



Board of County Commissioners Agenda Request

5A
Agenda Item #

Requested Meeting Date: 5/23/2017

Title of Item: Approve Job Evaluation Recommendations (4)

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
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Submitted by: Bobbie Danielson	Department: Administration/HR
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Presenter (Name and Title): Bobbie Danielson, HR Director	Estimated Time Needed:
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Summary of Issue:

The following positions have been reviewed by the job evaluation consultant. Grade level recommendations are noted below.

Land Dept. Office Assistant I, Grade 2
 Land Dept. Office Assistant V, Grade 5 (File note: Retitled from Office Assistant IV)
 Admin/HR part-time Confidential Office Assistant, Grade 4
 Community Corrections part-time Administrative Specialist/Corrections Agent, Grade 3

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Motion to accept the job evaluation consultant's recommendations for the above-named positions.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$ 0.75 per hour

Is this budgeted? Yes No *Please Explain:*

In accordance with the Afscome Agreement: C. Buhlman's current wage is \$24.87. She will move from Grade 4, Step N to Grade 5, Step L, effective 5/23/2017 (board adoption date).