

ADJOURNED MEETING OF THE COUNTY BOARD OF COMMISSIONERS April 25, 2017 – BOARD AGENDA

- 9:00 1) J. Mark Wedel, County Board Chairperson**
A) Call to Order
B) Pledge of Allegiance
C) Board of Commissioners Meeting Procedure
D) Approval of Agenda
- 9:05 E) Health & Human Services (see separate HHS agenda)**
- 9:50 Break**
- 10:00 F) Citizens' Public Comment** – Comments from visitors must be informational in nature and not exceed (5) minutes per person. The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public Board meeting.
- 2) Consent Agenda** – All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the items will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.
- A) Correspondence File April 11, 2017 – April 24, 2017**
 - B) Approve April 11, 2017 County Board Minutes**
 - C) Approve Commissioner Warrants**
 - D) Approve Auditor Warrants - March Sales & Use Tax**
 - E) Adopt Resolution: 2017 State Boat & Water Agreement Grant**
 - F) Accept Resignation - Elizabeth DeRuyck, Community Corrections Director**
 - G) Approve Consumption & Display Permit - Larson's Barn**
 - H) Approve 3.2 Malt Liquor Licenses**
 - I) Adopt Resolution: Form LG220 - The Hennepin Health Foundation**
 - J) Accept \$250 Donation to STS from Logan Township**
 - K) Adopt Resolution: Project Sponsor - City of Aitkin**
 - L) Adopt Resolution: Snowmobile / Ski Trail Funding**
 - M) Adopt Resolution: Repurchase Application Tax Forfeited Land - Becker**
 - N) Approve Request to Use Courthouse Property**
- 10:02 3) Jessica Seibert, County Administrator**
A) Federal Legislative Updates
- 10:30 4) Mike Dangers**
A) 2017 Assessment Summary
- 11:00 5) Bobbie Danielson, HR Director**
A) Personnel Recommendations
 - 1. Interview Panel for Community Corrections Director**
 - 2. Restructure of Community Corrections**
 - 3. Land Department Office Support**

- 11:15 6) Jessica Seibert, County Administrator**
A) Strategic Plan Update
B) 1st Quarter Financial Report
C) 2018 Budget Schedule & Process
D) Approve Quote for Cleaning Jail Duct Work
- 12:15 7) Committee Updates**
- 12:45 Adjourn**

AITKIN COUNTY BOARD

April 11, 2017

The Aitkin County Board of Commissioners met this 11th day of April, 2017 at 9:02 a.m. with the following members present: Board Chair J. Mark Wedel, Commissioners Laurie Westerlund, Don Niemi, Bill Pratt, Anne Marcotte, County Administrator Jessica Seibert and Administrative Assistant Sue Bingham.

There was a moment of silence in memory of Margaret Sherman, former Aitkin County Commissioner. Margaret Sherman was the first woman elected Commissioner in Aitkin County, and served for 12 years.

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to approve the April 11, 2017 agenda.

Motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to approve the Consent Agenda as follows: A) Correspondence File: March 28, 2017 to April 10, 2017; B) Approve County Board Minutes: March 28, 2017; C) Approve Commissioner Warrants: General Fund \$122,130.41, Road & Bridge \$17,370.69, Health & Human Services \$887.92, Trust \$2,163.77, Forest Development \$109.94, Long Lake Conservation Center \$5,883.98, Parks \$832.60 for a total of \$149,379.31; D) Approve March Manual Warrants: General Fund \$53,835.80, Road & Bridge \$19,490.90, Health & Human Services \$1,234.18, State \$34,123.09, Trust \$90.00, Agency \$132,694.00, Long Lake Conservation Center \$1,155.60, Parks \$9,849.44 for a total of \$252,473.01; E) Reappoint William Bedor to McGregor Airport Commission; F) Adopt Resolution: Transfer of 2016 Tax-Forfeited Funds; G) Adopt Resolution: Easement - Heuer 13/14-48-25; H) Approve Annual Brat Sale; I) Approve 2018 Fire Protection Contract with City of Palisade; J) Adopt Resolution: Form LG220 - The Ruffed Grouse Society

Under the consent agenda, motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting to reappoint William Bedor to a four year term on the McGregor Airport Commission, ending December 31, 2020.

Under the consent agenda, motion for a resolution by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution - Transfer of 2016 Tax-Forfeited Funds:

WHEREAS, according to M.S. 282.09, Subdivision 1, the County Board does hereby determine that the \$3.00 fee from each certificate of sale, contract for deed, and each lease executed by the Auditor and the compensation for clerical help on tax-forfeited land matters in the County Auditor's office during the 2016 calendar year was \$30,000.00, and

WHEREAS, the county revenue cost for office space and maintenance for the Aitkin County Land Dept in the Courthouse for the 2016 calendar year is \$20,000.00, and

WHEREAS, a gravel pit rehabilitation account has been established, and \$.15 per yard of gravel taken out of county pits will be placed in this account, the 2016 amount to be placed in this account is \$494.90.

NOW THEREFORE, BE IT RESOLVED, that the amount of \$30,000.00 be transferred

CALL TO ORDER

MOMENT OF SILENCE

APPROVED AGENDA

CONSENT AGENDA

REAPPOINTMENT TO MCGREGOR AIRPORT COMMISSION

RESOLUTION 20170411-025 TRANSFER OF 2016 TAX-FORFEITED FUNDS

from the Forfeited Tax Sales Account (10-923-6901) to the County Auditor account (01-040-5590) to cover the costs of this clerical hire, AND that the amount of \$20,000.00 be transferred from the Forfeited Tax Sales Account (10-923-6901) to the County General Revenue Account (01-110-5840) for office rent and maintenance, AND that the amount of \$494.90 shall be transferred from the Forfeited Tax Sales Account (10-923-6901) to the Gravel Pit Account (11-936-5840).

Under the consent agenda, motion for a resolution by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution - Easement - Heuer 13/14-48-25:

WHEREAS, Eleanor Heuer of 844 12th Ave SE Forest Lake, Mn. 55025 has made application for a recreational road easement to her property, as follows:

That part of Government Lot 3, Section 18, Township 48, Range 24, Aitkin County, Minnesota, described as follows:

Commencing at the southwest corner of said Government Lot 3; thence north along the west line of said Government Lot 3 a distance of 150 feet to the actual place of beginning described herein; thence South 89 degrees 42 minutes East parallel with the south line of said Government Lot 3 a distance of 150 feet; thence North 47 degrees 53 minutes East, a distance of 260.3 feet to the shoreline of Townline Lake; thence northerly along the shoreline of said Townline Lake to the west line of said Government Lot 3; thence south along the west line of said Government Lot 3 a distance of 377.5 feet, more or less, to the actual place of beginning and there terminating.

ALSO

That part of Government Lot 3, Section 18, Township 48, Range 24, Aitkin County, Minnesota, described as follows:

Beginning at the southwest corner of said Government Lot 3; thence north along the west line of said Government Lot 3 a distance of 150 feet; thence South 89 degrees 42 minutes East parallel with the south line of said Government Lot 3 a distance of 150 feet; thence North 47 degrees 53 minutes East, a distance of 260.3 feet, more or less, to the shoreline of Townline Lake; thence southerly along said lakeshore of said Townline Lake to the south line of said Government Lot 3; thence North 89 degrees 42 minutes West along the south line of said Government Lot 3 a distance of 349 feet, more or less, to the place of beginning.

over and across the following tax forfeited land to wit:

A 33' easement for ingress and egress over and across that part of the NE 1/4 of the SE 1/4, NW 1/4 of the SE 1/4, NE 1/4 of the SW 1/4, NW 1/4 of the SW 1/4, SW 1/4 of the NW 1/4 of Section 13 and the SE 1/4 of the NE 1/4, NE 1/4 of the SE 1/4 of Section 14 all in Township 48, Range 25, Aitkin County, Minnesota, lying 16.5 feet on each side of the following described line; Beginning at a point on the East line of said Section 13 distant 222.57 feet Southerly of the East 1/4 corner of said Section 13 (for the purpose of this description the East-West 1/4 line is to have an assumed bearing of North 87 degrees 45 minutes 45 seconds East); thence North 74 degrees 22 minutes 42 seconds West, 46.17 feet; thence South 89 degrees 34 minutes 14 seconds West, 281.26 feet; thence North 85 degrees 05 minutes 46 seconds West, 127.84 feet; thence South 88 degrees 45 minutes 34

**RESOLUTION
20170411-026
EASEMENT -
HEUER
13/14-48-25**

seconds West, 114.35 feet; thence South 83 degrees 15 minutes 50 seconds West, 91.56 feet; thence South 89 degrees 51 minutes 20 seconds West, 210.58 feet; thence South 83 degrees 36 minutes 38 seconds West, 265.16 feet; thence South 73 degrees 54 minutes 20 seconds West, 120.37 feet; thence South 81 degrees 34 minutes 42 seconds West, 221.58 feet; thence South 88 degrees 00 minutes 13 seconds West, 81.37 feet; thence South 81 degrees 01 minute 55 seconds West, 124.19 feet; thence North 78 degrees 05 minutes 36 seconds West, 239.75 feet; thence South 89 degrees 38 minutes 14 seconds West, 67.42 feet; thence South 63 degrees 24 minutes 29 seconds West, 66.74 feet; thence South 41 degrees 27 minutes 59 seconds West, 86.15 feet; thence South 72 degrees 56 minutes 43 seconds West, 47.82 feet; thence North 87 degrees 59 minutes 41 seconds West, 289.03 feet; thence North 77 degrees 33 minutes 44 seconds West, 183.51 feet; thence North 83 degrees 48 minutes 17 seconds West, 185.62 feet; thence North 79 degrees 55 minutes 39 seconds West, 88.13 feet; thence North 84 degrees 36 minutes 36 seconds West, 97.25 feet; thence South 87 degrees 12 minutes 30 seconds West, 107.30 feet; thence South 48 degrees 05 minutes 24 seconds West, 79.68 feet; thence South 61 degrees 52 minutes 18 seconds West, 91.99 feet; thence South 83 degrees 53 minutes 18 seconds West, 175.23 feet; thence North 83 degrees 35 minutes 25 seconds West, 84.33 feet; thence South 86 degrees 30 minutes 23 seconds West, 64.84 feet; thence South 75 degrees 58 minutes 42 seconds West, 148.28 feet; thence South 67 degrees 57 minutes 22 seconds West, 128.68 feet; thence South 82 degrees 01 minute 06 seconds West, 176.36 feet; thence North 88 degrees 31 minutes 51 seconds West, 66.21 feet; thence South 73 degrees 10 minutes 16 seconds West, 67.37 feet; thence South 79 degrees 18 minutes 23 seconds West, 130.00 feet; thence South 86 degrees 54 minutes 17 seconds West, 224.29 feet; thence North 80 degrees 12 minutes 44 seconds West, 172.19 feet; thence North 50 degrees 28 minutes 19 seconds West, 119.08 feet; thence North 58 degrees 32 minutes 32 seconds West, 222.66 feet; thence North 39 degrees 42 minutes 25 seconds West, 45.99 feet; thence North 52 degrees 58 minutes 40 seconds West, 67.14 feet; thence North 75 degrees 23 minutes 39 seconds West, 269.44 feet; thence North 84 degrees 21 minutes 43 seconds West, 147.69 feet; thence South 86 degrees 17 minutes 48 seconds West, 82.72 feet; thence North 68 degrees 04 minutes 54 seconds West, 34.55 feet; thence North 13 degrees 58 minutes 38 seconds West, 32.50 feet; thence North 3 degrees 45 minutes 54 seconds West, 145.06 feet; thence North 8 degrees 08 minutes 35 seconds West, 153.57 feet to the centerline of 438th Lane and there terminating.

Also including the following description of driveway into property: A 33' easement Beginning at a point on the East line of said Section 13, distant 72.00 feet northerly of the East 1/4 corner of said Section 13 (for the purpose of this description the East-West 1/4 line for said Section 13 is to have an assumed bearing of North 87 degrees 45 minutes 45 seconds East); thence along the centerline of said driveway on the approximate courses; South 39 degrees 07 minutes 52 seconds West, 27.44 feet; thence South 21 degrees 13 minutes 39 seconds West, 126.84 feet; thence South 23 degrees 14 minutes 16 seconds East, 89.50 feet; thence South 10 degrees 40 minutes 50 seconds West, 36.55 feet; thence South 53 degrees 24 minutes 06 seconds West, 44.99 feet to the intersection of said driveway with said roadway.

WHEREAS, said applicant will pay \$5,027.77 for the easement plus \$46.00 for recording such as appraised by the County Land Commissioner in the following manner: \$1,000.00 upon board approval of the easement plus the \$46.00 recording fee and the balance of \$4,027.77 over five years with four annual payments of \$805.55 due each December 31st and the final payment of \$805.57, and

WHEREAS, the following terms shall apply to this easement:

1. The road shall be constructed and maintained by the grantee or permittee without any cost to the County of Aitkin unless the damage is caused by County activity and shall be open for public use, as long as said easement is in force.
2. No timber has been charged for on this easement. Hazard trees that impede ingress and egress on the easement may be removed by the grantee. Trees removed for extensive clearing of the right-of-way must be paid for at the appraised value; as determined by the Land Commissioner.
3. Aitkin County manages County owned and tax-forfeited lands to produce direct and indirect revenue for the taxing districts. This management includes the harvesting and extraction of timber, gravel, minerals, and other resources. The issuing and use of this easement shall not adversely affect the management and harvesting of timber and other resources on County owned and tax forfeited land. If for any reason, including township or county road construction or reconstruction, the easement needs to be relocated, the county and township will not be responsible for any relocation costs.
4. Any such easement may be canceled by resolution of the County Board for a substantial breach of its terms after ninety (90) days written notice, addressed to the record owner of the easement at the last known address.
5. Land affected by this easement may be sold or leased for any legal purpose, but such sale or lease shall be subject to this easement and excepted from the conveyance or lease, while such easement remains in force.
6. Failure to use the right of way described in this document for the purpose for which this easement is granted for a period of five years, shall result in the cancellation of this easement and any rights granted to the grantee by this easement shall cease to exist and shall revert to the grantor.
7. Road construction design and use shall not adversely affect the drainage of any lands. Best management practices for the protection of water quality must be followed.
8. All Federal, State, and local laws, ordinances rules, and regulations regarding wetlands, construction of road, placement of fill material, and disposal of excavated material shall be followed and are the responsibility of the grantee.
9. Upon termination of this easement, the grantee shall promptly remove all lines, wires, poles and other personal property and restore said lands to proper condition at no cost to the lessor. If the lessee fails to do so within 60 days of termination, the lessor shall have the right to remove said personal property and restore said land in which event the lessee shall promptly reimburse the lessor for all costs incurred plus 15%.
10. Any land survey markers or monuments, disturbed, moved or destroyed during the construction or maintenance of this easement area shall be replaced and restored at the expense of the applicant. If not replaced or restored by the applicant, the County may restore said monument and the applicant shall be responsible for all costs of said replacement and restoration plus 15%.
11. If gated prior to the granting of the easement, the forest access road may be

temporarily closed by the County or Minnesota Department of Natural Resources to protect the road and resources. This use restriction applies to all uses of the road including the grantee.

WHEREAS, the Aitkin County Land Commissioner, after making an investigation of such application, has advised that he finds no objection to granting such permit and easement.

NOW THEREFORE, BE IT RESOLVED, that pursuant to Minnesota Statutes, Section 282.04, Subdivision 4, the County Auditor is hereby authorized to issue a recreational road easement to use said strip of land for a recreational road easement into her properties, if consistent with the law, and the special conditions set forth on the recorded easement, over and across the above described property. This easement will be issued to Eleanor Heuer, her heirs and assigns if approved by the Aitkin County Board.

Under the consent agenda, motion by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting to authorize the VFW to hold annual brat sale on the Courthouse lawn on Friday, May 26, 2017 from 11:00 a.m. to 1:00 p.m.

ANNUAL BRAT SALE

Under the consent agenda, motion for a resolution by Commissioner Pratt, seconded by Commissioner Niemi and carried, all members voting yes to adopt resolution - Form LG220 - The Ruffed Grouse Society:

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Ruffed Grouse Society / Aitkin Chapter, at the following location – The Landing, which has an address of 170 Southgate Drive, Aitkin, MN 56431 – Aitkin Township. (Note: Date of activity for Raffle – September 14, 2017)

**RESOLUTION
20170411-027
FORM LG220
THE RUFFED
GROUSE
SOCIETY**

Senator Carrie Ruud and Representative Dale Lueck attended today's Board meeting and discussed legislation with the Board.

**LEGISLATIVE
DISCUSSION**

Motion by Commissioner Westerlund, seconded by Commissioner Pratt and carried, all members voting yes to authorize amendment to Medical Service Agreement with Mend Correctional Care, increasing nursing hours from 16 hours per week to 24 hours per week, at an additional cost of \$17,800.00.

**INMATE MEDICAL
SERVICES**

Motion by Commissioner Marcotte, seconded by Commissioner Niemi and carried, all members voting yes to approve temporary placement of Law Enforcement Memorial on the northeast side of the courthouse building.

**LAW
ENFORCEMENT
MEMORIAL**

Mark Jacobs, Land Commissioner and Land Department staff Dan Haasken and Tracy Fairchild provided the Board an update on the survey corner GPS project they have been working on.

**SURVEY CORNER
GPS PROJECT**

Motion by Commissioner Marcotte, seconded by Commissioner Pratt and carried, all

PUBLIC HEARING

members voting to schedule Public Hearing on the Aitkin County Park Ordinance on May 9, 2017 at 11:00 a.m. in the County Boardroom of the Aitkin County Courthouse.

Motion for a resolution by Commissioner Marcotte, seconded by Commissioner Westerlund and carried, all members voting to adopt resolution - Aitkin County Procurement Policy.

BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to adopt the Aitkin County Procurement Policy.

The Board discussed: Loggers Seminar at LLCC, AMC Leadership Summit, Wagner Township meeting, Library Security, ECRL, MRC, CARE, JCNRB, McGregor Airport, Facilities, Aitkin Airport, and City of Aitkin.

Motion by Commissioner Westerlund, seconded by Commissioner Niemi and carried, all members voting to adjourn the meeting at 11:36 a.m. until Tuesday, April 25, 2017 at 9:00 a.m.

**SCHEDULED -
AITKIN COUNTY
PARK
ORDINANCE**

**RESOLUTION
20170411-028
AITKIN COUNTY
PROCUREMENT
POLICY**

**BOARD
DISCUSSION**

ADJOURN

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioners

Jessica Seibert, County Administrator

2C



DKB1
4/18/17 2:14PM

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| | | | | | |
|-------------------------|---|---------------------------------|----------------|---|------------------------|
| Print List in Order By: | 2 | 1 - Fund (Page Break by Fund) | Page Break By: | 1 | 1 - Page Break by Fund |
| | | 2 - Department (Totals by Dept) | | | 2 - Page Break by Dept |
| | | 3 - Vendor Number | | | |
| | | 4 - Vendor Name | | | |

Explode Dist. Formulas N

Paid on Behalf Of Name
on Audit List?: N

| | | |
|---------------------|---|--------------------------|
| Type of Audit List: | D | D - Detailed Audit List |
| | | S - Condensed Audit List |

Save Report Options?: N

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|--|------|--------------------------------------|---------------|-----------------------------------|
| No. Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name |
| 1 DEPT | | Commissioners | | |
| 86222 Aitkin Independent Age | | | | |
| 01-001-000-0000-6230 | | 97.13 Pub Hearing/Cap improvement | 1479 | Printing, Publishing & Adv |
| 01-001-000-0000-6230 | | 97.13 Synopsis 2/14 | 1479 | Printing, Publishing & Adv |
| 01-001-000-0000-6230 | | 49.88 Synopsis 2/23 | 1479 | Printing, Publishing & Adv |
| 01-001-000-0000-6230 | | 105.00 Synopsis 2/28 | 1479 | Printing, Publishing & Adv |
| 86222 Aitkin Independent Age | | 349.14 | | 4 Transactions |
| 3590 Niemi/Donald | | | | |
| 01-001-000-0000-6330 | | 53.50 Lakes & Pines Board mtg mlg | 100@.535 | Transportation & Travel & Parking |
| 3590 Niemi/Donald | | 53.50 | | 1 Transactions |
| 1 DEPT Total: | | 402.64 | 2 Vendors | 5 Transactions |
| 12 DEPT | | Court Administration | | |
| 10385 Brandt Law Office | | | | |
| 01-012-000-0000-6232 | | 50.00 Atty fees 01- PR- 16- 69 | 26576 | Attorney Services |
| 10385 Brandt Law Office | | 50.00 | | 1 Transactions |
| 12781 CK Law PLLC | | | | |
| 01-012-000-0000-6232 | | 64.20 COSTS 01- JV- 16- 672 | 333 | Attorney Services |
| 01-012-000-0000-6232 | | 277.50 FEES 01- JV- 16- 672 | 333 | Attorney Services |
| 01-012-000-0000-6232 | | 142.50 FEES 01- FA- 14- 1140 | 334 | Attorney Services |
| 01-012-000-0000-6232 | | 32.10 COSTS 01- FA- 14- 1140 | 334 | Attorney Services |
| 01-012-000-0000-6232 | | 135.00 Fees 01- FA- 16- 1140 | 335 | Attorney Services |
| 01-012-000-0000-6232 | | 32.10 COSTS 01- FA- 16- 1140 | 335 | Attorney Services |
| 12781 CK Law PLLC | | 683.40 | | 6 Transactions |
| 5851 Gustafson Attorney at Law/Jean M. | | | | |
| 01-012-000-0000-6232 | | 555.00 Attorney fees 01- PR- 16- 854 | 2 | Attorney Services |
| 5851 Gustafson Attorney at Law/Jean M. | | 555.00 | | 1 Transactions |
| 2810 Larson/Shari S | | | | |
| 01-012-000-0000-6232 | | 706.25 Fees | | Attorney Services |
| 01-012-000-0000-6232 | | 29.96 Costs | | Attorney Services |
| 2810 Larson/Shari S | | 736.21 | | 2 Transactions |
| 5176 Wetzel Law Firm | | | | |
| 01-012-000-0000-6232 | | 37.50 Fees 01- PX- 99- 99 | 10481 | Attorney Services |

DKB1
4/18/17 2:14PM
1 General Fund

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|-----------------------------------|------------------|------------------------------|------------------|-----------------------------|
| No. Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name |
| Amount | | | | |
| 01- 012- 000- 0000- 6232 | | Copies 01- PX- 99- 99 | 10481 | Attorney Services |
| 5176 Wetzal Law Firm | | 2 Transactions | | |
| 12 DEPT Total: | 2,064.51 | Court Administration | 5 Vendors | 12 Transactions |
| 40 DEPT | | Auditor | | |
| 86222 Aitkin Independent Age | | DLQ Tax stmt Week 1 | 1014 | Printing, Publishing & Adv |
| 01- 040- 000- 0000- 6230 | 11,733.75 | DLQ Tax stmt Week 2 | 1014 | Printing, Publishing & Adv |
| 01- 040- 000- 0000- 6230 | 10,584.00 | License Ctr/Serv Dir/Age | 1014 | Printing, Publishing & Adv |
| 01- 040- 021- 0000- 6230 | 45.00 | 3 Transactions | | |
| 86222 Aitkin Independent Age | 22,362.75 | | | |
| 2099 Harmon/Elizabeth | | Mileage Aud/Treas user group | 120@.435 | Transportation & Travel |
| 01- 040- 000- 0000- 6330 | 52.20 | 1 Transactions | | |
| 2099 Harmon/Elizabeth | 52.20 | | | |
| 2214 Holder/Maryann | | May 2017 Rent | | Rentals |
| 01- 040- 021- 0000- 6301 | 750.00 | 1 Transactions | | |
| 2214 Holder/Maryann | 750.00 | | | |
| 9594 MACATFO | | 2017 Summer Conference Fee | | Registration Fee |
| 01- 040- 000- 0000- 6241 | 30.00 | 1 Transactions | | |
| 9594 MACATFO | 30.00 | | | |
| 14408 Stillwater Printing Company | | 2017 Driver's manuals | 165626 | Office & Computer Supplies |
| 01- 040- 021- 0000- 6405 | 67.86 | 1 Transactions | | |
| 14408 Stillwater Printing Company | 67.86 | | | |
| 40 DEPT Total: | 23,262.81 | Auditor | 5 Vendors | 7 Transactions |
| 42 DEPT | | Treasurer | | |
| 4173 Grams/Lori | | MACATFO hotel | | Hotel / Motel Lodging |
| 01- 042- 000- 0000- 6332 | 555.13 | Duluth meeting mileage | 134@\$535 | Transportation & Travel |
| 01- 042- 000- 0000- 6330 | 71.69 | 2 Transactions | | |
| 4173 Grams/Lori | 626.82 | | | |
| 9594 MACATFO | | Conference | | Registration Fee |
| 01- 042- 000- 0000- 6241 | 30.00 | | | |

DKB1
4/18/17 2:14PM
1 General Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| <u>Vendor Name</u> | <u>Rpt</u> | <u>Amount</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|--------------------------------|-------------|---------------|----------------------------|----------------------|------------------------------------|
| <u>No. Account/Formula</u> | <u>Accr</u> | | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 9594 MACATFO | | 30.00 | | | |
| | | | 1 Transactions | | |
| 10689 Roden/Becky | | | | | |
| 01- 042- 000- 0000- 6405 | | 3.74 | Cleaner for scanner | | Office & Computer Supplies |
| 10689 Roden/Becky | | 3.74 | | | |
| | | | 1 Transactions | | |
| 14330 US Bank | | | | | |
| 01- 042- 000- 0000- 6625 | | 117.53 | Ricoh Contract | 3280115272 | Office Equipment |
| 14330 US Bank | | 117.53 | | | |
| | | | 1 Transactions | | |
| 42 DEPT Total: | | 778.09 | Treasurer | 4 Vendors | 5 Transactions |
| 43 DEPT | | | Assessor | | |
| 86222 Aitkin Independent Age | | | | | |
| 01- 043- 000- 0000- 6230 | | 35.00 | 1 year Age subscription | 1693 | Printing, Publishing & Adv |
| 86222 Aitkin Independent Age | | 35.00 | | | |
| | | | 1 Transactions | | |
| 10452 AT&T Mobility | | | | | |
| 01- 043- 000- 0000- 6250 | | 209.94 | Monthly wireless | 287250162187 | Telephone |
| | | | 02/18/2017 | 03/17/2017 | |
| 10452 AT&T Mobility | | 209.94 | | 0 | |
| | | | 1 Transactions | | |
| 4641 Holiday Credit Office | | | | | |
| 01- 043- 000- 0000- 6511 | | 76.39 | March fuel | 1400000147443 | Gas And Oil |
| 4641 Holiday Credit Office | | 76.39 | | | |
| | | | 1 Transactions | | |
| 13934 Tire Barn | | | | | |
| 01- 043- 000- 0000- 6302 | | 25.00 | Tire repair | 38213 | Car Maintenance |
| 13934 Tire Barn | | 25.00 | | | |
| | | | 1 Transactions | | |
| 6097 Verizon Wireless | | | | | |
| 01- 043- 000- 0000- 6250 | | 147.20 | March Cell Phone | 68069088200001 | Telephone |
| 6097 Verizon Wireless | | 147.20 | | | |
| | | | 1 Transactions | | |
| 43 DEPT Total: | | 493.53 | Assessor | 5 Vendors | 5 Transactions |
| 44 DEPT | | | Central Services | | |
| 3336 Office Of MN. IT Services | | | | | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|--------|---------------------------|------|---------------------|-------------------------------|-----------------------------------|
| No. | Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name |
| | | | Amount | | |
| 3336 | Office Of MN. IT Services | | 1,300.00 | March 2017 Usage | DV17030423 |
| | | | 1,300.00 | 1 Transactions | Services, Labor, Contracts |
| 9261 | RTVision, Inc. | | | | |
| | 01-044-000-0000-6231 | | 412.00 | Support/Maint | 12754 |
| | | | | 06/01/2017 06/01/2018 | 0 |
| 9261 | RTVision, Inc. | | 412.00 | 1 Transactions | Services, Labor, Contracts |
| 44 | DEPT Total: | | 1,712.00 | Central Services | 2 Vendors 2 Transactions |
| 45 | DEPT | | | Motor Pool | |
| | 170 Aitkin Motor Company | | | | |
| | 01-045-000-0000-6302 | | 45.76 | Oil change, tire rotation #18 | 12968 |
| | 170 Aitkin Motor Company | | 45.76 | 1 Transactions | Car Maintenance |
| 45 | DEPT Total: | | 45.76 | Motor Pool | 1 Vendors 1 Transactions |
| 49 | DEPT | | | Information Technologies | |
| | 5245 Bennett/Steve | | | | |
| | 01-049-000-0000-6330 | | 92.22 | Mileage CISCO training | 112 @ .435 |
| | 5245 Bennett/Steve | | 92.22 | 1 Transactions | Transportation & Travel & Parking |
| | 86235 The Office Shop Inc | | | | |
| | 01-049-000-0000-6231 | | 199.99 | Performance Guarantee agree | 291476-0 |
| | 86235 The Office Shop Inc | | 199.99 | 1 Transactions | Programming, Services, Contracts |
| | 6097 Verizon Wireless | | | | |
| | 01-049-000-0000-6231 | | 35.01 | April renewal | 38669511000002 |
| | 6097 Verizon Wireless | | 35.01 | 1 Transactions | Programming, Services, Contracts |
| 49 | DEPT Total: | | 327.22 | Information Technologies | 3 Vendors 3 Transactions |
| 52 | DEPT | | | Administration/Personnel Dept | |
| | 11303 Danielson/Bobbie | | | | |
| | 01-052-000-0000-6330 | | 76.90 | Mileage AMC Leadership | 176.8@.435 |
| | 01-052-000-0000-6330 | | 77.00 | Mileage Mgmt training | 177@.435 |
| | 11303 Danielson/Bobbie | | 153.90 | 2 Transactions | Transportation & Travel & Parking |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|--------------------------------------|-------------|--------------------------------|----------------------|------------------------------------|
| <u>No. Account/Formula</u> | <u>Accr</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 86235 The Office Shop Inc | | Flags | 1023090-0 | Office & Computer Supplies |
| 01-052-000-0000-6405 | | | | |
| 01-052-000-0000-6405 | | Bulletin board, pens, etc. | 291048-0 | Office & Computer Supplies |
| 01-052-000-0000-6405 | | 10 tab indexes | 291634-0 | Office & Computer Supplies |
| 86235 The Office Shop Inc | | | | |
| | | | 3 Transactions | |
| 52 DEPT Total: | | Administration/Personnel Dept | 2 Vendors | 5 Transactions |
| 60 DEPT | | Elections | | |
| 86222 Aitkin Independent Age | | Test Optical Scan Equip ad | 1014 | Printing, Publishing & Adv |
| 01-060-000-0000-6230 | | | | |
| 86222 Aitkin Independent Age | | | 1 Transactions | |
| 1601 Election Systems & Software Inc | | ISD #2 Election Coding | 1005235 | Ballots & Programming |
| 01-060-000-0000-6406 | | | | |
| 1601 Election Systems & Software Inc | | | 1 Transactions | |
| 60 DEPT Total: | | Elections | 2 Vendors | 2 Transactions |
| 90 DEPT | | Attorney | | |
| 117 Aitkin County Sheriff | | Jim Ratz | 17-0558 | Telephone |
| 01-090-000-0000-6250 | | | | |
| 117 Aitkin County Sheriff | | | 1 Transactions | |
| 340 Anoka Co Sheriff | | Subpoens 01CR 17191 | 17001370 | Co Sheriff Services |
| 01-090-000-0000-6234 | | | | |
| 340 Anoka Co Sheriff | | | 1 Transactions | |
| 457 Bachman Printing Companies | | Respondent's brief | 58281 | Printing, Publishing & Adv |
| 01-090-000-0000-6230 | | | | |
| 457 Bachman Printing Companies | | | 1 Transactions | |
| 13886 BENUSA/NATE | | To Crow Wing Co for in custody | 60@.535 | Crt.Related Travel Expenses |
| 01-090-000-0000-6333 | | | | |
| 13886 BENUSA/NATE | | | 1 Transactions | |
| 89541 Culligan | | Monthly water supplies | 150x00883009 | Drug & Forfeiture Ms387.213 |
| 01-090-000-0000-6213 | | | | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name | Rpt | Amount | Warrant Description | Invoice # | Account/Formula Description |
|--|------|----------|--------------------------------|---------------|-----------------------------|
| No. Account/Formula | Accr | | Service Dates | Paid On Bhf # | On Behalf of Name |
| 89541 Culligan | | 50.75 | | | |
| | | | 1 Transactions | | |
| 14391 GHA Technologies | | | | | |
| 01-090-000-0000-6625 | | 1,760.00 | Desktop scanners | 9932471 | Office Equipment |
| 14391 GHA Technologies | | 1,760.00 | | | |
| | | | 1 Transactions | | |
| 9489 Redwood Toxicology Laboratory, Inc | | | | | |
| 01-090-000-0000-6213 | | 87.57 | testing for pretrial defendant | 12289120173 | Drug & Forfeiture Ms387.213 |
| 9489 Redwood Toxicology Laboratory, Inc | | 87.57 | | | |
| | | | 1 Transactions | | |
| 87523 Sheriff Freeborn County | | | | | |
| 01-090-000-0000-6234 | | 65.00 | Subpoena 01CR 16-484 | 201700000349 | Co Sheriff Services |
| 87523 Sheriff Freeborn County | | 65.00 | | | |
| | | | 1 Transactions | | |
| 86235 The Office Shop Inc | | | | | |
| 01-090-000-0000-6405 | | 27.96 | batteries & file fasteners | 1023593-0 | Office & Computer Supplies |
| 01-090-000-0000-6405 | | 33.21 | fasteners | 1023593-1 | Office & Computer Supplies |
| 86235 The Office Shop Inc | | 61.17 | | | |
| | | | 2 Transactions | | |
| 5173 THOMSON REUTERS- WEST PUBLISHING | | | | | |
| 01-090-000-0000-6406 | | 1,216.02 | March Information Charges | 835863704 | Law Publ. & Subscriptions |
| 5173 THOMSON REUTERS- WEST PUBLISHING | | 1,216.02 | | | |
| | | | 1 Transactions | | |
| 10930 Tidholm Productions | | | | | |
| 01-090-000-0000-6405 | | 174.00 | Envelopes | 9077-6409 | Office & Computer Supplies |
| 10930 Tidholm Productions | | 174.00 | | | |
| | | | 1 Transactions | | |
| 10156 Winge/Sarah | | | | | |
| 01-090-000-0000-6333 | | 74.90 | Walker Mileage- 4/10/17 | 140@.535 | Crt.Related Travel Expenses |
| 10156 Winge/Sarah | | 74.90 | | | |
| | | | 1 Transactions | | |
| 90 DEPT Total: | | 3,880.79 | Attorney | 12 Vendors | 13 Transactions |
| 110 DEPT | | | Courthouse Maintenance | | |
| 170 Aitkin Motor Company | | | | | |
| 01-110-000-0000-6231 | | 199.50 | Oil change, tire rotation Ford | 12750 | Services, Labor, Contracts |
| 170 Aitkin Motor Company | | 199.50 | | | |
| | | | 1 Transactions | | |
| 8239 Ameripride Linen & Apparel Services | | | | | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|---|-----------------|--------------------------------|------------------|-----------------------------|
| No. Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name |
| Amount | | | | |
| 01-110-000-0000-6422 | | Mop dry & handle | 2200903230 | Janitorial Supplies |
| 8239 Ameripride Linen & Apparel Services | | | | |
| | 36.72 | | | |
| | 36.72 | 1 Transactions | | |
| 1754 Garrison Disposal Company, Inc | | March service | 8241551 | Garbage |
| 01-110-000-0000-6255 | | | | |
| | 712.17 | | | |
| 1754 Garrison Disposal Company, Inc | | | | |
| | 712.17 | 1 Transactions | | |
| 2340 Hyytinen Hardware Hank | | Batteries | 1381617 | Janitorial Supplies |
| 01-110-000-0000-6422 | | | | |
| | 5.98 | | | |
| 01-110-000-0000-6422 | | Key, padlock | 1382559 | Janitorial Supplies |
| | 27.96 | | | |
| 01-110-000-0000-6422 | | Faucet Connector | 1383130 | Janitorial Supplies |
| | 4.99 | | | |
| 01-110-000-0000-6422 | | Tile & grout brush, vacuum bag | 1383735 | Janitorial Supplies |
| | 11.97 | | | |
| 01-110-000-0000-6422 | | Clock, nuts, cable ties | 1384697 | Janitorial Supplies |
| | 28.77 | | | |
| 01-110-000-0000-6422 | | Duct tape, cable ties, mounts | 1385215 | Janitorial Supplies |
| | 16.75 | | | |
| 2340 Hyytinen Hardware Hank | | | | |
| | 96.42 | 6 Transactions | | |
| 11946 McGuire Mechanical | | Flush valve caps | 7707 | Janitorial Supplies |
| 01-110-000-0000-6422 | | | | |
| | 40.72 | | | |
| 11946 McGuire Mechanical | | | | |
| | 40.72 | 1 Transactions | | |
| 89765 Minnesota Elevator, Inc | | April service | 701287 | Services, Labor, Contracts |
| 01-110-000-0000-6231 | | | | |
| | 171.64 | | | |
| 89765 Minnesota Elevator, Inc | | | | |
| | 171.64 | 1 Transactions | | |
| 9692 Minnesota Energy Resources Corporation | | Gas Courthouse | 0506823754 | Utilities & Heating |
| 01-110-000-0000-6254 | | | | |
| | 666.62 | | | |
| 9692 Minnesota Energy Resources Corporation | | | | |
| | 666.62 | 1 Transactions | | |
| 110 DEPT Total: | 1,923.79 | Courthouse Maintenance | 7 Vendors | 12 Transactions |
| 111 DEPT | | Buildings | | |
| 14044 Boarman Kroos Vogel Group Inc | | 4th Billing Design phase | 43235 | Building & Structures |
| 01-111-000-0000-6605 | | | | |
| | 920.00 | | | |
| 01-111-000-0000-6605 | | Consultant cost | 43235 | Building & Structures |
| | 2,400.00 | | | |
| 01-111-000-0000-6605 | | Expenses | 43235 | Building & Structures |
| | 104.32 | | | |
| 14044 Boarman Kroos Vogel Group Inc | | | | |
| | 3,424.32 | 3 Transactions | | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
4/18/17 2:14PM
1 General Fund

| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|--|------|---------------------------------|--|--|
| No. Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # |
| | | | | On Behalf of Name |
| 111 DEPT Total: | | 3,424.32 | Buildings | 1 Vendors 3 Transactions |
| 120 DEPT | | | Service Officer | |
| 10981 Bakken/Glen A.J. 01- 120- 000- 0000- 6350 | | 50.00 | Vet Van Driver 03/20/2017 | Mpls 03/20/2017 0 1 Transactions |
| 10981 Bakken/Glen A.J. | | 50.00 | | |
| 10097 Harms Monroe/Penny 01- 120- 000- 0000- 6340 01- 120- 000- 0000- 6330 | | 33.74 172.26 | Meals Spring training Mileage Spring training | Meals 396@.435 Transportation & Travel |
| 10097 Harms Monroe/Penny | | 206.00 | | 2 Transactions |
| 4641 Holiday Credit Office 01- 120- 000- 0000- 6511 | | 258.59 | Vet van gas March | 1400000136034 Gas And Oil |
| 4641 Holiday Credit Office | | 258.59 | | 1 Transactions |
| 13602 Hughley/Josh 01- 120- 000- 0000- 6205 01- 120- 000- 0000- 6330 01- 120- 000- 0000- 6340 01- 120- 000- 0000- 6330 | | 7.50 3.00 29.64 172.26 | Postage Reimbursement Parking Fee Spring Training Meals Spring Training Mileage Spring Training | Postage Transportation & Travel Meals 396@.435 Transportation & Travel |
| 13602 Hughley/Josh | | 212.40 | | 4 Transactions |
| 2448 Janzen/Carroll Mark 01- 120- 000- 0000- 6350 01- 120- 000- 0000- 6350 | | 50.00 50.00 | Drive vet van 03/22/2017 Drive vet van 03/27/2017 | Minneapolis 0 St Cloud 0 Per Diem Per Diem |
| 2448 Janzen/Carroll Mark | | 100.00 | | 2 Transactions |
| 5767 Lamke/Dennis 01- 120- 000- 0000- 6350 | | 50.00 | Drive vet van 03/21/2017 | St Cloud 03/21/2017 0 Per Diem |
| 5767 Lamke/Dennis | | 50.00 | | 1 Transactions |
| 10677 Olsen/Gerald D 01- 120- 000- 0000- 6350 | | 50.00 | Drive vet van 03/10/2017 | Minneapolis 03/10/2017 0 Per Diem |

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| Vendor Name | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|-----------------------------------|-------------|----------------------------|-------------------------------|---|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> <u>On Behalf of Name</u> |
| 10677 Olsen/Gerald D | | 50.00 | 1 Transactions | |
| 14386 Paradigm Automotive | | | | |
| 01-120-000-0000-6302 | | 49.88 | Oil change, tire rot. vet van | 5377 Car Maintenance |
| 14386 Paradigm Automotive | | 49.88 | 1 Transactions | |
| 3912 Peterson/Richard | | | | |
| 01-120-000-0000-6350 | | 50.00 | Drive Vet Van | Mpls Per Diem |
| | | | 03/06/2017 03/06/2017 | 0 |
| 01-120-000-0000-6350 | | 50.00 | Drive Vet Van | Mpls Per Diem |
| | | | 03/14/2017 03/14/2017 | 0 |
| 01-120-000-0000-6350 | | 50.00 | Drive Vet Van | Mpls Per Diem |
| | | | 03/16/2017 03/16/2017 | 0 |
| 01-120-000-0000-6350 | | 50.00 | Drive Vet Van | St Cloud Per Diem |
| | | | 03/31/2017 03/31/2017 | 0 |
| 3912 Peterson/Richard | | 200.00 | 4 Transactions | |
| 5960 Wilmo/Wesley S. | | | | |
| 01-120-000-0000-6350 | | 50.00 | Drive vet van | St Cloud Per Diem |
| | | | 03/03/2017 03/03/2017 | 0 |
| 01-120-000-0000-6350 | | 50.00 | Drive vet van | St Cloud Per Diem |
| | | | 03/09/2017 03/09/2017 | 0 |
| 01-120-000-0000-6350 | | 50.00 | Drive vet van | St Cloud Per Diem |
| | | | 03/29/2017 03/29/2017 | 0 |
| 01-120-000-0000-6350 | | 50.00 | Drive vet van | St Cloud Per Diem |
| | | | 03/15/2017 03/15/2017 | 0 |
| 5960 Wilmo/Wesley S. | | 200.00 | 4 Transactions | |
| 9063 Workman/Jeff | | | | |
| 01-120-000-0000-6350 | | 50.00 | Drive Vet Van | Mpls Per Diem |
| | | | 03/24/2017 03/24/2017 | 0 |
| 01-120-000-0000-6350 | | 50.00 | Drive Vet Van | St Cloud Per Diem |
| | | | 03/01/2017 03/01/2017 | 0 |
| 9063 Workman/Jeff | | 100.00 | 2 Transactions | |
| 120 DEPT Total: | | 1,476.87 | Service Officer | 11 Vendors 23 Transactions |
| 121 DEPT | | | Housing & Redevelopment | |
| 11355 Williams/Ihleen E | | | | |

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|---------------------------------------|-------------|----------------------------|------------------------------------|---|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> <u>On Behalf of Name</u> |
| 01- 121- 000- 0000- 6350 | | 35.00 | HRA meeting | 01/25/2017 Per Diem |
| 01- 121- 000- 0000- 6350 | | 35.00 | HRA meeting | 02/22/2017 Per Diem |
| 01- 121- 000- 0000- 6350 | | 35.00 | HRA meeting | 03/22/2017 Per Diem |
| 11355 Williams/Ihleen E | | 105.00 | | 3 Transactions |
| 121 DEPT Total: | | 105.00 | Housing & Redevelopment | 1 Vendors 3 Transactions |
| 122 DEPT | | | Planning & Zoning | |
| 86222 Aitkin Independent Age | | | | |
| 01- 122- 000- 0000- 6230 | | 102.38 | Notice of BOA Hearing | 1482 Printing, Publishing & Adv |
| 01- 122- 000- 0000- 6230 | | 44.63 | Notice of PC Hearing | 1482 Printing, Publishing & Adv |
| 86222 Aitkin Independent Age | | 147.01 | | 2 Transactions |
| 248 Association of Mn Counties | | | | |
| 01- 122- 000- 0000- 6241 | | 60.00 | Land Use Training | Gansen Registration Fee |
| 01- 122- 000- 0000- 6241 | | 60.00 | Land Use Training | Lange Registration Fee |
| 01- 122- 000- 0000- 6241 | | 60.00 | Land Use Training | Sonnee Registration Fee |
| 01- 122- 000- 0000- 6241 | | 60.00 | Land Use Training | Stromberg Registration Fee |
| 248 Association of Mn Counties | | 240.00 | | 4 Transactions |
| 14320 Benson/Lin | | | | |
| 01- 122- 000- 0000- 6350 | | 50.00 | BOA Meeting | 04/05/2017 Per Diem |
| 01- 122- 038- 0000- 6330 | | 32.10 | BOA Mileage | 60@.535 Boa/Pc Mileage |
| 14320 Benson/Lin | | 82.10 | | 2 Transactions |
| 552 Betley/Terry J | | | | |
| 01- 122- 000- 0000- 6820 | | 75.00 | Refund Application 2017- 001470 | Refunds & Reimbursements |
| 552 Betley/Terry J | | 75.00 | | 1 Transactions |
| 14339 Bright/Richard Edward | | | | |
| 01- 122- 000- 0000- 6350 | | 30.00 | BOA Onsites | Per Diem |
| 01- 122- 000- 0000- 6350 | | 50.00 | BOA Meeting | 04/05/2017 Per Diem |
| 01- 122- 038- 0000- 6330 | | 65.27 | BOA Mileage | 122@.535 Boa/Pc Mileage |
| 14339 Bright/Richard Edward | | 145.27 | | 3 Transactions |
| 4641 Holiday Credit Office | | | | |
| 01- 122- 000- 0000- 6511 | | 72.12 | March fuel | 1400000135321 Gas And Oil |
| 4641 Holiday Credit Office | | 72.12 | | 1 Transactions |

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



DKB1
4/18/17 2:14PM
1 General Fund

| <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|-----------------------------------|-------------|----------------------------|----------------------|--|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>On Behalf of Name</u> |
| | | | <u>Paid On Bhf #</u> | |
| 2340 Hyytinen Hardware Hank | | | | |
| 01- 122- 000- 0000- 6405 | | 13.58 | Batteries, stakes | 1385006 |
| 2340 Hyytinen Hardware Hank | | 13.58 | 1 Transactions | Office, Computer, Film, & Field Supplies |
| 5516 Paquette/Jeremy M | | | | |
| 01- 122- 000- 0000- 6350 | | 30.00 | BOA Onsites | Per Diem |
| 01- 122- 000- 0000- 6350 | | 50.00 | BOA Meeting | 04/05/2017 |
| 01- 122- 038- 0000- 6330 | | 107.54 | BOA Mileage | 201@.535 |
| 5516 Paquette/Jeremy M | | 187.54 | 3 Transactions | Boa/Pc Mileage |
| 4010 Rasley Oil Company | | | | |
| 01- 122- 000- 0000- 6511 | | 20.04 | Gas March | AITCOZOS |
| 4010 Rasley Oil Company | | 20.04 | 1 Transactions | Gas And Oil |
| 10028 Spiel/Edward | | | | |
| 01- 122- 000- 0000- 6350 | | 30.00 | BOA Onsites | Per Diem |
| 01- 122- 000- 0000- 6350 | | 50.00 | BOA Meeting | 04/05/2017 |
| 01- 122- 038- 0000- 6330 | | 93.09 | BOA Mileage | 174@.535 |
| 10028 Spiel/Edward | | 173.09 | 3 Transactions | Boa/Pc Mileage |
| 12077 Stromberg/Kevin | | | | |
| 01- 122- 000- 0000- 6350 | | 30.00 | BOA Onsites | Per Diem |
| 01- 122- 000- 0000- 6350 | | 50.00 | BOA Meeting | 04/05/2017 |
| 01- 122- 038- 0000- 6330 | | 66.88 | BOA Mileage | 125@.535 |
| 12077 Stromberg/Kevin | | 146.88 | 3 Transactions | Boa/Pc Mileage |
| 122 DEPT Total: | | 1,302.63 | Planning & Zoning | 11 Vendors |
| | | | | 24 Transactions |
| 123 DEPT | | | Coroner | |
| 988 Hennepin Co Medical Centers | | | | |
| 01- 123- 000- 0000- 6260 | | 400.00 | ME 16- 3272 | Autopsies- - Pathologist, Xrays, Etc |
| 01- 123- 000- 0000- 6260 | | 274.00 | ME 17- 0308 | Autopsies- - Pathologist, Xrays, Etc |
| 988 Hennepin Co Medical Centers | | 674.00 | 2 Transactions | |
| 123 DEPT Total: | | 674.00 | Coroner | 1 Vendors |
| | | | | 2 Transactions |
| 200 DEPT | | | Enforcement | |
| 86359 Aitkin Co Attorney | | | | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| <u>Vendor Name</u> | <u>Rpt</u> | <u>Amount</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|-------------------------------------|-------------|---------------|--------------------------------|----------------------|------------------------------------|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 86359 Aitkin Co Attorney | | 1,275.00 | Permit to carry consult | Jan- Mar | Gun Permit Expenses |
| | | 1,275.00 | | 1 Transactions | |
| 88430 Aitkin County Fair Board | | | | | |
| 01- 200- 000- 0000- 6231 | | 125.00 | 2017 Fair booth | | Services & Labor (Incl Contracts) |
| 88430 Aitkin County Fair Board | | 125.00 | | 1 Transactions | |
| 11960 ASAP Towing | | | | | |
| 01- 200- 000- 0000- 6359 | | 174.00 | Tow forf 17- 0700 | 5600 | Wrecker Service |
| 11960 ASAP Towing | | 174.00 | | 1 Transactions | |
| 4488 Automated Word Professionals | | | | | |
| 01- 200- 000- 0000- 6231 | | 91.50 | Transcription | 17- SO108 | Services & Labor (Incl Contracts) |
| 01- 200- 000- 0000- 6231 | | 105.00 | Transcription | 17- SO109 | Services & Labor (Incl Contracts) |
| 4488 Automated Word Professionals | | 196.50 | | 2 Transactions | |
| 12445 Brandl Chevrolet, Buick GMC | | | | | |
| 01- 200- 000- 0000- 6302 | | 50.84 | #221 oil change, tire rotation | 300378 | Car Maintenance |
| 12445 Brandl Chevrolet, Buick GMC | | 50.84 | | 1 Transactions | |
| 13325 Bruggman/Paul | | | | | |
| 01- 200- 040- 0000- 6304 | | 28.50 | March phone, internet | | TZD Grant Expenses |
| 01- 200- 040- 0000- 6304 | | 107.00 | March Mileages | 200 @ .535 | TZD Grant Expenses |
| 01- 200- 040- 0000- 6304 | | 960.00 | March hours worked | 30 @ \$32 | TZD Grant Expenses |
| 13325 Bruggman/Paul | | 1,095.50 | | 3 Transactions | |
| 783 Canon Financial Services, Inc | | | | | |
| 01- 200- 000- 0000- 6231 | | 181.45 | Copier contract 001 | 17160706 | Services & Labor (Incl Contracts) |
| 783 Canon Financial Services, Inc | | 181.45 | | 1 Transactions | |
| 964 Chief Supply Corp | | | | | |
| 01- 200- 000- 0000- 6405 | | 295.34 | gloves | 489224 | Office Supplies |
| 964 Chief Supply Corp | | 295.34 | | 1 Transactions | |
| 1777 Grand Rapids Veterinary Clinic | | | | | |
| 01- 200- 019- 0000- 6231 | | 165.90 | Heartguard | 231493 | Services, Labor, Contracts |
| 01- 200- 019- 0000- 6231 | | 21.00 | Fluids Package | 231496 | Services, Labor, Contracts |
| 01- 200- 019- 0000- 6231 | | 18.80- | partial Cr. on invoice 218426 | pd 7/29/16 | Services, Labor, Contracts |

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|-------------------------------------|-------------|----------------------------|--------------------------------|---|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> <u>On Behalf of Name</u> |
| 1777 Grand Rapids Veterinary Clinic | | 168.10 | 3 Transactions | |
| 4641 Holiday Credit Office | | | | |
| 01- 200- 000- 0000- 6511 | | 143.18 | Gas | 1400000288942 Gas And Oil |
| 4641 Holiday Credit Office | | 143.18 | 1 Transactions | |
| 3100 McGregor Oil | | | | |
| 01- 200- 000- 0000- 6511 | | 49.80 | Gas | AITKINSH Gas And Oil |
| 3100 McGregor Oil | | 49.80 | 1 Transactions | |
| 10412 O'Reilly Auto Parts | | | | |
| 01- 200- 000- 0000- 6302 | | 0.50- | long standing unknown credit | Car Maintenance |
| 01- 200- 000- 0000- 6302 | | 49.46 | #212 Headlights | 1878- 354332 Car Maintenance |
| 01- 200- 000- 0000- 6302 | | 20.98- | return,replace headlights #212 | 1878- 354334 Car Maintenance |
| 01- 200- 000- 0000- 6302 | | 33.69 | Decal stripper | 1878- 356793 Car Maintenance |
| 10412 O'Reilly Auto Parts | | 61.67 | 4 Transactions | |
| 4010 Rasley Oil Company | | | | |
| 01- 200- 000- 0000- 6511 | | 167.15 | Gas | AITCOSHERS Gas And Oil |
| 4010 Rasley Oil Company | | 167.15 | 1 Transactions | |
| 13864 Sandberg/Kristi | | | | |
| 01- 200- 000- 0000- 6150 | | 1,000.00 | Health insurance | Health Insurance- Employer |
| 13864 Sandberg/Kristi | | 1,000.00 | 1 Transactions | |
| 4681 Streichers | | | | |
| 01- 200- 000- 0000- 6610 | | 780.00 | Ballistic vest #211 | I1256833 Equipment & Radios |
| 01- 200- 000- 0000- 6410 | | 147.50 | shirt carrier,apaulet kit #211 | I1256999 Clothing Allowance |
| 4681 Streichers | | 927.50 | 2 Transactions | |
| 86235 The Office Shop Inc | | | | |
| 01- 200- 000- 0000- 6405 | | 66.82 | office supplies | 1023584- 0 Office Supplies |
| 01- 200- 000- 0000- 6405 | | 568.42 | Admin copier contract | 291417- 0 Office Supplies |
| 01- 200- 000- 0000- 6405 | | 49.99 | Flash drive #211 | 291520- 0 Office Supplies |
| 86235 The Office Shop Inc | | 685.23 | 3 Transactions | |
| 13934 Tire Barn | | | | |
| 01- 200- 000- 0000- 6302 | | 43.35 | Oil change #219 | 38021 Car Maintenance |
| 01- 200- 000- 0000- 6302 | | 57.98 | Oil change #212 | 38024 Car Maintenance |

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|--------------------------------------|------|---------------------|----------------------------------|--|
| No. Account/Formula | Accr | Amount | Service Dates | On Behalf of Name |
| | | | Paid On Bhf # | |
| 13934 Tire Barn | | 57.35 158.68 | Oil Change 209 3 Transactions | 38115 Car Maintenance |
| 200 DEPT Total: | | 6,754.94 | Enforcement | 17 Vendors 30 Transactions |
| 206 DEPT | | | Forfeitures | |
| 86359 Aitkin Co Attorney | | 247.20 | 30% of Admin forfeiture funds | 16-0099 Forfeiture Supplies |
| 86359 Aitkin Co Attorney | | 247.20 | 1 Transactions | |
| 86222 Aitkin Independent Age | | 249.00 | Congrats All Starz Ad | 1088 Forfeiture Supplies |
| 86222 Aitkin Independent Age | | 249.00 | 1 Transactions | |
| 206 DEPT Total: | | 496.20 | Forfeitures | 2 Vendors 2 Transactions |
| 252 DEPT | | | Corrections | |
| 14005 American Tower Corporation | | 326.19 | Jacobson Tower Rent | 404045544 Services & Labor (Incl Contracts) |
| 14005 American Tower Corporation | | 326.19 | 1 Transactions | |
| 12106 Antoine Electric | | 708.69 | Ballasts Kitchen, shower, cell | 16240 Repair & Maintenance Supplies |
| | | 62.48 | Admin office light repair | 16248 Repair & Maintenance Supplies |
| | | 130.50 | Service Kitchen Light | 16250 Repair & Maintenance Supplies |
| | | 130.50 | Service jail hallway light | 16251 Repair & Maintenance Supplies |
| 12106 Antoine Electric | | 1,032.17 | 4 Transactions | |
| 788 Bureau of Crim. Apprehension | | 390.00 | CJDN Quarterly invoice | 358026 Services & Labor (Incl Contracts) |
| 788 Bureau of Crim. Apprehension | | 390.00 | 1 Transactions | |
| 964 Chief Supply Corp | | 295.35 | gloves | 489224 Office & Computer Supplies |
| 964 Chief Supply Corp | | 295.35 | 1 Transactions | |
| 86527 Cuyuna Regional Medical Center | | 262.50 | CPR Training (35) | 1792 School Registration Fee |

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| <u>Vendor Name</u> | <u>Rpt</u> | <u>Amount</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|---|-------------|---------------|-------------------------------|----------------------|---------------------------------------|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 86527 Cuyuna Regional Medical Center | | 262.50 | | | |
| | | | 1 Transactions | | |
| 88628 Dalco | | | | | |
| 01- 252- 000- 0000- 6422 | | 536.14 | Paper products for jail | 3158114 | Janitorial Supplies |
| 88628 Dalco | | 536.14 | | | |
| | | | 1 Transactions | | |
| 2186 Hillyard Inc - Kansas City | | | | | |
| 01- 252- 000- 0000- 6422 | | 712.83 | Janitorial | 602480203 | Janitorial Supplies |
| 2186 Hillyard Inc - Kansas City | | 712.83 | | | |
| | | | 1 Transactions | | |
| 7525 Hometown Bldg Supply | | | | | |
| 01- 252- 000- 0000- 6590 | | 52.53 | Ceiling tile for laundry room | 93652 | Repair & Maintenance Supplies |
| 7525 Hometown Bldg Supply | | 52.53 | | | |
| | | | 1 Transactions | | |
| 2340 Hyttinen Hardware Hank | | | | | |
| 01- 252- 000- 0000- 6590 | | 19.97 | cartridge filter, dust masks | 1382160 | Repair & Maintenance Supplies |
| 01- 252- 000- 0000- 6590 | | 7.55 | anchors, drill bit | 1382373 | Repair & Maintenance Supplies |
| 2340 Hyttinen Hardware Hank | | 27.52 | | | |
| | | | 2 Transactions | | |
| 13844 McKesson Medical Surgical | | | | | |
| 01- 252- 000- 0000- 6262 | | 350.68 | Inmate meds | 97098825 | Medical Expenses & Supplies - Inmates |
| 13844 McKesson Medical Surgical | | 350.68 | | | |
| | | | 1 Transactions | | |
| 13691 MEnD Correctional Care, PLLC | | | | | |
| 01- 252- 000- 0000- 6262 | | 5,601.50 | Healthcare services April | 2523 | Medical Expenses & Supplies - Inmates |
| 13691 MEnD Correctional Care, PLLC | | 5,601.50 | | | |
| | | | 1 Transactions | | |
| 9692 Minnesota Energy Resources Corporation | | | | | |
| 01- 252- 000- 0000- 6254 | | 1,002.56 | Gas Courthouse | 0505221458 | Utilities & Heating |
| 01- 252- 000- 0000- 6254 | | 390.77 | Gas Courthouse | 0505399584 | Utilities & Heating |
| 01- 252- 000- 0000- 6254 | | 107.59 | Gas Courthouse | 0506726121 | Utilities & Heating |
| 9692 Minnesota Energy Resources Corporation | | 1,500.92 | | | |
| | | | 3 Transactions | | |
| 3712 Office Depot | | | | | |
| 01- 252- 000- 0000- 6405 | | 279.98 | toner/printer cartridges | 918114981001 | Office & Computer Supplies |
| 3712 Office Depot | | 279.98 | | | |
| | | | 1 Transactions | | |
| 3789 Pan- O- Gold Baking Company | | | | | |
| 01- 252- 000- 0000- 6418 | | 234.87 | Groceries | 10002417089029 | Groceries |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
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1 General Fund

| <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|--------------------------------------|-------------|----------------------------|----------------------|--|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> <u>On Behalf of Name</u> |
| 01- 252- 000- 0000- 6418 | | 195.72 | | |
| 3789 Pan- O- Gold Baking Company | | 430.59 | | 10002417096043 Groceries |
| | | | 2 Transactions | |
| 11947 Phoenix Supply | | | | |
| 01- 252- 000- 0000- 6424 | | 711.50 | | 11606 Inmate Supplies |
| 11947 Phoenix Supply | | 711.50 | | |
| | | | 1 Transactions | |
| 4010 Rasley Oil Company | | | | |
| 01- 252- 000- 0000- 6330 | | 43.79 | | AITCOSHERS Prisoner Transportation & Travel |
| 4010 Rasley Oil Company | | 43.79 | | |
| | | | 1 Transactions | |
| 9499 Reliance Telephone Systems, Inc | | | | |
| 01- 252- 252- 0000- 6406 | | 1,200.00 | | D- 19095 Phone Card Prisoner Welfare |
| 01- 252- 252- 0000- 6406 | | 400.00 | | D- 19103 Phone Card Prisoner Welfare |
| 9499 Reliance Telephone Systems, Inc | | 1,600.00 | | |
| | | | 2 Transactions | |
| 12110 Revelin Vehicle Solutions, LLC | | | | |
| 01- 252- 000- 0000- 6302 | | 750.00 | | 173 Car Maintenance |
| 12110 Revelin Vehicle Solutions, LLC | | 750.00 | | |
| | | | 1 Transactions | |
| 4070 Riley Auto Supply | | | | |
| 01- 252- 000- 0000- 6590 | | 102.42 | | 585120 Repair & Maintenance Supplies |
| 01- 252- 000- 0000- 6590 | | 22.40 | | 585196 Repair & Maintenance Supplies |
| 4070 Riley Auto Supply | | 124.82 | | |
| | | | 2 Transactions | |
| 84172 Riverwood Healthcare Center | | | | |
| 01- 252- 000- 0000- 6262 | | 2,092.34 | | 48000666 Medical Expenses & Supplies - Inmates |
| 01- 252- 000- 0000- 6262 | | 222.53 | | 48000666 Medical Expenses & Supplies - Inmates |
| 01- 252- 000- 0000- 6262 | | 104.33 | | 48000666 Medical Expenses & Supplies - Inmates |
| 84172 Riverwood Healthcare Center | | 2,419.20 | | |
| | | | 3 Transactions | |
| 12214 Shopko Store Operating Co. LLC | | | | |
| 01- 252- 000- 0000- 6424 | | 14.39 | | 4649 Inmate Supplies |
| 12214 Shopko Store Operating Co. LLC | | 14.39 | | |
| | | | 1 Transactions | |
| 4761 Sysco Minnesota Inc | | | | |
| 01- 252- 000- 0000- 6418 | | 3,541.55 | | 153065246 Groceries |
| 01- 252- 252- 0000- 6405 | | 859.45 | | 153065247 Prisoner Welfare |
| 01- 252- 000- 0000- 6418 | | 3,040.29 | | 153070352 Groceries |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|--|------|---------------------|--------------------------------|--|
| No. Account/Formula | Accr | Amount | Service Dates | On Behalf of Name |
| | | | Paid On Bhf # | |
| 4761 Sysco Minnesota Inc | | 7,441.29 | 3 Transactions | |
| 86235 The Office Shop Inc | | | | |
| 01- 252- 000- 0000- 6405 | | 66.82 | office supplies | 1023584- 0 Office & Computer Supplies |
| 86235 The Office Shop Inc | | 66.82 | 1 Transactions | |
| 11608 Thrifty White Pharmacy- McGregor | | | | |
| 01- 252- 000- 0000- 6262 | | 3,742.32 | March Prescriptions | 52914536063080 Medical Expenses & Supplies - Inmates |
| 11608 Thrifty White Pharmacy- McGregor | | 3,742.32 | 1 Transactions | |
| 13934 Tire Barn | | | | |
| 01- 252- 000- 0000- 6302 | | 43.98 | oil change xport #2 | 38094 Car Maintenance |
| 13934 Tire Barn | | 43.98 | 1 Transactions | |
| 252 DEPT Total: | | 28,757.01 | Corrections | 25 Vendors 38 Transactions |
| 253 DEPT | | | Sentence to Serve | |
| 4010 Rasley Oil Company | | | | |
| 01- 253- 000- 0000- 6511 | | 328.01 | Gas | AITCOSHERS Gas And Oil |
| 4010 Rasley Oil Company | | 328.01 | 1 Transactions | |
| 13934 Tire Barn | | | | |
| 01- 253- 000- 0000- 6302 | | 59.30 | Oil change 09 Ford STS | 38141 Car Maintenance |
| 01- 253- 000- 0000- 6302 | | 43.09 | Oil change 05 Dodge | 38148 Car Maintenance |
| 13934 Tire Barn | | 102.39 | 2 Transactions | |
| 253 DEPT Total: | | 430.40 | Sentence to Serve | 2 Vendors 3 Transactions |
| 255 DEPT | | | General Crime Victim Grant | |
| 86359 Aitkin Co Attorney | | | | |
| 01- 255- 000- 0000- 5310 | | 375.00 | Crime victim filing assistance | Crime Victims State Grant |
| 86359 Aitkin Co Attorney | | 375.00 | 1 Transactions | |
| 255 DEPT Total: | | 375.00 | General Crime Victim Grant | 1 Vendors 1 Transactions |
| 257 DEPT | | | Community Corrections | |
| 14089 DeRuyck/Liz | | | | |
| 01- 257- 000- 0000- 6339 | | 35.00 | MACCAC Meals | Meals (Overnight) |

