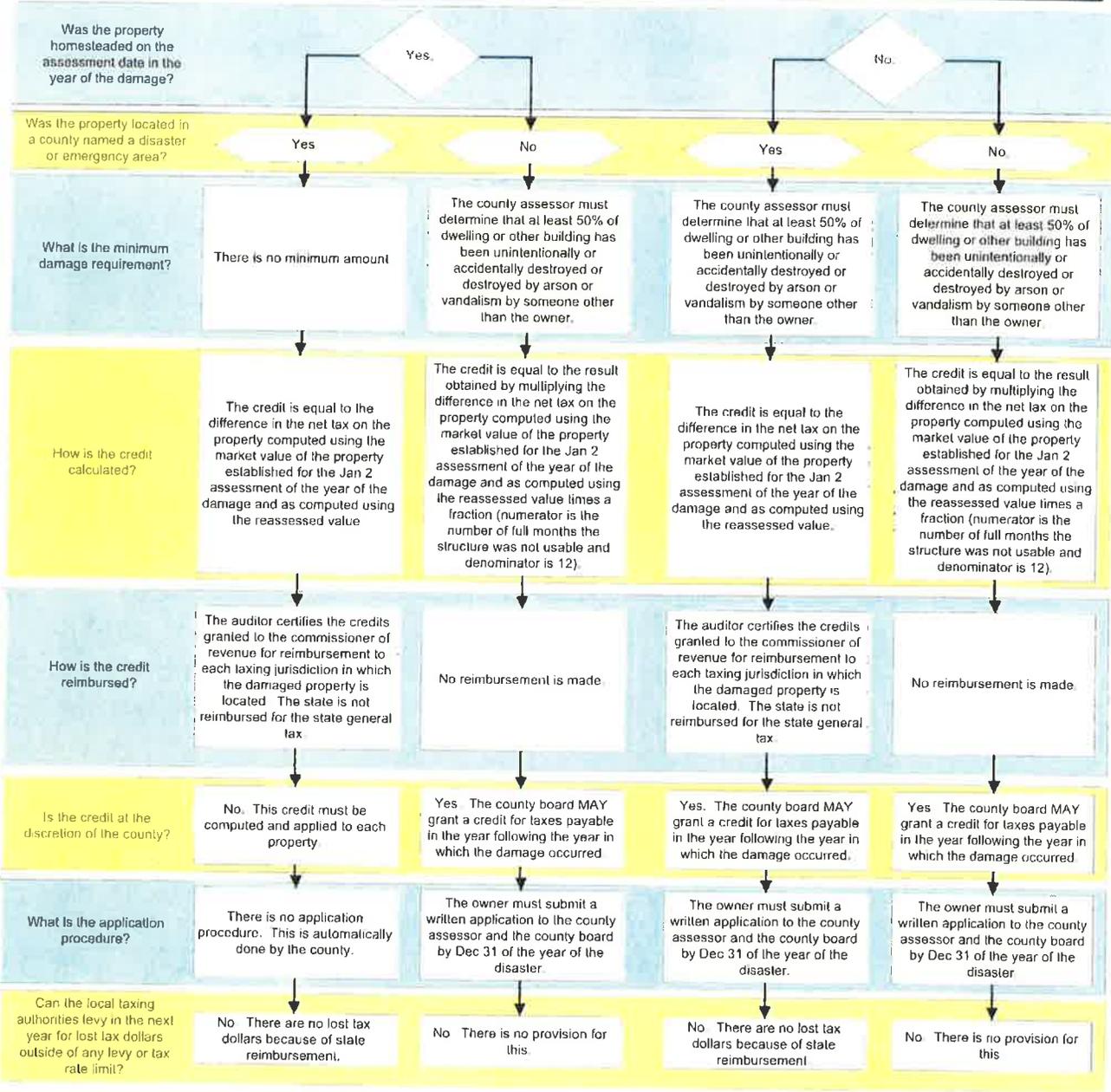
Revised 10/2010

**Local Option Disaster Abatement**  
*(for taxes payable the year in which the destruction occurs)*



# Homestead Disaster Credit and Local Option Disaster Credit

(for taxes payable the year following the damage)



Statutory Reference

M S 273 1234

M S 273 1235

M S 273 1235

M S 273 1235

Discussion on Enforcement & Corrections Task Force followed with it being agreed upon to set aside a separate date to discuss this issue with the Task Force Members and the people involved with putting the plan together. Date and time were set for Friday, November 28, 1997 from 9:00 a.m. to 11:00 a.m. in the basement of the jail.

