

**AITKIN COUNTY HEALTH & HUMAN SERVICES  
BOARD MEETING MINUTES  
March 28, 2017**

**Attendance**

The Aitkin County Board of Commissioners met this 28th day of March, 2017 at 9:03 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, and Anne Marcotte. Commissioner Bill Pratt was absent. Others present included: County Administrator Jessica Seibert, Health & Human Services Director Cynthia Bennett, Fiscal Supervisor Kathleen Ryan, Financial Services Supervisor Jessi Goble, Public Health Supervisor Erin Melz, Social Service Supervisors Jessi Schultz and Kim Larson, Administrative Assistant Sue Bingham, and Guests: Kristine Layne and Roberta Elvecrog/H&HS Advisory Committee Members, Adam Hoogenakker/Aitkin Independent Age, and Citizen Bob Harwarth.

**Agenda**

Motion by Commissioner Niemi, seconded by Commissioner Westerlund and carried (4-0), to approve the March 28, 2017 Health & Human Services Board amended agenda. Agenda Items IV-A & B were switched around, and Agenda Item IV-C, H&HS Financial Reporting was added to the agenda.

**Minutes**

Motion by Commissioner Westerlund, seconded by Commissioner Marcotte and carried (4-0), to approve the February 28, 2017 Health and Human Services Board minutes.

**Bills**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried (4-0), to approve the bills.

**Presentation**

Cassie Conn, Lakes and Pines Family Resource Specialist gave a presentation to the Board "We Rally Around Parents" (WRAP) which covered Referrals, Goal Movement, Enrollment into Early Childhood Programming, and Connection to Mental Health Services.

**Committee Appointment**

Motion by Commissioner Marcotte, seconded by Commissioner Westerlund and carried (4-0), to appoint Joell Miranda, Hill City, Commissioner District 5, to the Health & Human Services Advisory Committee.

**H&HS Financial Reporting**

Cynthia Bennett, Health & Human Services Director gave a shout out to the Board and thanked Kathleen Ryan and the finance team for the great work they have done with the H&HS Financial Reporting.

**Out of State Travel**

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried (4-0), to grant final approval for out of state travel for Elizabeth Short to attend April 1-April 5, 2017 conference in Philadelphia, PA as the MN State WIC Advisory Committee Chair. The State WIC program covers all expenses other than staff time.

**Financial Reports**

Kathleen Ryan, Fiscal Supervisor reviewed the Health & Human Services 5-Year Trend, Financial Report, and Foster Care Report with the Board.

**Committee Reports**

- H&HS Advisory Committee
- AEOA Committee Update
- CJI (Children's Justice Initiative)
- Lakes & Pines Update

**Next Meeting – April 25, 2017**