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| <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|---|-------------|----------------------------|-----------------------|------------------------------------|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| | | 03/23/2017 03/24/2017 | 0 | |
| | | Car rental fuel charge | | Gas/Vehicle Fuel Charges |
| | | 120.50 | 277@.435 | Mileage |
| 14089 DeRuyck/Liz | | 189.20 | | |
| | | | 3 Transactions | |
| 4641 Holiday Credit Office | | | | |
| | | 33.70 | 1400000155373 | Gas/Vehicle Fuel Charges |
| | | 48.99 | 1400000155373 | Gas/Vehicle Fuel Charges |
| | | 32.59 | 1400000155373 | Gas/Vehicle Fuel Charges |
| | | 48.65 | 1400000155373 | Gas/Vehicle Fuel Charges |
| 4641 Holiday Credit Office | | 164.15 | | |
| | | | 4 Transactions | |
| 87101 North Homes- Standard | | | | |
| | | 132.00 | MR10430 | Juvenile Detention |
| 87101 North Homes- Standard | | 132.00 | | |
| | | | 1 Transactions | |
| 89269 Northwestern MN Juv Ctr- Primary Resid | | | | |
| | | 1,170.00 | 122- 89- 1 | Juvenile Detention |
| | | | 0 | |
| | | 4,680.00 | 122- 89- 1 | Juvenile Detention |
| | | | 0 | |
| | | 456.00 | 122- 89- 1 | Juvenile Detention |
| | | | 0 | |
| 89269 Northwestern MN Juv Ctr- Primary Resid | | 6,306.00 | | |
| | | | 3 Transactions | |
| 87300 Port Boy's Group Homes | | | | |
| | | 218.94 | TH | Juvenile Detention |
| | | | 0 | |
| 87300 Port Boy's Group Homes | | 218.94 | | |
| | | | 1 Transactions | |
| 13062 Prairie Lakes Youth Programs - Secure | | | | |
| | | 868.00 | 127- 178- 1 | Juvenile Detention |
| | | | 0 | |
| 13062 Prairie Lakes Youth Programs - Secure | | 868.00 | | |
| | | | 1 Transactions | |
| 9489 Redwood Toxicology Laboratory, Inc | | | | |
| | | 74.00 | 02239920173 | Drug Testing Fee |
| | | 36.57 | 12645820172 | Sobriety Crt Expenses |
| | | 30.00 | 12645820173 | Sobriety Crt Expenses |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
4/18/17 2:14PM
1 General Fund

| <u>Vendor Name</u> | <u>Rpt</u> | <u>Amount</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|--|-------------|---------------|-------------------------------|----------------------|------------------------------------|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 9489 Redwood Toxicology Laboratory, Inc | | 140.57 | | 3 Transactions | |
| 9360 Redwood Toxicology Laboratory, Inc. 01- 257- 022- 0000- 6406 | | 701.73 | Drug testing supplies | 593707 | Sobriety Crt Expenses |
| 9360 Redwood Toxicology Laboratory, Inc. | | 701.73 | | 1 Transactions | |
| 86235 The Office Shop Inc 01- 257- 000- 0000- 6342 | | 117.58 | Contract paper meter charges | 291468- 0 | Office Equipment Rental/Contracts |
| 01- 257- 000- 0000- 6342 | | 117.58 | Contract paper meter | 291468- 0 | Office Equipment Rental/Contracts |
| 86235 The Office Shop Inc | | 235.16 | | 2 Transactions | |
| 11030 Tougas/Janet 01- 257- 257- 0000- 6330 | | 150.08 | Mileage home visits/check ins | 345@.435 | Mileage |
| 11030 Tougas/Janet | | 150.08 | | 1 Transactions | |
| 6097 Verizon Wireless 01- 257- 257- 0000- 6215 | | 54.22 | Verizon Cellular | 842105699 | Wireless Telephone Services |
| 6097 Verizon Wireless | | 54.22 | | 1 Transactions | |
| 257 DEPT Total: | | 9,160.05 | Community Corrections | 11 Vendors | 21 Transactions |
| 280 DEPT | | | Emergency Management | | |
| 14410 Northland Business Systems 01- 280- 000- 0000- 6231 | | 2,050.00 | Recorder Contract | IN72837 | Services, Labor, Etc |
| | | | 03/21/2017 03/20/2018 | 0 | |
| 14410 Northland Business Systems | | 2,050.00 | | 1 Transactions | |
| 280 DEPT Total: | | 2,050.00 | Emergency Management | 1 Vendors | 1 Transactions |
| 390 DEPT | | | Environmental Health (FBL) | | |
| 4641 Holiday Credit Office 01- 390- 000- 0000- 6511 | | 55.47 | March fuel | 1400000135321 | Gas And Oil |
| 4641 Holiday Credit Office | | 55.47 | | 1 Transactions | |
| 390 DEPT Total: | | 55.47 | Environmental Health (FBL) | 1 Vendors | 1 Transactions |
| 392 DEPT | | | Water Wells | | |
| 405 A.W. Research Laboratories, Inc. | | | | | |

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|--------------------------------------|-------------|-------------------------------|----------------------|--|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| | | Coliform & Nitrate sampling | 16273 | Services, Labor, Contracts |
| | | Coliform & Nitrate sampling | 16326 | Services, Labor, Contracts |
| 405 A.W. Research Laboratories, Inc. | | 2 Transactions | | |
| 12214 Shopko Store Operating Co. LLC | | | | |
| 01- 392- 000- 0000- 6231 | 42.00 | Alcohol & swabs | 5458 | Office & Film Supplies |
| 01- 392- 000- 0000- 6231 | 42.00 | | | |
| 12214 Shopko Store Operating Co. LLC | 22.39 | 1 Transactions | | |
| 10501 Sigma- Aldrich RTC | | | | |
| 01- 392- 000- 0000- 6405 | 203.35 | Microbiological PT- WS | 541397284 | Office & Film Supplies |
| 01- 392- 000- 0000- 6405 | 56.70 | Anions- WS/20ml | 541407021 | Office & Film Supplies |
| 10501 Sigma- Aldrich RTC | 260.05 | 2 Transactions | | |
| 392 DEPT Total: | 366.44 | Water Wells | 3 Vendors | 5 Transactions |
| 601 DEPT | | Extension | | |
| 89471 Aitkin Co 4- H Council | | | | |
| 01- 601- 551- 0000- 5840 | 400.00 | Plat books Recorder Rec 464 | 5537- 5546 | 4- H Plat Book Sales |
| 01- 601- 551- 0000- 5840 | 80.00 | Plat book License Ctr Rec 461 | 5555- 5556 | 4- H Plat Book Sales |
| 01- 601- 551- 0000- 5840 | 120.00 | Plat book License Ctr Rec 462 | 5557- 5559 | 4- H Plat Book Sales |
| 01- 601- 551- 0000- 5840 | 40.00 | Plat book License Ctr Rec 463 | 5560 | 4- H Plat Book Sales |
| 89471 Aitkin Co 4- H Council | 640.00 | 4 Transactions | | |
| 10850 Carlson/David | | | | |
| 01- 601- 000- 0000- 6350 | 35.00 | Extension committee | 4/3/17 | Per Diem |
| 01- 601- 000- 0000- 6360 | 21.40 | Extension Committee Mlg | 40@.535 | Extension Comm Expenses (Not Per Diem) |
| 10850 Carlson/David | 56.40 | 2 Transactions | | |
| 9440 Dotzler/Sharon A | | | | |
| 01- 601- 000- 0000- 6350 | 35.00 | Extension Committee | 4/3/17 | Per Diem |
| 9440 Dotzler/Sharon A | 35.00 | 1 Transactions | | |
| 91345 Elvecrog/Roberta C | | | | |
| 01- 601- 000- 0000- 6350 | 35.00 | Extension committee | 4/3/17 | Per Diem |
| 91345 Elvecrog/Roberta C | 35.00 | 1 Transactions | | |
| 12045 Janzen/Joy | | | | |
| 01- 601- 000- 0000- 6360 | 9.63 | Extension Committee mlg | 18@.535 | Extension Comm Expenses (Not Per Diem) |
| 01- 601- 000- 0000- 6350 | 35.00 | Extension Committee mtg | 4/3/17 | Per Diem |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
4/18/17 2:14PM
1 General Fund

| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|---------------------------------|------|---------------------|----------------|-----------------------------|
| No. Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name |
| Amount | | | | |
| 12045 Janzen/Joy | | | | |
| | | 2 Transactions | | |
| 90853 Mickelson/Bonnie H | | | | |
| 01- 601- 000- 0000- 6350 | | 35.00 | 04/03/2017 | Per Diem |
| 90853 Mickelson/Bonnie H | | 35.00 | | |
| | | 1 Transactions | | |
| 601 DEPT Total: | | 846.03 | 6 Vendors | 11 Transactions |
| 700 DEPT | | | | |
| 14372 The Iowa Sportsman | | | | |
| 01- 700- 909- 0000- 6800 | | 365.00 | | Tourism Miscellaneous |
| 14372 The Iowa Sportsman | | 365.00 | | |
| | | | 1 Transactions | |
| 700 DEPT Total: | | 365.00 | 1 Vendors | 1 Transactions |
| 711 DEPT | | | | |
| 2880 Long Lake Conservation Ctr | | | | |
| 01- 711- 000- 0000- 6241 | | 50.00 | 321 | Registration Fee |
| 2880 Long Lake Conservation Ctr | | 50.00 | | |
| | | | 1 Transactions | |
| 711 DEPT Total: | | 50.00 | 1 Vendors | 1 Transactions |
| 1 Fund Total: | | 92,267.75 | General Fund | 242 Transactions |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
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3 Road & Bridge

| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|------------------------------------|------|--|------------------------------|-------------------------------|
| No. Account/Formula | Accr | Service Dates | Paid On Bhf # | On Behalf of Name |
| 301 DEPT | | R&B Administration | | |
| 89541 Culligan | | | | |
| 03-301-000-0000-6400 | | 21.75 WATER | 422192 | Supplies And Materials |
| 03-301-000-0000-6400 | | 10.50 APRIL EQUIPMENT RENTAL | STMT | Supplies And Materials |
| 89541 Culligan | | 32.25 | | |
| | | | 2 Transactions | |
| 3963 Quale/Michael J | | | | |
| 03-301-000-0000-6296 | | 83.17 MILEAGE- D3 ASST ENG MTG- STEARN | | Meeting Expense/Physicals |
| 3963 Quale/Michael J | | 83.17 | | |
| | | | 1 Transactions | |
| 86235 The Office Shop Inc | | | | |
| 03-301-000-0000-6400 | | 315.06 CONTRACT | 291332-0 | Supplies And Materials |
| 86235 The Office Shop Inc | | 315.06 | | |
| | | | 1 Transactions | |
| 301 DEPT Total: | | 430.48 | R&B Administration | 3 Vendors 4 Transactions |
| 302 DEPT | | R&B Engineering/Construction | | |
| 971 Commissioner of Transportation | | | | |
| 03-302-000-0000-6449 | | 295.88 ENG EQUIPMENT CALIBRATION | P00007879 | Rd/Br Engr. Supplies |
| 971 Commissioner of Transportation | | 295.88 | | |
| | | | 1 Transactions | |
| 302 DEPT Total: | | 295.88 | R&B Engineering/Construction | 1 Vendors 1 Transactions |
| 303 DEPT | | R&B Highway Maintenance | | |
| 50 Aitkin Body Shop, Inc | | | | |
| 03-303-000-0000-6298 | | 87.36 AITKIN SHOP SUPPLIES | 1057 | Shop Maintenance |
| 50 Aitkin Body Shop, Inc | | 87.36 | | |
| | | | 1 Transactions | |
| 195 Aitkin Tire Shop | | | | |
| 03-303-000-0000-6590 | | 24.00 REPAIR LABOR | 0-056803 | Repair & Maintenance Supplies |
| 195 Aitkin Tire Shop | | 24.00 | | |
| | | | 1 Transactions | |
| 8411 American Welding & Gas, Inc. | | | | |
| 03-303-000-0000-6298 | | 106.70 AITKIN SHOP SUPPLIES | 0-4733712 | Shop Maintenance |
| 03-303-000-0000-6298 | | 230.00 MCGREGOR SHOP SUPPLIES | 0-4733713 | Shop Maintenance |
| 8411 American Welding & Gas, Inc. | | 336.70 | | |
| | | | 2 Transactions | |
| 86467 Auto Value Aitkin | | | | |

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> | |
|--|-------------|----------------------------|----------------------------|------------------------------------|-------------------------------|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>On Behalf of Name</u> | |
| | | | <u>Paid On Bhf #</u> | | |
| 03-303-000-0000-6590 | | 45.62 | REPAIR PARTS | 40097726 | Repair & Maintenance Supplies |
| 03-303-000-0000-6590 | | 157.21 | FILTERS | 40097957 | Repair & Maintenance Supplies |
| 03-303-000-0000-6298 | | 53.88 | AITKIN SHOP SUPPLIES | 40097999 | Shop Maintenance |
| 86467 Auto Value Aitkin | | 256.71 | | | 3 Transactions |
| 175 City Of Mcgregor | | | | | |
| 03-303-000-0000-6825 | | 8,833.25 | 2017 MUNICIPAL MAINTENANCE | | Maintenance Agreements |
| 175 City Of Mcgregor | | 8,833.25 | | | 1 Transactions |
| 176 City Of Palisade | | | | | |
| 03-303-000-0000-6825 | | 3,452.07 | 2017-2018 MUNICIPAL MAINT | | Maintenance Agreements |
| 176 City Of Palisade | | 3,452.07 | | | 1 Transactions |
| 1491 Dutch's Electric, Inc | | | | | |
| 03-303-000-0000-6298 | | 502.64 | REPLACE LAMPS | 25319 | Shop Maintenance |
| 1491 Dutch's Electric, Inc | | 502.64 | | | 1 Transactions |
| 7060 Federated Co- Ops Inc. | | | | | |
| 03-303-000-0000-6297 | | 499.50 | MCGRATH SHOP PROPANE | 0-0102975 | Shop Fuel |
| 03-303-000-0000-6297 | | 449.85 | MCGREGOR SHOP PROPANE | 102104143 | Shop Fuel |
| 7060 Federated Co- Ops Inc. | | 949.35 | | | 2 Transactions |
| 9368 Firstlab | | | | | |
| 03-303-000-0000-6296 | | 50.95 | DRUG SCREEN | FL00172712 | Meeting Expense/Physicals |
| 9368 Firstlab | | 50.95 | | | 1 Transactions |
| 13468 G & K Services | | | | | |
| 03-303-000-0000-6298 | | 14.79 | SHOP LAUNDRY | 1043713289 | Shop Maintenance |
| 03-303-000-0000-6298 | | 14.79 | SHOP LAUNDRY | 1043736173 | Shop Maintenance |
| 03-303-000-0000-6298 | | 14.79 | SHOP LAUNDRY | 1043741857 | Shop Maintenance |
| 13468 G & K Services | | 44.37 | | | 3 Transactions |
| 1754 Garrison Disposal Company, Inc | | | | | |
| 03-303-000-0000-6254 | | 10.00 | ROAD CLEAN UP | 158284 | Utilities |
| 03-303-000-0000-6254 | | 78.69 | MCGREGOR SHOP | 8241814 | Utilities |
| 1754 Garrison Disposal Company, Inc | | 88.69 | | | 2 Transactions |
| 8844 H & R Construction Co | | | | | |
| 03-303-000-0000-6521 | | 61.08 | GUARDRAIL REPAIR | 16299 | Maintenance Supplies |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|--|-------------|----------------------------|------------------------|---|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> <u>On Behalf of Name</u> |
| 8844 H & R Construction Co | | 61.08 | 1 Transactions | |
| 4641 Holiday Credit Office | | | | |
| 03-303-000-0000-6513 | | 2.93- | REBATE | Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 17.89- | FEDERAL TAX ADJUSTMENT | Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 34.50 | GASOLINE | 0-85042025 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 40.60 | GASOLINE | 103337026 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 62.50 | GASOLINE | 112240014 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 38.00 | GASOLINE | 130445120 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 42.00 | GASOLINE | 134624079 Motor Fuel & Lubricants |
| 4641 Holiday Credit Office | | 196.78 | 7 Transactions | |
| 2340 Hyytinen Hardware Hank | | | | |
| 03-303-000-0000-6298 | | 59.97 | AITKIN SHOP SUPPLIES | 1382288 Shop Maintenance |
| 03-303-000-0000-6298 | | 10.99 | AITKIN SHOP SUPPLIES | 1385138 Shop Maintenance |
| 2340 Hyytinen Hardware Hank | | 70.96 | 2 Transactions | |
| 7705 Isle Automotive Corp | | | | |
| 03-303-000-0000-6298 | | 25.37 | REPAIR PARTS | 119104868 Shop Maintenance |
| 7705 Isle Automotive Corp | | 25.37 | 1 Transactions | |
| 2763 J & H Transfer Station-Lakes Sanitary | | | | |
| 03-303-000-0000-6254 | | 94.00 | AITKIN | 117815 Utilities |
| 03-303-000-0000-6254 | | 58.00 | PALISADE | 117816 Utilities |
| 2763 J & H Transfer Station-Lakes Sanitary | | 152.00 | 2 Transactions | |
| 8101 Kris Engineering Inc | | | | |
| 03-303-000-0000-6590 | | 2,704.80 | REPAIR PARTS | 28294 Repair & Maintenance Supplies |
| 8101 Kris Engineering Inc | | 2,704.80 | 1 Transactions | |
| 91187 Lake Country Power | | | | |
| 03-303-000-0000-6254 | | 87.55 | FEB- MAR JACOBSON SHOP | 1400073000 Utilities |
| 03-303-000-0000-6254 | | 172.98 | MAR- APR SWATARA | 140946401 Utilities |
| 91187 Lake Country Power | | 260.53 | 2 Transactions | |
| 2831 Little Falls Machine Inc | | | | |
| 03-303-000-0000-6590 | | 1,637.41 | REPAIR PARTS | 0-0060375 Repair & Maintenance Supplies |
| 03-303-000-0000-6590 | | 859.85- | REPAIR PARTS | 0-0060375CR Repair & Maintenance Supplies |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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3 Road & Bridge

| <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|---|-------------|----------------------------|------------------------|---|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> <u>On Behalf of Name</u> |
| 2831 Little Falls Machine Inc | | 777.56 | | 2 Transactions |
| 7899 Locators & Supplies, Inc | | | | |
| 03-303-000-0000-6298 | | 231.17 | AITKIN SHOP SUPPLIES | 0-253593-IN Shop Maintenance |
| 03-303-000-0000-6516 | | 94.74 | SIGN SUPPLIES | 0-254135-IN Signs & Posts |
| 7899 Locators & Supplies, Inc | | 325.91 | | 2 Transactions |
| 2991 Malmo Market | | | | |
| 03-303-000-0000-6513 | | 29.98 | GASOLINE | 26676 Motor Fuel & Lubricants |
| 03-303-000-0000-6298 | | 27.09 | SAW GAS | 30116 Shop Maintenance |
| 03-303-000-0000-6513 | | 13.69 | GASOLINE | 30116 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 29.65 | GASOLINE | 30271 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 24.93 | GASOLINE | 30747 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 21.18 | GASOLINE | 30939 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 19.83 | GASOLINE | 31159 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 28.86 | GASOLINE | 31728 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 40.88 | GASOLINE | 32877 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 26.40 | GASOLINE | 39393 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 30.75 | GASOLINE | 39939 Motor Fuel & Lubricants |
| 2991 Malmo Market | | 293.24 | | 11 Transactions |
| 10824 Maney International Inc | | | | |
| 03-303-000-0000-6590 | | 658.07 | REPAIR PARTS | 750272 Repair & Maintenance Supplies |
| 10824 Maney International Inc | | 658.07 | | 1 Transactions |
| 9692 Minnesota Energy Resources Corporation | | | | |
| 03-303-000-0000-6297 | | 519.05 | NAT GAS: AITKIN SHOP | MARCH Shop Fuel |
| 9692 Minnesota Energy Resources Corporation | | 519.05 | | 1 Transactions |
| 8436 Northland Parts | | | | |
| 03-303-000-0000-6590 | | 46.97 | REPAIR PARTS | 337944 Repair & Maintenance Supplies |
| 03-303-000-0000-6590 | | 21.49 | REPAIR PARTS | 338128 Repair & Maintenance Supplies |
| 03-303-000-0000-6298 | | 8.69 | MCGREGOR SHOP SUPPLIES | 338253 Shop Maintenance |
| 8436 Northland Parts | | 77.15 | | 3 Transactions |
| 3760 Palisade Cooperative Oil Assoc | | | | |
| 03-303-000-0000-6513 | | 35.42 | GASOLINE | 362197 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 48.76 | GASOLINE | 362250 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 40.48 | GASOLINE | 363495 Motor Fuel & Lubricants |

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|-------------------------------------|-------------|----------------------------|----------------------|---|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> <u>On Behalf of Name</u> |
| 03-303-000-0000-6513 | | 42.52 | GASOLINE | 364083 Motor Fuel & Lubricants |
| 3760 Palisade Cooperative Oil Assoc | | 167.18 | | 4 Transactions |
| 4010 Rasley Oil Company | | | | |
| 03-303-000-0000-6513 | | 37.58 | GASOLINE | 18764 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 55.32 | GASOLINE | 18770 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 51.41 | GASOLINE | 18786 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 44.92 | GASOLINE | 18805 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 33.00 | GASOLINE | 18814 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 34.14 | GASOLINE | 18816 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 60.26 | GASOLINE | 18825 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 41.25 | GASOLINE | 18839 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 41.25 | GASOLINE | 20423 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 27.78 | GASOLINE | 20428 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 32.63 | GASOLINE | 20429 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 37.74 | GASOLINE | 20469 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 43.99 | GASOLINE | 20494 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 33.90 | GASOLINE | 20498 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 19.56 | DIESEL | 20498 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 45.50 | GASOLINE | 20500 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 33.91 | GASOLINE | 20534 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 36.85 | GASOLINE | 20536 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 42.34 | GASOLINE | 20544 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 33.91 | GASOLINE | 20575 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 42.44 | GASOLINE | 20587 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 45.22 | GASOLINE | 20590 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 51.31 | GASOLINE | 20669 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 44.96 | GASOLINE | 20684 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 54.08 | GASOLINE | 20685 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 36.89 | GASOLINE | 20698 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 52.23 | GASOLINE | 20727 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 27.69 | GASOLINE | 20740 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 55.00 | GASOLINE | 20767 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 61.05 | GASOLINE | 20779 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 57.73 | GASOLINE | 20789 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 40.91 | GASOLINE | 20834 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 33.08 | GASOLINE | 20848 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 34.84 | GASOLINE | 20856 Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 56.27 | GASOLINE | 20924 Motor Fuel & Lubricants |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| <u>Vendor Name</u> | <u>Rpt</u> | <u>Amount</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|-----------------------------------|-------------|-----------------|----------------------------|----------------------|------------------------------------|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 03-303-000-0000-6513 | | 47.66 | GASOLINE | 20945 | Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 46.93 | GASOLINE | 20957 | Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 46.48 | GASOLINE | 20958 | Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 22.91 | GASOLINE | 20975 | Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 57.57 | GASOLINE | 21019 | Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 19.97 | DIESEL | 21019 | Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 47.19 | DIESEL | 21080 | Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 46.47 | GASOLINE | 21123 | Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 56.72 | GASOLINE | 21136 | Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 57.27 | GASOLINE | 21160 | Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 62.78 | GASOLINE | 21224 | Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 43.08 | GASOLINE | 21227 | Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 19.99 | DIESEL | 21227 | Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 71.55 | GASOLINE | 21265 | Motor Fuel & Lubricants |
| 4010 Rasley Oil Company | | 2,127.51 | | | |
| | | | 49 Transactions | | |
| 4070 Riley Auto Supply | | | | | |
| 03-303-000-0000-6590 | | 45.00 | REPAIR PARTS | 584573 | Repair & Maintenance Supplies |
| 03-303-000-0000-6298 | | 13.99 | AITKIN SHOP SUPPLIES | 584591 | Shop Maintenance |
| 03-303-000-0000-6298 | | 28.99 | AITKIN SHOP SUPPLIES | 584648 | Shop Maintenance |
| 03-303-000-0000-6298 | | 9.49 | AITKIN SHOP SUPPLIES | 584706 | Shop Maintenance |
| 03-303-000-0000-6298 | | 49.96 | MCGRATH SHOP SUPPLIES | 584755 | Shop Maintenance |
| 03-303-000-0000-6590 | | 91.78 | FILTERS | 584769 | Repair & Maintenance Supplies |
| 03-303-000-0000-6590 | | 33.75 | REPAIR PARTS | 584799 | Repair & Maintenance Supplies |
| 03-303-000-0000-6590 | | 28.24 | REPAIR PARTS | 584810 | Repair & Maintenance Supplies |
| 03-303-000-0000-6590 | | 64.68 | REPAIR PARTS | 584948 | Repair & Maintenance Supplies |
| 03-303-000-0000-6298 | | 69.90 | JACOBSON SHOP SUPPLIES | 584992 | Shop Maintenance |
| 03-303-000-0000-6298 | | 219.95 | AITKIN SHOP SUPPLIES | 585060 | Shop Maintenance |
| 03-303-000-0000-6298 | | 21.87 | AITKIN SHOP SUPPLIES | 585097 | Shop Maintenance |
| 03-303-000-0000-6590 | | 15.00 | REPAIR PARTS | 585210 | Repair & Maintenance Supplies |
| 4070 Riley Auto Supply | | 602.60 | | | |
| | | | 13 Transactions | | |
| 4711 Sunnys Citgo | | | | | |
| 03-303-000-0000-6513 | | 29.04 | GASOLINE | 1012261 | Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 49.00 | GASOLINE | 1012456 | Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 26.34 | GASOLINE | 1012561 | Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 25.24 | GASOLINE | 1014874 | Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 42.00 | GASOLINE | 1015315 | Motor Fuel & Lubricants |
| 03-303-000-0000-6513 | | 56.30 | GASOLINE | 1016758 | Motor Fuel & Lubricants |

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Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|--|------|---------------------|---------------------------------------|---|
| No. Account/Formula | Accr | Amount | Service Dates | On Behalf of Name |
| | | | Paid On Bhf # | |
| 03- 303- 000- 0000- 6513 | | 36.39 | GASOLINE | 1019076 Motor Fuel & Lubricants |
| 03- 303- 000- 0000- 6513 | | 35.63 | GASOLINE | 1019422 Motor Fuel & Lubricants |
| 4711 Sunnys Citgo | | 299.94 | | 8 Transactions |
| 90805 Temco | | | | |
| 03- 303- 000- 0000- 6521 | | 9.90 | MAILBOX POST SUPPLIES | 21229 Maintenance Supplies |
| 90805 Temco | | 9.90 | | 1 Transactions |
| 12788 Timmer Implement of Aitkin | | | | |
| 03- 303- 000- 0000- 6590 | | 55.40 | REPAIR PARTS | IA09371 Repair & Maintenance Supplies |
| 12788 Timmer Implement of Aitkin | | 55.40 | | 1 Transactions |
| 10431 Verizon Business | | | | |
| 03- 303- 000- 0000- 6254 | | 19.08 | MAR- HWY OFFICE | 4227948181703 Utilities |
| 10431 Verizon Business | | 19.08 | | 1 Transactions |
| 6097 Verizon Wireless | | | | |
| 03- 303- 000- 0000- 6254 | | 335.21 | MAR- DEPT CELL PHONES | 9783124095 Utilities |
| 6097 Verizon Wireless | | 335.21 | | 1 Transactions |
| 8671 Village Laundromat & Car Wash, Inc | | | | |
| 03- 303- 000- 0000- 6298 | | 19.00 | RAGS | 841488 Shop Maintenance |
| 8671 Village Laundromat & Car Wash, Inc | | 19.00 | | 1 Transactions |
| 8605 Wayne's Sanitation Llc | | | | |
| 03- 303- 000- 0000- 6254 | | 26.25 | GARBAGE: MCGRATH | 268536 Utilities |
| 8605 Wayne's Sanitation Llc | | 26.25 | | 1 Transactions |
| 5295 Ziegler Inc | | | | |
| 03- 303- 000- 0000- 6590 | | 575.35 | REPAIR PARTS | PC190065222 Repair & Maintenance Supplies |
| 03- 303- 000- 0000- 6590 | | 61.48 | REPAIR PARTS | PC190065432 Repair & Maintenance Supplies |
| 03- 303- 000- 0000- 6590 | | 46.92 | REPAIR PARTS | PC190065555 Repair & Maintenance Supplies |
| 03- 303- 000- 0000- 6590 | | 46.92 | REPAIR PARTS | PC190065556 Repair & Maintenance Supplies |
| 03- 303- 000- 0000- 6590 | | 156.90 | REPAIR PARTS | PC190065585 Repair & Maintenance Supplies |
| 5295 Ziegler Inc | | 887.57 | | 5 Transactions |
| 303 DEPT Total: | | 25,298.23 | R&B Highway Maintenance | 35 Vendors 139 Transactions |
| 307 DEPT | | | R&B Capital Infrastructure | |

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Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| <u>Vendor</u> | <u>Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|---------------|---|-------------|---------------------------------------|----------------------|------------------------------------|
| <u>No.</u> | <u>Account/Formula</u> | <u>Accr</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 9802 | Kragness/Conrad 03-307-000-0000-6362 | 5.12 | PAID DEED TAX ON PROP ACQ | PARCEL NO 23 | Right Of Way |
| 9802 | Kragness/Conrad | 5.12 | 1 Transactions | | |
| 5128 | Widseth Smith & Nolting Inc 03-307-000-0000-6260 | 783.00 | PROFESSIONAL SERVICES | 115789 | Professional Services |
| 5128 | Widseth Smith & Nolting Inc | 783.00 | 1 Transactions | | |
| 307 | DEPT Total: | 788.12 | R&B Capital Infrastructure | 2 Vendors | 2 Transactions |
| 3 | Fund Total: | 26,812.71 | Road & Bridge | | 146 Transactions |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| Vendor | <u>Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|------------|--------------------------|-------------|----------------------------|------------------------------|--------------------------------------|
| <u>No.</u> | <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> |
| | | | | | <u>On Behalf of Name</u> |
| 0 | DEPT | | | Undesignated | |
| | 4580 Mn Dept Of Finance | | 270.00 | Marriage License fees Mar 17 | State Fees, Assessments & Surcharges |
| | 09- 000- 000- 0000- 2030 | | | | |
| | 4580 Mn Dept Of Finance | | 270.00 | 1 Transactions | |
| 0 | DEPT Total: | | 270.00 | Undesignated | 1 Vendors 1 Transactions |
| 9 | Fund Total: | | 270.00 | State | 1 Transactions |

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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10 Trust

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|-------------|----------|--------------------------------------|----------------------------|--|
| 900 | DEPT | | | Timber Permit Bonds | | |
| 13447 | Futurewood 10-900-000-0000-2300 | | 1,244.64 | Bond refund Rec #2973 | 13584 | Timber Permit Bonds |
| 13447 | Futurewood | | 1,244.64 | 1 Transactions | | |
| 11996 | Nelson/Keith 10-900-000-0000-2300 | | 420.80 | Bond refund Rec 2957 | 13786 | Timber Permit Bonds |
| 11996 | Nelson/Keith | | 420.80 | 1 Transactions | | |
| 5791 | Sappi 10-900-000-0000-2300 | | 786.50 | Bond refund Rec 2484 | 13467 | Timber Permit Bonds |
| | 10-900-000-0000-2300 | | 1,869.14 | timber permit refund R#2946 | 13503 | Timber Permit Bonds |
| | 10-900-000-0000-2300 | | 4,895.93 | Bond refund Rec 1955 | 13541 | Timber Permit Bonds |
| 5791 | Sappi | | 7,551.57 | 3 Transactions | | |
| 4365 | Swedberg/Duane E 10-900-000-0000-2300 | | 370.00 | Bond refund Rec 2971 | 13816 | Timber Permit Bonds |
| 4365 | Swedberg/Duane E | | 370.00 | 1 Transactions | | |
| 900 | DEPT Total: | | 9,587.01 | Timber Permit Bonds | 4 Vendors | 6 Transactions |
| 921 | DEPT | | | Co. Development | | |
| 12525 | CES Imaging 10-921-000-0000-6405 | | 464.11 | Printhead for Dan's printer | 60152 | Office Supplies |
| | 10-921-000-0000-6405 | | 85.35 | Cartridge for Dan's printer | 60228 | Office Supplies |
| 12525 | CES Imaging | | 549.46 | 2 Transactions | | |
| 921 | DEPT Total: | | 549.46 | Co. Development | 1 Vendors | 2 Transactions |
| 923 | DEPT | | | Forfeited Tax Sales | | |
| 170 | Aitkin Motor Company 10-923-000-0000-6590 | | 50.74 | LOF #667 | 12822 | Repair & Maintenance Supplies |
| 170 | Aitkin Motor Company | | 50.74 | 1 Transactions | | |
| 12003 | Carlson/Matt 10-923-000-0000-6820 | | 527.83 | overappraised refund | 13926 | Refunds & Reimbursements |
| 12003 | Carlson/Matt | | 527.83 | 1 Transactions | | |

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10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

| <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> | |
|---|-------------|----------------------------|---------------------------------|------------------------------------|-------------------------------|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> | |
| 2340 Hyytinen Hardware Hank 10- 923- 000- 0000- 6406 | | 7.58 | Hasp | 1385255 | Field Supplies |
| 2340 Hyytinen Hardware Hank | | 7.58 | 1 Transactions | | |
| 2410 Jacobs/Mark H 10- 923- 000- 0000- 6330 | | 46.11 | GRFA meeting mileage | 106@.435 | Transportation & Travel |
| 2410 Jacobs/Mark H | | 46.11 | 1 Transactions | | |
| 7062 Kern Excavating LLC 10- 923- 000- 0000- 6231 | | 26,408.00 | Demolish VFW Building | 8928 | Services, Labor, Contracts |
| 7062 Kern Excavating LLC | | 26,408.00 | 1 Transactions | | |
| 11407 Lightning Motor Sports 10- 923- 000- 0000- 6590 | | 92.95 | Battery 394 | 16089 | Repair & Maintenance Supplies |
| 11407 Lightning Motor Sports | | 92.95 | 1 Transactions | | |
| 2880 Long Lake Conservation Ctr 10- 923- 000- 0000- 6231 | | 637.50 | dinner/facility chg- Logger Sum | 328 | Services, Labor, Contracts |
| 2880 Long Lake Conservation Ctr | | 637.50 | 1 Transactions | | |
| 11996 Nelson/Keith 10- 923- 000- 0000- 6820 | | 23.50 | Overappraised refund | 13786 | Refunds & Reimbursements |
| 11996 Nelson/Keith | | 23.50 | 1 Transactions | | |
| 13965 Nuss Truck & Equipment 10- 923- 000- 0000- 6590 | | 1,394.94 | Grader parts | 6098723P | Repair & Maintenance Supplies |
| 10- 923- 000- 0000- 6590 | | 307.82 | Grader parts | 6098836P | Repair & Maintenance Supplies |
| 13965 Nuss Truck & Equipment | | 1,702.76 | 2 Transactions | | |
| 86235 The Office Shop Inc 10- 923- 000- 0000- 6405 | | 84.89 | Paper, envelopes | 1023930- 0 | Office Supplies |
| 86235 The Office Shop Inc | | 84.89 | 1 Transactions | | |
| 13934 Tire Barn 10- 923- 000- 0000- 6590 | | 25.00 | Tire repair #798 | 37953 | Repair & Maintenance Supplies |
| 10- 923- 000- 0000- 6590 | | 45.35 | LOF, light #315 | 37955 | Repair & Maintenance Supplies |
| 10- 923- 000- 0000- 6590 | | 61.35 | LOF Rotate #798 | 38130 | Repair & Maintenance Supplies |
| 13934 Tire Barn | | 131.70 | 3 Transactions | | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
4/18/17 2:14PM
10 Trust

| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|---------------------|----------------------------------|---------------------|---------------------------|---|
| No. Account/Formula | Accr | Amount | Service Dates | Paid On Bhf # On Behalf of Name |
| 923 | DEPT Total: | 29,713.56 | Forfeited Tax Sales | 11 Vendors 14 Transactions |
| 926 | DEPT | | Law Library | |
| 5173 | THOMSON REUTERS- WEST PUBLISHING | | | |
| | 10- 926- 000- 0000- 6408 | 1,222.37 | March Information Charges | 835863711 Law Books |
| | 10- 926- 000- 0000- 6408 | 699.92 | March Subscription | 835947567 Law Books |
| 5173 | THOMSON REUTERS- WEST PUBLISHING | 1,922.29 | 2 Transactions | |
| 926 | DEPT Total: | 1,922.29 | Law Library | 1 Vendors 2 Transactions |
| 929 | DEPT | | Mn. Trust Insurance Fund | |
| 7062 | Kern Excavating LLC | | | |
| | 10- 929- 000- 0000- 6625 | 1,053.75 | Window Well Drain Tiles | 4517LLCC Office Equipment & Other Equipment |
| 7062 | Kern Excavating LLC | 1,053.75 | 1 Transactions | |
| 929 | DEPT Total: | 1,053.75 | Mn. Trust Insurance Fund | 1 Vendors 1 Transactions |
| 10 | Fund Total: | 42,826.07 | Trust | 25 Transactions |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
4/18/17 2:14PM
11 Forest Development

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|-------------|---------------------------------|---|---|--|
| 924 | DEPT | | | Forest Resource | | |
| 589 | Blomberg/Judith 11-924-000-0000-6350 11-924-000-0000-6330 | | 35.00 2.68 | Nat Resources Committee Nat Resources Committee mlg | 04/07/2017 5@.535 | Per Diem Transportation & Travel |
| 589 | Blomberg/Judith | | 37.68 | 2 Transactions | | |
| 2270 | Hoppe/Russell Peter 11-924-000-0000-6350 11-924-000-0000-6330 | | 35.00 32.10 | Natural Resources Committee Logger summit mileage | 60@.535 | Per Diem Transportation & Travel |
| 2270 | Hoppe/Russell Peter | | 67.10 | 2 Transactions | | |
| 2448 | Janzen/Carroll Mark 11-924-000-0000-6350 11-924-000-0000-6330 11-924-000-0000-6350 11-924-000-0000-6330 | | 35.00 9.63 35.00 29.96 | Nat Resources Comm (special) Nat Resources (special) mlg Nat Resources Committee mtg Nat Resources Committee mlg | 04/07/2017 18@.535 4/10/2017 56@.535 | Per Diem Transportation & Travel Per Diem Transportation & Travel |
| 2448 | Janzen/Carroll Mark | | 109.59 | 4 Transactions | | |
| 5784 | Lake/Robert 11-924-000-0000-6330 11-924-000-0000-6350 | | 14.98 35.00 | Nat Resources Committee mlg Nat Resources committee | 28@.535 4/10/2017 | Transportation & Travel Per Diem |
| 5784 | Lake/Robert | | 49.98 | 2 Transactions | | |
| 12512 | MARCUM/ROBERT 11-924-000-0000-6350 11-924-000-0000-6330 | | 35.00 25.68 | Nat Resources Committee Nat Resources Committee mlg | 04/10/2017 48@.535 | Per Diem Transportation & Travel |
| 12512 | MARCUM/ROBERT | | 60.68 | 2 Transactions | | |
| 6097 | Verizon Wireless 11-924-000-0000-6250 | | 87.88 | March cell phone | 58068382700001 | Telephone |
| 6097 | Verizon Wireless | | 87.88 | 1 Transactions | | |
| 924 | DEPT Total: | | 412.91 | Forest Resource | 6 Vendors | 13 Transactions |
| 934 | DEPT | | | Memorial Forest | | |
| 10982 | Prt Usa Inc 11-934-000-0000-6273 | | 16,537.50 | 1/2 cost- Sowing Fee- 2018 trees | 02127709 | Timber Improvement |
| 10982 | Prt Usa Inc | | 16,537.50 | 1 Transactions | | |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
4/18/17 2:14PM
11 Forest Development

| <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> | |
|----------------------------|-------------|----------------------------|----------------------|------------------------------------|--------------------------|
| <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 934 DEPT Total: | | 16,537.50 | Memorial Forest | 1 Vendors | 1 Transactions |
| 11 Fund Total: | | 16,950.41 | Forest Development | | 14 Transactions |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
4/18/17 2:14PM
19 Long Lake Conservation C

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|---|-------------|----------|--------------------------------------|----------------------------|--|
| 521 | DEPT | | | LLCC Administration | | |
| 12710 | AdventureKEEN 19- 521- 000- 0000- 6400 | | 191.31 | 24 Field guides for canteen | 57920 | Commissary Items |
| 12710 | AdventureKEEN | | 191.31 | 1 Transactions | | |
| 86222 | Aitkin Independent Age 19- 521- 000- 0000- 6230 | | 126.98 | Advertising for community sale | 1081 | Printing, Publ & Adv Promotion |
| 86222 | Aitkin Independent Age | | 126.98 | 1 Transactions | | |
| 8622 | Frontier 19- 521- 000- 0000- 6250 | | 566.20 | service and LD | 2187684653 | Telephone |
| 8622 | Frontier | | 566.20 | 1 Transactions | | |
| 2763 | J & H Transfer Station-Lakes Sanitary 19- 521- 000- 0000- 6255 | | 92.00 | April Garbage Service | 117846 | Garbage |
| 2763 | J & H Transfer Station-Lakes Sanitary | | 92.00 | 1 Transactions | | |
| 4425 | Shirts Plus 19- 521- 000- 0000- 6400 | | 430.80 | 24 Hoodies | 911 | Commissary Items |
| | 19- 521- 000- 0000- 6400 | | 310.80 | 24 Trucker hats | 911 | Commissary Items |
| 4425 | Shirts Plus | | 741.60 | 2 Transactions | | |
| 86235 | The Office Shop Inc 19- 521- 000- 0000- 6231 | | 377.05 | Copier Contract | 291422- 0 | Services, Labor, Contracts |
| 86235 | The Office Shop Inc | | 377.05 | 1 Transactions | | |
| 8671 | Village Laundromat & Car Wash, Inc 19- 521- 000- 0000- 6231 | | 205.00 | Laundrying of linens | 328483 | Services, Labor, Contracts |
| 8671 | Village Laundromat & Car Wash, Inc | | 205.00 | 1 Transactions | | |
| 521 | DEPT Total: | | 2,300.14 | LLCC Administration | 7 Vendors | 8 Transactions |
| 523 | DEPT | | | LLCC Food | | |
| 4761 | Sysco Minnesota Inc 19- 523- 000- 0000- 6418 | | 741.57 | Groceries | 153070355 | Groceries- Students |
| 4761 | Sysco Minnesota Inc | | 741.57 | 1 Transactions | | |
| 4968 | Upper Lakes Foods, Inc 19- 523- 000- 0000- 6418 | | 931.97 | Groceries | 880315- 00 | Groceries- Students |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
4/18/17 2:14PM
19 Long Lake Conservation C

| Vendor Name | Accr | Rpt | Amount | Warrant Description | Invoice # | Account/Formula Description |
|-----------------------------|------|-----|----------|----------------------------|---------------|----------------------------------|
| No. Account/Formula | | | | Service Dates | Paid On Bhf # | On Behalf of Name |
| 19- 523- 000- 0000- 6418 | | | 470.09 | Groceries | 883883- 00 | Groceries- Students |
| 4968 Upper Lakes Foods, Inc | | | 1,402.06 | | | |
| | | | | 2 Transactions | | |
| 523 DEPT Total: | | | 2,143.63 | LLCC Food | 2 Vendors | 3 Transactions |
| 524 DEPT | | | | LLCC Maintenance | | |
| 13725 Beartooth True Value | | | | | | |
| 19- 524- 000- 0000- 6422 | | | 10.99 | BATTERY | B33414 | Janitorial Services/Supplies |
| 19- 524- 000- 0000- 6422 | | | 27.16 | HARDWARE | B33474 | Janitorial Services/Supplies |
| 13725 Beartooth True Value | | | 38.15 | | | |
| | | | | 2 Transactions | | |
| 2340 Hyytinen Hardware Hank | | | | | | |
| 19- 524- 000- 0000- 6422 | | | 10.47 | Mailing tape, batteries | 1381508 | Janitorial Services/Supplies |
| 19- 524- 000- 0000- 6422 | | | 17.99 | Ready mix | 1382111 | Janitorial Services/Supplies |
| 19- 524- 000- 0000- 6422 | | | 96.90 | Paint supplies | 1382237 | Janitorial Services/Supplies |
| 19- 524- 000- 0000- 6422 | | | 10.62 | Hardware | 1384968 | Janitorial Services/Supplies |
| 19- 524- 000- 0000- 6422 | | | 61.65 | paint prep supplies | 138978 | Janitorial Services/Supplies |
| 2340 Hyytinen Hardware Hank | | | 197.63 | | | |
| | | | | 5 Transactions | | |
| 12709 K & N Electric LLC | | | | | | |
| 19- 524- 000- 0000- 6590 | | | 442.50 | fixes lights/new ballast | 1966 | Repair & Maintenance Supplies |
| 12709 K & N Electric LLC | | | 442.50 | | | |
| | | | | 1 Transactions | | |
| 7062 Kern Excavating LLC | | | | | | |
| 19- 524- 000- 0000- 6590 | | | 1,523.75 | Install Rd/Sewer Cleanouts | 4517LLCC | Repair & Maintenance Supplies |
| 7062 Kern Excavating LLC | | | 1,523.75 | | | |
| | | | | 1 Transactions | | |
| 524 DEPT Total: | | | 2,202.03 | LLCC Maintenance | 4 Vendors | 9 Transactions |
| 525 DEPT | | | | LLCC Capital Improvement | | |
| 13725 Beartooth True Value | | | | | | |
| 19- 525- 000- 0000- 6601 | | | 51.43 | PAINT SUPPLIES | A16337 | Capital Outlay- Non Marcum House |
| 19- 525- 000- 0000- 6601 | | | 234.00 | PAINT | A16480 | Capital Outlay- Non Marcum House |
| 19- 525- 000- 0000- 6601 | | | 234.00 | PAINT | A16563 | Capital Outlay- Non Marcum House |
| 19- 525- 000- 0000- 6601 | | | 23.40 | PAINT | A16682 | Capital Outlay- Non Marcum House |
| 19- 525- 000- 0000- 6601 | | | 3.99 | PAINT SUPPLIES | B32436 | Capital Outlay- Non Marcum House |
| 19- 525- 000- 0000- 6601 | | | 7.49 | PAINT SUPPLIES | B32464 | Capital Outlay- Non Marcum House |
| 19- 525- 000- 0000- 6601 | | | 24.96 | PAINT SUPPLIES | B32572 | Capital Outlay- Non Marcum House |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
4/18/17 2:14PM
19 Long Lake Conservation C

| <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|-----------------------------|-------------|-------------------------------|----------------------|------------------------------------|
| <u>No. Account/Formula</u> | <u>Accr</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 19- 525- 000- 0000- 6601 | | PAINT SUPPLIES | B32629 | Capital Outlay- Non Marcum House |
| 19- 525- 000- 0000- 6601 | | PAINT SUPPLIES | B33109 | Capital Outlay- Non Marcum House |
| 13725 Beartooth True Value | | | | |
| | | | 9 Transactions | |
| 2340 Hyytinen Hardware Hank | | | | |
| 19- 525- 000- 0000- 6601 | | Paint | 1382237 | Capital Outlay- Non Marcum House |
| 2340 Hyytinen Hardware Hank | | | | |
| | | | 1 Transactions | |
| 525 DEPT Total: | | LLCC Capital Improvement | 2 Vendors | 10 Transactions |
| 19 Fund Total: | | Long Lake Conservation Center | | 30 Transactions |

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

DKB1
4/18/17 2:14PM
21 Parks

| Vendor No. | Name Account/Formula | Rpt Accr | Amount | Warrant Description Service Dates | Invoice # Paid On Bhf # | Account/Formula Description On Behalf of Name |
|------------|--|-------------|-----------|--------------------------------------|----------------------------|--|
| 520 | DEPT | | | Parks | | |
| 188 | Aitkin Sno- Drifters Snowmobile 21- 520- 000- 0000- 6802 | | 7,282.10 | 3rd benchmark GIA payment | | Trail Grants- State |
| 188 | Aitkin Sno- Drifters Snowmobile | | 7,282.10 | 1 Transactions | | |
| 4641 | Holiday Credit Office 21- 520- 000- 0000- 6511 | | 518.59 | March fuel | 1400000134961 | Gas And Oil |
| 4641 | Holiday Credit Office | | 518.59 | 1 Transactions | | |
| 2340 | Hyytinen Hardware Hank 21- 520- 000- 0000- 6405 | | 45.95 | Sea foam, etc | 1381328 | Office Supplies |
| | 21- 520- 000- 0000- 6405 | | 8.67 | Tire repair kit, carribener | 1383102 | Office Supplies |
| | 21- 520- 000- 0000- 6405 | | 11.99 | Shovel handle | 1385139 | Office Supplies |
| 2340 | Hyytinen Hardware Hank | | 66.61 | 3 Transactions | | |
| 3100 | McGregor Oil 21- 520- 000- 0000- 6511 | | 75.76 | March gas | AITKINLA | Gas And Oil |
| 3100 | McGregor Oil | | 75.76 | 1 Transactions | | |
| 3176 | Mille Lacs Trails, Inc. 21- 520- 000- 0000- 6802 | | 11,049.40 | 3rd Benchmark GIA payment | | Trail Grants- State |
| 3176 | Mille Lacs Trails, Inc. | | 11,049.40 | 1 Transactions | | |
| 9692 | Minnesota Energy Resources Corporation 21- 520- 000- 0000- 6254 | | 276.13 | March gas for shop | 50254456100001 | Utilities |
| 9692 | Minnesota Energy Resources Corporation | | 276.13 | 1 Transactions | | |
| 4010 | Rasley Oil Company 21- 520- 000- 0000- 6511 | | 685.57 | March gas | AITCOL&PS | Gas And Oil |
| 4010 | Rasley Oil Company | | 685.57 | 1 Transactions | | |
| 4800 | Tamarack Sno- Flyers 21- 520- 000- 0000- 6802 | | 15,665.10 | 3rd Benchmark GIA payment | | Trail Grants- State |
| 4800 | Tamarack Sno- Flyers | | 15,665.10 | 1 Transactions | | |
| 520 | DEPT Total: | | 35,619.26 | Parks | 8 Vendors | 10 Transactions |
| 21 | Fund Total: | | 35,619.26 | Parks | | 10 Transactions |

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



DKB1
4/18/17 2:14PM
21 Parks

| <u>Vendor Name</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> | |
|----------------------------|-------------|----------------------------|----------------------|------------------------------------|--------------------------|
| <u>No. Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| Final Total: | | 223,412.08 | 236 Vendors | 468 Transactions | |

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|------------------|-------------------|-------------------------------|
| 1 | 92,267.75 | General Fund |
| 3 | 26,812.71 | Road & Bridge |
| 9 | 270.00 | State |
| 10 | 42,826.07 | Trust |
| 11 | 16,950.41 | Forest Development |
| 19 | 8,665.88 | Long Lake Conservation Center |
| 21 | 35,619.26 | Parks |
| All Funds | 223,412.08 | Total |

Approved by,

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DKB1
4/14/17 2:03PM

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

March Sales + Use Tax

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
4/14/17 2:03PM
1 General Fund

| Vendor | Name | Accr | Rpt | Amount | Warrant Description | Invoice # | Account/Formula Description |
|--------|----------------------|------|-----|--------|-----------------------------|---------------|--------------------------------------|
| No. | Account/Formula | | | | Service Dates | Paid On Bhf # | On Behalf of Name |
| 89991 | Bremer Bank | | | | | | |
| 1 | 01-040-000-0000-5517 | | | 0.58 | Receipt Nbr 1346 03/15/2017 | | Fees For Services |
| 2 | 01-040-021-0000-5840 | | | 1.61 | Receipt Nbr 1184 03/07/2017 | | Misc Receipts |
| 3 | 01-042-000-0000-5840 | | | 0.32 | Receipt Nbr 4405 03/03/2017 | | Misc Receipts |
| 4 | 01-042-000-0000-5840 | | | 0.13 | Receipt Nbr 4412 03/10/2017 | | Misc Receipts |
| 5 | 01-042-000-0000-5840 | | | 0.06 | Receipt Nbr 4413 03/10/2017 | | Misc Receipts |
| 6 | 01-042-000-0000-5840 | | | 12.87 | Receipt Nbr 4414 03/10/2017 | | Misc Receipts |
| 7 | 01-042-000-0000-5840 | | | 12.87 | Receipt Nbr 4418 03/13/2017 | | Misc Receipts |
| 8 | 01-042-000-0000-5840 | | | 0.13 | Receipt Nbr 4423 03/16/2017 | | Misc Receipts |
| 9 | 01-042-000-0000-5840 | | | 0.13 | Receipt Nbr 4430 03/23/2017 | | Misc Receipts |
| 10 | 01-042-000-0000-5840 | | | 0.13 | Receipt Nbr 4432 03/27/2017 | | Misc Receipts |
| 11 | 01-043-000-0000-5840 | | | 0.26 | Receipt Nbr 1012 03/17/2017 | | Misc Receipts |
| 12 | 01-043-000-0000-5840 | | | 0.26 | Receipt Nbr 1012 03/17/2017 | | Misc Receipts |
| 13 | 01-043-000-0000-5840 | | | 0.26 | Receipt Nbr 1012 03/17/2017 | | Misc Receipts |
| 14 | 01-043-000-0000-5840 | | | 0.26 | Receipt Nbr 1012 03/17/2017 | | Misc Receipts |
| 15 | 01-043-000-0000-5840 | | | 0.26 | Receipt Nbr 1012 03/17/2017 | | Misc Receipts |
| 16 | 01-043-000-0000-5840 | | | 0.26 | Receipt Nbr 1016 03/31/2017 | | Misc Receipts |
| 17 | 01-043-000-0000-5840 | | | 110.43 | Receipt Nbr 1016 03/31/2017 | | Misc Receipts |
| 18 | 01-049-000-0000-5525 | | | 4.19 | Receipt Nbr 596 03/10/2017 | | Label & Listing Sales |
| 19 | 01-090-000-0000-5840 | | | 0.64 | Receipt Nbr 1868 03/08/2017 | | Misc Receipts |
| 20 | 01-090-000-0000-5840 | | | 0.64 | Receipt Nbr 1869 03/08/2017 | | Misc Receipts |
| 21 | 01-090-000-0000-5840 | | | 2.57 | Receipt Nbr 1870 03/08/2017 | | Misc Receipts |
| 22 | 01-090-000-0000-5840 | | | 0.64 | Receipt Nbr 1871 03/08/2017 | | Misc Receipts |
| 23 | 01-090-000-0000-5840 | | | 7.08 | Receipt Nbr 1872 03/08/2017 | | Misc Receipts |
| 24 | 01-090-000-0000-5840 | | | 0.64 | Receipt Nbr 1875 03/14/2017 | | Misc Receipts |
| 25 | 01-090-000-0000-5840 | | | 0.64 | Receipt Nbr 1876 03/14/2017 | | Misc Receipts |
| 26 | 01-090-000-0000-5840 | | | 0.64 | Receipt Nbr 1876 03/14/2017 | | Misc Receipts |
| 27 | 01-090-000-0000-5840 | | | 0.64 | Receipt Nbr 1877 03/14/2017 | | Misc Receipts |
| 28 | 01-252-252-0000-5872 | | | 45.29 | Receipt Nbr 3135 03/08/2017 | | Phone Card Prisoner Welfare(Taxable) |
| 29 | 01-252-252-0000-5872 | | | 258.17 | Receipt Nbr 3144 03/17/2017 | | Phone Card Prisoner Welfare(Taxable) |
| 30 | 01-252-252-0000-5885 | | | 36.70 | Receipt Nbr 3135 03/08/2017 | | Commissary Sales Taxable |
| 31 | 01-252-252-0000-5885 | | | 33.31 | Receipt Nbr 3144 03/17/2017 | | Commissary Sales Taxable |
| 32 | 01-252-252-0000-5885 | | | 14.83 | Receipt Nbr 3149 03/21/2017 | | Commissary Sales Taxable |
| 33 | 01-252-252-0000-5885 | | | 11.40 | Receipt Nbr 3157 03/28/2017 | | Commissary Sales Taxable |
| 71 | 01-100-000-0000-6311 | | | 173.60 | March copies sales tax | | Sales Tax |
| 72 | 01-100-000-0000-6312 | | | 0.40 | March sales tax adjustment | | Sales Tax Adjustment |
| 89991 | Bremer Bank | | | 732.84 | 35 Transactions | | |

1 Fund Total:

732.84

General Fund

1 Vendors

35 Transactions

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
4/14/17 2:03PM
3 Road & Bridge

| Vendor Name | Rpt | Warrant Description | Invoice # | Account/Formula Description |
|-----------------------------------|-------------|---------------------|-----------------------------|---|
| <u>No.</u> <u>Account/Formula</u> | <u>Accr</u> | <u>Amount</u> | <u>Service Dates</u> | <u>Paid On Bhf #</u> <u>On Behalf of Name</u> |
| 8410 Bremer Bank | | | | |
| 70 03-303-000-0000-6513 | | 390.45 | March Sales Tax | Motor Fuel & Lubricants |
| 8410 Bremer Bank | | 390.45 | 1 Transactions | |
| 89991 Bremer Bank | | | | |
| 34 03-000-000-0000-5855 | | 1.93 | Receipt Nbr 3000 03/03/2017 | Charges- Individuals |
| 35 03-000-000-0000-5855 | | 0.26 | Receipt Nbr 966 03/07/2017 | Charges- Individuals |
| 36 03-000-000-0000-5855 | | 1.93 | Receipt Nbr 3009 03/15/2017 | Charges- Individuals |
| 37 03-000-000-0000-5855 | | 1.93 | Receipt Nbr 3010 03/15/2017 | Charges- Individuals |
| 38 03-000-000-0000-5855 | | 1.93 | Receipt Nbr 1882 03/30/2017 | Charges- Individuals |
| 39 03-000-000-0000-5855 | | 1.93 | Receipt Nbr 1885 03/31/2017 | Charges- Individuals |
| 40 03-000-000-0000-5855 | | 1.93 | Receipt Nbr 968 03/31/2017 | Charges- Individuals |
| 41 03-000-000-0000-5855 | | 1.93 | Receipt Nbr 968 03/31/2017 | Charges- Individuals |
| 42 03-000-000-0000-5855 | | 3.44 | Receipt Nbr 968 03/31/2017 | Charges- Individuals |
| 43 03-000-000-0000-5855 | | 3.44 | Receipt Nbr 968 03/31/2017 | Charges- Individuals |
| 89991 Bremer Bank | | 20.65 | 10 Transactions | |
| 3 Fund Total: | | 411.10 | Road & Bridge | 2 Vendors 11 Transactions |

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
4/14/17 2:03PM
9 State

| <u>Vendor Name</u> | <u>Accr</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|--------------------------------|-------------|------------|--------------------------------|----------------------|---|
| <u>No. Account/Formula</u> | | | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 4580 Mn Dept Of Finance | | | | | |
| 74 09-000-000-0000-2022 | | | March Birth | | Birth/Death Surcharges |
| 75 09-000-000-0000-2022 | | | March Death | | Birth/Death Surcharges |
| 76 09-000-000-0000-2024 | | | March Childrens | | St Share Of Birth Cert.- Children |
| 77 09-000-000-0000-2031 | | | March Torrens | | Real Estate Assurance (Was 5874 And 627 |
| 78 09-000-000-0000-2031 | | | March Tax Forfeit | | Real Estate Assurance (Was 5874 And 627 |
| 79 09-000-000-0000-2036 | | | March State General Fund | | Recording Surcharges (Was 5871 & 6281) |
| 80 09-000-000-0000-2036 | | | March State Gen Fund surcharge | | Recording Surcharges (Was 5871 & 6281) |
| 4580 Mn Dept Of Finance | | | | | |
| | | | | 7 Transactions | |
| 3375 Mn Dept Of Health | | | | | |
| 73 09-000-000-0000-2027 | | | March State Well | | State Well Cert Fees (Was 5097 & 6203) |
| 3375 Mn Dept Of Health | | | | | |
| | | | | 1 Transactions | |
| 9 Fund Total: | | | State | 2 Vendors | 8 Transactions |

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
4/14/17 2:03PM
10 Trust

| <u>Vendor Name</u> | <u>Accr</u> | <u>Rpt</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|----------------------------|-------------|------------|-----------------------------|----------------------|------------------------------------|
| <u>No. Account/Formula</u> | | | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 89991 Bremer Bank | | | | | |
| 44 10-921-000-0000-5840 | | | Receipt Nbr 3002 03/08/2017 | | Misc Receipts |
| 89991 Bremer Bank | | | 1 Transactions | | |
| 10 Fund Total: | | | Trust | 1 Vendors | 1 Transactions |

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
 4/14/17 2:03PM
 19 Long Lake Conservation C

| <u>Vendor Name</u> | <u>Accr</u> | <u>Rpt</u> | <u>Amount</u> | <u>Warrant Description</u> | <u>Invoice #</u> | <u>Account/Formula Description</u> |
|-----------------------------|-------------|------------|---------------|-------------------------------|----------------------|------------------------------------|
| <u>No. Account/Formula</u> | | | | <u>Service Dates</u> | <u>Paid On Bhf #</u> | <u>On Behalf of Name</u> |
| 89991 Bremer Bank | | | | | | |
| 45 19- 521- 000- 0000- 5885 | | | 8.67 | Receipt Nbr 1414 03/28/2017 | | Commissary Sales Taxable |
| 46 19- 521- 000- 0000- 5885 | | | 31.02 | Receipt Nbr 1416 03/29/2017 | | Commissary Sales Taxable |
| 89991 Bremer Bank | | | 39.69 | 2 Transactions | | |
| 19 Fund Total: | | | 39.69 | Long Lake Conservation Center | 1 Vendors | 2 Transactions |

Aitkin County



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

DKB1
4/14/17 2:03PM
21 Parks

| Vendor | Name | Accr | Rpt | Amount | Warrant Description | Invoice # | Account/Formula Description |
|-----------------------|----------------------|------|-----|----------|-----------------------------|-----------------|-----------------------------|
| No. | Account/Formula | | | | Service Dates | Paid On Bhf # | On Behalf of Name |
| 89991 | Bremer Bank | | | | | | |
| 47 | 21-520-000-0000-5510 | | | 14.15 | Receipt Nbr 3001 03/07/2017 | | Co. Parks Campground Fees |
| 48 | 21-520-000-0000-5510 | | | 2.57 | Receipt Nbr 3003 03/08/2017 | | Co. Parks Campground Fees |
| 49 | 21-520-000-0000-5510 | | | 9.01 | Receipt Nbr 3005 03/13/2017 | | Co. Parks Campground Fees |
| 50 | 21-520-000-0000-5510 | | | 10.29 | Receipt Nbr 3005 03/13/2017 | | Co. Parks Campground Fees |
| 51 | 21-520-000-0000-5510 | | | 7.72 | Receipt Nbr 3006 03/13/2017 | | Co. Parks Campground Fees |
| 52 | 21-520-000-0000-5510 | | | 7.72 | Receipt Nbr 3007 03/15/2017 | | Co. Parks Campground Fees |
| 53 | 21-520-000-0000-5510 | | | 0.96 | Receipt Nbr 3012 03/16/2017 | | Co. Parks Campground Fees |
| 54 | 21-520-000-0000-5510 | | | 1.93 | Receipt Nbr 3012 03/16/2017 | | Co. Parks Campground Fees |
| 55 | 21-520-000-0000-5510 | | | 1.29 | Receipt Nbr 3012 03/16/2017 | | Co. Parks Campground Fees |
| 56 | 21-520-000-0000-5510 | | | 0.32 | Receipt Nbr 3013 03/20/2017 | | Co. Parks Campground Fees |
| 57 | 21-520-000-0000-5510 | | | 1.29 | Receipt Nbr 3014 03/20/2017 | | Co. Parks Campground Fees |
| 58 | 21-520-000-0000-5510 | | | 0.96 | Receipt Nbr 3015 03/20/2017 | | Co. Parks Campground Fees |
| 59 | 21-520-000-0000-5510 | | | 3.86 | Receipt Nbr 3016 03/22/2017 | | Co. Parks Campground Fees |
| 60 | 21-520-000-0000-5510 | | | 3.86 | Receipt Nbr 3016 03/22/2017 | | Co. Parks Campground Fees |
| 61 | 21-520-000-0000-5510 | | | 2.89 | Receipt Nbr 3017 03/24/2017 | | Co. Parks Campground Fees |
| 62 | 21-520-000-0000-5510 | | | 5.15 | Receipt Nbr 3018 03/27/2017 | | Co. Parks Campground Fees |
| 63 | 21-520-000-0000-5510 | | | 7.72 | Receipt Nbr 3019 03/27/2017 | | Co. Parks Campground Fees |
| 64 | 21-520-000-0000-5510 | | | 19.30 | Receipt Nbr 3019 03/27/2017 | | Co. Parks Campground Fees |
| 65 | 21-520-000-0000-5510 | | | 5.79 | Receipt Nbr 3020 03/28/2017 | | Co. Parks Campground Fees |
| 66 | 21-520-000-0000-5510 | | | 2.57 | Receipt Nbr 3023 03/30/2017 | | Co. Parks Campground Fees |
| 67 | 21-520-000-0000-5510 | | | 2.57 | Receipt Nbr 3024 03/30/2017 | | Co. Parks Campground Fees |
| 68 | 21-520-000-0000-5510 | | | 3.86 | Receipt Nbr 3025 03/31/2017 | | Co. Parks Campground Fees |
| 69 | 21-520-000-0000-5510 | | | 2.25- | Receipt Nbr 3025 03/31/2017 | | Co. Parks Campground Fees |
| 89991 | Bremer Bank | | | 113.53 | 23 Transactions | | |
| 21 Fund Total: | | | | 113.53 | Parks | 1 Vendors | 23 Transactions |
| Final Total: | | | | 8,581.45 | 8 Vendors | 80 Transactions | |

Aitkin County

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

| <u>Fund</u> | <u>AMOUNT</u> | <u>Name</u> |
|------------------|-----------------|-------------------------------|
| 1 | 732.84 | General Fund |
| 3 | 411.10 | Road & Bridge |
| 9 | 7,283.00 | State |
| 10 | 1.29 | Trust |
| 19 | 39.69 | Long Lake Conservation Center |
| 21 | 113.53 | Parks |
| All Funds | 8,581.45 | Total |

Approved by,
.....
.....