**SHERIFF DEPT  
UPDATES**

Sheriff Tim Catlin presented additional budget information and a discussion followed.

County Auditor, Alice Dotzler presented additional budget information and a discussion followed.

**CO. AUDITOR  
BUDGET**

Motion by Commissioner Sherman, seconded by Commissioner Galliger and carried, all members voting yes to accept Harvey Monson's retirement notice, with regrets. County Coordinator, Scott Arneson will bring back recommendations to the Board on how to proceed with filling this position.

**RETIREMENT  
NOTICE OF  
HARVEY  
MONSON**

Motion by Commissioner Haug, seconded by Commissioner Sherman and carried, all members voting yes, to change the time for the following: 1) move John Walkup-Road & Bridge Department items to 4:05 p.m from 11:30 a.m.; and 2) move VSO position discussion to 4:15 p.m.from 11:45 a.m.

**AMEND  
AGENDA**

At 12:00 p.m. the County Board of Commissioners recessed for lunch.

**RECESS**

At 1:04 p.m. the County Board of Commissioners reconvened.

**RECONVENE**

In the absence of DuWayne Konewko, Environmental Services Director, County Coordinator Scott Arneson discussed a letter from the MN Office of Environmental Assistance regarding the SCORE Block Grant and notice of conditional disbursement status.

**SCORE BLOCK  
GRANT**

Motion by Commissioner Galliger, seconded by Commissioner Haug and carried, all members voting yes to approve the Routine Business as follows: 1) Auditors Warrants as follows: General Fund \$37,870.94, Road & Bridge \$15,166.85, Trust \$8,901.20 Forest Development \$2,560.00 for a total of \$64,498.99; 2) Part-time Employee Listing; 3) Cancel County Board Mtg of 11/11/97 in recognition of Veterans Day; 4) Approve 10/21/97 minutes; 5) GFOA conference attendance by County Coordinator.

**ROUTINE  
BUSINESS**

Motion by Commissioner Galliger, seconded by Commissioner Haug and carried, all members voting yes to *not* have a disaster credit policy and do no disaster credit.

**DISASTER  
CREDIT  
POLICY**

County Assessor, Don Niemi discussed additional budget items.

**CO. ASSESSOR**

A department update was given by Tom Burke, Health & Human Services Director; as well as discussion of additional budget items for Public Health and Family Services.

**HUMAN SER &  
PUBLIC  
HEALTH**

Commissioner Haug offered the following resolution and moved it's adoption, seconded by Commissioner Galliger and on vote being taken, all members voting yes, was declared duly adopted, to-wit:

**RESOLUTION  
110497-155**

WHEREAS, the Work Force Center that presently serves Aitkin County is located in Grand Rapids, some 60 miles from the County Seat; and

**WORK FORCE  
CENTER**

WHEREAS, the closet Work Force Center is located in Brainerd, in excess of 30 miles from the Aitkin County Seat, and



# Board of County Commissioners Agenda Request

5A  
Agenda Item #

**Requested Meeting Date:** June 13, 2017

**Title of Item:** Capital Improvement Bond Structure

|  |   |  |
|--|---|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA<br><input type="checkbox"/> CONSENT AGENDA<br><input type="checkbox"/> INFORMATION ONLY | <b>Action Requested:</b><br><input type="checkbox"/> Approve/Deny Motion<br><input type="checkbox"/> Adopt Resolution (attach draft)<br><i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested<br><input checked="" type="checkbox"/> Discussion Item<br><input type="checkbox"/> Hold Public Hearing* |
|--|---|--|

|   |                                      |
|---|--------------------------------------|
| <b>Submitted by:</b><br>Jessica Seibert | <b>Department:</b><br>Administration |
|---|--------------------------------------|

|   |  |
|---|--|
| <b>Presenter (Name and Title):</b><br>Jessica Seibert, County Administrator | <b>Estimated Time Needed:</b><br>15 min. |
|---|--|

**Summary of Issue:**

Discussion will be held on the capital improvement bond structure and bond calendar.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

