



Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: May 9, 2017

Title of Item: Building Project - Next Steps

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft)	<input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small>
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Submitted by: Ross Wagner	Department: Economic Development & Forest Ind
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Presenter (Name and Title): Ross Wagner, Economic Development & Forest Industry Coordinator	Estimated Time Needed: 15 Minutes
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Summary of Issue:
 I would like to discuss the the next steps needed to take for the Courthouse Addition and Remodel project. They would include authorizing the sale of bonds and accepting a proposal from BKV Group for final design and bid documents. If agreeable to the board, they would be on the May 23rd agenda. A memo with more information is attached.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Approve next step items to be on the May 23rd Agenda

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*

Aitkin County Economic Development & Forest Industry Coordinator

Aitkin County Courthouse

Ross Wagner

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TO: Aitkin County Commissioners

FROM: Ross Wagner, Economic Development & Forest Industry Coordinator

DATE: May 3, 2017

SUBJECT: Building Project – Next Steps

It is time to take the next steps for the new building addition and courthouse remodel. Specifically, we need to start the Final Design and Bid Documents and start the process for the actual bond issue. I am proposing that both actions get started at the next regular board meeting, May 23rd.

First process, authorize Final Design and Bid Documents from Bruce Schwartzman, BKV Group. Bruce would be present at the May 23rd meeting and we will receive the proposal prior to the meeting. The cost for this is included under the project budget as Architect/Engineering Fee.

Second process is starting the Bond Issuance. The first step in this process is passing a Resolution to authorize the sale of Bonds to finance the Courthouse Addition and Remodel project. The resolution and other bond related documents will come from Springsted. Though we are authorized to issue \$10,500,000.00 I would recommend sticking with the original estimate of \$10,215,000.00. The resolution authorizing the sale of bonds is the first step among several that will take place over the course of the summer.

I would like to note that both of these steps will take time to complete. Should the Board want to hold more informational type of meetings, this could be done while the work is ongoing.