Board of County Commissioners Agenda Request

2E
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: 2017 State of MN Federal Supplemental Boating Safety Patrol Grant

| | | |
|--|--|---|
| <input type="checkbox"/> REGULAR AGENDA | Action Requested: | <input type="checkbox"/> Direction Requested |
| <input checked="" type="checkbox"/> CONSENT AGENDA | <input type="checkbox"/> Approve/Deny Motion | <input type="checkbox"/> Discussion Item |
| <input type="checkbox"/> INFORMATION ONLY | <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Hold Public Hearing* |

| | |
|---|--|
| Submitted by: Sheriff Scott A. Turner | Department: Aitkin County Sheriff's Office |
|---|--|

| | |
|---|-------------------------------|
| Presenter (Name and Title): Sheriff Scott A. Turner | Estimated Time Needed: |
|---|-------------------------------|

Summary of Issue:
Approve annual State of Minnesota Federal Supplemental Boating Safety Patrol Grant Agreement. The amount is \$6,375.00 to use towards overtime boat & water patrol hours.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Request board chair to sign agreement. Request County Administrator Jessica Seibert to sign resolution and return as soon as possible for submission to MN DNR.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 25, 2017

By Commissioner: xx

20170425-0xx

2017 State Boat & Water Agreement Grant

BE IT RESOLVED, that the Aitkin County Board of Commissioners approve the 2017 State of Minnesota Federal Supplemental Boating Safety Patrol Grant Agreement on file in the Office of the County Auditor and authorize the Aitkin County Sheriff, County Board Chair and County Administrator to sign the agreement in the amount of \$6,375.00 for the term of May 12, 2017, through September 4, 2017.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of April 2017, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of April 2017

Jessica Seibert
County Administrator



DEPARTMENT OF NATURAL RESOURCES

2017 STATE OF MINNESOTA FEDERAL SUPPLEMENTAL BOATING SAFETY PATROL GRANT AGREEMENT

ENCUMBRANCE WORKSHEET

Contract #: **123052**

PO #: **3000110970**

State Accounting Information

| | | | | |
|-------------------------|-----------------------------|--------------------------------|----------------------|---------------------------------|
| Dept. ID R29 | PC Bus. Unit R2901 | Fiscal Year 2017 | Source Type REIMB | Vendor Number 0000197275-001 |
| Total Amount \$6,375 | Project ID R29G40CGFFY16 | Billing Location R297000221 | DUNS 047464805 | |

Accounting Distribution

| | | | | | |
|--------------|---------------------------|-----------------------|----------------------|-------------------|---------------------|
| Fund 3000 | Fin. Dept. ID R2937715 | Approp. ID R294203 | Category 84101501 | Account 441302 | Activity A4CG002 |
|--------------|---------------------------|-----------------------|----------------------|-------------------|---------------------|

| | |
|----------------------------------|-------------------------------------|
| Grant Begin Date May 12, 2017 | Grant End Date September 4, 2017 |
|----------------------------------|-------------------------------------|

Grantee Name and Address:

Aitkin Co. Sheriff
217 - 2nd St. NW #185
Aitkin, MN 56431

Payment Address: (where DNR sends the check)

Aitkin Co. Treasurer
209 - 2nd St. NW #202
Aitkin, MN 56431

**2017 STATE OF MINNESOTA
FEDERAL SUPPLEMENTAL BOATING SAFETY PATROL
GRANT AGREEMENT**

This grant agreement is between the State of Minnesota, acting through its Commissioner of Natural Resources ("State") and Aitkin Co. Sheriff, 217 - 2nd St. NW, #185, Aitkin, MN 56431 ("Grantee"). The payment address for this grant agreement is Aitkin Co. Treasurer, 209 - 2nd St. NW #202, Aitkin, MN 56431.

Recitals

1. Under the U.S. Coast Guard, Department of Homeland Security – through the Recreational Boating Safety Financial Assistance program to states, commonwealth and territories (CFDA number 97.012) in U.S.C. 13101-13110 and Minnesota Statute § 84.085, Subdivision 1(c) the State is empowered to enter into this grant.
2. This grant will be used to cover the cost of additional boating safety patrol of lakes and rivers in the county.
3. The Grantee represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the State. Pursuant to Minnesota Statute §16B.98 Subdivision 1, the Grantee agrees to minimize administrative costs as a condition of this grant.

Grant Agreement

1 Term of Grant Agreement

- 1.1 **Effective date:** May 12, 2017 or the date the State obtains all required signatures under Minnesota Statutes § 16B.98, Subdivision 5, whichever is later. Reimbursements will only be made for expenditures made according to the terms of this grant agreement.
- 1.2 **Expiration date:** September 4, 2017. Pursuant to Minnesota Statute §16A.28, Subdivision 6, the encumbrance may be certified for one year beyond the year in which funds were appropriated. The Grantee shall submit a final billing invoice within 30 days of the expiration of the grant as specified herein.
- 1.3 **Survival of Terms.** The following clauses survive the expiration or cancellation of this grant agreement: 8. Liability; 9. State Audits; 10. Government Data Practices and Intellectual Property; 12. Publicity and Endorsement; 13. Governing Law, Jurisdiction, and Venue; and 15. Data Disclosure.

2 Grantee's Duties

The Grantee, who is not a state employee, will provide additional boating safety patrol hours during high watercraft use periods through the payment of overtime or the addition of enforcement personnel. The Grantee will submit to the State a written plan to carry out the provisions of this grant. Provisions of Chapter 86B, the provisions of Chapter 169A pertaining to motorboats and the Boat and Water Safety Rules, hereinafter referred to as the "Minn. Rules" will be enforced. Refer to Exhibit "A" which is attached and incorporated into this agreement for more information on allowable expenses. The Grantee is responsible for maintaining an adequate conflict of interest policy throughout the term of this grant contract. The Grantee shall monitor and report any actual, potential or perceived conflicts of interest to the State's Authorized Representative.

Reporting Requirements: The Grantee is bound to financial and performance requirements as noted in this grant agreement and Exhibit A which is attached and incorporated into this grant agreement.

3 Time

The Grantee must comply with all the time requirements described in this grant agreement. In the performance of this grant agreement, time is of the essence.

4 Consideration and Payment

4.1 **Consideration.** The State will pay for all services performed by the Grantee under this grant agreement as follows:

- (a) **Compensation.** The Grantee will be paid for all boat and water safety activities performed by the Grantee during the term of the grant up to Six thousand three hundred seventy-five dollars (\$6,375).
- (b) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed Six thousand three hundred seventy-five dollars (\$6,375).

4.2 **Payment**

- (a) **Invoices.** The State will promptly pay the Grantee after the Grantee presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices may be submitted at the end of the grant period or as often as monthly. Each invoice shall be accompanied by log sheets or activity sheets as described in Exhibit A. The final invoice and required narrative report must be submitted to the State not later than October 4, 2017, unless an extension is granted in writing from the State.
- (b) **Federal funds.** Payments under this grant agreement will be made from federal funds obtained by the State through the U.S. Coast Guard, Department of Homeland Security – through the Recreational Boating Safety Financial Assistance program to states, commonwealth and territories (CFDA number 97.012) in U.S.C. 13101-13110. Exhibit "B" is attached and incorporated into this grant agreement. The Grantee is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by the Grantee's failure to comply with federal requirements.

- 4.3 Contracting and Bidding Requirements per Minn. Stat. §471.345, grantees that are municipalities as defined in Subd. 1 must do the following if contracting funds from this grant contract agreement for any supplies, materials, equipment or the rental thereof, or the construction, alteration, repair or maintenance of real or personal property:
- (a) If the amount of the contract is estimated to exceed \$100,000, a formal notice and bidding process must be conducted in which sealed bids shall be solicited by public notice. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2).
 - (b) If the amount of the contract is estimated to exceed \$25,000 but not \$100,000, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. All quotations obtained shall be kept on file for a period of at least one year after receipt thereof. Municipalities may, as a best value alternative, award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2) and paragraph (c).
 - (c) If the amount of the contract is estimated to be \$25,000 or less, the contract may be made either upon quotation or in the open market, in the discretion of the governing body. If the contract is made upon quotation it shall be based, so far as practicable, on at least two quotations which shall be kept on file for a period of at least one year after their receipt. Alternatively, municipalities may award a contract for construction, alteration, repair, or maintenance work to the vendor or contractor offering the best value under a request for proposals as described in Minn. Stat. §16C.28, Subd. 1, paragraph (a), clause (2).
 - (d) Support documentation of the bidding process utilized to contract services must be included in the grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.
 - (e) For projects that include construction work of \$25,000 or more, prevailing wage rules apply per; Minn. Stat. §§177.41 through 177.44 consequently, the bid request must state the project is subject to prevailing wage. These rules require that the wages of laborers and workers should be comparable to wages paid for similar work in the community as a whole. A prevailing wage form should accompany these bid submittals.

5 **Conditions of Payment**

All services provided by the Grantee under this grant contract must be performed to the State's satisfaction, as determined at the sole discretion of the State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Grantee will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal, state, or local law.

6 **Authorized Representative**

The State's Authorized Representative is Rodmen Smith, Director, Enforcement Division – Central Office, Minnesota Department of Natural Resources (DNR), 500 Lafayette Rd., St. Paul, MN 55155-4047, (651) 259-5361, rodmen.smith@state.mn.us or his/her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services provided under this grant agreement. If the services are satisfactory, the State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The Grantee's Authorized Representative is Scott Turner, Sheriff, Aitkin Co., 217 - 2nd St. NW, Rm. 185, Aitkin, MN, 56431, (218) 927-7420 or his/her successor. If the Grantee's Authorized Representative changes at any time during this grant agreement, the Grantee must immediately notify the State.

7 **Assignment, Amendments, Waiver, and Grant Agreement Complete**

- 7.1 **Assignment.** The Grantee shall neither assign nor transfer any rights or obligations under this grant agreement without the prior written consent of the State, approved by the same parties who executed and approved this grant agreement, or their successors in office.
- 7.2 **Amendments.** Any amendments to this grant agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant agreement, or their successors in office.
- 7.3 **Waiver.** If the State fails to enforce any provision of this grant agreement, that failure does not waive the provision or the State's right to enforce it.
- 7.4 **Grant Agreement Complete.** This grant agreement, including Exhibits "A" and "B," contains all negotiations and agreements between the State and the Grantee. No other understanding regarding this grant agreement, whether written or oral, may be used to bind either party.

8 **Liability**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this grant agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this grant agreement.

- 9 **State Audits**
Under Minnesota Statute § 16B.98, Subdivision 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this grant agreement or transaction are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this grant agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later.
- 10 **Government Data Practices and Intellectual Property**
10.1 *Government Data Practices.* The Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statute § 13, as it applies to all data provided by the State under this grant agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this grant agreement. The civil remedies of Minnesota Statute § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.
- If the Grantee receives a request to release the data referred to in this Clause, the Grantee must immediately notify the State. The State will give the Grantee instructions concerning the release of the data to the requesting party before the data is released. The Grantee's response to the request shall comply with applicable law.
- 11 **Workers' Compensation**
The Grantee certifies that it is in compliance with Minnesota Statute § 176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.
- 12 **Publicity and Endorsement**
12.1 *Publicity.* Any publicity regarding the subject matter of this grant agreement must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors with respect to the program, publications, or services provided resulting from this grant agreement.
12.2 *Endorsement.* The Grantee must not claim that the State endorses its products or services.
- 13 **Governing Law, Jurisdiction, and Venue**
Minnesota law, without regard to its choice-of-law provisions, governs this grant agreement. Venue for all legal proceedings out of this grant agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
- 14 **Termination**
14.1 *Termination by the State.* The State may immediately terminate this grant agreement with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
14.2 *Termination for Cause.* The State may immediately terminate this grant contract if the State finds that there has been a failure to comply with the provisions of this grant contract, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The State may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.
14.3 *Termination for Insufficient Funding.* The State may immediately terminate this grant contract if:
a) It does not obtain funding from the Minnesota Legislature
b) Or, if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Grantee. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Grantee notice of the lack of funding within a reasonable time of the State's receiving that notice.
- 15 **Data Disclosure**
Under Minnesota Statute § 270C.65, Subdivision 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Grantee to file state tax returns and pay delinquent state tax liabilities, if any.

16 Invasive Species Prevention

The DNR requires active steps to prevent or limit the introduction, establishment, and spread of invasive species during contracted work. The contractor shall prevent invasive species from entering into or spreading within a project site by cleaning equipment prior to arriving at the project site.

If the equipment, vehicles, gear, or clothing arrives at the project site with soil, aggregate material, mulch, vegetation (including seeds) or animals, it shall be cleaned by contractor furnished tool or equipment (brush/broom, compressed air or pressure washer) at the staging area. The contractor shall dispose of material cleaned from equipment and clothing at a location determined by the DNR Contract Administrator. If the material cannot be disposed of onsite, secure material prior to transport (sealed container, covered truck, or wrap with tarp) and legally dispose of offsite.

The contractor shall ensure that all equipment and clothing used for work in infested waters has been adequately decontaminated for invasive species (ex. zebra mussels) prior to being used in non-infested waters. All equipment and clothing including but not limited to waders, tracked vehicles, barges, boats, turbidity curtain, sheet pile, and pumps that comes in contact with any infested waters must be thoroughly decontaminated.

17 Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions

- 17.1 The prospective lower tier participant certifies, by submission of this agreement, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- 17.2 Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this agreement.

IN WITNESS WHEREOF, the parties have caused this Grant Agreement to be duly executed intending to be bound thereby.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes § 16A.15 and 16C.05.

Signed: garnedmure

Date: 4/4/17

SWIFT Contract # 123052

Purchase Order # 3000110970

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: County Sheriff

Date: _____

By: _____

Title: Chairperson of County Board

Date: _____

By: _____

Title: County Auditor or Administrator

Date: _____

3. STATE AGENCY: NATURAL RESOURCES

By: _____
(With delegated authority)

Title: Director, Enforcement Division – Central Office

Date: _____

Attachments: Exhibits "A" & "B"

Distribution:

- 1. DNR - OMBS
- 2. Grantee
- 3. State's Authorized Representative

**2017 FEDERAL BOATING ENFORCEMENT
SUPPLEMENTAL AGREEMENT
(CFDA #97.012)**

1. The purpose of this program is to provide supplementary funding to the County to provide for additional boating safety patrol hours during high-use periods through the payment of straight time, overtime, or the addition of enforcement personnel on a temporary basis. Other activities such as rental boat inspections, training, extended search and rescue operations, aids-to-navigation work, aquatic invasive species (AIS) enforcement or inspections, talks and displays do not qualify for reimbursement under this program. Incidental on-scene accident investigation, assistance to the public and immediate search and rescue operations by personnel assigned to this program are authorized.
2. Unless otherwise noted in this exhibit, the program shall begin on Friday, May 12, 2017, or the date the State obtains all required signatures, whichever is later, and end at midnight, Monday, September 4, 2017. Grant return deadline is Wednesday, June 7, 2017 unless an extension is requested by the grantee in writing and the extension is approved in writing from the state.
3. Reimbursable hours and days of operation shall occur during the following days and hours:

The schedule of hours shall be left to the county. Scheduling, however, should be made to coincide with periods of activity or complaints and night patrols are encouraged. *If at all possible, schedules should be canceled or delayed if inclement weather is expected.*
4. Emphasis on this program shall be placed on the following violations:
 - Boating while intoxicated
 - Personal watercraft operation
 - Careless and reckless operation
 - Speed and wake violations
 - Use of navigation lights
 - Other boating equipment and registration violations
5. Allowable costs include overtime patrol hours, additional personnel salary and appropriate fringe benefits associated with patrol. No indirect costs will be paid by the state. Invoices may be submitted at the end of the grant period or as often as monthly. A copy of the daily logs of each deputy involved - showing hours on duty, water body patrolled, boats stopped, citations or warnings issued and other pertinent information on a daily basis must be submitted with the monthly reimbursement invoice. The deputy and his or her supervisor must sign each log sheet. Reimbursement requests must also include a summary of the times and hours worked and total costs for each deputy by date.

All other expenses, such as fuel, training, repairs, boats, meals etc. must be paid by the county (use of the regular 2017 state boat and water safety grant funds for these other expenses is an allowable cost). The county will be responsible for any unemployment or worker's compensation costs associated with the program.
6. Each participating county, with the last payment request, will submit a written review of the program. Final payment will not be made without this narrative, which shall include a summary of the county's activities, accomplishments and suggested changes for future funding.
7. Deadline for the final invoice and narrative is Wednesday, October 4, 2017. Any invoice submitted after that date will not be reimbursed, unless an extension is requested by the grantee in writing and the extension is approved in writing from the State.
8. Hours from this program will be excluded in determining the regular 2019 county grant allocation.
9. These funds are not designed to take the place of existing funding, but rather to supplement it. A copy of the 2017 county supplemental patrol work plan must be submitted to the State for approval before the grant may be processed.

**2017 FEDERAL ASSURANCES
NON-CONSTRUCTION PROGRAMS**

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et sq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction sub-agreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et. seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1et seq.).
14. Will comply with P.L. 93-248 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments and Non-Profit Organizations." *(see below).
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

**If the COUNTY (as defined on page 1 of this grant) expends more than \$500,000 in federal assistance per year, it agrees to have a program-specific or single audit made in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133 – "Audits of States, Local Governments and Non-Profit Organizations." Copies of the audit report are required to be sent to the following: 1) Office of the State Auditor – Single Audit Division, Suite 500, 525 Park Street, St. Paul, MN 55103, 2) Minnesota Department of Natural Resources, Internal Audit Section – Office of Management & Budget Services 500 Lafayette Road, St. Paul, MN 55155 and 3) The Federal Single Audit Clearinghouse located at: Bureau of the Census, Data Preparation Division, 1201 East 10th Street, Jeffersonville, IN 47132.*



Board of County Commissioners Agenda Request

2F
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: Accept Resignation - Community Corrections Director

| | | |
|--|---|--|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small> |
| Submitted by: Jessica Seibert | | Department: Administration |
| Presenter (Name and Title): | | Estimated Time Needed: |
| Summary of Issue: Please see attached. | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: Accept resignation. | | |
| Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> | | |

Elizabeth M. DeRuyck, M.B.A.

3779 River Ridge Drive, Brainerd, MN 56401

218.232.2922

E-Mail: lizz131@gmail.com

04/14/2017

Jessica Seibert

217 2nd St NW, RM 134

Aitkin, MN 56431

Jessica,

Please accept this letter as notification that I am leaving my position of Community Corrections Director with Aitkin County effective May 12, 2017.

I appreciate the opportunities I have been given at Aitkin County and the professional guidance and support I have been offered throughout my career in corrections serving the county. I am hopeful the positive momentum will continue to develop within my department as you move forward with new leadership.

Please accept this message as formal notification of my resignation. If I can be of assistance during this transition, please let me know.

Sincerely,



Elizabeth DeRuyck



Board of County Commissioners Agenda Request

26
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: Consumption & Display Permit

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|--|--|---|
| <input type="checkbox"/> REGULAR AGENDA | Action Requested: | <input type="checkbox"/> Direction Requested |
| <input checked="" type="checkbox"/> CONSENT AGENDA | <input checked="" type="checkbox"/> Approve/Deny Motion | <input type="checkbox"/> Discussion Item |
| <input type="checkbox"/> INFORMATION ONLY | <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Hold Public Hearing* |

**provide copy of hearing notice that was published*

| | |
|--|---------------------------------|
| Submitted by: Sally M. Huhta | Department: Auditor's |
|--|---------------------------------|

| | |
|---|--------------------------------------|
| Presenter (Name and Title): N/A | Estimated Time Needed: N/A |
|---|--------------------------------------|

Summary of Issue:

Please approve the following Application for Consumption & Display (Set Up) Permit:
Larson, Leonard and Kathy, d/b/a Larson's Barn – Workman Township

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Approve Renewal of Consumption and Display Permit - Larson's Barn

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No

Please Explain:



Board of County Commissioners Agenda Request

24
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: 3.2% Malt Liquor Licenses

| | | |
|---|--|---|
| <input type="checkbox"/> REGULAR AGENDA | Action Requested: | <input type="checkbox"/> Direction Requested |
| <input checked="" type="checkbox"/> CONSENT AGENDA | <input checked="" type="checkbox"/> Approve/Deny Motion | <input type="checkbox"/> Discussion Item |
| <input type="checkbox"/> INFORMATION ONLY | <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Hold Public Hearing* |
| <i>*provide copy of hearing notice that was published</i> | | |
| Submitted by: Sally M. Huhta | | Department: Auditor's |
| Presenter (Name and Title): N/A | | Estimated Time Needed: N/A |
| Summary of Issue: Please approve the following 3.2 Malt Liquor Licenses for a period ending April 30, 2018. OFF Sale: • KRIM15, LLC, d/b/a (The) Junction – Hazelton Township ON Sale: • Danny J. Volk, d/b/a Hidden Meadows – Unorg 48-27 Township • Minnewawa Sportsmen's Club Inc., d/b/a Minnewawa Sportsmen's Club – Shamrock Township ON & OFF Sale: • Dean H. Hanson, d/b/a Agate Bay Resort – Lakeside Township • Kulifaj Resorts Inc., d/b/a The Red Door Resort & Motel – Wealthwood Township | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: Approve the 3.2 Malt Liquor Licenses. | | |
| Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Please Explain: | | |



Board of County Commissioners Agenda Request

2 I
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: LG220 Application for Exempt Permit - VFW

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|---|--|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: Sally M. Huhta | | Department: Auditor's |
| Presenter (Name and Title): N/A | | Estimated Time Needed: N/A |
| Summary of Issue: Please adopt the following resolution: BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 – of the Hennepin Health Foundation, at the following location – VFW, which has an address of 36558 410th Avenue – Aitkin Township. (Note: Date of activity for Raffle – June 24, 2017) | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: Adopt resolution. | | |
| Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>Please Explain:</i> | | |

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

25
Agenda Item #

Requested Meeting Date: 04/25/2017

Title of Item: STS Donation

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|--|--|--|
| <input type="checkbox"/> REGULAR AGENDA | Action Requested: | <input type="checkbox"/> Direction Requested |
| <input checked="" type="checkbox"/> CONSENT AGENDA | <input checked="" type="checkbox"/> Approve/Deny Motion | <input type="checkbox"/> Discussion Item |
| <input type="checkbox"/> INFORMATION ONLY | <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i> |

| | |
|--|--|
| Submitted by: Sheriff Scott Turner | Department: Sheriff's Office |
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| Presenter (Name and Title): Sheriff Scott Turner | Estimated Time Needed: |
|--|-------------------------------|

Summary of Issue:

Logan Township has made a generous donation of \$250 to the Aitkin County STS Program in appreciation for their assistance with the cemetery and snowfence.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Accept donation.

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Legally binding agreements must have County Attorney approval prior to submission.



Board of County Commissioners Agenda Request

2K
Agenda Item #

Requested Meeting Date: 4-25-17

Title of Item: Sponsoring Resolution - 1st Street NW-1st/2nd Avenue NW Project

| | | |
|--|---|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small><i>*provide copy of hearing notice that was published</i></small> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
|--|---|---|

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|------------------------------------|--|
| Submitted by: John Welle | Department: Highway Department |
|------------------------------------|--|

| | |
|--|-------------------------------------|
| Presenter (Name and Title): John Welle, Aitkin County Engineer | Estimated Time Needed: NA |
|--|-------------------------------------|

Summary of Issue:
 The City of Aitkin is in the process of submitting a Local Road Improvement Program grant application for construction of their 1st Street NW-1st Avenue NW-2nd Avenue NW reconstruction project. The grant requires them to have Aitkin County act as the project sponsor. Attached is the resolution required as the project sponsor for the grant application.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
 Approve resolution.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$
Is this budgeted? Yes No *Please Explain:*

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 25, 2017

By Commissioner: xx

20170425-0xx

Project Sponsor - City of Aitkin

WHEREAS, the City of Aitkin desires to submit a grant application for the Local Road Improvement Program for the 1st Street NW- 1st Avenue NW – 2nd Avenue NW reconstruction project, and

WHEREAS, the Local Road Improvement grant requires that Aitkin County act as the project sponsor for this project.

THEREFORE BE IT RESOLVED, that Aitkin County agrees to act as the sponsoring agency for the 1st Street NW- 1st Avenue NW – 2nd Avenue NW reconstruction project to accept, on behalf of the City of Aitkin, the Local Road Improvement Program grant and to ensure that the project is performed in compliance with all applicable laws, rules and regulations.

BE IT FURTHER RESOLVED that John Welle, Aitkin County Engineer is hereby authorized to act as agent on behalf of this sponsoring agency.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of April 2017, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of April 2017

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

21
Agenda Item #

Requested Meeting Date: 4/25/2017

Title of Item: Snowmobile / Ski trail grant-in-aid application

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|--|--|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: Land Commissioner | | Department: Land Department |
| Presenter (Name and Title): Mark Jacobs | | Estimated Time Needed: n/a |
| Summary of Issue: Attached is a draft resolution authorizing application for grant-in-aid maintenance funds for snowmobile and ski trails 2017-2018. | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: | | |
| Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> | | |

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 25, 2017

By Commissioner: xx

20170425-0xx

Snowmobile / Ski Trail Funding

WHEREAS, Local units of government can apply for State aide for trail development, maintenance, grooming and administration from the Minnesota Department of Natural Resources at the rate of 65% reimbursement of the cost of trail maintenance and 90% reimbursement of costs of grooming, and

WHEREAS, Aitkin County does not have the facilities to maintain the entire trail system in Aitkin County, and

WHEREAS, Snowmobile clubs have maintained these trails in the past, and wish to contract with the County for maintaining trails during the 2017-2018 winter season, and

WHEREAS, these trails benefit the winter recreation, resort, industry, and economy of Aitkin County.

NOW, THEREFORE BE IT RESOLVED, that the Aitkin County Trail Administrator be authorized to apply for Grants in Aide assistance funds for snowmobile trail maintenance and grooming, and ski trail maintenance and grooming for the following trails.

| |
|----------------------------|
| Aitkin Sno-Drifters Trails |
| McGrath/Finlayson Trails |
| Tamarack Trails |
| Haypoint Trails |
| Palisade Trails |
| Mille Lacs Trails |
| No Achen / LLCC ski trails |

BE IT FURTHER RESOLVED, that the Aitkin County Trail Administrator be authorized to contract for the 2017-2018 winter season for the development, maintenance, and grooming of the aforementioned trails with each of the corresponding interested clubs.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of April 2017, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of April 2017

Jessica Seibert
County Administrator



Board of County Commissioners Agenda Request

2M
Agenda Item #

Requested Meeting Date: 4/25/2017

Title of Item: Repurchase application tax forfeited land - Becker

| | | |
|--|--|---|
| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: Land Commissioner | | Department: Land Department |
| Presenter (Name and Title): Mark Jacobs | | Estimated Time Needed: |
| Summary of Issue: William and Terry Becker of Hill City have made application to repurchase tax forfeited property = W 330-feet of SE-NW, 14-52-26. Attached is a draft resolution, application and they have submitted the repurchase required fees. | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: I feel it is in the best interest of Aitkin County to approve the application. | | |
| Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> | | |

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 25, 2017

By Commissioner: xx

20170425-0xx

Repurchase Application Tax Forfeited Land - Becker

WHEREAS, William J. Becker and Terri L. Becker the former owners have made and filed an application with the County Auditor for the repurchase of the hereinafter described parcel of tax forfeited land, in accordance with the provisions of Minnesota Statutes 1945, Section 282.241, of amended, which land is situated in the County of Aitkin, Minnesota, and described as follows, to-wit:

West 330 feet of the Southeast Quarter of the Northwest Quarter (SE-NW) less r/w Section Fourteen (14) Township Fifty-two (52) Range Twenty-six (26)

And **WHEREAS**, said applicant has set forth in their application, that

- a) *Hardship and injustice has resulted because of forfeiture of said land, for the following reasons, to-wit:* Unfortunately it was a miscommunication between three parties when paying off the mortgage. We would never intentionally not paid our taxes. We are law abiding citizens of Aitkin County and have made this our home for 23 years. The lawyer dropped the ball in this snowball effect and we are deeply sorry for this. We have made our roots here and would appreciate if you please let us stay.
- b) *That the repurchase of said land by me will promote and best serve the public interest, because:* My husband and I take pride in our community. Being involved in Hill City Chamber, Lion's Club and being the Commander of the American Legion Post of Hill City and Past President of the Auxillary. Our children went to the school here. We have done a lot for Hill City and plan to do so in coming years. We have kept our property almost like a park like setting. And we get a lot of compliments on this. Please consider this in making your decision. Thank you.

And **WHEREAS**, this board is of the opinion that said application should be granted for such reasons.

NOW THEREFORE BE IT RESOLVED, that the application of William J Becker and Terri L. Becker for the purchase of the above described parcel of tax-forfeited land be and the same is hereby granted and the County Auditor is hereby authorized, and directed to permit such repurchase according to the provisions of Minnesota Statues 1945, Section 282.241, as amended.

Commissioner xx moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT
STATE OF MINNESOTA}
COUNTY OF AITKIN}

All Members Voting Yes

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 25th day of April 2017, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 25th day of April 2017

Jessica Seibert
County Administrator

To the Honorable Board of County Commissioners of
Aitkin County, Minnesota

William J Becker
Terra L. Becker

I, the undersigned owner-mortgagee-heir-representative of heirs _____, at
the time of forfeiture of the parcel of land situated in the County of Aitkin, State of Minnesota, described as follows,

to-wit: W 330 ft of SE-N.W 1/4 Sec 14 Twp 52 Rge 26
PID # 12-0-025002

do hereby make application for the purchase of said parcel of land from the State of Minnesota, in accordance with
the provisions of Minnesota Statutes 1945, Section 282.241, as amended.

In support of this application for the repurchase of said land, I make the following statement:

(a) That hardship and injustice has resulted because of forfeiture of said land, for the following reasons,

to-wit: Unfortunately it was a miscommunication
between these parties when paying off mortgage. We
would never intentionally not pay our taxes. We
are law abiding citizens of Aitkin County & have made
this our home for 23 years. The lawyer dropped the ball
in this snowball effect & we are deeply sorry for this.
We have made our roots here and would appreciate it
if you please let us stay.

(b) That the repurchase of said land by me will promote and best serve the public interest, because:

My husband and I take pride in our community. Being
involved in Hill City Chamber, Lion's Club & being the
Commander of the American Legion Post of Hill City &
Past President of the Auxiliary. Our children went to
school here. We have done alot for Hill City and plan
to do so in coming years. We have kept our property almost
like a park like setting. And we get alot of compliments on
this. Please consider this in making your decision

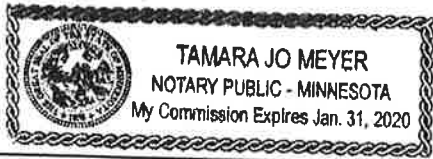
Thank you!!

Owner-Mortgagee-Heir-Representative of Heirs

State of Minnesota
County of Aitkin

The foregoing instrument was acknowledged before me this 6 day of April, 2017, by
Terra Becker

_____ Terra Jo Meyer
Signature of person taking acknowledgement



Notarial Seal


GRAND RAPIDS
STATE BANK

523 NW FIRST AVENUE
GRAND RAPIDS, MN 55744-0409

031681

75-111/912

WILLIAM & TERRI BECKER

DATE March 29, 2017

AMOUNT \$*****13,179.94

PAY THIRTEEN THOUSAND ONE HUNDRED SEVENTY NINE DOLLARS AND NINETY FOUR CENT

TO THE ORDER OF *AITKIN COUNTY*

CASHIER'S CHECK
NOT VALID AFTER 6 MONTHS

Tom Richard
[Signature]

OVER \$10,000 2ND SIGNATURE REQUIRED

⑈031681⑈ ⑆091211170⑆

4150355⑈



Board of County Commissioners Agenda Request

2N
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: Request to Use County Property

| | | |
|--|--|---|
| <input type="checkbox"/> REGULAR AGENDA | Action Requested: | <input type="checkbox"/> Direction Requested |
| <input checked="" type="checkbox"/> CONSENT AGENDA | <input checked="" type="checkbox"/> Approve/Deny Motion | <input type="checkbox"/> Discussion Item |
| <input type="checkbox"/> INFORMATION ONLY | <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Hold Public Hearing* |

**provide copy of hearing notice that was published*

| | |
|---|--------------------------------------|
| Submitted by: Jessica Seibert | Department: Administration |
|---|--------------------------------------|

| | |
|------------------------------------|-------------------------------|
| Presenter (Name and Title): | Estimated Time Needed: |
|------------------------------------|-------------------------------|

Summary of Issue:

Stacy M. Westerlund would like Board approval for the Strength, Speed and Agility program to use the green space attached to the parking area on Mondays, Wednesdays and Friday mornings (7 am to 9 am) for training. The training runs through June, July, and mid - August.

The group has agreed to work with the Maintenance Supervisor to identify proper storage of equipment.

Staff recommends allowing the use of the courthouse property, with the understanding equipment will be stored properly and, due to limited parking in our parking lot, students and staff will not park in the County's parking lot.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve request as outlined above.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: Legislative Update

| | | |
|--|---|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
|--|---|--|

| | |
|---|--------------------------------------|
| Submitted by: Administrator Jessica Seibert | Department: Administration |
|---|--------------------------------------|

| | |
|--|---|
| Presenter (Name and Title): Jessica Seibert, Administrator | Estimated Time Needed: 20 minutes |
|--|---|

Summary of Issue:

Tom Whiteside with Representative Nolan's office will be present to answer questions regarding current legislation and give an update.

Alternatives, Options, Effects on Others/Comments:

Ida Rukavina with Senator Klobuchar's office may also be present to give an update. Confirmation had not yet been received at the time of agenda preparation.

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: 4/25/2017

Title of Item: 2017 Assessment Summary

| | | |
|--|--|---|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Direction Requested <input checked="" type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small> |
|--|--|---|

| | |
|--------------------------------------|---------------------------------------|
| Submitted by: Mike Dangers | Department: County Assessor |
|--------------------------------------|---------------------------------------|

| | |
|---|---|
| Presenter (Name and Title): Mike Dangers, County Assessor | Estimated Time Needed: 30 minutes |
|---|---|

Summary of Issue:
 The 2017 Assessment summary report is attached. This report is given around this time each year to update the Board on assessment changes before the County Board of Appeal and Equalization.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$
 Is this budgeted? Yes No Please Explain:



**OFFICE OF
AITKIN COUNTY ASSESSOR**
209 2nd ST N.W. Room 111
AITKIN, MINNESOTA 56431
Phone: 218/927-7327 – Fax: 218/927-7379
assessor@co.aitkin.mn.us

MEMO

April 13, 2017

To: Board of County Commissioners
Township Boards and City Councils
Jessica Seibert, County Administrator

From: Mike Dangers, County Assessor 

Re: 2017 Assessment Summary and 2018 Assessment Preview

The 2017 property assessment is complete and the valuation notices were mailed in late March along with the property tax statements. This memo, along with the attached charts and schedules, describe the assessment changes made this year. Historical comparisons are also made between this year and the past several years. Much of this report is in the same format as before in an effort to not introduce additional complexity into an already complicated topic.

Page 3 gives a comparison of the 2016 and 2017 assessment valuation by class of property. The overall taxable valuation of the County has seen a very small increase from 2016. However, the new construction value continues on a steep increase with a 27% higher valuation than in 2016. This is on top of another substantial increase in 2015.

Page 3 continues with a significant decline in agricultural homestead value that is partly due to more ag class removals on homestead property as old farm properties are no longer being hayed or pastured. Other reasons for the ag homestead reduction and the rural vacant land reductions include a greater valuation discount in large acreage land holdings, reductions in swampland values, and a further valuation discount in the acreage Zone B. All of these valuation changes are due to analyzing sales from recent years.

Also on Page 3, the value of Commercial/Industrial property has increased by over 6%. This is primarily due to a new construction value of over \$5 million for just this class of property. Multiple projects in different areas of the County have contributed to this figure. New construction also is largely responsible for the increase in the Apartment class valuation.

Page 4 is a pie chart that graphically shows the sizes of the property classes in the County. It's interesting to note that all other classes make up less than 1% of the County's valuation. These include the managed forest class, the non-profit community service classes, the marina class, the seasonal restaurant on a lake class, the mobile home park class, the mobile home cooperative class, the airport hangar class, and a few others.

Page 5 shows a ten year history of overall estimated market value, net tax capacity, and new construction value. The year 2017 has the second consecutive increase in overall county valuation and the fourth consecutive increase in new construction value after several years of decline. We are still well below the market peak of overall valuation which happened in the 2009 assessment.

Page 6 is the ten year history of the sales ratio study for the residential and seasonal class properties in the County. The sales ratio is a measure of the assessment level when the property sells. A 100% ratio is perfect. We strive to attain a final median ratio in the 90% to 105% range in areas with enough sales. The chart on the right side of the page shows how the sales numbers of our largest property classes have changed in recent years. A noteworthy change is the 22% increase in the number of good sales when comparing 2016 to 2015. Our assessment consistency measured by the COD recently improved which is a positive sign.

Page 7 is a collection of several important assessment statistics. The number of CRV's is the total number of real property sales in Aitkin County of over \$1000 each year. CRV numbers increased from last year which is evidence of a strengthening real estate market. On the next two rows, the total number of homesteads continues to show slow decline in both residential and agricultural areas which may be a result of more thorough verification. It is also possibly due to a recent County population decline that was documented by the Census Bureau.

The SFIA, while not administered by the County, plays an important role in lowering the costs of ownership of wooded property. The SFIA acreage has again increased and covered far more acreage than the similar 2c managed forest classification. The rest of this page generally shows increasing values and a slight increase in the numbers of appeals.

Page 8 shows a detailed view of the sales statistics for the 2017 assessment for the property classes that have at least 6 sales. The median sales prices and median EMV's shown on this page just represent the specific property sales from that property type for the 2017 assessment and should not be taken to mean that all values in those types in the County average to those amounts. The bottom row on the chart shows sales statistics for all good sales in the County during this period. The overall median ratio for all good sales of 95.5% means that the assessment is about 4.5% lower than full market value as of the January 2, 2017 assessment date.

Page 9 is a foreclosure report that was included in past years. This information should help confirm that the real estate market is much better off now than in the time of the recession several years ago. It would appear that the number of sheriff's sales has reached a flat and stable level. The numbers of sales where banks are the seller continue to decline.

Pages 10 through 13 are an itemized list of the major changes to the 2017 assessment. There are many changes as in past years, so please look through this carefully. The computer aided mass appraisal or CAMA system allows assessors the ability to quickly make changes to very specific property types. Without the computer, many of these changes would be impractical to make.

Page 14 is the acreage schedule for the whole county that includes the base rates of the different land types for each area. This map is generally the same as last year.

Page 15 is the Local Board of Appeal and Equalization Schedule. This is also posted on the Aitkin County website under the Assessor page in the appeals section.

The Assessor's Office will be reassessing the following areas for the 2018 Assessment: Beaver Twp, Glen Twp, Idun Twp, Lee Twp, Libby Twp, McGregor Twp, Nordland Twp, Pliny Twp, Salo Twp, Spencer Twp, Williams Twp, Workman Twp, Unorganized Townships 47-24, 50-26, 50-27, and 52-27.

Please contact me if you have any questions.



Countywide Value Changes 2017 Assessment

Taxable Property Only

| | 2016 | | 2017 | | % Change |
|--------------------------------|------------------|--|------------------|--|----------|
| Overall Estimated Market Value | \$ 2,857,728,900 | | \$ 2,858,793,100 | | 0.0% |
| New Construction EMV | \$ 20,302,400 | | \$ 25,869,350 | | 27.4% |
| Agricultural Homestead EMV | \$ 232,027,347 | | \$ 224,342,915 | | -3.3% |
| Residential EMV | \$ 956,774,654 | | \$ 960,424,179 | | 0.4% |
| Seasonal Recreational EMV | \$ 1,134,729,500 | | \$ 1,152,241,600 | | 1.5% |
| Commercial/Industrial EMV | \$ 83,841,500 | | \$ 89,140,100 | | 6.3% |
| Apartment EMV | \$ 18,434,800 | | \$ 20,365,800 | | 10.5% |
| Rural Vacant Land EMV | \$ 438,921,500 | | \$ 417,585,600 | | -4.9% |
| | | | | | |
| | | | | | |

Notes:

Apartment value increase largely due to completion of assisted living project in Aitkin City.

Ag Homestead declines partially due to more removals of ag classification. See memo for details.

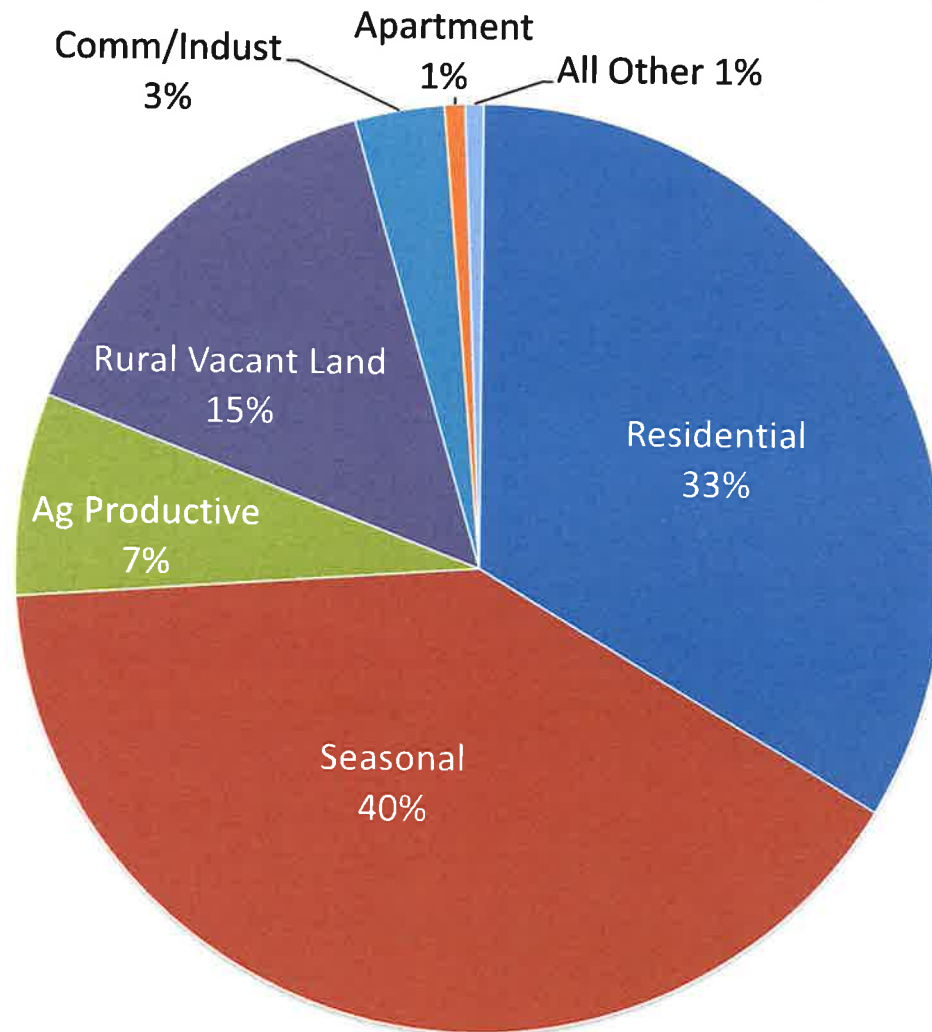
Commercial Industrial increases due to new construction on multiple properties.

Rural Vacant Land includes part of Ag Homestead non-productive value.

All figures above are as of April 6, 2017. A few minor changes were made to the assessment after this report was drafted.

Figures taken from the Spring Mini Abstracts

Aitkin County
2017 Assessment % Share of Estimated Market Value





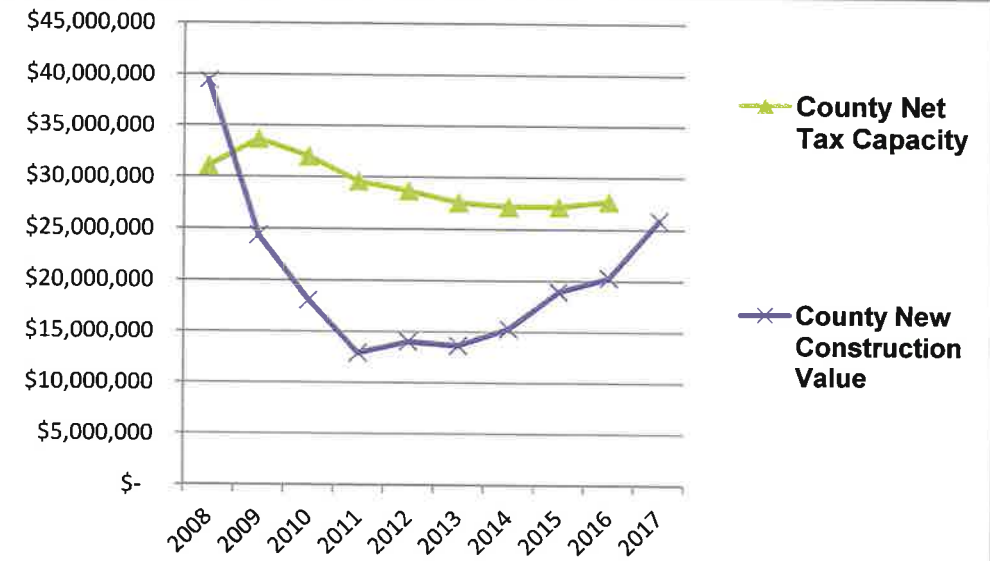
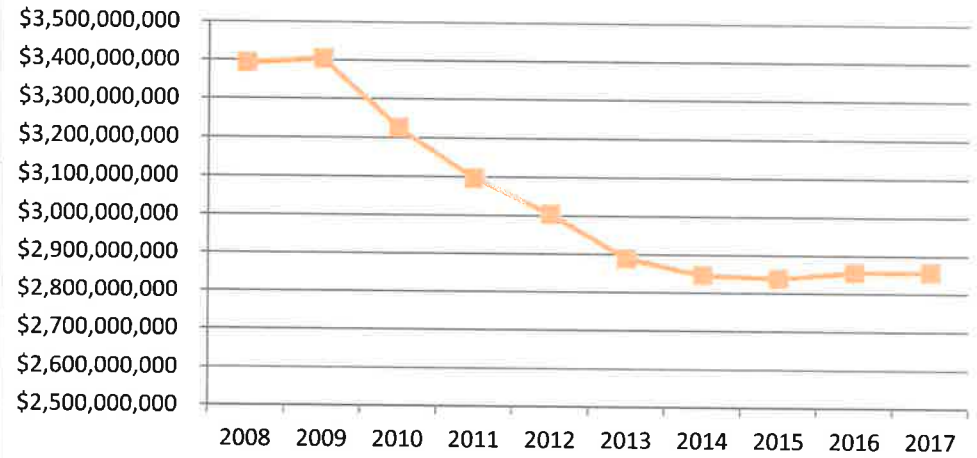
Ten Year History of Aitkin County Total Valuation 2008 through 2017 Assessment

| Asmt Year | County Estimated Market Value | County Net Tax Capacity | County New Construction Value |
|-----------|-------------------------------|-------------------------|-------------------------------|
| 2008 | \$ 3,392,961,700 | \$ 31,086,142 | \$ 39,393,300 |
| 2009 | \$ 3,404,731,300 | \$ 33,663,138 | \$ 24,373,900 |
| 2010 | \$ 3,225,887,900 | \$ 32,018,075 | \$ 18,117,600 |
| 2011 | \$ 3,096,725,100 | \$ 29,575,150 | \$ 12,918,500 |
| 2012 | \$ 3,005,641,600 | \$ 28,682,414 | \$ 14,051,400 |
| 2013 | \$ 2,890,442,200 | \$ 27,554,916 | \$ 13,657,200 |
| 2014 | \$ 2,848,672,500 | \$ 27,155,251 | \$ 15,297,200 |
| 2015 | \$ 2,840,753,800 | \$ 27,168,379 | \$ 18,953,500 |
| 2016 | \$ 2,857,728,900 | \$ 27,685,475 | \$ 20,302,400 |
| 2017 | \$ 2,858,793,100 | | \$ 25,869,350 |

Notes:

Figures taken from the year end abstracts except for 2017 asmt. 2017 Asmt data from the spring mini abstract. County Total EMV and NTC figures have been updated to reflect the state assessed personal property values.

County Total Estimated Market Value

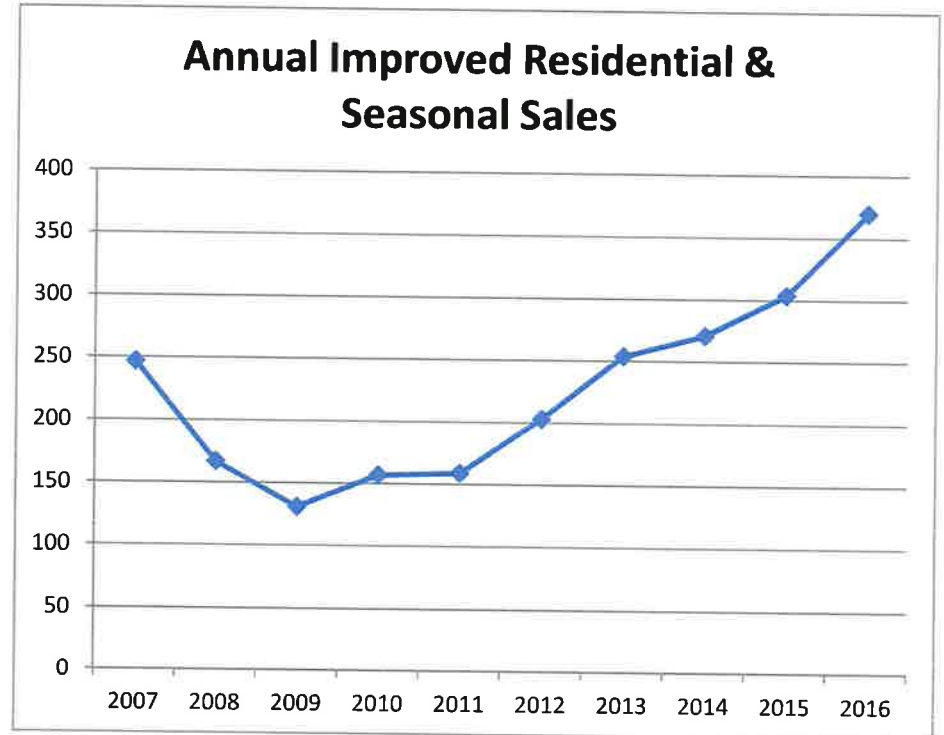




Aitkin County Sales Ratio Study and Assessment Quality Information

Ten Year History of Residential and Seasonal Improved Sales

| Study Year | # of Residential and Seasonal Sales | Residential Median Sales Ratio | Residential Median Sales Ratio | Seasonal Median Sales Ratio | Residential COD | Seasonal COD |
|-------------|-------------------------------------|--------------------------------|--------------------------------|-----------------------------|-----------------|--------------|
| 2007 | 247 | 93.1 | 90.8 | 19.8 | 19.8 | |
| 2008 | 167 | 99.4 | 97.1 | 17.0 | 16.7 | |
| 2009 | 131 | 102.7 | 93.2 | 13.0 | 18.6 | |
| 2010 | 157 | 100.9 | 100.6 | 13.3 | 18.7 | |
| 2011 | 159 | 104.4 | 106.5 | 13.3 | 14.9 | |
| 2012 | 203 | 101.0 | 99.1 | 15.4 | 18.7 | |
| 2013 | 254 | 98.0 | 101.0 | 14.1 | 13.1 | |
| 2014 | 271 | 94.5 | 93.3 | 14.3 | 14.2 | |
| 2015 | 304 | 97.1 | 97.3 | 14.4 | 16.3 | |
| 2016 | 370 | 96.3 | 94.8 | 13.8 | 16.2 | |



Notes:

Sales Ratio is the assessor's Estimated Market Value divided by the Sale Price of a property.

Median Sales Ratio is the middle ratio in an array of all sales ratios. The closer the median is to 100.0, the more accurate the assessment level.

COD is the Coefficient of Dispersion or a measure of how consistent assessor valuations are with respect to the sale price.

The lower the COD, the greater the assessment quality and consistency.

Factors that help to improve the COD include implementation of a CAMA system, more thorough sales analysis, more thorough physical inspections, and a less volatile market.

Sales numbers above are only for sales that the Department of Revenue has determined are "good".



Aitkin County Assessor's Office Five Year History of Key Countywide Figures

| | 2012 | 2013 | 2014 | 2015 | 2016 |
|---|---------------|---------------|---------------|---------------|---------------|
| Number of Ad Valorem Parcels | 34,205 | 34,177 | 34,079 | 34,064 | 34,103 |
| Taxable Parcels Reassessed | 8,174 | 6,771 | 5,725 | 6,725 | 8,174 |
| Number of CRV's (total sales over \$1000) | 715 | 774 | 786 | 900 | 942 |
| Total Residential Homesteads | 5,089 | 5,065 | 4,982 | 4,968 | 4,929 |
| Total Ag Homesteads | 865 | 864 | 840 | 837 | 829 |
| Total Ag Productive Acreage (2a) | 96,623 | 98,282 | 99,291 | 97,645 | 96,405 |
| SFIA Enrolled Acres | 37,842 | 39,350 | 41,362 | 38,247 | 39,451 |
| Average Residential Homestead Market Value | 171,900 | 166,000 | 164,600 | 164,600 | 166,900 |
| Average Agricultural Homestead Market Value | 294,000 | 281,600 | 283,400 | 280,900 | 283,900 |
| Average Seasonal Residential Market Value | 92,200 | 92,400 | 90,500 | 89,200 | 90,106 |
| Average Commercial/Industrial Market Value | 110,300 | 111,700 | 119,300 | 124,416 | 123,074 |
| Total Disabled Veterans Exclusion Value | \$ 12,924,040 | \$ 13,856,916 | \$ 15,072,666 | \$ 14,670,540 | \$ 15,652,900 |
| Local Board Appeals | 216 | 144 | 86 | 75 | 85 |
| New Tax Court Appeals | 7 | 11 | 6 | 6 | 7 |

Notes:

Number of Parcels does not include personal property
 There are approx 600 personal property parcels not included in the total above.
 See the letter that accompanies this chart for a discussion of the above data.



Aitkin County Assessor's Office Detailed Sales Ratio Study Data - 2017 Assessment

| Property Group # | Property Type | Median Ratio | COD | PRD | Number of Sales | Median EMV | Median Price |
|------------------|--------------------------------------|--------------|------|------|-----------------|------------|--------------|
| 1 | Residential Improved | 96.30 | 13.8 | 1.03 | 183 | \$ 39,000 | \$ 40,500 |
| 3 | Seasonal Improved | 94.80 | 16.2 | 1.02 | 187 | \$ 115,900 | \$ 122,300 |
| 6 | Commercial Improved | 94.40 | | | 8 | \$ 147,350 | \$ 156,000 |
| 21 | Residential Land Only | 83.50 | | | 10 | \$ 36,650 | \$ 40,800 |
| 23 | Seasonal Land Only | 90.70 | 30.4 | 0.96 | 32 | \$ 68,650 | \$ 78,500 |
| 34 | Rural Vacant Land Only 34+ Acres | 95.80 | 18.9 | 1.04 | 27 | \$ 130,700 | \$ 136,420 |
| 39 | Rural Vacant Land Only <34 Acres | 97.20 | 28.4 | 1.04 | 35 | \$ 24,300 | \$ 25,000 |
| 47 | Ag Land & Bldgs Only 34+ Acres | 103.60 | | | 7 | \$ 411,500 | \$ 397,336 |
| 90 | Combined Ag Land Only <34 Acres | 97.20 | 28.4 | 1.04 | 35 | \$ 24,300 | \$ 25,000 |
| 91 | Combined Res and Seasonal Improved | 95.50 | 15.1 | 1.02 | 370 | \$ 140,100 | \$ 146,750 |
| 92 | Combined Rural Vacant (34+48) | 96.00 | 17.4 | 1.04 | 32 | \$ 108,650 | \$ 113,210 |
| 94 | Combined Commercial Industrial Imprv | 96.90 | | | 11 | \$ 259,800 | \$ 268,000 |
| 95 | Combined Ag RVL Imprvd and Bare Land | 95.80 | 17.3 | 1.03 | 47 | \$ 130,700 | \$ 136,420 |
| 99 | All Good Sales | 95.50 | 17.3 | 1.03 | 503 | \$ 132,900 | \$ 139,400 |

Notes and Definitions:

- >**Median Ratio** is the average relationship between the assessed value and the sale price. 100.00 is a perfect ratio.
- >**COD** is the **Coefficient of Dispersion**. Lower numbers equal greater assessment quality and consistency.
- >**PRD** is the **Price Related Differential**. This statistic shows if low value properties are assessed too high or low in comparison to high value properties. 1.00 is a perfect PRD.
- >**Median EMV** is the median or average market value of the set of properties that sold on each line above.
- >**Median Price** is the median or average sale price of the set of properties that sold on each line above.
- >Only good arm's length sales are included on this chart.
- >Property types 21, 23, 39, and 90 were all above 105% in the last year's study but are now much lower.



Aitkin County Foreclosures by Property Type - Year 2016

Based on Aitkin County Sheriff's Department Data

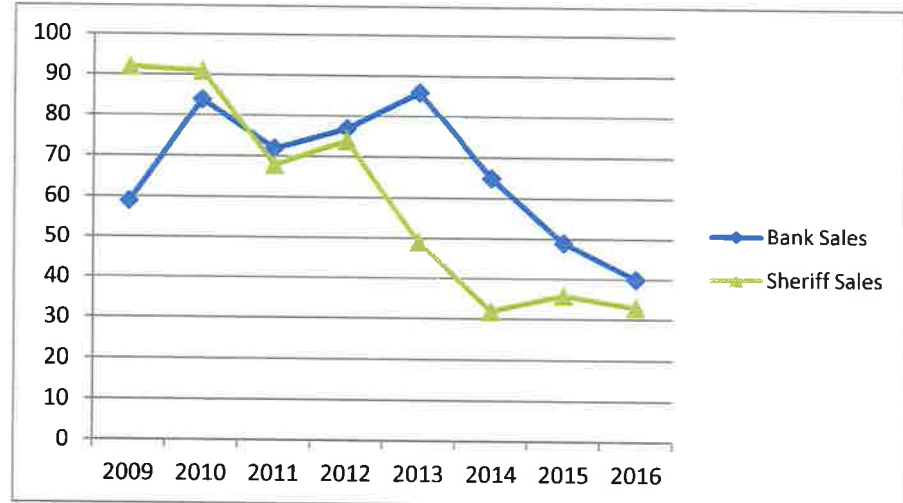
| Property Class | Number of properties | Percent of total |
|----------------------------|----------------------|------------------|
| Residential Homestead | 9 | 26.5% |
| Residential Non-homestead | 12 | 35.3% |
| Seasonal Recreational | 9 | 26.5% |
| Agricultural Homestead | 2 | 5.9% |
| Agricultural Non-Homestead | 0 | 0.0% |
| Commercial | 1 | 2.9% |
| Total Homestead | 11 | 32.4% |
| Total Non-Homestead | 23 | 67.6% |
| Total Foreclosures in 2016 | 34 | 100.0% |

8 Year Comparison of Sheriff Sales to Bank Sales

| | Bank Sales | Sheriff Sales |
|------|------------|---------------|
| 2009 | 59 | 92 |
| 2010 | 84 | 91 |
| 2011 | 72 | 68 |
| 2012 | 77 | 74 |
| 2013 | 86 | 49 |
| 2014 | 65 | 32 |
| 2015 | 49 | 36 |
| 2016 | 40 | 33 |

Notes:

- >Multiple parcels owned by a common owner counted as one foreclosure
- >Sheriff Sales are when properties are sold to the banks.
- >Bank Sales are when banks re-sell properties to new owners.



- >More Bank Sales than Sheriff Sales mean fewer vacant foreclosed homes.
- >Fewer Bank Sales tend to support increased market values..

Report prepared by Aitkin County Assessor's Office

2017 Assessment Changes List (Final)

| Item | Name | Appraiser | Major Changes For Each Area |
|------|---------------------|-----------|--|
| A | COUNTYWIDE LAND | | Lakeshore size table changed. Frontages of 80 feet or less increased approx 5%. Frontages of 171 feet to 2005 feet decreased from 5 to 13% depending on the size. Added a new level to the table. |
| B | COUNTYWIDE LAND | | Decreased the base value for Swamp (SWP) by \$50 per acre from \$500 to \$450. |
| C | COUNTYWIDE LAND | | Reduced Zone B land acreage values by 6.3%. This does not include sites. |
| D | COUNTYWIDE LAND | | Reduced large acreage land values over 100 acres by an additional 5% so the size discount is now 20%. |
| E | COUNTYWIDE LAND | | Increased Green Acres tillable values as a result of DOR valuation change. There is now no benefit to tillable land types in Green Acres or Rural Preserve. |
| F | COUNTYWIDE LAND | | Decreased Green Acres and Rural Preserve non-tillable values as a result of DOR valuation change. Reductions applied to all four land zones in the county. |
| G | COUNTYWIDE BUILDING | | Increased Pole Building and Steel Building rates 5%. |
| 1 | AITKIN TWP | TS & DM | No Major Changes. |
| 2 | BALL BLUFF | DM | Reassessment. Increased Vanduse Lake frontage base rate from \$425 to \$450 (5.9%) per foot. Lessened the lower quality lakeshore discounts on Vanduse Lake. Reduced the Hay Lake frontage base rate from \$350 to \$200 (-42.9%). Hay Lake discounts were scaled back which had the net effect of a more modest land value reduction. |
| 3 | BALSAM | DM | Reassessment. Removed remote property adjustment to Savanna Lake parcels. |
| 4 | BEAVER | TS | Increased building values 7.7% due to low 5 year history ratio. |
| 5 | CLARK | TB | No Major Changes. |
| 6 | CORNISH | DM | No Major Changes. |
| 7 | FARM ISLAND | LT & SW | Increased Spirit Lake frontage base rate from \$1000 to \$1050 (5%) per foot. |
| 8 | FLEMING | JH | Reassessment. Reduced buildings 6.3% due to a high residential and seasonal ratio on 11 good sales. Reduced Fleming Lake frontage base rate from \$600 to \$575 (-4.2%) per foot. |

2017 Assessment Changes List (Final)

| Item | Name | Appraiser | Major Changes For Each Area |
|------|--------------|-----------|---|
| 9 | GLEN | JH | No Major Changes. |
| 10 | HAUGEN | TB | Reduced buildings 6.3%. |
| 11 | HAZELTON | SW & TB | Reassessment. Reduced buildings on Farm Island Lake on the Hazelton side by 5.9% so that the building rates match the Farm Island Twp side of the lake. |
| 12 | HILL LAKE | JH | Reduced Hill Lake frontage base rate from \$575 to \$500 (-13%) per foot. |
| 13 | IDUN | TS | No Major Changes. |
| 14 | JEVNE | DM | Reassessment. |
| 15 | KIMBERLY | DM | No Major Changes. |
| 16 | LAKESIDE | TB | No Major Changes. |
| 17 | LEE | TS | No Major Changes. |
| 18 | LIBBY | TB | Increased Big Sandy Lake frontage base rate from \$1175 to \$1400 (19.2%) per foot. |
| 19 | LOGAN | DM | No Major Changes. |
| 20 | MACVILLE | JH | Reassessment. |
| 21 | MALMO | LT | Reassessment. |
| 22 | MCGREGOR TWP | LT | No Major Changes. |
| 23 | MORRISON | LT | No Major Changes. |
| 24 | NORDLAND | DM & LT | No Major Changes. |
| 25 | PLINY | TS | Increased buildings 7.7% due to low 5 year history ratio. |
| 26 | RICE RIVER | TS | Increased buildings 7.7% due to low 5 year history ratio. |

2017 Assessment Changes List (Final)

| Item | Name | Appraiser | Major Changes For Each Area |
|------|-------------|-------------------|--|
| 27 | SALO | SW | No Major Changes. |
| 28 | SEAVEY | TB | No Major Changes. |
| 29 | SHAMROCK | JH, SW, DM, LT | Increased Big Sandy Lake frontage base rate from \$1175 to \$1400 (19.2%) per foot. |
| 30 | SPALDING | TS | No Major Changes. |
| 31 | SPENCER | SW | No Major Changes. |
| 32 | TURNER | TS | Reassessment. Increased Big Sandy Lake frontage base rate from \$1175 to \$1400 (19.2%) per foot. Increased building values 5.9%. |
| 33 | VERDON | DM | No Major Changes. |
| 34 | WAGNER | LT | Increased building values 6.7%. |
| 35 | WAUKENABO | TS | No Major Changes. |
| 36 | WEALTHWOOD | JH | No Major Changes. |
| 37 | WHITE PINE | TB | No Major Changes. |
| 38 | WILLIAMS | TB | No Major Changes. |
| 39 | WORKMAN | SW | Reduced Rat Lake frontage base rate from \$400 to \$300 (-25%) per foot. Increased Big Sandy Lake frontage base rate from \$1175 to \$1400 (19.2%) per foot. |
| 41 | MILLWARD | JH | No Major Changes. |
| 42 | UNORG 51-22 | DM | Reassessment. |
| 43 | UNORG 52-22 | DM | No Major Changes. |
| 44 | UNORG 45-24 | TB | No Major Changes. |
| 45 | UNORG 47-24 | DM | No Major Changes. |

2017 Assessment Changes List (Final)

| Item | Name | Appraiser | Major Changes For Each Area |
|------|-------------------------|-----------|---|
| 46 | UNORG 52-24 | LT | Reassessment. |
| 47 | UNORG 50-25 | TB | No Major Changes. |
| 48 | UNORG 51-25 | TB | No Major Changes. |
| 49 | UNORG 52-25 | LT | Reassessment. |
| 50 | UNORG 50-26 | TS | Moved land back into Zone C which reduces land values 10%. |
| 51 | UNORG 48-27 | JH | Increased Blind Lake frontage base rate from \$325 to \$350 (7.7%) per foot due to low 5 year sales history on lake. |
| 52 | UNORG 49-27 | LT | Reassessment. Increased buildings 6.3% due to low 5 year history ratio. |
| 53 | UNORG 50-27 | TS | No Major Changes. |
| 54 | UNORG 51-27 | TB | No Major Changes. |
| 55 | UNORG 52-27 | TS | No Major Changes. |
| 56 | AITKIN CITY | SW | Increased Aitkin NW Residential neighborhood buildings 6.3%. |
| 57 | HILL CITY | TS | Reassessment. Reduced Hill Lake frontage base rate from \$575 to \$500 (-13%) per foot. Increased Quadna buildings 10%. |
| 58 | MCGRATH CITY | TB | No Major Changes. |
| 59 | MCGREGOR CITY | TS | No Major Changes. |
| 60 | PALISADE CITY | LT | Reassessment. Reduced residential building values 6.7% due to high 5 year ratio. |
| 61 | TAMARACK CITY | | Reassessment. |
| | (Current as of 4/12/17) | | |
| | | | |
| | | | |

Aitkin County Acreage Land Schedule 2017 Assessment (REVISED)

| | | | | | |
|------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <u>Unorg 52-27</u> | <u>Hill Lake</u> | <u>Unorg 52-25</u> | <u>Unorg 52-24</u> | <u>Ball Bluff</u> | <u>Unorg 52-22</u> |
| <u>Unorg 51-27</u> | <u>Macville</u> | <u>Unorg 51-25</u> | <u>GA/RP</u> | <u>Verdon</u> | <u>Cornish</u> |
| Green Zone C Values → | | HWD | 1575 1315 | | <u>Unorg 51-22</u> |
| | | LWD | 1125 940 | | |
| | | OPN/HPS | 1440 1200 | | |
| | | LOP/LPS | 1125 940 | | |
| | | SWP | 405 340 | | |
| | | TIL | 1440 1440 | | |
| | | LTL | 1125 1125 | | |
| | | SITE | 17000 | | |
| <u>Unorg 50-27</u> | <u>Unorg 50-26</u> | <u>Unorg 50-25</u> | <u>Libby</u> | <u>Turner</u> | <u>Balsam</u> |
| <u>Unorg 49-27</u> | <u>Waukenabo</u> | <u>Logan</u> | <u>Workman</u> | <u>Shamrock</u> | <u>Haugen</u> |
| <u>Unorg 48-27</u> | <u>Morrison</u> | <u>Fleming</u> | <u>GA/RP</u> | <u>Jevne</u> | <u>McGregor</u> |
| Blue Zone A Values → | | HWD | 1750 1460 | | <u>Clark</u> |
| | | LWD | 1250 1045 | | |
| | | OPN/HPS | 1600 1335 | | |
| | | LOP/LPS | 1250 1045 | | |
| | | SWP | 450 375 | | |
| | | TIL | 1600 1600 | | |
| | | LTL | 1250 1250 | | |
| | | SITE | 17000 | | |
| <u>Aitkin</u> | <u>Spencer</u> | <u>Kimberly</u> | <u>Unorg 47-24</u> | <u>Spalding</u> | <u>Salo</u> |
| <u>Farm Island</u> | <u>Nordland</u> | <u>Glen</u> | <u>Lee</u> | <u>Rice River</u> | <u>Beaver</u> |
| | | | | | <u>GA/RP</u> |
| | | | | | HWD |
| | | | | | 1400 1170 |
| | | | | | LWD |
| | | | | | 1000 835 |
| | | | | | OPN/HPS |
| | | | | | 1280 1070 |
| | | | | | LOP/LPS |
| | | | | | 1000 835 |
| | | | | | SWP |
| | | | | | 360 300 |
| | | | | | TIL |
| | | | | | 1280 1280 |
| | | | | | LTL |
| | | | | | 1000 1000 |
| | | | | | SITE |
| | | | | | 17000 |
| <u>Hazelton</u> | <u>GA/RP</u> | <u>Wealthwood</u> | <u>Malmö</u> | <u>Unorg 45-24</u> | <u>White Pine</u> |
| HWD | 1925 1605 | | | | |
| LWD | 1375 1150 | | | | |
| OPN/HPS | 1760 1470 | | | | |
| LOP/LPS | 1375 1150 | | | | |
| SWP | 495 415 | | | | |
| TIL | 1760 1760 | | | | |
| LTL | 1375 1375 | | | | |
| SITE | 17000 | | | | |
| ← Orange Zone D Values | | | | | <u>Millward</u> |
| | | <u>Lakeside</u> | <u>Seavey</u> | <u>Pliny</u> | |
| | | | <u>Idun</u> | <u>Williams</u> | <u>Wagner</u> |

Land Type Definitions:

- HWD: High Wooded
- LWD: Low Wooded
- OPN: High Open Meadow
- HPS: High Pasture
- LOP: Low Open Meadow
- LPS: Low Pasture
- SWP: Swamp/Waste
- TIL: High Tillable
- LTL: Low Tillable/Rice Paddy
- SITE: Full Building Site Value

(Access \$1700, Electric \$2550, Septic \$6800, Well \$5950)

Values listed above are per acre values.
Green Acres and Rural Preserve program values are listed in the second columns above.
 Off public road acreage values are typically 10% less than values listed.
 Tracts under 31 acres carry a positive size adjustment.
 Tracts over 100 acres carry a size discount of up to 20%.