**Financial Impact:**

Is there a cost associated with this request?       Yes       No

What is the total cost, with tax and shipping? \$

Is this budgeted?       Yes       No      *Please Explain:*



# Board of County Commissioners Agenda Request

5B  
Agenda Item #

**Requested Meeting Date:** June 13, 2017

**Title of Item:** Association of Minnesota Counties

|  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA | <b>Action Requested:</b>                                 | <input type="checkbox"/> Direction Requested   |
| <input type="checkbox"/> CONSENT AGENDA            | <input type="checkbox"/> Approve/Deny Motion             | <input checked="" type="checkbox"/> Discussion Item  |
| <input type="checkbox"/> INFORMATION ONLY          | <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Hold Public Hearing*<br><i>*provide copy of hearing notice that was published</i> |

|   |                                      |
|---|--------------------------------------|
| <b>Submitted by:</b><br>Jessica Seibert | <b>Department:</b><br>Administration |
|---|--------------------------------------|

|   |                               |
|---|-------------------------------|
| <b>Presenter (Name and Title):</b><br>Jessica Seibert, County Administrator | <b>Estimated Time Needed:</b> |
|---|-------------------------------|

**Summary of Issue:**

1. The AMC Spring District 1 Meeting is scheduled for Thursday, June 22nd. The tentative agenda is attached. One item on the agenda is titled "County Reports: Concerns, Priorities and Accomplishments." At Tuesday's meeting the Board will have an opportunity to discuss the topics they would like to share at the AMC District meeting.

2. AMC 2017 Policy Committee Appointments - At the last County Board meeting the Board indicated we should update our 2017 AMC Delegate appointments. At the time the appointments were made, the County Administrator and Health & Human Services Director positions were open. Attached is a copy of the current 2017 AMC appointments, the corresponding 2017 resolution, and the 2016 AMC appointments.

Commissioner Westerlund has asked to be placed on the Public Safety Policy Committee, and have the Health & Human Services Director placed on the Health & Human Services Policy Committee and also be named the Aitkin County delegate on the Indian Affairs Advisory Council.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**  
Update the 2017 AMC Policy Committee Appointments

**Financial Impact:**  
 Is there a cost associated with this request?  Yes  No  
 What is the total cost, with tax and shipping? \$  
 Is this budgeted?  Yes  No *Please Explain:*

Association of  
Minnesota Counties  
**DISTRICT 1**  
*Aitkin Carlton Cook Koochiching Lake Pine St. Louis*



**Thursday, June 22, 2017**

**8:00 a.m. - 12:00 p.m.**

**Black Bear Casino - Lake Hall**  
1785 Highway 210 MN, Carlton ([Directions](#))

**Meeting Fee: \$35**

## **Tentative Agenda**

**8:00 A.M. Registration** – Coffee, Juice, Rolls

**8:15 A.M. Call to Order / Pledge of Allegiance / Introductions**  
**District Director:** Kevin Adee, Koochiching County  
**Alternate Director:** Rich Sve, Lake County

### **District Elections** (election rules attached)

Both District Director Kevin Adee and Alternate Director Rich Sve have reached term limits. Alternate Director Rich Sve is eligible to run for District Director.

### **Announced Candidates for AMC Office**

**AMC 2nd Vice President:**  
Commissioner Rich Sve, Lake County

### **County Reports: Concerns, Priorities and Accomplishments**

*Each county should come prepared to share items of interest and issues of concern.*

### **AMC Executive Committee Report**

AMC President, Gary Hendrickx, Swift County Commissioner

### **AMC Management Report**

### **AMC Member Services Report**

### **2017 Legislative Session Summary**

### **MCIT Update**

### **Upcoming AMC Meetings & Events**

- **NACo Annual Conference:** July 21-24, 2017 – Columbus OH
- **AMC Fall Policy Conference:** September 14-15, 2017 - Breezy Point (Pre-conference 9/13/17)
- **AMC Annual Conference:** December 4-5, 2017 – Rivers Edge Convention Center, St. Cloud

**11:30 A.M. Local Legislators invited**

**12:00 P.M. Adjourn / Lunch**

**Fall District 1 Meeting** – Thursday, October 12, 2017 – St. Louis County

### **PRE-MEETING SOCIAL TIME:**

**Wednesday, June 21**

**5:00 p.m. – 8:00 p.m.**

AMC has reserved a room block at Black Bear Casino Resort for the night of June 21 at the rate of \$92 + tax.  
Please call 888-771-0777 to make reservations.