(updated 3/9/17)

2017 Board of Appeal and Equalization Schedule

| Date | Twp/City | Time | Meeting Location | |
|--|--|------------------------------|--------------------------|---------------------------|
| Monday | 4/17/2017 | Cornish Township | 9:00 | Cornish Town Hall |
| | | Turner Township | 11:00 | Turner Town Hall |
| | | Jevne Township | 1:00 | Jevne Town Hall |
| Tuesday | 4/18/2017 | Salo Township | 9:00 | Salo Town Hall |
| | | Spalding Township | 11:00 | Spalding Town Hall |
| | | Rice River Township | 1:00 | Rice River Town Hall |
| Wednesday | 4/19/2017 | McGregor Township | 9:00 | McGregor Town Hall |
| | | Kimberly Township | 11:00 | Glen/Kimberly Town Hall |
| | | Waukenabo Township | 1:00 | Waukenabo Town Hall |
| Thursday | 4/20/2017 | Verdon Township | 9:00 | Verdon Town Hall |
| | | Ball Bluff Township | 11:00 | Jacobson Fire Hall |
| | | Morrison Township | 2:00 | Morrison Town Hall |
| Friday | 4/21/2017 | Farm Island Township | 9:00 | Farm Island Town Hall |
| | | Malmo Township | 1:00 | Malmo Town Hall |
| Monday | 4/24/2017 | Shamrock Township | 9:00 | Shamrock Town Hall |
| Tuesday | 4/25/2017 | Macville Township | 9:00 | Swatara Town Hall |
| | | City of Hill City | 11:00 | Hill City Community Room |
| Wednesday | 4/26/2017 | Wealthwood Township | 9:00 | Wealthwood Town Hall |
| | | Lakeside Township | 11:00 | Malmo Community Hall |
| | | Wagner Township | 2:00 | Wagner Town Hall |
| Thursday | 4/27/2017 | Clark Township | 9:00 | Clark Town Hall |
| | | Haugen Township | 10:30 | Haugen Town Hall |
| | | Glen Township | 1:00 | Glen/Kimberly Town Hall |
| Monday | 5/1/2017 | Idun Township | 9:00 | Holden Lutheran Church |
| | | Seavey Township | 11:00 | Seavey Town Hall |
| | | Williams Township | 12:30 | McGrath Fire Hall |
| Tuesday | 5/2/2017 | City of McGregor | 9:00 | McGregor City Hall |
| | | Spencer Township | 3:00 | Spencer Town Hall |
| Wednesday | 5/3/2017 | City of Aitkin | 9:00 | Aitkin City Hall |
| | | Aitkin Township | 1:00 | Aitkin City Hall |
| Thursday | 5/4/2017 | OPEN BOOK MEETING | 9:00am TO 7:00 pm | Assessor's Office |
| Friday | 5/5/2017 | Nordland Township | 9:00 | Bethlehem Lutheran Church |
| | | Fleming Township | 1:00 | Fleming Town Hall |
| Monday | 5/8/2017 | Hazelton Township | 9:00 | Hazelton Town Hall |
| Tuesday | 6/13/2017 | County Board of Equalization | Call for Appointment | County Board Room |
| 2017 Reassessment Areas in Blue : | Ball Bluff Twp, Balsam Twp, Fleming Twp, Hazelton Twp, Hill City | | | |
| | Jevne Twp, Macville Twp, Malmo Twp, Palisade City, Tamarack City, Unorg. 49-27, 51-22, 52-24, and 52-25 | | | |
| Open Book Meeting Areas in Red : | Balsam Twp, Beaver Twp, Hill Lake Twp, Lee Twp | | | |
| | Libby Twp, Logan Twp, McGrath | | | |
| | Millward Twp, Pliny Twp, Palisade | | | |
| | Tamarack, all Unorganized, | | | |
| | Workman Twp, White Pine Twp | | | |



Board of County Commissioners Agenda Request

5A

Agenda Item #

Requested Meeting Date: 4/25/2017

Title of Item: Personnel Committee Recommendations

| | | |
|--|---|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* <small>*provide copy of hearing notice that was published</small> |
| Submitted by: Bobbie Danielson | | Department: Administration/HR |
| Presenter (Name and Title): Bobbie Danielson, HR Director | | Estimated Time Needed: 10 minutes |
| Summary of Issue: The Personnel Committee met on April 11, 2017, and recommends the following: 1) The interview panel for the Community Corrections Director position be: Mark Wedel, Anne Marcotte, Jessica Seibert, and Bobbie Danielson, with the option to include a Community Corrections Director from another county if desired. 2) Support a recommendation by CC Director Liz DeRuyck to restructure within the Aitkin Community Corrections Office, re-titling the Probation Case Aide position to Administrative Specialist/Corrections Agent Assistant and reducing those office support hours from 40/week to 29/week. At the same time, the part-time 20 hr/week Assistant Corrections Agent (Grade 8) position would become a full-time Corrections Agent (Grade 9) position. This is a \$17k budget increase, which will be off-set by an anticipated \$25k cost savings in the Director position (from Director DeRuyck to new Director). The full-time Corrections Agent and part-time Administrative Specialist/Corrections Agent Assistant positions will be graded (AS/CAA) and advertised following the Board meeting if the Board supports this departmental restructuring. 3) Hire a (new) full-time Land Department Office Support position and reassign tasks related to viewing forfeited properties to the current FT office support position. Both jobs will be submitted for evaluation following Board approval. | | |
| Alternatives, Options, Effects on Others/Comments: <div style="height: 50px;"></div> | | |
| Recommended Action/Motion: Motion to authorize the CC Director interview panel as proposed, authorize restructuring within the CC office as proposed above, and to hire a new FT Land Dept Office Support position. (This authorization includes submitting 3 positions for re-evaluation.) | | |
| Financial Impact: Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> As described above. Mark Jacobs will also be present for the discussion -- this is part of his succession plan and costs will be reduced in 2018 as retirements occur. (Increase for 2017 to Land Dept) | | |



Board of County Commissioners Agenda Request

6A
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: Goal Setting/Strategic Planning

| | | |
|--|--|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA | Action Requested: | <input type="checkbox"/> Direction Requested |
| <input type="checkbox"/> CONSENT AGENDA | <input checked="" type="checkbox"/> Approve/Deny Motion | <input type="checkbox"/> Discussion Item |
| <input type="checkbox"/> INFORMATION ONLY | <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i> |

| | |
|---|--------------------------------------|
| Submitted by: Administrator Jessica Seibert | Department: Administration |
|---|--------------------------------------|

| | |
|--|---|
| Presenter (Name and Title): Jessica Seibert, Administrator | Estimated Time Needed: 10 minutes |
|--|---|

Summary of Issue:

On January 24, 2017 the Board directed Interim Administrator Wussow to solicit proposals for a goal-setting/strategic planning session. Discussion was held at that time on holding a goal-setting session at LLCC with Commissioners and department heads.

Administrator Seibert submitted two proposals for strategic planning at the March 28, 2017 Board Meeting. More discussion was held on the value of goal-setting. Commissioners asked to get feedback from the department heads and review the planning that had already been partially completed in 2015.

The attached memo summarizes the discussion held at a recent department head meeting and purpose of goal-setting/strategic planning.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Accept written proposal from Big River Group, LLC for strategic planning services.

Financial Impact:
 Is there a cost associated with this request? Yes No
 What is the total cost, with tax and shipping? \$ 4,820.00
 Is this budgeted? Yes No *Please Explain:*
 Not budgeted by previous administration.

AITKIN COUNTY ADMINISTRATION

Aitkin County Courthouse
Jessica Seibert, Administrator
217 Second Street N.W. Room 134
Aitkin, MN 56431
218-927-3093
Fax: 218-927-7374

MEMORANDUM

To: Aitkin County Commissioners
From: Administrator Seibert
Date: April 19, 2017
Re: Goal Setting/Strategic Planning

Goal setting, sometimes called Strategic Planning, provides a framework for County leadership to identify and articulate a clear direction for the county, goals to achieve this vision and measurable objectives. Goal setting can be a valuable tool to establish a culture of collaboration and continuous improvement. It can also align resources to achieve agreed upon goals.

Goal setting does not assume that something is inherently wrong in an organization, but rather focuses on what the team is working towards and how to get there in the most efficient manner. It allows an organization to better tell their story through a clear mission and vision. It can also help create a culture that values and empowers employees which ultimately improves performance and aids in employee retention.

The value of goal-setting can only be realized with the complete support of the Board of Commissioners and leadership team. With that in mind, discussion was held at the most recent department head meeting to consider the benefits of strategic planning. The general consensus among department heads was goal setting can be a valuable tool and they would appreciate the opportunity to have this type of discussion with Commissioners. It is important to the leadership team that goal setting focuses on true goals that Commissioners and staff will work towards and use in regular discussion.

I have attached a copy of the strategic plan that was started in 2015. It is possible that this information can be used as either a starting point for discussion or later to develop more detailed, measurable objectives. This document has been provided to both organizations that have submitted proposals for consideration.



Association *of* Minnesota Counties

Strategic Planning Facilitation (Estimate)

Send Invoice to:

Jessica Seibert, Administrator
217 2nd Street NW, Rm. 134
Aitkin, MN 56431

Strategic Planning Session – On-site
per half-day
per full-day

\$1000.00
\$1500.00

ISANTI



COUNTY

Isanti County's Mission
Working Together to Deliver Quality Services that are Valued by the Community, Today and Tomorrow.

County Values

All Isanti County employees are dedicated to upholding these values:

- Be professional, respectful and accountable.
- Foster a culture of collaboration.
- Assure long term fiscal stability.
- Emphasize excellence in customer service.
- Empower people to become self-sufficient.

"ISANTI COUNTY IS A STEP ABOVE THE REST!"

County Vision Priorities

Cutting Edge Technology Development to Better Serve Public Needs

1. Determine each county departments online service options.
2. Increase accessibility of quality customer services for the public through technology options.
3. Work with technology department, non-profit technology experts such as Blandin Foundation and community partners to establish a countywide effort to expand broadband.
4. Explore options for EDMS for departments.
5. Research each county departments technology needs for the future.
6. Develop cost projections for county technology needs to enable the county to expand access.
7. Improve staff technology education options.

"ISANTI COUNTY GOVERNMENT IS NOW TOTALLY AVAILABLE ON-LINE!"

"ISANTI COUNTY PROVIDES MORE FOR LESS!"

Maintain and Enhance a County Employee Workforce That is Efficient and Effective in Meeting Public Needs.

Evaluate Barriers:

- Research other comparable counties to gather information on job descriptions, benefits, and salary structures.
- Compare Isanti County to this data. (Internal comp worth study)

Internal Evaluation:

- Determine accurate data on turnover rates within departments.
- Complete exit interviews of former employees.

Research Current Employee Perspectives:

- Research why county employees stay in county government.
- Gain feedback at office meetings on engagement and satisfaction levels.

Hire and Retain Quality Employees:

- Use information gathered above to strategically retain employees.

Streamline County Service Infrastructure and Processes to Increase Efficiency.

Emphasize Lean Process implementation:

- Consider lean coordinator position feasibility.
- Promote lean culture throughout the county.

Explore and identify opportunities to streamline service infrastructure:

- Hold more strategic planning retreats both countywide and among similar service areas (EE, public safety, land records).
- Research and review what other counties have done to streamline infrastructure.

"ISANTI COUNTY IS THE PLACE TO LIVE AND THRIVE!"

Initiate and/or Support Economic Development Efforts to Build a Strong Future for Isanti County.

1. Develop a committee or working with current committee infrastructure to identify barriers to economic development.
2. Identify the key stakeholders that need to be involved to move the effort forward.
3. Pursue connections with other county economic development structures in the county and regionally.
4. Explore county possibilities to initiate or support increased residential development.
5. Research infrastructure needs for development (sewer and water).

"ISANTI COUNTY IS THE FUTURE... FOLLOW US!"



Aitkin County, MN • March 2017

Proposal for Retreat for County Commissioners

Purpose

The purpose of this proposal text is to describe a process designed to guide and assist the Aitkin County Commissioners through the problem-solving and planning necessary to build on current successes, refine work systems & styles, and help new and experienced Commissioners & new Administrator identify desired processes & procedures, and make progress on:

- 1) ID values & vision to guide completion of strategic plan
- 2) Completion of strategic plan
- 3) ID desired roles & responsibilities for all key decision-making positions

Proposal Design & Plan

This proposal has been developed to provide a systematic method for the Aitkin County Commissioners to move through the identification and refinement of their methods of doing business. The session materials proposed have been used extensively with elected councils & boards from governmental, service and educational organizations; including cities, counties, school districts, interagency collaboratives, educational service cooperatives, non-profit organizations; as well as with corporate boards.

Development & Delivery of Retreat Project

1) Pre-session Work

- A) Telephone conversations with each Commissioner (& department heads?)
- B) Draft agendas & Session materials developed & presented to County Administrator & Commissioners for review, edits and/or approval prior to sessions

2) Work Sessions

Each of the session agendas will be developed to address items as identified by Commissioners during phone calls.

Session 1 (approx. two hours)

- A) Briefly review prior work to develop elements of strategic plan
- B) ID & discuss elements of desired values to guide completion of plan
- C) ID elements of a desired long-term vision for the county
- D) Discuss next steps & evaluate the session

Session 2 (approx. two hours, with department heads)

- A) Briefly review prior work to develop elements of strategic plan
- B) Review updates & progress within departments that may affect final Plan
- C) Commissioners identify benchmarks for progress on plan
- D) Discuss next steps & evaluate the session

Session 3 (approx. two hours)

- A) Briefly review results from both prior sessions
- B) Review & specify desired roles & responsibilities
- C) Discuss next steps & evaluate the session

3) Post-Session Work

- A) We prepare all final products from the session & e-mail results to County
- B) Additional assistance via phone, Skype or in-person for one year

About the Proposer

Dr. Bruce Miles is the owner & CEO of the Big River Group, LLC. He has also been an Assistant Professor & taught Graduate & Doctoral coursework in the areas of leadership, research, planning, finance & personnel. He is a national-level presenter and trainer in the areas of strategic planning, organizational improvement, organizational conflict, & difficult employees.

Bruce has worked as a consultant for the past thirty-four years and works with more than 8,000 participants/110 organizations each year in the areas of:

- Strategic "Chainsaw" planning
- Workplace climate issues
- Leadership training
- Personnel selection & onboarding
- Resistant employees
- Differentiated coaching
- Succession Planning
- Reducing organizational conflict
- Followership training
- Hiring & firing
- Sales management / training
- 360-Feedback projects

Recent clients & organizations include:

- City, county & regional governmental units
- School districts, colleges and universities
- Educational Service Cooperatives
- Medical practices, hospitals and related organizations
- Financial service organizations
- Law firms
- Businesses & manufacturers
- Nonprofit agencies & service providers
- Interagency family service and mental health collaboratives
- Monks
- Hockey Teams

Bruce can be reached @ (800) 500-7017 (office) 320-260-2612 (cell), by e-mail at bruce@bigrivergroup.com, or on his website at www.bigrivergroup.com.

Tasks & Costs

| | | |
|----------------------|------------------|-------------------------------|
| 1) Pre-session Work | Steps A, B | \$720.00 |
| 2) Work Sessions | | |
| Session 1 | Steps A, B, C, D | \$4100.00 |
| Session 2 | Steps A, B, C, D | |
| Session 3 | Steps A, B, C | To be negotiated if necessary |
| 3) Post-Session Work | Steps A, B | (No charge) |

| | |
|--|----|
| Strategic Theme: Community Wellbeing and Health | 3 |
| Objective: Ensure the safety of vulnerable individuals in the county | 4 |
| Objective: Provide access to education and resources to improve the health of individuals and families | 5 |
| Objective: Administer federal, state and local financial support programs while providing education and resources for individuals and families | 6 |
| Objective: Pro-actively help individuals and families reach their highest possible potential | 7 |
| Strategic Theme: Natural Resources | 8 |
| Objective: Protect and preserve natural resources for future generations | 9 |
| Objective: Provide access to education and resources to promote the judicious use of natural resources | 10 |
| Objective: Develop and maintain recreational land use opportunities in Aitkin County | 11 |
| Strategic Theme: Public Safety | 12 |
| Objective: Ensure the safety of the traveling public throughout Aitkin County. | 13 |
| Objective: People and property are safe while they are in Aitkin County; living, recreating or conducting business. | 14 |
| Strategic Theme: Infrastructure | 15 |
| Objective: Improve and construct a sustainable transportation infrastructure that facilitates the safe and efficient transport of people and goods throughout Aitkin County. | 16 |
| Objective: Maintain the safety of transportation infrastructure by ensuring reasonable access, passability, pavement conditions and sightlines. | 17 |
| Strategic Theme: General Government | 19 |
| Objective: Conduct all general government activities in a transparent, efficient and accurate manner | 20 |
| Strategic Theme: Strategic and Efficient Government | 21 |
| Objective: Provide excellent customer service to all people we serve. | 22 |
| Objective: Ensure the county's finances are stable, sustainable and equitable. | 23 |
| Objective: Ensure that the county's finances are transparent, accountable and consistent. | 24 |
| Objective: Ensure secure, stable and forward thinking IT infrastructure and technology tools for all county departments. | 25 |
| Objective: Build and maintain IT tools that help the public access information and conduct business through internet applications. | 26 |
| Objective: Train the workforce to be able to fully utilize technology for internal processes and to help the public to utilize technology to the greatest extent possible. | 27 |
| Objective: HR Objective | 28 |
| Objective: HR Objective | 29 |



Objective: HR Objective

30

Objective: Maintain clean, energy efficient facilities that support efficient operations and excellent customer service.

31



Strategic Theme: Community Wellbeing and Health

Primary Departments of responsibility: Health and Human Services

Secondary Departments of responsibility: Sheriff's Department, County Attorney

Overview

Values

- We value dignity and respect for the individual, families and our community in all we do.
- We value helping individuals and families to realize their full potential and to build and maintain self-sufficiency to the greatest extent possible
- We value the ability of families and our community to support people in need, and strive to make connections outside of typical governmental channels.
- We value taking pro-active steps to help individuals and families; an ounce of prevention is worth a pound of cure.



OBJECTIVE: ENSURE THE SAFETY OF VULNERABLE INDIVIDUALS IN THE COUNTY

Strategic Theme: Community Wellbeing and Health

Owned by: HHS Director/Child Welfare Supervisor/Adult Services Supervisor

Importance

- Essential function of government and measure of society to provide for protection of those who cannot protect themselves.
- Children who are at risk or grow up in abusive homes have a strong tendency to be higher users of government services in the long term.
- Long term governmental costs can be controlled when we maintain safety of vulnerable members of society.
- The community as a whole is strengthened when the most vulnerable members are supported to lead safe, productive lives.

Intent

- Strive to ensure that vulnerable individuals in the county are physically safe at all times whether at home or in the care of others
- Preserve the financial security of vulnerable individuals.
- Hold the rights and dignity of vulnerable individuals above the rights of their caretakers.
- Be proactive, to break the cycle of domestic violence and at risk behavior.
- Seek to use community and family support structures to keep vulnerable individuals safe and promote permanent living situations.

Measures

- Number of repeat maltreatment reports
- Number of repeat out-of-home placements

Initiatives

TBD



OBJECTIVE: PROVIDE ACCESS TO EDUCATION AND RESOURCES TO IMPROVE THE HEALTH OF INDIVIDUALS AND FAMILIES

Strategic Theme: Community Wellbeing and Health

Owned by: HHS Director, PH Supervisor

Importance

- A healthy population is an indicator of community stability
- Healthy populations result in lower governmental costs for health care and other governmental service
- Healthy populations have a higher economic potential

Intent

- Strive to ensure that vulnerable individuals in the county are physically safe at all times whether at home or in the care of others
- Preserve the financial security of vulnerable individuals.
- Hold the rights and dignity of vulnerable individuals above the rights of their caretakers.
- Be proactive, to break the cycle of domestic violence and at risk behavior.
- Seek to use community and family support structures to keep vulnerable individuals safe and promote permanent living situations.

Measures

- Percent of health care assistance applicants approved within mandated timelines
- Number of attendees at educational events held, press releases, and other outreach activities

Initiatives

TBD



OBJECTIVE: ADMINISTER FEDERAL, STATE AND LOCAL FINANCIAL SUPPORT PROGRAMS WHILE PROVIDING EDUCATION AND RESOURCES FOR INDIVIDUALS AND FAMILIES

Strategic Theme: Community Wellbeing and Health

Owned by: HHS Director, Financial Support Supervisor

Importance

- Financial instability can in many times cause other types of instability, by providing a base point for financial wellbeing, many other higher level risks can be avoided

Intent

- Efficiently and effectively administer financial support programs
- Use interactions and communications with low risk individuals and families to offer community based resources, education and other opportunities to help ensure that risks and negative outcomes do not increase because of financial circumstances
- Foster dignity and self-sufficiency while helping individuals and families realize their full economic potential

Measures

- Percent of MFIP/DWP adults working 30 hours or more per week or off cash assistance within three years from initial application (Self Support Index)
- Percent of court ordered child support collected

Initiatives

TBD



OBJECTIVE: PRO-ACTIVELY HELP INDIVIDUALS AND FAMILIES REACH THEIR HIGHEST POSSIBLE POTENTIAL

Strategic Theme: Community Wellbeing and Health

Owned by: HHS Director

Importance

- Being proactive is the greatest cost control opportunity that the county has
- By being proactive the county can intervene at the appropriate level to help ensure that individual or family situations do not devolve

Intent

- Focus on prevention instead of cure, get resources to individuals and families before they have a significant problem
- Use data and analysis of risk signals to determine the best use of available resources to decrease costs and increase positive outcomes
- Intervene and/or offer assistance to at risk individuals and families at the right time to decrease the possibility of negative outcomes

Measures

- Percent of food support applications approved within mandated timelines
- Percent of Medicaid enrolled children who received a well-child visit
- Percent of population with health care coverage

Initiatives

TBD



Strategic Theme: Natural Resources

Primary Departments of responsibility: Environmental Services, Land Department, Long Lake Conservation Center

Secondary Departments of responsibility: Highway Department, Sheriff's Department, Economic Development

Overview

Values



OBJECTIVE: PROTECT AND PRESERVE NATURAL RESOURCES FOR FUTURE GENERATIONS

Strategic Theme: Natural Resources

Owned by: Environmental Services Director, Land Commissioner

Importance

- Environmental factors such as clean air and water are vital to the well-being of all living things.
- Protecting ecosystems reduces the likelihood of negative consequences such as soil erosion and global warming.
- Responsible forestry preserves natural resources for future generations.

Intent

- Seek to reduce, reuse, recycle and properly dispose of solid and hazardous waste
- Actively use and manage responsible forestry practices
- Develop and enforce policies that protect Aitkin County's natural resources
- Maintain personal property rights with responsibility to preserving natural resources

Measures

- Number of people served during hazard waste disposal events or amount of hazardous waste disposed of
- Number of trees planted by type
- Amount of net income generated from tax-forfeited lands

Initiatives

TBD



OBJECTIVE: PROVIDE ACCESS TO EDUCATION AND RESOURCES TO PROMOTE THE JUDICIOUS USE OF NATURAL RESOURCES

Strategic Theme: Natural Resources

Owned by: Environmental Services Director, Land Commissioner, LLCC

Importance

- Individuals are more likely to support prudent natural resource practices when they understand the importance and implications of their actions.
- Natural resource policies can only be successful if individuals are aware of the policies' intent and existence.

Intent

- Provide access to education and resources to help individuals understand the importance of protecting natural resources
- Proactively provide resources that inform individuals of environmental and land use policies.

Measures

- Number of educational events held and public informational media created
- Number of individuals attending educational events
- Number of students attending Long Lake Conservation Center

Initiatives

TBD



OBJECTIVE: DEVELOP AND MAINTAIN RECREATIONAL LAND USE OPPORTUNITIES IN AITKIN COUNTY

Strategic Theme: Natural Resources

Owned by: Environmental Services Director, Land Commissioner, Economic Development

Importance

- Recreational opportunities attract visitors and new residents to the area which supports economic growth.
- Recreational land use activities create opportunities for stakeholders to appreciate area natural resources and builds a sense of ownership.
- Recreational opportunities often introduce visitors to Aitkin County and can make an impression regarding the county as a whole.

Intent

- Create sustainable recreational land use opportunities, such as ATV trails, ski trails, and lakes, to encourage the use of Aitkin County resources.
- Support economic growth by attracting visitors and new residents to the area.

Measures

- Number of people using public campgrounds annually

Initiatives

TBD



Strategic Theme: Public Safety

Primary Departments of responsibility: Sheriff's Department, County Attorney

Secondary Departments of responsibility: Highway Department

Overview

Values



OBJECTIVE: ENSURE THE SAFETY OF THE TRAVELING PUBLIC THROUGHOUT AITKIN COUNTY.

Strategic Theme: Public Safety

Owned by: County Sheriff, County Attorney

Importance

- Regular DWI patrolling of roadways reduces safety risks for travelers by taking dangerous drivers off the road
- Monitoring road conditions assists others departments in identifying possible safety risks

Intent

- Enforce all criminal, traffic, and safety laws to protect travelers
- Cooperate with all levels of law enforcement and governmental units to identify potential safety hazards on the roadways

Measures

Initiatives

TBD



OBJECTIVE: PEOPLE AND PROPERTY ARE SAFE WHILE THEY ARE IN AITKIN COUNTY; LIVING, RECREATING OR CONDUCTING BUSINESS.

Strategic Theme: Public Safety

Owned by: County Sheriff, County Attorney

Importance

- One of the main functions of government is to provide a structure for society by enforcing laws that promote safety
- A safe environment encourages people to live, work, and play in Aitkin County

Intent

- Plan for large scale disasters to reduce negative impacts on people and property
- Respond to criminal reports in a timely manner
- Proactively investigate and respond to potential public safety issues
- Provide leadership and education on public safety issues

Measures

Initiatives

TBD



Strategic Theme: Infrastructure

Primary Departments of responsibility: Highway Department

Secondary Departments of responsibility: Economic Development

Overview

Values



OBJECTIVE: IMPROVE AND CONSTRUCT A SUSTAINABLE TRANSPORTATION INFRASTRUCTURE THAT FACILITATES THE SAFE AND EFFICIENT TRANSPORT OF PEOPLE AND GOODS THROUGHOUT AITKIN COUNTY.

Strategic Theme: Infrastructure

Owned by: Highway

Importance

- Aitkin county residents and guests expect to be able to move freely and safely throughout the county, our local transportation infrastructure facilitates that movement.
- An effective transportation system can reduce accidents and contribute to the safety and quality of life of travelers.
- Transportation systems support economic development, emergency services, government agencies, and encourage travelers to visit Aitkin County.

Intent

- Design and construct roads and bridges to meet public needs based on usage and potential development.
- Ensure surface types are appropriate for the usage of each segment.
- Ensure long term maintenance needs are met, existing infrastructure can be structurally maintained and any new infrastructure is funded.
- Plan, fund and construct infrastructure projects prior to significant deterioration of transportation infrastructure to reduce long term costs.
- Manage enforcement of weights to protect infrastructure

Measures

- Percentage of construction projects completed on time and within budget
- Miles paved/maintained
- Pavement quality index

Initiatives

TBD



OBJECTIVE: MAINTAIN THE SAFETY OF TRANSPORTATION INFRASTRUCTURE BY ENSURING REASONABLE ACCESS, PASSABILITY, PAVEMENT CONDITIONS AND SIGHTLINES.

Strategic Theme: Infrastructure

Owned by: Highway

Importance

- Regular monitoring and maintenance extends the life of current roadways and bridges reducing the costs associated with replacement or upgrades.
- Regular monitoring and maintenance of infrastructure reduces safety risks.

Intent

- Ensure safe roadways and bridges by regularly monitoring road conditions and making repairs as needed.
- Maintain sightlines and signage in accordance with applicable standards, inspect and analyze higher danger intersections or sections of roadway for additional signage or safety improvements.
- Ensure that roads are cleared and are passable by a reasonable time following snow or other weather events which may obstruct roads and bridges.
- Reduce infrastructure costs by increasing the life of the current transportation system.

Measures

- Number of accidents reported on Aitkin County roadways (joint with public safety)
- Number of accidents reported on Aitkin County roadways (joint with public safety)

Initiatives

TBD





Strategic Theme: General Government

Primary Departments of responsibility: Auditor, Treasurer, Assessor, Recorder

Secondary Departments of responsibility: All Departments

Overview

Values



OBJECTIVE: CONDUCT ALL GENERAL GOVERNMENT ACTIVITIES IN A TRANSPARENT, EFFICIENT AND ACCURATE MANNER

Strategic Theme: General Government

Owned by: Auditor, Treasurer, Recorder, Assessor

Importance

- Everything Aitkin County does is on behalf of or for the public.
- The public has a right to know (generally) what the County is doing and why.
- The county has an obligation to deliver services in the most efficient way possible, meaning the right services, at the right cost, at the right time.

Intent

- The county will seek out opportunities to improve our internal processes to decrease costs and deliver even better services.
- When the opportunity exists we will do our best to help the public understand “why” the county is providing a service on their behalf.

Measures

- TBD

Initiatives

TBD



Strategic Theme: Strategic and Efficient Government

Primary Departments of responsibility: County Administration

Secondary Departments of responsibility: All Departments

Overview

Values



OBJECTIVE: PROVIDE EXCELLENT CUSTOMER SERVICE TO ALL PEOPLE WE SERVE.

Strategic Theme: Strategic and Efficient Government

Owned by: Administration

Importance

- As a governmental organization we must be aware that our existence is to serve the public interest.
- Excellent customer service does not mean that a customer always gets what they want, but it means that all people who do business with the county for any reason will be treated with dignity and respect.
- Excellent customer service in the long term builds trust and good will between our customers and our organization.

Intent

- All customers and citizens will be treated with dignity and respect when they do business with the County.
- We will strive to be timely and to ensure that our customers can access the services they need with as little wait time as possible.
- We will ensure that our facilities and organizational structure are most conducive to providing excellent customer service.
- Customer service expectations will be consistent across all county departments.

Measures

○

Initiatives

TBD



OBJECTIVE: ENSURE THE COUNTY'S FINANCES ARE STABLE, SUSTAINABLE AND EQUITABLE.

Strategic Theme: Strategic and Efficient Government

Owned by: County Administrator

Importance

- The county has many potential revenue sources, but some are unstable – we need to ensure that when the county takes on a long term cost, that the funding for that cost is stable as well.
- We must ensure that property taxes levied by the county are equitable, do not impede development and are used for purposes most needed by the county community.

Intent

- We will maintain an equitable property tax rate as compared to other counties
- Any expenditure which is the result of unstable or unsustainable revenues with is directly connected to said revenue.
- The county will maintain reasonable fund balances to cash flow, and to limit any potential loss of revenue or large increases in expense to manage the levy impact.

Measures

-

Initiatives

TBD



OBJECTIVE: ENSURE THAT THE COUNTY'S FINANCES ARE TRANSPARENT, ACCOUNTABLE AND CONSISTENT.

Strategic Theme: Strategic and Efficient Government

Owned by: County Administrator

Importance:

- As a government organization that is entrusted with the public's dollars we must be transparent and accountable with the usage of those funds.
- Our accounting, budgeting and financial systems need to be consistent to accurately report and monitor our finances.

Intent:

- We will ensure that the county's accounting and budgeting practices are aligned with best practices of accounting and budgeting
- We will ensure that the county is consistent in our accounting methodologies
- We will make financial information accessible and as easy to understand as possible

Measures

○

Initiatives

TBD



OBJECTIVE: ENSURE SECURE, STABLE AND FORWARD THINKING IT INFRASTRUCTURE AND TECHNOLOGY TOOLS FOR ALL COUNTY DEPARTMENTS.

Strategic Theme: Strategic and Efficient Government

Owned by: IT Director

Importance

- Technology tools can help the county to conduct business as efficiently as possible, lowering long term costs.
- Keeping data safe is of utmost importance in today's world.
- Technology will continue to advance and more and more people will expect to use technology to quickly access information from wherever they are.
- Excellent technology tools can help the county to utilize mobile workforce technology, enhancing employee productivity.

Intent

- Improve efficiency through deployment of technology tools including work flow automation and mobile technology.
- Ensure that the technology platform is up, running and accessible at the greatest consistency possible
- Work closely with departments to understand their business needs and deploy targeted solutions within the context of the IT strategic plan.
- We will strive to ensure that our technology tools maintain continuity, interoperability between software applications as well as hardware.

Measures

-

Initiatives

TBD



OBJECTIVE: BUILD AND MAINTAIN IT TOOLS THAT HELP THE PUBLIC ACCESS INFORMATION AND CONDUCT BUSINESS THROUGH INTERNET APPLICATIONS.

Strategic Theme: Strategic and Efficient Government

Owned by: IT Director

Importance:

- The public will gradually expect to be able to access greater amounts of information, and to conduct business with the county.
- We can improve efficiency by providing more information to the public prior to their need to visit our offices.
- We can improve staff efficiency by helping the public to complete applications, and interact with the county on the web, as well as improve customer service by decreasing the number of office visits necessary to conduct business.

Intent:

- The county's website will be easily accessible for the public, including intuitive interface and ease of usability.
- We will actively seek out methods to make the submission of forms or to ask questions via technology tools.

Measures

o

Initiatives

TBD



OBJECTIVE: TRAIN THE WORKFORCE TO BE ABLE TO FULLY UTILIZE TECHNOLOGY FOR INTERNAL PROCESSES AND TO HELP THE PUBLIC TO UTILIZE TECHNOLOGY TO THE GREATEST EXTENT POSSIBLE.

Strategic Theme: Strategic and Efficient Government

Owned by: IT Director

Importance:

- The public will gradually expect to be able to access greater amounts of information, and to conduct business with the county.
- We can improve efficiency by providing more information to the public prior to their need to visit our offices.
- We can improve staff efficiency by helping the public to complete applications, and interact with the county on the web, as well as improve customer service by decreasing the number of office visits necessary to conduct business.

Intent:

- The county's website will be easily accessible for the public, including intuitive interface and ease of usability.
- We will actively seek out methods to make the submission of forms or to ask questions via technology tools.

Measures

○

Initiatives

TBD



OBJECTIVE: ENSURE BEST PRACTICES OF HUMAN RESOURCES ARE USED CONSISTENTLY ACROSS THE COUNTY.

Strategic Theme: Strategic and Efficient Government

Owned by: HR Director

Importance

- Developing and following a standard way (best practice) of doing things that multiple departments can use is intended to increase efficiency and productivity.
- Consistent use of human resources practices across departments promotes equality for all employees and reduces overall liability.

Intent

- Developing and following a standard way (best practice) of doing things that multiple departments can use is intended to increase efficiency and productivity.
- Consistent use of human resources practices across departments promotes equality for all employees and reduces overall liability.

Measures

- Number of HR procedures audited annually

Initiatives

tbd



OBJECTIVE: ENSURE THAT ALL EMPLOYEES ARE OFFERED TRAINING AND PROFESSIONAL DEVELOPMENT OPPORTUNITIES.

Strategic Theme: Strategic and Efficient Government

Owned by: HR Director

Importance

- Training and professional development supports departmental efforts to provide services in the most efficient and effective way possible.
- Training and professional development fosters positive employee relationships.
- Investing in employees can reduce professional liability by reducing errors and ensuring compliance with regulations.

Intent

- Research and provide information to department heads on training and professional development opportunities. Meet with department heads to determine each department's training needs/wants.
- Offer annual onsite training opportunities for department heads, supervisors, and employees.
- Assess staff performance improvement needs and organize developmental programs for new and existing employees.

Measures

- Number of professional development opportunities offered
- Number of employees attending professional development opportunities

Initiatives

**OBJECTIVE: PROVIDE LEADERSHIP AND MANAGEMENT SUPPORT AND RESOURCES TO PROACTIVELY
MANAGE STAFF PERFORMANCE.**

Strategic Theme: Strategic and Efficient Government

Owned by: HR Director

Importance

- Providing resources allows departments to focus on their core business.
- Shared resources can reduce costs by increasing efficiencies.

Intent

- Develop a county-wide performance management system that delivers regular performance feedback, establishes clear expectations, identifies career paths, and recognizes top performers.
- Consult, advise, and build relationships with employees throughout the organization.
- Improve employee performance through coaching and career planning.

Measures

Initiatives



OBJECTIVE: BECOME AN “EMPLOYER OF CHOICE” BY FOCUSING ON EMPLOYEE ENGAGEMENT AND BUILDING A CULTURE OF HIGH PERFORMANCE.

Strategic Theme: Strategic and Efficient Government

Owned by: HR Director

Importance

- There is a connection between employee engagement, productivity, customer satisfaction, and employee retention, positive attitudes, and individual health. Job satisfaction, employee retention, and loyalty are some of the reasons employee engagement is important.
- Attracting qualified employees is important in providing efficient and effective services as demands for services increase.

Intent

- Attend IPMA webinar training on Employee Engagement in April 2015.
- Research Gallup Q12, 12 factors to determine the level of engagement.
- Identify areas for employee development, noting different professions will have their own specifics which need to be addressed during the engagement building process.

Measures

- Average employee retention rates



OBJECTIVE: MAINTAIN CLEAN, ENERGY EFFICIENT FACILITIES THAT SUPPORT EFFICIENT OPERATIONS AND EXCELLENT CUSTOMER SERVICE.

Strategic Theme: Strategic and Efficient Government

Owned by: County Administrator

Importance

Intent

Measures

Initiatives





Board of County Commissioners Agenda Request

6B
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: 1st Quarter Financial Report

| | | |
|--|--|---|
| <input checked="" type="checkbox"/> REGULAR AGENDA | Action Requested: | <input type="checkbox"/> Direction Requested |
| <input type="checkbox"/> CONSENT AGENDA | <input type="checkbox"/> Approve/Deny Motion | <input checked="" type="checkbox"/> Discussion Item |
| <input type="checkbox"/> INFORMATION ONLY | <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Hold Public Hearing* |

**provide copy of hearing notice that was published*

| | |
|---|--------------------------------------|
| Submitted by: Administrator Jessica Seibert | Department: Administration |
|---|--------------------------------------|

| | |
|--|---|
| Presenter (Name and Title): Jessica Seibert, Administrator | Estimated Time Needed: 15 minutes |
|--|---|

Summary of Issue:

Please see the 1st quarter IFS summary report and financial review worksheet attached.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

DKB1
4/19/17

3:02PM

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT

Page 1

Budget Name for Report: ADOPTED 2017 BUDGET

Page Break Option: 2
1 - Page Break by FUND
2 - Page Break by DEPT

Include on the Report: 1 1 - All G/L Accounts
2 - Only G/L Accounts with Budget Amounts
3 - Only G/L Accounts without Budget Amounts

Report Basis: 1
1 - Cash
2 - Modified Accrual
3 - Full Accrual

Report Thru: 03/2017

Save Report: N

Comment: 2017 1st Quarter Revenue/Expenditure Report

FUND Range From 1 Thru 21

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|--------------------------|--|------------------------|---------------------|-------------------------------|---------------------|
| 1 DEPT Commissioners | | | | | |
| ----- EXPENDITURES ----- | | | | | |
| 01-001-000-0000-6101 | Salaries | 41,428.09 | 41,428.09 | 155,047.00 | 27 |
| 01-001-000-0000-6108 | Meals (Not Overnight) | 13.89 | 13.89 | 20.00 | 69 |
| 01-001-000-0000-6124 | Medicare- Employer 1.45% | 580.29 | 580.29 | 2,205.00 | 26 |
| 01-001-000-0000-6148 | Employer Deduct Contribution- HSA | 1,651.74 | 1,651.74 | 0.00 | 0 |
| 01-001-000-0000-6149 | Employer Deduct Contribution- Veba | 0.00 | 0.00 | 7,350.00 | 0 |
| 01-001-000-0000-6150 | Health Insurance- Employer | 4,935.90 | 4,935.90 | 60,000.00 | 8 |
| 01-001-000-0000-6152 | Life Insurance- Employer | 83.20 | 83.20 | 328.00 | 25 |
| 01-001-000-0000-6162 | Pera- Dcp 5% | 2,037.03 | 2,037.03 | 7,943.00 | 26 |
| 01-001-000-0000-6168 | NACO Deferred Comp ER in Lieu Health Ins | 687.54 | 687.54 | 0.00 | 0 |
| 01-001-000-0000-6205 | Postage | 0.74 | 0.74 | 50.00 | 1 |
| 01-001-000-0000-6230 | Printing, Publishing & Adv | 958.13 | 958.13 | 2,500.00 | 38 |
| 01-001-000-0000-6241 | Registration Fee | 1,260.00 | 1,260.00 | 4,800.00 | 26 |
| 01-001-000-0000-6250 | Telephone | 511.12 | 511.12 | 3,600.00 | 14 |
| 01-001-000-0000-6330 | Transportation & Travel & Parking | 5,344.83 | 5,344.83 | 14,500.00 | 37 |
| 01-001-000-0000-6332 | Hotel / Motel Lodging | 2,854.36 | 2,854.36 | 4,000.00 | 71 |
| 01-001-000-0000-6340 | Meals (Overnight) | 306.22 | 306.22 | 300.00 | 102 |
| 01-001-000-0000-6352 | Insurance | 1,173.91 | 1,173.91 | 1,138.00 | 103 |
| 01-001-000-0000-6353 | Workers Compensation Insurance | 767.00 | 767.00 | 767.00 | 100 |
| 01-001-000-0000-6405 | Office & Computer Supplies | 293.61 | 293.61 | 750.00 | 39 |
| 01-001-000-0000-6625 | Office Equipment | 1,691.18 | 1,691.18 | 0.00 | 0 |
| 1 DEPT | Totals Commissioners | | | | |
| | | Revenue | | | |
| | | Expend. | | | |
| | | Net | | | |
| | | 66,578.78 | 66,578.78 | 265,298.00 | 25 |
| | | 66,578.78 | 66,578.78 | 265,298.00 | 25 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 12 DEPT Court Administration | | | | | |
| ----- REVENUES ----- | | | | | |
| 01-012-000-0000-5603 Child Support Motion Fee | | 20.00- | 20.00- | 0.00 | 0 |
| 01-012-000-0000-5840 Misc Receipts | | 786.54- | 786.54- | 1,000.00- | 79 |
| ----- EXPENDITURES ----- | | | | | |
| 01-012-000-0000-6205 Postage | | 440.02 | 440.02 | 200.00 | 220 |
| 01-012-000-0000-6232 Attorney Services | | 18,096.44 | 18,096.44 | 80,000.00 | 23 |
| 01-012-000-0000-6250 Telephone | | 338.95 | 338.95 | 700.00 | 48 |
| 01-012-000-0000-6252 Witnesses | | 0.00 | 0.00 | 15,000.00 | 0 |
| 12 DEPT Totals Court Administration | Revenue | 806.54- | 806.54- | 1,000.00- | 81 |
| | Expend. | 18,875.41 | 18,875.41 | 95,900.00 | 20 |
| | Net | 18,068.87 | 18,068.87 | 94,900.00 | 19 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|--------------------------|--|------------------------|---------------------|-------------------------------|---------------------|
| ----- REVENUES ----- | | | | | |
| 01-040-000-0000-5076 | Judgement Costs | 0.00 | 0.00 | 16,000.00- | 0 |
| 01-040-000-0000-5081 | Mortgage Registry- 3% | 1,748.92- | 1,748.92- | 9,000.00- | 19 |
| 01-040-000-0000-5115 | Auctioneers Licenses | 40.00- | 40.00- | 120.00- | 33 |
| 01-040-000-0000-5116 | 1/2 Beer License | 0.00 | 0.00 | 250.00- | 0 |
| 01-040-000-0000-5119 | Liquor Licenses | 0.00 | 0.00 | 52,000.00- | 0 |
| 01-040-000-0000-5124 | Fireworks Permit | 0.00 | 0.00 | 10.00- | 0 |
| 01-040-000-0000-5125 | Precious Metal Licenses | 0.00 | 0.00 | 25.00- | 0 |
| 01-040-000-0000-5132 | Cigarette License Fees | 1,350.00- | 1,350.00- | 1,500.00- | 90 |
| 01-040-000-0000-5517 | Fees For Services | 51.00- | 51.00- | 2,500.00- | 2 |
| 01-040-000-0000-5518 | Tax Search Ms 297.14 | 0.00 | 0.00 | 100.00- | 0 |
| 01-040-000-0000-5519 | Lien Release Ditch & Hwy | 45.00- | 45.00- | 250.00- | 18 |
| 01-040-000-0000-5590 | Auditor Fee- Clerical FTS Sales & Fees | 0.00 | 0.00 | 30,000.00- | 0 |
| 01-040-000-0000-5840 | Misc Receipts | 0.05- | 0.05- | 300.00- | 0 |
| 01-040-000-0000-5868 | Tint Rmb From Schools/City/Town | 247.33- | 247.33- | 6,500.00- | 4 |
| ----- EXPENDITURES ----- | | | | | |
| 01-040-000-0000-6101 | Salaries- Full Time | 80,161.03 | 80,161.03 | 282,947.00 | 28 |
| 01-040-000-0000-6108 | Meals (Not Overnight) | 7.25 | 7.25 | 100.00 | 7 |
| 01-040-000-0000-6109 | Overtime- Salaries | 1,849.91 | 1,849.91 | 2,500.00 | 74 |
| 01-040-000-0000-6124 | Medicare- Employer 1.45% | 1,160.92 | 1,160.92 | 4,139.00 | 28 |
| 01-040-000-0000-6148 | Employer Deduct Contribution- HSA | 2,585.40 | 2,585.40 | 0.00 | 0 |
| 01-040-000-0000-6149 | Employer Deduct Contribution- Veba | 0.00 | 0.00 | 5,000.00 | 0 |
| 01-040-000-0000-6150 | Health Insurance- Employer | 7,887.87 | 7,887.87 | 49,500.00 | 16 |
| 01-040-000-0000-6152 | Life Insurance- Employer | 74.14 | 74.14 | 240.00 | 31 |
| 01-040-000-0000-6154 | Long Term Disability- Employer | 63.61 | 63.61 | 250.00 | 25 |
| 01-040-000-0000-6159 | Pera 7.25% | 5,946.15 | 5,946.15 | 21,408.00 | 28 |
| 01-040-000-0000-6165 | Fica- Employer 6.20% | 4,963.86 | 4,963.86 | 17,698.00 | 28 |
| 01-040-000-0000-6205 | Postage | 4,065.36 | 4,065.36 | 16,000.00 | 25 |
| 01-040-000-0000-6208 | Training/Education | 100.00 | 100.00 | 250.00 | 40 |
| 01-040-000-0000-6230 | Printing, Publishing & Adv | 3,175.04 | 3,175.04 | 27,000.00 | 12 |
| 01-040-000-0000-6231 | Services, Labor, Contracts | 9,037.56 | 9,037.56 | 27,000.00 | 33 |
| 01-040-000-0000-6240 | Dues | 0.00 | 0.00 | 400.00 | 0 |
| 01-040-000-0000-6241 | Registration Fee | 325.00 | 325.00 | 530.00 | 61 |
| 01-040-000-0000-6250 | Telephone | 73.00 | 73.00 | 800.00 | 9 |
| 01-040-000-0000-6330 | Transportation & Travel | 195.81 | 195.81 | 800.00 | 24 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| Account Number | Status | Quarter To Date | Year To Date | Percent of Year | |
|--------------------------|--|--------------------|-----------------|-----------------|--------------------|
| | | | | Budget | 25% % of BDG |
| 01-040-000-0000-6332 | Hotels / Motels | 489.08 | 489.08 | 800.00 | 61 |
| 01-040-000-0000-6340 | Meals (Overnight) | 0.00 | 0.00 | 50.00 | 0 |
| 01-040-000-0000-6352 | Insurance | 1,173.91 | 1,173.91 | 1,138.00 | 103 |
| 01-040-000-0000-6353 | Workers Compensation Insurance | 738.00 | 738.00 | 661.00 | 112 |
| 01-040-000-0000-6405 | Office & Computer Supplies | 1,231.08 | 1,231.08 | 3,700.00 | 33 |
| 01-040-000-0000-6511 | Gas And Oil | 0.00 | 0.00 | 100.00 | 0 |
| 01-040-000-0000-6590 | Repair & Maintenance Supplies | 16.68 | 16.68 | 0.00 | 0 |
| 01-040-000-0000-6625 | Office Equipment | 0.00 | 0.00 | 3,000.00 | 0 |
| ----- REVENUES ----- | | | | | |
| 01-040-021-0000-5504 | G & F License Fee | 166.00- | 166.00- | 1,000.00- | 17 |
| 01-040-021-0000-5520 | Drivers License Fees | 7,728.07- | 7,728.07- | 25,000.00- | 31 |
| 01-040-021-0000-5522 | Motor Vehicle License/Tab Fees | 34,488.00- | 34,488.00- | 125,000.00- | 28 |
| 01-040-021-0000-5523 | DNR/License Tab Fees | 3,911.50- | 3,911.50- | 17,500.00- | 22 |
| 01-040-021-0000-5840 | Misc Receipts | 211.38- | 211.38- | 1,300.00- | 16 |
| ----- EXPENDITURES ----- | | | | | |
| 01-040-021-0000-6101 | Salaries- Full Time | 29,718.00 | 29,718.00 | 74,860.00 | 40 |
| 01-040-021-0000-6102 | Wages- Part Time | 0.00 | 0.00 | 17,035.00 | 0 |
| 01-040-021-0000-6108 | Meals (Not Overnight) | 0.00 | 0.00 | 50.00 | 0 |
| 01-040-021-0000-6109 | Overtime | 61.56 | 61.56 | 6,000.00 | 1 |
| 01-040-021-0000-6124 | Medicare- Employer 1.45% | 367.48 | 367.48 | 1,332.00 | 28 |
| 01-040-021-0000-6148 | Employer Deduct Contribution- HSA | 1,945.08 | 1,945.08 | 0.00 | 0 |
| 01-040-021-0000-6149 | Employer Deduct Contribution- Veba | 0.00 | 0.00 | 2,000.00 | 0 |
| 01-040-021-0000-6150 | Health Insurance- Employer | 6,443.34 | 6,443.34 | 19,752.00 | 33 |
| 01-040-021-0000-6152 | Life Insurance- Employer | 37.50 | 37.50 | 125.00 | 30 |
| 01-040-021-0000-6159 | Pera Co- Or 7.25% | 2,233.46 | 2,233.46 | 6,892.00 | 32 |
| 01-040-021-0000-6165 | Fica- Employer 6.20% | 1,571.21 | 1,571.21 | 5,697.00 | 28 |
| 01-040-021-0000-6205 | Postage | 400.00 | 400.00 | 1,000.00 | 40 |
| 01-040-021-0000-6208 | Training/Education | 0.00 | 0.00 | 400.00 | 0 |
| 01-040-021-0000-6230 | Printing, Publishing & Adv | 401.00 | 401.00 | 1,100.00 | 36 |
| 01-040-021-0000-6231 | Services, Labor, Contracts | 251.88 | 251.88 | 500.00 | 50 |
| 01-040-021-0000-6240 | Dues | 278.00 | 278.00 | 300.00 | 93 |
| 01-040-021-0000-6241 | Registration Fee | 0.00 | 0.00 | 50.00 | 0 |
| 01-040-021-0000-6250 | License Center- Phone | 1,360.68 | 1,360.68 | 3,500.00 | 39 |
| 01-040-021-0000-6267 | Unemployment Compensation | 1,623.00 | 1,623.00 | 0.00 | 0 |
| 01-040-021-0000-6301 | Rentals | 2,250.00 | 2,250.00 | 9,000.00 | 25 |
| 01-040-021-0000-6330 | Transportation/Travel/Parking (Own Auto) | 0.00 | 0.00 | 100.00 | 0 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | | <u>Status</u> | <u>Quarter</u> <u>To Date</u> | <u>Year</u> <u>To Date</u> | Percent of Year | |
|-----------------------|------------------------------------|---------------|----------------------------------|-------------------------------|-----------------|---|
| | | | | | <u>Budget</u> | <u>25%</u> <u>% of</u> <u>BDG</u> |
| 01-040-021-0000-6352 | Insurance | | 704.34 | 704.34 | 569.00 | 124 |
| 01-040-021-0000-6353 | Workers Compensation Insurance | | 276.00 | 276.00 | 248.00 | 111 |
| 01-040-021-0000-6405 | Office & Computer Supplies | | 316.86 | 316.86 | 1,800.00 | 18 |
| 01-040-021-0000-6625 | Office Equipment & Other Equipment | | 0.00 | 0.00 | 1,200.00 | 0 |
| 40 DEPT | Totals Auditor | | | | | |
| | | Revenue | 49,987.25- | 49,987.25- | 288,355.00- | 17 |
| | | Expend. | 175,560.05 | 175,560.05 | 619,521.00 | 28 |
| | | Net | 125,572.80 | 125,572.80 | 331,166.00 | 38 |

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year <u>Budget</u> | 25% <u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 41 DEPT Internal Audit | | | | | |
| ----- EXPENDITURES ----- | | | | | |
| 01-041-000-0000-6231 Services, Labor, Etc | | 2,698.00 | 2,698.00 | 69,500.00 | 4 |
| 41 DEPT Totals Internal Audit | Revenue | | | | |
| | Expend. | 2,698.00 | 2,698.00 | 69,500.00 | 4 |
| | Net | 2,698.00 | 2,698.00 | 69,500.00 | 4 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> | |
|--------------------------|-----------------------------------|------------------------|---------------------|-------------------------------|---------------------|----|
| 42 DEPT | Treasurer | | | | | |
| ----- REVENUES ----- | | | | | | |
| 01-042-000-0000-5079 | 3% State Deed Tax | 1,834.85- | 1,834.85- | 7,000.00- | 26 | |
| 01-042-000-0000-5518 | Tax Search Ms 297.14 | 265.00- | 265.00- | 0.00 | 0 | |
| 01-042-000-0000-5524 | Handling Fee (Nfs Check) | 60.00- | 60.00- | 400.00- | 15 | |
| 01-042-000-0000-5840 | Misc Receipts | 5,959.62- | 5,959.62- | 20,000.00- | 30 | |
| 01-042-000-0000-5868 | Tint Rmb From Schools/City/Town | 94.12- | 94.12- | 2,000.00- | 5 | |
| ----- EXPENDITURES ----- | | | | | | |
| 01-042-000-0000-6101 | Salaries- Full Time | 43,367.60 | 43,367.60 | 159,388.00 | 27 | |
| 01-042-000-0000-6108 | Meals (Not Overnight) | 8.50 | 8.50 | 80.00 | 11 | |
| 01-042-000-0000-6109 | Overtime- Salaries | 23.12 | 23.12 | 500.00 | 5 | |
| 01-042-000-0000-6124 | Medicare- Employer 1.45% | 599.36 | 599.36 | 2,311.00 | 26 | |
| 01-042-000-0000-6148 | Employer Deduct Contribution- HSA | 2,195.10 | 2,195.10 | 6,150.00 | 36 | |
| 01-042-000-0000-6150 | Health Insurance- Employer | 7,951.62 | 7,951.62 | 39,590.00 | 20 | |
| 01-042-000-0000-6152 | Life Insurance- Employer | 37.50 | 37.50 | 188.00 | 20 | |
| 01-042-000-0000-6159 | Pera 7.25% | 3,211.20 | 3,211.20 | 12,245.00 | 26 | |
| 01-042-000-0000-6165 | Fica- Employer 6.20% | 2,562.83 | 2,562.83 | 10,123.00 | 25 | |
| 01-042-000-0000-6205 | Postage | 1,369.36 | 1,369.36 | 10,000.00 | 14 | |
| 01-042-000-0000-6231 | Services, Labor, Contracts | 2,732.00 | 2,732.00 | 12,000.00 | 23 | |
| 01-042-000-0000-6240 | Dues | 0.00 | 0.00 | 400.00 | 0 | |
| 01-042-000-0000-6241 | Registration Fee | 0.00 | 0.00 | 400.00 | 0 | |
| 01-042-000-0000-6250 | Telephone | 31.85 | 31.85 | 500.00 | 6 | |
| 01-042-000-0000-6330 | Transportation & Travel | 172.27 | 172.27 | 600.00 | 29 | |
| 01-042-000-0000-6332 | Hotel / Motel Lodging | 489.08 | 489.08 | 900.00 | 54 | |
| 01-042-000-0000-6340 | Meals (Overnight) | 47.51 | 47.51 | 100.00 | 48 | |
| 01-042-000-0000-6352 | Insurance | 704.34 | 704.34 | 683.00 | 103 | |
| 01-042-000-0000-6353 | Workers Compensation Insurance | 388.00 | 388.00 | 388.00 | 100 | |
| 01-042-000-0000-6405 | Office & Computer Supplies | 347.74 | 347.74 | 7,000.00 | 5 | |
| 01-042-000-0000-6511 | Gas And Oil | 0.00 | 0.00 | 50.00 | 0 | |
| 01-042-000-0000-6625 | Office Equipment | 352.59 | 352.59 | 2,700.00 | 13 | |
| 42 DEPT | Totals Treasurer | Revenue | 8,213.59- | 8,213.59- | 29,400.00- | 28 |
| | | Expend. | 66,591.57 | 66,591.57 | 266,296.00 | 25 |
| | | Net | 58,377.98 | 58,377.98 | 236,896.00 | 25 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|--|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 43 DEPT Assessor | | | | | |
| ----- REVENUES ----- | | | | | |
| 01-043-000-0000-5526 Assessor Township Assessment | | 133,564.00- | 133,564.00- | 164,500.00- | 81 |
| 01-043-000-0000-5840 Misc Receipts | | 1,821.64- | 1,821.64- | 6,500.00- | 28 |
| ----- EXPENDITURES ----- | | | | | |
| 01-043-000-0000-6101 Salaries- Full Time | | 141,495.84 | 141,495.84 | 492,000.00 | 29 |
| 01-043-000-0000-6108 Meals (Not Overnight) | | 32.21 | 32.21 | 200.00 | 16 |
| 01-043-000-0000-6109 Overtime- Salaries | | 0.00 | 0.00 | 100.00 | 0 |
| 01-043-000-0000-6124 Medicare- Employer 1.45% | | 1,913.06 | 1,913.06 | 7,125.00 | 27 |
| 01-043-000-0000-6148 Employer Deduct Contribution- HSA | | 6,533.10 | 6,533.10 | 22,909.00 | 29 |
| 01-043-000-0000-6150 Health Insurance- Employer | | 21,040.08 | 21,040.08 | 85,497.00 | 25 |
| 01-043-000-0000-6152 Life Insurance- Employer | | 133.34 | 133.34 | 600.00 | 22 |
| 01-043-000-0000-6154 Long Term Disability- Employer | | 50.71 | 50.71 | 400.00 | 13 |
| 01-043-000-0000-6159 Pera Co- Or 7.25% | | 10,102.31 | 10,102.31 | 36,855.00 | 27 |
| 01-043-000-0000-6165 Fica- Employer 6.20% | | 8,180.17 | 8,180.17 | 30,467.00 | 27 |
| 01-043-000-0000-6205 Postage | | 3,733.27 | 3,733.27 | 6,500.00 | 57 |
| 01-043-000-0000-6208 Training/Education | | 0.00 | 0.00 | 3,000.00 | 0 |
| 01-043-000-0000-6230 Printing, Publishing & Adv | | 0.00 | 0.00 | 7,000.00 | 0 |
| 01-043-000-0000-6231 Services, Labor, Contracts | | 328.16 | 328.16 | 13,000.00 | 3 |
| 01-043-000-0000-6232 Attorney Services | | 0.00 | 0.00 | 5,000.00 | 0 |
| 01-043-000-0000-6240 Dues & License Renewal | | 1,075.00 | 1,075.00 | 1,800.00 | 60 |
| 01-043-000-0000-6250 Telephone | | 1,078.77 | 1,078.77 | 5,800.00 | 19 |
| 01-043-000-0000-6302 Car Maintenance | | 262.76 | 262.76 | 2,500.00 | 11 |
| 01-043-000-0000-6330 Transportation & Travel & Parking | | 0.00 | 0.00 | 700.00 | 0 |
| 01-043-000-0000-6332 Hotel / Motel Lodging | | 0.00 | 0.00 | 1,500.00 | 0 |
| 01-043-000-0000-6340 Meals (Overnight) | | 0.00 | 0.00 | 800.00 | 0 |
| 01-043-000-0000-6352 Insurance | | 5,049.81 | 5,049.81 | 4,979.00 | 101 |
| 01-043-000-0000-6353 Workers Compensation Insurance | | 7,291.00 | 7,291.00 | 7,293.00 | 100 |
| 01-043-000-0000-6359 Wrecker Service | | 0.00 | 0.00 | 200.00 | 0 |
| 01-043-000-0000-6374 Auto & Trailer License | | 0.00 | 0.00 | 100.00 | 0 |
| 01-043-000-0000-6405 Office, Film & Computer Supplies | | 2,503.40 | 2,503.40 | 6,000.00 | 42 |
| 01-043-000-0000-6511 Gas And Oil | | 1,761.09 | 1,761.09 | 6,500.00 | 27 |
| 01-043-000-0000-6590 Repair & Maintenance Supplies | | 0.00 | 0.00 | 100.00 | 0 |
| 01-043-000-0000-6620 Auto, Trailers, Snowmobiles | | 0.00 | 0.00 | 28,000.00 | 0 |
| 01-043-000-0000-6625 Office Equipment | | 0.00 | 0.00 | 30,000.00 | 0 |

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | | |
|-----------------------|-----------------|------------------------|---------------------|-----------------|---------------------|----|
| | | | | <u>Budget</u> | <u>25% % of BDG</u> | |
| 43 DEPT | Totals Assessor | Revenue | 135,385.64- | 135,385.64- | 171,000.00- | 79 |
| | | Expend. | 212,564.08 | 212,564.08 | 806,925.00 | 26 |
| | | Net | 77,178.44 | 77,178.44 | 635,925.00 | 12 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|--|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 44 DEPT Central Services | | | | | |
| ----- REVENUES ----- | | | | | |
| 01-044-000-0000-5403 Cost Allocation Reimbursement | | 33,085.00- | 33,085.00- | 128,000.00- | 26 |
| 01-044-000-0000-5791 Interest Income | | 81,642.91- | 81,642.91- | 310,000.00- | 26 |
| 01-044-000-0000-5840 Misc Receipts | | 3,674.36- | 3,674.36- | 0.00 | 0 |
| 01-044-000-0000-5841 Mcit Dividend | | 0.00 | 0.00 | 135,000.00- | 0 |
| 01-044-000-0000-5947 Transfer In From Other Funds | | 6,810.45- | 6,810.45- | 0.00 | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 01-044-000-0000-6150 Health Insurance- Employer | | 14,783.10- | 14,783.10- | 0.00 | 0 |
| 01-044-000-0000-6208 In Service Training/Education | | 395.00 | 395.00 | 0.00 | 0 |
| 01-044-000-0000-6231 Services, Labor, Contracts | | 20,534.55 | 20,534.55 | 169,666.00 | 12 |
| 01-044-000-0000-6240 Central Svcs Dues | | 0.00 | 0.00 | 2,000.00 | 0 |
| 01-044-000-0000-6250 Telephone | | 20.52 | 20.52 | 200.00 | 10 |
| 01-044-000-0000-6299 Employee Training | | 171.96 | 171.96 | 0.00 | 0 |
| 01-044-000-0000-6352 Insurance | | 14,314.00 | 14,314.00 | 14,279.00 | 100 |
| 01-044-000-0000-6405 Office & Computer Supplies | | 50.70 | 50.70 | 0.00 | 0 |
| 01-044-000-0000-6844 MN Rural Counties Caucus | | 2,100.00 | 2,100.00 | 2,100.00 | 100 |
| 01-044-000-0000-6845 Assoc of MN Counties | | 9,718.00 | 9,718.00 | 9,718.00 | 100 |
| 01-044-000-0000-6846 Arrowhead Counties approp | | 0.00 | 0.00 | 2,750.00 | 0 |
| 01-044-048-0000-6205 Postage | | 2,189.84 | 2,189.84 | 5,000.00 | 44 |
| 01-044-048-0000-6301 Postage Rentals | | 573.27 | 573.27 | 1,697.00 | 34 |
| 01-044-048-0000-6405 Postage Supplies | | 244.00 | 244.00 | 0.00 | 0 |
| ----- REVENUES ----- | | | | | |
| 01-044-100-0000-5001 Property Taxes - Current | | 0.00 | 0.00 | 5,724,934.00- | 0 |
| 01-044-100-0000-5060 Mobile Home - Current | | 0.00 | 0.00 | 10,000.00- | 0 |
| 01-044-100-0000-5065 Severed Mineral - Current | | 0.00 | 0.00 | 5,000.00- | 0 |
| 01-044-100-0000-5067 Industrial Minerals- Current | | 0.00 | 0.00 | 450.00- | 0 |
| 01-044-100-0000-5070 Penalty - Current | | 0.00 | 0.00 | 25,000.00- | 0 |
| 01-044-100-0000-5071 Penalty & Interest - Delinquent | | 0.00 | 0.00 | 45,000.00- | 0 |
| 01-044-100-0000-5210 County Program Aid | | 0.00 | 0.00 | 655,734.00- | 0 |
| 01-044-100-0000-5251 In Lieu Apportionments & Receipts | | 0.00 | 0.00 | 936,080.00- | 0 |
| 01-044-100-0000-5252 Forf Tax Sales Apportionment | | 131,174.63- | 131,174.63- | 150,000.00- | 87 |
| ----- EXPENDITURES ----- | | | | | |
| 01-044-100-0000-6800 Tax Abatements | | 0.00 | 0.00 | 20,000.00 | 0 |
| 01-044-904-0000-6231 Flex Services, Labor, Etc | | 2,169.05 | 2,169.05 | 5,000.00 | 43 |
| 01-044-904-0000-6360 Flex Plan Withdrawals | | 7,462.49 | 7,462.49 | 0.00 | 0 |

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | | |
|-----------------------|-------------------------|------------------------|---------------------|-----------------|-------------------|----|
| | | | | <u>Budget</u> | <u>25% of BDG</u> | |
| 44 DEPT | Totals Central Services | Revenue | 256,387.35- | 256,387.35- | 8,125,198.00- | 3 |
| | | Expend. | 45,160.28 | 45,160.28 | 232,410.00 | 19 |
| | | Net | 211,227.07- | 211,227.07- | 7,892,788.00- | 3 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|--|---------------|------------------------|---------------------|-----------------|---------------------|
| | | | | <u>Budget</u> | <u>25% % of BDG</u> |
| 45 DEPT Motor Pool | | | | | |
| ----- REVENUES ----- | | | | | |
| 01-045-000-0000-5840 Misc Receipts | | 0.00 | 0.00 | 30,000.00- | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 01-045-000-0000-6302 Car Maintenance | | 303.51 | 303.51 | 8,500.00 | 4 |
| 01-045-000-0000-6352 Insurance | | 7,454.00 | 7,454.00 | 7,058.00 | 106 |
| 01-045-000-0000-6353 Workers Comp Insurance | | 0.00 | 0.00 | 367.00 | 0 |
| 01-045-000-0000-6374 Auto & Trailer License, Taxes, Plates | | 0.00 | 0.00 | 200.00 | 0 |
| 01-045-000-0000-6512 Car Equipment | | 40.00 | 40.00 | 300.00 | 13 |
| 01-045-000-0000-6621 Auto Replacement | | 39,523.51 | 39,523.51 | 40,000.00 | 99 |
| 45 DEPT Totals Motor Pool | Revenue | 0.00 | 0.00 | 30,000.00- | 0 |
| | Expend. | 47,321.02 | 47,321.02 | 56,425.00 | 84 |
| | Net | 47,321.02 | 47,321.02 | 26,425.00 | 179 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> | |
|--------------------------|--|------------------------|---------------------|-------------------------------|---------------------|------------|
| 49 DEPT | Information Technologies | | | | | |
| ----- REVENUES ----- | | | | | | |
| 01-049-000-0000-5525 | Label & Listing Sales | 1,326.52- | 1,326.52- | 400.00- | 332 | |
| 01-049-000-0000-5868 | Tint Rmb From Schools/City/Town | 2.42- | 2.42- | 100.00- | 2 | |
| ----- EXPENDITURES ----- | | | | | | |
| 01-049-000-0000-6101 | Salaries- Full Time | 65,808.41 | 65,808.41 | 240,182.00 | 27 | |
| 01-049-000-0000-6108 | Meals (Not Overnight) | 0.00 | 0.00 | 100.00 | 0 | |
| 01-049-000-0000-6124 | Medicare- Employer 1.45% | 951.38 | 951.38 | 3,483.00 | 27 | |
| 01-049-000-0000-6148 | Employer Deduct Contribution- HSA | 2,260.08 | 2,260.08 | 0.00 | 0 | |
| 01-049-000-0000-6149 | Employer Deduct Contribution- Veba | 0.00 | 0.00 | 4,000.00 | 0 | |
| 01-049-000-0000-6150 | Health Insurance- Employer | 6,029.76 | 6,029.76 | 36,221.00 | 17 | |
| 01-049-000-0000-6152 | Life Insurance- Employer | 33.50 | 33.50 | 160.00 | 21 | |
| 01-049-000-0000-6154 | Long Term Disability- Employer | 151.05 | 151.05 | 526.00 | 29 | |
| 01-049-000-0000-6159 | Pera Co- Or 7.25% | 4,849.40 | 4,849.40 | 17,414.00 | 28 | |
| 01-049-000-0000-6165 | Fica- Employer 6.20% | 4,068.09 | 4,068.09 | 14,892.00 | 27 | |
| 01-049-000-0000-6205 | Postage | 5.40- | 5.40- | 100.00 | -5- | |
| 01-049-000-0000-6208 | Training/Education | 558.95 | 558.95 | 6,500.00 | 9 | |
| 01-049-000-0000-6230 | Printing & Advertising | 0.00 | 0.00 | 100.00 | 0 | |
| 01-049-000-0000-6231 | Programming, Services, Contracts | 26,818.59 | 26,818.59 | 139,857.00 | 19 | |
| 01-049-000-0000-6250 | Telephone | 81.27 | 81.27 | 600.00 | 14 | |
| 01-049-000-0000-6330 | Transportation & Travel & Parking | 0.00 | 0.00 | 1,200.00 | 0 | |
| 01-049-000-0000-6332 | Hotels / Motels | 0.00 | 0.00 | 1,430.00 | 0 | |
| 01-049-000-0000-6340 | Meals (Overnight) | 0.00 | 0.00 | 300.00 | 0 | |
| 01-049-000-0000-6352 | Insurance | 939.13 | 939.13 | 911.00 | 103 | |
| 01-049-000-0000-6353 | Workers Compensation Insurance | 737.00 | 737.00 | 737.00 | 100 | |
| 01-049-000-0000-6402 | Computer Supplies & Software | 602.00 | 602.00 | 6,500.00 | 9 | |
| 01-049-000-0000-6405 | Office Supplies (Non Computer) | 165.81 | 165.81 | 1,500.00 | 11 | |
| 01-049-000-0000-6625 | As/400, Computer & Office Equip. | 2,576.00 | 2,576.00 | 39,000.00 | 7 | |
| 49 DEPT | Totals Information Technologies | Revenue | 1,328.94- | 1,328.94- | 500.00- | 266 |
| | | Expend. | 116,625.02 | 116,625.02 | 515,713.00 | 23 |
| | | Net | 115,296.08 | 115,296.08 | 515,213.00 | 22 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|--|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 52 DEPT Administration/Personnel Dept | | | | | |
| ----- EXPENDITURES ----- | | | | | |
| 01-052-000-0000-6101 Salaries- Full Time | | 59,703.28 | 59,703.28 | 266,627.00 | 22 |
| 01-052-000-0000-6108 Meals (Not Overnight) | | 12.01 | 12.01 | 50.00 | 24 |
| 01-052-000-0000-6109 Overtime | | 52.88 | 52.88 | 250.00 | 21 |
| 01-052-000-0000-6124 Medicare- Employer 1.45% | | 817.25 | 817.25 | 3,856.00 | 21 |
| 01-052-000-0000-6148 Employer Deduct Contribution- HSA | | 3,640.06 | 3,640.06 | 9,225.00 | 39 |
| 01-052-000-0000-6150 Health Insurance- Employer | | 6,443.34 | 6,443.34 | 44,594.00 | 14 |
| 01-052-000-0000-6152 Life Insurance- Employer | | 54.10 | 54.10 | 312.00 | 17 |
| 01-052-000-0000-6154 Long Term Disability- Employer | | 102.99 | 102.99 | 875.00 | 12 |
| 01-052-000-0000-6159 Pera Co- Or 7.25% | | 4,481.75 | 4,481.75 | 20,486.00 | 22 |
| 01-052-000-0000-6165 Fica- Employer 6.20% | | 3,494.51 | 3,494.51 | 16,934.00 | 21 |
| 01-052-000-0000-6205 Postage | | 189.78 | 189.78 | 400.00 | 47 |
| 01-052-000-0000-6208 Training/Education | | 0.00 | 0.00 | 10,000.00 | 0 |
| 01-052-000-0000-6230 Printing, Publishing & Adv | | 655.95 | 655.95 | 2,000.00 | 33 |
| 01-052-000-0000-6231 Services, Labor, Contracts | | 81.83 | 81.83 | 3,000.00 | 3 |
| 01-052-000-0000-6232 Attorney Services | | 9,130.00 | 9,130.00 | 26,000.00 | 35 |
| 01-052-000-0000-6234 Background Check Fee | | 748.00 | 748.00 | 2,200.00 | 34 |
| 01-052-000-0000-6240 Dues & Subscriptions | | 658.00 | 658.00 | 1,000.00 | 66 |
| 01-052-000-0000-6241 Registration Fee | | 699.00 | 699.00 | 4,000.00 | 17 |
| 01-052-000-0000-6250 Telephone | | 363.30 | 363.30 | 1,600.00 | 23 |
| 01-052-000-0000-6330 Transportation & Travel & Parking | | 138.66 | 138.66 | 2,000.00 | 7 |
| 01-052-000-0000-6332 Hotels / Motels | | 1,094.88 | 1,094.88 | 1,800.00 | 61 |
| 01-052-000-0000-6340 Meals(Overnight) | | 44.43 | 44.43 | 100.00 | 44 |
| 01-052-000-0000-6352 Insurance | | 939.13 | 939.13 | 911.00 | 103 |
| 01-052-000-0000-6353 Workers Compensation Insurance | | 651.00 | 651.00 | 650.00 | 100 |
| 01-052-000-0000-6405 Office & Computer Supplies | | 785.82 | 785.82 | 1,200.00 | 65 |
| 01-052-000-0000-6511 Gas And Oil | | 100.92 | 100.92 | 200.00 | 50 |
| 01-052-000-0000-6625 Office Equipment | | 0.00 | 0.00 | 1,500.00 | 0 |
| 52 DEPT Totals Administration/Personnel Dept | | | | | |
| | Revenue | | | | |
| | Expend. | 95,082.87 | 95,082.87 | 421,770.00 | 23 |
| | Net | 95,082.87 | 95,082.87 | 421,770.00 | 23 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|---|---------------|------------------------|---------------------|-----------------|---------------------|
| | | | | <u>Budget</u> | <u>25% % of BDG</u> |
| 60 DEPT Elections | | | | | |
| ----- EXPENDITURES ----- | | | | | |
| 01-060-000-0000-6205 Postage | | 106.36 | 106.36 | 0.00 | 0 |
| 01-060-000-0000-6231 Services, Labor, Contracts | | 0.00 | 0.00 | 17,280.00 | 0 |
| 01-060-000-0000-6267 Unemployment Compensation | | 3.00 | 3.00 | 0.00 | 0 |
| 01-060-000-0000-6353 Workers Compensation Insurance | | 1.00 | 1.00 | 1.00 | 100 |
| 01-060-000-0000-6405 Office & Computer Supplies | | 335.61 | 335.61 | 0.00 | 0 |
| 01-060-000-0000-6406 Ballots & Programming | | 681.73 | 681.73 | 1,000.00 | 68 |
| 01-060-000-0000-6630 Miscellaneous- Capital Outlay | | 0.00 | 0.00 | 50,000.00 | 0 |
| 60 DEPT Totals Elections | | | | | |
| | Revenue | | | | |
| | Expend. | 1,127.70 | 1,127.70 | 68,281.00 | 2 |
| | Net | 1,127.70 | 1,127.70 | 68,281.00 | 2 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|--------------------------|---|------------------------|---------------------|-------------------------------|---------------------|
| 90 DEPT Attorney | | | | | |
| ----- REVENUES ----- | | | | | |
| 01-090-000-0000-5512 | Costs Of Prosecution | 7,449.00- | 7,449.00- | 15,372.00- | 48 |
| 01-090-000-0000-5527 | Asst Co Atty & Sec Fees | 12,893.68- | 12,893.68- | 40,185.00- | 32 |
| 01-090-000-0000-5612 | Drug & Forfeiture Ms387.213 | 982.84- | 982.84- | 14,612.00- | 7 |
| 01-090-000-0000-5840 | Misc Receipts | 679.85- | 679.85- | 2,157.00- | 32 |
| ----- EXPENDITURES ----- | | | | | |
| 01-090-000-0000-6101 | Salaries- Full Time | 196,356.53 | 196,356.53 | 702,093.00 | 28 |
| 01-090-000-0000-6108 | Meals Reimbursed (Taxable) | 17.43 | 17.43 | 20.00 | 87 |
| 01-090-000-0000-6109 | Overtime- Salaries | 84.65 | 84.65 | 1,000.00 | 8 |
| 01-090-000-0000-6124 | Medicare- Employer 1.45% | 2,757.97 | 2,757.97 | 10,180.00 | 27 |
| 01-090-000-0000-6148 | Employer Deduct Contribution- HSA | 6,150.24 | 6,150.24 | 0.00 | 0 |
| 01-090-000-0000-6149 | Employer Deduct Contribution- Veba | 0.00 | 0.00 | 13,000.00 | 0 |
| 01-090-000-0000-6150 | Health Insurance- Employer | 18,413.96 | 18,413.96 | 101,046.00 | 18 |
| 01-090-000-0000-6152 | Life Insurance- Employer | 126.00 | 126.00 | 528.00 | 24 |
| 01-090-000-0000-6154 | Long Term Disability- Employer | 240.36 | 240.36 | 930.00 | 26 |
| 01-090-000-0000-6159 | Pera Co- Or 7.25% | 13,971.79 | 13,971.79 | 50,902.00 | 27 |
| 01-090-000-0000-6165 | Fica- Employer 6.20% | 11,792.55 | 11,792.55 | 43,529.00 | 27 |
| 01-090-000-0000-6205 | Postage | 489.80 | 489.80 | 2,211.00 | 22 |
| 01-090-000-0000-6208 | Training/Education | 215.00 | 215.00 | 2,244.00 | 10 |
| 01-090-000-0000-6213 | Drug & Forfeiture Ms387.213 | 713.54 | 713.54 | 1,333.00 | 54 |
| 01-090-000-0000-6230 | Printing, Publishing & Adv | 0.00 | 0.00 | 1,014.00 | 0 |
| 01-090-000-0000-6231 | Services, Labor, Contracts | 0.00 | 0.00 | 1,000.00 | 0 |
| 01-090-000-0000-6232 | Attorney Services | 0.00 | 0.00 | 1,000.00 | 0 |
| 01-090-000-0000-6233 | Court Reporter Services | 0.00 | 0.00 | 376.00 | 0 |
| 01-090-000-0000-6234 | Co Sheriff Services | 441.00 | 441.00 | 3,339.00 | 13 |
| 01-090-000-0000-6239 | Computer Research | 0.00 | 0.00 | 13,844.00 | 0 |
| 01-090-000-0000-6240 | Dues & Registration Fee | 0.00 | 0.00 | 5,211.00 | 0 |
| 01-090-000-0000-6250 | Telephone | 228.67 | 228.67 | 1,295.00 | 18 |
| 01-090-000-0000-6252 | Witness/Expert Witness & Travel Expense | 0.00 | 0.00 | 1,000.00 | 0 |
| 01-090-000-0000-6260 | Professional Consulting | 0.00 | 0.00 | 500.00 | 0 |
| 01-090-000-0000-6330 | Transportation & Travel & Parking | 138.03 | 138.03 | 964.00 | 14 |
| 01-090-000-0000-6332 | Hotels / Motels | 0.00 | 0.00 | 593.00 | 0 |
| 01-090-000-0000-6333 | Crt.Related Travel Expenses | 124.20 | 124.20 | 399.00 | 31 |
| 01-090-000-0000-6340 | Meals | 0.00 | 0.00 | 20.00 | 0 |
| 01-090-000-0000-6352 | Insurance | 2,347.81 | 2,347.81 | 2,277.00 | 103 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | | <u>Status</u> | <u>Quarter</u> <u>To Date</u> | <u>Year</u> <u>To Date</u> | Percent of Year | |
|-----------------------|--------------------------------|----------------|----------------------------------|-------------------------------|-------------------|---|
| | | | | | <u>Budget</u> | <u>25%</u> <u>% of</u> <u>BDG</u> |
| 01-090-000-0000-6353 | Workers Compensation Insurance | | 1,475.00 | 1,475.00 | 1,475.00 | 100 |
| 01-090-000-0000-6405 | Office & Computer Supplies | | 1,176.79 | 1,176.79 | 11,844.00 | 10 |
| 01-090-000-0000-6406 | Law Publ. & Subscriptions | | 6,023.57 | 6,023.57 | 15,374.00 | 39 |
| 01-090-000-0000-6625 | Office Equipment | | 0.00 | 0.00 | 7,670.00 | 0 |
| 90 DEPT | Totals Attorney | Revenue | 22,005.37- | 22,005.37- | 72,326.00- | 30 |
| | | Expend. | 263,284.89 | 263,284.89 | 998,211.00 | 26 |
| | | Net | 241,279.52 | 241,279.52 | 925,885.00 | 26 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 100 DEPT Recorder | | | | | |
| ----- REVENUES ----- | | | | | |
| 01-100-000-0000-5529 County Recorder Fees | | 20,860.50- | 20,860.50- | 90,500.00- | 23 |
| 01-100-000-0000-5840 Misc Receipts | | 6,330.50- | 6,330.50- | 15,000.00- | 42 |
| ----- EXPENDITURES ----- | | | | | |
| 01-100-000-0000-6101 Salaries- Full Time | | 46,080.85 | 46,080.85 | 156,963.00 | 29 |
| 01-100-000-0000-6109 Overtime- Salaries | | 58.95 | 58.95 | 450.00 | 13 |
| 01-100-000-0000-6124 Medicare- Employer 1.45% | | 647.91 | 647.91 | 2,251.00 | 29 |
| 01-100-000-0000-6148 Employer Deduct Contribution- HSA | | 1,205.40 | 1,205.40 | 0.00 | 0 |
| 01-100-000-0000-6149 Employer Deduct Contribution- Veba | | 0.00 | 0.00 | 5,484.00 | 0 |
| 01-100-000-0000-6150 Health Insurance- Employer | | 3,215.97 | 3,215.97 | 17,287.00 | 19 |
| 01-100-000-0000-6152 Life Insurance- Employer | | 34.54 | 34.54 | 250.00 | 14 |
| 01-100-000-0000-6154 Long Term Disability- Employer | | 0.52 | 0.52 | 0.00 | 0 |
| 01-100-000-0000-6159 Pera Co- Or 7.25% | | 3,275.18 | 3,275.18 | 12,059.00 | 27 |
| 01-100-000-0000-6165 Fica- Employer 6.20% | | 2,770.54 | 2,770.54 | 9,969.00 | 28 |
| 01-100-000-0000-6169 MNDP IN LIEU OF HEALTH INS | | 229.16 | 229.16 | 0.00 | 0 |
| 01-100-000-0000-6205 Postage | | 393.29 | 393.29 | 2,000.00 | 20 |
| 01-100-000-0000-6208 Training/Education | | 0.00 | 0.00 | 500.00 | 0 |
| 01-100-000-0000-6230 Printing, Publishing & Adv | | 35.00 | 35.00 | 600.00 | 6 |
| 01-100-000-0000-6231 Services, Labor, Contracts | | 0.00 | 0.00 | 1,000.00 | 0 |
| 01-100-000-0000-6240 Dues | | 0.00 | 0.00 | 500.00 | 0 |
| 01-100-000-0000-6241 Registration Fee | | 275.00 | 275.00 | 1,000.00 | 28 |
| 01-100-000-0000-6250 Telephone | | 71.46 | 71.46 | 600.00 | 12 |
| 01-100-000-0000-6301 Rentals | | 235.00 | 235.00 | 300.00 | 78 |
| 01-100-000-0000-6311 Sales Tax | | 289.51 | 289.51 | 1,300.00 | 22 |
| 01-100-000-0000-6312 Sales Tax Adjustment | | 0.51- | 0.51- | 0.00 | 0 |
| 01-100-000-0000-6330 Transportation & Travel | | 113.97 | 113.97 | 500.00 | 23 |
| 01-100-000-0000-6332 Hotels / Motels | | 479.94 | 479.94 | 1,000.00 | 48 |
| 01-100-000-0000-6340 Meals | | 0.00 | 0.00 | 100.00 | 0 |
| 01-100-000-0000-6352 Insurance | | 704.34 | 704.34 | 683.00 | 103 |
| 01-100-000-0000-6353 Workers Compensation Insurance | | 434.00 | 434.00 | 434.00 | 100 |
| 01-100-000-0000-6405 Office & Computer Supplies | | 971.90 | 971.90 | 3,000.00 | 32 |
| 01-100-000-0000-6511 Gas And Oil | | 0.00 | 0.00 | 100.00 | 0 |
| 01-100-000-0000-6625 Office Equipment | | 0.00 | 0.00 | 300.00 | 0 |
| ----- REVENUES ----- | | | | | |
| 01-100-195-0000-5529 Recorder Fees- Land records compliance | | 13,607.50- | 13,607.50- | 55,000.00- | 25 |
| ----- EXPENDITURES ----- | | | | | |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|---|---------------|------------------------|---------------------|-----------------|---------------------|
| | | | | <u>Budget</u> | <u>25% % of BDG</u> |
| 01-100-195-0000-6231 Services, Labor, Contracts- Land Records | | 0.00 | 0.00 | 15,000.00 | 0 |
| ----- REVENUES ----- | | | | | |
| 01-100-196-0000-5529 Recorder Fees- Recorder's Technology Fun | | 12,400.00- | 12,400.00- | 50,000.00- | 25 |
| ----- EXPENDITURES ----- | | | | | |
| 01-100-196-0000-6231 Services, Labor, Contracts- Recorder's | | 4,990.00 | 4,990.00 | 15,000.00 | 33 |
| 01-100-196-0000-6625 Office & Other Equipment- Recorder's | | 175.00 | 175.00 | 2,000.00 | 9 |
| 100 DEPT Totals Recorder | Revenue | 53,198.50- | 53,198.50- | 210,500.00- | 25 |
| | Expend. | 66,686.92 | 66,686.92 | 250,630.00 | 27 |
| | Net | 13,488.42 | 13,488.42 | 40,130.00 | 34 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year <u>Budget</u> | 25% <u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 110 DEPT Courthouse Maintenance | | | | | |
| ----- REVENUES ----- | | | | | |
| 01-110-000-0000-5840 Misc Receipts | | 0.00 | 0.00 | 20,000.00- | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 01-110-000-0000-6101 Salaries- Full Time | | 37,200.70 | 37,200.70 | 129,165.00 | 29 |
| 01-110-000-0000-6102 Salaries- - Part Time | | 6,191.25 | 6,191.25 | 45,000.00 | 14 |
| 01-110-000-0000-6109 Overtime- Salaries | | 0.00 | 0.00 | 820.00 | 0 |
| 01-110-000-0000-6124 Medicare- Employer 1.45% | | 596.94 | 596.94 | 2,752.00 | 22 |
| 01-110-000-0000-6148 Employer Deduct Contribution- HSA | | 2,216.76 | 2,216.76 | 0.00 | 0 |
| 01-110-000-0000-6149 Employer Deduct Contribution- Veba | | 0.00 | 0.00 | 6,314.00 | 0 |
| 01-110-000-0000-6150 Health Insurance- Employer | | 8,453.82 | 8,453.82 | 0.00 | 0 |
| 01-110-000-0000-6152 Life Insurance- Employer | | 54.10 | 54.10 | 250.00 | 22 |
| 01-110-000-0000-6154 Long Term Disability- Employer | | 0.00 | 0.00 | 139.00 | 0 |
| 01-110-000-0000-6159 Pera Co- Or 7.25% | | 3,201.87 | 3,201.87 | 14,083.00 | 23 |
| 01-110-000-0000-6165 Fica- Employer 6.20% | | 2,552.36 | 2,552.36 | 12,044.00 | 21 |
| 01-110-000-0000-6208 Training/Education | | 50.00 | 50.00 | 300.00 | 17 |
| 01-110-000-0000-6231 Services, Labor, Contracts | | 9,450.88 | 9,450.88 | 28,000.00 | 34 |
| 01-110-000-0000-6250 Phone | | 149.60 | 149.60 | 700.00 | 21 |
| 01-110-000-0000-6254 Utilities & Heating | | 10,056.86 | 10,056.86 | 52,000.00 | 19 |
| 01-110-000-0000-6255 Garbage | | 1,621.71 | 1,621.71 | 6,500.00 | 25 |
| 01-110-000-0000-6271 Inspection Fees | | 0.00 | 0.00 | 500.00 | 0 |
| 01-110-000-0000-6352 Insurance | | 1,389.13 | 1,389.13 | 1,588.00 | 87 |
| 01-110-000-0000-6353 Workers Compensation Insurance | | 7,643.00 | 7,643.00 | 7,643.00 | 100 |
| 01-110-000-0000-6374 Auto & Trailer | | 0.00 | 0.00 | 25.00 | 0 |
| 01-110-000-0000-6405 Office Supplies | | 69.95 | 69.95 | 200.00 | 35 |
| 01-110-000-0000-6422 Janitorial Supplies | | 4,038.96 | 4,038.96 | 17,000.00 | 24 |
| 01-110-000-0000-6511 Gas And Oil | | 123.95 | 123.95 | 800.00 | 15 |
| 01-110-000-0000-6610 Equipment | | 0.00 | 0.00 | 1,500.00 | 0 |
| 110 DEPT Totals Courthouse Maintenance | | | | | |
| | Revenue | 0.00 | 0.00 | 20,000.00- | 0 |
| | Expend. | 95,061.84 | 95,061.84 | 327,323.00 | 29 |
| | Net | 95,061.84 | 95,061.84 | 307,323.00 | 31 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|--|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 111 DEPT Buildings | | | | | |
| ----- EXPENDITURES ----- | | | | | |
| 01-111-000-0000-6605 Building & Structures | | 13,968.46 | 13,968.46 | 72,000.00 | 19 |
| 111 DEPT Totals Buildings | Revenue | | | | |
| | Expend. | 13,968.46 | 13,968.46 | 72,000.00 | 19 |
| | Net | 13,968.46 | 13,968.46 | 72,000.00 | 19 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|---|----------------|------------------------|---------------------|-------------------------------|---------------------|
| 120 DEPT Service Officer | | | | | |
| ----- REVENUES ----- | | | | | |
| 01-120-000-0000-5301 Co. Veteran Service Grant | | 0.00 | 0.00 | 10,000.00- | 0 |
| 01-120-000-0000-5840 Misc Receipts | | 2,520.50- | 2,520.50- | 0.00 | 0 |
| 01-120-000-0000-5862 Co Service Officer Van Reimbursement | | 1,539.00- | 1,539.00- | 7,500.00- | 21 |
| ----- EXPENDITURES ----- | | | | | |
| 01-120-000-0000-6101 Salaries- Full Time | | 15,763.28 | 15,763.28 | 58,000.00 | 27 |
| 01-120-000-0000-6102 Salaries- - Part Time | | 6,622.99 | 6,622.99 | 25,625.00 | 26 |
| 01-120-000-0000-6108 Meals Reimbursed (Taxable) | | 56.00 | 56.00 | 0.00 | 0 |
| 01-120-000-0000-6124 Medicare- Employer 1.45% | | 295.37 | 295.37 | 1,199.00 | 25 |
| 01-120-000-0000-6148 Employer Deduct Contribution- HSA | | 815.04 | 815.04 | 0.00 | 0 |
| 01-120-000-0000-6149 Employer Deduct Contribution- Veba | | 0.00 | 0.00 | 3,075.00 | 0 |
| 01-120-000-0000-6150 Health Insurance- Employer | | 3,015.72 | 3,015.72 | 8,982.00 | 34 |
| 01-120-000-0000-6152 Life Insurance- Employer | | 15.60 | 15.60 | 63.00 | 25 |
| 01-120-000-0000-6154 Long Term Disability- Employer | | 36.81 | 36.81 | 140.00 | 26 |
| 01-120-000-0000-6159 Pera Co- Or 7.25% | | 1,678.97 | 1,678.97 | 6,145.00 | 27 |
| 01-120-000-0000-6165 Fica- Employer 6.20% | | 1,262.93 | 1,262.93 | 5,254.00 | 24 |
| 01-120-000-0000-6205 Postage | | 40.02 | 40.02 | 400.00 | 10 |
| 01-120-000-0000-6240 Dues | | 270.00 | 270.00 | 200.00 | 135 |
| 01-120-000-0000-6241 Registration Fee | | 100.00 | 100.00 | 150.00 | 67 |
| 01-120-000-0000-6250 Telephone | | 374.94 | 374.94 | 800.00 | 47 |
| 01-120-000-0000-6300 Maintenance- Service Contracts | | 1,000.00 | 1,000.00 | 459.00 | 218 |
| 01-120-000-0000-6302 Car Maintenance | | 149.90 | 149.90 | 1,800.00 | 8 |
| 01-120-000-0000-6330 Transportation & Travel | | 341.04 | 341.04 | 800.00 | 43 |
| 01-120-000-0000-6332 Hotel / Motel Lodging | | 339.36 | 339.36 | 600.00 | 57 |
| 01-120-000-0000-6340 Meals | | 0.00 | 0.00 | 90.00 | 0 |
| 01-120-000-0000-6350 Per Diem | | 1,600.00 | 1,600.00 | 9,500.00 | 17 |
| 01-120-000-0000-6352 Insurance | | 630.78 | 630.78 | 738.00 | 85 |
| 01-120-000-0000-6353 Workers Compensation Insurance | | 139.00 | 139.00 | 139.00 | 100 |
| 01-120-000-0000-6405 Office & Computer Supplies | | 89.04 | 89.04 | 0.00 | 0 |
| 01-120-000-0000-6511 Gas And Oil | | 735.53 | 735.53 | 5,000.00 | 15 |
| 120 DEPT Totals Service Officer | | 4,059.50- | 4,059.50- | 17,500.00- | 23 |
| | Revenue | | | | |
| | Expend. | 35,372.32 | 35,372.32 | 129,159.00 | 27 |
| | Net | 31,312.82 | 31,312.82 | 111,659.00 | 28 |

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 121 DEPT Housing & Redevelopment | | | | | |
| ----- EXPENDITURES ----- | | | | | |
| 01-121-000-0000-6350 Per Diem | | 245.00 | 245.00 | 1,800.00 | 14 |
| 121 DEPT Totals Housing & Redevelopment | Revenue | | | | |
| | Expend. | 245.00 | 245.00 | 1,800.00 | 14 |
| | Net | 245.00 | 245.00 | 1,800.00 | 14 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 122 DEPT Planning & Zoning | | | | | |
| ----- REVENUES ----- | | | | | |
| 01-122-000-0000-5135 Planning & Zoning Permits | | 28,821.00- | 28,821.00- | 208,500.00- | 14 |
| 01-122-000-0000-5302 Shoreland State Grant | | 0.00 | 0.00 | 11,004.00- | 0 |
| 01-122-000-0000-5304 P&Z Wetland Conserv. State Grant | | 0.00 | 0.00 | 24,930.00- | 0 |
| 01-122-000-0000-5306 Invasive Species State Grant 477A.19 | | 138,406.00 | 138,406.00 | 0.00 | 0 |
| 01-122-000-0000-5842 Co Development Funds | | 0.00 | 0.00 | 25,000.00- | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 01-122-000-0000-6101 Salaries- Full Time | | 62,317.62 | 62,317.62 | 223,993.00 | 28 |
| 01-122-000-0000-6102 Salaries- - Part Time | | 4,586.40 | 4,586.40 | 10,000.00 | 46 |
| 01-122-000-0000-6108 Meals Reimbursed (Taxable) | | 18.48 | 18.48 | 100.00 | 18 |
| 01-122-000-0000-6109 Overtime- Salaries | | 0.00 | 0.00 | 500.00 | 0 |
| 01-122-000-0000-6124 Medicare- Employer 1.45% | | 933.02 | 933.02 | 3,798.00 | 25 |
| 01-122-000-0000-6148 Employer Deduct Contribution- HSA | | 3,042.66 | 3,042.66 | 0.00 | 0 |
| 01-122-000-0000-6149 Employer Deduct Contribution- Veba | | 0.00 | 0.00 | 7,688.00 | 0 |
| 01-122-000-0000-6150 Health Insurance- Employer | | 10,212.78 | 10,212.78 | 41,155.00 | 25 |
| 01-122-000-0000-6152 Life Insurance- Employer | | 62.23 | 62.23 | 300.00 | 21 |
| 01-122-000-0000-6154 Long Term Disability- Employer | | 61.88 | 61.88 | 250.00 | 25 |
| 01-122-000-0000-6159 Pera Co- Or 7.25% | | 4,571.43 | 4,571.43 | 20,160.00 | 23 |
| 01-122-000-0000-6165 Fica- Employer 6.20% | | 3,989.52 | 3,989.52 | 16,653.00 | 24 |
| 01-122-000-0000-6205 Postage | | 548.21 | 548.21 | 2,500.00 | 22 |
| 01-122-000-0000-6208 Training/Education | | 0.00 | 0.00 | 2,000.00 | 0 |
| 01-122-000-0000-6230 Printing, Publishing & Adv | | 655.12 | 655.12 | 2,000.00 | 33 |
| 01-122-000-0000-6231 Services, Labor, Contracts, Programming | | 6,450.13 | 6,450.13 | 84,000.00 | 8 |
| 01-122-000-0000-6240 Dues | | 50.00 | 50.00 | 100.00 | 50 |
| 01-122-000-0000-6241 Registration Fee | | 0.00 | 0.00 | 500.00 | 0 |
| 01-122-000-0000-6250 Telephone | | 283.69 | 283.69 | 1,600.00 | 18 |
| 01-122-000-0000-6302 Car Maintenance | | 968.45 | 968.45 | 1,200.00 | 81 |
| 01-122-000-0000-6330 Transportation & Travel | | 28.28 | 28.28 | 200.00 | 14 |
| 01-122-000-0000-6332 Hotel / Motel Lodging | | 0.00 | 0.00 | 700.00 | 0 |
| 01-122-000-0000-6340 Meals | | 0.00 | 0.00 | 200.00 | 0 |
| 01-122-000-0000-6350 Per Diem | | 1,750.00 | 1,750.00 | 6,000.00 | 29 |
| 01-122-000-0000-6352 Insurance | | 1,635.91 | 1,635.91 | 1,373.00 | 119 |
| 01-122-000-0000-6353 Workers Compensation Insurance | | 1,768.00 | 1,768.00 | 1,767.00 | 100 |
| 01-122-000-0000-6374 Auto & Trailer License, Taxes, Plates | | 0.00 | 0.00 | 50.00 | 0 |
| 01-122-000-0000-6405 Office, Computer, Film, & Field Supplies | | 154.88 | 154.88 | 2,500.00 | 6 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|---|---------------|------------------------|---------------------|-----------------|-----------------------------|
| | | | | <u>Budget</u> | <u>25% % of BDG</u> |
| 01- 122- 000- 0000- 6511 Gas And Oil | | 164.03 | 164.03 | 1,400.00 | 12 |
| 01- 122- 000- 0000- 6625 Office Equipment | | 0.00 | 0.00 | 2,500.00 | 0 |
| 01- 122- 000- 0000- 6800 Misc. Promotional | | 0.00 | 0.00 | 250.00 | 0 |
| 01- 122- 000- 0000- 6820 Refunds & Reimbursements | | 2,246.00 | 2,246.00 | 0.00 | 0 |
| ----- REVENUES ----- | | | | | |
| 01- 122- 029- 0000- 5840 MPCA SSTS Base Grant | | 0.00 | 0.00 | 26,100.00- | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 01- 122- 038- 0000- 6330 Boa/Pc Mileage | | 1,688.68 | 1,688.68 | 7,000.00 | 24 |
| 122 DEPT Totals Planning & Zoning | Revenue | 109,585.00 | 109,585.00 | 295,534.00- | 37- |
| | Expend. | 108,187.40 | 108,187.40 | 442,437.00 | 24 |
| | Net | 217,772.40 | 217,772.40 | 146,903.00 | 148 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|--|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 123 DEPT Coroner | | | | | |
| ----- EXPENDITURES ----- | | | | | |
| 01-123-000-0000-6231 Coroner Fees | | 5,250.00 | 5,250.00 | 15,000.00 | 35 |
| 01-123-000-0000-6260 Autopsies-- Pathologist, Xrays, Etc | | 7,906.00 | 7,906.00 | 35,000.00 | 23 |
| 01-123-000-0000-6330 Transportation For Autoposy | | 5,650.00 | 5,650.00 | 8,000.00 | 71 |
| 123 DEPT Totals Coroner | | | | | |
| | Revenue | | | | |
| | Expend. | 18,806.00 | 18,806.00 | 58,000.00 | 32 |
| | Net | 18,806.00 | 18,806.00 | 58,000.00 | 32 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 200 DEPT Enforcement | | | | | |
| ----- REVENUES ----- | | | | | |
| 01-200-000-0000-5307 Police State Aid- State Shared Revenue | | 0.00 | 0.00 | 123,000.00- | 0 |
| 01-200-000-0000-5308 Police Officer Training | | 0.00 | 0.00 | 6,000.00- | 0 |
| 01-200-000-0000-5310 State Grants- Ot Grant | | 0.00 | 0.00 | 9,000.00- | 0 |
| 01-200-000-0000-5330 State Grants | | 0.00 | 0.00 | 20,000.00- | 0 |
| 01-200-000-0000-5530 County Sheriff Fees | | 4,695.87- | 4,695.87- | 15,000.00- | 31 |
| 01-200-000-0000-5531 County Sheriff From Welfare | | 630.00- | 630.00- | 200.00- | 315 |
| 01-200-000-0000-5532 County Sheriff Mileage | | 3,349.00- | 3,349.00- | 10,000.00- | 33 |
| 01-200-000-0000-5533 Alarm System | | 2,360.00- | 2,360.00- | 3,000.00- | 79 |
| 01-200-000-0000-5613 Cost Of Restitution | | 1,285.09- | 1,285.09- | 8,000.00- | 16 |
| 01-200-000-0000-5840 Misc Receipts | | 21,785.76- | 21,785.76- | 2,000.00- | 089 |
| 01-200-000-0000-5861 Insurance Proceeds/Reimbursements | | 5,122.75- | 5,122.75- | 10,000.00- | 51 |
| ----- EXPENDITURES ----- | | | | | |
| 01-200-000-0000-6101 Salaries- Full Time | | 290,511.46 | 290,511.46 | 1,192,208.00 | 24 |
| 01-200-000-0000-6108 Meals Reimbursed (Taxable) | | 0.00 | 0.00 | 500.00 | 0 |
| 01-200-000-0000-6109 Overtime- Salaries | | 21,924.19 | 21,924.19 | 60,000.00 | 37 |
| 01-200-000-0000-6110 Holiday Pay | | 19,001.52 | 19,001.52 | 60,234.00 | 32 |
| 01-200-000-0000-6124 Medicare- Employer 1.45% | | 5,107.51 | 5,107.51 | 18,245.00 | 28 |
| 01-200-000-0000-6148 Employer Deduct Contribution- HSA | | 1,380.06 | 1,380.06 | 0.00 | 0 |
| 01-200-000-0000-6149 Employer Deduct Contribution- Veba | | 0.00 | 0.00 | 2,604.00 | 0 |
| 01-200-000-0000-6150 Health Insurance- Employer | | 65,175.92 | 65,175.92 | 231,840.00 | 28 |
| 01-200-000-0000-6151 Severance Pay | | 41,000.00 | 41,000.00 | 0.00 | 0 |
| 01-200-000-0000-6152 Life Insurance- Employer | | 245.10 | 245.10 | 1,200.00 | 20 |
| 01-200-000-0000-6154 Long Term Disability- Employer | | 84.84 | 84.84 | 400.00 | 21 |
| 01-200-000-0000-6155 Long Term Disability- Employee | | 0.00 | 0.00 | 400.00 | 0 |
| 01-200-000-0000-6159 Pera | | 50,436.28 | 50,436.28 | 199,049.00 | 25 |
| 01-200-000-0000-6165 Fica- Employer 6.20% | | 1,778.49 | 1,778.49 | 6,925.00 | 26 |
| 01-200-000-0000-6205 Postage | | 823.11 | 823.11 | 2,100.00 | 39 |
| 01-200-000-0000-6230 Printing, Publishing & Adv | | 69.00 | 69.00 | 600.00 | 12 |
| 01-200-000-0000-6231 Services & Labor (Incl Contracts) | | 5,721.03 | 5,721.03 | 38,000.00 | 15 |
| 01-200-000-0000-6240 Dues | | 2,813.00 | 2,813.00 | 6,500.00 | 43 |
| 01-200-000-0000-6241 Registration Fee | | 0.00 | 0.00 | 500.00 | 0 |
| 01-200-000-0000-6250 Telephone | | 3,955.45 | 3,955.45 | 19,000.00 | 21 |
| 01-200-000-0000-6254 Utilities | | 0.00 | 0.00 | 2,000.00 | 0 |
| 01-200-000-0000-6260 Professional Consulting | | 0.00 | 0.00 | 1,000.00 | 0 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | | <u>Status</u> | <u>Quarter To Date</u> | Percent of Year | | <u>25% % of BDG</u> |
|--------------------------|---|---------------|------------------------|---------------------|---------------|---------------------|
| | | | | <u>Year To Date</u> | <u>Budget</u> | |
| 01-200-000-0000-6267 | Unemployment Compensation | | 8,554.00 | 8,554.00 | 0.00 | 0 |
| 01-200-000-0000-6272 | Physical Examinations | | 0.00 | 0.00 | 1,000.00 | 0 |
| 01-200-000-0000-6302 | Car Maintenance | | 13,596.19 | 13,596.19 | 38,000.00 | 36 |
| 01-200-000-0000-6314 | Radio Maint | | 0.00 | 0.00 | 8,000.00 | 0 |
| 01-200-000-0000-6330 | Transportation & Travel & Parking | | 0.00 | 0.00 | 200.00 | 0 |
| 01-200-000-0000-6332 | Hotels / Motels | | 0.00 | 0.00 | 500.00 | 0 |
| 01-200-000-0000-6340 | Meals | | 0.00 | 0.00 | 250.00 | 0 |
| 01-200-000-0000-6352 | Insurance | | 51,358.56 | 51,358.56 | 48,089.00 | 107 |
| 01-200-000-0000-6353 | Workers Compensation Insurance | | 33,057.00 | 33,057.00 | 32,750.00 | 101 |
| 01-200-000-0000-6359 | Wrecker Service | | 266.25 | 266.25 | 5,000.00 | 5 |
| 01-200-000-0000-6374 | Auto & Trailer License | | 0.00 | 0.00 | 500.00 | 0 |
| 01-200-000-0000-6405 | Office Supplies | | 2,224.41 | 2,224.41 | 8,000.00 | 28 |
| 01-200-000-0000-6409 | Deputy Supplies | | 112.93 | 112.93 | 10,000.00 | 1 |
| 01-200-000-0000-6410 | Clothing Allowance | | 432.77 | 432.77 | 6,000.00 | 7 |
| 01-200-000-0000-6511 | Gas And Oil | | 9,726.17 | 9,726.17 | 75,000.00 | 13 |
| 01-200-000-0000-6590 | Repair & Maintenance Supplies | | 414.00 | 414.00 | 2,000.00 | 21 |
| 01-200-000-0000-6610 | Equipment & Radios | | 370.95 | 370.95 | 20,000.00 | 2 |
| 01-200-000-0000-6620 | Auto, Trailers, Snowmobiles | | 0.00 | 0.00 | 104,000.00 | 0 |
| 01-200-000-0000-6625 | Office Equipment | | 940.00 | 940.00 | 5,000.00 | 19 |
| 01-200-003-0000-6200 | Arlt- Sheriff Training | | 0.00 | 0.00 | 4,000.00 | 0 |
| 01-200-003-0000-6241 | Registration Fee | | 900.00 | 900.00 | 7,000.00 | 13 |
| 01-200-003-0000-6330 | Transportation & Travel & Parking | | 0.00 | 0.00 | 800.00 | 0 |
| 01-200-003-0000-6332 | Hotels / Motels | | 0.00 | 0.00 | 3,000.00 | 0 |
| 01-200-003-0000-6340 | Meals | | 0.00 | 0.00 | 400.00 | 0 |
| 01-200-003-0000-6511 | Gas And Oil | | 0.00 | 0.00 | 200.00 | 0 |
| ----- REVENUES ----- | | | | | | |
| 01-200-019-0000-5760 | Canine Donations | | 100.00- | 100.00- | 0.00 | 0 |
| 01-200-019-0000-5840 | Misc Receipts | | 0.00 | 0.00 | 1,000.00- | 0 |
| ----- EXPENDITURES ----- | | | | | | |
| 01-200-019-0000-6108 | Meals (Not Overnight) | | 17.00 | 17.00 | 0.00 | 0 |
| 01-200-019-0000-6231 | Services, Labor, Contracts | | 944.46 | 944.46 | 1,200.00 | 79 |
| 01-200-019-0000-6240 | Dues/Assoc Fees | | 0.00 | 0.00 | 100.00 | 0 |
| 01-200-019-0000-6332 | Hotel/Motel Lodging | | 0.00 | 0.00 | 200.00 | 0 |
| 01-200-019-0000-6352 | Insurance- Vehicles/Equipment/Liability | | 0.00 | 0.00 | 350.00 | 0 |
| 01-200-019-0000-6405 | Office & Computer Supplies | | 11.78 | 11.78 | 0.00 | 0 |
| 01-200-019-0000-6409 | Supplies | | 27.98 | 27.98 | 1,400.00 | 2 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year <u>Budget</u> | 25% <u>% of BDG</u> |
|---|----------------|------------------------|---------------------|----------------------------------|------------------------|
| ----- REVENUES ----- | | | | | |
| 01-200-039-0000-5517 Fees For Gun Permits | | 6,610.00- | 6,610.00- | 0.00 | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 01-200-039-0000-6425 Gun Permit Expenses | | 2,305.00 | 2,305.00 | 0.00 | 0 |
| ----- REVENUES ----- | | | | | |
| 01-200-040-0000-5333 TZD Dps State Grant | | 3,047.90- | 3,047.90- | 0.00 | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 01-200-040-0000-6304 TZD Grant Expenses | | 3,053.12 | 3,053.12 | 0.00 | 0 |
| 200 DEPT Totals Enforcement | Revenue | 48,986.37- | 48,986.37- | 207,200.00- | 24 |
| | Expend. | 638,339.53 | 638,339.53 | 2,226,244.00 | 29 |
| | Net | 589,353.16 | 589,353.16 | 2,019,044.00 | 29 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year <u>Budget</u> | 25% <u>% of BDG</u> |
|-----------------------|--------------------------------------|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 201 DEPT | Sheriff Contingency For D & A | | | | | |
| ----- REVENUES ----- | | | | | | |
| 01-201-000-0000-5612 | Drug & Forfeiture Ms387.213 | | 1,212.50- | 1,212.50- | 0.00 | 0 |
| 201 DEPT | Totals Sheriff Contingency For D & A | Revenue | 1,212.50- | 1,212.50- | 0.00 | 0 |
| | | Expend. | | | | |
| | | Net | 1,212.50- | 1,212.50- | 0.00 | 0 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| Account Number | Status | Quarter To Date | Year To Date | Percent of Year | |
|--|---------|--------------------|-----------------|-----------------|-------------|
| | | | | Budget | % of BDG |
| 202 DEPT Boat & Water | | | | | |
| ----- REVENUES ----- | | | | | |
| 01-202-000-0000-5310 State Grants- B & W Ppl (Ot) | | 41,293.00- | 41,293.00- | 6,375.00- | 648 |
| 01-202-000-0000-5315 Boat & Water State Grant | | 0.00 | 0.00 | 20,860.00- | 0 |
| 01-202-000-0000-5840 Misc Receipts | | 10.00- | 10.00- | 150.00- | 7 |
| ----- EXPENDITURES ----- | | | | | |
| 01-202-000-0000-6101 Salaries- Full Time | | 0.00 | 0.00 | 26,763.00 | 0 |
| 01-202-000-0000-6102 Salaries- - Part Time | | 0.00 | 0.00 | 15,375.00 | 0 |
| 01-202-000-0000-6109 Salaries- Overtime | | 0.00 | 0.00 | 6,500.00 | 0 |
| 01-202-000-0000-6110 Holiday Pay | | 0.00 | 0.00 | 1,025.00 | 0 |
| 01-202-000-0000-6124 Medicare- Employer 1.45% | | 0.00 | 0.00 | 723.00 | 0 |
| 01-202-000-0000-6150 Health Insurance- Employer | | 0.00 | 0.00 | 6,048.00 | 0 |
| 01-202-000-0000-6152 Life Insurance- Employer | | 0.00 | 0.00 | 30.00 | 0 |
| 01-202-000-0000-6159 Pera | | 0.00 | 0.00 | 8,269.00 | 0 |
| 01-202-000-0000-6165 Fica- Employer 6.20% | | 0.00 | 0.00 | 1,050.00 | 0 |
| 01-202-000-0000-6230 Printing, Publishing & Adv | | 0.00 | 0.00 | 300.00 | 0 |
| 01-202-000-0000-6231 Services & Labor (Incl Contracts) | | 35.00 | 35.00 | 2,500.00 | 1 |
| 01-202-000-0000-6250 Telephone | | 0.00 | 0.00 | 350.00 | 0 |
| 01-202-000-0000-6254 Utilities | | 41.97 | 41.97 | 300.00 | 14 |
| 01-202-000-0000-6272 Physical Examinations | | 0.00 | 0.00 | 400.00 | 0 |
| 01-202-000-0000-6302 B&W Maintenance | | 0.00 | 0.00 | 3,000.00 | 0 |
| 01-202-000-0000-6314 Radio Maint | | 0.00 | 0.00 | 400.00 | 0 |
| 01-202-000-0000-6352 Insurance | | 2,614.78 | 2,614.78 | 2,260.00 | 116 |
| 01-202-000-0000-6353 Workers Compensation Insurance | | 1,306.00 | 1,306.00 | 1,298.00 | 101 |
| 01-202-000-0000-6374 Auto & Trailer License | | 89.50 | 89.50 | 150.00 | 60 |
| 01-202-000-0000-6405 Office Supplies | | 197.96 | 197.96 | 200.00 | 99 |
| 01-202-000-0000-6409 Field Supplies | | 0.00 | 0.00 | 1,000.00 | 0 |
| 01-202-000-0000-6410 Clothing Allowance | | 0.00 | 0.00 | 800.00 | 0 |
| 01-202-000-0000-6511 Gas And Oil | | 0.00 | 0.00 | 4,000.00 | 0 |
| 01-202-000-0000-6610 Equipment | | 0.00 | 0.00 | 3,000.00 | 0 |
| 01-202-000-0000-6617 Radio Equipment | | 0.00 | 0.00 | 500.00 | 0 |
| 01-202-000-0000-6620 Auto, Trailers, Snowmobiles | | 20,077.00 | 20,077.00 | 0.00 | 0 |
| 202 DEPT Totals Boat & Water | | | | | |
| | Revenue | 41,303.00- | 41,303.00- | 27,385.00- | 151 |
| | Expend. | 24,362.21 | 24,362.21 | 86,241.00 | 28 |
| | Net | 16,940.79- | 16,940.79- | 58,856.00 | 29- |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDC</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 203 DEPT Snowmobile | | | | | |
| ----- REVENUES ----- | | | | | |
| 01-203-000-0000-5315 Snowmobile State Grant | | 0.00 | 0.00 | 6,145.00- | 0 |
| 01-203-000-0000-5840 Misc Receipts | | 30.00- | 30.00- | 30.00- | 100 |
| ----- EXPENDITURES ----- | | | | | |
| 01-203-000-0000-6101 Salaries- Full Time | | 14,514.08 | 14,514.08 | 18,399.00 | 79 |
| 01-203-000-0000-6109 Salaries- Overtime | | 411.86 | 411.86 | 400.00 | 103 |
| 01-203-000-0000-6110 Holiday Pay | | 1,255.20 | 1,255.20 | 1,538.00 | 82 |
| 01-203-000-0000-6124 Medicare- Employer 1.45% | | 216.04 | 216.04 | 297.00 | 73 |
| 01-203-000-0000-6150 Health Insurance- Employer | | 4,142.82 | 4,142.82 | 4,158.00 | 100 |
| 01-203-000-0000-6152 Life Insurance- Employer | | 15.60 | 15.60 | 20.00 | 78 |
| 01-203-000-0000-6159 Pera Co- Or 14.4% | | 2,621.36 | 2,621.36 | 3,309.00 | 79 |
| 01-203-000-0000-6231 Services, Labor, Contracts | | 0.00 | 0.00 | 1,000.00 | 0 |
| 01-203-000-0000-6250 Telephone | | 168.23 | 168.23 | 300.00 | 56 |
| 01-203-000-0000-6302 Car Maintenance | | 67.39 | 67.39 | 800.00 | 8 |
| 01-203-000-0000-6314 Radio Maint | | 0.00 | 0.00 | 300.00 | 0 |
| 01-203-000-0000-6352 Insurance | | 0.00 | 0.00 | 400.00 | 0 |
| 01-203-000-0000-6353 Workers Comp Insurance | | 567.00 | 567.00 | 560.00 | 101 |
| 01-203-000-0000-6374 Auto & Trailer License | | 0.00 | 0.00 | 30.00 | 0 |
| 01-203-000-0000-6409 Field Supplies | | 0.00 | 0.00 | 200.00 | 0 |
| 01-203-000-0000-6410 Clothing Allowance | | 0.00 | 0.00 | 200.00 | 0 |
| 01-203-000-0000-6511 Gas And Oil | | 657.11 | 657.11 | 1,800.00 | 37 |
| 01-203-000-0000-6610 Equipment | | 59.99 | 59.99 | 0.00 | 0 |
| 203 DEPT Totals Snowmobile | | | | | |
| | Revenue | 30.00- | 30.00- | 6,175.00- | 0 |
| | Expend. | 24,696.68 | 24,696.68 | 33,711.00 | 73 |
| | Net | 24,666.68 | 24,666.68 | 27,536.00 | 90 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|--|---------------|------------------------|---------------------|-----------------|---------------------|
| | | | | <u>Budget</u> | <u>25% % of BDG</u> |
| 204 DEPT ATV | | | | | |
| ----- REVENUES ----- | | | | | |
| 01-204-000-0000-5315 ATV State Grant | | 0.00 | 0.00 | 14,212.00- | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 01-204-000-0000-6101 Salaries- Full Time | | 0.00 | 0.00 | 10,599.00 | 0 |
| 01-204-000-0000-6109 Salaries- Overtime | | 0.00 | 0.00 | 2,000.00 | 0 |
| 01-204-000-0000-6110 Holiday Pay | | 0.00 | 0.00 | 1,025.00 | 0 |
| 01-204-000-0000-6124 Medicare- Employer 1.45% | | 0.00 | 0.00 | 200.00 | 0 |
| 01-204-000-0000-6150 Health Insurance Employer | | 0.00 | 0.00 | 2,394.00 | 0 |
| 01-204-000-0000-6152 Life Insurance- Employer | | 0.00 | 0.00 | 12.00 | 0 |
| 01-204-000-0000-6159 Pera | | 0.00 | 0.00 | 2,268.00 | 0 |
| 01-204-000-0000-6231 Services, Labor, Contracts | | 0.00 | 0.00 | 750.00 | 0 |
| 01-204-000-0000-6250 Telephone | | 0.00 | 0.00 | 150.00 | 0 |
| 01-204-000-0000-6302 Car Maintenance | | 0.00 | 0.00 | 1,500.00 | 0 |
| 01-204-000-0000-6352 Insurance | | 0.00 | 0.00 | 400.00 | 0 |
| 01-204-000-0000-6353 Workers Compensation Insurance | | 318.00 | 318.00 | 318.00 | 100 |
| 01-204-000-0000-6374 Auto & Trailer License | | 0.00 | 0.00 | 50.00 | 0 |
| 01-204-000-0000-6409 Field Supplies | | 0.00 | 0.00 | 1,200.00 | 0 |
| 01-204-000-0000-6511 Gas And Oil | | 0.00 | 0.00 | 1,500.00 | 0 |
| 01-204-000-0000-6630 Misc- Capital Outlay | | 0.00 | 0.00 | 4,000.00 | 0 |
| 204 DEPT Totals ATV | | | | | |
| | Revenue | 0.00 | 0.00 | 14,212.00- | 0 |
| | Expend. | 318.00 | 318.00 | 28,366.00 | 1 |
| | Net | 318.00 | 318.00 | 14,154.00 | 2 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year <u>Budget</u> | 25% <u>% of BDG</u> |
|--|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 206 DEPT Forfeitures | | | | | |
| ----- REVENUES ----- | | | | | |
| 01-206-000-0000-5840 Revenue/Forfeitures | | 8,234.52- | 8,234.52- | 0.00 | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 01-206-000-0000-6409 Forfeiture Supplies | | 4,116.83 | 4,116.83 | 0.00 | 0 |
| 206 DEPT Totals Forfeitures | Revenue | 8,234.52- | 8,234.52- | 0.00 | 0 |
| | Expend. | 4,116.83 | 4,116.83 | 0.00 | 0 |
| | Net | 4,117.69- | 4,117.69- | 0.00 | 0 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

| 1 FUND General Fund | | Status | Quarter To Date | Year To Date | Percent of Year Budget | 25% % of BDG |
|--------------------------|--|--------|-----------------|--------------|------------------------|--------------|
| <u>Account Number</u> | | | | | | |
| 252 DEPT | Corrections | | | | | |
| ----- REVENUES ----- | | | | | | |
| 01-252-000-0000-5001 | Property Taxes - Current | | 0.00 | 0.00 | 1,996,480.00- | 0 |
| 01-252-000-0000-5530 | Corrections Fees | | 2,466.55- | 2,466.55- | 7,500.00- | 33 |
| 01-252-000-0000-5532 | Transport Inmates | | 487.78- | 487.78- | 2,500.00- | 20 |
| 01-252-000-0000-5534 | Huber | | 2,213.00- | 2,213.00- | 0.00 | 0 |
| 01-252-000-0000-5535 | Board Of Prisoners | | 129,395.00- | 129,395.00- | 390,000.00- | 33 |
| 01-252-000-0000-5536 | Inmate Medical (Boarding) | | 4,254.33- | 4,254.33- | 3,000.00- | 142 |
| 01-252-000-0000-5541 | Pay To Stay Incounty Boarding Mn641.12 3 | | 14,740.25- | 14,740.25- | 30,000.00- | 49 |
| 01-252-000-0000-5840 | Misc Receipts | | 19.04- | 19.04- | 2,000.00- | 1 |
| 01-252-000-0000-5861 | Medical Co Pay From Inmates | | 222.50- | 222.50- | 1,200.00- | 19 |
| ----- EXPENDITURES ----- | | | | | | |
| 01-252-000-0000-6101 | Salaries- Full Time | | 343,267.47 | 343,267.47 | 1,274,080.00 | 27 |
| 01-252-000-0000-6102 | Salaries- - Part Time | | 13,350.18 | 13,350.18 | 60,000.00 | 22 |
| 01-252-000-0000-6109 | Overtime- Salaries | | 20,169.39 | 20,169.39 | 55,000.00 | 37 |
| 01-252-000-0000-6110 | Holiday Pay | | 20,519.52 | 20,519.52 | 62,000.00 | 33 |
| 01-252-000-0000-6124 | Medicare- Employer 1.45% | | 5,362.62 | 5,362.62 | 20,931.00 | 26 |
| 01-252-000-0000-6148 | Employer Deduct Contribution- HSA | | 2,260.08 | 2,260.08 | 0.00 | 0 |
| 01-252-000-0000-6149 | Employer Deduct Contribution- Veba | | 0.00 | 0.00 | 4,613.00 | 0 |
| 01-252-000-0000-6150 | Health Insurance- Employer | | 79,029.76 | 79,029.76 | 322,396.00 | 25 |
| 01-252-000-0000-6152 | Life Insurance- Employer | | 423.40 | 423.40 | 1,580.00 | 27 |
| 01-252-000-0000-6154 | Long Term Disability- Employer | | 95.52 | 95.52 | 350.00 | 27 |
| 01-252-000-0000-6159 | Pera 8.75% | | 33,490.18 | 33,490.18 | 133,119.00 | 25 |
| 01-252-000-0000-6165 | Fica- Employer 6.20% | | 22,134.77 | 22,134.77 | 88,536.00 | 25 |
| 01-252-000-0000-6205 | Postage | | 6.51 | 6.51 | 100.00 | 7 |
| 01-252-000-0000-6230 | Printing, Publishing & Adv | | 0.00 | 0.00 | 500.00 | 0 |
| 01-252-000-0000-6231 | Services & Labor (Incl Contracts) | | 9,077.04 | 9,077.04 | 35,000.00 | 26 |
| 01-252-000-0000-6234 | Huber- Electronic Monitor | | 0.00 | 0.00 | 1,000.00 | 0 |
| 01-252-000-0000-6250 | Telephone | | 1,156.35 | 1,156.35 | 4,000.00 | 29 |
| 01-252-000-0000-6254 | Utilities & Heating | | 23,007.62 | 23,007.62 | 100,000.00 | 23 |
| 01-252-000-0000-6260 | Prof Counseling - Inmates | | 0.00 | 0.00 | 1,000.00 | 0 |
| 01-252-000-0000-6262 | Medical Expenses & Supplies - Inmates | | 31,900.99 | 31,900.99 | 100,000.00 | 32 |
| 01-252-000-0000-6267 | Unemployment Compensation | | 0.00 | 0.00 | 1,000.00 | 0 |
| 01-252-000-0000-6271 | Inspection Fees | | 0.00 | 0.00 | 500.00 | 0 |
| 01-252-000-0000-6272 | Physical Examinations | | 0.00 | 0.00 | 1,000.00 | 0 |
| 01-252-000-0000-6302 | Car Maintenance | | 3,050.58 | 3,050.58 | 3,000.00 | 102 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter</u> <u>To Date</u> | <u>Year</u> <u>To Date</u> | Percent of Year | |
|--------------------------|--------------------------------------|----------------------------------|-------------------------------|--------------------|-----------------------------|
| | | | | <u>Budget</u> | <u>25% % of BDG</u> |
| 01-252-000-0000-6330 | Prisoner Transportation & Travel | 548.25 | 548.25 | 6,000.00 | 9 |
| 01-252-000-0000-6352 | Insurance | 704.34 | 704.34 | 683.00 | 103 |
| 01-252-000-0000-6353 | Workers Compensation Insurance | 30,357.00 | 30,357.00 | 30,767.00 | 99 |
| 01-252-000-0000-6374 | Auto & Trailer License | 0.00 | 0.00 | 50.00 | 0 |
| 01-252-000-0000-6405 | Office & Computer Supplies | 1,538.45 | 1,538.45 | 10,000.00 | 15 |
| 01-252-000-0000-6409 | Jail Supplies | 0.00 | 0.00 | 3,000.00 | 0 |
| 01-252-000-0000-6410 | Clothing Allowance | 300.67 | 300.67 | 5,000.00 | 6 |
| 01-252-000-0000-6418 | Groceries | 43,920.73 | 43,920.73 | 165,000.00 | 27 |
| 01-252-000-0000-6420 | Kitchen Supplies | 79.45 | 79.45 | 3,500.00 | 2 |
| 01-252-000-0000-6422 | Janitorial Supplies | 6,156.82 | 6,156.82 | 30,000.00 | 21 |
| 01-252-000-0000-6424 | Inmate Supplies | 1,763.63 | 1,763.63 | 5,000.00 | 35 |
| 01-252-000-0000-6511 | Gas And Oil | 11.75 | 11.75 | 300.00 | 4 |
| 01-252-000-0000-6513 | Fuel Oil | 0.00 | 0.00 | 700.00 | 0 |
| 01-252-000-0000-6590 | Repair & Maintenance Supplies | 34,450.23 | 34,450.23 | 28,000.00 | 123 |
| 01-252-000-0000-6625 | Office Equipment | 166.50 | 166.50 | 0.00 | 0 |
| 01-252-000-0000-6630 | Miscellaneous- Capital Outlay | 0.00 | 0.00 | 3,000.00 | 0 |
| 01-252-003-0000-6241 | School Registration Fee | 0.00 | 0.00 | 4,000.00 | 0 |
| 01-252-003-0000-6330 | School Tran & Travel & Parking | 0.00 | 0.00 | 300.00 | 0 |
| 01-252-003-0000-6332 | School Hotels / Motels | 0.00 | 0.00 | 2,500.00 | 0 |
| 01-252-003-0000-6340 | Schooling Meals | 0.00 | 0.00 | 500.00 | 0 |
| 01-252-003-0000-6511 | Gas And Oil | 0.00 | 0.00 | 300.00 | 0 |
| ----- REVENUES ----- | | | | | |
| 01-252-252-0000-5870 | Prisoner Welfare Account(Non Tax) | 329.04- | 329.04- | 0.00 | 0 |
| 01-252-252-0000-5871 | Tw Vending Prisoner Welfare(Non Tax) | 1,171.75- | 1,171.75- | 0.00 | 0 |
| 01-252-252-0000-5872 | Phone Card Prisoner Welfare(Taxable) | 13,197.77- | 13,197.77- | 0.00 | 0 |
| 01-252-252-0000-5885 | Commissary Sales Taxable | 3,934.13- | 3,934.13- | 0.00 | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 01-252-252-0000-6405 | Prisoner Welfare | 1,516.69 | 1,516.69 | 0.00 | 0 |
| 01-252-252-0000-6406 | Phone Card Prisoner Welfare | 4,700.00 | 4,700.00 | 0.00 | 0 |
| 01-252-252-0000-6408 | Commissary Supplies | 2,074.66 | 2,074.66 | 0.00 | 0 |
| 01-252-252-0000-6430 | Drug Test Kits | 534.06 | 534.06 | 0.00 | 0 |
| 252 DEPT | Totals Corrections | Revenue | 172,431.14- | 172,431.14- | 7 |
| | | Expend. | 737,125.21 | 737,125.21 | 29 |
| | | Net | 564,694.07 | 564,694.07 | 416 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year <u>Budget</u> | 25% <u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 253 DEPT Sentence to Serve | | | | | |
| ----- REVENUES ----- | | | | | |
| 01-253-000-0000-5315 State Grant Funding | | 9,535.73- | 9,535.73- | 30,443.00- | 31 |
| 01-253-000-0000-5760 Donations | | 0.00 | 0.00 | 1,500.00- | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 01-253-000-0000-6101 Salaries- Full Time | | 25,788.00 | 25,788.00 | 98,185.00 | 26 |
| 01-253-000-0000-6109 Salaries- Overtime | | 0.00 | 0.00 | 500.00 | 0 |
| 01-253-000-0000-6124 Medicare Employer | | 334.97 | 334.97 | 1,435.00 | 23 |
| 01-253-000-0000-6150 Health Insurance Employer | | 6,000.00 | 6,000.00 | 25,200.00 | 24 |
| 01-253-000-0000-6152 Life Insurance- Employer | | 31.20 | 31.20 | 130.00 | 24 |
| 01-253-000-0000-6154 Long Term Disability- Employer | | 32.67 | 32.67 | 132.00 | 25 |
| 01-253-000-0000-6159 Pera Co- Or | | 2,256.45 | 2,256.45 | 8,846.00 | 26 |
| 01-253-000-0000-6165 Fica- Employer | | 1,432.24 | 1,432.24 | 6,269.00 | 23 |
| 01-253-000-0000-6204 Juvenile Detention | | 13,664.00 | 13,664.00 | 0.00 | 0 |
| 01-253-000-0000-6231 Services, Labor, Contracts | | 932.07 | 932.07 | 0.00 | 0 |
| 01-253-000-0000-6250 Telephone | | 127.76 | 127.76 | 300.00 | 43 |
| 01-253-000-0000-6302 Car Maintenance | | 1,407.13 | 1,407.13 | 3,000.00 | 47 |
| 01-253-000-0000-6330 Transportation/Travel/Parking (Own Auto) | | 0.00 | 0.00 | 250.00 | 0 |
| 01-253-000-0000-6332 Hotel/Motel Lodging | | 0.00 | 0.00 | 250.00 | 0 |
| 01-253-000-0000-6340 Meals (Overnight) | | 0.00 | 0.00 | 50.00 | 0 |
| 01-253-000-0000-6352 Insurance | | 1,785.00 | 1,785.00 | 1,785.00 | 100 |
| 01-253-000-0000-6353 Workers Comp Insurance | | 2,760.00 | 2,760.00 | 2,760.00 | 100 |
| 01-253-000-0000-6405 Operating Supplies | | 563.00 | 563.00 | 4,000.00 | 14 |
| 01-253-000-0000-6409 STS Project Supplies | | 0.00 | 0.00 | 1,000.00 | 0 |
| 01-253-000-0000-6511 Gas And Oil | | 802.87 | 802.87 | 5,250.00 | 15 |
| 01-253-000-0000-6590 Repair & Maintenance Supplies | | 0.00 | 0.00 | 1,500.00 | 0 |
| 01-253-000-0000-6610 Equipment | | 0.00 | 0.00 | 1,500.00 | 0 |
| 01-253-000-0000-6625 Office Equipment | | 0.00 | 0.00 | 200.00 | 0 |
| 253 DEPT Totals Sentence to Serve | | | | | |
| | Revenue | 9,535.73- | 9,535.73- | 31,943.00- | 30 |
| | Expend. | 57,917.36 | 57,917.36 | 162,542.00 | 36 |
| | Net | 48,381.63 | 48,381.63 | 130,599.00 | 37 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year <u>Budget</u> | 25% <u>% of BDG</u> |
|--------------------------|--------------------------------------|------------------------|---------------------|----------------------------------|------------------------|
| 254 DEPT | Enhanced 911 System | | | | |
| ----- REVENUES ----- | | | | | |
| 01-254-000-0000-5310 | State 'Shared Revenue'- Enhanced 911 | 22,297.47- | 22,297.47- | 90,000.00- | 25 |
| ----- EXPENDITURES ----- | | | | | |
| 01-254-000-0000-6231 | Services, Labor, Contracts | 81,017.77 | 81,017.77 | 90,000.00 | 90 |
| 01-254-003-0000-6241 | Registration Fee | 250.00 | 250.00 | 0.00 | 0 |
| 254 DEPT | Totals Enhanced 911 System | Revenue | 22,297.47- | 90,000.00- | 25 |
| | | Expend. | 81,267.77 | 90,000.00 | 90 |
| | | Net | 58,970.30 | 0.00 | 0 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year <u>Budget</u> | 25% <u>% of BDG</u> | |
|--------------------------|--|------------------------|---------------------|----------------------------------|------------------------|-----|
| 255 DEPT | General Crime Victim Grant | | | | | |
| ----- REVENUES ----- | | | | | | |
| 01-255-000-0000-5310 | Crime Victims State Grant | 11,519.64- | 11,519.64- | 67,200.00- | 17 | |
| 01-255-000-0000-5840 | Misc Receipts | 95.02- | 95.02- | 417.00- | 23 | |
| ----- EXPENDITURES ----- | | | | | | |
| 01-255-000-0000-6101 | Salaries- Full Time | 10,849.46 | 10,849.46 | 45,000.00 | 24 | |
| 01-255-000-0000-6124 | Medicare- Employer 1.45% | 150.84 | 150.84 | 652.00 | 23 | |
| 01-255-000-0000-6149 | Employer Deduct Contribution- Veba | 0.00 | 0.00 | 1,000.00 | 0 | |
| 01-255-000-0000-6150 | Health Insurance- Employer | 425.44- | 425.44- | 9,878.00 | -4- | |
| 01-255-000-0000-6152 | Life Insurance- Employer | 10.40 | 10.40 | 69.00 | 15 | |
| 01-255-000-0000-6154 | Long Term Disability- Employer | 53.40 | 53.40 | 134.00 | 40 | |
| 01-255-000-0000-6159 | Pera Co- Or 7.25% | 738.25 | 738.25 | 3,263.00 | 23 | |
| 01-255-000-0000-6165 | Fica- Employer 6.20% | 645.00 | 645.00 | 2,790.00 | 23 | |
| 01-255-000-0000-6205 | Postage | 274.19 | 274.19 | 277.00 | 99 | |
| 01-255-000-0000-6230 | Printing, Publishing & Adv | 0.00 | 0.00 | 200.00 | 0 | |
| 01-255-000-0000-6231 | Services, Labor, Contracts | 0.00 | 0.00 | 1,500.00 | 0 | |
| 01-255-000-0000-6250 | Telephone | 68.02 | 68.02 | 168.00 | 40 | |
| 01-255-000-0000-6330 | Transportation/Travel/Parking (Own Auto) | 0.00 | 0.00 | 220.00 | 0 | |
| 01-255-000-0000-6340 | Meals Reimbursed Non- Taxable | 0.00 | 0.00 | 20.00 | 0 | |
| 01-255-000-0000-6353 | Workers Compensation Insurance | 256.00 | 256.00 | 256.00 | 100 | |
| 01-255-000-0000-6405 | Office & Computer Supplies | 0.00 | 0.00 | 1,400.00 | 0 | |
| 01-255-000-0000-6409 | Program Supplies | 0.00 | 0.00 | 472.00 | 0 | |
| 01-255-000-0000-6625 | Office Equipment & Other Equipment | 1,538.14 | 1,538.14 | 1,350.00 | 114 | |
| 01-255-003-0000-6241 | Registration Fee/Training | 0.00 | 0.00 | 200.00 | 0 | |
| 01-255-003-0000-6330 | Transportation/Travel/Parking (Own Auto) | 0.00 | 0.00 | 200.00 | 0 | |
| 01-255-003-0000-6332 | Hotel / Motel Lodging | 0.00 | 0.00 | 300.00 | 0 | |
| 01-255-003-0000-6340 | Meals | 0.00 | 0.00 | 100.00 | 0 | |
| ----- REVENUES ----- | | | | | | |
| 01-255-031-0000-5840 | Emergency Fund Money | 0.00 | 0.00 | 1,000.00- | 0 | |
| 255 DEPT | Totals General Crime Victim Grant | Revenue | 11,614.66- | 11,614.66- | 68,617.00- | 17 |
| | | Expend. | 14,158.26 | 14,158.26 | 69,449.00 | 20 |
| | | Net | 2,543.60 | 2,543.60 | 832.00 | 306 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