# Association of Minnesota Counties

## AMC 2017 POLICY COMMITTEE APPOINTMENTS

### POLICY COMMITTEE

Environment & Natural Resources Policy Committee  
General Government Policy Committee  
Health & Human Services Policy Committee  
Public Safety Policy Committee  
Transportation & Infrastructure Policy Committee

### DELEGATE

Anne Marcotte  
Don Niemi  
Laurie Westerlund  
Mark Wedel  
Bill Pratt

*Each county can appoint one commissioner or county official to each of five policy committees. Each county must have at least one member appointed to a policy committee. No policy Committee member can be on more than one Policy Committee.*

### INDIAN AFFAIRS ADVISORY COUNCIL

DELEGATE: LAURIE WESTERLUND

*Eighteen counties are located in federally recognized Indian Country and a substantial Native American population resides in Hennepin County. Each of the 19 counties may designate a delegate to be a voting member of the Indian Affairs Advisory Committee.*

### AMC 2017 DELEGATE APPOINTMENTS

1. MARK WEDEL
2. LAURIE WESTERLUND
3. ANNE MARCOTTE
4. DON NIEMI
5. BILL PRATT
6. TERRY NEFF
7. \_\_\_\_\_
8. \_\_\_\_\_

### ARTICLE 8: ASSOCIATION DELEGATES & DISTRICTS

**Section 1. Association Delegates** Each member county shall be entitled to a number of delegates equal to three more than the number of persons on the board of county commissioners of the member county. Delegates shall be appointed annually by the county board from among the officials and employees of the county. Each delegate so appointed shall be eligible to vote at any meeting of the Association or to be elected an officer or director of the Association. The right to vote at any meeting of the Association or to hold an office or directorship in the Association shall terminate when such person ceases to be a delegate from a member county or the county that delegate represents ceases to be a member of the Association. A vacancy in the office of delegate shall be filled by the county board for the unexpired term.

By Commissioner: Westerlund

20170103-004

**2017 COMMITTEE APPOINTMENTS**

**BE IT HEREBY RESOLVED**, that the Aitkin County Board of Commissioners makes the following committee appointments for the year 2017:

|  |                                 |
|--|---------------------------------|
| Assessor for Unorganized Twps.             | Mike Dangers                    |
| Fairgrounds Custodian                      | Kirk Peysar                     |
| AMC Delegates (8)                          | County Board                    |
|  | Environmental Services Director |
|  | HHS Director                    |
|  | County Administrator            |
| Facilities/Technology Committee            | J. Mark Wedel                   |
|  | Anne Marcotte                   |
| Aitkin Airport Commission (2)              | J. Mark Wedel                   |
|  | John Welle                      |
| McGregor Airport Commission (2)            | Bill Pratt                      |
|  | William Bedor                   |
| Tri-County Community Health Services Board | Laurie Westerlund               |
| Arrowhead Regional Development Council     | Don Niemi                       |
| Aitkin County Water Planning Task Force    | Mark Wedel                      |
| Snake River Watershed Management Board     | Don Niemi                       |
| NE MN Office Job Training                  | Don Niemi                       |

Commissioner Marcotte moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Patrick Wussow, Interim County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 3rd day of January 2017, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 3rd day of January 2017

\_\_\_\_\_  
Patrick Wussow  
Interim County Administrator

2016

**AMC 2015 POLICY COMMITTEE APPOINTMENTS – AITKIN COUNTY**

| <b>POLICY COMMITTEE</b>                          | <b>DELEGATE</b>   |
|--|-------------------|
| Environment & Natural Resources Policy Committee | Brian Napstad     |
| General Government Policy Committee              | Anne Marcotte     |
| Health & Human Services Policy Committee         | Tom Burke         |
| Public Safety Policy Committee                   | Laurie Westerlund |
| Transportation & Infrastructure Policy Committee | Don Niemi         |

*Each county can appoint one commissioner or county official to each of five policy committees. Each county must have at least one member appointed to a policy committee. No policy Committee member can be on more than one Policy Committee.*

**INDIAN AFFAIRS ADVISORY COUNCIL**

**DELEGATE:** Tom Burke

*Eighteen counties are located in federally recognized Indian Country and a substantial Native American population resides in Hennepin County. Each of the 19 counties may designate a delegate to be a voting member of the Indian Affairs Advisory Committee.*