Report Basis: Cash

1 FUND General Fund

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|--|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 257 DEPT Community Corrections | | | | | |
| ----- REVENUES ----- | | | | | |
| 01-257-000-0000-5378 CCA Subsidy | | 44,120.66- | 44,120.66- | 264,724.00- | 17 |
| 01-257-000-0000-5554 Juvenile Supervision Fee | | 150.00- | 150.00- | 1,000.00- | 15 |
| 01-257-000-0000-5556 Supervision Fee | | 6,523.25- | 6,523.25- | 26,000.00- | 25 |
| 01-257-000-0000-5830 Miscellaneous | | 1,693.25- | 1,693.25- | 1,000.00- | 169 |
| ----- EXPENDITURES ----- | | | | | |
| 01-257-000-0000-6101 Salaries- Full Time | | 29,327.91 | 29,327.91 | 130,458.00 | 22 |
| 01-257-000-0000-6124 Medicare Employer | | 396.56 | 396.56 | 1,892.00 | 21 |
| 01-257-000-0000-6148 Employer Deduct Contribution- HSA | | 815.04 | 815.04 | 0.00 | 0 |
| 01-257-000-0000-6149 Employer Deduct Contribution- Veba | | 0.00 | 0.00 | 8,000.00 | 0 |
| 01-257-000-0000-6150 Health Insurance Employer | | 3,428.46 | 3,428.46 | 31,200.00 | 11 |
| 01-257-000-0000-6152 Life Insurance- Employer | | 15.60 | 15.60 | 60.00 | 26 |
| 01-257-000-0000-6154 Long Term Disability- Employer | | 60.00 | 60.00 | 10,110.00 | 1 |
| 01-257-000-0000-6159 Pera Co- Or 7.25% | | 2,199.60 | 2,199.60 | 0.00 | 0 |
| 01-257-000-0000-6165 Fica- Employer 6.20% | | 1,695.56 | 1,695.56 | 8,088.00 | 21 |
| 01-257-000-0000-6205 Postage | | 126.45 | 126.45 | 1,600.00 | 8 |
| 01-257-000-0000-6220 Telephone | | 0.00 | 0.00 | 1,000.00 | 0 |
| 01-257-000-0000-6240 Membership Dues | | 1,372.00 | 1,372.00 | 3,000.00 | 46 |
| 01-257-000-0000-6249 Software License Fees | | 4,178.00 | 4,178.00 | 4,000.00 | 104 |
| 01-257-000-0000-6254 Utilities - Gas and Electric | | 944.62 | 944.62 | 0.00 | 0 |
| 01-257-000-0000-6300 Maintenance- Service Contracts | | 56.64 | 56.64 | 0.00 | 0 |
| 01-257-000-0000-6330 Mileage | | 114.40 | 114.40 | 1,500.00 | 8 |
| 01-257-000-0000-6332 Hotel/Motel Lodging | | 0.00 | 0.00 | 600.00 | 0 |
| 01-257-000-0000-6335 Gas/Vehicle Fuel Charges | | 29.16 | 29.16 | 900.00 | 3 |
| 01-257-000-0000-6339 Meals (Overnight) | | 0.00 | 0.00 | 200.00 | 0 |
| 01-257-000-0000-6342 Office Equipment Rental/Contracts | | 457.35 | 457.35 | 3,000.00 | 15 |
| 01-257-000-0000-6352 Property Casualty Insurance- MCIT | | 0.00 | 0.00 | 1,400.00 | 0 |
| 01-257-000-0000-6353 Workers Compensation Insurance | | 283.60 | 283.60 | 2,479.00 | 11 |
| 01-257-000-0000-6402 Computer Supplies & Software- Under \$500 | | 0.00 | 0.00 | 1,000.00 | 0 |
| 01-257-000-0000-6405 Office Supplies | | 310.86 | 310.86 | 1,500.00 | 21 |
| 01-257-000-0000-6422 Janitorial Services/Supplies | | 170.12 | 170.12 | 0.00 | 0 |
| 01-257-000-0000-6480 Small Furniture (Under \$250) | | 0.00 | 0.00 | 1,000.00 | 0 |
| 01-257-000-0000-6625 Office & Other Equipment- Over \$200 | | 299.99 | 299.99 | 2,500.00 | 12 |
| ----- REVENUES ----- | | | | | |
| 01-257-022-0000-5135 Fees | | 3,231.00- | 3,231.00- | 10,000.00- | 32 |
| ----- EXPENDITURES ----- | | | | | |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter</u> <u>To Date</u> | <u>Year</u> <u>To Date</u> | Percent of Year | |
|-----------------------|------------------------------------|----------------------------------|-------------------------------|-----------------|---------------------------|
| | | | | <u>Budget</u> | <u>% of</u> <u>BDC</u> |
| 01-257-022-0000-6406 | Sobriety Crt Expenses | 3,339.29 | 3,339.29 | 10,000.00 | 33 |
| 01-257-251-0000-6241 | Registration Fee | 125.00 | 125.00 | 1,400.00 | 9 |
| 01-257-251-0000-6268 | Staff Training, Development | 321.90 | 321.90 | 400.00 | 80 |
| 01-257-251-0000-6330 | Mileage | 233.16 | 233.16 | 600.00 | 39 |
| 01-257-251-0000-6332 | Hotel/Motel Lodging | 1,027.74 | 1,027.74 | 1,900.00 | 54 |
| 01-257-251-0000-6335 | Gas/Vehicle Fuel Charges | 95.46 | 95.46 | 600.00 | 16 |
| 01-257-251-0000-6339 | Meals (Overnight) | 104.02 | 104.02 | 394.00 | 26 |
| 01-257-255-0000-6101 | Salaries- Full Time | 17,199.73 | 17,199.73 | 59,072.00 | 29 |
| 01-257-255-0000-6102 | Wages- Part Time | 1,866.40 | 1,866.40 | 0.00 | 0 |
| 01-257-255-0000-6108 | Meals (Not Overnight) | 0.00 | 0.00 | 100.00 | 0 |
| 01-257-255-0000-6124 | Medicare Employer | 206.00 | 206.00 | 857.00 | 24 |
| 01-257-255-0000-6148 | Employer Deduct Contribution- HSA | 815.04 | 815.04 | 0.00 | 0 |
| 01-257-255-0000-6149 | Employer Deduct Contribution- Veba | 0.00 | 0.00 | 4,000.00 | 0 |
| 01-257-255-0000-6150 | Health Insurance Employer | 3,428.46 | 3,428.46 | 15,600.00 | 22 |
| 01-257-255-0000-6152 | Life Insurance- Employer | 15.60 | 15.60 | 60.00 | 26 |
| 01-257-255-0000-6154 | Long Term Disability- Employer | 40.29 | 40.29 | 0.00 | 0 |
| 01-257-255-0000-6159 | Pera Co- Or | 1,174.35 | 1,174.35 | 0.00 | 0 |
| 01-257-255-0000-6162 | Pera- Dcp | 0.00 | 0.00 | 4,578.00 | 0 |
| 01-257-255-0000-6165 | Fica- Employer | 880.77 | 880.77 | 3,662.00 | 24 |
| 01-257-255-0000-6204 | Juvenile Detention | 33,972.33 | 33,972.33 | 270,000.00 | 13 |
| 01-257-255-0000-6330 | Mileage | 0.00 | 0.00 | 300.00 | 0 |
| 01-257-255-0000-6335 | Gas/Vehicle Fuel Charges | 75.84 | 75.84 | 500.00 | 15 |
| 01-257-255-0000-6353 | Workers Comp Insurance | 0.00 | 0.00 | 431.00 | 0 |
| 01-257-257-0000-6101 | Salaries- Full Time | 61,744.31 | 61,744.31 | 192,358.00 | 32 |
| 01-257-257-0000-6108 | Meals (Not Overnight) | 0.00 | 0.00 | 100.00 | 0 |
| 01-257-257-0000-6109 | Salaries- Overtime | 168.66 | 168.66 | 0.00 | 0 |
| 01-257-257-0000-6124 | Medicare Employer | 891.35 | 891.35 | 2,789.00 | 32 |
| 01-257-257-0000-6148 | Employer Deduct Contribution- HSA | 3,010.14 | 3,010.14 | 0.00 | 0 |
| 01-257-257-0000-6149 | Employer Deduct Contribution- Veba | 0.00 | 0.00 | 10,000.00 | 0 |
| 01-257-257-0000-6150 | Health Insurance Employer | 11,380.08 | 11,380.08 | 38,940.00 | 29 |
| 01-257-257-0000-6152 | Life Insurance- Employer | 53.10 | 53.10 | 60.00 | 89 |
| 01-257-257-0000-6154 | Long Term Disability- Employer | 144.24 | 144.24 | 0.00 | 0 |
| 01-257-257-0000-6159 | Pera Co- Or | 4,759.10 | 4,759.10 | 0.00 | 0 |
| 01-257-257-0000-6162 | Pera- Dcp | 0.00 | 0.00 | 14,908.00 | 0 |
| 01-257-257-0000-6165 | Fica- Employer | 3,811.36 | 3,811.36 | 11,926.00 | 32 |
| 01-257-257-0000-6215 | Wireless Telephone Services | 162.73 | 162.73 | 1,600.00 | 10 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|--|----------------|------------------------|---------------------|-----------------|-----------------|
| | | | | <u>Budget</u> | <u>% of BDG</u> |
| 01-257-257-0000-6330 Mileage | | 656.45 | 656.45 | 1,400.00 | 47 |
| 01-257-257-0000-6335 Gas/Vehicle Fuel Charges | | 19.86 | 19.86 | 1,200.00 | 2 |
| 01-257-257-0000-6353 Workers Comp Insurance | | 0.00 | 0.00 | 1,404.00 | 0 |
| ----- REVENUES ----- | | | | | |
| 01-257-258-0000-5333 Drug Court Grant | | 21,156.58 | 21,156.58 | 75,721.00 | 28 |
| ----- EXPENDITURES ----- | | | | | |
| 01-257-258-0000-6101 Salaries- Full Time | | 18,097.20 | 18,097.20 | 65,666.00 | 28 |
| 01-257-258-0000-6124 Medicare Employer | | 232.01 | 232.01 | 952.00 | 24 |
| 01-257-258-0000-6148 Employer Deduct Contribution- HSA | | 815.04 | 815.04 | 0.00 | 0 |
| 01-257-258-0000-6149 Employer Deduct Contribution- Veba | | 0.00 | 0.00 | 3,000.00 | 0 |
| 01-257-258-0000-6150 Health Insurance Employer | | 3,428.46 | 3,428.46 | 15,600.00 | 22 |
| 01-257-258-0000-6152 Life Insurance- Employer | | 15.60 | 15.60 | 60.00 | 26 |
| 01-257-258-0000-6154 Long Term Disability- Employer | | 42.27 | 42.27 | 0.00 | 0 |
| 01-257-258-0000-6159 Pera Co- Or | | 1,357.29 | 1,357.29 | 0.00 | 0 |
| 01-257-258-0000-6162 Pera- Dcp | | 0.00 | 0.00 | 5,089.00 | 0 |
| 01-257-258-0000-6165 Fica- Employer | | 991.98 | 991.98 | 4,071.00 | 24 |
| 01-257-258-0000-6302 Car Maintenance | | 11.71 | 11.71 | 0.00 | 0 |
| 01-257-258-0000-6330 Transportation/Travel/Parking | | 0.00 | 0.00 | 1,200.00 | 0 |
| 01-257-258-0000-6335 Gas/Vehicle Fuel Charges | | 98.00 | 98.00 | 500.00 | 20 |
| 01-257-258-0000-6353 Workers Comp Insurance | | 0.00 | 0.00 | 479.00 | 0 |
| ----- REVENUES ----- | | | | | |
| 01-257-267-0000-5333 Sex Offender Polygraph Grant Reimb. | | 0.00 | 0.00 | 500.00 | 0 |
| 01-257-267-0000-5555 Medical Test | | 105.00 | 105.00 | 500.00 | 21 |
| 01-257-267-0000-5557 Electronic Monitoring | | 21,689.00 | 21,689.00 | 50,000.00 | 43 |
| 01-257-267-0000-5558 Polygraph Fees | | 0.00 | 0.00 | 500.00 | 0 |
| 01-257-267-0000-5559 Program Fees | | 0.00 | 0.00 | 1,200.00 | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 01-257-267-0000-6274 Drug Testing Fee | | 248.24 | 248.24 | 5,500.00 | 5 |
| 01-257-267-0000-6283 Professional Services | | 0.00 | 0.00 | 3,000.00 | 0 |
| 01-257-267-0000-6341 Equipment Rental | | 7,171.75 | 7,171.75 | 25,000.00 | 29 |
| 257 DEPT Totals Community Corrections | | | | | |
| | Revenue | 98,668.74 | 98,668.74 | 431,145.00 | 23 |
| | Expend. | 230,514.23 | 230,514.23 | 996,743.00 | 23 |
| | Net | 131,845.49 | 131,845.49 | 565,598.00 | 23 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| Account Number | Status | Quarter To Date | Year To Date | Percent of Year | |
|--------------------------|-----------------------------------|--------------------|-----------------|-----------------|-------------|
| | | | | Budget | % of BDG |
| 280 DEPT | Emergency Management | | | | |
| ----- REVENUES ----- | | | | | |
| 01-280-000-0000-5390 | Emergency Service State Grant | 3,982.55- | 3,982.55- | 19,194.00- | 21 |
| ----- EXPENDITURES ----- | | | | | |
| 01-280-000-0000-6101 | Salaries- Full Time | 7,162.40 | 7,162.40 | 27,270.00 | 26 |
| 01-280-000-0000-6124 | Medicare- Employer 1.45% | 96.71 | 96.71 | 400.00 | 24 |
| 01-280-000-0000-6150 | Health Insurance- Employer | 1,500.00 | 1,500.00 | 4,322.00 | 35 |
| 01-280-000-0000-6152 | Life Insurance- Employer | 7.80 | 7.80 | 32.00 | 24 |
| 01-280-000-0000-6154 | Long Term Disability- Employer | 16.62 | 16.62 | 40.00 | 42 |
| 01-280-000-0000-6159 | Pera Co- Or 14.4% | 626.71 | 626.71 | 2,447.00 | 26 |
| 01-280-000-0000-6165 | Fica- Employer 6.20% | 413.63 | 413.63 | 1,733.00 | 24 |
| 01-280-000-0000-6231 | Services, Labor, Etc | 0.00 | 0.00 | 500.00 | 0 |
| 01-280-000-0000-6240 | Dues | 0.00 | 0.00 | 600.00 | 0 |
| 01-280-000-0000-6250 | Telephone | 4.63 | 4.63 | 750.00 | 1 |
| 01-280-000-0000-6330 | Transportation & Travel & Parking | 0.00 | 0.00 | 200.00 | 0 |
| 01-280-000-0000-6352 | Insurance | 269.78 | 269.78 | 263.00 | 103 |
| 01-280-000-0000-6353 | Workers Compensation Insurance | 638.00 | 638.00 | 637.00 | 100 |
| 01-280-000-0000-6405 | Office Supplies | 0.00 | 0.00 | 500.00 | 0 |
| 01-280-000-0000-6409 | Deputy Supplie | 0.00 | 0.00 | 1,000.00 | 0 |
| 01-280-000-0000-6511 | Gas And Oil | 27.50 | 27.50 | 0.00 | 0 |
| 01-280-000-0000-6610 | Equipment | 0.00 | 0.00 | 5,000.00 | 0 |
| 01-280-003-0000-6241 | Registration Fee | 400.00 | 400.00 | 0.00 | 0 |
| 01-280-003-0000-6330 | Transporation | 0.00 | 0.00 | 1,000.00 | 0 |
| 01-280-003-0000-6332 | Hotel / Motel Lodging | 276.40 | 276.40 | 1,000.00 | 28 |
| 01-280-003-0000-6340 | Meals- Schooling | 18.24 | 18.24 | 300.00 | 6 |
| 01-280-003-0000-6511 | Gas & Oil | 17.00 | 17.00 | 0.00 | 0 |
| 280 DEPT | Totals Emergency Management | | | | |
| | Revenue | 3,982.55- | 3,982.55- | 19,194.00- | 21 |
| | Expend. | 11,475.42 | 11,475.42 | 47,994.00 | 24 |
| | Net | 7,492.87 | 7,492.87 | 28,800.00 | 26 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 390 DEPT Environmental Health (FBL) | | | | | |
| ----- REVENUES ----- | | | | | |
| 01-390-000-0000-5136 Fbl Licenses | | 40,966.25- | 40,966.25- | 70,500.00- | 58 |
| ----- EXPENDITURES ----- | | | | | |
| 01-390-000-0000-6101 Salaries- Full Time | | 14,250.22 | 14,250.22 | 53,013.00 | 27 |
| 01-390-000-0000-6102 Salaries- - Part Time | | 0.00 | 0.00 | 3,000.00 | 0 |
| 01-390-000-0000-6108 Meals Reimbursed (Taxable) | | 0.00 | 0.00 | 100.00 | 0 |
| 01-390-000-0000-6124 Medicare- Employer 1.45% | | 205.67 | 205.67 | 769.00 | 27 |
| 01-390-000-0000-6152 Life Insurance- Employer | | 15.60 | 15.60 | 80.00 | 20 |
| 01-390-000-0000-6154 Long Term Disability- Employer | | 33.30 | 33.30 | 140.00 | 24 |
| 01-390-000-0000-6159 Pera Co- Or 7.25% | | 1,068.74 | 1,068.74 | 4,074.00 | 26 |
| 01-390-000-0000-6165 Fica- Employer 6.20% | | 879.38 | 879.38 | 3,371.00 | 26 |
| 01-390-000-0000-6205 Postage | | 115.43 | 115.43 | 400.00 | 29 |
| 01-390-000-0000-6208 Training/Education | | 0.00 | 0.00 | 700.00 | 0 |
| 01-390-000-0000-6230 Printing, Publishing & Adv | | 0.00 | 0.00 | 300.00 | 0 |
| 01-390-000-0000-6240 Dues | | 25.75 | 25.75 | 120.00 | 21 |
| 01-390-000-0000-6250 Telephone | | 53.65 | 53.65 | 250.00 | 21 |
| 01-390-000-0000-6302 Car Maintenance | | 134.76 | 134.76 | 400.00 | 34 |
| 01-390-000-0000-6330 Transportation & Travel & Parking | | 24.14 | 24.14 | 100.00 | 24 |
| 01-390-000-0000-6332 Hotel / Motel Lodging | | 252.96 | 252.96 | 400.00 | 63 |
| 01-390-000-0000-6340 Meals | | 42.37 | 42.37 | 100.00 | 42 |
| 01-390-000-0000-6352 Insurance | | 1,026.78 | 1,026.78 | 1,020.00 | 101 |
| 01-390-000-0000-6353 Workers Compensation Insurance | | 990.00 | 990.00 | 989.00 | 100 |
| 01-390-000-0000-6405 Office, Film, And Field Supplies | | 117.12 | 117.12 | 500.00 | 23 |
| 01-390-000-0000-6511 Gas And Oil | | 110.61 | 110.61 | 1,100.00 | 10 |
| 01-390-000-0000-6625 Office Equipment & Other Equipment | | 0.00 | 0.00 | 1,250.00 | 0 |
| 390 DEPT Totals Environmental Health (FBL) | | | | | |
| | Revenue | 40,966.25- | 40,966.25- | 70,500.00- | 58 |
| | Expend. | 19,346.48 | 19,346.48 | 72,176.00 | 27 |
| | Net | 21,619.77- | 21,619.77- | 1,676.00 | 290- |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 391 DEPT Solid Waste | | | | | |
| ----- REVENUES ----- | | | | | |
| 01-391-000-0000-5001 Taxes | | 0.00 | 0.00 | 191,087.00- | 0 |
| 01-391-000-0000-5137 Solid Waste License | | 500.00- | 500.00- | 1,000.00- | 50 |
| 01-391-000-0000-5545 Household Hazardous Waste | | 0.00 | 0.00 | 3,000.00- | 0 |
| 01-391-000-0000-5840 Misc Receipts | | 181.25- | 181.25- | 0.00 | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 01-391-000-0000-6101 Salaries- Full Time | | 34,635.36 | 34,635.36 | 125,624.00 | 28 |
| 01-391-000-0000-6102 Salaries- - Part Time | | 0.00 | 0.00 | 5,000.00 | 0 |
| 01-391-000-0000-6108 Meals Reimbursed (Taxable) | | 17.31 | 17.31 | 150.00 | 12 |
| 01-391-000-0000-6109 Overtime- Salaries | | 0.00 | 0.00 | 1,025.00 | 0 |
| 01-391-000-0000-6124 Medicare- Employer 1.45% | | 490.71 | 490.71 | 1,912.00 | 26 |
| 01-391-000-0000-6148 Employer Deduct Contribution- HSA | | 847.50 | 847.50 | 0.00 | 0 |
| 01-391-000-0000-6149 Employer Deduct Contribution- Veba | | 0.00 | 0.00 | 1,538.00 | 0 |
| 01-391-000-0000-6150 Health Insurance- Employer | | 2,261.16 | 2,261.16 | 20,790.00 | 11 |
| 01-391-000-0000-6152 Life Insurance- Employer | | 39.55 | 39.55 | 0.00 | 0 |
| 01-391-000-0000-6154 Long Term Disability- Employer | | 78.90 | 78.90 | 350.00 | 23 |
| 01-391-000-0000-6159 Pera Co- Or 7.25% | | 2,532.93 | 2,532.93 | 10,127.00 | 25 |
| 01-391-000-0000-6165 Fica- Employer 6.20% | | 2,098.17 | 2,098.17 | 8,369.00 | 25 |
| 01-391-000-0000-6205 Postage | | 3.68 | 3.68 | 500.00 | 1 |
| 01-391-000-0000-6208 Training/Education | | 0.00 | 0.00 | 500.00 | 0 |
| 01-391-000-0000-6230 Printing, Publishing & Adv | | 0.00 | 0.00 | 1,750.00 | 0 |
| 01-391-000-0000-6231 Services, Labor, & Minor Contracts | | 0.00 | 0.00 | 16,000.00 | 0 |
| 01-391-000-0000-6240 Dues | | 260.00 | 260.00 | 300.00 | 87 |
| 01-391-000-0000-6241 Registration Fee | | 45.00 | 45.00 | 1,000.00 | 5 |
| 01-391-000-0000-6250 Telephone | | 195.59 | 195.59 | 1,000.00 | 20 |
| 01-391-000-0000-6302 Car Maintenance | | 0.00 | 0.00 | 750.00 | 0 |
| 01-391-000-0000-6330 Transportation & Travel & Parking | | 66.42 | 66.42 | 250.00 | 27 |
| 01-391-000-0000-6332 Hotel / Motel Lodging | | 0.00 | 0.00 | 1,200.00 | 0 |
| 01-391-000-0000-6340 Meals | | 0.00 | 0.00 | 100.00 | 0 |
| 01-391-000-0000-6352 Insurance | | 2,266.00 | 2,266.00 | 2,098.00 | 108 |
| 01-391-000-0000-6353 Workers Compensation Insurance | | 2,103.00 | 2,103.00 | 2,102.00 | 100 |
| 01-391-000-0000-6405 Office & Film Supplies | | 0.00 | 0.00 | 1,000.00 | 0 |
| 01-391-000-0000-6511 Gas And Oil | | 80.26 | 80.26 | 500.00 | 16 |
| 01-391-000-0000-6625 Office Equipment | | 0.00 | 0.00 | 1,500.00 | 0 |
| 01-391-000-0000-6800 Miscellaneous(Promotional) | | 214.44 | 214.44 | 1,200.00 | 18 |
| ----- REVENUES ----- | | | | | |

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|---|---------------|------------------------|---------------------|-----------------|-------------------|
| | | | | <u>Budget</u> | <u>25% of BDC</u> |
| 01-391-060-0000-5392 Score State Grant | | 0.00 | 0.00 | 67,729.00- | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 01-391-060-0000-6360 Recycling Contract | | 17,373.51 | 17,373.51 | 90,000.00 | 19 |
| 391 DEPT Totals Solid Waste | Revenue | 681.25- | 681.25- | 262,816.00- | 0 |
| | Expend. | 65,609.49 | 65,609.49 | 296,635.00 | 22 |
| | Net | 64,928.24 | 64,928.24 | 33,819.00 | 192 |

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|---|---------------|------------------------|---------------------|-----------------|-------------------|
| | | | | <u>Budget</u> | <u>25% of BDG</u> |
| 392 DEPT Water Wells | | | | | |
| ----- REVENUES ----- | | | | | |
| 01-392-000-0000-5546 Drinking Water Test Fees | | 2,239.00- | 2,239.00- | 10,000.00- | 22 |
| ----- EXPENDITURES ----- | | | | | |
| 01-392-000-0000-6102 Wages- Part Time | | 0.00 | 0.00 | 2,000.00 | 0 |
| 01-392-000-0000-6231 Services, Labor, Contracts | | 131.00 | 131.00 | 1,500.00 | 9 |
| 01-392-000-0000-6405 Office & Film Supplies | | 194.90 | 194.90 | 3,000.00 | 6 |
| 392 DEPT Totals Water Wells | Revenue | 2,239.00- | 2,239.00- | 10,000.00- | 22 |
| | Expend. | 325.90 | 325.90 | 6,500.00 | 5 |
| | Net | 1,913.10- | 1,913.10- | 3,500.00- | 55 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year <u>Budget</u> | 25% <u>% of BDG</u> |
|--|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 500 DEPT Library And Historical Society | | | | | |
| ----- EXPENDITURES ----- | | | | | |
| 01-500-500-0000-6350 Library Per Diem | | 105.00 | 105.00 | 0.00 | 0 |
| 01-500-500-0000-6801 Library Appropriations | | 112,941.00 | 112,941.00 | 225,882.00 | 50 |
| 01-500-501-0000-6352 Historical Society Insurance | | 2,386.00 | 2,386.00 | 3,000.00 | 80 |
| 01-500-501-0000-6353 Historical Society Workers Compensation | | 50.00 | 50.00 | 0.00 | 0 |
| 01-500-501-0000-6801 Historical Society Appropriations | | 0.00 | 0.00 | 16,500.00 | 0 |
| 01-500-502-0000-6848 CARE Approp | | 45,900.00 | 45,900.00 | 45,900.00 | 100 |
| 500 DEPT Totals Library And Historical Society | | | | | |
| | Revenue | | | | |
| | Expend. | 161,382.00 | 161,382.00 | 291,282.00 | 55 |
| | Net | 161,382.00 | 161,382.00 | 291,282.00 | 55 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|--------------------------|---|------------------------|---------------------|-----------------|-----------------------------|
| | | | | <u>Budget</u> | <u>25% % of BDG</u> |
| 600 DEPT | Ag Society, Soil & Water, Ag Inspect | | | | |
| ----- EXPENDITURES ----- | | | | | |
| 01-600-550-0000-6352 | Ag Society Insurance | 3,678.00 | 3,678.00 | 1,548.00 | 238 |
| 01-600-550-0000-6353 | Ag Societyworkers Compensation Insurance | 50.00 | 50.00 | 0.00 | 0 |
| 01-600-550-0000-6801 | Ag Society Appropriations | 0.00 | 0.00 | 10,000.00 | 0 |
| 01-600-550-0000-6843 | Ag Society Capital Improvements | 0.00 | 0.00 | 10,000.00 | 0 |
| 01-600-552-0000-6350 | SRW Per Diem | 35.00 | 35.00 | 0.00 | 0 |
| 01-600-552-0000-6801 | Soil & Water Appropriations | 98,034.00 | 98,034.00 | 98,034.00 | 100 |
| 01-600-552-0000-6836 | Soil & Water Snake River Watershed | 10,079.00 | 10,079.00 | 10,079.00 | 100 |
| 01-600-552-0000-6847 | Mississippi Headwaters Board | 1,500.00 | 1,500.00 | 1,500.00 | 100 |
| 01-600-553-0000-6231 | Ag Inspector Contracts & Services | 0.00 | 0.00 | 4,800.00 | 0 |
| 600 DEPT | Totals Ag Society, Soil & Water, Ag Inspect | | | | |
| | Revenue | | | | |
| | Expend. | 113,376.00 | 113,376.00 | 135,961.00 | 83 |
| | Net | 113,376.00 | 113,376.00 | 135,961.00 | 83 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|---|---------------|------------------------|---------------------|-----------------|---------------------|
| | | | | <u>Budget</u> | <u>25% % of BDG</u> |
| 601 DEPT Extension | | | | | |
| ----- EXPENDITURES ----- | | | | | |
| 01-601-000-0000-6205 Postage | | 164.89 | 164.89 | 600.00 | 27 |
| 01-601-000-0000-6230 Printing, Publishing & Adv | | 0.00 | 0.00 | 100.00 | 0 |
| 01-601-000-0000-6231 Services & Charges | | 0.00 | 0.00 | 450.00 | 0 |
| 01-601-000-0000-6250 Telephone | | 2.12 | 2.12 | 250.00 | 1 |
| 01-601-000-0000-6262 Univ Of Minn Contracts | | 0.00 | 0.00 | 55,403.00 | 0 |
| 01-601-000-0000-6330 Transportation (Employees) | | 0.00 | 0.00 | 100.00 | 0 |
| 01-601-000-0000-6332 Hotel / Motel Lodging | | 0.00 | 0.00 | 150.00 | 0 |
| 01-601-000-0000-6340 Meals | | 0.00 | 0.00 | 50.00 | 0 |
| 01-601-000-0000-6350 Per Diem | | 210.00 | 210.00 | 800.00 | 26 |
| 01-601-000-0000-6352 Insurance | | 0.00 | 0.00 | 13.00 | 0 |
| 01-601-000-0000-6353 Workers Compensation Insurance | | 0.00 | 0.00 | 22.00 | 0 |
| 01-601-000-0000-6360 Extension Comm Expenses (Not Per Diem) | | 31.03 | 31.03 | 150.00 | 21 |
| 01-601-000-0000-6405 Office Supplies | | 81.33 | 81.33 | 2,000.00 | 4 |
| 01-601-000-0000-6625 Office Equipment | | 0.00 | 0.00 | 2,000.00 | 0 |
| ----- REVENUES ----- | | | | | |
| 01-601-551-0000-5840 4- H Plat Book Sales | | 1,080.00 | 1,080.00 | 0.00 | 0 |
| 601 DEPT Totals Extension | Revenue | 1,080.00 | 1,080.00 | 0.00 | 0 |
| | Expend. | 489.37 | 489.37 | 62,088.00 | 1 |
| | Net | 1,569.37 | 1,569.37 | 62,088.00 | 3 |

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|--|---------------|------------------------|---------------------|-----------------|-----------------------------|
| | | | | <u>Budget</u> | <u>25% % of BDG</u> |
| 700 DEPT Promotion,AEOA Tran,Airport,RC&D,Tourism | | | | | |
| ----- EXPENDITURES ----- | | | | | |
| 01- 700- 903- 0000- 6800 Aitkin Airport Appropriation | | 0.00 | 0.00 | 14,107.00 | 0 |
| 01- 700- 903- 0000- 6801 Mcgregor Airport Appropriation | | 0.00 | 0.00 | 13,900.00 | 0 |
| 01- 700- 909- 0000- 6800 Tourism Miscellaneous | | 1,593.83 | 1,593.83 | 0.00 | 0 |
| 01- 700- 909- 0000- 6801 Appropriations- Grant | | 0.00 | 0.00 | 15,000.00 | 0 |
| 700 DEPT Totals Promotion,AEOA Tran,Airport,RC&D,Tourism | Revenue | | | | |
| | Expend. | 1,593.83 | 1,593.83 | 43,007.00 | 4 |
| | Net | 1,593.83 | 1,593.83 | 43,007.00 | 4 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

1 FUND General Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|---|---------------|------------------------|---------------------|-----------------|-----------------|
| | | | | <u>Budget</u> | <u>% of BDG</u> |
| 711 DEPT Economic Development | | | | | |
| ----- REVENUES ----- | | | | | |
| 01-711-000-0000-5840 Misc Receipts | | 2,000.00- | 2,000.00- | 0.00 | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 01-711-000-0000-6101 Salaries- Full Time | | 8,031.67 | 8,031.67 | 29,882.00 | 27 |
| 01-711-000-0000-6124 Medicare- Employer 1.45% | | 116.73 | 116.73 | 1,083.00 | 11 |
| 01-711-000-0000-6148 Employer Deduct Contribution- HSA | | 226.02 | 226.02 | 0.00 | 0 |
| 01-711-000-0000-6149 Employer Deduct Contribution- Veba | | 0.00 | 0.00 | 1,025.00 | 0 |
| 01-711-000-0000-6150 Health Insurance- Employer | | 602.97 | 602.97 | 3,528.00 | 17 |
| 01-711-000-0000-6152 Life Insurance- Employer | | 6.24 | 6.24 | 66.00 | 9 |
| 01-711-000-0000-6154 Long Term Disability- Employer | | 18.76 | 18.76 | 192.00 | 10 |
| 01-711-000-0000-6159 Pera Co- Or 7.25% | | 602.40 | 602.40 | 2,295.00 | 26 |
| 01-711-000-0000-6165 Fica- Employer 6.20% | | 499.12 | 499.12 | 1,897.00 | 26 |
| 01-711-000-0000-6205 Postage | | 0.00 | 0.00 | 100.00 | 0 |
| 01-711-000-0000-6230 Printing, Publishing & Adv | | 0.00 | 0.00 | 20.00 | 0 |
| 01-711-000-0000-6240 Dues/Assoc Fees | | 250.00 | 250.00 | 300.00 | 83 |
| 01-711-000-0000-6241 Registration Fee | | 30.34 | 30.34 | 120.00 | 25 |
| 01-711-000-0000-6250 Telephone | | 21.74 | 21.74 | 160.00 | 14 |
| 01-711-000-0000-6303 Mcnight/Blandin Grant Expenses | | 3,250.00 | 3,250.00 | 0.00 | 0 |
| 01-711-000-0000-6332 Hotel / Motel Lodging | | 0.00 | 0.00 | 200.00 | 0 |
| 01-711-000-0000-6352 Insurance | | 234.78 | 234.78 | 228.00 | 103 |
| 01-711-000-0000-6353 Workers Compensation Insurance | | 150.00 | 150.00 | 150.00 | 100 |
| 01-711-000-0000-6405 Office & Computer Supplies | | 0.00 | 0.00 | 100.00 | 0 |
| 01-711-000-0000-6511 Gas And Oil | | 14.52 | 14.52 | 100.00 | 15 |
| 711 DEPT Totals Economic Development | Revenue | 2,000.00- | 2,000.00- | 0.00 | 0 |
| | Expend. | 14,055.29 | 14,055.29 | 41,446.00 | 34 |
| | Net | 12,055.29 | 12,055.29 | 41,446.00 | 29 |
| 1 FUND Totals General Fund | Revenue | 884,890.86- | 884,890.86- | 12,933,180.00- | 7 |
| | Expend. | 3,650,267.47 | 3,650,267.47 | 12,956,289.00 | 28 |
| | Net | 2,765,376.61 | 2,765,376.61 | 23,109.00 | 967 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

3 FUND Road & Bridge

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|---|---------------|------------------------|---------------------|-----------------|---------------------|
| | | | | <u>Budget</u> | <u>25% % of BDG</u> |
| 0 DEPT Undesignated | | | | | |
| ----- REVENUES ----- | | | | | |
| 03-000-000-0000-5001 Taxes | | 0.00 | 0.00 | 1,351,826.00- | 0 |
| 03-000-000-0000-5227 Twp Road Allotment Gas Tax | | 378,264.07- | 378,264.07- | 390,000.00- | 97 |
| 03-000-000-0000-5840 Misc Receipts | | 1,063.61- | 1,063.61- | 140,000.00- | 1 |
| 03-000-000-0000-5848 County Bridge Bonding | | 0.00 | 0.00 | 15,000.00- | 0 |
| 03-000-000-0000-5850 St Aid- Reg Construction | | 0.00 | 0.00 | 100,000.00- | 0 |
| 03-000-000-0000-5852 State Aid Reg Maint | | 920,144.00- | 920,144.00- | 1,901,711.00- | 48 |
| 03-000-000-0000-5853 State Aid Municipal Maint | | 53,862.50- | 53,862.50- | 105,000.00- | 51 |
| 03-000-000-0000-5854 Charges- Townships | | 23,212.02- | 23,212.02- | 253,000.00- | 9 |
| 03-000-000-0000-5855 Charges- Individuals | | 1,235.78- | 1,235.78- | 14,000.00- | 9 |
| 03-000-000-0000-5857 Culverts | | 0.00 | 0.00 | 5,000.00- | 0 |
| 03-000-000-0000-5866 Co Auction Proceeds | | 0.00 | 0.00 | 1,000.00- | 0 |
| 0 DEPT Totals Undesignated | | | | | |
| | Revenue | 1,377,781.98- | 1,377,781.98- | 4,276,537.00- | 32 |
| | Expend. | | | | |
| | Net | 1,377,781.98- | 1,377,781.98- | 4,276,537.00- | 32 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

3 FUND Road & Bridge

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDC</u> |
|------------------------------------|------------------------------------|------------------------|---------------------|-------------------------------|---------------------|
| 301 DEPT R&B Administration | | | | | |
| ----- EXPENDITURES ----- | | | | | |
| 03-301-000-0000-6101 | Salaries- Full Time | 89,554.88 | 89,554.88 | 334,770.00 | 27 |
| 03-301-000-0000-6108 | Meals Reimbursed (Taxable) | 5.38 | 5.38 | 200.00 | 3 |
| 03-301-000-0000-6124 | Medicare- Employer 1.45% | 1,207.26 | 1,207.26 | 4,854.00 | 25 |
| 03-301-000-0000-6148 | Employer Deduct Contribution- HSA | 3,010.14 | 3,010.14 | 0.00 | 0 |
| 03-301-000-0000-6149 | Employer Deduct Contribution- Veba | 0.00 | 0.00 | 11,853.00 | 0 |
| 03-301-000-0000-6150 | Health Insurance- Employer | 11,380.08 | 11,380.08 | 28,514.00 | 40 |
| 03-301-000-0000-6152 | Life Insurance- Employer | 53.88 | 53.88 | 221.00 | 24 |
| 03-301-000-0000-6154 | Long Term Disability- Employer | 184.70 | 184.70 | 1,306.00 | 14 |
| 03-301-000-0000-6159 | Pera Employer 7.25% | 6,318.21 | 6,318.21 | 25,107.00 | 25 |
| 03-301-000-0000-6165 | Fica- Employer 6.20% | 5,162.06 | 5,162.06 | 20,756.00 | 25 |
| 03-301-000-0000-6205 | Postage | 0.00 | 0.00 | 1,400.00 | 0 |
| 03-301-000-0000-6240 | Dues | 0.00 | 0.00 | 3,000.00 | 0 |
| 03-301-000-0000-6241 | Fees/Prof/Misc | 0.00 | 0.00 | 4,000.00 | 0 |
| 03-301-000-0000-6296 | Meeting Expense/Physicals | 3,732.76 | 3,732.76 | 4,000.00 | 93 |
| 03-301-000-0000-6300 | Service Contracts | 1,454.52 | 1,454.52 | 12,000.00 | 12 |
| 03-301-000-0000-6352 | Insurance | 12,853.50 | 12,853.50 | 12,790.00 | 100 |
| 03-301-000-0000-6353 | Workers Compensation Insurance | 5,241.00 | 5,241.00 | 4,146.00 | 126 |
| 03-301-000-0000-6400 | Supplies And Materials | 1,014.14 | 1,014.14 | 5,000.00 | 20 |
| 301 DEPT Totals R&B Administration | | | | | |
| | Revenue | | | | |
| | Expend. | 141,172.51 | 141,172.51 | 473,917.00 | 30 |
| | Net | 141,172.51 | 141,172.51 | 473,917.00 | 30 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

3 FUND Road & Bridge

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|--------------------------|-------------------------------------|------------------------|---------------------|-----------------|---------------------|
| | | | | <u>Budget</u> | <u>25% % of BDG</u> |
| 302 DEPT | R&B Engineering/Construction | | | | |
| ----- EXPENDITURES ----- | | | | | |
| 03-302-000-0000-6101 | Salaries- Full Time | 60,547.65 | 60,547.65 | 321,911.00 | 19 |
| 03-302-000-0000-6102 | Salaries- - Part Time | 0.00 | 0.00 | 13,430.00 | 0 |
| 03-302-000-0000-6108 | Meals Reimbursed (Taxable) | 14.80 | 14.80 | 100.00 | 15 |
| 03-302-000-0000-6109 | Overtime- Salaries | 550.07 | 550.07 | 34,970.00 | 2 |
| 03-302-000-0000-6124 | Medicare- Employer 1.45% | 861.01 | 861.01 | 5,369.00 | 16 |
| 03-302-000-0000-6148 | Employer Deduct Contribution- HSA | 565.02 | 565.02 | 0.00 | 0 |
| 03-302-000-0000-6149 | Employer Deduct Contribution- Veba | 0.00 | 0.00 | 1,000.00 | 0 |
| 03-302-000-0000-6150 | Health Insurance- Employer | 10,957.44 | 10,957.44 | 71,644.00 | 15 |
| 03-302-000-0000-6152 | Life Insurance- Employer | 43.80 | 43.80 | 373.00 | 12 |
| 03-302-000-0000-6154 | Long Term Disability- Employer | 41.88 | 41.88 | 260.00 | 16 |
| 03-302-000-0000-6159 | Pera Employer 7.25% | 4,582.33 | 4,582.33 | 26,768.00 | 17 |
| 03-302-000-0000-6165 | Fica- Employer 6.20% | 3,681.57 | 3,681.57 | 22,960.00 | 16 |
| 03-302-000-0000-6296 | Meeting Expense/Physicals | 50.00 | 50.00 | 4,000.00 | 1 |
| 03-302-000-0000-6353 | Workers Compensation Insurance | 2,038.00 | 2,038.00 | 3,133.00 | 65 |
| 03-302-000-0000-6411 | Safety Footwear | 145.00 | 145.00 | 725.00 | 20 |
| 03-302-000-0000-6449 | Rd/Br Engr. Supplies | 211.10 | 211.10 | 5,000.00 | 4 |
| 302 DEPT | Totals R&B Engineering/Construction | | | | |
| | Revenue | | | | |
| | Expend. | 84,289.67 | 84,289.67 | 511,643.00 | 16 |
| | Net | 84,289.67 | 84,289.67 | 511,643.00 | 16 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

3 FUND Road & Bridge

Report Basis: Cash

| Account Number | Status | Quarter To Date | Year To Date | Percent of Year | |
|---|---------|--------------------|-----------------|-----------------|--------------------|
| | | | | Budget | 25% % of BDG |
| 303 DEPT R&B Highway Maintenance | | | | | |
| ----- EXPENDITURES ----- | | | | | |
| 03-303-000-0000-6101 Salaries- Full Time | | 250,186.09 | 250,186.09 | 949,699.00 | 26 |
| 03-303-000-0000-6102 Salaries- - Part Time | | 0.00 | 0.00 | 11,182.00 | 0 |
| 03-303-000-0000-6109 Overtime- Salaries | | 26,798.60 | 26,798.60 | 47,941.00 | 56 |
| 03-303-000-0000-6124 Medicare- Employer 1.45% | | 3,910.78 | 3,910.78 | 14,632.00 | 27 |
| 03-303-000-0000-6148 Employer Deduct Contribution- HSA | | 2,285.89 | 2,285.89 | 0.00 | 0 |
| 03-303-000-0000-6149 Employer Deduct Contribution- Veba | | 0.00 | 0.00 | 4,000.00 | 0 |
| 03-303-000-0000-6150 Health Insurance- Employer | | 51,923.16 | 51,923.16 | 231,815.00 | 22 |
| 03-303-000-0000-6152 Life Insurance- Employer | | 248.80 | 248.80 | 1,147.00 | 22 |
| 03-303-000-0000-6154 Long Term Disability- Employer | | 88.11 | 88.11 | 547.00 | 16 |
| 03-303-000-0000-6159 Pera Employer 7.25% | | 20,270.52 | 20,270.52 | 74,826.00 | 27 |
| 03-303-000-0000-6165 Fica- Employer 6.20% | | 16,722.08 | 16,722.08 | 62,546.00 | 27 |
| 03-303-000-0000-6254 Utilities | | 17,962.30 | 17,962.30 | 60,000.00 | 30 |
| 03-303-000-0000-6296 Meeting Expense/Physicals | | 410.95 | 410.95 | 2,000.00 | 21 |
| 03-303-000-0000-6297 Shop Fuel | | 8,049.58 | 8,049.58 | 20,000.00 | 40 |
| 03-303-000-0000-6298 Shop Maintenance | | 13,461.79 | 13,461.79 | 55,000.00 | 24 |
| 03-303-000-0000-6352 Insurance | | 4,758.00 | 4,758.00 | 4,761.00 | 100 |
| 03-303-000-0000-6353 Workers Compensation Insurance | | 60,691.00 | 60,691.00 | 60,691.00 | 100 |
| 03-303-000-0000-6411 Safety Footwear | | 399.99 | 399.99 | 2,465.00 | 16 |
| 03-303-000-0000-6513 Motor Fuel & Lubricants | | 49,451.87 | 49,451.87 | 267,000.00 | 19 |
| 03-303-000-0000-6514 Pavement Striping | | 0.00 | 0.00 | 61,215.00 | 0 |
| 03-303-000-0000-6515 Culverts | | 0.00 | 0.00 | 45,000.00 | 0 |
| 03-303-000-0000-6516 Signs & Posts | | 860.33 | 860.33 | 15,000.00 | 6 |
| 03-303-000-0000-6517 Asphalt,Crackfiller,Tack Oil,Etc | | 0.00 | 0.00 | 4,000.00 | 0 |
| 03-303-000-0000-6518 De- Icing Salt | | 86,280.32 | 86,280.32 | 136,655.00 | 63 |
| 03-303-000-0000-6519 Gravel & Royalties | | 4,168.00 | 4,168.00 | 200,000.00 | 2 |
| 03-303-000-0000-6520 Calcium Chloride Dust Control | | 0.00 | 0.00 | 264,000.00 | 0 |
| 03-303-000-0000-6521 Maintenance Supplies | | 4,112.94 | 4,112.94 | 15,000.00 | 27 |
| 03-303-000-0000-6524 Winter Sand | | 0.00 | 0.00 | 20,000.00 | 0 |
| 03-303-000-0000-6590 Repair & Maintenance Supplies | | 99,290.72 | 99,290.72 | 236,856.00 | 42 |
| 03-303-000-0000-6820 Approach & Misc Refunds | | 0.00 | 0.00 | 3,000.00 | 0 |
| 03-303-000-0000-6825 Maintenance Agreements | | 1,900.00 | 1,900.00 | 30,000.00 | 6 |
| 03-303-000-0000-6830 Twp Road Allotment Gas Tax | | 378,264.07 | 378,264.07 | 390,000.00 | 97 |
| 303 DEPT Totals R&B Highway Maintenance | Revenue | | | | |
| | Expend. | 1,102,495.89 | 1,102,495.89 | 3,290,978.00 | 34 |
| | Net | 1,102,495.89 | 1,102,495.89 | 3,290,978.00 | 34 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

3 FUND Road & Bridge

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year <u>Budget</u> | 25% <u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 307 DEPT R&B Capital Infrastructure | | | | | |
| ----- REVENUES ----- | | | | | |
| 03-307-000-0000-5001 Taxes, Aids, Etc. | | 0.00 | 0.00 | 600,000.00- | 0 |
| 03-307-000-0000-5846 Town Bridge Funds | | 0.00 | 0.00 | 180,400.00- | 0 |
| 03-307-000-0000-5848 Bridge Bonding Funds | | 0.00 | 0.00 | 200,000.00- | 0 |
| 03-307-000-0000-5850 St Aid- Reg Construction Funds | | 80,108.24- | 80,108.24- | 3,324,200.00- | 2 |
| 03-307-000-0000-5851 St Aid- Mun Construction Funds | | 0.00 | 0.00 | 180,000.00- | 0 |
| 03-307-000-0000-5854 Township/City/Private Funds | | 0.00 | 0.00 | 20,000.00- | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 03-307-000-0000-6230 Printing & Publishing | | 0.00 | 0.00 | 1,000.00 | 0 |
| 03-307-000-0000-6260 Professional Services | | 19,200.10 | 19,200.10 | 15,000.00 | 128 |
| 03-307-000-0000-6262 Contract Payments | | 184,289.21 | 184,289.21 | 5,156,800.00 | 4 |
| 03-307-000-0000-6295 Utility Moves | | 123,362.40 | 123,362.40 | 25,000.00 | 493 |
| 03-307-000-0000-6362 Right Of Way | | 26,368.36 | 26,368.36 | 185,000.00 | 14 |
| 307 DEPT Totals R&B Capital Infrastructure | Revenue | 80,108.24- | 80,108.24- | 4,504,600.00- | 2 |
| | Expend. | 353,220.07 | 353,220.07 | 5,382,800.00 | 7 |
| | Net | 273,111.83 | 273,111.83 | 878,200.00 | 31 |

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

3 FUND Road & Bridge

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year <u>Budget</u> | 25% <u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 308 DEPT R&B Equipment & Facilities | | | | | |
| ----- REVENUES ----- | | | | | |
| 03-308-000-0000-5001 Taxes, Aids, Etc. | | 0.00 | 0.00 | 555,200.00- | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 03-308-000-0000-6600 Capital Outlay- Facilities | | 44,710.62 | 44,710.62 | 555,200.00 | 8 |
| 308 DEPT Totals R&B Equipment & Facilities | Revenue | 0.00 | 0.00 | 555,200.00- | 0 |
| | Expend. | 44,710.62 | 44,710.62 | 555,200.00 | 8 |
| | Net | 44,710.62 | 44,710.62 | 0.00 | 0 |
| 3 FUND Totals Road & Bridge | Revenue | 1,457,890.22- | 1,457,890.22- | 9,336,337.00- | 16 |
| | Expend. | 1,725,888.76 | 1,725,888.76 | 10,214,538.00 | 17 |
| | Net | 267,998.54 | 267,998.54 | 878,201.00 | 31 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

4 FUND Special Revenue(Unorg R&B,Fire,Cemetary)

Report Basis: Cash

| Account Number | Status | Quarter To Date | Year To Date | Percent of Year | |
|---|---------|--------------------|-----------------|-----------------|--------------------|
| | | | | Budget | 25% % of BDG |
| 421 DEPT Unorganized Road & Bridge | | | | | |
| ----- REVENUES ----- | | | | | |
| 04- 421- 000- 0000- 5001 Property Taxes- Current | | 0.00 | 0.00 | 44,500.00- | 0 |
| 04- 421- 000- 0000- 5252 Forf Tax Sales Apportionment | | 13,935.46- | 13,935.46- | 0.00 | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 04- 421- 000- 0000- 6801 Appropriations | | 0.00 | 0.00 | 44,500.00 | 0 |
| ----- REVENUES ----- | | | | | |
| 04- 421- 143- 0000- 5227 Gasoline Tax | | 2,051.05- | 2,051.05- | 0.00 | 0 |
| 04- 421- 144- 0000- 5227 Gasoline Tax | | 2,584.53- | 2,584.53- | 0.00 | 0 |
| 04- 421- 145- 0000- 5227 Gasoline Tax | | 3,862.05- | 3,862.05- | 0.00 | 0 |
| 04- 421- 146- 0000- 5227 Gasoline Tax | | 2,511.52- | 2,511.52- | 0.00 | 0 |
| 04- 421- 147- 0000- 5227 Gasoline Tax | | 5,041.33- | 5,041.33- | 0.00 | 0 |
| 04- 421- 148- 0000- 5227 Gasoline Tax | | 1,234.28- | 1,234.28- | 0.00 | 0 |
| 04- 421- 150- 0000- 5227 Gasoline Tax | | 2,485.67- | 2,485.67- | 0.00 | 0 |
| 04- 421- 151- 0000- 5227 Gasoline Tax | | 2,351.35- | 2,351.35- | 0.00 | 0 |
| 04- 421- 152- 0000- 5227 Gasoline Tax | | 2,535.91- | 2,535.91- | 0.00 | 0 |
| 04- 421- 153- 0000- 5227 Gasoline Tax | | 1,229.88- | 1,229.88- | 0.00 | 0 |
| 04- 421- 154- 0000- 5227 Gasoline Tax | | 1,377.45- | 1,377.45- | 0.00 | 0 |
| 04- 421- 155- 0000- 5227 Gasoline Tax | | 2,330.91- | 2,330.91- | 0.00 | 0 |
| 421 DEPT Totals Unorganized Road & Bridge | Revenue | 43,531.39- | 43,531.39- | 44,500.00- | 98 |
| | Expend. | 0.00 | 0.00 | 44,500.00 | 0 |
| | Net | 43,531.39- | 43,531.39- | 0.00 | 0 |

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

4 FUND Special Revenue(Unorg R&B,Fire,Cemetary)

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDC</u> |
|--|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 422 DEPT Unorganized Fire | | | | | |
| ----- REVENUES ----- | | | | | |
| 04- 422- 000- 0000- 5001 Property Taxes- Current | | 0.00 | 0.00 | 30,875.00- | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 04- 422- 000- 0000- 6801 Appropriations | | 28,801.66 | 28,801.66 | 30,875.00 | 93 |
| 422 DEPT Totals Unorganized Fire | Revenue | 0.00 | 0.00 | 30,875.00- | 0 |
| | Expend. | 28,801.66 | 28,801.66 | 30,875.00 | 93 |
| | Net | 28,801.66 | 28,801.66 | 0.00 | 0 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

4 FUND Special Revenue(Unorg R&B,Fire,Cemetary)

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|--|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 423 DEPT Unorganized Cemetary | | | | | |
| ----- REVENUES ----- | | | | | |
| 04- 423- 000- 0000- 5001 Property Taxes- Current | | 0.00 | 0.00 | 2,700.00- | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 04- 423- 000- 0000- 6801 Appropriations | | 253.13 | 253.13 | 2,700.00 | 9 |
| 423 DEPT Totals Unorganized Cemetary | Revenue | 0.00 | 0.00 | 2,700.00- | 0 |
| | Expend. | 253.13 | 253.13 | 2,700.00 | 9 |
| | Net | 253.13 | 253.13 | 0.00 | 0 |
| 4 FUND Totals Special Revenue(Unorg R&B,Fire,Cemetary) | Revenue | 43,531.39- | 43,531.39- | 78,075.00- | 56 |
| | Expend. | 29,054.79 | 29,054.79 | 78,075.00 | 37 |
| | Net | 14,476.60- | 14,476.60- | 0.00 | 0 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|--------------------------|--|------------------------|---------------------|-------------------------------|---------------------|
| 400 DEPT | Public Health Department | | | | |
| ----- REVENUES ----- | | | | | |
| 05-400-000-0000-5001 | All Current/Delinquent Taxes | 0.00 | 0.00 | 361,576.00- | 0 |
| 05-400-000-0000-5205 | In- Lieu | 0.00 | 0.00 | 2,100.00- | 0 |
| 05-400-400-0402-5313 | Lph Grant | 15,733.50- | 15,733.50- | 28,769.00- | 55 |
| 05-400-400-0402-5422 | Public Health Emergency Prepare- Federal | 31,757.53- | 31,757.53- | 23,268.00- | 136 |
| 05-400-400-0402-5500 | Blood Lead and Other Misc. Reimburse | 621.06- | 621.06- | 0.00 | 0 |
| 05-400-400-0402-5801 | Ph Immunizations | 12.13- | 12.13- | 350.00- | 3 |
| 05-400-400-0402-5802 | Flu Shots/Pneumvax Fees | 17,001.78- | 17,001.78- | 22,000.00- | 77 |
| 05-400-400-0402-5803 | Hepatitis B Fees | 269.74- | 269.74- | 2,500.00- | 11 |
| 05-400-400-0402-5804 | Mantoux Fees | 12.13- | 12.13- | 0.00 | 0 |
| 05-400-400-0402-5832 | Misc Immun/Dp&C/Ep/Pan Flu | 389.30- | 389.30- | 50.00- | 779 |
| ----- EXPENDITURES ----- | | | | | |
| 05-400-400-0402-6205 | Postage | 7.40 | 7.40 | 100.00 | 7 |
| 05-400-400-0402-6208 | Staff Development/Training | 315.00 | 315.00 | 50.00 | 630 |
| 05-400-400-0402-6231 | Services/Labor/Contracts | 692.35 | 692.35 | 500.00 | 138 |
| 05-400-400-0402-6241 | Meeting/Conference Registration Fee | 0.00 | 0.00 | 250.00 | 0 |
| 05-400-400-0402-6301 | Rentals | 0.00 | 0.00 | 200.00 | 0 |
| 05-400-400-0402-6330 | Mileage/Parking | 33.50 | 33.50 | 100.00 | 34 |
| 05-400-400-0402-6332 | Hotel/Lodging | 0.00 | 0.00 | 335.00 | 0 |
| 05-400-400-0402-6335 | Gas/Vehicle Fuel Charges | 42.11 | 42.11 | 250.00 | 17 |
| 05-400-400-0402-6340 | Meal Reimbursement | 0.00 | 0.00 | 95.00 | 0 |
| 05-400-400-0402-6401 | Vaccine Cost | 1,600.40 | 1,600.40 | 10,000.00 | 16 |
| 05-400-400-0402-6405 | Office Supplies | 0.00 | 0.00 | 100.00 | 0 |
| 05-400-400-0402-6406 | PH Program Related Supplies | 0.00 | 0.00 | 1,000.00 | 0 |
| 05-400-400-0402-6430 | DP & C - Medical Supplies | 0.00 | 0.00 | 600.00 | 0 |
| 05-400-401-0000-6809 | No. Memorial Ambulance- Aitkin | 7,020.00 | 7,020.00 | 20,000.00 | 35 |
| 05-400-401-0000-6812 | Mcgregor Area Ambulance | 3,630.00 | 3,630.00 | 13,000.00 | 28 |
| 05-400-401-0000-6813 | Meds- 1 Hill City Ambulance | 0.00 | 0.00 | 2,000.00 | 0 |
| 05-400-401-0000-6814 | Isle Ambulance/Mille Lacs Health System | 140.00 | 140.00 | 2,000.00 | 7 |
| ----- REVENUES ----- | | | | | |
| 05-400-410-0413-5422 | Wic Federal Grant | 91,513.68- | 91,513.68- | 62,000.00- | 148 |
| ----- EXPENDITURES ----- | | | | | |
| 05-400-410-0413-6205 | Postage | 11.74 | 11.74 | 150.00 | 8 |
| 05-400-410-0413-6208 | Staff Development/Training | 102.00 | 102.00 | 100.00 | 102 |
| 05-400-410-0413-6231 | Services/Labor/Contracts | 0.00 | 0.00 | 100.00 | 0 |
| 05-400-410-0413-6241 | Meeting/Conference Registration Fee | 410.00 | 410.00 | 0.00 | 0 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|---|---------------|------------------------|---------------------|-----------------|----------------|
| | | | | <u>Budget</u> | <u>25% BDC</u> |
| 05-400-410-0413-6250 Telephone | | 322.65 | 322.65 | 1,110.00 | 29 |
| 05-400-410-0413-6301 Wic Space Rentals | | 90.00 | 90.00 | 180.00 | 50 |
| 05-400-410-0413-6330 Mileage/Parking | | 513.48 | 513.48 | 612.00 | 84 |
| 05-400-410-0413-6335 Gas/Vehicle Fuel Charges | | 40.93 | 40.93 | 240.00 | 17 |
| 05-400-410-0413-6340 Meal Reimbursement | | 0.00 | 0.00 | 30.00 | 0 |
| 05-400-410-0413-6402 Computer/Technology Supplies | | 60.06 | 60.06 | 240.00 | 25 |
| 05-400-410-0413-6405 Office Supplies | | 336.58 | 336.58 | 50.00 | 673 |
| 05-400-410-0413-6406 PH Program Related Supplies | | 121.95 | 121.95 | 2,200.00 | 6 |
| 05-400-410-0413-6430 WIC - Medical Supplies | | 54.84 | 54.84 | 500.00 | 11 |
| ----- REVENUES ----- | | | | | |
| 05-400-430-0403-5328 C & Tc State Share | | 0.00 | 0.00 | 25,930.00- | 0 |
| 05-400-430-0403-5422 C & Tc Federal Share | | 0.00 | 0.00 | 25,930.00- | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 05-400-430-0403-6205 Postage | | 286.96 | 286.96 | 1,110.00 | 26 |
| 05-400-430-0403-6231 Services/Labor/Contracts | | 0.00 | 0.00 | 30.00 | 0 |
| 05-400-430-0403-6241 Meeting/Conference Registration Fee | | 0.00 | 0.00 | 135.00 | 0 |
| 05-400-430-0403-6335 Gas/Vehicle Fuel Charges | | 11.76 | 11.76 | 65.00 | 18 |
| 05-400-430-0403-6405 Office Supplies | | 0.00 | 0.00 | 250.00 | 0 |
| 05-400-430-0403-6406 PH Program Related Supplies | | 0.00 | 0.00 | 300.00 | 0 |
| 05-400-430-0403-6416 C & TC Outreach Supplies | | 0.00 | 0.00 | 1,877.00 | 0 |
| 05-400-430-0407-6262 Family Planning Services/Methods | | 783.44 | 783.44 | 3,000.00 | 26 |
| ----- REVENUES ----- | | | | | |
| 05-400-430-0408-5313 LPH Grant | | 7,499.25- | 7,499.25- | 0.00 | 0 |
| 05-400-430-0408-5421 Federal Grants- Family Health- TANF | | 17,862.00- | 17,862.00- | 34,139.00- | 52 |
| 05-400-430-0408-5422 Federal Grants- Family Health- MCH | | 0.00 | 0.00 | 25,000.00- | 0 |
| 05-400-430-0408-5423 Federal Grants- Family Health- Peer Breast | | 2,985.00- | 2,985.00- | 5,680.00- | 53 |
| 05-400-430-0408-5500 Family Health- Third Party Reimbursement | | 4,274.06- | 4,274.06- | 15,000.00- | 28 |
| 05-400-430-0408-5832 Car Seat/Booster Seat Reimbursement | | 321.60- | 321.60- | 200.00- | 161 |
| 05-400-430-0408-5894 Healthy Starts/Follow A Long | | 966.50- | 966.50- | 1,963.00- | 49 |
| ----- EXPENDITURES ----- | | | | | |
| 05-400-430-0408-6205 Postage | | 268.01 | 268.01 | 1,100.00 | 24 |
| 05-400-430-0408-6208 Staff Development/Training | | 0.00 | 0.00 | 50.00 | 0 |
| 05-400-430-0408-6231 Services/Labor/Contracts | | 0.00 | 0.00 | 6,300.00 | 0 |
| 05-400-430-0408-6240 Membership/Dues/Association Fees | | 437.50 | 437.50 | 0.00 | 0 |
| 05-400-430-0408-6241 Meeting/Conference Registration Fee | | 0.00 | 0.00 | 150.00 | 0 |
| 05-400-430-0408-6250 Telephone | | 181.38 | 181.38 | 604.00 | 30 |
| 05-400-430-0408-6330 Mileage/Parking | | 0.00 | 0.00 | 400.00 | 0 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|--------------------------|--|------------------------|---------------------|-----------------|-----------------|
| | | | | <u>Budget</u> | <u>% of BDG</u> |
| 05-400-430-0408-6332 | Hotel/Lodging | 0.00 | 0.00 | 300.00 | 0 |
| 05-400-430-0408-6335 | Gas/Vehicle Fuel Charges | 99.12 | 99.12 | 300.00 | 33 |
| 05-400-430-0408-6340 | Meal Reimbursement | 0.00 | 0.00 | 200.00 | 0 |
| 05-400-430-0408-6406 | PH Program Related Supplies | 215.72 | 215.72 | 1,200.00 | 18 |
| 05-400-430-0408-6416 | Educational Supplies/Follow A Long Books | 0.00 | 0.00 | 1,000.00 | 0 |
| ----- REVENUES ----- | | | | | |
| 05-400-440-0410-5325 | MA*STLTSS*LCTS | 3,644.00- | 3,644.00- | 10,000.00- | 36 |
| 05-400-440-0410-5425 | MA*FELTSS*LCTS | 3,644.00- | 3,644.00- | 10,000.00- | 36 |
| 05-400-440-0410-5500 | Pca Assessment- Third Party | 0.00 | 0.00 | 500.00- | 0 |
| 05-400-440-0410-5805 | Misc Revenue (Lcts) | 110.00- | 110.00- | 500.00- | 22 |
| ----- EXPENDITURES ----- | | | | | |
| 05-400-440-0410-6101 | Gross Salary- Admin | 30,178.78 | 30,178.78 | 126,980.00 | 24 |
| 05-400-440-0410-6108 | Meals Reimbursed Taxable | 8.58 | 8.58 | 50.00 | 17 |
| 05-400-440-0410-6124 | Medicare Employer 1.45% | 636.80 | 636.80 | 1,841.00 | 35 |
| 05-400-440-0410-6148 | Employer Deduct Contribution- HSA | 1,382.77 | 1,382.77 | 6,009.00 | 23 |
| 05-400-440-0410-6150 | Health Insurance Employer | 4,807.67 | 4,807.67 | 21,563.00 | 22 |
| 05-400-440-0410-6151 | Severence Pay | 16,811.58 | 16,811.58 | 0.00 | 0 |
| 05-400-440-0410-6152 | Life Insurance- Employer | 28.70 | 28.70 | 134.00 | 21 |
| 05-400-440-0410-6154 | Long Term Disability | 47.86 | 47.86 | 145.00 | 33 |
| 05-400-440-0410-6159 | Pera Employer- Admin | 2,212.50 | 2,212.50 | 9,524.00 | 23 |
| 05-400-440-0410-6165 | Fica Employer 6.2% | 2,723.05 | 2,723.05 | 7,873.00 | 35 |
| 05-400-440-0410-6205 | Postage | 158.93 | 158.93 | 600.00 | 26 |
| 05-400-440-0410-6208 | Staff Development/Training | 16.00 | 16.00 | 320.00 | 5 |
| 05-400-440-0410-6231 | Services/Labor/Contracts | 1,056.31 | 1,056.31 | 1,500.00 | 70 |
| 05-400-440-0410-6239 | Software Fees/License Fees | 373.80 | 373.80 | 9,010.00 | 4 |
| 05-400-440-0410-6240 | Membership/Dues/Association Fees | 1,090.17 | 1,090.17 | 1,315.00 | 83 |
| 05-400-440-0410-6241 | Meeting/Conference Registration Fee | 79.84 | 79.84 | 500.00 | 16 |
| 05-400-440-0410-6250 | Telephone | 680.37 | 680.37 | 2,850.00 | 24 |
| 05-400-440-0410-6254 | Utilities- Gas and Electric | 1,202.23 | 1,202.23 | 5,500.00 | 22 |
| 05-400-440-0410-6272 | New Employee Physical Examinations | 0.00 | 0.00 | 300.00 | 0 |
| 05-400-440-0410-6278 | H & HS Advisory Committee | 282.67 | 282.67 | 1,080.00 | 26 |
| 05-400-440-0410-6300 | Maintenance/Service Contracts | 2,211.60 | 2,211.60 | 10,000.00 | 22 |
| 05-400-440-0410-6301 | Equipment Lease/Space Rental | 1,556.96 | 1,556.96 | 5,670.00 | 27 |
| 05-400-440-0410-6330 | Mileage/Parking | 50.85 | 50.85 | 300.00 | 17 |
| 05-400-440-0410-6332 | Hotel/Lodging | 118.08 | 118.08 | 1,000.00 | 12 |
| 05-400-440-0410-6333 | Allocated Admin Mileage/Motorpool | 42.09 | 42.09 | 11,400.00 | 0 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

| Account Number | Status | Percent of Year | | | 25% |
|---|---------|-----------------|--------------|-------------|----------|
| | | Quarter To Date | Year To Date | Budget | % of BDG |
| 05-400-440-0410-6335 Gas/Vehicle Fuel Charges | | 34.37 | 34.37 | 500.00 | 7 |
| 05-400-440-0410-6340 Meal Reimbursement | | 0.00 | 0.00 | 250.00 | 0 |
| 05-400-440-0410-6352 Insurance- Vehicles/Equipment/Liability | | 1,130.00 | 1,130.00 | 1,130.00 | 100 |
| 05-400-440-0410-6353 Workers Comp Insurance | | 8,556.00 | 8,556.00 | 8,558.00 | 100 |
| 05-400-440-0410-6402 Computer/Technology Supplies | | 7.83 | 7.83 | 3,008.00 | 0 |
| 05-400-440-0410-6405 Office Supplies | | 1,082.35 | 1,082.35 | 3,200.00 | 34 |
| 05-400-440-0410-6406 PH Program Related Supplies | | 0.00 | 0.00 | 3,500.00 | 0 |
| 05-400-440-0410-6422 Janitorial Services/Supplies | | 216.55 | 216.55 | 1,200.00 | 18 |
| 05-400-440-0410-6450 Small Equipment: Telephones,Chairs, etc. | | 1,050.50 | 1,050.50 | 2,176.00 | 48 |
| 05-400-440-0410-6605 Building & Structure Related Expenditure | | 0.00 | 0.00 | 13,736.00 | 0 |
| 05-400-440-0411-6101 Ph Staff Salaries | | 98,241.45 | 98,241.45 | 440,144.00 | 22 |
| 05-400-440-0411-6108 Meals Reimbursed Taxable | | 0.00 | 0.00 | 45.00 | 0 |
| 05-400-440-0411-6124 Medicare Employer - Ph Nurse | | 1,363.28 | 1,363.28 | 6,382.00 | 21 |
| 05-400-440-0411-6148 Employer Deduct Contribution- HSA | | 4,385.22 | 4,385.22 | 20,820.00 | 21 |
| 05-400-440-0411-6150 Health Insurance Employer - Ph Nurse | | 11,380.08 | 11,380.08 | 51,576.00 | 22 |
| 05-400-440-0411-6152 Life Insurance- Employer - Ph Nurse | | 86.40 | 86.40 | 400.00 | 22 |
| 05-400-440-0411-6154 Long Term Disability | | 210.56 | 210.56 | 780.00 | 27 |
| 05-400-440-0411-6159 Pera Employer- Ph Staff | | 7,281.88 | 7,281.88 | 33,011.00 | 22 |
| 05-400-440-0411-6165 Fica Employer - Nurse | | 5,829.37 | 5,829.37 | 27,289.00 | 21 |
| ----- REVENUES ----- | | | | | |
| 05-400-450-0451-5313 Lph Grant | | 8,234.25- | 8,234.25- | 28,769.00- | 29 |
| 05-400-450-0451-5319 Health Ed State Grants | | 9,212.27- | 9,212.27- | 50,913.00- | 18 |
| 05-400-450-0451-5832 Misc Health Ed Grants | | 350.00- | 350.00- | 1,500.00- | 23 |
| ----- EXPENDITURES ----- | | | | | |
| 05-400-450-0451-6205 Postage | | 31.64 | 31.64 | 3,500.00 | 1 |
| 05-400-450-0451-6231 Services/Labor/Contracts | | 389.22 | 389.22 | 6,000.00 | 6 |
| 05-400-450-0451-6241 Meeting/Conference Registration Fee | | 285.00 | 285.00 | 50.00 | 570 |
| 05-400-450-0451-6301 Equipment/Space Rentals and Leases | | 175.00 | 175.00 | 50.00 | 350 |
| 05-400-450-0451-6330 Mileage/Parking | | 166.60 | 166.60 | 50.00 | 333 |
| 05-400-450-0451-6332 Hotel/Lodging | | 269.60 | 269.60 | 250.00 | 108 |
| 05-400-450-0451-6335 Gas/Vehicle Fuel Charges | | 54.42 | 54.42 | 200.00 | 27 |
| 05-400-450-0451-6340 Meal Reimbursement | | 0.00 | 0.00 | 50.00 | 0 |
| 05-400-450-0451-6405 Office Supplies | | 150.12 | 150.12 | 200.00 | 75 |
| 05-400-450-0451-6406 PH Program Related Supplies | | 73.56 | 73.56 | 3,100.00 | 2 |
| 400 DEPT Totals Public Health Department | | | | | |
| | Revenue | 216,413.78- | 216,413.78- | 738,637.00- | 29 |
| | Expend. | 228,038.07 | 228,038.07 | 931,082.00 | 24 |
| | Net | 11,624.29 | 11,624.29 | 192,445.00 | 6 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|--------------------------|--|------------------------|---------------------|-----------------|-----------------|
| | | | | <u>Budget</u> | <u>% of BDC</u> |
| 420 DEPT | Income Maintenance | | | | |
| ----- REVENUES ----- | | | | | |
| 05-420-000-0000-5001 | All Current/Delinquent Taxes | 0.00 | 0.00 | 587,048.00- | 0 |
| 05-420-600-0000-5205 | In- Lieu | 0.00 | 0.00 | 3,300.00- | 0 |
| 05-420-600-0000-5321 | State Grants- Admin | 121.24- | 121.24- | 1,500.00- | 8 |
| 05-420-600-0000-5421 | TANF Income Maintenance Admin | 7,264.00- | 7,264.00- | 42,600.00- | 17 |
| 05-420-600-0000-5422 | Title IV- E Income Maintenance Admin Aid | 414.00- | 414.00- | 600.00- | 69 |
| 05-420-600-0000-5832 | Misc Recoveries | 2,093.44- | 2,093.44- | 8,000.00- | 26 |
| ----- EXPENDITURES ----- | | | | | |
| 05-420-600-4800-6101 | Im O/Head Admin Salaries | 46,888.28 | 46,888.28 | 244,940.00 | 19 |
| 05-420-600-4800-6108 | H & Hs Meals | 4.76 | 4.76 | 45.00 | 11 |
| 05-420-600-4800-6124 | Medicare Employer | 1,165.35 | 1,165.35 | 3,552.00 | 33 |
| 05-420-600-4800-6148 | Employer Deduct Contribution- HSA | 2,265.58 | 2,265.58 | 14,785.00 | 15 |
| 05-420-600-4800-6150 | Im O/Head Admin Health Ins | 7,397.25 | 7,397.25 | 57,556.00 | 13 |
| 05-420-600-4800-6151 | Severence Pay | 35,724.62 | 35,724.62 | 0.00 | 0 |
| 05-420-600-4800-6152 | Im O/Head Admin Life Ins | 45.74 | 45.74 | 297.00 | 15 |
| 05-420-600-4800-6154 | Long Term Disability | 69.89 | 69.89 | 122.00 | 57 |
| 05-420-600-4800-6159 | Pera Employer | 3,472.65 | 3,472.65 | 18,371.00 | 19 |
| 05-420-600-4800-6165 | Im O/Head Admin Fica | 4,983.07 | 4,983.07 | 15,186.00 | 33 |
| 05-420-600-4800-6205 | Postage | 2,723.61 | 2,723.61 | 6,200.00 | 44 |
| 05-420-600-4800-6208 | Staff Development/Training | 34.00 | 34.00 | 680.00 | 5 |
| 05-420-600-4800-6231 | Services/Labor/Contracts | 2,466.43 | 2,466.43 | 12,000.00 | 21 |
| 05-420-600-4800-6239 | Software Fees/License Fees | 6,922.00 | 6,922.00 | 30,280.00 | 23 |
| 05-420-600-4800-6240 | Membership/Dues/Association Fees | 225.00 | 225.00 | 658.00 | 34 |
| 05-420-600-4800-6241 | Meeting/Conference Registration Fee | 169.66 | 169.66 | 3,125.00 | 5 |
| 05-420-600-4800-6250 | Telephone | 1,493.31 | 1,493.31 | 4,550.00 | 33 |
| 05-420-600-4800-6254 | Utilities- Gas and Electric | 2,747.99 | 2,747.99 | 13,000.00 | 21 |
| 05-420-600-4800-6263 | Contract Legal Services- Fraud | 90.00 | 90.00 | 0.00 | 0 |
| 05-420-600-4800-6265 | Sheriff - Fraud Investigation | 1,024.00 | 1,024.00 | 100.00 | 024 |
| 05-420-600-4800-6278 | H & HS Advisory Committee | 600.74 | 600.74 | 2,300.00 | 26 |
| 05-420-600-4800-6300 | Maintenance/Service Contracts | 982.99 | 982.99 | 6,000.00 | 16 |
| 05-420-600-4800-6301 | Equipment Lease/Space Rental | 684.58 | 684.58 | 2,700.00 | 25 |
| 05-420-600-4800-6330 | Mileage/Parking | 0.00 | 0.00 | 25.00 | 0 |
| 05-420-600-4800-6332 | Hotel/Lodging | 734.89 | 734.89 | 4,200.00 | 17 |
| 05-420-600-4800-6333 | Allocated Admin Mileage/Motorpool | 89.46 | 89.46 | 5,000.00 | 2 |
| 05-420-600-4800-6335 | Gas/Vehicle Fuel Charges | 70.80 | 70.80 | 550.00 | 13 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|--------------------------|---|------------------------|---------------------|-----------------|---------------------|
| | | | | <u>Budget</u> | <u>25% % of BDC</u> |
| 05-420-600-4800-6340 | Meal Reimbursement | 228.00 | 228.00 | 350.00 | 65 |
| 05-420-600-4800-6353 | Workers Comp Insurance | 2,300.00 | 2,300.00 | 2,297.00 | 100 |
| 05-420-600-4800-6402 | Computer/Technology Supplies | 4,446.26 | 4,446.26 | 7,267.00 | 61 |
| 05-420-600-4800-6405 | Office Supplies | 1,401.82 | 1,401.82 | 4,000.00 | 35 |
| 05-420-600-4800-6422 | Janitorial Services/Supplies | 494.95 | 494.95 | 3,000.00 | 16 |
| 05-420-600-4800-6450 | Small Equipment: Telephones, Chairs, etc. | 3,665.08 | 3,665.08 | 4,622.00 | 79 |
| 05-420-600-4800-6605 | Building & Structure Related Expenditure | 0.00 | 0.00 | 29,189.00 | 0 |
| 05-420-600-4800-6800 | Other Expenses - Direct Charge | 2,093.44 | 2,093.44 | 8,000.00 | 26 |
| 05-420-600-4820-6101 | Im Rms Salaries | 136,397.89 | 136,397.89 | 428,064.00 | 32 |
| 05-420-600-4820-6109 | Salaries- Overtime | 31.85 | 31.85 | 0.00 | 0 |
| 05-420-600-4820-6124 | Medicare Employer | 1,845.63 | 1,845.63 | 6,207.00 | 30 |
| 05-420-600-4820-6148 | Employer Deduct Contribution- HSA | 5,770.26 | 5,770.26 | 32,600.00 | 18 |
| 05-420-600-4820-6150 | Im Rms Health Insurance Employer | 21,251.88 | 21,251.88 | 77,364.00 | 27 |
| 05-420-600-4820-6152 | Im Rms Life Insurance- Employer | 176.80 | 176.80 | 587.00 | 30 |
| 05-420-600-4820-6159 | Pera Employer - Rms | 9,850.70 | 9,850.70 | 32,105.00 | 31 |
| 05-420-600-4820-6165 | Im Rms Employer Fica | 7,891.49 | 7,891.49 | 26,540.00 | 30 |
| 05-420-600-4820-6168 | NACO Deferred Comp ER in Lieu Health Ins | 687.54 | 687.54 | 0.00 | 0 |
| ----- REVENUES ----- | | | | | |
| 05-420-610-0000-5836 | Afdc/Mfip Recoveries- Maxis | 581.84 | 581.84 | 6,000.00 | 10 |
| ----- EXPENDITURES ----- | | | | | |
| 05-420-610-4100-6011 | County Share- Afdc/Mfip | 0.00 | 0.00 | 4,320.00 | 0 |
| 05-420-610-4800-6800 | Program Expenses- Direct Charge | 0.00 | 0.00 | 50.00 | 0 |
| ----- REVENUES ----- | | | | | |
| 05-420-620-0000-5322 | State Grants- Programs Ga | 589.60 | 589.60 | 1,500.00 | 39 |
| 05-420-620-0000-5832 | Ga Recoveries- Non Maxis | 10.00 | 10.00 | 0.00 | 0 |
| 05-420-620-0000-5836 | Ga Recoveries - Maxis | 223.00 | 223.00 | 1,200.00 | 19 |
| ----- EXPENDITURES ----- | | | | | |
| 05-420-620-4100-6011 | County Share - Ga | 111.50 | 111.50 | 800.00 | 14 |
| ----- REVENUES ----- | | | | | |
| 05-420-630-0000-5421 | Food Support Direct Admin Aid | 26,664.00 | 26,664.00 | 136,000.00 | 20 |
| 05-420-630-0000-5836 | Food Support Recoveries- Maxis | 3,099.00 | 3,099.00 | 2,400.00 | 129 |
| ----- EXPENDITURES ----- | | | | | |
| 05-420-630-4100-6011 | County Share- Food Support | 2,799.59 | 2,799.59 | 2,000.00 | 140 |
| 05-420-630-4800-6800 | Other Expenses - Direct Charge | 13.50 | 13.50 | 50.00 | 27 |
| ----- REVENUES ----- | | | | | |
| 05-420-640-0000-5321 | State Grants- Admin IV- D | 29.30 | 29.30 | 0.00 | 0 |
| 05-420-640-0000-5328 | Child Support Incentives - State | 0.00 | 0.00 | 4,250.00 | 0 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|--------------------------|--|------------------------|---------------------|-----------------|---------------------|
| | | | | <u>Budget</u> | <u>25% % of BDG</u> |
| 05-420-640-0000-5421 | Title IV- D Child Support Admin | 64,978.30- | 64,978.30- | 370,000.00- | 18 |
| 05-420-640-0000-5423 | Title IV- D Child Support Incentives | 21,739.00- | 21,739.00- | 34,000.00- | 64 |
| 05-420-640-0000-5832 | Recoveries Child Support | 115.00- | 115.00- | 2,000.00- | 6 |
| ----- EXPENDITURES ----- | | | | | |
| 05-420-640-4800-6205 | Postage | 740.19 | 740.19 | 2,500.00 | 30 |
| 05-420-640-4800-6231 | Services/Labor/Contracts | 78.13 | 78.13 | 2,000.00 | 4 |
| 05-420-640-4800-6241 | Meeting/Conference Registration Fee | 0.00 | 0.00 | 680.00 | 0 |
| 05-420-640-4800-6250 | Telephone | 279.00 | 279.00 | 1,151.00 | 24 |
| 05-420-640-4800-6263 | Contract Legal Services Iv- D | 6,840.00 | 6,840.00 | 28,000.00 | 24 |
| 05-420-640-4800-6270 | Aitkin Co Sheriff Fees Iv- D | 300.00 | 300.00 | 1,500.00 | 20 |
| 05-420-640-4800-6300 | Maintenance/Service Contracts | 170.10 | 170.10 | 500.00 | 34 |
| 05-420-640-4800-6301 | Equipment Lease/Space Rental | 584.61 | 584.61 | 2,000.00 | 29 |
| 05-420-640-4800-6330 | Mileage/Parking | 0.00 | 0.00 | 80.00 | 0 |
| 05-420-640-4800-6332 | Hotel/Lodging | 0.00 | 0.00 | 375.00 | 0 |
| 05-420-640-4800-6333 | Allocated Admin Mileage/Motorpool | 0.00 | 0.00 | 1,200.00 | 0 |
| 05-420-640-4800-6335 | Gas/Vehicle Fuel Charges | 24.40 | 24.40 | 350.00 | 7 |
| 05-420-640-4800-6340 | Meal Reimbursement | 0.00 | 0.00 | 100.00 | 0 |
| 05-420-640-4800-6379 | Other Iv- D Charges | 915.14 | 915.14 | 2,500.00 | 37 |
| 05-420-640-4800-6397 | Genetic Tests Iv- D | 491.50 | 491.50 | 1,500.00 | 33 |
| 05-420-640-4800-6402 | Computer Supplies | 78.06 | 78.06 | 950.00 | 8 |
| 05-420-640-4800-6405 | Office Supplies | 548.43 | 548.43 | 1,200.00 | 46 |
| 05-420-640-4800-6450 | Small Equipment: Telephones,Chairs, etc. | 944.78 | 944.78 | 0.00 | 0 |
| 05-420-640-4820-6101 | Gross Salary | 64,100.41 | 64,100.41 | 281,112.00 | 23 |
| 05-420-640-4820-6108 | Taxable Meals Iv- D | 28.00 | 28.00 | 100.00 | 28 |
| 05-420-640-4820-6109 | Salaries- Overtime | 203.58 | 203.58 | 0.00 | 0 |
| 05-420-640-4820-6124 | Medicare Employer | 886.80 | 886.80 | 4,076.00 | 22 |
| 05-420-640-4820-6148 | Employer Deduct Contribution- HSA | 3,075.12 | 3,075.12 | 16,560.00 | 19 |
| 05-420-640-4820-6150 | Health Insurance Employer | 9,030.03 | 9,030.03 | 57,612.00 | 16 |
| 05-420-640-4820-6152 | Life Insurance- Employer | 59.40 | 59.40 | 275.00 | 22 |
| 05-420-640-4820-6159 | Pera Employer | 4,736.55 | 4,736.55 | 21,083.00 | 22 |
| 05-420-640-4820-6165 | Fica Employer | 3,791.87 | 3,791.87 | 17,429.00 | 22 |
| ----- REVENUES ----- | | | | | |
| 05-420-650-0000-5322 | MA Medical Support State Incentive | 26,779.38- | 26,779.38- | 145,000.00- | 18 |
| 05-420-650-0000-5421 | Medical Assistance Admin Aid | 58,808.00- | 58,808.00- | 270,000.00- | 22 |
| 05-420-650-0000-5422 | MA Medical Support Fed Incentive | 20,936.33- | 20,936.33- | 145,000.00- | 14 |
| 05-420-650-0000-5500 | PMP Mileage Reimbursement | 1,247.68- | 1,247.68- | 25,000.00- | 5 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter</u> <u>To Date</u> | <u>Year</u> <u>To Date</u> | Percent of Year | |
|--------------------------|--|----------------------------------|-------------------------------|--------------------|---------------------------|
| | | | | <u>Budget</u> | <u>% of</u> <u>BDC</u> |
| 05- 420- 650- 0000- 5828 | County Burial Recoveries | 1,747.00- | 1,747.00- | 2,000.00- | 87 |
| 05- 420- 650- 0000- 5832 | MA Recoveries | 506.66- | 506.66- | 10,000.00- | 5 |
| 05- 420- 650- 0000- 5836 | MA Estate Recoveries | 22,260.51- | 22,260.51- | 120,000.00- | 19 |
| ----- EXPENDITURES ----- | | | | | |
| 05- 420- 650- 4400- 6020 | Medicare Premium Reimbursement | 5,189.20 | 5,189.20 | 24,000.00 | 22 |
| 05- 420- 650- 4400- 6022 | MA CEHI Reimbursement | 22,892.80 | 22,892.80 | 140,000.00 | 16 |
| 05- 420- 650- 4400- 6025 | State/Fed Share - MA | 10,187.94 | 10,187.94 | 90,000.00 | 11 |
| 05- 420- 650- 4400- 6210 | Medical Assistance Access | 0.00 | 0.00 | 300.00 | 0 |
| 05- 420- 650- 4400- 6212 | MA PMAP Access | 2,981.67 | 2,981.67 | 20,000.00 | 15 |
| 05- 420- 650- 4401- 6210 | MA Access- Individual(Vested Interest) | 8,331.55 | 8,331.55 | 30,000.00 | 28 |
| 05- 420- 650- 4402- 6210 | MA Access- Licensed Foster Parent | 984.41 | 984.41 | 4,000.00 | 25 |
| 05- 420- 650- 4403- 6210 | MA Access- Volunteer | 2,059.40 | 2,059.40 | 12,000.00 | 17 |
| 05- 420- 650- 4404- 6210 | MA Access- Taxi | 2,652.47 | 2,652.47 | 7,000.00 | 38 |
| 05- 420- 650- 4405- 6210 | MA Access- Meals | 278.42 | 278.42 | 1,600.00 | 17 |
| 05- 420- 650- 4406- 6210 | MA Access- Lodging | 290.00 | 290.00 | 5,000.00 | 6 |
| 05- 420- 650- 4407- 6210 | MA Access- Parking | 35.00 | 35.00 | 200.00 | 18 |
| 05- 420- 650- 4800- 6800 | Program Expenses Direct Charge Ffp | 1,763.98 | 1,763.98 | 100.00 | 764 |
| 05- 420- 650- 4800- 6810 | County Burials | 7,050.00 | 7,050.00 | 25,000.00 | 28 |
| ----- REVENUES ----- | | | | | |
| 05- 420- 680- 0000- 5421 | Refugee Assistance Admin Aid | 0.00 | 0.00 | 225.00- | 0 |
| 420 DEPT | Totals Income Maintenance | Revenue | 260,207.28- | 260,207.28- | 1,917,623.00- 14 |
| | | Expend. | 487,137.77 | 487,137.77 | 1,919,667.00 25 |
| | | Net | 226,930.49 | 226,930.49 | 2,044.00 102 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|--|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 430 DEPT Social Services | | | | | |
| ----- REVENUES ----- | | | | | |
| 05-430-000-0000-5001 All Current/Delinquent Taxes | | 0.00 | 0.00 | 1,499,778.00- | 0 |
| 05-430-700-0000-5205 In- Lieu | | 0.00 | 0.00 | 9,600.00- | 0 |
| 05-430-700-0000-5322 LTSS * SSTS*ST57 | | 40,320.00- | 40,320.00- | 160,000.00- | 25 |
| 05-430-700-0000-5325 VCAA Block Grant - 53 | | 0.00 | 0.00 | 209,856.00- | 0 |
| 05-430-700-0000-5421 MA SSTS Admin*54 | | 18,599.00- | 18,599.00- | 76,500.00- | 24 |
| 05-430-700-0000-5422 MA*LTSS*SSTS67 | | 40,320.00- | 40,320.00- | 160,000.00- | 25 |
| 05-430-700-0000-5426 TXX SS Block Grant*56 | | 28,197.00- | 28,197.00- | 112,787.00- | 25 |
| 05-430-700-0000-5832 Ss Administrative Recoveries | | 204.00- | 204.00- | 0.00 | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 05-430-700-4800-6101 Allocated Admin Salary | | 32,091.03 | 32,091.03 | 167,397.00 | 19 |
| 05-430-700-4800-6108 Meals Reimbursed Taxable | | 7.00 | 7.00 | 50.00 | 14 |
| 05-430-700-4800-6124 Medicare Employer | | 1,207.95 | 1,207.95 | 2,427.00 | 50 |
| 05-430-700-4800-6148 Employer Deduct Contribution- HSA | | 1,302.04 | 1,302.04 | 7,150.00 | 18 |
| 05-430-700-4800-6150 Allocated Admin Health Ins | | 4,226.63 | 4,226.63 | 25,788.00 | 16 |
| 05-430-700-4800-6151 Severence Pay | | 52,536.22 | 52,536.22 | 0.00 | 0 |
| 05-430-700-4800-6152 Allocated Admin Life Ins | | 21.40 | 21.40 | 156.00 | 14 |
| 05-430-700-4800-6154 Long Term Disability | | 49.42 | 49.42 | 73.00 | 68 |
| 05-430-700-4800-6159 Pera Employer | | 2,342.14 | 2,342.14 | 12,555.00 | 19 |
| 05-430-700-4800-6165 Allocated Admin Fica | | 5,164.88 | 5,164.88 | 10,379.00 | 50 |
| 05-430-700-4800-6205 Postage | | 1,090.82 | 1,090.82 | 5,400.00 | 20 |
| 05-430-700-4800-6208 Staff Development/Training | | 50.00 | 50.00 | 1,000.00 | 5 |
| 05-430-700-4800-6231 Services/Labor/Contracts | | 3,244.64 | 3,244.64 | 9,500.00 | 34 |
| 05-430-700-4800-6239 Software Fees/License Fees | | 476.29 | 476.29 | 15,500.00 | 3 |
| 05-430-700-4800-6240 Membership/Dues/Association Fees | | 166.18 | 166.18 | 2,400.00 | 7 |
| 05-430-700-4800-6241 Meeting/Conference Registration Fee | | 1,329.50 | 1,329.50 | 5,200.00 | 26 |
| 05-430-700-4800-6250 Telephone | | 4,999.73 | 4,999.73 | 16,655.00 | 30 |
| 05-430-700-4800-6254 Utilities- Gas and Electric | | 3,692.62 | 3,692.62 | 18,000.00 | 21 |
| 05-430-700-4800-6272 New Employee Physical Examinations | | 0.00 | 0.00 | 500.00 | 0 |
| 05-430-700-4800-6278 H & HS Advisory Committee | | 883.55 | 883.55 | 3,300.00 | 27 |
| 05-430-700-4800-6300 Maintenance/Service Contracts | | 1,424.70 | 1,424.70 | 6,400.00 | 22 |
| 05-430-700-4800-6301 Equipment Lease/Space Rental | | 990.28 | 990.28 | 3,900.00 | 25 |
| 05-430-700-4800-6330 Mileage/Parking | | 4,978.02 | 4,978.02 | 23,000.00 | 22 |
| 05-430-700-4800-6332 Hotel/Lodging | | 369.00 | 369.00 | 9,500.00 | 4 |
| 05-430-700-4800-6333 Allocated Admin Mileage/Motorpool | | 131.58 | 131.58 | 43,000.00 | 0 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDC</u> |
|-----------------------|--|------------------------|---------------------|-------------------------------|---------------------|
| 05-430-700-4800-6335 | Gas/Vehicle Fuel Charges | 1,032.27 | 1,032.27 | 5,000.00 | 21 |
| 05-430-700-4800-6340 | Meal Reimbursement | 12.86 | 12.86 | 1,800.00 | 1 |
| 05-430-700-4800-6352 | Insurance- Vehicles/Equipment/Liability | 15,953.50 | 15,953.50 | 15,954.00 | 100 |
| 05-430-700-4800-6353 | Workers Comp Insurance | 9,022.00 | 9,022.00 | 9,023.00 | 100 |
| 05-430-700-4800-6402 | Computer/Technology Supplies | 13,313.34 | 13,313.34 | 24,275.00 | 55 |
| 05-430-700-4800-6405 | Office Supplies | 2,194.36 | 2,194.36 | 6,000.00 | 37 |
| 05-430-700-4800-6416 | Education Supplies- Social Services | 119.10 | 119.10 | 0.00 | 0 |
| 05-430-700-4800-6422 | Janitorial Services/Supplies | 665.08 | 665.08 | 3,800.00 | 18 |
| 05-430-700-4800-6450 | Small Equipment: Telephones,Chairs, etc. | 3,572.27 | 3,572.27 | 6,798.00 | 53 |
| 05-430-700-4800-6605 | Building & Structure Related Expenditure | 0.00 | 0.00 | 42,925.00 | 0 |
| 05-430-700-4800-6800 | Direct Charge Expenses Non Ffp | 0.00 | 0.00 | 5,600.00 | 0 |
| 05-430-700-4800-6802 | Mh Init - Lac | 81.19 | 81.19 | 5,000.00 | 2 |
| 05-430-700-4800-6803 | Mh Int - Consumer Support | 0.00 | 0.00 | 1,500.00 | 0 |
| 05-430-700-4800-6804 | Mh Init - Housing Expense | 2,108.47 | 2,108.47 | 5,000.00 | 42 |
| 05-430-700-4800-6805 | Mh Init - Transportation | 1,750.04 | 1,750.04 | 0.00 | 0 |
| 05-430-700-4800-6809 | Mh Init - Employability | 980.00 | 980.00 | 9,500.00 | 10 |
| 05-430-700-4800-6810 | Mh Init - Flex | 1,551.34 | 1,551.34 | 10,000.00 | 16 |
| 05-430-700-4800-6823 | Special Kids Fund - Expenditure | 32.78 | 32.78 | 500.00 | 7 |
| 05-430-700-4820-6101 | Direct Social Service Salaries | 366,799.14 | 366,799.14 | 1,414,977.00 | 26 |
| 05-430-700-4820-6108 | Meals Reimbursed Taxable | 155.23 | 155.23 | 500.00 | 31 |
| 05-430-700-4820-6109 | Salaries- Overtime | 3,236.44 | 3,236.44 | 7,000.00 | 46 |
| 05-430-700-4820-6124 | Direct Soc Serv Medicare | 5,211.75 | 5,211.75 | 20,626.00 | 25 |
| 05-430-700-4820-6148 | Employer Deduct Contribution- HSA | 13,266.39 | 13,266.39 | 66,240.00 | 20 |
| 05-430-700-4820-6150 | Direct Soc Serv Health Ins | 38,211.99 | 38,211.99 | 143,760.00 | 27 |
| 05-430-700-4820-6152 | Direct Soc Serv Life Ins | 284.40 | 284.40 | 1,312.00 | 22 |
| 05-430-700-4820-6154 | Long Term Disability | 72.48 | 72.48 | 356.00 | 20 |
| 05-430-700-4820-6159 | Pera Employer | 27,242.74 | 27,242.74 | 106,685.00 | 26 |
| 05-430-700-4820-6165 | Direct Soc Serv Fica | 22,284.30 | 22,284.30 | 88,193.00 | 25 |
| 05-430-700-4821-6101 | Direct Ph Salaries | 43,216.00 | 43,216.00 | 262,311.00 | 16 |
| 05-430-700-4821-6108 | Meals Reimbursed Taxable | 2.71 | 2.71 | 25.00 | 11 |
| 05-430-700-4821-6124 | Direct Ph Medicare | 598.59 | 598.59 | 3,803.00 | 16 |
| 05-430-700-4821-6148 | Employer Deduct Contribution- HSA | 1,951.56 | 1,951.56 | 11,696.00 | 17 |
| 05-430-700-4821-6150 | Direct Ph Health Ins | 6,003.65 | 6,003.65 | 36,105.00 | 17 |
| 05-430-700-4821-6152 | Direct Ph Life Insurance | 40.56 | 40.56 | 287.00 | 14 |
| 05-430-700-4821-6154 | Long Term Disability- Employer | 94.24 | 94.24 | 182.00 | 52 |
| 05-430-700-4821-6159 | Pera Employer | 3,139.60 | 3,139.60 | 19,673.00 | 16 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|--------------------------|---|------------------------|---------------------|-----------------|----------------|
| | | | | <u>Budget</u> | <u>25% BDC</u> |
| 05-430-700-4821-6165 | Direct Ph Fica - Employer | 2,559.53 | 2,559.53 | 16,263.00 | 16 |
| ----- REVENUES ----- | | | | | |
| 05-430-710-0000-5319 | Child Protection Allocation - State | 27,192.00- | 27,192.00- | 75,000.00- | 36 |
| 05-430-710-0000-5322 | Northstar Foster Care S03 | 0.00 | 0.00 | 6,000.00- | 0 |
| 05-430-710-0000-5323 | Family Response State Grant | 256.30- | 256.30- | 2,528.00- | 10 |
| 05-430-710-0000-5324 | State Share- CADI/CAC/BI S01 | 840.06- | 840.06- | 3,500.00- | 24 |
| 05-430-710-0000-5330 | PSOP Grant Expansion | 319.00- | 319.00- | 2,802.00- | 11 |
| 05-430-710-0000-5341 | Consumer Support Grant S68 | 79.40- | 79.40- | 0.00 | 0 |
| 05-430-710-0000-5420 | Fed- Cadi/Tbi/Ltcc F06 | 840.41- | 840.41- | 3,500.00- | 24 |
| 05-430-710-0000-5422 | Family Group Dis Making - 08 | 18.00- | 18.00- | 0.00 | 0 |
| 05-430-710-0000-5423 | Title IV- B2 Family Response*65 | 429.67- | 429.67- | 4,120.00- | 10 |
| 05-430-710-0000-5425 | Title IV- B1 Family Response*65 | 312.28- | 312.28- | 2,716.00- | 11 |
| 05-430-710-0000-5429 | IV- E Self Grant*04 | 942.00- | 942.00- | 2,000.00- | 47 |
| 05-430-710-0000-5430 | PSOP - CHILDREN'S TRUST FUND | 246.00- | 246.00- | 2,803.00- | 9 |
| 05-430-710-0000-5441 | IV- E Foster Care*01 | 6,140.00- | 6,140.00- | 41,000.00- | 15 |
| 05-430-710-0000-5442 | IV- E SSTS Admin*02 | 1,316.00- | 1,316.00- | 20,000.00- | 7 |
| 05-430-710-0000-5453 | CW TCM Revenue | 17,526.00- | 17,526.00- | 146,000.00- | 12 |
| 05-430-710-0000-5483 | MA Admin LCTS*07 | 15,945.00- | 15,945.00- | 0.00 | 0 |
| 05-430-710-0000-5500 | Third Party Reimbursements- PCA | 0.00 | 0.00 | 3,200.00- | 0 |
| 05-430-710-0000-5832 | Admin Foster Care Recoveries | 8,206.82- | 8,206.82- | 75,000.00- | 11 |
| 05-430-710-0000-5833 | IV- E Foster Care Recoveries | 415.65- | 415.65- | 11,000.00- | 4 |
| ----- EXPENDITURES ----- | | | | | |
| 05-430-710-3160-6020 | Transportation Child Serv | 0.00 | 0.00 | 1,500.00 | 0 |
| 05-430-710-3160-6057 | Foster Care- Transportation | 3,300.95 | 3,300.95 | 6,700.00 | 49 |
| 05-430-710-3180-6020 | Health- Related Services | 401.93 | 401.93 | 1,200.00 | 33 |
| 05-430-710-3180-6057 | Health Related Services- Foster Care | 131.64 | 131.64 | 2,500.00 | 5 |
| 05-430-710-3190-6020 | Court Related Services & Activities | 194.75 | 194.75 | 4,000.00 | 5 |
| 05-430-710-3440-6050 | Housing Services- Child | 0.00 | 0.00 | 500.00 | 0 |
| 05-430-710-3450-6020 | Social & Recreational/Hippo Therapy | 0.00 | 0.00 | 500.00 | 0 |
| 05-430-710-3460-6065 | Self Funds - Adolescent Life Skills | 294.81 | 294.81 | 2,000.00 | 15 |
| 05-430-710-3630-6020 | Family- Based Life Mgmt Skills Services | 0.00 | 0.00 | 500.00 | 0 |
| 05-430-710-3640-6020 | Family Assessment Response Services | 0.00 | 0.00 | 4,000.00 | 0 |
| 05-430-710-3650-6027 | Serv For Concurrent Perm Plan | 1,814.40 | 1,814.40 | 1,000.00 | 181 |
| 05-430-710-3660-6020 | Family Group Decision Making | 0.00 | 0.00 | 2,000.00 | 0 |
| 05-430-710-3661-6020 | Triple P Activity | 0.00 | 0.00 | 1,500.00 | 0 |
| 05-430-710-3670-6020 | PSOP - Parent Support Outreach Services | 0.00 | 0.00 | 1,000.00 | 0 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|--------------------------|------------------------------------|------------------------|---------------------|-----------------|---------------------|
| | | | | <u>Budget</u> | <u>25% % of BDG</u> |
| 05-430-710-3710-6050 | Shelter- Truancy Program | 0.00 | 0.00 | 600.00 | 0 |
| 05-430-710-3710-6053 | Shelter- Corrective | 0.00 | 0.00 | 400.00 | 0 |
| 05-430-710-3710-6057 | Child Shelter | 0.00 | 0.00 | 800.00 | 0 |
| 05-430-710-3711-6057 | Child Shelter- Correctional | 0.00 | 0.00 | 2,000.00 | 0 |
| 05-430-710-3800-6057 | Treatment Foster Care | 0.00 | 0.00 | 26,000.00 | 0 |
| 05-430-710-3802-6057 | Treatment Foster Care/ICWA | 2,967.20 | 2,967.20 | 0.00 | 0 |
| 05-430-710-3810-6057 | Family Foster Care | 57,042.04 | 57,042.04 | 300,000.00 | 19 |
| 05-430-710-3812-6057 | Family Foster Care- Icwa | 29,715.98 | 29,715.98 | 0.00 | 0 |
| 05-430-710-3830-6057 | Children's Group Residential Care | 461.14 | 461.14 | 5,000.00 | 9 |
| 05-430-710-3850-6057 | Correctional Facilities | 40,528.99 | 40,528.99 | 0.00 | 0 |
| 05-430-710-3852-6057 | Correctional Facilities- Icwa | 890.00 | 890.00 | 0.00 | 0 |
| 05-430-710-3890-6020 | Respite Care - Non Foster Care | 2,270.46 | 2,270.46 | 1,000.00 | 227 |
| 05-430-710-3890-6057 | Respite Care- Foster Care | 1,029.62 | 1,029.62 | 2,500.00 | 41 |
| 05-430-710-3930-6020 | General Case Management | 196.02 | 196.02 | 500.00 | 39 |
| 05-430-710-3960-6050 | Adoptions & Kinship | 0.00 | 0.00 | 500.00 | 0 |
| 05-430-710-3970-6064 | Collaborative Grant | 15,945.00 | 15,945.00 | 0.00 | 0 |
| 05-430-710-3980-6020 | License & Resource Development | 100.00 | 100.00 | 1,500.00 | 7 |
| ----- REVENUES ----- | | | | | |
| 05-430-720-0000-5322 | MFIP Consolidated Fund - State | 5,888.00 | 5,888.00 | 11,960.00 | 49 |
| 05-430-720-0000-5326 | Child Care MFIP Admin- State 66 | 363.00 | 363.00 | 1,200.00 | 30 |
| 05-430-720-0000-5370 | BSF Child Care Admin - State 08 | 361.00 | 361.00 | 5,654.00 | 6 |
| 05-430-720-0000-5426 | Child Care MFIP Admin- Fed 13 | 379.00 | 379.00 | 1,200.00 | 32 |
| 05-430-720-0000-5432 | Employment & Train Serv - F14 | 24,911.00 | 24,911.00 | 137,540.00 | 18 |
| 05-430-720-0000-5470 | BSF Child Care Admin*15 | 442.00 | 442.00 | 6,911.00 | 6 |
| 05-430-720-0000-5832 | Misc Child Care Recoveries/Fees | 194.00 | 194.00 | 1,500.00 | 13 |
| ----- EXPENDITURES ----- | | | | | |
| 05-430-720-3020-6069 | Community Ed & Prevent/Advertising | 229.00 | 229.00 | 860.00 | 27 |
| 05-430-720-3110-6069 | Bsf Child Care | 722.80 | 722.80 | 4,337.00 | 17 |
| 05-430-720-3140-6020 | Other Child Care | 0.00 | 0.00 | 500.00 | 0 |
| 05-430-720-3140-6057 | Day Care- Foster Care | 178.50 | 178.50 | 0.00 | 0 |
| 05-430-720-3370-6038 | Mfip- Employment Services | 33,697.51 | 33,697.51 | 120,000.00 | 28 |
| 05-430-720-3980-6020 | License And Resource Development | 70.00 | 70.00 | 600.00 | 12 |
| ----- REVENUES ----- | | | | | |
| 05-430-730-0000-5321 | CDTF Fund Admin S17 | 4,888.48 | 4,888.48 | 10,023.00 | 49 |
| 05-430-730-0000-5421 | MA Rule 25 Admin SSTS*22 | 7,670.00 | 7,670.00 | 34,000.00 | 23 |
| 05-430-730-0000-5832 | Detox Recoveries | 5,267.76 | 5,267.76 | 10,000.00 | 53 |
| ----- EXPENDITURES ----- | | | | | |

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

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5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|--------------------------|---|------------------------|---------------------|-----------------|---------------------|
| | | | | <u>Budget</u> | <u>25% % of BDG</u> |
| 05-430-730-3050-6050 | Rule 25 Assessment | 100.00 | 100.00 | 0.00 | 0 |
| 05-430-730-3090-6050 | Pre- Petition Screening/Hearing | 0.00 | 0.00 | 500.00 | 0 |
| 05-430-730-3170-6050 | Detox Transportation | 0.00 | 0.00 | 2,500.00 | 0 |
| 05-430-730-3590-6072 | Ccddf County % State Billings | 38,477.81 | 38,477.81 | 50,000.00 | 77 |
| 05-430-730-3710-6020 | Detoxification - Grand Rapids | 8,775.00 | 8,775.00 | 17,000.00 | 52 |
| 05-430-730-3710-6080 | Detoxification - Other | 0.00 | 0.00 | 7,500.00 | 0 |
| ----- REVENUES ----- | | | | | |
| 05-430-740-0000-5351 | Child MH Combined S63 | 7,102.00 | 7,102.00 | 28,408.00 | 25 |
| 05-430-740-0000-5437 | IV- E MH Foster Care*28 | 4,078.00 | 4,078.00 | 5,000.00 | 82 |
| 05-430-740-0000-5444 | MA Rule 5 Foster Care*66 | 25,880.22 | 25,880.22 | 14,000.00 | 185 |
| 05-430-740-0000-5450 | MA CMH TCM*64 | 7,380.00 | 7,380.00 | 37,000.00 | 20 |
| 05-430-740-0000-5500 | Insurance Company Revenue | 15,399.07 | 15,399.07 | 70,000.00 | 22 |
| 05-430-740-0000-5832 | Misc Child MH Recoveries | 0.00 | 0.00 | 500.00 | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 05-430-740-3050-6020 | Child Outpat Assess/Psyc. Testing | 1,184.91 | 1,184.91 | 15,000.00 | 8 |
| 05-430-740-3160-6020 | Child MHTransportation | 0.00 | 0.00 | 200.00 | 0 |
| 05-430-740-3160-6057 | Mh Foster Care Transportation | 0.00 | 0.00 | 500.00 | 0 |
| 05-430-740-3300-6020 | Other Family Community Support Services | 0.00 | 0.00 | 500.00 | 0 |
| 05-430-740-3530-6020 | Child Outpatient Psychotherapy | 0.00 | 0.00 | 600.00 | 0 |
| 05-430-740-3620-6020 | Family Based Services Mh | 0.00 | 0.00 | 2,000.00 | 0 |
| 05-430-740-3830-6057 | Rule 5- Children's Residential Trmt | 99,076.70 | 99,076.70 | 90,000.00 | 110 |
| 05-430-740-3890-6020 | Child Mh Respite | 460.06 | 460.06 | 2,500.00 | 18 |
| 05-430-740-3890-6057 | Mh Respite - Foster Care | 0.00 | 0.00 | 500.00 | 0 |
| 05-430-740-3900-6020 | Child Rule 79 Case Mgmt | 877.50 | 877.50 | 4,410.00 | 20 |
| ----- REVENUES ----- | | | | | |
| 05-430-745-0000-5343 | Adult MH Rule 78 CSP S25 | 13,855.00 | 13,855.00 | 55,418.00 | 25 |
| 05-430-745-0000-5421 | MA Adult MH TCM*31 | 9,986.65 | 9,986.65 | 33,000.00 | 30 |
| 05-430-745-0000-5500 | Insurance Company Revenue | 7,808.00 | 7,808.00 | 39,000.00 | 20 |
| ----- EXPENDITURES ----- | | | | | |
| 05-430-745-3025-6020 | COMMUNITY ED & PREVENTION | 19,274.60 | 19,274.60 | 73,325.00 | 26 |
| 05-430-745-3030-6071 | Client Outreach - Csp | 0.00 | 0.00 | 1,500.00 | 0 |
| 05-430-745-3085-6020 | Adult Outpat Diagnostic Assess/Psyc | 3,880.19 | 3,880.19 | 15,000.00 | 26 |
| 05-430-745-3090-6050 | Pre- Petition Screening/Hearing | 1,307.50 | 1,307.50 | 3,600.00 | 36 |
| 05-430-745-3160-6050 | Adult Transportation | 130.00 | 130.00 | 1,700.00 | 8 |
| 05-430-745-3430-6050 | Housing Subsidy | 0.00 | 0.00 | 200.00 | 0 |
| 05-430-745-3720-6081 | State- Operated Inpatient - Rtc Or Cbhh | 0.00 | 0.00 | 50,000.00 | 0 |
| 05-430-745-3721-6081 | Commitment Costs - Poor Relief | 63,606.80 | 63,606.80 | 322,260.00 | 20 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | | |
|--------------------------|---|------------------------|---------------------|---------------------|----------------------|------------|
| | | | | <u>Budget</u> | <u>% of BDC</u> | |
| 05- 430- 745- 3730- 6020 | Adult Acute Care Hospital Inpatient | 0.00 | 0.00 | 1,000.00 | 0 | |
| 05- 430- 745- 3910- 6020 | Adult Rule 79 Case Mgmt | 1,057.50 | 1,057.50 | 4,680.00 | 23 | |
| ----- REVENUES ----- | | | | | | |
| 05- 430- 750- 0000- 5323 | State Share- DD Services S38 | 16,708.88- | 16,708.88- | 94,000.00- | 18 | |
| 05- 430- 750- 0000- 5341 | DD Family Support Grant*35 | 900.00 | 900.00 | 2,000.00- | -45- | |
| 05- 430- 750- 0000- 5373 | DD SILS Program S34 | 1,108.00- | 1,108.00- | 15,270.00- | 7 | |
| 05- 430- 750- 0000- 5420 | Fed Share- DD Services F38 | 16,714.54- | 16,714.54- | 94,000.00- | 18 | |
| 05- 430- 750- 0000- 5445 | MA VA/DD TCM*42 | 1,577.97- | 1,577.97- | 10,000.00- | 16 | |
| ----- EXPENDITURES ----- | | | | | | |
| 05- 430- 750- 3340- 6073 | Semi- Independent Living Serv (Sils) | 3,263.08 | 3,263.08 | 21,814.00 | 15 | |
| 05- 430- 750- 3350- 6020 | Family Support Program | 0.00 | 0.00 | 2,000.00 | 0 | |
| 05- 430- 750- 3380- 6050 | Extended Supported Employment | 767.25 | 767.25 | 7,000.00 | 11 | |
| 05- 430- 750- 3410- 6094 | Environment Access,Adapt,Special Supply | 0.00 | 0.00 | 1,500.00 | 0 | |
| 05- 430- 750- 3950- 6020 | Public Guardianship Dd | 2,125.80 | 2,125.80 | 7,200.00 | 30 | |
| ----- REVENUES ----- | | | | | | |
| 05- 430- 760- 0000- 5322 | State Share - CADI/CAC S44 | 16,667.29- | 16,667.29- | 84,000.00- | 20 | |
| 05- 430- 760- 0000- 5323 | State Share - EW S44 | 4,327.96- | 4,327.96- | 12,000.00- | 36 | |
| 05- 430- 760- 0000- 5324 | State Share - AC S45 | 1,396.33- | 1,396.33- | 6,000.00- | 23 | |
| 05- 430- 760- 0000- 5325 | State Share - TBI S44 | 2,119.16- | 2,119.16- | 6,000.00- | 35 | |
| 05- 430- 760- 0000- 5331 | State Share - RSC | 0.00 | 0.00 | 1,500.00- | 0 | |
| 05- 430- 760- 0000- 5420 | Fed Share - AC F48 | 1,396.34- | 1,396.34- | 6,000.00- | 23 | |
| 05- 430- 760- 0000- 5422 | Fed Share - CADI/CAC F47 | 16,671.22- | 16,671.22- | 84,000.00- | 20 | |
| 05- 430- 760- 0000- 5423 | Fed Share - EW F47 | 4,328.30- | 4,328.30- | 12,000.00- | 36 | |
| 05- 430- 760- 0000- 5425 | Fed Share - TBI F47 | 2,119.40- | 2,119.40- | 6,000.00- | 35 | |
| 05- 430- 760- 0000- 5432 | Federal Share - RSC | 0.00 | 0.00 | 1,500.00- | 0 | |
| 05- 430- 760- 0000- 5500 | Insurance Company Revenue | 42,897.37- | 42,897.37- | 180,000.00- | 24 | |
| 05- 430- 760- 0000- 5810 | Co Share - Waivered Services | 185.00- | 185.00- | 500.00- | 37 | |
| 05- 430- 760- 0000- 5832 | Misc Adult Service Recoveries | 250.00- | 250.00- | 0.00 | 0 | |
| ----- EXPENDITURES ----- | | | | | | |
| 05- 430- 760- 3160- 6050 | Transportation - Txx | 270.00 | 270.00 | 0.00 | 0 | |
| 05- 430- 760- 3160- 6075 | Waiver & Ac Transportation | 60.00 | 60.00 | 500.00 | 12 | |
| 05- 430- 760- 3410- 6075 | Environment Access,Adapt,Special Supply | 2,119.00 | 2,119.00 | 1,500.00 | 141 | |
| 05- 430- 760- 3440- 6050 | Housing Services | 0.00 | 0.00 | 500.00 | 0 | |
| 05- 430- 760- 3950- 6020 | Guardianship/Conservatorship | 1,260.00 | 1,260.00 | 5,400.00 | 23 | |
| 430 DEPT | Totals Social Services | Revenue | 478,085.53- | 478,085.53- | 3,746,774.00- | 13 |
| | | Expend. | 1,149,791.96 | 1,149,791.96 | 3,952,285.00 | 29 |
| | | Net | 671,706.43 | 671,706.43 | 205,511.00 | 327 |

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

5 FUND Health & Human Services

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|-----------------------|--------------------------------|------------------------|---------------------|-------------------------------|---------------------|
| 5 FUND | Totals Health & Human Services | | | | |
| | Revenue | 954,706.59- | 954,706.59- | 6,403,034.00- | 15 |
| | Expend. | 1,864,967.80 | 1,864,967.80 | 6,803,034.00 | 27 |
| | Net | 910,261.21 | 910,261.21 | 400,000.00 | 228 |

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

7 FUND Ditch

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|--------------------------------------|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 350 DEPT Ditch 2 (Judicial) | | | | | |
| ----- REVENUES ----- | | | | | |
| 07-350-000-0000-5791 Interest Income | | 16.99- | 16.99- | 0.00 | 0 |
| 350 DEPT Totals Ditch 2 (Judicial) | Revenue | 16.99- | 16.99- | 0.00 | 0 |
| | Expend. | | | | |
| | Net | 16.99- | 16.99- | 0.00 | 0 |

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

7 FUND Ditch

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|--------------------------------------|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 352 DEPT Ditch 30 (County) | | | | | |
| ----- REVENUES ----- | | | | | |
| 07-352-000-0000-5791 Interest Income | | 38.53- | 38.53- | 0.00 | 0 |
| 352 DEPT Totals Ditch 30 (County) | Revenue | 38.53- | 38.53- | 0.00 | 0 |
| | Expend. | | | | |
| | Net | 38.53- | 38.53- | 0.00 | 0 |
| 7 FUND Totals Ditch | Revenue | 55.52- | 55.52- | 0.00 | 0 |
| | Expend. | | | | |
| | Net | 55.52- | 55.52- | 0.00 | 0 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

10 FUND Trust

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 921 DEPT Co. Development | | | | | |
| ----- REVENUES ----- | | | | | |
| 10-921-000-0000-5220 Concon Apport Ms 84 A 51 Intergovernment | | 0.00 | 0.00 | 250,000.00- | 0 |
| 10-921-000-0000-5251 In Lieu Apportionments & Receipts | | 0.00 | 0.00 | 85,000.00- | 0 |
| 10-921-000-0000-5840 Misc Receipts | | 194.04- | 194.04- | 4,000.00- | 5 |
| ----- EXPENDITURES ----- | | | | | |
| 10-921-000-0000-6101 Salaries- Full Time | | 32,378.33 | 32,378.33 | 132,317.00 | 24 |
| 10-921-000-0000-6124 Medicare- Employer | | 469.97 | 469.97 | 1,922.00 | 24 |
| 10-921-000-0000-6148 Employer Deduct Contribution- HSA | | 904.08 | 904.08 | 0.00 | 0 |
| 10-921-000-0000-6149 Employer Deduct Contribution- Veba | | 0.00 | 0.00 | 3,711.00 | 0 |
| 10-921-000-0000-6150 Health Insurance- Employer | | 2,411.88 | 2,411.88 | 11,767.00 | 20 |
| 10-921-000-0000-6152 Life Insurance- Employer | | 23.32 | 23.32 | 140.00 | 17 |
| 10-921-000-0000-6154 Long Term Disability- Employer | | 24.98 | 24.98 | 225.00 | 11 |
| 10-921-000-0000-6159 Pera Co | | 2,161.05 | 2,161.05 | 9,927.00 | 22 |
| 10-921-000-0000-6165 Fica- Employer | | 2,009.34 | 2,009.34 | 8,205.00 | 24 |
| 10-921-000-0000-6205 Postage | | 0.92 | 0.92 | 0.00 | 0 |
| 10-921-000-0000-6208 Training/Education | | 30.00 | 30.00 | 0.00 | 0 |
| 10-921-000-0000-6231 Services, Labor, Contracts | | 240.00 | 240.00 | 100,000.00 | 0 |
| 10-921-000-0000-6240 Dues | | 0.00 | 0.00 | 2,500.00 | 0 |
| 10-921-000-0000-6250 Telephone | | 14.48 | 14.48 | 500.00 | 3 |
| 10-921-000-0000-6353 Workers Compensation Insurance | | 718.00 | 718.00 | 718.00 | 100 |
| 10-921-000-0000-6405 Office Supplies | | 1,251.00 | 1,251.00 | 0.00 | 0 |
| 10-921-000-0000-6515 Culverts | | 0.00 | 0.00 | 10,000.00 | 0 |
| 10-921-000-0000-6801 Appropriations | | 46,220.00 | 46,220.00 | 65,000.00 | 71 |
| 921 DEPT Totals Co. Development | | 194.04- | 194.04- | 339,000.00- | 0 |
| | Revenue | 88,857.35 | 88,857.35 | 346,932.00 | 26 |
| | Expend. | 88,663.31 | 88,663.31 | 7,932.00 | 118 |
| | Net | | | | |

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

10 FUND Trust

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year <u>Budget</u> | 25% <u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 922 DEPT Cons. Forfeited Tax Sales | | | | | |
| ----- REVENUES ----- | | | | | |
| 10-922-000-0000-5253 Conservation Forfeited Tax Sales | | 7,254.00- | 7,254.00- | 0.00 | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 10-922-000-0000-6205 Postage | | 0.93 | 0.93 | 0.00 | 0 |
| 10-922-000-0000-6815 Cons. Forfeited Tax Sales | | 6,511.18 | 6,511.18 | 0.00 | 0 |
| 922 DEPT Totals Cons. Forfeited Tax Sales | Revenue | 7,254.00- | 7,254.00- | 0.00 | 0 |
| | Expend. | 6,512.11 | 6,512.11 | 0.00 | 0 |
| | Net | 741.89- | 741.89- | 0.00 | 0 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

10 FUND Trust

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 923 DEPT Forfeited Tax Sales | | | | | |
| ----- REVENUES ----- | | | | | |
| 10- 923- 000- 0000- 5254 Forfeited Tax Sales | | 344,281.64- | 344,281.64- | 1,700,000.00- | 20 |
| 10- 923- 000- 0000- 5860 Juror Reimbursement | | 40.00- | 40.00- | 0.00 | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 10- 923- 000- 0000- 6101 Salaries- Full Time | | 124,442.70 | 124,442.70 | 437,514.00 | 28 |
| 10- 923- 000- 0000- 6102 Salaries- Part Time | | 259.35 | 259.35 | 0.00 | 0 |
| 10- 923- 000- 0000- 6109 Overtime- Salaries | | 51.82 | 51.82 | 0.00 | 0 |
| 10- 923- 000- 0000- 6124 Medicare- Employer | | 1,725.54 | 1,725.54 | 6,345.00 | 27 |
| 10- 923- 000- 0000- 6148 Employer Deduct Contribution- HSA | | 4,333.80 | 4,333.80 | 0.00 | 0 |
| 10- 923- 000- 0000- 6149 Employer Deduct Contribution- Veba | | 0.00 | 0.00 | 20,049.00 | 0 |
| 10- 923- 000- 0000- 6150 Health Insurance- Employer | | 15,546.15 | 15,546.15 | 47,113.00 | 33 |
| 10- 923- 000- 0000- 6152 Life Insurance- Employer | | 107.22 | 107.22 | 358.00 | 30 |
| 10- 923- 000- 0000- 6154 Long Term Disability- Employer | | 142.33 | 142.33 | 478.00 | 30 |
| 10- 923- 000- 0000- 6159 Pera Co | | 8,685.99 | 8,685.99 | 32,815.00 | 26 |
| 10- 923- 000- 0000- 6165 Fica- Employer | | 7,378.12 | 7,378.12 | 27,127.00 | 27 |
| 10- 923- 000- 0000- 6205 Postage | | 312.17 | 312.17 | 2,000.00 | 16 |
| 10- 923- 000- 0000- 6208 Training/Education | | 60.00 | 60.00 | 2,000.00 | 3 |
| 10- 923- 000- 0000- 6230 Printing, Publishing & Adv | | 179.00 | 179.00 | 2,000.00 | 9 |
| 10- 923- 000- 0000- 6231 Services, Labor, Contracts | | 45,835.79 | 45,835.79 | 20,000.00 | 229 |
| 10- 923- 000- 0000- 6240 Dues | | 500.00 | 500.00 | 2,500.00 | 20 |
| 10- 923- 000- 0000- 6243 License Fee | | 0.00 | 0.00 | 1,000.00 | 0 |
| 10- 923- 000- 0000- 6250 Telephone | | 33.11 | 33.11 | 2,500.00 | 1 |
| 10- 923- 000- 0000- 6254 Utilities | | 187.87 | 187.87 | 1,000.00 | 19 |
| 10- 923- 000- 0000- 6267 Unemployment Compensation | | 0.00 | 0.00 | 500.00 | 0 |
| 10- 923- 000- 0000- 6280 State Deed Forfeited Tax Sales | | 725.00 | 725.00 | 0.00 | 0 |
| 10- 923- 000- 0000- 6282 State Deed Repurchase | | 100.00 | 100.00 | 0.00 | 0 |
| 10- 923- 000- 0000- 6311 Sales Tax | | 42.46 | 42.46 | 250.00 | 17 |
| 10- 923- 000- 0000- 6330 Transportation & Travel | | 240.56 | 240.56 | 3,500.00 | 7 |
| 10- 923- 000- 0000- 6332 Hotel/Motel Lodging | | 0.00 | 0.00 | 1,000.00 | 0 |
| 10- 923- 000- 0000- 6340 Meals Reimbursed Non- Taxable | | 0.00 | 0.00 | 250.00 | 0 |
| 10- 923- 000- 0000- 6350 Per Diem | | 0.00 | 0.00 | 2,500.00 | 0 |
| 10- 923- 000- 0000- 6352 Insurance | | 8,640.00 | 8,640.00 | 8,562.00 | 101 |
| 10- 923- 000- 0000- 6353 Workers Compensation Insurance | | 4,394.00 | 4,394.00 | 4,402.00 | 100 |
| 10- 923- 000- 0000- 6374 Auto & Trailer License | | 0.00 | 0.00 | 700.00 | 0 |
| 10- 923- 000- 0000- 6405 Office Supplies | | 4,640.26 | 4,640.26 | 10,000.00 | 46 |