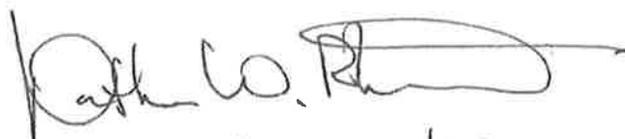
2016

**AMC 2015 DELEGATE APPOINTMENTS**

1. J. Mark Wedel
2. Laurie Westerlund
3. Don Niemi
4. Brian Napstad
5. Anne Marcotte
6. Tom Burke
7. Nathan Burkett
8. Terry Neff

**ARTICLE 8: ASSOCIATION DELEGATES & DISTRICTS**

**Section 1. Association Delegates** Each member county shall be entitled to a number of delegates equal to three more than the number of persons on the board of county commissioners of the member county. Delegates shall be appointed annually by the county board from among the officials and employees of the county. Each delegate so appointed shall be eligible to vote at any meeting of the Association or to be elected an officer or director of the Association. The right to vote at any meeting of the Association or to hold an office or directorship in the Association shall terminate when such person ceases to be a delegate from a member county or the county that delegate represents ceases to be a member of the Association. A vacancy in the office of delegate shall be filled by the county board for the unexpired term.

  
 Kathleen W. Rasmussen  
 County Administrator  
 1/12/16



# Association of Minnesota Counties

## AMC 2017 POLICY COMMITTEE APPOINTMENTS

### POLICY COMMITTEE

Environment & Natural Resources Policy Committee  
 General Government Policy Committee  
 Health & Human Services Policy Committee  
 Public Safety Policy Committee  
 Transportation & Infrastructure Policy Committee

### DELEGATE

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*Each county can appoint one commissioner or county official to each of five policy committees. Each county must have at least one member appointed to a policy committee. No policy Committee member can be on more than one Policy Committee.*

### INDIAN AFFAIRS ADVISORY COUNCIL

DELEGATE: \_\_\_\_\_

*Eighteen counties are located in federally recognized Indian Country and a substantial Native American population resides in Hennepin County. Each of the 19 counties may designate a delegate to be a voting member of the Indian Affairs Advisory Committee.*

### AMC 2017 DELEGATE APPOINTMENTS

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

### ARTICLE 8: ASSOCIATION DELEGATES & DISTRICTS

**Section 1. Association Delegates** Each member county shall be entitled to a number of delegates equal to three more than the number of persons on the board of county commissioners of the member county. Delegates shall be appointed annually by the county board from among the officials and employees of the county. Each delegate so appointed shall be eligible to vote at any meeting of the Association or to be elected an officer or director of the Association. The right to vote at any meeting of the Association or to hold an office or directorship in the Association shall terminate when such person ceases to be a delegate from a member county or the county that delegate represents ceases to be a member of the Association. A vacancy in the office of delegate shall be filled by the county board for the unexpired term.



# Aitkin County Board of Commissioners Agenda Request Form

6

Agenda Item #

**Requested Meeting Date:** June 13, 2017  
**Title of Item:** Committee Reports

| <input checked="" type="checkbox"/> REGULAR AGENDA   | <b>Action Requested by:</b> County Business |                           |  |
|--|---|---------------------------|--|
| Committee  | Freq.                                       | Schedule                  | Current Board Representatives  |
| Association of MN Counties (AMC)<br>Environment & Natural Resources Policy<br>General Government<br>Health & Human Services<br>Indian Affairs Task Force<br>Public Safety Committee<br>Transportation Policy |   |                           | Commissioner Anne Marcotte<br>Commissioner Don Niemi<br>Commissioner Laurie Westerlund<br>Commissioner Laurie Westerlund<br>Commissioner Mark Wedel<br>Commissioner Bill Pratt |
| Aitkin Airport Commission  | Monthly                                     | 1 <sup>st</sup> Thursday  | Wedel  |
| Aquatic Invasive Species (AIS)   | Monthly                                     | 3 <sup>rd</sup> Thursday  | Wedel and Pratt  |
| Aitkin County CARE Board   |   |                           | Westerlund   |
| Aitkin County Community Corrections Advisory   |   |                           | Wedel and Westerlund   |
| Aitkin County Water Planning Task Force  | Bi-monthly                                  | 3 <sup>rd</sup> Wednesday | Wedel  |
| Aitkin Economic Development Administration   | As needed                                   |                           | Wedel  |
| Arrowhead Counties Association   | 8 or 9x yearly                              | 1x a month                | Niemi and Marcotte   |
| Arrowhead Economic Opportunity Agency  | Quarterly                                   |                           | Westerlund   |
| Arrowhead Regional Development Council   | Monthly                                     | 3 <sup>rd</sup> Thursday  | Niemi  |
| ATV Committee  | As needed                                   |                           | Pratt and Marcotte   |
| Big Sandy Lake Management Plan   | Monthly                                     | 2 <sup>nd</sup> Thursday  | Pratt, Alt. Marcotte   |
| Development Achievement Center   | Monthly                                     | 3 <sup>rd</sup> Thursday  | Westerlund, Alt. Niemi   |
| East Central Regional Library Board  | Monthly                                     | 2 <sup>nd</sup> Monday    | Niemi  |
| Economic Development   | Monthly                                     | 1 <sup>st</sup> Wednesday | Pratt and Niemi  |
| Emergency Management   | As needed                                   |                           | Wedel  |
| Environmental Assessment Worksheet   | As needed                                   |                           | Marcotte and Pratt   |
| Extension  | 4x year                                     | Monday                    | Wedel and Westerlund   |
| Facilities/Technology  | As needed                                   |                           | Wedel and Marcotte   |
| H&HS Advisory (Liaison)  | Monthly except July                         | 1 <sup>st</sup> Wednesday | Westerlund and Pratt   |
| Historical Society (Liaison)   | Monthly                                     | 4 <sup>th</sup> Wednesday | Wedel  |
| HRA  | Monthly                                     | 4 <sup>th</sup> Monday    | Westerlund   |
| Investment   | As needed                                   |                           | All Commissioners  |
| Joint Powers Natural Resource Board  | Monthly                                     | Last Monday               | Pratt and Land Cmr Jacobs  |
| Labor Management   | Quarterly                                   | Varies                    | Wedel, Alt. Westerlund   |
| Lakes and Pines  | Monthly                                     | 3 <sup>rd</sup> Monday    | Niemi, Alt. Marcotte   |
| Law Library  | Quarterly                                   | Set by Judge              | Niemi  |
| McGregor Airport Commission  | Monthly                                     | 1 <sup>st</sup> Wednesday | Pratt  |
| Mille Lacs Fisheries Input Group   |   |                           | Westerlund   |
| Mille Lacs Watershed   | Monthly                                     | 3 <sup>rd</sup> Monday    | Niemi, Westerlund  |
| Mississippi Headwaters Board   | Monthly                                     | 3 <sup>rd</sup> Friday    | Marcotte   |
| MN Rural Counties Caucus   | 8x year                                     | Varies                    | Niemi, Alt. Pratt  |
| Natural Resources Advisory Committee   | 8-10x year                                  | 2nd Monday                | Marcotte and Pratt   |
| NE MN Office Job Training  | As called                                   |                           | Niemi  |
| Northeast MN ATP   | 2x year                                     |                           | Niemi and Engineer Welle   |
| Northeast Waste Advisory Committee   | Quarterly                                   | 2 <sup>nd</sup> Monday    | Pratt, Alt. Westerlund   |
| Northern Counties Land Use Coordinating Board  | Monthly                                     | 1 <sup>st</sup> Thursday  | Marcotte, Alt. Pratt   |
| Ordinance  | As needed                                   |                           | Pratt and Marcotte   |
| Personnel/Insurance  | As needed                                   |                           | Marcotte and Wedel   |
| Planning Commission  | Monthly                                     | 3 <sup>rd</sup> Monday    | Westerlund   |
| Snake River Watershed  | Monthly                                     | 4 <sup>th</sup> Monday    | Niemi  |
| Sobriety Court   | Monthly                                     | 3 <sup>rd</sup> Tuesday   | Wedel  |
| Solid Waste Advisory   | As needed                                   |                           | Pratt and Westerlund   |
| Toward Zero Deaths   | Monthly                                     | 2 <sup>nd</sup> Wednesday | Wedel  |
| Tri-County Community Health Services   | Quarterly & as needed                       | 2 <sup>nd</sup> Thursday  | Westerlund   |