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

10 FUND Trust

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter</u> <u>To Date</u> | <u>Year</u> <u>To Date</u> | <u>Percent of Year</u> | | |
|-----------------------|-------------------------------|----------------------------------|-------------------------------|------------------------|---|----|
| | | | | <u>Budget</u> | <u>25%</u> <u>% of</u> <u>BDG</u> | |
| 10-923-000-0000-6406 | Field Supplies | 98.83 | 98.83 | 5,000.00 | 2 | |
| 10-923-000-0000-6450 | Small Tools | 103.86 | 103.86 | 3,000.00 | 3 | |
| 10-923-000-0000-6511 | Gas And Oil | 0.00 | 0.00 | 25,000.00 | 0 | |
| 10-923-000-0000-6590 | Repair & Maintenance Supplies | 38,846.72 | 38,846.72 | 25,000.00 | 155 | |
| 10-923-000-0000-6818 | Apportionments | 773,782.22 | 773,782.22 | 875,537.00 | 88 | |
| 10-923-000-0000-6820 | Refunds & Reimbursements | 31,017.34 | 31,017.34 | 80,000.00 | 39 | |
| 10-923-000-0000-6901 | Incidental Transfers | 0.00 | 0.00 | 50,000.00 | 0 | |
| 923 DEPT | Totals Forfeited Tax Sales | Revenue | 344,321.64- | 344,321.64- | 1,700,000.00- | 20 |
| | | Expend. | 1,072,412.21 | 1,072,412.21 | 1,700,000.00 | 63 |
| | | Net | 728,090.57 | 728,090.57 | 0.00 | 0 |

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

10 FUND Trust

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDC</u> |
|---------------------------------------|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 926 DEPT Law Library | | | | | |
| ----- REVENUES ----- | | | | | |
| 10-926-000-0000-5548 Law Library Fees | | 7,795.46- | 7,795.46- | 30,000.00- | 26 |
| ----- EXPENDITURES ----- | | | | | |
| 10-926-000-0000-6408 Law Books | | 8,389.08 | 8,389.08 | 30,000.00 | 28 |
| 926 DEPT Totals Law Library | Revenue | 7,795.46- | 7,795.46- | 30,000.00- | 26 |
| | Expend. | 8,389.08 | 8,389.08 | 30,000.00 | 28 |
| | Net | 593.62 | 593.62 | 0.00 | 0 |
| 10 FUND Totals Trust | Revenue | 359,565.14- | 359,565.14- | 2,069,000.00- | 17 |
| | Expend. | 1,176,170.75 | 1,176,170.75 | 2,076,932.00 | 57 |
| | Net | 816,605.61 | 816,605.61 | 7,932.00 | 295 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

11 FUND Forest Development

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 924 DEPT Forest Resource | | | | | |
| ----- REVENUES ----- | | | | | |
| 11-924-000-0000-5150 Sooline Rr Permits | | 0.00 | 0.00 | 500.00- | 0 |
| 11-924-000-0000-5222 Ms 477- A- Intergovernmental- PILT | | 0.00 | 0.00 | 142,000.00- | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 11-924-000-0000-6101 Salaries- Full Time | | 24,574.54 | 24,574.54 | 87,766.00 | 28 |
| 11-924-000-0000-6124 Medicare- Employer | | 350.15 | 350.15 | 1,276.00 | 27 |
| 11-924-000-0000-6148 Employer Deduct Contribution- HSA | | 1,085.52 | 1,085.52 | 0.00 | 0 |
| 11-924-000-0000-6149 Employer Deduct Contribution- Veba | | 0.00 | 0.00 | 2,768.00 | 0 |
| 11-924-000-0000-6150 Health Insurance- Employer | | 3,316.80 | 3,316.80 | 18,132.00 | 18 |
| 11-924-000-0000-6152 Life Insurance- Employer | | 20.94 | 20.94 | 160.00 | 13 |
| 11-924-000-0000-6159 Pera Co | | 1,769.78 | 1,769.78 | 6,586.00 | 27 |
| 11-924-000-0000-6165 Fica- Employer | | 1,497.32 | 1,497.32 | 5,443.00 | 28 |
| 11-924-000-0000-6208 Training/Education | | 200.00 | 200.00 | 0.00 | 0 |
| 11-924-000-0000-6231 Services, Labor, Contracts | | 8,748.23 | 8,748.23 | 15,000.00 | 58 |
| 11-924-000-0000-6250 Telephone | | 615.74 | 615.74 | 0.00 | 0 |
| 11-924-000-0000-6330 Transportation & Travel | | 712.62 | 712.62 | 0.00 | 0 |
| 11-924-000-0000-6340 Meals Reimbursed Non- Taxable | | 71.36 | 71.36 | 0.00 | 0 |
| 11-924-000-0000-6350 Per Diem | | 1,015.00 | 1,015.00 | 0.00 | 0 |
| 11-924-000-0000-6352 Insurance | | 1,988.00 | 1,988.00 | 1,988.00 | 100 |
| 11-924-000-0000-6353 Workers Compensation Insurance | | 1,150.00 | 1,150.00 | 1,146.00 | 100 |
| 11-924-000-0000-6450 Small Tools | | 787.48 | 787.48 | 0.00 | 0 |
| 11-924-000-0000-6590 Repair & Maintenance Supplies | | 17.94 | 17.94 | 2,500.00 | 1 |
| 924 DEPT Totals Forest Resource | | | | | |
| | Revenue | 0.00 | 0.00 | 142,500.00- | 0 |
| | Expend. | 47,921.42 | 47,921.42 | 142,765.00 | 34 |
| | Net | 47,921.42 | 47,921.42 | 265.00 | 084 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

11 FUND Forest Development

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|---|----------------|------------------------|---------------------|-------------------------------|---------------------|
| 925 DEPT Reforestation | | | | | |
| ----- REVENUES ----- | | | | | |
| 11-925-000-0000-5150 Sooline Rr Permits | | 0.00 | 0.00 | 500.00- | 0 |
| 11-925-000-0000-5252 Forf Tax Sales Apportionment | | 196,761.40- | 196,761.40- | 216,475.00- | 91 |
| 11-925-000-0000-5396 Trail Grants- State | | 10,464.55- | 10,464.55- | 0.00 | 0 |
| 11-925-000-0000-5840 Misc Receipts | | 6,960.20- | 6,960.20- | 0.00 | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 11-925-000-0000-6101 Salaries- Full Time | | 16,716.22 | 16,716.22 | 78,013.00 | 21 |
| 11-925-000-0000-6124 Medicare- Employer | | 234.46 | 234.46 | 1,138.00 | 21 |
| 11-925-000-0000-6148 Employer Deduct Contribution- HSA | | 690.06 | 690.06 | 0.00 | 0 |
| 11-925-000-0000-6149 Employer Deduct Contribution- Veba | | 0.00 | 0.00 | 4,459.00 | 0 |
| 11-925-000-0000-6150 Health Insurance- Employer | | 2,261.58 | 2,261.58 | 18,066.00 | 13 |
| 11-925-000-0000-6152 Life Insurance- Employer | | 10.95 | 10.95 | 160.00 | 7 |
| 11-925-000-0000-6159 Pera Co | | 1,044.37 | 1,044.37 | 5,853.00 | 18 |
| 11-925-000-0000-6165 Fica- Employer | | 1,002.62 | 1,002.62 | 4,838.00 | 21 |
| 11-925-000-0000-6208 Training/Education | | 20.00 | 20.00 | 0.00 | 0 |
| 11-925-000-0000-6231 Services, Labor, Contracts | | 10,080.00 | 10,080.00 | 50,000.00 | 20 |
| 11-925-000-0000-6273 Timber Improvement | | 0.00 | 0.00 | 15,000.00 | 0 |
| 11-925-000-0000-6312 Sales Tax Adjustment | | 0.46- | 0.46- | 0.00 | 0 |
| 11-925-000-0000-6353 Workers Compensation Insurance | | 2,557.00 | 2,557.00 | 2,553.00 | 100 |
| 11-925-000-0000-6361 Road Construction Service | | 0.00 | 0.00 | 40,000.00 | 0 |
| 11-925-000-0000-6590 Repair & Maintenance Supplies | | 494.55 | 494.55 | 0.00 | 0 |
| 925 DEPT Totals Reforestation | | | | | |
| | Revenue | 214,186.15- | 214,186.15- | 216,975.00- | 99 |
| | Expend. | 35,111.35 | 35,111.35 | 220,080.00 | 16 |
| | Net | 179,074.80- | 179,074.80- | 3,105.00 | 767- |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

11 FUND Forest Development

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 934 DEPT Memorial Forest | | | | | |
| ----- REVENUES ----- | | | | | |
| 11-934-000-0000-5252 Forf Tax Sales Apportionment | | 117,910.70- | 117,910.70- | 110,500.00- | 107 |
| ----- EXPENDITURES ----- | | | | | |
| 11-934-000-0000-6101 Salaries- Full Time | | 23,854.81 | 23,854.81 | 85,526.00 | 28 |
| 11-934-000-0000-6124 Medicare- Employer | | 328.19 | 328.19 | 1,240.00 | 26 |
| 11-934-000-0000-6148 Employer Deduct Contribution- HSA | | 815.04 | 815.04 | 0.00 | 0 |
| 11-934-000-0000-6149 Employer Deduct Contribution- Veba | | 0.00 | 0.00 | 4,151.00 | 0 |
| 11-934-000-0000-6150 Health Insurance- Employer | | 3,222.09 | 3,222.09 | 6,145.00 | 52 |
| 11-934-000-0000-6152 Life Insurance- Employer | | 23.40 | 23.40 | 64.00 | 37 |
| 11-934-000-0000-6159 Pera Co | | 1,724.42 | 1,724.42 | 6,417.00 | 27 |
| 11-934-000-0000-6165 Fica- Employer | | 1,403.29 | 1,403.29 | 5,304.00 | 26 |
| 11-934-000-0000-6231 Services, Labor, Contracts | | 0.00 | 0.00 | 40,000.00 | 0 |
| 11-934-000-0000-6273 Timber Improvement | | 0.00 | 0.00 | 20,000.00 | 0 |
| 11-934-000-0000-6353 Workers Compensation Insurance | | 477.00 | 477.00 | 477.00 | 100 |
| 11-934-000-0000-6361 Road Construction Service | | 0.00 | 0.00 | 10,000.00 | 0 |
| 934 DEPT Totals Memorial Forest | | | | | |
| | Revenue | 117,910.70- | 117,910.70- | 110,500.00- | 107 |
| | Expend. | 31,848.24 | 31,848.24 | 179,324.00 | 18 |
| | Net | 86,062.46- | 86,062.46- | 68,824.00 | 125- |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

11 FUND Forest Development

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year <u>Budget</u> | 25% <u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 935 DEPT Forest Road | | | | | |
| ----- REVENUES ----- | | | | | |
| 11-935-000-0000-5301 Forest Road Grt Lw 1988Ch686 | | 0.00 | 0.00 | 38,000.00- | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 11-935-000-0000-6102 Salaries- Part Time | | 0.00 | 0.00 | 28,700.00 | 0 |
| 11-935-000-0000-6231 Services, Labor, Contracts | | 3,650.00 | 3,650.00 | 0.00 | 0 |
| 11-935-000-0000-6353 Workers Compensation Insurance | | 1,812.00 | 1,812.00 | 1,812.00 | 100 |
| 11-935-000-0000-6511 Gas And Oil | | 0.00 | 0.00 | 5,000.00 | 0 |
| 935 DEPT Totals Forest Road | Revenue | 0.00 | 0.00 | 38,000.00- | 0 |
| | Expend. | 5,462.00 | 5,462.00 | 35,512.00 | 15 |
| | Net | 5,462.00 | 5,462.00 | 2,488.00- | 220- |

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

11 FUND Forest Development

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|------------------------------------|---------------|------------------------|---------------------|-----------------|---------------------|
| | | | | <u>Budget</u> | <u>25% % of BDG</u> |
| 936 DEPT Gravel Pit | | | | | |
| ----- REVENUES ----- | | | | | |
| 11-936-000-0000-5840 Misc Receipts | | 0.00 | 0.00 | 3,000.00- | 0 |
| 936 DEPT Totals Gravel Pit | Revenue | 0.00 | 0.00 | 3,000.00- | 0 |
| | Expend. | | | | |
| | Net | 0.00 | 0.00 | 3,000.00- | 0 |
| 11 FUND Totals Forest Development | Revenue | 332,096.85- | 332,096.85- | 510,975.00- | 65 |
| | Expend. | 120,343.01 | 120,343.01 | 577,681.00 | 21 |
| | Net | 211,753.84- | 211,753.84- | 66,706.00 | 317- |

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

12 FUND Agency

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year <u>Budget</u> | 25% <u>% of BDG</u> |
|--|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 930 DEPT ARDC | | | | | |
| ----- REVENUES ----- | | | | | |
| 12- 930- 000- 0000- 5001 Property Taxes- Current | | 0.00 | 0.00 | 48,515.00- | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 12- 930- 000- 0000- 6801 Apportionments | | 2,979.23 | 2,979.23 | 48,515.00 | 6 |
| 930 DEPT Totals ARDC | Revenue | 0.00 | 0.00 | 48,515.00- | 0 |
| | Expend. | 2,979.23 | 2,979.23 | 48,515.00 | 6 |
| | Net | 2,979.23 | 2,979.23 | 0.00 | 0 |

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

12 FUND Agency

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|--|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 931 DEPT Towns | | | | | |
| ----- REVENUES ----- | | | | | |
| 12- 931- 000- 0000- 5001 Property Taxes- Current | | 0.00 | 0.00 | 48,515.00- | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 12- 931- 000- 0000- 6801 Appropriations | | 2,224.91 | 2,224.91 | 0.00 | 0 |
| 931 DEPT Totals Towns | Revenue | 0.00 | 0.00 | 48,515.00- | 0 |
| | Expend. | 2,224.91 | 2,224.91 | 0.00 | 0 |
| | Net | 2,224.91 | 2,224.91 | 48,515.00- | 5- |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

12 FUND Agency

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year <u>Budget</u> | 25% <u>% of BDG</u> |
|---|---------------|------------------------|---------------------|----------------------------------|------------------------|
| 932 DEPT Schools | | | | | |
| ----- REVENUES ----- | | | | | |
| 12-932-000-0000-5252 Forf Tax Sales Apportionment | | 131,174.63- | 131,174.63- | 0.00 | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 12-932-000-0000-6801 Appropriations | | 205,738.05 | 205,738.05 | 0.00 | 0 |
| 932 DEPT Totals Schools | Revenue | 131,174.63- | 131,174.63- | 0.00 | 0 |
| | Expend. | 205,738.05 | 205,738.05 | 0.00 | 0 |
| | Net | 74,563.42 | 74,563.42 | 0.00 | 0 |
| 12 FUND Totals Agency | Revenue | 131,174.63- | 131,174.63- | 97,030.00- | 135 |
| | Expend. | 210,942.19 | 210,942.19 | 48,515.00 | 435 |
| | Net | 79,767.56 | 79,767.56 | 48,515.00- | 164- |

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

15 FUND Aitkin County Collaborative

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|--|------------------------|------------------------|---------------------|-----------------|-------------------|
| | | | | <u>Budget</u> | <u>25% of BDG</u> |
| 0 DEPT Undesignated | | | | | |
| ----- REVENUES ----- | | | | | |
| 15- 000- 000- 0000- 5791 Interest Income | | 0.00 | 0.00 | 700.00- | 0 |
| 15- 000- 000- 0000- 5832 Lcts Revenue Earned | | 15,945.00- | 15,945.00- | 44,000.00- | 36 |
| 0 DEPT Totals Undesignated | Revenue Expend. | 15,945.00- | 15,945.00- | 44,700.00- | 36 |
| | Net | 15,945.00- | 15,945.00- | 44,700.00- | 36 |

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

15 FUND Aitkin County Collaborative

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Budget</u> | Percent of Year 25% | <u>% of BDC</u> |
|---|---------------|------------------------|---------------------|---------------|------------------------|-----------------|
| 450 DEPT Collaborative- Aitkin School | | | | | | |
| ----- EXPENDITURES ----- | | | | | | |
| 15- 450- 000- 0000- 6220 Aitkin- Family Support | INACTIVE | 0.00 | 0.00 | 20,000.00 | | 0 |
| 450 DEPT Totals Collaborative- Aitkin School | Revenue | | | | | |
| | Expend. | 0.00 | 0.00 | 20,000.00 | | 0 |
| | Net | 0.00 | 0.00 | 20,000.00 | | 0 |

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REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

15 FUND Aitkin County Collaborative

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|-------------------|
| 451 DEPT Collaborative- Hill City School | | | | | |
| ----- EXPENDITURES ----- | | | | | |
| 15- 451- 000- 0000- 6220 Hill City Family Support | INACTIVE | 0.00 | 0.00 | 15,000.00 | 0 |
| 451 DEPT Totals Collaborative- Hill City School | Revenue | | | | |
| | Expend. | 0.00 | 0.00 | 15,000.00 | 0 |
| | Net | 0.00 | 0.00 | 15,000.00 | 0 |

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Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

15 FUND Aitkin County Collaborative

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Budget</u> | Percent of Year 25% | <u>% of BDC</u> |
|--|---------------|------------------------|---------------------|---------------|------------------------|-----------------|
| 452 DEPT Collaborative- McGregor School | | | | | | |
| ----- EXPENDITURES ----- | | | | | | |
| 15- 452- 000- 0000- 6220 McGregor Family Support | INACTIVE | 0.00 | 0.00 | 15,000.00 | | 0 |
| 452 DEPT Totals Collaborative- McGregor School | Revenue | | | | | |
| | Expend. | 0.00 | 0.00 | 15,000.00 | | 0 |
| | Net | 0.00 | 0.00 | 15,000.00 | | 0 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

15 FUND Aitkin County Collaborative

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 453 DEPT Collaborative- Aitkin Co Hlth & Hmn Svs | | | | | |
| ----- EXPENDITURES ----- | | | | | |
| 15- 453- 000- 0000- 6231 Ach&Hs Services | | 0.00 | 0.00 | 5,000.00 | 0 |
| 453 DEPT Totals Collaborative- Aitkin Co Hlth & Hmn Svs | Revenue | | | | |
| | Expend. | 0.00 | 0.00 | 5,000.00 | 0 |
| | Net | 0.00 | 0.00 | 5,000.00 | 0 |
| 15 FUND Totals Aitkin County Collaborative | Revenue | 15,945.00- | 15,945.00- | 44,700.00- | 36 |
| | Expend. | 0.00 | 0.00 | 55,000.00 | 0 |
| | Net | 15,945.00- | 15,945.00- | 10,300.00 | 155- |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

18 FUND Environmental Trust Fund

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 937 DEPT Environmental Trust Fund | | | | | |
| ----- REVENUES ----- | | | | | |
| 18-937-000-0000-5791 Interest Income | | 7,348.98- | 7,348.98- | 10,000.00- | 73 |
| ----- EXPENDITURES ----- | | | | | |
| 18-937-000-0000-6900 Transfers to Other Funds | | 6,810.45 | 6,810.45 | 10,000.00 | 68 |
| 937 DEPT Totals Environmental Trust Fund | Revenue | 7,348.98- | 7,348.98- | 10,000.00- | 73 |
| | Expend. | 6,810.45 | 6,810.45 | 10,000.00 | 68 |
| | Net | 538.53- | 538.53- | 0.00 | 0 |
| 18 FUND Totals Environmental Trust Fund | Revenue | 7,348.98- | 7,348.98- | 10,000.00- | 73 |
| | Expend. | 6,810.45 | 6,810.45 | 10,000.00 | 68 |
| | Net | 538.53- | 538.53- | 0.00 | 0 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

19 FUND Long Lake Conservation Center

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|-------------------------------------|------------------------------------|------------------------|---------------------|-------------------------------|---------------------|
| 521 DEPT LLCC Administration | | | | | |
| ----- REVENUES ----- | | | | | |
| 19- 521- 000- 0000- 5751 | Contributions- Unrestricted | 0.00 | 0.00 | 2,500.00- | 0 |
| 19- 521- 000- 0000- 5762 | Restricted Contributions | 410.00- | 410.00- | 0.00 | 0 |
| 19- 521- 000- 0000- 5840 | Misc Receipts | 56.55- | 56.55- | 2,000.00- | 3 |
| 19- 521- 000- 0000- 5884 | Commissary Sales Non Taxable | 3,873.77- | 3,873.77- | 22,000.00- | 18 |
| 19- 521- 000- 0000- 5885 | Commissary Sales Taxable | 2,630.88- | 2,630.88- | 22,000.00- | 12 |
| ----- EXPENDITURES ----- | | | | | |
| 19- 521- 000- 0000- 6101 | Salaries- Full Time | 8,377.30 | 8,377.30 | 27,476.00 | 30 |
| 19- 521- 000- 0000- 6124 | Medicare- Employer 1.45% | 119.63 | 119.63 | 398.00 | 30 |
| 19- 521- 000- 0000- 6148 | Employer Deduct Contribution- HSA | 282.48 | 282.48 | 0.00 | 0 |
| 19- 521- 000- 0000- 6149 | Employer Deduct Contribution- Veba | 0.00 | 0.00 | 1,500.00 | 0 |
| 19- 521- 000- 0000- 6150 | Health Insurance- Employer | 753.72 | 753.72 | 1,998.00 | 38 |
| 19- 521- 000- 0000- 6152 | Life Insurance- Employer | 7.80 | 7.80 | 31.00 | 25 |
| 19- 521- 000- 0000- 6154 | Long Term Disability- Employer | 17.16 | 17.16 | 59.00 | 29 |
| 19- 521- 000- 0000- 6159 | Pera Co- Or 7.25% | 551.35 | 551.35 | 2,061.00 | 27 |
| 19- 521- 000- 0000- 6165 | Fica- Employer 6.20% | 511.62 | 511.62 | 1,704.00 | 30 |
| 19- 521- 000- 0000- 6205 | Postage | 104.65 | 104.65 | 500.00 | 21 |
| 19- 521- 000- 0000- 6208 | Training/Education | 1,335.00 | 1,335.00 | 2,610.00 | 51 |
| 19- 521- 000- 0000- 6230 | Printing, Publ & Adv Promotion | 953.30 | 953.30 | 2,500.00 | 38 |
| 19- 521- 000- 0000- 6231 | Services, Labor, Contracts | 2,324.41 | 2,324.41 | 16,087.00 | 14 |
| 19- 521- 000- 0000- 6240 | Dues/Assoc Fees | 0.00 | 0.00 | 1,345.00 | 0 |
| 19- 521- 000- 0000- 6250 | Telephone | 1,549.34 | 1,549.34 | 5,400.00 | 29 |
| 19- 521- 000- 0000- 6254 | Utilities | 7,874.26 | 7,874.26 | 35,000.00 | 22 |
| 19- 521- 000- 0000- 6255 | Garbage | 276.76 | 276.76 | 1,200.00 | 23 |
| 19- 521- 000- 0000- 6330 | Transportation/Travel/Parking | 156.26 | 156.26 | 500.00 | 31 |
| 19- 521- 000- 0000- 6332 | Hotel / Motel Lodging | 0.00 | 0.00 | 500.00 | 0 |
| 19- 521- 000- 0000- 6340 | Meals Reimbursed Non- Taxable | 0.00 | 0.00 | 100.00 | 0 |
| 19- 521- 000- 0000- 6352 | Insurance | 10,027.00 | 10,027.00 | 10,027.00 | 100 |
| 19- 521- 000- 0000- 6353 | Workers Compensation Insurance | 204.00 | 204.00 | 204.00 | 100 |
| 19- 521- 000- 0000- 6374 | Auto & Trailer License | 0.00 | 0.00 | 100.00 | 0 |
| 19- 521- 000- 0000- 6400 | Commissary Items | 5,617.45 | 5,617.45 | 20,000.00 | 28 |
| 19- 521- 000- 0000- 6405 | Office & Computer Supplies | 342.40 | 342.40 | 1,000.00 | 34 |
| 521 DEPT Totals LLCC Administration | Revenue | 6,971.20- | 6,971.20- | 48,500.00- | 14 |
| | Expend. | 41,385.89 | 41,385.89 | 132,300.00 | 31 |
| | Net | 34,414.69 | 34,414.69 | 83,800.00 | 41 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

19 FUND Long Lake Conservation Center

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 522 DEPT LLCC Education | | | | | |
| ----- REVENUES ----- | | | | | |
| 19-522-000-0000-5553 Non School Groups | | 26,313.10- | 26,313.10- | 120,000.00- | 22 |
| 19-522-000-0000-5557 Adventure Program Pkg Fees | | 9,878.70- | 9,878.70- | 85,000.00- | 12 |
| 19-522-000-0000-5558 School Program Pkg Fees | | 66,665.95- | 66,665.95- | 385,189.00- | 17 |
| ----- EXPENDITURES ----- | | | | | |
| 19-522-000-0000-6101 Salaries- Full Time | | 18,562.79 | 18,562.79 | 71,953.00 | 26 |
| 19-522-000-0000-6102 Wages- Part Time | | 24,088.93 | 24,088.93 | 126,251.00 | 19 |
| 19-522-000-0000-6109 Salaries- Overtime | | 278.44 | 278.44 | 0.00 | 0 |
| 19-522-000-0000-6124 Medicare- Employer 1.45% | | 634.58 | 634.58 | 2,874.00 | 22 |
| 19-522-000-0000-6148 Employer Deduct Contribution- HSA | | 847.50 | 847.50 | 0.00 | 0 |
| 19-522-000-0000-6149 Employer Deduct Contribution- Veba | | 0.00 | 0.00 | 4,500.00 | 0 |
| 19-522-000-0000-6150 Health Insurance- Employer | | 2,261.16 | 2,261.16 | 5,994.00 | 38 |
| 19-522-000-0000-6152 Life Insurance- Employer | | 9.45 | 9.45 | 38.00 | 25 |
| 19-522-000-0000-6154 Long Term Disability- Employer | | 79.00 | 79.00 | 108.00 | 73 |
| 19-522-000-0000-6159 Pera Co- Or 7.25% | | 2,295.07 | 2,295.07 | 14,865.00 | 15 |
| 19-522-000-0000-6165 Fica- Employer 6.20% | | 2,713.51 | 2,713.51 | 12,289.00 | 22 |
| 19-522-000-0000-6217 Credit Card Fees | | 406.15 | 406.15 | 1,500.00 | 27 |
| 19-522-000-0000-6241 Registration Fee | | 144.00 | 144.00 | 4,100.00 | 4 |
| 19-522-000-0000-6267 Unemployment Compensation | | 0.00 | 0.00 | 500.00 | 0 |
| 19-522-000-0000-6353 Workers Compensation Insurance | | 3,492.00 | 3,492.00 | 3,492.00 | 100 |
| 19-522-000-0000-6416 Education Supplies | | 851.58 | 851.58 | 6,515.00 | 13 |
| 19-522-000-0000-6430 Medical Supplies | | 0.00 | 0.00 | 200.00 | 0 |
| 19-522-000-0000-6820 Refunds & Reimbursements | | 274.84 | 274.84 | 0.00 | 0 |
| 522 DEPT Totals LLCC Education | | | | | |
| | Revenue | 102,857.75- | 102,857.75- | 590,189.00- | 17 |
| | Expend. | 56,939.00 | 56,939.00 | 255,179.00 | 22 |
| | Net | 45,918.75- | 45,918.75- | 335,010.00- | 14 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

19 FUND Long Lake Conservation Center

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|---|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 523 DEPT LLCC Food | | | | | |
| ----- REVENUES ----- | | | | | |
| 19-523-000-0000-5543 Special Milk Refunds | | 728.57- | 728.57- | 4,500.00- | 16 |
| ----- EXPENDITURES ----- | | | | | |
| 19-523-000-0000-6101 Salaries- Full Time | | 13,413.80 | 13,413.80 | 47,990.00 | 28 |
| 19-523-000-0000-6102 Wages- Part Time | | 4,698.93 | 4,698.93 | 19,822.00 | 24 |
| 19-523-000-0000-6109 Salaries- Overtime | | 155.72 | 155.72 | 2,000.00 | 8 |
| 19-523-000-0000-6124 Medicare- Employer 1.45% | | 256.21 | 256.21 | 1,012.00 | 25 |
| 19-523-000-0000-6148 Employer Deduct Contribution- HSA | | 815.04 | 815.04 | 0.00 | 0 |
| 19-523-000-0000-6149 Employer Deduct Contribution- Veba | | 0.00 | 0.00 | 3,000.00 | 0 |
| 19-523-000-0000-6150 Health Insurance- Employer | | 3,015.72 | 3,015.72 | 8,544.00 | 35 |
| 19-523-000-0000-6152 Life Insurance- Employer | | 15.60 | 15.60 | 62.00 | 25 |
| 19-523-000-0000-6154 Long Term Disability- Employer | | 0.00 | 0.00 | 108.00 | 0 |
| 19-523-000-0000-6159 Pera Co- Or 7.25% | | 1,327.02 | 1,327.02 | 5,236.00 | 25 |
| 19-523-000-0000-6165 Fica- Employer 6.20% | | 1,095.45 | 1,095.45 | 4,328.00 | 25 |
| 19-523-000-0000-6267 Unemployment Compensation | | 0.00 | 0.00 | 500.00 | 0 |
| 19-523-000-0000-6353 Workers Compensation Insurance | | 1,410.00 | 1,410.00 | 1,410.00 | 100 |
| 19-523-000-0000-6418 Groceries- Students | | 9,353.90 | 9,353.90 | 58,000.00 | 16 |
| 19-523-000-0000-6420 Food Service Supplies | | 476.63 | 476.63 | 2,000.00 | 24 |
| 523 DEPT Totals LLCC Food | Revenue | 728.57- | 728.57- | 4,500.00- | 16 |
| | Expend. | 36,034.02 | 36,034.02 | 154,012.00 | 23 |
| | Net | 35,305.45 | 35,305.45 | 149,512.00 | 24 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

19 FUND Long Lake Conservation Center

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year <u>Budget</u> | 25% <u>% of BDG</u> |
|----------------------------------|------------------------------------|------------------------|---------------------|----------------------------------|------------------------|
| 524 DEPT LLCC Maintenance | | | | | |
| ----- EXPENDITURES ----- | | | | | |
| 19-524-000-0000-6101 | Salaries- Full Time | 10,033.20 | 10,033.20 | 37,492.00 | 27 |
| 19-524-000-0000-6102 | Wages- Part Time | 5,116.66 | 5,116.66 | 19,282.00 | 27 |
| 19-524-000-0000-6109 | Salaries- Overtime | 269.06 | 269.06 | 600.00 | 45 |
| 19-524-000-0000-6124 | Medicare- Employer 1.45% | 202.39 | 202.39 | 823.00 | 25 |
| 19-524-000-0000-6148 | Employer Deduct Contribution- HSA | 815.04 | 815.04 | 0.00 | 0 |
| 19-524-000-0000-6149 | Employer Deduct Contribution- Veba | 0.00 | 0.00 | 3,000.00 | 0 |
| 19-524-000-0000-6150 | Health Insurance- Employer | 3,428.46 | 3,428.46 | 15,624.00 | 22 |
| 19-524-000-0000-6152 | Life Insurance- Employer | 15.60 | 15.60 | 62.00 | 25 |
| 19-524-000-0000-6154 | Long Term Disability- Employer | 39.05 | 39.05 | 108.00 | 36 |
| 19-524-000-0000-6159 | Pera Co- Or 7.25% | 1,156.41 | 1,156.41 | 4,303.00 | 27 |
| 19-524-000-0000-6165 | Fica- Employer 6.20% | 865.40 | 865.40 | 3,557.00 | 24 |
| 19-524-000-0000-6267 | Unemployment Compensation | 0.00 | 0.00 | 500.00 | 0 |
| 19-524-000-0000-6272 | Physical Examinations | 110.00 | 110.00 | 0.00 | 0 |
| 19-524-000-0000-6302 | Vehicle Maintenance | 591.82 | 591.82 | 500.00 | 118 |
| 19-524-000-0000-6353 | Workers Compensation Insurance | 2,728.00 | 2,728.00 | 2,728.00 | 100 |
| 19-524-000-0000-6422 | Janitorial Services/Supplies | 1,324.37 | 1,324.37 | 11,500.00 | 12 |
| 19-524-000-0000-6511 | Gas And Oil | 302.51 | 302.51 | 500.00 | 61 |
| 19-524-000-0000-6590 | Repair & Maintenance Supplies | 3,004.57 | 3,004.57 | 7,500.00 | 40 |
| 524 DEPT Totals LLCC Maintenance | Revenue Expend. Net | 30,002.54 | 30,002.54 | 108,079.00 | 28 |
| | | 30,002.54 | 30,002.54 | 108,079.00 | 28 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

19 FUND Long Lake Conservation Center

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year | |
|---|---------------|------------------------|---------------------|-----------------|-----------------------------|
| | | | | <u>Budget</u> | <u>25% % of BDG</u> |
| 525 DEPT LLCC Capital Improvement | | | | | |
| ----- REVENUES ----- | | | | | |
| 19- 525- 000- 0000- 5840 Capital Improvement Donations | | 0.00 | 0.00 | 7,200.00- | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 19- 525- 000- 0000- 6600 Capital Outlay- Marcum Project | | 100.00 | 100.00 | 0.00 | 0 |
| ----- REVENUES ----- | | | | | |
| 19- 525- 085- 0000- 5867 Rental Income- Cap Improv. Residential | | 1,800.00- | 1,800.00- | 0.00 | 0 |
| 525 DEPT Totals LLCC Capital Improvement | Revenue | 1,800.00- | 1,800.00- | 7,200.00- | 25 |
| | Expend. | 100.00 | 100.00 | 0.00 | 0 |
| | Net | 1,700.00- | 1,700.00- | 7,200.00- | 24 |
| | | | | | |
| 19 FUND Totals Long Lake Conservation Center | Revenue | 112,357.52- | 112,357.52- | 650,389.00- | 17 |
| | Expend. | 164,461.45 | 164,461.45 | 649,570.00 | 25 |
| | Net | 52,103.93 | 52,103.93 | 819.00- | 362- |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

21 FUND Parks

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | <u>Percent of Year Budget</u> | <u>25% % of BDG</u> |
|--|---------------|------------------------|---------------------|-------------------------------|---------------------|
| 520 DEPT Parks | | | | | |
| ----- REVENUES ----- | | | | | |
| 21-520-000-0000-5001 Taxes | | 0.00 | 0.00 | 15,000.00- | 0 |
| 21-520-000-0000-5252 Forf Tax Sales Apportionment | | 131,174.66- | 131,174.66- | 144,317.00- | 91 |
| 21-520-000-0000-5256 Intgov Rev Dnr- Public Access Maint | | 0.00 | 0.00 | 3,800.00- | 0 |
| 21-520-000-0000-5396 Trail Grants- State | | 171,751.86- | 171,751.86- | 350,000.00- | 49 |
| 21-520-000-0000-5398 Trail Grants- Federal | | 19,889.21- | 19,889.21- | 0.00 | 0 |
| 21-520-000-0000-5510 Co. Parks Campground Fees | | 3,183.52- | 3,183.52- | 18,000.00- | 18 |
| 21-520-000-0000-5840 Misc Receipts | | 55.30- | 55.30- | 0.00 | 0 |
| ----- EXPENDITURES ----- | | | | | |
| 21-520-000-0000-6101 Salaries- Full Time | | 10,748.40 | 10,748.40 | 67,599.00 | 16 |
| 21-520-000-0000-6102 Salaries- Part Time | | 0.00 | 0.00 | 25,625.00 | 0 |
| 21-520-000-0000-6109 Overtime- Salaries | | 13.23 | 13.23 | 0.00 | 0 |
| 21-520-000-0000-6124 Medicare Employer | | 152.19 | 152.19 | 984.00 | 15 |
| 21-520-000-0000-6148 Employer Deduct Contribution- HSA | | 564.96 | 564.96 | 0.00 | 0 |
| 21-520-000-0000-6149 Employer Deduct Contribution- Veba | | 0.00 | 0.00 | 4,305.00 | 0 |
| 21-520-000-0000-6150 Health Insurance- Employer | | 1,507.44 | 1,507.44 | 12,105.00 | 12 |
| 21-520-000-0000-6152 Life Insurance- Employer | | 6.30 | 6.30 | 64.00 | 10 |
| 21-520-000-0000-6159 Pera Co | | 807.11 | 807.11 | 5,074.00 | 16 |
| 21-520-000-0000-6165 Fica- Employer | | 650.71 | 650.71 | 4,192.00 | 16 |
| 21-520-000-0000-6205 Postage | | 27.12 | 27.12 | 0.00 | 0 |
| 21-520-000-0000-6231 Services, Labor, Contracts | | 2,060.00 | 2,060.00 | 25,000.00 | 8 |
| 21-520-000-0000-6243 License Fee | | 1,026.50 | 1,026.50 | 0.00 | 0 |
| 21-520-000-0000-6250 Telephone | | 117.41 | 117.41 | 0.00 | 0 |
| 21-520-000-0000-6254 Utilities | | 2,024.43 | 2,024.43 | 10,000.00 | 20 |
| 21-520-000-0000-6352 Insurance | | 2,248.00 | 2,248.00 | 2,419.00 | 93 |
| 21-520-000-0000-6353 Workers Compensation Insurance | | 2,572.00 | 2,572.00 | 2,572.00 | 100 |
| 21-520-000-0000-6361 Road Construction Service | | 0.00 | 0.00 | 10,000.00 | 0 |
| 21-520-000-0000-6405 Office Supplies | | 93.29 | 93.29 | 0.00 | 0 |
| 21-520-000-0000-6406 Field Supplies | | 1,997.40 | 1,997.40 | 15,000.00 | 13 |
| 21-520-000-0000-6511 Gas And Oil | | 4,798.61 | 4,798.61 | 15,000.00 | 32 |
| 21-520-000-0000-6590 Repair & Maintenance Supplies | | 978.78 | 978.78 | 0.00 | 0 |
| 21-520-000-0000-6610 Equipment | | 9,598.00 | 9,598.00 | 10,000.00 | 96 |
| 21-520-000-0000-6802 Trail Grants- State | | 76,536.45 | 76,536.45 | 300,000.00 | 26 |
| 520 DEPT Totals Parks | | | | | |
| | Revenue | 326,054.55- | 326,054.55- | 531,117.00- | 61 |
| | Expend. | 118,528.33 | 118,528.33 | 509,939.00 | 23 |
| | Net | 207,526.22- | 207,526.22- | 21,178.00- | 980 |

Aitkin County



REVENUES & EXPENDITURES BUDGET REPORT As of 03/2017

21 FUND Parks

Report Basis: Cash

| <u>Account Number</u> | <u>Status</u> | <u>Quarter To Date</u> | <u>Year To Date</u> | Percent of Year <u>Budget</u> | 25% <u>% of BDG</u> |
|-----------------------|----------------|------------------------|---------------------|----------------------------------|------------------------|
| 21 FUND | Totals Parks | Revenue | 326,054.55- | 326,054.55- | 531,117.00- 61 |
| | | Expend. | 118,528.33 | 118,528.33 | 509,939.00 23 |
| | | Net | 207,526.22- | 207,526.22- | 21,178.00- 980 |
| FINAL TOTALS | 1,726 Accounts | Revenue | 4,625,617.25- | 4,625,617.25- | 32,663,837.00- 14 |
| | | Expend. | 9,067,435.00 | 9,067,435.00 | 33,979,573.00 27 |
| | | Net | 4,441,817.75 | 4,441,817.75 | 1,315,736.00 338 |

| Fund Dept | 2017 Bud | | 2017 Act | | 2017 Act - Bud | | % of Budget | | Comments |
|--|--------------------|------------------|------------------|------------------|------------------|--------------------|-------------|------------|---|
| | Rev | Exp | Rev | Exp | Rev +/- | Exp +/- | Rev | Exp | |
| General Fund | | | | | | | | | |
| Administration/General Gov't Depts | | | | | | | | | |
| 1 1 Commissioners | 0 | 265,298 | 0 | 66,579 | 0 | (198,719) | | 25% | |
| 1 40 Auditor | (288,355) | 619,521 | (49,987) | 175,560 | 238,368 | (443,961) | 17% | 28% | |
| 1 41 Internal Audit | 0 | 69,500 | 0 | 2,698 | 0 | (66,802) | | 4% | |
| 1 42 Treasurer | (29,400) | 266,296 | (8,214) | 66,593 | 21,186 | (199,703) | 28% | 25% | |
| 1 43 Asector | (171,000) | 806,925 | (135,386) | 212,563 | 35,614 | (594,362) | 79% | 26% | City & Township assessment charges billed in January each year. |
| 1 44 Central Services | (8,125,198) | 232,410 | (256,387) | 45,161 | 7,868,811 | (187,249) | 3% | 19% | |
| 1 45 Motor Pool | (30,000) | 56,425 | 0 | 47,322 | 30,000 | (9,103) | 0% | 84% | Two vehicles purchased. |
| 1 49 Information Technologies | (500) | 515,713 | (1,329) | 116,625 | (829) | (399,088) | 266% | 23% | Increase in label and listing sales. |
| 1 52 Administration/HR | 0 | 421,770 | 0 | 95,083 | 0 | (326,687) | | 23% | |
| 1 60 Elections | 0 | 68,281 | 0 | 1,128 | 0 | (67,153) | | 2% | |
| 1 100 Recorder | (210,500) | 250,630 | (53,200) | 66,687 | 157,300 | (183,943) | 25% | 27% | |
| 1 110 Courthouse Maint | (20,000) | 327,323 | 0 | 95,063 | 20,000 | (232,260) | 0% | 29% | |
| 1 111 Buildings | 0 | 72,000 | 0 | 13,968 | 0 | (58,032) | | 19% | |
| 1 120 VSO | (17,500) | 129,159 | (4,060) | 35,373 | 13,440 | (93,786) | 23% | 27% | |
| 1 121 HRA | 0 | 1,800 | 0 | 245 | 0 | (1,555) | | 14% | |
| Administration/General Gov't Depts Subtotal | (8,892,453) | 4,103,051 | (508,563) | 1,040,648 | 8,383,890 | (3,062,403) | 6% | 25% | |

| Fund Dept | 2017 Bud | | 2017 Act | | 2017 Act - Bud | | % of Budget | | Comments |
|--|--------------------|------------------|------------------|------------------|------------------|--------------------|-------------|------------|--|
| | Rev | Exp | Rev | Exp | Rev +/- | Exp +/- | Rev | Exp | |
| Public Safety | | | | | | | | | |
| 1 12 Court Administration | (1,000) | 95,900 | (807) | 18,875 | 193 | (77,025) | | 20% | |
| 1 90 Attorney | (72,326) | 998,211 | (22,006) | 263,287 | 50,320 | (734,924) | 30% | 26% | |
| 1 123 Coroner | 0 | 58,000 | 0 | 18,806 | 0 | (39,194) | | 32% | |
| 1 200 Enforcement | (207,200) | 2,226,244 | (48,987) | 638,338 | 158,213 | (1,587,906) | 24% | 29% | |
| 1 201 Sheriff Contingency | 0 | 0 | (1,213) | 0 | (1,213) | 0 | | | |
| 1 202 Boat and Water | (27,385) | 86,241 | (41,303) | 24,363 | (13,918) | (61,878) | 151% | 28% | Annual grant funding and funds rec'd for purchase of boat |
| 1 203 Snowmobile | (6,175) | 33,711 | (30) | 24,696 | 6,145 | (9,015) | 0% | 73% | Deputy salary paid for Jan.-Mar. |
| 1 204 ATV | (14,212) | 28,366 | 0 | 318 | 14,212 | (28,048) | 0% | 1% | |
| 1 206 Forfeitures | 0 | 0 | (8,235) | 4,117 | (8,235) | 4,117 | | | |
| 1 252 Corrections | (2,432,680) | 2,568,305 | (172,432) | 737,127 | 2,260,248 | (1,831,178) | 7% | 29% | |
| 1 253 Sentence to Serve | (31,943) | 162,542 | (9,536) | 57,917 | 22,407 | (104,625) | 30% | 36% | |
| 1 254 Enhanced 911 | (90,000) | 90,000 | (22,297) | 81,268 | 67,703 | (8,732) | 25% | 90% | Dispatch operations, 911 phone system, annual maintenance of |
| 1 255 Crime Victim | (68,617) | 69,449 | (11,615) | 14,157 | 57,002 | (55,292) | 17% | 20% | dispatch council and radio system. |
| 1 257 Aitkin Co. Community Corrections | (431,145) | 996,743 | (98,669) | 230,512 | 332,476 | (766,231) | 23% | 23% | Out of Home placement costs for corrections/juveniles has been |
| 1 280 Emergency Management | (19,194) | 47,994 | (3,983) | 11,477 | 15,211 | (36,517) | 21% | 24% | added to community corrections |
| <i>Public Safety Subtotal</i> | <i>(3,401,877)</i> | <i>7,461,706</i> | <i>(441,113)</i> | <i>2,125,258</i> | <i>2,960,764</i> | <i>(5,336,448)</i> | <i>13%</i> | <i>28%</i> | |
| Culture and Recreation | | | | | | | | | |
| 1 500 Library & Historical Society | 0 | 291,282 | 0 | 161,382 | 0 | (129,900) | | 55% | |
| 1 601 Extension | 0 | 62,088 | 1,080 | 489 | 1,080 | (61,599) | | 1% | |
| <i>Culture and Recreation Subtotal</i> | <i>0</i> | <i>353,370</i> | <i>1,080</i> | <i>161,871</i> | <i>1,080</i> | <i>(191,499)</i> | | <i>46%</i> | |

| Fund Dept | 2017 Bud | | 2017 Act | | 2017 Act - Bud | | % of Budget | | Comments |
|---|---------------------|-------------------|--------------------|------------------|-------------------|--------------------|-------------|------------|---|
| | Rev | Exp | Rev | Exp | Rev +/- | Exp +/- | Rev | Exp | |
| Conservation of Natural Resources | | | | | | | | | |
| 1 122 Planning and Zoning | (295,534) | 442,437 | 109,585 | 108,187 | 405,119 | (334,250) | -37% | 24% | Revenue comes into P&Z but immediately transfers to SWCD. Grant was rec'd 12/26/16 & paid out 1/3/17. Most license fees due in April Appropriations are paid at the beginning of the year to SWCD. |
| 1 390 Environmental Health | (70,500) | 72,176 | (40,966) | 19,347 | 29,534 | (52,829) | 58% | 27% | |
| 1 391 Solid Waste | (262,816) | 296,635 | (681) | 65,610 | 262,135 | (231,025) | 0% | 22% | |
| 1 392 Water Wells | (10,000) | 6,500 | (2,239) | 326 | 7,761 | (6,174) | 22% | 5% | |
| 1 600 Ag Soc, Soil & Water, Ag | 0 | 135,961 | 0 | 113,376 | 0 | (22,585) | | 83% | |
| 1 603 Wetland Value Repl Fund | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| <i>Conservation of Natural Resources Subtotal</i> | <i>(638,850)</i> | <i>953,709</i> | <i>65,699</i> | <i>306,846</i> | <i>704,549</i> | <i>(646,863)</i> | <i>-10%</i> | <i>32%</i> | |
| Economic Development | | | | | | | | | |
| 1 700 Promotion, Tran, Airport, | 0 | 43,007 | 0 | 1,594 | 0 | (41,413) | | 4% | |
| 1 711 Economic Development | 0 | 41,446 | (2,000) | 14,056 | (2,000) | (27,390) | | 34% | |
| <i>Economic Development Subtotal</i> | <i>0</i> | <i>84,453</i> | <i>(2,000)</i> | <i>15,650</i> | <i>(2,000)</i> | <i>(68,803)</i> | | <i>19%</i> | |
| General Fund | (12,933,180) | 12,956,289 | (884,897) | 3,650,273 | 12,048,283 | (9,306,016) | 7% | 28% | |
| Road and Bridge Fund | | | | | | | | | |
| 3 0 Undesignated | (4,276,537) | 0 | (1,377,783) | 0 | 2,898,754 | 0 | 32% | | |
| 3 301 Administration/HR | 0 | 473,917 | 0 | 141,173 | 0 | (332,744) | | 30% | |
| 3 302 Engineering/Construction | 0 | 511,643 | 0 | 84,290 | 0 | (427,353) | | 16% | |
| 3 303 Highway Maintenance | 0 | 3,290,978 | 0 | 1,102,497 | 0 | (2,188,481) | | 34% | |
| 3 307 Capital Infrastructure | (4,504,600) | 5,382,800 | (80,108) | 353,219 | 4,424,492 | (5,029,581) | 2% | 7% | |
| 3 308 Equipment and Facilities | (555,200) | 555,200 | 0 | 44,711 | 555,200 | (510,489) | 0% | 8% | |
| 3 310 232 Turnback | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Road and Bridge Fund | (9,336,337) | 10,214,538 | (1,457,891) | 1,725,890 | 7,878,446 | (8,488,648) | 16% | 17% | |

| Fund Dept | 2017 Bud | | 2017 Act | | 2017 Act - Bud | | % of Budget | | Comments |
|---------------------------------------|--------------------|------------------|------------------|------------------|------------------|--------------------|-------------|-----|---|
| | Rev | Exp | Rev | Exp | Rev +/- | Exp +/- | Rev | Exp | |
| Health and Human Services Fund | | | | | | | | | |
| 5 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| 5 400 Public Health | (738,637) | 931,082 | (216,415) | 228,041 | 522,222 | (703,041) | 29% | 24% | |
| 5 420 Income Maintenance | (1,917,623) | 1,919,667 | (260,207) | 487,140 | 1,657,416 | (1,432,527) | 14% | 25% | |
| 5 430 Social Services | (3,746,774) | 3,952,285 | (478,083) | 1,149,796 | 3,268,691 | (2,802,489) | 13% | 29% | |
| Health and Human Services Fund | (6,403,034) | 6,803,034 | (954,705) | 1,864,977 | 5,448,329 | (4,938,057) | 15% | 27% | |
| Trust | | | | | | | | | |
| 10 921 County Development | (339,000) | 346,932 | (194) | 88,856 | 338,806 | (258,076) | 0% | 26% | |
| 10 923 Forfeited Tax Sales | (1,700,000) | 1,700,000 | (344,322) | 1,072,412 | 1,355,678 | (627,588) | 20% | 63% | Revenue from property sold used to pay for LLCC roof - project approved after preliminary budget was set. |
| Trust Fund | (2,039,000) | 2,046,932 | (344,516) | 1,161,268 | 1,694,484 | (885,664) | 17% | 57% | |
| Forest Development | | | | | | | | | |
| 11 924 Forest Resource | (142,500) | 142,765 | 0 | 47,922 | 142,500 | (94,843) | 0% | 34% | |
| 11 925 Reforestation | (216,975) | 220,080 | (214,186) | 35,112 | 2,789 | (184,968) | 99% | 16% | Annual appropriations occur at the beginning of the year. |
| 11 934 Memorial Forest | (110,500) | 179,324 | (117,911) | 31,847 | (7,411) | (147,477) | 107% | 18% | Annual appropriations occur at the beginning of the year. |
| 11 935 Forest Road | (38,000) | 35,512 | 0 | 5,462 | 38,000 | (30,050) | 0% | 15% | |
| Forest Development | (507,975) | 577,681 | (332,097) | 120,343 | 175,878 | (457,338) | 65% | 21% | |
| Long Lake Conservation Center | | | | | | | | | |
| 19 521 LLCC Administration | (48,500) | 132,300 | (6,972) | 41,384 | 41,528 | (90,916) | 14% | 31% | |
| 19 522 LLCC Education | (590,189) | 255,179 | (102,858) | 56,940 | 487,331 | (198,239) | 17% | 22% | |
| 19 523 LLCC Food | (4,500) | 154,012 | (729) | 36,035 | 3,771 | (117,977) | 16% | 23% | |
| 19 524 LLCC Maintenance | 0 | 108,079 | 0 | 30,002 | 0 | (78,077) | | 28% | |
| 19 525 LLCC Capital Improvement | (7,200) | 0 | (1,800) | 100 | 5,400 | 100 | | | |
| LLCC Fund | (650,389) | 649,570 | (112,359) | 164,461 | 538,030 | (485,109) | 17% | 25% | |
| 21 520 Parks | (531,117) | 509,939 | (326,055) | 118,526 | 205,062 | (391,413) | 61% | 23% | ATV's approved 3/14/17 |



Board of County Commissioners Agenda Request

6C
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: Budget Schedule & Process Review

| | | |
|--|--|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA | Action Requested: | <input type="checkbox"/> Direction Requested |
| <input type="checkbox"/> CONSENT AGENDA | <input type="checkbox"/> Approve/Deny Motion | <input checked="" type="checkbox"/> Discussion Item |
| <input type="checkbox"/> INFORMATION ONLY | <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i> |

| | |
|---|--------------------------------------|
| Submitted by: Administrator Jessica Seibert | Department: Administration |
|---|--------------------------------------|

| | |
|--|---|
| Presenter (Name and Title): Jessica Seibert, Administrator | Estimated Time Needed: 10 Minutes |
|--|---|

Summary of Issue:

I have attached a draft schedule for the 2018 budget process. I would like the Board to have an opportunity to review and discuss the proposed schedule and process prior to implementation.

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:

Financial Impact:

Is there a cost associated with this request? Yes No

What is the total cost, with tax and shipping? \$

Is this budgeted? Yes No *Please Explain:*

Legally binding agreements must have County Attorney approval prior to submission.

2017 Budget Process
As of April 10, 2017

| | | |
|--|--|--|
| April 25 th | Budget Process and Schedule Preview | Administration County Board |
| May 9 th | Budget Discussion – Board Priorities | County Board |
| May 10 th | Budget Process, Schedule and Preparation Forms to Department Heads | Administration |
| June 14 th | Budget Preparation Forms DUE to Administration | Administration Department Heads |
| July 12 th | Budget Discussion with Department Head Group | Administration Department Heads |
| July 24 th – 28 th | ½ Day Budget Workshop with Admin., Auditor and Treasurer to review Budget Preparation Forms and Budget Target/Options Individual Meetings with Department Heads to Review Draft Budgets | Administration Auditor Treasurer Department Heads |
| August 8 th | Appropriations & Dues Discussion Budget Presentations – General Gov. & Sheriff | County Board Administration Department Heads |
| August 22 nd | Budget Presentations – HHS & Road & Bridge | Department Heads |
| September 12 th | County Board considers Preliminary Levy, <i>if desired</i> TNT meeting date set – TNT must occur after November 24 th – Must be adopted by September 30 th | County Board |
| September 26 th | County Board considers Preliminary Levy, <i>if needed</i> – Must be adopted by September 30 th | County Board |
| November 14 th | Additional Budget Discussion, <i>if needed</i> | County Board Administration Department Heads |
| December 5 th 6:05 p.m. | Budget Information Meeting held (TNT) | County Board Administration |
| December 19 th | Final FY 2017 Budget (operating and capital) and Levy adopted – Must be adopted by December 28 th | County Board |



Board of County Commissioners Agenda Request

6D
Agenda Item #

Requested Meeting Date: April 25, 2017

Title of Item: Approve Jail Duct Cleaning Quote

| | | |
|--|--|--|
| <input checked="" type="checkbox"/> REGULAR AGENDA | Action Requested: | <input type="checkbox"/> Direction Requested |
| <input type="checkbox"/> CONSENT AGENDA | <input checked="" type="checkbox"/> Approve/Deny Motion | <input type="checkbox"/> Discussion Item |
| <input type="checkbox"/> INFORMATION ONLY | <input type="checkbox"/> Adopt Resolution (attach draft) | <input type="checkbox"/> Hold Public Hearing* <i>*provide copy of hearing notice that was published</i> |

| | |
|--|--------------------------------------|
| Submitted by: Jessica Seibert, Administrator | Department: Administration |
|--|--------------------------------------|

| | |
|--|---|
| Presenter (Name and Title): Jessica Seibert, Administrator | Estimated Time Needed: 10 minutes |
|--|---|

Summary of Issue:

Two quotes have been received to clean the duct work in the jail building:

Dust Busters Furnace & Duct Cleaning, Inc. - \$24,994.00
Air Duct Cleaners - \$38,955.00

Alternatives, Options, Effects on Others/Comments:

Recommended Action/Motion:
Approve air duct cleaning quote from Dust Busters Furnace & Duct Cleaning, Inc. in the amount of \$24,994.00.

Financial Impact:
Is there a cost associated with this request? Yes No
What is the total cost, with tax and shipping? \$ 24,994.00
Is this budgeted? Yes No *Please Explain:*
This was an unforeseen expense not included in the current budget.

Legally binding agreements must have County Attorney approval prior to submission.



Craig & Peg McMillan
1217 Van Dyke Rd. NW
Alexandria, MN 56308
Owner/operated

March 22, 2017

Aitkin County Jail
209 - 2nd St. NW
Aitkin, MN 56431
ATTN: Tom Bingham

Re: Furnace & Duct Cleaning Quote

Quote includes: First and second floors of jail, staff stations, visiting area, gym, kitchen & all dormitories, etc.

Our cleaning process includes:

- First we will plastic off all office areas, cubicals, computers, copiers etc.
- Clean all ceiling tiles around diffusers.
- Clean all main trunk lines and lateral runs (Supply & return)
- Clean and hand wipe all diffusers
- Cleaning of air handler in penthouse (coils, fans, filter housing area).

This is a top to bottom cleaning and would be cleaned with the Heppa Vac System plus various duct cleaning tools. We estimate this job to take about 8 days to complete with a crew of 5 employees.

Cost:

Grand total: \$24,994.00 + tax

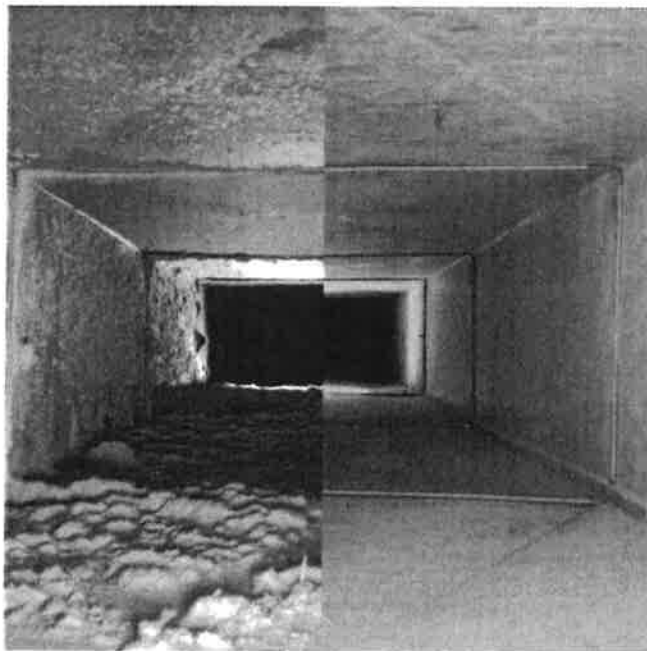
Should you have any questions, concerns or need further information regarding this bid and our services, please contact us Toll free @ (866) 869-5088. You may contact Craig directly @ 320-766-0266. We appreciate this opportunity and we look forward to doing business with you.

Sincerely,
Craig & Peg McMillan

Good Quality Service at a Fair Price



Aitkin County Corrections Proposal from Air Duct Cleaners



Objective and Recommendations

These are the recommendations based on our interviews and conversations with the Aitkin County building and grounds facilities team.

Objective: Formulate a proposal and plan for the HVAC Duct Cleaning in the Aitkin County Jail in collaboration with the Aitkin County facility's team. Proposal and plan must address IAQ concerns, occupant complaints, and recognize the difficulty of the working conditions and logistics of HVAC Duct Cleaning in an occupied correctional facility.

Recommendations: Air Duct Cleaners and the Aitkin County building and grounds facility staff have compiled the necessary information to generate a proposal and plan for work and agree that an HVAC and duct cleaning project should commence as soon as possible to address occupant complaints and the general need for HVAC duct cleaning in this building. Once the project is complete and the total extent of the conditions are known, Air Duct Cleaners will meet with the Aitkin County building and grounds staff to discuss the project and give recommendations on any future cleaning and/or maintenance.

Overview of Proposal

Air ducts shall be cleaned to meet NADCA standard. Remove and dispose of all visible dirt, debris, and other contaminants in the duct work, the supply and return plenums, diffusers, grills, and registers. Clean dampers, supply air fans, and other components of existing system. Proposal also includes all travel costs. This proposal does not include any encapsulation, reinsulating, water power washing of reheat units, hidden damage to ductwork, or ducting not illustrated on the provided blueprints.

Total Proposal: \$ 38,955.00



Aitkin County Board of Commissioners Agenda Request Form

7

Agenda Item #

Requested Meeting Date: April 25, 2017
Title of Item: Committee Reports

| <input checked="" type="checkbox"/> REGULAR AGENDA | Action Requested by: County Business | | |
|--|---|---------------------------|--|
| Committee | Freq. | Schedule | Current Board Representatives |
| Association of MN Counties (AMC) Environment & Natural Resources Policy General Government Health & Human Services Indian Affairs Task Force Public Safety Committee Transportation Policy | | | Commissioner Anne Marcotte Commissioner Don Niemi Commissioner Laurie Westerlund Commissioner Laurie Westerlund Commissioner Mark Wedel Commissioner Bill Pratt |
| Aitkin Airport Commission | Monthly | 1 st Thursday | Wedel |
| Aquatic Invasive Species (AIS) | Monthly | 3 rd Thursday | Wedel and Pratt |
| Aitkin County CARE Board | | | Westerlund |
| Aitkin County Community Corrections Advisory | | | Wedel and Westerlund |
| Aitkin County Water Planning Task Force | Bi-monthly | 3 rd Wednesday | Wedel |
| Aitkin Economic Development Administration | As needed | | Wedel |
| Arrowhead Counties Association | 8 or 9x yearly | 1x a month | Niemi and Marcotte |
| Arrowhead Economic Opportunity Agency | Quarterly | | Westerlund |
| Arrowhead Regional Development Council | Monthly | 3 rd Thursday | Niemi |
| ATV Committee | As needed | | Pratt and Marcotte |
| Big Sandy Lake Management Plan | Monthly | 2 nd Thursday | Pratt, Alt. Marcotte |
| Development Achievement Center | Monthly | 3 rd Thursday | Westerlund, Alt. Niemi |
| East Central Regional Library Board | Monthly | 2 nd Monday | Niemi |
| Economic Development | Monthly | 1 st Wednesday | Pratt and Niemi |
| Emergency Management | As needed | | Wedel |
| Environmental Assessment Worksheet | As needed | | Marcotte and Pratt |
| Extension | 4x year | Monday | Wedel and Westerlund |
| Facilities/Technology | As needed | | Wedel and Marcotte |
| H&HS Advisory (Liaison) | Monthly except July | 1 st Wednesday | Westerlund and Pratt |
| Historical Society (Liaison) | Monthly | 4 th Wednesday | Wedel |
| HRA | Monthly | 4 th Monday | Westerlund |
| Investment | As needed | | All Commissioners |
| Joint Powers Natural Resource Board | Monthly | Last Monday | Pratt and Land Cmr Jacobs |
| Labor Management | Quarterly | Varies | Wedel, Alt. Westerlund |
| Lakes and Pines | Monthly | 3 rd Monday | Niemi, Alt. Marcotte |
| Law Library | Quarterly | Set by Judge | Niemi |
| McGregor Airport Commission | Monthly | 1 st Wednesday | Pratt |
| Mille Lacs Fisheries Input Group | | | Westerlund |
| Mille Lacs Watershed | Monthly | 3 rd Monday | Niemi, Westerlund |
| Mississippi Headwaters Board | Monthly | 3 rd Friday | Marcotte |
| MN Rural Counties Caucus | 8x year | Varies | Niemi, Alt. Pratt |
| Natural Resources Advisory Committee | 8-10x year | 2nd Monday | Marcotte and Pratt |
| NE MN Office Job Training | As called | | Niemi |
| Northeast MN ATP | 2x year | | Niemi and Engineer Welle |
| Northeast Waste Advisory Committee | Quarterly | 2 nd Monday | Pratt, Alt. Westerlund |
| Northern Counties Land Use Coordinating Board | Monthly | 1 st Thursday | Marcotte, Alt. Pratt |
| Ordinance | As needed | | Pratt and Marcotte |
| Personnel/Insurance | As needed | | Marcotte and Wedel |
| Planning Commission | Monthly | 3 rd Monday | Westerlund |
| Snake River Watershed | Monthly | 4 th Monday | Niemi |
| Sobriety Court | Monthly | 3 rd Tuesday | Wedel |
| Solid Waste Advisory | As needed | | Pratt and Westerlund |
| Toward Zero Deaths | Monthly | 2 nd Wednesday | Wedel |
| Tri-County Community Health Services | Quarterly & as needed | 2 nd Thursday | Westerlund |
| | | | |